



CITY COUNCIL REGULAR MEETING
City Hall: 3750 Bridge St NW
Monday, October 20, 2025 at 6:00 PM

AGENDA

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 4. CONSENT AGENDA**
 - A. City Council Minutes - October 6, 2025
 - B. Appoint Jodie Steffes as Community Development Director and post Community Development Specialist vacancy
 - C. Approval of Pay Estimate No. 3 for the 2025 Street Reconstruction Project
 - D. Payment of Claims
- 5. MEETING OPEN TO THE PUBLIC**
- 6. SPECIAL BUSINESS**
- 7. PUBLIC HEARING**
- 8. OLD BUSINESS**
- 9. NEW BUSINESS**
 - A. Ordinance Amendment to Chapter 2 of the City Code – First Reading
Ordinance 350 amending Chapter 2 of the City Code regarding Council Procedure at Regular Meetings
- 10. MEETING OPEN TO THE PUBLIC**
- 11. REPORTS**
 - A. City Administrator Report
 - B. Fire Department Monthly Report - September
 - C. Police Department 3rd Quarter
- 12. COUNCIL MEMBER REPORTS**
- 13. UPCOMING EVENTS**
 - October 27 - City Council Work Session @ 5:30 pm
 - October 28 - Truck or Treat Event 5:00 pm - 7:00 pm
 - November 3 - City Council Meeting 6:00 pm
 - November 11 - City Offices closed in Observance of Veteran's Day
 - November 13 - Parks Commission
- 14. ADJOURNMENT**

CITY OF ST. FRANCIS
CITY COUNCIL AGENDA
St. Francis City Hall 3750 Bridge Street NW
October 6, 2025
6:00 p.m.

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**

The regular City Council meeting was called to order at 6:00 p.m. by Mayor Mark Vogel.

2. **ROLL CALL**

Members Present: Mayor Mark Vogel, Councilmembers Kevin Robinson, Sarah Udvig, Amy Faanes, and Joe Muehlbauer.

Also present: City Administrator Kate Thunstrom, Deputy Administrator-City Clerk Jenni Wida, Assistant City Attorney Dave Schaps (Barna, Guzy & Steffen), Deputy Administrator-Public Works Director Paul Carpenter, Police Chief Todd Schwieger, Finance Director Darcy Mulvihill, City Engineer Craig Jochum (Hakanson Associates, Inc.), and City Planner Beth Richmond (HKGi).

3. **APPROVAL OF AGENDA**

MOTION BY: ROBINSON SECOND: UDVIG APPROVING THE REGULAR CITY COUNCIL AGENDA

A roll call vote was performed:

Mayor Vogel	aye
Councilmember Muehlbauer	aye
Councilmember Robinson	aye
Councilmember Faanes	aye
Councilmember Udvig	aye

Motion carried: 5-0

4. **CONSENT AGENDA**

- A. City Council Minutes - September 15, 2025
- B. Canine Handler Memorandum of Agreement
- C. Cannabis Application
- D. Rental License Approvals
- E. Bluffs of Rum River – Grading Agreement
- F. Payment of Claims

MOTION BY: ROBINSON SECOND: FAANES APPROVING THE REGULAR CITY COUNCIL CONSENT AGENDA.

A roll call vote was performed:

Mayor Vogel	aye
Councilmember Muehlbauer	aye
Councilmember Robinson	aye
Councilmember Faanes	aye
Councilmember Udvig	aye

Motion carried: 5-0

Robinson asked for more information on the cannabis application approved on the Consent Agenda. City Clerk Wida explained that they had received a cannabis license from Duggout LLC, DBA St. Francis Dispensary. She noted that they have already been pre-approved for the State. She added that they do not yet have a parcel for their business; however, they are looking to purchase property that meets all of the zoning requirements.

5. MEETING OPEN TO THE PUBLIC

Jeremiah Willard, 22792 Poppy Street, came forward and shared his concerns from the recent discussion around water rates and the levy. He said that there is currently a petition signed by 176 residents in the City who are upset with what is happening in the City. He noted that there is a growing concern that residents will be leaving the City. He urged the Council to really think about what decisions they want to make. He said he is very passionate about St. Francis, and he hates to see people struggling enough as it is, then also see them struggle with the potential increases to water rates and taxes. He added that he has another growing concern with development in the City. He said he has heard that they are selling City land to developers for very small amounts. He noted that these land sales should be voted on by the Council, not the EDA. He urged the Council to think and pray about every decision they make and how it will impact the residents. He thanked the Council for serving.

Derek Lind with the Anoka County Elections Integrity Team (ACEIT) came forward and discussed City autonomy. He noted that the County is trying to take some of the power and decision-making away from cities in terms of elections. He stated that the County is trying to make a decision whether or not any cities can use paper poll pads. He noted that poll pads are not currently mandated by the State, but the County is still trying to control this for the cities.

Patty Cardy-Heffner, 3657 234th Avenue NW, HOA President for the Twin Homes of Rum River Terrace Townhomes Association, came forward and shared that their townhomes back up to where the CUP is proposed. She noted that this would drastically affect the owners in this area. She added that they are also worried about the integrity of the trees being removed without a buffer between the homes. She said they also have irrigation lines that run across Woodbine and their properties. She explained that in a previous project, the developer destroyed these irrigation lines, and it was a very long time before they were repaired. She said they support the growth of the City; however, they also look at the integrity of the

homes that will border this project. She added that they also want confirmation that the sidewalk on Woodbine will stay on the west side of Woodbine. City Planner Richmond shared that there will be a public hearing for this road this evening.

Cynthia and Brian Opp, owners of Opp Family Chiropractor, came forward and shared that they own the commercial building at the southwest corner of Highway 47 and Ambassador Boulevard. She said they have operated their chiropractic business for over 20 years and purchased this building in 2013 to expand their clinic and lease the remaining space. She shared that they are requesting to rezone this property to a B-2 general business zoning so they can be a commercial, multi-tenant site consistent with the original zoning. She explained that this was originally zoned B-3 when they bought the building, and they crafted their plans for the future around this zoning. She shared that during their plans, they were informed that the property had been rezoned to I-1 industrial in 2020. She noted that they could get a medical use only ordinance amendment; however, this would limit them from being able to lease their additional office space to any other retail tenants. She said they have already lost qualified tenants because of this uncertainty. She explained that by allowing a mixed use of tenants, this would strengthen the tax base and stabilize this corner of Highway 47 and Ambassador, while also keeping jobs and services in town. She shared that the Planning Commission already unanimously recommended approval of this rezoning and requested that the Council do the same later this evening.

Mike Powell, 23045 Ambassador Boulevard NW, came forward and asked what power the EDA has without Council approval. He asked if the TIF request for the new apartment building had been officially denied. City Administrator Thunstrom explained that the EDA is a legal authority, and they have certain statutes that identify what they can and cannot do. She noted that the EDA owns property, and they can sell this property or acquire other property. She stated that when it comes to what can be built on the property, this has to go through a site plan process, which is approved by the Council. She added that if a developer were also to request a City-based subsidy like TIF or a tax abatement, then this would also have to go through the Council. She noted that the apartment building land was acquired from the EDA, which did not need Council approval; however, they requested TIF, which did require Council approval. She explained that at the last EDA meeting, they voted to extend the purchase agreement for the apartment building property. She noted that if this purchase agreement falls through, then the EDA would put the property back on the market.

Mr. Powell asked how many times the EDA can extend the purchase agreement. Thunstrom said they can extend until they no longer wish to.

Mayor Vogel explained that once the TIF request was denied by the Council, the developer went back to the drawing board and is currently coming up with a plan that will not require TIF if they want to move forward.

Tina Carroll, 23045 Ambassador Boulevard, came forward and asked how the EDA got started to begin with and how these community members were given the authority to spend the City's money on properties. She said the EDA needs to be stopped. She asked why EDA members get a six-year term when Councilmembers only get four-year terms. She explained that they have been told that if they want the water prices to decrease, then they need more homes throughout the City; however, 26 new homes were built in 2024, and asked if the addition of these homes was taken into account when looking at the water prices. She asked why the pricing for the water filters went from \$60,000 to \$800,000. She asked why the City has to pay for the developer's engineering costs as part of the payment of claims approved earlier this evening. Thunstrom explained that they pay several engineers for different work and projects throughout the City. She noted that they do not pay any project development engineers, as these are all paid by the applicants themselves.

Sandra Schear, 22957 Rum River Boulevard NW, came forward and asked what the new parking lot that was just built is for. Mayor Vogel said this is for park and City Hall overflow parking.

Ms. Schear asked who approved this. Mayor Vogel said the Council did.

Ms. Schear noted that if they want to save money on taxes, then they need to look at cutting back on Staff, with too many employees making over \$100,000 who are not even St. Francis residents.

6. SPECIAL BUSINESS - NONE

7. PUBLIC HEARINGS

A. Dalton River Villas

Resolution 2025-46 approving variances for the Dalton River Villas Development

Resolution 2025-47 approving a conditional use permit for the Dalton River Villas Development for the construction of a public road within the Rum River Management District

Resolution 2025-48, a preliminary plat for the Dalton River Villas Development

Richmond reviewed the Staff report in regard to the Dalton River Villas requests for variances, a CUP, and a preliminary plat. She reviewed the changes and provisions made after the comments received at the Planning Commission meeting about the removal of vegetation in the wetland area. She shared the Planning Commission's recommendation for approval of all requests.

Faanes asked if the applicant for the project is asking for TIF. Richmond said no.

Faanes asked if this land is currently privately owned. Richmond said yes.

Faanes asked if the cost of putting in the road would fall on the City. Richmond

said no and noted that the road would be funded and constructed by the applicant.

Faanes asked who would be responsible for clearing the trees on the property. Richmond said the applicant would be responsible.

Robinson asked who would follow up with the tree removal after it is done. Richmond shared that the City is responsible for enforcing its code, and they are working internally to establish a process for this.

Robinson asked if the City would need to periodically check up on these properties to ensure they are still in compliance. City Attorney Schaps explained that if they received reports that vegetation in the area had been removed, then an investigation would take place, and if they were found to have removed any vegetation unlawfully, then they would prosecute the property owner under City Code.

Thunstrom shared that they have been working with Richmond, the DNR, the Police Department, and Public Works, and there are a lot of boundaries that they have set when it comes to code enforcement. She explained that if someone removed a bunch of trees over a weekend, then they would open an investigation and follow a set process to ensure that what was removed was done unlawfully. She added that anyone who was cited for this would have to work with the DNR for restoration efforts.

Robinson asked if SAC and WAC would be charged for these units. Richmond said yes.

Muehlbauer asked about the setback amount that Ms. Cardy-Heffner mentioned earlier in the meeting. Richmond explained that this development is proposed to take place within the existing boundaries of this private property. She said they will be working within the public right-of-way and the private site. She noted that the lots on the southside would have a five-yard setback, which is the requirement for lots with garages in the City Code.

Robinson asked if tracer lines are put in when irrigation systems are installed. Public Works Director Carpenter said no.

Mayor Vogel shared that he is not excited about the idea of having trees removed in this area; however, it is private property, and this is a part of the development process.

Mayor Vogel opened the Public Hearing at 6:58 p.m.

Juli Murillo, 23539 Ambassador Boulevard, came forward and shared that she is supportive of the development; however, she wants to make sure that the riverbank is safe. She noted that some of the homes proposed do not meet the

requirements of the City. She asked why they need a variance for so many homes, and why they cannot just change their design to require fewer variances. She said she lives in this area and her property is very restricted when it comes to what she can and cannot build, while they are allowing so many variances on these new homes. She asked if they have worked with the applicant on a plan for smaller or fewer homes so that so many variances are not needed.

Mayor Vogel asked if this is a large number of requested variances compared to other similar projects. Richmond noted that every site and project is very different. She said the main variance request for this proposal is for the lot size. She added that they have worked with the developer to reduce the number of lots that are undersized. She said the setbacks are unique due to the river. She stated that she does not see these variance requests as excessive.

Robinson asked if they would be able to meet the requirements with eight lots instead of 16. Richmond explained that these lots are held to the urban standards in the Comprehensive Plan, so they are required to be able to put two to three units per net acre on this site. She said they would not be able to propose only a few lots on this property, as the City would not support it.

Ms. Cardy-Heffner asked about the plat map for lots #2, #3, and #19, as it shows that these have five-foot setbacks. Richmond shared that all of the garages of these properties are located on the north side of the lot, which would have the setback be five feet on the north side and 10 feet on the south side.

Ms. Cardy-Heffner noted that their main irrigation line is through Woodbine abutting lots #2, #3, and #19, as well as outlot B. She noted the irrigation lines are currently marked with blue flags.

Tim Pomerleau, the developer, came forward and shared that they will still be leaving six acres of trees in the northeast area. He added that they will not be touching anything in the bluff area. He said that he is not interested in making the homes any smaller.

Robinson noted that another neighborhood in the area mimics this development.

Mayor Vogel closed the Public Hearing at 7:17 p.m.

MOTION BY: MUEHLBAUER SECOND: FAANES TO ADOPT RESOLUTION 2025-46 APPROVING VARIANCES FOR THE DALTON RIVER VILLAS DEVELOPMENT.

A roll call vote was performed:

Mayor Vogel	aye
Councilmember Muehlbauer	aye
Councilmember Robinson	aye

Councilmember Faanes aye
Councilmember Udvig aye

Motion carried: 5-0

MOTION BY: ROBINSON SECOND: UDVIG TO ADOPT RESOLUTION 2025-47 APPROVING A CONDITIONAL USE PERMIT FOR THE DALTON RIVER VILLAS DEVELOPMENT FOR THE CONSTRUCTION OF A PUBLIC ROAD WITHIN THE RUM RIVER MANAGEMENT DISTRICT.

A roll call vote was performed:

Mayor Vogel aye
Councilmember Muehlbauer aye
Councilmember Robinson aye
Councilmember Faanes aye
Councilmember Udvig aye

Motion carried: 5-0

MOTION BY: UDVIG SECOND: ROBINSON TO ADOPT RESOLUTION 2025-48 APPROVING A PRELIMINARY PLAT FOR THE DALTON RIVER VILLAS DEVELOPMENT.

A roll call vote was performed:

Mayor Vogel aye
Councilmember Muehlbauer aye
Councilmember Robinson aye
Councilmember Faanes aye
Councilmember Udvig aye

Motion carried: 5-0

8. **OLD BUSINESS**

A. Resolution Calling for a Public Hearing on the 2025 Street Reconstruction Project
Resolution 2025-50 calling for a public hearing on improvements for the 2025 Street Reconstruction Project

City Engineer Jochum reviewed the Staff report concerning the request for a Public Hearing on the assessments for the 2025 Street Reconstruction Project.

Finance Director Mulvihill also requested that they set the interest rate for the assessments. She recommended setting the interest rate at 4.6% over 15 years.

