



## COUNCIL WORK SESSION

Wednesday, September 03, 2025 at 3:00 PM

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### COUNCIL MEMBERS:

Mayor Jennifer Massey  
Council President Jessica Chilton  
Councilor Mark Gundersen  
Councilor Russell Hubbard  
Councilor Brandon Sundeen

### LOCATION & CONTACT:

HYBRID: Council Chambers & Zoom (details below)

Website | [www.sthelensoregon.gov](http://www.sthelensoregon.gov)

Email | [kpayne@sthelensoregon.gov](mailto:kpayne@sthelensoregon.gov)

Phone | 503-397-6272

Fax | 503-397-4016

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## AGENDA

### CALL WORK SESSION TO ORDER

### CLEARING CONFUSION AND SETTING THE FACTS STRAIGHT

1. Response to August 20 Visitor Comments

### VISITOR COMMENTS - *Limited to three (3) minutes per speaker*

### DISCUSSION TOPICS

2. 3:10PM - Employee Length of Service Recognition - Dan Dieter for 10 Years
3. 3:15PM - Quarterly Reports from City Departments/Divisions (Informational)
4. 3:25PM - Annual Report from the St. Helens Senior Center - *Senior Center Manager Dinae Monro*
5. 3:40PM - Discussion regarding the Relationship between St. Helens Sand Island Campground LLC and the City - *City Administrator John Walsh and Brad Hendrickson*
6. 4:00PM - 13 Nights on the River Public Voting Process for Levitt Grant in Partnership with St. Helens Main Street Alliance - *Communications Officer Crystal King*
7. 4:10PM - Review Transfer of Jurisdiction for Portions of Gable Road, Columbia Boulevard, and Bachelor Flat Road - *Engineering Manager Sharon Darroux and City Planner Jacob Graichen*
8. 4:20PM - Review of Erosion Prevention and Sediment Control Code Revisions - *Engineering Manager Sharon Darroux*
9. 4:30PM - Staff Report for 2025 Storm Cleaning & CCTV Project (Informational Only)
10. 4:35PM - Completion of Purchase & Sale of 1300 Kaster Road to Arcadia Paper Mills, LLC - *City Administrator John Walsh*
11. 4:50PM - Review Proposed Amendments to Police Sergeant Job Description - *Police Chief Matt Smith*
12. 5:00PM - Review Resolutions Establishing Official Compensation Package for Mayor, Councilors, and Employees - *City Attorney Ashley Wigod*
13. 5:10PM - Discussion Regarding Oregon Association Chiefs of Police Agency Review - *City Attorney Ashley Wigod*

14. 5:25PM - Report from City Administrator John Walsh

**ADJOURN****EXECUTIVE SESSION**

*Following the conclusion of the Council Work Session, an Executive Session is scheduled to take place to discuss:*

- *Labor Negotiations, under ORS 192.660(2)(d);*
- *Real Property Transactions, under ORS 192.660(2)(e);*
- *Exempt Records/Confidential Attorney-Client Privileged Memo, under ORS 192.660(2)(f); and*
- *Consult with Counsel/Potential Litigation, under ORS 192.660(2)(h).*

*Representatives of the news media, staff and other persons as approved, shall be allowed to attend the Executive Session. All other members of the audience are asked to leave the Council Chambers.*

**FOR YOUR INFORMATION**

Upcoming Dates to Remember:

- September 3, 3:00PM, City Council Work Session, Council Chambers/Zoom
- September 3, 6:30PM, City Council Public Hearing, Council Chambers/Zoom
- September 3, 7:00PM, City Council Regular Session, Council Chambers/Zoom
- September 8, 4:00PM, Parks & Trails Commission, Council Chambers/Zoom
- September 8, 7:15PM, Library Board, Zoom
- September 9, 6:30PM, Planning Commission, Council Chambers/Zoom
- September 10, 4:00PM, Joint City Council & Planning Commission, Council Chambers/Zoom

Future Public Hearing(s)/Forum(s):

- PH: September 3, 6:30PM, Sale of City-Owned Property on Kelly Street described as Tax Account No. 28848

**VIRTUAL MEETING DETAILS**

Join: <https://us02web.zoom.us/j/87369149059?pwd=yx85XfAlIwQul5M4ToaYzEqeEPZseZ.1>

Passcode: 592235

Phone one-tap: +17193594580

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The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at 503-397-6272.

Be a part of the vision and get involved...volunteer for a City Board or Commission! For more information or for an application, go to [www.sthelensoregon.gov](http://www.sthelensoregon.gov) or call 503-366-8217.