

AGENDA
CITY OF STEVENSON COUNCIL MEETING
January 21, 2021
6:00 PM, Remote

Call-in numbers 253-215-8782, 669-900-6833, 346-248-7799, 312-626-6799, 929-205-6099 or 301-715-8592, Meeting ID 834 6807 5641, Zoom link <https://us02web.zoom.us/j/83468075641> or via YouTube at <https://www.youtube.com/channel/UC4k9bA0IEEvsF6PSoDwjJvA/>

Items with an asterisk (*) have been added or modified after the initial draft publication of the Agenda.

1. CALL TO ORDER: Mayor to call the meeting to order and conduct roll call.

2. CHANGES TO THE AGENDA: *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*

- a) * 1/19 changes include:
 - Updated final version of Ordinance 2021-1170 with minor changes (item 8c)
 - Addition of the Fire Department report (item 10d)
 - Addition of Vouchers (item 12a)
 - Addition of Paul Goins, Rick May and Pat Price applications for council (item 15a)

- b) ** 1/20 changes include:
 - Addition of Out of City responses to the Fireworks Survey (item 6a)
 - Updated Committee Appointments list to remove Bradlee Seehafer after he resigned and adding Ed Feeley (item 8b)
 - Addition of the Finance report (item 10e)

- c) *** 1/21 changes include:
 - Public Comments from Monica Masco and Ann Lueders for the Fireworks Public Hearing (item 6a)

3. CONSENT AGENDA: The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*

- a) **Liquor License Renewals** - Backwoods Brewing, Skamania Lodge and Big River Grill

- b) **Water Adjustment** - WA Gorge Action Programs (meter no. 707300) requests a water adjustment of \$133.87 for a water leak which they have since repaired.

- c) **Minutes** of December 10, 2020 Council Meeting.

MOTION: To approve consent agenda items a-c.

4. PUBLIC COMMENTS: *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion.]*

a) COVID-19 Virtual Meeting Protocol for Public Comment: When submitting public comments, include your name regardless of the manner you are using. Public comments may be provided in one of three ways:

-In writing may be submitted no later than 12:00 PM on the meeting date to be included in the council packet. If sent via email to city council, please also clearly state the comments are to be included in the council packet for the meeting and if you would like them to be read into the meeting minutes.

-By telephone during the meeting by calling a number that will be provided to you upon notification to the City Clerk no later than 4:30 PM the day of the meeting.*

-By virtual meeting attendance with a link that will be provided to your email upon notification to the City Clerk no later than 4:30 the day of the meeting.*

*If you would like to make a public comment by either phone or virtual meeting, you can contact the Clerk at leana@ci.stevenson.wa.us or by phone at 509-427-5970 no later than 4:30 on the meeting date.

5. PRESENTATIONS FROM OUTSIDE AGENCIES:

a) Columbia Avenue Realignment Project Update- Consultants from Maul Foster Alongi will present conceptual drawings and provide an update on the Columbia Avenue Realignment project identified in the Stevenson Council Goals for 2021-2022.

6. PUBLIC HEARINGS:

a) *Fireworks** - City Administrator Leana Kinley presents results from a recent online survey and council will hear public comments regarding fireworks use inside city limits for further discussion.

7. SITUATION UPDATES:

a) COVID-19 Update - Mayor Scott Anderson will provide an update on the city's response to the COVID-19 pandemic.

b) Sewer Plant Update - Public Works Director Karl Russell will provide an update on the Stevenson Wastewater System and the Compliance Schedule.

8. UNFINISHED BUSINESS:

a) Planning Commission Request - Community Development Director Ben Shumaker presents the request from the Planning Commission for involvement in the Rock Creek Access subcommittee related to the recent petitions for the No Name and Iman Cemetery road vacations for council consideration.

b) **Approve Committee Appointments - Mayor Scott Anderson presents the attached 2021 draft committee and board appointments for council discussion and approval.

MOTION: To approve the committee appointments [as presented/with changes as discussed].

c) *First Reading Ordinance Granting Zettler-Powers Road Vacation - City Administrator Leana Kinley presents ordinance 2021-1170 vacating an unnamed street between lots 14 and 18 in the Meaghers Addition.

MOTION: To approve ordinance 2021-1170 vacating an unnamed street in the Meaghers Addition. OR No motion and the item moves to a second reading on February 18, 2021.

d) Second Reading Ordinance 2020-1166 Regarding R3 Zoning Text Amendments - Community Development Director Ben Shumaker presents the memo and ordinance regarding text amendment changes to the R3 zone for council consideration.

MOTION: To approve ordinance 2020-1166 amending the Stevenson Zoning Code (SMC Title 17) providing greater flexibility and requiring public sewer service for development in the R3 Multi-family Residential District.

9. COUNCIL BUSINESS:

a) Approve Extension of SDA Park Plaza Contracts - City Administrator Leana Kinley presents amendments extending the tourism funding contracts with the Stevenson Downtown Association for soft costs and construction costs related to the Park Plaza project to the end of 2022.

MOTION: To approve amendment #2 to the Park Plaza soft costs contract with the Stevenson Downtown Association.

MOTION: To approve amendment #1 to the Park Plaza support contract with the Stevenson Downtown Association.

b) Approve Contract with Grayling Engineering - Public Works Director Karl Russell presents the attached contract with Grayling Engineering to create a corrosion control recommendation report for the water system.

MOTION: To approve the contract with Grayling Engineering for a corrosion control recommendation report in the amount not to exceed \$5,550.

- c) Approve Sole Sourcing of Flygt Pumps** - Public Works Director Karl Russell presents resolution 2021-375 waiving the state bidding requirements for the purchase of Flygt sewer pumps. This is related to the upcoming construction of wastewater system improvements and the engineer's justification is included in the resolution as exhibit A.

MOTION: To approve resolution 2021-375 waiving the state competitive bidding requirement for the purchase of Flygt sewer pumps pursuant to RCW 39.04.280(1)(a).

10. INFORMATION ITEMS:

- a) Planning Commission Minutes** - Minutes from the 12/14/20 Planning Commission meeting is presented.
- b) Chamber of Commerce Activities** - The report presented describes some of the activities conducted by Skamania County Chamber of Commerce in December, 2020.
- c) Sheriff's Report** - The Skamania County Sheriff's report for activity within Stevenson city limits for December, 2020 and a summary report from 2017-2020 are presented for council review.
- d) *Fire Department Report** - The Stevenson Fire Department's report for December, 2020 is presented for council review.
- e) **Financial Report** - City Administrator Leana Kinley presents the draft Treasurer's Report and year-to-date revenues and expenses through December 2020.

11. CITY ADMINISTRATOR AND STAFF REPORTS:

- a) Ben Shumaker, Community Development Director
- b) Karl Russell, Public Works Director
- c) Leana Kinley, City Administrator**

12. VOUCHER APPROVAL:

- a)** *December 2020 payroll, 13th month 2020 & January 2020 AP checks have been audited and are presented for approval. December payroll checks 14787 thru 14810 and 14864 thru 14871 total \$108,770.17 which includes EFT payments. 13th month AP checks 14863 and 14872 thru 14921 total \$158,475.79 and includes EFT payments and checks. January 2020 AP checks 14922 thru 14946 total \$97,865.57 and includes EFT payments and checks. The AP check register with fund transaction summary is attached for review.

MOTION: To approve the vouchers as presented.

13. MAYOR AND COUNCIL REPORTS:

14. ISSUES FOR THE NEXT MEETING: *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

15. COUNCIL APPLICANT INTERVIEWS:

- a) ***Interview Council Applicants** - Council will interview applicants for the open position #5. Applications are due on January 19th and will be added to the packet as they are received.

- b) **Executive Session** - City Council will convene in Executive Session under RCW 42.30.110(1)(h) - to evaluate the qualifications of a candidate for appointment to elective office. Final action appointing a candidate to elective office will take place during the open meeting after the executive session.

MOTION: To appoint _____ to council position #5.

16. ADJOURNMENT - Mayor will adjourn the meeting.

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UPCOMING MEETINGS AND EVENTS:

- February 8, 6pm Planning Commission meeting

- February 15, Presidents' Day - City closed

- February 18, 6pm Regular Council Meeting

Minutes
CITY OF STEVENSON COUNCIL MEETING
December 10, 2020
6:00 PM, Remote

1. CALL TO ORDER: Mayor Anderson called the meeting to order at 6:00 pm and conducted roll call. He advised attendees the meeting was being recorded and could be viewed on YouTube. He announced the resignation of Councilmember Knudsen and provided information on submitting an application for the open position.

Attending:

- Mayor Anderson; Councilmembers McHale, Weissfeld, Muth, Hendricks
- City Staff: City Administrator Leana Kinley, Community Development Director Ben Shumaker, Public Works Director Karl Russell
- Other: City Attorney Ken Woodrich
- Public attendees: Mary Repar, Julie May, Rick May, Rob Farris, Curt Gray, Ann Leuders and over 40 additional attendees.

2. CHANGES TO THE AGENDA were noted as follows:

a)* 12/9 changes include: Addition of SCSD Pool Support Contract (item 3g), addition of Wallis Engineering Development Services Agreement for 2021 to the Consent Agenda (item 3h); additional public comments received (item 4); addition of public comment to the No Name Rd. Public Hearing (item 5b); addition of presentation for First Street item (item 6b); addition of Sewer Plant Update memo (item 7b); revised contract with Maul Foster Alongi to add terms and conditions (item 9b); addition of Amendment to Wallis Engineering Contract for Development Services (item 9c); addition of the Fire Department report (item 10e); addition of Letter of Resignation from Councilmember Matthew Knudsen (item 10f)

b) 12/10 changes include:** Additional public comments received (item 4); addition of public comments received for the Zettler-Powers Public Hearing (item 5a); additional public comments received for the No Name Rd. Public Hearing (item 5b); addition of law enforcement contract (item 8b); addition of Vouchers (item 12)

3. CONSENT AGENDA: The following items were presented for Council approval:

a) Approve 2021 Tourism Funding Award Contracts in the amount of \$351,100.

b) Skamania County Incarceration Services Agreement no changes from 2020

c) Skamania County Mapping Services Agreement the fee schedule was the only change noted.

d) Water Adjustment - Kristopher and Annie Bennet (meter no. 605300) requested a water adjustment of \$68.30.

e) Approve WAGAP Contract for 2021-2022 services in the amount of \$10,000.

f) Wallis Engineering Contract for General Engineering Services on an as-needed basis not to exceed \$10,000.

g) Approve Stevenson-Carson School District Pool Support Contract in the amount of \$40,000 annually if open, and \$20,000 annually if in soft-close.

h) Minutes of November 19, 2020 Council Meeting.

MOTION to approve consent agenda items a-f made by **Councilmember Hendricks** with a second provided by **Councilmember Muth**.

- Voting aye: **Councilmembers Weissfeld, McHale, Muth, Hendricks**
- Voting nay: None

4. PUBLIC COMMENTS: Multiple emailed comments were noted within the meeting packet. **Mayor Anderson** called for public comments and indicated not all agenda items will be open for additional comments.

>Curt Gray with Washington Gorge Action Programs announced the opening of the new warming shelter in Stevenson.

>Mary Repar spoke about Councilmember Knudsen's resignation and stated her concern over aggressive actions allegedly expressed toward his spouse. She supported mental health and diversity training for the Sheriff's Office and stated the Sheriff should enforce and not interpret the constitutionality of laws.

>Rob Farris presented a personal point of view asking the Council to focus on Sheriff Office deliverables and to take the debate over mental health services elsewhere.

City Administrator Kinley read several letters received too late to be included in the packet and those requested to be read:

>Patrick Price thanked the City Council and stated support for the Sheriff.

>Charla Schuman spoke on Sheriff Brown's mask stance and supported reallocation of funds to support mental health services.

>Multiple local business owners signed and submitted a letter stating concerns over recent comments made by Councilmember Knudsen.

>Julie May advocated for more funds to support mental health services and provide for trauma informed responses by Sheriff Office personnel.

>Kathleen Fitzgerald thanked the City Council and asked them not to defund law enforcement or reallocate funds in order to keep the community safe.

5. PUBLIC HEARINGS:

a) Public Hearing Regarding the Zettler-Powers Road Vacation: **Mayor Anderson** opened the public hearing at 6:25 p.m. Background information was provided by **City Administrator Kinley** regarding the request for the Zettler-Powers road vacation. Direction from City Council was requested by **Kinley** regarding the drafting of an ordinance for Zettler-Powers road vacations. Comments were included in the packet and no additional public comment was given. **Mayor Anderson** closed the public hearing at 6:27 p.m.

City Attorney Woodrich presented further details on the process of road vacations.

Community Development Director Shumaker pointed to information in his staff report regarding potential land use issues on affected properties.

Consensus from Council was reached having the future Zettler-Powers road vacation ordinance not include a requirement for compensation from the landowners. A further consideration was a recommendation for an access/egress easement covenant to be included in the event lot 19 is sold.

b) Public Hearing Regarding Vacation of No Name Road: Direction from City Council was requested by **City Administrator Kinley** regarding the drafting of an ordinance regarding the No Name Road request for vacation. **Mayor Anderson** opened the public hearing at 6:41 p.m. Information from staff reports from **Development Director Shumaker** and **Public Works Director Russell** were highlighted. The Skamania County Cemetery District, Pat Price and the Doblies also provided written comments included in the council packet. No additional public comments were received. **Mayor Anderson** closed the public hearing at 6:47 p.m.

A consensus was reached to appoint an ad-hoc committee consisting of **Councilmembers Muth and Hendricks** to further study the issue regarding access to Rock Creek and present recommendations to the Council for their consideration.

>Ann Leuders provided public comment regarding any taking of private land, and was advised the Council would have to hold a public hearing if that occurred.

It was suggested to invite neighbors, county officials and emergency services to the ad-hoc committee meetings.

c) R3 Zoning Text Amendments: **Community Development Director Shumaker** provided background information on the proposed amendments. **Mayor Anderson** opened the public hearing at 7:13 p.m. Comments and questions from Rick and Julie May were received regarding the procedure used to obtain public input and involvement on the proposed amendment. **Mayor Anderson** provided details on the public outreach process used. **Mayor Anderson** closed the public hearing at 7:25 p.m.

Council consensus was to move it to a second reading to allow for more public input.

6. PRESENTATIONS FROM OUTSIDE AGENCIES:

a) Skamania County Public Works - Public Works Director/County Engineer Tim Elsea updated council on building inspection services as per the interlocal agreement.

b) First Street Overlook Concepts - Consultants from WSP presented the conceptual drawings for the First Street Overlook project being constructed next year.

7. SITUATION UPDATES:

a) COVID-19 Update - **Mayor Scott Anderson** provided an update on the city's response to the COVID-19 pandemic.

- Stevenson City Hall half-wall is being installed.
- Active Covid-19 caseloads are rising quickly in Skamania County.
- Masks and other PPE available at county and Chamber office.
- Additional grant money for businesses is available.
- Meeting attendance restrictions have been extended to January 4th, 2021
- Local businesses and restaurants need support

b) Sewer Plant Update - **Public Works Director Karl Russell** provided an update on the Stevenson Wastewater System and the Compliance Schedule. It appears there may be no

violations of BOD through 2020, and he was congratulated for the achievement.

Mayor Anderson announced a short break at 8:15 p.m.

8. UNFINISHED BUSINESS:

a) Second Reading Ordinance 2020-1168 Regarding 2021 Sewer Rates - City Administrator Leana Kinley presented ordinance 2020-1168 for a second reading.

MOTION to approve ordinance 2020-1168 revising the sewer rates as presented was made by **Councilmember Muth** with a second provided by **Councilmember Weissfeld**.

- Voting aye: **Councilmembers McHale, Weissfeld, Muth, Hendricks**
- Voting nay: None

b) Approve 2021-2022 Interlocal Agreement for Law Enforcement - City Administrator Leana Kinley presented the memo regarding a revised Interlocal Agreement with Skamania County Sheriff's Office for law enforcement services for 2021-2022.

MOTION to approve the interlocal agreement with Skamania County for law enforcement services as presented was made by **Councilmember Muth** with a second provided by **Councilmember McHale**.

- Voting aye: **Councilmembers McHale, Weissfeld, Muth, Hendricks**
- Voting nay: None

9. COUNCIL BUSINESS:

a) Skamania County Prosecuting Attorney Agreement – City Administrator Leana Kinley presented the contract with no changes from last year's agreement.

MOTION to approve the interlocal agreement with Skamania County for Prosecuting Attorney services in 2021 was made by **Councilmember Muth** with a second provided by **Councilmember Hendricks**.

- Voting aye: **Councilmembers Hendricks, McHale, Weissfeld, Muth**
- Voting nay: None

b) Approve Contract with Maul Foster Alongi - Community Development Director Ben Shumaker presented a contract with Maul Foster Alongi in the amount of \$3,000 for preparing the Integrated Planning Grant application.

MOTION to approve the contract with Maul Foster Alongi for preparing the Integrated Planning Grant application for an amount not to exceed \$3,000 was made by **Councilmember Muth** with a second provided by **Councilmember Weissfeld**.

- Voting aye: **Councilmembers McHale, Weissfeld, Muth, Hendricks**
- Voting nay: None

c)*Approve Amendment 2 to Wallis Engineering Development Agreement - Community Development Director Ben Shumaker presented contract amendment 2 with Wallis Engineering for an additional \$20,000 to cover additional reimbursable development review services for existing projects in process and an extension through June 2021 for council consideration.

MOTION to approve the supplemental contract amendment #2 with Wallis Engineering for Development Services in the amount of \$20,000 for a revised total of \$43,500 was made by **Councilmember Muth** with a second by **Councilmember Weissfeld**.

- Voting aye: **Councilmembers Weissfeld, McHale, Muth, Hendricks**
- Voting nay: None

d) Approve Resolution 2020-374 Setting a Date for a Public Hearing on a Road Vacation

City Administrator Leana Kinley requested approval of Resolution 2020-374 setting the date of January 21, 2021 for a public hearing regarding the vacation of a section of city road and easement known as "Iman Cemetery Road."

Following questions at the public hearing held earlier this meeting concerning the No Name road vacation, council decided to table the resolution until February, 2021.

e) Discuss Committee Appointments - Mayor Scott Anderson presented the 2021 draft committee and board appointments for council discussion. No immediate action was needed.

f) Discuss Social Media Conduct - City Administrator Leana Kinley presented the memo regarding social media conduct for council discussion. It was suggested to promote working as a team rather than initiate formal policy changes, and to provide material to new councilmembers that encourage civility and professionalism.

10. INFORMATION ITEMS:

a) Financial Report - City Administrator Leana Kinley presented the Treasurer's Report and year-to-date revenues and expenses through November 2020.

b) Skamania Chamber of Commerce Activities during November 2020.

c) Sheriff's Report - Sheriff's Activity Report within Stevenson city limits for November 2020

d) Stevenson Planning Commission Minutes from the 11/9/20 meeting

e) *Fire Department Report - The Stevenson Fire Department's report for November 2020

f) *Councilmember Matthew Knudsen's resignation letter effective December 9th, 2020.

11. CITY ADMINISTRATOR AND STAFF REPORTS:

a) Karl Russell, Public Works Director - PWD Russell provided information on storm drains, street light replacement, water testing (lead and copper) results, sub-division review, and First Street overlook project. He provided further details on the lead results from triennial water sampling, noting the two tests that exceeded the action level were drawn from older (pre-1984) faucets containing standing water.

b) Ben Shumaker, Community Development Director - The grant for full width paving along First Street was not awarded. Recommendations for water quality testing were received. Downtown parking and extension of public utilities beyond city limits are under discussion.

c) Leana Kinley, City Administrator - Business licensing changes go into effect December 17th, 2020. Moving forward with the work order and asset tracking/maintenance system (Facility Dude) Sending out newsletters with notifications regarding recent lead levels in water results included. Continuing the law enforcement committee was agreed to.

12. VOUCHER APPROVAL:

a)**November 2020 payroll & December 2020 AP checks were audited and presented for approval. November payroll checks 14779 thru 14786 total \$96,235.62 which includes EFT payments. December AP checks 14811 thru 14862 total \$226,167.53 and includes EFT payments and checks. The AP check register with fund transaction summary was attached for review.

MOTION to approve the vouchers as presented was made by **Councilmember Muth** with a second provided by **Councilmember Weissfeld**.

- Voting aye: **Councilmembers McHale, Weissfeld, Muth, Hendricks**
- Voting nay: None

13. MAYOR AND COUNCIL REPORTS: Economic Development Council has approved funding for heaters and covers for restaurants. It is a 2:1 match for new projects. A small grant to the pool was also approved.

14. ISSUES FOR THE NEXT MEETING: None provided

15. ADJOURNMENT - Mayor Anderson adjourned the meeting at 9:35 p.m. He wished everyone a happy holiday.

Scott Anderson, Mayor

Date



January Council Meeting packet

1 message

Rick May <rick@mayandassociates.net>
To: Leana Kinley <leana@ci.stevenson.wa.us>

Mon, Dec 14, 2020 at 10:50 AM

Good Morning Leana,

Please include the email below in the January 2021 Stevenson Council packet. Copies have already been emailed to the active City Council Members and the Mayor. Thank you for your time and service to our community. It is appreciated.

Rick May
Rick@mayandassociates.net
503-341-2932

Dear City Council,

The purpose of this email is to suggest the proposed zoning changes brought to City Council in December for approval cannot be understood without discussing the likely goals and effects from the changes. The proposed changes to the R-3 zoning will allow the maximum number of dwellings to increase from 10.89 to 21.78 per acre. Lot width allowed will decrease to 25 feet.

The Planning Department has also created discussion drafts and is considering changing the zoning to R-3 for areas near the Elementary School, near existing R-3 zoned land along with additional areas. In the October 14th, 2020 email to Karen Rutledge, Ben Shumaker noted “When the City decision makers (Planning Commission/City Council) are satisfied with the text of the R3 District, then it will be used to assist the conversation of expanding that district’s boundaries.”

The change in the allowable uses and density in the R-3 zoned area appears to be part of a larger discussion on expanding the amount of land with R-3 zoning. If passed, this doubling of allowable homes per acre and proposed inclusion of more R-3 zoned land would have a significant effect on our community. Increased higher density developments will likely occur over time in Stevenson and parts of our community will take on a more urban feel.

These proposed changes may be good for our community by increasing land use and possibly creating more affordable housing. There are also significant downsides with higher density developments. I suggest it is not in the Councils best interest to discuss the proposed zoning change as a stand-alone issue. Council discussions of the ramifications of doubling density and creating additional R-3 zoned land is suggested. Is this higher density over a larger area a direction City Council has fully discussed? Is it the best direction for Stevenson? Has the community and especially the Owners of land where zoning change to R-3 is likely been brought into this conversation?

I realize discussion drafts have not always been included in information supplied to City Council from Planning. Often for good reasons. However, without understanding what the overall goals may be, how can you come to a well thought out decision? Discussion of these issues, along with bringing the public in early in the proposed process can be time consuming and messy. Open and transparent government is almost always messier than we wish. On the other hand, full disclosure with open and informed discussions helps create trust in the community, along with much better decisions. Thank you.



Columbia Avenue Realignment

PROJECT UPDATE



Background



Existing Conditions



Utilities



- Legend**
- Water Valve
 - Municipal Water
 - ▭ Realignment Area
 - ▭ Tax Lots

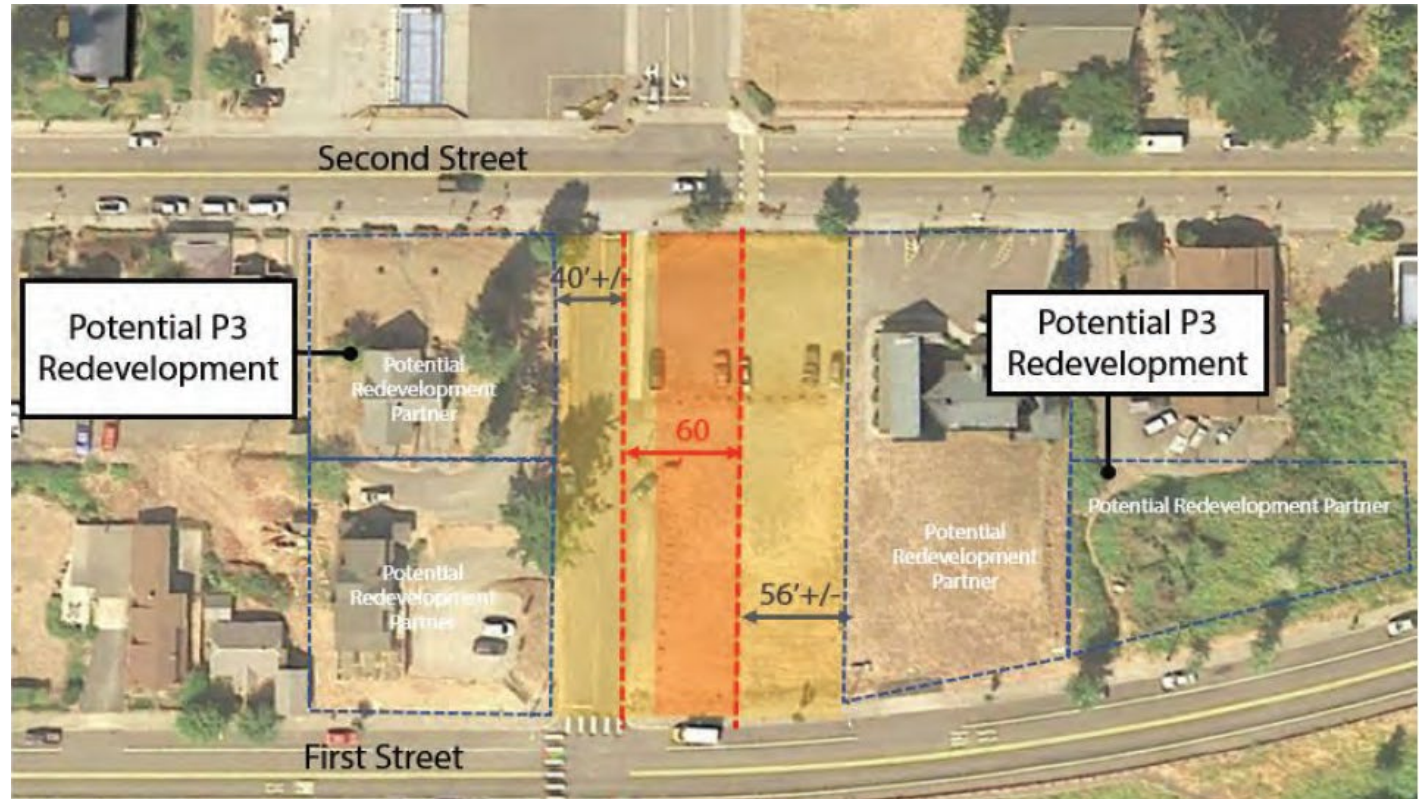


- Legend**
- Sanitary Sewer Manhole
 - Wastewater
 - ▭ Realignment Area
 - ▭ Tax Lots

Environmental



Conceptual Realignment Plan



Source: Stevenson Downtown Plan for Success, 2019

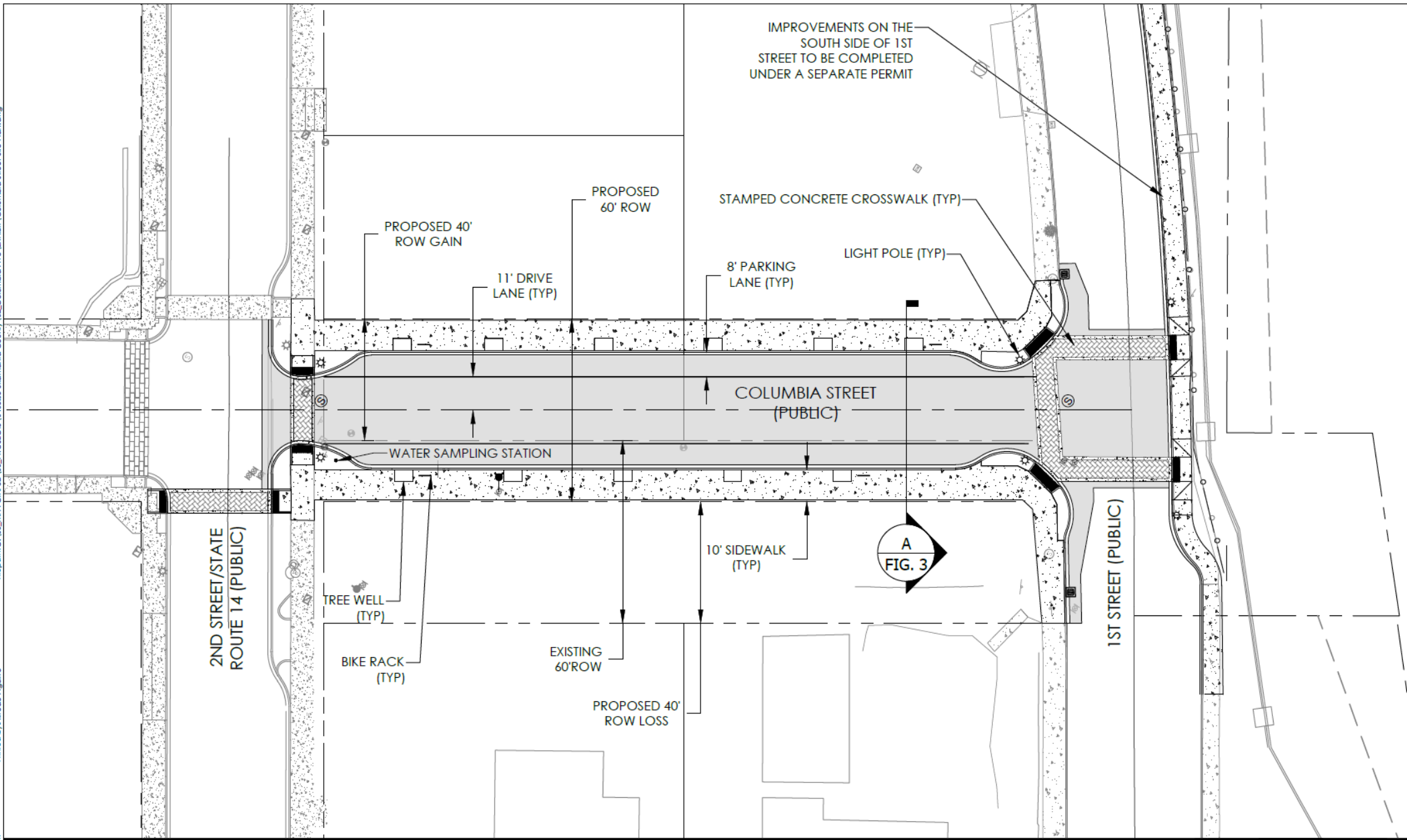
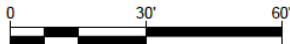
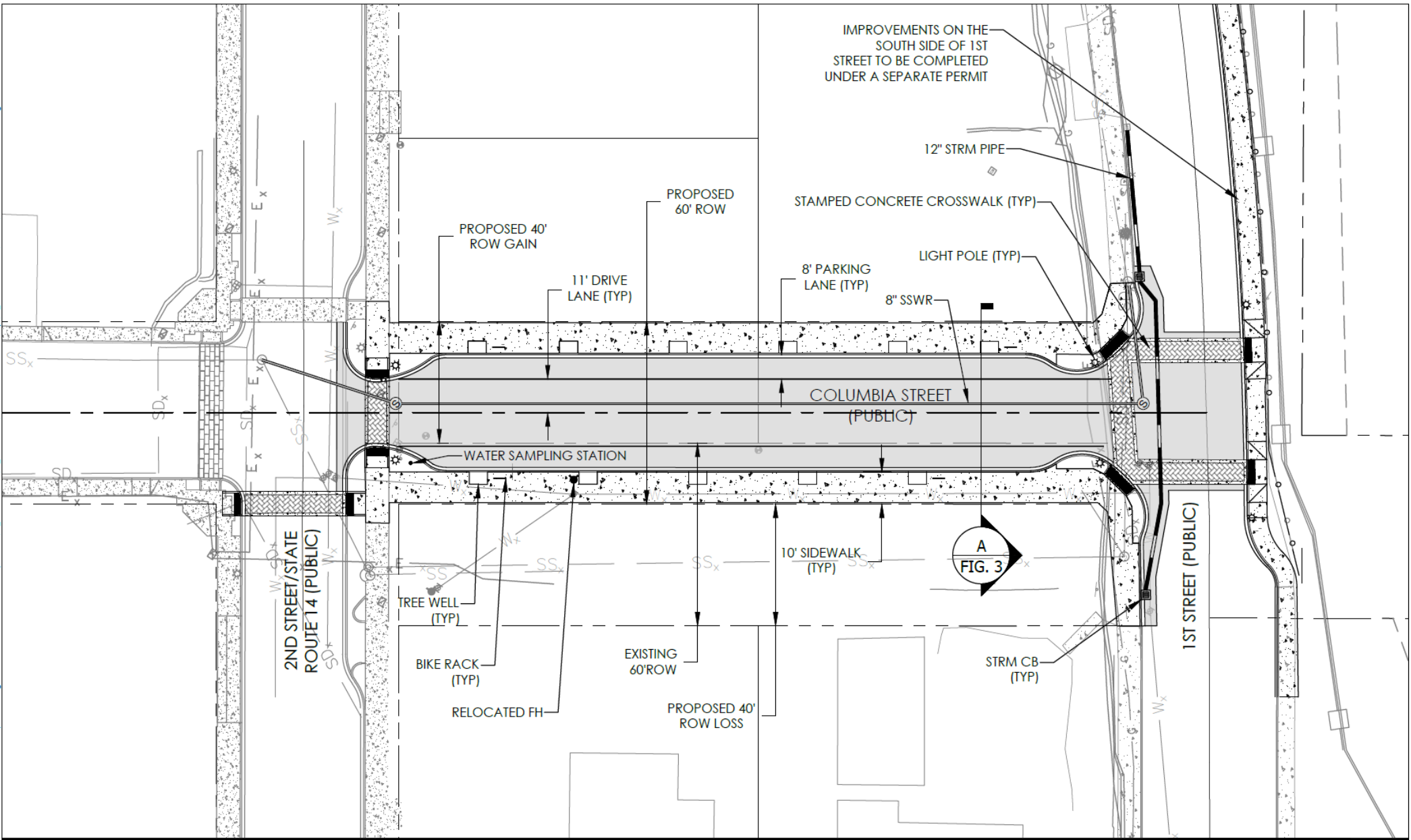


Figure 2
Site Plan
 Columbia Street Realignment
 Stevenson, WA



This figure prepared as supplemental visual information only and should not be used for construction purposes. Only plan sheets approved, stamped and signed by a registered professional engineer in the state of governing jurisdiction shall be used for construction. Additionally, only plans approved by the applicable governing jurisdiction(s) shall be used for final construction unless otherwise expressly noted in writing by the engineer of record.

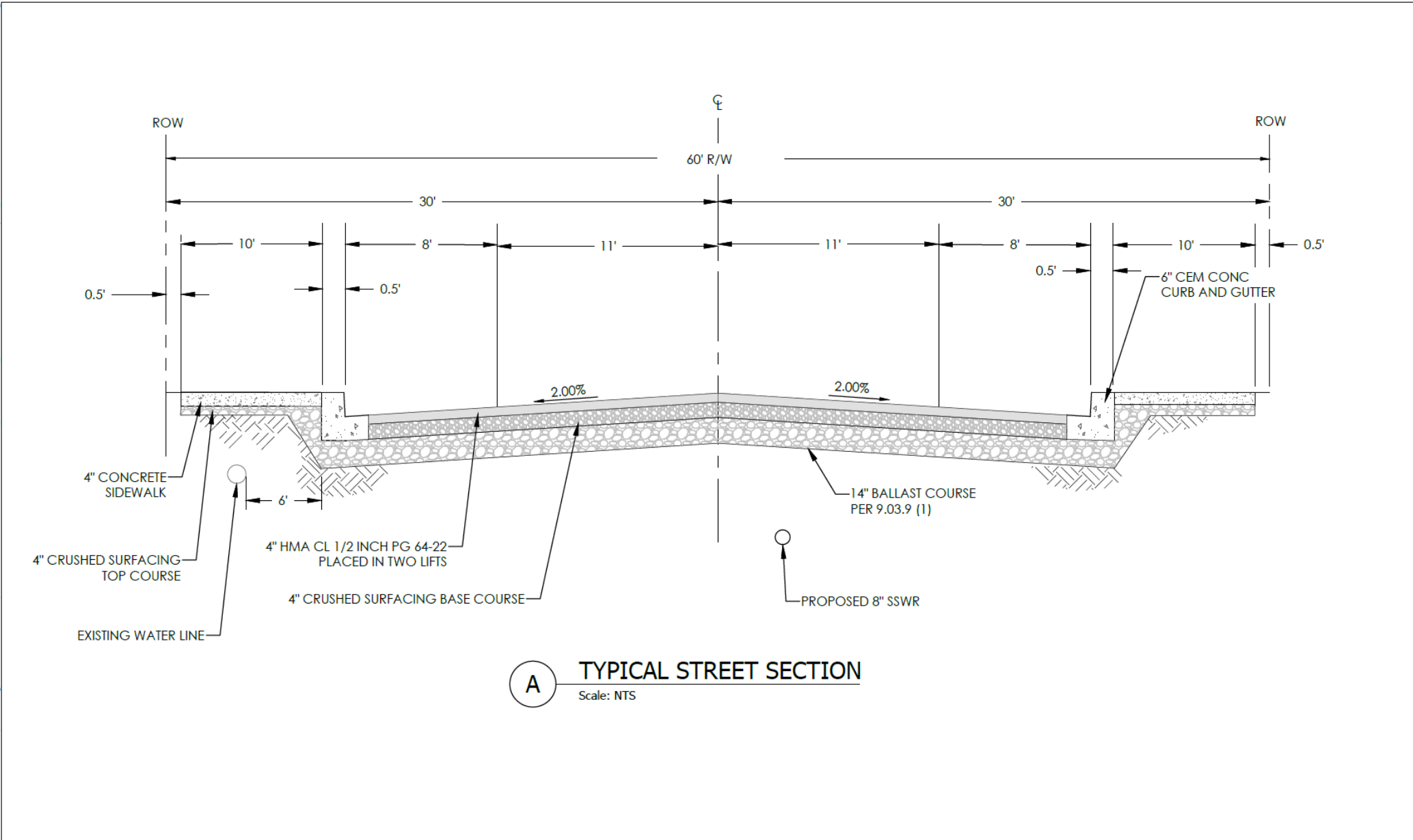


NOTE: BAR IS ONE INCH ON ORIGINAL DRAWING. IF NOT ONE INCH ON THIS SHEET, ADJUST SCALE ACCORDINGLY.



Figure 1
Site Plan

Columbia Street Realignment
Stevenson, WA



A TYPICAL STREET SECTION
Scale: NTS

Next Steps

- Additional environmental assessment
 - EPA funds
 - Washington Department of Ecology Integrated Planning Grant

Application

- Outreach to surrounding property owners
- Implementation plan

SETH OTTO, AICP

Senior Planner

sotto@maulfoster.com

503.577.3268

BEN JOHNSON, AICP

Project Planner

bjohnson@maulfoster.com

206.556.2014



MAUL FOSTER ALONGI

1/20/2021

Thank you for considering a ban on fireworks in the city of Stevenson. My experience is that fireworks are discharged outside of the state allowed hours and days around both Independence Day and New Year’s Eve. See below table. The terrorizing noise cannot be escaped.

Independence Day is supposed to be a holiday where we honor our nation. Unfortunately many people including myself dread the holiday due to relentless fireworks night after night.

This New Year’s Eve I witnessed the explosive noise of possibly the most fireworks in the nearly 29 years I have lived in Stevenson. And it was not contained to December 31st.

Some of my concerns are for city and county residents who may suffer from issues such as PTSD, residents who require sleep to function the next day, pet anxiety, wildlife insensitivity, fire danger and pollution.

Thank you,

MONICA MASCO

Dates and Times Fireworks May Be Sold or Discharged

[RCW 70.77.395](#) sets the allowable times for sale or discharge of fireworks.

| DATE | MAY BE SOLD/PURCHASED | MAY BE USED/DISCHARGED |
|------------------|-----------------------|-------------------------|
| June 28 | Noon – 11 pm | Noon – 11 pm |
| June 29 – July 3 | 9 am – 11 pm | 9 am – 11 pm |
| July 4 | 9 am – 11 pm | 9 am – Midnight |
| July 5 | 9 am – 11 pm | 9 am – 11 pm |
| December 27 – 30 | Noon – 11 pm | May not be discharged |
| December 31 | Noon – 11 pm | 6 pm – 1 am (January 1) |

Note: Does not apply to tribal lands. City/county regulations may be more restrictive or prohibit fireworks entirely but may not be less restrictive.



Crazy Ray's Fireworks

160 NW Second Street, Stevenson, WA 98648

crazyraysfireworks@gmail.com

January 21, 2021

City of Stevenson
7121 E. Loop Road
PO OX 371
Stevenson, WA 98648

RE: Public Hearing, Fireworks

Honorable Council and Mayor Anderson;

In late 2020 a (then) council member brought the idea to discuss banning the use of consumer fireworks within city limits to his colleagues. The council decided to take this up on their agenda and have scheduled a public hearing to occur on Thursday, January 21, 2021.

As is likely evident our small business is a seasonal, retail outlet for consumer fireworks; meaning this discussion and any actions considered or decisions made will have a tremendous impact on us. With this in mind, we have worked tirelessly to review the results of the survey released by the City and bring you some important information related to this issue. We hope you will take the time necessary to consider this information and take an informed, reasonable approach to this matter.

First and foremost, we would like to address the responses to three key questions in the survey developed by the City. The data we will be referencing here is specific to the answers provided by residents or property owners within the city limits, of which there were 172 respondents.

Question 9 asks "What is your level of concern, if any, about the personal use and discharge of fireworks in the City of Stevenson?" More than one-half of respondents (64%) were not concerned or only somewhat concerned about personal use of fireworks within the city limits.

Question 10 asks "Reasons for those who are somewhat or very concerned." Respondents had options to choose more than one reason, and collectively greater than 50% of the reasons for concern could be addressed through existing City ordinances or state law (e.g. current ordinances and law regarding littering, property damages, use of illegal fireworks, etc.)

Question 11 asks "What actions would you prioritize to mitigate your concern?" Only 51 respondents chose "a complete ban of fireworks." as opposed to 120 respondents who chose other options, such as "no action", "mandatory cleanup of debris" and "other."

Considering the responses to these three questions, the constituency does not support a ban on the use of consumer fireworks.

Nonetheless, we feel it is important for us to provide additional information and help the Council understand that there are more than enough regulations to address neighborly concerns.

Let's address existing laws related to fireworks in Washington state. RCW 70.77 is the state fireworks law and address use, public displays, importing, wholesale and retail sales. It goes on to address licensing, storage, manufacturing and more.

These laws allow retail sales and use of consumer fireworks (on non-tribal land) as follows:

| DATE | MAY BE SOLD/PURCHASED | MAY BE USED/DISCHARGED |
|------------------|-----------------------|-------------------------|
| June 28 | Noon – 11 pm | Noon – 11 pm |
| June 29 – July 3 | 9 am – 11 pm | 9 am – 11 pm |
| July 4 | 9 am – 11 pm | 9 am – Midnight |
| July 5 | 9 am – 11 pm | 9 am – 11 pm |
| December 27 – 30 | Noon – 11 pm | May not be discharged |
| December 31 | Noon – 11 pm | 6 pm – 1 am (January 1) |

Source: Municipal Research and Services Center, Washington (www.mrsc.org)

In Washington State, the following fireworks are *illegal* to sell (on non-tribal land). With very limited exceptions, and with a special permit issued by the local fire official, firecrackers, salutes and chasers may be used when purchased from a wholesale distributor. Otherwise, retailers may not sell them, and consumers may not use them.

Which fireworks are illegal in our state?

These are listed as Consumer Fireworks but are illegal to sell, possess, and/or discharge within the State of Washington. They are legal to sell, possess, and/or discharge on tribal lands.

Firecrackers

Generally 1/4" x 1 1/2" or less that come in packs to large bricks. A firecracker makes a single "pop" sound. Many firecrackers strung together will make repetitive "popping" sounds.



Bottle Rockets

A firecracker type (tube) attached to a 12" long wooden stick. The stick is placed in a bottle and once lit, it rises into the air, travelling laterally before exploding.

Sky Rockets and Missiles

Similar to the Bottle Rocket, a Sky Rocket is attached to a stick or has fins and may have a plastic cap. A missile will have fins rather than a stick. Once lit, it ascends rapidly, high into the air where it explodes.

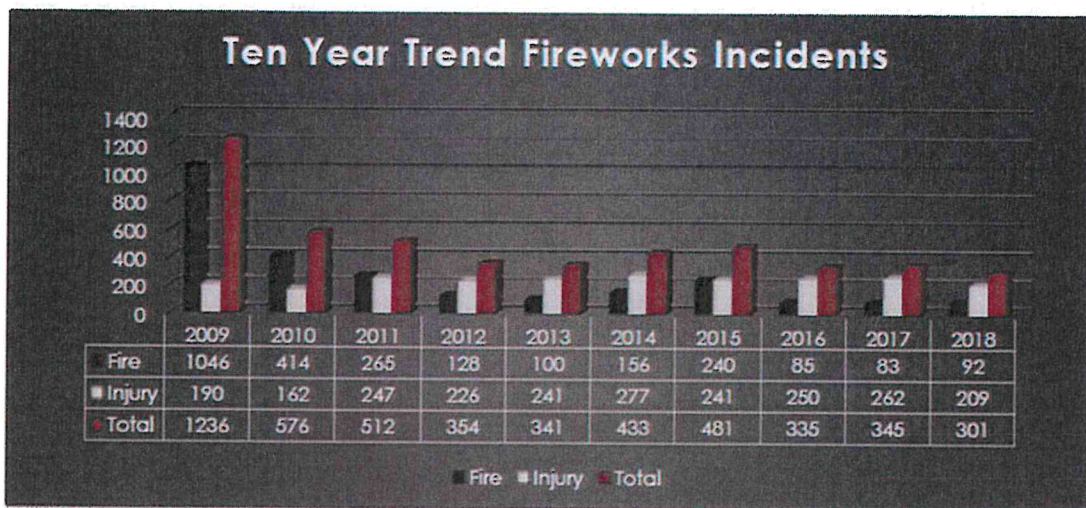


Source: Washington State Patrol, Fire Marshal (www.wsp.wa.gov)

As a licensed retailer of consumer fireworks, we are required to post this notice at our sales establishment. Not only do we post this notice, and the regulated hours for sales and use (as listed above), but we work diligently to educate consumers on how to safely enjoy fireworks as a part of their holiday celebrations.

Further, data available from the Washington State Patrol indicates that many of the immediate concerns typically brought up when discussing fireworks bans (e.g. fire, injury to persons) have not been an issue in our county.

The chart below, as clipped from the 2018 and 2019 Fire in Washington Report shows the ten-year trend for fireworks incidents continues to decline and goes on to show a summary of incident reports received (Skamania County) by county agency and type.



2018 Reports by Agency:

| County | Fire Department | | | Fire District | | | Hospital | | Grand Total |
|---------------|-----------------|--------|-------|---------------|--------|-------|----------|-------|-------------|
| | Fire | Injury | Total | Fire | Injury | Total | Injury | Total | |
| 2018 Skamania | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 | 1 |
| 2019 Skamania | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

As the Council considers our information and comments from other community members, please remember it is easy for the complaints and concerns to overtake a discussion and for one to lose sight of the positive aspects surrounding the use of consumer fireworks as a part of the holiday celebrations in our community. We would like to offer a few examples:

1. After five years in business, we have established a report with our customers and know that many of them travel to Stevenson specifically for Independence Day, lodging overnight at local hotels, enjoying the chance to light off fireworks at the Port and staying for the public display at the Fairgrounds.

2. Many of our customers are neighbors who get together to celebrate the holidays and pool their fireworks to create a unique display. They get to enjoy each other's company and build neighborly relationships.
3. All of our customers appreciate the safety guidelines we recommend and our consistent delivery of the legal sales and use periods; and we firmly believe they help to spread these safety messages to others.

In closing, we hope the Council sees that piling more regulations on top of the existing law will only serve to confuse consumers, and it is our opinion that a more appropriate avenue would be engagement through a public education campaign. We believe most people are respectful and safe, and that those who choose to ignore the existing law will pay no better attention to new ones. Yet, through education and encouragement from those who enjoy their freedom and fireworks, we can continue a culture of celebrating safely.

Sincerely,

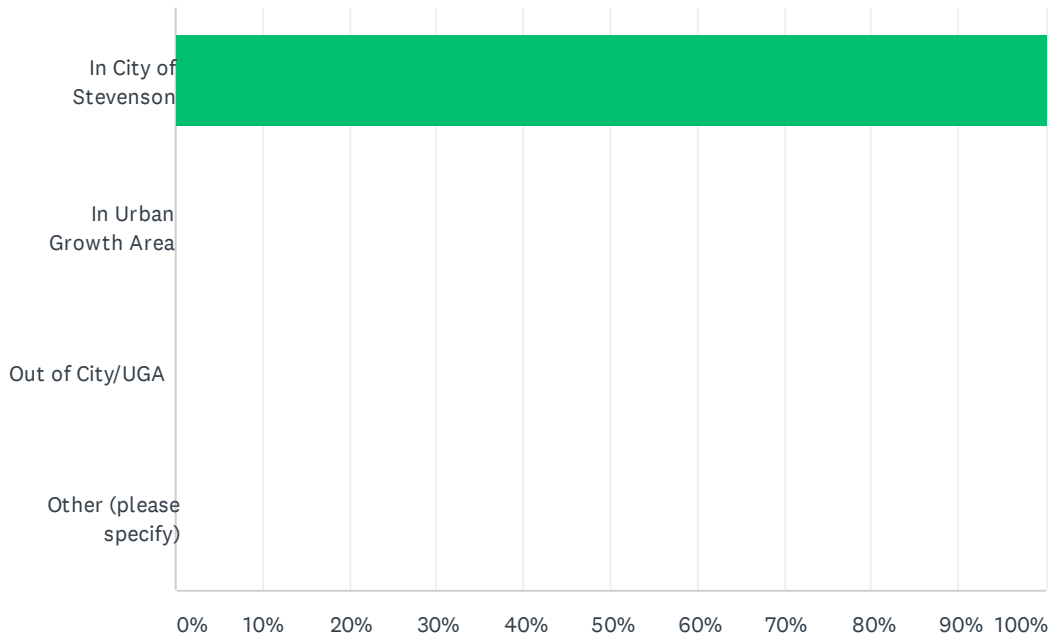


Ray & Ann Lueders

Managers, Crazy Ray's Fireworks

Q1 Where do you live?

Answered: 172 Skipped: 0

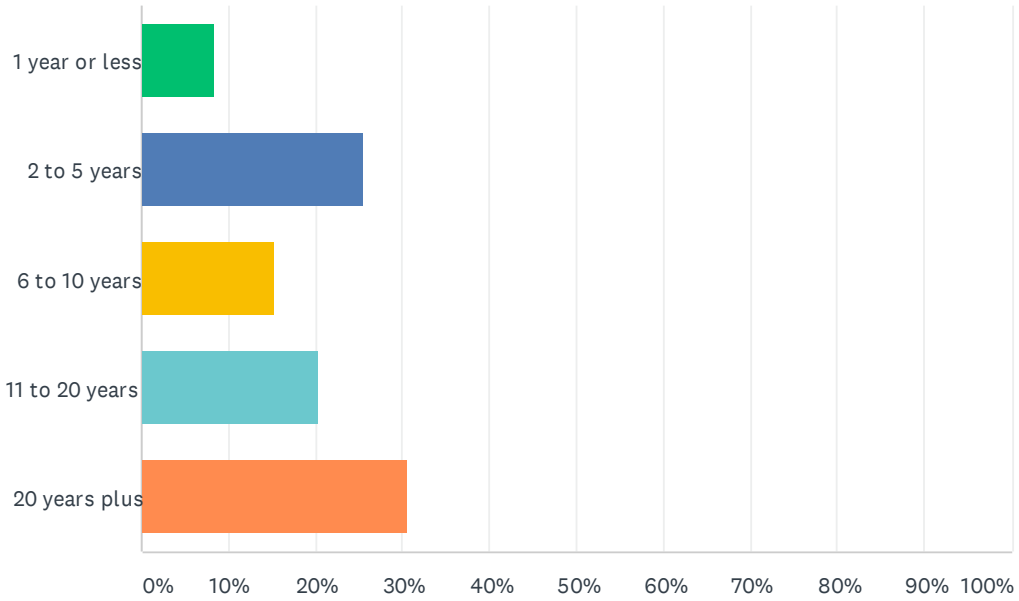


| ANSWER CHOICES | RESPONSES | |
|------------------------|-----------|------------|
| In City of Stevenson | 100.00% | 172 |
| In Urban Growth Area | 0.00% | 0 |
| Out of City/UGA | 0.00% | 0 |
| Other (please specify) | 0.00% | 0 |
| TOTAL | | 172 |

| # | OTHER (PLEASE SPECIFY) | DATE |
|---|-------------------------|------|
| | There are no responses. | |

Q3 How long have you been a resident of Stevenson?

