

**AGENDA**  
**CITY OF STEVENSON COUNCIL MEETING**  
**August 22, 2019**  
**6:00 PM, City Hall**

Items with an asterisk (\*) have been added or modified after the initial publication of the Agenda.

**1. CALL TO ORDER/PRESENTATION TO THE FLAG:** Mayor to call the meeting to order, lead the group in reciting the pledge of allegiance and conduct roll call.

**2. CHANGES TO THE AGENDA:** *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*

**3. CONSENT AGENDA:** The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*

- a) **Special Occasion Liquor License Application** - Friends of Stevenson Library at the Library on October 5 from 6-9 pm.
- b) **Approve Lodging for Permit Training** - Mary Corey will be attending the Washington Association of Permit Technician's Conference in Chelan on Sept. 30th and staying two nights. The negotiated rate for the conference is \$140 per night, higher than the \$94 per diem rate. Council approval would be for the higher rate of \$140 per night for her to attend the conference.
- c) **Liquor License Renewal** - El Rio Texicana
- d) **Water Adjustment** - Top Gear Driving School (Meter No. 201200) requests a water adjustment of \$19.60 for a leaky toilet which they have since repaired.
- e) **Approve Resolution 2019-344 Authorizing New Post Office Box Custodians** - Former Deputy Clerk/Treasurer Carla Cosentino retired in February and was the last remaining custodian for the city's Post Office Box. This Resolution updates the custodians to Mary Corey and Leana Kinley. (p. 5)
- f) **Approve Ratification of Resolution 2019-336 for a Scrivener's Change** - City Administrator Leana Kinley presents a scrivener's change to the resolution 2019-336 regarding an affordable housing sales tax ballot measure for council approval. The change is on page 4 of the document regarding how the question to the voters is asked. (p. 6)
- g) **Minutes** of July 18, 2019 City Council Meeting. (p. 11)

MOTION: To approve consent agenda items a-g as presented.

**4. PUBLIC COMMENTS:** *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion.]*

**8. OLD BUSINESS:**

**a) Discuss Letter Supporting Title 23 Waiver** - OneGorge, on behalf of the Port of Cascade Locks, requests signatures on a letter to Congressman Walden asking for a waiver from Title 23 requirements regarding the use of toll revenues on projects that receive federal funding. A draft of the letter is attached for council consideration and representatives from the Port of Cascade Locks will be present. (p. 24)

MOTION: To authorize the Mayor to sign on the OneGorge letter of support for the Title 23 waiver [as presented/with amendments as discussed].

**b) Discuss I-1639** - Council will discuss whether or not to take further action regarding the enforcement of I-1639 within the City of Stevenson. Attached is a letter from the Sheriff regarding the matter. (p. 25)

**c) Fire Hall Update** - Staff proposes holding a joint meeting with Fire District 2 and the Fire Chief to agree on a vision and goal for the new fire hall project. One proposal is the next Fire District 2 Commissioners meeting on Monday, September 9th at 6 pm. Other availability can be discussed if a quorum of council will not be available. The latest renderings from the Needs Committee are attached. (p. 27)

**d) \*Sewer Plant Update** - City Administrator Leana Kinley will provide an update on the Stevenson Wastewater System and the Compliance Schedule. A report is attached for review. (p. 31)

**9. NEW BUSINESS:**

**a) Wastewater Connection Appeal** - Ron Richards and Terry Steeves are appealing the requirement to connect to city sewer. The appeal procedure in SMC 13.08.070 (attached) brings the matter before Council. An email from Public Works Director Eric Hansen is attached with their initial appeal request and his recommendation. (p. 35)

MOTION: To approve/deny the appeal by Ron Richards and Terry Steeves regarding connection to city sewer at 330 NW Kanaka Creek Rd.

**b) Park Plaza Design Approval** - The Stevenson Downtown Association presents the design for the Park Plaza project for council review and approval according to the stipulations outlined in their Tourism Fund contract. Once the Park Plaza is created there will need to be agreements in place regarding the care and maintenance of the facility. A workshop with the County Commissioners on October 8th or 9th at 5:30 pm is proposed to start discussions on the framework for such agreements. (p. 37)

MOTION: To approve the Park Plaza Project Design [as presented/with modifications as discussed].

- c) Discuss 2020 Goals** - City Administrator Leana Kinley presents the attached memo and current strategic plan status for aiding the discussion of goals for the 2020 budget cycle. (p. 61)
- d) Discuss Ordinances to Address Homeless** - Council will discuss the two draft ordinances attached to assist officials with managing the increased number of homeless persons and camps throughout the city. (p. 72)
- e) Approve lamResponding Contract** - Fire Chief Rob Farris requests approval of the contract with lamResponding for supplemental dispatch services. The department has tried it out over the past year and are so pleased they are expanding its use to other agencies in the county. This will be for 3 years, at \$300 each year. (p. 81)

MOTION: To approve the contract with lamResponding for three years at \$300 each year.

#### 10. INFORMATION ITEMS:

- a) Sheriff's Report** - A copy of the Skamania County Sheriff's report for July 2019 is attached for council review. (p. 84)
- b) Chamber of Commerce Activities** - A copy of the Chamber of Commerce Activities report for July 2019 is attached for council review. (p. 90)
- c) Planning Commission Minutes** - Minutes are attached from the 7/8/19 Planning Commission meeting. (p. 92)
- d) Lakeview Street History** - Attached is an email and associated documents describing the history of Lakeview Street. (p. 94)
- e) Fire Department Report** - A copy of the Fire Department's report for July, 2019 is attached for council review. (p. 99)
- f) Municipal Court Cases Filed** - A summary of Stevenson Municipal Court cases recently filed is attached for council's review. (p. 100)
- g) \*Affordable Housing Sales Tax Measure** - The information sheet regarding the November 2019 ballot measure for a .1% sales tax for affordable housing is attached for review. (p. 101)

#### 11. CITY ADMINISTRATOR AND STAFF REPORTS:

- a) Ben Shumaker, Community Development Director**

b) \*Leana Kinley, City Administrator (p. 103)

**12. VOUCHER APPROVAL AND INVESTMENTS UPDATE:**

a) \*July 2019 payroll & August 2019 A/P checks have been audited and are presented for approval. July payroll checks 13735 thru 13739 total \$99,772.96 which includes twenty-five EFT payments. A/P Checks 13740 thru 13805 total \$199,696.10 which includes three ACH payments. The A/P Check Register is attached for your review. Detailed claims vouchers will be available for review at the Council meeting. No investment activity in July 2019. (p. 105)

**13. MAYOR AND COUNCIL REPORTS:**

**14. ISSUES FOR THE NEXT MEETING:** *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

**18. ADJOURNMENT** - Mayor will adjourn the meeting.

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*UPCOMING MEETINGS AND EVENTS:*

-Labor Day, September 2, Offices Closed

**CITY OF STEVENSON**

**RESOLUTION NO. 2019-344**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STEVENSON  
GRANTING CUSTODIAN AUTHORITY FOR POST OFFICE SERVICES**

**Recitals**

1. Deputy Clerk/Treasurer Carla Cosentino retired February 28, 2019 and was the former post office custodian for the City of Stevenson.
2. The United States Postal Service requires new custodians be appointed by the council.

**NOW, THEREFORE**, the City Council of the City of Stevenson do hereby resolve as follows:

Effective August 22, 2019, City Clerk-Treasurer Leana Kinley and Deputy Clerk/Treasurer I Mary Corey are to be added as custodians for post office box 371 and for services for the City of Stevenson, and former Deputy Clerk-Treasurer Carla Cosentino is to be removed.

PASSED by the Council of the City of Stevenson this 22<sup>nd</sup> day of August, 2019.

\_\_\_\_\_  
Mayor of the City of Stevenson

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Clerk of the City of Stevenson

\_\_\_\_\_  
Kenneth B. Woodrich, PC  
City Attorney

**CITY OF STEVENSON, WASHINGTON  
RESOLUTION 2019 – 336**

**A RESOLUTION OF THE CITY OF STEVENSON, WASHINGTON, PROVIDING FOR  
THE SUBMISSION TO THE VOTERS OF THE CITY AT THE NOVEMBER 5, 2019  
GENERAL ELECTION OF A PROPOSITION AUTHORIZING A SALES AND USE  
TAX AT THE RATE OF ONE-TENTH OF ONE PERCENT PURSUANT TO RCW  
82.14.530 TO BE USED FOR THE PURPOSE OF HOUSING AND HOUSING RELATED  
SERVICES.**

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Stevenson, Washington as follows:

**Section 1. Findings and Determinations.** The City Council makes note of the following facts and makes the following findings and determinations:

- A. The City has a critical need for additional funding to provide housing and housing-related services for the homeless, or persons in danger of being homeless.
- B. Housing affordability and homelessness is a growing problem in Skamania County and the City of Stevenson, which requires prompt attention to reduce human suffering for vulnerable populations of our citizens.
- C. Skamania County coordinated entry providers have developed a vulnerability index tool to help define and prioritize use of City funds.
- D. Vulnerable persons are defined as persons that are susceptible to reduced or impaired health, housing, financial or social stability outcomes because of current experience or historical exposure to trauma, violence, poverty, isolation, bias, racism, stigma, discrimination, disability, chronic illness, and/or systemic barriers.
- E. The Stevenson-Carson School District reports that for the 2018-2019 school year that 56 students in local schools were identified as homeless.
- F. RCW 82.14.531(1)(b)(i) provides that if a county with a population of one million five hundred thousand or less has not imposed the full tax rate under RCW 82.14.530(1)(a) of a sales and use tax not to exceed one-tenth of one percent of the selling price in the case of sales tax, or value of the article used in the case of a use tax, then any city legislative authority located in that county may submit an authorizing proposition to the city voters at a special or general election authorizing a sales and use tax increase of not more than one-tenth of one percent, provided that a minimum of sixty (60) percent of the moneys collected under RCW 82.14.530 be used for the following purposes:
  - a. Construct affordable housing, which may include new units of affordable housing within an existing structure, and facilities providing housing-related services; or
  - b. Constructing mental and behavioral health-related facilities; or

- c. Funding the operations and maintenance costs of new units of affordable housing and facilities where housing-related programs are provided, or newly constructed evaluation and treatment centers; and that the affordable housing and facilities providing housing-related programs in (a) above may only be provided to persons within any of the following population groups whose income is at or below sixty (60) percent of the median income of the county wherein the city imposing the tax is located:
  - i. Persons with mental illness;
  - ii. Veterans;
  - iii. Senior citizens;
  - iv. Homeless, or at-risk of being homeless, families with children;
  - v. Unaccompanied homeless youth or young adults;
  - vi. Persons with disabilities; or
  - vii. Domestic violence survivors.

The remainder of the moneys collected under RCW 82.14.530 must be used for the operation, delivery, or evaluation of mental and behavioral health treatment programs and services or housing-related services.

- G. The legislative authority of the city imposing the tax has the authority to issue general obligation or revenue bonds within the limitations now or hereafter prescribed by the laws of this state, and my use, and is authorized to pledge, up to fifty (50) percent of the moneys collected under this section for repayment of such bonds, in order to finance the provision or construction of affordable housing facilities where housing-related programs are provided, or evaluation and treatment centers as described in RCW 82.14.530(2)(a)(iii) and no more than ten (10) percent of the moneys collected under RCW 82.14.530 may be used to supplant existing local funds.
- H. The City Council is seeking new revenue dedicated to providing affordable housing and housing-related services as provided by RCW 82.14.530.
- I. The City Council determines that it is in the best interest of the City and promotes the health, safety and welfare of its residents to submit to the voters a proposition authorizing the one-tenth of one percent sales and use tax pursuant to RCW 82.14.530.

**Section 2. Submittal to voters.** To provide the necessary funding for the expenditures identified in Section 3 of this resolution, the City Council directs the submission of a proposition to the registered voters of the City, substantially in the form set forth in this resolution, to impose a sales and use tax to be levied at the rate of one-tenth of one percent (0.1%) of the selling price in the case of a sales tax, or value of the article used, in the case of a use tax, commencing not earlier than April 1, 2020, pursuant to RCW 82.14.530.

**Section 3. Eligible expenditures.** The eligible purposes for which the proceeds of the sales and use tax may be expended include any and all of the purposes set forth in RCW 82.14.530, as it may be amended from time to time, which purposes are currently described as follows:

- A. A minimum of sixty percent of the proceeds must be used for the following purposes:
- i. Constructing affordable housing, which may include new units of affordable housing within an existing structure, and facilities providing housing-related services, solely for eligible households (as defined below); or
  - ii. Constructing mental and behavioral health-related facilities; or
  - iii. Funding the operations and maintenance costs of new units of affordable housing and facilities where housing-related programs are provided, or newly constructed evaluation and treatment centers.
- B. The remaining proceeds shall be used for the operation, delivery and evaluation of mental and behavioral health treatment programs and services or housing- related services.
- C. No more than ten percent of the proceeds may be used to supplant existing local funds.
- D. For purposes of this provision, "eligible households" means persons within any of the following population groups whose income is at or below sixty percent of median income:
- i. Persons with mental illness;
  - ii. Veterans;
  - iii. Senior citizens;
  - iv. Homeless, or at-risk of being homeless, families with children;
  - v. Unaccompanied homeless youth or young adults;
  - vi. Persons with disabilities; or
  - vii. Domestic violence survivors.
- E. In accordance with RCW 82.14.530(5), up to fifty percent of the proceeds may be used for repayment of bonds issued to finance the provision or construction of affordable housing, facilities where housing-related programs are provided, or evaluation and treatment centers, all as described in A(iii), above.
- F. The City Council shall determine the application of moneys available to the eligible expenditures described above, in its discretion, including the locations, specifications, eligibility requirements and other elements necessary for the appropriate use of the proceeds within the purposes described above, as well as the timing, order and manner of implementing or completing the any such projects. All eligible construction expenditures described above shall be deemed to include the costs of all necessary design, engineering, financial, legal and other consulting services, inspection and testing, administrative and relocation expenses and other costs incurred in connection with the foregoing. If the City Council shall determine that it has become impractical to acquire, construct, or implement all or any particular proposed project by reason of changed conditions, incompatible development, costs substantially in excess of the amount of sales and use tax proceeds estimated to be available, lack of matching funds, or acquisition by a superior governmental authority, the City shall not be required to acquire, construct, or implement such portions.



**Section 4. Ballot Proposition.** The Skamania County Auditor, as ex officio supervisor of elections in Skamania County, Washington is hereby requested to call and conduct such election to be held within the City of Stevenson on November 5, 2019, and to submit to the qualified electors of the City of Stevenson for their approval or rejection a proposition to impose a sales and use tax to be levied at the rate one-tenth of one percent (0.1 % ) of the selling price in the case of a sales tax or value of the article used in the case of the use tax. The sales and use tax authorized by this section is in addition to any other taxes authorized by law shall be collected from those persons who are taxable by the State of Washington under Chapters 82.08 and 82.12 RCW upon the occurrence of any taxable event within the boundaries of the City of Stevenson. Upon approval of the voters of the proposition hereinafter set forth, the City may use proceeds of such sales and use tax for the purposes described in this resolution. The City Clerk is hereby authorized and directed to certify, no later than August 1, 2019, to the Director of Elections, a copy of this resolution and the following proposition to be submitted to the qualified electors at that election, in substantially the following form:

CITY OF STEVENSON, WASHINGTON  
PROPOSITION 1  
SALES AND USE TAX FOR HOUSING AND RELATED SERVICES

The Stevenson City Council has passed Resolution 2019-336 concerning a sales tax for affordable housing and related purposes. If approved, this proposition would authorize an additional sales and use tax of one-tenth of one percent (0.1 %) to be collected within the City on all taxable retail sales in accordance with RCW 82.14.530. Eligible expenditures for tax proceeds include any and all of the affordable housing and related projects, programs, and services (including mental and behavioral health treatment programs and other housing-related services) as identified in Resolution No. 2019-336 and in RCW 82.14.530.

Should this proposition be: ~~approved?~~

~~Yes?~~ Approved.....

~~No?~~ Rejected.....

For purposes of receiving notice of the exact language of the ballot proposition required by RCW 29A.36.080, the City Council hereby designates: (a) the City Clerk; and (b) the City Attorney, as the individuals to whom such notice should be provided. The City Attorney and City Clerk are each authorized individually to approve changes to the ballot title, if any, deemed necessary by the Director of Elections.

The City Clerk is authorized to make necessary clerical corrections to this resolution including, but not limited to, the correction of scrivener's or clerical errors, references, resolution numbering, section/subsection numbers, and any reference thereto.

**Section 5. Severability.** If any provision of this resolution shall be declared by any court of competent jurisdiction to be invalid, then such provision shall be null and void and shall be separable from the remaining provisions and shall in no way affect the validity of the other provisions, or of the imposition or collection of the tax authorized.

**PASSED** by the Council of the City of Stevenson this 17<sup>th</sup> day of January, 2019.

Stevenson

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Scott Anderson, Mayor of the City of

ATTEST:

APPROVED AS TO FORM:

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Leana Kinley, City Clerk

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Kenneth B Woodrich, PC  
City Attorney

**MINUTES**  
**CITY OF STEVENSON COUNCIL MEETING**  
**July 18, 2019**  
**6:00 PM, City Hall**

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**1. CALL TO ORDER/PRESENTATION TO THE FLAG:** Mayor Anderson called the meeting to order at 6:01 p.m. He led the Pledge of Allegiance and welcomed everyone.

**PRESENT**

Councilmember Robert Muth  
Councilmember Paul Hendricks  
Councilmember Jenny Taylor  
Councilmember Matthew Knudsen

**ABSENT**

Councilmember Weissfeld

**MOTION:** To excuse Councilmember Weissfeld's absence due to surgery was offered.

Motion made by Councilmember Taylor, Seconded by Councilmember Muth  
Voting Yea: Councilmember Muth, Councilmember Hendricks, Councilmember Taylor,  
Councilmember Knudsen

**Others present:**

Ken Woodrich, City Attorney  
Leana Kinley, City Administrator  
Eric Hansen, Public Works Director  
Ben Shumaker, Stevenson Community Development Director

**2. CHANGES TO THE AGENDA:**

City Administrator Kinley stated that the item regarding vacation of a portion of Iman Road has been removed from the agenda to allow more time for the petitioners to refine their request.

**3. CONSENT AGENDA:** The following items were presented for Council approval.

- a) **Minutes** of June 20, 2019 City Council Meeting and June 26, 2019 Special City Council Meeting.

**MOTION:** To approve Consent Agenda item a as presented.

Motion made by Councilmember Muth, Seconded by Councilmember Hendricks.  
Voting Yea: Councilmember Muth, Councilmember Hendricks, Councilmember Taylor,  
Councilmember Knudsen

#### 4. PUBLIC COMMENTS:

Mary Repar invited Councilmembers and interested audience members to attend the upcoming program sponsored by the Stevenson Grange as part of their Community Resiliency series. It will be on Seed Saving Through the Ages. The program will begin at 6:30 p.m. on July 19th at the Stevenson Community Library.

#### 5. PRESENTATIONS FROM OUTSIDE AGENCIES:

- a) **Stevenson Community Pool** - Pool Manager Meaghan Young thanked the Stevenson City Council for the support it is providing the pool. She provided information on a number of activities and events the Stevenson pool is hosting. Summer camps, swim lessons, exercise classes and lifeguard training for young adults are all being provided. The swim team has been a very popular program. There will be SCUBA training in the near future.

She was asked by City Attorney Ken Woodrich if she was seeing an increase in visitors from the White Salmon area as the White Salmon pool is closed. Meaghan noted that White Salmon was providing vouchers to White Salmon residents for the Hood River pool, and there were not many coming to Stevenson. He suggested she advertise in White Salmon to draw in more users as Stevenson is offering more programs than Hood River.

- b) **Stevenson Downtown Association** - Marie Perez with the Stevenson Downtown Association shared updates on the Association's work. The mural project is taking shape, with one mural in place. Local kindergartners helped paint the background for the next mural.

Grant funds for the Courthouse Lawn/Park Plaza projects are being received and the SDA has about 25% of the project costs covered. Burlington-Northern Santa Fe Railroad has contributed some startup funds.

#### 6. UNFINISHED BUSINESS:

- a) **Discuss Dissolution of the SBA** - Angie Waiss with the Skamania County Chamber of Commerce and Marie Perez with the Stevenson Downtown Association (SDA) provided the council with information on the reasons behind the proposed dissolution of the Stevenson Business Association (SBA). Lack of participation at meetings, poor attendance at events and confusion over the co-mingled roles of the SDA and the SBA were cited as the main issues. The SBA's events and activities are currently all managed through the Chamber. The Chamber and SDA will work together to distribute the SBA services between the agencies.
- b) **Discuss Letter Supporting Title 23 Waiver** - Tabled to August meeting.
- c) **ROW Use Appeal Stevenson Farmers' Market** - Stevenson Farmers' Market Manager Pharaoh Skinner spoke with Councilmembers on the appeal the market filed on behalf of the sign ordinance and Right-Of-Way usage. She noted she was confused as the market used to have signs up without having to remove them within 5 days and no permit was required.

It was noted by City Administrator Leana Kinley the intent of the ordinance is to reduce sign clutter at the two entrances to Stevenson. There is also an issue of fairness in that other organizations want to use the sites to promote their events or activities. Eric Hansen, PW Director shared that the permit is for the use of the Right-of-Way. Councilmember Muth inquired if the Right-of-Way permit was restricted. There are now sleeves in the ground for signs to be placed.

Pharaoh noted she was willing to help organize schedule and asked the Council to consider approving a semi-permanent sign space for the market. The consensus was not to allow this.

Councilmember Taylor asked what the staff thought of for a solution. PW Director Eric Hansen stated that possibly in the future there will be some form of kiosk there whereby the signs can be rotated. Pharaoh Skinner relayed the market will run until mid-October. It was noted most other events have already occurred, with just a few more scheduled for the summer. Councilmember Knudsen suggested the market needs to make sure and coordinate with other events in order to provide shared space for events. Angie Waiss with the Chamber of Commerce commented that the Chamber usually has nothing to do with scheduling, they just maintain a calendar of events. Pharaoh was asked to check with the city regularly to determine if any sign permits have been filed in order to ensure fair usage of the site.

MOTION: To approve/deny the appeal from the Stevenson Farmers' Market was amended to allow the market usage of the site for signs with the understanding the market needed to be willing to share when other events are scheduled and have a permit for their signs.

Motion made by Councilmember Muth, Seconded by Councilmember Hendricks. Voting Yea: Councilmember Muth, Councilmember Hendricks, Councilmember Taylor, Councilmember Knudsen

- d) Approve No Parking on Lotz Road** - The Councilmembers reviewed Ordinance 2019-1145 regarding parking on Lotz Road. The road is narrow and numerous accidents have occurred. The change was being considered in response to a citizen's complaints about his vehicle being hit.

One resident sent in comments regarding the proposed change. Mr. Conn was concerned if people were unable to park on Lotz Road his visitors/guests would have to park on Rock Creek Drive. There were also concerns expressed regarding pedestrian access. He was unsure as to whether he could still park a vehicle on his property.

PDW Hansen is unsure of the exact ROW and where the current parking sites are now located.

Councilmember Knudsen expressed a concern regarding safety and getting emergency vehicles access to a fire due to the narrowness of the road. PWD Hansen stated snow removal was also a concern.

Councilmember Muth proposed a motion to table the discussion. The motion failed due to lack of a second.

Councilmember Hendricks asked if this had been a concern in the past. Ben Shumaker, Stevenson Community Development Director has dealt with this previously, but it was not too high on the current radar. He suggested one solution could have been to put in a hammerhead, but now houses are being built.

Mary Repar asked if it was possible to do a land survey and put in a turn-around. PWD Hansen replied there was not enough space.

Councilmember Taylor asked if it was possible to purchase land for use and she was informed the land in question has already been sold.

Fire Chief Rob Farris stated that the city roads have standards for public safety and fire apparatus and they should be applied.

Regarding the nature of the complaint (truck being struck), audience member Ann Lueders asked why the city was dealing with the issue, as it appeared to be a civil matter. Leana Kinley, City Administrator responded it was due to a citizen's request.

Councilmember Taylor asked for a visual guide to the road in question. PWD Hansen provided a map of the area for Councilmembers to review. All agreed a looped road would be a solution, but that would be in the future.

No motion was made regarding the matter. Ordinance 2019-1145 fails.

- e) **Discuss Fire Hall** - Council reviewed the letter from Sheriff Brown regarding the Skamania County Sheriff's Office decision to withdraw from the project. Sheriff Brown noted that the Fire Hall is a critical project and needed to move forward, but due to uncertainty of costs and siting, he felt it was best for the County to not participate. City Administrator Kinley stated Sheriff Brown also told her it was a challenge to obtain funding for the EOC portion of the plan.

Councilmember Knudsen asked for an update from the three committees recently established to look into the Fire Hall project.

Funding Committee: holding off until project details were more firm.

The Needs Committee: Chief Farris has come up with a couple of concepts. The size has been reduced to 7000' sq. ft. which would provide only bare bones services- just apparatus space, a training room and one bathroom. May have decontamination shower-the space is there. There is no provision for future growth and no public meeting or usage space built in.

Chief Farris noted that there were still items in the McKenzie plan that were increasing costs and further clarification was needed from McKenzie. He suggested that what the Council had seen was not the final version and the wrong layout had

been presented. He said the verbiage from McKenzie was not in line with the final report. Chief Farris said he is still hearing things from the public about the fire hall that are not consistent with the final version of the plan. He had recently met with Councilmember Weissfeld who worked with him to reduce the square footage of the building for cost savings.

Mayor Anderson noted that what they had seen was a version with reduced costs, and it was a refined plan. He requested the newest proposals be available for viewing. Chief Farris said some sketches were available.

Ben Shumaker, Community Development Director noted the Site Committee was waiting to hear from the Needs group before moving forward. He also stated that in the 2013 report there were other entities interested in partnering with the project and by doing that there would be cost savings of approximately 17%. Now that most of the other entities have chosen not to participate, more of the costs will be borne by the City of Stevenson.

Chief Farris commented he could make do with a pole barn structure as a fire hall, and Councilmember Taylor asked if that could be considered a serious option. Chief Farris pointed out that excavation would have to be done no matter what and other sites may have similar problems with site preparation. He noted the McKenzie report was not engineered regarding the site excavation.

Councilmember Hendricks asked if the site could be eligible for EPA funds as a brownfield site. City Administrator Kinley related it was very unlikely.

Chief Farris was thanked for his time and input regarding the Fire Hall project. Further discussions will take place as the Needs Committee narrows down the site plans.

- f) **Discuss I-1639** - Mayor Anderson noted there were a large number of audience members and asked any interested in commenting on the agenda item to please put their name on the sign in sheet. He then asked Councilmembers the reason for the discussion regarding I-1639.

Councilmember Taylor stated it was about the letter sent from the Stevenson City Council to the Skamania County Commissioners regarding their approval of a resolution on Sheriff Brown's stance of not supporting the provisions of I-1639. The City Council in June voted in favor of sending a letter to the Commissioners expressing their concerns and their opposition to the Commissioners resolution, with a copy to be sent to Sheriff Brown.

Councilmember Knudsen stated the discussion at the June 2019 City Council meeting did not include what the next steps would be. He relayed the expectation by the Stevenson City Council was that I-1639 was to be upheld within the City of Stevenson until the law is rescinded or amended.

Councilmember Hendricks spoke to the audience that he did not want his personal opinion to sway his opinion on the matter before the Council. He then quoted the

current law as it relates to the background checks required by I-1639. He went on to say he was concerned that if the Sheriff refuses to run background checks then the City taxpayers could be held liable if any weapon purchased by someone legally ineligible to purchase a gun is then later used in a crime. He stated that adherence to the law, whether someone considers it a good or bad law, is essential to 'Covering Your Ass' in case problems later arise. The City of Stevenson could be financially liable if any issues occur and that laws need to be followed until they are otherwise invalidated through a legal process.

Councilmember Knudsen stated there are a lot of arguments about the constitutionality of I-1639, and the courts are the branch of government that will make the determination. There are parts of the law that deal with securely locking up firearms, and in the case of theft investigations have to take place. The conversation tonight is about following the laws that are on the books. What if there are other laws the Sheriff does not agree with?

Councilmember Taylor asked why does the Council need to take a stand, and why did we have to send a letter?

City Attorney Woodrich noted it was not the job of the City Council to enforce the law. Sheriff Brown's decision is his own decision. The City of Stevenson contracts with Sheriff Brown and the Skamania County Sheriff's Office as the chief law enforcement agency for City of Stevenson. The letter did not have to be sent, but it was sent.

Councilmember Muth relayed he had discussed with Sheriff Brown the idea of having a 1:1 meeting with City Administrator Leana Kinley about the issue. It was noted that the Sheriff's Office is required to provide law enforcement within the City limits, regardless of whether the City pays or not. Taxpayers in Stevenson are paying the Sheriff's Office for coverage, as do those in Carson and North Bonneville.

