



COUNCIL WORK SESSION

Wednesday, September 04, 2024 at 2:00 PM

COUNCIL MEMBERS:

Mayor Rick Scholl
Council President Jessica Chilton
Councilor Mark Gundersen
Councilor Russell Hubbard
Councilor Brandon Sundeen

LOCATION & CONTACT:

HYBRID: Council Chambers & Zoom (details below)
Website | www.sthelensoregon.gov
Email | kpayne@sthelensoregon.gov
Phone | 503-397-6272
Fax | 503-397-4016

AGENDA

CALL WORK SESSION TO ORDER

VISITOR COMMENTS - *Limited to three (3) minutes per speaker*

DISCUSSION TOPICS - *The Council will take a break around 4:00PM*

1. 2:10PM - Parks & Trails Commission Annual Report - *Chair Scott Jacobson*
2. 2:25PM - Semi-Annual Report from St. Helens Senior Center - *Melissa Watson, Executive Director*
3. 2:40PM - Update on Waterfront Redevelopment Project - *Public Works Director Mouhamad Zaher*
4. 2:55PM - Review Draft Amendments to Circulation Policy - *Library Director Suzanne Bishop*
5. 3:05PM - Review Draft Amendments to Purchasing Policy - *Finance Director Gloria Butsch*
6. 3:15PM - Review Draft Amendments to Purchasing Card Polices & Procedures Manual - *Finance Director Gloria Butsch*
7. 3:25PM - Review Draft Amendments to Training and Travel Policy Procedures - *Finance Director Gloria Butsch*
8. 3:35PM - Review of Utility Leak Adjustment Authority - *Finance Director Gloria Butsch*
9. 3:45PM - Audit Process Presentation - *Finance Director Gloria Butsch*
10. 4:00PM - Review League of Oregon Cities (LOC) Priorities - *City Administrator John Walsh*
11. 4:15PM - Report from City Administrator John Walsh

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EXECUTIVE SESSION

Following the conclusion of the Council Work Session, an Executive Session is scheduled to take place to discuss:

- *Real Property Transactions, under ORS 192.660(2)(e); and*
- *Consult with Counsel/Potential Litigation, under ORS 192.660(2)(h).*

Representatives of the news media, staff and other persons as approved, shall be allowed to attend the Executive Session. All other members of the audience are asked to leave the Council Chambers.

FOR YOUR INFORMATION

Upcoming Dates to Remember:

- September 2, Labor Day, City Offices Closed
- September 4, 2:00PM, Council Work Session, Council Chambers/Zoom
- September 4, 6:45PM, Council Public Hearing, Council Chambers/Zoom
- September 4, 7:00PM, Council Regular Session, Council Chambers/Zoom
- September 9, 4:00PM, Parks & Trails Commission, Council Chambers/Zoom
- September 9, 7:15PM, Library Board, Zoom
- September 10, 7:00PM, Planning Commission, Council Chambers/Zoom
- September 11, 4:00PM, Joint City Council & Planning Commission, Council Chambers/Zoom

Future Public Hearing(s)/Forum(s):

- PH: September 4, 6:45PM, 24/25 Supplemental Budget (City)
- PH: September 18, 6:15PM, Development Code Amendments (City)

VIRTUAL MEETING DETAILS

Join: <https://us02web.zoom.us/j/85690047007?pwd=IJs5vTYaU1Ocib0IHodY3b8lpdJP5F.1>

Passcode: 938486

Dial: +17193594580

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at 503-397-6272.

Be a part of the vision and get involved...volunteer for a City Board or Commission! For more information or for an application, go to www.sthelensoregon.gov or call 503-366-8217.