

AGENDA
CITY OF STEVENSON COUNCIL MEETING
August 08, 2023
6:00 PM, City Hall and Remote

Call-in numbers 253-215-8782, 669-900-6833, 346-248-7799, 312-626-6799, 929-205-6099 or 301-715-8592, Meeting ID 889 7550 7011, Zoom link <https://us02web.zoom.us/j/88975507011> or via YouTube at <https://www.youtube.com/channel/UC4k9bA0IEEvsF6PSoDwjJvA/>

Items with an asterisk (*) have been added or modified after the initial draft publication of the Agenda.

1. CALL TO ORDER/PRESENTATION TO THE FLAG: Mayor to call the meeting to order, lead the group in reciting the pledge of allegiance and conduct roll call.

2. PUBLIC COMMENTS: *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion. Please submit written comments to City Hall in person at 7121 E. Loop Rd, via mail to PO Box 371, Stevenson, WA 98648 or via email to leana@ci.stevenson.wa.us by noon the day of the meeting for inclusion in the council packet.]*

3. CHANGES TO THE AGENDA: *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*

a) *8/7 changes include:

- Added Stevenson Downtown Lease Agreement Revision (item 6b)
- Added Fire Department Strategic Plan Update (item 8e)
- Addition of vouchers (item 10a)

4. CONSENT AGENDA: The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*

a) **Approve Excusing Councilmember David Wyatt from the August 8, 2023 Council Meeting for a pre-arranged absence.**

- b) Minutes** of the July 20, 2023 regular council meeting and July 27, 2023 special council workshop.

MOTION: To approve consent agenda items a-b.

5. SHERIFF'S OFFICE REPORT:

- a) Sheriff's Report** - The Skamania County Sheriff's report for activity within Stevenson city limits for the prior month is presented for council review.

6. UNFINISHED BUSINESS:

- a) Approve Proposed 2023 Budget Amendments-Second Reading** - City Administrator Leana Kinley presents proposed changes to the 2023 budget based on revised estimates due to changes in project scopes, funding received, revised estimates, and staffing changes for council consideration. Two minor changes from the public hearing include \$25,000 in the First Street fund to get bid-ready documents, and moving project costs for the Park Plaza to its own fund.

MOTION: To approve ordinance 2023-1195 amending the 2023 budget as presented.

- b) *Approve Revised Lease Agreement for Stevenson Downtown Association** - City Administrator Leana Kinley presents the agreement between the City and the Stevenson Downtown Association to lease 600 square feet of the back of the Stevenson Fire Hall for storage for a nominal fee of \$10 per year. This is revised to reflect the use of the back-lot instead of the interior of the building.

MOTION: To approve the revised lease agreement with the Stevenson Downtown Association as presented.

7. COUNCIL BUSINESS:

- a) Approve Interlocal Agreement for Dispatch Services** - City Administrator Leana Kinley presents the attached interlocal agreement for dispatch services on behalf of Fire Chief Rob Farris. This is a continuation of the previous agreement which expired in 2022.

MOTION: To approve the interlocal agreement for dispatch services as presented.

- b) Approve Ordinance 2023-1196 Amending Construction Code - First Reading** - City Administrator Leana Kinley presents ordinance 2023 1196 amending chapter 15.01 Construction Codes, section 15.01.030 General Requirements-All codes for council consideration. The wind speed requirement of 110 mph at 3 second gusts is not in line with the current building codes. The update to 135 mph will match Skamania County, North Bonneville and current building codes.

MOTION: To approve ordinance 2023-1196 amending chapter 15.01 Construction Codes, section 15.01.030 General Requirements-All codes as presented. OR no motion and the item moves to September 21st for a second reading.

- c) **Approve Amending Noise Ordinance - First Reading** - City Administrator Leana Kinley presents an ordinance amending chapter 8.08 noise control, limiting the times construction vehicles can be used to the hours of 7am - 7pm Monday-Saturday and not on holidays, for council discussion.

MOTION: To approve ordinance amending chapter 8.08 noise control as presented. OR no motion and the item moves to the September 21st agenda for a second reading.

8. INFORMATION ITEMS:

- a) **Financial Report** - The Preliminary Treasurer's Report and year-to-date revenues and expenses through the prior month are presented for council review.
- b) **Housing Programs Report** - The report for the prior month on housing services provided by Washington Gorge Action Programs in Skamania County is enclosed for council information.
- c) **Risk MAP Project Update** - An update on the Skamania County Risk Mapping, Assessment and Planning (Risk MAP) project is included for information. This project includes updating the current paper only flood maps last approved in 1986 to an interactive GIS map to better determine exact risk locations. Outreach has taken place with property owners whose parcel impact has changed (either now included or removed from the flood risk area).
- d) **Washington State Tax Structure Work Group Update** - The Final Report for the Washington State Tax Structure Work Group is enclosed for information.
- e) ***Fire Department Strategic Plan Update** - An update on the activities for the Fire Department Strategic Plan is attached. This is a printed copy of a report out of Clear Plans. A dynamic version will be live on the website soon.

9. CITY ADMINISTRATOR AND STAFF REPORTS:

- a) Ben Shumaker, Community Development Director
- b) Carolyn Sourek, Public Works Director
- c) Leana Kinley, City Administrator

10. VOUCHER APPROVAL:

- a) *July 2023 payroll, and August 2023 AP checks have been audited and are presented for approval. July payroll checks 17098 thru 17101 total \$123,320.92 which includes EFT payments. August 2023 AP checks 17097 and 17102 thru 17148 total \$327,194.65, which includes EFT payments. The AP check register with fund transaction summary is attached for review.

MOTION: To approve the vouchers as presented.

11. MAYOR AND COUNCIL REPORTS:

12. ISSUES FOR THE NEXT MEETING: *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

13. ADJOURNMENT - Mayor will adjourn the meeting.

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UPCOMING MEETINGS AND EVENTS:

- Monday, August 14th, 6pm, Planning Commission Meeting
- August 16-19th Skamania County Fair, Theme: "Blast from the Past"
- Saturday, August 19th, 11:00am Fair Parade
- Thursday, August 24th, 6pm, Special City Council Meeting
- Monday, September 4th, Labor Day, City Offices Closed
- Monday, September 11th, 6pm, Planning Commission Meeting
- Thursday, September 21, 6pm, City Council Meeting

MINUTES
CITY OF STEVENSON COUNCIL MEETING
July 20, 2023
6:00 PM, City Hall and Remote

1. CALL TO ORDER/PRESENTATION TO THE FLAG: Mayor Anderson called the meeting to order at 6:00 p.m. to call the meeting to order, led the group in reciting the pledge of allegiance and conducted roll call.

ELECTED OFFICIALS PRESENT:

Mayor Scott Anderson; Councilmembers Paul Hendricks, Kristy McCaskell, Michael D. Johnson, David Wyatt. Councilmember Dave Cox was absent (excused).

STAFF PRESENT: City Administrator Leana Kinley, City Attorney Robert Muth, Public Works Director Carolyn Sourek, Community Development Director Ben Shumaker.

Also present was Stevenson Fire Chief Rob Farris and Skamania County Fire Marshal Arnold Bell.

PUBLIC ATTENDEES: Annie McHale, Kathleen McCormick, Jeff Payson, Doug Lovelace, Michael Perry, Sharon Smith, Angela Limbo, Ann Leuders.

2. PUBLIC COMMENTS:

The following individuals spoke in support of a proposed personal fireworks ban:

>Annie McHale, Stevenson Resident, Doug Lovelace, County Resident off E. Loop Rd., Sharon Smith, County Resident off Kanaka Creek Rd., Kathleen McCormick, County Resident off Kanaka Creek Rd., Jeff Payson, County Resident off Kanaka Creek Rd., Angela Limbo, County Resident.

>Michael Perry, Stevenson Resident, spoke in support of a fireworks ban. He also commented on the Fire Department Strategic Plan, noting he was in favor of the actions supporting the department outlined in the plan.

>Ann Lueders, County Resident and Owner of Crazy Rays Fireworks Stand, stated she was not opposed to the Fire Marshall restricting fireworks use based on science. She urged avoidance of the word 'ban' and asked the word 'restrictions' be used instead.

3. CHANGES TO THE AGENDA:

a) *7/19 changes include:

-Added waiver of back-billing for 390 and 330 NW Kanaka Creek Rd. (item 4c)

-Added lease agreement with Stevenson Downtown Association (item 4d)

- Added ordinance to the 2023 budget amendment (item 6b)
- Added revised fireworks ordinance (item 7f)
- Addition of vouchers (item 10a)

b) *7/20 changes include:

- Added DCG Watershed contract (item 7c)
- Added public comments received regarding the fireworks ordinance (item 7f)

4. CONSENT AGENDA: The following items are presented for Council approval.

- a) **Special Occasion Liquor License Application** - Gorgeous Ink at the Skamania County Fairgrounds on Sept. 15 from 2:30pm-2:00am, Sept. 15 from 10:30am-2am and Sept. 17 from 10:30am-11pm.
- b) **Approve Excusing Councilmember Dave Cox from the July 20, 2023 Council Meeting for a pre-arranged absence.**
- c) ***Approve Waiving Back-Billing** - City Administrator Leana Kinley requested waiving the back billing of water consumption charges related to an incorrect meter swap in the amount of \$115.27 for 390 NW Kanaka Creek Rd and \$24.35 for 330 NW Kanaka Creek Rd for a total amount of \$139.62.
- d) ***Approve Lease Agreement for Stevenson Downtown Association** - City Administrator Leana Kinley presents the agreement between the City and the Stevenson Downtown Association to lease 600 square feet of the back of the Stevenson Fire Hall for storage for a nominal fee of \$10 per year. They have been using the property, with permission from the Public Works department, without a lease since last fall.
- e) **Minutes** of the June 15th Regular Council Meeting, June 22nd Special Joint Council and Skamania County Fire District 2 Workshop and June 26th Special Meeting.

MOTION to approve consent agenda items a-e made by **Councilmember Hendricks**, Seconded by **Councilmember Johnson**.

Voting aye: **Councilmember Hendricks, Councilmember McCaskell, Councilmember Johnson, Councilmember Wyatt**

5. SHERIFF'S OFFICE REPORT:

- a) **Sheriff's Report** - The Skamania County Sheriff's report for activity within Stevenson city limits for the prior month was presented for council review.

Undersheriff Tracy Wyckoff presented the report for last month. He stated he would answer any questions and planned to stay until the end of the fireworks discussion.

6. PUBLIC HEARINGS:

- a) **Building Permit Fees** - City Administrator Leana Kinley presented and explained resolution 2023-415 revising the building permit fee schedule to align with Skamania County for public comment and council consideration. The Planning review fee would be increased from \$35 to \$50, a Public Works fee of \$150 would be added for new construction, and a \$50 fee would be added for minor permits,

Public Hearing opened at 6:33 p.m.

>Ann Leuders clarified the fees would cover the costs involved.

Public Hearing closed at 6:34 p.m.

MOTION to approve resolution 2023-415 revising the building permit fees was made by **Councilmember McCaskell**, seconded by **Councilmember Wyatt**.

Voting aye: **Councilmember Hendricks, Councilmember McCaskell, Councilmember Johnson, Councilmember Wyatt**

- b) ***Proposed 2023 Budget Amendments-First Reading** - City Administrator Leana Kinley presented and reviewed the proposed changes to the 2023 budget based on revised estimates due to changes in project scopes and scheduling, revisions to the street fund, grant funding received, revised cost estimates, and staffing changes for council consideration.

Public Hearing opened at 6:35 p.m.

No public comment was received.

Public hearing closed at 6:38 p.m.

Councilmember Johnson stated his appreciation at keeping the budget current. No additional council comments were received. The proposal will move to the next meeting for a second reading.

7. COUNCIL BUSINESS:

- a) **Approve Directing Stevenson Business Association Funds to the Chamber of Commerce** - The Stevenson Business Association is being dissolved and the Skamania County Chamber of Commerce is requesting the funds allocated to the City of Stevenson be given to the Skamania County Chamber of Commerce as part of the dissolution

process detailed in the bylaws. An attached letter in the Council packet contained more information.

Angie Waiss, Skamania County Chamber of Commerce Executive Director, explained the reason for the formal dissolution of the Stevenson Business Association had to do with the creation of the Stevenson Downtown Association. She explained two entities were not necessary, and SDA was a more formalized organization. The bylaws state the money in the SBA checking account goes to the city. The Chamber requested the funds go to the Chamber as stated in the articles of incorporation. Consensus by Council was to move forward with amending the contract next month.

- b) **Approve Resolution 2023-416 Revising Purchasing Policy - City Administrator Leana Kinley** presented and explained resolution 2023-416 revising the purchasing policy section **VII. Grant & Federal Funding** to be more in-line with current and past practice for council review and consideration.

MOTION to approve resolution 2023-416 revising the purchasing policy was made by **Councilmember Johnson**, seconded by **Councilmember McCaskell**.

Voting aye: **Councilmember Hendricks, Councilmember McCaskell, Councilmember Johnson, Councilmember Wyatt**.

- c) ****Approve Contract with DCG Watershed - Community Development Director Ben Shumaker** presented the agreement with DCG Watershed for Park Planning Services for council consideration. The cost of this contract will be 100% covered by a grant received through the state Recreation and Conservation Office.

MOTION to approve the agreement with DCG Watershed for Park Planning services in the amount of \$98,390 as presented was made by **Councilmember Wyatt**, seconded by **Councilmember Hendricks**.

Voting aye: **Councilmember Hendricks, Councilmember McCaskell, Councilmember Johnson, Councilmember Wyatt**.

- d) **Approve ClearGov ClearPlans Module - City Administrator Leana Kinley** presented the agreement with ClearGov for the ClearPlans module in the amount of \$3,966.67 for 2023 and \$5,200 for 2024-2026 with a 3% fee increase each year and then 6% fee increase each year thereafter for council consideration. This tool is for tracking and reporting on the council's Strategic Plan. A screenshot of the dashboard was attached. **Kinley** provided a demonstration of the service at the meeting and noted future plans such as the Fire Department Strategic Plan and the Public Works Strategic Plan can be included. While the initial order was signed, it may be canceled if council does not approve it at this meeting (see Cancellation Option).

MOTION to approve the agreement with ClearGov for the ClearPlans module in the amount of \$3,966.67 for 2023 and \$5,200 for 2024-2026 with a 3% fee increase each year and then 6% fee increase each year thereafter as presented was made by **Councilmember Hendricks**, seconded by **Councilmember Johnson**.

Voting aye: **Councilmember Hendricks, Councilmember McCaskell, Councilmember Johnson, Councilmember Wyatt**.

- e) **Discuss Fire Department Strategic Plan - City Administrator Leana Kinley** presented the final draft of the Fire Department Strategic Plan for council discussion. The list of tasks (starting on page 18 by Goal, or on page 29 by Timeline), provide direction to staff on council priorities within existing resource constraints and the council's strategic plan. She noted several areas concerning personnel she would like to review further, as it may require a change to sections of the municipal code.

Fire Chief Rob Farris provided his comments to council on the Plan. He outlined the focus will be to address the immediate term tasks by the end of 2023 and other items as time and budget allow. He would like to add the plan to the ClearPlans module to improve more timely tracking of tasks and projects. Policy development and/or alignment with existing city policies was another area he saw needing to be addressed.

Direction by Council was to continue with addressing the safety items, schedule quarterly meetings with Fire District 2, and proceed with the remaining items in the direction as discussed.

- f) ****Discuss Ordinance Restricting Use of Personal Fireworks-First Reading - City Administrator Leana Kinley** presented a draft ordinance regarding restriction of the personal use of fireworks under high fire danger conditions for council discussion. This is still under review and the areas highlighted are specific sections needing council and/or staff direction. This topic was previously discussed on February 16, 2023 and documents related to that discussion, including the video recording of the meeting, can be found on the city's website at <https://www.ci.stevenson.wa.us/meetings>.

Mayor Anderson stated council is reviewing and discussing the ordinance and will hold a public hearing prior to adoption.

Arnold Bell, Skamania County Fire Marshal, stated he wanted to address concerns mentioned during the public comment. There is a huge difference between the east and west side of the county in terms of fire danger and he appreciated the description of how the Tunnel 5 fire operated.

Fireworks stands within Skamania County are inspected and licensed and do not sell illegal fireworks. He is opposed to legislation that gives the authority to restrict fireworks to anyone other than the Fire Marshal. There are other options rather than a full restriction, such as limiting them to ground-based fireworks only, etc. He stated the

decision should be made in tandem with the County as there are areas where a parcel lies within both the city and county.

He is developing a metric based on a number of weather and fuel conditions in order to determine when to make a call to restrict fireworks. He will be modeling it throughout the remainder of the year. He requested time to model his metric and come back to council with his recommendation.

An extensive discussion revolved around restricting use based on calendar dates like the outdoor burn ban. **City Attorney Muth** advised the Council the current municipal code specifies the city Fire Chief has the authority to issue emergency burn bans. The proposed ordinance would instead provide the authority to the County Fire Marshall. He also noted there is no enforcement provision within the ordinance.

Fire Chief Rob Farris shared information on the history and existing legislation around the seasonal burn bans. The current ordinance language is based on Red Flag warnings issued by the National Weather Service. **Chief Farris** is interested in seeing the metric being worked on.

It was agreed to schedule a workshop in October 2023 for Fire Marshal Bell to present the initial results of his metric and to continue the discussion regarding potential fireworks restrictions.

8. INFORMATION ITEMS: The following items were presented for Council consideration.

- a) **Skamania County Chamber of Commerce** report detailing some of the activities conducted by the Chamber in the prior month.
- b) **Financial Report** - The Treasurer's Report, year-to-date revenues and expenses through the prior month, and second quarter report were presented for council review.
- c) **Housing Programs Report** on housing services provided by Washington Gorge Action Programs in Skamania County.

9. CITY ADMINISTRATOR AND STAFF REPORTS:

- a) **Ben Shumaker, Community Development Director**

-The current Shoreline Public Access Plan is being reviewed and will be discussed at the August 2023 Planning Commission meeting. The results of that discussion will be presented at the September 2023 Council meeting.

-Parking: It was decided to move the date for assessing parking activity in Stevenson to the last week before school starts as the Tunnel 5 fire would have had an impact on the results had they moved forward. They are focusing on on-street ADA parking as an initial step to improve accessibility throughout the city. The last part of the study will allow for

a developer to pay for parking spaces rather than take up real estate for parking spots on their property.

-Annexation: Policy work is starting to move forward.

-Broadband: A final report for the rapid design study recommended the City do a fiber-to-home project. Will engage local ISP's (Internet Service Providers) to move forward with applying for the funds.

b) Carolyn Sourek, Public Works Director

-2022 Consumer Confidence Report on the city's water system is in front of Council.

-Rock Creek intake has been insufficient over the years. Working with Grayling and DOH to ensure water access. Inspections have been unable to determine a cause for the restrictions.

-Chinidere sewer extension was completed today.

WWTP construction continues:

-Phase 2 of the lift station project will finish in a couple of weeks. Pre-bid meeting went well.

-Chipsealing on the East end is complete, check out El Paso. Public Works is reviewing complaints from the neighborhoods to improve for next year.

-Sidewalk repairs will go out for bid next year.

-Lawnmower and red truck will be surplussed.

-Personnel-Bill Sexton will be moving out of the area and his last day will be the end of the month. We have two positions open-Wastewater Treatment Plant Operator I and Utilities Maintenance Worker.

- Public Works Strategic Planning will hold its second session in the next few weeks.

c) Leana Kinley, City Administrator

-Audit started last Monday and the entrance meeting should be scheduled for the first week in August. If more than two Council members attend, it will be scheduled as a special meeting.

-Reviewing submittals for the Park Plaza RFQ. Staff is currently a week behind schedule and hopes to have an agreement before Council at the August meeting.

-Kaitlyn Conrath started on Monday and is currently training alongside Mary Corey, who is retiring in late September.

-August 4th is when we will find out how our Cascade Avenue project ranked for a Public Works Board Loan.

-The Columbia Realignment project plans are still in review with the Department of Ecology. The grant was extended and we have until the end of 2023 to complete the project.

-2024 budgeting begins soon with worksheets being sent to department heads the beginning of August.

10. VOUCHER APPROVAL:

- a) *June 2023 payroll, and July 2023 AP checks have been audited and were presented for approval. June payroll checks 17027 thru 17030 total \$132,255.25 included EFT payments. July 2023 AP checks 17011 thru 17026 and 17031 thru 17096 total \$1,102,072.90 included EFT payments. The AP check register with fund transaction summary was attached for review.

MOTION to approve the vouchers as presented was made by **Councilmember McCaskell**, seconded by **Councilmember Johnson**.

Voting aye: **Councilmember Hendricks, Councilmember McCaskell, Councilmember Johnson, Councilmember Wyatt**.

11. MAYOR AND COUNCIL REPORTS:

None provided.

12. ISSUES FOR THE NEXT MEETING:

None reported.

13. ADJOURNMENT - Mayor Anderson adjourned the meeting at 8:11 p.m.

Scott Anderson, Mayor

Date

MINUTES
CITY OF STEVENSON SPECIAL COUNCIL WORKSHOP
July 27, 2023
6:00 PM, City Hall and Remote

1. CALL TO ORDER: Mayor Scott Anderson called the meeting to order at 6:04 pm.

PRESENT

Councilmembers Dave Cox, Kristy McCaskell, Michael D. Johnson, and David Wyatt
City Administrator Leana Kinley

ABSENT

Councilmember Paul Hendricks

2. COUNCIL BUSINESS:

a) **AWC Webinar:** Finance 101 for elected officials eLearning customized for city councilmembers and mayors.

"Government finance is a unique discipline and differs substantially from private sector finance, especially when it comes to government's focus on services versus private enterprise's focus on profit. When it comes to city finance, budgeting is a team sport – not an individual event – and your city budget is one of the most important documents you'll work on this year. Our presenters discuss your responsibilities as an elected official in exercising fiduciary accountability as you tackle the key elements of city finance."

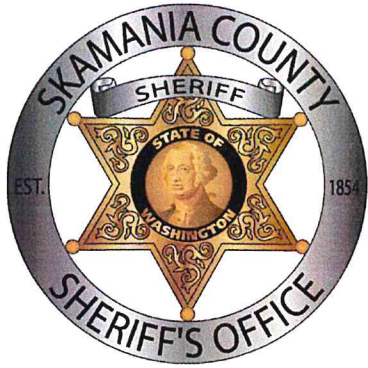
There are no additional materials with this training.

Council watched the AWC presentation and had a general discussion regarding the city's financial structure.

