

CITY COUNCIL REGULAR MEETING

St. Francis Area Schools District Office, 4115 Ambassador Blvd. NW Monday, April 18, 2022 at 6:00 PM

AGENDA

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE
- 2. ROLL CALL
- 3. APPROVAL OF AGENDA
- 4. CONSENT AGENDA
 - A. City Council Minutes 04/04/2022
 - B. Official Signatures

Resolution 2022-19 Approving Official Signatures for 2022

- C. Fitness Center Policy
- D. Consideration of Contract and Appointment of City Administrator Kate Thunstrom
- E. Job Posting for Community Development Director
- F. Police Officer Opening
- G. Liquor Store New Hire Erik Hughes
- H. Liquor Store New Hire Kyler Loud
- I. Routine Dust Control
- J. Weber Inc-Pay Application #7
- K. Payment of Claims
- 5. MEETING OPEN TO THE PUBLIC
- 6. SPECIAL BUSINESS
- 7. PUBLIC HEARING
- 8. OLD BUSINESS
- 9. **NEW BUSINESS**
 - A. URRWMO One Watershed One Plan
 - B. Vista Prairie St Francis Senior Living Development

Ordinance 296 - Approving Rezoning 23465 St Francis Blvd NW from R-2 and PUD to R-3 - First Reading

Resolution 2022-20 - Approving the Preliminary Flat, Final Plat, and PUD Plans for the Vista Prairie St. Francis Senior Living Development

C. 2022 Street Rehabilitation Project Approval of Plans and Specifications Resolution 2022-21 Approving Plans and Specifications and Ordering Advertisement for Bids for the 2022 Street Rehabilitation Project

10. MEETING OPEN TO THE PUBLIC

11. REPORTS

A. Public Works Monthly Report - March

Streets & Parks March Report

- Water & Sewer March Report
- B. Police Department First Quarter ReportC. Fire Department Monthly Report March
- 12. COUNCIL MEMBER REPORTS
- 13. UPCOMING EVENTS

April 20 - Planning Commission Meeting - 7:00 pm

April 30 - Spring Recycling Event

May 2 - City Council Meeting - 6:00 pm

14. ADJOURNMENT

CITY OF ST. FRANCIS CITY COUNCIL AGENDA

St. Francis Area Schools District Office 4115 Ambassador Blvd. NW APRIL 4, 2022 6:00 p.m.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

The regular City Council meeting was called to order at 6:00 p.m. by Mayor Steve Feldman.

2. ROLL CALL

Members Present: Mayor Steve Feldman, Councilmembers Robert Bauer, Kevin Robinson, Sarah Udvig, and Joe Muehlbauer (attended remotely)

Also present: Interim City Administrator Kate Thunstrom, Deputy City Administrator-City Clerk Jenni Wida, Assistant City Attorney Dave Schaps (Barna, Guzy & Steffen), Police Chief Todd Schwieger, Finance Director Darcy Mulvihill, Streets and Parks Supervisor Jeremy Shook, Water and Sewer Supervisor Parish Barten, Liquor Store Manager John Schmidt, and Fire Chief Dave Schmidt.

3. APPROVAL OF AGENDA

MOTION BY: BAUER SECOND: UDVIG APPROVING THE REGULAR CITY COUCIL AGENDA

A roll call vote was performed:

Councilmember Udvig aye
Councilmember Bauer aye
Mayor Feldman aye
Councilmember Robinson aye
Councilmember Muehlbauer aye

Motion carried 5-0

4. CONSENT AGENDA

- A. City Council Minutes March 21, 2022
- B. Investment Advisory Services
- C. Transient Merchant/Food Truck Permit Application
- D. Payment of Claims

MOTION BY: ROBINSON SECOND: MUEHLBAUER APPROVING THE

CONSENT AGENDA ITEMS A-D.

A roll call vote was performed:

Councilmember Muehlbauer aye
Councilmember Robinson aye
Mayor Feldman aye
Councilmember Bauer aye
Councilmember Udvig aye

Motion carried 5-0

5. MEETING OPEN TO THE PUBLIC

No one came forward.

- 6. <u>SPECIAL BUSINESS</u> NONE
- 7. PUBLIC HEARINGS NONE
- 8. OLD BUSINESS NONE

9. <u>NEW BUSINESS</u>

A. Pre-Architectural RFP-Building Design Feasibility

Interim City Administrator Kate Thunstrom gave a presentation on the prearchitectural RFP results for the building design feasibility. She stated this is the next step they would move forward with for the City Hall/Fire Station building. She stated the space, cost and site are identified in this step but doesn't commit the Council to construction but is a planning step to determine what fits on the site and what is reasonable regarding access on the site.

Mayor Feldman thanked the committee for the work they did in touring the different facilities under different architects, which he stated, were vetted through reference checks. He stated they learned through the Liquor Muni to be more thorough, do more due diligence. He stated every architect was vetted, called the various cities, talked to the Fire Chiefs, and took tours. He stated he was very impressed in all regards. He thought any of the top three companies would have been sufficient, but they wanted to get the cream of the crop, which is what he thought they did with the decision on Brunton. He liked the supply chain for pre-cast construction, their ability to build on smaller sites like the one they have, and the fact that their communication levels were high. He thought all three companies had high communication levels but the supply chain was a little more impressive with Brunton as far as today's market and getting pre-cast. He stated they all felt after the process that this was the architect to go with and he thought it was a good choice. He asked for Council feedback starting with Council member Robinson.

Robinson commented he thought it was a very thorough job. In looking ahead he is excited about the Fire Station and City Administration side of it. He wanted to see this be the most versatile building for the citizens as possible since they will be helping to build it. He stated it is a dire need for the City. He felt other cities were missing out by not reaching out to St. Francis because they are building a state-of-the-art building along with the talent that will be in that building. He stated his looking forward to shaping it as they go through the process.

Mayor Feldman commented the key to the City Hall/Fire Station is that they want to build it for the use today and the needs tomorrow. He stated that is the most impressive thing, so that as the City changes and the need changes with the growth of the City this building should be able to handle that.

Corey Brunton, President and CEO of Brunton Architects and Engineers, stated he was there to answer any questions the Council had.

Councilmember Muehlbauer commented he was excited to move forward and see what they could do with that site.

Councilmember Udvig commented she was excited too. She stated she was glad the committee put time in and went to do some tours. She was glad this project is moving forward.

Bauer asked about the site analysis and what that entailed. Brunton replied because this is a Fire Station and City Hall site there are a number of things that have to be done carefully. He stated safety is the number one most important thing they look at when they design anything. He stated there is a lot to the site analysis including the site, the utilities and access to those, considering the density of the surrounding neighborhoods and site lines.

Bauer commented he would like to see this bigger than smaller and work with the County to bring in the community library that is in the City as well. He stated he would like to see the post office in there with their own garage and work with the Federal government to bring the City into a bigger and better environment for the community to be able to come to one building that will last 75 to 100 years.

Brunton replied he respected the desire to get the most for their money. He stated they are designing a 75 to 100 year building. He stated with safety being the most important thing that they have to ensure they don't pack too much in that it becomes unsafe. They have to make sure the requirements for parking are met so responding firefighters have a place to park. He stated the site isn't very big and when he was inquiring about the concept of a community center on the site, which is different from a community use room. He stated that is not what they were talking about because the site isn't big enough. He stated he heard the request and they will look at creating a program of spaces taking the information provided. They will look at synergizing spaces to reduce construction costs with their

expertise. He stated post offices can be difficult to work with. He stated the idea of creating a lobby so there is a balance of access but not too much public access to the Fire Station side or the City Hall side and ensure responding fire fighters can come and go safely. He stated they will look for synergies where they could be, but he didn't think the parking lot would allow for much more than what is planned.

Mayor Feldman commented what impressed him with Brunton was the size of the sites they have been on. For example, he checked with Albert Lee on a four-acre site and New Port with a 1.6 acre site which is for a Fire Station, City Hall and a small segment for the Sheriff's Department. He commented he understood where Brunton was coming from. He stated they would need to put together a wish list. He explained to the Council that a wish list is a wish list and how it comes down from the beginning to the end will depend on their pocketbook and the site. He stated the committee put together a wish list, things that were discussed before, which will go to Brunton and his company. He stated they are in the beginning of the process but are in a good position after the vetting and tours. He commented he will be excited to see New Port under construction. He stated he is a fan of precast and it was amazing to him to see that pre-cast can be made to be really beautiful. He gave the example of the industrial buildings on Highway 169 south. He thought it was a veneer of brick, or a brick building, but it isn't a brick building but the mold that was used for pre-cast. He stated that even the trash area was pre-cast and very appealing. He stated it is a 26,000 square foot building with two floors and they are planning a 27,000 square foot building. He stated he thought they were going in the right direction and the main thing was to build this with the mindset of the use today and the needs tomorrow. He emphasized spending money today will save tons of money in the future.

Brunton agreed. He stated pre-cast is a product is going to cost more for materials but far less in labor, which is a current problem. He stated pre-cast is one of the few materials that hasn't been impacted by the pandemic. He stated it is a highly durable material that has brick embedded in it. He stated the neat thing with pre-cast is that they can take brick and put it in the mold to embed it in with mortar and it will be three times stronger than brick and mortar. He stated these buildings would have inherent characteristics of storm shelters, which are being required.

Mayor Feldman commented they were told they can't core drill on pre-cast but in New Port showed they can. He stated the longevity of the building because of how it was put together is going to be a big part of the payout in the long run. He commented they went to Bloomington and looked at a whole block building, Eagan, and New Port and their many references. He stated they are all excited and there is a good team in place. He commented Council will be brought through the whole process. He asked Brunton to explain for Staff and Council his experience with the Fire Department.

Brunton replied he is a recently a retired fire fighter. He stated he looks at projects both from the user standpoint, the architect, and construction standpoint. He stated

they are the designer and will help the City hire a construction manager, or if they want to go traditional they will help with that process. He reiterated safety is important and understanding how operations work for the Fire Station on the ground but every station they design is 100% unique for the needs of the site and community.

Mayor Feldman asked if there was no cookie cutter plan, if it is correct that it is all customized. Brunton confirmed this.

Mayor Feldman commented that is what he heard from the representative and the Chief at Albert Lee said that when it came to questions that the company gave their input but always went with what the city's needs, not the company's needs. Brunton confirmed this adding Albert Lee was a great project, which won national awards. He stated they had looked at placing that building at a new site just out of town and there was a lot of turmoil questioning if that was the right site. The City eventually went with a downtown site to get it close to the City Hall and Sheriff's Department. He stated it was more expensive but it was valuable.

Mayor Feldman commented they came in under budget. Brunton confirmed this.

Mayor Feldman continued it was on some soil that was in question and they were able to negotiate.

Brunton replied they are always trying to find synergies and battle to get the best bang for the buck. He stated the more they can impress the City, and advocate for them, the more the city is going to advertise to other cities. He commented he was glad the committee checked on the company because he wants other cities to do the same and have St. Francis be a testimonial.

Mayor Feldman commented they learned from past mistakes, which are going to happen because they are human, but the key is to learn from it and not repeat them. He asked if there were any more questions for Brunton by Council. There were none.

MOTION BY: UDVIG SECOND: MAYOR FELDMAN TO ENTER INTO A CONTRACT WITH BRUNTON ARCHITECTS & ENGINEERS FOR THE PRE-ARCHITECTURAL NEEDS OF A CITY HALL AND FIRE STATION INCLUDING COMMUNITY USE SPACE AS PRESENTED BY STAFF.

A roll call vote was performed:

Councilmember Muehlbauer a	ıye
Councilmember Udvig a	ıye
Councilmember Bauer a	ıye
Mayor Feldman a	ıye
Councilmember Robinson a	iye

Motion carried 5-0

Mayor Feldman thanked Brunton for coming to the meeting.

B. Zoning Preemption Legislation Resolution 2022-18 Supporting Housing and Local Decision Making Authority

Interim City Administrator Kate Thunstrom presented the zoning preemption legislation that Mayor Feldman brought forward regarding concerns that are going through both the House and Senate about removing certain local controls. She explained she outlined some of the specifics between the Senate bill and the House bill as they have some similarities and some differences. She stated this is not just a Twin Cities problem but greater Minnesota as well and cities are starting to take a stand.

Mayor Feldman commented he brought this to Council's attention because the League of Minnesota Cities mailed something to him. He stated as a contactor he gets mailing from a building association.

Thunstrom stated it is the old Builder's Association.

Mayor Feldman stated he didn't agree with them that PUD's are stopping development. He stated PUD's, Planned Unit Developments, are a tool. He gave the example that ten years ago, as the City was going in a different direction, that an ordinance could be in place and then ten years later the growth changes, the PUD gives a chance to change with that growth. He didn't agree that that is what is stifling development. He stated he didn't like the fact that the State legislator is telling cities what they should be doing with their land. He thought there were 100 cities that signed on to this already. They are trying to put, where the guidance on PUD's was set to the Department of Labor and Industries (DOLI) as a bottom, now they are setting it as a ceiling. He stated everything is set on the DOLI codes.

Mayor Feldman noted it is like in the Charter Commission hasn't been a fan of a 10th District Judge being in Stillwater deciding what they do they do in this City for Charter members. He felt the Council should be the governing body that elects who sits on that committee because they know the City and that judge doesn't. He stated it is the same here, where he doesn't believe State legislators in St. Paul know what the needs are in St. Francis. He stated this has been tabled in the House and Senate right now but it has been on their plates for many years and he thought it would continue to be until it passes. He stated the legislators are getting some pushback on it. He suggested that if cities are abusing PUD's or licensing and go after them.

Mayor Feldman stated one reason permits are high is because the sewer access charge (SAC) and the water access charge (WAC), which are fees put in place to

maintain the systems everyone pays for. Theses systems, for water and wastewater, are very costly to maintain and operate and that is what those fees are about. He stated when the State says the City is getting outrageous with the building permit fees, they are not looking at what the fees are pertaining to. He gave the example of a lady who came in a few years ago who came out of the 40 acres, which were divided into two 20 acre lots. The building permits because she was on septic and well was less than \$3,500. If she had been on City sewer and water that would have been over the \$10,000 range because of the SAC and WAC charges. He stated he thought there is a lot of misinformation going out and placing blame on where the fault lies.

Mayor Feldman didn't believe PUD's are the reason that development is squelched. He stated he didn't like the fact that people in St. Paul should dictate what is happening in the City of St. Francis. He stated he supported this resolution. He stated he didn't know how much good it is going to do but thought it was important to speak out. He asked for Council comment.

Udvig commented she agreed with the Mayor that they didn't need government over reach in the City.

Muehlbauer commented there are some positives in that and there are some inditements in that too. He stated he thought what isn't broken shouldn't be fixed but the cities that are abusing things should be addressed. He stated he didn't think the legislators in St. Paul know or really care what St. Francis needs. He thought the resolution was arbitrary and may not do anything really but is more of a position. He thought if 100 cities sign on maybe the legislators will listen to the people.

Bauer agreed with this move. He thought it was big government knowing how to spend tax dollars and now they are telling cities they know better how to run the cities. He disagreed with the push for that. He commented that it is also the mass email to all the cities when there is a small problem with some cities abusing things that should be addressed to fix the problem instead of addressing the whole state. He agreed they need to limit the State from their over reach.

Robinson commented he agreed with the pushback adding the State has issues managing things like mass transit such as the light rail. He didn't think they cared about the expenses that are already spent. He didn't think there was a sense of urgency to see where the money was being spent. He thought the Commission should be elected instead of appointed. He thought the less government, the better.

MOTION BY: BAUER SECOND: ROBINSON TO ADOPT ZONING PREEMPTION LEGISLATION RESOLUTION 2022-18 SUPPORTING HOUSING AND LOCAL DECISION MAKING AUTHORITY.

A roll call vote was performed:

Mayor Feldman aye
Councilmember Muehlbauer aye
Councilmember Robinson aye
Councilmember Bauer aye
Councilmember Udvig aye

Motion carried 5-0

10. MEETING OPEN TO THE PUBLIC - NONE

11. REPORTS - NONE

12. COUNCIL MEMBER REPORTS

Udvig asked residents to be aware of children as there are a lot of children out with the spring-like weather and asked that people watch for children and adults out biking because there aren't adequate sidewalks on a lot of the streets. She asked people to be patient when driving because there are many accidents that could maybe be avoided if people slowed down and had more patience. She thanked Staff for doing an excellent job in helping to make Council's job easier.

Bauer commented he didn't have much to report. He stated Arizona was beautiful and warm. He stated he saw something on Facebook and at Kerry Street and 232nd there is a stop sign on that intersection. He stated there was a debate on Facebook on people making the turn without using the stop sign. He encouraged residents to use stop signs on their streets.

Muehlbauer commented he didn't have much to report. He stated he was a part of the City Administrator interviews. He stated the Citizen's Academy starts April 14, 2022 for the Police Department and he was looking forward to hearing that two Councilmembers will be participating. He stated it is fun and informative and hoped there was good participation.

Muehlbauer asked if sign ups were done. Police Chief Todd Schwieger replied no, they are still taking registrations. Muehlbauer suggested it be put on the Facebook page to get it out to people and that one or two Councilmembers participate.

Robinson thanked the Council that has allowed him to be apart of the Building Committee. He stated he would like at a future Work Session to share pictures taken to bring the other Councilmembers up to date to share the vision of what they saw on tours. He thought with the Fire's Chief's input, the Mayor's building background expertise, the Public Works involvement that they had a terrific team. He offered congratulations and welcome to Kate being the new City Administrator. He stated she was already doing the job for a while and thought she would be a

great fit. He referenced the Citizens Academy and stated he was waiting for his background check to come back. He signed up for it and is looking forward to it. He encouraged Councilmembers and citizens that haven't taken it to attend.

Mayor Feldman congratulated Kate and stated he had no doubt of the job she would do and is looking forward to the many years she will have guiding the City and being the coach of the team.

Mayor Feldman thanked the Building Committee including Water and Sewer Supervisor Parish Barten, Robinson, Assistant City Attorney Dave Schaps, Interim City Administrator Kate Thunstrom. He stated he thinks they learned from the Liquor Muni to vet and due diligence. He stated it is a long process which won't happen overnight. He continued one thing former City Administrator Joe Kohlmann did before he left was get the financing in place, which was his expertise, and was appreciated. He stated he looks at the economy as a cloud or a sunshine. As they go through the process and finally get to the plan they want to seek bids on, it will come down to what the economy is when they decide to do this. They may have to put it on hold, change it, or if the economy is favorable for labor and materials that it may work out. It is unknown. He stated they will go through the process in a due diligent way that wasn't done with the wastewater treatment facility. It will be done now and they will be able to answer any questions the public has and add their input to it.

Mayor Feldman emphasized they are not talking about a community center, which they don't have space for, but a community room and City Hall. He stated they will be able to do some things inside the building to bring activities to the community. He felt after six years, and the direction the City is going that it is time to bring activities for the residents to enjoy without going to other cities. He stated all they have is the ice rink and Pioneer Days which has been disrupted by the pandemic. He thought it was time to bring activities to St. Francis for residents to enjoy the tax dollars to benefit them.

Mayor Feldman commented Casa Rio has changed their name to Mama Nacho Taco Truck which was scheduled to come on Wednesday but was changed to Friday April 8th due to weather. They will be serving from noon to 7:00 p.m. at the Bottle Shop. He stated the dates throughout the month of April, May and the rest of summer will be on the spotlight window on the Website, on the Facebook page and the Mayor's Facebook page. He stated he is looking at getting a food truck through the summer and encouraged residents to ask City Hall about it. He stated he is looking at getting mini donut trucks, barbeque trucks and others. He stated he wants to have a food truck day to count on once a month. He stated communication has been difficult but he is persistent.

Mayor Feldman thanked Staff, noting the most important position has been filled. He stated now it is a matter of getting the Community Development Director position filled and the Public Works-Deputy Administrator position filled as well. He

thought with Kate in the position of City Administrator, it is a good fit and feels good. He stated he has learned that when he goes against his gut feeling that there is regret attached to it but when he goes with his gut he doesn't. He stated he is really pleased. He thanked the Staff for getting the information to him today.

Mayor Feldman referenced Udvig's comments about kids being out and encouraged people to be extra watchful. He stated there was an accident on 233rd and 47th last week and he hoped no one got hurt.

Mayor Feldman stated talks have been ongoing with MNDot. He thought if someone from MNDot would come out to 233rd and sit during the summer or spring to watch from 4:30 p.m. on from east, west traffic that they would want a stop light there. He stated it didn't take an engineer to figure out that that is a dangerous crossing at Pederson and 233rd. He didn't understand why MNDot doesn't see it because they see everyday and something has to be done better than it is right now. He stated he would invite MNDot if he thought it would do any good but would stick with the chosen course of having WSB as the consultant.

13. ATTORNEY'S REPORT

Mayor Feldman made the following statement: "in a few minutes he will close the meeting under Minnesota Statute 13D.03 subdivision 1(b). The City Council has the ability to move into a closed meeting. The governing body of a city may, by a majority vote, in a public meeting decide to hold a closed meeting to consider strategy for labor negotiations including negotiation strategies or developments or discussion and review of a labor negotiation proposals. Labor negotiations are proposals between the City of St. Francis and law enforcement, labor services, police officers and sergeants." He asked for a motion to move the meeting into a closed session for a discussion of labor negotiations.

RECESS AND RECONVENE

MOTION BY: UDVIG SECOND: BAUER TO RECESS TO A CLOSED SESSION FOR A DISCUSSION OF LABOR NEGOTIATIONS.

A roll call vote was performed:

Councilmember Muehlbauer aye
Councilmember Udvig aye
Councilmember Bauer aye
Councilmember Robinson aye
Mayor Feldman aye

Motion carried 5-0

Mayor Feldman continued reading "once this is approved the Council should move into a closed session. I will now close this meeting."

Meeting recessed to a Closed Session at 6:41 p.m.

The meeting reconvened at 8:18 p.m.

14. UPCOMING EVENTS

April 11, 2022 – Work Session at Police/Public Works Building – 5:30 p.m.

April 14, 2022 – Citizens Academy- Police Department – 6:00 to 8:00 p.m.

April 18, 2022 - City Council Meeting - 6:00 p.m.

April 20, 2022 - Planning Commission Meeting - 7:00 p.m.

April 30, 2022 - Spring Recycling Event - 8:00 a.m. to 2:00 p.m.

15. ADJOURNMENT

There being no further business, Mayor Feldman adjourned the regular City Council at 8:18 p.m.

Jennifer Wida, City Clerk

CITY OF ST. FRANCIS CITY COUNCIL MINUTES CLOSED SESSION

APRIL 4, 2022 6:00 p.m.

1. CALL TO ORDER

The closed City Council meeting was called to order at 6:45 p.m. by Mayor Steve Feldman.

2. ROLL CALL

Members Present: Mayor Steve Feldman, Councilmembers Robert Bauer, Kevin Robinson, and Sarah Udvig

Members Attending via Zoom: Council members Joe Muehlbauer

Also present: City Administrator Kate Thunstrom, Deputy City Administrator/City Clerk Jenni Wida, Assistant City Attorney Dave Schaps (Barna, Guzy & Steffen), Police Chief Todd Schwieger

3. CLOSED MEETING

A. ATTORNEYS REPORT

The Council held a closed meeting pursuant to Minn. Stat. 13D.03, Subd. 1(b), for the purposes of considering strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposal.

MOTION BY: MUEHLBAUER SECOND: MAYOR FELDMAN TO REOPEN THE CLOSED SESSION AND MOVE BACK TO OPEN MEETING.

A roll call vote was performed:

Councilmember Muehlbauer aye
Councilmember Robinson aye
Mayor Feldman aye
Councilmember Bauer aye
Councilmember Udvig aye

Motion carried 5-0

4. ADJOURNMENT TO OPEN SESSION

There being no further business, Mayor Feldman adjourned the Closed City Council at 8:18 p.m.

Agenda Item # 4A.

Jennifer Wida, City Clerk





TO: Kate Thunstrom, Interim City Administrator

FROM: Darcy Mulvihill, Finance Director

SUBJECT: Official Signatures – Resolution 2022-19

DATE: April 18, 2022

OVERVIEW:

With the hiring of the new city administrator, council needs to add her as an office signature on the bank accounts. Please see the attached resolution.

ACTION TO BE CONSIDERED:

Approved under consent agenda designate the official signatures.

BUDGET IMPLICATION:

None

Attachment:

Resolution 2022-19 Official Signatures

CITY OF ST. FRANCIS ST. FRANCIS, MN ANOKA COUNTY

RESOLUTION 2022-

A RESOLUTION APPROVING THE OFFICIAL SIGNATURES FOR 2022

Official Signatures	Steven D. Feldman, Mayor Joseph Muehlbauer Mayor Pro Temp Kate Thunstrom, City Administrator Darcy Mulvihill, Finance Director Jenni Wida, Deputy City Administrator/ City Clerk				
	(2 signatures required)				
ADOPTED BY THE CITY COU 2022.	UNCIL OF ST. FRANCIS THIS 18 th DAY OF APRIL, APPROVED:				
	Steve Feldman, Mayor of St. Francis				
ATTEST:					
Jennifer Wida, City Clerk	_				



TO: Kate Thunstrom, City Administrator

FROM: Todd Schwieger, Police Chief

SUBJECT: Fitness Center Policy

DATE: April 18th, 2022

OVERVIEW:

Physical fitness is an essential part in the daily role of a law enforcement officer. Officers commonly encounter situations that can be physically and mentally demanding. Officers with improved physical fitness can more effectively handle these situations with a lessened likelihood of injury.

The St. Francis Police Department recently introduced a fitness area including fitness equipment to the police department. The St. Francis Police Department encourages its members to maintain a high standard of physical fitness. Department members are given the opportunity to utilize the department fitness center in order to improve and maintain their physical abilities. The benefits of maintaining high levels of physical fitness are plentiful; improved capability to perform specific physical tasks, improved ability to mobilize the body efficiently, improved tolerance to fatigue, improved employee morale, reduced risk during physical tasks, better psychological preparation, reduction in sick time, improved productivity, improved performance, improved abilities off-duty, and increased longevity after retirement.

ACTION TO BE CONSIDERED:

City Council to review and approve the St. Francis Police Department Fitness Center Policy.

BUDGET IMPLICATION:

Supplies including sanitizing spray, sanitizing wipes and paper towels will be purchased as needed out of the current police department operating budget. These supplies will be used to sanitize equipment between uses. Police Department forfeiture funds were used to purchase equipment and supplies in the fitness center.

Attachments:

Fitness Center Policy

Policy **1017**

St. Francis Police Department

Policy Manual

Fitness Center

1017.1 PURPOSE

Physical fitness is an essential part in the daily role of a law enforcement officer. Officers commonly encounter situations that can be physically and mentally demanding. Officers with improved physical fitness can more effectively handle these situations with a lessened likelihood of injury.

The St. Francis Police Department encourages its members to maintain a high standard of physical fitness. Department members are given the opportunity to utilize the department fitness center in order to improve and maintain their physical abilities. The benefits of maintaining high levels of physical fitness are plentiful; improved capability to perform specific physical tasks, improved ability to mobilize the body efficiently, improved tolerance to fatigue, improved employee morale, reduced risk during physical tasks, better psychological preparation, reduction in sick time, improved productivity, improved performance, improved abilities off-duty, and increased longevity after retirement.

1017.1.1 POLICY

The St. Francis Police Department recognizes the value of supporting the physical fitness efforts of our members. The department maintains a fitness center to assist in the improvement of the quality of life for employees through the promotion of physical fitness and healthy lifestyles.

1017.1.2 FITNESS CENTER GENERAL RULES

The following rules must be adhered to with the possibility of revocation if found that a personnel member is abusing the privilege:

- (a) Only police department personnel, both licensed and non-licensed can use the fitness center facility. No family members, friends, or other guests are permitted to use the fitness center.
- (b) Department personnel who choose to use the fitness center are required to complete a City of St. Francis Release and Waiver of Liability prior to use.
- (c) Department personnel are allowed to use the fitness center at any hour during their off-duty time.
- (d) All users must report any observed equipment maintenance or malfunction problems promptly to the Police Chief or Sergeant.
- (e) Users must, at all times, while in the fitness center, wear proper attire, including athletic shoes and a shirt. No clothing with offensive language or pictures will be allowed in the fitness center.
- (f) The use of audio devices is allowed at a reasonable volume.
- (g) Users must clean equipment promptly after use with cleaner provided.
- (h) Users are expected to replace equipment on the designated racks or positions. No weight discs are to be left on the equipment.

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Fitness Center - 1

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DRAFT

St. Francis Police Department

Policy Manual

Fitness Center

- (i) All users must abide by the policies contained in the City of St. Francis Personnel Policy and police department policy, including without limitation, the policies prohibiting sexual harassment and discrimination.
- (j) The Police Chief or designee has authority to administer the fitness center, oversee its use, enforce rules, and resolve disputes over use.

1017.1.3 FITNESS CENTER RULES - OFFICERS ON-DUTY

- (a) Officers are allowed to exercise on-duty for a period of time not to exceed 60 minutes. This time is to include the doffing and donning of their uniform and/or the use of showers.
- (b) Officers are only allowed to exercise on-duty if there are at least two additional officers on duty available for call response.
- (c) Officers are required to monitor their portable radios.
- (d) Officers are required to return to their patrol duties if advised by a supervisor and are expected to use common sense regarding street coverage prior to and during their exercise period.
- (e) Officers shall document the on-duty use of the fitness facility on a daily activity log.

1017.1.4 FITNESS CENTER RULES - RECORDS STAFF

- (a) Records staff members are allowed to exercise in lieu of their break period not to exceed 60 minutes.
- (b) Records staff members are only allowed to exercise during working hours if services are not compromised and there is at least one additional staff member available to the public.





200 Coon Rapids Blvd. NW Suite 400 Coon Rapids, MN 55433

BGS.com

MEMORANDUM

To: Honorable Mayor and City Councilmembers

From: David Schaps, Assistant City Attorney

Re: City Administrator Employment Agreement

Date: April 13, 2022

Please allow this memorandum serve as an update to the City Council regarding the City Administrator hiring process.

Pursuant to City Council direction at their March 31, 2022 special meeting, our office engaged in discussions with Kate Thunstrom regarding an employment agreement to serve as City Administrator. The agreement is based upon the term sheet that was reviewed and approved by the Council, and includes the standard and customary language generally found in this type of agreement.

Ms. Thunstrom has had the opportunity to review the contract and has indicated she is in agreement with its terms. Our office has also performed the requisite background/reference checks on Ms. Thunstrom, and there are no issues or concerns.

Our office recommends approval of the employment agreement as attached.

Council Action Requested:

Motion and Second to approve the employment agreement for City Administrator with Kate Thunstrom as presented, and to authorize the Mayor and City Clerk to sign the agreement with Ms. Thunstrom.

EXPERIENCE | TRUST | RESULTS

Michael F. Hurley Charles M. Seykora Daniel D. Ganter, Jr. Beverly K. Dodge James D. Hoeft *Joan M. Quade *John T. Buchman Scott M. Lepak William F. Huefner Bradley A. Kletscher Timothy D. Erb Karen K. Kurth Adriel B. Villarreal Tammy J. Schemmel Carole Clark Isakson Joseph J. Deuhs, Jr Jennifer C. Moreau Herman L. Talle Elizabeth A. Schading David R. Schaps Thomas R. Wentzell Lindsay K. Fischbach Nicole R. Wiebold Tyler W. Eubank Thomas M. Caturia Bobbi Hermanson-Albers Erik C. Ordahl Stephany J. Elmer

Of Counsel Jeffrey S. Johnson James H. Wills

* Also Licensed in Wisconsin

EMPLOYMENT AGREEMENT

AGREEMENT made this _____ day of April, 2022, by and between the CITY OF ST. FRANCIS a Minnesota municipal corporation ("Employer"), and KATE THUNSTROM ("Employee").

The parties agree as follows:

- 1. **POSITION**. Employer agrees to employ Employee as its City Administrator. Employee agrees to serve as City Administrator in accordance with state statutes, City ordinances and the Code of Ethics of the International and Minnesota City/County Management Associations, and to perform such other legally permissible and proper duties and functions as the City Council shall from time to time assign.
- 2. **MOVING AND RELOCATION ALLOWANCE**. Employer shall reimburse Employee an amount not to exceed \$___0___ for moving her household goods and an amount not to exceed \$___0__ for house hunting expenses such as travel expenses, temporary lodging, and meals. Payment shall be made upon receipt by the City of documentation that the expenses have been incurred and deemed reasonable.
- 3. **PENSION PLAN**. Employer shall contribute to PERA as required by State law for Employee or an alternate pension plan, if selected by Employee, authorized by State law.
- 4. **SALARY**. Employer shall pay Employee a salary of Grade 23, Step 5 of the City's current Pay Plan starting <u>April 19, 2022</u>. An initial performance evaluation will be conducted after six months (probationary period) with a step increase (Step 6) after the anniversary of Employee's initial hire start date with the City (November 30th) following a successful review. Performance evaluations will happen annually thereafter upon the anniversary of Employee's initial hire start date with the City. The City Administrator is also eligible for any COLA adjustments provided to other city employees. A copy of the current City Pay Plan is attached to this agreement as Exhibit A.
- 5. **SENIORITY.** For purposes of employment benefits such as sick leave, vacation leave, and the like, Employee will be credited with having completed her current number of years of employment with the City upon her first day of employment as City Administrator.
- 6. **SICK LEAVE**. Effective upon Employee's first day of employment, Employee shall be credited with her currently accrued sick leave balance as of her first date of employment with the City. In addition, Employee shall accrue sick leave in accordance with the City's personnel policies.

- 7. **VACATIONS**. Employee shall be credited with her currently accrued vacation leave balance as of the first date of her employment with the City. In addition, Employee shall accrue vacation leave in accordance with the City's personnel policies.
- 8. **HOLIDAYS**. Employer shall provide Employee the same holidays as enjoyed by other non-union employees.
- 9. **GENERAL INSURANCE**. Employer shall provide Employee the same group, medical, dental, life and disability insurance benefits as provided to all other non-union employees.
- 10. **DUES AND SUBSCRIPTIONS**. Employer shall budget and pay the professional dues and subscriptions for Employee which are deemed reasonable and necessary for Employee's continued participation in national, regional, state and local associations necessary and desirable for Employee's continued professional participation, growth and advancement.
- 11. **PROFESSIONAL DEVELOPMENT**. Employer shall budget and pay necessary and reasonable registration, travel and subsistence expenses of Employee for professional and official travel, meetings and occasions adequate to continue the professional development of Employee and to adequately pursue necessary official and other committees thereof which Employee serves as a member, and which budgeted funds are available. Employee shall use good judgment in her outside activities so she will not neglect her primary duties to the Employer. Specifically:
 - a. Employer agrees to pay for membership costs for the International City/County Management Association, and the Minnesota City/County Managers Association and other relevant professional associations as deemed appropriate, and for which budgeted funds are available.
 - b. Attendance at the annual International City/County Management Association conference and attendance at conferences held by MCMA will be allowed as the City's budget will accommodate.
 - c. Other conferences, short courses, and seminars that are necessary for her professional development and for the good of the Employer may also be allowed as the City's budget will accommodate (such as the League Minnesota Cities, Economic Development Association of Minnesota, or other training).
- 12. **CIVIC CLUB MEMBERSHIP**. Employer recognizes the desirability of representation in and before local civic and other organizations. Employee is authorized to become a member of such civic clubs or organizations as deemed appropriate by Employee and Employer; and at Employer's expense.

- 13. **AUTOMOBILE**. Employee shall be reimbursed for job related travel consistent with the current Internal Revenue Service business mileage reimbursement rate.
- 14. **GENERAL EXPENSES AND OTHER BENEFITS**. Employer shall reimburse Employee reasonable miscellaneous job related expenses which it is anticipated Employee will incur from time to time when provided appropriate documentation. Employee shall also receive all benefits provided to department heads and/or other employees as outlined in the St. Francis personnel policies and/or provided to all other city employees. Employee shall receive a cellphone reimbursement payment in the same amount as the previous City Administrator with increases in accordance with City personnel policies.
- 15. HOURS OF WORK. It is understood that the position of City Administrator is a salaried, exempt position that requires attendance at evening meetings and occasionally at weekend meetings. It is understood by Employee that additional compensation and compensatory time shall not be allowed for such additional expenditures of time. It is further understood that Employee may absent herself from the office to a reasonable extent in consideration of extraordinary time expenditures for evening and weekend meetings at other than normal working hours.
- 16. **TERMINATION BENEFITS**. In the event that Employee is terminated by the Employer during such time that Employee is willing and able to perform the duties of City Administrator, then in that event, Employer agrees to pay Employee at the time of receipt of her last pay check a lump sum cash payment equal to six (6) months aggregate salary and to continue to provide and pay for the benefits set forth in paragraph 9 for a period of six (6) months following termination. However, in the event Employee is terminated because of her malfeasance in office, gross misconduct, conviction for a felony, or conviction for an illegal act involving personal gain to Employee, then Employer shall have no obligation to pay the termination benefits.

If Employer at any time during the employment term reduces the salary or other financial benefits of Employee in a greater percentage than across-the-board reduction for all non-union employees, or if Employer refuses, following written notice, to comply with any other provisions of this Agreement benefiting Employee or Employee resigns following a formal suggestion by Employer that he resign, then Employee may, at her option, be deemed to be "terminated" on the effective date of Employee's resignation and the Employee shall also be entitled to receive the termination benefits set forth above.

If Employee voluntarily resigns her position with Employer, Employee agrees to give the Employer thirty (30) days advance notice. If Employee voluntarily resigns her position with Employer, there shall be no termination pay due to Employee.

- 17. **GENERAL CONDITIONS OF EMPLOYMENT**. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Employer to terminate the services of Employee at any time, for any reason, subject only to the provisions of this Agreement and statutory requirements. Furthermore, nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Employee to resign at any time from her position with Employer, subject only to the provisions of this Agreement.
- 18. **OUTSIDE EMPLOYMENT**. The City Administrator agrees to devote her time, energy, and attention of the business of City. Employee shall hold no other employment, either directly or indirectly, or invest with any firm, corporation, or legal entity in violation of the ICMA Code of Ethics. Employee may accept limited teaching opportunities that will not conflict with her responsibilities to the City.

IN WITNESS WHEREOF, Employer has caused this Agreement to be signed and executed on its behalf by its Mayor and City Clerk, and Employee has signed this Agreement, in duplicate, the day and year first written above.

EMPLOYER:	EMPLOYEE:
CITY OF ST. FRANCIS	
Mayor Steve Feldman AND	Kate Thunstrom
Jenni Wida City Clerk	

2383168 1



TO: Mayor and Council

FROM: Kate Thunstrom, Interim City Administrator

SUBJECT: Job Posting for Community Development Director

DATE: April 18, 2022

OVERVIEW:

The Community Development Director position is currently open and needs to be filled.

ACTION TO BE CONSIDERED:

Motion to approve Staff to post the Community Development Director position.



TO: Kate Thunstrom, City Administrator

FROM: Todd Schwieger, Police Chief

SUBJECT: Police Officer Opening

DATE: April 18th, 2022

OVERVIEW:

On March 7th, 2022 City Council authorized the police department to move forward with hiring candidate Matthew Chamberlain with conditions of successful completion of a thorough background investigation including a psychological and physical exam. Matthew was placed second on an eligibility list created by the department's most recent hiring process which began in November of 2021. After an initial background investigation and consulting with staff, it has been determined not to move forward with hiring Matthew Chamberlain. The department is seeking approval to reopen the application process and post for the position of police officer seeking candidates to fill the vacancy created by a February resignation.

ACTION TO BE CONSIDERED:

City Council approval to post an opening seeking candidates to fill the police officer vacancy to return the department to 12 licensed officers.

BUDGET IMPLICATION:

The department is currently budgeted for 12 licensed police officers which the police department operating budget accounts for.



TO: Kate Thunstrom, Interim City Administrator

FROM: John Schmidt

SUBJECT: Liquor Store New Hire - Erik Hughes

DATE: April 18th, 2022

OVERVIEW:

We are looking to add Erik Hughes as a PT Employee. The Bottle Shop is looking to get back to our 2019 PT employee work force. Adding Erik will be one more step to get there.

ACTION TO BE CONSIDERED:

- Allow the hire of a part time employee
- Deny the hire of a part time employee

BUDGET IMPLICATION:

There will be a little additional budget implication. Erik will be working hours already assigned to current employees. Not adding shifts.



TO: Kate Thunstrom, Interim City Administrator

FROM: John Schmidt

SUBJECT: Liquor Store New Hire - Kyler Loud

DATE: April 18th, 2022

OVERVIEW:

We are looking to add Kyler Loud as a PT Employee. The Bottle Shop is looking to get back to our 2019 PT employee work force. Adding Erik will be one more step to get there.

ACTION TO BE CONSIDERED:

- Allow the hire of a part time employee
- Deny the hire of a part time employee

BUDGET IMPLICATION:

There will be a little additional budget implication. Kyler will be working hours already assigned to current employees. Not adding shifts.



TO: Kate Thunstrom, Interim City Administrator

FROM: Jeremy Shook, Streets and Parks Supervisor

SUBJECT: Routine Dust Control

DATE: April 18th, 2022

OVERVIEW:

The City has identified high volume gravel roads. Spraying of calcium chloride helps us maintain these roads during the summer months. Dust control is a routine and budgeted for activity.

ACTION TO BE CONSIDERED:

The City has identified high volume gravel roads. Spraying of calcium chloride helps us maintain these roads during the summer months. Dust control is a routine and budgeted for activity.

BUDGET IMPLICATION:

This will be paid for out of the Street fund (405)

Attachments:

- Quote from Knife River
- Quote from NSI
- Map of treated areas

4058 St. Francis Blvd NW
St. Francis, Minn
763-233-3200
FAX 763-233-5205

Quotes for Dust Control - 2022

The City of St. Francis will accept quotes for the furnishing and application of materials for dust control until April 12th, 2022. All quotes must be submitted on this document and shall be signed and dated.

The City anticipates the use of approximately 18,500 gallons of chloride solution, City wide. Someone from the City will ride with each applicator truck to facilitate the application. Application widths will be approximately 18 to 20 feet.

The City of St. Francis will require the work to be completed by June 16th 2022, weather permitting.

The following identifies the required concentration of materials and application rates:

- For Calcium Chloride: <u>38%</u> calcium chloride concentration applied.
 - Required application rate of <u>0.30</u> gallons per square yard.
- For Magnesium Chloride: <u>32%</u> magnesium chloride concentration applied.
 - Required application rate of <u>0.30</u> gallons per square yard.