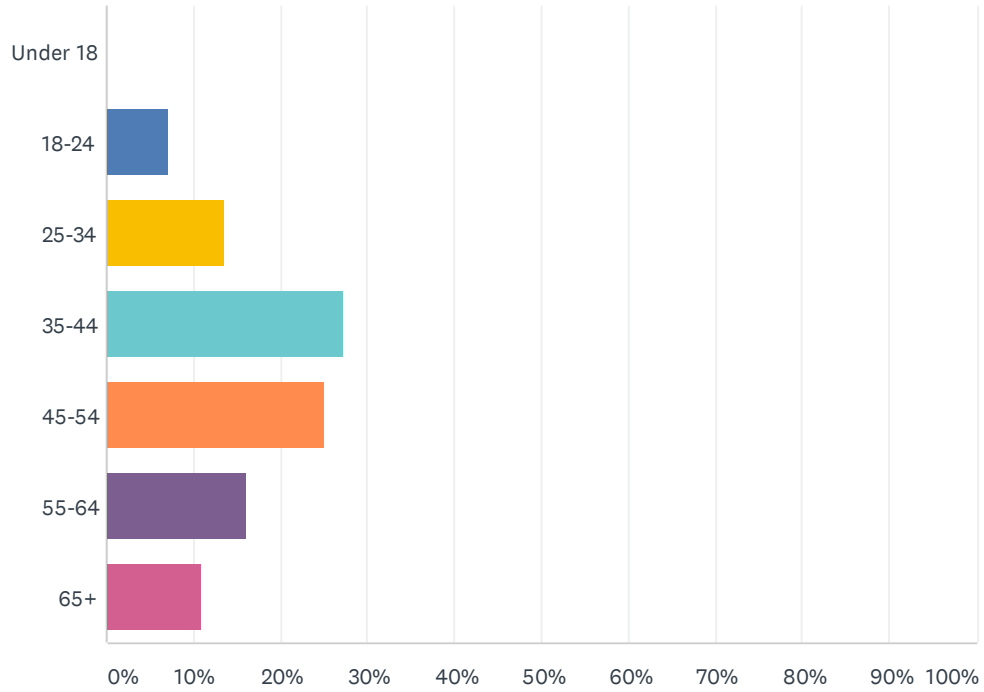
Answered: 157 Skipped: 15



| ANSWER CHOICES | RESPONSES | |
|----------------|-----------|------------|
| 1 year or less | 8.28% | 13 |
| 2 to 5 years | 25.48% | 40 |
| 6 to 10 years | 15.29% | 24 |
| 11 to 20 years | 20.38% | 32 |
| 20 years plus | 30.57% | 48 |
| TOTAL | | 157 |

Q4 What is your age group?

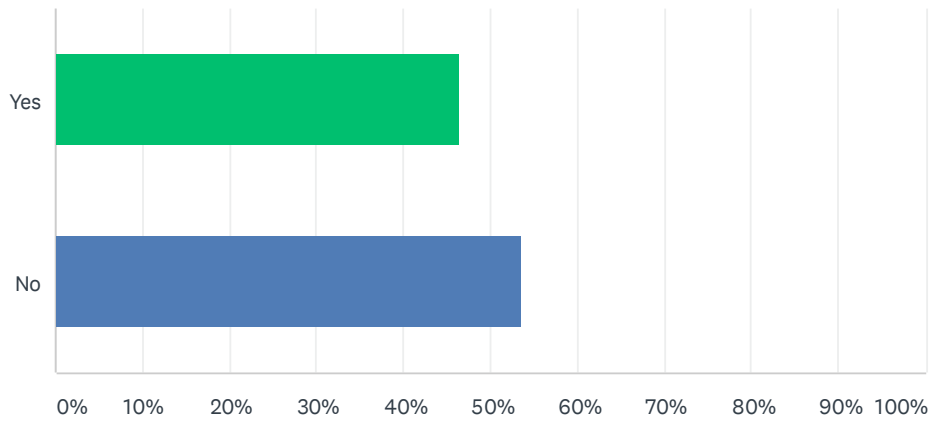
Answered: 155 Skipped: 17



| ANSWER CHOICES | RESPONSES | |
|----------------|-----------|------------|
| Under 18 | 0.00% | 0 |
| 18-24 | 7.10% | 11 |
| 25-34 | 13.55% | 21 |
| 35-44 | 27.10% | 42 |
| 45-54 | 25.16% | 39 |
| 55-64 | 16.13% | 25 |
| 65+ | 10.97% | 17 |
| TOTAL | | 155 |

Q5 Do you typically buy and/or discharge fireworks around the 4th of July holiday?

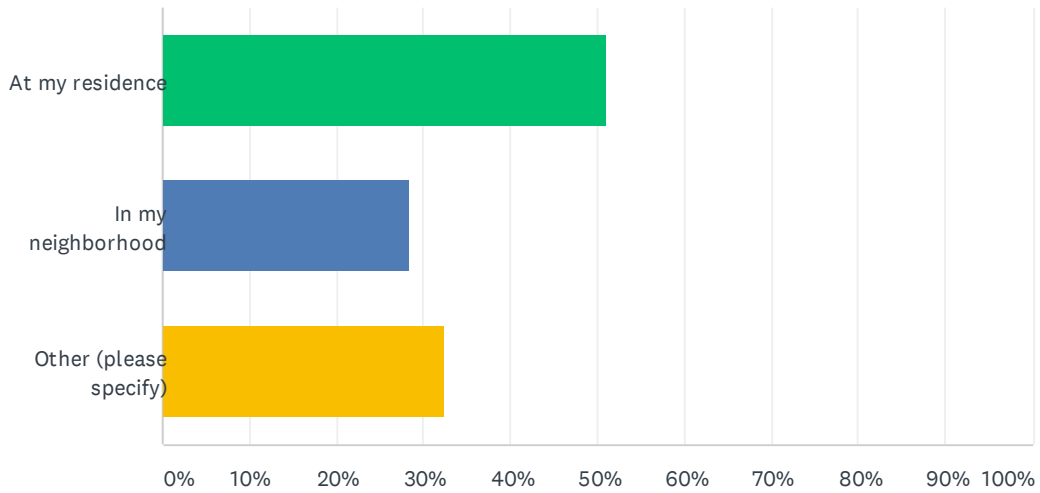
Answered: 172 Skipped: 0



| ANSWER CHOICES | RESPONSES | |
|----------------|-----------|-----|
| Yes | 46.51% | 80 |
| No | 53.49% | 92 |
| TOTAL | | 172 |

Q6 If yes, where do you typically discharge fireworks?

Answered: 102 Skipped: 70



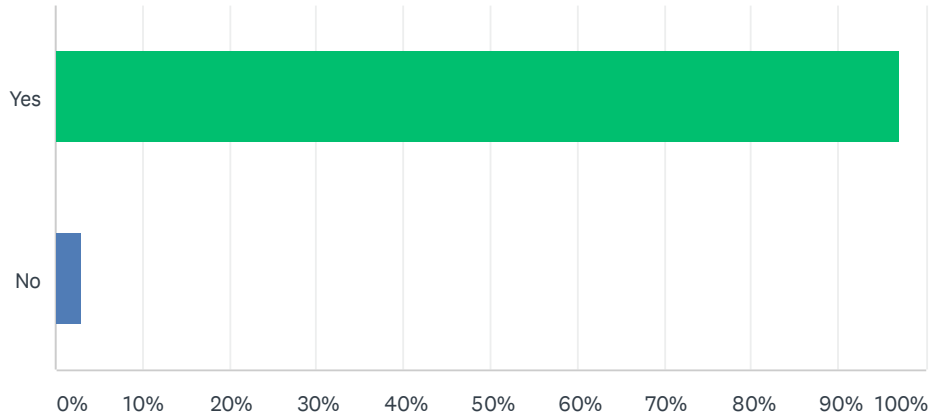
| ANSWER CHOICES | RESPONSES | |
|------------------------|-----------|----|
| At my residence | 50.98% | 52 |
| In my neighborhood | 28.43% | 29 |
| Other (please specify) | 32.35% | 33 |
| Total Respondents: 102 | | |

2021 Fireworks Survey

| # | OTHER (PLEASE SPECIFY) | DATE |
|----|--|-------------------|
| 1 | We enjoy neighbor's Fireworks | 1/11/2021 9:50 AM |
| 2 | Don't buy | 1/11/2021 5:48 AM |
| 3 | Carson neighborhood | 1/8/2021 2:04 PM |
| 4 | Safe open places with lower risk of fire. | 1/8/2021 11:50 AM |
| 5 | The port | 1/8/2021 8:12 AM |
| 6 | I dont | 1/8/2021 6:31 AM |
| 7 | Port of Skamania Waterfront | 1/8/2021 6:20 AM |
| 8 | If I purchase sparklers, use at home | 1/7/2021 5:15 PM |
| 9 | Out of state | 1/7/2021 4:03 PM |
| 10 | not applicable | 1/7/2021 10:40 AM |
| 11 | I dont | 1/7/2021 9:50 AM |
| 12 | The waterfront | 1/7/2021 8:36 AM |
| 13 | seaside | 1/7/2021 8:01 AM |
| 14 | Watch at fairgrounds | 1/7/2021 7:31 AM |
| 15 | Water front | 1/7/2021 7:14 AM |
| 16 | N/A | 1/7/2021 6:21 AM |
| 17 | dont buy | 1/7/2021 5:43 AM |
| 18 | At fairgrounds where it is not near someone else's home | 1/6/2021 10:58 PM |
| 19 | At friends houses | 1/6/2021 10:43 PM |
| 20 | Do not | 1/6/2021 10:18 PM |
| 21 | In allowed a designated safe spaces | 1/6/2021 10:06 PM |
| 22 | N/A | 1/6/2021 9:59 PM |
| 23 | A few around my house or in town somewhere and most others are done in hemlock | 1/6/2021 9:55 PM |
| 24 | Friends in North B | 1/6/2021 8:19 PM |
| 25 | where were allowed now at the port of stevenson. | 1/6/2021 8:15 PM |
| 26 | Friends homes in Stevenson | 1/6/2021 8:13 PM |
| 27 | Waterfront | 1/6/2021 6:59 PM |
| 28 | None | 1/6/2021 4:19 PM |
| 29 | I don't typically -- when I do, it is less than \$10 worth | 1/6/2021 3:58 PM |
| 30 | I dont spend money on fireworks | 1/6/2021 3:51 PM |
| 31 | Crazy Rays Fireworks | 1/6/2021 3:40 PM |
| 32 | I don't | 1/6/2021 3:40 PM |
| 33 | I don't | 1/6/2021 3:04 PM |

Q7 Have you observed the personal use of fireworks in your area or neighborhood around the 4th of July holiday?

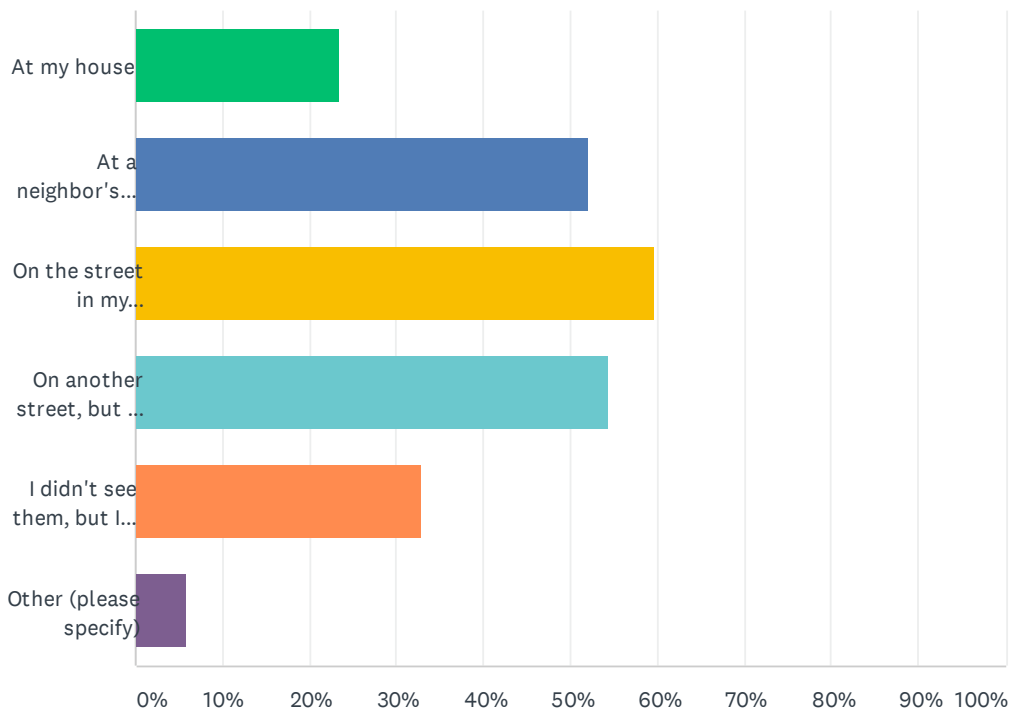
Answered: 172 Skipped: 0



| ANSWER CHOICES | RESPONSES | |
|----------------|-----------|-----|
| Yes | 97.09% | 167 |
| No | 2.91% | 5 |
| TOTAL | | 172 |

Q8 If yes, where were the fireworks discharged in relation to your residence?

Answered: 171 Skipped: 1



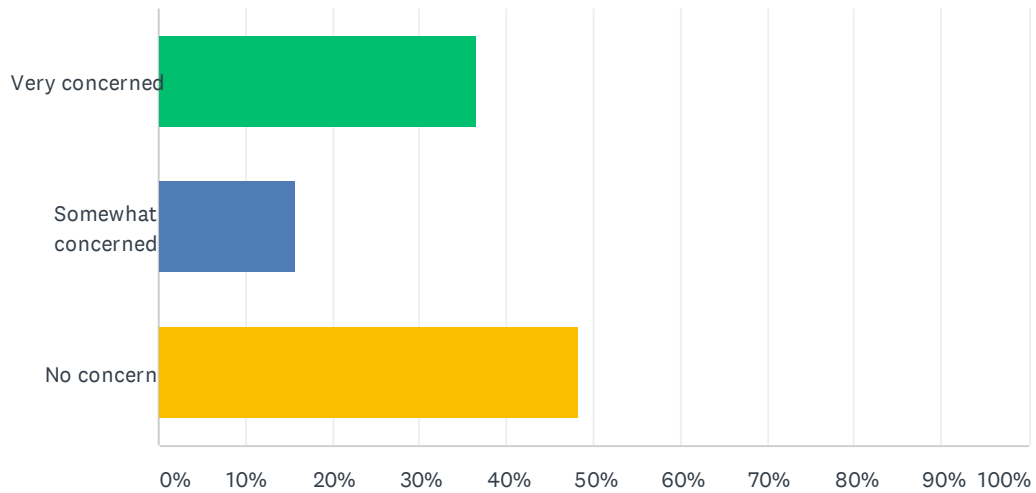
| ANSWER CHOICES | RESPONSES | |
|--|-----------|-----|
| At my house | 23.39% | 40 |
| At a neighbor's house | 52.05% | 89 |
| On the street in my neighborhood | 59.65% | 102 |
| On another street, but I could see the display | 54.39% | 93 |
| I didn't see them, but I heard them | 32.75% | 56 |
| Other (please specify) | 5.85% | 10 |
| Total Respondents: 171 | | |

2021 Fireworks Survey

| # | OTHER (PLEASE SPECIFY) | DATE |
|----|---|-------------------|
| 1 | Forested Areas Surrounding Stevenson | 1/13/2021 6:36 PM |
| 2 | Fair grounds or port property | 1/8/2021 6:27 AM |
| 3 | county works parking lot | 1/7/2021 10:56 AM |
| 4 | On EVERY side of our property | 1/7/2021 10:40 AM |
| 5 | Fairgrounds | 1/7/2021 7:31 AM |
| 6 | down at the fairgrounds...I can see them from my deck | 1/7/2021 5:43 AM |
| 7 | previos city we lived in | 1/6/2021 10:18 PM |
| 8 | I have not been here for the 4th of July yet | 1/6/2021 9:59 PM |
| 9 | Above home in forest land | 1/6/2021 5:14 PM |
| 10 | School parking lot | 1/6/2021 3:05 PM |

Q9 What is your level of concern, if any, about the personal use and discharge of fireworks in the City of Stevenson?

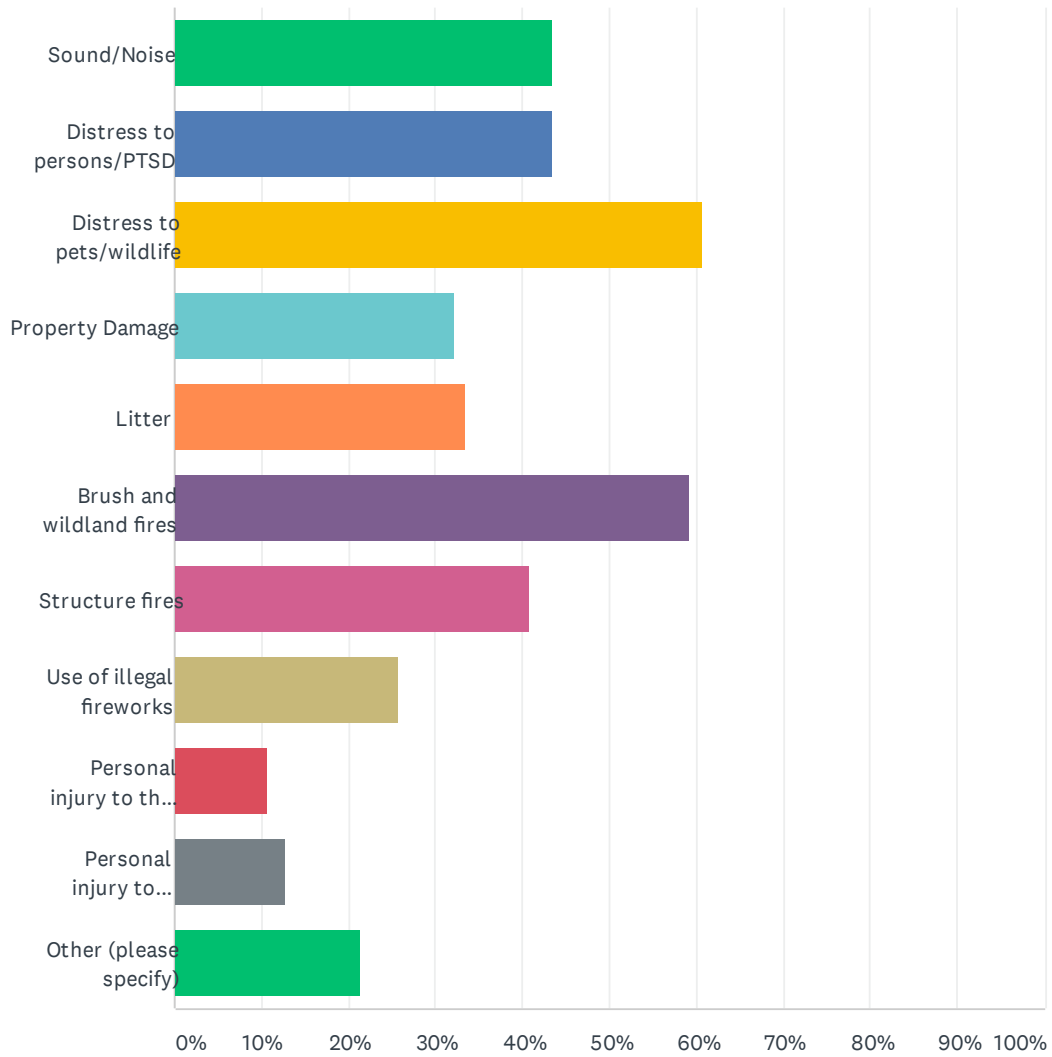
Answered: 172 Skipped: 0



| ANSWER CHOICES | RESPONSES | |
|------------------------|-----------|----|
| Very concerned | 36.63% | 63 |
| Somewhat concerned | 15.70% | 27 |
| No concern | 48.26% | 83 |
| Total Respondents: 172 | | |

Q10 Reasons for those who are somewhat or very concerned:

Answered: 140 Skipped: 32



2021 Fireworks Survey

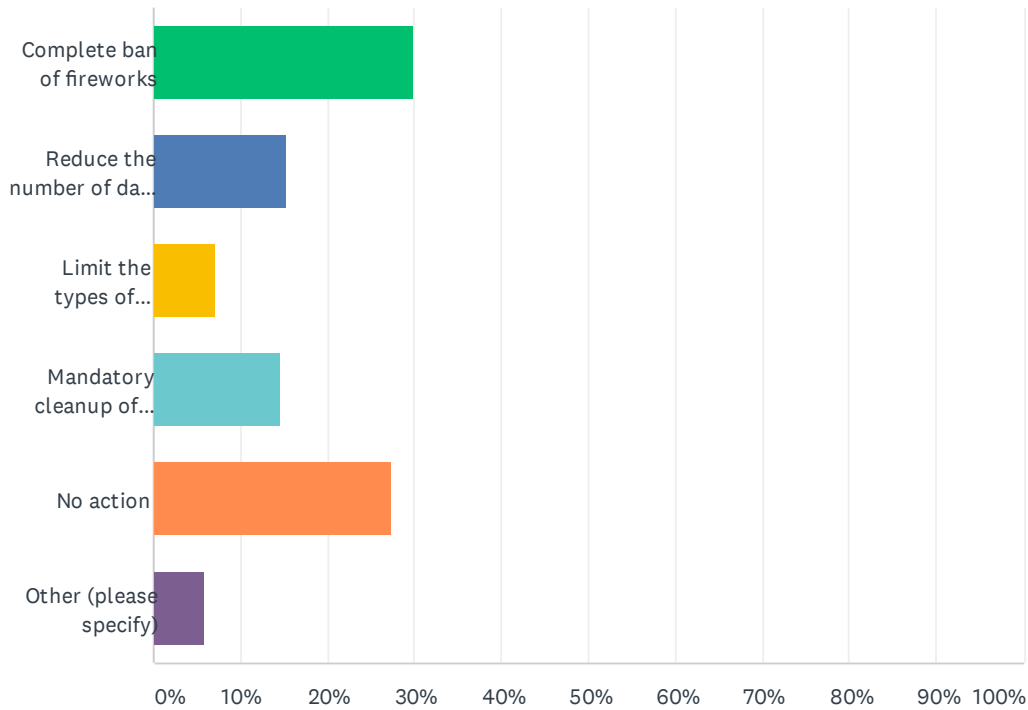
| ANSWER CHOICES | RESPONSES | |
|--|-----------|----|
| Sound/Noise | 43.57% | 61 |
| Distress to persons/PTSD | 43.57% | 61 |
| Distress to pets/wildlife | 60.71% | 85 |
| Property Damage | 32.14% | 45 |
| Litter | 33.57% | 47 |
| Brush and wildland fires | 59.29% | 83 |
| Structure fires | 40.71% | 57 |
| Use of illegal fireworks | 25.71% | 36 |
| Personal injury to those discharging fireworks | 10.71% | 15 |
| Personal injury to bystanders | 12.86% | 18 |
| Other (please specify) | 21.43% | 30 |
| Total Respondents: 140 | | |

2021 Fireworks Survey

| # | OTHER (PLEASE SPECIFY) | DATE |
|----|---|-------------------|
| 1 | Excessive use for Fireworks during non permitted times of the year | 1/13/2021 6:36 PM |
| 2 | n/a | 1/11/2021 9:50 AM |
| 3 | I have no concerns | 1/8/2021 9:27 PM |
| 4 | Not concerned | 1/8/2021 9:02 PM |
| 5 | No concern | 1/8/2021 6:31 AM |
| 6 | Neighbors not observing prevailing weather conditions while discharging legal fireworks. | 1/8/2021 6:20 AM |
| 7 | Was the Eagle Creek fire and subsequent damage not big enough? | 1/7/2021 7:25 PM |
| 8 | Injuries in general and speed of care | 1/7/2021 5:15 PM |
| 9 | People bitching because they don't have anything better to do. | 1/7/2021 4:36 PM |
| 10 | People are becoming to sensitive, should move to California if they can't handle fireworks.. | 1/7/2021 1:49 PM |
| 11 | Many come to the waterfront to discharge fireworks from the shoreline and Stevenson Pier over and into the Columbia River = toxic environmental and water contamination and pollution concerns. | 1/7/2021 9:04 AM |
| 12 | None because it's not my business | 1/7/2021 8:08 AM |
| 13 | All of the above | 1/7/2021 7:31 AM |
| 14 | None | 1/6/2021 11:23 PM |
| 15 | Not concerned if only on holidays | 1/6/2021 9:59 PM |
| 16 | Idk | 1/6/2021 9:59 PM |
| 17 | No concern | 1/6/2021 9:55 PM |
| 18 | Not concerned | 1/6/2021 6:14 PM |
| 19 | None | 1/6/2021 4:19 PM |
| 20 | None | 1/6/2021 3:56 PM |
| 21 | No concerns | 1/6/2021 3:53 PM |
| 22 | All of the above but 99% of the time none of that is going it happen | 1/6/2021 3:44 PM |
| 23 | N/A | 1/6/2021 3:40 PM |
| 24 | Mostly concerned with fireworks that can be shot into the sky (bottle rockets, etc) due to increased fire danger | 1/6/2021 3:30 PM |
| 25 | if you don't like fireworks then leave our area, take your liberal agenda with you | 1/6/2021 3:28 PM |
| 26 | N/A | 1/6/2021 3:27 PM |
| 27 | No concerns | 1/6/2021 3:27 PM |
| 28 | More concerned about people wasting emergency services time when they call and complain | 1/6/2021 3:16 PM |
| 29 | Not concerned | 1/6/2021 3:14 PM |
| 30 | No concern | 1/6/2021 3:09 PM |

Q11 What actions would you prioritize to mitigate your concerns?

Answered: 171 Skipped: 1



| ANSWER CHOICES | RESPONSES | |
|--|-----------|------------|
| Complete ban of fireworks | 29.82% | 51 |
| Reduce the number of days fireworks discharged | 15.20% | 26 |
| Limit the types of fireworks permitted | 7.02% | 12 |
| Mandatory cleanup of debris by users | 14.62% | 25 |
| No action | 27.49% | 47 |
| Other (please specify) | 5.85% | 10 |
| TOTAL | | 171 |

2021 Fireworks Survey

| # | OTHER (PLEASE SPECIFY) | DATE |
|----|--|-------------------|
| 1 | I have no concerns | 1/8/2021 9:27 PM |
| 2 | No action, this is stupid | 1/8/2021 9:02 PM |
| 3 | Area where one could buy a permit to light them off, utilize the work crew from the jail for cleanup of the area afterwards. | 1/8/2021 7:55 PM |
| 4 | Designated location within city limits like Fairgrounds with limited time window in which EMS is on hand | 1/7/2021 9:14 PM |
| 5 | Type and days and safe location | 1/7/2021 5:15 PM |
| 6 | designated area | 1/7/2021 11:30 AM |
| 7 | Control the time, this year we had people lighting fireworks at 1-1:45am | 1/7/2021 9:43 AM |
| 8 | I don't have any concerns | 1/6/2021 8:19 PM |
| 9 | Limit size/type, mandatory cleanup, and reduce number of days permitted. | 1/6/2021 3:11 PM |
| 10 | Control the hours that fireworks are discharged better | 1/6/2021 3:05 PM |

Q12 Please share any other comments you have below:

Answered: 65 Skipped: 107

2021 Fireworks Survey

| # | RESPONSES | DATE |
|----|---|--------------------|
| 1 | I am very concerned about Wild Fire in our area. As we have witness the destruction of the National forest at Eagle Creek and the area stretching 30 mile to the west and 10 miles to the east, it is just a matter of time before another "Mishap" occurs in our area. July 4th coincides with the highest danger of Wild Fire in concert with the daily thermal winds that the Columbia River Gorge is known for. I ask you to consider a total ban of fire works before it too late. A Wild Fire in our area would cause loss of life (human and wild life) and cause catastrophic disaster both economically and environmentally. This should not be taken lightly as we are experiencing the effects of Global Warming NOW and its only going to get worse. Thank you for your time and concern regarding this matter. | 1/13/2021 6:36 PM |
| 2 | I love watching the city-sponsored bug fireworks displays, but the neighborhood fireworks are far too loud and distressing for pets and many people! | 1/13/2021 2:08 PM |
| 3 | Discharging of fireworks takes place beyond the legal days in July and around the NYE holiday. I even try to be out of town so I do not have to endure the terrible stress of the fireworks. That is not always possible for the 10 days around July when the community is discharging fireworks. I am greatly concerned as you can see in the survey response. I find nothing useful about the discharging of fireworks. I hope the city council considers the seriousness of this issue and appreciate the opportunity to take the survey. | 1/13/2021 1:40 PM |
| 4 | On the July 4th, individuals set off high powered fireworks from the fair ground's parking lot, Rock Creek Dr and Vancouver AV. The fireworks sent sparks over houses and trees, the noise was deafening!! On Vancouver AV, fireworks ignited a fire which burned the shrubbery the width of a lot. The fire department's quick response prevented the fire from spreading to nearby houses and an apartment complex. The fireworks continued until well after midnight. Morning found the parking lot and Rock Creek Dr strewn with debris. In addition to the extreme noise, fire danger and litter, the fireworks terrified our pets. I believe fireworks have become too dangerous and high powered to be set off within city limits. The Fourth of July celebration is no longer something to be enjoyed, it is something to be endured. It's time to limit or ban fireworks in our city and neighborhoods. Regards, Patty Price | 1/13/2021 10:20 AM |
| 5 | I was visiting the Oregon Coast during July 4 so did not observe fireworks in Stevenson but in General I dislike fireworks due to the trauma that they cause to pets a risk of injury. (My cousin suffered severe burns from fireworks as a child) I understand some people do enjoy fireworks but limiting the times they can use them seems like a reasonable compromise | 1/11/2021 6:17 PM |
| 6 | We enjoy watching fireworks and do not believe restrictions need to be made for another's persons choice to celebrate our Country's Independence. | 1/11/2021 9:50 AM |
| 7 | Very concerned about the noise and fire risk in the area. Also they are being shot off after the allotted time frame and nothing is ever done about it | 1/11/2021 5:48 AM |
| 8 | We do not need the danger and stress that fireworks crate. We live in a forest area...If we must have them then only by experts over river. Still unnecessary! | 1/9/2021 1:41 PM |
| 9 | You could incorporate firework limitations (time of day and days of the year) into a noise ordinance. | 1/8/2021 10:46 PM |
| 10 | I have no concerns over the use of fire works on designated days . Everyone is aware these are designated days and should take proper precautions for themselves or their animals to prepare for these days. | 1/8/2021 9:27 PM |
| 11 | Do not ban fireworks. | 1/8/2021 9:02 PM |
| 12 | Instituting a fireworks ban just further alienates the people of this city. You have enforcement protocols in place. Include what you expect for enforcement as a deliverable for your law enforcement contract. Add an additional tax on fireworks to help pay for the enforcement.... | 1/8/2021 7:55 PM |
| 13 | stop tryin to put local businesses out of business! | 1/8/2021 12:52 PM |
| 14 | Be responsible | 1/8/2021 6:31 AM |
| 15 | I would urge The City to broadcast the message, if users want to continue with the privilege of discharging legal fireworks on 7/4 AND 12/31, they must feel compelled to honor the guidelines of the state statute regarding the allowable times to discharge. I agree with neighbors who complain about neighbors discharging for days or hours before and after the curfews. | 1/8/2021 6:20 AM |

2021 Fireworks Survey

| | | |
|----|--|-------------------|
| 16 | The fireworks on my street are fun for younger people but they dramatize my pets so we have to leave town for that week. We come home to a mess of debris in our yard. We have notified neighbors when we found fires smoldering in plants and yard bark in their yards. | 1/7/2021 2:29 PM |
| 17 | I love and enjoy the fireworks in our country and city! It is one of the many reasons we choose to stay in Stevenson. I hope the whiny ones either choose to move to a town they feel is more sensitive to their ears if they are finding the fireworks disruptive and the city will not change current rules. | 1/7/2021 1:49 PM |
| 18 | Fireworks should be banned for personal use and used only during specified times by local governing groups. | 1/7/2021 12:27 PM |
| 19 | Need to also limit the types of fireworks, and make it mandatory to clean up debris by users. | 1/7/2021 11:37 AM |
| 20 | As long as people clean up their debris, I feel they should be allowed to discharge fireworks during the legal timeframe. | 1/7/2021 11:33 AM |
| 21 | None | 1/7/2021 10:44 AM |
| 22 | Fireworks are fun for some, but for those of us that do not enjoy them, there is no escape. And the animals. Think about the firing animals. Jeez. | 1/7/2021 10:40 AM |
| 23 | Please limit the days fireworks are allowed, and consider a curfew. | 1/7/2021 9:35 AM |
| 24 | Perhaps the annual Fairgrounds Fireworks display could also include an area for the public to discharge their personal fireworks on July 4th and New Year's eve while banning fireworks elsewhere throughout the City? | 1/7/2021 9:04 AM |
| 25 | To many days of fireworks being lit. No concern of animals and others. Some are blown up over our house and we have lots of trees and have things that can get on fire. No action taken by enforcement. All who let them off in city, should have a hefty ticket. | 1/7/2021 8:54 AM |
| 26 | The Litter is horrible and I support Limiting the amount of days and types of fireworks allowed. I am okay with fireworks though. | 1/7/2021 8:51 AM |
| 27 | Maybe you elected officials could actually focus on doing some actual work and not working on limiting the freedoms of the masses to appease the vocal mouth pieces of a few outsiders. If they want big city restrictions they should move back to the big city. My family has been part of this city for 4 generations, my family built the Lutheran Church, have owned and operated businesses, were shareholders at the Co-Ply that most of you never even saw in operation, our family helped start 2 of the county fire districts, volunteered thousands of hours at the fair, for EMS, for the fire dept, are former local law enforcement...maybe spend more time trying to fix more critical items like building a safe fire station to house our critical equipment, fix the disasterous water and sewer systems...you can't even enforce a fireworks ban, so why pass a law you can't possibly enforce? | 1/7/2021 8:22 AM |
| 28 | I believe that just as it has always been, if anything is done irresponsibly to the point of damage or harm then said person should be held accountable. With that said, the limitations already in place are extensive enough and a push past that point would be an overreach of power plain and simple. | 1/7/2021 8:08 AM |
| 29 | cry some more | 1/7/2021 8:01 AM |
| 30 | We are respectful of others, are following the current rules, we clean up all debris, we are safe, and our kids really love the fireworks. Its difficult on our dog, but we keep her inside away from the noise. It's only a few days out of the year that we get to enjoy them, so we don't have a problem with it. If a change must be made, I would say shorten the amount of days they are allowed. We appreciate the freedom to celebrate. | 1/7/2021 7:52 AM |
| 31 | They do a lot more harm than the brief flash of beauty. I hope WA bans them completely. | 1/7/2021 7:31 AM |
| 32 | It would seem logical to continue discharges to specific areas. We go down to the waterfront and fire over the river. | 1/7/2021 7:14 AM |
| 33 | I have alot of neighbors who love to light off fireworks...often right over my house! I LOVE IT! I also can see the fireworks from Stevenson, Cascade Locks and the boat ramp from my home...and I really appreciate it! | 1/7/2021 5:43 AM |
| 34 | I think it's ridiculous people want to now ban fireworks. | 1/7/2021 5:32 AM |

2021 Fireworks Survey

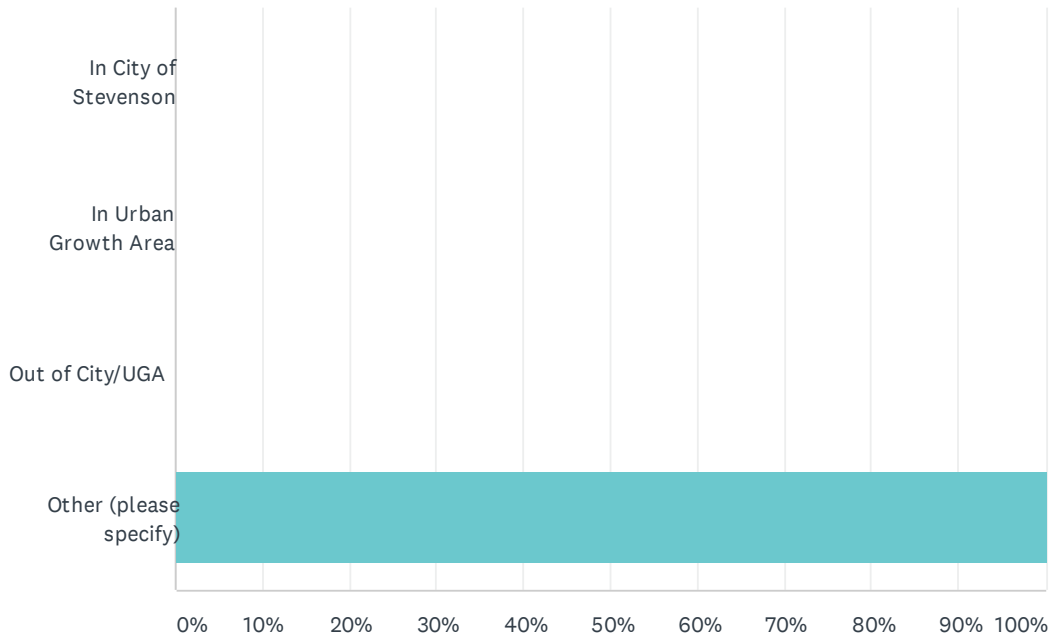
| | | |
|----|--|-------------------|
| 35 | It's a few days out of the year we are able to have fun and light fire works!!! Let us be! It's an American tradition! | 1/7/2021 3:33 AM |
| 36 | The city of Stevenson needs to stop trying to regulate too many things. Stick to things that actually matter and maybe fix some of your streets and sidewalks. | 1/6/2021 11:23 PM |
| 37 | I love that we can buy and discharge our own fireworks for July 4th and New Years eve. Would be disappointing if that was taken away. | 1/6/2021 10:43 PM |
| 38 | Please ban the use of fireworks. There have been fires, injuries, animals escaping. It's time for it to be done. | 1/6/2021 10:18 PM |
| 39 | While we were not here for the 4th. For New Years Eve there were a lot of fireworks. A Neighbor was lighting off illegal fireworks. If that had been a dry 4th I would have been very worried about fire danger. For the dry summer and fire risk seems best to ban them. | 1/6/2021 10:18 PM |
| 40 | I don't think fireworks are appropriate or necessary for the celebration of holidays. Let professionals organize displays for the community to enjoy. There are too many irresponsible people and little concern for others. | 1/6/2021 10:09 PM |
| 41 | Have July 5th be a city cleanup day. That way all trash from fireworks are pickup and our town is left clean. Make arrangements with trash collection and with transfer site for extra pick up and a "free" dump day at the transfer site | 1/6/2021 10:06 PM |
| 42 | Love fireworks always have always will!!!! | 1/6/2021 9:59 PM |
| 43 | Between living with Animals and person who have served in our military the 4th sucks. PTSD gets kicked in. My animals go crazy snd no amount of drugs, closing the drapes and playing the movie Armageddon with the volume very loud can fix. Watching your loved one get truggeded and your animals quiver in fear is horrible, especially when you know there us nothing you can do to fix it. | 1/6/2021 9:57 PM |
| 44 | Time and dates allowed. | 1/6/2021 9:52 PM |
| 45 | No issues. Only and issue when it happens after the cut off time | 1/6/2021 8:19 PM |
| 46 | It seemed safe and fun years back when everyone went to the park to light them off. It was close to the water. I would just recommend volunteers to clean up the day after to make sure we can still do them like before. | 1/6/2021 8:15 PM |
| 47 | I just hate seeing the debris left behind after people light fireworks and don't clean them up, not as much of a problem now since Hidden Ridge has been developed but in years past. | 1/6/2021 6:07 PM |
| 48 | I'd love to ban fireworks completely, but I understand the makeup of our city would not allow for that. However, enforcement of a strict 1 day window where they could be let off would help. This year I witnessed a quickly escalating brush fire on my street that caused ash to shower down all over my house, a few years ago I saw the eagle creek fire while on my deck and housing 2 families evacuated from Cascade Locks, and every year my poor animals cower for days under my bed while loud booms go off; obviously some change needs to happen. | 1/6/2021 5:55 PM |
| 49 | Banning fireworks because of a few squeaky individuals goes 100% against the foundation of our republic. I will actively work to unseat any city council member supporting this type of regulation. Especially when the city and county lack the resources to actually enforce it. Passing laws you can't possibly enforce is the most destructive things government can do. | 1/6/2021 5:45 PM |
| 50 | We should prioritize other ways to celebrate that don't harm domestic and wild animals, veterans and Those with PTSD. Fireworks cause considerable noise damage, pollution and fire risk. Note, I live outside of city limits. If banned only within the city it will force more use outside of city limits which put our forests at greater risk. I would like to see a ban on all projectile type fireworks within Skamania County. Many other counties banned the use and sale of fireworks that lift off the ground (can be co trolled by user). | 1/6/2021 5:14 PM |
| 51 | I believe that you should be courteous of your neighbors. Make them aware that you will be lighting fireworks off. Along with make sure that they are ok with it. | 1/6/2021 5:03 PM |
| 52 | None | 1/6/2021 4:19 PM |
| 53 | I dont have an issue with fireworks being let off on the holidays, but the excessive use in the days leading up and after are annoying. | 1/6/2021 4:16 PM |

2021 Fireworks Survey

| | | |
|----|---|------------------|
| 54 | I feel that fireworks are no concern when used safely. I hope this shows that | 1/6/2021 4:14 PM |
| 55 | Specifically outline hours for fireworks, not all day on certain days. | 1/6/2021 3:58 PM |
| 56 | This whole survey was really biased towards people wanting to limit fireworks. | 1/6/2021 3:53 PM |
| 57 | Just because I do not purchase and use fireworks dosen't mean I'm totally against them. As a child I remember having fun with family and fireworks and back then we did not have the very loud fireworks that are available today. I know that we have a lot of regulations and that can depress anyone. We were shown how to be responsible with fireworks when I was a child and I believe that value and respect has not been taught to the children of today. | 1/6/2021 3:51 PM |
| 58 | N/A | 1/6/2021 3:40 PM |
| 59 | if you don't like them then leave our area | 1/6/2021 3:28 PM |
| 60 | I see no concern in the safe, legal discharge of fireworks within the city of stevenson. | 1/6/2021 3:27 PM |
| 61 | Stop catering to single complaints with these non sense issues. You've wasted time in this issue in multiple meetings. Banning or restricting the types of fireworks allowed in the city is unenforceable. You need to start working on issues that truly matter to tax payers. Such as infrastructure improvements. | 1/6/2021 3:16 PM |
| 62 | My first choice would be a ban because fireworks have such potential for destruction, but at the very least please restrict them to the 4th ONLY and done by midnight | 1/6/2021 3:04 PM |
| 63 | Little surprised that aerial fireworks are sold in a "forest". I would think ground fireworks would be much safer. | 1/6/2021 3:01 PM |
| 64 | Stop giving up freedoms | 1/6/2021 3:00 PM |
| 65 | I have no concerns the fireworks typically stop fairly early, everyone picks up their litter and is respectful. | 1/6/2021 2:59 PM |

Q1 Where do you live?

Answered: 105 Skipped: 0



| ANSWER CHOICES | RESPONSES | |
|------------------------|-----------|------------|
| In City of Stevenson | 0.00% | 0 |
| In Urban Growth Area | 0.00% | 0 |
| Out of City/UGA | 0.00% | 0 |
| Other (please specify) | 100.00% | 105 |
| TOTAL | | 105 |

2021 Fireworks Survey

| # | OTHER (PLEASE SPECIFY) | DATE |
|----|---|--------------------|
| 1 | Vancouver | 1/12/2021 1:05 PM |
| 2 | Carson | 1/12/2021 6:25 AM |
| 3 | Stabler | 1/10/2021 12:15 PM |
| 4 | Immediately outside city limits. | 1/9/2021 9:32 PM |
| 5 | Carson | 1/9/2021 7:07 PM |
| 6 | Cook | 1/9/2021 2:46 PM |
| 7 | Carson | 1/9/2021 8:26 AM |
| 8 | Carson | 1/8/2021 9:41 PM |
| 9 | County area of Stevenson | 1/8/2021 7:30 PM |
| 10 | Stevenson (just outside City limits) | 1/8/2021 6:01 PM |
| 11 | Carson | 1/8/2021 5:59 PM |
| 12 | Carson | 1/8/2021 3:14 PM |
| 13 | Just outside the city limits of Stevenson | 1/8/2021 1:44 PM |
| 14 | Stabler | 1/8/2021 1:06 PM |
| 15 | Carson | 1/8/2021 1:05 PM |
| 16 | stabler | 1/7/2021 10:09 PM |
| 17 | Carson | 1/7/2021 9:36 PM |
| 18 | North Bonneville | 1/7/2021 9:18 PM |
| 19 | Carson | 1/7/2021 5:38 PM |
| 20 | Live in Carson work in Stevenson | 1/7/2021 2:08 PM |
| 21 | 1 mile outside city limits | 1/7/2021 1:28 PM |
| 22 | Norh Bonneville | 1/7/2021 1:17 PM |
| 23 | Stevenson city limits boundary | 1/7/2021 12:31 PM |
| 24 | Skamania | 1/7/2021 12:19 PM |
| 25 | Washougal | 1/7/2021 12:18 PM |
| 26 | Carson | 1/7/2021 11:57 AM |
| 27 | Carson | 1/7/2021 11:54 AM |
| 28 | 1 mile outside city limits | 1/7/2021 11:18 AM |
| 29 | Stevenson | 1/7/2021 10:49 AM |
| 30 | N. Bonneville | 1/7/2021 10:39 AM |
| 31 | Home Valley | 1/7/2021 10:39 AM |
| 32 | North Bonneville | 1/7/2021 9:57 AM |
| 33 | Skamania | 1/7/2021 9:37 AM |
| 34 | Carson | 1/7/2021 9:28 AM |
| 35 | Carson | 1/7/2021 9:15 AM |
| 36 | Carson | 1/7/2021 9:15 AM |
| 37 | North Bonneville | 1/7/2021 9:07 AM |

2021 Fireworks Survey

| | | |
|----|---|-------------------|
| 38 | Carson | 1/7/2021 9:06 AM |
| 39 | Nearby | 1/7/2021 8:59 AM |
| 40 | Carson | 1/7/2021 8:53 AM |
| 41 | Just outside city limits, my address is Stevenson, we can hear events at the fairgrounds, the train, etc. | 1/7/2021 8:48 AM |
| 42 | Skamania county | 1/7/2021 7:47 AM |
| 43 | Just outside Stevenson city limits | 1/7/2021 7:42 AM |
| 44 | Stevenson | 1/7/2021 7:09 AM |
| 45 | Carson | 1/7/2021 6:39 AM |
| 46 | Just outside Stevenson's city limits. | 1/7/2021 6:38 AM |
| 47 | Carson | 1/7/2021 6:28 AM |
| 48 | East end of Stevenson, outside of city limits | 1/7/2021 5:59 AM |
| 49 | Kansas city | 1/7/2021 4:38 AM |
| 50 | Stevenson outside City limits | 1/7/2021 3:45 AM |
| 51 | Ft. Rains | 1/7/2021 3:39 AM |
| 52 | North Bonneville | 1/7/2021 3:38 AM |
| 53 | Carson | 1/7/2021 12:19 AM |
| 54 | Carson | 1/6/2021 11:51 PM |
| 55 | Home Valley | 1/6/2021 11:12 PM |
| 56 | Carson | 1/6/2021 10:44 PM |
| 57 | Stevenson outside city limits | 1/6/2021 10:41 PM |
| 58 | 1 mile abkve Stevenson City limits | 1/6/2021 10:16 PM |
| 59 | Outside of city limits | 1/6/2021 9:55 PM |
| 60 | Carson | 1/6/2021 9:25 PM |
| 61 | just outside city limits | 1/6/2021 9:23 PM |
| 62 | Bonneville | 1/6/2021 9:14 PM |
| 63 | Washougal but own property in Stevenson | 1/6/2021 8:13 PM |
| 64 | Rockaway | 1/6/2021 8:03 PM |
| 65 | Stabler | 1/6/2021 8:02 PM |
| 66 | Carson | 1/6/2021 7:06 PM |
| 67 | Carson Washington | 1/6/2021 6:28 PM |
| 68 | Home valley | 1/6/2021 5:54 PM |
| 69 | North Bonneville | 1/6/2021 5:54 PM |
| 70 | Carson | 1/6/2021 5:37 PM |
| 71 | North Bonneville | 1/6/2021 5:25 PM |
| 72 | Carson wa | 1/6/2021 5:22 PM |
| 73 | Skamania | 1/6/2021 5:15 PM |
| 74 | North Bonneville | 1/6/2021 4:56 PM |
| 75 | Carson | 1/6/2021 4:39 PM |

2021 Fireworks Survey

| | | |
|-----|---|------------------|
| 76 | Just outside Stevenson city limits | 1/6/2021 4:39 PM |
| 77 | Carson, own building and business in Stevenson | 1/6/2021 4:26 PM |
| 78 | Carson | 1/6/2021 4:24 PM |
| 79 | Just outside city limits | 1/6/2021 4:17 PM |
| 80 | north bonneville | 1/6/2021 4:11 PM |
| 81 | Stabler | 1/6/2021 4:08 PM |
| 82 | Carson | 1/6/2021 4:04 PM |
| 83 | Skamania county, outside city of Stevenson limits | 1/6/2021 4:04 PM |
| 84 | Carson | 1/6/2021 4:04 PM |
| 85 | Washougal | 1/6/2021 4:00 PM |
| 86 | Carson | 1/6/2021 4:00 PM |
| 87 | Carson | 1/6/2021 3:54 PM |
| 88 | Gearhart, OR. | 1/6/2021 3:48 PM |
| 89 | Carson | 1/6/2021 3:47 PM |
| 90 | Urban growth area of Stevenson | 1/6/2021 3:47 PM |
| 91 | Carson | 1/6/2021 3:46 PM |
| 92 | Carson | 1/6/2021 3:44 PM |
| 93 | Cascade Locks | 1/6/2021 3:44 PM |
| 94 | Carson | 1/6/2021 3:43 PM |
| 95 | Washougal (in the gorge) | 1/6/2021 3:42 PM |
| 96 | Carson | 1/6/2021 3:39 PM |
| 97 | Carson | 1/6/2021 3:39 PM |
| 98 | Carson | 1/6/2021 3:37 PM |
| 99 | Carson | 1/6/2021 3:31 PM |
| 100 | North Bonneville | 1/6/2021 3:29 PM |
| 101 | Carson | 1/6/2021 3:21 PM |
| 102 | Carson | 1/6/2021 3:16 PM |
| 103 | Carson | 1/6/2021 3:12 PM |
| 104 | Carson | 1/6/2021 2:59 PM |
| 105 | Stevenson Proper | 1/6/2021 2:55 PM |

Q2 What is your street address?