MOTION BY: MUEHLBAUER SECOND: UDVIG TO ADOPT RESOLUTION 2025-50 CALLING FOR A PUBLIC HEARING ON IMPROVEMENT FOR THE 2025 STREET RECONSTRUCTION PROJECT AND SET THE INTEREST RATE AT

4.6%.

A roll call vote was performed:

Mayor Vogel	aye
Councilmember Muehlbauer	aye
Councilmember Robinson	aye
Councilmember Faanes	aye
Councilmember Udvig	aye

Motion carried: 5-0

9. **NEW BUSINESS**

A. No Limits, LLC – Comprehensive Plan Amendment and Rezoning

Resolution 2025-49 approving a comprehensive plan amendment for 23671 St. Francis Blvd NW and authorizing submission of the amendment to the metropolitan council for review

Ordinance 349 approving rezoning of 23671 St. Francis Blvd NW from I-1 General Industrial to B-2 General Commercial

Richmond reviewed the Staff report in regard to the Comprehensive Plan amendment and rezoning request at 23671 St. Francis Boulevard NW. She shared the Planning Commission's recommendation of approval.

Muehlbauer noted that spot zoning like this is typically frowned upon. He asked if they would be setting a precedent by rezoning this property. Schaps noted that this is a legislative decision by the Council, and he does not have any legal concerns with this request, as it is a corner lot and not one parcel in the middle of others of the same zoning district.

MOTION BY: ROBINSON SECOND: FAANES TO ADOPT RESOLUTION 2025-49 APPROVING A COMPREHENSIVE PLAN AMENDMENT FOR 23671 ST. FRANCIS BLVD NW AND AUTHORIZING SUBMISSION OF THE AMENDMENT TO THE METROPOLITAN COUNCIL FOR REVIEW.

A roll call vote was performed:

Mayor Vogel	aye
Councilmember Muehlbauer	aye
Councilmember Robinson	aye
Councilmember Faanes	aye
Councilmember Udvig	aye

Motion carried: 5-0

MOTION BY: FAANES SECOND: UDVIG TO ADOPT ORDINANCE 349 APPROVING REZONING OF 23671 ST. FRANCIS BOULEVARD NW FROM I-1 GENERAL INDUSTRIAL TO B-2 GENERAL COMMERCIAL.

A roll call vote was performed:

Mayor Vogel	aye
Councilmember Muehlbauer	aye
Councilmember Robinson	aye
Councilmember Faanes	aye
Councilmember Udvig	aye

Motion carried: 5-0

B. Work Session Request

Thunstrom shared the request to schedule a Work Session meeting for October 27.

The Council scheduled a Work Session meeting for October 27 at 5:30 p.m.

10. MEETING OPEN TO THE PUBLIC

Ms. Murillo asked how the City will be notified about what the Council decides for enforcement after business hours for unlawfully trimming or tree removal in the wetland area of the river. Thunstrom shared that when they have an established process, they have considered mailing a notice to all of the homeowners along the river to notify them. She said there will still be a lot of work and planning that needs to be done before they are able to get to this point.

Mr. Willard asked about the process of making the Mayor's term longer. He said that Mayor Vogel has done a great job, and he thinks it makes sense to have the Mayor's term be as long as the Council terms. Thunstrom shared that they have discussed this with the Charter Commission and the Council, and they have talked about placing a question on the ballot for the next Presidential election.

11. REPORTS

A. City Administrator's Report

Thunstrom shared that the search is continuing for a new Community Development Director. She said they are close to launching the new website. She added that Staff continues to work on the budget and the Fire District agreements. She noted that they are also taking care of some housekeeping items. She shared that the Highway 47 project continues to move forward, and they have seen some informal designs and will be discussing them with the State this week.

12. COUNCIL MEMBER REPORTS

The Council shared the meetings and events they attended in the past few weeks, as well as highlighting upcoming events.

Robinson thanked the residents who had taken the time to come and share their opinions with the Council. He encouraged this continued involvement from residents.

Faanes agreed and shared that she is so happy to see so many residents coming

and interacting with the Council.

Muehlbauer thanked Mr. Willard for what he is trying to do on Facebook. He encouraged him to meet with Mulvihill to help him better understand the financial aspects of the City. He encouraged any residents who are concerned with the City's spending to meet with Mulvihill to get more information directly from her. He noted that someone has put on Facebook that the City has a \$15,000,000 water budget; however, in conversations with Mulvihill, he was told that this is the overall budget for all funds in the City.

Udvig thanked Police Chief Schwieger and the Police Department for all of their work with what has been going on with the School District over the past few days.

Mayor Vogel thanked Schwieger for his work at the School District during his personal time. He also thanked Mr. Willard for organizing community meetings. He shared that he is always happy when residents call him; however, if they have questions that they are looking for answers to, Staff would be the best to contact as they are very knowledgeable and approachable. He added that he has had some preliminary discussions with potential buyers for the hardware store. He noted that he also met with ACEIT and Anoka County.

13. UPCOMING EVENTS

October 11 - French Toast Breakfast 8:00 am - 12:00 pm

October 11 - Recycling Event 9:00 am - 1:00 pm

October 13 - City Offices Closed in Observance of Indigenous Peoples' Day

October 15 - Planning Commission Meeting - Cancelled

October 20 - City Council Meeting - 6:00 pm

October 28 - Public Works Truck or Treat Event - 5:00 pm -7:00 pm

14. ADJOURNMENT

There being no further business, Mayor Vogel adjourned the regular City Council at 7:48 p.m.

Jennifer Wida, City Clerk



CITY COUNCIL
AGENDA REPORT

TO: Mayor and City Council
FROM: Kate Thunstrom, City Administrator
SUBJECT: Appoint Jodie Steffes as Community Development Director and post Community Development Specialist vacancy.
DATE: October 20, 2025

OVERVIEW:

Appointment of Jodie Steffes as the Community and Economic Development Director, at pay grade 16, step 1 and vacation at the rate of 6.923.

Jodie will begin the position as of October 21, 2025.

Along with this appointment we will need to fill the Community Development Specialist position.

ACTION TO BE CONSIDERED:

Motion to appoint Jodie Steffes as Community Development Director and approval to post the Community Development Specialist vacant position.

Attachments: none



CITY COUNCIL AGENDA
REPORT

TO: Kate Thunstrom, City Administrator
FROM: Craig Jochum, City Engineer
SUBJECT: Approval of Pay Estimate No. 3 for the 2025 Street Reconstruction Project
DATE: October 20, 2025

OVERVIEW:
Attached is Pay Estimate No. 3 for the 2025 Street Reconstruction Project. This project includes:

- The reconstruction of Woodbine Street from Bridge Street and Rum River Boulevard and 229th Lane from Ambassador Boulevard to Rum River Boulevard.
- The construction of a new 37 stall city owned parking lot off Woodbine Street.
- Street surface improvements on 233rd Avenue from Highway 47 to Ambassador Boulevard and 229th Avenue from Highway 47 to Ambassador Boulevard. These two streets also include construction of two new valves and valve repair of existing valves.
- Improvements to the liquor store parking lot.

This pay estimate includes payment for all work items completed to date, less a 5 percent retainage. This estimate recommends payment of \$190,753.69. The payment is summarized by funding source below.

ACTION TO BE CONSIDERED:
Consider approval of Pay Estimate No.3 for the 2025 Street Reconstruction Project.

BUDGET IMPLICATION:
Woodbine Street, 229th Lane, 229th Avenue, and 233rd Avenue are on the City’s Municipal State Aid System therefore costs for these streets are eligible for reimbursement from the City’s Municipal State Aid account. All costs associated with watermain and parking lot improvements will be financed with local city funds. The funds discussed above are available and appropriate for this project. The cost breakdown per funding source for this pay estimate is as follows:

Description	Funding Source	
	St. Francis State Aid	Local Funding
	Woodbine St., 229 th Lane, 229 th Ave., & 233 rd Ave.	Parking Lots & Watermain Improv.
Work Completed to Date	\$702,774.24	\$337,054.46
Less 5% Retainage	\$35,138.71	\$16,852.72
Less Payment No 1 & 2	\$506,009.05	\$291,074.53
Recommended Payment	\$161,626.48	\$29,127.21

Attachment: Pay Estimate No. 3

Contractor's Application for Payment No.

3

To (Owner):	City of St. Francis	Application Period:	Through October 3, 2025	Application Date:	October 13, 2025
Project:	2025 Street Reconstruction Project	From (Contractor):	North Valley, Inc.	Via (Engineer):	Hakanson Anderson

Application For Payment

Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
1	\$18,480.00	
TOTALS	\$18,480.00	\$0.00
NET CHANGE BY CHANGE ORDERS	\$18,480.00	

1. ORIGINAL CONTRACT PRICE.....	\$	\$1,203,538.50
2. Net change by Change Orders.....	\$	\$18,480.00
3. Current Contract Price (Line 1 ± 2).....	\$	\$1,222,018.50
4. TOTAL COMPLETED AND STORED TO DATE	\$	\$1,039,828.70
5. RETAINAGE:	\$	
a. 5% X Work Completed.....	\$	\$51,991.44
b. 0% X Stored Material.....	\$	\$0.00
c. Total Retainage (Line 5.a + Line 5.b).....	\$	\$51,991.44
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$	\$987,837.26
7. LESS PREVIOUS PAYMENTS.....	\$	\$797,083.57
8. AMOUNT DUE THIS APPLICATION.....	\$	\$190,753.69

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By:  Date: 10-14-25

ENGINEER: HAKANSON ANDERSON

Certification: We recommend payment for work and quantites shown.

(Engineer) Date 10/14/25

OWNER: CITY OF ST. FRANCIS

(Owner) Date

**PAY ESTIMATE NO. 3
CITY OF ST FRANCIS
2025 STREET RECONSTRUCTION PROJECT**

Agenda Item # 4C.

Bid Schedule "A" - S.A.P. 235-101-003 - 233rd Avenue

ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
1	2104.503	SAWING CONCRETE PAVEMENT - FULL DEPTH	LIN FT	257	\$ 7.42	\$ 1,906.94	142	\$ 1,053.64
2	2104.503	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	LIN FT	1209	\$ 2.44	\$ 2,949.96	1395	\$ 3,403.80
3	2104.503	REMOVE CONCRETE CURB	LIN FT	953	\$ 5.75	\$ 5,479.75	1167	\$ 6,710.25
4	2104.504	REMOVE CONCRETE PAVEMENT	SQ YD	195	\$ 5.41	\$ 1,054.95	167	\$ 903.47
5	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	358	\$ 3.44	\$ 1,231.52	492	\$ 1,692.48
6	2130.523	WATER	M GALLON	55	\$ 1.08	\$ 59.40	55	\$ 59.40
7	2211.509	AGGREGATE BASE CLASS 5	TON	252	\$ 22.95	\$ 5,783.40	87	\$ 1,996.65
8	2232.604	MILL BITUMINOUS PAVEMENT (SPECIAL)	SQ YD	1633	\$ 2.12	\$ 3,461.96	2008	\$ 4,256.96
9	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	369	\$ 3.19	\$ 1,177.11	255	\$ 813.45
10	2360.504	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B) 3.0" THICK	SQ YD	32	\$ 24.57	\$ 786.24	82	\$ 2,014.74
11	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	466	\$ 73.15	\$ 34,087.90	430	\$ 31,454.50
12	2360.509	TYPE SP 12.5 BITUMINOUS MIXTURE FOR PATCHING	TON	31	\$ 162.43	\$ 5,035.33	32	\$ 5,197.76
13	2504.602	ADJUST GATE VALVE	EACH	10	\$ 162.43	\$ 1,624.30		\$ -
14	2504.602	SALVAGE SPRINKLER HEAD	EACH	5	\$ 54.14	\$ 270.70		\$ -
15	2504.602	INSTALL SPRINKLER HEAD	EACH	5	\$ 54.14	\$ 270.70		\$ -
16	2506.502	ADJUST FRAME AND RING CASTING	EACH	1	\$ 812.14	\$ 812.14	1	\$ 812.14
17	2506.602	GROUT CATCH BASIN OR MANHOLE	EACH	7	\$ 384.41	\$ 2,690.87		\$ -
18	2521.518	5" CONCRETE WALK	SQ FT	500	\$ 6.50	\$ 3,250.00		\$ -
19	2521.518	6" CONCRETE WALK	SQ FT	1418	\$ 14.08	\$ 19,965.44	1801	\$ 25,358.08
20	2521.602	DRILL AND GROUT DOWEL BAR (EPOXY COATED)	EACH	84	\$ 27.07	\$ 2,273.88	84	\$ 2,273.88
21	2531.503	CONCRETE CURB AND GUTTER DESIGN SPECIAL	LIN FT	953	\$ 34.65	\$ 33,021.45	1196	\$ 41,441.40
22	2531.504	8" CONCRETE DRIVEWAY PAVEMENT	SQ YD	38	\$ 87.71	\$ 3,332.98	39	\$ 3,420.69
23	2531.618	TRUNCATED DOMES	SQ FT	122	\$ 75.80	\$ 9,247.60	116	\$ 8,792.80
24	2572.503	TEMPORARY FENCE	LIN FT	100	\$ 6.50	\$ 650.00		\$ -
25	2573.502	STORM DRAIN INLET PROTECTION	EACH	7	\$ 200.33	\$ 1,402.31	7	\$ 1,402.31
26	2574.507	COMMON TOPSOIL BORROW	CU YD	81	\$ 45.34	\$ 3,672.54	32	\$ 1,450.88
27	2574.508	FERTILIZER TYPE 1	POUND	45	\$ 1.62	\$ 72.90	43	\$ 69.66
28	2575.505	SEEDING (P)	ACRE	0.15	\$ 649.71	\$ 97.46	0.14	\$ 90.96
29	2575.508	HYDRAULIC BONDED FIBER MATRIX	POUND	525	\$ 2.17	\$ 1,139.25	490	\$ 1,063.30
30	2575.508	SEED SOUTHERN BOULEVARD	POUND	48	\$ 5.41	\$ 259.68	46	\$ 248.86
31	2582.503	4" SOLID LINE MULTI-COMPONENT	LIN FT	497	\$ 0.43	\$ 213.71	2276	\$ 978.68
32	2582.503	6" SOLID LINE MULTI-COMPONENT	LIN FT	1730	\$ 0.65	\$ 1,124.50		\$ -
33	2582.506	4" BROKEN LINE MULTI-COMPONENT	LIN FT	240	\$ 0.43	\$ 103.20	245	\$ 105.35
34	2582.518	PAVEMENT MESSAGE MULTI-COMPONENT	SQ FT	82	\$ 10.83	\$ 888.06	82	\$ 888.06
35	2582.518	CROSSWALK MULTI-COMPONENT	SQ FT	555	\$ 6.23	\$ 3,457.65	516	\$ 3,214.68

Total Bid Schedule "A" - S.A.P. 235-101-003 - 233rd Avenue

\$ 152,855.78

\$ 151,168.83

**PAY ESTIMATE NO. 3
CITY OF ST FRANCIS
2025 STREET RECONSTRUCTION PROJECT**

Agenda Item # 4C.