Councilmember Hendricks stated that until a court says it is unconstitutional, I-1639 stands as current law. The City of Stevenson is paying Sheriff Brown to enforce law. If he is unwilling to enforce it then the city should consider a discussion regarding payment for services.

Councilmember Taylor declared the City Council had more important things to work on. She stated she did not want to have to discuss this.

Mayor Anderson then opened the meeting for public comments. He asked everyone who signed up to speak to respect the three-minute limit for comments.

The majority of comments received from the audience were in favor of the Second Amendment and how they felt the Initiative was infringing on their constitutional rights. Others talked about the language in the oath of office and what they felt it meant as it related to the constitution.



Several audience members declared they felt the law was going so far as to restrict where they could purchase items. Others questioned why the City Council was spending time on the issue when there were other more pressing needs in the City.

One comment received had to do with the language in the resolution passed by the Skamania County Commissioners and how it was in error when referring to "God given rights".

Another audience member asked if the Sheriff had been informed as to the meeting and if he had been invited to attend. Councilmember Muth related he had met with Sheriff Brown that day and that Sheriff Brown was well aware of the City Council meeting.

Mayor Anderson thanked the audience for their comments and participation and for keeping the discussion civil. No action was taken.

- g) Sewer Plant Update** - PWD Eric Hansen referred to the report in the Council meeting packets on the Wastewater Plant. He noted that Dirt Huggers in Dallesport could haul the biosolids for twenty-five cents a pound.

The wastewater treatment plant recently experienced a "critter"/bacterial die-off. No cause was determined.

Councilmember Muth questioned the lower amounts of BOD loads from 2018-2019. PWD Hansen theorized it had to do with the best practices being utilized, including ramping up the grease trap program.

The application to the Economic Development Administration needed several additional questions answered. The application is to be reviewed at the end of July 2019. There is \$4m in grant funds available.

City Administrator Kinley noted the emergency loan funding applied for was not approved through the Washington State public works board, but will be moved to the current Department of Ecology loan for design. She anticipates it will be 5 weeks for a contract to be in place.

## 7. NEW BUSINESS:

- a) Approve North Bonneville PDA Sign** - Councilmembers briefly discussed the purpose for the change in the North Bonneville PDA sign design.

MOTION: To approve the North Bonneville PDA sign permit.

Motion made by Councilmember Muth, Seconded by Councilmember Taylor.  
Voting Yea: Councilmember Muth, Councilmember Hendricks, Councilmember Taylor, Councilmember Knudsen.

- b) Port of Skamania Shoreline Permit 2017-01 Extension** - Ben Shumaker, Community Development Director, directed Councilmembers to information in their

packets explaining the request for a one-year extension of the Port of Skamania's Waterfront Project permit. He noted the permit can be extended up to three times if needed and if the Council agrees.

Shumaker stated the Port of Skamania had shown good cause and had completed a number of the tasks. Councilmember Knudsen asked how far along the project was. Shumaker stated approximately 50% of the work was done.

Councilmember Hendricks asked what became of the idea of bringing in a project manager to help move the project along? City Administrator Leana Kinley said the Port felt the project was far enough along the manager was not needed.

Mayor Anderson and Councilmember Muth shared their views on a recent meeting with the Port. They felt that different information was being discussed and a lot of finger pointing was taking place.

MOTION: To approve a one-year extension of Shoreline Permit 2017-01 as drafted.

Motion made by Councilmember Muth, Seconded by Councilmember Taylor.  
Voting Yea: Councilmember Muth, Councilmember Hendricks, Councilmember Taylor  
Voting Nay: Councilmember Knudsen

Mayor Anderson asked why Councilmember Knudsen voted nay, and he replied he felt there was unclear communication from the Port and the project was taking too long.

- c) **Set Date for August Council Meeting** - Following a brief discussion as to the history and policy behind the August meeting dates, the Council chose to reschedule the August City Council meeting to August 22nd due to the Skamania County Fair.

MOTION: To set the date of August 22nd for the August regular city council meeting.

Made by Councilmember Hendricks, Seconded by Councilmember Taylor.  
Voting Yea: Councilmember Muth, Councilmember Hendricks, Councilmember Taylor  
Voting Nay: Councilmember Knudsen

- d) **Discuss Council Retreat** - City Administrator Leana Kinley requested the Mayor and Council briefly review the 5-year SMART goals that were set at the City Council retreat in October 2018. She referred to the goals as set out in the Council meeting packet.

She asked if a special meeting would be needed, or would the Council prefer to prioritize the goals during a regular meeting. Knowing what was a priority would help Administrator Kinley in preparing the upcoming budget.

Councilmember Taylor suggested it would be a good idea to include the candidate running for Stevenson City Council. It was noted it would be an open meeting and the public can attend.

Mayor Anderson stated it would be worthwhile to drill down and look closely at the goals. There were some aggressive ones set and he would like to focus on moving forward and making progress. The consensus was to begin the goal review at the regular meeting in August.

Ben Shumaker was asked about the downtown planning project. He replied it was moving along, with stakeholder interviews being held to determine issues. The next step would be to receive reports from the sub-consultants, develop additional concepts and hold more interview to gather responses. An implementation plan will follow, further interviews will take place, and by December 31 a final plan should be developed. He noted there needs to be a definition regarding what is considered the east side of downtown Stevenson.

- e) **Resolution 2019-343 Revising the Personnel Policy** - Administrator Leana Kinley asked the City Council to consider revising the current personnel policy to include a reimbursement for boots (up to \$200) for Public Works employees. Because the City partners with Skamania County, discounts are available at local retailers such as Coastal.

An additional revision was added to the holiday pay (Section 8.10): *Non-exempt regular full-time or part-time employees will be paid for the holiday plus 2.5 times their regular rate of pay for any time worked on the holiday.*

Councilmember Taylor asked if additional personal protection/safety equipment could be added. PWD Eric Hansen said those items are already included

MOTION: To approve resolution 2019-343 revising the personnel policy.

Motion made by Councilmember Muth, Seconded by Councilmember Taylor.  
Voting Yea: Councilmember Muth, Councilmember Hendricks, Councilmember Taylor, Councilmember Knudsen

- f) **Approve Credit Card Vendor Change** - City Administrator Kinley requested permission from the City Council for the City of Stevenson to change their credit card vendor from Invoice Cloud to Xpress Bill Pay. She pointed out the benefits to making the switch, including some cost savings. There will be some upfront costs, including training, but the monthly fees will be approximately \$50 less.

MOTION: To approve the contract with Xpress Bill Pay for credit card services for an initial fee of \$2,500 and monthly charges as outlined in the attached quote # 2019061202JS with the city paying the merchant fees without a transaction fee.

Motion made by Councilmember Muth, Seconded by Councilmember Hendricks.  
Voting Yea: Councilmember Muth, Councilmember Hendricks, Councilmember Taylor, Councilmember Knudsen

- g) Loop Road Project** - City Administrator Kinley shared information regarding the Loop Road Project to the City Council. Much of the information about the project was included in the Council meeting packet, including an overview of the items included in the project, what has been completed, if they were part of the strategic goals set by the Council and challenges to each portion of the project.

Administrator Kinley and PWD Hansen filled in some details about the project. The biggest expense to placing utilities underground is the transformers. If the City of Stevenson pays for it all it would be a significant cost. There are some tasks that can be done now in order to save funds, but were not included in the original timeline.

Coordinating with five other utilities can be complicated, with work being done in phases. When the road is open it may be the time to repair or replace other infrastructure. Water lines are a priority, but timing is essential. If replaced while road is open for other projects, significant savings could be realized. It will be 10-15 years before another opportunity arises to combine projects.

Council consensus was to move forward with the project, including the waterline replacement and utility undergrounding.

Administrator Kinley advised the Council that in 2020 the Public Works Department will be stretched thin with multiple projects taking place.

- h) Discuss Use of Timber Funds** - City Administrator Kinley requested the Council determine the best use of the \$1.3M in Timber Funds. Suggestions included using all the funds to support building the Fire Hall, use some towards the Fire Hall and use the remainder as short term loans for other City projects, or use them in other ways.

Councilmember Muth questioned using the funds for inter-departmental loans, and was assured by Administrator Kinley that it was permissible.

After brief discussion it was determined the timber funds would be used for the following purposes: \$1M for the Fire Hall and the remainder for a rainy-day fund. Administrator Kinley will have ordinances establishing those funds at the next council meeting.

**8. INFORMATION ITEMS:** City Council members received the following items in their meeting packets for informational purposes.

- a) Financial Report** - Administrator Leana Kinley provided an update on the City of Stevenson's revenues and expenditures as of June 30th, 2019. The full report was included in the Council meeting packet. She noted some discrepancies in sales tax revenue not being split (pg. 217) but stated it would be corrected in September.

She reviewed some of the trends in the various funds, noting some were in line with the budget and some were not. Office furniture was being replaced, with one desk

being replaced at no cost. The Fire Department purchased a new command vehicle for less than the grant amount.

In looking at the Equipment Services budget which indicated replacing a vehicle Councilmember Hendricks questioned the need to purchase a new vehicle. He asked if it would be better optics to have a used vehicle purchased instead. PWD Hansen responded one of the reasons a new vehicle was needed was it would free up employee time to work on projects and not on vehicle repairs.

Administrator Kinley noted that after the new software is in place and budget amendments have been taken into account there will be a more accurate picture of the state of the finances.

- b) **Sheriff's Report** - A copy of the Skamania County Sheriff's Report for June, 2019 was attached for council review as well as a copy of their latest newsletter.
- c) **Municipal Court Cases Filed** - A summary of Stevenson Municipal Court Cases recently filed was attached for Council's review.
- d) **Chamber of Commerce Activities** – A report describing some of the activities conducted by Skamania County Chamber of Commerce in June, 2019 was attached.
- e) **Transportation Improvement Program** - The final TIP has been submitted to the state and was attached.
- f) **Building Permits** - Stevenson: 23 active Single-Family Residences (SFRs), 9 started in 2019; 4 cabins (vacation lodging); and 1 triplex (not started). LDB tasting room finalized and open. 61 building permits total for 2019. North Bonneville: 2 SFRs and 1 duplex.
- g) **Fire Department Report** - A report describing some of the activities conducted by the Fire Department in June, 2019 was attached.

## 9. CITY ADMINISTRATOR AND STAFF REPORTS:

- a) **Eric Hansen, Public Works Director** - PWD Eric Hansen provided an update on the current road projects. The recent gas leak resulted from an unknown gas pipe that was dug up during work. The gas company did not know of its existence even though a locate had been done. It would have taken the gas company an hour to respond, so emergency repairs were made by bending the pipe and securing it with some tape, stopping the leak.

Following complaints regarding flaggers hired by Century Link the flaggers are no longer on site.

Chip sealing is set to take place but some county equipment is broken, delaying the chip-seal schedule.

Underground placement of utilities is taking a lot of staff time.

- b) **Ben Shumaker, Community Development Director** - Ben Shumaker is working with the SDA in hopes of securing grants. The EPA has funds to support rural economies through recreation opportunities through the Recreation Economy for Rural Communities program. He is also working with the Fire Department to find funds for a new fire truck.

He is working with the Port of Skamania to get the Waterfront Project done. While no project manager was hired, Kari Fagerness with the Economic Development Council is working as go-between.

A parking inventory for downtown is being done in house. Ben is looking for volunteers to count cars to make note of utilization of spaces.

The Shoreline Master Plan received one comment during the 45-day response period. The comment was from the Washington Department of Natural Resources regarding recognition and protection of Rock Creek as a cold-water refuge for steelhead and salmon.

- c) **Leana Kinley, City Administrator** - City Administrator Kinley referred to the report provided in the Council meeting packet detailing specific projects and tasks the City staff have been working on over the past month. She did highlight one item regarding Stevenson's eligibility for Community Development Block Grants. Because the recent income survey of residents showed the poverty level is lower than the guidelines allow, Stevenson is not eligible to receive CBDG grants.

She also brought up two items not in her update. The first was the phone system project is moving forward with the phones being ordered and install planned for the week of July 29<sup>th</sup>. The second was regarding the Leadership Team Development. Janice Corbin of Sound Employment Solution would like to speak with councilmembers when she is here on July 25<sup>th</sup>. There will be a follow-up email sent with her contact information to schedule individual meetings.

## 10. VOUCHER APPROVAL AND INVESTMENTS UPDATE:

- a) June 2019 payroll & July 2019 A/P checks have been audited and were presented for approval. June payroll checks 13598 thru 13605 total \$119,565.26 which includes one EFTPS and five ACH payments. A/P Checks 13607 thru 13734 total \$301,083.82 which includes two ACH payments. The A/P Check Register was attached for review. Detailed claims vouchers were available for review at the Council meeting. No investment activity in June 2019.

MOTION: to approve the July vouchers, including the June 2019 payroll and July 2019 A/P checks.

Motion made by Councilmember Muth, Seconded by Councilmember Knudsen. Voting Yea: Councilmember Muth, Councilmember Hendricks, Councilmember Taylor, Councilmember Knudsen

**11. MAYOR AND COUNCIL REPORTS:** No reports were provided.

**12. ISSUES FOR THE NEXT MEETING:** No issues were provided.

**13. ADJOURNMENT** - Mayor Anderson declared the meeting adjourned at 8:50 p.m.

=====

Approved \_\_\_\_\_; Approved with revisions \_\_\_\_\_

---

Name

Date

Minutes recorded by Johanna Roe



June 12 , 2019

Congressman Greg Walden,

Cc: Transportation and Infrastructure Chair DeFazio and Ranking Member Graves,

OneGorge is a coalition of local governments and private sector representatives in the bi-state region of the Columbia Gorge Scenic Area. OneGorge strongly supports federal action necessary to provide a waiver for the Port of Cascade Locks from Title 23 of the federal code for the construction of a Bicycle and Pedestrian lane to the Bridge of The Gods in Cascade Locks, Oregon. The Bridge of the Gods is designated as a part of the Pacific Crest Trail system. The narrow 1926 era bridge is a key transportation and commerce link between Oregon and Washington in the Scenic Area. In recent years a significant increase in hikers and pedestrian traffic is creating significant public safety concerns as vehicles and pedestrians must share the same surface. Last year over 7000 hikers were recorded used the bridge. Attaching a lane to the existing bridge will alleviate this public safety concern.

Outdoor recreation is a strong and growing sector of our local economy in the Columbia River Gorge. The Gorge is truly a mecca for outdoor recreation enthusiasts who visit our area throughout the year to experience world class recreational activities from hiking and biking to snow, water and wind sports.

Adding a Bike/Ped lane to the Bridge of the Gods will provide a missing link in our local recreation infrastructure. The Columbia River Gorge is a destination for bikers who love to explore the road and trails throughout the area. The state of Oregon and the federal government are currently making a significant investment in building an iconic bike trail that will link Portland with the east end of the Gorge and significantly expand biking opportunities throughout the region. But when the trail is complete there will still not be a safe way for bikers to cross from Oregon into Washington as no bridge in the region is suitable to ride across safely.

OneGorge strongly believes that adding a Bike/Ped lane to the Bridge of the Gods will significantly improve public safety in the region and also provide a boost to our local recreation-based economy. We the undersigned, strongly support providing a waiver from the Title 23 requirements for toll facilities, so that the Port of Cascade Locks can be eligible for federal funding of this important project.

Sincerely,

The Undersigned, facilitated by OneGorge





**DAVID S. BROWN**  
**SHERIFF**

**OFFICE OF THE SKAMANIA COUNTY**  
**SHERIFF**

PO Box 790  
200 Vancouver Ave.  
Stevenson WA 98648  
Phone (509)427-9490  
Fax (509)427-4369  
www.skamaniasheriff.com  
scso@co.skamania.wa.us

*Pat Bond*  
*Undersheriff*

*David Waymire*  
*Chief Corrections Deputy*

*Jason Fritz*  
*Chief Civil Deputy*

August 6, 2019

Mr. Scott Anderson, Mayor  
City of Stevenson  
P.O. Box 371  
Stevenson, WA 98648

Mayor Anderson,

As a follow-up to our meeting on August 5, 2019, I want to offer some thoughts and clarification regarding my views and actions related to initiative 1639.

Since the passage of this initiative, I have been cautious in reacting and methodical in how to address my position. After much thought, I have concluded that the language of the law produced a less than clear path forward for those citizens desiring to purchase firearms. I remain aware of the legal challenges that have been filed and have observed the very public positions taken by my peers across the State.

As you are aware, I submitted a letter to the Skamania County Board of Commissioners a few months ago explaining that I felt it was unfair and inappropriate to attempt to apply enforcement authority over the citizens of Skamania County specific to 1639 until such time that many of the questions surrounding the law could be answered.

That said, I do believe it is imperative to offer some clarifying thoughts:

**Enhanced Background checks**

I am firmly committed to ensuring that all persons who are legally eligible to purchase and possess a firearm are provided an expeditious path to accomplish this. Therefore, the Sheriff's Office will continue to perform the necessary and required background checks as required by law. Adversely, those persons deemed ineligible by law, will be prohibited.

**Firearms Safety Training**

This requirement is outside of my enforcement authority and is a requirement between the purchaser and the dealer. My office does not provide the training or certify the validity of said training.

**Purchase of semi-automatic rifles**

The law prohibits the purchase of a semi-automatic rifle for persons age 18-20. The law does not prohibit possession of the same firearm by a person age 18-20. Therefore, the enforcement of this provision rest with the transaction or point of sale and is beyond my enforcement authority.

**Safe Storage of firearms**

The law requires safe storage in order to prevent a prohibited person from gaining access to a firearm. The definition of safe storage remains unclear. The Washington State Attorney General has provided a definition of safe storage that conflicts with the definition found in the law. My position remains that the threshold of your residence constitutes safe storage. Any person who enters and takes a firearm without permission, whether they use it in a crime or not, can be prosecuted under current statutes.

The law allows for a firearm owner to be prosecuted in the event they fail to meet the 5- day requirement of reporting a missing or stolen firearm. I have no intention of advocating for criminal charges on a firearm owner who has already been victimized by theft or burglary.

**Annual verification of firearm ownership**

The law requires that a process and criteria be developed between July of 2019 and July of 2020 to annually verify a firearm owner is still eligible to possess a firearm. This provision of the law is extremely troubling from many perspectives. Because these criteria have yet to be developed, it is impossible to intelligently discern a course of action. I intend to remain involved in the development of these processes and will commit to keeping the City informed as it moves along.

Our system of government, having 3 distinct and separate branches, affords the judicial branch the authority to rule on the constitutional basis of a law. I continue to respect that and as previously stated, look forward to the decisions from the courts on the challenges already presented.

As the law enforcement provider for the City, I remain committed to ensuring we provide an expected level of service that meets the public safety needs of the citizens of Stevenson.

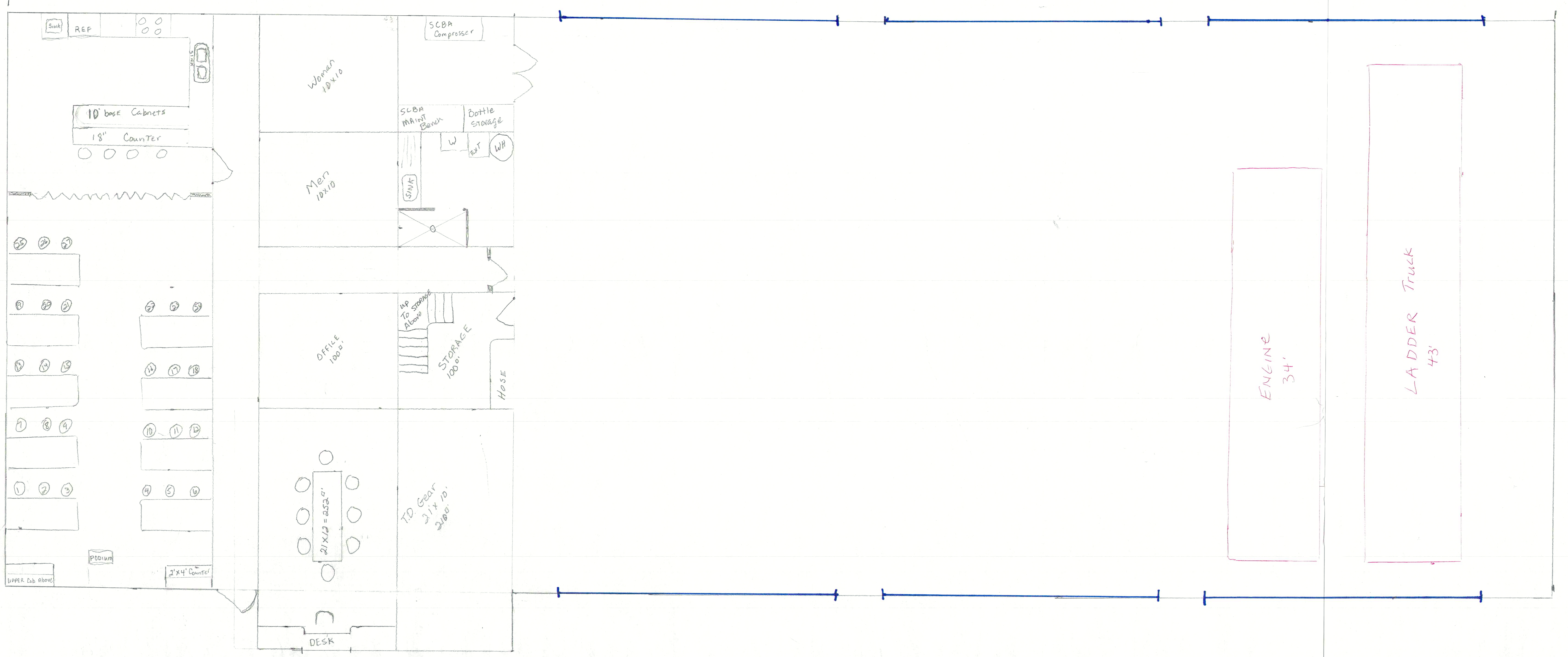
As always, I am available to discuss the issues surrounding 1639 or any law enforcement issue relevant to the City of Stevenson.

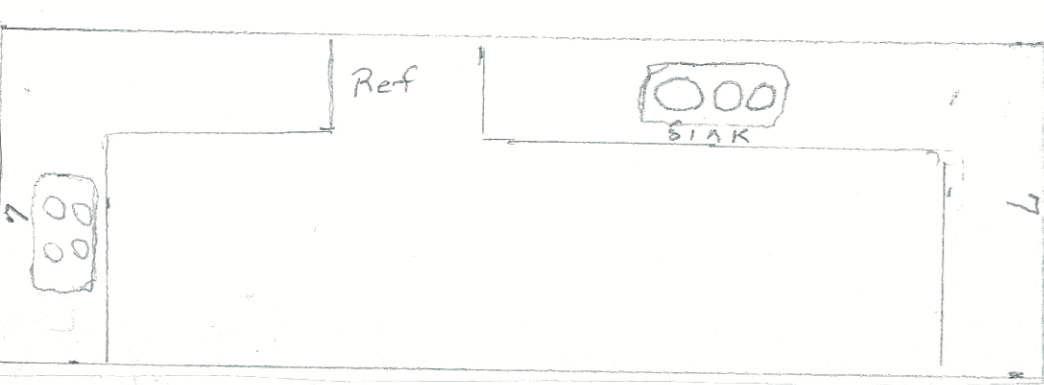
Sincerely,



Dave Brown  
Sheriff

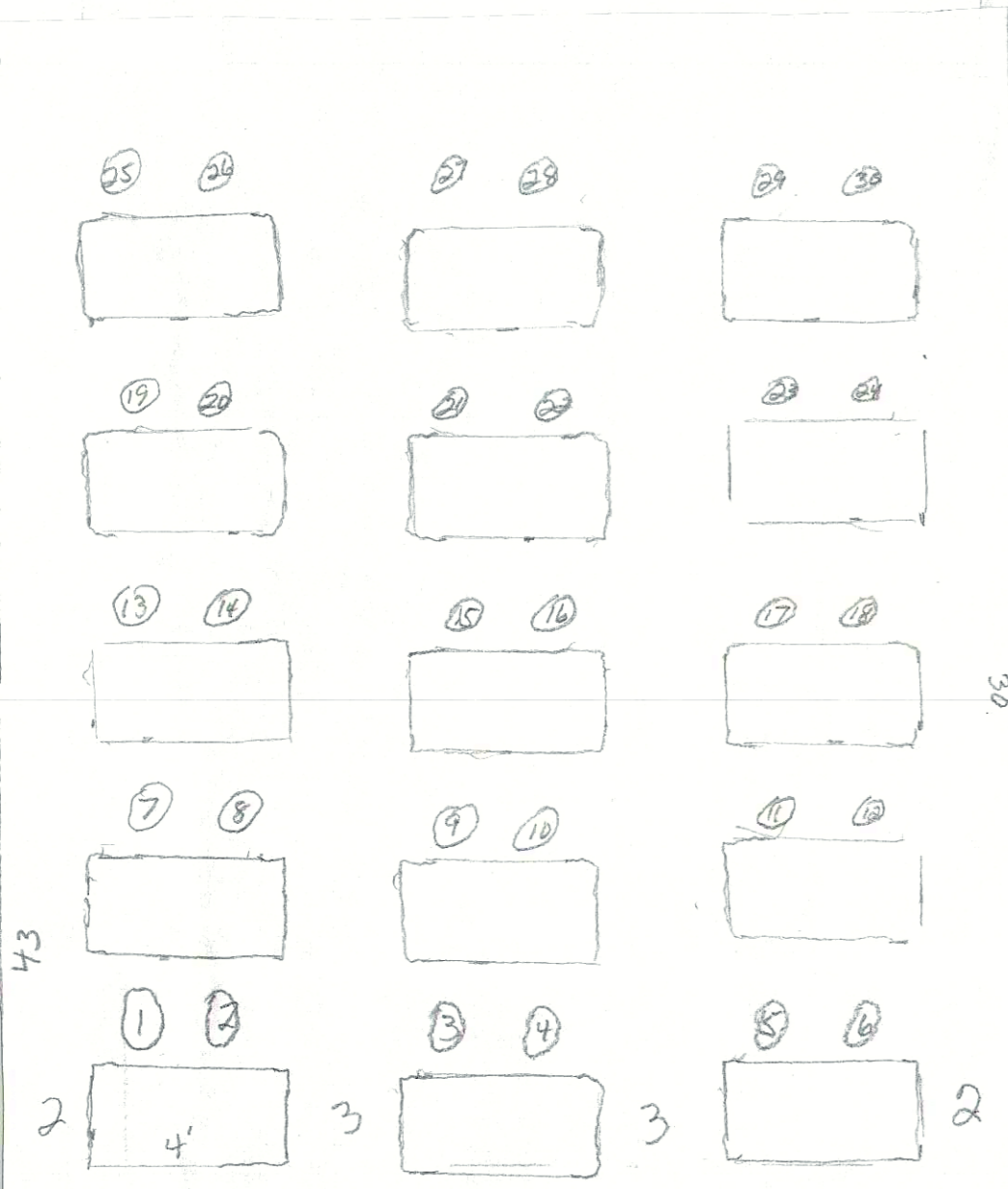
As Drawn  
 App floor 90x50 = 4,500  
 OFFICE + Gear 22x55 = 1,210  
 CLASS ROOM + KIT 22x50 = 1,100  
 6,810  
 OPTION 22' Kitchen + Class 50x4 = 200  
 7010



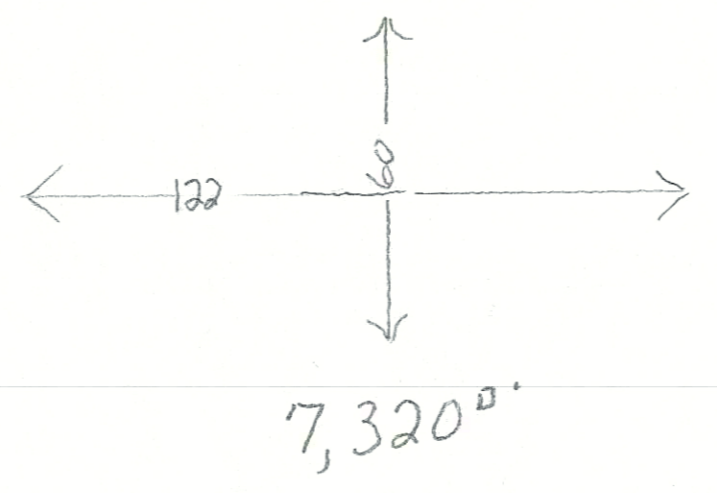


STORAGE  
15 x 10

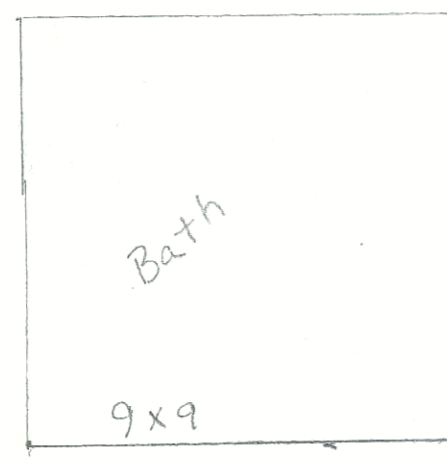
900 sq'



