



COUNCIL WORK SESSION

Wednesday, December 03, 2025 at 3:00 PM

COUNCIL MEMBERS:

Mayor Jennifer Massey
Council President Jessica Chilton
Councilor Mark Gundersen
Councilor Russell Hubbard
Councilor Brandon Sundeen

LOCATION & CONTACT:

HYBRID: Council Chambers & Zoom (details below)

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Phone | 503-397-6272

Fax | 503-397-4016

AGENDA

CALL WORK SESSION TO ORDER

CLEARING CONFUSION AND SETTING THE FACTS STRAIGHT

1. Response to November 5 Visitor Comments

VISITOR COMMENTS - *Limited to three (3) minutes per speaker*

DISCUSSION TOPICS

2. 3:10PM - Employee Length of Service Recognition - Pati Askelson (5 Years) and Mouhamad Zaher (5 Years)
3. 3:15PM - Quarterly Reports from City Departments/Divisions - Public Works, Library, and Police (Informational)
4. 3:25PM - Review Staff Report regarding WWTP Local Limits Evaluation - *Water Quality Manager Aaron Kunders*
5. 3:40PM - Discussion Regarding Frequency of Joint Meetings with Boards and Commissions - *City Planner Jacob Graichen*
6. 3:55PM - Review Request for Leak Adjustment at 196 S. River Street - *City Administrator John Walsh*
7. 4:05PM - Discussion Regarding Allowing Side-by-Sides in City Limits - *Mayor Jennifer Massey*
8. 4:20PM - Update on Parks and Trails Signage - *Mayor Jennifer Massey*
9. 4:35PM - Follow-Up on Potential Amendments to the Parks and Trails Master Plan - *Mayor Jennifer Massey*
10. 4:50PM - Report from City Administrator John Walsh

ADJOURN

EXECUTIVE SESSION

Following the conclusion of the Council Work Session, an Executive Session is scheduled to take place to discuss:

- *Labor Negotiations, under ORS 192.660(2)(d);*
- *Real Property Transactions, under ORS 192.660(2)(e);*

- *Exempt Records/Confidential Attorney-Client Privileged Memo, under ORS 192.660(2)(f); and*
- *Consult with Counsel/Potential Litigation, under ORS 192.660(2)(h).*

Representatives of the news media, staff and other persons as approved, shall be allowed to attend the Executive Session. All other members of the audience are asked to leave the Council Chambers.

FOR YOUR INFORMATION

Upcoming Dates to Remember:

- November 27 & 28, Thanksgiving Holiday, City Offices Closed
- December 3, 3:00PM, Council Work Session, Council Chambers/Zoom
- December 3, 7:00PM, Council Regular Session, Council Chambers/Zoom
- December 8, 4:00PM, Parks & Trails Commission, Council Chambers/Zoom
- December 8, 7:15PM, Library Board, Zoom
- December 9, 6:30PM, Planning Commission, Council Chambers/Zoom
- December 10, 4:00PM, Joint Council & Planning Commission, Council Chambers/Zoom

Future Public Hearing(s)/Forum(s):

- PH: January 21, 6:40PM, Annexation of Approximately 6.57 Acres (Stutzman)

VIRTUAL MEETING DETAILS

Join: <https://us02web.zoom.us/j/85806548429?pwd=8awciOFcgBofnl7xCxvhBhmIoJwtP1.1>

Passcode: 779209

Phone one-tap: +12532158782

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at 503-397-6272.

Be a part of the vision and get involved...volunteer for a City Board or Commission! For more information or for an application, go to www.sthelensoregon.gov or call 503-366-8217.