

AGENDA
CITY OF STEVENSON COUNCIL MEETING
December 19, 2024
6:00 PM, City Hall and Remote

Call-in numbers 253-215-8782, 669-900-6833, 346-248-7799, 312-626-6799, 929-205-6099 or 301-715-8592, Meeting ID 889 7550 7011, Zoom link <https://us02web.zoom.us/j/88975507011> or via YouTube at <https://www.youtube.com/channel/UC4k9bA0IEEvsF6PSoDwjvA/>

Items with an asterisk (*) have been added or modified after the initial draft publication of the Agenda.

1. CALL TO ORDER/PRESENTATION TO THE FLAG: Mayor to call the meeting to order, lead the group in reciting the pledge of allegiance and conduct roll call.

2. PUBLIC COMMENTS: *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion. Please submit written comments to City Hall in person at 7121 E. Loop Rd, via mail to PO Box 371, Stevenson, WA 98648 or via email to anders@ci.stevenson.wa.us by noon the day of the meeting for inclusion in the council packet.]*

a) Comment from Mitch Patton on 12/06/2024

3. CHANGES TO THE AGENDA: *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*

4. CONSENT AGENDA: The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*

a) **Transportation Improvement Board Grant** - Public Works Director Carolyn Sourek presents for ratification a grant contract with the Transportation Improvement Board involving \$128,398 for the resurfacing of Seymour and Railroad streets.

b) **Skamania County Fire Marshal Services** - Interim Administrator Ben Shumaker presents the request from Skamania County regarding an amendment to the interlocal agreement. The amendment authorizes the County to collect fees for fire inspection services performed in the city.

- c) **3-Party Interlocal Agreement, Probation Services** - Interim Administrator Ben Shumaker presents the request from Skamania County to the cities of North Bonneville and Stevenson related to probation services. The agreement commits the City of Stevenson to pay \$1000/month in 2025.
- d) **2025 Salary Schedule** - Interim City Administrator Shumaker presents a resolution to adopt the salary schedule for 2025 for council review and consideration. The schedule includes a Cost of Living Adjustment of 2.6% and adjusts the City Administrator steps to increase the maximum salary range. These updates are included in the 2025 adopted budget.
- e) **Water Adjustment** - The water customer at meter no. 704425 requests a billing adjustment of \$922.65 for a water leak which they have since repaired. The repair and adjustment request occurred 45 days after notification (Council policy requires the repair within 30-Days). The customer was immediately in contact with the City and diligent in finding and repairing the leak. The Council is asked to make an exception to the policy and grant the request.
- f) **Minutes** of November 21 and December 10.

MOTION: To approve consent agenda items a-f.

5. SHERIFF'S OFFICE REPORT:

- a) **Sheriff's Report** - The Skamania County Sheriff's report for activity within Stevenson city limits for the prior month is presented for council review.

6. PRESENTATIONS FROM OUTSIDE AGENCIES:

- a) **Department of Emergency Management** - Emergency Manager Barbara Ayers will share information on departmental activities.

7. PUBLIC HEARINGS:

8. SITUATION UPDATES:

9. UNFINISHED BUSINESS:

10. COUNCIL BUSINESS:

- a) ***Proposed 2024 Budget Amendments-First Reading** - Interim City Administrator Shumaker presents proposed changes to the 2024 budget. Changes to the Street Fund result from grant-funded transportation projects for which reimbursement is expected in FY2025. Changes to the Fire Reserve Fund provide clarity on a long-standing practice to reserve unused annual operational funds for future capital/equipment needs.

MOTION: To approve the ordinance [Option 1 OR Option 2] amending the 2024 budget as presented.

11. INFORMATION ITEMS:

- a) **Contracts Awarded Administratively** - The report on contracts, purchases, and change orders over \$10,000 approved administratively over the past month is attached.

-A contract for improvements to the WWTP with Martin's Mobile Welding for \$23,155.50.
- b) **Chamber of Commerce Report** - The report presented describes some of the activities conducted by Skamania County Chamber of Commerce in the prior month.
- c) ***Financial Report** - The Treasurer's Report and year-to-date revenues and expenses through the prior month are presented for council review.
- d) **Housing Programs Report** - The report for the prior month on housing services provided by Washington Gorge Action Programs in Skamania County is enclosed for council information.
- e) **Planning Commission Minutes** - Minutes are attached from the Planning Commission meeting for the prior month.
- f) ***Public Records Officer Update** - Since the last Council meeting, there have been two new Public Records Requests, both of which were able to be completed within the 5 day statutory period. Staff is also working to provide installments for two additional requests at this time.

A list of all Public Records Requests and the records provided for them can be found online at the City's Public Record Portal.

<https://portal.laserfiche.com/Portal/browse.aspx?id=23&repo=r-74a2d29a>

12. CITY ADMINISTRATOR AND STAFF REPORTS:

- a) Ben Shumaker, Community Development Director
- b) Carolyn Sourek, Public Works Director
- c) Ben Shumaker, Interim City Administrator

13. VOUCHER APPROVAL: Vouchers will be presented prior to the meeting for council review.

a) *November 2024 payroll and December 19, 2024 AP checks have been audited and are presented for approval. November payroll totals \$128,720.81 which includes EFT payments. December 19, 2024 AP checks 18245 thru 18334 total \$976,606.75, which includes EFT payments. The AP check register with fund transaction summary is attached for review.

MOTION: To approve the vouchers as presented.

14. MAYOR AND COUNCIL REPORTS:

15. ISSUES FOR THE NEXT MEETING: *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

16. ADDITIONAL PUBLIC COMMENT: *[This is an opportunity for members of the audience to address the Council for items discussed at the meeting.]*

17. ADJOURNMENT - Mayor will adjourn the meeting.

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UPCOMING MEETINGS AND EVENTS:

- January 16th 2025 Regular Council Meeting



Old Toxic landfill in Stevenson

Mitch Patton <nwtsrinc@gmail.com>

Thu, Dec 5, 2024 at 7:32 PM

To: Commissioners <commiss@co.skamania.wa.us>, City of Stevenson <citycouncil@ci.stevenson.wa.us>, Kick <kick@co.skamania.wa.us>

Cc: planningcommissioners <planningcommissioners@co.skamania.wa.us>, David Waymire <davidw@co.skamania.wa.us>, Washougal Rural Character <pwwerc@gmail.com>, Sadi' Stouder-Pettenger <sadi@co.skamania.wa.us>, Mandy Hertel <hertel@co.skamania.wa.us>, Josh Neblock <jneblock@co.skamania.wa.us>, scpioneernews <scpioneernews@gorge.net>, Matthew Buitron - RIVER TALK WEEKLY <matthew@rivertalkweekly.com>, Doug Flanagan <doug.flanagan@camaspostrecord.com>, Kelly Moyer <kelly.moyer@camaspostrecord.com>, info@gorgecommission.org, franklin.richard@epa.gov, "Rockett, Derek (ECY)" <droc461@ecy.wa.gov>, Kate Murphy <kate@columbiariverkeeper.org>, "Waters, Rep. Kevin" <kevin.waters@leg.wa.gov>, "Harris, Rep. Paul" <paul.harris@leg.wa.gov>

Dear Skamania Commissioners and Stevenson City Council Members,

I urge you to take the time to review the attached document. I am deeply troubled by the fact that Skamania County has failed to monitor—or has ever monitored—the leaching from the old landfill or the methane gases year after year for over 40-50 years. even knowing it has long exceeded its 30 year lifespan of the cap that was meant to seal it from leaching methane gases into our clean air and gathering rain water that will continue flushing contaminants off site through the groundwater. It is well-documented that landfill caps are only effective for about 30 years, at best.

At this time, I am requesting that everyone reconsider how Skamania County has been blatantly violating federal environmental laws for so long. To make matters worse, the County Prosecutor made a public statement in the local newspaper claiming that Skamania County is not obligated to monitor the old landfill because it ceased operation before modern environmental laws took effect.

However, after reviewing the attachment I received from the Environmental Justice Council today, see below attachment my fears have been confirmed: Skamania County is in clear violation of multiple environmental regulations. This situation is unacceptable.

I am calling on everyone to support holding Skamania County accountable for its blatant disregard for environmental protection at two old landfills, not just one but two old toxic landfills in skamania county going unmonitored for well over 40 years . It is time to address these violations and ensure that the county upholds its responsibilities to safeguard our environment for current and future generations.

At this point, I strongly recommend skamania county seek outside legal counsel and no longer rely on Adam Kick's misguided understanding of Washington State's environmental laws. I will not stop until Skamania County is held accountable for its blatant disregard for our environment over so many years.

I also hope there is a way to hold elected officials accountable for their knowledge of these two old landfills and their failure to address it, despite its known risks. It is deeply troubling to see such disregard from both county staff and elected officials. This issue cannot be ignored any longer. Any feedback would be greatly appreciated.

One last thing I now wonder, after reviewing the information below, is whether Prosecutor Adam Kick may have violated his oath to uphold all laws and could potentially be in violation of prosecutorial misconduct. His statement to the local paper a few years ago regarding the old landfill seemed to play down the true hazards and ignored the fact that the site has not been monitored for so many years, despite the cap exceeding its lifespan by over 20 years.

I feel that environmental laws are an area in which Adam Kick should be well-informed. At this point, it seems the clock has run out, and our county is now facing significant legal and environmental trouble.

Resource Conservation and Recovery Act (RCRA) and the Clean Water Act (CWA) have criminal provisions and citizen suit provisions to remedy an environmental harm.

This statement is explaining that both the **Resource Conservation and Recovery Act (RCRA)** and the **Clean Water Act (CWA)** contain legal mechanisms to address environmental harm through two primary types of enforcement:

1. **Criminal Provisions:**

- These provisions allow the government to prosecute individuals or organizations for violations of environmental laws.
- For example, illegal dumping of hazardous waste or discharging pollutants into waterways without a permit could lead to criminal charges.
- Penalties may include fines, imprisonment, or both, depending on the severity of the violation.

2. **Citizen Suit Provisions:**

- These provisions empower private citizens or organizations to sue individuals, corporations, or government entities for violations of environmental laws.
- This means that if the government does not take action, citizens can step in to hold violators accountable or compel enforcement of environmental regulations.
- Citizen suits are a key tool for ensuring compliance and protecting the environment when government agencies fail to act.

Together, these provisions serve as tools to deter environmental harm, provide justice for violations, and ensure that laws like RCRA and CWA are effectively enforced to protect human health and the environment.

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[Mitch Patton 360-903-9040](tel:360-903-9040)

"Never give up, for that is just the place and time that the tide will
turn."

- Harriet Beecher Stowe, from "Oldtown Folks"

Please add to public comment at the next
BOCC meeting and the next stevenson city
council meeting

4 attachments



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5858K



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 **NWEJC_ Landfills and Superfund .docx**
16K

City of Stevenson
2-W-974(005)-1
2025 Overlay
Multiple Locations

STATE OF WASHINGTON
TRANSPORTATION IMPROVEMENT BOARD
AND
City of Stevenson
AGREEMENT

THIS GRANT AGREEMENT (hereinafter "Agreement") for the 2025 Overlay, Multiple Locations (hereinafter "Project") is entered into by the WASHINGTON STATE TRANSPORTATION IMPROVEMENT BOARD (hereinafter "TIB") and City of Stevenson, a political subdivision of the State of Washington (hereinafter "RECIPIENT").

1.0 PURPOSE

For the project specified above, TIB shall pay 94.9999 percent of approved eligible project costs up to the amount of \$128,398, pursuant to terms contained in the RECIPIENT'S Grant Application, supporting documentation, chapter 47.26 RCW and/or chapter 47.04 RCW, title 479 WAC, and the terms and conditions listed below.

2.0 SCOPE AND BUDGET

The Project Scope and Budget are initially described in RECIPIENT'S Grant Application and incorporated by reference into this Agreement. Scope and Budget will be further developed and refined, but not substantially altered during the Design, Bid Authorization and Construction Phases. Any material alterations to the original Project Scope or Budget as initially described in the Grant Application must be authorized by TIB in advance by written amendment.

3.0 PROJECT DOCUMENTATION

TIB requires RECIPIENT to make reasonable progress and submit timely Project documentation as applicable throughout the Project. Upon RECIPIENT'S submission of each Project document to TIB, the terms contained in the document will be incorporated by reference into the Agreement. Required documents include, but are not limited to the following:

- a) Project Funding Status Form
- b) Bid Authorization Form with plans and engineers estimate
- c) Award Updated Cost Estimate
- d) Bid Tabulations
- e) Contract Completion Updated Cost Estimate with final summary of quantities
- f) Project Accounting History

4.0 BILLING AND PAYMENT

The local agency shall submit progress billings as project costs are incurred to enable TIB to maintain accurate budgeting and fund management. Payment requests may be submitted as

often as the RECIPIENT deems necessary, but shall be submitted at least quarterly if billable amounts are greater than \$50,000. If progress billings are not submitted, large payments may be delayed or scheduled in a payment plan.

5.0 TERM OF AGREEMENT

This Agreement shall be effective upon execution by TIB and shall continue through closeout of the grant or until terminated as provided herein, but shall not exceed 10 years unless amended by the Parties.

6.0 AMENDMENTS

This Agreement may be amended by mutual agreement of the Parties. Such amendments shall not be binding unless they are in writing and signed by persons authorized to bind each of the Parties.

7.0 ASSIGNMENT

The RECIPIENT shall not assign or transfer its rights, benefits, or obligations under this Agreement without the prior written consent of TIB. The RECIPIENT is deemed to consent to assignment of this Agreement by TIB to a successor entity. Such consent shall not constitute a waiver of the RECIPIENT's other rights under this Agreement.

8.0 GOVERNANCE & VENUE

This Agreement shall be construed and interpreted in accordance with the laws of the state of Washington and venue of any action brought hereunder shall be in the Superior Court for Thurston County.

9.0 DEFAULT AND TERMINATION

9.1 NON-COMPLIANCE

- a) In the event TIB determines, in its sole discretion, the RECIPIENT has failed to comply with the terms and conditions of this Agreement, TIB shall notify the RECIPIENT, in writing, of the non-compliance.
- b) In response to the notice, RECIPIENT shall provide a written response within 10 business days of receipt of TIB's notice of non-compliance, which should include either a detailed plan to correct the non-compliance, a request to amend the Project, or a denial accompanied by supporting details.
- c) TIB will provide 30 days for RECIPIENT to make reasonable progress toward compliance pursuant to its plan to correct or implement its amendment to the Project.
- d) Should RECIPIENT dispute non-compliance, TIB will investigate the dispute and may withhold further payments or prohibit the RECIPIENT from incurring additional reimbursable costs during the investigation.

9.2 DEFAULT

RECIPIENT may be considered in default if TIB determines, in its sole discretion, that:

- a) RECIPIENT is not making reasonable progress toward correction and compliance.
- b) TIB denies the RECIPIENT's request to amend the Project.
- c) After investigation TIB confirms RECIPIENT'S non-compliance.

TIB reserves the right to order RECIPIENT to immediately stop work on the Project and TIB may stop Project payments until the requested corrections have been made or the Agreement has been terminated.

9.3 TERMINATION

- a) In the event of default by the RECIPIENT as determined pursuant to Section 9.2, TIB shall serve RECIPIENT with a written notice of termination of this Agreement, which shall be served in person, by email or by certified letter. Upon service of notice of termination, the RECIPIENT shall immediately stop work and/or take such action as may be directed by TIB.
- b) In the event of default and/or termination by either PARTY, the RECIPIENT may be liable for damages as authorized by law including, but not limited to, repayment of grant funds.
- c) The rights and remedies of TIB provided in the AGREEMENT are not exclusive and are in addition to any other rights and remedies provided by law.

