



## **CITY COUNCIL REGULAR MEETING**

St. Francis Area Schools District Office, 4115 Ambassador Blvd. NW

**Monday, November 21, 2022 at 6:00 PM**

---

### **AGENDA**

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

**3. APPROVAL OF AGENDA**

**4. CONSENT AGENDA**

A. City Council Minutes - November 7, 2022

B. LESO 1033 Program

C. Public Safety Project Legislation Renewal

Resolution 2022-60 - Support of Anoka County Joint Law Enforcement Council's  
Renewal of Legislation for Future Public Safety Projects

D. Siwek Park Improvements – Pay Estimate no. 4

E. 2020 Street Reconstruction and Watermain Improvement Project – Final Payment

F. 2021 Street Rehabilitation Project – Final Payment

G. Poppy Street and 229<sup>th</sup> Lane Reconstruction Project – Pay Estimate No. 3

H. CIP Software

I. Appointment of Brent Wentworth and Zach Goers to the position of Lieutenant- Fire  
Department

J. Notice of Funding Restriction for Siwek Park Property

K. Gambling Permit – St. Francis Athletics Booster Club

L. Payment of Claims

**5. MEETING OPEN TO THE PUBLIC**

**6. SPECIAL BUSINESS**

**7. PUBLIC HEARING**

A. Poppy Street and 229<sup>th</sup> Lane Reconstruction Project – Hearing on Proposed  
Assessment

Resolution 2022-61 Adopting Assessments for the Poppy Street and 229<sup>th</sup> Lane  
Reconstruction Project

**8. OLD BUSINESS**

A. Weber, Inc. Payment

**9. NEW BUSINESS**

A. Fee Schedule Amendments

B. Geotechnical Evaluation

**10. MEETING OPEN TO THE PUBLIC**

**11. REPORTS**

**12. COUNCIL MEMBER REPORTS**

**13. UPCOMING EVENTS**

November 21 - City Council Meeting

November 24 - City Offices Closed for Thanksgiving Holiday

December 5 - City Council Meeting

December 14 - Open House City Hall & Fire Station (4:00 pm - 8:00 pm)

**14. ADJOURNMENT**

CITY OF ST. FRANCIS  
CITY COUNCIL AGENDA

St. Francis Area Schools District Office 4115 Ambassador Blvd. NW  
November 7, 2022  
6:00 p.m.

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**

The regular City Council meeting was called to order at 6:00 p.m. by Mayor Steve Feldman.

2. **ROLL CALL**

Members Present: Mayor Steve Feldman, Councilmembers Robert Bauer, Kevin Robinson, Sarah Udvig, and Joe Muehlbauer (attending remotely).

Also present: City Administrator Kate Thunstrom, Deputy Administrator-City Clerk Jenni Wida, Assistant City Attorney Dave Schaps (Barna, Guzy & Steffen), City Engineer Craig Jochum (Hakanson Anderson), Public Works Director Paul Carpenter, Fire Chief Dave Schmidt, Police Chief Todd Schwieger, and Finance Director Darcy Mulvihill (attending remotely).

3. **APPROVAL OF AGENDA**

MOTION BY: UDVIG SECOND: BAUER APPROVING THE REGULAR CITY COUNCIL AGENDA

A roll call vote was performed:

Mayor Feldman	aye
Councilmember Robinson	aye
Councilmember Udvig	aye
Councilmember Muehlbauer	aye
Councilmember Bauer	aye

Motion carried 5-0

4. **CONSENT AGENDA**

- A. City Council Minutes - October 17, 2022
- B. Anoka County Municipal Wellhead Protection Implementation JPA
- C. Ditch Cleaning
- D. Site Improvement Performance Agreement for Dollar General
- E. Development Agreement for Meadows 4<sup>th</sup> Addition
- F. Accept Donation
- G. Planning Commission Appointments to Fill Vacancy
- H. Payment of Claims

MOTION BY: ROBINSON SECOND: MUEHLBAUER APPROVING THE

**CONSENT AGENDA ITEMS A, B, C, E, F, G, and H**

A roll call vote was performed:

Mayor Feldman	aye
Councilmember Robinson	aye
Councilmember Udvig	aye
Councilmember Muehlbauer	aye
Councilmember Bauer	aye

Motion carried 5-0

Mayor Feldman stated that he pulled Item D out and explained that the Meadows has been talked about as townhomes: however, the 4th addition is a commercial site and wanted to make sure the Council understood this. He also discussed that the encroachment is part of a City easement that is being given up so that Dollar General can maintain a parking lot. He wanted to make sure the Council understood this. Assistant City Attorney Schaps clarified that the City still retains the easement, this just allows Dollar General to be in it.

**MOTION BY: BAUER SECOND: ROBINSON APPROVING THE CONSENT AGENDA ITEM D**

A roll call vote was performed:

Mayor Feldman	aye
Councilmember Robinson	aye
Councilmember Udvig	aye
Councilmember Muehlbauer	aye
Councilmember Bauer	aye

Motion carried 5-0

**5. MEETING OPEN TO THE PUBLIC**

Mayor Feldman asked City Clerk Wida if they had anyone wanting to speak. She said they did not.

**6. SPECIAL BUSINESS****7. PUBLIC HEARINGS**

A. Miscellaneous Special Assessments Resolution 2022-58 Certifying Miscellaneous Assessments

Finance Director Mulvihill explained the purpose of the public hearing is to certify delinquent water and sewer bills, delinquent storm water bills, and delinquent admin citation and escrows. She stated this is done once a year and when certified it will go on the property taxes for 2023.

Mayor Feldman opened the Public Hearing at 6:05 p.m.

Mayor Feldman asked if there was any communication to anyone on these lists to the City.

City Administrator Thunstrom stated she had not received anything and these were also notified in the paper which gave people an opportunity to comment before the meeting.

Mulvihill stated she did not receive anything either. She added that letters went out to everyone on these lists in September.

Mayor Feldman shared he only brings this up so Council knows that there was plenty of communication and time for these individuals to rebut or communicate with the City.

Mayor Feldman closed the Public Hearing at 6:06 p.m.

MOTION BY: ROBINSON SECOND: MUEHLBAUER ADOPTING RESOLUTION 2022-58 A RESOLUTION AUTHORIZING AND DIRECTING CERTIFICATION OF A MUNICIPAL UTILITY SERVICES, MAINTENANCE OF PRIVATE PROPERTY, ADMINISTRATIVE CIVIL NOTICE FEES, AND REPAIR OF LEAKS AS A LIEN UPON PREMISES.

A roll call vote was performed:

Mayor Feldman	aye
Councilmember Robinson	aye
Councilmember Udvig	aye
Councilmember Muehlbauer	aye
Councilmember Bauer	aye

Motion carried 5-0

Mayor Feldman shared that this type of situation is not the reason this Council got elected, although it is necessary and important for how a government runs. He stated this is the one meeting a year he has nothing but disdain for and hopes the Council agrees.

## **8. OLD BUSINESS - NONE**

## **9. NEW BUSINESS**

### **A. Public Works Building Lease**

City Administrator Thunstrom reviewed the Staff report concerning the City's lease with the School District and Staff's recommendation to approve an extension of the Lease Agreement to April 30, 2023.

Mayor Feldman stated he was never aware that there was equipment from the



School District being stored in City facilities, he had thought it was just files being stored there. Thunstrom stated that a lot of City Hall files are in this building and she is not sure if the School District has any files in the building.

Mayor Feldman asked about the tradeoff between giving the School District the storage space and the Council getting to use this room for their meetings, and now that the storage is getting taken away, he asked if they will have to pay a fee to use this meeting room. Thunstrom said that is correct and they will work on that over the next few months.

Mayor Feldman asked what kind of equipment is over there from the School District. Public Works Director Carpenter stated there are pickup trucks with snow plows, salting trucks, and a tractor.

Robinson stated the agreement has been amicable up to this point.

Muehlbauer echoed what Mayor Feldman had said that he was not aware that equipment was over there and he thought it was just files.

Udvig agreed that the district will be reasonable with the Council. Mayor Feldman stated this has to be done since the Fire Department is moving over. Udvig stated it is not that the City wants to end the agreement with the district, the City just needs this space.

Bauer agreed and said the Council seems to be standalone and maybe the meeting needs to be moved to Public Works. He remembered years ago this used to be the set up.

Mayor Feldman asked if City Council meetings can be at the Police Station. Thunstrom said that this could be looked at in regard to spacing. She stated this building is also used for Planning Commission meetings. She said a work session after the first of the year can be set up to discuss this further once she gets more information on what the School District will charge them. Mayor Feldman agreed to wait and see how the district negotiates with the City on the room fee.

Robinson asked if there is any City equipment used for School District use that is not recorded or kept track of. Carpenter said no, as far as he knows.

**MOTION BY: UDVIG SECOND: BAUER APPROVING AN EXTENSION OF THE EXISTING LEASING AGREEMENT UNTIL APRIL 30, 2023**

A roll call vote was performed:

Mayor Feldman	aye
Councilmember Robinson	aye
Councilmember Udvig	aye
Councilmember Muehlbauer	aye

Councilmember Bauer aye

Motion carried 5-0

A. Hwy 47 Reconstruction Update and Grant Writing Agreement

Thunstrom reviewed the Staff report and gave an update on the Highway 47 reconstruction project.

Mayor Feldman asked for confirmation on the amount of \$7,256 that WSB will be charging for help with writing the grant. Thunstrom said that was correct. Mayor Feldman asked her to explain why WSB is asking for help to raise money. Thunstrom explained that she met with the County and they are on board with the Highway 47 project but they will not write the grant for Corridors of Commerce because they are writing it for Highway 65. She said they will collaborate by using the City's ability to tell their story and apply for grants that the City is eligible for; however, they cannot have another entity applying for the same grant for two different projects. She said the City will be a partner with both the State and the County on some of the dollars, but the City has the responsibility of raising the funds, with the support of the County and State. She said if they can get a bill on the legislative floor it is like cash.

Mayor Feldman said he understands this; however, this is State Highway 47, not City of St. Francis Highway 47 and when this discussion started three years ago it was \$1,000,000 and now it is \$5,000,000 which is when the hold was put on the project. He said this is very important and is very optimistic that the MnDOT leadership is allowing conversations to continue with the design that included two roundabouts and two signals along the Highway 47 corridor, and MnDOT does not feel as though they need to meet with Staff further and are ready to move forward with the project. He complimented Staff and Council as he feels that getting WSB in to be the messenger for the message of safety first and access to existing businesses. He complimented Council on staying firm to concept three, which is important and helped MnDOT open up their minds. He shared this project needs to be done right as this is the main artery to the City, and two roundabouts and two lights are the way to do this. He said there will never be an accident free corridor, but if it can be limited to smaller fender benders rather than personal injury accidents this will be a success. He shared that for the first quarter of 2023 it is estimated that the State will have a 4.3% increase in revenue which equates to \$289,000,000 and it is time to spend some of this money.

Robinson shared his concern that the City cannot afford the project without the grants. He said the resources are needed to get this project done. He asked that if this project is done as late as 2027, what is the deadline and if the cash needs to be together by a certain time. Thunstrom said the City will want a great deal of the funds together and shared that the City missed a grant opportunity this year that does not come back until 2024. She said some of this is timed based off of what they feel they are eligible for. By starting the project in 2027 this gives the City more

grant opportunities to apply for if some of the immediate ones are not received through Corridors of Commerce. Robinson asked if this could be a quarterly reminder to bring to Council's attention to make sure the Council stays on top of this. He added that the public wanted this as much as Council and the Council works for the public and their help is needed through letter writing and reaching out to commissioners.

Mayor Feldman added that he was glad that MnDOT will be putting roughly \$2,500,000 towards the overlay project. He also said if there is any need from Staff for Council to reach out to members, like Kurt Daudt and Michelle Benson to keep this torch lit and keep this project moving. Mayor Feldman asked Thunstrom to explain what road diet meant. Thunstrom first addressed that they need an official to official meeting where the City will tell their story and why this is important. She is hoping to schedule this meeting for December or January, before the next legislative session starts. She explained that road diet is the highway term for when a lane is removed.

Robinson asked if they can reach out to individuals that were originally affected by these roads to have them involved in telling the story. Thunstrom said yes.

Muehlbauer stated he was curious if they would go with WSB since they have been hired to work this out with MnDOT. Thunstrom said that is correct and they hold all of the data. Additionally, she said she spoke with City Engineer Craig Jochum and he recommended they use them for the grants themselves.

**MOTION BY: ROBINSON SECOND: MUEHLBAUER ADOPTING HIGHWAY 47 RECONSTRUCTION UPDATE AND GRANT WRITING AGREEMENT WITH THE SERVICES FROM WSB IN THE AMOUNT OF \$7,256 AND WORKING IN CONJUNCTION WITH HAKANSON ANDERSON.**

A roll call vote was performed:

Mayor Feldman	aye
Councilmember Robinson	aye
Councilmember Udvig	aye
Councilmember Muehlbauer	aye
Councilmember Bauer	aye

Motion carried 5-0

**B. Special Meeting to Canvass Election Results**

City Clerk Wida gave the Staff report and requested a special meeting so that she can canvass the local race results to the Council.

Mayor Feldman confirmed she would like this to be held on November 16 at City Hall at 5:30 p.m. She said that is correct, if that works for Council.

Mayor Feldman asked the Councilmembers to check their calendars to see if that works for everyone. Muehlbauer stated he would be cutting it close but should be able to attend via Zoom.

## **10. MEETING OPEN TO THE PUBLIC – NONE**

## **11. REPORTS**

### **A. Fire Department Monthly Report - October**

Fire Chief Schmidt reviewed the October report. He highlighted that response times continued to meet goals at 7 minutes and 33 seconds on average, calls for service were down to only 50 calls, staffing was up with an average of 6.4 firefighters per call with one of the firefighters back from military leave. He added that the fire versus EMS run distribution is similar to usual and there was an increase in ambulance assists in October. He mentioned that five calls were flagged for a response time of over 20 minutes. He said that inspections were down this month with a total of three inspections and one reinspection and this number is down due to the emphasis on fire prevention in October.

Mayor Feldman liked that COVID was not a concern in the presentation. He reiterated that COVID is still alive and well so people should be safe and cautious, especially with holidays coming up. He noted that EMS continues to outdo fire calls at all levels in the last four years. He said this trend is country wide. He asked how the lieutenant selection interviews were going. Schmidt shared that interviews were conducted last week and they hope to have notifications completed by tomorrow before they come back for Council approval.

Robinson said it was a good report. He asked for an update on the Nowthen relationship now that it is a year and 11 months into it and asked if elections have any bearings. Schmidt shared that there are days when the increased workload is noticeable and other days where tasks can be delegated out. He said the relationship continues to be good and they continue to grow and become more self-sufficient. He added that Nowthen has a Mayor election this year as well as two new Councilmembers. He said the biggest struggle they are seeing is finding qualified candidates to join the Fire Department. Robinson asked if this is something that Schmidt would welcome extending. Schmidt stated the Fire Departments attitude will not change and they will continue to be good neighbors. He wants to make sure that this organization is built with fidelity that gives Nowthen options for what they want to do moving forward. Robinson said it is good that some of the responsibilities are being taken over by Nowthen to lessen the burden while still getting the training and help they need. Schmidt said that this succession plan was stressed early on so if they do decide to go independent they would have the ability to do so. Once the dust settles from the election he thinks these conversations will happen. Robinson stated he is not promoting dependency on the St. Francis program, he just wants to make sure it is an amicable situation where neighbors are working with neighbors.

Mayor Feldman added that Nowthen may want to be standalone but it will come down to costs and sharing costs is the best way to go. He said that it is the same thing with Bethel. He asked for an update on how things were going with Bethel. Schmidt said things continue to move forward and documentation has been sent to the State Fire Marshal's office formally inviting them to be a part of this process.

Bauer said it was a great report and he appreciates him.

Udvig stated it was a great report and she thanked all of the men and women who are serving for the City and she appreciates their sacrifice.

Muehlbauer added it was a good report and wanted to send his appreciation back to the firefighters and staff. He appreciates the support that is being given to Nowthen and he hopes they want to move forward with the City.

Mayor Feldman discussed that the City is always doing mutual aid with other fire departments. If Nowthen becomes standalone, they become a viable department to help in mutual aid situations. He said this created a positive atmosphere and changed the way the department works which is a good thing.

## **12. COUNCIL MEMBER REPORTS**

Muehlbauer shared he has been working out of town lately but has been able to reach out to a few Staff members in regard to different things. He encouraged everyone to get out and vote.

Udvig stated she attended the School Board Candidate Forum on the 24th, which is on YouTube and encouraged those who have not voted to check out the video. She also attended the Community Advisory Committee meeting on the 27th discussing how the forum can be better for upcoming years. She attended the Saints versus Andover football game and complemented Police Chief Schwieger, stating it was great to see the reserve officers out there.

Bauer encouraged people to get out and vote tomorrow.

Robinson shared he attended the Building Committee meeting on the 27th and had a nice meeting with the architects for the City Hall Fire Station discussing finances and functionality. He added more will be coming down the line with this including public involvement. He encouraged everyone to get out and vote tomorrow.

Mayor Feldman shared that he has been working with many members of Staff on traffic calming measures on roads. He said Poppy street, which is being reconstructed, serves a dual purpose as a residential road and a short cut. He explained that short cut roads bring speeders. He added that after a discussion with Schwieger, he does not expect for police to be there at all times due to the size of the police force. He said he has reached out to companies and he found a company called Traffic Logix who offer trailers that show a digital sign to show a

drivers speed and a high speed camera that can take a picture of a license plate to send the speeder a warning letter. He shared he had reached out to Mendota Heights who uses this technology. He added there is a website where one of the trailers can be requested in a neighborhood. He stated the price is \$19,397 which would be worked into capital improvements. He also wanted traffic calming measures built into the asphalt such as speed humps or speed tables which are made of recycled tires and can be removed so plowings can continue in the winter. He is working with Staff to try to solve speeding in the City. He does not want to be a Mayor who could have to tell a parent that their child died on a road where something could have been done better but was not. He added that this Halloween had more trick-or-treaters than ever before on Poppy Street because people could walk safely on a sidewalk. He said safety is very important to him and he will do everything in his next term to do as much as he can to keep the roads of St. Francis safe. He encouraged everyone to vote as this is the most important midterm in his lifetime. He emphasized that democracy is important and the right to vote should not be taken for granted. He added that he is working with Assistant City Attorney Schaps on Weber to finish things out. He said the situation with Weber is why he is so adamant on the contract with the City Hall Fire Station. He explained the City Hall Fire Station is needed because the buildings are aged and the conditions of the buildings dictate what can be done. He said there was a five year plan to maintain these buildings and as they have come along with them, they will be looking at roof and mechanical replacements and other big ticket items on these old buildings. He added that a portion of the Fire Station is from the 1960s. He commended Staff for what they are able to do in City Hall given its size. He told the public that this administration has always been open and transparent and if there are ever questions, Staff will have answers. He thanked Staff for everything they do and commended them for the hard work.

### **13. UPCOMING EVENTS**

TBD - Special Meeting to Canvass Election Results

November 16 - Planning Commission Meeting

November 21 - City Council Meeting

November 24 - City Offices Closed for Thanksgiving Holiday

### **14. ADJOURNMENT**

There being no further business, Mayor Feldman adjourned the regular City Council at 6:53 p.m.

---

Jennifer Wida, City Clerk



## CITY COUNCIL AGENDA REPORT

**TO:** Kate Thunstrom, City Administrator  
**FROM:** Todd Schwieger, Police Chief  
**SUBJECT:** LESO 1033 Program  
**DATE:** November 21, 2022

---

### **OVERVIEW:**

In 1990 and 1991 Congress authorized the transfer of excess Department of Defense property to federal, state and local law enforcement agencies. In 1997 the National Defense Authorization Act established the Law Enforcement Support Office (LESO) Program to facilitate. Under this authority, excess Department of Defense property (equipment) that might otherwise be destroyed, may be conditionally transferred to participating law enforcement agencies across the United States. The property is at no cost to agencies with the exception of shipping costs.

Since inception, the program has transferred over \$7.7 Billion worth of equipment. Items that are requested include clothing, optics, vehicles, and small arms etc. The St. Francis Police Department has been participating in this program for many years and have had success in acquiring small arms to be utilized by on duty officers should the need arise. The intent of this memo is to advise and update the current City Council on the existence of the program and the police department's desire to continue participating in the program. The police department would continue to research and request equipment and supplies that could aid in the performance of duty and serving the public better without relying on the department budget for the purchase of the supplies.

### **ACTION TO BE CONSIDERED:**

City Council approval for the police department to continue participating in the LESO 1033 Program in order to attempt to acquire property that the department could use to aid in the performance of duty and for staff to utilize in day to day operations.

### **BUDGET IMPLICATION:**

Researching and requesting supplies and equipment is performed during normal working hours and the police department is responsible for shipping costs associated with acquired property.



CITY COUNCIL AGENDA  
REPORT

**TO:** Kate Thunstrom, City Administrator  
**FROM:** Todd Schwieger, Police Chief  
**SUBJECT:** Public Safety Project Legislation Renewal  
**DATE:** November 21, 2022

**OVERVIEW:**

This resolution reflects the support of the St. Francis City Council in support of the revision to State law authorizing Anoka County to issue bonds to fund public safety projects.

The City of St. Francis (City) is a member of the Anoka County Joint Law Enforcement Council (JLEC), which was formed nearly 50 years ago, to benefit the public safety for the citizens of Anoka County. All communities in Anoka County are being asked to adopt a similar resolution. This resolution does not obligate the City to any financial participation, it is simply a statement of support. The JLEC supports a legislative change to allow the use of specific bonding authority in Minnesota Statute 383E.21 to fund future county-wide public safety projects.

**ACTION TO BE CONSIDERED:**

Staff recommend the approval of Resolution 2022-60 - Support of Anoka County Joint Law Enforcement Council's Renewal of Legislation for Future Public Safety Projects

**Attachments:**

- Resolution 2022-60 - Support of Anoka County Joint Law Enforcement Council's Renewal of Legislation for Future Public Safety Projects
- MN Statute 383E.21 COUNTYWIDE PUBLIC SAFETY IMPROVEMENTS AND EQUIPMENT; BONDING AND TAX LEVIES



**CITY OF  
ST. FRANCIS, MN  
ANOKA COUNTY**

**RESOLUTION NO. 2022-60**

**RESOLUTION IN SUPPORT OF ANOKA COUNTY JOINT LAW  
ENFORCEMENT COUNCIL’S RENEWAL OF LEGISLATION FOR FUTURE  
PUBLIC SAFETY PROJECTS**

**WHEREAS**, the Anoka County Joint Law Enforcement Council (JLEC), a joint powers board, was formed in 1970 to benefit the public safety of the citizens of Anoka County; and

**WHEREAS**, the JLEC has over five decades of experience successfully creating and managing shared services for its member communities;

**WHEREAS**, the City of St. Francis has actively participated in the JLEC through the participation of our chief law enforcement officer and our elected officials; and

**WHEREAS**, the safety of the public and police and fire personnel will be enhanced by improvements from future county-wide projects; and

**WHEREAS**, both residents of and public safety agencies in Anoka County have benefited from improved public safety, increased effectiveness, and resource conservation due to the resulting economies of scale provided by shared and consolidated services; and

**WHEREAS**, the JLEC desires to implement future shared public safety projects to help law enforcement, fire, jail, dispatch, and emergency preparedness agencies render the highest quality of public safety services to the populations they serve; and

**WHEREAS**, Minn. Stat. 383E.21 has authorized the County of Anoka to levy property taxes for public safety improvements and equipment, and to issue capital improvement bonds and capital notes for such public safety projects as are approved by the JLEC until Dec. 31, 2023; and

**WHEREAS**, the JLEC supports a legislative change to allow the use of the bonding and capital notes issuance authority, provided in Minnesota Statute 383E.21, to fund countywide public safety projects until Dec. 31, 2033;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of St. Francis does with this action, support and endorse the extension of the existing bonding and capital note issuance authority under Minn. Stat. 383E.21 until Dec. 31, 2033; and

**BE IT FURTHER RESOLVED** that the City Council does hereby support this expansion of the public safety bonding and capital note issuance authority, provided by Minn. Stat. 383E.21, to county-wide public safety projects.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 21<sup>ST</sup> DAY OF NOVEMBER 2022.**

ATTEST:

\_\_\_\_\_  
Steven D. Feldman, Mayor

\_\_\_\_\_  
Jennifer Wida, City Clerk

### **383E.21 COUNTYWIDE PUBLIC SAFETY IMPROVEMENTS AND EQUIPMENT; BONDING AND TAX LEVIES.**

#### **Subdivision 1. Authority to levy property taxes and incur debt.**

(a) To finance the cost of designing, constructing, and acquiring countywide public safety improvements and equipment, including personal property, benefiting both Anoka County and the municipalities located within Anoka County, the governing body of Anoka County may levy property taxes for public safety improvements and equipment, and issue:

(1) capital improvement bonds under the provisions of section 373.40 as if the infrastructure and equipment qualified as a "capital improvement" within the meaning of section 373.40, subdivision 1, paragraph (b); and

(2) capital notes under the provisions of section 373.01, subdivision 3, as if the equipment qualified as "capital equipment" within the meaning of section 373.01, subdivision 3. Personal property acquired with the proceeds of the bonds or capital notes issued under this section must have an expected useful life at least as long as the term of debt.

(b) The outstanding principal amount of the bonds and the capital notes issued under this section may not exceed \$8,000,000 at any time. Any bonds or notes issued pursuant to this section must only be issued after approval by a majority vote of the Anoka County Joint Law Enforcement Council, a joint powers board.

#### **Subd. 2. Treatment of levy.**

Notwithstanding sections 275.065, subdivision 3, and 276.04, the county may report the tax attributable to any levy to fund public safety capital improvements or equipment projects approved by the Anoka County Joint Law Enforcement Council or pay principal and interest on bonds or notes issued under this section as a separate line item on the proposed property tax notice and the property tax statement.

#### **Subd. 3. Expiration.**

This section expires on December 31, 2023. The county may not issue a bond or note under this section with a maturity or payment date after the expiration date of this section. No property tax may be levied under this section for taxes payable in a calendar year after the calendar year in which this section expires. Expiration of this section does not affect the obligation to pay or the authority to collect taxes levied under this section before its expiration.

#### **History:**

[2002 c 390 s 27](#); [2005 c 28 s 1](#); [2011 c 112 art 11 s 12](#); [2014 c 308 art 2 s 14, 15](#)



CITY COUNCIL AGENDA  
REPORT

**TO:** Kate Thunstrom, City Administrator  
**FROM:** Craig Jochum, City Engineer  
**SUBJECT:** Siwek Park Improvements – Pay Estimate no. 4  
**DATE:** November 21, 2022

**OVERVIEW:**  
Attached is Pay Estimate No. 4 for the Siwek Park Improvement Project. The major work items for this pay estimate include the irrigation, landscaping, signage, and restoration. This pay estimate includes payment for all of the work items completed through October 31, 2022. This estimate recommends payment of \$96,493.68. The contract amount is \$384,094.65.

**ACTION TO BE CONSIDERED:**  
Consider approval of Pay Estimate No. 4 for the Siwek Park Improvement Project.

**BUDGET IMPLICATION:**  
This project will be funded by grant funds and park capital funds. The payment is summarized as follows:

Work Completed to Date	\$352,194.50
Less Payment No. 1	\$ 71,877.95
Less Payment No. 2	\$100,781.70
Less Payment No. 3	\$ 65,431.44
<u>Less 5% Retainage</u>	<u>\$ 17,609.73</u>
Total Payment	\$ 96,493.68

- Attachments:
- Pay Estimate No. 4

**Contractor's Application for Payment No.****4**

<b>To (Owner):</b> City of St. Francis	<b>Application Period:</b> Through October 31, 2022	<b>Application Date:</b> November 2, 2022
<b>Project:</b> Siwek Park Improvements	<b>From (Contractor):</b> Ashwill Companies	<b>Via (Engineer):</b> Hakanson Anderson

**Application For Payment  
Change Order Summary**

Approved Change Orders		
Number	Additions	Deductions
1	\$2,091.00	
<b>TOTALS</b>	\$2,091.00	\$0.00
<b>NET CHANGE BY CHANGE ORDERS</b>	<b>\$2,091.00</b>	

<b>1. ORIGINAL CONTRACT PRICE.....</b>	<b>\$</b>	<b>\$382,824.65</b>
<b>2. Net change by Change Orders.....</b>	<b>\$</b>	<b>\$2,091.00</b>
<b>3. Current Contract Price (Line 1 ± 2).....</b>	<b>\$</b>	<b>\$384,915.65</b>
<b>4. TOTAL COMPLETED AND STORED TO DATE</b>	<b>\$</b>	<b>\$352,194.50</b>
<b>5. RETAINAGE:</b>	<b>\$</b>	
a. 5%           X       Work Completed.....	<b>\$</b>	<b>\$17,609.73</b>
b. 0%           X       Stored Material.....	<b>\$</b>	<b>\$0.00</b>
c. Total Retainage (Line 5.a + Line 5.b).....	<b>\$</b>	<b>\$17,609.73</b>
<b>6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....</b>	<b>\$</b>	<b>\$334,584.77</b>
<b>7. LESS PREVIOUS PAYMENTS.....</b>	<b>\$</b>	<b>\$238,091.09</b>
<b>8. AMOUNT DUE THIS APPLICATION.....</b>	<b>\$</b>	<b>\$96,493.68</b>

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

**Contractor Signature**

By: <u>Linda Parks</u>	Date: <u>11/3/22</u>
------------------------	----------------------

**PUBLIC WORKS DIRECTOR: CITY OF ST. FRANCIS**

Certification: We recommend payment for work and quantites shown.

\_\_\_\_\_  
(Public Works Director)

\_\_\_\_\_  
Date

**OWNER: CITY OF ST. FRANCIS**

\_\_\_\_\_  
(Owner)

\_\_\_\_\_  
Date

**PAY ESTIMATE #4**  
**City of St. Francis**  
**Siwek Park Improvements**

Agenda Item # 4D.

**Base Bid**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
1	MOBILIZATION	1	LUMP SUM	\$ 26,550.00	\$ 26,550.00	1	\$ 26,550.00
2	SAWING CONCRETE PAVEMENT	10	LIN FT	\$ 8.25	\$ 82.50	22	\$ 181.50
3	REMOVE CONCRETE PAVEMENT	123	SQ FT	\$ 3.00	\$ 369.00	221	\$ 663.00
4	COMMON EXCAVATION (P)	1,580	CU YD	\$ 10.50	\$ 16,590.00	1,720	\$ 18,060.00
5	AGGREGATE BASE CLASS 5	742	TON	\$ 23.00	\$ 17,066.00	742	\$ 17,066.00
6	BITUMINOUS MATERIAL FOR TACK COAT	20	GALLON	\$ 13.20	\$ 264.00	20	\$ 264.00
7	TYPE SP 12.5 WEARING COURSE MIXTURE (2;B) 3.0" THICK	1,167	SQ YD	\$ 25.75	\$ 30,050.25	1,140	\$ 29,355.00
8	TYPE SP 9.5 NON WEARING COURSE MIXTURE (2;B)	29	TON	\$ 137.00	\$ 3,973.00	29	\$ 3,973.00
9	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	29	TON	\$ 137.00	\$ 3,973.00	29	\$ 3,973.00
10	6" PRECAST CONCRETE HEADWALL	1	EACH	\$ 505.00	\$ 505.00	1	\$ 505.00
11	6" PVC PIPE	23	LIN FT	\$ 58.00	\$ 1,334.00	23	\$ 1,334.00
12	12" RC PIPE SEWER DESIGN 3006 CLASS V	72	LIN FT	\$ 51.00	\$ 3,672.00	72	\$ 3,672.00
13	CONNECT TO EXISTING STORM SEWER	1	EACH	\$ 680.00	\$ 680.00	1	\$ 680.00
14	CASTING ASSEMBLY	2	EACH	\$ 805.00	\$ 1,610.00	2	\$ 1,610.00
15	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	3	LIN FT	\$ 830.00	\$ 2,490.00	3	\$ 2,490.00
16	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	3	LIN FT	\$ 945.00	\$ 2,835.00	3	\$ 2,835.00
17	5" CONCRETE WALK	1,542	SQ FT	\$ 7.00	\$ 10,794.00	1,542	\$ 10,794.00
18	6" CONCRETE WALK	440	SQ FT	\$ 7.50	\$ 3,300.00	683	\$ 5,122.50
19	CONCRETE CURB AND GUTTER DESIGN B612	212	LIN FT	\$ 35.00	\$ 7,420.00	212	\$ 7,420.00
20	PLAY CONTAINER CONCRETE EDGER	395	LIN FT	\$ 35.00	\$ 13,825.00	395.0	\$ 13,825.00
21	7" CONCRETE DRIVEWAY PAVEMENT	39	SQ YD	\$ 87.50	\$ 3,412.50	39.0	\$ 3,412.50
22	SPORT COURT AND GAGA PIT BITUMINOUS PAVEMENT	344	SQ YD	\$ 33.30	\$ 11,455.20	344	\$ 11,455.20
23	SPORT COURT LINES	1	LUMP SUM	\$ 1,750.00	\$ 1,750.00	1	\$ 1,750.00
24	SHADE SHELTER	1	EACH	\$ 38,500.00	\$ 38,500.00	1	\$ 38,500.00
25	BASKETBALL HOOP	1	EACH	\$ 5,650.00	\$ 5,650.00	1	\$ 5,650.00
26	TOILET ENCLOSURE	1	EACH	\$ 7,485.00	\$ 7,485.00	1	\$ 7,485.00
27	BENCH	8	EACH	\$ 1,155.00	\$ 9,240.00	8	\$ 9,240.00
28	BACKLESS BENCH	2	EACH	\$ 1,005.00	\$ 2,010.00	2	\$ 2,010.00

**PAY ESTIMATE #4**  
**City of St. Francis**  
**Siwek Park Improvements**

Agenda Item # 4D.

**Base Bid (Continued)**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
29	BIKE RACK	1	EACH	\$ 2,095.00	\$ 2,095.00	1	\$ 2,095.00
30	TRASH RECEPTACLE	2	EACH	\$ 5,558.00	\$ 11,116.00	2	\$ 11,116.00
31	GRILL	1	EACH	\$ 1,755.00	\$ 1,755.00	1	\$ 1,755.00
32	GA GA PIT WALLS	1	EACH	\$ 7,500.00	\$ 7,500.00	1	\$ 7,500.00
33	TRAFFIC CONTROL	1	LUMP SUM	\$ 1,250.00	\$ 1,250.00	1	\$ 1,250.00
34	SIGN PANELS TYPE C	10	SQ FT	\$ 68.00	\$ 700.40		\$ -
35	SIGN SPECIAL - ENTRANCE SIGN	1	EACH	\$ 3,500.00	\$ 3,500.00	1	\$ 3,500.00
36	SIGN SPECIAL - INTERPRETIVE SIGN	1	EACH	\$ 3,000.00	\$ 3,000.00	1	\$ 3,000.00
37	SIGN SPECIAL - PARK BOUNDARY	8	EACH	\$ 550.00	\$ 4,400.00	8	\$ 4,400.00
38	CONIFEROUS TREE 6' HT B&B	8	TREE	\$ 595.00	\$ 4,760.00	8	\$ 4,760.00
39	DECIDUOUS TREE 2.5" CAL B&B	15	TREE	\$ 895.00	\$ 13,425.00	15	\$ 13,425.00
40	DECIDUOUS TREE 6' HT B&B	5	TREE	\$ 590.00	\$ 2,950.00	5	\$ 2,950.00
41	DECIDUOUS TREE 8' HT B&B	8	TREE	\$ 590.00	\$ 4,720.00	8	\$ 4,720.00
42	DECIDUOUS SHRUB NO 5 CONT	16	SHRUB	\$ 75.00	\$ 1,200.00	16	\$ 1,200.00
43	PERENNIAL NO 1 CONT	12	PLANT	\$ 75.00	\$ 900.00	12	\$ 900.00
44	STABILIZED CONSTRUCTION EXIT	1	LUMP SUM	\$ 2,250.00	\$ 2,250.00	1	\$ 2,250.00
45	STORM DRAIN INLET PROTECTION	6	EACH	\$ 250.00	\$ 1,500.00	6	\$ 1,500.00
46	SILT FENCE; TYPE MS	1,750	LIN FT	\$ 2.50	\$ 4,375.00	1,750	\$ 4,375.00
47	FERTILIZER TYPE 1	660	POUND	\$ 2.50	\$ 1,650.00	660	\$ 1,650.00
48	EROSION CONTROL BLANKET CATEGORY 3N	1,844	SQ YD	\$ 2.50	\$ 4,610.00	1,844	\$ 4,610.00
49	SEEDING	2	ACRE	\$ 3,225.00	\$ 7,095.00	2	\$ 6,450.00
50	SEED MIXTURE 25-131	484	POUND	\$ 3.20	\$ 1,548.80	484	\$ 1,548.80
51	SEED MIXTURE 36-641	6	POUND	\$ 32.00	\$ 192.00	6	\$ 192.00
52	HYDRAULIC BONDED FIBER MATRIX	6,300	POUND	\$ 1.35	\$ 8,505.00		\$ -
53	4" SOLID LINE MULTI-COMPONENT	120	LIN FT	\$ 14.30	\$ 1,716.00	120	\$ 1,716.00
54	24" SOLID LINE MULTI-COMPONENT	12	LIN FT	\$ 29.00	\$ 348.00		\$ -
55	PAVEMENT MESSAGE MULTI-COMPONENT	1	EACH	\$ 140.00	\$ 140.00	1	\$ 140.00
56	PLAY CONTAINER RAMPS	1	LUMP SUM	\$ 2,000.00	\$ 2,000.00	1	\$ 2,000.00
<b>Total Base Bid</b>					<b>\$ 326,086.65</b>		<b>\$ 318,878.50</b>

**PAY ESTIMATE #4**  
**City of St. Francis**  
**Siwek Park Improvements**

Agenda Item # 4D.