SHOP  
10 x 15



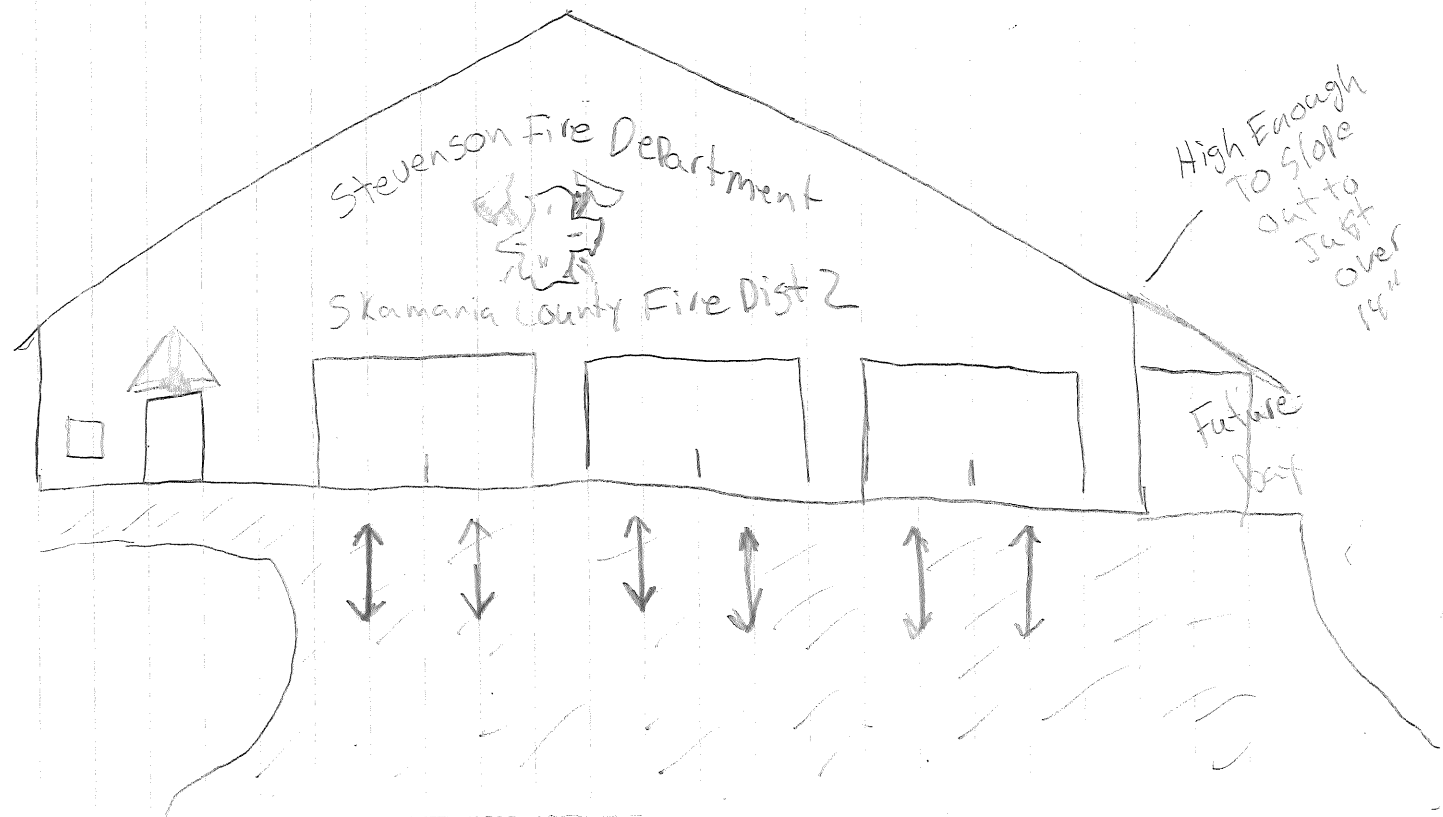
10 x 15  
DECK

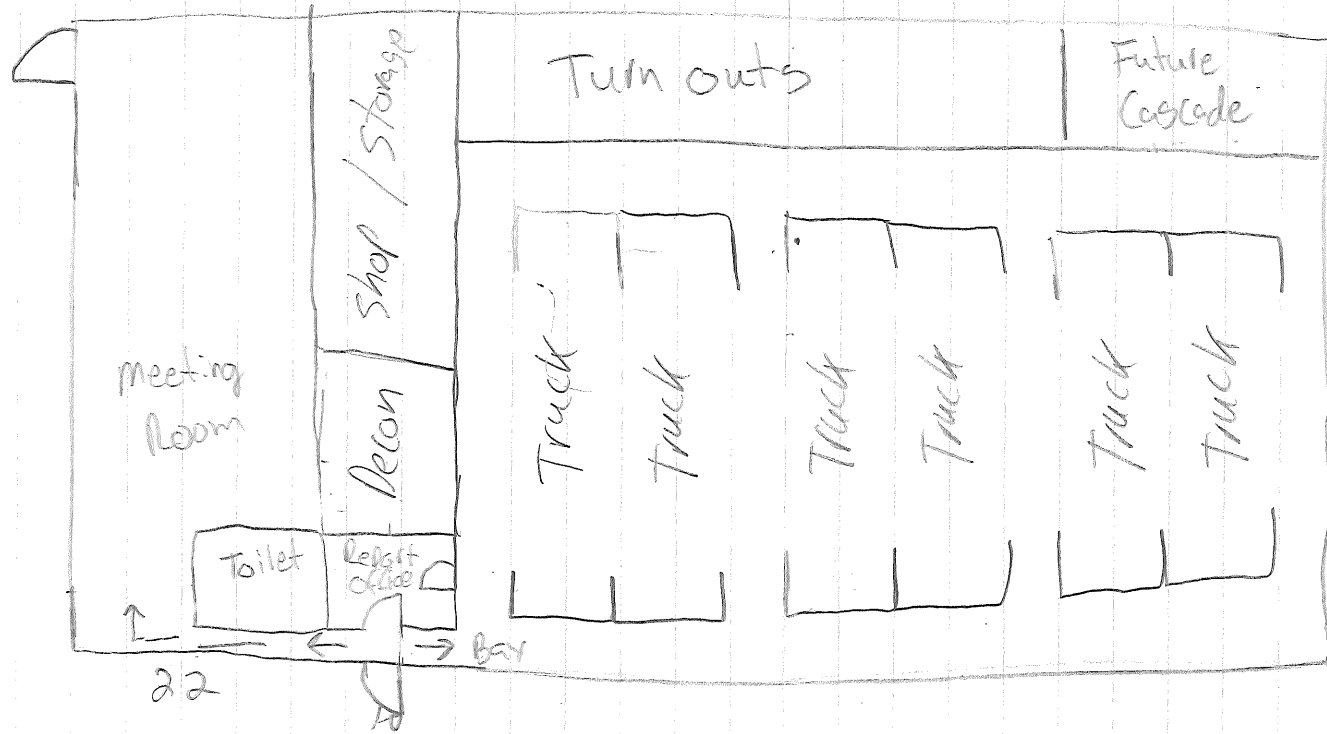


OFFICE  
10 x 10

4' Hall

Hall  
10'







# City of Stevenson

Leana Kinley, City Administrator

Phone (509)427-5970  
FAX (509) 427-8202

7121 E Loop Road, PO Box 371  
Stevenson, Washington 98648

To: Stevenson City Council  
From: Leana Kinley, City Administrator  
RE: Sewer Plant Update  
Meeting Date: August 22, 2019

## **Executive Summary:**

This is an overview of items staff has been working on over the past month in line with the direction council gave to staff.

## **Overview of Items:**

### Plant Operations:

Hood River was unable to find enough land for application of biosolids and will have to dispose of our solids in the Wasco landfill. The cost is \$51.50 per ton to haul it the landfill, which includes the tipping fees. The cost to Stevenson was \$5,892.39.

PWD Hansen has been working with Significant Industrial Users (SIUs), Ecology and the City of Camas on sending side stream material to Camas for processing. After months of testing, discussions and tours, a pilot run of material has still not taken place. Dirt Huggers began taking the material and it has had a positive impact on the plant. A copy of the graphs showing the Influent BOD and TSS history and trends are attached.

Ian Lofberg has done a great job cleaning up the Wastewater Treatment Plant site!

The average monthly Influent BOD load has been:

### 2018

- January 675 lbs/day – No Effluent Violations
- February 1,793 lbs/day – No Effluent Violations
- March 1,099 lbs/day – BOD and TSS Effluent Violations
- April 991 lbs/day – BOD and TSS Effluent Violations
- May 1,265 lbs/day – BOD and TSS Effluent Violations
- June 1,124 lbs/day – No Effluent Violations
- July 920 lbs/day – Low pH Violation (one day)
- August 1,113 lbs/day – No Effluent Violations
- September 1,439 lbs/day – Low pH Violation (one day)
- October 1,072 lbs/day – No Effluent Violations
- November 1,032 lbs/day – No Effluent Violations
- December 807 lbs/day – No Effluent Violations

## 2019

- January 776 lbs/day – Solids washout from clarifiers on 29<sup>th</sup> and 30<sup>th</sup>, TSS and BOD Effluent Violations
- February 749 lbs/day – Solids washout from clarifiers on the 18<sup>th</sup>.
- March 803 lbs/day – Solids washout from clarifiers on March 13<sup>th</sup>, TSS Effluent Violation
- April 589 lbs/day – Solids washout from clarifiers on April 1<sup>st</sup>
- May 1,067 lbs/day – No Effluent Violations
- June 897 lbs/day – No Effluent Violations
- July 785 lbs/day

The current permit limit for Influent is 612 lbs/day and the current upgrades in the adopted General Sewer Plan call for a design max monthly BOD loading of 1,611 lbs/day.

### WWTP Design:

Staff recently discussed the draft WWTP site plan with Wallis Engineering and Esvelt Engineering. While there is room for improvements needed in the next 10 years, the site becomes challenging when looking at a 40-year plan. Upgrades that will take place in the next 10 years will allow for flexibility to provide the city with options to maximize the space, such as changing to a membrane system. These decisions will not need to be made for the next 8-10 years when planning for the construction of the third clarifier.

### Funding:

The report for the CERB grant is in process, staff will incorporate the results on the feasibility of the sidestream material disposal.

The EDA application for improvements at the lift stations for increased capacity and flood protection at the wastewater treatment plant continues to go through the process. It has been reviewed by the Investment review Committee and is expected to progress. The current challenge is the funding source as we are ending the federal fiscal calendar and the funds are being reallocated through the EDA regions. The total project amount is \$5,068,000 and 80% would be covered by the grant and the remaining 20% will be covered by a USDA loan that the city is in the process of obtaining.

Staff is responding to questions on the USDA application for the EDA match and obtaining the additional paperwork needed for the loan.

### Compliance:

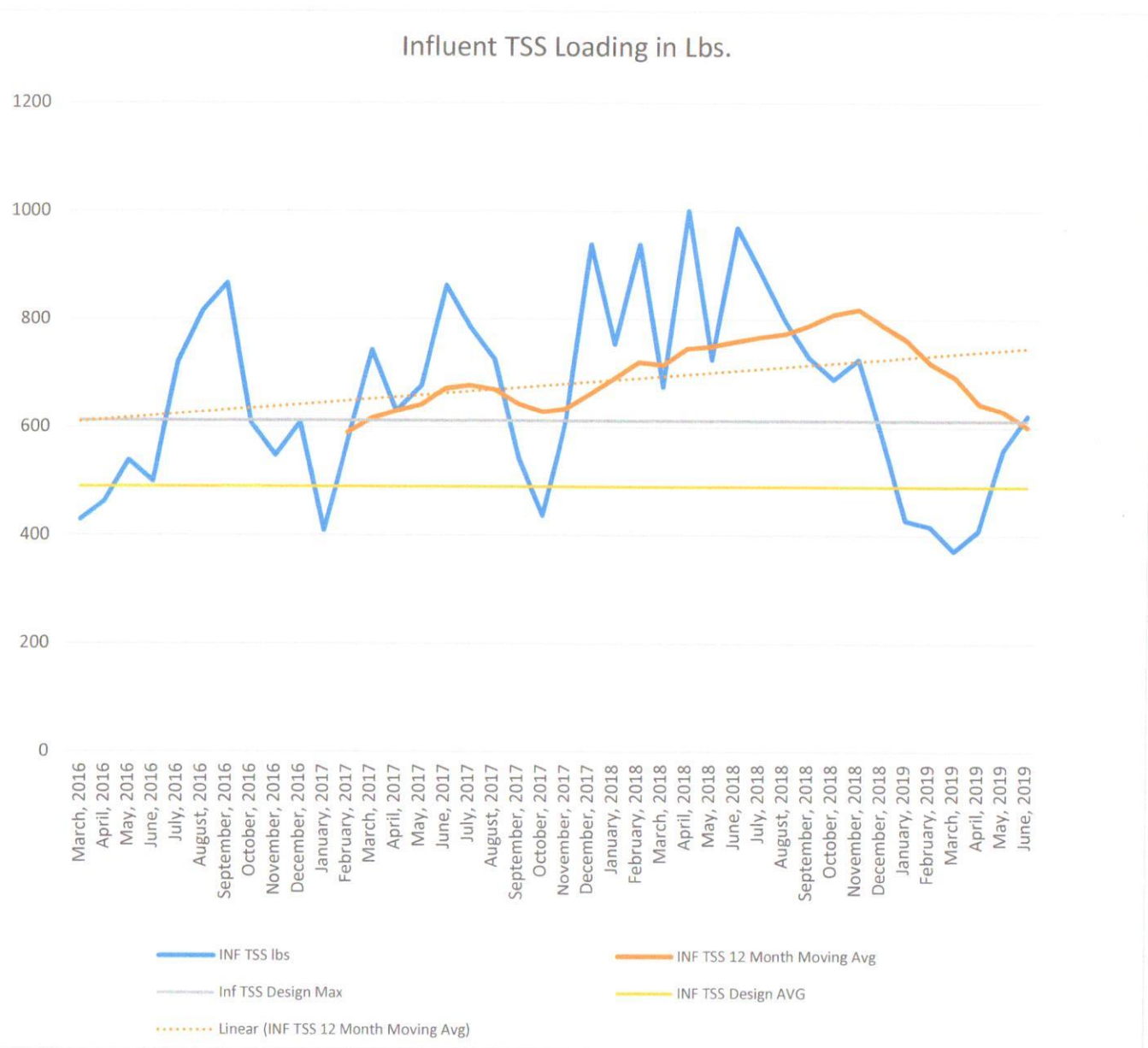
Staff has discussed a draft amended Administrative Order with Ecology. It will require additional testing and add time to the daily rounds impacting the budget.

### Action Needed:

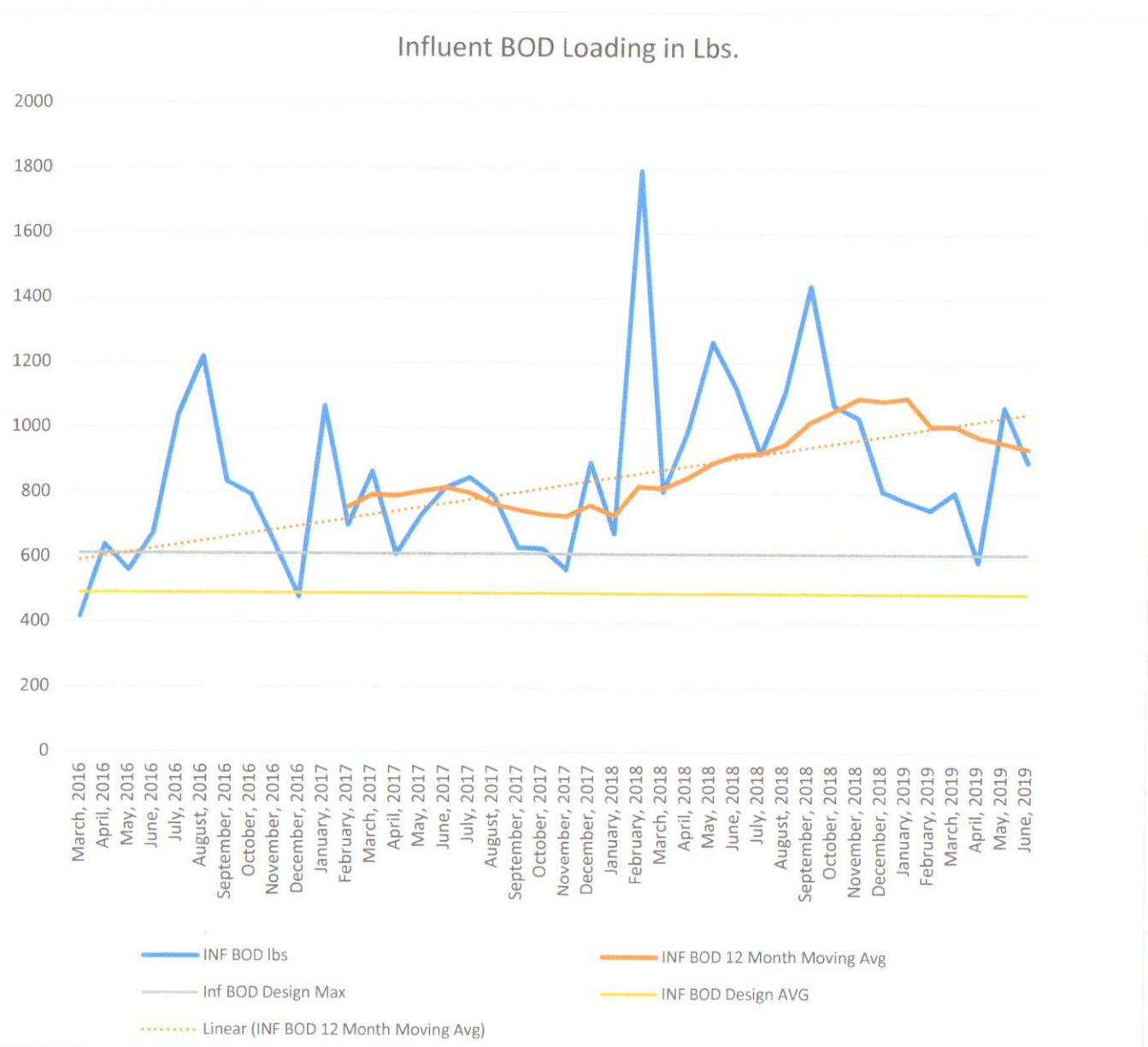
None.



STVN Inf TSS LBA Annual Info Summary March, 2016 - June, 2019	INFLUENT Loading TSS LB AVG	INFLUENT Loading 12 Mon Moving LB AVG
March, 2016	429	
April, 2016	463	
May, 2016	539	
June, 2016	500	
July, 2016	720	
August, 2016	816	
September, 2016	866	
October, 2016	608	
November, 2016	548	
December, 2016	609	
January, 2017	409	
February, 2017	575	590
March, 2017	743	616
April, 2017	630	630
May, 2017	677	642
June, 2017	863	672
July, 2017	785	677
August, 2017	726	670
September, 2017	543	643
October, 2017	436	629
November, 2017	618	635
December, 2017	938	662
January, 2018	754	691
February, 2018	938	721
March, 2018	675	715
April, 2018	1001	746
May, 2018	725	750
June, 2018	969	759
July, 2018	884	767
August, 2018	797	773
September, 2018	729	789
October, 2018	689	810
November, 2018	726	819
December, 2018	582	789
January, 2019	428	762
February, 2019	417	719
March, 2019	372	693
April, 2019	409	644
May, 2019	558	630
June, 2019	622	601



STVN Inf BOD LBAAnnual Info Summary March, 2016 - June, 2019	INFLUENT Loading BOD 5 LB AVG	INFLUENT Loading 12 Mon Moving LB AVG
March, 2016	416	
April, 2016	639	
May, 2016	560	
June, 2016	676	
July, 2016	1037	
August, 2016	1218	
September, 2016	834	
October, 2016	793	
November, 2016	641	
December, 2016	478	
January, 2017	1067	
February, 2017	699	755
March, 2017	865	792
April, 2017	611	790
May, 2017	730	804
June, 2017	816	816
July, 2017	847	800
August, 2017	789	764
September, 2017	631	747
October, 2017	628	734
November, 2017	562	727
December, 2017	894	762
January, 2018	675	729
February, 2018	1793	820
March, 2018	804	815
April, 2018	991	847
May, 2018	1265	891
June, 2018	1124	917
July, 2018	920	923
August, 2018	1113	950
September, 2018	1439	1017
October, 2018	1072	1054
November, 2018	1032	1094
December, 2018	807	1086
January, 2019	776	1095
February, 2019	749	1008
March, 2019	803	1008
April, 2019	589	974
May, 2019	1067	958
June, 2019	897	939





**FW:**

**Eric Hansen** <eric@ci.stevenson.wa.us>  
To: Leana Kinley <leana@ci.stevenson.wa.us>

Fri, Aug 9, 2019 at 7:27 AM

Leana,

I placed a copy of this letter on your desk for city council meeting. I agree with their request due to several factors, including:

1. No mainline extension will occur due to uphill grade, meaning no benefit to future customers.
2. This will be a pressure system, and potentially a pressure line in order to hit grade of sewer main.(expensive to install, expensive to operate)
3. This will be a long service lateral, approximately 250'.
4. This street was recently paved, I don't want to see a utility trench for 250'+/- in the new road.

Thanks,

Eric

---

**From:** Mary Corey <mary@ci.stevenson.wa.us>  
**Sent:** Tuesday, August 06, 2019 4:09 PM  
**To:** Eric Hansen <Eric@ci.stevenson.wa.us>  
**Subject:** FW:

There is a copy of this in your in basket. Did not know if you wanted to save it on your computer too.

Mary

**From:** terry steeves <terryjsteeves@gmail.com>  
**Sent:** Tuesday, August 6, 2019 4:08 PM  
**To:** mary@ci.stevenson.wa.us  
**Subject:**

August 5, 2019

Ron Richards and Terry Steeves

[330 NW Kanaka Creek Road](#)

[Stevenson, Wa. 98648](#)

To: Stevenson City Council

To Whom It May Concern,

It was brought to our attention, while applying for a building permit for the construction of a new house located on our lot just north of our existing house, that city code requires connection to the city sewer when the site in question is within 300 feet of the city sewer.

We would like to request permission to install our own septic system on the lot instead of the city sewer. We purchased the lot in question back in January 2005. We inquired about the potential for city sewer at that time, and were told that hooking up to city sewer would be prohibitively expensive. As a result, we chose to have a septic system designed for the lot. We also are holding a current permit for installation of the septic system. We are asking for consideration in allowing us to proceed in the installation of the septic system to service the house under construction.

It would be a shame to dig up our road for this potential connection, especially since the city had the foresight to run water to our lot before the repaving of Kanaka Creek Road.

Thank You for your attention to this matter.

Ron Richards

Terry Steeves

13.08.070 - Connection with public sewer required—Appeal procedure.

The owner of any dwelling used for human occupancy, employment, recreation or other purposes situated on property within the city and abutting on any street, alley or right-of-way in which there is now located or in the future is located a public sanitary sewer of the city, is required at his expense to install suitable toilet facilities therein and to connect such facilities directly with the proper public sewer, either by gravity or with approved pumping facilities, in accordance with the provisions of this chapter, within 90 days after the date of official notice to do so; provided, that such public sewer is available to or on the property and/or at a property line of such property and the structures or buildings are within 300 feet of the public sewer. In the event that, during such period of 90 days, such owner files his written objections with the city against so being required to install such facilities, the provisions of this section shall not be enforced upon such owner until the city council shall have, at a meeting thereof, heard such objections of such owner, and rendered its decision thereon. Such meeting shall be held not less than ten days or more than 45 days after the date of the filing of such objections. Not less than seven days prior to the date set for such meeting, the city council shall give due notice of the date set therefor to such owner. The decision of the city council shall be final and no appeal shall be taken therefrom by such owner except as is provided by law.

(Ord. No. 1119, § I(Exh. A), 4-19-2018)

August 13, 2019

TO: City Council  
FR: Jeff Carlson & Pat Hood  
RE: Park Plaza Project

Rock Cove Design was honored to be chosen as the designers for Stevenson's Park Plaza project in early 2015. Our task was to design 3 conceptual community plaza designs varying in scope to be considered by the public for revitalizing the Courthouse lawn area. We worked with a design committee including representatives from the City, County, SBA, Chamber, and business community (members included Scott Anderson, Casey Roeder, Nick Hogan, Bonne Heemeier, John Mobley, & Joe Schlick). As the project proceeded, we met with the committee regularly during each stage of the design process. Additional public outreach was also an important part of the process, including both public and private meetings with interested citizens. Additionally, a city-wide survey was conducted in which the participants weighed in on various aspects of the 3 designs.

Once the 3 designs were completed and presented to the committee, the "Look to the Future" design was unanimously preferred. In both our public outreach as well as in the survey, by far the greatest support was for that same plan. While there were similarities in all three plans (i.e. restrooms nestled into the hillside with a public area above, a large seating area next to El Rio, water features, public art), the differences were rather bold: in layout, scope and potential cost with an effort made to create clear choices to be considered by all.

Two of the designs included a central "amphitheater". The chosen design was the grandest in scope - and the most ambitious - creating ADA access to the entire site from street level to the expanded courthouse patio. That access was achieved by siting the performance stage area to the west side of the plaza creating a buffered performance area. Protection from noise and other distractions is the result of elevation change and foliage, and it provides ample seating for performances. This positioning also allows for more varied activities to occur in other parts of the plaza while events are happening.

Moving large elements in the design would require significant re-design time and expense. Furthermore, the support already garnered for the project would need to be acquired once again. The design is strong as it is; would changing it at this point in the process be the right thing to do and would it be worth it? We don't believe so.

Thank you.

Enc: Plan description and plan view docs

## Looking To The Future

...is the most ambitious of the three Park Plaza conceptual plans. This plan reinvents usage of the entire site; focusing on creating new patterns of movement taking you to new destinations throughout the location. The circle - representing the idea of infinite possibilities - is the design element used repeatedly in this plan.

At the corner of Russell and Highway 14, the area honoring Armed Services Veterans will be enhanced with a grouping of vertical columnar basalt standing stones behind a low basalt bowl water feature. Parts of the existing stonework will be kept along the sidewalk in front of the new pathway and flanking the plaza entrances. The walls allow for the maintaining of several benches facing the sidewalk and streetscape. In the sidewalk that runs along the front of the plaza, two of Stevenson's Wayfinding pavement markers will point to the destinations and amenities within the site.

As you enter the main plaza at street level, you are greeted by three monumental rusted steel and stone totems/columns that will have laser cut-out designs lit softly from within. The "totems" will speak to the beauty and natural elements of the Gorge, as well as honor the historical industrial mill town beginnings of Stevenson. They will act as beacons for the plaza and the downtown business district and will be the first of several public art pieces on the site. Just to the east of the totems, there is a water bottle refilling station that will serve human and four-legged plaza guests, as well as farmer's market vendors.

Just to the north, a flush fountain is located with mosaic pavement art that is punctuated by a columnar basalt bowl water feature set inside a compass design pointing to the four directions. The flush fountain would be on in the summer months for children (of all ages) to play in.

For the winter months and cooler evenings, there are two gas fire pits available for use; one circular and central to the plaza nestled into a rocky hillside, and one that anchors the shaded outdoor eating area on the east end of the plaza. The shaded area is backed by a basalt wall with a laser cut corten steel center focal. The plaza has multiple built-in benches and movable tables & chairs planned throughout to encourage outdoor eating and support programmed community events of all kinds.



## *Looking to the Future Plan - Pg 2*

At the northeast end of the main plaza, there is a structure built into the hillside housing ADA accessible public restrooms and a large storage/ mechanical room. A staircase with two circular landings leads you up to a larger rooftop terrace that sits over the restroom structure. As you walk up the staircase you'll be able to stop and linger on the landings which overlook a natural waterfall and creek water feature. The pavement leading up to the upper terrace will be imprinted with critter tracks. Deer tracks will dominate - leading you to a small landscaped circle featuring tall columnar basalt touch stones and a deer sculpture made from reclaimed rusted steel. The hillside and area to the north east of the upper terrace will be landscaped with native evergreen trees and plantings creating a wooded shaded area.

At the west end of the Park Plaza, the "Woodland Stage" is elevated a few steps up from the main plaza level. Its backdrop is the community Christmas tree, set in a landscaped area of native plantings and large stones. The circular stage paved area will have scaled up imprinted leaves from native tree species as an added decorative detail and learning opportunity. Tiered seating just to the north of the elevated performance area provides an area for viewing events. The main plaza area and the additional grassy area to the north of the pathway will also have nice views of the stage.

