



# COUNCIL WORK SESSION

Wednesday, December 18, 2024 at 2:00 PM

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## COUNCIL MEMBERS:

Mayor Rick Scholl  
Council President Jessica Chilton  
Councilor Mark Gundersen  
Councilor Russell Hubbard  
Councilor Brandon Sundeen

## LOCATION & CONTACT:

HYBRID: Council Chambers & Zoom (details below)  
Website | [www.sthelensoregon.gov](http://www.sthelensoregon.gov)  
Email | [kpayne@sthelensoregon.gov](mailto:kpayne@sthelensoregon.gov)  
Phone | 503-397-6272  
Fax | 503-397-4016

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## AGENDA

### CALL WORK SESSION TO ORDER

**VISITOR COMMENTS** - *Limited to three (3) minutes per speaker*

**DISCUSSION TOPICS** - *The Council will take a break around 4:00PM*

1. 2:10PM - Introduction of New Police Officer Mark Kletke and Newly Promoted Sergeant Jeremy Howell
2. 2:15PM - Presentation by Parks & Trails Commission on Milton Creek Woodland Reserve Project - *Chair Scott Jacobson*
3. 2:35PM - Update on Waterfront Redevelopment Project
4. 2:55PM - Consideration of Application from Kaelyn Cassidy of the Columbia County Spotlight to Qualify as a Representative of the News Media to Attend Council Executive Sessions
5. 3:05PM - Discussion regarding Leasing Vacant Space at Columbia Learning Center for the Makerspace - *Councilor Gundersen & Councilor Hubbard*
6. 3:15PM - Review Proposed Revisions to Job Descriptions - *City Administrator John Walsh*
7. 3:25PM - Review Request for Proposals Document for Forest Management Services - *City Administrator John Walsh*
8. 3:35PM - Review Draft Amended Library Board Bylaws - *Library Director Suzanne Bishop*
9. 3:45PM - Report from City Administrator John Walsh

### ADJOURN

### EXECUTIVE SESSION

*Following the conclusion of the Council Work Session, an Executive Session is scheduled to take place to discuss:*

- *Real Property Transactions, under ORS 192.660(2)(e); and*
- *Consult with Counsel/Potential Litigation, under ORS 192.660(2)(h).*

*Representatives of the news media, staff and other persons as approved, shall be allowed to attend the Executive Session. All other members of the audience are asked to leave the Council Chambers.*

### FOR YOUR INFORMATION

*Upcoming Dates to Remember:*

- December 18, 2PM, Council Work Session, Council Chambers/Zoom
- December 18, 7PM, Council Regular Session, Council Chambers/Zoom
- December 24-25, Christmas Holiday, City Offices Closed
- January 1, New Years Holiday, City Offices Closed
- January 2, 9:30AM, Council Special Session, Council Chambers/Zoom
- January 13, 4PM, Parks & Trails Commission, Council Chambers/Zoom
- January 13, 7:15PM, Library Board, Zoom
- January 14, 6:30PM, Planning Commission, Council Chambers/Zoom

**VIRTUAL MEETING DETAILS**

Join: <https://us02web.zoom.us/j/84978372022?pwd=HKYIKkRkFOdLZzFCRTXwoW0lZSL4kn.1>

Passcode: 055793

One tap mobile: +13462487799

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The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at 503-397-6272.

Be a part of the vision and get involved...volunteer for a City Board or Commission! For more information or for an application, go to [www.sthelensoregon.gov](http://www.sthelensoregon.gov) or call 503-366-8217.