Bid Schedule "B" - S.A.P. 235-102-002 - 229th Avenue

ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
36	2104.502	REMOVE CASTING	EACH	2	\$ 216.57	\$ 433.14	2	\$ 433.14
37	2104.503	SAWING CONCRETE PAVEMENT - FULL DEPTH	LIN FT	129	\$ 7.42	\$ 957.18	105	\$ 779.10
38	2104.503	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	LIN FT	497	\$ 2.44	\$ 1,212.68	371	\$ 905.24
39	2104.503	REMOVE CONCRETE CURB	LIN FT	386	\$ 5.75	\$ 2,219.50	239	\$ 1,374.25
40	2104.504	REMOVE CONCRETE PAVEMENT	SQ YD	89	\$ 5.41	\$ 481.49	56	\$ 302.96
41	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	193	\$ 3.44	\$ 663.92	166	\$ 571.04
42	2106.602	DEWATERING	EACH	2	\$ 9,204.26	\$ 18,408.52		\$ -
43	2130.523	WATER	M GALLON	26	\$ 1.08	\$ 28.08	26	\$ 28.08
44	2211.509	AGGREGATE BASE CLASS 5	TON	73	\$ 22.95	\$ 1,675.35	50	\$ 1,147.50
45	2232.604	MILL BITUMINOUS PAVEMENT (SPECIAL)	SQ YD	1679	\$ 2.12	\$ 3,559.48	2087	\$ 4,424.44
46	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	365	\$ 3.19	\$ 1,164.35	250	\$ 797.50
47	2360.504	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B) 3.0" THICK	SQ YD	24	\$ 24.57	\$ 589.68	20	\$ 491.40
48	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	462	\$ 73.15	\$ 33,795.30	430	\$ 31,454.50
49	2360.509	TYPE SP 12.5 BITUMINOUS MIXTURE FOR PATCHING	TON	18	\$ 162.43	\$ 2,923.74	16	\$ 2,598.88
50	2504.602	ADJUST GATE VALVE	EACH	1	\$ 162.43	\$ 162.43	1	\$ 162.43
51	2504.602	SALVAGE SPRINKLER HEAD	EACH	5	\$ 54.14	\$ 270.70		\$ -
52	2504.602	INSTALL SPRINKLER HEAD	EACH	5	\$ 54.14	\$ 270.70		\$ -
53	2506.502	CASTING ASSEMBLY	EACH	2	\$ 1,152.69	\$ 2,305.38	3	\$ 3,458.07
54	2506.602	GROUT CATCH BASIN OR MANHOLE	EACH	7	\$ 384.41	\$ 2,690.87		\$ -
55	2521.518	5" CONCRETE WALK	SQ FT	396	\$ 6.50	\$ 2,574.00		\$ -
56	2521.518	6" CONCRETE WALK	SQ FT	512	\$ 14.08	\$ 7,208.96	558	\$ 7,856.64
57	2521.518	8" CONCRETE WALK	SQ FT	350	\$ 10.83	\$ 3,790.50		\$ -
58	2521.602	DRILL AND GROUT DOWEL BAR (EPOXY COATED)	EACH	30	\$ 27.07	\$ 812.10	30	\$ 812.10
59	2531.503	CONCRETE CURB AND GUTTER DESIGN SPECIAL	LIN FT	386	\$ 34.65	\$ 13,374.90	239	\$ 8,281.35
60	2531.504	8" CONCRETE DRIVEWAY PAVEMENT	SQ YD	35	\$ 87.71	\$ 3,069.85	31	\$ 2,719.01
61	2531.618	TRUNCATED DOMES	SQ FT	53	\$ 75.80	\$ 4,017.40	53	\$ 4,017.40
62	2572.503	TEMPORARY FENCE	LIN FT	100	\$ 6.50	\$ 650.00		\$ -
63	2573.502	STORM DRAIN INLET PROTECTION	EACH	7	\$ 200.33	\$ 1,402.31	7	\$ 1,402.31
64	2574.507	COMMON TOPSOIL BORROW	CU YD	38	\$ 45.34	\$ 1,722.92	33	\$ 1,496.22
65	2574.508	FERTILIZER TYPE 1	POUND	21	\$ 1.62	\$ 34.02	12	\$ 19.44
66	2575.505	SEEDING (P)	ACRE	0.07	\$ 649.71	\$ 45.48	0.04	\$ 25.99
67	2575.508	HYDRAULIC BONDED FIBER MATRIX	POUND	245	\$ 2.17	\$ 531.65	140	\$ 303.80
68	2575.508	SEED SOUTHERN BOULEVARD	POUND	22	\$ 5.41	\$ 119.02	13	\$ 70.33
69	2582.503	4" SOLID LINE MULTI-COMPONENT	LIN FT	298	\$ 0.43	\$ 128.14	2275	\$ 978.25
70	2582.503	6" SOLID LINE MULTI-COMPONENT	LIN FT	2072	\$ 0.65	\$ 1,346.80		\$ -
71	2582.506	4" BROKEN LINE MULTI-COMPONENT	LIN FT	240	\$ 0.43	\$ 103.20	245	\$ 105.35
72	2582.518	PAVEMENT MESSAGE MULTI-COMPONENT	SQ FT	82	\$ 10.83	\$ 888.06	82	\$ 888.06
73	2582.518	CROSSWALK MULTI-COMPONENT	SQ FT	330	\$ 6.23	\$ 2,055.90	210	\$ 1,308.30
Total Bid Schedule "B" - S.A.P. 235-102-002 - 229th Avenue					\$	117,687.70	\$	79,213.08

**PAY ESTIMATE NO. 3
CITY OF ST FRANCIS
2025 STREET RECONSTRUCTION PROJECT**

Agenda Item # 4C.

Bid Schedule "C" - S.A.P. 235-121-001 - 229th Lane

ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
74	2101.505	CLEARING (P)	ACRE	0.2	\$ 27,071.35	\$ 5,414.27	0.23	\$ 6,226.41
75	2101.505	GRUBBING (P)	ACRE	0.2	\$ 5,414.25	\$ 1,082.85	0.2	\$ 1,082.85
76	2104.502	REMOVE CASTING	EACH	1	\$ 216.57	\$ 216.57	1	\$ 216.57
77	2104.502	SALVAGE SIGN	EACH	3	\$ 43.32	\$ 129.96	3	\$ 129.96
78	2104.503	SAWING CONCRETE PAVEMENT - FULL DEPTH	LIN FT	79	\$ 7.42	\$ 586.18	85	\$ 630.70
79	2104.503	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	LIN FT	245	\$ 2.44	\$ 597.80	338	\$ 824.72
80	2104.503	REMOVE PIPE CULVERT	LIN FT	112	\$ 8.66	\$ 969.92	112	\$ 969.92
81	2104.503	REMOVE CONCRETE CURB	LIN FT	82	\$ 5.75	\$ 471.50	82	\$ 471.50
82	2104.504	REMOVE CONCRETE PAVEMENT	SQ YD	55	\$ 5.41	\$ 297.55	60	\$ 324.60
83	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	366	\$ 3.44	\$ 1,259.04	392	\$ 1,348.48
84	2106.507	EXCAVATION - COMMON (P)	CU YD	1340	\$ 21.55	\$ 28,877.00	1466.5	\$ 31,603.08
85	2108.604	SOIL STABILIZATION GEOGRID	SQ YD	1200	\$ 9.92	\$ 11,904.00	771	\$ 7,648.32
86	2112.519	SUBGRADE PREPARATION	ROAD STA	7.3	\$ 220.34	\$ 1,608.48	7.3	\$ 1,608.48
87	2130.523	WATER	M GALLON	106	\$ 1.08	\$ 114.48	106	\$ 114.48
88	2211.509	AGGREGATE BASE CLASS 5	TON	905	\$ 22.95	\$ 20,769.75	872.3	\$ 20,019.29
89	2215.504	FULL DEPTH RECLAMATION	SQ YD	1600	\$ 2.28	\$ 3,648.00	1576	\$ 3,593.28
90	2215.507	HAUL FULL DEPTH RECLAMATION (LV)	CU YD	200	\$ 17.55	\$ 3,510.00	212	\$ 3,720.60
91	2232.504	MILL BITUMINOUS SURFACE (2.0")	SQ YD	15.3	\$ 14.62	\$ 223.69		\$ -
92	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	110	\$ 3.19	\$ 350.90		\$ -
93	2360.504	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B) 3.0" THICK	SQ YD	164	\$ 24.57	\$ 4,029.48	157	\$ 3,857.49
94	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	239	\$ 73.15	\$ 17,482.85		\$ -
95	2360.509	TYPE SP 12.5 BITUMINOUS MIXTURE FOR PATCHING	TON	9	\$ 162.43	\$ 1,461.87	3	\$ 487.29
96	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2,B)	TON	290	\$ 66.52	\$ 19,290.80	272.0	\$ 18,093.44
97	2501.502	15" RC PIPE APRON	EACH	2	\$ 1,624.28	\$ 3,248.56	2	\$ 3,248.56
98	2501.503	15" RC PIPE CULVERT DESIGN 3006 CLASS V	LIN FT	40	\$ 67.14	\$ 2,685.60	40	\$ 2,685.60
99	2503.503	12" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	117	\$ 62.81	\$ 7,348.77	117	\$ 7,348.77
100	2503.503	15" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	203	\$ 63.89	\$ 12,969.67	203	\$ 12,969.67
101	2504.602	SALVAGE SPRINKLER HEAD	EACH	4	\$ 54.14	\$ 216.56		\$ -
102	2504.602	INSTALL SPRINKLER HEAD	EACH	4	\$ 54.14	\$ 216.56		\$ -
103	2506.502	CASTING ASSEMBLY	EACH	6	\$ 1,152.69	\$ 6,916.14	6	\$ 6,916.14
104	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LIN FT	12.3	\$ 709.27	\$ 8,724.02	12.3	\$ 8,724.02
105	2521.518	6" CONCRETE WALK	SQ FT	296	\$ 14.08	\$ 4,167.68	300	\$ 4,224.00
106	2531.503	CONCRETE CURB AND GUTTER DESIGN B418	LIN FT	1230	\$ 20.84	\$ 25,633.20	1280	\$ 26,675.20
107	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	SQ YD	135	\$ 77.97	\$ 10,525.95	189	\$ 14,736.33
108	2531.618	TRUNCATED DOMES	SQ FT	42	\$ 75.80	\$ 3,183.60	38	\$ 2,880.40
109	2564.502	INSTALL SIGN	EACH	3	\$ 308.61	\$ 925.83		\$ -
110	2564.618	SIGN TYPE C	SQ FT	38	\$ 102.87	\$ 3,909.06		\$ -
111	2572.503	TEMPORARY FENCE	LIN FT	200	\$ 6.50	\$ 1,300.00		\$ -
112	2573.502	STORM DRAIN INLET PROTECTION	EACH	6	\$ 200.33	\$ 1,201.98	6	\$ 1,201.98
113	2573.503	SILT FENCE TYPE, MS	LIN FT	100	\$ 4.87	\$ 487.00		\$ -
114	2574.507	COMMON TOPSOIL BORROW	CU YD	156	\$ 45.34	\$ 7,073.04		\$ -
115	2574.508	FERTILIZER TYPE 1	POUND	87	\$ 1.62	\$ 140.94	90.0	\$ 145.80

**PAY ESTIMATE NO. 3
CITY OF ST FRANCIS
2025 STREET RECONSTRUCTION PROJECT**

Agenda Item # 4C.

Bid Schedule "C" - S.A.P. 235-121-001 - 229th Lane (Continued)

ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
116	2575.505	SEEDING (P)	ACRE	0.29	\$ 649.71	\$ 188.42	0.3	\$ 194.91
117	2575.508	HYDRAULIC BONDED FIBER MATRIX	POUND	1015	\$ 2.17	\$ 2,202.55	1050	\$ 2,278.50
118	2575.508	SEED SOUTHERN BOULEVARD	POUND	93	\$ 5.41	\$ 503.13	96	\$ 519.36
119	2582.518	CROSSWALK MULTI-COMPONENT	SQ FT	96	\$ 6.23	\$ 598.08		\$ -
Total Bid Schedule "C" - S.A.P. 235-121-001 - 229th Lane						\$ 228,663.28		\$ 197,720.70

Bid Schedule "D" - S.A.P. 235-156-001 - Woodbine Street

ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
120	2104.502	REMOVE CASTING	EACH	2	\$ 216.57	\$ 433.14	2	\$ 433.14
121	2104.502	REMOVE SIGN	EACH	3	\$ 43.31	\$ 129.93	3	\$ 129.93
122	2104.502	SALVAGE SIGN	EACH	3	\$ 43.32	\$ 129.96	3	\$ 129.96
123	2104.502	REMOVE CATCH BASIN	EACH	1	\$ 492.70	\$ 492.70	1	\$ 492.70
124	2104.503	SAWING CONCRETE PAVEMENT - FULL DEPTH	LIN FT	35	\$ 7.42	\$ 259.70	53	\$ 393.26
125	2104.503	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	LIN FT	319	\$ 2.44	\$ 778.36	319	\$ 778.36
126	2104.503	REMOVE SEWER PIPE (STORM)	LIN FT	8	\$ 13.00	\$ 104.00	8	\$ 104.00
127	2104.503	REMOVE CONCRETE CURB	LIN FT	354	\$ 5.75	\$ 2,035.50	354	\$ 2,035.50
128	2104.504	REMOVE CONCRETE PAVEMENT	SQ YD	84	\$ 5.41	\$ 454.44	97	\$ 524.77
129	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	387	\$ 3.44	\$ 1,331.28	383	\$ 1,317.52
130	2106.507	EXCAVATION - COMMON (P)	CU YD	1805	\$ 21.55	\$ 38,897.75	1805	\$ 38,897.75
131	2112.519	SUBGRADE PREPARATION	ROAD STA	8.6	\$ 220.34	\$ 1,894.92	8.6	\$ 1,894.92
132	2130.523	WATER	M GALLON	121	\$ 1.08	\$ 130.68	121	\$ 130.68
133	2211.509	AGGREGATE BASE CLASS 5	TON	1113	\$ 22.95	\$ 25,543.35	545	\$ 12,507.75
134	2215.504	FULL DEPTH RECLAMATION	SQ YD	2578	\$ 2.28	\$ 5,877.84	2584	\$ 5,891.52
135	2215.507	HAUL FULL DEPTH RECLAMATION (LV)	CU YD	573	\$ 17.55	\$ 10,056.15	479	\$ 8,406.45
136	2232.504	MILL BITUMINOUS SURFACE (2.0")	SQ YD	30.5	\$ 14.62	\$ 445.91		\$ -
137	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	193	\$ 3.19	\$ 615.67		\$ -
138	2360.504	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B) 3.0" THICK	SQ YD	123	\$ 24.57	\$ 3,022.11	120	\$ 2,948.40
139	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	412	\$ 73.15	\$ 30,137.80		\$ -
140	2360.509	TYPE SP 12.5 BITUMINOUS MIXTURE FOR PATCHING	TON	7	\$ 162.43	\$ 1,137.01		\$ -
141	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2,B)	TON	508	\$ 66.52	\$ 33,792.16	455	\$ 30,266.60
142	2503.503	12" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	42	\$ 62.81	\$ 2,638.02	42	\$ 2,638.02
143	2503.503	15" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	8	\$ 63.89	\$ 511.12	8	\$ 511.12
144	2505.503	18" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	216	\$ 70.39	\$ 15,204.24	217	\$ 15,274.63
145	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	3	\$ 584.74	\$ 1,754.22	3	\$ 1,754.22
146	2504.602	SALVAGE SPRINKLER HEAD	EACH	6	\$ 54.14	\$ 324.84		\$ -
147	2504.602	INSTALL SPRINKLER HEAD	EACH	6	\$ 54.14	\$ 324.84		\$ -
148	2506.502	CASTING ASSEMBLY	EACH	6	\$ 1,152.69	\$ 6,916.14	6	\$ 6,916.14
149	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LIN FT	20.2	\$ 709.27	\$ 14,327.25	20.2	\$ 14,327.25
150	2506.602	GROUT CATCH BASIN OR MANHOLE	EACH	2	\$ 384.41	\$ 768.82		\$ -
151	2521.518	5" CONCRETE WALK	SQ FT	999	\$ 6.50	\$ 6,493.50	1040	\$ 6,760.00
152	2521.518	6" CONCRETE WALK	SQ FT	477	\$ 14.08	\$ 6,716.16	368	\$ 5,181.44

PAY ESTIMATE NO. 3
CITY OF ST FRANCIS
2025 STREET RECONSTRUCTION PROJECT

Agenda Item # 4C.