**Alternate No. 1**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
1	CONNECT TO EXISTING WATER SERVICE	1	EACH	\$ 2,750.00	\$ 2,750.00	1	\$ 2,750.00
2	1" CORPORATION STOP	1	EACH	\$ 1,250.00	\$ 1,250.00	1	\$ 1,250.00
3	DRINKING FOUNTAIN	1	LUMP SUM	\$ 5,000.00	\$ 5,000.00	1	\$ 5,000.00
4	DRINKING FOUNTAIN CABINET AND CONCRETE SLAB	1	LUMP SUM	\$ 1,675.00	\$ 1,675.00	1	\$ 1,675.00
<b>Total Alternate No. 1</b>					<b>\$ 10,675.00</b>		<b>\$ 10,675.00</b>

**Alternate No. 2**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
1	IRRIGATION SYSTEM	1	LUMP SUM	\$ 20,550.00	\$ 20,550.00	1	\$ 20,550.00
<b>Total Alternate No. 2</b>					<b>\$ 20,550.00</b>		<b>\$ 20,550.00</b>

**Alternate No. 3**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
1	LOAM TOPSOIL BORROW (CV)	823	CU YD	\$ 31.00	\$ 25,513.00		\$ -
<b>Total Alternate No. 3</b>					<b>\$ 25,513.00</b>		<b>\$ -</b>

<b>Base Bid</b>	<b>\$326,086.65</b>	<b>\$318,878.50</b>
<b>Alternate No. 1</b>	<b>\$10,675.00</b>	<b>\$10,675.00</b>
<b>Alternate No. 2</b>	<b>\$20,550.00</b>	<b>\$20,550.00</b>
<b>Alternate No. 3</b>	<b>\$25,513.00</b>	<b>\$0.00</b>
<b>Change Order No. 1</b>	<b>\$2,091.00</b>	<b>\$2,091.00</b>
<b>TOTAL</b>	<b>\$384,915.65</b>	<b>\$352,194.50</b>





# CITY COUNCIL AGENDA REPORT

**TO:** Kate Thunstrom, City Administrator  
**FROM:** Craig Jochum, City Engineer  
**SUBJECT:** 2020 Street Reconstruction and Watermain Improvement Project – Final Payment  
**DATE:** November 21, 2022

**OVERVIEW:**  
Attached is the Final Payment Form for the 2020 Street Reconstruction and Watermain Improvement Project. The contractor has submitted the required IC-134 documentation and the Consent of Surety. This final payment includes payment for all of the work items completed for this project and releases the retainage. This recommended final payment is \$131,794.81. The contract amount is \$2,279,743.04. The payment is summarized by funding source below.

**ACTION TO BE CONSIDERED:**  
Consider approval of the final payment for the 2020 Street Reconstruction and Watermain Improvement Project.

**BUDGET IMPLICATION:**  
All the streets on this project are on the City’s Municipal State Aid system therefore all the street improvements can be paid for with Municipal State Aid funds. The watermain improvements do not qualify for Municipal State Aid funds and will be paid for by local water funds and assessments. The funds discussed above are available and appropriate for this project. The cost breakdown per funding source for this pay estimate is as follows:

Description	Funding Source		
	Municipal State Aid	Local – Water & Assessments	Total
Recommended Payment	\$85,992.77	\$45,802.04	\$131,794.81

- Attachments:
- Final Payment Form

**FINAL PAYMENT  
CITY OF ST. FRANCIS  
2020 Street Reconstruction and Watermain Improvement Project**

November 2, 2022

Honorable Mayor and Council Members  
City of St. Francis  
23340 Cree Street NW  
St. Francis, MN 55070

RE: 2020 Street Reconstruction and Watermain Improvement Project  
Contractor: Kuechle Underground, Inc.  
Award Date: May 4, 2020  
Completion Date: October 23, 2020

Dear Honorable Mayor and Council Members:

The following work has been completed on the above-referenced project by Kuechle Underground, Inc.

**Bid Schedule "A" - Butterfield Drive (S.A.P. 235-122-001)**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
1	CLEARING	17	TREE	\$175.00	27	\$ 4,725.00
2	GRUBBING	17	TREE	\$100.00	28	\$ 2,800.00
3	REMOVE MANHOLE OR CATCH BASIN	1	EACH	\$250.00	1	\$ 250.00
4	REMOVE CASTING	7	EACH	\$60.00	7	\$ 420.00
5	REMOVE SIGN	1	EACH	\$40.00	1	\$ 40.00
6	SAWING CONCRETE PAVEMENT - FULL DEPTH	103	LIN FT	\$3.00	125	\$ 375.00
7	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	388	LIN FT	\$3.00	428	\$ 1,284.00
8	REMOVE SEWER PIPE (STORM)	30	LIN FT	\$16.00	30	\$ 480.00
9	REMOVE CURB AND GUTTER	339	LIN FT	\$3.00	345	\$ 1,035.00
10	REMOVE CONCRETE DRIVEWAY PAVEMENT	92	SQ YD	\$3.00	209	\$ 627.00
11	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	941	SQ YD	\$3.00	342	\$ 1,026.00
12	REMOVE BITUMINOUS PAVEMENT	4,338	SQ YD	\$3.00	4,338	\$ 13,014.00
13	COMMON EXCAVATION (EV)	3,245	CU YD	\$16.00	2,965	\$ 47,440.00
14	HAUL AND STOCKPILE EXCESS MATERIAL (LV)	3,894	CU YD	\$0.01	3,855	\$ 38.55
15	SUBGRADE PREPARATION	13.9	ROAD STATION	\$200.00	14	\$ 2,800.00
16	MILL BITUMINOUS SURFACE (1.5")	387	SQ YD	\$5.00	419	\$ 2,095.00
17	BITUMINOUS MATERIAL FOR TACK COAT	325	GALLONS	\$3.00	150	\$ 450.00
18	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 2.5" THICK	280	SQ YD	\$18.00	235	\$ 4,230.00
19	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 3.0" THICK	606	SQ YD	\$22.00	490	\$ 10,780.00
20	24" PERF PE PIPE DRAIN (SMOOTH)	214	LIN FT	\$145.00	110	\$ 15,950.00
21	12" RC PIPE SEWER DESIGN 3006 CLASS V	60	LIN FT	\$62.00	60	\$ 3,720.00
22	15" RC PIPE SEWER DESIGN 3006 CLASS V	991	LIN FT	\$55.00	991	\$ 54,505.00
23	ADJUST SANITARY SEWER MANHOLE	2	EACH	\$1,000.00	2	\$ 2,000.00
24	CONNECT TO EXISTING STORM SEWER	1	EACH	\$2,000.00	1	\$ 2,000.00
25	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	3	EACH	\$1,200.00	3	\$ 3,600.00
26	CASTING ASSEMBLY	20	EACH	\$700.00	18	\$ 12,600.00
27	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	53.3	LIN FT	\$500.00	44.5	\$ 22,250.00
28	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	5.3	LIN FT	\$960.00	9.6	\$ 9,216.00
29	ADJUST FRAME AND RING CASTING	6	EACH	\$800.00	5	\$ 4,000.00
30	6" CONCRETE DRIVEWAY PAVEMENT	93	SQ YD	\$45.00	278	\$ 12,510.00
31	MAIL BOX SUPPORT	14	EACH	\$105.00	16	\$ 1,680.00
32	SIGN PANEL TYPE C	22.3	SQ FT	\$55.00	42.25	\$ 2,323.75
33	DECIDUOUS TREE 2.5" CAL B&B	17	TREE	\$495.00	8	\$ 3,960.00

**FINAL PAYMENT**  
**CITY OF ST. FRANCIS**  
**2020 Street Reconstruction and Watermain Improvement Project**

**Bid Schedule "A" - Butterfield Drive (S.A.P. 235-122-001) (Continued)**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
34	PRUNE TREES	8	HOURL	\$95.00	2	\$ 190.00
35	STORM DRAIN INLET PROTECTION	9	EACH	\$220.00	4	\$ 880.00
36	SILT FENCE; TYPE MS	100	LIN FT	\$2.20		\$ -
37	LOAM TOPSOIL BORROW (LV)	669	CU YD	\$23.00	669	\$ 15,387.00
38	FERTILIZER TYPE 1	440	POUND	\$1.00	473	\$ 473.00
39	SEED MIXTURE 25-131	242	POUND	\$3.20	477	\$ 1,526.40
40	HYDRAULIC BONDED FIBER MATRIX	3,850	POUND	\$1.60	3,588	\$ 5,740.80
41	SEEDING	1.1	ACRE	\$200.00	0.79	\$ 158.00

**Total Bid Schedule "A" - Butterfield Drive (S.A.P. 235-122-001)****\$ 268,579.50****Bid Schedule "B" - 225th Lane (S.A.P. 235-140-001)**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
42	CLEARING	0.10	ACRE	\$6,000.00		\$ -
43	GRUBBING	0.10	ACRE	\$2,000.00		\$ -
44	CLEARING	20	TREE	\$175.00	22	\$ 3,850.00
45	GRUBBING	20	TREE	\$100.00	22	\$ 2,200.00
46	REMOVE MANHOLE OR CATCH BASIN	5	EACH	\$250.00	5	\$ 1,250.00
47	REMOVE CASTING	18	EACH	\$60.00	20	\$ 1,200.00
48	REMOVE SIGN	1	EACH	\$40.00	1	\$ 40.00
49	SALVAGE SIGN	5	EACH	\$40.00	1	\$ 40.00
50	SAWING CONCRETE PAVEMENT - FULL DEPTH	317	LIN FT	\$3.00	324	\$ 972.00
51	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	670	LIN FT	\$3.00	547	\$ 1,641.00
52	REMOVE SEWER PIPE (STORM)	468	LIN FT	\$16.00	468	\$ 7,488.00
53	REMOVE CURB AND GUTTER	3,950	LIN FT	\$3.00	3,950	\$ 11,850.00
54	REMOVE CONCRETE DRIVEWAY PAVEMENT	561	SQ YD	\$3.00	615	\$ 1,845.00
55	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	975	SQ YD	\$3.00	894	\$ 2,682.00
56	REMOVE BITUMINOUS PAVEMENT	13	SQ YD	\$3.00	13	\$ 39.00
57	COMMON EXCAVATION (EV)	1,022	CU YD	\$16.00	2,591	\$ 41,456.00
58	HAUL AND STOCKPILE EXCESS MATERIAL (LV)	1,226	CU YD	\$0.01	3,368	\$ 33.68
59	SUBGRADE PREPARATION	20.0	ROAD STATION	\$200.00	20	\$ 4,000.00
60	AGGREGATE BASE CLASS 5	880	TON	\$0.01		\$ -
61	FULL DEPTH RECLAMATION	7500	SQ YD	\$5.00	7,500	\$ 37,500.00
62	SALVAGED FULL DEPTH RECLAMATION (CV)	1670	CU YD	\$6.00	2,792	\$ 16,752.00
63	MILL BITUMINOUS SURFACE (1.5")	18	SQ YD	\$5.00	18	\$ 90.00
64	BITUMINOUS MATERIAL FOR TACK COAT	560	GALLONS	\$3.00	300	\$ 900.00
65	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 2.5" THICK	975	SQ YD	\$18.00	558	\$ 10,044.00
66	TYPE SP 12.5 WEARING COURSE MIXTURE (2;B)	704	TON	\$62.00	702	\$ 43,524.00
67	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2;B)	940	TON	\$62.00	851.73	\$ 52,807.26
68	15" RC PIPE APRON	2	EACH	\$1,700.00	2	\$ 3,400.00
69	15" RC PIPE CULVERT CLASS V	64	LIN FT	\$51.00	64	\$ 3,264.00
70	12" RC PIPE SEWER DESIGN 3006 CLASS V	42	LIN FT	\$62.00	42	\$ 2,604.00
71	15" RC PIPE SEWER DESIGN 3006 CLASS V	85	LIN FT	\$55.00	85	\$ 4,675.00
72	18" RC PIPE SEWER DESIGN 3006 CLASS V	243	LIN FT	\$56.00	243	\$ 13,608.00
73	21" RC PIPE SEWER DESIGN 3006 CLASS III	72	LIN FT	\$74.00	72	\$ 5,328.00
74	CONNECT TO EXISTING STORM SEWER	1	EACH	\$2,000.00	1	\$ 2,000.00
75	SALVAGE SPRINKLER HEAD	20	EACH	\$50.00	20	\$ 1,000.00
76	INSTALL SPRINKLER HEAD	20	EACH	\$125.00	20	\$ 2,500.00

**FINAL PAYMENT  
CITY OF ST. FRANCIS  
2020 Street Reconstruction and Watermain Improvement Project**

**Bid Schedule "B" - 225th Lane (S.A.P. 235-140-001) (Continued)**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
77	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	2	EACH	\$1,200.00	2	\$ 2,400.00
78	CASTING ASSEMBLY	20	EACH	\$700.00	20	\$ 14,000.00
79	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	24.8	LIN FT	\$500.00	24.91	\$ 12,455.00
80	ADJUST FRAME AND RING CASTING	13	EACH	\$800.00	13	\$ 10,400.00
81	6" CONCRETE WALK	99	SQ FT	\$16.00	228	\$ 3,648.00
82	CONCRETE CURB AND GUTTER DESIGN SPECIAL	3,846	LIN FT	\$14.00	3,846	\$ 53,844.00
83	6" CONCRETE DRIVEWAY PAVEMENT	550	SQ YD	\$45.00	671	\$ 30,195.00
84	TRUNCATED DOMES	16	SQ FT	\$20.00	16	\$ 320.00
85	MAIL BOX SUPPORT	41	EACH	\$105.00	44	\$ 4,620.00
86	SIGN PANEL TYPE C	5	SQ FT	\$55.00	10.5	\$ 577.50
87	INSTALL SIGN	5	EACH	\$250.00	5	\$ 1,250.00
88	DECIDUOUS TREE 2.5" CAL B&B	20	TREE	\$495.00	13	\$ 6,435.00
89	STORM DRAIN INLET PROTECTION	5	EACH	\$220.00	3	\$ 660.00
90	SILT FENCE; TYPE MS	100	LIN FT	\$2.20		\$ -
91	LOAM TOPSOIL BORROW (LV)	963	CU YD	\$23.00	963	\$ 22,149.00
92	FERTILIZER TYPE 1	600	POUND	\$1.00	636	\$ 636.00
93	SEED MIXTURE 25-131	330	POUND	\$3.20	613	\$ 1,961.60
94	HYDRAULIC BONDED FIBER MATRIX	5,250	POUND	\$1.60	4,165	\$ 6,664.00
95	SEEDING	1.5	ACRE	\$200.00	1.41	\$ 282.00

**Total Bid Schedule "B" - 225th Lane (S.A.P. 235-140-001)****\$ 453,080.04****Bid Schedule "C" - Zea Street (S.A.P. 235-141-001)**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
96	CLEARING	6	TREE	\$175.00	6	\$ 1,050.00
97	GRUBBING	6	TREE	\$100.00	6	\$ 600.00
98	REMOVE CASTING	2	EACH	\$60.00	2	\$ 120.00
99	REMOVE SIGN	1	EACH	\$40.00	1	\$ 40.00
100	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	82	LIN FT	\$3.00	85	\$ 255.00
101	REMOVE CURB AND GUTTER	771	LIN FT	\$3.00	771	\$ 2,313.00
102	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	157	SQ YD	\$3.00	141	\$ 423.00
103	COMMON EXCAVATION (EV)	217	CU YD	\$16.00	857	\$ 13,712.00
104	HAUL AND STOCKPILE EXCESS MATERIAL (LV)	260	CU YD	\$0.01	1,114	\$ 11.14
105	SUBGRADE PREPARATION	3.8	ROAD STATION	\$200.00	3.8	\$ 760.00
106	AGGREGATE BASE CLASS 5	100	TON	\$0.01		\$ -
107	FULL DEPTH RECLAMATION	1175	SQ YD	\$5.00	1,175	\$ 5,875.00
108	SALVAGED FULL DEPTH RECLAMATION (CV)	265	CU YD	\$6.00	332	\$ 1,992.00
109	BITUMINOUS MATERIAL FOR TACK COAT	90	GALLONS	\$3.00	100	\$ 300.00
110	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 2.5" THICK	157	SQ YD	\$18.00	120	\$ 2,160.00
111	TYPE SP 12.5 WEARING COURSE MIXTURE (2;B)	115	TON	\$62.00	114	\$ 7,068.00
112	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2;B)	150	TON	\$62.00	150	\$ 9,300.00
113	SALVAGE SPRINKLER HEAD	2	EACH	\$50.00		\$ -
114	INSTALL SPRINKLER HEAD	2	EACH	\$125.00		\$ -
115	CASTING ASSEMBLY	2	EACH	\$700.00	2	\$ 1,400.00
116	ADJUST FRAME AND RING CASTING	2	EACH	\$800.00	2	\$ 1,600.00
117	CONCRETE CURB AND GUTTER DESIGN SPECIAL	773	LIN FT	\$14.00	773	\$ 10,822.00
118	MAIL BOX SUPPORT	5	EACH	\$105.00	7	\$ 735.00

**FINAL PAYMENT**  
**CITY OF ST. FRANCIS**  
**2020 Street Reconstruction and Watermain Improvement Project**

**Bid Schedule "C" - Zea Street (S.A.P. 235-141-001) (Continued)**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
119	SIGN PANEL TYPE C	13.0	SQ FT	\$55.00	11	\$ 605.00
120	DECIDUOUS TREE 2.5" CAL B&B	6	TREE	\$495.00	3	\$ 1,485.00
121	SILT FENCE; TYPE MS	50	LIN FT	\$2.20		\$ -
122	LOAM TOPSOIL BORROW (LV)	183	CU YD	\$23.00	183	\$ 4,209.00
123	FERTILIZER TYPE 1	120	POUND	\$1.00	147	\$ 147.00
124	SEED MIXTURE 25-131	66	POUND	\$3.20	103	\$ 329.60
125	HYDRAULIC BONDED FIBER MATRIX	1,050	POUND	\$1.60	833	\$ 1,332.80
126	SEEDING	0.3	ACRE	\$200.00	0.28	\$ 56.00

**Total Bid Schedule "C" - Zea Street (S.A.P. 235-141-001)****\$ 68,700.54****Bid Schedule "D" - Tulip Street (S.A.P. 235-142-001)**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
127	CLEARING	1	TREE	\$175.00	1	\$ 175.00
128	GRUBBING	1	TREE	\$100.00	1	\$ 100.00
129	REMOVE MANHOLE OR CATCH BASIN	1	EACH	\$250.00	1	\$ 250.00
130	REMOVE CASTING	7	EACH	\$60.00	5	\$ 300.00
131	REMOVE SIGN	2	EACH	\$40.00		\$ -
132	SAWING CONCRETE PAVEMENT - FULL DEPTH	21	LIN FT	\$3.00	23	\$ 69.00
133	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	15	LIN FT	\$3.00	14	\$ 42.00
134	REMOVE SEWER PIPE (STORM)	24	LIN FT	\$16.00	18	\$ 288.00
135	REMOVE CURB AND GUTTER	652	LIN FT	\$3.00	652	\$ 1,956.00
136	REMOVE CONCRETE DRIVEWAY PAVEMENT	40	SQ YD	\$3.00	31	\$ 93.00
137	REMOVE CONCETE PAVEMENT	39	SQ YD	\$3.00	38	\$ 114.00
138	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	15	SQ YD	\$3.00	39	\$ 117.00
139	COMMON EXCAVATION (EV)	309	CU YD	\$16.00	342	\$ 5,472.00
140	HAUL AND STOCKPILE EXCESS MATERIAL (LV)	221	CU YD	\$0.01	445	\$ 4.45
141	SUBGRADE PREPARATION	5.0	ROAD STATION	\$200.00	5.0	\$ 1,000.00
142	AGGREGATE BASE CLASS 5	150	TON	\$0.01	150	\$ 1.50
143	FULL DEPTH RECLAMATION	1364	SQ YD	\$5.00	1,364	\$ 6,820.00
144	SALVAGED FULL DEPTH RECLAMATION (CV)	305	CU YD	\$6.00	346	\$ 2,076.00
145	MILL BITUMINOUS SURFACE (1.5")	7	SQ YD	\$5.00		\$ -
146	BITUMINOUS MATERIAL FOR TACK COAT	135	GALLONS	\$3.00	100	\$ 300.00
147	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 3.0" THICK	18	SQ YD	\$22.00		\$ -
148	TYPE SP 12.5 WEARING COURSE MIXTURE (2;B)	131	TON	\$62.00	130	\$ 8,060.00
149	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2;B)	177	TON	\$62.00	150	\$ 9,300.00
150	12" RC PIPE SEWER DESIGN 3006 CLASS V	12	LIN FT	\$62.00	12	\$ 744.00
151	24" RC PIPE SEWER DESIGN 3006 CLASS III	24	LIN FT	\$115.00	18	\$ 2,070.00
152	CONNECT TO EXISTING STORM SEWER	2	EACH	\$2,000.00	2	\$ 4,000.00
153	SALVAGE SPRINKLER HEAD	4	EACH	\$50.00	10	\$ 500.00
154	INSTALL SPRINKLER HEAD	4	EACH	\$125.00	10	\$ 1,250.00
155	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	1	EACH	\$1,200.00	1	\$ 1,200.00
156	CASTING ASSEMBLY	8	EACH	\$700.00	8	\$ 5,600.00
157	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	9.5	LIN FT	\$500.00	8.86	\$ 4,430.00
158	ADJUST FRAME AND RING CASTING	6	EACH	\$800.00	6	\$ 4,800.00
159	CONCRETE CURB AND GUTTER DESIGN SPECIAL	640	LIN FT	\$14.00	640	\$ 8,960.00
160	6" CONCRETE DRIVEWAY PAVEMENT	34	SQ YD	\$45.00	46	\$ 2,070.00

**FINAL PAYMENT  
CITY OF ST. FRANCIS  
2020 Street Reconstruction and Watermain Improvement Project**

**Bid Schedule "D" - Tulip Street (S.A.P. 235-142-001) (Continued)**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
161	7" CONCRETE DRIVEWAY PAVEMENT	10	SQ YD	\$81.00	8	\$ 648.00
162	MAIL BOX SUPPORT	2	EACH	\$105.00	2	\$ 210.00
163	SIGN PANEL TYPE C	15.3	SQ FT	\$55.00	15	\$ 825.00
164	DECIDUOUS TREE 2.5" CAL B&B	1	TREE	\$495.00		\$ -
165	STORM DRAIN INLET PROTECTION	3	EACH	\$220.00	2	\$ 440.00
166	SILT FENCE; TYPE MS	50	LIN FT	\$2.20		\$ -
167	LOAM TOPSOIL BORROW (LV)	241	CU YD	\$23.00	241	\$ 5,543.00
168	FERTILIZER TYPE 1	160	POUND	\$1.00	163	\$ 163.00
169	SEED MIXTURE 25-131	88	POUND	\$3.20	137	\$ 438.40
170	HYDRAULIC BONDED FIBER MATRIX	1,400	POUND	\$1.60	1,038	\$ 1,660.80
171	SEEDING	0.4	ACRE	\$200.00	0.38	\$ 76.00
<b>Total Bid Schedule "D" - Tulip Street (S.A.P. 235-142-001)</b>						<b>\$ 82,166.15</b>

**Bid Schedule "E" - 226th Avenue (S.A.P. 235-142-002)**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
172	CLEARING	13	TREE	\$175.00	24	\$ 4,200.00
173	GRUBBING	13	TREE	\$100.00	24	\$ 2,400.00
174	REMOVE MANHOLE OR CATCH BASIN	2	EACH	\$250.00	2	\$ 500.00
175	REMOVE CASTING	12	EACH	\$60.00	9	\$ 540.00
176	SALVAGE SIGN	1	EACH	\$40.00	1	\$ 40.00
177	SAWING CONCRETE PAVEMENT - FULL DEPTH	206	LIN FT	\$3.00	214	\$ 642.00
178	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	470	LIN FT	\$3.00	512	\$ 1,536.00
179	REMOVE SEWER PIPE (STORM)	31	LIN FT	\$16.00	31	\$ 496.00
180	REMOVE CURB AND GUTTER	3,294	LIN FT	\$3.00	3,294	\$ 9,882.00
181	REMOVE CONCRETE DRIVEWAY PAVEMENT	424	SQ YD	\$3.00	376	\$ 1,128.00
182	REMOVE CONCETE PAVEMENT	33	SQ YD	\$3.00	33	\$ 99.00
183	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	857	SQ YD	\$3.00	734	\$ 2,202.00
184	REMOVE BITUMINOUS PAVEMENT	120	SQ YD	\$3.00	120	\$ 360.00
185	COMMON EXCAVATION (EV)	889	CU YD	\$16.00	2,219	\$ 35,504.00
186	HAUL AND STOCKPILE EXCESS MATERIAL (LV)	1,067	CU YD	\$0.01	2,885	\$ 28.85
187	SUBGRADE PREPARATION	16.9	ROAD STATION	\$200.00	16.9	\$ 3,380.00
188	AGGREGATE BASE CLASS 5	500	TON	\$0.01	1,136.14	\$ 11.36
189	FULL DEPTH RECLAMATION	5060	SQ YD	\$5.00	5,060	\$ 25,300.00
190	SALVAGED FULL DEPTH RECLAMATION (CV)	1125	CU YD	\$6.00	1,037	\$ 6,222.00
191	MILL BITUMINOUS SURFACE (1.5")	6	SQ YD	\$5.00		\$ -
192	BITUMINOUS MATERIAL FOR TACK COAT	390	GALLONS	\$3.00	250	\$ 750.00
193	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 2.5" THICK	860	SQ YD	\$18.00	673	\$ 12,114.00
194	TYPE SP 12.5 WEARING COURSE MIXTURE (2;B)	490	TON	\$62.00	488	\$ 30,256.00
195	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2;B)	650	TON	\$62.00	595	\$ 36,890.00
196	12" RC PIPE SEWER DESIGN 3006 CLASS V	60	LIN FT	\$62.00	60	\$ 3,720.00
197	15" RC PIPE SEWER DESIGN 3006 CLASS V	280	LIN FT	\$55.00	290	\$ 15,950.00
198	CONNECT TO EXISTING STORM SEWER	1	EACH	\$2,000.00	1	\$ 2,000.00
199	SALVAGE SPRINKLER HEAD	30	EACH	\$50.00	23	\$ 1,150.00
200	INSTALL SPRINKLER HEAD	30	EACH	\$125.00	23	\$ 2,875.00
201	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	2	EACH	\$1,200.00	2	\$ 2,400.00
202	CASTING ASSEMBLY	12	EACH	\$700.00	12	\$ 8,400.00

**FINAL PAYMENT  
CITY OF ST. FRANCIS  
2020 Street Reconstruction and Watermain Improvement Project**

**Bid Schedule "E" - 226th Avenue (S.A.P. 235-142-002) (Continued)**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
203	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	23.4	LIN FT	\$500.00	23.4	\$ 11,700.00
204	ADJUST FRAME AND RING CASTING	6	EACH	\$800.00	6	\$ 4,800.00
205	CONCRETE CURB AND GUTTER DESIGN SPECIAL	3,323	LIN FT	\$14.00	3,415	\$ 47,810.00
206	6" CONCRETE DRIVEWAY PAVEMENT	420	SQ YD	\$45.00	336	\$ 15,120.00
207	MAIL BOX SUPPORT	41	EACH	\$105.00	43	\$ 4,515.00
208	SIGN PANEL TYPE C	16.0	SQ FT	\$55.00	16	\$ 880.00
209	INSTALL SIGN	1	EACH	\$250.00	1	\$ 250.00
210	DECIDUOUS TREE 2.5" CAL B&B	13	TREE	\$495.00	12	\$ 5,940.00
211	STORM DRAIN INLET PROTECTION	6	EACH	\$220.00	3	\$ 660.00
212	SILT FENCE; TYPE MS	50	LIN FT	\$2.20		\$ -
213	LOAM TOPSOIL BORROW (LV)	814	CU YD	\$23.00	720	\$ 16,560.00
214	FERTILIZER TYPE 1	520	POUND	\$1.00	504	\$ 504.00
215	SEED MIXTURE 25-131	286	POUND	\$3.20	445	\$ 1,424.00
216	HYDRAULIC BONDED FIBER MATRIX	4,550	POUND	\$1.60	1,876	\$ 3,001.60
217	SEEDING	1.3	ACRE	\$200.00	1.14	\$ 228.00

**Total Bid Schedule "E" - 226th Avenue (S.A.P. 235-142-002)****\$ 324,368.81****Bid Schedule "F" - Local Funding**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
218	CLEARING	0.40	ACRE	\$6,000.00	0.40	\$ 2,400.00
219	GRUBBING	0.40	ACRE	\$2,000.00	0.40	\$ 800.00
220	CLEARING	1	TREE	\$175.00	1	\$ 175.00
221	GRUBBING	1	TREE	\$100.00	1	\$ 100.00
222	REMOVE CASTING	1	EACH	\$60.00	1	\$ 60.00
223	REMOVE HYDRANT	12	EACH	\$285.00	12	\$ 3,420.00
224	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	70	LIN FT	\$3.00	53	\$ 159.00
225	REMOVE WATERMAIN	5993	LIN FT	\$1.00	5,797	\$ 5,797.00
226	REMOVE CURB AND GUTTER	324	LIN FT	\$3.00	357	\$ 1,071.00
227	SALVAGE FENCE	30	LIN FT	\$25.00	30	\$ 750.00
228	REMOVE CONCRETE DRIVEWAY PAVEMENT	44	SQ YD	\$3.00	39	\$ 117.00
229	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	68	SQ YD	\$3.00	100	\$ 300.00
230	COMMON EXCAVATION (EV)	125	CU YD	\$16.00	125	\$ 2,000.00
231	HAUL AND STOCKPILE EXCESS MATERIAL (LV)	150	CU YD	\$0.01	150	\$ 1.50
232	AGGREGATE BASE CLASS 5	50	TON	\$0.01	50	\$ 0.50
233	FULL DEPTH RECLAMATION	1261	SQ YD	\$5.00	1,261	\$ 6,305.00
234	SALVAGED FULL DEPTH RECLAMATION (CV)	280	CU YD	\$6.00	280	\$ 1,680.00
235	BITUMINOUS MATERIAL FOR TACK COAT	65	GALLONS	\$3.00	100	\$ 300.00
236	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 2.5" THICK	19	SQ YD	\$18.00		\$ -
237	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 3.0" THICK	49	SQ YD	\$22.00	232	\$ 5,104.00
238	TYPE SP 12.5 WEARING COURSE MIXTURE (2;B)	119	TON	\$62.00	118	\$ 7,316.00
239	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2;B)	158	TON	\$62.00	120	\$ 7,440.00
240	4" PVC CAP	2	EACH	\$12.00	2	\$ 24.00
241	6" PVC CAP	2	EACH	\$17.00	1	\$ 17.00
242	CONNECT TO EXISTING SANITARY SEWER	4	EACH	\$2,000.00	3	\$ 6,000.00
243	8"x4" PVC WYE SDR 26	2	EACH	\$350.00	1	\$ 350.00
244	8"x6" PVC WYE SDR 26	2	EACH	\$400.00	1	\$ 400.00
245	CLEAN AND VIDEO TAPE PIPE SEWER	1,395	LIN FT	\$1.20		\$ -

**FINAL PAYMENT  
CITY OF ST. FRANCIS  
2020 Street Reconstruction and Watermain Improvement Project**

**Bid Schedule "F" - Local Funding (Continued)**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
246	4" PVC SANITARY SERVICE PIPE SDR 26	60	LIN FT	\$24.00	259	\$ 6,216.00
247	6" PVC SANITARY SERVICE PIPE SDR 26	60	LIN FT	\$26.00	72	\$ 1,872.00
248	24" STEEL CASING PIPE (JACKED)	94	LIN FT	\$500.00	94	\$ 47,000.00
249	TEMPORARY WATERMAIN	1	LUMP SUM	\$6,200.00	1	\$ 6,200.00
250	TEMPORARY WATER SERVICE	108	EACH	\$315.00	106	\$ 33,390.00
251	RECONNECT WATER SERVICE	108	EACH	\$460.00	106	\$ 48,760.00
252	CONNECT TO EXISTING WATERMAIN	7	EACH	\$2,100.00	7	\$ 14,700.00
253	HYDRANT	11	EACH	\$4,100.00	12	\$ 49,200.00
254	1" CORPORATION STOP	103	EACH	\$550.00	106	\$ 58,300.00
255	6" GATE VALVE AND BOX	16	EACH	\$1,600.00	16	\$ 25,600.00
256	8" GATE VALVE AND BOX	16	EACH	\$2,100.00	18	\$ 37,800.00
257	1" CURB STOP AND BOX	103	EACH	\$465.00	105	\$ 48,825.00
258	SALVAGE SPRINKLER HEAD	6	EACH	\$50.00		\$ -
259	INSTALL SPRINKLER HEAD	6	EACH	\$125.00		\$ -
260	HYDRANT RISER	11	LIN FT	\$930.00		\$ -
261	1" TYPE PE PIPE	3,043	LIN FT	\$20.00	3,500	\$ 70,000.00
262	6" WATERMAIN DUCTILE IRON CL 52	268	LIN FT	\$50.00	251	\$ 12,550.00
263	8" PVC WATERMAIN	6,458	LIN FT	\$41.00	6,482	\$ 265,762.00
264	4" POLYSTYRENE INSULATION	11	SQ YD	\$23.00	17.80	\$ 409.40
265	DUCTILE IRON FITTINGS	4,596	POUND	\$10.00	3,330	\$ 33,300.00
266	CASTING ASSEMBLY	1	EACH	\$700.00	1	\$ 700.00
267	ADJUST FRAME AND RING CASTING	1	EACH	\$800.00	1	\$ 800.00
268	CASTING ASSEMBLY SPECIAL	17	EACH	\$90.00	15	\$ 1,350.00
269	CONCRETE CURB AND GUTTER DESIGN SPECIAL	388	LIN FT	\$14.00	434	\$ 6,076.00
270	6" CONCRETE DRIVEWAY PAVEMENT	16	SQ YD	\$45.00	13	\$ 585.00
271	7" CONCRETE DRIVEWAY PAVEMENT	15	SQ YD	\$81.00	53	\$ 4,293.00
272	PORTABLE PRECAST CONCRETE BARRIER DESIGN 8337	570	LIN FT	\$16.00	589	\$ 9,424.00
273	RELOCATE PORTABLE PRECAST CONCRETE BARRIER DESIGN 8337	60	LIN FT	\$10.00		\$ -
274	IMPACT ATTENUATOR	4	ASSEMBLY	\$1,500.00	4	\$ 6,000.00
275	RELOCATE IMPACT ATTENUATOR	1	ASSEMBLY	\$500.00		\$ -
276	INSTALL FENCE	30	LIN FT	\$25.00	30	\$ 750.00
277	SIGN PANEL TYPE C	4	SQ FT	\$55.00	4	\$ 220.00
278	CONIFEROUS TREE 6' HT B&B	8	TREE	\$415.00	9	\$ 3,735.00
279	DECIDUOUS TREE 2.5" CAL B&B	1	TREE	\$495.00	1	\$ 495.00
280	SILT FENCE; TYPE MS	200	LIN FT	\$2.20		\$ -
281	FERTILIZER TYPE 1	320	POUND	\$1.00	327	\$ 327.00
282	SEED MIXTURE 25-131	176	POUND	\$3.20	274	\$ 876.80
283	MULCH MATERIAL TYPE 1	1.6	TON	\$600.00	0.00	\$ -
284	SEEDING	0.8	ACRE	\$200.00	0.80	\$ 160.00

**Total Bid Schedule "F" - Local Funding****\$ 847,763.20**



**FINAL PAYMENT  
CITY OF ST. FRANCIS  
2020 Street Reconstruction and Watermain Improvement Project**

**Bid Schedule "G" - Miscellaneous Construction**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
285	MOBILIZATION	1	LUMP SUM	\$40,000.00	1	\$ 40,000.00
286	DEWATERING	1	LUMP SUM	\$0.01	1	\$ 0.01
287	TRAFFIC CONTROL SUPERVISOR	1	LUMP SUM	\$1,500.00	1	\$ 1,500.00
288	TRAFFIC CONTROL	1	LUMP SUM	\$4,500.00	1	\$ 4,500.00
289	STABILIZED CONSTRUCTION EXIT	1	LUMP SUM	\$400.00	1	\$ 400.00
290	EROSION CONTROL SUPERVISOR	1	LUMP SUM	\$500.00	1	\$ 500.00
<b>Total Bid Schedule "G" - Miscellaneous Construction</b>						<b>\$ 46,900.01</b>

**Alternate Bid No. 1**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
291	AGGREGATE BASE CLASS 5	2,200	TON	\$16.00	2,318.00	\$ 37,088.00
292	TYPE SP 12.5 WEARING COURSE MIXTURE (2;B)	363	TON	\$62.00	362	\$ 22,444.00
293	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2;B)	450	TON	\$62.00	466.78	\$ 28,940.36
294	5" CONCRETE WALK	6,000	SQ FT	\$6.20	5,725	\$ 35,495.00
295	CONCRETE CURB AND GUTTER DESIGN SPECIAL	2,744	LIN FT	\$14.00	2,833	\$ 39,662.00
296	TRUNCATED DOMES	20	SQ FT	\$50.00	20	\$ 1,000.00
<b>Total Alternate Bid No. 1</b>						<b>\$ 164,629.36</b>

**Change Order No. 1**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	USED TO DATE	EXTENSION
297	GEOTEXTILE TYPE 5	12,000	SQ YD	\$2.37	9,939	\$ 23,555.43

Total Bid Schedule "A" - Butterfield Drive (S.A.P. 235-122-001)	<b>\$ 268,579.50</b>
Total Bid Schedule "B" - 225th Lane (S.A.P. 235-140-001)	<b>\$ 453,080.04</b>
Total Bid Schedule "C" - Zea Street (S.A.P. 235-141-001)	<b>\$ 68,700.54</b>
Total Bid Schedule "D" - Tulip Street (S.A.P. 235-142-001)	<b>\$ 82,166.15</b>
Total Bid Schedule "E" - 226th Avenue (S.A.P. 235-142-002)	<b>\$ 324,368.81</b>
Total Bid Schedule "F" - Local Funding	<b>\$ 847,763.20</b>
Total Bid Schedule "G" - Miscellaneous Construction	<b>\$ 46,900.01</b>
Total Alternate Bid No. 1	<b>\$ 164,629.36</b>
Change Order No. 1	<b>\$ 23,555.43</b>
Total Work Completed to Date	<b>\$ 2,279,743.04</b>
Less Pay Estimate #1	<b>\$ 430,315.13</b>
Less Pay Estimate #2	<b>\$ 325,584.87</b>
Less Pay Estimate #3	<b>\$ 726,743.81</b>
Less Pay Estimate #4	<b>\$ 313,130.02</b>
Less Pay Estimate #5	<b>\$ 325,148.90</b>
Less Pay Estimate #6	<b>\$ 27,025.50</b>
WE RECOMMEND PAYMENT OF:	<b>\$ 131,794.81</b>

**FINAL PAYMENT  
CITY OF ST. FRANCIS  
2020 Street Reconstruction and Watermain Improvement Project**

**APPROVALS:**

**CONTRACTOR: KUECHLE UNDERGROUND, INC.**

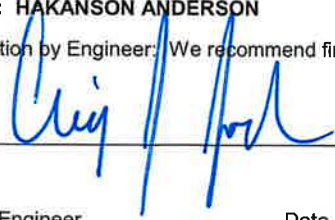
Certification by Contractor: I certify that all items and amounts are correct and final for all work.