Answered: 105 Skipped: 0

2021 Fireworks Survey

| # | RESPONSES | DATE |
|----|-----------------------------|--------------------|
| 1 | 13717 ne 45 Th st | 1/12/2021 1:05 PM |
| 2 | 692 old state rd | 1/12/2021 6:25 AM |
| 3 | Trout creek | 1/10/2021 12:15 PM |
| 4 | Quail Run Rd. Stevenson WA. | 1/9/2021 9:32 PM |
| 5 | 582 Cannavina Rd | 1/9/2021 7:07 PM |
| 6 | 12 Deerfield Dr | 1/9/2021 2:46 PM |
| 7 | 72 Alpine lane | 1/9/2021 8:26 AM |
| 8 | Dillingham loop | 1/8/2021 9:41 PM |
| 9 | 151 Camp Cedar Lane | 1/8/2021 7:30 PM |
| 10 | 131 Fern Meadow Rd. | 1/8/2021 6:01 PM |
| 11 | 192 Cedar Creek Road | 1/8/2021 5:59 PM |
| 12 | 212 jarrell road | 1/8/2021 3:14 PM |
| 13 | 52 Venado Trail | 1/8/2021 1:44 PM |
| 14 | 951 Szydlo | 1/8/2021 1:06 PM |
| 15 | 201 brooks rd | 1/8/2021 1:05 PM |
| 16 | 271 Summer RD | 1/7/2021 10:09 PM |
| 17 | 82 Shipherd Falls Rd | 1/7/2021 9:36 PM |
| 18 | 406 columbia | 1/7/2021 9:18 PM |
| 19 | 21 Pleasant Court | 1/7/2021 5:38 PM |
| 20 | Carson | 1/7/2021 2:08 PM |
| 21 | 152 Moore Rd | 1/7/2021 1:28 PM |
| 22 | 105 Heron drive | 1/7/2021 1:17 PM |
| 23 | 812 kanaka creek rd | 1/7/2021 12:31 PM |
| 24 | 201 woodard Creek road | 1/7/2021 12:19 PM |
| 25 | NE 404th Ct | 1/7/2021 12:18 PM |
| 26 | Metzger Rd | 1/7/2021 11:57 AM |
| 27 | 32 Van Camp Rd | 1/7/2021 11:54 AM |
| 28 | Kanaka Creek Road | 1/7/2021 11:18 AM |
| 29 | 441 NW Jefferson St | 1/7/2021 10:49 AM |
| 30 | 828 Celilo | 1/7/2021 10:39 AM |
| 31 | 50561 Hwy 14 | 1/7/2021 10:39 AM |
| 32 | Heron Drive | 1/7/2021 9:57 AM |
| 33 | 61 Spring Lane | 1/7/2021 9:37 AM |
| 34 | 82 wildwood lane | 1/7/2021 9:28 AM |
| 35 | 351 metzger rd | 1/7/2021 9:15 AM |
| 36 | Carson | 1/7/2021 9:15 AM |
| 37 | 2040 Greenleaf Drive | 1/7/2021 9:07 AM |

2021 Fireworks Survey

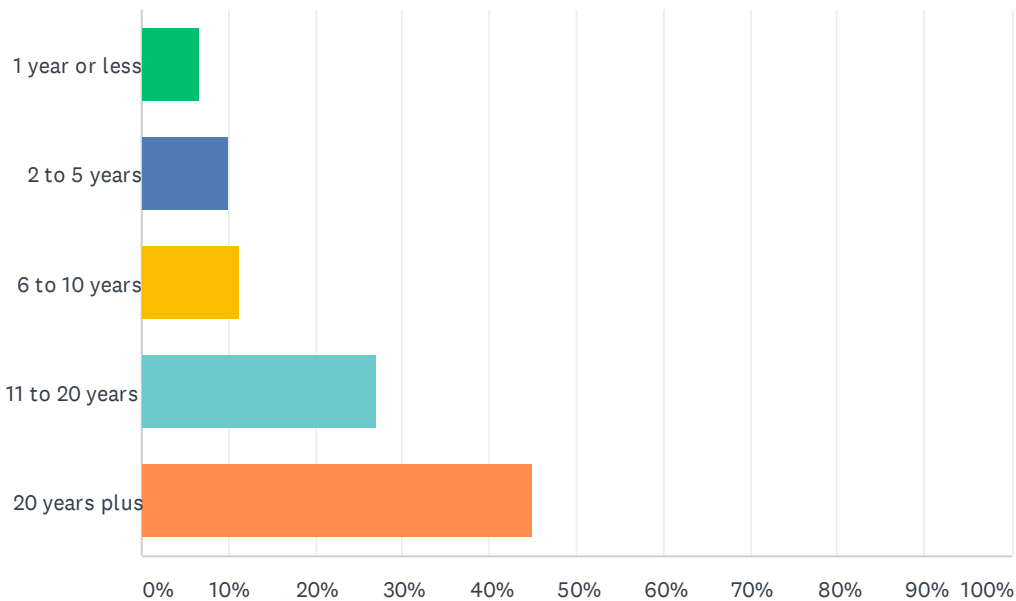
| | | |
|----|---------------------------|-------------------|
| 38 | Heslen Rd | 1/7/2021 9:06 AM |
| 39 | Underwood | 1/7/2021 8:59 AM |
| 40 | 27 Kodiak way | 1/7/2021 8:53 AM |
| 41 | 12 Fern Meadow Road | 1/7/2021 8:48 AM |
| 42 | Trout Creek Rd | 1/7/2021 7:47 AM |
| 43 | 1012 Kanaka Cr Rd | 1/7/2021 7:42 AM |
| 44 | 12 Franz Rd | 1/7/2021 7:09 AM |
| 45 | Fuller rd | 1/7/2021 6:39 AM |
| 46 | 862 Maple Way | 1/7/2021 6:38 AM |
| 47 | 1022 wind TV rd | 1/7/2021 6:28 AM |
| 48 | 122 Alden Wachter Rd. | 1/7/2021 5:59 AM |
| 49 | Neyland road | 1/7/2021 4:38 AM |
| 50 | 101 Whispering Heights Ln | 1/7/2021 3:45 AM |
| 51 | 702 Wauna Lake Club rd | 1/7/2021 3:39 AM |
| 52 | 20 Park lane place | 1/7/2021 3:38 AM |
| 53 | 181shipherd falls rd | 1/7/2021 12:19 AM |
| 54 | High Bridge Rd | 1/6/2021 11:51 PM |
| 55 | 132 Indian Cabin Rd | 1/6/2021 11:12 PM |
| 56 | 42 Russell's Timber Ln | 1/6/2021 10:44 PM |
| 57 | Kanaka creek road | 1/6/2021 10:41 PM |
| 58 | 122 Fern meadows rd | 1/6/2021 10:16 PM |
| 59 | Really | 1/6/2021 9:55 PM |
| 60 | 101 Juniper | 1/6/2021 9:25 PM |
| 61 | 2311 loop road, stvenson | 1/6/2021 9:23 PM |
| 62 | 105 Heron drive | 1/6/2021 9:14 PM |
| 63 | None of your business | 1/6/2021 8:13 PM |
| 64 | Ocean | 1/6/2021 8:03 PM |
| 65 | 311 Heslen Road | 1/6/2021 8:02 PM |
| 66 | 71 second st | 1/6/2021 7:06 PM |
| 67 | 212 jarrell rd | 1/6/2021 6:28 PM |
| 68 | 1001 wind mt rd | 1/6/2021 5:54 PM |
| 69 | 713 Chinook Circle | 1/6/2021 5:54 PM |
| 70 | 1281 Metzger Rd. | 1/6/2021 5:37 PM |
| 71 | Tyee court | 1/6/2021 5:25 PM |
| 72 | Barnes rd | 1/6/2021 5:22 PM |
| 73 | 522 butler loop road | 1/6/2021 5:15 PM |
| 74 | 102 Pahatu | 1/6/2021 4:56 PM |
| 75 | 52B Rogers st | 1/6/2021 4:39 PM |

2021 Fireworks Survey

| | | |
|-----|-------------------------------------|------------------|
| 76 | 51 Fawn Meadow Dr | 1/6/2021 4:39 PM |
| 77 | 73 nw 1st street | 1/6/2021 4:26 PM |
| 78 | 152 old detour rd | 1/6/2021 4:24 PM |
| 79 | 52 Venado Trail | 1/6/2021 4:17 PM |
| 80 | hamilton st | 1/6/2021 4:11 PM |
| 81 | 11271 wind river hwy | 1/6/2021 4:08 PM |
| 82 | 61 Blackledge Road | 1/6/2021 4:04 PM |
| 83 | 1482 Old State Rd, Carson, WA 98610 | 1/6/2021 4:04 PM |
| 84 | Trout Creek Road | 1/6/2021 4:04 PM |
| 85 | 40907 NE Miller Rd | 1/6/2021 4:00 PM |
| 86 | 152 Old Detour road | 1/6/2021 4:00 PM |
| 87 | 834 Trout Creek rd | 1/6/2021 3:54 PM |
| 88 | 702 G Street | 1/6/2021 3:48 PM |
| 89 | 41 Dillingham loop | 1/6/2021 3:47 PM |
| 90 | 371 Myers rd | 1/6/2021 3:47 PM |
| 91 | 91 Heslen Rd | 1/6/2021 3:46 PM |
| 92 | 52 Coates Rd | 1/6/2021 3:44 PM |
| 93 | Lewis | 1/6/2021 3:44 PM |
| 94 | 381 Shipherd Falls rd | 1/6/2021 3:43 PM |
| 95 | 40907 NE Miller road | 1/6/2021 3:42 PM |
| 96 | 252 Blackledge Rd | 1/6/2021 3:39 PM |
| 97 | 121 Fuller Road | 1/6/2021 3:39 PM |
| 98 | 1292 Wind River Rd | 1/6/2021 3:37 PM |
| 99 | 251 vine maple loop | 1/6/2021 3:31 PM |
| 100 | 313 Hamilton Street | 1/6/2021 3:29 PM |
| 101 | Wind River | 1/6/2021 3:21 PM |
| 102 | Vine Maple Loop | 1/6/2021 3:16 PM |
| 103 | Metzger | 1/6/2021 3:12 PM |
| 104 | 41 second street | 1/6/2021 2:59 PM |
| 105 | 401 Maple Way | 1/6/2021 2:55 PM |

Q3 How long have you been a resident of Stevenson?

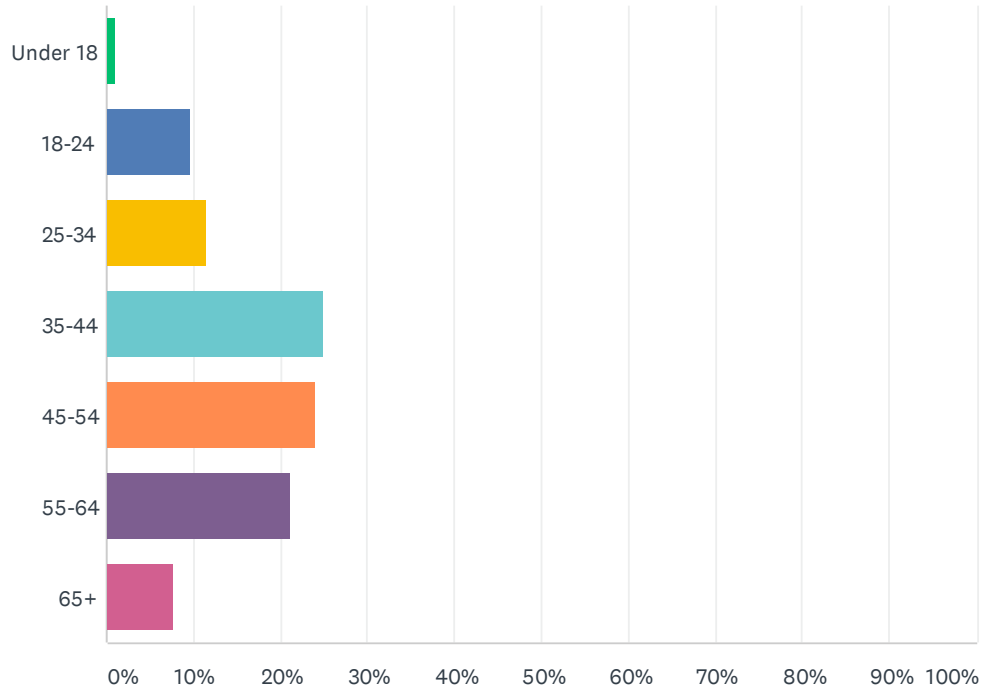
Answered: 89 Skipped: 16



| ANSWER CHOICES | RESPONSES | |
|----------------|-----------|-----------|
| 1 year or less | 6.74% | 6 |
| 2 to 5 years | 10.11% | 9 |
| 6 to 10 years | 11.24% | 10 |
| 11 to 20 years | 26.97% | 24 |
| 20 years plus | 44.94% | 40 |
| TOTAL | | 89 |

Q4 What is your age group?

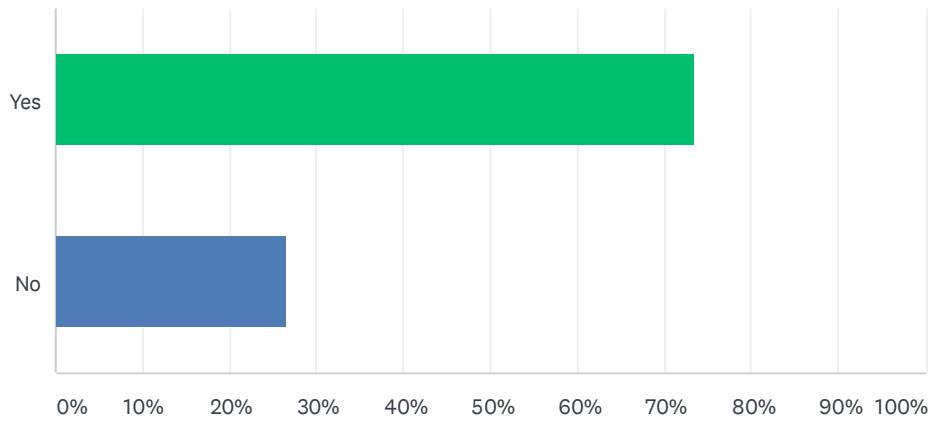
Answered: 104 Skipped: 1



| ANSWER CHOICES | RESPONSES | |
|----------------|-----------|------------|
| Under 18 | 0.96% | 1 |
| 18-24 | 9.62% | 10 |
| 25-34 | 11.54% | 12 |
| 35-44 | 25.00% | 26 |
| 45-54 | 24.04% | 25 |
| 55-64 | 21.15% | 22 |
| 65+ | 7.69% | 8 |
| TOTAL | | 104 |

Q5 Do you typically buy and/or discharge fireworks around the 4th of July holiday?

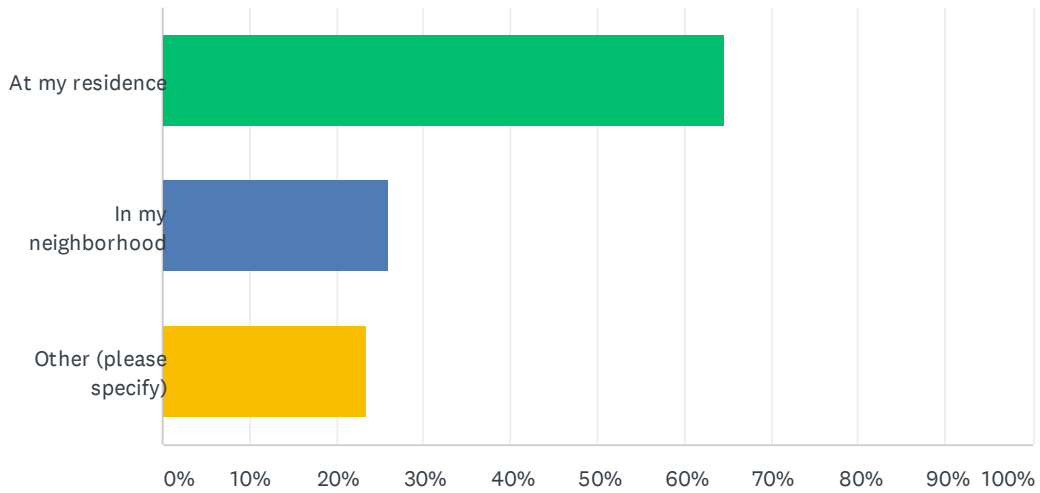
Answered: 105 Skipped: 0



| ANSWER CHOICES | RESPONSES | |
|----------------|-----------|-----|
| Yes | 73.33% | 77 |
| No | 26.67% | 28 |
| TOTAL | | 105 |

Q6 If yes, where do you typically discharge fireworks?

Answered: 85 Skipped: 20



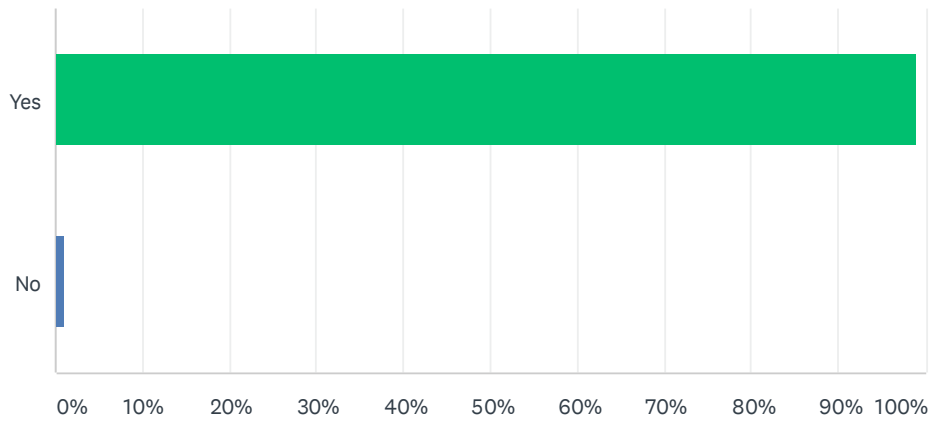
| ANSWER CHOICES | RESPONSES | |
|------------------------|-----------|----|
| At my residence | 64.71% | 55 |
| In my neighborhood | 25.88% | 22 |
| Other (please specify) | 23.53% | 20 |
| Total Respondents: 85 | | |

2021 Fireworks Survey

| # | OTHER (PLEASE SPECIFY) | DATE |
|----|--|-------------------|
| 1 | Friends property outside of city limits | 1/12/2021 1:05 PM |
| 2 | family in stevenson | 1/7/2021 10:09 PM |
| 3 | We usually go somewhere to watch a display | 1/7/2021 1:28 PM |
| 4 | We don't | 1/7/2021 11:18 AM |
| 5 | Friends house in Stevenson | 1/7/2021 9:28 AM |
| 6 | At home but visit Stevenson fair grounds | 1/7/2021 9:06 AM |
| 7 | Port of Skamania | 1/7/2021 7:09 AM |
| 8 | N/A | 1/7/2021 5:59 AM |
| 9 | N/A | 1/7/2021 3:45 AM |
| 10 | Depends on the weather | 1/6/2021 8:02 PM |
| 11 | At a friend's house | 1/6/2021 5:54 PM |
| 12 | Port of Skamania or Fair Grounds | 1/6/2021 5:54 PM |
| 13 | With friends | 1/6/2021 5:37 PM |
| 14 | In a safe location ready with extinguishers at the ready | 1/6/2021 5:25 PM |
| 15 | Any safe, open location | 1/6/2021 4:04 PM |
| 16 | Fathers house outside City limits | 1/6/2021 3:48 PM |
| 17 | Friends houses | 1/6/2021 3:47 PM |
| 18 | Friends houses | 1/6/2021 3:44 PM |
| 19 | I work for fair and we are contracted to have then let off twice per year at fairgrounds | 1/6/2021 3:43 PM |
| 20 | Ann and ray lueders | 1/6/2021 3:42 PM |

Q7 Have you observed the personal use of fireworks in your area or neighborhood around the 4th of July holiday?

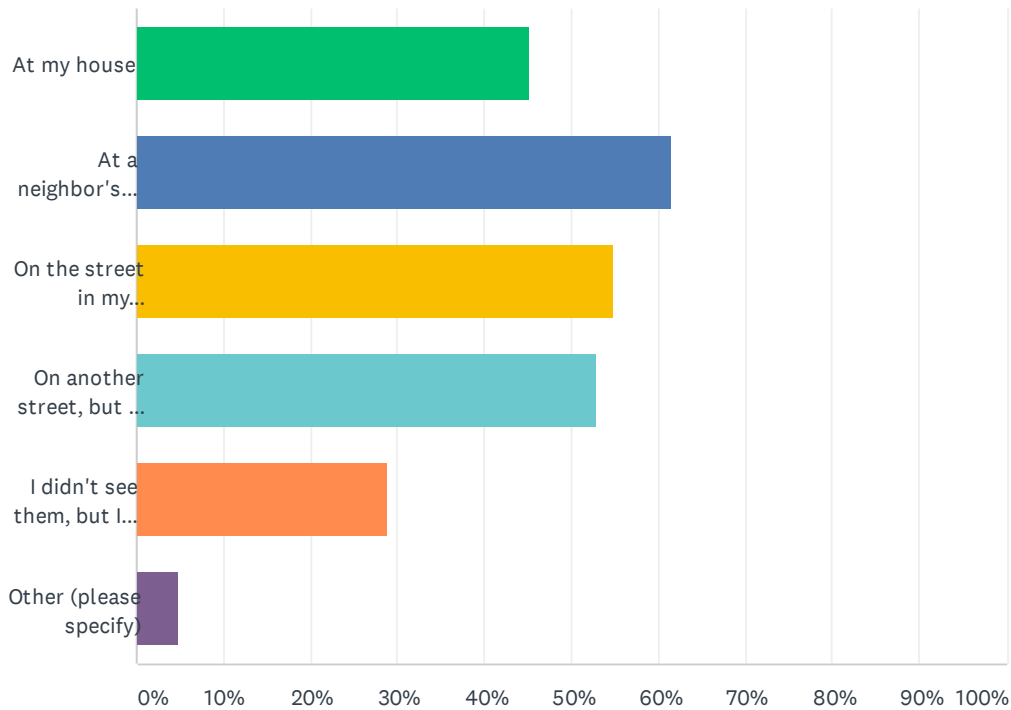
Answered: 105 Skipped: 0



| ANSWER CHOICES | RESPONSES | |
|----------------|-----------|-----|
| Yes | 99.05% | 104 |
| No | 0.95% | 1 |
| TOTAL | | 105 |

Q8 If yes, where were the fireworks discharged in relation to your residence?

Answered: 104 Skipped: 1

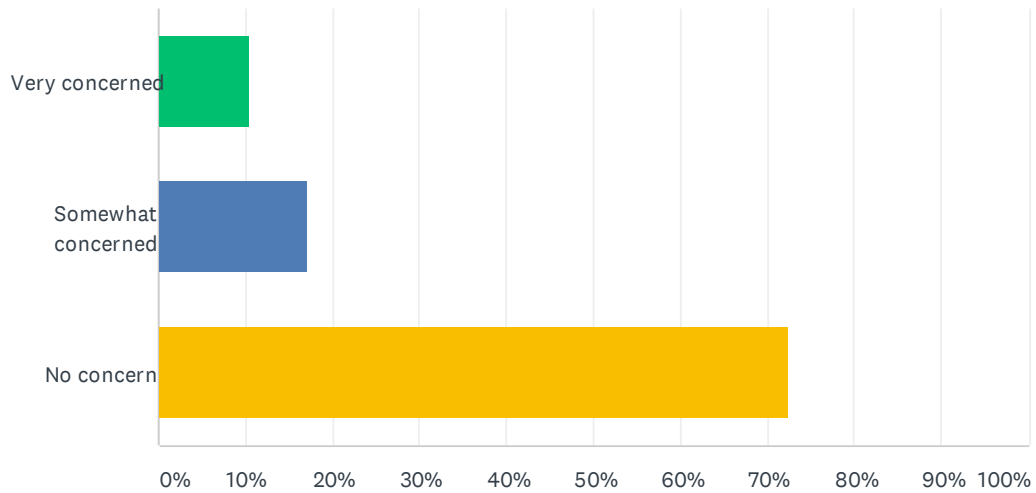


| ANSWER CHOICES | RESPONSES |
|--|-----------|
| At my house | 45.19% 47 |
| At a neighbor's house | 61.54% 64 |
| On the street in my neighborhood | 54.81% 57 |
| On another street, but I could see the display | 52.88% 55 |
| I didn't see them, but I heard them | 28.85% 30 |
| Other (please specify) | 4.81% 5 |
| Total Respondents: 104 | |

| # | OTHER (PLEASE SPECIFY) | DATE |
|---|---|------------------|
| 1 | Everywhere! It's great! | 1/7/2021 9:28 AM |
| 2 | The Stevenson display. | 1/7/2021 9:15 AM |
| 3 | One reason I would never live too close to Stevenson | 1/7/2021 8:59 AM |
| 4 | At my fathers house outside city limits. | 1/6/2021 3:48 PM |
| 5 | In a safe area at Ann and ray luders house with a hose available in case of emergency | 1/6/2021 3:42 PM |

Q9 What is your level of concern, if any, about the personal use and discharge of fireworks in the City of Stevenson?

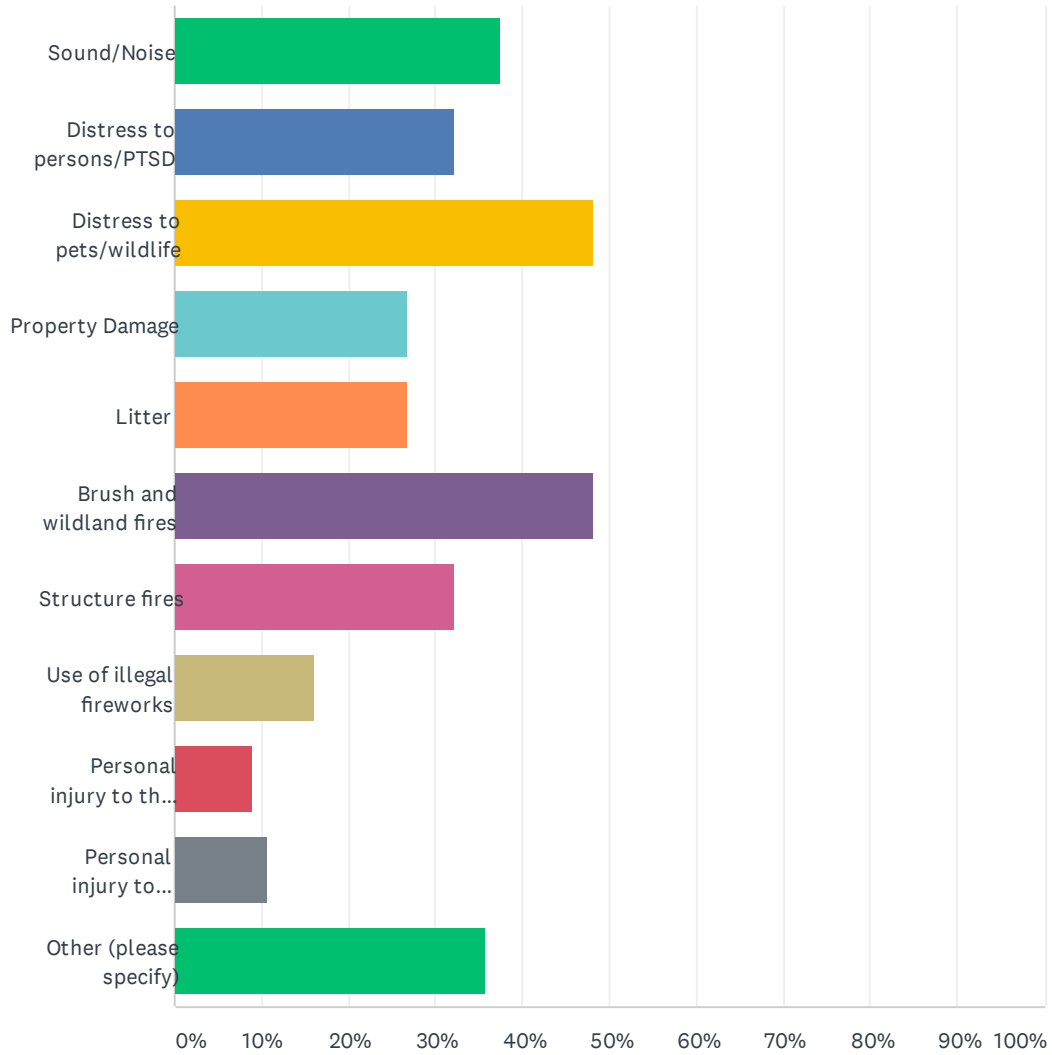
Answered: 105 Skipped: 0



| ANSWER CHOICES | RESPONSES | |
|------------------------|-----------|----|
| Very concerned | 10.48% | 11 |
| Somewhat concerned | 17.14% | 18 |
| No concern | 72.38% | 76 |
| Total Respondents: 105 | | |

Q10 Reasons for those who are somewhat or very concerned:

Answered: 56 Skipped: 49



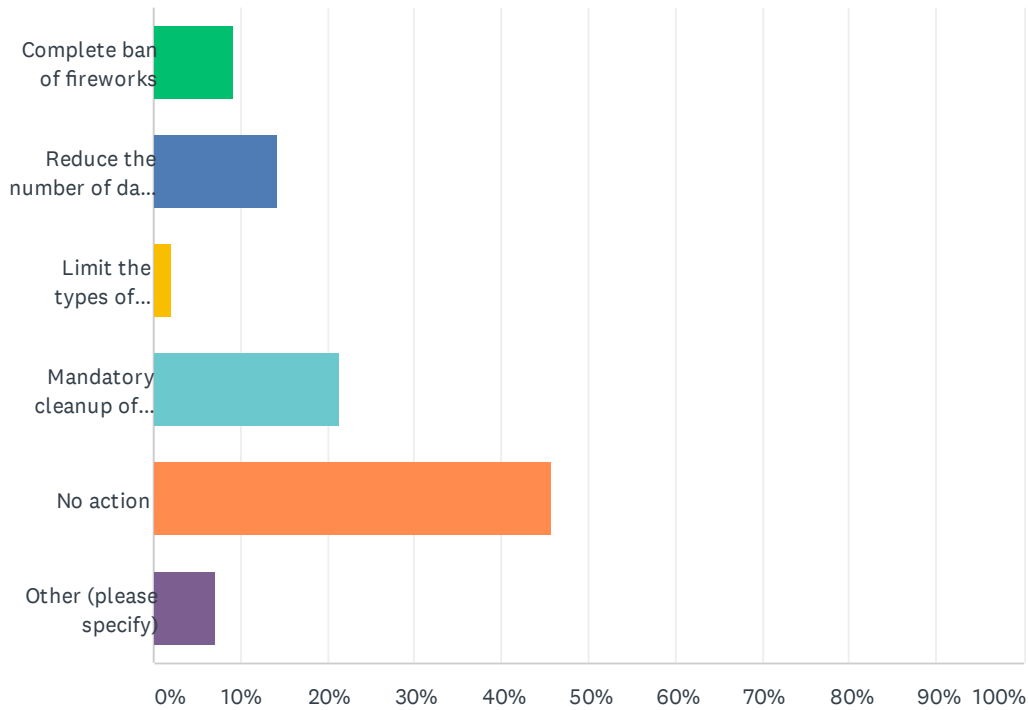
2021 Fireworks Survey

| ANSWER CHOICES | RESPONSES | |
|--|-----------|----|
| Sound/Noise | 37.50% | 21 |
| Distress to persons/PTSD | 32.14% | 18 |
| Distress to pets/wildlife | 48.21% | 27 |
| Property Damage | 26.79% | 15 |
| Litter | 26.79% | 15 |
| Brush and wildland fires | 48.21% | 27 |
| Structure fires | 32.14% | 18 |
| Use of illegal fireworks | 16.07% | 9 |
| Personal injury to those discharging fireworks | 8.93% | 5 |
| Personal injury to bystanders | 10.71% | 6 |
| Other (please specify) | 35.71% | 20 |
| Total Respondents: 56 | | |

| # | OTHER (PLEASE SPECIFY) | DATE |
|----|--|--------------------|
| 1 | No concern | 1/10/2021 12:15 PM |
| 2 | None | 1/9/2021 7:07 PM |
| 3 | No concern | 1/8/2021 7:30 PM |
| 4 | Concerned that the City allows the sale of fireworks within City limits and those are used outside City limits | 1/7/2021 10:39 AM |
| 5 | Bad air quality | 1/7/2021 8:59 AM |
| 6 | None | 1/7/2021 7:09 AM |
| 7 | It's not so much on the day of the 4th of July but all the rest of the days of the year that they light them off for no reason. That should not be allowed and nothing gets done | 1/7/2021 6:39 AM |
| 8 | All the above people will complain about everything they can | 1/7/2021 3:38 AM |
| 9 | People need to clean up their mess.especially by the boat launch, port area | 1/6/2021 9:55 PM |
| 10 | no concern | 1/6/2021 8:02 PM |
| 11 | None | 1/6/2021 5:54 PM |
| 12 | Everyone needs to be safe | 1/6/2021 5:25 PM |
| 13 | Not concerned at all | 1/6/2021 4:39 PM |
| 14 | No concern | 1/6/2021 4:04 PM |
| 15 | None | 1/6/2021 4:00 PM |
| 16 | no concerns | 1/6/2021 3:44 PM |
| 17 | No worries | 1/6/2021 3:43 PM |
| 18 | No concern | 1/6/2021 3:42 PM |
| 19 | I'm not concerned | 1/6/2021 3:39 PM |
| 20 | Not concerned | 1/6/2021 3:31 PM |

Q11 What actions would you prioritize to mitigate your concerns?

Answered: 98 Skipped: 7



| ANSWER CHOICES | RESPONSES |
|--|-----------|
| Complete ban of fireworks | 9.18% 9 |
| Reduce the number of days fireworks discharged | 14.29% 14 |
| Limit the types of fireworks permitted | 2.04% 2 |
| Mandatory cleanup of debris by users | 21.43% 21 |
| No action | 45.92% 45 |
| Other (please specify) | 7.14% 7 |
| TOTAL | 98 |

| # | OTHER (PLEASE SPECIFY) | DATE |
|---|---|-------------------|
| 1 | What about a free permit. Like the burn permit. It has rules about what can or can't be done. It makes people read and sign off on the ruler. | 1/7/2021 2:08 PM |
| 2 | Reduce days, Limit types, Mandatory cleanup | 1/7/2021 12:18 PM |
| 3 | Ban depending on weather dryness | 1/7/2021 8:53 AM |
| 4 | Wildfire mitigation/preparedness | 1/7/2021 3:45 AM |
| 5 | Make sure a charged hose is ready as well as fire extinguisher. | 1/7/2021 12:19 AM |
| 6 | depends on the weather | 1/6/2021 8:02 PM |
| 7 | Shut down fire works when high fire danger | 1/6/2021 3:47 PM |

Q12 Please share any other comments you have below:

Answered: 55 Skipped: 50

2021 Fireworks Survey

| # | RESPONSES | DATE |
|----|--|--------------------|
| 1 | None | 1/10/2021 12:15 PM |
| 2 | It's already a very limited number of days it's allowed. Let it be. It's not the end of the world. | 1/9/2021 9:32 PM |
| 3 | Please consider that the fireworks that are sold in Stevenson affect all of the residents of Skamania County. | 1/9/2021 2:46 PM |
| 4 | I have no concern about fireworks in Stevenson, or surrounding cities/towns. | 1/8/2021 7:30 PM |
| 5 | We should not restrict any freedoms | 1/8/2021 1:05 PM |
| 6 | We only get a few days a year to celebrate while using fireworks. Don't take the right a way from people!!! | 1/7/2021 10:09 PM |
| 7 | I feel residents should be able to light fireworks on their own property, or on the street in front of their homes, except during a burn ban. | 1/7/2021 9:36 PM |
| 8 | Unfortunately there are idiots everywhere but I'd hate to see a total lockdown of fireworks in the city for those of us who are following safety rules and enjoying some fun with neighbors and family. What does the fire department think? Fire crews and first responders are the ones who have to work overtime on the 4th and the days leading up to it and after. To me it's all about freedom! | 1/7/2021 2:08 PM |
| 9 | I have owned a business in Stevenson for 25 years. If the city of Stevenson bans fireworks our business downtown will suffer and lose business. Residents will still light fireworks outside of Stevenson if the city bans fireworks. If they think we have a problem with mishandling of fireworks educate people dont take them away. Dont follow these towns that ban fireworks make Stevenson a place that is known for the fireworks. Educate people. | 1/7/2021 1:17 PM |
| 10 | Leave people alone and let them celebrate it is only a few times a year. The new life with Covid has limited family activities to close to home. Fireworks are one way a family can safely celebrate and have some fun. Covid has taken so many things away already this would be one more thing. Please leave well enough alone. | 1/7/2021 12:31 PM |
| 11 | People should have the right to use fireworks on their own property. | 1/7/2021 12:19 PM |
| 12 | Reserve right of people to use fireworks but safety needs to be a priority. | 1/7/2021 12:18 PM |
| 13 | I don't think we have to ban the fireworks. I do think we need to pick up the trash after we are done though. We also need to watch out where we are launching fireworks also so that we don't cause fires. Our county loves fireworks and we Also love the show. DONT BAN FIREWORKS | 1/7/2021 11:57 AM |
| 14 | Leave it alone. Its only a few days a year. Stop trying to take things away from citizens. | 1/7/2021 11:54 AM |
| 15 | We don't need fireworks to celebrate. Light shows work just as well and are a lot quieter. The fireworks that are being sold within city limits are way more powerful than previous fireworks. The sale of fireworks on Indian land should also be addressed by other entities. | 1/7/2021 10:39 AM |
| 16 | This is pathetic. People need to stop complaining and getting into everyone else's business. If you prohibit fireworks no one will obey them and I am sure that law enforcement will ignore enforcement. | 1/7/2021 9:28 AM |
| 17 | The fireworks display in Stevenson has been a long standing annual event for my family dating back 30+ years. I really hope that the fireworks display does not get shut down. The fireworks display presenters do a very good and controlled display and are very well respected in the community. | 1/7/2021 9:15 AM |
| 18 | Keep fireworks! | 1/7/2021 9:06 AM |
| 19 | Fireworks are outdated & wrong for ecosystems | 1/7/2021 8:59 AM |
| 20 | I think people should be allowed to pop off low grade firecrackers and such but not the very large ones. We have a professional display right here in Stevenson and those levels of fireworks should be left to the professionals. I've always been concerned about forest fires being caused by irresponsible fireworks use but since the Eagle Creek Fire, I have become increasingly worried. | 1/7/2021 8:48 AM |
| 21 | Should it really matter whether or not one lives in Stevenson. Stevenson is the county seat | 1/7/2021 7:47 AM |

2021 Fireworks Survey

and all Skamania county residents should be heard equally regardless of where one lives. Unfortunately, city of Stevenson bans them, so they simply bring them to the forest and light them off!

| | | |
|----|--|-------------------|
| 22 | Personal fireworks. They have been a staple of the American people since many of us can remember. They are the open display of our patriotism, our freedoms, our way of life. Fireworks bring to life the words from our National Anthem: "...and the rockets red glare; the bombs bursting in air..." and still to this day give us proof that our flag, our nation, our great country, is still here. To take away the personal use of fireworks, even hand-held sparklers, is an act of anti-patriotism and anti-freedom. Our basic rights and way of life are slowly being taken away from us at every politician's opportunity. Don't let our personal use of fireworks be another freedom removed. Petition Stevenson City Council to let us keep our patriotic freedom. | 1/7/2021 7:09 AM |
| 23 | I think it's the fireworks that are going off throughout the year for no reason there is people with PTSD that it greatly affects them. At least on the 4th of July they can prepare for that and no it's coming but random days when they hear a loud boom they're not expecting that and it takes them back. | 1/7/2021 6:39 AM |
| 24 | Relying on the general public to handle fireworks responsibly is like relying on the general public to not transmit a deadly virus. It's not a realistic expectation. | 1/7/2021 3:45 AM |
| 25 | One wonders why we celebrate our independence by shipping money to China then set our landscape or homes on fire in the middle of summer. It's just stupid behavior by folks who would be better off investing that money in the community or in the fire department. | 1/7/2021 3:39 AM |
| 26 | No matter what you do people are going to complain so does this really matter? | 1/7/2021 3:38 AM |
| 27 | Majority of people have been very responsible and respectful of the times they light fireworks. We've had no issues and have lived in our home for over 20plus years. | 1/7/2021 12:19 AM |
| 28 | It's a pleasurable tradition | 1/6/2021 11:12 PM |
| 29 | I love fireworks. So many new folks coming in that seem to be fearful of them not sure why | 1/6/2021 10:41 PM |
| 30 | Enough with the regulations. It's one week of noise. Let's have some civility and tolerance of all our neighbors. | 1/6/2021 9:25 PM |
| 31 | No later than 9 pm unless public organization displays | 1/6/2021 7:06 PM |
| 32 | Fireworks are a long standing tradition in our country. We have never had any issues with how the 4th of July is observed in Stevenson or anywhere in the County. | 1/6/2021 5:54 PM |
| 33 | No action. If anything a higher age requirement to purchase or sell. Everyone needs to be safe take precautions with animals (bring them inside) mandatory clean up and safety precautions. More requirements on the producers of fireworks, I've bought way more than I should have in my time all from a legal shop and so many did not work properly malfunctioned in one way or another | 1/6/2021 5:25 PM |
| 34 | My family loves to celebrate 4th of July and New Years we are safe and I know everyone who does celebrate are safe and respectful to others | 1/6/2021 5:22 PM |
| 35 | I understand that fireworks sales often help fund public fireworks displays. I am fine with a single display that has trained people running a show for a finite amount of time. If a public show is important to the community, we can find another way to fund it | 1/6/2021 4:39 PM |
| 36 | We live in a area with little entertainment for our kids and citizens leave them one at the one time of year they get to have fun. | 1/6/2021 4:26 PM |
| 37 | I'm sorry but fireworks a a very important part of being free. Kids today have such a tough time becoming adults, having freedoms, living like you can in a free country. Of course I don't want fires, injury etc. | 1/6/2021 4:17 PM |
| 38 | sell fireworks year round. | 1/6/2021 4:11 PM |
| 39 | I have no concerns at all I think that the two firework stands in our community do a great job sharing firework safety rules and regulations so that everyone can have a safe holiday | 1/6/2021 4:08 PM |
| 40 | Fireworks are safe and people are responsible in their use. No need to put a ban on celebration of our Freedoms and New Years. | 1/6/2021 4:04 PM |
| 41 | Our local fireworks vendors work tirelessly to promote safe handling of fireworks. | 1/6/2021 4:04 PM |

2021 Fireworks Survey

| | | |
|----|---|------------------|
| 42 | I encourage the City of Stevenson to respect the rights and liberties of the members of our community. As a longtime resident of Skamania County, I have observed decades of responsible firework use in my neighborhoods. I purchase fireworks locally from family owned stands that encourage safety and responsible use. They are knowledgeable, and give back an abundance to our community and who live here. With the current state of small businesses struggling through COVID 19 mandates, I encourage you to nurture these businesses, not contribute to the hardships. Cheers to our nations independence. | 1/6/2021 4:04 PM |
| 43 | Government needs to stop locking and shutting things down. Leave your constituents alone and if there is a problem the police can take care of it. All government agencies are constantly crossing the line and disrupting our lives we our adults and pay our taxes just leave us alone. | 1/6/2021 4:00 PM |
| 44 | I think they are reasonably regulated and don't need more restrictions. | 1/6/2021 4:00 PM |
| 45 | I feel that people are being very responsible with their fireworks. Crazy Rays is always putting safety information out about responsible use of fireworks. It is sad that due to some not liking fireworks it threatens yet another right of the people. I would think that people could show some tolerance for two days of the year. | 1/6/2021 3:48 PM |
| 46 | I love being a free American. We need to stay free Americans. Fireworks have always been a thing. People can get over it. | 1/6/2021 3:47 PM |
| 47 | None | 1/6/2021 3:46 PM |
| 48 | I live in Carson and work in Stevenson. People should be allowed to let off fireworks. It's once a year and people should have the freedom to celebrate our country. | 1/6/2021 3:44 PM |
| 49 | People have a right to enjoy their holidays responsibly. Just because someone else doesn't like it does not mean they should get the opportunity to ruin it for others. | 1/6/2021 3:44 PM |
| 50 | I have no concern if people are following rules. Our community is small and we love to come together to watch amazing fireworks with our children friends and family. Obey the law, be courteous and careful and things should be ok or get ticketed. Fireworks should not be banned it happens a couple times a year. I think we should all be able to handle that | 1/6/2021 3:43 PM |
| 51 | Ann and Ray are very good people who care about the importance of fire work safety! There passion is to make sure that everyone is safely using fire works. | 1/6/2021 3:42 PM |
| 52 | I grew up in the Stevenson area and I think it would be very disappointing if the city decides to ban fireworks. It's a short period each year that they are legal and it doesn't bother me or my family to see people celebrating the 4th of July. | 1/6/2021 3:39 PM |
| 53 | You're attempting to regulate everything that we do, just stop it. | 1/6/2021 3:12 PM |
| 54 | I think if the days and times they allowed would make a difference. I would hate to see a total ban | 1/6/2021 2:59 PM |
| 55 | Fireworks need to end at 10PM and on the day of only to keep a happy medium. Problem is, there is not enough police to enforce this rule and I find that problematic from really enforcing this issue. | 1/6/2021 2:55 PM |



City of Stevenson

Leana Kinley, City Administrator

Phone (509)427-5970
FAX (509) 427-8202

7121 E Loop Road, PO Box 371
Stevenson, Washington 98648

To: Stevenson City Council
From: Karl Russell, Public Works Director and Leana Kinley, City Administrator
RE: Sewer Plant Update
Meeting Date: January 14th, 2020

Executive Summary:

This is an overview of items staff has been working on over the past month in line with the direction council gave to staff.

Overview of Items:

Plant Operations: Day to day operations continue to go well. Settleable solids are at a desired level. The plant continues to see marked improvement with the side streaming efforts of Backwoods Brewing, Walking Man and LDB, Inc.

The average monthly Influent BOD load has been:

2018

- January 675 lbs/day – No Effluent Violations
- February 1,793 lbs/day – No Effluent Violations
- March 1,099 lbs/day – BOD and TSS Effluent Violations
- April 991 lbs/day – BOD and TSS Effluent Violations
- May 1,265 lbs/day – BOD and TSS Effluent Violations
- June 1,124 lbs/day – No Effluent Violations
- July 920 lbs/day – Low pH Violation (one day)
- August 1,113 lbs/day – No Effluent Violations
- September 1,439 lbs/day – Low pH Violation (one day)
- October 1,072 lbs/day – No Effluent Violations
- November 1,032 lbs/day – No Effluent Violations
- December 807 lbs/day – No Effluent Violations

2019

- January 776 lbs/day – Solids washout from clarifiers on 29th and 30th, TSS and BOD Effluent Violations
- February 749 lbs/day – Solids washout from clarifiers on the 18th.
- March 803 lbs/day – Solids washout from clarifiers on March 13th, TSS Effluent Violation
- April 589 lbs/day – Solids washout from clarifiers on April 1st
- May 1,067 lbs/day – No Effluent Violations
- June 897 lbs/day – No Effluent Violations
- July 785 lbs/day – No Effluent Violations
- August 833 lbs/day – No Effluent Violations
- September 720 lbs/day – No Effluent Violations

- October 810 lbs/day – No Effluent Violations
- November 620 lbs/day – No Effluent Violations
- December 588 lbs/day- No Effluent Violations

2020

- January 417 lbs/day- No Effluent Violations
- February 270 lbs/day- No Influent/Effluent Violations, Inf Flow Total 7.532 Mil/Gal.
- March 324 Lbs/day No Influent/Effluent Violations, Inf Flow Total 4.223 Mil/Gal.
- April 389 lbs/day No Influent/Effluent Violations, Inf Flow Total 3.852 Mil/Gal.
- May 295 lbs/day No Influent/Effluent Violations, Inf Flow Total 3.315 Mil/Gal.
- June 502 lbs/day No Influent/Effluent Violations, Inf Flow Total 4.788 Mil/Gal.
- July 427 lbs/day No Influent/Effluent Violations, Inf Flow Total 4.048 Mil/Gal.
- August 458 lbs/day No Influent/Effluent Violations, Inf Flow Total 3.941 Mil/Gal.
- September 427 lbs/day No Influent/Effluent Violations, Inf Flow Total 3.786 Mil/Gal.
- October 353 lbs/day No Influent/Effluent Violations, Inf Flow Total 4.786 Mil/Gal.
- November 417 lbs/day No Influent/Effluent Violations, Inf Flow Total 8.018 Mil/Gal.
- December 363 lbs/day No Influent/Effluent Violations, Inf Flow Total 9.252 Mil/Gal.

The current permit limit for Influent is 612 lbs/day and the current upgrades in the adopted General Sewer Plan call for a design max monthly BOD loading of 1,611 lbs/day.

WWTP Design:

Final design of the WWTP was be delivered to D.O.E. in June of this year and has been approved. 90% design for the Rock Creek Lift Station is complete and under review. Rock Creek Lift Station is slated to go out to bid in March 2021. Both the “Main D Extension” and “Cascade Interceptor” are at 90% design and under review.

Funding:

The City received a grant from the US Economic Development Administration (EDA) in the amount of \$4,054,400 for the Wastewater Collection System Capacity Upgrade Project (lift stations and a section of force sewer main). The total project amount is \$5,068,000 with the remaining 20% covered by a USDA loan in the amount of \$873,000 loan and \$70,600 grant. Staff is working on obtaining interim financing for the USDA loan to move forward.

Staff submitted an application for \$9.9M in construction funding through the Department of Ecology for the wastewater treatment plant and extension of the sewer line. We should know the results in January 2021 when they publish the draft funding offer list. **Still in progress**

Compliance:

The draft amendment to the Administrative Order is still in process. When it is finalized it will require additional testing.

Fourth quarter D.O.E. progress report for 2020 was completed.

Action Needed:

None



City of Stevenson

Planning Department

(509)427-5970

7121 E Loop Road, PO Box 371
Stevenson, Washington 98648

TO: City Council
FROM: Valerie Hoy-Rhodehamel on behalf of the Planning Commission
DATE: January 21st, 2021
SUBJECT: Iman Cemetery Road Vacation—Access to Waterway

Hello-

At the Planning Commission's December meeting, one of our members asked for Commission discussion of the petition the Council received for Iman Cemetery Road where it connects to Rock Creek. The letter represents to results of that discussion.

- Public access, including visual access, to waterways is important for the community. This is especially important for Rock Creek where there are few access points in the City's residential area. We know the City Council understands this importance and the state prescribes specific requirements for decisions on this petition.
- We also understand the petitioners' concerns about property trespass and attractive nuisances and the potential for alternative access points better serving our community.
- To ensure proper access is provided, the Planning Commission is available to help review or establish the public access/property acquisition plan required by the state in order to vacate streets like this one.
- As your subcommittee addresses the concerns surrounding this vacation, we request Planning Commissioner Mike Beck be included in those discussions to serve as a bridge between the City Council and Planning Commission.

With respect and thanks,

Valerie Hoy-Rodehamel,
Planning Commission Chair

2021 APPOINTMENTS

MAYOR PRO TEM: Robert Muth

PLANNING COMMISSION (6 Year Terms)

| | | |
|----------------|------------------------|------|
| Position No. 1 | Valerie Hoy-Rhodehamel | 2023 |
| Position No. 2 | Davey Ray | 2023 |
| Position No. 3 | Mike Beck | 2021 |
| Position No. 4 | Auguste Zettler | 2021 |
| Position No. 5 | Jeff Breckel | 2023 |

BOARD OF ADJUSTMENTS (3 Year Terms)

(Ensures that the City's land use and development regulations are applied in a fair and consistent manner by hearing and deciding appeals of administrative actions made pursuant to the City's land use and development regulations and by hearing and deciding variance proposals for projects within the City)

| | |
|----------------|-------|
| Brian Riffel | 12/21 |
| Dan McGill | 12/22 |
| Marilyn Butler | 12/22 |
| Mary Repar | 12/21 |
| Ed Feeley | 12/22 |

BOARD OF APPEALS (1 Year Terms)

(Hears appeals related to action taken by the building official under provisions of the constructions codes).

| | |
|---------------|-------|
| Jason Ledesma | 12/21 |
| Jim Joseph | 12/21 |
| Pat Price | 12/21 |
| Mark Peterson | 12/21 |
| Martin Hecht | 12/21 |

EX-OFFICIO PLANNING COMMISSION

(non-voting position, except Mayor does legally authorize this appointment to have the power to vote for quorum issues as discussed by ordinance and outlined in RCW).

Paul Spencer, with David Bennett as alternate.

COUNCIL & STAFF COMMITTEE/BOARD APPOINTMENTS

The following organizations need representatives from the City to serve on their respective boards.

CITY OF STEVENSON FIRE DEPARTMENT

- Meets locally every Monday at the fire hall at 7:00 PM.
- Fire Chief Rob Farris (elected by the fire department members)
- City Staff contact – Gordon Rosander (fire department volunteer, asst to Chief)

CITY OF STEVENSON VOLUNTEER FIREMEN'S BOARD

- Meets on an as needed basis locally; membership set by RCW.
- Established to deal with accident claims.
- Mayor (Scott Anderson), Fire Chief (Rob Farris), City Administrator (Leana Kinley) and Councilmember Amy Weissfeld currently serving,

EMERGENCY SERVICE COMPENSATION BOARD

- By statute the Mayor and one council member must serve.
- Meets on an as-needed basis to deal with claims. (Has never met).
- Mayor Scott Anderson and Councilmember Robert Muth currently serving.

SKAMANIA COUNTY EMERGENCY MANAGEMENT VOLUNTEER ORGANIZATION

- Meets bimonthly in the evenings.
- Coordinates various emergency management groups.
- Fire Chief Rob Farris currently serving with Gordon Rosander as alternate.

MID-COLUMBIA ECONOMIC DEVELOPMENT DISTRICT

- Meetings quarterly on various days of the month at 4:00 PM. Typically, meetings take place on the third Thursday of the month, conflicting with Stevenson council meetings.
- Appointment is joint with the City of North Bonneville for two-year terms that expire even numbered years.
- Deals with regional economic development, approves loans to small businesses, and deals with Federal Economic Development Administration.
- Stevenson City Administrator Leana Kinley currently appointed.

SKAMANIA COUNTY ECONOMIC DEVELOPMENT COUNCIL

- Meets monthly at 8:30 A.M. on 2nd Thursday of the month in Stevenson.
- Twelve-member board with rotating appointments of 2 years.
- The EDC's mission is to coordinate agencies dealing with business and industrial development and actively recruit new industry and business into the community.
- Amy Weissfeld serving for 2021/2022 with Paul Hendricks as alternate.

STEVENSON BUSINESS ASSOCIATION

- Meets the first Tuesday of the month @ 8:00 am @ the Chamber Office.
- Coordinates businesses, updates retail businesses, sponsors trainings, develops tourism promotional material, sponsors festivals & events.
- Leana Kinley currently serving.

STEVENSON DOWNTOWN ASSOCIATION

- Meets the second Tuesday of the month @ 6:00 pm @ the Chamber Office.
- Works to create a vibrant downtown with a focus on economic and community prosperity, historic preservation and connection to the Columbia River waterfront.
- Scott Anderson currently serving.

SKAMANIA COUNTY CHAMBER OF COMMERCE

- Meets every 1st Thursday at 11:30 AM in Stevenson. Lunch is provided. Includes a four-hour Board Retreat in the fall.
- Coordinates the promotion of tourism within the County.
- Paul Hendricks currently serving.

SKAMANIA COUNTY FAIR BOARD

- Meets on the second Wednesday of the month @ 7:00 pm. at Rock Creek Center.
- Coordinates and sponsors county fair.
- 2-year appointments.
- Paul Hendricks serving for 2021/2022

SOUTHWEST WASHINGTON CLEAN AIR AGENCY

- Afternoon meetings on the first Tuesday (@3:00 pm) of each month in Vancouver.
- Deals with enforcement & implementation of Clean Air Act.
- Annual joint appointments from City of North Bonneville and Stevenson.
- Ben Shumaker currently serving.

SKAMANIA COUNTY SOLID WASTE ADVISORY BOARD

- Meets on as needed basis (~two times per year) at noon during the day.
- Appointments are annual.
- Deals with solid waste and garbage related nuisance issues.
- Karl Russell serving for 2021.

SKAMANIA COUNTY REGIONAL TRANSPORTATION BOARD

- Meets during the afternoon of the 1st Wednesday of each month.
- Deals with the coordination of transportation planning regionally and reviews some Federal funding disbursements.
- Ben Shumaker currently serving with Karl Russell as alternate.

SKAMANIA COUNTY LAW AND JUSTICE COUNCIL

- Mandated committee to establish a law and justice plan for the Skamania County community. Board membership is statutorily set.
- Appointment is annual, representing both city's courts
- Meets as needed, during the day.
- Leana Kinley currently representing the Cities.

SKAMANIA COUNTY DISABILITIES BOARD

- Meets locally on an as-need basis.
- Joint City appointment with City of North Bonneville
- Responsible for reviewing injury claims that are job related.
- Deanna Adams North Bonneville representative currently serving.

KLICKITAT-SKAMANIA UTILITIES COORDINATING COUNCIL

- Meets every other month in White Salmon during the day.
- Responsible for coordinating underground utilities.
- Karl Russell currently serving.

COMMUNITY ACTION TEAM

- Meets on a quarterly basis.
- Sets priorities for community development projects for statewide grant prioritization.
- Leana Kinley currently serving with Amy Weissfeld as Alternate.

SKAMANIA COUNTY BOUNDARY REVIEW BOARD

- Meets on an as needed basis.
- Debi Van Camp serves as staff person.
- Dave Bennett appointed for 2021-2023

TOURISM ADVISORY COMMITTEE

This committee meets at least once a year to recommend Hotel/Motel awards to City Council. Membership is set by RCW and must have two members who pay the motel/hotel tax and two members who receive funding from the tourism tax.

- Skamania Chamber Director (Angie Waiss)
- Funding Recipient Representative (Tabatha Wiggins-Walking Man Brewing)
- Skamania Lodge (Ken Daugherty)
- Columbia Riverside Lodge (Angus Ruck)
- Council Member (Amy Weissfeld)
- City Administrator (Leana Kinley)

BROADBAND ADVISORY COMMITTEE (New committee established for 2016)

- Will meet on a quarterly basis.
- Scott Anderson has volunteered to be part of this committee.
- Council established committee with Scott Anderson, Paul Hendricks, Mary Repar, and one service provider representative.