9.4 TERMINATION FOR NECESSITY

TIB may, with ten (10) days written notice, terminate this Agreement, in whole or in part, because funds are no longer available for the purpose of meeting TIB's obligations. If this Agreement is so terminated, TIB shall be liable only for payment required under this Agreement for performance rendered or costs incurred prior to the effective date of termination.

10.0 USE OF TIB GRANT FUNDS

TIB grant funds come from Motor Vehicle Fuel Tax revenue and other revenue sources. Any use of these funds for anything other than highway or roadway system improvements is prohibited and shall subject the RECIPIENT to the terms, conditions and remedies set forth in Section 9. If Right of Way is purchased using TIB funds, and some or all of the Right of Way is subsequently sold, proceeds from the sale must be deposited into the RECIPIENT's motor vehicle fund and used for a motor vehicle purpose.

11.0 INCREASE OR DECREASE IN TIB GRANT FUNDS

At Bid Award and Contract Completion, RECIPIENT may request an increase in the maximum payable TIB funds for the specific project. Requests must be made in writing and will be considered by TIB and awarded at the sole discretion of TIB. All increase requests must be made pursuant to WAC 479-05-202 and/or WAC 479-01-060 and/or WAC 479-10-575. If an increase is denied, the recipient shall be liable for all costs incurred in excess of the maximum amount payable by TIB. In the event that final costs related to the specific project are less than the initial grant award, TIB funds will be decreased and/or refunded to TIB in a manner that maintains the intended ratio between TIB funds and total project costs, as described in Section 1.0 of this Agreement.

12.0 INDEPENDENT CAPACITY

The RECIPIENT shall be deemed an independent contractor for all purposes and the employees of the RECIPIENT or any of its contractors, subcontractors, and employees thereof shall not in any manner be deemed employees of TIB.

13.0 INDEMNIFICATION AND HOLD HARMLESS

The PARTIES agree to the following:

Each of the PARTIES, shall protect, defend, indemnify, and save harmless the other PARTY, its officers, officials, employees, and agents, while acting within the scope of their employment as such, from any and all costs, claims, judgment, and/or awards of damages, arising out of, or in any way resulting from, that PARTY's own negligent acts or omissions which may arise in connection with its performance under this Agreement. No PARTY will be required to indemnify, defend, or save harmless the other PARTY if the claim, suit, or action for injuries, death, or damages is caused by the sole negligence of the other PARTY. Where such claims, suits, or actions result from the concurrent negligence of the PARTIES, the indemnity provisions provided herein shall be valid and enforceable only to the extent of a PARTY's own negligence. Each of the PARTIES agrees that its obligations under this subparagraph extend to any claim, demand and/or cause of action brought by, or on behalf of, any of its employees or agents. For this purpose, each of the PARTIES, by mutual negotiation, hereby waives, with respect to the other PARTY only, any immunity that would otherwise be available to it against such claims under the Industrial Insurance provision of Title 51 RCW. In any action to enforce the provisions of the Section, the prevailing PARTY shall be entitled to recover its reasonable attorney's fees and costs incurred from the other PARTY. The obligations of this Section shall survive termination of this Agreement.

14.0 DISPUTE RESOLUTION

- a) The PARTIES shall make good faith efforts to quickly and collaboratively resolve any dispute arising under or in connection with this AGREEMENT. The dispute resolution process outlined in this Section applies to disputes arising under or in connection with the terms of this AGREEMENT.
- b) Informal Resolution. The PARTIES shall use their best efforts to resolve disputes promptly and at the lowest organizational level.
- c) In the event that the PARTIES are unable to resolve the dispute, the PARTIES shall submit the matter to non-binding mediation facilitated by a mutually agreed upon mediator. The PARTIES shall share equally in the cost of the mediator.
- d) Each PARTY agrees to compromise to the fullest extent possible in resolving the dispute in order to avoid delays or additional incurred cost to the Project.
- e) The PARTIES agree that they shall have no right to seek relief in a court of law until and unless the Dispute Resolution process has been exhausted.

15.0 ENTIRE AGREEMENT

This Agreement, together with the RECIPIENT'S Grant Application, the provisions of chapter 47.26 Revised Code of Washington and/or 47.04 Revised Code of Washington, the provisions of title 479 Washington Administrative Code, and TIB Policies, constitutes the entire agreement between the PARTIES and supersedes all previous written or oral agreements between the PARTIES.

16.0 RECORDS MAINTENANCE

The RECIPIENT shall maintain books, records, documents, data and other evidence relating to this Agreement and performance of the services described herein, including but not limited to accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Agreement. RECIPIENT shall retain such records for a period of six years following the date of final payment. At no additional cost, these records, including materials generated under the Agreement shall be subject at all reasonable times to inspection, review or audit by TIB personnel duly authorized by TIB, the Office of the State Auditor, and federal and state officials so authorized by law, regulation or agreement.

If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.

Approved as to Form
Attorney General


By:

Signature on file

Guy Bowman
Assistant Attorney General

Lead Agency

Transportation Improvement Board



Chief Executive Officer 12.02.24
Date

Executive Director Date



Print Name

Print Name

**ADDENDUM #1
INTERLOCAL AGREEMENT FOR BUILDING INSPECTION AND PLAN
REVIEW SERVICES BETWEEN THE CITY OF STEVENSON AND
SKAMANIA COUNTY**

WHEREAS, City of Stevenson has a need for assistance of Fire Marshall services, and

WHEREAS, Skamania County and Stevenson have an existing agreement to provide the services of a building inspector who has extensive Fire Marshall experience, and

WHEREAS, Stevenson Municipal Code 15.01.050(D) identifies the Building Official as the City's Fire Code Official, and

WHEREAS, the County is willing to provide Fire Marshall Services for the City under certain terms and conditions.

NOW, THEREFORE, in consideration of the terms and conditions set forth below it is agreed as follows:

- 1) The existing 2020 interlocal agreement is amended to include the following services:
 - a. Annual fire inspections of transient lodging (Skamania Lodge, Rodeway Inn, Stevenson Hotel, Wilder and Pine Cabins, vacation rentals, etc.), Stevenson Elementary and Stevenson High School.
 - b. Annual inspections of all commercial kitchens
 - c. Development reviews.
 - d. Fireworks Stand and Display permit reviews and issuance.
 - e. Additional services as needed such as occupancy determination requests and fire inspections.

- 2) Compensation for these additional services shall be as follows:
 - a. Annual fire inspections will be charged to the entity at the current rate adopted by Skamania County. This fee will go directly to the County, ~~included in the current cost of services provided.~~
 - b. Development reviews-10% of permit fee
 - c. Fireworks Stand and Display Permits-50% of permit fee
 - d. Additional services charged on a time and material basis based on the county's most recent rates.

- 3) Records of the inspections will be maintained by the City and kept according to the city's retention policy.

- 4) This addendum shall take effect upon the signature of the last party signing the same and shall continue in full force and effect thereafter until December 31, 2026~~2024~~, or unless terminated by one of the parties.

~~{Signatures appear on next page}~~

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of _____, 202~~43~~.

CITY OF STEVENSON, a Washington
Municipal Corporation

SKAMANIA COUNTY, a Legal Subdivision of
the State of Washington

Board of Commissioners

By: _____
Scott Anderson, Mayor

By: _____
Chairman

By: _____
Commissioner

By: _____
Commissioner

ATTEST:

By: _____
Leana Kinley, City Clerk

By: _____
Lisa Sackos,
Clerk of the Board

APPROVED AS TO FORM:

Kenneth B. Woodrich, PC
City Attorney

Adam Kick, Prosecuting Attorney

Inter-Local Agreement

Probation Services

This Agreement, made and entered into this ____ day of _____, by and between Skamania County, Washington, a political subdivision of the State of Washington, hereinafter referred to as the “County,” and the City of Stevenson a political subdivision of the State of Washington; hereinafter referred to as the “Stevenson,” and the City of North Bonneville a political subdivision of the State of Washington; hereinafter referred to as “North Bonneville.”

WHEREAS County has a fully staffed probation office, which supervises both misdemeanor and gross misdemeanor defendants for Skamania County District Court, pre-trial supervision for defendants in Skamania County Superior Court, and misdemeanor and gross misdemeanor defendants for Stevenson, and misdemeanor and gross misdemeanor defendants for North Bonneville; and

WHEREAS County has in the past provided misdemeanor probation services for Stevenson and North Bonneville defendants under an informal understanding that the fees charged to Stevenson and North Bonneville defendants for probation services will be passed through to County when paid as required by statute; and

WHEREAS many defendants are unable to pay and are determined to be indigent, so either are asked to perform community service in lieu of paying costs or are relieved of any duty to pay costs at all; and

WHEREAS the County still incurs the costs associated with supervising those indigent defendants who can't or don't pay supervision fees, which means that County is incurring the expense associated with supervising indigent defendants convicted in Stevenson and North Bonneville Municipal Court; and

WHEREAS the cities of Stevenson and North Bonneville desire to pay a reasonable share of the costs incurred by the County for supervising indigent defendants from their courts; and

WHEREAS the City of Stevenson cases have generally constituted about 21% of total probation cases (in County, North Bonneville and Stevenson, combined), and North Bonneville has generally constituted about 3% of total combined probation cases, and Skamania County has generally handled about 200 – 250 total probation cases at any particular time; and

WHEREAS in order to do so, the County and Stevenson and North Bonneville have developed this interlocal agreement for probation services.

Witness: It is Hereby covenanted and agreed as follows:

1. Stevenson and North Bonneville request the County perform probation services for misdemeanor and gross misdemeanor defendants prosecuted in their respective municipal courts.
2. The County, through the Skamania County Probation department, shall provide a probation officer qualified to be a probation officer in the State of Washington. If a probation officer is not available for any reason, the County may provide a probation

- Clerk. Skamania County shall also provide adequate offices and resources for the Probation Officer or Probation Clerk to safely meet with clients, perform interviews, do urinalysis testing and other tasks generally associated with probation services.
3. County agrees to provide probation services for individuals charged in and/or convicted in Stevenson and North Bonneville Municipal Courts to the same degree and under the same conditions that they do so for cases charged in and/or convicted in Skamania County District Court.
 4. Any payments made by individuals toward probation costs ordered by the Court must be used for probation services. Stevenson and North Bonneville agree to remit all payments from individuals made to the court for probation costs, either supervised or bench, back to County for use by Skamania County Probation.
 5. Skamania County Probation shall keep track of the number of probation cases from each court, per month. For each month, the County shall determine the proportion of Stevenson and North Bonneville cases as a share of the total number of cases handled that month by Skamania County Probation. This number shall not include cases where the defendant has absconded from supervision and a warrant has been issued for the defendant's arrest, effectively tolling the defendant's period of probation. An individual shall be considered on probation if they are on probation for any portion of the month. Skamania County probation will also keep track of the total amount of probation costs remitted for probation costs each month from each of Stevenson, North Bonneville and County cases. An individual is considered on probation for a case if that case originated in Stevenson or North Bonneville, even if the defendant is simultaneously on probation in County.
 6. Stevenson and North Bonneville agree to pay a flat monthly fee to County to compensate County for probation services provided for indigent defendants who either convert their probation costs to community service or who do not have probation costs imposed at all due to indigency. For Stevenson, that flat monthly rate shall be \$1000 per month in 2025 and for the city of North Bonneville that amount shall be \$140 per month in 2025.
 7. Stevenson and North Bonneville and County agree that the burden of the costs associated with indigent and/or otherwise non-paying defendants should be born in proportion to the number of non-paying defendants on probation with County from each jurisdiction. County has conservatively estimated the cost of supervised probation at \$50 per month per defendant.
 8. County and Stevenson and North Bonneville agree to negotiate a more formal allocation of probation service costs to replace the flat rates established in section 6. Said allocation may be based on the previous year's average case proportion, average total cases, and average probation costs received. The formula may be generally as follows: average total combined cases per month multiplied by average monthly case proportion (for each respective city) multiplied by the estimated cost of probation services stated in Section 7 minus the average monthly receipts (for each respective city).
 9. Stevenson and North Bonneville will pay the monthly flat fee amount at the same time they remit any payments made by individuals ordered to pay probation costs as part of their sentence, diversion agreement or pre-trial monitoring.
 10. The County, in the performance of work under this Agreement shall abide by the provisions of RCW 39.34, Interlocal Cooperation Act. It is the purpose of this statute to permit local governmental units to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage and thereby to provide services and facilities in a manner and pursuant to forms of governmental organization which will accord best with geographic, economic,

population and other factors influencing the needs and development of local communities.

- 11. The term of this Agreement shall be from January 1, 2025 to December 31, 2025, and shall automatically renew annually unless terminated or amended by mutual agreement.
- 12. Either party may terminate the Agreement upon thirty (90) days written notice given to the other party. Upon termination by Stevenson or North Bonneville, each jurisdiction shall still be responsible for remitting payments from any municipal court defendants (respectively) for payments made for previously court ordered probation fees and shall continue to make payments under Section 6 above for 12 months after termination. Upon termination by County, North Bonneville and Stevenson shall not be required to make additional payments under Section 6 but shall still be required to remit any payments made for probation services performed by County and still owing from an individual supervised by County on Stevenson or north Bonneville’s behalf.
- 13. This Agreement shall be governed exclusively by the laws of the State of Washington. The Skamania County Superior Court shall be the sole proper venue for any and all suits brought to enforce or interpret the provisions of this Agreement. If any legal action or other proceeding is brought for the enforcement of this Agreement, or because of an alleged dispute, breach, default or misrepresentation arising in contract, tort or otherwise, each party shall bear its own attorney’s fees incurred in the action, arbitration or proceeding.
- 14. No separate legal or administrative entity is created as part of this agreement.
- 15. Each of County, Stevenson and North Bonneville shall fund this agreement through their general budget authority.
- 16. Any real or personal property acquired or held by County for the purposes of use in this agreement shall be purchased by and remain the property of County.
- 17. This Agreement shall be filed or listed by subject on a public agency’s website in accordance with RCW 39.34.040.
- 18. The Skamania County Adult Probation Officer shall be the Administrator for this Interlocal Agreement.

In Witness Whereof, the parties hereto have hereunto set their hands and seals the day and year first above written.

CITY OF NORTH BONNEVILLE

BOARD OF COUNTY COMMISSIONERS

Authorized Representative

Chairman

Title

Commissioner

Commissioner

CITY OF STEVENSON

Authorized Representative

Title

Attest:

Clerk of the Board

City Clerk

City Clerk

Approved As To Form Only

Adam Kick
Skamania County Prosecutor

City Attorney

City Attorney

**CITY OF STEVENSON
RESOLUTION NO. 2024-_____**

**A RESOLUTION OF THE CITY OF STEVENSON
REVISING THE SALARY SCALE**

WHEREAS, the salary schedule for fiscal years 2023 and 2024 was adopted by the City Council on December 15th, 2022 via Resolution 2022-404; and

WHEREAS, the City wishes to revise the salary scale to reflect a cost of living increase of 2.6% for 2025 and enable more flexibility in the recruitment of a City Administrator.

NOW, THEREFORE, be it resolved, by the City Council of the City of Stevenson, Washington, that:

1. The salary scale attached as exhibit A is hereby accepted, effective January 1, 2025.

ADOPTED this 19th day of December, 2024.