Signed: 

Title: P.M. Date: 11-2-2022

**ENGINEER: HAKANSON ANDERSON**

Certification by Engineer: We recommend final payment for work and quantities as shown.

Signed: 

Title: City Engineer Date: 11/14/22

**OWNER: CITY OF ST. FRANCIS**

Signed: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_



## CITY COUNCIL AGENDA REPORT

**TO:** Kate Thunstrom, City Administrator  
**FROM:** Craig Jochum, City Engineer  
**SUBJECT:** 2021 Street Rehabilitation Project – Final Payment  
**DATE:** November 21, 2022

### **OVERVIEW:**

Attached is the Final Payment Form for the 2021 Street Rehabilitation Project. The contractor has submitted the required IC-134 documentation and the Consent of Surety. This final payment includes payment for all of the work items completed for this project and releases the retainage. The recommended final payment is \$3,065.07. The contract amount is \$153,253.54. The payment is summarized by funding source below.

### **ACTION TO BE CONSIDERED:**

Consider approval of the final payment for the 2021 Street Rehabilitation Project.

### **BUDGET IMPLICATION:**

A portion of 241<sup>st</sup> Avenue, and all of Ute Street and 239<sup>th</sup> Avenue are on the City's Municipal State Aid system therefore the street improvements for these streets can be paid for with Municipal State Aid funds. The remaining portion of 241<sup>st</sup> Avenue and Tamarack Street will be paid from local street funds. The funds discussed above are available and appropriate for this project. The cost breakdown per funding source for the final payment is as follows:

Description	Funding Source		
	Municipal State Aid	Local Street	Total
Work Completed	\$67,744.14	\$85,509.40	\$153,253.54
Less Previous Payments	\$66,395.51	\$83,792.96	\$150,188.47
Recommended Payment	\$1,348.63	\$1,716.44	\$3,065.07

Attachments:

- Final Payment Form

**Contractor's Application for Payment No.****FINAL**

<b>To (Owner):</b> City of St. Francis	<b>Application Period:</b>	<b>Application Date:</b> September 22, 2022
<b>Project:</b> St. Francis 2021 Street Reconditioning Project	<b>From (Contractor):</b> North Valley, Inc.	<b>Via (Engineer):</b> Hakanson Anderson

**Application For Payment****Change Order Summary**

Approved Change Orders		
Number	Additions	Deductions
<b>TOTALS</b>	\$0.00	\$0.00
<b>NET CHANGE BY CHANGE ORDERS</b>	<b>\$0.00</b>	

1. ORIGINAL CONTRACT PRICE.....	\$	\$173,628.81
2. Net change by Change Orders.....	\$	\$0.00
3. Current Contract Price (Line 1 + 2).....	\$	\$173,628.81
4. TOTAL COMPLETED AND STORED TO DATE	\$	\$153,253.54
5. RETAINAGE:	\$	
a. 0.0%   X    Work Completed.....	\$	\$0.00
b. 0%     X    Stored Material.....	\$	\$0.00
c. Total Retainage (Line 5.a + Line 5.b).....	\$	\$0.00
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)....	\$	\$153,253.54
7. LESS PREVIOUS PAYMENTS.....	\$	\$150,188.47
8. AMOUNT DUE THIS APPLICATION.....	\$	\$3,065.07

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

**Contractor Signature**

By: *Stuart A. L. Roche* Date: 10/12/2022

**ENGINEER: HAKANSON ANDERSON**

Certification: We recommend payment for work and quantities shown.

(Engineer)

Date: 11/14/22**OWNER: CITY OF ST. FRANCIS**

(Owner)

Date:

**FINAL PAYMENT**  
**City of St. Francis**  
**St. Francis 2021 Street Reconditioning Project**

**Base Bid - St. Francis 2021 Street Reconditioning Project - 241st Avenue NW (S.A.P 235-128-001)**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
1	SHOULDER BASE AGGREGATE CLASS 2	45	TON	\$ 45.12	\$ 2,030.40	45	\$ 2,030.40
2	MILL BITUMINOUS SURFACE	104	SQ YD	\$ 10.93	\$ 1,136.72	165	\$ 1,803.45
3	BITUMINOUS MATERIAL FOR TACK COAT	250	GALLON	\$ 3.06	\$ 765.00	162.5	\$ 497.25
4	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 1.5" THICK	90	SQ YD	\$ 12.73	\$ 1,145.70		\$ -
5	TYPE SP 4.75 BITUMINOUS MIXTURE FOR TIGHT BLADE LEVELING	12	TON	\$ 101.70	\$ 1,220.40	8.25	\$ 839.03
6	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	280	TON	\$ 58.67	\$ 16,427.60	280	\$ 16,427.60
7	LOAM TOPSOIL BORROW, LV	10	CU YD	\$ 44.64	\$ 446.40		\$ -
8	SITE RESTORATION	60	SQ YD	\$ 4.28	\$ 256.80		\$ -

**Total Base Bid - 241st Avenue NW (S.A.P 235-128-001)**

**\$21,597.73**

**Base Bid - St. Francis 2021 Street Reconditioning Project - Ute Street NW (S.A.P. 235-129-001)**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
9	SHOULDER BASE AGGREGATE CLASS 2	40	TON	\$ 45.12	\$ 1,804.80	40	\$ 1,804.80
10	MILL BITUMINOUS SURFACE	37	SQ YD	\$ 10.93	\$ 404.41	78	\$ 852.54
11	BITUMINOUS MATERIAL FOR TACK COAT	230	GALLON	\$ 3.06	\$ 703.80	162.5	\$ 497.25
12	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 1.5" THICK	110	SQ YD	\$ 12.73	\$ 1,400.30	10	\$ 127.30
13	TYPE SP 4.75 BITUMINOUS MIXTURE FOR TIGHT BLADE LEVELING	11	TON	\$ 101.70	\$ 1,118.70	12	\$ 1,220.40
14	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	255	TON	\$ 58.67	\$ 14,960.85	255	\$ 14,960.85
15	LOAM TOPSOIL BORROW, LV	10	CU YD	\$ 44.64	\$ 446.40		\$ -
16	SITE RESTORATION	40	SQ YD	\$ 4.28	\$ 171.20		\$ -

**Total Base Bid - Ute Street NW**

**\$19,463.14**

**FINAL PAYMENT**  
**City of St. Francis**  
**St. Francis 2021 Street Reconditioning Project**

**Base Bid - St. Francis 2021 Street Reconditioning Project - 239th Avenue NW (S.A.P. 235-129-001)**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
17	SAWING BITUMINOUS PAVEMENT	113	LIN FT	\$ 2.41	\$ 272.33	92	\$ 221.72
18	REMOVE BITUMINOUS PAVEMENT	176	SQ YD	\$ 5.39	\$ 948.64	177	\$ 954.03
19	COMMON EXCAVATION	90	CU YD	\$ 26.17	\$ 2,355.30	90	\$ 2,355.30
20	SHOULDER BASE AGGREGATE CLASS 2	34	TON	\$ 45.12	\$ 1,534.08	34	\$ 1,534.08
21	MILL BITUMINOUS SURFACE	50	SQ YD	\$ 10.93	\$ 546.50	150	\$ 1,639.50
22	BITUMINOUS MATERIAL FOR TACK COAT	195	GALLON	\$ 3.06	\$ 596.70	162.5	\$ 497.25
23	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 1.5" THICK	100	SQ YD	\$ 12.73	\$ 1,273.00	10	\$ 127.30
24	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 2.5" THICK	176	SQ YD	\$ 16.07	\$ 2,828.32	177	\$ 2,844.39
25	TYPE SP 4.75 BITUMINOUS MIXTURE FOR TIGHT BLADE LEVELING	9	TON	\$ 101.70	\$ 915.30	13.25	\$ 1,347.53
26	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	215	TON	\$ 58.67	\$ 12,614.05	215	\$ 12,614.05
27	LOAM TOPSOIL BORROW, LV	10	CU YD	\$ 44.64	\$ 446.40		\$ -
28	SITE RESTORATION	165	SQ YD	\$ 4.28	\$ 706.20		\$ -

**Total Base Bid - 239th Avenue NW**
**\$24,135.15**
**Base Bid - St. Francis 2021 Street Reconditioning Project - 241st Avenue NW (Local Funding)**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
29	SHOULDER BASE AGGREGATE CLASS 2	70	TON	\$ 45.12	\$ 3,158.40	70	\$ 3,158.40
30	MILL BITUMINOUS SURFACE	147	SQ YD	\$ 10.93	\$ 1,606.71	185	\$ 2,022.05
31	BITUMINOUS MATERIAL FOR TACK COAT	400	GALLON	\$ 3.06	\$ 1,224.00	162.5	\$ 497.25
32	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 1.5" THICK	170	SQ YD	\$ 12.73	\$ 2,164.10	10	\$ 127.30
33	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 2.5" THICK	9	SQ YD	\$ 16.07	\$ 144.63		\$ -
34	TYPE SP 4.75 BITUMINOUS MIXTURE FOR TIGHT BLADE LEVELING	20	TON	\$ 101.70	\$ 2,034.00	19.25	\$ 1,957.73
35	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	445	TON	\$ 58.67	\$ 26,108.15	279	\$ 16,368.93
36	LOAM TOPSOIL BORROW, LV	20	CU YD	\$ 44.64	\$ 892.80		\$ -
37	SITE RESTORATION	50	SQ YD	\$ 4.28	\$ 214.00		\$ -

**Total Base Bid - 241st Avenue NW (Local Funding)**
**\$24,131.66**

**FINAL PAYMENT**  
**City of St. Francis**  
**St. Francis 2021 Street Reconditioning Project**

**Base Bid - St. Francis 2021 Street Reconditioning Project - Tamarack Street NW (Local Funding)**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
38	COMMON EXCAVATION	31	CU YD	\$ 26.17	\$ 811.27	31	\$ 811.27
39	COMMON BORROW, LV	77	CU YD	\$ 36.00	\$ 2,772.00	56	\$ 2,016.00
40	AGGREGATE BASE CLASS 5	30	TON	\$ 40.02	\$ 1,200.60	38	\$ 1,520.76
41	SHOULDER BASE AGGREGATE CLASS 2	80	TON	\$ 45.12	\$ 3,609.60	94	\$ 4,241.28
42	MILL BITUMINOUS SURFACE	72	SQ YD	\$ 10.93	\$ 786.96	172	\$ 1,879.96
43	BITUMINOUS MATERIAL FOR TACK COAT	608	GALLON	\$ 3.06	\$ 1,860.48	410	\$ 1,254.60
44	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 1.5" THICK	55	SQ YD	\$ 12.73	\$ 700.15	46	\$ 585.58
45	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 2.5" THICK	35	SQ YD	\$ 16.07	\$ 562.45		\$ -
46	TYPE SP 4.75 BITUMINOUS MIXTURE FOR TIGHT BLADE LEVELING	30	TON	\$ 101.70	\$ 3,051.00	54	\$ 5,491.80
47	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	680	TON	\$ 58.67	\$ 39,895.60	609.4	\$ 35,753.50
48	LOAM TOPSOIL BORROW, LV	70	CU YD	\$ 44.64	\$ 3,124.80	56	\$ 2,499.84
49	SITE RESTORATION	570	SQ YD	\$ 4.28	\$ 2,439.60	486	\$ 2,080.08

**Total Bid - Tamarack Street NW**
**\$58,134.67**
**Miscellaneous Construction**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
50	MOBILIZATION	1	LUMP SUM	\$ 3,753.56	\$ 3,753.56	1	\$ 3,753.56
51	TRAFFIC CONTROL SUPERVISOR	1	LUMP SUM	\$ 536.22	\$ 536.22	1	\$ 536.22
52	TRAFFIC CONTROL	1	LUMP SUM	\$ 1,501.43	\$ 1,501.43	1	\$ 1,501.43

**Total Miscellaneous Construction**
**\$5,791.21**

**FINAL PAYMENT  
City of St. Francis  
St. Francis 2021 Street Reconditioning Project**

Total Base Bid - St. Francis 2021 Street Reconditioning Project - 241st Avenue NW (S.A.P 235-128-001)	\$21,597.73
Total Base Bid - St. Francis 2021 Street Reconditioning Project - Ute Street NW (S.A.P. 235-129-001)	\$19,463.14
Total Base Bid - St. Francis 2021 Street Reconditioning Project - 239th Avenue NW (S.A.P. 235-129-001)	\$24,135.15
Total Base Bid - St. Francis 2021 Street Reconditioning Project - 241st Avenue NW (Local Funding)	\$24,131.66
Total Base Bid - St. Francis 2021 Street Reconditioning Project - Tamarack Street NW (Local Funding)	\$58,134.67
Total Miscellaneous Construction	\$5,791.21
<b>TOTAL BASE BID</b>	<b>\$153,253.54</b>





## CITY COUNCIL AGENDA REPORT

**TO:** Kate Thunstrom, City Administrator  
**FROM:** Craig Jochum, City Engineer  
**SUBJECT:** Poppy Street and 229<sup>th</sup> Lane Reconstruction Project – Pay Estimate No. 3  
**DATE:** November 21, 2022

### **OVERVIEW:**

Attached is Pay Estimate No. 3 for the Poppy Street and 229<sup>th</sup> Lane Reconstruction Project. This pay estimate includes payment for all of the work items completed to date. This estimate recommends payment of \$479,295.56. The payment is summarized by funding source below.

### **ACTION TO BE CONSIDERED:**

Consider approval of Pay Estimate No. 3 for the Poppy Street and 229<sup>th</sup> Lane Reconstruction Project.

### **BUDGET IMPLICATION:**

Poppy Street and 229<sup>th</sup> Lane is on the City's Municipal State Aid system therefore the street improvements for these streets can be paid for with Municipal State Aid funds. The portion of Poppy Street that is in Oak Grove will be financed by Oak Grove. The sewer and water improvements are not Municipal State aid eligible and will be financed by the City's Sewer and Water Fund. A portion of this project will also be assessed to the benefiting property owners in accordance with the City's assessment policy. The funds discussed above are available and appropriate for this project. The cost breakdown per funding source for this pay estimate is as follows:

Description	Funding Source			
	Oak Grove	St. Francis State Aid		Sewer & Water Fund
		Poppy Street	229 <sup>th</sup> Lane	
<b>Work Completed to Date</b>	\$139,679.29	\$452,152.84	\$87,217.62	\$321,834.83
<b>Less 5% Retainage</b>	\$6,983.96	\$22,607.64	\$4,360.88	\$16,091.74
<b>Less Previous Payments</b>	\$48,009.95	\$99,098.28	\$25,898.27	\$298,538.30
<b>Recommended Payment</b>	\$84,685.38	\$330,446.92	\$56,958.47	\$7,204.79

Attachments:

- Pay Estimate No. 3

**Contractor's Application for Payment No.****3**

To (Owner):	City of St. Francis	Application Period:	Through November 1, 2022	Application Date:	November 11, 2022
Project:	Poppy Street and 229th Lane Reconstruction Project	From (Contractor):	Douglas-Kerr Underground, LLC	Via (Engineer):	Hakanson Anderson

**Application For Payment****Change Order Summary**

Approved Change Orders		
Number	Additions	Deductions
TOTALS	\$0.00	\$0.00
NET CHANGE BY CHANGE ORDERS	\$0.00	

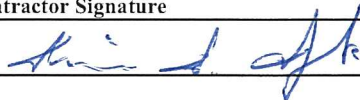
1. ORIGINAL CONTRACT PRICE.....	\$	\$1,012,799.97
2. Net change by Change Orders.....	\$	\$0.00
3. Current Contract Price (Line 1 ± 2).....	\$	\$1,012,799.97
4. TOTAL COMPLETED AND STORED TO DATE	\$	\$1,000,884.58
5. RETAINAGE:	\$	
a. 5%           X       Work Completed.....	\$	\$50,044.23
b. 0%           X       Stored Material.....	\$	\$0.00
c. Total Retainage (Line 5.a + Line 5.b).....	\$	\$50,044.23
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$	\$950,840.35
7. LESS PREVIOUS PAYMENTS.....	\$	\$471,544.79
8. AMOUNT DUE THIS APPLICATION.....	\$	\$479,295.56

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:

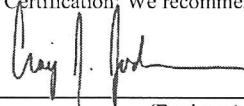
- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

**Contractor Signature**

By:  Date: 11-15-22

**ENGINEER: HAKANSON ANDERSON**

Certification: We recommend payment for work and quantities shown.

 11/14/22  
(Engineer) Date

**OWNER: CITY OF ST. FRANCIS**

\_\_\_\_\_  
(Owner) Date

**PAY ESTIMATE #3**  
**City of St. Francis**  
**Poppy Street and 229th Lane Reconstruction Project**

**Base Bid (S.A.P. 223-120-002) - Poppy Street**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
1	MOBILIZATION	0.16	LUMP SUM	\$ 30,714.00	\$ 4,914.24	0.16	\$ 4,914.24
2	CLEARING	8	EACH	\$ 300.00	\$ 2,400.00	13	\$ 3,900.00
3	GRUBBING	8	EACH	\$ 125.00	\$ 1,000.00	14	\$ 1,750.00
4	CLEARING	0.1	ACRE	\$ 25,000.00	\$ 2,500.00	0.1	\$ 2,500.00
5	GRUBBING	0.1	ACRE	\$ 5,000.00	\$ 500.00	0.1	\$ 500.00
6	REMOVE MAIL BOX SUPPORT	2	EACH	\$ 150.00	\$ 300.00	2	\$ 300.00
7	SAWING CONCRETE PAVEMENT - FULL DEPTH	1	LIN FT	\$ 4.20	\$ 4.20	2	\$ 8.40
8	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	41	LIN FT	\$ 3.00	\$ 123.00	41	\$ 123.00
9	REMOVE PIPE CULVERT	60	LIN FT	\$ 13.70	\$ 822.00	78	\$ 1,068.60
10	REMOVE CONCRETE CURB	11	LIN FT	\$ 4.55	\$ 50.05	25	\$ 113.75
11	REMOVE BITUMINOUS PAVEMENT	22	SQ YD	\$ 4.30	\$ 94.60	47	\$ 202.10
12	EXCAVATION - SUBGRADE	1007	CU YD	\$ 21.50	\$ 21,650.50	1,007	\$ 21,650.50
13	DEWATERING	0.16	LUMP SUM	\$ 0.01	\$ 0.01		\$ -
14	SUBGRADE PREPARATION	5.5	ROAD STA	\$ 216.00	\$ 1,188.00	5.5	\$ 1,188.00
15	WATER	28	M GALLON	\$ 75.70	\$ 2,119.60	8	\$ 605.60
16	AGGREGATE BASE CLASS 5	329	TON	\$ 14.55	\$ 4,786.95	261	\$ 3,797.55
17	FULL DEPTH RECLAMATION	1479	SQ YD	\$ 3.75	\$ 5,546.25	1,479	\$ 5,546.25
18	HAUL FULL DEPTH RECLAMATION (LV)	427	CU YD	\$ 10.35	\$ 4,419.45	427	\$ 4,419.45
19	MILL BITUMINOUS SURFACE (1.5")	10	SQ YD	\$ 8.45	\$ 84.50	10	\$ 84.50
20	BITUMINOUS MATERIAL FOR TACK COAT	73	GALLON	\$ 4.30	\$ 313.90	73	\$ 313.90
21	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 3.0" THICK	68	SQ YD	\$ 41.60	\$ 2,828.80	74	\$ 3,078.40
22	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	140	TON	\$ 80.45	\$ 11,263.00	140	\$ 11,263.00
23	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2,B)	235	TON	\$ 71.80	\$ 16,873.00	200	\$ 14,360.00
24	18" RC PIPE APRON	1	EACH	\$ 1,433.00	\$ 1,433.00	1	\$ 1,433.00
25	12" RC PIPE SEWER DESIGN 3006 CLASS V	339	LIN FT	\$ 51.40	\$ 17,424.60	339	\$ 17,424.60
26	18" RC PIPE SEWER DESIGN 3006 CLASS V	25	LIN FT	\$ 65.65	\$ 1,641.25	25	\$ 1,641.25
27	CASTING ASSEMBLY	3	EACH	\$ 817.00	\$ 2,451.00	3	\$ 2,451.00
28	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	10.4	LIN FT	\$ 660.00	\$ 6,864.00	10.4	\$ 6,864.00
29	CONCRETE CURB AND GUTTER DESIGN B424	1092	LIN FT	\$ 18.35	\$ 20,038.20	1,092	\$ 20,038.20
30	6" CONCRETE DRIVEWAY PAVEMENT	30	SQ YD	\$ 58.50	\$ 1,755.00	38	\$ 2,223.00
31	MAIL BOX SUPPORT	2	EACH	\$ 225.00	\$ 450.00		\$ -
32	TRAFFIC CONTROL SUPERVISOR	0.16	LUMP SUM	\$ 1,500.00	\$ 240.00	0.16	\$ 240.00



**PAY ESTIMATE #3**  
**City of St. Francis**  
**Poppy Street and 229th Lane Reconstruction Project**

**Base Bid (S.A.P. 223-120-002) - Poppy Street (Continued)**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
33	TRAFFIC CONTROL	0.16	LUMP SUM	\$ 2,450.00	\$ 392.00	0.16	\$ 392.00
34	SIGN TYPE C	5	SQ FT	\$ 90.00	\$ 450.00		\$ -
35	STABILIZED CONSTRUCTION EXIT	0.16	LUMP SUM	\$ 2,553.00	\$ 408.48		\$ -
36	EROSION CONTROL SUPERVISOR	0.16	LUMP SUM	\$ 2,725.00	\$ 436.00	0.16	\$ 436.00
37	STORM DRAIN INLET PROTECTION	3	EACH	\$ 171.00	\$ 513.00	5	\$ 855.00
38	SILT FENCE TYPE; MS	60	LIN FT	\$ 2.40	\$ 144.00	60	\$ 144.00
39	LOAM TOPSOIL BORROW	70	CU YD	\$ 38.50	\$ 2,695.00	100	\$ 3,850.00
40	FERTILIZER TYPE 1	43	POUND	\$ 0.75	\$ 32.25		\$ -
41	SEEDING	0.14	ACRE	\$ 2,150.00	\$ 301.00		\$ -
42	HYDRAULIC BONDED FIBER MATRIX	501	POUND	\$ 1.50	\$ 751.50		\$ -
43	SEED, MIXTURE 25-121	17	POUND	\$ 5.45	\$ 92.65		\$ -
44	4" SOLID LINE MULTI-COMPONENT	546	LIN FT	\$ 0.45	\$ 245.70		\$ -
45	4" DOUBLE SOLID LINE MULTI-COMPONENT	500	LIN FT	\$ 0.90	\$ 450.00		\$ -
<b>Total Base Bid (S.A.P. 223-120-002) - Poppy Street</b>					<b>\$ 142,990.67</b>		<b>\$ 139,679.29</b>

**Base Bid (S.A.P. 235-117-002) - Poppy Street**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
1	MOBILIZATION	0.47	LUMP SUM	\$ 30,714.00	\$ 14,435.58	0.47	\$ 14,435.58
2	CLEARING	0.05	ACRE	\$ 25,000.00	\$ 1,250.00	0.05	\$ 1,250.00
3	GRUBBING	0.05	ACRE	\$ 5,000.00	\$ 250.00	0.05	\$ 250.00
4	REMOVE SIGN	12	EACH	\$ 40.00	\$ 480.00	12	\$ 480.00
5	REMOVE MAIL BOX SUPPORT	14	EACH	\$ 150.00	\$ 2,100.00	14	\$ 2,100.00
6	SALVAGE SIGN	5	EACH	\$ 40.00	\$ 200.00	5	\$ 200.00
7	SAWING CONCRETE PAVEMENT - FULL DEPTH	13	LIN FT	\$ 4.20	\$ 54.60	22	\$ 92.40
8	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	386	LIN FT	\$ 3.00	\$ 1,158.00	416	\$ 1,248.00
9	REMOVE PIPE CULVERT	591	LIN FT	\$ 13.70	\$ 8,096.70	591	\$ 8,096.70
10	REMOVE CATCH BASINS	2	EACH	\$ 610.00	\$ 1,220.00	2	\$ 1,220.00
11	REMOVE CONCRETE CURB	93	LIN FT	\$ 4.55	\$ 423.15	129	\$ 586.95
12	REMOVE CONCRETE PAVEMENT	16	SQ YD	\$ 8.05	\$ 128.80	16	\$ 128.80
13	REMOVE BITUMINOUS PAVEMENT	864	SQ YD	\$ 4.30	\$ 3,715.20	864	\$ 3,715.20
14	EXCAVATION - SUBGRADE	1635	CU YD	\$ 21.50	\$ 35,152.50	1,659	\$ 35,668.50

**PAY ESTIMATE #3**  
**City of St. Francis**  
**Poppy Street and 229th Lane Reconstruction Project**

**Base Bid (S.A.P. 235-117-002) - Poppy Street (Continued)**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
15	DEWATERING	0.5	LUMP SUM	\$0.01	\$ 0.01		\$ -
16	SUBGRADE PREPARATION	11.3	ROAD STA	\$216.00	\$ 2,440.80	11.3	\$ 2,440.80
17	WATER	78	M GALLON	\$ 75.70	\$ 5,904.60	18.5	\$ 1,400.45
18	AGGREGATE BASE CLASS 5	1047	TON	\$ 14.55	\$ 15,233.85	842	\$ 12,251.10
19	FULL DEPTH RECLAMATION	3261	SQ YD	\$ 3.75	\$ 12,228.75	3,267	\$ 12,251.25
20	HAUL FULL DEPTH RECLAMATION (LV)	942	CU YD	\$ 10.35	\$ 9,749.70	942.0	\$ 9,749.70
21	MILL BITUMINOUS SURFACE (1.5")	62	SQ YD	\$ 8.45	\$ 523.90	62	\$ 523.90
22	BITUMINOUS MATERIAL FOR TACK COAT	250	GALLON	\$ 4.30	\$ 1,075.00	250	\$ 1,075.00
23	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 3.0" THICK	549	SQ YD	\$ 41.60	\$ 22,838.40	742.7	\$ 30,896.32
24	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	305	TON	\$ 80.45	\$ 24,537.25	305	\$ 24,537.25
25	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2,B)	510	TON	\$ 71.80	\$ 36,618.00	446.3	\$ 32,044.34
26	12" CS PIPE APRON	4	EACH	\$ 520.00	\$ 2,080.00	2.00	\$ 1,040.00
27	12" CS PIPE CULVERT	60	LIN FT	\$ 79.35	\$ 4,761.00	72.0	\$ 5,713.20
28	12" RC PIPE SEWER DESIGN 3006 CLASS V	468	LIN FT	\$ 51.40	\$ 24,055.20	468	\$ 24,055.20
29	18" RC PIPE SEWER DESIGN 3006 CLASS V	38	LIN FT	\$ 65.65	\$ 2,494.70	38	\$ 2,494.70
30	SALVAGE SPRINKLER HEAD	30	EACH	\$ 60.00	\$ 1,800.00		\$ -
31	INSTALL SPRINKLER HEAD	30	EACH	\$ 60.00	\$ 1,800.00		\$ -
32	CASTING ASSEMBLY	15	EACH	\$ 817.00	\$ 12,255.00	15	\$ 12,255.00
33	ADJUST FRAME AND RING CASTING	8	EACH	\$ 872.00	\$ 6,976.00	8	\$ 6,976.00
34	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	4	EACH	\$ 1,739.00	\$ 6,956.00	4	\$ 6,956.00
35	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	30.5	LIN FT	\$ 660.00	\$ 20,130.00	33	\$ 21,780.00
36	5" CONCRETE WALK	8110	SQ FT	\$ 6.80	\$ 55,148.00	7,691.0	\$ 52,298.80
37	6" CONCRETE WALK	1650	SQ FT	\$ 11.45	\$ 18,892.50	1,779	\$ 20,369.55
38	8" CONCRETE WALK	91	SQ FT	\$ 6.65	\$ 605.15	96	\$ 638.40
39	CONCRETE CURB AND GUTTER DESIGN B424	2206	LIN FT	\$ 18.35	\$ 40,480.10	2,276	\$ 41,764.60
40	6" CONCRETE DRIVEWAY PAVEMENT	111	SQ YD	\$ 58.50	\$ 6,493.50	313	\$ 18,310.50
41	8" CONCRETE DRIVEWAY PAVEMENT	9	SQ YD	\$ 68.00	\$ 612.00	9	\$ 612.00
42	TRUNCATED DOMES	60	SQ FT	\$ 50.00	\$ 3,000.00	60	\$ 3,000.00
43	MAIL BOX	1	EACH	\$ 50.00	\$ 50.00		\$ -
44	MAIL BOX SUPPORT	14	EACH	\$ 225.00	\$ 3,150.00		\$ -
45	TRAFFIC CONTROL SUPERVISOR	0.47	LUMP SUM	\$ 1,500.00	\$ 705.00	0.47	\$ 705.00
46	TRAFFIC CONTROL	0.47	LUMP SUM	\$ 2,450.00	\$ 1,151.50	0.47	\$ 1,151.50



**PAY ESTIMATE #3**  
**City of St. Francis**  
**Poppy Street and 229th Lane Reconstruction Project**

**Base Bid (S.A.P. 235-117-002) - Poppy Street (Continued)**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
47	INSTALL SIGN	5	EACH	\$ 250.00	\$ 1,250.00		\$ -
48	SIGN TYPE C	35	SQ FT	\$ 90.00	\$ 3,150.00		\$ -
49	STABILIZED CONSTRUCTION EXIT	0.47	LUMP SUM	\$ 2,553.00	\$ 1,199.91		\$ -
50	EROSION CONTROL SUPERVISOR	0.47	LUMP SUM	\$ 2,725.00	\$ 1,280.75	0.47	\$ 1,280.75
51	STORM DRAIN INLET PROTECTION	9	EACH	\$ 171.00	\$ 1,539.00	11	\$ 1,881.00
52	SILT FENCE TYPE; MS	1212	LIN FT	\$ 2.40	\$ 2,908.80	916	\$ 2,198.40
53	LOAM TOPSOIL BORROW	350	CU YD	\$ 38.50	\$ 13,475.00	780	\$ 30,030.00
54	FERTILIZER TYPE 1	167	POUND	\$ 0.75	\$ 125.25		\$ -
55	SODDING TYPE MINERAL	710	SQ YD	\$ 11.00	\$ 7,810.00		\$ -
56	SEEDING	0.37	ACRE	\$ 2,150.00	\$ 795.50		\$ -
57	HYDRAULIC BONDED FIBER MATRIX	1951	POUND	\$ 1.50	\$ 2,926.50		\$ -
58	SEED, MIXTURE 25-121	68	POUND	\$ 5.45	\$ 370.60		\$ -
59	4" SOLID LINE MULTI-COMPONENT	1131	LIN FT	\$ 0.45	\$ 508.95		\$ -
60	4" DOUBLE SOLID LINE MULTI-COMPONENT	1045	LIN FT	\$ 0.90	\$ 940.50		\$ -
<b>Total Base Bid (S.A.P. 235-117-002) - Poppy Street</b>					<b>\$ 451,691.20</b>		<b>\$ 452,152.84</b>