Bid Schedule "D" - S.A.P. 235-156-001 - Woodbine Street (Continued)

ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
153	2521.518	8" CONCRETE WALK	SQ FT	124	\$ 10.83	\$ 1,342.92	100	\$ 1,083.00
154	2521.602	DRILL AND GROUT DOWEL BAR (EPOXY COATED)	EACH	49	\$ 27.07	\$ 1,326.43	49	\$ 1,326.43
155	2531.503	CONCRETE CURB AND GUTTER DESIGN B418	LIN FT	743	\$ 20.84	\$ 15,484.12	755	\$ 15,734.20
156	2531.503	CONCRETE CURB AND GUTTER DESIGN B612	LIN FT	10	\$ 23.82	\$ 238.20		\$ -
157	2531.503	CONCRETE CURB AND GUTTER DESIGN B618	LIN FT	711	\$ 21.12	\$ 15,016.32	699	\$ 14,762.88
158	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	SQ YD	98	\$ 77.97	\$ 7,641.06	108	\$ 8,420.76
159	2531.504	8" CONCRETE DRIVEWAY PAVEMENT	SQ YD	10	\$ 87.71	\$ 877.10		\$ -
160	2531.618	TRUNCATED DOMES	SQ FT	62	\$ 75.80	\$ 4,699.60	34	\$ 2,577.20
161	2564.502	INSTALL SIGN	EACH	3	\$ 308.61	\$ 925.83		\$ -
162	2564.618	SIGN TYPE C	SQ FT	44	\$ 102.87	\$ 4,526.28		\$ -
163	2572.503	TEMPORARY FENCE	LIN FT	300	\$ 6.50	\$ 1,950.00		\$ -
164	2573.502	STORM DRAIN INLET PROTECTION	EACH	8	\$ 200.33	\$ 1,602.64	8	\$ 1,602.64
165	2573.503	SILT FENCE TYPE, MS	LIN FT	180	\$ 4.87	\$ 876.60	138	\$ 672.06
166	2574.507	COMMON TOPSOIL BORROW	CU YD	177	\$ 45.34	\$ 8,025.18		\$ -
167	2574.508	FERTILIZER TYPE 1	POUND	99	\$ 1.62	\$ 160.38	102	\$ 165.24
168	2575.505	SEEDING (P)	ACRE	0.33	\$ 649.71	\$ 214.40	0.34	\$ 220.90
169	2575.508	HYDRAULIC BONDED FIBER MATRIX	POUND	1155	\$ 2.17	\$ 2,506.35	1190	\$ 2,582.30
170	2575.508	SEED SOUTHERN BOULEVARD	POUND	106	\$ 5.41	\$ 573.46	109	\$ 589.69
171	2582.503	6" SOLID LINE MULTI-COMPONENT	LIN FT	850	\$ 0.65	\$ 552.50		\$ -
172	2582.503	4" DOUBLE SOLID LINE MULTI-COMPONENT	LIN FT	455	\$ 0.87	\$ 395.85		\$ -
173	2582.518	PAVEMENT MESSAGE MULTI-COMPONENT	SQ FT	41	\$ 10.83	\$ 444.03		\$ -
174	2582.518	CROSSWALK MULTI-COMPONENT	SQ FT	252	\$ 6.23	\$ 1,569.96		\$ -
Total Bid Schedule "D" - S.A.P. 235-156-001 - Woodbine Street						\$ 284,628.72		\$ 210,383.33

Bid Schedule "E" - Local Funding - Utilities

ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
175	2104.502	REMOVE GATE VALVE AND BOX	EACH	5	\$ 817.55	\$ 4,087.75	5	\$ 4,087.75
176	2104.502	REMOVE HYDRANT	EACH	2	\$ 487.29	\$ 974.58	2	\$ 974.58
177	2104.503	REMOVE WATERMAIN	LIN FT	871	\$ 9.75	\$ 8,492.25	882	\$ 8,599.50
178	2503.602	4" PVC CAP	EACH	1	\$ 81.21	\$ 81.21		\$ -
179	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	1	\$ 2,707.14	\$ 2,707.14		\$ -
180	2503.603	4" PVC SANITARY SEWER SERVICE PIPE SDR 26	LIN FT	21	\$ 83.38	\$ 1,750.98		\$ -
181	2503.603	SANITARY SEWER SPOT REPAIR	LIN FT	24	\$ 151.60	\$ 3,638.40	12	\$ 1,819.20
182	2504.601	TEMPORARY WATERMAIN SERVICE	LUMP SUM	1	\$ 5,955.69	\$ 5,955.69	1	\$ 5,955.69
183	2504.602	TEMPORARY WATER SERVICE	EACH	7	\$ 1,191.14	\$ 8,337.98	7	\$ 8,337.98
184	2504.602	RECONNECT WATER SERVICE	EACH	7	\$ 600.98	\$ 4,206.86	7	\$ 4,206.86
185	2504.602	CONNECT TO EXISTING WATERMAIN	EACH	8	\$ 1,624.28	\$ 12,994.24	8	\$ 12,994.24
186	2504.602	HYDRANT	EACH	2	\$ 6,063.98	\$ 12,127.96	2	\$ 12,127.96
187	2504.602	1" CORPORATION STOP	EACH	6	\$ 703.86	\$ 4,223.16	6	\$ 4,223.16
188	2504.602	4" GATE VALVE AND BOX	EACH	2	\$ 3,032.00	\$ 6,064.00	2	\$ 6,064.00
189	2504.602	6" GATE VALVE AND BOX	EACH	2	\$ 3,465.13	\$ 6,930.26	2	\$ 6,930.26

PAY ESTIMATE NO. 3
CITY OF ST FRANCIS
2025 STREET RECONSTRUCTION PROJECT

Agenda Item # 4C.

Bid Schedule "E" - Local Funding - Utilities (Continued)

ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
190	2504.602	8" GATE VALVE AND BOX	EACH	5	\$ 4,872.84	\$ 24,364.20	5	\$ 24,364.20
191	2504.602	1" CURB STOP AND BOX	EACH	6	\$ 817.56	\$ 4,905.36	6	\$ 4,905.36
192	2504.603	1" TYPE PE PIPE	LIN FT	233	\$ 58.47	\$ 13,623.51	239	\$ 13,974.33
193	2504.603	4" WATERMAIN DUCTILE IRON CL 52	LIN FT	47	\$ 71.47	\$ 3,359.09	47	\$ 3,359.09
194	2504.603	6" WATERMAIN DUCTILE IRON CL 52	LIN FT	52	\$ 70.39	\$ 3,660.28	52	\$ 3,660.28
195	2504.603	8" PVC WATERMAIN	LIN FT	858	\$ 59.56	\$ 51,102.48	795	\$ 47,350.20
196	2504.603	10" PVC WATERMAIN	LIN FT	21	\$ 102.87	\$ 2,160.27	20	\$ 2,057.40
197	2504.604	4" POLYSTYRENE INSULATION	SQ YD	10.7	\$ 54.14	\$ 579.30	11	\$ 595.54
198	2504.608	DUCTILE IRON FITTINGS	POUND	809	\$ 12.99	\$ 10,508.91	926	\$ 12,028.74
199	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	EACH	4	\$ 1,299.43	\$ 5,197.72	4	\$ 5,197.72
200	2506.602	CASTING ASSEMBLY SPECIAL	EACH	1	\$ 270.71	\$ 270.71	1	\$ 270.71
Total Bid Schedule "E" - Local Funding - Utilities					\$	202,304.29	\$	194,084.75

Bid Schedule "F" - Local Funding - Parking Lot

ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
201	2104.502	REMOVE CASTING	EACH	1	\$ 216.57	\$ 216.57	1	\$ 216.57
202	2104.503	SAWING CONCRETE PAVEMENT - FULL DEPTH	LIN FT	23	\$ 7.42	\$ 170.66	18	\$ 133.56
203	2104.503	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	LIN FT	295	\$ 2.44	\$ 719.80	323	\$ 788.12
204	2104.503	REMOVE CONCRETE CURB	LIN FT	83	\$ 5.75	\$ 477.25	107	\$ 615.25
205	2104.504	REMOVE CONCRETE PAVEMENT	SQ YD	2	\$ 5.41	\$ 10.82	7	\$ 37.87
206	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	141	\$ 3.44	\$ 485.04	147	\$ 505.68
207	2106.507	EXCAVATION - COMMON (P)	CU YD	866	\$ 21.55	\$ 18,662.30	866	\$ 18,662.30
208	2130.523	WATER	M GALLON	99	\$ 1.08	\$ 106.92	99	\$ 106.92
209	2211.509	AGGREGATE BASE CLASS 5	TON	873	\$ 22.95	\$ 20,035.35	773	\$ 17,740.35
210	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	8	\$ 3.19	\$ 25.52		\$ -
211	2360.504	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B) 3.0" THICK	SQ YD	14	\$ 24.57	\$ 343.98		\$ -
212	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	180	\$ 73.15	\$ 13,167.00		\$ -
213	2360.509	TYPE SP 12.5 BITUMINOUS MIXTURE FOR PATCHING	TON	30	\$ 162.43	\$ 4,872.90	12	\$ 1,949.16
214	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2,B)	TON	180	\$ 66.52	\$ 11,973.60	195	\$ 12,971.40
215	2411.502	CONCRETE FLUME	EACH	1	\$ 676.79	\$ 676.79	1	\$ 676.79
216	2502.602	6" PERF PE PIPE DRAIN	LIN FT	95	\$ 41.15	\$ 3,909.25	95	\$ 3,909.25
217	2503.503	12" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	13	\$ 62.81	\$ 816.53	13	\$ 816.53
218	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	1	\$ 584.74	\$ 584.74	1	\$ 584.74
219	2503.602	CONNECT TO EXISTING DRAINAGE STRUCTURE	EACH	1	\$ 1,624.28	\$ 1,624.28	1	\$ 1,624.28
220	2506.502	CASTING ASSEMBLY	EACH	1	\$ 1,152.69	\$ 1,152.69	2	\$ 2,305.38
221	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	EACH	1	\$ 1,299.43	\$ 1,299.43	1	\$ 1,299.43
222	2506.602	GROUT CATCH BASIN OR MANHOLE	EACH	2	\$ 384.41	\$ 768.82		\$ -
223	2511.507	RANDOM RIPRAP CLASS II	CU YD	6	\$ 129.94	\$ 779.64	6	\$ 779.64
224	2531.503	CONCRETE CURB AND GUTTER DESIGN B612	LIN FT	640	\$ 23.82	\$ 15,244.80	658	\$ 15,673.56
225	2531.503	CONCRETE CURB AND GUTTER DESIGN SPECIAL	LIN FT	37	\$ 34.65	\$ 1,282.05	66	\$ 2,286.90
226	2531.504	8" CONCRETE DRIVEWAY PAVEMENT	SQ YD	4	\$ 87.71	\$ 350.84	5	\$ 438.55

PAY ESTIMATE NO. 3
CITY OF ST FRANCIS
2025 STREET RECONSTRUCTION PROJECT

Agenda Item # 4C.

Bid Schedule "F" - Local Funding - Parking Lot (Continued)

ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
227	2573.502	STORM DRAIN INLET PROTECTION	EACH	6	\$ 200.33	\$ 1,201.98		\$ -
228	2573.503	SILT FENCE TYPE, MS	LIN FT	863	\$ 4.87	\$ 4,202.81	546	\$ 2,659.02
229	2574.507	COMMON TOPSOIL BORROW	CU YD	138	\$ 45.34	\$ 6,256.92		\$ -
230	2574.507	FILTER TOPSOIL BORROW	CU YD	50	\$ 59.56	\$ 2,978.00		\$ -
231	2574.508	FERTILIZER TYPE 1	POUND	116	\$ 1.62	\$ 187.92	84	\$ 136.08
232	2575.505	SEEDING (P)	ACRE	0.27	\$ 649.71	\$ 175.42	0.28	\$ 181.92
233	2575.508	HYDRAULIC BONDED FIBER MATRIX	POUND	945	\$ 2.17	\$ 2,050.65	980	\$ 2,126.60
234	2575.508	SEED SOUTHERN BOULEVARD	POUND	86	\$ 5.41	\$ 465.26	70	\$ 378.70
235	2575.508	SEED WET DITCH	POUND	2	\$ 73.64	\$ 147.28	2	\$ 147.28
236	2582.503	4" SOLID LINE MULTI-COMPONENT	LIN FT	1046	\$ 0.43	\$ 449.78		\$ -
237	2582.518	PAVEMENT MESSAGE MULTI-COMPONENT	SQ FT	36	\$ 10.83	\$ 389.88		\$ -
Total Bid Schedule "F" - Local Funding - Parking Lot						\$ 118,263.47		\$ 89,751.83