3. ADJOURNMENT - Mayor Anderson adjourned the meeting at 7:12pm.

Scott Anderson, Mayor

Date



Summer N. Scheyer
SHERIFF

OFFICE OF THE SKAMANIA COUNTY

SHERIFF

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Tracy Wyckoff
Undersheriff

Jason Fritz
Chief of Corrections

Steve Minnis
Chief Civil Deputy

July 2023

City of Stevenson

Service Hours

Calls/Patrol

65

502.5 Hrs.

0 Court Hrs.

08/01/23
08:00

Skamania County Sheriff's Office
Incident Audit Report

5059
Page: 1

Incident#	Nature of Incident	Offense Code	Loctn Code	Disposition
23-04487	Medical	AMAS	21	Transferred to Other A
23-04509	Information	INFO	21	Inactive
23-04510	Medical	AMAS	21	Ambulance Service Prov
23-04515	Medical	AMAS	21	Ambulance Service Prov
23-04524	Smoke, other		21	INFORMATION
23-04528	PD Collision	TAPD	21	INFORMATION
23-04551	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
23-04570	Medical	AMAS	21	Transferred to Other A
23-04571	Medical	AMAS	21	Transferred to Other A
23-04575	911 Transfer	911T	21	Transferred to Other A
23-04576	Intoxication	INTP	21	Cleared Adlt Exception
23-04583	Burg Res Unl En	BRFE	21	Cleared Adlt Exception
23-04587	Fireworks	FWKS	21	INFORMATION
23-04603	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
23-04609	Assault IV	ASIM	21	Cleared Adlt Exception
23-04611	Disorderly	DCON	21	Cleared Adlt Exception
23-04616	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
23-04623	Fireworks	FWKS	21	INFORMATION
23-04627	Medical	INFO	21	INFORMATION
23-04629	Medical	AMAS	21	Transferred to Other A
23-04638	Citizen Assist	INFO	21	INFORMATION
23-04641	Medical	AMAS	21	Transferred to Other A
23-04658	Theft Prop Oth	TPSH	21	Cleared Adlt Exception
23-04671	Medical	AMAS	21	Transferred to Other A
23-04701	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
23-04712	Domestic Viol	DOMV	21	Cleared Juve Exception
23-04721	Public Nuisance	PNUI	21	INFORMATION
23-04734	Medical	INFO	21	INFORMATION
23-04737	Medical	AMAS	21	Active
23-04763	Medical	INFO	21	INFORMATION
23-04766	Domestic Viol	DOMV	21	Cleared Adlt Exception
23-04804	Medical	AMAS	21	Transferred to Other A
23-04817	Threatening	THRE	21	INFORMATION
23-04820	Welfare Check	MENT	21	Transferred to Other A
23-04859	Citizen Dispute	CDIS	21	INFORMATION
23-04864	Assault IV	ASIM	21	Investigation Complete
23-04870	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
23-04884	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
23-04932	Citizen Dispute	CDIS	21	Settled By Contact
23-04956	Suspicious	ABVP	21	INFORMATION
23-04960	Welfare Check	AMAS	21	Transferred to Other A
23-04964	Suspicious	SUSP	21	Cleared Adlt Exception
23-04991	Medical	AMAS	21	Ambulance Service Prov
23-05058	Viscious Animal	ANDC	21	INFORMATION
23-05065	Business Alarm	ABLA	21	Unfounded
23-05071	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
23-05088	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
23-05119	Welfare Check	WELF	21	Cleared Adlt Exception
23-05201	Assault IV	ASIM	21	Inactive
23-05209	Medical	AMAS	21	Active
23-05225	Disorderly	DCON	21	Active
23-05234	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
23-05245	Theft Prop Oth	TPOT	21	Active
23-05254	Citizen Assist	CITA	21	Active
23-05256	Wanted Person	ATL	21	Active

08/01/23
08:00

Skamania County Sheriff's Office
Incident Audit Report

5059
Page: 2

Incident#	Nature of Incident	Offense Code	Loctn Code	Disposition
23-05274	Welfare Check	WELF	21	INFORMATION
23-05278	Welfare Check	WELF	21	INFORMATION
23-05312	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
23-05317	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
23-05324	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
23-05330	Domestic Viol	DOMV	21	Settled By Contact
23-05334	Information	INFO	21	Transferred to Other A
23-05335	Information	INFO	21	Transferred to Other A
23-05339	PD Collision	TAPD	21	Cleared Adlt Exception
23-05345	Trespassing	MENT	21	Ambulance Service Prov

Total Incidents: 65

Report includes:

All dates reported between `00:00:00 07/01/23` and `00:00:00 08/01/23`
All agencies matching `SCSO`
All nature of incidents
All offenses observed
All offenses reported
All offense codes
All dispositions
All responsible officers
All locations matching `21`

*** End of Report /tmp/rptGsQ7TC-rplwiar.rl_1 ***

**CITY OF STEVENSON, WASHINGTON
ORDINANCE NO. 2023-1195**

**AN ORDINANCE AMENDING THE BUDGET FOR THE CITY OF STEVENSON,
WASHINGTON, FOR FISCAL YEAR 2023**

Whereas, City Council of the City of Stevenson has reviewed its original 2023 budget and changes in its revenue sources and expenditure requests and has determined that changes to the 2023 budget are appropriate; and

Whereas, the proposed budget amendments do not exceed the lawful limit of taxation allowed by the law to be levied on the property within the City of Stevenson for the purposes set forth in the budget, and the estimated expenditures set forth in the budget being necessary to carry on the government of the City of Stevenson for the fiscal year and being sufficient to meet the various needs of the City during the fiscal year.

NOW, THEREFORE, the City Council of the City of Stevenson do hereby ordain as follows:

Section 1. The budget for the City of Stevenson, Washington for the year 2023 as amended is hereby adopted in its final form and content.

Section 2. Estimated resources, including cash balances for each separate fund of the City of Stevenson, for all such funds combined for the year 2023 are set forth in summary below and are hereby appropriated for expenditure at the fund level during the year 2023 as set forth in the 2023 Fiscal Year Budget as attached Exhibit A:

THIS ORDINANCE SHALL TAKE EFFECT and be in force five (5) days after its publication according to law.

PASSED BY THE CITY COUNCIL this _____ day of _____, 2023.

Scott Anderson, Mayor

APPROVED AS TO FORM:

ATTEST:

Robert Muth
City Attorney

Leana Kinley, City Clerk

Exhibit "A"

Ordinance 2023-1195 Exhibit A									
2023 Budget Amendment #2									
Estimated Revenues and Budgeted Appropriations by Fund									
		Budgeted Resources				Budgeted Appropriations			
Fund		Estimated			Total			Estimated	
No.	Name	Beginning	Estimated	Transfers	Budgeted	Budgeted	Transfers	Ending	Total
		Cash	Revenues	In	Resources	Expenditures	Out	Cash	Appropriations
001	General Fund	1,541,738	-1,364,670	-	2,906,409	-1,362,729	-175,000	-1,368,680	2,906,409
010	General Fund Reserve	335,259	-	-	335,259	-	-	335,259	335,259
020	Fire Reserve Fund	1,650,586	-	25,000	1,675,586	-	-	-1,675,586	1,675,586
030	ARPA Fund	298,313	-	-	298,313	-	-	298,313	298,313
100	Street Fund	75,741	-1,141,925	-150,000	-1,367,665	-1,284,696	-	-82,970	-1,367,665
103	Tourism Promotion	1,104,607	473,000	-	1,577,607	714,628	-	862,979	1,577,607
105	Affordable Housing	12,435	5,000	-	17,435	-	-	17,435	17,435
107	HEALing SCARS Fund	10,191	-	-	10,191	-	-	10,191	10,191
300	Capital Improvements Fund	210,190	20,000	-	230,190	-	-	230,190	230,190
311	First Street	-	-	-	-	-	-	-	-
312	Columbia Ave	(63,287)	145,617	-	82,330	82,330	-	-	82,330
400	Water / Sewer Fund	1,958,314	2,191,189	-	4,149,503	2,409,025	421,779	1,318,699	4,149,503
406	WW Short-Lived Asset Res.	65,337	-	21,779	87,116	-	-	87,116	87,116
407	WW Debt Res.	61,191	-	-	61,191	-	-	61,191	61,191
410	Wastewater System Improv.	(1,179,180)	14,666,110	400,000	13,886,930	13,886,930	-	-	13,886,930
500	Equipment Service Fund	157,312	175,000	-	332,312	241,544	-	90,768	332,312
		6,238,747	20,182,514	-596,779	-27,018,036	-19,981,882	-596,779	6,439,375	-27,018,036
		Budgeted Resources				Budgeted Appropriations			
Fund		Estimated			Total			Estimated	Total
No.	Name	Beginning	Estimated	Transfers	Budgeted	Budgeted	Transfers	Ending	Total
		Cash	Revenues	In	Resources	Expenditures	Out	Cash	Appropriations
001	General Fund	1,541,738	1,454,670	-	2,996,409	1,562,729	418,374	1,015,305	2,996,409
010	General Fund Reserve	335,259	-	-	335,259	-	-	335,259	335,259
020	Fire Reserve Fund	1,650,586	-	128,374	1,778,960	-	-	1,778,960	1,778,960
030	ARPA Fund	298,313	-	-	298,313	-	-	298,313	298,313
100	Street Fund	75,741	706,780	290,000	1,072,520	983,495	-	89,026	1,072,520
103	Tourism Promotion	1,104,607	473,000	-	1,577,607	514,628	200,000	862,979	1,577,607
105	Affordable Housing	12,435	5,000	-	17,435	-	-	17,435	17,435
107	HEALing SCARS Fund	10,191	-	-	10,191	-	-	10,191	10,191
300	Capital Improvements Fund	210,190	20,000	-	230,190	-	-	230,190	230,190
311	First Street	-	-	25,000	25,000	25,000	-	-	25,000
312	Columbia Ave	(63,287)	145,617	-	82,330	82,330	-	-	82,330
313	Park Plaza Fund	-	100,000	200,000	300,000	100,000	-	200,000	300,000
400	Water / Sewer Fund	1,958,314	2,191,189	-	4,149,503	2,666,293	441,329	1,041,881	4,149,503
406	WW Short-Lived Asset Res.	65,337	-	21,779	87,116	-	-	87,116	87,116
407	WW Debt Res.	61,191	-	-	61,191	-	-	61,191	61,191
410	Wastewater System Improv.	(1,179,180)	14,666,110	400,000	13,886,930	13,886,930	-	-	13,886,930
420	Cascade Ave Mitigation	-	19,550	-	19,550	-	-	19,550	19,550
500	Equipment Service Fund	157,312	175,000	-	332,312	256,544	-	75,768	332,312
		6,238,746	19,956,916	1,065,153	27,260,815	20,077,949	1,059,703	6,123,163	27,260,815

Key: ~~Strikethrough~~ means repealed. **Bold** means new.

2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:03:55 Date: 08/04/2023

Page: 1

334 02 70 0000	RCO Parks Planning Grai	0.00	0.00	75,000.00	75,000.00	0.0%	2023 portion of \$100k grant received for a Parks Plan
334 03 10 0002	DOE-Shoreline Access G	52,754.26	52,000.00	67,000.00	15,000.00	128.8%	Additional \$15k received for increased community engagement efforts
522 50 48 0000	Fire Hall Repair	283.29	10,000.00	60,000.00	50,000.00	600.0%	Additional repairs as outlined in the fire department strategic plan
522 50 48 0001	Fire Dist II-Fire Hall Repa	283.29	0.00	60,000.00	60,000.00	0.0%	Additional repairs as outlined in the fire department strategic plan
558 60 41 0000	Planning & Professional	64,781.82	82,000.00	172,000.00	90,000.00	209.8%	\$75k for 2023 parks plan costs offset by RCO grant and \$15k for additional work on the Shorelines Access plan offset by grant.
597 00 01 0020	Transfers-Out - Fire Resc	0.00	25,000.00	128,374.16	103,374.16	513.5%	Transferring 2021 and 2022 unused fire department budget
597 00 01 0100	Transfers-Out - To 100 S	0.00	150,000.00	290,000.00	140,000.00	193.3%	Transferring to cover costs of paving Lakeview and contractual cost increases for engineering.
508 91 00 0001	CE-Unreserved Ending C	0.00	1,284,130.43	930,756.27	(353,374.16)	72.5%	Revised based on adjustments
397 02 00 0001	Fire Res-Transfer In Fron	0.00	25,000.00	128,374.16	103,374.16	513.5%	2021 and 2022 budget savings transfer.
508 51 00 0020	Fire Res-Ending Cash	0.00	1,675,586.13	1,778,960.29	103,374.16	106.2%	
334 03 80 0004	TIB-Loop Rd Rebuild	0.00	460,422.00	0.00	(460,422.00)	0.0%	Project removed and will reapply next year.
337 00 00 0000	WCIA Risk Mitigation Gr	0.00	0.00	25,277.00	25,277.00	0.0%	Grant received for sidewalk repairs.
397 00 00 0001	Transfer In From Genera	0.00	150,000.00	290,000.00	140,000.00	193.3%	Increased transfer for increased expenses.
542 39 41 0001	Street Services	10,843.39	4,400.00	15,000.00	10,600.00	340.9%	GIS, Cityworks, increased attorney costs
542 39 48 0000	Contracted Labor	10,251.72	172,534.00	197,811.00	25,277.00	114.7%	Increase for sidewalk repairs
542 64 48 0000	Road Striping	0.00	6,000.00	8,000.00	2,000.00	133.3%	Revised budget based on 2022 costs.
542 40 47 0000	Dewatering Electricity Cl	909.06	1,300.00	1,600.00	300.00	123.1%	Increased electricity costs
542 63 47 0000	Electricity - Street Lights	10,562.10	16,000.00	20,000.00	4,000.00	125.0%	Increased electricty costs
543 31 41 0000	Computer Services	1,215.96	600.00	2,220.00	1,620.00	370.0%	Radcomp contract increase
543 31 41 0001	Contracted Servcies	28,906.04	25,000.00	50,000.00	25,000.00	200.0%	Standards update and increased engineering costs
595 30 41 0001	Loop Road Rebuild	0.00	287,998.00	0.00	(287,998.00)	0.0%	Project removed for 2023.
595 30 41 0002	Lakeview Road Paving	0.00	0.00	118,000.00	118,000.00	0.0%	Estimated costs to pave Lakeview
595 61 41 0001	Loop Rd. Sidewalk	0.00	200,000.00	0.00	(200,000.00)	0.0%	Project removed for 2023.
508 51 00 0100	Streets-Unreserved Endi	0.00	72,969.50	79,025.50	6,056.00	108.3%	Minimum balance of \$79k required per policy (10% of O&M costs)
594 76 63 0001	Courthouse Park Plaza (118.58	200,000.00	0.00	(200,000.00)	0.0%	Move Park Plaza costs to separate fund
597 76 00 0313	Transfers-Out - to 313 P	0.00	0.00	200,000.00	200,000.00	0.0%	Move Park Plaza costs to separate fund
597 18 00 0311	Transfers-Out - To 311 F	0.00	0.00	25,000.00	25,000.00	0.0%	Create bid-ready documents for First Street
508 31 00 0300	Cap. Imp.-Ending Cash	0.00	218,933.55	193,933.55	(25,000.00)	88.6%	
397 00 00 1311	First St-Transfer In From	0.00	0.00	25,000.00	25,000.00	0.0%	Create bid-ready documents
595 10 41 0311	First St-Engineering Svc	0.00	0.00	25,000.00	25,000.00	0.0%	Create bid-ready documents
334 04 20 0313	Park Plaza - DOC Grant	0.00	0.00	100,000.00	100,000.00	0.0%	Department of Commerce Grant Received. Estimated 2023 Reimbursements.
397 76 00 0313	Park Plaza-Transfers In fi	0.00	0.00	200,000.00	200,000.00	0.0%	Moved from Tourism Fund
594 54 41 0313	Park Plaza-Design Const	0.00	0.00	100,000.00	100,000.00	0.0%	Estimated expenses for 2023
508 91 00 0313	Park Plaza-Ending Balan	0.00	0.00	200,000.00	200,000.00	0.0%	Estimated Cash Carryover

2023 PROPOSED BUDGET CHANGES

400 Water/Sewer Fund

Expenditures	YTD	Budgeted	Proposed	Difference		Remarks
534 Water Utilities						
534 20 41 0000 WA-Admin Planning Wa	60,619.51	52,000.00	77,000.00	25,000.00	148.1%	Standards Update, increased engineering and attorney costs
534 40 43 0000 WA-Travel	2,125.64	2,060.00	3,060.00	1,000.00	148.5%	Increased staff travel for training
534 40 49 0001 WA-Training	3,918.40	2,060.00	5,060.00	3,000.00	245.6%	Increased staff training
534 50 35 0000 WA-Small Tools/Minor E	4,516.85	2,575.00	7,575.00	5,000.00	294.2%	Increased estimate
534 50 48 0000 WA-Repair-Contracted L	26,780.96	20,600.00	30,600.00	10,000.00	148.5%	Increased estimate
534 70 41 0000 WA-Computer Services/	13,198.80	6,180.00	19,800.00	13,620.00	320.4%	Increased Radcomp costs
534 80 41 0001 WA-Services	13,797.31	4,900.00	16,424.00	11,524.00	335.2%	GIS contract and Cityworks workorder system
534 80 45 0001 WA-Telemetry/Meter Se	5,566.21	4,120.00	5,620.00	1,500.00	136.4%	Increased costs
534 80 46 0000 WA-Insurance	34,298.63	32,630.00	34,630.00	2,000.00	106.1%	Increased insurance premiums
535 20 41 0000 WW-Admin Planning Se	59,630.78	55,900.00	77,000.00	21,100.00	137.7%	Standards update and increased engineering and attorney costs
535 70 41 0000 WW-Computer Services,	5,941.51	5,150.00	10,150.00	5,000.00	197.1%	Increased Radcomp costs
535 80 41 0001 Sewer Operations-Servic	10,507.30	4,800.00	10,324.00	5,524.00	215.1%	GIS and Cityworks services
535 80 46 0000 Sewer Insurance	28,102.42	25,758.75	28,758.75	3,000.00	111.6%	Increased insurance costs
535 84 10 0000 WW-Operations Plant S	61,181.90	124,200.00	164,200.00	40,000.00	132.2%	Additional staff at WWTP and promotion to WWTPO II
535 84 20 0000 WW-Operations Plant B	21,913.82	77,004.00	87,004.00	10,000.00	113.0%	Additional staff at WWTP and promotion to WWTPO II
594 35 41 0100 WW-Line Extensions Cor	74,072.06	0.00	100,000.00	100,000.00	0.0%	Iman and Chinidere extensions
597 10 00 0420 Transfer out to 420-Casc	0.00	0.00	19,550.00	19,550.00	0.0%	Mitigation for Cascade Avenue lift station upgrades-5-year obligation.
508 51 00 0400 WS-Ending Cash	0.00	670,413.56	393,595.56	(276,818.00)	58.7%	Minimum balance of \$230k per finance policy (10% O&M costs)
397 10 00 0420 Transfer In from Water/S	0.00	0.00	19,550.00	19,550.00	0.0%	Mitigation for Cascade Avenue lift station upgrades-5-year obligation.
508 51 00 0420 Cascade Ave Mitigation-	0.00	0.00	19,550.00	19,550.00	0.0%	
548 65 31 0000 Tires	4,895.50	2,000.00	7,000.00	5,000.00	350.0%	Revised estimate based on projected needs
548 65 33 0000 Supplies	7,431.89	3,000.00	13,000.00	10,000.00	433.3%	Revised estimate based on 2022
508 51 00 0500 ES-Ending Cash	0.00	90,767.74	75,767.74	(15,000.00)	83.5%	

2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Fund Totals

Time: 17:03:55 Date: 08/04/2023

Page: 3

Fund	YTD	Budgeted	Proposed	Difference	
001 General Expense Fund	52,754.26	52,000.00	142,000.00	90,000.00	273.1%
010 General Reserve Fund	0.00	0.00	0.00	0.00	0.0%
020 Fire Reserve Fund	0.00	25,000.00	128,374.16	103,374.16	513.5%
030 ARPA	0.00	0.00	0.00	0.00	0.0%
100 Street Fund	0.00	610,422.00	315,277.00	(295,145.00)	51.6%
103 Tourism Promo & Develop Fund	0.00	0.00	0.00	0.00	0.0%
105 Affordable Housing Fund	0.00	0.00	0.00	0.00	0.0%
107 HEALing SCARS Fund	0.00	0.00	0.00	0.00	0.0%
300 Capital Improvement Fund	0.00	0.00	0.00	0.00	0.0%
311 First Street	0.00	0.00	25,000.00	25,000.00	0.0%
312 Columbia Ave	0.00	0.00	0.00	0.00	0.0%
313 Park Plaza Fund	0.00	0.00	300,000.00	300,000.00	0.0%
400 Water/Sewer Fund	0.00	0.00	0.00	0.00	0.0%
406 Wastewater Short Lived Asset Res. Fu	0.00	0.00	0.00	0.00	0.0%
408 Wastewater Debt Reserve Fund	0.00	0.00	0.00	0.00	0.0%
410 Wastewater System Upgrades	0.00	0.00	0.00	0.00	0.0%
420 Cascade Avenue Mitigation Fund	0.00	0.00	19,550.00	19,550.00	0.0%
500 Equipment Service Fund	0.00	0.00	0.00	0.00	0.0%
630 Stevenson Municipal Court	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	52,754.26	687,422.00	930,201.16	242,779.16	135.3%
001 General Expense Fund	65,348.40	1,551,130.43	1,641,130.43	90,000.00	105.8%
010 General Reserve Fund	0.00	0.00	0.00	0.00	0.0%
020 Fire Reserve Fund	0.00	1,675,586.13	1,778,960.29	103,374.16	106.2%
030 ARPA	0.00	0.00	0.00	0.00	0.0%
100 Street Fund	62,688.27	786,801.50	491,656.50	(295,145.00)	62.5%
103 Tourism Promo & Develop Fund	118.58	200,000.00	200,000.00	0.00	100.0%
105 Affordable Housing Fund	0.00	0.00	0.00	0.00	0.0%
107 HEALing SCARS Fund	0.00	0.00	0.00	0.00	0.0%
300 Capital Improvement Fund	0.00	218,933.55	218,933.55	0.00	100.0%
311 First Street	0.00	0.00	25,000.00	25,000.00	0.0%
312 Columbia Ave	0.00	0.00	0.00	0.00	0.0%
313 Park Plaza Fund	0.00	0.00	300,000.00	300,000.00	0.0%
400 Water/Sewer Fund	426,172.10	1,090,351.31	1,090,351.31	0.00	100.0%
406 Wastewater Short Lived Asset Res. Fu	0.00	0.00	0.00	0.00	0.0%
408 Wastewater Debt Reserve Fund	0.00	0.00	0.00	0.00	0.0%
410 Wastewater System Upgrades	0.00	0.00	0.00	0.00	0.0%
420 Cascade Avenue Mitigation Fund	0.00	0.00	19,550.00	19,550.00	0.0%
500 Equipment Service Fund	12,327.39	95,767.74	95,767.74	0.00	100.0%
630 Stevenson Municipal Court	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	566,654.74	5,618,570.66	5,861,349.82	242,779.16	104.3%

2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Fund Totals

Time: 17:03:55 Date: 08/04/2023

Page: 4

Fund	YTD	Budgeted	Proposed	Difference
Excess/(Deficit):	(513,900.48)	(4,931,148.66)	(4,931,148.66)	

2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:02:13 Date: 08/04/2023

Page: 1

001 General Expense Fund

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
308 Beginning Balances					
308 91 00 0001 Unreserved Cash & Inve	1,457,189.47	1,457,189.47	1,457,189.47	0.00	100.0%
100 Unreserved	1,457,189.47	1,457,189.47	1,457,189.47	0.00	100.0%
308 51 01 0001 Reserved Cash - Unemp	33,413.82	33,413.82	33,413.82	0.00	100.0%
102 Unemployment Reserve	33,413.82	33,413.82	33,413.82	0.00	100.0%
308 31 02 0001 Reserved Cash - Custodi	51,135.13	51,135.13	51,135.13	0.00	100.0%
104 Custodial Reserve	51,135.13	51,135.13	51,135.13	0.00	100.0%
308 Beginning Balances	1,541,738.42	1,541,738.42	1,541,738.42	0.00	100.0%
310 Taxes					
311 10 00 0000 General Property Tax	337,866.04	546,401.90	546,401.90	0.00	100.0%
311 Property Tax	337,866.04	546,401.90	546,401.90	0.00	100.0%
313 11 00 0000 Sales Tax	221,820.33	308,000.00	308,000.00	0.00	100.0%
313 71 00 0000 Local Criminal Justice Ta	16,712.42	20,000.00	20,000.00	0.00	100.0%
313 Sales Tax	238,532.75	328,000.00	328,000.00	0.00	100.0%
316 43 00 0000 Natural Gas Utility Tax	20,784.89	13,500.00	13,500.00	0.00	100.0%
316 45 00 0000 Garbage Utility Tax	8,771.14	7,500.00	7,500.00	0.00	100.0%
316 46 00 0000 Cable TV Utility Tax	2,709.57	3,000.00	3,000.00	0.00	100.0%
316 47 00 0000 Telephone Utility Tax	6,993.51	8,000.00	8,000.00	0.00	100.0%
316 Utility Tax	39,259.11	32,000.00	32,000.00	0.00	100.0%
317 20 00 0000 Leasehold Tax	20,115.56	16,000.00	16,000.00	0.00	100.0%
317 21 00 0000 Rock Cove ALF In-Lieu T.	0.00	0.00	0.00	0.00	0.0%
317 Other Tax	20,115.56	16,000.00	16,000.00	0.00	100.0%
310 Taxes	635,773.46	922,401.90	922,401.90	0.00	100.0%
320 Licenses & Permits					
321 99 01 0000 Business Licenses	1,585.83	1,400.00	1,400.00	0.00	100.0%
321 99 02 0000 Peddlers & Solicitors Per	0.00	0.00	0.00	0.00	0.0%
321 99 03 0000 Vacation Rental Licenses	2,916.67	1,500.00	1,500.00	0.00	100.0%

