



COUNCIL REGULAR SESSION

Wednesday, December 18, 2024 at 7:00 PM

COUNCIL MEMBERS:

Mayor Rick Scholl
Council President Jessica Chilton
Councilor Mark Gundersen
Councilor Russell Hubbard
Councilor Brandon Sundeen

LOCATION & CONTACT:

HYBRID: Council Chambers & Zoom (details below)
Website | www.sthelensoregon.gov
Email | kpayne@sthelensoregon.gov
Phone | 503-397-6272
Fax | 503-397-4016

AGENDA

CALL REGULAR SESSION TO ORDER

PLEDGE OF ALLEGIANCE

VISITOR COMMENTS – *Limited to three (3) minutes per speaker*

PROCLAMATION AND ACCEPTANCE OF ABSTRACT OF VOTES FROM NOVEMBER 5, 2024 GENERAL ELECTION

1. November 8, 2022 General Election Results for City of St. Helens

REQUEST FOR APPROVAL TO ATTEND EXECUTIVE SESSIONS

2. Consideration of the Application of Kaelyn Cassidy of Columbia County Spotlight to Qualify as a Representative of the News Media to Attend Council Executive Sessions

ORDINANCES – *First Reading*

3. **Ordinance No. 3306:** An Ordinance Amending the St. Helens Municipal Code Chapters 17.16, 17.32, 17.60, 17.80, and 179.96 Pertaining to Multifamily Development, Oregon House Bill 4064 (2022) Regarding Manufactured and Prefabricated Dwellings, Oregon House Bill 3395 (2023) Regarding Single Room Occupancies, and Other Housekeeping Amendments

APPROVE AND/OR AUTHORIZE FOR SIGNATURE

4. Agreement with Keller Williams Sunset Corridor Lower Columbia Group for Realtor Services
5. Third Amendment of Agreement with Oregon Patrol Service for Bailiff Services
6. Extension of Agreement with Wetland Solutions NW, LLC for Wetland Services
7. Extension of Agreement with Moore Site Services LLC for Consulting and Mechanical Support at the St. Helens Industrial Business Park
8. Extension of Agreement with Professional Mariner Services, LLC for Consulting to Meet Requirements for City Vessel
9. Eight Amendment to Agreement with OTAK for the S. 1st Street & Strand Streets Road & Utility Extensions Project No. P-525
10. Amendment No. 1 to Agreement with Columbia County for SAFE Boat Sharing

11. Extension of Agreement with Advantage JC Excavating LLC for Services related to Clean-up of Various Properties
12. Second Amendment to Contract with Moore Excavation for the S. 1st Street and Strand Streets Road and Utility Extensions Project P-525
13. Third Amendment to Contract with Moore Excavation, Inc. for the S. 1st Street - St. Helens Street Intersection Improvements Project R-685

APPOINTMENTS TO CITY BOARDS AND COMMISSIONS

14. Reappoint Lew Mason to the Budget Committee
15. Reappoint Jerry Belcher to the Parks & Trails Commission
16. Appoint Reid Herman to the Planning Commission

CONSENT AGENDA FOR ACCEPTANCE

17. Planning Commission Minutes dated November 12, 2024
18. Library Board Minutes dated November 18, 2024

CONSENT AGENDA FOR APPROVAL

19. Amended Library Board Bylaws
20. Purchase of New Water Filtration Facility Replacement Modules from Trojan Technologies Corp. in the amount of \$250,802.41 as Budgeted in the 2024/25 Capital Improvement Plan
21. Proposed Revisions to Communications Officer Job Description
22. Proposed Revisions to Deputy City Recorder Job Description
23. Proposed Revisions to Administrative Billing Specialist Job Description
24. Proposed Revisions to Building Permit Technician Job Description
25. Proposed Revisions to Community Development Administrative Assistant Job Description
26. Request for Proposals (RFP) Document for Forestry Management Services
27. Contract with Hamer Electric for Repair of Electrical Service to the River Pumps at the Industrial Business Park in the Amount of \$67,850
28. Contract with Clear Trail CPAS for Audit Services in the Amount of \$53,500 for FY24/25, \$54,600 for FY25/26, and \$55,700 for FY26/27
29. Accounts Payable Bill Lists

WORK SESSION ACTION ITEMS

COUNCIL MEMBER REPORTS

MAYOR SCHOLL REPORTS

OTHER BUSINESS

ADJOURN

VIRTUAL MEETING DETAILS

Join: <https://us02web.zoom.us/j/86362095382?pwd=LBjYjPngJALwvQdqDQs9Woe7ScV5p7w.1>

Passcode: 095644

One tap mobile: +13462487799

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at 503-397-6272.

Be a part of the vision and get involved...volunteer for a City Board or Commission! For more information or for an application, go to www.sthelensoregon.gov or call 503-366-8217.