Mayor of the City of Stevenson

ATTEST:

Clerk of the City of Stevenson

APPROVED AS TO FORM:

Attorney for the City of Stevenson

Resolution 2024-_____ Exhibit A

City of Stevenson Salary Schedule

2025 Salary Schedule

<u>Position</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
City Administrator	113,522	118,063	122,786	127,697	132,805	138,117	143,642	149,388
Public Works Director	94,153	94,799	98,591	102,535	106,636	110,901	115,337	119,950
Comm Dev. Director	84,041	87,403	90,899	94,535	98,316	102,249	106,339	110,593
Field Sprvr /Bldg Insptr/WWTPO III	73,519	76,460	79,518	82,699	86,007	89,447	93,025	96,746
Deputy Clerk/Treasurer	69,474	72,253	75,143	78,149	81,275	84,526	87,907	91,423
WWTPO II	65,355	67,969	70,688	73,516	76,457	79,515	82,696	86,004
UMW/WWTPO I/Utilities Clerk/Planning & PW Assistant	61,237	63,686	66,233	68,882	71,637	74,502	77,482	80,581
Entry Level UMW/Certified Facilities Worker	50,042	52,044	54,126	56,291	58,543	60,885	63,320	65,853
Facilities Maintenance Worker	39,582	41,166	42,813	44,526	46,307	48,159	50,085	52,088
Minute Taker (Hourly)	22.89	23.81	24.76	25.75	26.78	27.85	28.96	30.12
Temporary Assistant II (office or field)(Hourly)	19.03	19.79	20.58	21.40	22.26	23.15	24.08	25.04
Temporary Assistant I (office or field)(Hourly)	16.66	17.33	18.02	18.74	19.49	20.27	21.08	21.92
Standby Pay (Hourly)	4.31							

MINUTES
CITY OF STEVENSON COUNCIL MEETING
November 21, 2024
6:00 PM, City Hall and Remote

1. CALL TO ORDER/PRESENTATION TO THE FLAG:

Mayor Anderson called the meeting to order at 6:00 p.m., led the group in reciting the pledge of allegiance and conducted roll call.

Attending:

Elected Officials: **Mayor Scott Anderson; Councilmembers Pat Rice, Lucy Lauser, Michael Johnson, Dave Cox, Chuck Oldfield**

City Staff: **Community Development Director/Interim City Administrator Ben Shumaker; Public Works Director Carolyn Sourek; Stevenson Clerk/Treasurer Anders Sorestad.**

Public Attendees:

Mary Repar, Debra Taylor, Sam Kniestadt, Ann Leuders, Gregory Stafford

2. PUBLIC COMMENTS:

>Gregory Stafford related issues on getting a water meter for an ADU installed next to his current water meter.

>Debra Taylor spoke on the same issue and requested city assistance to get a second water meter installed next to an existing one to serve an ADU on her property.

>Mary Repar commented on a need for more public restrooms. She invited people to the Stevenson Library's holiday centerpiece project.

>Sam Kniestadt requested an update on the courthouse plaza project.

3. CHANGES TO THE AGENDA-None requested.

4. CONSENT AGENDA:

a) Approve 2025 Tourism Funding Awards in the amount of \$575,035. **City Clerk/Treasurer Anders Sorestad** presented the Tourism Advisory Committee's 2025 funding recommendations for council approval in the total amount of \$575,035.

b) Christmas Eve Office Closure Request – **City Clerk/Treasurer Anders Sorestad** presented a request from City staff to close City Hall on Tuesday, December 24th prior to the December 25th holiday. Staff taking the day off would use vacation time, comp time, personal time or leave without pay.

c) Minutes of October 17th, 2024 Regular Council Meeting and November 13th, 2024 Special Council Meeting.

d) *Approve Contract with WA Department of Commerce for Periodic Update Grant - **Interim City Administrator Ben Shumaker** presented the grant contract with Washington Department of Commerce for Periodic Update Grant (critical areas ordinance) in the amount of \$10,000.

MOTION to approve consent agenda items a-d made by **Councilmember Lauser**, seconded by **Councilmember Oldfield**.

Voting aye: Councilmembers **Johnson, Cox, Oldfield, Lauser, Rice**

5. SHERIFF'S OFFICE REPORT:

a) Sheriff's Report - The Skamania County Sheriff's report for activity within Stevenson city limits for October 2024 was presented for council review by Undersheriff Tracy Wyckoff. Updates on staffing levels, training, and administrative changes were provided.

6. PUBLIC HEARINGS:

a) Public Hearing 2025 Proposed Property Tax Levy – **City Clerk/Treasurer Anders Sorestad** presented and explained resolution 2024-445 and ordinance 2024-1222 proposing the maximum 1% property tax increase for public comment and council consideration. These are both time sensitive and must be approved by November 30th to take effect in 2024. An annual 1% increase in property tax is the maximum permitted by Washington State.

Public hearing opened at 6:15

Public comments:

Mary Repar questioned if the tax could ever be lowered if property values dropped. Ann Leuders asked if there is an option to bank the taxing capacity of the city if they skip a year.

Public hearing closed at 6:19

MOTION to approve resolution 2024-445 authorizing an increase in property taxes for fiscal year 2025 was made by **Councilmember Oldfield**, seconded by **Councilmember Lauser**.

Councilmember Cox provided clarification about what the 1% would add to a property tax bill.

Voting aye: **Councilmembers Lauser, Rice, Johnson, Cox, Oldfield**

MOTION to approve ordinance 2024-1222 fixing the amount to be raised by ad valorem taxes and levied for fiscal year 2025 was made by **Councilmember Lauser**, seconded by **Councilmember Johnson**.

Voting aye: **Councilmembers Lauser, Rice, Johnson, Cox, Oldfield**.

b) Second Hearing 2025 Proposed Budget - **Clerk/Treasurer Anders Sorestad** presented and explained the 2025 proposed budget and associated documents. Major changes include updating the Tourism Fund for approved grant awards. The 2025 budget needs to be approved by the end of 2024.

Public hearing opened at 6:20

No public comments were received.

Public hearing closed at 6:21

MOTION to approve ordinance 2024-1223 adopting the 2025 budget as presented was made by Councilmember Oldfield, seconded by Councilmember Johnson.

Voting aye: **Councilmembers Johnson, Cox, Oldfield, Lauser**

Voting nay: **Councilmember Rice**

7. SITUATION UPDATES:

a) **Lower Public Works Shop, Asbestos Remediation - Public Works Director Carolyn Sourek** provided information on the roof replacement project for the firehall. Asbestos has been discovered, which requires a specialty contractor and chain of command process for removal and disposal, adding an additional \$25,000 to the current project cost of \$22K. Council was informed there are funds in the equipment service budget that could be used, but budget amendments may be needed.

8. COUNCIL BUSINESS:

a)***Transportation Benefit District -Tax Proposition, For/Against Committees – Interim Administrator Ben Shumaker** presented and explained the staff memo and process regarding the establishment of committees and appointment of up to four individuals to serve (pro and against) related to the Stevenson Utility Rate Reduction, Street Repair, Infrastructure Investment Proposition 1 which will appear on the February 2025 ballot. If the city does not appoint committees to represent opposing views, the county will solicit individuals to serve.

Councilmember Cox and Cara Owen were suggested as members of the 'For' committee, and **Councilmember Oldfield** was suggested to serve on the 'Against' committee.

MOTION to create For and Against Committees related to Proposition 1 and appoint members as discussed was made by **Councilmember Johnson**, seconded by **Councilmember Lauser**.

Voting aye: **Councilmembers Johnson, Cox, Oldfield, Lauser**

Voting nay: **Councilmember Rice**

b) *Preparing for Joint Meeting with Fire District II - Interim Administrator Ben Shumaker initiated discussion of the December 10th joint meeting location and City Council. He surveyed Councilmembers regarding their ability to be at the meeting in person. He invited them to share information on what they wanted to see in the next interlocal agreement between the City and Fire District and how to approach changes in apportioning costs as the District moves to being independent. **Councilmember Lauser** suggested increasing the stipend amount volunteers are paid.

9. INFORMATION ITEMS:

a) Financial Report - The Treasurer's Report and year-to-date revenues and expenses through the prior month was presented for council review.

b) Planning Commission Minutes for the prior month were presented.

10. CITY ADMINISTRATOR AND STAFF REPORTS:

a) Ben Shumaker, Community Development Director

- i. Permitting is down, but the first wave from Chinedere is beginning. With 50 or so lots permits for new housing starts may become steady.
- ii. Getting online permitting going for planning related permits.
- iii. A contract for critical ordinance update has been approved. The State Department of Ecology has awarded the city \$20K over two years for the work.
- iv. Planning Commission is reviewing Conditional Use permits issued to businesses and organizations. The reviews are held every October and November in even numbered years.

b) Carolyn Sourek, Public Works Director

- i. Tree fall damaged the roof of the water segmentation basin, panels are being replaced.
- ii. Waste Water Treatment Plant work is advancing.
- iii. First Street opens November 22nd.
- iv. Spruce up Stevenson in the fall was successful.
- v. Dump truck to be sold at auction this month
- vi. PW staff John Dexter has earned his Level Two water treatment plant operator and his Water Distribution Manager certificates.
- vii. Part for the sewer plant has arrived after a multi-year delay.
- viii. Eight ADA parking slots have been demarcated on 1st and 2nd Streets.
- ix. Port meeting, desire from commission to get regular updates from City and Public Works.

c) Ben Shumaker, Interim City Administrator provided the following updates:

- i. He thanked the Council for their patience with the meeting packet as there have been several City Hall staff members recently go on leave.
- ii. The city has hired an individual with experience to fill in for utility clerk. No budget amendment will be needed for that hire.
- iii. A budget analysis will be done before the December 2024 Council meeting to determine if there are any amendments needed prior to year end.

- iv. City Hall staff is working to ensure all financial checks and balances are in place. Invoice tracking and approval is being improved to help the utility clerk and Deputy Clerk Treasurer categorize expenditures.
- v. Changes to the small works roster will help small businesses be fully prepared to do work for the city if called on. The EDC and Chamber will help with coaching and information.
- vi. Possible parking changes on Russell Street are at an early stage of being considered. City staff is talking with businesses about parking needs and ways to increase inventory.
- vii. **Shumaker** suggested policy changes regarding hostile architecture and public records would best be initiated once a full time city administrator is in place. They could be addressed at a strategic planning session in spring of 2025.
- viii. With the budget completed he will be working on public outreach for the sewer ordinance.

d) City Clerk/Treasurer Anders Sorestad reported on the Tourism Advisory Committee meetings and their review of new applications for lodging tax distributions.

Carolyn Sourek, Public Works Director provided an addition to her report. She was contacted by People For People regarding the possible hire of an individual to help with maintenance. People for People will pay the wages for the individual placement. She is waiting for the individual to contact her to arrange an interview.

11. VOUCHER APPROVAL

a) *October 2024 payroll and November 2024 AP checks were audited and were presented for approval. October payroll totals \$133,225.49 which included EFT payments. November 2024 AP checks 18168 thru 18243 total \$895,405.87, which included EFT payments. The AP check register with fund transaction summary was attached for review.

MOTION to approve vouchers as presented was made by **Councilmember Lauser**, seconded by **Councilmember Rice**.

Voting aye: **Councilmembers Johnson, Cox, Oldfield, Lauser, Rice**

12. MAYOR & COUNCIL REPORTS

Councilmember Cox reported the TAC committee met twice. \$575,035 was provided to local organizations. Quarterly/bi-yearly applications are being considered. Projects that support shoulder season events would be encouraged. The Opioid Abatement Committee is processing applications for County Commissioner approval to distribute funds for approved programs or activities that work to reduce opioid use.

Councilmember Johnson reported Bonneville Hot Springs is opening with a lot of job openings available.

13. ISSUES FOR THE NEXT MEETING:

Councilmember Rice asked to have the water meter issue noted at the beginning of the meeting placed on next month's agenda if no resolution occurs following the upcoming meeting with city staff and the property owners. A brief discussion followed regarding alternative options to address the matter. **Public Works Director Sourek** welcomed anyone interested to talk with her.

14. ADDITIONAL PUBLIC COMMENT:

>Mary Repar asked for and received further clarification on the hiring process for a new city administrator. She stated the Homeless Housing Council should provide more reports to the City Council. The Department of Commerce needs to include elders in their 5-year plan on homeless housing. Policy changes are needed regarding how to increase affordable housing for Stevenson.

>Debra Taylor spoke further about meeting on site with city staff regarding the water meter on their property.

15. ADJOURNMENT - Mayor Anderson adjourned the meeting at 7:25 p.m.

Scott Anderson, Mayor

Date

MINUTES
CITY OF STEVENSON COUNCIL MEETING
December 10, 2024
6:00 PM, Stevenson Fire Hall and Remote

1. CALL TO ORDER: The Mayor called the meeting to order at 6:00 p.m.

PRESENT

City: Councilmember Dave Cox, Michael D. Johnson, Lucy Lauser, Chuck Oldfield, Pat Rice,
Mayor Scott Anderson

Interim City Administrator Ben Shumaker, Acting Clerk/Treasurer Anders Sorestad, Fire Chief
Rob Farris, Fire Chief Elect Ray Broughton

District: Commissioner Tom Delzio, Howard Hoy, Greyson Rudd

2. PUBLIC COMMENTS:

None.

3. COUNCIL BUSINESS:

- a) **Fire Department Update** - Fire Chief Rob Farris provided an update on the departmental operations.
- c) **Billing Discrepancy** – Discrepancies in the existing ILA were addressed related to utility billing for the Stevenson Fire Hall. The boards agreed the discrepancy should be addressed in an updated ILA and that repayment to the District would not occur.
- b) **Interlocal Agreement** - A draft interlocal agreement was provided for discussion.

District commissioners discussed administrative measure they are taking and relayed concerns about committing to specific benchmarks such as those in the draft agreement. The Council & Fire District agreed to review a simpler version without benchmarks.

