



COUNCIL WORK SESSION

Wednesday, October 15, 2025 at 3:00 PM

COUNCIL MEMBERS:

Mayor Jennifer Massey
Council President Jessica Chilton
Councilor Mark Gundersen
Councilor Russell Hubbard
Councilor Brandon Sundeen

LOCATION & CONTACT:

HYBRID: Council Chambers & Zoom (details below)

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Phone | 503-397-6272

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UPDATED AGENDA

CALL WORK SESSION TO ORDER

CLEARING CONFUSION AND SETTING THE FACTS STRAIGHT

1. Response to October 1 Visitor Comments

VISITOR COMMENTS - *Limited to three (3) minutes per speaker*

DISCUSSION TOPICS

2. 3:10PM - Quarterly Reports from City Departments/Divisions - Building & Planning (Informational)
3. 3:20PM - Presentation of Oregon Recreation and Parks Association Award for Design and Construction for the St. Helens Riverwalk Project
4. 3:30PM - Presentation on Utilities Rate Study - *Consultant Steve Donovan*
5. 4:00PM - Annual Report from Columbia Economic Team - *Executive Director Paul Vogel*
6. 4:20PM - Review Update to Universal Fee Schedule (New Engineering Fees) - *Engineering Manager Sharon Darroux*
7. 4:30PM - Review Amendments to SHMC Chapter 13.02, Utility Service Administration - *Finance Director Gloria Butsch*
8. 4:40PM - Review Notice of Intent to Extend Contract with Treadway Events & Entertainment LLC for One-Year Extension - *City Administrator John Walsh*
9. 4:50PM - Update on Police Station Project - *City Administrator John Walsh*
10. 5:05PM - Discussion regarding Allowing Non-Profits to Rent Office Space at the Community Center - *City Administrator John Walsh*
11. 5:15PM - Update on Public Works Projects Punch List - *Public Works Director Mouhamad Zaher*
12. 5:25PM - Discussion regarding IT Services - *Public Works Director Mouhamad Zaher*
13. 5:35PM - Discussion regarding Ideas for Organizing the Celebration of the 250th Birthday of the United States of America - *Councilor Brandon Sundeen*
14. 5:50PM - Review Request for Proposals for Human Resources Professional Services

15. 6:05PM - Discuss Opportunity to Establish Policy on when to Implement Request for Proposals
- *Mayor Jennifer Massey*
16. 6:15PM - Report from City Administrator John Walsh

ADJOURN**EXECUTIVE SESSION**

Following the conclusion of the Council Work Session, an Executive Session is scheduled to take place to discuss:

- *Labor Negotiations, under ORS 192.660(2)(d);*
- *Real Property Transactions, under ORS 192.660(2)(e);*
- *Exempt Records/Confidential Attorney-Client Privileged Memo, under ORS 192.660(2)(f); and*
- *Consult with Counsel/Potential Litigation, under ORS 192.660(2)(h).*

Representatives of the news media, staff and other persons as approved, shall be allowed to attend the Executive Session. All other members of the audience are asked to leave the Council Chambers.

FOR YOUR INFORMATION

Upcoming Dates to Remember:

- October 13, 4:00PM, Parks & Trails Commission, Council Chambers/Zoom
- October 13, 7:15PM, Library Board, Zoom
- October 14, 6:30PM, Planning Commission, Council Chambers/Zoom
- October 15, 3:00PM, Council Work Session, Council Chambers/Zoom
- October 15, 7:00PM, Council Regular Session, Council Chambers/Zoom
- October 22, 4:00PM, Joint City Council/Parks & Trails Commission, Council Chambers/Zoom

Future Public Hearing(s)/Forum(s):

- None scheduled at this time.

VIRTUAL MEETING DETAILS

Join: <https://us02web.zoom.us/j/85806548429?pwd=8awciOFcgBofnl7xCxvhBhmIoJwtP1.1>

Passcode: 779209

Phone one-tap: +12532158782

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at 503-397-6272.

Be a part of the vision and get involved...volunteer for a City Board or Commission! For more information or for an application, go to www.sthelensoregon.gov or call 503-366-8217.