A final quantity of material has not been determined. Please provide a unit cost for each of the 2 Tiers associated with the material and the corresponding quantities listed below. Unit costs provided below shall include all costs associated with delivery and application of product as well as any applicable sales tax. City residents occasionally request that chloride solution be applied in front of their properties. City residents must be able to contact your company for chloride applications while you are completing the work within the City and the same unit prices would apply.

Please quote the cost of materials furnished and applied:

ESTIMATED COST:

ITEM

I I EIVI		QUANTITY	UNIT COST
Tier I. Calcium Chlor	ide	0 – 10,000 gal	1.70
Tier II. Calcium Chlor	ide	10,000 + gal	1.50
Tier I. Magnesium Ch	loride	0 – 10,000 gal	NO Bid
Tier II. Magnesium Ch	loride	10,000 + gal	NO Bid
Name of Company Address Phone Number	4787 Sha	R-North Central Cosp. Wow Wood DR. NE SS MN 56379 -5892	
Signature Classification	n g G	Date 4-	75-57

OLIANTITY



Quotes for Dust Control – 2022

The City of St. Francis will accept quotes for the furnishing and application of materials for dust control until April 12th, 2022. All quotes must be submitted on this document and shall be signed and dated.

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The City of St. Francis will require the work to be completed by June 16th 2022, weather permitting.

The following identifies the required concentration of materials and application rates:

•	For Calci	um Chloride:	<u>38%</u> calciur	n chlorid	e concer	ntration	applied	1.
	0 I	Required appli	cation rate of _	0.30	gallons	per squa	are yar	1.

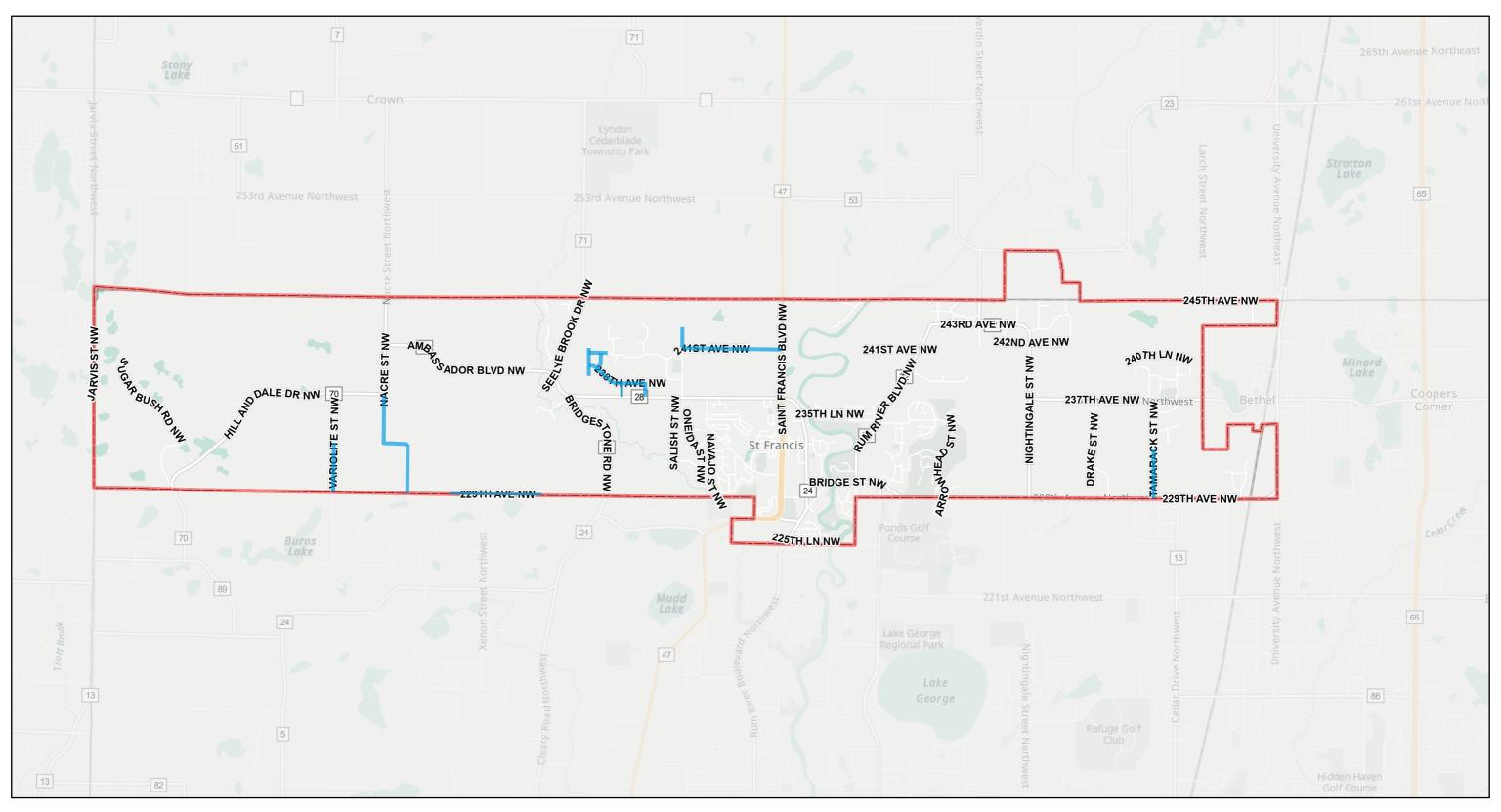
- For Magnesium Chloride: ___32% magnesium chloride concentration applied.
 - o Required application rate of <u>0.30</u> gallons per square yard.

A final quantity of material has not been determined. Please provide a unit cost for each of the 2 Tiers associated with the material and the corresponding quantities listed below. Unit costs provided below shall include all costs associated with delivery and application of product as well as any applicable sales tax. City residents occasionally request that chloride solution be applied in front of their properties. City residents must be able to contact your company for chloride applications while you are completing the work within the City and the same unit prices would apply.

Please quote the cost of materials furnished and applied:

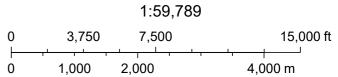
ESTIMATED COST:

ITEM	QUANTITY		UNIT COST				
Tier I. Calcium Chloride	0 - 10,000 gal		\$1.392				
Tier II. Calcium Chloride	10,000 + gal		\$1.392				
Tier I. Magnesium Chloride	0 – 10,000 gal						
Tier II. Magnesium Chloride							
Tier II. Magnesium Chloride 10,000 + gal Name of Company Northern Salt Inc Address 20920 Forest RD N							
Signature Trent Tollefson Date 4/10/2022							



April 8, 2022

Treated Areas Highlighted In Blue



Metropolitan Council, MetroGIS, Esri Canada, Esri, HERE, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, USDA



TO: Kate Thunstrom, Interim City Administrator

FROM: Darcy Mulvihill, Finance Director

SUBJECT: Weber Inc-Pay Application #7

DATE: April 18^{th,} 2022

OVERVIEW:

Attached is pay estimate #7 to Weber Construction for the Liquor Store Remodeling. Amount to be paid is \$17,631.73. There is a retainage of \$36,445.77 at this time.

ACTION TO BE CONSIDERED:

Approve attached pay application.

BUDGET IMPLICATION:

This is being paid out of the Liquor Fund

Attachments:

Weber Pay Application #7-Liquor Store Remodel

APPLICATION AND CERTIFICATE FOR PAYMENT A	AIA DOCUMENT G	702
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PAGE ONE OF

Distribution to:

Agenda Item # 4J.

23340 Cree Str St. Francis, MI		23307 St. Fran	St. Francis Boulevard ncis MN	PERIOD TO: PROJECT NOS.:	3/11/2022 2020.02	☐ OWNER ☐ ARCHITECT
	per, Inc. 77th Avenue East th St. Paul, MN 55109		Pearl Architecture, LLC. 1158 6th Ave. South South St. Paul, MN 55075	CONTRACT DAT	TE: 5/5/2021	☐ CONTRACTOR☐☐☐
ONTRACT FOR: General	Contracting/Construction Manager					
	APPLICATION FOR t, as shown below, in connection we ment G703, is attached.		mation and belief the Wor in accordance with the Co Contractor for Work for	k covered by this apport that Documents, to which previous Certiful Certifu	plication for Pay that all amount ficates for Payr	ntractor's knowledge, infor- yment has been completed ts have been paid by the ment were issued and pay-
		\$627,000.00	ments received from the CONTRACTOR. Weber, I		rent payment	shown herein is now due.
Net change by Change Orde	ers	\$118,101.11		The state of the s		Date: 03/21/2023
CONTRACT SUM TO DATE	Line 1 ± 2)	\$745,101.11			L	Date: 03/2/1000
	ORED TO DATE		State of: Mynne sol	a		
(Column G on G703) RETAINAGE:			County of: Ramsey Subscribed and sworn to before	ore.	5	······································
a. <u>_5.0</u> 00 % of Completed Worl (Columns D + E on G703)	\$36,445.77		me this 21st day o	f March, 202	3	IVAN RICHARD WEISS J Notary Public-Minnesota My Commission Expires Jan 31, 202
b. <u>5.0</u> 00 % of Stored Material (Columns F on G703)	\$0.00		Notary Public: My Commission expires:			~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~
Total Retainage (Line 5a + 5b or Total in Columns I on G703)		\$36,445.7	ARCHITECT'S C	ERTIFICATE	FOR PAY	MENT
TOTAL EARNED LESS RETA (Line 4 less Line 5 Total)	NINAGE	\$692,469.6	In accordance with the Co comprising this application			
· ·			¬ .*	accordance with the C	Contract Docum	
CURRENT PAYMENT DUE		\$17,631.7	_			A45 (04 50
BALANCE TO FINISH, INCLU (Line 3 less Line 6)	JDING RETAINAGE \$52,631.47		AMOUNT CERTIFIED (Attach explanation if amounall figures on this Application	nt certified differs from t n and on the Continuati	the amount appli	ed for. Initial
CHANGE ORDER SUMMAR	Y ADDITIONS	DEDUCTIONS	conform to the amount certification ARCHITECT: Pearl Architection			
Total changes approved in previous months by Owner	\$99,541.39	\$0.00	By:		D	ate:
otal approved this Month	\$18,559.72	\$0.00				
TOTA NET CHANGES by Change On	+ + + + + + + + + + + + + + + + + + + +	\$0.00 \$118,101.11	This Certificate is not neg Contractor named herein.	Issuance, payment ar	nd acceptance	of payment are without
	PPI ICATION AND CERTIFICATE FOR PA		prejudice to any rights of t			

PROJECT: St. Francis Bottle Shop Addition & A APPLICATION NO: 00007

TO OWNER: City of St. Francis

G702-1992

PAGE

Agenda Item # 4J.

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT,

containing Contractor's signed Certification, is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: 00007

APPLICATION DATE:

PERIOD TO: 3/11/2022

ARCHITECT'S PROJECT NO.: 2020.02

A	В	С	D	Е	F	G		Н	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COME FROM PREVIOUS APPLICATION (D + E)	MPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G÷C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE) RATE
010000	Mobilization	\$4,500.00	\$4,500.00	\$0.00	\$0.00	\$4,500.00	100.000	\$0.00	\$225.00
024119.13	Selective Demolition	\$19,723.00	\$19,723.00	\$0.00	\$0.00	\$19,723.00	100.000	\$0.00	\$986.15
033000 - L	Cast-In-Place Concrete - Labor	\$14,000.00	\$14,000.00	\$0.00	\$0.00	\$14,000.00	100.000	\$0.00	\$700.00
033000 - M	Cast-In-Place Concrete - Material	\$23,000.00	\$23,000.00	\$0.00	\$0.00	\$23,000.00	100.000	\$0.00	\$1,150.00
040000 - L	Masonry - Labor	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100.000	\$0.00	\$250.00
040000 - M	Masonry - Material	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.000	\$0.00	\$500.00
051200 - L	Structural Steel Framing - Labor	\$4,779.00	\$4,779.00	\$0.00	\$0.00	\$4,779.00	100.000	\$0.00	\$238.95
051200 - M	Structural Steel Framing - Materia	\$6,875.00	\$6,875.00	\$0.00	\$0.00	\$6,875.00	100.000	\$0.00	\$343.75
055000 - M	Metal Fabrications - Material	\$525.00	\$525.00	\$0.00	\$0.00	\$525.00	100.000	\$0.00	\$26.25
061000 - L	Rough Carpentry - Labor	\$38,200.00	\$38,200.00	\$0.00	\$0.00	\$38,200.00	100.000	\$0.00	\$1,910.00
061000 - M	Rough Carpentry - Materials	\$72,175.00	\$72,175.00	\$0.00	\$0.00	\$72,175.00	100.000	\$0.00	\$3,608.75
062000	Finish Carpentry	\$1,400.00	\$1,400.00	\$0.00	\$0.00	\$1,400.00	100.000	\$0.00	\$70.00
064023 - L	Interior Arch Woodwork - Labor	\$6,468.00	\$5,174.40	\$0.00	\$0.00	\$5,174.40	80.000	\$1,293.60	\$258.72
064023 - M	Interior Arch Woodwork - Material	\$12,991.00	\$10,392.80	\$0.00	\$0.00	\$10,392.80	80.000	\$2,598.20	\$519.64
071916 - L	Silane Water Repellent - Labor	\$1,400.00	\$1,400.00	\$0.00	\$0.00	\$1,400.00	100.000	\$0.00	\$70.00
071916 - M	Silane Water Repellent - Mater	\$700.00	\$700.00	\$0.00	\$0.00	\$700.00	100.000	\$0.00	\$35.00
072100 - L	Building Insulation - Labor	\$1,280.00	\$1,280.00	\$0.00	\$0.00	\$1,280.00	100.000	\$0.00	\$64.00
072100 - M	Building Insulation - Material	\$2,070.00	\$2,070.00	\$0.00	\$0.00	\$2,070.00	100.000	\$0.00	\$103.50
072119 - L	Foamed-In-Place Insulation - Lab	\$4,773.90	\$4,773.90	\$0.00	\$0.00	\$4,773.90	100.000	\$0.00	\$238.70
072119 - M	Foamed In Place Insulation - Mat	\$17,818.10	\$17,818.10	\$0.00	\$0.00	\$17,818.10	100.000	\$0.00	\$890.91
072419 - L	EFIS - Labor	\$13,200.00	\$13,200.00	\$0.00	\$0.00	\$13,200.00	100.000	\$0.00	\$660.00
072419 - M	EFIS - Material	\$4,800.00	\$4,800.00	\$0.00	\$0.00	\$4,800.00	100.000	\$0.00	\$240.00
072726 - L	Fluid Applied Air/Water Barrier - L	\$8,800.00	\$8,800.00	\$0.00	\$0.00	\$8,800.00	100.000	\$0.00	\$440.00
072726 - M	Fluid Applied Air/Water Barrier - M	\$3,200.00	\$3,200.00	\$0.00	\$0.00	\$3,200.00	100.000	\$0.00	\$160.00
075323.15	EPDM Roofing	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	100.000	\$0.00	\$1,000.00
076200	Sheet Metal Flashing & Trim	\$3,920.00	\$3,920.00	\$0.00	\$0.00	\$3,920.00	100.000	\$0.00	\$196.00
077113	Pre-Manufactured Roof Coping	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	100.000	\$0.00	\$150.00
079200	Joint Sealants	\$2,080.00	\$2,080.00	\$0.00	\$0.00	\$2,080.00	100.000	\$0.00	\$104.00
081113.13	Hollow Metal Doors & Frames - M	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.000	\$0.00	\$500.00
081113.13	Hollow Metal Doors & Frames - L	\$4,285.00	\$4,285.00	\$0.00	\$0.00	\$4,285.00	100.000	\$0.00	\$214.25
083819.16	Rigid Double-Acting Traffic Doors	\$1,700.00	\$1,700.00	\$0.00	\$0.00	\$1,700.00	100.000	\$0.00	\$85.00
085413	Fiberglass Windows	\$684.00	\$684.00	\$0.00	\$0.00	\$684.00	100.000	\$0.00	\$34.20
087100	Door Hardware	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	100.000	\$0.00	\$50.00
088000	Glazing	\$2,900.00	\$2,900.00	\$0.00	\$0.00	\$2,900.00	100.000	\$0.00	\$145.00

AIA DOCUMENT G703 · APPLICATION AND CERTIFICATE FOR PAYMENT · 1992 EDITION · AIA® · ©1992 · THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK

G703-1992

CONTINUATION SHEET

AIA DOCUMENT G703

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Agenda Item # 4J.

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT,

containing Contractor's signed Certification, is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: 00007

APPLICATION DATE:

PERIOD TO: 3/11/2022

ARCHITECT'S PROJECT NO.: 2020.02

A	В	С	D	E	F	G		Н	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COM FROM PREVIOUS APPLICATION (D + E)	MPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G÷C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE) RATE
092116 - L	Gypsum Board Assemblies - Labo	\$15,600.00	\$15,600.00	\$0.00	\$0.00	\$15,600.00	100.000	\$0.00	\$780.00
092116 - M	Gypsum Board Assemblies - Mate	\$3,700.00	\$3,700.00	\$0.00	\$0.00	\$3,700.00	100.000	\$0.00	\$185.00
093000 - L	Tiling - Labor	\$23,750.00	\$23,750.00	\$0.00	\$0.00	\$23,750.00	100.000	\$0.00	\$1,187.50
093000 - M	Tiling - Material	\$7,850.00	\$7,850.00	\$0.00	\$0.00	\$7,850.00	100.000	\$0.00	\$392.50
095113 - L	Ceiling Grid & Tile - Labor	\$4,830.00	\$4,830.00	\$0.00	\$0.00	\$4,830.00	100.000	\$0.00	\$241.50
095113 - M	Ceiling Grid & Tile - Material	\$3,860.00	\$3,860.00	\$0.00	\$0.00	\$3,860.00	100.000	\$0.00	\$193.00
096519 - L	Resilient Tile Floor & Acc - Labor	\$900.00	\$900.00	\$0.00	\$0.00	\$900.00	100.000	\$0.00	\$45.00
096519 - M	Resilient Tile Floor & Acc - Mater	\$900.00	\$900.00	\$0.00	\$0.00	\$900.00	100.000	\$0.00	\$45.00
096813 - L	Tile Carpeting - Labor	\$500.00	\$500.00	\$0.00	\$0.00	\$500.00	100.000	\$0.00	\$25.00
096813 - M	Tile Carpeting - Material	\$700.00	\$700.00	\$0.00	\$0.00	\$700.00	100.000	\$0.00	\$35.00
097733 - L	FRP Wall Paneling - Labor	\$650.00	\$650.00	\$0.00	\$0.00	\$650.00	100.000	\$0.00	\$32.50
097733 - M	FRP Wall Paneling - Material	\$400.00	\$400.00	\$0.00	\$0.00	\$400.00	100.000	\$0.00	\$20.00
098116	Acoustic Blanket Insulation	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	100.000	\$0.00	\$50.00
099100 - L	Painting - Labor	\$6,868.00	\$5,494.40	\$0.00	\$0.00	\$5,494.40	80.000	\$1,373.60	\$274.72
099100 - M	Painting - Material	\$1,560.00	\$1,248.00	\$0.00	\$0.00	\$1,248.00	80.000	\$312.00	\$62.40
101423	Interior Panel Signage - Deisgn	\$375.81	\$375.81	\$0.00	\$0.00	\$375.81	100.000	\$0.00	\$18.79
101423 - L	Interior Panel Signage - Labor	\$1,059.79	\$1,059.79	\$0.00	\$0.00	\$1,059.79	100.000	\$0.00	\$52.99
101423 - M	Interior Panel Signage - Material	\$1,338.40	\$1,338.40	\$0.00	\$0.00	\$1,338.40	100.000	\$0.00	\$66.92
102613	Corner Guards	\$506.00	\$506.00	\$0.00	\$0.00	\$506.00	100.000	\$0.00	\$25.30
102800	Toilet Accessories	\$696.00	\$696.00	\$0.00	\$0.00	\$696.00	100.000	\$0.00	\$34.80
102815	Diaper Changing Accessories	\$597.00	\$597.00	\$0.00	\$0.00	\$597.00	100.000	\$0.00	\$29.85
104400	Fire Extinguishers, Cabinets	\$446.00	\$446.00	\$0.00	\$0.00	\$446.00	100.000	\$0.00	\$22.30
123661 - L	Countertops - Labor	\$2,539.00	\$2,539.00	\$0.00	\$0.00	\$2,539.00	100.000	\$0.00	\$126.95
123661 - M	Countertops - Material	\$8,275.00	\$8,275.00	\$0.00	\$0.00	\$8,275.00	100.000	\$0.00	\$413.75
124813	Entrance Floor Mats & Frames	\$1,161.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$1,161.00	\$0.00
220000 - L	Plumbing - Labor	\$12,444.06	\$12,444.06	\$0.00	\$0.00	\$12,444.06	100.000	\$0.00	\$622.20
220000 - M	Plumbing - Material	\$15,505.94	\$15,505.94	\$0.00	\$0.00	\$15,505.94	100.000	\$0.00	\$775.30
230000 - L	HVAC - Labor	\$9,550.00	\$9,550.00	\$0.00	\$0.00	\$9,550.00	100.000	\$0.00	\$477.50
230000 - M	HVAC - Material	\$16,550.00	\$16,550.00	\$0.00	\$0.00	\$16,550.00	100.000	\$0.00	\$827.50
260000 - L	Electrical - Labor	\$23,000.00	\$23,000.00	\$0.00	\$0.00	\$23,000.00	100.000	\$0.00	\$1,150.00
260000 - M	Electrical - Material	\$27,500.00	\$27,500.00	\$0.00	\$0.00	\$27,500.00	100.000	\$0.00	\$1,375.00
270000 - L	Communications - Labor	\$2,200.00	\$2,200.00	\$0.00	\$0.00	\$2,200.00	100.000	\$0.00	\$110.00
270000 - M	Communications - Material	\$1,300.00	\$1,300.00	\$0.00	\$0.00	\$1,300.00	100.000	\$0.00	\$65.00
311000	Site Clearing	\$13,000.00	\$13,000.00	\$0.00	\$0.00	\$13,000.00	100.000	\$0.00	\$650.00



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G703-1992

CONTINUATION SHEET

AIA DOCUMENT G703

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Agenda Item # 4J.

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APPLICATION NO.: 00007

APPLICATION DATE:

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ARCHITECT'S PROJECT NO.: 2020.02

A	В	С	D	E	F	G		Н	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COL FROM PREVIOUS APPLICATION (D + E)	MPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G÷C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE) RATE
312000 321216 321613 - L 321613 - M 321723 323113 329000 331417 340000 340001 340002 340003 C00001 C00002 C00003	Earth Moving Asphalt Paving Concrete Curbs & Gutters - Labor Concrete Curbs & Gutters - Mate Pavement Markings Chain Link Fences & Gates Landscaping Site Water Utility Service General Conditions Bond Insurance General Contractor Fee CHANGE ORDER NO. 001 CHANGE ORDER NO. 002 CHANGE ORDER NO. 003	\$17,098.00 \$11,714.00 \$3,590.40 \$2,393.60 \$500.00 \$3,875.00 \$1,960.00 \$14,904.00 \$7,100.00 \$6,800.00 \$10,006.00 \$28,907.07 \$31,748.03 \$38,886.29	\$11,714.00 \$3,590.40 \$2,393.60 \$500.00 \$3,875.00 \$1,960.00 \$14,456.88 \$7,100.00 \$6,800.00 \$9,705.82 \$28,907.07 \$31,748.03	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$11,714.00 \$3,590.40 \$2,393.60	100.000 100.000 100.000 100.000 100.000 0 97.000	\$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$8,700.00 \$447.12 \$0.00 \$300.18 \$0.00	\$585.70 \$179.52 \$119.68 \$25.00 \$193.75 \$98.00 \$0.00 \$722.84 \$355.00 \$340.00 \$485.29 \$1,445.35 \$1,587.40
C00004	CHANGE ORDER NO. 004	\$18,559.72 \$745,101.11	\$0.00	\$18,559.72	\$0.00 \$0.00	\$18,559.72 \$728,915.41	100.000 97.83%	\$0.00	\$927.99



CITY COUNCIL AGENDA REPORT

TO: Kate Thunstrom, Interim City Administrator

FROM: Darcy Mulvihill, Finance Director

SUBJECT: Payment of Claims

DATE: April 18th, 2022

OVERVIEW:

Attached are the bills received since the last council meeting. Total checks to be written are \$518,800.71 plus any additional bills that are handed out at council meeting.

Other Payments to be approved:

Debt service payments -N/A

Direct Transfers from Previous Month-\$271,941.79

Credit Card Payment-\$15,564.78

Manual Checks-N/A

ACTION TO BE CONSIDERED:

Approved under consent agenda to allow the Finance Director to draft checks or ACH withdrawals for the attached bill list. Please note additional bills may be handed out at the council meeting.

BUDGET IMPLICATION:

City bills

Attachments:

- 04-18-2022 Packet List-\$518,800.71
- 04-18-2022 Credit Card-\$15,564.78
- 04-18-2022 ACH Payments-\$271,941.79

*Claim Register©

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Claim Type						
	55 ABDO, EICK &	•	mia CEDILL	ED AUDIT CEDVICE 40/04/0	004	£4.4.220.00
Invoice 4564	06			ED AUDIT SERVICE 12/31/2		\$14,220.0
Cash Payment Invoice 4564		Auditing and Acct g Se	ervic CERTIF	ED AUDIT SERVICE 12/31/2	021	\$2,370.00
Cash Payment Invoice 45640		Auditing and Acct g Se	ervic CERTIF	ED AUDIT SERVICE 12/31/2	021	\$2,370.00
Cash Payment		Auditing and Acct g Se	ervic CERTIF	ED AUDIT SERVICE 12/31/2	021	\$4,740.00
Transaction Date		2 Due 4/13/2022	2 CASH	10100	Total	\$23,700.00
Claim Type						
	54 AIRGAS NOR	TH CENTRAL		<u> </u>		
Cash Payment Invoice	E 101-43100-217	Other Operating Suppl	ies CYLIND	ER RENTAL		\$14.1
Cash Payment Invoice	E 101-43210-217	Other Operating Suppl	ies CYLIND	ER RENTAL		\$14.1
Cash Payment Invoice	E 101-45200-217	Other Operating Suppl	ies CYLIND	ER RENTAL		\$14.1
Cash Payment Invoice	E 601-49440-217	Other Operating Suppl	ies CYLIND	ER RENTAL		\$14.1
Cash Payment Invoice	E 602-49490-217	Other Operating Suppl	ies CYLIND	ER RENTAL		\$14.1
Transaction Date	e 4/13/202	2 Due 4/13/2022	2 CASH	10100	Total	\$70.90
Claim Type						
		TH Medical & Testing Fee	s MED TE	STING- PD JOHNSON		\$263.00
Transaction Date	e 4/14/202	2 Due 4/14/2022	2 CASH	10100	Total	\$263.00
Claim Type						
Claim# 140	53 ALTHOFF, AM	Υ				
Cash Payment Invoice .0413	G 601-22200 Def 2022	erred Revenues	REFUNI) ACCT #5736		\$128.7
Transaction Date	e 4/13/202	2 Due 4/13/2022	2 CASH	10100	Total	\$128.73
Claim Type						
Claim# 140	52 ANOKA COUN	ITY HIGHWAY DEPA				
Cash Payment Invoice SP 00		struction in Progress	BRIDGE	STREET RECONSTRUCTION	N	\$376,123.9
Transaction Date	e 4/13/202	2 Due 4/13/2022	2 CASH	10100	Total	\$376,123.97
Claim Type						
	41 ASPEN MILLS					
Cash Payment Invoice 29186		Uniform Allowance	UNIFOR	MS-JOHNSON		\$1,028.9
Transaction Date	4/6/202	2 Due 4/6/2022	2 CASH	10100	Total	\$1,028.9
Claim Type						
Claim# 1408	83 BELLBOY CO	RPORATION				
Cash Payment Invoice 0094		Freight and Fuel Charg	ges FREIGH	Т		\$14.8
		Freight and Fuel Charg	ges FREIGH	Т		\$6.3
Invoice 01049	950700					

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CITY OF ST FRANCIS

*Claim Register©

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Cash Payment E 609 Invoice 010495070		ellaneous Merchan	dis MISC PR	ODUCTS		\$61.24
Cash Payment E 609 Invoice 009431580	9-49751-251 Liquo	r For Resale	LIQUOR			\$1,248.50
Cash Payment E 609 Invoice 009431580		For Resale	WINE			\$176.00
Transaction Date	4/14/2022	Due 4/14/2022	CASH	10100	Total	\$1,506.89
Claim Type						
Claim# 14080 BE	ERNICK COMPAN	IES, THE				
Cash Payment E 609 Invoice 320587	9-49751-252 Beer	For Resale	BEER			\$756.25
Cash Payment E 609 Invoice 320586	9-49751-254 Misce	ellaneous Merchano	dis MISC PR	ODUCTS		\$21.71
Transaction Date	4/14/2022	Due 4/14/2022	CASH	10100	Total	\$777.96
Claim Type						
Claim# 14079 <i>BF</i>	REAKTHRU BEVE	RAGE				
Cash Payment E 609 Invoice 343635890	9-49751-206 Freig	ht and Fuel Charge	es FREIGHT	Г		\$47.12
Cash Payment E 609 Invoice 343635890	9-49751-251 Liquo	r For Resale	LIQUOR			\$4,167.14
Cash Payment E 609	9-49751-253 Wine	For Resale	WINE			\$490.40
Transaction Date	4/14/2022	Due 4/14/2022	CASH	10100	Total	\$4,704.66
Claim Type						
	ROTHERS FIRE &	SECURITY				
Cash Payment E 10 Invoice W17685	1-43100-401 Repa	irs/Maint Buildings	2022 ANI	NUAL ALARM INSPECTION		\$79.00
Cash Payment E 10 Invoice W17685	1-45200-401 Repa	irs/Maint Buildings	2022 ANI	NUAL ALARM INSPECTION		\$79.00
Cash Payment E 60 Invoice W17685	1-49440-401 Repa	irs/Maint Buildings	2022 ANI	NUAL ALARM INSPECTION		\$79.00
Cash Payment E 603 Invoice W17685	2-49490-401 Repa	irs/Maint Buildings	2022 ANI	NUAL ALARM INSPECTION		\$79.00
Cash Payment E 10 Invoice W17685	1-42110-401 Repa	irs/Maint Buildings	2022 ANI	NUAL ALARM INSPECTION		\$79.00
Transaction Date	4/6/2022	Due 4/6/2022	CASH	10100	Total	\$395.00
Claim Type						
Claim# 14059 BU	JREAU OF CRIM	APPREHENSIO				
Cash Payment E 10 Invoice 000006957		ract	CJDN AC	CCESS FEES		\$270.00
Transaction Date	4/13/2022	Due 4/13/2022	CASH	10100	Total	\$270.00
Claim Type						
Claim# 14039 C.	EMERY NELSON	, INC				
Cash Payment E 603 Invoice 38833	2-49490-401 Repa	irs/Maint Buildings	BUILDIN	G REPAIRS/MAINT		\$792.63
Transaction Date	4/6/2022	Due 4/6/2022	CASH	10100	Total	\$792.63
Claim Type						
Claim# 14103 C0	ORE & MAIN					
Cash Payment E 409 Invoice Q643109	5-43100-303 Engir	neering Fees	COLD PA	ATCH		\$1,099.00

*Claim Register©

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Transaction Date	4/14/2022	Due 4/14/2022	CASH	10100	Total	\$1,099.00
Claim Type						
Claim# 14078 C	RYSTAL SPRING	S ICE				
Cash Payment E 60 Invoice 4002430	9-49751-254 Misc	ellaneous Merchan	dis MISC PR	ODUCTS		\$73.51
Transaction Date	4/14/2022	Due 4/14/2022	CASH	10100	Total	\$73.51
Claim Type						
Claim# 14089 D	AHLHEIMER DIS	T. CO. INC.				
Cash Payment E 60 Invoice 1564282	9-49751-252 Bee	For Resale	BEER			\$15,673.44
Cash Payment E 60 Invoice 1564317	9-49751-252 Bee	For Resale	BEER			-\$70.00
Cash Payment E 60 Invoice 1564282	9-49751-255 N/A	Products	N/A			\$117.40
Transaction Date	4/14/2022	Due 4/14/2022	CASH	10100	Total	\$15,720.84
Claim Type						
Claim# 14058 D	RUM, PEGGY AN	D GERALD				
Cash Payment G 60 Invoice .041322	01-22200 Deferred	Revenues	REFUND	ACCT #2485		\$258.76
Transaction Date	4/13/2022	Due 4/13/2022	CASH	10100	Total	\$258.76
Claim Type						
Claim# 14056 E	CM PUBLISHERS	, INC.				
Cash Payment E 10 Invoice 885994	1-41400-351 Lega	al Notices Publishin	g APR 20 F	PH DOLLAR GENERAL		\$48.38
Cash Payment E 10 Invoice 885993	1-41400-351 Lega	al Notices Publishing	g RESOLU	TION 2022-18		\$91.38
Transaction Date	4/13/2022	Due 4/13/2022	CASH	10100	Total	\$139.76
Claim Type						
Claim# 14065 FI	ERGUSON WATE	RWORKS, INC				
Cash Payment E 60 Invoice 0490346	1-49440-311 Con	ract	REGULAR MAINTENANCE			\$13,750.00
Transaction Date	4/13/2022	Due 4/13/2022	CASH	10100	Total	\$13,750.00
Claim Type						
	ILTRATION SYST	EMS, INC.				
Cash Payment E 10 Invoice 106600	11-45200-401 Rep	airs/Maint Buildings	BUILDIN	G REPAIRS/MAINT		\$147.90
Cash Payment E 10 Invoice 106600	1-43100-401 Rep	airs/Maint Buildings	BUILDIN	G REPAIRS/MAINT		\$147.90
Cash Payment E 60 Invoice 106600	1-49440-401 Rep	airs/Maint Buildings	BUILDIN	G REPAIRS/MAINT		\$147.90
Cash Payment E 60 Invoice 106600	2-49490-401 Rep	airs/Maint Buildings	BUILDIN	G REPAIRS/MAINT		\$147.9
Cash Payment E 10 Invoice 106600	1-42110-401 Rep	airs/Maint Buildings	BUILDIN	G REPAIRS/MAINT		\$147.9°
Transaction Date	4/6/2022	Due 4/6/2022	CASH	10100	Total	\$739.52
Claim Type						
	RANITE CITY JO	BBING CO.				
Cash Payment E 60 Invoice 275547			es FREIGHT	-		\$4.2

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CITY OF ST FRANCIS

*Claim Register©

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Cash Payment E 609-49751-206 Freight and Fuel Charges Invoice 275825	s FREIGHT			\$4.25
Cash Payment E 609-49751-256 Tobacco Products For Relinvoice 275547	es TOBACCO			\$2,598.35
Cash Payment E 609-49751-256 Tobacco Products For Re Invoice 275825	es TOBACCO			\$182.61
Transaction Date 4/14/2022 Due 4/14/2022	CASH	10100	Total	\$2,789.46
Claim Type				
Claim# 14064 HAWKINS, INC.				
Cash Payment E 602-49490-216 Chemicals and Chem Pri Invoice 6151079	od CHEMICALS	3		\$6,122.85
Transaction Date 4/13/2022 Due 4/13/2022	CASH	10100	Total	\$6,122.85
Claim Type		_		
Claim# 14063 INNOVATIVE OFFICE SOLUTIONS,				
Cash Payment E 601-49440-200 Office Supplies	OFFICE SUI	PPLIES		\$8.01
Invoice IN3741131 Cash Payment E 101-42110-200 Office Supplies Invoice IN3731903	OFFICE SUP	PPLIES		\$107.78
Transaction Date 4/13/2022 Due 4/13/2022	CASH	10100	Total	\$115.79
Claim Type				
Claim# 14047 ISD #15		-		
Cash Payment E 101-42110-221 Vehicle Repair & Mainter Invoice 8601	na CAR 218 MA	AINTENANCE		\$29.79
Cash Payment E 101-42110-221 Vehicle Repair & Mainter Invoice 8637	na PD CAR 219	MAINTENANCE		\$34.53
Cash Payment E 101-42110-221 Vehicle Repair & Mainter Invoice 8629	na PD- CHIEF (CAR		\$70.29
Cash Payment E 101-42110-221 Vehicle Repair & Mainter Invoice 8623	na PD CAR 219	MAINTENANCE		\$29.49
Transaction Date 4/6/2022 Due 4/6/2022	CASH	10100	Total	\$164.10
Claim Type				
Claim# 14107 JEFFERSON FIRE & SAFETY INC.		-		
Cash Payment E 402-42210-582 Turnout Gear Invoice PB000835	TURNOUT (SEAR		\$4,356.76
Cash Payment E 402-42210-582 Turnout Gear Invoice PB001023	TURNOUT (GEAR		\$4,581.75
Cash Payment E 402-42210-582 Turnout Gear Invoice PB001022	TURNOUT (GEAR		\$4,581.75
Cash Payment E 101-42210-237 Small Equipment Invoice IN139372	SMALL EQU	IIPMENT		\$63.81
Cash Payment E 101-42210-237 Small Equipment Invoice IN139357	SMALL EQU	JIPMENT		\$760.00
Transaction Date 4/14/2022 Due 4/14/2022	CASH	10100	Total	\$14,344.07
Claim Type				
Claim# 14085 JOHNSON BROS WHLSE LIQUOR		-		
Cash Payment E 609-49751-206 Freight and Fuel Charges Invoice 2027014	s FREIGHT			\$77.01
Cash Payment E 609-49751-206 Freight and Fuel Charges Invoice 2027015	s FREIGHT			\$21.01

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*Claim Register©

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Cash Payment E 609-49751-253 Wine For Resale Invoice 2027015	WINE			\$547.00
Cash Payment E 609-49751-251 Liquor For Resale Invoice 2027014	LIQUOR			\$4,484.04
Transaction Date 4/14/2022 Due 4/14/2022	CASH	10100	Total	\$5,129.06
Claim Type				
Claim# 14093 MCDONALD DIST CO.		-		
Cash Payment E 609-49751-252 Beer For Resale Invoice 625740	BEER			-\$114.25
Cash Payment E 609-49751-252 Beer For Resale Invoice 625582	BEER			\$11,243.10
Cash Payment E 609-49751-252 Beer For Resale Invoice 625584	BEER			\$458.50
Cash Payment E 609-49751-252 Beer For Resale Invoice 625664	BEER			-\$362.00
Transaction Date 4/14/2022 Due 4/14/2022	CASH	10100	Total	\$11,225.35
Claim Type				
Claim# 14070 MED-COMPASS, INC.		-		
Cash Payment E 101-42210-305 Medical & Testing Fees Invoice 41045	MEDICAL T	ESTING FEES		\$3,572.00
Transaction Date 4/13/2022 Due 4/13/2022	CASH	10100	Total	\$3,572.00
Claim Type				
Claim# 14069 MIDCONTINENT COMMUNICATION Cash Payment E 101-42110-321 Telephone	TELEPHON	- E		\$44.21
Invoice 13332710112585				
Transaction Date 4/13/2022 Due 4/13/2022	CASH	10100	Total	\$44.21
Claim Type		_		
Claim# 14092 MN POLLUTION CONTROL AGENC	WATER RE	DMIT ANNUIAL FEEO		¢4 450 00
Cash Payment E 602-49490-434 Permit Fees Invoice 10000141435	WATER PE	RMIT ANNUAL FEES		\$1,450.00
Transaction Date 4/14/2022 Due 4/14/2022	CASH	10100	Total	\$1,450.00
Claim Type				
Claim# 14035 MN SHERIFFS ASSOCIATION				
Cash Payment E 101-42110-200 Office Supplies Invoice 258200	NO. 258200	- PERMITS TO ACQUIRE		\$60.00
Transaction Date 4/5/2022 Due 4/5/2022	CASH	10100	Total	\$60.00
Claim Type				
Claim# 14091 MORRELL & MORRELL LP		_		
Cash Payment E 405-43100-441 Miscellaneous Invoice 53913	CLASS 5 M	ATERIAL		\$3,002.97
Transaction Date 4/14/2022 Due 4/14/2022	CASH	10100	Total	\$3,002.97
Claim Type		_		
Claim# 14043 PACE ANALYTICAL SERVICES				
Cash Payment E 602-49490-313 Sample Testing Invoice 22100370064	WEEK 4- 2N	ND EVENT		\$219.00
Cash Payment E 601-49440-313 Sample Testing Invoice 22100370057	MUNICIPAL	POTABLE WATER		\$205.00
Cash Payment E 602-49490-313 Sample Testing Invoice 22100370770	WEEK 2-2N	D EVENT		\$182.00

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*Claim Register©

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Transaction Date	4/6/2022	Due 4/6/2022	CASH	10100	Total	\$606.00
Claim Type						
Claim# 14102 P	PAUSTIS WINE COM	PANY				
Cash Payment E 60 Invoice 160841	09-49751-206 Freight	and Fuel Charge	s FREIGHT			\$5.25
Cash Payment E 60 Invoice 160841	09-49751-253 Wine F	or Resale	WINE			\$351.75
Transaction Date	4/14/2022	Due 4/14/2022	CASH	10100	Total	\$357.00
Claim Type						
Claim# 14101 P	PHILLIPS WINE & SPI	IRITS CO.				
Cash Payment E 60 Invoice 6376756	09-49751-206 Freight	and Fuel Charge	s FREIGHT			\$106.76
Cash Payment E 60 Invoice 6376757	09-49751-206 Freight	and Fuel Charge	s FREIGHT			\$3.50
Cash Payment E 60 Invoice 6376756	09-49751-251 Liquor I	For Resale	LIQUOR			\$6,567.20
Cash Payment E 60 Invoice 6376757	09-49751-253 Wine F	or Resale	WINE			\$154.00
Transaction Date	4/14/2022	Due 4/14/2022	CASH	10100	Total	\$6,831.46
Claim Type						
Claim# 14037 R	OSEVILLE, CITY OF	;	 -			
Cash Payment E 10 Invoice 0230832	01-41110-310 Compu	ter Consulting Fe	ee IT SERVICES			\$442.38
Cash Payment E 10 Invoice 0230832	01-41400-310 Compu	ter Consulting Fe	ee IT SERVICES			\$1,548.32
Cash Payment E 10 Invoice 0230832	01-42110-310 Compu	ter Consulting Fe	ee IT SERVICES			\$5,419.14
Cash Payment E 10 Invoice 0230832	01-42210-310 Compu	ter Consulting Fe	ee IT SERVICES			\$995.35
Cash Payment E 10 Invoice 0230832	01-43100-310 Compu	ter Consulting Fe	ee IT SERVICES			\$442.38
Cash Payment E 10 Invoice 0230832	01-45200-310 Compu	ter Consulting Fe	ee IT SERVICES			\$442.38
Cash Payment E 60	01-49440-310 Compu	ter Consulting Fe	ee IT SERVICES			\$442.38
Invoice 0230832 Cash Payment E 60	02-49490-310 Compu	ter Consulting Fe	ee IT SERVICES			\$442.38
Invoice 0230832 Cash Payment E 60	09-49750-310 Compu	ter Consulting Fe	ee IT SERVICES			\$221.19
Invoice 0230832						
Cash Payment E 10 Invoice 0230832	01-42400-310 Compu	ter Consulting Fe	ee IT SERVICES			\$442.38
Cash Payment E 10 Invoice 0230832	01-41910-310 Compu	ter Consulting Fe	ee IT SERVICES			\$221.18
Transaction Date	4/5/2022	Due 4/5/2022	CASH	10100	Total	\$11,059.46
Claim Type						
Claim# 14042 R	OYAL SUPPLY					
Cash Payment E 10 Invoice 3314	01-41940-210 Operati	ng Supplies	SUPPLIES			\$66.40
Cash Payment E 10 Invoice 3314	01-42110-217 Other C	perating Supplie	s SUPPLIES			\$33.20

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Cash Payment E 101-43100- Invoice 3314	217 Other Operating Suppli	es SUPPLIES			\$16.60
	217 Other Operating Suppli	es SUPPLIES			\$16.60
Cash Payment E 601-49440- Invoice 3314	217 Other Operating Suppli	es SUPPLIES			\$16.60
Cash Payment E 602-49490- Invoice 3314	217 Other Operating Suppli	es SUPPLIES			\$16.60
Transaction Date 4/6/	2022 Due 4/6/2022	CASH	10100	Total	\$166.00
Claim Type					
Claim# 14068 SIMMONS	, ANTOINETTE		=		
Cash Payment G 601-22200 Invoice .04112022	Deferred Revenues	REFUND AC	CCT #5921		\$229.40
Transaction Date 4/13/	2022 Due 4/13/2022	CASH	10100	Total	\$229.40
Claim Type			_		
Claim# 14099 SOUTHER	N GLAZERS OF MN				
Cash Payment E 609-49751- Invoice 2197967		es FREIGHT			\$106.24
Cash Payment E 609-49751- Invoice 2197967	251 Liquor For Resale	LIQUOR			\$8,708.86
Transaction Date 4/14/	2022 Due 4/14/2022	CASH	10100	Total	\$8,815.10
Claim Type					
Claim# 14067 STRANDB	ERG, MEGAN		=		
Cash Payment G 601-22200	Deferred Revenues	REFUND AC	CCT#6252		\$140.90
Invoice .041122					
Transaction Date 4/13/	2022 Due 4/13/2022	CASH	10100	Total	\$140.90
Claim Type					
Claim# 14098 SUPERIOR	R MARKETING CONCEPT		_		
Cash Payment E 609-49750- Invoice .04142022	340 Advertising	MANSETTIS	SAD		\$260.00
Transaction Date 4/14/	2022 Due 4/14/2022	CASH	10100	Total	\$260.00
Claim Type					
Claim# 14034 TIMESAVE	R OFF SITE SEC. INC		_		
Cash Payment E 101-41400- Invoice M27220	311 Contract	CITY COUN	ICIL MEETING		\$440.25
Transaction Date 4/5/	2022 Due 4/5/2022	CASH	10100	Total	\$440.25
Claim Type					
Claim# 14033 TJ ASSOC	IATES		-		
Cash Payment E 101-42110- Invoice 238012	200 Office Supplies	OFFICE SU	PPLIES		\$45.00
Transaction Date 4/5/	2022 Due 4/5/2022	CASH	10100	Total	\$45.00
Claim Type					
Claim# 14066 TOOGOOL	D, TRAVIS		_		
Cash Payment G 601-22200 Invoice .041222	Deferred Revenues	REFUND AC	CCT #5464		\$125.50
Transaction Date 4/13/	2022 Due 4/13/2022	CASH	10100	Total	\$125.50
Claim Type					
Claim# 14097 WINE MEF	RCHANTS		_		
Jania 1409/ WINE WER	CI II II II				

Agenda Item # 4K.