5. ADJOURNMENT - The Mayor adjourned the meeting at 6:42 p.m.

Scott Anderson, Mayor

Date



Summer N. Scheyer
SHERIFF

OFFICE OF THE SKAMANIA COUNTY

SHERIFF

PO Box 790
200 Vancouver Ave.
Stevenson WA 98648
Phone (509)427-9490
Fax (509)427-4369
www.skamaniasheriff.com
scso@co.skamania.wa.us

Tracy Wyckoff
Undersheriff

Steve Minnis
Chief of Corrections

Ondine Obias
Chief Civil Deputy

November 2024

City of Stevenson

Service Hours

Calls/Patrol

139 Total Calls

41 Medical

0 Fire

437.75 Hrs.

0 Court Hrs.

Milage

1,626

12/02/24
07:11

Skamania County Sheriff's Office
Incident Audit Report

5059
Page: 1

Incident#	Nature of Incident	Offense Code	Loctn Code	Disposition
24-07749	Medical	AMAS	21	Transferred to Other A
24-07758	Theft Prop Oth	TPOT	21	Investigation Complete
24-07761	Disorderly	DCON	21	Cleared Adlt Exception
24-07768	Patrol Request	PATR	21	Unfounded
24-07772	Medical	AMAS	21	Active
24-07779	Fraud	FRAU	21	Investigation Complete
24-07781	Theft Prop Oth	TPOT	21	Investigation Complete
24-07783	Medical	AMAS	21	Active
24-07784	Medical	AMAS	21	Active
24-07790	Patrol Request	PATR	21	Settled By Contact
24-07793	Medical	CITA	21	INFORMATION
24-07796	Traffic Hazard	THAZ	21	Investigation Complete
24-07800	Medical	AMAS	21	INFORMATION
24-07807	Medical	AMAS	21	INFORMATION
24-07813	Utility Problem	UTPB	21	Transferred to Other A
24-07816	Medical	CITA	21	INFORMATION
24-07826	Parking Problem	PARK	21	Investigation Complete
24-07832	Vandalism	VAND	21	INFORMATION
24-07833	Welfare Check	WELF	21	Settled By Contact
24-07834	Medical	AMAS	21	Transferred to Other A
24-07858	Suspicious	SUSP	21	INFORMATION
24-07870	Medical	AMAS	21	Ambulance Service Prov
24-07874	Citizen Assist	INFO	21	INFORMATION
24-07882	Found Property	LFPR	21	Settled By Contact
24-07888	Medical	AMAS	21	Transferred to Other A
24-07889	Abandon Vehicle	ABVR	21	Investigation Complete
24-07891	Patrol Request	PATR	21	INFORMATION
24-07892	Smoke, other	FIRE	21	Transferred to Other A
24-07893	Fraud	FRAU	21	Active
24-07894	Medical	AMAS	21	Transferred to Other A
24-07896	Medical	AMAS	21	Transferred to Other A
24-07905	Patrol Request	PATR	21	Active
24-07912	Req Traff Enf	INFO	21	INFORMATION
24-07925	Citizen Dispute	CDIS	21	Cleared Adlt Exception
24-07926	Medical	AMAS	21	Transferred to Other A
24-07927	Medical	AMAS	21	INFORMATION
24-07930	Medical	AMAS	21	Transferred to Other A
24-07931	Sale/Man Other	JUVO	21	Investigation Complete
24-07936	Hospice Death	INFO	21	INFORMATION
24-07945	Public Nuisance	PNUI	21	Active
24-07956	Disorderly	DCON	21	Cleared Adlt Exception
24-07961	Information	INFO	21	Settled By Contact
24-07964	Death Invest	DINV	21	Settled By Contact
24-07966	Medical	AMAS	21	Response/No Transport
24-07974	Medical	AMAS	21	Active
24-07986	Req Traff Enf	NC	21	INFORMATION
24-07999	Medical	ASST	21	Transferred to Other A
24-08000	Vio Court Order	VICO	21	Investigation Complete
24-08001	Welfare Check	WELF	21	Investigation Complete
24-08003	Medical	INFO	21	Transferred to Other A
24-08004	Shooting	SHOO	21	Investigation Complete
24-08010	Medical	AMAS	21	Transferred to Other A
24-08014	Alarm, Other	ABLA	21	Investigation Complete
24-08018	Medical	AMAS	21	Response/No Transport
24-08019	Trespassing	TRES	21	INFORMATION

12/02/24
07:11

Skamania County Sheriff's Office
Incident Audit Report

5059
Page: 2

Incident#	Nature of Incident	Offense Code	Loctn Code	Disposition
24-08021	Alarm, Other	ABLA	21	Cleared Adlt Exception
24-08024	Patrol Request	INFO	21	INFORMATION
24-08026	Medical	AMAS	21	Response/No Transport
24-08029	Agency Assist	ASST	21	Settled By Contact
24-08034	Suspicious	SUSP	21	Settled By Contact
24-08041	Theft Prop Oth	TPOT	21	Active
24-08044	Domestic Viol	DOMV	21	Investigation Complete
24-08049	Trespassing	TRES	21	Settled By Contact
24-08053	Citizen Dispute	CDIS	21	Settled By Contact
24-08054	Shooting	SHOO	21	Unfounded
24-08055	Wanted Person	WANT	21	Cleared Adult Arrest
24-08059	Patrol Request	PATR	21	INFORMATION
24-08060	Suspicious	PSC	21	Investigation Complete
24-08070	Medical	AMAS	21	Transferred to Other A
24-08071	Suspicious	SUSP	21	Investigation Complete
24-08084	Burg Res Unl En	BRUE	21	Investigation Complete
24-08087	Medical	AMAS	21	INFORMATION
24-08091	Suspicious	SUSP	21	Investigation Complete
24-08092	Public Nuisance	PNUI	21	Cleared Adlt Exception
24-08093	Mental Subject	MENT	21	Investigation Complete
24-08094	Residential Ala	ALRA	21	Transferred to Other A
24-08107	Business Alarm	ABLA	21	Unfounded
24-08117	Welfare Check	WELF	21	Active
24-08134	Theft Prop Oth	TPOT	21	UNABLE TO LOCATE
24-08138	Medical	AMAS	21	Transferred to Other A
24-08139	Information	INFO	21	INFORMATION
24-08141	Medical	AMAS	21	Response/No Transport
24-08143	Found Property	LFPR	21	Active
24-08158	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
24-08164	Medical	911T	21	Transferred to Other A
24-08167	Juvenile Prob	JUVP	21	Investigation Complete
24-08177	Incomplete 911	IN91	21	INFORMATION
24-08178	Citizen Dispute	CDIS	21	Settled By Contact
24-08188	Found Property	LFPR	21	Active
24-08207	Medical	CITA	21	INFORMATION
24-08211	Medical	AMAS	21	Transferred to Other A
24-08225	Welfare Check	WELF	21	Settled By Contact
24-08228	Medical	AMAS	21	Transferred to Other A
24-08233	Medical	AMAS	21	Ambulance Service Prov
24-08234	Incomplete 911	IN91	21	Cleared Adlt Exception
24-08236	Dog Call	ANDC	21	INFORMATION
24-08237	Utility Problem	INFO	21	INFORMATION
24-08238	Medical	AMAS	21	Transferred to Other A
24-08239	Information	INFO	21	Cleared Adlt Exception
24-08242	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
24-08244	Information	INFO	21	INFORMATION
24-08249	Mental Subject	MENT	21	Settled By Contact
24-08259	Welfare Check	WELF	21	Cleared Adlt Exception
24-08260	Disorderly	DCON	21	Cleared Adlt Exception
24-08266	Medical	AMAS	21	Transferred to Other A
24-08271	Medical	AMAS	21	Transferred to Other A
24-08272	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
24-08275	Medical	AMAS	21	Active
24-08279	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
24-08297	Welfare Check	WELF	21	Investigation Complete

12/02/24
07:11

Skamania County Sheriff's Office
Incident Audit Report

5059
Page: 3

Incident#	Nature of Incident	Offense Code	Loctn Code	Disposition
24-08301	Fraud	FRAU	21	Investigation Complete
24-08305	Welfare Check	WELF	21	Settled By Contact
24-08308	Medical	AMAS	21	Transferred to Other A
24-08312	Medical	AMAS	21	Transferred to Other A
24-08316	Theft-Automobil	TVAU	21	Active
24-08320	Threatening	THRE	21	Settled By Contact
24-08326	Dog Call	ANDC	21	INFORMATION
24-08329	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
24-08332	Mental Subject	MENT	21	Settled By Contact
24-08335	Mental Subject	MENT	21	Settled By Contact
24-08348	Medical	AMAS	21	Transferred to Other A
24-08349	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
24-08351	Medical	AMAS	21	Transferred to Other A
24-08352	Traffic Stop		21	CLEARED DRIVER WARNING
24-08353	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
24-08354	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
24-08355	Information	INFO	21	Unfounded
24-08356	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
24-08357	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
24-08361	Public Nuisance	PNUI	21	Unfounded
24-08362	Suspicious	SUSP	21	UNABLE TO LOCATE
24-08363	Public Nuisance	INFO	21	INFORMATION
24-08369	Trespassing	INFO	21	INFORMATION
24-08372	Welfare Check	INFO	21	INFORMATION
24-08384	Found Property	LFPR	21	INFORMATION
24-08387	Medical	AMAS	21	Transferred to Other A
24-08392	Vandalism	INFO	21	INFORMATION
24-08410	Medical	AMAS	21	Transferred to Other A
24-08414	Information	INFO	21	INFORMATION

Total Incidents: 139

Report includes:

All dates reported between `00:00:00 10/31/24` and `00:00:00 12/01/24`
All agencies matching `SCSO`
All nature of incidents
All offenses observed
All offenses reported
All offense codes
All dispositions
All responsible officers
All locations matching `21`

*** End of Report /tmp/rptFPJ7iG-rplwiar.r1_1 ***

November 2024		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	Totals			
Mileage																											
County	681	33	990	1110	70	1139	1345	1994	2872	2203	1053	2497	895	802	18874												
Stevenson	20	0	129	221	63	0	50	180	187	99	200	224	228	0	1626												
N. Bonneville	20	0	47	146	28	0	23	60	119	81	54	64	195	5	858												
USFS	0	0	0	298	0	0	0	10	0	0	0	0	40	0	348												
Title 3	0	0	0	40	0	254	0	0	0	0	0	0	0	0	294												
PP&L	0	0	0	150	0	1504	0	0	0	0	0	0	0	0	1654												
TOTAL	721	33	1166	1965	1481	1828	1212	1585	2310	2852	1084	2785	1358	807	23854												
Hourly Report																											
Vacation	0.00	78.00	0.00	10.25	26.00	61.50	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	226.00	
Sick Leave	0.00	0.00	0.00	0.00	30.75	0.00	10.25	0.00	0.00	0.00	2.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	68.75
Training	0.00	0.00	0.00	0.00	0.00	6.00	0.00	16.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	34.25
Administration	0.00	92.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	133.00
Patrol/Investigations																											
Schools/Com Svc	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
K 9	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
County	143.25	0.00	63.00	46.00	66.75	4.00	47.75	58.00	69.75	130.50	92.00	90.50	75.50	129.00	1056.50												
Stevenson	0.00	0.00	47.00	55.75	41.75	0.00	29.00	57.50	33.25	18.00	37.75	12.50	39.75	0.00	437.75												
N. Bonneville	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00												
N. Bonn Court	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00												
District Court	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00												
Superior Court	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00												
USFS	0.00	0.00	2.00	2.25	0.00	0.00	1.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00												
George Scenic	0.00	0.00	16.00	15.25	12.00	0.00	11.00	1.50	21.00	0.00	16.00	0.00	0.00	0.00	104.75												
PP&L	0.00	0.00	0.00	10.25	0.00	133.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	143.25												
Drug	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00												
Special Contracts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00												
Eradication County	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00												
County Traffic Enforce.	0.00	0.00	16.00	27.50	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00												
SAR County	0.00	0.00	0.00	0.00	0.00	0.00	7.00	35.50	25.25	18.00	8.75	15.00	0.00	0.00	164.75												
TOTAL	144.25	92.00	164.00	174.25	143.50	143.00	112.75	162.00	184.50	184.50	153.75	166.25	148.75	736.00	2582.25												
Emergency Response																											
SAR Missions	0.00	0.00	2.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00												
County	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00												
Stevenson	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00												
N. Bonneville	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00												
District Court	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00												
Superior Court	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00												
USFS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00												
Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00												
Marine Patrol	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00												
Drug	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00												
PP&L	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00												
Eradication County	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00												
County Traffic Enforce.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00												
Special Contracts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00												
SAR County	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00												
SAR Title 3	0.00	0.00	4.75	17.00	0.00	3.00	0.00	4.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00												
Total Title 3	0.00	0.00	4.75	20.00	0.00	3.00	0.00	4.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00												
Total Overtime	0.00	0.00	2.00	11.25	0.00	14.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00												
TOTAL HRS	160.25	166.00	170.75	208.25	0.00	183.25	180.00	186.00	184.25	184.25	188.25	186.75	180.00	180.00	2867.90												

CITY OF STEVENSON, WASHINGTON
ORDINANCE NO. 2024-_____

**AN ORDINANCE AMENDING THE BUDGET FOR THE CITY OF STEVENSON,
WASHINGTON, FOR FISCAL YEAR 2024**

Whereas, City Council of the City of Stevenson has reviewed its adopted 2024 budget and changes in its revenue sources and expenditure requests and has determined that changes to the 2024 budget are appropriate; and

Whereas, the proposed budget amendments do not exceed the lawful limit of taxation allowed by the law to be levied on the property within the City of Stevenson for the purposes set forth in the budget, and the estimated expenditures set forth in the budget being necessary to carry on the government of the City of Stevenson for the fiscal year and being sufficient to meet the various needs of the City during the fiscal year.

NOW, THEREFORE, the City Council of the City of Stevenson do hereby ordain as follows:

Section 1. The budget for the City of Stevenson, Washington for the year 2024 as amended is hereby adopted in its final form and content.

Section 2. Estimated resources, including cash balances for each separate fund of the City of Stevenson, for all such funds combined for the year 2024 are set forth in summary below and are hereby appropriated for expenditure at the fund level during the year 2024 as set forth in the 2024 Fiscal Year Budget as attached Exhibit A.

THIS ORDINANCE SHALL TAKE EFFECT and be in force five (5) days after its publication according to law.

PASSED BY THE CITY COUNCIL this _____ day of _____, 2024.

Scott Anderson, Mayor

APPROVED AS TO FORM:

ATTEST:

Robert Muth
City Attorney

Leana Kinley, City Clerk

Exhibit "A"

Ordinance 2024-_____ Exhibit A									
2024 Budget Amendment #2									
Estimated Revenues and Budgeted Appropriations by Fund									
		Budgeted Resources				Budgeted Appropriations			
Fund No.	Name	Estimated Beginning Cash	Estimated Revenues	Transfers In	Total Budgeted Resources	Budgeted Expenditures	Transfers Out	Estimated Ending Cash	Total Appropriations
001	General Fund	1,015,305	1,493,889	-	2,509,194	1,502,506	25,000	981,688	2,509,194
010	General Fund Reserve	335,259	-	-	335,259	-	-	335,259	335,259
020	Fire Reserve Fund	1,778,960	-	25,000	1,803,960	-	-	1,803,960	1,803,960
030	ARPA Fund	298,313	-	-	298,313	-	-	298,313	298,313
100	Street Fund	268,026	647,644	-	915,670	829,924	-	85,746	915,670
103	Tourism Promotion	862,979	487,190	-	1,350,169	487,139	332,252	630,777	1,350,169
105	Affordable Housing	17,435	5,000	-	22,435	-	-	22,435	22,435
107	HEALing SCARS Fund	40,191	-	-	40,191	-	-	40,191	40,191
300	Capital Improvements Fund	205,190	20,000	-	225,190	-	19,699	205,491	225,190
311	First Street	-	884,186	19,699	903,885	903,885	-	-	903,885
312	Columbia Ave	-	-	-	-	-	-	-	-
313	Park Plaza Fund	-	50,000	332,252	382,252	382,252	-	-	382,252
400	Water / Sewer Fund	2,248,002	2,504,177	-	4,749,179	2,587,220	1,020,923	1,141,035	4,749,179
406	WW Short-Lived Asset Res.	87,116	-	21,779	108,895	-	-	108,895	108,895
407	WW Debt Res.	61,191	-	-	61,191	-	-	61,191	61,191
410	Wastewater System Improv.	(1,080,604)	7,443,423	999,144	7,361,966	7,361,966	-	-	7,361,966
420	Cascade Avenue Mitigation Fund	19,550	-	-	19,550	-	-	19,550	19,550
500	Equipment Service Fund	85,318	670,000	-	755,318	735,272	-	20,046	755,318
		6,212,234	14,202,508	1,397,874	21,812,616	14,790,165	1,397,874	6,624,577	21,812,616
		Budgeted Resources				Budgeted Appropriations			
Fund No.	Name	Estimated Beginning Cash	Estimated Revenues	Transfers In	Total Budgeted Resources	Budgeted Expenditures	Transfers Out	Estimated Ending Cash	Total Appropriations
001	General Fund	1,583,659	1,633,779	-	3,217,438	1,584,593	65,000	1,567,845	3,217,438
010	General Fund Reserve	344,043	-	-	344,043	-	-	344,043	344,043
020	Fire Reserve Fund	1,902,519	-	25,000	1,927,519	-	-	1,927,519	1,927,519
030	ARPA Fund	298,313	-	-	298,313	-	298,313	-	298,313
100	Street Fund	81,568	792,551	40,000	914,119	832,691	-	81,428	914,119
103	Tourism Promotion	1,384,100	487,190	-	1,871,290	487,553	332,252	1,051,485	1,871,290
105	Affordable Housing	17,456	5,000	-	22,456	-	-	22,456	22,456
107	HEALing SCARS Fund	10,246	-	-	10,246	-	-	10,246	10,246
300	Capital Improvements Fund	265,031	20,000	-	285,031	-	36,221	248,810	285,031
311	First Street	-	1,018,000	31,221	1,049,221	1,049,221	-	-	1,049,221
312	Columbia Ave	(19,620)	19,620	-	-	-	-	-	-
313	Park Plaza Fund	-	50,000	332,252	382,252	382,252	-	-	382,252
314	Lasher Street Improv.	-	350,000	5,000	355,000	355,000	-	-	355,000
400	Water / Sewer Fund	1,905,184	2,601,177	-	4,506,360	2,684,818	1,001,205	820,337	4,506,360
406	WW Short-Lived Asset Res.	87,116	-	21,779	108,895	-	-	108,895	108,895
407	WW Debt Res.	61,191	-	-	61,191	-	-	61,191	61,191
410	Wastewater System Improv.	(759,760)	4,996,374	1,274,189	5,510,803	5,510,803	-	-	5,510,803
415	Cascade Avenue Utility Improv.	-	164,683	3,550	168,233	168,233	-	-	168,233
420	Cascade Avenue Mitigation Fund	19,550	-	-	19,550	-	-	19,550	19,550
500	Equipment Service Fund	84,172	731,000	-	815,172	790,129	-	25,043	815,172
		7,264,766	12,869,374	1,732,991	21,867,132	13,845,293	1,732,991	6,288,847	21,867,132

Key: ~~Strikethrough~~ means repealed. **Bold** means new.