As you begin on the path from street level, you can first access the Woodland Stage. Go further along the pathway and you will eventually reach the "East Wind Round-About" punctuated by Stevenson's third Kinetic public art piece celebrating the powerful Gorge winds. The path then leads you to the upper "Courthouse Outlook Plaza". The pathway has level resting points at 40' intervals (per ADA), marked by large boulders etched with modern petroglyphs inspired by Columbia River Gorge native rock art. The flag remains in its current location but takes on greater importance as it is surrounded with a circular pavement design and becomes a focal for the upper plaza. The Outlook Plaza is sunken several steps down from the level of the building and has several benches, movable tables and chairs; a place to hang out, eat lunch, take a coffee break and enjoy the view. From that level you travel up to an expanded plaza area surrounding the Skamania County Courthouse featuring the Historic Petrified Sequoia monument honoring Armed Services Veterans. The monument remains in its original location but the plaza has been expanded around it making it a more prominent feature. The Upper plaza supports additional seating and a new interpretive sign that speaks to the architectural history of the current Courthouse as well as the history of the site.

All of these upper areas over look the grassy hillside and large street level plaza. The various outdoor rooms created throughout the site coupled with the sounds of the water feature should provide a welcome relief from the traffic sounds of Highway 14.





RUSSELL AVENUE

SKAMANIA COUNTY COURTHOUSE

SHERIFF'S OFFICE

JAIL

INTERPRETIVE SIGNING MONUMENT

ELEV = 165'

ADA RAMP

FLAG

ELEV = 164'

SEATING

PERFORMANCE AREA

XMAS TREE

ADA PATHWAY

FIRE PIT

WATER FEATURE

RESTROOMS AND STORAGE/MECH BELOW

CARPORT

FLUSH FOUNTAIN

FIRE PIT

EL RIO

PARKING

ART PIECES

WATER STATION

ELEV = 143'

HIGHWAY 14

LOOKING TO THE FUTURE 1  
SCALE: 1" = 20' - 0"

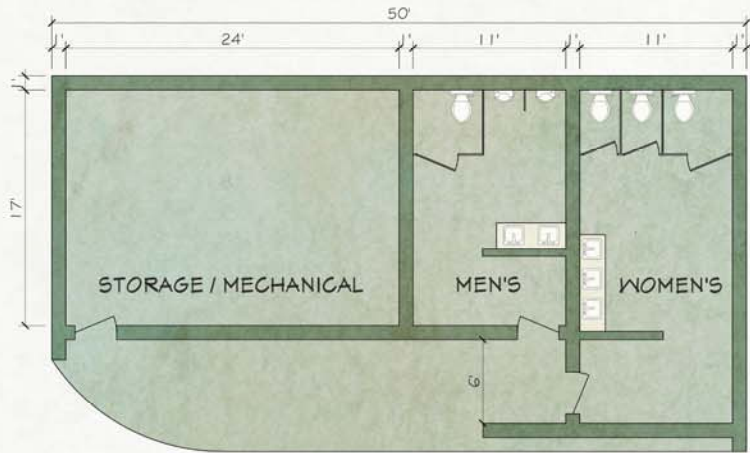
STEVENSON BUSINESS ASSOCIATION  
CITY OF STEVENSON, WA

40



2015 Rock Cove Design





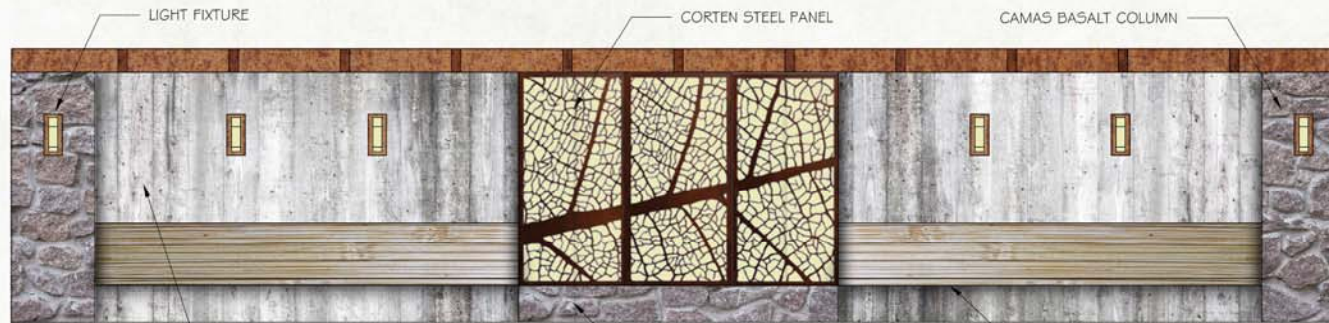
CORTEN PLANTERS



BASALT FIRE PIT

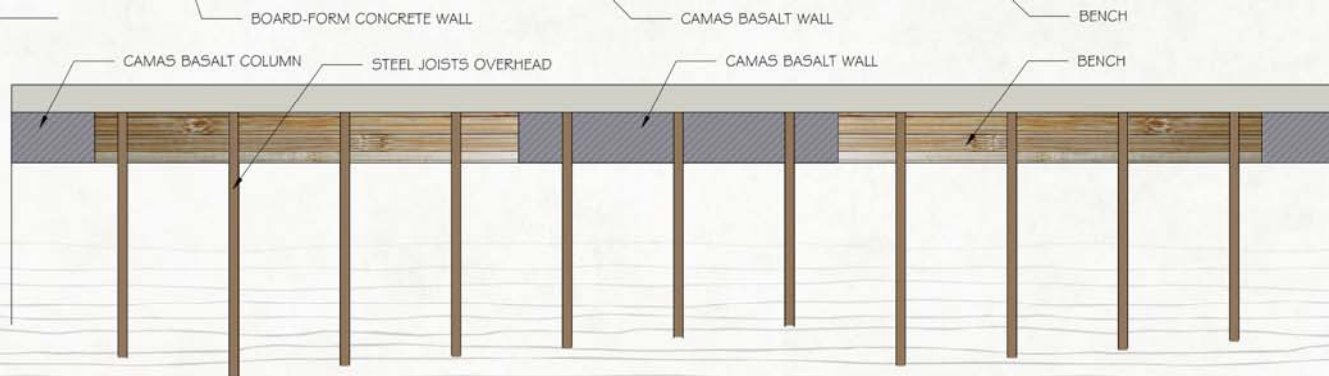
**RESTROOM DETAIL**

SCALE: 1/8" = 1'-0"



**EAST WALL DETAIL**

SCALE: 1/4" = 1'-0"



LOOKING TO THE FUTURE 1

STEVENSON BUSINESS ASSOCIATION  
CITY OF STEVENSON, WA



2015 Rock Cove Design



LOOKING TO THE FUTURE  
PROJECT 17.1A  
© 2017 STEVENSON PARK PLAZA

## LOOKING TO THE FUTURE

The Looking to the Future plan re-imagines an expanded community gathering place where the courthouse town now exists: creating a place that welcomes locals - as well as visitors - and provides a focal area for activities supporting civic and business interests in the heart of Downtown Stevenson. Plan highlights include:

- ADA pathway from the sidewalk allows access to stage, upper plaza & Courthouse
- Monumental corten column art acts as beacon for the plaza & downtown
- Staircase with circular landings overlook a natural creek waterfall feature
- Street level, ADA restrooms built into hillside
- Roof-top terrace above restrooms with views of the flush fountain & plaza below
- Locations for public art at top of terrace & pathway round-about
- Elevated stage area with terraced seating and community Christmas tree
- Flush fountain, fire pits, built in benches, historical signing, indigenous landscaping
- Shaded outdoor dining area, movable tables and chairs throughout



LOOKING TO THE FUTURE  
PROJECT 17.1A  
© 2017 STEVENSON PARK PLAZA



LOOKING TO THE FUTURE  
PROJECT 17.2  
© 2017 STEVENSON PARK PLAZA



LOOKING TO THE FUTURE  
PROJECT 17.3  
© 2017 STEVENSON PARK PLAZA



FOR MORE INFORMATION CONTACT THE ARCHITECTS AT  
STEVENSON PARK PLAZA ARCHITECTS

**LOOKING TO THE FUTURE - THE STEVENSON PARK PLAZA PROJECT**  
A joint project between the Stevenson County Association, the City of Stevenson, and Skamania County





LOOKING TO THE FUTURE  
PERSPECTIVE 1

2015 ROCK COVE DESIGN



LOOKING TO THE FUTURE  
PERSPECTIVE 2

2015 ROCK COVE DESIGN



LOOKING TO THE FUTURE  
PERSPECTIVE 3

2015 ROCK COVE DESIGN



LOOKING TO THE FUTURE  
PERSPECTIVE 4

2015 ROCK COVE DESIGN



LOOKING TO THE FUTURE  
PERSPECTIVE 5

2015 ROCK COVE DESIGN



LOOKING TO THE FUTURE  
PERSPECTIVE 6

2015 ROCK COVE DESIGN



## STEVENSON PARK PLAZA SURVEY #2 RESULTS

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**The second Stevenson Park Plaza survey was online  
and available from 1/29/16 thru 3/31/16**

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108 respondents

441 Comments

4 of the 9 questions were completely open ended

All comments are available in the individual survey responses

YouTube video available beginning 2/4/16 was linked to survey

Video has been watched 700 times (as of 4/11/16)

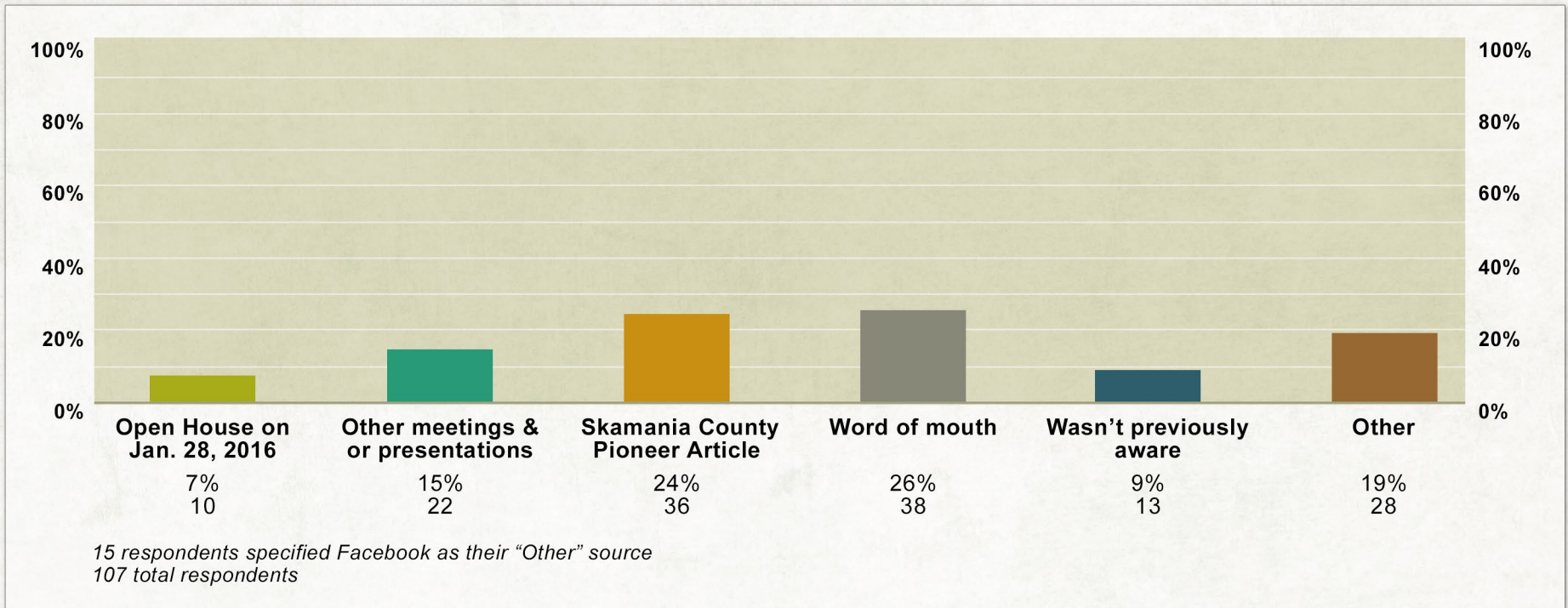
Presentation boards were hung in the Library Gallery for 2 months

Announcements and stories in the Pioneer and several Facebook pages

## STEVENSON PARK PLAZA SURVEY #2 RESULTS

# Q1

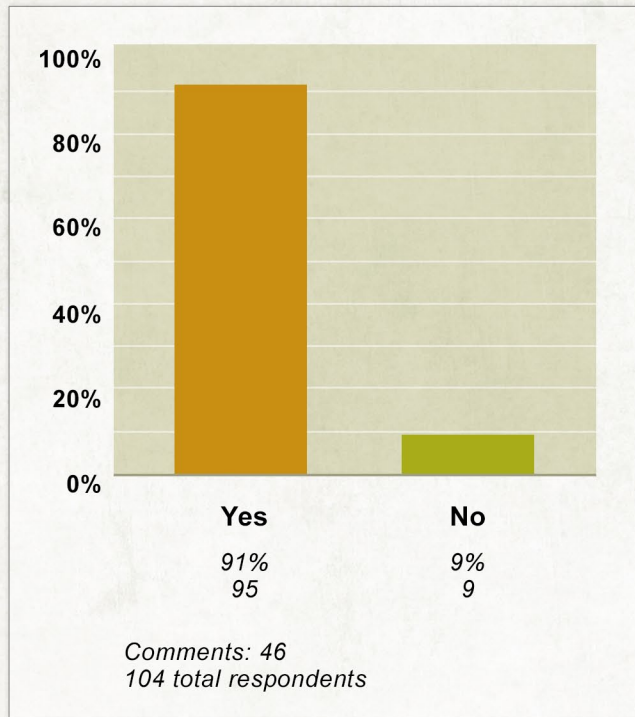
## How did you become aware of the Stevenson Park Plaza Project? (answer all that apply)



## STEVENSON PARK PLAZA SURVEY #2 RESULTS

# Q2

## Are you in favor of re-inventing the space in front of the Courthouse?



### Selected Comments:

YES, YES, YES! way over due.

Great, optimistic idea! It invites people and can become a place to gather for this river town.

Very Excited!

I believe that space has the opportunity to both pull us together as a community - becoming the quintessential gathering place for residents; and draw visitors to stop and visit for a bit as they pass through town.

Very much in favor!!

## STEVENSON PARK PLAZA SURVEY #2 RESULTS

# Q2

## Are you in favor of re-inventing the space in front of the Courthouse?

### Selected Comments (edited for space - see individual surveys for all comments)

I am very excited for the project. It will add a great deal of character to Stevenson, and give tourist reasons to linger. I love the outdoor stage and am excited to see performances there.

I do not see it as "reinventing" but rather "development" or "utilizing". I think it is a very good move in the active pursuit of "re-economizing" the Gorge - begun with the signing of the federal scenic act. Credit should be formally claimed to those who, starting 30 years ago, correctly envisioned the Gorge as a thriving tourist, outdoor, sports, recreation destination. Combined with the local enthusiasm for progressive pursuit of other modern, economic/social trends, e.g. "Farmer's Market", this development idea is of course necessary and very positive.

Go big!

Absolutely fantastic idea. Must be economically feasible to build, and most importantly, economically maintainable (county responsible for maintenance?).

A community gathering area is such a good idea, especially in the middle of our beautiful little town! It can only strengthen our community and increase the value of our businesses.

Absolutely! This has been talked about for decades with nothing getting done. Hopefully, with the BNSF RR and the City of Stevenson participating with 'seed money' something will actually happen. It would be wonderful for not only tourists but for all residents of Skamania County, both young and old.

A city center gathering space is very important to a community regardless of size. Traveling to other cities and countries, I've experienced the positive aspects of a place for all people to come together.

It is a large space that is not easy to use because of the slope...a missed opportunity for better function. This finished project will be a focal point for the downtown area that can be enhanced over time.

This has been a topic of discussion for many years and it is time to put talk into action.

We have untapped potential in our waterfront and our beautiful little town. I feel we should be using it similarly to Hood River. This is a step in the right direction.

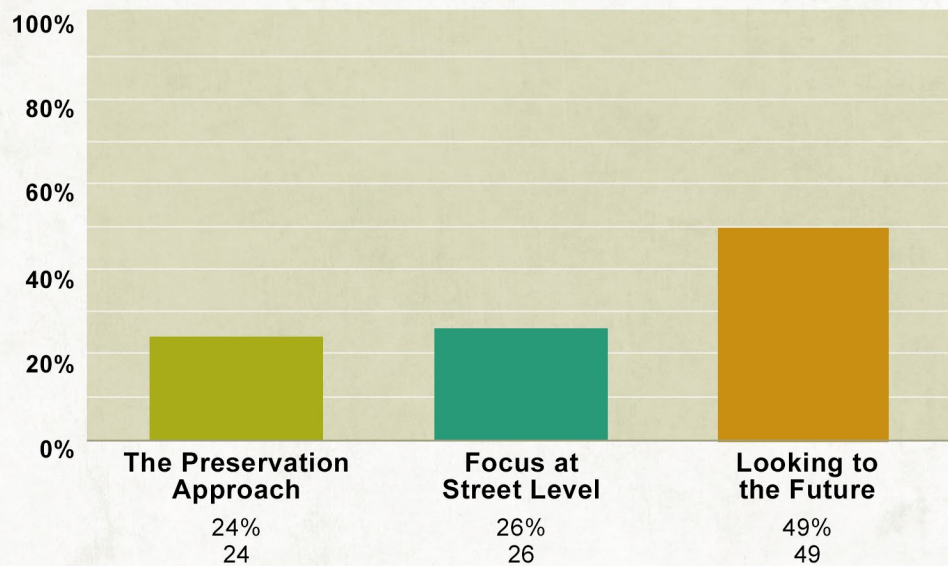
Very much so. This is a great opportunity for congregation and growth for locals but will also draw in outside tourists.

Great Idea!

## STEVENSON PARK PLAZA SURVEY #2 RESULTS

# Q3

Please rank the designs listing your favorite as a 1, and your least favorite as a 3.



This chart represents the number of #1 preference votes  
Comments: 13

	Preservation Approach	Focus at Street Level	Looking to the Future
#1	24	26	49
#2	24	52	19
#3	47	18	29
Total Votes	95	96	97
Score	1.76	2.08	2.21

The score assigns a value to the preference position, i.e., a #1 preference yields 3 pts, #2 = 2 pts, #3 = 1 pt. Note that total respondent numbers vary due to incomplete preference choices. 99 respondents answered at least part of this question.

## STEVENSON PARK PLAZA SURVEY #2 RESULTS

# Q4

## Why do you prefer your chosen design?

### Selected Comments (edited for space - see individual surveys for all comments)

I love the sloping, terraced stage. It is great for performances and to eat lunch or just mingle. I love the water feature and its placement compared to the other designs.

I am assuming my first choice (preservation) is the least expensive. It does a good job of giving us a lovely area for many different types of events without the higher costs involved with the other two. I am a realist, and, realistically, it is going to be very difficult to put the funds together to pay for this, especially when we cannot count on the county's financial assistance.

All three are great designs and I would be happy with any of them, but I think Looking to the Future makes maximum use of the space, provides a pathway for wheel chair access.

do it real. do it right. do it for now. do it for the future

This will be memorable in the moment, and enjoyed into the future. The future plan shows vision and place worthy of preservation.

I like the idea of using as much space as possible and it's ADA accessible.

It's beautiful and enhances the entire area. I like having many different areas to enjoy.

#3 has the most visual appeal and makes the best use of the space. All the parts flow/transition smoothly. #1 looks like an afterthought to a previous plan and has little visual appeal. #2 the water feature is not smoothly integrated into the design. Otherwise it looks ok.

Easier to go big. Once you are onsite, construction cost are less per square foot.

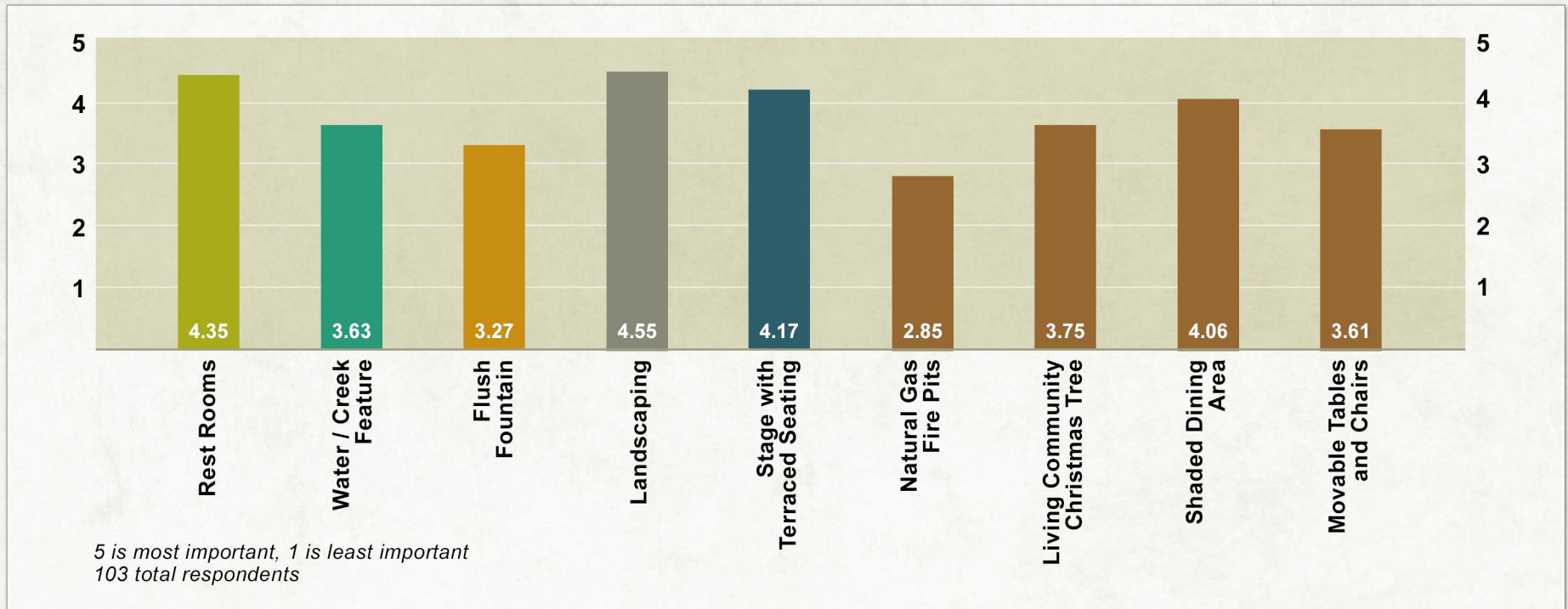
I liked the space and that there was many options to sit, the entertainment spot along with beverage area. Loved the fire place and water areas.

The name says it all! We must move forward. Although we have a rich history that runs through the county, we must look towards the future. The water is a beautiful feature that automatically draws people to gather. The Columbia River is in our front yard. The less courthouse lawn to maintain, the better. I feel this design has a lovely 'flow' to it and incorporates many useful 'spaces' for different activities, both active and passive.

## STEVENSON PARK PLAZA SURVEY #2 RESULTS

# Q5

Each of the conceptual designs share several design elements. Please tell us what is important to you.



## STEVENSON PARK PLAZA SURVEY #2 RESULTS

# Q5

**Each of the conceptual designs share several design elements. Please tell us what is important to you.**

### Selected Comments (edited for space - see individual surveys for all comments)

I hope the fire pits help extend the season. Along those lines, I'm disappointed that there appears to be no covered areas for rain protection. Seems like a no brainer for both our area and the site.

Remember what ever you design kids will want to climb on it. I like the graduated rocks and making them not high/hard to climb will be safest. Maybe one fire pit not two?

Upkeep of water features needs to be considered. Who will pay for cleaning the filters etc?

Again, would like to see more consideration of the rain. It might be great to line the sides with awnings so the Saturday market folks could have shelter. Or just one large rain shelter in the middle. I think the shaded dining area could just be rain sheltered. Rain is a bigger consideration than sun in my mind.

I think all three designs are bias toward the El Rio restaurant concerning outside dining. I don't feel that is fair as a use of a public space. The designs should be for the people not a private company.

Don't forget to make the area dog friendly.

Attractive and comfortable outdoor seating for as many restaurants as possible should be a priority in the downtown area. Would any part of the park plaza be used for outdoor seating for El Rio? When people drive through town and do not see this it is not welcoming to visitors. The park plaza is a great idea, and needs to be done but the city needs to work with at least some of the restaurants to find a way to achieve this.

I feel that Rock Cove Design has done an impeccable job incorporating a variety of design elements that meet the needs of our community and passing tourists.

From a market perspicive, if you are going to have tables & chairs (and I do think they are nice to have) they would definitely have to be movable & storable even, perhaps.

Plans are looking good! Great job.

Chairs and tables are inviting to sit and enjoy the atmosphere, and public bathrooms are a need in every town. It would be great to have music on weekends or when ever someone wants to volunteer. Without landscaping the project would look unfinished. Water features make you feel relaxed and invite you to them.



## STEVENSON PARK PLAZA SURVEY #2 RESULTS

# Q6

## What do you like best about the Preservation Approach design?

### Selected Comments (edited for space - see individual surveys for all comments)

Stage area, preserves the old walkway and stairs. Nice positioning of the Christmas tree. Larger grassy area.

Like the old set of stairs, the seating on the grassy lawn, the inclusion of two water features, and covered seating for hot summer dining.

the seating, public art

It's smaller, simple and there's plenty of green grass left for children to play on.

The entrance.

Leaves a large area of grass and plants/trees. Aesthetically pleasing. Nice seating for stage events or just relaxing.

The fountain and the tiered seating around the stage.

i do like the Christmas tree up i think it should be up and bright and the focal point of of the town at Christmas time

Nothing. The stairs going straight up the slope do not look inviting and are not utilized much by the public.

Openness of stage design and seating

The seating in the lawn, fire pit off to the side and not out in the middle and the outdoor dining.

Basalt rock water elements, central performance area, food cart area & overlook, outdoor shaded dining

Open setting. Love the stage and water area

More green space than the others. Smaller, simpler design. Appears to be easier to maintain and should be a much lower cost than the other 2 designs. It is an attractive design.

Not too complicated love the Christmas tree up where it should be. But think fir pit is a bad idea

The stage area.

It's neat and orderly. Like the art in the middle with open room around it.

## STEVENSON PARK PLAZA SURVEY #2 RESULTS

# Q7

## What do you like best about the Focus at Street Level design?

### Selected Comments (edited for space - see individual surveys for all comments)

I love the terraced stage and seating!! The 2 water features are fun and calming. My kids and I would definitely come to this design often. The xmas tree and fire pits would bring us and tourists for winter and the water and stage would attract people for spring and summer. I am very excited about this design.

Like the sizable water feature, the long curvy walking path from the courthouse and the fire pit in the dining area to warm the diners.

like the creek and flush fountain area like the stage like the grass areas

The creek bed.

Love the layout, lots of trees and plenty of sitting places. The water and gas sitting areas are beautiful. I really like this concept the best.

this one includes most of the elements of of the future plan and provides far more usable space that the preservation plan. the more structured stage and seating area would probably provide more access to performances.

The open space. Xmas tree.

The larger hard surface and the trees. I do not like the stage. The living Christmas tree is in a great location.

Complete use of space with a variety of adaptations. Softness of lines. Pleasing aesthetics.

Space at the street for Saturday market and parade viewing, Christmas tree area.

Water features are beautiful and really bring to life an important part of our local culture which is the river.

I like the separation for the street created by the columns and stage. Negative - The sidewalk to the courthouse is not ADA accessible - it should be.

I love the water (splash pad) in this design, I think it is a great fun and safe place for families and to come and play and hang in the summer. I also love the use of water on the west side coming down the hill

Love the layout all around!! I like the placement of the stage. Love this design

Love the stage and path up the hill

## STEVENSON PARK PLAZA SURVEY #2 RESULTS

# Q8

## What do you like best about the Looking to the Future design?

### Selected Comments (edited for space - see individual surveys for all comments)

I like how the lower area connects to the upper area so the whole space is united. I also like the performance area to the side so it isn't the focus of the space. I really like the flush fountain idea. Anywhere that I have seen one, kids and families tend to flock.

this seems to maximize usable space and be connected to the landscape. ADA path and access is great. This flows so well Like how creek is so pronounced and close to the people Like the breakup from road that trees planters and stage area

How close the water feature ties, and is part of usable space Sheltered area for stage Xmas tree incorporated to landscape

Overall balance of features, use of total street level space. Curving access to courthouse.

More contiguous open space. i also like the development up the upper section that would be great for visitors and workers at the county buildings. the ada access is going to improve mobility for those who need it and seems to be a preferred way to get down the hill.

All the different terraces/levels.

This is the best one. It puts the performance area off to the side which is better when not in use. The centrally focused water feature, fountain, art, and fire pit seems like it will invite people to use the area even when there is no performance.

I like the spiral nature of this design and believe it makes a better use of the space than the Street Level design.

