



**CITY COUNCIL REGULAR MEETING**  
City Hall: 3750 Bridge St NW  
**Monday, August 18, 2025 at 6:00 PM**

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**AGENDA**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 4. CONSENT AGENDA**
  - A. City Council Minutes - August 4, 2025
  - B. City Council Work Session Minutes - July 28, 2025
  - C. Public Works Streets and Parks Position
  - D. Surplus Property - iPad  
Resolution 2025-42 declaring surplus property and authorizing the disposal of said property
  - E. Surplus Property – Dell Latitude 5140 laptop  
Resolution 2025-43 declaring surplus property and authorizing the disposal of said property
  - F. Vacation Rate Correction – Jennifer Wida
  - G. Approval of Pay Estimate No. 1 for the 2025 Street Reconstruction Project
  - H. Payment of Claims
- 5. MEETING OPEN TO THE PUBLIC**
- 6. SPECIAL BUSINESS**
- 7. PUBLIC HEARING**
- 8. OLD BUSINESS**
- 9. NEW BUSINESS**
  - A. Set a Special Meeting for Community Development Director Interviews
- 10. MEETING OPEN TO THE PUBLIC**
- 11. REPORTS**
  - A. Fire Department Monthly Report - July
- 12. COUNCIL MEMBER REPORTS**
- 13. UPCOMING EVENTS**
  - August 20 - Planning Commission Meeting - CANCELLED
  - August 21 - Cone with a Cop 4:00 - 6:00 pm
  - August 25 - City Council Work Session - 5:30 pm
  - September 01 - City Offices Closed in Observance of Labor Day
  - September 02 - City Council Meeting (Tuesday) - 6:00 pm
  - September 15 - City Council Meeting - 6:00 pm
  - September 17 - Planning Commission Meeting - 7:00 pm
  - September 20 - St. Francis Recycling Event
- 14. ADJOURNMENT**

CITY OF ST. FRANCIS  
CITY COUNCIL AGENDA  
St. Francis City Hall 3750 Bridge Street NW  
August 4, 2025  
6:00 p.m.

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

The regular City Council meeting was called to order at 6:00 p.m. by Mayor Mark Vogel.

**2. ROLL CALL**

Members Present: Mayor Mark Vogel, Councilmembers Kevin Robinson, Amy Faanes, and Joe Muehlbauer.

Members Absent: Sarah Udvig

Also present: City Administrator Kate Thunstrom, Deputy Administrator-City Clerk Jenni Wida, Assistant City Attorney Dave Schaps (Barna, Guzy & Steffen), Deputy Administrator-Public Works Director Paul Carpenter, Police Chief Todd Schwieger, Finance Director Darcy Mulvihill, Liquor Store Manager Joe Pfeifer, and City Planner Beth Richmond (HKGi).

**3. APPROVAL OF AGENDA**

MOTION BY: ROBINSON SECOND: FAANES APPROVING THE REGULAR CITY COUNCIL AGENDA.

A roll call vote was performed:

Mayor Vogel	aye
Councilmember Muehlbauer	aye
Councilmember Robinson	aye
Councilmember Faanes	aye

Motion carries: 4-0

**4. CONSENT AGENDA**

A. City Council Minutes - July 21, 2025

B. LMC Grant Navigation Acceptance Resolution

*Resolution 2025-38 Accepting Grant Navigator Funding from the League of Minnesota Cities*

C. Authorization Not to Waive Statutory Liability Limits

D. Application for Exempt Permit - Raffle

E. Application for Exempt Permit - Raffle

F. Approval of Change Order No. 1 for the 2025 Street Reconstruction Project

G. Rental License Approvals

H. Payment of Claims

MOTION BY: ROBINSON SECOND: MUEHLBAUER APPROVING THE REGULAR CITY COUNCIL CONSENT AGENDA.

Further discussion:

Faanes asked about the \$116 to the City of Coon Rapids for seal coating on page 37 of Item H. Public Works Director Carpenter shared that this is part of a consortium for seal coating and line painting, and Coon Rapids is the main facilitator of this.

Faanes asked about the Charger repairs for \$14,253 on page 70 of Item H. Finance Director Mulvihill shared that this was for an insurance claim on one of their Chargers.

A roll call vote was performed:

Mayor Vogel	aye
Councilmember Muehlbauer	aye
Councilmember Robinson	aye
Councilmember Faanes	aye

Motion carries: 4-0

**5. MEETING OPEN TO THE PUBLIC**

None.

**6. SPECIAL BUSINESS - NONE**

**7. PUBLIC HEARINGS - NONE**

**8. OLD BUSINESS**

**A. The Bluffs of Rum River - Second Reading**

Ordinance 301 - approving rezoning 23925 St. Francis Blvd NW from R-3 and B-2 to The Bluffs of Rum River PUD

Resolution 2025-39 - authorizing the summary publication of ordinance 301

Resolution 2025-40 - approving a preliminary plat amendment for The Bluffs of Rum River Development

Resolution 2025-41 - approving a conditional use permit for The Bluffs of Rum River Development for the construction of public roads within the Rum River Management District

City Planner Richmond reviewed the Staff report in regard to The Bluffs of Rum River development. She shared the Planning Commission's recommendation of approval of the preliminary plat and CUP requests.

Faanes asked when this project would start construction. Todd Christenson, the applicant, shared that they plan on starting right away after closing on the property

on September 5.

Mr. Christenson explained that the reason for these change requests are due to the evolution of the market. He said they are ready to get started on the first phase.

Faanes asked what phase the apartment building is a part of. Mr. Christenson said they have not really started marketing the apartments yet, but hope to do so before the end of the year.

Robinson asked what they anticipate having in the commercial area of this development. Mr. Christenson explained that this is open for discussion, as they have also not marketed this area. He said they will be discussing different uses with the City.

Mayor Vogel asked Carpenter if Public Works is comfortable with these roads being public streets and if it is preferred that these roads be public or private. Carpenter said yes and explained that it depends on the situation whether they would want the roads to be public or private. He noted that in this situation, they have no issues with these roads being public.

MOTION BY: MUEHLBAUER SECOND: ROBINSON TO ADOPT ORDINANCE 301 APPROVING REZONING 23925 ST. FRANCIS BLVD NW FROM R-3 AND B-2 TO THE BLUFFS OF RUM RIVER PUD.

A roll call vote was performed:

Mayor Vogel	aye
Councilmember Muehlbauer	aye
Councilmember Robinson	aye
Councilmember Faanes	aye

Motion carries: 4-0

MOTION BY: ROBINSON SECOND: FAANES TO ADOPT RESOLUTION 2025-39 AUTHORIZING THE SUMMARY OF PUBLICATION OF ORDINANCE 301.

A roll call vote was performed:

Mayor Vogel	aye
Councilmember Muehlbauer	aye
Councilmember Robinson	aye
Councilmember Faanes	aye

Motion carries: 4-0

MOTION BY: ROBINSON SECOND: FAANES TO ADOPT RESOLUTION 2025-40 APPROVING THE PRELIMINARY PLAT AMENDMENT FOR THE BLUFFS OF RUM RIVER DEVELOPMENT.

A roll call vote was performed:

Mayor Vogel	aye
Councilmember Muehlbauer	aye
Councilmember Robinson	aye
Councilmember Faanes	aye

Motion carries: 4-0

MOTION BY: MAYOR VOGEL SECOND: ROBINSON TO ADOPT RESOLUTION 2025-41 APPROVING A CONDITIONAL USE PERMIT FOR THE BLUFFS OF RUM RIVER DEVELOPMENT FOR THE CONSTRUCTION OF PUBLIC ROADS WITHIN THE RUM RIVER MANAGEMENT DISTRICT.

A roll call vote was performed:

Mayor Vogel	aye
Councilmember Muehlbauer	aye
Councilmember Robinson	aye
Councilmember Faanes	aye

Motion carries: 4-0

## 9. **NEW BUSINESS**

### A. Walk-In Cooler Upgrade

Liquor Store Manager Pfeifer reviewed the Staff report concerning the request for a walk-in cooler upgrade at the municipal liquor store.

Muehlbauer asked if the current cooler had been replaced during the remodel. Pfeifer said no and that this cooler is original to the store.

Robinson thanked Pfeifer for all of the great work he has done since taking over at the store. Mayor Vogel agreed.

MOTION BY: FAANES SECOND: MUEHLBAUER APPROVING STAFF TO PROCEED WITH THE WALK-IN COOLER UPGRADE AND USE BRITZ STORE EQUIPMENT INC. WITH THE LOW QUOTE OF \$49,949.98.

A roll call vote was performed:

Mayor Vogel	aye
Councilmember Muehlbauer	aye
Councilmember Robinson	aye
Councilmember Faanes	aye

Motion carries: 4-0

### B. MWOA Operator Award

Carpenter reviewed the Staff report and announced that Parish Barten was nominated and received the 2025 Class A Outstanding Operator of the Year from the Minnesota Wastewater Operators Association. He congratulated Barten on this lifetime achievement.

The Council congratulated Barten for this outstanding achievement and thanked him for his over 20 years of service with the City.

Barten thanked the City as well as the team he works with every day for always supporting him.

**C. Work Session Request**

City Administrator Thunstrom shared the request for a Work Session meeting on Monday, August 25, to discuss the Bethel and St. Francis Shared Fire Service.

The Council was in agreement to schedule a Work Session meeting for Monday, August 25, at 5:30 p.m.

**10. MEETING OPEN TO THE PUBLIC - NONE**

**11. REPORTS**

**A. Public Works Quarterly Report**

Carpenter reviewed the second quarter Public Works report. He gave updates on projects completed throughout the quarter, including the new copper roof on the gazebo at Woodbury Park, the culvert replacement on 238th Avenue, and the new flowers that were planted at Woodbury Park with the St. Francis Ambassadors. He shared that they will be making some changes to their recycling program and are in the process of interviewing for a new Recycling Coordinator.

Barten reviewed the second quarter report for the water and wastewater treatment plant. He shared the volume of what has increased this year over last year. He noted that the Minnesota Department of Health conducted an inspection of the facility in May, and they were given very good reviews. He said they have added security cameras at the water treatment plant. He shared that the Staff was able to rent two portable samplers for the collection of chloride data, and they found that there were parts of town that were lower or higher than expected. He explained that they will have pamphlets out at the National Night Out to encourage residents to cut down on the hardness level on their water softeners to 10. He said this will reduce both salt and water use for residents. He noted that if they do not get their chloride levels in check, then the long-term impacts would include a modification at the water treatment facility, which could cost up to \$20,000,000. He explained that the MPCA is the governing agency over anything having to do with wastewater, and they are given parameters that they have to comply with, including chlorides. He noted that these chlorides can affect aquatic life.

Robinson asked if other cities in the area are also struggling with chloride. Barten said yes and noted that this is a Statewide issue.

Robinson asked how long they have been given to get the chlorides under control. Barten explained that they have not been given a true timeline; however, they are getting ready to submit their new permit request to the MPCA for review, and he assumes that they will see new language in this permit pertaining to their chlorides.

Robinson asked if they are still looking into offering vouchers for homeowners who switch to a new water softener. Barten said yes.

Faanes asked about the City's chloride levels compared to other similarly sized cities. She asked what residents can do to help with chloride levels. Barten explained that chloride can be a detriment to groundwater and those who are on private septic tanks. He said it is hard to compare their chloride numbers to other cities, as there are a lot of factors at play. He noted that they certainly do not have the highest chloride levels.

Muehlbauer asked about fluoride in the water and why it is added. Barten explained that they are mandated by the State to maintain a certain fluoride level in the water. He noted that there is a naturally occurring amount of fluoride in the water, and they only add a very minimal amount.

Muehlbauer shared that he has gotten questions from residents on the landscaping that has been torn up at City Hall. Carpenter explained that it was brought to his attention that the landscaping at City Hall was subpar, and he is working to get this issue corrected. He said that the work should be done soon.

Faanes shared that she believes that the original contractor for the landscaping should have stood behind their work and helped correct this issue. She said she is happy with the company that they chose to fix this, as they have done a great job so far.

The Council thanked Carpenter and Barten for their great work.

## **12. COUNCIL MEMBER REPORTS**

The Council shared the meetings and events they attended in the past few weeks, as well as highlighting upcoming events.

Muehlbauer shared that he has been engaging with several residents on social media, and he is glad to see an increase in this engagement. He thanked the residents who have been getting involved and encouraged others to get involved as well.

Mayor Vogel shared that he refuses to engage with residents on social media, as it is not possible for someone to gather all of the needed and relevant information from social media alone. He noted that residents need to go directly to the source of information and not just to social media for their information.

**13. UPCOMING EVENTS**

August 05 - National Night Out - 5:00 pm -7:00 pm  
August 13 - Stay Home Safe for Kids - 4:00 pm - 6:00 pm  
August 14 - Parks Commission - 7:00 pm  
August 18 - City Council Meeting - 6:00 pm  
August 20 - Planning Commission Meeting - Cancelled  
August 21 - Cone with a Cop - 4:00 pm

**14. ADJOURNMENT**

MOTION BY: FAANES SECOND: ROBINSON TO ADJOURN THE MEETING.

A roll call vote was performed:

Mayor Vogel	aye
Councilmember Muehlbauer	aye
Councilmember Robinson	aye
Councilmember Faanes	aye

Motion carries: 4-0

There being no further business, Mayor Vogel adjourned the regular City Council at 6:58 p.m.

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Jennifer Wida, City Clerk



CITY OF ST. FRANCIS  
CITY COUNCIL WORK SESSION AGENDA  
St. Francis City Hall Fire Station 3750 Bridge Street NW  
July 28, 2025  
6:00 p.m.

**1. CALL TO ORDER**

The City Council Work Session meeting was called to order at 5:30 p.m. by Mayor Mark Vogel.

**2. ROLL CALL**

Members Present: Mayor Mark Vogel, Councilmembers Kevin Robinson, Sarah Udvig, Amy Faanes, and Joe Muehlbauer.

Also present: City Administrator Kate Thunstrom, Deputy Administrator-City Clerk Jenni Wida, Deputy Administrator-Public Works Director Paul Carpenter, Police Chief Todd Schwieger, Fire Chief Dave Schmidt, and Finance Director Darcy Mulvihill.

**3. AGENDA ITEMS**

**A. 2026 Levy and Water/Sewer Rates**

Finance Director Mulvihill reviewed the Staff report in regard to the 2026 levy and budget.

Mayor Vogel asked if they were able to make additional payments on the capital bonds to reduce the amount of interest they would end up paying. Mulvihill said there are times when they could do an advanced refunding for the interest rate, but they cannot make additional payments.