CITY OF ST FRANCIS

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\$3.5	h Payment E 609-49751-206 Freight and Fuel Charges FREIGHT nvoice 7374887						
\$157.2			sale WINE	751-253 Wine For Re	ash Payment E 60 Invoice 7374887		
\$160.70	Total	10100	4/14/2022 CASH	l/14/2022 Due	ansaction Date		
			\$0.00		Pre-Written Check		
			\$518,800.71	d by the Compute	Checks to be Generated by the Compute		
			\$518,800.71	Total			

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Payments

Payments Batc	h P-WIRE-MAR 2022 \$2	271,941.79			
	738 HEALTH PARTNERS	Ck# 001477E 3/	31/2022		
Cash Payment Invoice	G 101-21708 Health Premium	HEALTH INSU			\$30,669.33
Transaction Date	e 3/1/2022	CASH	10100	Total	\$30,669.33
Refer 13	739 CAYAN	Ck# 001478E 3/	31/2022	saansaansaansaansaansaansaan	187740118774011877401187
Cash Payment Invoice	E 609-49751-207 Credit Card Expen	ditures LIQUOR CC F	EES		\$5,869.83
Transaction Date	e 3/2/2022	CASH	10100	Total	\$5,869.83
Refer 13	740 SUN LIFE FINANCIAL	Ck# 001479E 3/	31/2022	waanwaanwaanwaanwaan	18/11018/11018/11018/11018/1
Cash Payment Invoice	E 101-41400-130 Employer Paid Ins	·			\$228.15
Cash Payment Invoice	E 101-41500-130 Employer Paid Ins	urance MARCH INSU	RANCE		\$145.57
Cash Payment Invoice	E 101-41910-130 Employer Paid Ins	urance MARCH INSU	RANCE		\$152.62
Cash Payment Invoice	E 101-42110-130 Employer Paid Ins	urance MARCH INSU	RANCE		\$943.45
Cash Payment Invoice	E 101-42210-130 Employer Paid Ins	urance MARCH INSU	RANCE		\$81.67
Cash Payment Invoice	E 101-42400-130 Employer Paid Ins	urance MARCHINSU	RANCE		\$77.60
Cash Payment Invoice	E 101-43100-130 Employer Paid Ins	urance MARCHINSU	RANCE		\$180.15
Cash Payment Invoice	E 101-43210-130 Employer Paid Ins	urance MARCHINSU	RANCE		\$40.03
Cash Payment Invoice	E 101-45200-130 Employer Paid Ins	urance MARCH INSU	RANCE		\$180.15
Cash Payment Invoice	E 601-49440-130 Employer Paid Ins	urance MARCH INSU	RANCE		\$107.76
Cash Payment Invoice	E 602-49490-130 Employer Paid Ins	urance MARCH INSU	RANCE		\$107.76
Cash Payment Invoice	E 609-49750-130 Employer Paid Ins	urance MARCH INSU	RANCE		\$197.24
Transaction Date	e 3/2/2022	CASH	10100	Total	\$2,442.15
Refer 13	741 ACE SOLID WASTE, INC.	Ck# 001480E 3/	31/2022	enni enni enni enni enni enni enni enni	wamaanaanaana
Cash Payment Invoice	E 101-43210-384 Refuse/Garbage D	isposa GARBAGE			\$74.67
Cash Payment Invoice	E 101-42210-384 Refuse/Garbage D	isposa GARBAGE			\$78.39
Cash Payment Invoice	E 609-49750-384 Refuse/Garbage D	isposa GARBAGE			\$260.30
Cash Payment Invoice	E 601-49440-384 Refuse/Garbage D	isposa GARBAGE			\$87.23
Cash Payment Invoice	E 602-49490-384 Refuse/Garbage D	isposa GARBAGE			\$87.22
Cash Payment Invoice	E 101-43100-384 Refuse/Garbage D	isposa GARBAGE			\$56.91

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Cash Payment E 101-45200-384 Refuse/Garbage D	Disposa GARBAGE	nazionalista anti-	ennasenasenasenasenasenasenasenasenase	\$56.90
Invoice Cash Payment E 601-49440-384 Refuse/Garbage D	Disposa GARBAGE			\$56.90
Invoice Cash Payment E 602-49490-384 Refuse/Garbage D	Disposa GARBAGE			\$56.90
Invoice Cash Payment E 101-42110-384 Refuse/Garbage D	Disposa GARBAGE			\$227.62
Invoice Cash Payment E 101-43100-384 Refuse/Garbage D	Disposa GARBAGE			\$68.94
Invoice Cash Payment E 101-45200-384 Refuse/Garbage D 	Disposa GARBAGE			\$68.93
Invoice Transaction Date 3/2/2022	CASH	10100	Total	\$1,180.91
	CASII seanneanneanneanneanneanneanneannean	TO TOO	nvaonaaonaaonaaonaaonaao	\$1,100.91
Refer 13742 <i>FWT</i>	Ck# 001481E 3			40 500 00
Cash Payment G 101-21703 FICA Tax Withholding Invoice	PAYROLL 03	3-03-2022		\$8,509.80
Cash Payment G 101-21709 Medicare Invoice	PAYROLL 03	3-03-2022		\$3,284.20
Cash Payment G 101-21701 Federal Withholding Invoice	PAYROLL 03	3-03-2022		\$11,259.56
Transaction Date 3/3/2022	CASH	10100	Total	\$23,053.56
Refer 13743 <i>PERA</i>	Ck# 001482E 3	3/31/2022	nsaansaansaansaansaansaansaa	118000118000118001180
Cash Payment G 101-21704 PERA nvoice	PAYROLL 03			\$22,847.99
Transaction Date 3/3/2022	CASH	10100	Total	\$22,847.99
Refer 13744 VOYA	Ck# 001483E 3	3/31/2022	nsummummanmanmanmanmanmanmanmanmanmanmanmanman	118//6118//6118//6118//
Cash Payment G 101-21710 Deferred Comp	PAYROLL 03			\$1,490.00
Transaction Date 3/3/2022	CASH	10100	Total	\$1,490.00
Refer 13745 <i>ICMA</i>	<u>Ck# 001484E :</u>	<u>3/31/2022</u>	111847A11847A11847A11847A11847A11847A11847A	018/16/018/76/018/76/018/7
Cash Payment G 101-21710 Deferred Comp Invoice				\$489.17
Transaction Date 3/3/2022	CASH	10100	Total	\$489.17
Refer 13746 S <i>WT</i>	Ck# 001485E 3	<u>3/31/2022</u>		
Cash Payment G 101-21702 State Withholding Invoice	PAYROLL 03	3-03-2022		\$4,908.87
Transaction Date 3/3/2022	CASH	10100	Total	\$4,908.87
Refer 13747 MN STATE RETIREMENT SYSTE	EM Ck# 001486E :	3/31/2022	nsaansaansaansaansaansaansaa	118/16118/16118/16118/1
Cash Payment G 101-21714 Health Care Savings Invoice	PAYROLL 03			\$531.21
Transaction Date 3/3/2022	CASH	10100	Total	\$531.21
Refer 13748 HSA CONTRIBUTION	Ck# 001487E :	3/31/2022	11180/441180/441180/441180/441180/441180/44	018/740118/740118/740118/7
Cash Payment G 101-21714 Health Care Savings Invoice	PAYROLL 03			\$818.66
Transaction Date 3/3/2022	CASH	10100	Total	\$818.66
Refer 13749 CINTAS	<u>Ck# 001488E :</u>	3/31/2022	nnerrannserrannserrannserrannserrannserra	mearaniwasiswasiswasiswa

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Cash Payment Invoice	E 601-49440-311 Contract	WATER PLANT RI	UGS		\$23.04
Cash Payment Invoice	E 101-41940-219 Rug Maintenance	CITY HALL RUGS			\$15.36
Cash Payment Invoice	E 609-49750-219 Rug Maintenance	LIQUOR STORE R	RUGS		\$28.87
Cash Payment Invoice	E 609-49750-219 Rug Maintenance	LIQUOR STORE R	RUGS		\$28.87
Cash Payment Invoice	E 601-49440-417 Uniform Clothing & PPE	UNIFORMS			\$4.66
Cash Payment Invoice	E 602-49490-417 Uniform Clothing & PPE	UNIFORMS			\$4.65
Cash Payment Invoice	E 601-49440-417 Uniform Clothing & PPE	UNIFORMS			\$4.66
Cash Payment Invoice	E 602-49490-417 Uniform Clothing & PPE	UNIFORMS			\$4.65
Cash Payment Invoice	E 101-45200-402 Janitorial Service	RUGS & SUPPLIE	S		\$5.76
Cash Payment Invoice	E 101-43100-402 Janitorial Service	RUGS & SUPPLIE	S		\$5.76
Cash Payment Invoice	E 601-49440-402 Janitorial Service	RUGS & SUPPLIE	S		\$5.76
Cash Payment Invoice	E 602-49490-402 Janitorial Service	RUGS & SUPPLIE	S		\$5.76
Cash Payment Invoice	E 101-42110-402 Janitorial Service	RUGS & SUPPLIE	S		\$23.04
Cash Payment Invoice	E 601-49440-417 Uniform Clothing & PPE	UNIFORMS			\$4.66
Cash Payment Invoice	E 602-49490-417 Uniform Clothing & PPE	UNIFORMS			\$4.65
Cash Payment Invoice	E 601-49440-417 Uniform Clothing & PPE	UNIFORMS			\$4.66
Cash Payment Invoice	E 602-49490-417 Uniform Clothing & PPE	UNIFORMS			\$4.65
Transaction Dat	e 3/3/2022	CASH	10100	Total	\$179.46
	750 <i>PAYMENT SERVICE NETWORK</i> E 601-49440-430 Bank Fees	Ck# 001489E 3/31/2 CC FEES	<u>022</u>	anaaanaanaanaanaanaanaanaanaanaanaanaan	\$496.80
Transaction Dat	e 3/3/2022	CASH	10100	Total	\$496.80
Refer 13	aanaanaanaanaanaanaanaanaanaanaanaanaan	Ck# 001490E 3/31/2	n/22	nemanemanemanemanemanemanemanemanemanema	STATISSINATISSINATISSINAT.
Cash Payment Invoice		PREMIUM	<u> </u>		\$352.96
Transaction Dat	e 3/7/2022	CASH	10100	Total	\$352.96
Refer 13	752 U S BANK EQUIPMENT FINANCE	Ck# 001491E 3/31/2	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	nsunsmunsmunsmunsmunsmunsmunsmunsmunsmun	1184743118474311847
Cash Payment Invoice	E 101-41400-240 Office Equip	COPIER LEASE			\$179.70
Cash Payment Invoice	E 101-43100-240 Office Equip	COPIER LEASE			\$179.70

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Cash Payment Invoice	E 101-43210-240 Office Equip	COPIER LEA	SE	enessenessenessenessenessenessenesse	\$179.70
Cash Payment Invoice	E 101-45200-240 Office Equip	COPIER LEA	SE		\$179.70
Cash Payment Invoice	E 601-49440-240 Office Equip	COPIER LEA	SE		\$179.70
Cash Payment Invoice	E 602-49490-240 Office Equip	COPIER LEA	SE		\$179.50
Transaction Date	e 3/7/2022	CASH	10100	Total	\$1,078.00
Refer 13	753 DELTA DENTAL	Ck# 001492E 3	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	manonanomanomanomanomanomano.	11801101180110118011011801
Cash Payment Invoice	G 101-21711 Dental Insurance	PREMIUM			\$1,491.63
Transaction Date	e 3/8/2022	CASH	10100	Total	\$1,491.63
Refer 13	754 ALERUS	Ck# 001493E 3	5/31/2022		neumenmanenemene.
Cash Payment Invoice	G 101-21706 Flex Account	FEE			\$250.00
Transaction Date	e 3/8/2022	CASH	10100	Total	\$250.00
	804 <i>FWT</i> G 101-21703 FICA Tax Withholding	Ck# 001494E 3 PAYROLL 03-		anning ang ang ang ang ang ang ang ang ang a	\$9,711.62
	G 101-21709 Medicare	PAYROLL 03-	-17-2022		\$3,573.96
Cash Payment Invoice	G 101-21701 Federal Withholding	PAYROLL 03-17-2022			\$13,982.10
Transaction Date	e 3/17/2022	CASH	10100	Total	\$27,267.68
	805 <i>PERA</i> G 101-21704 PERA	Ck# 001495E 3 PAYROLL 03		a mana ang a mana ang a mana ang ang ang ang ang ang ang ang ang	\$22,028.22
Transaction Date	e 3/17/2022	CASH	10100	Total	\$22,028.22
Refer 138	B06 VOYA	Ck# 001496E 3	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	munomunomunomunomunomunomunomunomunomuno	11811011811011811011811
Cash Payment Invoice	G 101-21710 Deferred Comp	PAYROLL 03-	-17-2022		\$1,490.00
Transaction Date	e 3/17/2022	CASH	10100	Total	\$1,490.00
	B07 <i>ICMA</i> G 101-21710 Deferred Comp	Ck# 001497E 3 PAYROLL 03			\$489.17
Transaction Date	e 3/17/2022	CASH	10100	Total	\$489.17
Refer 138	anneanneanneanneanneanneanneanneanneann	Ck# 001498E 3		11180744118074411807441180744118074411807441180744	218/74018/74018/74018/74018/7
Cash Davissant	G 101-21702 State Withholding	PAYROLL 03			\$5,758.37
		0.4.01.1	40400	Total	\$5,758.37
Invoice	e 3/17/2022	CASH	10100		
Invoice Transaction Date Refer 138	e 3/17/2022 809 <i>MN STATE RETIREMENT SYSTEM</i> G 101-21714 Health Care Savings	CASH <u>Ck# 001499E 3</u> PAYROLL 03-		naumaumamaanaanaanaanaanaanaanaanaanaanaanaana	\$500.45

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	810 MN STATE RETIREMENT SYSTEM	Ck# 001500E 3/31		binis binis (binis (b	
Cash Payment Invoice	G 101-21716 Other Deductions	PAYROLL 03-17	-2022		\$16,021.15
Transaction Date	e 3/17/2022	CASH	10100	Total	\$16,021.15
Refer 13	811 HSA CONTRIBUTION	Ck# 001501E 3/31	/2022	nnerrameerrameerrameerrameerrameerra	nwasnwasnwasnwa
Cash Payment Invoice	G 101-21714 Health Care Savings	PAYROLL 03-17	7-2022		\$818.66
Transaction Date	e 3/17/2022	CASH	10100	Total	\$818.66
Refer 13 Cash Payment Invoice	812 CENTERPOINT ENERGY E 601-49440-383 Gas Utilities	Ck# 001502E 3/31 3911 233RD AVI			\$24.77
Transaction Date	e 3/16/2022	CASH	10100	Total	\$24.77
Refer 13	813 CONNEXUS ENERGY	Ck# 001503E 3/31	<u>/2022</u>	INBUTATI BUTATI BUTATI BUTAN BUTAN BUTAN BUTAN B	114076511407651140765518076551807
Cash Payment Invoice	E 101-41940-381 Electric Utilities	SIGN			\$49.95
Cash Payment Invoice	E 101-41940-381 Electric Utilities	CITY HALL			\$322.22
Cash Payment Invoice	E 602-49490-381 Electric Utilities	LIFT STATIONS			\$967.31
Cash Payment Invoice	E 101-45200-381 Electric Utilities	PARKS			\$420.53
Cash Payment Invoice	E 601-49440-380 Electric-System	WATER			\$4,232.45
Cash Payment Invoice	E 101-43100-386 Street Lighting	STREET LIGHTS	6		\$2,544.44
Cash Payment Invoice	E 602-49490-381 Electric Utilities	WWTP			\$7,757.66
Cash Payment Invoice	E 609-49750-381 Electric Utilities	LIQUOR STORE			\$705.46
Cash Payment Invoice	E 101-42110-381 Electric Utilities	SIREN			\$5.00
Cash Payment Invoice	E 101-42110-381 Electric Utilities	SIREN			\$5.00
Cash Payment Invoice	E 101-42210-381 Electric Utilities	SIREN			\$5.00
Cash Payment Invoice	E 101-42210-381 Electric Utilities	FIRE			\$477.40
Cash Payment Invoice	E 101-43100-381 Electric Utilities	POLICE/PW			\$164.01
Cash Payment Invoice	E 101-45200-381 Electric Utilities	POLICE/PW			\$164.01
Cash Payment Invoice	E 601-49440-381 Electric Utilities	POLICE/PW			\$164.01
Cash Payment Invoice	E 602-49490-381 Electric Utilities	POLICE/PW			\$164.00
Cash Payment Invoice	E 101-42110-381 Electric Utilities	POLICE/PW			\$656.03
Transaction Date	e 3/17/2022	CASH	10100	Total	\$18,804.48

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Refer 13	814 <i>FWT</i>	Ck# 001504E	3/31/2022		
Cash Payment	G 101-21703 FICA Tax Withholding	PAYROLL 0:			\$957.68
Invoice Cash Payment Invoice	G 101-21709 Medicare	PAYROLL 0	3-22-2022		\$279.16
	G 101-21701 Federal Withholding	PAYROLL 03	3-22-2022		\$285.00
Transaction Date	e 3/17/2022	CASH	10100	Total	\$1,521.87
Refer 13	ansannannannannannannannannannannannanna	Ck# 001505E	ansaansaansaansaansaansaansaansaansaans	nearonnearonnearonnearonnearonnearo	11877401187740118774011872
Cash Payment Invoice	G 101-21704 PERA	PAYROLL 03			\$483.12
Transaction Dat	e 3/17/2022	CASH	10100	Total	\$483.12
Refer 13	aansaansaansaansaansaansaansaansaansaan	<u>Ck# 001506E</u>	amaanaanaanaanaanaanaanaanaanaanaanaanaa	neasmeasmeasmeasmeasmeasmeas	1180780118078011807801807
Cash Payment Invoice	G 101-21702 State Withholding	PAYROLL 0:			\$29.42
Transaction Date	e 3/17/2022	CASH	10100	Total	\$29.42
	817 STATE OF ARIZONA	Ck# 001507E		184745184745184775184775184775184775184775	**************************************
Cash Payment Invoice	G 101-21716 Other Deductions	PAYROLL 0	3-22-2022		\$149.11
Transaction Date	e 3/17/2022	CASH	10100	Total	\$149.11
Refer 13	818 STATE OF MINNESOTA	Ck# 001508E	<u>3/31/2022</u>		
Cash Payment Invoice	G 101-21716 Other Deductions	PAYROLL 03	3-22-2022		\$240.11
Transaction Date	e 3/17/2022	CASH	10100	Total	\$240.11
Refer 13	906 MN DEPT OF REVENUE	Ck# 001509E	<u>3/31/2022</u>	remontenemenontenemenontenemeno	neament and a second
Cash Payment Invoice	G 609-20810 Sales Tax Payable	FEBRUARY	SALES TAX		\$17,614.00
Cash Payment Invoice	G 601-20810 Sales Tax Payable	FEBRUARY	SALES TAX		\$742.00
Transaction Date	e 3/20/2022	CASH	10100	Total	\$18,356.00
Refer 13	907 <i>CAYAN</i>	Ck# 001510E	3/31/2022	neuromeuromeuromeuromeuromeuro	11807601807601807601807
Cash Payment Invoice	E 609-49751-207 Credit Card Expenditu	ures LIQUOR CC	FEES		\$64.11
Transaction Date	e 3/20/2022	CASH	10100	Total	\$64.11
Refer 13	annamanaanaanaanaanaanaanaanaanaanaanaan	Ck# 001511E	3/31/2022	neamneamheamheamheamheamheamh	118774011877401877401877
Cash Payment Invoice	G 101-21706 Flex Account		BURSEMENT		\$250.23
Transaction Date	e 3/22/2022	CASH	10100	Total	\$250.23
Refer 13	909 MN DEPT OF LABOR & INDUSTRY	Ck# 001512E	3/31/2022	nwasnwasnwasnwasnwasnwasnwas	118774011877401877401897
Cash Payment Invoice	E 101-41400-441 Miscellaneous	UNEMPLOY	MENT		\$320.73
Transaction Date	e 3/22/2022	CASH	10100	Total	\$320.73
	910 <i>CAYAN</i> E 609-49751-207 Credit Card Expenditu	Ck# 001513E ures LIQUOR CC		rmaansuunsiaansiaansiaansiaansiaansiaansia	\$5.15

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Payments

UISATTAINAN KANTAN K			H1666H1666H1666H1666H166	
Transaction Date 3/22/2022	CASH	10100 saansaansaansaansaansaansaansaansaansaa	Total	\$5.15
Refer 13971 <i>FWT</i>	Ck# 001514E	3/30/2022		
Cash Payment G 101-21703 FICA Tax Withholding Invoice	PAYROLL (03-31-2022		\$8,130.18
Cash Payment G 101-21709 Medicare Invoice	PAYROLL (03-31-2022		\$3,038.84
Cash Payment G 101-21701 Federal Withholding Invoice	PAYROLL (03-31-2022		\$10,029.43
Transaction Date 3/30/2022	CASH	10100	Total	\$21,198.45
Refer 13972 PERA	Ck# 001515E	<u> 3/31/2022</u>	nwasnwasnwasnwasnwas	1140011401140114011401140
Cash Payment G 101-21704 PERA Invoice				\$20,736.04
Transaction Date 3/30/2022	CASH	10100	Total	\$20,736.04
Refer 13973 VOYA	Ck# 001520E	<u> 3/31/2022</u>	18000118000118000118000	neanneanneanneannea
Cash Payment G 101-21710 Deferred Comp Invoice	PAYROLL (03-31-2022		\$1,690.00
Transaction Date 3/30/2022	CASH	10100	Total	\$1,690.00
Refer 13974 ICMA	Ck# 001516E	:::3/31/2022	nemsnemsnemsnemsnem	MATAMATAMATAMATAMA
Cash Payment G 101-21710 Deferred Comp Invoice	PAYROLL (\$489.17
Transaction Date 3/30/2022	CASH	10100	Total	\$489.17
Refer 13975 SWT	Ck# 001517E	**************************************	nemanemannemannemannema	nemanemanemanem
Cash Payment G 101-21702 State Withholding Invoice	PAYROLL (\$4,456.64
Transaction Date 3/30/2022	CASH	10100	Total	\$4,456.64
Refer 13976 MN STATE RETIREMENT SYSTEM	Ck# 001521E	<u>8//31/2022</u>	namamamamamamamamama	1180061180061180061180061180
Cash Payment G 101-21714 Health Care Savings Invoice	PAYROLL (03-31-2022		\$456.69
Transaction Date 3/30/2022	CASH	10100	Total	\$456.69
Refer 13996 CENTERPOINT ENERGY	Ck# 001518E	<u>:::3/31/2022</u>	nunanunanunanunanunan	116/760186/760186/7601867
Cash Payment E 609-49750-383 Gas Utilities Invoice	LIQUOR			\$391.94
Cash Payment E 101-42210-383 Gas Utilities Invoice	FIRE			\$1,628.42
Cash Payment E 101-42210-383 Gas Utilities Invoice	FIRE GENE	ERATOR		\$23.00
Cash Payment E 602-49490-383 Gas Utilities Invoice	WWTP			\$16.80
Cash Payment E 601-49440-383 Gas Utilities Invoice	PUBLIC W	ORKS (4020 ST FRANCIS)		\$227.90
Cash Payment E 602-49490-383 Gas Utilities Invoice	PUBLIC W	ORKS (4020 ST FRANCIS)		\$227.90
Cash Payment E 101-41940-383 Gas Utilities Invoice	CITY HALL	#1		\$70.19
Cash Payment E 101-41940-383 Gas Utilities Invoice	CITY HALL	#2		\$58.01

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Payments

Cash Payment Invoice	E 101-41940-383 Gas Utilities	CITY HALL #3	asneerasneerasneerasneerasneerasneerasn	***************************************	\$30.84
Cash Payment	E 101-41940-383 Gas Utilities	CITY HALL #4			\$91.24
Cash Payment	E 101-45200-383 Gas Utilities	WARMING HOU	SE		\$282.87
Cash Payment	E 602-49490-383 Gas Utilities	LIFT (23699 AME	BASSADOR)		\$23.37
Cash Payment Invoice	E 601-49440-383 Gas Utilities	WATER PLANT			\$1,247.87
Cash Payment Invoice	E 602-49490-383 Gas Utilities	WWTP			\$2,161.86
Cash Payment Invoice	E 101-42110-383 Gas Utilities	POLICE/PW			\$1,667.38
Cash Payment Invoice	E 101-43100-383 Gas Utilities	POLICE/PW			\$416.85
Cash Payment Invoice	E 101-45200-383 Gas Utilities	POLICE/PW			\$416.85
Cash Payment Invoice	E 601-49440-383 Gas Utilities	POLICE/PW			\$416.85
Cash Payment Invoice	E 602-49490-383 Gas Utilities	POLICE/PW			\$416.83
Transaction Dat	e 3/31/2022	CASH	10100	Total	\$9,816.97
Refer 13	aanaanaanaanaanaanaanaanaanaanaanaanaan	Ck# 001519E 3/31	//2022		ining samus samus samus san.
	E 101-41540-301 Auditing and Ac		72022		\$50.00
Transaction Dat	e 3/31/2022	CASH	10100	Total	\$50.00
Refer 14	027 VILLAGE BANK	Ck# 001522E 3/31	/2022	menanenanenanenanenanenanenane	SHOSSHOSSHOSSHOSS
Cash Payment Invoice	E 101-41500-430 Bank Fees	MARCH FEES			\$68.62
Cash Payment Invoice	E 601-49440-430 Bank Fees	MARCH FEES			\$68.62
Cash Payment Invoice	E 602-49490-430 Bank Fees	MARCH FEES			\$68.62
Cash Payment Invoice	E 609-49750-430 Bank Fees	MARCH FEES			\$68.64
Transaction Dat	e 4/4/2022	CASH	10100	Total	\$274.50
**************************************	rronresrronresrronresrronres/160116011601160116011601160116011601160	ายวางกายวางกายวางภาพระเจาการเรา	9110111091101111091161111091161111991161111991161118991611189916	aneen en neen en Neen en Neen en Neen Ne	900011800011800011800011800

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Current Period: March 2022

\$271,941.79

Fund Summary

10100 CASH

101 GENERAL FUND

601 WATER FUND

602 SEWER FUND

609 LIQUOR FUND

\$226,346.99

\$8,100.30

\$12,260.09

\$25,234.41

Pre-Written Checks \$271,941.79
Checks to be Generated by the Computer \$0.00

Total \$271,941.79

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Payments Batc	h P CC MARCH 2022 \$15,56	4.78			
Refer 13	840 AMAZON.COM	Ck# 001438E 3/2	21/2022		
Cash Payment	E 101-43100-401 Repairs/Maint Buildings	BUILDING REI	PAIRS/MAINT		\$50.6
Invoice	3/1/2022				
Cash Payment	E 101-43100-218 Equipment Repair & Ma	i EQUIPMENT F	REPAIR		\$531.30
Invoice	3/1/2022				
Cash Payment	E 101-45200-402 Janitorial Service	JANITORIAL S	SUPPLIES		\$32.98
Invoice	3/1/2022				
Cash Payment	E 101-41400-200 Office Supplies	OFFICE SUPP	LIES		-\$84.67
Invoice	3/1/2022				
Cash Payment	E 101-42110-200 Office Supplies	OFFICE SUPP	LIES		\$257.04
Invoice	3/1/2022				
Cash Payment	E 101-42400-200 Office Supplies	OFFICE SUPP	LIES		\$40.15
Invoice	3/1/2022				
Cash Payment	E 101-43100-200 Office Supplies	OFFICE SUPP	LIES		\$57.79
Invoice	3/1/2022	005047040	N 1551 156		# 405.00
Cash Payment	E 101-43100-217 Other Operating Supplie	OPERATING S	SUPPLIES		\$425.92
Invoice	3/1/2022	ODEDATING	NIDDI IEO		# 405.00
Cash Payment	E 101-45200-217 Other Operating Supplie	OPERATING S	SUPPLIES		\$165.99
Invoice	3/1/2022	CMALL FOLUD	MACNIT		¢24 E
Cash Payment	E 101-42110-237 Small Equipment 3/1/2022	SMALL EQUIP	IVIEINI		\$31.58
Invoice Cash Payment	5/1/2022 E 101-43100-237 Small Equipment	SMALL EQUIP	MENT		\$173.40
Invoice	3/1/2022	SWALL EQUIP	IVICINI		φ175.40
Cash Payment		SMALL EQUIP	MENT		\$173.40
Invoice	3/1/2022	OWN REE EQUIT	WEITT		ψ170.40
	E 101-43100-417 Uniform Clothing & PPE	UNIFORMS/PF	PF .		\$31.59
Invoice	3/1/2022		_		******
Cash Payment	E 101-45200-417 Uniform Clothing & PPE	UNIFORMS/PF	PE		\$31.59
Invoice	3/1/2022				
Transaction Date	e 3/21/2022	CASH	10100	Total	\$1,918.73
Refer 13	841 <i>AT&T, INC</i>	Ck# 001439E 3/2	21/2022		
Cash Payment	E 101-42210-321 Telephone	PHONE			\$213.82
Invoice	3/1/2022				
Cash Payment	E 101-43100-321 Telephone	PHONE			\$76.46
Invoice	3/1/2022				
Transaction Date	e 3/21/2022	CASH	10100	Total	\$290.28
Refer 13	842 BCA/TRAINING & DEVELOPMENT	Ck# 001441E 3/2	21/2022		
Cash Payment	E 101-42110-208 Training and Instruction	TRAINING			\$75.00
Invoice	3/1/2022				
Transaction Date	e 3/21/2022	CASH	10100	Total	\$75.00
Refer 13	843 BILLS SUPERETTE	Ck# 001440E 3/2	21/2022		
Cash Payment	E 101-42210-212 Motor Fuels	FUEL			\$92.99
Invoice	3/1/2022				
Cash Payment	E 101-43100-212 Motor Fuels	FUEL			\$125.00
Invoice	3/1/2022				
Transaction Date	e 3/21/2022	CASH	10100	Total	\$217.99

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Refer 13844 CASEY S GENERAL STORE	Ck# 001442E 3/2	21/2022		
Cash Payment E 101-42110-212 Motor Fuels	FUEL			\$834.51
Invoice 3/1/2022				
Cash Payment E 101-43100-212 Motor Fuels	FUEL			\$54.98
Invoice 3/1/2022				
Cash Payment E 101-45200-212 Motor Fuels	FUEL			\$180.01
Invoice 3/1/2022	E. I.E.			005.00
Cash Payment E 601-49440-212 Motor Fuels	FUEL			\$85.92
Invoice 3/1/2022	FUEL			#240.54
Cash Payment	FUEL			\$318.51
****	0.4.01.1	40400	Tatal	#4.470.00
Transaction Date 3/21/2022	CASH	10100	Total	\$1,473.93
Refer 13845 CFS FLOWERS AND GIFTS	Ck# 001443E 3/2	21/2022		
Cash Payment E 101-42110-441 Miscellaneous	MISC			\$130.16
Invoice 3/22/2022				
Transaction Date 3/21/2022	CASH	10100	Total	\$130.16
Refer 13846 CLIPPINGMAGIC.COM	Ck# 001444E 3/2	21/2022		
Cash Payment E 101-43210-433 Dues and Subscription				\$3.99
Invoice 3/1/2022				,
Transaction Date 3/21/2022	CASH	10100	Total	\$3.99
Refer 13847 COUNTRY SIDE SERVICES	CL# 004445E 2/2	24/2022		
Cash Payment E 101-43100-218 Equipment Repair & N	Ck# 001445E 3/2			\$393.34
Invoice 3/1/2022	nai Egon MENTIN	CLI AIIX		ψ000.04
Cash Payment E 101-45200-218 Equipment Repair & N	Mai EQUIPMENT R	REPAIR		\$393.34
Invoice 3/1/2022				*******
Transaction Date 3/21/2022	CASH	10100	Total	\$786.68
Refer 13848 DICKS SPORTING GOODS	Ck# 001446E 2/2	24/2022		
Cash Payment E 101-42110-237 Small Equipment	Ck# 001446E 3/2 SMALL EQUIP			-\$32.13
Invoice 3/1/2022	OWALL LOOK	IVILIVI		Ψ02.10
Transaction Date 3/21/2022	CASH	10100	Total	-\$32.13
	071011	10100		Ψ02.10
Refer 13849 DMI DELL	Ck# 001447E 3/2	21/2022		
Cash Payment E 101-41110-433 Dues and Subscription	ns COMPUTER			\$8.50
Invoice 3/1/2022				
Transaction Date 3/21/2022	CASH	10100	Total	\$8.50
Refer 13850 ESRI	Ck# 001448E 3/2	21/2022		
Cash Payment E 101-41910-311 Contract	SOFTWARE			\$1,100.00
Invoice 3/1/2022				
Transaction Date 3/21/2022	CASH	10100	Total	\$1,100.00
Refer 13851 FORDPARTSGIANT.COM	Ck# 001449E 3/2	21/2022		
Cash Payment E 101-42400-221 Vehicle Repair & Mair				\$22.47
Invoice 3/1/2022				
Transaction Date 3/21/2022	CASH	10100	Total	\$22.47
Refer 13852 GOVERNMENT FINANCE OFFICE				
Cash Payment E 101-41500-441 Miscellaneous	Ck# 001450E 3/2 BUDGET AWA			\$345.00
Invoice 3/1/2022	BUDGELAWA	IND		φ343.00
111V010C 3/ 1/2UZZ				

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Fransaction Date 3/21/2022	CASH	10100	Total	\$345.00
Refer 13853 HOLIDAY INN HOTEL	Ck# 001451E 3/2	1/2022		
Cash Payment E 101-43100-441 Miscellaneous	FRAUD - TO BE	REIMBURSED		\$686.68
nvoice 3/1/2022				
Transaction Date 3/21/2022	CASH	10100	Total	\$686.68
Refer 13854 HYDRAULICS PLUS	Ck# 001452E 3/2	1/2022		
Cash Payment E 101-43100-221 Vehicle Repair & Mainte	en VEHICLE MAIN	TENANCE		\$407.73
nvoice 3/1/2022				
Fransaction Date 3/21/2022	CASH	10100	Total	\$407.73
Refer 13855 IMMEDIATE ACTION MEDICAL	Ck# 001453E 3/2	1/2022		
Cash Payment E 101-42210-208 Training and Instruction	TRAINING			\$317.60
nvoice 3/1/2022				
Fransaction Date 3/21/2022	CASH	10100	Total	\$317.60
Refer 13856 MARKSTAAR	Ck# 001454E 3/2	1/2022		
Cash Payment E 101-45200-229 Project Repair & Mainte	n PROJECT MAIN	NTENANCE		\$1,206.81
nvoice 3/1/2022				
Fransaction Date 3/21/2022	CASH	10100	Total	\$1,206.81
Refer 13857 COUNTY MARKET - CITY ACCOUN	Ck# 001455E 3/2	1/2022		
Cash Payment E 101-42110-212 Motor Fuels	FUEL			\$680.01
nvoice 3/1/2022				
Cash Payment E 101-42210-212 Motor Fuels	FUEL			\$53.36
nvoice 3/1/2022				
Cash Payment E 602-49490-212 Motor Fuels	FUEL			\$47.67
nvoice 3/1/2022				
Cash Payment E 101-42110-208 Training and Instruction	FOOD FOR TRA	AINING		\$17.09
nvoice 3/1/2022				
Transaction Date 3/21/2022	CASH	10100	Total	\$798.13
Refer 13858 KWIK TRIP	Ck# 001456E 3/2	1/2022		
Cash Payment E 101-42110-212 Motor Fuels	FUEL			\$1,192.09
nvoice 3/1/2022				
Cash Payment E 101-42400-212 Motor Fuels	FUEL			\$75.67
nvoice 3/1/2022				
Cash Payment E 101-43100-212 Motor Fuels	FUEL			\$72.19
nvoice 3/1/2022	- LIE			*
Cash Payment E 601-49440-212 Motor Fuels	FUEL			\$134.04
nvoice 3/1/2022	FUEL			ф 7 С 41
Cash Payment E 602-49490-212 Motor Fuels nvoice 3/1/2022	FUEL			\$76.45
Fransaction Date 3/21/2022	CASH	10100	Total	\$1,550.44
			70101	Ψ1,000.4-
Refer 13859 LEAGUE OF MN CITIES	Ck# 001457E 3/2	<u>1/2022</u>		# 40.00
Cash Payment E 101-42110-208 Training and Instruction nvoice 3/1/2022	TRAINING			\$40.00
	CVCH	40400	Total	¢40.00
Francoction Data 2/21/2022	CASH	10100	i Ulai	\$40.00
Fransaction Date 3/21/2022				
Transaction Date 3/21/2022 Refer 13860 MN GOVERNMENT FINANCE Cash Payment E 101-41500-433 Dues and Subscriptions	Ck# 001458E 3/2			\$70.00

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Transaction Date 3/21/2022	CASH	10100	Total	\$70.00
Refer 13861 MN NURSERY AND LANDSCAPING	Ck# 001459E 3	3/21/2022		
Cash Payment E 101-45200-208 Training and Instruction				\$200.00
Cash Payment E 101-45200-208 Training and Instructio	n TRAINING-M	CDONAGH		\$200.00
Transaction Date 3/21/2022	CASH	10100	Total	\$400.00
Refer 13862 OPTICSPLANET INC	Ck# 001460E 3	2/21/2022		
Cash Payment E 101-42110-437 Uniform Allowance Invoice 3/1/2022	UNIFORMS-H			\$176.85
Transaction Date 3/21/2022	CASH	10100	Total	\$176.85
Refer 13863 POPP TELECOM	Ck# 001461E 3	3/21/2022		
Cash Payment E 609-49750-321 Telephone Invoice 3/1/2022	PHONE			\$52.25
Transaction Date 3/21/2022	CASH	10100	Total	\$52.25
Refer 13864 POSTMASTER - ST. FRANCIS	Ck# 001462E 3	3/21/2022		
Cash Payment E 101-42110-322 Postage Invoice 3/1/2022	POSTAGE			\$107.38
Transaction Date 3/21/2022	CASH	10100	Total	\$107.38
Refer 13865 PRIORITY TIRE	Ck# 001463E 3	3/21/2022		
Cash Payment	ten VEHICLE MA	INTENANCE		\$733.36
Invoice 3/1/2022		==		^
Cash Payment E 602-49490-221 Vehicle Repair & Main Invoice 3/1/2022	iten VEHICLE MA	INTENANCE		\$733.35
Transaction Date 3/21/2022	CASH	10100	Total	\$1,466.71
Refer 13866 PTL TIRE AND AUTO	Ck# 001464E 3	3/21/2022		
Cash Payment E 101-42210-221 Vehicle Repair & Main				\$80.43
Invoice 3/1/2022				
Transaction Date 3/21/2022	CASH	10100	Total	\$80.43
Refer 13867 SPEEDWAY	Ck# 001465E 3	3/21/2022		
Cash Payment E 101-42110-212 Motor Fuels Invoice 3/1/2022	FUEL			\$253.50
Cash Payment E 101-42210-212 Motor Fuels Invoice 3/1/2022	FUEL			\$50.82
Transaction Date 3/21/2022	CASH	10100	Total	\$304.32
Refer 13868 SSINDUSTRIAL HARDWARE CO	Ck# 001466E 3	3/21/2022		
Cash Payment E 101-43100-218 Equipment Repair & M Invoice 3/1/2022				\$12.61
Transaction Date 3/21/2022	CASH	10100	Total	\$12.61
Refer 13869 STAMPS.COM	Ck# 001467E 3	3/21/2022		
Cash Payment E 101-42110-322 Postage	POSTAGE			\$35.98
Invoice 3/1/2022				
Transaction Date 3/21/2022	CASH	10100	Total	\$35.98
Refer 13870 STAX PROFESSIONAL	Ck# 001468E 3	3/21/2022		

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Cash Payment E 101-42110-433 Dues and Subscriptions	s DUES-HOM			\$35.00
Invoice 3/1/2022	DUES DODEDTS			\$25.00
Cash Payment E 101-42110-433 Dues and Subscriptions Invoice 3/1/2022	s DUES-ROBERTS			\$35.00
Transaction Date 3/21/2022	CASH	10100	Total	\$70.00
Refer 13871 SUBWAY	Ck# 001469E 3/21/2	2022		
Cash Payment E 101-42110-441 Miscellaneous	REIMBURSED BY			\$7.89
Invoice 3/1/2022				
Transaction Date 3/21/2022	CASH	10100	Total	\$7.89
Refer 13872 HOME DEPOT	Ck# 001470E 3/21/2	2022		
Cash Payment E 601-49440-233 Water Treatment Plant	M MAINTENANCE			\$21.11
Invoice 3/1/2022				
Transaction Date 3/21/2022	CASH	10100	Total	\$21.11
Refer 13873 UNIVERSITY OF MINNESOTA	Ck# 001471E 3/21/2	2022		
Cash Payment E 101-45200-208 Training and Instruction				\$190.00
Invoice 3/1/2022				
Transaction Date 3/21/2022	CASH	10100	Total	\$190.00
Refer 13874 ULINE	Ck# 001472E 3/21/2	2022		
Cash Payment E 101-42110-200 Office Supplies	PD OFFICE SUPP	PLIES		\$295.01
Invoice 3/1/2022				
Transaction Date 3/21/2022	CASH	10100	Total	\$295.01
Refer 13875 VAPORFRESH.COM	Ck# 001473E 3/21/2	2022		
Cash Payment E 101-42110-237 Small Equipment	SMALL EQUIPME	NT		\$77.93
Invoice 3/1/2022				
Transaction Date 3/21/2022	CASH	10100	Total	\$77.93
Refer 13876 VERIZON WIRELESS	Ck# 001474E 3/21/2	2022		
Cash Payment E 101-42110-321 Telephone	PHONES			\$427.50
Invoice 3/1/2022				
Cash Payment E 601-49440-321 Telephone	PHONES			\$222.65
Invoice 3/1/2022	5.101.50			
Cash Payment E 602-49490-321 Telephone	PHONES			\$142.65
Invoice 3/1/2022 Transaction Date 3/21/2022	CACH	40400	Total	Ф 7 02 00
	CASH	10100	Total	\$792.80
Refer 13877 ZOOM.US	Ck# 001475E 3/21/2	2022		
Cash Payment E 101-41400-433 Dues and Subscriptions	SUBSCRIPTION			\$16.06
Invoice 3/1/2022 Transaction Date 3/21/2022	CASH	10100	Total	\$16.06
			· Viui	Ψ10.00
Refer 13878 DRIVER & VEHICLE SERVICES	Ck# 001476E 3/21/2			#20.40
Cash Payment E 101-43100-213 Vehicle Oper Supplies Invoice 3/1/2022	VEHICLE OPERA	IING (IABS)		\$39.46
Transaction Date 3/21/2022	CASH	10100	Total	\$39.46
TIATISACITUTI DATE S/ZT/ZUZZ	CASII	10100	i otai	ტაყ.46

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Fund Summary	
•	10100 CASH
101 GENERAL FUND	\$12,996.82
601 WATER FUND	\$1,197.08
602 SEWER FUND	\$1,318.63
609 LIQUOR FUND	\$52.25
	\$15,564.78

Pre-Written Checks Checks to be Generated by the Computer	\$15,564.78 \$0.00
Total	\$15,564.78



CITY COUNCIL AGENDA REPORT

TO: Mayor and Council

FROM: Kate Thunstrom, Interim City Administrator

SUBJECT: URRWMO – One Watershed One Plan

DATE: April 18, 2022

OVERVIEW:

The city Board representative, Andrew Wood, has brought forward the consideration of the City to join the One Watershed One Plan (1W1P). This is a no cost partnership to the City. There is a flexibility to this, if the City finds that its participation in the future is not a fit it can ask to leave the partnership.