This in my favorite of the designs. I love the open entrance that allows visual from the street for passers by to see into the plaza. I particularly enjoy the water acting as back drop to the plaza and the compass. I feel that the stage area to the west instead of front and center allows for more accessible use thought the plaza.

Love the ADA pathway not only for wheelchairs, but to walk our dogs. The water design, the fire pits and just everything would be so first class and optimistic for everyone visiting.

Like how it's open and there's room to move around. Maximizing the space for different areas instead of a lot of lawn. Like how the performance area is tucked in a corner. Looks inviting from the road and I would want to stop. This is the best! Pick this one!

It gets the most out of the available space.

## STEVENSON PARK PLAZA SURVEY #2 RESULTS

# Q9

## Do you have any other comments, questions or concerns?

### Selected Comments (edited for space - see individual surveys for all comments)

Bravo.

GREAT JOB! Super exciting to be moving forward on this and looking forward to seeing the next step.

All three designs will be a huge improvement so I hope this effort continues!

Just concerned about providing a covered area as I look out my window and watch the pouring rain! Glad your thinking about a community square and thanks for allowing input!

I hope it happens!

thank you to all who have persevered and gotten us to this point. whichever plan is chosen, it will be a benefit to the area. get it done. Let's get it started!

I support this project and appreciate the care that is being taken to make the downtown area a more inviting place for visitors and a place we can all enjoy. This can and should be done with careful consideration of spending tax payer money.

Thank you for pushing Stevenson into the future!

Just curious about what will be done about parking issues. Downtown is already congested. I feel this will bring more people, more vehicles, more traffic. Love this and want it just want to make sure traffic in downtown will remain somewhat manageable mostly for safety reasons.

Any of them would be a great improvement and beneficial to the community and local businesses.

How about bricks for sale with the names of people who have donated? Basically folks buy a brick. We've seen this in several cities and my family is REALLY hoping there is some brick paving with donor's names.

I really like that the eating area with fire pit is included in all of the designs as well as public restrooms and storage. Any of these options would be a beautiful addition to Stevenson.

Three solid plans...would be happy with any of them but like the idea of going big and making it amazing. This would be a destination and a centerpiece for Stevenson and greatly help to define and strengthen downtown.



# City of Stevenson

Leana Kinley, City Administrator

Phone (509)427-5970  
FAX (509) 427-8202

7121 E Loop Road, PO Box 371  
Stevenson, Washington 98648

To: City Council  
From: Leana Kinley, City Administrator  
RE: 2020 Budget Goals  
Meeting Date: August 22, 2019

## Executive Summary:

In October, 2018 council came together for a day and a half to come up with a strategic plan. The end result was a list of 25 goals to accomplish over the next 5 years. To prepare for the discussion, a survey was sent out to reevaluate the goals to see what may need to be changed and/or reprioritized. There were few responses and the results are below. These will be sorted more thoroughly and displayed to facilitate discussion at the meeting.

## Overview of Items:

### Response to Goal Setting Survey:

#### *Evaluation of current goals:*

**For those goals receiving a high rating, try to determine what events, circumstances and conditions helped in the achievement of these good results.** Able to discuss, decide, and do.

**For those with low ratings, identify the events, circumstances and conditions that prevented the council and city from successfully accomplishing the goal.** Perceived poor communication and commitment to push forward. Differing opinions of: appropriate time allotment, how long various tasks/stages should take

**Are any patterns apparent in your analysis?** If there is any pushback (State, public, partner agencies, etc.), things bog down and feel like there is nobody wanting to just make a decision.

**Were your goals too unrealistic?** Not unrealistic, just too many. Obviously, these projects will have lots of downtime (waiting on funding, approval, etc.), which allows another project to take its place, but perhaps this caused us to spread a little thin rather than more fully tackling other goals/projects.

**Did you set goals that were high enough?** Oh yeah.

**Did you have too many goals for the resources and time? Too Few?** Too many

#### 1. Wastewater Upgrades

8/10 – delays outside of city control, and while not as fast as we'd like some serious conversations and large moving pieces have been in play.

7/10

2. Fire Hall
 

0/10 – Lots of round-and-round discussions (incl. very long-winded talkers). There has been an appearance of difficulty getting any forward movement, agreement on base needs (even if breaking it into phases for future expansion rather all-at-once), and lots of finger-pointing without anyone willing to simply make a decision and move forward.  
2/10
3. Downtown Planning
 

8/10 – Things are moving along per the established timeline. Only concern being with nuisance properties; there has been a pattern of poor enforcement on this topic, so there is more work to do than simply make a list and say it'll be enforced.
4. Unimproved Street Plan
 

3/10 – Points for attempting to gain funding and make plans, but city faced counter pressure and has avoided the topic and potentially delayed the completion (per timeline) by not tackling this and moving forward with additional funding opportunities.
5. Housing Affordability
 

4/10 – Progress on ADUs, some funding, etc. Not enough focus and successes on this important of a goal.  
2/10
6. Russell Ave. Rebuild
 

4/10 – Progress and hurdles faced, but near-12 month delay is unfortunate.
7. Aggressive Conduit Plan/Undergrounding
 

0/10 – not started
8. City Owned Facilities, ROW, Roads & Streets Cont. Maint./Improv.
 

5/10 – If we want to be a ‘leader in aesthetic improvements’ then part A (landscaping) should have some plan at least started.  
3/10
9. Collaborative Meetings
 

0/10 – Progress may have been made, but this should have been further along given the importance city had placed on this.
10. Exploring Industrial Sites
 

N/A
11. Broadband
 

0/10 – not started
12. Waterfront Development
 

0/10 – not started
13. City Property Security
 

3/10 – completed as far as money/time would allow.
14. Water System Continued Maint.
 

6/10 – moving along on schedule. Could use more discussion and planning on how these loans will be paid (vs. simply raising taxes each budget season as needed).  
9/10
15. Parks Plan
 

0/10 – not started

16. Improve Financial Software System  
10/10 – researched, discussed, decided, executed on schedule.
17. Develop Deliberate Growth Strategy  
0/10 – not started
18. Partner w/ School District on Workforce Education Development  
0/10 – not started
19. Road Diet  
10/10 – researched, discussed, decided, executed ahead of schedule.
20. Communication Plan  
6/10 – some headway made, but as a rule communication efforts can always be improved.
21. Develop Youth Leadership Process  
0/10 – not started.
22. Internship Program  
0/10 – not started.
23. Post Office/Home Delivery  
0/10 – not started.
24. Remodel City Hall  
5/10 – task seems on schedule.
25. Work with the SDA, SBA, & Skamania Economic Development Council to create a guide for business/outside resources  
0/10 – not started.

*Down the Road items (5, 10, 20 years out):*

1. **Water System Upgrades.** Continue replacing Asbestos Concrete pipe. Get Hegewald Well established as a reliable source of water. Right now, it is listed as an emergency back-up due to lack of P.H. balancer and need of Iron treatment.

**Water System Upgrades for Fire Protection.** Replacement of existing water mains that are undersized and aging with new larger pipe and modern pipe materials. Also looking into the future of requiring residential fire sprinklers.

**Better funding planning & deciding projects.** If a project requires more funds beyond a yearly threshold, then it should be delayed if at all possible so as to limit tax increases, taking staff time away to write additional grants, etc. for more projects than we are able to fully tackle, or at least find alternative funding through reduction in existing expenses.

**Develop deliberate growth strategy.** This will inform where and when upgrades need to happen within the wastewater treatment plant, wastewater collection system and water system. It will help prioritize a capital improvement program for strategic spending on future capital projects.

2. **New Fire Station that will serve the community in multiple areas.** 1. Fire Dept 2. To support resource capabilities of Skamania County Emergency expansion (County wide teams) 3. Use of fire department as a hub for community meetings and event such as anticipated large public hearings for City Council.

**Affordable Housing.** Look into what restrictions could be hindering people from creating A.D.U.'s. Developer/Homeowner/City relationship.

**Better communication of plans, reasoning, and community engagement/energy.** While the City is not secretive, there seems to be a lack of people knowing or fully supporting. This is a small town which means we should be able to better engage and rally the residents.

**3. Attainable housing.**

**The Lack of Parks.** As a father of a seven-year-old, I can attest that there are no City owned parks to enjoy as a family. Maybe we can partner with Skamania County to try to have a “kid-family friendly” park? Bike pump park?

**Fire Hydrant replacement and re-location** to better serve neighborhoods.

4. **Hire Full Time Fire Training officer** (Possibly shared with Skamania County Fire District 2 and 5). Training and administration requirements are becoming difficult to manage with a Volunteer Fire Chief. Adding a shared Training Officer will take some of the burden off the Volunteer Chief.

**Family Waged Jobs.**

**Accountability:** there is a sense that we do not always hold each other, partner organizations, and residents accountable as much as we could/should. There is a balance between being forgiving/looking the other way, and being ineffective which can hamper progress.

5. **Restoring secondary access for Fire Apparatus to the Port of Skamania and Water Front.** The wood bridge on the east access road to the Water front is compromised and cannot take the weight of our fire apparatus. This needs to be a priority for the City and Port for funding stream searches for replacement.

**Wastewater plant.**

*Top 10 goals to pursue in 2020:*

1.
  - Wastewater Upgrades
  - Fire Chief sign-off on projects that touch the water system for fire hydrant placement review
  - Clean up City owned sites. (I.E.) Gropper Park, the trail by The Lodge and Rock Creek Drive, Cascade Street landscaping, Waste Water Treatment Plant and reservoir sites. Replace dead trees at intersection of Kanaka Creek and Gropper.
  - Complete Russell Avenue Project
  - Capital Improvement Program
  - Wastewater-Complete Wastewater interim measures, determine new location for Public Works equipment and supplies, secure funding for lift station improvements, finalize design for phase 1 of the WWTP upgrades, apply for and secure funding for phase 1 WWTP upgrades
- 2.



- Complete design and engineering stages for a Fire Station so that we have a “shovel ready” project in place for grant opportunities.
  - Be more aggressive with side walk maintenance and replacement of trip hazards.
  - Construct Loop Road Project
  - Housing Affordability
  - Tree Management Plan
  - Complete design and begin securing funding for new fire station.
- 3.
- Complete interim measures at WWTP
  - Collaborative Meetings
  - Complete a Strategic Plan for the Fire Department
  - New Fire Hall
  - Continued work on this year’s projects such as the Downtown Plan
  - Complete Russell Ave project
- 4.
- Water System Upgrades
  - Purchase new utility truck
  - Partner with School District on Workforce Education Development
  - Zoning/development code clean-up
  - Complete Loop Rd. Project
- 5.
- Communication Plan
  - Sewer System Upgrades
  - Contract for I&I repair
  - Begin engineering on First Street Project, decide on how much additional work can be leveraged by combining grant opportunities and secure funding for a more complete project for completion in 2021
- 6.
- Create a Capital Improvement Program incorporated into the Comprehensive Plan
  - Workforce Housing
  - Project Fund Planning: The city will formulate agreed-upon parameters for how much new debt each year is acceptable, and when exhausted create a process for identifying and agreeing what existing expenditures should be reduced/eliminated if non-urgent projects are to move forward. Additional funding may be put to the public for vote, if necessary.
  - Start land search for new public works compound
- 7.
- Create a Parks Plan incorporated into the Comprehensive Plan
  - Continued upgrades to downtown planting areas by using our new, permanent Parks Worker!
  - Broadband
  - Street Maintenance
- 8.
- Evaluate water projects to plan and apply for funding for 2021 construction such as School St and Hegewald Well pH improvements.
  - Kid Friendly Parks

- Regular & recurring maintenance. I want to stress the importance of this item when we have a strong City Council, such as we have now, that are wanting to see big projects and new things constructed. Maintenance activities are the first thing to get delayed, and this can lead to being reactive to breakdowns and failures, which will delay preventative maintenance even further. Examples of maintenance items include: cleaning catch basins, cleaning valve cans, cleaning ditches, hydrant maintenance, clearing brush from city streets, culvert inspection and cleaning, pavement repair, x-walk and stop bar painting, etc.

**Action Needed:**

Review, discuss and set priorities to include in the 2020 budget.



# City of Stevenson

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Stevenson, Washington 98648

## Stevenson City Council SMART Goals for 2019-2024 Q2 2019 Status Report

### Vision

Those citizens have now spoken, and their vision for the future is to proudly look out their window, walk down their street, or return for a visit in 2030 and honestly say:

“Stevenson is a friendly, welcoming community that values excellent schools and a small-town atmosphere. The natural beauty is enjoyed by residents and visitors through a network of recreational opportunities. The strength of Stevenson’s economy is built upon high quality infrastructure and a vibrant downtown that provides for residents’ daily needs. Stevenson takes advantage of our unique location on the Columbia River by balancing jobs, commerce, housing, and recreation along the waterfront.”

### Mission

Stevenson is committed to investing in improved infrastructure, stewardship, community & human development. We will adapt, evolve, and progress to maintain our resilient and inviting small-town feel in an agile/nimble and fiscally responsible way.

### Goals

1. **Wastewater Upgrades:** The city will continue working toward lifting the commercial sewer connection moratorium, building efficient, sustainable and affordable wastewater system upgrades with added BOD capacity by the end of 2021.
  - a. **Complete CERB Feasibility Study** on the Alternatives Analysis by the end of Feb, 2019 and implementation of proposed alternatives by August, 2019. **Final CERB Report awaiting outcome/feasibility of side stream material disposal to Camas or Dirt Huggers.**
  - b. Contract with DOE for design funding by Jan 31, 2019. **Completed February, 2019**
  - c. Advertise for Design Engineer immediately upon contract with DOE. Phase Design Engineering contract as necessary to address collection system (including pump stations and geotechnical study) prior to performance on WWTP design. **Contract signed April, 2019**
  - d. **Complete Design** of the project to apply to DOE for construction funding by Oct, 2019. **Delayed until 2020 due to delay in DOE loan contract and CERB Study.**
  - e. **Update Facilities Plan** with the CERB Study and design work by Oct, 2019. **CERB Study included in revised facilities plan update, submitted for DOE approval February, 2019. Design work will be completed in 2020.**

## Stevenson SMART Goals for 2019-2024 Q2 2019 Status Report (cont.)

- f. Plan for the relocation of Public Works equipment with the expansion of the WWTP to be implemented with construction of the upgrades by the end of 2021. **Not started.**
  - g. Continue with the **Sewer Lining** project to reduce Infiltration and Inflow at the wastewater treatment plant during rain events by inspecting 10% of the wastewater collection system each year and repairing as needed and as budget allows. Contract for Geotech report as identified in GSP before repairs are made in Montell neighborhood. **Ongoing. Awaiting final report on Geotech for Montell neighborhood and initial results are it will be more cost effective to treat Infiltration and Inflow at the plant than to fix the sewer lines and install French drains.**
  - h. Enter into agreements with all Significant Industrial Users for individual discharge limits and rates by the end of the second quarter 2019. **Drafts are in process.**
  - i. Update FOG program to improve compliance by 90% by the end of 2019 and 100% by 2020. Updates shall include clear instructions of how the proposed escalating fees/fines will be imposed. **FOG Ordinance updated March, 2019.**
  - j. Continue with minor improvements in both collection system and plant and encouraging BOD reduction to reach a goal of 0 NPDES effluent violations. **Ongoing. Coordinating with SIUs, City of Camas and Dirt Huggers for side stream material removal. Working on interim measures to improve plant performance and guide design.**
2. **Fire Hall:** The city will partner with Skamania County Fire District 2 and the Skamania County Department of Emergency Management to build a new fire hall that meets the needs of the agencies, is affordable to the community and is a valued asset of Rock Creek Drive by the end of 2020.
- a. **Design Completion** by first quarter 2019 **Initial design and estimate completed.**
  - b. Apply for and secure **Construction Funding** by the end of 2019 **Delayed-awaiting path forward on revised design and location.**
  - c. Enter into interlocal agreements between various agencies for the funding and/or maintenance of the property. **Awaiting final design to determine agencies involved and associated costs.**
  - d. Complete construction by Fair 2020. **Target will not be met.**
3. **Downtown Planning:** The downtown corridor will be thoughtfully planned to encourage utilization of the entire downtown, allow for safe and easy flow of traffic, and support mixed-use development by the end of 2024.
- a. A **Traffic Study** will be completed by the end of 2019. **In Process.**
  - b. **Design Standards** will be updated by the end of 2019. **In Process.**
  - c. **Mixed-Use** – The city will reduce barriers to mixed use to encourage increase mixed use development by the end of 2024
  - d. **Aesthetic Improvements** -Vacant/derelict/unkept property ordinances will be in place by the end of 2020, a list of nuisance properties will be created in coordination with the Stevenson Downtown Association by the end of 2019 and nuisance properties will be enforced for a reduction of nuisances by 75% by 2024. **Not started.**
  - e. **East-side Downtown Improvements** will be made to encourage development with an increase of developed or utilized properties of 25% by 2024. This will start with the development of a list of improvements needed by the end of 2019. **Eastside First Street project approved for construction in 2021.**

## Stevenson SMART Goals for 2019-2024 Q2 2019 Status Report (cont.)

4. **Unimproved Street Plan:** The city will develop an unimproved street plan to include funding mechanisms and opportunities by the end of 2019 and begin construction on at least one project by the end of 2021. **Not started.**
  - a. **Del Ray** - The city will work property owners to determine development opportunities for public and private uses by the end of 2020. **In process.**
  - b. **Lotz Road Improvements** will be included in the unimproved street plan.
5. **Housing Affordability:** The city will work with private and public partners to increase the availability of attainable housing by 20 units, reduce the unhoused population by 20% and increase temporary shelter availability by 75% by the end of 2024.
  - a. **Homeless/Temporary Housing** funding initiatives will be explored to in 2019 to obtain resources to help fund the goal with funds being collected in 2020 and utilized by 2022. **In process. Sales Tax measure on the November ballot and HB 1406 funds researched.**
  - b. The city will partner with the EDC to complete a **Buildable Lands Inventory** by the end of 2019. **In process. Contract signed in June, 2109.**
  - c. The city will partner with other agencies to complete a **Housing Needs Assessment** by the end of 2020.
  - d. Obtain property and develop infrastructure to support a Cascade Columbia Housing Corporation project. CDBG, WSHFC, and partner agency funds will be pursued as necessary. **In process.**
  - e. Reconsider zoning standards for configuration of ADUs (attached vs unattached) by March, 2019. **Completed May, 2019**
6. **Russell Ave Rebuild:** Russell Avenue will be rebuilt from the Waterfront to Vancouver Ave to underground utility lines, improve pedestrian safety and enhance the experience by installing landscaping with **irrigation** to include **trees and planter boxes, benches and wayfinding signs** and have a completed **maintenance plan** by the end of 2024.
  - a. Phase I of the project, Waterfront to Second Street will be completed by the end of 2019 with minimal impact to the downtown during the peak summer months, pending the acquisition of required easements. **Project delayed until 2020 due to ROW acquisition. Undergrounding portion mostly completed with final installation in the fall.**
  - b. Phase 2 of the project, Second Street to Vancouver Ave, will be completed by 2024 and tie in with the Courthouse Plaza project if funding allows.
7. **Aggressive Conduit Plan/Undergrounding:**
  - a. The city will revise construction standards and practices by the end of 2021 to require undergrounding of utilities on street projects, develop rationale for variances, discuss reimbursement from utility companies on use of city installed conduit and review the reduction of separation standards for utilities within narrow road corridors. **Not started.**
  - b. The city will proactively install conduit for future use in all open ditches and boring projects.
8. **City Owned Facilities, ROW, Roads and Streets Continued Maintenance/Improvements:** the city will **be a leader in aesthetic improvements** and maintain facilities, property and Rights of Way.
  - a. **Landscaping** – The city will create a plan for landscaping and maintenance for city property and rights of way, which may include agreements with adjacent property owners, by the end of 2020. **Not started.**

## Stevenson SMART Goals for 2019-2024 Q2 2019 Status Report (cont.)

- b. Fill hole in front of high school and vegetate with trample-resistant, maroon and/or blue plantings that can survive without water by November 30, 2018. **Completed.**
  - c. Trim/Remove damage to all remaining city trees caused by the 2017 ice storms by March, 2019. **Completed.**
  - d. Replace dead plants from the Lodge Trail, Cascade Avenue and Kanaka Creek Road projects by March, 2020.
- 9. Collaborative Meetings:** Set up a meeting for twice a year with elected representatives from the PUD, County, School District, EMS, City Council to begin in 2019. **In process.**
- 10. Exploring Industrial Sites:** Apply for a CERB grant to evaluate the feasibility of additional industrial sites away from the Waterfront by the end of 2019. **In process.**
- 11. Broadband**
- a. The city will work with the Broadband Action Team to complete the Broadband Strategic Plan by the end of 2019. **Project on hold/no additional work done.**
  - b. The city will work with regional, state and federal agencies for funding and advisory roles to facilitate the completion and implementation of the Strategic Broadband Plan starting in 2020. **Not started.**
- 12. Waterfront Development-**The City will work with the Port of Skamania to develop a waterfront development plan by the end of 2021. **Not started.**
- 13. City Property Security -** The city will evaluate security needs at all city facilities and begin implementing security enhancements in 2019. **Initial needs evaluation completed. Implementation not started nor included in 2019 budget.**
- 14. Water System Continued Maintenance**
- a. **SMART Meter Completion** – Select and install smart meters and begin monthly excess water usage charging by the end of 2019. **Dept. of Commerce grant received for half of the project. Applied for Public Works Board loan for remaining half.**
  - b. **Replace most of the failing AC Pipes**, about 30% of the city waterlines, by 2030. **Applied for Public Works Board loan to replace School St. waterline in 2020.**
- 15. Parks Plan** Develop a park plan to include maintenance of current parks and standards by the end of 2020. **Not started.**
- a. **Pebble Beach/Slaughterhouse Point Trail** – Work with the Port of Skamania to develop the trail to link with the trail network throughout town by the end of 2024.
  - b. **Wayfinding Waterfront-Rock Creek** – Install wayfinding signage along the waterfront and Rock Creek by the end of 2021.
  - c. **Parks and Rec District** – Develop committee to research and evaluate interest for a park and recreation district by the end of 2020. Determine a way forward go/no go by 2021. **Impacted by ballot measure for a Metropolitan Park District for the Stevenson Pool.**
  - d. **Courthouse Plaza Agreement** – Work with Skamania County and Stevenson Downtown Association to develop an agreement for maintenance and park management by the end of 2019 or before construction begins. **Not started.**
- 16. Improve Financial Software System** Research new software options and ways to maximize current software with a recommendation to council on whether or not to change systems by the end of 2019. **Contracted with BIAS Software and implementation underway.**
- 17. Develop Deliberate Growth Strategy** by the end of 2020. **Not started.**

## Stevenson SMART Goals for 2019-2024 Q2 2019 Status Report (cont.)

18. **Partner with School District on Workforce Education Development** by the end of 2021. **Not started.**
19. **Road Diet** – Study, review and revised road standards to reduce required rights of way for street development by the end of 2020. **Completed April, 2019.**
20. **Communication Plan** – Include a communication plan for projects going forward and ensure it includes multiple medias-newspaper, website, Facebook, flyers, etc. **Communication plan created for wastewater project and will be used as template for other projects going forward.**
21. **Develop Youth Leadership Process** to include honorary student councilmembers by the end of 2020. **Not started.**
22. **Internship Program** –Annually reach out to universities and the high school regarding internship opportunities to work on projects that further the goals of the city. **Not started.**
23. **Post Office/Home Delivery** – Work with the post office to evaluate the options for expansion of home delivery and possible relocation of the post office by the end of 2024. **Not started.**
24. **Remodel City Hall** – remove surplussed items by the end of 2019, reduce and organize city records by the end of 2022 to optimize the usable space for a remodel of city hall by the end of 2024. **Surplussed items removed. Remaining goal not started.**
25. **Work with the Stevenson Downtown Association, Stevenson Business Association, and Skamania Economic Development Council to Create a Guide for Businesses/Outside Resource** by the end of 2021. **Not started.**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY OF STEVENSON, WASHINGTON REGULATING CAMPING IN THE CITY, AND PROVIDING FOR ENFORCEMENT, SEVERABILITY AND AN EFFECTIVE DATE.**

**WHEREAS**, the City of Stevenson considers the life, health and safety of its residents to be paramount, and

**WHEREAS**, the Council finds people sitting or lying on city sidewalks and in entrances and exits to public buildings creates a public health and safety hazard due to obstruction, congestion and sanitary conditions in areas where the public walks. Use of sidewalks and areas of ingress or egress to public property interferes with the rights of others to use the areas for which they were intended.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF STEVENSON DO HEREBY ORDAIN AS FOLLOWS:**

**Section I- Adoption**

The provisions set forth on Exhibit “A”, attached hereto and fully incorporated herein by this reference, shall be added to the Stevenson Municipal Code as Chapter 9.67 and the chapter shall be renamed “Sitting and Lying in Public Places”.

**Section II – Severability**

That if any clause, section, or other part of this Ordinance shall be held invalid or unconstitutional by any court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby, but shall remain in full force and effect.

**Section III - Effective Date**

This ordinance is designated as a public emergency ordinance necessary to protect public health and safety, public property, or the public peace and shall become effective immediately after adoption by not fewer than a majority plus one of the whole Council.

PASSED by the City Council of the City of Stevenson at a regular meeting this \_\_\_\_\_ of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Scott Anderson, Mayor

ATTEST:

\_\_\_\_\_  
Leana Kinley, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Kenneth B. Woodrich, City Attorney



## Chapter 9.67

### SITTING AND LYING IN PUBLIC PLACES

#### Sections:

9.67.010	Findings.
9.67.020	Purpose.
9.67.030	Prohibition
9.67.040	Exceptions.
9.67.050	Warning required.
9.67.060	Penalty for violations.
9.67.070	Zone of prohibition.
9.67.080	Homeless referrals to services.
9.67.090	Severability.
9.67.100	Public duty created.

#### Section 9.67.010 Findings.

The Council finds people sitting or lying on city sidewalks and in entrances and exits to public buildings creates a public health and safety hazard due to obstruction, congestion and sanitary conditions in areas where the public walks. Use of sidewalks and areas of ingress or egress to public property interferes with the rights of others to use the areas for which they were intended.

#### Section 9.67.020 Purpose.

It is the purpose of this ordinance to prevent harm to the health or safety of the public and to promote the public health, safety and general welfare by making public sidewalks and entrances and exits to public buildings readily accessible to the public and to prevent use of public property in a manner which interferes with the rights of others to use the areas for which they were intended.

#### Section 9.67.030 Prohibition.

1. No person may sit or lie down upon a public sidewalk, or upon a blanket, chair, stool, or any other object placed upon a public sidewalk, during the hours between six a.m. and midnight in the zone designated in this section.
2. At all times it is unlawful to sit or lie on any drinking fountain, trash container, planter, bicycle rack, or any other sidewalk fixture not designed primarily for the purpose of sitting.
3. At all times it is unlawful to sit or lie in any entrance to or exit from any building or parking lot, or on any loading dock.

#### Section 9.67.040 Exceptions

##### A. Exceptions.

The prohibition in subsection (A) of this section does not apply to any person:

1. sitting or lying down due to a medical emergency or due to a sensory, mental, or physical disability;
2. who, as the result of a sensory, mental, or physical disability, utilizes a wheelchair, walker, or similar device to move about the public sidewalk;
3. operating or patronizing a business with permission to occupy the sidewalk;

4. participating in or attending a parade, festival, performance, rally, demonstration, meeting, or similar event conducted on the public sidewalk pursuant to a special event or other applicable permit;
5. sitting on a chair or bench supplied by a public agency or by the abutting private property owner pursuant to the appropriate permit or license; or
6. sitting within a bus stop zone while waiting for public or private transportation;
7. sitting on privately-owned sidewalk fixture with the permission of the owner;
8. engaging in constitutionally protected expressive activities which would otherwise be restricted by the limitations in subsection (A) of this section.
9. who is homeless during a time frame when shelter space is unavailable.

**Section 9.67.050 Warning required.**

No person shall be subject to enforcement under this section unless the person engages in conduct prohibited by this section within the entirety of the zone designated in this section after having been notified by a law enforcement officer that the conduct violates this section and has been given a reasonable amount of time to comply or has refused to comply. If the individual fails to comply in a reasonable time or engages in prohibited conduct in another location within the designated zone, a law enforcement officer may then enforce this section

**Section 9.67.060 Penalty for violations.**

Violation of any of the provisions of this chapter is a misdemeanor. Any person violating any of the provisions of this chapter shall, upon conviction of such violation, be punished by a fine of not more than one thousand dollars or by imprisonment not to exceed ninety days, or by both such fine and imprisonment.

**Section 9.67.070 Zone of prohibition.**

The zone where such conduct is prohibited is established in the map set forth in Attachment A.

**Section 9.67.080 Homeless referrals to services.**

It is the intent of the city council that homeless individuals subject to enforcement under this section be directed to emergency shelters, community/drug/mental health court, or other interventional services.

**Section 9.67.090 Severability.**

The provisions of this section are declared to be separate and severable. The invalidity of any clause, sentence, paragraph, section, or portion of this section, or the invalidity of the application thereof to any person or circumstance does not affect the validity of the remainder of this section, or the validity of its application to other persons or circumstances.

