

**AGENDA**  
**CITY OF STEVENSON COUNCIL MEETING**  
**November 21, 2019**  
**6:00 PM, City Hall**

Items with an asterisk (\*) have been added or modified after the initial publication of the Agenda.

---

**1. CALL TO ORDER/PRESENTATION TO THE FLAG:** Mayor to call the meeting to order, lead the group in reciting the pledge of allegiance and conduct roll call.

**2. CHANGES TO THE AGENDA:** *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*

**3. CONSENT AGENDA:** The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*

**a) City Hall Closure Request** - City Administrator Leana Kinley presents a request form City staff to close City Hall and the Public Works department Tuesday, December 24 prior to the December 25 holiday. Staff taking the day off would use vacation time, comp time or leave without pay. (p. 6)

**b) Approve Skamania County EDC Contract** - City Administrator Leana Kinley presents the contract with the Skamania County Economic Development Council for 2020 services in the amount of \$10,530 for council approval. (p. 7)

**c) Approve Contract with Ken Woodrich** - City Administrator Leana Kinley presents the revised contract with Ken Woodrich for City Attorney Services. The contract changes in section 1(b)(3) allows him to miss one meeting per calendar year for personal reasons, up to two per year. (p. 13)

**d) Minutes** of September 19, 2019 and October 17, 2019 council meetings. (p. 19 & 35)

MOTION: To approve consent agenda items a-d with the EDC contract services in the amount of \$10,530.

**4. PUBLIC COMMENTS:** *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion.]*

**5. PUBLIC HEARINGS:** *[Advertised public hearings have priority over other agenda items. The Mayor may reschedule other agenda items to meet the advertised times for public hearings.]*

- a) **6:15 - 2020 Proposed Property Tax Levy Hearing** - City Administrator Lana Kinley will present Resolution 2019-350 and Ordinance 2019-1150 for public comment and council consideration. (p. 46 & 47)

MOTION: To approve Resolution 2019-350 authorizing an increase in property taxes for fiscal year 2020.

MOTION: To approve Ordinance 2019-1150 fixing the amount to be raised by ad valorem taxes and levied for fiscal year 2020.

- b) **6:30 - 2019 Proposed Budget Amendments** - City Administrator Leana Kinley presents proposed changes to the 2019 budget based on revised estimates and contracts approved throughout the year for public comment and council review. The first report lists changes only and the second report is the proposed budget with year to date totals included. (p. 48 & 53)
- c) **\*6:45 - 2020 Proposed Budget** - City Administrator Leana Kinley presents a revised 2020 budget and associated documents based on items discussed at the November 14, 2019 special meeting. (p. 91, 96, 97, 98, 100 & 136)

## 6. UNFINISHED BUSINESS:

- a) **\*Approve Resolution Regarding a Ballot Proposition for Creation of a Metropolitan Park District** - City Administrator Leana Kinley will present resolutions for council discussion and consideration. (p. 154, 156, 158 & 161)

MOTION to approve resolution option [a/b/c] as Resolution 2019-347 regarding a ballot proposition for creation of a metropolitan park district.

- b) **\*Sewer Plant Update** - Public Works Director Karl Russell will provide an update on the Stevenson Wastewater System. (p. 164)

## 7. COUNCIL BUSINESS:

- a) **Approve BIAS Software Contracts** - City Administrator Leana Kinley presents two contracts for council review and approval. The first contract is for up to 20 hours of accounting support through the next four months to assist with payroll and train new staff, not to exceed \$2,800 plus tax. The second contract is the 2020 subscription for the financial software. Since the city is partnering with the county for building permit services, staff is researching the software used by the county to take the place of the BIAS Building Permit module. The recommendation is to move forward without the Building Permit module at this time. (p. 168 & 170)

MOTION: To approve the contract with BIAS for accounting support not to exceed \$2,800 plus tax.

MOTION: To approve the 2020 subscription contract with BIAS without the Building Permits module for a total cost of \$12,476.02.

- b) Approve Interlocal Agreement with Washington State Patrol** - City Administrator Leana Kinley presents the attached interagency agreement between Washington State Patrol and the Stevenson Fire Department to allow for reimbursement of allowable costs while the department's assets are mobilized as outlined in the agreement. (p. 172)

MOTION: To approve the interagency agreement between the State of Washington Washington State Patrol and the Stevenson Fire Department.

- c) Open Public Meetings and Public Records Act Training** - Elected officials have to complete training on the Open Public Meetings Act (OPMA) and Public Records Act (PRA) within 90 days of taking office and have to retake the training every four years (RCW 42.30.205). The training can be taken through in-person courses such as the Elected Officials Essentials on December 7th from 8:30-2:30 in Vancouver through AWC, or online. The link to the OPMA training is <https://wacities.org/data-resources/open-public-meetings-act-elearning> and the link to the PRA training is <https://wacities.org/data-resources/public-records-act-elearning>. After training is completed, please submit certifications or confirmation of completion to City Administrator Leana Kinley.

- d) Tourism Funding Awards** - City Administrator Leana Kinley presents the Tourism Advisory Committee's 2020 funding recommendations attached for Council consideration. (p. 174)

- \*Approve Title VI Non-Discrimination Agreement** - City Administrator Leana Kinley will present an updated Title VI Non-Discrimination Agreement, changing the responsible party from Mary Ann Duncan-Cole to Leana Kinley and Karl Russell, for council review and consideration. This agreement is required to receive funds from the Washington State Department of Transportation. (p. 175)

MOTION to approve the updated Title VI Non-Discrimination Agreement with the Washington State Department of Transportation.

## 8. INFORMATION ITEMS:

- a) Building Permits Issued** - Stevenson has 16 SFRs total in process, 2 were finalized since the last meeting. There are 2 tree houses for the Lodge, 4 cabins, 1 triplex and 2 duplexes on Vancouver (the first permit with the new county process). There are a total of 89 permits for 2019. There are talks of development surrounding the bottom of Monda Road area, as well as portions of upper Monda. There are short plats in the works for Holstrom Road/Ryan Allen area and Carter Lane. The County Building Inspector suffered a detached retina and will be recovering until after the Thanksgiving

Holiday. Karl will be performing county inspections and also plan reviews for the city until his return.

- b) Chamber of Commerce Activities** - The attached report describes some of the activities conducted by Skamania County Chamber of Commerce in October, 2019. (p. 190)
- c) Fire Department Report** - A copy of the Fire Department report for October, 2019 is attached for council review. (p. 192)
- d) Sheriff's Report** - A copy of the Skamania County Sheriff's Report for October 2019 is attached for council review. (p. 193)
- e) Burn Permit** - A copy of the current burn permit with contact information for checking air quality before burning is attached. Burning during periods of poor air quality is not allowed per SMC 8.25.030(A)(3)(a). Contact Southwest Washington Clean Air Agency at 800-633-0709 or the sheriff's office to report an illegal burn. (p. 199)
- f) Mayor and Councilmember Handbook** - The link to the Mayor and Councilmember Handbook on the Association of Washington cities website is <https://wacities.org/docs/default-source/resources/mayorcouncilmemberhandbook.pdf?sfvrsn=4>. It outlines roles, responsibilities, resources and advice for elected officials.
- g) Financial Report** - The October 2019 Treasurer's Report is attached for council review. (p. 200)

#### **9. CITY ADMINISTRATOR AND STAFF REPORTS:**

- a)** Karl Russell, Public Works Director
- b)** Ben Shumaker, Community Development Director
- c)** \*Leana Kinley, City Administrator (p. 207)

#### **10. VOUCHER APPROVAL AND INVESTMENTS UPDATE:**

- a)** October 2019 payroll & November 2019 A/P checks have been audited and are presented for approval. October payroll checks 13934 and 13939 thru 13943 total \$101,572.64 which includes twenty-nine EFT payments. A/P Checks 13935 thru 14010 total \$722,650.63 which includes two ACH payments. The A/P Check Register is attached for your review. Detailed claims vouchers will be available for review at the Council meeting. There was no investment activity for October. (p. 208)

#### **11. MAYOR AND COUNCIL REPORTS:**

**12. ISSUES FOR THE NEXT MEETING:** *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

**13. EXECUTIVE SESSION** - City Council will convene in Executive Session under:

- a) RCW 42.30.110(1)(i) to discuss with legal counsel representing the agency litigation or potential litigation to which the agency is, or is likely to become, a party.

**14. ADJOURNMENT** - Mayor will adjourn the meeting.

=====

*UPCOMING MEETINGS AND EVENTS:*

- Nov. 28 Thanksgiving, City Offices Closed
- Nov. 29 City Offices Closed
- Dec. 6 City Hall Holiday Open House 9-4:30 pm
- Dec. 6-8 Christmas in the Gorge
- Dec, 19 Chamber Open House



# City of Stevenson

(509)427-5970

7121 E Loop Road, PO Box 371  
Stevenson, Washington 98648

**TO:** City Council  
**FROM:** Staff  
**DATE:** November 21, 2019  
**SUBJECT:** December 24<sup>th</sup> Closure


---


Christmas day falls on a Wednesday this year. Staff is requesting permission to close City Hall Tuesday, December 24<sup>th</sup> with staff using vacation time, personal leave, or a combination of both for the day off. A public works employee will be on call for routine water and sewer operations, and public works employees will respond to any weather-related emergencies (snow plowing, sanding, flooding, etc.).

Thank you for considering our request.


  
\_\_\_\_\_  
Leana Kinley


  
\_\_\_\_\_  
Ben Shumaker

  
\_\_\_\_\_  
Gordon Rosander


  
\_\_\_\_\_  
Tyson Schupbach

  
\_\_\_\_\_  
Mary Corey

  
\_\_\_\_\_  
Susan Ebben

  
\_\_\_\_\_  
Karl Russell

  
\_\_\_\_\_  
Mark Tittle

  
\_\_\_\_\_  
Ian Lofberg

## SERVICE CONTRACT

This agreement made and entered into this 1<sup>st</sup> day of January, 2020 between the **CITY OF STEVENSON**, a municipal corporation of the State of Washington, hereinafter referred to as “City,” and the **SKAMANIA COUNTY ECONOMIC DEVELOPMENT COUNCIL**, a non-profit corporation, hereinafter referred to as “EDC.”

### Recitals

The City of Stevenson needs to establish and update a list of economic development projects to maintain eligibility for federal and state grant assistance.

The City wishes to increase dissemination of information regarding business opportunities and industrial expansion within the City; and improve efficiency of existing businesses by acting as an educational resource to business owners.

Among other things, the EDC is formed to promote economic development and encourage business expansion in the local area.

It is in the City’s interest to contract with the EDC to perform certain services relating to the general economic development of the City, and to provide technical assistance to new and existing businesses.

**Now, therefore**, and in consideration of the mutual covenants contained herein, the parties agree as follows:

1. **Services Rendered**: The EDC will perform the work set forth on the Scope of Work attached hereto as “Attachment A,” which is incorporated herein by reference.
2. **Completion**: The term of this agreement shall be for twelve (12) months, the EDC shall complete the services to be performed under this agreement on or before December 31, 2020.
3. **Payment**: In consideration of the work to be performed as described in “Attachment A,” City will pay EDC the total sum of **Ten Thousand Five Hundred and Thirty dollars (\$10,530)**. Not later than June 1 and December 1, 10, EDC will submit a request for payment and a report of work completed. Upon receipt of each satisfactory work report, City will pay EDC one-half of the total consideration, or **Five Thousand Two Hundred and Sixty Five Dollars (\$5,265)** on a net 30-day term. After written notice to EDC, City may withhold payment if EDC cannot demonstrate substantial compliance with the terms of “Attachment A” hereto. Failure to submit satisfactory work reports demonstrating substantial compliance with the Scope of Work statement shall be considered a breach of this agreement and City will be excused from further performance hereunder.

4. **Termination and Waiver:** Upon default by either party of one of the terms of this agreement, the non-defaulting party may terminate the agreement after written notice to the defaulting party. Failure by the non-defaulting party to exercise the right to terminate or take any action upon default shall not constitute a waiver of any rights of the non-defaulting party hereunder and shall not excuse any such default. However, upon default and termination, the non-defaulting party is excused from further performance hereunder. Upon termination of this agreement, all property created under this agreement still in the possession of EDC shall be returned to the City within ten (10) days.
  
5. **Financial Records:** EDC shall maintain financial records of all transactions related to this agreement for six (6) years after contract completion. The financial records shall be made available at all times for auditing by City, State of Washington or federal auditors.
  
6. **Status of EDC:** a) It is hereby understood, agreed and declared that EDC is an independent contractor and not the agent or employee of City and that no liability shall attach to City by reason of entering into this agreement, except as may be provided herein. b) The EDC covenants that all licenses, tax I.D. Numbers., bonds, industrial insurance accounts or other matters required of the EDC by federal, state or local governments in order to enable the EDC to do business, have been acquired by the EDC and is in full force and effect.
  
7. **Insurance and Indemnification:** EDC agrees to indemnify and hold harmless the City from any and all liability arising hereunder, including costs, damages, expenses and legal fees incurred by the City in connection therewith, for injury (including death) to persons or damage to or loss of property (including equipment) caused by or arising out of the work performed under this agreement.  
  
EDC further agrees, and has specifically negotiated, to waive its immunity under the State Industrial Insurance Act (RCW Title 51) and to indemnify and hold the City harmless from any claims made against the City by EDC employees, agents, contractors, subcontractors or other representatives.
  
8. **Assignment:** This agreement shall not be transferred, assigned or sublet by either party without prior written consent of the other party.
  
9. **Ownership of Work Product:** All brochures, pamphlets, displays and any other product or idea created or produced by EDC under the terms of this agreement shall be and remain the property of City.
  
10. **Completeness of Agreement and Modification:** This document contains all of the terms and conditions of this agreement, and any alterations or variation of the terms of this agreement shall be invalid unless made in writing and signed by both of the parties hereto. There are no other understandings, representations, or agreements, written or oral, not incorporated herein.



11. **Equal Opportunity and Compliance with Laws:** EDC shall not discriminate against any employee employed under this agreement because of race, color, religion, age, sex or national origin. Further, EDC shall comply with all local, state and federal laws and regulations in all aspects of fulfilling this agreement.
  
12. **Governing Law and Venue:** The laws of the State of Washington shall govern the construction of this agreement and any dispute arising hereunder. The parties agree that Skamania County shall be the venue for any litigation brought in relation to this agreement.
  
13. **Costs and Attorney Fees:** If either party shall be in default under this contract, the non-defaulting party shall have the right, at the defaulting party's expense, to retain an attorney to make any demand, enforce any remedy or otherwise protect or enforce its rights under this contract. The defaulting party hereby promises to pay all costs and expenses so incurred by the non-defaulting party, including, without limitation, reasonable attorneys' costs and fees and the failure of the defaulting party to promptly pay the same shall constitute a further and additional default. In the event either party hereto institutes, defends, or is involved with any action to enforce the provisions of this contract, the prevailing party in such action shall be entitled to reimbursement by the losing party for its court costs and reasonable attorney costs and fees.
  
14. **Certification of Authority:** The parties hereby certify that the persons executing this agreement on behalf of City and EDC have legal authority to enter into this agreement on behalf of City and EDC and are able to bind City and EDC in a valid agreement on the terms herein.

**IN WITNESS WHEREOF**, the parties hereto have set their hands and seals the day and year first above written.

**CITY OF STEVENSON**

By \_\_\_\_\_  
 Scott Anderson, Mayor

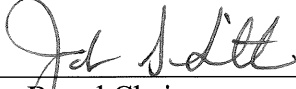
ATTEST:

\_\_\_\_\_  
 Leana Kinley, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
 Kenneth B. Woodrich, City Attorney

**SKAMANIA COUNTY ECONOMIC DEVELOPMENT COUNCIL**

By   
 Board Chair

By   
 Executive Director



**CITY OF STEVENSON**  
**SCOPE OF WORK FOR ECONOMIC DEVELOPMENT SERVICES**  
**2020**  
**ATTACHMENT “A”**

The Skamania County Economic Development Council will perform the following economic development services for the City of Stevenson during the 2019 contract period:

1. Coordinate with the City on priority projects for inclusion in the Comprehensive Economic Development Strategy (CEDS) submitted to the Mid Columbia Economic Development District (MCEDD), which establishes eligibility for federal grant dollars. Coordinate with MCEDD to ensure efficient implementation of economic development activities.
2. Provide biannual progress reports to the City outlining economic development activities. When requested, attend Stevenson City Council to discuss the status of economic development projects affecting the City of Stevenson. Report on progress made on City deliverables.
3. Provide business retention and expansion services to businesses located within the City of Stevenson through one-on-one counseling through the EDC, SCORE, or referrals.
4. Provide access to training opportunities to Stevenson businesses through workshops or training events available through the EDC and its economic development partners.
5. Market and operate the EDC’s revolving loan fund programs to assist existing downtown businesses and start-up businesses.
6. Promote business workshops, business resource information, and training opportunities through the Economic Development Council or its partners via the EDC’s website, e-mail or social media.
7. Coordinate and partner with local agencies to complete a buildable lands inventory and housing needs assessment.
8. Provide technical assistance for grant and loan applications to the City on a project specific basis.
9. Serve on the Washington Economic Development Association to provide input for legislation pertinent to the economic success of rural communities especially the City of Stevenson.

10. Visit Stevenson businesses on a regular basis to determine the needs for the local city business owners.
11. Continue to contract with the State of Washington's Department of Commerce as the Associate Development Organization (ADO) for Skamania County. Performance measures for the ADO contract include specific economic development targets for recruitment and marketing activities, business retention and expansion services, readiness and capacity engagements, and community activities.

## LEGAL SERVICES AGREEMENT: CITY ATTORNEY SERVICES

This Agreement made and entered into this \_\_\_\_ day of \_\_\_\_\_ 2019, by and between the City of Stevenson, a municipal corporation, under the laws of the State of Washington (hereinafter referred to as “City”), and Kenneth B. Woodrich PC, Attorney at Law, WSBA No. 19654 (hereinafter referred to as “Attorney”), whose address is: 1501 W. 8<sup>th</sup> Street, Suite 201, Vancouver, Washington 98660.

**WHEREAS**, the City is a non-charter code city and a municipal corporation in the State of Washington; and

**WHEREAS**, Attorney is licensed to practice law in the State of Washington and is an experienced municipal attorney; and

**WHEREAS**, the City desires to engage Attorney to provide City Attorney services, and Attorney has agreed to offer his professional services to perform said legal work; and

**WHEREAS**, Attorney has represented by entering into this Agreement that he is fully qualified to perform the legal work to which he will be assigned in a competent and professional manner, and to the standards required by the City.

### **NOW, THEREFORE, IT IS MUTUALLY AGREED BETWEEN THE PARTIES:**

The City hereby appoints Kenneth B. Woodrich as its City Attorney, and Kenneth B. Woodrich hereby agrees to accept this appointment. Attorney agrees to provide legal and other services as hereafter set forth in connection with this appointment and Agreement in a satisfactory and proper manner, as determined by the City.

#### **1. Scope of Services and Payment:**

- a. Attorney shall be responsible for performing all legal services for the City, except as set forth in Section 14 of this Agreement.
- b. The City hereby agrees to pay to Attorney as compensation for these legal services as follows:
  - (1) Nine Hundred Sixty Dollars (\$960.00) per month on the 1<sup>st</sup> day of each and every month as a retainer fee, and
  - (2) Two Hundred Forty Dollars (\$240.00) per hour for litigation that has been filed in State or Federal Court; and
  - (3) One Hundred Eighty Dollars (\$180.00) per hour for all other general legal services performed by Attorney on the City’s behalf, excluding Attorney’s preparation for, attendance and travel to the regular monthly meeting of the Stevenson City Council not to exceed four hours per meeting, except as provided herein. Attorney may be excused from one (1) meeting per calendar year for personal reasons and may

accumulate up to two (2) such excused meetings.

- c. In addition to the compensation set forth above, the City shall reimburse Attorney for all reasonable and necessary expenses which may be paid or incurred by him on behalf of the City in the bringing of any action, suit or proceeding or in the transaction of any and all City business. Such expenses include, but are not limited to: all filing fees, deposition expenses, service of process fees, and other expenses or third-party costs incurred by Attorney in representation of the City or its duly elected or appointed officers. The City shall further reimburse Attorney for his transportation, food, lodging and registration costs of attendance for two WSAMA and WCIA conferences per year, shared proportionally with Attorney's other municipal clients, which expenses shall be reimbursed in accordance with City policy.

**2. Relation of Parties:**

Attorney, its sub-Contractors, agents and employees are independent Contractors performing professional services for the City and are not employees of the City. Attorney, its sub-Contractors, agents and employees shall not, as a result of this Agreement, accrue leave, retirement, insurance, bonding or any other benefits afforded to City employees. The Attorney, sub-Contractors, agents and employees shall not have the authority to bind the City in any way except as may be specifically provided herein.

**3. Time of Performance:**

The service of Attorney is to commence on the execution of this agreement, and shall be of indefinite duration, subject to termination with or without cause, by either party upon 90 days written notice to the other party.

**4. Conflict of Interest:**

Attorney shall devote all the time necessary to perform the services herein, but shall not be prevented or barred from taking on other employment in his independent law practice, whether or not that employment is similar in nature to the services to be performed herein. However, Attorney shall not represent or advise employees of the City where the interest of the employee may be in conflict with that of the City. Attorney shall also not perform services for others where a conflict of interest or an ethical violation, as defined in the Washington State Bar Rules of Professional Conduct, may exist pursuant to Attorney's representation of the City herein. When such a conflict of interest or ethical violation may exist, Attorney shall immediately notify the City of such potential conflict or violation. Attorney shall then withdraw as counsel for the opposing party, as required to avoid any further conflict of interest or ethical violation, unless the City agrees to waive such conflict at its sole discretion.

**5. Compensation and Schedule of Payments:**

City shall pay Attorney at the rates indicated in Section 1 for work performed under the terms of this Agreement. This is the maximum amount to be paid under this Agreement and it shall not be exceeded without City's prior written authorization in the form of a negotiated and executed supplemental agreement. Such payment shall be full

compensation for work performed or services rendered and for all labor, materials, supplies, equipment and incidentals necessary to complete the work as set forth herein. Attorney shall submit monthly invoices to City covering both professional fees and reimbursable expenses, if any. Payments to Attorney shall be made within thirty (30) days from submission of each invoice.

City reserves the right to correct any invoices paid in error according to the rates set forth in this Agreement. City and Attorney agree that any amount paid in error by City does not constitute a rate change in the amounts agreed upon herein.

**6. Ownership of Records and Documents:**

All materials, writings and products produced by Attorney in the course of performing this Contract shall immediately become the joint property of City and Attorney. In consideration of the compensation provided for by this Agreement, Attorney hereby further assigns all copyright interests in such materials, writing and products to City. Attorney may retain a copy.

**7. Suspension and Termination:**

This Agreement may be terminated by either party pursuant to Section 3.

**8. Evaluation and Compliance with the Law:**

Attorney shall have the authority to control and direct the performance and details of the services to be performed herein. Attorney agrees to comply with all relevant federal, state and municipal laws, rules and regulations.

**9. City Business and Occupation License:**

Prior to performing work under this Agreement, Attorney shall secure a City of Stevenson Business License.

**10. Liability and Hold Harmless:**

Attorney shall take all precautions necessary and shall be responsible for the safety of his employees, agents, and sub-contractors in the performance of the work hereunder. All work shall be done at Attorney's risk. Attorney shall defend, indemnify, save and hold harmless the City, its officers, agents, employees and assigns from any claims, damages, losses, liability, expenses and attorney's fees to the extent they arise from Attorney's negligent performance of this Agreement, except those which arise from the sole negligent acts or omissions of the City, its officers, agents, employees or assigns. The City shall defend, indemnify, save and hold harmless Attorney, its officers, agents, employees and assigns from any claims, damages, losses, liability, expenses and attorney's fees to the extent they arise from the City's negligence, except those which arise from the sole negligent acts or omissions of Attorney, its officers, agents, employees or assigns. If both the City and Attorney are concurrently negligent, the parties shall be required to indemnify and defend only in proportion to their separate negligence. The City shall also defend,

indemnify, save and hold harmless Attorney, its officers, agents, employees and assigns from any and all claims arising out of the good faith performance of his duties for services provided within the scope of this Agreement, and within the confines of applicable ethical rules and in compliance with existing law, but not arising out of acts performed outside of the scope of Attorney's requested services, or for any acts of misconduct or alleged violations of existing law.

**11. Liability Insurance:**

- a. Commercial General Liability, Professional Liability and Malpractice Insurance. Attorney shall obtain and keep in force Commercial General Liability insurance with a limit not less than \$100,000.00 for each occurrence, Professional Liability (errors and omissions), to include malpractice coverage, not less than \$500,000.00 for each occurrence, and a \$1,000,000.00 General Aggregate Limit, for the entire term of this Agreement.
- b. Worker's Compensation. Attorney shall take out and maintain during the life of this Agreement, worker's compensation insurance for all its employees engaged in work under this Agreement who are required to be so covered by the laws of the State of Washington.
- c. Employment Security. Attorney shall comply with all employment security laws of the state in which services are provided, and shall timely make all required payments in connection therewith.

**12. Confidentiality:**

Attorney agrees to keep all of the information provided by City in the context of this Agreement confidential for the term of this Agreement and thereafter, unless the Attorney-Client privilege is specifically waived, in writing, by an individual authorized to waive this privilege. This applies to all information and communications, including electronic communications, unless available to the public through a public records request and otherwise not subject to a specific exemption.

**13. Qualifications:**

Throughout the term of this Agreement, the Attorney shall be an attorney licensed by the State of Washington and a member in good standing of the Washington State Bar.

**14. Non-Exclusive Contract and Excluded Services:**

This is a non-exclusive contract. This Agreement does not include the provision of the following services: (1) Prosecution of crimes, which shall be provided by the City's Prosecuting Attorney under a separate Agreement; (2) Code enforcement matters, unless specifically requested by City. The parties acknowledge that it may be necessary from time to time for the City to retain other legal counsel. Legal matters requiring other counsel may include, but are not limited to bond issues, pension and deferred compensation matters, labor negotiations, employment matters, complex litigation, cases referred to attorneys



selected by City's insurers, and matters involving specialized areas of practice where the City's interest would be best served by retaining other counsel. In addition, other counsel may be required if Attorney has a conflict of interest, which precludes his representation of the City. The City may also employ an Assistant City Attorney through a separate Agreement, to assist the City and Attorney as needed.

**15. Notices:**

All notices which are given or required to be given pursuant to this Agreement shall be hand delivered or mailed first-class mail, postage paid, as follows:

City:  
City of Stevenson  
7121 E. Loop Rd.  
PO Box 371  
Stevenson, WA 98648

Attorney:  
Kenneth B. Woodrich PC  
Attorney at Law  
1501 W. 8<sup>th</sup> Street, Suite 201  
Vancouver, WA 98660

**16. Amendments/Non-Assignment:**

This Agreement shall not be altered, changed, or amended, except by an instrument in writing executed by both parties hereto. Any changes in the scope of services or compensation shall be mutually agreed upon between City and Attorney and shall be incorporated in written amendments to this Agreement. Attorney shall not assign or subcontract any portion of this Agreement without prior written consent of the City.

**17. Scope of Agreement:**

This Agreement incorporates all the agreements, covenants and understanding between the parties hereto and are merged into this written Agreement. No prior agreement or prior understanding, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless set forth in this Agreement.

**18. Ratification:**

Acts taken pursuant to this Agreement, but prior to its effective date, are hereby ratified and confirmed.

**19. Governing Law/Venue:**

This Agreement shall be deemed to have been executed and delivered within the State of Washington and the rights and obligations of the parties hereunder shall be construed and enforced in accordance with, and governed by the laws of the State of Washington without regard to the principles of conflict of laws. Any action or suit brought in connection with this Agreement shall be brought in the Superior Court of Skamania County, Washington.

[Signatures appear on next page]

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

**CITY OF STEVENSON, a Municipal Corporation:**

**KENNETH B. WOODRICH, PC:**

\_\_\_\_\_  
**SCOTT ANDERSON, MAYOR**

\_\_\_\_\_  
**KENNETH B. WOODRICH, WSBA #19654**

**ATTEST:**

\_\_\_\_\_  
**City Administrator**

**MINUTES**  
**CITY OF STEVENSON COUNCIL MEETING**  
**September 19, 2019**  
**6:00 PM, City Hall**

---

**1. CALL TO ORDER/PRESENTATION TO THE FLAG:** Mayor Scott Anderson called the meeting to order at 6:00 p.m. and led the council and audience in the Pledge of Allegiance.

Councilmembers Robert Muth and Jenny Taylor request excused absences.

Attending

- Mayor Scott Anderson, Councilmembers Paul Hendricks, Matthew Knudsen, Amy Weissfeld.
- City Staff: Public Works Director Eric Hansen, Community Development Director Ben Shumaker. City Administrator Leana Kinley arrived later.
- City Attorney Ken Woodrich.
- Audience members: Rick May, Emily Reed, Phillip Watness, Annie McHale, Hannah Joy

**2. CHANGES TO THE AGENDA:**

No changes to the agenda occurred.

**3. CONSENT AGENDA:** The following items are presented for Council approval.

- a) **Liquor License Renewal** - North Bonneville PDA
- b) **Approve Proclamation Declaring September 2019 as Childhood Cancer Awareness Month** - Mayor Scott Anderson presents this proclamation for council consideration and approval.
- c) **Special Occasion Liquor License Application** - Skamania Democratic Central Committee at the Hegewald Center on Oct. 12 from 5-9:30pm.
- d) **Minutes** of August 22, 2019 City Council Meeting.

In regards to the consent agenda, Councilmember Knudsen discussed whether any additional actions will occur based on the proclamation presented on childhood cancer awareness. He understood it may be too late to include additional actions for September of this year, but suggested the City consider what else can/should be done if a similar proclamation is made in 2020.

**MOTION** to approve the consent agenda made by Councilmember Hendricks, Seconded by Councilmember Weissfeld.

Voting Yea: Councilmember Weissfeld, Councilmember Hendricks, Councilmember Knudsen

**4. PUBLIC COMMENTS:**

Emily Reed presented the Council with an October 2019 calendar for “Gorge Happiness Month”. She thanked the Council for their participation in 2018 and described the importance of “the daily 3” (3 gratitudes, an act of kindness, and a moment of silence). She asked the Council to incorporate gratitudes into their October meeting agenda.

Rick May stated he has a suggestion. "There seems to be some confusion on Del Ray of where the trail runs and where the boundaries of the right of way are. I think maybe sections of that, having that clearly delineated, would probably be a good thing for safety and then to let everyone know who owns what. I would suggest that." Councilmember Hendricks agreed. Mayor Anderson stated it was talked about. Public Works Director Hansen described the use of signs on both sides of the Iman Cemetery Road right-of-way at Rock Creek. Councilmember Knudsen was satisfied that the method of delineation would not be out of the norm. May asked, "Is that something we can do or is that something that can be considered?" Mayor Anderson stated that it is in the process of moving forward. May stated, "fantastic, that's all I got." Councilmember Hendricks suggested informing both property owners and residents of the City's action. May stated, you may want to mark the boundaries of it so that it is really clear. Mayor Anderson asked if it was documented where the right of way is. PWD Hansen stated that May recently had a survey done and yes, it is easily determined from there. Anderson stated he would like to have those in by the next council meeting.

## **5. UNFINISHED BUSINESS:**

- a) **Sewer Plant Update** - Public Works Director Eric Hansen provided an update on the Stevenson Wastewater System and the Compliance Schedule. PWD Director Hansen reported continued low levels of influent loadings at the WWTP. He attributed this to the successful partnership the City facilitated between Dirt Huggers and the Significant Industrial Users side-streaming much of their waste.

Responding to a question from Council, PWD Hansen confirmed that the City is not subsidizing the waste haul-off in any way. Councilmember Weissfeld suggested maintaining a list of alternate/back-up vendors if the relationship with Dirt Huggers ends. The City of Camas is busy, but PWD Hansen still maintains contact with them as a possible back-up.

The next step in working with the significant industrial users will be to issue contracts with each user setting continued side-streaming and rate expectations. They will also be required to do their own sampling and calibrating of effluent flow meters. Hansen reported on the ordering of several pieces of equipment that will help provide immediate monitoring and enhance the WWTP's ability to treat influent. These parts are future-proofed in the sense they can be incorporated in the major plant expansion being considered.

He then discussed preparations for life after Jacobs (the current contracted plant operators), who have informed the City they are not interested in renewing their contract. These preparations include discussions with BSK lab testing services in Vancouver regarding the sampling schedule and coordinating courier visits. Potential improvements to the City's in-plant lab to perform the required tests in-house were also briefly discussed.

## **6. COUNCIL BUSINESS:**

- a) **Approve Ratification of the Russell Avenue Project Local Agency Agreement Supplement No. 1 and Revised Project Prospectus** - Public Works Director Eric Hansen requested council approval of the Agreement Supplement No 1 and revised Project Prospectus with the Washington State Department of Transportation, which increases the overall project costs by \$254,013, from \$982,659 to \$1,236,672.

PWD Hansen presented a request regarding a local agency agreement supplement and a revised Project Prospectus that reflected additional costs on the Russell Avenue Rebuild Project due to increased right-of-way work and consultant fees. Revised construction estimates, right of way acquisition and wider sidewalks aligned with the City's comprehensive plan resulted in additional costs of \$254,013.

Proposed construction dates are now January through May. PWD Hansen has some concerns due to winter weather, but the consultant assured him there are strategies in place in order to complete work within the project window. He believes it to be less expensive to follow that schedule. Councilmember Hendricks wanted to make sure the project was completed by the beginning of the 2020 tourist season.

Councilmember Weissfeld questioned the increase as a quarter million dollars is a lot to approve and asked if everything included was necessary. Do we have to have the 10' sidewalks over the 8' sidewalks? Where can we trim. PWD Hansen reported he has changed his thinking in that he would have the project fit the budget. He has been steadily coerced into making the project fit the vision for Stevenson. Councilmember Weissfeld asked if it this fits the vision we have in the best possible way and worth the additional money. PWD Hansen confirmed.

Councilmember Knudsen asked what was gained with these changes, is it because of the extension of the sidewalk? PWD Hansen stated additional ROW's and some permanent easements were needed (some as little as 2") in order to make it all public ROW. The ROW acquisition was along the back of the sidewalks and against existing buildings so even 8' sidewalks would have meant additional ROW costs. Needed temporary construction easements to allow seamless transition for sidewalk construction. Mayor Anderson noted the City had been working to create an accessible thoroughfare and venue setting on Russell Street. Councilmember Knudsen asked what are we getting for the extra \$240,000 if it was all going to blend in anyway? PWD Hansen stated it is not all the additional sidewalk, it also has to do with the additional easements where it was initially estimated at three and there ended up being five temporary and four permanent easements, which added up to quite a bit more.

As the project developed more issues were found, raising construction costs. PWD Hansen noted the amount under discussion was an engineer's estimate, not a final bid. Mayor Anderson asked where would the money be coming from to cover the project cost? PWD Hansen related he was advised of a possibility of an additional \$120,000 from WSDOT local programs, but learned from Skamania County that was not accurate. The local fund looks at the total project amount- not what was agreed on. Community

Development Director Ben Shumaker advised the city could still request it. Administrator Kinley reported as the budget discussion progresses that is a question that needs to be addressed. Undergrounding utilities was also not included in the original estimate. PWD Hansen thought the costs would be shared by the other utilities but that did not happen as none have contributed. Kinley did note there was \$300K in timber funds available in the general fund that could be put towards the project.

Rick May asked if the additional cost came from permanent easements? PWD Hansen responded that additional consultant costs for ROW acquisition increased the cost greatly. May commented that sometimes the positive affect from the improvement leads to some people donating that easement. Hansen noted no one had come forward to donate that portion of land.

Community Development Director Shumaker suggested asking Skamania County for a portion of the \$120K. There would have to be an agreement between the county, Stevenson and North Bonneville. He also proposed finding donors to fund the decorative lamps. The cost for the lamps is estimated to be \$24K.

**MOTION** to approve the ratification of the Local Agency Agreement Supplement No. 1 and revised Project Prospectus for the Russell Avenue Project for a total project cost of \$1,236,672 was made by Councilmember Weissfeld with a second by Councilmember Hendricks.

Voting Yea: Councilmember Weissfeld, Councilmember Hendricks. Voting Nay: Councilmember Knudsen

Following the voting results Attorney Ken Woodrich advised that due to the light quorum, passing a substantial financial decision likely needed a majority vote of the entire body not just those present. It was highlighted that time was critical and a decision needed to be made tonight. Attorney Woodrich stated he would research the issue during the meeting and determine if the vote was insufficient. (See ➤, pg. 6) Councilmember Knudsen stated he thought that those not present would count as an abstention. Attorney Woodrich stated that is not the case and he will look into it further.

- b) Approve Resolution 2019-346 Rescinding Resolution 2019-328 Regarding the Creation of a Metropolitan Park District** - City Administrator Leana Kinley presented this resolution for council review and approval. A new resolution regarding the creation of a district for the purposes of supporting the pool will be presented at the October council meeting.

Administrator Kinley pointed to the memo in the council packet and summarized the issue regarding the resolution rescinding calling for a Metropolitan Park District intended to help fund the pool. When the Boundary Review Board met, outcry from some residents about the proposed district lines prompted the county to consider coming up with a revised resolution.

If existing district lines are used (e.g., Stevenson City limits), no Boundary Review Board is needed. If outside urban growth boundary, a new district would need to be created. One challenge is timing, as the deadline to get on the February 2020 ballot is approaching. An April 2020 vote is also a possibility, but beyond that the district's authority to assess and collect taxes (if the measure passes) would not take place until 2022. That would be too late to help the pool meet expenses.

The Stevenson Pool Association recommends using the established city limits for the Metropolitan Park District. The City Council members could serve as the official body for the Park District, or could appoint or have members elected.

Ideas regarding the amount of levy to assess were discussed, as changing the district to just within Stevenson City limits would likely change the proposed levy from .19 to .25 or even .50/1000. Administrator Kinley pointed out even at .50/1000 the amount generated (\$113,000) would not meet the needs of the facility. Additional funding would be needed to bridge the gap.

The Stevenson Pool Association wants the new resolution, if approved by the City Council, to go on the February ballot with a levy of just .25/1000, which would result in even lower revenue. Councilmember Knudsen expressed reservations about the lack of support from Skamania County as a whole. He asked why should Stevenson carry the entire burden when the pool is a county resource? Administrator Kinley noted most of the opposition came from the Stabler/Hemlock/Carson area. She stated there are a lot of supporters there as well.

The current proposal had the school district boundaries, absent North Bonneville, set as the Park District. The levy was set at .19/1000.

Audience member Rick May remarked a larger .50/1000 levy within City limits would be a hard sell and a good marketing strategy would be needed.

Community Development Director Shumaker advised that if the Park District was within the city limits the council could set whatever rules it decided would work best if the council chose to function as Park District members.

Councilmember Hendricks suggested supporting a new resolution with a .25/ levy and if it passes revisit the issue county-wide within a year. Rick May suggested going for the higher amount and if it does not pass go back and try again.

Councilmember Knudsen pointed out if the revenue is not enough to cover expenses the pool will close. He asked if there was any direction from the school and was told the Stevenson-Carson School District board of directors has determined that without levy support the pool will no longer operate. Councilmember Weissfeld advocated for a district that was more than just the city limits.

>At this point Attorney Woodrich advised the Council the initial vote on the Russell Street was insufficient and needed to be redone. Councilmember Weissfeld asked Councilmember Knudsen if he was willing to kill the project and Councilmember Knudsen's response was to come up with funding. Mayor Anderson listed the various sources of funding staff will aggressively pursue as discussed with using Timber Funds as a plan B. Councilmember Knudsen stated that he could approve half and then come up with the other half for approval at a later date. Councilmember Muth was called on the telephone but was not available. Councilmember Taylor was called on the telephone and participated in further discussion and a second vote. Councilmember Weissfeld again **MOTIONED** to approve the ratification of the Local Agency Agreement Supplement No. 1 and revised Project Prospectus for the Russell Avenue Project for a total project cost of \$1,236,672. Councilmember Hendricks provided the second and the vote was 3-1 in favor, with Councilmember Knudsen casting the nay vote.

Following the vote, a motion to excuse Councilmember Robert Muth's absence was made by Councilmember Hendricks, with a second by Councilmember Knudsen. The motion passed unanimously. As Councilmember Taylor did attend briefly by phone, it was noted no motion to excuse her absence was necessary.

**MOTION** Returning to the MPD resolution Councilmember Knudsen moved to approve resolution 2019-346 rescinding resolution 2019-328 calling for the creation of a Metropolitan Park District. The motion was seconded by Councilmember Weissfeld. Voting Yea: Councilmember Weissfeld, Councilmember Hendricks, Councilmember Knudsen.

Following the vote rescinding the resolution Administrator Kinley asked for direction on moving forward with a new resolution. Councilmember Weissfeld wished to see both city limits and urban growth areas included in order to lessen the dollar amount requested. Councilmember Knudsen asked for more coordination with the county. Councilmembers agreed to Kinley's suggestion to reduce voting costs by serving as Park District Commissioners.

Audience member Hannah Joy spoke out and said the pushback against the first resolution had nothing to do with the levy, it was that some people were upset that a new junior taxing district had to be created in order for the levy to pass. Mayor Anderson noted he had heard similar sentiments with people upset that the district could raise taxes or use eminent domain without public approval.

Audience member Walt Loehrke then spoke in favor of the resolution and the MPD. He related having facilities such as the pool adds to the quality of wellness and life in the area. He had no problem with forming a new taxing district and stated just a few people were misinformed and creating a ruse. He suggested without the pool property values may decline.



Attorney Woodrich noted that levy increases by local taxing districts are limited by law to 1% per year. Administrator Kinley questioned if MPD's may have additional authority and it was decided to investigate the issue further.

Audience member Phillip Watness encouraged Council members to read an article in the recent Skamania County Pioneer regarding the County's efforts at creating a limited park district via a law passed in 2017. He stated it addresses some of the concerns expressed by Hannah Joy.

Councilmembers were reminded they could not openly work to influence voter's decisions and needed to remain neutral and just provide information.

- c) **Approve the Wastewater Project Amendment No. 1 to the Wallis Contract** - City Administrator Leana Kinley presented this amendment for council consideration. The increased scope includes \$17,721 for a cultural review, which is required due to the location of the lift stations and treatment plant, and \$2,801 for an income and affordability study (sample documents attached).

Administrator Kinley explained the \$17,721 increase to the Wallis Contract was due to additional excavation for the lift stations and treatment plant, resulting in a larger project footprint which triggered a cultural review. De-watering is also an issue. The review is also required as part of the USDA application, as well as tribal interests. Administrator Kinley explained the sample income and affordability report included in the packet as what would be produced following Council approval of the additional funds needed for the study. The \$2,800 would likely help secure a lower interest rate and possibly secure additional grant funding. It is a deep dive into the financial health of the community.

Councilmember Weissfeld questioned why the income data was from Gladstone, Oregon. Kinley explained it was there as an example of what the city would receive for the \$2,800 it was paying for an income and affordability study and wanted to ensure the Council knew what was being purchased.

**MOTION** to approve Wastewater Project Amendment Number 1 with Wallis Engineering in the amount of \$20,522 for a revised contract amount of \$410,000 made by Councilmember Knudsen, Seconded by Councilmember Hendricks.  
Voting Yea: Councilmember Weissfeld, Councilmember Hendricks, Councilmember Knudsen

- d) **Approve Contract Amendment with Wallis Engineering for the Russell Project** - Public Works Director Eric Hansen requested approval of the attached contract amendment in the amount of \$5,760.82 for a total revised contract amount of \$235,745.81 for a change in the design from 8' wide sidewalks to 10' wide sidewalks.

The Council entered into a brief discussion regarding the additional cost for the design change in sidewalks from 8' to 10' in the Russell Street Project. PWD Hansen noted it had been explained in an earlier discussion that night. Widening the sidewalks aligned with the comprehensive plan and would make the downtown area more inviting. Administrator Kinley noted the funds were already included in the previous increase approved by the Council that evening.

**MOTION** to approve Supplement Agreement Number 3 with Wallis Engineering in the amount of \$5,760.82 for a total revised contract amount of \$229,984.99 made by Councilmember Hendricks, Seconded by Councilmember Knudsen.  
Voting Yea: Councilmember Weissfeld, Councilmember Hendricks, Councilmember Knudsen

- e) **Planning Commission Appointment** - The Planning Commission is recommending City Council appoint Mike Beck to fill position #3, which was vacated by the resignation of Karen Ashley.

Community Development Director Shumaker reported that long time Planning Commission member Karen Ashley had resigned. The Council expressed appreciation for her work and suggested creating a 'Karen Ashley Day' and invite her to the next Council meeting to recognize her service. Their wish was to present her with a token of appreciation.

Shumaker reported only one person applied for the open position. Mike Beck, who works with Skamania County to do Scenic Area planning was the applicant. He lives in downtown Stevenson. He has planning experience but is not a developer. Shumaker reported the Planning Commission interviewed him at the last meeting and asked questions regarding any possible conflict of interest. None was reported or considered problematic by either the county or city. Attorney Woodrich agreed there appeared to be little chance of any conflict. The Commission recommended Mike Beck be appointed by a 3:1 vote.

**MOTION** to appoint Mike Beck to Planning Commission position #3 was made by Councilmember Hendricks, Seconded by Councilmember Knudsen.  
Voting Yea: Councilmember Weissfeld, Councilmember Hendricks, Councilmember Knudsen

- f) **Approve Resolution 2019-345 Declaring the Intent to Adopt a Sales Tax Credit Authorized by House Bill 1406** - City Administrator Leana Kinley presented this resolution for council consideration. Funds from the sales tax credit can be used for affordable housing and related costs as outlined in the resolution.

Administrator Kinley explained the resolution is a notice of intention to adopt a sales tax credit the city could use for housing vouchers or rental assistance for low income households. This sales tax option is actually a credit against the state sales tax rate of

6.5%, so it will not increase the tax rate for residents. It also encourages investments in affordable housing projects.

The resolution's intent is to provide authorization for the city to adopt that credit. It needs to be passed by January 2020. An ordinance that authorizes the city to maximize the amount of the tax credit then needs to be adopted prior to June 2020. By adopting both the city can double the tax credit that will be available, from .00723% to .01446%.

**MOTION** to approve Resolution 2019-345 declaring the intent of the city council to adopt legislation to authorize a sales and use tax for affordable and supportive housing in accordance with substitute house bill 1406 (chapter 338, laws of 2019) and other matters related thereto made by Councilmember Weissfeld, Seconded by Councilmember Hendricks.

Voting Yea: Councilmember Weissfeld, Councilmember Hendricks, Councilmember Knudsen

- g) Approve Ordinance 2109-1146 Regulating Camping** - City Administrator Leana Kinley presents Ordinance 2019-1146 regulating camping in the city for council consideration. A draft of this ordinance was presented and discussed at the August council meeting.

The Council discussed the proposed ordinance regulating camping within city limits. Councilmember Hendricks asked if there was a significant problem with someone sleeping in their RV or car on the street.

Councilmember Weissfeld expressed her concerns with the wording of the ordinance. She said she felt it was over-engineered, particularly regarding people sleeping in cars or using cars for storage, and was concerned about penalizing people for being in poverty. She did not want people to receive a misdemeanor.

Administrator Kinley responded by reporting the Public Works Department and the Sheriff's Office often had to chase certain RV's from street to street and the Sheriff's Office had requested the ordinance to help them counter the rising number of incidents involving homeless individuals. Attorney Woodrich advised the Council it would need a unanimous vote to pass.

Mayor Anderson asked what would make the ordinance acceptable. He noted it does address certain-if things do become a problem, what can we do to fix verbiage to make it acceptable. Councilmember Knudsen asked what language could be struck to ensure passage?

Attorney Woodrich noted it was intended to prevent permanent usage of a car as a residence. This does not mean people can't sleep overnight in a car. Councilmember Weissfeld reiterated she was not a fan of the ordinance. Mayor Anderson elected to table the discussion to another time, but asked the Council to keep the issue open for further review.

**No action was taken on Ordinance 2019-1146.**

- h) Ordinance 2019-1147 Revising Fund Structure** - City Administrator Leana Kinley presented this ordinance for council review and consideration. This ordinance restricts the use of these funds to what is stated in the ordinance. The amount of money in each fund will be allocated with adoption of a revised 2019 budget ordinance.

City Administrator Kinley shared with the Council she had been discussing the need to create reserve funds and restrict them to only be used in certain circumstances. The two funds she is proposing this for are the General Reserve and the Fire Reserve Funds. The Fire Reserve fund is general so it can be used for all fire needs, including equipment and building.

The General reserve is limited as to how funds can get out for emergency purposes. It can help with certain loans and grant applications by keeping funds separate from General funds.

**MOTION** to approve ordinance 2019-1147 to add the General Reserve and Fire Reserve Funds to the fund structure made by Councilmember Knudsen, Seconded by Councilmember Hendricks.

Voting Yea: Councilmember Weissfeld, Councilmember Hendricks, Councilmember Knudsen

- i) Approve Amendment No. 1 to DOE Loan for WWTP Design** - City Administrator Leana Kinley requests approval of amendment no. 1 to agreement no. WQC-2019-StevPW-00044 between the Washington State Department of Ecology and the City of Stevenson. This amendment adds the immediate improvements as task 4 for \$63,000, moving the money from the design task. The total amount of the loan and terms remain the same.

Administrator Kinley shared with Council the amendment presented does not change the amount of funds but allows the city to use the loan to pay for immediate interim measures in order to help prevent further effluent violations at the WWTP. The work is part of the overall WWTP project. Mayor Anderson relayed the project continues to make great progress and is moving forward in positive ways.

Community Development Director Shumaker noted for the Council that for budget purposes the total project amount of \$1.985M is where the \$400,000 approved earlier is coming from for any additional design changes.

**MOTION** to approve amendment No.1 to agreement No. WQC-2019-StevPW-00044 between the State of Washington Department of Ecology and City of Stevenson made by Councilmember Weissfeld, Seconded by Councilmember Knudsen.

Voting Yea: Councilmember Weissfeld, Councilmember Hendricks, Councilmember Knudsen

- j) **Preliminary 2020 Budget** - City Administrator Leana Kinley presents the 2019 budget calendar and the proposed 2020 cost of living adjustment. The preliminary 2020 budget will be presented prior to the meeting for council review and discussion.

The Council began the process of developing a city budget for 2020. Administrator Kinley offered a 2019 budget calendar and a "very, very, very" rough draft of the proposed budget. She stated it needed to be presented before October 1, 2019 to comply with state law. The budget itself needs to be adopted by December 31, 2019.

At the next Council meeting there will likely be a public hearing on the budget. In November 2019 there will be another public meeting, along with a proposed property tax levy and rate changes for water and sewer.

Administrator Kinley asked the Council for direction regarding a proposed Cost of Living Adjustment (COLA) in the amount of 2.6%. The Council confirmed that was still the rate.

She explained the figures presented, stating she is still reconciling numbers. Beginning and ending cash balances still need to be entered as well. She pointed out areas where some numbers do not completely reconcile due to end of year delays. The expense for the new fire command vehicle is there but the grant revenue has not yet been entered.

Administrator Kinley reported the process is different than in the past. She pointed out that in 2020 there is an apparent \$330,000 decrease in appropriations, but noted again it was still a rough draft. Budget amendments still need to be taken into account. The street and water/sewer funds are struggling. The draft is for the council to look at. She stated the next meeting will include a discussion on how to bridge the gap. Administrator Kinley was pleased to report the budget preparation was easier thanks to the new software.

Mayor Anderson shared that in 2018 it was helpful to have the pie chart with the revenue and expenses detailed. He asked for that to happen again. He asked for a quick review of revenue, particularly for housing sales and property tax.

Administrator Kinley explained she estimates general property tax low, as it is only 1%. She said that when a new house is finalized and added to tax rolls, the tax rate is applied to value of house and determines what can be collected by the city. When a house is sold the money from the real estate excise tax goes to the capital improvement fund.

She went on to explain other budget details, including the street fund. It has an added cost for environmental monitoring of the Bridge of the Gods trail. A tree maintenance plan is also a possible cost. She pointed out comments in the margins of the document were made to help explain budget items.

Unreserved negative reserve cash is \$168,000. It needs to be \$21,000 as per city policy. Not showing is a budget amendment in 2019 for Russell Street Project covering engineering costs. Other road projects for 2020 include First Street and Loop Road, etc.

The Kanaka Bridge rebuild will not happen in 2019, which will raise ending cash. Revenues for street funds from taxes is estimated to be \$270K. Funds for specific projects not included. She briefly described other work in progress, including those for tourism and promotion. The Port of Skamania will roll over its project for waterfront enhancements and will use \$30,000 in 2020.

She noted the last major fund is for water and sewer. Rate increases will help, but other expenses continue, including a new employee and solids hauling costs. Not paying Jacob's will save \$100K. The Public Works building will be displaced by the new WWTP so a new site will be needed. It may be possible to co-locate on the possible fire hall site.

A budget workshop was scheduled for November 14th at 6 p.m.

The new parks employee was commended for doing an excellent job. She is cross training for other purposes, including running tests in the WWTP.

## 7. INFORMATION ITEMS:

- a) **Chamber of Commerce Activities** - The attached report described some of the activities conducted by Skamania County Chamber of Commerce in August, 2019.
- b) **Sheriff's Report** - A copy of the Skamania County Sheriff's report for August, 2019 was attached for council review.
- c) **Elected Officials Essentials Flyer** - Information about upcoming training for new and seasoned elected officials.  
Attorney Woodrich recommended Council members attend the workshop in Vancouver on December 7th if possible. It counts towards the hours needed for government training. Reimbursement is available for travel expenses. New board members need to attend training within 90 days of being seated.
- d) **Municipal Court Cases Filed** - A summary of Stevenson Municipal Court cases recently filed was attached for Council's review.
- e) **Fire Department Report** - The attached report described some of the activities conducted by the Stevenson Fire Department in August, 2019.
- f) **Building Permits Issued** - Stevenson has 19 SFRs total with 9 started in 2019, 4 cabins, 1 triplex, and 73 building permits for 2019. 4 houses have been finalized since last council meeting. Invision wants to start talks soon to start the building phase of tree houses for the Lodge. North Bonneville has 2 SFRs and one duplex, 1 finalized since last council meeting.
- g) **AWC 2020 Legislative Priorities** - The 2020 Legislative Priorities for the Association of Washington were attached for council review.
- h) **Housing Market Information** - A copy of the August 2019 RMLS Mid-Columbia residential real estate statistics was attached for review.

Mayor Anderson asked a realtor to send a current listing of real estate sales in the Mid-Columbia area. He reported the median home price in the area was \$375,000, and for Stevenson it was \$432,000. He described being shocked and dismayed at the prices and challenged the Council to find ways to help local residents and/or first-time home buyers manage their housing costs. He noted that young home buyers are being outbid by others with more equity who then make improvements to a house and make it even more expensive. Pressure from the Portland and Vancouver Metro area is contributing to the rising housing costs. Councilmember Knudsen pointed out there is a limited capacity.

Rick May commented that perhaps developers could be granted waivers from some zoning restrictions or road requirements but in turn would be expected to sell homes at lower costs. Attorney Woodrich explained that may not be feasible but Land Trusts are where restrictions can be put in place. He suggested contacting David Poucher, the Mayor of White Salmon to learn more about Land Trusts.

Councilmember Hendricks advocated for discounted permit fees and lower utility hook-up rates for builders creating smaller, more affordable homes. Community Land Trusts were also presented as an option. Talking with Mid-Columbia Housing Authority was suggested to learn what programs they offer for affordable rentals or first-time home buyers. Additional discussion will take place at future meetings.

#### **9. VOUCHER APPROVAL AND INVESTMENTS UPDATE:**

- a) August 2019 payroll & September 2019 A/P checks have been audited and were presented for approval. August payroll checks 13806 thru 13810 total \$101,018.97 which includes twenty-one EFT payments. A/P Checks 13811 thru 13868 total \$162,592.47 which includes four ACH payments. The A/P Check Register is attached for your review. Detailed claims vouchers were available for review at the Council meeting. August 2019 Investment Activity: \$300,000 bond matured at 1.3% (Federal Home Loan Mortgage Corp.), \$300,737.10 Non-Callable Bond purchased at 1.45% (Federal Farm Credit Bank).

**MOTION** to approve vouchers made by Councilmember Hendricks, Seconded by Councilmember Weissfeld.

Voting Yea: Councilmember Weissfeld, Councilmember Hendricks, Councilmember Knudsen

#### **8. CITY ADMINISTRATOR AND STAFF REPORTS:**

- a) PWD Hansen reported road striping has been delayed due to weather. The Russell Street Rebuild has been taking a lot of staff time. He met with the Port of Skamania and tenants to discuss ways to slow traffic down on Chesser Road.

The McCloskey's found two neighboring sewer lines under their property when excavation began. Where they connected it was discovered the joints were misaligned and they were leaking. PWD Hansen has been seeking bids to repair the leak under the

small projects provision. He informed the Council that Crestline will replace dying trees by Gropper Road.

Councilmember Hendricks asked for new striping by Skamania Lodge, observing the lines are nearly invisible on the speed bump.

- b) Community Development Director Shumaker reminded the Council about the upcoming meeting on Monday, September 23 where the next phase of the downtown plan will be presented. He has advertised it as an open meeting due to Planning Commission participation.

A Board of Adjustment member has resigned, leaving a vacancy. Shumaker will be publishing a public notice advertising the vacancy and hopes to have a possible appointee to bring before the council before too long.

The Fire District has received a \$500K grant for a new fire truck. Under the terms the FD needs to match 10%. The retired truck was from 1968, with wooden shims in the transmission. Shumaker was thanked by the Council for his efforts in attaining the grant, as it took four attempts.

He talked briefly about the amount of development taking place and how the inventory of lots is dwindling. Hidden Ridge is filling up fast. Reduced inventory will likely drive more subdivisions and increase costs. He noted the Sunstone 1 preliminary plat approved in 2014 has 11 lots available until 2021.

Mayor Anderson asked what power does the city have to compel developers to provide more affordable residences. Shumaker explained there was a new PUD process approved by the Council that offers bonuses. The property can be divided into more lots if the owner donates lots or sells to a non-profit like Mid-Columbia Housing Authority. He was asked how this was being marketed so developers were aware of the opportunity. Shumaker has a calculator to use that can determine what bonuses are available based on lot size and other variables.

- c) Administrator Kinley reported the audit has been delayed and has not been rescheduled as of yet. The applications for tourism promotion projects are to be sent out on Friday. She pointed the Council to other items in her report contained in the Council packet.

#### **10. MAYOR AND COUNCIL REPORTS:**

Mayor Anderson and Councilmember Weissfeld attended the 3rd annual Rail Summit. Mayor Anderson said he felt initially it was a platform for the railroads to talk about what a good job they were doing. He noted a large number of different entities were in attendance from both Washington and Oregon. His biggest takeaway was realizing the need for Hazmat training for local first responders.



He was not reassured by the railroads simply saying "they had a plan" in the event of an incident. BNSF has a training center in Colorado for first responders. Scholarships are available. He asked if any of the local municipalities had a response plan. Councilmember Weissfeld suggested reaching out to Bingen to see what their plan was, and to work with John Carlson, Skamania County Emergency Operation's Director, the Fire Chief and the Sheriff's Office to put together a plan.

Mayor Anderson reported that Union Pacific would be holding a training October 6th in North Bonneville. He urged the City of Stevenson to get a response plan and practice it regularly. He relayed that just prior to the Mosier derailment a training had occurred in Mosier, resulting in a positive and coordinated response by emergency services. Emergency communication across agencies can also be problematic.

He then noted that officials from the Port of Cascade Locks came to Stevenson again asking for support for the Bridge of the Gods. Mayor Anderson reiterated that the City of Stevenson wants to see 100% of the toll revenue be dedicated to bridge maintenance. Administrator Kinley noted that same message had been communicated to the staff in Senator Murray's office.

Councilmember Weissfeld asked to have money included in the budget to paint the wall by the Skamania Lodge. She asked also to schedule a meeting with Mid-Columbia Housing Authority and other housing programs to discuss forming a Land Trust sub-committee. Attorney Woodrich advised it would not need to be open to the public as it was an ad-hoc advisory group but it would be up to the committee to decide. Rick May asked to be notified when the committee would meet.

She finished by saying the Economic Development Council is in the process of hiring a new director and she was on the hiring committee.

**11. ISSUES FOR THE NEXT MEETING:** *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

- Continue discussion on affordable housing.
- Continue looking at camping ordinance.

**12. EXECUTIVE SESSION** - Council convened in Executive Session under:

a) RCW 42.30.110(1)(g) to review the performance of a public employee.

The council entered executive session at 8:30 p.m. for the purpose of reviewing the performance of a public employee. Mayor Anderson announced it would initially be for 10 minutes. The Council came out of executive session at 8:40 pm. No decisions were made.

