



## COUNCIL WORK SESSION

Wednesday, December 06, 2023 at 2:00 PM

---

### COUNCIL MEMBERS:

Mayor Rick Scholl  
Council President Jessica Chilton  
Councilor Mark Gundersen  
Councilor Russell Hubbard  
Councilor Brandon Sundeen

### LOCATION & CONTACT:

HYBRID: Council Chambers & Zoom (details below)

Website | [www.sthelensoregon.gov](http://www.sthelensoregon.gov)

Email | [kpayne@sthelensoregon.gov](mailto:kpayne@sthelensoregon.gov)

Phone | 503-397-6272

Fax | 503-397-4016

---

## UPDATED AGENDA

### CALL WORK SESSION TO ORDER

**VISITOR COMMENTS** - *Limited to three (3) minutes per speaker*

**DISCUSSION TOPICS** - *The Council will take a break around 4:00PM*

1. 2:10PM - Employee Length of Service Recognition - Crystal King - 15 Years
2. 2:15PM – Discussion of Strand Street and Wapama Way Corner Lot
3. 2:25PM - Recreation Program Semi-Annual Report - *Recreation Manager Shanna Duggan*
4. 2:40PM - Planning Division Semi-Annual Report - *City Planner Jacob Graichen & Associate Planner Jenny Dimsho*
5. 2:55PM - Wastewater Collection System Capacity Improvements Project Update - *Public Works Director Mouhamad Zaher & Engineering Manager Sharon Darroux*
6. 3:10PM - Undergrounding Utilities at the S. 1st Street & St. Helens Street Intersection Update - *Public Works Director Mouhamad Zaher & Engineering Manager Sharon Darroux*
7. 3:25PM - Review New Building Permit Technician Job Description - *City Administrator John Walsh*
8. 3:30PM - Discussion Regarding Police Staffing
9. 4:00PM - Report from City Administrator John Walsh

### ADJOURN

### EXECUTIVE SESSION

*Following the conclusion of the Council Work Session, an Executive Session is scheduled to take place to discuss:*

- *Real Property Transactions, under ORS 192.660(2)(e); and*
- *Consult with Counsel/Potential Litigation, under ORS 192.660(2)(h).*

*Representatives of the news media, staff and other persons as approved, shall be allowed to attend the Executive Session. All other members of the audience are asked to leave the Council Chambers.*

**FOR YOUR INFORMATION**

Upcoming Dates to Remember:

- December 6, 2PM, Council Work Session, Council Chambers/Zoom
- December 6, 7PM, Council Regular Session, Council Chambers/Zoom
- December 11, 4PM, Parks and Trails Commission, Council Chambers/Zoom
- December 11, 7:15PM, Library Board, Zoom
- December 12, 6PM, Planning Commission, Council Chambers/Zoom
- December 13, 4PM, Joint City Council/Planning Commission, Council Chambers/Zoom

Future Public Hearing(s)/Forum(s):

- December 20, 6:30PM, Zone Change at 475 N. 12th Street

**VIRTUAL MEETING DETAILS**

Join: <https://us02web.zoom.us/j/88563089688?pwd=WW12S244ektuN3dYL2VRUDJYVXYxdz09>

Meeting ID: 885 6308 9688

Passcode: 410775

Dial: 253-205-0468

---

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at 503-397-6272.

Be a part of the vision and get involved...volunteer for a City Board or Commission! For more information or for an application, go to [www.sthelensoregon.gov](http://www.sthelensoregon.gov) or call 503-366-8217.