**Section 9.67.100 Public duty created.**

- A. It is expressly the purpose of this ordinance to provide for and promote the health, safety and welfare of the general public and not to create or otherwise establish or designate any particular class or group of persons or individual who will or should be especially protected or benefited by the terms of this ordinance.
- B. Nothing contained in this ordinance is intended nor shall be construed to create or form the basis of any liability on the part of the City, or its officers, employees or agents, for any injury or damage resulting from any action or inaction on the part of the City related in any manner to the enforcement of this ordinance by its officers, employees or agents.

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE CITY OF STEVENSON, WASHINGTON REGULATING CAMPING IN THE CITY, AND PROVIDING FOR ENFORCEMENT, SEVERABILITY AND AN EFFECTIVE DATE AND EXPIRATION DATE.**

**WHEREAS**, the City of Stevenson considers the life, health and safety of its residents to be paramount, and

**WHEREAS**, the Council finds people camping on public property and on public right of ways create a public health and safety hazard due to the lack of proper electrical and/or sanitary facilities for these people. People without proper sanitary facilities have openly urinated, defecated, and littered on public property on the public right of ways. Use of public property for camping purposes or storage of personal property interferes with the rights of others to use the areas for which they were intended.

**WHEREAS**, the City further understands the need for sleep and shelter for its residents, so adequate facilities for that purpose are a priority for the Council.

**WHEREAS**, the Council shall provide for a sunset provision to this ordinance to allow additional study and action to this important issue.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF STEVENSON DO HEREBY ORDAIN AS FOLLOWS:**

**Section I- [Adoption]**

The provisions set forth on Exhibit “A”, attached hereto and fully incorporated herein by this reference, shall be added to the Stevenson Municipal Code as Chapter 9.68 and the chapter shall be renamed “Camping in Public Places”.

**Section II – Severability**

That if any clause, section, or other part of this Ordinance shall be held invalid or unconstitutional by any court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby, but shall remain in full force and effect.

**Section III - Effective Date and Expiration**

This ordinance is designated as a public emergency ordinance necessary to protect public health and safety, public property, or the public peace and shall become effective immediately after adoption by not fewer than a majority plus one of the whole Council.

PASSED by the City Council of the City of Stevenson at a regular meeting this \_\_\_\_\_ of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Sean Guard, Mayor

ATTEST:

\_\_\_\_\_  
Leana Kinley, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Kenneth B. Woodrich, City Attorney

DRAFT

## Chapter 9.68

### CAMPING IN PUBLIC PLACES

#### Sections:

9.68.010	Findings.
9.68.020	Purpose.
9.68.030	Definitions.
9.68.040	Unlawful camping.
9.68.050	Unlawful storage of personal property in public places.
9.68.060	Penalty for violations.
9.68.070	Permit.
9.68.080	Public duty created.

#### **Section 9.68.010 Findings.**

People camping on public property and on public right of ways create a public health and safety hazard due to the lack of proper electrical and/or sanitary facilities for these people. People without proper sanitary facilities have openly urinated, defecated, and littered on public property and on the public right of ways. Use of public property for camping purposes or storage of personal property interferes with the rights of others to use the areas for which they were intended.

#### **Section 9.68.020 Purpose.**

It is the purpose of this ordinance to prevent harm to the health or safety of the public and to promote the public health, safety and general welfare by making public streets and other areas readily accessible to the public and to prevent use of public property for camping purposes or storage of personal property which interferes with the rights of others to use the areas for which they were intended.

#### **Section 9.68.030 Definitions.**

The following definitions are applicable in this chapter unless the context otherwise requires:

"Camp" or "camping" means to pitch, create, use, or occupy camp facilities for the purposes of sleeping or habitation as evidenced by the use of camp paraphernalia.

"Camp facilities" include, but are not limited to, tents, huts, temporary shelters, or vehicles.

"Camp paraphernalia" includes, but is not limited to, tarpaulins, cots, beds, sleeping bags, blankets, mattresses, hammocks, or non-city designated cooking facilities and similar equipment.

"Park" means areas of land, with or without water, developed and used for public recreational purposes, including landscaped tracts, picnic grounds, playgrounds, athletic fields, camps, foot, bicycle and bridle paths, motor vehicle drives, wildlife sanctuaries, museums, zoological

and botanical gardens, facilities for bathing, boating, hunting and fishing, as well as other recreational facilities for the use and benefit of the public

"Store" means to put aside or accumulate for use when needed, to put for safekeeping, to place or leave in a location.

"Street" means any highway, lane, road, street, right of way, boulevard, alley, and every way or place in the City of Stevenson that is publicly owned or maintained for public vehicular travel.

"Vehicle" means every device in, upon or by which any person or property is or may be transported or drawn upon a highway including devices used exclusively upon stationary rails or tracks.

**Section 9.68.040 Unlawful camping.**

A. During all hours in any park and during the hours of 6:30 a.m. to 9:30 p.m. in the following areas, it shall be unlawful for any person to camp, occupy camp facilities for purposes of habitation, or use camp paraphernalia, except as otherwise provided by ordinance or as permitted pursuant to Section 9.68.070;

1. On city-owned or city-maintained property, including, without limitation, City Hall, City Public Works buildings, Fire Station, Utility Facilities and surrounding grounds;
2. any street; or
3. any publicly owned or maintained parking lot or other publicly owned or maintained area, improved or unimproved excluding the Skamania County Fairgrounds camping area.

B. During all hours in any park and during the hours of 6:30 a.m. to 9:30 p.m. in the following areas, it shall be unlawful for any person to occupy a vehicle for the purpose of camping while that vehicle is parked, except as otherwise provided by ordinance or as permitted pursuant to Section 9.68.070;

1. any street; or
2. any publicly owned or maintained parking lot or other publicly owned or maintained area, improved or unimproved excluding the Skamania County Fairgrounds camping area.

**Section 9.68.050 Unlawful storage of personal property in public places.**

During all hours in any park and during the hours of 6:30 a.m. to 9:30 p.m. in the following areas, it shall be unlawful for any person to store personal property, including camp facilities (other than vehicles) and camp paraphernalia, except as otherwise provided by ordinance or as permitted pursuant to Section 9.68.070:

1. On city-owned or city-maintained property, including, without limitation, City Hall, City Public Works buildings, Fire Station, Utility Facilities and surrounding grounds;
2. any street; or
3. any publicly owned or maintained parking lot or publicly owned or maintained area, improved or unimproved excluding the Skamania County Fairgrounds camping area.

**Section 9.68.060 Penalty for violations.**

Violation of any of the provisions of this chapter is a misdemeanor. Any person violating any of the provisions of this chapter shall, upon conviction of such violation, be punished by a fine of not more than one thousand dollars or by imprisonment not to exceed ninety days, or by both such fine and imprisonment.

**Section 9.68.070 Permit.**

A. The City Administrator, or his/her designee, is authorized to permit persons to camp, occupy camp facilities, use camp paraphernalia, or store personal property in parks, streets, or any publicly owned parking lot or publicly owned area, improved or unimproved, in the city of Stevenson.

B. Upon receipt of an application for any permit under this chapter, the City Administrator, or his/her designee, shall send a copy of the application to the city departments of public works, community development, and fire. Each of these departments shall inspect the application and each such department shall report to the City Administrator, or his/her designee, within ten working days after the filing of the application. Such reports shall mention any problems which the proposed activity is expected to pose for the public. It shall make any necessary recommendations for protecting the public peace, health, safety, life, property, and welfare in the event a permit is, or was, issued.

C. The City Administrator, or his/her designee, is authorized to promulgate other rules and regulations regarding the implementation and enforcement of this ordinance.

D. The City Administrator, or his/her designee, may approve a permit as provided under this section when, from a consideration of the application, reports from other city departments, and from such other information as may otherwise be obtained, he or she finds that:

1. Adequate sanitary facilities are provided and accessible at or near the proposed camp site;
2. Adequate trash receptacles and trash collection are provided; and

3. The camping activity will not unreasonably disturb or interfere with the safety, peace, comfort and repose of private property owners or of the public.

E. No permit shall be issued for a period of time in excess of fourteen (14) calendar days in any one calendar year.

F. The City Administrator, or his/her designee, is authorized to revoke a permit that has been issued if he or she finds lack of compliance with any requirement of subsection D, above, or of any rule or regulation promulgated under subsection C, above, or of any ordinance or statute.

G. Any person who is denied a permit, or had his/her permit revoked, may appeal the denial/revocation to a hearings examiner appointed by the City Administrator, or his/her designee. Notice of appeal must be in writing, and filed with the City Clerk within seven (7) working days from the date of the denial.

**Section 9.68.080 Public duty created.**

A. It is expressly the purpose of this ordinance to provide for and promote the health, safety and welfare of the general public and not to create or otherwise establish or designate any particular class or group of persons or individual who will or should be especially protected or benefited by the terms of this ordinance.

B. Nothing contained in this ordinance is intended nor shall be construed to create or form the basis of any liability on the part of the City, or its officers, employees or agents, for any injury or damage resulting from any action or inaction on the part of the City related in any manner to the enforcement of this ordinance by its officers, employees or agents.





## SUBSCRIPTION RENEWAL AGREEMENT

**NOTE: Longer subscriptions protect against price increases by locking in your rate.**

FULL SUBSCRIBER NAME:

Stevenson Fire Department (WA)

(The name of the entity that is subscribing, hereinafter "Subscriber")

RENEWAL SUBSCRIPTION COMMENCEMENT DATE:

October 16, 2019

Your most recent subscription to IamResponding expires (or expired) on the day before the above date. This renewal agreement extends your most recent IamResponding agreement, on all of the same terms and conditions that you agreed to in your prior agreement (those are expressly adopted and incorporated herein), other than the length and cost of the agreement, which will now be as selected below:

1. This renewal subscription starts on the Renewal Subscription Commencement Date indicated above, and ends one, three or five year(s) from the Commencement Date, depending on the option selected in paragraph 2(a) below. Subscriber's access to IaR shall not be provided by ESMC until ESMC has received this signed Subscription Agreement from Subscriber.

2. a) Length and Base Subscription Fee (*In this section, you must check one box*):

The subscription length and cost selected by Subscriber is as follows:

One-year Subscription

\$300

Three-year Subscription

Paid annually, at \$300/year

Paid up-front, for a total of \$900

Five-year Subscription

Paid annually, at \$300/year

**BEST OVERALL VALUE** →  Paid up-front, for a total of \$1,425 (5% discount from annual payment rate)

b) Telephone Call Costs: \$5/year.

This is paid annually, together with your annual Base Subscription Fee. If you have selected a multi-year Term, paid up front, then the amount due up front is \$5, times the number of years of your selected Term (\$10 for a 2-year agreement; \$15 for a 3-year agreement; \$25 for a 5-year agreement).

Subscription Agreement to IamResponding.com (KGF)

Please return by facsimile to: (315) 314-7748

Or mail to: Emergency Services Marketing Corp., Inc. P.O. Box 93, Dewitt, NY 13214-0093

Page 1 of 3

3. Subscriber warrants that the person signing this Agreement has the authority to enter into this Subscription Agreement on behalf of the Subscriber.

Subscribing Entity's Name: \_\_\_\_\_

Printed Name of Authorized Signor: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Emergency Services Marketing Corp., Inc.

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Daniel R. Seidberg, President

***Please return this ENTIRE agreement to us; not just the signature page!***

***All checks should be made payable to: Emergency Services Marketing Corp., Inc.  
Federal Tax ID Number: 20-5787005  
US Funds Only***

**PLEASE HELP US CONTAIN YOUR COSTS BY USING THIS FROM AS YOUR INVOICE**

**IamResponding.com**

Emergency Service Marketing Corp., Inc.  
 P.O. Box 93  
 Dewitt, New York 13214-0093  
 Phone: (315) 701-1372 Fax: (315) 314-7748

**Self Made Invoice**

Date: \_\_\_\_\_

**To (insert your department name and billing address):**

DESCRIPTION	AMOUNT
<p><b>Please select <u>ONE</u> applicable payment option below:</b></p> <p><input type="checkbox"/> One-Year Term                      (\$300 Base Fee + \$5 Telephone Fee = <b>\$305</b>)</p> <p><input type="checkbox"/> Three-Year Term, Paid Annually                      (\$300 Base Fee + \$5 Telephone Fee= <b>\$305</b>)</p> <p><input type="checkbox"/> Three-Year Term, Paid Up-Front                      (\$900 Base Fee + \$15 Telephone Fee = <b>\$915</b>)</p> <p><input type="checkbox"/> Five-Year Term, Paid Annually                      (\$300 Base Fee + \$5 Telephone Fee = <b>\$305</b>)</p> <p><input type="checkbox"/> Five-Year Term, Paid Up-Front                      (\$1,425 Base Fee + \$\$25 Telephone Fee = <b>\$1,450</b>)</p>	
	<b>Total :</b>

Please update your billing contact information!

<p>Billing Contact Name: _____</p> <p>Billing Contact Email: _____</p> <p>Billing Contact Phone: _____</p> <p>Billing Contact Fax: _____</p> <p>Billing Address: _____</p> <p>_____</p>	<p><b>All payments in US funds ONLY</b></p> <p>Make checks payable to:  <b>Emergency Services Marketing Corp., Inc.</b>                      (Tax ID #: 20-5787005)</p> <p><b>Thank you for your business!</b></p>
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# Skamania County Sheriff's Office

## Law Total Incident Report, by Agency, Nature

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Agency: Skamania County Sheriff's Dept

<u>Nature of Incident</u>	<u>Total Incidents</u>
Abandon Vehicle Right of Way	3
Other Types of Animal Calls	1
Simple Assault	1
Animal - Barking Dog	1
Business Establishment Alarm	2
Carprowl Theft from Auto	2
Citizen Dispute	4
Civil Process	2
Custodial Interference	1
Dead Body	1
Disorderly Conduct	1
Problems with Dogs	4
Domestic Violence	3
Fireworks Problems	1
Fish & Game Violation	1
Found Animal	2
Found Property	4
Fraud	2
Incomplete 9-1-1 Calls	2
Information Report	5
Intoxicated Person	2
Lockout, Vehicle/Home	1
Lost Property	1
Medical Emergency	27
Mental Health Problems	5
Patrol Request	2
Traffic Collision Prop Damage	1
Possession of Marijuana	1
Public Nuisance/County Ordinan	2
Rape	1
Request Traffic Enforcement	3
Runaway Juvenile	1
Sex Offense/Abuse	1
Shooting Noise	1
Smoke sighting, smell, etc	1
Attempted Suicide	1
Suspicious Person/Circumstance	7
Theft Other Property	5
Threats	2
Traffic Hazard	3
Traffic Stop	2
Tresspassing	5
Power/Gas/Water Problems	3

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<u>Nature of Incident</u>	<u>Total Incidents</u>
Vagrancy	4
VIN Number Inspection	1
Violation Court Orders	2
Vicious Animals	1
Wanted Person - Warrant	5
Welfare Check	2
Wild/Brush Fire	1
<b>Total Incidents for This Agency</b>	<b>137</b>

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Total reported: 137

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**Report Includes:**

All dates between `00:00:00 07/01/19` and `00:00:00 08/01/19`, All agencies matching `SCSO`, All natures, All locations matching `21`, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



# Skamania County Sheriff's Office

## Law Total Incident Report, by Agency, Nature

---

**Agency:** Skamania County Sheriff's Dept

<u>Nature of Incident</u>	<u>Total Incidents</u>
Carprowl Theft from Auto	1
Problems with Dogs	2
Domestic Violence	1
Information Report	1
Medical Emergency	3
Theft Automobile	1
<b>Total Incidents for This Agency</b>	<b>9</b>

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Total reported: 9

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### Report Includes:

All dates between `00:00:00 07/01/19` and `00:00:00 08/01/19`, All agencies matching `SCSO`, All natures, All locations matching `22`, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



# Skamania County Sheriff's Office

## Law Total Incident Report, by Agency, Nature

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Agency: Skamania County Sheriff's Dept

<u>Nature of Incident</u>	<u>Total Incidents</u>
Missing Person	1
<b>Total Incidents for This Agency</b>	<b>1</b>

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Total reported: 1

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### Report Includes:

All dates between `00:00:00 07/01/19` and `00:00:00 08/01/19`, All agencies matching `SCSO`, All natures, All locations matching `19`, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



# Skamania County Sheriff's Office

## Total Traffic Citation Report, by Violation

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<u>Violation</u>	<u>Description</u>	<u>Total</u>
46.16A.140.4	Fail To Register Vehicle	1
46.20.342	DR W/LIC PRIV SUSP	2
46.61.400	SPEEDING	1
9A.56.050	THEFT III	1

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<b>Report Totals</b>		<b>5</b>
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### Report Includes:

All dates of issue between `00:00:00 07/01/19` and `00:00:00 08/01/19`, All agencies matching `SCSO`, All issuing officers, All areas matching `21`, All courts, All offense codes, All dispositions, All citation/warning types





# CITY OF STEVENSON PROFESSIONAL SERVICE CONTRACT, MONTHLY REPORT & INVOICE

Contractor:	Skamania County Chamber of Commerce	
Reporting Period:	July 2019	
Amount Due:	\$ 7,500.00	Monthly Contract Amount
	240.00	Program Management Time
	<u>2,539.16</u>	Monthly Reimbursables
	\$ 10,279.16	

## VISITOR STATISTICS

	<u>Stevenson Office</u>
Walk-In Visitors:	728
Telephone Calls:	56
E-Mails:	30
Business Referrals:	3,764
Tracked Overnight Stays:	317
Mailings (student, relocation, visitor, letters):	7
Large Quantity Brochures	991
Chamber Website Pageviews	6,537
COS Website Pageviews	12,886

## CHAMBER BUSINESS

**Chamber Board Meeting:** We do not hold a Chamber board meeting in July.

**Chamber Membership:** We had 3 new members join in July and 24 renewals.

**“Columbia Currents” Monthly Electronic E-Newsletter:** The July 2019 issue was deployed to over 1,000 recipients.

**“Under Currents” Weekly E-Blast:** The weekly e-blast, consisting of updates and announcements submitted by Chamber members, is emailed out on Thursday afternoons.

**Facebook Pages:** The Chamber manages Facebook pages for the Stevenson Business Association, Gorge Blues and Brews Festival, Christmas in the Gorge, Logtoberfest as well as for the Chamber itself.

**Chamber Happy Hour:** The July Chamber Happy Hour event was held at ROOTS Farmacy with about 40 people in attendance.

### **Chamber Marketing, Projects, Action Items:**

- 10 people attended the Chamber’s Brown Bag Lunch Workshop on Social Media on July 24.
- Sent photos and community information to be included on columbiagorgecarfree.com
- Held 4<sup>th</sup> of July Celebration with live music and fireworks
- Updated Chamber website with new rental properties at the Wind River Business Park
- Met with Bean Sprout Marketing regarding digital media advertising opportunities

### **County/Regional/State Meeting and Projects:**

**Wind River Business Association (WRBA):** Continue to serve as treasurer for WRBA – pay monthly bills, reconcile bank statements and attend monthly meetings. Logtoberfest organizing committee met to start planning this year’s event.

**Stevenson Downtown Association (SDA):** Continue to work with SDA Promotion Committee members on historical walking tour of Stevenson. Met twice in July to determine tour route and points of interest. Attended quarterly board meeting and attended Stevenson City Council meeting.

*(The projects and tasks described below are an example of services provided to the City of Stevenson through an additional contract with the Chamber to administer their promotional programs and deliverables.)*

### **Stevenson/SBA Meetings and Projects:**

- We do not hold an SBA meeting in July
- Deployed monthly newsletter
- Met with Marie to go over contract deliverable for City of Stevenson in regards to SBA/SDA merger

**2019 CITY OF STEVENSON PROMOTIONAL PROGRAMS REIMBURSABLES**

Program 1	Stevenson Street Enhancement	
P1-C	Kiosk maintenance/service	31.77
Program 2	Promotional Products and Projects	
P2-B	Stevenson Map Printing	213.25
P2-D1	Website	1,002.14
P2-D2	Advertising – Print	900.00
P2-F	Skamania Lodge Co-op Projects	245.00
Program 3	SBA Event Program	
P3-C	4 <sup>th</sup> of July Fireworks	147.00
		<u>147.00</u>
		\$2,539.16

	<b><i>2019 Budget</i></b>	<b><i>Current Request</i></b>	<b><i>Requested YTD</i></b>	<b><i>Remaining</i></b>
Total Program Promo Expenses	85,000.00	2,539.16	30,032.06	\$54,967.94

**2019 CITY OF STEVENSON PROMOTIONAL PROGRAMS MANAGEMENT TIME**

P2-D2	Marketing (print, social media, press releases)	4 hrs	\$ 120.00
Program 3	Stevenson Business Association Events		
P3C	4 <sup>th</sup> of July	4 hrs	<u>120.00</u>
		8 hrs	\$240.00

**Minutes**  
**Stevenson Planning Commission Meeting**  
**Monday, July 8<sup>th</sup>, 2019**  
**6:00 p.m.**

**Planning Commission Members Present:** Valerie Hoy-Rhodehamel, Auguste Zettler, Jeff Breckel

**Excused Absence:** Karen Ashley, Shawn Van Pelt

**Staff Present:** Ben Shumaker, Community Development Director

**Community Members Present:** Joe Birkenfeld Rick May, Mary Repar, Bernard Versari

**Call to order: 6:00 p.m.**

**Preliminary Matters**

1. Chair Selects Public Comment Option #2
2. Minutes: May 13, 2019

**MOTION: Breckel** moves to approve the May 13<sup>th</sup>, 2019 Planning Commission minutes. **Zettler** seconds. All members vote in favor. Motion carries.

**3. Public Comment Period**

Repar comments on the City relationship with the areas and citizens of unincorporated Skamania County. City can do better to work with these areas to address problems. Drinking water is especially important. Water is life and many wells are going dry at homes in Skamania County (particularly on the west end of Skamania County) and the City's water could be a solution for some of these. However, the City's water supply has a carrying capacity too, and we should all be concerned with this issue and work together.

**New Business**

**4. City Email Addresses** (Agenda item occurs after item #6)

Shumaker reports that City-issued email addresses are now available. An instructional email will be sent shortly regarding how to access emails, change passwords, and tips for use.

**5. Training: Open Public Meetings Act and Public Records Act**

Shumaker provides a memo containing 2 Attorney General presentations related to the State's "Transparency" or "Sunshine" laws for the conduct of public bodies. He reads aloud the purpose of these laws: "The people to not yield their sovereignty to the agencies which serve them. The people, in delegating their authority, do not give public servants the right to decide what is good for the people to know and what is not good for them to know. The people insist on remaining informed so they may retain control over the instruments they have created." As on such instrument, Shumaker first highlights the Open Public Meetings Act's effect on the Planning Commission. He focuses this part of the training on the definitions of "meeting" and "action" and advises to first *avoid* situations where unscheduled/unpublished "meetings" might occur and second *report* them if they do so they can be made part of the public record. The focus of the Public Records Act training is placed on the definitions of "writing" and "privacy" in the Planning Commission's work and communications. The commission is advised that there is no right to privacy in their Planning Commission-related communications. If their records are requested, they must be produced. The City-issued email addresses will allow staff to produce these records for the Commission. The Commission is advised to avoid creating other records and what to expect if records are requested.

Following up on these trainings, the Planning Commission is asked to monitor and evaluate the following aspects of their public involvement efforts: 1) meeting-specific selection of public participation options, 2) public comment period, and 3) project-specific selection of public involvement strategies.

- 1) **Zettler** compares the practices of the Stevenson Planning Commission to his former jurisdiction's adherence to Robert's Rules of Order. He appreciates the ability to select more- and less-formal participation methods at each meeting. No changes are requested.
- 2) Planning Commissioners express general agreement that the public comment period serves a good purpose. No changes are requested.
- 3) Details on project-specific public involvement strategies are not discussed in great detail. No changes are requested.

### **Old Business**

#### **6. Shoreline Management Program: State Public Comment Period**

Shumaker introduces the public comment received, the concept underlying a pending US EPA report on Cold Water Refuges (CWRs) in the Columbia River system, the relation of this concept to the City's Shoreline Management Program (SMP) documents, and potential amendments if the group wants to better incorporate this concept into the SMP. **Hoy-Rhodehamel** expresses concern about incorporating the concept when the report has not yet been issued. Repairs laments the lack of fish use in Rock Creek since the Piper Road Landslide. **Breckel** explains his familiarity with the CWR project and the outsized importance of protecting the stream's headwaters (which are outside of City jurisdiction) in relation to controls at the mouth (which is inside city limits).

**CONSENSUS:** The Planning Commission/Shoreline Advisory Committee agrees that 1) the City should acknowledge the pending designation of Rock Creek as a CWR, 2) present draft Inventory & Characterization Report amendments to the Department of Ecology if they require us to acknowledge the Rock Creek CWR, and 3) not recommend regulatory amendments to the Shoreline Master Program.

### **Discussion**

#### **7. Staff and Commission Reports: Downtown Plan, First Street Grant, Downtown Utility Undergrounding**

Downtown Planning: Initial public involvement/stakeholder interviews are still underway and subconsultant background reports are being produced. Additional Commissioner involvement in the steering committee is be welcomed. August 12 will see the item on the agenda.

First Street Grant: The City has received a grant from federal fuel taxes for improvements to First Street between Columbia Avenue and the eastern couplet. The addition of crosswalks, sidewalks, decorative amenities should be constructed during the 2021 construction season.

Downtown Utility Undergrounding: Work on Railroad Street is complete and over the next few weeks, work will continue on Russell Street, and in Ash Alley to remove all overhead utilities.

#### **8. Thought of the Month: None**

**Adjournment: At 8:15 p.m. the meeting was declared adjourned.**

Approved \_\_\_\_\_; Approved with revisions \_\_\_\_\_

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Name

Date

Minutes submitted by Ben Shumaker



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## RE: Annexation question

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**Ben Shumaker** <ben@ci.stevenson.wa.us>  
To: Nick Hogan <nick@ci.stevenson.wa.us>

Tue, Jun 2, 2015 at 9:15 AM

When a dedication occurs as part of the subdivision/short platting process, the state legislature has given it the definition in [RCW 58.17.020\(3\)](#). The state lays out the procedure for a dedication in [RCW 58.17.165](#) and includes some protections for the City against adjacent property owners based on the city's roadway maintenance or construction practices.

Ken references this often, but MRSC has written up a [description](#) about the difference between a fee title dedication and a dedication for public travel. MRSC has also answered an [inquiry](#) on the city's responsibility to maintain alleys. Its nuanced, and doesn't get to your specific question to Ken, but it should still help to answer it.

The City's land division codes require dedication language acknowledging the provisions of RCW 58.17.165, but some cities take that much further. The attached examples from King County, Renton, & Tacoma go into detail on the city/county's right to regrade the roadways (or lots in Renton!) in the future.

*BEN SHUMAKER*

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**From:** Nick Hogan [mailto:[nick@ci.stevenson.wa.us](mailto:nick@ci.stevenson.wa.us)]  
**Sent:** Monday, June 01, 2015 5:58 PM  
**To:** Ben Shumaker  
**Cc:** Nick Hogan  
**Subject:** RE: Annexation question

Ben, thank you again for this excellent background info, very helpful. I forwarded a copy to Ken to see if he has any additional guidance on our legal obligation.

What exactly does it mean for a road to be "dedicated"?

Thanks, Nick

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**From:** Ben Shumaker [mailto:[ben@ci.stevenson.wa.us](mailto:ben@ci.stevenson.wa.us)]  
**Sent:** Tuesday, May 26, 2015 12:42 PM  
**To:** Nick Hogan  
**Subject:** RE: Annexation question

Nick-

I did some research to better answer your question about Lakeview Street.

This area was annexed into the City in either 1973 or 1974, well in advance of the annexation "policy" accepted by the Planning Commission in 1991.

The Pappas Short Plat was originally approved in early 1984 with no dedication or roadway improvement requirements, but concerns about intersection safety and procedural requirements led the City to contact the owner later in that year to amend the plat and dedicate the roadway. The roadway improvement requirements at that time were for 22' wide road with an 80' wide cul-de-sac with 8" of base rock under 4" of top coarse [sic] fines as well as some ditching improvements. The City accepted all the improvements and dedication of the roadway in 1987.

The dedication language for the roadway is lacking any explanation of the City's or property owner's expectations or obligations, but in general, when the City accepts a roadway, then it is expected to accept maintenance of that roadway in its existing condition. Improvements to roadways are not the City's responsibility, but that has not stopped us from bearing the responsibility in the past 30+ years when we have successfully used grant funding to offset the obligations we could be expected to shift onto the adjacent landowners. This has been interpreted as the City paying for the improvement, when actually we have been using state or federal funds in lieu of property owner contributions. The City's matching portion of these funds is likely in the ballpark of what it would be to match property owners contributions to a local improvement district.