SKAMANIA COUNTY HOMELESS COUNCIL

- Meets monthly on the Third Wednesday at 1pm in the Hegewald Center.
- Leana Kinley currently serving

LAW ENFORCEMENT CONTRACT COMMITTEE

- Meets bi-annually in June and December
- Responsible for reviewing and setting service level priorities, goals and metrics.
- Annie McHale and Amy Weissfeld currently serving.

AD HOC & TEMPORARY COMMITTEE APPOINTMENTS

(These are short term, special focus committees that will terminate with project completion.)

STEVENSON PUBLIC ART COMMITTEE (Functions as needed – whenever funding for projects becomes available)

- Marilyn Bolles
- Bill Yee
- Mark McCormick
- Mara Reynolds
- Pat Hood
- Laura Buchan
- Leana Kinley
- Amy Weissfeld

WATER INVENTORY RESOURCE INVENTORY AREA (WRIA)

This committee was created as part of a state water plan update. Stevenson is in section #29A. The other representatives on this committee consist of Skamania County, Skamania PUD and the Yakama Nation. Stevenson is on the committee as the largest city in the county. It meets as needed to assist with policy updates or to support a specific project.

- Ben Shumaker
- Leana Kinley (alt)

SWIM TEAM

The SWIM (Stevenson Wellness Improvement & Maintenance) team consists of 3 members: one rotational and two permanent. In addition, a Councilmember will be appointed by City Council and the City Administrator will serve as an ex officio member.

| | |
|---------------------------|---|
| | No expiration |
| Ben Shumaker | No expiration |
| | 2019 & 2020 (2-year term for the rotational member) |
| Leana Kinley (ex officio) | No expiration |
| Robert Muth | 2021 (Appointed annually by City Council) |

Shoreline Local Advisory Committee – Ad Hoc

Ben Shumaker, Eran & Gloria Howell, Joe Birkenfeld, Brian Birkenfeld, Bernard Versari (Kristi Versari alt), Tim Todd, Ken Wieman, Paul Hendricks, Planning Commission, Mary Repar, Pat Albaugh

STEVENSON CARSON SCHOOL DISTRICT LONG RANGE FACILITY PLANNING COMMITTEE

This committee meets from 6:30-8:30 pm on Tuesdays throughout the year depending on project status. More information on agendas and schedules can be found on the school district website.

- Ben Shumaker currently representing the City.

CITY OF STEVENSON, WASHINGTON

ORDINANCE NO. 2021-1170

AN ORDINANCE DECLARING VACATION OF AN UNNAMED STREET IN THE MEAGHERS ADDITION TO STEVENSON.

RECITALS

WHEREAS, the City Council of the City of Stevenson received a petition—signed by 100% of adjacent property owners—to vacate an unnamed street as hereinafter described; and

WHEREAS, upon receipt of the aforementioned petition, the City Council adopted Resolution 2020-368 affixing the date of a public hearing for the Council to consider objections to the vacation; and

WHEREAS, notices of the public hearing were duly posted; and

WHEREAS, at the December 10th, 2020 public hearing the City Council heard the following objections:

- City staff objected to the proposed vacation’s resulting in the isolation of Lot 19 of the Meaghers Addition to Stevenson from access to a public street.
- A petitioner, and the owner of Lot 14 of Meaghers Addition to Stevenson, indicated their willingness not to claim any interest in the roadway proposed for vacation.
- A petitioner, and the owner of Lots 18 and 19 of Meaghers Addition to Stevenson objected to the distribution of property as a matter of law, alleging the entire vacated road would accrue to Lot 18 insofar as the road was originally fully part of that lot and no other.

WHEREAS, the City Council understands these objections and has addressed them as follows:

- A covenant related to Lot 19’s access has been circulated for agreement by the property owners of Lots 18 and 19 of the Meaghers Addition to Stevenson, and the City Council intends to tie the effective date of this vacation to the owners recording of the covenant provided as Exhibit ‘C’ hereto.
- Relying upon the owner of Lot 14’s release of interest, RCW 35.79.050 stating that no vested right may be affected by a road vacation, and case law established in *London v. Seattle*, WN.2d 657, 666-07 (1980) and its progeny, the City Council intends the area of the street vacated hereby to vest with the owner of Lot 18 of the Meaghers Addition to Stevenson.

WHEREAS, according to the resolution of the objections as described herein, the City Council sees it as the best interests of the petitioners and the City of Stevenson that the street described in Exhibit “A” of this ordinance be vacated and abandoned.

NOW, THEREFORE, the City Council of the City of Stevenson do ordain as follows:

Section 1- Declaration of Vacation

THAT, the street fully described in Exhibit ‘A’ and graphically depicted in Exhibit ‘B’ be and the same is hereby declared vacated for all purposes and intents.

Section 2- Accrual of Property—Fee Waived

THAT, the street described in Exhibit ‘A’ shall accrue to Lot 18 of the Meaghers Addition to Stevenson as the sole adjacent property vested with fee interest; and that the City does not require a fee for releasing its interest in the vacated street.

Section 3- Reservation of Easement--Waived

THAT, the City waives its right to reserve a utility easement over the vacated street and none is reserved.

Section 4- Effective Date of Vacation

THAT, the vacation declared herein shall not become effective until the property owner of Lot 18 executes and records the covenant attached hereto as Exhibit ‘C’. Furthermore, if by December 31st, 2021, the owner of Lot 18 has not recorded said covenant, this ordinance shall be null and void.

Section 5-Severability

THAT, if any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

PASSED in regular session this _____ day of _____, 2021.

Mayor of the City of Stevenson

APPROVED AS TO FORM:

ATTEST:

Attorney for the City of Stevenson

Clerk of the City of Stevenson

Exhibit 'A'
TERRA SURVEYING
P.O. Box 617
Hood River, OR 97031
PHONE (541) 386-4531
E-Mail: terra@gorge.net

LEGAL DESCRIPTION
FOR
A
DRIVE VACATION
FOR
AUGUSTE ZETTLER

The following described tract is located in the southwest quarter of Section 36, Township 3 North, Range 7 East of the Willamette Meridian, County of Skamania and State of Washington. More particularly described as follows:

Commencing at a 1/2" iron rod monumenting the northwest corner of Lot 19 of Meaghers Addition to Stevenson, Washington, a re-plat of Meaghers Subdivision (1961) as recorded in Skamania County plat records on Book A, Page 120; thence South 00°18'05" West along the west line of said Lot 19 a distance of 89.61 feet to a 5/8" iron rod, L.S.15673 monumenting the southwest corner thereof; thence North 87°55'04" East a distance of 9.35 feet to a 5/8" iron rod, L.S.15673; thence South 89°39'21" East a distance of 114.45 feet to the southwest corner of a 20 foot driveway access per said plat and point of beginning of the following described tract to be vacated.

Thence North 00°19'00" East a distance of 20.00 feet to a point; thence South 89°39'21" East a distance of 48.67 feet to a point on the west line of Impala Drive; thence South 30°31'12" West along said west line a distance of 23.14 feet to a point; thence North 89°39'21" West a distance of 36.17 feet to the point of beginning.

October 14, 2020
Contains 839.71 Sq. Ft.
EMC

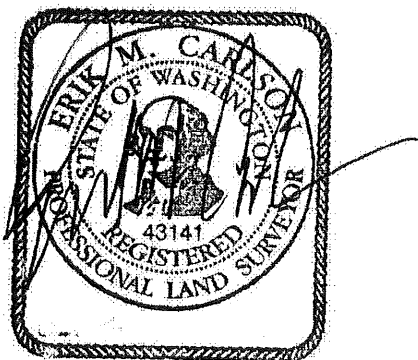
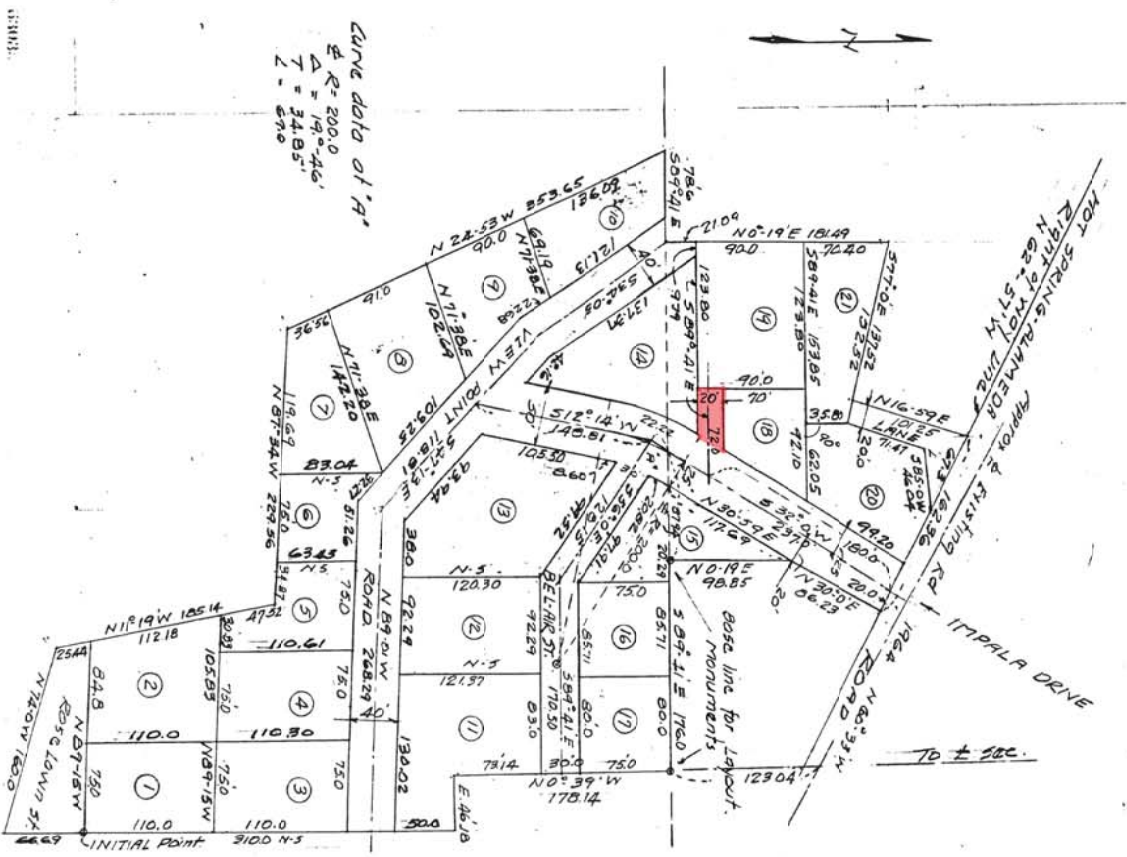


Exhibit B

MEAGHERS ADDITION TO STEVENSON WASHINGTON
A RE-PLAT OF MEAGHERS SUBDIVISION FILED MAY 15 1961
Scale 1" = 60'



Curve data of 1/4"
 R = 200.0
 Δ = 19° 0' 46"
 T = 34.85'
 L = 670

Filed for record at the request of Richard W. Meagher, on
 and recorded in Volume 120 of Plats, Page 120, records of
 Skamania County.
Richard W. Meagher
 Examination Officer
John S. Meagher
 Surveyor

I, Richard W. Meagher, Treasurer of Skamania County, Washington, here
 by certify that all taxes on the above property are fully paid up and in-
 cluding 1964.
Richard W. Meagher
 Skamania County Treasurer

Approved by Commission of Town of Stevenson this 15 day of
May 1964.
Richard W. Meagher
 Commission

I hereby certify that the plat of Meagher's Sub-Division is
 based upon correct and true bearings and distances and courses of angles
 are shown thereon correctly, and monuments have been set and all lot
 corners have been staked on the ground.
Richard W. Meagher
 Registered Professional Land Surveyor

ACKNOWLEDGMENT
 State of Washington)
 County of Skamania)
 This is to certify that on the 15th day of May, A.D. 1964
 before me, the undersigned County Clerk, personally appeared before
 me Richard W. Meagher and John S. Meagher, known to me to be the
 parties to the foregoing instrument, and that they signed and assented the
 same as their free and voluntary act and for the uses and purposes
 mentioned therein.
Richard W. Meagher
 State of Washington, residing
 at Stevenson, Washington.

RESERVATIONS
 Any service, installation or construction charge for sewer,
 water or electricity are not covered by this plat.

DEDICATION
 Know all men by these presents that the undersigned owners of
 the land hereby plat, dedicate this plat and dedicate to the use
 of the public forever all roads, streets, avenues and lanes as shown
 on this plat.
 In witness whereof we have hereunto set our hands and seals
 this 15th day of May, 1964.
Richard W. Meagher
John S. Meagher

DESCRIPTION
 Beginning at the Northwest Corner of Block 3 Johnson Addition,
 being the Northwest Corner of Block 2 of Cascade Addition as
 shown by Official Plat on file in the Office of the County Auditor,
 said plat being North 46.0 feet and East 36.5 feet; from the quarter
 corner on the South side of Section 8 North 36.5 feet; thence
 North 74° 00' West 100.00 feet; thence North 11° 19' West 135.14 feet;
 thence North 87° 34' West 229.56 feet; thence North 24° 53' West
 353.63 feet; thence South 69° 10' East 137.51 feet; thence North
 16° 58' East 101.23 feet; thence South 62° 57' East 162.36 feet;
 thence South 30° 00' West 65.95 feet; thence South 00° 19' West 96.65 feet;
 thence South 69° 10' East 137.51 feet; thence North 12° 12' East
 center line of Cascade Addition, thence East 46.18 feet to the Northwest Corner
 of Lot 8 of Cascade Addition, thence South 210.00 feet, along West
 side of Lot 9 of Block 2, Cascade Addition to be dedicated as
 a street.

After recording return to:

Exhibit 'C'

City of Stevenson
7121 East Loop Road
PO Box 371
Stevenson, WA 98648

COVENANT

A COVENANT to the City of Stevenson from AUGUSTE F. ZETTLER and CORA E. ZETTLER, husband and wife agreeing that certain land which he/she/they own and which is hereinafter described shall be subject to the conditions herein set forth.

That AUGUSTE F. ZETTLER and CORA E. ZETTLER, husband and wife, property owner, hereby covenants to the City of Stevenson as follows, on behalf of himself/herself/themselves and all of his/her/their heirs and assigns unto whose ownership any such land might pass, it being specifically covenanted that this is a perpetual covenant running with the land herein described:

1. That AUGUSTE F. ZETTLER and CORA E. ZETTLER, husband and wife is the owner of the following described real property in the City of Stevenson, Skamania County, Washington, to-wit:
Full Legal Description: Lot 18 and Lot 19 of MEAGHERS ADDITION TO STEVENSON, according to the replat thereof on file and of record at page 120 of Book A of Plats, Records of Skamania County, Washington
Tax Parcel #: 03-07-36-4-3-0500-00
Address: 185 Impala Drive
2. The City Council, in consideration of the Ordinance 2021-1170, vacating an unnamed, undeveloped public access within the Meaghers Addition to the Stevenson, seeks to retain Lot 19's ability to access a public street.
3. In accordance with the City of Stevenson's request, the property owner herein agrees that:
 - a. Said Lots 18 and 19 shall not be sold, transferred, or otherwise conveyed, as separate lots until Lot 19 becomes the beneficiary of an access and utility easement connecting Lot 19 to a public street. The easement shall be permanent and inseparable from the lot served.

4. This covenant shall be filed and recorded with the Skamania County Auditor so that it will appear as a covenant within the chain of title for the real property described herein.
5. This Covenant may be enforced by the City in all or any of the following ways, at its option:
 - a. By denying permit requests for construction, development, or use of said Lots 18 and 19.
 - b. By bringing charges in Skamania County District Court for failure to observe the terms of this Covenant, filing such charges as a public nuisance. Penalties to include, but not limited to, a cumulative penalty per violation per day, plus any court and attorney fees and disbursements associated with collection, at trial and on appeal.
 - c. By bringing a civil suit in Skamania County Superior Court for damages or for an injunction or other appropriate relief to enforce the terms of this covenant. In that event, the City shall be entitled to its attorney fees and disbursements at trial and on appeal.
6. This covenant shall be perpetual for as long as said Lots 18 and 19 remain in common ownership and Lot 19 does not benefit from the easement described in Section 3. In the event such an easement is granted and Lot 18 and Lot 19 are held under separate ownership, this covenant shall be null and void. A merger of Lots 18 and 19 into a single lot will also void this covenant.

Approved as to form: Ken Woodrich, City Attorney

Notarized Signature of
Property Owner:

Name Date

Name Date

STATE OF WASHINGTON)
) ss:
COUNTY OF SKAMANIA)

I hereby certify that I know or have satisfactory evidence that _____
signed this instrument and acknowledged that he/she/they is/are authorized to execute
such, and acknowledged it to be a free and voluntary act for the uses and purposes
mentioned in this instrument.

Dated this _____ day of _____, 20_____.

Notary's Signature
My appointment expires: _____



Zoning Map

City of Stevenson

- Commercial (C1)
- Education District (ED)
- Commercial Recreation (CR)
- Light Industrial (M1)
- Public Use and Recreation (PR)
- Single Family Residential (R1)
- Two Family Residential (R2)
- Multi-Family Residential (R3)
- Multi-Family Residential Overlay (R3)
- Suburban Residential (SR)

- Stream
- Parcel
- City Limits
- Urban Area

| | |
|-------------------------|------------|
| Mayor _____ | Date _____ |
| Clerk - Treasurer _____ | Date _____ |
| Attorney _____ | Date _____ |

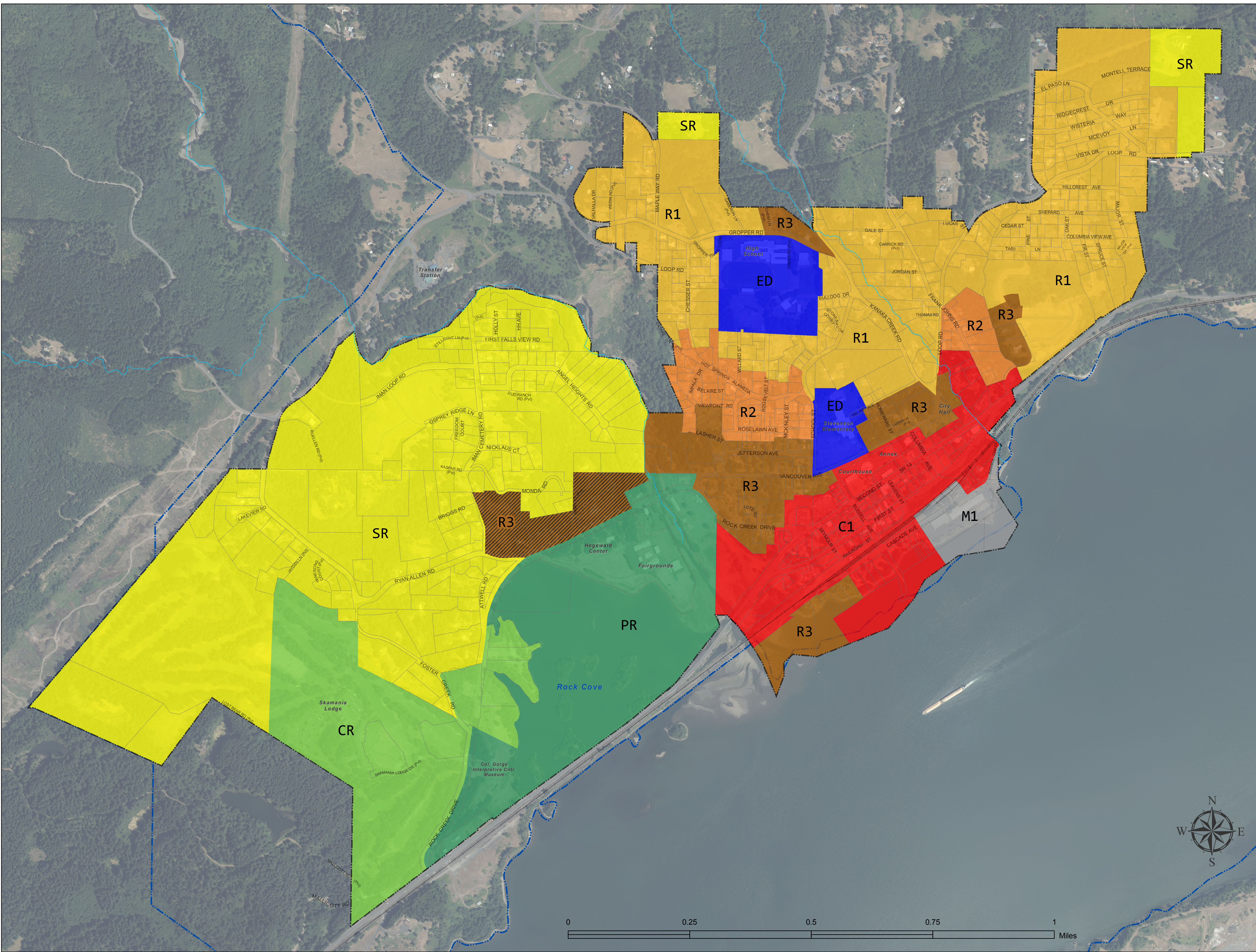
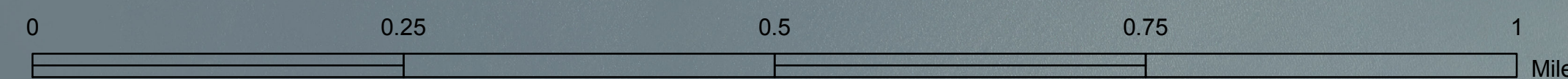


Notes:
 When Printed to ANSI D (22"x34"): 1 inch = 500 feet
 Absolute scale: 1:6,000
 Aerial Photo Date: 7/6/2015
 Projected Coordinate System: NAD 1983 HARN StatePlane
 Washington FIPS 4602 Feet
 Projection Name: Lambert Conformal Conic
 Planar Units: US Survey Feet



Skamania County
 Dept of Assessment (GIS)
 Created by: Rick Hollatz
 Updated: 10/12/2016

DISCLAIMER: This map product was prepared by Skamania County and is for information purposes only. It may not have been prepared for, or be suitable for, legal, engineering, or surveying purposes. Users of this information should review or consult the primary data and information sources to ascertain the usability of the information.





City of Stevenson

Planning Department

(509)427-5970

7121 E Loop Road, PO Box 371
Stevenson, Washington 98648

TO: City Council
FROM: Ben Shumaker, Community Development Director
DATE: January 21st, 2021
SUBJECT: Zoning Code Amendment –Increasing R3 Building Capacity

Introduction

This memo updates the City Council on the Planning Commission recommended amendment to the Zoning Code's R3 Multi-Family Residential District regulations. An ordinance including the recommended amendments is included as Attachment 1 and involves SMC 17.15.040 – Uses, SMC 17.15.050 – Residential Density Standards, SMC 17.15.060 – Residential Dimensional Standards, and SMC 17.15.130 – Residential Districts Parking, and adds a new concept defined in SMC 17.10.

Policy Questions

The following 7 high-level policy questions were considered by the Planning Commission and the community in the course of the Zoning Code text amendment discussion. For a summary of the community involvement efforts related to this discussion see Attachment 2.

- 1) Should it be easier to build senior care housing in the R3 Multi-Family Residential District?
Planning Commission Policy Review: 1 in favor, 4 opposed
Public Opinion from Questionnaire: 62% in favor, 22% opposed, 16% unsure, (2 comments showing opposition)
Result: No change to SMC 17.15.040 is recommended for the uses related to senior care housing.
- 2) Should more housing units be allowed on properties in the R3 District?
Planning Commission Policy Review: 5 in favor, 0 opposed
Public Opinion from Questionnaire: 65% in favor, 28% opposed, 7% unsure, (2 comments showing qualified support)
Result: The minimum lot area changes to SMC 17.15.050 are recommended as shown in Attachment 1.
- 3) Should connection to the public sewer system be required for development in the R3 District?
Planning Commission Policy Review: 5 in favor, 0 opposed
Public Opinion from Questionnaire: 70% in favor, 15% opposed, 15% unsure, (1 comment showing support)
Result: The public utility changes to SMC 17.15.050 are recommended as shown in Attachment 1.
- 4) Should development be allowed on more portions of lots in the R3 District?
Planning Commission Policy Review: Not reached.
Public Opinion from Questionnaire: 66% in favor, 19% opposed, 15% unsure, (1 comment showing qualified support)
Result: The dimensional standard changes to SMC 17.15.060 and SMC 17.130 are recommended as shown in Attachment 1.
- 5) If development should be allowed on more portions of lots, should the City try to avoid situations where vehicles in driveways block sidewalks?
Planning Commission Policy Review: 5 in favor, 0 opposed

Public Opinion from Questionnaire: 96% in favor, 4% opposed, 0% unsure, (1 comment showing support)

Result: The change to SMC 17.15.060 will be recommended as shown in Attachment 1.

- 6) If development should be allowed on more portions of lots, should the City try to prioritize pedestrian safety near driveways?

Planning Commission Policy Review: 5 in favor, 0 opposed

Public Opinion from Questionnaire: N/A. Policy question generated by Planning Commission questionnaire.

Staff Alternative Review: Not included in Planning Commission discussion. Consultation with the Planning Commissioners moving and seconding the recommendation had positive impressions of the alternative.

Result: The change to SMC 17.15.060 is recommended as shown in Attachment 1. The alternate change to SMC 17.15.060 and addition to SMC 17.10 is also included in Attachment 1.

- 7) Should cultivation of plants be anticipated in the R3 District?

Planning Commission Policy Review: 5 in favor, 0 opposed

Public Opinion from Questionnaire: N/A. Policy question generated by staff after questionnaire.

Result: The change to SMC 17.15.040 is recommended as shown in Attachment 1.

Public Involvement

As with all policy discussions, the Planning Commission’s first action on this proposed amendment was to evaluate the following matrix and establish public involvement expectations for the discussion.

| Public Involvement Strategy | | |
|--|---|---|
| Legal Notice in Paper: Required- Two notices published not less than 8 days before City Council public hearing Optional- Additional notices published as needed | Planning Commission Recommendation: Required- Planning Commission must recommend action on any draft ordinance | Public Hearing: Required-City Council hearing prior to adoption of amending ordinance Optional-Planning Commission hearing during review & recommendation |
| Task Force: Optional- A small group convened to provide direct guidance and input from highly affected stakeholder groups | Special Meeting/Workshop: Optional- Special meeting designed to allow stakeholders to get into deeper detail on a draft ordinance | Survey/Questionnaire: Optional- Questionnaire designed to solicit specific and general feedback on the topic and/or draft ordinance |
| Press Release: Optional- Press release in paper more fully explaining City’s intent and/or progress Optional- Press release soliciting specific and general feedback on the topic and/or draft ordinance | Iterative Workshops: Optional- A series of special meetings designed to allow stakeholders to provide policy guidance before <i>and</i> after a draft ordinance is developed | Other Tool: Optional- -Visual Preference surveys -Windshield/Walking surveys -Site visits |

For this discussion (and the upcoming continued discussions of Zoning Code and Map amendments), the Planning Commission chose to exceed the minimum involvement requirements. The full summary of public involvement efforts is included in Attachment 2.

Next Steps

This meeting provides the City Council’s “second touch” of the recommended may proceed with adopting regulatory changes to the R3 District, either as-recommended by the Planning Commission or as-amended according to your own discussions. The Council may also hold a decision until a future meeting.

Following the City Council decision, staff will engage property owners about an area-wide rezone for all properties in the R2 Two-Family Residential District and a subset of R1 Single-Family Residential District near the community’s schools.

Attachments

1. Recommended Draft Ordinance
2. Public Involvement Summary

**CITY OF STEVENSON
ORDINANCE 2020-1166**

AMENDING THE STEVENSON ZONING CODE (SMC TITLE 17); PROVIDING GREATER FLEXIBILITY AND REQUIRING PUBLIC SEWER SERVICE FOR DEVELOPMENT IN THE R3 MULTI-FAMILY RESIDENTIAL DISTRICT.

WHEREAS, the Skamania County Economic Development Council recently commissioned a study of the housing needs of Skamania County which found an estimated 20-year demand for 2,000 dwelling units, and an increasing need for units affordable to the a greater proportion of residents; and

WHEREAS, some current provisions of the City of Stevenson Zoning Code are barriers to the community’s ability to meet the estimated housing demand and should be changed; and

WHEREAS, the Stevenson community has been engaged and involved in the development of the changes involved in this ordinance; and

WHEREAS, this provisions of this ordinance implement the following objectives of the Stevenson Comprehensive Plan: 2.7, 2.10, 2.12, 2.13, 2.14, 2.15, 3.1, 3.2, 3.3, 3.6, 3.7, 7.11, 8.4, 8.8, and 8.9; and

WHEREAS, this ordinance is adopted under the City’s municipal authority under RCW 35A.63.100; and

WHEREAS, the City Council provided notice and held a public hearing prior to adoption of this ordinance pursuant to RCW 35A.63.070; and

WHEREAS, the City has reviewed the provisions of this ordinance according to the State Environmental Policy Act and determined it is not likely to have a significant adverse environmental impact; and

AND WHEREAS, the Stevenson City Council finds that the best interests of the public health, safety and welfare would be served by the amendments herein,

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF STEVENSON, STATE OF WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1 – Chapter 17.15 – “Residential Districts” shall be amended by deleting the ~~struck-through~~ text and adding the underlined text as shown in Exhibit ‘A’. The amendments occur in the Agriculture, Forestry, Fishing and Hunting Uses of SMC Table 17.15.040-1: “Residential Districts Use Table, the R2 and R3 rows and notes of the SMC Table 17.15.050-1: “Residential Density Standards”, the R3 row and notes of SMC Table 17.15.060-1: “Residential Dimensional Standards”, and

Subsection B of SMC 17.15.130 – Residential Districts Parking. All other provisions of Chapter 17.15 shall remain in effect without amendment.

Section 2 – Chapter 17.10 – “Definitions” shall be amended by adding the underlined text as shown in Exhibit 'B' as SMC 17.10.632.

Section 3 – This ordinance affects Title 17 of the Stevenson Municipal Code only insofar as set forth herein. All other provisions of Title 17 shall remain in full force and effect, and that where the provisions of this ordinance are the same as the provisions they replace, the provisions of this ordinance shall be interpreted as a continuation of those previous provisions and not as a new enactment.

Section 4 – If any section, subsection, sentence, clause, phrase, or other portion of this Ordinance, or its application to any person, is, for any reason, declared invalid, in whole or in part by any court or agency of competent jurisdiction, said decision shall not affect the validity of the remaining portions hereof.

Passed by a vote of _____ at the City Council meeting of _____, 2021.

SIGNED:

ATTEST:

Scott Anderson
Mayor of Stevenson

Leana Kinley
Clerk/Treasurer

APPROVED AS TO FORM:

Kenneth B. Woodrich
City Attorney

Chapter 17.15 - RESIDENTIAL DISTRICTS

| Use | R1 | R2 | R3 | MHR | SR |
|--|----------------|----|--------------|-----|----|
| Agriculture, Forestry, Fishing and Hunting Uses | | | | | |
| Subsistence or hobby type gardening | P | P | A | P | P |
| Indoor or Outdoor Horticultural Activity | P | P | P | P | P |
| Nursery | — | — | C | — | P |
| Farm Animals (SMC 17.40.095) | C ⁷ | X | X | X | P |
| Urban Farm Animals (SMC 17.40.095) | A | A | A | A | P |
| Pets | A | A | A | A | A |
| Kennel | C | X | X | X | C |

1-Conditional use permits for these uses are only considered when submitted as part of an R-PUD proposal under SMC 17.17 - Residential Planned Unit Developments.

2-A conditional use permit is only required for a temporary emergency, construction or repair residence after the expiration of the initial 6-month grace period.

3-Up to 4 residential outbuildings on a property is considered an accessory Use. When at least 4 residential outbuildings already exist on a lot then an additional residential outbuilding is considered a conditional use. During the conditional use review process, the planning commission may establish size, serial proliferation and other limitations on such buildings.

4-A residential outbuilding that is subordinate to the main use on the lot is considered an accessory use. A residential outbuilding which is not subordinate to the main use on the lot is considered a conditional use. During the conditional use review process, the planning commission may establish size, serial proliferation and other limitations on such buildings.

5-Despite the general exclusion of overhead elements from this use category, any utility or communication facility in the MHR district with an overhead element greater than 35 feet is considered a conditional use.

6-See also SMC 17.36-WW Wind/Wireless Overlay District.

7-In granting a conditional use request for farm animals in the R1 district, the planning commission shall find, at a minimum, that the proposal is compliant with the performance standards in SMC 17.40.095.

8-Townhomes in the R2 District are subject to review according to the density and parking requirements of the R3 Multi-Family Residential District and shall connect to the municipal sewer system.

17.15.050 - Residential density standards.

| District | Utility Availability | Minimum Lot Area | Minimum Lot Width | Minimum Lot Depth | Maximum Number Dwelling Units | Maximum Lot Coverage |
|----------|-----------------------------|---|-----------------------|-------------------|-------------------------------|----------------------|
| R2 | Water, Sewer | 5,000 sf + 2,000 sf per unit over 1 | 50 ft ³ | 90 ft | 2 Units | 50% |
| | Water, Septic ⁶ | 15,000 sf ¹ | 90 ft | 120 ft | 2 Units | 30% |
| | Well, Septic | — | — | — | — | — |
| R3 | Water, Sewer ^{6,7} | 4,000 sf + 2,000 sf per unit over 1 ⁴ | 75-20 ft ⁵ | 90 ft | — | 65% n/a |
| | Water, Septic | 15,000 sf ¹ + 5,000 sf per unit over 2 | 90 ft | 120 ft | — | 40% |
| | Well, Septic | — | — | — | — | — |

1-When sewer is unavailable, minimum lot area may be increased based on current health district regulations.

Exhibit A- Amendment to SMC 17.15

- 2-Unless an accessory dwelling unit (SMC 17.13.010) is allowed under SMC 17.40.040.
- 3-Except 40 ft for single-family detached dwellings.
- 4-Except 2,500 sf for townhomes.
- 5-Except 25 ft for townhomes, 40 ft for single-family detached dwellings, and 50 ft for two-family dwellings.
- 6-Service by the public water system is required.
- 7-Service by the public sewer system is required.

17.15.060 - Residential dimensional standards.

| District | Maximum Height of Building | Minimum Setbacks | | | | |
|----------|----------------------------|-------------------------|-------------------|--------------|--------------------|-------------------|
| | | Front | Side, Interior | Side, Street | Rear, Interior Lot | Rear, Through Lot |
| R3 | 35 ft | 15-10 ft ^{3,4} | 5 ft ² | 15 ft | 20 ft ¹ | 20 ft |

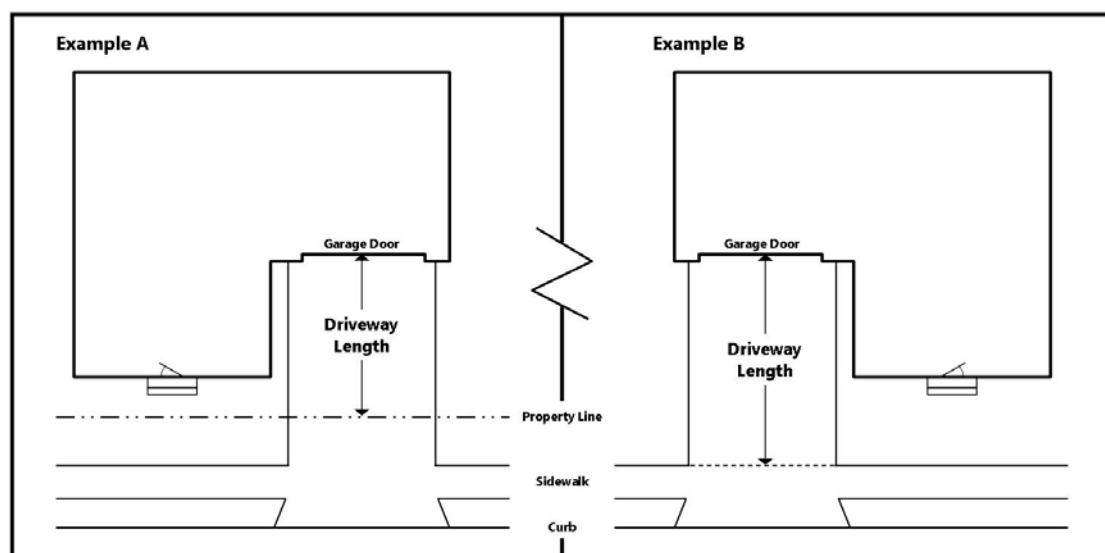
- 1-5 ft for residential outbuildings that are both 12 ft in height or less and 200 sq ft in size or less
- 2-A 10-foot setback is required when adjacent to an R1 or R2 district.
- 3- See also SMC 17.15.130(B)(3).
- 4- However, no structure shall be located within a pedestrian visibility area [SMC 17.10.632].

17.15.130 - Residential districts parking.

B. Parking Location Requirements.

1. Required parking shall be located on the same lot as the dwelling it serves.
2. No motor vehicle, recreational vehicle or equipment, or other equipment, whether operational or not, shall be parked, stored or otherwise located in an Interior Side Setback required by Table 17.15.060-1: Residential Dimensional Standards.
3. No driveway shall be less than 20 feet in length. This shall be done to eliminate the parking of vehicles on or over curbs, sidewalks, or vehicle travel areas [SMC 17.10.855]. For the purposes of this chapter driveway length is measured conservatively as the shortest distance between a) a garage door or other physical obstruction to the parking of a vehicle and b) a curb, sidewalk, public pedestrian way [SMC 17.10.660], property line, or right-of-way line.

FIGURE 17.38.085-1 Driveway Length Illustration



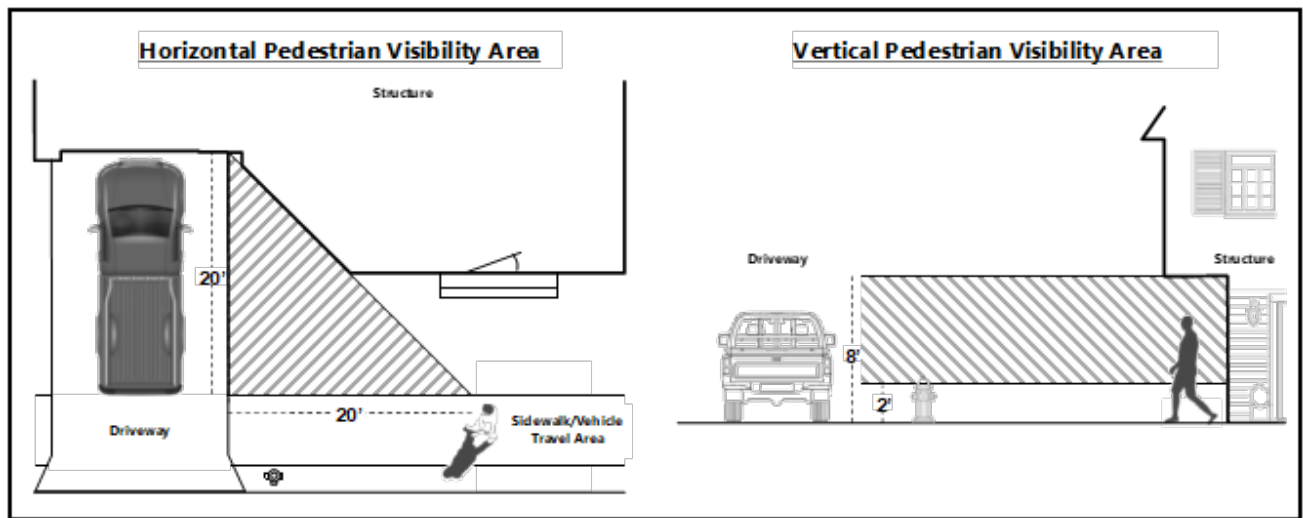
Chapter 17.10 - DEFINITIONS

17.10.632—Pedestrian Visibility Area

“Pedestrian Visibility Area” means the three-dimensional space adjacent to the intersection of any residential driveway [SMC 17.10.250] and a public pedestrian way [SMC 17.10.660] or vehicle travel area [SMC 17.10.855]. The minimum measurements established in the following definitions may be increased by the public works director on a case-by-case basis.

1. “Horizontal Pedestrian Visibility Area” means the area, usually triangular, derived by connecting the endpoints of lines extending a distance of 20’ along the nearest edge of driveway and public pedestrian way or vehicle travel area.
2. “Vertical Pedestrian Visibility Area” means the area measured from 2’ above the ground to 8’ above the ground immediately below a potential obstruction. On hillsides, this area varies according to ground level.

Figure 17.10.632-1—Pedestrian Visibility Area





City of Stevenson

Planning Department

(509)427-5970

7121 E Loop Road, PO Box 371
Stevenson, Washington 98648

TO: City Council
FROM: Ben Shumaker
DATE: January 21st, 2020
SUBJECT: R3 District Text Amendment—Public Participation Summary

This memo summarizes the 7 public involvement strategies incorporated into the Planning Commission's discussion of a Zoning Code text amendment for the R3 Multi-Family Residential District.

A-Project Website- The project website (<http://ci.stevenson.wa.us/letsbuild>) is active and continues to be updated as new information is generated. Staff has not and does not intend to track the website's analytics.

B-Online Questionnaire

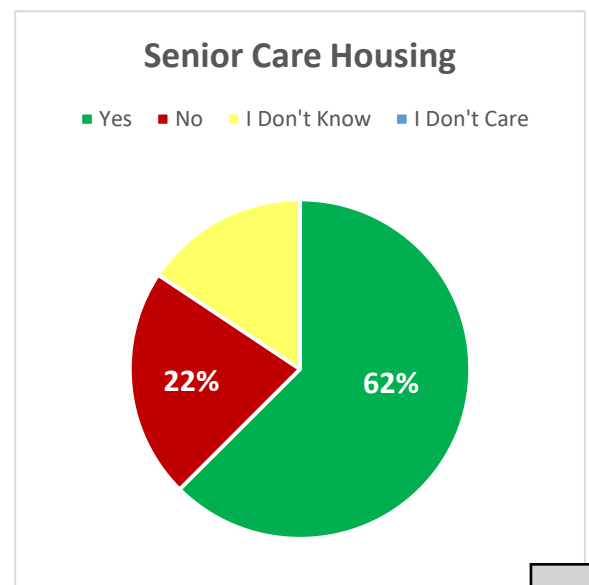
Protocols – The community questionnaire was created using www.surveymonkey.com. No paper-based questionnaire was available. A link to the questionnaire was mailed to each property owner in the R3 District. Electronic copies of the mailing were emailed to 30+ community members known by staff to own or have interest in the R3 District. The link was posted to the project-specific website created for these policy discussions. Finally, the City Facebook page publicized the questionnaire on 2 occasions. The questionnaire was available between 9/9/200 and 10/9/2020.

Questions – Five (5) multiple choice questions comprised the bulk of the questionnaire. The questions were preceded by a short explanation of each issue. Each question then offered "Yes", "No", "I don't know", and "I don't care" options as well as an open-ended option for respondents to more fully explain their answer. Two (2) open-ended questions were also available and respondents were asked for their email addresses if they desired to receive updates on the discussion. See Attachment 1.

Response Rate – The questionnaire generated 33 responses overall, however, individual questions generated between 26 and 32 answers.

Question 1 (Senior Care Housing): This question asked "Should it be easier to build senior care housing in the R3 Multi-Family Residential District?". This question was answered by 32 respondents and enjoyed the least support (62%) of the 5 policies under consideration. Those opposed to the policy made up 22% of respondents, including the most vocal opposition from questionnaire respondents, stating:

- 'While I understand the need for more senior care housing, I do not see the need to change from case by case approval "C" to automatic approval "P" on any lot in R3 areas. I would argue that it would be better to designate R1 and R2 as "C" and leave R3 as "C"'



- 'These are critical decisions that should continue to be reviewed by the Planning Commission on a case by case basis. The current review and approval process allows for public participation. It is satisfactory and appropriate.'

Question 2 (Units per Lot): This question asked "Should more housing units be allowed on properties in the R3 District?". Among the 29 respondents, this question generated the most out-right opposition (28%), while still generating 65% support. Two respondents qualified their support by stating:

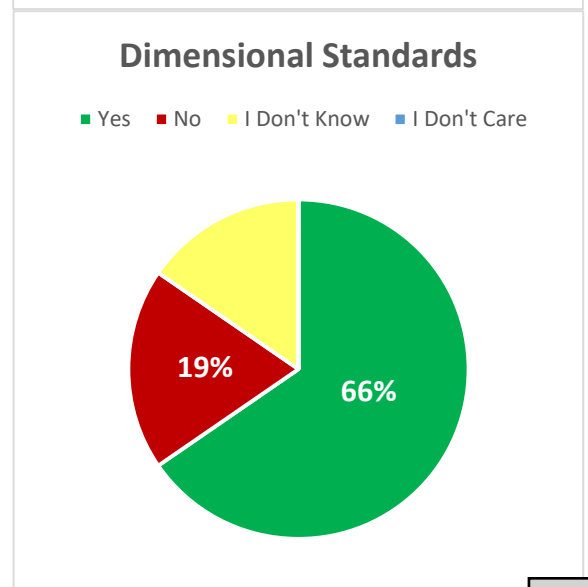
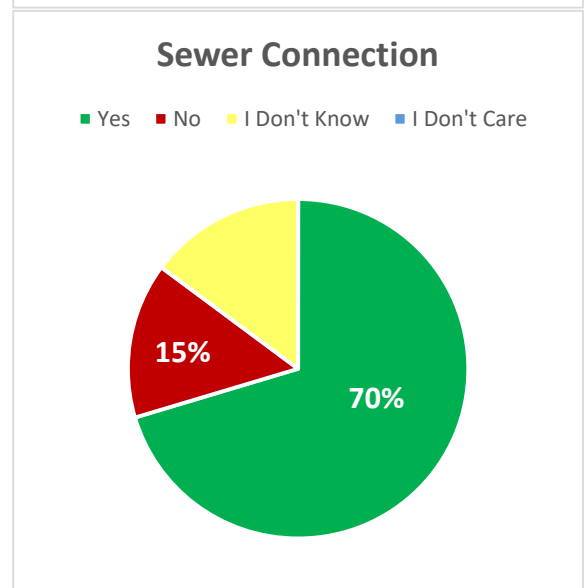
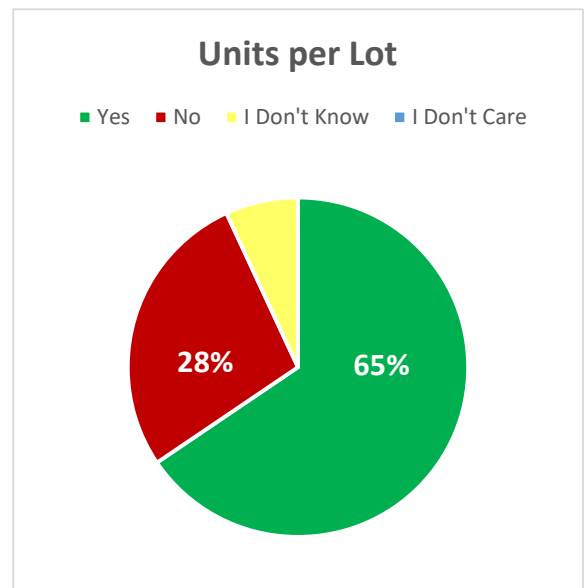
- 'Yes, but the city should move to expand the R3 areas (and the associate sewer system) into R1 and R2 areas. Existing R3 area should not be the only ones that take the brunt of inevitable growth. More affordable housing is super important, and even more important now that it appears mobile home parks are not permitted anywhere in Stevenson.'
- 'If they are town homes and not tiny homes.'

Question 3 (Sewer Connection): This question asked "Should connection to the public sewer system be required for development in the R3 District?". Twenty-seven respondents answered this question, and it was both the most supported (70%) and least opposed (15%) stand-alone policy. One open-ended response was provided:

- 'Definitely yes. The City should make long term efforts to move those who are not connected onto the sewage system.'

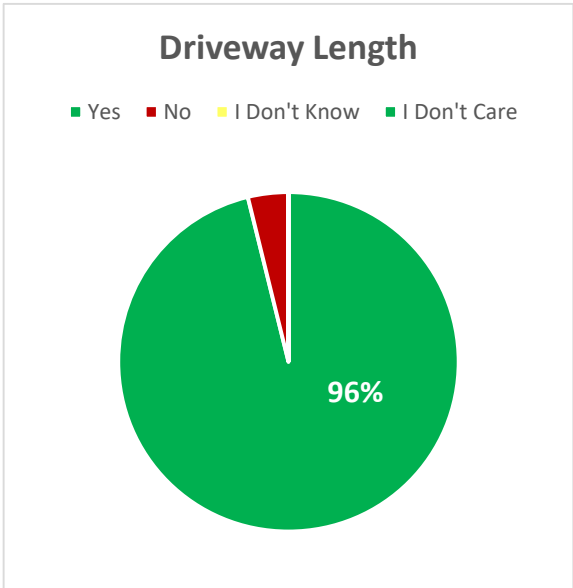
Question 4 (Dimensional Flexibility): This question asked "Should development be allowed on more portions of lots in the R3 District?". Two-thirds (66%) of the 26 respondents supported this policy stance. Opposition to the policy stance was 19%. One open-ended response was provided:

- 'Yes, but ... R3 should not take the brunt of all the changes in the town to accommodate growth, especially among lower income citizens.'



Question 5 (Driveway Length): This question asked “If development should be allowed on more portions of lots, should the City try to avoid situations where vehicles in driveways block travel on sidewalks and streets?”. This question was overwhelmingly supported (96%), with only one of the 26 respondents opposing. Staff treats this question as a dependent on Question 4, however based on the support, the City could consider this policy even if the dimensional flexibility of Question 4 is not adopted. One open-ended response took the question beyond the physical layout of housing and asked for more active policing to address this issue:

- ‘Yes. The City should not just try, but should actually avoid those situations. One example of this is on Lasher St. which has no sidewalks and the ends of large vehicles sometimes parked out into the street. Sidewalks and room for people to walk are more important in R3 areas as lower income people may be more likely to walk to stores or schools than higher income people.’



Question 6 (Contact Information): Nine (9) respondents asked to be added to the City’s email list for this policy discussion. Three (3) of these respondents were already on the email distribution list. The 6 new emails have been added.

Questions 7 & 8 (Open-Ended Experience Questions): No questionnaire respondents chose to answer these questions.

C-Facebook Posts- The City’s Facebook page has been used to share information on the City Council and Planning Commission discussion and the questionnaire. The initial post related to the Questionnaire on the City’s Facebook page generated 111 views, 16 post clicks, and 39 reactions, comments or shares. The follow-up, survey reminder post generated 112 views, 33 post clicks, and 9 reactions, comments or shares, including the following comment:

- ‘The questions seem pretty technical for the average citizen. I’m not a builder so don’t really care about how many inches of set back is best etc. how about allowing single person homes - off grid - in town.’

D&E-R3-Owner Mailout & Email Group- Six (6) of the initial 102 mailings were returned to the City by the Post Office. The mailout was also sent to 30+ community members known to have interests in the R3 District. The hard copy mailings generated 1 request for an electronic copy. As a result of these efforts, 2 email comments (Attachment 2) were submitted. These engagement strategies also led to 3 interviews with community members about development in the R3 District, its barriers and impacts. The interviews involved 2 builders with experience developing property in the district and the property manager for 2 subsidized apartment complexes in the district. Key components of the discussions involved the following topics.

Demand – Waiting lists for apartments range from 2 years (2 to 3 bedroom units to 5 years (1 bedroom units). -

This demand is partially driven by seniors. This demand spreads beyond the apartment complexes. An estimated 60% of housing vouchers go unused in the community because of a lack of available housing.

-Rentals are getting top dollar and there are not enough of them.

Market Response – Not seeking to maximize allowable density (existing).

-Catering to retirees, who still want space even if the home is small.

-Managers are left saying “Look in Washougal, look in Washougal” when discussing housing with prospective

tenants.

-Not catering to high-end housing (e.g., Hood River townhome/condo development)

Barriers – Expense of sprinkler systems is added for construction of tri-plexes and up.

-Bank lending differs for construction of tri-plexes and up.

-Age of developers makes them risk adverse; shorter returns on investment (i.e., 1 year) are a greater priority than overall percent of return.

-Potential for market downturns limits risk-taking.

-Street requirements (both the expense and the territory required) limit development. Private streets more viable than public streets.

-Construction material costs typically increase between 10-12% per year.

-Lumber costs have jumped 64% this summer (COVID).

-Lack of up-front capital limits development possibilities.

-Up-front costs (permits, connection fees) lengthen the time period for returns on investment.

-Consumer condo financing is more available than it had been previously, but buyers still prefer to “own the dirt” (townhome, detached dwellings)

Solutions – Any construction of 1 bedroom or studio units would benefit the local housing situation, where professional staff have trouble finding housing when taking jobs in the community.

-Consider reducing water/sewer connection fees to incentivize multi-family construction.

-Keep making similar efforts as these policies.

-Better utilize the available land base of the county, where sewer systems should be extended/created.

F-Planning Commission Meetings- After implementing the above public involvement strategies the Planning Commission began holding public—remote—workshops in October and November where the policies were discussed. Three community members attending the Zoom meetings chose to add their comments. The sometimes-conflicting comments involved:

- Maintaining existing policies which act as brakes for unwanted and/or expensive growth.
- Expediting the approval of these policies to address existing demand.
- Ensuring the viability of proposals under the proposed regulations.
- Pursuing other solutions along with this policy effort with other solutions (destigmatizing/constructing public housing, prioritizing homeownership over investment property ownership, amending the Stevenson Engineering Standards, etc.)

G – SEPA Notice- The City issued a threshold determination of nonsignificance for this proposal. Comments on the threshold determination were submitted.

H – City Council Public Hearing- The City Council held a public hearing at their December 10th, 2020 meeting. Two community members addressed the City Council with questions about public involvement, next steps and support for the proposed changes.