**13. ADJOURNMENT** – Mayor Anderson adjourned the meeting at 8:40 pm.

=====

Approved \_\_\_\_\_; Approved with revisions \_\_\_\_\_

---

Name

Date

Minutes by Johanna Roe

**MINUTES**  
**CITY OF STEVENSON COUNCIL MEETING**  
**October 17, 2019**  
**6:00 PM, City Hall**

---

**1. CALL TO ORDER/PRESENTATION TO THE FLAG:** Mayor Anderson called the meeting to order at 6:00 p.m., led the group in reciting the pledge of allegiance and conducted roll call.

**Present: Mayor Scott Anderson; Councilmembers Hendricks, Taylor, Knudsen. Councilmember Weissfeld attended via by conference call. Councilmember Muth was absent.**

**City Staff: City Administrator Leana Kinley, Community Development Director Ben Shumaker, Public Works Director Karl Russell, City Attorney Ken Woodrich**  
**Other: Jack Wallis, Wallis Engineering**

Public Attending: Mary Repar, Karen Douglass, Mary Jane Loehrke, Andrea Byrd, Rick May, Rob Farris, Meaghan Young.

**2. CHANGES TO THE AGENDA:** No items added, document changes were noted.

Councilmember Matthew Knudsen requested the minutes from the September 19th City Council meeting be removed from the consent agenda and amended. An email from Rick May requesting an amendment to the September 19th minutes was also included in the Council packet.

**3. CONSENT AGENDA:** The following items were presented for Council approval.

**a) Water adjustment** - Marilyn Bolles (meter No. 204200) requests a water adjustment of \$641.73 for a water leak in their irrigation which they will repair prior to turning it on again.

**b) Water Adjustment** - David and Victoria Cassidy (meter no. 611700) requests a water adjustment of \$164.19 for a water leak which they have since repaired.

**c) Water Adjustment** - Bernadette Sanders (meter No. 612900) requests a water adjustment of \$358.98 for a water leak which they have since repaired.

**d) Water Adjustment** - Susan Impson (meter no. 503200) requests a water adjustment of \$211.60 for a water leak that has since been repaired.

**e) Liquor License Renewals** - Andrew's Pizza and Red Bluff Brewing.

**MOTION:** To approve consent agenda items a-e made by Councilmember Hendricks, seconded by Councilmember Taylor. Motion passed 4-0.

**f) Minutes** of September 19, 2019 City Council Meeting, requested changes to the September 19, 2019 minutes and the September 24, 2019 Special City Council Meeting.

Councilmember Knudsen requested additions be made to the September 19th, 2019 meeting regarding his dissenting vote on additional funding of the Russell Street project. City Attorney Woodrich cautioned the minutes needed to be accurate and suggested deferring approval of the minutes from September 19th for the next meeting. City Administrator Kinley spoke of the need to review the recording of the September 19th meeting to ensure clarity before any amendments would be made.

Adoption of the City Council meeting minutes from September 19th, 2019 was tabled to the next City Council meeting in November. Rick May requested revisions to the September 19th, 2019 minutes regarding discussion on the Del Ray Avenue right-of-way. City Administrator Kinley replied she would review the recording of the September 19th meeting in order to accurately record any changes needed.

**MOTION:** To approve the Special Council Meeting minutes from September 24th as presented made by Councilmember Knudsen, seconded by Councilmember Hendricks. Motion passed 4-0.

#### **4. PUBLIC COMMENTS:**

**Mary Repar** spoke on several items: Disapproval of clearcutting within Stevenson City or Urban Growth Boundary limits; hiring process of the new Public Works Director; why so many residences are experiencing water pipe breakage; what the City of Stevenson's response will be following tribal call for removal of nearby Columbia River dams; and Del Ray project.

**Rick May** offered complimentary comments on his interactions with Karl Russell, the new Public Works Director.

Mayor Anderson responded to Repar's comments regarding the Public Work's Director by stating he stands by his decision to promote Russell to the position.

#### **5. PRESENTATIONS FROM OUTSIDE AGENCIES:**

**a) Skamania County Chamber of Commerce** - Executive Director Angie Waiss was invited to provide an update on recent Chamber activities. She spoke of a number of events, programs and projects the Chamber has taken part in or sponsored over the past few months. She noted the events have all gone smoothly. A membership drive for the Chamber is ongoing. Fundraising ideas to replace LTAC funds are being developed. A Small Business Showcase, Brown Bag Workshop and Christmas in the Gorge are the next big events taking place.

#### **6. PUBLIC HEARINGS:**

**a) 6:15 Proposed 2020 Budget Hearing** - City Administrator Leana Kinley presented the 2020 proposed budget for public comment and council discussion. Copies of budget documents were included in the packet. Administrator Kinley highlighted the budgeting process and how revenue and expenditures are determined. She noted in 2020 water and sewer rates are currently projected to increase and there is a 1% property tax increase proposed. She provided details on projects, financing and anticipated maintenance,

equipment and personnel needs. There may be some drawing down of reserves to balance the budget for capital projects. The new tree maintenance plan was explained. Medical and dental plan costs will not be going up in 2020.

The Council held a substantial discussion on infrastructure and capital improvements and the importance of investing now for the future. Population growth will increase demand on services, roads and utilities. Councilmembers agreed there was a need to develop a plan regarding usage of reserves.

Further discussions will take place at the November 14th special budget meeting.

**Mayor Anderson opened the Budget Public Hearing portion at 6:37 p.m.**

Mary Repar appreciated there was some funding provided to the pool as she feels it is a community asset. She called for the School District to contribute funds as well. She asked why swimming lessons were not part of PE program at schools.

**Mayor Anderson closed the Budget Public Hearing at 6:40 p.m.**

**7. UNFINISHED BUSINESS:**

**a) Approve Ordinance 2019-1146 Regulating Camping** - City Administrator Leana Kinley presented Ordinance 2019-1146 regulating camping in the city for council consideration.

This ordinance was discussed at the August and September 2019 council meetings. Its adoption will allow the Skamania County Sheriff's Office to control camping in public areas. After considerable deliberation Councilmember Knudsen asked for the measure to be tabled to allow more time to identify possible solutions and interventions to the problems underlying homelessness. Councilmember Hendricks suggested revisiting the ordinance sometime in the spring. Attorney Woodrich provided clarification of reconsideration of the ordinance to the Council.

**b) Sewer Plant Update** - Public Works Director Karl Russell provided an update on the Stevenson Wastewater System and the Compliance Schedule. He shared information on his meetings with the largest producers and how they are cooperating to reduce their effluent via sidestreaming and new equipment installations.

Jack Wallis of Wallis Engineering presented an update on the Stevenson Wastewater Treatment Plant project and design. The PowerPoint showed the various phases of the project with existing and proposed construction features. Councilmember Taylor expressed appreciation for the clarity of the presentation with its timelines and funding explanations. Community Development Director Shumaker reported the city is finalizing grant applications, that, if successful will pay 80% of collection system improvements for lift stations, with the remaining portion funded by a USDA loan.

**8. NEW BUSINESS:**

**a) Approve Resolution 2019-347 Regarding a Ballot Proposition for Creation of a Metropolitan Park District** - City Administrator Leana Kinley presented this resolution for council discussion and consideration. She provided background information on the various boundaries and levy amounts that have been proposed and the ballot timelines. Council discussions focused on the structure and potential boundaries of the

Metropolitan Park District, the need for county-wide support of the pool and what levy amount would generate the most revenue with the best chance of passage. Council consensus was to direct city staff to develop a new resolution for a proposition that would include the Urban Growth boundaries, expand the MPD's purpose to include parks, and assess a levy rate of .35/1000. Administrator Kinley relayed she would come up with revised options and better numbers which include a capital plan for presentation at the next meeting.

**b) Approve Waterfront Enhancement Contract Extension** - City Administrator Leana Kinley presented the contract amendment with the Port of Skamania for Waterfront Enhancements at Beverly Park, extending the agreement through December 31, 2020, for council review and consideration. She directed Council's attention to the information in the Council packet regarding the Port's request for an extension. The Port is currently in violation of its City Shoreline Permit. During the discussion several Councilmembers expressed dissatisfaction at the delays and lack of communication and accountability throughout the project. There was discussion of dates for a joint meeting with the Port and County regarding the project to discuss other project delays and work out solutions. The meeting date was set for December 3rd. Attorney Woodrich advised it was incumbent upon the elected officials to overcome the challenges and find solutions to the problems.

>Councilmember Amy Weissfeld ended her participation in the conference call at 8:12 p.m.

**MOTION:** To approve Amendment #1 to the Waterfront Enhancement agreement with the Port of Skamania was made by Councilmember Hendricks with a second by Councilmember Taylor. Councilmember Knudsen suggested penalties for failing to meet deadlines. The vote was 2:1, with Councilmember Knudsen voting nay. Attorney Woodrich confirmed the vote was permissible as it was not a new disbursement of funds.

**c) Approve QCL 2020 Clearinghouse Change Order** - City Administrator Leana Kinley presented the change order to the QCL contract for additional drug and alcohol testing services to comply with DOT regulations for council consideration. A copy of the original contract and a description of the reason for the change were attached. The cost impact is expected to be minimal and will ensure the city complies with DOT regulations.

**MOTION:** To approve the 2020 Clearinghouse Change Order with QCL as presented was made by Councilmember Knudsen with a second from Councilmember Hendricks. The motion passed unanimously on a 3:0 vote.

**d) Approve Resolution 2019-348 Amending the HRA VEBA Policy** - City Administrator Leana Kinley presented this resolution for council review and consideration. The policy was changed in August to remove the employer contribution in lieu of medical insurance, with consensus from staff, and mentioned to council at the August meeting. Upon further review, the policy change needs to be adopted by resolution.

**MOTION:** To approve resolution 2019-348 amending the HRA VEBA policy and guidelines was made by Councilmember Knudsen with a second from Councilmember Hendricks. The motion passed unanimously on a 3:0 vote.

**e) Discuss Options for Financing Water and Wastewater Projects** - City Administrator Leana Kinley opted to present options for funding the Loop Road sewer line extension, the Commerce Energy Grant match portion (Smart meter project) and the School Street waterline replacement project at a later time due to time constraints.

**f) Approve Changes to Development Standards** - City Administrator Leana Kinley presented changes to development standards to better align the criteria for private driveways and private roads.

Community Development Director Shumaker provided explanations to the amendments proposed in the ordinance. A main item is to change the language that requires a shared driveway between two homes to language that changes it to between two lots. Length of area to be paved was also revised. Councilmember Knudsen asked several questions about multi-plex housing. Following a short discussion, it was determined to have the ordinance reviewed at the next Planning Commission meeting to address concerns expressed by Rick May and Councilmember Knudsen.

**g) Approve Retroactive Pay for Karl Russell** - City Administrator Leana Kinley requested approval of retroactive pay for Karl Russell for additional work responsibilities as outlined in an attached memo.

City Administrator Kinley explained the reason for the request by highlighting the changes in Karl's job responsibilities starting in June 2019. As noted in the packet at that time he became responsible for 100% of the water system management tasks. Attorney Woodrich asked if the City had a policy regarding paying retroactively and beyond scale. Kinley relayed she would research past agreements that had been made with other employees. Attorney Woodrich recommended adopting policies to address retroactive pay and paying for out-of-scope work.

**MOTION:** To approve retroactive pay for Karl Russell in the amount of \$1,470.05 made by Councilmember Taylor with a second by Councilmember Hendricks. The motion passed unanimously on a 3:0 vote.

## **9. VOUCHER APPROVAL AND INVESTMENTS UPDATE:**

a) September 2019 payroll and October 2019 AP checks were audited and were presented for approval. September payroll checks 13869 thru 13875 total \$96,867.71 which includes twenty-five EFT payments. AP checks 13876 thru 13933 total \$258,461.04 which includes four ACH payments. The AP Check Register was attached for review. Detailed claims vouchers were available for review at the council meeting. There was no investment activity.

**MOTION:** To approve vouchers and investments for September and October 2019 was made by Councilmember Hendricks with a second by Councilmember Taylor. The motion passed unanimously on a 3:0 vote.

## 10. INFORMATION ITEMS:

**a) Chamber of Commerce Activities** - The attached report described some of the activities conducted by Skamania County Chamber of Commerce in September, 2019.

**b) Municipal Court Cases Filed** - A summary of Stevenson Municipal Court cases recently filed was attached for council's review.

**c) Fire Department** - A copy of the Stevenson Fire Department report for September, 2019 was attached for council review.

**d) Planning Commission Minutes** - Minutes were attached from the 9/9/19 Planning Commission meeting and the 9/23/19 Downtown Planning special meeting.

**e) Sheriff's Report** - A copy of the Skamania County Sheriff's report for September, 2019 was attached for council review.

**f) Building Permits Issued** - In Stevenson there are 17 Single Family Residences (SFRs), 4 cabins, 1 triplex, 2 duplexes and 79 building permits total for 2019. There are talks of development surrounding the bottom of Monda Rd, and two short plats in the works-one for Holstrom Road/Ryan Allen area and another for Carter Lane. In North Bonneville, there are 2 SFRs and one duplex finalized since the last council meeting.

**g) Financial Report** - City Administrator Leana Kinley presented the City's Financial Report for year-to-date revenues and expenditures through September 30, 2019.

## 11. CITY ADMINISTRATOR AND STAFF REPORTS:

### **a) Karl Russell, Public Works Director**

PWD Russell shared steps he is taking to address future WWTP operations due to Jacobs leaving. Different options are being explored. Hood River approached him regarding their interest in still receiving Stevenson's bio-solids. A recent meeting with Department of Ecology went well.

Russell St. project bids anticipated to be out in mid-November. He is working on bringing Hegewald Well online as a permanent back-up water source. Road striping went well, no insurance claims were filed or other complaints. Good signage and timing of striping helped. The Russell St. undergrounding is nearly complete, but paving has been delayed near the McCloskey residence due to coordination problems with repairing a sewer lateral and by the Post Office due to WAVE being behind schedule. Finding funding for older infrastructure needs still problematic.

### **b) Ben Shumaker, Community Development Director**

Extremely busy right now. Provided a brief update on the implementation strategies of the Downtown Plan, first steps to save heart of downtown are being completed with priorities the Council has established, including completion of Russell Street, the Park Plaza project, zoning amendments and design standards. Next priority is realigning Columbia in order to develop both sides and create a view corridor. Some funds are coming in for First Street. He is approaching the County for possible use of brownfield funding for area wide planning of the Columbia Avenue area, or potential industrial development near transfer site. An estimated cost for Columbia Street is not available due to multiple unknowns with existing infrastructure and eventual movement of road.



**c) Leana Kinley, City Administrator**

Her report was provided to the council in their meeting packets.

**12. MAYOR AND COUNCIL REPORTS:**

None provided.

**13. ISSUES FOR THE NEXT MEETING:**

None provided.

**14. EXECUTIVE SESSION** - City Council convened in Executive Session at 8:57 p.m. for an initial 10 minutes under:

a) RCW 42.30.110(1)(i) to discuss with legal counsel representing the agency litigation or potential litigation to which the agency is, or is likely to become, a party.

**15. ADJOURNMENT** - Mayor Anderson adjourned the meeting at 9:07 p.m.

=====

Approved \_\_\_\_\_; Approved with revisions \_\_\_\_\_

\_\_\_\_\_  
Name Date

Minutes recorded by Johanna Roe



---

## Comments from Repar

1 message

---

**repar@saw.net** <repar@saw.net>

Wed, Oct 16, 2019 at 3:04 PM

To: City of Stevenson <citycouncil@ci.stevenson.wa.us>

Dear City Council,

Recently, a new Public Works director has appeared out of nowhere. There are all sorts of rumors going around about what happened between Leana Kinley, City Administrator, and Eric Hansen, Public Works Director, to cause Eric Hansen to resign. Some rumors say he was first fired and then that there was a "mutual parting of the way." I don't know what really happened but it's never good when a Public Works Director who has been involved in so many high priority projects suddenly decides to leave, or is forced to leave. Shouldn't the City be advertising for a public works director so that we have all qualified applicants apply? The newly appointed public works director can also apply.

I don't know who did what to who but it is always distressing in a small community when sudden and rumor-filled changes come about. I think the City should clarify why Eric Hansen quit or was fired and why we have a new Public Works Director. Thank you.

Mary Repar  
50561 WA-14  
P.O. Box 103  
Stevenson, WA 98648

tel: (360) 726-7052

[citycouncil@ci.stevenson.wa.us](mailto:citycouncil@ci.stevenson.wa.us)

October 14, 2019

## **Yakama and Lummi Nations Call for Removal of Three Columbia River Dams**

On October 14, 2019, Indigenous Peoples' Day, the Yakama Nation and Lummi Nation made history by calling for the removal of the John Day, The Dalles, and Bonneville dams. [Read Yakama Nation's press release](#) and [Lummi Nation press release](#). Read a message from Columbia Riverkeeper's Executive Director below.

### **Message from Brett VandenHeuvel, Executive Director, Columbia Riverkeeper**

Today I stood on the Columbia's shores at Celilo Park and watched history in the making. Yakama Nation, supported by Lummi Nation, announced a bold vision: a Columbia River teeming with salmon, a restored Celilo Falls, and a Pacific Northwest powered by clean energy that does not drive salmon and orca to extinction. Yakama Nation Chairman JoDe Goudy stated:

The Columbia River dams were built on this false legal foundation [the doctrine of discovery], and decimated the Yakama Nation's fisheries, traditional foods, and cultural sites.

Salmon—and the people and orcas that depend on salmon—are in crisis. Today the Yakama and Lummi nations called on federal leaders to remove the John Day, The Dalles, and Bonneville dams.

Columbia Riverkeeper stands in solidarity with Yakama and Lummi nations. We respect the tribes' rights to advocate for and defend treaty rights, including today's vision of a free-flowing lower Columbia River.

For Columbia Riverkeeper, it comes down to this: the decades-long effort to recover endangered salmon is not working. The Columbia River is too hot for salmon survival. The stagnant reservoirs behind the dams create dangerously hot water. Climate change is pushing the river over the edge. Year after year, the river gets hotter. The system is broken.

Dam removal is a complex issue that will require intense analysis and must ensure solutions for clean and reliable electricity and transportation. In the decades ahead, I'm confident we can replace the dams with truly clean energy, transport cargo to ocean ports, and save salmon runs from extinction. What about flood control? The three lower Columbia dams are "run-of-the-river" dams and do not provide significant flood control, unlike large storage dams in British Columbia.

Re-powering the Pacific Northwest with wind, solar, and battery storage will create local jobs for decades. This transition will take time, and it's smart to start planning today. It may have been heresy to say this 40 years ago, but hydropower is not clean energy. It is destroying salmon runs, orcas, and cultures that depend on salmon. And it's not cheap anymore; wind and solar are becoming more affordable than electricity from dams. In this age of extinction and climate change, we must take bold action.

When was the last time you were asked to imagine the unimaginable? Imagine a free-flowing Columbia coursing through the Gorge. Imagine record salmon runs returning year after year. Imagine the roar of Celilo Falls, which some still remember.

As you let today's historic announcement sink in, join me in embracing Yakama and Lummi Nation's call to consider bold, new ideas. Just imagine.

October 17, 2019

City of Stevenson

Leana Kinley

Dear City of Stevenson Council:

As you consider helping to support the Skamania County Pool, I would like to share some thoughts and experiences.

Having lived in Skamania County my whole life, I have not seen the pool run so efficiently as it is now. When I am at exercise class, there are children playing, swimming lessons going and lap swimmers all at the same time. The pool to my knowledge or experience has not utilized in such a manner. The revenue is also more than it has been in years and I believe it has a good chance to survive if it has help for a bit longer. Meaghan Young and the team are great!

In our exercise class we have a lady who comes from Washougal, Carson and surrounding areas locally but also there are people that only live here part time that join us and state how wonderful the pool is and how they look forward to coming when they are in town.

Please consider helping them, our Community benefits from the pool.

Vickie Clelland  
City of Stevenson Resident

**CITY OF STEVENSON, WASHINGTON  
RESOLUTION NO. 2019-350**

**A RESOLUTION AUTHORIZING AN INCREASE IN PROPERTY TAXES  
FOR FISCAL YEAR 2020**

**WHEREAS**, the City of Stevenson has given proper notice of a public hearing held Thursday, November 21, 2019 to consider the City's General Fund budget for the 2020 fiscal year pursuant to RCW 84.55; and

**WHEREAS**, the City of Stevenson, after said public hearing, and after duly considering all relevant evidence and testimony presented, has determined that the City of Stevenson requires an increase in property tax revenue from the previous year, in addition to any increase resulting from the addition of new construction and improvements to property, any increases in the value of state assessed property, and any increases resulting from the addition of newly annexed parcels, for meeting the expected expenses and obligations for the provision of ongoing services;

**NOW, THEREFORE**, the City Council of the City of Stevenson hereby resolves that an increase in the regular property tax levy is authorized for the 2020 levy for a levy amount of \$470,508.42 which is a **1%** increase from the 2019 levy or an absolute increase of \$4,658.50, plus the value of new construction as provided by RCW 84.55.010 of \$11,375.08, newly annexed parcels as provided by RCW 84.55.030 (if any, amount TBD), and the increase in State assessments of \$140.69.

**Passed by the City Council** of the City of Stevenson this 21<sup>st</sup> day of November 2019.

\_\_\_\_\_  
Scott Anderson, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Leana Kinley, City Clerk

\_\_\_\_\_  
Kenneth B Woodrich, PC  
City Attorney

**CITY OF STEVENSON, WASHINGTON  
ORDINANCE NO. 2019-1150**

**AN ORDINANCE FIXING THE AMOUNT TO BE RAISED BY  
AD VALOREM TAXES AND LEVIED FOR FISCAL YEAR 2020**

**WHEREAS**, the City Council has given proper notice of a public hearing held Thursday, November 21, 2019, to consider the City’s Budget for fiscal year 2020,

**WHEREAS**, the provisions of RCW 35A.33.135, RCW 84.55.010, and WAC 458-19-005 require the City of Stevenson’s legislative body to consider the City’s total anticipated financial requirements for the ensuing fiscal year and determine and fix by ordinance the amount to be raised by Ad Valorem taxes,

**WHEREAS**, the Washington State legislature determined that upon the finding of substantial need, the City may increase property taxes by no more than 1% of the amount of regular property taxes lawfully levied for the highest of the past three most recent years, plus any increases due to new construction, annexation, and increases in the assessed value of state-assessed property,

**WHEREAS**, the City Council has determined that the City needs an estimated one percent (1%) increase in regular property tax revenue over the current year in addition to the increases resulting from new construction, annexation, and any increase in the value of state assessed utilities, and is reserving its rights to all remaining reserves based on any remaining banked capacity.

**WHEREAS**, the estimated amount to be raised by Ad Valorem taxes to be levied by the City of Stevenson is \$470,508.42 which is a percentage increase of **1%** over the preceding year (an absolute increase of **\$4,658.50**) plus the increases due to new construction, annexation, and increases in the amount of State Assessments (if any). Resolution 2019-350 specifically states the dollar increase and percentage change in the levy from the previous year as prescribed by RCW 84.55.120.

**NOW, THEREFORE**, the City Council of the City of Stevenson do ordain that the Clerk of the City of Stevenson is directed to certify to the Board of County Commissioners of Skamania County, pursuant to the provisions of RCW 84.52.020, that the amount of property taxes to be levied by the City of Stevenson for the fiscal year 2020 is \$470,508.42, plus the increases due to new construction, annexation, and increases in the amount of State Assessments (if any).

**Passed by the City Council** this 21<sup>st</sup> day of November 2019.

\_\_\_\_\_  
Scott Anderson, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Leana Kinley, City Clerk

\_\_\_\_\_  
Kenneth B Woodrich, PC  
City Attorney

## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:44:42 Date: 11/19/2019

MCAG #:

Page: 1

308 80 00 0001	Unreserved Cash & Inv	929,079.68	568,753.50	929,079.68	360,326.18	163.4%	Match 2018 Ending Cash
308 10 02 0001	Reserved Cash - Custod	59,695.22	54,546.82	59,695.22	5,148.40	109.4%	Match 2018 Ending Cash
308 10 03 0001	Reserved Cash - Fire Ec	70,000.00	105,000.00	70,000.00	(35,000.00)	66.7%	Match 2018 Ending Cash
334 03 10 0001	DOE-Spills Grant	79,307.18	0.00	80,000.00	80,000.00	0.0%	Update to reimbursement amount
512 50 20 0001	Court Clerk Benefits	1,452.02	3,000.00	2,000.00	(1,000.00)	66.7%	Revised estimate
513 10 10 0001	City Administrator Sala	57,723.98	25,800.00	70,000.00	44,200.00	271.3%	Update based on revised allocation
513 10 20 0001	City Administrator Ben	26,726.82	6,192.00	33,000.00	26,808.00	532.9%	Update based on revised allocation
514 20 10 0001	Budgeting/Accounting	52,410.05	80,106.96	66,000.00	(14,106.96)	82.4%	Reallocate to City Admin.
514 20 20 0001	Budgeting/Accounting	20,717.96	26,065.02	25,000.00	(1,065.02)	95.9%	Reallocate to City Admin.
518 30 41 0001	Contractual Services	7,559.80	0.00	15,500.00	15,500.00	0.0%	Increased for Leadership Team Dev. Training and Records Request costs
518 40 41 0000	Office Equip Repair& M	11,334.74	6,000.00	12,000.00	6,000.00	200.0%	Increased to include BIAS software purchase
594 22 64 0000	Fire Equip Purchase-Fir	0.00	25,000.00	0.00	(25,000.00)	0.0%	Moved amount to Fire Res. Transfer
594 22 64 0001	Fire Equip Purchase - C	79,529.85	20,000.00	100,000.00	80,000.00	500.0%	Update to match final CV project cost
576 80 10 0000	Park Maintenance Salar	31,994.16	26,832.00	45,000.00	18,168.00	167.7%	Update to full time employee
576 80 20 0000	Park Maintenance Bene	12,357.00	9,288.00	13,000.00	3,712.00	140.0%	Update to full time employee
576 80 48 0000	Parks - Contracted	11,332.00	4,000.00	12,000.00	8,000.00	300.0%	Tree removal and replacement
597 00 01 0020	Transfers-Out - Fire Re	0.00	0.00	480,000.00	480,000.00	0.0%	Ending Balances transfer to Fire Reserve
508 80 00 0000	CE-Unreserved Ending	0.00	200,067.45	419,177.61	219,110.16	209.5%	Update to reflect changes
508 10 00 0004	CE-Custodial	0.00	54,546.82	59,695.22	5,148.40	109.4%	Match Beginning Balance
508 10 00 0001	CE-Fire Truck Reserve	0.00	350,000.00	0.00	(350,000.00)	0.0%	Moved to Fire Reserve
508 10 00 0003	CE-Fire Equip. Replace	0.00	105,000.00	0.00	(105,000.00)	0.0%	Moved to Fire Reserve
397 01 00 0301	Gen. Res.-Transfer In F	325,553.66	0.00	325,553.66	325,553.66	0.0%	Close Out Timber Harvest Fund
508 10 00 0010	Gen. Res.-Ending Balar	0.00	0.00	325,553.66	325,553.66	0.0%	New ending balance
397 02 00 0001	Fire Res-Transfer In Fr	0.00	0.00	480,000.00	480,000.00	0.0%	Ending Balances transfer
397 02 00 0301	Fire Res-Transfer In Fr	1,000,000.00	0.00	1,000,000.00	1,000,000.00	0.0%	Close Out Timber Harvest Fund
508 10 00 0020	Fire Res-Ending Balanc	0.00	0.00	1,480,000.00	1,480,000.00	0.0%	New fund ending balance
308 80 00 0000	ST Unreserved Begin C	177,995.51	114,770.30	177,995.51	63,225.21	155.1%	Match 2018 Ending Cash
313 11 00 0100	Additional .5% Sales Ta	252,540.63	235,000.00	270,000.00	35,000.00	114.9%	Revised Estimate
316 42 00 0000	PUD Excise Tax	44,723.19	45,000.00	52,000.00	7,000.00	115.6%	Revised Estimate
334 03 80 0000	TIB Relight WA Grant	109,077.00	0.00	109,077.00	109,077.00	0.0%	Update to Actual
334 03 80 0002	TIB Chipseal Grant	23,763.00	0.00	23,800.00	23,800.00	0.0%	Update to actual grant received
336 00 87 0000	Street Fuel Tax-MVFT	27,313.08	34,555.50	32,807.25	(1,748.25)	94.9%	Revised Estimate
397 00 00 0001	Transfer In From Gener	5,565.12	0.00	5,565.00	5,565.00	0.0%	Restitution
397 02 00 0306	Transfer In From Kanak	9,024.37	0.00	9,025.00	9,025.00	0.0%	Revised Estimate
542 39 48 0000	Contracted Labor	32,815.97	20,000.00	45,000.00	25,000.00	225.0%	Update to actual costs and revised estimates
542 62 41 0000	Path Maintenance-Cont	4,741.83	0.00	5,000.00	5,000.00	0.0%	Environmental Monitoring
595 33 10 0000	Russell Avenue (Restor	28,428.66	12,000.00	30,000.00	18,000.00	250.0%	Revised Estimate
595 33 20 0000	Russell Avenue (Restor	12,144.66	6,000.00	15,000.00	9,000.00	250.0%	Revised Estimate
595 33 31 0000	Russell Avenue (Restor	10,257.09	0.00	15,000.00	15,000.00	0.0%	Revised Estimate
595 33 41 0000	Russell Avenue (Restor	1,176.44	0.00	6,000.00	6,000.00	0.0%	Revised Estimate
595 33 45 0099	Eq Rental - Restor/Reh	13,940.67	4,000.00	15,000.00	11,000.00	375.0%	Revised Estimate
595 50 41 0000	Kanaka Bridge Rebuild	0.00	20,000.00	0.00	(20,000.00)	0.0%	Removed-included in 2020 budget.
597 18 00 0000	Transfer Out to 309 Rus	86,000.82	111,600.00	187,902.50	76,302.50	168.4%	Revised Estimate
508 80 00 0100	Streets-Unreserved End	0.00	2,277.30	107,918.76	105,641.46	*****	Update for changes



## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:44:42 Date: 11/19/2019

MCAG #:

Page: 2

103 Tourism Promo & Develop Fund

Revenues	YTD	Budgeted	Proposed	Difference		Remarks
<b>308 Beginning Balances</b>						
308 10 00 0103 Tourism Reserved C&I	300,000.00	200,000.00	300,000.00	100,000.00	150.0%	Match 2018 Ending Cash
308 10 01 0103 Tourism Reserved C&I	247,672.30	251,767.54	247,672.30	(4,095.24)	98.4%	Match 2018 Ending Cash
313 31 00 0000 Stadium (Motel/Hotel)	417,094.25	415,000.00	500,000.00	85,000.00	120.5%	Revised estimate.
594 75 63 0004 Fairground Midway Res	0.00	27,750.00	0.00	(27,750.00)	0.0%	Contract never signed.
594 75 63 0008 Waterfront Park Enhanc	0.00	155,000.00	0.00	(155,000.00)	0.0%	Contract extended to 2020.
594 76 63 0001 Courthouse Park Plaza (	0.00	103,400.00	60,000.00	(43,400.00)	58.0%	RCO grant not received
508 10 00 0103 Tourism-Cap. Facility F	0.00	200,000.00	300,000.00	100,000.00	150.0%	Match beginning balance
508 10 00 0104 Tourism-Ending Cash	0.00	8,606.54	315,661.30	307,054.76	*****	Revised Estimate
308 10 00 0300 Cap Imp Reserved Begi	97,368.97	43,491.00	97,368.97	53,877.97	223.9%	Match 2018 Ending Cash
597 18 00 0309 Transfer Out To Russell	0.00	0.00	29,389.00	29,389.00	0.0%	Russell Project
508 10 00 0300 Cap. Imp.-Ending Cash	0.00	63,491.00	87,979.97	24,488.97	138.6%	Update for Changes
308 80 00 0301 Timber Harvest Unres E	1,311,537.00	1,913,246.34	1,311,537.00	(601,709.34)	68.6%	Update to actual
361 11 00 0301 Interest on Investments	17,322.66	0.00	5,000.00	5,000.00	0.0%	Revised Estimate
554 90 48 0301 Timber Sale Contracted	3,306.00	0.00	3,306.00	3,306.00	0.0%	Rolled over from 2018 contract-replanting
508 80 00 0302 Timber-Ending Cash	0.00	1,913,246.34	1,313,231.00	(600,015.34)	68.6%	Revised estimate
334 03 80 0001 TIB Grant	9,024.37	0.00	9,025.00	9,025.00	0.0%	Update to actual revenue-Final closing out of Kanaka Project
597 15 00 0306 Transfer Out to Streets	9,024.37	0.00	9,025.00	9,025.00	0.0%	Update to actuals.
308 10 00 0309 Russell Ave Res Beg C	(66,157.50)	0.00	(66,157.50)	(66,157.50)	0.0%	Match 2018 Ending Cash
333 20 20 0001 Russell STP Grant	123,000.00	700,000.00	123,000.00	(577,000.00)	17.6%	Engineering Limit
397 02 00 0309 Transfer In from Streets	86,000.82	111,600.00	187,902.50	76,302.50	168.4%	
397 03 00 0309 Transfer In From CI	0.00	0.00	29,389.00	29,389.00	0.0%	
595 10 41 0309 Russell Ave - Engineeri	139,870.82	811,600.00	271,134.00	(540,466.00)	33.4%	Revised contract amount
595 20 61 0309 Russell Ave-Right Of W	2,972.50	0.00	3,000.00	3,000.00	0.0%	
308 80 00 0400 WS Unreserved Begin C	97,513.09	33,605.50	97,513.09	63,907.59	290.2%	Match 2018 Ending Cash
308 10 01 0400 WS Res Begin C&I Sys	110,376.85	119,479.17	110,376.85	(9,102.32)	92.4%	Match 2018 Ending Cash
308 10 02 0400 WS Res Begin C&I Sys	100,730.27	52,380.00	100,730.27	48,350.27	192.3%	Match 2018 Ending Cash
308 10 03 0400 WS Res Begin C&I Sev	32,670.00	32,670.00	32,670.00	0.00	100.0%	Match 2018 Ending Cash
367 40 00 0000 Water Capital Contribut	89,005.81	35,000.00	81,000.00	46,000.00	231.4%	Revised closer to actuals
367 50 00 0000 Sewer Capital Contribut	79,666.00	20,000.00	74,000.00	54,000.00	370.0%	Revised closer to actuals
361 11 00 0400 Interest on Investments	5,601.78	0.00	6,000.00	6,000.00	0.0%	Revised Estimate
534 10 10 0000 WA-Administrative Sal	1,645.35	12,384.00	3,000.00	(9,384.00)	24.2%	Revised Estimate
534 10 20 0000 WA-Administrative Ber	763.58	2,064.00	1,500.00	(564.00)	72.7%	Revised Estimate
534 10 41 0022 WA-Audit Fee	0.00	3,000.00	0.00	(3,000.00)	0.0%	No audit in 2019
534 20 10 0000 WA-Administrative Pla	0.00	2,064.00	0.00	(2,064.00)	0.0%	No admin planning time
534 20 20 0000 WA-Administrative Pla	0.00	1,032.00	0.00	(1,032.00)	0.0%	No admin planning time
534 54 10 0000 WA-Maintenance-Trtm	0.00	8,256.00	0.00	(8,256.00)	0.0%	Consolidated with Treatment Plant Ops
534 54 20 0000 WA-Maintenance-Trtm	(16.00)	4,128.00	0.00	(4,128.00)	0.0%	Consolidated with Treatment Plant Ops
534 55 10 0000 WA-Maint.-Trans & Di	0.00	34,056.00	0.00	(34,056.00)	0.0%	Consolidated with T&D Ops
534 55 20 0000 WA-Maint.-Trans & Di	(522.61)	16,512.00	0.00	(16,512.00)	0.0%	Consolidated with T&D Ops

## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:44:42 Date: 11/19/2019

MCAG #:

Page: 3

400 Water/Sewer Fund

Expenditures	YTD	Budgeted	Proposed	Difference		Remarks
<b>534 Water Utilities</b>						
534 70 10 0000 WA-Customer Services	35,825.69	46,208.83	43,000.00	(3,208.83)	93.1%	Revised Estimate
534 70 20 0000 WA-Customer Services	13,815.49	15,732.64	14,000.00	(1,732.64)	89.0%	Revised Estimate
534 70 41 0001 WA-EBPP Fees	1,573.35	1,000.00	2,000.00	1,000.00	200.0%	Estimate based on actual costs and projected costs through the end of the year.
534 80 42 0000 WA-Telephone	1,134.12	750.00	1,400.00	650.00	186.7%	Increase for internet services
534 80 45 0001 WA-Telemetry Services	2,731.21	0.00	3,000.00	3,000.00	0.0%	Mission service contract
534 84 10 0000 WA-Operations Plant S	52,424.58	61,920.00	72,000.00	10,080.00	116.3%	Consolidated with Maint.
534 84 20 0000 WA-Operations Plant B	29,216.34	36,120.00	40,000.00	3,880.00	110.7%	Consolidated with Maint.
534 85 10 0000 WA-Operations T & D	45,351.59	46,440.00	60,000.00	13,560.00	129.2%	Consolidated with Maint.
534 85 20 0000 WA-Operations T & D	24,765.84	25,800.00	30,000.00	4,200.00	116.3%	Consolidated with Maint.
535 10 41 0022 WW-Audit Fee	0.00	4,120.00	0.00	(4,120.00)	0.0%	No audit in 2019
535 10 49 0001 WW-Dues & Membersh	351.11	5,150.00	500.00	(4,650.00)	9.7%	Revised estimate
535 10 51 0000 WW-Permit Fees/DOE	2,309.04	3,090.00	2,500.00	(590.00)	80.9%	Revised estimate
535 51 10 0000 WW-Maintenance T&E	0.00	30,960.00	0.00	(30,960.00)	0.0%	Consolidated with Ops
535 51 20 0000 WW-Maintenance T&E	(44.77)	15,480.00	0.00	(15,480.00)	0.0%	Consolidated with Ops
535 51 48 0000 WW-Repair (Contract S	90,803.60	112,490.00	118,990.00	6,500.00	105.8%	Increased for line repair on Russell.
535 54 10 0000 WW-Plant Maintenance	0.00	62,830.00	0.00	(62,830.00)	0.0%	Consolidated with Ops
535 54 20 0000 WW-Plant Maintenance	(49.89)	45,320.00	0.00	(45,320.00)	0.0%	Consolidated with Ops
535 70 10 0000 WW-Customer Service	35,825.69	46,208.83	43,000.00	(3,208.83)	93.1%	Revised Estimate
535 70 20 0000 WW-Customer Service	13,815.49	15,732.64	14,000.00	(1,732.64)	89.0%	Revised Estimate
535 70 41 0001 WW-EBPP Fees Sewer	1,573.32	0.00	2,000.00	2,000.00	0.0%	Estimate based on actual costs and projected costs through the end of the year.
535 80 45 0099 Eq Rental - Sewer	35,132.55	28,000.00	45,000.00	17,000.00	160.7%	Increased labor hours
535 81 10 0000 WW-Operations Coll. S	28,908.87	12,928.90	39,000.00	26,071.10	301.6%	Consolidated with Maint.
535 81 20 0000 WW-Operations Coll. E	12,936.85	6,464.45	17,000.00	10,535.55	263.0%	Consolidated with Maint.
535 84 10 0000 WW-Operations Plant S	59,226.57	27,864.00	73,000.00	45,136.00	262.0%	Consolidated with Maint.
535 84 20 0000 WW-Operations Plant E	33,684.16	13,932.00	45,000.00	31,068.00	323.0%	Consolidated with Maint.
594 34 64 0000 WA-Fixed Assets To C	2,062.50	50,000.00	0.00	(50,000.00)	0.0%	Russell project moved to 2020
594 35 41 0400 #38 Sewer Plan - Prof S	19,191.33	0.00	20,000.00	20,000.00	0.0%	Final plan update
508 80 00 0400 WS-Ending Cash	0.00	1,149.32	129,205.20	128,055.88	*****	Revised estimate
508 10 00 0401 WS-Water Reserve	0.00	104,479.17	191,376.85	86,897.68	183.2%	Increase due to increased SDCs
508 10 00 0402 WS-WW Reserve	0.00	55,380.00	157,730.27	102,350.27	284.8%	Increase due to increased SDCs
308 10 00 0410 WW Sys Upgrades Beg	(93,407.14)	0.00	(93,407.14)	(93,407.14)	0.0%	Match 2018 Ending Cash
397 05 00 0410 Transfer In from Water/	10,827.27	10,000.00	11,000.00	1,000.00	110.0%	To cover EDA Project Proposal Svcs and remaining CERB match
594 35 41 4102 Feasibility Study-Consu	19,047.48	60,000.00	19,050.00	(40,950.00)	31.8%	Rollover balance from 2018
594 35 41 4103 Design-Consultant Svcs	239,960.04	1,985,000.00	1,927,540.00	(57,460.00)	97.1%	Reduced to removed Value Planning Costs
594 35 41 4104 EDA Project Consultant	5,832.65	0.00	6,000.00	6,000.00	0.0%	Proposal services
508 10 00 0410 WW Cap-Ending Cash	0.00	0.00	2.86	2.86	0.0%	
308 80 00 0500 ES Unreserved Begin C	67,144.73	38,808.41	67,144.73	28,336.32	173.0%	Revised to Actual

## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson  
 MCAG #:

Time: 17:44:42 Date: 11/19/2019  
 Page: 4

500 Equipment Service Fund

Revenues	YTD	Budgeted	Proposed	Difference		Remarks
<b>340 Charges For Goods &amp; Services</b>						
348 00 00 0000 Equipment Rental-Inter	155,104.06	120,000.00	150,000.00	30,000.00	125.0%	Revised Estimate
369 10 00 0500 Sale of Scrap Equip Ser	5,398.38	0.00	5,400.00	5,400.00	0.0%	Revised to Actual
508 80 00 0500 ES-Ending Cash	0.00	1,714.41	65,450.73	63,736.32	*****%	Revised Estimate

## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson  
MCAG #:

### Fund Totals

Time: 17:44:42 Date: 11/19/2019  
Page: 5

Fund	YTD	Budgeted	Proposed	Difference	
001 General Expense Fund	1,138,082.08	728,300.32	1,138,774.90	410,474.58	156.4%
010 General Reserve Fund	325,553.66	0.00	325,553.66	325,553.66	0.0%
020 Fire Reserve Fund	1,000,000.00	0.00	1,480,000.00	1,480,000.00	0.0%
100 Street Fund	650,001.90	429,325.80	680,269.76	250,943.96	158.5%
103 Tourism Promo & Develop Fund	964,766.55	866,767.54	1,047,672.30	180,904.76	120.9%
300 Capital Improvement Fund	97,368.97	43,491.00	97,368.97	53,877.97	223.9%
301 Timber Harvest Fund	1,328,859.66	1,913,246.34	1,316,537.00	(596,709.34)	68.8%
303 Joint Emergency Facilities Fund	0.00	0.00	0.00	0.00	0.0%
306 Kanaka Creek Road Improvements	9,024.37	0.00	9,025.00	9,025.00	0.0%
308 Gropper Sidewalk	0.00	0.00	0.00	0.00	0.0%
309 Russell Ave	142,843.32	811,600.00	274,134.00	(537,466.00)	33.8%
310 Wastewater System Upgrades	0.00	0.00	0.00	0.00	0.0%
400 Water/Sewer Fund	515,563.80	293,134.67	502,290.21	209,155.54	171.4%
410 Wastewater System Upgrades	(82,579.87)	10,000.00	(82,407.14)	(92,407.14)	824.1%
500 Equipment Service Fund	227,647.17	158,808.41	222,544.73	63,736.32	140.1%
630 Stevenson Municipal Court	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>6,317,131.61</b>	<b>5,254,674.08</b>	<b>7,011,763.39</b>	<b>1,757,089.31</b>	<b>133.4%</b>
001 General Expense Fund	313,138.38	941,898.25	1,352,372.83	410,474.58	143.6%
010 General Reserve Fund	0.00	0.00	325,553.66	325,553.66	0.0%
020 Fire Reserve Fund	0.00	0.00	1,480,000.00	1,480,000.00	0.0%
100 Street Fund	189,506.14	175,877.30	426,821.26	250,943.96	242.7%
103 Tourism Promo & Develop Fund	0.00	494,756.54	675,661.30	180,904.76	136.6%
300 Capital Improvement Fund	0.00	63,491.00	117,368.97	53,877.97	184.9%
301 Timber Harvest Fund	3,306.00	1,913,246.34	1,316,537.00	(596,709.34)	68.8%
303 Joint Emergency Facilities Fund	0.00	0.00	0.00	0.00	0.0%
306 Kanaka Creek Road Improvements	9,024.37	0.00	9,025.00	9,025.00	0.0%
308 Gropper Sidewalk	0.00	0.00	0.00	0.00	0.0%
309 Russell Ave	142,843.32	811,600.00	274,134.00	(537,466.00)	33.8%
310 Wastewater System Upgrades	0.00	0.00	0.00	0.00	0.0%
400 Water/Sewer Fund	544,434.95	959,046.78	1,168,202.32	209,155.54	121.8%
410 Wastewater System Upgrades	264,840.17	2,045,000.00	1,952,592.86	(92,407.14)	95.5%
500 Equipment Service Fund	0.00	1,714.41	65,450.73	63,736.32	*****
630 Stevenson Municipal Court	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>1,467,093.33</b>	<b>7,406,630.62</b>	<b>9,163,719.93</b>	<b>1,757,089.31</b>	<b>123.7%</b>
<b>Excess/(Deficit):</b>	<b>4,850,038.28</b>	<b>(2,151,956.54)</b>	<b>(2,151,956.54)</b>		

## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:45:10 Date: 11/19/2019

MCAG #:

Page: 1

001 General Expense Fund

Revenues	YTD	Budgeted	Proposed	Difference		Remarks
<b>308 Beginning Balances</b>						
308 80 00 0001 Unreserved Cash & Invt	929,079.68	568,753.50	929,079.68	360,326.18	163.4%	Match 2018 Ending Cash
100 Unreserved	929,079.68	568,753.50	929,079.68	360,326.18	163.4%	
308 10 01 0001 Reserved Cash - Unemp	33,413.82	33,413.82	33,413.82	0.00	100.0%	
102 Unemployment Reserve	33,413.82	33,413.82	33,413.82	0.00	100.0%	
308 10 02 0001 Reserved Cash - Custod	59,695.22	54,546.82	59,695.22	5,148.40	109.4%	Match 2018 Ending Cash
104 Custodial Reserve	59,695.22	54,546.82	59,695.22	5,148.40	109.4%	
308 10 00 0001 Reserved Cash - Fire Tr	350,000.00	350,000.00	350,000.00	0.00	100.0%	
308 10 03 0001 Reserved Cash - Fire Ec	70,000.00	105,000.00	70,000.00	(35,000.00)	66.7%	Match 2018 Ending Cash
202 Fire Department	420,000.00	455,000.00	420,000.00	(35,000.00)	92.3%	
<b>308 Beginning Balances</b>	<b>1,442,188.72</b>	<b>1,111,714.14</b>	<b>1,442,188.72</b>	<b>330,474.58</b>	<b>129.7%</b>	
<b>310 Taxes</b>						
311 10 00 0000 General Property Tax	447,934.34	461,897.01	461,897.01	0.00	100.0%	
311 Property Tax	447,934.34	461,897.01	461,897.01	0.00	100.0%	
313 11 00 0000 Sales Tax	252,540.31	230,000.00	230,000.00	0.00	100.0%	
313 71 00 0000 Local Criminal Justice	18,948.58	15,000.00	15,000.00	0.00	100.0%	
313 Sales Tax	271,488.89	245,000.00	245,000.00	0.00	100.0%	
316 43 00 0000 Natural Gas Utility Tax	14,088.35	15,000.00	15,000.00	0.00	100.0%	
316 45 00 0000 Garbage Utility Tax	9,407.19	7,500.00	7,500.00	0.00	100.0%	
316 46 00 0000 Cable TV Utility Tax	4,006.81	3,000.00	3,000.00	0.00	100.0%	
316 47 00 0000 Telephone Utility Tax	11,261.32	15,000.00	15,000.00	0.00	100.0%	
316 Utility Tax	38,763.67	40,500.00	40,500.00	0.00	100.0%	
317 20 00 0000 Leasehold Tax	19,013.02	16,000.00	16,000.00	0.00	100.0%	
317 21 00 0000 Rock Cove ALF In-Liet	1,681.29	0.00	0.00	0.00	0.0%	
317 Other Tax	20,694.31	16,000.00	16,000.00	0.00	100.0%	
<b>310 Taxes</b>	<b>778,881.21</b>	<b>763,397.01</b>	<b>763,397.01</b>	<b>0.00</b>	<b>100.0%</b>	

## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:45:10 Date: 11/19/2019

MCAG #:

Page: 2

001 General Expense Fund

Revenues	YTD	Budgeted	Proposed	Difference	%	Remarks
<b>320 Licenses &amp; Permits</b>						
321 99 01 0000 Business Licenses	2,110.00	1,400.00	1,400.00	0.00	100.0%	
321 99 02 0000 Peddlers & Solicitors Pe	0.00	0.00	0.00	0.00	0.0%	
321 99 03 0000 Vacation Rental License	2,000.00	1,500.00	1,500.00	0.00	100.0%	
321 Licenses	4,110.00	2,900.00	2,900.00	0.00	100.0%	
322 10 00 0000 Building Permits	52,830.35	30,000.00	30,000.00	0.00	100.0%	
322 Permits	52,830.35	30,000.00	30,000.00	0.00	100.0%	
<b>320 Licenses &amp; Permits</b>	<b>56,940.35</b>	<b>32,900.00</b>	<b>32,900.00</b>	<b>0.00</b>	<b>100.0%</b>	
<b>330 Intergovernmental Revenues</b>						
333 14 51 0001 CDBG Housing Rehab	27,081.57	400,000.00	400,000.00	0.00	100.0%	
334 01 20 0000 AOC LFO Judicial ager	4.33	0.00	0.00	0.00	0.0%	
334 03 10 0001 DOE-Spills Grant	79,307.18	0.00	80,000.00	80,000.00	0.0%	Update to reimbursement amount
330 Grants	106,393.08	400,000.00	480,000.00	80,000.00	120.0%	
335 00 91 0000 PUD Privilege Tax (in I	12,320.85	11,000.00	11,000.00	0.00	100.0%	
335 State Shared	12,320.85	11,000.00	11,000.00	0.00	100.0%	
336 06 21 0000 Criminal Justice - Low ]	1,000.00	1,000.00	1,000.00	0.00	100.0%	
336 06 25 0000 Criminal Justice - Contr	2,910.06	2,500.00	2,500.00	0.00	100.0%	
336 06 26 0000 Criminal Justice - Speci	1,698.61	1,716.75	1,716.75	0.00	100.0%	
336 06 42 0000 Marijuana Excise Tax	1,742.51	1,842.75	1,842.75	0.00	100.0%	
336 06 51 0000 DUI/Other Crim Justice	219.46	0.00	0.00	0.00	0.0%	
336 06 94 0000 Liquor Excise Tax	8,611.28	8,095.50	8,095.50	0.00	100.0%	
337 40 00 0000 Private Harvest Tax	13.58	0.00	0.00	0.00	0.0%	
336 State Entitlements, Impact P	16,195.50	15,155.00	15,155.00	0.00	100.0%	
<b>330 Intergovernmental Revenues</b>	<b>134,909.43</b>	<b>426,155.00</b>	<b>506,155.00</b>	<b>80,000.00</b>	<b>118.8%</b>	
<b>340 Charges For Goods &amp; Services</b>						
341 81 00 0000 Printing/Photocopy Ser	65.13	0.00	0.00	0.00	0.0%	
341 Other	65.13	0.00	0.00	0.00	0.0%	
342 21 00 0000 Fire District II Fire Con	21,348.22	15,000.00	15,000.00	0.00	100.0%	

## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:45:10 Date: 11/19/2019

MCAG #:

Page: 3

001 General Expense Fund

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
<b>340 Charges For Goods &amp; Services</b>					
342 Fire District 2	21,348.22	15,000.00	15,000.00	0.00	100.0%
345 83 00 0000 Planning Fees	10,325.00	4,500.00	4,500.00	0.00	100.0%
345 Planning	10,325.00	4,500.00	4,500.00	0.00	100.0%
345 83 01 0000 N Bonn Bldg Inspect R	1,973.20	3,000.00	3,000.00	0.00	100.0%
345 83 02 0000 Skamania County Reim	2,659.88	0.00	0.00	0.00	0.0%
346 Building	4,633.08	3,000.00	3,000.00	0.00	100.0%
<b>340 Charges For Goods &amp; Services</b>	<b>36,371.43</b>	<b>22,500.00</b>	<b>22,500.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>350 Fines &amp; Penalties</b>					
353 10 00 0000 Traffic Infractions/Park	5,881.64	2,500.00	2,500.00	0.00	100.0%
353 70 00 0000 Non-Traffic Infractions	139.78	50.00	50.00	0.00	100.0%
355 20 00 0000 DUI Fines	238.15	1,000.00	1,000.00	0.00	100.0%
355 80 00 0000 Criminal Traffic Fines	545.69	1,000.00	1,000.00	0.00	100.0%
356 90 00 0000 Criminal Non-Traffic Fi	399.80	600.00	600.00	0.00	100.0%
357 37 00 0000 Court Cost Recoupment	8,991.75	5,000.00	5,000.00	0.00	100.0%
<b>350 Fines &amp; Penalties</b>	<b>16,196.81</b>	<b>10,150.00</b>	<b>10,150.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>360 Interest &amp; Other Earnings</b>					
361 11 00 0000 Interest Income/General	25,900.32	5,000.00	5,000.00	0.00	100.0%
361 40 00 0000 Sales Tax Interest	900.46	200.00	200.00	0.00	100.0%
362 00 00 0000 Park Rentals	2,500.00	0.00	0.00	0.00	0.0%
367 10 00 0000 Fire Department Donati	0.00	0.00	0.00	0.00	0.0%
369 91 00 0000 Miscellaneous Income	442.64	300.00	300.00	0.00	100.0%
<b>360 Interest &amp; Other Earnings</b>	<b>29,743.42</b>	<b>5,500.00</b>	<b>5,500.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>380 Non Revenues</b>					
386 90 00 0000 Agency Deposit - Court	9,469.96	0.00	0.00	0.00	0.0%
389 30 00 0000 Agency Collections - St	315.00	0.00	0.00	0.00	0.0%
<b>380 Non Revenues</b>	<b>9,784.96</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:45:10 Date: 11/19/2019

MCAG #:

Page: 4

001 General Expense Fund

Revenues	YTD	Budgeted	Proposed	Difference		Remarks
<b>Fund Revenues:</b>	<b>2,505,016.33</b>	<b>2,372,316.15</b>	<b>2,782,790.73</b>	<b>410,474.58</b>	<b>117.3%</b>	

Expenditures	YTD	Budgeted	Proposed	Difference		Remarks
--------------	-----	----------	----------	------------	--	---------

511 Legislative

511 30 41 0000 Ordinance Codification	1,599.74	2,500.00	2,500.00	0.00	100.0%	
511 30 44 0000 Legislative Publishing	4,314.76	3,500.00	3,500.00	0.00	100.0%	
511 60 10 0000 Council Salary	9,449.99	12,000.00	12,000.00	0.00	100.0%	
511 60 20 0000 Council Benefits	746.66	1,000.00	1,000.00	0.00	100.0%	
511 60 43 0000 Travel/Lodging Council	0.00	2,000.00	2,000.00	0.00	100.0%	
511 60 49 0000 Tuition Council	180.00	1,000.00	1,000.00	0.00	100.0%	
<b>511 Legislative</b>	<b>16,291.15</b>	<b>22,000.00</b>	<b>22,000.00</b>	<b>0.00</b>	<b>100.0%</b>	

512 Judicial

512 50 10 0001 Court Clerk Salary	3,791.33	5,000.00	5,000.00	0.00	100.0%	
512 50 20 0001 Court Clerk Benefits	1,452.02	3,000.00	2,000.00	(1,000.00)	66.7%	Revised estimate
512 50 31 0000 Court Supplies	0.00	0.00	0.00	0.00	0.0%	
512 50 49 0000 Juror/Witness/Investiga	0.00	1,500.00	1,500.00	0.00	100.0%	
512 50 51 0001 Jury Management/Cour	694.19	1,200.00	1,200.00	0.00	100.0%	
512 50 51 0003 Municipal Court Contra	16,666.00	20,000.00	20,000.00	0.00	100.0%	
512 52 41 0001 Transcription Services	0.00	0.00	0.00	0.00	0.0%	
512 52 41 0002 Interpreter Fees	0.00	500.00	500.00	0.00	100.0%	
512 52 51 0000 Sheriff Warrant Service	0.00	500.00	500.00	0.00	100.0%	
515 35 51 0000 Prosecuting Attorney C	13,334.00	20,000.00	20,000.00	0.00	100.0%	
515 93 41 0000 Indigent Defense	8,467.00	15,000.00	15,000.00	0.00	100.0%	
<b>512 Judicial</b>	<b>44,404.54</b>	<b>66,700.00</b>	<b>65,700.00</b>	<b>(1,000.00)</b>	<b>98.5%</b>	

513 Executive

513 10 10 0000 Mayor Salary	6,000.00	7,200.00	7,200.00	0.00	100.0%	
513 10 10 0001 City Administrator Sala	57,723.98	25,800.00	70,000.00	44,200.00	271.3%	Update based on revised allocation
513 10 20 0000 Mayor Benefits	459.00	625.00	625.00	0.00	100.0%	
513 10 20 0001 City Administrator Ben	26,726.82	6,192.00	33,000.00	26,808.00	532.9%	Update based on revised allocation
513 10 43 0000 Travel/Lodging Mayor/	1,562.99	0.00	0.00	0.00	0.0%	
513 10 49 0000 Tuition Mayor/Adminis	256.95	0.00	0.00	0.00	0.0%	
<b>513 Executive</b>	<b>92,729.74</b>	<b>39,817.00</b>	<b>110,825.00</b>	<b>71,008.00</b>	<b>278.3%</b>	



## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:45:10 Date: 11/19/2019

MCAG #:

Page: 5

001 General Expense Fund

Expenditures	YTD	Budgeted	Proposed	Difference		Remarks
<b>514 Financial, Recording &amp; Elections</b>						
514 20 10 0001 Budgeting/Accounting S	52,410.05	80,106.96	66,000.00	(14,106.96)	82.4%	Reallocate to City Admin.
514 20 20 0001 Budgeting/Accounting I	20,717.96	26,065.02	25,000.00	(1,065.02)	95.9%	Reallocate to City Admin.
514 20 41 0001 EBPP Fees General Fun	317.01	0.00	0.00	0.00	0.0%	
514 20 41 0022 Audit Fee	0.00	7,000.00	7,000.00	0.00	100.0%	
514 20 43 0000 Travel Financial/Recor	1,452.39	3,000.00	3,000.00	0.00	100.0%	
514 20 46 0000 Clerk Bond Premiums	0.00	1,500.00	1,500.00	0.00	100.0%	
514 20 49 0000 Training/Tuition - Finar	4,105.14	3,000.00	3,000.00	0.00	100.0%	
514 20 49 0001 Dues & Membership -	910.00	1,000.00	1,000.00	0.00	100.0%	
514 20 49 0002 Fiduciary Fees/VISA	1,160.86	750.00	750.00	0.00	100.0%	
514 20 49 0003 Miscellaneous Charges	14.29	500.00	500.00	0.00	100.0%	
514 30 10 0000 Minutes - Recording Fe	1,872.53	2,250.00	2,250.00	0.00	100.0%	
514 30 20 0000 Minutes - Recording Fe	180.71	200.00	200.00	0.00	100.0%	
514 41 51 0000 Elections	0.00	6,000.00	6,000.00	0.00	100.0%	
514 91 51 0000 Voter Registration Serv	0.00	6,000.00	6,000.00	0.00	100.0%	
<b>514 Financial, Recording &amp; Election</b>	<b>83,140.94</b>	<b>137,371.98</b>	<b>122,200.00</b>	<b>(15,171.98)</b>	<b>89.0%</b>	
<b>515 Legal Services</b>						
515 41 41 0000 Advisory Board Service	18,158.20	30,000.00	30,000.00	0.00	100.0%	
515 41 43 0000 Travel - Legal	0.00	750.00	750.00	0.00	100.0%	
515 41 49 0000 Training & Tuition - Le	0.00	750.00	750.00	0.00	100.0%	
<b>515 Legal Services</b>	<b>18,158.20</b>	<b>31,500.00</b>	<b>31,500.00</b>	<b>0.00</b>	<b>100.0%</b>	
<b>517 Employee Benefit Programs</b>						
517 70 22 0000 Unemployment Claims	89.16	0.00	0.00	0.00	0.0%	
517 70 51 0000 Old Age Survivor Insur	25.00	25.00	25.00	0.00	100.0%	
517 90 26 0000 Staff Wellness	0.00	500.00	500.00	0.00	100.0%	
<b>517 Employee Benefit Programs</b>	<b>114.16</b>	<b>525.00</b>	<b>525.00</b>	<b>0.00</b>	<b>100.0%</b>	
<b>518 Centralized Services</b>						
518 20 44 0000 DNR Fire Control Asse	17.90	0.00	0.00	0.00	0.0%	
518 30 10 0000 Building Repair Salary	1,007.79	3,096.00	3,096.00	0.00	100.0%	
518 30 20 0000 Building Repair Benefit	674.96	1,548.00	1,548.00	0.00	100.0%	
518 30 31 0000 Household Supplies/Rej	281.92	2,000.00	2,000.00	0.00	100.0%	
518 30 41 0000 Custodial Services	2,600.00	4,000.00	4,000.00	0.00	100.0%	

## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:45:10 Date: 11/19/2019

MCAG #:

Page: 6

001 General Expense Fund

Expenditures	YTD	Budgeted	Proposed	Difference		Remarks
<b>518 Centralized Services</b>						
518 30 41 0001 Contractual Services	7,559.80	0.00	15,500.00	15,500.00	0.0%	Increased for Leadership Team Dev. Training and Records Request costs
518 30 44 0000 HR-Advertisement	0.00	0.00	0.00	0.00	0.0%	
518 30 45 0099 Eq Rental-Bldg Repair	301.00	0.00	0.00	0.00	0.0%	
518 30 46 0000 Insurance - Liability	251.56	14,000.00	14,000.00	0.00	100.0%	
518 30 47 0000 Heat & Lights	1,593.48	3,000.00	3,000.00	0.00	100.0%	
518 30 47 0001 City Hall Water/Sewer	869.32	890.10	890.10	0.00	100.0%	
518 30 48 0000 Building Repair Supplie	332.77	1,000.00	1,000.00	0.00	100.0%	
518 40 31 0000 Office Supplies	2,340.81	6,000.00	6,000.00	0.00	100.0%	
518 40 41 0000 Office Equip Repair& M	11,334.74	6,000.00	12,000.00	6,000.00	200.0%	Increased to include BIAS software purchase
518 40 42 0000 Central Services Teleph	3,296.78	3,750.00	3,750.00	0.00	100.0%	
518 40 42 0001 Miscellaneous - Postage	512.31	500.00	500.00	0.00	100.0%	
518 80 41 0023 Website - General Fund	1,230.00	500.00	500.00	0.00	100.0%	
518 90 49 0001 Dues And Membership	3,133.84	3,000.00	3,000.00	0.00	100.0%	
594 18 64 0000 Office Furniture/Equipm	1,053.80	3,000.00	3,000.00	0.00	100.0%	
594 18 64 0001 Computer Equipment	11,887.86	15,000.00	15,000.00	0.00	100.0%	
<b>518 Centralized Services</b>	<b>50,280.64</b>	<b>67,284.10</b>	<b>88,784.10</b>	<b>21,500.00</b>	<b>132.0%</b>	
<b>521 Law Enforcement</b>						
521 20 51 0000 Police Services	127,298.25	169,731.00	169,731.00	0.00	100.0%	
521 20 51 0001 CR Jus #4 Basic Law E	1,454.61	2,700.00	2,700.00	0.00	100.0%	
521 30 51 0000 CR Jus #1 Drug/Alchoh	849.00	1,600.00	1,600.00	0.00	100.0%	
523 60 51 0000 Jail Services	23,082.85	13,000.00	13,000.00	0.00	100.0%	
<b>521 Law Enforcement</b>	<b>152,684.71</b>	<b>187,031.00</b>	<b>187,031.00</b>	<b>0.00</b>	<b>100.0%</b>	
<b>522 Fire Control</b>						
522 10 10 0000 Fire Chief/Administrati	1,168.48	1,200.00	1,200.00	0.00	100.0%	
522 10 20 0000 Fire Chief/Administrati	76.50	820.00	820.00	0.00	100.0%	
522 20 10 0000 Fire Contract Volunteer	0.00	11,000.00	11,000.00	0.00	100.0%	
522 20 20 0000 Firefighter Benefits	0.00	1,000.00	1,000.00	0.00	100.0%	
522 20 24 0000 Firefighter Pension/Dis	1,830.00	3,500.00	3,500.00	0.00	100.0%	
522 20 31 0000 Fire Supplies	8,450.13	16,000.00	16,000.00	0.00	100.0%	
522 20 32 0000 Fire Truck Fuel	425.28	1,000.00	1,000.00	0.00	100.0%	
522 20 42 0000 Fire Telephone	1,089.00	1,400.00	1,400.00	0.00	100.0%	
522 20 46 0000 Fire Truck Insurance	642.53	2,800.00	2,800.00	0.00	100.0%	
522 20 48 0000 Fire Hydrant Repair/Su	0.00	0.00	0.00	0.00	0.0%	
522 20 49 0001 Dues & Memb./Sub. Ci	152.50	0.00	0.00	0.00	0.0%	

## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:45:10 Date: 11/19/2019

MCAG #:

Page: 7

001 General Expense Fund

Expenditures	YTD	Budgeted	Proposed	Difference		Remarks
<b>522 Fire Control</b>						
522 30 10 0000 Fire Support Salary	4,505.17	15,000.00	15,000.00	0.00	100.0%	
522 30 20 0000 Fire Support Benefits	2,749.28	7,000.00	7,000.00	0.00	100.0%	
522 30 31 0001 Fire Prevention Supplie	0.00	500.00	500.00	0.00	100.0%	
522 30 41 0000 Fire Investigations	0.00	1,000.00	1,000.00	0.00	100.0%	
522 30 45 0099 Eq Rental - Fire Suppor	2,187.08	4,000.00	4,000.00	0.00	100.0%	
522 45 43 0000 Travel - Fire Departmer	0.00	1,000.00	1,000.00	0.00	100.0%	
522 45 49 0000 Fire Department Trainir	351.46	2,000.00	2,000.00	0.00	100.0%	
522 50 47 0000 Fire Hall Heat And Ligl	1,620.69	3,000.00	3,000.00	0.00	100.0%	
522 50 47 0099 Water on Demand For F	0.00	4,000.00	4,000.00	0.00	100.0%	
522 50 48 0000 Fire Hall Repair	0.00	3,500.00	3,500.00	0.00	100.0%	
522 60 48 0000 Fire Equipment Repair	2,173.16	6,000.00	6,000.00	0.00	100.0%	
594 22 64 0000 Fire Equip Purchase-Fir	0.00	25,000.00	0.00	(25,000.00)	0.0%	Moved amount to Fire Res. Transfer
594 22 64 0001 Fire Equip Purchase - C	79,529.85	20,000.00	100,000.00	80,000.00	500.0%	Update to match final CV project cost
597 12 00 0000 Transfer Out To 303 Joi	34,316.57	42,000.00	42,000.00	0.00	100.0%	
<b>202 Fire Department</b>	<b>141,267.68</b>	<b>172,720.00</b>	<b>227,720.00</b>	<b>55,000.00</b>	<b>131.8%</b>	
522 20 31 0002 Fire Supplies FD II	8,748.92	10,000.00	10,000.00	0.00	100.0%	
522 20 32 0002 Fire Truck Fuel FDII	714.73	1,000.00	1,000.00	0.00	100.0%	
522 20 49 0002 Dues & Membership/Su	317.50	0.00	0.00	0.00	0.0%	
522 30 31 0020 Fire Prevention Supplie	0.00	500.00	500.00	0.00	100.0%	
522 45 43 0002 Travel-FD II	0.00	0.00	0.00	0.00	0.0%	
522 45 49 0002 Fire Training FD II	351.45	2,000.00	2,000.00	0.00	100.0%	
522 60 48 0002 Fire Equipment Repair l	196.55	6,000.00	6,000.00	0.00	100.0%	
594 22 64 0002 Fire Equip Purchase - F	0.00	10,000.00	10,000.00	0.00	100.0%	
<b>203 Fire District 2</b>	<b>10,329.15</b>	<b>29,500.00</b>	<b>29,500.00</b>	<b>0.00</b>	<b>100.0%</b>	
<b>522 Fire Control</b>	<b>151,596.83</b>	<b>202,220.00</b>	<b>257,220.00</b>	<b>55,000.00</b>	<b>127.2%</b>	
<b>528 Dispatch Services</b>						
528 60 42 0000 Radio Contract	2,870.84	4,000.00	4,000.00	0.00	100.0%	
528 60 51 0000 Dispatch Fees - City	2,301.39	3,000.00	3,000.00	0.00	100.0%	
<b>528 Dispatch Services</b>	<b>5,172.23</b>	<b>7,000.00</b>	<b>7,000.00</b>	<b>0.00</b>	<b>100.0%</b>	
<b>551 Public Housing Services</b>						
551 00 41 0000 CDBG Housing Rehab	27,081.57	400,000.00	400,000.00	0.00	100.0%	

## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:45:10 Date: 11/19/2019

MCAG #:

Page: 8

001 General Expense Fund

Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
<b>551 Public Housing Services</b>					
551 Public Housing Services	27,081.57	400,000.00	400,000.00	0.00	100.0%
<b>553 Conservation</b>					
553 70 51 0000 Air Pollution Authority	276.80	276.80	276.80	0.00	100.0%
553 Conservation	276.80	276.80	276.80	0.00	100.0%
<b>558 Planning &amp; Community Devel</b>					
558 50 10 0000 Building Inspector Sal	40,064.18	42,312.00	42,312.00	0.00	100.0%
558 50 20 0000 Building Inspector Bene	23,586.03	25,800.00	25,800.00	0.00	100.0%
558 50 31 0000 Building Department Su	159.92	1,000.00	1,000.00	0.00	100.0%
558 50 41 0000 Consulting Services	90.00	2,000.00	2,000.00	0.00	100.0%
558 50 42 0000 Building Department Te	461.28	750.00	750.00	0.00	100.0%
558 50 43 0000 Travel - Building Inspe	1,088.98	1,500.00	1,500.00	0.00	100.0%
558 50 45 0099 Eq Rental - Building De	14,862.91	15,000.00	15,000.00	0.00	100.0%
558 50 49 0000 Training & Tuition - Bu	1,145.80	500.00	500.00	0.00	100.0%
558 50 49 0001 Dues & Membership - F	95.00	300.00	300.00	0.00	100.0%
550 Building	81,554.10	89,162.00	89,162.00	0.00	100.0%
558 60 10 0000 Planning Salary	69,327.50	84,000.00	84,000.00	0.00	100.0%
558 60 10 0001 Planning Recorder - Sal	665.82	1,800.00	1,800.00	0.00	100.0%
558 60 10 0002 Planning Commission S	2,027.68	4,500.00	4,500.00	0.00	100.0%
558 60 10 0003 Planning Intern Salary	0.00	0.00	0.00	0.00	0.0%
558 60 20 0000 Planning Benefits	31,093.95	37,000.00	37,000.00	0.00	100.0%
558 60 20 0001 Planning Recorder - Be	33.37	180.00	180.00	0.00	100.0%
558 60 20 0002 Planning Commission E	161.96	500.00	500.00	0.00	100.0%
558 60 20 0003 Planning Intern Benefit	0.00	0.00	0.00	0.00	0.0%
558 60 31 0000 Planning Supplies	0.00	750.00	750.00	0.00	100.0%
558 60 41 0000 Planning & Professiona	79,863.00	130,000.00	130,000.00	0.00	100.0%
558 60 41 0001 Planning Publication	546.00	1,750.00	1,750.00	0.00	100.0%
558 60 43 0000 Travel - Planning/Prof /	898.88	2,500.00	2,500.00	0.00	100.0%
558 60 49 0000 Training & Tuition - Pl	451.69	1,500.00	1,500.00	0.00	100.0%
558 60 49 0001 Dues & Membership - F	0.00	500.00	500.00	0.00	100.0%
558 60 49 0002 Planning Filing Fees/Mi	570.00	500.00	500.00	0.00	100.0%
560 Planning	185,639.85	265,480.00	265,480.00	0.00	100.0%
558 70 49 0001 EDC Assessment	5,118.75	11,000.00	11,000.00	0.00	100.0%

## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:45:10 Date: 11/19/2019

MCAG #:

Page: 9

001 General Expense Fund

Expenditures	YTD	Budgeted	Proposed	Difference		Remarks
<b>558 Planning &amp; Community Devel</b>						
558 70 49 0002 MCEDD Services	894.00	900.00	900.00	0.00	100.0%	
570 Economic Development	6,012.75	11,900.00	11,900.00	0.00	100.0%	
<b>558 Planning &amp; Community Devel</b>	<b>273,206.70</b>	<b>366,542.00</b>	<b>366,542.00</b>	<b>0.00</b>	<b>100.0%</b>	
<b>565 Welfare</b>						
565 10 49 0000 Food Bank Support	6,667.00	10,000.00	10,000.00	0.00	100.0%	
565 Welfare	6,667.00	10,000.00	10,000.00	0.00	100.0%	
<b>566 Substance Abuse</b>						
566 72 52 0000 Substance Abuse/Liquo	1,435.30	150.00	150.00	0.00	100.0%	
566 Substance Abuse	1,435.30	150.00	150.00	0.00	100.0%	
<b>573 Cultural &amp; Community Activities</b>						
573 90 49 0000 Hosting of Meetings/Ev	726.98	500.00	500.00	0.00	100.0%	
573 Cultural & Community Activitie	726.98	500.00	500.00	0.00	100.0%	
<b>576 Park Facilities</b>						
576 20 51 0000 Community Pool Suppc	27,500.00	30,000.00	30,000.00	0.00	100.0%	
576 80 10 0000 Park Maintenance Salar	31,994.16	26,832.00	45,000.00	18,168.00	167.7%	Update to full time employee
576 80 20 0000 Park Maintenance Bene	12,357.00	9,288.00	13,000.00	3,712.00	140.0%	Update to full time employee
576 80 31 0000 Parks Supplies	9,798.69	7,000.00	7,000.00	0.00	100.0%	
576 80 45 0099 Eq Rental - Parks	8,415.47	13,000.00	13,000.00	0.00	100.0%	
576 80 47 0000 Parks Electricity	307.95	250.00	250.00	0.00	100.0%	
576 80 48 0000 Parks - Contracted	11,332.00	4,000.00	12,000.00	8,000.00	300.0%	Tree removal and replacement
<b>576 Park Facilities</b>	<b>101,705.27</b>	<b>90,370.00</b>	<b>120,250.00</b>	<b>29,880.00</b>	<b>133.1%</b>	
<b>580 Non Expenditures</b>						
586 90 00 0000 Agency Disbursement -	8,746.57	0.00	0.00	0.00	0.0%	
586 91 00 0000 Agency Disbursement -	856.79	0.00	0.00	0.00	0.0%	
589 30 00 0000 Agency Remittances - S	176.00	0.00	0.00	0.00	0.0%	
589 99 00 0000 Payroll Clearing	2,671.58	0.00	0.00	0.00	0.0%	

## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:45:10 Date: 11/19/2019

MCAG #:

Page: 10

001 General Expense Fund

Expenditures	YTD	Budgeted	Proposed	Difference		Remarks
<b>580 Non Expenditures</b>						
580 Non Expenditures	12,450.94	0.00	0.00	0.00	0.0%	
<b>597 Interfund Transfers</b>						
597 00 01 0020 Transfers-Out - Fire Res	0.00	0.00	480,000.00	480,000.00	0.0%	Ending Balances transfer to Fire Reserve
597 00 01 0100 Transfers-Out - To 100	5,565.12	0.00	0.00	0.00	0.0%	
597 Interfund Transfers	5,565.12	0.00	480,000.00	480,000.00	0.0%	
<b>999 Ending Balance</b>						
508 80 00 0000 CE-Unreserved Ending	0.00	200,067.45	419,177.61	219,110.16	209.5%	Update to reflect changes
100 Unreserved	0.00	200,067.45	419,177.61	219,110.16	209.5%	
508 10 00 0002 CE-Unemployment Res	0.00	33,414.00	33,414.00	0.00	100.0%	
102 Unemployment Reserve	0.00	33,414.00	33,414.00	0.00	100.0%	
508 10 00 0004 CE-Custodial	0.00	54,546.82	59,695.22	5,148.40	109.4%	Match Beginning Balance
104 Custodial Reserve	0.00	54,546.82	59,695.22	5,148.40	109.4%	
508 10 00 0001 CE-Fire Truck Reserve	0.00	350,000.00	0.00	(350,000.00)	0.0%	Moved to Fire Reserve
508 10 00 0003 CE-Fire Equip. Replace	0.00	105,000.00	0.00	(105,000.00)	0.0%	Moved to Fire Reserve
202 Fire Department	0.00	455,000.00	0.00	(455,000.00)	0.0%	
999 Ending Balance	0.00	743,028.27	512,286.83	(230,741.44)	68.9%	
<b>Fund Expenditures:</b>	<b>1,043,688.82</b>	<b>2,372,316.15</b>	<b>2,782,790.73</b>	<b>410,474.58</b>	<b>117.3%</b>	
<b>Fund Excess/(Deficit):</b>	<b>1,461,327.51</b>	<b>0.00</b>	<b>0.00</b>			

## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson  
MCAG #:

Time: 17:45:10 Date: 11/19/2019  
Page: 11

010 General Reserve Fund

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
----------	-----	----------	----------	------------	---------

360 Interest & Other Earnings

361 11 00 0010 Gen. Res.-Interest	524.74	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	524.74	0.00	0.00	0.00	0.0%

397 Interfund Transfers

397 01 00 0301 Gen. Res.-Transfer In F	325,553.66	0.00	325,553.66	325,553.66	0.0%	Close Out Timber Harvest Fund
397 Interfund Transfers	325,553.66	0.00	325,553.66	325,553.66	0.0%	

<b>Fund Revenues:</b>	<b>326,078.40</b>	<b>0.00</b>	<b>325,553.66</b>	<b>325,553.66</b>	<b>0.0%</b>
-----------------------	-------------------	-------------	-------------------	-------------------	-------------

Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
--------------	-----	----------	----------	------------	---------

999 Ending Balance

508 10 00 0010 Gen. Res.-Ending Balar	0.00	0.00	325,553.66	325,553.66	0.0%	New ending balance
999 Ending Balance	0.00	0.00	325,553.66	325,553.66	0.0%	

<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>325,553.66</b>	<b>325,553.66</b>	<b>0.0%</b>
---------------------------	-------------	-------------	-------------------	-------------------	-------------

<b>Fund Excess/(Deficit):</b>	<b>326,078.40</b>	<b>0.00</b>	<b>0.00</b>		
-------------------------------	-------------------	-------------	-------------	--	--

## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson  
MCAG #:

Time: 17:45:10 Date: 11/19/2019  
Page: 12

020 Fire Reserve Fund

Revenues	YTD	Budgeted	Proposed	Difference	%	Remarks
<b>360 Interest &amp; Other Earnings</b>						
361 11 00 0020 Fire Res-Interest	1,574.23	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings	1,574.23	0.00	0.00	0.00	0.0%	
<b>397 Interfund Transfers</b>						
397 02 00 0001 Fire Res-Transfer In Fr	0.00	0.00	480,000.00	480,000.00	0.0%	Ending Balances transfer
397 02 00 0301 Fire Res-Transfer In Fr	1,000,000.00	0.00	1,000,000.00	1,000,000.00	0.0%	Close Out Timber Harvest Fund
397 Interfund Transfers	1,000,000.00	0.00	1,480,000.00	1,480,000.00	0.0%	
<b>Fund Revenues:</b>	<b>1,001,574.23</b>	<b>0.00</b>	<b>1,480,000.00</b>	<b>1,480,000.00</b>	<b>0.0%</b>	
<b>Expenditures</b>						
<b>999 Ending Balance</b>						
508 10 00 0020 Fire Res-Ending Balanc	0.00	0.00	1,480,000.00	1,480,000.00	0.0%	New fund ending balance
999 Ending Balance	0.00	0.00	1,480,000.00	1,480,000.00	0.0%	
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,480,000.00</b>	<b>1,480,000.00</b>	<b>0.0%</b>	
<b>Fund Excess/(Deficit):</b>	<b>1,001,574.23</b>	<b>0.00</b>	<b>0.00</b>			



## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:45:10 Date: 11/19/2019

MCAG #:

Page: 13

### 100 Street Fund

Revenues	YTD	Budgeted	Proposed	Difference		Remarks
----------	-----	----------	----------	------------	--	---------

### 308 Beginning Balances

308 80 00 0000 ST Unreserved Begin C	177,995.51	114,770.30	177,995.51	63,225.21	155.1%	Match 2018 Ending Cash
308 80 00 0100 ST Unreserved Begin C	10,000.00	10,000.00	10,000.00	0.00	100.0%	
<b>308 Beginning Balances</b>	<b>187,995.51</b>	<b>124,770.30</b>	<b>187,995.51</b>	<b>63,225.21</b>	<b>150.7%</b>	

### 310 Taxes

313 11 00 0100 Additional .5% Sales Tax	252,540.63	235,000.00	270,000.00	35,000.00	114.9%	Revised Estimate
316 42 00 0000 PUD Excise Tax	44,723.19	45,000.00	52,000.00	7,000.00	115.6%	Revised Estimate
<b>310 Taxes</b>	<b>297,263.82</b>	<b>280,000.00</b>	<b>322,000.00</b>	<b>42,000.00</b>	<b>115.0%</b>	

### 320 Licenses & Permits

322 40 00 0000 Street Applications & Permits	475.00	600.00	600.00	0.00	100.0%	
322 40 01 0000 Right of Way Permit Revenue	50.00	0.00	0.00	0.00	0.0%	
<b>320 Licenses &amp; Permits</b>	<b>525.00</b>	<b>600.00</b>	<b>600.00</b>	<b>0.00</b>	<b>100.0%</b>	

### 330 Intergovernmental Revenues

334 03 80 0000 TIB Relight WA Grant	109,077.00	0.00	109,077.00	109,077.00	0.0%	Update to Actual
334 03 80 0002 TIB Chipseal Grant	23,763.00	0.00	23,800.00	23,800.00	0.0%	Update to actual grant received
336 00 71 0000 Multimodal Transportat	1,635.33	2,173.50	2,173.50	0.00	100.0%	
336 00 87 0000 Street Fuel Tax-MVFT	27,313.08	34,555.50	32,807.25	(1,748.25)	94.9%	Revised Estimate
336 06 95 0000 Liquor Profit Tax	9,629.49	12,852.00	12,852.00	0.00	100.0%	
<b>330 Intergovernmental Revenues</b>	<b>171,417.90</b>	<b>49,581.00</b>	<b>180,709.75</b>	<b>131,128.75</b>	<b>364.5%</b>	

### 360 Interest & Other Earnings

361 11 00 0100 Interest Income - Streets	649.57	0.00	0.00	0.00	0.0%	
369 10 00 0000 Sale of Scrap Streets	0.00	0.00	0.00	0.00	0.0%	
<b>360 Interest &amp; Other Earnings</b>	<b>649.57</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	

### 397 Interfund Transfers

397 00 00 0001 Transfer In From General	5,565.12	0.00	5,565.00	5,565.00	0.0%	Restitution
397 02 00 0306 Transfer In From Kanak	9,024.37	0.00	9,025.00	9,025.00	0.0%	Revised Estimate
<b>397 Interfund Transfers</b>	<b>14,589.49</b>	<b>0.00</b>	<b>14,590.00</b>	<b>14,590.00</b>	<b>0.0%</b>	

## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:45:10 Date: 11/19/2019

MCAG #:

Page: 14

100 Street Fund

Revenues	YTD	Budgeted	Proposed	Difference		Remarks
<b>Fund Revenues:</b>	<b>672,441.29</b>	<b>454,951.30</b>	<b>705,895.26</b>	<b>250,943.96</b>	<b>155.2%</b>	

Expenditures	YTD	Budgeted	Proposed	Difference		Remarks
--------------	-----	----------	----------	------------	--	---------

542 Streets - Maintenance

542 39 10 0000 Road Maintenance - Sal	57,765.97	72,240.00	72,240.00	0.00	100.0%	
542 39 20 0000 Road Maintenance - Be	30,526.34	36,120.00	36,120.00	0.00	100.0%	
542 39 31 0000 Supplies	12,473.58	20,000.00	20,000.00	0.00	100.0%	
542 39 42 0000 Telephone	0.00	100.00	100.00	0.00	100.0%	
542 39 45 0099 Eq Rental - Road Maint	24,563.53	25,000.00	25,000.00	0.00	100.0%	
542 39 48 0000 Contracted Labor	32,815.97	20,000.00	45,000.00	25,000.00	225.0%	Update to actual costs and revised estimates
542 39 51 0000 Environmental Permits	0.00	0.00	0.00	0.00	0.0%	
542 40 10 0000 Storm Drain Maint - Sal	7,552.65	8,000.00	8,000.00	0.00	100.0%	
542 40 20 0000 Storm Drain Maint - Be	4,741.14	5,000.00	5,000.00	0.00	100.0%	
542 40 31 0000 Storm Drain Maint - Su	0.00	2,000.00	2,000.00	0.00	100.0%	
542 40 45 0099 Eq Rental - Storm Drair	2,222.64	2,000.00	2,000.00	0.00	100.0%	
542 40 47 0000 Dewatering Electricity (	398.12	700.00	700.00	0.00	100.0%	
542 40 48 0000 Storm Drain Maint - Co	0.00	700.00	700.00	0.00	100.0%	
542 62 41 0000 Path Maintenance-Cont	4,741.83	0.00	5,000.00	5,000.00	0.0%	Environmental Monitoring
542 63 47 0000 Electricy - Street Light	7,831.63	14,000.00	14,000.00	0.00	100.0%	
542 63 48 0000 Repair/maintenance - S	4,142.04	3,000.00	3,000.00	0.00	100.0%	
542 64 31 0000 Traffic Devices	7,343.60	12,000.00	12,000.00	0.00	100.0%	
542 64 48 0000 Road Striping	2,328.22	6,000.00	6,000.00	0.00	100.0%	
542 66 10 0000 Snow Removal - Salary	13,386.81	15,480.00	15,480.00	0.00	100.0%	
542 66 20 0000 Snow Removal - Benefi	6,834.17	5,160.00	5,160.00	0.00	100.0%	
542 66 31 0000 Snow Removal - Suppli	0.00	1,000.00	1,000.00	0.00	100.0%	
542 66 45 0099 Eq Rental - Snow Remc	11,281.25	4,000.00	4,000.00	0.00	100.0%	
542 67 47 0000 Litter Clean-Up	2,381.44	2,000.00	2,000.00	0.00	100.0%	
<b>542 Streets - Maintenance</b>	<b>233,330.93</b>	<b>254,500.00</b>	<b>284,500.00</b>	<b>30,000.00</b>	<b>111.8%</b>	

543 Streets Admin & Overhead

543 10 10 0000 General Administration	492.19	14,448.00	14,448.00	0.00	100.0%	
543 10 20 0000 General Administration	137.66	3,096.00	3,096.00	0.00	100.0%	
543 31 10 0000 General Services Salari	2,893.37	4,128.00	4,128.00	0.00	100.0%	
543 31 20 0000 General Services Benefi	1,093.20	1,032.00	1,032.00	0.00	100.0%	
543 31 41 0000 Computer Services	862.35	600.00	600.00	0.00	100.0%	
543 31 41 0001 Contracted Servcies	0.00	0.00	0.00	0.00	0.0%	
543 31 41 0022 Audit Fee	0.00	2,000.00	2,000.00	0.00	100.0%	
543 31 43 0000 Travel - Streets	0.00	500.00	500.00	0.00	100.0%	

## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:45:10 Date: 11/19/2019

MCAG #:

Page: 15

100 Street Fund

Expenditures	YTD	Budgeted	Proposed	Difference		Remarks
<b>543 Streets Admin &amp; Overhead</b>						
543 31 46 0000 Insurance	0.00	6,000.00	6,000.00	0.00	100.0%	
543 31 49 0000 Training - Streets	128.33	500.00	500.00	0.00	100.0%	
543 31 49 0001 Misc/Recording Fees/D	800.00	1,000.00	1,000.00	0.00	100.0%	
<b>543 Streets Admin &amp; Overhead</b>	<b>6,407.10</b>	<b>33,304.00</b>	<b>33,304.00</b>	<b>0.00</b>	<b>100.0%</b>	
<b>544 Road &amp; Street Operations</b>						
544 20 41 0100 #14 ST Planning Profes	0.00	1,000.00	1,000.00	0.00	100.0%	
<b>544 Road &amp; Street Operations</b>	<b>0.00</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>100.0%</b>	
<b>566 Substance Abuse</b>						
566 72 52 0100 Substance Abuse/Liquo	0.00	270.00	270.00	0.00	100.0%	
<b>566 Substance Abuse</b>	<b>0.00</b>	<b>270.00</b>	<b>270.00</b>	<b>0.00</b>	<b>100.0%</b>	
<b>594 Capital Expenditures</b>						
594 42 41 0000 Relight WA-Contract S	0.00	0.00	0.00	0.00	0.0%	
595 21 61 0000 Right of Way	0.00	0.00	0.00	0.00	0.0%	
595 33 10 0000 Russell Avenue (Restor.	28,428.66	12,000.00	30,000.00	18,000.00	250.0%	Revised Estimate
595 33 20 0000 Russell Avenue (Restor.	12,144.66	6,000.00	15,000.00	9,000.00	250.0%	Revised Estimate
595 33 31 0000 Russell Avenue (Restor.	10,257.09	0.00	15,000.00	15,000.00	0.0%	Revised Estimate
595 33 41 0000 Russell Avenue (Restor.	1,176.44	0.00	6,000.00	6,000.00	0.0%	Revised Estimate
595 33 45 0099 Eq Rental - Restor/Reh	13,940.67	4,000.00	15,000.00	11,000.00	375.0%	Revised Estimate
595 50 41 0000 Kanaka Bridge Rebuild	0.00	20,000.00	0.00	(20,000.00)	0.0%	Removed-included in 2020 budget.
<b>594 Capital Expenditures</b>	<b>65,947.52</b>	<b>42,000.00</b>	<b>81,000.00</b>	<b>39,000.00</b>	<b>192.9%</b>	
<b>597 Interfund Transfers</b>						
597 18 00 0000 Transfer Out to 309 Rus	86,000.82	111,600.00	187,902.50	76,302.50	168.4%	Revised Estimate
<b>597 Interfund Transfers</b>	<b>86,000.82</b>	<b>111,600.00</b>	<b>187,902.50</b>	<b>76,302.50</b>	<b>168.4%</b>	
<b>999 Ending Balance</b>						
508 80 00 0100 Streets-Unreserved End	0.00	2,277.30	107,918.76	105,641.46	*****	Update for changes
508 80 00 0101 Streets-Snow Reserve	0.00	10,000.00	10,000.00	0.00	100.0%	

## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson  
MCAG #:

Time: 17:45:10 Date: 11/19/2019  
Page: 16

100 Street Fund

Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
<hr/>					
999 Ending Balance					
<hr/>					
999 Ending Balance	0.00	12,277.30	117,918.76	105,641.46	960.5%
<b>Fund Expenditures:</b>	<b>391,686.37</b>	<b>454,951.30</b>	<b>705,895.26</b>	<b>250,943.96</b>	<b>155.2%</b>
<b>Fund Excess/(Deficit):</b>	<b>280,754.92</b>	<b>0.00</b>	<b>0.00</b>		

## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:45:10 Date: 11/19/2019

MCAG #:

Page: 17

103 Tourism Promo & Develop Fund

Revenues	YTD	Budgeted	Proposed	Difference		Remarks
----------	-----	----------	----------	------------	--	---------

308 Beginning Balances

308 10 00 0103 Tourism Reserved C&I	300,000.00	200,000.00	300,000.00	100,000.00	150.0%	Match 2018 Ending Cash
308 10 01 0103 Tourism Reserved C&I	247,672.30	251,767.54	247,672.30	(4,095.24)	98.4%	Match 2018 Ending Cash
<b>308 Beginning Balances</b>	<b>547,672.30</b>	<b>451,767.54</b>	<b>547,672.30</b>	<b>95,904.76</b>	<b>121.2%</b>	

310 Taxes

313 31 00 0000 Stadium (Motel/Hotel)'	417,094.25	415,000.00	500,000.00	85,000.00	120.5%	Revised estimate.
<b>310 Taxes</b>	<b>417,094.25</b>	<b>415,000.00</b>	<b>500,000.00</b>	<b>85,000.00</b>	<b>120.5%</b>	

360 Interest & Other Earnings

361 11 00 0103 Interest Income/Tourism	7,446.46	0.00	0.00	0.00	0.0%	
<b>360 Interest &amp; Other Earnings</b>	<b>7,446.46</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	

**Fund Revenues: 972,213.01 866,767.54 1,047,672.30 180,904.76 120.9%**

Expenditures	YTD	Budgeted	Proposed	Difference		Remarks
--------------	-----	----------	----------	------------	--	---------

573 Cultural & Community Activities

573 30 41 0000 Consultant Services, Ch	67,500.00	90,000.00	90,000.00	0.00	100.0%	
573 30 41 0001 SBA Consultant Service	42,831.25	85,000.00	85,000.00	0.00	100.0%	
573 30 41 0004 County - Fair & Timber	0.00	5,000.00	5,000.00	0.00	100.0%	
573 30 41 0005 County - Bluegrass Fest	0.00	10,000.00	10,000.00	0.00	100.0%	
573 90 10 0000 Promotion Salaries	1,649.23	5,000.00	5,000.00	0.00	100.0%	
573 90 10 0003 Promotion Field Salarie	350.60	3,096.00	3,096.00	0.00	100.0%	
573 90 20 0000 Promotion Benefits	763.51	1,000.00	1,000.00	0.00	100.0%	
573 90 20 0003 Promotion Field Benefit	168.58	1,548.00	1,548.00	0.00	100.0%	
573 90 31 0000 Promotion Supplies	41.96	0.00	0.00	0.00	0.0%	
573 90 41 0001 Discover Your Northwe	16,534.19	17,250.00	17,250.00	0.00	100.0%	
573 90 41 0002 CRGIC Consultant Serv	46,811.01	55,000.00	55,000.00	0.00	100.0%	
573 90 41 0004 Skamania Senior Servic	0.00	1,250.00	1,250.00	0.00	100.0%	
573 90 41 0008 Gorge Outrigger Races	5,000.00	5,000.00	5,000.00	0.00	100.0%	
573 90 41 0009 BOTG Kiteboarding Fe	0.00	3,000.00	3,000.00	0.00	100.0%	
573 90 41 0011 Stevenson Farmers Mar	0.00	2,000.00	2,000.00	0.00	100.0%	
573 90 41 0013 Main St Program Coord	30,000.00	40,000.00	40,000.00	0.00	100.0%	
573 90 41 0014 Stevenson Waterfront M	0.00	2,000.00	2,000.00	0.00	100.0%	
573 90 41 0015 Fools Fest (Walking M	0.00	2,000.00	2,000.00	0.00	100.0%	

## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:45:10 Date: 11/19/2019

MCAG #:

Page: 18

103 Tourism Promo & Develop Fund

Expenditures	YTD	Budgeted	Proposed	Difference		Remarks
<b>573 Cultural &amp; Community Activities</b>						
573 90 41 0017 Stevenson Municipal Pc	0.00	2,500.00	2,500.00	0.00	100.0%	
573 90 41 0018 SC Fair Board-GorgeGr	0.00	8,000.00	8,000.00	0.00	100.0%	
573 90 41 0019 CGTA-RARE Funding	0.00	2,500.00	2,500.00	0.00	100.0%	
573 90 41 0021 Computer Services	688.37	0.00	0.00	0.00	0.0%	
573 90 41 0022 Audit Fee	0.00	0.00	0.00	0.00	0.0%	
573 90 45 0099 Eq Rental - Promotion I	0.00	0.00	0.00	0.00	0.0%	
573 Cultural & Community Activitie	212,338.70	341,144.00	341,144.00	0.00	100.0%	
<b>594 Capital Expenditures</b>						
594 75 63 0004 Fairground Midway Re	0.00	27,750.00	0.00	(27,750.00)	0.0%	Contract never signed.
594 75 63 0007 Waterfront Park Amenit	0.00	30,867.00	30,867.00	0.00	100.0%	
594 75 63 0008 Waterfront Park Enhanc	0.00	155,000.00	0.00	(155,000.00)	0.0%	Contract extended to 2020.
594 76 63 0001 Courthouse Park Plaza (	0.00	103,400.00	60,000.00	(43,400.00)	58.0%	RCO grant not received
594 Capital Expenditures	0.00	317,017.00	90,867.00	(226,150.00)	28.7%	
<b>999 Ending Balance</b>						
508 10 00 0103 Tourism-Cap. Facility F	0.00	200,000.00	300,000.00	100,000.00	150.0%	Match beginning balance
508 10 00 0104 Tourism-Ending Cash	0.00	8,606.54	315,661.30	307,054.76	****%	Revised Estimate
999 Ending Balance	0.00	208,606.54	615,661.30	407,054.76	295.1%	
<b>Fund Expenditures:</b>	<b>212,338.70</b>	<b>866,767.54</b>	<b>1,047,672.30</b>	<b>180,904.76</b>	<b>120.9%</b>	
<b>Fund Excess/(Deficit):</b>	<b>759,874.31</b>	<b>0.00</b>	<b>0.00</b>			

## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:45:10 Date: 11/19/2019

MCAG #:

Page: 19

### 300 Capital Improvement Fund

Revenues	YTD	Budgeted	Proposed	Difference		Remarks
----------	-----	----------	----------	------------	--	---------

### 308 Beginning Balances

308 10 00 0000 Cap Imp Res Begin C&	11,256.65	11,256.65	11,256.65	0.00	100.0%	
308 10 00 0300 Cap Imp Reserved Begi	97,368.97	43,491.00	97,368.97	53,877.97	223.9%	Match 2018 Ending Cash
<b>308 Beginning Balances</b>	<b>108,625.62</b>	<b>54,747.65</b>	<b>108,625.62</b>	<b>53,877.97</b>	<b>198.4%</b>	

### 310 Taxes

318 34 00 0000 Real Estate Excise Tax	25,258.52	20,000.00	20,000.00	0.00	100.0%	
<b>310 Taxes</b>	<b>25,258.52</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>0.00</b>	<b>100.0%</b>	

### 360 Interest & Other Earnings

361 11 00 0300 Interest on Investments-	650.24	0.00	0.00	0.00	0.0%	
<b>360 Interest &amp; Other Earnings</b>	<b>650.24</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	

<b>Fund Revenues:</b>	<b>134,534.38</b>	<b>74,747.65</b>	<b>128,625.62</b>	<b>53,877.97</b>	<b>172.1%</b>	
-----------------------	-------------------	------------------	-------------------	------------------	---------------	--

Expenditures	YTD	Budgeted	Proposed	Difference		Remarks
--------------	-----	----------	----------	------------	--	---------

### 597 Interfund Transfers

597 18 00 0309 Transfer Out To Russell	0.00	0.00	29,389.00	29,389.00	0.0%	Russell Project
<b>597 Interfund Transfers</b>	<b>0.00</b>	<b>0.00</b>	<b>29,389.00</b>	<b>29,389.00</b>	<b>0.0%</b>	

### 999 Ending Balance

508 10 00 0300 Cap. Imp.-Ending Cash	0.00	63,491.00	87,979.97	24,488.97	138.6%	Update for Changes
508 10 00 0301 Cap. Imp.-Waterfront Ir	0.00	11,256.65	11,256.65	0.00	100.0%	
<b>999 Ending Balance</b>	<b>0.00</b>	<b>74,747.65</b>	<b>99,236.62</b>	<b>24,488.97</b>	<b>132.8%</b>	

<b>Fund Expenditures:</b>	<b>0.00</b>	<b>74,747.65</b>	<b>128,625.62</b>	<b>53,877.97</b>	<b>172.1%</b>	
---------------------------	-------------	------------------	-------------------	------------------	---------------	--

<b>Fund Excess/(Deficit):</b>	<b>134,534.38</b>	<b>0.00</b>	<b>0.00</b>			
-------------------------------	-------------------	-------------	-------------	--	--	--

## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson  
MCAG #:

Time: 17:45:10 Date: 11/19/2019  
Page: 20

### 301 Timber Harvest Fund

Revenues	YTD	Budgeted	Proposed	Difference	%	Remarks
<b>308 Beginning Balances</b>						
308 80 00 0301 Timber Harvest Unres F	1,311,537.00	1,913,246.34	1,311,537.00	(601,709.34)	68.6%	Update to actual
308 Beginning Balances	1,311,537.00	1,913,246.34	1,311,537.00	(601,709.34)	68.6%	
<b>360 Interest &amp; Other Earnings</b>						
361 11 00 0301 Interest on Investments	17,322.66	0.00	5,000.00	5,000.00	0.0%	Revised Estimate
360 Interest & Other Earnings	17,322.66	0.00	5,000.00	5,000.00	0.0%	
<b>390 Other Financing Sources</b>						
395 10 00 0301 Timber Harvest Procee	0.00	0.00	0.00	0.00	0.0%	
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%	
<b>Fund Revenues:</b>	<b>1,328,859.66</b>	<b>1,913,246.34</b>	<b>1,316,537.00</b>	<b>(596,709.34)</b>	<b>68.8%</b>	

Expenditures	YTD	Budgeted	Proposed	Difference	%	Remarks
<b>554 Environmental Services</b>						
554 90 41 0301 Timber Sale Managemen	0.00	0.00	0.00	0.00	0.0%	
554 90 48 0301 Timber Sale Contracted	3,306.00	0.00	3,306.00	3,306.00	0.0%	Rolled over from 2018 contract-replanting
554 90 51 0000 Timber Sale Permitting	0.00	0.00	0.00	0.00	0.0%	
554 Environmental Services	3,306.00	0.00	3,306.00	3,306.00	0.0%	
<b>597 Interfund Transfers</b>						
597 01 00 0010 Transfers-Out - General	325,553.66	0.00	0.00	0.00	0.0%	
597 01 00 0020 Transfers-Out - Fire Re:	1,000,000.00	0.00	0.00	0.00	0.0%	
597 Interfund Transfers	1,325,553.66	0.00	0.00	0.00	0.0%	
<b>999 Ending Balance</b>						
508 80 00 0302 Timber-Ending Cash	0.00	1,913,246.34	1,313,231.00	(600,015.34)	68.6%	Revised estimate
999 Ending Balance	0.00	1,913,246.34	1,313,231.00	(600,015.34)	68.6%	
<b>Fund Expenditures:</b>	<b>1,328,859.66</b>	<b>1,913,246.34</b>	<b>1,316,537.00</b>	<b>(596,709.34)</b>	<b>68.8%</b>	



# 2019 PROPOSED BUDGET CHANGES

City Of Stevenson  
MCAG #:

Time: 17:45:10 Date: 11/19/2019  
Page: 21

---

301 Timber Harvest Fund

---

<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
-------------------------------	-------------	-------------	-------------

## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson  
MCAG #:

Time: 17:45:10 Date: 11/19/2019  
Page: 22

### 303 Joint Emergency Facilities Fund

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
----------	-----	----------	----------	------------	---------

### 308 Beginning Balances

308 10 00 0303 Joint Emergency Facilit	0.00	0.00	0.00	0.00	0.0%
308 Beginning Balances	0.00	0.00	0.00	0.00	0.0%

### 397 Interfund Transfers

397 01 00 0303 Transfer In from CE	34,316.57	42,000.00	42,000.00	0.00	100.0%
397 Interfund Transfers	34,316.57	42,000.00	42,000.00	0.00	100.0%

<b>Fund Revenues:</b>	<b>34,316.57</b>	<b>42,000.00</b>	<b>42,000.00</b>	<b>0.00</b>	<b>100.0%</b>
-----------------------	------------------	------------------	------------------	-------------	---------------

Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
--------------	-----	----------	----------	------------	---------

### 594 Capital Expenditures

594 22 41 0000 Consulting Engineering	34,316.57	42,000.00	42,000.00	0.00	100.0%
594 Capital Expenditures	34,316.57	42,000.00	42,000.00	0.00	100.0%

### 999 Ending Balance

508 10 00 0303 Joint Emergency Facilit	0.00	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.00	0.0%

<b>Fund Expenditures:</b>	<b>34,316.57</b>	<b>42,000.00</b>	<b>42,000.00</b>	<b>0.00</b>	<b>100.0%</b>
---------------------------	------------------	------------------	------------------	-------------	---------------

<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		
-------------------------------	-------------	-------------	-------------	--	--

## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:45:10 Date: 11/19/2019

MCAG #:

Page: 23

306 Kanaka Creek Road Improvements

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
----------	-----	----------	----------	------------	---------

308 Beginning Balances

308 10 00 0306 Beg Cash (Reserved)	0.00	0.00	0.00	0.00	0.0%
308 Beginning Balances	0.00	0.00	0.00	0.00	0.0%

330 Intergovernmental Revenues

333 20 20 0306 STP Grant	0.00	0.00	0.00	0.00	0.0%
334 03 80 0001 TIB Grant	9,024.37	0.00	9,025.00	9,025.00	0.0% Update to actual revenue-Final closing out of Kanaka Project
330 Intergovernmental Revenues	9,024.37	0.00	9,025.00	9,025.00	0.0%

<b>Fund Revenues:</b>	<b>9,024.37</b>	<b>0.00</b>	<b>9,025.00</b>	<b>9,025.00</b>	<b>0.0%</b>
-----------------------	-----------------	-------------	-----------------	-----------------	-------------

Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
--------------	-----	----------	----------	------------	---------

597 Interfund Transfers

597 15 00 0306 Transfer Out to Streets	9,024.37	0.00	9,025.00	9,025.00	0.0% Update to actuals.
597 Interfund Transfers	9,024.37	0.00	9,025.00	9,025.00	0.0%

<b>Fund Expenditures:</b>	<b>9,024.37</b>	<b>0.00</b>	<b>9,025.00</b>	<b>9,025.00</b>	<b>0.0%</b>
---------------------------	-----------------	-------------	-----------------	-----------------	-------------

<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		
-------------------------------	-------------	-------------	-------------	--	--

## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:45:10 Date: 11/19/2019

MCAG #:

Page: 24

308 Gropper Sidewalk

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
<b>308 Beginning Balances</b>					
308 10 00 0308 Gropper Beginning Cas	0.00	0.00	0.00	0.00	0.0%
308 Beginning Balances	0.00	0.00	0.00	0.00	0.0%
<b>330 Intergovernmental Revenues</b>					
334 03 80 0308 TIB Grant	0.00	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%
<b>397 Interfund Transfers</b>					
397 01 00 0308 Transfer In from Genera	0.00	0.00	0.00	0.00	0.0%
397 02 00 0308 Transfer in from Streets	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		

## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:45:10 Date: 11/19/2019

MCAG #:

Page: 25

309 Russell Ave

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
----------	-----	----------	----------	------------	---------

308 Beginning Balances

308 10 00 0309 Russell Ave Res Beg C	(66,157.50)	0.00	(66,157.50)	(66,157.50)	0.0%	Match 2018 Ending Cash
<b>308 Beginning Balances</b>	<b>(66,157.50)</b>	<b>0.00</b>	<b>(66,157.50)</b>	<b>(66,157.50)</b>	<b>0.0%</b>	

330 Intergovernmental Revenues

333 20 20 0001 Russell STP Grant	123,000.00	700,000.00	123,000.00	(577,000.00)	17.6%	Engineering Limit
<b>330 Intergovernmental Revenues</b>	<b>123,000.00</b>	<b>700,000.00</b>	<b>123,000.00</b>	<b>(577,000.00)</b>	<b>17.6%</b>	

397 Interfund Transfers

397 02 00 0309 Transfer In from Streets	86,000.82	111,600.00	187,902.50	76,302.50	168.4%	
397 03 00 0309 Transfer In From CI	0.00	0.00	29,389.00	29,389.00	0.0%	
<b>397 Interfund Transfers</b>	<b>86,000.82</b>	<b>111,600.00</b>	<b>217,291.50</b>	<b>105,691.50</b>	<b>194.7%</b>	

**Fund Revenues: 142,843.32 811,600.00 274,134.00 (537,466.00) 33.8%**

Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
--------------	-----	----------	----------	------------	---------

594 Capital Expenditures

595 10 41 0309 Russell Ave - Engineeri	139,870.82	811,600.00	271,134.00	(540,466.00)	33.4%	Revised contract amount
595 20 61 0309 Russell Ave-Right Of W	2,972.50	0.00	3,000.00	3,000.00	0.0%	
<b>594 Capital Expenditures</b>	<b>142,843.32</b>	<b>811,600.00</b>	<b>274,134.00</b>	<b>(537,466.00)</b>	<b>33.8%</b>	

999 Ending Balance

508 10 00 0309 Russell Ave-Ending Bal	0.00	0.00	0.00	0.00	0.0%	
<b>999 Ending Balance</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	

**Fund Expenditures: 142,843.32 811,600.00 274,134.00 (537,466.00) 33.8%**

**Fund Excess/(Deficit): 0.00 0.00 0.00**

## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:45:10 Date: 11/19/2019

MCAG #:

Page: 26

### 310 Wastewater System Upgrades

Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
<b>594 Capital Expenditures</b>					
594 35 41 0000 Value Planning Consult	0.00	0.00	0.00	0.00	0.0%
594 35 49 0000 Value Planning Hosting	0.00	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		

## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:45:10 Date: 11/19/2019

MCAG #:

Page: 27

400 Water/Sewer Fund

Revenues	YTD	Budgeted	Proposed	Difference		Remarks
<b>308 Beginning Balances</b>						
308 80 00 0400 WS Unreserved Begin C	97,513.09	33,605.50	97,513.09	63,907.59	290.2%	Match 2018 Ending Cash
400 Water/Sewer	97,513.09	33,605.50	97,513.09	63,907.59	290.2%	
308 10 01 0400 WS Res Begin C&I Sys	110,376.85	119,479.17	110,376.85	(9,102.32)	92.4%	Match 2018 Ending Cash
401 Water	110,376.85	119,479.17	110,376.85	(9,102.32)	92.4%	
308 10 02 0400 WS Res Begin C&I Sys	100,730.27	52,380.00	100,730.27	48,350.27	192.3%	Match 2018 Ending Cash
308 10 03 0400 WS Res Begin C&I Sev	32,670.00	32,670.00	32,670.00	0.00	100.0%	Match 2018 Ending Cash
402 Sewer	133,400.27	85,050.00	133,400.27	48,350.27	156.8%	
<b>308 Beginning Balances</b>	<b>341,290.21</b>	<b>238,134.67</b>	<b>341,290.21</b>	<b>103,155.54</b>	<b>143.3%</b>	
<b>340 Charges For Goods &amp; Services</b>						
343 40 00 0000 Water Sales	580,469.19	641,000.00	641,000.00	0.00	100.0%	
343 40 18 0000 Turn on Fees	1,267.12	1,500.00	1,500.00	0.00	100.0%	
343 40 19 0000 Reconnect Fee	0.00	1,000.00	1,000.00	0.00	100.0%	
343 40 20 0000 Water Construction Hoc	40.00	0.00	0.00	0.00	0.0%	
343 40 21 0000 Hydrant Rental - Extern	1,250.00	600.00	600.00	0.00	100.0%	
343 40 99 0000 Hydrant Rental-Internal	0.00	4,000.00	4,000.00	0.00	100.0%	
343 41 00 0000 Installation Water	6,369.86	10,000.00	10,000.00	0.00	100.0%	
343 Water	589,396.17	658,100.00	658,100.00	0.00	100.0%	
343 50 00 0000 Sewer Service Income	596,109.85	647,660.00	647,660.00	0.00	100.0%	
343 50 01 0000 BOD Surcharge	26,425.67	0.00	0.00	0.00	0.0%	
343 50 02 0000 Downspout-Sump Pump	8,312.82	0.00	0.00	0.00	0.0%	
343 51 00 0000 Installation Sewer	400.00	300.00	300.00	0.00	100.0%	
344 Sewer	631,248.34	647,960.00	647,960.00	0.00	100.0%	
<b>340 Charges For Goods &amp; Services</b>	<b>1,220,644.51</b>	<b>1,306,060.00</b>	<b>1,306,060.00</b>	<b>0.00</b>	<b>100.0%</b>	
<b>360 Interest &amp; Other Earnings</b>						
367 40 00 0000 Water Capital Contribut	89,005.81	35,000.00	81,000.00	46,000.00	231.4%	Revised closer to actuals
369 10 01 0000 Water Miscellaneous In	0.00	0.00	0.00	0.00	0.0%	
343 Water	89,005.81	35,000.00	81,000.00	46,000.00	231.4%	

## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson  
MCAG #:

Time: 17:45:10 Date: 11/19/2019  
Page: 28

### 400 Water/Sewer Fund

Revenues	YTD	Budgeted	Proposed	Difference		Remarks
<b>360 Interest &amp; Other Earnings</b>						
367 50 00 0000 Sewer Capital Contribu	79,666.00	20,000.00	74,000.00	54,000.00	370.0%	Revised closer to actuals
369 10 02 0000 Sewer Miscellaneous In	0.00	0.00	0.00	0.00	0.0%	
344 Sewer	79,666.00	20,000.00	74,000.00	54,000.00	370.0%	
361 11 00 0400 Interest on Investments	5,601.78	0.00	6,000.00	6,000.00	0.0%	Revised Estimate
369 81 00 0000 Cashier's Overages/Sho	20.00	0.00	0.00	0.00	0.0%	
369 91 00 0400 Other Miscellaneous/N	200.00	0.00	0.00	0.00	0.0%	
400 Water/Sewer	5,821.78	0.00	6,000.00	6,000.00	0.0%	
<b>360 Interest &amp; Other Earnings</b>	<b>174,493.59</b>	<b>55,000.00</b>	<b>161,000.00</b>	<b>106,000.00</b>	<b>292.7%</b>	

### 380 Non Revenues

386 00 00 0000 Customer Deposits	0.00	0.00	0.00	0.00	0.0%	
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%	
<b>Fund Revenues:</b>	<b>1,736,428.31</b>	<b>1,599,194.67</b>	<b>1,808,350.21</b>	<b>209,155.54</b>	<b>113.1%</b>	

Expenditures	YTD	Budgeted	Proposed	Difference		Remarks
<b>534 Water Utilities</b>						
534 10 10 0000 WA-Administrative Sal	1,645.35	12,384.00	3,000.00	(9,384.00)	24.2%	Revised Estimate
534 10 20 0000 WA-Administrative Bei	763.58	2,064.00	1,500.00	(564.00)	72.7%	Revised Estimate
534 10 41 0022 WA-Audit Fee	0.00	3,000.00	0.00	(3,000.00)	0.0%	No audit in 2019
534 10 49 0001 WA-Dues & Membersh	361.32	2,000.00	2,000.00	0.00	100.0%	
534 10 51 0000 WA-Op. Permit(DOH)/	4,991.00	5,000.00	5,000.00	0.00	100.0%	
534 20 10 0000 WA-Administrative Pla	0.00	2,064.00	0.00	(2,064.00)	0.0%	No admin planning time
534 20 20 0000 WA-Administrative Pla	0.00	1,032.00	0.00	(1,032.00)	0.0%	No admin planning time
534 20 41 0000 WA-Admin Planning W	1,552.90	2,000.00	2,000.00	0.00	100.0%	
534 40 43 0000 WA-Travel	0.00	2,000.00	2,000.00	0.00	100.0%	
534 40 49 0001 WA-Training	918.33	2,000.00	2,000.00	0.00	100.0%	
534 50 35 0000 WA-Small Tools/Minor	1,830.06	2,500.00	2,500.00	0.00	100.0%	
534 50 48 0000 WA-Repair-Contracted	17,171.15	20,000.00	20,000.00	0.00	100.0%	
534 54 10 0000 WA-Maintenance-Trtm	0.00	8,256.00	0.00	(8,256.00)	0.0%	Consolidated with Treatment Plant Ops
534 54 20 0000 WA-Maintenance-Trtm	(16.00)	4,128.00	0.00	(4,128.00)	0.0%	Consolidated with Treatment Plant Ops
534 55 10 0000 WA-Maint.-Trans & Di	0.00	34,056.00	0.00	(34,056.00)	0.0%	Consolidated with T&D Ops
534 55 20 0000 WA-Maint.-Trans & Di	(522.61)	16,512.00	0.00	(16,512.00)	0.0%	Consolidated with T&D Ops



## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:45:10 Date: 11/19/2019

MCAG #:

Page: 29

400 Water/Sewer Fund

Expenditures	YTD	Budgeted	Proposed	Difference		Remarks
<b>534 Water Utilities</b>						
534 70 10 0000 WA-Customer Services	35,825.69	46,208.83	43,000.00	(3,208.83)	93.1%	Revised Estimate
534 70 20 0000 WA-Customer Services	13,815.49	15,732.64	14,000.00	(1,732.64)	89.0%	Revised Estimate
534 70 31 0000 WA-Office Supplies Ar	1,654.49	2,250.00	2,250.00	0.00	100.0%	
534 70 41 0000 WA-Computer Services	5,082.30	8,000.00	8,000.00	0.00	100.0%	
534 70 41 0001 WA-EBPP Fees	1,573.35	1,000.00	2,000.00	1,000.00	200.0%	Estimate based on actual costs and projected costs through the end of the year.
534 80 31 0000 WA-Operating Supplies	16,052.20	25,000.00	25,000.00	0.00	100.0%	
534 80 33 0000 WA-Well Water For Re	0.00	1,000.00	1,000.00	0.00	100.0%	
534 80 41 0000 WA-Testing	2,962.00	4,000.00	4,000.00	0.00	100.0%	
534 80 42 0000 WA-Telephone	1,134.12	750.00	1,400.00	650.00	186.7%	Increase for internet services
534 80 45 0001 WA-Telemetry Services	2,731.21	0.00	3,000.00	3,000.00	0.0%	Mission service contract
534 80 45 0099 WA-Eq Rental - Water	42,103.96	51,000.00	51,000.00	0.00	100.0%	
534 80 46 0000 WA-Insurance	0.00	13,000.00	13,000.00	0.00	100.0%	
534 80 47 0000 WA-Electricity	16,130.94	22,000.00	22,000.00	0.00	100.0%	
534 81 41 0000 WA-Prof Services - Ger	0.00	0.00	0.00	0.00	0.0%	
534 84 10 0000 WA-Operations Plant S	52,424.58	61,920.00	72,000.00	10,080.00	116.3%	Consolidated with Maint.
534 84 20 0000 WA-Operations Plant B	29,216.34	36,120.00	40,000.00	3,880.00	110.7%	Consolidated with Maint.
534 84 31 0000 WA-Chemicals Plant	8,777.44	10,000.00	10,000.00	0.00	100.0%	
534 84 41 0000 WA-Consultant Service	0.00	2,000.00	2,000.00	0.00	100.0%	
534 85 10 0000 WA-Operations T & D	45,351.59	46,440.00	60,000.00	13,560.00	129.2%	Consolidated with Maint.
534 85 20 0000 WA-Operations T & D	24,765.84	25,800.00	30,000.00	4,200.00	116.3%	Consolidated with Maint.
534 90 44 0000 WA-Taxes	24,362.40	35,000.00	35,000.00	0.00	100.0%	
<b>534 Water Utilities</b>	<b>352,659.02</b>	<b>526,217.47</b>	<b>478,650.00</b>	<b>(47,567.47)</b>	<b>91.0%</b>	
<b>535 Sewer</b>						
535 10 10 0000 WW-Administrative Sai	12,365.48	22,704.00	22,704.00	0.00	100.0%	
535 10 20 0000 WW-Administrative Be	5,727.15	7,224.00	7,224.00	0.00	100.0%	
535 10 41 0022 WW-Audit Fee	0.00	4,120.00	0.00	(4,120.00)	0.0%	No audit in 2019
535 10 44 0000 WW-Advertising	139.20	0.00	0.00	0.00	0.0%	
535 10 49 0001 WW-Dues & Membersh	351.11	5,150.00	500.00	(4,650.00)	9.7%	Revised estimate
535 10 51 0000 WW-Permit Fees/DOE	2,309.04	3,090.00	2,500.00	(590.00)	80.9%	Revised estimate
535 20 41 0000 WW-Admin Planning S	0.00	0.00	0.00	0.00	0.0%	
535 40 43 0000 WW-Travel	1,213.57	1,287.50	1,287.50	0.00	100.0%	
535 40 49 0001 WW-Training	2,083.36	3,090.00	3,090.00	0.00	100.0%	
535 51 10 0000 WW-Maintenance T&E	0.00	30,960.00	0.00	(30,960.00)	0.0%	Consolidated with Ops
535 51 20 0000 WW-Maintenance T&E	(44.77)	15,480.00	0.00	(15,480.00)	0.0%	Consolidated with Ops
535 51 31 0000 WW-Maintenance Supp	8,522.89	28,325.00	28,325.00	0.00	100.0%	
535 51 48 0000 WW-Repair (Contract S	90,803.60	112,490.00	118,990.00	6,500.00	105.8%	Increased for line repair on Russell.

## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:45:10 Date: 11/19/2019

MCAG #:

Page: 30

400 Water/Sewer Fund

Expenditures	YTD	Budgeted	Proposed	Difference		Remarks
<b>535 Sewer</b>						
535 51 48 0001 WW-Solids Hauling & .	29,786.61	49,440.00	49,440.00	0.00	100.0%	
535 54 10 0000 WW-Plant Maintenance	0.00	62,830.00	0.00	(62,830.00)	0.0%	Consolidated with Ops
535 54 20 0000 WW-Plant Maintenance	(49.89)	45,320.00	0.00	(45,320.00)	0.0%	Consolidated with Ops
535 64 41 0000 WW-Operations Contra	89,232.64	152,852.00	152,852.00	0.00	100.0%	
535 70 10 0000 WW-Customer Service	35,825.69	46,208.83	43,000.00	(3,208.83)	93.1%	Revised Estimate
535 70 20 0000 WW-Customer Service	13,815.49	15,732.64	14,000.00	(1,732.64)	89.0%	Revised Estimate
535 70 31 0000 WW-Office Supplies &	1,664.71	2,500.00	2,500.00	0.00	100.0%	
535 70 41 0000 WW-Computer Service:	4,460.24	2,000.00	2,000.00	0.00	100.0%	
535 70 41 0001 WW-EBPP Fees Sewer	1,573.32	0.00	2,000.00	2,000.00	0.0%	Estimate based on actual costs and projected costs through the end of the year.
535 80 31 0000 WW-Operating Supplie	2,868.00	5,000.00	5,000.00	0.00	100.0%	
535 80 41 0000 Sewer Operations Testi	269.00	1,000.00	1,000.00	0.00	100.0%	
535 80 42 0000 Sewer Telephone	1,226.66	2,000.00	2,000.00	0.00	100.0%	
535 80 45 0099 Eq Rental - Sewer	35,132.55	28,000.00	45,000.00	17,000.00	160.7%	Increased labor hours
535 80 46 0000 Sewer Insurance	0.00	9,000.00	9,000.00	0.00	100.0%	
535 81 10 0000 WW-Operations Coll. S	28,908.87	12,928.90	39,000.00	26,071.10	301.6%	Consolidated with Maint.
535 81 20 0000 WW-Operations Coll. E	12,936.85	6,464.45	17,000.00	10,535.55	263.0%	Consolidated with Maint.
535 84 10 0000 WW-Operations Plant S	59,226.57	27,864.00	73,000.00	45,136.00	262.0%	Consolidated with Maint.
535 84 20 0000 WW-Operations Plant E	33,684.16	13,932.00	45,000.00	31,068.00	323.0%	Consolidated with Maint.
535 85 10 0000 WW Sampling Salary	41.51	3,990.00	3,990.00	0.00	100.0%	
535 85 20 0000 WW Sampling Benefits	18.80	2,133.00	2,133.00	0.00	100.0%	
535 85 31 0000 WW Sampling Supplies	376.29	258.00	258.00	0.00	100.0%	
535 85 41 0000 WW Sampling Professi	6,238.00	6,600.00	6,600.00	0.00	100.0%	
535 85 41 0002 WW Industrial Pretreatr	4,218.50	0.00	0.00	0.00	0.0%	
535 85 45 0000 WW Sampling Equipme	0.00	2,040.00	2,040.00	0.00	100.0%	
535 90 44 0000 Sewer Taxes	14,214.35	20,500.00	20,500.00	0.00	100.0%	
<b>535 Sewer</b>	<b>499,139.55</b>	<b>752,514.32</b>	<b>721,933.50</b>	<b>(30,580.82)</b>	<b>95.9%</b>	
<b>591 Debt Service</b>						
591 34 78 0000 Base Res PWTF Loan F	23,273.39	23,273.39	23,273.39	0.00	100.0%	
592 34 83 0000 Base Reservoir PWTF I	930.94	1,100.00	1,100.00	0.00	100.0%	
<b>534 Water</b>	<b>24,204.33</b>	<b>24,373.39</b>	<b>24,373.39</b>	<b>0.00</b>	<b>100.0%</b>	
591 35 72 0000 Sewer Outfall - USDA I	10,844.26	20,120.00	20,120.00	0.00	100.0%	
592 35 83 0000 Sewer Outfall - USDA I	5,490.74	12,551.00	12,551.00	0.00	100.0%	
<b>535 Sewer</b>	<b>16,335.00</b>	<b>32,671.00</b>	<b>32,671.00</b>	<b>0.00</b>	<b>100.0%</b>	

## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:45:10 Date: 11/19/2019

MCAG #:

Page: 31

400 Water/Sewer Fund

Expenditures	YTD	Budgeted	Proposed	Difference		Remarks
<b>591 Debt Service</b>						
591 Debt Service	40,539.33	57,044.39	57,044.39	0.00	100.0%	
<b>594 Capital Expenditures</b>						
594 34 10 4006 Water Connections - Sa	918.65	5,160.00	5,160.00	0.00	100.0%	
594 34 10 4012 #42 Loop Rd Waterline	0.00	0.00	0.00	0.00	0.0%	
594 34 20 4006 Water Connections - Be	460.02	2,580.00	2,580.00	0.00	100.0%	
594 34 20 4012 #42 Loop Rd Waterline	0.00	0.00	0.00	0.00	0.0%	
594 34 31 4006 Water Connections - Su	0.00	0.00	0.00	0.00	0.0%	
594 34 31 4009 Water Plant Improveme	3,877.20	0.00	0.00	0.00	0.0%	
594 34 45 0400 Eq Rental - Water Conn	93.00	2,000.00	2,000.00	0.00	100.0%	
594 34 48 0400 Base Reservoir Improv.	0.00	0.00	0.00	0.00	0.0%	
594 34 64 0000 WA-Fixed Assets To C	2,062.50	50,000.00	0.00	(50,000.00)	0.0%	Russell project moved to 2020
534 Water	7,411.37	59,740.00	9,740.00	(50,000.00)	16.3%	
594 35 41 0400 #38 Sewer Plan - Prof S	19,191.33	0.00	20,000.00	20,000.00	0.0%	Final plan update
594 35 48 0400 #38 Sewer Plan - Contr	0.00	0.00	0.00	0.00	0.0%	
594 35 64 0400 WW-Capitalized Equip	2,062.50	0.00	0.00	0.00	0.0%	
535 Sewer	21,253.83	0.00	20,000.00	20,000.00	0.0%	
594 Capital Expenditures	28,665.20	59,740.00	29,740.00	(30,000.00)	49.8%	
<b>597 Interfund Transfers</b>						
597 10 00 0000 Transfer Out to 410 WV	10,827.27	10,000.00	10,000.00	0.00	100.0%	
535 Sewer	10,827.27	10,000.00	10,000.00	0.00	100.0%	
597 Interfund Transfers	10,827.27	10,000.00	10,000.00	0.00	100.0%	
<b>999 Ending Balance</b>						
508 80 00 0400 WS-Ending Cash	0.00	1,149.32	129,205.20	128,055.88	*****%	Revised estimate
400 Water/Sewer	0.00	1,149.32	129,205.20	128,055.88	*****%	
508 10 00 0401 WS-Water Reserve	0.00	104,479.17	191,376.85	86,897.68	183.2%	Increase due to increased SDCs
401 Water	0.00	104,479.17	191,376.85	86,897.68	183.2%	

## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson  
 MCAG #:

Time: 17:45:10 Date: 11/19/2019  
 Page: 32

400 Water/Sewer Fund

Expenditures	YTD	Budgeted	Proposed	Difference		Remarks
<b>999 Ending Balance</b>						
508 10 00 0402 WS-WW Reserve	0.00	55,380.00	157,730.27	102,350.27	284.8%	Increase due to increased SDCs
508 10 00 0403 WS-Sewer Outfall Rese	0.00	32,670.00	32,670.00	0.00	100.0%	
402 Sewer	0.00	88,050.00	190,400.27	102,350.27	216.2%	
<b>999 Ending Balance</b>	0.00	193,678.49	510,982.32	317,303.83	263.8%	
<b>Fund Expenditures:</b>	<b>931,830.37</b>	<b>1,599,194.67</b>	<b>1,808,350.21</b>	<b>209,155.54</b>	<b>113.1%</b>	
<b>Fund Excess/(Deficit):</b>	<b>804,597.94</b>	<b>0.00</b>	<b>0.00</b>			

## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:45:10 Date: 11/19/2019

MCAG #:

Page: 33

### 410 Wastewater System Upgrades

Revenues	YTD	Budgeted	Proposed	Difference		Remarks
----------	-----	----------	----------	------------	--	---------

### 308 Beginning Balances

308 10 00 0410 WW Sys Upgrades Beg	(93,407.14)	0.00	(93,407.14)	(93,407.14)	0.0%	Match 2018 Ending Cash
308 Beginning Balances	(93,407.14)	0.00	(93,407.14)	(93,407.14)	0.0%	

### 330 Intergovernmental Revenues

334 04 20 0410 CERB Feasibility Study	44,600.00	50,000.00	50,000.00	0.00	100.0%	
330 Intergovernmental Revenues	44,600.00	50,000.00	50,000.00	0.00	100.0%	

### 390 Other Financing Sources

391 90 00 0410 DOE Design Loan	297,420.04	1,985,000.00	1,985,000.00	0.00	100.0%	
390 Other Financing Sources	297,420.04	1,985,000.00	1,985,000.00	0.00	100.0%	

### 397 Interfund Transfers

397 05 00 0410 Transfer In from Water/	10,827.27	10,000.00	11,000.00	1,000.00	110.0%	To cover EDA Project Proposal Svcs and remaining CERB match
397 Interfund Transfers	10,827.27	10,000.00	11,000.00	1,000.00	110.0%	

<b>Fund Revenues:</b>	<b>259,440.17</b>	<b>2,045,000.00</b>	<b>1,952,592.86</b>	<b>(92,407.14)</b>	<b>95.5%</b>	
-----------------------	-------------------	---------------------	---------------------	--------------------	--------------	--

Expenditures	YTD	Budgeted	Proposed	Difference		Remarks
--------------	-----	----------	----------	------------	--	---------

### 594 Capital Expenditures

594 35 31 0010 DOE-Imm. Improv. Sup	17,570.54	0.00	0.00	0.00	0.0%	
594 35 41 0010 DOE-Imm. Imprpv. Svc	0.00	0.00	0.00	0.00	0.0%	
594 35 41 4102 Feasibility Study-Consu	19,047.48	60,000.00	19,050.00	(40,950.00)	31.8%	Rollover balance from 2018
594 35 41 4103 Design-Consultant Svcs	239,960.04	1,985,000.00	1,927,540.00	(57,460.00)	97.1%	Reduced to removed Value Planning Costs
594 35 41 4104 EDA Project Consultant	5,832.65	0.00	6,000.00	6,000.00	0.0%	Proposal services
594 35 49 0410 Value Planning Hosting	0.00	0.00	0.00	0.00	0.0%	
594 35 49 0411 CERB Meeting Hosting	0.00	0.00	0.00	0.00	0.0%	
594 Capital Expenditures	282,410.71	2,045,000.00	1,952,590.00	(92,410.00)	95.5%	

### 999 Ending Balance

508 10 00 0410 WW Cap-Ending Cash	0.00	0.00	2.86	2.86	0.0%	
-----------------------------------	------	------	------	------	------	--

## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:45:10 Date: 11/19/2019

MCAG #:

Page: 34

410 Wastewater System Upgrades

Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
<hr/>					
999 Ending Balance					
<hr/>					
999 Ending Balance	0.00	0.00	2.86	2.86	0.0%
<hr/>					
<b>Fund Expenditures:</b>	<b>282,410.71</b>	<b>2,045,000.00</b>	<b>1,952,592.86</b>	<b>(92,407.14)</b>	<b>95.5%</b>
<hr/>					
<b>Fund Excess/(Deficit):</b>	<b>(22,970.54)</b>	<b>0.00</b>	<b>0.00</b>		

## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:45:10 Date: 11/19/2019

MCAG #:

Page: 35

500 Equipment Service Fund

Revenues	YTD	Budgeted	Proposed	Difference		Remarks
----------	-----	----------	----------	------------	--	---------

308 Beginning Balances

308 80 00 0500 ES Unreserved Begin C	67,144.73	38,808.41	67,144.73	28,336.32	173.0%	Revised to Actual
308 Beginning Balances	67,144.73	38,808.41	67,144.73	28,336.32	173.0%	

340 Charges For Goods & Services

348 00 00 0000 Equipment Rental-Inter	155,104.06	120,000.00	150,000.00	30,000.00	125.0%	Revised Estimate
340 Charges For Goods & Services	155,104.06	120,000.00	150,000.00	30,000.00	125.0%	

360 Interest & Other Earnings

361 11 00 0500 Interest Income/ES	566.23	0.00	0.00	0.00	0.0%	
362 10 00 0000 Equipment Rental - Ext	266.00	0.00	0.00	0.00	0.0%	
362 10 02 0000 Equipment Rental - Ext	37.12	0.00	0.00	0.00	0.0%	
369 10 00 0500 Sale of Scrap Equip Ser	5,398.38	0.00	5,400.00	5,400.00	0.0%	Revised to Actual
360 Interest & Other Earnings	6,267.73	0.00	5,400.00	5,400.00	0.0%	

390 Other Financing Sources

395 10 00 0500 Sale of Fixed Assets	0.00	0.00	0.00	0.00	0.0%	
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%	

**Fund Revenues: 228,516.52 158,808.41 222,544.73 63,736.32 140.1%**

Expenditures	YTD	Budgeted	Proposed	Difference		Remarks
--------------	-----	----------	----------	------------	--	---------

548 Public Works - Centralized Services

548 65 10 0000 Maintenance Salary	26,335.30	26,832.00	26,832.00	0.00	100.0%	
548 65 20 0000 Maintenance Benefits	16,203.42	16,512.00	16,512.00	0.00	100.0%	
548 65 25 0000 Medical Physicals-Reqd	2,124.46	2,000.00	2,000.00	0.00	100.0%	
548 65 31 0000 Tires	911.70	2,000.00	2,000.00	0.00	100.0%	
548 65 32 0000 Gas and Oil	16,374.61	20,000.00	20,000.00	0.00	100.0%	
548 65 33 0000 Supplies	706.21	0.00	0.00	0.00	0.0%	
548 65 46 0000 Insurance	0.00	28,000.00	28,000.00	0.00	100.0%	
548 65 47 0000 Heat & Lights	1,789.62	1,500.00	1,500.00	0.00	100.0%	
548 65 48 0000 Repairs/Supplies Contr	21,323.74	20,000.00	20,000.00	0.00	100.0%	
548 65 49 0000 Training	180.00	250.00	250.00	0.00	100.0%	

## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:45:10 Date: 11/19/2019

MCAG #:

Page: 36

500 Equipment Service Fund

Expenditures	YTD	Budgeted	Proposed	Difference		Remarks
<b>548 Public Works - Centralized Services</b>						
548 Public Works - Centralized Serv	85,949.06	117,094.00	117,094.00	0.00	100.0%	
<b>594 Capital Expenditures</b>						
594 48 64 0000 Equipment Purchase	0.00	40,000.00	40,000.00	0.00	100.0%	
594 Capital Expenditures	0.00	40,000.00	40,000.00	0.00	100.0%	
<b>999 Ending Balance</b>						
508 80 00 0500 ES-Ending Cash	0.00	1,714.41	65,450.73	63,736.32	*****%	Revised Estimate
999 Ending Balance	0.00	1,714.41	65,450.73	63,736.32	*****%	
<b>Fund Expenditures:</b>	<b>85,949.06</b>	<b>158,808.41</b>	<b>222,544.73</b>	<b>63,736.32</b>	<b>140.1%</b>	
<b>Fund Excess/(Deficit):</b>	<b>142,567.46</b>	<b>0.00</b>	<b>0.00</b>			



## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson  
MCAG #:

Time: 17:45:10 Date: 11/19/2019  
Page: 37

630 Stevenson Municipal Court

Revenues	YTD	Budgeted	Proposed	Difference	0.0%	Remarks
380 Non Revenues						
389 40 00 0000 SMC-Agency Deposits	38,465.69	0.00	0.00	0.00	0.0%	
380 Non Revenues	38,465.69	0.00	0.00	0.00	0.0%	
<b>Fund Revenues:</b>	<b>38,465.69</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	
Expenditures						
Expenditures	YTD	Budgeted	Proposed	Difference	0.0%	Remarks
580 Non Expenditures						
589 40 00 0000 SMC-Agency Disburse	0.00	0.00	0.00	0.00	0.0%	
580 Non Expenditures	0.00	0.00	0.00	0.00	0.0%	
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	
<b>Fund Excess/(Deficit):</b>	<b>38,465.69</b>	<b>0.00</b>	<b>0.00</b>			

## 2019 PROPOSED BUDGET CHANGES

City Of Stevenson  
MCAG #:

### Fund Totals

Time: 17:45:10 Date: 11/19/2019  
Page: 38

Fund	YTD	Budgeted	Proposed	Difference	
001 General Expense Fund	2,505,016.33	2,372,316.15	2,782,790.73	410,474.58	117.3%
010 General Reserve Fund	326,078.40	0.00	325,553.66	325,553.66	0.0%
020 Fire Reserve Fund	1,001,574.23	0.00	1,480,000.00	1,480,000.00	0.0%
100 Street Fund	672,441.29	454,951.30	705,895.26	250,943.96	155.2%
103 Tourism Promo & Develop Fund	972,213.01	866,767.54	1,047,672.30	180,904.76	120.9%
300 Capital Improvement Fund	134,534.38	74,747.65	128,625.62	53,877.97	172.1%
301 Timber Harvest Fund	1,328,859.66	1,913,246.34	1,316,537.00	(596,709.34)	68.8%
303 Joint Emergency Facilities Fund	34,316.57	42,000.00	42,000.00	0.00	100.0%
306 Kanaka Creek Road Improvements	9,024.37	0.00	9,025.00	9,025.00	0.0%
308 Gropper Sidewalk	0.00	0.00	0.00	0.00	0.0%
309 Russell Ave	142,843.32	811,600.00	274,134.00	(537,466.00)	33.8%
310 Wastewater System Upgrades	0.00	0.00	0.00	0.00	0.0%
400 Water/Sewer Fund	1,736,428.31	1,599,194.67	1,808,350.21	209,155.54	113.1%
410 Wastewater System Upgrades	259,440.17	2,045,000.00	1,952,592.86	(92,407.14)	95.5%
500 Equipment Service Fund	228,516.52	158,808.41	222,544.73	63,736.32	140.1%
630 Stevenson Municipal Court	38,465.69	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>9,389,752.25</b>	<b>10,338,632.06</b>	<b>12,095,721.37</b>	<b>1,757,089.31</b>	<b>117.0%</b>
001 General Expense Fund	1,043,688.82	2,372,316.15	2,782,790.73	410,474.58	117.3%
010 General Reserve Fund	0.00	0.00	325,553.66	325,553.66	0.0%
020 Fire Reserve Fund	0.00	0.00	1,480,000.00	1,480,000.00	0.0%
100 Street Fund	391,686.37	454,951.30	705,895.26	250,943.96	155.2%
103 Tourism Promo & Develop Fund	212,338.70	866,767.54	1,047,672.30	180,904.76	120.9%
300 Capital Improvement Fund	0.00	74,747.65	128,625.62	53,877.97	172.1%
301 Timber Harvest Fund	1,328,859.66	1,913,246.34	1,316,537.00	(596,709.34)	68.8%
303 Joint Emergency Facilities Fund	34,316.57	42,000.00	42,000.00	0.00	100.0%
306 Kanaka Creek Road Improvements	9,024.37	0.00	9,025.00	9,025.00	0.0%
308 Gropper Sidewalk	0.00	0.00	0.00	0.00	0.0%
309 Russell Ave	142,843.32	811,600.00	274,134.00	(537,466.00)	33.8%
310 Wastewater System Upgrades	0.00	0.00	0.00	0.00	0.0%
400 Water/Sewer Fund	931,830.37	1,599,194.67	1,808,350.21	209,155.54	113.1%
410 Wastewater System Upgrades	282,410.71	2,045,000.00	1,952,592.86	(92,407.14)	95.5%
500 Equipment Service Fund	85,949.06	158,808.41	222,544.73	63,736.32	140.1%
630 Stevenson Municipal Court	0.00	0.00	0.00	0.00	0.0%
<b>Fund Expenditures:</b>	<b>4,462,947.95</b>	<b>10,338,632.06</b>	<b>12,095,721.37</b>	<b>1,757,089.31</b>	<b>117.0%</b>
<b>Excess/(Deficit):</b>	<b>4,926,804.30</b>	<b>0.00</b>	<b>0.00</b>		



# City of Stevenson

(509) 427-5970

7121 E Loop Road, PO Box 371  
Stevenson, Washington 98648

To: Stevenson City Council and Residents

Date: November 21, 2019

**Re: 2020 REVISED PROPOSED BUDGET**

I am pleased to submit the revised City of Stevenson's 2020 proposed budget for your review and consideration.

**OVERVIEW:**

The budget development process is guided by Washington State Law and by the *Budgeting, Accounting & Reporting System* (BARS) manual published by the Washington State Auditor's Office. We prepare the annual budget for two main reasons:

1. It sets the legal limits on expenditures for the City.
2. It is our financial plan for next year. In its simplest form, it is an estimate of the revenues we expect to receive and how we plan to spend them.

When the budget is appropriated by ordinance, that ordinance provides the legal right to spend money as well as limit the amount we can spend.

Budget priorities are determined by reviewing the goals set at the strategic planning retreat in October of 2019 and were reviewed and confirmed at the August 22, 2019 council meeting. More specific budget priorities for 2020 are included in the proposed budget.

The 2020 proposed budget continues all existing programs and staff. Revenue projections of \$7,056,123 have been conservative with the following assumptions:

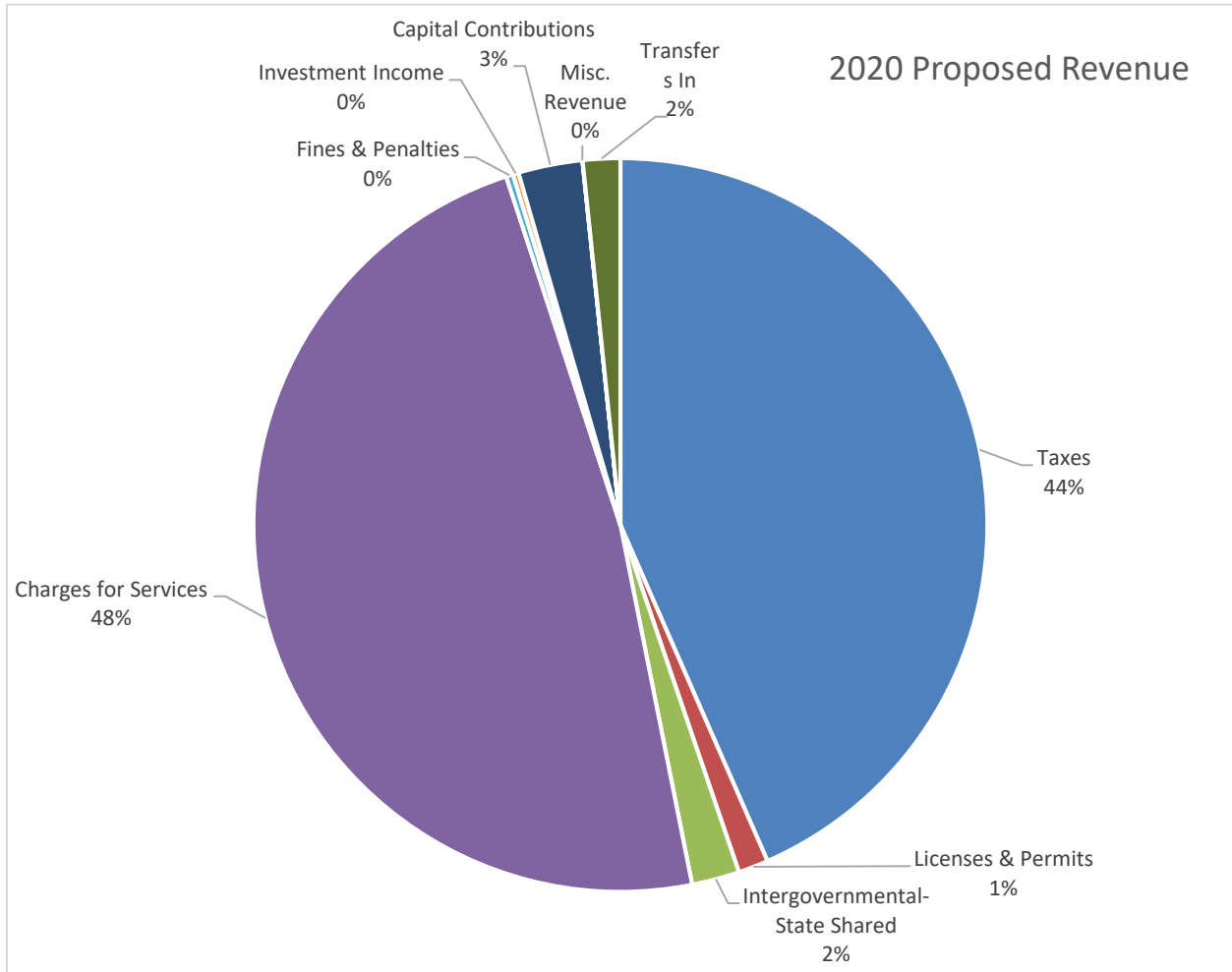
- Population estimate of 1,620, a 2.8% increase over last year.
- 1% increase in the property tax levy, plus new construction.
- A slight increase in sales tax projections based on 2016-2018 revenues.
- Increase in water utility base rate of 5% for 2020.
- Increase in wastewater utility rates of 37% for 2020.
- Estimated amount of secured grants, loans and other revenue sources to fund capital improvement projects.

Revenue sources include:

- **Taxes** – property tax, sales tax and taxes on utilities (natural gas, electricity, cable, garbage, telephone, etc).
- **Licenses and Permits** – business licenses, building permits, etc.
- **Intergovernmental-Grants** – Transportation Improvement Board (TIB), etc. for capital projects
- **Intergovernmental-State Shared** – liquor revenues, fuel tax, criminal justice funds, etc.
- **Charges for Services** – planning fees, building inspector reimbursements, utility rates, etc.
- **Fines and Penalties** – mostly traffic infractions and criminal fines and penalties
- **Investment Income** – interest income from city investments
- **Capital Contributions** – connection charges for water and sewer hook-ups
- **Miscellaneous Revenue** – sale of scrap, cash drawer overage/shortage, other revenues

- **Nonrevenues** – agency pass-through funds, unclaimed property
- **Other Financing Sources** – loan proceeds for capital projects
- **Transfers In** – internal transfer between funds

The chart below lists revenues associated with general operations and maintenance, excluding capital projects and grant pass-throughs such as the Community Development Block Grant project.



These resources will be used to maintain existing service levels and execute planned capital projects. A highlight of the 2020 expenses totaling \$7,319,874 include:

Capital Projects:

- Russell Avenue reconstruction with \$966k of street and sidewalk improvements.
- First Street alternative transportation project engineering phase \$185k.
- Loop Road street, sidewalk, and stormwater improvements \$452k .
- Design of wastewater system upgrades for \$1M.

Current Expense:

- Downtown Plan and Buildable Lands inventory, partnering with EDC, project roll-over \$50k.
- Continued Pool Support \$40k.
- Community Development Block Grant Home Rehabilitation project rollover \$350k.

Streets:

- Kanaka Bridge Rebuild \$20k.
- Tree Maintenance Plan \$20k.

Water/Sewer:

- Continued BOD monitoring \$18k.
- Partial Russell Ave waterline replacement \$50k.
- Replacement of the roof at the Water Treatment Plant \$55k.
- Loop road waterline replacement and Hydrant installation \$100k.
- Loop road sewer line extension \$300k.

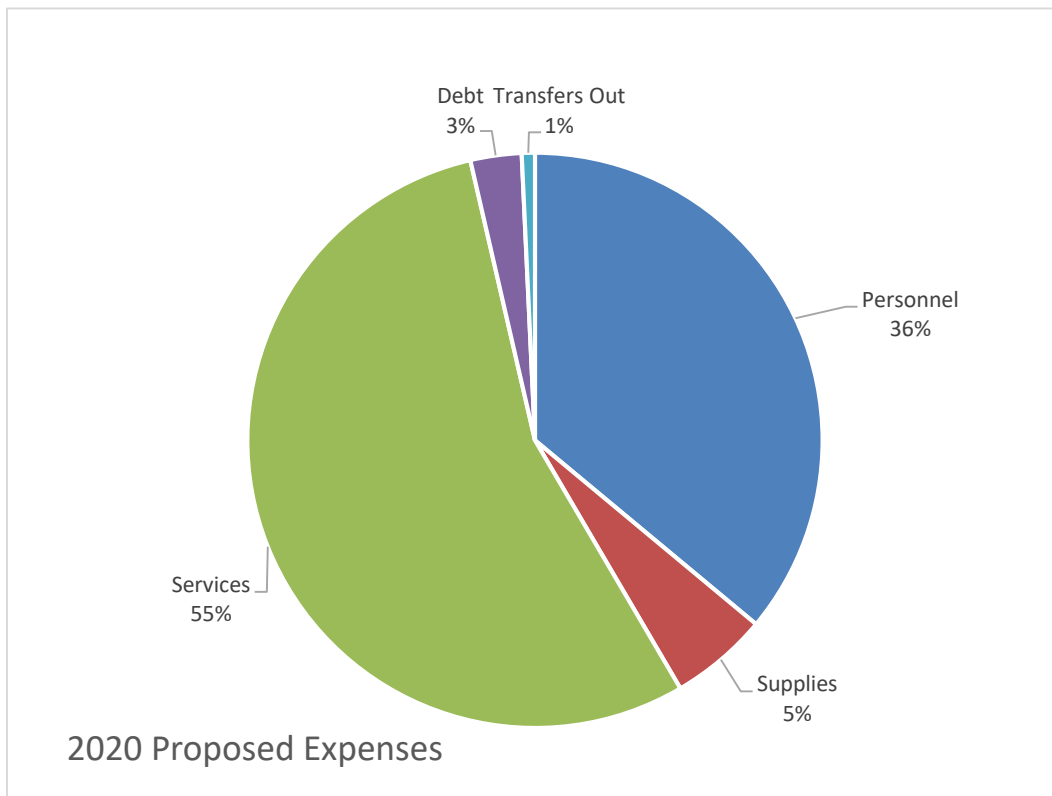
Personnel: \$1,217,705

- Personnel costs account for approximately 36% of all operating expenditures. There is an increase of 1 FTE, up from 1 temporary employee, shared between the Parks and Street department. There is a reduction of 1 employee in the Water Systems Manager/Building Inspector position.
- Staff salaries in the proposed budget were increased by the Council-approved Cost of Living Adjustment (COLA) of 2.6% based on the June 2019 West B/C CPI-U, plus steps for all employees not already at top-step.
- The cost of the medical, dental and visions plans offered by the City of Stevenson will not be increasing in 2020.

Services: \$1,852,262

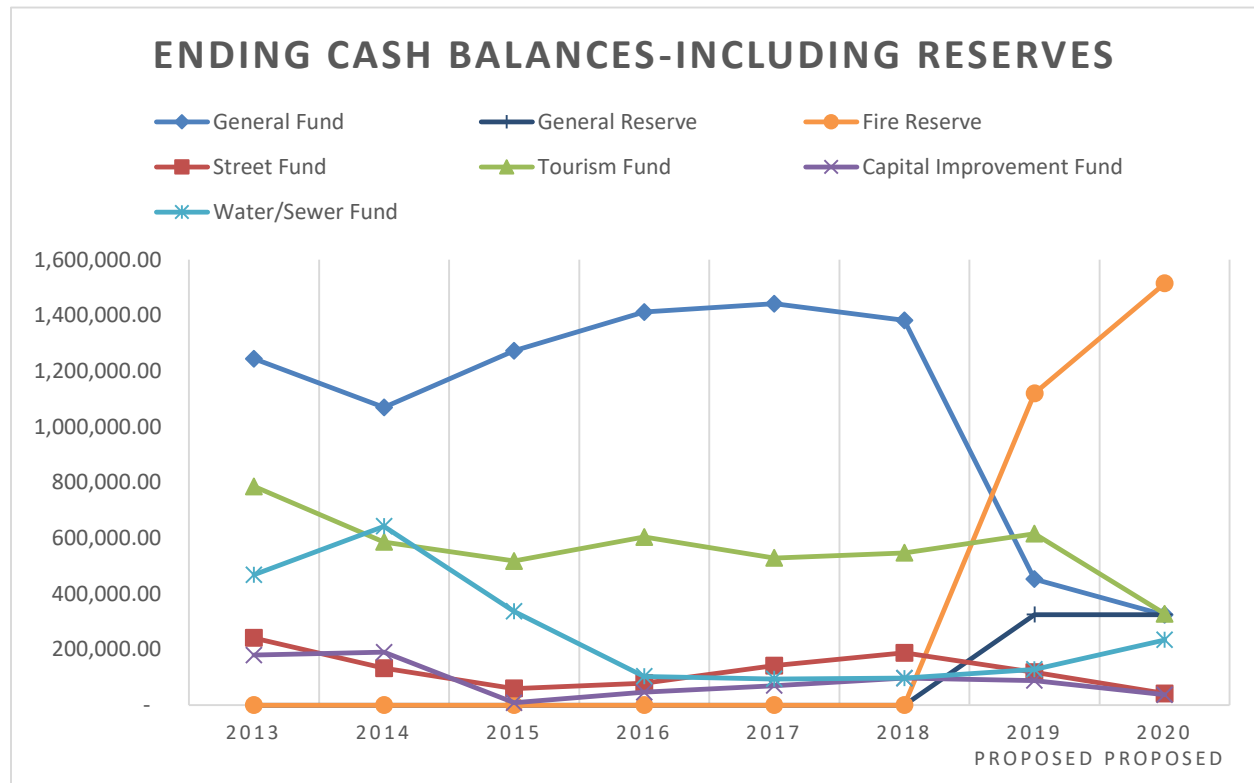
- Police Services account for 10% (\$175,000)
- 20% of services are for Lodging Tax funds (\$364,000)
- Wastewater services of sewer lining, hauling and disposal of biosolids and operations support account for 23% (\$420,000)

The chart below lists expenses associated with general operations and maintenance, excluding capital projects and grant pass-throughs such as the Community Development Block Grant project



**ENDING CASH BALANCES:**

While the ending cash balances are trending down in 2020, the reason is due to transfer of funds to dedicated reserves and multiple capital projects.



**FUND OVERVIEWS:**

**General Fund** – The General Fund is the primary operating fund for the City. The General Fund accounts for all revenues and expenditures not required to be accounted for in a separate fund. General Fund expenditures include all general government functions such as legislative, legal, municipal court, law enforcement, fire protection, building inspector services, planning services, parks maintenance, finance and accounting, and general administrative services.

The Unemployment Reserve in the General Fund (formerly Fund 622) has a current balance of \$33,414, which is enough to cover estimated unemployment claims. The City is self-insured for unemployment. The 2020 proposed budget does not include an increase to the unemployment reserve.

Primary revenues sources for the General Fund are property taxes and sales taxes with smaller amounts generated from utility taxes, permits, fines & other user charges, and state shared revenues. The primary revenue source, property taxes, is limited by Washington State law to a 1% annual increase.

**Street Fund** -The Street Fund is used to account for proceeds of specific taxes and other revenue sources dedicated to fund city streets, storm drains, sidewalks and associated activities.

The primary state-dedicated revenue source is State gas tax. City Council has also dedicated the PUD Excise Tax, Liquor Profit Tax and a second half-percent sales tax (enacted by City Council in 2012) as additional revenue sources to the Street Fund.

Street Fund revenues have been supplemented in the past by the Federal Surface Transportation Program (STP) and the State Transportation Improvement Board (TIB) which can be used only for transportation purposes. Major street projects are accounted for in separate project funds in the 300

series with State and Federal revenues and transfers from the Street Fund and/or the General Fund when needed.

**Tourism Promotion** – The Tourism Fund (Hotel / Motel tax fund) was established by City Council to fund activities designed to increase tourism. Lodging taxes were authorized by the State Legislature for tourism marketing, special events and festivals designed to attract tourists, and the support of tourism-related facilities.

The primary revenue source is a Lodging Tax of 4% charged on lodging within the City of Stevenson. This tax generates over \$400,000 per year, which is awarded to applicants by City Council following recommendations from the Tourism Advisory Committee (TAC) in November.

**Capital Improvement Fund** – The Capital Improvement Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities. The primary dedicated revenue source is the real estate excise tax imposed on the sale of real estate. These funds are restricted by the State Legislature for capital purposes identified in a capital improvements plan and local capital improvements including those listed in RCW 35.43.040.

Capital Improvement projects are normally accounted for in separate project funds in the 300 series with funding from various State and Federal sources and transfers from the Capital Improvement Fund and/or other City funds as applicable. In recent years the Capital Improvement Fund has been used to help fund the Kanaka Creek and Gropper Sidewalk project, the Russell Avenue project and the Joint Emergency Facilities project.

**Water & Sewer Fund** – The Water & Sewer Fund is operated as an enterprise fund to account for the operations of the City’s water and sewer systems on a self-supporting basis. In addition to generating enough revenue to meet current expenses, the fund must generate enough revenue to build a reserve for equipment repair and eventual capital replacements. The rates were reviewed in 2017 and increased for 2018 and 2019. At the completion of the Water System Plan, an annual rate increase of 5% beginning in 2020 is projected to ensure adequate funds for capital projects and debt repayment. The sewer rates are proposed to increase 37% for 2020 due to many factors, the main of which being the cancellation of the operations contract with Jacobs. A rate study, funded by the Department of Ecology, will take place in 2020 to align with the operations, maintenance and debt needs of the wastewater system upgrade projects.

**Equipment Service Fund** – The Equipment Service Fund is used to account for labor charges and equipment usage by other funds, and to save funds for eventual equipment replacements. Revenues are derived from charges made against other funds for using the equipment. Charges are based on the number of hours worked and miles driven by field staff in each fund and are intended to cover operating costs, equipment maintenance, staff salaries, insurance, and replacement costs. Current rates are \$4.10 per mile for driven equipment and \$20 per hour for stationary equipment.

The Public Works Director maintains an equipment replacement schedule and attempts to replace at least one major piece of equipment every year, as funding allows. A copy of the equipment replacement schedule is included with the budget for this fund.

Respectfully submitted,

*Leana Kinley*

City Administrator

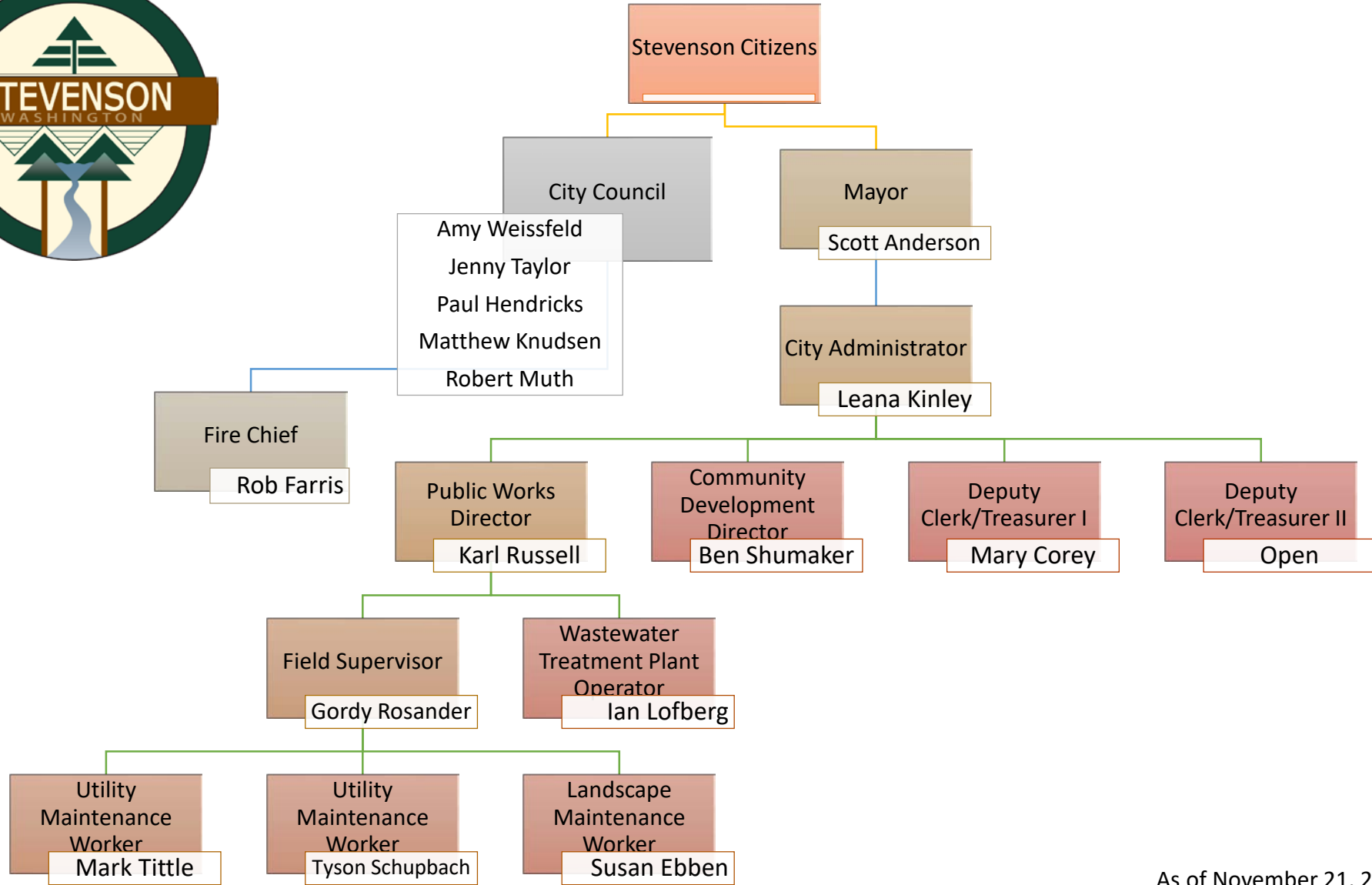
**ATTACHMENT “A”**  
**SCOPE OF WORK**  
**CONTRACT BETWEEN SKAMANIA COUNTY COUNCIL ON DOMESTIC VIOLENCE AND**  
**SEXUAL ASSAULT AND CITY OF STEVENSON**

It is recognized by both parties that the \$10,000.00 per year in City funds for this contract is to be used to supplement services in Skamania County and shall not in any way negatively affect the amount of other funds or services made available for SCCDVSA by the Contractor.

In consideration of the \$10,000.00 received per year, the Contractor shall provide the following services at the Day Drop In Center operated through SCCDVSA:

1. Operate a Day Drop In Center open to the public five days per week, eight hours per day of operation and available for emergencies 24 hours per day. Contract funds may be used to assist with emergency client financial assistance (such as rental assistance, therapy services, utility assistance, homelessness prevention, emergency food and hotel vouchers, etc.).
2. Provide administrative support for the Day Drop In Center, including the preparation and administration of grants that affect SCCDVSA. Provide quarterly reports to the City of Stevenson that describes the services provided. Reports shall be due 10 days after the last day of the month. Up to \$1,000 per year (10% of the total contract amount)[or as otherwise determined by council] may be used for administrative services costs.
3. Work cooperatively with the SCCDVSA Board of Directors in determining services to be provided, budgeting and other matters affecting SCCDVSA.
4. Provide referral service, following Contractor guidelines, to other social services agencies for persons identified as needing service beyond those of SCCDVSA.





As of November 21, 2019

## 2020 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 14:37:39 Date: 11/20/2019

MCAG #:	Original	Proposed	Difference		Page:
308 80 00 0001 Unreserved Cash & Investments	470,893.81	419,177.79	(51,716.02)	89.0% Revised Estimate	1
554 90 41 0001 Waterfront Mitigation Support	0.00	11,400.00	11,400.00	0.0% Partnership with Port and County	
565 10 49 0000 Food Bank Support	10,000.00	30,000.00	20,000.00	300.0% Additional Support Provided for Homeless Housing Services	
576 80 48 0000 Parks - Contracted	20,000.00	0.00	(20,000.00)	0.0% Not contracting Parks Plan	
508 80 00 0000 CE-Unreserved Ending Cash	252,814.99	189,698.97	(63,116.02)	75.0% Revised Estimate	
308 80 00 0400 WS Unreserved Begin CA & In	147,705.20	129,205.20	(18,500.00)	87.5% Revised Estimate	
343 50 00 0000 Sewer Service Income	1,101,022.00	887,294.20	(213,727.80)	80.6% 37% rate increase	
535 51 48 0001 WW-Solids Hauling & Disposal	340,800.00	200,000.00	(140,800.00)	58.7% Reduced costs with Hood River disposal contract	
535 64 41 0000 WW-Operations Contract	0.00	100,000.00	100,000.00	0.0% On-Call services contract	
535 84 10 0000 WW-Operations Plant Salary	140,000.00	70,000.00	(70,000.00)	50.0% Removed additional WWTPO	
535 84 20 0000 WW-Operations Plant Benefits	62,000.00	37,000.00	(25,000.00)	59.7% Removed additional WWTPO	
594 35 64 0400 WW-Capitalized Equipment Pu	125,000.00	0.00	(125,000.00)	0.0% Removed-Free software available and other items financed through loan.	
508 80 00 0400 WS-Ending Cash	206,182.81	234,755.01	28,572.20	113.9% Revised Estimate	

## 2020 PROPOSED BUDGET CHANGES

City Of Stevenson

### Fund Totals

Time: 14:37:39 Date: 11/20/2019

MCAG #:

Page: 2

Fund	Revenues				Expenditures			
	Original	Proposed	Difference		Original	Proposed	Difference	
001 General Expense Fund	470,893.81	419,177.79	(51,716.02)	89.0%	282,814.99	231,098.97	(51,716.02)	81.7%
010 General Reserve Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
020 Fire Reserve Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
100 Street Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
103 Tourism Promo & Develop Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
300 Capital Improvement Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
301 Timber Harvest Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
303 Joint Emergency Facilities Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
309 Russell Ave	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
400 Water/Sewer Fund	1,248,727.20	1,016,499.40	(232,227.80)	81.4%	873,982.81	641,755.01	(232,227.80)	73.4%
410 Wastewater System Upgrades	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
500 Equipment Service Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
630 Stevenson Municipal Court	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
<b>Excess/(Deficit):</b>	<b>1,719,621.01</b>	<b>1,435,677.19</b>	<b>(283,943.82)</b>	<b>83.5%</b>	<b>1,156,797.80</b>	<b>872,853.98</b>	<b>(283,943.82)</b>	<b>75.5%</b>

## 2020 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 14:37:15 Date: 11/20/2019

MCAG #:

Page: 1

001 General Expense Fund

Revenues	Original	Proposed	Difference		Remarks
<b>308 Beginning Balances</b>					
308 80 00 0001 Unreserved Cash & Investments	470,893.81	419,177.79	(51,716.02)	89.0%	Revised Estimate
100 Unreserved	470,893.81	419,177.79	(51,716.02)	89.0%	
308 10 01 0001 Reserved Cash - Unemployment	33,413.82	33,413.82	0.00	100.0%	
102 Unemployment Reserve	33,413.82	33,413.82	0.00	100.0%	
308 10 02 0001 Reserved Cash - Custodial	59,695.22	59,695.22	0.00	100.0%	
104 Custodial Reserve	59,695.22	59,695.22	0.00	100.0%	
308 10 00 0001 Reserved Cash - Fire Truck	0.00	0.00	0.00	0.0%	
308 10 03 0001 Reserved Cash - Fire Equip	0.00	0.00	0.00	0.0%	
202 Fire Department	0.00	0.00	0.00	0.0%	
<b>308 Beginning Balances</b>	<b>564,002.85</b>	<b>512,286.83</b>	<b>(51,716.02)</b>	<b>90.8%</b>	
<b>310 Taxes</b>					
311 10 00 0000 General Property Tax	481,883.50	481,883.50	0.00	100.0%	
311 Property Tax	481,883.50	481,883.50	0.00	100.0%	
313 11 00 0000 Sales Tax	250,000.00	250,000.00	0.00	100.0%	
313 71 00 0000 Local Criminal Justice Tax	15,000.00	15,000.00	0.00	100.0%	
313 Sales Tax	265,000.00	265,000.00	0.00	100.0%	
316 43 00 0000 Natural Gas Utility Tax	15,000.00	15,000.00	0.00	100.0%	
316 45 00 0000 Garbage Utility Tax	7,500.00	7,500.00	0.00	100.0%	
316 46 00 0000 Cable TV Utility Tax	3,000.00	3,000.00	0.00	100.0%	
316 47 00 0000 Telephone Utility Tax	14,500.00	14,500.00	0.00	100.0%	
316 Utility Tax	40,000.00	40,000.00	0.00	100.0%	
317 20 00 0000 Leasehold Tax	16,000.00	16,000.00	0.00	100.0%	
317 21 00 0000 Rock Cove ALF In-Lieu Tax	0.00	0.00	0.00	0.0%	
317 Other Tax	16,000.00	16,000.00	0.00	100.0%	
<b>310 Taxes</b>	<b>802,883.50</b>	<b>802,883.50</b>	<b>0.00</b>	<b>100.0%</b>	

## 2020 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 14:37:15 Date: 11/20/2019

MCAG #:

Page: 2

001 General Expense Fund

Revenues	Original	Proposed	Difference	Remarks
<b>320 Licenses &amp; Permits</b>				
321 99 01 0000 Business Licenses	1,400.00	1,400.00	0.00	100.0%
321 99 02 0000 Peddlers & Solicitors Permit	0.00	0.00	0.00	0.0%
321 99 03 0000 Vacation Rental Licenses	1,500.00	1,500.00	0.00	100.0%
321 Licenses	2,900.00	2,900.00	0.00	100.0%
322 10 00 0000 Building Permits	45,000.00	45,000.00	0.00	100.0%
322 Permits	45,000.00	45,000.00	0.00	100.0%
320 Licenses & Permits	47,900.00	47,900.00	0.00	100.0%
<b>330 Intergovernmental Revenues</b>				
333 14 51 0001 CDBG Housing Rehab Grant	350,000.00	350,000.00	0.00	100.0%
334 01 20 0000 AOC LFO Judicial agency grant	0.00	0.00	0.00	0.0%
334 03 10 0001 DOE-Spills Grant	0.00	0.00	0.00	0.0%
330 Grants	350,000.00	350,000.00	0.00	100.0%
335 00 91 0000 PUD Privilege Tax (in Lieu)	11,000.00	11,000.00	0.00	100.0%
335 State Shared	11,000.00	11,000.00	0.00	100.0%
336 06 21 0000 Criminal Justice - Low Populati	1,000.00	1,000.00	0.00	100.0%
336 06 25 0000 Criminal Justice - Contracted Se	2,500.00	2,500.00	0.00	100.0%
336 06 26 0000 Criminal Justice - Special Progr	1,814.40	1,814.40	0.00	100.0%
336 06 42 0000 Marijuana Excise Tax	1,846.80	1,846.80	0.00	100.0%
336 06 51 0000 DUI/Other Crim Justice Assist	0.00	0.00	0.00	0.0%
336 06 94 0000 Liquor Excise Tax	8,893.80	8,893.80	0.00	100.0%
337 40 00 0000 Private Harvest Tax	0.00	0.00	0.00	0.0%
336 State Entitlements, Impact Payments	16,055.00	16,055.00	0.00	100.0%
330 Intergovernmental Revenues	377,055.00	377,055.00	0.00	100.0%
<b>340 Charges For Goods &amp; Services</b>				
341 81 00 0000 Printing/Photocopy Services	0.00	0.00	0.00	0.0%
341 Other	0.00	0.00	0.00	0.0%
342 21 00 0000 Fire District II Fire Control	19,500.00	19,500.00	0.00	100.0%

## 2020 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 14:37:15 Date: 11/20/2019

MCAG #:

Page: 3

001 General Expense Fund

Revenues	Original	Proposed	Difference	Remarks
<b>340 Charges For Goods &amp; Services</b>				
342 Fire District 2	19,500.00	19,500.00	0.00	100.0%
345 83 00 0000 Planning Fees	4,500.00	4,500.00	0.00	100.0%
345 Planning	4,500.00	4,500.00	0.00	100.0%
345 83 01 0000 N Bonn Bldg Inspect Reimburse	3,000.00	3,000.00	0.00	100.0%
345 83 02 0000 Skamania County Reimburseme	0.00	0.00	0.00	0.0%
346 Building	3,000.00	3,000.00	0.00	100.0%
<b>340 Charges For Goods &amp; Services</b>	<b>27,000.00</b>	<b>27,000.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>350 Fines &amp; Penalties</b>				
353 10 00 0000 Traffic Infractions/Parking	3,000.00	3,000.00	0.00	100.0%
353 70 00 0000 Non-Traffic Infractions	50.00	50.00	0.00	100.0%
355 20 00 0000 DUI Fines	1,000.00	1,000.00	0.00	100.0%
355 80 00 0000 Criminal Traffic Fines	1,500.00	1,500.00	0.00	100.0%
356 90 00 0000 Criminal Non-Traffic Fines	700.00	700.00	0.00	100.0%
357 37 00 0000 Court Cost Recoupments	5,000.00	5,000.00	0.00	100.0%
<b>350 Fines &amp; Penalties</b>	<b>11,250.00</b>	<b>11,250.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>360 Interest &amp; Other Earnings</b>				
361 11 00 0000 Interest Income/General Fund	5,000.00	5,000.00	0.00	100.0%
361 40 00 0000 Sales Tax Interest	200.00	200.00	0.00	100.0%
362 00 00 0000 Park Rentals	0.00	0.00	0.00	0.0%
367 10 00 0000 Fire Department Donations	0.00	0.00	0.00	0.0%
369 91 00 0000 Miscellaneous Income	300.00	300.00	0.00	100.0%
<b>360 Interest &amp; Other Earnings</b>	<b>5,500.00</b>	<b>5,500.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>380 Non Revenues</b>				
386 90 00 0000 Agency Deposit - Court Remitt	0.00	0.00	0.00	0.0%
386 91 00 0000 Agency Deposit - Court Trust	0.00	0.00	0.00	0.0%
389 30 00 0000 Agency Collections - State Bldg	0.00	0.00	0.00	0.0%
<b>380 Non Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

## 2020 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 14:37:15 Date: 11/20/2019

MCAG #:

Page: 4

001 General Expense Fund

Revenues	Original	Proposed	Difference	Remarks
<b>Fund Revenues:</b>	<b>1,835,591.35</b>	<b>1,783,875.33</b>	<b>(51,716.02)</b>	<b>97.2%</b>

Expenditures	Original	Proposed	Difference	Remarks
<b>511 Legislative</b>				
511 30 41 0000 Ordinance Codification	2,500.00	2,500.00	0.00	100.0%
511 30 44 0000 Legislative Publishing	3,500.00	3,500.00	0.00	100.0%
511 60 10 0000 Council Salary	12,000.00	12,000.00	0.00	100.0%
511 60 20 0000 Council Benefits	1,000.00	1,000.00	0.00	100.0%
511 60 43 0000 Travel/Lodging Council	2,000.00	2,000.00	0.00	100.0%
511 60 49 0000 Tuition Council	1,000.00	1,000.00	0.00	100.0%
<b>511 Legislative</b>	<b>22,000.00</b>	<b>22,000.00</b>	<b>0.00</b>	<b>100.0%</b>

<b>512 Judicial</b>				
512 50 10 0001 Court Clerk Salary	3,000.00	3,000.00	0.00	100.0%
512 50 20 0001 Court Clerk Benefits	1,500.00	1,500.00	0.00	100.0%
512 50 31 0000 Court Supplies	0.00	0.00	0.00	0.0%
512 50 49 0000 Juror/Witness/Investigative Fees	1,000.00	1,000.00	0.00	100.0%
512 50 51 0001 Jury Management/Courtroom U	1,200.00	1,200.00	0.00	100.0%
512 50 51 0003 Municipal Court Contract	20,000.00	20,000.00	0.00	100.0%
512 52 41 0001 Transcription Services	0.00	0.00	0.00	0.0%
512 52 41 0002 Interpreter Fees	500.00	500.00	0.00	100.0%
512 52 51 0000 Sheriff Warrant Service Charge	500.00	500.00	0.00	100.0%
515 35 51 0000 Prosecuting Attorney County Co	20,000.00	20,000.00	0.00	100.0%
515 93 41 0000 Indigent Defense	15,000.00	15,000.00	0.00	100.0%
<b>512 Judicial</b>	<b>62,700.00</b>	<b>62,700.00</b>	<b>0.00</b>	<b>100.0%</b>

<b>513 Executive</b>				
513 10 10 0000 Mayor Salary	7,200.00	7,200.00	0.00	100.0%
513 10 10 0001 City Administrator Salary	75,000.00	75,000.00	0.00	100.0%
513 10 20 0000 Mayor Benefits	625.00	625.00	0.00	100.0%
513 10 20 0001 City Administrator Benefits	28,000.00	28,000.00	0.00	100.0%
513 10 43 0000 Travel/Lodging Mayor/Adminis	0.00	0.00	0.00	0.0%
513 10 49 0000 Tuition Mayor/Administrator	0.00	0.00	0.00	0.0%
<b>513 Executive</b>	<b>110,825.00</b>	<b>110,825.00</b>	<b>0.00</b>	<b>100.0%</b>

## 2020 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 14:37:15 Date: 11/20/2019

MCAG #:

Page: 5

001 General Expense Fund

Expenditures	Original	Proposed	Difference	Remarks
<b>514 Financial, Recording &amp; Elections</b>				
514 20 10 0001 Budgeting/Accounting Salary	52,000.00	52,000.00	0.00	100.0%
514 20 20 0001 Budgeting/Accounting Benefits	21,000.00	21,000.00	0.00	100.0%
514 20 41 0001 EBPP Fees General Fund	400.00	400.00	0.00	100.0%
514 20 41 0022 Audit Fee	7,000.00	7,000.00	0.00	100.0%
514 20 43 0000 Travel Financial/Records	3,000.00	3,000.00	0.00	100.0%
514 20 46 0000 Clerk Bond Premiums	1,500.00	1,500.00	0.00	100.0%
514 20 49 0000 Training/Tuition - Financial/Rec	3,000.00	3,000.00	0.00	100.0%
514 20 49 0001 Dues & Membership - Financia	1,000.00	1,000.00	0.00	100.0%
514 20 49 0002 Fiduciary Fees/VISA	750.00	750.00	0.00	100.0%
514 20 49 0003 Miscellaneous Charges	500.00	500.00	0.00	100.0%
514 30 10 0000 Minutes - Recording Fee Sal	2,250.00	2,250.00	0.00	100.0%
514 30 20 0000 Minutes - Recording Fee Ben	200.00	200.00	0.00	100.0%
514 41 51 0000 Elections	1,000.00	1,000.00	0.00	100.0%
514 91 51 0000 Voter Registration Services	6,000.00	6,000.00	0.00	100.0%
<b>514 Financial, Recording &amp; Elections</b>	<b>99,600.00</b>	<b>99,600.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>515 Legal Services</b>				
515 41 41 0000 Advisory Board Services	30,000.00	30,000.00	0.00	100.0%
515 41 43 0000 Travel - Legal	750.00	750.00	0.00	100.0%
515 41 49 0000 Training & Tuition - Legal	750.00	750.00	0.00	100.0%
<b>515 Legal Services</b>	<b>31,500.00</b>	<b>31,500.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>517 Employee Benefit Programs</b>				
517 70 22 0000 Unemployment Claims	0.00	0.00	0.00	0.0%
517 70 51 0000 Old Age Survivor Insurance	25.00	25.00	0.00	100.0%
517 90 26 0000 Staff Wellness	500.00	500.00	0.00	100.0%
<b>517 Employee Benefit Programs</b>	<b>525.00</b>	<b>525.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>518 Centralized Services</b>				
518 20 44 0000 DNR Fire Control Assessment	0.00	0.00	0.00	0.0%
518 30 10 0000 Building Repair Salary	3,000.00	3,000.00	0.00	100.0%
518 30 20 0000 Building Repair Benefits	1,500.00	1,500.00	0.00	100.0%
518 30 31 0000 Household Supplies/Repairs	2,000.00	2,000.00	0.00	100.0%
518 30 41 0000 Custodial Services	4,000.00	4,000.00	0.00	100.0%
518 30 41 0001 Contractual Services	0.00	0.00	0.00	0.0%



## 2020 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 14:37:15 Date: 11/20/2019

MCAG #:

Page: 6

001 General Expense Fund

Expenditures	Original	Proposed	Difference	Remarks
<b>518 Centralized Services</b>				
518 30 44 0000 HR-Advertisement	0.00	0.00	0.00	0.0%
518 30 45 0099 Eq Rental-Bldg Repair	2,000.00	2,000.00	0.00	100.0%
518 30 46 0000 Insurance - Liability	14,000.00	14,000.00	0.00	100.0%
518 30 47 0000 Heat & Lights	3,000.00	3,000.00	0.00	100.0%
518 30 47 0001 City Hall Water/Sewer	1,330.29	1,330.29	0.00	100.0%
518 30 48 0000 Building Repair Supplies	1,000.00	1,000.00	0.00	100.0%
518 40 31 0000 Office Supplies	6,000.00	6,000.00	0.00	100.0%
518 40 41 0000 Office Equip Repair& Maintena	6,000.00	6,000.00	0.00	100.0%
518 40 42 0000 Central Services Telephone	3,750.00	3,750.00	0.00	100.0%
518 40 42 0001 Miscellaneous - Postage	500.00	500.00	0.00	100.0%
518 80 41 0023 Website - General Fund	500.00	500.00	0.00	100.0%
518 90 49 0001 Dues And Membership - Genera	3,000.00	3,000.00	0.00	100.0%
594 18 64 0000 Office Furniture/Equipment	0.00	0.00	0.00	0.0%
594 18 64 0001 Computer Equipment	0.00	0.00	0.00	0.0%
<b>518 Centralized Services</b>	<b>51,580.29</b>	<b>51,580.29</b>	<b>0.00</b>	<b>100.0%</b>
<b>521 Law Enforcement</b>				
521 20 51 0000 Police Services	175,501.85	175,501.85	0.00	100.0%
521 20 51 0001 CR Jus #4 Basic Law Enforcem	2,700.00	2,700.00	0.00	100.0%
521 30 51 0000 CR Jus #1 Drug/Alcohol ED	1,600.00	1,600.00	0.00	100.0%
523 60 51 0000 Jail Services	13,000.00	13,000.00	0.00	100.0%
<b>521 Law Enforcement</b>	<b>192,801.85</b>	<b>192,801.85</b>	<b>0.00</b>	<b>100.0%</b>
<b>522 Fire Control</b>				
522 10 10 0000 Fire Chief/Administration - Sala	1,500.00	1,500.00	0.00	100.0%
522 10 20 0000 Fire Chief/Administration - Ben	200.00	200.00	0.00	100.0%
522 20 10 0000 Fire Contract Volunteer Reimb	16,000.00	16,000.00	0.00	100.0%
522 20 20 0000 Firefighter Benefits	1,000.00	1,000.00	0.00	100.0%
522 20 24 0000 Firefighter Pension/Disability	3,500.00	3,500.00	0.00	100.0%
522 20 31 0000 Fire Supplies	16,000.00	16,000.00	0.00	100.0%
522 20 32 0000 Fire Truck Fuel	1,000.00	1,000.00	0.00	100.0%
522 20 42 0000 Fire Telephone	1,400.00	1,400.00	0.00	100.0%
522 20 46 0000 Fire Truck Insurance	3,000.00	3,000.00	0.00	100.0%
522 20 48 0000 Fire Hydrant Repair/Supplies	0.00	0.00	0.00	0.0%
522 20 49 0001 Dues & Memb./Sub. City Fire	305.00	305.00	0.00	100.0%
522 30 10 0000 Fire Support Salary	8,500.00	8,500.00	0.00	100.0%
522 30 20 0000 Fire Support Benefits	5,000.00	5,000.00	0.00	100.0%

## 2020 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 14:37:15 Date: 11/20/2019

MCAG #:

Page: 7

001 General Expense Fund

Expenditures	Original	Proposed	Difference	Remarks
<b>522 Fire Control</b>				
522 30 31 0001 Fire Prevention Supplies City	500.00	500.00	0.00	100.0%
522 30 41 0000 Fire Investigations	1,000.00	1,000.00	0.00	100.0%
522 30 45 0099 Eq Rental - Fire Support	5,500.00	5,500.00	0.00	100.0%
522 45 43 0000 Travel - Fire Department	1,000.00	1,000.00	0.00	100.0%
522 45 49 0000 Fire Department Training	4,500.00	4,500.00	0.00	100.0%
522 50 47 0000 Fire Hall Heat And Lights	3,000.00	3,000.00	0.00	100.0%
522 50 47 0099 Water on Demand For Hydrants	4,000.00	4,000.00	0.00	100.0%
522 50 48 0000 Fire Hall Repair	0.00	0.00	0.00	0.0%
522 60 48 0000 Fire Equipment Repair	6,000.00	6,000.00	0.00	100.0%
594 22 64 0000 Fire Equip Purchase-Fire Truck	0.00	0.00	0.00	0.0%
594 22 64 0001 Fire Equip Purchase - City	0.00	0.00	0.00	0.0%
597 12 00 0000 Transfer Out To 303 Joint Emer	0.00	0.00	0.00	0.0%
<b>202 Fire Department</b>	<b>82,905.00</b>	<b>82,905.00</b>	<b>0.00</b>	<b>100.0%</b>
522 20 31 0002 Fire Supplies FD II	10,000.00	10,000.00	0.00	100.0%
522 20 32 0002 Fire Truck Fuel FDII	1,000.00	1,000.00	0.00	100.0%
522 20 49 0002 Dues & Membership/Subscripti	0.00	0.00	0.00	0.0%
522 30 31 0020 Fire Prevention Supplies FDII	500.00	500.00	0.00	100.0%
522 45 43 0002 Travel-FD II	0.00	0.00	0.00	0.0%
522 45 49 0002 Fire Training FD II	2,000.00	2,000.00	0.00	100.0%
522 60 48 0002 Fire Equipment Repair FDII	6,000.00	6,000.00	0.00	100.0%
594 22 64 0002 Fire Equip Purchase - FD II	0.00	0.00	0.00	0.0%
<b>203 Fire District 2</b>	<b>19,500.00</b>	<b>19,500.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>522 Fire Control</b>	<b>102,405.00</b>	<b>102,405.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>528 Dispatch Services</b>				
528 60 42 0000 Radio Contract	6,000.00	6,000.00	0.00	100.0%
528 60 51 0000 Dispatch Fees - City	2,000.00	2,000.00	0.00	100.0%
<b>528 Dispatch Services</b>	<b>8,000.00</b>	<b>8,000.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>551 Public Housing Services</b>				
551 00 41 0000 CDBG Housing Rehab Cont. Sv	350,000.00	350,000.00	0.00	100.0%
<b>551 Public Housing Services</b>	<b>350,000.00</b>	<b>350,000.00</b>	<b>0.00</b>	<b>100.0%</b>

## 2020 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 14:37:15 Date: 11/20/2019

MCAG #:

Page: 8

001 General Expense Fund

Expenditures	Original	Proposed	Difference	100.0%	Remarks
<b>553 Conservation</b>					
553 70 51 0000 Air Pollution Authority	300.00	300.00	0.00	100.0%	
553 Conservation	300.00	300.00	0.00	100.0%	
<b>554 Environmental Services</b>					
554 90 41 0001 Waterfront Mitigation Support	0.00	11,400.00	11,400.00	0.0%	Partnership with Port and County
554 Environmental Services	0.00	11,400.00	11,400.00	0.0%	
<b>558 Planning &amp; Community Devel</b>					
558 50 10 0000 Building Inspector Salary	0.00	0.00	0.00	0.0%	
558 50 20 0000 Building Inspector Benefits	0.00	0.00	0.00	0.0%	
558 50 31 0000 Building Department Supplies	1,000.00	1,000.00	0.00	100.0%	
558 50 41 0000 Consulting Services	2,000.00	2,000.00	0.00	100.0%	
558 50 41 0001 Building Inspection Services	33,750.00	33,750.00	0.00	100.0%	
558 50 42 0000 Building Department Telephone	0.00	0.00	0.00	0.0%	
558 50 43 0000 Travel - Building Inspector	0.00	0.00	0.00	0.0%	
558 50 45 0099 Eq Rental - Building Dept	0.00	0.00	0.00	0.0%	
558 50 49 0000 Training & Tuition - Building D	0.00	0.00	0.00	0.0%	
558 50 49 0001 Dues & Membership - Bldg Dep	300.00	300.00	0.00	100.0%	
550 Building	37,050.00	37,050.00	0.00	100.0%	
558 60 10 0000 Planning Salary	89,000.00	89,000.00	0.00	100.0%	
558 60 10 0001 Planning Recorder - Salaries	1,800.00	1,800.00	0.00	100.0%	
558 60 10 0002 Planning Commission Salaries	4,500.00	4,500.00	0.00	100.0%	
558 60 10 0003 Planning Intern Salary	0.00	0.00	0.00	0.0%	
558 60 20 0000 Planning Benefits	40,000.00	40,000.00	0.00	100.0%	
558 60 20 0001 Planning Recorder - Benefits	180.00	180.00	0.00	100.0%	
558 60 20 0002 Planning Commission Benefits	500.00	500.00	0.00	100.0%	
558 60 20 0003 Planning Intern Benefits	0.00	0.00	0.00	0.0%	
558 60 31 0000 Planning Supplies	750.00	750.00	0.00	100.0%	
558 60 41 0000 Planning & Professional Assist	50,000.00	50,000.00	0.00	100.0%	
558 60 41 0001 Planning Publication	1,750.00	1,750.00	0.00	100.0%	
558 60 43 0000 Travel - Planning/Prof Assistanc	2,500.00	2,500.00	0.00	100.0%	
558 60 49 0000 Training & Tuition - Planning	1,500.00	1,500.00	0.00	100.0%	
558 60 49 0001 Dues & Membership - Planning	500.00	500.00	0.00	100.0%	
558 60 49 0002 Planning Filing Fees/Misc	500.00	500.00	0.00	100.0%	

## 2020 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 14:37:15 Date: 11/20/2019

MCAG #:

Page: 9

001 General Expense Fund

Expenditures	Original	Proposed	Difference		Remarks
<b>558 Planning &amp; Community Devel</b>					
560 Planning	193,480.00	193,480.00	0.00	100.0%	
558 70 49 0001 EDC Assessment	11,000.00	11,000.00	0.00	100.0%	
558 70 49 0002 MCEDD Services	900.00	900.00	0.00	100.0%	
570 Economic Development	11,900.00	11,900.00	0.00	100.0%	
558 Planning & Community Devel	242,430.00	242,430.00	0.00	100.0%	
<b>565 Welfare</b>					
565 10 49 0000 Food Bank Support	10,000.00	30,000.00	20,000.00	300.0%	Additional Support Provided for Homeless Housing Services
565 Welfare	10,000.00	30,000.00	20,000.00	300.0%	
<b>566 Substance Abuse</b>					
566 72 52 0000 Substance Abuse/Liquor Excise	150.00	150.00	0.00	100.0%	
566 Substance Abuse	150.00	150.00	0.00	100.0%	
<b>573 Cultural &amp; Community Activities</b>					
573 90 49 0000 Hosting of Meetings/Events	500.00	500.00	0.00	100.0%	
573 Cultural & Community Activities	500.00	500.00	0.00	100.0%	
<b>576 Park Facilities</b>					
576 20 51 0000 Community Pool Support	40,000.00	40,000.00	0.00	100.0%	
576 80 10 0000 Park Maintenance Salary	45,000.00	45,000.00	0.00	100.0%	
576 80 20 0000 Park Maintenance Benefits	37,000.00	37,000.00	0.00	100.0%	
576 80 31 0000 Parks Supplies	7,000.00	7,000.00	0.00	100.0%	
576 80 45 0099 Eq Rental - Parks	20,000.00	20,000.00	0.00	100.0%	
576 80 47 0000 Parks Electricity	350.00	350.00	0.00	100.0%	
576 80 48 0000 Parks - Contracted	20,000.00	0.00	(20,000.00)	0.0%	Not contracting Parks Plan
576 Park Facilities	169,350.00	149,350.00	(20,000.00)	88.2%	
<b>580 Non Expenditures</b>					
586 90 00 0000 Agency Disbursement - Court	0.00	0.00	0.00	0.0%	

## 2020 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 14:37:15 Date: 11/20/2019

MCAG #:

Page: 10

001 General Expense Fund

Expenditures	Original	Proposed	Difference	%	Remarks
<b>580 Non Expenditures</b>					
586 91 00 0000 Agency Disbursement - Court T	0.00	0.00	0.00	0.0%	
589 30 00 0000 Agency Remittances - State Bld	0.00	0.00	0.00	0.0%	
589 99 00 0000 Payroll Clearing	0.00	0.00	0.00	0.0%	
580 Non Expenditures	0.00	0.00	0.00	0.0%	
<b>597 Interfund Transfers</b>					
597 00 01 0020 Transfers-Out - Fire Reserve	35,000.00	35,000.00	0.00	100.0%	
597 00 01 0100 Transfers-Out - To 100 Street F	0.00	0.00	0.00	0.0%	
597 Interfund Transfers	35,000.00	35,000.00	0.00	100.0%	
<b>999 Ending Balance</b>					
508 80 00 0000 CE-Unreserved Ending Cash	252,814.99	189,698.97	(63,116.02)	75.0%	Revised Estimate
100 Unreserved	252,814.99	189,698.97	(63,116.02)	75.0%	
508 10 00 0002 CE-Unemployment Reserve	33,414.00	33,414.00	0.00	100.0%	
102 Unemployment Reserve	33,414.00	33,414.00	0.00	100.0%	
508 10 00 0004 CE-Custodial	59,695.22	59,695.22	0.00	100.0%	
104 Custodial Reserve	59,695.22	59,695.22	0.00	100.0%	
508 10 00 0001 CE-Fire Truck Reserve	0.00	0.00	0.00	0.0%	
508 10 00 0003 CE-Fire Equip. Replacement	0.00	0.00	0.00	0.0%	
202 Fire Department	0.00	0.00	0.00	0.0%	
999 Ending Balance	345,924.21	282,808.19	(63,116.02)	81.8%	
<b>Fund Expenditures:</b>	<b>1,835,591.35</b>	<b>1,783,875.33</b>	<b>(51,716.02)</b>	<b>97.2%</b>	
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>			

## 2020 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 14:37:15 Date: 11/20/2019

MCAG #:

Page: 11

010 General Reserve Fund

Revenues	Original	Proposed	Difference	Remarks
----------	----------	----------	------------	---------

308 Beginning Balances

308 10 01 0010 General Reserve-Beginning Cas	325,553.66	325,553.66	0.00	100.0%
308 Beginning Balances	325,553.66	325,553.66	0.00	100.0%

397 Interfund Transfers

397 01 00 0301 Gen. Res.-Transfer In From Tir	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%

<b>Fund Revenues:</b>	<b>325,553.66</b>	<b>325,553.66</b>	<b>0.00</b>	<b>100.0%</b>
-----------------------	-------------------	-------------------	-------------	---------------

Expenditures	Original	Proposed	Difference	Remarks
--------------	----------	----------	------------	---------

999 Ending Balance

508 10 01 0010 General Res-Ending Cash	325,553.66	325,553.66	0.00	100.0%
999 Ending Balance	325,553.66	325,553.66	0.00	100.0%

<b>Fund Expenditures:</b>	<b>325,553.66</b>	<b>325,553.66</b>	<b>0.00</b>	<b>100.0%</b>
---------------------------	-------------------	-------------------	-------------	---------------

<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>		
-------------------------------	-------------	-------------	--	--

## 2020 PROPOSED BUDGET CHANGES

City Of Stevenson  
MCAG #:

Time: 14:37:15 Date: 11/20/2019  
Page: 12

020 Fire Reserve Fund

Revenues	Original	Proposed	Difference	Remarks
----------	----------	----------	------------	---------

308 Beginning Balances

308 10 02 0020 Fire Res-Beginning Cash	1,480,000.00	1,480,000.00	0.00	100.0%
308 Beginning Balances	1,480,000.00	1,480,000.00	0.00	100.0%

397 Interfund Transfers

397 02 00 0001 Fire Res-Transfer In From Gene	35,000.00	35,000.00	0.00	100.0%
397 02 00 0301 Fire Res-Transfer In From Timt	0.00	0.00	0.00	0.0%
397 Interfund Transfers	35,000.00	35,000.00	0.00	100.0%

<b>Fund Revenues:</b>	<b>1,515,000.00</b>	<b>1,515,000.00</b>	<b>0.00</b>	<b>100.0%</b>
-----------------------	---------------------	---------------------	-------------	---------------

Expenditures	Original	Proposed	Difference	Remarks
--------------	----------	----------	------------	---------

999 Ending Balance

508 10 02 0020 Fire Res-Ending Cash	1,515,000.00	1,515,000.00	0.00	100.0%
999 Ending Balance	1,515,000.00	1,515,000.00	0.00	100.0%

<b>Fund Expenditures:</b>	<b>1,515,000.00</b>	<b>1,515,000.00</b>	<b>0.00</b>	<b>100.0%</b>
---------------------------	---------------------	---------------------	-------------	---------------

<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>		
-------------------------------	-------------	-------------	--	--

## 2020 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 14:37:15 Date: 11/20/2019

MCAG #:

Page: 13

100 Street Fund

Revenues	Original	Proposed	Difference	Remarks
----------	----------	----------	------------	---------

308 Beginning Balances

308 80 00 0000 ST Unreserved Begin CA & Inv	106,553.76	106,553.76	0.00	100.0%
308 80 00 0100 ST Unreserved Begin C&I Snov	10,000.00	10,000.00	0.00	100.0%
<b>308 Beginning Balances</b>	<b>116,553.76</b>	<b>116,553.76</b>	<b>0.00</b>	<b>100.0%</b>

310 Taxes

313 11 00 0100 Additional .5% Sales Tax	270,000.00	270,000.00	0.00	100.0%
316 42 00 0000 PUD Excise Tax	52,000.00	52,000.00	0.00	100.0%
<b>310 Taxes</b>	<b>322,000.00</b>	<b>322,000.00</b>	<b>0.00</b>	<b>100.0%</b>

320 Licenses & Permits

322 40 00 0000 Street Applications & Permits	600.00	600.00	0.00	100.0%
322 40 01 0000 Right of Way Permit Repairs	0.00	0.00	0.00	0.0%
<b>320 Licenses &amp; Permits</b>	<b>600.00</b>	<b>600.00</b>	<b>0.00</b>	<b>100.0%</b>

330 Intergovernmental Revenues

334 03 80 0000 TIB Relight WA Grant	0.00	0.00	0.00	0.0%
334 03 80 0002 TIB Chipseal Grant	0.00	0.00	0.00	0.0%
336 00 71 0000 Multimodal Transportation - Cit	2,203.20	2,203.20	0.00	100.0%
336 00 87 0000 Street Fuel Tax-MVFT	34,425.00	34,425.00	0.00	100.0%
336 06 95 0000 Liquor Profit Tax	12,992.40	12,992.40	0.00	100.0%
<b>330 Intergovernmental Revenues</b>	<b>49,620.60</b>	<b>49,620.60</b>	<b>0.00</b>	<b>100.0%</b>

360 Interest & Other Earnings

361 11 00 0100 Interest Income - Streets	0.00	0.00	0.00	0.0%
369 10 00 0000 Sale of Scrap Streets	0.00	0.00	0.00	0.0%
<b>360 Interest &amp; Other Earnings</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

397 Interfund Transfers

397 00 00 0001 Transfer In From General Fund	0.00	0.00	0.00	0.0%
397 02 00 0306 Transfer In From Kanaka	0.00	0.00	0.00	0.0%
<b>397 Interfund Transfers</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>



## 2020 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 14:37:15 Date: 11/20/2019

MCAG #:

Page: 14

100 Street Fund

Revenues	Original	Proposed	Difference	Remarks
<b>Fund Revenues:</b>	<b>488,774.36</b>	<b>488,774.36</b>	<b>0.00</b>	<b>100.0%</b>

Expenditures	Original	Proposed	Difference	Remarks
<b>542 Streets - Maintenance</b>				
542 39 10 0000 Road Maintenance - Salaries	73,000.00	73,000.00	0.00	100.0%
542 39 20 0000 Road Maintenance - Benefits	35,000.00	35,000.00	0.00	100.0%
542 39 31 0000 Supplies	20,000.00	20,000.00	0.00	100.0%
542 39 42 0000 Telephone	100.00	100.00	0.00	100.0%
542 39 45 0099 Eq Rental - Road Maintenance	25,000.00	25,000.00	0.00	100.0%
542 39 48 0000 Contracted Labor	20,000.00	20,000.00	0.00	100.0%
542 39 51 0000 Environmental Permits	0.00	0.00	0.00	0.0%
542 40 10 0000 Storm Drain Maint - Salaries	8,000.00	8,000.00	0.00	100.0%
542 40 20 0000 Storm Drain Maint - Benefits	5,000.00	5,000.00	0.00	100.0%
542 40 31 0000 Storm Drain Maint - Supplies	2,000.00	2,000.00	0.00	100.0%
542 40 45 0099 Eq Rental - Storm Drain Maint	3,000.00	3,000.00	0.00	100.0%
542 40 47 0000 Dewatering Electricity Chesser	800.00	800.00	0.00	100.0%
542 40 48 0000 Storm Drain Maint - Contrlabor	700.00	700.00	0.00	100.0%
542 62 41 0000 Path Maintenance-Contract Svc:	5,000.00	5,000.00	0.00	100.0%
542 63 47 0000 Electricy - Street Lights	14,000.00	14,000.00	0.00	100.0%
542 63 48 0000 Repair/maintenance - ST Lights	3,000.00	3,000.00	0.00	100.0%
542 64 31 0000 Traffic Devices	12,000.00	12,000.00	0.00	100.0%
542 64 48 0000 Road Striping	6,000.00	6,000.00	0.00	100.0%
542 66 10 0000 Snow Removal - Salary	18,000.00	18,000.00	0.00	100.0%
542 66 20 0000 Snow Removal - Benefits	8,000.00	8,000.00	0.00	100.0%
542 66 31 0000 Snow Removal - Supplies	1,000.00	1,000.00	0.00	100.0%
542 66 45 0099 Eq Rental - Snow Removal	4,000.00	4,000.00	0.00	100.0%
542 67 47 0000 Litter Clean-Up	2,000.00	2,000.00	0.00	100.0%
<b>542 Streets - Maintenance</b>	<b>265,600.00</b>	<b>265,600.00</b>	<b>0.00</b>	<b>100.0%</b>

543 Streets Admin & Overhead

543 10 10 0000 General Administration Salaries	2,000.00	2,000.00	0.00	100.0%
543 10 20 0000 General Administration Benefits	750.00	750.00	0.00	100.0%
543 31 10 0000 General Services Salaries	10,000.00	10,000.00	0.00	100.0%
543 31 20 0000 General Services Benefits	3,000.00	3,000.00	0.00	100.0%
543 31 41 0000 Computer Services	800.00	800.00	0.00	100.0%
543 31 41 0001 Contracted Servcies	0.00	0.00	0.00	0.0%
543 31 41 0022 Audit Fee	2,000.00	2,000.00	0.00	100.0%
543 31 43 0000 Travel - Streets	1,000.00	1,000.00	0.00	100.0%

## 2020 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 14:37:15 Date: 11/20/2019

MCAG #:

Page: 15

100 Street Fund

Expenditures	Original	Proposed	Difference	Remarks
<b>543 Streets Admin &amp; Overhead</b>				
543 31 46 0000 Insurance	7,000.00	7,000.00	0.00	100.0%
543 31 49 0000 Training - Streets	500.00	500.00	0.00	100.0%
543 31 49 0001 Misc/Recording Fees/Dues	1,000.00	1,000.00	0.00	100.0%
<b>543 Streets Admin &amp; Overhead</b>	<b>28,050.00</b>	<b>28,050.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>544 Road &amp; Street Operations</b>				
544 20 41 0100 #14 ST Planning Professional S	21,000.00	21,000.00	0.00	100.0%
<b>544 Road &amp; Street Operations</b>	<b>21,000.00</b>	<b>21,000.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>566 Substance Abuse</b>				
566 72 52 0100 Substance Abuse/Liquor Profits	0.00	0.00	0.00	0.0%
<b>566 Substance Abuse</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>594 Capital Expenditures</b>				
594 42 41 0000 Relight WA-Contract Services	0.00	0.00	0.00	0.0%
595 21 61 0000 Right of Way	0.00	0.00	0.00	0.0%
595 33 10 0000 Russell Avenue (Restor/Rehab)	10,000.00	10,000.00	0.00	100.0%
595 33 20 0000 Russell Avenue (Restor/Rehab)	5,000.00	5,000.00	0.00	100.0%
595 33 31 0000 Russell Avenue (Restor/Rehab)-	0.00	0.00	0.00	0.0%
595 33 41 0000 Russell Avenue (Restor/Rehab)-	0.00	0.00	0.00	0.0%
595 33 45 0099 Eq Rental - Restor/Rehab (Russ)	4,000.00	4,000.00	0.00	100.0%
595 50 41 0000 Kanaka Bridge Rebuild	20,000.00	20,000.00	0.00	100.0%
<b>594 Capital Expenditures</b>	<b>39,000.00</b>	<b>39,000.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>597 Interfund Transfers</b>				
597 18 00 0000 Transfer Out to 309 Russell Ave	0.00	0.00	0.00	0.0%
597 19 00 0000 Transfer Out To 311 First St	53,000.00	53,000.00	0.00	100.0%
597 20 00 0000 Transfer Out To 312 Loop Rd	41,565.00	41,565.00	0.00	100.0%
<b>597 Interfund Transfers</b>	<b>94,565.00</b>	<b>94,565.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>999 Ending Balance</b>				
508 80 00 0100 Streets-Unreserved Ending Cash	30,559.36	30,559.36	0.00	100.0%
508 80 00 0101 Streets-Snow Reserve	10,000.00	10,000.00	0.00	100.0%

## 2020 PROPOSED BUDGET CHANGES

City Of Stevenson  
 MCAG #:

Time: 14:37:15 Date: 11/20/2019  
 Page: 16

100 Street Fund

Expenditures	Original	Proposed	Difference	Remarks
<hr/>				
999 Ending Balance				
<hr/>				
999 Ending Balance	40,559.36	40,559.36	0.00	100.0%
<hr/>				
<b>Fund Expenditures:</b>	<b>488,774.36</b>	<b>488,774.36</b>	<b>0.00</b>	<b>100.0%</b>
<hr/>				
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>		

## 2020 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 14:37:15 Date: 11/20/2019

MCAG #:

Page: 17

103 Tourism Promo & Develop Fund

Revenues	Original	Proposed	Difference	Remarks
----------	----------	----------	------------	---------

308 Beginning Balances

308 10 00 0103 Tourism Reserved C&I - Capita	300,000.00	300,000.00	0.00	100.0%
308 10 01 0103 Tourism Reserved C&I - Rev. S	315,661.30	315,661.30	0.00	100.0%
<b>308 Beginning Balances</b>	<b>615,661.30</b>	<b>615,661.30</b>	<b>0.00</b>	<b>100.0%</b>

310 Taxes

313 31 00 0000 Stadium (Motel/Hotel) Tax	440,000.00	440,000.00	0.00	100.0%
<b>310 Taxes</b>	<b>440,000.00</b>	<b>440,000.00</b>	<b>0.00</b>	<b>100.0%</b>

360 Interest & Other Earnings

361 11 00 0103 Interest Income/Tourism	0.00	0.00	0.00	0.0%
<b>360 Interest &amp; Other Earnings</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

<b>Fund Revenues:</b>	<b>1,055,661.30</b>	<b>1,055,661.30</b>	<b>0.00</b>	<b>100.0%</b>
-----------------------	---------------------	---------------------	-------------	---------------

Expenditures	Original	Proposed	Difference	Remarks
--------------	----------	----------	------------	---------

573 Cultural & Community Activities

573 30 41 0000 Consultant Services, Chamber	90,000.00	90,000.00	0.00	100.0%
573 30 41 0001 SBA Consultant Services	85,000.00	85,000.00	0.00	100.0%
573 30 41 0004 County - Fair & Timber Carniva	5,000.00	5,000.00	0.00	100.0%
573 30 41 0005 County - Bluegrass Festival	7,000.00	7,000.00	0.00	100.0%
573 90 10 0000 Promotion Salaries	5,000.00	5,000.00	0.00	100.0%
573 90 10 0003 Promotion Field Salaries	3,300.00	3,300.00	0.00	100.0%
573 90 20 0000 Promotion Benefits	1,000.00	1,000.00	0.00	100.0%
573 90 20 0003 Promotion Field Benefits	1,700.00	1,700.00	0.00	100.0%
573 90 31 0000 Promotion Supplies	0.00	0.00	0.00	0.0%
573 90 41 0001 Discover Your Northwest	17,250.00	17,250.00	0.00	100.0%
573 90 41 0002 CRGIC Consultant Services	55,000.00	55,000.00	0.00	100.0%
573 90 41 0004 Skamania Senior Services - Hik	2,000.00	2,000.00	0.00	100.0%
573 90 41 0008 Gorge Outrigger Races	5,000.00	5,000.00	0.00	100.0%
573 90 41 0009 BOTG Kiteboarding Festival	3,000.00	3,000.00	0.00	100.0%
573 90 41 0011 Stevenson Farmers Market	2,000.00	2,000.00	0.00	100.0%
573 90 41 0013 Main St Program Coordinator (S	55,000.00	55,000.00	0.00	100.0%
573 90 41 0014 Stevenson Waterfront Music Fe	3,000.00	3,000.00	0.00	100.0%
573 90 41 0015 Fools Fest (Walking Man)	2,500.00	2,500.00	0.00	100.0%

## 2020 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 14:37:15 Date: 11/20/2019

MCAG #:

Page: 18

103 Tourism Promo & Develop Fund

Expenditures	Original	Proposed	Difference	Remarks
<b>573 Cultural &amp; Community Activities</b>				
573 90 41 0017 Stevenson Municipal Pool Mark	3,000.00	3,000.00	0.00	100.0%
573 90 41 0018 SC Fair Board-GorgeGrass	6,000.00	6,000.00	0.00	100.0%
573 90 41 0019 CGTA Services	2,500.00	2,500.00	0.00	100.0%
573 90 41 0021 Computer Services	0.00	0.00	0.00	0.0%
573 90 41 0022 Audit Fee	3,000.00	3,000.00	0.00	100.0%
573 90 45 0099 Eq Rental - Promotion Field	0.00	0.00	0.00	0.0%
573 Cultural & Community Activities	357,250.00	357,250.00	0.00	100.0%
<b>594 Capital Expenditures</b>				
594 75 63 0004 Fairground Midway Reseeding (	0.00	0.00	0.00	0.0%
594 75 63 0007 Waterfront Park Amenities (Por	0.00	0.00	0.00	0.0%
594 75 63 0008 Waterfront Park Enhancements	155,000.00	155,000.00	0.00	100.0%
594 75 63 0010 Exhibit Hall Roof-Fairgrounds	15,000.00	15,000.00	0.00	100.0%
594 76 63 0001 Courthouse Park Plaza (SDA)	200,000.00	200,000.00	0.00	100.0%
594 Capital Expenditures	370,000.00	370,000.00	0.00	100.0%
<b>999 Ending Balance</b>				
508 10 00 0103 Tourism-Cap. Facility Reserve	200,000.00	200,000.00	0.00	100.0%
508 10 00 0104 Tourism-Ending Cash	128,411.30	128,411.30	0.00	100.0%
999 Ending Balance	328,411.30	328,411.30	0.00	100.0%
<b>Fund Expenditures:</b>	<b>1,055,661.30</b>	<b>1,055,661.30</b>	<b>0.00</b>	<b>100.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>		

## 2020 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 14:37:15 Date: 11/20/2019

MCAG #:

Page: 19

300 Capital Improvement Fund

Revenues	Original	Proposed	Difference	Remarks
----------	----------	----------	------------	---------

308 Beginning Balances

308 10 00 0000 Cap Imp Res Begin C&I Waterf	11,256.65	11,256.65	0.00	100.0%
308 10 00 0300 Cap Imp Reserved Begin C&I	87,979.97	87,979.97	0.00	100.0%
<b>308 Beginning Balances</b>	<b>99,236.62</b>	<b>99,236.62</b>	<b>0.00</b>	<b>100.0%</b>

310 Taxes

318 34 00 0000 Real Estate Excise Tax	20,000.00	20,000.00	0.00	100.0%
<b>310 Taxes</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>0.00</b>	<b>100.0%</b>

360 Interest & Other Earnings

361 11 00 0300 Interest on Investments-Cap Imp	0.00	0.00	0.00	0.0%
<b>360 Interest &amp; Other Earnings</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>

<b>Fund Revenues:</b>	<b>119,236.62</b>	<b>119,236.62</b>	<b>0.00</b>	<b>100.0%</b>
-----------------------	-------------------	-------------------	-------------	---------------

Expenditures	Original	Proposed	Difference	Remarks
--------------	----------	----------	------------	---------

597 Interfund Transfers

597 18 00 0300 CI-Transfer Out To 309 Russell	70,611.00	70,611.00	0.00	100.0%
597 18 00 0309 Transfer Out To Russell	0.00	0.00	0.00	0.0%
<b>597 Interfund Transfers</b>	<b>70,611.00</b>	<b>70,611.00</b>	<b>0.00</b>	<b>100.0%</b>

999 Ending Balance

508 10 00 0300 Cap. Imp.-Ending Cash	37,368.97	37,368.97	0.00	100.0%
508 10 00 0301 Cap. Imp.-Waterfront Imp Res	11,256.65	11,256.65	0.00	100.0%
<b>999 Ending Balance</b>	<b>48,625.62</b>	<b>48,625.62</b>	<b>0.00</b>	<b>100.0%</b>

<b>Fund Expenditures:</b>	<b>119,236.62</b>	<b>119,236.62</b>	<b>0.00</b>	<b>100.0%</b>
---------------------------	-------------------	-------------------	-------------	---------------

<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>		
-------------------------------	-------------	-------------	--	--

## 2020 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 14:37:15 Date: 11/20/2019

MCAG #:

Page: 20

301 Timber Harvest Fund

Revenues	Original	Proposed	Difference	0.0%	Remarks
<b>308 Beginning Balances</b>					
308 80 00 0301 Timber Harvest Unres Beg Cash	0.00	0.00	0.00	0.0%	
308 Beginning Balances	0.00	0.00	0.00	0.0%	
<b>360 Interest &amp; Other Earnings</b>					
361 11 00 0301 Interest on Investments - Timbe	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%	
<b>390 Other Financing Sources</b>					
395 10 00 0301 Timber Harvest Proceeds	0.00	0.00	0.00	0.0%	
390 Other Financing Sources	0.00	0.00	0.00	0.0%	
<b>Fund Revenues:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	

Expenditures	Original	Proposed	Difference	0.0%	Remarks
<b>554 Environmental Services</b>					
554 90 41 0301 Timber Sale Management Const	0.00	0.00	0.00	0.0%	
554 90 48 0301 Timber Sale Contracted Services	0.00	0.00	0.00	0.0%	
554 90 51 0000 Timber Sale Permitting	0.00	0.00	0.00	0.0%	
554 Environmental Services	0.00	0.00	0.00	0.0%	
<b>597 Interfund Transfers</b>					
597 01 00 0010 Transfers-Out - General Reserve	0.00	0.00	0.00	0.0%	
597 01 00 0020 Transfers-Out - Fire Reserve	0.00	0.00	0.00	0.0%	
597 Interfund Transfers	0.00	0.00	0.00	0.0%	
<b>999 Ending Balance</b>					
508 80 00 0302 Timber-Ending Cash	0.00	0.00	0.00	0.0%	
999 Ending Balance	0.00	0.00	0.00	0.0%	
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	

# 2020 PROPOSED BUDGET CHANGES

City Of Stevenson  
MCAG #:

Time: 14:37:15 Date: 11/20/2019  
Page: 21

---

301 Timber Harvest Fund

---

<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>
-------------------------------	-------------	-------------



## 2020 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 14:37:15 Date: 11/20/2019

MCAG #:

Page: 22

303 Joint Emergency Facilities Fund

Revenues	Original	Proposed	Difference	Remarks
----------	----------	----------	------------	---------

308 Beginning Balances

308 10 00 0303 Joint Emergency Facilities Begi	0.00	0.00	0.00	0.0%
308 Beginning Balances	0.00	0.00	0.00	0.0%

397 Interfund Transfers

397 01 00 0303 Transfer In from CE	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%

<b>Fund Revenues:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
-----------------------	-------------	-------------	-------------	-------------

Expenditures	Original	Proposed	Difference	Remarks
--------------	----------	----------	------------	---------

594 Capital Expenditures

594 22 41 0000 Consulting Engineering	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%

999 Ending Balance

508 10 00 0303 Joint Emergency Facilities-Endi	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%

<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
---------------------------	-------------	-------------	-------------	-------------

<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>		
-------------------------------	-------------	-------------	--	--

## 2020 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 14:37:15 Date: 11/20/2019

MCAG #:

Page: 23

309 Russell Ave

Revenues	Original	Proposed	Difference	Remarks
----------	----------	----------	------------	---------

308 Beginning Balances

308 10 00 0309 Russell Ave Res Beg CA & Invt	0.00	0.00	0.00	0.0%
308 Beginning Balances	0.00	0.00	0.00	0.0%

330 Intergovernmental Revenues

333 20 20 0001 Russell STP Grant	707,000.00	707,000.00	0.00	100.0%
334 03 80 0309 Russell Ave-TIB Grant	112,927.00	112,927.00	0.00	100.0%
330 Intergovernmental Revenues	819,927.00	819,927.00	0.00	100.0%

360 Interest & Other Earnings

367 10 00 0309 Russell Amenities Donations	25,000.00	25,000.00	0.00	100.0%
367 10 01 0309 Russell-BNSF Grant	50,000.00	50,000.00	0.00	100.0%
360 Interest & Other Earnings	75,000.00	75,000.00	0.00	100.0%

397 Interfund Transfers

397 02 00 0309 Transfer In from Streets	0.00	0.00	0.00	0.0%
397 03 00 0309 Transfer In From CI	70,611.00	70,611.00	0.00	100.0%
397 Interfund Transfers	70,611.00	70,611.00	0.00	100.0%

<b>Fund Revenues:</b>	<b>965,538.00</b>	<b>965,538.00</b>	<b>0.00</b>	<b>100.0%</b>
-----------------------	-------------------	-------------------	-------------	---------------

Expenditures	Original	Proposed	Difference	Remarks
--------------	----------	----------	------------	---------

594 Capital Expenditures

595 10 41 0309 Russell Ave - Engineering	136,538.00	136,538.00	0.00	100.0%
595 10 41 1309 Russell Ave-Construction	829,000.00	829,000.00	0.00	100.0%
595 20 61 0309 Russell Ave-Right Of Way	0.00	0.00	0.00	0.0%
594 Capital Expenditures	965,538.00	965,538.00	0.00	100.0%

999 Ending Balance

508 10 00 0309 Russell Ave-Ending Balance	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%

# 2020 PROPOSED BUDGET CHANGES

City Of Stevenson  
MCAG #:

Time: 14:37:15 Date: 11/20/2019  
Page: 24

309 Russell Ave

Expenditures	Original	Proposed	Difference	Remarks
<b>Fund Expenditures:</b>	<b>965,538.00</b>	<b>965,538.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>		

## 2020 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 14:37:15 Date: 11/20/2019

MCAG #:

Page: 25

400 Water/Sewer Fund

Revenues	Original	Proposed	Difference	87.5%	Remarks
<b>308 Beginning Balances</b>					
308 80 00 0400 WS Unreserved Begin CA & In	147,705.20	129,205.20	(18,500.00)	87.5%	Revised Estimate
400 Water/Sewer	147,705.20	129,205.20	(18,500.00)	87.5%	
308 10 01 0400 WS Res Begin C&I System Dev	191,376.85	191,376.85	0.00	100.0%	
401 Water	191,376.85	191,376.85	0.00	100.0%	
308 10 02 0400 WS Res Begin C&I System Dev	157,730.27	157,730.27	0.00	100.0%	
308 10 03 0400 WS Res Begin C&I Sewer Outf	32,670.00	32,670.00	0.00	100.0%	
402 Sewer	190,400.27	190,400.27	0.00	100.0%	
<b>308 Beginning Balances</b>	<b>529,482.32</b>	<b>510,982.32</b>	<b>(18,500.00)</b>	<b>96.5%</b>	
<b>330 Intergovernmental Revenues</b>					
334 04 20 0400 Dept. Of Commerce-Energy Gr	311,000.00	311,000.00	0.00	100.0%	
343 Water	311,000.00	311,000.00	0.00	100.0%	
<b>330 Intergovernmental Revenues</b>	<b>311,000.00</b>	<b>311,000.00</b>	<b>0.00</b>	<b>100.0%</b>	
<b>340 Charges For Goods &amp; Services</b>					
343 40 00 0000 Water Sales	673,050.00	673,050.00	0.00	100.0%	
343 40 18 0000 Turn on Fees	1,500.00	1,500.00	0.00	100.0%	
343 40 19 0000 Reconnect Fee	1,000.00	1,000.00	0.00	100.0%	
343 40 20 0000 Water Construction Hookup	0.00	0.00	0.00	0.0%	
343 40 21 0000 Hydrant Rental - External	600.00	600.00	0.00	100.0%	
343 40 99 0000 Hydrant Rental-Internal (fire)	4,000.00	4,000.00	0.00	100.0%	
343 41 00 0000 Installation Water	10,000.00	10,000.00	0.00	100.0%	
343 Water	690,150.00	690,150.00	0.00	100.0%	
343 50 00 0000 Sewer Service Income	1,101,022.00	887,294.20	(213,727.80)	80.6%	37% rate increase
343 50 01 0000 BOD Surcharge	0.00	0.00	0.00	0.0%	
343 50 02 0000 Downspout-Sump Pump Discha	0.00	0.00	0.00	0.0%	
343 51 00 0000 Installation Sewer	300.00	300.00	0.00	100.0%	
344 Sewer	1,101,322.00	887,594.20	(213,727.80)	80.6%	

## 2020 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 14:37:15 Date: 11/20/2019

MCAG #:

Page: 26

400 Water/Sewer Fund

Revenues	Original	Proposed	Difference	Remarks
<b>340 Charges For Goods &amp; Services</b>				
340 Charges For Goods & Services	1,791,472.00	1,577,744.20	(213,727.80)	88.1%
<b>360 Interest &amp; Other Earnings</b>				
367 40 00 0000 Water Capital Contributions	46,674.00	46,674.00	0.00	100.0%
369 10 01 0000 Water Miscellaneous Income	0.00	0.00	0.00	0.0%
343 Water	46,674.00	46,674.00	0.00	100.0%
367 50 00 0000 Sewer Capital Contributions	56,532.00	56,532.00	0.00	100.0%
369 10 02 0000 Sewer Miscellaneous Income	0.00	0.00	0.00	0.0%
344 Sewer	56,532.00	56,532.00	0.00	100.0%
361 11 00 0400 Interest on Investments - W/S	4,000.00	4,000.00	0.00	100.0%
369 81 00 0000 Cashier's Overages/Shortages	0.00	0.00	0.00	0.0%
369 91 00 0400 Other Miscellaneous/NSF Fee R	0.00	0.00	0.00	0.0%
400 Water/Sewer	4,000.00	4,000.00	0.00	100.0%
<b>360 Interest &amp; Other Earnings</b>	<b>107,206.00</b>	<b>107,206.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>380 Non Revenues</b>				
386 00 00 0000 Customer Deposits	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	0.00	0.00	0.0%
<b>390 Other Financing Sources</b>				
391 50 00 0000 Capital Lease-Water Meters	650,000.00	650,000.00	0.00	100.0%
402 Sewer	650,000.00	650,000.00	0.00	100.0%
<b>390 Other Financing Sources</b>	<b>650,000.00</b>	<b>650,000.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>Fund Revenues:</b>	<b>3,389,160.32</b>	<b>3,156,932.52</b>	<b>(232,227.80)</b>	<b>93.1%</b>

Expenditures	Original	Proposed	Difference	Remarks
--------------	----------	----------	------------	---------

534 Water Utilities

## 2020 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 14:37:15 Date: 11/20/2019

MCAG #:

Page: 27

400 Water/Sewer Fund

Expenditures	Original	Proposed	Difference	Remarks
<b>534 Water Utilities</b>				
534 10 10 0000 WA-Administrative Salary	2,500.00	2,500.00	0.00	100.0%
534 10 20 0000 WA-Administrative Benefits	1,000.00	1,000.00	0.00	100.0%
534 10 41 0022 WA-Audit Fee	6,000.00	6,000.00	0.00	100.0%
534 10 49 0001 WA-Dues & Membership/Filing	2,000.00	2,000.00	0.00	100.0%
534 10 51 0000 WA-Op. Permit(DOH)/Other Fe	5,000.00	5,000.00	0.00	100.0%
534 20 10 0000 WA-Administrative Planning W	0.00	0.00	0.00	0.0%
534 20 20 0000 WA-Administrative Planning W	0.00	0.00	0.00	0.0%
534 20 41 0000 WA-Admin Planning Water - C	2,000.00	2,000.00	0.00	100.0%
534 40 43 0000 WA-Travel	2,000.00	2,000.00	0.00	100.0%
534 40 49 0001 WA-Training	2,000.00	2,000.00	0.00	100.0%
534 50 35 0000 WA-Small Tools/Minor Equipm	2,500.00	2,500.00	0.00	100.0%
534 50 48 0000 WA-Repair-Contracted Labor	20,000.00	20,000.00	0.00	100.0%
534 54 10 0000 WA-Maintenance-Trtmnt Plant	0.00	0.00	0.00	0.0%
534 54 20 0000 WA-Maintenance-Trtmnt Plant	0.00	0.00	0.00	0.0%
534 55 10 0000 WA-Maint.-Trans & Distr. Sala	0.00	0.00	0.00	0.0%
534 55 20 0000 WA-Maint.-Trans & Distr. Bene	0.00	0.00	0.00	0.0%
534 70 10 0000 WA-Customer Services Salary	34,000.00	34,000.00	0.00	100.0%
534 70 20 0000 WA-Customer Services Benefit	13,500.00	13,500.00	0.00	100.0%
534 70 31 0000 WA-Office Supplies And Postag	2,250.00	2,250.00	0.00	100.0%
534 70 41 0000 WA-Computer Services/Repair	4,000.00	4,000.00	0.00	100.0%
534 70 41 0001 WA-EBPP Fees	2,000.00	2,000.00	0.00	100.0%
534 80 31 0000 WA-Operating Supplies	25,000.00	25,000.00	0.00	100.0%
534 80 33 0000 WA-Well Water For Resale	1,000.00	1,000.00	0.00	100.0%
534 80 41 0000 WA-Testing	4,000.00	4,000.00	0.00	100.0%
534 80 42 0000 WA-Telephone	1,400.00	1,400.00	0.00	100.0%
534 80 45 0001 WA-Telemetry Services	3,000.00	3,000.00	0.00	100.0%
534 80 45 0099 WA-Eq Rental - Water	53,000.00	53,000.00	0.00	100.0%
534 80 46 0000 WA-Insurance	14,000.00	14,000.00	0.00	100.0%
534 80 47 0000 WA-Electricity	22,000.00	22,000.00	0.00	100.0%
534 81 41 0000 WA-Prof Services - General	0.00	0.00	0.00	0.0%
534 84 10 0000 WA-Operations Plant Salary	70,000.00	70,000.00	0.00	100.0%
534 84 20 0000 WA-Operations Plant Benefits	40,000.00	40,000.00	0.00	100.0%
534 84 31 0000 WA-Chemicals Plant	10,000.00	10,000.00	0.00	100.0%
534 84 41 0000 WA-Consultant Services - Plant	2,000.00	2,000.00	0.00	100.0%
534 85 10 0000 WA-Operations T & D Salary	60,000.00	60,000.00	0.00	100.0%
534 85 20 0000 WA-Operations T & D Benefits	30,000.00	30,000.00	0.00	100.0%
534 90 44 0000 WA-Taxes	37,000.00	37,000.00	0.00	100.0%
<b>534 Water Utilities</b>	<b>473,150.00</b>	<b>473,150.00</b>	<b>0.00</b>	<b>100.0%</b>

## 2020 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 14:37:15 Date: 11/20/2019

MCAG #:

Page: 28

400 Water/Sewer Fund

Expenditures	Original	Proposed	Difference	%	Remarks
<b>535 Sewer</b>					
535 10 10 0000 WW-Administrative Salary	24,000.00	24,000.00	0.00	100.0%	
535 10 20 0000 WW-Administrative Benefits	11,000.00	11,000.00	0.00	100.0%	
535 10 41 0022 WW-Audit Fee	6,000.00	6,000.00	0.00	100.0%	
535 10 44 0000 WW-Advertising	0.00	0.00	0.00	0.0%	
535 10 49 0001 WW-Dues & Membership/filing	500.00	500.00	0.00	100.0%	
535 10 51 0000 WW-Permit Fees/DOE	2,500.00	2,500.00	0.00	100.0%	
535 20 41 0000 WW-Admin Planning Sewer - C	0.00	0.00	0.00	0.0%	
535 40 43 0000 WW-Travel	1,500.00	1,500.00	0.00	100.0%	
535 40 49 0001 WW-Training	3,000.00	3,000.00	0.00	100.0%	
535 51 10 0000 WW-Maintenance T&D Salary	0.00	0.00	0.00	0.0%	
535 51 20 0000 WW-Maintenance T&D Benefit	0.00	0.00	0.00	0.0%	
535 51 31 0000 WW-Maintenance Supplies	30,000.00	30,000.00	0.00	100.0%	
535 51 48 0000 WW-Repair (Contract Serv) T&	120,000.00	120,000.00	0.00	100.0%	
535 51 48 0001 WW-Solids Hauling & Disposal	340,800.00	200,000.00	(140,800.00)	58.7%	Reduced costs with Hood River disposal contract
535 54 10 0000 WW-Plant Maintenance Salary	0.00	0.00	0.00	0.0%	
535 54 20 0000 WW-Plant Maintenance Benefit	0.00	0.00	0.00	0.0%	
535 64 41 0000 WW-Operations Contract	0.00	100,000.00	100,000.00	0.0%	On-Call services contract
535 70 10 0000 WW-Customer Service Salary	34,000.00	34,000.00	0.00	100.0%	
535 70 20 0000 WW-Customer Service Benefits	13,500.00	13,500.00	0.00	100.0%	
535 70 31 0000 WW-Office Supplies & Postage	2,500.00	2,500.00	0.00	100.0%	
535 70 41 0000 WW-Computer Services/Repair	5,000.00	5,000.00	0.00	100.0%	
535 70 41 0001 WW-EBPP Fees Sewer	2,000.00	2,000.00	0.00	100.0%	
535 80 31 0000 WW-Operating Supplies	10,000.00	10,000.00	0.00	100.0%	
535 80 41 0000 Sewer Operations Testing	21,000.00	21,000.00	0.00	100.0%	
535 80 42 0000 Sewer Telephone	3,000.00	3,000.00	0.00	100.0%	
535 80 45 0099 Eq Rental - Sewer	35,000.00	35,000.00	0.00	100.0%	
535 80 46 0000 Sewer Insurance	10,000.00	10,000.00	0.00	100.0%	
535 81 10 0000 WW-Operations Coll. Salary	22,000.00	22,000.00	0.00	100.0%	
535 81 20 0000 WW-Operations Coll. Benefits	10,000.00	10,000.00	0.00	100.0%	
535 84 10 0000 WW-Operations Plant Salary	140,000.00	70,000.00	(70,000.00)	50.0%	Removed additional WWTP0
535 84 20 0000 WW-Operations Plant Benefits	62,000.00	37,000.00	(25,000.00)	59.7%	Removed additional WWTP0
535 84 47 0000 WW-Electricity	26,000.00	26,000.00	0.00	100.0%	
535 85 10 0000 WW Sampling Salary	4,000.00	4,000.00	0.00	100.0%	
535 85 20 0000 WW Sampling Benefits	2,500.00	2,500.00	0.00	100.0%	
535 85 31 0000 WW Sampling Supplies	500.00	500.00	0.00	100.0%	
535 85 41 0000 WW Sampling Professional Ser	7,000.00	7,000.00	0.00	100.0%	
535 85 41 0002 WW Industrial Pretreatment Ser	4,000.00	4,000.00	0.00	100.0%	
535 85 45 0000 WW Sampling Equipment Rent	0.00	0.00	0.00	0.0%	
535 90 44 0000 Sewer Taxes	35,000.00	35,000.00	0.00	100.0%	

## 2020 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 14:37:15 Date: 11/20/2019

MCAG #:

Page: 29

400 Water/Sewer Fund

Expenditures	Original	Proposed	Difference	%	Remarks
<b>535 Sewer</b>					
535 Sewer	988,300.00	852,500.00	(135,800.00)	86.3%	
<b>591 Debt Service</b>					
591 34 19 0000 WA-SMART Meter Lease-Prici	40,000.00	40,000.00	0.00	100.0%	
591 34 78 0000 Base Res PWTF Loan Principal	23,273.39	23,273.39	0.00	100.0%	
592 34 83 0000 Base Reservoir PWTF Loan Intc	1,100.00	1,100.00	0.00	100.0%	
534 Water	64,373.39	64,373.39	0.00	100.0%	
591 35 72 0000 Sewer Outfall - USDA RDA Pri	20,120.00	20,120.00	0.00	100.0%	
592 35 83 0000 Sewer Outfall - USDA RDA Int	12,551.00	12,551.00	0.00	100.0%	
535 Sewer	32,671.00	32,671.00	0.00	100.0%	
591 Debt Service	97,044.39	97,044.39	0.00	100.0%	
<b>594 Capital Expenditures</b>					
594 34 10 4006 Water Connections - Salary	5,000.00	5,000.00	0.00	100.0%	
594 34 10 4012 #42 Loop Rd Waterline Salaries	0.00	0.00	0.00	0.0%	
594 34 20 4006 Water Connections - Benefits	2,500.00	2,500.00	0.00	100.0%	
594 34 20 4012 #42 Loop Rd Waterline Benefits	0.00	0.00	0.00	0.0%	
594 34 31 4006 Water Connections - Supplies	0.00	0.00	0.00	0.0%	
594 34 31 4009 Water Plant Improvements-Supl	0.00	0.00	0.00	0.0%	
594 34 45 0400 Eq Rental - Water Connections	2,000.00	2,000.00	0.00	100.0%	
594 34 48 0400 Base Reservoir Improv.- Contra	0.00	0.00	0.00	0.0%	
594 34 48 4012 #42 Loop Rd Contract Labor	100,000.00	100,000.00	0.00	100.0%	
594 34 64 0000 WA-Fixed Assets To Capitalize	755,000.00	755,000.00	0.00	100.0%	
594 35 41 0405 Loop Rd. Sewer Line Extension	300,000.00	300,000.00	0.00	100.0%	
534 Water	1,164,500.00	1,164,500.00	0.00	100.0%	
594 35 41 0400 #38 Sewer Plan - Prof Serv	0.00	0.00	0.00	0.0%	
594 35 48 0400 #38 Sewer Plan - Contr Labor	0.00	0.00	0.00	0.0%	
594 35 64 0400 WW-Capitalized Equipment Pu	125,000.00	0.00	(125,000.00)	0.0%	Removed-Free software available and other items financed through loan.
535 Sewer	125,000.00	0.00	(125,000.00)	0.0%	
594 Capital Expenditures	1,289,500.00	1,164,500.00	(125,000.00)	90.3%	



## 2020 PROPOSED BUDGET CHANGES

City Of Stevenson  
MCAG #:

Time: 14:37:15 Date: 11/20/2019  
Page: 30

400 Water/Sewer Fund

Expenditures	Original	Proposed	Difference		Remarks
<b>597 Interfund Transfers</b>					
597 10 00 0000 Transfer Out to 410 WW Sys. U	0.00	0.00	0.00	0.0%	
535 Sewer	0.00	0.00	0.00	0.0%	
597 Interfund Transfers	0.00	0.00	0.00	0.0%	
<b>999 Ending Balance</b>					
508 80 00 0400 WS-Ending Cash	206,182.81	234,755.01	28,572.20	113.9%	Revised Estimate
400 Water/Sewer	206,182.81	234,755.01	28,572.20	113.9%	
508 10 00 0401 WS-Water Reserve	88,050.85	88,050.85	0.00	100.0%	
401 Water	88,050.85	88,050.85	0.00	100.0%	
508 10 00 0402 WS-WW Reserve	214,262.27	214,262.27	0.00	100.0%	
508 10 00 0403 WS-Sewer Outfall Reserve	32,670.00	32,670.00	0.00	100.0%	
402 Sewer	246,932.27	246,932.27	0.00	100.0%	
999 Ending Balance	541,165.93	569,738.13	28,572.20	105.3%	
<b>Fund Expenditures:</b>	<b>3,389,160.32</b>	<b>3,156,932.52</b>	<b>(232,227.80)</b>	<b>93.1%</b>	
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>			

## 2020 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 14:37:15 Date: 11/20/2019

MCAG #:

Page: 31

410 Wastewater System Upgrades

Revenues	Original	Proposed	Difference	Remarks
----------	----------	----------	------------	---------

308 Beginning Balances

308 10 00 0410 WW Sys Upgrades Beg Cash &	0.00	0.00	0.00	0.0%
308 Beginning Balances	0.00	0.00	0.00	0.0%

330 Intergovernmental Revenues

334 04 20 0410 CERB Feasibility Study-Alt. Ar	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	0.00	0.00	0.00	0.0%

390 Other Financing Sources

391 90 00 0410 DOE Design Loan	1,000,000.00	1,000,000.00	0.00	100.0%
390 Other Financing Sources	1,000,000.00	1,000,000.00	0.00	100.0%

397 Interfund Transfers

397 05 00 0410 Transfer In from Water/Sewer F	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%

<b>Fund Revenues:</b>	<b>1,000,000.00</b>	<b>1,000,000.00</b>	<b>0.00</b>	<b>100.0%</b>
-----------------------	---------------------	---------------------	-------------	---------------

Expenditures	Original	Proposed	Difference	Remarks
--------------	----------	----------	------------	---------

594 Capital Expenditures

594 35 31 0010 DOE-Imm. Improv. Supplies	0.00	0.00	0.00	0.0%
594 35 41 0010 DOE-Imm. Imprpv. Svcs	0.00	0.00	0.00	0.0%
594 35 41 4103 Design-Consultant Svcs	1,000,000.00	1,000,000.00	0.00	100.0%
594 35 41 4104 EDA Project Consultant Service	0.00	0.00	0.00	0.0%
594 Capital Expenditures	1,000,000.00	1,000,000.00	0.00	100.0%

999 Ending Balance

508 10 00 0410 WW Cap-Ending Cash	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%

<b>Fund Expenditures:</b>	<b>1,000,000.00</b>	<b>1,000,000.00</b>	<b>0.00</b>	<b>100.0%</b>
---------------------------	---------------------	---------------------	-------------	---------------

# 2020 PROPOSED BUDGET CHANGES

City Of Stevenson  
MCAG #:

Time: 14:37:15 Date: 11/20/2019  
Page: 32

---

410 Wastewater System Upgrades

---

<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>
-------------------------------	-------------	-------------

## 2020 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 14:37:15 Date: 11/20/2019

MCAG #:

Page: 33

500 Equipment Service Fund

Revenues	Original	Proposed	Difference	Remarks
<b>308 Beginning Balances</b>				
308 80 00 0500 ES Unreserved Begin CA & Inv	65,450.73	65,450.73	0.00	100.0%
308 Beginning Balances	65,450.73	65,450.73	0.00	100.0%
<b>340 Charges For Goods &amp; Services</b>				
348 00 00 0000 Equipment Rental-Internal	150,000.00	150,000.00	0.00	100.0%
340 Charges For Goods & Services	150,000.00	150,000.00	0.00	100.0%
<b>360 Interest &amp; Other Earnings</b>				
361 11 00 0500 Interest Income/ES	0.00	0.00	0.00	0.0%
362 10 00 0000 Equipment Rental - External NE	0.00	0.00	0.00	0.0%
362 10 02 0000 Equipment Rental - External Sk	0.00	0.00	0.00	0.0%
369 10 00 0500 Sale of Scrap Equip Service	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%
<b>390 Other Financing Sources</b>				
395 10 00 0500 Sale of Fixed Assets	0.00	0.00	0.00	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.0%
<b>Fund Revenues:</b>	<b>215,450.73</b>	<b>215,450.73</b>	<b>0.00</b>	<b>100.0%</b>

Expenditures	Original	Proposed	Difference	Remarks
<b>548 Public Works - Centralized Services</b>				
548 65 10 0000 Maintenance Salary	35,000.00	35,000.00	0.00	100.0%
548 65 20 0000 Maintenance Benefits	17,000.00	17,000.00	0.00	100.0%
548 65 25 0000 Medical Physicals-Required	2,000.00	2,000.00	0.00	100.0%
548 65 31 0000 Tires	2,000.00	2,000.00	0.00	100.0%
548 65 32 0000 Gas and Oil	20,000.00	20,000.00	0.00	100.0%
548 65 33 0000 Supplies	0.00	0.00	0.00	0.0%
548 65 46 0000 Insurance	28,000.00	28,000.00	0.00	100.0%
548 65 47 0000 Heat & Lights	1,500.00	1,500.00	0.00	100.0%
548 65 48 0000 Repairs/Supplies Contracted	20,000.00	20,000.00	0.00	100.0%
548 65 49 0000 Training	250.00	250.00	0.00	100.0%

## 2020 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 14:37:15 Date: 11/20/2019

MCAG #:

Page: 34

500 Equipment Service Fund

Expenditures	Original	Proposed	Difference	Remarks
<hr/>				
548 Public Works - Centralized Services				
<hr/>				
548 Public Works - Centralized Services	125,750.00	125,750.00	0.00	100.0%
<hr/>				
594 Capital Expenditures				
<hr/>				
594 48 64 0000 Equipment Purchase	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%
<hr/>				
999 Ending Balance				
<hr/>				
508 80 00 0500 ES-Ending Cash	89,700.73	89,700.73	0.00	100.0%
999 Ending Balance	89,700.73	89,700.73	0.00	100.0%
<hr/>				
<b>Fund Expenditures:</b>	<b>215,450.73</b>	<b>215,450.73</b>	<b>0.00</b>	<b>100.0%</b>
<hr/>				
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>		

## 2020 PROPOSED BUDGET CHANGES

City Of Stevenson  
MCAG #:

Time: 14:37:15 Date: 11/20/2019  
Page: 35

630 Stevenson Municipal Court

Revenues	Original	Proposed	Difference	0.0%	Remarks
380 Non Revenues					
389 40 00 0000 SMC-Agency Deposits	0.00	0.00	0.00	0.0%	
380 Non Revenues	0.00	0.00	0.00	0.0%	
<b>Fund Revenues:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	
Expenditures					
580 Non Expenditures					
589 40 00 0000 SMC-Agency Disbursements	0.00	0.00	0.00	0.0%	
580 Non Expenditures	0.00	0.00	0.00	0.0%	
<b>Fund Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	
<b>Fund Excess/(Deficit):</b>	<b>0.00</b>	<b>0.00</b>			

## 2020 PROPOSED BUDGET CHANGES

City Of Stevenson

### Fund Totals

Time: 14:37:15 Date: 11/20/2019

MCAG #:

Page: 36

Fund	Revenues				Expenditures			
	Original	Proposed	Difference		Original	Proposed	Difference	
001 General Expense Fund	1,835,591.35	1,783,875.33	(51,716.02)	97.2%	1,835,591.35	1,783,875.33	(51,716.02)	97.2%
010 General Reserve Fund	325,553.66	325,553.66	0.00	100.0%	325,553.66	325,553.66	0.00	100.0%
020 Fire Reserve Fund	1,515,000.00	1,515,000.00	0.00	100.0%	1,515,000.00	1,515,000.00	0.00	100.0%
100 Street Fund	488,774.36	488,774.36	0.00	100.0%	488,774.36	488,774.36	0.00	100.0%
103 Tourism Promo & Develop Fund	1,055,661.30	1,055,661.30	0.00	100.0%	1,055,661.30	1,055,661.30	0.00	100.0%
300 Capital Improvement Fund	119,236.62	119,236.62	0.00	100.0%	119,236.62	119,236.62	0.00	100.0%
301 Timber Harvest Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
303 Joint Emergency Facilities Fund	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
309 Russell Ave	965,538.00	965,538.00	0.00	100.0%	965,538.00	965,538.00	0.00	100.0%
400 Water/Sewer Fund	3,389,160.32	3,156,932.52	(232,227.80)	93.1%	3,389,160.32	3,156,932.52	(232,227.80)	93.1%
410 Wastewater System Upgrades	1,000,000.00	1,000,000.00	0.00	100.0%	1,000,000.00	1,000,000.00	0.00	100.0%
500 Equipment Service Fund	215,450.73	215,450.73	0.00	100.0%	215,450.73	215,450.73	0.00	100.0%
630 Stevenson Municipal Court	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
<b>Excess/(Deficit):</b>	<b>10,909,966.34</b>	<b>10,626,022.52</b>	<b>(283,943.82)</b>	<b>97.4%</b>	<b>10,909,966.34</b>	<b>10,626,022.52</b>	<b>(283,943.82)</b>	<b>97.4%</b>

GOVERNMENT PROFILE:

# City of White Salmon

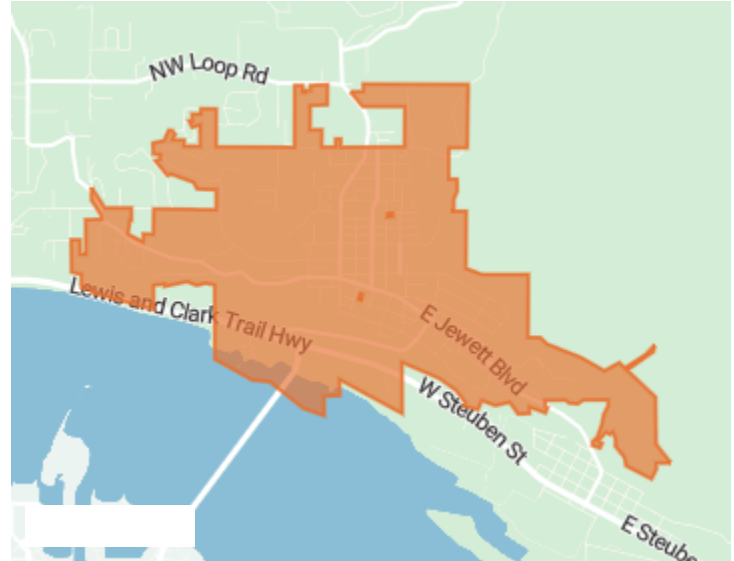


Report prepared: November 20, 2019, 10:05 AM

For detailed, interactive analysis visit: <https://portal.sao.wa.gov/FIT/?mcag=0481>

## About this Government

- Legal name:** City of White Salmon
- Address:** White Salmon, WA 98672
- Website:** <http://white-salmon.net/content/city-white-salmon>
- Government Type:** City/Town
- Basis of Accounting:** BARS Cash Basis
- Fiscal year end:** 12/31
- Date Established:** January 1, 1907
- Population:** 2,505 (as of data published: 2018)
- Status:** Active



### Filing Status:

Filed on time

Most recent data filed on May 20, 2019

## Finances at a Glance

Revenues (FY 2018)	\$6,256,339	
Expenditures (FY 2018)	\$4,170,805	

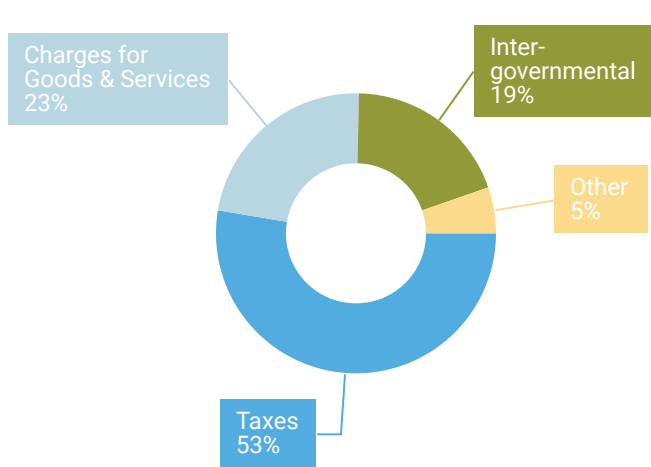
## Financial Health Indicators

Having a particular Outlook does not necessarily indicate financial stability or stress. We designed the indicators to alert viewers to potential financial health concerns by comparing the ratios to our recommended thresholds. In many cases, further inquiry is recommended and is it important to point out governments may have measures different than our guidelines.

