

AGENDA
CITY OF STEVENSON COUNCIL MEETING
April 20, 2023
6:00 PM, City Hall and Remote

Call-in numbers 253-215-8782, 669-900-6833, 346-248-7799, 312-626-6799, 929-205-6099 or 301-715-8592, Meeting ID 889 7550 7011, Zoom link <https://us02web.zoom.us/j/88975507011> or via YouTube at <https://www.youtube.com/channel/UC4k9bA0IEvsF6PSoDwjJvA/>

Items with an asterisk (*) have been added or modified after the initial draft publication of the Agenda.

1. CALL TO ORDER/PRESENTATION TO THE FLAG: Mayor to call the meeting to order, lead the group in reciting the pledge of allegiance and conduct roll call.

2. PUBLIC COMMENTS: *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion. Please submit written comments to City Hall in person at 7121 E. Loop Rd, via mail to PO Box 371, Stevenson, WA 98648 or via email to leana@ci.stevenson.wa.us by noon the day of the meeting for inclusion in the council packet.]*

3. CHANGES TO THE AGENDA: *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*

- a) * 4/19 changes include:
- Added Discuss Letter of Support for Regional EPA Grant (item 9d)
 - Added MCEDD CEDS Project Ranking List (item 10e)
 - Added Housing Programs Report (item 10f)
 - Addition of Vouchers (item 12a)

4. CONSENT AGENDA: The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*

- a) **Liquor License Renewals** - Columbia Gorge Interpretive Center, Fraternal Order of Eagles Aeri, The Stevenson Farmers' Market, 54 40 Brewing Company, Rock Creek Tavern
- b) **Water Adjustment** - Moon River Home & Living (meter No. 105600) requests a water adjustment of \$32.09 for a water leak which they have since repaired.

- c) **Minutes** of March 16, 2023.

MOTION: To approve consent agenda items a-c.

5. PRESENTATIONS FROM OUTSIDE AGENCIES:

- a) **Skamania County Chamber of Commerce** - Executive Director Angie Weiss will provide an update on recent events and activities.

6. PUBLIC HEARINGS:

- a) **Commercial Wastewater Moratorium** - City Administrator Leana Kinley presents resolution 2023-408 adopting the findings of fact related to the moratorium extension and ordinance 2023-1194 extending a wastewater moratorium on sewer connections with BOD5 discharge character above 2,000 mg/L or loading greater than 5 percent of the wastewater treatment plant design loading rate that will impact the BOD5 or TSS load on the wastewater treatment plant for public comment and council consideration.

MOTION: To approve resolution 2023-408 adopting the findings of fact related to the moratorium extension on commercial connections.

MOTION: To approve ordinance 2023-1194 extending the wastewater moratorium on connections with BOD5 discharge character above 2,000 mg/L or loading greater than 5 percent of the wastewater treatment plant design loading rate that will impact the BOD5 or TSS load on the wastewater treatment plant.

7. SITUATION UPDATES:

- a) **Sewer Plant Update** - Staff will present an update on the Stevenson Wastewater System and Compliance Schedule.

8. UNFINISHED BUSINESS:

- a) **Parking Regulations - First Reading** - Staff has been working on updates to the city's code regarding parking (SMC 10.08 Loading Zones and 10.12 Parking Prohibited in Certain Areas) based on community feedback, changing requirements, and street maintenance. Community Development Director Ben Shumaker will present a staff memo and ordinance for council consideration.

9. COUNCIL BUSINESS:

- a) **Approve Environmental Mitigation Agreement** - City Administrator Kinley, on behalf of Public Works Director Carolyn Sourek, presents the environmental mitigation agreement regarding a lateral sewer line along Fir Street for discussion and council consideration.

MOTION: To approve the environmental mitigation agreement with Jim Stringfellow and Sheri Terjeson to connect the lateral sewer line to the Fir Street mainline as presented.

- b) Hearings Examiner Contract** - City Administrator Leana Kinley presents a contract with Joe Turner for Hearing Examiner services for council consideration. The previous contract expired on December 31, 2022 and had a rate of \$175 per hour, which was unchanged since 2015. The contract presented increases the rate to \$215 per hour, based on the Portland area CPI. There are no current referrals for a Hearing Examiner and the contract is for the maximum term of three years. The costs for the Hearings Examiner are split 50/50 with the appellant.

MOTION: To approve the contract with Joe Turner for Hearing Examiner Services as presented.

- c) Approve Interlocal Agreement for the Solid Waste Plan** - On behalf of Public Works Director Carolyn Sourek, City Administrator Leana Kinley presents the interlocal agreement between Skamania County, the City of Stevenson and the City of North Bonneville for the preparation of a comprehensive solid waste management plan and moderate risk waste plan for council consideration.

MOTION: To approve the interlocal agreement between Skamania County, the City of Stevenson and the City of North Bonneville for the preparation of a comprehensive solid waste management plan and moderate risk waste plan.

- d) *Discuss Letter of Support for Regional EPA Grant** - City Administrator Leana Kinley presents information regarding a letter of support for a regional application for the EPA Climate Pollution Reduction Grant for council discussion. A copy of the email with more information about the grant as well as a template for a letter of support are enclosed. More information will be provided at the meeting.

10. INFORMATION ITEMS:

- a) Sheriff's Report** - The Skamania County Sheriff's report for activity within Stevenson city limits for the prior month is presented for council review.
- b) Financial Report** - The Treasurer's Report, year-to-date revenues and expenses through the prior month, and the quarterly report are presented for council review.
- c) Planning Commission Minutes** - Minutes are attached from the Planning Commission meeting for the prior month.
- d) Contracts Awarded Administratively** - The report on contracts, purchases and change orders over \$10,000 approved administratively over the past month is attached.

- e) ***Mid-Columbia Economic Development District's CEDS List** - A copy of MCEDD's 2023 Comprehensive Economic Development Strategy (CEDS) project ranking enclosed for council information.
- f) ***Housing Programs Report** - The report for the prior month on housing services provided by Washington Gorge Action Programs in Skamania County is enclosed for council information.

11. CITY ADMINISTRATOR AND STAFF REPORTS:

- a) Ben Shumaker, Community Development Director
- b) Carolyn Sourek, Public Works Director
- c) Leana Kinley, City Administrator

12. VOUCHER APPROVAL:

- a) *March 2023 payroll, and April 2023 AP checks have been audited and are presented for approval. March payroll checks 16812 thru 16814 total \$131,266.26 which includes EFT payments. April 2023 AP checks 16786 thru 16811 and 16815 thru 16879 total \$1,106,233.83, which includes EFT payments. The AP check register with fund transaction summary is attached for review.

MOTION: To approve the vouchers as presented.

13. MAYOR AND COUNCIL REPORTS:

14. ISSUES FOR THE NEXT MEETING: *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

15. ADJOURNMENT - Mayor will adjourn the meeting.

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UPCOMING MEETINGS AND EVENTS:

- Thursday, April 27, 6pm Special City Council Workshop-Reviewing Strategic Plan and Setting 2024 Priorities
- Saturday May 6, 9am-12pm at Downtown Stevenson, Spruce Up Stevenson
- Monday, May 8, 6pm Planning Commission Meeting
- Thursday, May 18, 6pm Regular Council Meeting
 - First 6-Year TIP Update Public Hearing
 - First CIP Update Public Hearing

MINUTES
CITY OF STEVENSON COUNCIL MEETING
March 16, 2023
6:00 PM, City Hall and Remote

1. **CALL TO ORDER/PRESENTATION TO THE FLAG:** Mayor Anderson called the meeting to order at 6:00 p.m, led the group in reciting the pledge of allegiance and conducted roll call.

Elected officials in attendance: Mayor Scott Anderson; Councilmembers Dave Cox, Michael Johnson, Kristy McCaskell, David Wyatt, Paul Hendricks.

Staff attending: City Administrator Leana Kinley; Public Works Director Carolyn Sourek, City Attorney Robert Muth.

Guests: Skamania County Undersheriff Tracy Wyckoff, Jack Wallis with Wallis Engineering.

Public attendees: Mary Repar, Margie Hidalgo, Tom Owens.

2. **PUBLIC COMMENTS:**

> Mary Repar provided comments about the Courthouse Plaza project.

3. **CHANGES TO THE AGENDA:**

a) * 3/14 changes include:

- Added Special Occasion Liquor License for Friends of the Library (item 4c)
- Added Environmental Mitigation Agreement (item 7e)
- Added Personnel Policy Revision (item 7f)
- Addition of Vouchers (item 11a)

4. **CONSENT AGENDA:**

- a) **Water Adjustment** - Carolyn Gailey (meter No. 600500) requested a water adjustment of \$65.81 for a water leak which they have since repaired.
- b) **Water Adjustment** - Fernando and Margie Hidalgo (meter No. 605500) requested a water adjustment of \$1,000 for a water leak which they have since repaired.
- c) ***Added Special Occasion Liquor License** - Friends of the Stevenson/N. Bonneville Libraries at the Stevenson Library on October 7th from 6pm-8pm.
- d) **Minutes** - February 16, 2023 regular meeting and March 8, 2023 special workshop.

MOTION to approve consent agenda items a-d was made by **Councilmember Hendricks**, seconded by **Councilmember Cox**.

Voting aye: **Councilmembers Wyatt, Cox, McCaskell, Johnson, Hendricks**.

5. SITUATION UPDATES:

- a) **Sewer Plant Update - Public Works Director Carolyn Sourek** presented an update on the Stevenson Wastewater System and Compliance Schedule. She noted the completion date for that portion of the project was now set for August of 2024. The pump station bids will go out in May, with completion expected to be in March of 2024. The city has been meeting with the Department of Ecology regarding the current moratorium on commercial sewer connections.

6. UNFINISHED BUSINESS:

- a) **Approve Type D Right of Way Permit for 725 NW Angel Heights Rd - Public Works Director Carolyn Sourek** presented background information regarding the request for a Type D long-term use permit of the city right-of-way for a retaining wall at 725 NW Angel Heights Road for council consideration. Tom Owens provided additional details.

MOTION to approve City of Stevenson Type D Right of Way Permit for 725 NW Angel Heights Rd. to build a retaining wall within City ROW, conditional upon the installation of a protective concrete collar around the sewer cleanout, replacement of the full sidewalk panel over the wall drain, and removable at parcel owner's expense if issues with any city infrastructure is observed was made by **Councilmember Cox**, seconded by **Councilmember Hendricks**.

Voting aye: **Councilmembers Johnson, Cox, McCaskell, Hendricks, Wyatt**.

Following the vote, it was noted a time limit for installation of the sidewalk panel will be included in the permit conditions.

7. COUNCIL BUSINESS:

- a) **Approve Park Plaza Commerce Grant - City Administrator Leana Kinley** presented the contract from the Department of Commerce and provided details on the project in the amount of \$147,000 to complete design and have a shovel ready Park Plaza project by the end of 2024 for council review and consideration.

MOTION to approve the contract with Department of Commerce in the amount of \$147,000 to complete design of the Park Plaza project made by **Councilmember Johnson**, seconded by **Councilmember McCaskell**.

Voting aye: **Councilmembers Hendricks, Cox, McCaskell, Johnson, Wyatt.**

- b) **Approve Resolution Appointing a Tort Claim Administrator - City Administrator Leana Kinley** presented resolution 2023-403 appointing the City Administrator as the agent to receive claims on behalf of the city for council consideration. This appointment is required according to RCW 4.96.020(2).

MOTION to approve resolution 2023-403 approving the appointment of the City Administrator as the agent to receive claims on behalf of the City of Stevenson made by **Councilmember Hendricks**, seconded by **Councilmember McCaskell**.

Voting aye: **Councilmembers Johnson, Cox, McCaskell, Hendricks, Wyatt.**

- c) **Skamania County Building Inspector Agreement Addendum #2 - City Administrator Leana Kinley** presented addendum #2 to the interlocal agreement for building inspection and plan review services between the City of Stevenson and Skamania County to include using Cloudpermit software services for council discussion and consideration. The annual cost will be almost \$5,600, about \$2,400 more than the current system, and will provide greater functionality, improved efficiency, and better customer service and support.

MOTION to approve addendum #2 to the interlocal agreement for building inspection and plan review services between the City of Stevenson and Skamania County was made by **Councilmember Cox**, seconded by **Councilmember Hendricks**.

Voting aye: **Councilmembers Cox, McCaskell, Johnson, Hendricks, Wyatt.**

- d) **Discuss Council Workshop Calendar - City Administrator Leana Kinley** presented the 2023 council workshop calendar for further discussion regarding dates as there is a conflict with the Fair Board and the workshops. The next meeting will be the discussion of the Strategic Plan in preparation for the 2024 budget. Council members discussed optional dates and decided on the fourth Thursdays for workshops going forward.

- e) ***Approve Environmental Mitigation Agreement - Public Works Director Carolyn Sourek** presented the agreement to extend the sewer line along NW Iman Cemetery Road for discussion and council consideration. This allows the city to pay for the property owner to extend the sewer line lateral farther than they are required to by law in order to incrementally address the expansion of sewer into the area. The city will only pay its proportionate share of the cost.

MOTION to approve the environmental mitigation agreement with Adam Miller to extend the sewer line along NW Iman Cemetery Road as presented was made by **Councilmember Johnson**, seconded by **Councilmember McCaskell**.

Prior to the vote **City Attorney Muth** requested language be added to the motion to approve the agreement subject to any blue lines accepted by Administration and Council.

MOTION to amend the environmental mitigation agreement to include language proposed by **City Attorney Muth** was made by **Councilmember Cox**, seconded by **Councilmember Johnson**.

Mayor Anderson called for a vote on the Amendment to the motion.
Voting aye: **Councilmembers Cox, McCaskell, Johnson, Hendricks, Wyatt.**

Mayor Anderson called for a vote on the original Motion as Amended
Voting aye: **Councilmembers Cox, McCaskell, Johnson, Hendricks, Wyatt.**

- f) ***Approve Personnel Policy Update - Public Works Director Carolyn Sourek** presented resolution 2023-407 revising the personnel policy for council consideration. The changes update the job descriptions for the Wastewater Treatment Plant Operator II and III for certification consistency and clarification of duties.

MOTION to approve resolution 2023-407 revising the personnel policy was made by **Councilmember McCaskell**, seconded by **Councilmember Wyatt**.

Voting aye: **Councilmembers Johnson, Cox, McCaskell, Hendricks, Wyatt.**

8. INFORMATION ITEMS: The following items were presented for Council review.

- a) **Sheriff's Report** - The Skamania County Sheriff's report for activity within Stevenson city limits for the prior month. **Skamania County Undersheriff Tracy Wyckoff** was present to answer additional questions.
- b) **Financial Report** - The Treasurer's Report and year-to-date revenues and expenses through the prior month.
- c) **Housing Programs Report** -Housing services provided by Washington Gorge Action Programs in Skamania County.

9. CITY ADMINISTRATOR AND STAFF REPORTS:

- a) **Carolyn Sourek, Public Works Director provided updates and information to Council.**
 - i. Public Works is working on the GIS database. Asset management software is starting to be used.
 - ii. WWTP Operator Devon Groom passed the exam to become an Operator in Charge.
 - iii. The City partnered with the PUD to install a stormwater culvert along Monda Rd.
 - iv. Insurance will now be required when requesting ROW permits.
 - 1. The possibility of officially recording Conditional Use and Right of Way permits and the recording fees related to that were discussed.
 - v. ROW permits have been issued for a running event to be held March 17th.
 - vi. Several new meters froze this winter during the cold weather.
 - vii. There are several items expected to be surplussed next month.

viii. Contractors have scheduled pre-construction meetings for phase two of the Chinidere development project.

b) Leana Kinley, City Administrator

- i. A number of projects have been updated on the city website.
- ii. The Columbia Street Realignment is being reviewed. Different scenarios are being considered to determine project feasibility.
- iii. Councilmembers were reminded to file F1's (public disclosure forms) with the Public Disclosure Commission. Candidate filing opens in mid-May; three Stevenson Council seats are up for re-election.

10. VOUCHER APPROVAL:

- a)** *February 2023 payroll, and March 2023 AP checks have been audited and presented for approval. February payroll checks 16714 thru 16718 total \$123,043.36 which included EFT payments. March 2023 AP checks 16712, 16713 and 16719 thru 16785 total \$1,187,940.66, which included EFT payments. The AP check register with fund transaction summary was attached for review.

MOTION to approve the vouchers as presented was made by **Councilmember Hendricks**, seconded by **Councilmember McCaskell**.

Voting aye: **Councilmembers Johnson, Cox, McCaskell, Hendricks, Wyatt.**

11. MAYOR AND COUNCIL REPORTS:

- a)** **Councilmember McCaskell** appreciated the meeting schedule change.

12. ISSUES FOR THE NEXT MEETING:

- a)** **The Skamania County Chamber of Commerce** will be attending the next Council meeting.

13. ADJOURNMENT – Mayor Anderson adjourned the meeting at 6:54 p.m.

Scott Anderson, Mayor

Date

2023 First Quarter Report



Chamber Staff:

Angie Weiss, Executive Director
 Angel Knight, Admin Manager
 Denise Russell, Tourism Services



Tourism Promotion

- * Added part-time tourism focused employee (4 hrs/wk)
- * Updated all print marketing materials for 2023
- * Update marketing plan & social media content calendar for 2023
- * Held quarterly social media contest for Valentines Day
- * Created new FAM Tour for cruise ship frontline staff
- * Working with State of WA Tourism on hosting a travel writer & on WA Waterfront Destinations promo
- * Working with Port & WA Water Trails Assoc on updating Columbia River Water Trail
- * Met with City of Kalama to advise on tourism projects, LTAC funding & chamber operations
- * Working with CGTA to plan Gorge Restaurant Month & hosting a travel writer



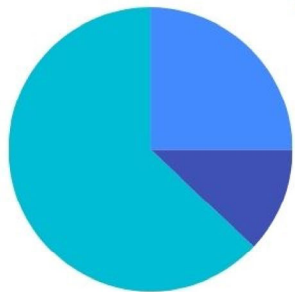
302 MEMBERS

32 Individual

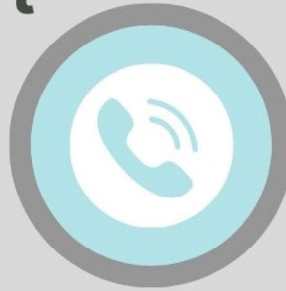
43 Non-Profit

227 Business

- 100+ Employees = 4
- 51-99 Employees = 2
- 21-50 Employees = 6
- 11-20 Employees = 9
- 6-10 Employees = 21
- 1-5 Employees = 52
- Owner Operated = 133
- Chamber Champions = 13

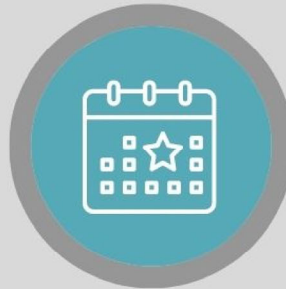


21 New Members Since January 1, 2023



1 COMMUNICATION

- * "Under Currents" newsletter has 1,489 recipients
- * Tourism Newsletter has 278 recipients
- * Chamber Facebook page has 2,553 followers
- * Chamber Website had 14,709 pageviews this quarter
- * Visit Stevenson Facebook page has 4,210 followers
- * Visit Stevenson Website had 26,671 pageviews this quarter



2 EVENTS

- * Chamber Annual Dinner & Awards Ceremony, January 27
- * Western Assoc of Chamber Exec's Conference, February
- * Chamber Champions Appreciation Reception, March 8
- * Chamber Happy Hour at Hotel Stevenson, March 15
- * Currently working on Skamania Sip & Stroll (May 13) and Gorge Blues and Brews Festival (June 23-24)



3 MEMBERSHIP & BENEFITS

- * Quarterly new member orientation session, February 7
- * New co-op discount advertising opportunity for members
- * Created new membership outreach plan
- * Working on new dues structure & benefits for 2024



4 GOVERNMENT AFFAIRS

- * Created legislative priorities for the 2023 session
- * Weighed in on 14 bills/budget items with State legislature
- * Created new GA Quarterly Newsletter
- * Met with Congresswomen Marie Perez Gluesenkamp
- * Hosted GA luncheon, March 23 with 59 attendees
- * Added 1 new GA Council member

**CITY OF STEVENSON
RESOLUTION 2023-408**

**ADOPTING FINDINGS OF FACTS SUPPORTING WASTEWATER MORATORIUM
RENEWAL ORDINANCE**

WHEREAS, the City Council for Stevenson, Washington approved Wastewater Moratorium Extension Ordinance No. 2022-1186 on September 15, 2022; and

WHEREAS, the City has not resolved the issues requiring the moratorium and has determined that a one-year extension is needed; and

WHEREAS, RCW 35.63.200 requires a City to conduct a public hearing and adopt Findings of Fact supporting the moratorium prior to renewal; and

WHEREAS, a public hearing was conducted on April 20, 2023, at a regular public meeting and the public and staff gave testimony concerning the wastewater moratorium.

NOW THEREFORE, the City Council of the City of Stevenson, Washington, does hereby resolve as follows:

The City Council of the City of Stevenson adopts the following findings of fact:

1. On April 7, 2017, the Washington State Department of Ecology issued a Notice of Violation for the City of Stevenson Wastewater Treatment Plant stating that the City has exceeded its design criteria for five (5)-Day Biochemical Oxygen Demand (BOD5) or Total Suspended Solids (TSS) on twenty-one (21) occasions, exceeded effluent limits for TSS or Fecal Coliform on five (5) occasions and has not submitted a plan for Maintaining Adequate Capacity (a copy of the notice is attached as Exhibit A);
2. On July 6, 2017, the City received an Administrative Order (attached as Exhibit B) from the Department of Ecology outlining actions for the City to take which include limiting new industrial connections;
3. On November 16, 2017, the City approved a wastewater moratorium which expired on May 15, 2018;
4. On May 17, 2018, the City approved a new wastewater moratorium which expired on November 17, 2018;
5. On November 15, 2018, the City approved a new wastewater moratorium which expired on November 15, 2019;
6. On November 14, 2019, the City approved an extension to the wastewater moratorium, which expired on November 14, 2020;
7. On November 14, 2019, the City adopted a work plan to address the wastewater deficiencies;
8. On October 15, 2020, the City approved an extension to the wastewater moratorium, which expired on October 15, 2021;
9. On September 16, 2021, the city approved an extension to the wastewater moratorium, which expired on September 16, 2022;

10. On September 15, 2022, the city approved an extension to the wastewater moratorium which will expire on September 15, 2023;
11. On January 5, 2023, Department of Ecology dissolved the Administrative Order (Exhibit C).
12. The City's treatment plant does not have adequate capacity to treat the wastewater for its existing connections due to excessive BOD5 and TSS loading;
13. Accepting additional non-domestic, significant industrial user connections would further stress the City's wastewater treatment plant BOD5 and TSS loading and further impair the City's ability to meet current customer's wastewater needs;
14. The City has worked with the Department of Ecology to enact ordinances to reduce loading and is working with current users on a path forward to reduce BOD5 loading at the plant;
15. The City has received funding through the Department of Ecology to construct facilities to increase the City's wastewater treatment capacity by improving the current wastewater treatment plant;
16. Construction of the facility improvements began on May 13, 2022 and were originally contracted to reach substantial completion on July 30, 2023;
17. Due to supply chain issues, substantial completion has been pushed out to August 28, 2024. Until this time, the City must continue its moratorium to minimize additional violations;
18. There is a significant demand for new wastewater connections to allow property development within the City and its wastewater service area;
19. The City may accept non-significant industrial user wastewater connections as long as they meet the requirements of non-significant industrial user, create effluent that is no stronger than 2,000 mg/L BOD5 or install pretreatment facilities to limit effluent strength to domestic levels since commercial development and job creation is in the public's best interests;
20. The Wastewater Moratorium Ordinance will provide the City time to complete construction of the wastewater treatment plant improvements;
21. Without a Moratorium, the City may be subject to moratorium imposed by the Washington State Department of Ecology that may be broader in scope, perhaps even including residential connections.

Passed by a vote of _____ at the regular city council meeting of April 20, 2023.

 Scott Anderson
 Mayor of Stevenson

 Leana Kinley
 Clerk Treasurer

APPROVED AS TO FORM:

 Robert C. Muth
 City Attorney



STATE OF WASHINGTON
DEPARTMENT OF ECOLOGY

PO Box 47775 • Olympia, Washington 98504-7775 • (360) 407-6300

April 7, 2017

The Honorable Frank Cox
Mayor of Stevenson
P.O. Box 371
Stevenson, WA 98648

Notice of Violation (NOV) Docket #	14032
Name	City of Stevenson Wastewater Treatment Plant
Location	686 Southwest Rock Creek Drive Stevenson, WA

Re: Notice of Violation


Dear Mayor Cox:

The Department of Ecology is issuing the enclosed Notice of Violation to you for violations of the city of Stevenson (City) National Pollutant Discharge Elimination System (NPDES) Permit:

1. Between January 2012 and December 2016, the City exceeded its design criteria for five (5)-Day Biochemical Oxygen Demand (BOD₅) or Total Suspended Solids (TSS) on twenty-one (21) occasions (violation of NPDES Permit Section S4.A).
2. Between September 2015 and September 2016, the City exceed effluent limits for TSS or Fecal Coliform on five (5) occasions (violation of NPDES Permit Section S1).
3. The City has not submitted a plan for Maintaining Adequate Capacity (violation of NPDES Permit Section S4.B).

This Notice of Violation is issued under the authority of Revised Code of Washington (RCW) 90.48.120(1).

All questions in response to this document should be directed to Patricia Bailey, Senior Compliance Specialist, at 360-407-6271 or patricia.bailey@ecy.wa.gov.

Sincerely,

Richard Doenges
Southwest Regional Manager
Water Quality Program

Enclosures: Notice of Violation Docket #14032

By Registered Mail: RE 884 766 776 US

cc: Eric Hanson, City of Stevenson
Public Works Department, City of Stevenson



Exhibit A

STATE OF WASHINGTON
DEPARTMENT OF ECOLOGY

IN THE MATTER OF COMPLIANCE)
BY THE CITY OF STEVENSON, WA) NOTICE OF VIOLATION
WITH CHAPTER 90.48 RCW AND THE) DOCKET #14032
RULES AND REGULATIONS OF)
THE DEPARTMENT OF ECOLOGY)

To: The Honorable Frank Cox
Mayor of Stevenson
P.O. Box 371
Stevenson, WA 98648

Notice of Violation (NOV) Docket #	14032
Name	City of Stevenson Wastewater Treatment Plant
Location	686 Southwest Rock Creek Drive Stevenson, WA

The Department of Ecology (Ecology) is issuing this Notice of Violation (NOV) to you for violating provisions of Chapter 90.48 Revised Code of Washington (RCW) Water Pollution Control. This notice contains Ecology’s determination that a violation has or will occur.

Ecology has the authority to issue this Notice of Violation under RCW 90.48.120(1) which reads in part:

“Whenever, in the opinion of Ecology, any person shall violate or create a substantial potential to violate the provisions of the chapter, or fails to control the polluting content of waste discharged, or to be discharged into any waters of the state the department shall notify such person of its determination by registered mail....”

PROJECT / SITE LOCATION

City of Stevenson Wastewater Treatment
686 Southwest Rock Creek Drive
Stevenson, WA

DETERMINATION OF VIOLATIONS

Notice is hereby given in accordance with RCW 90.48.120(1), as follows:

The city of Stevenson (City) owns a wastewater treatment plant that discharges treated

wastewater to the Columbia River under National Pollutant Discharge Elimination System (NPDES) Permit No WA002062 issued by Ecology. Since January 2012, influent wastewater at the Wastewater Treatment Plant (Plant) has, at times, exceeded the Plant's design capacity. The problem became acute in 2015, when influent wastewater exceeded the Plant's design capacity every month over a five (5)-month period (July through November). The City again exceeded its design capacity in 2016, over a six (6)-month period between June and November. Permit effluent violations occurred several times during this period and are likely the result of facility overloading. The City has not submitted a plan for Maintaining Adequate Capacity but reports that it is in the process of preparing one. The source of high loadings to the treatment plant are several commercial establishments according to recent City sampling.

