

AGENDA
CITY OF STEVENSON COUNCIL MEETING
November 20, 2025
6:00 PM, City Hall and Remote

Call-in numbers 253-215-8782, 669-900-6833, 346-248-7799, 312-626-6799, 929-205-6099 or
301-715-8592, Webinar ID 882 5120 2134, Zoom
link <https://us02web.zoom.us/j/88251202134>

or via YouTube at <https://www.youtube.com/channel/UC4k9bA0IEEvsF6PSoDwjJvA/>

Items with an asterisk (*) have been added or modified after the initial draft publication of the Agenda.

1. CALL TO ORDER/PRESENTATION TO THE FLAG: Mayor to call the meeting to order, lead the group in reciting the pledge of allegiance and conduct roll call.

2. PUBLIC COMMENTS: *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion. Please submit written comments to City Hall in person at 7121 E. Loop Rd, via mail to PO Box 371, Stevenson, WA 98648 or via email to wesley@ci.stevenson.wa.us by noon the day of the meeting for inclusion in the council packet.]*

3. CHANGES TO THE AGENDA: *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*

4. CONSENT AGENDA: The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*

a) Water Leak Adjustment - The Council is asked to authorize an adjustment for Account No. 25425. The excess usage was a result of a leak, which was subsequently repaired with a new water main line and the house being re-piped. Council is asked to authorize waiving \$433.08 from the customer's bill due to the leak.

b) Water Leak Adjustment - Council is asked to authorize an adjustment for Account No. 14730. The excess usage was the result of a broken outdoor water faucet which was immediately fixed by the homeowners once it was discovered. Council is asked to authorize waiving \$182.78 from the customer's bill due to the error.

- c) **2026 Tourism Funding Awards** - The Tourism Advisory Committee presents its recommendations to receive tourism funds in 2026 for Council approval in the amount of \$606,870.
- d) **Christmas Eve Office Closure Request** - City staff request to close City Hall on Wednesday, December 24th prior to the December 25th holiday. Staff taking the day off would use vacation time, comp time, personal time or leave without pay.
- e) **Minutes** of October 2025.

MOTION: To approve consent agenda items a-e.

5. SHERIFF'S OFFICE REPORT:

- a) **Sheriff's Report** - The Skamania County Sheriff's report for activity within Stevenson city limits for the prior month is presented for council review.

6. PRESENTATIONS FROM OUTSIDE AGENCIES:

7. PUBLIC HEARINGS:

- a) **Public Hearing - 2026 Budget & Property Tax Levy** - A public hearing will be held for the 2026 Budget and property tax levy.

8. SITUATION UPDATES:

9. UNFINISHED BUSINESS:

10. COUNCIL BUSINESS:

- a) **Resolution 2025-461 Ad Valorem Tax Levy 2026** - Council is asked to approve Resolution 2025-461 authorizing the 1% increase of the ad valorem tax levy for the 2026 budget.
- b) **Ordinance 2025-1232 Ad Valorem Tax 2026** - Council is asked to approve Ordinance 2025-1232 fixing the amount to be raised by ad valorem taxes for fiscal year 2026.
- c) **Ordinance 2025-1233 - 2026 Budget** - Council is asked to approve Ordinance 2025-1233 authorizing the budget for fiscal year 2026.
- d) **Discussion: Preamble for Expenditures** - Councilors Oldfield and Rice propose outlining a preamble for expenditures brought to Council for approval.

11. INFORMATION ITEMS:

- a) **Financial Report** - The Treasurer's Report and year-to-date revenues and expenses through the prior month are presented for council review.

- b) **Planning Commission Minutes** - Minutes are attached from the Planning Commission meeting for the prior month.

12. CITY ADMINISTRATOR AND STAFF REPORTS:

- a) Cody Rosander, Public Works Director
- b) Wesley Wootten, City Administrator

13. VOUCHER APPROVAL: Vouchers will be presented prior to the meeting for council review.

- [a\)](#) October 2025 Payroll

14. MAYOR AND COUNCIL REPORTS:

16. ADDITIONAL PUBLIC COMMENT: *[This is an opportunity for members of the audience to address the Council for items discussed at the meeting.]*

18. ADJOURNMENT - Mayor will adjourn the meeting.

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a)

WATER ADJUSTMENT WORKSHEET

Meter # 702600

WATER ADJUSTMENT WORKSHEET

Serial # 21146795

Customer: Weber Account # 25425

Read after Request 67707

Date Repaired: 10/30/2025

Use ...

20th read 62274

Cubic Foot Leakage:

Average Cubic Foot Usage:

Excess \$ Amount

Month: Oct-25

1 11005

562.07

2 5188

253.76

Usage: 14122

3 2932

134.2

4 2166

95.36

Average Us: 394

5 2032

88.13

6 1336

50.54

Leak Total 11530 0

4109.833 Total Avg

197.34

Avg. 394

Leak: Cu ft Total less average usage 11530 X 0.0084 = Adjustment Fee 96.85

Leak ... Actual Bills:

Average Usage Bill:

Month October

Water 41.23

41.23

Excess 727.27

197.34

Sewer 0

0

Excess 0

0

Totals 768.5 0

0 238.57

Actual Leak Bill 768.5 Avg Bill 238.57 Less Adj Fee 96.85

Recommended Credit Requested: 433.08

Max Reimbursement 1000

a)



Kaitlyn Conrath <kaitlyn@ci.stevenson.wa.us>

Water leak Terry Weber

1 message

Tina Douglas <tinad4869@gmail.com>

Tue, Nov 4, 2025 at 3:57 PM

To: "kaitlyn@ci.stevenson.wa.us" <kaitlyn@ci.stevenson.wa.us>

Good afternoon Kaitlyn,

I am writing about the water leak at my father's home that was discovered after receiving the letter from the City of Stevenson dated 09/30/2025. The property address is located at [1160 SW Ryan Allen Road](#). A plumber was notified and the leak was discovered. The plumber completed all work to repair the leak on October 30th 2025. Please note that I had the leak fixed as quickly as possible but also had to wait for the plumber to get back to me and get the repair scheduled. This was a considerable job that required a new water main line installed and the house repiped. I am asking for the bill to be considered for the rate reduction mentioned in the letter for \$0.49 per 100 cubic feet.

Sincerely
Tina Douglas
360-921-4228
Tinad4869@gmail.com

67707

a)

CITY OF STEVENSON

7121 E. Loop Rd.
PO BOX 371
Stevenson, WA 98648-0371

BILLING PERIOD	
9/21/2025-10/20/2025	
DUE DATE	ACCOUNT NUMBER
11/10/2025	25425
BILL DATE	AMOUNT DUE:
10/31/2025	1,371.80
ACCOUNT HOLDER	
Greg & Terry Weber	
SERVICE LOCATION	
1132.0 - 1160 SW RYAN ALLEN ROAD	

SERVICE	READING DATE	METER READINGS		FACTOR	USAGE	CHARGES
		PREVIOUS	PRESENT			
Water	10/20/2025	48152	62274	1.0000	14122	Previous Balance: 603.30 Adjustments: 0.00 Payments: 0.00 Balance Forward: 603.30 Water 41.23 Water Consumption 727.27

WATER CONSUMPTION HISTORY

Month	Usage
Oct	~1000
Nov	~1000
Dec	~1000
Jan	~1000
Feb	~1000
Mar	~1000
Apr	~1000
May	~1000
Jun	~1000
Jul	~1000
Aug	~1000
Sep	~10000
Oct	~14000

Current Charges: 768.50

Balance: 1,371.80

30:	603.30	60:	0.00	90+:	0.00
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Middle Russell street received an update, please be aware of the new traffic revision.

DUE DATE	AMOUNT DUE
11/10/2025	1,371.80
SERVICE LOCATION	
1132.0 - 1160 SW RYAN ALLEN ROAD	
ACCOUNT NO.	AMOUNT ENCLOSED
25425	

Greg & Terry Weber
PO Box 117
Stevenson, WA 98648-0117

City Of Stevenson
7121 E Loop Road
PO Box 371
Stevenson, WA 98648-0371

b)

WATER ADJUSTMENT WORKSHEET

Meter # 605700

WATER ADJUSTMENT WORKSHEET

Serial # 21146712

Customer: Wahto Account # 14730

Read after Request

Date Repaired: 10/5/2025

Use ... 94685

20th read 94441

Cubic Foot Leakage:

Average Cubic Foot Usage:

Excess \$ Amount

Month:	Oct-25	1	1841	89.34
		2	2193	111.17
Usage:	5100	3	2062	103.04
		4	1617	77.89
Average Us	394	5	917	33.09
		6	393	0
Leak Total	4706 0		9023 Total	Avg \$69.09
		Avg.	1504	0

Leak: Cu ft Total less average usage 4706 X 0.0084 = Adjustme 39.5304

Leak ... Actual Bills:

Average Usage Bill:

Month	October		
Water	60.79		60.79
Excess	291.4		69.09
Sewer	0	0	0
Excess	0	0	
Totals	352.19 0	0	129.88

Actual Leak Bill 352.19 Avg Bill 129.88 Less Adj Fe 39.53

Recommended Credit Requested: 182.78

Max Reimbursement

1000

Date: November 7th, 2025

Stevenson City Council

I would like to thank the utilities clerk for phoning us, and also sending a letter regarding our excess water use. She relayed that the water use for our property was 5100 cubic feet of water, which is significantly more than we usually use.

The reason for this overuse was due to a outdoor water faucet breaking while we were away for the weekend for my nephew's wedding. The water line that broke was down by our garden. We have lots of grapes in our garden and i believe it was broken by elk that frequent our property and do try to get at the grapes through the garden fence.

When we arrived home on Sunday, October 5th, I immediately saw the water spraying up from the broken pipe, and went and shut off the water to that line, and with it, the other outdoor water spickets that I usually shut off for the winter. The leak stopped immediately. I would very much appreciate any consideration of adjusting our water bill for this leak event.

Robert Wahto
111 Guide Meridian Rd
Stevenson, WA 98648
541 399-2885



City of Stevenson

Phone (509)427-5970
FAX (509) 427-8202

7121 E Loop Road, PO Box 371
Stevenson, Washington 98648

DATE: October 31st, 2025
NAME: Robert and Colleen Wahto
CUBIC FEET USED: 5100

Good Morning,

We are writing to inform you that your water meter reading for this billing period appears unusually high. We recommend checking for possible leaks that could be contributing to the increased usage.

Please inspect your home for any dripping faucets, running toilets, or other signs of a leak. A helpful method is to take a meter reading when all residents are away and no appliances are running for an extended period. If the meter shows movement during that time, it may indicate a leak in your private water line.

Please note the City does not have records indicating how private water lines are routed from the meter to your home, which may make locating a leak more challenging.

If a leak is discovered and repaired, you may request an adjustment to your bill. The City Council allows **one** adjustment within a **five-year period**. To request this, please submit a written statement including the date the leak was discovered, the date it was repaired, and any relevant details. This request must be received within **30 days** of the date of this notice.

If the City Council determines an adjustment is warranted, your bill will be recalculated based on your average water usage for a comparable billing period. You will then be charged **\$0.49 per 100 cubic feet** for water used in excess of that average.

If you have any questions or need further assistance, please contact City Hall at **(509) 427-5970**. We're here to help.

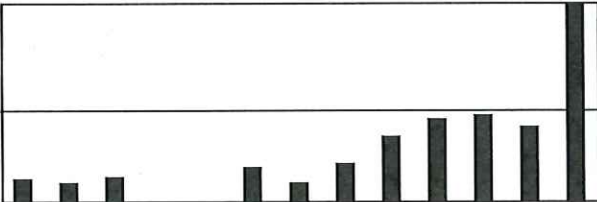
Sincerely,

Kaitlyn Conrath
Utilities Clerk

b) CITY OF STEVENSON

7121 E. Loop Rd.
PO BOX 371
Stevenson, WA 98648-0371

BILLING PERIOD	
9/21/2025-10/20/2025	
DUE DATE	ACCOUNT NUMBER
11/10/2025	14730
BILL DATE	AMOUNT DUE:
10/31/2025	352.19
ACCOUNT HOLDER	
Robert & Colleen Wahto	
SERVICE LOCATION	
1473.0 - 111 GUIDE MERIDIAN	

SERVICE	READING DATE	METER READINGS		FACTOR	USAGE	CHARGES
		PREVIOUS	PRESENT			
Water	10/20/2025	89341	94441	1.0000	5100	Previous Balance: Adjustments: Payments: Balance Forward: Water Water Consumption Current Charges: Balance: 150.13 0.00 150.13 0.00 60.79 291.40 352.19 352.19
WATER CONSUMPTION HISTORY 						30: 60: 90+: 0.00 0.00 0.00

Middle Russell street received an update, please be aware of the new traffic revision.

