

**AGENDA**  
**CITY OF STEVENSON COUNCIL MEETING**  
**August 14, 2023**  
**5:30 PM, City Hall and Remote**

Call-in numbers 253-215-8782, 669-900-6833, 346-248-7799, 312-626-6799, 929-205-6099 or  
301-715-8592, Meeting ID 889 7550 7011, Zoom link  
<https://us02web.zoom.us/j/88975507011> or via YouTube at  
<https://www.youtube.com/channel/UC4k9bA0IEEvsF6PSoDwjJvA/>

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**1. CALL TO ORDER:** Mayor to call the meeting to order.

**2. PUBLIC COMMENTS:** *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion. Please submit written comments to City Hall in person at 7121 E. Loop Rd, via mail to PO Box 371, Stevenson, WA 98648 or via email to leana@ci.stevenson.wa.us by noon the day of the meeting for inclusion in the council packet.]*

**3. COUNCIL BUSINESS:**

**a) Accept Loop Road Waterline Project** - City Administrator Kinley requests council accept the completion of the Loop Road Waterline Project and release the retainage bond for Odyssey Contracting, LLC.

MOTION: To accept the completion of the Loop Road Waterline Project and release the retainage bond for Odyssey Contracting, LLC.

**b) Award 2021 Collection System Improvements Phase II** - City Administrator Leana Kinley presents the recommendation of award of the 2021 Collection System Improvements Phase II contract to Ajax NW in the amount of \$2,849,363.97.

MOTION: To award the 2021 Collection System Improvements Phase II contract to Ajax NW in the amount of \$2,849,363.97.

**4. ADJOURNMENT** - Mayor will adjourn the meeting.

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**UPCOMING MEETINGS AND EVENTS:**

- Monday, August 14th, 6pm, Planning Commission Meeting
- August 16-19th Skamania County Fair, Theme: "Blast from the Past"
- Saturday, August 19th, 11:00am Fair Parade
- Thursday, August 24th, 6pm, Special City Council Meeting
- Monday, September 4th, Labor Day, City Offices Closed
- Monday, September 11th, 6pm, Planning Commission Meeting
- Thursday, September 21st, 6pm, City Council Meeting



654 Officers Row, Vancouver, WA 98661  
360.347.6399

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July 19th, 2023

Carolyn Sourek, PE  
Public Works Director  
City of Stevenson  
7121 E Loop Rd  
Stevenson, WA 98648

Re: Loop Road Waterline Replacement, Letter of Physical Completion

Dear Carolyn,

Grayling Engineers received verbal confirmation from the City that all work has been completed in accordance with the plans and specifications and is accepted as of May 4th, 2023, subject to the terms and conditions of the contract.

Sincerely,

DocuSigned by:  
  
BC77DF783C8647B...  
Kyle Thompson, PE  
Principal Engineer / Owner

cc: Luke Williamson, Leana Kinley



August 10,2023

Ms. Leana Kinley  
City of Stevenson  
7121 E. Loop Road  
PO Box 371  
Stevenson, WA 98648-0371

RE: 2021 Collection System Improvements Phase II  
Recommendation of Award  
Job No. 1477B

Dear Ms. Kinley:

We have reviewed the bids for the above-referenced project. The three bids ranged from a low of \$2,849,363.97 to a high of \$3,046,333.27 as summarized in the attached bid tabulation.

The low bid for the project was submitted by AJAX NW of Hood River, OR. Their bid for the total work was \$2,849,363.97. We have reviewed the low bidder's insurance forms and bid bond, as well as checked their current status relative to state licensing. All these items were found to be in order. We issued a request that additional information be provided by AJAX NW, upon submission, review and acceptance of this documentation our recommendation is to accept them as the low bidder.

We are recommending that the award of the contract be made to AJAX NW in the amount of TWO MILLION, EIGHT HUNDRED FORTY-NINE THOUSAND, THREE HUNDRED SIXTY-THREE DOLLARS AND NINTEY-SEVEN CENTS (\$2,849,363.97). If the City accepts this recommendation, please sign the enclosed Notice of Award and forward it to AJAX NW.

We are pleased to be able to work with you on bringing this project to the construction phase and look forward to helping the City during the remainder of the project.

Sincerely,

A handwritten signature in blue ink that reads "Jack Wallis".