Attachments:

- 1- Questionnaire Instrument
- 2- Mailed Notices (9/10/2020 & 12/16/2020)
- 3- Heinze & Rutledge Emails
- 4- Planning Commission Minutes (9/14/2020, 10/12/2020, 11/9/2020, 12/14/2020)
- 5- SEPA DNS
- 6- City Council Public Hearing Notices & Minutes (12/10/2020)

Increasing R3 Building Capacity

The gist of it

The City of Stevenson is considering potential changes to the zoning regulations of the R3 Multi-Family Residential District. The potential changes are proposed in response to a recent study by the Skamania County Economic Development Council (EDC). In their Skamania County Housing Needs Analysis the EDC is anticipating the need for ~2,000 new housing units over the next 20-year period. The study also found that City and County development regulations (such as the Zoning Code) combined with a lack of appropriate infrastructure limit the possibilities for the development of these homes. As a result, housing costs, utility pricing, and community frustration are all expected to increase. To address these deficiencies, the EDC’s consultants have recommended several changes to the Zoning Code. The City is hoping to get your feedback on some basic policy questions prior to making a change.

The proposed changes revolve around the policy questions on the following pages.

Additional information is online at <http://ci.stevenson.wa.us/letsbuild/>

[Page Break]

Senior Care Housing

The state considers senior care housing based on the number of people living in a home and the type of care given, with 3 basic types:

- 1- Adult Family Home - The state requires the city to allow homes with 6 or fewer seniors in the same way it would allow any other home and anyone may build or convert a home in the R3 District to this use.
- 2- Assisted Living Facility - A home with 7 or more seniors is considered an “Assisted Living Facility”, and cities have more leeway with where/how these buildings are allowed. People wanting to build or convert a home as an Assisted Living Facility would first need to prove to the Planning Commission’s satisfaction that their specific proposal will not negatively impact the neighborhood.
- 3- Nursing Home - Residents of this type of senior care housing require greater medical or convalescent care or attention than the types above. The City currently treats these in the same way it treats Assisted Living Facilities, with case-by-case approval required.

The need for senior care housing is expected to increase in the near future and it has been recommended that the City be more permissive to accommodate this need. In this case, being more permissive would remove the case-by-case Planning Commission approval and allow Assisted Living Facilities and Nursing Homes on any lot within the R3 Zone.

1. Should it be easier to build senior care housing in the R3 Multi-Family Residential District?

- Yes
- No
- I don’t know
- I don’t care
- If you’d like to explain your answer, please do so here. _____

[Page Break]

Total Number of Homes per Lot

Multi-family housing can be built in the R3 District. The total number of units built depends on the size of the lot. Currently the City limits development to 1 unit if the lot is 4,000-5,999 square feet, then allows an additional unit for

every 2,000 square feet of property. An exception to the 4,000 square foot threshold is available for shared-wall townhomes, which can be placed on lots as small as 2,000 square feet.

The proposal would simplify the calculation by reducing the initial 4,000 threshold to the same 2,000 square feet used in other instances. In doing so it would permit an additional unit on most lots. This change is recommended to help address the community's need for smaller, more affordable housing units by providing owners more options to respond to the needs of the housing market need.

2. Should more housing units be allowed on properties in the R3 District?

- Yes
- No
- I don't know
- I don't care
- If you'd like to explain your answer, please do so here. _____

[Page Break]

Utility Connections

At the state-level, multi-family development requires approximately 1/4 to 1/2 acre of property per unit in the development. The state is considering raising this amount. Locally, there are no requirements to pump or otherwise maintain multi-family septic systems. Documented public or environmental health issues would need to arise before such requirements could be made.

In Stevenson, all new development must connect to the City water system. New development is allowed on septic systems when the public sewer system is not available to a lot. As a result, multi-family development could occur in the R3 District, provided the development is not within 300' of a public sewer line. However, all properties currently designated as R3 are within 300' of a public sewer line.

The proposal would formalize the requirement for new development to connect, ensuring more units could be built per acre and protecting the public/environmental health of the community. Existing development on septic would not have to connect until the existing system fails.

3. Should connection to the public sewer system be required for development in the R3 District?

- Yes
- No
- I don't know
- I don't care
- If you'd like to explain your answer, please do so here. _____

[Page Break]

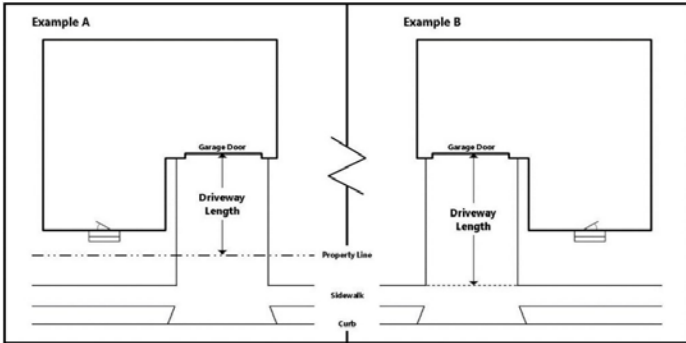
Location of Buildings

The City restricts development in the R3 District by a) requiring construction to be located specific distances from property lines (setbacks) and b) limiting the overall amount of rooftops and decks to a certain percentage of the lot (lot coverage).

These restrictions 1) are not aligned with each other, 2) lead to confusion from property owners, and 3) in the case of lot coverage, require an inordinate amount of staff time to verify.

To reduce the barriers these limitations present, the City could reduce the front setback requirement and eliminate the lot coverage limitation entirely.

In some instances development in the City involves a specific driveway length requirement to prevent parked vehicles from inhibiting pedestrian and automotive use of sidewalks and streets.



This does not currently apply to development in the R3 District, but could be considered if the front yard setback is reduced.

4. Should development be allowed on more portions of lots in the R3 District?

- Yes
- No
- I don't know
- I don't care
- If you'd like to explain your answer, please do so here. _____

5. If development should be allowed on more portions of lots, should the City try to avoid situations where vehicles in driveways block travel on sidewalks and streets?

- Yes
- No
- I don't know
- I don't care
- If you'd like to explain your answer, please do so here. _____

[Page Break]

6. To receive ongoing updates on this topic, please enter your email here. _____

7. If you'd like to share a specific case study of how the existing regulations of the R3 District have caused you to redesign or abandon a development proposal, please do so here. _____

8. If you'd like to share a specific case study of how the existing regulations of the R3 District have protected your neighborhood from a development or change you didn't want, please do so here. _____



City of Stevenson

Planning Department

(509)427-5970

7121 E Loop Road, PO Box 371
Stevenson, Washington 98648

TO: R3 District Property Owners
FROM: Ben Shumaker
DATE: September 10th, 2020
SUBJECT: R3 Multi-Family District Owners—Zoning Code Amendment Proposal

This letter is intended to proactively engage you about potential changes to the zoning regulations affecting your property. The potential changes are proposed in response to a recent study by the Skamania County Economic Development Council (EDC). In their *Skamania County Housing Needs Analysis* the EDC is anticipating the need for ~2,000 new housing units over the next 20-year period. The study also found that a lack of appropriate infrastructure as well as the development regulations currently implemented by the City and County limit the ability to provide these new homes. As a result, housing costs, utility pricing, and community frustration is expected to increase. To address these deficiencies, the EDC's consultants have recommended several changes to the Zoning Code. The City is hoping to discuss these changes with you prior to their adoption.

The proposed changes revolve around the following policy questions:

- 1) Should it be easier to build senior care housing in the R3 Multi-Family Residential District?
- 2) Should more housing units be allowed on properties in the R3 District?
- 3) Should connection to the public sewer system be required for development in the R3 District?
- 4) Should development be allowed on more portions of lots in the R3 District?
 - a. If development should be allowed on more portions of lots, should the City try to avoid situations where vehicles in driveways block travel on sidewalks and streets?

Attachment 1 is provided to illustrate how affirmative answers to these policy questions might be incorporated into the zoning regulations applicable to your property. Changes have ~~red strike through~~ representing deletions and red underline representing additions. These changes occur on pages 2, 5, and 6 of the attachment. A potential change is also proposed on page 4 which is unrelated to housing needs.

The changes are titled "discussion draft" to reflect their intent to function as a starting point, not a desired endpoint. Your contributions to this discussion are an important part of the drafting process. Suggestions for fewer/alternative/additional changes will help ensure the Zoning Code implements the citizens' desires as well as their needs. To make the attachment as legible as possible, provisions applicable to the R3 District are shown in black ink. All other provisions are included for comparison purposes and appear in gray ink with smaller font.

Request: Please evaluate the policy questions above and share your initial opinions on the topic. You can do so by filling out an online questionnaire (<https://www.surveymonkey.com/r/8PBXR7X>), via telephone (509-427-5970), in writing (planning@ci.stevenson.wa.us or PO Box 371, Stevenson, WA 98648), or at Planning Commission meetings on the second Monday of each month. The next meeting will be a virtual meeting at 6:00pm on September 14th, 2020 taking place on the web at <https://us02web.zoom.us/j/84559583385> and via teleconference at 253-215-8782 or 301-715-8592, Webinar ID# 845 5958 3385.

Additional Request: The City is looking for some specific “case studies” of how the Zoning Code affects people’s lives and livelihoods. If you have a specific example from your experience, we’d appreciate it if you’d share it. Specifically, we’d like to know:

- 1- Have the existing provisions of the Zoning Code caused you to redesign or abandon a development proposal?
- 2- Have the existing provisions of the Zoning Code protected your neighborhood from a development or change you didn’t want?

To share a specific instance, please contact the city at 509-427-5970 or planning@ci.stevenson.wa.us.

No decisions on this topic are imminent. In addition to this letter, you should expect at least 2 others on this topic:

- 1- Request for initial opinions on the zoning text amendments (*this letter*).
- 2- Request for opinions on a potential new zoning criteria: minimum density overlay (expected November).
- 3- Notification of the last draft ordinance and meetings where decisions will be made (expected January).

If you would like more information on this topic, including background reports, electronic copies of this letter, and information on other proposed changes, you can find it at: <http://ci.stevenson.wa.us/letsbuild>

Attachments:

- 1- Zoning Map Highlighting R3 Areas
- 2- Discussion Draft Zoning Amendment



City of Stevenson

Planning Department

(509)427-5970

7121 E Loop Road, PO Box 371
Stevenson, Washington 98648

TO: R3 District Property Owners
FROM: Ben Shumaker
DATE: December 16th, 2020
SUBJECT: R3 Multi-Family District Owners—Zoning Code Amendment Proposal

This letter provides an update to the letter you received in September and summarizes the community's discussions on the proposed changes to the R3 Multi-Family Residential District zoning regulations.

The proposal responds to the Skamania County Economic Development Council (EDC) study, *Skamania County Housing Needs Analysis* which anticipates a need for ~2,000 new housing units over the next 20-years. The study recommends several changes to the Zoning Code, and the attachment incorporates several of these.

The proposed changes revolve around the following policy questions. Questions 1 through 4(a) were presented to you in September. Questions 4(b) and 5 were identified during the course of the discussions. Bold indicates the Planning Commission recommended answer.

- 1) Should it be easier to build senior care housing in the R3 Multi-Family Residential District? **No, case-by-case review of larger senior care facilities remains appropriate.**
- 2) Should more housing units be allowed on properties in the R3 District? **Yes, an additional unit should be allowed.**
- 3) Should connection to the public sewer system be required for development in the R3 District? **Yes.**
- 4) Should development be allowed on more portions of lots in the R3 District? **Yes, the front setback should be reduced and the total lot coverage standard should be eliminated.**
 - a. If development should be allowed on more portions of lots, should the City try to avoid situations where vehicles in driveways block travel on sidewalks and streets? **Yes, driveways should be long enough to accommodate a parked vehicle without blocking a sidewalk/street.**
 - b. If development should be allowed on more portions of lots, should the City prioritize pedestrian safety near driveways. **Yes, structures should not impede pedestrian visibility near driveways.**
- 5) Should cultivation of plants be anticipated in the R3 District? **Yes, gardens, horticulture, and nurseries should be allowed or have a path to approval.**

Attachment 1 contains the draft ordinance which will be considered for adoption by the Council at their 6:00pm meeting on January 21st, 2021. This is abbreviated compared to the text previously sent and includes only the specific changes proposed. All other text in SMC 17.15 will remain.

In addition to this letter, you should expect at least 2 others on this topic:

- 1- Request for initial opinions on the zoning text amendments (September letter).
- 2- Notification of the last draft ordinance and meetings where decisions will be made (*this letter*).
- 3- Request for opinions on a potential new zoning criteria: minimum density overlay (expected March).

If you would like more information on this topic, including background reports, electronic copies of this letter, and information on other proposed changes, you can find it at: <http://ci.stevenson.wa.us/letsbuild>



R3 zoning Lana Heinze

Ben Shumaker <ben@ci.stevenson.wa.us>
To: Svetlana Lebedeva <shokoladus@yahoo.com>
Cc: Nikki Hollatz <nikkih@klickitatcounty.org>

Mon, Oct 12, 2020 at 9:46 AM

Received. Thank you, Svetlana.

I will:

- A-Add your email address to the project specific distribution list,
- B-Provide your email (together with this response) to the Planning Commission for consideration at tonight's meeting,

To answer your specific questions:

1-I am copying this response to the Skamania County Environmental Health Department to discuss how these changes might interact with existing septic systems. My understanding is the proposal would not add any additional regulatory requirement. The current regulation allows existing systems are allowed to continue, however, if they fail then connection to the public sewer system is required so long as there is a public line within 300' of the building (which appears to be the case for your property on Lutheran Church Road). Connection is the responsibility of the homeowner.

2-No maximum lot size is currently proposed. The proposed minimum lot size is 2,000, which would facilitate division/development of your property.

3-The increased maximum lot coverage would apply to all lots in the R3 District, yours included.

4-Coverage of lots would necessarily exclude all areas within setbacks (including driveways) and 100% coverage would not be possible (i.e., no development could violate the maximum standard). Your question does show an unnecessary confusion in the regulations, and I will be recommending a change to the discussion draft to use "n/a" instead of "100%" in the table.

The Zoom meeting can be accessed as follows:

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. <https://us02web.zoom.us/j/83482269900>

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099

Webinar ID: 834 8226 9900

International numbers available: <https://us02web.zoom.us/j/83482269900>

Looking forward to discussing this more tonight,

BEN SHUMAKER

-----Original Message-----

From: 'Svetlana Lebedeva' via planning [mailto:planning@ci.stevenson.wa.us]

Sent: Sunday, October 11, 2020 9:54 PM

To: planning@ci.stevenson.wa.us

Subject: R3 zoning Lana Heinze

To whom it may concern:

ATTN: Ben Shumaker Planning Director City of Stevenson, Washington

Dear Ben,

This is Lana Heinze (293 NE Lutheran Church Rd.) reaching out to you with regard to a letter I received about R3 zoning changes. I have some specific questions I need clarified:

- 1) My home was built in the 60's and runs perfectly well on a regularly-maintained septic system. I understand my existing setup will remain grandfathered in while new units will receive city sewer. If the new developments are unable to respect my current setup, I am requesting a timeline for when and how you plan to install the appropriate changes to my property.
- 2) What are the maximum and minimum lot sizes for the planned community? Will I have the option of dividing & developing my 1 acre lot?
- 3) I received a letter on September 10, 2020 suggesting that in the newly planned community, a lot may be 100% covered by a building. Does this apply

to my R3 lot as well if/when you migrate my lot to public sewer as well?

4) Just a logistics question: how do you measure 100% building coverage on a lot that requires a 20-foot driveway?

My understanding is that there is a planning meeting on Monday, October 12, 2020 on Zoom. I have not yet received the details for joining my community's meeting. I am requesting you forward the details to me at shokoladus@yahoo.com or text me instructions at 858-699-9502 so that I'm given a fair opportunity to learn about impending changes to my neighborhood.

Thank you for your time and consideration, Lana Heinze



My concerns regarding proposed zoning changes

Karen Rutledge <bakerkrn@gmail.com>

Mon, Oct 12, 2020 at 2:32 PM

To: Ben Shumaker <ben@ci.stevenson.wa.us>, planning@ci.stevenson.wa.us

Dear Ben and Planning Commission members,

I have concerns regarding the proposed zoning changes. They are:

1. The map provided in the packet is not clear and it is impossible to find individual streets on it.
2. We want to be assured that any increase in density will not take away a home owner's right to put an individual house on any lot that now allows for this.
3. A traffic study is slated to be done in the near future. Wouldn't it make more sense to have this traffic study completed before making zoning changes? In our neighborhood, we have neighbors who already are being told that access from certain vacant lots for single family homes can be problematic, depending on where the driveways are built. It doesn't make sense to add density before this traffic study is completed.
4. I understand that the city is eager to get a grant next year that is tied to these zoning changes. Still, your process feels rushed here, and I have concerns that with COVID 19 and the precautions necessary there, that the important public input phase will be lacking. In addition, the materials I've seen so far on this matter are difficult to decipher. For example, it is hard for citizens to understand how this will directly affect them (*especially with the map not being clear*).

Thank you for considering these points.

Karen Rutledge

September 14th Stevenson Planning Commission Meeting Minutes
Monday, September 14, 2020
6:00 PM Held Remotely

Conference Call Info: (253) 215-8782 or (312) 626-6799 and PIN 845 5958 3385 #
Online: <https://us02web.zoom.us/j/84559583385>

Attending via remote access: Chair Valerie Hoy-Rhodehamel, Commissioners Auguste Zettler, Mike Beck, Jeff Breckel.

City Staff: Community Development Director Ben Shumaker

Other: David Ray

Public attendees: None

Planning Commission Vice-Chair Auguste Zettler opened the meeting at 6:03 p.m. (NOTE: Chair Valerie Hoy-Rhodehamel had intermittent connection problems throughout the meeting.)

1. Preliminary Matters

a. Chair Describes Public Comment Expectations for Remote Meeting

Vice Chair Auguste Zettler asked **Community Development Director Ben Shumaker** to explain the process for making public comments using the remote platform. Participants were asked to keep comments to 5 minutes or less. Use *9 to raise and lower hand to make comments, use *6 to mute/unmute the phone.

b. Approval of Minutes: August 10th, 2020 Regular Planning Commission Meeting
One correction on page 5 was noted: **Commissioner Beck** offered to *personally* help with the recently awarded street tree planning grant. He did not volunteer any county services.

MOTION to approve the minutes from the August 10th, 2020 Planning Commission Meeting with corrections was made by **Commissioner Breckel** with a second provided by **Commissioner Beck**.

- Voting aye: **Commissioners Auguste Zettler, Mike Beck, Jeff Breckel.**
- Voting nay: None

c. **Public Comment Period:(For items not located elsewhere on the agenda)**
No comments were received.

2. New Business

a. Planning Commission Vacancy: Review Statements of Interest, Interview Candidates, & Recommend City Council Action

Community Development Director Ben Shumaker introduced David Ray, an applicant for the open position on the Planning Commission.

Vice Chair Auguste Zettler asked David Ray to provide information on his background. He stated he attended grad school in Oregon in public policy and planning and had been involved in some planning issues, including one in the Gorge.

Chair Valerie Hoy-Rhodehamel asked if he had attended any Stevenson Planning Commission or City Council meetings. He indicated he had attended in the past.

Commissioner Beck questioned Ray regarding what his current interest was in being a commissioner. Ray explained he had contacted Shumaker after a friend informed him of the opening. He related he was interested in transportation, environmental sustainability, land use planning, and new ways to encourage economic development. Shumaker read the written statement of interest allowed to assist discussion.

Commissioner Breckel asked him if he had been involved with workshops on downtown planning process, and Ray indicated he had not.

Community Development Director Ben Shumaker noted the Planning Commission had no authority to enter into an executive session to deliberate on the selection of an applicant. **Commissioner Breckel** suggested just holding the conversation and no Commissioners objected. Following several other questions, **Vice-Chair Zettler** asked the Commissioners to pass a recommendation on to Stevenson City Council regarding David Ray's application to the Planning Commission.

MOTION to recommend to Stevenson City Council to appoint David Ray to the Stevenson Planning Commission was made by **Commissioner Breckel** with a second by **Commissioner Beck**.

- Voting aye: **Commissioners Hoy-Rhodehamel Breckel, Beck, Zettler**
- Voting nay: **None**

b. Short Plat Review:

SP2020-02 Rick Pauly Short Plat Planning Commission Optional Review pg. 9/10

Community Development Director Ben Shumaker explained the Planning Department received a short plat application for a lot at the corner of Rock Creek Drive and Monda Road. The tax lot numbers for the properties are 02-07-01-2-0-0403. The vacant property in the R3 Multi-Family Residential District does not have an address. The proposal involves division of one ~1.2 acre property into 4 lots ranging between ~9,300sf to ~15,400sf.

Community Development Director Ben Shumaker reported who received the short plat application and pointed to information and graphics contained in the meeting packet. Per the city code, the Planning Commission is to be notified and given the opportunity to review the application. If the PC chooses to review, it will take place at the October 2020 Planning Commission meeting.

Shumaker recommended the Planning Commission bypass its review of the short plat and entrust the decision on the application to the Short Plat Administrator. No public comment is required, but is welcome. No comments have been received regarding the application.

The Commissioners agreed there was no need for a review, and the application could be handled by the Short Plat Administrator. **Commissioner Beck** observed a stream runs through the lot and suggested it be indicated on the survey.

3. Old Business

a. Zoning Amendment: Increasing Residential Building Capacity: Reviewing Policy Questions and Public Engagement Efforts

Community Development Director Ben Shumaker explained the purpose of the update on the proposed Zoning Amendments. He pointed to the public involvement activities associated with the potential Zoning Code and Map amendments under consideration and briefly described the 7 policy questions generated.

He asked the Commission to consider the information and determine what would be the best course of action to engage residents and the public in the process. He went over some additional points being considered, including setbacks, elimination of the lot coverage standard, and impervious surface coverage affecting stormwater quality/quantity.

He has reached out to all affected property owners regarding the potential changes and described communication opportunities provided to residents and property owners, including links on the city's Facebook page and a new website

<http://ci.stevenson.wa.us/letsbuild/> with questionnaires. One property on Monda Road split by different zoning districts has requested to be zoned only under one-SR Suburban Residential.

Shumaker related Commission discussion would take place beginning at the October 2020 Planning Commission meeting. By then he anticipates having public feedback to use in decision-making.

Commissioner Beck suggested mobile home zoning not be eliminated. He encouraged flexibility in affordable housing opportunities with tiny houses as an option.

b. Housing Needs Analysis: Discussing Report Methods, Conclusions, & Recommendations

The Commission discussed the recently completed Skamania County Housing Needs Analysis. **Commissioner Breckel** expressed a number of concerns regarding the report. He observed it treated Skamania County as homogenous, without accounting for the differences in the east and west ends of the county. He questioned the lack of detailed demographics and information on what is driving development in the area, noting there was no consideration of water supplies necessary to sustain 4,000 additional housing units the report suggests are possible over the next 20 years.

Other Commissioners offered similar concerns. **Commissioner Zettler** related the analysis did not appear to have information on what jobs would be available to support new residents. **Commissioner Beck** described the report as being coarse grained, but that it did offer some valuable recommendations regarding zoning. He noted it encouraged enlarging the Accessory Dwelling Units by 100sf.

Shumaker expressed appreciation to the Economic Development Council for doing the analysis. Local businesses can't recruit talent due to limited housing availability. He pointed out 80% of the buildable lands are currently constrained by current zoning.

Commissioner Zettler remarked the report showed the need for more property and suggested annexation would open more buildable lands. Infrastructure is limiting growth.

Additional discussion focused on projected population increases, planning forecasts, possible utility expansion and changes to the comprehensive plan. **Commissioner**

Breckel asked what economics are driving affordable housing and questioned why so few multiple family homes are being constructed. He asked how incentives and flexibility could be offered to encourage more construction. **Community Development Director Shumaker** explained lot sizes, state statutes, zoning requirements, developer interest and lender policies all affect the housing supply. He noted specific questions on the subject were included in the recent survey that went out, and one developer has responded so far. **Commissioner Beck** related the state might change tax incentives to encourage multi-family housing. He reiterated having flexible options for landowners could be a future incentive for more housing. **Commissioner Breckel** suggested talking with banks and lenders to learn their views on the lack of construction of multi-family dwellings. He highlighted the immediate need for housing.

4. Discussion

a. Staff & Commission Reports

Community Development Director Shumaker provided updates on the following:

- **Shoreline Management Program**
He reported having a long discussion with Department of Ecology staff regarding their review of the proposed Stevenson Shoreline Management Program. He anticipates their final recommendations by the end of 2020. He will bring the recommendations to the Planning Commission, City Council and Shoreline Management Committee if requested.
- **Columbia Street & 1st Street Overlook Projects**
The City has received 50% design of the project. A separate consultant is handling the relocation of Columbia. 1st Street funding is being used for the overlook, extension and guardrail work. More fund requests have been submitted to the state for further improvements.
- **Rock Cove Hospitality**
He relayed the City Council did act on the recommendations provided by the Planning Commission. He noted he was unable to coordinate with the minute taker to provide the Council with the details regarding minimum width of easements, but Commissioner Beck was in attendance and conveyed the recommendation to not reduce the width to less than 15'. The project is moving forward.

b. Thought of the Month:

Hope the air clears!

5. Adjournment was declared at 7:13 p.m.

Minutes recorded by Johanna Roe

October 2020 Planning Commission Meeting

Monday, October 12, 2020 6:00 PM

Held Remotely. Conference Call Info: (253) 215-8782 or (312) 626-6799 and PIN 834 8226 9900.

Online: [https://us02web.zoom.us/j/834 8226 9900](https://us02web.zoom.us/j/83482269900)

Attending

- Planning Commission members PC Chair Valerie Hoy-Rhodehamel, Mike Beck, Jeff Breckel, Auguste Zettler, David Ray
- City Staff: Stevenson Community Development Director Ben Shumaker
- Public attendees: Mary Repar, Brian McKenzie

PC Chair Valerie Hoy-Rhodehamel opened the meeting at 6:01 p.m.

A. Preliminary Matters

1. Public Comment Expectations: Chair Selects Public Comment Option for Meeting

Stevenson Community Development Director Ben Shumaker shared information for participants on how to provide comments and mute/unmute their phones or microphones. Chair Hoy-Rhodehamel asked participants to limit their comments to 3 minutes or less due to the length of the agenda and packet.

2. Minutes: September 14th, 2020 Planning Commission Meeting Minutes

MOTION to accept minutes as presented made by Commissioner Beck with a second by Commissioner Breckel.

- Voting aye: Commissioners PC Chair Valerie Hoy-Rhodehamel, Mike Beck, Jeff Breckel, Auguste Zettler, David Ray
- Voting no: None.

3. Public Comment Period: (For items not located elsewhere on the agenda)

>Mary Repar offered comments on several items. She discussed the importance of public housing and the stigma associated with living there. She asked if public housing could be made more communal and advocated to remain small rather than focusing on growth.

B. New Business

4. Conditional Use Permit Reviews: Reviewing Past Permits (including those issued between 2018 & 2019)

Shumaker advised the Commission that CUP reviews always take place at October Planning Commission meetings during even numbered years. He asked the Commission to review the mural on NAPA building, noting it was in compliance with the conditions required. He also pointed out that due to zoning code amendments made a similar mural now would not require a CUP.

He asked the Commission to conclude whether they should continue looking further into the mural. Commissioner Beck asked if there was a way to morph the mural's CUP into the new, updated permit process for murals and artwork to avoid periodic review. Shumaker stated he was trying to determine if it was possible, and did not think it was a problem. Commissioner Ray asked if the mural artwork itself could be changed. Shumaker explained the Commission has the ability to change conditions re a CUP. Does the Commission want to re-advertise and

discuss content of the sign at a public hearing? **Chair Hoy-Rhodehamel** called for a thumbs up/down consensus opinion regarding further review of the mural. 4 thumbs up were noted opposing further review, with one thumb up supporting further review.

C. Old Business

5. Housing Needs Analysis: Stevenson-specific information

Shumaker shared Stevenson-specific information regarding housing needs as a continuation of the discussion from the September 2020 PC meeting. It had been collected for downtown plan. It included a housing market analysis and commercial and hospitality market analysis. He explained the analysis showed differences in how housing was forecast. One used a high projection estimate prepared by the state, and a second presented a mid-level projection using proprietary data. The Commissioners expressed appreciation for the additional data.

Commissioner Beck observed it clearly showed the general trend and need.

Commissioner Zettler commented the data was from 2019 and noted residential and commercial needs had already changed due to more people working from home in response to Covid-19. **Commissioner Breckel** remarked a 20-year outlook was too long and likely inaccurate. He spoke on the tremendous demand for rental properties and suggested again talking with developers and setting aside land for rentals.

Much of the remaining discussion focused on future growth and the numerous factors affecting it-Covid-19, the potential for recession, working from home, climate driven population shifts from urban areas, increasing insurance costs, current zoning, developer access to capital, infrastructure and utility connection costs, short plat vs subdivision restrictions and fees, length of time for approvals, etc.

Shumaker noted a staff update had been deleted accidentally from the packet. He shared it contained a basic analysis of what changes could be achieved through zoning revisions presently under PC discussion. One further barrier considered was rentals do not appear to support enough of a profit margin or ROI for older developers seeking retirement. Equalizing fees for short plats vs subdivisions has resulted in one instance of additional land division.

Chair Hoy-Rhodehamel opened the meeting for public comment at 6:25.

>Brian McKenzie provided his experiences, ideas and suggestions to increase development. He stated it all came down to costs. He advocated for a streamlined process and financial incentives to developers.

>Mary Repar suggested reviewing how many LLC's and individuals own residences that could be rented out. She did not favor streamlining and called for the Commission to act as brakes on development to slow costs such as water rates and the WWTP.

Commissioner Beck agreed more flexibility and the development of a suite of incentives could be beneficial. Other issues were discussed, including lender financing and state legislation that prevents the City from pre-planning and pre-clearing developments through the SEPA process. Skamania County is a partial planning county and can't enact some incentive programs. **Commissioner Breckel** suggested bringing together builders, lenders, elected officials, public works and planning groups to figure out a way to work at addressing needs. **Shumaker** advised the housing data provided was useful to present to lenders.

6. Zoning Amendment: Increasing Residential Building Capacity: R3 Text Amendment & Preliminary Map Changes

Shumaker provided background information on the results of a recent questionnaire on proposed zoning code amendments sent to affected/interested property owners. The following topics were addressed: Allowing more senior care housing, including adult family care homes, nursing homes, and assisted living facilities in R3; increase # of units permitted to be built on lots in R3; require development in R3 to connect to the City sewer system; allow development on more portions of a lot (increasing dimensional flexibility), and if allowed, amend driveway standards to avoid street and sidewalk blockage. He shared the public responses pro/con for each topic. 33 respondents answered the survey. Following an extensive discussion, the Commission responded to each question using a thumbs up/thumbs down consensus process.

- **Question 1** would continue allowing adult family homes in R3, and move nursing homes and assisted living facilities from conditional use status to permitted. Four commissioners did not support the change, one did.
- **Question 2** included a proposed change allowing more housing units to be built on a lot in R3. The change would reduce the initial 4,000 sf threshold requirement for construction of a dwelling to 2,000 sf. In doing so it would permit an additional unit on most lots. All commissioners indicated support.
- **Question 3** concerned requiring new construction in R3 district to connect with the public sewer system. All commissioners indicated support.
- **Question 4** addressed allowing development on more portions of a lot in R3. It would reduce the front yard setback from 15' to 10' and eliminate maximum coverage of a lot. This question generated further discussion on safety concerns due to potential garage siting and line of sight.

Shumaker suggested Public Works standards may cover the driveway requirement.

Commissioner Ray moved to have the issue considered at the November 2020 PC meeting. **Commissioner Breckel** confirmed there would still be a 20' driveway length requirement, but it was explained with a smaller setback there may be increased likelihood of not seeing someone on the sidewalk. The Commission will review the topic in November.

- **Question 5** addressed driveway length to reduce vehicle overhang onto sidewalks or curbing. All commissioners were in favor.

Shumaker asked the Commission if he should engage property owners in R2 district in conversations regarding the decisions made that evening, and it was decided to wait until all the issues were completed.

Commissioners then held a discussion regarding how sections of the current zoning map conflict with the comprehensive plan. A discussion was put to nine affected property owners in the C1 Commercial and R3 Multi-Family Residential districts regarding shifting their properties' zoning to align with the comprehensive plan. One property owner was not supportive of the change. It was proposed to change the zoning district for the four properties not opposed and maintain current zoning for the one property opposed. Increased taxes were cited as a concern due to possible rezoning. No immediate increase was forecast via the county assessor, but increased sales in C1 could change that. **Shumaker** asked the Commission to keep in mind the concerns cited when it comes time to discuss changes for properties in the R2 district.

Commissioner Ray stated he did not have the packet under discussion, and he was friends with one of the affected property owners. **Shumaker** noted the issue was a legislative one and was not subject to disclosure of any biases.

Commissioner Beck expressed concerns over the perception that preferential or spot zoning may arise through consideration of the opinions of individual property owners. The comprehensive map should provide direction. He advised not having a property owner's desire sway decisions. **Commissioner Ray** offered to recuse himself. It was determined it was unnecessary as no vote would be taken that night affecting the issue.

Shumaker noted lastly one property currently split into two zoning districts requested having the property be zoned under one district. The re-zone was in alignment with the comprehensive zoning map. He informed the Commission it would be taking action at a later date to address a number of changes.

7. Zoning Amendment: Increasing Residential Building Capacity: Reviewing C1 Parking Text Amendment Policy Questions & Public Engagement Efforts

Shumaker next shared information on his efforts to attain public involvement in decisions regarding parking in C1 Downtown with recommendations arising from the downtown Plan for Success. He pointed to pages 68-70 in the packet regarding proposed and recommended changes specific to different uses.

Shumaker asked the Commission for guidance. He provided examples of the complicated details in the parking regulations and asked for suggestions on how to offer information to gain feedback while not promoting a topic.

>Mary Repar commented that parking became an issue 5 yrs ago, and you can't please everyone. She did not advocate limiting parking but suggested instead making downtown attractive so people will come.

Commissioner Beck suggested a simple, open-ended survey on parking. He related large cities have done away with parking requirements. He noted it can reduce costs and streamline applications. Commissioner Breckel agreed with soliciting simple comments. **Shumaker** noted he would ask the downtown planning steering committee for their ideas based on the Commission discussion.

D. Discussion

8. Staff & Commission Reports:

City Development Director Shumaker highlighted the Stevenson Downtown Business Association's program on business facade renewal and improvement. He also shared information on the recent sewer and WWTP grants received by Stevenson. Additional funding sources are being approached. He noted additional sewer lines are needed and funding will provide for that. A brief discussion was held regarding November and December meetings. It was decided to keep the meeting schedule as is.

9. Thought of the Month: Air Quality **Shumaker** related the terrible air quality experienced recently.

E. Adjournment PC Chair Valerie Hoy-Rhodehamel declared the meeting adjourned at 8:22 p.m.

Minutes prepared by Johanna Roe

Stevenson Planning Commission Meeting

Monday, November 9, 2020 6:00 PM

Held Remotely. Conference Call Info: (253) 215-8782 or (312) 626-6799 and PIN
Online: <https://us02web.zoom.us/j/83482269900>

Attending

- Planning Commission members PC Chair Valerie Hoy-Rhodehamel; Mike Beck, Jeff Breckel, Auguste Zettler, David Ray
- City Staff: Community Development Director Ben Shumaker
- Public attendees: Humaira Falkenberg, Brian McKenzie

PC Chair Valerie Hoy-Rhodehamel opened the meeting at 6:01 p.m.

A. Preliminary Matters

1. Public Comment Expectations: Chair Selects Public Comment Option for Meeting

Chair Hoy-Rhodehamel asked participants to limit their comments to 3 minutes or less due to the length of the agenda and packet and Zoom's limitations.

2. Minutes: October 12th, 2020 Planning Commission Meeting Minutes

MOTION to accept minutes from October as presented was made by **Commissioner Breckel** with a second by **Commissioner Beck**.

- Voting aye: Commissioners **PC Chair Valerie Hoy-Rhodehamel, Mike Beck, Jeff Breckel, Auguste Zettler, David Ray**
- Voting no: None.

3. Public Comment Period: (For items not located elsewhere on the agenda)

Community Development Director Ben Shumaker shared information for participants on how to provide comments and mute/unmute their phones or microphones.

>**PC Chair Valerie Hoy-Rhodehamel** reported she would be using the Beta version of the Starlink satellite internet service at her residence.

No public comments were received.

B. New Business

No new business was considered.

C. Old Business

4. Zoning Amendment: Increasing Residential Building Capacity

Shumaker explained the information provided in the memo to Planning Commissioners as a continuation of the October 2020 PC discussion of text amendments for R3 multifamily district. He noted the Planning Commission had come to provisional agreements on 4 out of 5 text amendment policy discussions, with one area left to consider on Dimensional Flexibility within the R3 district.

The remaining question before the Commission focused mainly on the minimum front-yard setback and its relationship with vehicular/pedestrian sight distance.

Commission members held an extensive discussion where they reviewed a number of options. Safety of bicyclists and pedestrians using sidewalks was held to be critical. Various configurations of setbacks and sight lines, and existing City Public Works standards were considered. Adding graphics to clarify the amendment language was suggested.

>During the discussion Humaira Falkenberg provided public comment on harmonizing design and road standards. She encouraged reducing some street development requirements and the addition of staff flexibility within the Public Works standards to help achieve additional housing development.

An initial consensus was reached among Commission members approving a 15' setback for the first level of a building in the R3 multifamily zone, with a 10' setback for upper building levels. If the Public Works Director and the Zoning Administrator determine the pedestrian sight distance is not an issue, then the minimum setback required for the first level of the building would be 10'.

>Brian McKenzie offered public comment that as a developer he was waiting on Planning Commission changes before he began future building projects. He asked for and received clarification regarding the setbacks under discussion.

Shumaker then addressed two additional issues to be considered-eliminating the lot coverage standard and allowing of vegetable gardens and other plant-related uses within the usage section for R3 properties. The proposed change would have personal vegetable gardens allowed as an accessory uses as well as allowances for horticultural and nursery uses. All Commissioners agreed those changes were acceptable as drafted.

MOTION: Commissioner Beck moved to adopt the zoning code changes as presented in the packet with the addition allowing a 10' setback in upper levels in the R3 district, and allowing flexibility to preserve public safety, with a note to allow consideration for a reduced or increased setback as may be deemed necessary by the Administrator in the review of the project.

Commissioner Zettler provided a second.

>Prior to the vote Brian McKenzie asked for clarification regarding a definition of the second level. He noted posts are often used to support a second level.

Shumaker related there were no definitions in the present code. He suggested that Planning staff could develop language for two Planning Commissioners to review prior to sending the information to the City Council.

Commissioner Zettler explained the intent was to provide flexibility to allow more building space at the upper level while maintaining a safety triangle for a sight line. If posts obscure the site line of the triangle then the requirement is not met.

- Voting aye: **Chair Hoy-Rhodehamel; Commissioner Zettler, Breckel, Ray, Beck**
- Voting nay: **None**

D. Discussion

5. Staff & Commission Reports:

Columbia Street Realignment

Shumaker shared information on work progress of the Columbia Street project. There will be a meeting with the consultants to review more of the brownfield investigations in area. Following

that a public meeting regarding the work will take place within the neighborhood. Information on the First Street Overlook and sidewalk project along First Street will also be discussed. **Shumaker** related he is anticipating a decision regarding a grant for sidewalk and paving along First Street. The decision is due by the end of November. **Commissioner Ray** asked to be provided with the project documents for his review.

Shumaker related he recently issued a zoning interpretation for an unlisted usage in a Trade District using the authority provided to him by the Planning Commission. He reviewed a proposal for a shed on a property used for multi-family purposes and determined it was an allowable accessory use. **PC Chair Valerie Hoy-Rhodehamel** expressed appreciation at seeing the process work as intended.

6. Thought of the Month:

Air Quality

E. PC Chair Valerie Hoy-Rhodehamel declared the meeting adjourned at 7:13 p.m.

DRAFT

STEVENSON PLANNING COMMISSION MINUTES
Monday, December 14, 2020 6:00 PM
Held remotely

Webinar: <https://us02web.zoom.us/j/87629933680>

Conference Call: +1 253 215 8782 or +1 346 248 7799 ID #: **873 299 33 680**

Attending

- Planning Commission Chair Valerie Hoy-Rhodehamel; Commissioners Mike Beck, Jeff Breckel and Davy Ray. Commissioner Auguste Zettler was absent.
- City Staff: Community Development Director Ben Shumaker
- Public attendees: Unnamed.

Planning Commission Chair Valerie Hoy-Rhodehamel opened the meeting at 6:03 p.m.

A. Preliminary Matters

1. Public Comment Expectations:

PC Chair Hoy-Rhodehamel and Community Development Director Shumaker explained how to access the online or phone-in tools to provide public comment.

2. Minutes: November 9th, 2020 Planning Commission Meeting Minutes

MOTION to adopt November 2020 Planning Commission meeting minutes as presented was made by **Commissioner Breckel** with a second by **Commissioner Beck**.

- Voting aye: **PC Chair Valerie Hoy-Rhodehamel, Commissioners Beck, Breckel, Ray**
- Voting no: None.

3. Public Comment Period: (For items not located elsewhere on the agenda)

Community Development Director Ben Shumaker shared information for participants on how to provide comments and mute/unmute their phones or microphones.

Commissioner Beck requested the Planning Commission recommend the Stevenson City Council not abandon a road easement to Iman Cemetery Road in order to preserve access to Rock Creek. It was agreed to move the discussion to item 5a within the meeting agenda.

PC Chair Hoy-Rhodehamel called for other public comments. None were received.

B. New Business

4. Planning Commission Bylaws: General Overview

Shumaker provided a brief explanation regarding the agenda item. The Planning Commission last revised their bylaws in 2014. In light of an issues recently encountered by the City Council, he invited a discussion on meeting conduct in general.

It was noted the current Planning Commission bylaws do not address meeting conduct by individuals. Reviewing the by-laws in place with all new Commission members was seen as important. **Commissioner Beck** added the State of Washington offers training for all elected and appointed officials on Open Public Meeting laws. A Short Course on Local Planning was also viewed as a valuable resource. Municipal codes and procedures were seen as the nearest to a code of conduct. The ballot box was also recognized as a check on elected officials. Working together as a team was agreed to by all as essential.

PC Chair Hoy-Rhodehamel asked Planning Commissioners to review the by the bylaws for potential amendments, noting the need for greater clarity regarding at-large membership from outside Stevenson City limits. **Shumaker** explained the amendment process and timeline. The Chair asked members to review provide requested amendments for review at the January meeting.

5. Planning Commission Minutes:

Community Development Director Shumaker related the Stevenson City Council had recently switched to action minutes. He asked the Planning Commission about their expectations for the style and detail of draft minutes for their meetings. Johanna Roe, Minute Taker provided information on the format currently in use.

Watching a recording or transcript of online meetings versus reading summary minutes was discussed. **Commissioner Breckel** suggested it might be easier to read a summary then review a full recording of a meeting. **Commissioner Beck** commented consistency between the Planning Commission and City Council minutes was something to consider. **Commissioner Ray** was unconvinced of a problem with the current format.

No decision was made, and the item was tabled.

a. Iman Cemetery Road Vacation

Community Development Director Shumaker provided background information regarding an upcoming public hearing by the City Council addressing vacation of a section of Iman Cemetery Road in Stevenson. **Commissioner Beck** requested the Planning Commission recommend the City Council consider preserving a road easement next to Iman Cemetery in order to allow public access to Rock Creek.

Commissioners discussed several options the city and or county could consider in providing ongoing access to Rock Creek. Key points included parking, trespassing, litter, liability, lack of sanitation facilities, landowner rights and safe alternative access.

The Commissioners agreed to **Shumaker's** suggestion that, rather than have the Planning Commission provide a formal motion, he would draft a letter from the Planning Commission to the City Council regarding the issue. The letter would address the importance of providing public access to Rock Creek and the Commission's willingness to participate in access planning, with **Commissioner Beck** serving to provide Commission input.

C. Old Business

6. Land Division Code Amendment: Reviewing Past Efforts and Future Expectations

Shumaker explained the scope of the current changes presented in the draft text. At the November 2019 kick-off meeting, the Planning Commission chose to establish public involvement opportunities at a later time. He anticipates public engagement will take place when all proposed changes are reviewed by the Planning Commission and approved by way of a single "Public Release Draft".

Commissioner Beck received confirmation the City Council had not acted on the recommendations made by the PC regarding changes to setbacks within the zoning code at the December 2020 Council meeting due to the setback issue needing further definition. **Beck** agreed clarity was needed to make it more understandable and easier for staff and the public to interpret. **Shumaker** pointed to several sections in the code where standards need to be aligned. Following comments from **Commissioner Beck, Shumaker** directed Commission members to Item #7 on the meeting agenda as it further addressed the issue.

7. Zoning Amendment: Increasing Residential Building Capacity: Reviewing Staff Suggestion Related to Pedestrian Visibility

Commission members considered several suggested revisions **Community Development Director Shumaker** proposed regarding the zoning code language concerning pedestrian safety near driveways. He included some definitions to help make it easier to interpret, and noted **Commissioners Beck** and **Zettler** had reviewed the changes previously. He advised the Commission the changes could be presented to City Council as a supplemental recommendation.

MOTION to recommend the City Council approve the zoning code language changes presented in Option B was made by **Commissioner Beck** with a second provided by **Commissioner Breckel**.

- Voting aye: **PC Chair Valerie Hoy-Rhodehamel, Commissioners Breckel, Ray and Beck.**
- Voting nay: None

D. Discussion

8. Staff & Commission Reports: 1st Street Overlook/Columbia Street Realignment

The Commission heard an update from Shumaker on the 1st Street overlook. The project engineers gave a short presentation at the December 2020 City Council meeting. Following the bid process, construction is anticipated to begin in the summer of 2021. A grant proposal submitted to WSDOT for full repaving of 1st Street was not awarded.

Commissioner Ray shared an anecdotal conversation he had with the local dentist whose business borders the area near 1st Street. He noted the dentist was amenable to mixed use for the area. **Shumaker** related additional funding proposals were being readied for further planning grants and site assessment work.

Commissioner Breckel asked about implementation of the downtown plan. **Shumaker** related there were negative responses towards implementation and progress is advancing in a piecemeal fashion. The working group has not been meeting regularly and interest has waned. **Commissioner Beck** has been working with Kelly O'Malley-O'Keefe on parking in the downtown area.

Shumaker shared information on water seepage reportedly arising from the former county dump along Rock Creek Drive. The City is preparing to conduct water quality rests to determine what the water contains and if a regulatory agency needs to be involved.

9. Thought of the Month: None

E. Adjournment

Planning Commission Chair Valerie Hoy-Rhodehamel adjourned the meeting at 7:12 p.m.

Minutes prepared by Johanna Roe



City of Stevenson Planning Department

(509)427-5970

7121 E Loop Road, PO Box 371
Stevenson, Washington 98648

DETERMINATION OF NONSIGNIFICANCE

DATE: November 25, 2020

PROJECT NAME: Increasing Residential Building Capacity—R3 Text Amendment

APPLICANT: Leana Kinley, City Administrator

DESCRIPTION OF PROPOSAL: Non-project action involving updates to the use, density and dimensional standards of the R3-Multi-Family Residential District (SMC 17.15).

PROJECT LOCATION: Non-project action involving all areas of within the R3 Multi-Family Residential Zoning District. Stevenson City Limits.

CONTACT PERSON: Ben Shumaker, Community Development Director
ben@ci.stevenson.wa.us • (509)427-5970

LEAD AGENCY: City of Stevenson, Washington

RESPONSIBLE OFFICIAL: Ben Shumaker

Description of Proposal: This proposal is a non-project action 1) clarifying minor agricultural use allowances in the R3 Multi-Family Residential zoning district, 2) reducing the minimum lot size in the district, 3) requiring connection to public sewer in the district, 4) and increasing dimensional flexibility in the district.

Threshold Determination: The City of Stevenson, acting as lead agency for this proposal, has determined this proposal will not have a probable significant adverse impact on the environment.

An environmental impact statement (EIS) is not required under RCW 43.21C.030 (2)(c). This decision was made after review of a completed environmental checklist and other information on file with the lead agency. This information is available to the public on request. This DNS is issued under WAC 197-11-340(2); the lead agency will not act on this proposal for 14 days from the date of issuance.

The full checklist and materials can be found online at:
www.ci.stevenson.wa.us/planning-department/current-public-notice

Comments on Threshold Determination: If you would like to comment on this Threshold Determination, your written comments should be sent to the address below by 5:00 PM on Thursday, December 10, 2020.

All comments on this proposal are to be directed to Ben Shumaker, Community Development Director, City Hall, 7121 E Loop Road, PO Box 371, Stevenson, Washington 98648.

AFFIDAVIT OF PUBLICATION

STATE OF WASHINGTON }
COUNTY OF SKAMANIA } SS

The undersigned, being first duly sworn on oath, deposes and says: That he/she is an authorized representative of the SKAMANIA COUNTY PIONEER, a weekly newspaper, which has been established, published in the English language, and circulated continuously as a weekly newspaper in the City of Stevenson, and in said County and State, and of general circulation in said county for more then six (6) months prior to the date of the first publication of the Notice hereto attached, and that the said Skamania County Pioneer was on the 7th day of July, 1941, approved as a legal newspaper by the Superior Court of said Skamania County, and that the annexed is true copy of the notice in the exact form annexed, was published in regular issues of The Skamania County Pioneer which was regularly distributed to its subscribers during the below stated period.

The annexed notice, a

Notice of Public Hearings,
Dec. 10, 2020

was published on Nov. 25 & Dec. 2, 2020

The amount of the fee charged for the foregoing publication is the sum of \$ 104.78

[Signature]
Newspaper Representative

Subscribed and sworn to before me this

3rd day of December, 2020



Melissa Grace
Notary Public in and for the
State of Washington

NOTICE OF PUBLIC HEARINGS
CITY OF STEVENSON
Stevenson City Council will hold three Public Hearings during the rescheduled December regular Council meeting Thursday December 10th, 2020, at 6:00 pm remotely via phone at 253-215-8782, 669-900-6833, 346-248-7799, 312-626-6799, 929-205-6099 OR 301-715-8592 Meeting ID: 874 5430 5446 or on-line at <https://us02web.zoom.us/j/87454305446> . Public comments may also be submitted in writing no later than 12:00 pm on Thursday, December 10th, 2020 to leana@ci.stevenson.wa.us, mailed to City Hall at PO Box 371, Stevenson, WA 98648, or dropped off at City Hall.
No Name Road Vacation
Zettler-Powers Road Vacation
R3 Zoning Text Amendment
Any member of the public may appear and be heard for or against the items above.
City Hall is accessible to people with disabilities. Please notify City Hall 24 hours in advance if you will need special accommodations to attend the hearing, including handicap accessibility or interpreter services, by calling (509) 427-5970 or (800) 833-6388 for TDD.
Published in the Skamania County Pioneer
November 25 & December 2, 2020

Minutes
CITY OF STEVENSON COUNCIL MEETING
December 10, 2020
6:00 PM, Remote

1. CALL TO ORDER: Mayor Anderson called the meeting to order at 6:00 pm and conducted roll call. He advised attendees the meeting was being recorded and could be viewed on YouTube. He announced the resignation of Councilmember Knudsen and provided information on submitting an application for the open position.

Attending:

- Mayor Anderson; Councilmembers McHale, Weissfeld, Muth, Hendricks
- City Staff: City Administrator Leana Kinley, Community Development Director Ben Shumaker, Public Works Director Karl Russell
- Other: City Attorney Ken Woodrich
- Public attendees: Mary Repar, Julie May, Rick May, Rob Farris, Curt Gray, Ann Leuders and over 40 additional attendees.

2. CHANGES TO THE AGENDA were noted as follows:

a)* 12/9 changes include: Addition of SCSD Pool Support Contract (item 3g), addition of Wallis Engineering Development Services Agreement for 2021 to the Consent Agenda (item 3h); additional public comments received (item 4); addition of public comment to the No Name Rd. Public Hearing (item 5b); addition of presentation for First Street item (item 6b); addition of Sewer Plant Update memo (item 7b); revised contract with Maul Foster Alongi to add terms and conditions (item 9b); addition of Amendment to Wallis Engineering Contract for Development Services (item 9c); addition of the Fire Department report (item 10e); addition of Letter of Resignation from Councilmember Matthew Knudsen (item 10f)

b) 12/10 changes include:** Additional public comments received (item 4); addition of public comments received for the Zettler-Powers Public Hearing (item 5a); additional public comments received for the No Name Rd. Public Hearing (item 5b); addition of law enforcement contract (item 8b); addition of Vouchers (item 12)

3. CONSENT AGENDA: The following items were presented for Council approval:

a) Approve 2021 Tourism Funding Award Contracts in the amount of \$351,100.

b) Skamania County Incarceration Services Agreement no changes from 2020

c) Skamania County Mapping Services Agreement the fee schedule was the only change noted.

d) Water Adjustment - Kristopher and Annie Bennet (meter no. 605300) requested a water adjustment of \$68.30.

e) Approve WAGAP Contract for 2021-2022 services in the amount of \$10,000.

f) Wallis Engineering Contract for General Engineering Services on an as-needed basis not to exceed \$10,000.

g) Approve Stevenson-Carson School District Pool Support Contract in the amount of \$40,000 annually if open, and \$20,000 annually if in soft-close.

h) Minutes of November 19, 2020 Council Meeting.

MOTION to approve consent agenda items a-f made by **Councilmember Hendricks** with a second provided by **Councilmember Muth**.

- Voting aye: **Councilmembers Weissfeld, McHale, Muth, Hendricks**
- Voting nay: None

4. PUBLIC COMMENTS: Multiple emailed comments were noted within the meeting packet. **Mayor Anderson** called for public comments and indicated not all agenda items will be open for additional comments.

>Curt Gray with Washington Gorge Action Programs announced the opening of the new warming shelter in Stevenson.

>Mary Repar spoke about Councilmember Knudsen's resignation and stated her concern over aggressive actions allegedly expressed toward his spouse. She supported mental health and diversity training for the Sheriff's Office and stated the Sheriff should enforce and not interpret the constitutionality of laws.

>Rob Farris presented a personal point of view asking the Council to focus on Sheriff Office deliverables and to take the debate over mental health services elsewhere.

City Administrator Kinley read several letters received too late to be included in the packet and those requested to be read:

>Patrick Price thanked the City Council and stated support for the Sheriff.

>Charla Schuman spoke on Sheriff Brown's mask stance and supported reallocation of funds to support mental health services.