2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:02:13 Date: 08/04/2023

Page: 2

001 General Expense Fund

Revenues	YTD	Budgeted	Proposed	Difference	%	Remarks
320 Licenses & Permits						
321 Licenses	4,502.50	2,900.00	2,900.00	0.00	100.0%	
322 10 00 0000 Building Permits	191.00	0.00	0.00	0.00	0.0%	
322 Permits	191.00	0.00	0.00	0.00	0.0%	
320 Licenses & Permits	4,693.50	2,900.00	2,900.00	0.00	100.0%	
330 Intergovernmental Revenues						
334 02 70 0000 RCO Parks Planning Grai	0.00	0.00	75,000.00	75,000.00	0.0%	2023 portion of \$100k grant received for a Parks Plan
334 03 10 0002 DOE-Shoreline Access G	52,754.26	52,000.00	67,000.00	15,000.00	128.8%	Additional \$15k received for increased community engagement efforts
330 Grants	52,754.26	52,000.00	142,000.00	90,000.00	273.1%	
335 00 91 0000 PUD Privilege Tax (in Lie	0.00	11,000.00	11,000.00	0.00	100.0%	
335 State Shared	0.00	11,000.00	11,000.00	0.00	100.0%	
336 06 21 0000 Criminal Justice - Low Pc	750.00	1,000.00	1,000.00	0.00	100.0%	
336 06 25 0000 Criminal Justice - Contra	2,449.12	2,500.00	2,500.00	0.00	100.0%	
336 06 26 0000 Criminal Justice - Specia	1,468.55	1,968.50	1,968.50	0.00	100.0%	
336 06 42 0000 Marijuana Excise Tax	2,568.93	2,551.92	2,551.92	0.00	100.0%	
336 06 51 0000 DUI/Other Crim Justice /	55.52	0.00	0.00	0.00	0.0%	
336 06 94 0000 Liquor Excise Tax	8,309.95	10,633.00	10,633.00	0.00	100.0%	
337 40 00 0000 Private Harvest Tax	7.47	0.00	0.00	0.00	0.0%	
336 State Entitlements, Impact P;	15,609.54	18,653.42	18,653.42	0.00	100.0%	
337 40 00 0001 Pool District Loan Repay	5,783.36	19,800.00	19,800.00	0.00	100.0%	
337 Interlocal Loan Repayments	5,783.36	19,800.00	19,800.00	0.00	100.0%	
330 Intergovernmental Revenues	74,147.16	101,453.42	191,453.42	90,000.00	188.7%	
340 Charges For Goods & Services						
341 43 00 0000 General Admin Services	0.00	273,014.81	273,014.81	0.00	100.0%	
341 81 00 0000 Printing/Photocopy Serv	1.25	0.00	0.00	0.00	0.0%	
342 33 05 0000 Active Probation Fee	2,920.71	7,000.00	7,000.00	0.00	100.0%	

2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:02:13 Date: 08/04/2023

Page: 3

001 General Expense Fund

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
340 Charges For Goods & Services					
341 Admin, Printing & Probation	2,921.96	280,014.81	280,014.81	0.00	100.0%
342 21 00 0000 Fire District II Fire Contrc	13,430.58	32,700.00	32,700.00	0.00	100.0%
342 Fire District 2	13,430.58	32,700.00	32,700.00	0.00	100.0%
345 83 00 0000 Planning Fees	11,358.98	4,500.00	4,500.00	0.00	100.0%
345 Planning	11,358.98	4,500.00	4,500.00	0.00	100.0%
341 93 00 0000 Port of Cascade Locks-Fi	18,557.55	0.00	0.00	0.00	0.0%
376 Parks	18,557.55	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services	46,269.07	317,214.81	317,214.81	0.00	100.0%
350 Fines & Penalties					
353 10 00 0000 Traffic Infractions/Parkin	1,813.09	5,000.00	5,000.00	0.00	100.0%
353 70 00 0000 Non-Traffic Infractions	0.00	100.00	100.00	0.00	100.0%
355 20 00 0000 DUI Fines	46.76	1,000.00	1,000.00	0.00	100.0%
355 80 00 0000 Criminal Traffic Fines	1,114.27	1,000.00	1,000.00	0.00	100.0%
356 90 00 0000 Criminal Non-Traffic Finc	68.10	600.00	600.00	0.00	100.0%
357 37 00 0000 Court Cost Recoupment	879.53	5,000.00	5,000.00	0.00	100.0%
100 General Fines & Penalties	3,921.75	12,700.00	12,700.00	0.00	100.0%
350 Fines & Penalties	3,921.75	12,700.00	12,700.00	0.00	100.0%
360 Interest & Other Earnings					
362 00 00 0000 Park Rentals	2,500.00	2,500.00	2,500.00	0.00	100.0%
361 11 00 0000 Interest Income/General	27,639.21	5,000.00	5,000.00	0.00	100.0%
361 40 00 0000 Sales Tax Interest	1,099.69	200.00	200.00	0.00	100.0%
369 91 00 0000 Miscellaneous Income	917.48	300.00	300.00	0.00	100.0%
100 General Interest Income	29,656.38	5,500.00	5,500.00	0.00	100.0%
360 Interest & Other Earnings	32,156.38	8,000.00	8,000.00	0.00	100.0%

2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:02:13 Date: 08/04/2023

Page: 4

001 General Expense Fund

Revenues	YTD	Budgeted	Proposed	Difference		Remarks
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Fund Revenues:	2,338,699.74	2,906,408.55	2,996,408.55	90,000.00	103.1%	
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Expenditures	YTD	Budgeted	Proposed	Difference		Remarks
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511 Legislative

511 30 41 0000 Ordinance Codification	0.00	2,500.00	2,500.00	0.00	100.0%	
511 30 44 0000 Legislative Publishing	7,472.31	3,500.00	3,500.00	0.00	100.0%	
511 60 10 0000 Council Salary	8,100.00	24,000.00	24,000.00	0.00	100.0%	
511 60 20 0000 Council Benefits	619.72	1,500.00	1,500.00	0.00	100.0%	
511 60 43 0000 Travel/Lodging Council	0.00	500.00	500.00	0.00	100.0%	
511 60 49 0000 Tuition Council	0.00	5,000.00	5,000.00	0.00	100.0%	
511 Legislative	16,192.03	37,000.00	37,000.00	0.00	100.0%	

512 Judicial

512 52 10 0001 Court Clerk Salary	3,000.37	5,400.00	5,400.00	0.00	100.0%	
512 52 20 0001 Court Clerk Benefits	550.73	2,160.00	2,160.00	0.00	100.0%	
512 52 31 0000 Court Supplies	0.00	0.00	0.00	0.00	0.0%	
512 52 41 0001 Jury Management/Court	1,004.83	1,200.00	1,200.00	0.00	100.0%	
512 52 41 0002 Interpreter Fees	0.00	500.00	500.00	0.00	100.0%	
512 52 41 0003 Municipal Court Contrac	11,665.00	20,000.00	20,000.00	0.00	100.0%	
512 52 51 0000 Sheriff Warrant Service C	0.00	250.00	250.00	0.00	100.0%	
515 35 41 0000 Prosecuting Attorney Cc	10,500.00	16,000.00	16,000.00	0.00	100.0%	
515 93 41 0000 Indigent Defense	6,560.00	15,000.00	15,000.00	0.00	100.0%	
512 Judicial	33,280.93	60,510.00	60,510.00	0.00	100.0%	

513 Executive

513 10 10 0000 Mayor Salary	4,200.00	7,200.00	7,200.00	0.00	100.0%	
513 10 10 0001 City Administrator Salary	62,763.55	108,290.00	108,290.00	0.00	100.0%	
513 10 20 0000 Mayor Benefits	321.30	625.00	625.00	0.00	100.0%	
513 10 20 0001 City Administrator Benef	11,483.57	27,961.60	27,961.60	0.00	100.0%	
513 10 43 0000 Travel/Lodging Mayor/A	943.25	2,000.00	2,000.00	0.00	100.0%	
513 10 49 0000 Tuition Mayor/Administr	450.00	1,000.00	1,000.00	0.00	100.0%	
513 Executive	80,161.67	147,076.60	147,076.60	0.00	100.0%	

514 Financial, Recording & Elections

514 20 10 0001 Budgeting/Accounting S	51,100.89	77,695.20	77,695.20	0.00	100.0%	
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2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:02:13 Date: 08/04/2023

Page: 5

001 General Expense Fund

Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
514 Financial, Recording & Elections					
514 20 20 0001 Budgeting/Accounting E	11,721.58	24,721.20	24,721.20	0.00	100.0%
514 20 41 0001 EBPP Fees General Fund	195.60	600.00	600.00	0.00	100.0%
514 20 41 0002 Finance-Contractual Ser	7,969.80	7,400.00	7,400.00	0.00	100.0%
514 20 41 0022 Audit Fee	180.85	7,000.00	7,000.00	0.00	100.0%
514 20 43 0000 Travel Financial/Records	747.35	1,000.00	1,000.00	0.00	100.0%
514 20 46 0000 Clerk Bond Premiums	102.00	200.00	200.00	0.00	100.0%
514 20 49 0000 Training/Tuition - Financ	2,140.00	3,000.00	3,000.00	0.00	100.0%
514 20 49 0001 Dues & Membership - F	1,035.00	1,200.00	1,200.00	0.00	100.0%
514 20 49 0002 Fiduciary Fees/VISA	2,182.13	4,000.00	4,000.00	0.00	100.0%
514 20 49 0003 Miscellaneous Charges	0.00	500.00	500.00	0.00	100.0%
514 30 10 0000 Minutes - Recording Fee	772.80	2,648.70	2,648.70	0.00	100.0%
514 30 20 0000 Minutes - Recording Fee	65.94	235.44	235.44	0.00	100.0%
514 41 41 0000 Elections	0.00	1,000.00	1,000.00	0.00	100.0%
514 91 51 0000 Voter Registration Servic	0.00	6,000.00	6,000.00	0.00	100.0%
514 Financial, Recording & Elections	78,213.94	137,200.54	137,200.54	0.00	100.0%
515 Legal Services					
515 41 41 0000 Advisory Board Services	10,095.00	15,000.00	15,000.00	0.00	100.0%
515 41 43 0000 Travel - Legal	396.26	750.00	750.00	0.00	100.0%
515 41 49 0000 Training & Tuition - Legi	0.00	750.00	750.00	0.00	100.0%
515 Legal Services	10,491.26	16,500.00	16,500.00	0.00	100.0%
517 Employee Benefit Programs					
517 70 22 0000 Unemployment Claims	908.68	10,000.00	10,000.00	0.00	100.0%
517 70 25 0000 Old Age Survivor Insurar	25.00	25.00	25.00	0.00	100.0%
517 90 26 0000 Staff Wellness	0.00	500.00	500.00	0.00	100.0%
517 Employee Benefit Programs	933.68	10,525.00	10,525.00	0.00	100.0%
518 Centralized Services					
518 20 44 0000 DNR Fire Control Assess	17.90	0.00	0.00	0.00	0.0%
518 30 10 0000 Building Repair Salary	3,484.87	6,000.00	6,000.00	0.00	100.0%
518 30 20 0000 Building Repair Benefits	1,417.78	3,000.00	3,000.00	0.00	100.0%
518 30 31 0000 Household Supplies/Rep	317.67	1,000.00	1,000.00	0.00	100.0%
518 30 31 0001 Building Repair Supplies	884.85	3,000.00	3,000.00	0.00	100.0%
518 30 41 0000 Custodial Services	733.11	1,000.00	1,000.00	0.00	100.0%

2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:02:13 Date: 08/04/2023

Page: 6

001 General Expense Fund

Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
518 Centralized Services					
518 30 41 0001 Contractual Services	4,945.87	25,500.00	25,500.00	0.00	100.0%
518 30 44 0000 HR-Advertisement	400.34	1,000.00	1,000.00	0.00	100.0%
518 30 45 0099 Eq Rental-Bldg Repair	1,057.67	1,000.00	1,000.00	0.00	100.0%
518 30 46 0000 Insurance - Liability	19,315.60	20,560.00	20,560.00	0.00	100.0%
518 30 47 0000 Heat & Lights	2,201.08	3,500.00	3,500.00	0.00	100.0%
518 30 47 0001 City Hall Water/Sewer	1,259.36	1,463.32	1,463.32	0.00	100.0%
518 30 48 0000 Building Repair Services	395.51	0.00	0.00	0.00	0.0%
518 40 31 0000 Office Supplies	4,938.09	10,000.00	10,000.00	0.00	100.0%
518 40 41 0000 Office Equip Repair& M&	19,002.64	29,000.00	29,000.00	0.00	100.0%
518 40 42 0000 Central Services Telephc	2,252.27	4,000.00	4,000.00	0.00	100.0%
518 40 42 0001 Miscellaneous - Postage	304.82	500.00	500.00	0.00	100.0%
518 80 41 0023 Website - General Fund	0.00	3,200.00	3,200.00	0.00	100.0%
518 90 49 0001 Dues And Membership -	1,864.00	3,000.00	3,000.00	0.00	100.0%
594 18 62 0000 City Hall Improvements	0.00	50,000.00	50,000.00	0.00	100.0%
594 18 64 0000 Office Furniture/Equipm	0.00	10,000.00	10,000.00	0.00	100.0%
594 18 64 0001 Computer Equipment	0.00	0.00	0.00	0.00	0.0%
518 Centralized Services	64,793.43	176,723.32	176,723.32	0.00	100.0%

521 Law Enforcement

521 20 41 0000 Police Services	117,677.00	201,546.03	201,546.03	0.00	100.0%
521 20 41 0001 CR Jus #4 Basic Law Enfc	1,599.62	2,700.00	2,700.00	0.00	100.0%
521 30 41 0000 CR Jus #1 Drug/Alcohol	959.11	1,600.00	1,600.00	0.00	100.0%
523 30 41 0000 Probation And Parole Se	2,920.71	10,000.00	10,000.00	0.00	100.0%
523 60 41 0000 Jail Services	4,105.00	13,000.00	13,000.00	0.00	100.0%
521 Law Enforcement	127,261.44	228,846.03	228,846.03	0.00	100.0%

522 Fire Control

522 10 10 0000 Fire Chief/Administrator	700.00	1,900.00	1,900.00	0.00	100.0%
522 10 20 0000 Fire Chief/Administrator	53.55	100.00	100.00	0.00	100.0%
522 20 10 0000 Fire Contract Volunteer I	0.00	16,000.00	16,000.00	0.00	100.0%
522 20 20 0000 Firefighter Benefits	0.00	1,000.00	1,000.00	0.00	100.0%
522 20 24 0000 Firefighter Pension/Disal	1,680.00	2,500.00	2,500.00	0.00	100.0%
522 20 31 0000 Fire Supplies	13,502.08	15,000.00	15,000.00	0.00	100.0%
522 20 32 0000 Fire Truck Fuel	210.13	1,000.00	1,000.00	0.00	100.0%
522 20 41 0000 Fire-Contractual Services	0.00	20,000.00	20,000.00	0.00	100.0%
522 20 42 0000 Fire Telephone	774.14	1,400.00	1,400.00	0.00	100.0%
522 20 46 0000 Fire Truck Insurance	1,641.53	1,545.00	1,545.00	0.00	100.0%

2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:02:13 Date: 08/04/2023

Page: 7

001 General Expense Fund

Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
522 Fire Control					
522 20 48 0000 Fire Hydrant Repair/Sup	0.00	1,000.00	1,000.00	0.00	100.0%
522 20 49 0001 Dues & Memb./Sub. City	0.00	250.00	250.00	0.00	100.0%
522 30 10 0000 Fire Support Salary	2,996.36	5,000.00	5,000.00	0.00	100.0%
522 30 20 0000 Fire Support Benefits	1,089.22	2,500.00	2,500.00	0.00	100.0%
522 30 31 0001 Fire Prevention Supplies	657.16	500.00	500.00	0.00	100.0%
522 30 41 0000 Fire Investigations	0.00	1,000.00	1,000.00	0.00	100.0%
522 30 45 0099 Eq Rental - Fire Support	872.07	2,500.00	2,500.00	0.00	100.0%
522 45 43 0000 Travel - Fire Department	0.00	500.00	500.00	0.00	100.0%
522 45 49 0000 Fire Department Training	0.00	3,000.00	3,000.00	0.00	100.0%
522 50 47 0000 Fire Hall Heat And Light	2,761.86	3,000.00	3,000.00	0.00	100.0%
522 50 47 0001 Fire Hall Water-Sewer	2,396.64	5,512.50	5,512.50	0.00	100.0%
522 50 47 0099 Water on Demand For H	0.00	4,000.00	4,000.00	0.00	100.0%
522 50 48 0000 Fire Hall Repair	283.29	10,000.00	60,000.00	50,000.00	600.0% Additional repairs as outlined in the fire department strategic plan
522 60 48 0000 Fire Equipment Repair	0.00	6,000.00	6,000.00	0.00	100.0%
202 Fire Department	29,618.03	105,207.50	155,207.50	50,000.00	147.5%
522 20 31 0002 Fire Supplies FD II	6,841.59	20,000.00	20,000.00	0.00	100.0%
522 20 32 0002 Fire Truck Fuel FDII	1,041.44	1,000.00	1,000.00	0.00	100.0%
522 20 49 0002 Dues & Membership/Su	0.00	250.00	250.00	0.00	100.0%
522 30 31 0020 Fire Prevention Supplies	524.23	500.00	500.00	0.00	100.0%
522 45 43 0002 Travel-FD II	0.00	0.00	0.00	0.00	0.0%
522 45 49 0002 Fire Training FD II	0.00	3,000.00	3,000.00	0.00	100.0%
522 50 48 0001 Fire Dist II-Fire Hall Repa	283.29	0.00	60,000.00	60,000.00	0.0% Additional repairs as outlined in the fire department strategic plan
522 60 48 0002 Fire Equipment Repair FI	0.00	6,000.00	6,000.00	0.00	100.0%
203 Fire District 2	8,690.55	30,750.00	90,750.00	60,000.00	295.1%
522 Fire Control	38,308.58	135,957.50	245,957.50	110,000.00	180.9%
528 Dispatch Services					
528 60 41 0000 Dispatch Fees - City	0.00	2,500.00	2,500.00	0.00	100.0%
528 60 42 0000 Radio Contract	3,229.71	3,500.00	3,500.00	0.00	100.0%
528 Dispatch Services	3,229.71	6,000.00	6,000.00	0.00	100.0%

551 Public Housing Services

2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:02:13 Date: 08/04/2023

Page: 8

001 General Expense Fund

Expenditures	YTD	Budgeted	Proposed	Difference	%	Remarks
551 Public Housing Services						
551 00 41 0000 CDBG Housing Rehab Co	0.00	0.00	0.00	0.00	0.0%	
551 Public Housing Services	0.00	0.00	0.00	0.00	0.0%	
553 Conservation						
553 70 41 0000 Air Pollution Authority	438.75	500.00	500.00	0.00	100.0%	
553 Conservation	438.75	500.00	500.00	0.00	100.0%	
558 Planning & Community Devel						
558 50 41 0000 Current Planning/ Buildi	412.00	15,000.00	15,000.00	0.00	100.0%	
558 50 49 0000 Training & Tuition-Build	265.00	0.00	0.00	0.00	0.0%	
550 Building	677.00	15,000.00	15,000.00	0.00	100.0%	
558 50 10 0001 Current Planning Salary	20,730.79	75,000.00	75,000.00	0.00	100.0%	
558 50 20 0001 Current Planning Benefit	8,945.22	32,500.00	32,500.00	0.00	100.0%	
558 60 10 0000 Planning Salary	36,287.11	57,500.00	57,500.00	0.00	100.0%	
558 60 10 0001 Planning Recorder - Sala	517.44	1,800.00	1,800.00	0.00	100.0%	
558 60 10 0002 Planning Commission Se	1,125.00	4,500.00	4,500.00	0.00	100.0%	
558 60 20 0000 Planning Benefits	17,392.74	25,875.00	25,875.00	0.00	100.0%	
558 60 20 0001 Planning Recorder - Ben	44.13	180.00	180.00	0.00	100.0%	
558 60 20 0002 Planning Commission Be	86.10	500.00	500.00	0.00	100.0%	
558 60 31 0000 Planning Supplies	34.41	200.00	200.00	0.00	100.0%	
558 60 41 0000 Planning & Professional	64,781.82	82,000.00	172,000.00	90,000.00	209.8%	\$75k for 2023 parks plan costs offset by RCO grant and \$15k for additional work on the Shorelines Access plan offset by grant.
558 60 41 0001 Planning Publication	625.80	1,000.00	1,000.00	0.00	100.0%	
558 60 43 0000 Travel - Planning/Prof A	0.00	1,500.00	1,500.00	0.00	100.0%	
558 60 49 0000 Training & Tuition - Plar	180.00	1,500.00	1,500.00	0.00	100.0%	
558 60 49 0001 Dues & Membership - P	105.00	600.00	600.00	0.00	100.0%	
558 60 49 0002 Planning Filing Fees/Mis	0.00	200.00	200.00	0.00	100.0%	
560 Planning	150,855.56	284,855.00	374,855.00	90,000.00	131.6%	
558 70 49 0001 EDC Assessment	13,242.50	26,485.00	26,485.00	0.00	100.0%	
558 70 49 0002 MCEDD Services	1,400.00	1,200.00	1,200.00	0.00	100.0%	
570 Economic Development	14,642.50	27,685.00	27,685.00	0.00	100.0%	

2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:02:13 Date: 08/04/2023

Page: 9

001 General Expense Fund

Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
558 Planning & Community Devel					
558 Planning & Community Devel	166,175.06	327,540.00	417,540.00	90,000.00	127.5%
562 Public Health					
562 10 41 0000 Farmers Market Support	0.00	10,000.00	10,000.00	0.00	100.0%
562 Public Health	0.00	10,000.00	10,000.00	0.00	100.0%
565 Welfare					
565 10 49 0000 Food Bank Support	3,334.00	10,000.00	10,000.00	0.00	100.0%
565 Welfare	3,334.00	10,000.00	10,000.00	0.00	100.0%
566 Substance Abuse					
566 72 42 0000 Substance Abuse/Liquor	108.65	150.00	150.00	0.00	100.0%
566 Substance Abuse	108.65	150.00	150.00	0.00	100.0%
573 Cultural & Community Activities					
573 90 49 0000 Hosting of Meetings/Evc	508.32	500.00	500.00	0.00	100.0%
573 Cultural & Community Activities	508.32	500.00	500.00	0.00	100.0%
576 Park Facilities					
576 80 10 0000 Park Maintenance Salary	17,554.32	27,000.00	27,000.00	0.00	100.0%
576 80 20 0000 Park Maintenance Benef	10,552.78	14,040.00	14,040.00	0.00	100.0%
576 80 31 0000 Parks Supplies	1,851.78	2,000.00	2,000.00	0.00	100.0%
576 80 45 0099 Eq Rental - Parks	9,859.81	12,360.00	12,360.00	0.00	100.0%
576 80 47 0000 Parks Electricity	434.31	500.00	500.00	0.00	100.0%
576 80 47 0001 Parks Water	555.07	1,800.00	1,800.00	0.00	100.0%
576 80 48 0000 Parks - Contracted	84.70	0.00	0.00	0.00	0.0%
576 Park Facilities	40,892.77	57,700.00	57,700.00	0.00	100.0%
580 Non Expenditures					
589 99 00 0000 Payroll Clearing	(1,003.89)	0.00	0.00	0.00	0.0%

2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:02:13 Date: 08/04/2023

Page: 10

001 General Expense Fund

Expenditures	YTD	Budgeted	Proposed	Difference		Remarks
580 Non Expenditures						
580 Non Expenditures	(1,003.89)	0.00	0.00	0.00	0.0%	
597 Interfund Transfers						
597 00 01 0020 Transfers-Out - Fire Resc	0.00	25,000.00	128,374.16	103,374.16	513.5%	Transferring 2021 and 2022 unused fire department budget
597 00 01 0100 Transfers-Out - To 100 S	0.00	150,000.00	290,000.00	140,000.00	193.3%	Transferring to cover costs of paving Lakeview and contractual cost increases for engineering.
597 Interfund Transfers	0.00	175,000.00	418,374.16	243,374.16	239.1%	
999 Ending Balance						
508 91 00 0001 CE-Unreserved Ending C	0.00	1,284,130.43	930,756.27	(353,374.16)	72.5%	Revised based on adjustments
100 Unreserved	0.00	1,284,130.43	930,756.27	(353,374.16)	72.5%	
508 51 01 0001 CE-Unemployment Rese	0.00	33,414.00	33,414.00	0.00	100.0%	
102 Unemployment Reserve	0.00	33,414.00	33,414.00	0.00	100.0%	
508 31 02 0001 CE-Custodial	0.00	51,135.13	51,135.13	0.00	100.0%	
104 Custodial Reserve	0.00	51,135.13	51,135.13	0.00	100.0%	
999 Ending Balance	0.00	1,368,679.56	1,015,305.40	(353,374.16)	74.2%	
Fund Expenditures:	663,320.33	2,906,408.55	2,996,408.55	90,000.00	103.1%	
Fund Excess/(Deficit):	1,675,379.41	0.00	0.00			

2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:02:13 Date: 08/04/2023

Page: 11

010 General Reserve Fund

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
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308 Beginning Balances

308 51 00 0010 General Reserve-Beginni	335,258.75	335,258.75	335,258.75	0.00	100.0%
308 Beginning Balances	335,258.75	335,258.75	335,258.75	0.00	100.0%

360 Interest & Other Earnings

361 11 00 0010 General Res-Interest	4,397.82	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	4,397.82	0.00	0.00	0.00	0.0%

Fund Revenues:	339,656.57	335,258.75	335,258.75	0.00	100.0%
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Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
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999 Ending Balance

508 51 00 0010 General Res-Ending Casl	0.00	335,258.75	335,258.75	0.00	100.0%
999 Ending Balance	0.00	335,258.75	335,258.75	0.00	100.0%

Fund Expenditures:	0.00	335,258.75	335,258.75	0.00	100.0%
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Fund Excess/(Deficit):	339,656.57	0.00	0.00		
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2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:02:13 Date: 08/04/2023

Page: 12

020 Fire Reserve Fund

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
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308 Beginning Balances