Mayor Vogel asked what drives the increase in the street fund. Mulvihill explained that when they started the street fund, they decided they wanted to bond for it every year. She said they started this fund with a big transfer from the general fund to cashflow the fund. She added that they are in a really good position since they do not have to sell bonds for street improvements.

Muehlbauer asked if there is a certain amount that they could put into this fund to level it off. Mulvihill said they may be able to get to this point eventually; however, they are still scheduled to increase the street fund by \$120,000 a year for a few years.

Robinson asked what the normal expenses would be for sewer and water this year if they made no changes. Mulvihill stated they had budgeted \$230,000 in 2025 and are now budgeting \$300,000 in 2026. She noted they called for increases every year; however, they decided against the increase in 2025, but they need to increase for 2026.

Muehlbauer asked how they came up with the spread for the water and sewer rates. Mulvihill explained that the City taxes are determined by the tax capacity value times the City rate.

Robinson asked what the estimated numbers from the County could meet their tax rate. Mulvihill shared that they receive fiscal disparities that are taken off the levy. She said this is the amount that she has not gotten, and she will not get this number from the County until the end of August. She stated she estimated this at a slightly higher amount than 2025.

Robinson asked what would happen if the tax capacity were to go down. Mulvihill said this would change the tax rate. She stated the City would still be receiving the same amount of money regardless of the taxable market rates. She explained that if every house decreased in value, taxes would just be spread differently. She added that the State wants them to have 50% of their expenses in reserves since they will not be receiving their first tax payments until July.

Mayor Vogel asked what the percentage increase would be on a \$250,000 home from 2025 to 2026. Mulvihill said it would be a 19% increase.

Mayor Vogel asked how much of this 19% increase is the MS4 portion. Mulvihill said it would be \$106.

Mayor Vogel asked what the percentage increase would be if they took out the MS4 portion. Mulvihill said it would be 10%.

Faanes asked if there is a way to have the MS4 portion on a separate line within the taxes, so the percentage increase does not look so much. Mulvihill said no.

Muehlbauer noted that they are going to get accused of hiding the MS4 fees in the taxes. He asked if there is a formula to figure out how much each property is paying for MS4. Mulvihill explained that they would take the \$300,000 and divide it by the tax capacity to find what the percentage would be that could be applied to each property.

Mayor Vogel said he would like there to be a calculator where residents can figure out how much they are paying for each City service.

Robinson suggested hosting an Open House where the residents can see exactly what changes and increases are being made. Muehlbauer said he would be supportive of this; however, he is not sure how many residents would show up, but he would be happy to be proven wrong.

Mulvihill said this will be discussed again in September, the residents will get their

notice in November, and they will have the Truth and Taxation hearing in December. She added that more information will be put out in newsletters and on the website.

Muehlbauer asked what Robinson would like to have discussed at this Open House meeting. Robinson said he would like to discuss the change in sewer and water rates and MS4 rates.

Mayor Vogel said they could put an announcement on the front of the next newsletter talking about the next meeting date, where this will be discussed for the residents to attend, along with information about the change in the water and sewer rates.

Faanes asked how this increase compares to the other cities in Anoka County. Mulvihill said that she has not seen much information yet about levy increases for surrounding cities.

Udvig added that they could also have signs at Night to Unite.

Mayor Vogel said he is comfortable keeping the MS4 portion as proposed.

Mulvihill noted that if they put it on the tax levy, they do not have to generate 3,000 statements, take in all of these payments, and go through the special assessment process.

Muehlbauer asked about the estimated cost savings for this. Mulvihill said it would save a few thousand dollars.

Muehlbauer said he is supportive of this change. He noted that they are not hiding these fees by putting them in the taxes, and it will save residents money since they will not have to pay the extra amount that they will be saving.

Faanes asked how businesses and apartment buildings pay for MS4 rates. Mulvihill said commercial properties have different calculations for this.

Robinson asked what this will do to commercial interest in the City. City Administrator Thunstrom explained that Anoka County has held back property taxes over the last few years in an attempt to attract new businesses to the City. She said they have never seen a business come to Anoka County because the taxes are lower. She noted that businesses are not looking for good taxes; they are looking at things like transportation and workforce. She stated she does not see this affecting the businesses they can attract.

Muehlbauer asked why the Council budget went up from 2025 to 2026. Mulvihill said this was due to computer costs as well as the newsletter costs.

Muehlbauer said he is supportive of adding the MS4 portion to the tax rolls. He noted that they will get calls from residents about the Council trying to hide this by putting it in the taxes. He added that he is also comfortable with the proposed levy.

Faanes asked about what the intergovernmental revenues were. Mulvihill said those are LGAs or any grants that would come from the State.

Faanes asked why they had just over \$2,000 for TIF in 2020 but have not for any other year. Mulvihill explained that they had started a TIF process in 2020 that never moved forward.

Faanes said she is supportive of the levy increase and moving the MS4 fees into the taxes; however, she wishes the MS4 amount could be on its own line for transparency. She stated she would like to see some of these numbers go down before final adoption.

Udvig said she is supportive of both the levy increase and adding the MS4 fees to the taxes. She acknowledged that they will be receiving calls from residents about this, but it is part of their job as the Council. She added that she would also like to push for residents to attend future meetings to share their opinions.

Robinson asked what the amount budgeted for community development covers. Mulvihill said it would be the salaries for the Community Development Director and Community Development Specialist, as well as their economic development and engineering fees. Thunstrom added that they also had to add an increase in anticipation of starting the Comprehensive Plan.

Robinson asked if the permit fees will pay back the Building Inspector's salary. Mulvihill said yes.

Robinson asked about the \$10,000 increase for Pioneer Days. Mulvihill shared that this is for fireworks and paying for the electricity instead of donations.

Robinson asked if the Liquor Store will be paying for all of this amount for Pioneer Days. Mulvihill said the Liquor Store will transfer \$15,000 towards this.

Robinson shared that he is supportive of moving the MS4 fees to the taxes. He said he would like this topic to have as much exposure as possible to the residents for their awareness. He said they will need to educate the residents on why they are making this change.

Mayor Vogel noted that the residents will be taking a tax increase this year, and this means that the residents will either have to figure out a way to increase their household revenue or find things in their budgets to cut. He noted that they need

to try to find a way to increase revenues or make budget cuts so the residents are not the only ones making the sacrifice. He said he is comfortable with where the budget is now. He added that people may say the City can increase its revenue with more development; however, this will also cause an increase in the cost of services like police and road maintenance. He said that they have also sold parcels to developers for far less than they are worth.

Muehlbauer noted that developers have not even been interested in properties throughout the City for \$1. He said there are issues on both sides of development. He added that the existing apartment buildings have not caused an increase in crime or police calls. He stated that if they do not have development, costs will continue to increase for the existing residents.

Mayor Vogel asked how much the City has invested in the land behind Subway. Faanes shared that it was not even discussed at the EDA meetings when they discussed selling this property.

Muehlbauer said it is unfortunate that they are located at the top of the metro area and have a low population, which causes businesses to not be interested in developing in the City. He stated that costs continue to rise, so they have to make compromises to bring in development to increase revenue to level out these costs. He said there are pros and cons to more development throughout the City. He shared that if they make cuts to the budget, they will have to cut City services.

Mayor Vogel said they would not be making cuts; they would be decreasing the requested increases.

Muehlbauer stated he understands; however, if they do not increase the budget to what is being requested, then that could mean that an employee is not getting a raise.

Mayor Vogel shared that the City portion of his taxes has gone up by over 16% for the past three years.

Muehlbauer noted that if they cut funding to the Police Department, then this could lead to lower morale, which could also lead to lower service quality. He said that the City kept taxes flat for several years, and they were not addressing the needs of the City, and are now having to play catch-up.

Faanes said that she knows a lot of people, herself included, who moved to St. Francis for less traffic and a more rural feel. She noted that it is a top priority for a lot of people to bring the water and sewer rates down, and she thinks that there are other solutions to this than just increasing development.

Mayor Vogel stated he is okay with moving forward with the proposed budget as is; however, he would like to see some decreases made before adoption.

Robinson asked where they would cut from the budget if they wanted to. Mayor Vogel said he would be happy to sit down with any of the department heads to discuss what could be cut from the budget.

Udvig said that every cut costs every resident something. She stated that there are residents who have expressed that they would rather have the City raise the sewer and water rates and the taxes than have another apartment complex coming in. She noted that they are offering the residents solutions, and they are rejecting them.

Mayor Vogel shared that he met a couple who have lived in St. Francis for three years, and they moved to St. Francis to get away from the City.

Udvig explained that if people moved here to have a small-town feel and do not want more development, then it will just cost them more money.

Robinson asked what they would do if the adoption of this levy fails at the Council meeting. Mayor Vogel said he would direct Mulvihill to make \$100,000 to \$200,000 worth of cuts from the budget, split equally among all of the departments.

Muehlbauer said it is not fair to cut equally from each department without knowing what services this would affect. He shared that he trusts the department heads to be conservative with their budgets.

Thunstrom said she would caution against cutting equally from every department, as each department is unique in size. She noted that if they were interested in cutting the proposed budget, then she would request that they give Staff a dollar amount that they would like to see cut, and Staff can figure out how to get to that number.

Mayor Vogel said he would like to see \$100,000 cut from the proposed budget.

Udvig noted that the department heads have already told the Council what they need to run their departments. She said if they make cuts, they will be taking away from these services that are being provided.

Thunstrom asked if they still want to hold some kind of Open House for the residents on the topic of the budget and the MS4 rates, or if they would rather have it be an agenda item at a Council meeting. Mayor Vogel suggested making it an agenda item at a Council meeting.

Hunter Carlson, 2612 230th Court NW, came forward and said a great way of looking at this is to show residents where their taxes are going for each service.

Muehlbauer said he understands this; however, the County does not allow them to break out taxes to show where the dollars are going. He stated this would have to be done separately by the City.

The consensus of the Council was to move the MS4 rates to the taxes and to direct Staff to continue to move forward with the proposed budget and look for ways to cut \$100,000 from the overall budget.

Mulvihill reviewed the Staff report in regard to the increase in the water and sewer rates.

Muehlbauer asked what would happen if they do not raise the rates and the cash balance decreases significantly. Mulvihill said they would have to send out notices that would increase sewer by 85% and water by 45% like they did in 2015.

Mulvihill added that they are trying to cash flow everything that they can. She said they will not be able to cash flow the Highway 47 project.

Faanes asked how much water the average household is using. Mulvihill said it is around 3,000 to 5,000 gallons a month.

Faanes asked how the apartment building would have affected these numbers if it had been approved. Mulvihill explained that they would have gotten the usage for all of those units in revenue. She added that they would have also gotten the WAC and SAC, which would have been almost \$1,000,000.

Faanes asked if this would have changed the percentages that the water and sewer rates are going up for everyone. Mulvihill said yes.

Mayor Vogel noted that he understands this would have been a net gain for the water and sewer rates; however, there would have also been an added expense on the water and sewer system.

Robinson asked why the cost to bury the lead would be \$800,000. Public Works Director Carpenter said they had no idea that this would be radioactive material that they would have to store somewhere differently. He stated they are trying to give the City honest costs to give them accurate numbers.

Mulvihill explained that they have to address the chloride numbers that are coming into the water treatment plant. She said they are starting with the water softener replacement plan to help solve this problem more affordably, rather than having to remodel the water treatment plant.

Robinson noted that they spent \$600,000 in the past to replace every water meter in the City to be more efficient. Mulvihill said this has given them much better meter

data and has solved a lot of issues with residents thinking there are discrepancies in their water usage.

Mike Rodger, President of the EDA, came forward and asked how many new homes it would take to get them out of this situation with such high increases. Mulvihill noted that they do not have space in the City to put in enough new homes on water and sewer for it to change anything right now.

Mr. Rodger said they have to think outside the box and start creating revenue. He noted they had discussed a THC dispensary in the City, which would have created revenue. He added that they have to develop in the City, whether they like it or not. He said they will not get good people in the City unless they start developing. He stated they need to start looking at how to bring in more revenue rather than looking at how to make cuts. He said he would never want to put the safety of residents in jeopardy by making any of the departments cut their budgets.

Mulvihill shared that the water and sewer rates will be on the fee schedule that will come out in November, and it will have two readings at the Council meeting. She said they are trying to get this information out to people. She added that they will also need to let Oak Grove know about this as they purchase water from the City for a development.

The consensus of the Council was to move forward with the proposed water and sewer rate increase.

#### 4. **ADJOURNMENT**

There being no further business, Vogel adjourned the City Council Work Session at 7:35 p.m.

City Council and Staff will participate in an Emergency Management Training immediately following the adjournment of the Work Session.

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Jennifer Wida, City Clerk





## CITY COUNCIL AGENDA REPORT

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**TO:** Kate Thunstrom, City Administrator  
**FROM:** Paul Carpenter, Public Works Director  
**SUBJECT:** Public Works Streets and Parks Position  
**DATE:** August 18, 2024

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### **OVERVIEW:**

The City Council authorized staff to fill this vacant position On July 7, 2025. Through a two-step interview process staff have picked Tony Bergmann as the top candidate. Tony was offered the position on August 7, 2025, contingent upon City Council approval and successfully completing a background check and medical exam.

### **ACTION TO BE CONSIDERED:**

It is recommended that City Council make a motion to hire Tony Bergmann for the position of Streets and Parks worker, pending results with city policy standard requirements. He will be placed at step one on the Streets and Parks pay scale.

### **BUDGET IMPLICATION:**

This is an existing budgeted position.



## CITY COUNCIL AGENDA REPORT

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**TO:** Kate Thunstrom, City Administrator  
**FROM:** Jenni Wida, Deputy Administrator-City Clerk  
**SUBJECT:** Surplus Property - iPad  
**DATE:** August 18, 2025

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**OVERVIEW:**

The city has an Apple iPad that is outdated/damaged and no longer used for city purposes. St. Francis city code 8-7-3 (1) authorizes the City to sell supplies, materials, or equipment.

**ACTION TO BE CONSIDERED:**

To approve resolution 2025-42 declaring the Apple iPad as surplus property to be disposed of under the guidelines of the St. Francis city code.