**Base Bid (S.A.P. 235-147-001) - 229th Lane**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
1	MOBILIZATION	0.11	LUMP SUM	\$ 30,714.00	\$ 3,378.54	0.11	\$ 3,378.54
2	CLEARING	0.05	ACRE	\$ 25,000.00	\$ 1,250.00	0.05	\$ 1,250.00
3	GRUBBING	0.05	ACRE	\$ 5,000.00	\$ 250.00	0.05	\$ 250.00
4	REMOVE SIGN	4	EACH	\$ 40.00	\$ 160.00	4	\$ 160.00
5	SALVAGE SIGN	2	EACH	\$ 40.00	\$ 80.00	2	\$ 80.00
6	SAWING CONCRETE PAVEMENT - FULL DEPTH	20	LIN FT	\$ 4.20	\$ 84.00	20.5	\$ 86.10
7	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	28	LIN FT	\$ 3.00	\$ 84.00	28	\$ 84.00
8	REMOVE CONCRETE CURB	73	LIN FT	\$ 4.55	\$ 332.15	76	\$ 345.80
9	REMOVE CONCRETE PAVEMENT	37	SQ YD	\$ 8.05	\$ 297.85	40	\$ 322.00
10	EXCAVATION - SUBGRADE	207	CU YD	\$ 21.50	\$ 4,450.50	207	\$ 4,450.50
11	DEWATERING	0.11	LUMP SUM	\$ 0.01	\$ 0.01		\$ -
12	SUBGRADE PREPARATION	4.3	ROAD STA	\$ 216.00	\$ 928.80	4.3	\$ 928.80
13	WATER	39	M GALLON	\$ 75.70	\$ 2,952.30		\$ -

**PAY ESTIMATE #3**  
**City of St. Francis**  
**Poppy Street and 229th Lane Reconstruction Project**

**Base Bid (S.A.P. 235-147-001) - 229th Lane (Continued)**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
14	AGGREGATE BASE CLASS 5	500	TON	\$ 14.55	\$ 7,275.00	414.6	\$ 6,032.43
15	FULL DEPTH RECLAMATION	1151	SQ YD	\$ 3.75	\$ 4,316.25	1,151	\$ 4,316.25
16	HAUL FULL DEPTH RECLAMATION (LV)	208	CU YD	\$ 10.35	\$ 2,152.80	208	\$ 2,152.80
17	MILL BITUMINOUS SURFACE (1.5")	18	SQ YD	\$ 8.45	\$ 152.10	18	\$ 152.10
18	BITUMINOUS MATERIAL FOR TACK COAT	63	GALLON	\$ 4.30	\$ 270.90	52	\$ 223.60
19	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	120	TON	\$ 80.45	\$ 9,654.00	121	\$ 9,734.45
20	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2,B)	200	TON	\$ 71.80	\$ 14,360.00	182.0	\$ 13,067.60
21	12" RC PIPE SEWER DESIGN 3006 CLASS V	66	LIN FT	\$ 51.40	\$ 3,392.40	66	\$ 3,392.40
22	CASTING ASSEMBLY	3	EACH	\$ 817.00	\$ 2,451.00	3.0	\$ 2,451.00
23	ADJUST FRAME AND RING CASTING	1	EACH	\$ 872.00	\$ 872.00	1	\$ 872.00
24	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	1	EACH	\$ 1,739.00	\$ 1,739.00	1	\$ 1,739.00
25	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	7.9	LIN FT	\$ 660.00	\$ 5,214.00	7.9	\$ 5,214.00
26	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL	1	EACH	\$ 3,023.00	\$ 3,023.00	1	\$ 3,023.00
27	RANDOM RIPRAP CLASS III	9	CU YD	\$ 178.00	\$ 1,602.00	12	\$ 2,136.00
28	CONCRETE CURB AND GUTTER DESIGN SPECIAL	895	LIN FT	\$ 17.05	\$ 15,259.75	830	\$ 14,151.50
29	6" CONCRETE DRIVEWAY PAVEMENT	33	SQ YD	\$ 58.50	\$ 1,930.50	38	\$ 2,223.00
30	8" CONCRETE DRIVEWAY PAVEMENT	14	SQ YD	\$ 68.00	\$ 952.00	21	\$ 1,428.00
31	TRAFFIC CONTROL SUPERVISOR	0.11	LUMP SUM	\$ 1,500.00	\$ 165.00	0.11	\$ 165.00
32	TRAFFIC CONTROL	0.11	LUMP SUM	\$ 2,450.00	\$ 269.50	0.11	\$ 269.50
33	INSTALL SIGN	2	EACH	\$ 250.00	\$ 500.00		\$ -
34	SIGN TYPE C	24	SQ FT	\$ 90.00	\$ 2,160.00		\$ -
35	STABILIZED CONSTRUCTION EXIT	0.11	LUMP SUM	\$ 2,553.00	\$ 280.83		\$ -
36	EROSION CONTROL SUPERVISOR	0.11	LUMP SUM	\$ 2,725.00	\$ 299.75	0.11	\$ 299.75
37	STORM DRAIN INLET PROTECTION	2	EACH	\$ 171.00	\$ 342.00	2	\$ 342.00
38	SILT FENCE TYPE; MS	154	LIN FT	\$ 2.40	\$ 369.60	170	\$ 408.00
39	LOAM TOPSOIL BORROW	97	CU YD	\$ 38.50	\$ 3,734.50	50	\$ 1,925.00
40	FERTILIZER TYPE 1	40	POUND	\$ 0.75	\$ 30.00	218	\$ 163.50
41	SEEDING	0.19	ACRE	\$ 2,150.00	\$ 408.50		\$ -
42	HYDRAULIC BONDED FIBER MATRIX	630	POUND	\$ 1.50	\$ 945.00		\$ -
43	SEED, MIXTURE 25-121	22	POUND	\$ 5.45	\$ 119.90		\$ -
<b>Total Base Bid (S.A.P. 235-147-001) - 229th Lane</b>					<b>\$ 98,489.42</b>		<b>\$ 87,217.62</b>



**PAY ESTIMATE #3**  
**City of St. Francis**  
**Poppy Street and 229th Lane Reconstruction Project**

**Base Bid (Local Funding)**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
1	MOBILIZATION	0.26	LUMP SUM	\$ 30,714.00	\$ 7,985.64	0.26	\$ 7,985.64
2	REMOVE CASTING	7	EACH	\$ 187.00	\$ 1,309.00	7	\$ 1,309.00
3	REMOVE GATE VALVE AND BOX	6	EACH	\$ 338.00	\$ 2,028.00	6	\$ 2,028.00
4	REMOVE HYDRANT	3	EACH	\$ 451.00	\$ 1,353.00	3	\$ 1,353.00
5	SALVAGE HYDRANT	1	EACH	\$ 338.00	\$ 338.00	1	\$ 338.00
6	REMOVE WATERMAIN	947	LIN FT	\$ 13.90	\$ 13,163.30	812	\$ 11,286.80
7	DEWATERING	0.23	LUMP SUM	\$ 0.01	\$ 0.01		\$ -
8	4" PVC PIPE SEWER	40	LIN FT	\$ 38.30	\$ 1,532.00	11	\$ 421.30
9	8" PVC PIPE SEWER	55	LIN FT	\$ 62.50	\$ 3,437.50	65	\$ 4,062.50
10	ADJUST SANITARY SEWER MANHOLE	1	EACH	\$ 1,784.00	\$ 1,784.00	1	\$ 1,784.00
11	CONNECT TO EXISTING MANHOLE (SAN)	1	EACH	\$ 2,039.00	\$ 2,039.00	1	\$ 2,039.00
12	CONNECT TO EXISTING STORM SEWER	1	EACH	\$ 2,740.00	\$ 2,740.00	1	\$ 2,740.00
13	CONNECT TO EXISTING DRAINAGE STRUCTURE	1	EACH	\$ 1,713.00	\$ 1,713.00	1	\$ 1,713.00
14	8" PIPE PLUG	1	EACH	\$ 276.00	\$ 276.00	1	\$ 276.00
15	CLEAN AND VIDEO TAPE PIPE SEWER	55	LIN FT	\$ 17.25	\$ 948.75		\$ -
16	WATERMAIN SYSTEM	1	LUMP SUM	\$ 4,840.00	\$ 4,840.00	1	\$ 4,840.00
17	TEMPORARY WATER SERVICE	10	EACH	\$ 1,023.00	\$ 10,230.00	10	\$ 10,230.00
18	RECONNECT WATER SERVICE	10	EACH	\$ 140.00	\$ 1,400.00	10	\$ 1,400.00
19	CONNECT TO EXISTING WATERMAIN	4	EACH	\$ 1,611.00	\$ 6,444.00	4	\$ 6,444.00
20	HYDRANT	3	EACH	\$ 6,188.00	\$ 18,564.00	3	\$ 18,564.00
21	INSTALL HYDRANT	1	EACH	\$ 1,973.00	\$ 1,973.00	1	\$ 1,973.00
22	1" CORPORATION STOP	13	EACH	\$ 1,058.00	\$ 13,754.00	13	\$ 13,754.00
23	2" CORPORATION STOP	1	EACH	\$ 1,590.00	\$ 1,590.00	1	\$ 1,590.00
24	6" GATE VALVE AND BOX	6	EACH	\$ 2,651.00	\$ 15,906.00	6	\$ 15,906.00
25	8" GATE VALVE AND BOX	6	EACH	\$ 3,965.00	\$ 23,790.00	6	\$ 23,790.00
26	1" CURB STOP AND BOX	13	EACH	\$ 1,264.00	\$ 16,432.00	13	\$ 16,432.00
27	2" CURB STOP AND BOX	1	EACH	\$ 1,830.00	\$ 1,830.00	1	\$ 1,830.00
28	HYDRANT RISER	2	LIN FT	\$ 1,528.00	\$ 3,056.00	2	\$ 3,056.00
29	1" TYPE PE PIPE	500	LIN FT	\$ 7.35	\$ 3,675.00	462.5	\$ 3,399.38
30	2" TYPE PE PIPE	30	LIN FT	\$ 10.60	\$ 318.00	36.5	\$ 386.90
31	6" WATERMAIN DUCTILE IRON CL 52	145	LIN FT	\$ 61.90	\$ 8,975.50	146	\$ 9,037.40
32	8" PVC WATERMAIN	1417	LIN FT	\$ 62.80	\$ 88,987.60	1,431	\$ 89,866.80



**PAY ESTIMATE #3**  
**City of St. Francis**  
**Poppy Street and 229th Lane Reconstruction Project**

**Base Bid (Local Funding) (Continued)**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
33	4" POLYSTYRENE INSULATION	11	SQ YD	\$ 41.75	\$ 459.25	4	\$ 167.00
34	DUCTILE IRON FITTINGS	1193	POUND	\$ 13.45	\$ 16,045.85	1,540	\$ 20,713.00
35	TRAFFIC CONTROL SUPERVISOR	0.26	LUMP SUM	\$ 1,500.00	\$ 390.00	0.26	\$ 390.00
36	TRAFFIC CONTROL	0.26	LUMP SUM	\$ 2,450.00	\$ 637.00	0.26	\$ 637.00
37	SIGN PANEL SPECIAL	12	SQ FT	\$ 65.00	\$ 780.00		\$ -
38	STABILIZED CONSTRUCTION EXIT	0.26	LUMP SUM	\$ 2,553.00	\$ 663.78		\$ -
39	EROSION CONTROL SUPERVISOR	0.26	LUMP SUM	\$ 2,725.00	\$ 708.50	0.26	\$ 708.50
<b>Total Base Bid (Local Funding)</b>					<b>\$ 282,096.67</b>		<b>\$ 282,451.22</b>

**Alternate Bid (Local Funding)**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
1	REMOVE MANHOLE	1	EACH	\$ 947.00	\$ 947.00	1	\$ 947.00
2	REMOVE FORCE MAIN	52	LIN FT	\$ 13.05	\$ 678.60	52	\$ 678.60
3	DEWATERING	1	LUMP SUM	\$ 0.01	\$ 0.01	1	\$ 0.01
4	6" PVC PIPE SEWER	66	LIN FT	\$ 40.40	\$ 2,666.40	85	\$ 3,434.00
5	8" PVC PIPE SEWER	252	LIN FT	\$ 48.10	\$ 12,121.20	252	\$ 12,121.20
6	CONNECT TO EXISTING MANHOLE (SAN)	1	EACH	\$ 2,589.00	\$ 2,589.00	1	\$ 2,589.00
7	CONNECT TO EXISTING FORCEMAIN	1	EACH	\$ 838.00	\$ 838.00	1	\$ 838.00
8	CONNECT TO EXISTING SANITARY SEWER SERVICE	1	EACH	\$ 386.00	\$ 386.00	2	\$ 772.00
9	6" PVC PIPE CAP	1	EACH	\$ 351.00	\$ 351.00	2	\$ 702.00
10	8" PVC PIPE CAP	5	EACH	\$ 176.00	\$ 880.00	5	\$ 880.00
11	8" BY 6" PVC WYE	2	EACH	\$ 1,827.00	\$ 3,654.00	2	\$ 3,654.00
12	CLEAN AND VIDEO TAPE PIPE SEWER	200	LIN FT	\$ 0.01	\$ 2.00		\$ -
13	6" PVC FORCE MAIN	18	LIN FT	\$ 34.90	\$ 628.20	28	\$ 977.20
14	CASTING ASSEMBLY	2	EACH	\$ 1,890.00	\$ 3,780.00	2	\$ 3,780.00
15	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	15.8	LIN FT	\$ 507.00	\$ 8,010.60	15.8	\$ 8,010.60
<b>Total Alternate Bid (Local Funding)</b>					<b>\$ 37,532.01</b>		<b>\$ 39,383.61</b>

**PAY ESTIMATE #3  
City of St. Francis  
Poppy Street and 229th Lane Reconstruction Project**

Total Base Bid (S.A.P. 223-120-002) - Poppy Street	\$142,990.67	\$139,679.29
Total Base Bid (S.A.P. 235-117-002) - Poppy Street	\$451,691.20	\$452,152.84
Total Base Bid (S.A.P. 235-147-001) - 229th Lane	\$98,489.42	\$87,217.62
Total Base Bid (Local Funding)	\$282,096.67	\$282,451.22
Total Alternate Bid (Local Funding)	\$37,532.01	\$39,383.61
<b>TOTAL</b>	<b>\$1,012,799.97</b>	<b>\$1,000,884.58</b>



CITY COUNCIL AGENDA  
REPORT

**TO:** Kate Thunstrom, City Administrator  
**FROM:** Darcy Mulvihill, Finance Director  
**SUBJECT:** CIP Software  
**DATE:** November 21, 2022

**OVERVIEW:**

The city started using Plan-it software in 2017 to develop the Capital Improvement Plan it sets each year. The program is a Microsoft Access based program and has served its purpose well in the city, but the city is trying to move to cloud-based programs. Next year, we will transition the financial, payroll, and permitting over to the new software, BS&A which is cloud-based. Cloud-based software is much easier to use in that we don't have to update software on each individual computer and the sharing of data is very simple. I have found a cloud-based software to replace Plan-it software. I have worked in it and found it very easy to use and navigate. The attached quote lists a price for a year license fee at \$3,250. The cost for Plan-it software was \$2,625 in 2022. The cost will be \$625 more for a much easier system and a better product in my opinion. Several funds and departments share in this cost so the additional amount will be minimal to any line item. Please note this is an annual license and would be renewed each year.

**ACTION TO BE CONSIDERED:**

Council to accept the attached quote from Infinite Data to purchase a license for Easy CIP software for \$3,250. This will be licensed for 2023.

**BUDGET IMPLICATION:**

This cost is spread across several funds and departments. The 2023 budget will cover this.

Attachments:

- Quote from Infinite Data

**Infinite-Data LLC**  
4814 S Las Mananitas Trl  
Gold Canyon, Arizona 85118  
United States

5597657014  
www.infinite-data.io

BILL TO  
**City of St. Francis, MN**  
Darcy Mulvihill  
  
dmulvihill@stfrancismn.org

**Estimate Number:** 357  
**Estimate Date:** September 22, 2022  
**Expires On:** September 30, 2023  
**Grand Total (USD):** \$3,250.00

Items	Quantity	Price	Amount
<b>Easy CIP - Core</b> Core Platform (per year) with up to (1) Administrator Users	1	\$2,500.00	\$2,500.00
<b>Ent. Role License</b> Enterprise Unlimited Department User License	1	\$750.00	\$750.00
<b>Unlimited Guest User</b> Unlimited guest access	1	\$0.00	\$0.00
<b>Customer Support</b> Customer Support	1	\$0.00	\$0.00
<b>Total:</b>			\$3,250.00
<b>Grand Total (USD):</b>			<b>\$3,250.00</b>

**Notes / Terms**  
Annual renewal increase is and will not exceed 5% YOY, provided the renewal is for a minimum of the above represented user subscription quantities/configuration and a minimum of one year renewal period



## CITY COUNCIL AGENDA REPORT

---

**TO:** Mayor and Council  
**FROM:** Dave Schmidt, Fire Chief  
**SUBJECT:** Appointment of Brent Wentworth and Zach Goers to the position of Lieutenant-Fire Department  
**DATE:** November 21, 2022

---

### **OVERVIEW:**

The fire department was authorized to hire 2 additional Lieutenants in September of 2022. 3 candidates applied for the position and interviews were held with a panel of internal and external evaluators. The interview panel has recommended appointing firefighters Brent Wentworth and Zach Goers to the position of Lieutenant for the St. Francis Fire Department.

### **ACTION TO BE CONSIDERED:**

Appoint Brent Wentworth and Zach Goers as Lieutenants for the St. Francis Fire Department, effective 12-01-2022

### **BUDGET IMPLICATION:**

All associated costs to be covered by existing operating budget



## CITY COUNCIL AGENDA REPORT

---

**TO:** Kate Thunstrom, City Administrator  
**FROM:** Dave Schaps, Assistant City Attorney  
**SUBJECT:** Notice of Funding Restriction for Siwek Park Property  
**DATE:** November 21, 2022

---

### **OVERVIEW:**

The Minnesota Department of Natural Resources and the City of St. Francis entered into Grant Contract Agreement No. LW27-01433 on August 17, 2021.

In keeping with the grant funding restrictions in DNR Grant Contract Agreement No. LW27-01433, the City hereby acknowledges that its interest in the Property shall be administered in accordance with the terms, conditions, and purposes of the Agreement

### **ACTION TO BE CONSIDERED:**

Motion to approve Notice Funding Restriction for Siwek Park

### Attachments:

- Notice of Funding Restriction for Siwek Park Property

## NOTICE OF FUNDING RESTRICTION FOR SIWEK PARK PROPERTY

The City of St. Francis, a political subdivision of the State of Minnesota, whose address is 23340 Cree Street NW, St. Francis, MN 55070 (hereinafter referred as the "**City**") owns real property located within the plat of Rivers Edge, in the City of St. Francis, Anoka County, Minnesota.

### 1. RECITALS

1.1. Land Ownership. City of St. Francis is the owner in fee of 7.27 acres, more or less, of real property located in St. Francis, Anoka County, Minnesota, legally described as follows:

Outlot B, Rivers Edge, Anoka County, Minnesota  
Parcel Identification Number: 32-34-24-12-0061,

(hereinafter the "**Property**" (also known as Siwek Park)).

1.2. Grant Agreement. The Minnesota Department of Natural Resources (hereinafter referred to as "**DNR**") and the City of St. Francis entered into Grant Contract Agreement No. LW27-01433 on August 17, 2021 (the "**Agreement**").

1.3. Required Deed Restriction. Section 24.2 "Land Retention and Deed Restriction" of Grant Agreement No. LW27-01433 requires that the City record a deed restriction in the real estate records of Anoka County upon the legal description of the real property covered by the funding agreement; a reference to the underlying funding agreement; and a statement describing land acquisition restrictions.

1.4. Acquisition Funding. Funds from the Land and Water Conservation Fund, approved through Grant Agreement No. LW27-01433, were used by the City to improve the outdoor recreation amenities on this property.

### 2. NOTICE OF FUNDING RESTRICTION

In keeping with the grant funding restrictions in DNR Grant Contract Agreement No. LW27-01433, the City hereby acknowledges that its interest in the Property shall be administered in accordance with the terms, conditions, and purposes of the Agreement. The City of St. Francis does hereby impose the following restrictions on the Property described in Recital 1.1 above:

2.1. The Property shall be permanently managed and maintained for public outdoor recreation use.

2.2. The Grantee (City) shall not at any time convert any portion of the Property to uses other than permitted in the Agreement without the prior written approval of the State acting through its commissioner of natural resources.

Dated this 21<sup>st</sup> day of November, 2022.

**GRANTEE:**

CITY OF ST. FRANCIS

By: \_\_\_\_\_  
Steven D. Feldman  
Its: Mayor

By: \_\_\_\_\_  
Jennifer Wida  
Its: City Clerk

[illegible]

The foregoing instrument was acknowledged before me this 22<sup>nd</sup> day of November 2022, by Steven D. Feldman, the Mayor, and Jennifer Wida, the City Clerk, of the City of St. Francis, a political subdivision of the State of Minnesota, on behalf of the City of St. Francis.

Notary Public

Grant Agreement No. LW27-01433

Drafted by: Barna, Guzy & Steffen, Ltd. (CMS)  
200 Coon Rapids Boulevard, Suite 400  
Coon Rapids, MN 55433

2516265v1





## CITY COUNCIL AGENDA REPORT

---

**TO:** Mayor and Council  
**FROM:** Jenni Wida, City Clerk  
**SUBJECT:** Gambling Permit – St. Francis Athletics Booster Club  
**DATE:** November 21, 2022

---

### **OVERVIEW:**

The St. Francis Athletics Booster Club submitted an application for an Exempt Gambling Permit for a raffle. The raffle will take place at St. Francis American Legion on December 17, 2022.

### **ACTION TO BE CONSIDERED:**

Approve Permit application



## CITY COUNCIL AGENDA REPORT

---

**TO:** Kate Thunstrom, City Administrator  
**FROM:** Darcy Mulvihill, Finance Director  
**SUBJECT:** Payment of Claims  
**DATE:** November 21, 2022

---

**OVERVIEW:**

Attached are the bills received since the last council meeting. Total checks to be written are \$83,169.52 plus any additional bills that are handed out at council meeting.

Other Payments to be approved:

Debt service payments –N/A

Direct Transfers from Previous Month-\$216,610.56

Credit Card Payment-\$19,897.17

Manual Checks-N/A

**ACTION TO BE CONSIDERED:**

Approved under consent agenda to allow the Finance Director to draft checks or ACH withdrawals for the attached bill list. Please note additional bills may be handed out at the council meeting.

**BUDGET IMPLICATION:**

City bills

Attachments:

- 11-21-2022 Packet List-\$83,169.52
- 11-21-2022 ACH Payments-\$216,610.56
- 10-17-2022 Credit Card-\$19,897.17

# CITY OF ST FRANCIS

11/17/22 10:07 AM

Page 1

## Payments

Current Period: November 2022

### Payments Batch AP 11-21-2022

\$83,169.52

Refer	16445 ADVANTAGE TAPE	-			
Cash Payment	E 609-49750-340 Advertising	ADVERTISING			\$390.00
Invoice	4446Z 11/14/2022				
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$390.00
Refer	16432 ALLINA HEALTH SYSTEM	-			
Cash Payment	E 101-42210-305 Medical Fees	4TH QUARTER EDUCATION BILLING			\$1,148.25
Invoice	CO00028890 10/31/2022				
Transaction Date	11/9/2022	CASH	10100	<b>Total</b>	\$1,148.25
Refer	16443 ANDERSON, JACOB	-			
Cash Payment	G 601-22200 Deferred Revenues	REFUND ACCT#5400			\$73.92
Invoice	.11152022 11/15/2022				
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$73.92
Refer	16442 ANOKA COUNTY TREASURY DEPT	-			
Cash Payment	E 101-42110-218 Equipment Maintenance	AR020363 - MICROPHONE			\$206.84
Invoice	AR020363 11/3/2022				
Cash Payment	E 101-42110-218 Equipment Maintenance	AR020364 - BATTERIES			\$319.50
Invoice	AR020363 11/3/2022				
Cash Payment	E 101-42110-311 Contract	AR020380 - STATE ACCESS			\$720.00
Invoice	AR020363 11/3/2022				
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$1,246.34
Refer	16441 ASPEN MILLS	-			
Cash Payment	E 101-42110-437 Uniforms	UNIFORMS - OFFICER SHERBURNE			\$1,247.95
Invoice	303830 11/11/2022				
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$1,247.95
Refer	16440 BERNICK COMPANIES, THE	-			
Cash Payment	E 609-49751-252 Beer	BEER			\$511.25
Invoice	10013401 11/10/2022				
Cash Payment	E 609-49751-255 N/A Products	N/A			\$30.00
Invoice	10013401 11/10/2022				
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$541.25
Refer	16433 BGS (BARNA GUZY)	-			
Cash Payment	E 101-41600-304 Civil Legal Fees	LAKE STATE COMMERCIAL PURCHASE OF LAND			\$1,204.00
Invoice	254857 10/31/2022				
Transaction Date	11/9/2022	CASH	10100	<b>Total</b>	\$1,204.00
Refer	16434 BGS (BARNA GUZY)	-			
Cash Payment	E 101-41600-304 Civil Legal Fees	MISC/NON-RETAINER			\$1,918.00
Invoice	254545 10/31/2022				
Transaction Date	11/9/2022	CASH	10100	<b>Total</b>	\$1,918.00
Refer	16435 BGS (BARNA GUZY)	-			
Cash Payment	E 101-41600-304 Civil Legal Fees	COMMUNITY DEVELOPMENT			\$3,528.00
Invoice	254544 10/31/2022				
Transaction Date	11/9/2022	CASH	10100	<b>Total</b>	\$3,528.00
Refer	16436 BGS (BARNA GUZY)	-			
Cash Payment	E 101-41600-304 Civil Legal Fees	GENERAL LABOR			\$518.00
Invoice	254543 10/31/2022				

## CITY OF ST FRANCIS

11/17/22 10:07 AM

Page 2

## Payments

Current Period: November 2022

Transaction Date	11/9/2022	CASH	10100	<b>Total</b>	\$518.00
Refer	16437 BGS (BARNA GUZY)	-			
Cash Payment	E 101-41600-304 Civil Legal Fees	MUNICIPAL			\$1,900.00
Invoice	254542 10/31/2022				
Transaction Date	11/9/2022	CASH	10100	<b>Total</b>	\$1,900.00
Refer	16438 BGS (BARNA GUZY)	-			
Cash Payment	E 101-41600-312 Criminal Legal Fees	PRESECUTION/RETAINER FILE			\$5,000.00
Invoice	254504 10/31/2022				
Transaction Date	11/9/2022	CASH	10100	<b>Total</b>	\$5,000.00
Refer	16439 BGS (BARNA GUZY)	-			
Cash Payment	E 101-41600-304 Civil Legal Fees	GENE RECHTZIGEL PETITION			\$1,092.00
Invoice	254332 10/31/2022				
Transaction Date	11/9/2022	CASH	10100	<b>Total</b>	\$1,092.00
Refer	16495 BGS (BARNA GUZY)	-			
Cash Payment	E 101-41600-304 Civil Legal Fees	MISCELLANEOUS FORFEITURES			\$39.00
Invoice	254800 10/31/2022				
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$39.00
Refer	16456 BLOOMER, PATRICIA	-			
Cash Payment	E 101-41410-100 Salaries	GENERAL ELECTION JUDGE 2022			\$97.50
Invoice	.11082022-4 11/8/2022				
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$97.50
Refer	16455 BOYD, DAWNETTE	-			
Cash Payment	E 101-41410-100 Salaries	GENERAL ELECTION JUDGE 2022			\$232.50
Invoice	.11082022-3 11/8/2022				
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$232.50
Refer	16453 BREAKTHRU BEVERAGE	-			
Cash Payment	E 609-49751-206 Freight	FREIGHT			-\$1.45
Invoice	410305735 11/10/2022				
Cash Payment	E 609-49751-251 Liquor	LIQUOR			-\$50.00
Invoice	410305735 11/10/2022				
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	-\$51.45
Refer	16454 BREAKTHRU BEVERAGE	-			
Cash Payment	E 609-49751-206 Freight	FREIGHT			\$66.70
Invoice	346465724 11/10/2022				
Cash Payment	E 609-49751-251 Liquor	LIQUOR			\$6,945.38
Invoice	346465724 11/10/2022				
Cash Payment	E 609-49751-253 Wine	WINE			\$490.40
Invoice	346465724 11/10/2022				
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$7,502.48
Refer	16452 CASWELL, ROSE	-			
Cash Payment	E 101-41410-100 Salaries	GENERAL ELECTION JUDGE 2022			\$146.25
Invoice	.11082022-3 11/8/2022				
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$146.25
Refer	16451 CATHERS, THERESE	-			
Cash Payment	E 101-41410-100 Salaries	GENERAL ELECTION JUDGE 2022			\$75.00
Invoice	.11082022-2 11/8/2022				
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$75.00

## CITY OF ST FRANCIS

11/17/22 10:07 AM

Page 3

## Payments

Current Period: November 2022

Refer	16450	CLEASBY, REBECCA	-			
Cash Payment	G 601-22200	Deferred Revenues	REFUND ACCT#5839		\$178.99	
Invoice	.11152022-2	11/15/2022				
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$178.99	
Refer	16499	CORPORATE CONNECTION, INC	-			
Cash Payment	E 101-41910-437	Uniforms	CLOTHING & HATS		\$171.19	
Invoice	61464	11/8/2022				
Cash Payment	E 101-42400-417	Uniforms & PPE	CLOTHING & HATS		\$400.78	
Invoice	61464	11/8/2022				
Cash Payment	E 101-43100-417	Uniforms & PPE	CLOTHING & HATS		\$403.85	
Invoice	61464	11/8/2022				
Transaction Date	11/17/2022	CASH	10100	<b>Total</b>	\$975.82	
Refer	16449	CRYSTAL SPRINGS ICE	-			
Cash Payment	E 609-49751-206	Freight	FREIGHT		\$4.00	
Invoice	9001055	11/10/2022				
Cash Payment	E 609-49751-254	Miscellaneous Merchandi	MISC		\$84.70	
Invoice	9001055	11/10/2022				
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$88.70	
Refer	16448	DAHLHEIMER DIST. CO. INC.	-			
Cash Payment	E 609-49751-252	Beer	BEER		\$11,744.70	
Invoice	1776448	11/8/2022				
Cash Payment	E 609-49751-254	Miscellaneous Merchandi	MISC		\$300.00	
Invoice	1776448	11/8/2022				
Cash Payment	E 609-49751-255	N/A Products	N/A		\$31.20	
Invoice	1776448	11/8/2022				
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$12,075.90	
Refer	16447	DENNING, MELISSA	-			
Cash Payment	E 101-41410-100	Salaries	GENERAL ELECTION JUDGE 2022		\$243.75	
Invoice	.11082022-1	11/8/2022				
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$243.75	
Refer	16446	DROZDIK, MARLENE	-			
Cash Payment	E 101-41410-100	Salaries	GENERAL ELECTION JUDGE 2022		\$176.25	
Invoice	.11082022	11/8/2022				
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$176.25	
Refer	16494	ELECTRO WATCHMAN, INC.	-			
Cash Payment	E 101-43100-310	Computer Consulting Fe	SOFTWARE UPGRADE AND RENEWAL PLANS		\$476.46	
Invoice	395438	11/14/2022				
Cash Payment	E 101-45200-310	Computer Consulting Fe	SOFTWARE UPGRADE AND RENEWAL PLANS		\$476.46	
Invoice	395438	11/14/2022				
Cash Payment	E 101-42110-310	Computer Consulting Fe	SOFTWARE UPGRADE AND RENEWAL PLANS		\$476.46	
Invoice	395438	11/14/2022				
Cash Payment	E 601-49440-310	Computer Consulting Fe	SOFTWARE UPGRADE AND RENEWAL PLANS		\$476.46	
Invoice	395438	11/14/2022				
Cash Payment	E 602-49490-310	Computer Consulting Fe	SOFTWARE UPGRADE AND RENEWAL PLANS		\$476.46	
Invoice	395438	11/14/2022				
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$2,382.30	

# CITY OF ST FRANCIS

11/17/22 10:07 AM

Page 4

## Payments

Current Period: November 2022

Refer	16466 FLAHERTYS HAPPY TYME CO	-			
Cash Payment	E 609-49751-254 Miscellaneous Merchandi	MISC PRODUCT			\$234.00
Invoice	40081	11/13/2022			
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$234.00
Refer	16465 GAGNON, MARY	-			
Cash Payment	G 601-22200 Deferred Revenues	REFUND ACCT#2182			\$89.24
Invoice	.11152022-7	11/15/2022			
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$89.24
Refer	16464 GERLACH, REBECCA	-			
Cash Payment	E 101-41410-100 Salaries	GENERAL ELECTION JUDGE 2022			\$93.75
Invoice	.11082022-6	11/8/2022			
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$93.75
Refer	16490 GRASS, LOUISE	-			
Cash Payment	E 101-41410-100 Salaries	GENERAL ELECTIONS JUDGE 2022			\$270.00
Invoice	.11082022	11/8/2022			
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$270.00
Refer	16491 HAWKINS, INC.	-			
Cash Payment	E 601-49440-216 Chemicals	CHEMICALS			\$10.00
Invoice	6337403	11/15/2022			
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$10.00
Refer	16493 HAWKINS, INC.	-			
Cash Payment	E 601-49440-216 Chemicals	CHEMICALS			\$10.00
Invoice	6336932	11/15/2022			
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$10.00
Refer	16463 HEAD, WILLIAM	-			
Cash Payment	G 601-22200 Deferred Revenues	REFUND ACCT#6498			\$117.09
Invoice	.11152022-5	11/15/2022			
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$117.09
Refer	16492 HOISINGTON KOEGLER GROUP, I	-			
Cash Payment	E 101-41910-311 Contract	GENERAL PLANNING			\$1,245.00
Invoice	018-041-50	11/15/2022			
Cash Payment	E 405-43100-809 Patriot Parkway	PATRIOT PARKWAY			\$787.50
Invoice	018-041-50	11/15/2022			
Cash Payment	E 404-41400-589 City Hall/Fire Station	CIVIC CAMPUS			\$112.50
Invoice	018-041-50	11/15/2022			
Cash Payment	E 225-45100-441 Miscellaneous	PARK PLAN			\$1,425.00
Invoice	018-041-50	11/15/2022			
Cash Payment	G 803-22043 Esc-Laketown (Rivers Edge)	RIVERS EDGE			\$770.63
Invoice	018-041-50	11/15/2022			
Cash Payment	G 803-22179 Vista Prairie-Site Plan	VISTA PRAIRIE			\$22.50
Invoice	018-041-50	11/15/2022			
Cash Payment	G 803-22191 Alliant Finance-Plantinum La	PLATINUM SUBD/BLUFFS DEVELOP			\$860.63
Invoice	018-041-50	11/15/2022			
Cash Payment	G 803-22192 Dollar General-Hwy 47	DOLLAR GENERAL HWY 47			\$337.50
Invoice	018-041-50	11/15/2022			
Cash Payment	G 803-22195 Brother Dev 2022 (Enchante	BROTHERS 2022 (ENCHANTED MEADOWS)			\$75.00
Invoice	018-041-50	11/15/2022			
Cash Payment	G 803-22002 Morff IUP Horse Stables	MORFF EXTENDED HOME/HORSES 2022			\$900.00
Invoice	018-041-50	11/15/2022			