In this case, the City needs to be clear whether the property owner is requesting 1) the City to bring the roadway back up to condition it was when the property owners originally entrusted us with its maintenance or 2) the City to improve the road to a higher standard than it has been in the past. If they are requesting the first action, then, in fairness, it should be budgeted and completed according to some priority schedule without asking for their contributions. It appears that something along these lines was done in 2002 and 2008. If they are requesting the second (and the draft 6-year TIP is written as if that is the case), then they should reasonably be expected to bear some of the burden for the improvement, BUT. Because of the way the City has used grant funds on more significant roadways and because the community has not seen us set up local improvement districts for less significant roadways, we can expect a great deal of education will be needed for the owners along this street. If the City funds the improvement without asking for adjacent landowner contributions, then we other property owners should be prepared to receive the same treatment.

This is a budgeting/policy decision that has been avoided in the past, and the frustrations you are seeing from both the property owner and the public works department are a result of that avoidance. It's time to do the work, make the decisions, and then do the work to make sure the decisions are implemented. I can

help put the tools in place to do that if you would like, but if I were to take that on, I would want to be successful, and the roles be well clarified in advance so I can be.

Please let me know if you need any more help on this,

*BEN SHUMAKER*

---

**From:** Nick Hogan [mailto:[nick@ci.stevenson.wa.us](mailto:nick@ci.stevenson.wa.us)]  
**Sent:** Friday, May 22, 2015 3:04 PM  
**To:** Ben Shumaker  
**Subject:** Annexation question

Ben, thanks for the annexation policy – good background. I see that section IV.B says the City shall require owners seeking annexation participate in the financing of needed improvements....as a condition of annexation.

Carla mentioned that Lakeview Road was annexed when they were annexing the Lodge, so we may have not followed the normal processes, and may have even promised to pave the road for them. Frank thought that Lakeview being not paved when it was annexed was simply missed. Where can I find a copy of the annexation agreement to see what if anything was agreed to for funding future improvements?

Thanks, Nick

---

 **DeicationLanguage.pdf**  
352K

# 23RD STREET TOWNHOMES

A REPLAT OF PORTIONS OF BLOCKS 2114 AND 2115 OF BARLOWS ADDITION TO NEW TACOMA AND OF BLOCK 2113 OF THE AMENDED PLAT OF SMITH AND DENTON'S ADDITION TO TACOMA A PORTION OF N.E. 1/4, OF THE N.E. 1/4 OF SEC. 8, TWP. 20 N., RNG. 3 E., W.M., CITY OF TACOMA, PIERCE COUNTY, WASHINGTON

## DEDICATION

KNOW ALL PEOPLE BY THESE PRESENTS:

WE, 2300 YAKIMA AVENUE, INC., THE OWNERS OF THE LAND HEREIN DESCRIBED, EMBRACED IN AND COVERED BY SAID PLAT, DO HEREBY DONATE AND DEDICATE TO THE PUBLIC FOREVER THE PUBLIC STREETS, PUBLIC ALLEYS, AND PUBLIC PLACES SHOWN HEREON, TOGETHER WITH A PERPETUAL EASEMENT ON AND OVER THE PRIVATE PROPERTY ABUTTING UPON SAID STREETS, ALLEYS, AND PUBLIC PLACES TO CONSTRUCT AND MAINTAIN ALL SLOPES, CUTS, AND FILL OCCASIONED BY THE ORIGINAL GRADING BY THE CITY OF TACOMA AND NECESSARY TO ACCOMPLISH AND MAINTAIN SUCH ORIGINAL GRADE OF SAID STREETS, ALLEYS, AND PUBLIC PLACES. SAID OWNERS, FOR THEMSELVES AND THEIR RESPECTIVE SUCCESSORS AND ASSIGNS, WAIVE ALL CLAIMS FOR DAMAGES TO THE PROPERTY INCLUDED IN THIS PLAT BY REASON OF ANY CUTS OR FILLS MADE IN STREETS, ALLEYS, OR PUBLIC PLACES SHOWN HEREON IN THE ORIGINAL GRADING THEREOF BY THE CITY OF TACOMA, AND FURTHER CERTIFY AND SWEAR THAT SAID LAND IS FREE FROM ALL TAXES AND ASSESSMENTS WHICH HAVE HERETOFORE BEEN LEVIED AND BECOME CHARGEABLE AGAINST SAID PROPERTY, AND FURTHER CERTIFY AND SWEAR THAT THERE ARE NO ENCUMBRANCES EXISTING UPON ANY OF THE LAND UPON WHICH STREETS, ALLEYS, AND PUBLIC PLACES HAVE BEEN HEREBY DONATED AND DEDICATED TO THE PUBLIC, EXCEPT FOR THE ENCUMBRANCES THAT ARE THE PROPERTY OF THE FOLLOWING NAMED PERSON(S):

~~TOWNHOMES BANK~~

THIS SUBMISSION, DEDICATION, WAIVER OF CLAIMS AND AGREEMENT TO INDEMNIFY AND TO HOLD HARMLESS IS MADE WITH THE FREE CONSENT AND IN ACCORDANCE WITH WILL OF SAID OWNERS.

IN WITNESS WHEREOF, WE HAVE HERETO SET OUR HAND.

2300 YAKIMA AVENUE, INC. A WASHINGTON CORPORATION

BY: [Signature] TITLE: Pres.

~~HOME STREET BANK (AS LENDER ONLY)~~

BY: \_\_\_\_\_ TITLE: \_\_\_\_\_

~~CITY BANK (AS LENDER ONLY)~~

BY: [Signature] TITLE: Vice President

## ACKNOWLEDGMENT

STATE OF WASHINGTON } SS  
COUNTY OF KING }  
BY: ROBERT M. BALDWIN TITLE: PRESIDENT  
ON THIS 12 DAY OF DECEMBER, 2007, BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC IN AND FOR THE STATE OF WASHINGTON, PERSONALLY APPEARED ROBERT M. BALDWIN TO ME KNOWN TO BE PRESIDENT OF 2300 YAKIMA AVENUE, INC. THAT EXECUTED THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED SAID INSTRUMENT TO BE THE FREE AND VOLUNTARY ACT AND DEED OF SAID COMPANY FOR THE USES AND PURPOSES THEREIN MENTIONED AND ON OATH STATED THAT HE WAS AUTHORIZED TO EXECUTE SAID INSTRUMENT.

IN WITNESS WHEREOF, I HAVE HERETO SET MY HAND AND AFFIXED MY OFFICIAL SEAL THE DAY AND YEAR FIRST ABOVE WRITTEN.

[Signature]  
NOTARY PUBLIC IN AND FOR THE STATE OF WASHINGTON, RESIDING AT \_\_\_\_\_  
TITLE: NOTARY  
MY COMMISSION EXPIRES: 10-29-09

~~STATE OF WASHINGTON } SS  
COUNTY OF KING }~~

~~ON THIS 18 DAY OF DECEMBER, 2007, BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC IN AND FOR THE STATE OF WASHINGTON, PERSONALLY APPEARED [Signature] TO ME KNOWN TO BE VICE PRESIDENT OF HOME STREET BANK THAT EXECUTED THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED SAID INSTRUMENT TO BE THE FREE AND VOLUNTARY ACT AND DEED OF SAID BANK FOR THE USES AND PURPOSES THEREIN MENTIONED AND ON OATH STATED THAT HE WAS AUTHORIZED TO EXECUTE SAID INSTRUMENT.~~

~~IN WITNESS WHEREOF, I HAVE HERETO SET MY HAND AND AFFIXED MY OFFICIAL SEAL THE DAY AND YEAR FIRST ABOVE WRITTEN.~~

~~NOTARY PUBLIC IN AND FOR THE STATE OF WASHINGTON, RESIDING AT \_\_\_\_\_  
TITLE: \_\_\_\_\_  
MY COMMISSION EXPIRES: \_\_\_\_\_~~

~~STATE OF WASHINGTON } SS  
COUNTY OF KING }~~

~~ON THIS 18 DAY OF DECEMBER, 2007, BEFORE ME, THE UNDERSIGNED NOTARY PUBLIC IN AND FOR THE STATE OF WASHINGTON, PERSONALLY APPEARED [Signature] TO ME KNOWN TO BE VICE PRESIDENT OF CITY BANK THAT EXECUTED THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED SAID INSTRUMENT TO BE THE FREE AND VOLUNTARY ACT AND DEED OF SAID BANK FOR THE USES AND PURPOSES THEREIN MENTIONED AND ON OATH STATED THAT HE WAS AUTHORIZED TO EXECUTE SAID INSTRUMENT.~~

~~IN WITNESS WHEREOF, I HAVE HERETO SET MY HAND AND AFFIXED MY OFFICIAL SEAL THE DAY AND YEAR FIRST ABOVE WRITTEN.~~

~~NOTARY PUBLIC IN AND FOR THE STATE OF WASHINGTON, RESIDING AT \_\_\_\_\_  
TITLE: Notary  
MY COMMISSION EXPIRES: 2-28-09~~

## SURVEY INSTRUMENTATION

SURVEYING PERFORMED IN CONJUNCTION WITH THIS PLAT UTILIZED THE FOLLOWING EQUIPMENT AND PROCEDURES:

10' TOTAL STATION MAINTAINED TO MANUFACTURER'S SPECIFICATIONS AS REQUIRED BY WAC-332-130-100.

PROCEDURE USED: FIELD TRAVERSE WITH ACCURACY MEETING OR EXCEEDING THE REQUIREMENTS OF WAC-332-130-090.

## APPROVALS

EXAMINED AND APPROVED THIS 26 DAY OF DECEMBER, 2007

[Signature]  
CITY SURVEYOR

EXAMINED AND APPROVED THIS 3 DAY OF JANUARY, 2008

[Signature]  
CITY ENGINEER

EXAMINED AND APPROVED THIS 3 DAY OF JANUARY, 2008

[Signature]  
DIRECTOR OF PUBLIC WORKS

EXAMINED AND APPROVED THIS 21st DAY OF DECEMBER, 2007

[Signature]  
ASSISTANT CITY ATTORNEY

APPROVED BY THE LAND USE ADMINISTRATOR OF THE CITY OF TACOMA THIS 26th DAY OF DECEMBER, 2007

[Signature]  
LAND USE ADMINISTRATOR

APPROVED BY THE CITY COUNCIL OF THE CITY OF TACOMA THIS 8th DAY OF JANUARY, 2007

[Signature]  
MAYOR

[Signature]  
CITY CLERK

I HEREBY CERTIFY THAT THERE ARE NO DELINQUENT ASSESSMENTS OF THE WITHIN DESCRIBED PROPERTY.

[Signature]  
1/9/08

[Signature]  
CITY TREASURER

## ASSESSOR-TREASURER

I HEREBY CERTIFY THAT ALL STATE AND COUNTY TAXES HERETOFORE LEVIED AGAINST THE PROPERTY DESCRIBED HEREIN, ACCORDING TO THE BOOKS AND RECORDS OF MY OFFICE HAVE BEEN FULLY PAID AND DISCHARGED.

[Signature]  
ASSESSOR-TREASURER, PIERCE COUNTY, WASHINGTON

[Signature]  
DATE: 12-24-07

## AUDITOR'S CERTIFICATE

FILED FOR RECORD THIS 10th DAY OF JANUARY, 2008, AT 2 MINUTES PAST 3 M. AT THE REQUEST OF [Signature]

RECORDS OF THE PIERCE COUNTY AUDITOR, TACOMA, WASHINGTON, RECORDING NUMBER 200801105005

[Signature]  
PIERCE COUNTY AUDITOR

FEE \$108.00

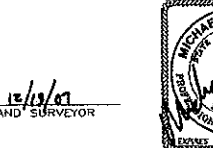
BY [Signature]

TAX ACCOUNT PARCEL NO'S: 2021130080  
2021130080  
2021140100  
2021140110  
2021140120  
2021140130  
2021150080

## SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT THIS PLAT OF "23RD STREET TOWNHOMES" IS BASED UPON A SURVEY OF SECTION 8, TOWNSHIP 20 NORTH, RANGE 3 EAST, W.M., THAT ALL COURSES AND DISTANCES ARE SHOWN CORRECTLY THEREON, THAT ALL MONUMENTS AND CORNERS AS SHOWN THEREON WILL BE SET CORRECTLY ON THE GROUND, AS CONSTRUCTION IS COMPLETED AND THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF THE PLATING REGULATIONS.

CERTIFICATE NO 202204  
[Signature]  
MICHAEL R. BOWEN, PROFESSIONAL LAND SURVEYOR



**ESM CONSULTING ENGINEERS**

33915 1st Way South Ste. #200  
Federal Way, Washington 98003  
(253) 836-6113

Civil Engineering  
Land Surveying  
Project Management  
Public Works  
Land Planning

Original



# CALEDON

PORTION OF UNNUMBERED GOVERNMENT LOT 4 OF  
SECTION 3, TOWNSHIP 23 NORTH, RANGE 5 EAST, W.M.  
CITY OF RENTON, COUNTY OF KING, STATE OF WASHINGTON

LUA-01-126-FP  
LND- 10-0343

## CITY OF RENTON APPROVALS

CITY OF RENTON PLANNING/BUILDING/PUBLIC WORKS DEPARTMENT  
EXAMINED AND APPROVED THIS 15<sup>TH</sup> DAY OF FEBRUARY, 2002

Dianna Zimmerman  
ADMINISTRATOR

CITY OF RENTON  
EXAMINED AND APPROVED THIS 18<sup>TH</sup> DAY OF FEBRUARY, 2002

James Janna  
MAYOR

EXAMINED AND APPROVED THIS 18<sup>TH</sup> DAY OF FEBRUARY, 2002

Bonnie J. Walton  
CITY CLERK, ATTEST

## CITY OF RENTON FINANCE DIRECTOR'S CERTIFICATE

I HEREBY CERTIFY THAT THERE ARE NO DELINQUENT SPECIAL ASSESSMENTS AND ALL SPECIAL ASSESSMENTS ON ANY OF THE PROPERTY HEREIN CONTAINED, DEDICATED AS STREETS, ALLEYS OR FOR OTHER PUBLIC USE, ARE PAID IN FULL.

EXAMINED AND APPROVED THIS 11 DAY OF Feb, 2002

Dick DeLo  
FINANCE DIRECTOR

## KING COUNTY APPROVALS

### KING COUNTY FINANCE DIVISION CERTIFICATE

I HEREBY CERTIFY THAT ALL PROPERTY TAXES ARE PAID, THAT THERE ARE NO DELINQUENT SPECIAL ASSESSMENTS CERTIFIED TO THIS OFFICE FOR COLLECTION AND THAT ALL SPECIAL ASSESSMENTS CERTIFIED TO THIS OFFICE FOR COLLECTION ON ANY OF THE PROPERTY HEREIN CONTAINED, DEDICATED AS STREETS, ALLEYS OR FOR OTHER PUBLIC USE, ARE PAID IN FULL.

EXAMINED AND APPROVED THIS 20<sup>TH</sup> DAY OF February, 2002

Garry Holmes  
DIRECTOR

Salwa G. Yetha  
DEPUTY

### DEPARTMENT OF ASSESSMENTS

EXAMINED AND APPROVED THIS 17<sup>TH</sup> DAY OF February 2002

Sarah Noble  
KING COUNTY ASSESSOR

Edmund Henricks  
DEPUTY ASSESSOR

## RESTRICTIONS

NO LOT OR PORTION OF A LOT IN THIS PLAT SHALL BE DIVIDED AND SOLD OR RESOLD OR OWNERSHIP CHANGED OR TRANSFERRED WHEREBY THE OWNERSHIP OF ANY PORTION OF THIS PLAT SHALL BE LESS THAN THE AREA REQUIRED FOR THE USE DISTRICT IN WHICH LOCATED.

## SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY THAT THIS PLAT OF CALEDON IS BASED UPON AN ACTUAL SURVEY AND SUBDIVISION OF SECTION 3, TOWNSHIP 23 NORTH, RANGE 5E, W.M., THAT THE COURSES AND DISTANCES ARE SHOWN CORRECTLY THEREON; THAT THE MONUMENTS WILL BE SET AND THE LOT AND BLOCK CORNERS STAKED CORRECTLY ON THE GROUND AND THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF THE PLATTING REGULATIONS.

Mounir H. Youma PLS.  
MOUNIR H. YOUMA PLS.  
CERTIFICATE NO 9470



## RECORDING CERTIFICATE

2002 02200002285  
FILED FOR RECORD AT THE REQUEST OF THE RENTON CITY COUNCIL THIS DAY OF Feb A.D. 2002, AT 20 MINUTES PAST 2:00 P.M. AND RECORDED IN VOLUME 205 OF PLATS, PAGE 25, RECORDS OF KING COUNTY.

KING COUNTY, WASHINGTON  
DIVISION OF RECORDS AND ELECTIONS

Bob Roegner  
MANAGER

Walt Schlegel  
SUPERINTENDENT OF RECORDS

## EASEMENT

AN EASEMENT IS HEREBY RESERVED FOR AND GRANTED TO PUGET SOUND ENERGY COMPANY, QWEST, AT&T CABLE TELEVISION, AND CITY OF RENTON (SEWER, WATER & SIDEWALK), AND THEIR RESPECTIVE SUCCESSORS AND ASSIGNS: UNDER AND UPON THE EXTERIOR TEN FEET PARALLEL WITH AND ADJOINING THE STREET FRONTAGE OF ALL LOTS IN WHICH TO INSTALL, LAY, CONSTRUCT, RENEW, OPERATE AND MAINTAIN SIDEWALK AND UNDERGROUND CONDUITS, MAINS, CABLES AND WIRES WITH NECESSARY FACILITIES AND OTHER EQUIPMENT FOR THE PURPOSE OF SERVING THIS SUBDIVISION AND OTHER PROPERTY WITH ELECTRICITY, TELEPHONE, GAS AND UTILITY SERVICES. TOGETHER WITH THE RIGHT TO ENTER UPON THE LOTS AT ALL TIMES FOR THE PURPOSES HEREIN STATED. ALSO EACH LOT SHALL BE SUBJECT TO AN EASEMENT 2.5 FEET IN WIDTH, PARALLEL WITH AND ADJACENT TO ALL INTERIOR LOT LINES FOR THE PURPOSES OF UTILITIES AND DRAINAGE. THESE EASEMENTS ENTERED UPON FOR THOSE PURPOSES SHALL BE RESTORED AS NEAR AS POSSIBLE TO THEIR ORIGINAL CONDITION.

NO LINES OR WIRES FOR THE TRANSMISSION OF ELECTRICITY OR FOR TELEPHONE USE, OR CABLE TELEVISION, FIRE OR POLICE SIGNALS, OR OTHER PURPOSES, SHALL BE PLACED OR PERMITTED TO BE PLACED UPON ANY LOT OUTSIDE THE BUILDING THEREON UNLESS THE SAME SHALL BE UNDERGROUND OR IN CONDUIT TO THE BUILDING.

## PRIVATE DRAINAGE EASEMENT

THE DRAINAGE FACILITIES LOCATED WITHIN THE PRIVATE EASEMENTS SHOWN ON THE PLAT SHALL BE OWNED, OPERATED, AND MAINTAINED BY THE HOMEOWNER'S ASSOCIATION CREATED FOR THIS PLAT. THE HOMEOWNER'S ASSOCIATION SHALL BE ESTABLISHED IN ACCORDANCE WITH WASHINGTON STATE LAW.

THE CITY OF RENTON SHALL HAVE THE RIGHT TO ENTER SAID EASEMENTS TO REPAIR ANY DEFICIENCIES OF THE DRAINAGE FACILITY IN THE EVENT THE OWNER(S) IS/ARE NEGLIGENT IN THE MAINTENANCE OF THE DRAINAGE FACILITIES. THESE REPAIRS SHALL BE AT THE OWNER'S COST.

## DEDICATION/CERTIFICATION

KNOW ALL PEOPLE BY THESE PRESENTS THAT WE THE UNDERSIGNED OWNERS OF INTEREST IN THE LAND HEREBY SUBDIVIDED, HEREBY DECLARE THIS PLAT TO BE THE GRAPHIC REPRESENTATION OF THE SUBDIVISION MADE HEREBY, AND DO HEREBY DEDICATE TO THE USE OF THE PUBLIC FOREVER ALL STREETS AND AVENUES NOT SHOWN AS PRIVATE HEREON AND DEDICATE THE USE THEREOF FOR ALL PUBLIC PURPOSES NOT INCONSISTENT WITH THE USE THEREOF FOR PUBLIC HIGHWAY PURPOSES, AND ALSO THE RIGHT TO MAKE ALL NECESSARY SLOPES FOR CUTS AND FILLS UPON THE LOTS SHOWN HEREON IN THE ORIGINAL REASONABLE GRADING OF SAID STREETS AND AVENUES, AND FURTHER DEDICATE TO THE USE OF THE PUBLIC ALL THE EASEMENTS AND TRACTS SHOWN ON THIS PLAT FOR ALL PUBLIC PURPOSES AS INDICATED THEREON, INCLUDING BUT NOT LIMITED TO PARKS, OPEN SPACE, UTILITIES AND DRAINAGE UNLESS SUCH EASEMENTS OR TRACTS ARE SPECIFICALLY IDENTIFIED ON THIS PLAT AS BEING DEDICATED OR CONVEYED TO A PERSON OR ENTITY OTHER THAN PUBLIC.

KNOW ALL PEOPLE BY THESE PRESENTS THAT WE THE UNDERSIGNED OWNERS IN FEE SIMPLE OF THE LAND HEREBY CERTIFY THAT WE HAVE ESTABLISHED A HOMEOWNER'S ASSOCIATION IN ACCORDANCE WITH WASHINGTON STATE LAW WHICH IDENTIFIES EACH LOT OF THIS PLAT AS MEMBERS OF SAID HOMEOWNERS ASSOCIATION RECORDED UNDER KING COUNTY RECORDING NO.

James E. Cady Vice Pres.  
WASHINGTON FEDERAL SAVINGS  
A WASHINGTON CORPORATION

John Long  
JOHN LONG  
LONG CLASSIC HOMES, LTD

## ACKNOWLEDGEMENTS

STATE OF WASHINGTON )  
COUNTY OF KING )

THIS IS TO CERTIFY THAT ON THIS 17<sup>TH</sup> DAY OF January, 2002 BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC, PERSONALLY APPEARED JAMES E. CADY, VICE PRESIDENT OF WASHINGTON FEDERAL SAVINGS THAT EXECUTED THE FOREGOING DEDICATION, AND WHO ACKNOWLEDGED TO ME THE SAID INSTRUMENT TO BE THE FREE AND VOLUNTARY ACT AND DEED OF SAID ASSOCIATION, FOR THE USES AND PURPOSES THEREIN MENTIONED, AND ON OATH STATED THAT HE WAS AUTHORIZED TO EXECUTE THE SAID INSTRUMENT.

WITNESS MY HAND OFFICIAL SEAL THE DAY AND YEAR FIRST ABOVE WRITTEN.

M. A. Begis 12-4-2005  
NOTARY PUBLIC IN AND FOR THE STATE OF WASHINGTON, RESIDING AT Mayfield

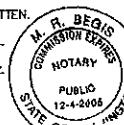


STATE OF WASHINGTON )  
COUNTY OF KING )

THIS IS TO CERTIFY THAT ON THIS 17<sup>TH</sup> DAY OF January, 2002 BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC, PERSONALLY APPEARED JOHN LONG INDIVIDUALLY KNOWN TO ME TO BE EXECUTED THE FOREGOING DEDICATION, AND WHO ACKNOWLEDGED TO ME THE SAID INSTRUMENT TO BE THE FREE AND VOLUNTARY ACT AND DEED OF SAID INDIVIDUALS FOR THE USES AND PURPOSES THEREIN MENTIONED.

WITNESS MY HAND OFFICIAL SEAL THE DAY AND YEAR FIRST ABOVE WRITTEN.

M. A. Begis 12-4-2005  
NOTARY PUBLIC IN AND FOR THE STATE OF WASHINGTON, RESIDING AT Mayfield



**TOUMA ENGINEERING & LAND SURVEY** 97  
6323 SOUTH 181ST PLACE, SUITE E-102 • FORT WASHINGTON, WASHINGTON 98004  
PHONE (425) 251-0665 FAX (425) 251-0625

# WOODDALE & WOODGROVE AT FAIRWOOD

N. W. 1/4 & N. E. 1/4, SEC. 26 TWP. 23 N., R. 5 E., W.M.  
KING COUNTY  
WASHINGTON

VOL./PAGE  
243/052

**DEDICATION**

KNOW ALL MEN BY THESE PRESENTS THAT WE, THE UNDERSIGNED OWNERS OF INTEREST IN THE LAND HEREBY SUBDIVIDED, HEREBY DECLARE THIS PLAT TO BE THE GRAPHIC REPRESENTATION OF THE SUBDIVISION MADE HEREBY, AND DO HEREBY DEDICATE TO THE USE OF THE PUBLIC FOREVER ALL STREETS AND AVENUES NOT SHOWN AS PRIVATE HEREON AND DEDICATE THE USE THEREOF FOR ALL PUBLIC PURPOSES NOT INCONSISTENT WITH THE USE THEREOF FOR PUBLIC HIGHWAY PURPOSES AND ALSO THE RIGHT TO MAKE ALL NECESSARY SLOPES FOR CUTS AND FILLS UPON THE LOTS SHOWN THEREON IN THE ORIGINAL REASONABLE GRADING OF SAID STREETS AND AVENUES, AND FURTHER DEDICATE TO THE USE OF THE PUBLIC ALL THE EASEMENTS AND TRACTS SHOWN ON THIS PLAT FOR ALL PUBLIC PURPOSES AS INDICATED THEREON, INCLUDING BUT NOT LIMITED TO PARKS, OPEN SPACE, UTILITIES AND DRAINAGE UNLESS SUCH EASEMENTS OR TRACTS ARE SPECIFICALLY IDENTIFIED ON THE PLAT AS BEING DEDICATED OR CONVEYED TO A PERSON OR ENTITY OTHER THAN THE PUBLIC, IN WHICH CASE WE DO HEREBY DEDICATE SUCH STREETS, EASEMENTS, OR TRACTS TO THE PERSON OR ENTITY IDENTIFIED FOR THE PURPOSE STATED.

FURTHER, THE UNDERSIGNED OWNERS OF THE LAND HEREBY SUBDIVIDED, WAIVE FOR THEMSELVES, THEIR HEIRS AND ASSIGNS AND ANY PERSON OR ENTITY DERIVING TITLE FROM THE UNDERSIGNED, ANY AND ALL CLAIMS FOR DAMAGES AGAINST KING COUNTY, ITS SUCCESSORS AND ASSIGNS, WHICH MAY BE OCCASIONED BY THE ESTABLISHMENT, CONSTRUCTION, OR MAINTENANCE OF ROADS AND/OR DRAINAGE SYSTEMS WITHIN THIS SUBDIVISION OTHER THAN CLAIMS RESULTING FROM INADEQUATE MAINTENANCE BY KING COUNTY.

FURTHER, THE UNDERSIGNED OWNERS OF THE LAND HEREBY SUBDIVIDED, AGREE FOR THEMSELVES, THEIR HEIRS AND ASSIGNS TO INDEMNIFY AND HOLD KING COUNTY, ITS SUCCESSORS AND ASSIGNS, HARMLESS FROM ANY DAMAGE, INCLUDING ANY COSTS OF DEFENSE, CLAIMED BY PERSONS WITHIN OR WITHOUT THIS SUBDIVISION TO HAVE BEEN CAUSED BY ALTERATIONS OF THE GROUND SURFACE, VEGETATION, DRAINAGE, OR SURFACE OR SUBSURFACE WATER FLOWS WITHIN THIS SUBDIVISION OR BY ESTABLISHMENT, CONSTRUCTION OR MAINTENANCE OF THE ROADS WITHIN THIS SUBDIVISION PROVIDED, THIS WAIVER AND INDEMNIFICATION SHALL NOT BE CONSTRUED AS RELEASING KING COUNTY, ITS SUCCESSORS OR ASSIGNS, FROM LIABILITY FOR DAMAGES, INCLUDING THE COST OF DEFENSE, RESULTING IN WHOLE OR IN PART FROM THE NEGLIGENCE OF KING COUNTY, ITS SUCCESSORS, OR ASSIGNS.

THIS SUBDIVISION, DEDICATION, WAIVER OF CLAIMS AND AGREEMENT TO HOLD HARMLESS IS MADE WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF SAID OWNERS.

IN WITNESS WHEREOF, WE SET OUR HANDS AND SEALS:

BENNETT-SFS LLC, A WASHINGTON LIMITED LIABILITY COMPANY

By: [Signature]  
TITLE: MANAGER

SUMITOMO FORESTRY SEATTLE, INC.

By: [Signature]  
TITLE: General Manager

**ACKNOWLEDGEMENTS:**

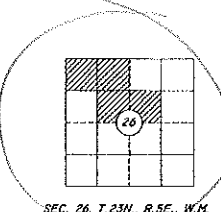
I CERTIFY THAT I KNOW OR HAVE SATISFACTORY EVIDENCE THAT PAUL GLOSKIAK SIGNED THIS INSTRUMENT, ON OATH STATED THAT HE WAS AUTHORIZED TO EXECUTE THIS INSTRUMENT AND ACKNOWLEDGED IT AS THE MANAGER OF BENNETT-SFS LLC, A WASHINGTON LIMITED LIABILITY COMPANY, TO BE THE FREE AND VOLUNTARY ACT OF SUCH PARTY FOR THE USES AND PURPOSES MENTIONED IN THE INSTRUMENT.

