



# COUNCIL REGULAR SESSION

Wednesday, April 16, 2025 at 7:00 PM

---

## COUNCIL MEMBERS:

Mayor Jennifer Massey  
Council President Jessica Chilton  
Councilor Mark Gundersen  
Councilor Russell Hubbard  
Councilor Brandon Sundeen

## LOCATION & CONTACT:

HYBRID: Council Chambers & Zoom (details below)  
Website | [www.sthelensoregon.gov](http://www.sthelensoregon.gov)  
Email | [kpayne@sthelensoregon.gov](mailto:kpayne@sthelensoregon.gov)  
Phone | 503-397-6272  
Fax | 503-397-4016

---

## AGENDA

### CALL REGULAR SESSION TO ORDER

### PLEDGE OF ALLEGIANCE

### PROCLAMATIONS

1. National Library Week: April 6-12, 2025
2. Child Abuse Prevention Month: April 2025

### VISITOR COMMENTS – *Limited to three (3) minutes per speaker*

### DELIBERATIONS

3. Appeal of Planning Commission Denial of Variances at 35732 Hankey Road (McCarter)
4. Economic Opportunities Analysis

### APPROVE AND/OR AUTHORIZE FOR SIGNATURE

5. Amendment No. 4 to Agreement with Mackenzie Engineering Inc. for Public Safety Facility Services
6. Extend Agreement with Aaron Martin for Pro Tem Judicial Services to April 30, 2026
7. Award the Belton Sewer Step System Capacity Study, Project No. S-685, to Grayling Engineers
8. Letter of Support for Broadband Equity, Access, and Deployment (BEAD) Grant Program to Address Broadband Challenges in St. Helens School District

### CONSENT AGENDA FOR ACCEPTANCE

9. Planning Commission Minutes dated March 11, 2025

### CONSENT AGENDA FOR APPROVAL

10. City Council Minutes dated March 12 and April 2, 2025
11. Memorandum of Understanding with Treadway Events & Entertainment, LLC for St. Helens Community Day (formerly "Citizens Day")
12. OLCC Licenses
13. Accounts Payable Bill Lists

**WORK SESSION ACTION ITEMS**

**COUNCIL MEMBER REPORTS**

**MAYOR MASSEY REPORTS**

**OTHER BUSINESS**

**ADJOURN**

**VIRTUAL MEETING DETAILS**

Join: <https://us02web.zoom.us/j/82395118533?pwd=Hrjw57AneAKOUbId984GMWxZH2EWaD.1v>

Passcode: 824164

Phone one-tap: +16694449171

---

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at 503-397-6272.

Be a part of the vision and get involved...volunteer for a City Board or Commission! For more information or for an application, go to [www.sthelensoregon.gov](http://www.sthelensoregon.gov) or call 503-366-8217.