Jack Wallis, PE  
WALLIS ENGINEERING

Attachment: Bid Tabulation  
Notice of Award

<https://wallisengineering.sharepoint.com/sites/ConstructionFolders/Contruccion Files/1477B 700 Const Collection Phase II/702 Contract Award/702.2 Contract Administration - FROM Phase I/1477 Rec of Award Let.docx>

Client City of Stevenson  
 Project Collection System Improvements – Phase II  
 Bid Tabulation  
 Date: August 2, 2023, 2:00PM

Apparent Low

Other Bidders

Item	Description	Units	Quantity	Engineers Estimate		AJAX NW		Crestline Const.		Tapani Underground	
				Unit Price	Extended	Unit Price	Extended	Unit Price	Extended	Unit Price	Extended
1	Mobilization	1	LS	\$ 190,000.00	\$ 190,000.00	\$ 225,000.00	\$ 225,000.00	\$ 260,000.00	\$ 260,000.00	\$ 279,000.00	\$ 279,000.00
2	Erosion Control and Water Pollution Control	1	LS	\$ 7,500.00	\$ 7,500.00	\$ 6,000.00	\$ 6,000.00	\$ 20,000.00	\$ 20,000.00	\$ 30,000.00	\$ 30,000.00
3	Project Temporary Traffic Control, Complete	1	LS	\$ 30,000.00	\$ 30,000.00	\$ 60,000.00	\$ 60,000.00	\$ 69,000.00	\$ 69,000.00	\$ 31,000.00	\$ 31,000.00
4	Construction Surveying and Staking	1	LS	\$ 10,000.00	\$ 10,000.00	\$ 8,000.00	\$ 8,000.00	\$ 17,750.00	\$ 17,750.00	\$ 23,000.00	\$ 23,000.00
5	Project Funding Signs, Complete	1	LS	\$ 6,000.00	\$ 6,000.00	\$ 8,000.00	\$ 8,000.00	\$ 4,125.00	\$ 4,125.00	\$ 6,500.00	\$ 6,500.00
6	Trench Protection System	1	LS	\$ 25,000.00	\$ 25,000.00	\$ 7,500.00	\$ 7,500.00	\$ 57,500.00	\$ 57,500.00	\$ 30,000.00	\$ 30,000.00
7	Boulder and Rock Excavation	93	CY	\$ 350.00	\$ 32,550.00	\$ 108.00	\$ 10,044.00	\$ 125.00	\$ 11,625.00	\$ 97.00	\$ 9,021.00
8	Temporary Pavement Restoration (2-In Depth ACP)	60	SY	\$ 80.00	\$ 4,800.00	\$ 155.00	\$ 9,300.00	\$ 225.00	\$ 13,500.00	\$ 88.00	\$ 5,280.00
9	Permanent Pavement Restoration (4-In Depth HMA)	270	SY	\$ 110.00	\$ 29,700.00	\$ 106.50	\$ 28,755.00	\$ 185.00	\$ 49,950.00	\$ 100.00	\$ 27,000.00
10	Cement Conc. Commercial Driveway	280	SF	\$ 35.00	\$ 9,800.00	\$ 35.00	\$ 9,800.00	\$ 38.00	\$ 10,640.00	\$ 80.00	\$ 22,400.00
11	Cement Conc. Traffic Curb	60	LF	\$ 70.00	\$ 4,200.00	\$ 150.00	\$ 9,000.00	\$ 125.00	\$ 7,500.00	\$ 106.00	\$ 6,360.00
12	Electrical Conduit Trench	285	LF	\$ 80.00	\$ 22,800.00	\$ 50.00	\$ 14,250.00	\$ 71.00	\$ 20,235.00	\$ 35.00	\$ 9,975.00
13	Fairgrounds Pump Station Improvements, Complete	1	LS	\$ 712,665.00	\$ 712,665.00	\$ 750,000.00	\$ 750,000.00	\$ 711,000.00	\$ 711,000.00	\$ 864,000.00	\$ 864,000.00
14	Kanaka Pump Station Improvements, Complete	1	LS	\$ 765,952.00	\$ 765,952.00	\$ 900,000.00	\$ 900,000.00	\$ 880,000.00	\$ 880,000.00	\$ 928,000.00	\$ 928,000.00
15	Cascade Avenue Pump Station Improvements, Complete	1	LS	\$ 451,549.00	\$ 451,549.00	\$ 600,000.00	\$ 600,000.00	\$ 610,000.00	\$ 610,000.00	\$ 557,000.00	\$ 557,000.00
<b>TOTAL (ITEMS 1 TO 15)</b>				<b>\$ 2,302,516.00</b>	<b>\$ 2,302,516.00</b>	<b>14.9%</b>	<b>\$ 2,645,649.00</b>	<b>19.1%</b>	<b>\$ 2,742,825.00</b>	<b>22.8%</b>	<b>\$ 2,828,536.00</b>
<b>SALES TAX</b>				<b>\$ 177,293.73</b>			<b>\$ 203,714.97</b>		<b>\$ 211,197.53</b>		<b>\$ 217,797.27</b>
<b>BASE BID TOTAL</b>				<b>\$ 2,479,809.73</b>			<b>\$ 2,849,363.97</b>		<b>\$ 2,954,022.53</b>		<b>\$ 3,046,333.27</b>

Note: Items in Red are corrections from the original bid proposal form.



Owner: **City of Stevenson**

By *(signature)*: \_\_\_\_\_

Name *(printed)*: Leana Kinley

Title: City Administrator

Copy: Engineer