Ordinance 2024-1220 Exhibit A
2024 Budget Amendment #3
 Estimated Revenues and Budgeted Appropriations by Fund

		Budgeted Resources				Budgeted Appropriations				Error:
Fund No.	Name	Estimated Beginning Cash	Estimated Revenues	Transfers In	Total Budgeted Resources	Budgeted Expenditures	Transfers Out	Estimated Ending Cash	Total Appropriations	
001	General Fund	1,583,659	1,633,779	-	3,217,438	1,584,593	65,000	1,567,845	3,217,438	
010	General Fund Reserve	344,043	-	-	344,043	-	-	344,043	344,043	-
020	Fire Reserve Fund	1,902,519	-	25,000	1,927,519	-	-	1,927,519	1,927,519	-
030	ARPA Fund	298,313	-	-	298,313	-	298,313	-	298,313	-
100	Street Fund	81,568	792,554	40,000	914,119	832,691	-	81,428	914,119	-
103	Tourism Promotion	1,384,100	487,190	-	1,871,290	487,553	332,252	1,051,485	1,871,290	-
105	Affordable Housing	17,456	5,000	-	22,456	-	-	22,456	22,456	-
107	HEALing SCARS Fund	10,246	-	-	10,246	-	-	10,246	10,246	-
300	Capital Improvements Fund	265,031	20,000	-	285,031	-	36,221	248,810	285,031	-
311	First Street	-	1,018,000	31,221	1,049,221	1,049,221	-	-	1,049,221	-
312	Columbia Ave	(19,620)	19,620	-	-	-	-	-	-	-
313	Park Plaza Fund	-	50,000	332,252	382,252	382,252	-	-	382,252	-
314	Lasher Street Improv.	-	350,000	5,000	355,000	355,000	-	-	355,000	-
400	Water / Sewer Fund	1,905,184	2,601,177	-	4,506,360	2,684,818	1,001,205	820,337	4,506,360	-
406	WW Short-Lived Asset Res.	87,116	-	21,779	108,895	-	-	108,895	108,895	-
407	WW Debt Res.	61,191	-	-	61,191	-	-	61,191	61,191	-
410	Wastewater System Improv.	(759,760)	4,996,374	1,274,189	5,510,803	5,510,803	-	-	5,510,803	-
415	Cascade Avenue Utility Improv.	-	164,683	3,550	168,233	168,233	-	-	168,233	-
420	Cascade Avenue Mitigation Fund	19,550	-	-	19,550	-	-	19,550	19,550	-
500	Equipment Service Fund	84,172	731,000	-	815,172	790,129	-	25,043	815,172	-
		<u>7,264,766</u>	<u>12,869,374</u>	<u>-1,732,991</u>	<u>-21,867,132</u>	<u>-13,845,293</u>	<u>-1,732,991</u>	<u>-6,288,847</u>	<u>-21,867,132</u>	

		Budgeted Resources				Budgeted Appropriations				Error:
Fund No.	Name	Estimated Beginning Cash	Estimated Revenues	Transfers In	Total Budgeted Resources	Budgeted Expenditures	Transfers Out	Estimated Ending Cash	Total Appropriations	
001	General Fund	1,583,659	1,633,779	-	3,217,438	1,484,593	175,000	1,557,845	3,217,438	
010	General Fund Reserve	344,043	-	-	344,043	-	-	344,043	344,043	-
020	Fire Reserve Fund	1,902,519	-	125,000	2,027,519	-	-	2,027,519	2,027,519	-
030	ARPA Fund	298,313	-	-	298,313	-	298,313	-	298,313	-
100	Street Fund	81,568	782,551	50,000	914,119	832,691	-	81,428	914,119	-
103	Tourism Promotion	1,384,100	487,190	-	1,871,290	487,553	332,252	1,051,485	1,871,290	-
105	Affordable Housing	17,456	5,000	-	22,456	-	-	22,456	22,456	-
107	HEALing SCARS Fund	10,246	-	-	10,246	-	-	10,246	10,246	-
300	Capital Improvements Fund	265,031	20,000	-	285,031	-	36,221	248,810	285,031	-
311	First Street	-	1,018,000	31,221	1,049,221	1,049,221	-	-	1,049,221	-
312	Columbia Ave	(19,620)	19,620	-	-	-	-	-	-	-
313	Park Plaza Fund	-	50,000	332,252	382,252	382,252	-	-	382,252	-
314	Lasher Street Improv.	-	350,000	5,000	355,000	355,000	-	-	355,000	-
400	Water / Sewer Fund	1,905,184	2,601,177	-	4,506,360	2,684,818	1,001,205	820,337	4,506,360	-
406	WW Short-Lived Asset Res.	87,116	-	21,779	108,895	-	-	108,895	108,895	-
407	WW Debt Res.	61,191	-	-	61,191	-	-	61,191	61,191	-
410	Wastewater System Improv.	(759,760)	4,996,374	1,274,189	5,510,803	5,510,803	-	-	5,510,803	-
415	Cascade Avenue Utility Improv.	-	164,683	3,550	168,233	168,233	-	-	168,233	-
420	Cascade Avenue Mitigation Fund	19,550	-	-	19,550	-	-	19,550	19,550	-
500	Equipment Service Fund	84,172	731,000	-	815,172	790,129	-	25,043	815,172	-
		<u>7,264,766</u>	<u>12,859,374</u>	<u>1,842,991</u>	<u>21,967,132</u>	<u>13,745,293</u>	<u>1,842,991</u>	<u>6,378,847</u>	<u>21,967,132</u>	

Ordinance 2024-1220 Exhibit A
2024 Budget Amendment #3
 Estimated Revenues and Budgeted Appropriations by Fund

		Budgeted Resources				Budgeted Appropriations				Error:
Fund No.	Name	Estimated Beginning Cash	Estimated Revenues	Transfers In	Total Budgeted Resources	Budgeted Expenditures	Transfers Out	Estimated Ending Cash	Total Appropriations	
001	General Fund	1,583,659	1,633,779	-	3,217,438	1,584,593	65,000	4,567,845	3,217,438	
010	General Fund Reserve	344,043	-	-	344,043	-	-	344,043	344,043	-
020	Fire Reserve Fund	1,902,519	-	25,000	1,927,519	-	-	1,927,519	1,927,519	-
030	ARPA Fund	298,313	-	-	298,313	-	298,313	-	298,313	-
100	Street Fund	81,568	792,554	40,000	914,119	832,691	-	81,428	914,119	-
103	Tourism Promotion	1,384,100	487,190	-	1,871,290	487,553	332,252	1,051,485	1,871,290	-
105	Affordable Housing	17,456	5,000	-	22,456	-	-	22,456	22,456	-
107	HEALing SCARS Fund	10,246	-	-	10,246	-	-	10,246	10,246	-
300	Capital Improvements Fund	265,031	20,000	-	285,031	-	36,221	248,810	285,031	-
311	First Street	-	1,018,000	31,221	1,049,221	1,049,221	-	-	1,049,221	-
312	Columbia Ave	(19,620)	19,620	-	-	-	-	-	-	-
313	Park Plaza Fund	-	50,000	332,252	382,252	382,252	-	-	382,252	-
314	Lasher Street Improv.	-	350,000	5,000	355,000	355,000	-	-	355,000	-
400	Water / Sewer Fund	1,905,184	2,601,177	-	4,506,360	2,684,818	1,001,205	820,337	4,506,360	-
406	WW Short-Lived Asset Res.	87,116	-	21,779	108,895	-	-	108,895	108,895	-
407	WW Debt Res.	61,191	-	-	61,191	-	-	61,191	61,191	-
410	Wastewater System Improv.	(759,760)	4,996,374	1,274,189	5,510,803	5,510,803	-	-	5,510,803	-
415	Cascade Avenue Utility Improv.	-	164,683	3,550	168,233	168,233	-	-	168,233	-
420	Cascade Avenue Mitigation Fund	19,550	-	-	19,550	-	-	19,550	19,550	-
500	Equipment Service Fund	84,172	731,000	-	815,172	790,129	-	25,043	815,172	-
		7,264,766	12,869,374	1,732,991	21,867,132	13,845,293	1,732,991	6,288,847	21,867,132	-

		Budgeted Resources				Budgeted Appropriations				Error:
Fund No.	Name	Estimated Beginning Cash	Estimated Revenues	Transfers In	Total Budgeted Resources	Budgeted Expenditures	Transfers Out	Estimated Ending Cash	Total Appropriations	
001	General Fund	1,583,659	1,633,779	-	3,217,438	1,584,593	75,000	1,557,845	3,217,438	
010	General Fund Reserve	344,043	-	-	344,043	-	-	344,043	344,043	-
020	Fire Reserve Fund	1,902,519	-	25,000	1,927,519	-	-	1,927,519	1,927,519	-
030	ARPA Fund	298,313	-	-	298,313	-	298,313	-	298,313	-
100	Street Fund	81,568	782,551	50,000	914,119	832,691	-	81,428	914,119	-
103	Tourism Promotion	1,384,100	487,190	-	1,871,290	487,553	332,252	1,051,485	1,871,290	-
105	Affordable Housing	17,456	5,000	-	22,456	-	-	22,456	22,456	-
107	HEALing SCARS Fund	10,246	-	-	10,246	-	-	10,246	10,246	-
300	Capital Improvements Fund	265,031	20,000	-	285,031	-	36,221	248,810	285,031	-
311	First Street	-	1,018,000	31,221	1,049,221	1,049,221	-	-	1,049,221	-
312	Columbia Ave	(19,620)	19,620	-	-	-	-	-	-	-
313	Park Plaza Fund	-	50,000	332,252	382,252	382,252	-	-	382,252	-
314	Lasher Street Improv.	-	350,000	5,000	355,000	355,000	-	-	355,000	-
400	Water / Sewer Fund	1,905,184	2,601,177	-	4,506,360	2,684,818	1,001,205	820,337	4,506,360	-
406	WW Short-Lived Asset Res.	87,116	-	21,779	108,895	-	-	108,895	108,895	-
407	WW Debt Res.	61,191	-	-	61,191	-	-	61,191	61,191	-
410	Wastewater System Improv.	(759,760)	4,996,374	1,274,189	5,510,803	5,510,803	-	-	5,510,803	-
415	Cascade Avenue Utility Improv.	-	164,683	3,550	168,233	168,233	-	-	168,233	-
420	Cascade Avenue Mitigation Fund	19,550	-	-	19,550	-	-	19,550	19,550	-
500	Equipment Service Fund	84,172	731,000	-	815,172	790,129	-	25,043	815,172	-
		7,264,766	12,859,374	1,742,991	21,867,132	13,845,293	1,742,991	6,278,847	21,867,132	-

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001 General Expense Fund Months: 01 To: 11

Revenues	Amt Budgeted	Revenues	Remaining	
100 Unreserved	1,499,109.80	1,499,109.80	0.00	100.0%
102 Unemployment Reserve	33,414.00	33,414.00	0.00	100.0%
104 Custodial Reserve	51,135.13	51,135.13	0.00	100.0%
308 Beginning Balances	1,583,658.93	1,583,658.93	0.00	100.0%
311 Property Tax	551,865.92	442,038.17	109,827.75	80.1%
313 Sales Tax	480,000.00	416,935.28	63,064.72	86.9%
316 Utility Tax	32,000.00	48,931.18	(16,931.18)	152.9%
317 Other Tax	16,000.00	29,476.54	(13,476.54)	184.2%
310 Taxes	1,079,865.92	937,381.17	142,484.75	86.8%
321 Licenses	2,900.00	6,604.15	(3,704.15)	227.7%
322 Permits	0.00	5.00	(5.00)	0.0%
320 Licenses & Permits	2,900.00	6,609.15	(3,709.15)	227.9%
330 Grants	100,000.00	97,338.13	2,661.87	97.3%
335 State Shared	11,000.00	0.00	11,000.00	0.0%
336 State Entitlements, Impact Payments & Taxe	19,657.15	22,226.74	(2,569.59)	113.1%
337 Interlocal Loan Repayments	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	130,657.15	119,564.87	11,092.28	91.5%
341 Admin, Printing & Probation Fees	305,156.28	7,735.43	297,420.85	2.5%
342 Fire District 2	50,000.00	48,358.79	1,641.21	96.7%
345 Planning	4,500.00	2,855.00	1,645.00	63.4%
376 Parks	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services	359,656.28	58,949.22	300,707.06	16.4%
350 Fines & Penalties	12,700.00	8,716.53	3,983.47	68.6%
000	0.00	50.00	(50.00)	0.0%
100 General Interest Income	5,500.00	51,692.53	(46,192.53)	939.9%
376 Parks	2,500.00	2,160.00	340.00	86.4%
360 Interest & Other Earnings	8,000.00	53,902.53	(45,902.53)	673.8%
380 Non Revenues	40,000.00	26,448.93	13,551.07	66.1%
390 Other Financing Sources	0.00	5,074.25	(5,074.25)	0.0%
Fund Revenues:	3,217,438.28	2,800,305.58	417,132.70	87.0%

Expenditures	Amt Budgeted	Expenditures	Remaining	
511 Legislative	37,000.00	23,002.94	13,997.06	62.2%
512 Judicial	60,510.00	82,053.16	(21,543.16)	135.6%
513 Executive	153,889.18	125,719.36	28,169.82	81.7%
514 Financial, Recording & Elections	149,965.57	129,408.08	20,557.49	86.3%
515 Legal Services	16,750.00	16,770.49	(20.49)	100.1%
517 Employee Benefit Programs	10,525.00	301.38	10,223.62	2.9%
518 Centralized Services	136,510.00	117,529.14	18,980.86	86.1%
521 Law Enforcement	278,860.00	258,816.28	20,043.72	92.8%
202 Fire Department	208,107.50	90,906.30	117,201.20	43.7%
203 Fire District 2	64,850.00	28,130.54	36,719.46	43.4%