DUE DATE	AMOUNT DUE
11/10/2025	352.19
SERVICE LOCATION	
1473.0 - 111 GUIDE MERIDIAN	
ACCOUNT NO.	AMOUNT ENCLOSED
14730	

Robert & Colleen Wahto
111 Guide Meridian
Stevenson, WA 98648-6332

City Of Stevenson
7121 E Loop Road
PO Box 371
Stevenson, WA 98648-0371

2026 Tourism Funding Summary									
Summary of Amounts Requested, Recommended, and Approved by City Council									
Recommended 11/20/2025									
App #		2021	2022	2023	2024	2025	2026	2026	2026
	Entity	Apprv'd	Apprv'd	Apprv'd	Apprv'd	Apprv'd	Reqst'd	Recom'd	Apprv'd
TAC 26-01	Alexis House						\$5,000.00	\$1,000.00	
TAC 26-02	CGTA-RARE Funding	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	
TAC 26-03	Columbia Gorge Museum	\$55,000.00	\$60,000.00	\$60,000.00	\$75,000.00	\$93,000.00	\$98,600.00	\$90,000.00	
TAC 26-04	Firefest NW	-	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$6,000.00	\$2,500.00	
TAC 26-05	Gorge Olympic Windsurfing Cup		\$3,000.00	\$3,000.00	\$3,000.00	\$5,000.00	\$5,000.00	\$5,000.00	
TAC 26-06	Gorge Outrigger Races	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	
TAC 26-07	Gorgeous Ink Tattoo Convention					\$5,000.00	\$7,000.00	\$5,000.00	
TAC 26-08	Julie Mayfield-Stevenson Area Live Music			-	\$8,460.00	\$9,035.00	\$10,370.00	\$10,370.00	
TAC 26-09	Port of SC - Aquatic Weed mitigation					\$15,000.00	\$21,000.00	\$21,000.00	
TAC 26-10	Port of SC - Bathrooms & Grounds					\$5,000.00	\$6,000.00	\$5,000.00	
TAC 26-11	Port of SC - Parks Irrigation Water					\$10,000.00	\$12,500.00	\$10,000.00	
TAC 26-12	SC Chamber - Events		\$14,000.00	\$18,000.00	\$18,000.00	\$5,000.00	\$16,000.00	\$16,000.00	
TAC 26-13	SC Chamber - Promotional Programs (SBA)	\$80,000.00	\$85,000.00	\$81,000.00	\$84,000.00	\$84,000.00	\$88,000.00	\$88,000.00	
TAC 26-14	SC Chamber of Commerce	\$90,000.00	\$110,000.00	\$110,000.00	\$116,000.00	\$118,000.00	\$125,000.00	\$125,000.00	
TAC 26-15	SDA - Stevenson Main Street Program	\$65,000.00	\$65,000.00	\$75,000.00	\$75,000.00	\$85,000.00	\$85,000.00	\$85,000.00	
TAC 26-16	Skamania Co - Blues & Brews					\$17,000.00	\$18,000.00	\$18,000.00	
TAC 26-17	Skamania Co - Community Events & Recreation Operation					\$20,000.00	\$20,000.00	\$20,000.00	
TAC 26-18	Skamania Co - Christmas Bazaar						\$2,000.00	\$2,000.00	
TAC 26-19	Skamania Co - Col. Gorge Bluegrass Festival	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	
TAC 26-20	Skamania Co-Fourth of July	\$7,500.00	\$7,500.00	\$7,500.00	\$12,800.00	\$13,000.00	\$20,000.00	\$20,000.00	
TAC 26-21	Skamania County Fair Board	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$20,000.00	\$25,000.00	\$25,000.00	
TAC 26-22	Skamania Co -Fair & Timber Carnival	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$10,000.00	\$10,000.00	\$10,000.00	
TAC 26-23	Stevenson Waterfront Music Festival	\$3,000.00	\$4,500.00	\$5,000.00	\$6,000.00	\$6,000.00	\$7,000.00	\$7,000.00	
TAC 26-24	Columbia Gorge Downwind Champs		\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	
TAC 26-25	Traverse PNW Mushroom Festival				\$5,500.00	\$11,000.00	\$12,500.00	\$11,000.00	
	Total	\$351,100.00	\$383,500.00	\$485,200.00	\$439,760.00	\$461,035.00	\$635,770.00	\$606,870.00	-

Stevenson City Council
City of Stevenson
Stevenson, WA

Dear Councilmembers,

On behalf of the Tourism Advisory Committee (TAC), I hope this message finds you well. We recently held our annual review meeting and had a thoughtful discussion about all of the applications submitted for the 2026 funding cycle. After careful consideration, we're pleased to share the enclosed list of recommendations for your review.

This year's applications reflected a wide range of creative ideas and community-focused efforts to strengthen tourism in Stevenson. In looking at the big picture, the committee agreed that it was appropriate to recommend a total amount that is above our projected annual revenue, knowing we currently have a healthy surplus in the TAC fund. At the same time, we have begun taking small, intentional steps to scale back certain awards—especially for applicants who may be able to seek support from other sources in the future—to help ensure the long-term stability of the fund. Our goal is to continue supporting meaningful projects while also protecting the sustainability of the program for years to come.

We would also like to request the Council's support in updating the TAC application for the 2026 cycle. We believe clearer expectations, more transparent scoring criteria, and improved guidance for applicants will help everyone involved. These updates would give TAC the ability to evaluate proposals more consistently and fairly, and they would help applicants better understand how to present their projects in a way that aligns with Stevenson's tourism goals.

As always, we appreciate the council's support, collaboration, and dedication to strengthening our community. We value our shared effort to make Stevenson a welcoming and vibrant place for visitors and residents alike, and we look forward to continuing to work together.

Thank you for your time and consideration.

Warm regards,
Stevenson Tourism Advisory Committee

**DRAFT MINUTES
CITY OF STEVENSON COUNCIL MEETING
October 16, 2025
6:00 PM, City Hall and Remote**

Items with an asterisk (*) have been added or modified after the initial draft publication of the Agenda.

ATTENDING

Elected Officials: **Mayor Scott Anderson; Councilmembers Dave Cox, Michael Johnson, Lucy Lauser, Chuck Oldfield, Pat Rice.**

City Staff: **City Administrator Wesley Wootten; Jayne Borden, Finance Director**

Guests: Skamania County Undersheriff Tracy Wyckoff; Krista Busby, EIT and Kyle Thompson, PE, of Grayling Engineers.

Public participants:

Mary Repar, Brian McNamara, Sam Kinestead, Thad Ross

1. CALL TO ORDER/PRESENTATION TO THE FLAG: **Mayor Anderson** called the meeting to order at 6:00 p.m., led the group in reciting the pledge of allegiance and conducted roll call.

2. PUBLIC COMMENTS:

Brian McNamara commented on the current policy of sewer connections and costs for property owners, and communication efforts by city staff.

Mary Repar shared there is a housing stabilization summit coming up. She also provided written comments on the solid waste program, and announced a presentation on dams and salmon sponsored by the Stevenson Grange.

3. CHANGES TO THE AGENDA:

Mayor Anderson stated an executive session would be held.

4. CONSENT AGENDA: The following items were presented for Council approval.

a) Water Leak Adjustment - The Council was asked to authorize an adjustment for Account No. 25264. The excess usage was a result of a leak in the line from the meter to the entry point of the house. A new mainline was laid to fix the issue. Council is asked to authorize waiving \$94.20 from the customer's bill due to the leak.

b) Water Leak Adjustment - The Council was asked to authorize an adjustment for Account No. 25190. The excess usage was a result of a leak in the water line. Repairs were completed and service was restored. Council is asked to authorize waiving \$510.89 from the customer's bill due to the leak.

c) Resolution 2025-459 Waste Management Adoption Plan - Skamania County Solid

Waste and Recycling Division has requested Stevenson approve Resolution 2025-459 adopting their waste management plan.

d) Minutes of 09-18-2025 Stevenson City Council meeting.

MOTION to approve consent agenda items **a-d** was made by **Councilmember Lauser**, seconded by **Councilmember Rice**.

Voting aye: **Councilmembers Rice, Cox, Lauser, Johnson, Oldfield**

5. SHERIFF'S OFFICE REPORT:

a) Sheriff's Report - The Skamania County Sheriff's report for activity within Stevenson city limits for the prior month was presented for council review by Skamania County Undersheriff Tracy Wyckoff.

Questions on Flock cameras and their data usage were asked by several Councilmembers.

6. PRESENTATIONS FROM OUTSIDE AGENCIES:

a) Presentation - Long Term Water Supply Study (Grayling Engineering)

Krista Busby and Kyle Thomsen described for the Council their work analyzing the feasibility and status of water sources (surface and ground) for the City of Stevenson and current problems with the system. There are three phases to the study. Phase 1A was completed in August 2025. It provided guidance on determining which water sources will best meet the future needs of Stevenson.

Phase 1B will further assess those water sources, address necessary upgrades and repairs to the system, and move towards a pre-design for the preferred source.

Phase 2 will develop a pre-design that will support an engineering report needed for grant applications.

The cost of Phase 1B was in the current budget approved in July, and no budget amendment will be needed.

The agenda order was amended to hold a discussion on a related topic.

As noted in agenda item **8c**, due to a miscalculation, the original estimated cost of the Cascade Ave project was off by \$24,600. Owing to the miscalculation being their responsibility, Grayling Engineering agreed to reduce the project cost by \$24,600 for the Cascade Avenue Project.

Following a short discussion, it was agreed to revise the agenda order again. Item **8b** was moved forward.

8b) Long Term Water Supply Study - Council was asked to approve the 1B portion of the long-term water supply study by Grayling Engineering **in the amount of \$166,941**.

MOTION to approve the 1B portion of the long-term water supply study by Grayling Engineering **in the amount of \$166,941** was made by **Councilmember Johnson**, seconded by **Councilmember Lauser**.

Following the motion, **Councilmember Oldfield** requested **Public Works Director Rosander** be available to provide information on fee schedules and life spans of past water infrastructure. **Councilmember Rice** asked to ensure the amount Grayling Engineering agreed to reduce (\$24,600) for the Cascade Ave project would be noted. **Councilmember Cox** asked if project funds had been added to the supplemental budget. It was advised by **City Administrator Wootten** to wait for clarification regarding the funds.

Voting aye:

Voting nay: **Councilmembers Rice, Cox, Lauser, Johnson, Oldfield.**

Following the vote, it was noted the upcoming budget session scheduled for October 30th, 2025 could add an action item on the water supply study to the special meeting agenda.

7. UNFINISHED BUSINESS:

8. COUNCIL BUSINESS:

a) Utility Billing Audit - City Administrator Wesley Wootten presented and explained the findings of the utility billing audit and requests for waivers. The intent is to correct past errors in billing.

MOTION to approve waiving the overbilled amounts in the total of \$8,550.27 from the accounts identified in the audit to make them whole was made by **Councilmember Cox**, seconded by **Councilmember Lauser**.

Voting aye: **Councilmembers Rice, Cox, Lauser, Johnson, Oldfield**

c) Cascade Avenue Budget Adjustment - Due to a miscalculation, the original estimated cost of the Cascade Ave project was off by \$24,600. Council was asked to review and approve the new total project amount of \$803,056 (pre-tax).

MOTION: No motion was presented due to prior action on item **8b**.

d) Personnel Policy Update - City Planner Position - City Administrator Wesley Wootten presented and explained a revision to the city personnel policy changing the "Community Development Director" position to a "City Planner" position. There will be no changes in personnel costs. Using Skamania County's planning services in the interim was considered.

Prior to the motion **Mayor Anderson** requested **Planning Commission Chairman Jeff Breckel** explain the Planning Commission's recommendation in support of the changes.

MOTION to approve the revision to the city personnel policy changing the "Community Development Director" position to a "City Planner" position was made by **Councilmember Lauser**, seconded by **Councilmember Oldfield**.

Voting aye: **Councilmembers Lauser, Johnson, Oldfield.**

Voting nay: **Councilmembers Rice, Cox.**

11. INFORMATION ITEMS:

- a) Fire Chief Update** - Fire Chief Ray Broughton provided a report with updates to City Council in the meeting packet.
- b) Planning Commission Report** - The Stevenson Planning Commission sent a report regarding their work on short term rentals.
- c) Chamber of Commerce Report** - The report presented described some of the activities conducted by Skamania County Chamber of Commerce in the prior month.
- d) Financial Report** - The Treasurer's Report and year-to-date revenues and expenses through the prior month were presented for council review.
- e) Planning Commission Minutes** - Minutes were attached from the Planning Commission meeting of October 13th, 2025

12. CITY ADMINISTRATOR AND STAFF REPORTS:

- a) Cody Rosander, Stevenson Public Works Director**
- b) Wesley Wootten, City Administrator**

Reports and updates were contained in the meeting packet.

13. VOUCHER APPROVAL: Vouchers will be presented prior to the meeting for council review.

MOTION to approve vouchers as presented in the amount of \$? was made by **Councilmember Johnson**, seconded by **Councilmember Lauser**.

Voting aye: **Councilmembers Lauser, Johnson, Oldfield.**

Voting nay: **Councilmembers Rice, Cox.**

Following the vote **Councilmember Rice** stated he would continue to vote against approval until the vouchers were provided to Councilmembers prior to the meeting for review.

14. MAYOR AND COUNCIL REPORTS:

Councilmember Oldfield provided a handout he made to Councilmembers and asked them to consider the information contained for next month's meeting. He explained his intent is to address fiscal issues that come before the city council.

15. ISSUES FOR THE NEXT MEETING:

None were presented.

16. ADDITIONAL PUBLIC COMMENT

Mary Repar commented on the water engineering report and asked about a map of the system. She also suggested the city start the process of hiring a planner immediately. Sam Kinestead supported hiring a city planner quickly.

Thad Ross commented on the city planner hiring process and urged appropriate compensation for the position.

Mayor Anderson announced an Executive Session at 7:35 p.m. for the purpose of discussing potential litigation. He stated the Council would reconvene at 7:45 p.m. At 7:45 p.m. the Council reconvened in open session. **Mayor Anderson** announced no action would be taken following this meeting.