Bid Schedule "G" - Miscellaneous Construction

ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
238	2021.501	MOBILIZATION	LUMP SUM	1	\$ 48,077.63	\$ 48,077.63	1	\$ 48,077.63
239	2106.601	DEWATERING	LUMP SUM	1	\$ 5,955.69	\$ 5,955.69		\$ -
240	2563.601	TRAFFIC CONTROL SUPERVISOR	LUMP SUM	1	\$ 13,968.82	\$ 13,968.82	1	\$ 13,968.82
241	2563.601	TRAFFIC CONTROL	LUMP SUM	1	\$ 24,905.64	\$ 24,905.64	1	\$ 24,905.64
242	2563.601	ALTERNATE PEDESTRIAN ROUTE	LUMP SUM	1	\$ 5,143.55	\$ 5,143.55	1	\$ 5,143.55
243	2573.501	STABILIZED CONSTRUCTION EXIT	LUMP SUM	1	\$ 1,082.85	\$ 1,082.85		\$ -
244	2573.501	EROSION CONTROL SUPERVISOR	LUMP SUM	1	\$ 1.08	\$ 1.08	0.5	\$ 0.54
Total Bid Schedule "G" - Miscellaneous Construction						\$ 99,135.26		\$ 92,096.18

Bid Schedule "H" - CHANGE ORDER NO. 1

ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
245	2504.602	VALVE REPAIR	EACH	8	\$ 2,310.00	\$ 18,480.00	11	\$ 25,410.00
Total Bid Schedule "H" - Change Order No. 1						\$ 18,480.00		\$ 25,410.00

BID SUMMARY

Total Bid Schedule "A" - S.A.P. 235-101-003 - 233rd Avenue	\$ 152,855.78	\$ 151,168.83
Total Bid Schedule "B" - S.A.P. 235-102-002 - 229th Avenue	\$ 117,687.70	\$ 79,213.08
Total Bid Schedule "C" - S.A.P. 235-121-001 - 229th Lane	\$ 228,663.28	\$ 197,720.70
Total Bid Schedule "D" - S.A.P. 235-156-001 - Woodbine Street	\$ 284,628.72	\$ 210,383.33
Total Bid Schedule "E" - Local Funding - Utilities	\$ 202,304.29	\$ 194,084.75
Total Bid Schedule "F" - Local Funding - Parking Lot	\$ 118,263.47	\$ 89,751.83
Total Bid Schedule "G" - Miscellaneous Construction	\$ 99,135.26	\$ 92,096.18
Total Bid Schedule "H" - Change Order No. 1	\$ 18,480.00	\$ 25,410.00
TOTAL BID	\$ 1,222,018.50	\$ 1,039,828.70



CITY COUNCIL AGENDA
REPORT

TO: Kate Thunstrom, City Administrator
FROM: Darcy Mulvihill, Finance Director
Danielle Robertson, Accounting Clerk
SUBJECT: Payment of Claims
DATE: October 20, 2025

OVERVIEW:

Attached are the bills received since the last council meeting. Total checks to be written are \$126,883.85 plus any additional bills that are handed out at council meeting.

Other Payments to be approved:

Direct Transfers – N/A

Manual Checks- N/A

ACTION TO BE CONSIDERED:

Approved under consent agenda to allow the Finance Director to draft checks or ACH withdrawals for the attached bill list. Please note additional bills may be handed out at the council meeting.

BUDGET IMPLICATION:

City bills

Attachments:

- 10-20-2025 Packet List-\$126,883.85

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 10/21/2025 - 10/21/2025

POSTED AND UNPOSTED

OPEN - CHECK TYPE: PAPER CHECK

Agenda Item # 4D.

Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
Vendor 15 - AIRGAS NORTH CENTRAL							
5519391695							
00042412	AIRGAS NORTH CENTRAL	09/30/2025		130.35	130.35	Open	N
	CHEMICALS	DROBERTSON					10/20/2025
	101-43100-40217	OTHER OPERATING SUPPLIES		26.07		1.00	26.07
	101-43210-40217	OTHER OPERATING SUPPLIES		26.07		1.00	26.07
	101-45200-40217	OTHER OPERATING SUPPLIES		26.07		1.00	26.07
	601-49440-40217	OTHER OPERATING SUPPLIES		26.07		1.00	26.07
	602-49490-40217	OTHER OPERATING SUPPLIES		26.07		1.00	26.07
Total Vendor 15 - AIRGAS NORTH CENTRAL				130.35	130.35		

Vendor UB-REFUND - ALEXANDER HRUSKA

.10152025							
00042568	ALEXANDER HRUSKA	10/15/2025		155.40	155.40	Open	N
	CREDIT REFUND	DROBERTSON					10/20/2025
	601-49440-40444	REFUND & REIMBURSEMENT		155.40		1.00	155.40
Total Vendor UB-REFUND - ALEXANDER HRUSKA				155.40	155.40		

Vendor UB-REFUND - ALICIA SCHULTZ

.10152025							
00042571	ALICIA SCHULTZ	10/15/2025		24.54	24.54	Open	N
	CREDIT REFUND	DROBERTSON					10/20/2025
	601-49440-40444	REFUND & REIMBURSEMENT		24.54		1.00	24.54
Total Vendor UB-REFUND - ALICIA SCHULTZ				24.54	24.54		

Vendor 3811 - ANOKA COUNTY TREASURY

AR023534							
00042567	ANOKA COUNTY TREASURY	10/14/2025		6,937.92	6,937.92	Open	N
	APX6500 RADIO & STATE ACCESS	DROBERTSON					10/20/2025
	103-42110-40237	SMALL EQUIPMENT		6,217.92		1.00	6,217.92
	101-42110-40311	CONTRACT		720.00		1.00	720.00
Total Vendor 3811 - ANOKA COUNTY TREASURY				6,937.92	6,937.92		

Vendor 2591 - ASPEN MILLS

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 10/21/2025 - 10/21/2025

POSTED AND UNPOSTED

OPEN - CHECK TYPE: PAPER CHECK

Agenda Item # 4D.

Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
Inventory	GL Distribution	Entered By			Units	Quantity	Post Date
							Unit Price

Vendor 2591 - ASPEN MILLS

362718

00042448	ASPEN MILLS	10/09/2025		12.85		Open	N
	UNIFORM - GOERS	DROBERTSON					10/20/2025
	101-42210-40437	UNIFORMS		12.85		1.00	12.85

Total Vendor 2591 - ASPEN MILLS

12.85

12.85

Vendor 53 - BELLBOY CORPORATION BAR SUPPLY

0110377000

00042420	BELLBOY CORPORATION BAR SUPPLY	10/07/2025		386.26		Open	N
	MISC/OPERATING	CBUSKEY					10/07/2025
	609-49751-40206	FREIGHT		7.76		1.00	7.76
	609-49751-40254	MISCELLANEOUS MERCHANDISE		25.00		1.00	25.00
	609-49750-40210	OPERATING SUPPLIES		353.50		1.00	353.50

0300372500

00042421	BELLBOY CORPORATION BAR SUPPLY	10/07/2025		85.65		Open	N
	THC	CBUSKEY					10/07/2025
	609-49751-40206	FREIGHT		1.65		1.00	1.65
	609-49751-40257	THC		84.00		1.00	84.00

0209202000

00042422	BELLBOY CORPORATION BAR SUPPLY	10/07/2025		2,407.15		Open	N
	LIQUOR	CBUSKEY					10/07/2025
	609-49751-40206	FREIGHT		37.95		1.00	37.95
	609-49751-40251	LIQUOR		2,369.20		1.00	2,369.20

Total Vendor 53 - BELLBOY CORPORATION BAR SUPPLY

2,879.06

2,879.06

Vendor 7244 - BREAKTHRU BEVERAGE

123734176

00042444	BREAKTHRU BEVERAGE	10/10/2025		7,815.75		Open	N
	LIQUOR/WINE	CBUSKEY					10/10/2025
	609-49751-40206	FREIGHT		118.90		1.00	118.90
	609-49751-40253	WINE		504.00		1.00	504.00
	609-49751-40251	LIQUOR		7,192.85		1.00	7,192.85

Total Vendor 7244 - BREAKTHRU BEVERAGE

7,815.75

7,815.75

Vendor 5474 - BUREAU OF CRIM APPREHENSION

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 10/21/2025 - 10/21/2025

POSTED AND UNPOSTED

OPEN - CHECK TYPE: PAPER CHECK

Agenda Item # 4D.

Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
Inventory	GL Distribution	Entered By			Units	Quantity	Post Date
							Unit Price
Vendor 5474 - BUREAU OF CRIM APPREHENSION							
00000892391							
00042440	BUREAU OF CRIM APPREHENSION	09/30/2025		1,080.00	1,080.00	Open	N
	CJDN ACCESS FEE	DROBERTSON					10/20/2025
	101-42110-40311	CONTRACT		1,080.00		1.00	1,080.00
Total Vendor 5474 - BUREAU OF CRIM APPREHENSION				1,080.00	1,080.00		
Vendor 4854 - CRYSTAL SPRINGS ICE							
04-501031							
00042425	CRYSTAL SPRINGS ICE	10/09/2025		178.39	178.39	Open	N
	MISC	CBUSKEY					10/09/2025
	609-49751-40206	FREIGHT		4.00		1.00	4.00
	609-49751-40254	MISCELLANEOUS MERCHANDISE		174.39		1.00	174.39
Total Vendor 4854 - CRYSTAL SPRINGS ICE				178.39	178.39		
Vendor 91 - DAHLHEIMER DIST. CO. INC							
2593796							
00042443	DAHLHEIMER DIST. CO. INC	10/09/2025		21,705.50	21,705.50	Open	N
	BEER/LIQUOR/NA/MISC	CBUSKEY					10/09/2025
	609-49751-40252	BEER		19,592.20		1.00	19,592.20
	609-49751-40255	N/A PRODUCTS		191.10		1.00	191.10
	609-49751-40254	MISCELLANEOUS MERCHANDISE		204.00		1.00	204.00
	609-49751-40251	LIQUOR		1,718.20		1.00	1,718.20
Total Vendor 91 - DAHLHEIMER DIST. CO. INC				21,705.50	21,705.50		
Vendor 6658 - DAVIDS HYDRO VAC, INC							
250071782							
00042451	DAVIDS HYDRO VAC, INC	10/08/2025		2,400.00	2,400.00	Open	N
	HYDRO EXCAVATION	DROBERTSON					10/20/2025
	602-49490-40229	PROJECT MAINTENANCE		1,200.00		1.00	1,200.00
	601-49440-40229	PROJECT MAINTENANCE		1,200.00		1.00	1,200.00
Total Vendor 6658 - DAVIDS HYDRO VAC, INC				2,400.00	2,400.00		
Vendor 110 - ELECTRO WATCHMAN, INC							

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 10/21/2025 - 10/21/2025

POSTED AND UNPOSTED

OPEN - CHECK TYPE: PAPER CHECK

Agenda Item # 4D.

Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
Inventory	GL Distribution	Entered By			Units	Quantity	Post Date
							Unit Price
Vendor 110 - ELECTRO WATCHMAN, INC							
449022							
00042414	ELECTRO WATCHMAN, INC	09/24/2025		7,188.63	7,188.63	Open	N
	UPDATE EXISTING CAMERAS	DROBERTSON					10/20/2025
	601-49440-40500	CAPITAL OUTLAY		7,188.63		1.00	7,188.63
Total Vendor 110 - ELECTRO WATCHMAN, INC				7,188.63	7,188.63		
Vendor 10659 - GLOBAL RESERVE DISTRIBUTION							
ORD-20352							
00042418	GLOBAL RESERVE DISTRIBUTION	10/07/2025		1,506.00	1,506.00	Open	N
	THC	CBUSKEY					10/07/2025
	609-49751-40257	THC		1,506.00		1.00	1,506.00
ORD-20436							
00042445	GLOBAL RESERVE DISTRIBUTION	10/10/2025		104.00	104.00	Open	N
	THC	CBUSKEY					10/10/2025
	609-49751-40257	THC		104.00		1.00	104.00
Total Vendor 10659 - GLOBAL RESERVE DISTRIBUTION				1,610.00	1,610.00		
Vendor 4691 - GRANITE CITY JOBBING CO							
485935							
00042405	GRANITE CITY JOBBING CO	10/07/2025		6,697.89	6,697.89	Open	N
	TOBACCO/MISC	CBUSKEY					10/07/2025
	609-49751-40206	FREIGHT		10.00		1.00	10.00
	609-49751-40254	MISCELLANEOUS MERCHANDISE		177.58		1.00	177.58
	609-49751-40256	TOBACCO PRODUCTS		6,510.31		1.00	6,510.31
Total Vendor 4691 - GRANITE CITY JOBBING CO				6,697.89	6,697.89		
Vendor 1145 - HACH COMPANY							
14706807							
00042447	HACH COMPANY	10/08/2025		75.80	75.80	Open	N
	GLASS FIBER FILTER	DROBERTSON					10/20/2025
	602-49490-40235	LAB SUPPLIES		75.80		1.00	75.80
Total Vendor 1145 - HACH COMPANY				75.80	75.80		
Vendor 1175 - HAWKINS, INC							

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 10/21/2025 - 10/21/2025

POSTED AND UNPOSTED

OPEN - CHECK TYPE: PAPER CHECK

Agenda Item # 4D.

Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
Inventory	GL Distribution	Entered By			Units	Quantity	Post Date
							Unit Price
Vendor 1175 - HAWKINS, INC							
7219088							
00042431	HAWKINS, INC	09/29/2025		10,897.57	10,897.57	Open	N
	FERRIC CHLORIDE	DROBERTSON					10/20/2025
	602-49490-40216	CHEMICALS		10,897.57		1.00	10,897.57
7219089							
00042432	HAWKINS, INC	09/29/2025		487.65	487.65	Open	N
	CHLORINE CYLINDER	DROBERTSON					10/20/2025
	601-49440-40216	CHEMICALS		487.65		1.00	487.65
Total Vendor 1175 - HAWKINS, INC				11,385.22	11,385.22		
Vendor 7513 - HOISINGTON KOEGLER GROUP, INC							
018-041 - 85							
00042566	HOISINGTON KOEGLER GROUP, INC	10/10/2025		7,044.45	7,044.45	Open	N
	SEPTEMBER 2025 SERVICES	DROBERTSON					10/20/2025
Total Vendor 7513 - HOISINGTON KOEGLER GROUP, INC				7,044.45	7,044.45		
Vendor UB-REFUND - JOAN TAYLOR							
.10152025							
00042572	JOAN TAYLOR	10/15/2025		122.97	122.97	Open	N
	CREDIT REFUND	DROBERTSON					10/20/2025
	601-49440-40444	REFUND & REIMBURSEMENT		122.97		1.00	122.97
Total Vendor UB-REFUND - JOAN TAYLOR				122.97	122.97		
Vendor 154 - JOHNSON BROTHERS							
2898407							
00042428	JOHNSON BROTHERS	10/09/2025		1.84	1.84	Open	N
	FREIGHT	CBUSKEY					10/09/2025
	609-49751-40206	FREIGHT		1.84		1.00	1.84
2898406							
00042429	JOHNSON BROTHERS	10/09/2025		611.20	611.20	Open	N
	LIQUOR	CBUSKEY					10/09/2025
	609-49751-40206	FREIGHT		9.20		1.00	9.20
	609-49751-40251	LIQUOR		602.00		1.00	602.00

INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 10/21/2025 - 10/21/2025

POSTED AND UNPOSTED

OPEN - CHECK TYPE: PAPER CHECK

Agenda Item # 4D.

Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
Vendor 154 - JOHNSON BROTHERS							
2898405							
00042430	JOHNSON BROTHERS	10/09/2025		4,000.35	4,000.35	Open	N
	LIQUOR	CBUSKEY					10/09/2025
	609-49751-40206	FREIGHT		58.88		1.00	58.88
	609-49751-40251	LIQUOR		3,941.47		1.00	3,941.47
Total Vendor 154 - JOHNSON BROTHERS				4,613.39	4,613.39		
Vendor 7527 - KODIAK POWER SYSTEMS, INC							
21570247							
00042563	KODIAK POWER SYSTEMS, INC	10/14/2025		1,760.00	1,760.00	Open	N
	LOAD BANK TESTING	DROBERTSON					10/20/2025
Total Vendor 7527 - KODIAK POWER SYSTEMS, INC				1,760.00	1,760.00		
Vendor 10747 - LOCKRIDGE GRINDAL NAUEN PLLP							
121302							
00042434	LOCKRIDGE GRINDAL NAUEN PLLP	10/01/2025		3,333.33	3,333.33	Open	N
	OCTOBER 2025 SERVICES	DROBERTSON					10/20/2025
	101-41400-40311	CONTRACT		3,333.33		1.00	3,333.33
Total Vendor 10747 - LOCKRIDGE GRINDAL NAUEN PLLP				3,333.33	3,333.33		
Vendor 173 - MARTIN-MCALLISTER							
17115							
00042424	MARTIN-MCALLISTER	09/30/2025		5,400.00	5,400.00	Open	N
	PERSONNEL EVALUATION X3 COMM DEV DIRECTO	DROBERTSON					10/20/2025
	101-41910-40441	MISCELLANEOUS		5,400.00		1.00	5,400.00
Total Vendor 173 - MARTIN-MCALLISTER				5,400.00	5,400.00		
Vendor 202 - MCDONALD DIST CO							
829270							
00042407	MCDONALD DIST CO	10/07/2025		(4.38)	(4.38)	Open	N
	BEER	CBUSKEY					10/07/2025
	609-49751-40252	BEER		(4.38)		1.00	(4.38)

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Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
Vendor 202 - MCDONALD DIST CO							
829226							
00042408	MCDONALD DIST CO	10/07/2025		4,270.40	4,270.40	Open	N
	BEER/WINE/NA	CBUSKEY					10/07/2025
	609-49751-40255	N/A PRODUCTS		258.70		1.00	258.70
	609-49751-40253	WINE		564.00		1.00	564.00
	609-49751-40252	BEER		3,447.70		1.00	3,447.70
Total Vendor 202 - MCDONALD DIST CO				4,266.02	4,266.02		
Vendor 3689 - METRO SALES, INC							
INV2912709							
00042573	METRO SALES, INC	10/14/2025		203.08	203.08	Open	N
	COPIES-CITY HALL	DMULVIHILL					10/20/2025
	101-41400-40200	OFFICE SUPPLIES		203.08		1.00	203.08
Total Vendor 3689 - METRO SALES, INC				203.08	203.08		
Vendor 5371 - MIDCONTINENT COMMUNICATIONS							
13334860114987							
00042415	MIDCONTINENT COMMUNICATIONS	10/02/2025		160.39	160.39	Open	N
	SEPTEMBER 2025 BILLING	DROBERTSON					10/20/2025
	101-42110-40321	TELEPHONE		160.39		1.00	160.39
13332710114987							
00042416	MIDCONTINENT COMMUNICATIONS	10/02/2025		45.58	45.58	Open	N
	SEPTEMBER 2025 BILLING	DROBERTSON					10/20/2025
	601-49440-40321	TELEPHONE		45.58		1.00	45.58
Total Vendor 5371 - MIDCONTINENT COMMUNICATIONS				205.97	205.97		
Vendor 4745 - MN NCPERS LIFE INSURANCE							
733400112025							
00042565	MN NCPERS LIFE INSURANCE	10/01/2025		112.00	112.00	Open	N
	NOVEMBER 2025 COVERAGE	DROBERTSON					10/20/2025
	101-00000-21713	MN LIFE		112.00		1.00	112.00
Total Vendor 4745 - MN NCPERS LIFE INSURANCE				112.00	112.00		
Vendor 10730 - MOBILE RADIO ENGINEERING, INC							

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Inventory	GL Distribution	Entered By			Units	Quantity	Post Date
							Unit Price
Vendor 10730 - MOBILE RADIO ENGINEERING, INC							
115000766-1							
00042423	MOBILE RADIO ENGINEERING, INC	10/08/2025		179.00	179.00	Open	N
	FIELD SERVICE CALL	DROBERTSON					10/20/2025
	101-42210-40401	BUILDINGS MAINTENANCE		179.00		1.00	179.00
Total Vendor 10730 - MOBILE RADIO ENGINEERING, INC				179.00	179.00		
Vendor 10727 - NELSON SANITATION & RENTAL, INC							
INV/2025/16021							
00042555	NELSON SANITATION & RENTAL, INC	10/14/2025		145.00	145.00	Open	N
	SIWEK PARK HANDICAP UNIT 9/16-10/13	DROBERTSON					10/20/2025
	101-45200-40402	JANITORIAL SERVICE		145.00		1.00	145.00
INV/2025/16020							
00042556	NELSON SANITATION & RENTAL, INC	10/14/2025		145.00	145.00	Open	N
	SEELEY BROOK PARK HANDICAP UNIT 9/16-10/	DROBERTSON					10/20/2025
	101-45200-40402	JANITORIAL SERVICE		145.00		1.00	145.00
INV/2025/15999							
00042557	NELSON SANITATION & RENTAL, INC	10/14/2025		145.00	145.00	Open	N
	HIGHLAND WOODS PARK HANDICAP UNIT 9/16-1	DROBERTSON					10/20/2025
	101-45200-40402	JANITORIAL SERVICE		145.00		1.00	145.00
INV/2025/15998							
00042558	NELSON SANITATION & RENTAL, INC	10/14/2025		80.00	80.00	Open	N
	HIDDEN PONDS MONTHLY PORTABLE RESTROOM 9	DROBERTSON					10/20/2025
	101-45200-40402	JANITORIAL SERVICE		80.00		1.00	80.00
INV/2025/15991							
00042559	NELSON SANITATION & RENTAL, INC	10/14/2025		145.00	145.00	Open	N
	DEER CREEK PARK HANDICAP UNIT 9/16-10/13	DROBERTSON					10/20/2025
	101-45200-40402	JANITORIAL SERVICE		145.00		1.00	145.00
INV/2025/15984							
00042560	NELSON SANITATION & RENTAL, INC	10/14/2025		225.00	225.00	Open	N
	COMMUNITY PARK HANDICAP & MONTHLY PORTAB	DROBERTSON					10/20/2025
	101-45200-40402	JANITORIAL SERVICE		225.00		1.00	225.00
Total Vendor 10727 - NELSON SANITATION & RENTAL, INC				885.00	885.00		
Vendor 10369 - NYSTROM PUBLISHING COMPANY, INC							

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Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
Inventory	GL Distribution	Entered By			Units	Quantity	Post Date Unit Price
Vendor 10369 - NYSTROM PUBLISHING COMPANY, INC							
49433							
00042564	NYSTROM PUBLISHING COMPANY, INC	10/15/2025		2,138.91	2,138.91	Open	N
	RECYCLING NEWSLETTER AND POSTAGE	DROBERTSON					10/20/2025
	101-43210-40439	RECYCLING DAYS		194.45		1.00	194.45
	609-49750-40441	MISCELLANEOUS		194.45		1.00	194.45
	602-49490-40441	MISCELLANEOUS		194.45		1.00	194.45
	601-49440-40441	MISCELLANEOUS		194.45		1.00	194.45
	101-45200-40441	MISCELLANEOUS		194.45		1.00	194.45
	101-43100-40441	MISCELLANEOUS		194.45		1.00	194.45
	101-42400-40352	GENERAL PUBLISHING		194.41		1.00	194.41
	101-42210-40441	MISCELLANEOUS		194.45		1.00	194.45
	101-42110-40441	MISCELLANEOUS		194.45		1.00	194.45
	101-41400-40441	MISCELLANEOUS		194.45		1.00	194.45
	101-41110-40344	NEWSLETTER		194.45		1.00	194.45

Total Vendor 10369 - NYSTROM PUBLISHING COMPANY, INC

2,138.91

2,138.91

Vendor 10211 - ON LINE RETRIEVERS

.10072025							
00042413	ON LINE RETRIEVERS	10/01/2025		130.80	130.80	Open	N
	ANIMAL CONTROL SEPTEMBER 2025	DROBERTSON					10/20/2025
	101-42110-40388	ANIMAL CONTROL		130.80		1.00	130.80

Total Vendor 10211 - ON LINE RETRIEVERS

130.80

130.80

Vendor 3753 - PAUSTIS WINE COMPANY

277046							
00042406	PAUSTIS WINE COMPANY	10/07/2025		1,068.00	1,068.00	Open	N
	WINE	CBUSKEY					10/07/2025
	609-49751-40206	FREIGHT		12.00		1.00	12.00
	609-49751-40253	WINE		1,056.00		1.00	1,056.00

Total Vendor 3753 - PAUSTIS WINE COMPANY

1,068.00

1,068.00

Vendor 214 - PHILLIPS WINE & SPIRITS CO

5059572							
00042426	PHILLIPS WINE & SPIRITS CO	10/09/2025		266.45	266.45	Open	N
	WINE	CBUSKEY					10/09/2025
	609-49751-40206	FREIGHT		9.20		1.00	9.20
	609-49751-40253	WINE		257.25		1.00	257.25

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Inventory	GL Distribution	Entered By			Units	Quantity	Post Date
							Unit Price
Vendor 214 - PHILLIPS WINE & SPIRITS CO							
5059571							
00042427	PHILLIPS WINE & SPIRITS CO	10/09/2025		3,822.56	3,822.56	Open	N
	LIQUOR	CBUSKEY					10/09/2025
	609-49751-40206	FREIGHT		48.88		1.00	48.88
	609-49751-40251	LIQUOR		3,773.68		1.00	3,773.68
Total Vendor 214 - PHILLIPS WINE & SPIRITS CO				4,089.01	4,089.01		
Vendor UB-REFUND - PINWOOD LLC							
.10152025							
00042569	PINWOOD LLC	10/15/2025		98.94	98.94	Open	N
	CREDIT REFUND	DROBERTSON					10/20/2025
	601-49440-40444	REFUND & REIMBURSEMENT		98.94		1.00	98.94
Total Vendor UB-REFUND - PINWOOD LLC				98.94	98.94		
Vendor 10796 - RED TEAM POLICE K-9 CONSULTING & EVALUATION, LLC							
1158							
00042446	RED TEAM POLICE K-9 CONSULTING & EV	10/12/2025		675.00	675.00	Open	N
	DYNAMICS IN DEVELOPING & MANAGING POLICE	DROBERTSON					10/20/2025
	101-42110-40208	TRAINING		675.00		1.00	675.00
Total Vendor 10796 - RED TEAM POLICE K-9 CONSULTING & EVALUATION, LLC				675.00	675.00		
Vendor 9925 - RMB ENVIRONMENTAL LABORATORIES, INC							
B019990							
00042417	RMB ENVIRONMENTAL LABORATORIES, INC	10/06/2025		80.00	80.00	Open	N
	PROJECT 99	DROBERTSON					10/20/2025
	602-49490-40313	SAMPLE TESTING		80.00		1.00	80.00
B019932							
00042419	RMB ENVIRONMENTAL LABORATORIES, INC	10/06/2025		318.00	318.00	Open	N
	LOW LEVEL MERCURY	DROBERTSON					10/20/2025
	602-49490-40313	SAMPLE TESTING		318.00		1.00	318.00
B019921							
00042433	RMB ENVIRONMENTAL LABORATORIES, INC	10/08/2025		223.00	223.00	Open	N
	WEEKS 2-4 COOLER 1	DROBERTSON					10/20/2025
	602-49490-40216	CHEMICALS		223.00		1.00	223.00

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Inventory	GL Distribution	Entered By			Units	Quantity	Post Date
							Unit Price
Vendor 9925 - RMB ENVIRONMENTAL LABORATORIES, INC							
B019978							
00042449	RMB ENVIRONMENTAL LABORATORIES, INC	10/10/2025		175.00	175.00	Open	N
	ALL WEEKS COOLER 2	DROBERTSON					10/20/2025
	602-49490-40313	SAMPLE TESTING		175.00		1.00	175.00
Total Vendor 9925 - RMB ENVIRONMENTAL LABORATORIES, INC				796.00	796.00		
Vendor 8827 - SEH, INC							
496711							
00042439	SEH, INC	10/09/2025		4,764.66	4,764.66	Open	N
	WARMING HOUSE IMPROVEMENTS	JSHOOK					10/20/2025
	226-45100-40457	WARMING HOUSE IMPROVEMENTS		4,764.66		1.00	4,764.66
496697							
00042450	SEH, INC	10/08/2025		1,773.41	1,773.41	Open	N
	CHLORIDE MONITORING	DROBERTSON					10/20/2025
	601-49440-40303	ENGINEERING FEES		886.71		1.00	886.71
	602-49490-40303	ENGINEERING FEES		886.70		1.00	886.70
496702							
00042452	SEH, INC	10/08/2025		316.55	316.55	Open	N
	WARMING HOUSE	JSHOOK					10/20/2025
	226-45100-40457	WARMING HOUSE IMPROVEMENTS		316.55		1.00	316.55
Total Vendor 8827 - SEH, INC				6,854.62	6,854.62		
Vendor 7455 - SOUTHERN GLAZERS OF MN							
2678691							
00042441	SOUTHERN GLAZERS OF MN	10/09/2025		4,018.82	4,018.82	Open	N
	WINE	CBUSKEY					10/09/2025
	609-49751-40206	FREIGHT		59.20		1.00	59.20
	609-49751-40253	WINE		3,959.62		1.00	3,959.62
2678690							
00042442	SOUTHERN GLAZERS OF MN	10/09/2025		3,806.92	3,806.92	Open	N
	LIQUOR	CBUSKEY					10/09/2025
	609-49751-40206	FREIGHT		42.88		1.00	42.88
	609-49751-40251	LIQUOR		3,764.04		1.00	3,764.04
Total Vendor 7455 - SOUTHERN GLAZERS OF MN				7,825.74	7,825.74		