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001 General Expense Fund Months: 01 To: 11

Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control				
522 Fire Control	272,957.50	119,036.84	153,920.66	43.6%
524 Protective Inspections	2,000.00	3,200.00	(1,200.00)	160.0%
528 Dispatch Services	6,000.00	3,243.96	2,756.04	54.1%
553 Conservation	500.00	449.00	51.00	89.8%
550 Building	40,000.00	25,844.73	14,155.27	64.6%
560 Planning	299,398.75	158,654.23	140,744.52	53.0%
570 Economic Development	27,685.00	15,155.00	12,530.00	54.7%
558 Planning & Community Devel	367,083.75	199,653.96	167,429.79	54.4%
562 Public Health	10,000.00	0.00	10,000.00	0.0%
565 Welfare	10,000.00	6,667.00	3,333.00	66.7%
566 Substance Abuse	150.00	216.11	(66.11)	144.1%
573 Cultural & Community Activities	1,500.00	1,217.71	282.29	81.2%
576 Park Facilities	70,392.00	27,563.16	42,828.84	39.2%
580 Non Expenditures	0.00	(3,370.15)	3,370.15	0.0%
597 Interfund Transfers	65,000.00	25,000.00	40,000.00	38.5%
100 Unreserved	1,483,296.15	0.00	1,483,296.15	0.0%
102 Unemployment Reserve	33,414.00	0.00	33,414.00	0.0%
104 Custodial Reserve	51,135.13	0.00	51,135.13	0.0%
999 Ending Balance	1,567,845.28	0.00	1,567,845.28	0.0%
Fund Expenditures:	3,217,438.28	1,136,478.42	2,080,959.86	35.3%
Fund Excess/(Deficit):	0.00	1,663,827.16		

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010 General Reserve Fund Months: 01 To: 11

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	344,042.65	344,042.65	0.00	100.0%
360 Interest & Other Earnings	0.00	10,234.42	(10,234.42)	0.0%
Fund Revenues:	344,042.65	354,277.07	(10,234.42)	103.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance	344,042.65	0.00	344,042.65	0.0%
Fund Expenditures:	344,042.65	0.00	344,042.65	0.0%
Fund Excess/(Deficit):	0.00	354,277.07		

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020 Fire Reserve Fund		Months: 01 To: 11			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances	1,902,519.12	1,902,519.12	0.00	100.0%	
360 Interest & Other Earnings	0.00	58,759.17	(58,759.17)	0.0%	
397 Interfund Transfers	25,000.00	25,000.00	0.00	100.0%	
Fund Revenues:	1,927,519.12	1,986,278.29	(58,759.17)	103.0%	
Expenditures	Amt Budgeted	Expenditures	Remaining		
999 Ending Balance	1,927,519.12	0.00	1,927,519.12	0.0%	
Fund Expenditures:	1,927,519.12	0.00	1,927,519.12	0.0%	
Fund Excess/(Deficit):	0.00	1,986,278.29			

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030 ARPA		Months: 01 To: 11			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances	298,313.00	298,313.00	0.00	100.0%	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.0%	
Fund Revenues:	298,313.00	298,313.00	0.00	100.0%	
Expenditures	Amt Budgeted	Expenditures	Remaining		
597 Interfund Transfers	298,313.00	173,211.75	125,101.25	58.1%	
999 Ending Balance	0.00	0.00	0.00	0.0%	
Fund Expenditures:	298,313.00	173,211.75	125,101.25	58.1%	
Fund Excess/(Deficit):	0.00	125,101.25			

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100 Street Fund		Months: 01 To: 11			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances	81,567.58	81,567.58	0.00	100.0%	
313 Sales Tax	458,000.00	387,772.99	70,227.01	84.7%	
316 Utility Tax	70,000.00	69,463.91	536.09	99.2%	
310 Taxes	528,000.00	457,236.90	70,763.10	86.6%	
320 Licenses & Permits	600.00	2,477.00	(1,877.00)	412.8%	
330 Grants	221,992.85	0.00	221,992.85	0.0%	
336 State Entitlements, Impact Payments & Taxe	41,958.50	35,519.74	6,438.76	84.7%	
330 Intergovernmental Revenues	263,951.35	35,519.74	228,431.61	13.5%	
360 Interest & Other Earnings	0.00	1,645.32	(1,645.32)	0.0%	
390 Other Financing Sources	0.00	8,872.19	(8,872.19)	0.0%	
397 Interfund Transfers	40,000.00	0.00	40,000.00	0.0%	
Fund Revenues:	914,118.93	587,318.73	326,800.20	64.2%	
Expenditures	Amt Budgeted	Expenditures	Remaining		
542 Roadway	397,957.74	398,166.58	(208.84)	100.1%	
543 Stormwater	34,330.00	37,959.92	(3,629.92)	110.6%	
545 Lights, Signs, Paths, Landscaping	39,150.00	38,634.37	515.63	98.7%	
546 Snow Removal	34,957.00	22,845.52	12,111.48	65.4%	
542 Streets - Maintenance	506,394.74	497,606.39	8,788.35	98.3%	
543 Streets Admin & Overhead	156,296.63	153,279.14	3,017.49	98.1%	
544 Road & Street Operations	25,000.00	6,025.28	18,974.72	24.1%	
566 Substance Abuse	0.00	177.21	(177.21)	0.0%	
594 Capital Expenditures	145,000.00	24,451.32	120,548.68	16.9%	
597 Interfund Transfers	0.00	0.00	0.00	0.0%	
999 Ending Balance	81,427.56	0.00	81,427.56	0.0%	
Fund Expenditures:	914,118.93	681,539.34	232,579.59	74.6%	
Fund Excess/(Deficit):	0.00	(94,220.61)			

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103 Tourism Promo & Develop Fund			Months: 01 To: 11	
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	1,384,100.01	1,384,100.01	0.00	100.0%
310 Taxes	487,190.00	659,416.19	(172,226.19)	135.4%
360 Interest & Other Earnings	0.00	45,820.52	(45,820.52)	0.0%
Fund Revenues:	1,871,290.01	2,089,336.72	(218,046.71)	111.7%
Expenditures	Amt Budgeted	Expenditures	Remaining	
573 Cultural & Community Activities	477,553.02	355,661.56	121,891.46	74.5%
594 Capital Expenditures	10,000.00	23,601.95	(13,601.95)	236.0%
597 Interfund Transfers	332,252.00	201,163.11	131,088.89	60.5%
999 Ending Balance	1,051,484.99	0.00	1,051,484.99	0.0%
Fund Expenditures:	1,871,290.01	580,426.62	1,290,863.39	31.0%
Fund Excess/(Deficit):	0.00	1,508,910.10		

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105 Affordable Housing Fund		Months: 01 To: 11			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances	17,455.62	17,455.62	0.00	100.0%	
310 Taxes	5,000.00	3,855.31	1,144.69	77.1%	
360 Interest & Other Earnings	0.00	333.81	(333.81)	0.0%	
Fund Revenues:	22,455.62	21,644.74	810.88	96.4%	
Expenditures	Amt Budgeted	Expenditures	Remaining		
999 Ending Balance	22,455.62	0.00	22,455.62	0.0%	
Fund Expenditures:	22,455.62	0.00	22,455.62	0.0%	
Fund Excess/(Deficit):	0.00	21,644.74			

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107 HEALing SCARS Fund Months: 01 To: 11

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	10,246.39	10,246.39	0.00	100.0%
360 Interest & Other Earnings	0.00	189.68	(189.68)	0.0%
Fund Revenues:	10,246.39	10,436.07	(189.68)	101.9%
Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance	10,246.39	0.00	10,246.39	0.0%
Fund Expenditures:	10,246.39	0.00	10,246.39	0.0%
Fund Excess/(Deficit):	0.00	10,436.07		

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300 Capital Improvement Fund			Months: 01 To: 11	
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	265,030.70	265,030.70	0.00	100.0%
310 Taxes	20,000.00	38,616.05	(18,616.05)	193.1%
360 Interest & Other Earnings	0.00	10,158.24	(10,158.24)	0.0%
Fund Revenues:	285,030.70	313,804.99	(28,774.29)	110.1%
Expenditures	Amt Budgeted	Expenditures	Remaining	
597 Interfund Transfers	36,221.00	34,081.34	2,139.66	94.1%
999 Ending Balance	248,809.70	0.00	248,809.70	0.0%
Fund Expenditures:	285,030.70	34,081.34	250,949.36	12.0%
Fund Excess/(Deficit):	0.00	279,723.65		

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311 First Street Months: 01 To: 11

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	1,018,000.00	111,511.89	906,488.11	11.0%
397 Interfund Transfers	31,221.00	32,687.44	(1,466.44)	104.7%
Fund Revenues:	1,049,221.00	144,199.33	905,021.67	13.7%
Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures	1,049,221.00	799,911.95	249,309.05	76.2%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	1,049,221.00	799,911.95	249,309.05	76.2%
Fund Excess/(Deficit):	0.00	(655,712.62)		

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312 Columbia Ave		Months: 01 To: 11			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances	(19,620.00)	(19,620.00)	0.00	100.0%	
330 Intergovernmental Revenues	19,620.00	19,620.00	0.00	100.0%	
Fund Revenues:	0.00	0.00	0.00	0.0%	
Expenditures	Amt Budgeted	Expenditures	Remaining		
594 Capital Expenditures	0.00	0.00	0.00	0.0%	
999 Ending Balance	0.00	0.00	0.00	0.0%	
Fund Expenditures:	0.00	0.00	0.00	0.0%	
Fund Excess/(Deficit):	0.00	0.00			

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313 Park Plaza Fund		Months: 01 To: 11			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances	0.00	(82,612.07)	82,612.07	0.0%	
330 Intergovernmental Revenues	50,000.00	0.00	50,000.00	0.0%	
397 Interfund Transfers	332,252.00	201,163.11	131,088.89	60.5%	
Fund Revenues:	382,252.00	118,551.04	263,700.96	31.0%	
Expenditures	Amt Budgeted	Expenditures	Remaining		
576 Park Facilities	0.00	3,859.05	(3,859.05)	0.0%	
594 Capital Expenditures	382,252.00	114,691.99	267,560.01	30.0%	
999 Ending Balance	0.00	0.00	0.00	0.0%	
Fund Expenditures:	382,252.00	118,551.04	263,700.96	31.0%	
Fund Excess/(Deficit):	0.00	0.00			

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314 Lasher Street Improv. Fund		Months: 01 To: 11		
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	350,000.00	0.00	350,000.00	0.0%
397 Interfund Transfers	5,000.00	1,393.90	3,606.10	27.9%
Fund Revenues:	355,000.00	1,393.90	353,606.10	0.4%
Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures	355,000.00	30,029.88	324,970.12	8.5%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	355,000.00	30,029.88	324,970.12	8.5%
Fund Excess/(Deficit):	0.00	(28,635.98)		

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400 Water/Sewer Fund		Months: 01 To: 11			
Revenues	Amt Budgeted	Revenues	Remaining		
400 Water/Sewer	1,050,601.86	1,050,601.86	0.00	100.0%	
401 Water	607,546.75	607,546.75	0.00	100.0%	
402 Sewer	247,035.18	247,035.18	0.00	100.0%	
308 Beginning Balances	1,905,183.79	1,905,183.79	0.00	100.0%	
343 Water	0.00	824.00	(824.00)	0.0%	
344 Sewer	0.00	624.00	(624.00)	0.0%	
320 Licenses & Permits	0.00	1,448.00	(1,448.00)	0.0%	
343 Water	973,361.25	828,208.84	145,152.41	85.1%	
344 Sewer	1,520,609.34	1,415,909.95	104,699.39	93.1%	
340 Charges For Goods & Services	2,493,970.59	2,244,118.79	249,851.80	90.0%	
350 Fines & Penalties	0.00	1,150.00	(1,150.00)	0.0%	
343 Water	46,674.00	31,902.29	14,771.71	68.4%	
344 Sewer	56,532.00	84,043.23	(27,511.23)	148.7%	
400 Water/Sewer	4,000.00	7,378.10	(3,378.10)	184.5%	
360 Interest & Other Earnings	107,206.00	123,323.62	(16,117.62)	115.0%	
380 Non Revenues	0.00	0.00	0.00	0.0%	
Fund Revenues:	4,506,360.38	4,275,224.20	231,136.18	94.9%	
Expenditures	Amt Budgeted	Expenditures	Remaining		
534 Water Utilities	1,029,201.20	755,897.21	273,303.99	73.4%	
535 Sewer	1,252,164.84	864,688.75	387,476.09	69.1%	
534 Water	60,738.17	59,781.17	957.00	98.4%	
535 Sewer	82,249.18	65,914.20	16,334.98	80.1%	
591 Debt Service	142,987.35	125,695.37	17,291.98	87.9%	
534 Water	110,464.80	14,665.24	95,799.56	13.3%	
535 Sewer	150,000.00	33,745.00	116,255.00	22.5%	
594 Capital Expenditures	260,464.80	48,410.24	212,054.56	18.6%	
534 Water	1,775.00	1,067.00	708.00	60.1%	
535 Sewer	999,430.34	68,304.49	931,125.85	6.8%	
597 Interfund Transfers	1,001,205.34	69,371.49	931,833.85	6.9%	
400 Water/Sewer	272,548.92	0.00	272,548.92	0.0%	
401 Water	394,220.75	0.00	394,220.75	0.0%	
402 Sewer	153,567.18	0.00	153,567.18	0.0%	
999 Ending Balance	820,336.85	0.00	820,336.85	0.0%	
Fund Expenditures:	4,506,360.38	1,864,063.06	2,642,297.32	41.4%	
Fund Excess/(Deficit):	0.00	2,411,161.14			

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406 Wastewater Short Lived Asset Res. Fund Months: 01 To: 11

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	87,116.00	87,116.00	0.00	100.0%
397 Interfund Transfers	21,779.00	21,779.00	0.00	100.0%
Fund Revenues:	108,895.00	108,895.00	0.00	100.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance	108,895.00	0.00	108,895.00	0.0%
Fund Expenditures:	108,895.00	0.00	108,895.00	0.0%
Fund Excess/(Deficit):	0.00	108,895.00		

2024 BUDGET POSITION

City Of Stevenson

Time: 16:40:17 Date: 12/18/2024

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408 Wastewater Debt Reserve Fund Months: 01 To: 11

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	61,191.00	61,191.00	0.00	100.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	61,191.00	61,191.00	0.00	100.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance	61,191.00	0.00	61,191.00	0.0%
Fund Expenditures:	61,191.00	0.00	61,191.00	0.0%
Fund Excess/(Deficit):	0.00	61,191.00		

2024 BUDGET POSITION

City Of Stevenson

Time: 16:40:17 Date: 12/18/2024

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410 Wastewater System Upgrades			Months: 01 To: 11	
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	(759,760.33)	(759,760.33)	0.00	100.0%
330 Intergovernmental Revenues	2,527,445.11	2,174,966.35	352,478.76	86.1%
390 Other Financing Sources	2,468,928.59	1,790,807.55	678,121.04	72.5%
397 Interfund Transfers	1,274,189.34	218,670.24	1,055,519.10	17.2%
Fund Revenues:	5,510,802.71	3,424,683.81	2,086,118.90	62.1%
Expenditures	Amt Budgeted	Expenditures	Remaining	
591 Debt Service	12,000.00	23,814.84	(11,814.84)	198.5%
594 Capital Expenditures	5,498,802.71	4,139,782.51	1,359,020.20	75.3%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	5,510,802.71	4,163,597.35	1,347,205.36	75.6%
Fund Excess/(Deficit):	0.00	(738,913.54)		