18. ADJOURNMENT - Mayor Anderson adjourned the meeting at 7:45 p.m.



Summer N. Scheyer
SHERIFF

OFFICE OF THE SKAMANIA COUNTY
SHERIFF

PO Box 790
200 Vancouver Ave.
Stevenson WA 98648
Phone (509)427-9490
Fax (509)427-4369
www.skamaniasheriff.com
scso@co.skamania.wa.us

Tracy Wyckoff
Undersheriff

Steve Minnis
Chief of Corrections

Ondine Obias
Chief Civil Deputy

October 2025

Total 139

City of Stevenson

Calls/Patrol

Calls - 99

Medical - 38

Fire - 2

Service Hour

Hrs. – 397.50

OT- 5.50

Court Hrs. - 0

Milage – 1,359

11/12/25
12:29Skamania County Sheriff's Office
Incident Audit Report5059
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Incident#	Nature of Incident	Offense Code	Loctn Code	Disposition
25-06583	test	INFO	21	INFORMATION
25-06587	Burg Res Unl En	BRUE	21	Active
25-06588	Burg Res Unl En	BRUE	21	Settled By Contact
25-06602	Information	INFO	21	INFORMATION
25-06604	Medical	AMAS	21	Transferred to Other A
25-06605	Medical	AMAS	21	Transferred to Other A
25-06615	PD Collision	TAPD	21	Settled By Contact
25-06626	Vio Court Order	VICO	21	Investigation Complete
25-06638	Traffic Stop		21	CLEARED DRIVER WARNING
25-06640	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
25-06643	Traffic Stop		21	CLEARED DRIVER WARNING
25-06646	Disorderly	DCON	21	Investigation Complete
25-06648	Burg Res Unl En	BURG	21	Investigation Complete
25-06653	Mental Subject	MENT	21	Transferred to Other A
25-06654	Citizen Dispute	CDIS	21	INFORMATION
25-06656	Welfare Check	WELF	21	Investigation Complete
25-06665	Burg Res Unl En	BRUE	21	Investigation Complete
25-06667	Barking Dog	ANDC	21	INFORMATION
25-06669	Medical	AMAS	21	Transferred to Other A
25-06674	Req Traff Enf	RTEN	21	UNABLE TO LOCATE
25-06687	Medical	AMAS	21	Transferred to Other A
25-06688	Medical	AMAS	21	Transferred to Other A
25-06697	Wanted Person	WANT	21	Cleared Adult Arrest
25-06702	Wild Fire	FIRE	21	Settled By Contact
25-06705	Suspicious	PSC	21	Cleared Adult Arrest
25-06709	Welfare Check	WELF	21	Settled By Contact
25-06710	Medical	AMAS	21	Transferred to Other A
25-06714	Vagrancy	VAGR	21	Cleared Adlt Exception
25-06716	Patrol Request	PATR	21	Cleared Adlt Exception
25-06718	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
25-06720	Lockout	LOCK	21	Cleared Adlt Exception
25-06721	Welfare Check	WELF	21	Cleared Adlt Exception
25-06722	Traffic Stop		21	CLEARED DRIVER WARNING
25-06723	Medical	AMAS	21	Transferred to Other A
25-06724	Citizen Dispute	CDIS	21	Settled By Contact
25-06725	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
25-06727	Medical	INFO	21	Transferred to Other A
25-06733	Medical	AMAS	21	Transferred to Other A
25-06735	Medical	AMAS	21	Transferred to Other A
25-06737	Citizen Dispute	CDIS	21	Investigation Complete
25-06740	Citizen Dispute	CDIS	21	Cleared Adlt Exception
25-06746	Domestic Viol	DOMV	21	Active
25-06751	Patrol Request	PATR	21	INFORMATION
25-06752	Suspicious	SUSP	21	Investigation Complete
25-06760	Medical	AMAS	21	Transferred to Other A
25-06761	Fraud	FRAU	21	Investigation Complete
25-06765	Medical	AMAS	21	Transferred to Other A
25-06774	Utility Problem	UTPB	21	INFORMATION
25-06780	Fire Other	FIRE	21	Transferred to Other A
25-06787	Medical	AMAS	21	Transferred to Other A
25-06788	Welfare Check	WELF	21	Settled By Contact
25-06797	Medical	INFO	21	Transferred to Other A
25-06809	Property Damage	PDNV	21	Active
25-06811	Medical	AMAS	21	INFORMATION
25-06836	Traffic Stop		21	CLEARED DRIVER CITED

11/12/25
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Incident#	Nature of Incident	Offense Code	Loctn Code	Disposition
25-06844	Suspicious	SUSP	21	Active
25-06848	Lost Property	LFPR	21	Active
25-06850	Sex Offense	SOFF	21	Investigation Complete
25-06853	Littering	LPPR	21	Active
25-06855	Medical	AMAS	21	Transferred to Other A
25-06858	Traffic Stop		21	CLEARED DRIVER WARNING
25-06865	Dog Call	ANDC	21	INFORMATION
25-06869	Medical	AMAS	21	Transferred to Other A
25-06874	Vagrancy	VAGR	21	Investigation Complete
25-06881	Traffic Stop		21	CLEARED DRIVER WARNING
25-06887	Suspicious	PSC	21	Investigation Complete
25-06901	Medical	AMAS	21	Transferred to Other A
25-06908	Medical	AMAS	21	Transferred to Other A
25-06911	Medical	AMAS	21	Transferred to Other A
25-06915	Trespassing	TRES	21	Cleared Adlt Exception
25-06916	Juvenile Prob	JUVP	21	Cleared Juve Exception
25-06919	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
25-06927	Animal Other	INFO	21	INFORMATION
25-06929	Medical	AMAS	21	Transferred to Other A
25-06931	Medical	AMAS	21	Transferred to Other A
25-06932	Property Damage	PDNV	21	Investigation Complete
25-06933	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
25-06934	Child Abuse	CHAN	21	Investigation Complete
25-06936	Suspicious	PSC	21	Investigation Complete
25-06945	Medical	AMAS	21	Transferred to Other A
25-06946	Medical	AMAS	21	Transferred to Other A
25-06957	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
25-06959	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
25-06974	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
25-06985	Suicide Threat	SUIT	21	Investigation Complete
25-06988	Welfare Check	WELF	21	INFORMATION
25-06991	Medical	AMAS	21	Transferred to Other A
25-06992	Littering	INFO	21	INFORMATION
25-06998	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
25-06999	Medical	AMAS	21	Ambulance Service Prov
25-07000	Vandalism	VAND	21	Investigation Complete
25-07010	Vandalism	VAND	21	Investigation Complete
25-07013	Public Nuisance	PNUI	21	UNABLE TO LOCATE
25-07017	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
25-07018	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
25-07023	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
25-07024	Medical	AMAS	21	Ambulance Service Prov
25-07031	Vandalism	VAND	21	Active
25-07040	Traffic Stop	TOFF	21	CLEARED DRIVER INFRACT
25-07042	Medical	AMAS	21	Transferred to Other A
25-07044	Public Nuisance	PNUI	21	INFORMATION
25-07049	Sex Offense	SOFF	21	Active
25-07050	Medical	AMAS	21	Transferred to Other A
25-07054	Trespassing	TRES	21	Investigation Complete
25-07058	Vio Court Order	VICO	21	Investigation Complete
25-07075	Juvenile Prob	JUVP	21	Investigation Complete
25-07083	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
25-07084	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
25-07087	Medical	AMAS	21	Transferred to Other A
25-07088	Medical	AMAS	21	Transferred to Other A

11/12/25
12:29

Skamania County Sheriff's Office
Incident Audit Report

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Incident#	Nature of Incident	Offense Code	Loctn Code	Disposition
25-07089	Medical	AMAS	21	Transferred to Other A
25-07094	Tobacco Problem	TOBP	21	Cleared Adlt Exception
25-07095	Req Traff Enf	AMAS	21	Ambulance Service Prov
25-07100	Traffic Hazard	THAZ	21	Active
25-07110	Medical	INFO	21	Transferred to Other A
25-07111	Utility Problem	UTPB	21	Transferred to Other A
25-07119	Medical	MENT	21	Trnsported
25-07126	Traffic Stop		21	CLEARED DRIVER WARNING
25-07139	Medical	AMAS	21	Transferred to Other A
25-07143	Citizen Assist	CITA	21	Transferred to Other A
25-07146	Vandalism	VAND	21	Active
25-07148	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
25-07152	Information	INFO	21	INFORMATION
25-07153	Domestic Viol	DOMV	21	Cleared Adult Arrest
25-07155	Information	INFO	21	INFORMATION
25-07166	Medical	AMAS	21	Transferred to Other A
25-07179	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
25-07180	Mental Subject	MENT	21	Settled By Contact
25-07183	Trespassing	TRES	21	Settled By Contact
25-07184	Medical	AMAS	21	Transferred to Other A
25-07189	VIN Inspection	VIIN	21	Settled By Contact
25-07190	Medical	INFO	21	Transferred to Other A
25-07192	Trespassing	TRES	21	INFORMATION
25-07194	Req Traff Enf	RTEN	21	INFORMATION
25-07195	Business Alarm	ABLA	21	Unfounded
25-07196	Traffic Stop	TOFF	21	CLEARED DRIVER CITED
25-07197	Suspicious	PSC	21	Settled By Contact
25-07211	Citizen Dispute	CDIS	21	INFORMATION
25-07217	Mental Subject	MENT	21	Cleared Adlt Exception

Total Incidents: 139

Report includes:

All dates reported between `00:00:00 10/01/25` and `00:00:00 10/31/25`
 All agencies matching `SCSO`
 All nature of incidents
 All offenses observed
 All offenses reported
 All offense codes
 All dispositions
 All responsible officers
 All locations matching `21`

*** End of Report /tmp/rptp0uYfa-rplwiar.r1_1 ***

11/12/25
12:31Skamania County Sheriff's Office
Incident Audit Report5059
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Incident#	Nature of Incident	Offense Code	Loctn Code	Disposition
25-06604	Medical	AMAS	21	Transferred to Other A
25-06605	Medical	AMAS	21	Transferred to Other A
25-06669	Medical	AMAS	21	Transferred to Other A
25-06687	Medical	AMAS	21	Transferred to Other A
25-06688	Medical	AMAS	21	Transferred to Other A
25-06710	Medical	AMAS	21	Transferred to Other A
25-06723	Medical	AMAS	21	Transferred to Other A
25-06727	Medical	INFO	21	Transferred to Other A
25-06733	Medical	AMAS	21	Transferred to Other A
25-06735	Medical	AMAS	21	Transferred to Other A
25-06760	Medical	AMAS	21	Transferred to Other A
25-06765	Medical	AMAS	21	Transferred to Other A
25-06787	Medical	AMAS	21	Transferred to Other A
25-06797	Medical	INFO	21	Transferred to Other A
25-06811	Medical	AMAS	21	INFORMATION
25-06855	Medical	AMAS	21	Transferred to Other A
25-06869	Medical	AMAS	21	Transferred to Other A
25-06901	Medical	AMAS	21	Transferred to Other A
25-06908	Medical	AMAS	21	Transferred to Other A
25-06911	Medical	AMAS	21	Transferred to Other A
25-06929	Medical	AMAS	21	Transferred to Other A
25-06931	Medical	AMAS	21	Transferred to Other A
25-06945	Medical	AMAS	21	Transferred to Other A
25-06946	Medical	AMAS	21	Transferred to Other A
25-06991	Medical	AMAS	21	Transferred to Other A
25-06999	Medical	AMAS	21	Ambulance Service Prov
25-07024	Medical	AMAS	21	Ambulance Service Prov
25-07042	Medical	AMAS	21	Transferred to Other A
25-07050	Medical	AMAS	21	Transferred to Other A
25-07087	Medical	AMAS	21	Transferred to Other A
25-07088	Medical	AMAS	21	Transferred to Other A
25-07089	Medical	AMAS	21	Transferred to Other A
25-07110	Medical	INFO	21	Transferred to Other A
25-07119	Medical	MENT	21	Trnsported
25-07139	Medical	AMAS	21	Transferred to Other A
25-07166	Medical	AMAS	21	Transferred to Other A
25-07184	Medical	AMAS	21	Transferred to Other A
25-07190	Medical	INFO	21	Transferred to Other A

Total Incidents: 38

Report includes:

All dates reported between `00:00:00 10/01/25` and `00:00:00 10/31/25`

All agencies matching `SCSO`

All nature of incidents matching `Medical`

All offenses observed

All offenses reported

All offense codes

All dispositions

All responsible officers

All locations matching `21`

*** End of Report /tmp/rptp0uYfa-rplwiar.r1_2 ***

a)