This determination does not constitute an Order or directive under RCW 43.21B.310.

FILE A REPORT WITH ECOLOGY

Pursuant to RCW 90.48.120(1), within thirty (30) days from receipt of this Notice of Violation, the city of Stevenson must file a full report with Ecology stating:

1. What steps HAVE BEEN taken to control such waste or pollution to otherwise comply with this determination of Ecology.
2. What steps ARE BEING taken to control such waste or pollution to otherwise comply with this determination of Ecology.

Send the report to:

Patricia Bailey
Department of Ecology
Southwest Regional Office
Water Quality Program
P.O. Box 47775
Olympia, Washington 98504-7775

ECOLOGY'S RESPONSE

Upon receipt of the report, Ecology will review the information provided and issue an Order or directive as it deems appropriate under the circumstances, and shall notify the city of Stevenson.

CONTACT INFORMATION

Please direct all questions about this Notice of Violation to:

Patricia Bailey
Mail: Address Above
Phone: 360-407-6271
E-mail: patricia.bailey@ecy.wa.gov

MORE INFORMATION

- **Chapter 90.48 RCW – Water Pollution Control**
<http://app.leg.wa.gov/RCW/default.aspx?cite=90.48>

SIGNATURE



Richard Doenges
Southwest Regional Manager
Water Quality Program

4/4/17
Date

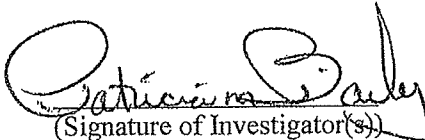
RECOMMENDATION FOR ENFORCEMENT ACTION
WATER QUALITY PROGRAM

Southwest Regional Office

Docket No. 14032

Date: February 20, 2017

From: Patricia Bailey
Senior Compliance Specialist


(Signature of Investigator(s))

RECOMMEND ENFORCEMENT ACTION TO BE TAKEN:

I. Against: The Honorable Frank Cox
Mayor of Stevenson

II. Location:

Mailing Address / Phone

P.O. Box 371
Stevenson, WA 98648
Phone: 509-427-5970

Location of Violation

City of Stevenson Wastewater Treatment Plant
686 Southwest Rock Creek Drive
Stevenson, WA

III. Type of Action

A. Penalty, Revised Code of Washington (RCW) 90.48.144

B. Notice of Violation, RCW 90.48.120 (1)

C. Follow-up Order, RCW 90.48.120(1)

D. Immediate Action Order, RCW 90.48.120(2)

E. Amendment of Action

F. Other (specify authority)

IV. Nature of Violation

1) Unlawful Discharge of Polluting Matter into Waters of the State, RCW 90.48.080.

2) Violation of the Terms of a Waste Discharge Permit Issued under RCW 90.48.160, 90.48.180 or 90.48.260 through 90.48.262.

3) Discharging Pollutants Without a Permit Authorized under RCW 90.48.160, 90.48.180, or 90.48.260 through 90.48.262.

4) Violation of the Terms of a Regulatory Order or other provisions of RCW 90.48.

[] 5) Agricultural Discharges, RCW 90.48.450. Has consideration been given to the effect of the action on conversion of agricultural to nonagricultural uses?

[] 6) Other

V. Name of Watercourse Involved: Columbia River above Bonneville Dam

VI. Narrative of Incident and Violations:

The city of Stevenson (City) owns a wastewater treatment plant that discharges treated wastewater to the Columbia River under National Pollutant Discharge Elimination System (NPDES) Permit No WA002062 issued by the Department of Ecology (Ecology). Since January 2012, influent wastewater at the Wastewater Treatment Plant (Plant) has at times exceeded the Plant's design capacity. The problem became acute in 2015, when influent wastewater exceeded the Plant's design capacity every month over a five (5)-month period (July through November). The City again exceeded its design capacity in 2016, over a six (6)-month period between June and November. Permit effluent violations occurred several times during this period and are likely the result of facility overloading. The City has not submitted a plan for maintaining adequate capacity but reports that it is in the process of preparing one. The sources of high loadings to the treatment plant are several commercial establishments according to recent City sampling.

Under Section S1 of the City's NPDES permit, the City is authorized to discharge treated wastewater subject to the following limitations:

<i>Parameter</i>	<i>Monthly Average</i>	<i>Weekly Average</i>
<i>BOD-5</i>	<i>30 mg/l, 92 lbs/day 85% Removal</i>	<i>45 mg/l, 138 lbs/day</i>
<i>TSS</i>	<i>30 mg/l, 92 lbs/day 85% Removal</i>	<i>45 mg/l, 138 lbs/day</i>
<i>Fecal Coliform Bacteria (geometric mean values)</i>	<i>200/100 ml</i>	<i>400/100 ml</i>
<i>pH</i>	<i>Shall not be outside the range 6.0 to 9.0</i>	

Section S4 of the permit addresses facility overloading. Section S4.A (Design Criteria) states:

Flows or waste loadings of the following design criteria for the permitted treatment facility shall not be exceeded.

- *Average flow for the maximum month: 0.45 MGD*
- *Influent BOD5 loading for maximum month: 612 lbs/day*
- *Influent TSS loading for maximum month: 612 lbs/day*

Section S4.B. (Plans for Maintaining Adequate Capacity) states in part:

When the actual flow or wasteload reaches eighty-five (85) percent of the design capacity (paragraph A above) for three (3) consecutive months, ninety-five (95) percent capacity for any single month, or when the projected increases would reach design capacity within five years, whichever occurs first, the Permittee shall submit to Ecology, a plan and a schedule for continuing to maintain capacity at the facility sufficient to achieve the effluent limitations and other conditions of this permit.

Violations

1. Between January 2012 and December 2016, the City exceeded its design criteria for 5-Day Biochemical Oxygen Demand (BOD₅) or Total Suspended Solids (TSS) on twenty-one (21) occasions (Table 1) (violation of NPDES Permit Section S4.A).
2. Between September 2015 and September 2016, the City exceed effluent limits for TSS or Fecal Coliform on five (5) occasions (Table 1) (violation of NPDES Permit Section S1).
3. The City has not submitted a plan for maintaining adequate capacity (violation of NPDES Permit Section S4.B).

VII. Technical Assistance Efforts to Resolve Violation:

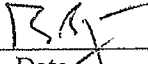
Ecology staff have had numerous communications with City staff over the past five (5) years regarding issues at the treatment plants.

VIII. Evidence Obtained:


- Samples, Lab. Report No.
- Pictures
- Video Tape
- Witness Statements
- Documents (Discharge Monitoring Reports)
- Maps
- Other: _____

ENDORSEMENTS

The following actions are recommended to resolve this matter:

Gregory Zentner, P.E. 
Unit Supervisor Date 3/20/2017

Concurrence with recommended action:

Richard Doenges 
Southwest Regional Manager Date 4/4/17

Gravity Criteria Definitions

1. Did the violation result in a public health risk?
 - Answer “no” if there is no evidence to support a claim of public health risk.
 - Answer “possibly” if a public health risk can be inferred from evidence and knowledge of the effects of the violation.
 - Answer “probably” if evidence supports a claim of public health risk and there is a plausible connection between this violation and the health or effect.
 - Answer “definitely” if there is direct evidence linking public health risk or adverse effects with the violation.

2. Did the violation result in environmental damage?
 - Answer “no” if there is no evidence to support a claim of environmental damage or impairment of beneficial uses.
 - Answer “possibly” if environmental damage or impairment of beneficial uses can be inferred from evidence or knowledge of the effects of the violation.
 - Answer “probably” if there is evidence to support a claim of environmental damage or impairment of beneficial uses and there is a plausible connection between the violation and the damage/impairment.
 - Answer “definitely” if there is direct evidence linking demonstrable environmental damage or impairment of the beneficial uses with the violation.

3. Was it a willful or knowing violation?
 - Answer “no” if the violator obviously did not know that the action or inaction constituted a violation.
 - Answer “possibly” if it is likely the violator knew.
 - Answer “probably” if the violator should have known.
 - Answer “definitely” if the violator clearly knew. If the answer is “definitely,” consider consulting with the environmental crimes unit.

4. Was the responsible person unresponsive in correcting the violation?
 - Answer “no” if the violation was corrected as soon as the responsible person learned of it.
 - Answer “possibly” if the violation was corrected in a less timely and cooperative fashion.
 - Answer “probably” if the responsible person attempted to correct the problem but did not correct it.
 - Answer “definitely” if the responsible person made no attempt to correct the violation.

5. Was the violation a result of improper operation or inadequate maintenance? (i.e., BMPs, pollution prevention plans, operation and maintenance (O&M) plans)
 - Answer “no” if the violation was not the result of improper operation or inadequate maintenance.
 - Answer “possibly” if the facility has an O&M plan, PPP, SWPPP, or BMP manual that is out of date or inadequate.
 - Answer “probably” if there is no O&M plan, PPP, SWPPP, or BMPs developed for the facility.
 - Answer “definitely” if the facility has no plans or is not following its plan AND the violation was clearly the result of improper operation or maintenance.

6. Did the facility fail to obtain all of the necessary permits, certifications, and approvals to operate at the time of the violation?
 - Answer “no” if the paperwork was complete and appropriate for the job or task that caused the violation.

Recommendation for Enforcement
For Notice of Violation #14032
Page 6

- Answer “definitely” if the facility did not have all the required permits and approvals for the job or task that caused the violation.
7. Did anyone benefit economically from non-compliance?
- Answer “no” if it is clear that no one obtained an economic benefit.
 - Answer “possibly” if someone might have benefited.
 - Answer “probably” if anyone benefited, but the benefit is not quantifiable.
 - Answer “definitely” if the economic benefit is quantifiable.

Revised April 2005

Table 1
 City of Stevenson Permit Sections S1 and S4 Violations
 January 2012- December2016

<u>Month</u>	<u>Location</u>	<u>Parameter</u>	<u>Units</u>	<u>Duration</u>	<u>Value</u>	<u>Limit</u>	<u>Violation</u>
11/1/2016	Influent	BOD-5	Lbs/Day	AVM	641	612	Design Criteria
10/1/2016	Influent	BOD-5	Lbs/Day	AVM	793	612	Design Criteria
9/1/2016	Influent	BOD-5	Lbs/Day	AVM	834	612	Design Criteria
9/1/2016	Influent	TSS	Lbs/Day	AVM	866	612	Design Criteria
9/1/2016	Effluent	TSS	mg/L	AVM	33	30	Effluent Limit
9/1/2016	Effluent	TSS	mg/L	AVW	54	45	Effluent Limit
8/1/2016	Influent	BOD-5	Lbs/Day	AVM	1218	612	Design Criteria
8/1/2016	Influent	TSS	Lbs/Day	AVM	816	612	Design Criteria
7/1/2016	Influent	BOD-5	Lbs/Day	AVM	1037	612	Design Criteria
7/1/2016	Influent	TSS	Lbs/Day	AVM	720	612	Design Criteria
6/1/2016	Influent	BOD-5	Lbs/Day	AVM	676	612	Design Criteria
4/1/2016	Influent	BOD-5	Lbs/Day	AVM	639	612	Design Criteria
4/1/2016	Effluent	TSS	Lbs/Day	AVW	198	138	Effluent Limit
4/1/2016	Effluent	TSS	mg/L	AVM	57	30	Effluent Limit
4/1/2016	Effluent	TSS	mg/L	AVW	163	45	Effluent Limit
11/1/2015	Influent	BOD-5	Lbs/Day	AVM	619	612	Design Criteria
11/1/2015	Influent	TSS	Lbs/Day	AVM	637	612	Design Criteria
10/1/2015	Influent	BOD-5	Lbs/Day	AVM	877	612	Design Criteria
9/1/2015	Influent	BOD-5	Lbs/Day	AVM	938	612	Design Criteria
9/1/2015	Influent	TSS	Lbs/Day	AVM	848	612	Design Criteria
9/1/2015	Effluent	Fecal Coliform	#/100ml	AVW	1000	400	Effluent Limit
8/1/2015	Influent	BOD-5	Lbs/Day	AVM	904	612	Design Criteria
7/1/2015	Influent	BOD-5	Lbs/Day	AVM	1027	612	Design Criteria
12/1/2014	Influent	TSS	Lbs/Day	AVM	637	612	Design Criteria
2/1/2014	Influent	TSS	Lbs/Day	AVM	706	612	Design Criteria
3/1/2012	Influent	BOD-5	Lbs/Day	AVM	683	612	Design Criteria
1/1/2012	Influent	BOD-5	Lbs/Day	AVM	901	612	Design Criteria

Notes

BOD-5 Biochemical Oxygen Demand (5-day)
 AVM Average Monthly

TSS Total Suspended Solids
 AVW Average Weekly

RECEIVED
JUL 6 2017

BY: _____
[Signature]

STATE OF WASHINGTON
DEPARTMENT OF ECOLOGY

IN THE MATTER OF AN)	
ADMINISTRATIVE ORDER)	ADMINISTRATIVE ORDER
AGAINST)	DOCKET #14221
City of Stevenson)	
The Honorable Frank Cox)	

To: The Honorable Frank Cox
Mayor of Stevenson
P.O. Box 371
Stevenson, WA 98648

Order Docket #	14221
Site Location	City of Stevenson Wastewater Treatment Plant 686 Southwest Rock Creek Drive Stevenson, WA 98648

The Department of Ecology (Ecology) has issued this Administrative Order (Order) requiring the city of Stevenson to comply with:

- Chapter 90.48 Revised Code of Washington (RCW) – Water Pollution Control
- National Pollutant Discharge Elimination System (NPDES) Permit Number WA002062

Ecology has the authority to issue this Order under RCW 90.48.120(1).

FACTS

The city of Stevenson (City) owns a wastewater treatment plant that discharges treated wastewater to the Columbia River under NPDES Permit No. WA002062 issued by Ecology. Since January 2012, influent wastewater at the wastewater treatment plant has at times exceeded the Plant's design capacity. In 2015, influent wastewater exceeded the Plant's design capacity every month over a five (5)-month period (July through November). The City again exceeded its design capacity in 2016, over a six (6)-month period (June through November). Permit effluent violations occurred several times during this period and are likely the result of facility overloading.

On April 2, 2017, Ecology issued the city of Stevenson a Notice of Violation #14032 (NOV) for the following permit violations:

1. Between January 2012 and December 2016, the City exceeded its design criteria for five (5)-Day Biochemical Oxygen Demand (BOD5) or Total Suspended Solids (TSS) on twenty-one (21) occasions.
2. Between September 2015 and September 2016, the City exceeded effluent limits for TSS or Fecal Coliform on five (5) occasions.
3. The City has not submitted a Plan for Maintaining Adequate Capacity, a requirement given exceedances of the design capacity.

On April 25, 2017, the City responded to the NOV, submitting a one (1) page schedule of actions the City will take to achieve compliance with its NPDES permit, including:

- Limit New Industrial Connections
- Promote Source Control
- Explore Funding Opportunities
- Require Industrial Pretreatment
- Modify Wastewater Treatment Plant Operations
- Update Wastewater Rates
- Complete General Sewer Plan Update
- Design Wastewater Treatment Plant Improvements
- Construct Wastewater Treatment Plant Improvements

ORDER TO COMPLY

For these reasons, and in accordance with RCW 90.48.120(1), it is ordered that the city of Stevenson take the following actions.

Immediately upon receipt of this Order, the city of Stevenson must:

1. Implement the actions described in the City's April 25, 2017, response to Notice of Violation #14032.
2. Develop a Plan for Maintaining Wastewater Treatment Capacity.
 - a. By July 31, 2017, the City must submit to Ecology a Draft Plan for Maintaining Capacity at its wastewater treatment plant, per NPDES Permit Section S4.b. If the City submits a Draft General Sewer Plan to meet this requirement, the Plan

must be prepared under the direction of a qualified engineer licensed in the state of Washington; and the Plan must contain the elements outlined in Washington Administrative Code (WAC) 173-240-050 and -060, unless Ecology approves a more limited submittal.

- b. By November 31, 2017, or within 60 days of receiving the Ecology's comments on the Draft Plan, whichever date is later, the City must submit to Ecology, a Final Plan for Maintaining Capacity at its wastewater treatment plant.
 - c. Within ninety (90) days of Ecology's approval of the City's Plan, the City must adopt it by resolution or ordinance as appropriate.
3. Update the City's Municipal Code as needed to implement Source Control.
- a. By December 31, 2017, the City must submit to Ecology any proposed changes to its Municipal Code needed to implement the City's Plan for Maintaining Capacity or to Implement NPDES Permit Section S8.
 - b. By April 30, 2018, the City must adopt updates to the City's Municipal Code needed to implement the City's Plan for Maintaining Capacity or to implement NPDES Permit Section S8.
 - c. By June 30, 2018, the City must submit to Ecology an updated Industrial User Survey per NPDES Permit Section S8.2.
4. Continue to operate the plant based upon the existing Operations and Maintenance Manual, unless Ecology approves changes to that Manual. The City will submit any proposed changes to Operation and Maintenance practices to Ecology for review and approval as an Operations and Maintenance Plan Amendment, as required by the City's NPDES permit, sixty (60) days prior to proposed implementation.
5. Monitor final wastewater effluent for Ammonia weekly [twenty-four (24)-Hour Composite Sample] and submit sampling results to Ecology with the City's monthly Discharge Monitoring Report (DMR).
6. Submit to Ecology quarterly progress reports regarding the implementation of this Order on the following schedule:

<u>Implementation Period</u>	<u>Report Due</u>
January 1st to March 31st	April 15th
April 1st to June 30th	July 15th
July 1st to September 30th	October 15th
October 1st to December 31st	January 15th

The first progress report is due on July 15, 2017, for the period of April 1, to June 30, 2017.

ELIGIBILITY FOR PAPERWORK VIOLATION WAIVER AND OPPORTUNITY TO CORRECT

Under RCW 34.05.110, small businesses are eligible for a waiver of a first-time paperwork violation and an opportunity to correct other violations. We have made no determination as to whether you meet the definition of a “small business” under this section. However, we have determined that the requirements of RCW 34.05.110 do not apply to the violation(s) due to a conflict with federal law or program requirements, including federal requirements that are a prescribed condition to the allocation of federal funds to the state.

FAILURE TO COMPLY WITH THIS ORDER

Failure to comply with this Order may result in the issuance of civil penalties or other actions, whether administrative or judicial, to enforce the terms of this Order.

YOUR RIGHT TO APPEAL

You have a right to appeal this Order to the Pollution Control Hearing Board (PCHB) within thirty (30) days of the date of receipt of this Order. The appeal process is governed by Chapter 43.21B RCW and Chapter 371-08 WAC. “Date of receipt” is defined in RCW 43.21B.001(2).

To appeal you must do both of the following within thirty (30) days of the date of receipt of this Order:

- File your appeal and a copy of this Order with the PCHB (see addresses below). Filing means actual receipt by the PCHB during regular business hours.
- Serve a copy of your appeal and this Order on Ecology in paper form - by mail or in person. (See addresses below.) E-mail is not accepted.

You must also comply with other applicable requirements in Chapter 43.21B RCW and Chapter 371-08 WAC.

Your appeal alone will not stay the effectiveness of this Order. Stay requests must be submitted in accordance with RCW 43.21B.320.

ADDRESS AND LOCATION INFORMATION

Street Addresses	Mailing Addresses
<p>Department of Ecology Attn: Appeals Processing Desk 300 Desmond Drive Southeast Lacey, Washington 98503</p> <p>Pollution Control Hearings Board 1111 Israel Road Southwest, Suite 301 Tumwater, Washington 98501</p>	<p>Department of Ecology Attn: Appeals Processing Desk P.O. Box 47608 Olympia, Washington 98504-7608</p> <p>Pollution Control Hearings Board P.O. Box 40903 Olympia, Washington 98504-0903</p>

CONTACT INFORMATION

Please direct all questions about this Order to:

Patricia Bailey
 Department of Ecology
 Southwest Regional Office
 Water Quality Program
 P.O. Box 47775
 Olympia, WA 98504-7775

Phone: 360-407-6281
 Email: patricia.bailey@ecy.wa.gov

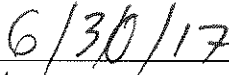
MORE INFORMATION

- **Pollution Control Hearings Board Website**
www.eho.wa.gov/Boards_PCHB.aspx
- **Chapter 43.21B RCW - Environmental and Land Use Hearings Office – Pollution Control Hearings Board**
<http://app.leg.wa.gov/RCW/default.aspx?cite=43.21B>
- **Chapter 371-08 WAC – Practice And Procedure**
<http://app.leg.wa.gov/WAC/default.aspx?cite=371-08>
- **Chapter 34.05 RCW – Administrative Procedure Act**
<http://app.leg.wa.gov/RCW/default.aspx?cite=34.05>
- **Laws:** www.ecy.wa.gov/laws-rules/ecyrcw.html
- **Rules:** www.ecy.wa.gov/laws-rules/ecywac.html

SIGNATURE



Richard Doenges
Southwest Regional Manager
Water Quality Program



Date



Exhibit C

**STATE OF WASHINGTON
DEPARTMENT OF ECOLOGY**

Southwest Region Office
PO Box 47775, Olympia, WA 98504-7775 • 360-407-6300

January 5, 2023

The Honorable Scott Anderson
Mayor of Stevenson
PO Box 371
Stevenson, WA 98648-0371

Re: Notice of Compliance

Administrative Order Docket #	14221
Site Location	686 SW Rock Creek Drive, Stevenson, WA 98648

Dear Mayor Anderson:

Enclosed is Notice of Compliance with Administrative Order Docket #14221.

If you have questions, please contact Ginger Reddig at Ginger.Reddig@ecy.wa.gov or (360) 789-5425.

Sincerely,

Andrew Kolosseus
Southwest Region Section Manager
Water Quality Program
Enclosure: Notice of Compliance for Administrative Order Docket #14221

By Certified Mail: 9489 0090 0027 6102 3093 99

cc: Eleanor Ott, Ecology
Carolyn Sourek, City of Stevenson Public Works Director
Jane Vail, City of Stevenson, P.E.
Permit File, Stevenson STP

State of Washington
Department of Ecology

In the Matter of an Administrative Order Against
City of Stevenson
The Honorable Scott Anderson
Notice of Compliance With
Administrative Order Docket #14221


To: The Honorable Scott Anderson
Mayor of Stevenson
PO Box 371
Stevenson, WA 98648-0371

Administrative Order Docket #	14221
Site Location	686 SW Rock Creek Drive, Stevenson, WA 98648

Administrative Order Docket #14221 was issued to the City of Stevenson on June 30, 2017, requiring compliance with certain conditions imposed in accordance with chapter 90.48 of the Revised Code of Washington (RCW).

The Department of Ecology has determined that the City of Stevenson has substantially satisfied the conditions in Administrative Order Docket #14221.

1. Signature



Andrew Kolosseus
Southwest Region Section Manager
Water Quality Program

January 5, 2023
Date

**City of Stevenson
Ordinance No. 2023-1194**

AN ORDINANCE RELATED TO WASTEWATER CONNECTIONS IN THE CITY OF STEVENSON'S SERVICE AREA, AND PURSUANT TO RCW 35A.63.220 AND OTHER APPROPRIATE AUTHORITY AUTHORIZING A MORATORIUM EXTENSION ON FURTHER COMMERCIAL WASTEWATER CONNECTIONS AND APPLICATIONS FOR COMMERCIAL WASTEWATER CONNECTIONS AS MORE PARTICULARLY SET FORTH HEREIN.

WHEREAS, the City of Stevenson ("City") received an Administrative Order #14221 letter in July of 2017 from the Washington State Department of Ecology ("DOH"), stating that the City is in violation of its NPDES permit as it has exceeded the Wastewater Treatment Plant design criteria for five (5)-Day Biochemical Oxygen Demand (BOD5) or Total Suspended Solids (TSS) on twenty-one (21) occasions between January 2012 and December 2106 and exceeded effluent limits for TSS or Fecal Coliform on five (5) occasions between September 2015 and September 2016; and

WHEREAS, the City has a work plan to address the wastewater treatment deficiencies and is presently constructing wastewater treatment plant improvements that have the capacity to solve the City's wastewater treatment problems, which will take time and requires multiple funding streams; and

WHEREAS, a moratorium on further filing and processing of commercial applications for wastewater connections that will impact the BOD5 or TSS load on the wastewater treatment plant is necessary while the City completes the construction of the treatment plant improvements and increases the plant's capacity, or otherwise mitigates the current plant limitations; and

WHEREAS, the Stevenson City Council finds that the City's ability to plan for utility service and urban growth will be jeopardized unless this moratorium is authorized; and

WHEREAS, the Stevenson City Council finds that the authorization of this moratorium is necessary to protect the health, welfare, safety and future economic viability of the City; and

WHEREAS, RCW 35A.63.220 provides that, "A council or board that adopts a moratorium or interim zoning control, without holding a public hearing on the proposed moratorium or interim zoning control, shall hold a public hearing on the adopted moratorium or interim zoning control within at least sixty days of its adoption, whether or not the council or board received a recommendation on the matter from the commission. If the council or board does not adopt findings of fact justifying its action before this hearing, then the council or board shall do so immediately after this public hearing. A moratorium or interim zoning control adopted under this section may be effective for not longer than six months, but may be effective for up to one year if a work plan is developed for related studies providing for such a longer period. A moratorium or interim zoning control may be renewed for one or more six-month periods if a subsequent public hearing is held and findings of fact are made prior to each renewal"; and

WHEREAS, RCW 36.70A.390 provides that, "A county or city governing body that adopts a moratorium, interim zoning map, interim zoning ordinance, or interim official control without holding a public hearing on the proposed moratorium, RCW 35A.63.220 or RCW 36.70A.390, shall hold a public hearing on the adopted moratorium, interim zoning map, interim zoning ordinance, or interim official control within at least sixty days of its adoption, whether or not the governing body received a recommendation on the matter from the planning commission or department. If the governing body does not adopt findings of fact justifying its action before this hearing, then the governing body shall do so immediately after this public hearing. A moratorium, interim zoning map, interim zoning ordinance, or interim official control adopted under this section may be effective for not longer than six months, but may be effective for up to one year if a work plan is developed for related studies providing for such a longer period. A moratorium, interim zoning map, interim zoning ordinance, or interim official control may be renewed for one or more six-month periods if a subsequent public hearing is held and findings of fact are made prior to each renewal"; and

WHEREAS, moratoria and interim zoning control enacted under RCW 35.99.050, RCW 35A.63.220 or RCW 36.70A.390 are methods by which local governments may preserve the status quo so that new plans and regulations will not be rendered moot or frustrated by intervening development; and

WHEREAS, the Stevenson City Council previously adopted a moratorium extension on September 15, 2022 which will expire on September 15, 2023; and

WHEREAS, a work plan has been developed for the design, funding and construction necessary to upgrade the city's wastewater system and that work plan is attached to this ordinance as Exhibit A; and

WHEREAS, due to supply chain issues substantial completion of the wastewater treatment plant upgrades project has been delayed by one (1) year; and

WHEREAS, the City has hired additional staff to operate the wastewater treatment plant and worked with known significant industrial users to mitigate the risk of additional plant discharge permit violations allowing a change to the moratorium; and

WHEREAS, the Stevenson City Council held a duly advertised public hearing on April 20, 2023, to consider public comment concerning the authorization of such moratorium; and

WHEREAS, the Stevenson City Council adopted Findings of Fact as stated in Resolution No. 2023-408 after the public and staff gave testimony at the public hearing; and

WHEREAS, the Stevenson City Council finds that the best interests of the City would be served if such a moratorium extension was authorized.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF STEVENSON, STATE OF WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. A one (1) year renewal of the moratorium is hereby imposed on accepting non-domestic, significant industrial user applications for wastewater connections with discharge character above a very high strength classification (BOD5 greater than 2,000 mg/L) or loading rate greater than 5 percent of the wastewater treatment plant design loading rate, that will impact the BOD5 or TSS load on the wastewater treatment plant, for wastewater service inside and outside its corporate boundaries that otherwise would have been authorized under said section. This moratorium does not apply to domestic, standard user wastewater connections.

Section 2. The moratorium imposed pursuant to Section 1 above may be extended for one or more additional six (6) month periods or up to one year if a work plan is implemented, and the City's work plan determines that such extension is necessary to avoid further violations and to implement a permanent fix to the City's wastewater system.