## CITY OF ST FRANCIS

11/17/22 10:07 AM

Page 5

## Payments

Current Period: November 2022

Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$6,536.26
Refer	16462 INNOVATIVE OFFICE SOLUTIONS,	-			
Cash Payment	E 101-42110-200 Office Supplies	OFFICE SUPPLIES			\$95.45
Invoice	IN3995702 11/7/2022				
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$95.45
Refer	16431 INNOVATIVE OFFICE SOLUTIONS,	-			
Cash Payment	E 602-49490-200 Office Supplies	PW OFFICE SUPPLIES			\$123.33
Invoice	IN3990992 11/2/2022				
Transaction Date	11/9/2022	CASH	10100	<b>Total</b>	\$123.33
Refer	16460 JOHNSON BROS WHLSE LIQUOR	-			
Cash Payment	E 609-49751-206 Freight	FREIGHT			\$56.88
Invoice	2176682 11/10/2022				
Cash Payment	E 609-49751-253 Wine	WINE			\$2,381.00
Invoice	2176682 11/10/2022				
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$2,437.88
Refer	16461 JOHNSON BROS WHLSE LIQUOR	-			
Cash Payment	E 609-49751-206 Freight	FREIGHT			\$38.50
Invoice	2176681 11/10/2022				
Cash Payment	E 609-49751-251 Liquor	LIQUOR			\$1,850.57
Invoice	2176681 11/10/2022				
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$1,889.07
Refer	16459 JOHNSON, DALTON	-			
Cash Payment	G 601-22200 Deferred Revenues	REFUND ACCT#5150			\$353.65
Invoice	.11152022-6 11/15/2022				
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$353.65
Refer	16458 LEE, KONG	-			
Cash Payment	G 601-22200 Deferred Revenues	REFUND ACCT#5946			\$471.74
Invoice	.11152022-5 11/15/2022				
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$471.74
Refer	16430 MACQUEEN EMERGENCY	-			
Cash Payment	E 101-42210-437 Uniforms	UNIFORMS - HELMETS			\$835.27
Invoice	P07018 9/30/2022				
Transaction Date	11/9/2022	CASH	10100	<b>Total</b>	\$835.27
Refer	16457 MARSOLEK, RYAN	-			
Cash Payment	G 601-22200 Deferred Revenues	REFUND ACCT#4398			\$293.04
Invoice	.11152022-4 11/15/2022				
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$293.04
Refer	16474 MCDONALD DIST CO.	-			
Cash Payment	E 609-49751-252 Beer	BEER			\$7,641.60
Invoice	659506 11/9/2022				
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$7,641.60
Refer	16475 MCDONALD DIST CO.	-			
Cash Payment	E 609-49751-252 Beer	BEER			-\$19.70
Invoice	5810147 11/9/2022				
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	-\$19.70
Refer	16429 METRO WEST INSPECTIONS SER	-			

# CITY OF ST FRANCIS

11/17/22 10:07 AM

Page 6

## Payments

Current Period: November 2022

Cash Payment	E 101-42400-311 Contract	FINALED SEPTIC PERMITS OCTOBER 2022		\$2,520.00
Invoice	3476 11/3/2022			
Transaction Date	11/9/2022	CASH	10100	<b>Total</b> \$2,520.00
Refer	16427 MIDCONTINENT COMMUNICATION	-		
Cash Payment	E 601-49440-321 Telephone	PHONES		\$153.39
Invoice	13334860112987 11/2/2022			
Transaction Date	11/9/2022	CASH	10100	<b>Total</b> \$153.39
Refer	16428 MIDCONTINENT COMMUNICATION	-		
Cash Payment	E 101-42110-321 Telephone	PHONES		\$44.66
Invoice	13332710112987 11/2/2022			
Transaction Date	11/9/2022	CASH	10100	<b>Total</b> \$44.66
Refer	16489 MILLER, KALEB	-		
Cash Payment	E 101-41410-100 Salaries	GENERAL ELECTIONS JUDGE 2022		\$262.50
Invoice	.11082022 11/8/2022			
Transaction Date	11/15/2022	CASH	10100	<b>Total</b> \$262.50
Refer	16473 MINKLER, KATHY	-		
Cash Payment	E 101-41410-100 Salaries	GENERAL ELECTION JUDGE 2022		\$232.50
Invoice	.11082022-8 11/8/2022			
Transaction Date	11/15/2022	CASH	10100	<b>Total</b> \$232.50
Refer	16472 MINKLER, MICHAEL	-		
Cash Payment	E 101-41410-100 Salaries	GENERAL ELECTION JUDGE 2022		\$120.00
Invoice	.11082022-8 11/8/2022			
Transaction Date	11/15/2022	CASH	10100	<b>Total</b> \$120.00
Refer	16471 NESS, MAUREEN	-		
Cash Payment	E 101-41410-100 Salaries	GENERAL ELECTION JUDGE 2022		\$120.00
Invoice	.11082022-7 11/8/2022			
Transaction Date	11/15/2022	CASH	10100	<b>Total</b> \$120.00
Refer	16470 PETERSON, MARK E.	-		
Cash Payment	E 101-41410-100 Salaries	GENERAL ELECTION JUDGE 2022		\$243.75
Invoice	.11082022-6 11/8/2022			
Transaction Date	11/15/2022	CASH	10100	<b>Total</b> \$243.75
Refer	16468 PHILLIPS WINE & SPIRITS CO.	-		
Cash Payment	E 609-49751-206 Freight	FREIGHT		\$63.03
Invoice	6493614 11/10/2022			
Cash Payment	E 609-49751-253 Wine	WINE		\$1,806.90
Invoice	6493614 11/10/2022			
Transaction Date	11/15/2022	CASH	10100	<b>Total</b> \$1,869.93
Refer	16469 PHILLIPS WINE & SPIRITS CO.	-		
Cash Payment	E 609-49751-206 Freight	FREIGHT		\$50.73
Invoice	6493613 11/10/2022			
Cash Payment	E 609-49751-251 Liquor	LIQUOR		\$3,585.20
Invoice	6493613 11/10/2022			
Transaction Date	11/15/2022	CASH	10100	<b>Total</b> \$3,635.93
Refer	16424 RMB ENVIRONMENTAL LAB	-		
Cash Payment	E 602-49490-313 Sample Testing	ALL WEEKS COOLER 2		\$82.76
Invoice	B007507 11/9/2022			
Transaction Date	11/9/2022	CASH	10100	<b>Total</b> \$82.76



# CITY OF ST FRANCIS

11/17/22 10:07 AM

Page 7

## Payments

Current Period: November 2022

Refer	16425 RMB ENVIRONMENTAL LAB	-			
Cash Payment	E 602-49490-313 Sample Testing		DATA MANAGEMENT FEE		\$119.79
Invoice	B007502 11/7/2022				
Transaction Date	11/9/2022	CASH	10100	<b>Total</b>	\$119.79
Refer	16426 RMB ENVIRONMENTAL LAB	-			
Cash Payment	E 602-49490-313 Sample Testing		WEEKS 2-4 COOLER 1		\$125.24
Invoice	B007458 11/7/2022				
Transaction Date	11/9/2022	CASH	10100	<b>Total</b>	\$125.24
Refer	16497 RMB ENVIRONMENTAL LAB	-			
Cash Payment	E 602-49490-313 Sample Testing		ALL WEEKS COOLER 2		\$82.76
Invoice	B007568 11/15/2022				
Transaction Date	11/16/2022	CASH	10100	<b>Total</b>	\$82.76
Refer	16498 RMB ENVIRONMENTAL LAB	-			
Cash Payment	E 602-49490-313 Sample Testing		WEEKS 2-4 COOLER 1		\$141.57
Invoice	B007554 11/15/2022				
Transaction Date	11/16/2022	CASH	10100	<b>Total</b>	\$141.57
Refer	16488 ROCK-ZUTZ, ELIZABETH	-			
Cash Payment	E 101-41410-100 Salaries		GENERAL ELECTION JUDGE 2022		\$277.50
Invoice	.11082022 11/8/2022				
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$277.50
Refer	16496 ROYAL SUPPLY	-			
Cash Payment	E 101-41940-210 Operating Supplies		SUPPLIES		\$49.60
Invoice	4160 11/15/2022				
Cash Payment	E 101-42110-217 Other Operating Supplie		SUPPLIES		\$24.80
Invoice	4160 11/15/2022				
Cash Payment	E 101-43100-217 Other Operating Supplie		SUPPLIES		\$12.40
Invoice	4160 11/15/2022				
Cash Payment	E 101-45200-217 Other Operating Supplie		SUPPLIES		\$12.40
Invoice	4160 11/15/2022				
Cash Payment	E 601-49440-217 Other Operating Supplie		SUPPLIES		\$12.40
Invoice	4160 11/15/2022				
Cash Payment	E 602-49490-217 Other Operating Supplie		SUPPLIES		\$12.40
Invoice	4160 11/15/2022				
Transaction Date	11/16/2022	CASH	10100	<b>Total</b>	\$124.00
Refer	16467 RUNNING, JESSICA	-			
Cash Payment	E 101-41410-100 Salaries		GENERAL ELECTION JUDGE 2022		\$168.75
Invoice	.11082022-5 11/8/2022				
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$168.75
Refer	16483 RUSSELL SECURITY RESOURCE I	-			
Cash Payment	E 609-49750-401 Buildings Maintenance		LIQUOR STORE BUILDING MAINT		\$117.50
Invoice	A43768 11/14/2022				
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$117.50
Refer	16482 SHIELDS, CASEY	-			
Cash Payment	G 601-22200 Deferred Revenues		REFUND ACCT#1021		\$23.77
Invoice	.11152022 11/15/2022				
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$23.77
Refer	16480 SOUTHERN GLAZERS OF MN	-			

# CITY OF ST FRANCIS

11/17/22 10:07 AM

Page 8

## Payments

Current Period: November 2022

Cash Payment	E 609-49751-206 Freight	FREIGHT			\$14.08
Invoice	2280407	11/10/2022			
Cash Payment	E 609-49751-253 Wine	WINE			\$521.92
Invoice	2280407	11/10/2022			
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$536.00
Refer	16481 SOUTHERN GLAZERS OF MN	-			
Cash Payment	E 609-49751-206 Freight	FREIGHT			\$40.11
Invoice	2280406	11/10/2022			
Cash Payment	E 609-49751-251 Liquor	LIQUOR			\$4,791.71
Invoice	2280406	11/10/2022			
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$4,831.82
Refer	16479 STADEL, KATHLEEN	-			
Cash Payment	E 101-41410-100 Salaries	GENERAL ELECTION JUDGE 2022			\$138.75
Invoice	.11082022	11/8/2022			
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$138.75
Refer	16423 SUMMIT FIRE	-			
Cash Payment	E 101-42210-218 Equipment Maintenance	EXTINGUISHER MAINT			\$122.50
Invoice	150021949	11/7/2022			
Transaction Date	11/9/2022	CASH	10100	<b>Total</b>	\$122.50
Refer	16444 THE AMERICAN BOTTLING COMP	-			
Cash Payment	E 609-49751-254 Miscellaneous Merchandi	MISC			\$281.90
Invoice	3579810587	11/7/2022			
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$281.90
Refer	16478 THOMPSON, CAROLYN	-			
Cash Payment	E 101-41410-100 Salaries	GENERAL ELECTION JUDGE 2022			\$86.25
Invoice	.11082022-9	11/8/2022			
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$86.25
Refer	16477 WATKINS, DAVID	-			
Cash Payment	E 101-41410-100 Salaries	GENERAL ELECTION JUDGE 2022			\$267.38
Invoice	.11082022-9	11/8/2022			
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$267.38
Refer	16476 WATKINS, SARA	-			
Cash Payment	E 101-41410-100 Salaries	GENERAL ELECTION JUDGE 2022			\$232.50
Invoice	.11082022-8	11/8/2022			
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$232.50
Refer	16485 WILLIAMS, RICHARD	-			
Cash Payment	E 101-41410-100 Salaries	GENERAL ELECTION JUDGE 2022			\$240.00
Invoice	.11082022	11/8/2022			
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$240.00
Refer	16484 WILLIAMS, SHIRLEY	-			
Cash Payment	E 101-41410-100 Salaries	GENERAL ELECTION JUDGE 2022			\$240.00
Invoice	.11082022	11/8/2022			
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$240.00
Refer	16486 ZUTZ, GREG	-			
Cash Payment	E 101-41410-100 Salaries	GENERAL ELECTION JUDGE 2022			\$273.75
Invoice	.11082022	11/8/2022			
Transaction Date	11/15/2022	CASH	10100	<b>Total</b>	\$273.75

**CITY OF ST FRANCIS**  
**Payments**

11/17/22 10:07 AM  
Page 9

Agenda Item # 4L.

Current Period: November 2022

Fund Summary

	10100 CASH
101 General Fund	\$30,447.45
225 Park Dedication Fund	\$1,425.00
404 Building Improvement Fund	\$112.50
405 Street Improvement Fund	\$787.50
601 Water Fund	\$2,263.69
602 Sewer Fund	\$1,164.31
609 Liquor Fund	\$44,002.81
803 Escrow	\$2,966.26
	<u>\$83,169.52</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	<u>\$83,169.52</u>
Total	\$83,169.52

# CITY OF ST FRANCIS

11/02/22 8:51 AM

Page 1

## Payments

Current Period: October 2022

### Payments Batch P-WIRE-OCT 2022

\$216,610.56

Refer	16073 <i>ACE SOLID WASTE, INC.</i>	Ck# 002107E 10/31/2022	
Cash Payment	E 101-43210-384 Garbage Disposal	GARBAGE	\$76.24
Invoice			
Cash Payment	E 101-42210-384 Garbage Disposal	GARBAGE	\$80.02
Invoice			
Cash Payment	E 609-49750-384 Garbage Disposal	GARBAGE	\$265.72
Invoice			
Cash Payment	E 601-49440-384 Garbage Disposal	GARBAGE	\$89.05
Invoice			
Cash Payment	E 602-49490-384 Garbage Disposal	GARBAGE	\$89.04
Invoice			
Cash Payment	E 101-43210-384 Garbage Disposal	GARBAGE	\$118.09
Invoice			
Cash Payment	E 101-43100-384 Garbage Disposal	GARBAGE	\$32.26
Invoice			
Cash Payment	E 101-45200-384 Garbage Disposal	GARBAGE	\$32.28
Invoice			
Cash Payment	E 601-49440-384 Garbage Disposal	GARBAGE	\$32.28
Invoice			
Cash Payment	E 602-49490-384 Garbage Disposal	GARBAGE	\$32.28
Invoice			
Cash Payment	E 101-42110-384 Garbage Disposal	GARBAGE	\$129.11
Invoice			
Cash Payment	E 101-43100-384 Garbage Disposal	GARBAGE	\$206.40
Invoice			
Cash Payment	E 101-45200-384 Garbage Disposal	GARBAGE	\$206.39
Invoice			
Transaction Date	10/3/2022	CASH 10100	<b>Total</b> \$1,389.16
Refer	16292 <i>ALERUS</i>	Ck# 002138E 10/31/2022	
Cash Payment	E 101-41540-301 Auditing and Acctg Serv FEE		\$50.00
Invoice			
Transaction Date	10/26/2022	CASH 10100	<b>Total</b> \$50.00
Refer	16070 <i>CAYAN</i>	Ck# 002104E 10/31/2022	
Cash Payment	E 609-49751-207 Credit Card	LIQUOR CC FEES	\$8,639.22
Invoice			
Transaction Date	10/3/2022	CASH 10100	<b>Total</b> \$8,639.22
Refer	16194 <i>CAYAN</i>	Ck# 002126E 10/31/2022	
Cash Payment	E 609-49751-207 Credit Card	LIQUOR CC FEES	\$64.11
Invoice			
Transaction Date	10/17/2022	CASH 10100	<b>Total</b> \$64.11
Refer	16291 <i>CAYAN</i>	Ck# 002137E 10/31/2022	
Cash Payment	E 609-49751-207 Credit Card	LIQUOR CC FEES	\$5.00
Invoice			
Transaction Date	10/26/2022	CASH 10100	<b>Total</b> \$5.00
Refer	16178 <i>CENTERPOINT ENERGY</i>	Ck# 002119E 10/31/2022	
Cash Payment	E 601-49440-383 Gas Utilities	3911 233RD AVENUE-GAS	\$30.14
Invoice			
Transaction Date	10/14/2022	CASH 10100	<b>Total</b> \$30.14

# CITY OF ST FRANCIS

11/02/22 8:51 AM

Page 2

## Payments

Current Period: October 2022

Refer	16295 <i>CENTERPOINT ENERGY</i>	Ck# 002139E 10/31/2022	
Cash Payment	E 101-41940-383 Gas Utilities	CITY HALL #1	\$19.41
Invoice			
Cash Payment	E 101-41940-383 Gas Utilities	CITY HALL #2	\$18.11
Invoice			
Cash Payment	E 101-41940-383 Gas Utilities	CITY HALL #3	\$16.80
Invoice			
Cash Payment	E 101-41940-383 Gas Utilities	CITY HALL #4	\$19.41
Invoice			
Cash Payment	E 602-49490-383 Gas Utilities	23699 AMBASSADOR	\$27.26
Invoice			
Cash Payment	E 101-42210-383 Gas Utilities	3740 BRIDGE STREET-GENERATOR	\$25.00
Invoice			
Cash Payment	E 101-45200-383 Gas Utilities	WARMING HOUSE	\$36.05
Invoice			
Cash Payment	E 601-49440-383 Gas Utilities	4020 ST. FRANCIS BLVD	\$40.58
Invoice			
Cash Payment	E 602-49490-383 Gas Utilities	4020 ST. FRANCIS BLVD	\$40.58
Invoice			
Cash Payment	E 602-49490-383 Gas Utilities	4020 ST. FRANCIS BLVD-OLD WWTP	\$16.80
Invoice			
Cash Payment	E 602-49490-383 Gas Utilities	WWTP	\$493.74
Invoice			
Cash Payment	E 609-49750-383 Gas Utilities	LIQUOR STORE	\$25.20
Invoice			
Cash Payment	E 101-42210-383 Gas Utilities	FIRE STATION	\$593.61
Invoice			
Cash Payment	E 601-49440-383 Gas Utilities	WATER PLANT	\$600.84
Invoice			
Cash Payment	E 101-42110-383 Gas Utilities	POLICE/PW	\$240.11
Invoice			
Cash Payment	E 101-43100-383 Gas Utilities	POLICE/PW	\$60.03
Invoice			
Cash Payment	E 101-45200-383 Gas Utilities	POLICE/PW	\$60.03
Invoice			
Cash Payment	E 601-49440-383 Gas Utilities	POLICE/PW	\$60.03
Invoice			
Cash Payment	E 602-49490-383 Gas Utilities	POLICE/PW	\$60.01
Invoice			
Transaction Date	10/27/2022	CASH 10100	<b>Total</b> \$2,453.60
Refer	16076 <i>CINTAS</i>	Ck# 002110E 10/31/2022	
Cash Payment	E 601-49440-311 Contract	WATER PLANT RUGS	\$23.66
Invoice			
Cash Payment	E 101-41940-219 Rug Maintenance	CITY HALL RUGS	\$15.78
Invoice			
Cash Payment	E 609-49750-219 Rug Maintenance	LIQUOR STORE RUGS	\$15.52
Invoice			
Cash Payment	E 609-49750-219 Rug Maintenance	LIQUOR STORE RUGS	\$26.28
Invoice			
Cash Payment	E 601-49440-417 Uniforms & PPE	UNIFORMS	\$4.66
Invoice			

# CITY OF ST FRANCIS

11/02/22 8:51 AM

Page 3

## Payments

Current Period: October 2022

Cash Payment	E 602-49490-417 Uniforms & PPE	UNIFORMS	\$4.65
Invoice			
Cash Payment	E 101-45200-402 Janitorial Service	RUGS & SUPPLIES	\$6.63
Invoice			
Cash Payment	E 101-43100-402 Janitorial Service	RUGS & SUPPLIES	\$6.63
Invoice			
Cash Payment	E 601-49440-402 Janitorial Service	RUGS & SUPPLIES	\$6.63
Invoice			
Cash Payment	E 602-49490-402 Janitorial Service	RUGS & SUPPLIES	\$6.63
Invoice			
Cash Payment	E 101-42110-402 Janitorial Service	RUGS & SUPPLIES	\$26.55
Invoice			
Cash Payment	E 601-49440-417 Uniforms & PPE	UNIFORMS	\$4.66
Invoice			
Cash Payment	E 602-49490-417 Uniforms & PPE	UNIFORMS	\$4.65
Invoice			
Cash Payment	E 601-49440-417 Uniforms & PPE	UNIFORMS	\$4.66
Invoice			
Cash Payment	E 602-49490-417 Uniforms & PPE	UNIFORMS	\$4.65
Invoice			
Cash Payment	E 601-49440-417 Uniforms & PPE	UNIFORMS	\$4.66
Invoice			
Cash Payment	E 602-49490-417 Uniforms & PPE	UNIFORMS	\$4.65
Invoice			
Transaction Date	10/6/2022	CASH 10100	<b>Total</b> \$171.55
Refer	16071 CITY HIVE	Ck# 002105E 10/31/2022	
Cash Payment	E 609-49750-340 Advertising	ADVERTISING	\$53.35
Invoice			
Transaction Date	10/3/2022	CASH 10100	<b>Total</b> \$53.35
Refer	16169 COLONIAL INSURANCE	Ck# 002111E 10/31/2022	
Cash Payment	G 101-21712 Colonial Insurance	PREMIUM	\$352.96
Invoice			
Transaction Date	10/11/2022	CASH 10100	<b>Total</b> \$352.96
Refer	16195 CONNEXUS ENERGY	Ck# 002127E 10/31/2022	
Cash Payment	E 101-41940-381 Electric Utilities	SIGN	\$92.92
Invoice			
Cash Payment	E 101-41940-381 Electric Utilities	CITY HALL	\$503.35
Invoice			
Cash Payment	E 602-49490-381 Electric Utilities	LIFT STATIONS	\$960.89
Invoice			
Cash Payment	E 101-45200-381 Electric Utilities	PARKS	\$326.31
Invoice			
Cash Payment	E 601-49440-380 Electric-System	WATER	\$7,097.67
Invoice			
Cash Payment	E 101-43100-386 Street Lighting	STREET LIGHTS	\$2,740.79
Invoice			
Cash Payment	E 602-49490-381 Electric Utilities	WWTP	\$10,460.21
Invoice			
Cash Payment	E 609-49750-381 Electric Utilities	LIQUOR STORE	\$1,325.12
Invoice			

# CITY OF ST FRANCIS

11/02/22 8:51 AM

Page 4

## Payments

Current Period: October 2022

Cash Payment	E 101-42110-381 Electric Utilities	SIREN		\$5.00
Invoice				
Cash Payment	E 101-42110-381 Electric Utilities	SIREN		\$5.00
Invoice				
Cash Payment	E 101-42210-381 Electric Utilities	SIREN		\$5.00
Invoice				
Cash Payment	E 101-42210-381 Electric Utilities	FIRE		\$595.81
Invoice				
Cash Payment	E 101-43100-381 Electric Utilities	POLICE/PW		\$183.77
Invoice				
Cash Payment	E 101-45200-381 Electric Utilities	POLICE/PW		\$183.77
Invoice				
Cash Payment	E 601-49440-381 Electric Utilities	POLICE/PW		\$183.77
Invoice				
Cash Payment	E 602-49490-381 Electric Utilities	POLICE/PW		\$183.76
Invoice				
Cash Payment	E 101-42110-381 Electric Utilities	POLICE/PW		\$735.07
Invoice				
Cash Payment	E 101-45230-217 Other Operating Supplies	Carnival		\$14.46
Invoice				
Transaction Date	10/18/2022	CASH	10100	<b>Total</b> \$25,602.67
Refer	16074 DELTA DENTAL	Ck# 002108E 10/31/2022		
Cash Payment	G 101-21711 Dental Insurance	PREMIUM		\$1,526.66
Invoice				
Transaction Date	10/6/2022	CASH	10100	<b>Total</b> \$1,526.66
Refer	16177 DRIVER & VEHICLE SERVICES	Ck# 002118E 10/31/2022		
Cash Payment	E 101-42210-221 Vehicle Maintenance	TABS-2020 JOURNEY		\$233.25
Invoice				
Transaction Date	10/14/2022	CASH	10100	<b>Total</b> \$233.25
Refer	16170 FWT	Ck# 002112E 10/31/2022		
Cash Payment	G 101-21703 FICA Tax Withholding	PAYROLL 10-13-2022		\$8,704.14
Invoice				
Cash Payment	G 101-21709 Medicare	PAYROLL 10-13-2022		\$3,347.52
Invoice				
Cash Payment	G 101-21701 Federal Withholding	PAYROLL 10-13-2022		\$10,945.31
Invoice				
Transaction Date	10/13/2022	CASH	10100	<b>Total</b> \$22,996.97
Refer	16179 FWT	Ck# 002120E 10/31/2022		
Cash Payment	G 101-21703 FICA Tax Withholding	PAYROLL 10-18-2022		\$1,050.82
Invoice				
Cash Payment	G 101-21709 Medicare	PAYROLL 10-18-2022		\$300.92
Invoice				
Cash Payment	G 101-21701 Federal Withholding	PAYROLL 10-18-2022		\$283.32
Invoice				
Transaction Date	10/18/2022	CASH	10100	<b>Total</b> \$1,635.06
Refer	16242 FWT	Ck# 002130E 10/31/2022		
Cash Payment	G 101-21703 FICA Tax Withholding	PAYROLL 10-27-2022		\$8,783.72
Invoice				
Cash Payment	G 101-21709 Medicare	PAYROLL 10-27-2022		\$3,447.28
Invoice				

# CITY OF ST FRANCIS

11/02/22 8:51 AM

Page 5

## Payments

Current Period: October 2022

Cash Payment	G 101-21701 Federal Withholding	PAYROLL 10-27-2022	\$11,399.08
Invoice			
Transaction Date	10/27/2022	CASH 10100	<b>Total</b> \$23,630.08
Refer	16069 HEALTH PARTNERS	Ck# 002103E 10/31/2022	
Cash Payment	G 101-21708 Health Premium	HEALTH INSURANCE	\$31,335.63
Invoice			
Transaction Date	10/3/2022	CASH 10100	<b>Total</b> \$31,335.63
Refer	16176 HSA CONTRIBUTION	Ck# 002117E 10/31/2022	
Cash Payment	G 101-21714 Health Care Savings	PAYROLL 10-13-2022	\$818.66
Invoice			
Transaction Date	10/13/2022	CASH 10100	<b>Total</b> \$818.66
Refer	16248 HSA CONTRIBUTION	Ck# 002136E 10/31/2022	
Cash Payment	G 101-21714 Health Care Savings	PAYROLL 10-27-2022	\$893.66
Invoice			
Transaction Date	10/27/2022	CASH 10100	<b>Total</b> \$893.66
Refer	16173 ICMA	Ck# 002115E 10/31/2022	
Cash Payment	G 101-21710 Deferred Comp	PAYROLL 10-13-2022	\$489.17
Invoice			
Transaction Date	10/13/2022	CASH 10100	<b>Total</b> \$489.17
Refer	16184 INVOICE CLOUD	Ck# 002125E 10/31/2022	
Cash Payment	E 601-49440-430 Bank Fees	SEPTEMBER FEES	\$518.75
Invoice			
Cash Payment	E 602-49490-430 Bank Fees	SEPTEMBER FEES	\$518.75
Invoice			
Transaction Date	10/18/2022	CASH 10100	<b>Total</b> \$1,037.50
Refer	16245 MISSION SQUARE	Ck# 002133E 10/31/2022	
Cash Payment	G 101-21710 Deferred Comp	PAYROLL 10-27-2022	\$489.17
Invoice			
Transaction Date	10/27/2022	CASH 10100	<b>Total</b> \$489.17
Refer	16241 MN DEPT OF COMMERCE	Ck# 002129E 10/31/2022	
Cash Payment	G 601-22200 Deferred Revenues	CHECK #75746	\$5.12
Invoice			
Cash Payment	G 601-22200 Deferred Revenues	CHECK #75754	\$77.04
Invoice			
Cash Payment	G 803-22059 Esc-Swanson s Brook Side	UNCLAIMED PROPERTY	\$66.09
Invoice			
Cash Payment	G 803-22048 Esc-Sarah s Estates	UNCLAIMED PROPERTY	\$152.00
Invoice			
Cash Payment	G 803-22033 Esc-Loucks Assoc.	UNCLAIMED PROPERTY	\$300.00
Invoice			
Cash Payment	G 803-22016 Esc-Jamie DeCaluwe	UNCLAIMED PROPERTY	\$111.30
Invoice			
Cash Payment	E 101-41500-430 Bank Fees	UNCLAIMED PROPERTY	\$1.00
Invoice			
Transaction Date	10/20/2022	CASH 10100	<b>Total</b> \$712.55
Refer	16196 MN DEPT OF REVENUE	Ck# 002128E 10/31/2022	
Cash Payment	G 609-20810 Sales Tax Payable	SALES TAX-SEPT PAID IN OCTOBER	\$24,392.00
Invoice			



# CITY OF ST FRANCIS

11/02/22 8:51 AM

Page 6

## Payments

Current Period: October 2022

Cash Payment	G 601-20810 Sales Tax Payable	SALES TAX-SEPT PAID IN OCTOBER	\$813.00
Invoice			
Transaction Date	10/20/2022	CASH 10100	Total \$25,205.00
Refer	16175 MN STATE RETIREMENT SYSTEM	Ck# 081107 10/31/2022	
Cash Payment	G 101-21714 Health Care Savings	PAYROLL 10-13-2022	\$536.35
Invoice			
Transaction Date	10/13/2022	CASH 10100	Total \$536.35
Refer	16247 MN STATE RETIREMENT SYSTEM	Ck# 002135E 10/31/2022	
Cash Payment	G 101-21714 Health Care Savings	PAYROLL 10-27-2022	\$609.76
Invoice			
Transaction Date	10/27/2022	CASH 10100	Total \$609.76
Refer	16171 PERA	Ck# 002113E 10/31/2022	
Cash Payment	G 101-21704 PERA	PAYROLL 10-13-2022	\$23,228.59
Invoice			
Transaction Date	10/13/2022	CASH 10100	Total \$23,228.59
Refer	16180 PERA	Ck# 002121E 10/31/2022	
Cash Payment	G 101-21704 PERA	PAYROLL 10-18-2022	\$483.12
Invoice			
Transaction Date	10/18/2022	CASH 10100	Total \$483.12
Refer	16243 PERA	Ck# 002131E 10/31/2022	
Cash Payment	G 101-21704 PERA	PAYROLL 10-27-2022	\$24,206.36
Invoice			
Transaction Date	10/27/2022	CASH 10100	Total \$24,206.36
Refer	16182 STATE OF ARIZONA	Ck# 002123E 10/31/2022	
Cash Payment	G 101-21716 Other Deductions	PAYROLL 10-18-2022	\$188.01
Invoice			
Transaction Date	10/18/2022	CASH 10100	Total \$188.01
Refer	16183 STATE OF MINNESOTA	Ck# 002124E 10/31/2022	
Cash Payment	G 101-21716 Other Deductions	PAYROLL 10-18-2022	\$240.11
Invoice			
Transaction Date	10/18/2022	CASH 10100	Total \$240.11
Refer	16072 SUN LIFE FINANCIAL	Ck# 002106E 10/31/2022	
Cash Payment	E 101-41400-130 Employer Paid Insurance	OCTOBER INSURANCE	\$222.22
Invoice			
Cash Payment	E 101-41500-130 Employer Paid Insurance	OCTOBER INSURANCE	\$146.58
Invoice			
Cash Payment	E 101-41910-130 Employer Paid Insurance	OCTOBER INSURANCE	\$148.87
Invoice			
Cash Payment	E 101-42110-130 Employer Paid Insurance	OCTOBER INSURANCE	\$857.55
Invoice			
Cash Payment	E 101-42210-130 Employer Paid Insurance	OCTOBER INSURANCE	\$81.67
Invoice			
Cash Payment	E 101-42400-130 Employer Paid Insurance	OCTOBER INSURANCE	\$77.60
Invoice			
Cash Payment	E 101-43100-130 Employer Paid Insurance	OCTOBER INSURANCE	\$214.72
Invoice			
Cash Payment	E 101-43210-130 Employer Paid Insurance	OCTOBER INSURANCE	\$47.71
Invoice			

# CITY OF ST FRANCIS

11/02/22 8:51 AM

Page 7

## Payments

Current Period: October 2022

Cash Payment	E 101-45200-130 Employer Paid Insurance	OCTOBER INSURANCE			\$214.72
Invoice					
Cash Payment	E 601-49440-130 Employer Paid Insurance	OCTOBER INSURANCE			\$46.13
Invoice					
Cash Payment	E 602-49490-130 Employer Paid Insurance	OCTOBER INSURANCE			\$46.13
Invoice					
Cash Payment	E 609-49750-130 Employer Paid Insurance	OCTOBER INSURANCE			\$201.98
Invoice					
Transaction Date	10/3/2022	CASH	10100	Total	\$2,305.88
Refer	16174 SWT	Ck# 002116E 10/31/2022			
Cash Payment	G 101-21702 State Withholding	PAYROLL 10-13-2022			\$4,873.56
Invoice					
Transaction Date	10/13/2022	CASH	10100	Total	\$4,873.56
Refer	16181 SWT	Ck# 002122E 10/31/2022			
Cash Payment	G 101-21702 State Withholding	PAYROLL 10-18-2022			\$27.85
Invoice					
Transaction Date	10/18/2022	CASH	10100	Total	\$27.85
Refer	16246 SWT	Ck# 002134E 10/31/2022			
Cash Payment	G 101-21702 State Withholding	PAYROLL 10-27-2022			\$5,077.95
Invoice					
Transaction Date	10/27/2022	CASH	10100	Total	\$5,077.95
Refer	16075 U S BANK EQUIPMENT FINANCE	Ck# 002109E 10/31/2022			
Cash Payment	E 101-41400-240 Office Equip	COPIER LEASE			\$179.70
Invoice					
Cash Payment	E 101-43100-240 Office Equip	COPIER LEASE			\$179.70
Invoice					
Cash Payment	E 101-43210-240 Office Equip	COPIER LEASE			\$179.70
Invoice					
Cash Payment	E 101-45200-240 Office Equip	COPIER LEASE			\$179.70
Invoice					
Cash Payment	E 601-49440-240 Office Equip	COPIER LEASE			\$179.70
Invoice					
Cash Payment	E 602-49490-240 Office Equip	COPIER LEASE			\$179.50
Invoice					
Transaction Date	10/6/2022	CASH	10100	Total	\$1,078.00
Refer	16338 VILLAGE BANK	Ck# 002140E 10/31/2022			
Cash Payment	E 101-41500-430 Bank Fees				\$52.48
Invoice					
Cash Payment	E 601-49440-430 Bank Fees				\$52.48
Invoice					
Cash Payment	E 602-49490-430 Bank Fees				\$52.48
Invoice					
Cash Payment	E 609-49750-430 Bank Fees				\$52.46
Invoice					
Transaction Date	10/31/2022	CASH	10100	Total	\$209.90
Refer	16172 VOYA	Ck# 002114E 10/31/2022			
Cash Payment	G 101-21710 Deferred Comp	PAYROLL 10-13-2022			\$1,865.00
Invoice					
Transaction Date	10/13/2022	CASH	10100	Total	\$1,865.00

# CITY OF ST FRANCIS

## Payments

11/02/22 8:51 AM

Page 8

Agenda Item # 4L.