October 2025		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	Totals	
Mileage																									
County	982	330	720	490					0	1233	1525	150	1570	2330	3233	1969	691		0	2610		1112	0	18945	
Stevenson	28	0	70	178				0	35	74	23	139	75	103	222	220	220		0	0		192	0	1359	
N. Bonneville	32	0	116					0	0	41	10	104	75	30	53	67		0	0	0		142	0	699	
USFS	0	0	29	560				0	24	0	0	0	10	0	10	0	0	0	0	0	0	53	0	657	
Title 3	116	0	0	0				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	116	
PP&L	145	0	80	1418				0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1643	
TOTAL	1383	330	909	2762				0	1292	1640	163	1813	2480	3376	2244	978		0	2610		1499	0		23419	
Hourly Report																									
Vacation	0.00	0.00	61.50	0.00					0.00	10.25	5.25	0.00	41.00	20.50	0.00	0.00	0.00		0.00	0.00		0.00	0.00	138.50	
Sick Leave	0.00	20.00	10.25	0.00				174.25	0.00	0.00	164.00	0.00	0.00	0.00	0.00	10.25	0.00		184.50	0.00		0.00	174.25	737.50	
Training	0.00	0.00	0.00	29.25				0.00	30.75	0.00	4.00	0.00	0.00	0.00	0.00	10.00	3.00		0.00	0.00		3.00	0.00	80.00	
Administration	0.00	172.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	172.00	
Patrol/Investigations																									
Schools/Com Svc	0.00	0.00	0.00	0.00					0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	0.00	
K 9	0.00	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	0.00	
County	157.75	0.00	41.00	12.75				0.00	136.50	88.50	6.00	56.75	105.75	67.75	95.50	81.25		0.00	0.00	41.50		75.50	0.00	966.50	
Stevenson	4.50	0.00	29.00	25.50				0.00	7.00	47.00	5.50	25.50	15.00	42.25	24.75	50.75		0.00	0.00	64.50		56.25	0.00	397.50	
Stev Court	0.00	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	0.00	
N. Bonneville	2.00	0.00	13.75	12.75				0.00	0.00	0.00	16.50	3.00	15.50	15.00	15.25	9.50	12.50		0.00	26.00		41.50	0.00	183.25	
N. Born Court	0.00	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	0.00	
District Court	0.00	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	0.00	
Superior Court	0.00	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	0.00	
USFS	0.00	0.00	1.00	15.75				0.00	0.00	0.00	0.00	0.00	0.00	3.00	2.00	2.00	1.00		0.00	0.00		8.00	0.00	32.75	
Gorge Scenic	0.00	0.00	10.00	0.00				0.00	0.00	17.00	0.00	15.75	0.00	30.25	17.00	1.75		0.00	16.00	0.00		0.00	0.00	107.75	
PP&L	0.00	0.00	5.00	90.75				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	10.25		0.00	0.00	106.00	
Drug	0.00	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	0.00	
Special Contracts	0.00	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	0.00	
Boat	0.00	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	4.00	
County Traffic Enforce.	0.00	0.00	10.00	2.25				0.00	0.00	0.00	0.00	2.00	19.75	15.00	27.00	11.25	23.00		0.00	16.00		4.00	0.00	130.25	
SAR County	0.00	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	0.00	
Title 3	164.25	172.00	109.75	189.00					0.00	174.25	169.00	20.50	133.25	153.75	184.50	170.00	175.25		0.00	174.25		190.25	0.00	2180.00	
SubTotal Reg																									
OV Time																									
Schools/Com Svc	0.00	0.00	0.00	0.00					0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	0.00	
County	0.00	0.00	5.00	16.00				0.00	0.00	6.75	2.00	0.00	0.00	0.00	0.00	4.00	0.00		0.00	0.00		0.00	0.00	33.75	
Stevenson	0.00	0.00	3.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00	0.00		0.00	0.00		0.50	0.00	5.50	
Stevenson Court	0.00	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	0.00	
N. Bonneville	0.00	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	0.00	
N. Bonneville Court	0.00	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	0.00	
District Court	0.00	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	0.00	
Superior Court	0.00	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	0.00	
USFS	0.00	0.00	0.00	11.25				0.00	0.00	2.50	0.00	0.00	0.00	0.00	2.00	0.00	0.00		0.00	0.00		2.00	0.00	17.75	
Training	0.00	0.00	0.00	20.00				0.00	0.00	0.00	4.00	0.00	4.00	0.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	32.00	
Marine Patrol	0.00	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	0.00	
Drug	0.00	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	0.00	
PP&L	0.00	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	0.00	
Boat	0.00	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	0.00	
County Traffic Enforce	0.00	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	0.00	
Special Contracts	0.00	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	0.00	
SAR County	0.00	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	0.00	
SAR Title 3/Emr. Resp.	0.00	0.00	1.00	22.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.75		0.00	0.00		0.00	0.00	24.75	
Total Overtime	6.00	0.00	8.00	47.25				0.00	0.00	9.25	6.00	0.00	4.00	4.00	4.00	4.00	4.00		0.00	0.00		2.50	0.00	89.00	
Total Title 3	4.00	0.00	4.00	22.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11.00		0.00	0.00		0.00	0.00	41.00	
TOT HRS	168.25	192.00	183.50	256.25				174.25	193.75	180.25	164.50	178.25	178.25	188.50	184.25	186.25		184.50	174.25		192.75	174.25		3186.00	

**CITY OF STEVENSON, WASHINGTON
RESOLUTION NO. 2025-461**

**A RESOLUTION AUTHORIZING AN INCREASE IN PROPERTY TAXES
FOR FISCAL YEAR 2026**

WHEREAS, the City of Stevenson has given proper notice of a public hearing held Thursday, November 20, 2025 to consider the City's General Fund budget for the 2026 fiscal year pursuant to RCW 84.55; and

WHEREAS, the City of Stevenson, after said public hearing, and after duly considering all relevant evidence and testimony presented, has determined that the City of Stevenson requires an increase in property tax revenue from the previous year, in addition to any increase resulting from the addition of new construction and improvements to property, any increases in the value of state assessed property, and any increases resulting from the addition of newly annexed parcels, for meeting the expected expenses and obligations for the provision of ongoing services;

NOW, THEREFORE, the City Council of the City of Stevenson hereby resolves that an increase in the regular property tax levy is authorized for the 2026 levy for a levy amount of **\$591,739.75** which is a **1%** increase from the 2025 levy or an absolute increase of **\$5,808.82**, plus the value of new construction as provided by RCW 84.55.010 of **\$5,048.77**, newly annexed parcels as provided by RCW 84.55.030 (if any, amount TBD), and the increase in State assessments of **\$0**.

Passed by the City Council of the City of Stevenson this 20th day of November 2025.

Scott Anderson, Mayor

ATTEST:

APPROVED AS TO FORM:

Wesley Wootten, City Clerk

Robert C. Muth
City Attorney



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Property Tax Basics

This page provides an overview of property taxes for local governments in Washington State, including property tax limits, levy calculations, and banked capacity for local governments.

For a more comprehensive discussion of the intricacies of the property tax in Washington State, refer to MRSC's [City Revenue Guide](#) and [County Revenue Guide](#), or the Department of Revenue's [Property Tax Levies Operations Manual](#) [↗](#).

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Budget-Based Property Tax

Washington State has a budget-based system of property taxation. There are three main components to the property tax:

- Levy amount
- Assessed value (AV)
- Levy rate

a)

As part of the budget process, the taxing jurisdiction establishes the amount of property tax revenue needed to fund the budget. That amount needed to fund the budget is called the levy amount, or simply the levy. It is the total amount to be collected from taxpayers by a taxing district.

By November 30 of each year, the amount of taxes to be levied by taxing districts are certified to the county assessor. The county assessor then calculates the levy rate necessary to raise that amount of revenue by dividing the total levy amount by the assessed value of taxable property in the district.

By law, this number is expressed in terms of a dollar rate per \$1,000 of valuation. For example, a rate of \$0.00025 is expressed as \$0.25 per \$1,000 of assessed value.

Property Tax Formula

Under the budget-based system, a taxing district establishes its desired levy amount first (subject to several restrictions), and then the assessed valuation is used to calculate the subsequent levy rate that property owners must pay. This formula is expressed as:

$$\text{Levy Amount} \div \text{Assessed Value (000s)} = \text{Levy Rate (per \$1,000 AV)}$$

Property Tax Limits

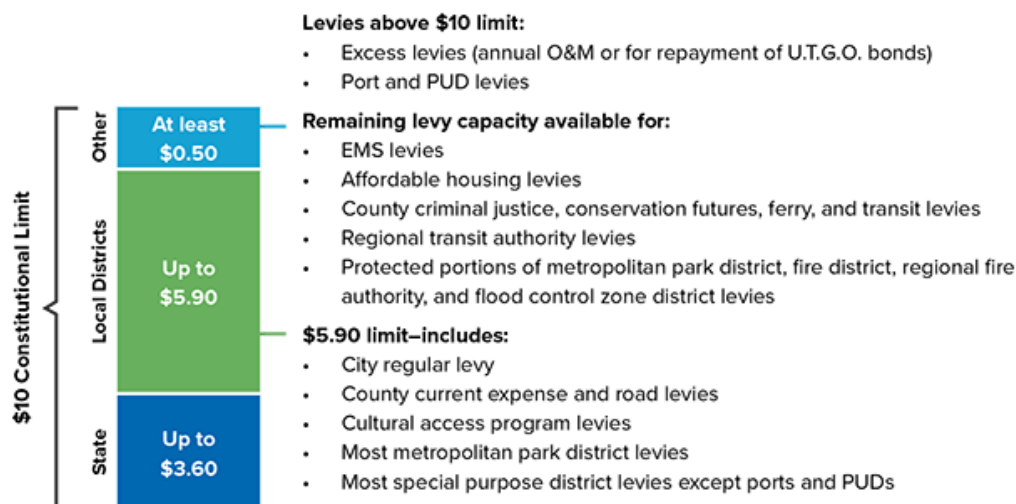
The property tax levy is constrained by the overall limits on the regular levy rate and the limit on annual levy increases.

Regular Levy Rate Limits

The Washington State Constitution limits the annual rate of property taxes that may be imposed on an individual parcel of property to 1% of its true and fair value. Since tax rates are stated in terms of dollars per \$1,000 of value, the 1% limit is the same as \$10 per \$1,000 and is often referred to as the \$10 limit. Taxes imposed under this limit are termed "regular" levies, while those outside the limit are "excess" or "special" levies.

The following chart shows how the \$10 limit is allocated. The aggregate limit for cities, counties and most special districts is \$5.90 per \$1,000 assessed value.

a)



Special Considerations Relating to Levy Rate Limitations

What if the sum of the levy rates imposed by the various taxing authorities goes over the limit?

It's complicated. First, there are two limits:

- One is the 1% constitutional limit.
- The other is the \$5.90 limit on cities, counties, and junior taxing districts.

If either of those limits are exceeded, then the junior taxing district levies involved must be reduced through prorationing. See [RCW 84.52.010](#).

Which levies are lowered in prorationing, by how much and in what order, depends upon whether the \$5.90 limit or the 1% limit has been exceeded. The Department of Revenue [Property Tax Levies Operations Manual](#) and [WAC 458-19-075](#) include step-by-step instructions for calculating prorationing. The Department of Revenue has developed Prorationing Worksheets for both the \$5.90 Aggregate Limit ([REV 64 0097](#)) and the 1% Aggregate Limit ([REV 64 0096](#)) to help in making these calculations.

Can a county raise its regular general fund (current expense) levy rate above \$1.80?

A county can raise its general fund levy rate up to \$2.475 per \$1,000 AV, provided the total of the levy rates for the general fund and road fund do not exceed \$4.05 per \$1,000 AV and the increase in the general fund levy does not result in a reduction in the levy of any other taxing district through prorationing. See [RCW 84.52.043](#).

What if my city has a firefighters' pension fund?

If your city has a pre-LEOFF firefighters' pension fund, it can levy an additional \$0.225 per \$1,000 assessed valuation, resulting in a maximum levy rate of \$3.60 per \$1,000 AV if it is not annexed to a fire or library

a)

district, or, if it is annexed, a maximum rate of \$3.825 minus the fire/library district levy rates (see below). See [RCW 41.16.060](#).

What if my city belongs to a fire and/or library district?

For cities that belong to a fire district and/or a library district, the rules are a little more complicated. Nominally, they have a maximum rate of \$3.60 per \$1,000 assessed value (or \$3.825 if they also have a pre-LEOFF firefighters' pension fund as described above). However, they can never collect that much because the levy of the special districts must be subtracted from that amount ([RCW 27.12.390](#) and [52.04.081](#)).

The library district levy has a maximum rate of \$0.50 per \$1,000 assessed value ([RCW 27.12.050](#)), and the fire district levy can be as high as \$1.50 ([RCW 52.16.130](#), [52.16.140](#), and [52.16.160](#) each provide for a levy of \$0.50 per \$1,000 assessed value). Therefore, if a city belongs to both a fire district and a library district, and if these districts are currently levying their maximum amount, then the city's levy rate can be no higher than \$1.60 ($\$3.60 - 1.50 - 0.50 = \1.60).

If, for some reason, one or both of the special districts is not currently levying the maximum amount, the city's current levy could be higher. For instance, if the fire district is only levying \$1.00 per \$1,000 assessed value, the maximum city levy rate would be $\$3.60 - 1.00 - 0.50 = \2.10 . But, if the fire district raises its levy rate in the future, then the city must reduce its levy rate by the same amount so that the total is never above \$3.60. Such a forced reduction can cause fiscal problems if it is not anticipated.

If no one in your city hall knows what rate the special districts are currently levying, your county assessor can help you.

Levy Increase Limit

In addition to the limit on the overall levy rate, there is a 1% limit on the amount an individual taxing district can increase the property tax levy (the total amount of taxes that will be collected) each year.

In Washington, property tax increases are not based on the increasing value of properties but rather on the amount of the property taxes assessed in the previous year. Each year's levy may be increased by no more than 1% unless the public votes for a greater increase (commonly called a "[levy lid lift](#)") or the jurisdiction uses banked capacity (see below). Consult the Washington State Department of Revenue's [Resolution/Ordinance Procedures for](#)

a)

[Increasing Property Tax Revenue](#) for the proper procedures to increase the property tax levy.

Taxes on new construction, changes in value of state-assessed utility property, and newly annexed property (hereafter referred to as "add-ons") are exempt from the limit factor for taxing districts of any size and may be added to the tax levy that is requested under the limit factor. See [RCW 84.55.010](#) and [WAC 458-19-035](#).