308 51 00 0020 Fire Res-Beginning Cash	1,650,586.13	1,650,586.13	1,650,586.13	0.00	100.0%
308 Beginning Balances	1,650,586.13	1,650,586.13	1,650,586.13	0.00	100.0%

360 Interest & Other Earnings

361 11 00 0020 Fire Res-Interest	30,717.74	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	30,717.74	0.00	0.00	0.00	0.0%

397 Interfund Transfers

397 02 00 0001 Fire Res-Transfer In Fron	0.00	25,000.00	128,374.16	103,374.16	513.5%	2021 and 2022 budget savings transfer.
397 Interfund Transfers	0.00	25,000.00	128,374.16	103,374.16	513.5%	

Fund Revenues:	1,681,303.87	1,675,586.13	1,778,960.29	103,374.16	106.2%
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Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
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999 Ending Balance

508 51 00 0020 Fire Res-Ending Cash	0.00	1,675,586.13	1,778,960.29	103,374.16	106.2%
999 Ending Balance	0.00	1,675,586.13	1,778,960.29	103,374.16	106.2%

Fund Expenditures:	0.00	1,675,586.13	1,778,960.29	103,374.16	106.2%
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Fund Excess/(Deficit):	1,681,303.87	0.00	0.00
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2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:02:13 Date: 08/04/2023

Page: 13

030 ARPA

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
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308 Beginning Balances

308 31 00 0030 ARPA-Beginning Balance	298,313.00	298,313.00	298,313.00	0.00	100.0%
308 Beginning Balances	298,313.00	298,313.00	298,313.00	0.00	100.0%

330 Intergovernmental Revenues

332 92 10 0000 DOC-ARPA Distribution	0.00	0.00	0.00	0.00	0.0%
330 Grants	0.00	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%

Fund Revenues:	298,313.00	298,313.00	298,313.00	0.00	100.0%
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Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
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999 Ending Balance

508 31 00 0030 ARPA-Ending Balance	0.00	298,313.00	298,313.00	0.00	100.0%
999 Ending Balance	0.00	298,313.00	298,313.00	0.00	100.0%

Fund Expenditures:	0.00	298,313.00	298,313.00	0.00	100.0%
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Fund Excess/(Deficit):	298,313.00	0.00	0.00		
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2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:02:13 Date: 08/04/2023

Page: 14

100 Street Fund

Revenues	YTD	Budgeted	Proposed	Difference	%	Remarks
308 Beginning Balances						
308 51 00 0100 ST Unreserved Begin CA	65,740.56	65,740.56	65,740.56	0.00	100.0%	
308 51 01 0100 ST Unreserved Begin C&	10,000.00	10,000.00	10,000.00	0.00	100.0%	
308 Beginning Balances	75,740.56	75,740.56	75,740.56	0.00	100.0%	
310 Taxes						
313 11 00 0100 Additional .5% Sales Tax	221,820.28	358,000.00	358,000.00	0.00	100.0%	
313 Sales Tax	221,820.28	358,000.00	358,000.00	0.00	100.0%	
316 42 00 0000 PUD Excise Tax	37,922.94	60,000.00	60,000.00	0.00	100.0%	
316 Utility Tax	37,922.94	60,000.00	60,000.00	0.00	100.0%	
310 Taxes	259,743.22	418,000.00	418,000.00	0.00	100.0%	
320 Licenses & Permits						
322 40 00 0000 Street ROW Applications	1,110.00	600.00	600.00	0.00	100.0%	
322 Permits	1,110.00	600.00	600.00	0.00	100.0%	
320 Licenses & Permits	1,110.00	600.00	600.00	0.00	100.0%	
330 Intergovernmental Revenues						
334 03 80 0002 TIB Chipseal Grant	0.00	144,907.00	144,907.00	0.00	100.0%	
334 03 80 0003 TIB-McEvoy Overlay	0.00	74,146.00	74,146.00	0.00	100.0%	
334 03 80 0004 TIB-Loop Rd Rebuild	0.00	460,422.00	0.00	(460,422.00)	0.0%	Project removed and will reapply next year.
337 00 00 0000 WCIA Risk Mitigation Gr	0.00	0.00	25,277.00	25,277.00	0.0%	Grant received for sidewalk repairs.
330 Grants	0.00	679,475.00	244,330.00	(435,145.00)	36.0%	
336 00 71 0000 Multimodal Transportati	1,006.24	2,015.00	2,015.00	0.00	100.0%	
336 00 87 0000 Street Fuel Tax-MVFT	15,869.19	29,977.00	29,977.00	0.00	100.0%	
336 06 95 0000 Liquor Profit Tax	5,925.14	11,857.50	11,857.50	0.00	100.0%	
336 State Entitlements, Impact P	22,800.57	43,849.50	43,849.50	0.00	100.0%	
330 Intergovernmental Revenues	22,800.57	723,324.50	288,179.50	(435,145.00)	39.8%	

2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:02:13 Date: 08/04/2023

Page: 15

100 Street Fund

Revenues	YTD	Budgeted	Proposed	Difference	%	Remarks
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360 Interest & Other Earnings

361 11 00 0100 Interest Income - Streets	1,159.36	0.00	0.00	0.00	0.0%	
369 10 00 0000 Sale of Scrap Streets	0.00	0.00	0.00	0.00	0.0%	
101 Streets	1,159.36	0.00	0.00	0.00	0.0%	
360 Interest & Other Earnings	1,159.36	0.00	0.00	0.00	0.0%	

390 Other Financing Sources

395 20 00 0000 Insurance/Private Claims	0.00	0.00	0.00	0.00	0.0%	
101 Streets	0.00	0.00	0.00	0.00	0.0%	
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%	

397 Interfund Transfers

397 00 00 0001 Transfer In From Genera	0.00	150,000.00	290,000.00	140,000.00	193.3%	Increased transfer for increased expenses.
397 01 00 0300 Transfer In From CIP	0.00	0.00	0.00	0.00	0.0%	
397 Interfund Transfers	0.00	150,000.00	290,000.00	140,000.00	193.3%	

Fund Revenues:	360,553.71	1,367,665.06	1,072,520.06	(295,145.00)	78.4%	
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Expenditures	YTD	Budgeted	Proposed	Difference	%	Remarks
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542 Streets - Maintenance

542 39 10 0000 Road Maintenance - Sal	62,608.99	133,441.00	133,441.00	0.00	100.0%	
542 39 20 0000 Road Maintenance - Ber	30,155.55	64,595.00	64,595.00	0.00	100.0%	
542 39 31 0000 Supplies	25,525.51	15,000.00	15,000.00	0.00	100.0%	
542 39 41 0000 General Admin Fees	0.00	54,056.06	54,056.06	0.00	100.0%	
542 39 41 0001 Street Services	10,843.39	4,400.00	15,000.00	10,600.00	340.9%	GIS, Cityworks, increased attorney costs
542 39 42 0000 Telephone	84.69	200.00	200.00	0.00	100.0%	
542 39 45 0099 Eq Rental - Road Mainte	20,853.32	25,000.00	25,000.00	0.00	100.0%	
542 39 48 0000 Contracted Labor	10,251.72	172,534.00	197,811.00	25,277.00	114.7%	Increase for sidewalk repairs
542 39 51 0000 Environmental Permits	0.00	0.00	0.00	0.00	0.0%	
542 64 48 0000 Road Striping	0.00	6,000.00	8,000.00	2,000.00	133.3%	Revised budget based on 2022 costs.
542 67 47 0000 Litter Clean-Up	1,511.07	3,500.00	3,500.00	0.00	100.0%	

2023 PROPOSED BUDGET CHANGES

100 Street Fund

Expenditures	YTD	Budgeted	Proposed	Difference		Remarks
542 Streets - Maintenance						
542 Roadway	161,834.24	478,726.06	516,603.06	37,877.00	107.9%	
542 40 10 0000 Storm Drain Maint - Sal	8,713.23	12,000.00	12,000.00	0.00	100.0%	
542 40 20 0000 Storm Drain Maint - Ben	3,539.03	7,000.00	7,000.00	0.00	100.0%	
542 40 31 0000 Storm Drain Maint - Sup	1,328.49	2,000.00	2,000.00	0.00	100.0%	
542 40 45 0099 Eq Rental - Storm Drain	6,266.18	3,000.00	3,000.00	0.00	100.0%	
542 40 47 0000 Dewatering Electricity Ct	909.06	1,300.00	1,600.00	300.00	123.1%	Increased electricity costs
542 40 48 0000 Storm Drain Maint - Cor	0.00	700.00	700.00	0.00	100.0%	
543 Stormwater	20,755.99	26,000.00	26,300.00	300.00	101.2%	
542 62 41 0000 Path Maintenance-Contr	0.00	0.00	0.00	0.00	0.0%	
542 63 47 0000 Electricy - Street Lights	10,562.10	16,000.00	20,000.00	4,000.00	125.0%	Increased electricy costs
542 63 47 0001 Street Water	1,389.14	3,000.00	3,000.00	0.00	100.0%	
542 63 48 0000 Repair/maintenance - ST	314.70	3,000.00	3,000.00	0.00	100.0%	
542 64 31 0000 Traffic Devices	9,905.39	12,000.00	12,000.00	0.00	100.0%	
545 Lights, Signs, Paths, Landscap	22,171.33	34,000.00	38,000.00	4,000.00	111.8%	
542 66 10 0000 Snow Removal - Salary	1,849.79	19,620.00	19,620.00	0.00	100.0%	
542 66 20 0000 Snow Removal - Benefit:	536.16	8,720.00	8,720.00	0.00	100.0%	
542 66 31 0000 Snow Removal - Supplie	0.00	1,000.00	1,000.00	0.00	100.0%	
542 66 41 0000 Snow Removal-Services	0.00	0.00	0.00	0.00	0.0%	
542 66 45 0099 Eq Rental - Snow Remov	847.08	4,000.00	4,000.00	0.00	100.0%	
546 Snow Removal	3,233.03	33,340.00	33,340.00	0.00	100.0%	
542 Streets - Maintenance	207,994.59	572,066.06	614,243.06	42,177.00	107.4%	

543 Streets Admin & Overhead

543 10 10 0000 General Administration S	22,129.21	52,180.00	52,180.00	0.00	100.0%	
543 10 20 0000 General Administration I	11,530.08	20,817.50	20,817.50	0.00	100.0%	
543 31 10 0000 General Services Salaries	2,340.50	5,450.00	5,450.00	0.00	100.0%	
543 31 20 0000 General Services Benefit:	528.44	1,635.00	1,635.00	0.00	100.0%	
543 31 41 0000 Computer Services	1,215.96	600.00	2,220.00	1,620.00	370.0%	Radcomp contract increase
543 31 41 0001 Contracted Servcies	28,906.04	25,000.00	50,000.00	25,000.00	200.0%	Standards update and incrsed engineering costs
543 31 41 0022 Audit Fee	135.64	3,000.00	3,000.00	0.00	100.0%	
543 31 43 0000 Travel - Streets	0.00	500.00	500.00	0.00	100.0%	
543 31 46 0000 Insurance	10,852.20	10,900.00	10,900.00	0.00	100.0%	
543 31 49 0000 Training - Streets	139.00	500.00	500.00	0.00	100.0%	

2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:02:13 Date: 08/04/2023

Page: 17

100 Street Fund

Expenditures	YTD	Budgeted	Proposed	Difference		Remarks
543 Streets Admin & Overhead						
543 31 49 0001 Misc/Recording Fees/Du	1,140.90	1,000.00	1,000.00	0.00	100.0%	
543 Streets Admin & Overhead	78,917.97	121,582.50	148,202.50	26,620.00	121.9%	
544 Road & Street Operations						
544 20 41 0100 #14 ST Planning Profess	25,727.52	25,000.00	25,000.00	0.00	100.0%	
544 Road & Street Operations	25,727.52	25,000.00	25,000.00	0.00	100.0%	
566 Substance Abuse						
566 72 42 0100 Substance Abuse/Liquor	118.50	0.00	0.00	0.00	0.0%	
566 Substance Abuse	118.50	0.00	0.00	0.00	0.0%	
594 Capital Expenditures						
595 21 61 0000 Right of Way	0.00	0.00	0.00	0.00	0.0%	
595 30 41 0000 McEvoy Overlay	30,252.19	78,049.00	78,049.00	0.00	100.0%	
595 30 41 0001 Loop Road Rebuild	0.00	287,998.00	0.00	(287,998.00)	0.0%	Project removed for 2023.
595 30 41 0002 Lakeview Road Paving	0.00	0.00	118,000.00	118,000.00	0.0%	Estimated costs to pave Lakeview
595 40 41 0000 Rock Creek Stormwater	0.00	0.00	0.00	0.00	0.0%	
595 40 41 0001 Loop Rd Stormwater	2,556.75	0.00	0.00	0.00	0.0%	
595 50 41 0000 Kanaka Bridge Rebuild	0.00	0.00	0.00	0.00	0.0%	
595 61 41 0001 Loop Rd. Sidewalk	0.00	200,000.00	0.00	(200,000.00)	0.0%	Project removed for 2023.
594 Capital Expenditures	32,808.94	566,047.00	196,049.00	(369,998.00)	34.6%	
597 Interfund Transfers						
597 19 00 0000 Transfer Out To 311 Firs	0.00	0.00	0.00	0.00	0.0%	
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%	
999 Ending Balance						
508 51 00 0100 Streets-Unreserved Endi	0.00	72,969.50	79,025.50	6,056.00	108.3%	Minimum balance of \$79k required per policy (10% of O&M costs)
508 51 01 0100 Streets-Snow Reserve	0.00	10,000.00	10,000.00	0.00	100.0%	
999 Ending Balance	0.00	82,969.50	89,025.50	6,056.00	107.3%	

2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:02:13 Date: 08/04/2023

Page: 18

100 Street Fund

Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
Fund Expenditures:	345,567.52	1,367,665.06	1,072,520.06	(295,145.00) 78.4%	
Fund Excess/(Deficit):	14,986.19	0.00	0.00		

2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:02:13 Date: 08/04/2023

Page: 19

103 Tourism Promo & Develop Fund

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
308 Beginning Balances					
308 31 00 0103 Tourism Reserved C&I -	100,000.00	100,000.00	100,000.00	0.00	100.0%
308 31 01 0103 Tourism Reserved C&I -	1,004,606.79	1,004,606.79	1,004,606.79	0.00	100.0%
308 Beginning Balances	1,104,606.79	1,104,606.79	1,104,606.79	0.00	100.0%
310 Taxes					
313 31 00 0000 Stadium (Motel/Hotel) T	293,109.55	473,000.00	473,000.00	0.00	100.0%
310 Taxes	293,109.55	473,000.00	473,000.00	0.00	100.0%
360 Interest & Other Earnings					
361 11 00 0103 Interest Income/Tourism	21,587.59	0.00	0.00	0.00	0.0%
103 Tourism	21,587.59	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	21,587.59	0.00	0.00	0.00	0.0%
Fund Revenues:	1,419,303.93	1,577,606.79	1,577,606.79	0.00	100.0%

Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
573 Cultural & Community Activities					
573 30 41 0000 Consultant Services, Cha	54,996.00	110,000.00	110,000.00	0.00	100.0%
573 30 41 0001 SBA Consultant Services	26,148.68	81,000.00	81,000.00	0.00	100.0%
573 30 41 0002 Chamber Events	4,000.00	18,000.00	18,000.00	0.00	100.0%
573 30 41 0004 County - Fair & Timber (0.00	5,000.00	5,000.00	0.00	100.0%
573 30 41 0005 County - Bluegrass Festi	0.00	10,000.00	10,000.00	0.00	100.0%
573 30 41 0008 County-Fireworks	0.00	7,500.00	7,500.00	0.00	100.0%
573 30 41 0010 General Admin Fees	0.00	6,428.27	6,428.27	0.00	100.0%
573 90 10 0000 Promotion Salaries	1,194.97	5,000.00	5,000.00	0.00	100.0%
573 90 10 0003 Promotion Field Salaries	1,034.27	3,300.00	3,300.00	0.00	100.0%
573 90 20 0000 Promotion Benefits	219.72	1,000.00	1,000.00	0.00	100.0%
573 90 20 0003 Promotion Field Benefits	458.18	1,700.00	1,700.00	0.00	100.0%
573 90 31 0000 Promotion Supplies	0.00	0.00	0.00	0.00	0.0%
573 90 41 0002 CRGIC Consultant Servic	0.00	60,000.00	60,000.00	0.00	100.0%
573 90 41 0003 X-Fest Event	0.00	1,000.00	1,000.00	0.00	100.0%
573 90 41 0004 Dog Mountain Shuttle	0.00	10,000.00	10,000.00	0.00	100.0%
573 90 41 0008 Gorge Outrigger Races	0.00	5,000.00	5,000.00	0.00	100.0%

2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:02:13 Date: 08/04/2023

Page: 20

103 Tourism Promo & Develop Fund

Expenditures	YTD	Budgeted	Proposed	Difference	%	Remarks
573 Cultural & Community Activities						
573 90 41 0009 BOTG Kiteboarding Festi	0.00	3,000.00	3,000.00	0.00	100.0%	
573 90 41 0013 Main St Program Coordi	18,750.00	75,000.00	75,000.00	0.00	100.0%	
573 90 41 0014 Stevenson Waterfront M	0.00	5,000.00	5,000.00	0.00	100.0%	
573 90 41 0018 SC Fair Board-GorgeGra:	0.00	4,000.00	4,000.00	0.00	100.0%	
573 90 41 0019 CGTA Services	0.00	5,000.00	5,000.00	0.00	100.0%	
573 90 41 0021 Computer Services	1,013.29	0.00	0.00	0.00	0.0%	
573 90 41 0022 Audit Fee	90.41	2,000.00	2,000.00	0.00	100.0%	
573 90 41 0024 Gorge Olympic Windsur	0.00	3,000.00	3,000.00	0.00	100.0%	
573 90 41 0025 Gorge Downwind Chamj	0.00	10,000.00	10,000.00	0.00	100.0%	
573 90 41 0026 OPA-Waterfront Festival	700.00	700.00	700.00	0.00	100.0%	
573 90 41 0100 TAC - Professional Servic	242.00	0.00	0.00	0.00	0.0%	
573 90 44 0000 TAC-Publishing	0.00	0.00	0.00	0.00	0.0%	
573 90 45 0099 Eq Rental - Promotion Fi	618.42	0.00	0.00	0.00	0.0%	
573 Cultural & Community Activities	109,465.94	432,628.27	432,628.27	0.00	100.0%	
594 Capital Expenditures						
594 75 63 0011 Chamber Office Display	0.00	10,000.00	10,000.00	0.00	100.0%	
594 76 63 0001 Courthouse Park Plaza (S	118.58	200,000.00	0.00	(200,000.00)	0.0%	Move Park Plaza costs to separate fund
595 64 63 0000 Wayfinding Signs-Touris	0.00	72,000.00	72,000.00	0.00	100.0%	
594 Capital Expenditures	118.58	282,000.00	82,000.00	(200,000.00)	29.1%	
597 Interfund Transfers						
597 76 00 0313 Transfers-Out - to 313 P	0.00	0.00	200,000.00	200,000.00	0.0%	Move Park Plaza costs to separate fund
597 Interfund Transfers	0.00	0.00	200,000.00	200,000.00	0.0%	
999 Ending Balance						
508 31 00 0103 Tourism-Cap. Facility Re:	0.00	100,000.00	100,000.00	0.00	100.0%	
508 31 01 0103 Tourism-Ending Cash	0.00	762,978.52	762,978.52	0.00	100.0%	
999 Ending Balance	0.00	862,978.52	862,978.52	0.00	100.0%	
Fund Expenditures:	109,584.52	1,577,606.79	1,577,606.79	0.00	100.0%	
Fund Excess/(Deficit):	1,309,719.41	0.00	0.00			

2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:02:13 Date: 08/04/2023

Page: 21

105 Affordable Housing Fund

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
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308 Beginning Balances

308 31 00 0105 Affordable Housing-Beg	12,435.11	12,435.11	12,435.11	0.00	100.0%
308 Beginning Balances	12,435.11	12,435.11	12,435.11	0.00	100.0%

310 Taxes

313 27 00 0000 Affordable And Supporti	1,054.41	5,000.00	5,000.00	0.00	100.0%
310 Taxes	1,054.41	5,000.00	5,000.00	0.00	100.0%

Fund Revenues:	13,489.52	17,435.11	17,435.11	0.00	100.0%
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Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
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999 Ending Balance

508 31 00 0105 Affordable Housing-End	0.00	17,435.11	17,435.11	0.00	100.0%
999 Ending Balance	0.00	17,435.11	17,435.11	0.00	100.0%

Fund Expenditures:	0.00	17,435.11	17,435.11	0.00	100.0%
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Fund Excess/(Deficit):	13,489.52	0.00	0.00		
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2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:02:13 Date: 08/04/2023

Page: 22

107 HEALing SCARS Fund

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
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308 Beginning Balances

308 41 00 0107 HEALing SCARS-Beg. Ba	10,190.57	10,190.57	10,190.57	0.00	100.0%
308 Beginning Balances	10,190.57	10,190.57	10,190.57	0.00	100.0%

360 Interest & Other Earnings

367 27 00 0000 HS-Contributions and D	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	0.00	0.00	0.00	0.00	0.0%

Fund Revenues:	10,190.57	10,190.57	10,190.57	0.00	100.0%
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Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
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999 Ending Balance

508 41 00 0107 HEALing SCARS-Ending	0.00	10,190.57	10,190.57	0.00	100.0%
999 Ending Balance	0.00	10,190.57	10,190.57	0.00	100.0%

Fund Expenditures:	0.00	10,190.57	10,190.57	0.00	100.0%
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Fund Excess/(Deficit):	10,190.57	0.00	0.00		
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2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:02:13 Date: 08/04/2023

Page: 23

300 Capital Improvement Fund

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
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308 Beginning Balances

308 31 00 0300 Cap Imp Reserved Begin	198,933.55	198,933.55	198,933.55	0.00	100.0%
308 31 01 0300 Cap Imp Res Begin C&I '	11,256.65	11,256.65	11,256.65	0.00	100.0%
308 Beginning Balances	210,190.20	210,190.20	210,190.20	0.00	100.0%

310 Taxes

318 34 00 0000 Real Estate Excise Tax	24,185.30	20,000.00	20,000.00	0.00	100.0%
310 Taxes	24,185.30	20,000.00	20,000.00	0.00	100.0%

360 Interest & Other Earnings

361 11 00 0300 Interest on Investments-	4,888.81	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	4,888.81	0.00	0.00	0.00	0.0%

Fund Revenues:	239,264.31	230,190.20	230,190.20	0.00	100.0%
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Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
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597 Interfund Transfers

597 01 00 0100 Transfer Out to Streets	0.00	0.00	0.00	0.00	0.0%
597 18 00 0311 Transfers-Out - To 311 F	0.00	0.00	25,000.00	25,000.00	0.0% Create bid-ready documents for First Street
597 Interfund Transfers	0.00	0.00	25,000.00	25,000.00	0.0%

999 Ending Balance

508 31 00 0300 Cap. Imp.-Ending Cash	0.00	218,933.55	193,933.55	(25,000.00)	88.6%
508 31 01 0300 Cap. Imp.-Waterfront Im	0.00	11,256.65	11,256.65	0.00	100.0%
999 Ending Balance	0.00	230,190.20	205,190.20	(25,000.00)	89.1%

Fund Expenditures:	0.00	230,190.20	230,190.20	0.00	100.0%
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Fund Excess/(Deficit):	239,264.31	0.00	0.00		
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2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:02:13 Date: 08/04/2023

Page: 24

311 First Street

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
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308 Beginning Balances

308 91 00 0311 First St-Res Beg Cash	0.00	0.00	0.00	0.00	0.0%
308 Beginning Balances	0.00	0.00	0.00	0.00	0.0%

330 Intergovernmental Revenues

333 20 20 0002 First St.-TA Grant	0.00	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.0%

397 Interfund Transfers

397 00 00 0311 First St-Transfer In From	0.00	0.00	0.00	0.00	0.0%
397 00 00 1311 First St-Transfer In From	0.00	0.00	25,000.00	25,000.00	0.0% Create bid-ready documents
397 Interfund Transfers	0.00	0.00	25,000.00	25,000.00	0.0%

Fund Revenues:	0.00	0.00	25,000.00	25,000.00	0.0%
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Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
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594 Capital Expenditures

595 10 41 0311 First St-Engineering Svc	0.00	0.00	25,000.00	25,000.00	0.0% Create bid-ready documents
594 Capital Expenditures	0.00	0.00	25,000.00	25,000.00	0.0%

999 Ending Balance

508 91 00 0311 First St-Ending Balance	0.00	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.00	0.0%

Fund Expenditures:	0.00	0.00	25,000.00	25,000.00	0.0%
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Fund Excess/(Deficit):	0.00	0.00	0.00		
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2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:02:13 Date: 08/04/2023

Page: 25

312 Columbia Ave

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
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308 Beginning Balances