**BUDGET IMPLICATION:**

Money collected from the sales of the iPad will be placed in the General Fund

Attachments:

- Resolution 2025-42 Declaring surplus property

CITY OF ST. FRANCIS  
ST. FRANCIS, MN  
ANOKA COUNTY

RESOLUTION 2025-42

A RESOLUTION DECLARING SURPLUS  
PROPERTY AND AUTHORIZING THE DISPOSAL  
OF SAID PROPERTY

WHEREAS, Section 8-7-3 of the St. Francis City Code entitled “Disposal of Excess Property” outlines the procedure for disposal of City owned property; and

WHEREAS, pursuant to Section 8-7-3, the City has identified property owned by the City that is no longer needed for municipal service; and

WHEREAS, by the City Council of the City of St. Francis that the following property is hereby classified as surplus property, with the approximate value said property assigned as follows:

<u>Surplus Property: (Forfeiture Vehicles)</u>	<u>Estimated Value</u>
Apple iPad	\$25.00

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 18<sup>th</sup> DAY OF AUGUST 2025.

APPROVED:

ATTEST:

\_\_\_\_\_  
Mark Vogel, Mayor

\_\_\_\_\_  
Jennifer Wida, City Clerk



## CITY COUNCIL AGENDA REPORT

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**TO:** Kate Thunstrom, City Administrator  
**FROM:** Jenni Wida, Deputy Administrator, City Clerk  
**SUBJECT:** Surplus Property – Dell Latitude 5140 laptop  
**DATE:** August 18, 2025

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### **OVERVIEW:**

The city has a Dell Latitude 5140 laptop that is outdated and no longer used for city purposes. St. Francis city code 8-7-3 (1) authorizes the City to sell supplies, materials, or equipment.

### **ACTION TO BE CONSIDERED:**

To approve resolution 2025-43 declaring the listed seized/forfeited vehicle as surplus property to be disposed of under the guidelines of the St. Francis city code.

### **BUDGET IMPLICATION:**

Money collected from the sales of the Dell Latitude 5140 laptop will be placed in the General Fund.

### **Attachments:**

- Resolution 2025-43 Declaring surplus property

CITY OF ST. FRANCIS  
ST. FRANCIS, MN  
ANOKA COUNTY

RESOLUTION 2025-43

A RESOLUTION DECLARING SURPLUS  
PROPERTY AND AUTHORIZING THE DISPOSAL  
OF SAID PROPERTY

WHEREAS, Section 8-7-3 of the St. Francis City Code entitled “Disposal of Excess Property” outlines the procedure for disposal of City owned property; and

WHEREAS, pursuant to Section 8-7-3, the City has identified property owned by the City that is no longer needed for municipal service; and

WHEREAS, by the City Council of the City of St. Francis that the following property is hereby classified as surplus property, with the approximate value said property assigned as follows:

<u>Surplus Property: (Forfeiture Vehicles)</u>	<u>Estimated Value</u>
Dell Latitude 5410 Laptop	\$40.00

ADOPTED BY THE CITY COUNCIL OF THE CITY OF ST. FRANCIS THIS 18<sup>th</sup> DAY OF AUGUST 2025.

APPROVED:

ATTEST:

\_\_\_\_\_  
Mark Vogel, Mayor

\_\_\_\_\_  
Jennifer Wida, City Clerk



## CITY COUNCIL AGENDA REPORT

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**TO:** Mayor and City Council  
**FROM:** Kate Thunstrom, City Administrator  
**SUBJECT:** Vacation Rate Correction – Jennifer Wida  
**DATE:** August 18, 2025

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### **OVERVIEW:**

To ensure that the payroll system has accurate recordkeeping, staff is requesting a housekeeping step to correct a vacation accrual rate for Jenni. To ensure transparency, the council is requested to approve the correction.

Over the last four years, Jenni's rate has not kept up with the annual rate along with the added updates to the rates within the personnel policy. I am requesting a correction of this issue and that the correction go back to the anniversary date recognized as January 18, 2025.

Correction to be processed includes an adjustment of the accrual rate to 6.923, beginning on January 18, 2025, and account balance to be brought current with this correction.

### **ACTION TO BE CONSIDERED:**

Council to review and approve the vacation accrual rates for Jennifer Wida



CITY COUNCIL AGENDA  
REPORT

**TO:** Kate Thunstrom, City Administrator  
**FROM:** Craig Jochum, City Engineer  
**SUBJECT:** Approval of Pay Estimate No. 1 for the 2025 Street Reconstruction Project  
**DATE:** August 18, 2025

**OVERVIEW:**

Attached is Pay Estimate No. 1 for the 2025 Street Reconstruction Project. This project includes:

- The reconstruction of Woodbine Street from Bridge Street and Rum River Boulevard and 229<sup>th</sup> Lane from Ambassador Boulevard to Rum River Boulevard.
- The construction of a new 37 stall city owned parking lot off Woodbine Street.
- Street surface improvements on 233<sup>rd</sup> Avenue from Highway 47 to Ambassador Boulevard and 229<sup>th</sup> Avenue from Highway 47 to Ambassador Boulevard. These two streets also include construction of two new valves and valve repair of existing valves.
- Improvements to the liquor store parking lot.

This pay estimate includes payment for all of the work items completed to date less a 5 percent retainage. This estimate recommends payment of \$211,560.55. The payment is summarized by funding source below.

**ACTION TO BE CONSIDERED:**

Consider approval of Pay Estimate No. 1 for the 2025 Street Reconstruction Project.

**BUDGET IMPLICATION:**

Woodbine Street, 229<sup>th</sup> Lane, 229<sup>th</sup> Avenue, and 233<sup>rd</sup> Avenue are on the City’s Municipal State Aid System therefore costs for these streets are eligible for reimbursement from the City’s Municipal State Aid account. All costs associated with watermain and parking lot improvements will be financed with local city funds. The funds discussed above are available and appropriate for this project. The cost breakdown per funding source for this pay estimate is as follows:

Description	Funding Source	
	St. Francis State Aid	Local Funding
	Woodbine St., 229 <sup>th</sup> Lane, 229 <sup>th</sup> Ave., & 233 <sup>rd</sup> Ave.	Parking Lots & Watermain Improv.
Work Completed to Date	\$74,236.51	\$148,458.81
Less 5% Retainage	\$3,711.83	\$7,422.94
Recommended Payment	\$70,524.68	\$141,035.87

**Attachments:** Pay Estimate No. 1

### Contractor's Application for Payment No.

1

To (Owner):	City of St. Francis	Application Period:	Through July 31, 2025	Application Date:	August 12, 2025
Project:	2025 Street Reconstruction Project	From (Contractor):	North Valley, Inc.	Via (Engineer):	Hakanson Anderson

#### Application For Payment

#### Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
TOTALS	\$0.00	\$0.00
NET CHANGE BY CHANGE ORDERS	\$0.00	

1. ORIGINAL CONTRACT PRICE.....	\$	\$1,203,538.52
2. Net change by Change Orders.....	\$	\$0.00
3. Current Contract Price (Line 1 + 2).....	\$	\$1,203,538.52
4. TOTAL COMPLETED AND STORED TO DATE	\$	\$222,695.32
5. RETAINAGE:	\$	
a. 5%           X       Work Completed.....	\$	\$11,134.77
b. 0%           X       Stored Material.....	\$	\$0.00
c. Total Retainage (Line 5.a + Line 5.b).....	\$	\$11,134.77
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$	\$211,560.55
7. LESS PREVIOUS PAYMENTS.....	\$	
8. AMOUNT DUE THIS APPLICATION.....	\$	\$211,560.55

#### Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

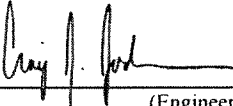
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

#### Contractor Signature

By:  Date: 8/13/2025

#### ENGINEER: HAKANSON ANDERSON

Certification: We recommend payment for work and quantities shown.

 8/13/25  
(Engineer) Date

#### OWNER: CITY OF ST. FRANCIS

\_\_\_\_\_  
(Owner) Date



**BID TABULATION  
CITY OF ST FRANCIS  
2025 STREET RECONSTRUCTION PROJECT**

Agenda Item # 4G.

**Bid Schedule "A" - S.A.P. 235-101-003 - 233rd Avenue**

ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
1	2104.503	SAWING CONCRETE PAVEMENT - FULL DEPTH	LIN FT	257	\$ 7.42	\$ 1,906.94		\$ -
2	2104.503	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	LIN FT	1209	\$ 2.44	\$ 2,949.96		\$ -
3	2104.503	REMOVE CONCRETE CURB	LIN FT	953	\$ 5.75	\$ 5,479.75		\$ -
4	2104.504	REMOVE CONCRETE PAVEMENT	SQ YD	195	\$ 5.41	\$ 1,054.95		\$ -
5	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	358	\$ 3.44	\$ 1,231.52		\$ -
6	2130.523	WATER	M GALLON	55	\$ 1.08	\$ 59.40		\$ -
7	2211.509	AGGREGATE BASE CLASS 5	TON	252	\$ 22.95	\$ 5,783.40		\$ -
8	2232.604	MILL BITUMINOUS PAVEMENT (SPECIAL)	SQ YD	1633	\$ 2.12	\$ 3,461.96		\$ -
9	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	369	\$ 3.19	\$ 1,177.11		\$ -
10	2360.504	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B) 3.0" THICK	SQ YD	32	\$ 24.57	\$ 786.24		\$ -
11	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	466	\$ 73.15	\$ 34,087.90		\$ -
12	2360.509	TYPE SP 12.5 BITUMINOUS MIXTURE FOR PATCHING	TON	31	\$ 162.43	\$ 5,035.33		\$ -
13	2504.602	ADJUST GATE VALVE	EACH	10	\$ 162.43	\$ 1,624.30		\$ -
14	2504.602	SALVAGE SPRINKLER HEAD	EACH	5	\$ 54.14	\$ 270.70		\$ -
15	2504.602	INSTALL SPRINKLER HEAD	EACH	5	\$ 54.14	\$ 270.70		\$ -
16	2506.502	ADJUST FRAME AND RING CASTING	EACH	1	\$ 812.14	\$ 812.14		\$ -
17	2506.602	GROUT CATCH BASIN OR MANHOLE	EACH	7	\$ 384.41	\$ 2,690.87		\$ -
18	2521.518	5" CONCRETE WALK	SQ FT	500	\$ 6.50	\$ 3,250.00		\$ -
19	2521.518	6" CONCRETE WALK	SQ FT	1418	\$ 14.08	\$ 19,965.44		\$ -
20	2521.602	DRILL AND GROUT DOWEL BAR (EPOXY COATED)	EACH	84	\$ 27.07	\$ 2,273.88		\$ -
21	2531.503	CONCRETE CURB AND GUTTER DESIGN SPECIAL	LIN FT	953	\$ 34.65	\$ 33,021.45		\$ -
22	2531.504	8" CONCRETE DRIVEWAY PAVEMENT	SQ YD	38	\$ 87.71	\$ 3,332.98		\$ -
23	2531.618	TRUNCATED DOMES	SQ FT	122	\$ 75.80	\$ 9,247.60		\$ -
24	2572.503	TEMPORARY FENCE	LIN FT	100	\$ 6.50	\$ 650.00		\$ -
25	2573.502	STORM DRAIN INLET PROTECTION	EACH	7	\$ 200.33	\$ 1,402.31		\$ -
26	2574.507	COMMON TOPSOIL BORROW	CU YD	81	\$ 45.34	\$ 3,672.54		\$ -
27	2574.508	FERTILIZER TYPE 1	POUND	45	\$ 1.62	\$ 72.90		\$ -
28	2575.505	SEEDING (P)	ACRE	0.15	\$ 649.71	\$ 97.46		\$ -
29	2575.508	HYDRAULIC BONDED FIBER MATRIX	POUND	525	\$ 2.17	\$ 1,139.25		\$ -
30	2575.508	SEED SOUTHERN BOULEVARD	POUND	48	\$ 5.41	\$ 259.68		\$ -
31	2582.503	4" SOLID LINE MULTI-COMPONENT	LIN FT	497	\$ 0.43	\$ 213.71		\$ -
32	2582.503	6" SOLID LINE MULTI-COMPONENT	LIN FT	1730	\$ 0.65	\$ 1,124.50		\$ -
33	2582.506	4" BROKEN LINE MULTI-COMPONENT	LIN FT	240	\$ 0.43	\$ 103.20		\$ -
34	2582.518	PAVEMENT MESSAGE MULTI-COMPONENT	SQ FT	82	\$ 10.83	\$ 888.06		\$ -
35	2582.518	CROSSWALK MULTI-COMPONENT	SQ FT	555	\$ 6.23	\$ 3,457.65		\$ -

**Total Bid Schedule "A" - S.A.P. 235-101-003 - 233rd Avenue**

**\$ 152,855.78**

**\$ -**

**BID TABULATION  
CITY OF ST FRANCIS  
2025 STREET RECONSTRUCTION PROJECT**

Agenda Item # 4G.