Calculating the Property Tax Levy

The complexity of the property tax means that year-to-year changes in collected taxes may not be intuitive. Glenn Olson, former Deputy County Administrator of Clark County, developed the below examples of how property tax bills may change based on various factors.

Example #1

Imagine a county that has only one parcel and one house that is brand new. This property is worth \$100,000. As its only property, its value is also the entire assessed value of the county. Suppose further that the levy rate in that county is \$2.00. That means this property owner must pay \$2.00 for each \$1,000 that their property is worth.

In the first year after its construction, the taxes on that home would be calculated as follows:

Assessed value of the county in thousands (\$100) x Levy rate (2.00) = Tax bill and Year 1 levy (\$200.00)

The only time taxes are calculated this way is for new construction – i.e. the first year after the home is built. In every following year it works differently.

In Year 2 the county may only increase its levy by 1%. So following our example:

Last year's levy (\$200) + Additional 1% (\$2.00) = Tax bill and Year 2 levy (\$202.00)

Let's assume the value of this county's one home doubled from \$100,000 in Year 1 to \$200,000 in Year 2. Its tax bill would still be \$202.00. No matter how much the assessed value in the county increases, its levy may increase

a)

only 1%. So, the county adjusts the levy rate to make it fit the new assessed value:

$$\text{New levy amount (\$202.00)} \div \text{New assessed value in thousands (\$200)} = \text{New levy rate (1.01)}$$

Any new homes that might be built in Year 2 would be taxed at this new levy rate.

Example #2

Now suppose our imaginary county had started with two new homes, but each one was worth only \$50,000. The assessed value would still total \$100,000 in year 1.

With the same \$2.00 levy rate, the levy in the first year would still be \$200. But instead of one home paying the entire levy, the two equal-value homes would split the levy equally and pay \$100 each. In year 2 the levy would still increase by only 1% to \$202. And if the value of both homes together increased to \$200,000, the levy rate would still drop to 1.01.

But suppose to get to that \$200,000 value, one home tripled in value to \$150,000 and the other stayed the same at \$50,000. Then their respective tax bills would look like this:

Year 1			
	Home 1	Home 2	Countywide Total
AV (in thousands)	\$50	\$50	\$100
Times the levy rate	x \$2.00	x \$2.00	x \$2.00
For a tax bill of:	\$100	\$100	\$200
Year 2			
	Home 1	Home 2	Countywide Total
AV (in thousands)	\$150	\$50	\$200

a)

Year 1			
Times the levy rate	x \$1.01	x \$1.01	x \$1.01
For a tax bill of:	\$151.50 (52% increase)	\$50.50 (50% decrease)	\$202 (1% increase)

The total levy is still \$202, but more of it is borne by the home that increased in value and less of it by the home that did not increase. The total countywide levy increased the maximum 1%, but the tax bill for Home 1 increased by 52% while the tax bill for Home 2 decreased by 50%.

Assessed value only determines a home's share of the levy. If all home values were to change by the same percentage, then each home's share of the levy would stay the same and everyone's taxes would increase by exactly 1%.

Complications

The above examples are extremely simple. In reality, one home is usually in several taxing districts that overlap. Voted levies, levy shifts, excess levies, or levy lid lifts may be in effect, or a jurisdiction may be tapping its "banked" capacity (see below). Finally, fees for numerous things from improvement districts to utilities may show up on a tax bill.

But at the core of our property tax system, taxes may only increase by 1% per year unless local governments (1) tap banked capacity, or (2) seek voter approval through a levy lid lift or excess levy.

What Is Banking Levy Capacity?

Some taxing districts have levied less than the maximum amount allowed over the years. [RCW 84.55.092](#)  allows these districts to retain the right to use that "banked" capacity at some future date. Thus, when comparing a district's current year levy to their prior levy, it may reflect a change of more than 1% if they are using their banked capacity or less than 1% if they don't feel they need the levy increase. Many districts have never used that capacity even though they could have done so at any time.

Here are two examples:

- Assume that for this year a city had the assessor set a tax rate that resulted in the same levy as last year plus add-ons. (It did not take the allowable 1% increase.) When doing the budget for next year, however, the city realizes that it needs more revenue from the property tax because sales

a)

- tax receipts have fallen off. [RCW 84.55.092](#) allows the city to ask the assessor to set a tax rate for next year that raises the levy by 1% and then 1% again $1.01 \times 1.01 = 1.0201$ for a compounded increase of over 2% (assuming that it does not put the city over the statutory levy rate limit).
- Now, let's examine a more complicated case where a city actually lowers its tax rate. Assume that during the current year, a city has experienced a revenue windfall and has more money than it needs to fund the next year's budget. It could put the excess funds in a contingency fund or a "rainy day" fund, but the city council decides to give the taxpayers a break by lowering the property tax in the upcoming year. In that year, it receives no revenue windfall and needs more property tax revenue for the subsequent year's budget. [RCW 84.55.092](#) allows the city to levy the maximum amount that it could have levied in the previous year, plus an additional 1% unless that puts the city over the maximum statutory rate. In the previous year, the city didn't use its maximum taxing capacity, but it also didn't lose it since it can "bank" the extra capacity.

How Do We Bank Capacity?

The statutory authority for banking capacity is provided in [Chapter 84.55 RCW](#). The chapter provides procedures for two different classifications that are defined in [RCW 84.55.005](#) as taxing districts with populations less than 10,000 and all others, meaning those with 10,000 or more in population.

Assuming that you have held your public hearing on revenue sources for the general fund as required by [RCW 84.55.120](#), and the legislative body has determined that they do not need the entire 1% increase as allowed by law, you must adopt an ordinance or resolution specifically stating what the increase, if any, may be. This must be stated in terms of both dollars and percentage. Even if you are not increasing your property tax levy, you should adopt an ordinance/resolution saying that you are increasing your levy by \$0.00 which is a 0% increase. This will bank the unused capacity of your levy.

Below are the most important procedures that jurisdictions must follow. The Department of Revenue provides [detailed guidance](#) on procedures related to increasing property tax revenue.

Taxing Districts with Populations Under 10,000

a)

The taxing district must adopt an ordinance or resolution for increasing property tax revenue, and levying a percentage increase less than 1% will automatically "bank" capacity. Without the resolution, the district cannot bank excess levying capacity.

Taxing Districts with Populations of 10,000 or More

Taxing districts with populations of 10,000 or more may only increase their levy by 1% or the implicit price deflator, whichever is less. If the implicit price deflator, released each year in late September, is greater than 1%, then the procedures are the same as those for populations fewer than 10,000.

However, if the implicit price deflator is less than 1%, the jurisdiction may not increase its levy (or bank the capacity) beyond the IPD rate. For instance, if the IPD is 0.5% and the jurisdiction chooses not to increase its levy, it may only bank a 0.5% increase for that year under the normal procedures.

But there is an exception – if the IPD falls below 1%, the jurisdiction may increase its levy beyond the IPD rate and up to the full 1% by adopting an ordinance or resolution making a finding of "substantial need." If the jurisdiction chooses not to increase its levy, it may bank the excess capacity beyond the IPD rate and up to the full 1% by adopting [an ordinance or resolution making a finding of "future substantial need"](#)  (see example 2).

For more information on this process, see our page [Implicit Price Deflator](#).

Using Banked Capacity

While jurisdictions may bank capacity for later use, there are still limitations on its use based on the maximum allowable levy, which can be obtained from the assessor. Below is an example of the procedures for using banked capacity.

Assume that the maximum allowed levy amount is \$110,000 for the levy you made in 2022 for 2023 and the city only levied \$100,000 for 2018. When making a levy for 2024, the assessor will raise the maximum allowable levy by 1% to \$111,100 ($\$110,000 \times 1.01$), exclusive of add-ons. If the city increases its current levy by 1%, it would be \$101,000 ($\$100,000 \times 1.01$) plus add-ons, so it has \$10,100 of banked capacity.

In this example, the city wants to increase the levy by \$7,000. When you write your resolution/ordinance to satisfy the requirement for [RCW 84.55.120](#) , you put \$7,000 in the blank that gives the dollar amount of the increase over the actual levy from the previous year – 2018 (excluding "add-

a)

ons") – representing a percentage increase of 7% (\$7,000/100,000). \$1,000 of the increase comes from your 1% annual limit. For the other \$6,000, you have used banked capacity.

When you complete the levy certification form, you put in \$107,000 plus the dollar amount of "add-ons" as the amount of the regular property tax levy in the [levy certification form](#).

Examples of Local Property Tax Ordinances

Below are examples of general property tax ordinances from local governments in Washington State. We will be adding more examples soon. We also have additional examples of [levy lid lifts](#), [Emergency Medical Services \(EMS\) levies](#), and (in case the implicit price deflator falls below 1%) [resolutions of substantial need](#).

Cities

- [Buckley Ordinance Nos. 21-19 and 22-19](#) (2019) – Setting property tax levy amount (dollars and percent increase) for regular (general fund) levy and EMS levy; city took less than 1% increase and banked the capacity
- [Kirkland Ordinance No. O-4890](#) (2024) – Setting property tax levy amount (in dollars) under RCW 84.55.120 for first year of biennial budget. City took the full 1% increase; ordinance shows calculations
- [Kirkland Ordinance No. O-4705](#) (2019) – Setting property taxes to be levied in an area formerly served by a fire protection district and now annexed to a code city for repayment of debt incurred by fire district prior to annexation, under [RCW 35A.14.500](#) and [RCW 35A.14.801](#)(5)
- [SeaTac Ordinance No. 22-1021](#) (2022) – Setting the property tax levy amount (in dollars) under RCW 84.55.120 for the first year of a biennial budget. City took a 0% increase and banked its capacity instead.
- [Shoreline Ordinance No. 873](#) (2019) – Setting property tax levy amount (dollars and percent increase) for regular (general fund) levy, plus excess levy for repayment of bonds. Ordinance clearly shows calculations; regular levy increase exceeded 1% due to multi-year levy lid lift tied to Seattle CPI-U.
- [Tukwila Ordinance Nos. 2617 and 2618](#) (2019) – Setting the property tax levy amount (dollars, percent increase, and levy rate) for regular (general fund) levy and excess levy for repayment of bonds

a)

Counties

- [Snohomish County Ordinance Nos. 19-064 and 19-065](#) (2019) – Setting the property tax levy amount (dollars, percent increase, and levy rate) for general (current expense) levy; county took a 0% increase and banked the capacity

Recommended Resources

- **Department of Revenue**
 - [Property Tax Levies Operations Manual](#)
 - [Resolution/Ordinance Procedures for Increasing Property Tax Revenue](#) (2021)
 - [Local Taxing District Levy Detail](#) – Includes assessed values, levy rates, and levy amounts for all cities, counties, and special purpose district in recent years. See the [levy detail column title descriptions](#) for understanding of the taxing district codes.
- [MRSC: Understanding Property Tax in Washington State](#) (2017) – Short recorded webinar provides an overview of property taxes, including types of tax limits, types of levies and rates, and methods for calculating the property tax levy.

Last Modified: November 20, 2024

Disclaimer: MRSC is a statewide resource that provides general legal and policy guidance to support local government entities in Washington State pursuant to [chapter 43.110 RCW](#). MRSC website content is for informational purposes only and is not intended as legal advice, nor as a substitute for the legal advice of an attorney. You should contact your own legal counsel if you have a question regarding your legal rights or any other legal issue.

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**CITY OF STEVENSON, WASHINGTON
ORDINANCE NO. 2025-1232**

**AN ORDINANCE FIXING THE AMOUNT TO BE RAISED BY
AD VALOREM TAXES AND LEVIED FOR FISCAL YEAR 2026**

WHEREAS, the City Council has given proper notice of a public hearing held Thursday, November 20, 2025, to consider the City's Budget for fiscal year 2026,

WHEREAS, the provisions of RCW 35A.33.135, RCW 84.55.010, and WAC 458-19-005 require the City of Stevenson's legislative body to consider the City's total anticipated financial requirements for the ensuing fiscal year and determine and fix by ordinance the amount to be raised by Ad Valorem taxes,

WHEREAS, the Washington State legislature determined that upon the finding of substantial need, the City may increase property taxes by no more than 1% of the amount of regular property taxes lawfully levied for the highest of the past three most recent years, plus any increases due to new construction, annexation, and increases in the assessed value of state-assessed property,

WHEREAS, the City Council has determined that the City needs an estimated one percent (1%) increase in regular property tax revenue over the current year in addition to the increases resulting from new construction, annexation, and any increase in the value of state assessed utilities and is reserving its rights to all remaining reserves based on any remaining banked capacity.

WHEREAS, the estimated amount to be raised by Ad Valorem taxes to be levied by the City of Stevenson is **\$591,739.75** which is a percentage increase of **1%** over the preceding year (an absolute increase of **\$5,808.82**) plus the increases due to new construction, annexation, and increases in the amount of State Assessments (if any). Resolution 2025-461 specifically states the dollar increase and percentage change in the levy from the previous year as prescribed by RCW 84.55.120.

NOW, THEREFORE, the City Council of the City of Stevenson do ordain that the Clerk of the City of Stevenson is directed to certify to the Board of County Commissioners of Skamania County, pursuant to the provisions of RCW 84.52.020, that the amount of property taxes to be levied by the City of Stevenson for the fiscal year 2026 is **\$591,739.75**, plus the increases due to new construction, annexation, and increases in the amount of State Assessments (if any).

Passed by the City Council this 20th day of November 2025.