Section 3. Severability. If any section, subsection, sentence, clause, phrase, or other portion of this Ordinance, or its application to any person, is, for any reason, declared invalid, in whole or in part by any court or agency of competent jurisdiction, said decision shall not affect the validity of the remaining portions hereof.

Section 4. Effective date. This ordinance shall become effective following passage and publication as provided by law.

ADOPTED this 20th day of April, 2023.

CITY OF STEVENSON

Scott Anderson, Mayor

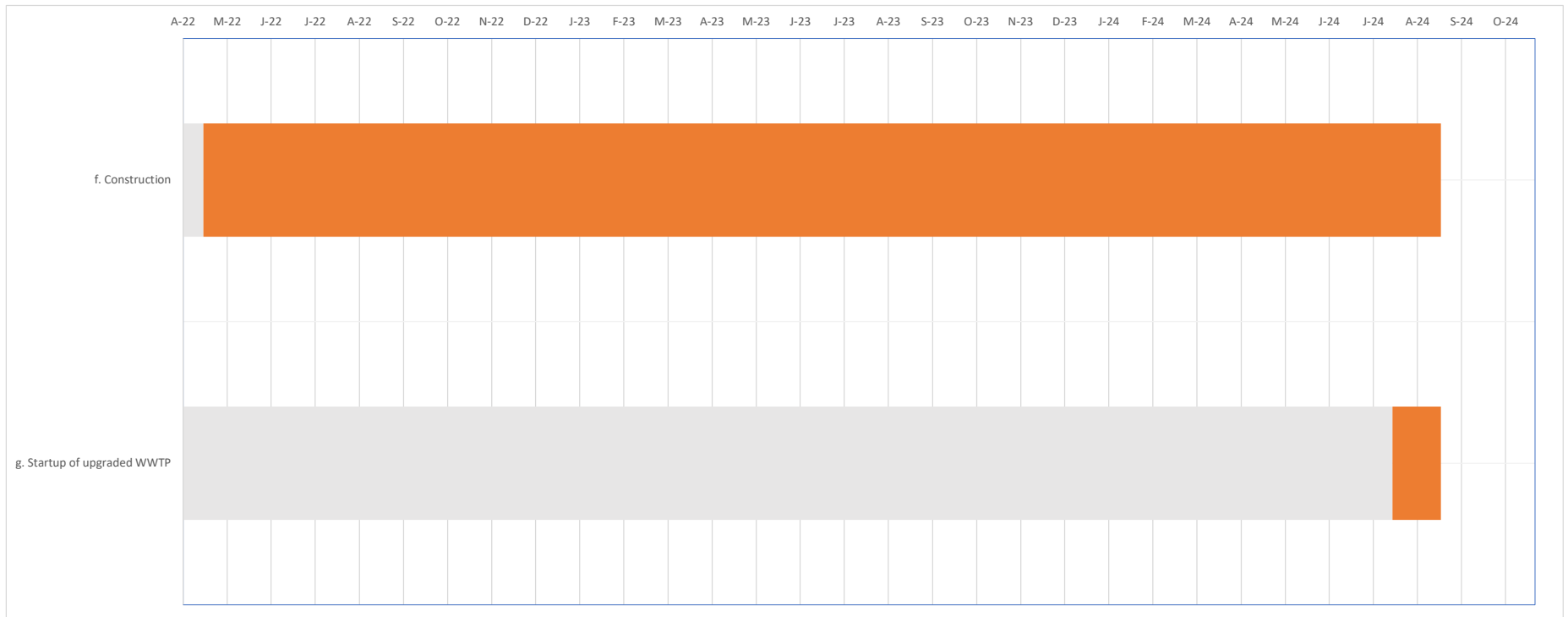
ATTEST:

Leana Kinley, Clerk

APPROVED AS TO FORM:

Robert C. Muth, City Attorney

Exhibit A Wastewater Upgrade Project Plan





City of Stevenson

Phone (509)427-5970
FAX (509) 427-8202

7121 E Loop Road, PO Box 371
Stevenson, Washington 98648

To: Stevenson City Council
From: Carolyn Sourek, Public Works Director
RE: Sewer Plant Update
Meeting Date: April 20, 2023

Executive Summary:

This is an overview of items staff has been working on over the past month in line with the direction council gave to staff.

Devon Groom was promoted to Wastewater Treatment Plant Operator II.

Overview of Items:

The plant continues to operate within its permit limits for total suspended solids (TSS), biochemical oxygen demand (BOD), and bacteria for its effluent.

The WWTP Plant Upgrade project has completed their anoxic basin pours and are working through some necessary repairs prior to backfilling. Portions of the UV chamber have also been poured. The City has received the proposal costs for the vac truck dump station and is reviewing options for bringing that price down. The proposal was approximately \$250,000.

On the agenda is a resolution to extend the moratorium for new commercial service connections. The language has been refined to remove commercial users producing standard strength waste and retain prohibition of connections for significant industrial users.

Only punchlist items remain for the contractor to complete the 2021 Collection System Improvements Project.

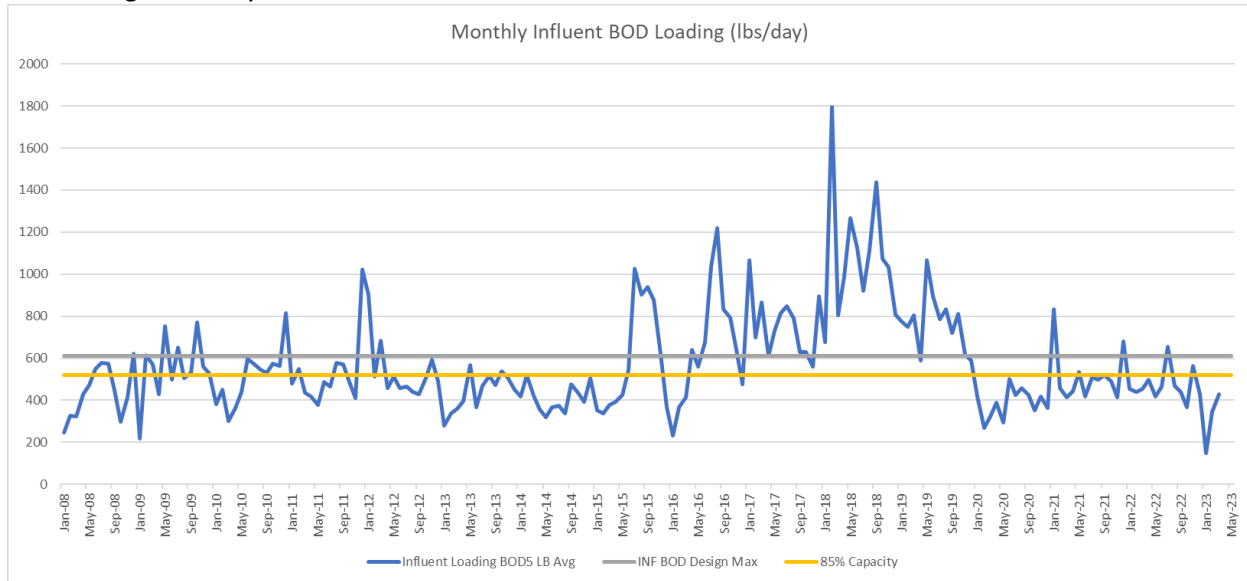
The 90% design plans for the Kanaka, Cascade, and Fairgrounds pump stations have been received, reviewed, and returned to the consultant engineers. They are working towards a final package for submission to City and funding agencies in May, with an advertisement the end of June. The City hopes to procure some equipment in advance of the contract award to reduce potential lead time impacts.

The sewer mainline under Cascade Ave was identified as being undersized in the General Sewer Plan. Consultant engineer, Greyling Engineers, has prepared a draft Preliminary Engineering Report (PERS) outlining known issues and propose costs for repair and replacement of sewer mainline, as well as deficient, adjacent water line, and street improvements (streetlights and stormwater collection). The initial project cost estimate is \$2M for all proposed improvements. The City is seeking funding for this project and hopes to construct in 2024.

We believe the clarifier fish did not make it through the winter but, this innovative practice is something other plants are investing time and energy in pursuing. Our WWTPO plans to continue pursuing this practice at our plant as well.

Plant Operations:

The average monthly Influent BOD load since 2008 is in the chart below.



The current permit limit for Influent is 612 lbs/day and the current upgrades in the adopted General Sewer Plan call for a design max monthly BOD loading of 1,611 lbs/day.

Funding:

The \$2.5M in direct federal appropriations requested spring of 2021 is moving forward. The application has been submitted and we are waiting for EPA review and a contract. As soon as the process is completed, we can be reimbursed for the work. Due to the increased cost for the WWTP project, the \$2.5M in funds will allow us to hold off on requesting additional loan funds as long as possible.

	Budget	Loan	Forgivable Principal	Grant
WW Upgrades Design	2,000,000	960,000	400,000	
WW Collection System Upgrades	5,100,000	873,000		4,125,000
WW Treatment Plant Construction	12,100,000	8,700,000	900,000	2,500,000
Main D Extension	300,000	270,000	30,000	
Totals:	19,500,000	10,803,000	1,330,000	6,625,000
Amount of Funding:	41% Grant and Forgivable Principal			
Loan terms:	DOE Loan 1: 2.0% interest, 20-years, \$61k est. annual payment DOE Loan 2: 1.5% interest, 30-years, \$375k est. annual payment USDA Loan: 1.375% interest, 40-years, \$29k est. annual payment			

Action Needed:

None.



City of Stevenson

Planning Department

(509)427-5970

7121 E Loop Road, PO Box 371
Stevenson, Washington 98648

TO: City Council
FROM: Ben Shumaker
DATE: April 20th, 2023
SUBJECT: Parking – Programmatic Updates, Especially Downtown

Introduction

Parking in downtown Stevenson is a complex dynamic involving, among other factors, the vehicle user base, the inventory of private/off-street parking, the City's requirements to increase off-street parking when new downtown development occurs, and the on-street parking inventory and the City's regulation thereof. These factors have conspired to a) protect the on-street parking assets from over-usage, b) confuse and frustrate those involved in on-street parking overnight, and c) hinder the feasibility of new downtown development.

In 2022, the City Council set out a strategic priority to reevaluate downtown parking dynamics. This memo introduces preliminary draft updates to Stevenson Municipal Code Title 10--the first of 4 potential actions the City Council could take as part of this reevaluation. City Council guidance is requested on the goals and objectives to be achieved through an amendment if one is made. No final action is expected until this draft is further evaluated by the public.

Potential Actions Involved in the Reevaluation of Downtown Parking Dynamics

Staff evaluation of downtown parking dynamics results in 5 potential actions for the City Council to consider:

1. **Amend SMC Title 10 – Vehicles & Traffic**
2. Adopt a Parking Master Plan
3. Adopt an optional Payment In-Lieu of providing off-street parking
4. Amend SMC Section 17.42.090 – Table of Minimum Standards—Off-Street Parking

These potential actions interrelate but can be taken independently.

Guidance Sought

At tonight's meeting, staff will verbally discuss the potential amendment to SMC Title 10, the solutions, introduce our rationale in selecting the preliminary solutions therein, and demonstrate some effects of the solutions if enacted. After discussion, staff will seek the following guidance:

Decision Point #1: Does the City Council support the goals and objectives staff used in its development of solutions?

Decision Point #2: Does the City Council see any preliminary solution as untenable to the point where it should not be included as part of the public's evaluation of the change?

Amend Title 10 – Vehicles & Traffic

Existing Elements: Title 10 of the Stevenson Municipal Code includes 8 chapters regulating various activities and adopted over a long time span:

- Traffic (Chapter .02; adopted 1994),
- Loading Zones (.08; adopted 1974, 1976),

- Parking (.12; adopted 1971, 1973, 1975, 1976, 1994),
- Animals & Sleds on Sidewalks (.16; adopted 1994),
- Watercraft (.20; adopted 1998),
- Compression Brakes (.24; adopted 2005),
- Wheeled ATVs (.40; adopted 2014),
- Unmanned Aircraft (.42; adopted 2020).

Problems: Staff from various City departments collaborated to identify the following problems presented by the existing elements, which broaden beyond parking:

- The statewide framework for regulating vehicles and traffic was established in the mid-1990's. Our embrace of that framework has been incomplete and inconsistent, and difficult to implement.
- The 25-MPH state- and citywide speed limit is unsafe for many city streets.
- Our on-street parking and loading regulations were adopted in the mid-1970s. They overlap and conflict with the 1990s-era framework. They overlap and conflict with the 2010s-era City Right-of-Way Use Code. They have not been implemented by the City. Their implementation would make downtown living a hassle. Their implementation would make it a hassle to stay downtown as an overnight visitor. Such hassles threaten the economic sustainability of our downtown (i.e., our 2022 Downtown Plan for SUCCESS!).

Goals & Objectives: The attached preliminary draft amendment to SMC Title 10 strives to advance these goals and objectives:

- Modernize our code, removing redundancies and conflicts.
- Create frameworks for decision-making.
- Increase the City's ability to respond to issues related to vehicles and traffic.
- Expand options for overnight vehicle parking downtown.
- Protect the City's ability to maintain public assets (plowing, street sweeping, catch basin clearing, tree trimming, light bulb replacement, etc.)

Preliminary Staff Solutions: The solutions recommended by Staff based on the project goals and objectives involve:

- Aligning the City's grant of Public Works Director powers and duties with those granted or otherwise made available by the state (e.g., the position of Traffic Engineer).
- Removing redundancies within Title 10 and conflicts between Title 10 and Title 12 (Streets, Sidewalks, and Public Places).
- Increasing the maximum fine for traffic infractions.
- Adopting a procedural framework to modify speed limits on all City streets.
- Reducing speed limits for alleys, school zones, gravel streets, and dead-ends/culs-de-sac.
- Clarifying how we will remove junk and unauthorized vehicles in public parking spots.
- Reformatting our parking regulations into a table with numerals instead of blocks of text.
- Relaxing on-street parking prohibitions in areas where they currently exist.
- Expanding the "relaxed" on-street parking prohibitions to areas where they don't currently exist.

Next Steps

Staff will take any guidance offered by the Council and build it into the public release draft of the potential change and conducted targeted and general outreach. Once complete, an updated draft of the amendment will be presented to the City Council, either before or along with the other potential actions related to downtown parking.

Next steps for those actions involve:

- Parking Master Plan: Planning Commission and Parking Advisory Committee evaluation, prioritization and recommendation of projects for inclusion
- Alternative Parking Contribution: City Council evaluation of feasibility
- SMC 17.42.090 Amendment: Parking Advisory Committee collection of summertime data and Planning Commission evaluation of standards

Prepared by,

Ben Shumaker
Community Development Director

- 1- Preliminary Staff Draft Amendment to SMC Title 10 (11 pages)
- 2- Effect Map (1 page)

Title 10 VEHICLES AND TRAFFIC

Chapter 10.02 TRAFFIC ORDINANCE

10.02.010 Model Traffic Ordinance and other state statutes adopted by reference.

- A. The "Washington Model Traffic Ordinance," Chapter 308-330 WAC, as now constituted and as hereafter amended, is adopted by reference as the traffic ordinance of the city as if set forth in full in this chapter.
- B. Sections 4, 5, 6, 7, 10, 11, 12 and 23 of Chapter 275, Laws of 1994, the "1994 Omnibus Drunk Driving Act," and RCW 46.20.730, as amended by Section 23 of Chapter 275, as now constituted and as hereafter amended, are adopted by reference.

Chapter 10.04 GENERAL REGULATIONS

10.04.005 Purpose—Policy.

- A. This Title is an exercise of the police power of the City of Stevenson and is necessary for the protection of the public health, safety, and welfare through the regulation and control of vehicles and other devices operating within the corporate limits of the City and the standing, parking and loading on public highways and City parking lots.
- B. It is the policy of the City of Stevenson to:
 - 1. Prioritize the safety of non-motorized users of public highways within the corporate limits of the City.
 - 2. Facilitate and support safety at railroad crossings.
 - 3. Facilitate efficient short-term parking and manage on-street parking to permit the safe and efficient operation of the transportation system.
 - 4. Protect the natural and scenic qualities of the area.
 - 5. Protect, facilitate and encourage enhancement of Rock Cove's habitat, water quality, and ambiance.

10.04.010 Definitions.

The following definitions shall apply to this Title, unless the context of the Title indicates otherwise:

- A. All definitions contained in Chapter 46.04 RCW, Definitions, as now existing and all future amendments, additions, and new sections, are hereby adopted by reference.
- B. All definitions contained in Chapter 308-330 WAC, Washington Model Traffic Ordinance, as now existing and all future amendments, additions, and new sections, are hereby adopted by reference.
- C. "Load" or "Loading" means the standing of a commercial vehicle, whether occupied or not, temporarily for the purpose of and while actually engaged in loading or unloading property or passengers.

10.04.020 Office of Traffic Engineer.

- A. The office of traffic engineer, as provided in the Washington Model Traffic Ordinance, shall be performed by the public works director of the City of Stevenson. Any references to the traffic engineer in the Model Traffic Ordinance or this Title shall be construed to mean the city public works director.

B. In addition to the duties listed in the Model Traffic Ordinance, it shall be the duty of the traffic engineer to install and maintain traffic control devices implementing this Title. Such devices shall give appropriate notice of the regulation, warning, or guidance contained herein. Such devices include, without limitation, signs, marks or lines upon the surface of the roadway, and painting or stenciling upon the surface of the roadway or curbs.

10.04.030 Violations – Penalty.

A. Unless otherwise provided, violation of this Title shall be deemed a traffic infraction. Traffic infractions shall be punishable by a maximum penalty of \$250 per violation, exclusive of statutory assessments; provided, that conduct which constitutes a criminal traffic offense may be charged as such and is subject to the maximum penalties allowed for such offenses.

B. Violation of Chapter 10.10 shall be deemed a traffic infraction. Traffic infractions for parking shall be punishable by a maximum penalty of \$35 for each offense plus any applicable statutory assessments imposed by the state of Washington. In addition to the monetary penalty, when any police officer finds a vehicle parked in violation of Chapter 10.10, such officer is authorized to provide for the removal of such vehicle to a place of safety or require the driver or other person in charge of the vehicle to move the same, to a position off of the restricted area as indicated by Chapter 10.10. A place of safety may include the business location of a towing service, and the registered owner of the vehicle in violation will be responsible for all costs involved in the towing service.

(RESERVED)

Chapter 10.06 SPEED LIMITS

10.06.010 Default Speed Limit, and Modification Procedures.

- A. Unless otherwise provided by local or state law, the maximum lawful speed for all public highways within the corporate limits of the City shall be 25 miles per hour.
- B. Whenever the City Council determines a need to advance the policy of this Title, it may, by ordinance, decrease the default speed limit of any nonarterial highway to 20 miles per hour.
- C. In all other cases, the City Council may, by ordinance, modify the default speed limit pursuant to RCW 46.61.415, as now existing or hereinafter amended.

10.06.020 Decreased Speed Limits.

To promote the safety of non-motorized users, the maximum lawful speed on the following public highways within the corporate limits of the City shall be 20 miles per hour:

- A. On any alleys designated as such by the Traffic Engineer pursuant to RCW 46.04.020, as now or hereafter amended.
- B. Within any School or playground speed zone established by the Traffic Engineer pursuant to RCW 46.61.440, as now or hereafter amended.
- C. On any street designated by the Traffic Engineer as having a driving surface of crushed rock or gravel.
- D. On any street designated by the Traffic Engineer as being a dead-end or cul-de-sac.

10.06.030 Increased Speed Limits.

On the basis of an engineering and traffic investigation into the reasonable and safe condition of travel thereon, the maximum lawful speed on the following public highways shall be as listed below:

- A. [Reserved].

Commented [BS1]: Same monetary penalty established in 1994. Based on the national average from that year, this is equal to ~31.5 gallons of gas.

Commented [BS2R1]: Suggest maintaining \$35 based on disproportionate impact of increase on low income populations. Acknowledge that increasing the fee will increase the deterrent effect. Ask City Council whether they want to maintain or increase to \$150.

Commented [BS3]: This begs for a map, adopted by Council instead of text.

Chapter 10.08 LOADING ZONES

10.08.010 Established Purpose.

There shall be and are established loading zones along the curbs of any street for the purpose of facilitating the loading and unloading of merchandise and persons, preventing double parking and eliminating other hazards and impediments to traffic.

10.08.020 Establishment considerations Hours and regulations Signing required.

The city is authorized and directed to establish such loading zones by reason of consideration to volume and nature of business within the blocks of the city, the volume of normal traffic and normal parking, the width and surface of the streets, the relation between the needs for parking space for the general public and parking space for the loading and unloading of merchandise and relevant factors related thereto. The city, through its duly authorized council, is further authorized to establish the hours of usage and other regulations in relation to such loading zones and the city shall, by appropriate notices and signs, post notice of such loading zones and hours thereof.

10.08.030 Signing requirements.

The city shall, upon passage of the ordinance codified in this chapter, cause to be erected by appropriate signs as provided in Section 10.08.020, the designation of such loading zones and hours thereof.

10.08.040 Use restricted during certain hours.

Loading zones, other than those adjacent to hotel entrances and exits, shall be reserved primarily for use by commercial vehicles in loading and unloading persons and commodities between the hours of eight a.m. and six p.m. on all days except Sundays and holidays, and no person shall stop, stand or park any vehicle other than a commercial vehicle therein between such hours; provided, however, that noncommercial vehicles may use such zones while actually engaged in the loading and unloading of persons or commodities only, but noncommercial vehicles shall upon demand give way to commercial vehicles whose drivers desire to use the zone for loading or unloading purposes. At all other times such zones shall be for general use under the parking regulations applicable to the district in which they are located.

10.08.050 Use by commercial vehicles restricted during certain hours.

Commercial vehicles using the loading zones established by this chapter may not stop, stand or park for any purpose other than for the purpose of using such zones for the loading and unloading of persons or commodities during the hours of eight a.m. and six p.m. on all days except Sundays and holidays. At all other times such commercial vehicles may use such loading zones for general use under the parking regulations applicable to the district in which they are located.

Chapter 10.10 PARKING AND LOADING

10.10.010 Parking and Loading Limitations – Adopted by Reference.

RCW 46.61.560 through 46.61.590, inclusive, Motor Vehicles; Rules of the Road; Stopping, Standing, and Parking, as now existing or hereafter amended, are adopted by reference as provided in RCW 35A.12.140.

10.10.020 Parking Limitations – Generally.

A. No person shall park a vehicle on a public highway or City parking lot within the corporate limits of the City after said vehicle has been designated a junk vehicle or unauthorized vehicle pursuant to SMC 8.22

Commented [BS4]: RCW 46.55.010 & 230: a high bar to clear. The vehicle needs to meet 3 of 4 specific criteria and removal involves several steps, including mailed notice and 15 days waiting period from the date of the notice.

Commented [BS5]: RCW 46.55.010: a far, far lower bar. Any vehicle parked where it shouldn't be. Also includes 11 other specific instances justifying removal. Process is either immediate or after 24 hours with notice sticker/attempt to contact via phone.

OR

in any of the circumstances listed below:

1. If the vehicle registration is expired;
2. If the vehicle is apparently inoperable and/or under repair; however, vehicles that have broken down while in normal use are allowed to remain for a period not to exceed 48 hours for emergency repairs if not on the traveled portion of the roadway; or
3. If the vehicle is parked for an unreasonable period of time, which for the purposes of this subsection, shall be more than 14 consecutive days.

Commented [BS6]: The state has enabled us to set our own different criteria through RCW 46.55.240. I left this text here just to facilitate ongoing discussions. I still think housing any local restrictions makes more sense staying in SMC 8.22.

10.10.030 Parking Limitations – Traffic Engineer Authority.

The traffic engineer may:

- A. Pursuant to WAC 308-330-265, limit parking along any highway in the corporate limits of the city when the width of the roadway is less than 28 feet.
- B. Limit usage of parking by excluding persons other than those with a disability.
- C. To promote safety at crosswalks, intersection areas, and driveways, limit the height of a vehicle allowed to stop, stand, or park upon a public highway.
- D. Establish temporary limits on parking to prevent interference with a procession or parade.

10.10.040 Parking Limitations – Specific Location Prohibitions and Time Restrictions.

- A. In addition to the foregoing limitations, no person shall stop, stand, or park a vehicle within the City in violation of Table 10.10.040 – 1: Specific Parking Restrictions.

Street Name	Location of Prohibition	Time Restriction
Ash Alley	Both sides of street between Seymour & Leavens streets	2:00 am to 5:00 am
Cascade Avenue	North side of street between western dead-end & the Cascade Avenue Boat Launch	2:00 am to 5:00 am on Monday & Wednesday
	South side of street between western dead-end & the Cascade Avenue Boat Launch	2:00 am to 5:00 am on Tuesday & Thursday
Columbia Street	East side of street between First Street & Vancouver Avenue	2:00 am to 5:00 am on Monday & Wednesday
	West side of street between First Street & Vancouver Avenue	2:00 am to 5:00 am on Tuesday & Thursday
First Street	North side of street between the west & east corporate limits of the city	2:00 am to 5:00 am on Monday & Wednesday
	South side of street between the west & east corporate limits of the city	2:00 am to 5:00 am on Tuesday & Thursday
Leavens Street	East side of street between First & Second streets	2:00 am to 5:00 am on Monday & Wednesday
	West side of street between First & Second streets	2:00 am to 5:00 am on Tuesday & Thursday
Railroad Street	Both sides of street between Seymour & Russell streets	2:00 am to 5:00 am
Russell Street	East side of street between Cascade & Vancouver avenues	2:00 am to 5:00 am on Monday & Wednesday
	East side of street between Cascade & Vancouver avenues	2:00 am to 5:00 am on Tuesday & Thursday

<u>Second Street</u>	<u>North side of street between the west & east corporate limits of the city</u>	<u>2:00 am to 5:00 am on Monday & Wednesday</u>
	<u>South side of street between the west & east corporate limits of the city</u>	<u>2:00 am to 5:00 am on Tuesday & Thursday</u>
<u>Seymour Street</u>	<u>East side of street between Railroad & Second streets</u>	<u>2:00 am to 5:00 am on Monday & Wednesday</u>
	<u>West side of street between Railroad & Second streets</u>	<u>2:00 am to 5:00 am on Tuesday & Thursday</u>
<u>Vancouver Avenue</u>	<u>South side of street between School & Columbia streets</u>	<u>2:00 am to 5:00 am on Tuesday & Thursday</u>

B. Exceptions. The following exceptions are permitted to the limitations of Table 10.10.040-1.

1. When necessary to avoid conflict with other traffic, or in compliance with law or the directions of a police officer or official traffic control device.
2. When authorized pursuant according to the City of Stevenson Right-of-Way Use Code.

10.10.050 Loading – Traffic Engineer Authority.

The traffic engineer, pursuant to WAC 308-330-265, may grant special loading privileges and determine the location, hours of usage, and other regulations of loading zones, passenger loading zones, and tow-away zones, and the hours of usage thereof, according to City of Stevenson Right-of-Way Use Code. Factors involved in the determination include but are not limited to:

- A. Volume and nature of business within the blocks of the city,
- B. Volume of normal traffic and normal parking,
- C. Width and surface of the streets,
- D. Relation between the needs for parking space for the general public and parking space for the loading and unloading of passengers and/or merchandise.

Chapter 10.12 PARKING PROHIBITED IN CERTAIN AREAS¹

10.12.010 Definitions.

As used in this chapter, the following words shall be defined as follows:

- A. "Parking" means the standing of a vehicle upon a street, whether such vehicle is occupied or not, and whether or not such vehicle is accompanied by an operator for a period of time in excess of two minutes.
- B. "Vehicle" means any device in, upon, or by which any person or persons, or property is or may be transported upon a public highway.

10.12.020 Parking near mail deposit receptacle restricted – Exception – Signing required.

- A. It is unlawful for any person to cause or permit to be caused a vehicle of any nature, kind or description to be parked within a linear proximity distance of ten feet from the location of any mail depository receptacle within the corporate limits of the city for any period of time exceeding five minutes; and
- B. U.S. mail couriers are excepted from the provisions of this section; and

¹ For statutory provisions on powers of local authorities regarding parking, see RCW 46.61.575.