Joining the 1W1P plan will bring more funding into the areas to help protect or waterways and community growth.

ACTION TO BE CONSIDERED:

Council is requested to provide direction to Andrew Wood on his vote to support or oppose to participating in the One Watershed One Plan.

Attachments:

Consideration for Joining the Rum River One Watershed One Plan (1W1P) Partnership.

Considerations for Joining the Rum River One Watershed One Plan (1W1P) Partnership

for local government boards

Summary

Counties, soil & water conservation districts, watershed organizations and the Mille Lacs Band of Ojibwe are eligible to join the partnership to implement the Rum River Comprehensive Watershed Management Plan (CWMP) that was created by those same local governments through the One Watershed One Plan (1W1P) process during 2019-2021. The plan contains mutual priorities for water quality and other natural resources. Approximately \$1M in State Watershed Based Implementation Funds (WBIF) grants are provided every two years to implement the plan. The partnership is forming a joint powers entity (JPE) to direct plan implementation and grant funds use.

Decisions needed by each eligible party

Each eligible party needs to decide if they will:

- 1. Join the JPE and
- 2. **Adopt the CWMP**. For non-metro parties, it is a replacement of your local water plan. For metro parties it can be adopted as a guidance document in addition to your existing local plan.

Both actions 1 & 2 must be taken to join the JPE.

Timeline

The initial period to join will be **approximately June 1 to July 31, 2022**. This initial period is 60 days after State approval of the plan. At the end of this period, the partnership will begin functioning. Parties may join the partnership later, but may miss contributing to early decisions such as how to use the first round of State grants.

What are benefits of JPE membership?

- Have a voting member on the JPE board.
- Decide which projects/programs are selected to be funded with WBIF grants.
- Collaborate with partners throughout the watershed on mutual goals.

County & SWCD **Crow Wing** County & SWCD Reservatio Morrison County& SWCD Kanabec County & County & SWCD Sherburne County & SWCD Upper Rum River WMO County & SWCD

Rum River watershed boundary and eligible parties to the joint powers entity.

What will joining the JPE cost?

Nothing except participation time. The JPE will not have the authority to compel members to pay dues. Operating expenses are anticipated to be covered with grant funds. Your representative will be committing time to participate in meetings and you may choose to compensate them for time & mileage. Expect quarterly meetings, except for those who choose to participate in an Executive Committee that meets up to monthly.

When will the draft JPE agreement be available to review?

A draft is available now, but attorneys from eligible parties are refining it. Expect a final draft around 6/1/2022.

Why a Comprehensive Watershed Mgmt Plan (CWMP)?

Because without it there are 15+ local water plans without cohesion or coordination, managing different parts of the same watershed. It's hard to reach watershed-level goals that way. The CWMP is a single umbrella plan containing the mutual priorities of all local governments and prioritizing across them all. It is required to access WBIF grants.

Why form a JPE?

The State requires formation of a legally binding structure for implementing the plan and receiving state grant funds. In choosing a JPE model, the 1W1P partnership considered:

- A JPE shields members from liability and is recommended by MN Counties Intergovernmental Trust (MCIT; insurer for most parties).
- Offers efficiencies over other models that require decisions go back to every party's governing board.
- Allows every party to be represented and vote.
- The new entity's authorities will be strictly limited. No levy authority, land use planning authority, etc.
- Parties can exit the JPE at any time.
- Attorneys from all interested parties are preparing the JPE agreement together.

Who will be on the JPE board?

One representative from each eligible party that joins. It is anticipated that most or all parties will choose and elected or appointed official to represent them.

What's in the Comprehensive Watershed Management Plan (CWMP)

The draft Rum Comprehensive Watershed Mangement Plan (CWMP), posted at www.millelacsswcd.org, includes:

- Riverbank and lakeshore stabilization.
- Stormwater treatment projects
- Agricultural water quality projects
- Outreach and education leading to projects
- Septic system fix up for low income owners
- Incentivizing buffers and buffer enhancements
- Wetland restorations.

- MIDS stormwater standards (a voluntary alternative for cities)
- Drainage management projects
- Forestry practices
- Land protection
- Others...

Projects will be done only with willing landowners.

About Watershed Based Implementation Funding (WBIF)

WBIF is State grant funding provided to partnerships for implementing a CWMP. It is approx. \$1M every two years. Only projects in the CWMP are eligible, and projects must have a primary benefit of water quality. 10% match req'd. There is a separate pot of "metro WBIF" that is for metro parties with water plans only, and is approx. \$371K every two years. JPE membership is not required for metro parties to access this second pot of funding.

Pros of joining the JPE

- Help decide how to use grant funds for benefit the watershed.
- Access to \$1M+ WBIF grant funds every other year. 10% match required.
- Ensure planned regional programs (outreach, forestry, etc) are serving your area.
- Collaboration. Board members are decision-makers who are empowered to make a meaningful change county commissioners, SWCD board members, Mille Lacs Band representative, and WMO board members.
- No dues and the JPE can't compel parties to pay.
- There is little additional liability due to the JPE structure.
- You can leave the JPE any time.

Cons of joining the JPE

- Meeting prep & attendance time for your representative and staff.
- Joining another organization may seem like adding another layer of gov't, however the JPE agreement is careful to strictly limit the new entity to a shell insulating parties from liability and a forum to make joint decisions.



CITY COUNCIL AGENDA REPORT

TO: St. Francis City Council

FROM: Beth Richmond, Planner

SUBJECT: Vista Prairie St Francis Senior Living

DATE: April 18th, 2022 **APPLICANT:** Scott Black, EDI

LOCATION: Between Hwy 47 and Ambassador Blvd NW (PIN: 32-34-24-23-0001)

COMP PLAN: Medium/High Density Residential

ZONING: R-2 Medium Density Detached and Attached Residential; BPK Business Park

OVERVIEW

The City has received land use and subdivision applications from Scott Black on behalf of EDI for the property located at 23465 St. Francis Blvd NW. The applicant is proposing a senior housing facility on the site that provides a range of care from independent living to care suites. The proposed facility includes 65 units of independent senior living, 42 units of assisted living, and 32 units of memory care/care suites for a total of 139 units. This site would be used as a senior living campus of sorts and would have access to Aztec St on the south, Ambassador Blvd on the east, and Stark Dr/Zea St on the north. Additional opportunities for future expansion of the senior living campus are shown on the site plan.

These applications are the next step for a project that has been working through the development review process since spring of 2021. A concept plan for this development was reviewed in March of 2021 and found to be generally acceptable by Staff, the Planning Commission, and the City Council. In August 2021, lot split and Comprehensive Plan amendment requests were approved for this property. These approvals created a new lot located between Ambassador Blvd NW and St. Francis Blvd NW (Hwy 47) and reguided the lot to the Medium/High Density Residential land use category. The requests currently before the City Council include a rezoning to PUD, preliminary plat, final plat, and PUD plan review which includes site plan review.

PLANNING COMMISSION REVIEW

The project was brought before the Planning Commission in March. No members of the public spoke for or against the project. Planning Commissioners discussed the plans for the future buildout of the west side of the site and noted that this type of development is needed in the community. Following the public hearing, Commissioners unanimously recommended approval of the project including the rezoning, preliminary plat, and site plan.

PLAN UPDATES

Following the Planning Commission meeting, the applicant revised plans according to Staff's recommendations. The applicant also met with Anoka County to discuss the site's access onto Ambassador. The applicant and the County agreed that a right-in/right-out access is acceptable for the site, and the plans have been revised to show this.

FINAL PLAT

In addition to the rezoning, preliminary plat, and PUD plans, the applicant has applied for concurrent review of the final plat. Staff has reviewed the final plat and finds it to be in substantial conformance with the preliminary plat. Therefore, Staff recommends approval of the final plat.

ACTION TO BE CONSIDERED

Given Planning Commission and Staff recommendation of approval for the land use and subdivision requests related to the Vista Prairie Senior Housing development, draft approval documents have been prepared and are attached for your consideration. Council action is requested on these applications.

Suggested Motions

- Move to approve the 1st reading of Ordinance-296 approving a rezoning request for 23465 St Francis Blvd NW from R-2 and BPK to PUD R-3 with findings as presented by Staff.
- 2. Move to approve Resolution 2022-22 approving the preliminary plat, final plat, and PUD plans including the site plan for the Vista Prairie St. Francis Senior Living development with conditions and findings of fact as presented by Staff.

If the development is approved, the 2nd reading of the Ordinance and a Summary Resolution would be brought before Council on May 2, 2022. A development agreement will also be prepared for Council review.

Attachments:

- 1. Draft Approval Documents
 - a. Ordinance 296 1st Reading
 - b. Resolution 2022-20 Preliminary Plat, Final Plat, PUD plans
- 2. Revised Plans
 - a. Site Plan
 - b. Grading Plan
 - c. Utility Plan
 - d. Landscaping Plan
 - e. Preliminary Plat
 - f. Final Plat
- 3. City Engineer Memo dated April 12, 2022
- 4. Planning Commission Memo dated March 16, 2022

ORDINANCE NO. 296, SECOND SERIES

CITY OF ST. FRANCIS ANOKA COUNTY

AN ORDINANCE APPROVING REZONING 23465 ST FRANCIS BLVD NW FROM R-2 AND BPK TO PUD R-3

WHERAS, on February 15, 2022, Scott Black submitted a complete application requesting to rezone the property legally described in Exhibit A; and

WHEREAS, on March 16, 2022, after published and mailed notice in accordance with Minnesota Statutes and the City Code, the Planning Commission held a public hearing, at which time all persons desiring to be heard concerning this application were given the opportunity to speak thereon; and

WHEREAS, on March 16, 2022, the Planning Commission considered the applicant's submission, the contents of the staff report, public testimony, and other evidence available to the Commission; and made recommendations for consideration by the City Council; and

WHEREAS, on April 18, 2022, the City Council has considered the proposed project and found that the project will not negatively impact the public health, safety, or welfare; and

WHEREAS, the rezoning to PUD R-3 is consistent with the Comprehensive Plan designation for the site; and

WHEREAS, the applicant is proposing to utilize the site in a manner consistent with the R-3 district with some flexibility from zoning standards; and

WHEREAS, the proposed development provides a clear and identified public benefit to the City in the form of the creation of housing types that are new to the City and that have been identified as a need in the community by the 2040 Comprehensive Plan.

THE CITY COUNCIL OF THE CITY OF ST. FRANCIS, ANOKA COUNTY, MINNESOTA, ORDAINS:

<u>Section 1</u>. The property legally described in Exhibit A is hereby rezoned from the R-2 Medium Density Detached and Attached Residential District and the BPK Business Park District to a Planned Unit Development (PUD R-3).

<u>Section 2</u>. The following requirements shall apply to property rezoned PUD R-3 by this Ordinance:

- 1. Multiple principal structures shall be permitted on one lot in accordance with the site plan.
- 2. Any future parcels resulting in subdivision of the parent parcel may be allowed access via a private drive.

- All uses listed as permitted or permitted with standards in the R-3 district shall be permitted within this PUD including but not limited to apartments, continuing care senior facilities, and townhomes.
- 4. All dimensional requirements of the R-3 district shall apply.
- 5. All general zoning standards in the St. Francis City Code, to the extent not inconsistent with the terms of this ordinance, shall apply.

Section 3. The Zoning Map of the City of St. Francis referred to and described in Section 10-14-03 of the St. Francis City Code shall not be republished to show the aforesaid rezoning, but the Zoning Administrator or designee shall appropriately mark the Zoning Map on file in the City Clerk's office for the purpose of indicating the rezoning provided for in this ordinance and all of the notations, references, and other information shown thereon are hereby incorporated by reference and made a part of this ordinance.

<u>Section 3</u>. This Ordinance shall take effect and be enforced from and after its passage and publication according to law.

Approved and adopted by the City Council this 18th day of April, 2022.

SEAL	BY: Steve D. Feldman, Mayor	
Attest: Jennifer Wida, City Clerk		

DRAFTED BY: **Hoisington Koegler Group, Inc.** 800 Washington Ave N, Suite 103 Minneapolis, MN 55401

EXHIBIT A

Parcel 1:

That part of the following described property:

Commencing at the northwest corner of the Northwest Quarter of Section 32, Township 34, Range 24, Anoka County, Minnesota; thence on an assumed bearing of South 00 degrees 32 minutes 18 seconds East, along the west line of said Northwest Quarter, a distance of 1254.00 feet to the point of beginning; thence continuing South 00 degrees 32 minutes 18 seconds East, along said west line, a distance of 791.17 feet to the intersection of said west line with the north line of Outlot 17, VILLAGE OF ST.FRANCIS AUDITOR'S PLAT, according to the recorded plat thereof, said north line also being the north line of the south 593.40 feet of said Northwest Quarter; thence North 89 degrees 48 minutes 15 seconds East, along said north line, a distance of 3727.21 feet more or less to the west bank of the Rum River, thence northwesterly along said west bank to the intersection of said west bank with a line bearing North 89 degrees 56 minutes 37 seconds East, parallel with the north line of said Northwest Quarter, from the point of beginning; thence South 89 degrees 56 minutes 37 seconds West a distance of 1413.09 feet more or less to the point of beginning.

EXCEPTING

That part of the above described property lying within the following described parcel:

That part of the Northwest Quarter of Section 32, Township 34, Range 24, in Anoka County, Minnesota, described as follows: Commencing at a point on the West line of said Northwest Quarter, distant 891 feet South of the Northwest corner of said Northwest Quarter; thence Easterly and parallel with the North line of said Northwest Quarter a distance of 300 feet to the point of beginning of land to be described; thence continue Easterly on same described line a distance of 111 feet; thence South and parallel with the West line of said Northwest Quarter a distance of 395.5 feet; thence Westerly and parallel with the North line of said Northwest Quarter a distance of 411 feet to the West line of said Northwest Quarter; thence North on the West line of said Northwest Quarter a distance of 207.1 feet; thence Easterly and parallel with the North line of said Northwest Quarter a distance of 300 feet; thence North and parallel with the West line of said Northwest Quarter a distance of 188.4 feet to the point of beginning, Anoka County, Minnesota.

ALSO EXCEPTING

The west 344.00 feet of the north 150.00 feet of the south 743.40 feet of said Northwest Quarter of Section 32.

ALSO EXCEPTING

That part of the above described property lying within a distance of 50.00 feet easterly and 50.00 feet westerly of the line described in Parcel No. 14 of the Final Certificate filed as Doc. No. 397374 in the office of the County Recorder, Anoka County, Minnesota.

ALSO EXCEPTING

That part of the above described property lying within Minnesota Department of Transportation Right of Way Plat Nos. 02-28 and 02-29, filed as Doc. Nos. 1670395 & 1670396 in the office of the County Recorder, Anoka County, Minnesota.

Lying westerly of the following described line:

Commencing at the northwest corner of the Northwest Quarter of Section 32, Township 34, Range 24, Anoka County, Minnesota; thence on an assumed bearing of South 00 degrees 32 minutes 18 seconds East, along the west line of said Northwest Quarter, a distance of 2045.17 feet to the intersection of said west line with the north line of Outlot 17, VILLAGE OF ST.FRANCIS AUDITOR'S PLAT, according to the recorded plat thereof, said north line also being the north line of the south 593.40 feet of said Northwest Quarter; thence North 89 degrees 48 minutes 15 seconds East, along said north line, a distance of 1257.31 feet to the intersection of said north line with the westerly right of way line of Ambassador Boulevard NW per the Final Certificate filed as Doc. No. 397374 in the office of the County Recorder, Anoka County, Minnesota and the point of beginning of the line to be described; thence 129.04 feet along said westerly right of way line on a non-tangential curve concave to the west, having a radius of 1095.92 feet, a central angle of 06 degrees 44 minutes 46 seconds and a chord bearing of North 10 degrees 33 minutes 55 seconds West; thence continuing along said westerly right of way line, North 13 degrees 56 minutes 18 seconds West, tangent to the last described curve, a distance of 681.18 feet to the north line of the above described property and said line there terminating.

CITY OF ST. FRANCIS ST. FRANCIS, MN ANOKA COUNTY

RESOLUTION 2022-20

A RESOLUTION APPROVING THE PRELIMINARY PLAT, FINAL PLAT, AND PUD PLANS FOR THE VISTA PRAIRIE ST. FRANCIS SENIOR LIVING DEVELOPMENT

WHEREAS, the applicant, Scott Black applied for preliminary and final plat and PUD plan approval on February 15, 2022 for the property legally described in Exhibit A; and

WHEREAS, the Planning Commission on March 16, 2022, opened and closed a duly noticed public hearing and considered the applicant's submission, the contents of the staff report, public testimony, and other evidence available to the Commission; and made recommendations for consideration by the City Council; and

WHEREAS, the City Council on April 18, 2022, has considered the recommendations of Staff and the Planning Commission, the Applicant's submissions, the contents of the staff report dated March 16, 2022, public testimony, and other evidence available to the Council.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of St. Francis hereby approves the preliminary plat, final plat, PUD plans, and associated documents for the Vista Prairie St. Francis Senior Living development based on the following findings of fact:

- 1. The proposed development is consistent with the City's 2040 Comprehensive Plan and compatible with present and future land uses of the area.
- 2. Excluding the exceptions granted by the PUD, the development is consistent with the City's Zoning Ordinance and the development standards identified therein.
- 3. City services have adequate capacity to serve the proposed development.
- 4. Traffic generated by this development is within the capabilities of streets serving the property.

BE IT FURTHER RESOLVED that approval of the preliminary PUD plan and preliminary plat for the Vista Prairie St. Francis Senior Living development shall be subject to the following conditions:

- 1. Approval is subject to the concurrent approval of the related rezoning request pertaining to the Vista Prairie St. Francis Senior Living development.
- 2. An additional 10' of ROW along Ambassador shall be dedicated to Anoka County. Applicant shall revise the plats accordingly.
- 3. Applicant shall comply with all comments from the City Engineer as stated in his April 12, 2022 memo.

- 4. Applicant shall comply with all comments from Anoka County Transportation Division regarding roadways and access onto Ambassador Blvd NW as stated in their March 17, 2022 memo.
- 5. Applicant shall comply with all comments from MnDOT regarding roadways as stated in their March 9, 2022 memo.
- 6. Applicant shall make the following revisions to the plans submitted on April 8, 2022:
 - a. Provide an updated open space number excluding the principal structure, roads, drives, and parking areas (Sheet A0.32).
 - b. Revise plans to ensure consistency between the numbers provided on the site plan (C3.01) and those listed on the architectural plans. Staff has noted inconsistent numbers for impervious surface and parking (required and provided).
 - c. List the correct parking requirements for the City of St. Francis (Sheet A0.33).
 - d. Revise Sheet A1.1 to show right in/right out access along Ambassador and no bypass lane.
- 7. Provide final unit and bedroom count for each type of housing.
- 8. Plans shall be provided showing trash enclosures meeting the standards listed in Section 10-71-03 of the City Code.
- 9. Pedestrian lighting shall be provided along the proposed fitness path. This shall be shown on the revised lighting plan.
- 10. The fire hydrant on Ambassador shall remain in that area when the turn lane goes in. It shall not be capped or removed as part of this development.
- 11. The property shall be provided two separate addresses for the building entrances. This will provide more clarity for emergency calls based on the level of care provided in the area of the property of the call.
- 12. In the event that additional principal structures are built on the lot in the future, these structures must remain under the same ownership as the original care structure.
- 13. All fees and financial obligations shall be received by the City prior to the releasing of the approval document for recording.
- 14. The applicant shall be responsible for all costs associated with these applications.

Approved and adopted by the City Council of the City of St. Francis on the 18th day of April, 2022.

D. Feldman, Mayor

Attest: Jennifer Wida, City Clerk

DRAFTED BY: Hoisington Koegler Group, Inc. 800 Washington Ave N, Suite 103 Minneapolis, MN 55401

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ALSO EXCEPTING

The west 344.00 feet of the north 150.00 feet of the south 743.40 feet of said Northwest Quarter of Section 32.

ALSO EXCEPTING

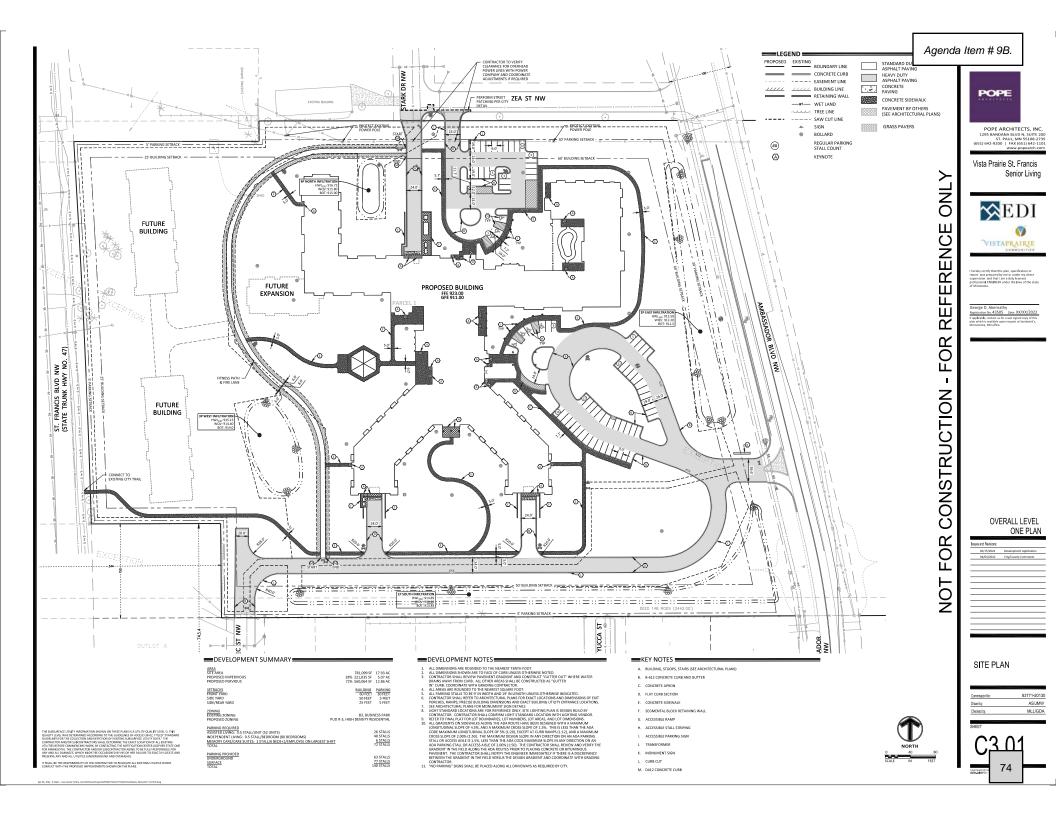
That part of the above described property lying within a distance of 50.00 feet easterly and 50.00 feet westerly of the line described in Parcel No. 14 of the Final Certificate filed as Doc. No. 397374 in the office of the County Recorder, Anoka County, Minnesota.

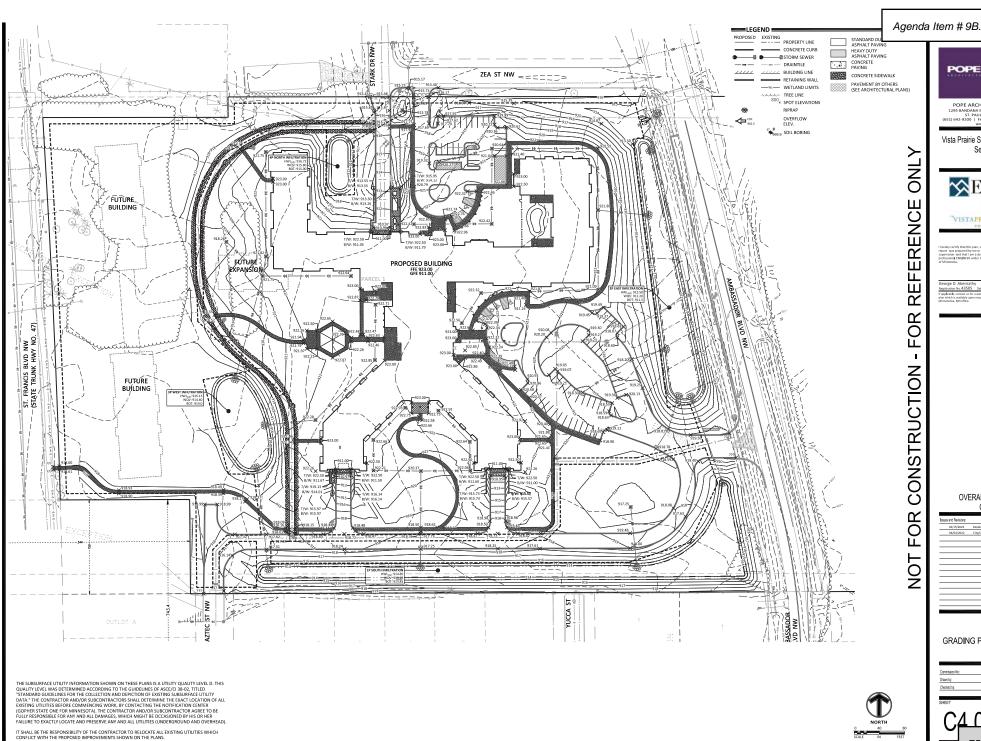
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Lying westerly of the following described line:

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POPE

POPE ARCHITECTS, INC. 1295 BANDANA BLVD N, SUITE 200 ST. PAUL, MN 55108-2735 (651) 642-9200 | FAX (651) 642-1101

Vista Prairie St. Francis Senior Living

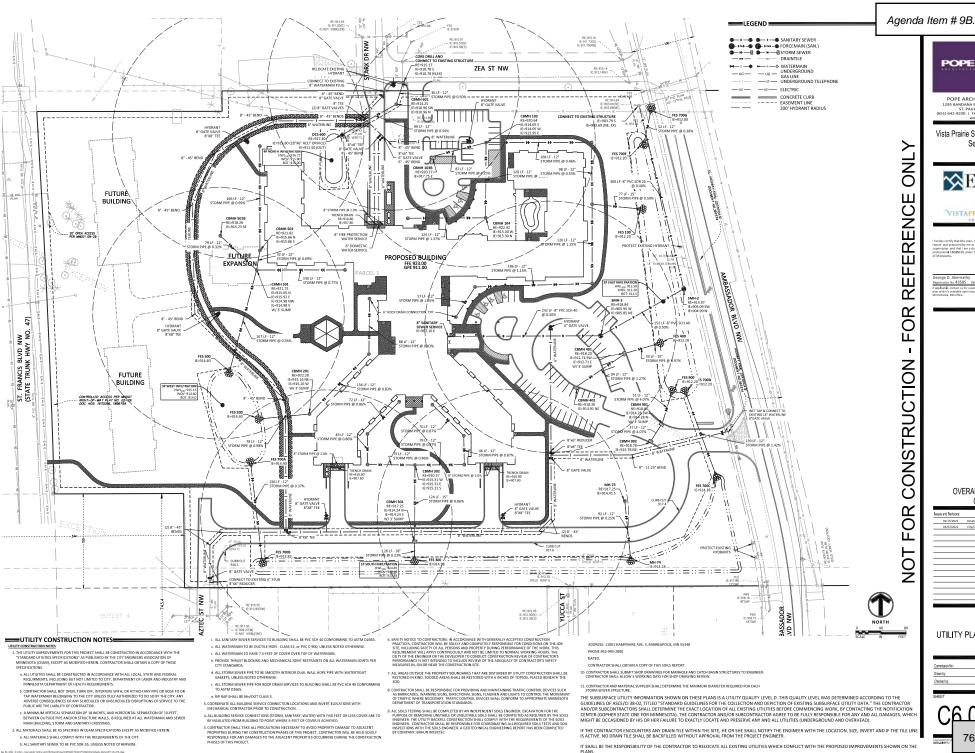


OVERALL LEVEL ONE PLAN

aues and Revisions:	
02/15/2022	Development Application
04/04/2022	City/County Comments

GRADING PLAN

Commission No:	83771-2013
Drawn by:	AS/JMV
Checked by:	MLL/GD/



POPE

POPE ARCHITECTS, INC 1295 BANDANA BLVD N, SUITE 20 ST. PAUL, MN 55108-273 (651) 642-9200 | FAX (651) 642-110

Vista Prairie St. Francis Senior Living



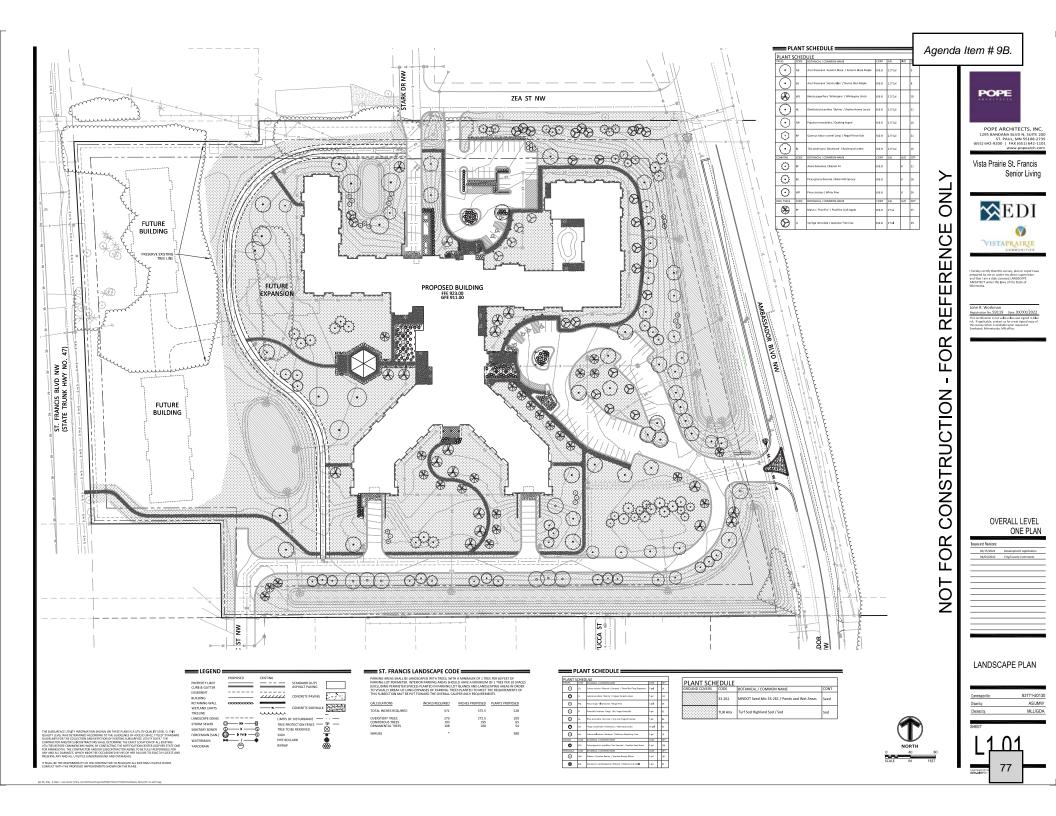
OVERALL LEVEL

ONE PLAN

UTILITY PLAN

83771-20130 AS/JMW MLL/GDA

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=== DESCRIPTION =

Parcel 1

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EXCEPTING

The west 344,00 feet of the north 150,00 feet of the south 743,40 feet of said Northwest Quarter of Section 32

ALSO EXCEPTING

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> — A— DENOTES RIGHT OF ACCESS DEDICATED TO THE STATE OF MINNESOTA AND THE COUNTY OF ANOKA.

- DENOTES 1/2 INCH BY 14 INCH IRON MONUMENT SET AND MARKED BY LICENSE NO. 47092.
- DENOTES 1/2 INCH IRON MONUMENT FOUND.

THE N LINE, OUTLOT 17, VILLAGE OF Saint Francis AUDITOR'S PLAT, IS ASSUMED TO HAVE A BEARING



BEING TEN FEET IN WIDTH AND ADJOIN LOT LINES AND BEING 10 FEET IN WIDTH ADJOINING PUBLIC WAYS, UNLESS OTHEI INDICATED ON THIS PLAT.



VICINITY MAP



SURVEY NOTES

The bearing system for this survey is based on the Dakota County coordinate system, NAD83 (1986 Adjust).

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HALF

PROPOSED LOT 1, BLOCK 1 17.932 Acres

781,099 Square Feet

SECTION

QUARTER

DURIGAN & LOCHER

ZEA ST NW

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N LINE, PLAT OF DURIGAN & LOCHER 5TH AGO.

5TH ADDITION

FND LS \$4533 LINE PARALLEL W/ N LINE, NW 1/4, SEC. 32, T. 34, R. 24

NORTHWEST

154.22 576*24*23*W

S24*39*54*W 103.70

- This survey was prepared utilizing Title Commitment No. 01040-23106, bearing an effective date of 12/22/2019, provided by Stewar Title Company.
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- 4. Field work was completed on 01/10/2020.

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R./W R./W NW NO. 47)

I EXCEPTION

SURVEY NOTES =

PROPOSED LOT SIZE

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LINE PARALLEL W/ N LINE, NW 1/4, SEC. 32, T. 34, R. 24

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CONTROLLED ACCESS PER MINDOT-RIGHT-OF-MAY PLAT NO. 02-29. DOC. NOS. 1670396, 1896759.

EXCEPTION!