Vendor UB-REFUND - STANLEY RUGUT

10/15/2025 11:59 AM

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Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
Vendor UB-REFUND - STANLEY RUGUT							
.10152025							
00042570	STANLEY RUGUT	10/15/2025		41.68	41.68	Open	N
	CREDIT REFUND	DROBERTSON					10/20/2025
	601-49440-40444	REFUND & REIMBURSEMENT		41.68		1.00	41.68
Total Vendor UB-REFUND - STANLEY RUGUT				41.68	41.68		
Vendor 9066 - SYLVA CORPORATION, INC							
93001							
00042453	SYLVA CORPORATION, INC	09/30/2025		3,150.00	3,150.00	Open	N
	RUM RIVER WOODS PLAYGROUND CHIPS	JSHOOK					10/20/2025
	226-45100-40441	MISCELLANEOUS		3,150.00		1.00	3,150.00
Total Vendor 9066 - SYLVA CORPORATION, INC				3,150.00	3,150.00		
Vendor 863 - THE BERNICK COMPANIES							
10412506							
00042435	THE BERNICK COMPANIES	10/09/2025		(63.51)	(63.51)	Open	N
	BEER	CBUSKEY					10/09/2025
	609-49751-40252	BEER		(63.51)		1.00	(63.51)
10412505							
00042436	THE BERNICK COMPANIES	10/09/2025		(110.55)	(110.55)	Open	N
	THC	CBUSKEY					10/09/2025
	609-49751-40257	THC		(110.55)		1.00	(110.55)
10412503							
00042437	THE BERNICK COMPANIES	10/09/2025		83.00	83.00	Open	N
	THC	CBUSKEY					10/09/2025
	609-49751-40257	THC		83.00		1.00	83.00
10412504							
00042438	THE BERNICK COMPANIES	10/09/2025		1,237.95	1,237.95	Open	N
	BEER/NA	CBUSKEY					10/09/2025
	609-49751-40252	BEER		992.95		1.00	992.95
	609-49751-40255	N/A PRODUCTS		245.00		1.00	245.00
Total Vendor 863 - THE BERNICK COMPANIES				1,146.89	1,146.89		
Vendor 9559 - TIMESAVER OFF SITE SEC. INC							

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Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
Vendor 9559 - TIMESAVER OFF SITE SEC. INC							
31213							
00042561	TIMESAVER OFF SITE SEC. INC	10/14/2025		253.25	253.25	Open	N
	CITY COUNCIL MEETING 10/06/2025	DROBERTSON					10/20/2025
31214							
00042562	TIMESAVER OFF SITE SEC. INC	10/14/2025		212.50	212.50	Open	N
	PLANNING COMMISSION MEETING 09/17/2025	DROBERTSON					10/20/2025
	101-41910-40311	CONTRACT		212.50		1.00	212.50
Total Vendor 9559 - TIMESAVER OFF SITE SEC. INC				465.75	465.75		

# of Invoices:	62	# Due: 62	Totals:	127,062.29	127,062.29
# of Credit Memos:	3	# Due: 3	Totals:	(178.44)	(178.44)
Net of Invoices and Credit Memos:				126,883.85	126,883.85

--- TOTALS BY GL BANK ---

GNCKG

126,883.85

--- TOTALS BY GL DISTRIBUTIONS ---

101-00000-21713	112.00
101-41110-40344	194.45
101-41400-40200	203.08
101-41400-40311	3,333.33
101-41400-40441	194.45
101-41910-40311	212.50
101-41910-40441	5,400.00
101-42110-40208	675.00
101-42110-40311	1,800.00
101-42110-40321	160.39
101-42110-40388	130.80
101-42110-40441	194.45
101-42210-40401	179.00
101-42210-40437	12.85
101-42210-40441	194.45
101-42400-40352	194.41
101-43100-40217	26.07
101-43100-40441	194.45
101-43210-40217	26.07
101-43210-40439	194.45
101-45200-40217	26.07
101-45200-40402	885.00
101-45200-40441	194.45

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Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
Inventory	GL Distribution	Entered By			Units	Quantity	Post Date
	103-42110-40237			6,217.92			
	226-45100-40441			3,150.00			
	226-45100-40457			5,081.21			
	601-49440-40216			487.65			
	601-49440-40217			26.07			
	601-49440-40229			1,200.00			
	601-49440-40303			886.71			
	601-49440-40321			45.58			
	601-49440-40441			194.45			
	601-49440-40444			443.53			
	601-49440-40500			7,188.63			
	602-49490-40216			11,120.57			
	602-49490-40217			26.07			
	602-49490-40229			1,200.00			
	602-49490-40235			75.80			
	602-49490-40303			886.70			
	602-49490-40313			573.00			
	602-49490-40441			194.45			
	609-49750-40210			353.50			
	609-49750-40441			194.45			
	609-49751-40206			422.34			
	609-49751-40251			23,361.44			
	609-49751-40252			23,964.96			
	609-49751-40253			6,340.87			
	609-49751-40254			580.97			
	609-49751-40255			694.80			
	609-49751-40256			6,510.31			
	609-49751-40257			1,666.45			
--- TOTALS BY FUND ---							
	101 GENERAL FUND			14,737.72	14,737.72		
	103 PUBLIC SAFETY FUNDS			6,217.92	6,217.92		
	226 PARK FUND			8,231.21	8,231.21		
	601 WATER FUND			10,472.62	10,472.62		
	602 SEWER FUND			14,076.59	14,076.59		
	609 LIQUOR FUND			64,090.09	64,090.09		
--- TOTALS BY DEPT/ACTIVITY ---							
	00000 UNASSIGNED			112.00	112.00		
	41110 CITY COUNCIL			194.45	194.45		
	41400 ADMINISTRATION			3,730.86	3,730.86		
	41910 COMMUNITY DEVELOPMENT			5,612.50	5,612.50		
	42110 POLICE			9,178.56	9,178.56		
	42210 FIRE			386.30	386.30		
	42400 BUILDING INSPECTIONS			194.41	194.41		
	43100 STREETS			220.52	220.52		
	43210 RECYCLING			220.52	220.52		
	45100 RECREATION			8,231.21	8,231.21		

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Inv Ref #	Vendor	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
Inventory	Description	Entered By			Units	Quantity	Post Date
	GL Distribution						Unit Price
	45200 PARKS			1,105.52	1,105.52		
	49440 WATER DEPT			10,472.62	10,472.62		
	49490 SEWER DEPT			14,076.59	14,076.59		
	49750 LIQUOR STORE			547.95	547.95		
	49751 MERCHANDISE PURCHASES			63,542.14	63,542.14		



CITY COUNCIL AGENDA
REPORT

TO: Kate Thunstrom, City Administrator
FROM: Jenni Wida, City Clerk
SUBJECT: Ordinance Amendment to Chapter 2 of the City Code – First Reading
DATE: October 20, 2025

OVERVIEW:

Staff was asked to make an amendment to the city code to remove the “address” portion from the following line from our city code, section 2-2-3 subd B. 5-14, Council procedure at regular meetings, states that:

“persons speaking shall give their name, address, and state their business or identify on behalf of whom they are speaking.”

During the process it was found that the layout of the agenda did not match our current agenda and this was also updated to match the current proceedings of Council meetings.

ACTION TO BE CONSIDERED:

Approve the first reading of Ordinance 350 amending Chapter 2 section 2-2-3 subdivision B.5-14 of the city code

BUDGET IMPLICATION:

None

Attachments:

- Ordinance 350 amending Chapter 2 section 2-2-3 subdivision B.5 of the city code
- Exhibit A

CITY OF ST. FRANCIS
ST. FRANCIS, MN
ANOKA COUNTY

ORDINANCE 350

AN ORDINANCE AMENDING SECTION 2-2-3 OF THE CITY CODE
REGARDING COUNCIL PROCEDURE AT REGULAR MEETINGS

THE CITY OF ST. FRANCIS ORDAINS:

Section 1. Code Amended. That all previously adopted versions of this section are deleted and Section 2-2-3, Second Series shall hereby be added to read as established in Exhibit A.

Section 2. Effective Date. This Ordinance shall take effect thirty days after publication or as noted in the amendment.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS
THIS 20nd DAY OF OCTOBER, 2025.

APPROVED:

Mark Vogel
Mayor of St. Francis

ATTEST:

Jennifer Wida
City Clerk

2-2-3. Council procedure at regular meetings.

- A. This Council procedure at regular meetings will apply to the extent that the Council does not provide for a different procedure by resolution. The City Council is authorized to establish different procedure by resolution.
- B. The City Administrator or designee shall prepare the following items: (1) an agenda for the forthcoming meeting; (2) a compiled list of all claimants who have filed verified accounts claiming payment for goods or services rendered the City since the last regular meeting of the Council, such list to be called the "Claim Report" and bearing headings "Claimant" and "Amount"; (3) a copy of all minutes to be considered; and, (4) copies of such other proposals, communications, or other documents as the City Administrator or designee deems necessary or proper for advance consideration by the Council. The City Clerk shall forthwith cause to be mailed or delivered to each member of the Council copies of all said documents. Roberts' Rule of Order (Newly Revised) shall govern all Council meetings as to procedural matters not set forth in the Charter or City Code. At the appointed time for the regular meeting of the City Council, the meeting shall be called to order by the Mayor and in the Mayor's absence, by the Mayor Pro Tempore. If a quorum is present, the City Council shall then proceed with the business in the following order:
1. Call to Order/Pledge of Allegiance.
 2. Roll Call.
 3. Approval of Adopt Agenda.
 4. Consent Agenda, including but not limited to Approval of Minutes; Reports from Boards and Commissions; Payment of Claims; and Approval for payment of Claims and Appropriations. (All items falling under "Consent Agenda" are considered to be routine and non-controversial by the Council and will be approved by one motion. There will not be separate discussion of these items unless a member of the council or a citizen so requests, in which case the items will be removed from the Consent Agenda. Items removed from Consent Agenda approval will be taken up as the next order of business.
 5. Meeting Open to the Public Meeting Opened Persons Requesting to Appear Before Council. Persons who wish to appear before the Council must submit a written request to the City Clerk prior to the commencement of the meeting, which lists their name and address, and states their business (or identifies on behalf of whom they wish to speak). Persons requesting to appear before the Council will be recognized during the meeting in the order in which they submitted the written request. The presiding officer may advise any person appearing as to the amount of time allowed prior to his speaking, or later limit such time. Persons speaking shall give their name, ~~address~~, and state their business for identify on behalf of whom they are speaking.
 6. Special Business Petitions, Requests, Applications.
 7. Public Hearing Ordinances and Resolutions.
 8. Old Business Reports of Staff Members.
 9. New Business Reports of Council members.
 10. Meeting Open to the Public Report from Mayor. Persons who wish to appear before the Council must submit a written request to the City Clerk prior to the commencement of the meeting, which lists their name and address, and states their business (or identifies on behalf of whom they wish to speak). Persons requesting to appear before the Council will be recognized during the meeting in the order in which they submitted the written request. The presiding officer may advise any person appearing as to the amount of time allowed prior to his speaking, or later limit such time. Persons speaking shall give their name and state their business for identify on behalf of whom they are speaking.

11. Reports ~~Old Business.~~
12. Council Member Reports ~~New Business.~~
13. Upcoming Events ~~Adjournment~~
14. Adjournment.

- C. Matters inappropriate for consideration at a meeting, or not in the order specified, shall not be considered except (1) with the unanimous consent of the members of the Council, or (2) scheduled public hearings or bid lettings at the time stated in the notice. All claims for payment must be filed at or before 12:00 p.m. on the Wednesday preceding the regular Council meeting at which it is to be considered.
- D. Varying Order. The order of business may be varied by the Mayor, but all public hearings shall be held at the time specified in the notice of the hearing.

(Ord. 68, SS, 2-4-2002; Ord. 139, SS, 8-17-2009; Ord. 229, SS, 6-19-2017)

September 2025 St. Francis Fire Department Report

Total Incidents

60

 "Dispatch" to "Enroute" -
First Apparatus (Average)

4m 47s

 "Dispatch" to "At Scene" -
First Apparatus (Average)

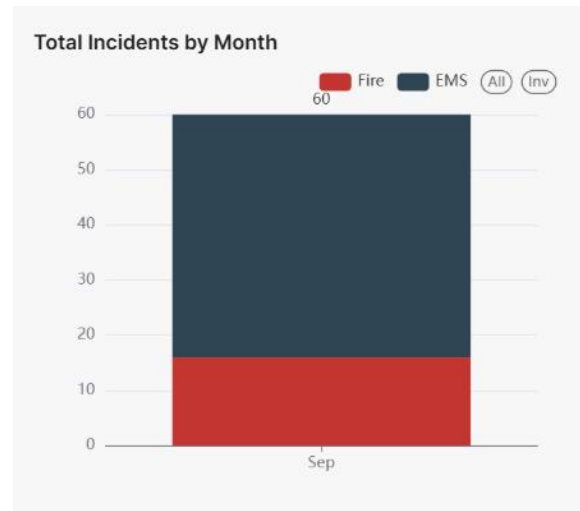
8m 42s

Incident Type Code	Incident Type Description	Fire Or EMS	# Incidents
321	EMS call, excluding vehicle accident with injury	EMS	38
611	Dispatched & canceled en route	Fire	5
111	Building fire	Fire	3
3201	Lift Assist, no injuries	EMS	3
311	Medical assist, assist EMS crew	EMS	2
322	Motor vehicle accident with injuries	EMS	1
5101	Person in Crisis	Fire	1
112	Fires in structure other than in a building	Fire	1
631	Authorized Burning/Legal Rec Fire	Fire	1
700	False alarm or false call, other	Fire	1
710	Malicious, mischievous false call, other	Fire	1
711	Municipal alarm system, malicious false alarm	Fire	1
740	Unintentional transmission of alarm, other	Fire	1
746	Carbon monoxide detector activation, no CO	Fire	1

Incident Volume by Alarm Type

Recorded Shift	# Incidents
STATION 1	47
ALL CALL	11
STATION 2	2

Fire Dispatch Code Description	# Incidents
Medical	9
Med - Med - Breathing-Difficult	9
MED STROKE	5
Med - Med - Heart	4
Personal Inj Accident	4
STRUCTURE FIRE	4
Fire Alarm No Smoke	4
LIFT ASSIST	3
MEDICAL	3
Med - Med - Uncon	2
Med - MEDICAL	2
Med - Med - Fall	2
Vehicle Fire	1
Carbon Mono No Ill	1
Med - Broken bones, compound fracture	1
Med - Med - Allergic	1
Med - Med - Breathing-NOT	1
Med - Med - Seizure	1
Smoke Outside	1
Suicide Attempt In Prog	1
Blood Pressure	1



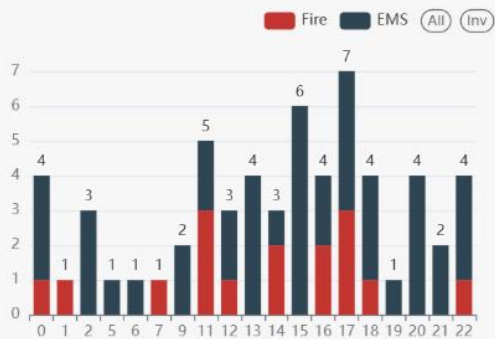
Current Incident Volume
Projected YoY Change (YTD)