~~C. Such mail depositories¹ areas as governed by this section shall be properly posted with appropriate signs relating to such limitations in accordance with this section.~~

~~10.12.030 Parking time on certain alleys and streets restricted.~~

~~No person, firm, company or corporation shall park any vehicles as described and defined in Section 10.08.010, from the hours of two-thirty a.m. to five-thirty a.m. in any alley designated as such within the corporate limits of the city, nor within such hours on Second Street between the east and west corporate limits of the city, and on Russell Street from Vancouver Avenue to Cascade Avenue and on Vancouver Avenue from School Street to Strawberry Road.~~

~~10.12.040 Parking prohibited on certain streets—Signing required.~~

~~A. From and after February 15, 1973, it is unlawful to park any vehicle whatsoever without regard to limitation as to time along the north side of the street commencing from the intersection of Vancouver Avenue and Columbia Street on the east boundary to the intersection of Vancouver Avenue and School Street on the west boundary.~~

~~B. Such prohibition of parking as ordained in this section shall be continuous in nature and no exception thereto shall be permitted during any time of a twenty-four-hour period of any day.~~

~~C. Motor vehicles shall be defined as including every device capable of being moved on a highway and in, upon, or by which any persons or property is or may be transported or drawn upon a public highway.~~

~~D. The city shall post in conspicuous places along such street within the boundaries as aforementioned, proper street signs effecting notice of prohibition of parking as set forth in this section.~~

~~10.12.050 Parking limitations and enforcement authorized.~~

~~The city, through its duly authorized council, is authorized and directed from time to time henceforth from the date of enactment of the ordinance codified in this section, to be empowered to designate by posting all proper parking limitation sites upon such streets, alleys and thoroughfares therein the city, parking limitations as to time limitations and area limitations within such corporate limits, and the city is further empowered and directed to designate such areas and times and places as to parking limitations and authorize its enforcement agencies to enforce same by penalties prescribed in Section 10.12.070.~~

~~10.12.060 Provisions deemed exercise of police power.~~

~~This chapter is enacted as an exercise of police power for the protection of persons and property and to relieve the congestion of traffic in the city.~~

~~10.12.070 Violation Penalty.~~

~~Each conviction for violation of any provision of this chapter shall constitute a traffic infraction and shall be punished by a fine in the amount of thirty-five dollars for each offense plus any applicable statutory assessments imposed by the state of Washington.~~

Chapter 10.16 RIDING OF ANIMALS AND SLEDS ON SIDEWALKS

10.16.010 Riding and sledding unlawful.

It is unlawful for any person to accompany, to lead, to drive, or to ride any domesticated animal other than cats or dogs, upon any public pathway or public sidewalk within the corporate limits of the city; it shall also be unlawful for any person to sled upon any public pathway or public sidewalk within the corporate limits of the city.

10.16.020 Violation-Penalty.

Each violation of this chapter shall constitute a Class 4 civil infraction and shall be punishable by a fine of not more than twenty-five dollars, plus statutory assessments, for each offense and upon conviction thereof.

Chapter 10.20 WATERCRAFT REGULATIONS

10.20.010 Definitions.

For the purposes of this chapter the following terms shall have the following meanings:

"Buoy" means a waterway marker designed to float on water while anchored in fixed position and used to convey an official message.

"No wake zone" means an area within which no person shall operate a vessel in other than a careful and prudent manner or at a speed that will produce a visible wake.

"Sign" means a device designed to carry on official message which is attached to another object, such as piling, buoy, pier, or the land itself.

"Vessel" means every watercraft used or capable of being used as a means of transportation on the water.

10.20.020 No wake zones designated.

It is unlawful for any person to operate a motorized vessel across the waters of Rock Cove within the hereinafter defined no wake zones in such a manner as to create a visible wake. No wake zones are defined to be:

- A. All of the area described as Rock Cove lying to the north of the State Route 14 Bridge;
- B. All of the area described as Rock Creek lying to the north of the State Route 14 Bridge.

10.20.030 Exemptions.

This provision shall not apply to watercraft operated for emergency or rescue purposes by the Skamania County sheriff's office, state of Washington, or city of Stevenson.

10.20.040 Sign and regulatory markings installation.

The public works director will be authorized to install signs and buoys with regulatory markings identifying the "no wake zone"; the marking system will conform to chapter 352-66 WAC, Uniform Waterway Marking System.

10.20.050 Violation—Penalty.

Violation of this chapter shall constitute a Class 2 civil infraction punishable by a fine of one hundred twenty-five dollars, plus applicable state statutory assessments for a first violation. Any subsequent violations of this chapter is punishable as a misdemeanor.

Chapter 10.24 COMPRESSION BRAKES

10.24.010 Unmuffled compression brakes prohibited.

A. As used in this section, the term "compression brakes" means the use of an add-on engine brake or diesel exhaust brake to retard the forward motion of a motor vehicle by the compression of the engine. "Compression brakes" are sometimes referred to as "jake brakes."

- B. Except as provided in this section, no person shall use compression brakes within the city limits of the city of Stevenson unless the brakes are muffled by means of a mechanical muffling device.

-
- C. This section shall not apply to vehicles of any municipal fire department, whether or not responding to an emergency.
 - D. It shall be an affirmative defense that such unmuffled compression brakes were applied in an emergency to protect persons and/or property.

~~10.24.020 Signing.~~

~~The public works department is authorized and directed to post at reasonable locations within the city signs indicating, "Unmuffled compression brakes prohibited" or substantially similar wording.~~

~~10.24.030 Penalty.~~

~~Any person violating the provisions of this chapter shall have committed a traffic infraction; violations of this section shall be punishable by a maximum penalty of two hundred fifty dollars per violation.~~

Chapter 10.40 WHEELED ALL-TERRAIN VEHICLES

10.40.010 Definitions.

When used in this chapter, the city defines the words and phrases listed below as follows:

- A. "City" means the city of Stevenson, its elected officials, its employees, and its agents.
- B. "City street" means every way, lane, road, street, boulevard, and every way or place in the city open as a matter of right to public vehicular traffic inside the city limits.
- C. "Motorcycle helmet" has the same meaning as provided in RCW 46.37.530.
- D. "Rules of the road" means all the rules that apply to vehicle or pedestrian traffic as set forth in state statute, rule or regulation.
- E. "Sidewalk" means that property between the curb lines or the lateral lines of a city street and the adjacent property, set aside and intended for the use of pedestrians or such portion of private property parallel and in proximity to a city street and dedicated to use by pedestrians.
- F. "Wheeled all-terrain vehicle" means:
 - 1. Any motorized nonhighway vehicle with handlebars that are fifty inches or less in width, has a set height of at least twenty inches, weighs less than one thousand five hundred pounds, and has four tires having a diameter of thirty inches or less; or
 - 2. A utility-type vehicle designed for and capable of travel over designed roads which travels on four or more low-pressure tires of twenty psi or less, has a maximum width less than seventy-four inches, has a maximum weight less than two thousand pounds, has a wheelbase of one hundred ten inches or less, and satisfies at least one of the following:
 - a. Has a minimum width of fifty inches;
 - b. Has a minimum weight of at least nine hundred pounds; or
 - c. Has a wheelbase of over sixty-one inches.

A wheeled all-terrain vehicle is an off-road vehicle for purposes of Chapter 4.24 RCW.

10.40.020 Use of wheeled all-terrain vehicle on city streets.

Subject to the restrictions and requirements set forth in this chapter, a person with a valid driver's license issued by the state of the person's residence may operate a wheeled all-terrain vehicle upon a city street having a speed limit of thirty-five miles per hour or less including State Route 14.

10.40.030 Restrictions on use of wheeled all-terrain vehicle on city streets.

- A. A person who operates a wheeled all-terrain vehicle must wear a securely fastened motorcycle helmet while the vehicle is in motion, including any passengers;
- B. A person may not operate a wheeled all-terrain vehicle upon a city street with a speed limit in excess of thirty-five miles per hour; however, a person may cross a city street with a speed limit in excess of thirty-five miles per hour at a controlled intersection if the crossing begins and ends on a city street with a speed limit of thirty-five miles per hour or less and occurs at an intersection of approximately ninety degrees;
- C. A person may operate a wheeled all-terrain vehicle upon any city street while being used under the authority or direction of an appropriate agency that engages in emergency management, as defined in RCW 46.09.310, or search and rescue, as defined in RCW 38.52.010, or a law enforcement agency as defined in RCW 16.52.011, within the scope of the agency's official duties;
- D. A person may only operate a wheeled all-terrain vehicle on city streets with the appropriate current and proper on-road vehicle registration affixed to the rear of the wheeled all-terrain vehicle in compliance with RCW Ch. 46.09;
- E. A person may only operate a wheeled all-terrain vehicle on city streets with the equipment required for wheeled all-terrain vehicle in compliance with SMC 10.40.040 and RCW Ch. 46.09; and
- F. Wheeled all-terrain vehicles are subject to Chapter 46.55 RCW.

10.40.040 Equipment requirements of a wheeled all-terrain vehicle.

A wheeled all-terrain vehicle operated on a city street must comply with all equipment requirements of RCW Ch. 46 including, but not limited to, headlights, tail lamps, stop lamps, reflectors, turn signals, mirrors, windshields, horns, brakes, spark arresters, and muffling devices. An adequate and operating muffling device must be installed and must comply at all times with RCW 46.09.470.

10.40.050 Registration requirements of a wheeled all-terrain vehicle.

A wheeled all-terrain vehicle operated on a city street must comply with the registration requirements of Chapter 46.09 RCW.

10.40.060 Duty to obey traffic-control devices and rules of the road.

Unless a law enforcement officer directs otherwise, a person operating a wheeled all-terrain vehicle must obey all rules of the road applicable to vehicle or pedestrian traffic and must obey the instructions of official traffic-control signals, signs and other control devices applicable to vehicles. A person operating a wheeled all-terrain vehicle upon a city street is subject to all of the duties Chapter 46.61 RCW et seq. imposes on a operator of a vehicle, except those provisions which by their nature have no application.

10.40.070 Prohibited uses.

- A. No person may operate or ride a wheeled all-terrain vehicle in a negligent or unsafe manner, but must operate it with reasonable regard for his or her own safety and for the safety of others.
- B. Passengers are only allowed in wheeled all-terrain vehicle designed for two or more passengers. No passengers under the age of five are allowed. No wheeled all-terrain vehicle operator may tow other devices or persons behind a wheeled all-terrain vehicle. All passengers must wear a securely fastened motorcycle helmet while the vehicle is in motion.
- C. No operator may operate a wheeled all-terrain vehicle parallel to another wheeled all-terrain vehicle in a single lane of traffic.

10.40.080 Prohibited areas.

- A. It is unlawful to operate a wheeled all-terrain vehicle on a sidewalk.
- B. It is unlawful to operate a wheeled all-terrain vehicle in a park, except on a park drive or in a designated parking lot.

~~**10.40.090 Violation—Penalty.**~~

~~A person who violates a provision of this chapter is guilty of a traffic infraction and will be punished by the imposition of a monetary penalty not to exceed two hundred fifty dollars, exclusive of statutory assessments; provided, that conduct which constitutes a criminal traffic offense may be charged as such and is subject to the maximum penalties allowed for such offenses.~~

~~**10.40.100 Severability.**~~

~~Each separate provision of this chapter is independent of all other provisions. If any provision of the chapter, or any part thereof, is declared invalid, all other provisions, or parts thereof, remain valid and enforceable.~~

Chapter 10.42 UNMANNED AIRCRAFT SYSTEMS

10.42.010 Definitions.

For the purposes of this chapter:

"Unmanned Aircraft" shall mean an aircraft, including, but not limited to, an aircraft commonly known as a drone, that is operated without the possibility of direct human intervention from within or on the aircraft.

"Unmanned Aircraft Systems" shall mean an unmanned aircraft and associated elements, including, but not limited to, any communication links and components that control the unmanned aircraft.

"Person" shall mean any individual, firm, trust, partnership, public or private association or corporation.

"Model Aircraft" shall mean an unmanned aircraft or unmanned aircraft system operated by any person strictly for hobby or recreational purposes.

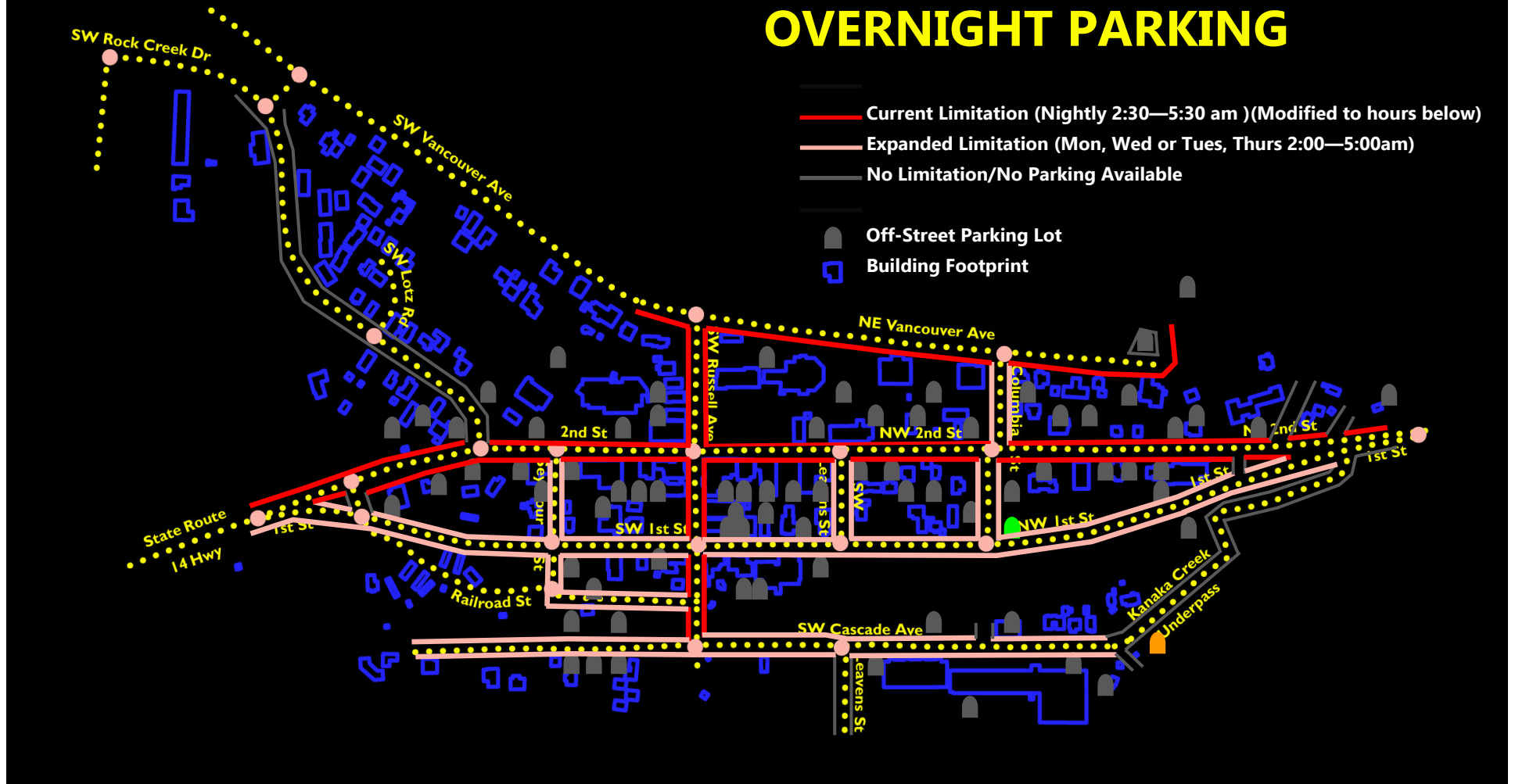
10.42.020 Use of unmanned aircraft prohibited.

- A. No person shall use an unmanned aircraft to record or transmit any visual image or audio recording of any person or private real property located in the city under circumstances in which the subject person or owner of the subject real property has a reasonable expectation of privacy (including, but not limited to, inside a private residence or office, and inside an enclosed yard).
- B. This section shall not prohibit the use of any model aircraft, which is flown in compliance with section 336 of the FAA Modernization and Reform Act of 2012 and which does not transmit or record visual images or audio recordings of any person or real property located in the city.
- C. This section shall not prohibit the use of any unmanned aircraft by law enforcement or public safety agencies:
 - 1. If a warrant is issued authorizing the use of an unmanned aircraft; or
 - 2. For the purpose of providing emergency management, fire, or police protection services in response to a life-threatening emergency, or for surveying the condition of person or property during a duly declared state of emergency;
 - 3. Under circumstances where a warrant would not otherwise be required by law.

10.42.030 Violation.

Violation of this section as a first offense shall constitute a misdemeanor. Repeated violations shall be charged as a gross misdemeanor.

Time Limitations on OVERNIGHT PARKING



ENVIRONMENTAL MITIGATION AGREEMENT (NE Fir Street Laterals)

This Agreement ("Agreement") is made and entered into this _____ day of April, 2023 by and between the City of Stevenson, a municipal corporation duly organized and validly existing under the laws of the State of Washington ("City"),

and

Sheri Terjeson and James Stringfellow ("Terjeson/Stringfellow"), who own fee title to 421 NE Fir Street (Lot 5) and 441 NE Fir Street (Lot 4), Stevenson, Washington 98648, and Teresa Daugherty, who owns fee title to 451 NE Fir Street, Stevenson, Washington 98648 (collectively "Property Owners") and Van Pelt & Van Pelt Construction, Inc., WA UBI No. 601713827 ("Contractor").

RECITALS

WHEREAS, the Property Owners have submitted a building permit application for the relocation of sewer lateral from 451 NE Fir Street ("Daugherty Property") which will cross the properties located at 441 NE Fir Street and 421 NE Fir Street ("Terjeson/Stringfellow Properties") (collectively the Daugherty Property and the Terjeson/Stringfellow Properties may be referred to as "the Properties").

WHEREAS, an application for improvement has been submitted to allow the Property Owners to reroute the sewer service lateral from 451 NE Fir Street along the western property line of the Terjeson/Stringfellow Properties for connection to the main sewer line on NE Fir Street ("the Work"). The cost of the Work is set forth in the March 23, 2023 quote from Contractor attached hereto as **Exhibit 1**. The Work is further detailed in plans prepared by Van Pelt Inc, dated March 6, 2023 ("the Plans"). The Work does not include any connection of a lateral from the Terjeson/Stringfellow Properties to the main sewer line ("Excluded Work") – all such costs shall be the sole responsibility of Terjeson/Stringfellow.

WHEREAS, the portion of the Work located in the City Right of Way will be conveyed to the City upon completion of construction. The portion of the Work on private property will remain owned and maintained by the Property Owners. The City will not participate in ownership, maintenance, repair, or replacement of any part of the Work located on the Properties.

WHEREAS, the Property Owners will draft, sign, and record a utility easement of sufficient width to allow maintenance, repair, and replacement, as needed, between the Property Owners; which shall be recorded with the Skamania County public records.

WHEREAS, the Property Owners have agreed to engage Contractor to perform the Work according to the Plans. The Work shall be done at the cost and expense of Terjeson/Stringfellow based on the terms of this Agreement and any agreement between the Terjeson/Stringfellow and Contractor. Upon completion and acceptance of the Work by the City, the City will reimburse Terjeson/Stringfellow the amounts recited in **Exhibit 1** for the Work.

WHEREAS, the City finds the Work as being necessary to mitigate environmental impacts related to maintaining the sewer service line in an area that poses a future risk to public health and safety.

WHEREAS, this Agreement is entered pursuant to chapter 43.21C RCW, the State Environmental Policy Act ("SEPA") and SMC Title 18, Environment. This Agreement provides for the mitigation of existing, known and anticipated environmental impacts. This Agreement is not, and shall not be construed as, a voluntary agreement pursuant to RCW 82.02.020.

WHEREAS, the City and Property Owners have determined it is in their interest to work together to eliminate potential public health and safety issues.

WHEREAS, Property Owners and Contractor hereby agree to comply with all requirements of the City's construction standards and any other City resolutions, ordinances, policy or master plan applicable to the Work.

NOW THEREFORE, in consideration of the mutual promises, covenants and agreements contained herein, the City, Property Owners and Contractor mutually undertake, promise and agree for themselves, their successors and assigns as follows:

ARTICLE I
INCORPORATION INTO AGREEMENT

1.01. The foregoing recitals are hereby ratified and conformed as being true and correct and are hereby made a specific part of this Agreement.

ARTICLE II
CONSTRUCTION OF UTILITY IMPROVEMENT

2.01. CITY'S OBLIGATIONS.

- (A) Inspection, General: The City, at its sole cost and expense, shall retain or use the services of a Washington State registered professional engineer for the purposes of inspecting and supervising the construction and installation of the Work to insure compliance with accepted civil engineering practices and the approved Plans. Prior to Property Owners and Contractor conveying that portion of the Work in the City's Right of Way to the City, the engineer shall certify in writing the construction and installation of the Work complies with accepted civil engineering practices and is in substantial conformance with the approved Plans. The City is obligated to make inspections of all the construction work performed by the Contractor and permitted by the City under the terms of this Agreement. Such inspections shall not be construed to constitute any guarantee on the part of the City as to materials or workmanship, nor shall any inspection relieve the Contractor of the responsibility for the proper construction of the Work in accordance with the requirements of the approved Plans nor shall any inspections, if undertaken, abrogate or void the Contractor's one (1) year warranty to the City as to the quality and condition of the materials and workmanship as set forth below.
- (B) Inspection, Special: When required, the Contractor shall retain the services of licensed inspectors for any special inspections, including but not limited to testing of materials and compaction, as required in the City of Stevenson Engineering Standards.
- (C) Reimbursement. Upon completion and acceptance of the Work, the City shall reimburse Terjeson/Stringfellow for the amounts recited in **Exhibit 1**. Reimbursement shall be made within thirty (30) days of approval of the Work by the City of Stevenson.

2.02 PROPERTY OWNERS' AND CONTRACTOR'S OBLIGATIONS

- (A) Design: Terjeson/Stringfellow, at their sole cost and expense, shall be responsible for designing and preparing the Plans and any specifications associated with the Work. All plans, specifications, and calculations shall be submitted for review. No work shall commence until the Plans and any specifications are approved in writing by the City and a construction permit issued.
- (B) Construction and Installation: The Property Owners and the Contractor, at their sole cost and expense, shall construct and install the Work in accordance with the approved Plans and specifications.
- (C) Compliance with Applicable Laws: The Work shall be performed in accordance with all requirements of the regulatory agencies which have jurisdiction over the subject matter of this Agreement as well as all applicable Federal laws, State statutes, County and City ordinances. The requirements of this paragraph shall govern, regardless of any errors or omissions in the approved Plans and specifications.

- (D) Approvals and Permits: Terjeson/Stringfellow, at their sole cost and expense, shall be fully responsible for obtaining all required approvals from all governmental agencies and for obtaining all necessary construction permits for the Work contemplated in the approved Plans and specifications.
- (E) Accuracy of Information: Terjeson/Stringfellow and Contractor shall furnish to the City accurate information with regard to all matters under this Agreement, including, without limitation, information contained in the Plans and specifications. Terjeson/Stringfellow and the Contractor shall be jointly and severally responsible for errors or changes in the information furnished to the City under this Agreement.
- (F) Compliance with City Code: Property Owners and Contractor acknowledge they have reviewed and agree to be bound by all applicable requirements of the City codes and standards.
- (G) Warranty. Terjeson/Stringfellow and Contractor jointly and severally warranty the Work shall be performed in a good and workmanlike manner and in accordance with all recognized industry standards. The warranty shall be for labor and materials for a period of one (1) year from the date the City accepts the Work as completed.

2.03 INSURANCE. Contractor shall provide evidence to the City of the following insurance:

- (A) General liability insurance shall be provided on an "occurrence" basis, in the following limits of liability as a minimum: (1) bodily injury, \$1,000,000 each occurrence and \$2,000,000 each aggregate, and (2) property damage, \$1,000,000 each occurrence and \$2,000,000 each aggregate.
- (B) All policies shall provide the Policy cannot be canceled or materially altered except after 30 days advance written notice to the City.
- (C) Contractor shall provide a Certificate of Insurance evidencing the City is a named Additional Insured on the general liability policy.

2.04 CONVEYANCE OF THE WORK TO THE CITY. Upon completion and approval of the Work, the Contractor shall convey that specific portion of the Work in the City Right of Way to the City. This Agreement does not address the installation of a sewer lateral connecting 441 NE Fir Street and/or 421 NE Fir Street to the sewer main in the City Right of Way. Delivery to and acceptance by the City Council of all documents and related materials required for the Work shall constitute final acceptance by the City of these improvements.

ARTICLE III GENERAL PROVISIONS

3.01. Nothing contained herein shall be deemed to waive or modify any other lawful code provision, ordinance, resolution or regulation of the City nor shall this Agreement be applied in a manner which causes the City to violate any bond covenant or obligation.

3.02. ASSIGNMENT, CONVEYANCES OR TRANSFERS OF THIS AGREEMENT. The partial or full assignment, conveyance or transfer of Property Owners and Contractor's rights and/or obligations under this Agreement shall be prohibited unless and until all of the following conditions are met:

- (A) It is in writing in a form approved by the City Council;
- (B) The City consents in writing, which consent shall not be unreasonably withheld and is a party to said assignment, to the conveyance or transfer and the assignee, conveyee or transferee agrees to abide by all the terms and provisions of this Agreement;
- (C) The Property Owners and Contractor are not in default under this Agreement; and
- (D) Such rights and/or obligations are assumed in writing by an assignee or transferee in a form acceptable to the City.

3.03. NOTICES. All notices hereunder must be in writing and shall be mailed as follows;

For the City of Stevenson: City Administrator
7121 E. Loop Road
Stevenson, WA 98648

For the Property Owners: Sheri Terjeson/James Stringfellow
1007 NW 103rd Street
Vancouver, WA 98685

Teresa Daugherty
PO Box 1007
Stevenson, WA 98648

For the Contractor: Van Pelt & Van Pelt Construction, Inc.
C/o Shawn Van Pelt
255 NW Gale Street
Stevenson, WA 98648

Any notice so addressed and sent by prepaid certified mail, with return receipt requested, shall be deemed validly given when deposited in the United States mail.

3.04. DEFAULT. The occurrence of any of the following during this Agreement shall constitute a default:

- (A) Property Owners or Contractor's failure in the performance or observance of any of the terms and conditions of this Agreement; or
- (B) There shall be filed by or against Property Owners and/or Contractor in any court or other tribunal pursuant to any governmental requirement, a petition in bankruptcy or insolvency proceedings or for reorganization or for the appointment of a receiver or trustee of all or substantially all of Property Owners or Contractor's assets.

In the event of Property Owners or Contractor's default under this Agreement, the City's obligations under this Agreement shall be voidable at the option of the City.

3.05. REMEDIES. Should the Property Owners or Contractor be in default of this Agreement, it is agreed the City shall be entitled to any and all remedies under Washington State law, and in addition thereto, the City shall be entitled to any or all of the following remedies, which are cumulative:

- (A) Refusal to provide a final inspection or acceptance of the Work.

3.06 INDEMNIFICATION AND HOLD HARMLESS. The Property Owners and Contractor, collectively and jointly, agree to indemnify and hold harmless the City and its officials, elected or otherwise, employees, agents and successors from and against any and all claims, losses, damages, liabilities and the like, including reasonable counsel fees which either the Property Owners or Contractor may incur, suffer, sustain or be required to pay by reason of the Work resulting in injury, property damage, or death of any person or to any property whatsoever, caused or alleged to have been caused due to the Work described herein. In the event the City is named as a party or subject to any proceeding, including arbitration, arising from or related to the Work, the Property Owners and Contractor shall immediately defend the City and its officials, elected or otherwise, employees, agents and successors from and against any and all allegations, losses, costs, claims (even if such claims prove to be false, groundless or without merit), including demands, damages, expenses, attorney fees/costs, expert fees/costs or any liability of any nature.