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EXCEPTION

	284	PRELIMINARY
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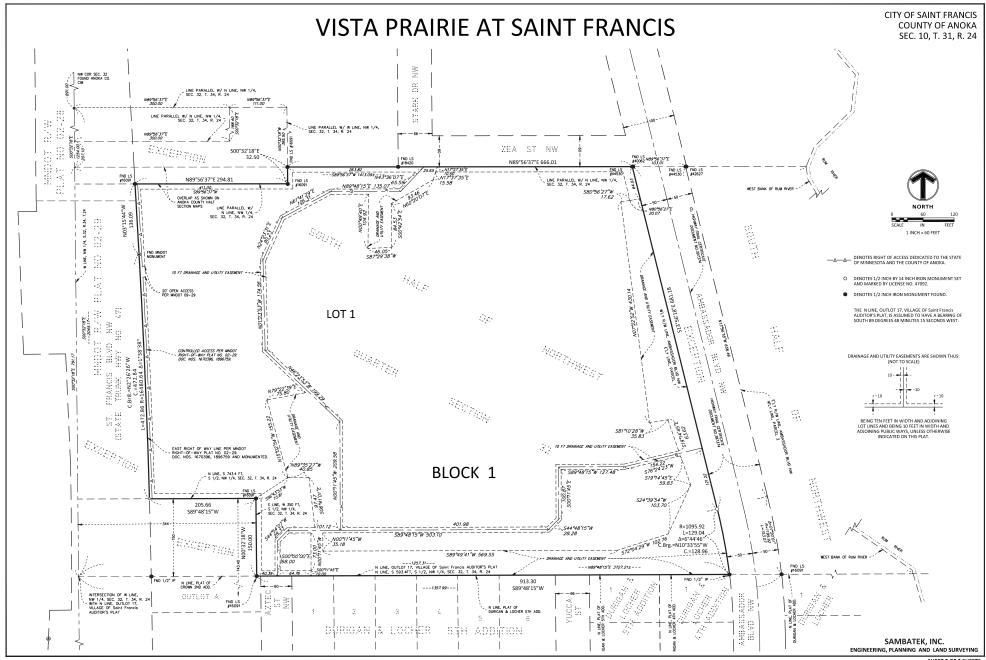
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Sambatek	
www.sambatek.com	
Engineering Surveying Planning Environmental	

VISTA PRAIRIE AT SAINT FRANCIS

CITY OF SAINT FRANCIS COUNTY OF ANOKA SEC. 10, T. 31, R. 24

VW ALL PERSONS BY THESE PRESENTS: That Vista Prairie Communities, LLC, a Minnesota limited liability company, owner of the following described property:	I Jason J. Howard do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on t
hat part of the following described property:	have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of t certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat;
Commencing at the northwest corner of the Northwest Quarter of Section 32, Township 34, Range 24, Anoka County, Minnesots; thence on an assumed bearing of South 00 leggress 32 minutes 18 seconds East, along the week line of a laid Northwest Quarter, a discance of 1254.00 feet to the pion of objective to object the object on objecting thence continuing South 00 degrees 2 minutes 18 seconds 51st, along said west line, a distance of 1931.01 feet to the intersection of said west line with the north line of Outst's 17 VILLAGE OF STANKICS	Dated this
NUDTIONS PLAT, according to the recorded pilot thereof, and north line also being the north line of the south 593 offeet of said Northwest Quarter; thereof both 89 degrees is finding 15 seconds for the said and said according to the recorded pilot thereof, and said north while the said northwest plan of the said nate of 150 and to the net beat of the find milet, and said northwest Quarter, from the point of egginning; there according 18 degrees 6 miletants 27 seconds 6sst, parallel with the north line of said Northwest Quarter, from the point of egginning; there according 18 degrees 6 miletants 27 seconds 8sst a classication of 1413.09 feet for more or less to the point of beginning; there also with a degrees 6 miletant 27 seconds 8sst a classication of 1413.09 feet for more or less to the point of beginning.	Jason J. Howard, Licensed Jand Surveyor Minnesota License No. 47922
CEPTING	STATE OF MINNESOTA
nat part of the above described property lying within the following described parcel:	COUNTY OF
That part of the Northwest Quarter of Section 32, Township 34, Range 24, in Aroka County, Minnesota, described as follows: Commencing as a point on the West line of said Northwest Quarter, distance of Said Feed South of the Northwest Courier of said Interviews Quarter, thence Easterly and parallel with the North line of said Interviews Quarter, distance of 300 feet to the point of beginning of infail to the excitority, thereoc continue Easterly on same described line a sistance of 311 feet, thereoc South and parallel with the West line of also Morthwest Quarter as distance of 315.5 feet, thence Westerly and parallel with the New Since of also Morthwest Quarter as distance of 315.5 feet, thence Westerly and parallel with the New Since of also Morthwest Quarter as distance of 316.6 feet to a distance of 41.6 feet to the West line of also Morthwest Quarter as distance of 300 feet, thence New Since and Since Sinc	This instrument was acknowledged before me thisday of
SO EXCEPTING	Saint Francis PLANNING COMMISSION
se west 344.00 feet of the north 150.00 feet of the south 743.40 feet of said Northwest Quarter of Section 32.	Be it known that at a meeting held on this
SO EXCEPTING	Planning Commission, City of Saint Francis, Minnesota
nat part of the above described property lying within a distance of 50.00 feet easterly and 50.00 feet westerly of the line described in Parcel No. 14 of the Final Certificate ed as Doc. No. 397374 in the office of the County Recorder, Anoka County, Minnesota.	
SO EXCEPTING	ByChair
ast part of the above described property lying within Minnesota Department of Transportation Right of Way Plat Nos. 02-28 and 02-29, filed as Doc. Nos. 1670395 & 1670396 the Office of the County Recorder, Anola County, Minnesota.	CITY COUNCIL, CITY OF COON RAPIDS, MINNESOTA
ing westerly of the following described line:	This plat of VISTA PRAIRIE AT SAINT FRANCIS was approved and accepted by the City Council of the City of Saint Francis, Minnesota at a regular meeting thereof held this day of, 20, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd.2.
Commencing at the northwest corner of the Northwest Quarter of Section 32, Township 34, Range 24, Anoka County, Minnesots; thence on an assumed bearing of South 00 Regrees 32 minutes 18 seconds East, along the west line of said Northwest Quarter, a distance of 2045.17 feet to the intersection of said west line with the forn thin line of June 17, JULIAGE OF EFRANCS, AUDITOR EATH, according to the recorded plat thereof, alsi north line also being the north line of the count 593.40 feet of said	City Council, City of Saint Francis, Minnesota
Northwest Quarter; thence North 26 degrees 48 minutes 15 seconds East, along said north line, a distance of 1257.31 feet to the intersection of said north line with the westery right of way line of Ambassador Boulevand NW per the Final Certificate Final Soc. No. 397374 in the office of the Country Recorder, Annola Country, Minnesota and he point of Deginning of the line to be described; thence 1250 46 feet along said westerly right of way line on a non-tangential curve concare to the west, having a radius of	By By
105.95 2 feet, a central angle of 66 degrees 44 minutes 46 seconds and a chord bearing of North 10 degrees 33 minutes 55 seconds West; thence continuing along said westerly right of way in, North 11 degrees 6 minutes 18 seconds West, tangent to the last described curve, a distance of 681.18 feet to the north line of the above fescribed property and said line there terminating.	COUNTY SURVEYOR
caused the same to be surveyed and platted as VISTA PRAIRIE AT SAINT FRANCIS, as shown by this plat.	I hereby certify that in accordance with Minnesota Statutes, Section 505.021, Subd. 11, this plat has been reviewed and approved this day of
takeses like a like salar eya ke an ipaketik a ku	By
NED: Vista Prairie Communities, LLC	COUNTY AUDITOR/TREASURER
Jim Betendorf, as President	Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year 20 on the land hereinbefore described have been paid. Also, pursuant to Minne Statutes, Section 272.12, there are no delinquent taxes and transfer entered this day of, 20
TE OFNITT OF	Property Tax Administrator
instrument was acknowledged before me this day of	
ted liability company, on behalf of the company.	By, Deputy
and Delfe	COUNTY RECORDER/REGISTRAR OF TITLES COUNTY OF ANDICA, STATE OF MINNESOTA
ary Public, County, County, Commission Expires	I hereby certify that this plat of VSTA PRAME AT SAINT FRANCIS was filed in the office of the County Recorder/Registrar of Titles for public record on thisday of

SAMBATEK, INC.
ENGINEERING, PLANNING AND LAND SURVEYING





for the City of St. Francis by Hakanson Anderson

Submitted to: City of St. Francis

cc: Kate Thunstrom, Community Development Director

Craig Jochum, City Engineer Beth Richmond, City Planner Dave Schaps, City Attorney

Reviewed by: Shane Nelson, Assistant City Engineer

Date: April 11, 2022

Proposed

Project: Vista Prairie

Street Location: 23465 Saint Francis BLVD

Applicant: Vista Prairie

Owners of Record: Elizabeth M Hukee Trust

Jurisdictional Agencies: City of St. Francis, URRWMO, Anoka County, MnDOT

(but not limited to)

Permits Required: City Approval, NPDES Construction Permit, Anoka

(but not limited to) County Access Permit

INFORMATION AVAILABLE

Vista Prairie Site Development Plans, dated 4/4/2022, prepared by Sambatek

Preliminary Stormwater Management Plan, dated 4/4/2022, prepared by Sambatek

Preliminary Plat, dated 4/4/2022, prepared by Sambatek

Final Plat, for Vista Prairie at Saint Francis, prepared by Sambatek

VEHICULAR TRAFFIC / PARKING LOT DESIGN

- 1. The project proposes to receive access from Ambassador Blvd, which will require Anoka County Highway Department (ACHD) approval. The Developer/Applicant shall comply with all ACHD requirements.
- 2. Two additional accesses are proposed from Zea Street, which is a City Street. The access widths configurations are acceptable.
- An additional access is provided via Aztec Street NW, which is a City Street. A
 turnaround is provided on the north end of the Aztec Street stub to provide a
 location for City maintenance vehicles to turn around (particularly plow trucks for
 winter maintenance).

GRADING, DRAINAGE AND EROSION CONTROL

- Grading of the site is proposed to prepare the pad for the building and parking facilities. Four stormwater infiltration basins are proposed to manage the stormwater runoff from the site. The Site Improvement Plans depict erosion control measures and sediment control measures as required by City ordinances.
- 2. The site will disturb over 1 acre, therefore, a NPDES Construction permit from the MPCA will also be required.

UTILITIES

- 1. The site as designed will connect to the City's sanitary sewer system in the northeast corner of the site, which is acceptable.
- 2. The site as designed will connect to the City's water system at two locations, which will provide a watermain loop for fire protection. The proposed watermain routing and connection points are acceptable.
- 3. There are several locations in which the storm sewer crosses the watermain alignment. The Applicant is advised to review the crossing locations and to provide notes to lower the watermain where applicable.

STORMWATER MANAGEMENT

- 1. The stormwater for the site is proposed to be managed with four new stormwater infiltration ponds. The stormwater runoff rates in the proposed condition will be lower than the stormwater runoff rates in the existing condition for the 2-year, 10-year, and 100-year events as required by City ordinances.
- 2. The stormwater ponds, once constructed, will be a private pond and the landowner will be responsible for the long-term operation and maintenance. In accordance with City ordinances, the Applicant must enter into a Stormwater Maintenance Agreement with the City to ensure the long-term operation and maintenance. (Section 10-93.5.H)

PRELIMINARY / FINAL PLAT

- 1. On the dedication page of the Final Plat, the text "City Council, City of Coon Rapids" shall be corrected.
- Please provide a turnaround easement for the Aztec Street stub to allow for City maintenance vehicles (plow trucks) to turn around on the north end of Aztec Street NW.
- Anoka County Highway Department is requiring an additional 10 feet of right-ofway west of centerline on CSAH 28 (60' total). The Final Plat shall be revised accordingly.

<u>OTHER</u>

- 1. Please provide a Geotechnical Report.
- 2. The proposed fire lane and hydrant locations are subject to the review and approval of the Fire Chief.
- 3. Please provide product data of the proposed grass pavers in the fire lane. The proposed product shall be suitable to support a fire truck.

SUMMARY AND/OR RECOMMENDATIONS

We recommend approval contingent upon the above items being addressed and the Developer entering into a Development Agreement with all required counterparts.

Hoisington Koegler Group Inc.



Creating Places that Enrich People's Lives

PLANNING REPORT

TO: City of St. Francis Planning Commission FROM: Beth Richmond, Consulting Planner

DATE: March 9, 2022
APPLICANT: Scott Black (EDI)

SUBJECT: Rezoning Request; Preliminary Plat; Site Plan

LOCATION: Between Hwy 47 and Ambassador Blvd NW (PIN: 32-34-24-23-0001)

MEETING DATE: March 16, 2022

COMP PLAN: Medium/High Density Residential

ZONING: R-2 Medium Density Detached and Attached Residential; BPK Business Park

OVERVIEW

The City has received land use and subdivision applications from Scott Black on behalf of EDI for the property located at 23465 St. Francis Blvd NW. These applications are the next step for a development project that has been working through the process for the last year. A concept plan for this development was reviewed in March of 2021 and found to be generally acceptable by Staff, the Planning Commission, and the City Council. In August 2021, lot split and Comprehensive Plan amendment requests were approved for this property. These approvals created a new lot located between Ambassador Blvd NW and St. Francis Blvd NW (Hwy 47) and reguided the lot to the Medium/High Density Residential land use category.

The requests currently before the Planning Commission include a rezoning to PUD, preliminary plat, and site plan review. The applicant is proposing a senior housing facility on the site that provides a range of care from independent living to care suites. The proposed facility includes 65 units of independent senior living, 42 units of assisted living, and 32 units of memory care/care suites for a total of 139 units. This site would be used as a senior living campus of sorts and would have access to Aztec St on the south, Ambassador Blvd on the east, and Stark Dr/Zea St on the north. Additional opportunities for future expansion of the senior living campus are shown on the site plan.



REVIEW PROCEDURE

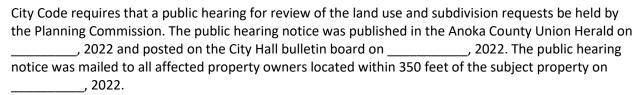
60-Day Land Use Application Review Process

Pursuant to Minnesota State Statutes Section 15.99, local government agencies are required to approve or deny land use requests within 60 days. Within the 60-day period, an automatic extension of no more than 60 days can be obtained by providing the applicant written notice containing the reason for the extension and specifying how much additional time is needed. The deadline for the land use request is April 16, 2022.

120-Day Subdivision Review Process

Pursuant to Minnesota State Statutes Section 462.358, local government agencies are required to approve or deny subdivision requests, such as the preliminary plat, within 120 days. The 120-day timeline for the review of the preliminary plat expires on June 15, 2022.

Public Hearing



ANALYSIS

Comprehensive Plan

When this project was reviewed at a concept level, Staff identified the need for a Comprehensive Plan amendment to reguide this site to a higher density residential land use category based on the number of units proposed and the size of the site. In August 2021, the entire site was reguided from Business

Park/Light Industrial and Medium Density Residential to the Medium/High Density Residential (MHDR) category. The MHDR category allows a density of 7-12 units per net acre. This amounts to 125-215 residential units permitted on the 17.9-acre site. The applicant is proposing a senior living structure with 139 units ranging from independent living to memory care. An additional 60 units are shown as potential future additions. This is consistent with the MHDR land use designation.

Zoning

The site is currently zoned BPK Business Park along Hwy 47 and R-2 Medium Density Detached and Attached Residential on the eastern portion of the site. To bring the zoning into conformance with the Comprehensive Plan's guidance, the applicant is requesting to rezone the site. The applicant reviewed two options with rezoning:

1. Rezone to R-3 High Density Residential District.

The R-3 district is the base zoning district that is the most compatible with the proposal. Apartments, continuing care facilities, and assisted living facilities are permitted within the R-3 district. The proposed building meets the dimensional requirements for the R-3 district. However, the applicant is considering placing additional residential structures on the west side of the site in the future. The R-3 district only allows one principal structure per lot. A PUD would allow for multiple structures on one lot. If zoned R-2, a public street would need to be extended north from Aztec Street through the site to serve future structures.

Reviewing the site from purely a transportation planning/engineering perspective in the context of the larger area, continuing the road network from Aztec Street northward to Stark Drive/Zea Street provides greater connectivity and access to parcels fronting on Highway 47. Long term plans for State Highway 47 are to remove existing private drives and this road extension would provide alternative access for this parcel as well as adjacent parcels. Alternatives do exist to achieve access for these parcels. Additional information will be provided at the Planning Commission meeting.

2. Rezone to PUD R-3.

Some flexibility for the development, primarily focused on the access road and the future standalone structures could be requested through the PUD process. Specifically, PUDs are allowed to have more than one structure on a single lot, and private access roads are allowed.

Reviewing the site from a planning and community development perspective, it is clear that senior housing is a gap within the City's existing housing stock and is a use supported by the Comprehensive Plan. The City has entertained proposals on numerous occasions to bring senior housing facilities into the City but these have never come to fruition.

Ultimately, the applicant chose to request a rezoning to PUD R-3 to allow additional flexibility for future phases of development on the property. The applicant is not interested in creating a public street through the center of the property as doing so would be costly and could impact the character of the site's development as an area for senior living.

A majority of Staff support the requested PUD. Staff feels that the need for senior housing facilities in the City and the benefit that would be provided with this development outweighs the need for a public street to be constructed through the site. Staff has reviewed the potential need for access for the

properties north of the site that abut Hwy 47 and feels confident that this access could be supplied in other ways in the future.

Dimensional Requirements

The proposed development will meet all of the lot dimensions and setbacks as listed in the R-3 district, as shown in the table below:

Standard	Required R-3	Proposed PUD R-3
Min. lot area	2,000 SF per unit	5,600 SF per unit
Min. lot width	100 ft.	775 ft.
Min. front setback	30 ft.	60 ft. building
		30 ft. parking
Min. interior side	10 ft. living	25 ft.
setback	5 ft. garage	
	15 ft. separation between buildings	
Min. corner side setback	20 ft.	20 ft.
Min. rear setback	25 ft.	25 ft.
Min. setback adjacent to R-1 and R-2 districts	50 ft.	50 ft.
Max. Impervious surface	50%	Applicant to provide

A 50' setback is required from all property lines abutting the R-1 or R-2 districts. An R-1 residential neighborhood abuts the southern property line of the proposed development. In this area, the proposed building is located more than 150' from the south property line which exceeds the required 50' setback.

The applicant has not calculated the amount of impervious surface provided on the site. However, ample open space is provided in the site plans. The applicant should provide this calculation to Staff prior to the City Council's review.

Preliminary Plat

In August 2021, an administrative subdivision was completed to separate the portion of land between Hwy 47 and Ambassador Blvd from the land east of Ambassador Blvd. Because the site in question is less than 20 acres, and for the ease of all in accurately describing the property, the applicants are proposing to plat the land. A preliminary plat application has been submitted which identifies the entire 17.9-acre site as Lot 1, Block 1.

Site Plan

New construction of any multiple unit residential structure requires a site plan review completed by the Planning Commission and City Council. No public hearing is required. The following sections will review the site plan against City Code requirements.

Use-Specific Standards

Long-term and transitional care facilities are a use that is permitted with standards. These standards apply to the portion of the building used for memory care and care suites. The additional standards required for this type of use include:

- A. A minimum of 600 square feet of lot area shall be provided for each person to be housed on the site.
- B. All structures shall meet the setback standards established for multi-unit dwellings in the same zoning district.
- C. At least 12 percent of the lot area shall be developed as designed outdoor recreation area.
- D. The structure housing the use shall comply with the requirements of the state law and the building code regulating the construction of licensed care facilities.
- E. Approval must be obtained from the proper agencies concerning health and safety conditions and the home must be licensed by the agencies.

The proposed structure meets the lot area and setback requirements listed above. The applicant is proposing to provide open space amenities including sidewalks and trails, an outdoor gathering area, courtyard, and open green space. An exact calculation of the amount of open space to be provided will be required. Compliance with state law and the building code and proper licensing will be required.

Architectural Requirements

The exterior façade of the structure is proposed to consist primarily of vinyl siding and manufactured stone, with cedar beams for accents. This meets the requirements for exterior building finishes for residential structures.

Multi-unit structures are required to have pitched roofs made of shingles, metal standing seam, or better. The residential portions of the structure are proposed to be covered with an asphalt-shingle roof. The central portion of the building is proposed to be covered with a sheet metal roof. Staff requests that the applicant provide additional information about the proposed roof to ensure it meets Code requirements.

Building Height

The residential structure proposed is multi-level. The northeast wing with the memory/care suites is a single-story. The northwest wing housing the assisted living units is two stories. The southern portion of the building dedicated to independent living is three stories tall. Structure height is measured as "the vertical distance from the average elevation of the finished grade at the front of the building to the ... mean height between eaves and ridge for gable, hip, and gambrel roofs." By Staff's estimation, the proposed building height is 47.5' tall. Prior to the City Council meeting, the applicant should provide detailed calculations showing the building height at all elevations.

Streets

This site is surrounded by streets on all sides. To the north, the intersection of Stark Dr and Zea St is located at the property line. Ambassador Blvd and Hwy 47 bound the property on the east and west sides, respectively. On the south side, Aztec St and Yucca St terminate along the property boundary.

The applicant is proposing 4 access points for this project. Two access points are proposed along the north end of the property. A service and delivery drive will continue south from Stark Dr NW. A driveway just to the east of that will be used for the parking area serving the memory care suites. On the southern end of the site, a drive extending north and east from Aztec St will lead to the site's underground parking which serves residents living in the independent living portion of the building. This drive continues to the east where it connects with the main entrance off of Ambassador Blvd.

The main entrance for the building is proposed off of Ambassador Blvd. As a County road, final approval for this access lies with Anoka County. The applicant is proposing a southbound right turn lane and a northbound bypass lane which is in line with the comments provided by the County during their review of the concept plan last year. Any feedback received from the County will be shared at the Planning Commission meeting.

Currently, the City maintains and plows Aztec St up to the southern property line of the site. Because the applicant is not proposing to extend a public road, the City would not be responsible for the maintenance of the private drive. Staff will coordinate with Public Works staff prior to the Planning Commission meeting to determine if any additional easements are necessary in this area.

Parking

The applicant is proposing a mix of underground and surface parking to accommodate each use within the care facility. There are 63 underground spaces below the independent living portion of the building. Surface spaces are available on the east side of the structure outside of the main entrance and on the north side near the memory care suites. The table below shows the parking requirements for the proposed structure.

Use	Required Spaces	Proposed Spaces
Independent Living	0.5 space per bedroom = 67	
Assisted Living	0.5 space per unit = 21	63 underground spaces
Memory Care/Care Suites	1 space per 6 beds plus 1 space per employee on largest work shift = 6+	78 surface spaces
Total	94+	141

The applicant has provided adequate parking for the uses proposed. The applicant should provide final numbers for the number of units and bedrooms within the project, as well as the number of employees on the largest shift for the care suites. Prior to the Council meeting, Staff will double check this final number to ensure there is adequate parking for the site.

Lighting

Lighting will be provided around the perimeter of the building along the entryways, driveways, and parking areas. This lighting meets Code requirements and has been designed to deflect light away from adjoining residential properties and public streets. In addition to this lighting, Staff recommends pedestrian lighting placed along the fitness path.

Landscaping

The applicant has provided a landscaping plan demonstrating the proposed planting and seeding on the site. The amount of caliper inches of trees required to be planted on the site is equal to the total gross square footage of all floors of the proposed building divided by 320. The total gross square footage of all floors of the proposed building (excluding underground parking) is 182,913 SF. This means that 571 caliper inches must be planted on the site. 545.5 caliper inches are proposed to be planted with the submitted landscape plan. These trees include an acceptable diversity of species types located in all areas of the site.

Overall, the landscaping proposed on the site appears sufficient and consistent with the Code with minor modifications. The applicant should revise the landscaping plan as follows:

- 1. Identify the proposed landscaping on the far west side of the site, including if there are existing trees to be preserved.
- 2. Adjust proposed planting list and landscaping plan to provide the required caliper inches of 571. Staff recommends that any additional trees to be added be located on the south and north ends of the building to soften the impact of the building on the neighboring properties.
- 3. Trees must be located outside of all utility easements.

Trails/Sidewalks

Sidewalks are located around the perimeter of the entire building to form an off-street walking loop and provide access to each building entryway. In areas where these sidewalks are adjacent to parking stalls, the sidewalks are 7.7' wide. In all other areas, the sidewalks are proposed to be 5' wide which meets ADA requirements for sidewalks.

A fitness path is proposed along the west side of the structure connecting from Aztec St on the south side of the site up to the north driveway entrance. This trail is intended to be used by residents of the facility. It also serves as a fire lane. The path is 20' wide in total, with 8' of pavement in the center and 6' of grass pavers on each side. The Fire Department has reviewed the proposed fire lane and found it acceptable.

In addition to the internal paths, a sidewalk is proposed to extend from the southern portion of the site to the existing trail along Hwy 47. This connection was mentioned as a desirable element during the concept plan by both City Staff and MnDOT.

Waste & Mechanical Equipment

All waste containers and mechanical equipment must be screened from public view. The applicant has shown trash enclosures located at the north and south ends of the building. A retaining wall and vegetation would be placed around these areas to screen them from view. The applicant should provide detailed plans for each trash enclosure as well as for any outdoor mechanical equipment for Staff to review to ensure the proposed screening is adequate.

Future Development

The site plan shows opportunities for future expansion for the project. A future expansion of the western, assisted living wing of the care facility is shown on the plans. Two independent living buildings are also shown as potential future expansion opportunities located on the west side of the site adjacent to Hwy 47. These buildings could house 30 units each and would have access off of the current fire lane path. In order to serve these buildings, the fire lane path would need to be expanded and modified. An additional site plan review would be required in order to construct future phases. Any substantial changes to the site plan provided with this application may need a future PUD amendment.

Utilities/Stormwater

The site is proposed to be served by City utilities. The City has adequate capacity to serve a development of this size. Four infiltration basins are proposed on the site to accommodate the additional stormwater runoff generated by the development of the site. The applicant has submitted utility and stormwater plans which are under review by the City Engineer.

RECOMMENDATIONS

Staff recommends the following:

- 1) Planning Commission recommendation of approval of the rezoning of the subject site from PUD R-3.
- 2) Planning Commission recommendation of approval of the preliminary plat for Vista Prairie Senior Living with conditions and findings of fact.
- 3) Planning Commission recommendation of approval of site plan for Vista Prairie Senior Living with conditions and findings of fact.

Proposed Conditions - Preliminary Plat

- Approval is subject to the concurrent approval of the related land use requests pertaining to the Vista Prairie Senior Living project.
- 2. Any expansion of this PUD shall require a PUD amendment as specified by Code Section 10-37-05 Amendment of a PUD.
- 3. Prior to the City Council meeting, the applicant shall provide a certified preliminary plat and final plat for Staff's review with the correct name and address of the project.
- 4. Applicant shall work with the Engineer to address any Engineering concerns or revisions listed in the Engineering Review Memo dated March 9, 2022.
- 5. Park dedication shall be satisfied at the time of final plat.
- 6. Other conditions identified during the review process by Staff, the Planning Commission, or the City Council.

Proposed Findings of Fact - Preliminary Plat

1. The proposed rezoning is consistent with the City's 2040 Comprehensive Plan and compatible with present and future land uses of the area.

- Excluding the exceptions granted by the PUD, the development is consistent with the City's Zoning Ordinance.
- 3. City services have adequate capacity to serve the proposed development.
- 4. Traffic generated by this development is within the capabilities of streets serving the property.

Proposed Conditions – Site Plan

- 1. Approval is subject to the concurrent approval of the other related land use and subdivision requests pertaining to the Vista Prairie Senior Living project.
- 2. Prior to the City Council meeting, the applicant shall:
 - a. Calculate the amount of impervious surface proposed.
 - b. Calculate the amount of the site proposed as open space and provide this number to Staff.
 - c. Provide detailed calculations showing the building height at all elevations.
 - d. Provide final number of units and bedrooms within the project proposed for each type of housing unit.
 - e. Update the parking requirements based on the number of units and number of bedrooms proposed, as well as the number of employees on the largest shift for the care suites.
 - f. Provide additional details about the proposed sheet metal roof to ensure it meets Code requirements (manufacturer, etc.).
 - g. Provide detailed plans for each trash enclosure as well as for any outdoor mechanical equipment to ensure the proposed screening is adequate.
- 3. Applicant shall comply with all comments from Anoka County Transportation Division regarding roadways and access onto Ambassador Blvd NW.
- 4. Applicant shall comply with all comments from MnDOT regarding roadways.
- 5. Pedestrian lighting shall be provided along the proposed fitness path.
- 6. Applicant shall revise the landscaping plan:
 - a. Identify the proposed landscaping on the far west side of the site, including if there are existing trees to be preserved.
 - b. Adjust proposed planting list and landscaping plan to provide the required caliper inches of 571. Staff recommends that any additional trees to be added be located on the south and north ends of the building to soften the impact of the building on the neighboring properties.
 - c. Trees must be located outside of all utility easements.
- 7. Applicant shall revise site plan:
 - a. Update the proposed zoning to PUD R-3
 - b. Update the required parking based on the proposed number of units and bedrooms.

- 8. A geotechnical evaluation shall be provided following the City Engineer's direction.
- 9. Applicant shall comply with all comments from the City Engineer in the review memo dated March 9, 2022.
- 10. The fire hydrant on Ambassador shall remain in that area when the turn lane goes in. It shall not be capped or removed as part of this development.
- 11. The property shall be provided two separate addresses for the building entrances. This will provide more clarity for emergency calls based on the level of care provided in the area of the property of the call.
- 12. In the event that additional principal structures are built on the lot in the future, these structures must remain under the same ownership as the original care structure.
- 13. All fees and financial obligations shall be received by the City prior to the releasing of the approval document for recording.
- 14. Other conditions identified during the review process by Staff, the Planning Commission, or the City Council.

Proposed Findings of Fact - Site Plan

- 1. The proposed development is consistent with the City's 2040 Comprehensive Plan.
- 2. The proposed development meets all use-specific standards identified for long-term/memory care facilities.
- 3. Excluding those exceptions granted by the PUD, the proposed development is consistent with the City's Zoning Ordinance and the development standards identified therein.

PLANNING COMMISSION ACTIONS

After the public hearing and discussion, the Planning Commission could take one of the following actions:

1) Recommend approval with the conditions and findings of fact as presented by Staff.

Proposed Motions:

- A) Move to recommend approval of the rezoning of the subject site from BPK Business Park and R-2 Medium Density Detached and Attached Residential to PUD R-3.
- B) Move to recommend approval of the preliminary plat for Vista Prairie Senior Living with conditions and findings of fact as recommended by Staff.
- C) Move to recommend approval of the site plan for the Vista Prairie Senior Living development with conditions and findings of fact as recommended by Staff.
- 2) Recommend denial with Planning Commissioners' findings of fact.
- 3) Table the request to the next Planning Commission meeting and provide direction to Staff and the applicant as to the additional information needed.

ATTACHMENTS

• Applicant Submittals



CITY COUNCIL AGENDA REPORT

TO: Kate Thunstrom, Interim City Administrator

FROM: Craig Jochum, City Engineer

SUBJECT: 2022 Street Rehabilitation Project Approval of Plans and Specifications

DATE: April 18th, 2022

OVERVIEW:

Per the City's Capital Improvement Plan, Hakanson Anderson Associates, Inc. has prepared plans and specifications for the improvements of Roanoke Street from Ambassador Boulevard to 241st Avenue and 239th Avenue from Rum River Boulevard to the cul-de-sac. The location of the street segments is shown on Sheet 1 of the Construction Plans.

In general, the Roanoke Street improvements include a 1.5-inch overlay and the 239th Avenue improvements include a full depth reclamation along with paving a new pavement section per the current City standards. These streets are programmed into the City's Capital Improvement Program for the year 2022. The construction plans are attached for review and approval.

ACTION TO BE CONSIDERED:

Consideration to adopt Resolution 2022-21 – Approving Plans and Specifications and Ordering Advertisement for Bids for the 2022 Street Rehabilitation Project.

BUDGET IMPLICATION:

Roanoke Street is on the City's Municipal State Aid System therefore costs for Roanoke Street are eligible for reimbursement from the City's Municipal State Aid account. The Municipal State Aid funded portion of the project is estimated to cost \$98,000.

All costs associated with 239th Avenue will be financed with local city funds. The locally funded portion of the project, 239th Avenue, is estimated to be \$327,000. The total estimated project cost is \$425,000.

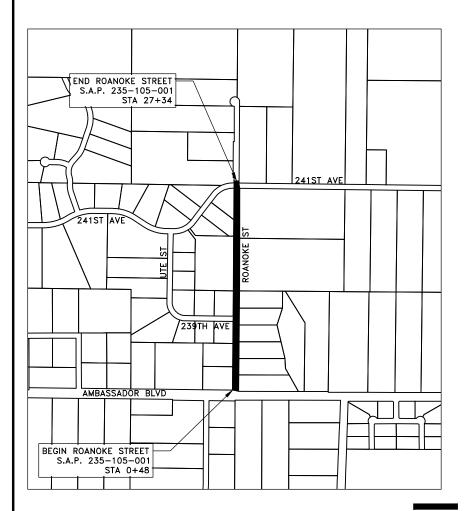
Attachments:

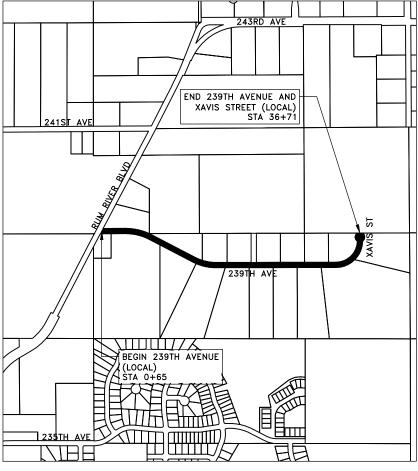
- Construction Plans
- Resolution 2022-21 Approving Plans and Specifications and Ordering Advertisement for Bids for the 2022 Street Rehabilitation Project.

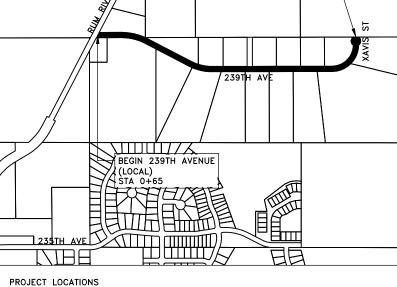
MINNESOTA DEPARTMENT OF TRANSPORTATION

CONSTRUCTION PLANS FOR 2022 STREET REHABILITATION PROJECT ST. FRANCIS, MINNESOTA

S.A.P. 235-105-001 LOCATED ON ROANOKE STREET FROM AMBASSADOR BOULEVARD TO 241ST AVENUE SECTION 25 - TOWNSHIP 34 - RANGE 25 & SECTION 30 - TOWNSHIP 34 - RANGE 24







PROJECT	STA. TO STA.	GROSS LENGTH (FEET)		EXCEPTION LENGTH (FEET)	LENGTH	NET LENGTH (MILES)	ADT (2022)	ADT (2042)	DESIGN ESAL	R VALUE	TON DESIGN	DESIGN SPEED	NUMBER OF LANES	NUMBER OF PARKING LANES	FUNCTIONAL CLASSIFICATION
S.A.P. 235-105-001 ROANOKE STREET	0+48 TO 27+34	2686	0	0	2686	0.51	583	711	55,469	50	10	30	2	0	COLLECTOR





THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL
D. THIS QUALITY LEVEL WAS DETERMINED
ACCORDING TO THE GUIDELINES OF CI/ASCE 38-2, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

GOVERNING SPECIFIC Agenda Item # 9C.

THE 2020 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL APPLY.

ALL FEDERAL, STATE AND LOCAL LAWS, REGULATIONS, AND ORDINANCES SHALL BE COMPLIED WITH IN THE CONSTRUCTION OF THIS PROJECT.

ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM TO THE LATEST EDITION OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE LATEST FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

ALL REQUIREMENTS OF THE PROJECT MANUAL FOR THE 2022 STREET

SHEET INDEX

THIS PLAN CONTAINS 33 SHEETS

SHEET NO. DESCRIPTION

TITLE SHEET

ESTIMATED QUANTITIES AND SCHEDULES
GENERAL CONSTRUCTION NOTES AND PROJECT LEGEND

EROSION CONTROL DETAILS

EXISTING CONDITIONS AND TOPOGRAPGY — 239TH AVE AND XAVIS ST

CONSTRUCTION PLANS

CROSS SECTIONS

hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

___ DATE <u>4/12/22</u> 23461 CRAIG J. JOCHUM, P.E. HAKANSON ANDERSON LIC. NO.

DESIGN ENGINEER DATE REVISION

SHEET 1 OF 22 SHE

	ESTIMATED QUANTITIES								
				TOTAL	S.A.P. 235-105-001 ROANOKE STREET	239TH AVENUE AND XAVIS STREET - LOCAL FUNDING			
NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	ESTIMATED QUANTITY	ESTIMATED QUANTITY			
1	2021.501	MOBILIZATION	LUMP SUM	1	0.24	0.76			
2	2104.503	SAWING CONCRETE PAVEMENT - FULL DEPTH	LIN FT	40		40			
3	2104.503	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	LIN FT	174		174			
4	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	163		163			
5	2104.504	REMOVE CONCRETE PAVEMENT	SQ YD	60		60			
6	2112.519	SUBGRADE PREPARATION	ROAD STATION	36		36			
7	2211.509	AGGREGATE BASE CLASS 2	TON	305	110	195			
8	2211.509	AGGREGATE BASE CLASS 5	TON	192		192			
9	2215.504	FULL DEPTH RECLAMATION	SQ YD	10553		10553			
10	2232.504	MILL BITUMINOUS SURFACE	SQ YD	171	150	21			
11	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLONS	1053	530	523			
12	2360.504	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 2.5" THICK	SQ YD	313	144	169			
13	2360.509	TYPE SP 4.75 BITUMINOUS MIXTURE FOR TIGHT BLADE LEVELING	TON	40	40				
14	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	TON	1712	720	992			
15	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2;B)	TON	1323		1323			
16	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	SQ YD	60		60			
17	2563.601	TRAFFIC CONTROL SUPERVISOR	LUMP SUM	1	0.24	0.76			
18	2563.601	TRAFFIC CONTROL	LUMP SUM	1	0.24	0.76			
19	2573.503	SILT FENCE; TYPE MS	LIN FT	200		200			
20	2574.507	LOAM TOPSOIL BORROW	CU YD	50		50			
21	2575.604	SITE RESTORATION	SQ YD	200		200			

BASIS OF ESTIMATED QUANTITIES					
AGGREGATE BASE CLASS 5	100 lbs/yd²/in				
NON WEARING BITUMINOUS COURSE MIXTURE	110 lbs/yd²/in				
WEARING COURSE BITUMINOUS MIXTURE	110 lbs/yd²/in				
BITUMINOUS MATERIAL FOR TACK COAT - NEW ASPHALT	0.06 gal/yd ²				
BITUMINOUS MATERIAL FOR TACK COAT - OLD ASPHALT	0.07 gal/yd ²				
BITUMINOUS MATERIAL FOR TACK COAT - MILLED ASPHALT	0.08 gal/yd ²				
HYDRAULIC FIBER BONDED MATRIX	3500 lbs/acre				
SEED MIX 25-121	122 lbs/acre				
TYPE 1, COMMERCIAL FERTILIZER	300 lbs/acre				

S.A.P. 235-105-001

CJJ DRAWN BY: SGJ

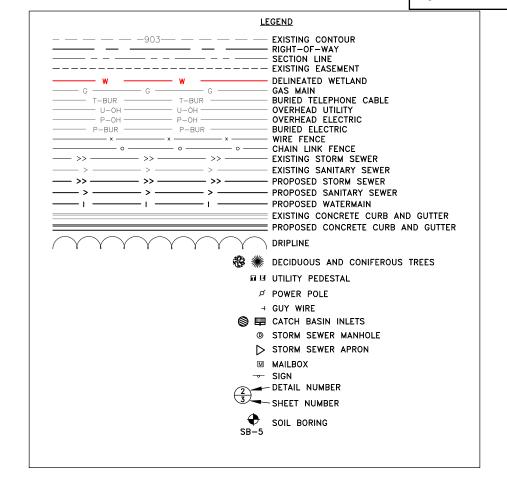
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2022 STREET REHABILITATION PROJECT

ESTIMATED QUANTITIES AND SCHEDULES

GENERAL CONSTRUCTION AND SOILS NOTES:

- 1. TOP OF THE GRADING SUBGRADE IS DEFINED AS THE BOTTOM OF THE CLASS 5 AGGREGATE BASE. ALL UNSTABLE MATERIAL SUCH AS TOPSOIL, SILTS, ORGANIC MATERIALS, MUCK, ETC. ENCOUNTERED DURING EXCAVATION WHICH IS NOT ACCOUNTED FOR IN THE ESTIMATED QUANTITIES WILL BE PAID AS "COMMON EXCAVATION".
- 2. STRIP AND STOCKPILE ALL INPLACE TOPSOIL AND SLOPE DRESSING IN AREAS TO BE DISTURBED BY CONSTRUCTION AND REUSE AS SLOPE DRESSING. IN AREAS OF STREET, SHOULDER, AND INTERSECTION CONSTRUCTION, THE EXPOSED SAND SHALL BE SURFACE COMPACTED TO AT LEAST 100% OF THE STANDARD PROCTOR MAXIMUM DRY DENSITY, ASTM D698, IN AT LEAST THE UPPER 3 FT.
- 3. UNLESS OTHERWISE SHOWN IN THESE PLANS, THE GRADING SUBGRADE SHALL BE CONSTRUCTED OF SUITABLE GRADING MATERIAL. THE FILL SHALL BE PLACED IN 8" TO 10" LOOSE LIFTS, AND COMPACTED TO 100% OF THE STANDARD PROCTOR MAXIMUM DRY DENSITY. ALL IMPORTED GRANULAR MATERIALS SHALL ALSO BE COMPACTED AS PREVIOUSLY DISCUSSED.
- 4. SUITABLE GRADING MATERIAL FOR THIS PROJECT SHALL CONSIST OF GRANULAR BORROW AND ALL ONSITE SOILS ENCOUNTERED WITH THE EXCEPTION OF TOPSOIL, SILT, DEBRIS, ORGANIC MATERIAL AND OTHER UNSTABLE MATERIAL. THE MATERIAL SHALL HAVE A CLASSIFICATION OF SP, SM OR SP-SM (USCS CLASSIFICATIONS).
- 5. IN ANY PAVEMENT WIDENING THE CONTRACTOR SHALL STRIVE TO SUBSTANTIALLY MATCH BACKFILL MATERIAL WITH IN PLACE SOILS TO FORESTALL ABRUPT FROST DIFFERENTIAL. GRANULAR FILL SHALL NOT BE PLACED BESIDE NON GRANULAR SOILS AND VICE VERSA.
- WHEN PLACING NEW PAVEMENT ADJACENT TO INPLACE PAVEMENT CUT VERTICALLY TO THE BOTTOM OF INPLACE SURFACING OR TOP OF GRADING SUBGRADE WHICHEVER IS DEEPER AT A 1(V):2(H) TO THE BOTTOM OF EXCAVATION.
- 7. PROVIDE A SAW CUT WHEN PLACING NEW PAVEMENT ADJACENT TO INPLACE PAVEMENT AND AT TERMINI OF CONSTRUCTION TO ENSURE A UNIFORM JOINT.
- 8. BITUMINOUS AND CONCRETE ITEMS DISTURBED BY CONSTRUCTION SHALL BECOME THE PROPERTY OF THE CONTRACTOR AND SHALL BE DISPOSED OF IN ACCORDANCE WITH
- 9. USE TACK COAT BETWEEN ALL BITUMINOUS MIXTURES. THE BITUMINOUS TACK COAT MATERIAL SHALL BE APPLIED AT A UNIFORM RATE OF PER THE BASIS OF ESTIMATED QUANTITIES BETWEEN BITUMINOUS LAYERS. THE APPLICATION RATES ARE FOR UNDILUTED EMULSIONS.
- 10. PERFORMANCE GRADED (PG) ASPHALT BINDER PG 58-28, SPEC. 3151, SHALL BE USED FOR ALL BITUMINOUS MIXES ON THIS PROJECT. SPECIFIC PG GRADES SHALL BE STATED IN THE SPECIAL PROVISIONS AND AT THE END OF THE MIX DESIGNATION NUMBER SHOWN ON THE TYPICAL SECTION.
- 11. THE BITUMINOUS MIXTURES SHALL MEET THE REQUIREMENTS OF SPECIFICATIONS 2360 AND 3139.
- 12. IF NECESSARY, THE UTILITY COMPANIES WILL RELOCATE THEIR FACILITIES CONCURRENTLY WITH THE CONSTRUCTION OPERATIONS UNDER THIS CONTRACT. CONTRACTOR SHALL SCHEDULE CONSTRUCTION IN COOPERATION WITH UTILITY RELOCATION.
- 13. ALL TRENCH AND OTHER EXCAVATIONS GREATER THAN 24 INCHES DEEP SHALL BE BACKFILLED AT THE END OF EACH WORK DAY. EXTRA WORK REQUIRED TO BACKFILL AND CORRESPONDINGLY REMOVE MATERIAL THE NEXT WORK DAY SHALL BE INCIDENTAL.
- 14. THE CONTRACTOR SHALL POST THE SWPPP, AND OTHER REQUIRED DOCUMENTS ON SITE. THE METHOD OF POSTING SHALL BE APPROVED BY THE ENGINEER.



DRAWN BY: SGJ CRAIG J. JOCHUM, P.E.