**Bid Schedule "B" - S.A.P. 235-102-002 - 229th Avenue**

ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
36	2104.502	REMOVE CASTING	EACH	2	\$ 216.57	\$ 433.14		\$ -
37	2104.503	SAWING CONCRETE PAVEMENT - FULL DEPTH	LIN FT	129	\$ 7.42	\$ 957.18		\$ -
38	2104.503	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	LIN FT	497	\$ 2.44	\$ 1,212.68		\$ -
39	2104.503	REMOVE CONCRETE CURB	LIN FT	386	\$ 5.75	\$ 2,219.50		\$ -
40	2104.504	REMOVE CONCRETE PAVEMENT	SQ YD	89	\$ 5.41	\$ 481.49		\$ -
41	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	193	\$ 3.44	\$ 663.92		\$ -
42	2106.602	DEWATERING	EACH	2	\$ 9,204.26	\$ 18,408.52		\$ -
43	2130.523	WATER	M GALLON	26	\$ 1.08	\$ 28.08		\$ -
44	2211.509	AGGREGATE BASE CLASS 5	TON	73	\$ 22.95	\$ 1,675.35		\$ -
45	2232.604	MILL BITUMINOUS PAVEMENT (SPECIAL)	SQ YD	1679	\$ 2.12	\$ 3,559.48		\$ -
46	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	365	\$ 3.19	\$ 1,164.35		\$ -
47	2360.504	TYPE SP 9.5 WEARING COURSE MIXTURE (2.B) 3.0" THICK	SQ YD	24	\$ 24.57	\$ 589.68		\$ -
48	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2.B)	TON	462	\$ 73.15	\$ 33,795.30		\$ -
49	2360.509	TYPE SP 12.5 BITUMINOUS MIXTURE FOR PATCHING	TON	18	\$ 162.43	\$ 2,923.74		\$ -
50	2504.602	ADJUST GATE VALVE	EACH	1	\$ 162.43	\$ 162.43		\$ -
51	2504.602	SALVAGE SPRINKLER HEAD	EACH	5	\$ 54.14	\$ 270.70		\$ -
52	2504.602	INSTALL SPRINKLER HEAD	EACH	5	\$ 54.14	\$ 270.70		\$ -
53	2506.502	CASTING ASSEMBLY	EACH	2	\$ 1,152.69	\$ 2,305.38		\$ -
54	2506.602	GROUT CATCH BASIN OR MANHOLE	EACH	7	\$ 384.41	\$ 2,690.87		\$ -
55	2521.518	5" CONCRETE WALK	SQ FT	396	\$ 6.50	\$ 2,574.00		\$ -
56	2521.518	6" CONCRETE WALK	SQ FT	512	\$ 14.08	\$ 7,208.96		\$ -
57	2521.518	8" CONCRETE WALK	SQ FT	350	\$ 10.83	\$ 3,790.50		\$ -
58	2521.602	DRILL AND GROUT DOWEL BAR (EPOXY COATED)	EACH	30	\$ 27.07	\$ 812.10		\$ -
59	2531.503	CONCRETE CURB AND GUTTER DESIGN SPECIAL	LIN FT	386	\$ 34.65	\$ 13,374.90		\$ -
60	2531.504	8" CONCRETE DRIVEWAY PAVEMENT	SQ YD	35	\$ 87.71	\$ 3,069.85		\$ -
61	2531.618	TRUNCATED DOMES	SQ FT	53	\$ 75.80	\$ 4,017.40		\$ -
62	2572.503	TEMPORARY FENCE	LIN FT	100	\$ 6.50	\$ 650.00		\$ -
63	2573.502	STORM DRAIN INLET PROTECTION	EACH	7	\$ 200.33	\$ 1,402.31		\$ -
64	2574.507	COMMON TOPSOIL BORROW	CU YD	38	\$ 45.34	\$ 1,722.92		\$ -
65	2574.508	FERTILIZER TYPE 1	POUND	21	\$ 1.62	\$ 34.02		\$ -
66	2575.505	SEEDING (P)	ACRE	0.07	\$ 649.71	\$ 45.48		\$ -
67	2575.508	HYDRAULIC BONDED FIBER MATRIX	POUND	245	\$ 2.17	\$ 531.65		\$ -
68	2575.508	SEED SOUTHERN BOULEVARD	POUND	22	\$ 5.41	\$ 119.02		\$ -
69	2582.503	4" SOLID LINE MULTI-COMPONENT	LIN FT	298	\$ 0.43	\$ 128.14		\$ -
70	2582.503	6" SOLID LINE MULTI-COMPONENT	LIN FT	2072	\$ 0.65	\$ 1,346.80		\$ -
71	2582.506	4" BROKEN LINE MULTI-COMPONENT	LIN FT	240	\$ 0.43	\$ 103.20		\$ -
72	2582.518	PAVEMENT MESSAGE MULTI-COMPONENT	SQ FT	82	\$ 10.83	\$ 888.06		\$ -
73	2582.518	CROSSWALK MULTI-COMPONENT	SQ FT	330	\$ 6.23	\$ 2,055.90		\$ -
<b>Total Bid Schedule "B" - S.A.P. 235-102-002 - 229th Avenue</b>						<b>\$ 117,687.70</b>		<b>\$ -</b>

**BID TABULATION  
CITY OF ST FRANCIS  
2025 STREET RECONSTRUCTION PROJECT**

Agenda Item # 4G.

**Bid Schedule "C" - S.A.P. 235-121-001 - 229th Lane**

ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
74	2101.505	CLEARING (P)	ACRE	0.2	\$ 27,071.35	\$ 5,414.27	0.23	\$ 6,226.41
75	2101.505	GRUBBING (P)	ACRE	0.2	\$ 5,414.25	\$ 1,082.85	0.2	\$ 1,082.85
76	2104.502	REMOVE CASTING	EACH	1	\$ 216.57	\$ 216.57	1	\$ 216.57
77	2104.502	SALVAGE SIGN	EACH	3	\$ 43.32	\$ 129.96	2	\$ 86.64
78	2104.503	SAWING CONCRETE PAVEMENT - FULL DEPTH	LIN FT	79	\$ 7.42	\$ 586.18	28	\$ 207.76
79	2104.503	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	LIN FT	245	\$ 2.44	\$ 597.80	119	\$ 290.36
80	2104.503	REMOVE PIPE CULVERT	LIN FT	112	\$ 8.66	\$ 969.92	38	\$ 329.08
81	2104.503	REMOVE CONCRETE CURB	LIN FT	82	\$ 5.75	\$ 471.50	37	\$ 212.75
82	2104.504	REMOVE CONCRETE PAVEMENT	SQ YD	55	\$ 5.41	\$ 297.55	15	\$ 81.15
83	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	366	\$ 3.44	\$ 1,259.04	266	\$ 915.04
84	2106.507	EXCAVATION - COMMON (P)	CU YD	1340	\$ 21.55	\$ 28,877.00		\$ -
85	2108.604	SOIL STABILIZATION GEOGRID	SQ YD	1200	\$ 9.92	\$ 11,904.00		\$ -
86	2112.519	SUBGRADE PREPARATION	ROAD STA	7.3	\$ 220.34	\$ 1,608.48		\$ -
87	2130.523	WATER	M GALLON	106	\$ 1.08	\$ 114.48		\$ -
88	2211.509	AGGREGATE BASE CLASS 5	TON	905	\$ 22.95	\$ 20,769.75		\$ -
89	2215.504	FULL DEPTH RECLAMATION	SQ YD	1600	\$ 2.28	\$ 3,648.00	1576	\$ 3,593.28
90	2215.507	HAUL FULL DEPTH RECLAMATION (LV)	CU YD	200	\$ 17.55	\$ 3,510.00	212	\$ 3,720.60
91	2232.504	MILL BITUMINOUS SURFACE (2.0")	SQ YD	15.3	\$ 14.62	\$ 223.69		\$ -
92	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	110	\$ 3.19	\$ 350.90		\$ -
93	2360.504	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B) 3.0" THICK	SQ YD	164	\$ 24.57	\$ 4,029.48		\$ -
94	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	239	\$ 73.15	\$ 17,482.85		\$ -
95	2360.509	TYPE SP 12.5 BITUMINOUS MIXTURE FOR PATCHING	TON	9	\$ 162.43	\$ 1,461.87		\$ -
96	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2,B)	TON	290	\$ 66.52	\$ 19,290.80		\$ -
97	2501.502	15" RC PIPE APRON	EACH	2	\$ 1,624.28	\$ 3,248.56		\$ -
98	2501.503	15" RC PIPE CULVERT DESIGN 3006 CLASS V	LIN FT	40	\$ 67.14	\$ 2,685.60		\$ -
99	2503.503	12" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	117	\$ 62.81	\$ 7,348.77		\$ -
100	2503.503	15" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	203	\$ 63.89	\$ 12,969.67		\$ -
101	2504.602	SALVAGE SPRINKLER HEAD	EACH	4	\$ 54.14	\$ 216.56		\$ -
102	2504.602	INSTALL SPRINKLER HEAD	EACH	4	\$ 54.14	\$ 216.56		\$ -
103	2506.502	CASTING ASSEMBLY	EACH	6	\$ 1,152.69	\$ 6,916.14		\$ -
104	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LIN FT	12.3	\$ 709.27	\$ 8,724.02		\$ -
105	2521.518	6" CONCRETE WALK	SQ FT	296	\$ 14.08	\$ 4,167.68		\$ -
106	2531.503	CONCRETE CURB AND GUTTER DESIGN B418	LIN FT	1230	\$ 20.84	\$ 25,633.20		\$ -
107	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	SQ YD	135	\$ 77.97	\$ 10,525.95		\$ -
108	2531.618	TRUNCATED DOMES	SQ FT	42	\$ 75.80	\$ 3,183.60		\$ -
109	2564.502	INSTALL SIGN	EACH	3	\$ 308.61	\$ 925.83		\$ -
110	2564.618	SIGN TYPE C	SQ FT	38	\$ 102.87	\$ 3,909.06		\$ -
111	2572.503	TEMPORARY FENCE	LIN FT	200	\$ 6.50	\$ 1,300.00		\$ -
112	2573.502	STORM DRAIN INLET PROTECTION	EACH	6	\$ 200.33	\$ 1,201.98		\$ -
113	2573.503	SILT FENCE TYPE, MS	LIN FT	100	\$ 4.87	\$ 487.00		\$ -
114	2574.507	COMMON TOPSOIL BORROW	CU YD	156	\$ 45.34	\$ 7,073.04		\$ -
115	2574.508	FERTILIZER TYPE 1	POUND	87	\$ 1.62	\$ 140.94		\$ -

**BID TABULATION  
CITY OF ST FRANCIS  
2025 STREET RECONSTRUCTION PROJECT**

Agenda Item # 4G.

**Bid Schedule "C" - S.A.P. 235-121-001 - 229th Lane (Continued)**

ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
116	2575.505	SEEDING (P)	ACRE	0.29	\$ 649.71	\$ 188.42		\$ -
117	2575.508	HYDRAULIC BONDED FIBER MATRIX	POUND	1015	\$ 2.17	\$ 2,202.55		\$ -
118	2575.508	SEED SOUTHERN BOULEVARD	POUND	93	\$ 5.41	\$ 503.13		\$ -
119	2582.518	CROSSWALK MULTI-COMPONENT	SQ FT	96	\$ 6.23	\$ 598.08		\$ -
<b>Total Bid Schedule "C" - S.A.P. 235-121-001 - 229th Lane</b>						<b>\$ 228,663.28</b>		<b>\$ 16,962.49</b>

**Bid Schedule "D" - S.A.P. 235-156-001 - Woodbine Street**

ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
120	2104.502	REMOVE CASTING	EACH	2	\$ 216.57	\$ 433.14	2	\$ 433.14
121	2104.502	REMOVE SIGN	EACH	3	\$ 43.31	\$ 129.93	3	\$ 129.93
122	2104.502	SALVAGE SIGN	EACH	3	\$ 43.32	\$ 129.96	3	\$ 129.96
123	2104.502	REMOVE CATCH BASIN	EACH	1	\$ 492.70	\$ 492.70	1	\$ 492.70
124	2104.503	SAWING CONCRETE PAVEMENT - FULL DEPTH	LIN FT	35	\$ 7.42	\$ 259.70	16	\$ 118.72
125	2104.503	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	LIN FT	319	\$ 2.44	\$ 778.36	68	\$ 165.92
126	2104.503	REMOVE SEWER PIPE (STORM)	LIN FT	8	\$ 13.00	\$ 104.00	8	\$ 104.00
127	2104.503	REMOVE CONCRETE CURB	LIN FT	354	\$ 5.75	\$ 2,035.50	263	\$ 1,512.25
128	2104.504	REMOVE CONCRETE PAVEMENT	SQ YD	84	\$ 5.41	\$ 454.44	25	\$ 135.25
129	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	387	\$ 3.44	\$ 1,331.28	313	\$ 1,076.72
130	2106.507	EXCAVATION - COMMON (P)	CU YD	1805	\$ 21.55	\$ 38,897.75		\$ -
131	2112.519	SUBGRADE PREPARATION	ROAD STA	8.6	\$ 220.34	\$ 1,894.92		\$ -
132	2130.523	WATER	M GALLON	121	\$ 1.08	\$ 130.68		\$ -
133	2211.509	AGGREGATE BASE CLASS 5	TON	1113	\$ 22.95	\$ 25,543.35		\$ -
134	2215.504	FULL DEPTH RECLAMATION	SQ YD	2578	\$ 2.28	\$ 5,877.84	2584	\$ 5,891.52
135	2215.507	HAUL FULL DEPTH RECLAMATION (LV)	CU YD	573	\$ 17.55	\$ 10,056.15	479	\$ 8,406.45
136	2232.504	MILL BITUMINOUS SURFACE (2.0")	SQ YD	30.5	\$ 14.62	\$ 445.91		\$ -
137	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	193	\$ 3.19	\$ 615.67		\$ -
138	2360.504	TYPE SP 9.5 WEARING COURSE MIXTURE (2.B) 3.0" THICK	SQ YD	123	\$ 24.57	\$ 3,022.11		\$ -
139	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2.B)	TON	412	\$ 73.15	\$ 30,137.80		\$ -
140	2360.509	TYPE SP 12.5 BITUMINOUS MIXTURE FOR PATCHING	TON	7	\$ 162.43	\$ 1,137.01		\$ -
141	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2.B)	TON	508	\$ 66.52	\$ 33,792.16		\$ -
142	2503.503	12" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	42	\$ 62.81	\$ 2,638.02		\$ -
143	2503.503	15" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	8	\$ 63.89	\$ 511.12		\$ -
144	2505.503	18" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	216	\$ 70.39	\$ 15,204.24		\$ -
145	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	3	\$ 584.74	\$ 1,754.22	2	\$ 1,169.48
146	2504.602	SALVAGE SPRINKLER HEAD	EACH	6	\$ 54.14	\$ 324.84		\$ -
147	2504.602	INSTALL SPRINKLER HEAD	EACH	6	\$ 54.14	\$ 324.84		\$ -
148	2506.502	CASTING ASSEMBLY	EACH	6	\$ 1,152.69	\$ 6,916.14		\$ -
149	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LIN FT	20.2	\$ 709.27	\$ 14,327.25	7.3	\$ 5,177.67
150	2506.602	GROUT CATCH BASIN OR MANHOLE	EACH	2	\$ 384.41	\$ 768.82		\$ -
151	2521.518	5" CONCRETE WALK	SQ FT	999	\$ 6.50	\$ 6,493.50		\$ -
152	2521.518	6" CONCRETE WALK	SQ FT	477	\$ 14.08	\$ 6,716.16		\$ -

**BID TABULATION  
CITY OF ST FRANCIS  
2025 STREET RECONSTRUCTION PROJECT**

Agenda Item # 4G.