Current Period: October 2022

Refer	16244 VOYA	Ck# 002132E 10/31/2022	
Cash Payment	G 101-21710 Deferred Comp	PAYROLL 10-27-2022	\$1,865.00
Invoice			
Transaction Date	10/27/2022	CASH 10100	<b>Total</b> \$1,865.00

### Fund Summary

	10100 CASH
101 General Fund	\$157,853.04
601 Water Fund	\$9,875.51
602 Sewer Fund	\$13,186.66
609 Liquor Fund	\$35,065.96
803 Escrow	\$629.39
	<hr/>
	\$216,610.56

Pre-Written Checks	\$216,610.56
Checks to be Generated by the Computer	\$0.00
	<hr/>
Total	\$216,610.56

# CITY OF ST FRANCIS

10/26/22 8:48 AM

Page 1

## Payments

Current Period: October 2022

Payments Batch P\_CC\_OCTOBER 2022 \$19,897.17

Refer	16197 ADVANCED AUTOMOTIVE CARE, I	Ck# 002060E 10/25/2022			
Cash Payment	E 601-49440-221 Vehicle Repair & Mainten	VEHICLE MAINTENANCE			\$995.72
Invoice					
Transaction Date	10/25/2022	CASH	10100	Total	\$995.72
Refer	16198 ALLSTATE PETERBILT	Ck# 002061E 10/25/2022			
Cash Payment	E 101-43100-218 Equipment Repair & Main	EQUIPMENT REPAIRS			\$4,397.43
Invoice					
Cash Payment	E 602-49490-221 Vehicle Repair & Mainten	VEHICLE MAINTENANCE			\$382.00
Invoice					
Transaction Date	10/25/2022	CASH	10100	Total	\$4,779.43
Refer	16199 AMAZON.COM	Ck# 002062E 10/25/2022			
Cash Payment	E 101-42210-401 Repairs/Maint Buildings	BUILDING REPAIRS			\$101.64
Invoice					
Cash Payment	E 609-49750-401 Repairs/Maint Buildings	BUILDING REPAIRS			\$49.88
Invoice					
Cash Payment	E 101-41500-441 Miscellaneous	CABLE			\$13.94
Invoice					
Cash Payment	E 101-42110-441 Miscellaneous	MISCELLANEOUS			\$25.00
Invoice					
Cash Payment	E 101-43100-441 Miscellaneous	MISCELLANEOUS			\$16.04
Invoice					
Cash Payment	E 101-43210-441 Miscellaneous	MISCELLANEOUS			\$7.49
Invoice					
Cash Payment	E 101-41400-240 Office Equip	OFFICE EQUIPMENT			\$132.54
Invoice					
Cash Payment	E 101-41400-200 Office Supplies	OFFICE SUPPLIES			\$233.13
Invoice					
Cash Payment	E 101-42110-200 Office Supplies	OFFICE SUPPLIES			\$29.95
Invoice					
Cash Payment	E 101-43210-200 Office Supplies	OFFICE SUPPLIES			\$106.23
Invoice					
Cash Payment	E 601-49440-200 Office Supplies	OFFICE SUPPLIES			\$74.97
Invoice					
Cash Payment	E 101-41500-441 Miscellaneous	RETURN			-\$83.02
Invoice					
Transaction Date	10/25/2022	CASH	10100	Total	\$707.79
Refer	16200 ANOKA COUNTY	Ck# 002063E 10/25/2022			
Cash Payment	E 101-42110-441 Miscellaneous	TITLE VEHICLES			\$75.84
Invoice					
Transaction Date	10/25/2022	CASH	10100	Total	\$75.84
Refer	16201 APA MN CHAPTER	Ck# 002064E 10/25/2022			
Cash Payment	E 101-41910-208 Training and Instruction	TRAINING-BAUMGARDNER			\$333.55
Invoice					
Transaction Date	10/25/2022	CASH	10100	Total	\$333.55
Refer	16202 ASPEN MILLS	Ck# 002065E 10/25/2022			
Cash Payment	E 101-42110-437 Uniform Allowance	UNIFORMS-HEARN			\$114.30
Invoice					
Transaction Date	10/25/2022	CASH	10100	Total	\$114.30

# CITY OF ST FRANCIS

10/26/22 8:48 AM

Page 2

## Payments

Current Period: October 2022

Refer	16203 ASSOCIATED BAG COMPANY	Ck# 002066E 10/25/2022		
Cash Payment	E 601-49440-229 Project Repair & Mainten	PROJECT SUPPLIES		\$251.17
Invoice				
Transaction Date	10/25/2022	CASH	10100	<b>Total</b> \$251.17
Refer	16204 AT&T, INC	Ck# 002067E 10/25/2022		
Cash Payment	E 101-42210-321 Telephone	HOTSPOT		\$38.23
Invoice				
Cash Payment	E 101-43100-321 Telephone	PHONE		\$76.46
Invoice				
Cash Payment	E 101-41500-441 Miscellaneous	HOTSPOT		\$38.23
Invoice				
Cash Payment	E 101-42210-321 Telephone	PHONE		\$440.71
Invoice				
Transaction Date	10/25/2022	CASH	10100	<b>Total</b> \$593.63
Refer	16205 BEST BUY	Ck# 002068E 10/25/2022		
Cash Payment	E 402-41400-570 Other Office Equipment	OFFICE EQUIPMENT		\$1,161.98
Invoice				
Transaction Date	10/25/2022	CASH	10100	<b>Total</b> \$1,161.98
Refer	16206 BILLS SUPERETTE	Ck# 002069E 10/25/2022		
Cash Payment	E 101-42210-212 Motor Fuels	FUEL		\$62.19
Invoice				
Transaction Date	10/25/2022	CASH	10100	<b>Total</b> \$62.19
Refer	16207 BLUE PEARL ANIMAL HOSPITAL	Ck# 002070E 10/25/2022		
Cash Payment	E 101-42110-441 Miscellaneous	REFUND - DAN ALLEN		-\$680.49
Invoice				
Transaction Date	10/25/2022	CASH	10100	<b>Total</b> -\$680.49
Refer	16208 BRBUMPER.COM	Ck# 002071E 10/25/2022		
Cash Payment	E 601-49440-221 Vehicle Repair & Mainten	VEHICLE MAINTENANCE		\$19.99
Invoice				
Transaction Date	10/25/2022	CASH	10100	<b>Total</b> \$19.99
Refer	16209 CASEY S GENERAL STORE	Ck# 002072E 10/25/2022		
Cash Payment	E 101-42110-212 Motor Fuels	FUEL		\$872.66
Invoice				
Cash Payment	E 101-42210-212 Motor Fuels	FUEL		\$51.79
Invoice				
Cash Payment	E 101-43100-212 Motor Fuels	FUEL		\$102.76
Invoice				
Cash Payment	E 101-45200-212 Motor Fuels	FUEL		\$496.88
Invoice				
Cash Payment	E 601-49440-212 Motor Fuels	FUEL		\$61.04
Invoice				
Cash Payment	E 602-49490-212 Motor Fuels	FUEL		\$150.00
Invoice				
Cash Payment	E 101-45200-217 Other Operating Supplies	OPERATING SUPPLIES		\$9.98
Invoice				
Transaction Date	10/25/2022	CASH	10100	<b>Total</b> \$1,745.11
Refer	16211 CDW GOVERNMENT, INC.	Ck# 002073E 10/25/2022		
Cash Payment	E 101-43100-240 Office Equip	OFFICE EQUIPMENT		\$134.33
Invoice				

# CITY OF ST FRANCIS

10/26/22 8:48 AM

Page 3

## Payments

Current Period: October 2022

Cash Payment	E 101-45200-240 Office Equip	OFFICE EQUIPMENT		\$134.32
Invoice				
Cash Payment	E 601-49440-240 Office Equip	OFFICE EQUIPMENT		\$134.33
Invoice				
Cash Payment	E 602-49490-240 Office Equip	OFFICE EQUIPMENT		\$134.32
Invoice				
Transaction Date	10/25/2022	CASH	10100	<b>Total</b> \$537.30
Refer	16212 <u>CLIPPINGMAGIC.COM</u>	Ck# 002074E 10/25/2022		
Cash Payment	E 101-43210-433 Dues and Subscriptions	SUBSCRIPTION		\$3.99
Invoice				
Transaction Date	10/25/2022	CASH	10100	<b>Total</b> \$3.99
Refer	16220 <u>COUNTY MARKET - CITY ACCOUN</u>	Ck# 002082E 10/25/2022		
Cash Payment	E 101-42110-212 Motor Fuels	FUEL		\$741.06
Invoice				
Cash Payment	E 101-43100-212 Motor Fuels	FUEL		\$17.02
Invoice				
Cash Payment	E 101-42110-441 Miscellaneous	MISC		\$13.58
Invoice				
Transaction Date	10/25/2022	CASH	10100	<b>Total</b> \$771.66
Refer	16213 <u>DEX MEDIA EAST LLC</u>	Ck# 002075E 10/25/2022		
Cash Payment	E 609-49750-340 Advertising	ADVERTISING		\$175.00
Invoice				
Transaction Date	10/25/2022	CASH	10100	<b>Total</b> \$175.00
Refer	16214 <u>DHS EQUIPMENT</u>	Ck# 002076E 10/25/2022		
Cash Payment	E 602-49490-228 Equipment Maintenance	EQUIPMENT REPAIRS		\$275.45
Invoice				
Transaction Date	10/25/2022	CASH	10100	<b>Total</b> \$275.45
Refer	16216 <u>EBAY</u>	Ck# 002078E 10/25/2022		
Cash Payment	E 101-42110-221 Vehicle Repair & Mainten	VEHICLE MAINTENANCE/REPAIRS		\$408.52
Invoice				
Transaction Date	10/25/2022	CASH	10100	<b>Total</b> \$408.52
Refer	16217 <u>FAUCET.COM</u>	Ck# 002079E 10/25/2022		
Cash Payment	E 101-42110-401 Repairs/Maint Buildings	BUILDING REPAIRS/MAINT		\$427.91
Invoice				
Transaction Date	10/25/2022	CASH	10100	<b>Total</b> \$427.91
Refer	16218 <u>FEDERATED COOP</u>	Ck# 002080E 10/25/2022		
Cash Payment	E 101-45200-419 Turf/Fertilizer/Weed Cont	WEED KILLER		\$75.67
Invoice				
Transaction Date	10/25/2022	CASH	10100	<b>Total</b> \$75.67
Refer	16221 <u>KWIK TRIP</u>	Ck# 002083E 10/25/2022		
Cash Payment	E 101-42110-212 Motor Fuels	FUEL		\$1,850.39
Invoice				
Cash Payment	E 101-42210-212 Motor Fuels	FUEL		\$56.58
Invoice				
Cash Payment	E 101-42400-212 Motor Fuels	FUEL		\$137.57
Invoice				
Cash Payment	E 101-45200-212 Motor Fuels	FUEL		\$125.00
Invoice				

# CITY OF ST FRANCIS

10/26/22 8:48 AM

Page 4

## Payments

Current Period: October 2022

Cash Payment	E 601-49440-212 Motor Fuels	FUEL			\$485.29
Invoice					
Transaction Date	10/25/2022	CASH	10100	Total	\$2,654.83
Refer	16215 LOGITECH STORE	Ck# 002077E 10/25/2022			
Cash Payment	E 101-41110-441 Miscellaneous	CITY COUNCIL OPERATING SUPPLIES			\$107.11
Invoice					
Transaction Date	10/25/2022	CASH	10100	Total	\$107.11
Refer	16222 MENARDS	Ck# 002084E 10/25/2022			
Cash Payment	E 101-42210-221 Vehicle Repair & Mainten	VEHICLE MAINTENANCE			\$14.98
Invoice					
Cash Payment	E 101-43100-218 Equipment Repair & Main	EQUIPMENT REPAIRS			\$287.83
Invoice					
Transaction Date	10/25/2022	CASH	10100	Total	\$302.81
Refer	16219 MINNESOTA BOBS	Ck# 002081E 10/25/2022			
Cash Payment	E 101-42210-437 Uniform Allowance	UNIFORMS			\$1,154.50
Invoice					
Transaction Date	10/25/2022	CASH	10100	Total	\$1,154.50
Refer	16223 MN GOVERNMENT FINANCE	Ck# 002085E 10/25/2022			
Cash Payment	E 101-41500-208 Training and Instruction	TRAINING-SANTILLO			\$20.00
Invoice					
Transaction Date	10/25/2022	CASH	10100	Total	\$20.00
Refer	16224 MN STATE COLLEGES	Ck# 002086E 10/25/2022			
Cash Payment	E 101-42210-208 Training and Instruction	TRAINING-GOERS			\$425.00
Invoice					
Transaction Date	10/25/2022	CASH	10100	Total	\$425.00
Refer	16239 NORTHERN SAFETY CO., INC.	Ck# 002101E 10/25/2022			
Cash Payment	E 101-43100-441 Miscellaneous	FIRST AID SUPPLIES			\$82.32
Invoice					
Cash Payment	E 101-45200-441 Miscellaneous	FIRST AID SUPPLIES			\$82.32
Invoice					
Transaction Date	10/25/2022	CASH	10100	Total	\$164.64
Refer	16226 NORTHLAND 66	Ck# 002088E 10/25/2022			
Cash Payment	E 101-42110-212 Motor Fuels	FUEL			\$62.94
Invoice					
Transaction Date	10/25/2022	CASH	10100	Total	\$62.94
Refer	16227 ONPLANNERS.COM	Ck# 002089E 10/25/2022			
Cash Payment	E 101-41500-441 Miscellaneous	SUBSCRIPTION			\$39.97
Invoice					
Transaction Date	10/25/2022	CASH	10100	Total	\$39.97
Refer	16228 OREILLY AUTO PARTS	Ck# 002090E 10/25/2022			
Cash Payment	E 101-43100-218 Equipment Repair & Main	EQUIPMENT REPAIRS/MAINT			\$21.38
Invoice					
Transaction Date	10/25/2022	CASH	10100	Total	\$21.38
Refer	16229 POPP TELECOM	Ck# 002091E 10/25/2022			
Cash Payment	E 609-49750-321 Telephone	TELEPHONE			\$52.73
Invoice					
Transaction Date	10/25/2022	CASH	10100	Total	\$52.73

# CITY OF ST FRANCIS

10/26/22 8:48 AM

Page 5

## Payments

Current Period: October 2022

Refer	16230 <i>POSTMASTER - ST. FRANCIS</i>	<u>Ck# 002092E 10/25/2022</u>	
Cash Payment	E 101-42110-322 Postage	POSTAGE	\$50.00
Invoice			
Cash Payment	E 101-41400-322 Postage	POSTAGE	\$200.00
Invoice			
Cash Payment	E 101-42110-322 Postage	POSTAGE	\$50.00
Invoice			
Cash Payment	E 601-49440-313 Sample Testing	POSTAGE	\$54.25
Invoice			
Transaction Date	10/25/2022	CASH 10100	<b>Total</b> \$354.25
Refer	16231 <i>REMARKABLE.COM</i>	<u>Ck# 002093E 10/25/2022</u>	
Cash Payment	E 101-41400-240 Office Equip	OFFICE EQUIPMENT	\$628.82
Invoice			
Cash Payment	E 101-41500-441 Miscellaneous	SUBSCRIPTION	\$2.99
Invoice			
Transaction Date	10/25/2022	CASH 10100	<b>Total</b> \$631.81
Refer	16232 <i>SIGNROCKET.COM</i>	<u>Ck# 002094E 10/25/2022</u>	
Cash Payment	E 101-42210-209 Fire Prevention Supplies	FIRE PREVENTION	\$217.43
Invoice			
Transaction Date	10/25/2022	CASH 10100	<b>Total</b> \$217.43
Refer	16233 <i>ST. FRANCIS TRUE VALUE HARD</i>	<u>Ck# 002095E 10/25/2022</u>	
Cash Payment	E 101-45200-217 Other Operating Supplies	OPERATING SUPPLIES	\$8.75
Invoice			
Transaction Date	10/25/2022	CASH 10100	<b>Total</b> \$8.75
Refer	16234 <i>STAMPS.COM</i>	<u>Ck# 002096E 10/25/2022</u>	
Cash Payment	E 101-41400-322 Postage	POSTAGE	\$17.99
Invoice			
Cash Payment	E 101-42110-322 Postage	POSTAGE	\$17.99
Invoice			
Transaction Date	10/25/2022	CASH 10100	<b>Total</b> \$35.98
Refer	16235 <i>STREICHER S</i>	<u>Ck# 002097E 10/25/2022</u>	
Cash Payment	E 101-42110-437 Uniform Allowance	UNIFORMS-SCHWIEGER T	\$25.35
Invoice			
Transaction Date	10/25/2022	CASH 10100	<b>Total</b> \$25.35
Refer	16236 <i>UPS STORE</i>	<u>Ck# 002098E 10/25/2022</u>	
Cash Payment	E 101-43100-322 Postage	UNIFORMS RETURNS	\$12.15
Invoice			
Transaction Date	10/25/2022	CASH 10100	<b>Total</b> \$12.15
Refer	16238 <i>VERIZON WIRELESS</i>	<u>Ck# 002100E 10/25/2022</u>	
Cash Payment	E 101-42110-321 Telephone	PHONE	\$427.52
Invoice			
Cash Payment	E 601-49440-321 Telephone	PHONE	\$183.14
Invoice			
Cash Payment	E 602-49490-321 Telephone	PHONE	\$143.11
Invoice			
Transaction Date	10/25/2022	CASH 10100	<b>Total</b> \$753.77
Refer	16240 <i>ZOOM.US</i>	<u>Ck# 002102E 10/25/2022</u>	
Cash Payment	E 101-41400-433 Dues and Subscriptions	SUBSCRIPTION	\$16.06
Invoice			



CITY OF ST FRANCIS  
Payments

10/26/22 8:48 AM  
Page 6

Current Period: October 2022

Transaction Date	10/25/2022	CASH	10100	Total	\$16.06
------------------	------------	------	-------	-------	---------

Fund Summary

	10100 CASH
101 GENERAL FUND	\$15,112.80
402 CAPITAL EQUIPMENT	\$1,161.98
601 WATER FUND	\$2,259.90
602 SEWER FUND	\$1,084.88
609 LIQUOR FUND	\$277.61
	\$19,897.17

Pre-Written Checks	\$19,897.17
Checks to be Generated by the Computer	\$0.00
Total	\$19,897.17



## CITY COUNCIL AGENDA REPORT

---

**TO:** Kate Thunstrom, City Administrator  
**FROM:** Craig Jochum, City Engineer  
**SUBJECT:** Poppy Street and 229<sup>th</sup> Lane Reconstruction Project – Hearing on Proposed Assessment  
**DATE:** November 21, 2022

---

### **OVERVIEW:**

The streets included in the Poppy Street and 229<sup>th</sup> Lane Reconstruction Project were selected primarily based on street surface deterioration, utility age, available funding and overall program staging. The two street reconstruction segments are shown on Exhibit A. This project provided an adequate stormwater collection system, replaced the bituminous surfacing, constructed new concrete curb and gutter, and completed the sidewalk connection along Poppy Street from 227<sup>th</sup> Avenue to Bridge Street.

This project replaced some old and undersized watermains and corresponding water services and constructed a much-needed watermain loop. The watermain loop includes an 8-inch PVC pipe from Poppy Street to Quay Street. This loop will provide a more reliable water supply and facilitate water shut downs when required for watermain breaks and repairs. The watermain improvements are shown on Exhibit B.

This project also removed a segment of old sewer main from the Oak Grove right of way on Poppy Street and reconstructed it in the St. Francis right of way.

The Public Improvement Hearing for this project was held on May 16, 2022. Per Minnesota Statutes 429 the council must conduct an assessment hearing to pass on the proposed project assessments to the benefiting property owners. The purpose of the assessment hearing is to give property owners an opportunity to express their comments and concerns about the assessment.

The assessments are based on the City's current assessment policy for the Front Footage Method. The assessments are based on assessing 40% of the watermain lateral costs, 40% of the storm sewer improvement costs, and 100 % of the water service costs. The Feasibility Report indicated a 15-year payment term. The City Council will need to approve the final payment term and interest rate.

The preliminary assessment amounts that were mailed to the property owners prior to the Public Improvement Hearing and the proposed Final Assessment amounts that were mailed to the property owners prior to this hearing are shown on the attached summary.

**ACTION TO BE CONSIDERED:**

Consideration to hold the hearing on the proposed assessments.

**BUDGET IMPLICATION:**

This project is proposed to be financed by Municipal State Aid funds, Water and sewer Funds, Stormwater Utility Funds and Assessments. Also, a portion of Poppy Street will be financed by Oak Grove. The total estimated construction cost for this project is \$1,012,799.97.

Attachments:

- Resolution 2022-61 Adopting Assessments
- Exhibits A - Project Location Maps
- Exhibit B - Watermain Improvements
- Summary of Preliminary and Final Assessments

CITY OF ST. FRANCIS  
ST. FRANCIS, MN  
ANOKA COUNTY

RESOLUTION 2022-61

A RESOLUTION ADOPTING ASSESSMENTS FOR THE POPPY STREET AND 229<sup>TH</sup>  
LANE RECONSTRUCTION PROJECT

**WHEREAS**, pursuant to proper notice duly given as required by law, the council has met and heard and passed upon all objections to the proposed assessments for the Poppy Street and 229<sup>th</sup> Lane Improvement Project.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ST. FRANCIS, MINNESOTA THAT:**

1. Such proposed assessments, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein included in hereby found to be benefited by the proposed improvement in the amount of the assessment levied against it.
2. Such assessment shall be payable in equal annual installments extending over a period of 15 years, the first of the installments to be payable on or before the first Monday in January, 2023 shall bear interest at the rate of **X.X** percent per annum from the date of the adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2022. To each subsequent installment when due shall be added interest for one year on all unpaid installments.
3. The owner of any property so assessed may, at any time prior to certifications of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the city clerk, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of this resolution; and the owner may, at any time thereafter, pay to the city clerk the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the next succeeding year.
4. The clerk shall forthwith transmit a certified duplicate of this assessment to the county auditor to be extended on the property tax lists of the county. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 21<sup>st</sup> DAY  
OF NOVEMBER, 2022.

ATTEST:

APPROVED:

Jennifer Wida, City Clerk

Steven D. Feldman, Mayor





0 120 240 480  
Feet



Hakanson  
Anderson



### Legend

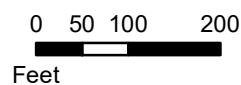
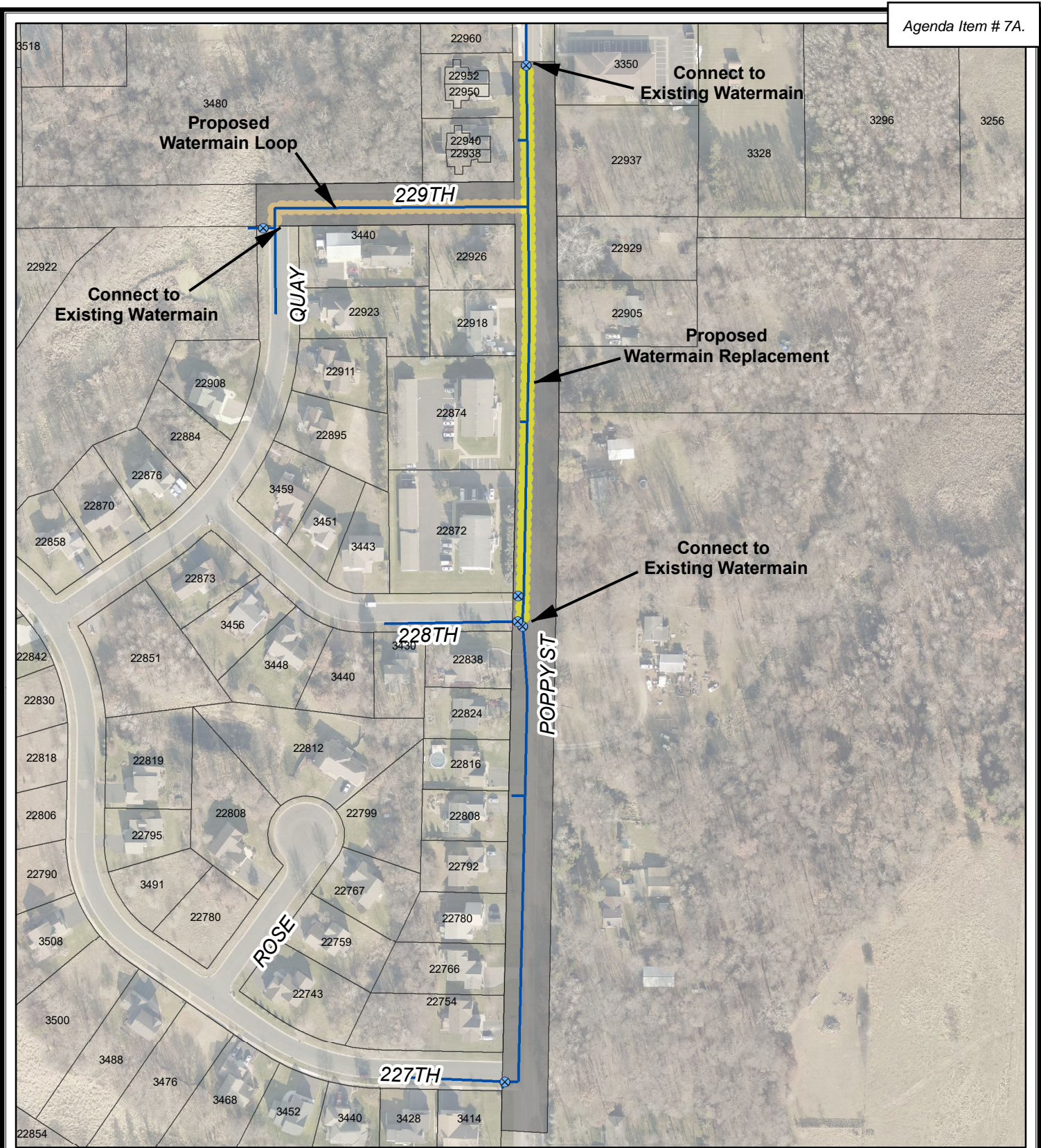


Reconstruct Limits



## EXHIBIT A PROJECT LOCATION

 City of  
**St. Francis**





### Legend

-  City Watermain  
 Watermain Replacement  
 Proposed Watermain Loop  
 Water Valve  
 Street Reconstruct

## EXHIBIT B

**POPPY ST  
& 229TH LANE**



**PRELIMINARY AND FINAL ASSESSMENT COMPARISON**

*Agenda Item # 7A.*

PID	PROPERTY ADDRESS	OWNER/TAXPAYER	OWNER ADDRESS	PRELIMINARY ASSESSMENT AMOUNT	ASSESSMENT AMOUNT
05-33-24-12-0049	22754 POPPY STREET NW	JACLYN M. DUREN NICHOLAS J. DUREN	22754 POPPY STREET NW	\$1,506	\$1,526
05-33-24-12-0048	22766 POPPY STREET NW	SUSAN C. FELDMAN STEVEN D. FELDMAN	22766 POPPY STREET NW	\$1,339	\$1,357
05-33-24-12-0047	22780 POPPY STREET NW	STEVE CLARIN II	22780 POPPY STREET NW	\$1,339	\$1,357
05-33-24-12-0046	22792 POPPY STREET NW	LESLIE M. FLATUM JULIA K. ANDERSON STANLEY E. ANDERSON	617 E. MAIN STREET, SUITE 5 ANOKA, MN 55303	\$1,339	\$1,357
05-33-24-12-0046	22792 POPPY STREET NW	JEREMIAH WILLARD RUTH ANN WILLARD	22792 POPPY STREET NW	\$1,339	\$1,357
05-33-24-12-0045	22808 POPPY STREET NW	BRODY BAKKEN REBECCA BAKKEN JEFFREY C BAKKEN	22808 POPPY STREET NW	\$1,339	\$1,357
05-33-24-12-0044	22816 POPPY STREET NW	TRENT BLAKE	22816 POPPY STREET NW	\$1,339	\$1,357
05-33-24-12-0043	22824 POPPY STREET NW	NICHOLAS SPRINGMAN	22824 POPPY STREET NW	\$1,339	\$1,357
05-33-24-12-0042	22838 POPPY STREET NW	RICHARD A. AND IRENE M. HAND	22838 POPPY STREET NW	\$1,489	\$1,509
05-33-24-12-0012	22872 POPPY STREET NW	WEAVER BROTHERS COMPANY	320 E. MAIN STREET ANOKA, MN 55303	\$14,928	\$15,225
05-33-24-12-0013	22874 POPPY STREET NW	WEAVER BROTHERS COMPANY	320 E. MAIN STREET ANOKA, MN 55303	\$14,169	\$14,444
32-34-24-44-0023	22905 POPPY STREET NW	CORRINE FOYT ALEX FOYT	22905 POPPY STREET NW	\$8,145	\$8,304
32-34-24-43-0023	22918 POPPY STREET NW	HEIDI K. MEADE	23868 UTE STREET NW ST. FRANCIS, MN 55070	\$8,127	\$8,286
32-34-24-43-0024	22926 POPPY STREET NW	JACOB DANIEL JOHNSON ERIN NICHOLE JOHNSON	22926 POPPY STREET NW	\$8,127	\$8,286
32-34-24-44-0011	22929 POPPY STREET NW	ROGER LIND DOROTHEA LIND	22929 POPPY STREET NW	\$7,963	\$8,117
32-34-24-44-0011	22929 POPPY STREET NW	PATRICIA HACKLEY	3719 234TH AVENUE NW	\$7,963	\$8,117
32-34-24-44-0003	22937 POPPY STREET NW	VILLAGE BANK ATTN MARIBETH DAHL	9298 CENTRAL AVE NE BLAINE, MN 55434	\$8,377	\$8,543
32-34-24-43-0031	22938 POPPY STREET NW	GLORIA N. NEWVILLE	22938 POPPY STREET NW	\$5,462	\$5,541
32-34-24-43-0030	22940 POPPY STREET NW	THERESA RENNER	22940 POPPY STREET NW	\$5,462	\$5,541
32-34-24-43-0028	22950 POPPY STREET NW	TAMARA A. GALLAGHER	3811 225TH LN NW ST. FRANCIS, MN 55070	\$5,462	\$5,541
32-34-24-43-0027	22952 POPPY STREET NW	SCOTT E. MANNING VIRGINIA A. MANNING	22952 POPPY STREET NW	\$5,462	\$5,541
32-34-24-43-0038	3440 229TH LANE NW	THERESA M. PETERSON DENNIS E. PETERSON	3440 229TH LANE NW	\$2,513	\$2,547
32-34-24-43-0007	3480 BRIDGE STREET NW	CASEY'S RETAIL COMPANY	P.O. BOX 54288 LEXINGTON, KY 40555	\$7,603	\$7,662
32-34-24-44-0028	UNASSIGNED	STEVEN D. ORTTEL	839 235TH AVENUE NE BETHEL, MN 55005	\$16,841	\$15,541

City of St. Francis  
2022 Water Assessments-Poppy Street

Agenda Item # 7A.

Name	Parcel #	Address	Amount		2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	Total
JACLYN M. DUREN NICHOLAS J. DUREN	05-33-24-12-0049	22754 POPPY STREET NW	\$ 1,526.00	(120.55) Principal	\$ 86.98	\$ 88.89	\$ 90.85	\$ 92.85	\$ 94.89	\$ 96.98	\$ 99.11	\$ 101.29	\$ 103.52	\$ 105.80	\$ 108.12	\$ 110.50	\$ 112.93	\$ 115.42	\$ 117.96	\$ 1,526.09
				Interest	\$ 33.57	\$ 31.66	\$ 29.70	\$ 27.70	\$ 25.66	\$ 23.57	\$ 21.44	\$ 19.26	\$ 17.03	\$ 14.75	\$ 12.43	\$ 10.05	\$ 7.62	\$ 5.13	\$ 2.59	\$ 282.16
				2022 Interest	\$ 3.59															\$ 3.59
					\$ 124.14	\$ 120.55	\$ 120.55	\$ 120.55	\$ 120.55	\$ 120.55	\$ 120.55	\$ 120.55	\$ 120.55	\$ 120.55	\$ 120.55	\$ 120.55	\$ 120.55	\$ 120.55	\$ 120.55	\$ 1,811.84
SUSAN C. FELDMAN STEVEN D. FELDMAN	05-33-24-12-0048	22766 POPPY STREET NW	\$ 1,357.00	(107.20) Principal	\$ 77.35	\$ 79.05	\$ 80.79	\$ 82.56	\$ 84.38	\$ 86.24	\$ 88.13	\$ 90.07	\$ 92.05	\$ 94.08	\$ 96.15	\$ 98.26	\$ 100.43	\$ 102.64	\$ 104.89	\$ 1,357.07
				Interest	\$ 29.85	\$ 28.15	\$ 26.41	\$ 24.64	\$ 22.82	\$ 20.96	\$ 19.07	\$ 17.13	\$ 15.15	\$ 13.12	\$ 11.05	\$ 8.94	\$ 6.77	\$ 4.56	\$ 2.31	\$ 250.93
				2022 Interest	\$ 3.19															\$ 3.19
					\$ 110.39	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 1,611.19
STEVE CLARIN II	05-33-24-12-0047	22780 POPPY STREET NW	\$ 1,357.00	(107.20) Principal	\$ 77.35	\$ 79.05	\$ 80.79	\$ 82.56	\$ 84.38	\$ 86.24	\$ 88.13	\$ 90.07	\$ 92.05	\$ 94.08	\$ 96.15	\$ 98.26	\$ 100.43	\$ 102.64	\$ 104.89	\$ 1,357.07
				Interest	\$ 29.85	\$ 28.15	\$ 26.41	\$ 24.64	\$ 22.82	\$ 20.96	\$ 19.07	\$ 17.13	\$ 15.15	\$ 13.12	\$ 11.05	\$ 8.94	\$ 6.77	\$ 4.56	\$ 2.31	\$ 250.93
				2022 Interest	\$ 3.19															\$ 3.19
					\$ 110.39	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 1,611.19
JEREMIAH WILLARD RUTH ANN WILLARD	05-33-24-12-0046	22792 POPPY STREET NW	\$ 1,357.00	(107.20) Principal	\$ 77.35	\$ 79.05	\$ 80.79	\$ 82.56	\$ 84.38	\$ 86.24	\$ 88.13	\$ 90.07	\$ 92.05	\$ 94.08	\$ 96.15	\$ 98.26	\$ 100.43	\$ 102.64	\$ 104.89	\$ 1,357.07
				Interest	\$ 29.85	\$ 28.15	\$ 26.41	\$ 24.64	\$ 22.82	\$ 20.96	\$ 19.07	\$ 17.13	\$ 15.15	\$ 13.12	\$ 11.05	\$ 8.94	\$ 6.77	\$ 4.56	\$ 2.31	\$ 250.93
				2022 Interest	\$ 3.19															\$ 3.19
					\$ 110.39	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 1,611.19
BRODY BAKKEN REBECCA BAKKEN JEFFREY C BAKKEN	05-33-24-12-0045	22808 POPPY STREET NW	\$ 1,357.00	(107.20) Principal	\$ 77.35	\$ 79.05	\$ 80.79	\$ 82.56	\$ 84.38	\$ 86.24	\$ 88.13	\$ 90.07	\$ 92.05	\$ 94.08	\$ 96.15	\$ 98.26	\$ 100.43	\$ 102.64	\$ 104.89	\$ 1,357.07
				Interest	\$ 29.85	\$ 28.15	\$ 26.41	\$ 24.64	\$ 22.82	\$ 20.96	\$ 19.07	\$ 17.13	\$ 15.15	\$ 13.12	\$ 11.05	\$ 8.94	\$ 6.77	\$ 4.56	\$ 2.31	\$ 250.93
				2022 Interest	\$ 3.19															\$ 3.19
					\$ 110.39	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 1,611.19
TRENT BLAKE	05-33-24-12-0044	22816 POPPY STREET NW	\$ 1,357.00	(107.20) Principal	\$ 77.35	\$ 79.05	\$ 80.79	\$ 82.56	\$ 84.38	\$ 86.24	\$ 88.13	\$ 90.07	\$ 92.05	\$ 94.08	\$ 96.15	\$ 98.26	\$ 100.43	\$ 102.64	\$ 104.89	\$ 1,357.07
				Interest	\$ 29.85	\$ 28.15	\$ 26.41	\$ 24.64	\$ 22.82	\$ 20.96	\$ 19.07	\$ 17.13	\$ 15.15	\$ 13.12	\$ 11.05	\$ 8.94	\$ 6.77	\$ 4.56	\$ 2.31	\$ 250.93
				2022 Interest	\$ 3.19															\$ 3.19
					\$ 110.39	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 1,611.19
NICHOLAS SPRINGMAN	05-33-24-12-0043	22824 POPPY STREET NW	\$ 1,357.00	(107.20) Principal	\$ 77.35	\$ 79.05	\$ 80.79	\$ 82.56	\$ 84.38	\$ 86.24	\$ 88.13	\$ 90.07	\$ 92.05	\$ 94.08	\$ 96.15	\$ 98.26	\$ 100.43	\$ 102.64	\$ 104.89	\$ 1,357.07
				Interest	\$ 29.85	\$ 28.15	\$ 26.41	\$ 24.64	\$ 22.82	\$ 20.96	\$ 19.07	\$ 17.13	\$ 15.15	\$ 13.12	\$ 11.05	\$ 8.94	\$ 6.77	\$ 4.56	\$ 2.31	\$ 250.93
				2022 Interest	\$ 3.19															\$ 3.19
					\$ 110.39	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 107.20	\$ 1,611.19
RICHARD A. AND IRENE M. HAND	05-33-24-12-0042	22838 POPPY STREET NW	\$ 1,509.00	(119.20) Principal	\$ 86.00	\$ 87.89	\$ 89.83	\$ 91.80	\$ 93.82	\$ 95.89	\$ 98.00	\$ 100.15	\$ 102.36	\$ 104.61	\$ 106.91	\$ 109.26	\$ 111.67	\$ 114.12	\$ 116.63	\$ 1,508.94
				Interest	\$ 33.20	\$ 31.31	\$ 29.37	\$ 27.40	\$ 25.38	\$ 23.31	\$ 21.20	\$ 19.05	\$ 16.84	\$ 14.59	\$ 12.29	\$ 9.94	\$ 7.53	\$ 5.08	\$ 2.57	\$ 279.06
				2022 Interest	\$ 3.55															\$ 3.55
					\$ 122.75	\$ 119.20	\$ 119.20	\$ 119.20	\$ 119.20	\$ 119.20	\$ 119.20	\$ 119.20	\$ 119.20	\$ 119.20	\$ 119.20	\$ 119.20	\$ 119.20	\$ 119.20	\$ 119.20	\$ 1,791.55
WEAVER BROTHERS COMPANY	05-33-24-12-0012	22872 POPPY STREET NW	\$ 15,225.00	(1,202.69) Principal	\$ 867.74	\$ 886.83	\$ 906.34	\$ 926.28	\$ 946.66	\$ 967.48	\$ 988.77	\$ 1,010.52	\$ 1,032.75	\$ 1,055.47	\$ 1,078.69	\$ 1,102.43	\$ 1,126.68	\$ 1,151.47	\$ 1,176.80	\$ 15,224.91
				Interest	\$ 334.95	\$ 315.86	\$ 296.35	\$ 276.41	\$ 256.03	\$ 235.21	\$ 213.92	\$ 192.17	\$ 169.94	\$ 147.22	\$ 124.00	\$ 100.26	\$ 76.01	\$ 51.22	\$ 25.89	\$ 2,815.44
				2022 Interest	\$ 35.79															\$ 35.79
					\$ 1,238.48	\$ 1,202.69	\$ 1,202.69	\$ 1,202.69	\$ 1,202.69	\$ 1,202.69	\$ 1,202.69	\$ 1,202.69	\$ 1,202.69	\$ 1,202.69	\$ 1,202.69	\$ 1,202.69	\$ 1,202.69	\$ 1,202.69	\$ 1,202.69	\$ 18,076.14
WEAVER BROTHERS COMPANY	05-33-24-12-0013	22874 POPPY STREET NW	\$ 14,444.00	(1,141.00) Principal	\$ 823.23	\$ 841.34	\$ 859.85	\$ 878.77	\$ 898.10	\$ 917.86	\$ 938.05	\$ 958.69	\$ 979.78	\$ 1,001.34	\$ 1,023.37	\$ 1,045.88	\$ 1,068.89	\$ 1,092.41	\$ 1,116.44	\$ 14,444.00
				Interest	\$ 317.77	\$ 299.66	\$ 281.15	\$ 262.23	\$ 242.90	\$ 223.14	\$ 202.95	\$ 182.31	\$ 161.22	\$ 139.66	\$ 117.63	\$ 95.12	\$ 72.11	\$ 48.59	\$ 24.56	\$ 2,671.00
				2022 Interest	\$ 33.95															\$ 33.95
					\$ 1,174.95	\$ 1,141.00	\$ 1,141.00	\$ 1,141.00	\$ 1,141.00	\$ 1,141.00	\$ 1,141.00	\$ 1,141.00	\$ 1,141.00	\$ 1,141.00	\$ 1,141.00	\$ 1,141.00	\$ 1,141.00	\$ 1,141.00	\$ 1,141.00	\$ 17,148.95
CORRINE FOYT ALEX FOYT	32-34-24-44-0023	22905 POPPY STREET NW	\$ 8,304.00	(655.97) Principal	\$ 473.28	\$ 483.69	\$ 494.34	\$ 505.21	\$ 516.33	\$ 527.68	\$ 539.29	\$ 551.16	\$ 563.28	\$ 575.68	\$ 588.34	\$ 601.28	\$ 614.51	\$ 628.03	\$ 641.85	\$ 8,303.95
				Interest	\$ 182.69	\$ 172.28	\$ 161.63	\$ 150.76	\$ 139.64	\$ 128.29	\$ 116.68	\$ 104.81	\$ 92.69	\$ 80.29	\$ 67.63	\$ 54.69	\$ 41.46	\$ 27.94	\$ 14.12	\$ 1,535.60
				2022 Interest	\$ 19.52															\$ 19.52
					\$ 675.49	\$ 655.97	\$ 655.97	\$ 655.97	\$ 655.97	\$ 655.97	\$ 655.97	\$ 655.97	\$ 655.97	\$ 655.97	\$ 655.97	\$ 655.97	\$ 655.97	\$ 655.97	\$ 655.97	\$ 9,859.07
HEIDI K. MEADE	32-34-24-43-0023	22918 POPPY STREET NW	\$ 8,286.00	(654.55) Principal	\$ 472.26	\$ 482.65	\$ 493.27	\$ 504.12	\$ 515.21	\$ 526.54	\$ 538.13	\$ 549.97	\$ 562.07	\$ 574.43	\$ 587.07	\$ 599.98	\$ 613.18	\$ 626.67	\$ 640.46	\$ 8,286.01
				Interest	\$ 182.29	\$ 171.90	\$ 161.28	\$ 150.43	\$ 139.34	\$ 128.01	\$ 116.42	\$ 104.58	\$ 92.48	\$ 80.12	\$ 67.48	\$ 54.57	\$ 41.37	\$ 27.88	\$ 14.09	\$ 1,532.44
				2022 Interest	\$ 19.48															\$ 19.48
					\$ 674.03	\$ 654.55	\$ 654.55	\$ 654.55	\$ 654.55	\$ 654.55	\$ 654.55	\$ 654.55	\$ 654.55	\$ 654.55	\$ 654.55	\$ 654.55	\$ 654.55	\$ 654.55	\$ 654.55	\$ 9,837.73