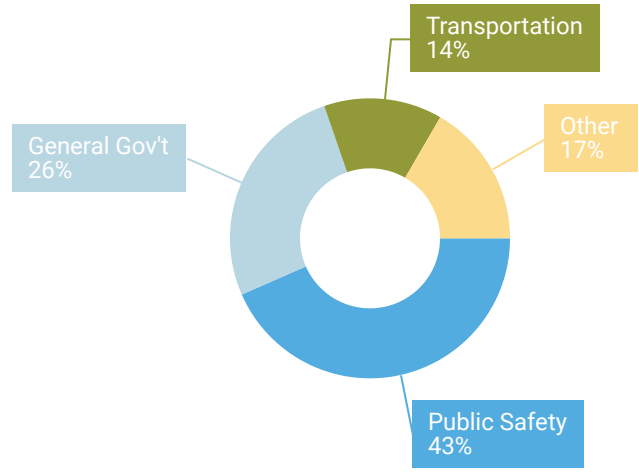
<b>Cash Balance Sufficiency</b>	<b>Change in Cash Position</b>	<b>Governmental Funds Sustainability</b>
<p><b>Outlook: GOOD</b> All indicators have a good outlook or are indeterminate</p>	<p><b>Outlook: GOOD</b> All indicators have a good outlook or are indeterminate</p>	<p><b>Outlook: GOOD</b> All indicators have a good outlook or are indeterminate</p>
<b>Debt Load</b>	<b>Enterprise Self-Sufficiency</b>	
<p><b>Outlook: GOOD</b> All indicators have a good outlook or are indeterminate</p>	<p><b>Outlook: GOOD</b> All indicators have a good outlook or are indeterminate</p>	



# Governmental Services

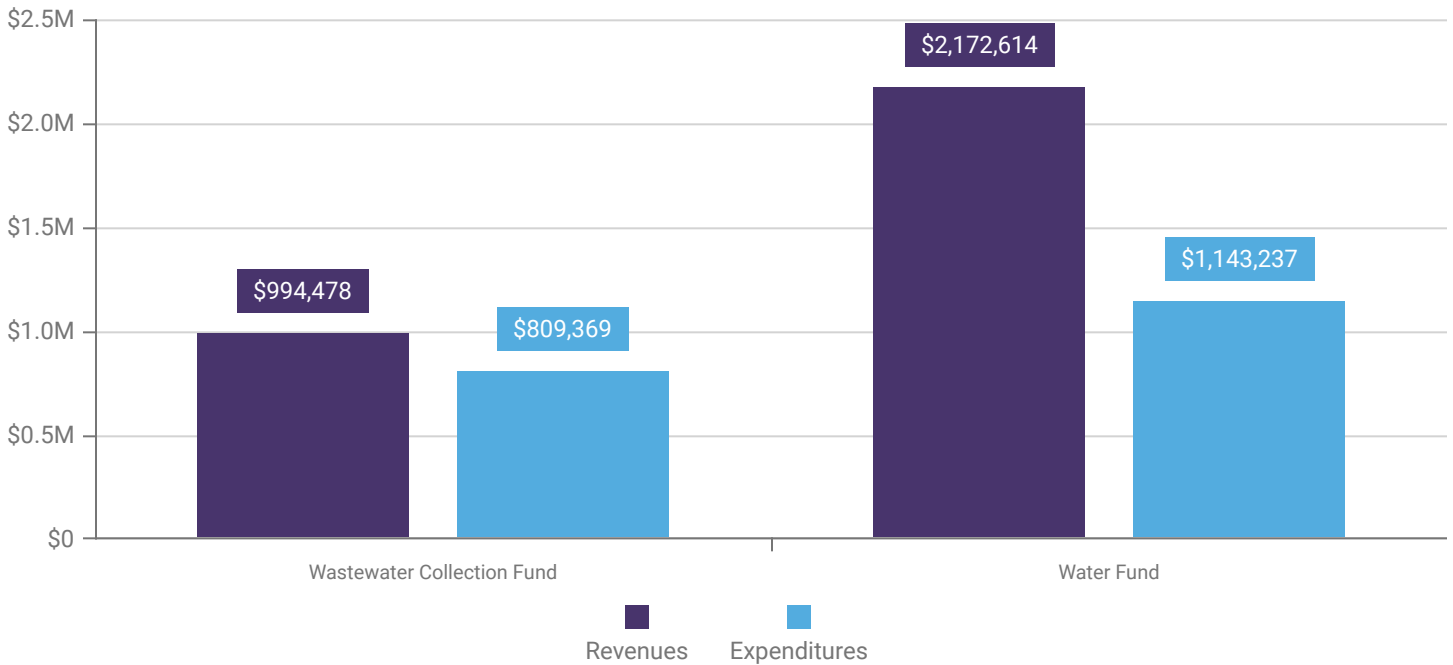


**Governmental Revenues**  
(FY 2018): \$3,089,247



**Governmental Expenditures**  
(FY 2018): \$2,218,199

# Enterprise Services



**Enterprise Revenues** \$3,167,092 vs.  
**Enterprise Expenditures** \$1,952,607  
(FY 2018)

Report prepared: November 20, 2019, 10:05 AM | For detailed, interactive analysis visit: <https://portal.sao.wa.gov/FIT/?mcag=0481>

GOVERNMENT PROFILE:

# Town of La Conner



Report prepared: November 20, 2019, 10:03 AM

For detailed, interactive analysis visit: <https://portal.sao.wa.gov/FIT/?mcag=0640>

## About this Government

**Legal name:** Town of La Conner  
**Address:** La Conner, WA 98257  
**Website:** [www.townoflaconner.org](http://www.townoflaconner.org)

**Government Type:** City/Town  
**Basis of Accounting:** BARS Cash Basis  
**Fiscal year end:** 12/31  
**Date Established:** January 1, 1893  
**Status:** Active



### Filing Status:

Filed on time  
 Most recent data filed on May 24, 2019

## Finances at a Glance

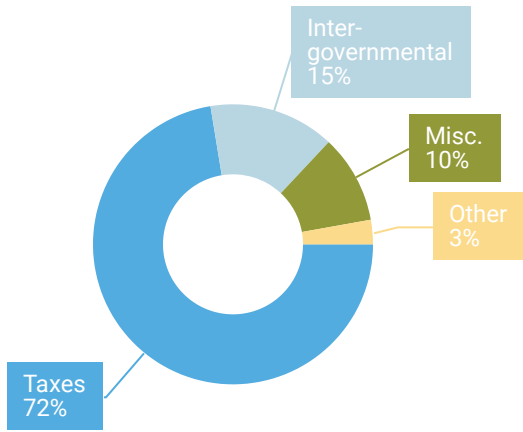
Revenues (FY 2018)	\$4,447,264	
Expenditures (FY 2018)	\$3,508,059	

## Financial Health Indicators

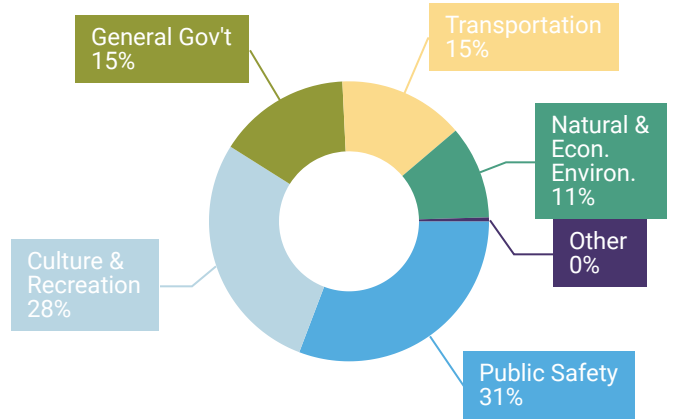
Having a particular Outlook does not necessarily indicate financial stability or stress. We designed the indicators to alert viewers to potential financial health concerns by comparing the ratios to our recommended thresholds. In many cases, further inquiry is recommended and is it important to point out governments may have measures different than our guidelines.

<b>Cash Balance Sufficiency</b>	<b>Change in Cash Position</b>	<b>Governmental Funds Sustainability</b>
<p><b>Outlook: GOOD</b>                  All indicators have a good outlook or are indeterminate</p>	<p><b>Outlook: GOOD</b>                  All indicators have a good outlook or are indeterminate</p>	<p><b>Outlook: GOOD</b>                  All indicators have a good outlook or are indeterminate</p>
<b>Debt Load</b>	<b>Enterprise Self-Sufficiency</b>	
<p><b>Outlook: GOOD</b>                  All indicators have a good outlook or are indeterminate</p>	<p><b>Outlook: GOOD</b>                  All indicators have a good outlook or are indeterminate</p>	

# Governmental Services



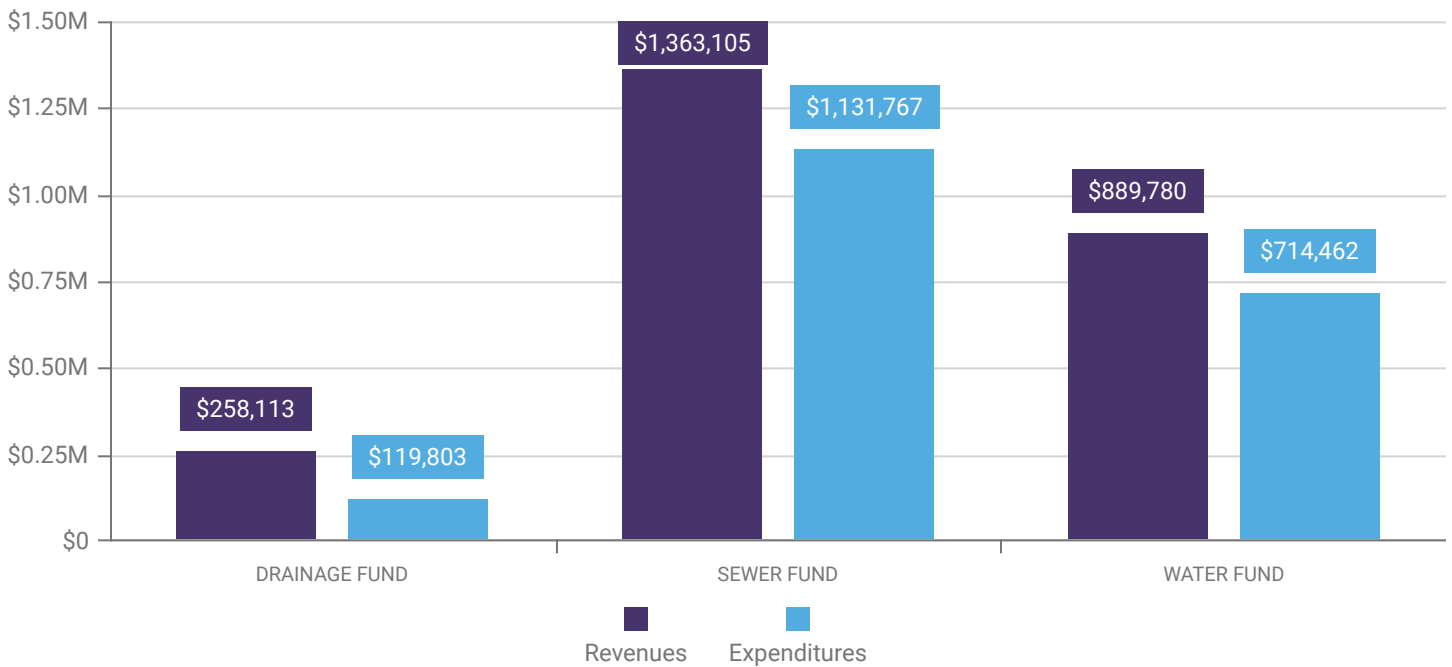
**Governmental Revenues**  
(FY 2018): \$1,936,266



**Governmental Expenditures**  
(FY 2018): \$1,542,027



# Enterprise Services



**Enterprise Revenues** \$2,510,998 vs.  
**Enterprise Expenditures** \$1,966,032  
(FY 2018)

Report prepared: November 20, 2019, 10:03 AM | For detailed, interactive analysis visit: <https://portal.sao.wa.gov/FIT/?mcag=0640>

GOVERNMENT PROFILE:

# City of South Bend



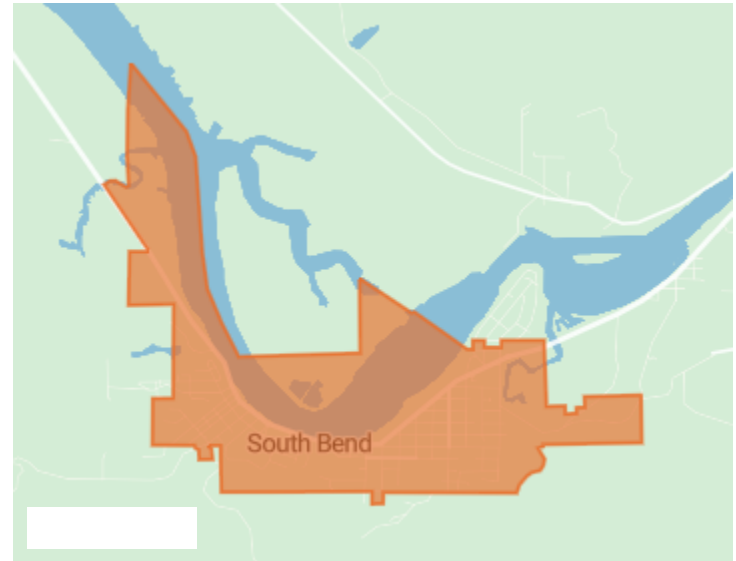
Report prepared: November 20, 2019, 10:08 AM

For detailed, interactive analysis visit: <https://portal.sao.wa.gov/FIT/?mcag=0554>

## About this Government

**Legal name:** City of South Bend  
**Address:** South Bend, WA 98586  
**Website:** [www.southbend-wa.gov](http://www.southbend-wa.gov)

**Government Type:** City/Town  
**Basis of Accounting:** BARS Cash Basis  
**Fiscal year end:** 12/31  
**Date Established:** January 1, 1890  
**Population:** 1,625 (as of data published: 2018)  
**Status:** Active



### Filing Status:

Filed on time  
 Most recent data filed on April 8, 2019

## Finances at a Glance

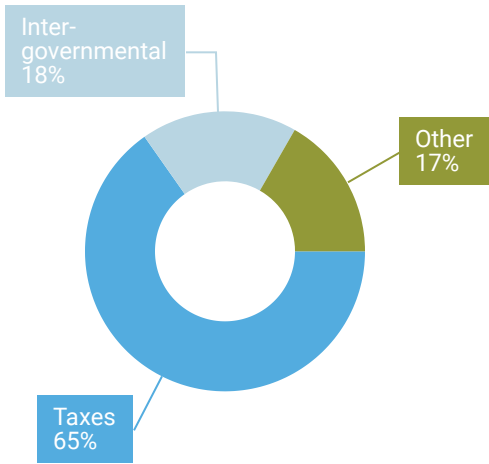
Revenues (FY 2018)	\$3,803,718	
Expenditures (FY 2018)	\$2,435,092	

## Financial Health Indicators

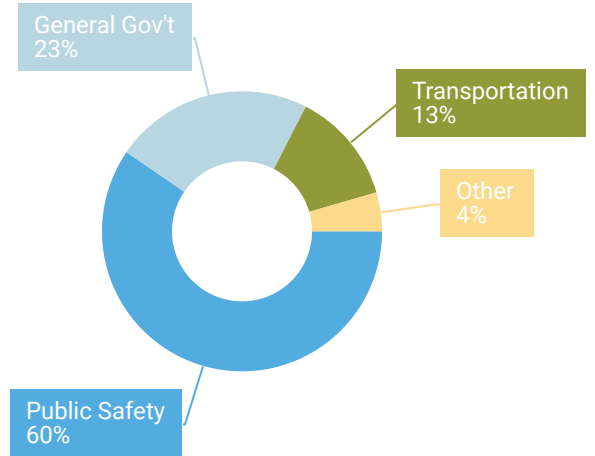
Having a particular Outlook does not necessarily indicate financial stability or stress. We designed the indicators to alert viewers to potential financial health concerns by comparing the ratios to our recommended thresholds. In many cases, further inquiry is recommended and is it important to point out governments may have measures different than our guidelines.

<b>Cash Balance Sufficiency</b> <b>Outlook: CAUTIONARY</b> One or more indicators has an outlook that is cautionary	<b>Change in Cash Position</b> <b>Outlook: CAUTIONARY</b> One or more indicators has an outlook that is cautionary	<b>Governmental Funds Sustainability</b> <b>Outlook: GOOD</b> All indicators have a good outlook or are indeterminate
<b>Debt Load</b> <b>Outlook: GOOD</b> All indicators have a good outlook or are indeterminate	<b>Enterprise Self-Sufficiency</b> <b>Outlook: GOOD</b> All indicators have a good outlook or are indeterminate	

# Governmental Services



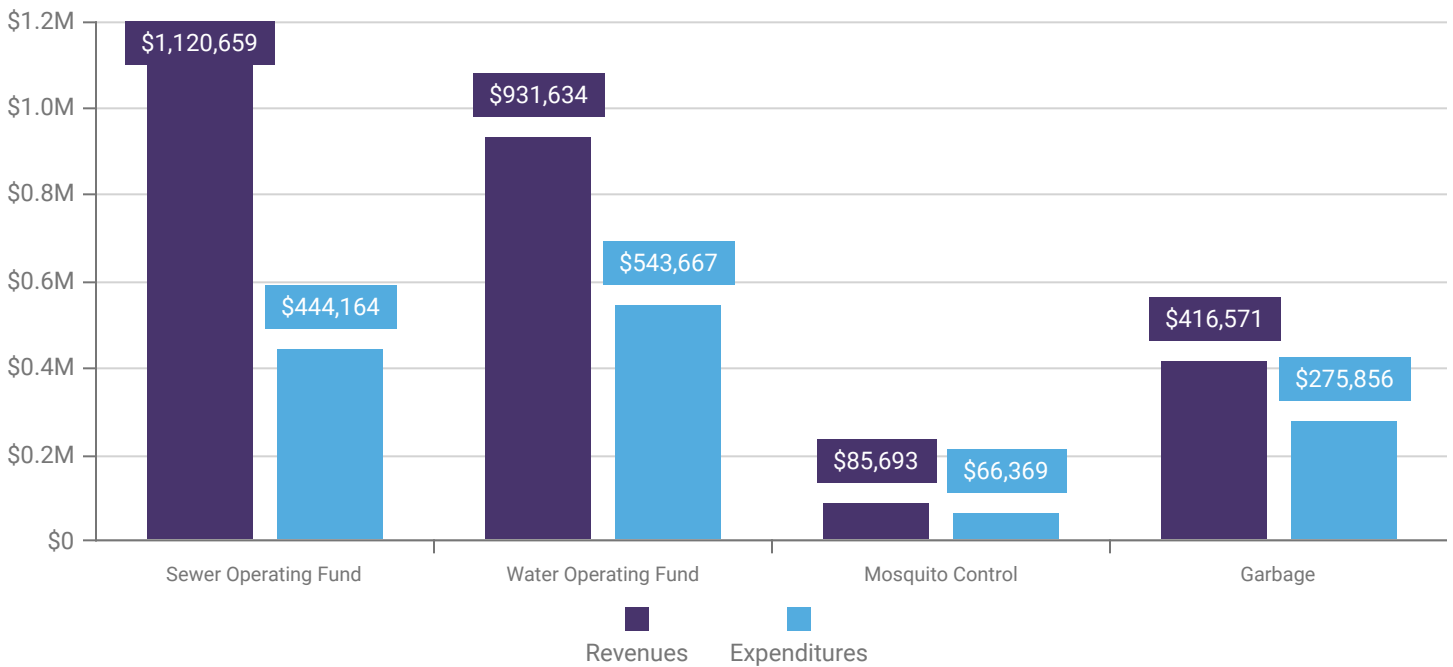
**Governmental Revenues**  
(FY 2018): \$1,249,161



**Governmental Expenditures**  
(FY 2018): \$1,105,035



# Enterprise Services

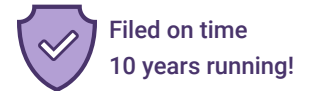


**Enterprise Revenues** \$2,554,557 vs.  
**Enterprise Expenditures** \$1,330,057  
(FY 2018)

Report prepared: November 20, 2019, 10:08 AM | For detailed, interactive analysis visit: <https://portal.sao.wa.gov/FIT/?mcag=0554>

GOVERNMENT PROFILE:

# City of Goldendale



Report prepared: November 20, 2019, 10:07 AM

For detailed, interactive analysis visit: <https://portal.sao.wa.gov/FIT/?mcag=0479>

## About this Government

**Legal name:** City of Goldendale  
**Address:** 1103 S Columbus Ave, Goldendale, WA 98620  
**Website:** [www.ci.goldendale.wa.us](http://www.ci.goldendale.wa.us)

**Government Type:** City/Town  
**Basis of Accounting:** BARS Cash Basis  
**Fiscal year end:** 12/31  
**Date Established:** January 1, 1879  
**Population:** 3,530 (as of data published: 2018)  
**Status:** Active



### Filing Status:

Filed on time  
 Most recent data filed on May 22, 2019

## Finances at a Glance

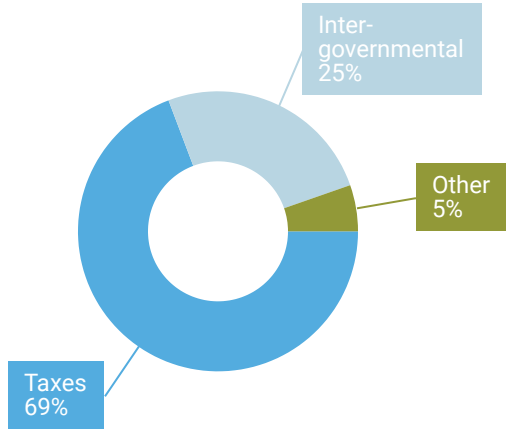
Revenues (FY 2018)	\$5,657,997	
Expenditures (FY 2018)	\$3,994,635	

## Financial Health Indicators

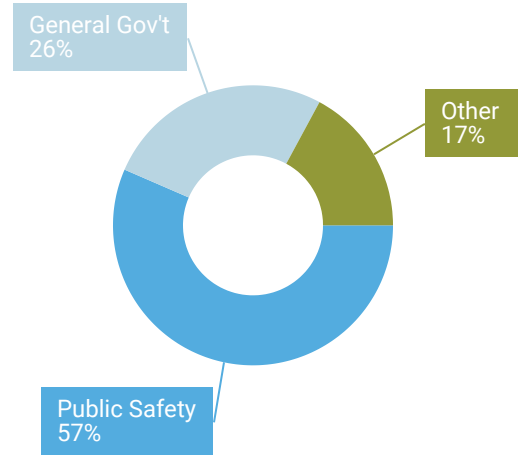
Having a particular Outlook does not necessarily indicate financial stability or stress. We designed the indicators to alert viewers to potential financial health concerns by comparing the ratios to our recommended thresholds. In many cases, further inquiry is recommended and is it important to point out governments may have measures different than our guidelines.

<b>Cash Balance Sufficiency</b>	<b>Change in Cash Position</b>	<b>Governmental Funds Sustainability</b>
<p><b>Outlook: GOOD</b>                  All indicators have a good outlook or are indeterminate</p>	<p><b>Outlook: CONCERNING</b>                  One or more indicators has an outlook that is concerning</p>	<p><b>Outlook: GOOD</b>                  All indicators have a good outlook or are indeterminate</p>
<b>Debt Load</b>	<b>Enterprise Self-Sufficiency</b>	
<p><b>Outlook: GOOD</b>                  All indicators have a good outlook or are indeterminate</p>	<p><b>Outlook: CAUTIONARY</b>                  One or more indicators has an outlook that is cautionary</p>	

# Governmental Services



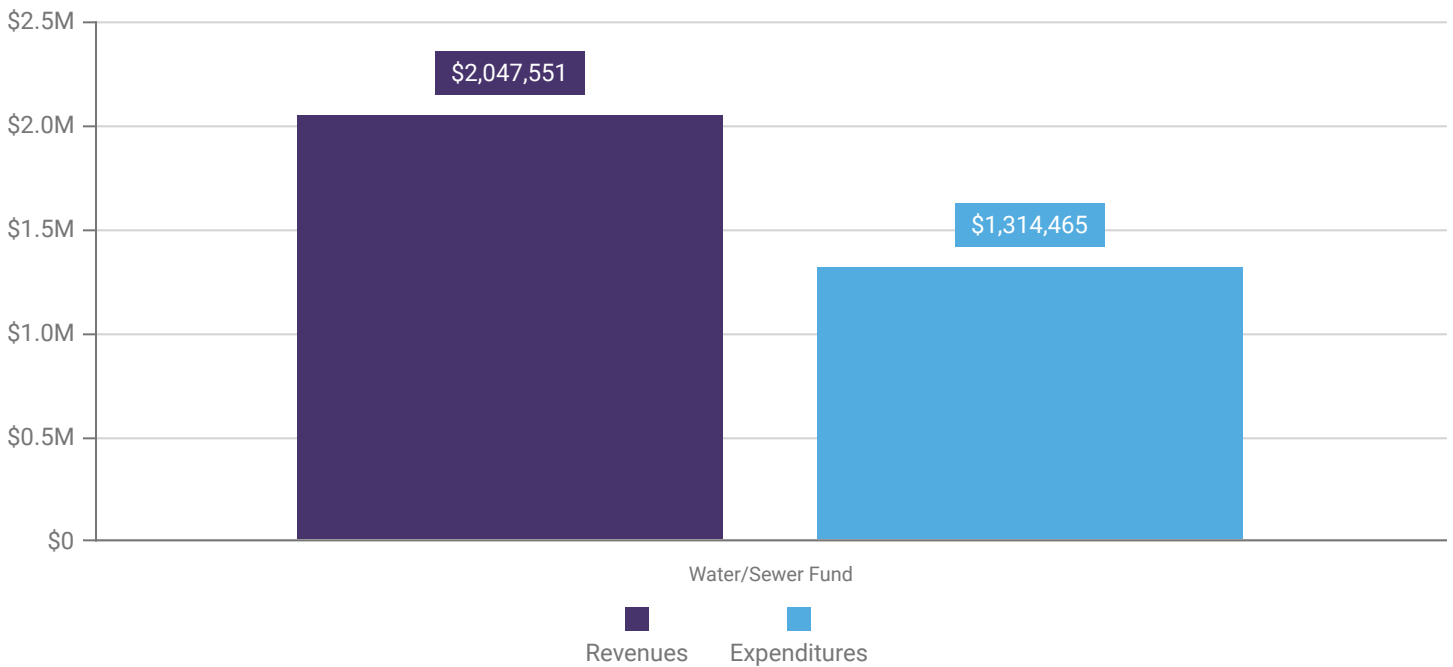
**Governmental Revenues**  
(FY 2018): \$3,610,446



**Governmental Expenditures**  
(FY 2018): \$2,680,170



# Enterprise Services



**Enterprise Revenues** \$2,047,551 vs.  
**Enterprise Expenditures** \$1,314,465  
(FY 2018)

Report prepared: November 20, 2019, 10:07 AM | For detailed, interactive analysis visit: <https://portal.sao.wa.gov/FIT/?mcag=0479>

GOVERNMENT PROFILE:

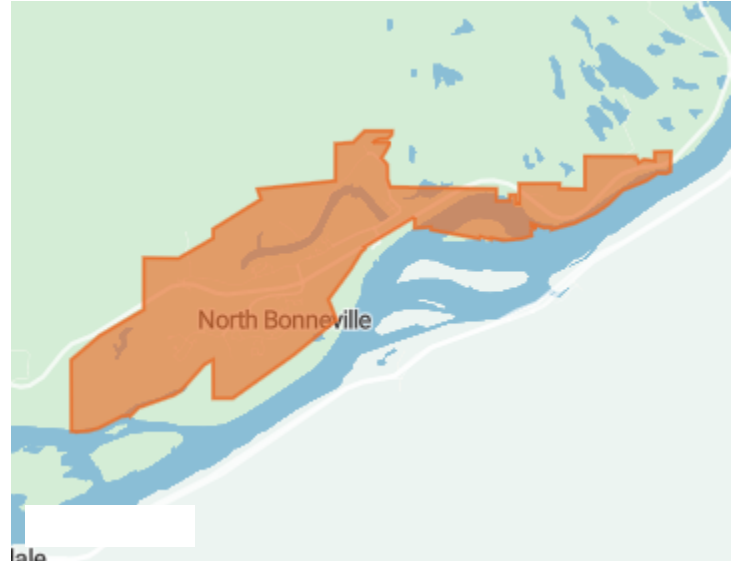
# City of North Bonneville



Report prepared: November 20, 2019, 10:06 AM  
For detailed, interactive analysis visit: <https://portal.sao.wa.gov/FIT/?mcag=0650>

## About this Government

- Legal name:** City of North Bonneville
- Address:** North Bonneville, WA 98639
- Website:** [www.northbonneville.net](http://www.northbonneville.net)
- Government Type:** City/Town
- Basis of Accounting:** BARS Cash Basis
- Fiscal year end:** 12/31
- Date Established:** January 1, 1935
- Population:** 1,015 (as of data published: 2018)
- Status:** Active



### Filing Status:

Filed on time  
Most recent data filed on May 30, 2019

## Finances at a Glance

Revenues (FY 2018)	\$1,268,956	
Expenditures (FY 2018)	\$1,289,465	

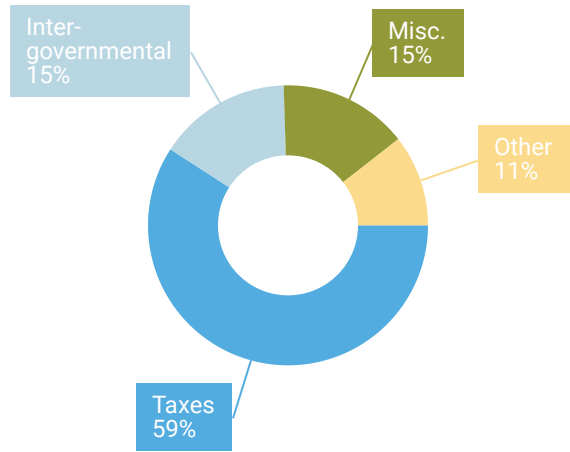
## Financial Health Indicators

Having a particular Outlook does not necessarily indicate financial stability or stress. We designed the indicators to alert viewers to potential financial health concerns by comparing the ratios to our recommended thresholds. In many cases, further inquiry is recommended and is it important to point out governments may have measures different than our guidelines.

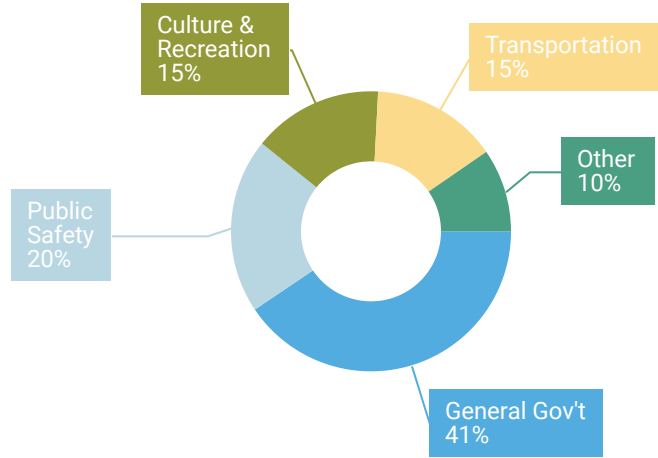
<b>Cash Balance Sufficiency</b>  <b>Outlook: CONCERNING</b> One or more indicators has an outlook that is concerning	<b>Change in Cash Position</b>  <b>Outlook: CONCERNING</b> One or more indicators has an outlook that is concerning	<b>Governmental Funds Sustainability</b>  <b>Outlook: CAUTIONARY</b> One or more indicators has an outlook that is cautionary
<b>Debt Load</b>  <b>Outlook: GOOD</b> All indicators have a good outlook or are indeterminate	<b>Enterprise Self-Sufficiency</b>  <b>Outlook: CONCERNING</b> One or more indicators has an outlook that is concerning	



# Governmental Services



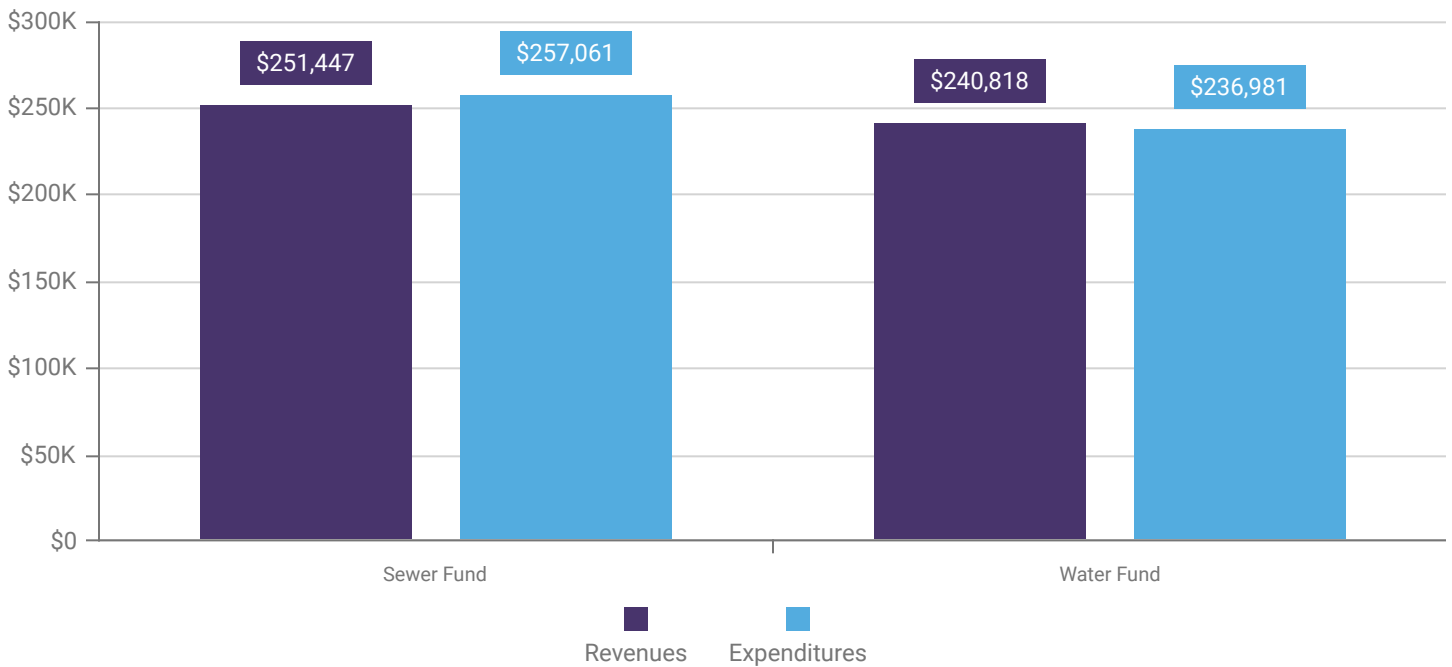
**Governmental Revenues**  
(FY 2018): \$776,691



**Governmental Expenditures**  
(FY 2018): \$795,424



# Enterprise Services



**Enterprise Revenues** \$492,265 vs.  
**Enterprise Expenditures** \$494,042  
(FY 2018)

Report prepared: November 20, 2019, 10:06 AM | For detailed, interactive analysis visit: <https://portal.sao.wa.gov/FIT/?mcag=0650>

GOVERNMENT PROFILE:

# City of Stevenson

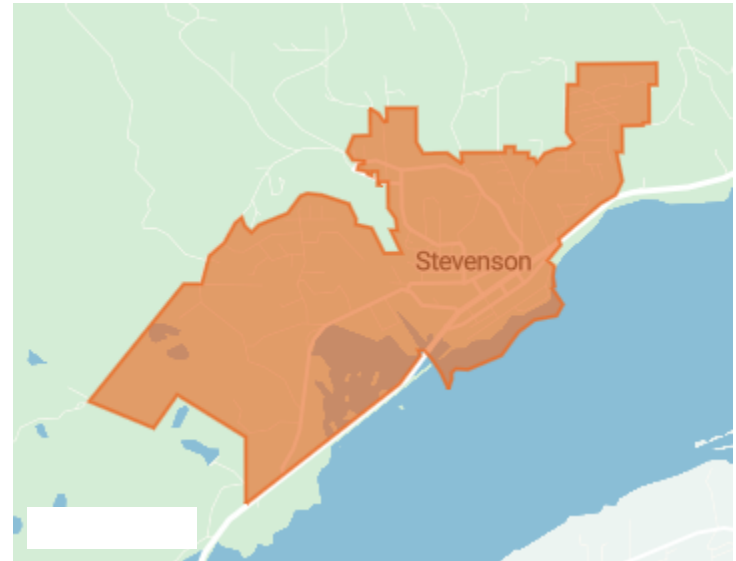


Report prepared: November 20, 2019, 9:39 AM  
For detailed, interactive analysis visit: <https://portal.sao.wa.gov/FIT/?mcag=0652>

## About this Government

**Legal name:** City of Stevenson  
**Address:** Stevenson, WA 98648  
**Website:** <http://ci.stevenson.wa.us/>

**Government Type:** City/Town  
**Basis of Accounting:** BARS Cash Basis  
**Fiscal year end:** 12/31  
**Date Established:** January 1, 1907  
**Population:** 1,575 (as of data published: 2018)  
**Status:** Active



### Filing Status:

Filed on time  
Most recent data filed on May 20, 2019

## Finances at a Glance

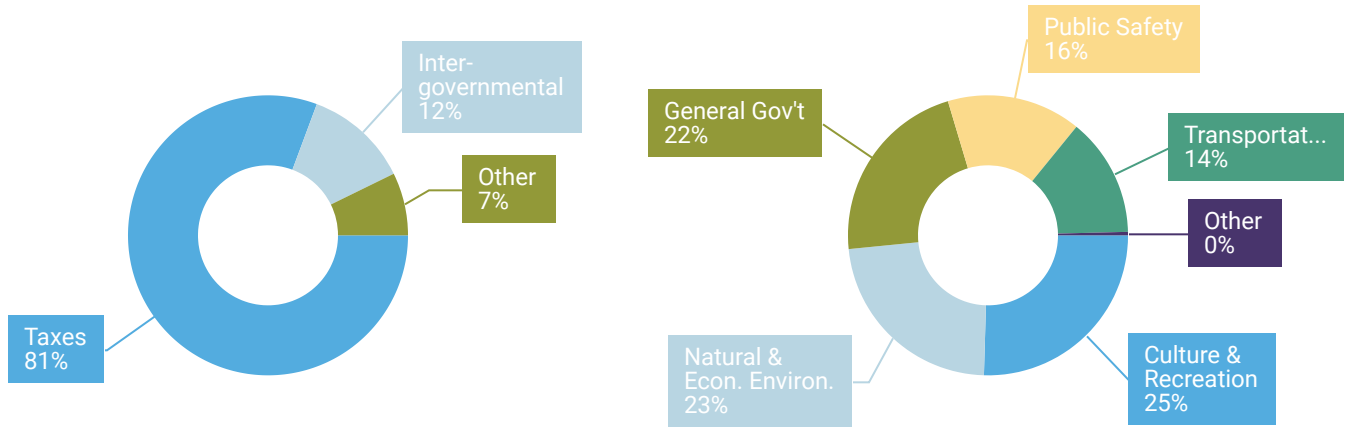
Revenues (FY 2018)	\$3,279,434	
Expenditures (FY 2018)	\$2,710,660	

## Financial Health Indicators

Having a particular Outlook does not necessarily indicate financial stability or stress. We designed the indicators to alert viewers to potential financial health concerns by comparing the ratios to our recommended thresholds. In many cases, further inquiry is recommended and is it important to point out governments may have measures different than our guidelines.

<b>Cash Balance Sufficiency</b>	<b>Change in Cash Position</b>	<b>Governmental Funds Sustainability</b>
<p><b>Outlook: GOOD</b> All indicators have a good outlook or are indeterminate</p>	<p><b>Outlook: CONCERNING</b> One or more indicators has an outlook that is concerning</p>	<p><b>Outlook: GOOD</b> All indicators have a good outlook or are indeterminate</p>
<b>Debt Load</b>	<b>Enterprise Self-Sufficiency</b>	
<p><b>Outlook: GOOD</b> All indicators have a good outlook or are indeterminate</p>	<p><b>Outlook: GOOD</b> All indicators have a good outlook or are indeterminate</p>	

# Governmental Services



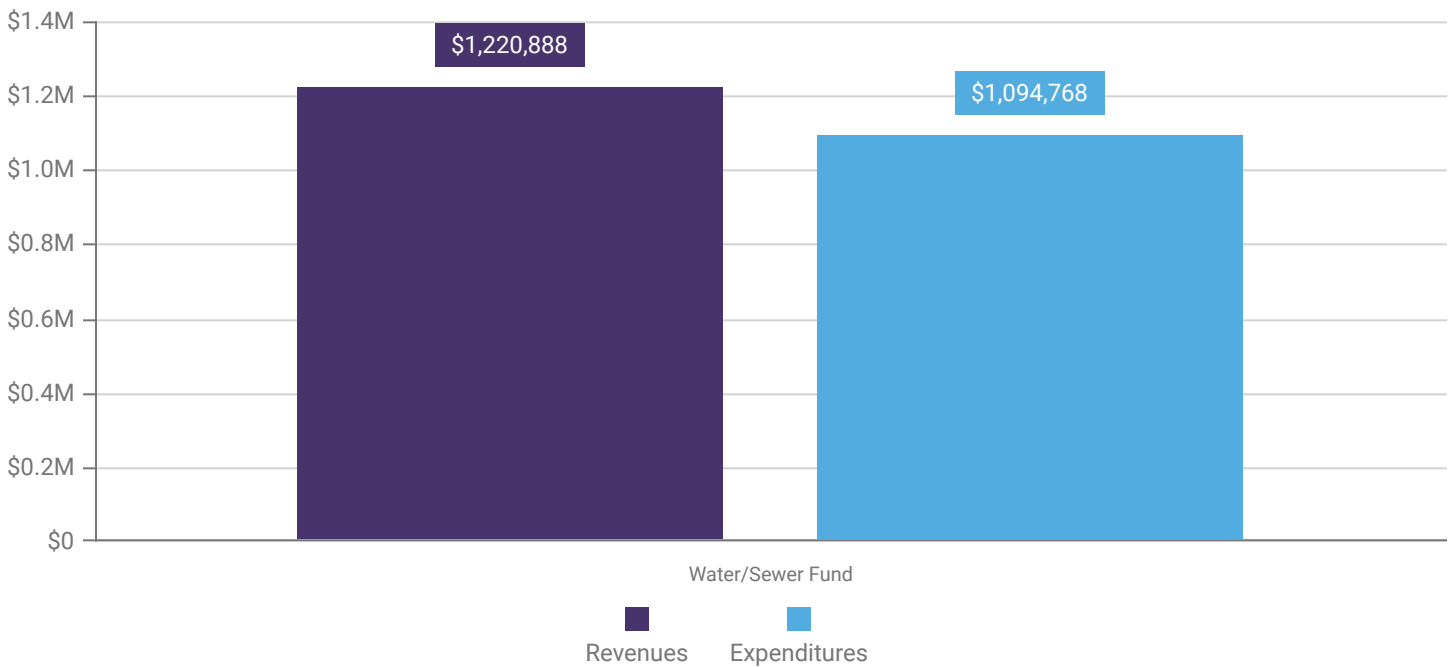
**Governmental Revenues**  
(FY 2018): \$2,058,547



**Governmental Expenditures**  
(FY 2018): \$1,615,892



# Enterprise Services



**Enterprise Revenues** \$1,220,888 vs.  
**Enterprise Expenditures** \$1,094,768  
(FY 2018)

Report prepared: November 20, 2019, 9:39 AM | For detailed, interactive analysis visit: <https://portal.sao.wa.gov/FIT/?mcag=0652>

GOVERNMENT PROFILE:  
City of Bingen

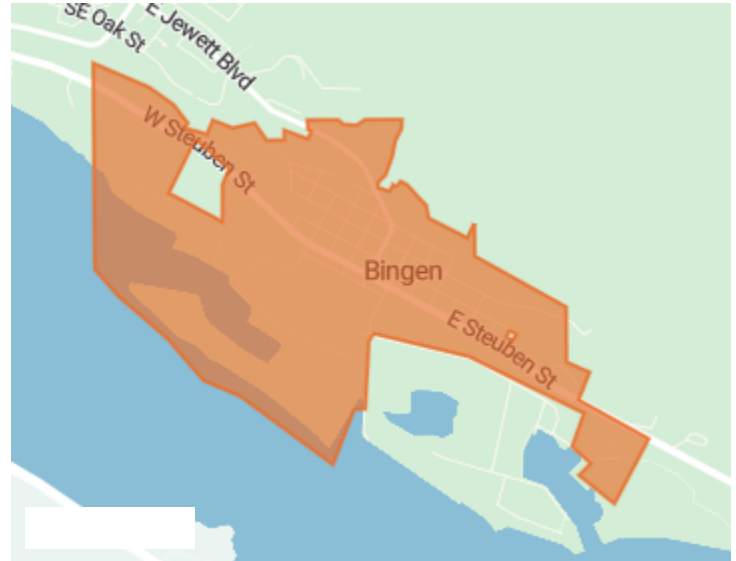


Report prepared: November 20, 2019, 10:04 AM  
For detailed, interactive analysis visit: <https://portal.sao.wa.gov/FIT/?mcag=0477>

## About this Government

**Legal name:** City of Bingen  
**Address:** Bingen, WA 98605  
**Website:** [www.bingenwashington.org](http://www.bingenwashington.org)

**Government Type:** City/Town  
**Basis of Accounting:** BARS Cash Basis  
**Fiscal year end:** 12/31  
**Date Established:** January 1, 1924  
**Population:** 735 (as of data published: 2018)  
**Status:** Active



### Filing Status:

Filed on time  
Most recent data filed on May 30, 2019

## Finances at a Glance

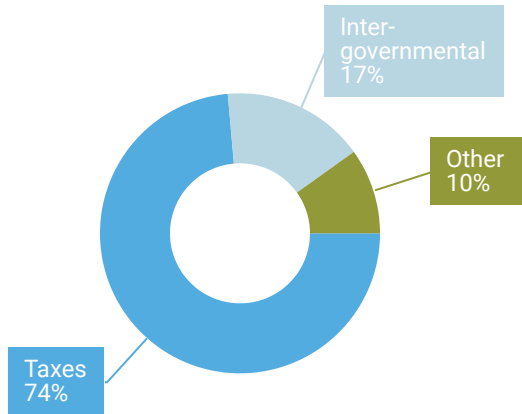
Revenues (FY 2018)	\$2,339,183	
Expenditures (FY 2018)	\$1,848,666	

## Financial Health Indicators

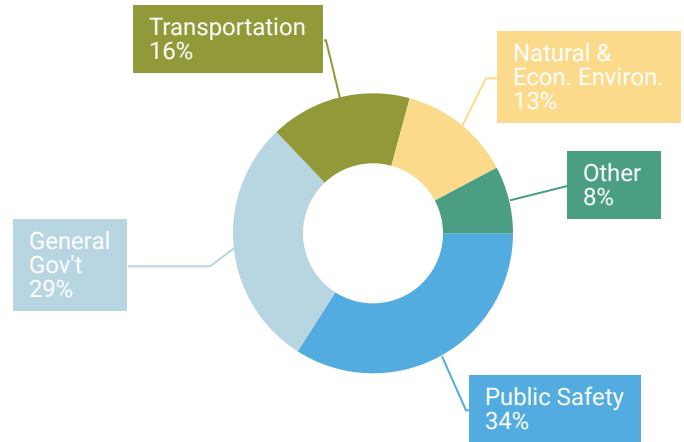
Having a particular Outlook does not necessarily indicate financial stability or stress. We designed the indicators to alert viewers to potential financial health concerns by comparing the ratios to our recommended thresholds. In many cases, further inquiry is recommended and is it important to point out governments may have measures different than our guidelines.

<b>Cash Balance Sufficiency</b>	<b>Change in Cash Position</b>	<b>Governmental Funds Sustainability</b>
<p><b>Outlook: GOOD</b> All indicators have a good outlook or are indeterminate</p>	<p><b>Outlook: CONCERNING</b> One or more indicators has an outlook that is concerning</p>	<p><b>Outlook: GOOD</b> All indicators have a good outlook or are indeterminate</p>
<b>Debt Load</b>	<b>Enterprise Self-Sufficiency</b>	
<p><b>Outlook: GOOD</b> All indicators have a good outlook or are indeterminate</p>	<p><b>Outlook: CAUTIONARY</b> One or more indicators has an outlook that is cautionary</p>	

# Governmental Services

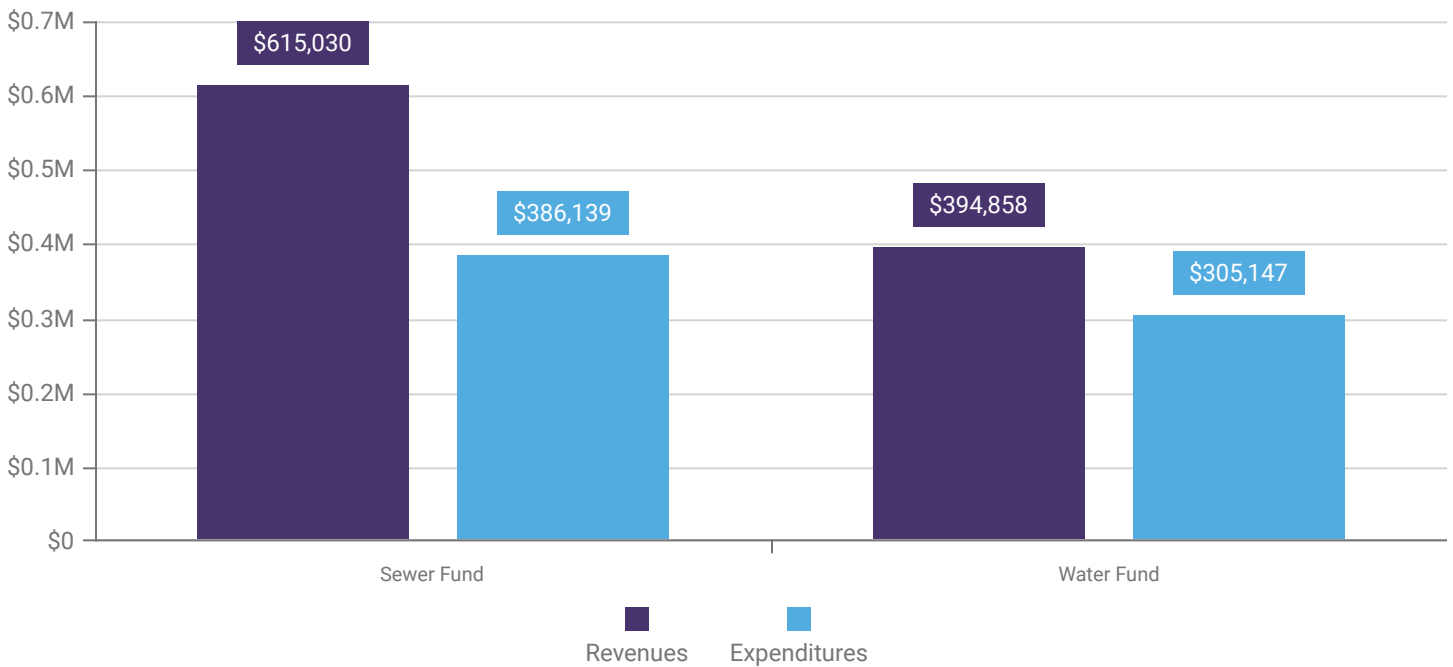


**Governmental Revenues**  
(FY 2018): \$1,329,295



**Governmental Expenditures**  
(FY 2018): \$1,157,380

# Enterprise Services



**Enterprise Revenues** \$1,009,888 vs.  
**Enterprise Expenditures** \$691,286  
(FY 2018)

Report prepared: November 20, 2019, 10:04 AM | For detailed, interactive analysis visit: <https://portal.sao.wa.gov/FIT/?mcag=0477>

GOVERNMENT PROFILE:

# City of Cashmere



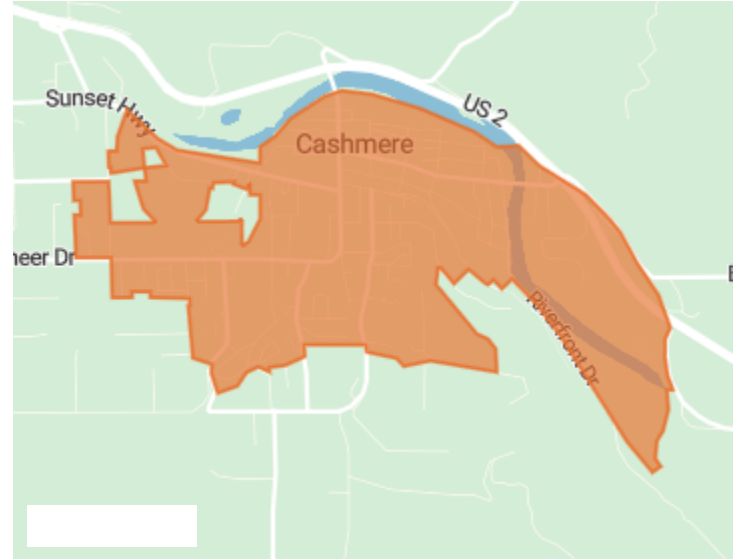
Report prepared: November 20, 2019, 10:02 AM

For detailed, interactive analysis visit: <https://portal.sao.wa.gov/FIT/?mcag=0214>

## About this Government

**Legal name:** City of Cashmere  
**Address:** 101 Woodring St, Cashmere, WA 98815  
**Website:** [www.cityofcashmere.org](http://www.cityofcashmere.org)

**Government Type:** City/Town  
**Basis of Accounting:** BARS Cash Basis  
**Fiscal year end:** 12/31  
**Date Established:** January 1, 1904  
**Population:** 3,095 (as of data published: 2018)  
**Status:** Active



### Filing Status:

Filed on time  
 Most recent data filed on May 28, 2019

## Finances at a Glance

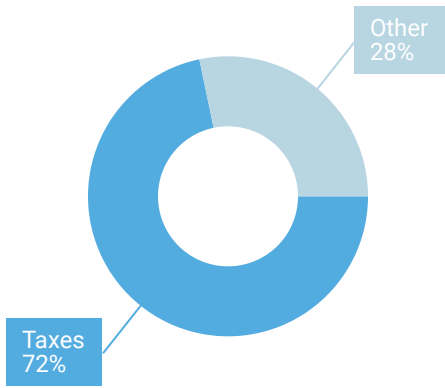
Revenues (FY 2018)	\$6,407,640	
Expenditures (FY 2018)	\$3,645,281	

## Financial Health Indicators

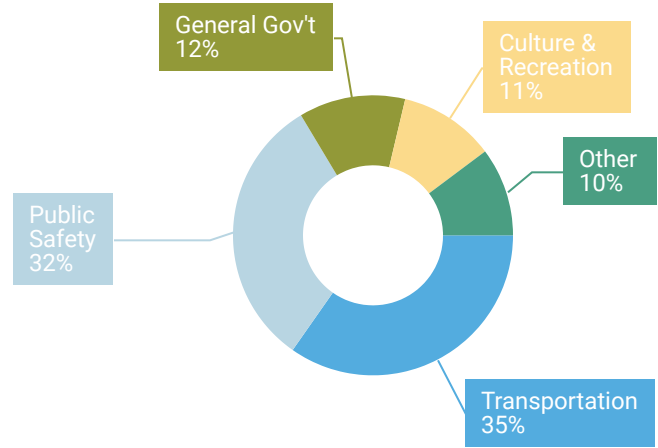
Having a particular Outlook does not necessarily indicate financial stability or stress. We designed the indicators to alert viewers to potential financial health concerns by comparing the ratios to our recommended thresholds. In many cases, further inquiry is recommended and is it important to point out governments may have measures different than our guidelines.