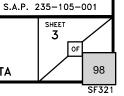
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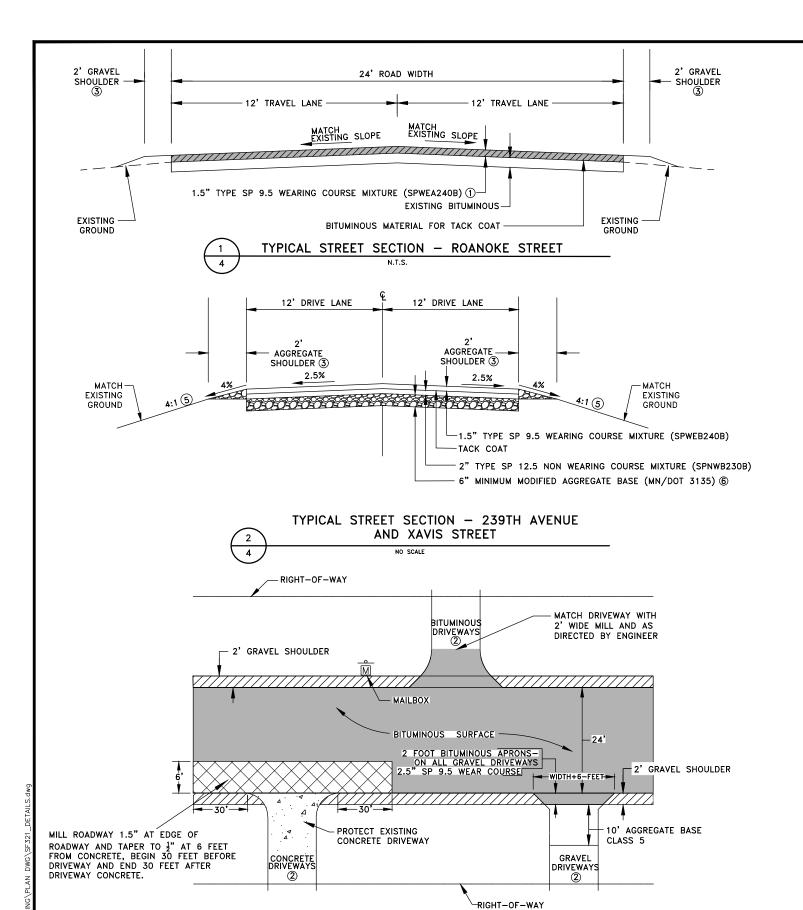
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2022 STREET REHABILITATION PROJECT

GENERAL CONSTRUCTION NOTES AND PROJECT LEGEND





OVERLAY TYPICAL DRIVEWAY CONNECTIONS

CRAIG √J. NOC¶HUM, P.E.

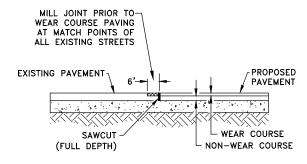
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SGJ

4

VARIES *5:1* ⑤ (TYP) - 3" BITUMINOUS DRIVEWAY PAVEMENT (4) - 4" CLASS 5 AGGREGATE BASE PLACE ON APPROVED SUBGRADE

BITUMINOUS DRIVEWAY SECTION NO SCALE



BITUMINOUS MILLING DETAIL

REFERENCE NOTE:

1 PRIOR TO CONSTRUCTION OF THE BITUMINOUS OVERLAY THE CONTRACTOR SHALL PATCH ALL PAVEMENT POTHOLES THAT ARE 1/2 INCH OR DEEPER. PATCH WILL BE PAID BY ITEM 2360 TYPE 4.75 BITUMINOUS MIXTURE FOR TIGHT BLADE LEVELING. MIX SHALL BE SPREAD BY GRADER, SKID STEER OR OTHER APPROPRIATE EQUIPMENT. PATCH MATERIAL SHALL BE COMPACTED WITH A STEEL DRUM ROLLER. PATCH SHALL BE TACK COATED PRIOR TO PLACEMENT. TACK COAT WILL BE PAID PER THE BID ITEM.

Agenda Item #9C.

2 WHEN NECESSARY AND AS DIRECTED BY THE ENGINEER THE CONTRACTOR SHALL MATCH DRIVEWAYS, BEYOND THE 2 FOOT GRAVEL SHOULDER, WITH TOPSOIL. ALL TOPSOIL AND DISTURBED AREAS SHALL BE RESTORED WITH TURF. RESTORATION WILL BE PAID PER ITEM 2575 SITE RESTORATION.

3 SHOULDER SHALL BE BASE AGGREGATE CLASS 2.

- 4 BITUMINOUS DRIVEWAY PAVEMENT SHALL BE PAID PER ITEM 2360-TYPE 12.5 WEARING COURSE MIXTURE (2,B) 3" THICK.
- (5) ALL DISTRUBED AREAS SHALL BE RESTORED AS NOTED ON SHEET 5.
- (6) CONTRACTOR SHALL RECLAIM, TO A MINIMUM OF 8 INCHES, IF THERE IS SUFFICIENT EXISTING BITUMINOUS AND AGGREGATE BASE. 6-INCHES SHALL BE THE MINIMUM BASE REQUIRED PRIOR TO PAVING.

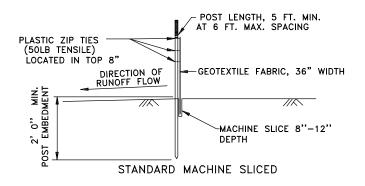
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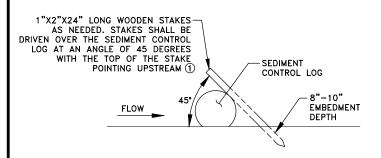
2022 STREET REHABILITATION PROJECT

TYPICAL SECTIONS AND DETAILS









SEDIMENT CONTROL LOG TYPE COMPOST

GENERAL FROSION CONTROL NOTES:

- 1. PRIOR TO ANY CONSTRUCTION ACTIVITIES THE CONTRACTOR SHALL ACQUIRE THE MPCA-CONSTRUCTION STORMWATER GENERAL PERMIT. A STORM WATER POLLUTION PREVENTION PLAN (SWPPP) HAS BEEN PREPARED COVERING CONSTRUCTION ACTIVITIES. THE SWPPP IS INCLUDED IN THE PROJECT MANUAL
- 2. THE CONTRACTOR SHALL INSTALL EROSION AND SEDIMENT CONTROL FACILITIES (BMP'S) PRIOR TO GRADING AND REMOVAL ACTIVITIES. BMP'S SHALL BE MAINTAINED FOR THE DURATION OF CONSTRUCTION ACTIVITIES AND POTENTIAL FOR EROSION HAS PASSED.
- 3. THE CONTRACTOR SHALL SCHEDULE THEIR OPERATION TO MINIMIZE THE AMOUNT OF DISTURBED AREA AT ANY GIVEN TIME.
- 4. BMP'S SHALL BE INSPECTED DAILY BY THE CONTRACTOR AND DOCUMENTED IN THE SWPPP INSPECTION LOG. WEEKLY LOGS MUST BE FORWARDED TO THE ENGINEER FOR REVIEW.
- 5. ALL EROSION AND SEDIMENT CONTROL MEASURES SHALL BE PROPERLY DISPOSED OF WITHIN THIRTY (30) DAYS AFTER FINAL SITE STABILIZATION IS APPROVED BY THE ENGINEER.
- THE CONTRACTOR SHALL FILE NOTICE OF TERMINATION (NOT) WITH THE MPCA WHEN FINAL STABILIZATION IS APPROVED BY THE ENGINEER.
- 7. ALL LABOR, MATERIALS, AND EQUIPMENT COSTS NECESSARY TO MANAGE EROSION AND SEDIMENT IN ACCORDANCE WITH THE MN/DOT STANDARD SPECIFICATIONS, MN/DOT EROSION CONTROL HANDBOOK, AND ALL REQUIREMENTS INCLUDED IN THE PROJECT MANUAL SHALL BE PAID PER ITEM 2575-EROSION CONTROL. UNLESS OTHERWISE INCLUDED ON THE PROJECT BID FORM.
- 8. CONTRACTOR SHALL PROMPTLY SWEEP EXISTING STREETS WHEN ANY SEDIMENT TRACKING OCCURS.
- 9. THE CONTRACTOR SHALL MEET ALL REQUIREMENTS OF THE GENERAL PERMIT, WHICH IS INCLUDED IN THE PROJECT MANUAL.
- 10. PRIOR TO THE START OF ANY CONSTRUCTION, THE CONTRACTOR SHALL PROVIDE CERTIFICATION DOCUMENTATION FOR THE EROSION CONTROL SUPERVISOR AND INSTALLERS TO THE ENGINEER.
- 11. THE CONTRACTOR IS RESPONSIBLE FOR ALL INSPECTIONS AND MAINTENANCE AS OUTLINED IN PART IV.E INSPECTIONS AND MAINTENANCE OF THE GENERAL PERMIT, WHICH IS INCLUDED IN THE PROJECT
- 12. CONTRACTOR SHALL STABILIZE ALL EXPOSED SOIL AREAS IMMEDIATELY TO LIMIT SOIL EROSION BUT IN NO CASE COMPLETED LATER THAN 7 DAYS AFTER THE CONSTRUCTION ACTIVITIES IN THAT PORTION OF THE SITE HAS TEMPORARILY OR PERMANENTLY CEASED. DEPENDING ON THE CONTRACTOR'S OPERATION, TEMPORARY SEEDING AND MULCHING MAY BE REQUIRED TO MEET THE REQUIREMENTS OF THE SPECIFICATIONS AND SWPPP. ALL LABOR, MATERIALS AND EQUIPMENT REQUIRED FOR TEMPORARY SEEDING AND MULCHING SHALL BE INCIDENTAL.
- 13. EROSION CONTROL SHALL CONFORM TO THE MN/DOT EROSION CONTROL HANDBOOK.
- 14. WHEN SEDIMENTS DEPOSIT IN A WATER OF THE STATE, THE MATERIAL MUST BE REMOVED WITHIN 7
- 15. PRIOR TO SEEDING, SOIL SHALL BE PREPARED PER MN/DOT SPEC 2574.3.A.4.
- 16. ALL DISTURBED AREAS REQUIRE TOPSOIL, MN/DOT SEED MIXTURE 25-121, TYPE 1 FERTILIZER AND EITHER HYDRAULIC BONDED FIBER MATRIX OR CATEGORY 3 EROSION CONTROL BLANKET. SEED SHALL BE PLACED BY HYDROSEEDING AND SHALL BE IN ACCORDANCE WITH MN/DOT SPEC. 2575. APPLICATION OF THE HYDRAULIC BONDED FIBER MATRIX SHALL NE COMPLETED SEPARATELY FROM THE HYDROSEEDING. PLACE HYDRAULIC BONDED FIBER MATRIX PER MN/DOT SPEC 2575.3.E.2.d. RATES OF SEED, FERTILIZER AND HYDRAULIC STABILIZED FIBER MATRIX PLACÉMENT SHALL BE IN ACCORDANCE WITH THE BASIS OF ESTIMATED QUANTITIES SCHEDULE SHOWN ON SHEET 2.

(1) PLACE STAKES AS NEEDED TO PREVENT MOVEMENT OF SEDIMENT CONTROL LOGS PLACED ON SLOPES OR AS NEEDED DUE TO OTHER FACTORS. STAKES SHALL BE INCIDENTAL.

S.A.P. 235-105-001

DRAWN BY: SGJ CRAIG J. JOCHUM, P.E.

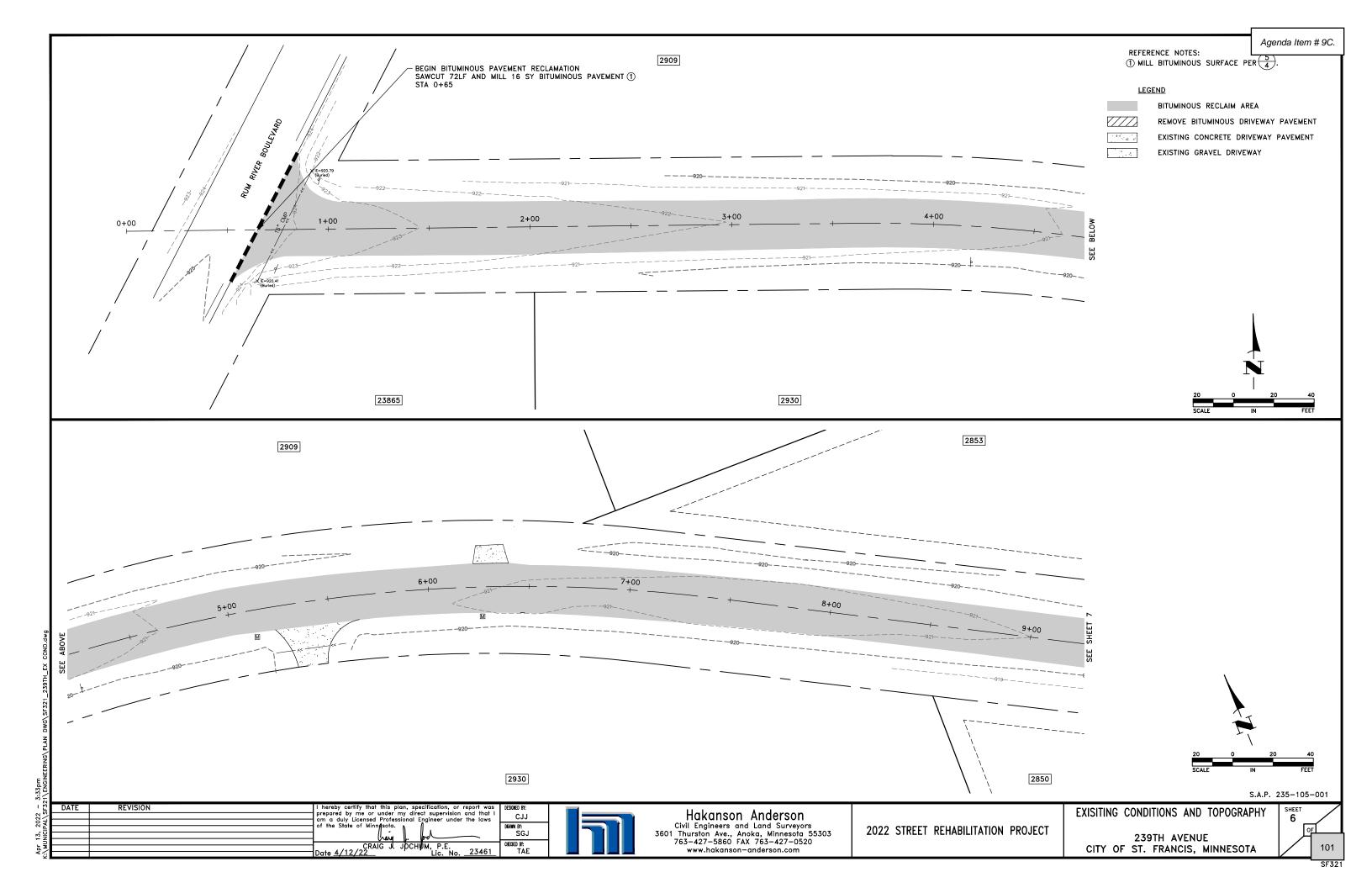
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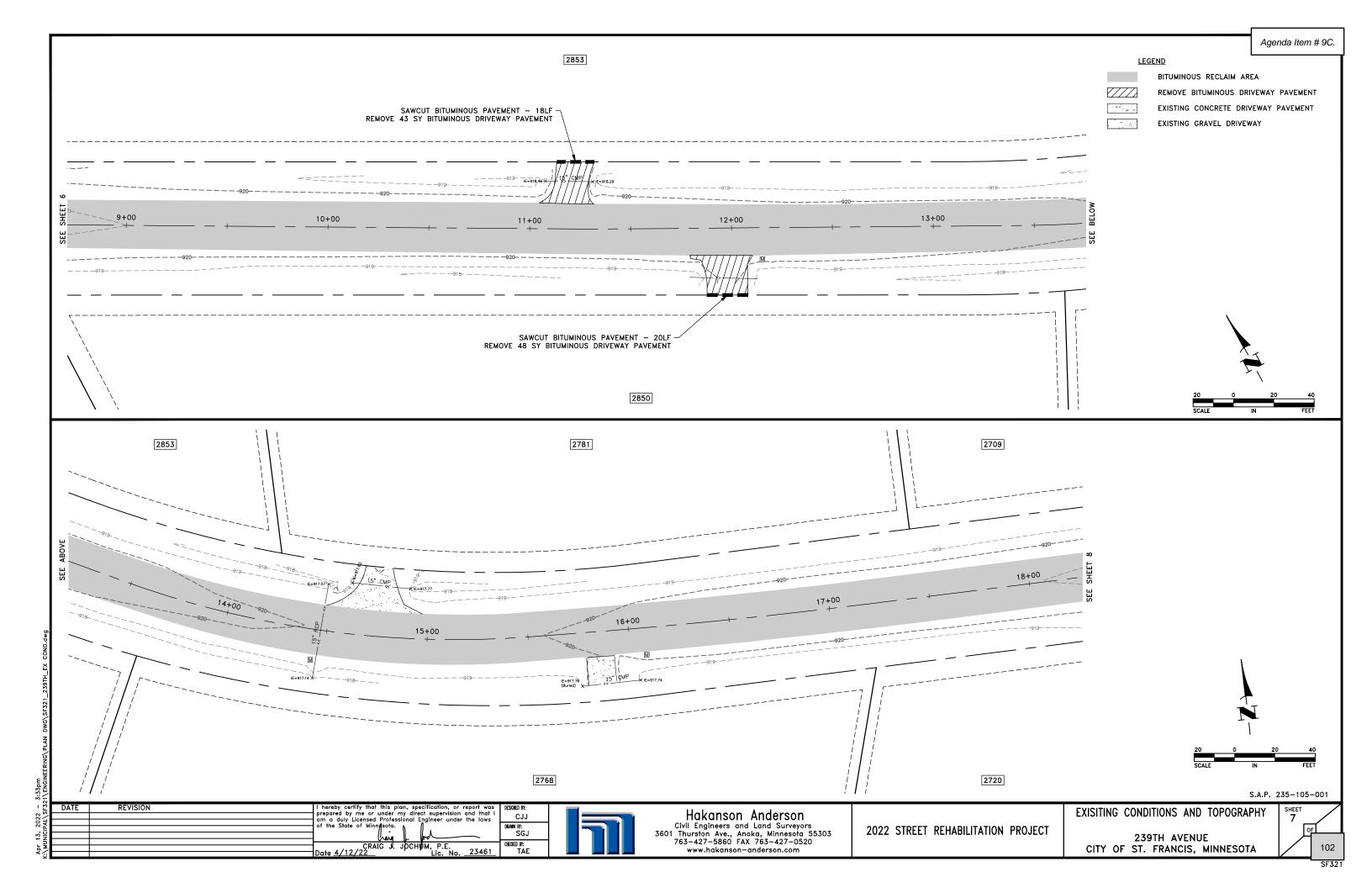
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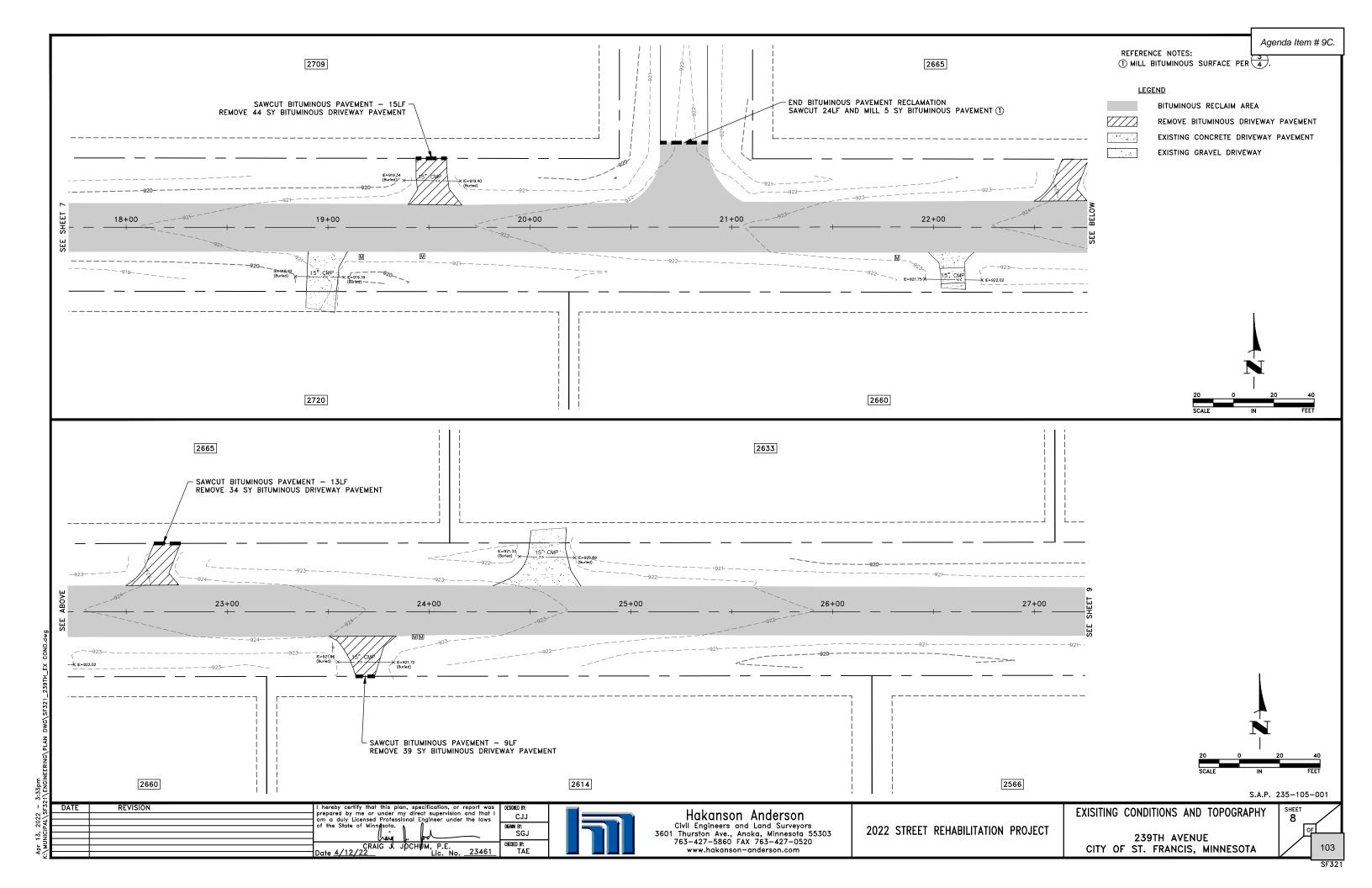
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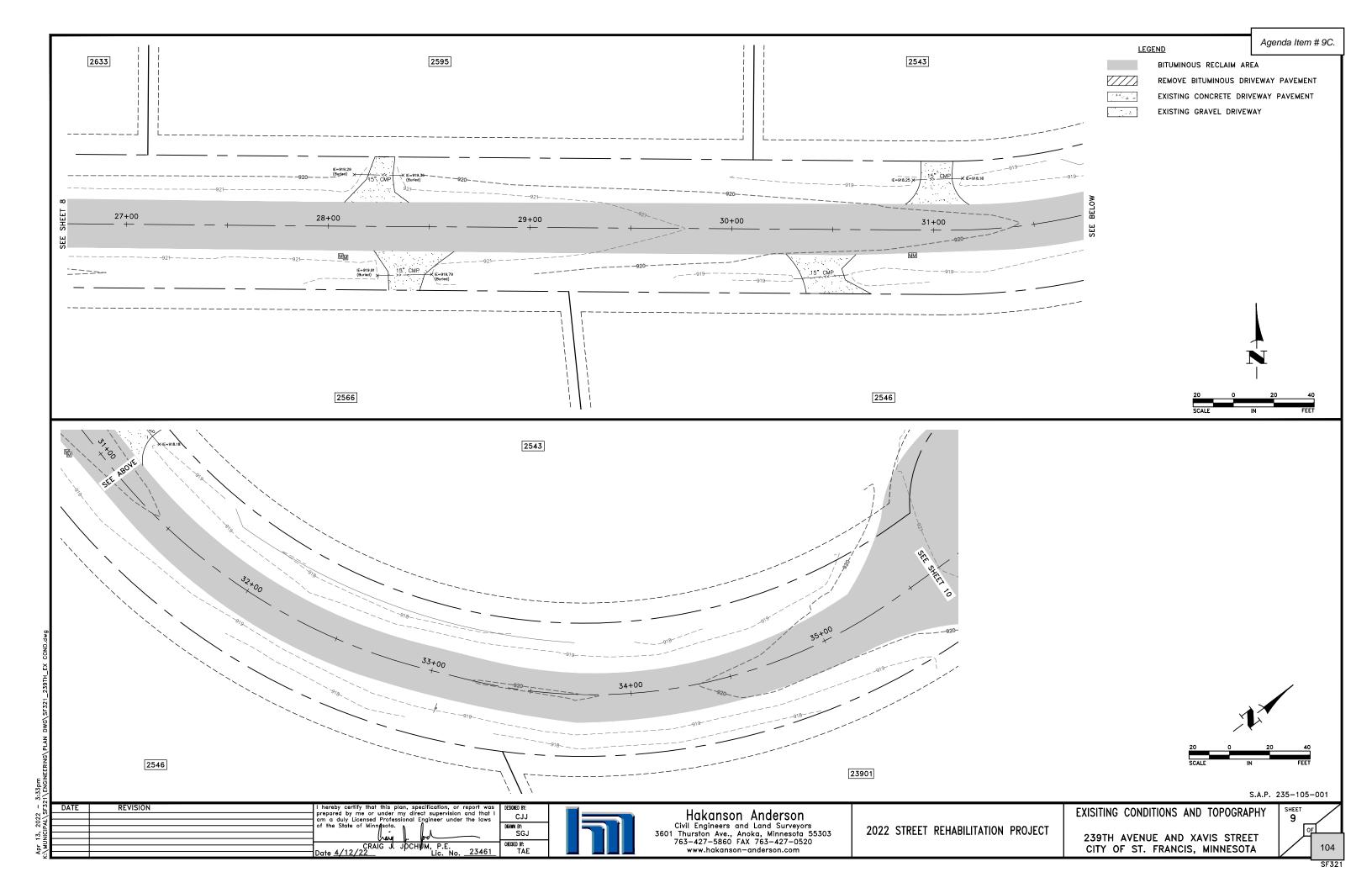
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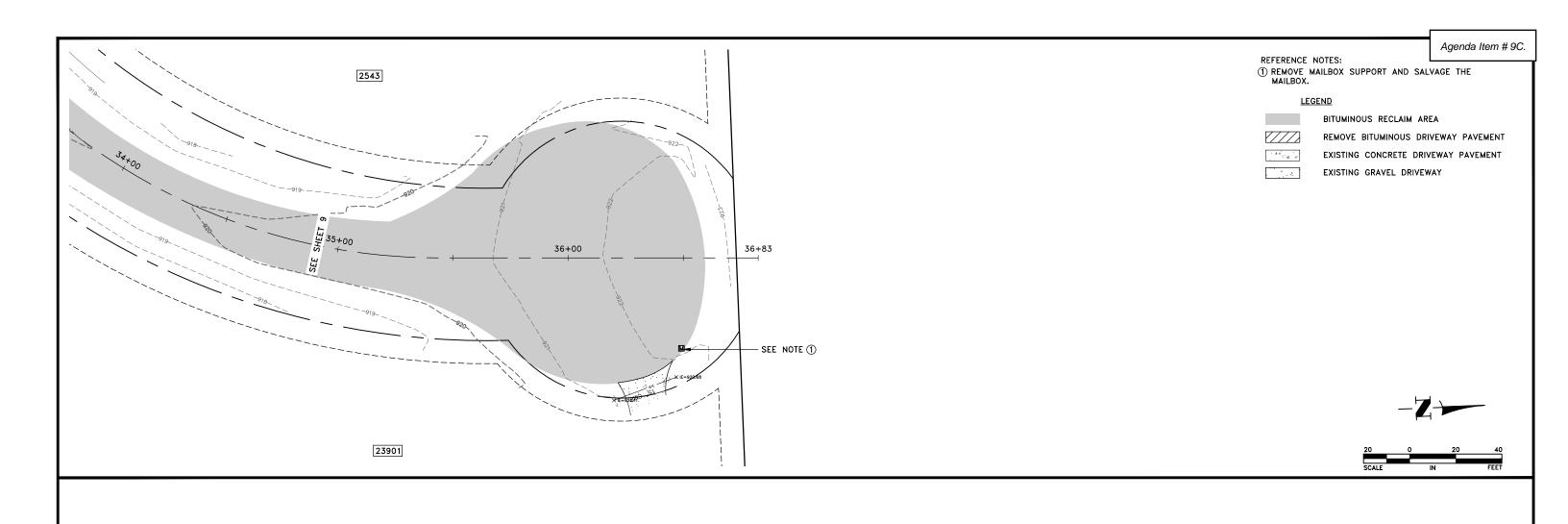
EROSION CONTROL DETAILS











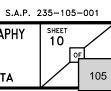
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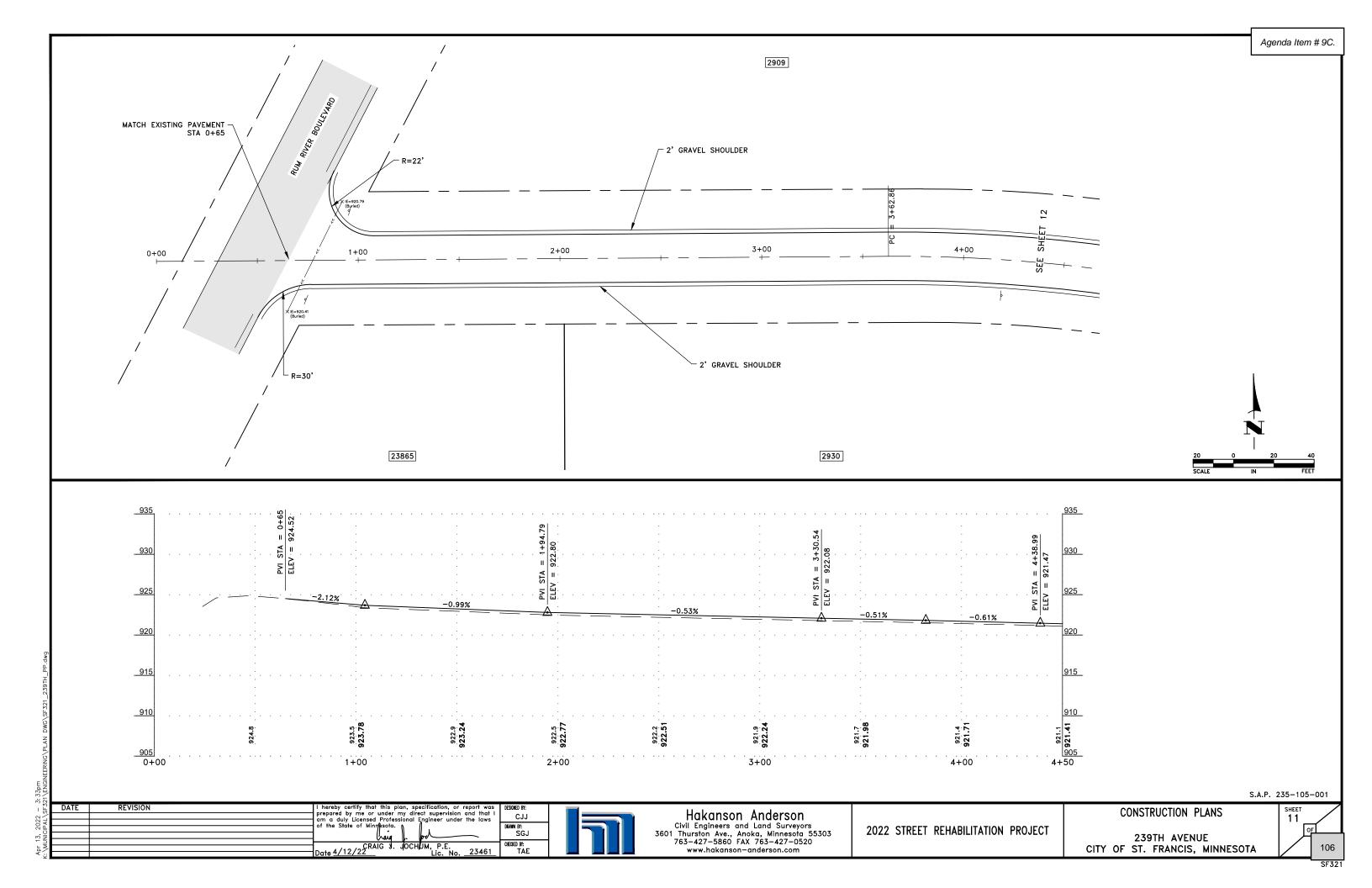
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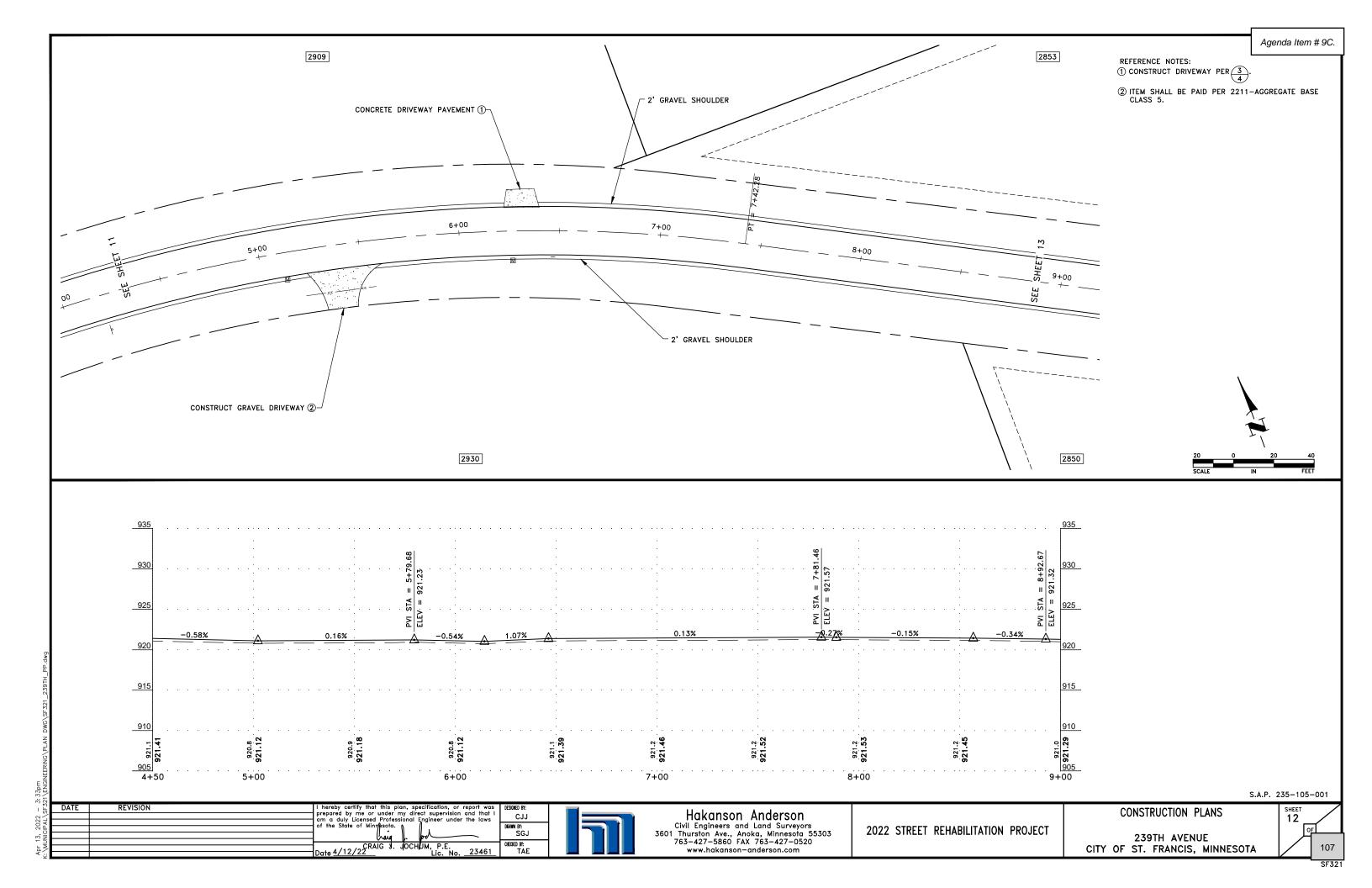
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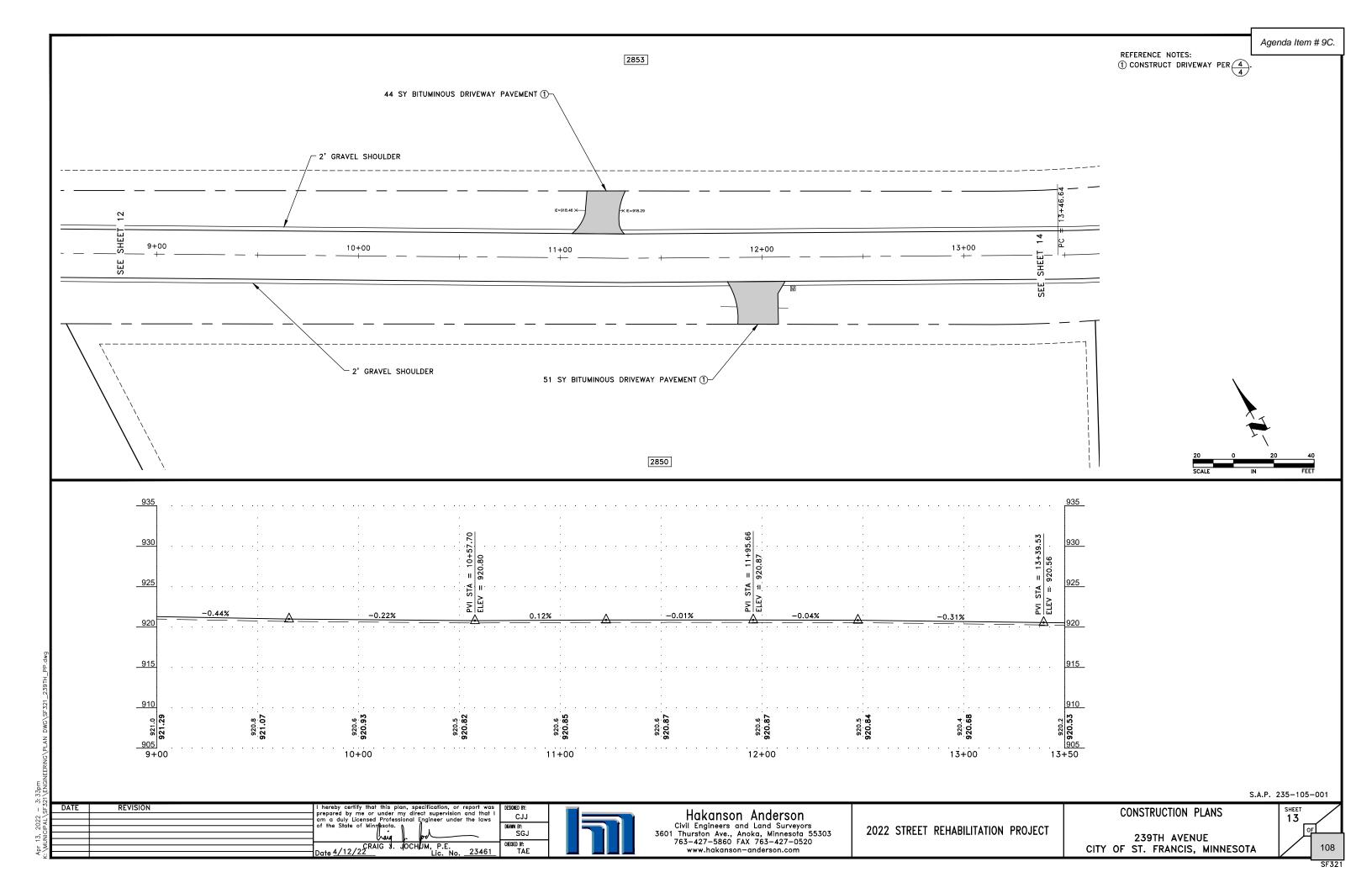
EXISITING CONDITIONS AND TOPOGRAPHY

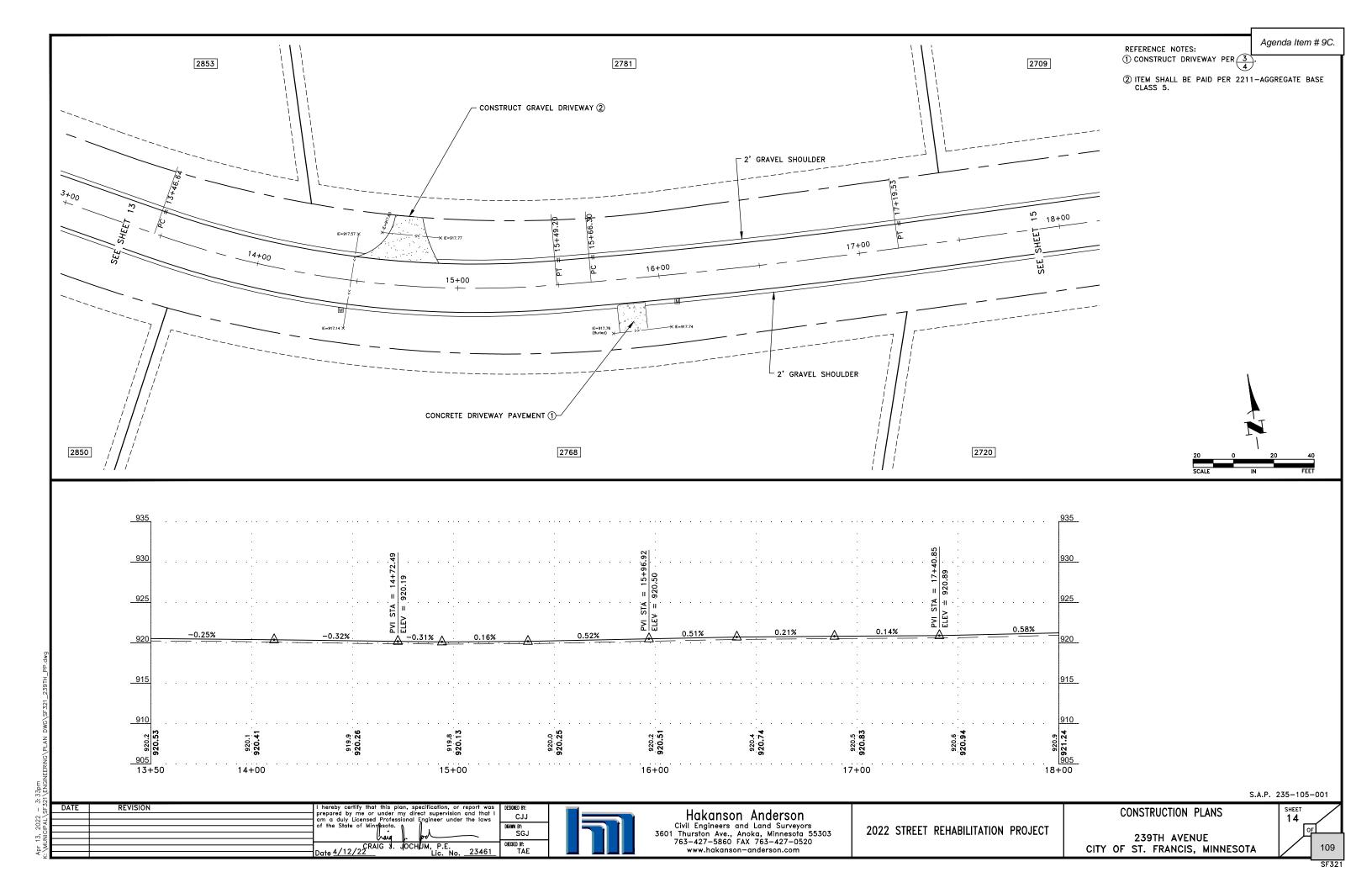
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CITY OF ST. FRANCIS, MINNESOTA