3.07. MISCELLANEOUS PROVISIONS.

- (A) This Agreement constitutes the entire agreement between the Parties for all matters contained herein and shall supersede all previous agreements or representations either oral or written (including electronic communications) with respect to all matters

contained herein. All prior agreements between the City and the Property Owners pertaining to any matters specifically covered by this Agreement are hereby canceled and declared of no force and effect to the extent they are in conflict herewith.

- (B) If any section, subsection, sentence, clause, phrase or portion of this Agreement is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions hereof.
- (C) The headings and subheadings use throughout this Agreement are for convenience only and have no significance in the interpretation of the body of this Agreement, and the Parties hereto agree that they be disregarded in construing the provisions of this Agreement.
- (D) The recitals to this Agreement are true and correct and are hereby incorporated as an integral and material part of this Agreement.
- (E) The signature of any person to this Agreement shall be deemed a personal warranty by that person he or she has the power and authority to bind any corporation, partnership or any other business entity for which he or she purports to acts.
- (F) In the event of any disputes and/or litigation arising from this Agreement, the prevailing party shall be awarded reasonable attorney's fees and costs (including paralegal and experts) at arbitration or trial and through and including appeals.
- (G) No waiver by City of any breach of any term or condition of this Agreement, and no failure by City to exercise any right or remedy with respect of any such breach, shall constitute a waiver or relinquishment for the future, or bar any right or remedy of City with respect to any other breach of such term or condition or any breach of any other term of this Agreement. The receipt by City of any waiver of payment, any payment or any portion of payment required under this Agreement shall not operate as a waiver or an accord and satisfaction of the rights of City to enforce the payment or portion of a payment then or subsequently due, to terminate this Agreement or to invoke any other appropriate remedy which City may select as provided by this Agreement or by law.

IN WITNESS WHEREOF, the Parties hereto have caused these presents to be executed on the day and year indicated below:

Property Owner – Sheri Terjeson

Property Owner – James Stringfellow

Property Owner – Teresa Daugherty

Contractor – Van Pelt & Van Pelt, Inc.

By: Shawn Van Pelt

Its: Authorized Representative

**Professional Services Agreement
Hearing Examiner Services**

THIS AGREEMENT is entered into between the City of Stevenson, a municipal corporation, hereinafter referred to as the “City”, and Joe Turner, P.C., Municipal Hearings Official hereinafter referred to as the “Consultant”, in consideration of the mutual benefits, terms, conditions hereinafter specified.

1) Project Designation:

The Consultant is retained by the City to perform Hearing Examiner services for the City.

2) Scope of Services:

Consultant agrees to perform Hearing Examiner services in connection with Stevenson Municipal Code 2.15.010 *et seq* and pursuant to RCW 58.17.330 and RCW 35A.63.170, including the provision of all labor, materials, equipment, supplies, and expenses.

3) Time of Performance:

Consultant shall provide all services and work product required pursuant to this Agreement through December 31, 2025, unless an extension of such time is granted in writing by the City, or the Agreement is terminated by the City in accordance with Section 13 of this Agreement.

4) Payment:

The City shall pay the Consultant for completed work and for services rendered under this Agreement as follows:

- The City shall pay the Consultant direct compensation at the rate of \$215 per hour for the time he spends in review, investigation, travel, sitting as the Hearing Examiner and the rendering of decision.
- All work performed shall be inclusive of labor, materials, equipment, supplies, and expenses.
- The City shall compensate the Consultant for certain expenses consisting of mileage at the current IRS mileage reimbursement rate in effect at the time the mileage is incurred, copies at \$.10 per copy and postage pursuant to standard postage rates.
- The Consultant may submit vouchers to the City once per month during the progress of the work for payment for project completed to date. Payment shall follow the Council meeting (third Thursday) of each month following receipt of Consultant’s invoice.
- The Consultant’s records and accounts pertaining to this Agreement are to be kept available for inspection by representatives of the City and of the State of Washington for a period of three [3] years after final payment. Copies shall be made available upon request.

5) Ownership and Use of Documents:

Except for the record of any final decision filed with the City, all documents, electronic copies and other materials produced by the Consultant in connection with the services rendered under this Agreement shall be Consultant's adjudicative work product and shall not be considered public records unless held to be so by a court of competent jurisdiction. In the event a court so rules after notice to the Consultant pursuant to RCW 42.56.520, Consultant agrees to cooperate with the City to deliver materials to the Court for *in camera* inspection and/or production to the requestor.

6) Compliance with Laws:

Consultant shall in performing the services contemplated by this Agreement, faithfully observe and comply with all federal, state, and local laws, ordinances and regulations applicable to the services to be rendered under this Agreement.

7) Indemnification/Hold Harmless:

The Consultant shall defend, indemnify, and hold the City, its officers, officials, employers and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors, or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the negligence of the City.

It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties. The provisions of this Section shall survive the expiration or termination of this Agreement.

8) Consultant's Liability Insurance:

The Consultant shall procure and maintain for the duration of this Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant.

Consultant shall maintain Professional Liability insurance appropriate to the Consultant's profession in the amount of no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

Consultant shall furnish the City with original certificates evidencing the Professional Liability of the Consultant before commencement of the work.

9) Independent Consultant:

The Consultant and the City agree that the Consultant is an independent Consultant with respect to the services provided pursuant to this Agreement. Nothing in this Agreement shall be considered to create the relationship of employer and employee between the parties hereto.

Neither Consultant nor any employee of the Consultant shall be entitled to any benefits accorded City employees by virtue of the services provided under this Agreement. The City shall not be responsible for withholding or otherwise deducting federal income tax or social security or for contributing to the state industrial insurance program, otherwise assuming the duties of an employer with respect to Consultant, or any employee of Consultant.

10) Discrimination Prohibited:

The Consultant in his performance of this Agreement will not discriminate on the grounds of race, color, national origin, religion, creed, age, sex, or the presence of any physical or sensory handicap in the selection and retention of employees or procurement of materials or supplies.

11) Assignment:

The Consultant shall not sublet or assign any of the services covered by this Agreement to anyone other than its employee, Joe Turner, without the express written consent of the City.

12) Non-Waiver:

Waiver by the City of any provision of this Agreement or any time limitation provided for in this Agreement shall not constitute a waiver of any other provision.

13) City's Right to Terminate Agreement:

The City shall have the right at its discretion and determination to terminate the Agreement following thirty [30] calendar days' written notice.

14) Notices:

Notices shall be sent to the following address:

City:

Leana Kinley, City Administrator
City of Stevenson
7121 E. Loop Rd
PO Box 371
Stevenson, Washington 98648
Phone (509) 427-5970
Fax: (509) 427-8202
Email: leana@ci.stevenson.wa.us

Contractor:

Joe Turner. Esq., AICP
30439 SE Jackson Road
Suite 200
Gresham, Oregon 97080
Phone: (503) 663-7092
Fax: (503) 663-7289
Email: jtpc@frontier.com

15) Dispute Clause and Venue:

This Agreement shall be governed by and construed under the laws of the State Washington, and any action brought to enforce the terms of this Agreement shall be brought in a court of competent jurisdiction located in Skamania County. In the event of a dispute concerning a term or obligation under this Agreement, the prevailing party shall be entitled to its attorney fees and costs at trial and on appeal.

16) Entire Agreement:

This Agreement represents the entire Agreement between the parties and supersedes all previous Agreements or understandings between them. This Agreement may be modified only in writing, provided both parties have signed the amended document.

In the event any provision of this Agreement is deemed invalid or contains an irresolvable ambiguity, the remaining provisions shall nevertheless continue to be valid and enforceable.

No changes or modifications to this Agreement shall be valid or binding upon either party unless such changes or modifications be in writing and executed by both parties.

Joe Turner, P.C.

CITY OF STEVENSON, a Washington
Municipal Corporation

By: _____
Joe Turner, its President

By: _____
Scott Anderson, its Mayor

Date: _____

Date: _____

ATTEST:

City Administrator

APPROVED AS TO FORM:

Attorney for the City of Stevenson

INTERLOCAL AGREEMENT

BETWEEN

**Skamania County, the City of Stevenson, and the City of North
Bonneville**

For

**The preparation of a comprehensive Solid Waste Management
Plan and a Moderate Risk Waste Plan**

THIS AGREEMENT, made pursuant to the Inter-Local Cooperation Act of the State of Washington, between the City of Stevenson and City of North Bonneville, and the County of Skamania, WITNESSETH:

I. AUTHORITY

RCW 70.95 and RCW 39.34 provide for the Cities and the County to enter into this Inter-Local Agreement. The Cities and the County have adopted their respective ordinances or resolutions authorizing their participation in this agreement.

II. DURATION

This agreement shall remain in full force and effect for six (6) years from its inception unless revoked as provided elsewhere herein.

III. PURPOSES

Under the laws of the State of Washington each of the participants to this agreement have the responsibility to prepare a comprehensive Solid Waste Management Plan and a Moderate Risk Waste Plan. In the alternative, they are allowed to do so in concert with the County by designating the County as the responsible party to prepare a Comprehensive Solid Waste Management Plan and Moderate Risk Waste Plan to be effective within the jurisdiction of the County. The Cities and the County have elected to proceed in accordance with such alternative and it is the purpose of this agreement to accomplish said comprehensive planning.

IV. CONTENTS OF PLAN

- A. The County agrees to cause a Comprehensive Solid Waste Plan and Moderate Risk Waste Plan to be prepared and to include in it the areas within the corporate limits of the Cities of Stevenson and North Bonneville. The plans shall include all of the elements specifically set out and required by RCW 70.95.090 and RCW 70.105.220.

- B. The Cities agree to authorize the County to prepare plans for the Cities Solid Waste Management and Moderate Waste Management and to cooperate with the County, doing all things necessary or expedient that are within the authority of the Cities to do, to implement the plans, including deferring to the County any financial aid which is available from the State of Washington and the extension of any municipal facilities that the parties mutually agree is necessary for the operation of any services implemented as a result of said plan on such reasonable terms as are mutually agreed to at the time by the parties.

V. TERMINATION

This agreement shall automatically terminate unless revoked, in writing, by the parties at the expiration of the contract period or, it may be terminated sooner in any manner now or hereafter provided by state law.

VI. ADMINISTRATION

The County shall be administer of this agreement.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the date so signified.

City of Stevenson:

Mayor **Date**

ATTEST: _____
City Clerk

City of North Bonneville:

Mayor **Date**

ATTEST: _____
City Clerk

BOARD OF COUNTY COMMISSIONERS
Skamania County, Washington

Chair

Commissioner

Commissioner

ATTEST:

Clerk of the Board

Approved as to Form Only

Prosecuting Attorney



Leana Kinley <leana@ci.stevenson.wa.us>

FW: EPA Climate Pollution Reduction Grant update

Asa Leckie <leckie@co.skamania.wa.us>
To: leana <leana@ci.stevenson.wa.us>

Mon, Apr 17, 2023 at 5:37 PM

Here is what I called earlier about. FYI in case you can use it.

Asa

From: Eliot Rose <Eliot.Rose@oregonmetro.gov>
Sent: Monday, April 17, 2023 5:12 PM
To: Adam Fiss <Adam.Fiss@rtc.wa.gov>; Asa Leckie <leckie@co.skamania.wa.us>; Matt Ransom <Matt.Ransom@rtc.wa.gov>; Small, Rebecca <Rebecca.Small@cityofvancouver.us>; Uri Papish <Uri@swcleanair.org>; pboyden@portvanusa.com; Kathaleen Deane <Kathaleen.Deane@clark.wa.gov>; Bryan DeDoncker <Bryan.DeDoncker@clark.wa.gov>
Subject: RE: EPA Climate Pollution Reduction Grant update

**** WARNING:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. **

Thanks for the introduction, Adam! I want to apologize to this group – it was our intention to invite agencies from Washington to the listening sessions Adam mentioned and it didn't happen because of an admin error. I'm sorry. The good news is that, after hearing more from EPA about how this program is going to work, I genuinely don't think that anyone in this group missed out on any changes to participate in the grant or provide feedback that will help to shape our work program. Below is the email that I just sent out to all of the folks who were invited to the listening sessions. Please let me know if you have any questions or responses to the bulleted items below.

Thank you,

Eliot

Hello all:

Thank you for attending the listening sessions Metro held a few weeks ago regarding the EPA Climate Pollution Reduction (CPRG) grants. We heard general support for Metro leading this planning grant with a focus on positioning agency partners in the region to pursue the implementation grants that EPA is planning to make available next year. We also heard specific ideas about how grant funds could best be used to support climate work in different communities and emissions sectors. And most importantly, we heard many great suggestions about how we can work together to accomplish this work on the tight timeline that EPA has laid out. We have a great path forward. Below is a summary of what we have since learned from EPA, Metro's next steps and how you can support the process.

We followed up with EPA and DEQ, which is leading Oregon's CPRG grant, and relayed the feedback we heard at the listening sessions. EPA acknowledged the tight timeline, especially for start-up and completion of the first deliverable - the Priority Climate Action Plan - by March 2024. They encouraged our region to build on existing climate plans and focus on the sectors where agency partners in the region have the most potential leverage to reduce GHGs in order to complete that plan as efficiently as possible. EPA is also expediting the process by taking steps to allow grantees to begin spending grant funds as soon as possible and allowing grantees to use grant funds to finalize the scope of the deliverables and engagement plan, rather than figuring everything out before submitting a work plan.

Given that direction, Metro is planning to submit a Notice of Intent to Participate as the lead agency by April 28, which is the next step in the application process. We will then work with the EPA program officer assigned to us to develop and submit a work plan by May 31. Through this process we will clarify with EPA when and how we can work with our agency partners to develop a more detailed approach to this work that addresses the many ideas that we heard at the listening sessions – including reviewing existing climate plans and initiatives, developing scopes for the deliverables in this project, and recommend a plan for engaging the public and other stakeholders in development of these plans – and we will be in touch with more details about how our partners can provide their ideas and feedback on this approach.

In the meantime, there are several ways in which you can help support this process:

- Submit a letter of support using the attached template. Please email me any letters of support by April 26th. Letters of support are optional, but EPA is encouraging us to submit them.
- Email me if your agency is interested in directly participating in the development of the detailed Work Plan, the Priority Climate Action Plan and the Comprehensive Climate Action Plan. Please let me know a primary staff contact with whom I can share updates and coordinate with as we kick off the work.
- You are also welcome to email me with further thoughts about what activities the plans developed under this grant should cover or about key stakeholders that need to be engaged along the way. I will compile this feedback for consideration as we develop the work plan and engagement plan discussed above.

Eliot Rose (*he/him/his*)

Transportation Planner

From: Adam Fiss <Adam.Fiss@rtc.wa.gov>

Sent: Thursday, April 13, 2023 11:58 AM

To: Asa Leckie <leckie@co.skamania.wa.us>; Matt Ransom <Matt.Ransom@rtc.wa.gov>; Small, Rebecca <Rebecca.Small@cityofvancouver.us>; Uri Papish <Uri@swcleanair.org>; pboyden@portvanusa.com; Kathaleen Deane <Kathaleen.Deane@clark.wa.gov>; Bryan DeDoncker <Bryan.DeDoncker@clark.wa.gov>

Cc: Eliot Rose <Eliot.Rose@oregonmetro.gov>

Subject: [External sender]EPA Climate Pollution Reduction Grant update

CAUTION: This email originated from an **External source**. Do not open links or attachments unless you know the content is safe.

Hi Folks,

I wanted to provide an update on the EPA grant that I've had the opportunity to discuss with this group.

Yesterday I met with Metro staff to discuss EPA's Climate Pollution Reduction Grants Program (CPRG). While I've had the chance to discuss this grant with many of you, this was our first meeting with Metro on it. With the Notice of Intent to Participate (NOIP) deadline approaching (April 28) we are beginning to have more clarity and wanted to touch base.

I learned that Metro has held two workshops with Oregon agencies about this grant. Interest among attendees was to use this program to unlock future funding opportunities across the region, among different sectors. Coming out of those workshops was the appointment of Metro as lead organization for the CPRG planning grant. I've CC'd Eliot Rose, who is leading that effort at Metro, on this email.

In my conversation with Eliot we spoke about developing a stakeholder table with all interested counties represented and tapping a consultant to lead personnel components and further develop workplan. We also explored the possibility of a set-aside for Clark and Skamania agencies, with the understanding that set-aside stipulations will not extend beyond Round 1 grant funding.

In the coming days and weeks we can expect to hear more from Metro on this grant.

Cheers,

Adam

Adam Fiss

Associate Planner



PO Box 1366

Vancouver, WA 98666-1366

P. 564-397-5232

<http://www.rtc.wa.gov>



Metro EPA CPRG letter of support template.docx

14K

To: EPA Office of Air and Radiation [CPRG@epa.gov]

From: [Authorized Official's Name, Title, Jurisdiction]

Subject: Support for Metro's Notice of Intent to Participate in CPRG Planning Grant for the Portland-Vancouver-Hillsboro OR-WA Metro Area

To Whom it May Concern:

I am writing to support Metro as the lead agency for the Climate Pollution Reduction planning grant for the Portland-Vancouver-Hillsboro OR-WA metropolitan area.

Many communities in our region have a strong track record of working to reduce GHG emissions, and this grant will build on that track record to strengthen leadership and coordination on climate issues throughout the region. Some communities have long had climate plans in place, while others are only getting started. The plans that are in place often focus on different sectors and use different practices to inventory emissions and identify reductions. This grant funding will help us create a consistent, region-wide framework for prioritizing the most impactful GHG reduction emissions under which different partners all have a role to play in contributing to the collective impact.

[If desired, add information about your community's climate activities and how you hope this grant will support them]

Metro has experience and technical expertise in reducing GHG emissions, particularly in sectors like transportation, land use and solid waste, where Metro has been coordinating with partners to develop regional GHG reduction strategies for years. More importantly, Metro is an established convener that has a track record of engaging government, business and community partners to develop implementation-ready solutions to our region's most pressing problems. This makes Metro well-positioned to engage all communities within the region in developing a climate action plan that covers all sectors and supports agency and community partners across the region in advancing their work on climate change.

I look forward to working with Metro and EPA on this project.

Sincerely,

[signature, name and title]



Summer N. Scheyer
SHERIFF

OFFICE OF THE SKAMANIA COUNTY

SHERIFF

PO Box 790
200 Vancouver Ave.
Stevenson WA 98648
Phone (509)427-9490
Fax (509)427-4369
www.skamaniasheriff.com
scso@co.skamania.wa.us

Tracy Wyckoff
Undersheriff

Jason Fritz
Chief of Corrections

Steve Minnis
Chief Civil Deputy

March 2023

City of Stevenson

Service Hours

Calls/Patrol

575.25

04/04/23
06:41

Skamania County Sheriff's Office
Law Total Incident Report, by Nature of Incident

5059
Page: 1

Nature of Incident	Total Incidents
Abandon Vehicle Right of Way	1
Business Establishment Alarm	3
Citizen Assist	4
Citizen Dispute	6
Disorderly Conduct	1
Domestic Violence	3
Drug Referral	1
DUI Alcohol or Drugs	3
Extortion	1
Found Animal	1
Found Property	3
Fraud	2
Harrass	4
Hit & Run Accident	1
Hospice	1
Information Report	5
Jail Problems/Inmate Problems	1
Juvenile Problem	1
Medical Emergency	12
Mental Health Problems	1
Missing Person	2
Residential Alarm	1
RSO address verification	2
Sex Offense/Abuse	1
Shooting Noise	1
Suspicious Person/Circumstance	4
Theft Other Property	1
Threats	2
Traffic Hazard	1
Traffic Stop	11
Tresspassing	1
Vagrancy	1
Vandalism/Mailic Misch	1
VIN Number Inspection	1
Violation Court Orders	1
Wanted Person - Warrant	1
Welfare Check	3

Total Incidents for This Report: 90

Report includes:

All dates between `00:00:00 03/01/23` and `00:00:00 03/31/23`
All agencies matching `SCSO`
All natures
All locations matching `21`
All responsible officers
All dispositions
All clearance codes
All observed offenses
All reported offenses
All offense codes
All circumstance codes

*** End of Report /tmp/rptV8Iftn-rplwtir.r2_1 ***

04/04/23
06:57

Skamania County Sheriff's Office
Incident Audit Report

5059
Page: 1

Incident#	Nature of Incident	Offense Code	Loctn Code	Disposition
23-01328	Traffic Stop	DUI	21	Cleared Adult Arrest
23-01420	Traffic Stop	TOFF	21	Inactive
23-01483	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
23-01485	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
23-01528	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
23-01545	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
23-01650	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
23-01791	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
23-01796	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
23-01880	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
23-01926	Traffic Stop	TOFF	21	Cleared Adlt Exception

Total Incidents: 11

Report includes:

All dates reported between `00:00:00 03/01/23` and `00:00:00 03/31/23`

All agencies matching `SCSO`

All nature of incidents matching `Traffic Stop`

All offenses observed

All offenses reported

All offense codes

All dispositions

All responsible officers

All locations matching `21`

*** End of Report /tmp/rptn8XmWf-rplwiar.r1_1 ***

TREASURER'S REPORT

Fund Totals

City Of Stevenson

Time: 11:10:32 Date: 04/14/2023

03/01/2023 To: 03/31/2023

Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Expense Fund	1,481,555.21	83,005.88	100,446.92	1,464,114.17	28,880.44	32,600.04	0.00	1,525,594.65
010 General Reserve Fund	336,627.04	403.35		337,030.39	0.00	0.00	0.00	337,030.39
020 Fire Reserve Fund	1,658,998.01	3,329.75		1,662,327.76	0.00	0.00	0.00	1,662,327.76
030 ARPA	298,313.00	0.00		298,313.00	0.00	0.00	0.00	298,313.00
100 Street Fund	83,324.21	44,250.23	46,976.42	80,598.02	5,709.63	3,592.00	-35.00	89,864.65
103 Tourism Promo & Develop Fund	1,165,231.10	33,114.39	11,848.16	1,186,497.33	16,118.14	77.48	0.00	1,202,692.95
105 Affordable Housing Fund	12,783.74	0.00		12,783.74	0.00	0.00	0.00	12,783.74
107 HEALing SCARS Fund	10,190.57	0.00		10,190.57	0.00	0.00	0.00	10,190.57
300 Capital Improvement Fund	213,547.49	5,829.95		219,377.44	0.00	0.00	0.00	219,377.44
312 Columbia Ave	-7,804.37	7,804.37	16,597.50	-16,597.50	0.00	0.00	0.00	-16,597.50
400 Water/Sewer Fund	2,029,470.98	208,373.60	164,418.27	2,073,426.31	23,579.22	10,057.82	-904.07	2,106,159.28
406 Wastewater Short Lived Asset Res. Fund	65,337.00	0.00		65,337.00	0.00	0.00	0.00	65,337.00
408 Wastewater Debt Reserve Fund	61,191.00	0.00		61,191.00	0.00	0.00	0.00	61,191.00
410 Wastewater System Upgrades	-1,546,366.42	2,312,528.22	1,062,336.65	-296,174.85	28,257.36	0.00	0.00	-267,917.49
500 Equipment Service Fund	86,614.52	20,649.46	12,383.73	94,880.25	375.00	969.64	0.00	96,224.89
630 Stevenson Municipal Court	0.00	75.98	75.98	0.00	0.00	0.00	0.00	0.00
	5,949,013.08	2,719,365.18	1,415,083.63	7,253,294.63	102,919.79	47,296.98	-939.07	7,402,572.33

TREASURER'S REPORT

Account Totals

City Of Stevenson

03/01/2023 To: 03/31/2023

Time: 11:10:32 Date: 04/14/2023

Page: 2

Cash Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1	Checking	837,400.76	2,695,966.75	2,899,158.27	634,209.24	-779.07	150,216.77	783,646.94
10	Xpress Bill Pay	34,261.73	38,895.09	45,000.00	28,156.82	-160.00	0.00	27,996.82
11	Cash Drawer	100.00	0.00	0.00	100.00	0.00	0.00	100.00
12	Petty Cash	400.00	0.00	0.00	400.00	0.00	0.00	400.00
Total Cash:		872,162.49	2,734,861.84	2,944,158.27	662,866.06	-939.07	150,216.77	812,143.76
Investment Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
5	LGIP	3,161,386.04	1,513,577.98	0.00	4,674,964.02	0.00	0.00	4,674,964.02
6	US Bank Safekeeping	1,915,464.55	0.00	0.00	1,915,464.55	0.00	0.00	1,915,464.55
Total Investments:		5,076,850.59	1,513,577.98	0.00	6,590,428.57	0.00	0.00	6,590,428.57
		5,949,013.08	4,248,439.82	2,944,158.27	7,253,294.63	-939.07	150,216.77	7,402,572.33

TREASURER'S REPORT
Fund Investments By Account

City Of Stevenson

Time: 11:10:32 Date: 04/14/2023
Page: 3

03/01/2023 To: 03/31/2023

Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
001 000 General Expense Fund	977,826.21		3,190.50	3,190.50		981,016.71
010 000 General Reserve Fund	123,619.52		403.35	403.35		124,022.87
020 000 Fire Reserve Fund	1,020,503.20		3,329.75	3,329.75		1,023,832.95
100 000 Street Fund	22,180.99		72.37	72.37		22,253.36
103 000 Tourism Promo & Develop Fund	778,902.01		2,541.44	2,541.44		781,443.45
300 000 Capital Improvement Fund	175,629.23		573.05	573.05		176,202.28
400 000 Water/Sewer Fund	-8,922.84	1,500,000.00	3,233.74	1,503,233.74		1,494,310.90
500 000 Equipment Service Fund	71,647.72		233.78	233.78		71,881.50
5 - LGIP	<u>3,161,386.04</u>	<u>1,500,000.00</u>	<u>13,577.98</u>	<u>1,513,577.98</u>		<u>4,674,964.02</u>
001 000 General Expense Fund	426,045.00					426,045.00
010 000 General Reserve Fund	211,908.38					211,908.38
020 000 Fire Reserve Fund	635,725.10					635,725.10
103 000 Tourism Promo & Develop Fund	320,417.69					320,417.69
300 000 Capital Improvement Fund	25,549.13					25,549.13
400 000 Water/Sewer Fund	285,600.57					285,600.57
500 000 Equipment Service Fund	10,218.68					10,218.68
6 - US Bank Safekeeping	<u>1,915,464.55</u>	<u>0.00</u>	<u>0.00</u>			<u>1,915,464.55</u>
	<u>5,076,850.59</u>	<u>1,500,000.00</u>	<u>13,577.98</u>	<u>1,513,577.98</u>		<u>6,590,428.57</u>

TREASURER'S REPORT

Fund Investment Totals

City Of Stevenson

03/01/2023 To: 03/31/2023

Time: 11:10:32 Date: 04/14/2023

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Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
001 General Expense Fund	1,403,871.21		3,190.50	3,190.50		1,407,061.71	57,052.46
010 General Reserve Fund	335,527.90		403.35	403.35		335,931.25	1,099.14
020 Fire Reserve Fund	1,656,228.30		3,329.75	3,329.75		1,659,558.05	2,769.71
030 ARPA						0.00	298,313.00
100 Street Fund	22,180.99		72.37	72.37		22,253.36	58,344.66
103 Tourism Promo & Develop Fund	1,099,319.70		2,541.44	2,541.44		1,101,861.14	84,636.19
105 Affordable Housing Fund						0.00	12,783.74
107 HEALing SCARS Fund						0.00	10,190.57
300 Capital Improvement Fund	201,178.36		573.05	573.05		201,751.41	17,626.03
312 Columbia Ave						0.00	-16,597.50
400 Water/Sewer Fund	276,677.73	1,500,000.00	3,233.74	1,503,233.74		1,779,911.47	293,514.84
406 Wastewater Short Lived Asset Res. Fund						0.00	65,337.00
408 Wastewater Debt Reserve Fund						0.00	61,191.00
410 Wastewater System Upgrades						0.00	-296,174.85
500 Equipment Service Fund	81,866.40		233.78	233.78		82,100.18	12,780.07
	5,076,850.59	1,500,000.00	13,577.98	1,513,577.98		6,590,428.57	662,866.06

Ending fund balance (Page 1) - Investment balance = Available cash.