[illegible]



## CITY COUNCIL AGENDA REPORT

---

**TO:** City Council  
**FROM:** Steven D Feldman, Mayor and Dave Schaps, Assistant City Attorney (BGS)  
**SUBJECT:** Weber, Inc. Payment  
**DATE:** November 21, 2022

---

### **OVERVIEW:**

The Weber payment is in the amount of \$5,128.20 however the correct amount the city owes is \$4,185.17, there is a difference of \$943.03.

This is how it breaks down:

The city has a credit of \$134.00 coming due to their project manager installing a lightweight threshold for the double delivery doors which did not last long. When he ordered a commercial grade threshold, he ordered the wrong size. The length he ordered was six feet but should have been seven feet. Wheeler Hardware would not take the wrong size threshold back for credit therefore it cost the city that amount.

\$289.70 was a correction in the install price for the ceramic floor tile base that was agreed upon in an email dated 8/31/22. The correct amount owed to the subcontractor Blackhawk Tile should be \$1,865.00 not \$2,154.70.

\$519.33 is an amount Weber is wanting the city to pay for lumber that could not be returned for credit. The reason the lumber could not be returned is their project manager left it outside for a long period of time. The rain and sun eventually took its toll on the lumber which became warped and twisted i.e., non-returnable. The fact is the city already paid for that lumber in the original Weber bid.

The total for all three amounts is \$943.03. I have told Weber, Inc. multiple times the city will pay what it owes not one penny more not one penny less. The city does not owe this amount for the errors made by their project manager.

### **ACTION TO BE CONSIDERED:**

Payment in the amount of \$4,185.17 (with \$209.26 being withheld in retainage which is 5% of the amount).

**BUDGET IMPLICATION:**

Paid from Bottle Shop Fund

Attachments:

- Weber Facts
- Weber Corrections



# Document G701™ – 2017

## Change Order

<b>PROJECT:</b> (name and address)	<b>CONTRACT INFORMATION:</b>	<b>CHANGE ORDER INFORMATION:</b>
St. Francis Bottle Shop	Contract For: Addition & Alterations	Change Order Number: 005
23307 St. Francis Blvd. NW	Date: April 30, 2021	Date: August 12, 2022
<b>OWNER:</b> (name and address)	<b>ARCHITECT:</b> (name and address)	<b>CONTRACTOR:</b> (name and address)
City of St. Francis	Pearl Architecture, LLC.	Weber, Inc.
23340 Cree Street NW	1158 6th Ave. So.	2497 7th Ave. East, Suite 110
St. Francis, MN 55070	St. Paul, MN 55075	North St. Paul, MN 55109

### THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

PR #04    -\$1,766.00 ✓    PCO #006    \$1,418.70 OK    PCO #027    \$3,283.17 ✓  
 PCO# 030R    \$37.63 OK    PCO #031    \$2,154.70 ✓

\$134.00 (PR #04)  
 \$289.70 (PCO #031)  
 \$519.33 (PCO #027)  
**\$943.03**

The original Contract Sum	was	\$	627,000.00
The net change by previously authorized Change Orders		\$	118,101.11
The Contract Sum	prior to this Change Order was	\$	745,101.11
The Contract Sum	will be increased by this Change Order in the amount of	\$	5,128.20
The new Contract Sum	, including this Change Order, will be	\$	750,229.31
The Contract Time will be unchanged by ( 0 ) days.			
The new date of Substantial Completion will be unchanged.			

*NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.*

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

N/A	Weber, Inc.	City of St. Francis, MN
ARCHITECT (Firm name)	CONTRACTOR (Firm name)	OWNER (Firm name)
SIGNATURE	SIGNATURE	SIGNATURE
N/A	Reide Weber, Project Engineer	Steven D. Feldman, Mayor
PRINTED NAME AND TITLE	PRINTED NAME AND TITLE	PRINTED NAME AND TITLE
	11/14/2022	
DATE	DATE	DATE

**AIA Document G701™ – 2017. Copyright © 1979, 1987, 2000, 2001 and 2017 by The American Institute of Architects. All rights reserved. WARNING:** This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. This document was created on 08/12/2022 10:34:16 under the terms of AIA Documents-on-Demand™ Order No. 2114353521, and is not for resale. This document is licensed by The American Institute of Architects for one-time use only, and may not be reproduced prior to its completion.

10/5/22

Hi Reide,

The city would prefer to settle this without arbitration. I have listed the amounts the city will pay pertaining to Change Order #005 and, separately, the 5 steps to closeout.

PCO# 030R (4/11/22): \$37.63 (Acoustic Associates).

PCO# 031 (5/5/22): \$1,865.00 (Blackhawk Tile).

PCO# 027 (12/20/21): \$3,283.17 minus \$519.33 (non-returnable lumber/city already paid) = **\$2,763.84** (Gustav/Rudy).

PCO# 006 (8/12/21): \$1,418.70 (requesting an explanation why it took Weber well over a year to bill the city for the temp wall).

PR# 004R2 (4/11/22): \$1,766.00 credit plus \$134.00 credit (wrong threshold ordered by George Sinn) = **\$1,900.00** total credit.

**\*Grand Total: \$4,185.17 (CO #005).**

Next Step: Closeout

- 1) Extra office floor carpet.
- 2) All lien waivers.
- 3) Specs/Manuals.
- 4) Retail floor grout repair.
- 5) Replace four broken pieces of retail floor tile.

\*Let's proceed to closeout this project and then the city will process the 5% withheld retainage amount so both parties can move on.

Mayor Feldman



**RE: Change Order**

Agenda Item # 8A.

Reide Weber &lt;rweber@webercompanies.com&gt;

Thu 8/11/2022 2:39 PM

To: Steve Feldman &lt;SFeldman@stfrancismn.org&gt;

Cc: David Schaps &lt;dschaps@bgs.com&gt;; Paul Carpenter &lt;PCarpenter@stfrancismn.org&gt;

**Caution:** This email originated outside our organization; please use caution.

Hey Steve,

Thank you for the response. I'll have Ivan produce the Change Order and we will get that to you soon! I will try Chris Harrison at Blackhawk again and see if he can provide a better explanation for you. Gary is giving a call to Mike Kuka (the landscaper) this afternoon so hopefully he will have some idea of what they can do to fix the seeding. As for the carpet tile I will get a box of it for the bottle shop per the specifications. Retention covers punch list work and warranty items that pop up before retention is paid out. I am sure once we get the change order done and subs are able to bill for that work, then we will have no issues getting them to do their warranty items.

Thanks Steve, I will talk to you soon!

Reide

**From:** Steve Feldman <SFeldman@stfrancismn.org>**Sent:** Thursday, August 11, 2022 1:59 PM**To:** Reide Weber <rweber@webercompanies.com>**Cc:** David Schaps <dschaps@bgs.com>; Paul Carpenter <PCarpenter@stfrancismn.org>**Subject:** Change Order

Hi Reide,

I just received an email from Ivan. Go ahead and send me CO #5 and I will review it.

As mentioned in our last phone conversation you said you would reach out to Blackhawk for an explanation on the high cost for the install of the retail tile base. Until I get that explanation the city will not pay the balance.

Have you reached out to the sub that did the hydro seeding to see what should or can be done as it obviously did not take?

Also, you have not delivered any of the extra carpet pieces for the office as mentioned in our last phone conversation. The retail floor grout still needs to be repaired along with the replacement of the four pieces of broken tile in the retail area which you have pictures of. As of progress payment #8 it appears the total completed and stored to date is 100%. There is still retainage withheld and Change Order #5 outstanding.

There is four months left in the warranty period so let's get this done so we can go our separate ways.

Mayor Feldman

**RE: Change Order**

Agenda Item # 8A.

Reide Weber &lt;rweber@webercompanies.com&gt;

Thu 8/11/2022 2:39 PM

To: Steve Feldman &lt;SFeldman@stfrancismn.org&gt;

Cc: David Schaps &lt;dschaps@bgs.com&gt;; Paul Carpenter &lt;PCarpenter@stfrancismn.org&gt;

**Caution:** This email originated outside our organization; please use caution.

Hey Steve,

Thank you for the response. I'll have Ivan produce the Change Order and we will get that to you soon! I will try Chris Harrison at Blackhawk again and see if he can provide a better explanation for you. Gary is giving a call to Mike Kuka (the landscaper) this afternoon so hopefully he will have some idea of what they can do to fix the seeding. As for the carpet tile I will get a box of it for the bottle shop per the specifications. Retention covers punch list work and warranty items that pop up before retention is paid out. I am sure once we get the change order done and subs are able to bill for that work, then we will have no issues getting them to do their warranty items.

Thanks Steve, I will talk to you soon!

Reide

**From:** Steve Feldman <SFeldman@stfrancismn.org>**Sent:** Thursday, August 11, 2022 1:59 PM**To:** Reide Weber <rweber@webercompanies.com>**Cc:** David Schaps <dschaps@bgs.com>; Paul Carpenter <PCarpenter@stfrancismn.org>**Subject:** Change Order

Hi Reide,

I just received an email from Ivan. Go ahead and send me CO #5 and I will review it.

As mentioned in our last phone conversation you said you would reach out to Blackhawk for an explanation on the high cost for the install of the retail tile base. Until I get that explanation the city will not pay the balance.

Have you reached out to the sub that did the hydro seeding to see what should or can be done as it obviously did not take?

Also, you have not delivered any of the extra carpet pieces for the office as mentioned in our last phone conversation. The retail floor grout still needs to be repaired along with the replacement of the four pieces of broken tile in the retail area which you have pictures of. As of progress payment #8 it appears the total completed and stored to date is 100%. There is still retainage withheld and Change Order #5 outstanding.

There is four months left in the warranty period so let's get this done so we can go our separate ways.

Mayor Feldman

**FW: St. Francis Bottle Shop**

Agenda Item # 8A.

Reide Weber &lt;rweber@webercompanies.com&gt;

Mon 8/15/2022 2:32 PM

To: Steve Feldman &lt;SFeldman@stfrancismn.org&gt;

**Caution:** This email originated outside our organization; please use caution.

Hey Steve,

Below are some emails between Chris Harrison and I explaining the cost of their ceramic base install. What he had attached was his bid that showed the material price of \$1035 dollars for the Schluter, thin-set, and grout. When you take into account that they didn't put ceramic base on the cabinets, that leaves about 300-310 running feet of base that they installed. This would make the install price 10 dollars a running foot, which is reasonable to both Blackhawk and Weber. If you take a look below he also says they usually charge more.

We have the change order prepped, and I will send it over shortly for your review!

Thank you,  
Reide

**From:** Chris Harrison <chris@blackhawkpcs.com>  
**Sent:** Monday, August 15, 2022 2:19 PM  
**To:** Reide Weber <rweber@webercompanies.com>  
**Cc:** George Sinn <gsinn@webercompanies.com>  
**Subject:** RE: St. Francis Bottle Shop

Yes right on

**Chris Harrison – Estimator/Project Manager****Blackhawk Professional Construction Services, Inc.****Phone:** (952) 224-1915 ex. 204, Mobile : (612) 961-0303**Email:** [chris@blackhawkpcs.com](mailto:chris@blackhawkpcs.com)

165 Bridgepoint Drive

South Saint Paul, MN 55075



**Confidentiality Notice:** This email and any attachments originated from Blackhawk PCS may contain information that is proprietary, privileged client communications or work product. If you are not the intended recipient, you are not authorized to read, retain, or distribute this email. If you received this email in error, please notify the sender immediately by email and delete all copies of this email.

**From:** Reide Weber <[rweber@webercompanies.com](mailto:rweber@webercompanies.com)>  
**Sent:** Monday, August 15, 2022 2:17 PM  
**To:** Chris Harrison <[chris@blackhawkpcs.com](mailto:chris@blackhawkpcs.com)>  
**Cc:** George Sinn <[gsinn@webercompanies.com](mailto:gsinn@webercompanies.com)>  
**Subject:** RE: St. Francis Bottle Shop



## CO #5

Agenda Item # 8A.

Steve Feldman &lt;SFeldman@stfrancismn.org&gt;

Tue 8/16/2022 12:04 PM

To: Reide Weber &lt;rweber@webercompanies.com&gt;

Cc: David Schaps &lt;dschaps@bgs.com&gt;; Paul Carpenter &lt;PCarpenter@stfrancismn.org&gt;

Hi Reide,

In your email explaining the numbers on the retail ceramic base as I understand it.  
You mention 300 to 310 running feet of base installed @ \$10.00 a running foot.

$$300 \times \$10.00 = \$3,000 + \$1,035 \text{ (Schluter, thin-set, and grout) equals } \$4,035.00$$

(OR)

$$310 \times \$10.00 = \$3,100 + \$1,035 \text{ (Schluter, thin-set, and grout) equals } \$4,135.00$$

Based on the amount of \$4,035.00 the city will pay \$1,815.00 more.

Based on the amount of \$4,135.00 the city will pay \$1,915.00 more.

To compromise the city will pay the amount based on 305 running feet of base @ \$10.00 a running foot which will come to \$1,865.00 on top of the amount the city has already paid of \$2,220.00 towards this bid and have been waiting for this explanation as you well know.

Also there is a credit due the city of \$134.00 for the wrong size threshold George ordered for the double delivery doors. He ordered a 6 foot long threshold but it should have been 7 feet long. The two doors are a 4'0" plus a 3'0 for a total of 7 ft. (We were not able to return the 6 foot threshold as per Wheeler Hardware policy).

I will be having a meeting with my public works director and a supervisor to go over change order #5 and will get back to you.

Mayor Feldman

**RE: Change Order #5**

Agenda Item # 8A.

Reide Weber &lt;rweber@webercompanies.com&gt;

Wed 8/31/2022 4:06 PM

To: Steve Feldman &lt;SFeldman@stfrancismn.org&gt;

Cc: David Schaps &lt;dschaps@bgs.com&gt;; Paul Carpenter &lt;PCarpenter@stfrancismn.org&gt;; Parish Barten &lt;PBarten@stfrancismn.org&gt;

**Caution:** This email originated outside our organization; please use caution.

Hi Steve,

Per your questions via your email below.

The reason that PCO #06 is being asked for now, is because it wasn't on Miles's list going into our February meeting. I brought it up at the end of our discussion and upon deliberating we all agreed that it was necessary, Parish said it was a great idea in order to keep the store running during construction. Miles said he would add it, and this PCO would have been included in the 5<sup>th</sup> Change Order he was working on in May shortly before he passed away.

→ A price of \$1,865 for PCO #031 for Blackhawk's work is acceptable to our office after discussion. We also want to get this done so it's not worth arguing over a hundred dollars.

We do however have an issue with adjusting PCO #027 from \$3,283.17 to \$2,763.84, as ABC said they would take the lumber back as long as it was not cut/didn't matter that it got wet. I am happy it went to good use at least. As for the total lumber costs on the project I will address that below in my paragraph regarding the general conditions.

As for a breakdown of our General Conditions, I don't believe that is necessary especially since the work on the job has all been done for some time. What I will tell you is that in our February meeting Ivan brought it to attention, the fact that we had to move roughly \$18,000 from our General Conditions to cover the change in lumber costs. ABC could only hold the price for 15 days, and it went up prior to us receiving a contract. We did this so we could honor our costs we gave to you on bid day in hopes that we could receive at least some help with that increase. You now refuse to help us with any of the increased cost after saying you would take another look during our February meeting. There are also other line items in our Schedule of Values that are a part of the general conditions.

The attic stock carpet could be furnished by Acoustic Associates (AA) for \$158, I just have some hesitation about paying for that when Frank Ficocello the project manager for AA said that all his leftover materials (carpet tile, base, glue, etc.) were left on site when his work was completed. Gary did not get rid of it.

When it comes to the credit for the threshold I feel much the same way, in multiple instances we have had supervision removed from changes for example \$400 of supervision from PR #001 as well as \$200 from PCO's #004 and #005. We also had \$1,600 worth of project management costs for finding a replacement Tile setter removed. In that regard I feel like these credits (the threshold, and glass from Ron's Cabinets) have been covered. This work is all done, and the PCO's were approved by Miles. When we talked about changes with Miles, he said he would never approve anything without sitting down and looking them over with you first. Coming back now and dissecting the PCO's is just unnecessary. Per the specifications (01 10 00-3) we were allowed to close the liquor store once interior renovations began, but instead we worked with the city in order to keep the building open for all but one week. The costs of these changes are trivial compared to the money





# Document G701™ – 2017

## Change Order

<b>PROJECT:</b> <i>(name and address)</i>	<b>CONTRACT INFORMATION:</b>	<b>CHANGE ORDER INFORMATION:</b>
St. Francis Bottle Shop	Contract For: Addition & Alterations	Change Order Number: 005
23307 St. Francis Blvd. NW	Date: April 30, 2021	Date: August 12, 2022
<b>OWNER:</b> <i>(name and address)</i>	<b>ARCHITECT:</b> <i>(name and address)</i>	<b>CONTRACTOR:</b> <i>(name and address)</i>
City of St. Francis	Pearl Architecture, LLC.	Weber, Inc.
23340 Cree Street NW	1158 6th Ave. So.	2497 7th Ave. East, Suite 110
St. Francis, MN 55070	St. Paul, MN 55075	North St. Paul, MN 55109

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

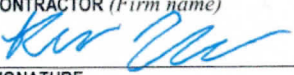
PR #04	-\$1,766.00	PCO #006	\$1,418.70	PCO #027	\$3,283.17
PCO# 030R	\$37.63	PCO #031	\$2,154.70		

The original	Contract Sum	was	\$	627,000.00
The net change by previously authorized Change Orders			\$	118,101.11
The	Contract Sum	prior to this Change Order was	\$	745,101.11
The	Contract Sum	will be increased by this Change Order in the amount of	\$	5,128.20
The new	Contract Sum	, including this Change Order, will be	\$	750,229.31
The Contract Time will be unchanged by		( 0 ) days.		
The new date of Substantial Completion will be unchanged.				

**4,185.17**

*NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.*

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

N/A	Weber, Inc.	City of St. Francis, MN
ARCHITECT <i>(Firm name)</i>	CONTRACTOR <i>(Firm name)</i>	OWNER <i>(Firm name)</i>
		
SIGNATURE	SIGNATURE	SIGNATURE
N/A	Reide Weber, Project Engineer	Steven D. Feldman, Mayor
PRINTED NAME AND TITLE	PRINTED NAME AND TITLE	PRINTED NAME AND TITLE
	11/14/2022	
DATE	DATE	DATE

**AIA Document G701™ – 2017. Copyright © 1979, 1987, 2000, 2001 and 2017 by The American Institute of Architects. All rights reserved. WARNING:** This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. This document was created on 08/12/2022 10:34:16 under the terms of AIA Documents-on-Demand™ Order No. 2114353521, and is not for resale. This document is licensed by The American Institute of Architects for one-time use only, and may not be reproduced prior to its completion.

# APPLICATION AND CERTIFICATE FOR PAYMENT AIA DOCUMENT G702

PAGE ONE OF PA

Agenda Item # 8A.

TO OWNER: City of St. Francis  
23340 Cree Street NW  
St. Francis, MN 55070

PROJECT: St. Francis Bottle Shop Addition & A  
23307 St. Francis Boulevard  
St. Francis MN

APPLICATION NO: 00009  
PERIOD TO: 11/15/2022  
PROJECT NOS.: 2020.02

Distribution to:  
☐ OWNER  
☐ ARCHITECT  
☐ CONTRACTOR  
☐  
☐

FROM CONTRACTOR: Weber, Inc.  
2497 7th Avenue East  
North St. Paul, MN 55109

VIA ARCHITECT: Pearl Architecture, LLC.  
1158 6th Ave. South  
South St. Paul, MN 55075

CONTRACT DATE: 5/5/2021

CONTRACT FOR: General Contracting/Construction Manager

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the contract.  
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM ..... \$627,000.00
2. Net change by Change Orders ..... \$123,229.31
3. CONTRACT SUM TO DATE (Line 1 ± 2) ..... \$750,229.31
4. TOTAL COMPLETED & STORED TO DATE ..... \$740,368.31  
(Column G on G703)
5. RETAINAGE:
  - a. 5.000 % of Completed Work ..... \$37,018.42  
(Columns D + E on G703)
  - b. 5.000 % of Stored Material ..... \$0.00  
(Columns F on G703)
- Total Retainage (Line 5a + 5b or  
Total in Columns I on G703) ..... \$37,018.42
6. TOTAL EARNED LESS RETAINAGE ..... \$703,349.89  
(Line 4 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT  
(Line 6 from prior Certificate) ..... \$698,478.10
8. CURRENT PAYMENT DUE ..... \$4,871.79
9. BALANCE TO FINISH, INCLUDING RETAINAGE  
(Line 3 less Line 6) ..... \$46,879.42

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$118,101.11	\$0.00
Total approved this Month	\$5,128.20	<del>\$4,185.17</del> \$0.00
TOTALS	\$123,229.31	\$0.00
NET CHANGES by Change Order		\$123,229.31

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Weber, Inc.

By: \_\_\_\_\_ Date: 11/14/2022

State of: Minnesota

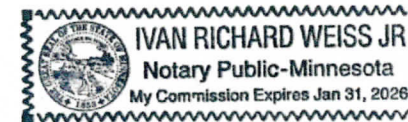
County of: Ramsey

Subscribed and sworn to before

me this 14<sup>th</sup> day of November, 2022

Notary Public: \_\_\_\_\_

My Commission expires: 01-31-2026



## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$4,871.79 **\$3,975.91**

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: Pearl Architecture, LLC.

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



AIA DOCUMENT G702 • APPLICATION AND CERTIFICATE FOR PAYMENT • 1992 EDITION • AIA® • ©1992 • THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVENUE, N.W., WASHINGTON, D.C. 20006-5292 • WARNING: Unlicensed photocopying violates U.S. copyright laws and will subject the violator to legal prosecution.

G702-1992

"This document has been reproduced electronically with the permission of The American Institute of Architects under License 97003 to Primavera Systems, Inc. Reproduction of this document without project-specific information is not permitted. Contact The American Institute of Architects to verify the current version of this document and license status."



## CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 3 OF 3 PAGES

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT,  
containing Contractor's signed Certification, is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: 00009

APPLICATION DATE:

PERIOD TO: 11/15/2022

ARCHITECT'S PROJECT NO.: 2020.02

A	B	C	D E		F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	%(G÷C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE) RATE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
312000	Earth Moving	\$17,098.00	\$17,098.00	\$0.00	\$0.00	\$17,098.00	100.000	\$0.00	\$854.90
321216	Asphalt Paving	\$11,714.00	\$11,714.00	\$0.00	\$0.00	\$11,714.00	100.000	\$0.00	\$585.70
321613 - L	Concrete Curbs & Gutters - Labor	\$3,590.40	\$3,590.40	\$0.00	\$0.00	\$3,590.40	100.000	\$0.00	\$179.52
321613 - M	Concrete Curbs & Gutters - Mate	\$2,393.60	\$2,393.60	\$0.00	\$0.00	\$2,393.60	100.000	\$0.00	\$119.68
321723	Pavement Markings	\$500.00	\$500.00	\$0.00	\$0.00	\$500.00	100.000	\$0.00	\$25.00
323113	Chain Link Fences & Gates	\$3,875.00	\$3,875.00	\$0.00	\$0.00	\$3,875.00	100.000	\$0.00	\$193.75
329000	Landscaping	\$1,960.00	\$1,960.00	\$0.00	\$0.00	\$1,960.00	100.000	\$0.00	\$98.00
331417	Site Water Utility Service	\$8,700.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$8,700.00	\$0.00
340000	General Conditions	\$14,904.00	\$14,904.00	\$0.00	\$0.00	\$14,904.00	100.000	\$0.00	\$745.20
340001	Bond	\$7,100.00	\$7,100.00	\$0.00	\$0.00	\$7,100.00	100.000	\$0.00	\$355.00
340002	Insurance	\$6,800.00	\$6,800.00	\$0.00	\$0.00	\$6,800.00	100.000	\$0.00	\$340.00
340003	General Contractor Fee	\$10,006.00	\$10,006.00	\$0.00	\$0.00	\$10,006.00	100.000	\$0.00	\$500.30
C00001	CHANGE ORDER NO. 001	\$28,907.07	\$28,907.07	\$0.00	\$0.00	\$28,907.07	100.000	\$0.00	\$1,445.35
C00002	CHANGE ORDER NO. 002	\$31,748.03	\$31,748.03	\$0.00	\$0.00	\$31,748.03	100.000	\$0.00	\$1,587.40
C00003	CHANGE ORDER NO. 003	\$38,886.29	\$38,886.29	\$0.00	\$0.00	\$38,886.29	100.000	\$0.00	\$1,944.32
C00004	CHANGE ORDER NO. 004	\$18,559.72	\$18,559.72	\$0.00	\$0.00	\$18,559.72	100.000	\$0.00	\$927.99
C00005	CHANGE ORDER NO. 005	\$5,128.20	\$0.00	\$5,128.20	\$0.00	\$5,128.20	100.000	\$0.00	\$256.41
		\$750,229.31	\$735,240.11	\$5,128.20	\$0.00	\$740,368.31	98.69%	\$9,861.00	\$37,018.42

\$4,185.17

\$36,971.27

\$209.26





## CITY COUNCIL AGENDA REPORT

**TO:** Mayor and City Council  
**FROM:** Kate Thunstrom, City Administrator  
**SUBJECT:** Fee Schedule Amendments  
**DATE:** November 21, 2022

### **OVERVIEW:**

The City adopts a fee schedule to identify the fees for licenses, equipment usage, facility rental, land use permits, building permits and other city business items.

Since the last adopted fee schedule, various items have come forward that need to be addressed. Under the following sections you will find updates in the attached Fee Schedule along with some corrections made to improve the layout:

- Business and Service Licenses
  - Investigation Fee
  - Food Truck – Day permit added
- Document Services
  - Thumb Drive replaces CD's
- General and Miscellaneous
  - Certify Delinquent Invoices
- Building Permit
  - Roofing-Residential – Single Unit
  - Roofing Residential – attached townhomes, twin homes, and multifamily
- Escrow Deposits – Title Changed
  - Driveway
  - Driveway apron
  - Sidewalk
  - Steps
- Community Development Fees
  - Land and Property Use
    - Sign Permit – Commercial
    - Vacant Building Registration Fees
    - Park Dedication fees
- Public Works Fees
  - Ball Park Use for Non-profit Organization
  - Rink Rental for Reserved Time – correct discrepancy
  - Removed text from the bottom that was redundant
- Community Center
  - Removed City Purposes section for redundancy
  - City Benefit
- Utility Fees

- Water meter correction
- Sewer Rates
  - Monthly Base Fee
  - Charge per 1,000 Gallons Used
- Water Rates
  - Monthly Base Fee
  - Charge per 1,000 gallons used
  - Bulk water – per 1,000 gallons used

**ACTION TO BE CONSIDERED:**

Motion to approve the first reading of Ordinance 302 – Amending the Fee Schedule.

Attachments:

- Fee Schedule with proposed edits.
- Ordinance 302 – Amending the Fee Schedule, First Reading

**CITY OF ST. FRANCIS  
ST. FRANCIS, MN  
ANOKA COUNTY**

**ORDINANCE 302**

**AN ORDINANCE AMENDING SECTION 2-9-1 OF THE CITY CODE  
REGARDING THE FEE SCHEDULE**

THE CITY OF ST. FRANCIS ORDAINS:

Section 1. Code Amended. That all previously adopted versions of the fee schedule are deleted and Section 2-9-1, Second Series shall hereby be added to read as established in Exhibit A.

Section 2. Effective Date. This Ordinance shall take effect thirty days after publication or as noted in the amendment.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS  
THIS 21<sup>st</sup> DAY OF NOVEMBER, 2022.

APPROVED:

\_\_\_\_\_  
Steven D. Feldman  
Mayor of St. Francis

ATTEST:

\_\_\_\_\_  
Jennifer Wida  
City Clerk





## City of St. Francis Fee Schedule - 2022

### ADMINISTRATIVE FEES

ADMINISTRATIVE PENALITIES	
1 <sup>ST</sup> Offense	\$100
2 <sup>nd</sup> Offense	\$200
3 <sup>rd</sup> Offense	\$500
4 <sup>th</sup> Offense	\$1,000
5 <sup>th</sup> Offense and beyond	\$2,000
Administrative Hearing fee	\$750

ANIMAL FEES	
Administrative Fee	\$50/Day
Pick up Service Fee	
- 8 AM to 6 PM	\$60/Hour
- 6 PM to 8 AM	\$80/Hour
Boarding Fee	\$25/Day
Dog License	\$10/1-2 Year Vaccinations \$15/3 Year Vaccinations
Kennel	
- Homebased	\$70/Year
- Commercial	\$90/Year
Chickens	\$120/One time

AMUSEMENT AND RECREATION	
Amusement Machine	\$15/Location + \$15/Machine
Dance	
- Annual	\$100/Year
- Per Event	\$10/Event

# BUSINESS AND SERVICE LICENSES

Agenda Item # 9A.