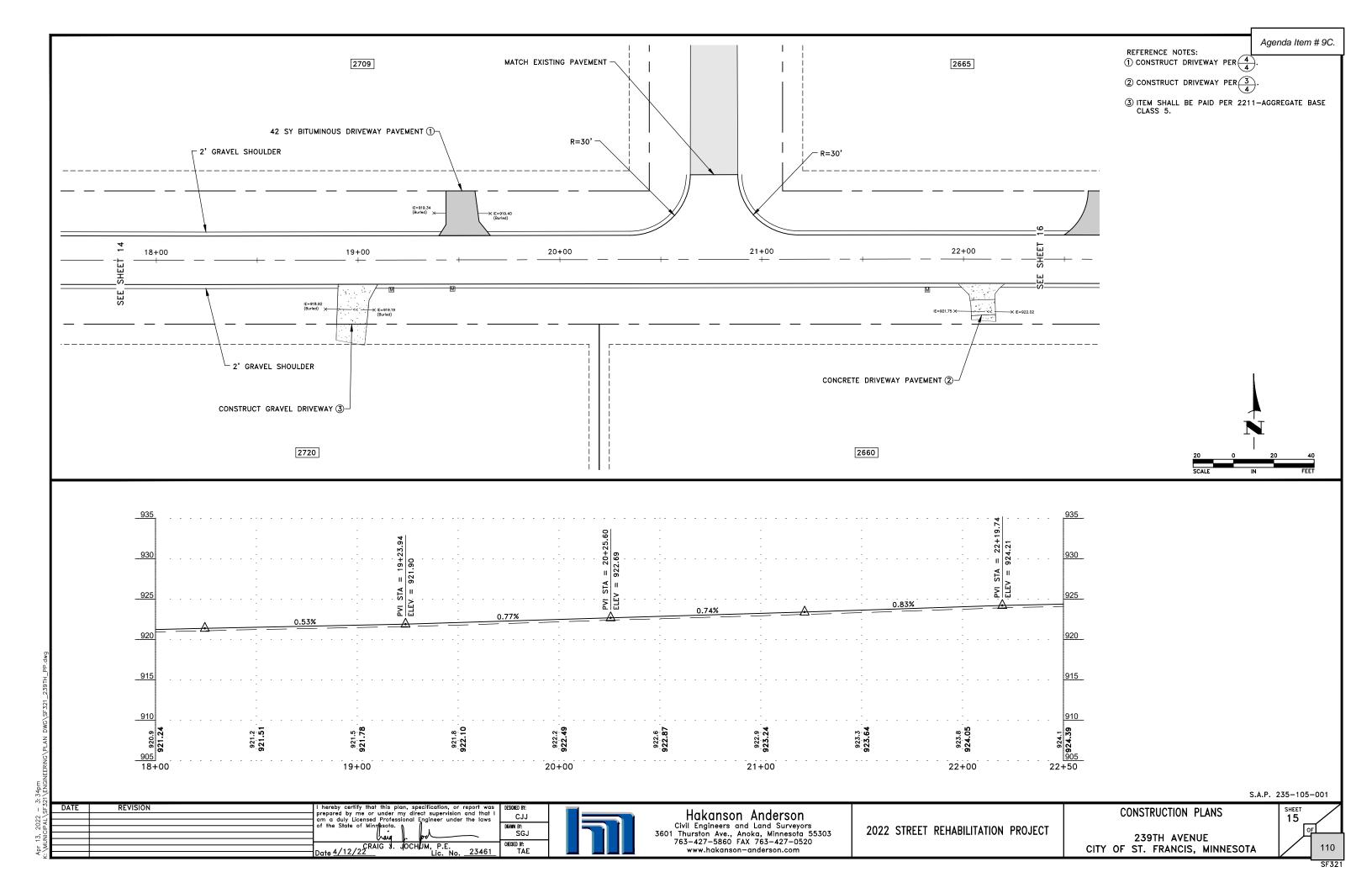


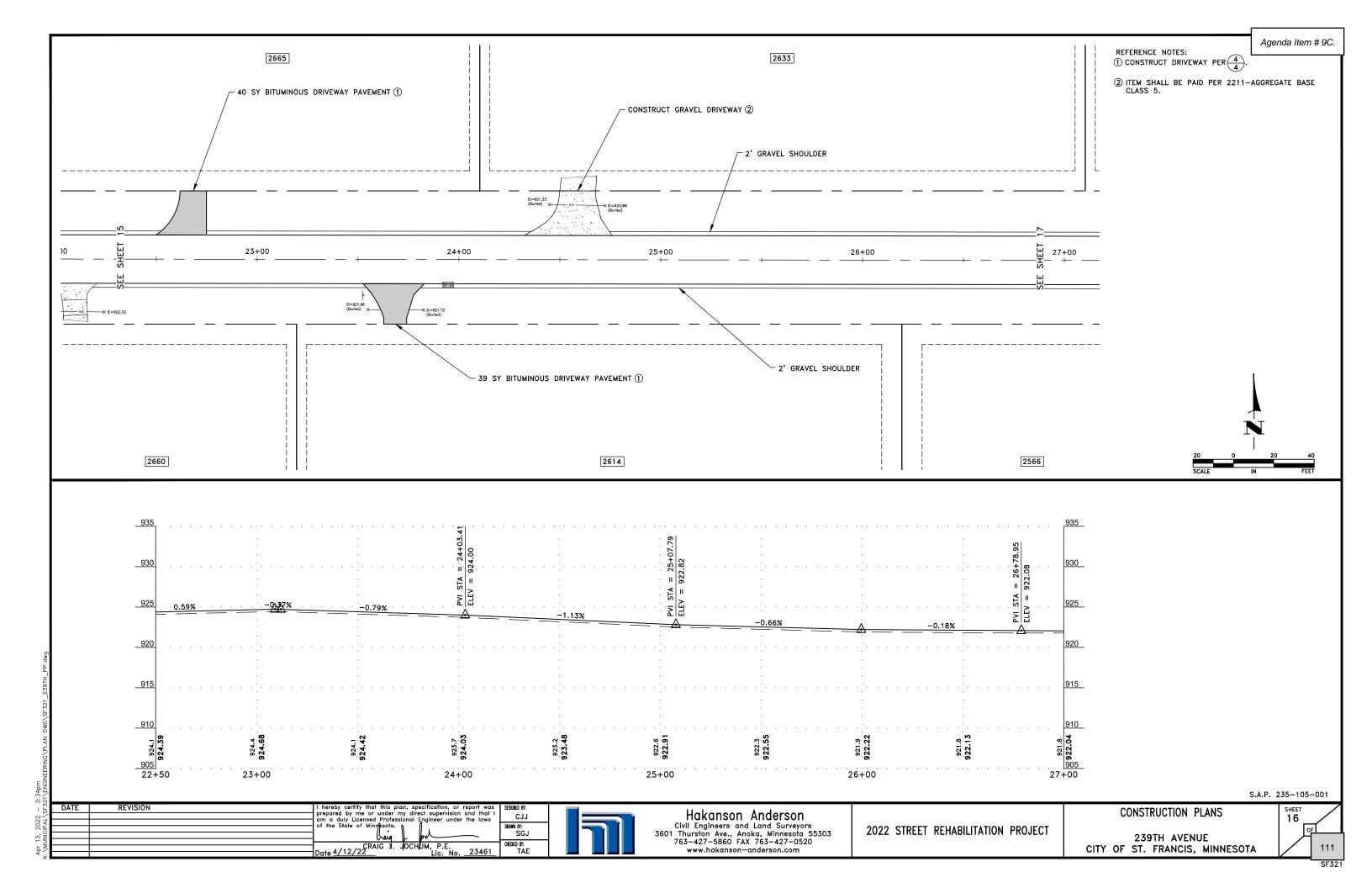


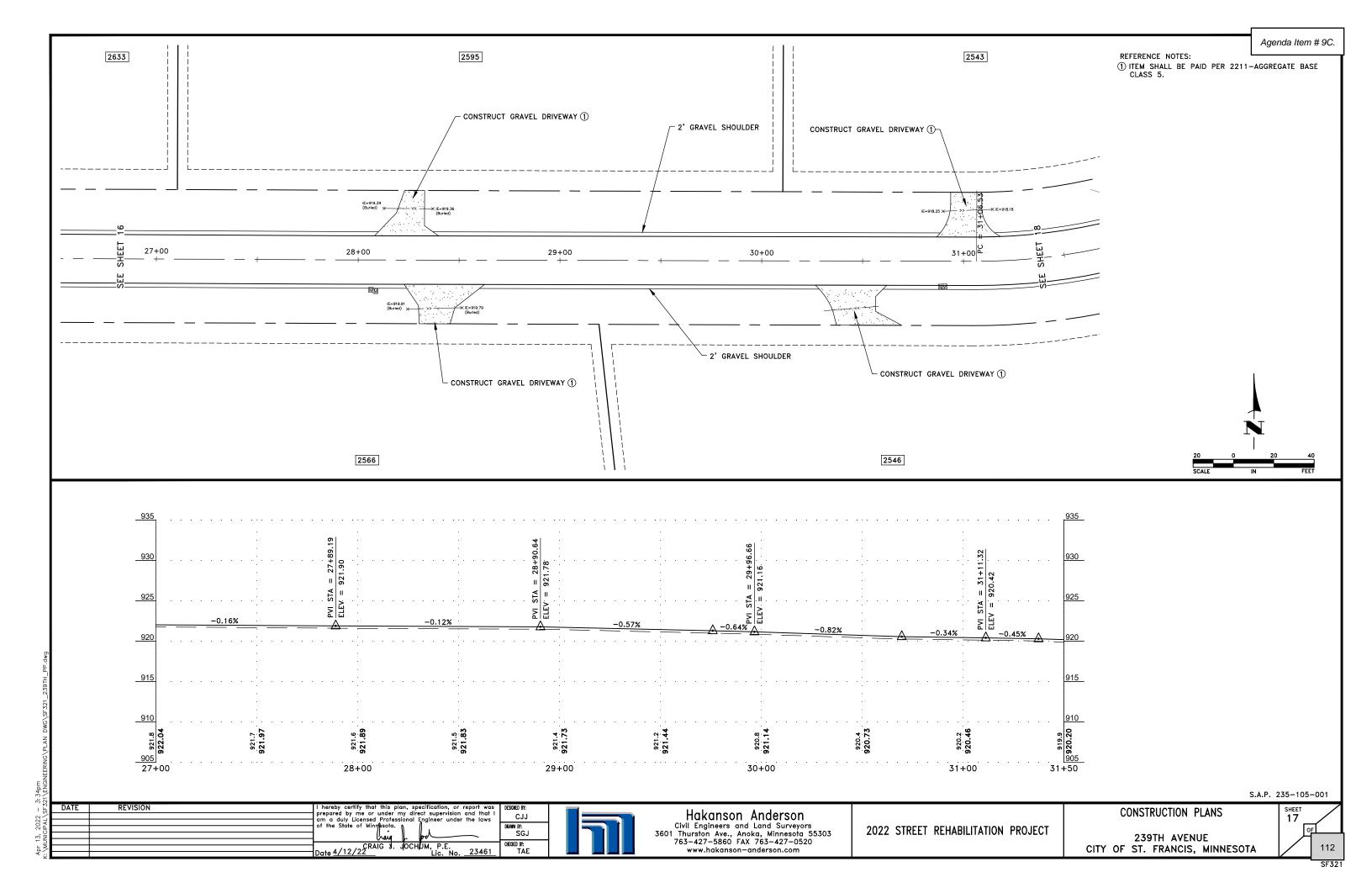


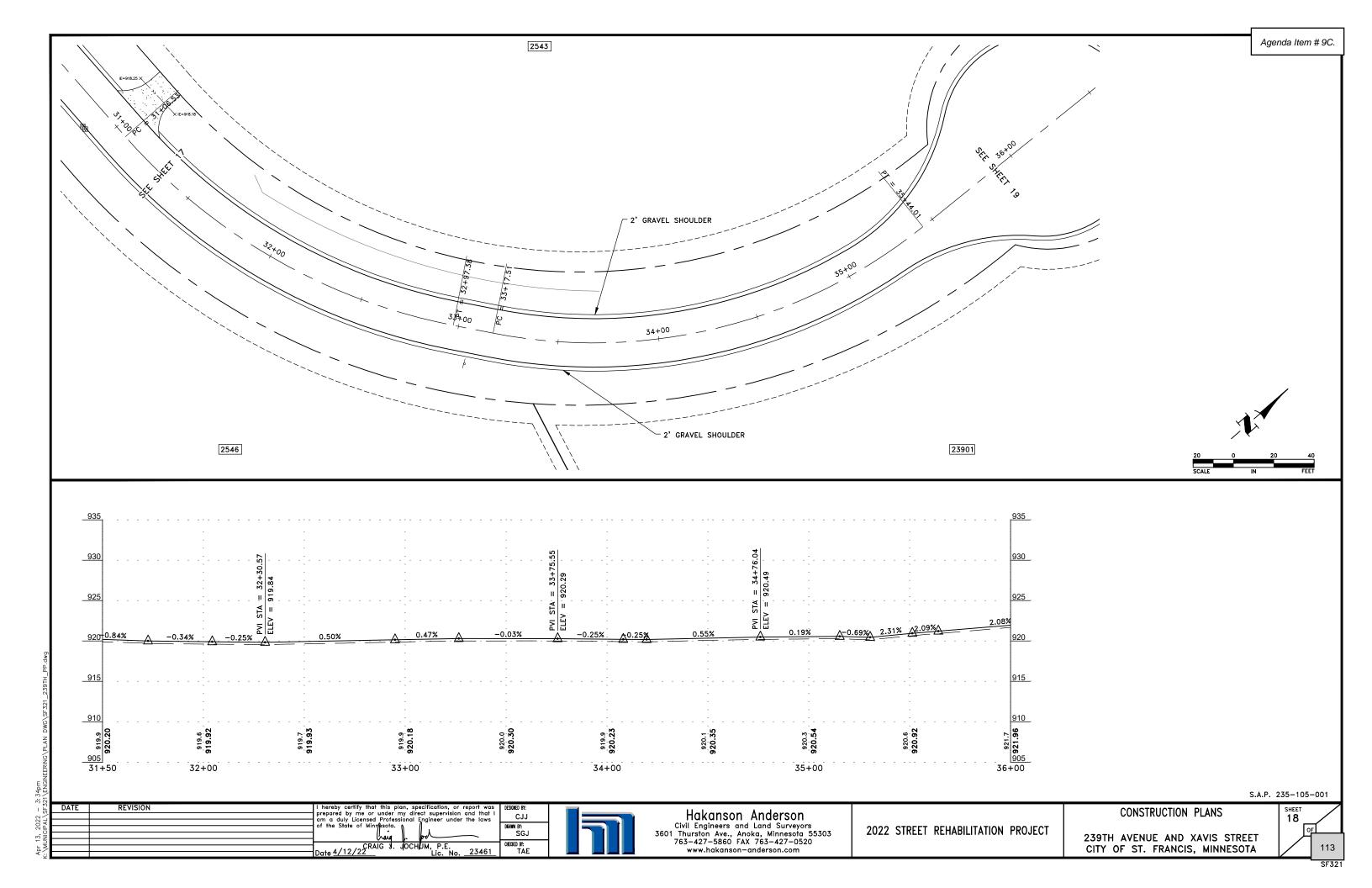


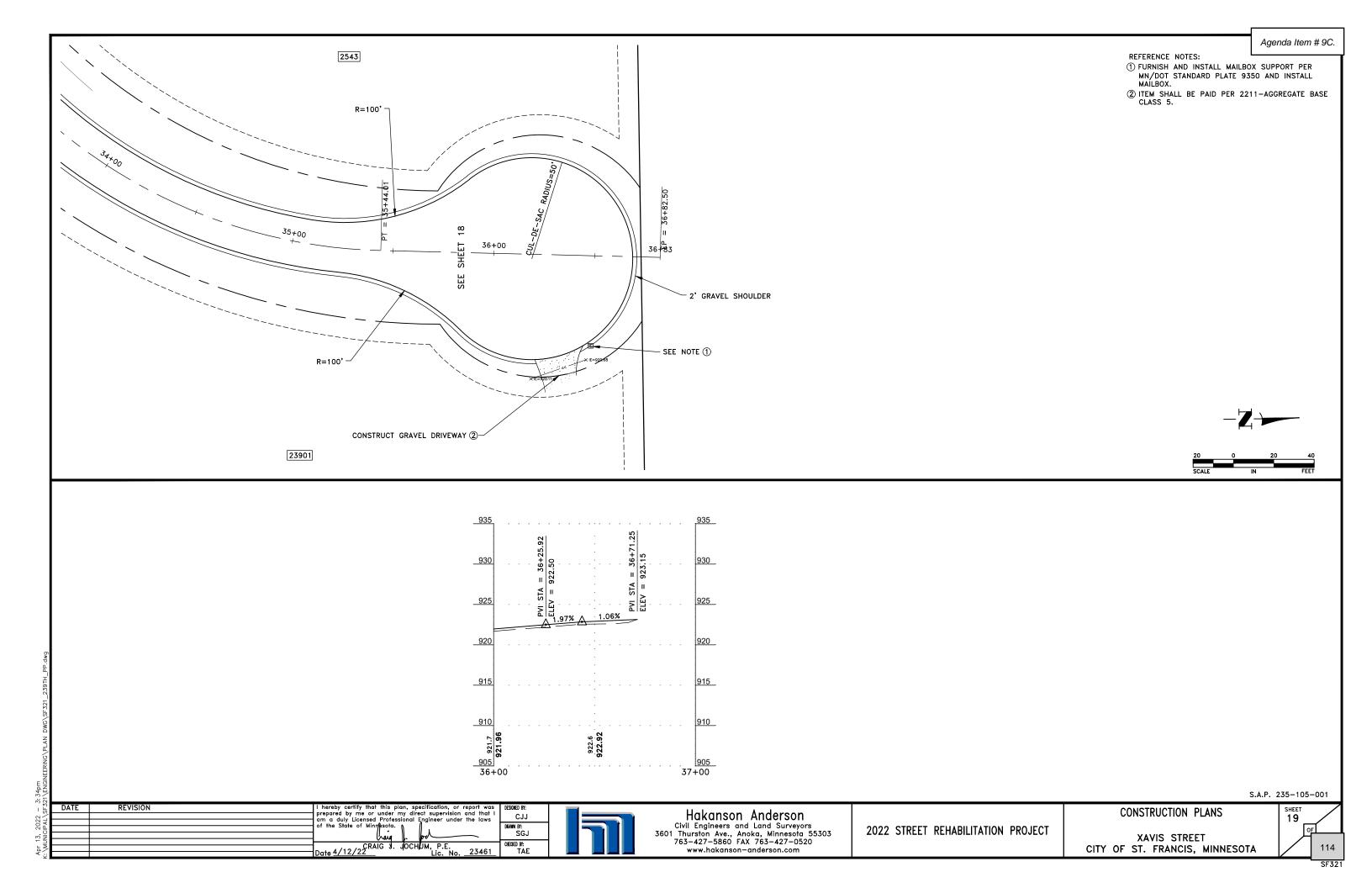


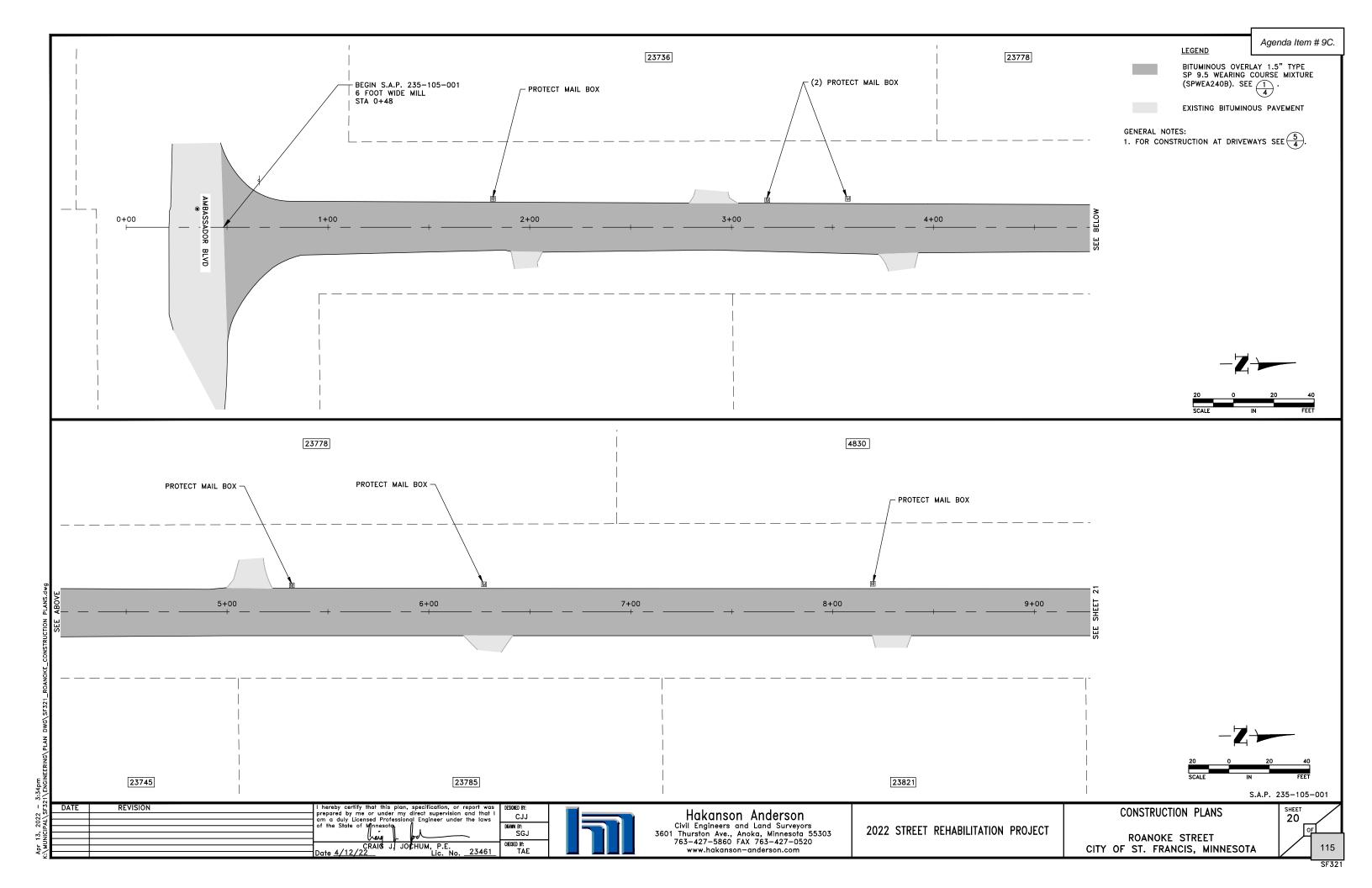


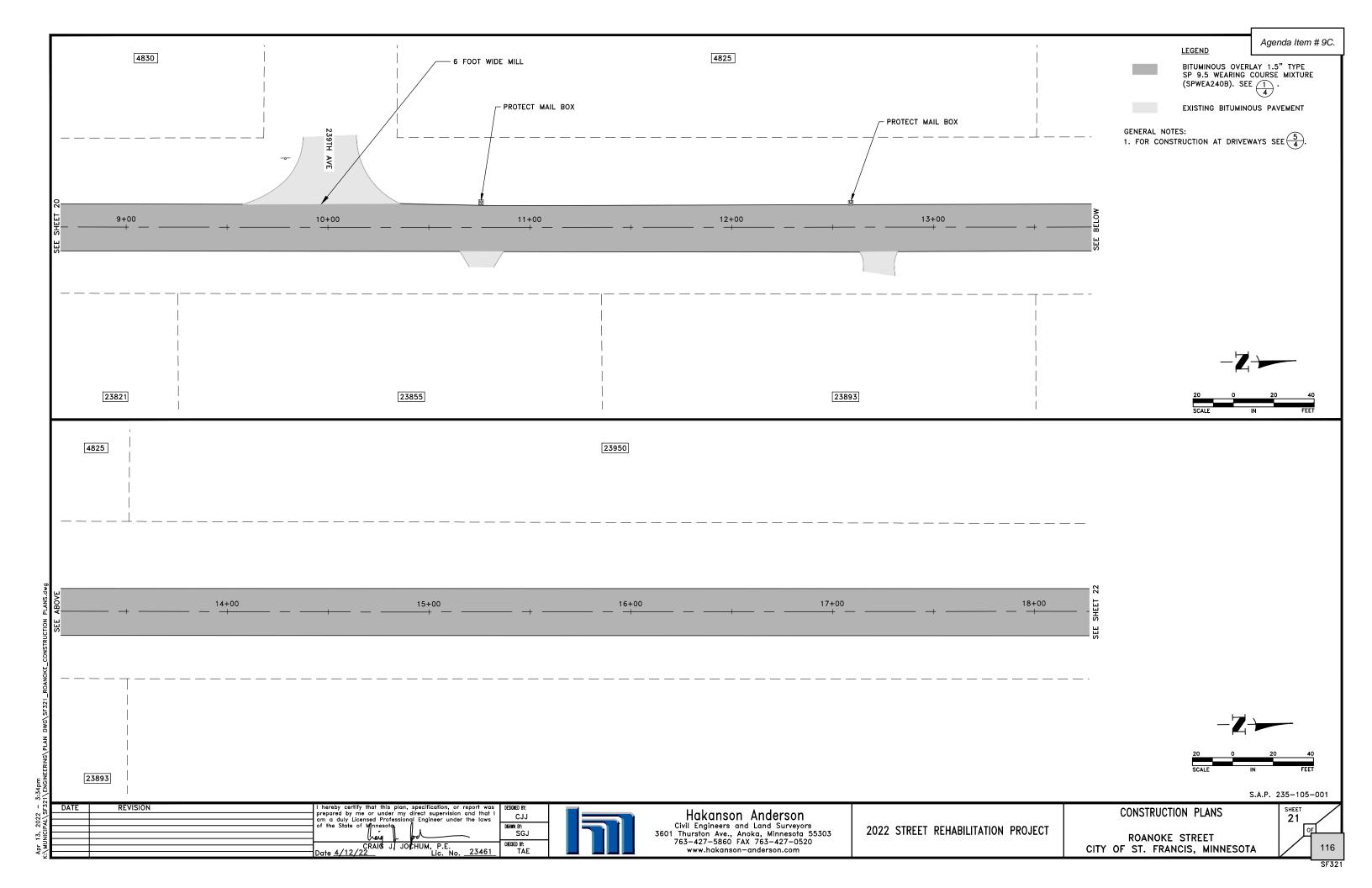


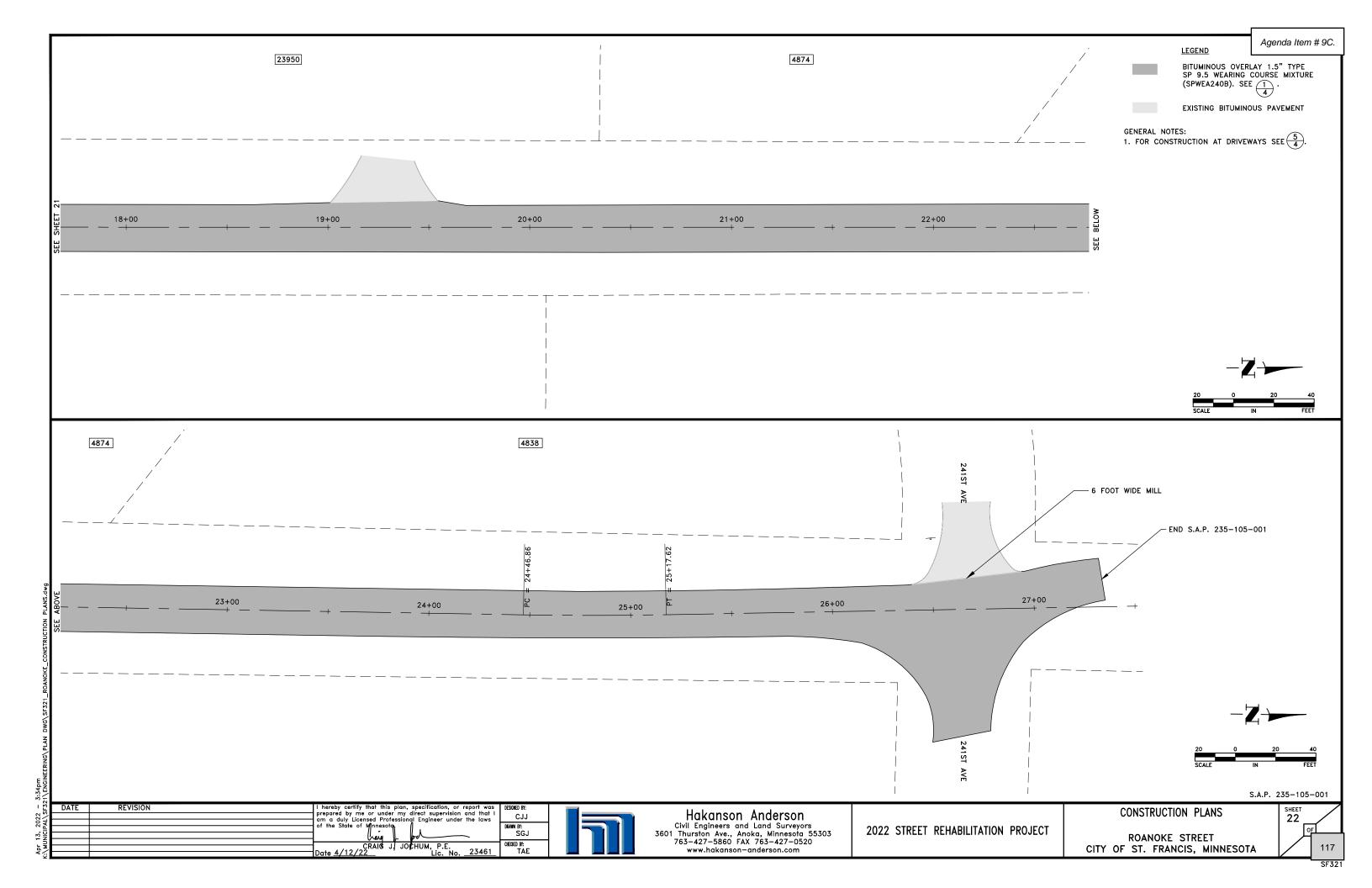


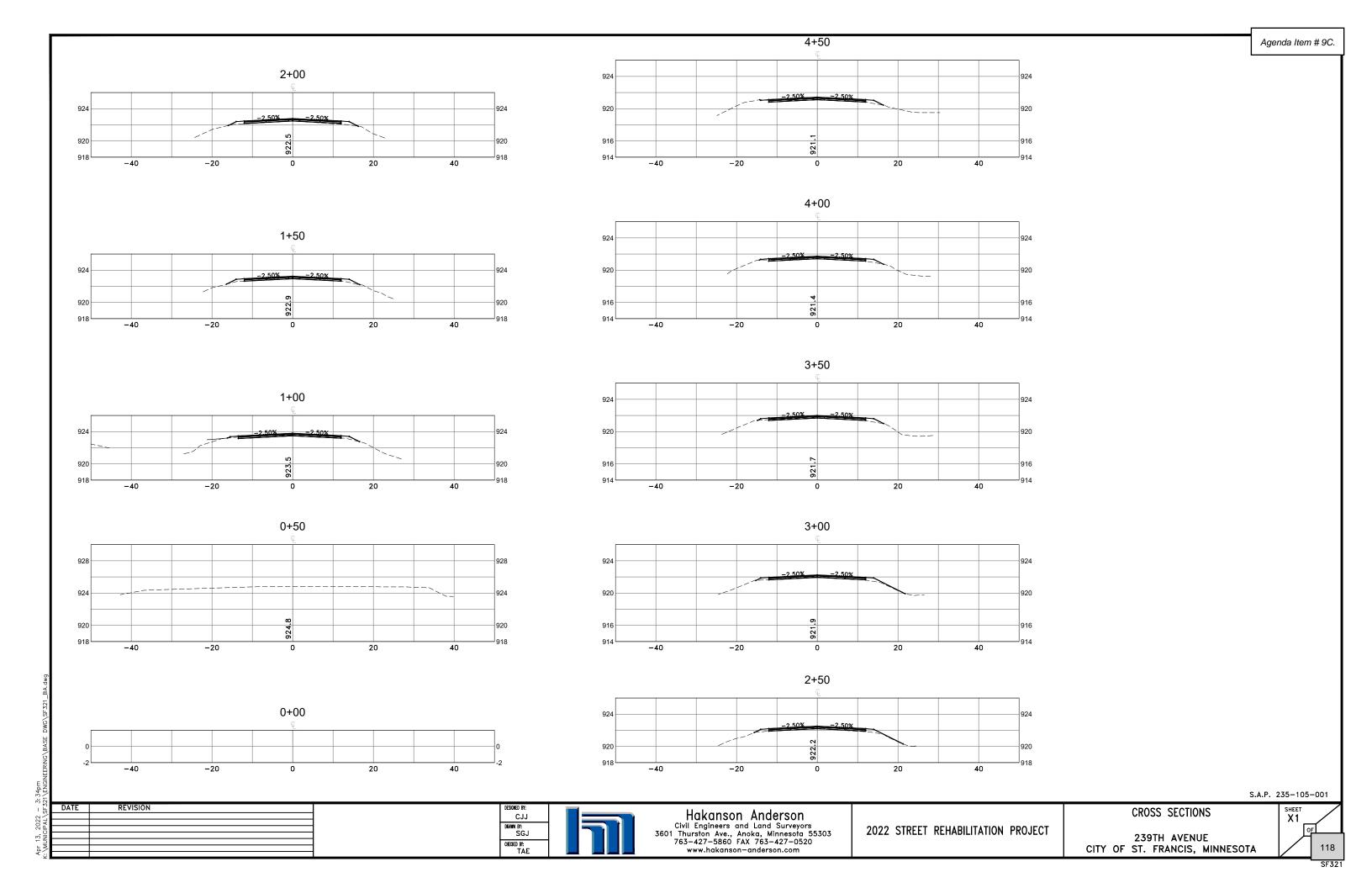


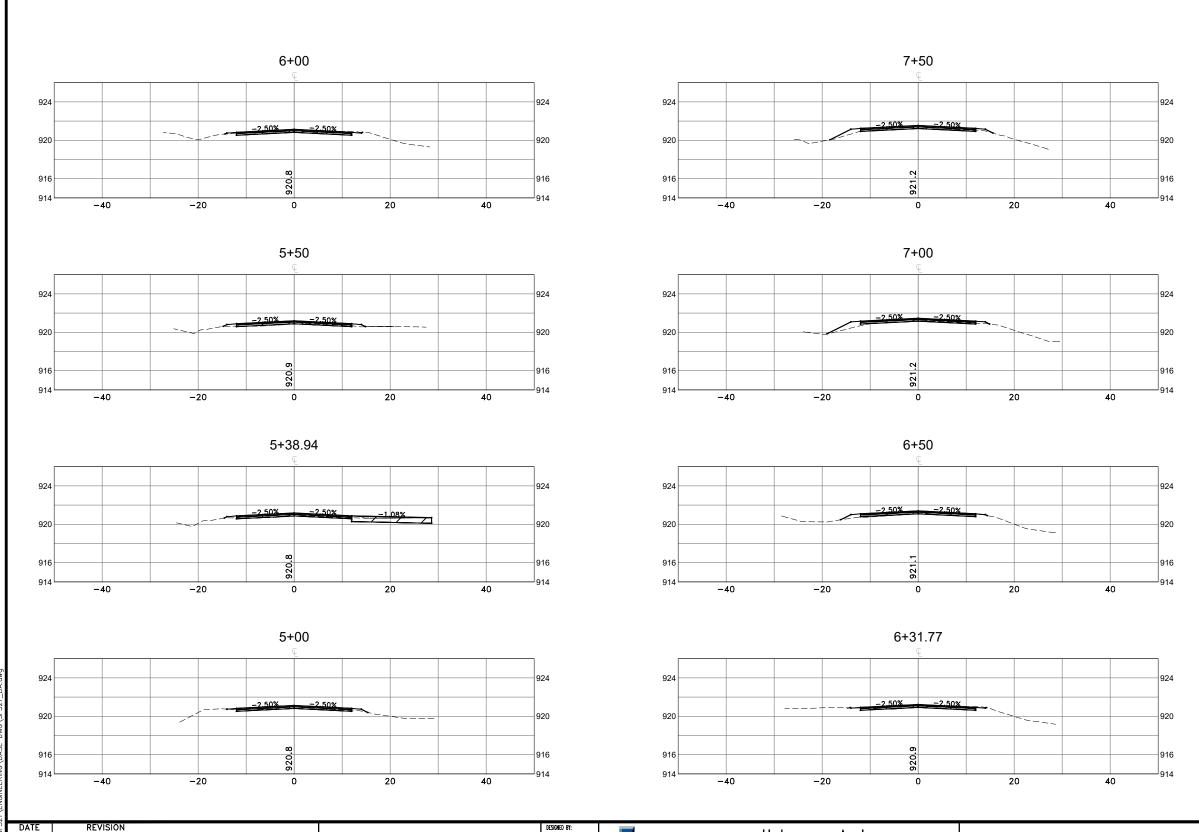








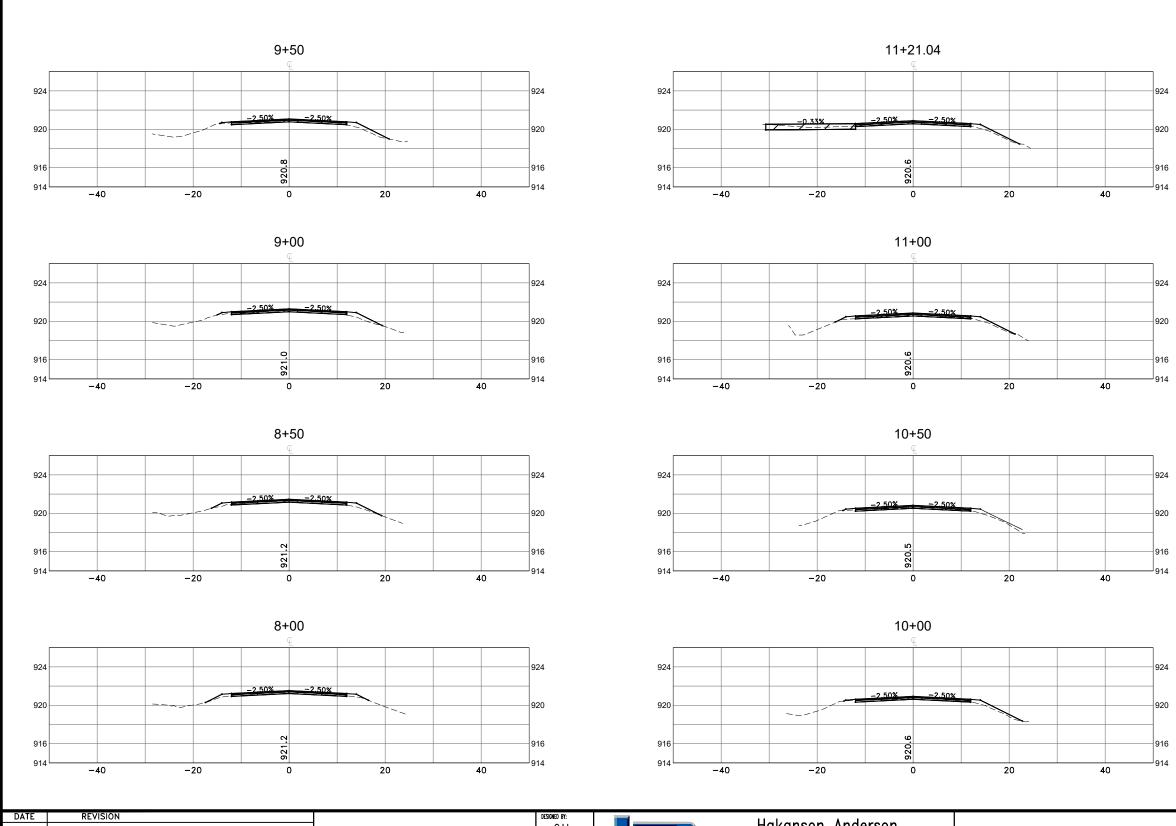




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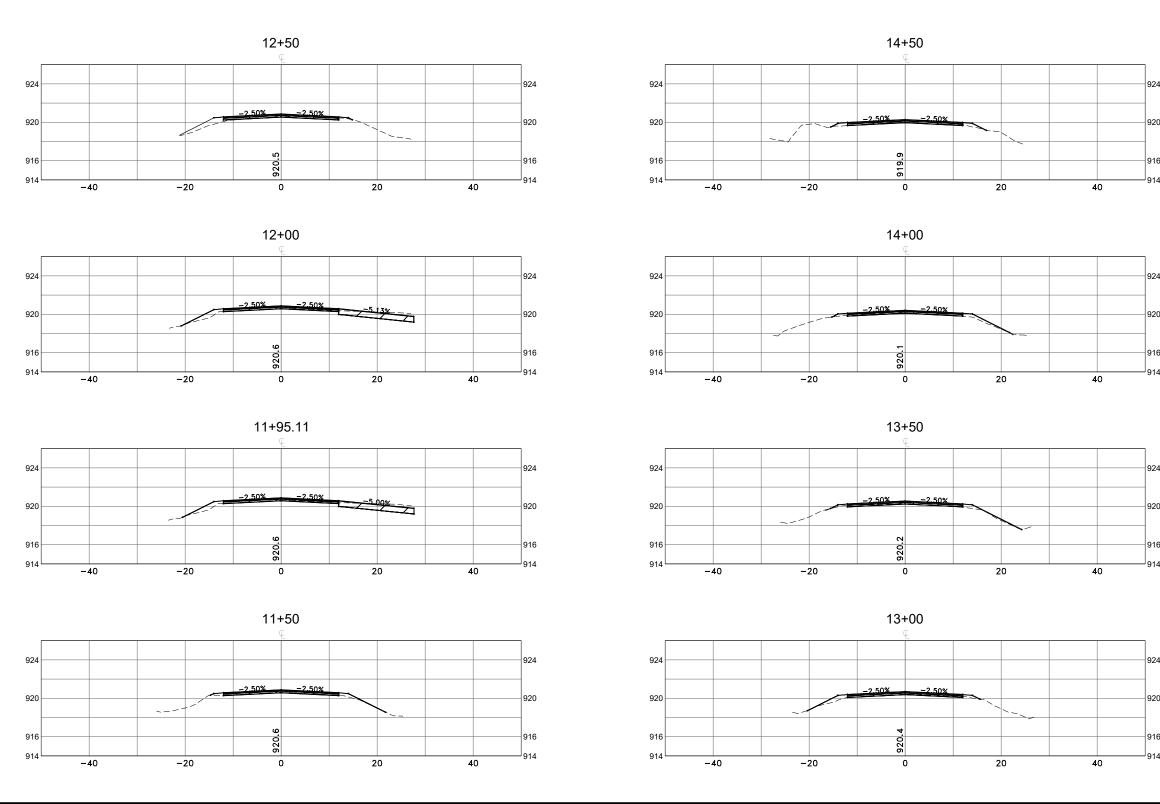
239TH AVENUE CITY OF ST. FRANCIS, MINNESOTA