>Multiple local business owners signed and submitted a letter stating concerns over recent comments made by Councilmember Knudsen.

>Julie May advocated for more funds to support mental health services and provide for trauma informed responses by Sheriff Office personnel.

>Kathleen Fitzgerald thanked the City Council and asked them not to defund law enforcement or reallocate funds in order to keep the community safe.

5. PUBLIC HEARINGS:

a) Public Hearing Regarding the Zettler-Powers Road Vacation: **Mayor Anderson** opened the public hearing at 6:25 p.m. Background information was provided by **City Administrator Kinley** regarding the request for the Zettler-Powers road vacation. Direction from City Council was requested by **Kinley** regarding the drafting of an ordinance for Zettler-Powers road vacations. Comments were included in the packet and no additional public comment was given. **Mayor Anderson** closed the public hearing at 6:27 p.m.

City Attorney Woodrich presented further details on the process of road vacations.

Community Development Director Shumaker pointed to information in his staff report regarding potential land use issues on affected properties.

Consensus from Council was reached having the future Zettler-Powers road vacation ordinance not include a requirement for compensation from the landowners. A further consideration was a recommendation for an access/egress easement covenant to be included in the event lot 19 is sold.

b) Public Hearing Regarding Vacation of No Name Road: Direction from City Council was requested by **City Administrator Kinley** regarding the drafting of an ordinance regarding the No Name Road request for vacation. **Mayor Anderson** opened the public hearing at 6:41 p.m. Information from staff reports from **Development Director Shumaker** and **Public Works Director Russell** were highlighted. The Skamania County Cemetery District, Pat Price and the Doblies also provided written comments included in the council packet. No additional public comments were received. **Mayor Anderson** closed the public hearing at 6:47 p.m.

A consensus was reached to appoint an ad-hoc committee consisting of **Councilmembers Muth and Hendricks** to further study the issue regarding access to Rock Creek and present recommendations to the Council for their consideration.

>Ann Leuders provided public comment regarding any taking of private land, and was advised the Council would have to hold a public hearing if that occurred.

It was suggested to invite neighbors, county officials and emergency services to the ad-hoc committee meetings.

c) R3 Zoning Text Amendments: **Community Development Director Shumaker** provided background information on the proposed amendments. **Mayor Anderson** opened the public hearing at 7:13 p.m. Comments and questions from Rick and Julie May were received regarding the procedure used to obtain public input and involvement on the proposed amendment. **Mayor Anderson** provided details on the public outreach process used. **Mayor Anderson** closed the public hearing at 7:25 p.m.

Council consensus was to move it to a second reading to allow for more public input.

6. PRESENTATIONS FROM OUTSIDE AGENCIES:

a) Skamania County Public Works - Public Works Director/County Engineer Tim Elsea updated council on building inspection services as per the interlocal agreement.

b) First Street Overlook Concepts - Consultants from WSP presented the conceptual drawings for the First Street Overlook project being constructed next year.

7. SITUATION UPDATES:

a) COVID-19 Update - **Mayor Scott Anderson** provided an update on the city's response to the COVID-19 pandemic.

- Stevenson City Hall half-wall is being installed.
- Active Covid-19 caseloads are rising quickly in Skamania County.
- Masks and other PPE available at county and Chamber office.
- Additional grant money for businesses is available.
- Meeting attendance restrictions have been extended to January 4th, 2021
- Local businesses and restaurants need support

b) Sewer Plant Update - **Public Works Director Karl Russell** provided an update on the Stevenson Wastewater System and the Compliance Schedule. It appears there may be no

violations of BOD through 2020, and he was congratulated for the achievement.

Mayor Anderson announced a short break at 8:15 p.m.

8. UNFINISHED BUSINESS:

a) Second Reading Ordinance 2020-1168 Regarding 2021 Sewer Rates - City Administrator Leana Kinley presented ordinance 2020-1168 for a second reading.

MOTION to approve ordinance 2020-1168 revising the sewer rates as presented was made by **Councilmember Muth** with a second provided by **Councilmember Weissfeld**.

- Voting aye: **Councilmembers McHale, Weissfeld, Muth, Hendricks**
- Voting nay: None

b) Approve 2021-2022 Interlocal Agreement for Law Enforcement - City Administrator Leana Kinley presented the memo regarding a revised Interlocal Agreement with Skamania County Sheriff's Office for law enforcement services for 2021-2022.

MOTION to approve the interlocal agreement with Skamania County for law enforcement services as presented was made by **Councilmember Muth** with a second provided by **Councilmember McHale**.

- Voting aye: **Councilmembers McHale, Weissfeld, Muth, Hendricks**
- Voting nay: None

9. COUNCIL BUSINESS:

a) Skamania County Prosecuting Attorney Agreement – City Administrator Leana Kinley presented the contract with no changes from last year's agreement.

MOTION to approve the interlocal agreement with Skamania County for Prosecuting Attorney services in 2021 was made by **Councilmember Muth** with a second provided by **Councilmember Hendricks**.

- Voting aye: **Councilmembers Hendricks, McHale, Weissfeld, Muth**
- Voting nay: None

b) Approve Contract with Maul Foster Alongi - Community Development Director Ben Shumaker presented a contract with Maul Foster Alongi in the amount of \$3,000 for preparing the Integrated Planning Grant application.

MOTION to approve the contract with Maul Foster Alongi for preparing the Integrated Planning Grant application for an amount not to exceed \$3,000 was made by **Councilmember Muth** with a second provided by **Councilmember Weissfeld**.

- Voting aye: **Councilmembers McHale, Weissfeld, Muth, Hendricks**
- Voting nay: None

c)*Approve Amendment 2 to Wallis Engineering Development Agreement - Community Development Director Ben Shumaker presented contract amendment 2 with Wallis Engineering for an additional \$20,000 to cover additional reimbursable development review services for existing projects in process and an extension through June 2021 for council consideration.

MOTION to approve the supplemental contract amendment #2 with Wallis Engineering for Development Services in the amount of \$20,000 for a revised total of \$43,500 was made by **Councilmember Muth** with a second by **Councilmember Weissfeld**.

- Voting aye: **Councilmembers Weissfeld, McHale, Muth, Hendricks**
- Voting nay: None

d) Approve Resolution 2020-374 Setting a Date for a Public Hearing on a Road Vacation

City Administrator Leana Kinley requested approval of Resolution 2020-374 setting the date of January 21, 2021 for a public hearing regarding the vacation of a section of city road and easement known as "Iman Cemetery Road."

Following questions at the public hearing held earlier this meeting concerning the No Name road vacation, council decided to table the resolution until February, 2021.

e) Discuss Committee Appointments - Mayor Scott Anderson presented the 2021 draft committee and board appointments for council discussion. No immediate action was needed.

f) Discuss Social Media Conduct - City Administrator Leana Kinley presented the memo regarding social media conduct for council discussion. It was suggested to promote working as a team rather than initiate formal policy changes, and to provide material to new councilmembers that encourage civility and professionalism.

10. INFORMATION ITEMS:

a) Financial Report - City Administrator Leana Kinley presented the Treasurer's Report and year-to-date revenues and expenses through November 2020.

b) Skamania Chamber of Commerce Activities during November 2020.

c) Sheriff's Report - Sheriff's Activity Report within Stevenson city limits for November 2020

d) Stevenson Planning Commission Minutes from the 11/9/20 meeting

e) *Fire Department Report - The Stevenson Fire Department's report for November 2020

f) *Councilmember Matthew Knudsen's resignation letter effective December 9th, 2020.

11. CITY ADMINISTRATOR AND STAFF REPORTS:

a) Karl Russell, Public Works Director - PWD Russell provided information on storm drains, street light replacement, water testing (lead and copper) results, sub-division review, and First Street overlook project. He provided further details on the lead results from triennial water sampling, noting the two tests that exceeded the action level were drawn from older (pre-1984) faucets containing standing water.

b) Ben Shumaker, Community Development Director - The grant for full width paving along First Street was not awarded. Recommendations for water quality testing were received. Downtown parking and extension of public utilities beyond city limits are under discussion.

c) Leana Kinley, City Administrator - Business licensing changes go into effect December 17th, 2020. Moving forward with the work order and asset tracking/maintenance system (Facility Dude) Sending out newsletters with notifications regarding recent lead levels in water results included. Continuing the law enforcement committee was agreed to.

12. VOUCHER APPROVAL:

a)**November 2020 payroll & December 2020 AP checks were audited and presented for approval. November payroll checks 14779 thru 14786 total \$96,235.62 which includes EFT payments. December AP checks 14811 thru 14862 total \$226,167.53 and includes EFT payments and checks. The AP check register with fund transaction summary was attached for review.

MOTION to approve the vouchers as presented was made by **Councilmember Muth** with a second provided by **Councilmember Weissfeld**.

- Voting aye: **Councilmembers McHale, Weissfeld, Muth, Hendricks**
- Voting nay: None

13. MAYOR AND COUNCIL REPORTS: Economic Development Council has approved funding for heaters and covers for restaurants. It is a 2:1 match for new projects. A small grant to the pool was also approved.

14. ISSUES FOR THE NEXT MEETING: None provided

15. ADJOURNMENT - Mayor Anderson adjourned the meeting at 9:35 p.m. He wished everyone a happy holiday.

Scott Anderson, Mayor

Date

**AMENDMENT #2 TO AGREEMENT BETWEEN THE CITY OF STEVENSON
AND THE STEVENSON DOWNTOWN ASSOCIATION RE PARK PLAZA SOFT COST
SUPPORT**

This Amendment is made and entered into this 21st day of January, 2021 between the City of Stevenson, a municipal corporation of the State of Washington, hereinafter referred to as “City”, and the Stevenson Downtown Association, hereinafter referred to as “SDA”.

Recitals

- 1) WHEREAS, in December, 2018 the City Council approved the expenditure of the sum of \$103,400 in Lodging Tax Fund appropriations toward the design and construction of a Park Plaza; and
- 2) WHEREAS, the SDA has experienced some delays in the project and requests an additional extension of the contract.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree that Sections of the Agreement be amended as follows:

Key: Added language underlined
Deleted language ~~strikethrough~~

2. Completion. SDA will complete the work and provide the services to be performed under this agreement on or before December 31, ~~2020~~ 2022.
3. Payment.
 - a. In consideration of the work to be performed as described herein, the City will pay the SDA an initial sum of \$65,550 for engineering services. Payments will be made on a reimbursement basis only, following submittal of detailed invoices with backup documentation to the city.
 - b. An additional \$37,850 will be authorized for additional soft costs outlined in Exhibit A after approval of the grant by the Washington State Recreation and Conservation Office. Payments will be made on a reimbursement basis only, following submittal of detailed invoices with backup documentation to the city.
 - c. Total costs authorized in this contract shall not exceed \$103,400.
 - d. Final invoice for this agreement must be received by the City on or before January 13, ~~2021~~ 2023.
INVOICES RECEIVED AFTER THIS DATE WILL NOT BE PAID.
 - e. The Tourism Funding Expenditure Report required by section 1 above shall be submitted before final payment under this contract is made.

The parties ratify the above described Amendment in its entirety and accept the Agreement as amended.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first above written.

CITY OF STEVENSON

STEVENSON DOWNTOWN ASSOCIATION

Scott Anderson, Mayor

President

ATTEST:

Leana Kinley, City Administrator

APPROVED AS TO FORM:

Kenneth B Woodrich, PC
City Attorney

**AMENDMENT #1 TO AGREEMENT BETWEEN THE CITY OF STEVENSON
AND THE STEVENSON DOWNTOWN ASSOCIATION RE PARK PLAZA SUPPORT**

This Amendment is made and entered into this 21st day of January, 2021 between the City of Stevenson, a municipal corporation of the State of Washington, hereinafter referred to as “City”, and the Stevenson Downtown Association, hereinafter referred to as “SDA”.

Recitals

- 1) WHEREAS, in December, 2019 the City Council approved the expenditure of the sum of \$200,000 in Lodging Tax Fund appropriations toward the design and construction of a Park Plaza; and
- 2) WHEREAS, the SDA has experienced some delays in the project and requests an extension of the contract.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree that Sections of the Agreement be amended as follows:

Key: Added language underlined
Deleted language ~~strikethrough~~

2. Completion. SDA will complete the work and provide the services to be performed under this agreement on or before December 31, ~~2020~~ 2022.
3. Payment.
 - a. In consideration of the work to be performed as described herein, the City will pay the SDA a sum not to exceed \$200,000. Payments will be made on a reimbursement basis only, following submittal of detailed invoices with backup documentation to the city.
 - b. Final invoice for this agreement must be received by the City on or before January 12, ~~2021~~ 2022.
INVOICES RECEIVED AFTER THIS DATE WILL NOT BE PAID.
 - c. The Tourism Funding Expenditure Report required by section 1 above shall be submitted before final payment under this contract is made.

The parties ratify the above described Amendment in its entirety and accept the Agreement as amended.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first above written.

CITY OF STEVENSON

STEVENSON DOWNTOWN ASSOCIATION

Scott Anderson, Mayor

President

ATTEST:

Leana Kinley, City Administrator

APPROVED AS TO FORM:

Kenneth B Woodrich, PC
City Attorney

PROFESSIONAL SERVICES CONTRACT

THIS CONTRACT is made and entered into this 21st day of **January 2021**, by and between CITY OF STEVENSON, a municipal corporation of the State of Washington, and hereinafter referred to as "CITY," and **Grayling Engineering**, hereinafter referred to as the "Contractor."

IN CONSIDERATION of the mutual promises, agreements, and covenants contained herein, it is hereby agreed, by and between the parties, as follows:

SECTION I Nature and Scope of Work

Contractor will perform services as set forth in the attached Exhibit "A." Contractor shall make oral reports, and prepare and submit written reports, in such form and frequency as required by CITY.

SECTION II Payment for Services & Expense Reimbursement

A. PAYMENT

Contractor shall be paid by CITY, for the work to be performed hereunder, as set forth in the attached Exhibit "B." Any payment made to Contractor, however, shall not constitute acceptance of the work, or any portion thereof, which is not in accordance with this contract.

B. TRAVEL

Contractor shall be reimbursed for actual transportation costs that are necessary for the performance of this contract, and which are pre-approved by the City Administrator. Any approved air travel by Contractor shall be limited to coach class (restricted fare). Travel by private auto shall be reimbursable at a rate not to exceed the Internal Revenue Service's current mileage reimbursement rate for business related travel. **If the Contractor is based outside Skamania County, any travel to and from the area shall require the prior approval of CITY's Clerk/Treasurer.**

C. TRAVEL EXPENSES

Contractor shall be reimbursed for the actual reasonable subsistence costs incurred, by Contractor, while traveling in performance of the services hereunder, not to exceed State per diem rates.

SECTION III General Terms & Conditions

A. DURATION

This contract shall commence as of the date indicated below, and shall continue until May 3rd or until terminated by either party giving the other party thirty (30) days written notice of such termination. Notice shall be deemed to have been given at the end of three (3) working days, after the deposit of the same in the United States mail, addressed to the other party, postage prepaid, at the address of the parties as hereinafter stated. In the event of cancellation by either party, the notice may specify the services that are to be performed after receipt of the notice until the date of termination. Unless stated otherwise, Contractor shall perform no further services upon receipt of notice of the termination. On or before termination or expiration of the thirty (30) day period, Contractor agrees to deliver to CITY all records, notebooks, files, materials, reports, data, and other information pertaining to the services performed for CITY. In the event of termination, CITY shall pay Contractor for all contract costs incurred prior to termination. Contractor shall not be entitled to compensation for lost profits or expectations of profit due to CITY's early termination of this contract.

B. RELATIONSHIP OF THE PARTIES

Contractor is an independent contractor of CITY. Nothing contained herein shall be deemed to create a relationship of employer and employee or of principal and agent. Unless specifically restricted by this agreement, Contractor may hold itself out to the general public for the provision of similar services. Upon CITY's request, Contractor shall advise CITY of the approximate workload of its existing and new clients and the possibility of any conflicts of interest that may arise.

C. ASSIGNMENT

Contractor shall not assign any interest in this contract, and shall not transfer any such interest to any third party, without CITY's prior written consent. Any subcontract entered into by Contractor, for work covered by this agreement, shall require prior approval by CITY.

D. DISCLOSURE

Contractor agrees to keep confidential any information obtained by Contractor, or its employees, or any person under its control in the course of the services performed under this contract, and to refrain from publishing or revealing any information acquired by Contractor in the course of these services, without the written consent of CITY.

Any knowledge or information acquired or provided by the Contractor to CITY related to services performed under this contract shall not be considered confidential or proprietary unless such designation is approved, in writing, by CITY's City Administrator. However, regardless of the designation of information provided by the Contractor, CITY does not waive attorney-client privilege or similar protections afforded by law.

E. DISPUTES

Except as otherwise provided or agreed, any dispute relating to this contract which is not disposed of by agreement shall be decided by litigation in a court of competent jurisdiction upon the filing of a legal action by the aggrieved party. During the pendency of any dispute, Contractor shall proceed diligently with the performance of this contract. It is further agreed by Contractor that litigation shall be limited and confined exclusively to the appropriate state court located within the State of Washington. **Venue shall be in Skamania County unless otherwise agreed to by CITY.** This contract shall be governed in accordance with the laws of the State of Washington.

F. NONWAIVER

The failure of CITY to insist upon or enforce strict performance of any provision of this contract shall not be construed as a waiver or relinquishment to any future enforcement of such contractual term. This should have a time limit.

G. AUDIT RIGHTS/PUBLIC RECORD RETENTION

During this contract, and for six (6) years thereafter, CITY shall have the right to inspect Contractor's records pertaining to this contract and to perform an audit in accordance with generally accepted audit standards. The Contractor shall make these records available without charge to CITY. Contractor agrees to either provide CITY with a copy of all records relating to the contract, or to retain such records for the applicable public records retention period and promptly provide them to CITY in order to fulfill any public records requests submitted during the retention period. Failure to promptly provide said records shall constitute a default of this agreement and entitle CITY to attorney fees and costs to recover the records, plus require Contractor to indemnify CITY against any statutory penalties for failure to promptly comply with a lawful public records request.

H. WORK PRODUCT

All "Work Product," which shall contain, without limitation, all documentation, data, studies, surveys, drawings, maps, photographs, and any object or source code for any software developed pursuant to or in connection with this contract, as well as any copyrights, patents, trade secrets, trademarks, or other intellectual property developed for or in connection with this contract, shall be work for hire and shall be the property of CITY. Contractor does hereby transfer and assign any rights that it has in the Work Product, or that may arise out of or in connection with this contract, to CITY. CITY's rights to the Work Product shall survive termination of this contract.

I. INSURANCE - HOLD HARMLESS

Contractor shall procure and maintain, during the life of this contract, the insurance policies and associated limits listed below to protect it, and any subcontractor performing work under this

contract, from claims for damages from personal injury, including death resulting therefrom, as well as from claims for property damage which may arise under this contract, whether such work is performed by Contractor or by any subcontractor, or by anyone directly or indirectly employed by either of them. Upon demand, Contractor shall provide CITY with copies of all applicable insurance policies.

| | |
|------------------------|---|
| General Liability | \$1,000,000 per claim/\$2,000,000 aggregate |
| Automobile Liability | \$1,000,000 |
| Worker’s Compensation | \$1,000,000 |
| Professional Liability | \$1,000,000 per claim |

CITY and Contractor (“Party” or ”Parties”) hereby agree to indemnify and hold harmless the other Party, its appointed and elective officers, and its employees, from and against any and all suits, claims, actions, losses, costs, penalties, fines, and damages of whatever kind and nature, including attorney fees and costs, by reason of any and all claims and demands on it, its officers and employees, as may be caused by the negligence or willful misconduct of the indemnitee, its agents or employees, (or anyone directly or indirectly employed or engaged by the indemnitee, including subcontractors) to perform or observe any term or condition of this contract, or for any act or inaction of the indemnitee in connection with or incident to the work covered by this contract. It is the intent of the Parties hereto that, where negligence is determined to have been contributory, principles of comparative negligence will be followed and each Party shall bear the proportionate costs of any loss, damage, expense and liability attributable to that Party’s negligence.

In any and all claims against CITY by any employee of Contractor, the indemnification and hold-harmless obligation herein shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the Contractor under workers’ compensation acts, disability acts, or other employee benefits acts, AND THE CONTRACTOR SPECIFICALLY AND EXPRESSLY WAIVES ANY IMMUNITY UNDER SUCH ACTS.

J. WARRANTY

Contractor agrees that services performed as specified in Exhibit "A" shall be performed in a manner consistent with the highest professional standards and industry practices acceptable in the trade.

K. SEVERABILITY

The invalidity or unenforceability of any provision of this contract shall not affect the other provisions hereof, and this contract shall be construed, in all respects, as if such invalid or unenforceable provisions were omitted.

L. HEADINGS

The headings used in sections of this contract are for convenience of reference only and are not intended to restrict, affect, or be of any weight in the interpretation or construction of the provisions of such sections of this contract.

M. CONSEQUENTIAL DAMAGES

Notwithstanding any other provision of this contract, and to the fullest extent permitted by law, neither CITY nor Contractor, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the project or to this contract.

N. ENTIRE AGREEMENT

Contractor and CITY understand and agree that this document constitutes the entire understanding between the parties regarding the work or services described herein, and that this contract supersedes all other prior agreements and understandings, whether oral or written. This contract shall not be modified or amended, except in writing, signed by both parties.

[Signatures appear on next page]

IN WITNESS WHEREOF, the parties have executed this contract at Stevenson, Washington, this 21st day of January, 2021.

CITY OF STEVENSON

CONTRACTOR

By: _____
_____, its Mayor

By: _____

Name & Title

Mailing Address

Approved as to form

Telephone Number

Kenneth B Woodrich,
City Attorney

Federal Tax ID Number

UBI#

SCOPE OF WORK – EXHIBIT A

(Describe scope of services or attach proposal)

EXHIBIT A - SCOPE OF WORK**City of Stevenson
Corrosion Control Recommendation Report
December 2020**

Proposed Scope of Work

The Stevenson Water Department took a set of lead and copper samples in September 2020. The 90th percentile values for the results were 0.036 mg/L for lead and 0.57 mg/L for copper. Results from this sample set exceeded the lead action level of 0.015 mg/L, but not the copper action level of 1.3 mg/L. Exceeding an action level is not a violation. However, state and federal drinking water regulations require the water system to complete certain actions within a specific timeline. The purpose of this project is to address the requirement to provide a report recommending treatment techniques to address corrosion in the distribution system.

Task 1 – Corrosion Control Recommendation Report

Project scope consist of the following tasks:

- Collect water samples for analysis at a state certified laboratory.
- Engineering analysis of water quality results for corrosion control treatment recommendations.
- Prepare a Corrosion Control Recommendation Report to satisfy DOH requirements.
- Submit the report to DOH for review. The report will be stamped and signed by a professional engineer licensed in the State of Washington.
- Respond to DOH comments on the report in a letter as needed.

Assumptions

- All documents will be submitted electronically.
- DOH review fees will be invoiced directly to the City.
- One round of DOH review comments are anticipated.
- This scope of work does not include a Corrosion Control Study or design documentation.

Deliverables

- Draft Corrosion Control Report for City review.
- Final stamped and signed report delivered to DOH.

Exclusions

- Services and deliverables not defined herein.

Estimated Fee

The total estimated fee based on the scope of work described herein is **\$5,550**. Work will be invoiced monthly on a time and materials basis, not to exceed the agreed upon total without prior approval from the City. Please refer to **Exhibit B** for a detailed breakdown of the estimated fee by task.

Schedule

Work will commence upon receipt of a signed contract and is estimated to be completed within 90 days.

PAYMENT FOR SERVICES & EXPENSE REIMBURSEMENT – EXHIBIT B

(Describe contract amount and terms, or attached proposal. Ensure payment terms are net 30 days or greater)

EXHIBIT B - FEE ESTIMATE
 City of Stevenson
 Corrosion Control Recommendation Report
 December 2020

| Task | Description | Senior Engineer | PM / CM | Design Engineer III | Design Engineer II | Design Engineer I | CAD / GIS Technician | Admin | Total Hours | Labor Cost | Total |
|------|---|-----------------|----------|---------------------|--------------------|-------------------|----------------------|----------|-------------|-----------------|-----------------|
| | | \$185 | \$150 | \$150 | \$125 | \$105 | \$95 | \$75 | | | |
| 1 | Corrosion Control Recommendation Report | 30 | | | | | | | 30 | \$ 5,550 | \$ 5,550 |
| | Total | 30 | 0 | 0 | 0 | 0 | 0 | 0 | 30 | \$ 5,550 | \$ 5,550 |

**CITY OF STEVENSON
RESOLUTION NO. 2021-375**

**A RESOLUTION OF THE CITY OF STEVENSON
WAIVING THE STATE COMPETITIVE BIDDING REQUIREMENT FOR THE
PURCHASE OF FLYGT SEWER PUMPS, PURSUANT TO RCW 39.04.280(1)(a)**

WHEREAS, RCW 39.04.280(1)(a) provides that competitive bid requirements may be waived by a governing body of a municipality for purchases that are clearly and legitimately limited to a single source of supply; and

WHEREAS, the City has been designing necessary upgrades to its wastewater system including the replacement of pumps; and

WHEREAS, due to system requirements, further outlined in the memo from the city's engineer attached as exhibit A, city staff has chosen to contract with Flygt sewer pumps; and

WHEREAS, staff has requested that the City Council waive the state competitive bidding requirements and authorize the use of Flygt sewer pumps.

NOW, THEREFORE, be it resolved that the City Council of the City of Stevenson, Washington, as follows:

1. Based upon the preceding legislative findings, the City Council hereby declares that the purchase of sewer pumps manufactured by Flygt is clearly and legitimately limited to a single source of supply and that the sole source of that supply for this project is Flygt.
2. Based upon the preceding legislative findings, and pursuant to RCW 39.04.280(1)(a), the competitive bidding requirements for the City of Stevenson are hereby waived.

ADOPTED this 21st day of January, 2021.

Mayor of the City of Stevenson

ATTEST:

Clerk of the City of Stevenson

APPROVED AS TO FORM:

Attorney for the City of Stevenson

DATE: January 13, 2021
TO: Leana Kinley, City of Stevenson
FROM: Jack Wallis, PE, Wallis Engineering
RE: Sewage Pump Sole Source Justification

The purpose of this memorandum is to provide a justification for sole sourcing submersible sewage pumps manufactured by Flygt for use in the City's four proposed pump station improvement projects. Whitney Equipment is the sole distributor of Flygt pumps in Washington state. There are two primary reasons why Flygt pumps are recommended: superior clog free performance, and standardization.

Clog Free

A chronic issue being experienced in the wastewater field is the clogging of pumps due to disposable cleaning products being flushed into the waste stream. As these fibrous materials circulate through the collection system they form mats in wet wells and rope like stands of materials which, as they are pulled into the pump, restrict flow and/or clog the pump. These restrictions also create an imbalance on the impeller which causes premature seal and bearing failure. The time associated with unclogging pumps can account for a great deal of staff time. Flygt has developed, and holds the patent, on an N-Impeller technology that will pass rags and debris. The manufacturer guarantees that its solids-handling pumps, when equipped with impellers utilizing the self-cleaning N-Technology, will be free from clogging when pumping sewage and wastewater containing solids and debris normally found in domestic wastewater for a period of 12-months from date of start-up. Should the Flygt N-Pump impeller clog with typical solids and/or debris normally found in domestic wastewater during this period, Flygt shall reimburse the owner for reasonable cost to remove the pump, clear the obstruction and reinstall the affected pump. Nearby municipalities have had great success utilizing these pumps over extended periods of time, without needing to initiate the clog free guarantee. Due to the N-Impeller technology Flygt guarantees a 25% energy savings over the competitor's pumps. Nearby municipalities have verified these cost savings where Flygt pumps have been utilized.

Standardization

Pump manufactures have different electrical wiring configurations for their pump controls. Though the control panels can be rewired to utilized different brand pumps it does require an inventory of ancillary modules and plugs to accommodate. The biggest negative impact is that an electrician is required to rewire the pump and/or panel as opposed to maintenance staff simply switching out a spare pump if they were the same brand.

STEVENSON PLANNING COMMISSION MINUTES
Monday, December 14, 2020 6:00 PM
Held remotely

Webinar: <https://us02web.zoom.us/j/87629933680>

Conference Call: +1 253 215 8782 or +1 346 248 7799 ID #: **873 299 33 680**

Attending

- Planning Commission Chair Valerie Hoy-Rhodehamel; Commissioners Mike Beck, Jeff Breckel and Davy Ray. Commissioner Auguste Zettler was absent.
- City Staff: Community Development Director Ben Shumaker
- Public attendees: Unnamed.

Planning Commission Chair Valerie Hoy-Rhodehamel opened the meeting at 6:03 p.m.

A. Preliminary Matters

1. Public Comment Expectations:

PC Chair Hoy-Rhodehamel and Community Development Director Shumaker explained how to access the online or phone-in tools to provide public comment.

2. Minutes: November 9th, 2020 Planning Commission Meeting Minutes

MOTION to adopt November 2020 Planning Commission meeting minutes as presented was made by **Commissioner Breckel** with a second by **Commissioner Beck**.

- Voting aye: **PC Chair Valerie Hoy-Rhodehamel, Commissioners Beck, Breckel, Ray**
- Voting no: None.

3. Public Comment Period: (For items not located elsewhere on the agenda)

Community Development Director Ben Shumaker shared information for participants on how to provide comments and mute/unmute their phones or microphones.

Commissioner Beck requested the Planning Commission recommend the Stevenson City Council not abandon a road easement to Iman Cemetery Road in order to preserve access to Rock Creek. It was agreed to move the discussion to item 5a within the meeting agenda.

PC Chair Hoy-Rhodehamel called for other public comments. None were received.

B. New Business

4. Planning Commission Bylaws: General Overview

Shumaker provided a brief explanation regarding the agenda item. The Planning Commission last revised their bylaws in 2014. In light of an issues recently encountered by the City Council, he invited a discussion on meeting conduct in general.

It was noted the current Planning Commission bylaws do not address meeting conduct by individuals. Reviewing the by-laws in place with all new Commission members was seen as important. **Commissioner Beck** added the State of Washington offers training for all elected and appointed officials on Open Public Meeting laws. A Short Course on Local Planning was also viewed as a valuable resource. Municipal codes and procedures were seen as the nearest to a code of conduct. The ballot box was also recognized as a check on elected officials.

Working together as a team was agreed to by all as essential.

PC Chair Hoy-Rhodehamel asked Planning Commissioners to review the by the bylaws for potential amendments, noting the need for greater clarity regarding at-large membership from outside Stevenson City limits. **Shumaker** explained the amendment process and timeline. The Chair asked members to review provide requested amendments for review at the January meeting.

5. Planning Commission Minutes:

Community Development Director Shumaker related the Stevenson City Council had recently switched to action minutes. He asked the Planning Commission about their expectations for the style and detail of draft minutes for their meetings. Johanna Roe, Minute Taker provided information on the format currently in use.

Watching a recording or transcript of online meetings versus reading summary minutes was discussed. **Commissioner Breckel** suggested it might be easier to read a summary then review a full recording of a meeting. **Commissioner Beck** commented consistency between the Planning Commission and City Council minutes was something to consider. **Commissioner Ray** was unconvinced of a problem with the current format.

No decision was made, and the item was tabled.

a. Iman Cemetery Road Vacation

Community Development Director Shumaker provided background information regarding an upcoming public hearing by the City Council addressing vacation of a section of Iman Cemetery Road in Stevenson. **Commissioner Beck** requested the Planning Commission recommend the City Council consider preserving a road easement next to Iman Cemetery in order to allow public access to Rock Creek.

Commissioners discussed several options the city and or county could consider in providing ongoing access to Rock Creek. Key points included parking, trespassing, litter, liability, lack of sanitation facilities, landowner rights and safe alternative access.

The Commissioners agreed to **Shumaker's** suggestion that, rather than have the Planning Commission provide a formal motion, he would draft a letter from the Planning Commission to the City Council regarding the issue. The letter would address the importance of providing public access to Rock Creek and the Commission's willingness to participate in access planning, with **Commissioner Beck** serving to provide Commission input.

C. Old Business

6. Land Division Code Amendment: Reviewing Past Efforts and Future Expectations

Shumaker explained the scope of the current changes presented in the draft text. At the November 2019 kick-off meeting, the Planning Commission chose to establish public involvement opportunities at a later time. He anticipates public engagement will take place when all proposed changes are reviewed by the Planning Commission and approved by way of a single "Public Release Draft".

Commissioner Beck received confirmation the City Council had not acted on the recommendations made by the PC regarding changes to setbacks within the zoning code at the December 2020 Council meeting due to the setback issue needing further definition. **Beck** agreed clarity was needed to make it more understandable and easier for staff and the public to interpret. **Shumaker** pointed to several sections in the code where standards need to be aligned. Following comments from **Commissioner Beck, Shumaker** directed Commission members to Item #7 on the meeting agenda as it further addressed the issue.

7. Zoning Amendment: Increasing Residential Building Capacity: Reviewing Staff Suggestion Related to Pedestrian Visibility

Commission members considered several suggested revisions **Community Development Director Shumaker** proposed regarding the zoning code language concerning pedestrian safety near driveways. He included some definitions to help make it easier to interpret, and noted **Commissioners Beck** and **Zettler** had reviewed the changes previously. He advised the Commission the changes could be presented to City Council as a supplemental recommendation.

MOTION to recommend the City Council approve the zoning code language changes presented in Option B was made by **Commissioner Beck** with a second provided by **Commissioner Breckel**.

- Voting aye: **PC Chair Valerie Hoy-Rhodehamel, Commissioners Breckel, Ray and Beck.**
- Voting nay: None

D. Discussion

8. Staff & Commission Reports: 1st Street Overlook/Columbia Street Realignment

The Commission heard an update from Shumaker on the 1st Street overlook. The project engineers gave a short presentation at the December 2020 City Council meeting. Following the bid process, construction is anticipated to begin in the summer of 2021. A grant proposal submitted to WSDOT for full repaving of 1st Street was not awarded.

Commissioner Ray shared an anecdotal conversation he had with the local dentist whose business borders the area near 1st Street. He noted the dentist was amenable to mixed use for the area. **Shumaker** related additional funding proposals were being readied for further planning grants and site assessment work.

Commissioner Breckel asked about implementation of the downtown plan. **Shumaker** related there were negative responses towards implementation and progress is advancing in a piecemeal fashion. The working group has not been meeting regularly and interest has waned. **Commissioner Beck** has been working with Kelly O'Malley-O'Keefe on parking in the downtown area.

Shumaker shared information on water seepage reportedly arising from the former county dump along Rock Creek Drive. The City is preparing to conduct water quality rests to determine what the water contains and if a regulatory agency needs to be involved.

9. Thought of the Month: None

E. Adjournment

Planning Commission Chair Valerie Hoy-Rhodehamel adjourned the meeting at 7:12 p.m.

Minutes prepared by Johanna Roe

CITY OF STEVENSON PROFESSIONAL SERVICE CONTRACT, MONTHLY REPORT & INVOICE

| | | |
|-------------------|-------------------------------------|-------------------------|
| Contractor: | Skamania County Chamber of Commerce | |
| Reporting Period: | December, 2020 | |
| Amount Due: | \$ 7,500.00 | Monthly Contract Amount |
| | 690.00 | Program Management Time |
| | <u>9,851.52</u> | Monthly Reimbursables |
| | \$ 18,041.52 | |

VISITOR STATISTICS

| | <u>Stevenson Office</u> |
|---|-------------------------|
| Walk-In Visitors: | 107 |
| Telephone Calls: | 54 |
| E-Mails: | 30 |
| Business Referrals: | 634 |
| Tracked Overnight Stays: | 13 |
| Mailings (student, relocation, visitor, letters): | 3 |
| Chamber Website Pageviews | 3,670 |
| COS Website Pageviews | 2,873 |

CHAMBER BUSINESS

Chamber Board Meeting: We held our December board meeting with discussion on 2021 budget, an update from the Non-Dues Revenue Committee on plans for 2021 and an update on our progress on the 2020 marketing plan. We also elected new Executive Board Members for 2021.

Chamber Membership: We had 2 new member join the Chamber and 7 membership renewals in December.

Chamber E-Newsletter: The weekly e-blast, consisting of updates and announcements submitted by Chamber members, is emailed out on Thursday afternoons to over 1,100 recipients. We continued to send out an e-blast specifically for COVID-19 updates as needed.

Facebook Pages: The Chamber manages Facebook pages for the Stevenson Business Association, Gorge Blues and Brews Festival, Christmas in the Gorge, Logtoberfest, Wind River Business Association as well as for the Chamber itself. We continue to manage our new Facebook page promoting take-out dining services in Skamania County. This is an effort to help all local restaurants through COVID-19.

Chamber Marketing, Projects, Action Items:

- Continue ordering/distributing PPE for businesses
- Updated Chamber website including adding a new payment system for membership dues, new gorge-wide winter COVID compliant itineraries, new membership benefits for 2021 and board changes for 2021.
- Placed monthly ad to promote Chamber membership in Skamania Pioneer and River Talk Weekly
- Submitted monthly article about the Chamber to Skamania Pioneer and River Talk Weekly
- Participated in Washington Tourism Alliance's Wander Washington program to promote tourism in the Columbia Gorge region to Microsoft employees.
- Finalized non-dues revenue programs and new membership services for 2021
- Provided photos for Skamania County's new mapping project
- Solicited nominations/votes for 2020 Chamber Member and Business of the Year awards
- Met with Why Race organizers regarding new event in 2021
- Attended Columbia Gorge Tourism Alliance board meeting
- Weekly calls with Representative Gina Mosbrucker
- Bi-weekly meetings with Washington Chamber Executives

County/Regional/State Meeting and Projects:

Wind River Business Association (WRBA): Continue to serve as treasurer for WRBA – pay monthly bills, reconcile bank statements, attend monthly meetings and manage the WRBA Facebook page.

Stevenson Downtown Association (SDA): Attended monthly SDA board meeting and meetings as part of the recovery response team. Helped with ordering/distribution of products for the #Stevenson Strong program.

(The projects and tasks described below are an example of services provided to the City of Stevenson through an additional contract with the Chamber to administer their promotional programs and deliverables.)

Stevenson/SBA Meetings and Projects:

- Monthly meeting with NB Marketing for progress updates on our marketing plan
- Continue work on rebuild City of Stevenson website; edit content on all pages, submitted content and photos for new pages “relax” and “live”
- Continue to promote Stevenson businesses on social media
- Christmas in the Gorge planning/execution: daily posts on Christmas in the Gorge FB page, launched video for lighting of the tree and town, hosted Starlight Parade
- Social media Shop Stevenson for the Holidays campaign during the month of December with gift ideas from local businesses

2020 CITY OF STEVENSON PROMOTIONAL PROGRAMS REIMBURSABLES

| | | |
|-----------|---------------------------------------|-------------------|
| Program 2 | Promotional Products and Projects | |
| P2-D1 | Website | \$ 460.00 |
| P2-D2 | Social Media and Print Ad Creation | \$1,000.00 |
| P2-D7 | Promotional Products | \$1,505.59 |
| P2-F | Co-op Advertising with Skamania Lodge | \$5,000.00 |
| P3-B | Christmas in the Gorge | <u>\$1,885.93</u> |
| | | \$ 9,851.52 |

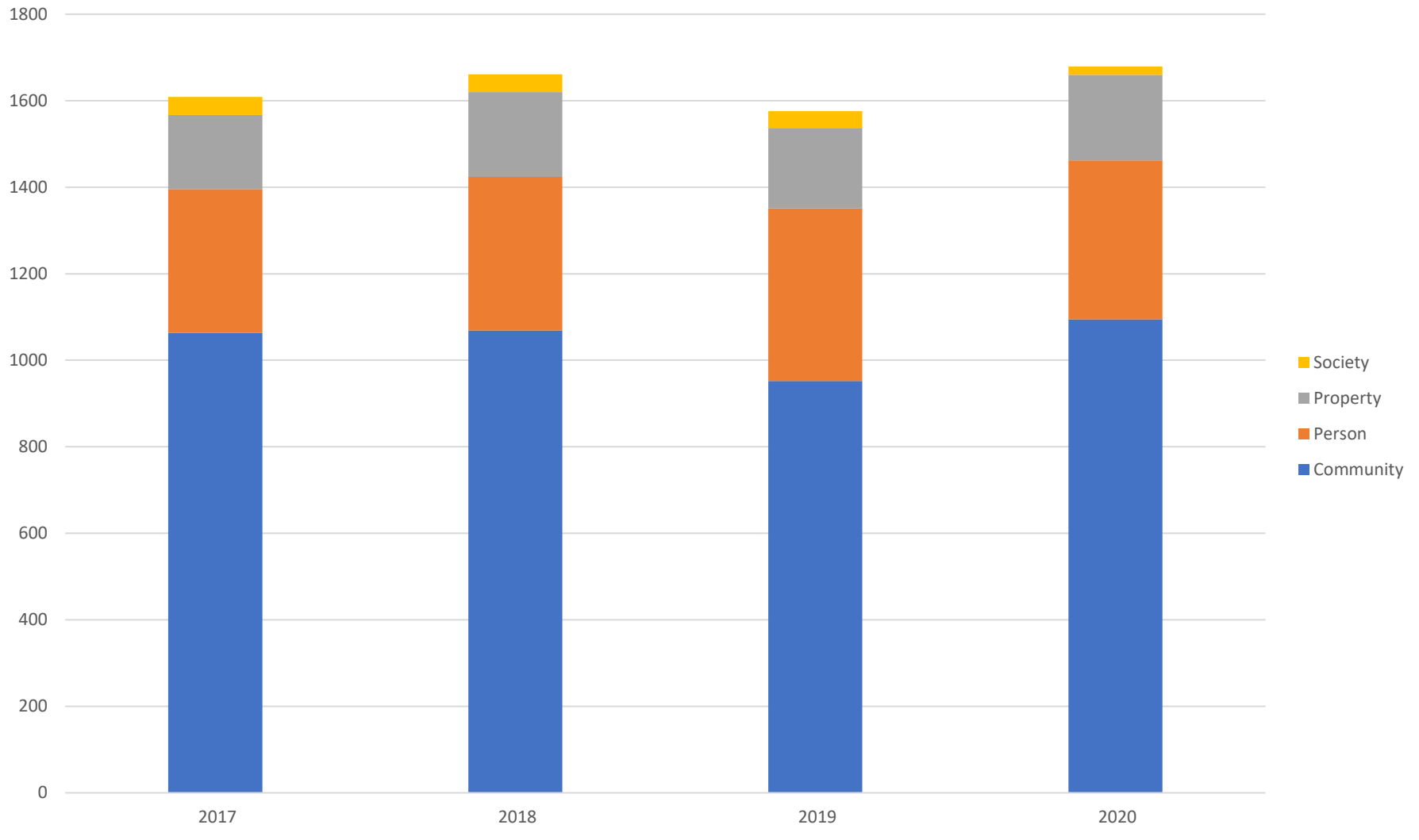
2020 CITY OF STEVENSON PROMOTIONAL PROGRAMS MANAGEMENT TIME

| | | | |
|-------|---|--------------|------------------|
| P2-D2 | Marketing (print, social media, press releases) | 6 hrs | \$ 180.00 |
| P2-D1 | Website updates | 9 hrs | \$ 270.00 |
| P3-B | Christmas in the Gorge | <u>8 hrs</u> | <u>\$ 240.00</u> |
| | | | \$ 690.00 |

| | <i>2020 Budget</i> | <i>Current Request</i> | <i>Requested YTD</i> | <i>Remaining</i> |
|------------------------------|---------------------------|-------------------------------|-----------------------------|-------------------------|
| Total Program Promo Expenses | 85,000.00 | \$10,541.52 | \$66,462.04 | \$18,537.96 |

| | 2017 | 2018 | 2019 | 2020 |
|------------------------|-------------|-------------|-------------|-------------|
| Community | 1063 | 1069 | 952 | 1095 |
| Administrative | 110 | 121 | 113 | 102 |
| Alarm | 73 | 72 | 55 | 59 |
| Animals | 67 | 51 | 74 | 48 |
| Assist | 594 | 635 | 486 | 496 |
| Complaint | 16 | 8 | 18 | 17 |
| Mental Health | 12 | 12 | 29 | 18 |
| Rec. Incident/Accident | 5 | | | 1 |
| Traffic | 137 | 131 | 128 | 321 |
| Other | 49 | 39 | 49 | 33 |
| Person | 333 | 355 | 399 | 367 |
| Assault | 18 | 19 | 18 | 15 |
| Child Abuse | 6 | 13 | 4 | 2 |
| Domestic Violence | 50 | 28 | 43 | 37 |
| Homicide | 1 | | | 0 |
| Jail | 10 | 16 | 18 | 9 |
| Sex Offense | 6 | 4 | 16 | 5 |
| Trespass | 24 | 48 | 45 | 41 |
| Wanted/Violation | 50 | 60 | 78 | 59 |
| Other | 168 | 167 | 177 | 199 |
| Property | 171 | 196 | 186 | 198 |
| Abandonment | 23 | 18 | 15 | 41 |
| Burglary | 12 | 12 | 7 | 11 |
| Extortion/Blackmail | 1 | | | 0 |
| Fire | 16 | 35 | 18 | 16 |
| Forgery | | 1 | | 0 |
| Fraud | 12 | 7 | 19 | 25 |
| Motor Vehicle Theft | 7 | 12 | 22 | 15 |
| Recovered/Found | 45 | 35 | 42 | 37 |
| Robbery | 1 | | | 0 |
| Theft | 44 | 52 | 46 | 38 |
| Vandalism | 7 | 17 | 12 | 9 |
| Other | 3 | 7 | 5 | 6 |
| Society | 42 | 41 | 39 | 19 |
| Alcohol | 14 | 15 | 5 | 4 |
| Animal Cruelty | 12 | 7 | 4 | 4 |
| Bomb/Explosives | | 1 | 1 | 1 |
| Drug/Narcotic | 9 | 10 | 14 | 6 |
| Fish/Game Violation | 2 | 4 | 7 | 0 |
| Weapon | 5 | 4 | 8 | 4 |
| Grand Total | 1609 | 1661 | 1576 | 1679 |

Reported Incidents 2017-2020





Skamania County Sheriff's Office

Law Total Incident Report, by Nature of Incident

| <u>Nature of Incident</u> | <u>Total Incidents</u> |
|--------------------------------|------------------------|
| Abandon Vehicle Right of Way | 3 |
| Agency Assistance | 1 |
| Alarms oth than | 1 |
| Other Types of Animal Calls | 1 |
| Simple Assault | 1 |
| Burglary Residence Unlawful En | 1 |
| Business Establishment Alarm | 1 |
| Citizen Assist | 1 |
| Citizen Dispute | 4 |
| Civil Process | 1 |
| Civil Standby | 1 |
| Custodial Interference | 1 |
| Domestic Violence | 5 |
| Found Animal | 1 |
| Found Property | 1 |
| Fraud | 1 |
| Incomplete 9-1-1 Calls | 3 |
| Litter/Pollution/Public Health | 2 |
| Lockout, Vehicle/Home | 1 |
| Medical Emergency | 28 |
| Mental Health Problems | 1 |
| Patrol Request | 2 |
| Traffic Collision Prop Damage | 2 |
| Public Nuisance/County Ordinan | 1 |
| Request Traffic Enforcement | 1 |
| Residential Alarm | 1 |
| RSO address verification | 6 |
| Shooting Noise | 1 |
| Attempted Suicide | 1 |
| Suspicious Person/Circumstance | 11 |
| Theft Other Property | 2 |
| Traffic Hazard | 1 |
| Traffic Stop | 1 |
| Trespassing | 2 |
| Power/Gas/Water Problems | 1 |
| Vagrancy | 1 |
| Violation Court Orders | 1 |
| Wanted Person - Warrant | 4 |
| Welfare Check | 5 |

Total reported: 104

Report Includes:

All dates between `00:00:00 12/01/20` and `00:00:00 01/01/21`, All agencies matching `SCSO`, All natures, All locations matching `21`, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



Skamania County Sheriff's Office

Law Total Incident Report, by Nature of Incident

| <u>Nature of Incident</u> | <u>Total Incidents</u> |
|------------------------------|------------------------|
| Business Establishment Alarm | 2 |

Total reported: 2

Report Includes:

All dates between `00:00:00 12/01/20` and `00:00:00 01/01/21`, All agencies matching `SCSO`, All natures, All locations matching `22`, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



Skamania County Sheriff's Office

Law Total Incident Report, by Nature of Incident

Nature of Incident
Information Report

Total Incidents
1

Total reported: 1

Report Includes:

All dates between `00:00:00 12/01/20` and `00:00:00 01/01/21`, All agencies matching `SCSO`, All natures, All locations matching `19`, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



Skamania County Sheriff's Office

Total Traffic Citation Report, by Violation

| <u>Violation</u> | <u>Description</u> | <u>Total</u> |
|------------------|--------------------|--------------|
| 46.20.342 | DR W/LIC PRIV SUSP | 1 |
| 46.61.400 | SPEEDING | 1 |

| | | |
|----------------------|--|----------|
| Report Totals | | 2 |
|----------------------|--|----------|

Report Includes:

All dates of issue between `00:00:00 12/01/20` and `00:00:00 01/01/21`, All agencies matching `SCSO`, All issuing officers, All areas matching `21`, All courts, All offense codes, All dispositions, All citation/warning types

| 2020 Overall | | January | February | March | April | May | June | July | August | September | October | November | December | Totals |
|------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|-----------------|--------|
| Mileage | | | | | | | | | | | | | | |
| County | 17477 | 18203 | 17482 | 15988 | 19288 | 18438 | 21031 | 18609 | 19253 | 20280 | 19429 | 18988 | 224456 | |
| Stevenson | 2097 | 1977 | 1938 | 2053 | 2354 | 2069 | 2274 | 2208 | 2104 | 2265 | 1320 | 2341 | 25600 | |
| N. Bonneville | 1012 | 1199 | 1004 | 1189 | 1284 | 1179 | 1234 | 1161 | 1066 | 1164 | 1115 | 1119 | 13696 | |
| USFS | 1711 | 2455 | 2510 | 2373 | 1919 | 1935 | 921 | 960 | 921 | 2749 | 2610 | 2614 | 22436 | |
| Title 3 | 105 | 116 | 150 | 185 | 576 | 1029 | 616 | 836 | 393 | 506 | 200 | 134 | 4846 | |
| Other | 0 | 110 | 0 | 0 | 2383 | 1465 | 1806 | 1877 | 1815 | 0 | 0 | 200 | 9656 | |
| TOTAL | 22402 | 24060 | 23184 | 21788 | 27242 | 25371 | 27896 | 28612 | 26591 | 26864 | 25274 | 25296 | 300790 | |
| Hourly Report | | | | | | | | | | | | | | |
| Vacation | 148.25 | 0.00 | 33.25 | 146.50 | 75.25 | 70.50 | 180.75 | 342.75 | 172.00 | 46.25 | 89.50 | 205.75 | 1510.75 | |
| Sick Leave | 19.00 | 0.00 | 45.75 | 19.25 | 166.25 | 350.75 | 194.75 | 213.50 | 0.00 | 14.25 | 64.25 | 41.00 | 1119.75 | |
| Training | 96.25 | 132.00 | 20.50 | 15.50 | 3.00 | 25.00 | 5.25 | 40.50 | 117.25 | 222.00 | 215.50 | 182.00 | 1074.75 | |
| Administration | 204.50 | 96.75 | 55.25 | 49.25 | 135.50 | 61.75 | 63.75 | 52.75 | 78.75 | 56.00 | 33.00 | 64.50 | 951.75 | |
| Patrol/Investigations | | | | | | | | | | | | | | |
| COVID-19 | 1.50 | 0.00 | 111.00 | 148.75 | 65.75 | 51.25 | 15.75 | 15.50 | 0.00 | 0.00 | 0.00 | 0.00 | 411.50 | |
| K 9 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 17.25 | 0.00 | 24.00 | 4.00 | 41.25 | 9.00 | 0.00 | 95.50 | |
| County | 1102.00 | 929.25 | 865.50 | 876.00 | 1115.50 | 944.25 | 1102.25 | 972.25 | 983.75 | 893.75 | 644.25 | 914.00 | 11542.75 | |
| Stevenson | 454.50 | 445.00 | 455.25 | 493.75 | 489.01 | 433.00 | 479.75 | 406.25 | 481.25 | 432.75 | 441.75 | 465.75 | 5478.01 | |
| Slev Court | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.25 | 0.00 | 22.75 | 15.25 | 15.00 | 0.00 | 0.00 | 54.25 | |
| N. Bonneville | 203.75 | 218.00 | 208.25 | 243.00 | 238.25 | 192.75 | 213.75 | 160.50 | 185.25 | 213.25 | 192.25 | 199.25 | 2468.25 | |
| N. Bonn Court | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.75 | 0.00 | 0.00 | 0.00 | 4.75 | |
| District Court | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Superior Court | 43.00 | 14.25 | 20.00 | 23.25 | 0.00 | 6.00 | 0.00 | 0.00 | 34.50 | 35.00 | 13.25 | 0.00 | 189.25 | |
| USFS | 174.00 | 220.25 | 233.00 | 215.25 | 95.50 | 61.50 | 58.25 | 65.00 | 44.75 | 188.50 | 192.50 | 164.75 | 1713.25 | |
| George Seane | 75.50 | 90.25 | 126.50 | 82.00 | 104.50 | 78.25 | 84.50 | 90.50 | 86.00 | 87.50 | 80.75 | 86.50 | 1072.75 | |
| Weyer/Col Timber | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.25 | 4.25 | 0.00 | 0.00 | 0.00 | 8.50 | |
| Drug | 0.00 | 3.00 | 0.00 | 0.00 | 0.00 | 5.50 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 8.50 | |
| SDS Patrol | 9.25 | 8.75 | 6.00 | 11.75 | 17.75 | 13.00 | 15.25 | 14.25 | 14.75 | 19.75 | 12.00 | 15.50 | 158.00 | |
| Eradication County | 0.00 | 1.25 | 0.00 | 0.00 | 0.00 | 1.00 | 11.00 | 0.00 | 0.00 | 0.00 | 0.00 | 33.00 | 46.25 | |
| County Traffic Enforce. | 258.25 | 272.50 | 315.75 | 204.50 | 318.00 | 374.50 | 423.00 | 329.50 | 339.25 | 394.75 | 347.75 | 312.00 | 3888.75 | |
| SAR County | 17.00 | 24.00 | 6.00 | 0.00 | 4.00 | 2.00 | 8.00 | 9.00 | 0.00 | 0.00 | 3.00 | 0.00 | 73.00 | |
| Title 3 | | | | | | | | | | | | | | |
| Emergency Response | 2.00 | 7.25 | 7.00 | 28.50 | 23.50 | 32.25 | 11.25 | 15.25 | 37.25 | 20.50 | 0.00 | 4.50 | 187.25 | |
| SAR Missions | 3.50 | 4.00 | 0.00 | 3.25 | 14.25 | 17.00 | 17.50 | 23.25 | 14.25 | 3.00 | 4.00 | 7.50 | 111.50 | |
| | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Title 3 Subtotal | 5.50 | 11.25 | 7.00 | 28.75 | 37.75 | 49.25 | 28.75 | 38.50 | 51.50 | 23.50 | 4.00 | 12.00 | 298.75 | |
| Sub Total Reg | 2639.50 | 2465.25 | 2423.00 | 2363.00 | 2596.75 | 2267.25 | 2472.50 | 2212.75 | 2393.75 | 2599.50 | 2385.00 | 2439.25 | 29237.51 | |
| Overtime | | | | | | | | | | | | | | |
| COVID-19 | 0.00 | 0.00 | 0.00 | 4.00 | 2.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6.00 | |
| County | 35.50 | 19.25 | 23.00 | 5.25 | 14.50 | 46.00 | 42.50 | 48.75 | 53.75 | 22.00 | 22.75 | 16.75 | 350.00 | |
| Stevenson | 5.00 | 3.00 | 0.00 | 1.00 | 0.00 | 15.00 | 2.25 | 13.50 | 1.25 | 0.00 | 0.50 | 0.00 | 41.50 | |
| Stevenson Court | 0.00 | 2.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.00 | 3.00 | 8.00 | 0.00 | 0.00 | 0.00 | 15.00 | |
| N. Bonneville | 0.00 | 0.00 | 1.25 | 0.00 | 2.25 | 1.50 | 0.00 | 0.00 | 0.00 | 3.00 | 2.00 | 1.00 | 11.00 | |
| N. Bonneville Court | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| District Court | 6.50 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6.50 | |
| Superior Court | 19.00 | 16.50 | 17.75 | 0.00 | 0.00 | 0.00 | 0.00 | 21.00 | 0.00 | 34.25 | 0.00 | 0.00 | 108.50 | |
| USFS | 0.00 | 0.00 | 0.00 | 2.00 | 7.50 | 1.00 | 0.00 | 0.00 | 1.00 | 0.00 | 0.00 | 0.00 | 11.50 | |
| Training | 5.25 | 0.00 | 0.00 | 0.00 | 0.00 | 7.25 | 0.00 | 12.00 | 0.00 | 1.00 | 0.00 | 0.00 | 25.50 | |
| Weyer/Col Timber | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Drug | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | |
| DNR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Eradication County | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| County Traffic Enforce. | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.00 | 0.00 | 4.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6.00 | |
| Special Contracts | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| SAR Title 3 | 0.00 | 0.00 | 1.75 | 0.00 | 2.50 | 0.00 | 9.50 | 6.75 | 10.50 | 4.00 | 0.00 | 0.00 | 30.50 | |
| SAR Title 3 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 22.00 | 18.50 | 34.75 | 9.00 | 10.00 | 30.00 | 20.75 | 192.25 | |
| Total Overtime | 71.25 | 40.75 | 43.75 | 12.25 | 28.75 | 78.75 | 44.75 | 77.75 | 88.75 | 78.25 | 25.25 | 17.75 | 618.00 | |
| Total Title 3 | 5.50 | 11.25 | 9.00 | 40.50 | 76.25 | 71.25 | 47.25 | 73.25 | 60.50 | 27.50 | 34.00 | 32.75 | 489.00 | |
| TOT HRS | 2883.50 | 2666.75 | 2654.75 | 2572.50 | 2933.25 | 2633.50 | 2940.00 | 2904.00 | 2745.50 | 2765.75 | 2893.75 | 2736.50 | 33131.75 | |



City of Stevenson

Fire Department – Rob Farris, Chief

(509) 427-5970

7121 E Loop Road, PO Box 371
Stevenson, Washington 98648

To: Stevenson City Council
From: Rob Farris, Fire Chief
RE: Fire Department Update – December 2020
Meeting Date: January 21st, 2021

Executive Summary:

Stevenson Fire/Skamania County Fire District 2 faced a challenging year in 2020. Our volunteers pressed through some major changes in the way we met calls for service as a group due to COVID-19. Our volunteers took these changes in stride and pressed on to provide the community with uninterrupted service.