308 91 00 0312 Columbia Ave Beginninc	(63,287.48)	(63,287.48)	(63,287.48)	0.00	100.0%
308 Beginning Balances	(63,287.48)	(63,287.48)	(63,287.48)	0.00	100.0%

330 Intergovernmental Revenues

334 03 10 0312 Columbia Ave-DOE IPG	115,371.85	145,617.25	145,617.25	0.00	100.0%
330 Intergovernmental Revenues	115,371.85	145,617.25	145,617.25	0.00	100.0%

Fund Revenues:	52,084.37	82,329.77	82,329.77	0.00	100.0%
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Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
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594 Capital Expenditures

594 54 41 0312 Columbia Ave-Consultar	62,706.87	82,329.77	82,329.77	0.00	100.0%
594 Capital Expenditures	62,706.87	82,329.77	82,329.77	0.00	100.0%

999 Ending Balance

508 91 00 0312 Columbia Ave Ending Ba	0.00	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.00	0.0%

Fund Expenditures:	62,706.87	82,329.77	82,329.77	0.00	100.0%
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Fund Excess/(Deficit):	(10,622.50)	0.00	0.00		
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2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:02:13 Date: 08/04/2023

Page: 26

313 Park Plaza Fund

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
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308 Beginning Balances

308 91 00 0313 Park Plaza-Estimated Be	0.00	0.00	0.00	0.00	0.0%
308 Beginning Balances	0.00	0.00	0.00	0.00	0.0%

330 Intergovernmental Revenues

334 04 20 0313 Park Plaza - DOC Grant	0.00	0.00	100,000.00	100,000.00	0.0%	Department of Commerce Grant Received. Estimated 2023 Reimbursements.
330 Intergovernmental Revenues	0.00	0.00	100,000.00	100,000.00	0.0%	

397 Interfund Transfers

397 76 00 0313 Park Plaza-Transfers In fi	0.00	0.00	200,000.00	200,000.00	0.0%	Moved from Tourism Fund
397 Interfund Transfers	0.00	0.00	200,000.00	200,000.00	0.0%	

Fund Revenues:	0.00	0.00	300,000.00	300,000.00	0.0%
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Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
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594 Capital Expenditures

594 54 41 0313 Park Plaza-Design Const	0.00	0.00	100,000.00	100,000.00	0.0%	Estimated expenses for 2023
594 Capital Expenditures	0.00	0.00	100,000.00	100,000.00	0.0%	

999 Ending Balance

508 91 00 0313 Park Plaza-Ending Balan	0.00	0.00	200,000.00	200,000.00	0.0%	Estimated Cash Carryover
999 Ending Balance	0.00	0.00	200,000.00	200,000.00	0.0%	

Fund Expenditures:	0.00	0.00	300,000.00	300,000.00	0.0%
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Fund Excess/(Deficit):	0.00	0.00	0.00		
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2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:02:13 Date: 08/04/2023

Page: 27

400 Water/Sewer Fund

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
308 Beginning Balances					
308 51 00 0400 WS Unreserved Begin C/	1,151,234.64	1,151,234.64	1,151,234.64	0.00	100.0%
400 Water/Sewer	1,151,234.64	1,151,234.64	1,151,234.64	0.00	100.0%
308 51 01 0400 WS Res Begin C&I Syste	631,301.09	631,301.09	631,301.09	0.00	100.0%
401 Water	631,301.09	631,301.09	631,301.09	0.00	100.0%
308 51 02 0400 WS Res Begin C&I Syste	175,778.18	175,778.18	175,778.18	0.00	100.0%
402 Sewer	175,778.18	175,778.18	175,778.18	0.00	100.0%
308 Beginning Balances	1,958,313.91	1,958,313.91	1,958,313.91	0.00	100.0%
340 Charges For Goods & Services					
343 40 00 0000 Water Sales	469,503.47	744,575.00	744,575.00	0.00	100.0%
343 40 18 0000 Turn on Fees	411.20	1,500.00	1,500.00	0.00	100.0%
343 40 19 0000 Disconnect/Nonpaymen	129.96	1,000.00	1,000.00	0.00	100.0%
343 40 20 0000 Water Construction Hoo	0.00	0.00	0.00	0.00	0.0%
343 40 21 0000 Hydrant Rental - Externa	533.39	600.00	600.00	0.00	100.0%
343 40 99 0000 Hydrant Rental-Internal	0.00	4,000.00	4,000.00	0.00	100.0%
343 41 00 0000 Installation Water	3,363.37	10,000.00	10,000.00	0.00	100.0%
343 Water	473,941.39	761,675.00	761,675.00	0.00	100.0%
343 50 00 0000 Sewer Service Income	791,945.01	1,322,008.13	1,322,008.13	0.00	100.0%
343 50 01 0000 BOD Surcharge	19,358.66	0.00	0.00	0.00	0.0%
343 50 02 0000 Downspout-Sump Pump	3,150.00	0.00	0.00	0.00	0.0%
343 51 00 0000 Installation Sewer	0.00	300.00	300.00	0.00	100.0%
344 Sewer	814,453.67	1,322,308.13	1,322,308.13	0.00	100.0%
340 Charges For Goods & Services	1,288,395.06	2,083,983.13	2,083,983.13	0.00	100.0%
360 Interest & Other Earnings					
367 40 00 0000 Water Capital Contributi	103,194.00	46,674.00	46,674.00	0.00	100.0%
369 10 01 0000 Water Miscellaneous Inc	6,058.25	0.00	0.00	0.00	0.0%
343 Water	109,252.25	46,674.00	46,674.00	0.00	100.0%
367 50 00 0000 Sewer Capital Contributi	43,809.00	56,532.00	56,532.00	0.00	100.0%

2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:02:13 Date: 08/04/2023

Page: 28

400 Water/Sewer Fund

Revenues	YTD	Budgeted	Proposed	Difference		Remarks
360 Interest & Other Earnings						
369 10 02 0000 Sewer Miscellaneous Inc	63.00	0.00	0.00	0.00	0.0%	
344 Sewer	43,872.00	56,532.00	56,532.00	0.00	100.0%	
361 11 00 0400 Interest on Investments	30,171.34	4,000.00	4,000.00	0.00	100.0%	
369 81 00 0000 Cashier's Overages/Shor	0.00	0.00	0.00	0.00	0.0%	
369 91 00 0400 Other Miscellaneous/NS	0.00	0.00	0.00	0.00	0.0%	
400 Water/Sewer	30,171.34	4,000.00	4,000.00	0.00	100.0%	
360 Interest & Other Earnings	183,295.59	107,206.00	107,206.00	0.00	100.0%	
380 Non Revenues						
386 00 00 0000 Customer Deposits	0.00	0.00	0.00	0.00	0.0%	
380 Non Revenues	0.00	0.00	0.00	0.00	0.0%	
Fund Revenues:	3,430,004.56	4,149,503.04	4,149,503.04	0.00	100.0%	

Expenditures	YTD	Budgeted	Proposed	Difference		Remarks
534 Water Utilities						
534 10 10 0000 WA-Administrative Salar	29,248.31	52,943.00	52,943.00	0.00	100.0%	
534 10 20 0000 WA-Administrative Bene	16,247.62	21,177.20	21,177.20	0.00	100.0%	
534 10 41 0001 General Admin Fee	0.00	93,675.52	93,675.52	0.00	100.0%	
534 10 41 0022 WA-Audit Fee	180.85	6,180.00	6,180.00	0.00	100.0%	
534 10 42 0000 WA-Op. Permit(DOH)/O	1,342.55	5,304.50	5,304.50	0.00	100.0%	
534 10 49 0001 WA-Dues & Membershij	374.07	2,060.00	2,060.00	0.00	100.0%	
534 20 41 0000 WA-Admin Planning Wa	60,619.51	52,000.00	77,000.00	25,000.00	148.1%	Standards Update, increased engineering and attorney costs
534 40 43 0000 WA-Travel	2,125.64	2,060.00	3,060.00	1,000.00	148.5%	Increased staff travel for training
534 40 49 0001 WA-Training	3,918.40	2,060.00	5,060.00	3,000.00	245.6%	Increased staff training
534 50 35 0000 WA-Small Tools/Minor E	4,516.85	2,575.00	7,575.00	5,000.00	294.2%	Increased estimate
534 50 48 0000 WA-Repair-Contracted L	26,780.96	20,600.00	30,600.00	10,000.00	148.5%	Increased estimate
534 70 10 0000 WA-Customer Services S	32,306.52	54,020.40	54,020.40	0.00	100.0%	
534 70 20 0000 WA-Customer Services E	7,821.25	17,363.70	17,363.70	0.00	100.0%	
534 70 31 0000 WA-Office Supplies And	1,106.12	4,171.50	4,171.50	0.00	100.0%	
534 70 41 0000 WA-Computer Services/	13,198.80	6,180.00	19,800.00	13,620.00	320.4%	Increased Radcomp costs
534 70 41 0001 WA-EBPP Fees	2,164.27	3,090.00	3,090.00	0.00	100.0%	

2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:02:13 Date: 08/04/2023

Page: 29

400 Water/Sewer Fund

Expenditures	YTD	Budgeted	Proposed	Difference		Remarks
534 Water Utilities						
534 80 31 0000 WA-Operating Supplies	21,452.57	36,050.00	36,050.00	0.00	100.0%	
534 80 41 0000 WA-Testing	1,937.50	5,150.00	5,150.00	0.00	100.0%	
534 80 41 0001 WA-Services	13,797.31	4,900.00	16,424.00	11,524.00	335.2%	GIS contract and Cityworks workorder system
534 80 42 0000 WA-Telephone	1,162.39	2,060.00	2,060.00	0.00	100.0%	
534 80 45 0001 WA-Telemetry/Meter Se	5,566.21	4,120.00	5,620.00	1,500.00	136.4%	Increased costs
534 80 45 0099 WA-Eq Rental - Water	30,139.17	54,590.00	54,590.00	0.00	100.0%	
534 80 46 0000 WA-Insurance	34,298.63	32,630.00	34,630.00	2,000.00	106.1%	Increased insurance premiums
534 80 47 0000 WA-Electricity	13,953.56	24,720.00	24,720.00	0.00	100.0%	
534 81 41 0000 WA-Prof Services - Gene	101.00	85,253.10	85,253.10	0.00	100.0%	
534 84 10 0000 WA-Operations Plant Sa	41,819.32	82,404.00	82,404.00	0.00	100.0%	
534 84 20 0000 WA-Operations Plant Be	16,177.16	41,202.00	41,202.00	0.00	100.0%	
534 84 31 0000 WA-Chemicals Plant	0.00	10,609.00	10,609.00	0.00	100.0%	
534 84 41 0000 WA-Consultant Services	0.00	0.00	0.00	0.00	0.0%	
534 85 10 0000 WA-Operations T & D S	48,862.76	70,632.00	70,632.00	0.00	100.0%	
534 85 20 0000 WA-Operations T & D B	19,221.85	35,316.00	35,316.00	0.00	100.0%	
534 90 44 0000 WA-Taxes	20,895.44	41,215.97	41,215.97	0.00	100.0%	
534 Water Utilities	471,336.59	876,312.89	948,956.89	72,644.00	108.3%	

535 Sewer

535 10 10 0000 WW-Administrative Sala	40,016.55	78,252.80	78,252.80	0.00	100.0%	
535 10 20 0000 WW-Administrative Ben	19,191.10	32,949.20	32,949.20	0.00	100.0%	
535 10 41 0001 WW-General Admin Fee	0.00	105,720.73	105,720.73	0.00	100.0%	
535 10 41 0022 WW-Audit Fee	180.85	8,240.00	8,240.00	0.00	100.0%	
535 10 42 0000 WW-Permit Fees/DOE	1,441.81	2,575.00	2,575.00	0.00	100.0%	
535 10 44 0000 WW-Advertising	0.00	0.00	0.00	0.00	0.0%	
535 10 49 0001 WW-Dues & Membersh	854.05	1,030.00	1,030.00	0.00	100.0%	
535 20 41 0000 WW-Admin Planning Se	59,630.78	55,900.00	77,000.00	21,100.00	137.7%	Standards update and increased engineering and attorney costs
535 40 43 0000 WW-Travel	0.00	1,545.00	1,545.00	0.00	100.0%	
535 40 49 0001 WW-Training	1,506.00	3,090.00	3,090.00	0.00	100.0%	
535 51 31 0000 WW-Maintenance Suppl	5,777.61	10,300.00	10,300.00	0.00	100.0%	
535 51 48 0000 WW-Repair (Contract Se	35,347.91	123,600.00	123,600.00	0.00	100.0%	
535 51 48 0001 WW-Solids Hauling & D	54,393.82	123,600.00	123,600.00	0.00	100.0%	
535 64 41 0000 WW-Plant Services	0.00	0.00	0.00	0.00	0.0%	
535 70 10 0000 WW-Customer Service S	32,306.52	54,020.40	54,020.40	0.00	100.0%	
535 70 20 0000 WW-Customer Service B	7,821.25	17,363.70	17,363.70	0.00	100.0%	
535 70 31 0000 WW-Office Supplies & P	1,133.53	4,429.00	4,429.00	0.00	100.0%	
535 70 41 0000 WW-Computer Services,	5,941.51	5,150.00	10,150.00	5,000.00	197.1%	Increased Radcomp costs

2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:02:13 Date: 08/04/2023

Page: 30

400 Water/Sewer Fund

Expenditures	YTD	Budgeted	Proposed	Difference		Remarks
535 Sewer						
535 70 41 0001 WW-EBPP Fees Sewer	2,162.23	3,090.00	3,090.00	0.00	100.0%	
535 80 31 0000 WW-Operating Supplies	5,587.91	10,300.00	10,300.00	0.00	100.0%	
535 80 41 0000 Sewer Operations Testin	9,458.00	21,630.00	21,630.00	0.00	100.0%	
535 80 41 0001 Sewer Operations-Servic	10,507.30	4,800.00	10,324.00	5,524.00	215.1%	GIS and Cityworks services
535 80 42 0000 Sewer Telephone	2,759.86	4,738.00	4,738.00	0.00	100.0%	
535 80 45 0099 Eq Rental - Sewer	29,074.09	46,350.00	46,350.00	0.00	100.0%	
535 80 46 0000 Sewer Insurance	28,102.42	25,758.75	28,758.75	3,000.00	111.6%	Increased insurance costs
535 81 10 0000 WW-Operations Coll. Sa	18,853.59	42,324.00	42,324.00	0.00	100.0%	
535 81 20 0000 WW-Operations Coll. Be	6,879.44	15,662.00	15,662.00	0.00	100.0%	
535 81 47 0000 WW-Coll Electricity	2,201.24	5,150.00	5,150.00	0.00	100.0%	
535 81 47 0001 WW-Coll. Water	222.24	463.50	463.50	0.00	100.0%	
535 84 10 0000 WW-Operations Plant S&	61,181.90	124,200.00	164,200.00	40,000.00	132.2%	Additional staff at WWTP and promotion to WWTPO II
535 84 20 0000 WW-Operations Plant B&	21,913.82	77,004.00	87,004.00	10,000.00	113.0%	Additional staff at WWTP and promotion to WWTPO II
535 84 47 0000 WW-Electricity	23,638.27	26,780.00	26,780.00	0.00	100.0%	
535 84 47 0001 WW-Plant Water	16,656.57	21,630.00	21,630.00	0.00	100.0%	
535 85 10 0000 WW Sampling Salary	126.61	4,000.00	4,000.00	0.00	100.0%	
535 85 20 0000 WW Sampling Benefits	49.53	2,500.00	2,500.00	0.00	100.0%	
535 85 31 0000 WW Sampling Supplies	0.00	515.00	515.00	0.00	100.0%	
535 85 41 0000 WW Sampling Professio	0.00	7,210.00	7,210.00	0.00	100.0%	
535 85 41 0002 WW Industrial Pretreatr	0.00	4,120.00	4,120.00	0.00	100.0%	
535 85 45 0000 WW Sampling Equipmer	51.54	0.00	0.00	0.00	0.0%	
535 90 44 0000 Sewer Taxes	17,172.91	41,457.50	41,457.50	0.00	100.0%	
535 Sewer	522,142.76	1,117,448.58	1,202,072.58	84,624.00	107.6%	

591 Debt Service

591 34 70 0000 WA-SMART Meter Lease	15,031.23	30,275.15	30,275.15	0.00	100.0%	
591 34 78 0000 Base Res PWTF Loan Pri	0.00	23,273.39	23,273.39	0.00	100.0%	
592 34 80 0000 WA-SMART Meter Lease	3,048.31	6,840.53	6,840.53	0.00	100.0%	
592 34 83 0000 Base Reservoir PWTF Lo	0.00	465.47	465.47	0.00	100.0%	
534 Water	18,079.54	60,854.54	60,854.54	0.00	100.0%	
591 35 72 0000 Sewer Outfall - USDA RI	12,613.54	25,377.34	25,377.34	0.00	100.0%	
591 35 72 0001 WWTP Design-DOE Prin	16,958.01	30,678.05	30,678.05	0.00	100.0%	
592 35 83 0000 Sewer Outfall - USDA RI	3,721.46	7,292.66	7,292.66	0.00	100.0%	
592 35 83 0001 WWTP Design-DOE Inte	7,831.59	18,901.15	18,901.15	0.00	100.0%	
535 Sewer	41,124.60	82,249.20	82,249.20	0.00	100.0%	

2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:02:13 Date: 08/04/2023

Page: 31

400 Water/Sewer Fund

Expenditures	YTD	Budgeted	Proposed	Difference		Remarks
591 Debt Service						
591 Debt Service	59,204.14	143,103.74	143,103.74	0.00	100.0%	
594 Capital Expenditures						
594 34 10 4006 Water Connections - Sal	212.73	5,400.00	5,400.00	0.00	100.0%	
594 34 20 4006 Water Connections - Ber	51.97	2,700.00	2,700.00	0.00	100.0%	
594 34 31 4009 Water Plant Improvemer	0.00	0.00	0.00	0.00	0.0%	
594 34 45 0400 Eq Rental - Water Conne	66.10	2,060.00	2,060.00	0.00	100.0%	
594 34 48 0000 Loop Rd Waterline-Cont	155,585.75	162,000.00	162,000.00	0.00	100.0%	
594 34 62 4009 Water Plant Improvemer	11,941.59	100,000.00	100,000.00	0.00	100.0%	
594 34 64 0000 WA-Fixed Assets To Cap	0.00	0.00	0.00	0.00	0.0%	
534 Water	167,858.14	272,160.00	272,160.00	0.00	100.0%	
594 35 41 0100 WW-Line Extensions Cor	74,072.06	0.00	100,000.00	100,000.00	0.0%	Iman and Chinidere extensions
535 Sewer	74,072.06	0.00	100,000.00	100,000.00	0.0%	
594 Capital Expenditures	241,930.20	272,160.00	372,160.00	100,000.00	136.7%	
597 Interfund Transfers						
597 10 00 0000 Transfer Out to 410 WW	0.00	400,000.00	400,000.00	0.00	100.0%	
597 10 00 0406 Transfer Out To 406 WW	0.00	21,779.00	21,779.00	0.00	100.0%	
597 10 00 0420 Transfer out to 420-Casc	0.00	0.00	19,550.00	19,550.00	0.0%	Mitigation for Cascade Avenue lift station upgrades-5-year obligation.
535 Sewer	0.00	421,779.00	441,329.00	19,550.00	104.6%	
597 Interfund Transfers	0.00	421,779.00	441,329.00	19,550.00	104.6%	
999 Ending Balance						
508 51 00 0400 WS-Ending Cash	0.00	670,413.56	393,595.56	(276,818.00)	58.7%	Minimum balance of \$230k per finance policy (10% O&M costs)
400 Water/Sewer	0.00	670,413.56	393,595.56	(276,818.00)	58.7%	
508 51 01 0400 WS-Water Reserve	0.00	415,975.09	415,975.09	0.00	100.0%	
401 Water	0.00	415,975.09	415,975.09	0.00	100.0%	

2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:02:13 Date: 08/04/2023

Page: 32

400 Water/Sewer Fund

Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
<hr/>					
999 Ending Balance					
<hr/>					
508 51 02 0400 WS-WW Reserve	0.00	232,310.18	232,310.18	0.00	100.0%
402 Sewer	0.00	232,310.18	232,310.18	0.00	100.0%
<hr/>					
999 Ending Balance	0.00	1,318,698.83	1,041,880.83	(276,818.00)	79.0%
<hr/>					
Fund Expenditures:	1,294,613.69	4,149,503.04	4,149,503.04	0.00	100.0%
<hr/>					
Fund Excess/(Deficit):	2,135,390.87	0.00	0.00		

2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:02:13 Date: 08/04/2023

Page: 33

406 Wastewater Short Lived Asset Res. Fund

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
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308 Beginning Balances

308 31 00 0406 WWSLAR Beginning Cas	65,337.00	65,337.00	65,337.00	0.00	100.0%
308 Beginning Balances	65,337.00	65,337.00	65,337.00	0.00	100.0%

397 Interfund Transfers

397 10 00 0406 WWSLA-Transfers In	0.00	21,779.00	21,779.00	0.00	100.0%
397 Interfund Transfers	0.00	21,779.00	21,779.00	0.00	100.0%

Fund Revenues:	65,337.00	87,116.00	87,116.00	0.00	100.0%
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Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
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999 Ending Balance

508 31 00 0406 WWSLAR-Ending Cash	0.00	87,116.00	87,116.00	0.00	100.0%
999 Ending Balance	0.00	87,116.00	87,116.00	0.00	100.0%

Fund Expenditures:	0.00	87,116.00	87,116.00	0.00	100.0%
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Fund Excess/(Deficit):	65,337.00	0.00	0.00		
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2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:02:13 Date: 08/04/2023

Page: 34

408 Wastewater Debt Reserve Fund

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
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308 Beginning Balances

308 31 00 0408 WW Debt Reserve Beg. l	61,191.00	61,191.00	61,191.00	0.00	100.0%
308 Beginning Balances	61,191.00	61,191.00	61,191.00	0.00	100.0%

397 Interfund Transfers

397 10 00 0408 WW Debt Res-Transfers	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.00	0.0%

Fund Revenues:	61,191.00	61,191.00	61,191.00	0.00	100.0%
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Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
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999 Ending Balance

508 31 00 0408 WW Debt Reserve-Endir	0.00	61,191.00	61,191.00	0.00	100.0%
999 Ending Balance	0.00	61,191.00	61,191.00	0.00	100.0%

Fund Expenditures:	0.00	61,191.00	61,191.00	0.00	100.0%
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Fund Excess/(Deficit):	61,191.00	0.00	0.00		
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2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:02:13 Date: 08/04/2023

Page: 35

410 Wastewater System Upgrades

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
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308 Beginning Balances

308 51 00 0410	WW Sys Upgrades Beg C	(1,179,179.71)	(1,179,179.71)	(1,179,179.71)	0.00	100.0%
308 Beginning Balances		(1,179,179.71)	(1,179,179.71)	(1,179,179.71)	0.00	100.0%

330 Intergovernmental Revenues

331 11 00 0000	EDA Grant-WW Coll. Sys	0.00	2,528,740.07	2,528,740.07	0.00	100.0%
331 66 00 0000	EPA Grant-WWTP Const	0.00	2,500,000.00	2,500,000.00	0.00	100.0%
330 Intergovernmental Revenues		0.00	5,028,740.07	5,028,740.07	0.00	100.0%

390 Other Financing Sources

391 20 00 0000	USDA RDA Bond Procee	50,988.27	590,574.27	590,574.27	0.00	100.0%
391 90 00 0410	DOE Construction Loan	5,534,459.30	9,046,795.37	9,046,795.37	0.00	100.0%
390 Other Financing Sources		5,585,447.57	9,637,369.64	9,637,369.64	0.00	100.0%

397 Interfund Transfers

397 05 00 0410	Transfer In from Water/S	0.00	400,000.00	400,000.00	0.00	100.0%
397 Interfund Transfers		0.00	400,000.00	400,000.00	0.00	100.0%

Fund Revenues:		4,406,267.86	13,886,930.00	13,886,930.00	0.00	100.0%
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Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
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592 Debt Service - Interest Costs

592 35 83 0410	USDA-Interim Interest	1,382.69	0.00	0.00	0.00	0.0%
592 Debt Service - Interest Costs		1,382.69	0.00	0.00	0.00	0.0%

594 Capital Expenditures

594 35 31 4113	WWTP-Equipment	615,559.67	0.00	0.00	0.00	0.0%
594 35 31 4114	WWTP-Lab Equipment	3,494.28	0.00	0.00	0.00	0.0%
594 35 41 4104	Coll. Sys. Upgrades Cons	105,674.47	155,016.00	155,016.00	0.00	100.0%
594 35 41 4105	Coll. Sys. Upgrades Cons	899.60	2,731,914.00	2,731,914.00	0.00	100.0%
594 35 41 4106	Collection Sys. Upgrades	37,748.75	0.00	0.00	0.00	0.0%
594 35 41 4110	WWTP-Consultant Serv	300,495.65	0.00	0.00	0.00	0.0%