CROSS SECTIONS



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CROSS SECTIONS SHEET X3



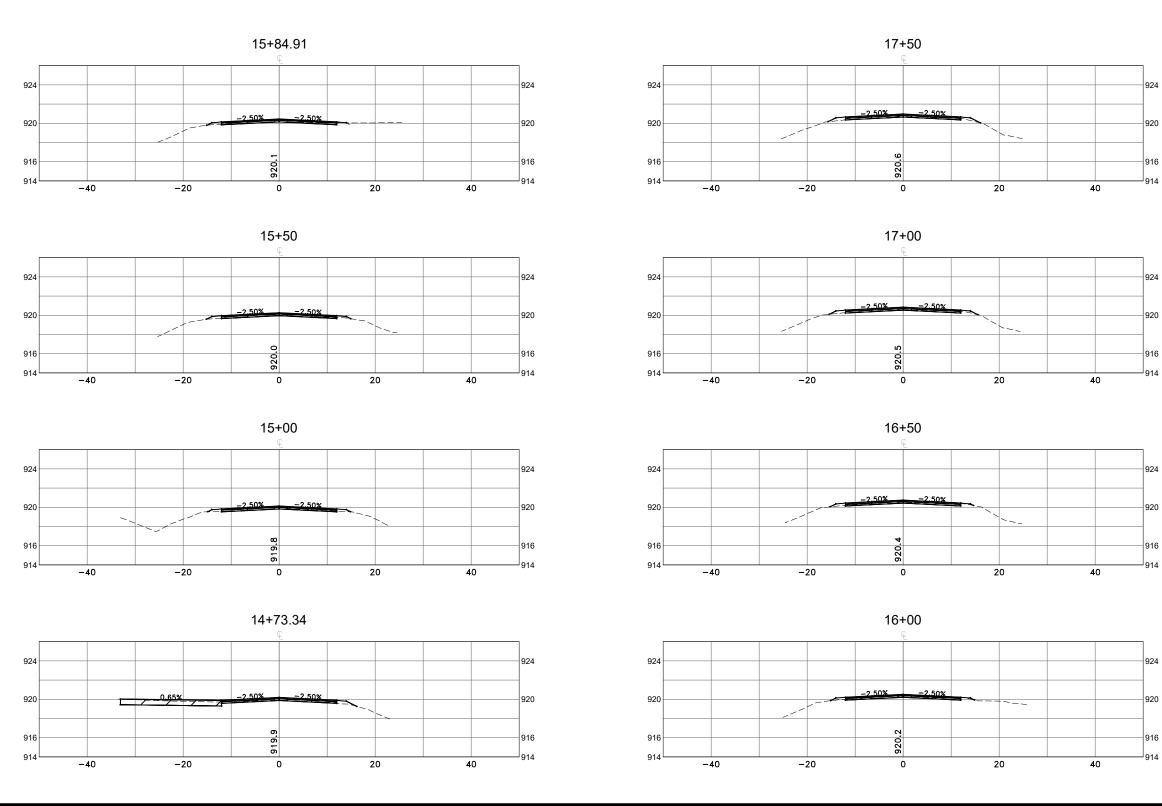
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2022 STREET REHABILITATION PROJECT

CROSS SECTIONS





DRAWN BY: SGJ



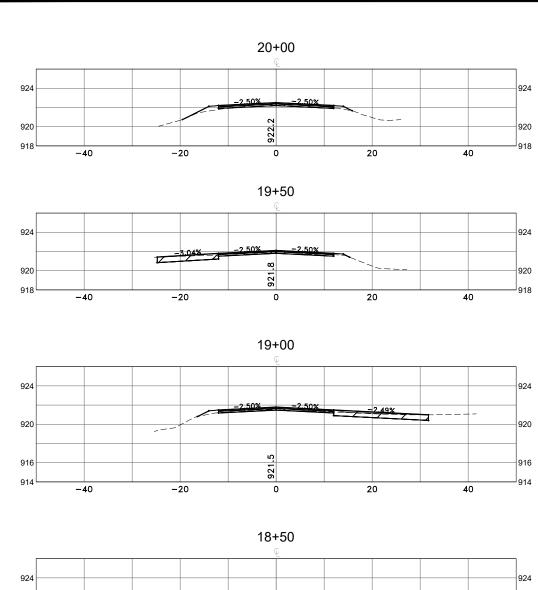
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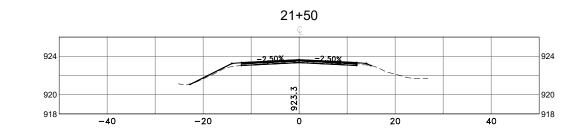
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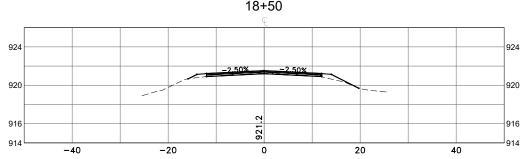
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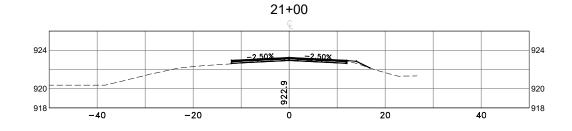
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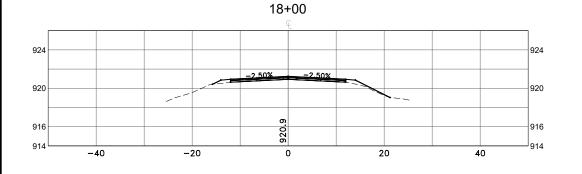
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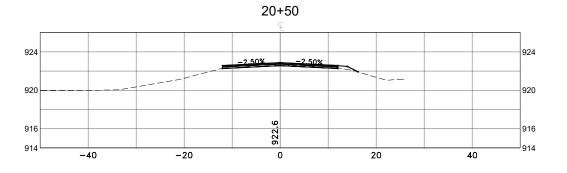










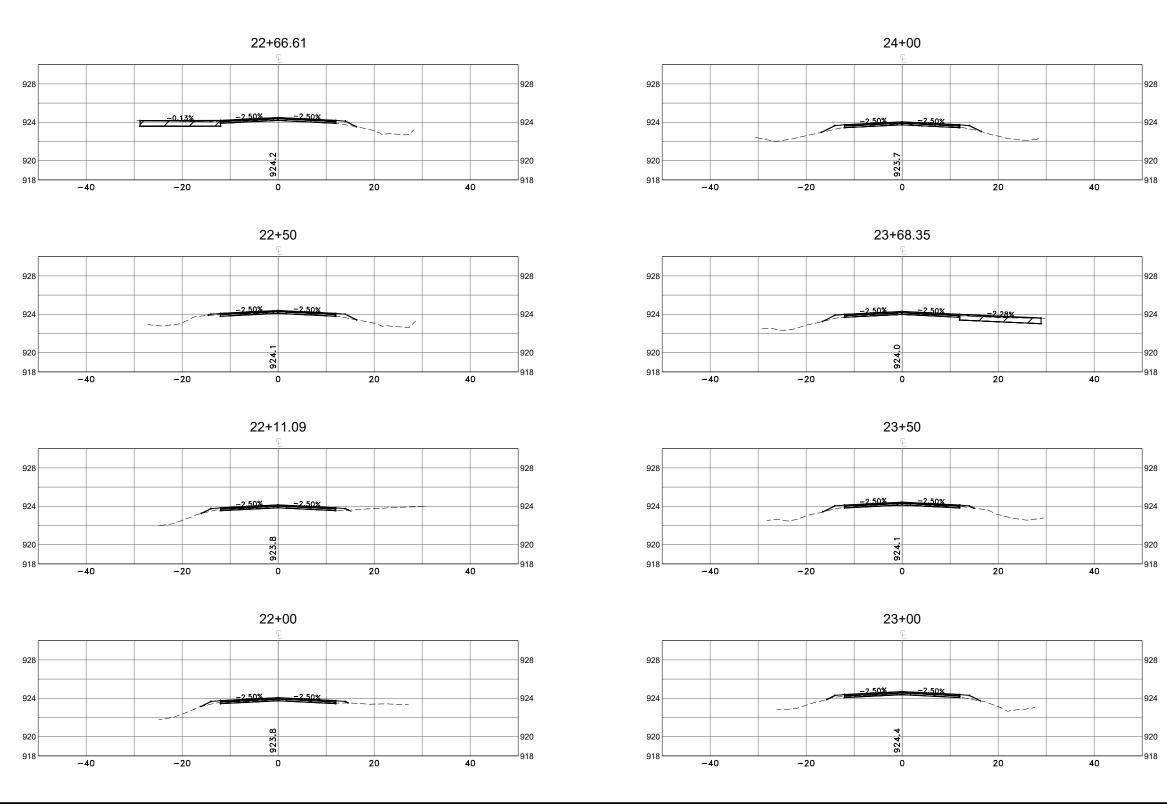


DATE REVISION

DRAWN BY: SGJ Hakanson Anderson
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2022 STREET REHABILITATION PROJECT

CROSS SECTIONS
SHEET
Y6



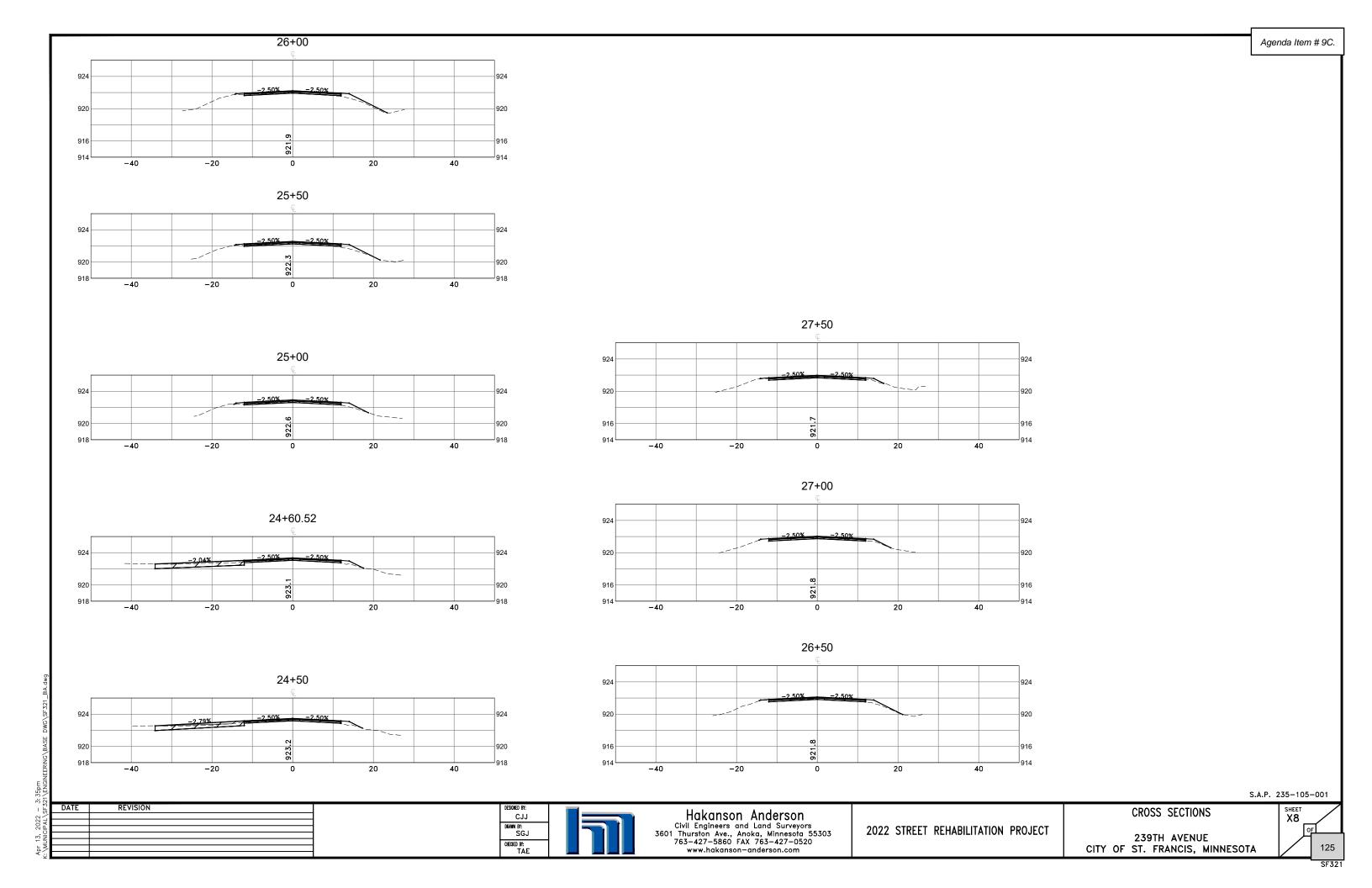
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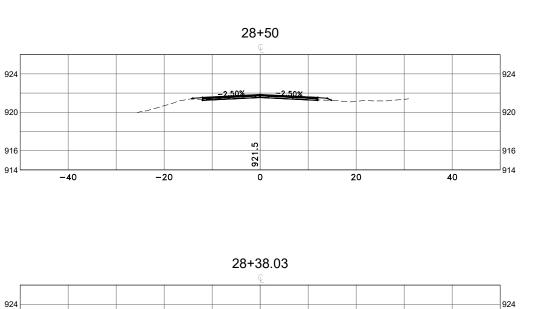
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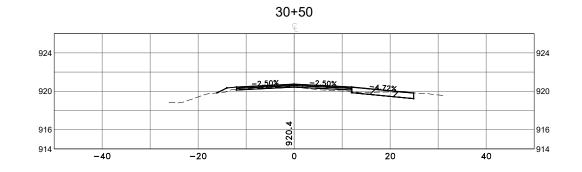
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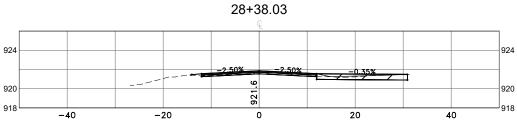
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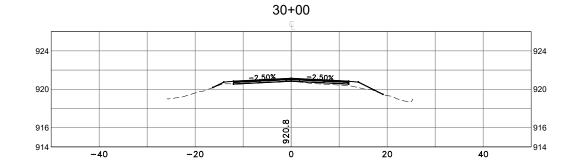


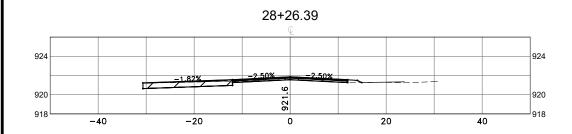


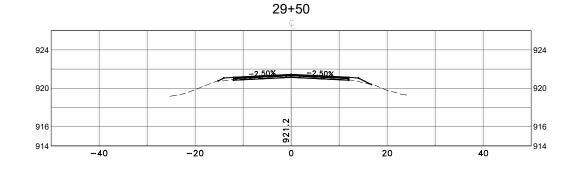


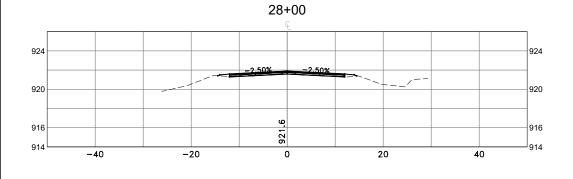


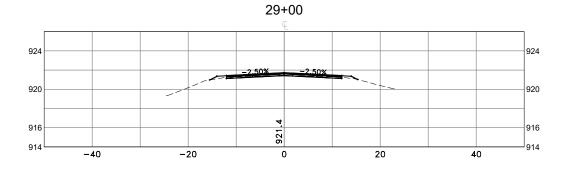










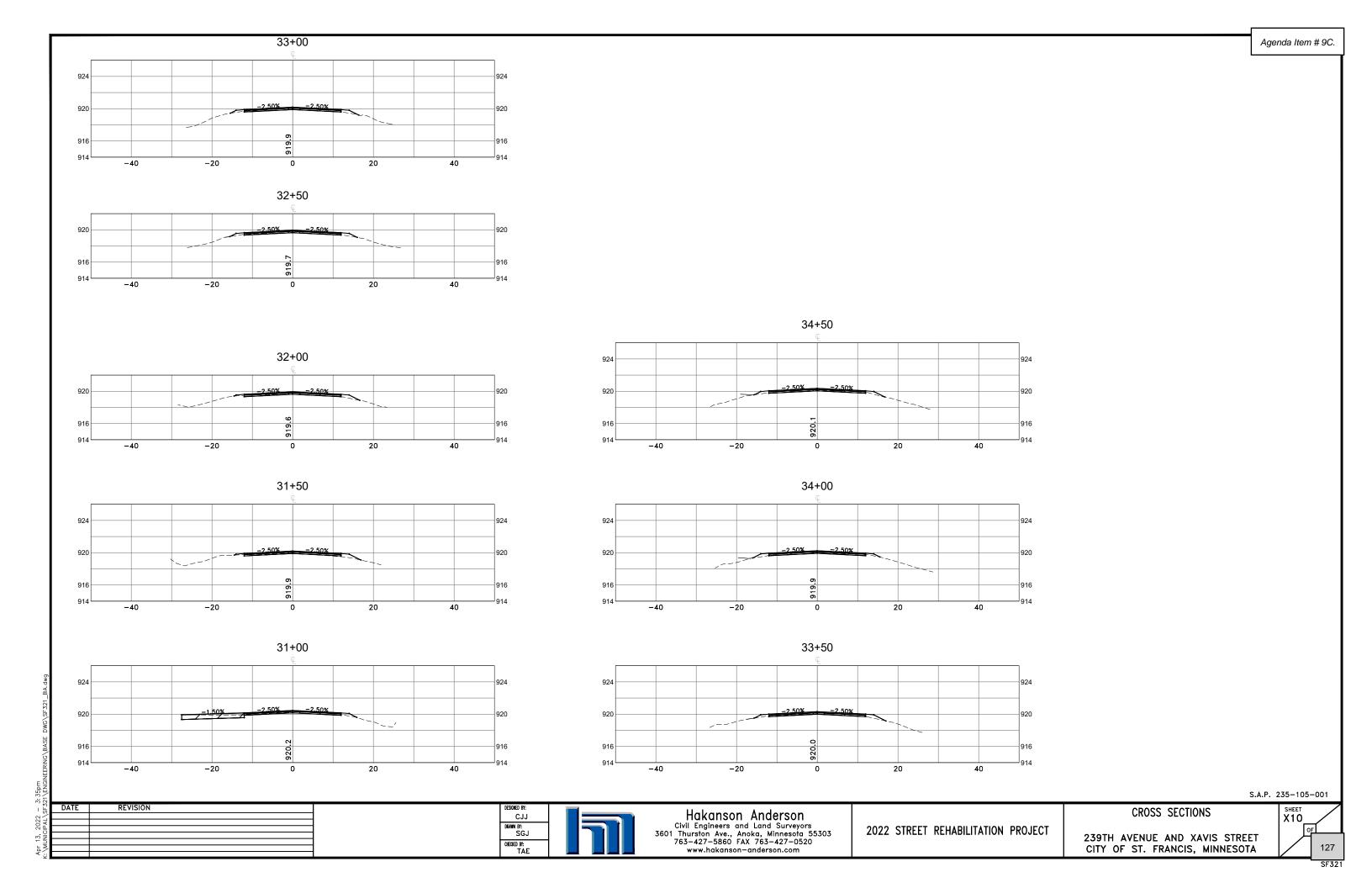


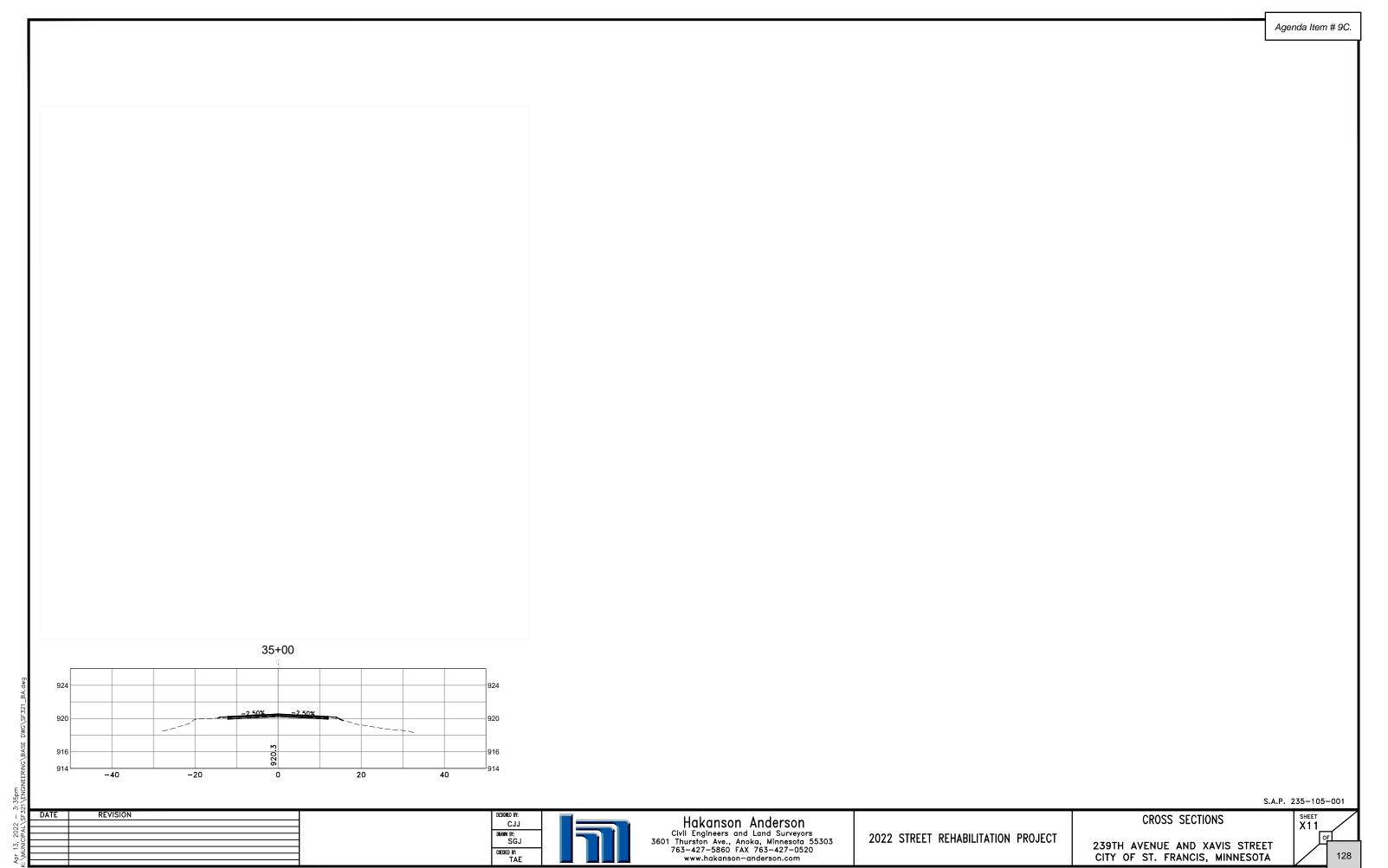
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2022 STREET REHABILITATION PROJECT

CROSS SECTIONS





SF321

ST. FRANCIS, MN ANOKA COUNTY

RESOLUTION 2022-21

A RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS FOR THE 2022 STREET REHABILITATION PROJECT

WHEREAS, pursuant to Council direction, Hakanson Anderson Associates, Inc. has prepared plans and specifications for the improvements of Roanoke Street and 239th Avenue; and

WHEREAS, staff has presented such plans and specifications to the council for approval.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF ST. FRANCIS AS FOLLOWS:

- 1. Such plans and specifications, dated April 12, 2022, a copy of which is attached hereto and made a part hereof, are hereby approved.
- 2. The city engineer shall prepare and cause to be inserted in the official paper and in the Finance and Commerce, an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall specify the work to be done, shall state that bids will be electronically opened at 10:00 a.m. on Tuesday May 17, 2022. No bids will be considered unless accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the City of St. Francis for 5.0 per cent of the amount of such bid.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 18th DAY OF APRIL 2022.

	APPROVED:
ATTEST:	
	Steven D. Feldman, Mayor
Jennifer Wida, City Clerk	•



Streets and Parks Monthly Report – March 2022

Public Works 4058 St. Francis Blvd. NW St. Francis, MN 55070 **TO** Mayor & Council

JOB Streets and Parks Monthly Report

STREETS AND PARKS	TASK	DESCRIPTION	QUANTITY	
All Dept.	Building Maintenance	Light bulbs, toilets, sinks, etc.	30	Hours
Streets	Snowplowing	Plowing City Streets	89.9	Miles
Streets	Snowplowing	Plowing Cul-Da-Sacs	59	Cul-Da-Sacs
Streets	Snowplowing	Amount of Salt Applied to Roads	55.8	Tons
Streets/Parks	Snowplowing	Plowing Parking Lots	5	Number of Lots
Parks	Snowplowing	Trails/Sidewalks	24.3	Miles
Streets	Snowplowing	Amount of Granite Chips Applied to Roads	10.8	Tons
Streets	Grading	Grading City Roads	0	Miles
Parks	Park Inspections	Inspect equipment, buildings, and trees.	7	Inspections
Parks	Events	Preparation and Inspection	1	Misc.
Parks	Fertilizing	Applied to city properties and parks.	0	Tons
Parks	Mowing	City Parks and Property	0	Acres
Streets	Signs	Signs Installed or Repaired	26	Number of Signs
Streets/Parks	Callouts	Response for service requests outside normal working hours.	2	2 Streets
Streets/Parks Sewer/Water	Equipment Repair	Anything Beyond Normal Maintenance, Fabrication, etc.	52	Hours
Streets/Parks Sewer/Water	Equipment Maintenance	Greasing, Washing, etc.	46	Hours
Storm Water	Cleaning Catch Basins	Remove debris and ice from catch basins.	38	Number of Catch Basins
Storm Water	Street Sweeping	Sweeping of city streets and parking lots.	110	Yards
Parks	Ball Fields	Dragging Ball Fields	0	Times
Parks	Trail Mowing	Mowing Along Walking Trails	0	Miles
Parks	Fountain	Clean Fountain at Woodbury Park	0	Time
Streets	Ditch Mowing	Mowing Along Roadway	0	Miles

Parks	Ice Rinks	Applying Water On Rinks	0	Gallons
Parks	Vandalism	Damage to City Property	0	Hours
Parks	Playground	Install Woodchips	0	Yards
Parks	Leaf Pick-up	Picking Up Leaves in Parks	0	Yards
Recycling	Meeting	With Anoka County	1	Meeting
Recycling	Event	LePage Recycling Event & Free Shred Event/Leaf Event	0	Events



Water and Sewer Monthly Report - March 2022

Public Works 4058 St. Francis Blvd. NW St. Francis, MN 55070 **TO** Mayor & Council

JOB Water and Sewer Monthly Report

WATER AND SEWER	TASK	DESCRIPTION	QUANTITY	UNITS
Water	Inspect Facility Daily	Facility Inspection	23	Inspections
Water	Operational Hours	Hours spent at facility	46	Hours
Water	Calculate Influent and Effluent	Calculate gallons pumped for both influent and effluent.	Daily	Calculation
Water	Calculate Chemicals	Calculate treatment chemicals used daily.	Daily	Calculations
Water	Chemical Adjustment	Adjust chemicals based on lab testing results.	As Needed	Chemical Adjustments
Water	Daily Labs	Perform lab on chlorine, fluoride, orthophosphate, iron and manganese.	60	Labs
Water	Well House	Inspect daily, take readings, drawdowns, and pump runtimes.	23	Inspections
Water	Bacteria Samples	Take set of monthly bacteria samples.	5	Samples Per Set
Water	Water Treatment Report			
		Total Raw water	12.47	Million Gallons
		Total Finished water	12.22	Million Gallons
		Average Daily Flow	.394	Million Gallons
		Average Chlorine	.72	Mg/I
		Average Raw Iron	.98	Mg/I
		Average Raw Manganese	.086	Mg/I
		Average Fluoride	.75	Mg/I
		Iron Removal	99	%
		Manganese Removal	85	%

Wastewater	Wastewater Treatment Report			
Wastewater	Monthly Sampling	Perform required monthly sampling: 8 Influent 29 Constituents); 8 Effluent (50 Constituents: Monitoring wells (25)	72	Constituents
Wastewater	Operational Hours	Hours spent at facility.	184	Hours
Wastewater	Inspect Operations Building	Daily inspection of building.	23	Inspections
Wastewater	Inspect Pre-treatment Building	Daily inspection of building.	23	Inspections
Wastewater	Inspect Tertiary Building	Daily inspection of building.	23	Inspections
Wastewater	D.O Readings	Take Required D.O Readings.	31	D.O Readings
Wastewater	pH Readings	Take Required pH Readings.	31	pH Readings
Wastewater	Inspections	Inspect 8 lift stations daily and calculate pump runtimes.	184	Lift Station Inspections
Wastewater	Daily Lab	Process Control Test	72	Tests
	Wastewater Flows/Results			
		Discharge Point	Seelye Brook	
		Total Influent	11.2	Million Gallons
		Total Effluent	11.31	Million Gallons
		Reuse effluent	.154	Million Gallons
		Influent TSS	265	Mg/I
	Limit: (30 mg/l)	Effluent TSS	0	Mg/I
	Limit: (85 %)	TSS % Removal	100	% Removal
		Influent CBOD	198	Mg/I
	Limit: (15 mg/l)	Effluent CBOD	0	Mg/I
	Limit: (85 %)	CBOD % Removal	100	% Removal
		Influent Phosphorus	5.1	Mg/I
	Limit: (1 mg/l)	Effluent Phosphorus	0	Mg/l
		Phosphorus % Removal	100	% Removal
		Influent Ammonia Nitrogen	27.6	Mg/l
	Limit: (Seasonal) 1.4 mg/l	Effluent Ammonia Nitrogen	0	Mg/l
		Ammonia Nitrogen % Removal	100	% Removal

Water/ Sewer	Monthly Tasks			
Water/Sewer	Locates	Process Locate Requests	31	Utility Locate Requests
Water/Sewer	Water/Sewer Connections	Inspect Water and Sewer	2	Inspections
Water/Sewer	Water Miscellaneous	Work orders: re-reads, high	16	Work Orders
Water/Sewer	Monthly Projects			
Wastewater Treatment Facility	UV Bulbs	Staff replaced UV Bulbs used for disinfection.	120	Bulbs
Wastewater Treatment Facility	Anoxic Tank Mixers	Mixers failed due to water intrusion. Both have been sent in for new seals and a stator	2	Mixers
Water Treatment Facility	Detention Tank	Staff drained and cleaned the detention tank that is used for the removal of iron.	1	Tank
Water and Wastewater Facilities	SCBA Test	Each year, staff must have a fit test and mask fitting to use SCBA's to change chlorine tanks.	4	Test
Building Committee	Building Tours	Staff tour comparable facilities.	3	Facilities
Water Treatment Facility	Treatment Aid Equipment and Line Replacement	Staff replaced lines that carry treatment aids.	300	Feet
Poppy Street	Neighborhood Meeting	Staff attended Poppy street meeting for proposed reconstruction.	1.5	Hours
Lift Stations	Happy to report no plugged pumps this month. ②			

^{*}Each time a lift station pump is pulled due to plugging, it is equal to two man-hours.



First Quarter Report 2022 St. Francis Police Department

The first few months of a new year are always busy with annual updating and 2022 was no different. Staff spent a lot of time updating contact lists, key holder lists, forms etc. Officers also completed predatory offender compliance checks during the first quarter which is done twice annually in St. Francis.



The police department also welcomed Officer Tyler Johnson to the department in February. Officer Johnson is doing great and looks to be an excellent addition to the department. Despite some turnover the department has experienced over the last several months, the police departments dedicated officer's and staff continue to rise to the occasion to get new officers on board and trained. It takes an extraordinary amount of work from officers and staff above and beyond their regular duties to bring a new officer on. Officers and staff have been exceptional in accomplishing these extra tasks.

The first few months of a new year also involves planning in many areas including community engagement. Department staff and community members got together in February to discuss the planning of community engagement events the department will host or participate in throughout the year. The events have become a vital component of establishing and maintaining a positive working relationship with the public which only contributes to St. Francis being a great place to live and visit. Police Department staff looks forward to a full schedule of events throughout the year.



In March, Officers Amanda Dzuris and Nate Schwieger received the St. Francis Police Department Life Saving Award and two citizens received the St. Francis Police Department Citizens Award for their life saving actions during a January 2022 medical emergency at Kwik Trip.

Officer Chris Bulera received the Medal of Meritorious Service from the Anoka County Sheriff's Office for his actions taken during a November 2020 pursuit that resulted in the suspect shooting at Officers and Deputies. The suspect was taken into custody and no officers or deputies were injured during the incident.



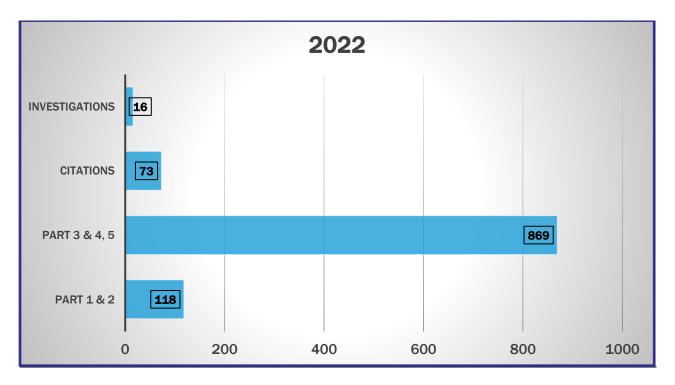
There were 118 part 1 and 2 offenses reported during the quarter which include things like assaults, burglary, DWI, damage to property reports. There were also 869 part 3, 4, 5 offenses reported during the quarter which include things like vehicle accidents, medicals, various complaints, alarms etc. Officers performed 376 traffic stops during the quarter and issued 73 citations both traffic and criminal. There were a total of 1363 Incident Crime Reports generated during the quarter which is the same amount of incidents as the 1st quarter of 2021.

Department staff and officers continue to work hard and dedicate themselves to this department and community and as always want to thank the City Council for their continued support.



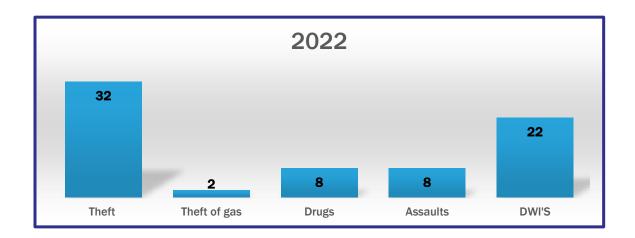
FIRST QUARTER CALLS FOR SERVICE

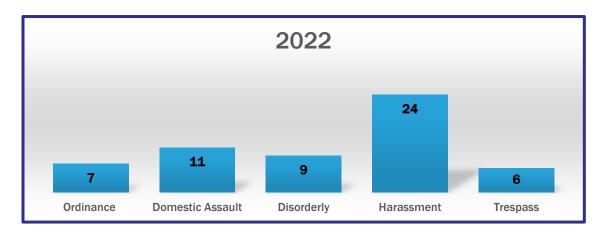
Offense Type	Description Examples	First Quarter Number of Calls-2022
Part 1 and 2	Theft, Fraud, Damage to Property, Burglary, DWI, Assaults,	118
Part 3,4,5	Suspicious persons/activity, Vehicle lock outs, Animal complaints, Check welfare, Accidents, Alarms, Medical, Parking complaints, MV Complaints, Warrant arrests, Neighborhood Disputes, Extra Patrol requests.	869
Traffic Stops		376
Total Generated ICR's (Incident Crime Reports)		1363
Investigations		16
Citations		73



CALLS FOR SERVICE BREAK DOWN PART 1 &2 OFFENSES

	2022 – First Quarter
Thefts	32
Theft of Gas	2
Drugs	8
Assaults	8
DWIs	22
Ordinance	7
Domestic Assault	11
Disorderly	9
Harassment	24
Trespass	6

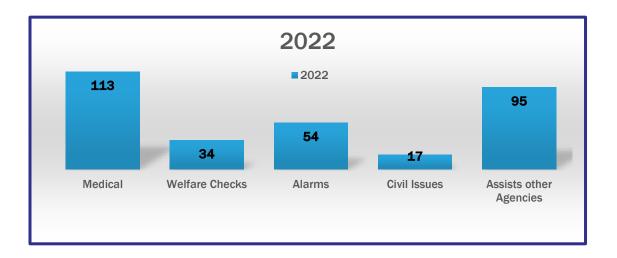


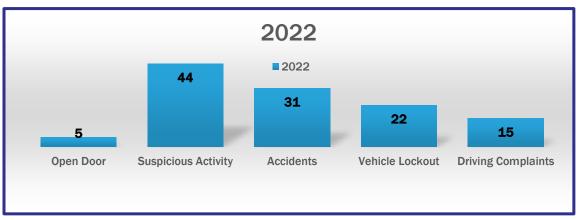


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CALLS FOR SERVICE BREAK DOWN PART 3, 4, & 5 OFFENSES

	2022 – First Quarter
Medical	113
Welfare Checks	34
Alarms	54
Civil Issues	17
All Assists	95
Open Door	5
Suspicious Activity	44
Vehicle Accidents	31
Vehicle Lockout	22
Driving Complaints	15





UPCOMING EVENTS-2022



April 14, 21, 28 /May 5, 12, 19 Citizens Academy 6PM – 8:30PM At the St. Francis Police Department



April 30 – Prescription Drug Take Back Day Police Dept. Lobby 10AM – 2PM



<u>June 9</u> - 5PM-7PM <u>Bike Rodeo</u> - At the St. Francis Police Department



August 18 -TBD Cone With a Cop



August 2
National Night Out- At the Community Park
5PM-8PM



POLICE-COMMUNITY PARTNERSHIPS

Eddie Eagle Date & Time TBD



October 12
Anti-bullying Day



Santa at the PD Date & Time TBD

8



PRESCRIPTION DRUG DISPOSAL



The St. Francis Police
Department is one of many
sites that unused prescription
drugs can be dropped off as
part of the "Prescription Drug
Take Back Program". This
gives community members an
opportunity to bring unwanted
or expired prescription
medications to be disposed of

in a way that is safer for the environment. The department aims to provide a safe means of disposing of prescription drugs, while also educating the public about the potential for abuse of medications. There were 260 pounds of prescription drugs collected from residents in 2021.

AMMUNITION DISPOSAL



The St. Francis Police Department also continues to accept unwanted ammunition from the public for disposal. Many residents have ammunition that they no longer wish to keep and are often unsure how to dispose of it. Sometimes people come into contact with ammunition while assisting a family member move or while just cleaning out the garage or basement. Whatever the case may be the police department can assist with the safe disposal of the unwanted ammunition. Hundreds of pounds of ammunition were collected from residents and disposed of in 2021.



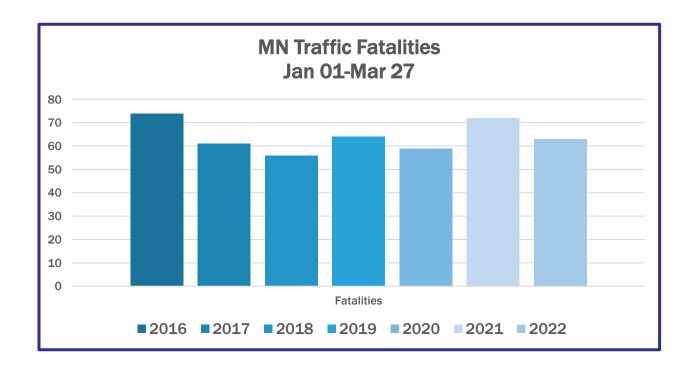
Minnesota TZD is the state's cornerstone traffic safety program that employs an interdisciplinary approach to reducing traffic crashes, injuries, and deaths on Minnesota roads. The program's vision is to reduce fatalities and serious injuries to zero.

The program is a partnership between the Minnesota Departments of Public Safety, Transportation, and Health; the University of Minnesota; and other stakeholders.

Minnesota TZD First Quarter Fatality Update

(Year-to-Date Counts through March 27th)

- In 2022 through March 27th, there were 63 traffic-related deaths on Minnesota roadways. This is 13 percent less than there were at this time last year (72), but 7 percent more than in 2020 (59), and one less than in 2019.
- While overall fatalities are closer to last year's numbers, speed-related deaths are 50 percent less than at this time last year, and alcohol-related deaths are 25 percent lower than in 2021.



MONTHLY COMPARISON REPORT 2019-2022

March