Scott Anderson, Mayor

ATTEST:

APPROVED AS TO FORM:

Wesley Wootten, City Clerk

Robert C. Muth
City Attorney



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Property Tax Basics

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Budget-Based Property Tax

Washington State has a budget-based system of property taxation. There are three main components to the property tax:

- Levy amount
- Assessed value (AV)
- Levy rate

b)

As part of the budget process, the taxing jurisdiction establishes the amount of property tax revenue needed to fund the budget. That amount needed to fund the budget is called the levy amount, or simply the levy. It is the total amount to be collected from taxpayers by a taxing district.

By November 30 of each year, the amount of taxes to be levied by taxing districts are certified to the county assessor. The county assessor then calculates the levy rate necessary to raise that amount of revenue by dividing the total levy amount by the assessed value of taxable property in the district.

By law, this number is expressed in terms of a dollar rate per \$1,000 of valuation. For example, a rate of \$0.00025 is expressed as \$0.25 per \$1,000 of assessed value.

Property Tax Formula

Under the budget-based system, a taxing district establishes its desired levy amount first (subject to several restrictions), and then the assessed valuation is used to calculate the subsequent levy rate that property owners must pay. This formula is expressed as:

$$\text{Levy Amount} \div \text{Assessed Value (000s)} = \text{Levy Rate (per \$1,000 AV)}$$

Property Tax Limits

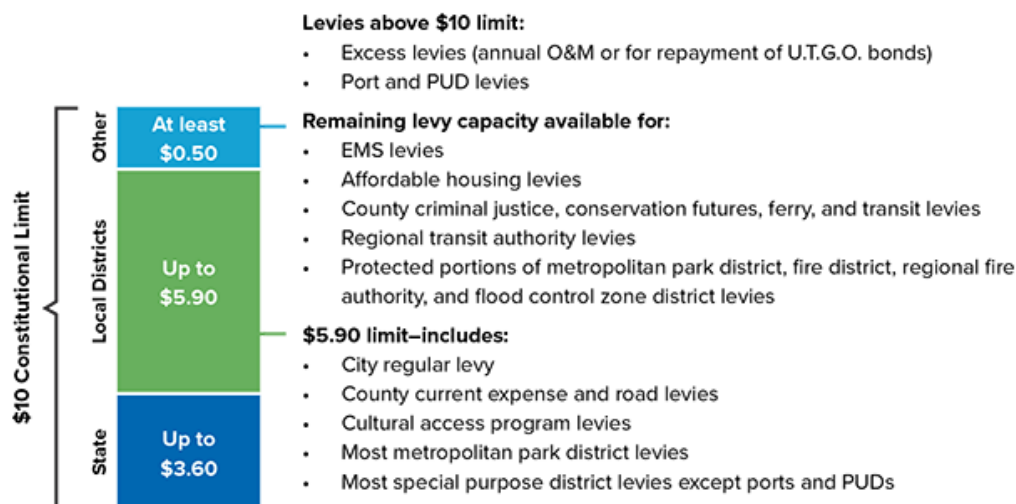
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b)



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It's complicated. First, there are two limits:

- One is the 1% constitutional limit.
- The other is the \$5.90 limit on cities, counties, and junior taxing districts.

If either of those limits are exceeded, then the junior taxing district levies involved must be reduced through prorationing. See [RCW 84.52.010](#).

Which levies are lowered in prorationing, by how much and in what order, depends upon whether the \$5.90 limit or the 1% limit has been exceeded. The Department of Revenue [Property Tax Levies Operations Manual](#) and [WAC 458-19-075](#) include step-by-step instructions for calculating prorationing. The Department of Revenue has developed Prorationing Worksheets for both the \$5.90 Aggregate Limit ([REV 64 0097](#)) and the 1% Aggregate Limit ([REV 64 0096](#)) to help in making these calculations.

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A county can raise its general fund levy rate up to \$2.475 per \$1,000 AV, provided the total of the levy rates for the general fund and road fund do not exceed \$4.05 per \$1,000 AV and the increase in the general fund levy does not result in a reduction in the levy of any other taxing district through prorationing. See [RCW 84.52.043](#).

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If your city has a pre-LEOFF firefighters' pension fund, it can levy an additional \$0.225 per \$1,000 assessed valuation, resulting in a maximum levy rate of \$3.60 per \$1,000 AV if it is not annexed to a fire or library

b)

district, or, if it is annexed, a maximum rate of \$3.825 minus the fire/library district levy rates (see below). See [RCW 41.16.060](#).

What if my city belongs to a fire and/or library district?

For cities that belong to a fire district and/or a library district, the rules are a little more complicated. Nominally, they have a maximum rate of \$3.60 per \$1,000 assessed value (or \$3.825 if they also have a pre-LEOFF firefighters' pension fund as described above). However, they can never collect that much because the levy of the special districts must be subtracted from that amount ([RCW 27.12.390](#) and [52.04.081](#)).

The library district levy has a maximum rate of \$0.50 per \$1,000 assessed value ([RCW 27.12.050](#)), and the fire district levy can be as high as \$1.50 ([RCW 52.16.130](#), [52.16.140](#), and [52.16.160](#) each provide for a levy of \$0.50 per \$1,000 assessed value). Therefore, if a city belongs to both a fire district and a library district, and if these districts are currently levying their maximum amount, then the city's levy rate can be no higher than \$1.60 ($\$3.60 - 1.50 - 0.50 = \1.60).

If, for some reason, one or both of the special districts is not currently levying the maximum amount, the city's current levy could be higher. For instance, if the fire district is only levying \$1.00 per \$1,000 assessed value, the maximum city levy rate would be $\$3.60 - 1.00 - 0.50 = \2.10 . But, if the fire district raises its levy rate in the future, then the city must reduce its levy rate by the same amount so that the total is never above \$3.60. Such a forced reduction can cause fiscal problems if it is not anticipated.

If no one in your city hall knows what rate the special districts are currently levying, your county assessor can help you.

Levy Increase Limit

In addition to the limit on the overall levy rate, there is a 1% limit on the amount an individual taxing district can increase the property tax levy (the total amount of taxes that will be collected) each year.

In Washington, property tax increases are not based on the increasing value of properties but rather on the amount of the property taxes assessed in the previous year. Each year's levy may be increased by no more than 1% unless the public votes for a greater increase (commonly called a "[levy lid lift](#)") or the jurisdiction uses banked capacity (see below). Consult the Washington State Department of Revenue's [Resolution/Ordinance Procedures for](#)

b)

[Increasing Property Tax Revenue](#) for the proper procedures to increase the property tax levy.

Taxes on new construction, changes in value of state-assessed utility property, and newly annexed property (hereafter referred to as "add-ons") are exempt from the limit factor for taxing districts of any size and may be added to the tax levy that is requested under the limit factor. See [RCW 84.55.010](#) and [WAC 458-19-035](#).

Calculating the Property Tax Levy

The complexity of the property tax means that year-to-year changes in collected taxes may not be intuitive. Glenn Olson, former Deputy County Administrator of Clark County, developed the below examples of how property tax bills may change based on various factors.

Example #1

Imagine a county that has only one parcel and one house that is brand new. This property is worth \$100,000. As its only property, its value is also the entire assessed value of the county. Suppose further that the levy rate in that county is \$2.00. That means this property owner must pay \$2.00 for each \$1,000 that their property is worth.

In the first year after its construction, the taxes on that home would be calculated as follows:

Assessed value of the county in thousands (\$100) x Levy rate (2.00) = Tax bill and Year 1 levy (\$200.00)

The only time taxes are calculated this way is for new construction – i.e. the first year after the home is built. In every following year it works differently.

In Year 2 the county may only increase its levy by 1%. So following our example:

Last year's levy (\$200) + Additional 1% (\$2.00) = Tax bill and Year 2 levy (\$202.00)

Let's assume the value of this county's one home doubled from \$100,000 in Year 1 to \$200,000 in Year 2. Its tax bill would still be \$202.00. No matter how much the assessed value in the county increases, its levy may increase

b)

only 1%. So, the county adjusts the levy rate to make it fit the new assessed value:

$$\text{New levy amount (\$202.00)} \div \text{New assessed value in thousands (\$200)} = \text{New levy rate (1.01)}$$

Any new homes that might be built in Year 2 would be taxed at this new levy rate.

Example #2

Now suppose our imaginary county had started with two new homes, but each one was worth only \$50,000. The assessed value would still total \$100,000 in year 1.

With the same \$2.00 levy rate, the levy in the first year would still be \$200. But instead of one home paying the entire levy, the two equal-value homes would split the levy equally and pay \$100 each. In year 2 the levy would still increase by only 1% to \$202. And if the value of both homes together increased to \$200,000, the levy rate would still drop to 1.01.

But suppose to get to that \$200,000 value, one home tripled in value to \$150,000 and the other stayed the same at \$50,000. Then their respective tax bills would look like this:

Year 1			
	Home 1	Home 2	Countywide Total
AV (in thousands)	\$50	\$50	\$100
Times the levy rate	x \$2.00	x \$2.00	x \$2.00
For a tax bill of:	\$100	\$100	\$200
Year 2			
	Home 1	Home 2	Countywide Total
AV (in thousands)	\$150	\$50	\$200

b)

Year 1			
Times the levy rate	x \$1.01	x \$1.01	x \$1.01
For a tax bill of:	\$151.50 (52% increase)	\$50.50 (50% decrease)	\$202 (1% increase)

The total levy is still \$202, but more of it is borne by the home that increased in value and less of it by the home that did not increase. The total countywide levy increased the maximum 1%, but the tax bill for Home 1 increased by 52% while the tax bill for Home 2 decreased by 50%.

Assessed value only determines a home's share of the levy. If all home values were to change by the same percentage, then each home's share of the levy would stay the same and everyone's taxes would increase by exactly 1%.

Complications

The above examples are extremely simple. In reality, one home is usually in several taxing districts that overlap. Voted levies, levy shifts, excess levies, or levy lid lifts may be in effect, or a jurisdiction may be tapping its "banked" capacity (see below). Finally, fees for numerous things from improvement districts to utilities may show up on a tax bill.

But at the core of our property tax system, taxes may only increase by 1% per year unless local governments (1) tap banked capacity, or (2) seek voter approval through a levy lid lift or excess levy.

What Is Banking Levy Capacity?

Some taxing districts have levied less than the maximum amount allowed over the years. [RCW 84.55.092](#) allows these districts to retain the right to use that "banked" capacity at some future date. Thus, when comparing a district's current year levy to their prior levy, it may reflect a change of more than 1% if they are using their banked capacity or less than 1% if they don't feel they need the levy increase. Many districts have never used that capacity even though they could have done so at any time.

Here are two examples:

- Assume that for this year a city had the assessor set a tax rate that resulted in the same levy as last year plus add-ons. (It did not take the allowable 1% increase.) When doing the budget for next year, however, the city realizes that it needs more revenue from the property tax because sales

b)

tax receipts have fallen off. [RCW 84.55.092](#) allows the city to ask the assessor to set a tax rate for next year that raises the levy by 1% and then 1% again $1.01 \times 1.01 = 1.0201$ for a compounded increase of over 2% (assuming that it does not put the city over the statutory levy rate limit).

- Now, let's examine a more complicated case where a city actually lowers its tax rate. Assume that during the current year, a city has experienced a revenue windfall and has more money than it needs to fund the next year's budget. It could put the excess funds in a contingency fund or a "rainy day" fund, but the city council decides to give the taxpayers a break by lowering the property tax in the upcoming year. In that year, it receives no revenue windfall and needs more property tax revenue for the subsequent year's budget. [RCW 84.55.092](#) allows the city to levy the maximum amount that it could have levied in the previous year, plus an additional 1% unless that puts the city over the maximum statutory rate. In the previous year, the city didn't use its maximum taxing capacity, but it also didn't lose it since it can "bank" the extra capacity.

How Do We Bank Capacity?

The statutory authority for banking capacity is provided in [Chapter 84.55 RCW](#). The chapter provides procedures for two different classifications that are defined in [RCW 84.55.005](#) as taxing districts with populations less than 10,000 and all others, meaning those with 10,000 or more in population.

Assuming that you have held your public hearing on revenue sources for the general fund as required by [RCW 84.55.120](#), and the legislative body has determined that they do not need the entire 1% increase as allowed by law, you must adopt an ordinance or resolution specifically stating what the increase, if any, may be. This must be stated in terms of both dollars and percentage. Even if you are not increasing your property tax levy, you should adopt an ordinance/resolution saying that you are increasing your levy by \$0.00 which is a 0% increase. This will bank the unused capacity of your levy.

Below are the most important procedures that jurisdictions must follow. The Department of Revenue provides [detailed guidance](#) on procedures related to increasing property tax revenue.

Taxing Districts with Populations Under 10,000

b)

The taxing district must adopt an ordinance or resolution for increasing property tax revenue, and levying a percentage increase less than 1% will automatically "bank" capacity. Without the resolution, the district cannot bank excess levying capacity.

Taxing Districts with Populations of 10,000 or More

Taxing districts with populations of 10,000 or more may only increase their levy by 1% or the implicit price deflator, whichever is less. If the implicit price deflator, released each year in late September, is greater than 1%, then the procedures are the same as those for populations fewer than 10,000.

However, if the implicit price deflator is less than 1%, the jurisdiction may not increase its levy (or bank the capacity) beyond the IPD rate. For instance, if the IPD is 0.5% and the jurisdiction chooses not to increase its levy, it may only bank a 0.5% increase for that year under the normal procedures.