7,253,294.63

TREASURER'S REPORT

Outstanding Vouchers

03/01/2023 To: 03/31/2023

City Of Stevenson

As Of: 03/31/2023 Date: 04/14/2023

Time: 11:10:32 Page: 5

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2023	799	03/30/2023	Util Pay	1		Xpress Billpay	744.07	Xpress Import - CC - 03-30-2023__daily_batch.csv
2023	801	03/31/2023	Tr Rec	1		Building Permit Customer	35.00	
Receipts Outstanding:							<u>779.07</u>	
2023	796	03/31/2023	Payroll	1	EFT	HRA VEBA Trust Contributions	600.00	Pay Cycle(s) 03/31/2023 To 03/31/2023 - HRA VEBA
2023	795	03/31/2023	Payroll	1	EFT	EFTPS Tax Payment	23,898.25	941 Deposit for Pay Cycle(s) 03/31/2023 - 03/31/2023
2023	797	03/31/2023	Payroll	1	EFT	State of WA Dept of Social & Health Serv	738.43	Pay Cycle(s) 03/31/2023 To 03/31/2023 - WA Child Support
2023	794	03/31/2023	Payroll	1	EFT	Department of Retirement Systems	15,409.15	Pay Cycle(s) 03/31/2023 To 03/31/2023 - PERS2; Pay Cycle(s) 03/31/2023 To 03/31/2023 - DCP
2023	809	03/31/2023	Payroll	1	EFT	Employment Security Dept	1,530.08	
2023	793	03/31/2023	Payroll	1	EFT	Colonial Life	110.97	Pay Cycle(s) 03/31/2023 To 03/31/2023 - Disability; Pay Cycle(s) 03/31/2023 To 03/31/2023 - Life Insurance
2023	808	03/31/2023	Payroll	1	EFT	Dept of Labor & Industry	4,001.60	
2022	3076	12/08/2022	Payroll	1	16491	Adam M Johnston	138.52	2022 Volunteer FF Pay
2022	3319	12/31/2022	Claims	1	16584	Skamania Lawyer PLLC	635.00	December 2022 Statement
2022	3341	12/31/2022	Claims	1	16591	CGTA	5,000.00	2022 Regional Tourism Advancement
2023	591	03/16/2023	Claims	1	16724	Benjamin Shumaker	43.08	Armpads for Office Chair
2023	616	03/16/2023	Claims	1	16749	Klickitat-Skamania Utility Coord Council	40.00	2023 Annual Dues
2023	631	03/16/2023	Claims	1	16764	Skamania County Chamber of Commerce	11,118.14	February 2023 Statement
2023	634	03/16/2023	Claims	1	16767	Skamania County Prosecutor	1,500.00	March 2023 Remittance
2023	641	03/16/2023	Claims	1	16774	US Bank Safekeeping	30.00	February 2023 US Bank Safekeeping Fees
2023	651	03/16/2023	Claims	1	16782	Skamania County Auditor	206.50	Quitclaim Deed filing for First Street Turnback (TB 4-0063)
2023	653	03/16/2023	Claims	1	16784	Skamania County Treasurer	10.00	Quitclaim Deed filing for First Street Turnback (TB 4-0063)
2023	737	03/28/2023	Claims	1	16786	Adam Miller	2,108.00	Topological Survey & Sewer Design
2023	738	03/28/2023	Claims	1	16787	Advanced Diving Services Inc	4,120.60	Cleaning & Inspection of Catholic Church Reservoir
2023	740	03/28/2023	Claims	1	16789	Class 5	288.58	April 2023 Fax Service; April 2023 Phone Service
2023	741	03/28/2023	Claims	1	16790	Coburn Electric Inc	1,244.60	Troubleshoot Water Plant Control System; Troubleshoot Lift Station on Cascade Avenue; Troubleshoot Hot Water Heater/Replace Breaker; Surface Pump Disconnect & Reconnect
2023	742	03/28/2023	Claims	1	16791	Columbia Gorge Excavation LLC	2,800.20	Crushed Gravel-8 Loads for Stockpile
2023	743	03/28/2023	Claims	1	16792	Consolidated Supply Company	80.04	Hydrant Lube

TREASURER'S REPORT

Outstanding Vouchers

03/01/2023 To: 03/31/2023

As Of: 03/31/2023 Date: 04/14/2023

Time: 11:10:32 Page: 6

City Of Stevenson

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2023	744	03/28/2023	Claims	1	16793	DeVaul Publishing	200.00	Legal Ad-Board of Adjustment Meeting; Legal Ad-Board of Adjustment Meeting; Pioneer Subscription Renewal - 2 Years
2023	745	03/28/2023	Claims	1	16794	Denali Water Solutions LLC	4,278.00	March 2023 Sludge Hauling
2023	746	03/28/2023	Claims	1	16795	Department of Ecology-Cashiering Unit	1,441.81	2023 Biosolids Annual Permit Fee
2023	747	03/28/2023	Claims	1	16796	Chelsey M Farris	134.83	Reissuance of check #15591
2023	748	03/28/2023	Claims	1	16797	Financial Consulting Solutions Group Inc	6,302.50	Water/Sewer/SDC Rate Study
2023	750	03/28/2023	Claims	1	16799	Gregory Scott Cheney	190.00	March Statement
2023	751	03/28/2023	Claims	1	16800	Michael D Johnson	137.86	Reissuance of check #16098
2023	752	03/28/2023	Claims	1	16801	Lakeside Equipment Corporation	28,257.36	Grit Screens for WWTP-Drawings and Testing (15%)
2023	753	03/28/2023	Claims	1	16802	Mobley Engineering dba Lancaster Mobley	1,114.00	Reissuance of check #16604
2023	754	03/28/2023	Claims	1	16803	PUD No 1 of Skamania County	2,143.99	February 2023 Statement; Hemmingway Street Lights; February 2023 Statement
2023	755	03/28/2023	Claims	1	16804	Quality Control Services	390.00	WWTP Lab Calibrations
2023	756	03/28/2023	Claims	1	16805	SCSD Swimming Pool	1,359.63	Reissuance of check #16359
2023	757	03/28/2023	Claims	1	16806	Smith & Loveless Inc	643.29	WWTP Pump - Replacement
2023	758	03/28/2023	Claims	1	16807	Solutions Yes LLC	59.24	Copy Paper-Letter
2023	759	03/28/2023	Claims	1	16808	StreetScan Inc	1,560.00	Street Lighting GIS Database
2023	760	03/28/2023	Claims	1	16809	The Watershed Company	24,955.22	Intergated Shoreline Access & Trails Plan; Intergated Shoreline Access & Trails Plan
2023	761	03/28/2023	Claims	1	16810	USA Bluebook	152.32	pH Electrode - Replacement
2023	762	03/28/2023	Claims	1	16811	Wapiti Aerial Service Inc	375.00	Bucket Truck Inspection
2023	781	03/31/2023	Payroll	1	16812	Michael D Johnson	275.30	PP 03.01.23-03.31.23
2023	783	03/31/2023	Payroll	1	16813	Kristy A McCaskell	275.30	PP 03.01.23-03.31.23
2023	798	03/31/2023	Payroll	1	16814	City of Stevenson	319.38	Pay Cycle(s) 03/31/2023 To 03/31/2023 - City Payback
							150,216.77	
2023	800	03/30/2023	Util Pay	10		Xpress Billpay	160.00	Xpress Import - EFT - 03-30-2023_daily_batch.csv
							160.00	Receipts Outstanding:
							150,216.77	

Fund	Claims	Payroll	Total
001 General Expense Fund	28,880.44	32,600.04	61,480.48
100 Street Fund	5,709.63	3,592.00	9,301.63

TREASURER'S REPORT

Outstanding Vouchers

03/01/2023 To: 03/31/2023

As Of: 03/31/2023 Date: 04/14/2023

Time: 11:10:32 Page: 7

City Of Stevenson

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
Fund								
						Claims	Payroll	Total
						16,118.14	77.48	16,195.62
						23,579.22	10,057.82	33,637.04
						28,257.36	0.00	28,257.36
						375.00	969.64	1,344.64
						102,919.79	47,296.98	150,216.77

TREASURER'S REPORT

Signature Page

City Of Stevenson

03/01/2023 To: 03/31/2023

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We the undersigned officers for the City of Stevenson have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: _____ Signed: _____
City Administrator / Date Deputy Clerk-Treasurer / Date

2023 BUDGET POSITION

City Of Stevenson

Time: 11:11:21 Date: 04/14/2023

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001 General Expense Fund Months: 01 To: 03

Revenues	Amt Budgeted	Revenues	Remaining	
100 Unreserved	1,457,189.47	1,457,189.47	0.00	100.0%
102 Unemployment Reserve	33,413.82	33,413.82	0.00	100.0%
104 Custodial Reserve	51,135.13	51,135.13	0.00	100.0%
308 Beginning Balances	1,541,738.42	1,541,738.42	0.00	100.0%
311 Property Tax	546,401.90	34,603.62	511,798.28	6.3%
313 Sales Tax	328,000.00	91,567.41	236,432.59	27.9%
316 Utility Tax	32,000.00	28,207.28	3,792.72	88.1%
317 Other Tax	16,000.00	8,123.56	7,876.44	50.8%
310 Taxes	922,401.90	162,501.87	759,900.03	17.6%
321 Licenses	2,900.00	1,265.00	1,635.00	43.6%
322 Permits	0.00	46.00	(46.00)	0.0%
320 Licenses & Permits	2,900.00	1,311.00	1,589.00	45.2%
000	19,800.00	2,689.01	17,110.99	13.6%
330 Grants	52,000.00	13,983.75	38,016.25	26.9%
335 State Shared	11,000.00	0.00	11,000.00	0.0%
336 State Entitlements, Impact Payments & Taxe	18,653.42	5,423.37	13,230.05	29.1%
330 Intergovernmental Revenues	101,453.42	22,096.13	79,357.29	21.8%
341 Admin, Printing & Probation Fees	280,014.81	514.54	279,500.27	0.2%
342 Fire District 2	32,700.00	8,428.09	24,271.91	25.8%
345 Planning	4,500.00	7,808.98	(3,308.98)	173.5%
376 Parks	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services	317,214.81	16,751.61	300,463.20	5.3%
350 Fines & Penalties	12,700.00	1,245.55	11,454.45	9.8%
360 Interest & Other Earnings	8,000.00	10,343.23	(2,343.23)	129.3%
Fund Revenues:	2,906,408.55	1,755,987.81	1,150,420.74	60.4%
Expenditures	Amt Budgeted	Expenditures	Remaining	
511 Legislative	37,000.00	4,630.54	32,369.46	12.5%
512 Judicial	60,510.00	11,950.97	48,559.03	19.8%
513 Executive	147,076.60	32,896.98	114,179.62	22.4%
514 Financial, Recording & Elections	137,200.54	35,314.16	101,886.38	25.7%
515 Legal Services	16,500.00	3,480.00	13,020.00	21.1%
517 Employee Benefit Programs	10,525.00	0.00	10,525.00	0.0%
518 Centralized Services	176,723.32	52,654.81	124,068.51	29.8%
521 Law Enforcement	228,846.03	54,171.35	174,674.68	23.7%
202 Fire Department	105,207.50	14,308.93	90,898.57	13.6%
203 Fire District 2	30,750.00	1,442.39	29,307.61	4.7%
522 Fire Control	135,957.50	15,751.32	120,206.18	11.6%
528 Dispatch Services	6,000.00	3,229.71	2,770.29	53.8%
551 Public Housing Services	0.00	0.00	0.00	0.0%
553 Conservation	500.00	438.75	61.25	87.8%
000	0.00	0.00	0.00	0.0%
550 Building	15,000.00	132.00	14,868.00	0.9%

2023 BUDGET POSITION

City Of Stevenson

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001 General Expense Fund Months: 01 To: 03

Expenditures	Amt Budgeted	Expenditures	Remaining	
558 Planning & Community Devel				
560 Planning	284,855.00	61,970.22	222,884.78	21.8%
570 Economic Development	27,685.00	0.00	27,685.00	0.0%
558 Planning & Community Devel	327,540.00	62,102.22	265,437.78	19.0%
562 Public Health	10,000.00	0.00	10,000.00	0.0%
565 Welfare	10,000.00	0.00	10,000.00	0.0%
566 Substance Abuse	150.00	51.37	98.63	34.2%
573 Cultural & Community Activities	500.00	17.23	482.77	3.4%
576 Park Facilities	57,700.00	15,156.60	42,543.40	26.3%
580 Non Expenditures	0.00	27.63	(27.63)	0.0%
597 Interfund Transfers	175,000.00	0.00	175,000.00	0.0%
100 Unreserved	1,284,130.43	0.00	1,284,130.43	0.0%
102 Unemployment Reserve	33,414.00	0.00	33,414.00	0.0%
104 Custodial Reserve	51,135.13	0.00	51,135.13	0.0%
999 Ending Balance	1,368,679.56	0.00	1,368,679.56	0.0%
Fund Expenditures:	2,906,408.55	291,873.64	2,614,534.91	10.0%
Fund Excess/(Deficit):	0.00	1,464,114.17		

2023 BUDGET POSITION

City Of Stevenson

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010 General Reserve Fund Months: 01 To: 03

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	335,258.75	335,258.75	0.00	100.0%
360 Interest & Other Earnings	0.00	1,771.64	(1,771.64)	0.0%
Fund Revenues:	335,258.75	337,030.39	(1,771.64)	100.5%
Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance	335,258.75	0.00	335,258.75	0.0%
Fund Expenditures:	335,258.75	0.00	335,258.75	0.0%
Fund Excess/(Deficit):	0.00	337,030.39		

2023 BUDGET POSITION

City Of Stevenson

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020 Fire Reserve Fund		Months: 01 To: 03			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances	1,650,586.13	1,650,586.13	0.00	100.0%	
360 Interest & Other Earnings	0.00	11,741.63	(11,741.63)	0.0%	
397 Interfund Transfers	25,000.00	0.00	25,000.00	0.0%	
Fund Revenues:	1,675,586.13	1,662,327.76	13,258.37	99.2%	
Expenditures	Amt Budgeted	Expenditures	Remaining		
999 Ending Balance	1,675,586.13	0.00	1,675,586.13	0.0%	
Fund Expenditures:	1,675,586.13	0.00	1,675,586.13	0.0%	
Fund Excess/(Deficit):	0.00	1,662,327.76			

2023 BUDGET POSITION

City Of Stevenson

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030 ARPA Months: 01 To: 03

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	298,313.00	298,313.00	0.00	100.0%
330 Intergovernmental Revenues	0.00	0.00	0.00	0.0%
Fund Revenues:	298,313.00	298,313.00	0.00	100.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance	298,313.00	0.00	298,313.00	0.0%
Fund Expenditures:	298,313.00	0.00	298,313.00	0.0%
Fund Excess/(Deficit):	0.00	298,313.00		

2023 BUDGET POSITION

City Of Stevenson

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100 Street Fund		Months: 01 To: 03			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances	75,740.56	75,740.56	0.00	100.0%	
310 Taxes	418,000.00	98,042.23	319,957.77	23.5%	
320 Licenses & Permits	600.00	135.00	465.00	22.5%	
330 Intergovernmental Revenues	723,324.50	10,038.78	713,285.72	1.4%	
360 Interest & Other Earnings	0.00	780.46	(780.46)	0.0%	
390 Other Financing Sources	0.00	0.00	0.00	0.0%	
397 Interfund Transfers	150,000.00	0.00	150,000.00	0.0%	
Fund Revenues:	1,367,665.06	184,737.03	1,182,928.03	13.5%	
Expenditures	Amt Budgeted	Expenditures	Remaining		
542 Streets - Maintenance	572,066.06	70,686.96	501,379.10	12.4%	
543 Streets Admin & Overhead	121,582.50	32,032.89	89,549.61	26.3%	
544 Road & Street Operations	25,000.00	1,419.16	23,580.84	5.7%	
566 Substance Abuse	0.00	0.00	0.00	0.0%	
594 Capital Expenditures	566,047.00	0.00	566,047.00	0.0%	
597 Interfund Transfers	0.00	0.00	0.00	0.0%	
999 Ending Balance	82,969.50	0.00	82,969.50	0.0%	
Fund Expenditures:	1,367,665.06	104,139.01	1,263,526.05	7.6%	
Fund Excess/(Deficit):	0.00	80,598.02			

2023 BUDGET POSITION

City Of Stevenson

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103 Tourism Promo & Develop Fund Months: 01 To: 03

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	1,104,606.79	1,104,606.79	0.00	100.0%
310 Taxes	473,000.00	102,094.06	370,905.94	21.6%
360 Interest & Other Earnings	0.00	7,504.10	(7,504.10)	0.0%
Fund Revenues:	1,577,606.79	1,214,204.95	363,401.84	77.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
573 Cultural & Community Activities	432,628.27	27,707.62	404,920.65	6.4%
594 Capital Expenditures	282,000.00	0.00	282,000.00	0.0%
999 Ending Balance	862,978.52	0.00	862,978.52	0.0%
Fund Expenditures:	1,577,606.79	27,707.62	1,549,899.17	1.8%
Fund Excess/(Deficit):	0.00	1,186,497.33		

2023 BUDGET POSITION

City Of Stevenson

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105 Affordable Housing Fund Months: 01 To: 03

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	12,435.11	12,435.11	0.00	100.0%
310 Taxes	5,000.00	348.63	4,651.37	7.0%
Fund Revenues:	17,435.11	12,783.74	4,651.37	73.3%
Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance	17,435.11	0.00	17,435.11	0.0%
Fund Expenditures:	17,435.11	0.00	17,435.11	0.0%
Fund Excess/(Deficit):	0.00	12,783.74		

2023 BUDGET POSITION

City Of Stevenson

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107 HEALing SCARS Fund Months: 01 To: 03

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	10,190.57	10,190.57	0.00	100.0%
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%
Fund Revenues:	10,190.57	10,190.57	0.00	100.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance	10,190.57	0.00	10,190.57	0.0%
Fund Expenditures:	10,190.57	0.00	10,190.57	0.0%
Fund Excess/(Deficit):	0.00	10,190.57		

2023 BUDGET POSITION

City Of Stevenson

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300 Capital Improvement Fund			Months: 01 To: 03	
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	210,190.20	210,190.20	0.00	100.0%
310 Taxes	20,000.00	7,360.65	12,639.35	36.8%
360 Interest & Other Earnings	0.00	1,826.59	(1,826.59)	0.0%
Fund Revenues:	230,190.20	219,377.44	10,812.76	95.3%
Expenditures	Amt Budgeted	Expenditures	Remaining	
597 Interfund Transfers	0.00	0.00	0.00	0.0%
999 Ending Balance	230,190.20	0.00	230,190.20	0.0%
Fund Expenditures:	230,190.20	0.00	230,190.20	0.0%
Fund Excess/(Deficit):	0.00	219,377.44		

2023 BUDGET POSITION

City Of Stevenson

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311 First Street Months: 01 To: 03

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	0.00	0.00	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	0.00	0.00		

2023 BUDGET POSITION

City Of Stevenson

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312 Columbia Ave		Months: 01 To: 03		
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	(63,287.48)	(63,287.48)	0.00	100.0%
330 Intergovernmental Revenues	145,617.25	71,091.85	74,525.40	48.8%
Fund Revenues:	82,329.77	7,804.37	74,525.40	9.5%
Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures	82,329.77	24,401.87	57,927.90	29.6%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	82,329.77	24,401.87	57,927.90	29.6%
Fund Excess/(Deficit):	0.00	(16,597.50)		

2023 BUDGET POSITION

City Of Stevenson

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400 Water/Sewer Fund Months: 01 To: 03

Revenues	Amt Budgeted	Revenues	Remaining	
400 Water/Sewer	1,151,234.64	1,151,234.64	0.00	100.0%
401 Water	631,301.09	631,301.09	0.00	100.0%
402 Sewer	175,778.18	175,778.18	0.00	100.0%
308 Beginning Balances	1,958,313.91	1,958,313.91	0.00	100.0%
343 Water	761,675.00	185,648.48	576,026.52	24.4%
344 Sewer	1,322,308.13	329,557.08	992,751.05	24.9%
340 Charges For Goods & Services	2,083,983.13	515,205.56	1,568,777.57	24.7%
343 Water	46,674.00	0.00	46,674.00	0.0%
344 Sewer	56,532.00	31,343.00	25,189.00	55.4%
400 Water/Sewer	4,000.00	12,583.86	(8,583.86)	314.6%
360 Interest & Other Earnings	107,206.00	43,926.86	63,279.14	41.0%
380 Non Revenues	0.00	0.00	0.00	0.0%
Fund Revenues:	4,149,503.04	2,517,446.33	1,632,056.71	60.7%
Expenditures	Amt Budgeted	Expenditures	Remaining	
534 Water Utilities	876,312.89	213,956.32	662,356.57	24.4%
535 Sewer	1,117,448.58	216,022.41	901,426.17	19.3%
534 Water	60,854.54	0.00	60,854.54	0.0%
535 Sewer	82,249.20	0.00	82,249.20	0.0%
591 Debt Service	143,103.74	0.00	143,103.74	0.0%
534 Water	272,160.00	11,933.29	260,226.71	4.4%
535 Sewer	0.00	2,108.00	(2,108.00)	0.0%
594 Capital Expenditures	272,160.00	14,041.29	258,118.71	5.2%
597 Interfund Transfers	421,779.00	0.00	421,779.00	0.0%
400 Water/Sewer	670,413.56	0.00	670,413.56	0.0%
401 Water	415,975.09	0.00	415,975.09	0.0%
402 Sewer	232,310.18	0.00	232,310.18	0.0%
999 Ending Balance	1,318,698.83	0.00	1,318,698.83	0.0%
Fund Expenditures:	4,149,503.04	444,020.02	3,705,483.02	10.7%
Fund Excess/(Deficit):	0.00	2,073,426.31		

2023 BUDGET POSITION

City Of Stevenson

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406 Wastewater Short Lived Asset Res. Fund Months: 01 To: 03

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	65,337.00	65,337.00	0.00	100.0%
397 Interfund Transfers	21,779.00	0.00	21,779.00	0.0%
Fund Revenues:	87,116.00	65,337.00	21,779.00	75.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance	87,116.00	0.00	87,116.00	0.0%
Fund Expenditures:	87,116.00	0.00	87,116.00	0.0%
Fund Excess/(Deficit):	0.00	65,337.00		

2023 BUDGET POSITION

City Of Stevenson

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408 Wastewater Debt Reserve Fund Months: 01 To: 03

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	61,191.00	61,191.00	0.00	100.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	61,191.00	61,191.00	0.00	100.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance	61,191.00	0.00	61,191.00	0.0%
Fund Expenditures:	61,191.00	0.00	61,191.00	0.0%
Fund Excess/(Deficit):	0.00	61,191.00		

2023 BUDGET POSITION

City Of Stevenson

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410 Wastewater System Upgrades Months: 01 To: 03

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	(1,179,179.71)	(1,179,179.71)	0.00	100.0%
330 Intergovernmental Revenues	5,028,740.07	0.00	5,028,740.07	0.0%
390 Other Financing Sources	9,637,369.64	3,283,311.86	6,354,057.78	34.1%
397 Interfund Transfers	400,000.00	0.00	400,000.00	0.0%
Fund Revenues:	13,886,930.00	2,104,132.15	11,782,797.85	15.2%
Expenditures	Amt Budgeted	Expenditures	Remaining	
592 Debt Service - Interest Costs	0.00	0.00	0.00	0.0%
594 Capital Expenditures	13,886,930.00	2,400,307.00	11,486,623.00	17.3%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	13,886,930.00	2,400,307.00	11,486,623.00	17.3%
Fund Excess/(Deficit):	0.00	(296,174.85)		

2023 BUDGET POSITION

City Of Stevenson

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500 Equipment Service Fund			Months: 01 To: 03	
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	157,311.97	157,311.97	0.00	100.0%
340 Charges For Goods & Services	175,000.00	50,765.68	124,234.32	29.0%
360 Interest & Other Earnings	0.00	998.31	(998.31)	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.0%
Fund Revenues:	332,311.97	209,075.96	123,236.01	62.9%
Expenditures	Amt Budgeted	Expenditures	Remaining	
548 Public Works - Centralized Services	141,544.23	41,472.55	100,071.68	29.3%
594 Capital Expenditures	100,000.00	72,723.16	27,276.84	72.7%
999 Ending Balance	90,767.74	0.00	90,767.74	0.0%
Fund Expenditures:	332,311.97	114,195.71	218,116.26	34.4%
Fund Excess/(Deficit):	0.00	94,880.25		

2023 BUDGET POSITION

City Of Stevenson

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630 Stevenson Municipal Court Months: 01 To: 03

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	838.85	(838.85)	0.0%
Fund Revenues:	0.00	838.85	(838.85)	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
580 Non Expenditures	0.00	838.85	(838.85)	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	838.85	(838.85)	0.0%
Fund Excess/(Deficit):	0.00	0.00		

2023 BUDGET POSITION TOTALS

City Of Stevenson

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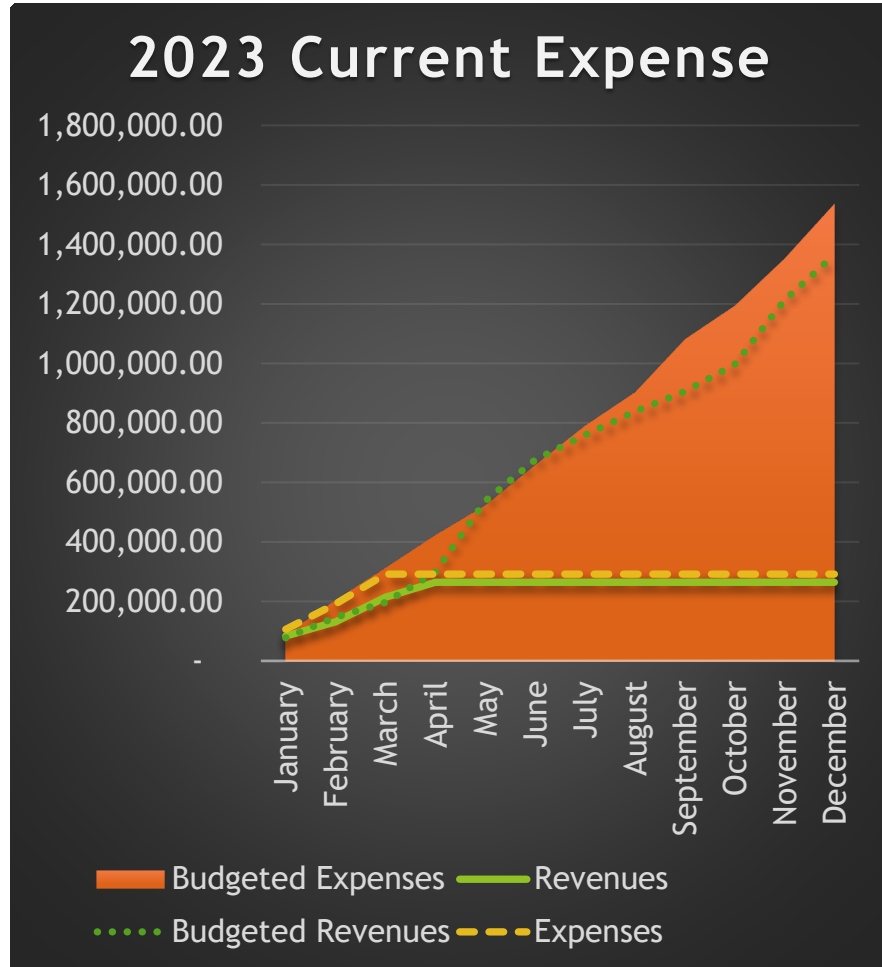
Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Expense Fund	2,906,408.55	1,755,987.81	60.4%	2,906,408.55	291,873.64	10%
010 General Reserve Fund	335,258.75	337,030.39	100.5%	335,258.75	0.00	0%
020 Fire Reserve Fund	1,675,586.13	1,662,327.76	99.2%	1,675,586.13	0.00	0%
030 ARPA	298,313.00	298,313.00	100.0%	298,313.00	0.00	0%
100 Street Fund	1,367,665.06	184,737.03	13.5%	1,367,665.06	104,139.01	8%
103 Tourism Promo & Develop Fund	1,577,606.79	1,214,204.95	77.0%	1,577,606.79	27,707.62	2%
105 Affordable Housing Fund	17,435.11	12,783.74	73.3%	17,435.11	0.00	0%
107 HEALing SCARS Fund	10,190.57	10,190.57	100.0%	10,190.57	0.00	0%
300 Capital Improvement Fund	230,190.20	219,377.44	95.3%	230,190.20	0.00	0%
311 First Street	0.00	0.00	0.0%	0.00	0.00	0%
312 Columbia Ave	82,329.77	7,804.37	9.5%	82,329.77	24,401.87	30%
400 Water/Sewer Fund	4,149,503.04	2,517,446.33	60.7%	4,149,503.04	444,020.02	11%
406 Wastewater Short Lived Asset Res	87,116.00	65,337.00	75.0%	87,116.00	0.00	0%
408 Wastewater Debt Reserve Fund	61,191.00	61,191.00	100.0%	61,191.00	0.00	0%
410 Wastewater System Upgrades	13,886,930.00	2,104,132.15	15.2%	13,886,930.00	2,400,307.00	17%
500 Equipment Service Fund	332,311.97	209,075.96	62.9%	332,311.97	114,195.71	34%
630 Stevenson Municipal Court	0.00	838.85	0.0%	0.00	838.85	0%
	<u>27,018,035.94</u>	<u>10,660,778.35</u>	<u>39.5%</u>	<u>27,018,035.94</u>	<u>3,407,483.72</u>	<u>12.6%</u>

City of Stevenson

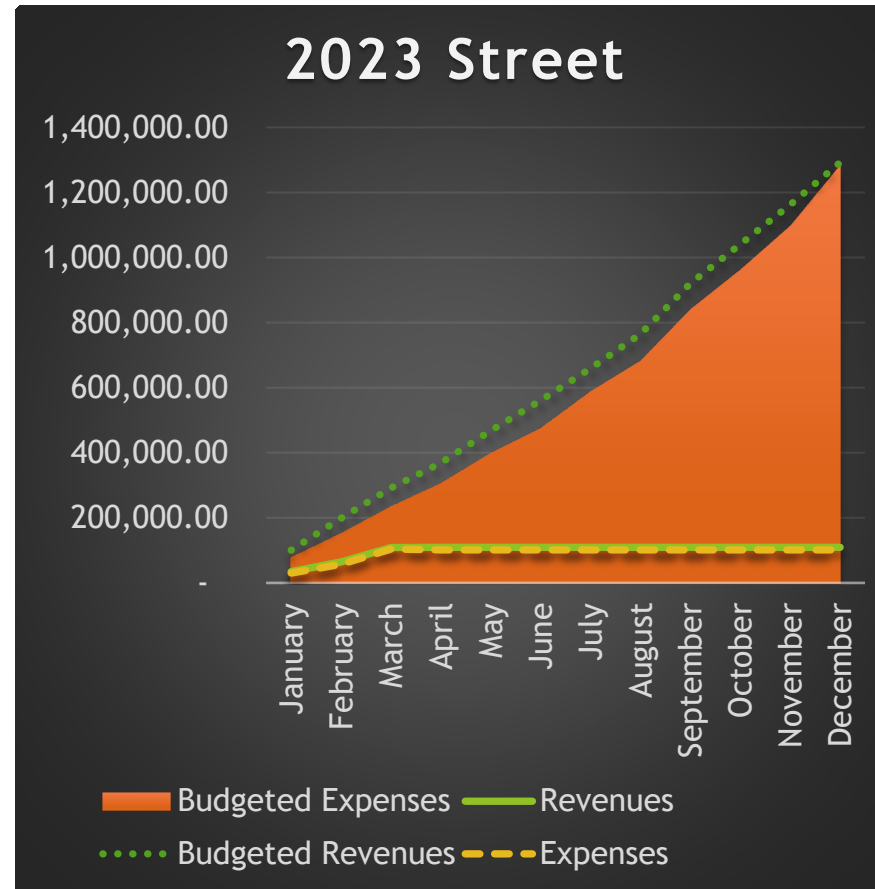
Q1 2023 Financial Report

Sales and Property Tax Dependent Funds

Current Expense revenues and expenses are trending in line with budget.



