



**CHARTER COMMISSION MEETING**  
City Hall: 23340 Cree St NW  
**Monday, January 24, 2022 at 5:30 PM**

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**AGENDA**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVE MINUTES OF FEBRUARY 3, 2021**  
[A.](#) Minutes - February 3, 2021
4. **APPOINTMENT OF CHAIR AND VICE CHAIR**
5. **OTHER ITEMS OF DISCUSSION**
6. **ADJOURNMENT**

CITY OF ST. FRANCIS  
ST. FRANCIS MN  
ANOKA COUNTY

CHARTER COMMISSION MINUTES

FEBRUARY 3, 2021

1. **Call to Order/Roll Call:** The Charter Commission meeting was called to order at 5:30 pm by Malcolm Beck via Zoom.

**Roll Call:** Present were Malcolm Beck, Steve Kane, Tim Brown, Gary Zimmerman, Steve Feldman and Sarah Udvig. Also present City Clerk Barb Held.

2. **Approve Minutes of January 22, 2020:** Motion by Kane second Brown to approve the January 22, 2020 Charter Commission Minutes. Motion carried.

3. **Appointment of Chair and Vice Chair:** Brown nominated Malcolm Beck as Chair seconded by Kane. Beck ask if there were any other nominations three times. Called for a question to appoint Malcolm Beck as chair. Motion carried.

Brown nominated Steve Kane as Vice Chair, seconded Zimmerman. Beck asked if there were any other nominations three times.

Called for a question to appoint Steve Kane as the Vice Chair for the Charter Commission. Motion carried.

4. **Other Items of Discussion:** Due to the recent resignation of Randy Dressen, whose term was up in March 2021 discussion was held on how to advertise for the vacancy. Other members terms also up in March 2021 but showed interest in reapplying were; Steve Feldman, Steve Kane and Gary Zimmerman. Sarah Udvig's term expires May 2021. Steve Kane stated he submitted a letter to the judge already for re-appointment but has not heard back from them. Steve Feldman said he filled out an application for renewal and gave it to Held. Held stated if you want to submit your application to city hall you can and I can mail them in together, if that is what you want. Gary Zimmerman and Beck both stated in the past the members just submitted letters to the judge directly. Feldman stated the City's website is getting revamped and there will be soon a spotlight window on the front page for several items. We could possibly put something on there. The members said they would also look for residents who may want to serve on the Charter Commission. They indicated it is not a huge time commitment at all. Most years there is only one meeting.

5. **Adjournment:** Motion by Feldman second Brown to adjourn the annual Charter Commission meeting adjourned at 5:42 pm. Motion carried.

Submitted by,

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Barbara I. Held, City Clerk