2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:02:13 Date: 08/04/2023

Page: 36

410 Wastewater System Upgrades

Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
594 Capital Expenditures					
594 35 41 4111 WWTP-Construction Ser	3,656,427.71	11,000,000.00	11,000,000.00	0.00	100.0%
594 35 41 4112 WWTP Upgrades-PUD	0.00	0.00	0.00	0.00	0.0%
594 35 41 4114 WWTP-Deferred Mainte	19,652.85	0.00	0.00	0.00	0.0%
594 35 41 4115 Main D Extension-Const	18,533.20	0.00	0.00	0.00	0.0%
594 35 49 0000 WW Upgrades-Permittir	4,778.04	0.00	0.00	0.00	0.0%
594 Capital Expenditures	4,763,264.22	13,886,930.00	13,886,930.00	0.00	100.0%
999 Ending Balance					
508 51 00 0410 WW Cap-Ending Cash	0.00	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.00	0.0%
Fund Expenditures:	4,764,646.91	13,886,930.00	13,886,930.00	0.00	100.0%
Fund Excess/(Deficit):	(358,379.05)	0.00	0.00		

2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:02:13 Date: 08/04/2023

Page: 37

420 Cascade Avenue Mitigation Fund

Revenues	YTD	Budgeted	Proposed	Difference	%	Remarks
397 Interfund Transfers						
397 10 00 0420 Transfer In from Water/	0.00	0.00	19,550.00	19,550.00	0.0%	Mitigation for Cascade Avenue lift station upgrades-5-year obligation.
397 Interfund Transfers	0.00	0.00	19,550.00	19,550.00	0.0%	
Fund Revenues:	0.00	0.00	19,550.00	19,550.00	0.0%	
Expenditures						
999 Ending Balance						
508 51 00 0420 Cascade Ave Mitigation-	0.00	0.00	19,550.00	19,550.00	0.0%	
999 Ending Balance	0.00	0.00	19,550.00	19,550.00	0.0%	
Fund Expenditures:	0.00	0.00	19,550.00	19,550.00	0.0%	
Fund Excess/(Deficit):	0.00	0.00	0.00			

2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:02:13 Date: 08/04/2023

Page: 38

500 Equipment Service Fund

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
308 Beginning Balances					
308 51 00 0500 ES Unreserved Begin CA	157,311.97	157,311.97	157,311.97	0.00	100.0%
308 Beginning Balances	157,311.97	157,311.97	157,311.97	0.00	100.0%
340 Charges For Goods & Services					
348 00 00 0000 Equipment Rental-Interr	99,705.45	175,000.00	175,000.00	0.00	100.0%
340 Charges For Goods & Services	99,705.45	175,000.00	175,000.00	0.00	100.0%
360 Interest & Other Earnings					
361 11 00 0500 Interest Income/ES	1,852.44	0.00	0.00	0.00	0.0%
362 10 03 0000 Equipment Rental-Exterr	250.00	0.00	0.00	0.00	0.0%
369 10 00 0500 Sale of Scrap Equip Serv	0.00	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	2,102.44	0.00	0.00	0.00	0.0%
390 Other Financing Sources					
395 10 00 0500 Sale of Fixed Assets	0.00	0.00	0.00	0.00	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.0%
Fund Revenues:	259,119.86	332,311.97	332,311.97	0.00	100.0%

Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
548 Public Works - Centralized Services					
548 65 10 0000 Maintenance Salary	22,913.24	37,800.00	37,800.00	0.00	100.0%
548 65 20 0000 Maintenance Benefits	9,917.78	18,360.00	18,360.00	0.00	100.0%
548 65 25 0000 Medical Physicals-Requi	403.00	2,000.00	2,000.00	0.00	100.0%
548 65 31 0000 Tires	4,895.50	2,000.00	7,000.00	5,000.00	350.0% Revised estimate based on projected needs
548 65 32 0000 Gas and Oil	14,194.26	25,000.00	25,000.00	0.00	100.0%
548 65 33 0000 Supplies	7,431.89	3,000.00	13,000.00	10,000.00	433.3% Revised estimate based on 2022
548 65 41 0001 General Gov. Admin	0.00	13,134.23	13,134.23	0.00	100.0%
548 65 46 0000 Insurance	7,255.62	10,000.00	10,000.00	0.00	100.0%
548 65 47 0000 Heat & Lights	2,950.83	3,000.00	3,000.00	0.00	100.0%
548 65 48 0000 Repairs/Supplies Contra	8,136.97	20,000.00	20,000.00	0.00	100.0%
548 65 49 0000 Training	0.00	7,250.00	7,250.00	0.00	100.0%

2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:02:13 Date: 08/04/2023

Page: 39

500 Equipment Service Fund

Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
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548 Public Works - Centralized Services

548 Public Works - Centralized Serv	78,099.09	141,544.23	156,544.23	15,000.00	110.6%
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594 Capital Expenditures

594 48 64 0000 Equipment Purchase	99,483.22	100,000.00	100,000.00	0.00	100.0%
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594 Capital Expenditures	99,483.22	100,000.00	100,000.00	0.00	100.0%
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999 Ending Balance

508 51 00 0500 ES-Ending Cash	0.00	90,767.74	75,767.74	(15,000.00)	83.5%
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999 Ending Balance	0.00	90,767.74	75,767.74	(15,000.00)	83.5%
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Fund Expenditures:	177,582.31	332,311.97	332,311.97	0.00	100.0%
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Fund Excess/(Deficit):	81,537.55	0.00	0.00		
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2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Time: 17:02:13 Date: 08/04/2023

Page: 40

630 Stevenson Municipal Court

Revenues	YTD	Budgeted	Proposed	Difference	Remarks
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308 Beginning Balances

308 31 00 0630 Stevenson Municipal Co	0.00	0.00	0.00	0.00	0.0%
308 Beginning Balances	0.00	0.00	0.00	0.00	0.0%

380 Non Revenues

386 90 00 0000 Agency Deposit - Court	2,460.19	0.00	0.00	0.00	0.0%
386 90 00 0001 Agency Deposit - CVC	55.39	0.00	0.00	0.00	0.0%
380 Non Revenues	2,515.58	0.00	0.00	0.00	0.0%

Fund Revenues:	2,515.58	0.00	0.00	0.00	0.0%
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Expenditures	YTD	Budgeted	Proposed	Difference	Remarks
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580 Non Expenditures

586 90 00 0000 Agency Disbursement -	2,460.19	0.00	0.00	0.00	0.0%
586 90 00 0001 Agency Disbursement -	55.39	0.00	0.00	0.00	0.0%
580 Non Expenditures	2,515.58	0.00	0.00	0.00	0.0%

999 Ending Balance

508 31 00 0630 Stevenson Municipal Co	0.00	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.00	0.0%

Fund Expenditures:	2,515.58	0.00	0.00	0.00	0.0%
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Fund Excess/(Deficit):	0.00	0.00	0.00		
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2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Fund Totals

Time: 17:02:13 Date: 08/04/2023

Page: 41

Fund	YTD	Budgeted	Proposed	Difference	
001 General Expense Fund	2,338,699.74	2,906,408.55	2,996,408.55	90,000.00	103.1%
010 General Reserve Fund	339,656.57	335,258.75	335,258.75	0.00	100.0%
020 Fire Reserve Fund	1,681,303.87	1,675,586.13	1,778,960.29	103,374.16	106.2%
030 ARPA	298,313.00	298,313.00	298,313.00	0.00	100.0%
100 Street Fund	360,553.71	1,367,665.06	1,072,520.06	(295,145.00)	78.4%
103 Tourism Promo & Develop Fund	1,419,303.93	1,577,606.79	1,577,606.79	0.00	100.0%
105 Affordable Housing Fund	13,489.52	17,435.11	17,435.11	0.00	100.0%
107 HEALing SCARS Fund	10,190.57	10,190.57	10,190.57	0.00	100.0%
300 Capital Improvement Fund	239,264.31	230,190.20	230,190.20	0.00	100.0%
311 First Street	0.00	0.00	25,000.00	25,000.00	0.0%
312 Columbia Ave	52,084.37	82,329.77	82,329.77	0.00	100.0%
313 Park Plaza Fund	0.00	0.00	300,000.00	300,000.00	0.0%
400 Water/Sewer Fund	3,430,004.56	4,149,503.04	4,149,503.04	0.00	100.0%
406 Wastewater Short Lived Asset Res. Fu	65,337.00	87,116.00	87,116.00	0.00	100.0%
408 Wastewater Debt Reserve Fund	61,191.00	61,191.00	61,191.00	0.00	100.0%
410 Wastewater System Upgrades	4,406,267.86	13,886,930.00	13,886,930.00	0.00	100.0%
420 Cascade Avenue Mitigation Fund	0.00	0.00	19,550.00	19,550.00	0.0%
500 Equipment Service Fund	259,119.86	332,311.97	332,311.97	0.00	100.0%
630 Stevenson Municipal Court	2,515.58	0.00	0.00	0.00	0.0%
Fund Revenues:	14,977,295.45	27,018,035.94	27,260,815.10	242,779.16	100.9%
001 General Expense Fund	663,320.33	2,906,408.55	2,996,408.55	90,000.00	103.1%
010 General Reserve Fund	0.00	335,258.75	335,258.75	0.00	100.0%
020 Fire Reserve Fund	0.00	1,675,586.13	1,778,960.29	103,374.16	106.2%
030 ARPA	0.00	298,313.00	298,313.00	0.00	100.0%
100 Street Fund	345,567.52	1,367,665.06	1,072,520.06	(295,145.00)	78.4%
103 Tourism Promo & Develop Fund	109,584.52	1,577,606.79	1,577,606.79	0.00	100.0%
105 Affordable Housing Fund	0.00	17,435.11	17,435.11	0.00	100.0%
107 HEALing SCARS Fund	0.00	10,190.57	10,190.57	0.00	100.0%
300 Capital Improvement Fund	0.00	230,190.20	230,190.20	0.00	100.0%
311 First Street	0.00	0.00	25,000.00	25,000.00	0.0%
312 Columbia Ave	62,706.87	82,329.77	82,329.77	0.00	100.0%
313 Park Plaza Fund	0.00	0.00	300,000.00	300,000.00	0.0%
400 Water/Sewer Fund	1,294,613.69	4,149,503.04	4,149,503.04	0.00	100.0%
406 Wastewater Short Lived Asset Res. Fu	0.00	87,116.00	87,116.00	0.00	100.0%
408 Wastewater Debt Reserve Fund	0.00	61,191.00	61,191.00	0.00	100.0%
410 Wastewater System Upgrades	4,764,646.91	13,886,930.00	13,886,930.00	0.00	100.0%
420 Cascade Avenue Mitigation Fund	0.00	0.00	19,550.00	19,550.00	0.0%
500 Equipment Service Fund	177,582.31	332,311.97	332,311.97	0.00	100.0%
630 Stevenson Municipal Court	2,515.58	0.00	0.00	0.00	0.0%
Fund Expenditures:	7,420,537.73	27,018,035.94	27,260,815.10	242,779.16	100.9%

2023 PROPOSED BUDGET CHANGES

City Of Stevenson

Fund Totals

Time: 17:02:13 Date: 08/04/2023

Page: 42

Fund	YTD	Budgeted	Proposed	Difference
Excess/(Deficit):	7,556,757.72	0.00	0.00	

**INTERLOCAL AGREEMENT
LEASE**

Lease made this 20th day of July, 2023 by and between **CITY OF STEVENSON**, a municipal corporation organized under the laws of the State of Washington, herein referred to as "Lessor", and **STEVENSON DOWNTOWN ASSOCIATION**, a 501(c)3 non-profit Main Street organization, having its principal office at Stevenson, Skamania County, Washington, herein referred to as "Lessee."

Recitals

1. Lessor is the sole owner of the real property described in Exhibit "A" attached hereto and incorporated herein by reference, the leased portion of which is hereinafter referred to as "the Premises." The Premises being leased hereunder consist of approximately 600 square feet.

2. Lessee desires to lease the Premises for the purpose(s) of storing assets for Stevenson Downtown Association. ~~Lessee is, which is~~ a certified Main Street organization dedicated to promoting and revitalizing downtown Stevenson to support the Columbia River Gorge community.

~~3. The parties agree there is only a de minimis value associated with the use of the Premises. Lessee provides the Lessor and its' residents with services, the benefit of which cannot be measured accurately in economic terms.~~

~~4.3. The parties desire to enter into this lease agreement defining their respective rights, duties and liabilities with respect to the Premises.~~

In consideration of the mutual covenants contained herein, the parties agree as follows:

**SECTION ONE
Subject and Purpose**

1. Lessor leases the Premises described in Exhibit "A" to Lessee for Lessee's use for the purpose(s) of ~~storing personal property and materials, running One Prevention Alliance and for no other purpose without the express permission of Lessor.~~ If Lessee's use of the premises is at any time prohibited by law or governmental regulation, this ~~L~~lease shall terminate.

2. In connection with its use of the Premises, Lessee shall:

a. ~~Ensure the Premises remain locked at all times after entry and otherwise keep the Premises in a clean and orderly condition. Conform to all applicable laws and regulations of any public authority affecting the Premises and their use and correct at Lessee's own expense any failure of compliance created through Lessee's fault or by reason of Lessee's use. Lessee shall not otherwise be required to make expenditures to comply with any laws and regulations, nor shall Lessee be required to make any structural changes to affect such compliance unless such changes are required because of Lessee's specific use.~~

b. Refrain from any activity which would make it impossible to insure the Premises against casualty or which would increase the insurance rate, which includes not storing any flammable or otherwise combustible materials on the Premises., ~~unless Lessee pays the additional cost of the insurance.~~

c. Refrain from any use which would be reasonably offensive to other tenants, or owners, or users of neighboring premises, or which would tend to create a nuisance or damage the reputation of the Premises.

d. Refrain from loading the floors beyond the point considered safe by a competent engineer or architect selected by Lessor. If Lessor deems such inspection necessary by virtue of Lessee's use or intended use, Lessee shall bear the cost of the inspection.

e. Refrain from making any marks on or attaching any sign, insignia, antenna, aerial, or other device to the exterior or interior walls, windows, or roof of the Premises without the written consent of Lessor.

f. Comply with any reasonable rules respecting the use of the Premises promulgated by Lessor from time to time and communicated to Lessee in writing.

g. Prohibit cigarette smoking within the premises.

~~h. Inform Lessor of business hours and keep Lessor so informed.~~

SECTION TWO

Term and Rent

1. Lessor demises the Premises commencing January 1, 2023 and continuing thereafter for a period of twenty-four (24) months; with a right to renew for an additional term of twenty-four (24) months. ~~on a month-to-month basis until terminated.~~ Either party may terminate this Lease upon thirty (30) days written notice to the other, with or without cause.

2. For the use and occupancy of the Premises for the entire term and considering the public benefits derived from Lessee's occupancy of the Premises, space, the rent shall be \$10 paid annually on the 1st of January of each year. Lessor acknowledges Lessee provides additional non-monetary services to the City which serve as further consideration for this Lease. ~~Lessor agrees to provide the space free of charge.~~

SECTION THREE

Inspection

Lessee is leasing the Premises "as is", and Lessor makes no representations or warranties except as to title as set forth herein. ~~Without limiting the generality of the foregoing, Lessee acknowledges that it has made its own independent investigation and inspection respecting the Premises and will be relying entirely thereon and on the advice of any consultant it may retain. Lessee may not rely upon any representation of any party, whether or not such party purports to act on behalf~~

~~of Lessor, unless the representation is expressly set forth herein or in a subsequent document executed by Lessor. All representations, warranties, understandings and agreements between Lessee and Lessor are merged herein.~~

~~SECTION FOUR~~

~~Taxes~~

~~1. Lessee is a governmental agency and as such is not subject to state or federal taxation. However, any tax that may be imposed on Lessee by reason of Lessee's occupancy of the premises shall be Lessee's responsibility and Lessee shall full indemnify Lessor against those charges.~~

~~SECTION FIVE~~

~~Utilities~~

~~1. Lessor shall pay all utilities to the Premises.~~

~~2. All applications and connections for utility services which are to be separately metered shall be made in the name of Lessee only, and Lessee shall be solely liable for such utility charges as they become due. Lessor warrants to hold Lessee harmless from all obligations for cost of utility services incurred by previous Lessees of the Premises.~~

~~SECTION SIX~~

~~Maintenance and Repairs~~

~~Lessee shall, at all times during the term of the Lease and at its own cost and expense, maintain, in good order and condition, any buildings and improvements, and all additions and alterations thereto, located on the Premises; provided however, that Lessor shall be responsible for repairing and replacing the roof, foundation and structural components of any existing building(s), unless the use, conduct or activities of Lessee caused the problem which necessitated the repair or replacement work. Lessee shall use all reasonable precaution to prevent waste, damage or injury to the Premises. If Lessee fails to repair any substandard condition after written notice by Lessor, Lessor may do so and assess the cost of repair to Lessee.~~

~~Upon expiration or early termination of this Lease, Lessee shall surrender the Premises to Lessor in good order and condition, subject to depreciation, ordinary wear and tear, and damage by fire or other casualty. All repairs for which Lessee is responsible shall be completed by the date of surrender. Lessee shall remove all of its equipment, machinery, fixtures and other personal property that remain its property by the date of surrender.~~

~~SECTION FOURSEVEN~~

~~Insurance/Casualty to Premises~~

~~1. Casualty Insurance. Lessor shall at all times obtain and maintain a policy of casualty insurance (or participation in an insurance pool with similar coverage) on any and all buildings and improvements of which the Premises are a part, including all alterations and additions thereto, for all~~

known risks, in an amount equal to the market value of said buildings and improvements. ~~Lessor shall prorate the cost of such policy among the tenants of the building of which the Premises are a part, and upon presentation of a bill for the prorated premium amount, Lessee shall pay the amount due to Lessor in a timely manner. Proration shall be calculated as set out in Section Five (2) above.~~

2. Personal Property Insurance. Any personal property shall be on the ~~P~~premises at the sole risk of Lessee, and Lessee shall bear all costs associated with any property damage insurance.

3. Liability Insurance. Lessor shall have no liability or responsibility whatsoever with respect to the conduct and ~~use operation~~ of the Lessee's ~~property business~~ on the Premises. ~~Lessor shall not be liable for any accident or injury to any person or property in or about the Premises that is caused by the conduct or operation of said business or by virtue of equipment or property of Lessee on said premises. Lessee agrees to defend and hold Lessor harmless against any and all such claims.~~

~~a. Without limiting the foregoing, Lessee agrees to purchase public liability and property damage insurance with limits of not less than \$2 million general aggregate, \$2 million products composition aggregate, and personal injury of \$1,000,000 per occurrence, which insurance shall protect the Lessor, and to deposit evidence of same with Lessor. The evidence of insurance deposited with Lessor shall name the Lessor as an additional insured. Lessor reserves the right to require reasonable increases in the insurance coverage mandated by this subparagraph.~~

~~b. Lessee shall indemnify and save Lessor harmless from and against any and all losses, costs (including attorney fees), damages, expenses, liabilities (including statutory liability), and claims for damages as a result of injury of death of any person or damage to any property that arise from or in any manner grow out of any act or neglect on or about the leased Premises by Lessee, Lessee's partners, agents, employees, customers, invitees, contractors or subcontracts or any other persons or property present on or about the Premises arising from Lessee's occupation of the Premises.~~

~~c. All insurance provided by Lessee as required by this section shall insure performance by Lessee of the indemnity provisions hereof. Both Lessor and Lessee shall be named as insureds, and the policy shall be primary insurance as far as Lessor is concerned. All insurance shall be written with responsible companies acceptable to Lessor and authorized to conduct business in the State of Washington. Lessee shall provide the names of all of Lessee's insurance carriers to Lessor and shall provide copies of all insurance policies to Lessor. All policies shall require written notice to Lessor of any cancellation or change affecting any interest of Lessor.~~

~~4. Other Insurance. Lessee shall provide and keep in force other insurance in amounts that may from time to time be reasonably required by Lessor against other such insurable hazards as are commonly insured against for the type of business activity that Lessee will conduct.~~

~~5. In the event fire or other casualty causes damage to the Premises, Lessor shall restore any damaged portion of the Premises as soon as practicable to substantially its condition immediately before the casualty. Rent shall be abated during the period of restoration and to the extent the buildings and Premises are not reasonably usable by Lessee, except that there will be no rent abatement if the casualty was caused by Lessee's negligence or failure to comply with the terms of this Lease. Insurance proceeds pertaining to the buildings and improvements shall be applied to the~~

~~costs of such restoration and repair. If the damage to the Premises exceeds 50% of its replacement cost, Lessor may elect to terminate this lease.~~

SECTION ~~FIVE EIGHT~~
Unlawful or Dangerous Activity

Lessee shall ~~not neither~~ use ~~nor occupy~~ the Premises, nor any part thereof, for any unlawful, disreputable or ultra-hazardous purpose, nor shall Lessee use the Premises ~~operate or conduct its business~~ in a manner constituting a nuisance of any kind. ~~Upon Lessee's discovery of any unlawful, disreputable or ultrahazardous use, Lessee shall immediately take action to halt such activities. Lessee will not do or permit anything to be done on the Premises, or bring or keep anything therein, which shall in any way increase the rate of fire or other insurance on the building, or on the property kept therein, or endanger, obstruct or interfere with the rights of other tenants, or conflict with the fire laws or regulations or with any insurance policy upon the building or any part thereof, or with any statutes, rules, or regulations enacted or established by any governmental authority.~~

SECTION ~~SIX NINE~~
Indemnity

Lessee shall indemnify Lessor against all expenses, liabilities and claims of every kind, including reasonable attorney fees, made by or on behalf of any person or entity arising out of either: (1) a failure by Lessee to perform any of the terms or conditions of this Lease; (2) any injury or damage to persons or property happening on or about the Premises which are solely associated with Lessee's use of the Premises; (3) a failure of Lessee to comply with any law of any governmental authority; or (4) any mechanic's lien or security interest filed against the Premises or any buildings or improvements thereon as a result of Lessee's activities.

SECTION ~~SEVENTEN~~
Default or Breach

Each of the following events shall constitute a default or breach of this Lease by Lessee:

1. If Lessee, or any successor or assignee of Lessee while in possession, shall file a petition in bankruptcy or insolvency or for reorganization under any bankruptcy act, or shall voluntarily take advantage of any such act by answer or otherwise, or shall make an assignment for the benefit of creditors.
2. If involuntary proceedings under any bankruptcy law or insolvency act shall be instituted against Lessee, or if a receiver or trustee shall be appointed for all or substantially all of the property of Lessee, and such proceedings shall not be dismissed or the receivership or trusteeship vacated within 90 days after the institution or appointment.
3. If Lessee remains on the premises after Lessor provides thirty (30) days' written notice of Lessor's intent to terminate the lease. Following any such notice, Lessee shall surrender possession of the premises, remove all personal property and leave the premises in a clean, rentable condition.

4. If Lessee shall fail to perform or comply with any of the conditions of this Lease and if the nonperformance shall continue for a period of 30 days after notice thereof by Lessor to Lessee or, if the performance cannot be reasonably had within the 30-day period, Lessee shall not in good faith have commenced performance within the 30-day period and shall not diligently proceed to completion of performance. However, no such notice shall be required if a similar notice was given within the previous six (6) months.

5. If Lessee shall abandon the demised Premises. However, Lessor's acceptance of Lessee's abandonment shall not relieve Lessee of its obligation to pay rent for the remainder of the term.

6. If this Lease or the estate of Lessee hereunder shall be transferred to or shall pass to or devolve on any other person or party, except in the manner herein permitted.

SECTION EIGHTELEVEN
Effect of Default/Remedies

In the event of any default hereunder, Lessor shall have an immediate right to pursue the following remedies in addition to remedies provided by law:

1. Lessor may elect, but shall not be obligated, to make any payment required of Lessee herein or comply with any agreement, term, or condition required hereby to be performed by Lessee, and Lessor shall have the right to enter the Premises for the purpose of correcting or remedying any such default and to remain until the default has been corrected or remedied and may charge Lessee for any such expenditures, but any expenditure for the correction by Lessor shall not be deemed to waive or release the default of Lessee or the right of Lessor to take any action as may be otherwise permissible hereunder in the case of any default.

2. Lessor shall have the right to cancel and terminate this Lease, as well as all of the right, title and interest of Lessee hereunder, without demand or legal process, by giving to Lessee thirty (30) days' written notice of the cancellation and termination. Thereupon, this Lease and the right, title and interest of Lessee hereunder, shall terminate in the same manner and with the same force and effect, except as to Lessee's liability, as if the date fixed in the notice of cancellation and termination were the end of the term herein originally determined.