2024 BUDGET POSITION

City Of Stevenson

Time: 16:40:17 Date: 12/18/2024

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415 Cascade Avenue Utility Improvements		Months: 01 To: 11		
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	0.00	0.00	0.00	0.0%
390 Other Financing Sources	164,683.00	26,513.00	138,170.00	16.1%
397 Interfund Transfers	3,550.00	2,134.00	1,416.00	60.1%
Fund Revenues:	168,233.00	28,647.00	139,586.00	17.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures	168,233.00	54,908.00	113,325.00	32.6%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	168,233.00	54,908.00	113,325.00	32.6%
Fund Excess/(Deficit):	0.00	(26,261.00)		

2024 BUDGET POSITION

City Of Stevenson

Time: 16:40:17 Date: 12/18/2024

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420 Cascade Avenue Mitigation Fund Months: 01 To: 11

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	19,550.00	19,550.00	0.00	100.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	19,550.00	19,550.00	0.00	100.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance	19,550.00	0.00	19,550.00	0.0%
Fund Expenditures:	19,550.00	0.00	19,550.00	0.0%
Fund Excess/(Deficit):	0.00	19,550.00		

2024 BUDGET POSITION

City Of Stevenson

Time: 16:40:17 Date: 12/18/2024

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500 Equipment Service Fund		Months: 01 To: 11		
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	84,171.92	84,171.92	0.00	100.0%
340 Charges For Goods & Services	231,000.00	236,215.23	(5,215.23)	102.3%
360 Interest & Other Earnings	0.00	1,637.65	(1,637.65)	0.0%
390 Other Financing Sources	500,000.00	474,595.33	25,404.67	94.9%
Fund Revenues:	815,171.92	796,620.13	18,551.79	97.7%
Expenditures	Amt Budgeted	Expenditures	Remaining	
548 Public Works - Centralized Services	181,128.85	144,792.74	36,336.11	79.9%
591 Debt Service	29,000.00	210.00	28,790.00	0.7%
594 Capital Expenditures	580,000.00	502,042.50	77,957.50	86.6%
999 Ending Balance	25,043.07	0.00	25,043.07	0.0%
Fund Expenditures:	815,171.92	647,045.24	168,126.68	79.4%
Fund Excess/(Deficit):	0.00	149,574.89		

2024 BUDGET POSITION

City Of Stevenson

Time: 16:40:17 Date: 12/18/2024

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630 Stevenson Municipal Court		Months: 01 To: 11			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances	0.00	0.00	0.00	0.0%	
380 Non Revenues	0.00	5,038.76	(5,038.76)	0.0%	
Fund Revenues:	0.00	5,038.76	(5,038.76)	0.0%	
Expenditures	Amt Budgeted	Expenditures	Remaining		
580 Non Expenditures	0.00	5,038.76	(5,038.76)	0.0%	
999 Ending Balance	0.00	0.00	0.00	0.0%	
Fund Expenditures:	0.00	5,038.76	(5,038.76)	0.0%	
Fund Excess/(Deficit):	0.00	0.00			

2024 BUDGET POSITION TOTALS

City Of Stevenson

Months: 01 To: 11

Time: 16:40:17

Date: 12/18/2024

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Expense Fund	3,217,438.28	2,800,305.58	87.0%	3,217,438.28	1,136,478.42	35%
010 General Reserve Fund	344,042.65	354,277.07	103.0%	344,042.65	0.00	0%
020 Fire Reserve Fund	1,927,519.12	1,986,278.29	103.0%	1,927,519.12	0.00	0%
030 ARPA	298,313.00	298,313.00	100.0%	298,313.00	173,211.75	58%
100 Street Fund	914,118.93	587,318.73	64.2%	914,118.93	681,539.34	75%
103 Tourism Promo & Develop Fund	1,871,290.01	2,089,336.72	111.7%	1,871,290.01	580,426.62	31%
105 Affordable Housing Fund	22,455.62	21,644.74	96.4%	22,455.62	0.00	0%
107 HEALing SCARS Fund	10,246.39	10,436.07	101.9%	10,246.39	0.00	0%
300 Capital Improvement Fund	285,030.70	313,804.99	110.1%	285,030.70	34,081.34	12%
311 First Street	1,049,221.00	144,199.33	13.7%	1,049,221.00	799,911.95	76%
312 Columbia Ave	0.00	0.00	0.0%	0.00	0.00	0%
313 Park Plaza Fund	382,252.00	118,551.04	31.0%	382,252.00	118,551.04	31%
314 Lasher Street Improv. Fund	355,000.00	1,393.90	0.4%	355,000.00	30,029.88	8%
400 Water/Sewer Fund	4,506,360.38	4,275,224.20	94.9%	4,506,360.38	1,864,063.06	41%
406 Wastewater Short Lived Asset Res.	108,895.00	108,895.00	100.0%	108,895.00	0.00	0%
408 Wastewater Debt Reserve Fund	61,191.00	61,191.00	100.0%	61,191.00	0.00	0%
410 Wastewater System Upgrades	5,510,802.71	3,424,683.81	62.1%	5,510,802.71	4,163,597.35	76%
415 Cascade Avenue Utility Improvem	168,233.00	28,647.00	17.0%	168,233.00	54,908.00	33%
420 Cascade Avenue Mitigation Fund	19,550.00	19,550.00	100.0%	19,550.00	0.00	0%
500 Equipment Service Fund	815,171.92	796,620.13	97.7%	815,171.92	647,045.24	79%
630 Stevenson Municipal Court	0.00	5,038.76	0.0%	0.00	5,038.76	0%
	<u>21,867,131.71</u>	<u>17,445,709.36</u>	<u>79.8%</u>	<u>21,867,131.71</u>	<u>10,288,882.75</u>	<u>47.1%</u>

Minutes
Stevenson Planning Commission Meeting
Tuesday, November 12, 2024
6:00 PM

Planning Commission Chair Jeff Breckel called the meeting to order at 6:01 p.m. A quorum was present.

MEMBERS PRESENT

Commissioners **Anne Keesee, Auguste Zettler, Charles Hales**

STAFF PRESENT

Community Development Director Ben Shumaker, Planning & Public Works Assistant Tiffany Andersen

PUBLIC PRESENT

Mary Repar, Steve Minnis

A. PRELIMINARY MATTERS

1. Public Comment Expectations

Shumaker explained use of tools for remote and public participants: For remote, *6 to mute/unmute & *9 to raise hand, or raise hand icon. Commenters must raise their hand and be acknowledged by the Chair. Individual comments may be limited to 3 minutes. Disruptive individuals may be required to leave the meeting. Persistent disruptions may result in the meeting being recessed and continued at a later date.

2. Public Comment Period:

(For items not located elsewhere on the agenda)
Mary Repar commented on herbicide spraying of blackberries near the Methodist Church. She also suggested the Planning Commission review the past landscape plan to include heritage trees.

3. Approval of Minutes:

October 14, 2024 Planning Commission Meeting Minutes were approved unanimously following a motion by **Commissioner Keesee**, seconded by **Commissioner Hales**.

B. New Business

4. CUP Reviews:

Shumaker explained that every even-numbered year in October the Planning Commission reviews conditional use permit issued to look for any impacts to neighborhoods that have occurred. Reviewing past permits, including those issued in late 2021 through 2023 are scheduled.

Five Individual Hearings for CUP2020-01 (Nazarene Church), CUP2022-03 & CUP2023-01 (City of Stevenson), CUP2019-01 & 02 (Stevenson Downtown

Association), CUP2022-01 (54.40), and CUP2022-02 (Tackett).

5. Public hearings

Opened at 6:13 p.m.

The first review was for CUP2020-01 granted to the Nazarene Church at 347 & 363 NW Jefferson Street, Stevenson, Washington.

a. Appearance of Fairness Disclosures

Community Development Director Shumaker explained and reviewed Appearance of Fairness Disclosures with Planning Commission members. He asked if anyone had spoken with anyone ex-parte regarding the projects (pro or con), if Commissioners held any financial interest in the project, and if there were any other reasons a fair and impartial decision could not be made. All commissioners indicated they had no contacts, prior communications, or financial interests regarding any of the programs. **Shumaker** asked if there was any reason anyone could challenge a Commissioner regarding the project and no one indicated any reason to challenge.

b. Presentation by Staff

CUP 2020-01 was granted in 2022 with conditions requiring plantings of vegetation suitable for screening the parking area. The planting was done, but deer damage has occurred. The plants are recovering and growing now, but screening is minimal.

c. Presentation by applicant

Steve Minnis provided information on the site and noted the trees are growing but need more time to fill in.

d. Public Hearing Opened

The public hearing opened at 6:26 p.m.

1. Comments in Favor

Mary Repar commented favorably on the efforts made by the church to meet the requirements of the existing CUP.

2. Comments in Opposition

None received.

3. Comments Neither in Favor nor Opposition

None received.

4. Public Hearing Closed

The public hearing closed at 6:30 p.m.

e. Commission Deliberation

Planning Commission members held a short discussion on the screening requirement. It was noted the planting was intended to prevent glare and improve the viewscape for neighboring residents. Suggestions were made regarding the use of wire cages around plantings to deter deer. Commissioners determined that natural screening was preferable to fencing.

f. Decision

MOTION to continue CUP2020-01 for the Nazarene Church at 347 & 363 NW Jefferson Street, Stevenson, Washington as approved in 2022 was made by **Commissioner Hales**, seconded by **Commissioner Zettler**.

Voting aye: **Commissioners Breckel, Keesee, Zettler, Hales**.

Second review: CUP2019-01 was issued to the Stevenson Downtown Association and WSW, LLC, 180 SW Second Street, Stevenson, Washington; and CUP2019-02 was issued to the SDA and Port of Skamania County, 130 SW Cascade Avenue, Stevenson, Washington to allow murals on downtown buildings.

a. Appearance of Fairness Disclosures **Shumaker** issued the Appearance of Fairness Disclosures to Planning Commission members. Again, no Commissioner revealed any communications or fiscal conflicts, and no reason a challenge would be made. No public challenges were made.

b. Presentation by Staff **Ben Shumaker, Community Development Director** stated the CUP's are no longer necessary. Permits have been obtained and the conditions requiring a permit for murals have been eliminated as new zoning requirements have been adopted. He recommended revoking the CUP's granted to the Stevenson Downtown Association and WSW, LLC and Port of Skamania County.

c. Presentation by Applicant No presentation was made.

d. Public hearing opened The public hearing opened at 6:36 p.m.

1. Comments in Favor No comments were received.

2. Comments in Opposition None received.

3. Comments Neither in Favor or Opposition None received.

4. Public hearing closed The public hearing closed at 6:36 p.m.

e. Commission Deliberation A short discussion was held. With the facts provided, the Planning Commission determined the permits were unnecessary.

f. Decision **MOTION** to revoke CUP2019-02 issued to the Stevenson Downtown Association and WSW, LLC; and CUP 2019-02 issued to the Stevenson Downtown Association and Port of Skamania County that are now

considered unnecessary due to zoning changes regarding murals was made by **Commissioner Hales**, seconded by **Commissioner Keesee**.

Voting aye: **Commissioners Breckel, Keesee, Zettler, Hales**.

Third review: CUP2022-01 issued to Brian Adams, owner, for a sign on a building at 310 SW Second Street, Stevenson, Washington he was leasing to a local business (54.40 Brewing) that is no longer operating.

- a. Appearance of Fairness Disclosures** The Appearance of Fairness Disclosures to Planning Commission members was administered by **Shumaker**. Again, no Commissioner revealed any communications or fiscal conflicts, and no reason a challenge would be made. No public challenges were made.
- b. Presentation by Staff** **Shumaker** advised rescinding the CUP issued to Brian Adam for the building sign since the business was no longer open.
- c. Presentation by applicant** None provided.
- d. Public Hearing opened** The public hearing was opened at 6:40 p.m.
- 1. Comments in Favor** None received.
- 2. Comments in Opposition** None received.
- 3. Comments Neither in Favor or Opposition**
Mary Repar asked about automatic removal of a sign if not in use. **Shumaker** explained it could be removed if it no longer satisfies conditions.
- 4. Public Hearing Closed** The public hearing closed at 6:44 p.m.
- e. Commission Deliberation** A number of points were considered regarding the CUP under discussion. **Commissioner Zettler** noted the applicant for the CUP was not the owner of the property, but the property owner has to remove a sign if a business leasing the property fails. He also asked about signs that become dangerous. **Shumaker** responded by explaining abandoned and dilapidated signs can be removed at owner expense.
- Commissioner Breckel** questioned if the CPU remains with a building owner if there is a business ownership change. **Commissioner Hales** then asked if a business fails, could a new business continue with the same CUP

for signage. **Shumaker** explained the CPU defaults to the business it was issued for.

Planning Commission Chair Breckel called for a Finding of Fact to determine and document their rationale. With the facts provided, the Planning Commission’s determination regarding a co-applicant situation (where a business owner and property owner apply jointly) is the conditional use permit is no longer valid if the business ceases to function.

f. Decision

MOTION to nullify CUP2022-01 issued to Brian Adams and the business known as 54.30 Brewing at 310 SW Second Street, Stevenson, Washington was made by **Commissioner Zettler**, seconded by **Commissioner Hales**.

Voting aye: **Commissioners Breckel, Keese, Zettler, Hales**.

Fourth review: CUP2022-02 was issued to Matt Tackett for a salon to operate at 421 SW Rock Creek Drive, Stevenson, Washington.

a. Appearance of Fairness Disclosure The Appearance of Fairness Disclosure was again asked of Planning Commission members by **Shumaker**. Again, no Commissioner revealed any communications or fiscal conflicts, and no reason a challenge would be made. No public challenges were made.

b. Staff Presentation **Shumaker** reported the salon no longer occupies the building. The owner intends to convert the space to a use permitted in the district. His recommended action is to vacate the now unnecessary permit at the request of the owner.

c. Presentation by applicant None provided.

d. Public Hearing Opened The public hearing was opened at 6:50 p.m.

1. Comments in Favor None received

2. Comments in Opposition None received

3. Comments Neither in Favor or Opposition
Mary Repar questioned if the CUP could be issued again in the future.

4. Public Hearing Closed The public hearing was closed at 6:54 p.m.

e. Commission Deliberation With the facts provided, the Planning Commission’s determined the use no longer exists, and the owner has requested the CUP be vacated.

f. Decision **MOTION** to vacate CUP2022-02 provided to Matt Tackett for salon services at a building on 421 SW Rock Creek Drive in Stevenson, Washington that are no longer operating was made by **Commissioner Zettler**, seconded by **Commissioner Keesee**.

Voting aye: **Commissioners Breckel, Keesee, Zettler, Hales.**

Fifth review: CUP2022-03 & CUP2023-01 issued to the City of Stevenson for sewer infrastructure construction.

a. Appearance of Fairness Disclosures **Shumaker** again provided the Appearance of Fairness Disclosures to Planning Commission members. No Commissioner revealed any communications or fiscal conflicts, and no reason a challenge would be made. No public challenges were made.

b. Staff Presentation The permits were obtained in 2022-2023 for the city’s wastewater treatment projects. The construction permitted is still ongoing, with completion expected by the end 2024. **Shumaker** recommended continuing the CUP’s to the end of 2025.

c. Presentation by applicant None provided.

d. Public Hearing opened The public hearing opened at 6:57 p.m.