<b>Cash Balance Sufficiency</b>	<b>Change in Cash Position</b>	<b>Governmental Funds Sustainability</b>
<p><b>Outlook: GOOD</b>                  All indicators have a good outlook or are indeterminate</p>	<p><b>Outlook: CONCERNING</b>                  One or more indicators has an outlook that is concerning</p>	<p><b>Outlook: GOOD</b>                  All indicators have a good outlook or are indeterminate</p>
<b>Debt Load</b>	<b>Enterprise Self-Sufficiency</b>	
<p><b>Outlook: GOOD</b>                  All indicators have a good outlook or are indeterminate</p>	<p><b>Outlook: GOOD</b>                  All indicators have a good outlook or are indeterminate</p>	

# Governmental Services



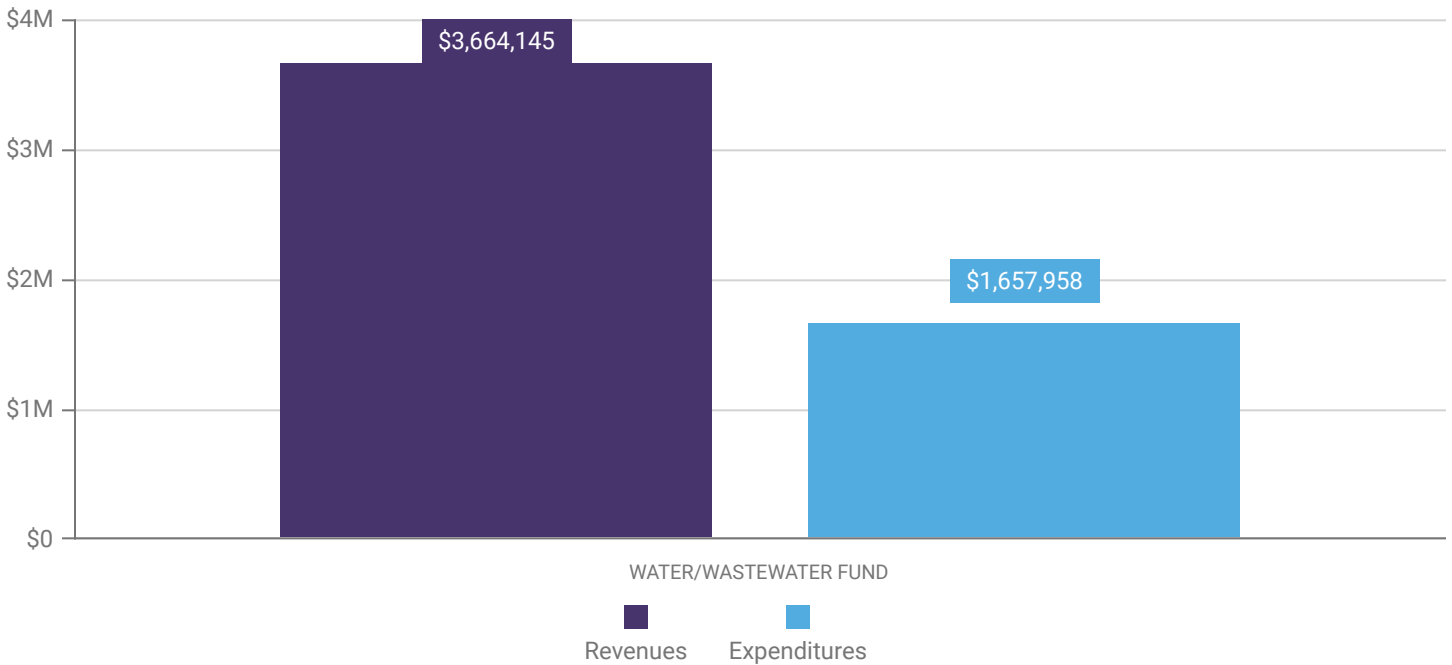
**Governmental Revenues**  
(FY 2018): \$2,743,495



**Governmental Expenditures**  
(FY 2018): \$1,987,323



# Enterprise Services



**Enterprise Revenues** \$3,664,145 vs.  
**Enterprise Expenditures** \$1,657,958  
(FY 2018)

Report prepared: November 20, 2019, 10:02 AM | For detailed, interactive analysis visit: <https://portal.sao.wa.gov/FIT/?mcag=0214>

GOVERNMENT PROFILE:

# City of Forks



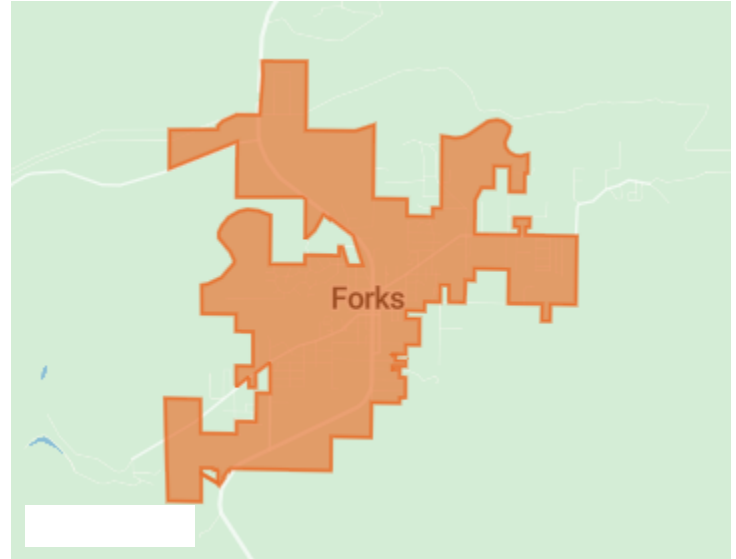
Report prepared: November 20, 2019, 9:48 AM

For detailed, interactive analysis visit: <https://portal.sao.wa.gov/FIT/?mcag=0227>

## About this Government

**Legal name:** City of Forks  
**Address:** 500 E Division St, Forks, WA 98331-8618  
**Website:** [www.forkswashington.org](http://www.forkswashington.org)

**Government Type:** City/Town  
**Basis of Accounting:** BARS Cash Basis  
**Fiscal year end:** 12/31  
**Date Established:** January 1, 1945  
**Population:** 3,615 (as of data published: 2018)  
**Status:** Active



### Filing Status:

Filed on time  
 Most recent data filed on May 1, 2019

## Finances at a Glance

Revenues (FY 2018)

\$4,967,259



Expenditures (FY 2018)

\$3,482,518



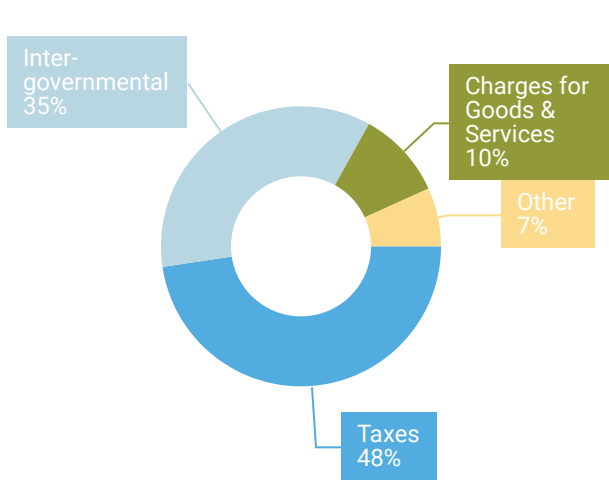
## Financial Health Indicators

Having a particular Outlook does not necessarily indicate financial stability or stress. We designed the indicators to alert viewers to potential financial health concerns by comparing the ratios to our recommended thresholds. In many cases, further inquiry is recommended and is it important to point out governments may have measures different than our guidelines.

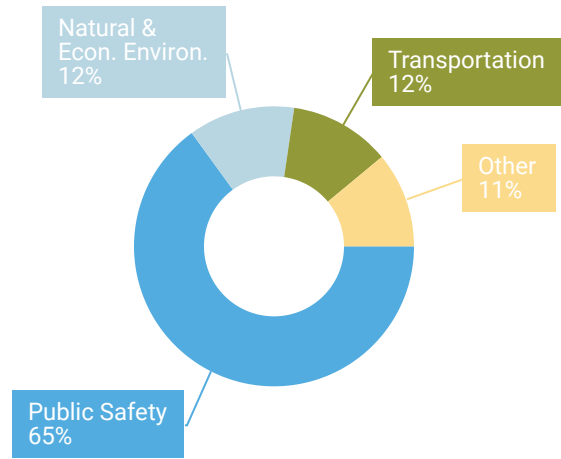
<p><b>Cash Balance Sufficiency</b></p> <p><b>Outlook: GOOD</b>                  All indicators have a good outlook or are indeterminate</p>	<p><b>Change in Cash Position</b></p> <p><b>Outlook: CONCERNING</b>                  One or more indicators has an outlook that is concerning</p>	<p><b>Governmental Funds Sustainability</b></p> <p><b>Outlook: GOOD</b>                  All indicators have a good outlook or are indeterminate</p>
<p><b>Debt Load</b></p> <p><b>Outlook: GOOD</b>                  All indicators have a good outlook or are indeterminate</p>	<p><b>Enterprise Self-Sufficiency</b></p> <p><b>Outlook: GOOD</b>                  All indicators have a good outlook or are indeterminate</p>	



# Governmental Services



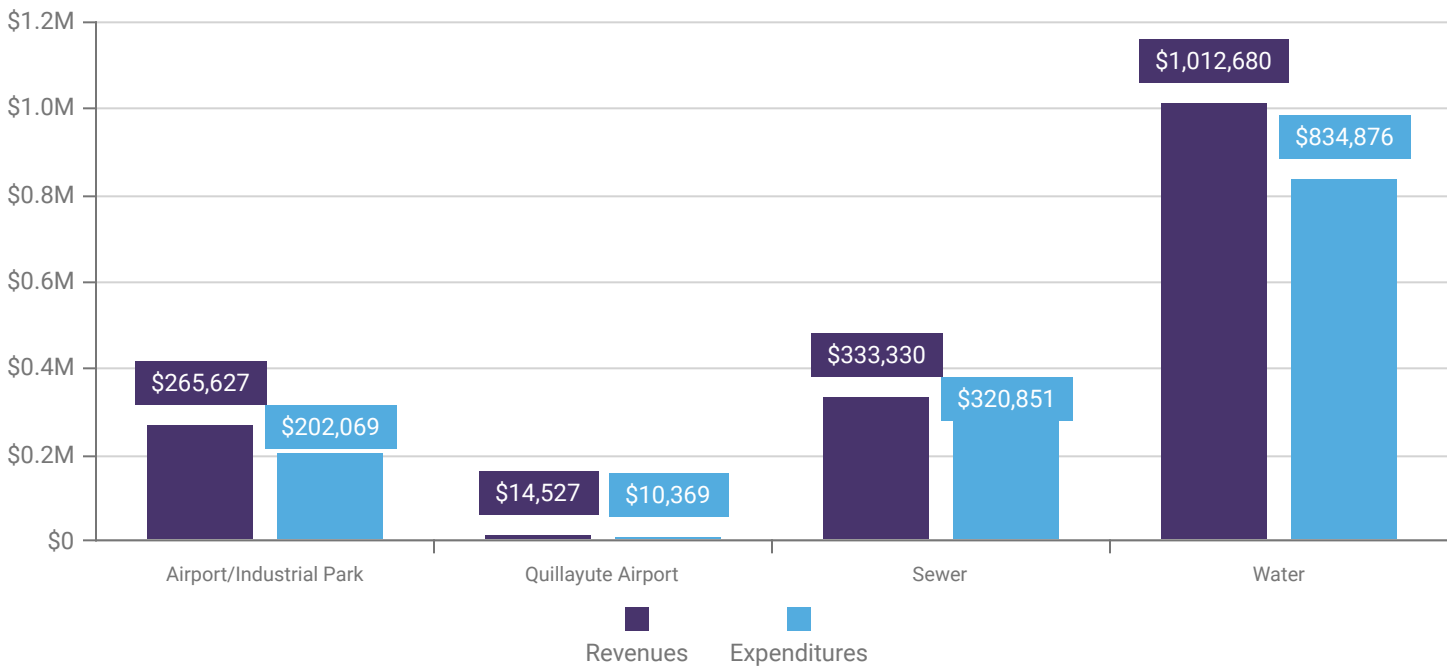
**Governmental Revenues**  
(FY 2018): \$3,341,095



**Governmental Expenditures**  
(FY 2018): \$2,114,354



# Enterprise Services



**Enterprise Revenues** \$1,626,164 vs.  
**Enterprise Expenditures** \$1,368,165  
(FY 2018)

Report prepared: November 20, 2019, 9:48 AM | For detailed, interactive analysis visit: <https://portal.sao.wa.gov/FIT/?mcag=0227>



# City of Stevenson

Leana Kinley, City Administrator

Phone (509)427-5970  
FAX (509) 427-8202

7121 E Loop Road, PO Box 371  
Stevenson, Washington 98648

To: City Council  
From: Leana Kinley, City Administrator  
RE: Pool Metropolitan Parks District  
Meeting Date: November 21, 2019

## **Executive Summary:**

The City adopted Resolution 2019-328 in January to allow the voters in the Stevenson-Carson School District, less North Bonneville, to decide on creating a Metropolitan Park District for the pool. There was a Public Hearing by the Boundary Review Board on August 29<sup>th</sup> where a significant portion of the Stabler/Hemlock community expressed, via petition, to not participate in the district. There were other concerns related to the boundaries and authority of the district brought up which make the rescinding the original proposition and creating a new proposition the best course of action.

At the October 17<sup>th</sup> council meeting, two options were proposed (1) the City of Stevenson boundaries only and (2) the City boundaries plus the Urban Growth Area. Staff was directed to come back with options to include the Stevenson Urban Growth Boundary, expand the purpose to include parks, assess a levy rate of \$.35/\$1,000 and include a capital plan.

If the resolution is not voted on at this meeting, then the ballot measure will not make it onto the April ballot. The delay would add an additional year to the process and potentially close the pool.

## **Overview of Items:**

Consensus in the Boundary Review Board meeting was the pool is a community asset and should be preserved. Concerns expressed were about the creation of another governing body, the ability of a Metropolitan Park District to expand beyond the limited purpose it was intended (pool only), the ability of the district to raise taxes without a vote of the people, and the ability of the district to condemn or annex land. Three draft resolutions are proposed with the details summarized below.

### *Option A: Stevenson City Limits*

- This would eliminate the need for a Boundary Review Board process and remove a concern of some who feel they live too far from the pool facility to benefit from it.
- A tax rate of \$.50/\$1,000 will raise about \$113,000 and is included in the draft resolution. A levy rate of \$.35/\$1,000 would bring in about \$79,100.
- The commissioners of the district would be the city councilmembers.
- The district is not limited to only pool operations.

### *Option B: Stevenson City Limits and Urban Growth Area*

- This option has been discussed with the county as they would need to adopt a resolution on this district boundary option. There would still need to be a Boundary Review Board process. There may be more opposition within the urban area to the district.

- A tax rate of \$.50/\$1,000 will raise about \$175,000 and is included in the draft resolution. A levy rate of \$.35/\$1,000 would bring in about \$122,500.
- The commissioners of the district would be elected.
- The district is limited to only pool operations.

*Option C: Stevenson-Carson School District, less North Bonneville and property above High Bridge*

- This option has been discussed with the county as they would need to adopt a resolution on this district boundary option. There would still need to be a Boundary Review Board process. There is the most opposition within this area to the district.
- A tax rate of \$.35/\$1,000 will raise about \$207,000 (rough estimate) and is included in the draft resolution.
- The commissioners of the district would be elected.
- The district is limited to only pool operations.

*Estimated District Finances:*

	17/18 Act.	18/19 Act.	19/20 Budget	2021 Est.
Admissions Revenue	\$78,000	\$75,000	\$107,000	\$100,000
<b>Total Revenues</b>	<b>78,000</b>	<b>75,000</b>	<b>107,000</b>	<b>100,000</b>
General Pool Expenses	204,000	200,000	205,000	210,000
District Costs:				
Insurance				5,000
Legal				15,000
Admin Services				35,000
Elections				5,000
Capital Replacement				30,000
<b>Total Expenses</b>	<b>204,000</b>	<b>200,000</b>	<b>205,000</b>	<b>300,000</b>
Difference	(126,000)	(125,000)	(98,000)	(200,000)

**Action Needed:**

Approve a resolution for the ballot measure to present to voters.

**CITY OF STEVENSON, WASHINGTON  
RESOLUTION 2019 – 347 [A]**

**A RESOLUTION AUTHORIZING A BALLOT PROPOSITION  
FOR CREATION OF A METROPOLITAN PARK DISTRICT  
WITHIN THE CITY LIMITS OF STEVENSON**

**WHEREAS** the City acknowledges the need for recreational, health and educational benefits for residents of Skamania County; and

**WHEREAS** Skamania County and the Stevenson Carson School District have had a long-term partnership in building, operating and maintaining the Steven Carson School District’s Pool in Stevenson; and

**WHEREAS** the reduction in funding from the Federal Government from management of the national forest and/or secure rural schools has resulted in budget cuts to both School and County whereby funding the pool is no longer feasible for either the school or the County; and

**WHEREAS** the pool is a valuable resource for the residents of Stevenson and there is considerable interest in ensuring that this resource is financed and not solely dependent on the inconsistent and variable annual budgets of the City, School district or the county; and

**WHEREAS** all other agencies currently operating in the county have other missions and priorities outside of operating a pool which they struggle to adequately fund; and

**WHEREAS** RCW 35.61 provides a method by which a community may fund local recreational facilities including parks, pools, community centers, etc., by creating a district specifically dedicated to that purpose; and

**WHEREAS** RCW 35.61.020 allows the City proposing such a district to limit the purpose of that district and also to limit the taxing power of that district so that the district cannot expand beyond the limited purpose it was created for, nor raise taxes beyond the maximum rate proposed by the city and/or county without a vote of the people; and

**WHEREAS** the City is aware of many concerns from community members about the creation of such a metropolitan park district to manage and fund the pool; and

**WHEREAS** the reduction of the boundaries of a district to the Urban Growth Boundary of the City of Stevenson, including the City limits, to mitigate the concerns of those opposed to the boundaries of the Stevenson Carson School District less the city of North Bonneville initially proposed places an undue burden on the residents of Stevenson to operate and maintain a pool for the community; and

**WHEREAS** the City has supported the pool annually since it reopened from \$20,000 to \$40,000 depending on their request; and

**WHEREAS** the City believes that as a community asset, the resources to support the pool should come from a variety of sources in the community, of which the city will contribute from the taxes raised by the district; and

**WHEREAS** the City specifically believes the pool is the priority recipient of funding collected by said district, it is not intending to limit the purpose of said district to the pool. Should the pool cease operation, the City intends to allocate the taxes collected to projects that will be identified in a Parks Plan for the development and maintenance of publicly-provided parks and recreation facilities and programs within City limits. As used in this clause, publicly-provided includes facilities and programs provided by the City of Stevenson, Port of Skamania County, Skamania County, and Stevenson Carson School District; and

**WHEREAS** the commissioners of the district will be City Council members as described in RCW 35.61.050(3).

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Stevenson hereby authorizes a ballot proposition for creation of a Metropolitan Park District, to be known as the Stevenson Park District, following the boundaries of the City of Stevenson, with the limited power to tax up to, but not exceeding \$0.50/\$1000 of assessed value unless approved by voters, be submitted to the voters of the area proposed to be included.

**PASSED** by the Council of the City of Stevenson this 21<sup>st</sup> day of November, 2019.

\_\_\_\_\_  
Scott Anderson, Mayor of the City of Stevenson

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Leana Kinley, City Clerk

\_\_\_\_\_  
Kenneth B Woodrich, PC  
City Attorney

**CITY OF STEVENSON, WASHINGTON  
RESOLUTION 2019 – 347 [B]**

**A RESOLUTION AUTHORIZING A BALLOT PROPOSITION  
FOR CREATION OF A METROPOLITAN PARK DISTRICT**

**WHEREAS** the City acknowledges the need for recreational, health and educational benefits for residents of Skamania County; and

**WHEREAS** Skamania County and the Stevenson Carson School District have had a long-term partnership in building, operating and maintaining the Steven Carson School District’s Pool in Stevenson; and

**WHEREAS** the reduction in funding from the Federal Government from management of the national forest and/or secure rural schools has resulted in budget cuts to both School and County whereby funding the pool is no longer feasible for either the school or the County; and

**WHEREAS** the pool is a valuable resource primarily for the residents of Stevenson and surrounding community, and there is considerable interest in ensuring that this resource is financed and not dependent on the inconsistent and variable budgets of the School district or the county; and

**WHEREAS** RCW 35.61 provides a method by which a community may fund local recreational facilities including parks, pools, community centers, etc., by creating a district specifically dedicated to that purpose; and

**WHEREAS** RCW 35.61.020 allows the City or County proposing such a district to limit the purpose of that district and also to limit the taxing power of that district so that the district cannot expand beyond the limited purpose it was created for, nor raise taxes beyond the maximum rate proposed by the city and/or county without a vote of the people; and

**WHEREAS** the County and City are aware of many concerns from community members that creating such a metropolitan park district will create an entity that would have the power to expand its purpose beyond the maintenance, improvement, and operation of the current pool owned by the Stevenson Carson School District, and also expand its taxing authority beyond the limits proposed for the district without a vote of the people of the district; and

**WHEREAS** the City of Stevenson wants to address these concerns by explicitly limiting both the purpose of any proposed Metropolitan Park District and its taxing power and any effort to expand the purpose of the district through eminent domain; and

**WHEREAS** part of that limitation will be accomplished by carefully naming the district to align with those limitations; and

**WHEREAS** another important consideration in creating such a district is its boundaries; and

**WHEREAS** any proposal will need to be reviewed and approved by the Boundary Review Board; and

**WHEREAS** the City of Stevenson believes that articulating the reasons for the proposed boundaries of the district will help the Boundary Review Board, proponents and opponents of the district, alike, to articulate reasons for or against the proposal so the residents of the proposed district and the Boundary Review Board can make informed and thoughtful decisions about whether the district should be created; and

**WHEREAS**, the City of Stevenson proposes that any discussion of the boundaries of the district ought to start with the boundaries of the City of Stevenson and its Urban Growth Area; some consideration regarding the relative benefits of a local pool district should consider the communities relative distance from the pool and the likelihood that those communities will benefit from the continued existence of the pool, either through use of the pool itself or through general improved economic vitality and viability because of the continued operation of the pool; and

**WHEREAS** the act of drawing boundaries for any district, city, etc. can be controversial and will be subject to some debate; and

**WHEREAS** there are specific considerations that the Boundary Review Board is asked to take into account when reviewing such boundaries; and

**WHEREAS** the County has considered those considerations listed in RCW 36.93.170 and .180; and

**WHEREAS** such a smaller district will be reviewed by the Boundary Review Board and ultimately decided by a vote of the residents of this proposed district: those residing within the City of Stevenson and the Stevenson Urban Growth Area; and

**WHEREAS** such a district will best be described as the Stevenson Community Pool District; and

**WHEREAS** the commissioners of the district will be elected by the registered voters of that district as described in RCW 35.61.050(4).

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Stevenson hereby authorizes a ballot proposition for creation of a Metropolitan Park District, to be known as the Stevenson Community Pool District, following the boundaries of the Stevenson Urban Growth Area including the City of Stevenson, with the limited purpose of operating, maintaining, and improving what is currently known as the Stevenson Community Pool with the limited power to tax up to, but not exceeding \$0.50/\$1000 of assessed value unless approved by voters, and with the further limitation that no exercise of eminent domain that would expand the current footprint of the pool shall be permitted by the district without the specific approval of any private citizen whose property would be taken by such an act or the specific approval of the Stevenson Carson School District, subject to any review and approval of these boundaries by the Boundary Review Board, be submitted to the voters of the area proposed to be included.

**PASSED** by the Council of the City of Stevenson this 21<sup>st</sup> day of November, 2019.

\_\_\_\_\_  
Scott Anderson, Mayor of the City of Stevenson

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Leana Kinley, City Clerk

\_\_\_\_\_  
Kenneth B Woodrich, PC  
City Attorney



**CITY OF STEVENSON, WASHINGTON  
RESOLUTION 2019 – 347 [C]**

**A RESOLUTION AUTHORIZING A BALLOT PROPOSITION  
FOR CREATION OF A METROPOLITAN PARK DISTRICT**

**WHEREAS** the City acknowledges the need for recreational, health and educational benefits for residents of Skamania County; and

**WHEREAS** Skamania County and the Stevenson Carson School District have had a long-term partnership in building, operating and maintaining the Steven Carson School District’s Pool in Stevenson; and

**WHEREAS** the reduction in funding from the Federal Government from management of the national forest and/or secure rural schools has resulted in budget cuts to both School and County whereby funding the pool is no longer feasible for either the school or the County; and

**WHEREAS** the pool is a valuable resource primarily for the residents of Stevenson and surrounding community, and there is considerable interest in ensuring that this resource is financed and not dependent on the inconsistent and variable budgets of the School district or the county; and

**WHEREAS** RCW 35.61 provides a method by which a community may fund local recreational facilities including parks, pools, community centers, etc., by creating a district specifically dedicated to that purpose; and

**WHEREAS** RCW 35.61.020 allows the City or County proposing such a district to limit the purpose of that district and also to limit the taxing power of that district so that the district cannot expand beyond the limited purpose it was created for, nor raise taxes beyond the maximum rate proposed by the city and/or county without a vote of the people; and

**WHEREAS** the County and City are aware of many concerns from community members that creating such a metropolitan park district will create an entity that would have the power to expand its purpose beyond the maintenance, improvement, and operation of the current pool owned by the Stevenson-Carson School District, and also expand its taxing authority beyond the limits proposed for the district without a vote of the people of the district; and

**WHEREAS** the City of Stevenson wants to address these concerns by explicitly limiting both the purpose of any proposed Metropolitan Park District and its taxing power and any effort to expand the purpose of the district through eminent domain; and

**WHEREAS** part of that limitation will be accomplished by carefully naming the district to align with those limitations; and

**WHEREAS** another important consideration in creating such a district is its boundaries; and

**WHEREAS** any proposal will need to be reviewed and approved by the Boundary Review Board; and

**WHEREAS** the City of Stevenson believes that articulating the reasons for the proposed boundaries of the district will help the Boundary Review Board, proponents and opponents of the district, alike, to articulate reasons for or against the proposal so the residents of the proposed district and the Boundary Review Board can make informed and thoughtful decisions about whether the district should be created; and

**WHEREAS**, the City of Stevenson proposes that any discussion of the boundaries of the district ought to start with the boundaries of the Stevenson-Carson School District, as the district is the current owner and operator of the pool; some consideration regarding the relative benefits of a local pool district should consider the communities relative distance from the pool and the likelihood that those communities will benefit from the continued existence of the pool, either through use of the pool itself or through general improved economic vitality and viability because of the continued operation of the pool; and

**WHEREAS** the City of North Bonneville, through their elected leaders, has officially declined an invitation to participate in the district; and

**WHEREAS** a very significant portion of the Stabler/Hemlock community has expressed, through a petition, a desire not to participate in the district; and

**WHEREAS** the community of Stabler/Hemlock, is arguably more remote from this district than the closer and more integrated communities of Stevenson and Carson; and

**WHEREAS** the act of drawing boundaries for any district, city, etc. can be controversial and will be subject to some debate; and

**WHEREAS** there are specific considerations that the Boundary Review Board is asked to take into account when reviewing such boundaries; and

**WHEREAS** the City has considered those considerations listed in RCW 36.93.170 and .180; and

**WHEREAS** after such considerations, and taking into account the pre-existing sentiment and considerations of the Stabler/Hemlock community, the City believes that a Pool District that is smaller than the entire boundaries of the Stevenson Carson School District will better serve the Pool District's residents by providing the community amenity to those communities most likely to benefit from its existence; and

**WHEREAS** such a smaller district will be reviewed by the Boundary Review Board and ultimately decided by a vote of the residents of this proposed district: all of the Stevenson Carson School District, less the City of North Bonneville and also less that portion of land located north of High Bridge on the Wind River Highway; and

**WHEREAS** such a district will best be described as the Stevenson-Carson Community Pool District; and

**WHEREAS** after considering the current operations costs of the pool, plus the additional cost of the pool operating on its own without the administrative and financial support of the Stevenson-Carson School District, the rate of \$.35/\$1,000 of assessed value will be sufficient to ensure the financial stability of the district; and

**WHEREAS** the commissioners of the district will be elected by the registered voters of that district as described in RCW 35.61.050(4).

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Stevenson hereby authorizes a ballot proposition for creation of a Metropolitan Park District under RCW 35.61, to be known as the Stevenson Community Pool District, following the boundaries of the Stevenson-Carson School District excluding the City of North Bonneville and land north of High Bridge on Wind River Highway, subject to any review and approval of these boundaries by the Boundary Review Board, with the limited purpose of operating, maintaining, and improving what is currently known as the Stevenson-Carson Community Pool with the limited power to tax up to, but not exceeding \$0.35/\$1000 of assessed value unless approved by voters, and with the further limitation that no exercise of eminent domain that would expand the current footprint of the pool shall be permitted by the district without the specific approval of any private citizen whose property would be taken by such an act or the specific approval of the Stevenson Carson School District, subject to any review and approval of these boundaries by the Boundary Review Board, be submitted to the voters of the area proposed to be included.

**PASSED** by the Council of the City of Stevenson this 21<sup>st</sup> day of November, 2019.

\_\_\_\_\_  
Scott Anderson, Mayor of the City of Stevenson

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Leana Kinley, City Clerk

\_\_\_\_\_  
Kenneth B Woodrich, PC  
City Attorney



# City of Stevenson

Leana Kinley, City Administrator

Phone (509)427-5970  
FAX (509) 427-8202

7121 E Loop Road, PO Box 371  
Stevenson, Washington 98648

To: Stevenson City Council  
From: Leana Kinley, City Administrator  
RE: Sewer Plant Update  
Meeting Date: November 21, 2019

## **Executive Summary:**

This is an overview of items staff has been working on over the past month in line with the direction council gave to staff.

## **Overview of Items:**

### **Plant Operations:**

Staff continues to research options for operating the plant beginning Jan. 1, 2020. We are in contact with Ecology and working to ensure they are on board with the route we choose.

The plant has seen marked improvement with the sidestreaming efforts of Backwoods Brewing and LDB, Inc. A copy of the BOD and TSS graphs are attached.

The bids for Immediate Upgrades are due by the end of the week. Construction will begin soon and completed by the end of this year. The contract is expected to be under \$63,000. To expedite the process, staff requests tentative approval of the lowest bid contract, not to exceed \$63,000, to be ratified at the December 19<sup>th</sup> council meeting.

The average monthly Influent BOD load has been:

### **2018**

- January 675 lbs/day – No Effluent Violations
- February 1,793 lbs/day – No Effluent Violations
- March 1,099 lbs/day – BOD and TSS Effluent Violations
- April 991 lbs/day – BOD and TSS Effluent Violations
- May 1,265 lbs/day – BOD and TSS Effluent Violations
- June 1,124 lbs/day – No Effluent Violations
- July 920 lbs/day – Low pH Violation (one day)
- August 1,113 lbs/day – No Effluent Violations
- September 1,439 lbs/day – Low pH Violation (one day)
- October 1,072 lbs/day – No Effluent Violations
- November 1,032 lbs/day – No Effluent Violations
- December 807 lbs/day – No Effluent Violations

### **2019**

- January 776 lbs/day – Solids washout from clarifiers on 29<sup>th</sup> and 30<sup>th</sup>, TSS and BOD Effluent Violations

- February 749 lbs/day – Solids washout from clarifiers on the 18<sup>th</sup>.
- March 803 lbs/day – Solids washout from clarifiers on March 13<sup>th</sup>, TSS Effluent Violation
- April 589 lbs/day – Solids washout from clarifiers on April 1<sup>st</sup>
- May 1,067 lbs/day – No Effluent Violations
- June 897 lbs/day – No Effluent Violations
- July 785 lbs/day – No Effluent Violations
- August 833 lbs/day – No Effluent Violations
- September 720 lbs/day – No Effluent Violations

The current permit limit for Influent is 612 lbs/day and the current upgrades in the adopted General Sewer Plan call for a design max monthly BOD loading of 1,611 lbs/day.

**WWTP Design:**

Wallis Engineering presented the draft design and updated costs to council at the October 17<sup>th</sup> council meeting. It has been submitted to Ecology and they are in the process of reviewing it. Initial feedback is positive.

Staff is aware of an additional treatment method using media to increase the surface area for bugs within the aeration basin, allowing for faster treatment and increased capacity without increasing plant footprint. There is a test being done with Clean Water Solutions that will complete in January and, if successful, staff plans to research further. The cost difference currently estimated is dramatic.

**Funding:**

The city received a Notice of Further Consideration for the its EDA application for lift station improvements and flood protection at the wastewater treatment plant. The total project amount is \$5,068,000 and 80% would be covered by the grant and the remaining 20% will be covered by a USDA loan that the city is in the process of obtaining. The city requested the deadline be extended to November 29<sup>th</sup> in order to complete the environmental requirements requested in the notice.

Staff is responding to questions on the USDA application for the EDA match and obtaining the additional paperwork needed for the loan, which includes a Cultural Resources survey. The SEPA comment period is open for the next two weeks.

**Compliance:**

The draft amendment to the Administrative Order is still in process. When it is finalized it will require additional testing.

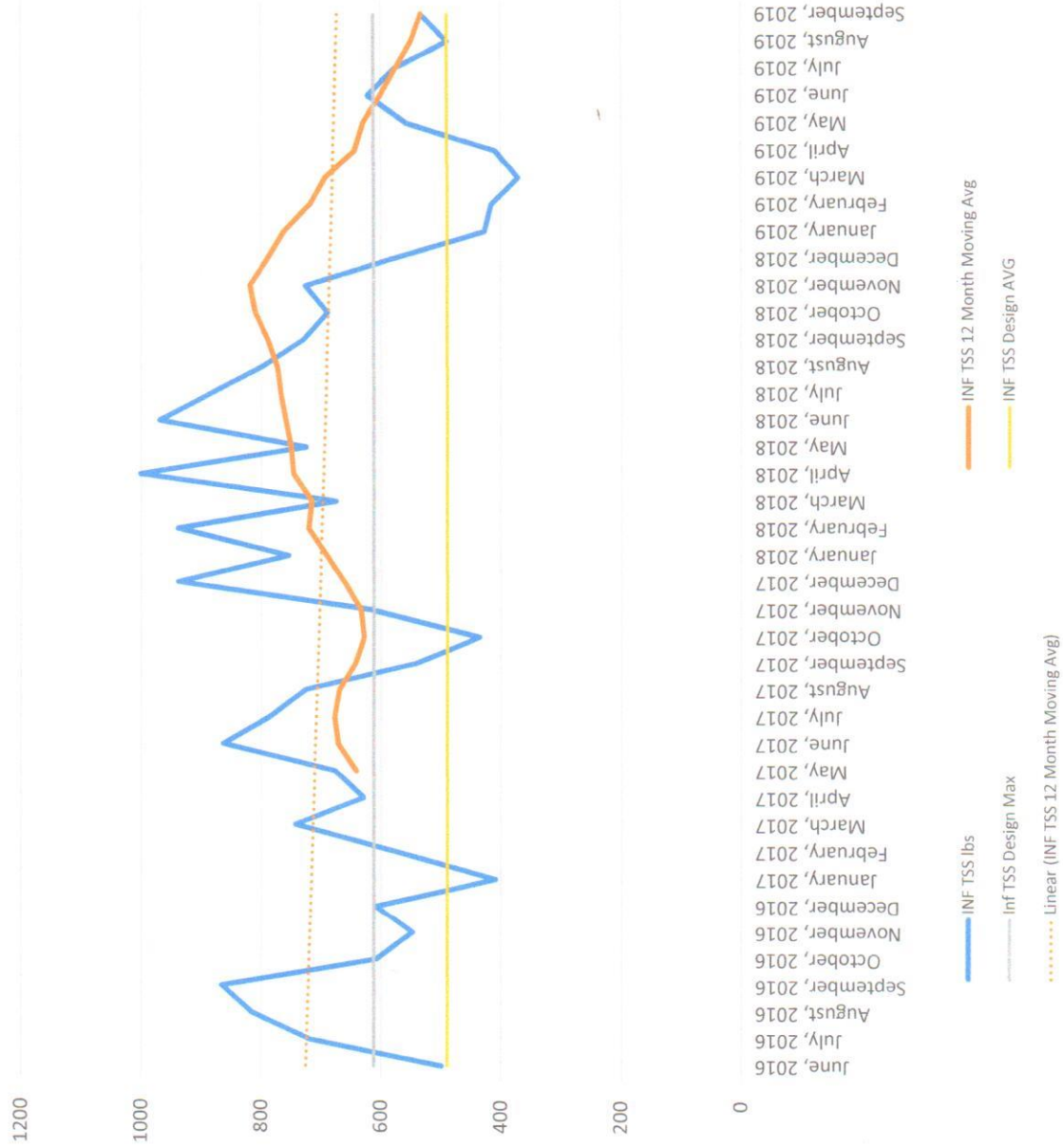
The City’s moratorium on commercial connections above residential strength was extended for an additional year on November 14, 2019.

The contracts with Significant Industrial Users are still being negotiated. A change to the ordinance will be presented at the December meeting to allow contracts with long-term tenants versus only property owners.

**Action Needed:**

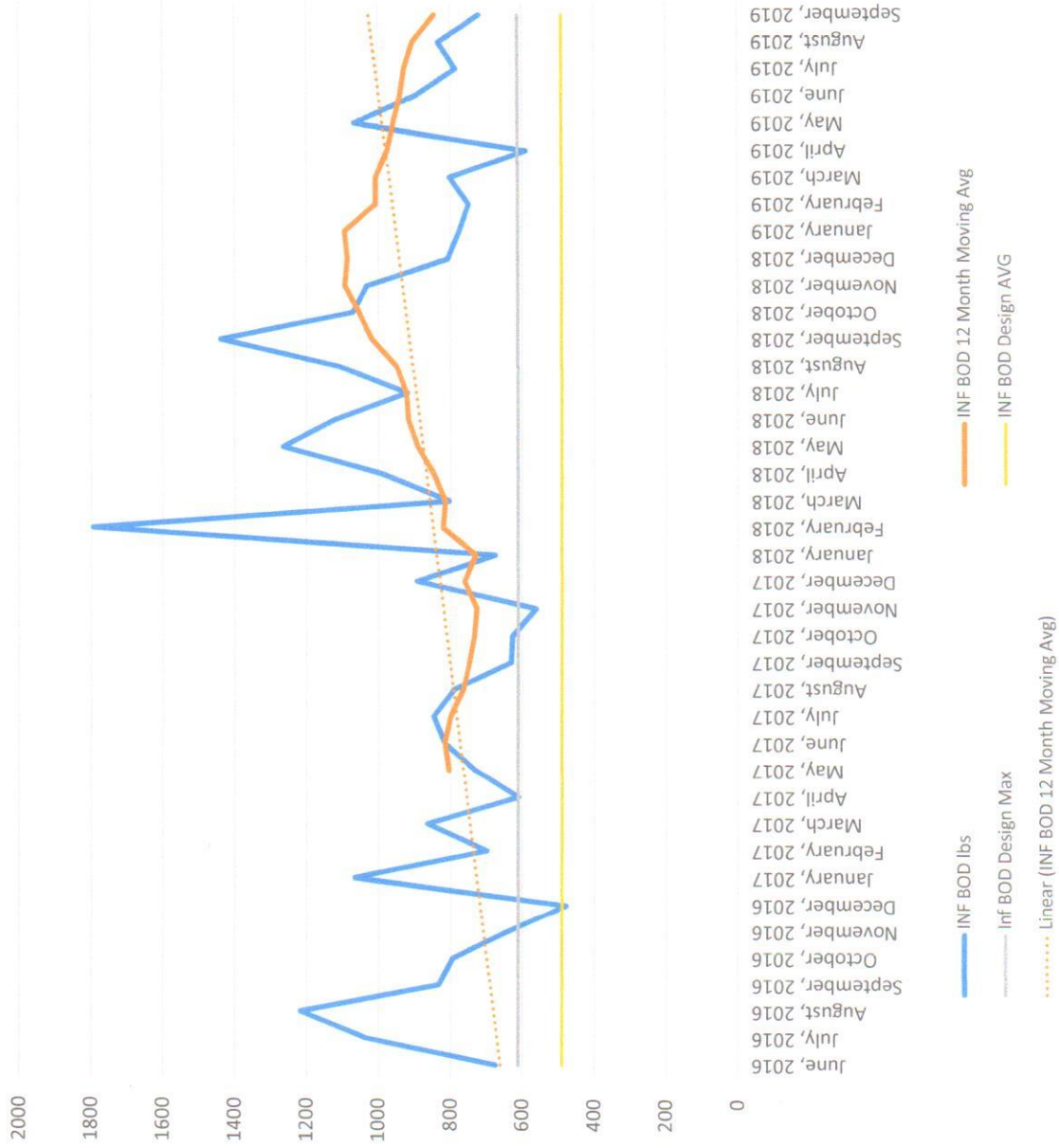
Approval of the lowest bid contract for Immediate Improvements, not to exceed \$63,000, with the contract ratified at the December 19<sup>th</sup> council meeting.

Influent TSS Loading in Lbs.



STVN Inf TSS LBAnnual Info Summary June, 2016 - September, 2019	INFLUENT Loading TSS LB AVG	INFLUENT Loading 12 Mon Moving LB AVG
June, 2016	500	
July, 2016	720	
August, 2016	816	
September, 2016	866	
October, 2016	608	
November, 2016	548	
December, 2016	609	
January, 2017	409	
February, 2017	575	
March, 2017	743	
April, 2017	630	
May, 2017	677	642
June, 2017	863	672
July, 2017	785	677
August, 2017	726	670
September, 2017	543	643
October, 2017	436	629
November, 2017	618	635
December, 2017	938	662
January, 2018	754	691
February, 2018	938	721
March, 2018	675	715
April, 2018	1001	746
May, 2018	725	750
June, 2018	969	759
July, 2018	884	767
August, 2018	797	773
September, 2018	729	789
October, 2018	689	810
November, 2018	726	819
December, 2018	582	789
January, 2019	428	762
February, 2019	417	719
March, 2019	372	693
April, 2019	409	644
May, 2019	558	630
June, 2019	622	601
July, 2019	578	576
August, 2019	490	550
September, 2019	534	534

Influent BOD Loading in Lbs.



STVN Inf BOD LBAAnnual Info Summary June, 2016 - September, 2019	INFLUENT Loading BOD 5 LB AVG	INFLUENT Loading 12 Mon Moving LB AVG
June, 2016	676	
July, 2016	1037	
August, 2016	1218	
September, 2016	834	
October, 2016	793	
November, 2016	641	
December, 2016	478	
January, 2017	1067	
February, 2017	699	
March, 2017	865	
April, 2017	611	
May, 2017	730	804
June, 2017	816	816
July, 2017	847	800
August, 2017	789	764
September, 2017	631	747
October, 2017	628	734
November, 2017	562	727
December, 2017	894	762
January, 2018	675	729
February, 2018	1793	820
March, 2018	804	815
April, 2018	991	847
May, 2018	1265	891
June, 2018	1124	917
July, 2018	920	923
August, 2018	1113	950
September, 2018	1439	1017
October, 2018	1072	1054
November, 2018	1032	1094
December, 2018	807	1086
January, 2019	776	1095
February, 2019	749	1008
March, 2019	803	1008
April, 2019	589	974
May, 2019	1067	958
June, 2019	897	939
July, 2019	785	927
August, 2019	833	904
September, 2019	720	844

**SERVICES ORDER FORM**

Order Form for: **City of Stevenson**  
 Prepared on: **November 6, 2019**  
 Order Form Expires: **December 6, 2019**  
 Order Form Number: 00000517

Service Fee:	<b>\$0.00</b>
Onetime Costs:	<b>\$2,800.00</b>
Contract Start Date:	11-07-2019
Contract End Date:	03-11-2020

ORDER PREPARED FOR:
Company: <b>City of Stevenson</b>
Contact: <b>Leana Kinley</b>
Address: <b>7121 E. Loop Rd. PO Box 371 Stevenson, Washington 98648-0371</b>
Phone: <b>(509) 427-5970</b>
Email: <b>leana@ci.stevenson.wa.us</b>

ORDER PREPARED BY:
Company: <b>BIAS Software</b>
Contact: <b>Mark Felchlin</b>
Address: <b>327 E Pacific Spokane, WA 99202</b>
Phone: <b>(509) 443-3332</b>
Email: <b>mark@biassoftware.com</b>

**ORDER DETAILS**

PROFESSIONAL SERVICE - CURRENT	ORDER START DATE	ORDER END DATE	ORDER TERM (MONTHS)	MONTHLY/UNIT PRICE	QTY	TOTAL PRICE
<b>Accounting Support</b> Up to 20 hours of accounting assistance.  ADVISING SERVICES AVAILABLE: Audit Consulting, Annual Report Consulting, Budget Consulting, Chart of Accounts Review, Auditor Correspondence, Budget Final Review, Special Projects, Grant Tracking/Coding/Reporting,  WORKFLOW TRAINING & ASSISTANCE: Cash Reconciliation, Payroll Maintenance, Payroll Review, Agency Reporting, Budget Implementation, Cash Handling Procedures, Accounts Payable  Additional time can be purchased at \$140 an hour. (Includes a 20% discount)	11-11-2019	03-11-2020	4	\$2,800.00 <hr/> <i>List Price: \$3,500.00</i>	1	\$2,800.00
<b>SUBTOTAL:</b>						<b>\$2,800.00</b>



## SERVICES ORDER FORM

Order Form for: City of Stevenson  
Prepared on: November 6, 2019  
Order Form Expires: December 6, 2019  
Order Form Number: 00000517

Service Fee:	<b>\$0.00</b>
Onetime Costs:	<b>\$2,800.00</b>
<b>Contract Start Date:</b>	11-07-2019
<b>Contract End Date:</b>	03-11-2020

### TERMS AND CONDITIONS

During the Contract Term and for one year thereafter, Customer shall not disclose the pricing or terms hereunder to any third party (unless required by law) without BIAS prior written consent.

### ORDER FORM PRICE SUMMARY

Service Fee:	<b>\$0.00</b>
Onetime Costs:	<b>\$2,800.00</b>
<b>Contract Start Date:</b>	11-07-2019
<b>Contract End Date:</b>	03-11-2020

Order Form doesn't include sales tax.

### REMARKS

Prices don't include taxes that may apply. **This is not an invoice.**

### PAYMENT

<b>PAYMENT SCHEDULE</b>
<b>DUE 30 DAYS AFTER APPROVAL</b> <b>\$2,800.00</b>

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Upon signature by Customer and submission to BIAS, this Order Form shall become legally binding and governed by the [Master Subscription Agreement](#) between BIAS and Customer unless otherwise agreed by BIAS and Customer.

Email or Fax [all pages](#) to 888.228.0030 or [mark@biassoftware.com](mailto:mark@biassoftware.com)

**ORDER FORM**

ORDER FORM for: City of Stevenson  
 Prepared on: October 16, 2019  
 Subscription Period: Jan 1, 2020 - Dec 31, 2020

<b>SUBSCRIPTION TOTAL</b>	<b>\$15,765.89</b>
Financial Essentials Payroll Essentials Utilities Essentials Cash Receipting Essentials Enterprise Users (s) Building Permits	

**Order prepared for:**  
 Company: **City of Stevenson**  
 Contact: **Leana Kinley**  
 Address: **7121 E. Loop Rd.**  
**PO Box 371**  
**Stevenson, Washington 98648-0371**  
 Phone: **(509) 427-5970**  
 Email: [leana@ci.stevenson.wa.us](mailto:leana@ci.stevenson.wa.us)

**Order prepared by:**  
 Company: **BIAS Software**  
 Proposed by: **Katie Felchlin**  
 Address: **327 E. Pacific**  
**Spokane, WA 99202**  
 Phone: **(509) 443-3332**  
 Email: [katie@biassoftware.com](mailto:katie@biassoftware.com)

**ORDER DETAILS**

ORDER DETAILS					
Subscription Type	Enhancements	Order Term (months)	Monthly/Unit Price	Qty	Total Price
Financial Essentials	None	12	\$213.99	1	\$2,567.85
Payroll Essentials	None	12	\$233.75	1	\$2,805.00
Utilities Essentials	None	12	\$263.50	1	\$3,162.00
Cash Receipting Essentials	None	12	\$191.46	1	\$2,297.55
Enterprise Users (s)	None	12	\$13.00	4	\$624.00
Building Permits	None	12	\$251.75	1	\$3,021.00
<i>Discounts:</i>					
<b>Tax:</b>					<b>\$1,288.49</b>
<b>Remarks:</b>					<b>Subscription Total (tax included)</b>
					<b>\$15,765.89</b>

**ORDER FORM**

ORDER FORM for: City of Stevenson  
Prepared on: October 16, 2019  
Subscription Period: Jan 1, 2020 - Dec 31, 2020

<b>SUBSCRIPTION TOTAL</b>	<b>\$15,765.89</b>
Financial Essentials Payroll Essentials Utilities Essentials Cash Receipting Essentials Enterprise Users (s) Building Permits	

**SUBSCRIPTION OPTIONS**

Software Subscription		Software Subscription + Asset Connect (single-user)		Software Subscription + Asset Connect (multi-user)	
<b>Subscription total</b>	\$15,765.89	<b>Subscription total</b>	\$15,765.89	<b>Subscription total</b>	\$15,765.89
		<i>Plus</i>		<i>Plus</i>	
		<b>Asset Connect (Single-user)</b>	\$564.00	<b>Asset Connect (multi-User)</b>	\$1,644.00
		12-month subscription	Included	12-month subscription	Included
		2019 subscription	Included	2019 subscription	Included
		1-user license	Included	Up to 5-user licenses	Included
		Training & set-up	Included	Training & set-up	Included
				One-time asset import	Included
<i>Select an option:</i>					
	<b>\$15,765.89</b>		<b>\$16,329.89</b>		<b>\$17,409.89</b>
	<i>Initial</i>		<i>Initial</i>		<i>Initial</i>

**AUTHORIZATION**

\_\_\_\_\_  
**Name**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Date**

Upon signature by Customer and submission to BIAS, this Order Form shall become legally binding and governed by [BIAS Master Subscription Agreement](#), between BIAS and Customer unless otherwise agreed by BIAS and Customer. During the Contract Term and for one year thereafter, Customer shall not disclose the pricing or terms hereunder to any third party (unless required by law) without BIAS prior written consent.

**PAYMENT**

Annual Support Fee is due on the contract year by January 31<sup>st</sup>. Invoice will be generated upon receiving signed Order Form.

**PLEASE RETURN BOTH PAGES**  
Please sign and fax to 888.228.0030 or email to [katie@biassoftware.com](mailto:katie@biassoftware.com)

INTERAGENCY AGREEMENT  
BETWEEN  
STATE OF WASHINGTON  
WASHINGTON STATE PATROL  
AND  
STEVENSON FIRE DEPARTMENT

This Interagency Agreement (Agreement), pursuant to RCW 43.43.960 through RCW 43.43.964 (State Fire Service Mobilization) and Chapter 39.34 RCW (Interlocal Cooperation Act), is made and entered into by and between the Washington State Patrol, hereinafter referred to as "WSP," and the Stevenson Fire Department, a statutorily authorized fire agency within the State of Washington, hereinafter referred to as "Fire Agency."

The purpose of this Agreement is to provide for the reimbursement of allowable Fire Agency costs incurred while its assets are mobilized in accordance with RCW 43.43.960 through RCW 43.43.964 and the Washington State Fire Services Resource Mobilization Plan (Mobilization Plan). The Mobilization Plan and any subsequent versions adopted pursuant to RCW 43.43.962 are incorporated herein by this reference.

Therefore, it is mutually agreed that:

- 1. Mobilization Plan.** The Mobilization Plan provides a process to quickly notify, assemble and deploy fire service personnel and equipment to any local fire jurisdiction in Washington State that has expended all local and mutual aid resources in attempting to manage, mitigate and control an emergency incident or situation for the protection of life and property. If the Fire Agency responds with its available assets to an incident mobilization, both parties shall comply with the procedures detailed in the Mobilization Plan.
- 2. Period of Performance.** The period of performance of this Agreement begins on Date of Execution and ends on December 31, 2023 unless terminated sooner as provided herein.
- 3. Billing Procedures.** WSP shall reimburse the Fire Agency upon the receipt of properly executed claim forms submitted by the Fire Agency according to the Mobilization Plan. Claims for payment submitted by the Fire Agency to WSP for costs due and payable under this Agreement shall be paid by WSP if received by WSP within 45 days from the end of each respective fire mobilization. The Fire Agency is required to be registered as a Statewide Payee prior to submitting a request for payment under this Contract. The Washington State Department of Enterprise Services (DES) maintains the Statewide Payee Registration System; to obtain registration materials go to <http://www.des.wa.gov/services/ContractingPurchasing/Business/VendorPay/Pages/default.aspx>.
- 4. Compliance with Civil Rights Laws.** During the period of performance for this Agreement, both parties shall comply with all federal and state nondiscrimination laws.
- 5. Records Maintenance.** Both parties shall maintain books, records, documents and other evidence which sufficiently and properly reflect all direct and indirect costs expended by either party in the performance of the services described herein. These records shall be subject to inspection, review or audit by personnel of both parties, other personnel duly authorized by either party, the Office of the State Auditor, and federal officials so authorized by law. Both parties shall retain all books, records, documents, and other material relevant to this Agreement for six (6)

years after expiration, and the Office of the State Auditor, federal auditors, and any persons duly authorized by the parties shall have full access and the right to examine any of these materials during this period.

6. **Agreement Management.** The work described herein shall be performed under the coordination of Chief of Stevenson Fire Department, and Assistant State Fire Marshal Melissa Gannie of WSP, or their successors. They shall provide assistance and guidance to the other party necessary for the performance of this Agreement.
7. **Hold Harmless.** Each party shall defend, protect and hold harmless the other party from and against all claims, suits and/or actions arising from any negligent or intentional act or omission of that party's employees, agents, and/or authorized subcontractor(s) while performing under this Agreement.
8. **Agreement Alterations and Amendments.** This Agreement may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.
9. **Termination.** Either party may terminate this Agreement upon thirty (30) calendar days' written notification to the other party. If this Agreement is so terminated, the terminating party shall be liable only for performance in accordance with the terms of this Agreement for performance prior to the effective date of termination.
10. **Appeals of Denied Claims.** In the event that WSP denies payment of claim(s) submitted by the Fire Agency under this Agreement, the Fire Agency may appeal the denial according to the Mobilization Plan. The process contained in the Mobilization Plan is the sole administrative recourse available to the Fire Agency for the appeal of denied claims.
11. **Order of Precedence.** In the event of any inconsistency in the terms of this Agreement, the inconsistency shall be resolved by giving precedence in the following order:
  1. Applicable federal and state statutes and regulations;
  2. Terms and Conditions contained in this Agreement
  3. Any other provisions of the Agreement, whether incorporated by reference or otherwise.
12. **All Writings Contained Herein.** This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.

**IN WITNESS WHEREOF**, the parties have executed this Agreement.

FOR:  
STEVENSON FIRE DEPARTMENT

FOR:  
WASHINGTON STATE PATROL

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Chief, or Designee

\_\_\_\_\_  
Simon Tee, Grants and Contracts Manager

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

APPROVED AS TO FORM BY THE OFFICE OF THE ATTORNEY GENERAL 2/5/2008

2020 Tourism Funding Summary  
 Summary of Amounts Requested, Recommended, and Approved by City Council  
 Revised 11-13-19

Entity	2013 Apprv'd	2014 Apprv'd	2015 Apprv'd	2016 Apprv'd	2017 Apprv'd	2018 Apprv'd	2019 Apprv'd	2020 Reqst'd	2020 Recom'd	2020 Apprv'd
1 SC Chamber of Commerce	80,000	80,000	85,000	85,000	85,000	90,000	90,000	99,000	90,000	
1 SC Chamber - Promotional Programs (SBA)	98,000	88,000	88,000	85,000	85,000	85,000	85,000	95,000	85,000	
2 Skamania County-Fair & Timber Carnival	4,000	4,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	
2 Skamania Co-Col. Gorge Bluegrass Festival	9,000	9,000	10,000	10,000	10,000	10,000	10,000	10,000	7,000	
Gorge WebCam								18,000	-	
4 Discover Your Northwest	15,000	15,000	15,000	15,000	17,250	17,250	17,250	17,250	17,250	
5 Columbia Gorge Interpretive Center	45,000	50,000	55,000	65,000	55,000	55,000	55,000	68,500	55,000	
6 Xfest	1,000	2,000	N/A	2,000	-	1,000		13,144	-	
7 SC Senior Services - Weekend Transit	-	1,250	1,250	2,500	2,500	2,500	1,250	2,000	2,000	
8 Gorge Outgr Races & Wildside Relay	SBA	4,500	5,000	5,000	5,000	5,000	5,000	5,000	5,000	
18 BOTG Kiteboarding Festival	SBA	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	
9 Stevenson Farmers' Market	-	-	1,765	not apply for	1,765	2,000	2,000	2,000	2,000	
10 SDA - Stevenson Main Street Program	-	-	-	10,000	30,000	25,000	40,000	65,000	55,000	
11 Stevenson Waterfront Music Festival <sup>1</sup>	-	-	-	3,400	3,400	2,000	2,000	4,500	3,000	
12 Fools Fest (Walking Man) <sup>1</sup>		-	-	-	3,800	2,000	2,000	2,500	2,500	
13 Stevenson Community Pool Marketing		-	-	-	5,000	2,500	2,500	3,000	3,000	
14 Skamania County Fair Board-GorgeGrass						8,000	8,000	8,000	6,000	
15 CGTA-RARE Funding						2,500	2,500	2,500	2,500	
16 Kandi Jones Building								50,000	-	
2 Exhibit Hall Roof								15,000	15,000	
17 SDA-Park Plaza Project							103,400	200,000	200,000	
<b>Total</b>	<b>252,000</b>	<b>256,750</b>	<b>269,015</b>	<b>290,900</b>	<b>311,715</b>	<b>317,750</b>	<b>647,517</b>	<b>688,394</b>	<b>558,250</b>	<b>-</b>

Note 1: The award can only be used for marketing and cannot be used for staff time.