Investigation Fee	\$ <del>25</del> 35
Adult Entertainment Use	\$4,000/Year
Bed and Breakfast Use	\$100/Year
Sauna/Massage Parlors	\$2,000/Year
Fireworks	
- Retail / Tent	\$50/Occurrence
- Pyrotechnic Display	\$50/Occurrence
Pawnbroker	\$1,000/Year + \$1.25 per Transaction
Refuse Hauler	\$200/Year + \$50/Truck
Massage Therapist	\$200/Year
Taxicab	
- Driver License Fee	\$150/Year
- Operator License Fee	\$150/Year
Towing/Impound	\$150/Year
Finger Printing	\$15
Transient Merchant/Peddler	
- Week	\$50
- Month	\$150
- 60 Days	\$300
- <u>Food Truck – Year</u>	\$50/ Calendar Year
- <u>Food Truck - Day</u>	<u>\$10</u>
Excavations/Mining	
- Active Area Fee	\$50 /Acre
- Inactive Area Fee	\$25 /Acre
- <u>Restoration Credit</u>	\$25 /Acre

# COUNCIL/COMMISSION PAY

City Council Per Diems Per Day	\$35 for four hours or less; \$70 for more than four hours
<ul style="list-style-type: none"> <li>- Special Council Meetings</li> <li>- Council Retreats/Work Sessions</li> <li>- Economic Development Authority Negotiations (EDA)</li> <li>- League of MN Cities Functions</li> <li>- Labor Negotiations</li> <li>- Employee Interviews</li> <li>- Mayor Only: <ul style="list-style-type: none"> <li>o School/County Liaison</li> <li>o MN Mayors Association</li> <li>o Speaking Engagements and other Civic Org.</li> <li>o Closing Property Acquisition</li> <li>o Fire District Study Group</li> </ul> </li> </ul>	<p>Prior Approval Required</p> <p>Prior Approval Required</p> <p>Prior Approval Required</p> <p>Mayor may appoint Council members to fulfill his obligations and approve attendance</p>
Planning Commission	
- Chairman	\$25/Meeting Paid Annually
- Member	\$20/Meeting Paid Annually
Park Commission	
- Chairman	\$25/Meeting Paid Annually
- Member	\$20/Meeting Paid Annually
Economic Development Authority	\$20/Meeting Paid Annually
Upper Rum River Watershed – Resident Appointed by Council	\$20/Meeting Paid Annually

Updated December 2022

DOCUMENT SERVICES	
Accident, Police, and Fire Reports	\$.25/Page; Over 100 Pages TBD
Copies	
- Paper/Copied	\$.25/page
- <del>CDs</del> <u>Thumb Drive</u>	<del>\$15</del> / <u>\$35.00 per drive</u>
- Colored Copies of Photos	\$3/Page
- Certificate of Survey (non-homeowner)	\$2/each
- City Council Agenda & Minutes (mailed)	
o Resident	\$25/Year
o n-Resident	\$25/Year + Postage
- Planning/Park Commission Agenda & Minutes (mailed)	
o Resident	\$12/Year
o Non-Resident	\$12/Year +Postage

GENERAL AND MISCELLANEOUS	
Election Filing Fee	\$5
Mileage reimbursement for Personal	Current IRS Rate
Notary	\$2/Document
Public Nuisance Violation Administration Fee (assessable)	\$75/Occurrence
Certify Delinquent Invoices (except utilities)	<del>Lesser of 10% of Delinquency or \$75</del> <u>10% of Delinquency</u>
Certify <del>Delinquent-Utility</del> <u>Delinquent Utility</u> Bills	10% of Delinquency
Fire Department Charges	See Ordinance 138
Fire Department – Burn Permit	\$10.00
Returned Checks	\$30/Check
Snowmobile Permit	\$15/Annual
Special Assessment Administrative Fee	\$100
Special Assessment Search	\$20/Each

LIQUOR AND TOBACCO LICENSE	
- 3.2% Malt – Off Sale	\$50/Year
- 3.2% Malt – Off Sale – Special Event	\$25/Event
- 3.2% Malt – On Sale	\$200/Year
- Club License	\$200/Year
- Wine License	\$200/Year
- Intoxicating Liquor – On Sale	4,000/Year
- Intoxicating Liquor – Sunday Sales	\$200/Year
- Investigation Fee:	
o Single Application	\$200
o Partnership	\$300
o Corporation	\$400
Tobacco License	\$150/Year

## BUILDING FEES

Adopted valuation schedule for Building Permit fees. Fees for Building Permits include: 1) the fees as set forth in the fee schedule and 2) the surcharge required by Minnesota Statute 326b.148 or as amended

BUILDING PERMIT BY EVALUATION	
\$1 to \$500	\$29.50
\$501 to \$2,000	\$28 for the first \$500 plus \$3.70 for each additional \$100 or fraction thereof, to and including \$2,000.
\$2,001 to \$25,000	\$83.50 for the first \$2,000 plus \$16.55 for each additional \$1,000 or fraction thereof, to and including \$25,000.
\$25,001 to \$50,000	\$464.15 for the first \$25,000 plus \$12 for each additional \$1,000 or fraction thereof, to and including \$50,000.
\$50,001 to \$100,000	\$764.15 for the first \$50,000 plus \$8.45 for each additional \$1,000 or fraction thereof, to and including \$100,000.
\$100,001 to \$500,000	\$1,186.65 for the first \$100,000 plus \$6.75 for each additional \$1,000 or fraction thereof, to and including \$500,000.
\$500,001 to \$1,000,000	\$3,886.65 for the first \$500,000 plus \$5.50 for each additional \$1,000 or fraction thereof, to and including \$1,000,000.
1,000,001 and up	\$6,636.65 for the first \$1,000,000 plus \$4.50 for each additional \$1,000 or fraction thereof.
Plan Review fee of 65% of the building permit fee for valuation-based building <u>permits</u> & <u>all</u> commercial permits. (Except as per MN Rules 1300.0160, Subp. 5 for similar plans after first submittal, a 25% plan review fee may be paid-residential valuation-based building permits only)	

BUILDING PERMIT – SET FEE	FEE	ESCROW/STATE FEE
Admin Zoning Fee for Permits	\$50	
Accessory Structures 200 sq. ft. and less	\$50 zoning permit	
Accessory Structure over 200 sq. ft	By valuation	State Surcharge
Basement Finishes Permit	\$140	State Surcharge
Building Demolition	\$110	\$500
Building Demolition – Commercial	By Valuation	\$1,000
Building Relocation Permit	\$110	Performance Security Required
Contractor Verification Fee	\$10	
Dock Permit	\$50	\$250
Driveway Permit – <u>New &amp; Replacement</u>		
- Under 75' – Length	\$50	\$250
- Over 75' – Length	\$100	\$500
- Over 600' – Length	\$350	\$2,000
- Parking Pad or Driveway Extension	\$50	
Fence – Residential Only		
- 6' and under	\$50 Zoning Permit	
Fireplace	\$120	State Surcharge

Updated December 2022

Fuel Tank Removal	\$120	
Engineer's Review of Building Permit	\$154	
HVAC – Heating Installations	\$120	State Surcharge
HVAC – Air Conditioning	\$120	State Surcharge
Inspections- After Hours	\$70/Hour, minimum 2 hours	
Investigation Fee	Not to exceed permit fee	
Irrigation – Connected to City	\$75 back flow preventer	State Surcharge
Manufactured Home Setup	\$100	State Surcharge
On-Site Septic		
- Type I – IV	\$275	
- Type V	By cost incurred	
- Operating Permit	\$125/Year	
- Soil Verification	\$120	
- Septic System Pumping Verification	\$20	
Parking Lot - Commercial	\$120	\$1,000 + State Surcharge
Plan/Zone Review of Building Permit	\$195	
Plumbing	\$120	State Surcharge
Pools exceeding 5,000 gallon and 24" in depth	By Valuation	State Surcharge
Re-Inspection Fee	Not to exceed \$75/Trip	
Retaining Wall Over Four Feet	By Valuation	State Surcharge
Roofing – Residential <u>Single-Unit Detached Only</u>	\$120	State Surcharge
<u>Roofing – Residential attached townhomes, twinhomes, and multifamily</u>	<u>By Valuation</u>	<u>State Surcharge</u>
Siding – Residential Only	\$95	State Surcharge
Signs	\$120	State Surcharge
Solar – Residential /Commercial	\$120	State Surcharge
Water Softener Permit – Residential Only	\$75	State Surcharge
Water Heater – Residential Only	\$75	State Surcharge
Windows/Doors	\$120	State Surcharge
Commercial Buildings (Plumbing, Mechanical, Fire Alarm, etc.)	By Valuation	State Surcharge

- All commercial permits and Anything not listed above will be based on valuation + plan review + State Surcharge.
- *Permits over 180 days of inactivity are null and void with no refund.*
- *Permit extension not to exceed ½ permit fee and Building Inspector makes determination.*
- *No refund on plan review fees; maximum refund is 75% of total fee for permit fees; no refund for State Surcharge*
- **STATE SURCHARGE collected in accordance with MN Statutes 326B.148**

<u>NEW CONSTRUCTION/REMODEL</u> ESCROW DEPOSITS	
Admin Escrow Fee/Non-Refundable	\$250/per property
3" Topsoil	\$1,000
Culvert	\$1,500
Curb Box and Meter	\$1,500
Driveway	<u>\$3,000</u> <del>2,000</del>
<del>Driveway Apron/approach (rural)</del>	<del>\$600</del>

Erosion Control	\$300-\$500
Final Grading	\$500-\$1,500
Litter/Debris Clean-Up	\$300-\$500
Retaining Wall	\$30.00 per sq. ft.
Sidewalk	\$ <del>12.00</del> <del>4.00</del> per sq. ft.
Sod/Seed	\$3,500
Steps	\$ <del>12.00</del> <del>4.00</del> per sq. ft.
Swimming Pool Fence	\$1,500
Street Cleaning	\$250
Trees	\$750

## COMMUNITY DEVELOPMENT FEES

LAND AND PROPERTY USE	FEE	ESCROW/STATE FEE
Administrative Subdivision	\$350	\$2,000
Annexation	\$250	\$2,000
Appeal	\$200	\$1,000
Comprehensive Plan Amendment	\$450	\$2,000
Conditional Use Permit	\$350	\$2,000
Environmental Review	\$350	\$650
Excavation/Fill Permit (Admin)	\$100	\$250
Excavation/Fill Permit (IUP)	\$350	\$2,000
Home Occupation (IUP)	\$350	\$2,000
Home Occupation (Permitted)	\$50	
Interim Use Permit	\$350	\$2,000
Minor Subdivision	\$350	\$2,000
Ordinance Amendment	\$350	\$2,000
Planned Unit Development	\$350	\$2,000
Rental Housing Licensing, ADU and Short-Term Rental <ul style="list-style-type: none"> <li>- Single Family or First Unit</li> <li>- Each Additional Unit</li> <li>- Late Fee Due 1/16</li> <li>- Late Fee Due 3/16</li> <li>- Conversion Fee</li> <li>- Re-Inspection Fee</li> </ul>	\$50 \$15/Each \$50 \$150 \$100 \$25/Each Unit	
Sign Permit Zoning Review (Admin)	\$75	
Sign Permit Zoning Review (Full)	\$250	\$350
Sign Permit Zoning Review (Temporary)	\$25	
<u>Sign Permit – Commercial</u>	<u>By Valuation</u>	<u>State Surcharge</u>
Rezoning	\$350	\$2,000
Site and Building Plan Review (Admin)	\$100	\$250
Site and Building Plan Review (Full)	\$350	\$2,000
Street/Utility Easement Vacation	\$350	\$1,000
Subdivision <ul style="list-style-type: none"> <li>- Sketch Plan</li> <li>- Preliminary Plat (Rural)</li> <li>- Preliminary Plat (Urban)</li> </ul>	\$300 \$400 \$400	\$500 \$400 + \$125/Lot \$425 + \$175/Lot

- Final Plat	\$350	\$650
Temporary Habitat Permit	\$500	\$5,000
Temporary Outdoor Sales Permit/License	\$50	
Wetland		
- Replacement Plan Review with Plat	\$350	\$650
- Replacement Plan and Excavation	\$350	\$650
- Delineation	\$350	\$1,000
Vacant Building Registration Fee		
- First Year	\$125	
- Second Year Renewal	<del>\$250</del> 175	
- Third Year Renewal	<del>\$350</del> 250	
- Fourth Year Renewal	<del>\$500</del> 350	
- Fifth Year Renewal and Beyond	<del>\$700</del> 500	
- Vacant Building Administration Fee	\$100	
Variance Application	\$350	\$2,000
Park Dedication	<u>2,500/Lot</u> <u>\$3,500/unit for</u> <u>single family;</u> <u>\$2,500/unit for</u> <u>multifamily;</u> <u>\$4,500/lot for non-</u> <u>residential</u>	
TIF Application/Business Subsidy	-\$350	\$3,000

- Applicants are responsible for all costs incurred by City for consultant fees.

## PUBLIC WORKS FEES

PARK AND FIELD	Resident	Non-Resident
Concession Stand	\$50/Event	\$100/Event
Ball Park Use –		
• <u>Non-profit Organization</u>	<u>\$150 – Annual Fee</u>	
• Outside Organization	\$100/Night for Season	\$200/Night for Season
• One Game Fee	\$40/Game	\$80/Game
Damage Deposit	\$50 - Refundable	\$75 – Refundable
Key Replacement	\$50/Each	\$50/Each
Football Field	\$40/Each	\$50/Each
Football Youth Program	\$60/Week per team	
Woodbury Gazebo Rental	\$80/Event	\$130/Event
Rink Rental for Reserved Time	<del>\$25</del> \$30/Hour for afterhours rental	\$80/Hour for afterhours rental
Restroom	\$30/Event	\$60/Event
Picnic Shelter	\$30/Event	\$60/Event
Soccer Youth Program	\$60/Week per team	
Soccer Field	\$40/Each	\$50/Each
Warming House	\$80/Event	\$130/Event

- ~~St. Francis City Council has the authority to change an annual fee of \$100 for non-profits.~~
- ~~St. Francis City Council has the authority to waive any fees for non-profits~~

COMMUNITY CENTER	
Resident	\$50/Event
Non-Resident	\$100/Event
Damage Deposit	\$150
Late Key Return	\$25 if not returned within 2 business days of event
City Purposes	Free
City Benefit <ul style="list-style-type: none"> <li>- St. Francis Lions/Lioness</li> <li>- St. Francis Senior Citizens Group</li> <li>- St. Francis Area Jaycees</li> <li>- St. Francis Youth Association (4-H, Scouts, Hockey, etc.)</li> <li>- St. Francis Ambassador Program</li> <li>- St. Francis Area Chamber of Commerce</li> <li>- Other Government Agencies</li> <li>- Local Church Organizations</li> <li>- <del>Local Business/St. Francis Based</del> Non-Profit Organizations</li> </ul>	<p><u>Damage Deposit +</u></p> <p>Fees will be waived for these uses unless the Council specifically determines that the fees should be imposed</p> <p>Donations will be accepted for use of facility unless Council specifically determines that the fees should be imposed</p>
Priority for Use in Event of Conflict <ul style="list-style-type: none"> <li>- City of St. Francis</li> <li>- Non-Profit located with the City limits</li> <li>- Residents (individuals or groups)</li> <li>- Non-Profit located outside of City limits</li> <li>- Non-Residents (individuals or groups)</li> </ul>	Based on earliest request if more than one applicant of the same class seeks conflicting dates

EQUIPMENT AND STAFF USE	
One Ton Truck with Plow	\$55/Hour
Belos with Attachment	\$55/Hour
Crane Truck	\$60/Hour
Electric Generator	\$60/Hour
Grader	\$90/Hour
Zero Turn Mower	\$50/Hour
Pick Up Truck	\$40/Hour
Tandem Axle Truck	\$90/Hour
Tandem Axle Truck with Plow	\$110/Hour
Tool Cat/Skid Steer w/Attachments	\$80/Hour
Tractor with Loader or Attachments	\$60/Hour
Pay Loader <ul style="list-style-type: none"> <li>- Hourly equipment rates DO NOT include the cost of the operator or cost of fuel and gas</li> </ul>	\$90/Hour
Staff Time	Two Times Step 8 of Their Pay Grade



STREET AND ROADS	
Road Right-of-Way – Registration	\$35 + \$2,000 Escrow
Road Right-of-Way – Permit Application	\$150 + Consultant Fees
Street Opening	\$50 + bond or Deposit and Consultant Fees
Small Cell/Pole Attachment	\$500 per unit 1-5 \$100 per unit 6+

UTILITY FEES	
Access Charge, at time of Building Permit	
- Sewer Equivalent Connection	\$4,284/Each equivalent unit
- Water Equivalent Connection	\$3,060/Each equivalent unit
Unsubsidized Access Charge (outside city limits)	
- Sewer Equivalent Connection	\$8,568/Each Equivalent Unit
- Water Equivalent Connection	\$6,120/Each equivalent Unit
Trunk Line Charge, at time of subdivision	
- Water Trunk Line Availability	\$2,956/Net developable acres
- Sanitary Sewer Trunk Line Availability	\$4,150/ Net developable acres
Tapping and Connection Permits	
- Tapping and Water Connection	\$125
- Tapping and Sewer Connection	\$125
- Water Connection	\$50
- Sewer Connection	\$50
Water Meter Deposit Equipment	
- ¾"	<del>\$465.15</del> <u>\$381.87</u> <u>\$465.15</u>
- 1" and Larger	Cost + 10%
Water Shutoff/Disconnect	\$35
7:00 am – 3:00 pm	\$35
Water Reconnect	<i>The Disconnect and Reconnect fee for water shall be waived if a resident leaves for two consecutive months during the time from October to March.</i>
7:00 am – 3:00 pm	
Meter Repair (not removal or installation)	Time and Materials / \$50 minimum
Curb Stop	
- Locate	
o Summer	\$25 minimum
o Winter	\$50 minimum
- Driveway Cover	Cost
- Repair	Time and Materials with \$50 minimum
- Box	Cost
Hydrant and Gate Valve Repair	Time and Materials with \$50 minimum
Hydrant Meter Deposit	\$800
Non-Response to Tagging Notice	\$250/Month until resolved
Unmetered Use of City Water	\$200/per occurrence
Wells and Well based Irrigations	\$20

SEWER RATES	
Monthly Base Fee	<del>\$20.82</del> <u>21.24</u>

Charge per 1,000 Gallons Used	<del>\$8.16</del> <u>8.32</u> equivalent conn
Sewer Users Only	Sewer Base Rate + 6,000 Gallons @ Water Rate

- Winter residential sewer rates (November through April billings) are based on actual water consumption used for the month billed
- Summer residential sewer rate (May through October billings) are based on the average of water consumption used for January, February, and March billings. If the winter water usage average is 3,000 gallons or less, the consumption billed will be the actual usage up to a maximum of 3,000 gallons. Any average usage greater than the 3,000 gallons will be billed the actual usage up to the minimum average calculated.
- Note: Consumption amounts are not billed greater than actual usage

STORMWATER	
Stormwater Rate	\$5.00/Month per Parcel (\$60/Year)
Grading/ESC Escrow	\$2,000 per gross acre or \$750 per SF or Twin family home. Whichever is greater.

WATER RATES	
Monthly Base Fee	<del>\$14.55</del> <u>15.28</u>
- MN State Test Fee	\$0.81
Charge per 1,000 Gallons Used per Equivalent Connection	
- 0 – 14,999	<del>\$4.50</del> <u>4.73</u> equivalent conn
- 15,000 – 29,999	<del>\$4.72</del> <u>4.96</u> equivalent conn
- 30,000 – 44,999	<del>\$5.45</del> <u>5.72</u> equivalent conn
- 45,000+	<del>\$6.51</del> <u>6.84</u> equivalent conn
Bulk Water	
- System Access Charge	\$50
- Charge per 1,000 Gallons Used	<del>\$6.16</del> <u>\$6.84</u>



## CITY COUNCIL AGENDA REPORT

---

**TO:** Mayor and Council  
**FROM:** Kate Thunstrom, City Administrator  
**SUBJECT:** Geotechnical Evaluation  
**DATE:** November 21, 2022

---

### **OVERVIEW:**

To develop land, a geotechnical evaluation is completed. This evaluation determines the requirements of a building foundation through the review of soils. These reviews are completed early to identify any potential structural needs or building design requirements for the soils.

As part of the proposed development of a new City Hall and Fire Station, a Geotech evaluation is required on the city's proposed site.

Three proposals were submitted. The proposal selected will be a contract with the City. The three proposals were as follows:

Chosen Valley \$6,080

Braun Intertec \$9,950

Terracon \$15,400

Not only was Chosen Valley the lowest cost, but also able to complete the work within a proposed four-week timeframe.

Staff and Brunton recommend moving forward with Chosen Valley.

### **ACTION TO BE CONSIDERED:**

Council to authorize Staff to enter into an agreement with Chosen Valley Testing for the Geotechnical Evaluation.

### **BUDGET IMPLICATION:**

\$6,080

Attachments:

- Chosen Valley Testing, Inc. Proposal for Geotechnical Evaluation

# Chosen Valley Testing, Inc.

Geotechnical Engineering and Testing, 414 37<sup>th</sup> Ave N, St. Cloud, Minnesota 56303 (320) 774-3500

Ms. Ginnie Schneider  
 Brunton Architects & Engineers  
 1040 Sixth Street South  
 Hopkins, MN 55343  
 Phone: 612-435-0692  
 Email: [ginnies@bruntonarchitects.com](mailto:ginnies@bruntonarchitects.com)

November 7, 2022

**Re: Proposal for Geotechnical Evaluation  
 Proposed City Hall and Fire Station  
 3740 Bridge Street Northwest  
 St. Francis, Minnesota**

Dear Ms. Schneider,

As requested, we are providing this proposal for geotechnical evaluation of the proposed City Hall and Fire Station in St. Francis, Minnesota. This proposal summarizes our estimated costs for the project. Services would be provided in accordance with CVT's General Conditions, a copy of which is attached to this proposal.

## **Scope**

**Boring Depths:** It is understood a total of 12 borings are requested. The eight (8) building borings will be drilled to depths of 20 feet or auger refusal. The remaining borings will be drilled to 14.9 feet or refusal. The borings will be sampled in accordance with the American Society for Testing and Materials (ASTM) Method of Test D1586 and D1587 procedures. Groundwater measurements will be taken, if observed. The borings will be sealed per state regulations.

The Minnesota Department of Health requires grouting of all holes 15 feet deep or greater, along with submission of bore hole sealing records. This is included in our cost.

**Laboratory Testing:** The samples would be reviewed by geotechnical personnel in our laboratory. We have included moisture content and pocket penetrometer tests on select samples to help estimate soil parameters at the site. CVT would contact you for authorization to proceed with more specialized laboratory testing in the event it is deemed warranted.

**Reports:** A geotechnical engineering report will be provided for the project. The engineering report will include Log of Boring sheets, a boring location sketch, a narrative summarizing the results of the borings and providing our opinions and recommendations for the various geotechnical aspects of the project including earthwork, bearing capacity, and estimated settlements. An electronic copy of the report will be provided.

**Access and Schedule:** Prior to drilling, Gopher State One Call will be contacted to mark public utilities located on site. Private utilities will be the Owner's responsibility for locating prior to our exploration. If snow removal is required, it would be the client's responsibility.

Our current schedule would allow us to initiate services within about 2 weeks of authorization, while also being dependent upon access, utility locating, weather, holidays, and any other unforeseen conditions that may cause delay. For safety of our crew and equipment, work will not take place on extremely cold or hot days. The drilling is expected to be completed in 1 ½ days. The geotechnical report typically requires

an additional 2 weeks to complete after drilling. CVT should be contacted if a specific schedule or deadline is desired to be met so that we may try to accommodate.

**Fees and Payment**

CVT will perform the requested work scope for a lump sum cost of **\$6,080**. The total cost would not be exceeded without a change in work scope. Standby time for our drill crew is \$185 per hour but would not accrue without the client being notified of conditions causing delay. We do not expect this to be needed.

An invoice for the work will be mailed to the client after the exploration report is completed. Payment for services is then expected within 30 days. Interest will be added to invoices over 30 days.

**Remarks**

CVT appreciates the opportunity to propose geotechnical services to you on this project. Please feel free to call us at (320) 774-3500 if you have any questions or desire further information.

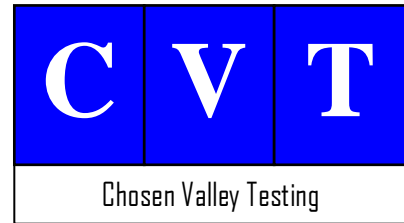
Sincerely,

**Chosen Valley Testing, Inc.**



Hannah Fischer  
Graduate Engineer

Authorization to Proceed



**Proposal for Geotechnical Evaluation**

**Project:** Proposed St. Francis City Hall and Fire Station  
3740 Bridge Street Northwest  
St. Francis, Minnesota

**Prepared by:** Chosen Valley Testing, Inc.

**Commencement of the above Project or Work Package, as outlined in the attached proposal document from Chosen Valley Testing, Inc., is hereby authorized. By signing this proposal, the client also agrees to the attached Chosen Valley Testing Inc. General Conditions, a copy of which is attached to this contract.**

**Authorizing Person:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name & Title

\_\_\_\_\_  
Date

**ARTICLE 1 – PERFORMANCE OF THE WORK**

Chosen Valley Testing, Inc. (“CVT”) shall perform the services under this Agreement in accordance with the care and skill ordinarily exercised by members of CVT’s profession practicing under similar circumstances at the same time and in the same locality. Sampling procedures employed by CVT during the Work can indicate actual conditions only at the precise locations from which, and only at the time, samples are taken. CVT may make inferences based upon the results of sampling or related testing to form a professional opinion of conditions in areas beyond those from which samples were taken. However, because a sampling program cannot prove the non-existence or non-presence of conditions or materials, CVT makes no warranties, express or implied, under this Agreement or otherwise, in connection with its services.

**ARTICLE 2 – ADDITIONAL SERVICES**

If the Client requests that the CVT perform any services which are beyond the scope as set forth in the Proposal, or if changed or unforeseen conditions require the CVT to perform services outside of the original scope, then, CVT shall promptly notify the Client of cause and nature of the additional services required. Upon notification, CVT shall be entitled to an equitable adjustment in both compensation and time to perform.

**ARTICLE 3 – SCHEDULE**

Unless specific periods of time or dates for providing services are specified in a separate Exhibit, CVT’s obligation to render services hereunder will be for a period which may reasonably be required for the completion of said services. The Client agrees that CVT is not responsible for damages arising directly or indirectly from any delays for causes beyond CVT’s control. For purposes of this Agreement, such causes include, but are not limited to, strikes or other labor disputes; severe weather disruptions, or other natural disasters or acts of God; fires, riots, war or other emergencies; any action or failure to act in a timely manner by any government agency; actions or failure to act by the Client or the Client’s contractor or CVTs; or discovery of any hazardous substance or differing site conditions. If the delays outside of CVT’s control increase the cost or the time required by CVT to perform its services in accordance with professional skill and care, then CVT shall be entitled to a reasonable adjustment in schedule and compensation.

**ARTICLE 4 – CONTRACTOR RESPONSIBILITIES**

CVT neither guarantees the performance of any Contractor retained by Client nor assumes responsibility for any Contractor’s failure to furnish and perform the work in accordance with the construction documents. Client acknowledges CVT will not direct, supervise or control the work of contractors or their subcontractors, nor shall CVT have authority over or responsibility for the contractors means, methods, or procedures of construction. CVT’s services do not include review or evaluation of the Client’s, contractor’s or subcontractor’s safety measures, or job site safety. Job Site Safety shall be the sole responsibility of the contractor who is performing the work.

**ARTICLE 5 – CLIENT RESPONSIBILITIES**

Client is responsible to provide CVT with access to the site. Client shall also provide CVT with any other previous geotechnical or other reports, investigations, specifications, plans and other information about the site to which Client has access. Changes in plans and information about the site conditions that becomes known after our report may affect CVT’s opinions.

Drilling, sampling, and other subsurface work will cause disruption to the site and in particular to any paving or other structures in place over the selected sampling locations. CVT will use reasonable care to minimize damage to the site, but CVT has not included the cost of restoring normal damage in the estimated charges contained within its proposal. Client agrees to equitable adjust the contract amount in the event that Client seeks repair of the site in a manner more than is customary in the industry.

**ARTICLE 6 – REUSE AND DISPOSITION OF INSTRUMENTS OF SERVICE**

All documents, including reports, drawings, calculations, specifications, CADD materials, computers software or hardware or other work product prepared by CVT pursuant to this Agreement are CVT’s Instruments of Service and CVT retains all ownership interests in Instruments of Service, including copyrights. The Instruments of Service are not intended or represented to be suitable for reuse by the Client or others on extensions of the Project or on any other project. Copies of documents that may be relied upon by Client are limited to the printed copies (also known as hard copies) that are signed or sealed by CVT. Files in electronic format furnished to Client are only for convenience of Client. Any conclusion or information obtained or derived from such electronic files will be at the user’s sole risk. CVT makes no representations as to long term compatibility, usability or readability of electronic files.

If requested, at the time of completion or termination of the work, the CVT may make available to the Client the Instruments of Service upon (i) payment of amounts due and owing for work performed and expenses incurred to the date and time of termination, and (ii) fulfillment of the Client’s obligations under this Agreement. Any use or re-use of such Instruments of Service by the Client or others without written consent, verification or adaptation by the CVT except for the specific purpose intended will be at the Client’s risk and full legal responsibility and Client expressly releases all claims against CVT arising from re-use of the Instruments of Service without CVT’s written consent, verification or adaptation.

The Client will, to the fullest extent permitted by law, indemnify and hold the CVT harmless from any claim, liability or cost (including reasonable attorneys’ fees, and defense costs) arising or allegedly arising out of any unauthorized reuse or modification of these Instruments of Service by the Client or any person or entity that acquires or obtains the reports, plans and specifications from or through the Client without the written authorization of the CVT. Under no circumstances shall transfer of Instruments of Service be deemed a sale by CVT, and CVT makes no warranties, either expressed or implied, of merchantability and fitness for any particular purpose. CVT shall be entitled to compensation for any consent, verification or adaptation of the Instruments of Service for extensions of the Project or any other project.

**ARTICLE 7 – PAYMENTS**

Payment to CVT shall be on a lump sum or hourly basis as set out in the Agreement. CVT is entitled to payment of amounts due plus reimbursable expenses. Client will pay the balance stated on the invoice unless Client notifies CVT in writing of any disputed items within 15 days from the date of invoice. In the event of any dispute, Client will pay all undisputed amounts in the ordinary course, and the Parties will endeavor to resolve all disputed items. All accounts unpaid after 30 days from the date of original invoice shall be subject to a service charge of 1-1/2% per month, or the maximum amount authorized by law, whichever is less. CVT reserves the right to retain products of service until all invoices are paid in full. CVT will not be liable for any claims of loss, delay, or damage by Client for reason of withholding services or products of service until all invoices are paid in full. CVT shall be entitled to recover all reasonable costs and disbursements, including reasonable attorney fees, incurred in connection with collecting amounts owed by Client. In addition, CVT may, after giving seven days’ written notice to Client, suspend services under this Agreement until it receives full payment for all amounts then due for services, expenses and charges. Payment methods, expenses and rates may be more fully described in Exhibit C and Exhibit E.

**ARTICLE 8 – HAZARDOUS MATERIALS**

Notwithstanding the Scope of Services to be provided pursuant to this Agreement, it is understood and agreed that CVT is not a user, handler, generator, operator, treater, arranger, storer, transporter or disposer of hazardous or toxic substances, pollutants or contaminants as any of the foregoing items are defined by Federal, State and/or local law, rules or regulations, now existing or hereafter amended, and which may be found or identified on any Project which is undertaken by CVT.

The Client agrees to indemnify CVT and its officers, subCVT(s), employees and agents from and against any and all claims, losses, damages, liability and costs, including but not limited to costs of defense, arising out of or in any way connected with, the presence, discharge, release, or escape of hazardous or toxic substances, pollutants or



contaminants of any kind, except that this clause shall not apply to such liability as may arise out of CVT's sole negligence in the performance Agreement arising from or relating to hazardous or toxic substances, pollutants, or contaminants specifically identified by the Client and included within CVT's services to be provided under this Agreement.

#### **ARTICLE 9 - INSURANCE**

CVT has procured general and professional liability insurance. On request, CVT will furnish client with a certificate of insurance detailing the precise nature and type of insurance, along with applicable policy limits.

#### **ARTICLE 10 – TERMINATION OR SUSPENSION**

If CVT's services are delayed or suspended in whole or in part by Client, or if CVT's services are delayed by actions or inactions of others for more than 60 days through no fault of CVT, CVT shall be entitled to either terminate its agreement upon 7 days written notice or, at its option, accept an equitable adjustment of rates and amounts of compensation provided for elsewhere in this Agreement to reflect reasonable costs incurred by CVT in connection with, among other things, such delay or suspension and reactivation and the fact that the time for performance under this Agreement has been revised.

This Agreement may be terminated by either party upon seven days written notice should the other party fail substantially to perform in accordance with its terms through no fault of the party initiating the termination. In the event of termination CVT shall be compensated for services performed prior to termination date, including charges for expenses and equipment costs then due and all termination expenses. CVT is entitled to payment even if the project does not go forward or is not constructed.

This Agreement may be terminated by either party upon thirty days' written notice without cause. CVT shall upon termination only be entitled to payment for the work performed up to the Date of termination. In the event of termination, copies of plans, reports, specifications, electronic drawing/data files (CADD), field data, notes, and other documents whether written, printed or recorded on any medium whatsoever, finished or unfinished, prepared by the CVT pursuant to this Agreement and pertaining to the work or to the Project, (hereinafter "Instruments of Service"), shall be made available to the Client upon payment of all amounts due as of the date of termination. All provisions of this Agreement allocating responsibility or liability between the Client and CVT shall survive the completion of the services hereunder and/or the termination of this Agreement.

#### **ARTICLE 11 - INDEMNIFICATION**

The CVT agrees to indemnify and hold the Client harmless from any damage, liability or cost to the extent caused by the CVT's negligence or willful misconduct.

The Client agrees to indemnify and hold the CVT harmless from any damage, liability or cost to the extent caused by the Client's negligence or willful misconduct.

#### **ARTICLE 12- WAIVER OF CONSEQUENTIAL DAMAGES**

The CVT and Client waive claims against each other for consequential damages arising out of or relating to this contract. This mutual waiver includes damages incurred by the Client for rental expenses, for loss of use, loss of income, lost profit, project delays, financing, business and reputation and for loss of management or employee productivity or of the services of such persons; and (2) Damages incurred by the CVT for principal office expenses including the compensation for personnel stationed there, for losses of financing, business and reputation and for loss of profit except anticipated profit arising directly from the Work. The CVT and Client further agree to obtain a similar waiver from each of their contractors, subcontractors or suppliers.

#### **ARTICLE 13 - ASSIGNMENT**

Neither Party to this Agreement shall assign its interest in this agreement, any proceeds due under the Agreement nor any claims that may arise from services or payments due under the Agreement without the written consent of the other Party. Any assignment in violation of this provision shall be null and void. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the CVT or Client. This Agreement is for the exclusive benefit of CVT and Client and there are no other intended beneficiaries of this Agreement.

#### **ARTICLE 14 - CONFLICT RESOLUTION**

In an effort to resolve any conflicts that arise during the design or construction of the project or following the completion of the project, the Client and CVT agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation as a precondition to any formal legal proceedings.

#### **ARTICLE 15 - CONFIDENTIALITY**

The CVT agrees to keep confidential and not to disclose to any person or entity, other than the CVT's employees, and the general contractor and subcontractors, if appropriate, any data and information furnished to the CVT and marked CONFIDENTIAL by the Client. These provisions shall not apply to information in whatever form that comes into the public domain, nor shall it restrict the CVT from giving notices required by law or complying with an order to provide information or data when such order is issued by a court, administrative agency or other authority with proper jurisdiction, or if it is reasonably necessary for the CVT to complete services under the Agreement or defend itself from any suit or claim.

#### **ARTICLE 16 – LIMITATION OF LIABILITY**

To the maximum extent permitted by law, the Client agrees to limit the CVT's liability for any claims by or through the Client to the sum of Fifty Thousand Dollars (\$50,000). This limitation shall apply regardless of the cause of action or legal theory pled or asserted. In addition, Client and CVT each agree that neither will be responsible for any incidental, indirect, or consequential damages (including loss of use or loss of profits) sustained by the other, its successors or assigns. This mutual waiver shall apply even if the damages were foreseeable and regardless of the theory of recovery plead or asserted.

#### **ARTICLE 17 - CONTROLLING LAW**

This Agreement is to be governed by the laws of the State of the location of the Project. Any controversy or claim arising out of or relating to this Agreement, or the breach thereof, including but not limited to claims for negligence or breach of warranty, that is not settled by nonbinding mediation shall be settled by the law of the state of the location of the Project.

#### **ARTICLE 18 - LOCATION OF UNDERGROUND IMPROVEMENTS**

Client shall provide CVT all information that Client has about buried objects at the site. Where requested by Client, CVT will perform customary research to assist Client in locating and identifying subterranean structures or utilities. However, CVT may reasonably rely on information from the Client and information provided by local utilities related to structures or utilities and will not be liable for damages incurred where CVT has complied with the standard of care and acted in reliance on that information. The Client agrees to waive all claims and causes of action against the CVT for claims by Client or its contractors relating to the identification, removal, relocation, or restoration of utilities, or damages to underground improvements resulting from subsurface penetration locations established by the CVT.