But there is an exception – if the IPD falls below 1%, the jurisdiction may increase its levy beyond the IPD rate and up to the full 1% by adopting an ordinance or resolution making a finding of "substantial need." If the jurisdiction chooses not to increase its levy, it may bank the excess capacity beyond the IPD rate and up to the full 1% by adopting [an ordinance or resolution making a finding of "future substantial need"](#)  (see example 2).

For more information on this process, see our page [Implicit Price Deflator](#).

Using Banked Capacity

While jurisdictions may bank capacity for later use, there are still limitations on its use based on the maximum allowable levy, which can be obtained from the assessor. Below is an example of the procedures for using banked capacity.

Assume that the maximum allowed levy amount is \$110,000 for the levy you made in 2022 for 2023 and the city only levied \$100,000 for 2018. When making a levy for 2024, the assessor will raise the maximum allowable levy by 1% to \$111,100 ($\$110,000 \times 1.01$), exclusive of add-ons. If the city increases its current levy by 1%, it would be \$101,000 ($\$100,000 \times 1.01$) plus add-ons, so it has \$10,100 of banked capacity.

In this example, the city wants to increase the levy by \$7,000. When you write your resolution/ordinance to satisfy the requirement for [RCW 84.55.120](#) , you put \$7,000 in the blank that gives the dollar amount of the increase over the actual levy from the previous year – 2018 (excluding "add-

b)

ons") – representing a percentage increase of 7% (\$7,000/100,000). \$1,000 of the increase comes from your 1% annual limit. For the other \$6,000, you have used banked capacity.

When you complete the levy certification form, you put in \$107,000 plus the dollar amount of "add-ons" as the amount of the regular property tax levy in the [levy certification form](#).

Examples of Local Property Tax Ordinances

Below are examples of general property tax ordinances from local governments in Washington State. We will be adding more examples soon. We also have additional examples of [levy lid lifts](#), [Emergency Medical Services \(EMS\) levies](#), and (in case the implicit price deflator falls below 1%) [resolutions of substantial need](#).

Cities

- [Buckley Ordinance Nos. 21-19 and 22-19](#) (2019) – Setting property tax levy amount (dollars and percent increase) for regular (general fund) levy and EMS levy; city took less than 1% increase and banked the capacity
- [Kirkland Ordinance No. O-4890](#) (2024) – Setting property tax levy amount (in dollars) under RCW 84.55.120 for first year of biennial budget. City took the full 1% increase; ordinance shows calculations
- [Kirkland Ordinance No. O-4705](#) (2019) – Setting property taxes to be levied in an area formerly served by a fire protection district and now annexed to a code city for repayment of debt incurred by fire district prior to annexation, under [RCW 35A.14.500](#) and [RCW 35A.14.801](#)(5)
- [SeaTac Ordinance No. 22-1021](#) (2022) – Setting the property tax levy amount (in dollars) under RCW 84.55.120 for the first year of a biennial budget. City took a 0% increase and banked its capacity instead.
- [Shoreline Ordinance No. 873](#) (2019) – Setting property tax levy amount (dollars and percent increase) for regular (general fund) levy, plus excess levy for repayment of bonds. Ordinance clearly shows calculations; regular levy increase exceeded 1% due to multi-year levy lid lift tied to Seattle CPI-U.
- [Tukwila Ordinance Nos. 2617 and 2618](#) (2019) – Setting the property tax levy amount (dollars, percent increase, and levy rate) for regular (general fund) levy and excess levy for repayment of bonds

b)

Counties

- [Snohomish County Ordinance Nos. 19-064 and 19-065](#) (2019) – Setting the property tax levy amount (dollars, percent increase, and levy rate) for general (current expense) levy; county took a 0% increase and banked the capacity

Recommended Resources

- **Department of Revenue**
 - [Property Tax Levies Operations Manual](#)
 - [Resolution/Ordinance Procedures for Increasing Property Tax Revenue](#) (2021)
 - [Local Taxing District Levy Detail](#) – Includes assessed values, levy rates, and levy amounts for all cities, counties, and special purpose district in recent years. See the [levy detail column title descriptions](#) for understanding of the taxing district codes.
- [MRSC: Understanding Property Tax in Washington State](#) (2017) – Short recorded webinar provides an overview of property taxes, including types of tax limits, types of levies and rates, and methods for calculating the property tax levy.

Last Modified: November 20, 2024

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**CITY OF STEVENSON, WASHINGTON
ORDINANCE NO. 2025-1233**

**AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF
STEVENSON, WASHINGTON, FOR FISCAL YEAR 2026**

WHEREAS, the City Administrator of the City of Stevenson, Washington completed and placed on file a proposed budget and estimate of the money required to meet the public expenses, debt service, reserve funds, and expenses of government of the City of Stevenson for the 2025 fiscal year; and

WHEREAS, the City Council of the City of Stevenson held public hearings regarding the 2026 proposed budget on October 28, 2025, and November 20, 2025; and

WHEREAS, the 2026 proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on property within the City of Stevenson for the purposes set forth in the 2026 budget, and the estimated expenditures set forth in the 2026 budget are necessary to carry on the government of the City of Stevenson.

NOW, THEREFORE, the City Council of the City of Stevenson do ordain as follows:

Section 1. Budget Adoption. The budget for the City of Stevenson, Washington for the year 2026 is hereby adopted in its final form and content, a copy of which is on file with the City Administrator and available for inspection by the public at City Hall, 7121 East Loop Road, Stevenson, Washington, during normal business hours.

Section 2. Appropriations: Estimated revenues for each fund of the City of Stevenson for the year 2026 are set forth in summary form on Exhibit A attached hereto, and are hereby appropriated for expenditure at the fund level as set forth on Exhibit A.

Section 3. Transmittal. The City Clerk is directed to transmit a copy of the budget hereby adopted to the State Auditor's office and to the Association of Washington Cities.

Section 4. Effective Date. This Ordinance shall take effect and be in force January 1, 2026, or five days after publication according to law, whichever date is later.

Passed by the City Council of the City of Stevenson this 20th day of November, 2025.

Scott Anderson, Mayor of the City of Stevenson

ATTEST:

APPROVED AS TO FORM:

Wesley Wootten, Acting Clerk

Robert C. Muth
City Attorney

**Ordinance 2025-1233 Exhibit A
2026 Initial Budget**

Estimated Revenues and Budgeted Appropriations by Fund

		Budgeted Resources			Budgeted Appropriations				
Fund No.	Name	Estimated Beginning Cash	Estimated Revenues	Transfers In	Total Budgeted Resources	Budgeted Expenditures	Transfers Out	Estimated Ending Cash	Total Appropriations
001	General Fund	1,461,283	1,534,592		2,995,875	1,530,280	464,077	1,001,519	2,995,875
010	General Fund Reserve	354,785	-	-	354,785	-	-	354,785	354,785
020	Fire Reserve Fund	2,126,548	50,000	275,077	2,451,625	275,077	-	2,176,548	2,451,625
100	Street Fund	46,656	513,244	189,000	748,900	672,131	-	76,769	748,900
103	Tourism Promotion	1,307,055	487,190	-	1,794,245	641,017		1,153,228	1,794,245
105	Affordable Housing	27,251	5,000	-	32,251	-	-	32,251	32,251
107	HEALing SCARS Fund	10,437	-	-	10,437	-	-	10,437	10,437
300	Capital Improvements Fund	306,406	20,000	-	326,406	-	-	326,406	326,406
314	Lasher Street Improv. Fund	-	450,000	-	450,000	450,000	-	-	450,000
400	Water / Sewer Fund	1,500,591	2,995,226	-	4,495,816	3,184,199	96,779	1,214,839	4,495,816
406	WW Short-Lived Asset Res.	130,674	-	21,779	152,453	-	-	152,453	152,453
407	WW Debt Res.	61,191	-	-	61,191	-	-	61,191	61,191
410	Wastewater System Improv.	-	-	-	-	-	-	-	-
415	Cascade Avenue Util Imp	-	-	-	-	-	-	-	-
420	Cascade Avenue Mitigation Fund	19,550	-	-	19,550	-	-	19,550	19,550
500	Equipment Service Fund	98,845	254,100	-	352,945	335,730	-	17,215	352,945
		7,451,272	6,309,352	485,856	14,246,479	7,088,434	560,856	6,597,190	14,246,479

Suggestion for topic of discussion for next Council meeting:

Outlining a preamble for expenditures brought to Council for approval. I would like to spend some time thinking on this issue before next month's meeting and possibly make a motion that all expenditures brought before council, in addition to actual need, also contain a financial statement vetted by our Financial Director and City Administrator.

This statement might include:

- 1 Time sensitivity (Urgent need, moderate concern, wish list, etc.)
- 2 Actual cost
- 3 The manner of payment
 - a. Existing budgeted item
 - b. Additional General (or otherwise) Fund Expenditure
 - c. Grant
 - d. Financed Debt
 - i. Scope of financing and debt service impact to long term city budgeting
 - ii. Is debt to be offset by consumer billing of services rendered?
- 4 Long term sustainability/maintenance issues resulting from capital improvements should also be presented for future budget planning years.

This is not a perfect outline and certainly not necessarily comprehensive, but perhaps a good start. I think this information provided to Council with each request would compel Stakeholders to not only consider need, but to reflect fiscally on the impact to City budgeting and expenses. It might also eliminate the need for Council Members to repeatedly ask the same questions as well as give better insight when weighing contingent factors in making a decision.

Preamble for Expenditures (With Exemption for Routine Bills)

Submitted by Councilmember Pat Rice – For Inclusion Under Item 10c

Purpose

To ensure the City Council can responsibly review vouchers and expenditure requests without micromanaging staff or creating unnecessary workload. This procedure improves transparency and allows Councilmembers adequate time to understand what they are being asked to approve.

Policy

1. Advance Delivery of Vouchers

- Vouchers should be included in the Council packet whenever possible.
- If timing prevents this, vouchers should be sent electronically to the Council no later than noon on the day of the meeting, with a brief note explaining the timing.

2. Standard Summary (“Preamble”)

A short summary page should accompany each voucher batch, identifying:

- The categories of expenses included (e.g., utilities, payroll-related items, supplies, professional services).
- Whether the listed expenses are routine and within the adopted budget.
- Any non-routine or unusual expenditures requiring Council attention.

3. Routine Expenses Do NOT Require Explanation

The following recurring or standard items require no individual explanation beyond inclusion in the voucher list:

- Utility bills
- Payroll expense transfers
- Regular monthly service contracts (e.g., copier lease, software subscriptions)
- Fuel charges
- Recurring vendor invoices that appear monthly

4. Non-Routine Expenses Should Include a Brief Note

For non-routine, one-time, or unusual expenditures, please include a short explanatory note (1–2 sentences), such as:

- “Emergency pump replacement following equipment failure on 10/12.”
- “Annual renewal of required liability insurance policy.”
- “Consulting cost for water rate study update.”

5. Role of the Council

This preamble is intended solely to ensure Council has sufficient context to make informed decisions about expenditures. It does not expand or alter Council oversight responsibilities, nor does it require staff to generate lengthy reports. It is a transparency and good-governance measure only.

TREASURER'S REPORT

Fund Totals

City Of Stevenson

Time: 12:46:39 Date: 11/20/2025

10/01/2025 To: 10/31/2025

Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Expense Fund	1,491,195.90	123,046.89	101,047.03	1,513,195.76	10,207.34	9,558.84	-980.95	1,531,980.99*
010 General Reserve Fund	364,053.71	0.00		364,053.71	0.00	0.00	0.00	364,053.71
020 General Fire Fund	2,315,130.33	0.00	8,599.92	2,306,530.41	116.23	137.70	0.00	2,306,784.34
100 Street Fund	65,438.64	183,213.08	65,729.34	182,922.38	368.95	500.07	0.00	183,791.40*
103 Tourism Promo & Develop Fund	1,653,167.89	87,546.40	120,431.89	1,620,282.40	10,399.48	11.86	0.00	1,630,693.74
105 Affordable Housing Fund	25,455.77	673.02		26,128.79	0.00	0.00	0.00	26,128.79
107 HEALing SCARS Fund	10,671.27	0.00		10,671.27	0.00	0.00	0.00	10,671.27
300 Capital Improvement Fund	319,272.36	0.00		319,272.36	0.00	0.00	0.00	319,272.36
311 First Street	-283,734.02	5,307.89		-278,426.13	0.00	0.00	0.00	-278,426.13
314 Lasher Street Improv. Fund	-75,200.51	0.00	43,844.63	-119,045.14	0.00	0.00	0.00	-119,045.14
400 Water/Sewer Fund	1,757,241.95	313,881.07	136,380.80	1,934,742.22	795.26	2,318.23	-919.54	1,936,936.17*
406 Wastewater Short Lived Asset Res. Fund	130,674.00	0.00		130,674.00	0.00	0.00	0.00	130,674.00
408 Wastewater Debt Reserve Fund	61,191.00	0.00		61,191.00	0.00	0.00	0.00	61,191.00
410 Wastewater System Upgrades	-8,029.96	0.00	25,154.34	-33,184.30	0.00	0.00	0.00	-33,184.30
415 Cascade Avenue Utility Improvements	-82,506.23	0.00		-82,506.23	0.00	0.00	0.00	-82,506.23
420 Cascade Avenue Mitigation Fund	19,550.00	0.00		19,550.00	0.00	0.00	0.00	19,550.00
500 Equipment Service Fund	64,690.68	3,689.08	16,708.13	51,671.63	0.00	136.64	0.00	51,808.27*
630 Stevenson Municipal Court	5.27	591.86	591.86	5.27	0.00	0.00	-175.56	-170.29
	7,828,268.05	717,949.29	518,487.94	8,027,729.40	21,887.26	12,663.34	-2,076.05	8,060,203.95