7.69%

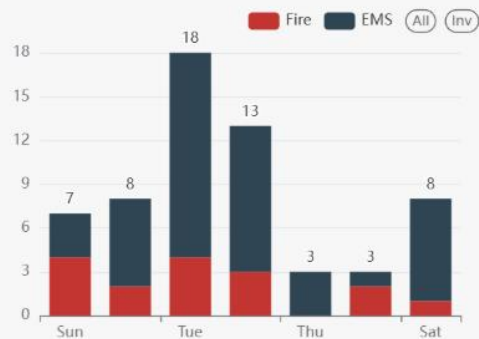
Average Daily Incidents Department Wide

2

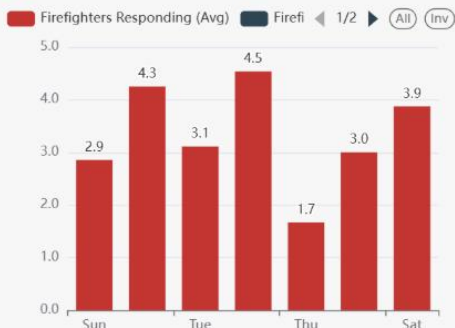
Incident Count by Hour of Day



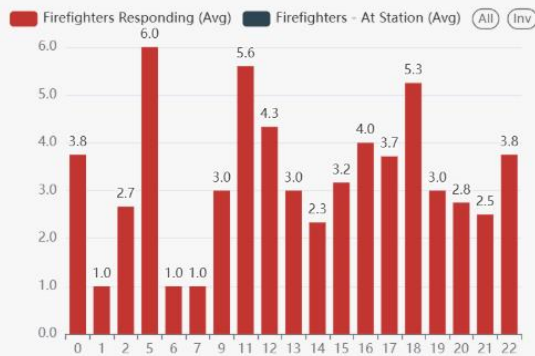
Incident Count Day of Week



Firefighter Response by Day of Week (Avg)



Firefighter Response by Hour of Day (Avg)



Incidents - Fire

16

Incidents - EMS

44

"Dispatch" to "Clear"
(Average)

39m 19s

Content Loss

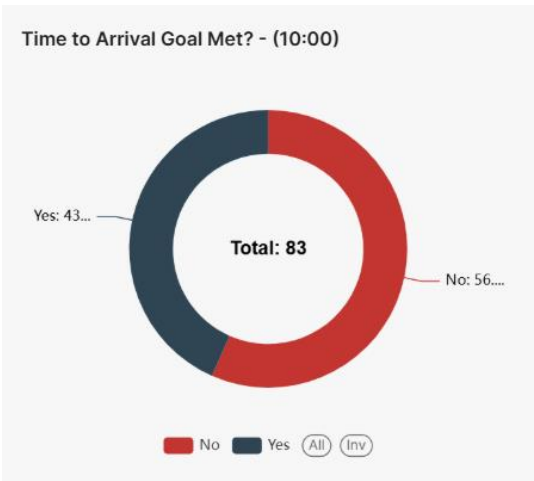
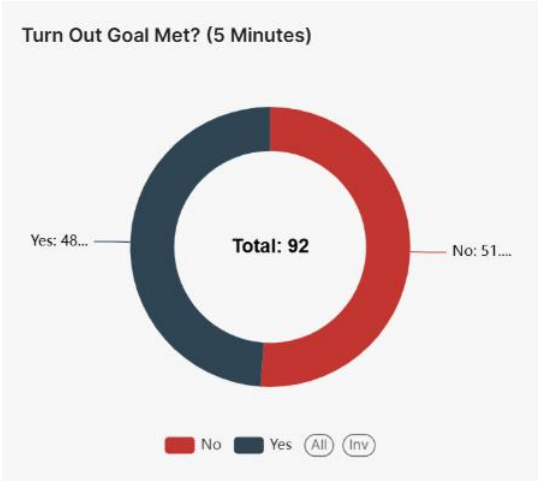
\$500

Property Loss

\$500

Total Property & Content Losses

\$1,000



Mutual Aid Given

3

Mutual Aid Given

Show All

entries

Provided Mutual Aid	# Incidents
Oak Grove Fire Department	2
Andover Fire Department	1

Mutual Aid Received

2





Third Quarter Report 2025

St. Francis Police Department



It was a busy and active summer for the police department. Officers and staff hosted and/or participated in several summer events including National Night Out, Cone with a Cop, and Stay Home Safe For Kids Program. These events help the police department maintain great relationships with the public which is vital to keeping St. Francis a safe and enjoyable place to live and visit. Thank you to all the officers and staff who contributed and to all the community members for attending.

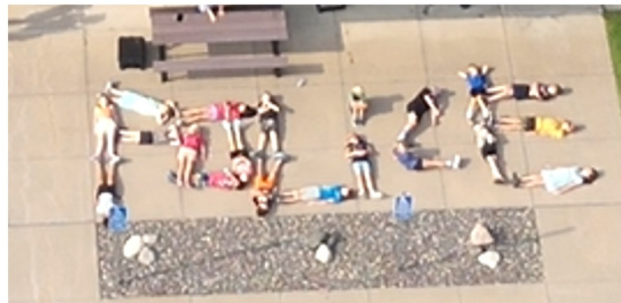
Overall, there were 1,760 calls for service during the 3rd quarter, which is a slight decrease from the 2nd quarter. There were 36 Group A offenses which include offenses such as burglary, damage to property, fraud, theft, robbery etc. There were 960 Group B offenses which include offenses such as disorderly conduct, DWI, trespassing, and all other offenses which would include vehicle accidents, medicals, ordinance-related calls, welfare checks etc.

Over the summer officers participated in numerous Toward Zero Deaths (TZD) initiatives within St. Francis in efforts to reduce traffic crashes, injuries, and deaths on Minnesota roads. These initiatives included speed, DWI, Move Over Law, and seatbelt enforcement waves. When not participating in TZD initiatives officers are staying very proactive in enforcing traffic laws within the city. In total officers stopped 764 vehicles during the third quarter and issued 165 citations.

The dedicated professionals of the St. Francis Police Department work hard to serve the St. Francis Community and as always want to thank the City Council for their continued support.

Third Quarter Events

Come with a Cop



Stay Home Safe

National Night Out



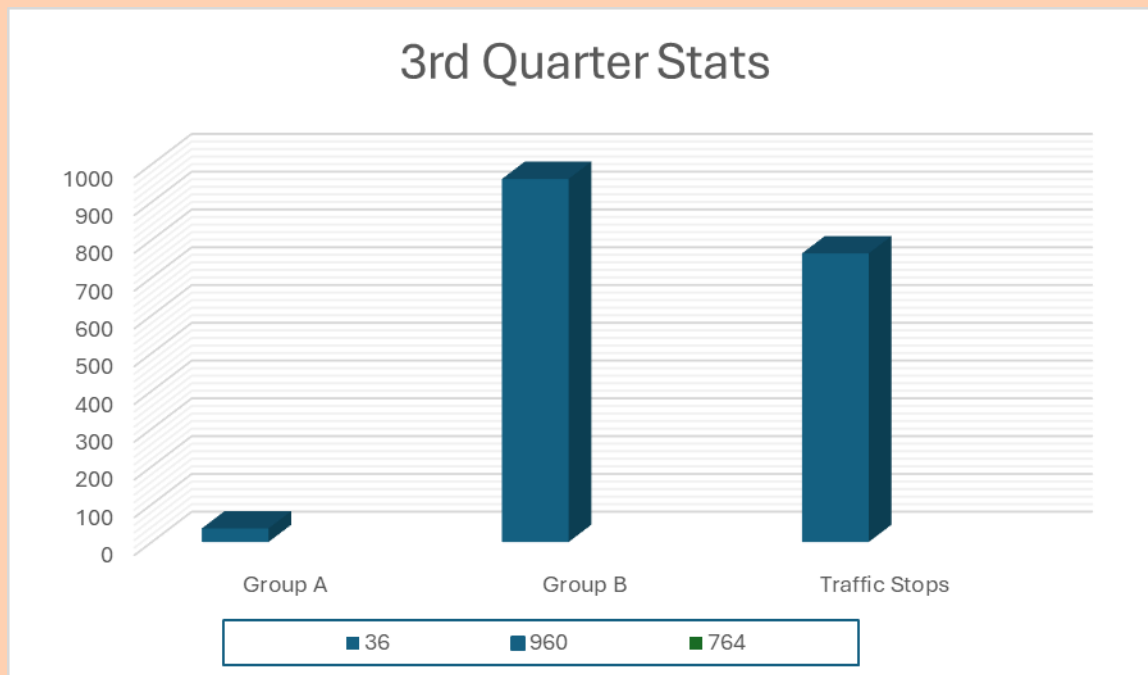
Anoka County Sheriff's Office 2025 Open House



Calls for Service—Third Quarter

July 1st 2025—September 30th 2025

TOTAL CALLS FOR SERVICE—1760

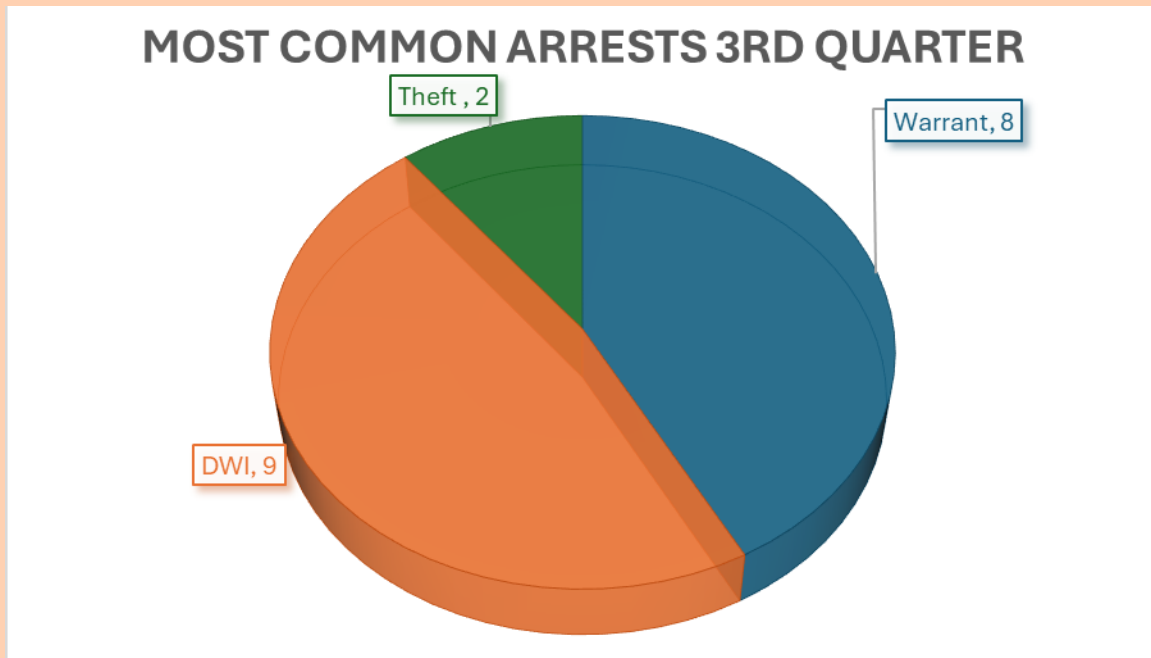


TOTAL CRIMES INVESTIGATED—36



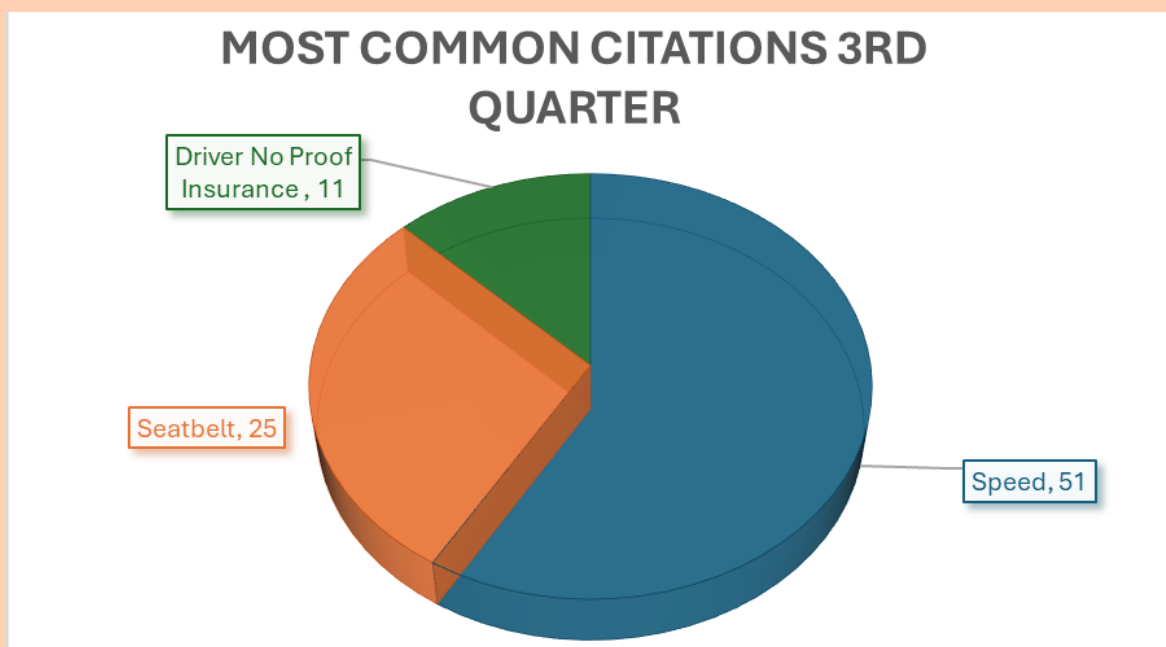
Total arrests – 34

(not all types of arrests are included in graph)



Total Citations-165

(not all types of citations are included in graph)



UPCOMING EVENTS

October is Breast Cancer Awareness month!

We are donating our raised profits to the Susan G. Komen foundation where those funds are dispersed between families who are going through those hardships and to cancer research in hopes of finding a cure.



ST. FRANCIS POLICE DEPARTMENT

PINK PATCH PROJECT

\$10.00 PINK PATCHES
\$3.00 PENS
\$2.00 BRACELETS
\$1.00 BUTTONS

4058 ST.FRANCIS BLVD NW - ST. FRANCIS, 55070 - (763) 753-1264 - FAX: (763) 235-2319

UPCOMING EVENTS AT THE POLICE DEPARTMENT

Santa is Coming to Town

St. Francis Police Department

December 18th, 2025
5:00 pm to 7:00 pm

4058 St. Francis Blvd NW Saint Francis, MN
55070

Warm Up with Hot Cocoa and Meet Santa at the Police Department!

Come enjoy a cozy cup of hot cocoa, take photos with Santa, and celebrate the season with our local officers. It's a great opportunity to connect with the community, share holiday cheer, and create lasting memories with your family.

All ages are welcome — and don't forget your wish list!

We can't wait to see you there!