1. Comments in Favor None received

2. Comments in Opposition None received

3. Comments Neither in Favor or Opposition Mary Repar suggested automating the review schedule.

4. Public Hearing Closed The public hearing closed at 7:01 p.m.

e. Commission Deliberations **Planning Commission Chair Breckel** noted the work was still underway. **Commissioner Hales** commented it was appropriate to carry the CUP’s forward to ensure the city has met the conditions required. With the facts provided, the Planning Commission determined the permits needed to be continued.

f. Decision **MOTION** to continue CUP 2022-03 and 2023-01 for the City of Stevenson’s wastewater treatment construction project was made by **Commissioner Zettler**, seconded by **Commissioner Keesee**.

Voting aye: **Commissioners Breckel, Keesee, Zettler, Hales.**

C. Old Business

None provided.

D. Discussion

6. Staff & Commission Reports:

Ben Shumaker, Community Development Director provided a brief update on the following:

First Street Overlook.: The project is a bit behind schedule due to supply delays. Closing the street entirely is saving flagger costs. The estimated completion is November 30th, 2024.

Lasher Street: Design is underway, survey results are completed. There are legal descriptions that are needed, but potential delays are arising due to Lasher not being dedicated.

Broadband: Washington State is ready to send out matching funds regarding broadband projects. An issue for Stevenson is finding ISP partners willing to provide service. The city is looking to work with Skamania County as a partner. While funding is available now, it may not be in the future.

Commissioner Hales suggested inviting the Mayor of Stevenson to a PC meeting in order to help inform him of priorities for planning. **Shumaker** agreed it was easier to meet with the mayor as an individual than the entire City Council. Aligning the Planning Commission's annual work planning with the City Council was briefly discussed.

7. Thought of the Month:

None

E. Adjournment

MOTION to adjourn was made at 7:14 p.m. by **Commissioner Keesee**, seconded by **Commissioner Hales**. There were no objections.

CHECK REGISTER

City Of Stevenson

Time: 14:30:50 Date: 12/19/2024

11/01/2024 To: 11/30/2024

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2937	11/29/2024	Payroll	1	EFT		4,325.81	PP 11.01.24-11.30.24
2938	11/29/2024	Payroll	1	EFT		547.45	PP 11.01.24-11.30.24
2939	11/29/2024	Payroll	1	EFT			PP 11.01.24-11.30.24
2940	11/29/2024	Payroll	1	EFT		5,419.36	PP 11.01.24-11.30.24
2941	11/29/2024	Payroll	1	EFT		273.72	PP 11.01.24-11.30.24
2942	11/29/2024	Payroll	1	EFT		5,780.87	PP 11.01.24-11.30.24
2943	11/29/2024	Payroll	1	EFT		862.41	PP 11.01.24-11.30.24
2944	11/29/2024	Payroll	1	EFT		5,001.26	PP 11.01.24-11.30.24
2945	11/29/2024	Payroll	1	EFT		273.72	PP 11.01.24-11.30.24
2946	11/29/2024	Payroll	1	EFT		68.42	PP 11.01.24-11.30.24
2947	11/29/2024	Payroll	1	EFT		273.72	PP 11.01.24-11.30.24
2948	11/29/2024	Payroll	1	EFT		96.86	PP 11.01.24-11.30.24
2949	11/29/2024	Payroll	1	EFT		273.72	PP 11.01.24-11.30.24
2950	11/29/2024	Payroll	1	EFT		221.01	PP 11.01.24-11.30.24
2951	11/29/2024	Payroll	1	EFT		7,349.99	PP 11.01.24-11.30.24
2952	11/29/2024	Payroll	1	EFT		5,402.77	PP 11.01.24-11.30.24
2953	11/29/2024	Payroll	1	EFT		4,843.77	PP 11.01.24-11.30.24
2954	11/29/2024	Payroll	1	EFT		6,040.15	PP 11.01.24-11.30.24
2955	11/29/2024	Payroll	1	EFT		7,424.62	PP 11.01.24-11.30.24
2956	11/29/2024	Payroll	1	EFT		7,668.02	PP 11.01.24-11.30.24
2957	11/29/2024	Payroll	1	EFT		1,873.57	PP 11.01.24-11.30.24
2958	11/29/2024	Payroll	1	EFT		5,268.59	PP 11.01.24-11.30.24
2959	11/29/2024	Payroll	1	EFT		68.42	PP 11.01.24-11.30.24
2960	11/29/2024	Payroll	1	EFT	AWC Employee Benefit Trust	19,779.42	Pay Cycle(s) 11/29/2024 To 11/29/2024 - Medical; Pay Cycle(s) 11/29/2024 To 11/29/2024 - Dental; Pay Cycle(s) 11/29/2024 To 11/29/2024 - Vision
2961	11/29/2024	Payroll	1	EFT	Colonial Life	41.97	Pay Cycle(s) 11/29/2024 To 11/29/2024 - Life Insurance
2962	11/29/2024	Payroll	1	EFT	Department of Retirement Systems	13,580.57	Pay Cycle(s) 11/29/2024 To 11/29/2024 - PERS2; Pay Cycle(s) 11/29/2024 To 11/29/2024 - DCP
2963	11/29/2024	Payroll	1	EFT	EFTPS Tax Payment	24,603.77	941 Deposit for Pay Cycle(s) 11/29/2024 - 11/29/2024
2964	11/29/2024	Payroll	1	EFT	HRA VEBA Trust Contributions	550.00	Pay Cycle(s) 11/29/2024 To 11/29/2024 - HRA VEBA
2965	11/29/2024	Payroll	1	EFT	State of WA Dept of Social & Health Serv	738.43	Pay Cycle(s) 11/29/2024 To 11/29/2024 - WA Child Support
2966	11/29/2024	Payroll	1	18244	WGAP Washington Gorge Action Program	68.42	Pay Cycle(s) 11/29/2024 To 11/29/2024 - Food Bank

001 General Expense Fund	25,248.54
100 Street Fund	20,944.21
103 Tourism Promo & Develop Fund	5,506.82
400 Water/Sewer Fund	72,627.37
500 Equipment Service Fund	4,393.87

128,720.81 Payroll: 128,720.81

CHECK REGISTER

City Of Stevenson

Time: 14:30:50 Date: 12/19/2024

11/01/2024 To: 11/30/2024

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Stevenson, and that I am authorized to authenticate and certify to said claim.

Clerk Treasurer: _____ Date: _____

Claims Vouchers Reviewed By:

Signed: _____

Signed: _____

Signed: _____

Auditing Committee (Councilmembers or Mayor)

CHECK REGISTER

City Of Stevenson

Time: 14:31:10 Date: 12/19/2024

12/01/2024 To: 12/31/2024

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3141	12/19/2024	Claims	1	EFT	Department of Revenue	6,691.23	November Excise Taxes
3025	12/05/2024	Claims	1	18245	Department of Licensing	1,269.25	1997 5 YD Dump Truck sales tax and title transfer fees
3142	12/19/2024	Claims	1	18276	A&J Select	22.53	Pies for staff meeting
3143	12/19/2024	Claims	1	18277	Ajax Northwest LLC	349,818.93	First Street Overlook; Wastewater Collection System (EDA/USDA)
3144	12/19/2024	Claims	1	18278	Atlas Laboratories Inc	393.75	Lower shop reroof 2024
3145	12/19/2024	Claims	1	18279	Avista Utilities	1,888.28	Dec 2024 Statement
3146	12/19/2024	Claims	1	18280	BSK Associates	1,629.50	Steve5970 - 11/27/2024
3147	12/19/2024	Claims	1	18281	Ray Broughton	47.40	Trash Removal Reimbursement
3148	12/19/2024	Claims	1	18282	CenturyLink	168.61	12/1/2024 Statement; 12/1/2024 Statement
3149	12/19/2024	Claims	1	18283	Centurylink Comm Inc	47.42	Nov 2024 Statement
3150	12/19/2024	Claims	1	18284	City of Hood River	4,053.24	November 2024 Statement
3151	12/19/2024	Claims	1	18285	Class 5	330.96	Dec 2024 Statement
3152	12/19/2024	Claims	1	18286	Columbia Gorge Museum	18,007.43	Contract Payment Dec 2024; Contract Payment Dec 2024
3153	12/19/2024	Claims	1	18287	Columbia Hardware Inc	1,086.86	November 2024 Statement
3154	12/19/2024	Claims	1	18288	Columbia River Disposal	206.57	12/1/2024 Statement
3155	12/19/2024	Claims	1	18289	DOWL, LLC	26,626.43	First Street Overlook
3156	12/19/2024	Claims	1	18290	Day Wireless Systems Day Management Corporation	3,929.55	Radios
3157	12/19/2024	Claims	1	18291	DeVaul Publishing	42.00	Ordinances 2024-1222 & 2024-1223
3158	12/19/2024	Claims	1	18292	Enviro-Clean Equipment Inc	78.32	Statement November 2024
3159	12/19/2024	Claims	1	18293	Ferguson Waterworks #3011	1,005.84	Mueller Meter; Statement 12/3/2024; Statement 12/3/2024
3160	12/19/2024	Claims	1	18294	Gorge Auto Parts Inc	689.87	Statement 10/29/2024-11/06/2024
3161	12/19/2024	Claims	1	18295	Grayling Engineers	13,778.15	Long Term Water Supply; Cascade Avenue Utility Improvements; Long Term Water Supply Study
3162	12/19/2024	Claims	1	18296	Gregory Scott Cheney	1,240.00	Nov 2024 Statement
3163	12/19/2024	Claims	1	18297	H2Oregon	43.99	12/5/2024 Statement
3164	12/19/2024	Claims	1	18298	HD Fowler Company	714.50	4"Macros
3165	12/19/2024	Claims	1	18299	Jammie's Environmental Inc	2,692.50	Statement 12/6/24
3166	12/19/2024	Claims	1	18300	Jones Boys Electric and Construction	830.81	Statement 11/14/2024; Street Light troubleshoot
3167	12/19/2024	Claims	1	18301	Kilmer, Voorhees & Laurick P.C.	6,513.38	Dispute w/Stellar J Corp; Chinidere Closeout; City Attorney Nov 2024 Statement
3168	12/19/2024	Claims	1	18302	Les Schwab Tire Center	4,544.73	Statement 12/8/2024
3169	12/19/2024	Claims	1	18303	Main Street - Singh	1,502.06	November Statement - Fuel
3170	12/19/2024	Claims	1	18304	Office of State Treasurer-Cash Mgmt Di	166.13	December 2024 Remittance
3171	12/19/2024	Claims	1	18305	One Call Concepts Inc	9.36	November Statement
3172	12/19/2024	Claims	1	18306	Optimist Printers LLC	643.00	Ballot Mailer
3173	12/19/2024	Claims	1	18307	PUD No 1 of Skamania County	6,777.80	Nov 2024; Nov 2024; Nov 2024; Nov 2024; Nov 2024; Nov 2024; Nov 2024; Replace Street Light - Iman Loop at Iman Cemetery Rd.
3174	12/19/2024	Claims	1	18308	RADCOMP Technologies	3,493.97	Monthly Billing for December
3175	12/19/2024	Claims	1	18309	Ricoh USA Inc	93.97	12/1/2024 Statement
3176	12/19/2024	Claims	1	18310	Screenco Systems, LLC	1,000.00	Shipping Charge from 10/9/2024
3177	12/19/2024	Claims	1	18311	Sea-Western Inc	807.32	12/6/2024 Statement
3178	12/19/2024	Claims	1	18312	Skamania County Building Division	744.20	November Passthrough Fees

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
3179	12/19/2024	Claims	1	18313	Skamania County Chamber of Commerce	14,844.79	Statement 12/2/2024
3180	12/19/2024	Claims	1	18314	Skamania County Department of Public Wor	46,087.72	2024 Lakeview Paving; Chipseal 2023- Lower Basso Digout; Rock Creek Rd Pothole Repair; Chipseal 2025 - County estimate; Ska County Bridge Inspection 2024; Ska County Bridge Inspection 2024
3181	12/19/2024	Claims	1	18315	Skamania County Economic Development	13,690.00	2nd half Contract/SBDC/Lobbyist
3182	12/19/2024	Claims	1	18316	Skamania County Probation	1,656.88	November 2024 Probation Costs
3183	12/19/2024	Claims	1	18317	Skamania County Prosecutor	1,500.00	Dec 2024 Remittance
3184	12/19/2024	Claims	1	18318	Skamania County Treasurer	28,120.32	WWTP Enviro; December 2024 Remittance; December 2024 Remittance
3185	12/19/2024	Claims	1	18319	Stellar J Corporation	306,449.58	WTP - Construction; WTP - Construction
3186	12/19/2024	Claims	1	18320	Stevenson Downtown Association	28,750.00	LTAC Grant; 2024 Farmer's Market Operations
3187	12/19/2024	Claims	1	18321	Timothy Charles Shell	2,312.50	Civil Engineering Consulting November 2024
3188	12/19/2024	Claims	1	18322	Traffic Safety Supply Co	928.46	Special Event/Detour signs; 12/9/2024 Statement
3189	12/19/2024	Claims	1	18323	Tripepi, Smith & Associates	8,280.00	Nov 2024 Statement
3190	12/19/2024	Claims	1	18324	US Bank Safekeeping	32.00	Nov 2024 Safekeeping Custody Charges
3191	12/19/2024	Claims	1	18325	US Bank Voyager Fleet Systems	122.14	12/10/24 Statement
3192	12/19/2024	Claims	1	18326	US Bank	7,393.40	12/6/24 Statement; 12/6/24 Statement - 8023; 12/6/24 Statement - 2311
3193	12/19/2024	Claims	1	18327	USA Bluebook	335.44	12/4/2024 Statement; Statement 12/4/24
3194	12/19/2024	Claims	1	18328	Vestis	134.23	November 2024; November 2024 Statement; November Statement - April 2024 mistake void of 5291436397/5291441023; December Statement; Dec Statement
3195	12/19/2024	Claims	1	18329	WGAP Washington Gorge Action Program	3,333.00	December 2024 Food Bank Contract
3196	12/19/2024	Claims	1	18330	WSP USA Inc	1,619.93	1st St Overlook - Preliminary Engineering
3197	12/19/2024	Claims	1	18331	Wallis Engineering PLLC	44,295.02	Wastewater Collection System (EDA/USDA); WTP - Construction Phase Services; Lasher Street Improvements
3198	12/19/2024	Claims	1	18332	Washington Department of Transportation	2,558.90	1st Street Ped Project Overlook
3199	12/19/2024	Claims	1	18333	Waste Connections Vancouver District 2	7.88	Le Mae Shredding 11/25/2024
3200	12/19/2024	Claims	1	18334	Wave Division Holdings LLC	524.72	Nov 2024 WTP; 12/1/24 Statement; 12/1/24 Statement

001 General Expense Fund	78,923.73
100 Street Fund	50,784.54
103 Tourism Promo & Develop Fund	52,915.95
311 First Street	92,639.82
314 Lasher Street Improv. Fund	755.27
400 Water/Sewer Fund	38,594.40

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
		410 Wastewater System Upgrades				640,284.52	
		415 Cascade Avenue Utility Improvements				10,467.20	
		500 Equipment Service Fund				11,068.79	
		630 Stevenson Municipal Court				172.53	
						976,606.75	Claims: 976,606.75

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Stevenson, and that I am authorized to authenticate and certify to said claim.

Clerk Treasurer: _____ Date: _____

Claims Vouchers Reviewed By:

Signed: _____

Signed: _____

Signed: _____

Auditing Committee (Councilmembers or Mayor)