**Bid Schedule "D" - S.A.P. 235-156-001 - Woodbine Street (Continued)**

ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
153	2521.518	8" CONCRETE WALK	SQ FT	124	\$ 10.83	\$ 1,342.92		\$ -
154	2521.602	DRILL AND GROUT DOWEL BAR (EPOXY COATED)	EACH	49	\$ 27.07	\$ 1,326.43		\$ -
155	2531.503	CONCRETE CURB AND GUTTER DESIGN B418	LIN FT	743	\$ 20.84	\$ 15,484.12		\$ -
156	2531.503	CONCRETE CURB AND GUTTER DESIGN B612	LIN FT	10	\$ 23.82	\$ 238.20		\$ -
157	2531.503	CONCRETE CURB AND GUTTER DESIGN B618	LIN FT	711	\$ 21.12	\$ 15,016.32		\$ -
158	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	SQ YD	98	\$ 77.97	\$ 7,641.06		\$ -
159	2531.504	8" CONCRETE DRIVEWAY PAVEMENT	SQ YD	10	\$ 87.71	\$ 877.10		\$ -
160	2531.618	TRUNCATED DOMES	SQ FT	62	\$ 75.80	\$ 4,699.60		\$ -
161	2564.502	INSTALL SIGN	EACH	3	\$ 308.61	\$ 925.83		\$ -
162	2564.618	SIGN TYPE C	SQ FT	44	\$ 102.87	\$ 4,526.28		\$ -
163	2572.503	TEMPORARY FENCE	LIN FT	300	\$ 6.50	\$ 1,950.00		\$ -
164	2573.502	STORM DRAIN INLET PROTECTION	EACH	8	\$ 200.33	\$ 1,602.64	4	\$ 801.32
165	2573.503	SILT FENCE TYPE, MS	LIN FT	180	\$ 4.87	\$ 876.60	138	\$ 672.06
166	2574.507	COMMON TOPSOIL BORROW	CU YD	177	\$ 45.34	\$ 8,025.18		\$ -
167	2574.508	FERTILIZER TYPE 1	POUND	99	\$ 1.62	\$ 160.38		\$ -
168	2575.505	SEEDING (P)	ACRE	0.33	\$ 649.71	\$ 214.40		\$ -
169	2575.508	HYDRAULIC BONDED FIBER MATRIX	POUND	1155	\$ 2.17	\$ 2,506.35		\$ -
170	2575.508	SEED SOUTHERN BOULEVARD	POUND	106	\$ 5.41	\$ 573.46		\$ -
171	2582.503	6" SOLID LINE MULTI-COMPONENT	LIN FT	850	\$ 0.65	\$ 552.50		\$ -
172	2582.503	4" DOUBLE SOLID LINE MULTI-COMPONENT	LIN FT	455	\$ 0.87	\$ 395.85		\$ -
173	2582.518	PAVEMENT MESSAGE MULTI-COMPONENT	SQ FT	41	\$ 10.83	\$ 444.03		\$ -
174	2582.518	CROSSWALK MULTI-COMPONENT	SQ FT	252	\$ 6.23	\$ 1,569.96		\$ -
<b>Total Bid Schedule "D" - S.A.P. 235-156-001 - Woodbine Street</b>						<b>\$ 284,628.72</b>		<b>\$ 26,417.09</b>

**Bid Schedule "E" - Local Funding - Utilities**

ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
175	2104.502	REMOVE GATE VALVE AND BOX	EACH	5	\$ 817.55	\$ 4,087.75	4	\$ 3,270.20
176	2104.502	REMOVE HYDRANT	EACH	2	\$ 487.29	\$ 974.58	2	\$ 974.58
177	2104.503	REMOVE WATERMAIN	LIN FT	871	\$ 9.75	\$ 8,492.25	835	\$ 8,141.25
178	2503.602	4" PVC CAP	EACH	1	\$ 81.21	\$ 81.21		\$ -
179	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	1	\$ 2,707.14	\$ 2,707.14		\$ -
180	2503.603	4" PVC SANITARY SEWER SERVICE PIPE SDR 26	LIN FT	21	\$ 83.38	\$ 1,750.98		\$ -
181	2503.603	SANITARY SEWER SPOT REPAIR	LIN FT	24	\$ 151.60	\$ 3,638.40	12	\$ 1,819.20
182	2504.601	TEMPORARY WATERMAIN SERVICE	LUMP SUM	1	\$ 5,955.69	\$ 5,955.69	1	\$ 5,955.69
183	2504.602	TEMPORARY WATER SERVICE	EACH	7	\$ 1,191.14	\$ 8,337.98	7	\$ 8,337.98
184	2504.602	RECONNECT WATER SERVICE	EACH	7	\$ 600.98	\$ 4,206.86		\$ -
185	2504.602	CONNECT TO EXISTING WATERMAIN	EACH	8	\$ 1,624.28	\$ 12,994.24	3	\$ 4,872.84
186	2504.602	HYDRANT	EACH	2	\$ 6,063.98	\$ 12,127.96	2	\$ 12,127.96
187	2504.602	1" CORPORATION STOP	EACH	6	\$ 703.86	\$ 4,223.16		\$ -
188	2504.602	4" GATE VALVE AND BOX	EACH	2	\$ 3,032.00	\$ 6,064.00	2	\$ 6,064.00
189	2504.602	6" GATE VALVE AND BOX	EACH	2	\$ 3,465.13	\$ 6,930.26	2	\$ 6,930.26

**BID TABULATION  
CITY OF ST FRANCIS  
2025 STREET RECONSTRUCTION PROJECT**

Agenda Item # 4G.

**Bid Schedule "E" - Local Funding - Utilities (Continued)**

ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
190	2504.602	8" GATE VALVE AND BOX	EACH	5	\$ 4,872.84	\$ 24,364.20	2	\$ 9,745.68
191	2504.602	1" CURB STOP AND BOX	EACH	6	\$ 817.56	\$ 4,905.36		\$ -
192	2504.603	1" TYPE PE PIPE	LIN FT	233	\$ 58.47	\$ 13,623.51		\$ -
193	2504.603	4" WATERMAIN DUCTILE IRON CL 52	LIN FT	47	\$ 71.47	\$ 3,359.09	47	\$ 3,359.09
194	2504.603	6" WATERMAIN DUCTILE IRON CL 52	LIN FT	52	\$ 70.39	\$ 3,660.28	52	\$ 3,660.28
195	2504.603	8" PVC WATERMAIN	LIN FT	858	\$ 59.56	\$ 51,102.48	795	\$ 47,350.20
196	2504.603	10" PVC WATERMAIN	LIN FT	21	\$ 102.87	\$ 2,160.27	20	\$ 2,057.40
197	2504.604	4" POLYSTYRENE INSULATION	SQ YD	10.7	\$ 54.14	\$ 579.30	11	\$ 595.54
198	2504.608	DUCTILE IRON FITTINGS	POUND	809	\$ 12.99	\$ 10,508.91	602	\$ 7,819.98
199	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	EACH	4	\$ 1,299.43	\$ 5,197.72		\$ -
200	2506.602	CASTING ASSEMBLY SPECIAL	EACH	1	\$ 270.71	\$ 270.71		\$ -
<b>Total Bid Schedule "E" - Local Funding - Utilities</b>					<b>\$</b>	<b>202,304.29</b>		<b>\$ 133,082.13</b>

**Bid Schedule "F" - Local Funding - Parking Lot**

ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
201	2104.502	REMOVE CASTING	EACH	1	\$ 216.57	\$ 216.57		\$ -
202	2104.503	SAWING CONCRETE PAVEMENT - FULL DEPTH	LIN FT	23	\$ 7.42	\$ 170.66	4	\$ 29.68
203	2104.503	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	LIN FT	295	\$ 2.44	\$ 719.80	28	\$ 68.32
204	2104.503	REMOVE CONCRETE CURB	LIN FT	83	\$ 5.75	\$ 477.25		\$ -
205	2104.504	REMOVE CONCRETE PAVEMENT	SQ YD	2	\$ 5.41	\$ 10.82		\$ -
206	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	141	\$ 3.44	\$ 485.04		\$ -
207	2106.507	EXCAVATION - COMMON (P)	CU YD	866	\$ 21.55	\$ 18,662.30		\$ -
208	2130.523	WATER	M GALLON	99	\$ 1.08	\$ 106.92		\$ -
209	2211.509	AGGREGATE BASE CLASS 5	TON	873	\$ 22.95	\$ 20,035.35		\$ -
210	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	8	\$ 3.19	\$ 25.52		\$ -
211	2360.504	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B) 3.0" THICK	SQ YD	14	\$ 24.57	\$ 343.98		\$ -
212	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	180	\$ 73.15	\$ 13,167.00		\$ -
213	2360.509	TYPE SP 12.5 BITUMINOUS MIXTURE FOR PATCHING	TON	30	\$ 162.43	\$ 4,872.90		\$ -
214	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2,B)	TON	180	\$ 66.52	\$ 11,973.60		\$ -
215	2411.502	CONCRETE FLUME	EACH	1	\$ 676.79	\$ 676.79		\$ -
216	2502.602	6" PERF PE PIPE DRAIN	LIN FT	95	\$ 41.15	\$ 3,909.25		\$ -
217	2503.503	12" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	13	\$ 62.81	\$ 816.53		\$ -
218	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	1	\$ 584.74	\$ 584.74		\$ -
219	2503.602	CONNECT TO EXISTING DRAINAGE STRUCTURE	EACH	1	\$ 1,624.28	\$ 1,624.28		\$ -
220	2506.502	CASTING ASSEMBLY	EACH	1	\$ 1,152.69	\$ 1,152.69		\$ -
221	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	EACH	1	\$ 1,299.43	\$ 1,299.43		\$ -
222	2506.602	GROUT CATCH BASIN OR MANHOLE	EACH	2	\$ 384.41	\$ 768.82		\$ -
223	2511.507	RANDOM RIPRAP CLASS II	CU YD	6	\$ 129.94	\$ 779.64		\$ -
224	2531.503	CONCRETE CURB AND GUTTER DESIGN B612	LIN FT	640	\$ 23.82	\$ 15,244.80		\$ -
225	2531.503	CONCRETE CURB AND GUTTER DESIGN SPECIAL	LIN FT	37	\$ 34.65	\$ 1,282.05		\$ -
226	2531.504	8" CONCRETE DRIVEWAY PAVEMENT	SQ YD	4	\$ 87.71	\$ 350.84		\$ -

**BID TABULATION  
CITY OF ST FRANCIS  
2025 STREET RECONSTRUCTION PROJECT**

Agenda Item # 4G.

**Bid Schedule "F" - Local Funding - Parking Lot (Continued)**

ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
227	2573.502	STORM DRAIN INLET PROTECTION	EACH	6	\$ 200.33	\$ 1,201.98		\$ -
228	2573.503	SILT FENCE TYPE, MS	LIN FT	863	\$ 4.87	\$ 4,202.81	546	\$ 2,659.02
229	2574.507	COMMON TOPSOIL BORROW	CU YD	138	\$ 45.34	\$ 6,256.92		\$ -
230	2574.507	FILTER TOPSOIL BORROW	CU YD	50	\$ 59.56	\$ 2,978.00		\$ -
231	2574.508	FERTILIZER TYPE 1	POUND	116	\$ 1.62	\$ 187.92		\$ -
232	2575.505	SEEDING (P)	ACRE	0.27	\$ 649.71	\$ 175.42		\$ -
233	2575.508	HYDRAULIC BONDED FIBER MATRIX	POUND	945	\$ 2.17	\$ 2,050.65		\$ -
234	2575.508	SEED SOUTHERN BOULEVARD	POUND	86	\$ 5.41	\$ 465.26		\$ -
235	2575.508	SEED WET DITCH	POUND	2	\$ 73.64	\$ 147.28		\$ -
236	2582.503	4" SOLID LINE MULTI-COMPONENT	LIN FT	1046	\$ 0.43	\$ 449.78		\$ -
237	2582.518	PAVEMENT MESSAGE MULTI-COMPONENT	SQ FT	36	\$ 10.83	\$ 389.88		\$ -
<b>Total Bid Schedule "F" - Local Funding - Parking Lot</b>						<b>\$ 118,263.47</b>		<b>\$ 2,757.02</b>

**Bid Schedule "G" - Miscellaneous Construction**

ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
238	2021.501	MOBILIZATION	LUMP SUM	1	\$ 48,077.63	\$ 48,077.63	0.5	\$ 24,038.82
239	2106.601	DEWATERING	LUMP SUM	1	\$ 5,955.69	\$ 5,955.69		\$ -
240	2563.601	TRAFFIC CONTROL SUPERVISOR	LUMP SUM	1	\$ 13,968.82	\$ 13,968.82	0.5	\$ 6,984.41
241	2563.601	TRAFFIC CONTROL	LUMP SUM	1	\$ 24,905.64	\$ 24,905.64	0.5	\$ 12,452.82
242	2563.601	ALTERNATE PEDESTRIAN ROUTE	LUMP SUM	1	\$ 5,143.55	\$ 5,143.55		\$ -
243	2573.501	STABILIZED CONSTRUCTION EXIT	LUMP SUM	1	\$ 1,082.85	\$ 1,082.85		\$ -
244	2573.501	EROSION CONTROL SUPERVISOR	LUMP SUM	1	\$ 1.08	\$ 1.08	0.5	\$ 0.54
<b>Total Bid Schedule "G" - Miscellaneous Construction</b>						<b>\$ 99,135.26</b>		<b>\$ 43,476.59</b>

## BID SUMMARY

<b>Total Bid Schedule "A" - S.A.P. 235-101-003 - 233rd Avenue</b>	<b>\$ 152,855.78</b>	<b>\$ -</b>
<b>Total Bid Schedule "B" - S.A.P. 235-102-002 - 229th Avenue</b>	<b>\$ 117,687.70</b>	<b>\$ -</b>
<b>Total Bid Schedule "C" - S.A.P. 235-121-001 - 229th Lane</b>	<b>\$ 228,663.28</b>	<b>\$ 16,962.49</b>
<b>Total Bid Schedule "D" - S.A.P. 235-156-001 - Woodbine Street</b>	<b>\$ 284,628.72</b>	<b>\$ 26,417.09</b>
<b>Total Bid Schedule "E" - Local Funding - Utilities</b>	<b>\$ 202,304.29</b>	<b>\$ 133,082.13</b>
<b>Total Bid Schedule "F" - Local Funding - Parking Lot</b>	<b>\$ 118,263.47</b>	<b>\$ 2,757.02</b>
<b>Total Bid Schedule "G" - Miscellaneous Construction</b>	<b>\$ 99,135.26</b>	<b>\$ 43,476.59</b>
<b>TOTAL BID</b>	<b>\$ 1,203,538.50</b>	<b>\$ 222,695.32</b>



CITY COUNCIL AGENDA  
REPORT

**TO:** Kate Thunstrom, City Administrator  
**FROM:** Darcy Mulvihill, Finance Director  
Danielle Robertson, Accounting Clerk  
**SUBJECT:** Payment of Claims  
**DATE:** August 18, 2025

**OVERVIEW:**

Attached are the bills received since the last council meeting. Total checks to be written are \$444,666.97 plus any additional bills that are handed out at council meeting.