DATED: 09/25/2007  
SIGNATURE OF NOTARY: [Signature]  
PRINTED NAME OF NOTARY: LISA M. BAKER  
RESIDING AT: RENTON  
MY APPOINTMENT EXPIRES: 07-16-08



I CERTIFY THAT I KNOW OR HAVE SATISFACTORY EVIDENCE THAT Masanobu Nishi-Kawa SIGNED THIS INSTRUMENT, ON OATH STATED THAT HE WAS AUTHORIZED TO EXECUTE THIS INSTRUMENT AND ACKNOWLEDGED IT AS THE GENERAL MANAGER OF SUMITOMO FORESTRY SEATTLE, INC., TO BE THE FREE AND VOLUNTARY ACT OF SUCH PARTY FOR THE USES AND PURPOSES MENTIONED IN THE INSTRUMENT.

DATED: 09/24/2007  
SIGNATURE OF NOTARY: [Signature]  
PRINTED NAME OF NOTARY: LISA M. BAKER  
RESIDING AT: RENTON  
MY APPOINTMENT EXPIRES: 07-16-2008



**APPROVALS:**

**DEPARTMENT OF DEVELOPMENT AND ENVIRONMENTAL SERVICES**

EXAMINED AND APPROVED THIS 20th DAY OF October 2007  
[Signature]  
DEVELOPMENT ENGINEER

EXAMINED AND APPROVED THIS 25 DAY OF October 2007  
[Signature]  
DIVISION DIRECTOR, LAND USE SERVICES DIVISION

**FINANCE DIVISION CERTIFICATE**

I HEREBY CERTIFY THAT ALL PROPERTY TAXES ARE PAID, THAT THERE ARE NO DELINQUENT SPECIAL ASSESSMENTS CERTIFIED TO THIS OFFICE FOR COLLECTION AND THAT ALL SPECIAL ASSESSMENTS CERTIFIED TO THIS OFFICE FOR COLLECTION ON ANY OF THE PROPERTY HEREIN CONTAINED DEDICATED AS STREETS, ALLEYS, OR FOR ANY OTHER PUBLIC USE, ARE PAID IN FULL.

THIS 25th DAY OF October 2007  
FINANCE DIVISION  
[Signature]  
MANAGER, FINANCE DIVISION  
[Signature]  
DEPUTY

**KING COUNTY DEPARTMENT OF ASSESSMENTS**

EXAMINED AND APPROVED THIS 25th DAY OF October 2007  
[Signature]  
KING COUNTY ASSESSOR  
[Signature]  
DEPUTY KING COUNTY ASSESSOR

262305-9003 / 9005 & 9007  
ACCOUNT NUMBER

**KING COUNTY COUNCIL**

EXAMINED AND APPROVED THIS 29 DAY OF October 2007  
[Signature]  
CHAIRPERSON, KING COUNTY COUNCIL  
ATTEST: [Signature]  
CLERK OF THE COUNCIL

**SURVEYOR'S CERTIFICATE:**

I HEREBY CERTIFY THAT THIS PLAT OF WOODDALE & WOODGROVE AT FAIRWOOD IS BASED UPON AN ACTUAL SURVEY AND SUBDIVISION OF SECTION 26, TOWNSHIP 23 NORTH, RANGE 5 EAST, WILLANETTE MERIDIAN THAT THE COURSES AND DISTANCES ARE SHOWN CORRECTLY THEREON; THAT THE MONUMENTS WILL BE SET AND THE LOTS AND TRACTS WILL BE STAKED (SEE NOTE B, SURVEY PROCEDURE AND PRECISION, SHEET 2) CORRECTLY ON THE GROUND AS CONSTRUCTION IS COMPLETED; AND THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF THE PLATTING REGULATIONS.

[Signature]  
DATE: 09/19/07  
LISA G. GOLDSMITH  
CERTIFICATE NO. 6422  
LISA G. GOLDSMITH & ASSOC., INC.  
1215 14TH AVE. S.E.  
BELLEVUE, WASHINGTON 98004  
TELEPHONE: (425) 462-1080



**RECORDING CERTIFICATE:**

RECORDING NO. \_\_\_\_\_  
L THIS \_\_\_\_\_ DAY \_\_\_\_\_  
MINUTES PAST \_\_\_\_\_ M AND RECORDED IN  
20071030000125  
PAGE \_\_\_\_\_ OF \_\_\_\_\_  
PLAT 143 113.88  
FILED IN THE OFFICE OF THE CLERK OF KING COUNTY, WA  
ON \_\_\_\_\_ AT \_\_\_\_\_  
[Signature]  
SUPERINTENDENT OF RECORDS

N.W. 1/4 & N.E. 1/4, SEC. 26, TWP. 23 N., R. 5 E., W. M.



1215 114th Avenue SE, Bellevue, WA 98004. P.O. Box 3545, Bellevue, WA 98009  
OFFICE: (425) 462-1080, FAX: (425) 462-7719, info@goldsmithengineering.com

7/PAGE

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# City of Stevenson

## Fire Department – Rob Farris, Chief

(509) 427-5970

7121 E Loop Road, PO Box 371  
Stevenson, Washington 98648

To: Stevenson City Council  
From: Rob Farris, Fire Chief  
RE: Fire Department Update – July 2019  
Meeting Date: August 22nd, 2019

### **Executive Summary:**

The Department saw an increase in calls in July. Most notable is the increased calls for burn complaints and Smoke Investigations. This is caused due to the lack of Law Enforcement coverage in our response area. Fire Agencies has become expected to run first response on burning complaints. We have to request a deputy for enforcement purposes.

### **Overview of Items:**

*New Fire Hall:* City Council directed the creation of new committees to re-evaluate the fire station project. Process is on-going. Nothing to report on at this time

*2020 Budget Goals:* Submitted Budget goals worksheet in preparation for the upcoming Council summit.

#### *Drills/Training/Calls:*

July Drills/Training – 64 Hours of volunteer training time

July Calls – 12 total

- 2 – Smoke Investigation
- 1 – Wildfire
- 2 – Burn Complaints
- 3 – Motor Vehicle Collision
- 2 – Natural Gas Leak – Construction
- 1 – Vehicle Fire
- 1 – Bark Dust Fire

**Action Needed:** Would like the Mayor to give insight on security camera systems for the Fire Station.

Stevenson Municipal Court  
 Summary of Cases Filed 2019  
 Updated 8/15/2019

<u>Charge</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
<b>Criminal Non-Traffic</b>												
Assault 4th Degree	1	2	1	-	1	-	1	-	-	-	-	-
Bail Jumping	-	-	-	-	-	-	-	-	-	-	-	-
Disorderly Conduct	-	-	1	-	-	-	-	-	-	-	-	-
Malicious Mischief III	-	-	-	-	-	-	-	-	-	-	-	-
Minor in Possession (Marijuana)	-	-	-	-	-	-	-	-	-	-	-	-
No Contact/Protection/Antiharass Order Vio	1	-	1	-	-	-	-	-	-	-	-	-
Obstruct law enforcement	1	-	2	-	-	-	-	-	-	-	-	-
Resisting Arrest	-	-	-	-	-	-	-	-	-	-	-	-
Supply Liquor/Premises to Minor	-	-	-	-	-	-	-	-	-	-	-	-
Theft 3	-	1	1	4	1	-	1	-	-	-	-	-
Other Criminal Non-Traffic	-	-	1	-	-	-	-	-	-	-	-	-
<b>Total Criminal Non-traffic</b>	<b>3</b>	<b>3</b>	<b>7</b>	<b>4</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Criminal Traffic</b>												
DUI/Physical Control	1	-	-	-	1	-	-	-	-	-	-	-
Operate Vehicle w/o Ignition Interlock	-	-	-	-	-	-	-	-	-	-	-	-
No Valid Op License or Driving While Suspended	1	3	1	1	-	-	1	-	-	-	-	-
Hit & Run	-	-	-	-	-	-	-	-	-	-	-	-
Reckless Driving	-	-	1	-	1	-	-	-	-	-	-	-
<b>Total Criminal Traffic</b>	<b>2</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Non-Traffic Infraction</b>												
Dog Running at Large	-	-	-	-	-	-	-	-	-	-	-	-
Open/Consume Alcohol Public Place	-	-	-	-	-	-	-	-	-	-	-	-
Open/Consume Marijuana Public Place	-	-	-	-	-	-	-	-	-	-	-	-
Outdoor Burning Violation	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Non-Traffic Infraction</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Traffic Infraction</b>												
Vehicle Registration (Fail to Register/Expired)	-	-	-	2	-	-	-	-	-	-	-	-
Fail to Signal	-	-	-	-	-	-	-	-	-	-	-	-
Fail to Wear Safety Belt	-	-	-	-	-	-	-	-	-	-	-	-
Fail to Yield Right of Way	-	1	-	-	-	-	-	-	-	-	-	-
Following too Close	-	-	-	-	-	-	-	-	-	-	-	-
Improper Passing on Left	-	-	-	-	-	-	-	-	-	-	-	-
Leaving Unattended Veh on Roadway	-	-	-	-	-	-	-	-	-	-	-	-
Negligent Driving 2nd Degree	-	-	-	-	-	-	-	-	-	-	-	-
No Motorcycle Endorsement	-	-	-	-	-	-	-	-	-	-	-	-
No Valid Operator's License/No License on Person	-	1	-	1	-	2	-	-	-	-	-	-
Open Alcoholic Container	-	-	-	-	-	-	-	-	-	-	-	-
Op Motor Vehicle w/o Headlights when Req'd	-	-	-	-	-	-	-	-	-	-	-	-
Op Motor Vehicle w/o Insurance	2	1	3	2	-	-	-	-	-	-	-	-
Speeding	-	1	-	3	2	1	-	-	-	-	-	-
Wrong Way on One-Way Street	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Traffic Infractions</b>	<b>2</b>	<b>4</b>	<b>3</b>	<b>8</b>	<b>2</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Parking Infractions</b>												
Illegal Parking, Standing, Stopping	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Traffic Violations &amp; Citations:</b>	<b>4</b>	<b>7</b>	<b>5</b>	<b>9</b>	<b>4</b>	<b>3</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>2019 Monthly Total Violations &amp; Citations</b>	<b>7</b>	<b>10</b>	<b>12</b>	<b>13</b>	<b>6</b>	<b>3</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>2019 Year-to-Date Total Violations &amp; Citations</b>	<b>7</b>	<b>17</b>	<b>29</b>	<b>42</b>	<b>48</b>	<b>51</b>	<b>54</b>	<b>54</b>	<b>54</b>	<b>54</b>	<b>54</b>	<b>54</b>
YTD Traffic related 2019 YTD:	4	11	16	25	29	32	33	33	33	33	33	33
YTD Traffic related 2018 YTD:	14	35	59	70	85	101	110	115	116	119	122	124
YTD Traffic related 2017 YTD:	4	5	12	12	14	19	23	23	29	30	31	35
YTD Traffic related 2016 YTD	6	10	16	21	26	42	63	68	75	97	100	103



**Date:**

August 14, 2019

**Sales and Use Tax for Housing and Related Services**

The Stevenson City Council has passed Resolution 2019-336 concerning a sales tax for affordable housing and related purposes. If approved, this proposition would authorize an additional sales and use tax of one-tenth of one percent (0.1 %) to be collected within the City on all taxable retail sales in accordance with RCW 82.14.530. Eligible expenditures for tax proceeds include any and all of the affordable housing and related projects, programs, and services (including mental and behavioral health treatment programs and other housing-related services) as identified in Resolution No. 2019-336 and in RCW 82.14.530.

Should this proposition be:

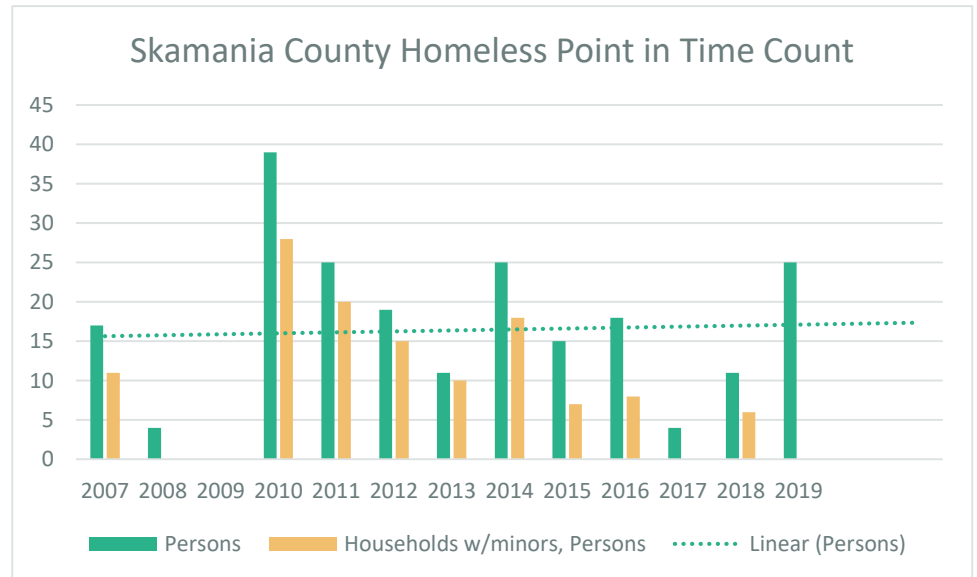
Approved.....

Rejected.....

# City of Stevenson Proposition I

## Information Sheet-Not intended to support or oppose the Proposition

The sales and use tax collected, if approved, would establish the City of Stevenson Home Fund, which would help address the growing and urgent impact of homelessness on the community, particularly Stevenson’s most vulnerable citizens, as well as the need for a sufficient stock of affordable housing for cost-burdened residents at risk of being homeless.



Housing is defined as affordable if the tenants are paying no more than 30% of their total household income for housing costs. This definition originates from the Brooke Amendment, a section of the Housing and Urban Development Act of 1968 which restricted tenant rent in public housing to 25% of their total income. The level was raised to 30% in 1981 and has been used as the standard for defining affordability ever since. If a household pays more than 30% of their monthly income to housing costs, they are considered “cost-burdened”—the point at which most households have to begin sacrificing other necessities to afford housing. HUD also uses the term “severely cost-burdened” to denote households paying more than 50% of their income to housing.

## Contact Us

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City of Stevenson

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## Frequently Asked Questions

### Q. How much will this cost?

A. The measure would implement a sales and use tax increase of one-tenth of one percent (one cent for every \$10.00 spent), which would raise approximately \$46,000 per year.

### Q. Who will pay for this?

A. The Stevenson Home Fund would be supported by consumers (Stevenson residents, visitors, tourists) who make certain purchases and use an array of goods and services in the City of Stevenson.

### Q. Will this tax expire?

A. No. The sales and use tax increase would be a permanent funding source for housing, housing-related services, and mental and behavioral health programs.

### Q. If the Stevenson Home Fund measure passes, will the funds be used for other City of Stevenson needs?

A. No. Taxes collected for the Stevenson Home Fund would be held in a dedicated account created by an ordinance that is separate from the City's general fund. By state law, the money may be spent only on eligible uses and cannot be diverted to cover other city expenses.

### Q. How will the tax revenue be spent?

A. Funds from the Stevenson Home Fund would be targeted at services and facilities designed to serve the most vulnerable persons in our community, whose income is less than 60 percent of the area median income.

A minimum of 60 percent of the funds collected would be used for purposes of:

- Constructing affordable housing and facilities providing housing-related services;
- Constructing mental and behavioral health-related facilities; or
- Funding the operations and maintenance costs of new units of affordable housing and facilities where housing-related programs are provided, or newly constructed evaluation and treatment centers.

The remainder of the funds would be used for the operation, delivery, or evaluation of mental and behavioral health treatment programs and services or housing-related services.



# City of Stevenson

Leana Kinley, City Administrator

Phone (509)427-5970  
FAX (509) 427-8202

7121 E Loop Road, PO Box 371  
Stevenson, Washington 98648

To: Stevenson City Council  
From: Leana Kinley, City Administrator  
RE: City Administrator Staff Update  
Meeting Date: August 22, 2019

## **Overview of items staff has been working on over the past month:**

Water Department Update – The Water Treatment Plant General Permit for discharge has been renewed through August 31, 2024 with the Department of Ecology.

Smart Water Meter Project – A meeting with the Department of Commerce will take place the beginning of September to review contract language and finalize documents needed to move the project forward. Matching funds are still being sought with details below.

Funding Applications – The city did not receive funding through the Public Works Board for the School Street waterline nor the water meter replacement project. Other avenues will be pursued, such as bank loans, interfund loans or other state programs.

Dog Mountain Shuttle – I attended a meeting with stakeholders about short- and long-term funding of the shuttle from Stevenson to Dog Mountain. The grant funding the program in the past has expired and they are not eligible for additional funds. Discussion also included connecting the current shuttle route with the Columbia Gorge Express stop in Cascade Locks. The shuttle runs from mid-April to mid-June with May being the peak month. Federal, state, local and private sources of funds are being pursued.

BIAS Software Implementation – The Payroll and Financial modules have been active since July 1. Utility billing and cash receipting will be transferred over after the August bills are posted at the end of the month and training is scheduled on September 3<sup>rd</sup> & 4<sup>th</sup>. I have been reviewing and reconciling the accounts after the transfer and cleaning up the data.

Xpress Bill Pay Conversion – Training for Xpress Bill Pay will be scheduled for the first weeks in September after the BIAS training on cash receipting. We will work with customers to convert their accounts throughout September.

Lean Process Improvement –The WA State Auditor’s Office Center for Government Innovation will be working with the city on Friday, October 18<sup>th</sup> to improve our permitting process. The timing is ideal since we have new staff on board and will be implementing new permitting software in August. It will initially take 1 day to map or process due to our small size.

Nuisances – With the increased workload of the season, staff is behind on nuisances. Other projects are deemed higher priority at the detriment to other tasks such as nuisances.

CDBG Project – There are three projects moving forward through the Housing Rehabilitation Program paid for by a Community Development Block Grant (CDBG), passed through the city and managed by the Columbia Cascade Housing Corporation. There are about \$400k in funds available for the next 2 years.

HRA VEBA Contribution Change– When the city set up the HRA VEBA policy the only employee receiving the payment in-lieu of medical benefits wanted them to go to the HRA VEBA account, which drove the policy development. That employee retired and another employee is electing the payment in-lieu of medical benefits and does not want it to go to their HRA VEBA account. The policy has been updated to reflect this change. There is no financial impact to the city for this change.

Chipsealing – The chipsealing of the Shepard neighborhood has been completed. It was paid for by a TIB grant with a 5% city match, with the city portion being almost \$2,400, and the county performed the work.

Russell Ave – The undergrounding is almost complete. The last section of conduit to install is along upper Russell and it will take 2-4 weeks. Wave Broadband is in charge of the first half of the conduit installation, and USI/CenturyLink is in charge of the remainder. Boring under First and Second streets will take place mid-September. Most of the Temporary Construction Easements have been completed and staff is working on the remaining contract documentation to ensure federal funds remain allocated.

TIB Grants– The grants for the Russell Ave matching funds and the Loop Road project have been submitted to TIB.

Phone System – The phone system is set to be installed on Thursday. The online interface has been tested and has been working smoothly.

Records Requests – We continue to get records requests that take up significant time.

**Action Needed:**

None.



# CHECK REGISTER

City Of Stevenson

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
828	07/22/2019	Claims	1	EFT	Umpqua Bank	49.79	Umpqua Bank Analysis Fee
829	08/16/2019	Claims	1	EFT	Department of Revenue		Voided and recreated with more detail in AP lines
830	08/16/2019	Claims	1	EFT	InvoiceCloud	330.40	IC August 2019 ACH0819IC
831	08/22/2019	Claims	1	EFT	Department of Revenue	6,291.95	Written From Use Tax Report
821	08/12/2019	Claims	1	13740	Kandi Jones	600.00	Temporary Construction Easement-Russell Avenue Project
822	08/12/2019	Claims	1	13741	Harry & Donna Schumacher	800.00	Temporary Construction Easement-Russell Avenue Project
823	08/12/2019	Claims	1	13742	Algis Steponaitis	500.00	Temporary Construction Easement-Russell Avenue Project
832	08/22/2019	Claims	1	13743	A&J Select	12.88	Water
833	08/22/2019	Claims	1	13744	Alpine Products Inc	1,508.34	Paint & Solvent
834	08/22/2019	Claims	1	13745	Aramark Uniform Services	114.16	Mats, Shop Towels, Coveralls
835	08/22/2019	Claims	1	13746	Avista Utilities	60.84	July 2019 Statement
836	08/22/2019	Claims	1	13747	BIAS Software	7,360.49	Maintenance Fees-Remaining 6 Months Of 2019
837	08/22/2019	Claims	1	13748	BSK AddyLab,LLC	439.00	WWTP Sampling; July 2019 Water Distribution Tests
838	08/22/2019	Claims	1	13749	CH2MHILL OMI	11,154.08	August 2019 Contract Services
839	08/22/2019	Claims	1	13750	Carson Hardware	75.38	July 2019 Statement
840	08/22/2019	Claims	1	13751	Cascade Columbia Distribution Company	2,373.33	Sodium Hypochlorite; Container Deposit Refund
841	08/22/2019	Claims	1	13752	CenturyLink	434.73	Centurylink Cityhall Local August 2019 WIP; Centurylink FD August 2019; Centurylink SP August 2019
842	08/22/2019	Claims	1	13753	Centurylink Comm Inc	44.73	Centurylink August 2019 LD
843	08/22/2019	Claims	1	13754	Cities Insurance Association, Inc.	894.09	Ading Fire Command Vehicle And Fire Hall Parcel To Coverage
844	08/22/2019	Claims	1	13755	City of Stevenson	88.89	City Hall
845	08/22/2019	Claims	1	13756	Class5	820.05	Phone System Hardware
846	08/22/2019	Claims	1	13757	Columbia Hardware, Inc.	513.54	July 2019 Statement
847	08/22/2019	Claims	1	13758	Columbia River Disposal	197.57	10395866
848	08/22/2019	Claims	1	13759	Consolidated Supply Co.	322.10	Vita-D-Chlor
849	08/22/2019	Claims	1	13760	Crandall Arambula	11,026.00	Downtown Plan-July 2019 Services
850	08/22/2019	Claims	1	13761	Discover Your Northwest	3,786.55	Skamania Lodge VC Desk Personnel; July 2019 TAC Services
851	08/22/2019	Claims	1	13762	Farwest Portable Crushing Inc	488.23	Gravel For Backfill-UG Project
852	08/22/2019	Claims	1	13763	Finish Line Concrete Cutting	565.43	Russell Ave & Railroad St. Concrete Cutting
853	08/22/2019	Claims	1	13764	Gorge Networks	190.54	Broadband/Voice WTP-Aug 2019; September 2019 Services-Water Plant
854	08/22/2019	Claims	1	13765	Grainger	29.18	Electric Sequencer
855	08/22/2019	Claims	1	13766	Green River Community College/WETRC	420.00	Water Treatment Plant Classes-Gordy
856	08/22/2019	Claims	1	13767	Gregory S Cheney PLLC	525.00	Court Appointed Atty Fees
857	08/22/2019	Claims	1	13768	HD Fowler Company	233.62	Vita-D-Chlor
858	08/22/2019	Claims	1	13769	J&R Dirtiggers Ent. Inc.	848.14	Gravel Hauling For UG Project
859	08/22/2019	Claims	1	13770	Jacobs' Services Inc.	250.00	Office Cleaning July 2019
860	08/22/2019	Claims	1	13771	Kristy Arnett	393.00	Accounting Training
861	08/22/2019	Claims	1	13772	M&M Excavating LLC	646.20	JDC 1411-1/4" Gravel
862	08/22/2019	Claims	1	13773	Municipal Code Corp	2,369.40	Meetings Renewal
863	08/22/2019	Claims	1	13774	NAPA Auto Parts	583.75	Equipment Service Parts
864	08/22/2019	Claims	1	13775	North Shore Medical Group	402.00	DOT Exams

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City Of Stevenson

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
865	08/22/2019	Claims	1	13776	Northern Safety Co., Inc.	217.59	Welding Supplies
866	08/22/2019	Claims	1	13777	One Call Concepts, Inc.	18.19	July 2019 Statement
867	08/22/2019	Claims	1	13778	PUD No 1 of Skamania County	2,253.60	389 Gropper Rd-July 2019 Statement; First Street Shop; Ryan Allen Rd County Well-July 2019 Statement; Ryan Allen Rd WTP-July 2019 Statement; Rock Creek Intake Station-July 2019 Statement; Rock Creek D
868	08/22/2019	Claims	1	13779	Petty Cash	238.58	Petty Cash
869	08/22/2019	Claims	1	13780	Professional Training	840.00	WWTP Seminars Karl & Gordy
870	08/22/2019	Claims	1	13781	QCL, Inc.	135.91	Drug Test-Tyson; Hearing Tests - Ben & Leana
871	08/22/2019	Claims	1	13782	Radcomp Technologies	1,124.65	June, 2019 Radcomp MSP-73601; MSP-74493, August 2019; Records Request & Phone Ssystem Quote; Finance
872	08/22/2019	Claims	1	13783	Ricoh USA, Inc	64.75	July 2019 Contract/Copies
873	08/22/2019	Claims	1	13784	Rodda Paint Co.	536.39	Paint Gun And Pole
874	08/22/2019	Claims	1	13785	Sea-Western Inc	3,027.84	SCBA/Facepiece Flow Test; Stationer Boots
875	08/22/2019	Claims	1	13786	Skamania County Chamber of Commerce	10,279.16	July 2019 Monthly Contract
876	08/22/2019	Claims	1	13787	Skamania County Pioneer	59.28	Vehicles For Sale; Notice Of Public Hearing
877	08/22/2019	Claims	1	13788	Skamania County Prosecutor	1,333.00	AUG 2019 SKACO Prosecutor Contract
878	08/22/2019	Claims	1	13789	Skamania County Treasurer	17,048.97	August 2019 SMC Contract; LE/LiqExcise/CVC August 2019
879	08/22/2019	Claims	1	13790	Sound Employment Solution	2,250.00	July 2019 Services Only
880	08/22/2019	Claims	1	13791	Staples -Dept 11-05417944	7.23	Post It Notes
881	08/22/2019	Claims	1	13792	Stevenson-Carson School District	5,000.00	Pool Support-July 2019; Pool Support-August 2019
882	08/22/2019	Claims	1	13793	Tetra Tech, Inc.	2,924.75	PER For EDA Grant
883	08/22/2019	Claims	1	13794	The Standard Steel Companies	409.80	Steel For Water Treatment Plant
884	08/22/2019	Claims	1	13795	Traffic Safety Supply, CO	1,721.75	Crosswalk Tape
885	08/22/2019	Claims	1	13796	Tribeca Transport LLC	5,673.64	Transport Sludge To Three Rivers-July 2019
886	08/22/2019	Claims	1	13797	US Bank Safekeeping	30.00	July 2019 Fidiciuary Fees
887	08/22/2019	Claims	1	13798	US Bank	1,519.18	July 2019 FD Credit Card Statement; July 2019 Credit Card Statement Card #1; July 2019 Credit Card Statement Card #2
888	08/22/2019	Claims	1	13799	WEX Bank	2,041.74	August 2019 Chevron Statement
889	08/22/2019	Claims	1	13800	C/O Kim O'Hara WSAPT	170.00	WSAPT Membership Dues
890	08/22/2019	Claims	1	13801	Wallis Engineering, PLLC	80,792.50	General Services Contract-July 2019, Loop Rd Waterline Estimate; Russell Ave-July 2019; WWTP And Collection Sys. Improvements-July 2019
891	08/22/2019	Claims	1	13802	Waste Connections Vancouver District 2	9.72	Shred Cart
892	08/22/2019	Claims	1	13803	Wave Broadband	76.50	Wave Aug 2019
893	08/22/2019	Claims	1	13804	Woodrich, Kenneth B PC		Check Number Misprint
894	08/22/2019	Claims	1	13805	Woodrich, Kenneth B PC	2,148.00	July 2019 Statement

001 General Expense Fund	56,196.78
100 Street Fund	7,092.65
103 Tourism Promo & Develop Fund	14,101.47
309 Russell Ave	36,976.06
400 Water/Sewer Fund	37,408.59
410 Wastewater System Upgrades	44,193.54
500 Equipment Service Fund	3,727.01

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
						Claims:	199,696.10
						199,696.10	

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Stevenson, and that I am authorized to authenticate and certify to said claim.

Clerk Treasurer: \_\_\_\_\_ Date: \_\_\_\_\_

Claims Vouchers Reviewed By:

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

Auditing Committee (Councilmembers or Mayor)