**TITLE VI**  
**NON-DISCRIMINATION AGREEMENT**  
**POPULATION UNDER 100,000**  
**Washington State Department of Transportation**  
**and**  
**City of Stevenson**

**Policy Statement**

The City of Stevenson, hereinafter referred to as the “Recipient” assures that no person shall on the grounds of race, color, national origin, or sex, as provided by Title VI of the Civil Rights Act of 1964, and the Civil Rights Restoration Act of 1987 (P.L. 100.259) be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity. The Recipient further assures every effort will be made to ensure nondiscrimination in all of its programs and activities, whether those programs and activities are federally funded or not.

The Civil Rights Restoration Act of 1987, broadened the scope of Title VI coverage by expanding the definition of terms “programs or activities” to include all programs or activities of federal aid recipients, sub-recipients, and contractors/consultants, whether such programs and activities are federally assisted or not (Public Law 100259 [S.557] March 22, 1988).

In the event the Recipient distributes federal aid funds to a sub-recipient, the Recipient will include Title VI language in all written agreements and will monitor for compliance.

The Recipient’s City Administrator, Leana Kinley, and Public Works Director, Karl Russell, are responsible for initiating and monitoring Title VI activities, preparing reports and other responsibilities as required by 23 Code of Federal Regulation (CFR) 200 and 49 Code of Federal Regulation 21.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

# Title VI Program

## Organization and Staffing

Pursuant to 23 CFR 200, the City of Stevenson has designated a Title VI Coordinator who is responsible for Attachment 1, which describes the hierarchy for Stevenson's Title VI Program, including an organization's chart illustrating the level and placement of Title VI responsibilities.

## Assurances

### 49 CFR Part 21.7

The City of Stevenson, hereby gives assurances:

1. That no person shall on the grounds of race, color, national origin, and sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity conducted by the recipient regardless of whether those programs and activities are federally funded or not. Activities and programs which the recipient hereby agrees to carry out in compliance with Title VI and related statutes include but are not limited to:
  - A list of all City of Stevenson major Transportation programs and activities is included as Attachment 2 to this Nondiscrimination Agreement. The Director of each program and activity is responsible for that program's conformance with all Title VI Non-Discrimination Laws.
2. That it will promptly take any measures necessary to effectuate this agreement.
3. That each Transportation program, activity, and facility (i.e., lands change to roadways, park and ride lots, etc.) as defined at 49 CFR 21.23(b) and (e), and the Civil Rights Restoration Act of 1987 will be (with regard to a program or activity) conducted, or will be (with regard to a facility) operated in compliance with the nondiscriminatory requirements imposed by, or pursuant to, this agreement.
4. That these assurances are given in consideration of and for the purpose of obtaining any and all federal grants, loans, contracts, property, discounts or other federal financial assistance extended after the date hereof to the recipient by the Washington State Department of Transportation (WSDOT) under the federally- funded program and is binding on it, other recipients, subgrantees, contractors, sub-contractors, transferees, successors in interest and other participants. The person or persons whose signatures appear below are authorized to sign these assurances on behalf of the Recipient.
5. That the Recipient shall insert the following notification in all solicitations for bids for work or material subject to the Regulations and made in connection with all federally-funded programs and, in all proposals for negotiated agreements.

***The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will***



***affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.***

6. That the Recipient shall insert the clauses of Appendix 1 of this Agreement in every contract subject to the Act and the Regulations.
7. That the Recipient shall insert the clauses of Appendix 2 of this Agreement, as a covenant running with the land, in any deed from the United States effecting a transfer of real property, structures, or improvements thereon, or interest therein.
8. That the Recipient shall include the appropriate clauses set forth in Appendix 3 of this Agreement, as a covenant running with the land, in any future deeds, leases, permits, licenses, and similar agreements entered into by the Recipient with other parties: (a) for the subsequent transfer of real property acquired or improved under a federal aid program; and (b) for the construction or use of or access to space on, over or under real property acquired, or improved under a federal aid program.
9. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, the Regulations, and this agreement.

## Implementation Procedures

This agreement shall serve as the recipient's Title VI plan pursuant to 23 CFR 200 and 49 CFR 21.

For the purpose of this agreement, "Federal Assistance" shall include:

1. Grants and loans of federal funds.
2. The grant or donation of federal property and interest in property.
3. The detail of federal personnel.
4. The sale and lease of, and the permission to use (on other than a casual or transient basis), Federal property or any interest in such property without consideration or at a nominal consideration, or at a consideration which is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such sale or lease to the recipient.
5. Any federal agreement, arrangement, or other contract which has as one of its purposes, the provision of assistance.

### **The recipient shall:**

1. Issue a policy statement, signed by the head of the recipient, which expresses its commitment to the nondiscrimination provisions of Title VI. The policy statement shall be circulated throughout the recipient's organization and to the general public. Such information shall be published where appropriate in languages other than English.
2. Take affirmative action to correct any deficiencies found by WSDOT or the United States Department of Transportation (USDOT) within a reasonable time period, not to exceed 90 days, in order to implement Title VI compliance in accordance with this agreement. The head of the recipient shall be held responsible for implementing Title VI requirements.
3. Designate a civil rights coordinator who has a responsible position in the organization and easy access to the head of the recipient. The civil rights coordinator shall be responsible for initiating and monitoring Title VI activities and preparing required reports.
4. The civil rights coordinator shall adequately implement the civil rights requirements.
5. Process complaints of discrimination consistent with the provisions contained in this agreement. Investigations shall be conducted by civil rights personnel trained in discrimination complaint investigation. Identify each complainant by race, color, national origin or sex, the nature of the complaint, the date the complaint was filed, the date the investigation was completed, the disposition, the date of the disposition, and other pertinent information. A copy of the complaint, together with a copy of the recipient's report of investigation, will be forwarded to WSDOT's Office of Equal Opportunity (OEO) within 10 days of the date the complaint was received by the recipient.
6. Collect statistical data (race, color, national origin, sex) of participants in, and beneficiaries of the Transportation programs and activities conducted by the recipient.
7. Conduct Title VI reviews of the recipient and sub-recipient contractor/consultant program areas and activities. Revise where applicable, policies, procedures and directives to include Title VI requirements.
8. Attend training programs on Title VI and related statutes conducted by WSDOT OEO.
9. Prepare a yearly report of Title VI accomplishments for the last year and goals for the next year. This report is due one year from the date of approval of the Nondiscrimination

Agreement and then annually on the same date.

- a. Annual Work Plan – Outline Title VI monitoring and review activities planned for the coming year; state by which each activity will be accomplished and target date for completion.
- b. Accomplishment Report – List major accomplishments made regarding Title VI activities. Include instances where Title VI issues were identified and discrimination was prevented. Indicate activities and efforts the Title VI Coordinator and program area personnel have undertaken in monitoring Title VI. Include a description of the scope and conclusions of any special reviews (internal or external) conducted by the Title VI Coordinator. List any major problem(s) identified and corrective action taken. Include a summary and status report on any Title VI complaints filed with the recipient.

## Discrimination Complaint Procedure

1. Any person who believes that he or she, individually, as a member of any specific class, or in connection with any disadvantaged business enterprise, has been subjected to discrimination prohibited by Title VI of the Civil Rights Act of 1964, the American with Disabilities Act of 1990, Section 504 of the Vocational Rehabilitation Act of 1973 and the Civil Rights Restoration Act of 1987, as amended, may file a complaint with the recipient. A complaint may also be filed by a representative on behalf of such a person. All complaints will be referred to the recipient's Title VI Coordinator for review and action.
2. In order to have the complaint consideration under this procedure, the complainant must file the complaint no later than 180 days after:
  - a. The date of alleged act of discrimination; or
  - b. Where there has been a continuing course of conduct, the date on which that conduct was discontinued.

In either case, the recipient or his/her designee may extend the time for filing or waive the time limit in the interest of justice, specifying in writing the reason for so doing.

3. Complaints shall be in writing and shall be signed by the complainant and/or the complainant's representative. Complaints shall set forth as fully as possible the facts and circumstances surrounding the claimed discrimination. In the event that a person makes a verbal complaint of discrimination to an officer or employee of the recipient, the person shall be interviewed by the Title VI Coordinator. If necessary, the Title VI Coordinator will assist the person in reducing the complaint to writing and submit the written version of the complaint to the person for signature. The complaint shall then be handled according to the recipient's investigative procedures.
4. Within 10 days, the Title VI Coordinator will acknowledge receipt of the allegation, inform the complainant of action taken or proposed action to process the allegation, and advise the complainant of other avenues of redress available, such as WSDOT and USDOT.
5. The recipient will advise WSDOT within 10 days of receipt of the allegations. Generally, the following information will be included in every notification to WSDOT:
  - a. Name, address, and phone number of the complainant.
  - b. Name(s) and address(es) of alleged discriminating official(s).
  - c. Basis of complaint (i.e., race, color, national origin, or sex)
  - d. Date of alleged discriminatory act(s).
  - e. Date of complaint received by the recipient.
  - f. A statement of the complaint.
  - g. Other agencies (state, local, or federal) where the complaint has been filed.
  - h. An explanation of the actions the recipient has taken or proposed to resolve the issue raised in the complaint.
6. Within 60 days, the Title VI Coordinator will conduct an investigation of the allegation and based on the information obtained, will render a recommendation for action in a report of findings to the head of the recipient. The complaint should be resolved by informal means whenever possible. Such informal attempts and their results will be summarized in the report of findings.

7. Within 90 days of receipt of the complaint, the head of the recipient will notify the complainant in writing of the final decision reached, including the proposed disposition of the matter. The notification will advise the complainant of his/ her appeal rights with WSDOT, or USDOT, if they are dissatisfied with the final decision rendered by the Recipient. The Title VI Coordinator will also provide WSDOT with a copy of this decision and summary of findings upon completion of the investigation.

8. Contacts for the different Title VI administrative jurisdictions are as follows:

Washington State Department of Transportation  
Office of Equal Opportunity, Title VI Program  
PO Box 47314  
Olympia, WA 98466  
360-705-7098

Federal Highway Administration  
Washington Division Office  
711 Capitol Way South, Suite 501  
Olympia, WA 98501  
360-534-9325

## Sanctions

In the event the recipient fails or refuses to comply with the terms of this agreement, WSDOT may take any or all of the following actions:

1. Cancel, terminate, or suspend this agreement in whole or in part;
2. Refrain from extending any further assistance to the recipient under the program from which the failure or refusal occurred until satisfactory assurance of future compliance has been received from the recipient.
3. Take such other action that may be deemed appropriate under the circumstances, until compliance or remedial action has been accomplished by the recipient.
4. Refer the case to the Department of Justice for appropriate legal proceedings.

**WASHINGTON STATE  
DEPARTMENT OF TRANSPORTATION:**

\_\_\_\_\_  
Signature

Director of the Office of Equal Opportunity  
Title

\_\_\_\_\_  
Date

**Name of Recipient:**

\_\_\_\_\_  
Signature

City of Stevenson Mayor  
Title

\_\_\_\_\_  
Date

# Appendix 1

During the performance of this contract, the contractor/consultant, for itself, its assignees and successors in interest (hereinafter referred to as the “contractor”) agrees as follows:

1. **Compliance With Regulations** – The contractor shall comply with the Regulations relative to nondiscrimination in federally-assisted programs of United States Department of Transportation (USDOT), Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
2. **Nondiscrimination** – The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection and retention of sub-contractors, including procurement of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
3. **Solicitations for Subcontracts, Including Procurement of Materials and Equipment** – In all solicitations either by competitive bidding or negotiations made by the contractor for work to be performed under a sub-contract, including procurement of materials or leases of equipment, each potential sub-contractor or supplier shall be notified by the contractor of the contractor’s obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, sex, or national origin.
4. **Information and Reports** – The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the contracting agency or the appropriate federal agency to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to WSDOT or the USDOT as appropriate, and shall set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance** – In the event of the contractor’s noncompliance with the nondiscrimination provisions of this contract, the contracting agency shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to:
  - Withholding of payments to the contractor under the contract until the contractor complies, and/or;
  - Cancellation, termination, or suspension of the contract, in whole or in part
6. **Incorporation of Provisions** – The contractor shall include the provisions of paragraphs (1) through (5) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any sub- contractor or procurement as the contracting agency or USDOT may direct as a means of enforcing such provisions including sanctions for noncompliance.

Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a sub-contractor or supplier as a result of such direction, the contractor may request WSDOT enter into such litigation to protect the interests of the state and, in addition, the contractor may request the USDOT enter into such litigation to protect the interests of the United States.

## Appendix 2

The following clauses shall be included in any and all deeds affecting or recording the transfer of real property, structures or improvements thereon, or interest therein from the United States.

### GRANTING CLAUSE

NOW THEREFORE, Department of Transportation, as authorized by law, and upon the condition that the state of Washington will accept title to the lands and maintain the project constructed thereon, in accordance with Title 23, United States Code, the Regulations for the Administration of Federal Aid for Highways and the policies and procedures prescribed by the United States Department of Transportation and, also in accordance with and in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, the Department of Transportation WSDOT (hereinafter referred to as the Regulations) pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252: 42 USC 2000d to 2000d - 4) does hereby remise, release, quitclaim, and convey unto the state of Washington all the right, title, and interest of the Department of Transportation in and to said land described in Exhibit A attached hereto and made a part thereof.

### HABENDUM CLAUSE

TO HAVE AND TO HOLD said lands and interests therein unto the state of Washington, and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which the federal financial assistance is extended or for another purpose involving the provisions of similar services or benefits and shall be binding on the state of Washington, its successors, and assigns.

The state of Washington, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person shall on the grounds of race, color, sex or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subject to discrimination with regard to any facility located wholly or in part on, over, or under such lands hereby conveyed (,)(and)\* (2) that the state of Washington, shall use the lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-Discrimination of Federally-Assisted Programs of the Department of Transportation -- Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended (,) and (3) that in the event of breach of any of the above mentioned nondiscrimination conditions, the department shall have a right to reenter said lands and facilities on said land, and the above described land and facilities shall thereon revert to and vest in and become the absolute property of the Department of Transportation and its assigns as such interest existed prior to this instruction.



## Appendix 3

The following clauses shall be included in all transportation related deeds, licenses, leases, permits, or similar instruments entered into by (Recipient) pursuant to the provisions of Assurance 8.

The LESSEE, for himself or herself, his or her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this lease, for a purpose of which a Department of Transportation program or activity is extended or for another purpose involving the provision of similar services or benefits, the LESSEE shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation--Effectuation of Title VI of the Civil Rights Act of 1964, as said Regulations may be amended.

That in the event of breach of any of the above nondiscrimination covenants, the STATE shall have the right to terminate the lease, and to reenter and repossess said land and the facilities thereon, and hold the same as if said lease has never been made or issued.

The following shall be included in all deeds, licenses, leases, permits, or similar agreements entered into by the Washington State Department of Transportation pursuant to the provisions of Assurance 8.

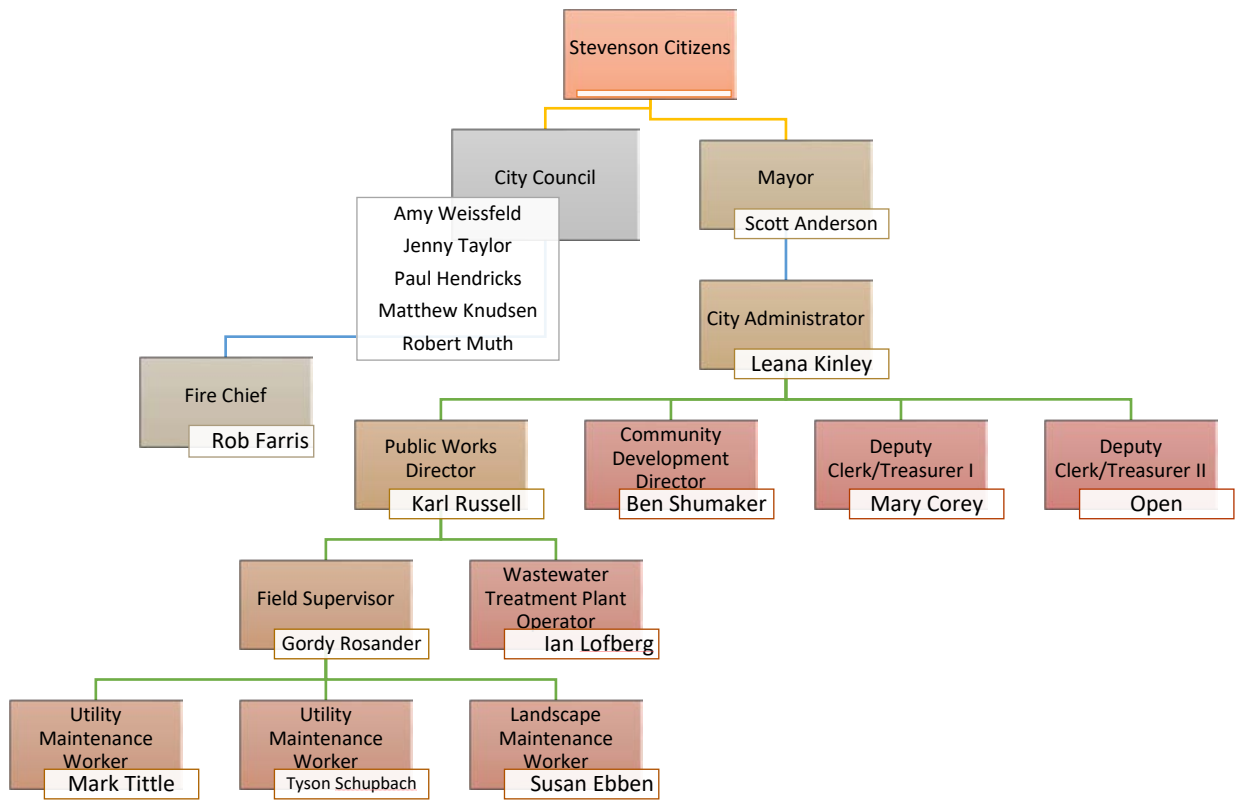
The LESSEE, or himself or herself, his or her personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land that (1) no person, on the grounds of race, color, sex, or national origin, shall be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over or under such land and furnishing of services thereon, no person on the grounds of race, color, sex, and national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the LESSEE shall use the premises in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation--Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

That in the event of breach of any of the above nondiscrimination covenants, the STATE shall have the right to terminate the lease, and to reenter and repossess said land and the facilities thereon, and hold the same as if said lease had never been made or issued.

<sup>1</sup> Reverter Clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purpose of Title VI of the Civil Rights Act of 1964.

# Attachment 1

## City of Stevenson Organizational Structure



## Attachment 2

The Stevenson City Council the attached 6-year Transportation Improvement Plan listed below for 2020-2025 at the June 20, 2019 Council Meeting.

<b>2020-2025 TIP Project Identification</b>	Phase	Phase Start	Federal Fund Code	Federal Cost by Phase	State Fund Code	State Funds	Local Funds	Total Funds	Environmental Type	R/W Required?
Russell Avenue Rebuild From: Second Street to Railroad Avenue New Street lights, sidewalk & reconstruct Russell Ave <b>Totals</b>	PE CN	Feb 2019 May 2020	STP®	194 666 860			30 104 134	224 770 994	CE CE	Yes
Chipseal Pine St, Tari Ln, Shepherd, Cedar St, Oak St, Columbia View, Spruce, Fir <b>Totals</b>	All	July 2019		0	TIB	41	7 7	48 48	CE	No
Transportation Circulation Study Phase 1 (General Fund, not Street) <b>Totals</b>		May 2019		0			20 20	20 20	CE	No
Leavens Overlay From First Street to Second Street Remove/grind deteriorated sections of asphalt Add sidewalk on West side <b>Totals</b>	ALL	Aug 2021		0		200	20 20	225 225	CE	No
Roosevelt Street Overlay From Hot Springs to High School Engineering, sidewalks, stormdrain, overlay <b>Totals</b>	All	Jan 2021		0		80 500 222	20 70 90	100 570 670	CE	No
Lakeview Street Rebuild and pave Lakeview, improve Storm drainage <b>Totals</b>	All	July 2020		0			74 74	74 74	CE	No
Foster Creek Road From Rock Creek Dr. to Ryan Allen Rd Acquire additional Right Of Way <b>Totals</b>	RW	Jan 2022		0			0	0	CE	Yes
Chipseal Program McEvoy Lane, Wisteria Way, Ridgcrest Dr <b>Totals</b>	All	July 2022		0			18 18 36	18 18 36	CE	No

First Street From Second Street to Second Street Construct traffic calming, sidewalks, and new surfacing <b>Totals</b>	ALL	1/1/2021					800	800	CE	NO
Kanaka Creek Phase Underpass 1 From SR 14 to Cascade Ave Rebase, surface road, modify drainage, prime and chipseal <b>Totals</b>	All	Jan 2021					88	88	CE	Yes
Kanaka Creek Underpass Phase 2 From SR 14 to Cascade Ave Improve Underpass bridge <b>Totals</b>	All	Jan 2021					320	320	EA	No
Vancouver Sidewalk East End From Columbia Ave to City Hall Install sidewalks and curbs <b>Totals</b>	All	July 2023					125	125	CE	Yes
Rock Creek Bridge Replacement Bridge Replacement <b>Totals</b>	PE RW CN	May 2023 June 2023 March 2024	BR	931 195 5,968 7,094			145 30 931 1,106	1,076 225 1,301	EIS	Yes
Iman Loop-Iman Cemetery Sidewalk Continue sidewalk and curbing <b>Totals</b>	All	Sept 2021					75	75		No
Loop Road Sidewalk From McEvoy Lane to Bone Road Construct Sidewalk between McEvoy & Bone Road <b>Totals</b>	All	July 2022				160	40	200	CE	No
Chipseal: Vancouver Ave <b>Totals</b>	All	July 2022					45	45	CE	No
Frank Johns Sidewalk From Loop Rd to Second Street Construct new sidewalk along east side <b>Totals</b>	PE CN	Sep 2021 June 2022				68 340	7 34	75 374	CE	No
Chipseal Major St, Hillcrest and E Loop Road <b>Totals</b>	All	July 2024					35	35	CE	No
Monda Road Straighten out the intersection where Monda and Iman Cemetery Road meet <b>Totals</b>	All	Aug 2022					80	80	CE	No

Chipseal Lasher, Roselawn <b>Totals</b>	ALL	July 2024					23	23	CE	No	
Storm water System Repair and Upgrade Repair and upgrade failing storm water system in the City <b>Totals</b>	PE	July 2021					500	500	CE	No	
Transportation Circulation Study Phase 2 <b>Totals</b>		Jan 2023					40	40	CE	No	
Del Ray Avenue From Kanaka Creek Road to School Construct new road, sidewalks, street lights and storm drains <b>Totals</b>	ALL	Jan 2025		400				400	CE	No	
Roselawn Avenue Overlay From: Willard to McKinley Engineering, sidewalks, storm drain and ramps. Overlay entire street <b>Totals</b>	All	July 2024					165	165	CE	No	
Phase 3 Waterfront Trail Construction Stevenson Shoreline Restoration and Enhancement Project. PORT OF SKAMANIA PROJECT, NO FUNDS FROM CITY <b>Totals</b>	ALL	9/1/2016	TAP	200			145	345	EIS		
School Street Grind and Inlay From: Hot Springs to Kanaka Creek Avenue Engineering, grind & inlay, stormwater <b>Totals</b>	All	June 2020				TIB	400	40	440	CE	No
Loop Road Grind and Inlay From: Columbia to Frank Johns Engineering, grind & inlay, stormwater <b>Totals</b>	All	June 2020				TIB	360	30	390	CE	No

# CITY OF STEVENSON PROFESSIONAL SERVICE CONTRACT, MONTHLY REPORT & INVOICE

Contractor:	Skamania County Chamber of Commerce
Reporting Period:	October 2019
Amount Due:	\$ 7,500.00 Monthly Contract Amount
	420.00 Program Management Time
	<u>433.09</u> Monthly Reimbursables
	\$ 8,353.09

## VISITOR STATISTICS

	<u>Stevenson Office</u>
Walk-In Visitors:	211
Telephone Calls:	47
E-Mails:	19
Business Referrals:	1,784
Tracked Overnight Stays:	45
Mailings (student, relocation, visitor, letters):	0
Large Quantity Brochures	175
Chamber Website Pageviews	4,503
COS Website Pageviews	8,515

## CHAMBER BUSINESS

**Chamber Board Meeting:** We held our October board meeting with discussions on our ongoing membership drive, the next brown bag workshop, change in phone and computer service providers, upcoming chamber networking events and hiring a facilitator for the strategic planning process.

**Chamber Membership:** We had 2 new members join the Chamber and 19 membership renewals in October.

**“Columbia Currents” Monthly Electronic E-Newsletter:** The October 2019 issue was deployed to over 1,000 recipients.

**“Under Currents” Weekly E-Blast:** The weekly e-blast, consisting of updates and announcements submitted by Chamber members, is emailed out on Thursday afternoons.

**Facebook Pages:** The Chamber manages Facebook pages for the Stevenson Business Association, Gorge Blues and Brews Festival, Christmas in the Gorge, Logtoberfest as well as for the Chamber itself.

**Chamber Happy Hour:** The October Chamber Happy Hour event was held at Resort at Skamania Coves with about 50 people in attendance.

### **Chamber Marketing, Projects, Action Items:**

- Submitted LTAC applications for funding to City of Stevenson and Skamania County.
- Visited 8 businesses as part of an ongoing membership drive.
- Met with two potential facilitators to discuss the strategic planning process for the Chamber.
- Had two meetings about creating new marketing plans for the Chamber.
- Updated featured events on website.
- Placed ad in 2020 Columbia River Gorge Magazine and new website.
- Held Brown Bag Lunch Workshop on Instagram 101.
- Created Instagram page for the Chamber.
- Attended Stevenson City Council Meeting to give an update on Chamber activities.

### **County/Regional/State Meeting and Projects:**

**Wind River Business Association (WRBA):** Continue to serve as treasurer for WRBA – pay monthly bills, reconcile bank statements and attend monthly meetings. Successfully executed annual Logtoberfest event with approximately 1,200 people in attendance.

**Stevenson Downtown Association (SDA):** Attended quarterly SDA board meeting. Continue to work with SDA Promotion Committee members on historical walking tour of Stevenson.

(The projects and tasks described below are an example of services provided to the City of Stevenson through an additional contract with the Chamber to administer their promotional programs and deliverables.)

**Stevenson/SBA Meetings and Projects:**

- Deployed monthly newsletter.
- Had two meetings about creating new marketing plans for the Stevenson Business Association.
- Ordered Christmas trees to sell at A&J Select and secured tree for Courthouse lawn.
- Placed Holiday ads in River Talk Weekly, Skamania County Pioneer and the Gorge Business News.
- Worked with Skamania Lodge on co-op marketing brochure for the holidays.
- Organized Breakfast with Santa, arranged for volunteers to decorate downtown, ordered new decorations, applied for parade permits for Christmas in the Gorge.
- Placed ad in 2020 Columbia River Gorge Magazine and new website.

**2019 CITY OF STEVENSON PROMOTIONAL PROGRAMS REIMBURSABLES**

Program 2	Promotional Products and Projects	
P2-D1	Website	\$ 222.09
Program 3	SBA Event Program	
P3-B	Christmas in the Gorge	<u>211.00</u>
		\$ 433.09

	<b>2019 Budget</b>	<b>Current Request</b>	<b>Requested YTD</b>	<b>Remaining</b>
Total Program Promo Expenses	85,000.00	8,353.00	46,432.16	\$38,567.84

**2019 CITY OF STEVENSON PROMOTIONAL PROGRAMS MANAGEMENT TIME**

P2-D2	Marketing (print, social media, press releases)	8 hrs	<u>\$ 240.00</u>
P3-B	Christmas in the Gorge	6 hrs	<u>180.00</u>
		14 hrs	\$ 420.00



# City of Stevenson

## Fire Department – Rob Farris, Chief

(509) 427-5970

7121 E Loop Road, PO Box 371  
Stevenson, Washington 98648

To: Stevenson City Council  
From: Rob Farris, Fire Chief  
RE: Fire Department Update – September 2019  
Meeting Date: November 21st, 2019

### **Executive Summary:**

Fire Department volunteers participated in the annual Fire Prevention Week at Stevenson Elementary School. We provided rides to school in Fire Engines for poster winners. Our volunteers also gave a short presentation to the students related to being a firefighter.

We started using a new vendor to do annual vehicle maintenance. In the past we have been using the Stevenson Public Works to do routine maintenance. Moving to the vendor frees up those staff hours. The new vendor hold Automotive Service Excellence (ASE) and Emergency Vehicle Technician (EVT) certifications which is industry standard for maintenance and repairs on fire apparatus.

Fire Department will be participating in the annual Christmas in the Gorge Starlight Parade on December 6<sup>th</sup>.

### **Overview of Items:**

*New Fire Hall:* Nothing to report on at this time.

*District AFG Grant:* Ongoing.

#### *Drills/Training/Calls:*

October Drills/Training – 57 Hours of volunteer training time

October Calls – 7 total

- 1 – Burn Complaint
- 1 – Mutual Aid – Wildfire – Home Valley
- 2 – Motor Vehicle Collision
- 1 – Recreational Accident (Manpower for Rescue)
- 1 – Automatic Fire Alarm – Business
- 1 – HAZMAT – Gasoline leak at local service station

**Action Needed:** Would like the Mayor to give insight on security camera systems for the Fire Station.





# Skamania County Sheriff's Office

## Law Total Incident Report, by Nature of Incident

<u>Nature of Incident</u>	<u>Total Incidents</u>
(Not Defined)	1
Alarms oth than	1
Other Types of Animal Calls	3
Simple Assault	1
Burglary Non Res Unlawful Ent	1
Business Establishment Alarm	1
Carprowl Theft from Auto	1
Citizen Assist	2
Citizen Dispute	5
Civil Process	1
Civil Standby	2
Dead Body	1
Disorderly Conduct	1
Problems with Dogs	7
Domestic Violence	4
DUI Alcohol or Drugs	1
Found Animal	2
Found Property	3
Fraud	3
Harrass	5
Hazardous Materials	1
Hit & Run Accident	2
Illegal Burning/Permit Violat	1
Incomplete 9-1-1 Calls	1
Information Report	4
Intoxicated Person	1
Introduce Contraband	1
Jail Problems/Inmate Problems	3
Juvenile Problem	1
Lockout, Vehicle/Home	1
Medical Emergency	20
Mental Health Problems	3
Traffic Collision Prop Damage	1
Possession Drug Paraphenalia	1
Request Traffic Enforcement	5
Sex Offense/Abuse	1
Attempted Suicide	1
Suspicious Person/Circumstance	4
Theft Other Property	4
Theft Automobile	2
Threats	4
Traffic Hazard	3
Traffic Stop	2
Tresspassing	1

---

<b><u>Nature of Incident</u></b>	<b><u>Total Incidents</u></b>
Power/Gas/Water Problems	1
Vagrancy	2
Vandalism/Mailic Misch	1
VIN Number Inspection	3
Violation Court Orders	1
Wanted Person - Warrant	2

---

Total reported: 124

---

---

**Report Includes:**

All dates between `00:00:00 10/01/19` and `00:00:00 11/01/19`, All agencies matching `SCSO`, All natures, All locations matching `21`, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



# Skamania County Sheriff's Office

## Law Total Incident Report, by Nature of Incident

---

<u>Nature of Incident</u>	<u>Total Incidents</u>
Agency Assistance	1
Business Establishment Alarm	1
Problems with Dogs	1
Information Report	1
Medical Emergency	4
Suspicious Person/Circumstance	1

---

Total reported: 9

---

---

### Report Includes:

All dates between `00:00:00 10/01/19` and `00:00:00 11/01/19`, All agencies matching `SCSO`, All natures, All locations matching `22`, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



# Skamania County Sheriff's Office

## Law Total Incident Report, by Nature of Incident

---

**Nature of Incident**  
Hit & Run Accident

**Total Incidents**  
1

---

Total reported: 1

---

---

**Report Includes:**

All dates between `00:00:00 10/01/19` and `00:00:00 11/01/19`, All agencies matching `SCSO`, All natures, All locations matching `19`, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



# Skamania County Sheriff's Office

## Total Traffic Citation Report, by Violation

---

<u>Violation</u>	<u>Description</u>	<u>Total</u>
46.20.015	NVOL With I.D.	1
46.20.342	DR W/LIC PRIV SUSP	1
46.30.020	Driving Without Insurance	1
46.61.400	SPEEDING	4
46.61.500	RECKLESS DRIVING	2
46.61.525	NEGLIGENT DRIVING	2

---

**Report Totals**

**11**

---

**Report Includes:**

All dates of issue between `00:00:00 10/01/19` and `00:00:00 11/01/19`, All agencies matching `SCSO`, All issuing officers, All areas matching `21`, All courts, All offense codes, All dispositions, All citation/warning types

---



**CITY OF STEVENSON**  
**SELF-ISSUE PERMIT FOR SMALL FIRES**  
**OCTOBER 1<sup>st</sup> to JUNE 30<sup>th</sup>**  
**\*\*RESIDENTIAL USE ONLY\*\***

(Commercial, Industrial & Governmental property owners must apply for special permit)

Self-issued to: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Burn Site: \_\_\_\_\_

(If no address, give directions with nearest intersection)

**Conditions/Restrictions**

1. **Between July 1 and September 30<sup>th</sup>** no open burning/debris fires will be allowed.
2. During periods of impaired air quality or during an emergency burn ban open burning/ debris fires are not allowed. **Call 800-633-0709** for air quality conditions.
3. Do not light a fire in winds over 5 m.p.h. If winds exceed 7-10 mph, the fire must be extinguished.
4. Burning is restricted to natural vegetation which was grown on the property or bare untreated and unpainted wood, except for the paper required to ignite the fire.
5. It is unlawful to burn paper, cardboard, treated wood, construction debris, household waste or garbage, dead animals, asphalt, petroleum products, paint, rubber products, plastic or any substance which, when burned, releases toxic emissions, dense smoke or obnoxious odors.
6. Clearances:
  - a. Not less than 50 feet from any structure for pile sizes greater than 3 feet in diameter.
  - b. Not less than 25 feet from any structure for pile sizes less than 3 feet in diameter and 2 feet in height.
7. An adult person capable of extinguishing the fire shall attend it at all times.
  - a. Open burns or debris fires shall not exceed 10' x 10' x 5' high or multiple fires that do not exceed a combined total of 100 square feet.
  - b. Burning shall be conducted during daylight hours only.
8. If the fire creates a nuisance, it shall be extinguished.
9. It is required to have a shovel and charged garden hose and/or 5 gallons or larger water container at burn site.

I have read and understand the provisions specified above and accept the responsibility to comply with all the conditions. I understand this permit does not release me from liability for damages resulting from the spread of fire, and that violation of these conditions may result in enforcement action. (City of Stevenson Ordinance 1005 and / RCW 70.94.740-70.94.780)

Signature of Applicant: \_\_\_\_\_

(Applicant must be at least 18 years or older)

Date: \_\_\_\_\_ (This permit expires June 30<sup>th</sup>, 2015)

Top Copy: Landowner

Second Copy: City Copy

# TREASURERS REPORT

## Fund Totals

City Of Stevenson  
MCAG #:

10/01/2019 To: 10/31/2019

Time: 13:31:08 Date: 11/18/2019  
Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Expense Fund	1,325,709.39	102,595.14	129,837.08	1,298,467.45	1,553.00	21,286.16	-18.39	1,321,288.22
100 Street Fund	260,188.52	33,590.78	49,097.38	244,681.92	0.00	2,818.19	-48.05	247,452.06
103 Tourism Promo & Develop Fund	745,854.05	66,662.10	53,424.42	759,091.73	10,000.00	54.27	-3.21	769,142.79
300 Capital Improvement Fund	125,634.09	1,177.77		126,811.86	0.00	0.00	0.00	126,811.86
301 Timber Harvest Fund	1,325,507.55	46.11		1,325,553.66	0.00	0.00	0.00	1,325,553.66
309 Russell Ave	0.00	7,655.67	7,655.67	0.00	0.00	0.00	0.00	0.00
400 Water/Sewer Fund	630,971.32	123,429.46	80,057.89	674,342.89	0.00	10,040.04	-31,739.57	652,643.36
410 Wastewater System Upgrades	-104,836.18	0.00	49,965.92	-154,802.10	0.00	0.00	0.00	-154,802.10
500 Equipment Service Fund	141,869.37	11,031.93	10,358.80	142,542.50	0.00	1,572.40	-22.15	144,092.75
630 Stevenson Municipal Court	37,779.25	686.44		38,465.69	0.00	0.00	-38,465.69	0.00
	<b>4,488,677.36</b>	<b>346,875.40</b>	<b>380,397.16</b>	<b>4,455,155.60</b>	<b>11,553.00</b>	<b>35,771.06</b>	<b>-70,297.06</b>	<b>4,432,182.60</b>



# TREASURERS REPORT

## Account Totals

City Of Stevenson  
MCAG #:

10/01/2019 To: 10/31/2019

Time: 13:31:08 Date: 11/18/2019  
Page: 2

Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1     Checking	1,681,718.45	315,233.56	362,431.53	1,634,520.48	-31,254.67	47,274.06	1,650,539.87
3     Court Trust Umpqua	44,326.53	686.44	0.00	45,012.97	-38,465.69	50.00	6,597.28
10    Xpress Bill Pay	762.58	11,484.12	0.00	12,246.70	-576.70	0.00	11,670.00
11    Cash Drawer	100.00	0.00	0.00	100.00	0.00	0.00	100.00
12    Petty Cash	400.00	0.00	0.00	400.00	0.00	0.00	400.00
Total Cash:	1,727,307.56	327,404.12	362,431.53	1,692,280.15	-70,297.06	47,324.06	<b>1,669,307.15</b>
Investment Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
5     LGIP	862,348.58	1,505.52	0.00	863,854.10	0.00	0.00	863,854.10
6     US Bank Safekeeping	1,895,922.80	0.00	0.00	1,895,922.80	0.00	0.00	1,895,922.80
8     CATV Trust	3,098.42	0.13	0.00	3,098.55	0.00	0.00	3,098.55
Total Investments:	2,761,369.80	1,505.65	0.00	2,762,875.45	0.00	0.00	<b>2,762,875.45</b>
	4,488,677.36	328,909.77	362,431.53	4,455,155.60	-70,297.06	47,324.06	<b>4,432,182.60</b>

**TREASURERS REPORT**  
**Fund Investments By Account**

City Of Stevenson  
 MCAG #:

10/01/2019 To: 10/31/2019

Time: 13:31:08 Date: 11/18/2019  
 Page: 3

Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
001 000 General Expense Fund	450,391.09		786.31	786.31		451,177.40
100 000 Street Fund	25,655.58		44.79	44.79		25,700.37
103 000 Tourism Promo & Develop Fund	228,198.67		398.40	398.40		228,597.07
300 000 Capital Improvement Fund	6,189.37		10.81	10.81		6,200.18
301 000 Timber Harvest Fund	26,408.82		46.11	46.11		26,454.93
400 000 Water/Sewer Fund	107,116.30		187.01	187.01		107,303.31
500 000 Equipment Service Fund	18,388.75		32.09	32.09		18,420.84
5 - LGIP	<u>862,348.58</u>	<u>0.00</u>	<u>1,505.52</u>	<u>1,505.52</u>		<b>863,854.10</b>
001 000 General Expense Fund	517,433.65					517,433.65
103 000 Tourism Promo & Develop Fund	315,214.10					315,214.10
300 000 Capital Improvement Fund	25,134.21					25,134.21
301 000 Timber Harvest Fund	845,443.30					845,443.30
400 000 Water/Sewer Fund	182,644.80					182,644.80
500 000 Equipment Service Fund	10,052.74					10,052.74
6 - US Bank Safekeeping	<u>1,895,922.80</u>	<u>0.00</u>	<u>0.00</u>			<b>1,895,922.80</b>
001 000 General Expense Fund	3,098.42		0.13	0.13		3,098.55
8 - CATV Trust	<u>3,098.42</u>	<u>0.00</u>	<u>0.13</u>	<u>0.13</u>		<b>3,098.55</b>
	<u>2,761,369.80</u>	<u>0.00</u>	<u>1,505.65</u>	<u>1,505.65</u>		<b>2,762,875.45</b>

# TREASURERS REPORT

## Fund Investment Totals

City Of Stevenson  
MCAG #:

10/01/2019 To: 10/31/2019

Time: 13:31:08 Date: 11/18/2019  
Page: 4

Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
001 General Expense Fund	970,923.16		786.44	786.44		971,709.60	326,757.85
100 Street Fund	25,655.58		44.79	44.79		25,700.37	218,981.55
103 Tourism Promo & Develop Fund	543,412.77		398.40	398.40		543,811.17	215,280.56
300 Capital Improvement Fund	31,323.58		10.81	10.81		31,334.39	95,477.47
301 Timber Harvest Fund	871,852.12		46.11	46.11		871,898.23	453,655.43
400 Water/Sewer Fund	289,761.10		187.01	187.01		289,948.11	384,394.78
410 Wastewater System Upgrades						0.00	-154,802.10
500 Equipment Service Fund	28,441.49		32.09	32.09		28,473.58	114,068.92
630 Stevenson Municipal Court						0.00	38,465.69
	2,761,369.80		1,505.65	1,505.65		2,762,875.45	1,692,280.15

Ending fund balance (Page 1) - Investment balance = Available cash.

**4,455,155.60**

# TREASURERS REPORT

## Outstanding Vouchers

City Of Stevenson  
MCAG #:

As Of: 10/31/2019 Date: 11/18/2019  
Time: 13:31:08 Page: 5

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2019	1848	10/31/2019	Tr Rec	1		Receipting Vendor	29,510.72	
2019	1849	10/31/2019	Util Pay	1			942.69	
2019	1851	10/31/2019	Tr Rec	1		Receipting Vendor	319.38	
2019	1852	10/31/2019	Util Pay	1		Xpress Billpay	481.88	Xpress Import - CC - 10-31-2019__daily_batch.csv
Receipts Outstanding:							<u>31,254.67</u>	
2019	1775	10/31/2019	Payroll	1	EFT	Colonial Life	202.27	Pay Cycle(s) 10/31/2019 To 10/31/2019 - Disability; Pay Cycle(s) 10/31/2019 To 10/31/2019 - Life Insurance; Pay Cycle(s) 10/31/2019 To 10/31/2019 - Accident
2019	1777	10/31/2019	Payroll	1	EFT	Northwest Administrators	19,070.08	Pay Cycle(s) 10/31/2019 To 10/31/2019 - Medical; Pay Cycle(s) 10/31/2019 To 10/31/2019 - Dental; Pay Cycle(s) 10/31/2019 To 10/31/2019 - Vision
2019	1850	10/31/2019	Payroll	1	EFT	EFTPS Tax Payment	15,315.58	941 Deposit for Pay Cycle(s) 10/31/2019 - 10/31/2019
2019	635	04/29/2019	Payroll	1	13417	Skamania Branch Food Bank	138.14	
2019	629	04/29/2019	Payroll	1	13419	Stevenson Fire Association	69.07	
2019	889	08/22/2019	Claims	1	13800	C/O Kim O'Hara WSAPT	170.00	WSAPT Membership Dues
2019	1392	09/30/2019	Payroll	1	13869	Robert C Muth	138.14	
2019	1624	10/17/2019	Claims	1	13908	Skamania County Prosecutor	1,333.00	October 2019 Prosecutor Bill
2019	1630	10/17/2019	Claims	1	13914	Stevenson Downtown Association	10,000.00	3rd Quarter 2019 Support
2019	1773	10/30/2019	Payroll	1	13941	City of Stevenson	319.38	Pay Cycle(s) 10/31/2019 To 10/31/2019 - City Payback
2019	1774	10/30/2019	Payroll	1	13942	State of WA Dept of Social & Health Serv	380.26	Pay Cycle(s) 10/31/2019 To 10/31/2019 - WA Child Support
2019	1779	10/31/2019	Payroll	1	13943	WGAP Washington Gorge Action Program	138.14	Pay Cycle(s) 10/01/2019 To 10/31/2019 - Food Bank
							<u>47,274.06</u>	
2019	107	01/02/2019	Tr Rec	3		Receipting Vendor	60.00	Deposit - 1/2/2019 2:38:01 PM
2019	1738	01/03/2019	Tr Rec	3		Receipting Vendor	25.00	
2019	1739	01/04/2019	Tr Rec	3		Receipting Vendor	227.00	
2019	1740	01/07/2019	Tr Rec	3		Receipting Vendor	20.00	
2019	345	01/08/2019	Tr Rec	3		Receipting Vendor	100.00	Deposit - 1/8/2019 2:39:53 PM
2019	1741	01/08/2019	Tr Rec	3		Receipting Vendor	300.00	
2019	1742	01/11/2019	Tr Rec	3		Receipting Vendor	488.00	
2019	1743	01/14/2019	Tr Rec	3		Receipting Vendor	195.00	
2019	1744	01/16/2019	Tr Rec	3		Receipting Vendor	13.00	
2019	1745	01/17/2019	Tr Rec	3		Receipting Vendor	50.00	
2019	1746	01/18/2019	Tr Rec	3		Receipting Vendor	85.00	
2019	90	01/22/2019	Tr Rec	3		Receipting Vendor	655.50	Deposit - 1/22/2019 2:40:29 PM
2019	277	01/23/2019	Tr Rec	3		Receipting Vendor	126.44	Deposit - 1/23/2019 2:41:06 PM

# TREASURERS REPORT

## Outstanding Vouchers

City Of Stevenson  
MCAG #:

As Of: 10/31/2019 Date: 11/18/2019  
Time: 13:31:08 Page: 6

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2019	1747	01/28/2019	Tr Rec	3		Receipting Vendor	20.00	
2019	1748	01/29/2019	Tr Rec	3		Receipting Vendor	180.00	
2019	1749	01/30/2019	Tr Rec	3		Receipting Vendor	259.00	
2019	1750	01/31/2019	Tr Rec	3		Receipting Vendor	30.00	
2019	1572	02/01/2019	Tr Rec	3		Stevenson Municipal Court	1,753.44	
2019	1781	02/01/2019	Tr Rec	3		Receipting Vendor	25.00	
2019	1574	03/01/2019	Tr Rec	3		Stevenson Municipal Court	732.59	
2019	1575	04/01/2019	Tr Rec	3		Stevenson Municipal Court	51.44	
2019	1576	05/01/2019	Tr Rec	3		Stevenson Municipal Court	18,231.08	
2019	1577	06/01/2019	Tr Rec	3		Stevenson Municipal Court	7,201.44	
2019	1578	07/01/2019	Tr Rec	3		Stevenson Municipal Court	5,262.44	
2019	1579	08/01/2019	Tr Rec	3		Stevenson Municipal Court	1,001.44	
2019	1580	09/01/2019	Tr Rec	3		Stevenson Municipal Court	686.44	
2019	1567	10/14/2019	Tr Rec	3		Stevenson Municipal Court	686.44	Cash In Court Sept 2019
Receipts Outstanding:							38,465.69	
2018	687	04/20/2018	Claims	3	954	Court Trust	50.00	CR21289
							50.00	
2019	1853	10/31/2019	Util Pay	10		Xpress Billpay	451.70	Xpress Import - EFT - 10-31-2019__daily_batch.csv
2019	1854	10/31/2019	Util Pay	10		Xpress Billpay	25.00	Xpress Import - iPay - 10-31-2019__daily_batch.csv
2019	1855	10/31/2019	Util Pay	10		Xpress Billpay	100.00	Xpress Import - CheckFree - 10-31-2019__daily_ba
Receipts Outstanding:							576.70	
							47,324.06	

Fund	Claims	Payroll	Total
001 General Expense Fund	1,553.00	21,286.16	22,839.16
100 Street Fund	0.00	2,818.19	2,818.19
103 Tourism Promo & Develop Fund	10,000.00	54.27	10,054.27
400 Water/Sewer Fund	0.00	10,040.04	10,040.04
500 Equipment Service Fund	0.00	1,572.40	1,572.40
		11,553.00	35,771.06
		47,324.06	47,324.06

**TREASURERS REPORT**

**Signature Page**

City Of Stevenson

Time: 13:31:08 Date: 11/18/2019

MCAG #:

10/01/2019 To: 10/31/2019

Page: 7

We the undersigned officers for the City of Stevenson have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_  
City Administrator / Date Deputy Clerk-Treasurer / Date



# *City of Stevenson*

*Leana Kinley, City Administrator*

Phone (509)427-5970  
FAX (509) 427-8202

7121 E Loop Road, PO Box 371  
Stevenson, Washington 98648

To: Stevenson City Council  
From: Leana Kinley, City Administrator  
RE: City Administrator Staff Update  
Meeting Date: November 21, 2019

## **Overview of items staff has been working on over the past month:**

Smart Water Meter Project – Commerce continues to process contracts. The revised timeline I have is to get a contract by next year to install the meters in March, 2020.

Lean Training – The Washington State Auditor’s Office Center for Government Innovation held a Lean training with city and county staff around the permitting process on October 18<sup>th</sup>. We walked through a permit from beginning to end and are working on ironing out the kinks.

Deputy Clerk Treasurer II Position – The position has been open for a few weeks and has receive a lot of response through Indeed. The first review of applicants will be December 2<sup>nd</sup> with interviews scheduled shortly after. The goal is to have someone on board the beginning of January.

Public Records Requests – I continue to respond to public records requests which take up substantial time.

## **Action Needed:**

None.

# CHECK REGISTER

City Of Stevenson

Time: 12:43:55 Date: 11/20/2019

MCAG #:

10/18/2019 To: 11/21/2019

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1948	11/12/2019	Claims	1	EFT	US Bank Safekeeping	500,168.00	Bond Purchase 392207403 FFCB 3133EK5W2
1968	11/21/2019	Claims	1	EFT	Department of Revenue	3,541.34	Written From Use Tax Report
1682	10/21/2019	Claims	1	13935	Cascade Columbia Distribution Company	2,007.83	Water Treatment Plant
1683	10/21/2019	Claims	1	13936	Class 5	217.30	Basic User-10 Devices-36 Months
1684	10/21/2019	Claims	1	13937	Office of Minority & Women's Business	100.00	Political Subdivision Fee
1685	10/21/2019	Claims	1	13938	Petty Cash	221.17	September 2019 Statement
1898	11/07/2019	Claims	1	13944	InvoiceCloud	209.60	Invoice Cloud 9-2019
1969	11/21/2019	Claims	1	13945	Aramark Uniform Services	182.03	October 2019 Aramark
1970	11/21/2019	Claims	1	13946	Avarisource LLC	4,316.00	Server; User Licensing For New Server
1971	11/21/2019	Claims	1	13947	Avista Utilities	343.99	Avista-October 2019 Statement
1972	11/21/2019	Claims	1	13948	BIAS Software	2,654.00	Xpress Bill Pay Set-up And Training
1973	11/21/2019	Claims	1	13949	BOTG Kite Fest	3,000.00	2019 Kitefest Reimb.
1974	11/21/2019	Claims	1	13950	BSK AddyLab,LLC	652.00	Wastewater Sampling; Water Sampling
1975	11/21/2019	Claims	1	13951	Board For Volunteer Firefighters	90.00	Black, Connor BFVFF Add To Pension
1976	11/21/2019	Claims	1	13952	CGTA	2,500.00	Annual Partnership Support
1977	11/21/2019	Claims	1	13953	CH2MHILL OMI	22,308.16	October 2019 Agreement; November 2019 Professional Services
1978	11/21/2019	Claims	1	13954	CNA Property Management	1,800.00	Reimburse Short Plat Fee For SP2019-01
1979	11/21/2019	Claims	1	13955	CenturyLink	217.32	CenturyLink-October 2019 Statement; CenturyLink-October 2019 Statement; October 2019 City Hall
1980	11/21/2019	Claims	1	13956	Centurylink Comm Inc	46.70	Centurylink City Hall LD Oct 2019
1981	11/21/2019	Claims	1	13957	City of Stevenson	88.89	October 2019 City Hall
1982	11/21/2019	Claims	1	13958	Class 5	217.30	Dec. 2109 Services
1983	11/21/2019	Claims	1	13959	Classy Glass	350.00	Window Cleaning-City Hall
1984	11/21/2019	Claims	1	13960	Columbia Basin Water Works, Inc.	800.00	Meters Tested
1985	11/21/2019	Claims	1	13961	Columbia Hardware, Inc.	2,191.83	Columbia Hardware-October 2019 Statement
1986	11/21/2019	Claims	1	13962	Columbia River Disposal	197.57	October 2019 Garbage Service
1987	11/21/2019	Claims	1	13963	Consolidated Supply Co.	2,719.90	ROMAC 4" Extended Range Coupling; Meter Parts; Single SS Strap Service Saddle
1988	11/21/2019	Claims	1	13964	Correct Equipment	1,913.83	Water Meters
1989	11/21/2019	Claims	1	13965	Crandall Arambula	19,828.00	October 209 Statement
1990	11/21/2019	Claims	1	13966	Department of Ecology Cashiering Section	320.00	Mark Tittle WW Operator Renewal; Karl Russell WW Operator Renewal; Tyson Schupbach WW Operator Renewal; Gordon Rosander WW Operator Renewal; Ian Lofberg WW Operator Renewal
1991	11/21/2019	Claims	1	13967	Discover Your Northwest	715.81	Final 2019 Billing-Oct.
1992	11/21/2019	Claims	1	13968	Discovery Auto Glass	425.42	Sweeper Windshield
1993	11/21/2019	Claims	1	13969	Gorge Networks	190.62	Nov 2019 Statement; December 2019 Broadband
1994	11/21/2019	Claims	1	13970	Gregory S Cheney PLLC	120.00	Raymond Keys 19-002833
1995	11/21/2019	Claims	1	13971	HD Fowler Company	1,303.72	Municipex Pipe - 300'; WWTP Upgrade Parts; 1" CTS
1996	11/21/2019	Claims	1	13972	Ian Lofberg	525.84	Water Operator 1&2 Tra
1997	11/21/2019	Claims	1	13973	Jacobs' Services Inc.	250.00	October 2019 Office Cle
1998	11/21/2019	Claims	1	13974	James L Kacena	343.75	Lasher Condominium Review



# CHECK REGISTER

City Of Stevenson

Time: 12:43:55 Date: 11/20/2019

MCAG #:

10/18/2019 To: 11/21/2019

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1999	11/21/2019	Claims	1	13975	Knapp, O'Dell & MacPherson	3,180.00	CR22114/CR22096 Sams, Jacob
2000	11/21/2019	Claims	1	13976	M&M Excavating LLC	700.05	Gravel For Streets
2001	11/21/2019	Claims	1	13977	NAPA Auto Parts	787.69	October 2019 Statement
2002	11/21/2019	Claims	1	13978	North Shore Medical Group	134.00	Ian Lofberg-Follow Up Physical
2003	11/21/2019	Claims	1	13979	Office of State Treasurer - Cash Mgmt Di	757.45	October 2019 Agency Disbursements
2004	11/21/2019	Claims	1	13980	One Call Concepts, Inc.	18.19	October 2019 - 17 Locates
2005	11/21/2019	Claims	1	13981	Owens Pump & Equipment	2,711.90	Priming Pump For WWTP
2006	11/21/2019	Claims	1	13982	PUD No 1 of Skamania County	4,219.45	First Street Shop-October 2019 Statement; Rock Creek Dr Shop-October 2019 Statement; Intake Station-October 2019 Statement; Water Treatment Plant-October 2019 Statement; Ryan Allen County
2007	11/21/2019	Claims	1	13983	Petty Cash	163.60	Petty Cash-October 2019
2008	11/21/2019	Claims	1	13984	Print It! Inc.	48.47	Business Cards - Karl Russell
2009	11/21/2019	Claims	1	13985	QCL, Inc.	274.91	Employee Assistance Program-DOT Employees; Russell & Rosander Random Oct. DOT Test
2010	11/21/2019	Claims	1	13986	Quality Counts LLC	1,350.00	Traffic Counts
2011	11/21/2019	Claims	1	13987	Radcomp Technologies	884.48	City Hall Network Upgrade; Misc. Support-Oct 2019; November 2019 RADGuard
2012	11/21/2019	Claims	1	13988	Ricoh USA, Inc	58.04	October 2019 Statement
2013	11/21/2019	Claims	1	13989	Scott Anderson	359.68	IACC Conference
2014	11/21/2019	Claims	1	13990	Skamania County Chamber of Commerce	8,353.09	Oct. 2019 Billing
2015	11/21/2019	Claims	1	13991	Skamania County Community Events & Recre	15,000.00	2019 Fair And GorgeGrass Reimbursement
2016	11/21/2019	Claims	1	13992	Skamania County EMS	50.00	First Aid/CPR/AED-Mary Corey
2017	11/21/2019	Claims	1	13993	Skamania County Pioneer	461.76	Small Works Roster; Small Works Roster; Public Hearing-Conditional Use; Public Hearing-Conditional Use Permit; Notice Of Public Hearing-Limited WW Connections Moratorium; Notice Of Public Hearing-WW M
2018	11/21/2019	Claims	1	13994	Skamania County Prosecutor	1,333.00	Prosecutor Bill Nov Remittance 2019
2019	11/21/2019	Claims	1	13995	Skamania County Senior	1,250.00	Tourism Funds Reimbursement
2020	11/21/2019	Claims	1	13996	Skamania County Sheriff	849.00	Sept. Incarcerations-14 Days
2021	11/21/2019	Claims	1	13997	Skamania County Solid Waste Department	42.00	Dump Fees 10.17.2019
2022	11/21/2019	Claims	1	13998	Skamania County Treasurer	17,051.16	SMC Contract Nov Remittance 2019; Nov LE/CVC/CJ/LiqExcise Remit
2023	11/21/2019	Claims	1	13999	Stevenson-Carson School District	2,500.00	November 2019 Maint Agreement
2024	11/21/2019	Claims	1	14000	Tanninen Repair Service LLC	3,057.65	Command Vehicle Oil Change; Engine 26 Full Service
2025	11/21/2019	Claims	1	14001	Tribeca Transport LLC	7,092.05	Sludge Hauling
2026	11/21/2019	Claims	1	14002	US Bank Safekeeping	30.00	Oct. 2019 Fees
2027	11/21/2019	Claims	1	14003	US Bank	6,224.94	October 2019 FD Credit Card Statement; October 2019 Card #1 Credit Card Statement; October 2019 Card #2 Statement
2028	11/21/2019	Claims	1	14004	US Lockbox: PTC Inc	1,356.00	Simatic 505 Suite
2029	11/21/2019	Claims	1	14005	Van Pelt Inc.	6,995.12	Replace Sewer Line On Street
2030	11/21/2019	Claims	1	14006	Verizon Wireless	87.99	Wireless 9.27.19-10.26.19

# CHECK REGISTER

City Of Stevenson

Time: 12:43:55 Date: 11/20/2019

MCAG #:

10/18/2019 To: 11/21/2019

Page: 3

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2031	11/21/2019	Claims	1	14007	WEX Bank	2,312.64	Chevron Statement 19.10.16-19.11.15
2032	11/21/2019	Claims	1	14008	Wallis Engineering, PLLC	53,149.16	Russell Avenue Improvements; WWTP & Collection System Update
2033	11/21/2019	Claims	1	14009	Wave Broadband	75.00	Wave Nov 2019
2034	11/21/2019	Claims	1	14010	Woodrich, Kenneth B PC	2,654.24	October 2019 Statement
						001 General Expense Fund	201,556.44
						010 General Reserve Fund	55,759.62
						020 Fire Reserve Fund	167,278.85
						100 Street Fund	5,461.89
						103 Tourism Promo & Develop Fund	113,994.80
						300 Capital Improvement Fund	6,630.73
						309 Russell Ave	9,161.15
						400 Water/Sewer Fund	103,399.70
						410 Wastewater System Upgrades	50,237.43
						500 Equipment Service Fund	9,170.02
							<hr/>
							Claims: 722,650.63
* Transaction Has Mixed Revenue And Expense Accounts						722,650.63	

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Stevenson, and that I am authorized to authenticate and certify to said claim.

Clerk Treasurer: \_\_\_\_\_ Date: \_\_\_\_\_

Claims Vouchers Reviewed By:

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

Auditing Committee (Councilmembers or Mayor)