Other Payments to be approved:

Direct Transfers – N/A

Manual Checks- N/A

**ACTION TO BE CONSIDERED:**

Approved under consent agenda to allow the Finance Director to draft checks or ACH withdrawals for the attached bill list. Please note additional bills may be handed out at the council meeting.

**BUDGET IMPLICATION:**

City bills

Attachments:

- 08-18-2025 Packet List-\$444,666.97



## INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 08/19/2025 - 08/19/2025

POSTED AND UNPOSTED

OPEN - CHECK TYPE: PAPER CHECK

Agenda Item # 4H.

## Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
<b>Vendor 15 - AIRGAS NORTH CENTRAL</b>							
5518037396							
00041739	AIRGAS NORTH CENTRAL	07/31/2025		132.75	132.75	Open	N
	CYLINDER RENT	DMULVIHILL					08/18/2025
	101-43100-40217	OTHER OPERATING SUPPLIES		26.55		1.00	26.55
	101-43210-40217	OTHER OPERATING SUPPLIES		26.55		1.00	26.55
	101-45200-40217	OTHER OPERATING SUPPLIES		26.55		1.00	26.55
	601-49440-40217	OTHER OPERATING SUPPLIES		26.55		1.00	26.55
	602-49490-40217	OTHER OPERATING SUPPLIES		26.55		1.00	26.55
Total Vendor 15 - AIRGAS NORTH CENTRAL				132.75	132.75		

**Vendor 4945 - ALLINA HEALTH SYSTEM**

CI00070764							
00041571	ALLINA HEALTH SYSTEM	08/04/2025		1,148.25	1,148.25	Open	N
	3RD QTR EDUCATION AND MEDICAL DIRECTION	DMULVIHILL					08/18/2025
	101-42210-40208	TRAINING		1,148.25		1.00	1,148.25
CI00066760							
00041609	ALLINA HEALTH SYSTEM	04/30/2025		1,148.25	1,148.25	Open	N
	2ND QTR MEDICAL DIRECTION	DMULVIHILL					08/18/2025
	101-42210-40208	TRAINING		1,148.25		1.00	1,148.25
Total Vendor 4945 - ALLINA HEALTH SYSTEM				2,296.50	2,296.50		

**Vendor 3811 - ANOKA COUNTY TREASURY**

EC07312514							
00041768	ANOKA COUNTY TREASURY	08/01/2025		26.00	26.00	Open	N
	2 MEALS - GOVT MEETING (THUNSTROM & FAAN DROBERTSON						08/18/2025
Total Vendor 3811 - ANOKA COUNTY TREASURY				26.00	26.00		

**Vendor 7244 - BREAKTHRU BEVERAGE**

122762330							
00041606	BREAKTHRU BEVERAGE	08/08/2025		6,128.90	6,128.90	Open	N
	LIQUOR/MISC	CBUSKEY					08/08/2025
	609-49751-40206	FREIGHT		97.15		1.00	97.15
	609-49751-40254	MISCELLANEOUS MERCHANDISE		100.00		1.00	100.00
	609-49751-40251	LIQUOR		5,931.75		1.00	5,931.75
Total Vendor 7244 - BREAKTHRU BEVERAGE				6,128.90	6,128.90		

**Vendor 7779 - CAPITOL BEVERAGE SALES, L.P**

08/14/2025 07:51 AM

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## INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 08/19/2025 - 08/19/2025

POSTED AND UNPOSTED

OPEN - CHECK TYPE: PAPER CHECK

Agenda Item # 4H.

## Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
Inventory	GL Distribution	Entered By			Units	Quantity	Post Date
							Unit Price
<b>Vendor 7779 - CAPITOL BEVERAGE SALES, L.P</b>							
3169323							
00041574	CAPITOL BEVERAGE SALES, L.P	08/05/2025		858.92	858.92	Open	N
	LIQUOR/BEER/THC/MISC	CBUSKEY					08/05/2025
	609-49751-40252	BEER		93.50		1.00	93.50
	609-49751-40257	THC		228.00		1.00	228.00
	609-49751-40254	MISCELLANEOUS MERCHANDISE		87.42		1.00	87.42
	609-49751-40251	LIQUOR		450.00		1.00	450.00
Total Vendor 7779 - CAPITOL BEVERAGE SALES, L.P				858.92	858.92		
<b>Vendor 10781 - CLARK COMPANIES, INC</b>							
1415							
00041616	CLARK COMPANIES, INC	08/08/2025		16,498.00	16,498.00	Open	N
	FINAL LANDSCAPING	DMULVIHILL					08/18/2025
	404-41400-40589	CITY HALL/FIRE STATION		14,999.00		1.00	14,999.00
	603-49500-40311	CONTRACT		1,499.00		1.00	1,499.00
Total Vendor 10781 - CLARK COMPANIES, INC				16,498.00	16,498.00		
<b>Vendor 10768 - CONTRACT HARDWARE CO., INC.</b>							
95923							
00041771	CONTRACT HARDWARE CO., INC.	08/13/2025		170.00	170.00	Open	N
	CORES/KEYS	DROBERTSON					08/18/2025
Total Vendor 10768 - CONTRACT HARDWARE CO., INC.				170.00	170.00		
<b>Vendor 8014 - CORE &amp; MAIN LP</b>							
x399475							
00041740	CORE & MAIN LP	07/23/2025		1,202.00	1,202.00	Open	N
	COLD PATCH	DMULVIHILL					08/18/2025
	405-43100-40441	MISCELLANEOUS		1,202.00		1.00	1,202.00
Total Vendor 8014 - CORE & MAIN LP				1,202.00	1,202.00		
<b>Vendor 4448 - CORPORATE CONNECTION</b>							
67742							
00041586	CORPORATE CONNECTION	08/01/2025		406.57	406.57	Open	N
	UNIFORMS	DMULVIHILL					08/18/2025
	101-41400-40437	UNIFORMS		318.65		1.00	318.65
	101-41940-40441	MISCELLANEOUS		87.92		1.00	87.92
Total Vendor 4448 - CORPORATE CONNECTION							

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Inventory	GL Distribution	Entered By			Units	Quantity	Post Date
							Unit Price
<b>Vendor 4448 - CORPORATE CONNECTION</b>							
				406.57	406.57		
<b>Vendor 4854 - CRYSTAL SPRINGS ICE</b>							
04-500633							
00041567	CRYSTAL SPRINGS ICE	08/04/2025		355.04	355.04	Open	N
	MISC	CBUSKEY					08/04/2025
	609-49751-40206	FREIGHT		4.00		1.00	4.00
	609-49751-40254	MISCELLANEOUS MERCHANDISE		351.04		1.00	351.04
04-500677							
00041617	CRYSTAL SPRINGS ICE	08/11/2025		202.32	202.32	Open	N
	MISC	CBUSKEY					08/11/2025
	609-49751-40206	FREIGHT		4.00		1.00	4.00
	609-49751-40254	MISCELLANEOUS MERCHANDISE		198.32		1.00	198.32
<b>Total Vendor 4854 - CRYSTAL SPRINGS ICE</b>							
				557.36	557.36		
<b>Vendor 91 - DAHLHEIMER DIST. CO. INC</b>							
2540007							
00041591	DAHLHEIMER DIST. CO. INC	08/06/2025		28,900.87	28,900.87	Open	N
	BEER/LIQUOR/NA	CBUSKEY					08/06/2025
	609-49751-40255	N/A PRODUCTS		201.10		1.00	201.10
	609-49751-40251	LIQUOR		2,104.00		1.00	2,104.00
	609-49751-40252	BEER		26,595.77		1.00	26,595.77
2030-00008							
00041746	DAHLHEIMER DIST. CO. INC	08/13/2025		(30.00)	(30.00)	open	N
	CREDIT	DMULVIHILL					08/18/2025
	609-49751-40252	BEER		(30.00)		1.00	(30.00)
2540802							
00041750	DAHLHEIMER DIST. CO. INC	08/05/2025		(55.00)	(55.00)	open	N
	BEER/THC	CBUSKEY					08/12/2025
	609-49751-40257	THC		(35.00)		1.00	(35.00)
	609-49751-40252	BEER		(20.00)		1.00	(20.00)
<b>Total Vendor 91 - DAHLHEIMER DIST. CO. INC</b>							
				28,815.87	28,815.87		
<b>Vendor 10763 - DIAMOND Z IMPRINTS</b>							

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							Unit Price
<b>Vendor 10763 - DIAMOND Z IMPRINTS</b>							
1653							
00041608	DIAMOND Z IMPRINTS	08/06/2025		164.24	164.24	Open	N
	ENVELOPES	DMULVIHILL					08/18/2025
	101-42110-40200	OFFICE SUPPLIES		164.24		1.00	164.24
Total Vendor 10763 - DIAMOND Z IMPRINTS				164.24	164.24		
<b>Vendor 10786 - DOORCO INC.</b>							
4212047							
00041763	DOORCO INC.	08/07/2025		3,700.00	3,700.00	Open	N
	FURNISH AND REPLACE COMMERCIAL DOOR	DROBERTSON					08/18/2025
Total Vendor 10786 - DOORCO INC.				3,700.00	3,700.00		
<b>Vendor 10688 - DOOSAN BOBCAT NORTH AMERICA, INC</b>							
4380885							
00041618	DOOSAN BOBCAT NORTH AMERICA, INC	08/08/2025		1,552.99	1,552.99	Open	N
	HEAVY DUTY BUCKET	DMULVIHILL					08/18/2025
Total Vendor 10688 - DOOSAN BOBCAT NORTH AMERICA, INC				1,552.99	1,552.99		
<b>Vendor 107 - ECM PUBLISHERS, INC</b>							
1060789							
00041742	ECM PUBLISHERS, INC	08/08/2025		88.00	88.00	Open	N
	RESOLUTION #2025-39	DMULVIHILL					08/18/2025
Total Vendor 107 - ECM PUBLISHERS, INC				88.00	88.00		
<b>Vendor 7396 - EMPIRE PIPE SERVICES</b>							
4595							
00041738	EMPIRE PIPE SERVICES	07/14/2025		14,922.00	14,922.00	Open	N
	SEWER JETTING	DMULVIHILL					08/18/2025
	602-49490-40400	SYSTEM JETTING		14,922.00		1.00	14,922.00
Total Vendor 7396 - EMPIRE PIPE SERVICES				14,922.00	14,922.00		
<b>Vendor 132 - GRAINGER, INC</b>							
9594766652							
00041569	GRAINGER, INC	08/04/2025		65.83	65.83	open	N
	SUPPLIES	DMULVIHILL					08/18/2025
	602-49490-40229	PROJECT MAINTENANCE		65.83		1.00	65.83

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Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
<b>Vendor 132 - GRAINGER, INC</b>							
9595590408							
00041570	GRAINGER, INC	08/04/2025		5.70	5.70	Open	N
	SUPPLIES	DMULVIHILL					08/18/2025
	602-49490-40229	PROJECT MAINTENANCE		5.70		1.00	5.70
Total Vendor 132 - GRAINGER, INC				71.53	71.53		
<b>Vendor 4691 - GRANITE CITY JOBBING CO</b>							
474199							
00041744	GRANITE CITY JOBBING CO	08/12/2025		4,428.07	4,428.07	Open	N
	TOBACCO/MISC	CBUSKEY					08/12/2025
	609-49751-40206	FREIGHT		10.00		1.00	10.00
	609-49751-40254	MISCELLANEOUS MERCHANDISE		140.77		1.00	140.77
	609-49751-40256	TOBACCO PRODUCTS		4,277.30		1.00	4,277.30
Total Vendor 4691 - GRANITE CITY JOBBING CO				4,428.07	4,428.07		
<b>Vendor 1175 - HAWKINS, INC</b>							
7165025							
00041774	HAWKINS, INC	08/07/2025		8,820.39	8,820.39	Open	N
	FERRIC CHLORIDE	DROBERTSON					08/18/2025
7165026							
00041775	HAWKINS, INC	08/07/2025		6,725.81	6,725.81	Open	N
	CHEMICALS	DROBERTSON					08/18/2025
Total Vendor 1175 - HAWKINS, INC				15,546.20	15,546.20		
<b>Vendor 7513 - HOISINGTON KOEGLER GROUP, INC</b>							
018-041 - 83							
00041593	HOISINGTON KOEGLER GROUP, INC	08/04/2025		4,940.25	4,940.25	Open	N
	JULY SERVICES	DMULVIHILL					08/18/2025
	803-00000-22028	PUZENKOVA-ORDINANCE AMENDMENT		280.85		1.00	280.85
	803-00000-22030	ESC-CEDAR CREEK ENERGY-E2025-0014		295.30		1.00	295.30
	803-00000-22031	HUKEE PROPERTY CONCEPT E2025-0015		569.60		1.00	569.60
	803-00000-22032	BLUFFS OF RUM RIVER PRELIMINARY PLAT AMD		2,802.00		1.00	2,802.00
	101-41910-40311	CONTRACT		992.50		1.00	992.50
Total Vendor 7513 - HOISINGTON KOEGLER GROUP, INC				4,940.25	4,940.25		
<b>Vendor 154 - JOHNSON BROTHERS</b>							

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<b>Vendor 154 - JOHNSON BROTHERS</b>							
2851389							
00041602	JOHNSON BROTHERS	08/07/2025		3,624.32	3,624.32	Open	N
	LIQUOR	CBUSKEY					08/07/2025
	609-49751-40206	FREIGHT		42.32		1.00	42.32
	609-49751-40251	LIQUOR		3,582.00		1.00	3,582.00
<b>3851388</b>							
00041603	JOHNSON BROTHERS	08/07/2025		423.56	423.56	Open	N
	WINE	CBUSKEY					08/07/2025
	609-49751-40206	FREIGHT		16.56		1.00	16.56
	609-49751-40253	WINE		407.00		1.00	407.00
<b>2851387</b>							
00041604	JOHNSON BROTHERS	08/07/2025		4,948.56	4,948.56	Open	N
	LIQUOR	CBUSKEY					08/07/2025
	609-49751-40206	FREIGHT		85.56		1.00	85.56
	609-49751-40251	LIQUOR		4,863.00		1.00	4,863.00
Total Vendor 154 - JOHNSON BROTHERS				8,996.44	8,996.44		
<b>Vendor 4926 - JRS APPLIANCE, INC</b>							
116165							
00041749	JRS APPLIANCE, INC	08/12/2025		902.00	902.00	Open	N
	APPLIANCE PICKUP	JSHOOK					08/18/2025
	101-43210-40439	RECYCLING DAYS		902.00		1.00	902.00
Total Vendor 4926 - JRS APPLIANCE, INC				902.00	902.00		
<b>Vendor 165 - LMC INSURANCE TRUST</b>							
.08062025							
00041587	LMC INSURANCE TRUST	08/01/2025		1,000.00	1,000.00	Open	N
	WC-DEDUCTIBLE	DMULVIHILL					08/18/2025
	101-42210-40160	WORK COMP INSURANCE		1,000.00		1.00	1,000.00
Total Vendor 165 - LMC INSURANCE TRUST				1,000.00	1,000.00		
<b>Vendor 10747 - LOCKRIDGE GRINDAL NAUEN PLLP</b>							
120513							
00041607	LOCKRIDGE GRINDAL NAUEN PLLP	08/01/2025		3,333.33	3,333.33	Open	N
	AUGUST SERVICES	DMULVIHILL					08/18/2025
	101-41400-40311	CONTRACT		3,333.33		1.00	3,333.33