3. Upon termination of the Lease under the foregoing paragraph, Lessor may by written notice to Lessee demand ~~that~~ Lessee assemble all Lessee's personal property on the Premises at a place designated by Lessor which ~~that~~ is reasonably convenient to Lessor and Lessee, and Lessee agrees ~~that~~ it will assemble such property. In the alternative, Lessor may re-enter the Premises and remove the property and personnel of Lessee. Lessor may then store Lessee's property in a public warehouse or other place selected by Lessor, at the expense of the Lessee; provided, however, ~~that~~ Lessor may, after a reasonable attempt to notify Lessee, dispose of Lessee's stored property by sale or otherwise after a period of forty-five (45) days from the date of termination, and credit the proceeds of sale against any amounts owed by Lessee. Upon termination, Lessor may recover from Lessee all damages proximately resulting from the breach, including the cost of recovering the Premises and the

worth of the balance of this Lease over the reasonable rental value of the Premises for the remainder of the lease term, which sum shall be immediately due Lessor from Lessee.

4. After re-entry, Lessor may relet the Premises or any part thereof for any term without terminating the Lease, at the rent and on the terms as Lessor may choose.

5. Lessor may declare all sums due and to become due for the full term of this Lease immediately due and payable, plus interest thereon at the highest legal rate until paid in full.

6. Lessor may retain all prior payments by Lessee, including, without limitation, rent.

7. Lessor may sue for specific performance.

SECTION ~~NINETWELVE~~
Lessor's Access to Premises

Lessee shall permit Lessor or its agents to enter the ~~demised~~ Premises at all reasonable hours to examine, inspect or protect the Premises, prevent damage or injury to the Premises, or make such repairs to the Premises as are necessary and reasonable; or to exhibit the Premises to prospective tenants during the last ninety (90) days of the lease term, unless and until Lessee rightfully exercises its option to re-let.

SECTION ~~TENTHTRTEEN~~
Lessee's Improvements

1. Lessee may not make improvements or alterations to the Premises without the prior written consent of Lessor.

~~2. Lessor and Lessee acknowledge and confirm that Lessee may install and place in and about the Premises furniture, equipment, supplies and fixtures that are and shall remain the property of Lessee. Lessee shall have the right during the terms of this Lease, and upon termination hereof, to remove said furniture, equipment, supplies and fixtures; provided, however, that Lessee shall be solely responsible for and shall bear the cost and expense for such removal, and shall restore the premises to its original condition following such removal, and reimburse Lessor for any and all costs and damages incurred by Lessor on account of such removal.~~

SECTION ~~FOURTEEN~~
Presence and Use of Hazardous Substances

~~1. Lessor makes no representation regarding the prior use of the Premises or the existence of previous contamination of the Premises, except that none is known to Lessor.~~

~~2. Lessee represents that the following types of processes will be used in connection with the Lessee's intended use of the premises: conducting governmental operations and administration and for no other purpose.~~

~~3. Lessee shall not, without the Lessor's prior written consent, keep on or around the Premises, common areas or building, for use, disposal, treatment, generation, storage, or sale, any substances designated as, or containing components designated as hazardous, extra hazardous, dangerous, toxic or harmful (collectively referred to as "Hazardous Substances"), and/or which are subject to regulation by any federal, state or local law, regulation, statute or ordinance. With respect to any Hazardous Substance, Lessee shall:~~

~~a. Comply promptly, timely and completely with all governmental requirements for reporting, keeping and submitting manifests and obtaining and keeping current identification numbers;~~

~~b. Submit to the Lessor and correct copies of all reports, manifests and identification numbers at the same time as they are required to be and/or submitted to the appropriate governmental authorities;~~

~~c. Within five (5) days of the Lessor's request, submit written reports to Lessor regarding Lessee's use, storage, treatment, transportation, generation, disposal or sale of Hazardous Substances and provide evidence satisfactory to the Lessor of Lessee's compliance with the applicable governmental regulations;~~

~~d. Allow Lessor or its agents or representatives to come on the Premises at all reasonable times to check Lessee's compliance with all applicable governmental regulations regarding Hazardous Substances, to investigate any alleged release of hazardous Substances and to undertake cleanup action in the event Lessee fails to do so;~~

~~e. Comply with minimum levels, standards or other performance standards or requirements which may be set forth or established for certain Hazardous Substances (if minimum standards or levels are applicable to Hazardous Substances) present on the Premises, these levels or standards shall be established by an on-site inspection by the appropriate governmental authorities;~~

~~f. Comply with all governmental rules, regulations and requirements regarding the proper and lawful use, sale, transportation, generation, treatment, storage and disposal of hazardous or other polluting substances and~~

~~g. Notify Lessor promptly of any investigation involving release of a Hazardous Substance.~~

~~4. In the event of a violation or suspected violation, any and all costs incurred by Lessor and associated with the Lessor's inspections of the Premises and the Lessor's monitoring of Lessee's compliance with this section, and including the Lessor's attorney fees and costs, shall be additional rent and shall be due and payable to Lessor immediately upon written demand by Lessor.~~

~~5. Lessee shall not release any Hazardous Substance into the surface, subsurface, water or air in or adjacent to the Premises.~~

~~6. Lessee agrees to comply with all applicable federal, state and local laws, ordinances, rules and regulations governing environmental protection, regulation of hazardous substances and land use, and to indemnify Lessor against all losses, damages and costs resulting from any failure of Lessee of any of its employees, agents or contractors to do so, including, but not limited to, violation of the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S. C. Sec. 9601 et seq.; the Clean Water Act, 33 U.S. C. Sec. 1251 et seq.; the Resource Conservation and Recovery Act, 42 U.S. C. Sec. 6901; the Toxic Substances Control Act., U.S.C. Sec. 2601; the Federal Insecticide, Fungicide and Rodenticide Act, 7 U.S.C. Sec. 136 et seq.; the Clean Air Act, 42 U.S.C. Sec. 7401 et seq.; the Oil Pollution Act of 1990, 33 U.S.C. Sec. 2701 et seq.; the Model Toxics Control Act., R.C.W. 70.105D,010 et seq.; the Washington Water Pollution Control Act., R.C.W. 90.48; the Washington Clean Air Act., R.C.W. 70.94; the Washington Solid Waste Management Act., R.C.W. 70.95; the Washington Hazardous Waste Management Act., R.C.W. 70.105; and the Washington Nuclear Energy and Radiation Act., R.C.W. 70.98.~~

SECTION ELEVENFIFTEEN
Cleanup Costs, Default and Indemnification

1. Lessee shall be fully and completely liable to Lessor for any and all investigatory, cleanup and/or monitoring costs and any and all other charges, fees, penalties (civil and criminal) imposed by any governmental authority with respect to Lessee's use of, disposal, transportation, storage, generation, release and/or sale of Hazardous Substances, in or about the Premises, the common areas or adjacent property.

~~2. Lessee shall defend and hold Lessor harmless from any and all actions which arise out of or relate to any threatened, alleged, or actual release of Hazardous Substances or any other violation under any applicable environmental law or regulation, including, but not limited to, any investigations, administrative proceedings, emergency actions, cost recovery actions, requests for injunctive relief, penalties, fines, lawsuits, appeals and supplemental proceedings. The obligation of Lessee to defend Lessee shall not preclude the right of Lessor to select its own counsel. Any costs and fees incurred in defense of Lessor shall be paid by Lessee as the same are incurred.~~

~~3. Lessee shall indemnify and hold Lessor harmless from any damages or other liabilities which arise out of or relate to any threatened, alleged, or actual release of Hazardous Substances or any other violation under any applicable environmental law or regulation, including, but not limited to, investigation of a release or other violation; actual releases or other violations; remediation, cleanup and/or response costs; damage to natural resources; fines or penalties; economic loss or damages; enforcement action costs; judgments; appeal bonds; continuing monitoring costs; attorney fees and costs; and consultant fees and costs. Lessee specifically agrees that any bond or other security provided shall extend to the indemnity agreed to in this subparagraph.~~

SECTION TWELVESIXTEEN
Compliance With All Laws

Lessee agrees to comply with all applicable federal, state and municipal laws, ordinances, and

regulations. ~~Any fees for any inspection of the Premises during or for the lease term by any federal, state or municipal officer and the fees for any so-called "Certificate of Occupancy" shall be paid by Lessee.~~

SECTION THIRTEENSEVENTEEN
Easements, Agreements or Encumbrances

The parties shall be bound by all existing easements, agreements and encumbrances (if any) of record relating to the ~~demised~~ Premises which Lessor has disclosed to Lessee in writing, and Lessor shall not be liable to Lessee for any damages resulting from any action taken by a holder of an interest pursuant to the rights of ~~the that~~ holder thereunder.

SECTION FOURTEENEIGHTEEN
Quiet Enjoyment

Lessor warrants ~~that~~ Lessee shall be granted peaceable and quiet enjoyment of the ~~demised~~ Premises free from any eviction or interference by Lessor or those claiming through Lessor, so long as Lessee pays the rent and other charges provided herein, and otherwise fully and punctually performs the terms and conditions imposed on Lessee.

SECTION NINETEEN
Liability of Lessor

~~Lessee shall be in exclusive control and possession of the demised Premises, and Lessor shall not be liable for any injury or damages to any property or to any person on or about the demised Premises nor for any injury or damage to any property of Lessee. The provisions herein permitting Lessor to enter and inspect the demised Premises are made to ensure that Lessee is in compliance with the terms and conditions hereof and makes repairs that Lessee has failed to make. Lessor shall not be liable to Lessee for any entry on the Premises for inspection purposes.~~

SECTION TWENTY
Consents, Waivers

~~Whenever either party's consent or approval is required under this Lease, the party shall promptly exercise its judgment in a reasonable manner. Failure of a party to insist on a strict performance of any of the terms and conditions hereof shall be deemed a waiver of the rights or remedies that the party may have regarding that specific instance only and shall not be deemed a waiver of any subsequent breach or default in any terms and conditions.~~

SECTION FIFTEENTWENTY-ONE
Notice

All notices to be given with respect to this Lease shall be in writing. Each notice shall be sent by registered or certified mail, postage prepaid and return receipt requested, to the party to be notified at the address set forth herein or at such other address as either party may from time to time designate in writing.

Every notice shall be deemed to have been given at the time it shall be deposited in the United States mails in the manner prescribed herein.

Lessor:

City of Stevenson
PO Box 371
Stevenson, WA 98648

Lessee:
Stevenson Downtown Association
Attn: Executive Director
PO Box 1037
Stevenson, WA 98648

~~SECTION TWENTY-TWO~~
Assignment, Mortgage or Sublease

~~Neither Lessee nor its successors or assigns shall assign, mortgage, pledge or encumber this Lease for any reason nor shall this Lease be assigned or transferred by operation of law, without the prior consent in writing of Lessor in each instance.~~

~~Lessee shall not have the right to sublet the demised Premises, in whole or in part, or permit the Premises to be used or occupied by others, without Lessor's prior written approval. Such approval shall not be unreasonably withheld; provided, however, that no sublease shall release Lessee from its obligation to perform pursuant to this Lease, unless the Lessor shall, at its sole option, consent in writing to the release of Lessee and substitution of the Sublessee.~~

~~SECTION SIXTEENTWENTY-THREE~~
Total Agreement; Applicable to Successors

This Lease contains the entire agreement between the parties and cannot be changed or terminated except by a written instrument subsequently executed by the parties hereto. This Lease and the terms and conditions hereof apply to and are binding on the heirs, legal representatives, successors and assigns of both parties.

~~SECTION SEVENTEENTWENTY-FOUR~~
Applicable Law

This agreement shall be governed by and construed in accordance with the laws of the State of Washington.

~~SECTION EIGHTEENTWENTY-FIVE~~
Venue/Attorney Fees

In the event ~~that~~ any litigation should arise concerning the construction or interpretation of any of the terms of this Lease, or for the collection of any sums due hereunder, the parties agree ~~that~~ the venue of such action or litigation shall be in the proper court of the State of Washington in and for the County of Skamania. The parties agree the parties shall be solely responsible for their respective costs or attorney fees associated with the action or litigation.~~that the prevailing party in any action or litigation shall recover costs and reasonable attorney fees.~~

SECTION ~~NINETEENTWENTY-SIX~~
Time of the Essence

Time is of the essence in all provisions of this Lease.

IN WITNESS WHEREOF, the parties have executed this Lease as of the day and year first above written.

LESSOR: CITY OF STEVENSON, a Washington Municipal Corporation

Scott Anderson, Mayor

ATTEST:

Leana Kinley, City Clerk

APPROVED AS TO FORM:

Robert C. Muth, City Attorney

LESSEE: STEVENSON DOWNTOWN ASSOCIATION, a 501(c)3 non-profit

By _____

Its _____

EXHIBIT "A"

1. The premises are a section of the back side of the Stevenson Fire Hall, located at 160 SW First Street, Stevenson, WA 98648.
2. The portion of the premises is the southeastern portion of the lot measuring approximately 30' in length and 20' in width with outside access.
3. The total area being leased is 600 square feet, excluding common areas.

INTERLOCAL AGREEMENT FOR DISPATCH SERVICES

This Interlocal Agreement is made and entered into pursuant to Chapter 39.34 of the Revised Code of Washington on this ?? day of ??, 2023 by and between Skamania County, Washington, a political subdivision of the State of Washington, (the “County”), Skamania County Fire District #1, Skamania County Fire District #2, Skamania County Fire District #3, Skamania County Fire District #4, Skamania County Fire District #5, Skamania County Fire District #6, City of North Bonneville Fire Department, City of Stevenson Fire Department, , and Skamania County Public Hospital District (collectively, the “Agencies”).

WITNESSETH

WHEREAS, the Agencies desire to make a mutually agreeable arrangement with the County for the County Sheriff’s Office to provide certain Dispatch Services to the Agencies, and;

WHEREAS, the County, by and through its Sheriff’s Office, wishes to perform Dispatch Services for the Agencies as set forth below.

NOW THEREFORE, IT IS COVENANTED AND AGREED as follows:

PURPOSE

The purpose of this agreement is to provide for the dissemination of information received by the Skamania County Sheriff’s Office Public Safety Access Point (as that term is hereinafter defined) to the Agencies related to emergency response by the Agencies.

1. Dispatch Services.

- 1.1. The County, by and through its Sheriff agrees to provide certain Dispatch Services (hereinafter referred to as “Dispatch Services”).
- 1.2. Dispatch Services shall mean: the receipt of information by the Sheriff’s Office Public Safety Access Point (hereinafter, “PSAP”, as defined by WAS 118-66-030(65)) and the transmission of that information to the Agencies by radio using a two-tone alert and two-way radio systems selected by the Agencies, accepted and accessible the Sheriff’s Office, and also via computer-based software selected by the Agencies provided to the Sheriff’s Office at Agency expense, and capable of integration with existing call management software (hereinafter, “Agency Page-out”). Agency expense for purposes of the computer-based software shall include the costs of the software package including ancillary integrations, installation, maintenance, and subscriptions.
- 1.3. Dispatch Services for purposes of this agreement shall include initiating Agency Page-outs, including both automatic and requested mutual-aid Page-outs, resource racking, and Computer Aided Dispatch (also known as “CAD”) system entry.

2. Service Quality Assurance; Agency duty of cooperation.
 - 2.1. Subject to the continued availability of independent third-party service review protocols applicable to medical calls (“Medical Quality Assurance Protocols”), the Sheriff’s Office and the Agencies shall participate in periodic Quality Assurance reviews of Dispatch Service provided in connection with Agency Page-outs for medical and fire calls. The parties agree to act in good faith to establish a reasonable schedule for periodic review.
 - 2.2. The County and the Agencies agree to the informal and periodic review of fire calls by and through the Skamania Emergency Services Council, or such other collaborative group as may be utilized by participating Agencies, as a forum for such reviews. In addition, subject to the availability of independent third-party service review protocol applicable to fire calls, the Sheriff’s Office and the Agencies shall participate in Quality Assurance reviews of Dispatch Service provided in connect with Agency Page-outs for fire calls. The parties agree to act in good faith to establish a reasonable schedule for periodic review.
 - 2.3. The assure the efficient and effective administration of Dispatch Services, the participating Agencies agree to adhere to the communications policies and protocols provided in Annex A attached hereto, as such policies may be amended or revised from time-to-time by and through the Emergency Services Council or such other collaborative group as may be utilized by participating Agencies to establish common communication policies and protocols.
3. Payment
 - 3.1. Method for Calculating Agency Fees
 - 3.1.1. As consideration for these services, the Agencies shall each pay the County a dispatch fee amount equal to the product of multiplying the average Agency call volume allocation percentage (as that term is defined in 3.1.2 herein) by the net dispatch cost of \$62,902.00.
 - 3.1.2. The average agency call volume percentage will be determined as follows:
 - 3.1.2.1. The Sheriff’s Office will provide an Agency Page-out call count to each Agency on a quarterly basis on or before April 30, July 31, October 31, and January 31 with respect to each preceding calendar year quarter. The Agency page-out count for Skamania County Fire District #1, Skamania County Fire District #2, Skamania County Fire District #3, Skamania County Fire District #4, Skamania County Fire District #5, Skamania County Fire District #6, City of North Bonneville Fire Department, and City of Stevenson Fire Department (collectively the “Fire Departments”) shall not include Fire Department page-outs initiated as mutual aid calls outside of their local jurisdiction and any call to assist Skamania County Medical Services.

3.1.2.2. The parties agree to resolve their respective call counts in good faith and agree upon their respective Agency page-out call county for each quarter on or before May 31, August 31, November 30, and February 28 with respect to each preceding calendar year quarter. If the Sheriff’s Office is not notified via email or letter on or before the dates specified in section 3.1.2.2, then the Agency, page-out call count is deemed accepted.

3.1.3. The Sheriff’s Office shall:

3.1.3.1. Tally the accepted total calendar year Agency page-out call count for each respective agency and shall compute the annual average Agency page-out call count for the three-years preceding the billing periods (as that term is defined hereinafter).

3.1.3.2. Divide the sum of the tallied average Agency page-out call counts for all Agencies by each Agency’s average Agency page-out call count to determine the average Agency call volume percentage for each agency.

3.1.3.3. For the billing period commencing January 1, 2023 the accepted average Agency call counts shall be those indicated on Schedule A, attached hereto which demonstrates the calculation of the Agency call volume allocation percentage.

3.1.4. Invoice Procedures. The Sheriff’s Office will transmit an invoice to each lead Agency on or before March 31 of each year. The invoice will include: (a) a statement of the lead Agency’s dispatch fee for the ten current calendar year (the “Billing Period”), (b) a schedule in substantially the same form as Schedule A attached hereto which demonstrates the calculation of the Agency call volume allocation percentage.

3.1.5. Payment Due Date. The dispatch fee is due and payable on or before June 1.,

3.1.6. Disputes. An Agency in receipt of an invoice may make a request for additional information, if any, on or before April 30. If an information request is made, then the payment due date for that Agency is extended to July 1. At the election of the County, non-payment after the payment due date may result in termination of dispatch service to the non-paying agency in a manner consistent with the provisions of 3.4 (“Term & Termination).

4. Net Dispatch Cost reduced by Emergency Communication Revenue

4.1. If the County legislative authority submits an authorizing proposition to the County voters and if the proposition is approved by a majority of persons voting, then shall fix and impose a sales and use tax in accordance with the terms of RCW 82.14.420 for the

purposes designated in subsection (3) of said section, the revenue derived, designated and reserved by the County solely to pay costs arising directly from operation of Dispatch Services, including and limited to the costs included on Schedule B, shall be reflected in the reduction of the Net Dispatch Cost, and such schedule may be amended or revised from time to time.

4.2. Amounts not expended during the course of any fiscal year shall be carried over and reserved for use in the next subsequent fiscal year.

5. Term & Termination

5.1. Duration. The duration of this agreement shall be for four (4) years beginning on January 1, 2023, and ending no December 31, 2026.

5.2. Termination by an Agency. Any Agency may opt-out of this Agreement by providing notice to the County on or before October 31 of any year, in which case the dispatch service that Agency will terminate on January 1 of the following year and the calculation of the Agency call volume allocation percentages will be adjusted to remove that Agency's call volume percentage for all calculations for subsequent billing periods.

5.3. Termination by County. In addition, the County may terminate this Agreement in whole with respect to all Agencies or in part with respect to any non-paying Agency solely for non-payment with not less than 180 days' notice ("Notice Period") and adoption by the County Commission of an order or Resolution approving termination of this Agreement. Any non-paying Agency may cure at any time during the Notice Period by payment of amounts due under 3, et seq.

5.4. Termination for non-payment. With respect to any non-paying Agency, Dispatch Service shall terminate immediately upon adoption by the County Commission of an order or Resolution approving termination of this Agreement with respect to the non-paying Agency.

6. Indemnification.

6.1. County Indemnification. The County acknowledges that, pursuant to the terms of this Agreement, the County is totally responsible for the acts and omissions of its officers, officials, and employees, and is responsible as an independent contractor for the safety of all persons and property in performing pursuant to this Agreement. The County assumes the risk of all damages, loss, costs, penalties and expense and agrees to indemnify, defend and hold harmless each Agency, its officers, officials and employees, from and against any and all liability which may accrue to or be sustained by each Agency, or its officers, officials and employee, on account of any claims, suite or legal action made or brought against east Agency for the death or injury to persons (including County's employees) or damage to property involving the County, arising out of any act or omission of the County or any County employee in the performance of services

performed hereunder. This indemnification extends to the officials, officers and employees of each Agency and includes attorney's fees and the cost of establishing the right to indemnification herein in favor of each Agency. This indemnification does not extend to injuries or damages caused by the sole negligence of each Agency.

6.2. Agency Indemnification. Each Agency (singularly and not jointly) acknowledges that pursuant to the terms of this Agreement, the Agency is totally responsible for the acts or omissions of its own officials, officer, and employees. The Agency assumes the risk of all damages, loss, costs, and penalties, and agrees to indemnify, defend, and hold harmless the County, its officers, officials, and employees from and against all liability which may accrued to or be sustained by the County or account of any claim, suit or legal action made or brought against the County or its officers, officials, and employees, for the death or injury to person (including Agency's employees) or damage to property involving the Agency, arising out of any act or omission of the Agency or any Agency employee in the performance of law enforcement services. This indemnification extends to the officials offers and employees of the County and includes attorney's fees and the costs of establishing the rights to indemnification hereunder in favor of the County. This indemnification does not extend to injuries or damages caused by the sole negligence of the County.

7. Materials.

All material needed to perform this Agreement and the expense of performing it, shall be provided, or paid by the County. Such material includes and is limited to personnel and equipment necessary to operate the PSAP and provide Dispatch Services.

8. Agencies to Cooperate.

Each agency agrees to cooperate fully with the County in the performance of this Agreement and to furnish the County with any information available to the Agency that the County may require during the performance of this Agreement.

9. Equal Opportunity Employer.

The County covenants that it is an equal opportunity employer.

10. Severability.

In the event of invalidity or irresolvable ambiguity of any provision of this Agreement, the remaining provisions shall nevertheless continue to be valid and enforceable.

11. Modifications.

No changes or modifications to this Agreement shall be valid or binding upon either party unless such changes or notifications be made in writing and executed by both parties.

12. Attorney Fees

Any suit or action filed by any party to enforce or interpret a provision of this Agreement, or otherwise with respect to the subject matter of this Agreement, the prevailing party shall be entitled, in addition to other rights and remedies it might have, to reimbursement for its expenses incurred with respect to such suite or action, including court costs and reasonable attorney's fees.

13. Entire Agreement.

This agreement is the entire agreement between the parties and supersedes all previous agreement or understandings between them. This Agreement may be modified only in writing, provided both parties have signed the amended document.

14. Choice of Venue.

This Agreement shall be governed by and construed under the laws of the State of Washington, and any action brought to enforce the terms of this Agreement shall be brought in a court of competent jurisdiction located in Skamania County.

15. Filing Requirements.

Copies of this Agreement shall be filed with the Agency City Clerk and per RCW 39.34.040 the Skamania County Auditor, if an as required.

16. Interlocal Agreement Representations:

This in an interlocal agreement pursuant to RCW Chapter 39.34 and the parties make the following representations:

a. Duration. This Agreement shall be for a four-year period and shall terminate as provided in section 5 above.

b. Organization. No new entity will be created to administer this agreement.

c. Purpose. The purpose is to enable Skamania County to contract with area fire districts to provide Dispatch Services.

d. Manner of Financing. The parties intend to finance this Agreement in cash as part of their general fund's budget.

e. Termination of Agreement. The parties shall have the right to terminate this Agreement as provided in section 5 above.

f. Other. All terms are covered by this Agreement. No additional terms are contemplated.

g. Selection of Administrator. The Sheriff of Skamania County shall be the Administrator for this Agreement.

h. Copies of this Agreement shall be filed with the Skamania County Auditor and listed on each agencies' website (if applicable) per RCW 39.34.040.

[SIGNATURE PAGES FOLLOW]

EXECUTED on the day and year first written below.