Below are the training hours and call numbers for 2020 (our year runs from December 1st to November 30th)

533 volunteer training hours

73 total calls
- 43 City calls
- 13 District calls
- 17 Mutual aid calls

Overview of Items:

- *COVID-19 Response:* Ongoing
- *New Fire Hall:* Ongoing
- *District AFG Grant:* Pre-construction conference completed. Tentative Delivery of new apparatus has been moved out until February 2021 due to supply chain issues related to COVID-19

Drills/Training/Calls:

November Drills/Training – Unavailable

November Calls – 6 total

- 1 – Commercial Fire Alarm
- 1 – Residential Fire Alarm
- 3 – Motor Vehicle Crash
- 1 – Mutual Aid – Structure Fire – SCFD 1

Action Needed: None

TREASURERS REPORT

Fund Totals

City Of Stevenson

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| Fund | Previous Balance | Revenue | Expenditures | Ending Balance | Claims Clearing | Payroll Clearing | Outstanding Deposits | Adjusted Ending Balance |
|---|---------------------|-------------------|-------------------|---------------------|-------------------|------------------|----------------------|-------------------------|
| 001 General Expense Fund | 809,118.89 | 233,416.38 | 126,368.39 | 916,166.88 | 19,116.84 | 13,027.85 | 691.62 | 949,003.19 |
| 010 General Reserve Fund | 326,705.62 | 0.00 | | 326,705.62 | 0.00 | 0.00 | 0.00 | 326,705.62 |
| 020 Fire Reserve Fund | 1,518,593.47 | 0.00 | | 1,518,593.47 | 0.00 | 0.00 | 0.00 | 1,518,593.47 |
| 100 Street Fund | 387,152.41 | 27,653.78 | 65,359.20 | 349,446.99 | 6,903.91 | 2,155.23 | -25.00 | 358,481.13 |
| 103 Tourism Promo & Develop Fund | 750,279.88 | 30,383.61 | 164,063.32 | 616,600.17 | 29,297.74 | 187.19 | 0.00 | 646,085.10 |
| 105 Affordable Housing Fund | 853.12 | 362.49 | | 1,215.61 | 0.00 | 0.00 | 0.00 | 1,215.61 |
| 300 Capital Improvement Fund | 174,919.83 | 7,990.52 | | 182,910.35 | 0.00 | 0.00 | 0.00 | 182,910.35 |
| 309 Russell Ave | -97,017.53 | 0.00 | | -97,017.53 | 0.00 | 0.00 | 0.00 | -97,017.53 |
| 311 First Street | -10,979.31 | 0.00 | 47,360.20 | -58,339.51 | 43,171.82 | 0.00 | 0.00 | -15,167.69 |
| 400 Water/Sewer Fund | 953,434.07 | 162,876.91 | 223,674.91 | 892,636.07 | 49,324.37 | 5,049.58 | -1,205.18 | 945,804.84 |
| 406 Wastewater Short Lived Asset Reserve Fund | 21,779.00 | 0.00 | | 21,779.00 | 0.00 | 0.00 | 0.00 | 21,779.00 |
| 408 Wastewater Debt Reserve Fund | 61,191.00 | 0.00 | | 61,191.00 | 0.00 | 0.00 | 0.00 | 61,191.00 |
| 410 Wastewater System Upgrades | -46,614.49 | 0.00 | 10,987.04 | -57,601.53 | 10,987.04 | 0.00 | 0.00 | -46,614.49 |
| 500 Equipment Service Fund | 188,665.91 | 10,640.75 | 8,359.09 | 190,947.57 | 3,203.27 | 523.43 | 0.00 | 194,674.27 |
| 630 Stevenson Municipal Court | 4,841.86 | 3,953.47 | 1,928.61 | 6,866.72 | 7,856.54 | 0.00 | -3,032.35 | 11,690.91 |
| | 5,042,923.73 | 477,277.91 | 648,100.76 | 4,872,100.88 | 169,861.53 | 20,943.28 | -3,570.91 | 5,059,334.78 |

TREASURERS REPORT

Account Totals

City Of Stevenson

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| Cash Accounts | | Beg Balance | Deposits | Withdrawals | Ending | Outstanding Rec | Outstanding Exp | Adj Balance |
|---------------------|---------------------|---------------------|-------------------|-------------------|---------------------|------------------|-------------------|---------------------|
| 1 | Checking | 2,145,494.24 | 340,021.74 | 511,309.71 | 1,974,206.27 | -741.04 | 183,802.03 | 2,157,267.26 |
| 3 | Court Trust Umpqua | 5,900.86 | 3,032.35 | 2,066.49 | 6,866.72 | -3,032.35 | 7,906.54 | 11,740.91 |
| 10 | Xpress Bill Pay | 28,745.07 | 25,483.33 | 23,000.00 | 31,228.40 | -701.28 | 0.00 | 30,527.12 |
| 11 | Cash Drawer | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 | 0.00 | 100.00 |
| 12 | Petty Cash | 400.00 | 0.00 | 0.00 | 400.00 | 0.00 | 0.00 | 400.00 |
| 20 | Opus | 71,943.67 | 0.61 | 0.00 | 71,944.28 | 0.00 | 0.00 | 71,944.28 |
| Total Cash: | | <u>2,252,583.84</u> | <u>368,538.03</u> | <u>536,376.20</u> | <u>2,084,745.67</u> | <u>-4,474.67</u> | <u>191,708.57</u> | <u>2,271,979.57</u> |
| Investment Accounts | | Beg Balance | Deposits | Withdrawals | Ending | Outstanding Rec | Outstanding Exp | Adj Balance |
| 5 | LGIP | 871,869.61 | 115.54 | 0.00 | 871,985.15 | 0.00 | 0.00 | 871,985.15 |
| 6 | US Bank Safekeeping | 1,915,370.06 | 0.00 | 0.00 | 1,915,370.06 | 0.00 | 0.00 | 1,915,370.06 |
| 8 | CATV Trust | 3,100.22 | 0.02 | 3,100.24 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Investments: | | <u>2,790,339.89</u> | <u>115.56</u> | <u>3,100.24</u> | <u>2,787,355.21</u> | <u>0.00</u> | <u>0.00</u> | <u>2,787,355.21</u> |
| | | <u>5,042,923.73</u> | <u>368,653.59</u> | <u>539,476.44</u> | <u>4,872,100.88</u> | <u>-4,474.67</u> | <u>191,708.57</u> | <u>5,059,334.78</u> |

TREASURERS REPORT
Fund Investments By Account

City Of Stevenson

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| Fund Totals: | Previous Balance | Purchases | Interest | Total Investments | Liquidated | Ending Balance |
|---|------------------|-----------|----------|-------------------|------------|---------------------|
| 001 000 General Expense Fund | 204,016.06 | | 39.62 | 39.62 | | 204,055.68 |
| 100 000 Street Fund | 26,014.50 | | 5.05 | 5.05 | | 26,019.55 |
| 103 000 Tourism Promo & Develop Fund | 231,391.10 | | 44.94 | 44.94 | | 231,436.04 |
| 300 000 Capital Improvement Fund | 6,275.96 | | 1.22 | 1.22 | | 6,277.18 |
| 400 000 Water/Sewer Fund | 108,614.81 | | 21.09 | 21.09 | | 108,635.90 |
| 500 000 Equipment Service Fund | 18,645.97 | | 3.62 | 3.62 | | 18,649.59 |
| 5 - LGIP | 594,958.40 | 0.00 | 115.54 | 115.54 | | 595,073.94 |
| 001 000 General Expense Fund | 426,007.30 | | | | | 426,007.30 |
| 103 000 Tourism Promo & Develop Fund | 320,389.34 | | | | | 320,389.34 |
| 300 000 Capital Improvement Fund | 25,546.87 | | | | | 25,546.87 |
| 400 000 Water/Sewer Fund | 285,575.30 | | | | | 285,575.30 |
| 500 000 Equipment Service Fund | 10,217.77 | | | | | 10,217.77 |
| 6 - US Bank Safekeeping | 1,067,736.58 | 0.00 | 0.00 | | | 1,067,736.58 |
| 631 000 CATV Fund | 3,100.22 | | 0.02 | 0.02 | 3,100.24 | |
| 8 - CATV Trust | 3,100.22 | 0.00 | 0.02 | 0.02 | 3,100.24 | |
| | 1,665,795.20 | 0.00 | 115.56 | 115.56 | 3,100.24 | 1,662,810.52 |

TREASURERS REPORT

Fund Investment Totals

City Of Stevenson

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| Fund Totals: | Previous Balance | Purchases | Interest | Ttl Investments | Liquidated | Investment Bal | Available Cash |
|---|------------------|-----------|----------|-----------------|------------|----------------|----------------|
| 001 General Expense Fund | 630,023.36 | | 39.62 | 39.62 | | 630,062.98 | 286,103.90 |
| 010 General Reserve Fund | | | | | | 0.00 | 326,705.62 |
| 020 Fire Reserve Fund | | | | | | 0.00 | 1,518,593.47 |
| 100 Street Fund | 26,014.50 | | 5.05 | 5.05 | | 26,019.55 | 323,427.44 |
| 103 Tourism Promo & Develop Fund | 551,780.44 | | 44.94 | 44.94 | | 551,825.38 | 64,774.79 |
| 105 Affordable Housing Fund | | | | | | 0.00 | 1,215.61 |
| 300 Capital Improvement Fund | 31,822.83 | | 1.22 | 1.22 | | 31,824.05 | 151,086.30 |
| 309 Russell Ave | | | | | | 0.00 | -97,017.53 |
| 311 First Street | | | | | | 0.00 | -58,339.51 |
| 400 Water/Sewer Fund | 394,190.11 | | 21.09 | 21.09 | | 394,211.20 | 498,424.87 |
| 406 Wastewater Short Lived Asset Reserve Fund | | | | | | 0.00 | 21,779.00 |
| 408 Wastewater Debt Reserve Fund | | | | | | 0.00 | 61,191.00 |
| 410 Wastewater System Upgrades | | | | | | 0.00 | -57,601.53 |
| 500 Equipment Service Fund | 28,863.74 | | 3.62 | 3.62 | | 28,867.36 | 162,080.21 |
| 630 Stevenson Municipal Court | | | | | | 0.00 | 6,866.72 |
| 631 CATV Fund | 3,100.22 | | 0.02 | 0.02 | 3,100.24 | 0.00 | 0.00 |
| | 1,665,795.20 | | 115.56 | 115.56 | 3,100.24 | 1,662,810.52 | 3,209,290.36 |

Ending fund balance (Page 1) - Investment balance = Available cash.

4,872,100.88

TREASURERS REPORT

Outstanding Vouchers

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| Year | Trans# | Date | Type | Acct# | War# | Vendor | Amount | Memo |
|-----------------------|--------|------------|----------|-------|-------|--|-----------|---|
| 2020 | 3138 | 12/30/2020 | Util Pay | 1 | | Xpress Billpay | 604.02 | Xpress Import - CC - 12-30-2020__daily_batch.csv |
| 2020 | 3144 | 12/30/2020 | Tr Rec | 1 | | Building Permit Customer | 25.00 | ROW Permit #20-16 - Mountain Permits (Century I |
| 2020 | 3142 | 12/31/2020 | Util Pay | 1 | | Xpress Billpay | 112.02 | Xpress Import - CC - 12-31-2020__daily_batch.csv |
| Receipts Outstanding: | | | | | | | 741.04 | |
| 2020 | 3160 | 12/31/2020 | Ser Chge | 1 | 0 | Chase Paymentech | 212.14 | December 2020 Maintenance Fees |
| 2020 | 3149 | 12/31/2020 | Payroll | 1 | EFT | Dept of Labor & Industry | 2,897.48 | 4TH Quarter 10/01/2020 - 12/31/2020 |
| 2020 | 3159 | 12/31/2020 | Ser Chge | 1 | 0 | American Express | 11.65 | December 2020 Maintenance Fees - Amex |
| 2020 | 3161 | 12/31/2020 | Ser Chge | 1 | 0 | Chase Paymentech | 297.33 | December 2020 Maintenance Fees |
| 2020 | 3093 | 12/31/2020 | Payroll | 1 | EFT | State of WA Dept of Social & Health Serv | 380.26 | Pay Cycle(s) 12/01/2020 To 12/31/2020 - WA Child Support |
| 2020 | 3090 | 12/31/2020 | Payroll | 1 | EFT | Colonial Life | 202.27 | Pay Cycle(s) 12/01/2020 To 12/31/2020 - Disability; Pay Cycle(s) 12/01/2020 To 12/31/2020 - Life Insurance; Pay Cycle(s) 12/01/2020 To 12/31/2020 - Accident |
| 2020 | 3166 | 12/31/2020 | Ser Chge | 1 | 0 | Xpress Billpay | 222.68 | December 2020 Maintenance Fees |
| 2020 | 3163 | 12/31/2020 | Claims | 1 | EFT | Department of Revenue | 4,768.15 | December 2020 Taxes |
| 2020 | 3150 | 12/31/2020 | Payroll | 1 | EFT | Employment Security Dept | 791.84 | Pay Cycle(s) 10/01/2020 To 12/31/2020 - PFML |
| 2020 | 3199 | 12/31/2020 | Ser Chge | 1 | 0 | Umpqua Bank | 159.96 | December 2020 Maintenance Fees |
| 2020 | 3091 | 12/31/2020 | Payroll | 1 | EFT | Department of Retirement Systems | 14,227.91 | Pay Cycle(s) 12/01/2020 To 12/31/2020 - PERS2; Pay Cycle(s) 12/01/2020 To 12/31/2020 - DCP |
| 2020 | 2809 | 11/30/2020 | Payroll | 1 | 14780 | Annie McHale | 276.29 | PP 11.01.20-11.30.20 |
| 2020 | 2827 | 11/30/2020 | Payroll | 1 | 14784 | Ska CO Council on Domestic Violence & Se | 276.29 | Pay Cycle(s) 11/30/2020 To 11/30/2020 - SCCDVSA |
| 2020 | 2899 | 12/07/2020 | Payroll | 1 | 14788 | Connor Black | 203.17 | 2020 Volunteer FF Pay |
| 2020 | 2910 | 12/07/2020 | Payroll | 1 | 14797 | Adam M Johnston | 103.44 | |
| 2020 | 2916 | 12/07/2020 | Payroll | 1 | 14803 | Ivan J Rhodehamel | 147.76 | 2020 Volunteer FF Pay |
| 2020 | 2918 | 12/07/2020 | Payroll | 1 | 14805 | John Rosander | 186.55 | 2020 Volunteer FF Pay |
| 2020 | 2924 | 12/07/2020 | Payroll | 1 | 14810 | Mark W Tittle | 128.39 | 2020 Volunteer FF Pay |
| 2020 | 2983 | 12/10/2020 | Claims | 1 | 14848 | Skamania County Prosecutor | 1,333.00 | December 2020 Remittance |
| 2020 | 2988 | 12/10/2020 | Claims | 1 | 14853 | Stevenson Farmers Market | 2,000.00 | 2020 LTAC Reimbursement |
| 2020 | 2991 | 12/10/2020 | Claims | 1 | 14856 | USA Bluebook | 146.20 | Manhole Covers |
| 2020 | 3024 | 12/15/2020 | Claims | 1 | 14863 | WaveDivision Holdings, LLC | 3,100.24 | Refund of Franchise Security Deposit made for Summit Communications in 1994. Funds were previously held in CATV Trust. The funds are being released to Wave, the successor in interest to Summit. |
| 2020 | 3069 | 12/31/2020 | Payroll | 1 | 14864 | Michael Beck | 69.07 | PP 12.01.20-12.31.20 |
| 2020 | 3079 | 12/31/2020 | Payroll | 1 | 14865 | Annie McHale | 138.14 | PP 12.01.20-12.31.20 |
| 2020 | 3095 | 12/31/2020 | Payroll | 1 | 14868 | HRA VEBA Trust Contributions | 500.00 | Pay Cycle(s) 12/01/2020 To 12/31/2020 - HRA VEBA |

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Outstanding Vouchers

City Of Stevenson

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| Year | Trans# | Date | Type | Acct# | War# | Vendor | Amount | Memo |
|------|--------|------------|---------|-------|-------|--|-----------|--|
| 2020 | 3096 | 12/31/2020 | Payroll | 1 | 14869 | Ska CO Council on Domestic Violence & Se | 138.14 | Pay Cycle(s) 12/01/2020 To 12/31/2020 - SCCDVSA |
| 2020 | 3097 | 12/31/2020 | Payroll | 1 | 14870 | Stevenson Fire Association | 69.07 | Pay Cycle(s) 12/01/2020 To 12/31/2020 - Fire Association |
| 2020 | 3098 | 12/31/2020 | Payroll | 1 | 14871 | WGAP Washington Gorge Action Program | 207.21 | Pay Cycle(s) 12/01/2020 To 12/31/2020 - Food Bank |
| 2020 | 3099 | 12/30/2020 | Claims | 1 | 14872 | Avista Utilities | 791.31 | December 2020 Gas Service |
| 2020 | 3100 | 12/30/2020 | Claims | 1 | 14873 | Barbara Hylton | 430.80 | Reimbursement For Services Performed By CCP LLC To Unblock Sewer Main |
| 2020 | 3101 | 12/30/2020 | Claims | 1 | 14874 | Class 5 | 322.89 | January 2021 Fax Services; January 2020 Phone Services |
| 2020 | 3102 | 12/30/2020 | Claims | 1 | 14875 | Consolidated Supply Co. | 2,129.90 | Meter Resettlers; Meter Box Covers & Lids |
| 2020 | 3103 | 12/30/2020 | Claims | 1 | 14876 | Correct Equipment | 6,679.03 | Additional Kamstrup Water Meters (19 - 5/8 X 3/4" & 1 1") |
| 2020 | 3104 | 12/30/2020 | Claims | 1 | 14877 | Clifton Michael Coulter | 2,212.50 | CR0022221-Dillingham, Christopher; CR0022663-Berge, Davon |
| 2020 | 3105 | 12/30/2020 | Claims | 1 | 14878 | Drain-Pro | 2,019.37 | Storm Drain Jetting |
| 2020 | 3106 | 12/30/2020 | Claims | 1 | 14879 | Gorge Networks | 95.82 | December 2020 WWTP Broadband |
| 2020 | 3107 | 12/30/2020 | Claims | 1 | 14880 | HD Fowler Company | 516.59 | Storm Drain Grate & Risers |
| 2020 | 3108 | 12/30/2020 | Claims | 1 | 14881 | Main Street - Singh | 50.00 | E/S Fuel |
| 2020 | 3109 | 12/30/2020 | Claims | 1 | 14882 | Municipal Code Corp | 550.00 | Online Code Hosting 12.1.20-11.30.21 |
| 2020 | 3110 | 12/30/2020 | Claims | 1 | 14883 | W Todd Pascoe PLLC | 90.00 | CR0022194-Iglesias-Gonzales, Marcos |
| 2020 | 3111 | 12/30/2020 | Claims | 1 | 14884 | Professional Quality Roofing LLC | 18,000.00 | Roof for Water Treatment Plant-50% of Contract |
| 2020 | 3112 | 12/30/2020 | Claims | 1 | 14885 | Skamania County Pioneer | 109.85 | Re-Scheduled Meeting Notice-Council Meeting; Re-Scheduled Meeting Notice-Council Meeting; Re-Scheduled Meeting Notice-Council Meeting; Ord 2020-1168 Publication |
| 2020 | 3113 | 12/30/2020 | Claims | 1 | 14886 | Traffic Safety Supply, CO | 877.08 | Sign Posts & Anchors |
| 2020 | 3114 | 12/30/2020 | Claims | 1 | 14887 | US Bank Safekeeping | 30.00 | December 2020 Bond Safekeeping Fees |
| 2020 | 3115 | 12/30/2020 | Claims | 1 | 14888 | US Bank | 885.84 | December 2020 FD Credit Card Statement; December 2020 Credit Card #1; December 2020 Credit Card #2 |
| 2020 | 3116 | 12/30/2020 | Claims | 1 | 14889 | USA Bluebook | 38.73 | PH Buffers |
| 2020 | 3117 | 12/30/2020 | Claims | 1 | 14890 | WEX Bank | 1,504.28 | December 2020 Fuel |
| 2020 | 3118 | 12/30/2020 | Claims | 1 | 14891 | WSP USA, Inc | 3,264.92 | First Street Pedestrian Amenities Overlook |
| 2020 | 3119 | 12/30/2020 | Claims | 1 | 14892 | Wallis Engineering, PLLC | 8,573.04 | November WWTP Design |
| 2020 | 3120 | 12/30/2020 | Claims | 1 | 14893 | Woodrich, Kenneth B PC | 2,904.00 | December Services |
| 2020 | 3167 | 12/31/2020 | Claims | 1 | 14894 | A&J Select | 17.19 | December 2020 Statement |
| 2020 | 3168 | 12/31/2020 | Claims | 1 | 14895 | Aramark Uniform Services | 175.14 | December 2020 Statement |
| 2020 | 3169 | 12/31/2020 | Claims | 1 | 14896 | Avista Utilities | 832.88 | December 2020 Statement |

TREASURERS REPORT

Outstanding Vouchers

City Of Stevenson

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| Year | Trans# | Date | Type | Acct# | War# | Vendor | Amount | Memo |
|------|--------|------------|--------|-------|-------|-------------------------------------|-----------|--|
| 2020 | 3170 | 12/31/2020 | Claims | 1 | 14897 | BSK Associates | 1,954.00 | December 2020 WWTP Samples; December 2020 Water Samples |
| 2020 | 3171 | 12/31/2020 | Claims | 1 | 14898 | Centurylink Comm Inc | 46.56 | December 2020 Long Distance |
| 2020 | 3172 | 12/31/2020 | Claims | 1 | 14899 | City of Hood River | 1,606.28 | July-December 2020 Sludge Hauling |
| 2020 | 3173 | 12/31/2020 | Claims | 1 | 14900 | City of Stevenson | 2,854.22 | December 2020 Statement; December 2020 Statement; December 2020 Statement; December 2020 Statement; December 2020 Statement; December 2020 Statement; December 2020 Statement; |
| 2020 | 3174 | 12/31/2020 | Claims | 1 | 14901 | Columbia Hardware, Inc. | 803.39 | December 2020 Statement |
| 2020 | 3175 | 12/31/2020 | Claims | 1 | 14902 | Columbia River Disposal | 199.24 | December 2020 Statement |
| 2020 | 3176 | 12/31/2020 | Claims | 1 | 14903 | Grayling Engineers | 748.00 | Hegewald Well pH Adjustment Phase I |
| 2020 | 3177 | 12/31/2020 | Claims | 1 | 14904 | Gregory S Cheney PLLC | 555.00 | December 2020 Indigent Defense - Morgan, Christopher - CR0022410; December 2020 Indigent Defense -Sosa, Ruben - 20-001031 - Westbrook, Cynthia - CR0022352 |
| 2020 | 3178 | 12/31/2020 | Claims | 1 | 14905 | NAPA Auto Parts | 116.75 | December 2020 Statement |
| 2020 | 3179 | 12/31/2020 | Claims | 1 | 14906 | One Call Concepts, Inc. | 20.33 | December 2020 Statement |
| 2020 | 3180 | 12/31/2020 | Claims | 1 | 14907 | PUD No 1 of Skamania County | 6,899.26 | 160 SW First Street-December 2020 Statement; 686 SW Rock Creek Dr-December 2020 Statement; Ryan Allen Rd Intake Stn-December 2020 Stmt; Ruellen Rd WTP-December 2020 Statement; Hollstrom Rd County Well |
| 2020 | 3181 | 12/31/2020 | Claims | 1 | 14908 | Peterson Trucks | 147.24 | Wiper Motor Kit for Dumptruck |
| 2020 | 3182 | 12/31/2020 | Claims | 1 | 14909 | Skamania County Chamber of Commerce | 18,041.52 | December 2020 Contract & Reimbursables |
| 2020 | 3183 | 12/31/2020 | Claims | 1 | 14910 | Skamania County Pioneer | 121.68 | City Council Vacancy Ad; City Council Vacancy Ad; City Council Vacancy Ad |
| 2020 | 3184 | 12/31/2020 | Claims | 1 | 14911 | Skamania County Sheriff | 3,660.00 | November 2020 Jail Services - Jenkins, Michael - 12 Days - Konoske, William - 18 Days; December 2020 Jail Services - Jenkins, Michael - 30 Days - Morgan, Christopher - 1 Day |
| 2020 | 3185 | 12/31/2020 | Claims | 1 | 14912 | Skamania County Treasurer | 65.02 | December 2020 2nd Remittance |
| 2020 | 3186 | 12/31/2020 | Claims | 1 | 14913 | Star2Star Communications | 10.00 | Reimbursement for Business License Fee |
| 2020 | 3187 | 12/31/2020 | Claims | 1 | 14914 | Stevenson Downtown Association | 9,256.22 | December 2020 Invoice |
| 2020 | 3188 | 12/31/2020 | Claims | 1 | 14915 | Tribeca Transport LLC | 5,908.42 | Dec 2020 Sludge Transport |
| 2020 | 3189 | 12/31/2020 | Claims | 1 | 14916 | US Bank | 1,022.70 | December 2020 FD Credit Card Statement; December 2020 Card #1 Credit Card Statement; December 2020 Card #2 Credit Card Statement |
| 2020 | 3190 | 12/31/2020 | Claims | 1 | 14917 | USA Bluebook | 58.08 | Ricca pH Buffer |
| 2020 | 3191 | 12/31/2020 | Claims | 1 | 14918 | Verizon Wireless | 80.87 | December 2021 Cell Phones |
| 2020 | 3192 | 12/31/2020 | Claims | 1 | 14919 | WEX Bank | 621.36 | December 2020 Fuel Statement |

TREASURERS REPORT

Outstanding Vouchers

City Of Stevenson

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| Year | Trans# | Date | Type | Acct# | War# | Vendor | Amount | Memo |
|------|--------|------------|----------|-------|-------|---------------------------|------------|--|
| 2020 | 3193 | 12/31/2020 | Claims | 1 | 14920 | WSP USA, Inc | 39,906.90 | First Street Pedestrian Amenities Overlook |
| 2020 | 3194 | 12/31/2020 | Claims | 1 | 14921 | Wallis Engineering, PLLC | 2,803.20 | Rock Creek Cove; 2020 Devlopement Review; Chinindere Estates; WWTP & Collection System Improvements; Johnson Subdivision |
| | | | | | | | 183,802.03 | |
| 2020 | 3195 | 12/31/2020 | Tr Rec | 3 | | Stevenson Municipal Court | 3,032.35 | December 2020 Deposits |
| | | | | | | | 3,032.35 | Receipts Outstanding: |
| 2018 | 687 | 04/20/2018 | Claims | 3 | 954 | Court Trust | 50.00 | CR21289 |
| 2020 | 2579 | 10/15/2020 | Claims | 3 | 1028 | Stevenson Municipal Court | 180.05 | Insurance - Liberty Mutual - 8Z0091029 |
| 2020 | 2874 | 11/25/2020 | Claims | 3 | 1032 | Stevenson Municipal Court | 150.00 | Creighton, Nikki - CR0022218 |
| 2020 | 2875 | 11/25/2020 | Claims | 3 | 1033 | Stevenson Municipal Court | 2,000.00 | Konoske, William Jr - 20-001028 |
| 2020 | 2876 | 11/30/2020 | Claims | 3 | 1034 | Stevenson Municipal Court | 3,460.00 | City of Stevenson November Remittance |
| 2020 | 3196 | 12/21/2020 | Claims | 3 | 1035 | Stevenson Municipal Court | 100.00 | A&J Select Market - CR0022100 - Restitution |
| 2020 | 3197 | 12/31/2020 | Claims | 3 | 1036 | Stevenson Municipal Court | 1,966.49 | December Remittance |
| | | | | | | | 7,906.54 | |
| 2020 | 3139 | 12/30/2020 | Util Pay | 10 | | Xpress Billpay | 219.26 | Xpress Import - EFT - 12-30-2020__daily_batch.csv |
| 2020 | 3140 | 12/30/2020 | Util Pay | 10 | | Xpress Billpay | 250.00 | Xpress Import - iPay - 12-30-2020__daily_batch.csv |
| 2020 | 3141 | 12/30/2020 | Util Pay | 10 | | Xpress Billpay | 120.00 | Xpress Import - CheckFree - 12-30-2020__daily_ba |
| 2020 | 3143 | 12/31/2020 | Util Pay | 10 | | Xpress Billpay | 112.02 | Xpress Import - CheckFree - 12-31-2020__daily_ba |
| | | | | | | | 701.28 | Receipts Outstanding: |
| | | | | | | | 191,708.57 | |

| Fund | Claims | Payroll | Total |
|----------------------------------|------------|-----------|------------|
| 001 General Expense Fund | 19,116.84 | 13,027.85 | 32,144.69 |
| 100 Street Fund | 6,903.91 | 2,155.23 | 9,059.14 |
| 103 Tourism Promo & Develop Fund | 29,297.74 | 187.19 | 29,484.93 |
| 311 First Street | 43,171.82 | 0.00 | 43,171.82 |
| 400 Water/Sewer Fund | 49,324.37 | 5,049.58 | 54,373.95 |
| 410 Wastewater System Upgrades | 10,987.04 | 0.00 | 10,987.04 |
| 500 Equipment Service Fund | 3,203.27 | 523.43 | 3,726.70 |
| 630 Stevenson Municipal Court | 7,856.54 | 0.00 | 7,856.54 |
| | 169,861.53 | 20,943.28 | 190,804.81 |

TREASURERS REPORT

Signature Page

City Of Stevenson

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We the undersigned officers for the City of Stevenson have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: _____ Signed: _____
City Administrator / Date Deputy Clerk-Treasurer / Date

2020 BUDGET POSITION

City Of Stevenson

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| 001 General Expense Fund | | 01/01/2020 To: 12/31/2020 | | |
|---|---------------------|---------------------------|--------------------|---------------|
| Revenues | Amt Budgeted | Revenues | Remaining | |
| 100 Unreserved | 680,398.49 | 680,398.49 | 0.00 | 100.0% |
| 102 Unemployment Reserve | 33,413.82 | 33,413.82 | 0.00 | 100.0% |
| 104 Custodial Reserve | 51,135.13 | 51,135.13 | 0.00 | 100.0% |
| 308 Beginning Balances | 764,947.44 | 764,947.44 | 0.00 | 100.0% |
| 311 Property Tax | 481,883.50 | 482,751.63 | (868.13) | 100.2% |
| 313 Sales Tax | 215,000.00 | 259,554.07 | (44,554.07) | 120.7% |
| 316 Utility Tax | 40,000.00 | 35,609.87 | 4,390.13 | 89.0% |
| 317 Other Tax | 16,000.00 | 21,785.44 | (5,785.44) | 136.2% |
| 310 Taxes | 752,883.50 | 799,701.01 | (46,817.51) | 106.2% |
| 321 Licenses | 2,900.00 | 3,820.00 | (920.00) | 131.7% |
| 322 Permits | (4,000.00) | (3,979.44) | (20.56) | 99.5% |
| 320 Licenses & Permits | (1,100.00) | (159.44) | (940.56) | 14.5% |
| 000 | 48,600.00 | 68,860.29 | (20,260.29) | 141.7% |
| 330 Grants | 350,000.00 | 96,880.01 | 253,119.99 | 27.7% |
| 335 State Shared | 11,000.00 | 12,999.58 | (1,999.58) | 118.2% |
| 336 State Entitlements, Impact Payments & Tax | 16,055.00 | 19,941.93 | (3,886.93) | 124.2% |
| 330 Intergovernmental Revenues | 425,655.00 | 198,681.81 | 226,973.19 | 46.7% |
| 341 Other | 126,000.00 | 130,128.24 | (4,128.24) | 103.3% |
| 342 Fire District 2 | 31,950.00 | 19,048.36 | 12,901.64 | 59.6% |
| 345 Planning | 20,000.00 | 38,887.00 | (18,887.00) | 194.4% |
| 346 Building | 0.00 | 424.15 | (424.15) | 0.0% |
| 340 Charges For Goods & Services | 177,950.00 | 188,487.75 | (10,537.75) | 105.9% |
| 350 Fines & Penalties | 11,250.00 | 15,091.06 | (3,841.06) | 134.1% |
| 360 Interest & Other Earnings | 8,000.00 | 19,446.79 | (11,446.79) | 243.1% |
| 380 Non Revenues | 0.00 | 14.43 | (14.43) | 0.0% |
| 397 Interfund Transfers | 0.00 | 3,098.81 | (3,098.81) | 0.0% |
| Fund Revenues: | 2,139,585.94 | 1,989,309.66 | 150,276.28 | 93.0% |
| Expenditures | Amt Budgeted | Expenditures | Remaining | |
| 511 Legislative | 20,000.00 | 18,084.86 | 1,915.14 | 90.4% |
| 512 Judicial | 62,700.00 | 54,794.24 | 7,905.76 | 87.4% |
| 513 Executive | 111,425.00 | 103,393.96 | 8,031.04 | 92.8% |
| 514 Financial, Recording & Elections | 108,005.00 | 108,467.70 | (462.70) | 100.4% |
| 515 Legal Services | 30,750.00 | 25,710.00 | 5,040.00 | 83.6% |
| 517 Employee Benefit Programs | 15,525.00 | 10,621.00 | 4,904.00 | 68.4% |
| 518 Centralized Services | 103,780.29 | 150,400.32 | (46,620.03) | 144.9% |
| 521 Law Enforcement | 192,801.85 | 196,591.83 | (3,789.98) | 102.0% |
| 202 Fire Department | 82,905.00 | 39,471.15 | 43,433.85 | 47.6% |
| 203 Fire District 2 | 19,500.00 | 6,436.56 | 13,063.44 | 33.0% |
| 522 Fire Control | 102,405.00 | 45,907.71 | 56,497.29 | 44.8% |
| 528 Dispatch Services | 8,000.00 | 3,229.75 | 4,770.25 | 40.4% |
| 551 Public Housing Services | 350,000.00 | 34,843.73 | 315,156.27 | 10.0% |
| 553 Conservation | 300.00 | 434.75 | (134.75) | 144.9% |

2020 BUDGET POSITION

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001 General Expense Fund 01/01/2020 To: 12/31/2020

| Expenditures | Amt Budgeted | Expenditures | Remaining | |
|---|---------------------|---------------------|---------------------|--------------|
| 554 Environmental Services | | | | |
| 554 Environmental Services | 11,400.00 | 0.00 | 11,400.00 | 0.0% |
| 550 Building | 5,800.00 | 4,894.77 | 905.23 | 84.4% |
| 560 Planning | 189,480.00 | 186,392.42 | 3,087.58 | 98.4% |
| 570 Economic Development | 11,900.00 | 11,512.00 | 388.00 | 96.7% |
| 558 Planning & Community Devel | 207,180.00 | 202,799.19 | 4,380.81 | 97.9% |
| 565 Welfare | 10,000.00 | 10,000.00 | 0.00 | 100.0% |
| 566 Substance Abuse | 150.00 | 204.23 | (54.23) | 136.2% |
| 573 Cultural & Community Activities | 500.00 | 319.08 | 180.92 | 63.8% |
| 576 Park Facilities | 86,350.00 | 69,120.28 | 17,229.72 | 80.0% |
| 580 Non Expenditures | 0.00 | 3,220.15 | (3,220.15) | 0.0% |
| 597 Interfund Transfers | 35,000.00 | 35,000.00 | 0.00 | 100.0% |
| 100 Unreserved | 598,764.67 | 0.00 | 598,764.67 | 0.0% |
| 102 Unemployment Reserve | 33,414.00 | 0.00 | 33,414.00 | 0.0% |
| 104 Custodial Reserve | 51,135.13 | 0.00 | 51,135.13 | 0.0% |
| 999 Ending Balance | 683,313.80 | 0.00 | 683,313.80 | 0.0% |
| Fund Expenditures: | 2,139,585.94 | 1,073,142.78 | 1,066,443.16 | 50.2% |
| Fund Excess/(Deficit): | 0.00 | 916,166.88 | | |

2020 BUDGET POSITION

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010 General Reserve Fund 01/01/2020 To: 12/31/2020

| Revenues | Amt Budgeted | Revenues | Remaining | |
|-------------------------------|-------------------|-------------------|-------------------|---------------|
| 308 Beginning Balances | 326,705.62 | 326,705.62 | 0.00 | 100.0% |
| 360 Interest & Other Earnings | 0.00 | 0.00 | 0.00 | 0.0% |
| Fund Revenues: | 326,705.62 | 326,705.62 | 0.00 | 100.0% |
| Expenditures | Amt Budgeted | Expenditures | Remaining | |
| 999 Ending Balance | 326,705.62 | 0.00 | 326,705.62 | 0.0% |
| Fund Expenditures: | 326,705.62 | 0.00 | 326,705.62 | 0.0% |
| Fund Excess/(Deficit): | 0.00 | 326,705.62 | | |

2020 BUDGET POSITION

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| 020 Fire Reserve Fund | | 01/01/2020 To: 12/31/2020 | | | |
|-------------------------------|---------------------|---------------------------|---------------------|---------------|--|
| Revenues | Amt Budgeted | Revenues | Remaining | | |
| 308 Beginning Balances | 1,483,593.47 | 1,483,593.47 | 0.00 | 100.0% | |
| 360 Interest & Other Earnings | 0.00 | 0.00 | 0.00 | 0.0% | |
| 397 Interfund Transfers | 35,000.00 | 35,000.00 | 0.00 | 100.0% | |
| Fund Revenues: | 1,518,593.47 | 1,518,593.47 | 0.00 | 100.0% | |
| Expenditures | Amt Budgeted | Expenditures | Remaining | | |
| 999 Ending Balance | 1,518,593.47 | 0.00 | 1,518,593.47 | 0.0% | |
| Fund Expenditures: | 1,518,593.47 | 0.00 | 1,518,593.47 | 0.0% | |
| Fund Excess/(Deficit): | 0.00 | 1,518,593.47 | | | |

2020 BUDGET POSITION

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| 100 Street Fund | | 01/01/2020 To: 12/31/2020 | | | |
|--------------------------------|-------------------|---------------------------|--------------------|---------------|--|
| Revenues | Amt Budgeted | Revenues | Remaining | | |
| 308 Beginning Balances | 306,289.98 | 306,289.98 | 0.00 | 100.0% | |
| 310 Taxes | 252,000.00 | 285,459.23 | (33,459.23) | 113.3% | |
| 320 Licenses & Permits | 600.00 | 325.00 | 275.00 | 54.2% | |
| 330 Intergovernmental Revenues | 47,628.00 | 45,053.33 | 2,574.67 | 94.6% | |
| 360 Interest & Other Earnings | 0.00 | 241.78 | (241.78) | 0.0% | |
| 397 Interfund Transfers | 0.00 | 0.00 | 0.00 | 0.0% | |
| Fund Revenues: | 606,517.98 | 637,369.32 | (30,851.34) | 105.1% | |
| Expenditures | Amt Budgeted | Expenditures | Remaining | | |
| 542 Streets - Maintenance | 260,510.00 | 232,034.10 | 28,475.90 | 89.1% | |
| 543 Streets Admin & Overhead | 20,630.00 | 15,607.48 | 5,022.52 | 75.7% | |
| 544 Road & Street Operations | 21,000.00 | 247.50 | 20,752.50 | 1.2% | |
| 566 Substance Abuse | 0.00 | 260.08 | (260.08) | 0.0% | |
| 594 Capital Expenditures | 51,000.00 | 39,773.17 | 11,226.83 | 78.0% | |
| 597 Interfund Transfers | 0.00 | 0.00 | 0.00 | 0.0% | |
| 999 Ending Balance | 253,377.98 | 0.00 | 253,377.98 | 0.0% | |
| Fund Expenditures: | 606,517.98 | 287,922.33 | 318,595.65 | 47.5% | |
| Fund Excess/(Deficit): | 0.00 | 349,446.99 | | | |

2020 BUDGET POSITION

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103 Tourism Promo & Develop Fund 01/01/2020 To: 12/31/2020

| Revenues | Amt Budgeted | Revenues | Remaining | |
|-------------------------------------|-------------------|---------------------|---------------------|---------------|
| 308 Beginning Balances | 710,294.51 | 710,294.51 | 0.00 | 100.0% |
| 310 Taxes | 194,000.00 | 286,330.38 | (92,330.38) | 147.6% |
| 360 Interest & Other Earnings | 0.00 | 11,759.60 | (11,759.60) | 0.0% |
| Fund Revenues: | 904,294.51 | 1,008,384.49 | (104,089.98) | 111.5% |
| Expenditures | Amt Budgeted | Expenditures | Remaining | |
| 573 Cultural & Community Activities | 322,000.00 | 272,011.03 | 49,988.97 | 84.5% |
| 594 Capital Expenditures | 319,408.31 | 119,773.29 | 199,635.02 | 37.5% |
| 999 Ending Balance | 262,886.20 | 0.00 | 262,886.20 | 0.0% |
| Fund Expenditures: | 904,294.51 | 391,784.32 | 512,510.19 | 43.3% |
| Fund Excess/(Deficit): | 0.00 | 616,600.17 | | |

2020 BUDGET POSITION

City Of Stevenson

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105 Affordable Housing Fund 01/01/2020 To: 12/31/2020

| Revenues | Amt Budgeted | Revenues | Remaining | |
|-------------------------------|--------------|-----------------|-------------------|-------------|
| 308 Beginning Balances | 0.00 | 0.00 | 0.00 | 0.0% |
| 310 Taxes | 0.00 | 1,215.61 | (1,215.61) | 0.0% |
| Fund Revenues: | 0.00 | 1,215.61 | (1,215.61) | 0.0% |
| Expenditures | Amt Budgeted | Expenditures | Remaining | |
| 999 Ending Balance | 0.00 | 0.00 | 0.00 | 0.0% |
| Fund Expenditures: | 0.00 | 0.00 | 0.00 | 0.0% |
| Fund Excess/(Deficit): | 0.00 | 1,215.61 | | |

2020 BUDGET POSITION

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| 300 Capital Improvement Fund | | 01/01/2020 To: 12/31/2020 | | | |
|-------------------------------|-------------------|---------------------------|--------------------|---------------|--|
| Revenues | Amt Budgeted | Revenues | Remaining | | |
| 308 Beginning Balances | 135,656.42 | 135,656.42 | 0.00 | 100.0% | |
| 310 Taxes | 20,000.00 | 46,539.85 | (26,539.85) | 232.7% | |
| 360 Interest & Other Earnings | 0.00 | 714.08 | (714.08) | 0.0% | |
| Fund Revenues: | 155,656.42 | 182,910.35 | (27,253.93) | 117.5% | |
| Expenditures | Amt Budgeted | Expenditures | Remaining | | |
| 597 Interfund Transfers | 75,636.78 | 0.00 | 75,636.78 | 0.0% | |
| 999 Ending Balance | 80,019.64 | 0.00 | 80,019.64 | 0.0% | |
| Fund Expenditures: | 155,656.42 | 0.00 | 155,656.42 | 0.0% | |
| Fund Excess/(Deficit): | 0.00 | 182,910.35 | | | |

2020 BUDGET POSITION

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309 Russell Ave 01/01/2020 To: 12/31/2020

| Revenues | Amt Budgeted | Revenues | Remaining | |
|--------------------------------|-------------------|--------------------|-------------------|--------------|
| 308 Beginning Balances | 0.00 | 0.00 | 0.00 | 0.0% |
| 330 Intergovernmental Revenues | 819,927.00 | 636,519.91 | 183,407.09 | 77.6% |
| 360 Interest & Other Earnings | 0.00 | 0.00 | 0.00 | 0.0% |
| 397 Interfund Transfers | 22,636.78 | 0.00 | 22,636.78 | 0.0% |
| Fund Revenues: | 842,563.78 | 636,519.91 | 206,043.87 | 75.5% |
| Expenditures | Amt Budgeted | Expenditures | Remaining | |
| 594 Capital Expenditures | 842,563.78 | 733,537.44 | 109,026.34 | 87.1% |
| 999 Ending Balance | 0.00 | 0.00 | 0.00 | 0.0% |
| Fund Expenditures: | 842,563.78 | 733,537.44 | 109,026.34 | 87.1% |
| Fund Excess/(Deficit): | 0.00 | (97,017.53) | | |

2020 BUDGET POSITION

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| 311 First Street | | 01/01/2020 To: 12/31/2020 | | | |
|--------------------------------|-------------------|---------------------------|-------------------|--------------|--|
| Revenues | Amt Budgeted | Revenues | Remaining | | |
| 308 Beginning Balances | 0.00 | 0.00 | 0.00 | 0.0% | |
| 330 Intergovernmental Revenues | 132,800.00 | 67,988.30 | 64,811.70 | 51.2% | |
| 397 Interfund Transfers | 53,000.00 | 0.00 | 53,000.00 | 0.0% | |
| Fund Revenues: | 185,800.00 | 67,988.30 | 117,811.70 | 36.6% | |
| Expenditures | Amt Budgeted | Expenditures | Remaining | | |
| 594 Capital Expenditures | 185,800.00 | 126,327.81 | 59,472.19 | 68.0% | |
| 999 Ending Balance | 0.00 | 0.00 | 0.00 | 0.0% | |
| Fund Expenditures: | 185,800.00 | 126,327.81 | 59,472.19 | 68.0% | |
| Fund Excess/(Deficit): | 0.00 | (58,339.51) | | | |

2020 BUDGET POSITION

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| 400 Water/Sewer Fund | | 01/01/2020 To: 12/31/2020 | | |
|---|---------------------|---------------------------|---------------------|---------------|
| Revenues | Amt Budgeted | Revenues | Remaining | |
| 400 Water/Sewer | 251,864.61 | 251,864.61 | 0.00 | 100.0% |
| 401 Water | 207,161.66 | 207,161.66 | 0.00 | 100.0% |
| 402 Sewer | 218,673.27 | 218,673.27 | 0.00 | 100.0% |
| 308 Beginning Balances | 677,699.54 | 677,699.54 | 0.00 | 100.0% |
| 330 Intergovernmental Revenues | 311,000.00 | 0.00 | 311,000.00 | 0.0% |
| 343 Water | 524,150.00 | 647,887.18 | (123,737.18) | 123.6% |
| 344 Sewer | 791,594.20 | 909,210.88 | (117,616.68) | 114.9% |
| 340 Charges For Goods & Services | 1,315,744.20 | 1,557,098.06 | (241,353.86) | 118.3% |
| 343 Water | 92,000.00 | 160,927.29 | (68,927.29) | 174.9% |
| 344 Sewer | 68,000.00 | 117,767.00 | (49,767.00) | 173.2% |
| 400 Water/Sewer | 4,000.00 | 6,216.25 | (2,216.25) | 155.4% |
| 360 Interest & Other Earnings | 164,000.00 | 284,910.54 | (120,910.54) | 173.7% |
| 390 Other Financing Sources | 321,000.00 | 321,000.00 | 0.00 | 100.0% |
| Fund Revenues: | 2,789,443.74 | 2,840,708.14 | (51,264.40) | 101.8% |
| Expenditures | Amt Budgeted | Expenditures | Remaining | |
| 534 Water Utilities | 513,627.00 | 517,964.65 | (4,337.65) | 100.8% |
| 535 Sewer | 796,328.00 | 664,360.85 | 131,967.15 | 83.4% |
| 534 Water | 42,931.23 | 42,645.79 | 285.44 | 99.3% |
| 535 Sewer | 32,671.00 | 32,670.00 | 1.00 | 100.0% |
| 591 Debt Service | 75,602.23 | 75,315.79 | 286.44 | 99.6% |
| 534 Water | 764,500.00 | 607,460.78 | 157,039.22 | 79.5% |
| 535 Sewer | 0.00 | 0.00 | 0.00 | 0.0% |
| 594 Capital Expenditures | 764,500.00 | 607,460.78 | 157,039.22 | 79.5% |
| 597 Interfund Transfers | 82,970.00 | 82,970.00 | 0.00 | 100.0% |
| 400 Water/Sewer | 103,551.58 | 0.00 | 103,551.58 | 0.0% |
| 401 Water | 249,161.66 | 0.00 | 249,161.66 | 0.0% |
| 402 Sewer | 203,703.27 | 0.00 | 203,703.27 | 0.0% |
| 999 Ending Balance | 556,416.51 | 0.00 | 556,416.51 | 0.0% |
| Fund Expenditures: | 2,789,443.74 | 1,948,072.07 | 841,371.67 | 69.8% |
| Fund Excess/(Deficit): | 0.00 | 892,636.07 | | |

2020 BUDGET POSITION

City Of Stevenson

Time: 16:49:39 Date: 01/20/2021

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406 Wastewater Short Lived Asset Reserve Fund 01/01/2020 To: 12/31/2020

| Revenues | Amt Budgeted | Revenues | Remaining | |
|-------------------------------|------------------|------------------|------------------|---------------|
| 308 Beginning Balances | 0.00 | 0.00 | 0.00 | 0.0% |
| 397 Interfund Transfers | 21,779.00 | 21,779.00 | 0.00 | 100.0% |
| Fund Revenues: | 21,779.00 | 21,779.00 | 0.00 | 100.0% |
| Expenditures | Amt Budgeted | Expenditures | Remaining | |
| 999 Ending Balance | 21,779.00 | 0.00 | 21,779.00 | 0.0% |
| Fund Expenditures: | 21,779.00 | 0.00 | 21,779.00 | 0.0% |
| Fund Excess/(Deficit): | 0.00 | 21,779.00 | | |

2020 BUDGET POSITION

City Of Stevenson

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408 Wastewater Debt Reserve Fund 01/01/2020 To: 12/31/2020

| Revenues | Amt Budgeted | Revenues | Remaining | |
|-------------------------------|------------------|------------------|------------------|---------------|
| 308 Beginning Balances | 0.00 | 0.00 | 0.00 | 0.0% |
| 397 Interfund Transfers | 61,191.00 | 61,191.00 | 0.00 | 100.0% |
| Fund Revenues: | 61,191.00 | 61,191.00 | 0.00 | 100.0% |
| Expenditures | Amt Budgeted | Expenditures | Remaining | |
| 999 Ending Balance | 61,191.00 | 0.00 | 61,191.00 | 0.0% |
| Fund Expenditures: | 61,191.00 | 0.00 | 61,191.00 | 0.0% |
| Fund Excess/(Deficit): | 0.00 | 61,191.00 | | |

2020 BUDGET POSITION

City Of Stevenson

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410 Wastewater System Upgrades 01/01/2020 To: 12/31/2020

| Revenues | Amt Budgeted | Revenues | Remaining | |
|--------------------------------|---------------------|--------------------|-------------------|--------------|
| 308 Beginning Balances | 0.00 | (119,857.70) | 119,857.70 | 0.0% |
| 330 Intergovernmental Revenues | 0.00 | 0.00 | 0.00 | 0.0% |
| 390 Other Financing Sources | 1,000,000.00 | 826,590.49 | 173,409.51 | 82.7% |
| 397 Interfund Transfers | 0.00 | 0.00 | 0.00 | 0.0% |
| Fund Revenues: | 1,000,000.00 | 706,732.79 | 293,267.21 | 70.7% |
| Expenditures | Amt Budgeted | Expenditures | Remaining | |
| 594 Capital Expenditures | 1,000,000.00 | 764,334.32 | 235,665.68 | 76.4% |
| 999 Ending Balance | 0.00 | 0.00 | 0.00 | 0.0% |
| Fund Expenditures: | 1,000,000.00 | 764,334.32 | 235,665.68 | 76.4% |
| Fund Excess/(Deficit): | 0.00 | (57,601.53) | | |

2020 BUDGET POSITION

City Of Stevenson

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500 Equipment Service Fund 01/01/2020 To: 12/31/2020

| Revenues | Amt Budgeted | Revenues | Remaining | |
|---|-------------------|-------------------|-------------------|--------------|
| 308 Beginning Balances | 139,248.98 | 139,248.98 | 0.00 | 100.0% |
| 340 Charges For Goods & Services | 150,000.00 | 130,967.02 | 19,032.98 | 87.3% |
| 360 Interest & Other Earnings | 0.00 | 449.54 | (449.54) | 0.0% |
| 390 Other Financing Sources | 0.00 | 0.00 | 0.00 | 0.0% |
| Fund Revenues: | 289,248.98 | 270,665.54 | 18,583.44 | 93.6% |
| Expenditures | Amt Budgeted | Expenditures | Remaining | |
| 548 Public Works - Centralized Services | 106,071.00 | 79,717.97 | 26,353.03 | 75.2% |
| 594 Capital Expenditures | 0.00 | 0.00 | 0.00 | 0.0% |
| 999 Ending Balance | 183,177.98 | 0.00 | 183,177.98 | 0.0% |
| Fund Expenditures: | 289,248.98 | 79,717.97 | 209,531.01 | 27.6% |
| Fund Excess/(Deficit): | 0.00 | 190,947.57 | | |

2020 BUDGET POSITION

City Of Stevenson

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| 630 Stevenson Municipal Court | | 01/01/2020 To: 12/31/2020 | | |
|-------------------------------|--------------|---------------------------|--------------------|-------------|
| Revenues | Amt Budgeted | Revenues | Remaining | |
| 308 Beginning Balances | 0.00 | 9,738.88 | (9,738.88) | 0.0% |
| 380 Non Revenues | 0.00 | 47,483.26 | (47,483.26) | 0.0% |
| Fund Revenues: | 0.00 | 57,222.14 | (57,222.14) | 0.0% |
| Expenditures | Amt Budgeted | Expenditures | Remaining | |
| 580 Non Expenditures | 0.00 | 50,355.42 | (50,355.42) | 0.0% |
| 999 Ending Balance | 0.00 | 0.00 | 0.00 | 0.0% |
| Fund Expenditures: | 0.00 | 50,355.42 | (50,355.42) | 0.0% |
| Fund Excess/(Deficit): | 0.00 | 6,866.72 | | |

2020 BUDGET POSITION

City Of Stevenson

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| 631 CATV Fund | | 01/01/2020 To: 12/31/2020 | | |
|-------------------------------|--------------|---------------------------|-------------------|-------------|
| Revenues | Amt Budgeted | Revenues | Remaining | |
| 308 Beginning Balances | 0.00 | 3,098.81 | (3,098.81) | 0.0% |
| Fund Revenues: | 0.00 | 3,098.81 | (3,098.81) | 0.0% |
| Expenditures | Amt Budgeted | Expenditures | Remaining | |
| 597 Interfund Transfers | 0.00 | 3,098.81 | (3,098.81) | 0.0% |
| 999 Ending Balance | 0.00 | 0.00 | 0.00 | 0.0% |
| Fund Expenditures: | 0.00 | 3,098.81 | (3,098.81) | 0.0% |
| Fund Excess/(Deficit): | 0.00 | 0.00 | | |

2020 BUDGET POSITION TOTALS

City Of Stevenson

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| Fund | Revenue Budgeted | Received | | Expense Budgeted | Spent | |
|-------------------------------------|------------------|---------------|--------|------------------|--------------|-------|
| 001 General Expense Fund | 2,139,585.94 | 1,989,309.66 | 93.0% | 2,139,585.94 | 1,073,142.78 | 50% |
| 010 General Reserve Fund | 326,705.62 | 326,705.62 | 100.0% | 326,705.62 | 0.00 | 0% |
| 020 Fire Reserve Fund | 1,518,593.47 | 1,518,593.47 | 100.0% | 1,518,593.47 | 0.00 | 0% |
| 100 Street Fund | 606,517.98 | 637,369.32 | 105.1% | 606,517.98 | 287,922.33 | 47% |
| 103 Tourism Promo & Develop Fund | 904,294.51 | 1,008,384.49 | 111.5% | 904,294.51 | 391,784.32 | 43% |
| 105 Affordable Housing Fund | 0.00 | 1,215.61 | 0.0% | 0.00 | 0.00 | 0% |
| 300 Capital Improvement Fund | 155,656.42 | 182,910.35 | 117.5% | 155,656.42 | 0.00 | 0% |
| 309 Russell Ave | 842,563.78 | 636,519.91 | 75.5% | 842,563.78 | 733,537.44 | 87% |
| 311 First Street | 185,800.00 | 67,988.30 | 36.6% | 185,800.00 | 126,327.81 | 68% |
| 400 Water/Sewer Fund | 2,789,443.74 | 2,840,708.14 | 101.8% | 2,789,443.74 | 1,948,072.07 | 70% |
| 406 Wastewater Short Lived Asset R€ | 21,779.00 | 21,779.00 | 100.0% | 21,779.00 | 0.00 | 0% |
| 408 Wastewater Debt Reserve Fund | 61,191.00 | 61,191.00 | 100.0% | 61,191.00 | 0.00 | 0% |
| 410 Wastewater System Upgrades | 1,000,000.00 | 706,732.79 | 70.7% | 1,000,000.00 | 764,334.32 | 76% |
| 500 Equipment Service Fund | 289,248.98 | 270,665.54 | 93.6% | 289,248.98 | 79,717.97 | 28% |
| 630 Stevenson Municipal Court | 0.00 | 57,222.14 | 0.0% | 0.00 | 50,355.42 | 0% |
| 631 CATV Fund | 0.00 | 3,098.81 | 0.0% | 0.00 | 3,098.81 | 0% |
| | 10,841,380.44 | 10,330,394.15 | 95.3% | 10,841,380.44 | 5,458,293.27 | 50.3% |



City of Stevenson

Leana Kinley, City Administrator

Phone (509)427-5970
FAX (509) 427-8202

7121 E Loop Road, PO Box 371
Stevenson, Washington 98648

To: Stevenson City Council
From: Leana Kinley, City Administrator
RE: City Administrator Staff Update
Meeting Date: January 21, 2021

Overview of items staff has been working on over the past month:

Business Licensing – The new system went live on December 17th and businesses are now processing their licenses online. We are receiving regular payments and so far it has been an easy change. Our business licenses run from July to June and we may notice more activity as the renewal date nears.