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							Unit Price
<b>Vendor 10747 - LOCKRIDGE GRINDAL NAUEN PLLP</b>							
Total Vendor 10747 - LOCKRIDGE GRINDAL NAUEN PLLP				3,333.33	3,333.33		
<b>Vendor 202 - MCDONALD DIST CO</b>							
819488							
00041575	MCDONALD DIST CO	08/05/2025		3,749.10	3,749.10	Open	N
	LIQUOR	CBUSKEY					08/05/2025
	609-49751-40251	LIQUOR		3,749.10		1.00	3,749.10
819729							
00041576	MCDONALD DIST CO	08/05/2025		(116.60)	(116.60)	Open	N
	LIQUOR	CBUSKEY					08/05/2025
	609-49751-40251	LIQUOR		(116.60)		1.00	(116.60)
819390							
00041577	MCDONALD DIST CO	08/05/2025		(35.20)	(35.20)	Open	N
	BEER	CBUSKEY					08/05/2025
	609-49751-40252	BEER		(35.20)		1.00	(35.20)
819493							
00041578	MCDONALD DIST CO	08/05/2025		(17.28)	(17.28)	Open	N
	BEER	CBUSKEY					08/05/2025
	609-49751-40252	BEER		(17.28)		1.00	(17.28)
819489							
00041579	MCDONALD DIST CO	08/05/2025		5,724.00	5,724.00	Open	N
	BEER/NA/THC	CBUSKEY					08/05/2025
	609-49751-40255	N/A PRODUCTS		214.00		1.00	214.00
	609-49751-40257	THC		377.40		1.00	377.40
	609-49751-40252	BEER		5,132.60		1.00	5,132.60
8650568							
00041747	MCDONALD DIST CO	08/12/2025		(58.30)	(58.30)	Open	N
	LIQUOR	CBUSKEY					08/12/2025
	609-49751-40251	LIQUOR		(58.30)		1.00	(58.30)
820627							
00041748	MCDONALD DIST CO	08/12/2025		2,632.45	2,632.45	Open	N
	BEER	CBUSKEY					08/12/2025
	609-49751-40252	BEER		2,632.45		1.00	2,632.45
Total Vendor 202 - MCDONALD DIST CO				11,878.17	11,878.17		

## Vendor 10337 - METRO-INET

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<b>Vendor 10337 - METRO-INET</b>							
2889							
00041737	METRO-INET	08/01/2025		17,685.00	17,685.00	Open	N
	AUGUST IT SERVICES	DMULVIHILL					08/18/2025
	101-41110-40310	COMPUTER CONSULTING FEES		707.40		1.00	707.40
	101-41400-40310	COMPUTER CONSULTING FEES		2,475.90		1.00	2,475.90
	101-41910-40310	COMPUTER CONSULTING FEES		353.70		1.00	353.70
	101-42110-40310	COMPUTER CONSULTING FEES		8,665.65		1.00	8,665.65
	101-42210-40310	COMPUTER CONSULTING FEES		1,591.65		1.00	1,591.65
	101-42400-40310	COMPUTER CONSULTING FEES		707.40		1.00	707.40
	101-43100-40310	COMPUTER CONSULTING FEES		707.40		1.00	707.40
	101-45200-40310	COMPUTER CONSULTING FEES		707.40		1.00	707.40
	601-49440-40310	COMPUTER CONSULTING FEES		707.40		1.00	707.40
	602-49490-40310	COMPUTER CONSULTING FEES		707.40		1.00	707.40
	609-49750-40310	COMPUTER CONSULTING FEES		353.70		1.00	353.70
Total Vendor 10337 - METRO-INET				17,685.00	17,685.00		
<b>Vendor 5371 - MIDCONTINENT COMMUNICATIONS</b>							
13332710114874							
00041743	MIDCONTINENT COMMUNICATIONS	08/08/2025		45.38	45.38	Open	N
	DATA	DMULVIHILL					08/18/2025
	601-49440-40321	TELEPHONE		45.38		1.00	45.38
Total Vendor 5371 - MIDCONTINENT COMMUNICATIONS				45.38	45.38		
<b>Vendor 10744 - MINNESOTA FIRE SERVICE CERTIFI</b>							
14523							
00041592	MINNESOTA FIRE SERVICE CERTIFI	07/22/2025		550.50	550.50	Open	N
	EXAM FEES-HENNES	DMULVIHILL					08/18/2025
	101-42210-40208	TRAINING		550.50		1.00	550.50
Total Vendor 10744 - MINNESOTA FIRE SERVICE CERTIFI				550.50	550.50		
<b>Vendor 419 - MN DRIVER &amp; VEHICLE SERVICES</b>							
.08132025							
00041745	MN DRIVER & VEHICLE SERVICES	08/13/2025		6.00	6.00	Open	N
	PLATES FOR POLICE VEHICLE	DMULVIHILL					08/18/2025
	101-42110-40441	MISCELLANEOUS		6.00		1.00	6.00
Total Vendor 419 - MN DRIVER & VEHICLE SERVICES				6.00	6.00		



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<b>Vendor 10472 - N6VENTURES, LLC</b>							
2025011							
00041588	N6VENTURES, LLC	08/05/2025		400.00	400.00	Open	N
	PETTING ZOO-NIGHT TO UNITE	DMULVIHILL					08/18/2025
	101-42110-40308	COMMUNITY EDUCATION		400.00		1.00	400.00
Total Vendor 10472 - N6VENTURES, LLC				400.00	400.00		
<b>Vendor 2389 - NORTH VALLEY, INC</b>							
2025-#1							
00041751	NORTH VALLEY, INC	08/13/2025		211,560.55	211,560.55	Open	N
	2025 STREETS ESTIMATE #1	DMULVIHILL					01/08/2025
	405-43100-40813	2025 STREETS		211,560.55		1.00	211,560.55
Total Vendor 2389 - NORTH VALLEY, INC				211,560.55	211,560.55		
<b>Vendor 7837 - NORTHERN SALT INCORPORATED</b>							
32982							
00041474	NORTHERN SALT INCORPORATED	07/24/2025		4,100.00	4,100.00	Open	N
	DUST CONTROL 241ST AVE	JSHOOK					08/18/2025
	405-43100-40441	MISCELLANEOUS		4,100.00		1.00	4,100.00
Total Vendor 7837 - NORTHERN SALT INCORPORATED				4,100.00	4,100.00		
<b>Vendor 4605 - OPUS 21</b>							
250745							
00041741	OPUS 21	08/07/2025		3,244.44	3,244.44	Open	N
	JULY SERVICES	DMULVIHILL					08/18/2025
	601-49440-40382	UTILITY BILLING		1,622.22		1.00	1,622.22
	602-49490-40382	UTILITY BILLING		1,622.22		1.00	1,622.22
Total Vendor 4605 - OPUS 21				3,244.44	3,244.44		
<b>Vendor 3753 - PAUSTIS WINE COMPANY</b>							
272010							
00041573	PAUSTIS WINE COMPANY	08/05/2025		1,315.00	1,315.00	Open	N
	WINE	CBUSKEY					08/05/2025
	609-49751-40206	FREIGHT		15.00		1.00	15.00
	609-49751-40253	WINE		1,300.00		1.00	1,300.00
Total Vendor 3753 - PAUSTIS WINE COMPANY							

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							Unit Price
Vendor 3753 - PAUSTIS WINE COMPANY				1,315.00	1,315.00		
Vendor 214 - PHILLIPS WINE & SPIRITS CO							
5024522							
00041599	PHILLIPS WINE & SPIRITS CO	08/07/2025		1,661.58	1,661.58	Open	N
	WINE	CBUSKEY					08/07/2025
	609-49751-40206	FREIGHT		68.08		1.00	68.08
	609-49751-40253	WINE		1,593.50		1.00	1,593.50
5024521							
00041600	PHILLIPS WINE & SPIRITS CO	08/07/2025		1,173.19	1,173.19	Open	N
	LIQUOR	CBUSKEY					08/07/2025
	609-49751-40206	FREIGHT		29.44		1.00	29.44
	609-49751-40251	LIQUOR		1,143.75		1.00	1,143.75
5024523							
00041601	PHILLIPS WINE & SPIRITS CO	08/07/2025		91.44	91.44	Open	N
	MISC	CBUSKEY					08/07/2025
	609-49751-40206	FREIGHT		1.84		1.00	1.84
	609-49751-40254	MISCELLANEOUS MERCHANDISE		89.60		1.00	89.60
Total Vendor 214 - PHILLIPS WINE & SPIRITS CO				2,926.21	2,926.21		
Vendor 10784 - RICCAR HEATING & COOLING							
2025-1429							
00041585	RICCAR HEATING & COOLING	07/30/2025		13,835.00	13,835.00	open	N
	FURNACE	DMULVIHILL					08/18/2025
	601-49440-40500	CAPITAL OUTLAY		13,835.00		1.00	13,835.00
Total Vendor 10784 - RICCAR HEATING & COOLING				13,835.00	13,835.00		
Vendor 9925 - RMB ENVIRONMENTAL LABORATORIES, INC							
B018758							
00041572	RMB ENVIRONMENTAL LABORATORIES, INC	08/04/2025		223.00	223.00	Open	N
	WEEKS 2-4 COOLER 1	DMULVIHILL					08/18/2025
	602-49490-40229	PROJECT MAINTENANCE		223.00		1.00	223.00
B018843							
00041594	RMB ENVIRONMENTAL LABORATORIES, INC	08/04/2025		155.00	155.00	open	N
	ALL WEEKS COOLER 2	DMULVIHILL					08/07/2025
	601-49440-40313	SAMPLE TESTING		155.00		1.00	155.00

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## Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
Inventory	GL Distribution	Entered By			Units	Quantity	Unit Price
<b>Vendor 9925 - RMB ENVIRONMENTAL LABORATORIES, INC</b>							
<a href="#">D078525</a>							
<a href="#">00041595</a>	RMB ENVIRONMENTAL LABORATORIES, INC	08/07/2025		99.00	99.00	Open	N
	99 DMULVIHILL						08/18/2025
	602-49490-40313	SAMPLE TESTING		99.00		1.00	99.00
<a href="#">D078519</a>							
<a href="#">00041773</a>	RMB ENVIRONMENTAL LABORATORIES, INC	08/13/2025		510.00	510.00	Open	N
	FECAL BIOSOLIDS						08/18/2025
		DROBERTSON					
Total Vendor 9925 - RMB ENVIRONMENTAL LABORATORIES, INC				987.00	987.00		
<b>Vendor 8827 - SEH, INC</b>							
<a href="#">493084</a>							
<a href="#">00041772</a>	SEH, INC	08/12/2025		316.55	316.55	Open	N
	ENGINEERING	JSHOOK					08/18/2025
	226-45100-40457	WARMING HOUSE IMPROVEMENTS		316.55		1.00	316.55
Total Vendor 8827 - SEH, INC				316.55	316.55		
<b>Vendor 7455 - SOUTHERN GLAZERS OF MN</b>							
<a href="#">2655373</a>							
<a href="#">00041597</a>	SOUTHERN GLAZERS OF MN	08/07/2025		1,201.30	1,201.30	Open	N
	WINE	CBUSKEY					08/07/2025
	609-49751-40206	FREIGHT		20.48		1.00	20.48
	609-49751-40253	WINE		1,180.82		1.00	1,180.82
<a href="#">2655372</a>							
<a href="#">00041598</a>	SOUTHERN GLAZERS OF MN	08/07/2025		6,507.27	6,507.27	Open	N
	LIQUOR	CBUSKEY					08/07/2025
	609-49751-40206	FREIGHT		74.66		1.00	74.66
	609-49751-40251	LIQUOR		6,432.61		1.00	6,432.61
Total Vendor 7455 - SOUTHERN GLAZERS OF MN				7,708.57	7,708.57		
<b>Vendor 10785 - STEPP MANUFACTURING CO, INC</b>							
<a href="#">066890</a>							
<a href="#">00041590</a>	STEPP MANUFACTURING CO, INC	08/05/2025		44,198.00	44,198.00	Open	N
	HOT PATCH TRAILER	DMULVIHILL					08/18/2025
	402-43100-40588	MISCELLANEOUS EQUIPMENT		44,198.00		1.00	44,198.00
Total Vendor 10785 - STEPP MANUFACTURING CO, INC				44,198.00	44,198.00		

# INVOICE REGISTER FOR CITY OF ST. FRANCIS

EXP CHECK RUN DATES 08/19/2025 - 08/19/2025

POSTED AND UNPOSTED

OPEN - CHECK TYPE: PAPER CHECK

Agenda Item # 4H.

## Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
Inventory	GL Distribution	Entered By			Units	Quantity	Post Date
							Unit Price
<b>Vendor 10785 - STEPP MANUFACTURING CO, INC</b>							
<b>Vendor 863 - THE BERNICK COMPANIES</b>							
10388419							
00041596	THE BERNICK COMPANIES	08/07/2025		3,143.55	3,143.55	Open	N
	BEER	CBUSKEY					08/07/2025
	609-49751-40252	BEER		3,143.55		1.00	3,143.55
Total Vendor 863 - THE BERNICK COMPANIES				3,143.55	3,143.55		
<b>Vendor 4491 - TOM LYNCH ELECTRIC LLC</b>							
07312025							
00041564	TOM LYNCH ELECTRIC LLC	07/31/2025		1,591.00	1,591.00	Open	N
	WATER PLANT CONDUIT	JSHOOK					08/18/2025
	601-49440-40229	PROJECT MAINTENANCE		1,591.00		1.00	1,591.00
Total Vendor 4491 - TOM LYNCH ELECTRIC LLC				1,591.00	1,591.00		
<b>Vendor 10647 - TRUE NORTH PSYCHOLOGY &amp; CONSULTING, LLC</b>							
1192							
00041568	TRUE NORTH PSYCHOLOGY & CONSULTING, 08/04/2025			400.00	400.00	Open	N
	CHECKINS AND THERAPY	DMULVIHILL					08/18/2025
	101-42110-40305	MEDICAL FEES		120.00		1.00	120.00
	101-42210-40305	MEDICAL FEES		280.00		1.00	280.00
Total Vendor 10647 - TRUE NORTH PSYCHOLOGY & CONSULTING, LLC				400.00	400.00		
<b>Vendor 2926 - WINE MERCHANTS</b>							
7529574							
00041605	WINE MERCHANTS	08/07/2025		2,023.14	2,023.14	Open	N
	WINE	CBUSKEY					08/07/2025
	609-49751-40206	FREIGHT		38.64		1.00	38.64
	609-49751-40253	WINE		1,984.50		1.00	1,984.50
Total Vendor 2926 - WINE MERCHANTS				2,023.14	2,023.14		
<b>Vendor EMP-REIMB - WYATT HUBERTY</b>							
.08062025							
00041589	WYATT HUBERTY	08/05/2025		14.99	14.99	Open	N
	DRIP TRAY-CHARGED TO PERSONAL CARD	DMULVIHILL					08/18/2025
	601-49440-40229	PROJECT MAINTENANCE		14.99		1.00	14.99

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## Invoice Number

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Inventory	GL Distribution				Units	Quantity	Unit Price
Vendor EMP-REIMB - WYATT HUBERTY							
Total Vendor EMP-REIMB - WYATT HUBERTY				14.99	14.99		

# of Invoices:	59	# Due: 59	Totals:	444,979.35	444,979.35
# of Credit Memos:	6	# Due: 6	Totals:	(312.38)	(312.38)
Net of Invoices and Credit Memos:				444,666.97	444,666.97

--- TOTALS BY GL BANK ---

GNCKG

444,666.97

--- TOTALS BY GL DISTRIBUTIONS ---

101-41110-40310	707.40
101-41400-40310	2,475.90
101-41400-40311	3,333.33
101-41400-40437	318.65
101-41910-40310	353.70
101-41910-40311	992.50
101-41940-40441	87.92
101-42110-40200	164.24
101-42110-40305	120.00
101-42110-40308	400.00
101-42110-40310	8,665.65
101-42110-40441	6.00
101-42210-40160	1,000.00
101-42210-40208	2,847.00
101-42210-40305	280.00
101-42210-40310	1,591.65
101-42400-40310	707.40
101-43100-40217	26.55
101-43100-40310	707.40
101-43210-40217	26.55
101-43210-40439	902.00
101-45200-40217	26.55
101-45200-40310	707.40
226-45100-40457	316.55
402-43100-40588	44,198.00
404-41400-40589	14,999.00
405-43100-40441	5,302.00
405-43100-40813	211,560.55
601-49440-40217	26.55
601-49440-40229	1,605.99
601-49440-40310	707.40

## INVOICE REGISTER FOR CITY OF ST. FRANCIS

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## Invoice Number

Inv Ref #	Vendor Description	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
Inventory	GL Distribution	Entered By			Units	Quantity	Post Date
							Unit Price
	601-49440-40313			155.00			
	601-49440-40321			45.38			
	601-49440-40382			1,622.22			
	601-49440-40500			13,835.00			
	602-49490-40217			26.55			
	602-49490-40229			294.53			
	602-49490-40310			707.40			
	602-49490-40313			99.00			
	602-49490-40382			1,622.22			
	602-49490-40400			14,922.00			
	603-49500-40311			1,499.00			
	609-49750-40310			353.70			
	609-49751-40206			507.73			
	609-49751-40251			28,081.31			
	609-49751-40252			37,495.39			
	609-49751-40253			6,465.82			
	609-49751-40254			967.15			
	609-49751-40255			415.10			
	609-49751-40256			4,277.30			
	609-49751-40257			570.40			
	803-00000-22028			280.85			
	803-00000-22030			295.30			
	803-00000-22031			569.60			
	803-00000-22032			2,802.00			
--- TOTALS BY FUND ---							
	101 GENERAL FUND			26,447.79	26,447.79		
	226 PARK FUND			316.55	316.55		
	402 CAPITAL EQUIPMENT FUND			44,198.00	44,198.00		
	404 BUILDING IMPROVEMENT FUND			14,999.00	14,999.00		
	405 STREET IMPROVEMENT FUND			216,862.55	216,862.55		
	601 WATER FUND			17,997.54	17,997.54		
	602 SEWER FUND			17,671.70	17,671.70		
	603 STORM WATER FUND			1,499.00	1,499.00		
	609 LIQUOR FUND			79,133.90	79,133.90		
	803 ESCROW			3,947.75	3,947.75		
--- TOTALS BY DEPT/ACTIVITY ---							
	00000 UNASSIGNED			3,947.75	3,947.75		
	41110 CITY COUNCIL			707.40	707.40		
	41400 ADMINISTRATION			21,126.88	21,126.88		
	41910 COMMUNITY DEVELOPMENT			1,346.20	1,346.20		
	41940 BUILDINGS			87.92	87.92		
	42110 POLICE			9,355.89	9,355.89		
	42210 FIRE			5,718.65	5,718.65		
	42400 BUILDING INSPECTIONS			707.40	707.40		
	43100 STREETS			261,794.50	261,794.50		
	43210 RECYCLING			928.55	928.55		

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## Invoice Number

Inv Ref #	Vendor	Invoice Date	Due Date	Invoice Amount	Amount Due	Status	Posted
Inventory	Description	Entered By			Units	Quantity	Post Date
	GL Distribution						Unit Price
	45100 RECREATION			316.55	316.55		
	45200 PARKS			733.95	733.95		
	49440 WATER DEPT			17,997.54	17,997.54		
	49490 SEWER DEPT			17,671.70	17,671.70		
	49500 STORM WATER DEPT			1,499.00	1,499.00		
	49750 LIQUOR STORE			353.70	353.70		
	49751 MERCHANDISE PURCHASES			78,780.20	78,780.20		



## CITY COUNCIL AGENDA REPORT

---

**TO:** Mayor and Council  
**FROM:** Kate Thunstrom, City Administrator  
**SUBJECT:** Set a Special Meeting for Community Development Director Interviews  
**DATE:** August 18, 2024

---

Staff is requesting Monday, September 22<sup>nd</sup>, beginning at 5:30 pm to hold a special meeting for the interview and selection of a Community Development Director.

### **ACTION TO BE CONSIDERED:**

Council requested to schedule a special meeting to complete interviews for the Community Development Director vacancy.



## July 2025 St. Francis Fire Department Report

Total Incidents

73

 "Dispatch" to "Enroute" -  
First Apparatus (Average)

5m 23s

 "Dispatch" to "At Scene" -  
First Apparatus (Average)

9m 19s

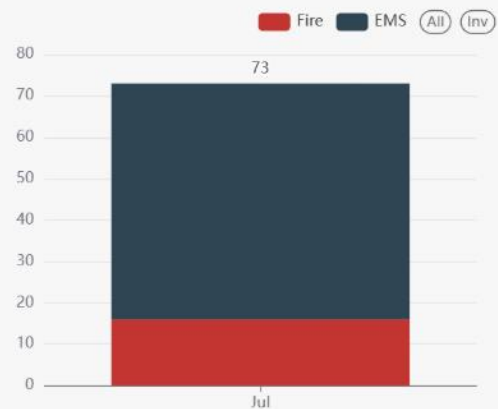
Incident Type Code	Incident Type Description	Fire Or EMS	# Incidents
321	EMS call, excluding vehicle accident with injury	EMS	44
322	Motor vehicle accident with injuries	EMS	4
611	Dispatched & canceled en route	Fire	4
3201	Lift Assist, no injuries	EMS	3
324	Motor vehicle accident with no injuries.	EMS	2
651	Smoke scare, odor of smoke	Fire	2
743	Smoke detector activation, no fire	Fire	2
5532	Phone Call Assist	EMS	2
735	Alarm system sounded due to malfunction	Fire	1
100	Fire, other	Fire	1
900	Special type of incident, other	Fire	1
311	Medical assist, assist EMS crew	EMS	1
342	Search for person in water	EMS	1
412	Gas leak (natural gas or LPG)	Fire	1
4121	Damaged/Ruptured Gas Line	Fire	1
551	Assist police or other governmental agency	Fire	1
6711	Gas Odor Investigation w/nothing found	Fire	1
700	False alarm or false call, other	Fire	1

Incident Volume by Alarm Type

Recorded Shift	# Incidents
STATION 1	48
ALL CALL	12
STATION 2	10
DUTY OFFICER	3

Fire Dispatch Code Description	# Incidents
Medical	13
Med - Med - Fall	7
Personal Inj Accident	6
LIFT ASSIST	5
Med - MEDICAL	5
MED STROKE	4
Med - Med - Heart	3
Med - Med - Seizure	3
Fire Alarm No Smoke	3
Med - Med - Breathing-Difficult	3
Med - Med - Allergic	2
Miscellaneous Fire	2
Med - Med - Breathing-NOT	2
Phone Call Request	2
Gas Odor Inside	2
Water/Ice Rescue	1
Carbon Mono No Ill	1
ELECTRICAL SMELL	1
Gas Cut Outside	1
GRASS FIRE	1
Med - Med - Alarm	1
Med - Med - Stab-Gunshot	1
Med - Med - Uncon	1
POWERLINES	1
Suicide Attempt In Prog	1
Assist	1

Total Incidents by Month



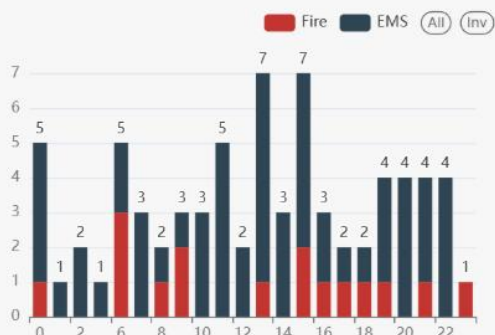
Current Incident Volume  
Projected YoY Change (YTD)

12.90%

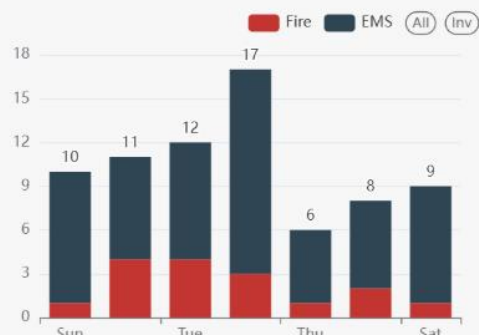
Average Daily Incidents Department Wide

2.35

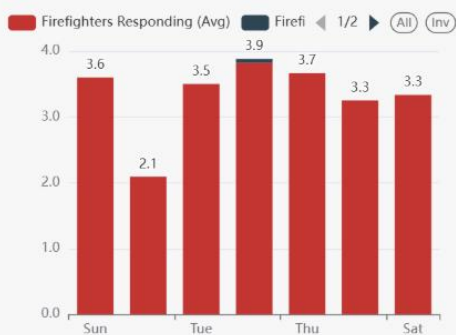
Incident Count by Hour of Day



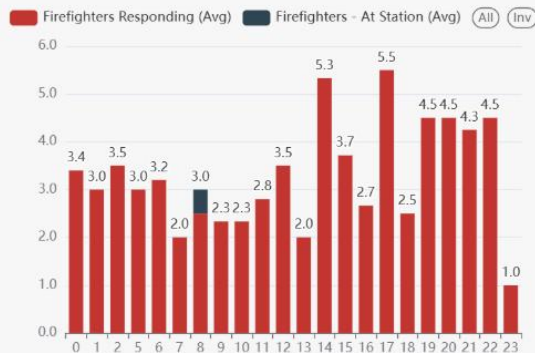
Incident Count Day of Week



Firefighter Response by Day of Week (Avg)



Firefighter Response by Hour of Day (Avg)



Incidents - Fire

16

Incidents - EMS

57

"Dispatch" to "Clear"  
(Average)

27m 30s

Content Loss

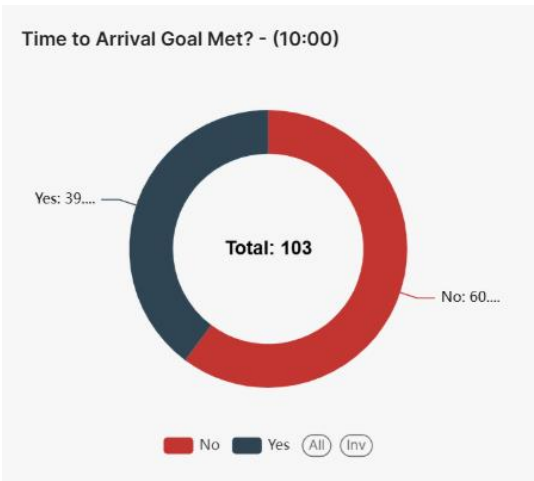
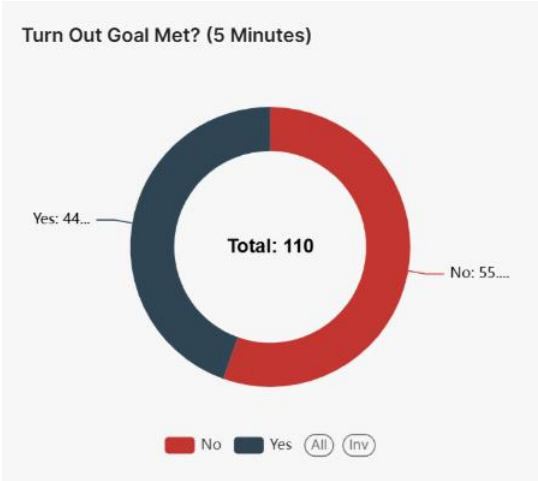
\$0

Property Loss

\$750

Total Property & Content Losses

\$750



Mutual Aid Given

3

Mutual Aid Given

Show All ▾

entries

Provided Mutual Aid ▾	# Incidents ▾
Nowthen Fire Department	2
Oak Grove Fire Department	1

Mutual Aid Received

0