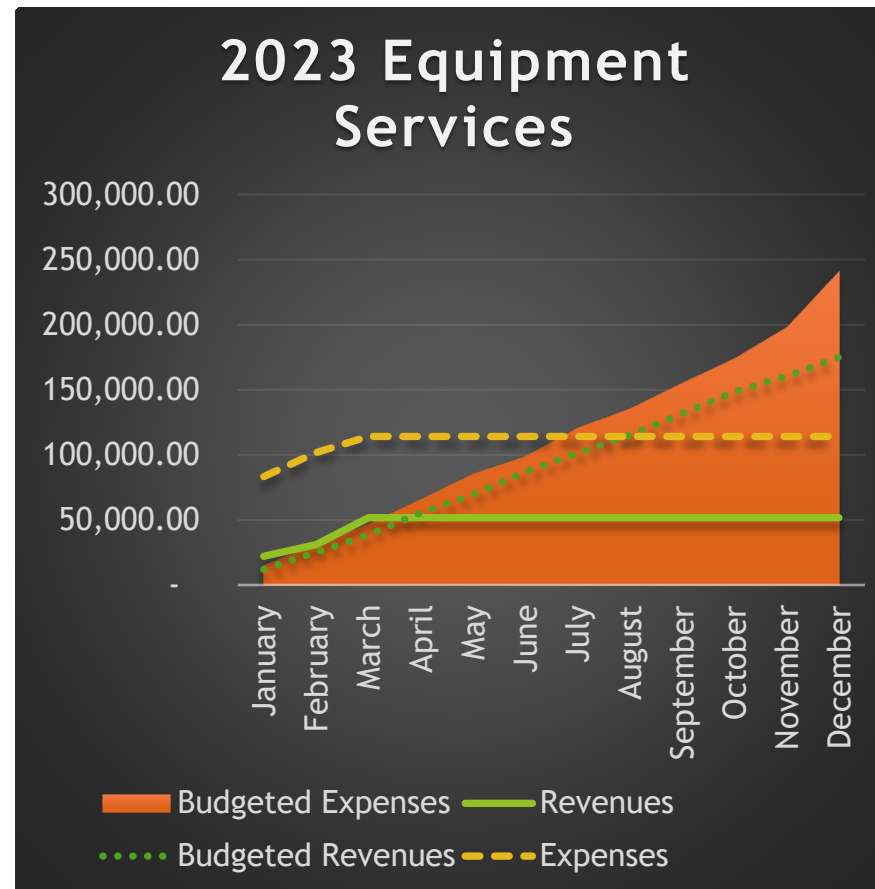
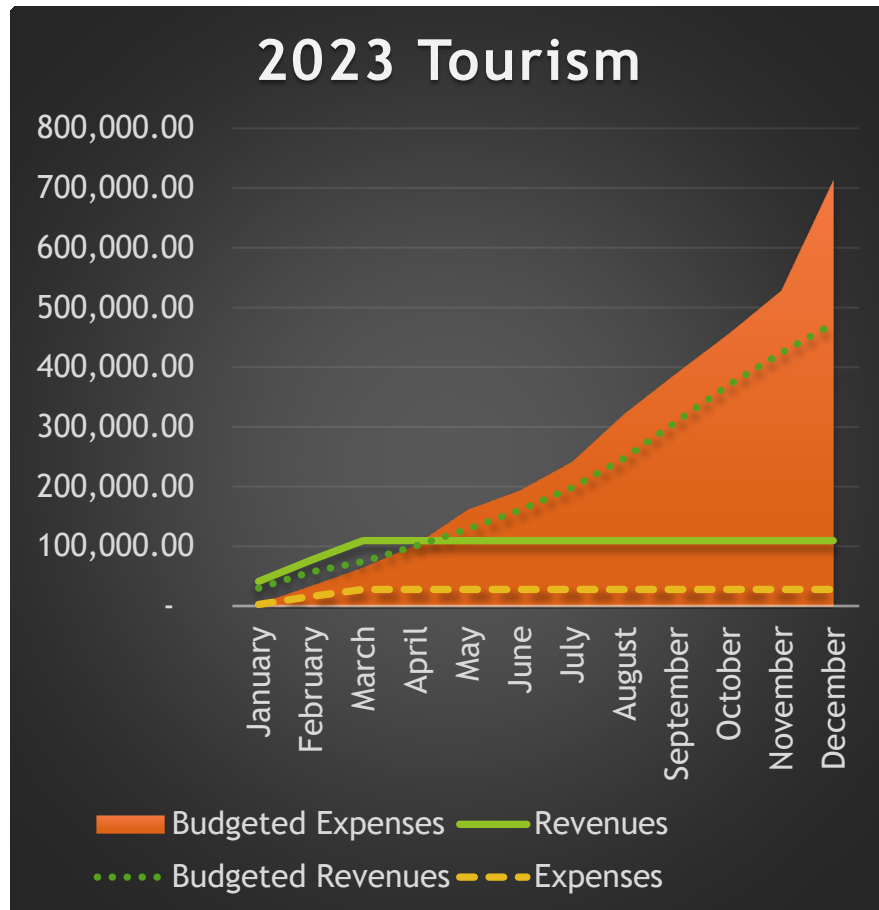
Street revenues and expenses are trending the same (revenue line is under the expenses line in the chart below) with both revenue and expenses currently coming in under budget.



Restricted Revenue Funds

Tourism fund revenues are exceeding budget expectations and expenses are trending below budget. Most events take place over the summer and are invoiced by the end of the year.

Equipment Services revenues are trending as expected. The jump in expenses is due to the purchase of a vehicle in January and are expected to level off throughout the year.

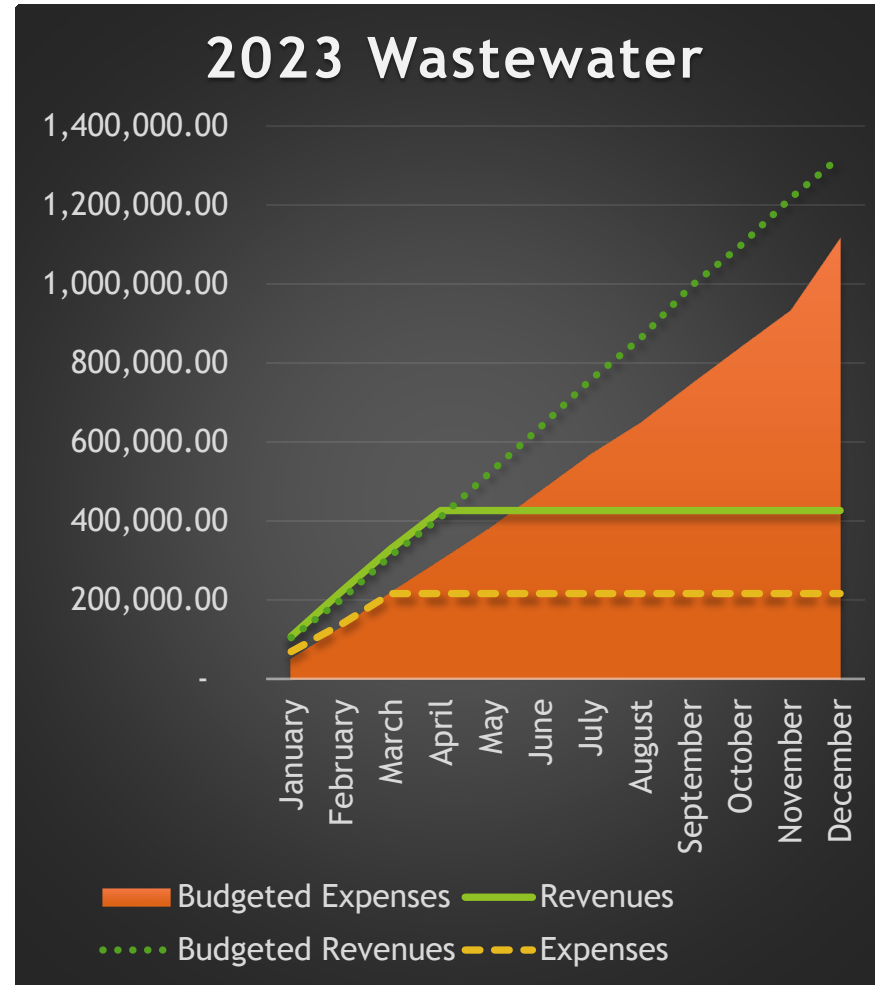
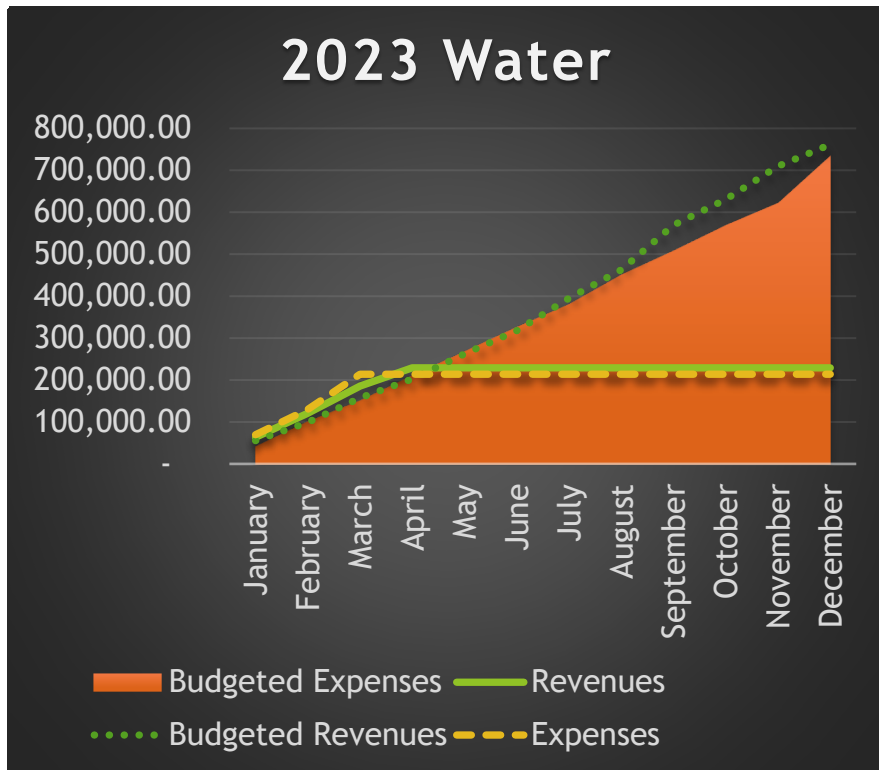


Proprietary Funds

Water revenues are trending above budget by 10% and expenses are currently 40% over (\$61k).

The expenses are attributed to increased consultant costs (\$20k), admin (\$15k), equipment rental (\$5k), insurance (\$2k). Expenses will be monitored to ensure they don't continue to outpace revenues.

Sewer revenues are trending above budget expectations by 5% and expenses are trending below budget by 2%.



DRAFT Minutes
Stevenson Planning Commission Meeting

Monday, February 13, 2023

6:00 PM

MEMBERS PRESENT

Planning Commission Chair Jeff Breckel, Commissioners Auguste Zettler, Davy Ray, Charles Hales, Anne Keesee

STAFF PRESENT

Community Development Director Ben Shumaker, Planning & Public Works Assistant Tiffany Anderson

PUBLIC PRESENT

James & Sharon Joan Hatten, Mary Repar, Rick Jessel, Glenn Damon, Mr. & Mrs. Sciacca

Chair Jeff **Breckel** called the meeting to order at 6:00 p.m.

Preliminary Matters

1. Public Comment Expectations

Breckel welcomed everyone. He asked Community Development Director Ben **Shumaker** to provide participants information on providing public comments. He explained the tools to use for remote participants: *6 to mute/unmute & *9 to raise hand. Commenters must raise their hand and be acknowledged by the Chair. Individual comments may be limited to 3 minutes.

2. Public Comment Period

(For items not located elsewhere on the agenda)

>Mary Repar commented on water rates, housing needs, street trees.

3. Chair Annual Elections

Breckel opened nominations for the positions of Chair and Vice-Chair.

Commissioner **Zettler** nominated Breckel for the Planning Commission Chair position for 2023. Commissioner **Hales** seconded.

Commissioner **Keesee** nominated **Zettler** for the Planning Commission Vice-Chair position for 2023. **Breckel** seconded.

No additional nominations were provided.

Following the nominations **Breckel** called for a vote to approve the nominees as presented: Breckel for the position of Planning Commission Chair and Auguste Zettler to the position of Planning Commission Vice-Chair.

- Voting aye: Breckel, Ray, Zettler, Hales, Keesee.

4. December 12th, 2022 Minutes

MOTION to approve the minutes from the December 12th, 2022 Planning Commission Meeting as presented was made by **Hales**, seconded by Commissioner **Ray**.

- Voting aye: Breckel, Ray, Zettler, Hales, Keesee.

New Business

5. Parking Determination

Unstaffed Utility or Communication Facility

Shumaker requested the Stevenson Planning Commission determine the number of parking spaces required for a “Utility or Communication Facility”. This request is made by Planning Department staff in anticipation of several permit requests from the Stevenson Public Works Department for this type of use.

Issue: In SMC 17.42.090, the Zoning Code currently lists a number of use classifications and the corresponding parking requirement for each use. Requirements for the Utility or Communication Facility use are not listed. The Planning Commission is given the authority to determine the parking requirement for uses that are not specified.

Following a brief discussion, the Planning Commission concluded the following:

Findings

1. The Planning Commission supports the Comprehensive Plan’s objectives related to minimizing the impacts of development and to facilitating efficient short-term parking and minimizing off-street parking requirements.
2. When impacts of parking at Unstaffed Utility or Communication Facilities occur, they are minimal, intermittent and short in duration.

Determination

For the purpose of SMC 17.42.090, “Table of Minimum Standards—Off-Street Parking”, the Planning Commission determined Utility or Communication Facilities (Unstaffed) do not require any spaces in any district.

MOTION to adopt the determination as presented was made by **Zettler**, seconded by **Keesee**.

- Voting aye: Breckel, Ray, Zettler, Hales, Keesee.

Old Business

6. Subcommittee Reports

Shoreline Access, Downtown Parking, Annexation Policy

Shoreline Access. **Ray** reported he is reviewing the current plan and will be attending meetings on Wednesday and Thursday. **Shumaker** shared the consultants have been busy analyzing the current shoreline environment to determine where gaps are occurring. He added a stakeholder open house would be held on Wednesday, February 15th, 2023 at the Stevenson Community Library from 5-7 p.m. The following morning (Thursday) there will be a focus group at 10 a.m. to review the meeting results. Outreach to the public has taken place via mailers, social media, newspaper announcements and postings at City Hall. Stakeholders include shoreline property

owners, recreationalists and others with an interest in accessing the local shorelines.

Shumaker has been meeting with Shoreline property owners and has been sharing feedback with the consultants. The shorelines under evaluation are along Rock Creek, Rock Cove and the Columbia River. He confirmed trails are still a part of the discussion, and Skamania County and Port of Skamania County are both involved. He offered a brief explanation of the state's requirements for a Shoreline Access Plan as well as what it will provide to Stevenson regarding identification of access points and budgeting guidance for capital improvements.

Downtown Parking. Keesee was unable to attend a recent City Council workshop that addressed parking. She asked **Shumaker** to provide information. He noted the pending approach to parking regulations will likely be more comprehensive, with more of an effort to develop solutions. Finding a way to balance the impact less onsite parking will have on overnight street parking will involve working with Public Works.

Costing out a parking improvement plan would provide a way to determine the value of a parking space. An in-lieu parking fund paid via developers is under consideration, as is re-striping to capture additional space, relocating fire hydrants, and development of a municipal lot. **Shumaker** provided an example of switching the parking lane to the north side of Vancouver Avenue. This is possible, but the expected increase in traffic along Russell and Second Street would need to be evaluated.

Zettler and **Breckel** both commented acquiring a lot would add substantial expense and time to any project. **Hales** spoke to his experience in various sized cities and suggested a reasonable inventory of parking sites leads to people figuring it out.

>Repar stated home driveways need to be sized appropriately to prevent vehicles from encroaching onto sidewalks or streets.

Shumaker noted the parking study performed last September did not identify a significant demand for parking. Commissioners suggested July may be a better time for a survey to gain additional data.

Annexation Policy. Hales reported he is not sure where the collaboration the County stands currently but that City Councilmember Michael Johnson is interested in participating.

Shumaker advised the county Planning Department is experiencing staffing changes which may be affecting communication. He went on to say the sub-committee is looking to better understand what densities are permitted inside and outside City limits. He stated work is being done with the city's GIS consultants to get the base mapping in place and develop some draft material for use in comparisons.

Hales and **Breckel** suggested a working group be formed to connect with Skamania County to lay out the steps for working together.

Breckel agreed with the need for basic information. He stated it is also important to get an understanding of the physical characteristics of the land and how it is being currently used. He shared the importance of being aware of the cost annexation of low-density parcels can bring to a city. (Hales' internet connection was then lost.)

Discussion

7. Staff & Commission Reports

Planning & Public Works Assistant. Tiffany Anderson was welcomed as the new Planning and Public Works Assistant. She introduced herself and provided details on her background and experience.

Broadband. Shumaker reported broadband is on the City Council's priority list. A number of opportunities have come up, including technical assistance grants from Washington state; large increases in federal funding through the recent Bipartisan Infrastructure Law, and programs and tech assistance from WSU Extension to determine the existing infrastructure in place for broadband delivery and how/if residents can access it.

Breckel spoke of rural communities and their need for broadband service. He likened it to a necessary utility much like electricity because of its use in shopping, medical care, education, services and other daily activities.

>Repar commented on the need for a public utility that provides reliable, affordable and consistent internet connectivity.

Permit Applications & Systems. Fully updated planning permit applications are on the city's website in advance of changing to more online options to increase efficiency. The city is in a partnership with Skamania County for building official services. Getting the intake protocols aligned will reduce Andersen's workload as the applications can only be submitted when complete. **Breckel** pointed out it will help clarify what information the public needs to complete a permit.

East Loop Road Water & Street Project. State gas tax grant funds have been awarded to address several road projects, including East Loop Road where a water line replacement will also be completed.

8. Thought of the Month

Zoning Reform Discussion.

<https://www.planning.org/podcast/arbitrary-lines-author-nolan-gray-on-zoning-reform-and-hitting-plannings-reset-button/>

Adjournment

MOTION to adjourn at 7:24 p.m. was made by Commissioner Keesee, seconded by Commissioner Zettler. No objections.

Minutes recorded by Johanna Roe

Contracts and/or Change Orders awarded above \$10,000
from February 11th thru April 14th

Date	Contractor	Amount	Total Contract	Description of service
3/23/2023	Odyssey Contracting LLC	152,072.40	152,072.40	Construct the Loop Road Waterline Replacement.
3/29/2023	WCIA	25,277.00	25,277.00	Risk reduction grant to pay for sidewalk grinding and panel replacement.
4/14/2023	SeaReach Ltd.	52,940.00	52,940.00	Wayfinding sign updates throughout town as approved by TAC.

RECEIVED

APR 06 2023

Initial: _____



April 4, 2023

Leana Kinley
City of Stevenson
P.O. Box 371
Stevenson, WA 98648

Dear Leana,

I am pleased to present the 2023 Mid-Columbia Economic Development District (MCEDD) Comprehensive Economic Development Strategy (CEDDS) project ranking, which includes your project(s). The MCEDD Board met in March to finalize prioritization of regional projects based on lists submitted through county economic developers.

The MCEDD Board and staff reviewed all the information you provided and prioritized the list based on the project's economic impact, regional impact, readiness to proceed, need for the project, level of local funding available and level of local capacity. The list of top ten priorities for both Oregon and Washington are enclosed with this letter. In addition, the Board voted to include all projects listed on the county priority lists in the CEDDS update.

A full project list, including your submission(s), will therefore be incorporated into the 2023 Comprehensive Economic Development Strategy which can be cited to show local support when seeking grants and loans.

Thank you again for participating in this process. If you have any questions about the Comprehensive Economic Development Strategy or project ranking you are welcome to contact me at 541-296-2266 or jessica@mcedd.org.

Sincerely,

Jessica Metta
Executive Director

2023 Regional Priority Rank (Washington) - DRAFT

<i>Rank</i>	<i>Sponsor</i>	<i>Project</i>	<i>Reasoning</i>
1	Klickitat County	<p><u>Goldendale Pumped Storage Hydro</u> Project is a proposed \$2 billion pumped-hydro energy storage project. Using existing pumping infrastructure from an old aluminum smelting facility, the closed-loop system would include three variable-speed reversible pump-turbines for a total generating capacity of 1200 MW and a total pumping capacity of 1552 MW. The project would provide a range of services to the grid to support reliability and resilience in addition to specifically balancing variable wind generation. A preliminary permit for the project was issued by the Federal Energy Regulatory Commission (FERC) in March 2018.</p>	Key industry sector impact and potential to open huge economic development opportunities regionally. Adds resiliency to the region.
2	Port of Skamania	<p><u>Cascades Business Park</u> Cascades Business Park is one of the few large remaining industrial sites in the Columbia River Gorge NSA that's within a one-hour drive of Portland. A market and feasibility study done in 2021 concluded that the business park could employ 379 people with an average salary of \$56,000. Commercial/light industrial buildings are needed to provide the local employment. They have put in a request to the state for funding and have submitted a CDS request for federal funds for the project. The Port will reevaluate moving forward with CERB funds and an EDA application in spring of 2023.</p>	Opens development in an otherwise severely land-constrained county. Addresses opportunities for key industry sectors.
3	City of Stevenson	<p><u>Cascade Ave Improvement</u> The condition of the existing water and sewer mains on Cascade Avenue pose health and sanitation concerns. The sewer line along Cascade Avenue is undersized for existing users. The waterline is AC pipe installed over 50 years ago. The project will replace the waterline with ductile iron and increase the sewer line to handle existing and future flows. It will also add decorative street lights to increase safety along the city's waterfront and match the look and feel of the rest of the city's Downtown area.</p>	Water/wastewater is a key infrastructure need outlined in the CEDS. Addresses key business needs. Adds resiliency to the region.
4	Port of Klickitat	<p><u>Port of Klickitat Business Park Development</u> <u>Dallesport Industrial Park -DIP Lot 39 Development:</u> Port of Klickitat is seeking funds to complete a 5,000 sq ft light industrial building. This building will be the second of five buildings proposed for the future development of Lot 39 in Dallesport.</p> <p><u>Bingen Point Business Park:</u> Task 1: BPBP Improvement Bring up to an additional 5 acres to shovel ready condition Task 2: Flex Building Construction of a 15,000 sq. ft. flex building Task 3: Marina Park Boat and Car Parking Pave boat and car parking area at Marina Park and Boat Launch in Bingen.</p>	Addresses opportunities for key industry sectors and encourages development in an economically distressed area.