Dude Solutions – Staff has access and will begin testing the work-order system, entering in assets and scheduling preventative maintenance over the next couple of months. The next phase will be developing the predictor model some time in 2021.

Rock Creek Access Committee – I have a Doodle Poll out to the committee members to determine the best day/time for the first meeting. The goal is to find a solution in time for this summer.

Year End Activities – Staff is working on the many year-end activities – 1099s, W-2s, and preparing annual reports. There will be a single-audit (A-133) focused on projects receiving federal funds in addition to our annual audit since we spent more than \$750,000 in federal funds last year. This means we will have a longer audit that needs to be completed by September.

Action Needed:

None.

CHECK REGISTER

City Of Stevenson

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12/11/2020 To: 12/31/2020

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| Trans | Date | Type | Acct # | Chk # | Claimant | Amount | Memo |
|-------|------------|--------|--------|-------|----------------------------------|-----------|---|
| 3163 | 12/31/2020 | Claims | 1 | EFT | Department of Revenue | 4,768.15 | December 2020 Taxes |
| 3024 | 12/15/2020 | Claims | 1 | 14863 | WaveDivision Holdings, LLC | 3,100.24 | Refund of Franchise Security Deposit made for Summit Communications in 1994. Funds were previously held in CATV Trust. The funds are being released to Wave, the successor in interest to Summit. |
| 3099 | 12/30/2020 | Claims | 1 | 14872 | Avista Utilities | 791.31 | December 2020 Gas Service |
| 3100 | 12/30/2020 | Claims | 1 | 14873 | Barbara Hylton | 430.80 | Reimbursement For Services Performed By CCP LLC To Unblock Sewer Main |
| 3101 | 12/30/2020 | Claims | 1 | 14874 | Class 5 | 322.89 | January 2021 Fax Services; January 2020 Phone Services |
| 3102 | 12/30/2020 | Claims | 1 | 14875 | Consolidated Supply Co. | 2,129.90 | Meter Resettlers; Meter Box Covers & Lids |
| 3103 | 12/30/2020 | Claims | 1 | 14876 | Correct Equipment | 6,679.03 | Additional Kamstrup Water Meters (19 - 5/8 X 3/4" & 1 1") |
| 3104 | 12/30/2020 | Claims | 1 | 14877 | Clifton Michael Coulter | 2,212.50 | CR0022221-Dillingham, Christopher; CR0022663-Berge, Davon |
| 3105 | 12/30/2020 | Claims | 1 | 14878 | Drain-Pro | 2,019.37 | Storm Drain Jetting |
| 3106 | 12/30/2020 | Claims | 1 | 14879 | Gorge Networks | 95.82 | December 2020 WWTP Broadband |
| 3107 | 12/30/2020 | Claims | 1 | 14880 | HD Fowler Company | 516.59 | Storm Drain Grate & Risers |
| 3108 | 12/30/2020 | Claims | 1 | 14881 | Main Street - Singh | 50.00 | E/S Fuel |
| 3109 | 12/30/2020 | Claims | 1 | 14882 | Municipal Code Corp | 550.00 | Online Code Hosting 12.1.20-11.30.21 |
| 3110 | 12/30/2020 | Claims | 1 | 14883 | W Todd Pascoe PLLC | 90.00 | CR0022194-Iglesias-Gonzales, Marcos |
| 3111 | 12/30/2020 | Claims | 1 | 14884 | Professional Quality Roofing LLC | 18,000.00 | Roof for Water Treatment Plant-50% of Contract |
| 3112 | 12/30/2020 | Claims | 1 | 14885 | Skamania County Pioneer | 109.85 | Re-Scheduled Meeting Notice-Council Meeting; Re-Scheduled Meeting Notice-Council Meeting; Re-Scheduled Meeting Notice-Council Meeting; Ord 2020-1168 Publication |
| 3113 | 12/30/2020 | Claims | 1 | 14886 | Traffic Safety Supply, CO | 877.08 | Sign Posts & Anchors |
| 3114 | 12/30/2020 | Claims | 1 | 14887 | US Bank Safekeeping | 30.00 | December 2020 Bond Safekeeping Fees |
| 3115 | 12/30/2020 | Claims | 1 | 14888 | US Bank | 885.84 | December 2020 FD Credit Card Statement; December 2020 Credit Card #1; December 2020 Credit Card #2 |
| 3116 | 12/30/2020 | Claims | 1 | 14889 | USA Bluebook | 38.73 | PH Buffers |
| 3117 | 12/30/2020 | Claims | 1 | 14890 | WEX Bank | 1,504.28 | December 2020 Fuel |
| 3118 | 12/30/2020 | Claims | 1 | 14891 | WSP USA, Inc | 3,264.92 | First Street Pedestrian Amenities Overlook |
| 3119 | 12/30/2020 | Claims | 1 | 14892 | Wallis Engineering, PLLC | 8,573.04 | November WWTP Design |
| 3120 | 12/30/2020 | Claims | 1 | 14893 | Woodrich, Kenneth B PC | 2,904.00 | December Services |
| 3167 | 12/31/2020 | Claims | 1 | 14894 | A&J Select | 17.19 | December 2020 Statement |
| 3168 | 12/31/2020 | Claims | 1 | 14895 | Aramark Uniform Services | 175.14 | December 2020 Statement |
| 3169 | 12/31/2020 | Claims | 1 | 14896 | Avista Utilities | 832.88 | December 2020 Statement |
| 3170 | 12/31/2020 | Claims | 1 | 14897 | BSK Associates | 1,954.00 | December 2020 WWTP Samples; December 2020 Water |
| 3171 | 12/31/2020 | Claims | 1 | 14898 | Centurylink Comm Inc | 46.56 | December 2020 Long Distance |
| 3172 | 12/31/2020 | Claims | 1 | 14899 | City of Hood River | 1,606.28 | July-December 2020 Sludge Hauling |

CHECK REGISTER

City Of Stevenson

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12/11/2020 To: 12/31/2020

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| Trans | Date | Type | Acct # | Chk # | Claimant | Amount | Memo |
|----------------------------------|------------|--------|--------|-------|--|-----------|---|
| 3173 | 12/31/2020 | Claims | 1 | 14900 | City of Stevenson | 2,854.22 | December 2020 Statement; December 2020 Statement; December 2020 Statement; December 2020 Statement; December 2020 Statement; December 2020 Statement; December 2020 Statement; December 2020 Statement; |
| 3174 | 12/31/2020 | Claims | 1 | 14901 | Columbia Hardware, Inc. | 803.39 | December 2020 Statement |
| 3175 | 12/31/2020 | Claims | 1 | 14902 | Columbia River Disposal | 199.24 | December 2020 Statement |
| 3176 | 12/31/2020 | Claims | 1 | 14903 | Grayling Engineers | 748.00 | Hegewald Well pH Adjustment Phase I |
| 3177 | 12/31/2020 | Claims | 1 | 14904 | Gregory S Cheney PLLC | 555.00 | December 2020 Indigent Defense - Morgan, Christopher - CR0022410; December 2020 Indigent Defense -Sosa, Ruben - 20-001031 - Westbrook, Cynthia - CR0022352 |
| 3178 | 12/31/2020 | Claims | 1 | 14905 | NAPA Auto Parts | 116.75 | December 2020 Statement |
| 3179 | 12/31/2020 | Claims | 1 | 14906 | One Call Concepts, Inc. | 20.33 | December 2020 Statement |
| 3180 | 12/31/2020 | Claims | 1 | 14907 | PUD No 1 of Skamania County | 6,899.26 | 160 SW First Street-December 2020 Statement; 686 SW Rock Creek Dr-December 2020 Statement; Ryan Allen Rd Intake Stn-December 2020 Stmt; Ruellen Rd WTP-December 2020 Statement; Hollstrom Rd County Well |
| 3181 | 12/31/2020 | Claims | 1 | 14908 | Peterson Trucks | 147.24 | Wiper Motor Kit for Dumptruck |
| 3182 | 12/31/2020 | Claims | 1 | 14909 | Skamania County Chamber of Commerce | 18,041.52 | December 2020 Contract & Reimbursables |
| 3183 | 12/31/2020 | Claims | 1 | 14910 | Skamania County Pioneer | 121.68 | City Council Vacancy Ad; City Council Vacancy Ad; City Council Vacancy Ad |
| 3184 | 12/31/2020 | Claims | 1 | 14911 | Skamania County Sheriff | 3,660.00 | November 2020 Jail Services - Jenkins, Michael - 12 Days - Konoske, William - 18 Days; December 2020 Jail Services - Jenkins, Michael - 30 Days - Morgan, Christopher - 1 Day |
| 3185 | 12/31/2020 | Claims | 1 | 14912 | Skamania County Treasurer | 65.02 | December 2020 2nd Remittance |
| 3186 | 12/31/2020 | Claims | 1 | 14913 | Star2Star Communications | 10.00 | Reimbursement for Business License Fee |
| 3187 | 12/31/2020 | Claims | 1 | 14914 | Stevenson Downtown Association | 9,256.22 | December 2020 Invoice |
| 3188 | 12/31/2020 | Claims | 1 | 14915 | Tribeca Transport LLC | 5,908.42 | Dec 2020 Sludge Transport |
| 3189 | 12/31/2020 | Claims | 1 | 14916 | US Bank | 1,022.70 | December 2020 FD Credit Card Statement; December 2020 Card #1 Credit Card Statement; December 2020 Card #2 Credit Card Statement |
| 3190 | 12/31/2020 | Claims | 1 | 14917 | USA Bluebook | 58.08 | Ricca pH Buffer |
| 3191 | 12/31/2020 | Claims | 1 | 14918 | Verizon Wireless | 80.87 | December 2021 Cell Phones |
| 3192 | 12/31/2020 | Claims | 1 | 14919 | WEX Bank | 621.36 | December 2020 Fuel Statement |
| 3193 | 12/31/2020 | Claims | 1 | 14920 | WSP USA, Inc | 39,906.90 | First Street Pedestrian Amenities Overlook |
| 3194 | 12/31/2020 | Claims | 1 | 14921 | Wallis Engineering, PLLC | 2,803.20 | Rock Creek Cove; 2020 Development Review; Chinindere Estates; WWTP & Collection System Improvements; Johnson Subdivision |
| | | | | | | 17,733.84 | |
| 001 General Expense Fund | | | | | | 17,733.84 | |
| 100 Street Fund | | | | | | 6,903.91 | |
| 103 Tourism Promo & Develop Fund | | | | | | 27,297.74 | |

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City Of Stevenson

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12/11/2020 To: 12/31/2020

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| Trans Date | Type | Acct # | Chk # | Claimant | Amount | Memo |
|------------|------|--|-------|----------|-------------------|--------------------|
| | | 311 First Street | | | 43,171.82 | |
| | | 400 Water/Sewer Fund | | | 49,178.17 | |
| | | 410 Wastewater System Upgrades | | | 10,987.04 | |
| | | 500 Equipment Service Fund | | | 3,203.27 | |
| | | | | | <u>158,475.79</u> | Claims: 158,475.79 |
| | | * Transaction Has Mixed Revenue And Expense Accounts | | | 158,475.79 | |

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Stevenson, and that I am authorized to authenticate and certify to said claim.

Clerk Treasurer: _____ Date: _____

Claims Vouchers Reviewed By:

Signed: _____

Signed: _____

Signed: _____

Auditing Committee (Councilmembers or Mayor)

CHECK REGISTER

City Of Stevenson

Time: 17:01:25 Date: 01/19/2021

01/01/2021 To: 01/31/2021

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| Trans | Date | Type | Acct # | Chk # | Claimant | Amount | Memo |
|----------------------------------|------------|--------|--------|-------|--|-----------|--|
| 87 | 01/21/2021 | Claims | 1 | 14922 | Association of WA Cities | 926.00 | 2021 Annual City Membership |
| 88 | 01/21/2021 | Claims | 1 | 14923 | Cascade Columbia Distribution Company | 1,357.03 | WTP Supplies |
| 89 | 01/21/2021 | Claims | 1 | 14924 | CenturyLink | 187.98 | January 2021 WWTP Phone Services; January 2021 Transfer Station Phone Services; January 2021 Fire Station Phone Services |
| 90 | 01/21/2021 | Claims | 1 | 14925 | Class 5 | 322.89 | February 2021 Fax Services; February 2021 Phone Services |
| 91 | 01/21/2021 | Claims | 1 | 14926 | Coburn Electric, Inc. | 556.78 | Street Light Connector Kits |
| 92 | 01/21/2021 | Claims | 1 | 14927 | Columbia Gorge Fire Equip | 436.72 | Annual Fire Extinguisher Maintenance; Annual Fire Extinguisher Maintenance |
| 93 | 01/21/2021 | Claims | 1 | 14928 | Department of Labor & Industries | 301.90 | Boiler Inspections |
| 94 | 01/21/2021 | Claims | 1 | 14929 | Evergreen Rural Water of Washington | 347.20 | Annual Membership Dues |
| 95 | 01/21/2021 | Claims | 1 | 14930 | IIMC International Institute of Municipi | 405.00 | 2021 Dues for Anders Soestad; 2021 Dues for Mary Corey; 2021 Dues for Leana Kinley |
| 96 | 01/21/2021 | Claims | 1 | 14931 | Office of State Treasurer - Cash Mgmt Di | 391.45 | December 2020 Remittance |
| 97 | 01/21/2021 | Claims | 1 | 14932 | Petty Cash | 145.96 | January 2021 Petty Cash |
| 98 | 01/21/2021 | Claims | 1 | 14933 | RTC SW Regional Transportation Co | 800.00 | 2021 Member Contributions |
| 99 | 01/21/2021 | Claims | 1 | 14934 | Radcomp Technologies | 413.57 | January 2021 IT Services |
| 100 | 01/21/2021 | Claims | 1 | 14935 | SBRK Finance Holdings, Inc | 15,954.53 | 2021 Annual Subscription |
| 101 | 01/21/2021 | Claims | 1 | 14936 | Sea-Western Inc | 3,383.88 | Gloves, Batteries, Hose Straps, Hoods |
| 102 | 01/21/2021 | Claims | 1 | 14937 | Skamania County Chamber of Commerce | 230.00 | 2021 Annual Membership |
| 103 | 01/21/2021 | Claims | 1 | 14938 | Skamania County Probation | 691.00 | January 2021 Probation Costs |
| 104 | 01/21/2021 | Claims | 1 | 14939 | Skamania County Prosecutor | 1,337.00 | January 2021 Remittance |
| 105 | 01/21/2021 | Claims | 1 | 14940 | Skamania County Treasurer | 16,412.65 | January 2021 Remittance; January 2021 Remittance |
| 106 | 01/21/2021 | Claims | 1 | 14941 | Smith & Loveless, Inc. | 101.29 | Gasket Volute for WWTP |
| 107 | 01/21/2021 | Claims | 1 | 14942 | US Bank | 488.94 | January 2020 Card #2 Credit Card Statement |
| 108 | 01/21/2021 | Claims | 1 | 14943 | USA Bluebook | 64.37 | pH Buffer for WWTP |
| 109 | 01/21/2021 | Claims | 1 | 14944 | WEX Bank | 671.48 | January 2021 Statement |
| 110 | 01/21/2021 | Claims | 1 | 14945 | Washington Cities Insurance Authority | 51,713.00 | 2021 Liability Insurance |
| 111 | 01/21/2021 | Claims | 1 | 14946 | Wave Broadband | 224.95 | January 2021 WWTP Internet Services; January 2021 City Hall Internet Services |
| | | | | | | 50,105.82 | |
| 001 General Expense Fund | | | | | | 7,802.60 | |
| 100 Street Fund | | | | | | 20.66 | |
| 103 Tourism Promo & Develop Fund | | | | | | 27,914.17 | |
| 400 Water/Sewer Fund | | | | | | 10,932.46 | |
| 500 Equipment Service Fund | | | | | | 1,089.86 | |
| 630 Stevenson Municipal Court | | | | | | 97,865.57 | |
| | | | | | | 97,865.57 | Claims: 97,865.57 |

CHECK REGISTER

City Of Stevenson

Time: 17:01:25 Date: 01/19/2021

01/01/2021 To: 01/31/2021

Page: 2

| Trans Date | Type | Acct # | Chk # | Claimant | Amount | Memo |
|------------|------|--------|-------|----------|--------|------|
|------------|------|--------|-------|----------|--------|------|

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Stevenson, and that I am authorized to authenticate and certify to said claim.

Clerk Treasurer: _____ Date: _____

Claims Vouchers Reviewed By:

Signed: _____

Signed: _____

Signed: _____

Auditing Committee (Councilmembers or Mayor)

APPLICATION FOR CITY COUNCIL
CITY OF STEVENSON

NAME: Kristy Arnett McCaskell

ADDRESS: 7042 E. Loop Rd. Stevenson, Wa.

HOME PHONE: _____ WORK PHONE: 509.774.0241

CELL PHONE: 702.480.4302 EMAIL: Kristymcaskell@gmail.com

ARE YOU A REGISTERED VOTER IN THE CITY OF STEVENSON? Yes

HOW LONG HAVE YOU LIVED IN THE CITY OF STEVENSON: 8 YEARS

EDUCATION: _____

OCCUPATION: Gen. Contractor - small business owner

COMMUNITY INVOLVEMENT ACTIVITIES: *see attached

Please attach a letter of interest explaining your qualifications and why you are interested in serving on City Council for the City of Stevenson.

SIGNATURE:  DATE: 12-15-2020

Return application package to City Hall at 7121 E Loop Road, PO Box 371, Stevenson, WA, 98648 or via email to leana@ci.stevenson.wa.us.

To be eligible to serve on City Council, the applicant must:

1. Be a registered voter of the City of Stevenson.
2. Have been a resident of the City of Stevenson for at least one year immediately preceding the election/appointment.

Applications are due by January 19, 2021.

December 16, 2020.

Dear Mayor Anderson and esteemed Council Members,

It is with great anticipation and enthusiasm that I submit this letter of intent for the open seat on the Stevenson city council. In alignment with Council goals, I believe my diverse range of experiences in administration and community service meet the qualifications for this position.

My reason for seeking this seat is to provide leadership and input into our community development and local commerce. I care deeply about our community and I will show that care whilst representing the city of Stevenson, if appointed.

Achievements & Volunteer work

- Habitat for Humanity
- Fraternal Order of Eagles- Vice President, Chairman of the board of Trustees, Event Planning & fundraising.
- The American Legion- Past Aux. President. 2011
- Skamania County Chamber of Commerce. Board of directors
- The Columbia Gorge Interpretive Center Museum- President, Board member
- Skamania County Rural Community Leadership Program
- Skamania Chamber of Commerce Member of the Year 2016
- RDI Leadership Committee

Thank you for your consideration of this council seat. I look forward to hearing back from you.

Kristy Arnett McCaskell
Owner
McCaskell Construction
702-480-4302

Harry H. DeVaux
P.O. Box 1371
Stevenson, WA 98648
360-635-1147
hdevaux6061@gmail.com

December 20, 2020

City of Stevenson
7121 E. Loop Road
Stevenson, WA 98648

RE: Application for City Council - Seat #5

Dear City Counsel of Stevenson;

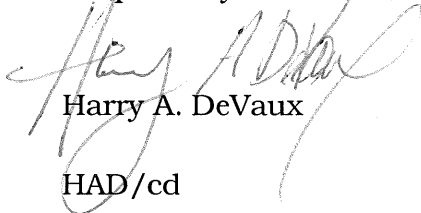
Please find attached to this "Letter of Interest" my application and Resume expressing my interest in the City Council position #5 currently open.

I am a self-motivated and progress-driven Business Man with an extensive background in various industries. I have a long-standing record of initiative and innovation I have developed and executed in my own business as well as other companies that I hope will bring value to the City of Stevenson.

I have been a resident of the City of Stevenson for the last 3 1/2 years. I believe God has placed me in this beautiful area to enjoy and cherish alongside my fellow citizens.

If there is anything I can do to preserve this beauty along with improving the lives and safety for my friends and neighbors, it would be an honor.

Respectfully submitted,



Harry A. DeVaux

HAD/cd

Attachments

APPLICATION FOR CITY COUNCIL
CITY OF STEVENSON

NAME: HARRY A. DeVaux

ADDRESS: 90 NW Del-Ray Ave, Stevenson, WA 98648

HOME PHONE: _____ WORK PHONE: _____

CELL PHONE: 360-635-1147 EMAIL: hdevaux6061@gmail.com

ARE YOU A REGISTERED VOTER IN THE CITY OF STEVENSON? yes

HOW LONG HAVE YOU LIVED IN THE CITY OF STEVENSON: 3 1/2 YEARS

EDUCATION: College courses & seminars work related

OCCUPATION: Retired

COMMUNITY INVOLVEMENT ACTIVITIES: Support Community as well as Sheriff Dept during protests. Active in sports with my 5 children and teaching them the importance of Civic Duty by volunteering with shelters

Please attach a letter of interest explaining your qualifications and why you are interested in serving on City Council for the City of Stevenson.

SIGNATURE:  DATE: 12/21/2020

Return application package to City Hall at 7121 E Loop Road, PO Box 371, Stevenson, WA, 98648 or via email to leana@ci.stevenson.wa.us.

To be eligible to serve on City Council, the applicant must:

1. Be a registered voter of the City of Stevenson.
2. Have been a resident of the City of Stevenson for at least one year immediately preceding the election/appointment.

Applications are due by January 19, 2021.

HARRY A. DEVAUX

P.O. Box 1371, 90 N.W. Del Ray Ave, Stevenson, WA. 98648
(360) 635-1147 • hdevaux6061@gmail.com

5/2019 – PRESENT

MEDICALLY RETIRED

2/2019 – 5/2019

OPERATIONS MANGER

Veterans and Family Center, Beaverton, OR.

Managed day to day logistics for staffing, housing and feeding transitioning veterans and their families. Our Facility housed over 150 veterans and their families.

4/2018 -2/2019

HEART ATTACK, STROKE, RECOVERY

2/2009 TO 4/2018

Owner - DeVaux Pump & Motor Co. LLC

Managed P&L balances, Accounts payable and receivable, Human Resources, Inventory control, Shipping and receiving, Sales structuring, Marketing budget, Manufacturing budget, Branch operating budget, Forecast annual sales budget, and other various managerial duties.

- Engineered, Supplied and commissioned vertical turbines and engineered pumping systems for Federal, State and Municipal projects (Water Treatment Plants, Sewage Treatment Plants, Federal and State Hatcheries)
- Removed, rebuilt and reinstalled 250 Hp 40' vertical Peerless turbines for the City of Newport Oregon.
- Removed, supplied and installed several submersible turbines for the City of Sheridan, Or.
- Removed, rebuilt and replaced vertical line shaft turbines for AGC Electronics in Hillsboro, OR.
- Sized, supplied and installed waterfall feature, centrifugal pumps for Tidewater Cove project in Vancouver, WA.
- Removed, rebuilt and reinstalled vertical line shaft turbines for Hewlett Packard/ Johnson Controls in Vancouver, WA.
- Sized and installed Mody submersible dewatering pumps/guidrails system for Hewlett Packard/ Johnson Controls in Vancouver, WA.
- Sized, supplied and assisted in installation of 2 Hydroflo vertical line shaft turbines for Lewis River Hatchery, Washington Dept of Fish and Wildlife.

- Supervised removal, rebuild and reinstallation of 250 HP Johnson vertical turbine on Merwin Dam/Pacificorp Power.
- Sized, supplied and assisted in installation of Zoeller Duplex dewatering rail systems for LCM Contracting in Troutdale, OR.
- Sized and supplied numerous turbines, centrifugals, submersibles, metering, diaphragm, gear, split case pumps for numerous industrial areas in the NW.

Pump Dynamics LLC, in Washougal, WA.

May 2008 to Feb 2009

Held the position of Vice President and co-owner. As a group of 6 we exceeded sales of 5M in 10 Months. I co-engineered and supervised numerous projects, including dewatering jobs, turbine installations, submersible simplex, duplex and triplex systems, Commercial booster systems, flood control projects and many others.

Ferguson's Industrial Pump Division, Ferguson Enterprises Inc. Sept 2000 – April 2008

(a Wolsey Company) As Branch Manager, I managed the branch that was the hub for Fergusons National Industrial sales and manufacturing force in pumps. 20 million annually in sales. 42 branch employees. Inside sale team capable of engineering, applying and sizing pumps and systems. Outside sales team. Packaging and manufacturing/machining facility for building of the Goulds G&L line, all centrifugal end suction, submersible and line shaft turbines. Also managed the designing and manufacturing of Fergusons Booster Package-FlowPro line. Complete machining, fabrication and rebuilding capabilities, as well as a complete field service crew capable of removal, inspection and installation of all types of pumps, commercial, industrial, municipal. Managed P&L balances, Risk Assessment, Accounts Payable and Receivable, Human Resources, Inventory control, Shipping and receiving, Sales structuring, Marketing budget, Manufacturing budget, Branch operating budget, Forecast annual sales budget, and other various managerial duties.

Cascade Machinery and Electric, Portland, OR.

April 1999 to August 2000 Shop foreman-

Service Manager for Supervised shop and service personnel and all field jobs.

Sulzer/Bingham Pumps Inc. Portland, OR.

March 1988 to April 1999

Moved throughout entire facility to complete apprenticeship in Pump Mechanics (Machine shop, welding/fabrication, blasting/painting, crane operation, hydraulic contour grinding, hydraulic pressure testing, customer witnessed performance testing, carpenter packaging for overseas shipments, attained Journeyman Master Technician certification.)

ADDITIONAL EXPERIENCE

Worked as lumberjack/tree faller for various logging operations in Oregon. Feb '87 to March '88

4/80 to 1/87 worked in the West Texas Oilfields as a roustabout, roughneck and driller for various oil companies, drilled and assisted in drilling numerous oil wells from 5500' to 14000' in the Permian Basin.

4/76 to 1/80 U.S. Army

1/76 to 4/76 Grounds keeper, US Army, Camp Withycomb, OR.

6/73 to 6/75 Farm and Ranch hand, Jefferson, OR.

**APPLICATION FOR CITY COUNCIL
CITY OF STEVENSON**

NAME: Shelly Kent

ADDRESS: 674 NE Bone Rd, Stevenson, WA 98648

HOME PHONE: N/A

WORK PHONE: 503 988 7609

CELL PHONE: 971 678 8638

EMAIL: shellypkent@gmail.com

ARE YOU A REGISTERED VOTER IN THE CITY OF STEVENSON? Yes

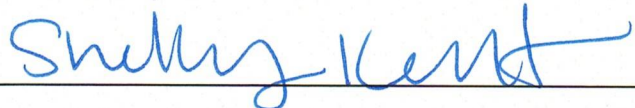
HOW LONG HAVE YOU LIVED IN THE CITY OF STEVENSON: 11 YEARS

EDUCATION: Bachelor of Arts: Psychology Major (California State University Hayward), Juris Doctorate (Lewis and Clark School of Law)

OCCUPATION: Central Human Resources Director (Multnomah County)

COMMUNITY INVOLVEMENT ACTIVITIES: I have over 17 years of public sector experience in Multnomah County some of which has been direct community involvement. This experience is detailed in my attached letter of interest. In Stevenson, I've served as the Secretary for the Board of Trustees at the Stevenson Eagles for 3.5 years. In this position, I have helped organize various fundraisers and events for the community. I was part owner of an antique and art business in Stevenson from 2007 to 2009 in the building where The Pioneer is currently located.

Please attach a letter of interest explaining your qualifications and why you are interested in serving on City Council for the City of Stevenson.

SIGNATURE:  DATE: December 27, 2020

Return application package to City Hall at 7121 E Loop Road, PO Box 371, Stevenson, WA, 98648 or via email to leana@ci.stevenson.wa.us.

To be eligible to serve on City Council, the applicant must:

1. Be a registered voter of the City of Stevenson.
2. Have been a resident of the City of Stevenson for at least one year immediately preceding the election/appointment.

Applications are due by January 19, 2021.

December 28, 2020

City Council
City of Stevenson
PO Box 371
Stevenson, WA, 98648
leana@ci.stevenson.wa.us

Re: City Council Application

Dear Council Members:

I'm writing to apply for the vacant City Council position. I have been interested in running for City Council for several years, and now is the time for me to pursue this opportunity as our community is in crisis. Covid-19 has put our community at risk not only in terms of health, but also due to the economic repercussions. This crisis is happening at the same time that we have BIPOC individuals demanding racial justice. I love the City of Stevenson. It is my forever home. I believe in volunteerism, and that I have a lot to contribute to help the City navigate these troubled times.

I offer the following 17 years of public sector experience at Multnomah County for your consideration:

- I'm currently serving as the County's lead on the Covid-19 response for employees. This includes implementing federal and state laws through policy creation and employee communication, working closely with the County's public health authority, tracking positive employee cases and determining which employees should be quarantined, assisting with staffing decisions, and coordinating employee groups and vendors for upcoming vaccinations.
- I have collaborative relationships with 12 unions including serving as the lead negotiator for collective bargaining agreements.
- I served as the Human Resources Manager for the County's well used library system for almost 10 years. In this position, I oversaw human resources (600+ employees) and volunteer management (1,000+ volunteers), which included community outreach and events, as well as oversight of a used book store that was staffed by volunteers.
- I'm familiar with the annual cycle of budgets, attending public meetings (mainly community budget and Board of County Commissioners meetings), responding to public information requests, and being considered a public official.
- In all of my work, I apply the County's equity lens to ensure that marginalized employees and the community are not left out. Additionally, I ensure the County's values are upheld.

I look forward to speaking with you about my experience and learning what issues I can assist with.

Sincerely,



Shelly Kent

**APPLICATION FOR CITY COUNCIL
CITY OF STEVENSON**

NAME: LISA NGUYEN BIRNEY

ADDRESS: 6731 E LOOP ROAD STEVENSON, WA 98648

HOME PHONE: — WORK PHONE: (509) 427-5631 EXT. 2027

CELL PHONE: (626) 202-9404 EMAIL: LISA.BIRNEY525@GMAIL.COM

ARE YOU A REGISTERED VOTER IN THE CITY OF STEVENSON? YES

HOW LONG HAVE YOU LIVED IN THE CITY OF STEVENSON: 3 YEARS

EDUCATION: MS PSYCHOLOGY, BA SPECIAL EDUCATION, BA ENGLISH ED.

OCCUPATION: SPECIALIZED SERVICES TEACHER

COMMUNITY INVOLVEMENT ACTIVITIES: I PARTICIPATE/VOLUNTEER IN MANY COMMUNITY ACTIVITIES. IF IT IS BENEFICIAL TO OUR KIDS AND OUR COMMUNITY, I AM HELPING (COMMUNITY CLEAN UP, FAIR, SCHOOL LEVY, SHS ACTIVITIES, ETC.).

Please attach a letter of interest explaining your qualifications and why you are interested in serving on City Council for the City of Stevenson.

SIGNATURE: *Lisa Birney* DATE: 12/26/2020

Return application package to City Hall at 7121 E Loop Road, PO Box 371, Stevenson, WA, 98648 or via email to leana@ci.stevenson.wa.us.

To be eligible to serve on City Council, the applicant must:

1. Be a registered voter of the City of Stevenson.
2. Have been a resident of the City of Stevenson for at least one year immediately preceding the election/appointment.

Applications are due by January 19, 2021.



**LISA
NGUYEN
BIRNEY**

26 December 2020

City of Stevenson
City Council
7121 E Loop Road
Stevenson, WA 98648

Dear City Council:

My name is Lisa Nguyen Birney, and I am applying for City Council position #5. I have been a resident of Stevenson since 2017. I am a Specialized Services Teacher with ESD 112 providing services at Stevenson High School. I have a Master of Science in Psychology, Bachelor's in Special Education, and Bachelor's in English Education.

Until recently, I never thought I would ever involve myself in City Council, but seeing the effects of COVID-19 on our community has driven me to make a difference. I want to have an active role in supporting our community members to invest in our town and making Stevenson a great place for our children to grow up. I volunteer much of my time in the community because I truly believe that I can make a difference, even if it is small steps. However, I am ready to take a leap to make some bigger changes. I approach problems with an open mind and seek facts and evidence before suggesting a solution. I want to help make the best choices for our community.

I grew up in Los Angeles, and eventually moved to Stevenson when my husband was ready to go home to the Columbia Gorge. I want to see Stevenson preserve the charm of a small town but grow and improve. I am committed to making Stevenson a better place. Thank you for your time and for considering me for City Council position #5.

Sincerely,

Mrs. Lisa Nguyen Birney
City of Stevenson Resident

(626) 202-9404

lisa.birney525@gmail.com

6731 E Loop Road, Stevenson, WA 98648



12 January 2021

TO: Scott Anderson, Mayor of Stevenson
Stevenson City Council Members

FROM: Dave Cox
196 NE Shepard Avenue
Stevenson, WA 98648

Dear Mayor Anderson and the City Council members,

Please accept this letter as a request to you as my letter of interest as a possible replacement for the currently open city council position vacated by Matt Knudsen in December 2020.

Stevenson has been home for over 33 years for my wife, Debby, and our 5 children. As such, we have been heavily involved with all of the activities that accompanies raising 5 children through high school graduation, and beyond.

Stevenson is a unique community. The atmosphere that a "small town" has is one of the key factors that draws families here. The downtown core is crucial to Stevenson's survivability as a small town. As opportunities for change comes, which they will, I would hope the focus will be on how those changes can better our community for the long term, and for the generations to come.

In my later years working for the Skamania County Sheriff's Office, I've had the opportunity of working in the Command Staff under Sheriff Chuck Bryan and Sheriff Dave Brown. I became Undersheriff under Sheriff Brown in 2003. Some of my duties, until I retired in 2015 included responsibility for the Sheriff's Office \$3 Million+ budget, vehicle fleet management, management of the Skamania County Radio system, and management of the Skamania County E911 system. Additionally, I was the Press Information Officer for the Sheriff's Office and also a Press Information Officer and Finance Section Chief for the Southwest Washington Type 3 All Hazard Incident Management Team.

Those experiences have provided a keen understanding of the critical nature of public service. As a public servant, you DO NOT have a private life!! Everything you do and say reflects on the agency and position in which you serve. Additionally, these work experiences have provided the opportunity to fully understand the dynamics and importance of teamwork as we worked to problem solve many issues related to extreme budget cutbacks for some of those years, and my work as a member of the Incident Management Team.

If selected, I look forward to working with this team as we move the City of Stevenson toward a brighter future for our upcoming generations.

Respectfully submitted,



Dave Cox

**APPLICATION FOR CITY COUNCIL
CITY OF STEVENSON**

NAME: Dave Cox

ADDRESS: 196 NE Shepard Avenue, Stevenson, WA 98648

HOME PHONE: 360-513-5291 WORK PHONE: none

CELL PHONE: 360-513-5291 EMAIL: dlcdlc7@embarqmail.com

ARE YOU A REGISTERED VOTER IN THE CITY OF STEVENSON? Yes

HOW LONG HAVE YOU LIVED IN THE CITY OF STEVENSON: 33 years

EDUCATION: BA Elementary Education, University of Portland 1976, Washington State Basic Law Enforcement Academy 1983, Law Enforcement Command College 1998, FEMA ICS 100 – 800, FEMA Public Information Officer, National Wildfire Coordinating Group Finance Section Chief.

OCCUPATION: Undersheriff, Skamania County Sheriff's Office Retired

COMMUNITY INVOLVEMENT ACTIVITIES: Public Information Officer Southwest Washington Type 3 All Hazards Incident Management Team 10 years, Dare Officer 8 years, SHS Varsity Assistant Football Coach 10 years, SHS Assistant Track Coach 5 years, volunteered with many various activities with Stevenson Carson School District 15 years, Elder Church of Jesus Christ of Latter-Day Saints, City of Stevenson Planning Commission member (I can't remember the dates, I'm retired you know!!)

Please attach a letter of interest explaining your qualifications and why you are interested in serving on City Council for the City of Stevenson.

SIGNATURE: 

DATE: 12 JAN 2021

Return application package to City Hall at 7121 E Loop Road, PO Box 371, Stevenson, WA, 98648 or via email to leana@ci.stevenson.wa.us.

To be eligible to serve on City Council, the applicant must:

1. Be a registered voter of the City of Stevenson.
2. Have been a resident of the City of Stevenson for at least one year immediately preceding the election/appointment.

Applications are due by January 19, 2021.

To Whom it May Concern:

Thank you for considering my interest in serving on the Stevenson City Council. I first visited Stevenson in 2010; I knew right then it was where I wanted to settle after I retired from the Navy. Stevenson has a similar atmosphere to my small hometown in Ohio, but has more to offer; this drew me in.

The feeling that you're part of a community and able to make a difference is why I want to be a part of the city council. 2020 was a unique year, which has put a different spin on the world. The way people see things and act has changed immensely, these changes are going to affect us; I want to be a part of the change for the better, a voice for my neighbors and members of this community. I have always believed in being part of change wherever I was stationed and leaving things better than how I found them; this is the way I will approach being a member of the council. Listening to what our neighbors say and weighing it with the facts to help find the best solution for us to move forward as a community.

Throughout my career in the Navy (Chief Petty Officer) and my current position at Insitu (Manager of Flight Operations), I have acquired skills that would be useful in serving on the council. I have been in charge of analyzing expenses, reviewing cost effectiveness, as well as preparing and maintaining yearly budgets. Both positions have required me to receive direction from higher authority, as well as provide guidance for others in a multitude of scenarios. These situations have allowed me to grow accustomed to working with all personalities, in stressful and undesirable fashions, in order to achieve goals and see results that benefited large groups.

Please contact me with any questions or to discuss my interest further, I can be reached at (757)395-0609.

Respectfully,

Paul Goins

Digitally signed by Paul
Goins
Date: 2021.01.15 13:22:44
-08'00'

Paul Goins

**APPLICATION FOR CITY COUNCIL
CITY OF STEVENSON**

NAME: Paul Goins _____

ADDRESS: 150 Iman Cemetery Rd _____

HOME PHONE: N/A _____ WORK PHONE: (509) 637-6680 _____

CELL PHONE: (757) 395-0609 _____ EMAIL: paulgoins123@gmail.com _____

ARE YOU A REGISTERED VOTER IN THE CITY OF STEVENSON? __ Yes _____

HOW LONG HAVE YOU LIVED IN THE CITY OF STEVENSON: __ 3 _ YEARS

EDUCATION: _Some college working on completing business management degree _____

OCCUPATION: Manager of Flight Operations at Insitu _____

COMMUNITY INVOLVEMENT ACTIVITIES: Member of the

Eagles _____

Please attach a letter of interest explaining your qualifications and why you are interested in serving on City Council for the City of Stevenson.

SIGNATURE: **Paul Goins** Digitally signed by Paul Goins
Date: 2021.01.15 13:23:05 -08'00' _____ DATE: _____

Return application package to City Hall at 7121 E Loop Road, PO Box 371, Stevenson, WA, 98648 or via email to leana@ci.stevenson.wa.us.

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1. Be a registered voter of the City of Stevenson.
2. Have been a resident of the City of Stevenson for at least one year immediately preceding the election/appointment.

Applications are due by January 19, 2021.

**APPLICATION FOR CITY COUNCIL
CITY OF STEVENSON**

NAME: Rick V. May

ADDRESS: 329 NW Kanaka Creek Road, Stevenson WA 98648

HOME PHONE: 503-341-2932 WORK PHONE: 503-341-2932

CELL PHONE: 503-341-2932 EMAIL: Rick@mayandassociates.net

ARE YOU A REGISTERED VOTER IN THE CITY OF STEVENSON? Yes

HOW LONG HAVE YOU LIVED IN THE CITY OF STEVENSON: Five YEARS

EDUCATION: BS – Economics, University of Oregon

OCCUPATION: Semi Retired / Owner – R.E. Appraisal & Consulting Firm

COMMUNITY INVOLVEMENT ACTIVITIES: Support neighborhood organizing.

Attended a majority of Council Meetings over the last few years. Involved in efforts to inform City Council, the Mayor and City Staff on issues within our community.

Active in supporting the local community on political, social and environmental issues.

Please attach a letter of interest explaining your qualifications and why you are interested in serving on City Council for the City of Stevenson.

SIGNATURE:  DATE: 1/17/2021

Return application package to City Hall at 7121 E Loop Road, PO Box 371, Stevenson, WA, 98648 or via email to leana@ci.stevenson.wa.us.

To be eligible to serve on City Council, the applicant must:

1. Be a registered voter of the City of Stevenson.
2. Have been a resident of the City of Stevenson for at least one year immediately preceding the election/appointment.

Applications are due by January 19, 2021.

City of Stevenson Council Members
7121 East Loop Road - PO Box 371
Stevenson, Washington 98648

January 17th, 2021

RE: Requests for applications for the vacant City Council seat.

Dear Council Members,

Thank you for your time and consideration. I have had the opportunity to be sit in and be part of a substantial number of Council meetings over the last few years. Thank you, Council Members, for your time, efforts and dedication to bettering our community.

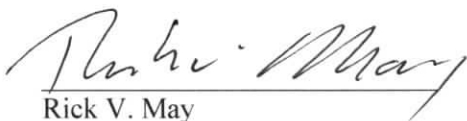
Qualifications: I have experience running my own business since 1985. I have successfully worked with a significant number of governmental entities from the Oregon Department of Transportation to the City of Lake Oswego, along with Land Use Attorneys and my own employees. I have helped support both governmental agencies and private individuals in land use and property taking proceedings over a substantial period of time. I am considered an expert in such areas as property valuation, land use matters and public takings. My experience has taught me the importance of listening, open respect to other points of views and working for consensus.

Why Interested: Good question. My goal in applying is to make a helpful contribution to the Council and my community. I realize from watching the Council meetings that being on the Council is often demanding. To look over and understand hundreds of pages of documents each month, to develop an understanding of the nuances and likely effects of multiple decisions is a significant commitment.

I hope when appropriate, to provide useful input to the Council in areas I have specific knowledge in. More important is to simply listen to our community, Council Members and the Mayor. My goal is to be part of an effort to create the greatest overall net benefit for Stevenson. The older I get, the more I realize the need to listen with an open mind.

My philosophy as a Council Member would be to reserve any conclusion, until all available voices, information and points of view are heard and understood. Once the decision is made, I also believe it is important for the Council to band together to fully support the decision.

Other Issues: Julie, my wife and I are relatively large local owners of developable acreage. There may be times issues having a direct effect on our property will come in front of the Council. If I or the Council believes there is a conflict of interest, I will remove myself from the discussion. If I believe no conflict exists, I will explain why to the council and abide with the majority opinion. I believe it is a positive factor that Julie and I have a vested interest in our community through ownership and have had significant experience dealing with the City on a number of issues. I hope these perspectives may be helpful in furthering an environment of positive public involvement and healthy growth within our community. Thank you for this opportunity.



Rick V. May

329 NW Kanaka Creek Road,
Stevenson Washington 98648 / PO Box 946, Stevenson WA 98648 • 503-341-2932 -
rick@mayandassociates.net
web site - www.mayandassociates.net

**APPLICATION FOR CITY COUNCIL
CITY OF STEVENSON**

NAME: Patrick W. Price

ADDRESS: 371 State Highway 14

HOME PHONE: _____ WORK PHONE: 509-427-2255

CELL PHONE: 541-490-2796 EMAIL: pat@agcbuilders.com

ARE YOU A REGISTERED VOTER IN THE CITY OF STEVENSON? Yes

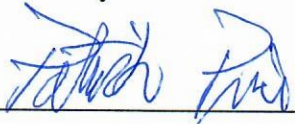
HOW LONG HAVE YOU LIVED IN THE CITY OF STEVENSON: 24 YEARS

EDUCATION: A.A.S. - Clark College

OCCUPATION: General Contractor

COMMUNITY INVOLVEMENT ACTIVITIES: Past member Fraternal Order of the Eagles involved in several fund raisers.
Past assistant Coach Skamania Youth Basketball.

Please attach a letter of interest explaining your qualifications and why you are interested in serving on City Council for the City of Stevenson.

SIGNATURE:  DATE: 1-19-2021

Return application package to City Hall at 7121 E Loop Road, PO Box 371, Stevenson, WA, 98648 or via email to leana@ci.stevenson.wa.us.

To be eligible to serve on City Council, the applicant must:

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2. Have been a resident of the City of Stevenson for at least one year immediately preceding the election/appointment.

Applications are due by January 19, 2021.

January 19, 2021

Stevenson Mayor
Stevenson City Council Members

Thank you for the opportunity to apply for the vacant City Council position and for your consideration of my credentials. I have lived in the greater Stevenson area since 1996 and have been involved in commerce during that time as a general contractor. I have both benefitted and been fortunate to have worked with several hundred customers in Stevenson and the greater Gorge area and am interested in giving back to my community through working with the Stevenson City Council members, the Mayor and citizens to hopefully enrich the city in a positive fashion. Below is a brief outline of my experience that could be helpful to the City Council.

Customer Service: Most of my work life has centered around customer service. I worked part time in high school and college at many Portland/Vancouver area Fred Meyer Home Improvement Centers doing various jobs revolving around helping customers.

I spent several years in my twenties selling real estate and which led to purchasing, rehabbing and renting half a dozen properties. In later years I furthered my efforts into land development.

For six years I worked for a multinational corporation named Control Data Corporation as the head of a computer tech. center in Vancouver.

Eventually I opened two Subway type restaurants in Portland and Vancouver as part of a franchise called Seawest Subshops Inc. and was the marketing director for a dozen greater Portland area franchisees.

As a contractor I have successfully worked with a host of people and personalities on a wide range of complicated projects. I've been devoted to customer service for over 40 years.

Team Player: During my tenure with Control Data, I was responsible for over 120 customers, several employees and worked with 5 other southwest Washington tech centers as well as several national locations where we worked as a team to improve service and technical performance.

In working with the Seawest Subshop Franchisees to promote our businesses, I was responsible for procuring contracts with purveyors that would afford us marketing dollars for advertising. I sought out advertising opportunities/companies and helped develop marketing campaigns within our budget for a variety of marketing efforts.

As a general contractor I work with customers, employees, sub-contractors, designers, engineers, building officials and material suppliers to design, schedule and produce projects of all sizes. In doing this I am responsible for foreseeing and alleviating potential problems and handling them as they occur in a professional manner with satisfactory outcomes for all involved.

Finances/Reports: I'm familiar with budgeting and financing of ongoing business operations as well as forecasting financial requirements for special projects. I understand financial reports of all kinds.

Patrick W. Price