TREASURER'S REPORT

Account Totals

City Of Stevenson

Time: 12:46:39 Date: 11/20/2025

10/01/2025 To: 10/31/2025

Page: 2

Cash Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1	Checking	2,070,390.39	803,360.65	490,901.17	2,382,849.87	-4,248.75	37,357.24	2,415,958.36
10	Xpress Bill Pay	197,369.19	83,001.87	196,000.00	84,371.06	-634.74	0.00	83,736.32
11	Cash Drawer	100.00	0.00	0.00	100.00	0.00	0.00	100.00
12	Petty Cash	399.20	0.00	0.00	399.20	0.00	0.80	400.00
Total Cash:		2,268,258.78	886,362.52	686,901.17	2,467,720.13	-4,883.49	37,358.04	2,500,194.68
Investment Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
5	LGIP	2,908,497.28	0.00	0.00	2,908,497.28	0.00	0.00	2,908,497.28
6	US Bank Safekeeping	2,651,511.99	0.00	0.00	2,651,511.99	0.00	0.00	2,651,511.99
Total Investments:		5,560,009.27	0.00	0.00	5,560,009.27	0.00	0.00	5,560,009.27
		7,828,268.05	886,362.52	686,901.17	8,027,729.40	-4,883.49	37,358.04	8,060,203.95

TREASURER'S REPORT

Fund Investments By Account

City Of Stevenson

10/01/2025 To: 10/31/2025

Time: 12:46:39 Date: 11/20/2025

Page: 3

Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
001 000 General Expense Fund	706,047.64					706,047.64
010 000 General Reserve Fund	134,969.52					134,969.52
020 000 Fire Reserve Fund	917,998.03					917,998.03
100 000 Street Fund	14,639.46					14,639.46
103 000 Tourism Promo & Develop Fund	697,044.88					697,044.88
105 000 Affordable Housing Fund	4,274.06					4,274.06
107 000 HEALing SCARS Fund	150.20					150.20
300 000 Capital Improvement Fund	199,453.60					199,453.60
400 000 Water/Sewer Fund	233,919.89					233,919.89
5 - LGIP	2,908,497.28	0.00	0.00			2,908,497.28
001 000 General Expense Fund	808,740.01					808,740.01
010 000 General Reserve Fund	217,767.98					217,767.98
020 000 Fire Reserve Fund	922,101.03					922,101.03
100 000 Street Fund	15,448.87					15,448.87
103 000 Tourism Promo & Develop Fund	605,308.18					605,308.18
105 000 Affordable Housing Fund	14,415.70					14,415.70
107 000 HEALing SCARS Fund	10,204.63					10,204.63
300 000 Capital Improvement Fund	57,525.59					57,525.59
6 - US Bank Safekeeping	2,651,511.99	0.00	0.00			2,651,511.99
	5,560,009.27	0.00	0.00			5,560,009.27

TREASURER'S REPORT

Fund Investment Totals

City Of Stevenson

10/01/2025 To: 10/31/2025

Time: 12:46:39 Date: 11/20/2025

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Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
001 General Expense Fund	1,514,787.65					1,514,787.65	-1,591.89
010 General Reserve Fund	352,737.50					352,737.50	11,316.21
020 General Fire Fund	1,840,099.06					1,840,099.06	466,431.35
100 Street Fund	30,088.33					30,088.33	152,834.05
103 Tourism Promo & Develop Fund	1,302,353.06					1,302,353.06	317,929.34
105 Affordable Housing Fund	18,689.76					18,689.76	7,439.03
107 HEALing SCARS Fund	10,354.83					10,354.83	316.44
300 Capital Improvement Fund	256,979.19					256,979.19	62,293.17
311 First Street						0.00	-278,426.13
314 Lasher Street Improv. Fund						0.00	-119,045.14
400 Water/Sewer Fund	233,919.89					233,919.89	1,700,822.33
406 Wastewater Short Lived Asset Res. Fund						0.00	130,674.00
408 Wastewater Debt Reserve Fund						0.00	61,191.00
410 Wastewater System Upgrades						0.00	-33,184.30
415 Cascade Avenue Utility Improvements						0.00	-82,506.23
420 Cascade Avenue Mitigation Fund						0.00	19,550.00
500 Equipment Service Fund						0.00	51,671.63
630 Stevenson Municipal Court						0.00	5.27
	<u>5,560,009.27</u>					<u>5,560,009.27</u>	<u>2,467,720.13</u>

Ending fund balance (Page 1) - Investment balance = Available cash.

8,027,729.40

TREASURER'S REPORT

Outstanding Vouchers

City Of Stevenson

10/01/2025 To: 10/31/2025

As Of: 10/31/2025 Date: 11/20/2025

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2024	3296	12/31/2024	Stop Pmt	1		Kitchen Electric LLC	2,807.44	Stop Payment for Warrant/Check #18205
2025	309	02/19/2025	Tr Rec	1		Stevenson Municipal Court	866.00	January 2025 remittance- for January
2025	548	03/17/2025	Util Pay	1		Xpress Billpay	284.80	Xpress Import - CC - 03-17-2025__daily_batch.csv
2025	1202	05/29/2025	Tr Rec	1		Tracy, Pat & Jackie	101.55	CS25-023-220 NE McEvoy
2025	1203	05/29/2025	Tr Rec	1		A&J Select Market	160.46	CS25-008-A&J Market
2025	1204	05/29/2025	Tr Rec	1		A&E Heating	28.50	CS24-048-1131 SW Skamania Lodge Dr-Gas Piping
Receipts Outstanding:							4,248.75	
2025	2576	10/31/2025	Payroll	1	EFT	Department of Retirement Systems	8,933.23	Pay Cycle(s) 10/31/2025 To 10/31/2025 - PERS2; Pay Cycle(s) 10/31/2025 To 10/31/2025 - PERS3; Pay Cycle(s) 10/31/2025 To 10/31/2025 - DCP
2025	321	02/20/2025	Claims	1	EFT	Umpqua Bank	116.33	Deposit tickets
2025	2295	10/01/2025	Payroll	1	EFT	Employment Security Dept	3,651.81	Pay Cycle(s) 07/01/2025 To 09/30/2025 - PFML; Pay Cycle(s) 07/01/2025 To 09/30/2025 - Long Term Care
2023	3219	12/11/2023	Payroll	1	17424	Jacob Ledesma	9.23	2023 Volunteer FF Pay
2024	3166	12/19/2024	Claims	1	18300	Jones Boys Electric and Construction	830.81	Statement 11/14/2024; Street Light troubleshoot
2025	1313	06/18/2025	Claims	1	18653	Jonathon D Dexter	6.00	Toll Bridge Fees
2025	2137	09/18/2025	Claims	1	18827	BOTG Kite Fest	3,000.00	BOTG Kite Fest 2025
2025	2139	09/18/2025	Claims	1	18829	Clayton S Bond	21.50	Wedge Achor Reimbursement; Bridge Toll Fees
2025	2147	09/18/2025	Claims	1	18837	Columbia Gorge Museum	7,399.48	August 2025 TAC Funding; August TAC reimbursement
2025	2412	10/16/2025	Claims	1	18935	Skamania County Building Division	9,306.72	September Pass Through Fees
2025	2436	10/16/2025	Claims	1	18959	Wave Division Holdings LLC	1,205.62	September 2025 Statement
2025	2579	10/31/2025	Payroll	1	18962	WGAP Washington Gorge Action Program	69.07	Pay Cycle(s) 10/31/2025 To 10/31/2025 - Food Bank
							34,549.80	
2025	547	03/17/2025	Util Pay	10		Xpress Billpay	-393.71	Xpress Import - Returns - 03-17-2025__daily_batch.cs
2025	1765	08/05/2025	Util Pay	10		Xpress Billpay	1,028.45	Xpress Import - iPay - 08-05-2025__daily_batch.csv
Receipts Outstanding:							634.74	
2025	1138	05/21/2025	Claims	12	0	Skamania County Building Division	0.80	Missed .80 from May 2025 payment for cloud permit
							0.80	
							34,550.60	

Fund	Claims	Payroll	Total
001 General Expense Fund	10,207.34	9,558.84	19,766.18

TREASURER'S REPORT
Outstanding Vouchers

City Of Stevenson

10/01/2025 To: 10/31/2025

As Of: 10/31/2025 Date: 11/20/2025
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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo	
Fund							Claims	Payroll	Total
020 General Fire Fund							116.23	137.70	253.93
100 Street Fund							368.95	500.07	869.02
103 Tourism Promo & Develop Fund							10,399.48	11.86	10,411.34
400 Water/Sewer Fund							795.26	2,318.23	3,113.49
500 Equipment Service Fund							0.00	136.64	136.64
							21,887.26	12,663.34	34,550.60

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TREASURER'S REPORT
Signature Page

City Of Stevenson

10/01/2025 To: 10/31/2025

Time: 12:46:39 Date: 11/20/2025
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We the undersigned officers for the City of Stevenson have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: _____ Signed: _____
City Administrator / Date Deputy Clerk-Treasurer / Date

CHECK REGISTER

a) y Of Stevenson

Time: 15:11:15 Date: 11/17/2025

10/31/2025 To: 10/31/2025

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2546	10/31/2025	Payroll	1	EFT		546.67	PP 10.1.25-10.31.25
2548	10/31/2025	Payroll	1	EFT		4,471.20	PP 10.1.25-10.31.25
2549	10/31/2025	Payroll	1	EFT		5,865.36	PP 10.1.25-10.31.25
2550	10/31/2025	Payroll	1	EFT			PP 10.1.25-10.31.25
2551	10/31/2025	Payroll	1	EFT		911.12	PP 10.1.25-10.31.25
2552	10/31/2025	Payroll	1	EFT		6,740.84	PP 10.1.25-10.31.25
2553	10/31/2025	Payroll	1	EFT		4,621.76	PP 10.1.25-10.31.25
2554	10/31/2025	Payroll	1	EFT		461.75	PP 10.1.25-10.31.25
2555	10/31/2025	Payroll	1	EFT		273.34	PP 10.1.25-10.31.25
2556	10/31/2025	Payroll	1	EFT		68.33	PP 10.1.25-10.31.25
2557	10/31/2025	Payroll	1	EFT		136.66	PP 10.1.25-10.31.25
2558	10/31/2025	Payroll	1	EFT		461.75	PP 10.1.25-10.31.25
2559	10/31/2025	Payroll	1	EFT		233.34	PP 10.1.25-10.31.25
2560	10/31/2025	Payroll	1	EFT		273.34	PP 10.1.25-10.31.25
2561	10/31/2025	Payroll	1	EFT		260.71	PP 10.1.25-10.31.25
2562	10/31/2025	Payroll	1	EFT		7,403.12	PP 10.1.25-10.31.25
2563	10/31/2025	Payroll	1	EFT		5,320.53	PP 10.1.25-10.31.25
2564	10/31/2025	Payroll	1	EFT		4,946.70	PP 10.1.25-10.31.25
2565	10/31/2025	Payroll	1	EFT		4,102.15	PP 10.1.25-10.31.25
2566	10/31/2025	Payroll	1	EFT		6,568.78	PP 10.1.25-10.31.25
2567	10/31/2025	Payroll	1	EFT		7,409.25	PP 10.1.25-10.31.25
2568	10/31/2025	Payroll	1	EFT		68.33	PP 10.1.25-10.31.25
2575	10/31/2025	Payroll	1	EFT	AWC Employee Benefit Trust	21,991.82	Pay Cycle(s) 10/31/2025 To 10/31/2025 - Medical; Pay Cycle(s) 10/31/2025 To 10/31/2025 - Dental; Pay Cycle(s) 10/31/2025 To 10/31/2025 - Vision
2576	10/31/2025	Payroll	1	EFT	Department of Retirement Systems	8,933.23	Pay Cycle(s) 10/31/2025 To 10/31/2025 - PERS2; Pay Cycle(s) 10/31/2025 To 10/31/2025 - PERS3; Pay Cycle(s) 10/31/2025 To 10/31/2025 - DCP
2577	10/31/2025	Payroll	1	EFT	HRA VEBA Trust Contributions	500.00	Pay Cycle(s) 10/31/2025 To 10/31/2025 - HRA VEBA
2578	10/31/2025	Payroll	1	EFT	State of WA Dept of Social & Health Serv	470.00	Pay Cycle(s) 10/31/2025 To 10/31/2025 - WA Child Support
2547	10/31/2025	Payroll	1	18961		461.75	PP 10.1.25-10.31.25
2579	10/31/2025	Payroll	1	18962	WGAP Washington Gorge Action Program	69.07	Pay Cycle(s) 10/31/2025 To 10/31/2025 - Food Bank
001 General Expense Fund						11,099.26	
020 General Fire Fund						6,058.52	
100 Street Fund						13,060.11	
103 Tourism Promo & Develop Fund						245.51	
400 Water/Sewer Fund						59,572.71	
500 Equipment Service Fund						3,534.79	
						93,570.90	Payroll:
							93,570.90

CHECK REGISTER

a)

City Of Stevenson

Time: 15:11:15 Date: 11/17/2025
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10/31/2025 To: 10/31/2025

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Stevenson, and that I am authorized to authenticate and certify to said claim.

Clerk Treasurer: _____ Date: _____

Claims Vouchers Reviewed By:

Signed: _____

Signed: _____

Signed: _____

Auditing Committee (Councilmembers or Mayor)