2023 Regional Priority Rank (Washington) - DRAFT

5	Skamania PUD	<p><u>Skamania County Water System Upgrades</u> <u>Carson Water Treatment:</u> This project includes final design and construction of a new 1 million gallon per day (MGD) drinking water treatment plant to serve the community of Carson. Project components include a pressurized membrane filter treatment system, clear well, finished water pumps, chemical storage tanks, on-site electric (chlorine) generation system and emergency generator in a 5,000 sq ft building. The pre-design report was finalized in 2022. Skamania PUD is looking for funding to cover the \$5.95M project.</p> <p><u>Underwood Reservoir:</u> This project includes final design and construction of a new 250,000-gallon welded steel water tank in Pressure Zone 3 in the unincorporated community of Underwood. The project will ensure clean, safe drinking water and allow for continued community growth. The pre-design report was finalized in 2022. Skamania PUD is looking for funding to cover the \$1.75M project.</p>	Water/wastewater is a key infrastructure need outlined in the CEDS. Opens opportunities for development. Adds resiliency to the region.
6	City of White Salmon	<p><u>Buck Creek Water Distribution Line Replacement</u> Replace 7 miles of deteriorating water main.</p>	Water/wastewater is a key infrastructure need outlined in the CEDS. Addresses key business needs. Adds resiliency to the region.
7	Skamania County	<p><u>Wind River Road Stabilization</u> This project is to ensure long term safe access to the Carson and Stabler communities. The two access roads into this area are both failing due to the roadways sliding. This is also the gateway to the Gifford Pinchot National forest and heavily used by residents and visitors seeking recreation in the forest. The County is seeking funding to complete all phases of this project. Total project cost is estimated at \$10 million. The County currently has \$5 million secured.</p>	Key infrastructure need. Resilience issue. Impact to key industry sectors.
8	Klickitat Valley Health Hospital District	<p><u>KVH Building Addition</u> KVH is seeking funding for an addition of 12,000 square feet for a new acute care unit, surgery department and long-term care unit, and 12,000 square feet of shell space for future growth.</p>	Addresses key business, industry sector and resilience needs: opportunity for job creation.
9	City of Goldendale	<p><u>Waste Water Treatment Plant Improvements</u> Project includes grit removal, solids handling system, aeration system and process configuration system improvements.</p>	Water/wastewater is a key infrastructure need outlined in the CEDS. Addresses key business needs. Adds resiliency to the region.
10	City of North Bonneville	<p><u>City of North Bonneville Lift Station Replacement</u> The City's lift station #3 continues to need constant maintenance and patching to function without the funds for complete replacement. Lift station #4 is also in need of upgrades, but priority is on #3. Continues to be high priority. The City is working on water and sewer rate studies.</p>	Water/wastewater is a key infrastructure need outlined in the CEDS. Adds resiliency to the region.

2023 Regional Priority Rank (Oregon) - DRAFT

Rank	Sponsor	Project	Reasoning
1	Ports of Cascade Locks, Hood River, and Klickitat, Klickitat County, Cities of Bingen and White Salmon	<p><u>Interstate Bridges</u></p> <p><u>Port of Hood River Hood River-White Salmon Interstate Bridge Replacement:</u> The existing bridge is nearly 100 years old, structurally obsolete and seismically deficient. A new bridge is needed to improve and ensure multi-modal transportation of people and goods across the Columbia River between the communities of Bingen and White Salmon in Washington, and Hood River in Oregon. Total project cost estimate: \$520M. Approximately \$450 million in State and Federal grants will be needed. Balance from local tolls.</p> <p><u>Port of Cascade Locks Bridge of the Gods Strengthening and Safety Improvements:</u> Maintenance of the Bridge of the Gods and improvements to include 1) Seismic Strengthening of the Bridge (\$12M) and 2) Additional Bridge resiliency and safety measures including a safe pathway for pedestrian and bicyclist needs (\$70M).</p>	Core transportation connection. Resilience issue. Impact to key industry sectors.
2	Hood River, Sherman, and Wasco Counties, City of Hood River	<p><u>Housing</u></p> <p><u>Hood River:</u> Development of the 780 Rand Road Housing Development project for affordable housing as well as additional land acquisition for affordable and attainable housing development in the City of Hood River and Hood River County. Total project cost estimate: \$54M. Estimated amount of funds still needed is \$51M (will apply for \$17.6M in LIFT funds; \$18M in LIHTC in 2023).</p> <p><u>Sherman:</u> The housing stock in Sherman County is lacking the quantity and quality necessary for new employees to find a place to live in the County. Sherman County has created four incentive programs to encourage the construction of new housing or the rehabilitation of existing housing. The County continues to look for creative ideas that would solve the housing issues.</p> <p><u>Wasco:</u> Housing prices have continued to be unaffordable for many in Wasco County and supply is not meeting current needs. This has hindered employees seeking to come to Wasco County have hindered businesses' ability to grow. Better understanding this need and supporting community partners in opportunities to address it will impact access to a robust workforce moving forward.</p>	Addressing housing constraints is a priority strategy for the CEDS
3	Columbia Gorge Community College	<p><u>Columbia Gorge Childcare Center (CGCC)</u></p> <p>There continues to be a serious shortage of qualified childcare. CGCC completed a feasibility study as the first step in developing a public childcare center and to improve workforce training available to childcare providers. CGCC is working with local partners for both potential locations and ongoing engagement. They are also increasing the size of the proposed center to 200 slots to reduce the subsidy needed based on economies of scale. CGCC has approximately \$1.75 million in ARPA funds allocated by the State for this project and will likely seek additional resources if the project is able to move forward.</p>	Childcare needs (costs, lack of access) is a priority strategy in the CEDS. Addresses support for workforce participation.
4	Sherman and Wasco Counties, Q-Life	<p><u>Broadband</u></p> <p><u>Sherman:</u> The County has completed fiber to the home in the cities and connected each community to a fiber backbone. The County has also purchased four solar-powered trailers with mounted repeating antennas that can pick up the signal from wireless towers and redirect the signal to homes that are not in the direct line of those towers. They would like to continue this project into more areas to reach those hardest to serve.</p> <p><u>Q-Life and Wasco County:</u> Q-Life is working to clearly identify gaps in broadband service availability for communities across Wasco County, develop strategies to address key areas, and preparing for funding resources at the State and Federal levels. Additionally, Q-life is developing an improved colocation facility in The Dalles where providers and emergency communications networks can meet and access scalable communication paths. They completed initial designs for the facility with a cost estimate of approximately \$1 million. Additionally, Q-Life is working to ensure that communities across the County are connected via fiber to support strong last mile connection opportunities.</p>	Broadband is a key infrastructure need outlined in the CEDS. Regional in nature. Adds resiliency to the region.

2023 Regional Priority Rank (Oregon) - DRAFT

5	City of Hood River	<p><u>Hood River Elevated Sewer Line</u> The existing elevated sewer main on the south side of the interstate is very old, exposed and there is no means to divert or stop the flow if there is a break on the main, with potentially catastrophic environmental costs. This project will install a lift station and re-route the sewer line. Total project cost estimate: \$6.7M with \$6.4M still needed.</p>	Water/wastewater is a key infrastructure need outlined in the CEDS. Addresses key business needs. Adds resiliency to the region.
6	City of The Dalles, Klickitat County, CGCC	<p><u>Aviation Maintenance Training Hangar and Industrial Park Development</u> City of The Dalles and Klickitat County are co-applicants for a successful \$2.8 million EDA funding request to match a \$700,000 local commitment to support college training program hangar and industrial park development at Columbia Gorge Regional Airport. Cost escalation since EDA proposal was submitted two and a half years ago has resulted in a projected shortfall of \$1.9 million however. Klickitat County is seeking \$500,000 grant from Washington State Department of Commerce and the City of The Dalles submitted a congressionally directed spending request for additional resources to close the gap on this project.</p>	Addresses opportunities for key industry sectors, encourages development in an economically distressed area, opportunity for job creation.
7	City of Grass Valley	<p><u>Waste Water Project</u> The City of Grass Valley is researching construction of a municipal waste water system. The council hired an engineer to do a feasibility study in 2021 and that study is complete and has been presented to the community for feedback. The City had a One Stop meeting in 2022 and learned that the CWSRF program will be increasing its maximum forgivable loan amount. The City is waiting to hear details of the program changes (expected in early 2023) before proceeding with any funding applications. The City submitted a FY24 Congressionally Directed Spending Request for a portion of project costs. Estimated project cost is \$6 million.</p>	Water/wastewater is a key infrastructure need outlined in the CEDS. Opens opportunities for development. Adds resiliency to the region.
8	Port of Cascade Locks	<p><u>Business Park Infrastructure Development</u> Development of roads and other infrastructure related to commercial developments. Total cost: \$3 million.</p>	Addresses opportunities for key industry sectors.
9	Port of Hood River	<p><u>Lot 1</u> Lot 1 is the largest remaining light industrial property in Hood River. A significant infrastructure investment- specifically, water, sewer, and public streets - is necessary to prepare the site for industrial development to meet long term job creation and economic development goals of the community. Total project cost estimate: \$4,800,000.</p>	Addresses opportunities for key industry sectors.
10	City of Rufus	<p><u>Well #3 Feasibility Study & Upgrades</u> Primary well underperforming for years even with consistent maintenance. The City is unsure about water levels or future capabilities of the well, so will be seeking funding to do further investigations and repair, if feasible, or for drilling a new well.</p>	Water/wastewater is a key infrastructure need outlined in the CEDS. Adds resiliency to the region.



April 2023 Board Report

Skamania County Housing Programs

Submitted by Curt Gray, Director, Skamania County Housing Programs

As an introduction to the monthly report we routinely submit, I'm including this narrative to provide additional insight. Data reported is for the month of March.

- **Rental Assistance:**

First-time requests for rental assistance are given priority.

In addition to the rental assistance for all programs that is reported for March, assistance has been provided to pay rents that were in arrears for months other than the reporting month. In the month of March, twelve (12) households comprising a total of thirty-one (31) individuals were served providing an additional 1680 bed-nights of assistance.

- **Denial of Services:**

Four (4) households requesting rent assistance in March were denied. Three (3) household had previously received significant rental assistance in prior months and reached the maximum benefit. One (1) household did not qualify for rental assistance.

- **Warming Shelter Services:**

The Warming Shelter Program was terminated as scheduled on March 15. Continued mild weather was predicted and did not warrant program extension. The following items were dispensed to those in need:

- 15 Survival Packs (blanket, tarp, tent, sleeping bag, etc)
- 5 sleeping bags
- 2 tents
- 5 wool blankets
- 6 sleeping pads (25 were reallocated to Klickitat County)
- 4 winter coats
- 7 pair of pants
- 4 pair of shoes

Washington Gorge Action Programs
Skamania County Housing Programs
 Apr-2023
 Submitted by Curt Gray

Rental Assistance

Outputs

	Mar
Number of households served	12
Number of individuals within those households	22
Total Number of bed nights provided	651

Housing and Essential Needs

Outputs

	Mar
Number of individuals served with Housing/Utilities	4
Number of individuals served with Essential Needs	8
Total Number of bed nights provided	124

Permanent Support Housing

	Mar
Number of individuals obtained employment	0
Number of individuals increasing their income	0
Number of individuals retained employment for 90 days or more	1
Number of HH removed Barriers that hindered individuals in obtaining job	1
Number of HH moved into affordable permanent housing	1
Number of HH Received referral to mainstream resources	3
Number of individuals completed Life Skills meeting	2
Number of individuals denied services	0

Outputs PSH

	Mar
Number of households served	5
Number of individuals within those households	6

Shelter

The shelter is open to individuals and families who are homeless. They are required to look for permanent housing during their stay.

Outputs

	Mar
Number of households served	3
Number of individuals within those households	5
Total Number of bed nights provided	122

Total Outcomes for all Programs

	Mar
Number of individuals obtained employment	0
Number of individuals increasing their income	0
Number of individuals retained employment for 90 days or more	2
Number of HH removed Barriers that hindered individuals in obtaining job	1
Number of HH moved into affordable permanent housing	1
Number of HH Received referral to mainstream resources	15
Number of individuals completed Life Skills meeting	19
Number of individuals denied services	4

Success Stories

February 2022:

1. No COVID outbreaks in our shelters
2. One (1) emergency shelter resident maintained employment >90 days
3. One (1) client obtained permanent housing

Washington Gorge Action Programs Skamania County Housing Programs

April 2023

Submitted by Keir Isaacson, Warming Shelter Coordinator.

Weather conditions in the month of March were not serious. There were a few individuals who used the facilities regularly. One is being referred to the Emergency Shelter. The Warming Shelter program was terminated as scheduled on March 15 with weather conditions improving.

Number of nights opened for services: 10

Number of households served: 2

Number of individuals within those households: 2

Total number of bed nights provided: 9

Number no shows: 2

Number of calls: 14

Number of entry's denied: 1 (safety rule violations)

No covid incident's



City of Stevenson

Phone (509)427-5970
FAX (509) 427-8202

7121 E Loop Road, PO Box 371
Stevenson, Washington 98648

To: Stevenson City Council
From: Carolyn Sourek, Public Works Director
RE: Sewer Plant Update
Meeting Date: April 20, 2023

Water:

- Loop Road Waterline nears completion. Appreciated everyone's patience with the detour.
- Leak Survey on contract for August. Information will be used to identify focus areas for maintenance and capital improvement priorities.
- Initial quote from painting contractor the WTP interior painting (see photo attached).
- Altitude valve malfunctions at the Catholic Church reservoir. Scheduled rebuilds of a portion of clay valves (should be every 5 years and altitude valve was at 8 years from the last rebuild) for coming weeks.

Wastewater:

- Sewer report part of this agenda.
- Still waiting on RAS pump delivery – was supposed to be 4/20/23
- North oxidation ditch brush motor shaft is badly damaged after a bearing malfunction. Repair options being considered. (see photo – this shaft should be a continuous diameter, not decrease in size as shown). This mechanism will be replaced as part of the WWTP upgrades.
- Sewer line extension on Iman Cemetery Road to break ground early May. Mitigation Agreement was approved at last meeting.
- Sewer line lateral at Fir Street (for anyone familiar with this issue) will be rerouted in the coming months. Mitigation Agreement is on the agenda.

Stormwater:

- No change.

Streets:

- Spruce Up Stevenson Meeting. City would like help with planting annuals, mulching tree wells, painting curb yellow, and weeding of course.
- Signs – Sea Reach was awarded a contract to design and manufacture new (Chamber of Commerce, Fairgrounds Park, RV Dump Station, and Transfer Station) and replacement (Middle School removal, Directions to County Office and to Public Restrooms) Wayfinding signs. Work will be paid for by TAC grant funding received.
- Sidewalks – received grant from Insurance Company to do more cutting and some panel replacement. Going out for RFPs next month.

- Resurfacing projects – Map of roads to be improved attached. East Side roads are this years' focus. TIB is supporting chipsealing and overlay projects. County is generously doing this work for us. We anticipate receiving additional money for cracksealing in advance of the improvements. McEvoy will get an overlay and we expect to have funds to include El Paso in the surfacing repairs.

Equipment:

- Surplus request will be at next meeting.

Parks:

- Nothing to report

Staff:

- Bill Sexton passed his Cross Connection Control Specialist test.
- Jon Dexter passed his Cross Connection Control Specialist test.
- Newest PW staff member, Carson Whitney, passed his Cross Connection Control Specialist test. Did first on call week and nothing blew up. Yay!
- Devon Groom passed his WWTP0 II test (noted in last council meeting as well).



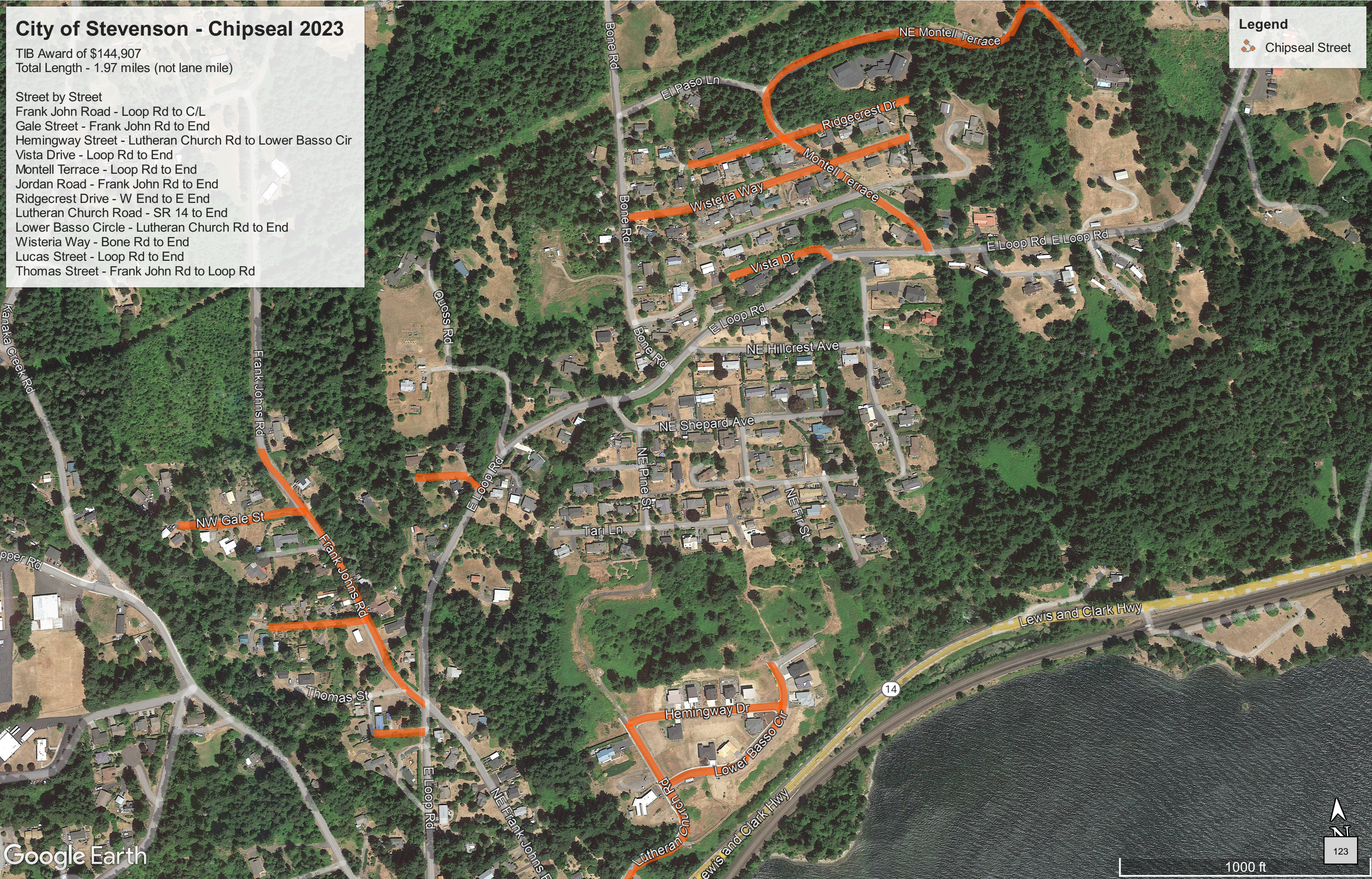


City of Stevenson - Chipseal 2023

TIB Award of \$144,907
Total Length - 1.97 miles (not lane mile)

- Street by Street
- Frank John Road - Loop Rd to C/L
 - Gale Street - Frank John Rd to End
 - Hemingway Street - Lutheran Church Rd to Lower Basso Cir
 - Vista Drive - Loop Rd to End
 - Montell Terrace - Loop Rd to End
 - Jordan Road - Frank John Rd to End
 - Ridgecrest Drive - W End to E End
 - Lutheran Church Road - SR 14 to End
 - Lower Basso Circle - Lutheran Church Rd to End
 - Wisteria Way - Bone Rd to End
 - Lucas Street - Loop Rd to End
 - Thomas Street - Frank John Rd to Loop Rd

Legend
Chipseal Street




City of Stevenson - El Paso

Rip and remove existing asphalt with grader
Baserock, grade, and compact with grader and roller
Surface with chipseal mat
Length - 656 ft (0.12 mi)
Width - 28 ft

Estimate requested for County assistance

Legend

 New Surface Street



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932	04/20/2023	Claims	1	EFT	Department of Retirement Systems	25.00	2022 Old Age & Survivors Insurance
933	04/20/2023	Claims	1	EFT	Department of Revenue	6,396.28	March 2023 Taxes
934	04/20/2023	Claims	1	EFT	Kenneth B Woodrich PC	1,332.00	March 2023 Statement
737	03/28/2023	Claims	1	16786	Adam Miller	2,108.00	Topological Survey & Sewer Design
738	03/28/2023	Claims	1	16787	Advanced Diving Services Inc	4,120.60	Cleaning & Inspection of Catholic Church Reservoir
739	03/28/2023	Claims	1	16788	Avista Utilities	1,614.30	February 2023 Statement
740	03/28/2023	Claims	1	16789	Class 5	288.58	April 2023 Fax Service; April 2023 Phone Service
741	03/28/2023	Claims	1	16790	Coburn Electric Inc	1,244.60	Troubleshoot Water Plant Control System; Troubleshoot Lift Station on Cascade Avenue; Troubleshoot Hot Water Heater/Replace Breaker; Surface Pump Disconnect & Reconnect
742	03/28/2023	Claims	1	16791	Columbia Gorge Excavation LLC	2,800.20	Crushed Gravel-8 Loads for Stockpile
743	03/28/2023	Claims	1	16792	Consolidated Supply Company	80.04	Hydrant Lube
744	03/28/2023	Claims	1	16793	DeVaul Publishing	200.00	Legal Ad-Board of Adjustment Meeting; Legal Ad-Board of Adjustment Meeting; Pioneer Subscription Renewal - 2 Years
745	03/28/2023	Claims	1	16794	Denali Water Solutions LLC	4,278.00	March 2023 Sludge Hauling
746	03/28/2023	Claims	1	16795	Department of Ecology-Cashiering Unit	1,441.81	2023 Biosolids Annual Permit Fee
747	03/28/2023	Claims	1	16796	Chelsey M Farris	134.83	Reissuance of check #15591
748	03/28/2023	Claims	1	16797	Financial Consulting Solutions Group Inc	6,302.50	Water/Sewer/SDC Rate Study
749	03/28/2023	Claims	1	16798	Gorge Networks Inc	93.48	March 2023 WTP Broadband
750	03/28/2023	Claims	1	16799	Gregory Scott Cheney	190.00	March Statement
751	03/28/2023	Claims	1	16800	Michael D Johnson	137.86	Reissuance of check #16098
752	03/28/2023	Claims	1	16801	Lakeside Equipment Corporation	28,257.36	Grit Screens for WWTP-Drawings and Testing (15%)
753	03/28/2023	Claims	1	16802	Mobley Engineering dba Lancaster Mobley	1,114.00	Reissuance of check #16604
754	03/28/2023	Claims	1	16803	PUD No 1 of Skamania County	2,143.99	February 2023 Statement; Hemmingway Street Lights; February 2023 Statement
755	03/28/2023	Claims	1	16804	Quality Control Services	390.00	WWTP Lab Calibrations
756	03/28/2023	Claims	1	16805	SCSD Swimming Pool	1,359.63	Reissuance of check #16359
757	03/28/2023	Claims	1	16806	Smith & Loveless Inc	643.29	WWTP Pump - Replacement
758	03/28/2023	Claims	1	16807	Solutions Yes LLC	59.24	Copy Paper-Letter
759	03/28/2023	Claims	1	16808	StreetScan Inc	1,560.00	Street Lighting GIS Database
760	03/28/2023	Claims	1	16809	The Watershed Company	24,955.22	Intergated Shoreline Access & Trails Plan; Intergated Shoreline Access & Trails Plan
761	03/28/2023	Claims	1	16810	USA Bluebook	152.32	pH Electrode - Replacement
762	03/28/2023	Claims	1	16811	Wapiti Aerial Service Inc	375.00	Bucket Truck Inspection
935	04/20/2023	Claims	1	16815	A&J Select	48.81	March 2023 Statement
936	04/20/2023	Claims	1	16816	ABC Fire Extinguisher Inc	1,299.00	Fire Extinguisher Inspections/Recharge/New; Fire Extinguisher Inspections/Recharge/New
937	04/20/2023	Claims	1	16817	ABC Forms LLC	677.41	Bill Cards
938	04/20/2023	Claims	1	16818	ADS LLC	12,845.38	Cascade Avenue Sewer Flow Validation

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969	04/20/2023	Claims	1	16849	Office of State Treasurer-Cash Mgmt Di	520.29	April 2023 Remittance
970	04/20/2023	Claims	1	16850	One Call Concepts Inc	18.19	March 2023 Statement -17 Locates
971	04/20/2023	Claims	1	16851	PUD No 1 of Skamania County	6,090.17	March 2023 Statement; March 2023 Statement; March 2023 Statement; March 2023 Statement; March 2023 Statement
972	04/20/2023	Claims	1	16852	Pacific Premier Bank	18,079.54	March 2023 Smart Meter Loan Payment
973	04/20/2023	Claims	1	16853	Petty Cash	364.38	March 2023 Statement
974	04/20/2023	Claims	1	16854	Print It! Inc	76.47	Business Cards-Bill & Jonathon
975	04/20/2023	Claims	1	16855	RADCOMP Technologies	3,058.39	April 2023 Contract Agreement
976	04/20/2023	Claims	1	16856	Ricoh USA Inc	106.86	March 2023 Statement
977	04/20/2023	Claims	1	16857	Skamania County Assessor	1,000.00	WA State Imagery Program for 2023
978	04/20/2023	Claims	1	16858	Skamania County Chamber of Commerce	11,950.00	March 2023 Statement
979	04/20/2023	Claims	1	16859	Skamania County District Court	1,004.83	2022 Jury Management Costs
980	04/20/2023	Claims	1	16860	Skamania County Probation	767.17	March 2023 Probation Costs
981	04/20/2023	Claims	1	16861	Skamania County Prosecutor	1,500.00	April 2023 Remittance
982	04/20/2023	Claims	1	16862	Skamania County Sheriff	1,200.00	March 2023 Jail Services
983	04/20/2023	Claims	1	16863	Skamania County Solid Waste Department	95.65	March 2023 Disposal
984	04/20/2023	Claims	1	16864	Skamania County Treasurer	18,550.48	April 2023 Remittance; April 2023 Remittance
985	04/20/2023	Claims	1	16865	Stellar J Corporation	443,680.74	WWTP Improvements-Progress Pay #9
986	04/20/2023	Claims	1	16866	Stevenson-Carson Educational Foundation	700.00	TAC Funding for Waterfront Music Festival
987	04/20/2023	Claims	1	16867	StreetScan Inc	716.00	GIS - Valve Cans
988	04/20/2023	Claims	1	16868	The Vern McCray Law Firm PLLC	65.00	April 2023 Statement
989	04/20/2023	Claims	1	16869	Timothy Charles Shell	4,896.00	Engineering Standards Update; March 2023 Statement-Development Review; March 2023 Statement
990	04/20/2023	Claims	1	16870	US Bank Safekeeping	30.00	March 2023 US Bank Safekeeping Fees
991	04/20/2023	Claims	1	16871	US Bank Voyager Fleet Systems	229.30	March 2023 Statement
992	04/20/2023	Claims	1	16872	US Bank	10,498.78	March 2023 FD Credit Card Statement; March 2023 Card #1 Credit Card Statement; March 2023 Card #2 Credit Card Statemet
993	04/20/2023	Claims	1	16873	USA Bluebook	361.14	Repair Kit for Water Treatment Plant
994	04/20/2023	Claims	1	16874	Verizon Wireless	111.70	March 2023 Cell Phone Costs
995	04/20/2023	Claims	1	16875	Wallis Engineering PLLC	78,127.11	2021 WWTP Collection System Upgrades; WWTP Improvements Bidding & Construction
996	04/20/2023	Claims	1	16876	Waste Connections Vancouver District 2	46.95	March 2023 Shredder Cart Service
997	04/20/2023	Claims	1	16877	Wave Division Holdings LLC	286.15	April 2023 City Hall Internet; April 2023 WWTP Service; April 2023 Firehall Internet
998	04/20/2023	Claims	1	16878	Carson J Whitney	75.00	Fuel Reimbursement-Cross Connection Training
999	04/20/2023	Claims	1	16879	YRC Freight Inc	636.68	Freight for Replacement Bearing

001 General Expense Fund
100 Street Fund

58,801.23
13,704.90

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		103	Tourism Promo & Develop Fund			17,802.92	
		312	Columbia Ave			3,278.75	
		400	Water/Sewer Fund			119,197.81	
		410	Wastewater System Upgrades			867,666.70	
		500	Equipment Service Fund			25,248.00	
		630	Stevenson Municipal Court			533.52	
						<hr/>	Claims: 1,106,233.83
						1,106,233.83	

* Transaction Has Mixed Revenue And Expense Accounts

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Stevenson, and that I am authorized to authenticate and certify to said claim.

Clerk Treasurer: _____ Date: _____

Claims Vouchers Reviewed By:

Signed: _____

Signed: _____

Signed: _____

Auditing Committee (Councilmembers or Mayor)