SKAMANIA COUNTY SHERIFF

BOARD OF COUNTY COMMISSIONERS
Skamania County, Washington

Summer N. Scheyer, Sheriff

Chairman

Date: _____

Commissioner

Commissioner

Date

APPROVED AS TO FORM:

Prosecuting Attorney

ATTEST:

Clerk of the Board

Address for Notice:
Summer N. Scheyer, Sheriff
Skamania County Sheriff's Office
Post Office Box 790
Stevenson, WA 98648

SKAMANIA COUNTY
FIRE DISTRICT # 1

BOARD OF COMMISSIONERS

Trevor Creon, Chief

Chairman

Date: _____

Commissioner

Commissioner

Date

ATTEST:

Secretary to the Board

SKAMANIA COUNTY
FIRE DISTRICT # 2

BOARD OF COMMISSIONERS

Robert Farris, Chief

Chairman

Date: _____

Commissioner

Commissioner

Date

ATTEST:

Secretary to the Board

SKAMANIA COUNTY
FIRE DISTRICT # 3

BOARD OF COMMISSIONERS

Aaron Kreps, Chief

Chairman

Date: _____

Commissioner

Commissioner

Date

ATTEST:

Secretary to the Board

SKAMANIA COUNTY
FIRE DISTRICT # 4

BOARD OF COMMISSIONERS

Chris Fuller, Chief

Chairman

Date: _____

Commissioner

Commissioner

Date

ATTEST:

Secretary to the Board

SKAMANIA COUNTY
FIRE DISTRICT # 5

BOARD OF COMMISSIONERS

Shane Cornish, Chief

Chairman

Date: _____

Commissioner

Commissioner

Date

ATTEST:

Secretary to the Board

SKAMANIA COUNTY
FIRE DISTRICT # 6

BOARD OF COMMISSIONERS

Frank Yela, Chief

Chairman

Date: _____

Commissioner

Commissioner

Date

ATTEST:

Secretary to the Board

CITY OF STEVENSON

CITY COUNCIL
Stevenson, Washington

Scott Anderson, Mayor

Chair

Date: _____

Council Member

Council Member

Council Member

Council Member

Date

APPROVED AS TO FORM:

Legal Counsel

ATTEST:

Clerk

CITY OF NORTH BONNEVILLE

CITY COUNCIL
North Bonneville, Washington

Brian Sabo, Mayor

Chair

Date: _____

Council Member

Council Member

Council Member

Council Member

Date

APPROVED AS TO FORM:

Legal Counsel

ATTEST:

Clerk

SKAMANIA COUNTY
PUBLIC HOSPITAL DISTRICT

BOARD OF COMMISSIONERS

Ann Lueders, Superintendent

Chairman

Date: _____

Commissioner

Commissioner

Date

ATTEST:

Administrative Assistant

Annex A

COMMUNICATION POLICIES AND PROCEUDRES

Schedule A

AGENCY CALL VOLUME ALLOCATION PERCENTAGE

LEAD AGENCY	2020		2021		2022		Average Call Volume Allocation %	Dispatch Fee
	Verified Call Volume	Call Volume Allocation %	Verified Call Volume	Call Volume Allocation %	Verified Call Volume	Call Volume Allocation %		
FD1	77.00	4.67%	71.00	4.45%	52.00	3.42%	4.18%	\$ 2,825.65
FD2	19.00	1.15%	16.00	1.00%	21.00	1.38%	1.18%	\$ 791.18
SFD	35.00	2.13%	48.00	3.00%	42.00	2.76%	2.63%	\$ 1,766.03
FD3	29.00	1.76%	23.00	1.45%	22.00	1.45%	1.55%	\$ 1,045.49
FD4	118.00	7.17%	75.00	4.71%	89.00	5.85%	5.91%	\$ 3,984.16
FD5	27.00	1.64%	23.00	1.44%	16.00	1.05%	1.38%	\$ 932.46
FD6	18.00	1.09%	4.00	0.25%	2.00	0.14%	0.49%	\$ 339.08
Mill-A	3.00	0.19%	2.00	0.13%	1.00	0.06%	0.13%	\$ 84.77
NBFD	21.00	1.28%	20.00	1.25%	14.00	0.92%	1.15%	\$ 777.05
EMS	1299.00	78.92%	1313.00	82.32%	1262.00	82.97%	81.40%	\$ 54,732.81
TOTAL	1646.00	100.00%	1595.00	100.00%	1521.00	100.00%	100.00%	\$ 67,278.69

Schedule B

DISPATCH SERVICES OPERATIONAL COSTS

EXPENDITURES	AMOUNT		REVENUES	AMOUNT
Total Personnel	\$896,432.50		State Excise Tax	\$96,500.00
Operating Cost 911 Budget	\$40,050.00		State Reimbursable	\$504,000.00
Facilities Cost	\$22,126.00			
Capital Improvements	\$44,671.00			
Total Cost	\$1,003,279.50		Total Revenue	\$600,500.00

DISPATCH INFORMATION

Dispatch Cost	\$402,779.50		
Total Calls	<u>2020</u> 10,051	<u>2021</u> 10,787	<u>2022</u> 9,616
Avg. Calls Per Year	10,151.33		
Cost Per Call	\$39.68		
Total Cost	\$62,902.06		

**CITY OF STEVENSON, WASHINGTON
ORDINANCE 2023-1196**

**AN ORDINANCE OF THE CITY OF STEVENSON, WA AMENDING CHAPTER 15.01
CONSTRUCTION CODES, SECTION 15.01.030 GENERAL REQUIREMENTS;
PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE**

WHEREAS, City Council adopted general requirements for construction inside the city in 2013;
and

WHEREAS, the current International Building Code has changed the wind speed requirements;
and

WHEREAS, the City Council desires to amend SMC 15.01.030 to protect and preserve public
health, safety and welfare.

NOW, THEREFORE, the City Council of the City of Stevenson do hereby ordain as follows:

Section 1. Section 15.01.030 of the Stevenson Municipal Code Amended. The chapter of the
Stevenson Municipal Code entitled "Construction Codes," the section entitled "General
Requirements-All codes," codified as Stevenson Municipal Code (SMC) Section 15.01.030, is
hereby amended to read as set forth on Exhibit "A" attached hereto and by this reference
incorporated herein:

Key: ~~Strikethrough~~ means repealed. **Bold** means new.

Section 3. Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this
ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the
validity of the remaining portions of this ordinance.

Section 4. Effective Date. This ordinance shall become effective following passage and
publication as provided by law.

PASSED by the City Council of the City of Stevenson and approved by the Mayor this ____ day
of _____, 2023.

Mayor of the City of Stevenson

ATTEST:

APPROVED AS TO FORM:

Clerk of the City of Stevenson

Attorney for the City of Stevenson

15.01.030 General requirements—All codes.

The city adopts general requirements for construction inside the city.

- A. To become vested in any current land use regulation by submitting a building permit application, the property owner must submit a complete building permit application as defined above, along with all required completed environmental applications (SEPA, shoreline, critical areas, etc.) and all relevant permit fees.
- B. To meet specific climatic and conditions the council adopts design criteria for the city of Stevenson as follows:

Roof/Grnd Snow Loads	Wind Speed	Seismic design category	weathering	Frost Line Depth	Termites	Decay	Winter Design Temp	Ice Shield Underlay	Air Freeze Index	Mean Annual Temp
50 PSF/@72 PSF	110 135mph @3 sec gust	D-1	Moderate	12"	Slight to moderate	Slight to moderate	25° F	None	172	55° F

- C. Any construction, alteration, movement, enlargement, replacement, repair, equipment, use and occupancy, location removal and demolition of a building or structure will require an application for and issuance of a permit prior to start of construction. Accessory commercial buildings less than one hundred twenty square feet not intended to be used as dwelling units are exempt from this permit requirement and accessory residential buildings less than two hundred square feet not intended to be used as dwelling units are exempt from this permit requirement.
- D. Prior to the issuance of a permit for a building intended for use, as a dwelling unit, the applicant must demonstrate that potable water is available.
- E. No permit for a building requiring a septic tank or connection to sewer shall be issued without proof of an approved septic permit or approved connection with a public sewer as provided by SMC Section 13.08.050. If a septic tank is required the applicant must submit plans and specifications approved by the sanitation engineer to the building official.
- F. Persons needing water and/or sewer during construction must apply for a temporary water and/or sewer permit.
 - 1. A person shall not receive public water and sewer services during the period between commencement of new construction and issuance of an occupancy certificate unless a temporary water and sewer permit has been issued to such person.
 - 2. To obtain a temporary water and sewer permit, the applicant shall submit a permit application on a form furnished for that purpose by the city clerk-treasurer.
 - 3. An applicant for a temporary water and/or sewer permit must have a valid building permit.
 - 4. A temporary water and sewer permit shall be effective for a period not to exceed one hundred eighty days. To obtain a renewal of the permit, the applicant shall submit another form furnished for that purposed by the city clerk-treasurer.
 - 5. The charge for water and sewer services obtained pursuant to a temporary permit shall be based solely on actual usage.

**CITY OF STEVENSON, WASHINGTON
ORDINANCE 2023-11XX**

**AN ORDINANCE OF THE CITY OF STEVENSON, WA AMENDING CHAPTER 8.08
NOISE CONTROL; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN
EFFECTIVE DATE**

WHEREAS, City Council has received complaints from citizens regarding noise disturbances;
and

WHEREAS, the current Stevenson Municipal Code regarding noise control allows for
construction up until ten p.m. all days of the week; and

WHEREAS, the City Council desires to amend SMC 8.08 to minimize the citizens' exposure to
the physiological and psychological dangers of excessive noise and to protect and preserve
public health, safety and welfare.

NOW, THEREFORE, the City Council of the City of Stevenson do hereby ordain as follows:

Section 1. Chapter 8.08 of the Stevenson Municipal Code Amended. The chapter of the
Stevenson Municipal Code entitled "Noise Control," codified as Stevenson Municipal Code
(SMC) Chapter 8.08, is hereby amended to read as set forth on Exhibit "A" attached hereto and
by this reference incorporated herein:

Key: ~~Strikethrough~~ means repealed. **Bold** means new.

Section 3. Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this
ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the
validity of the remaining portions of this ordinance.

Section 4. Effective Date. This ordinance shall become effective following passage and
publication as provided by law.

PASSED by the City Council of the City of Stevenson and approved by the Mayor this ____ day
of _____, 2023.

Mayor of the City of Stevenson

ATTEST:

APPROVED AS TO FORM:

Clerk of the City of Stevenson

Attorney for the City of Stevenson

Chapter 8.08 NOISE CONTROL

Sections:

8.08.010 Statutory authority.

The State Legislature has by way of RCW 35A.11.020 authorized cities to adopt noise control regulations designed to promote the public health, safety and general welfare of their citizenry.

8.08.020 Purpose and findings.

- A. Purpose. The purpose of this chapter is to minimize the citizens' exposure to the physiological and psychological dangers of excessive noise and to protect, promote and preserve the public health, safety, and welfare. The city intends for this chapter to control the level of noise in a manner which promotes the use, value, and enjoyment of property to include sleep and repose, quiet enjoyment, commerce, and the quality of the environment. The council also appreciates the fact many people wish or need to engage in various activities that will, even when all due caution is exercised, produce disturbing noises.
- B. Findings. The city council, having received multiple complaints throughout the city, have learned that a problem of excessive and disturbing noises exists within the city limits and that the city needs to generally implement the State Noise Control Ordinance. The city has also learned that there are some unique circumstances within the city which require the city to adopt some variations from, and additions to, state law. The city intends to pass a regulation which will balance the rights of those citizens who only wish to enjoy the quiet repose of their home or property with those who wish to engage in those activities that may result in the production of some noise.
- C. Findings. The city council also finds that noise disputes should first be addressed between neighbors, and that anyone who believes their neighbor is violating this chapter should, when possible, inform that neighbor of any ongoing concerns regarding offensive noise as described in this chapter, and ask them to remedy the concern prior to requesting enforcement from the sheriff's office. A failure to first address concerns with a neighbor does not preclude making a complaint to law enforcement but may factor into whether any alleged violation results in the sheriff's deputy exercising discretion on whether to issue a warning, an infraction, or a criminal citation.
- D. Findings. Any person complaining of a violation of this chapter should be prepared to document any alleged violations through the use of audio and/or video recordings. The nature of noise violations as described herein are such that law enforcement will have a difficult time independently documenting violations because such violations often occur over an extended period of time.

8.08.030 Policy.

It is the policy of the city to prevent noise which may jeopardize the health or welfare of its citizenry or degrade the quality of life.

8.08.040 Definitions.

Unless specifically defined in this section, words or phrases used in this chapter shall be interpreted so as to give them the meaning they have in common usage and to give this chapter its most reasonable application.

"Motor vehicle" means any vehicle which is self-propelled, used primarily for transporting persons or property upon public highways and required to be licensed under RCW 46.16.010, and includes, but is not limited to, cars, trucks, motorcycles, jeeps and dune buggies.

"Motorcycle" means any motor vehicle having a saddle and designed to travel with three or less wheels on the ground, except such vehicles powered by engines not to exceed five horsepower.

"Noise" means the intensity, duration and character of sounds from any and all sources.

"Off-highway vehicle" means any self-propelled vehicle not used primarily for transporting persons or property upon public highways nor required to be licensed under RCW 46.16.010.

"Person" means any individual, corporation, partnership, association, government or state agency or other entity whatsoever.

"Property boundary" means the surveyed line at ground surface which separates the real property owned, rented or leased by one or more persons from that owned, rented or leased by one or more other persons, and its vertical extension.

"Public highway" means the entire width between the boundary lines of every way publicly maintained by the Department of Transportation or any county or city when any part thereof is generally open to the use of the public for purposes of vehicular travel as a matter of right.

"Residential area" is an area used for single-family housing, multifamily residential, or mobile homes, primarily for private residences.

8.08.050 Public disturbance noises.

It is unlawful for any person to cause, or for any person in possession of real or personal property to allow to originate from the property, sound that is a public disturbance noise. The following sounds are hereby determined to be public disturbance noises:

- A. Frequent, repetitive, or continuous howling, barking, squawking or other noises made by any animal which unreasonably disturbs or interferes with the peace, comfort, and repose of receiving property owners or possessors; except that such sounds made by livestock, whether from commercial or noncommercial activities, and such sounds made in commercial kennels, veterinary hospitals, pet shops, or grooming parlors licensed under and in compliance with Section 5.04, shall be exempt under this subsection. Livestock on properties within the City of Stevenson are also exempt under this chapter.

It shall be deemed a public disturbance noise under this subsection for a dog to bark, bay, cry, howl or make any other noise continuously and/or incessantly for a period of twenty minutes or bark intermittently for one hour or more, within an eight-hour period, to the disturbance of any person at any time of day or night regardless of whether the dog is physically situated in or upon private property; provided, however, that a dog shall not be deemed a "barking dog" for purposes of this section if, at the time the dog is barking or making any other noise, a person is trespassing or threatening to trespass upon private property in or upon which the dog is situated or for any other legitimate cause the dog was teased or provoked to bark or make any other noise.

- B. The frequent, repetitive or continuous sounding of any horn or siren attached to a motor vehicle, except as a warning of danger or as specifically permitted or required by law.
- C. The creation of frequent, repetitive or continuous sounds in connection with the starting, operation, repair, rebuilding or testing of any motor vehicle, motorcycle, off-highway vehicle, or internal combustion engine, within a residential area, so as to unreasonably disturb or interfere with the peace, comfort and repose of owners or possessors of neighboring real property; provided, that this subsection shall not apply to the operation of lawn mowers, garden tools, chain saws, other power equipment used for building repair or ground maintenance, and approved forest product harvesting/processing between the hours of seven a.m. and ten p.m.
- D. The use of a sound amplifier or other device capable of producing or reproducing amplified sound upon public streets for the purpose of commercial advertising or sales or for attracting the attention of

the public to any vehicle, structure, or property or the contents therein between the hours of eight p.m. of one day and seven a.m. of the next day, except for emergency vehicles.

- E. The making of any loud and raucous sound within one thousand feet of any school, hospital, nursing, or convalescent facility which unreasonably interferes with the use of such facility, or with the peace, comfort, or repose of persons therein.
- F. The use of a musical instrument, sound amplifier, or other device incorporating electrical signal volume control that produces or reproduces loud and/or raucous sounds which emanate frequently, repetitively, or continuously from any building, structure, or property so as to unreasonably disturb or interfere with the peace, tranquility, comfort or repose of owners or possessors of neighboring real property between the hours of ten p.m. and eight a.m.
- G. Except as otherwise authorized by this chapter, the use, in a vehicle upon a public street or roadway, of a sound amplifier or other device capable of producing or reproducing amplified sound, which causes the sound to be heard from fifty feet away; provided, this provision shall not apply to emergency, fire or police vehicles.

8.08.060 Daytime exemptions.

The following shall be exempt from the provisions of Section 8.08.020 between the hours of seven a.m. and ten p.m., except for subsection B. of this section, sounds created by the discharge of firearms, which is exempt from seven a.m. until the official hour of darkness:

- A. Sounds originating from residential property relating to temporary projects for the maintenance or repair of homes, grounds and appurtenances;
- B. Sounds created by the discharge of firearms (seven a.m. until the official hour of darkness);
- C. Sounds created by the installation or repair of essential utility services;
- D. Sounds created by blasting and/or mining operations.

8.08.070 Nonresidential exemptions.

The following vehicles and situations shall be exempt from the provisions of this chapter, except Section 8.08.020:

- A. Any public emergency vehicles, or any vehicles operating in a public emergency;
- B. Any law enforcement vehicles;
- C. Any vehicle operating for the purpose of public road building or maintenance, or for on-site construction of structures between the hours of seven a.m. and ~~ten-seven~~ p.m. on non-Holidays Monday through Saturday;
- D. Any airplanes or railroads;
- E. Sounds created by motor vehicles when regulated by Chapter 173-62 WAC;
- F. Sounds created by warning devices not operating continuously for more than five minutes, or bells, chimes and carillons;
- G. Sounds created by safety and protective devices where noise suppression would defeat the intent of the device or is not economically feasible;
- H. Sounds originating from officially sanctioned parades and other public events;
- I. Sounds created by watercraft;
- J. Sounds caused by natural phenomena and unamplified human voices;

- K. Sounds originating from existing natural gas transmission and distribution facilities.

8.08.080 Variance and implementation schedules.

- A. Variances may be granted to any person from any particular requirement of this chapter, if findings are made that immediate compliance with such requirement cannot be achieved because of special circumstances rendering immediate compliance unreasonable in light of economic or physical factors, encroachment upon an existing noise source, or because of unavailability of feasible technology or control methods. Any such variance or renewal thereof shall be granted only for the minimum time period found to be necessary under the facts and circumstances. No variance shall be issued for a period of more than thirty days unless the city council grants a permanent variance as provided herein.
- B. If applicable, an implementation schedule for achieving compliance with this chapter shall be incorporated into any variance issued.
- C. Anyone wishing for a variance must submit an application to the city council. The city council shall then, as soon as practical, conduct a public hearing to determine whether, and under what conditions, the variance should be granted. After conducting a public hearing, the city council may grant a variance if the request substantially complies with the standards of the ordinance codified in this chapter and protects the general health, safety and welfare of the public.
- D. Sources of noise, subject to this chapter, upon which construction begins after the effective date hereof shall immediately comply with the requirements of this chapter, except in extraordinary circumstances, where overriding considerations of public interest dictate the issuance of a variance.

8.08.090 Enforcement—Authority.

- A. Law Enforcement. The Skamania County sheriff is authorized and directed to administer and enforce the provisions of this chapter. Upon request by the sheriff or his deputies, all other city or county departments and divisions, including Southwest Washington Health District, are authorized to assist in the enforcement of this chapter.
- B. Court Jurisdiction. Any person who violates this chapter or of the State Noise Control Statute (Chapter 70.107 RCW) may be cited into the Stevenson Municipal court. The municipal court shall have jurisdiction over all violations of this chapter to include conducting hearings in contested or mitigated infraction cases and imposing fines, incarceration, or any other conditions generally allowed by law for infractions or misdemeanors as provided in Section 8.08.080.
- C. Cumulative and Alternative Remedies. The provisions of this chapter shall be cumulative and nonexclusive and shall not affect any other claim, cause of action or remedy; nor, unless specifically provided, shall it be deemed to repeal, amend, or modify any law, ordinance or regulation relating to noise, but shall be deemed additional to existing legislation and common law on noise.

8.08.100 Violation—Penalty.

It shall be a misdemeanor punishable by a fine of two hundred fifty dollars and/or ninety days incarceration in the county jail for any person to violate any provisions of Section 8.08.020. Any individual who has not otherwise been found to have previously committed a violation of Section 8.08.020 may be cited or charged with an infraction for violation of this chapter. Any violation of this chapter that is an infraction shall be punished by a fine of no less than two hundred fifty dollars and no more than five hundred dollars.

2023 BUDGET POSITION

City Of Stevenson

Time: 15:39:46 Date: 08/04/2023

Page: 1

001 General Expense Fund Months: 01 To: 07

Revenues	Amt Budgeted	Revenues	Remaining	
100 Unreserved	1,457,189.47	1,457,189.47	0.00	100.0%
102 Unemployment Reserve	33,413.82	33,413.82	0.00	100.0%
104 Custodial Reserve	51,135.13	51,135.13	0.00	100.0%
308 Beginning Balances	1,541,738.42	1,541,738.42	0.00	100.0%
311 Property Tax	546,401.90	337,866.04	208,535.86	61.8%
313 Sales Tax	328,000.00	238,532.75	89,467.25	72.7%
316 Utility Tax	32,000.00	39,251.82	(7,251.82)	122.7%
317 Other Tax	16,000.00	20,115.56	(4,115.56)	125.7%
310 Taxes	922,401.90	635,766.17	286,635.73	68.9%
321 Licenses	2,900.00	4,502.50	(1,602.50)	155.3%
322 Permits	0.00	191.00	(191.00)	0.0%
320 Licenses & Permits	2,900.00	4,693.50	(1,793.50)	161.8%
330 Grants	52,000.00	52,754.26	(754.26)	101.5%
335 State Shared	11,000.00	0.00	11,000.00	0.0%
336 State Entitlements, Impact Payments & Taxe	18,653.42	15,609.54	3,043.88	83.7%
337 Interlocal Loan Repayments	19,800.00	5,783.36	14,016.64	29.2%
330 Intergovernmental Revenues	101,453.42	74,147.16	27,306.26	73.1%
341 Admin, Printing & Probation Fees	280,014.81	2,921.96	277,092.85	1.0%
342 Fire District 2	32,700.00	13,430.58	19,269.42	41.1%
345 Planning	4,500.00	11,288.98	(6,788.98)	250.9%
376 Parks	0.00	18,557.55	(18,557.55)	0.0%
340 Charges For Goods & Services	317,214.81	46,199.07	271,015.74	14.6%
350 Fines & Penalties	12,700.00	3,921.75	8,778.25	30.9%
000	2,500.00	2,500.00	0.00	100.0%
100 General Interest Income	5,500.00	29,656.38	(24,156.38)	539.2%
360 Interest & Other Earnings	8,000.00	32,156.38	(24,156.38)	402.0%
Fund Revenues:	2,906,408.55	2,338,622.45	567,786.10	80.5%
Expenditures	Amt Budgeted	Expenditures	Remaining	
511 Legislative	37,000.00	16,146.11	20,853.89	43.6%
512 Judicial	60,510.00	33,208.39	27,301.61	54.9%
513 Executive	147,076.60	78,802.76	68,273.84	53.6%
514 Financial, Recording & Elections	137,200.54	76,070.73	61,129.81	55.4%
515 Legal Services	16,500.00	10,491.26	6,008.74	63.6%
517 Employee Benefit Programs	10,525.00	933.68	9,591.32	8.9%
518 Centralized Services	176,723.32	64,724.06	111,999.26	36.6%
521 Law Enforcement	228,846.03	127,261.44	101,584.59	55.6%
202 Fire Department	105,207.50	29,301.95	75,905.55	27.9%
203 Fire District 2	30,750.00	8,690.55	22,059.45	28.3%
522 Fire Control	135,957.50	37,992.50	97,965.00	27.9%
528 Dispatch Services	6,000.00	3,229.71	2,770.29	53.0%
551 Public Housing Services	0.00	0.00	0.00	0.0%

2023 BUDGET POSITION

City Of Stevenson

Time: 15:39:46 Date: 08/04/2023

Page: 2

001 General Expense Fund Months: 01 To: 07

Expenditures	Amt Budgeted	Expenditures	Remaining	
553 Conservation				
553 Conservation	500.00	438.75	61.25	87.8%
550 Building	15,000.00	677.00	14,323.00	4.5%
560 Planning	284,855.00	147,683.96	137,171.04	51.8%
570 Economic Development	27,685.00	14,642.50	13,042.50	52.9%
558 Planning & Community Devel	327,540.00	163,003.46	164,536.54	49.8%
562 Public Health	10,000.00	0.00	10,000.00	0.0%
565 Welfare	10,000.00	3,334.00	6,666.00	33.3%
566 Substance Abuse	150.00	108.65	41.35	72.4%
573 Cultural & Community Activities	500.00	508.32	(8.32)	101.7%
576 Park Facilities	57,700.00	40,330.84	17,369.16	69.9%
580 Non Expenditures	0.00	(26,317.32)	26,317.32	0.0%
597 Interfund Transfers	175,000.00	0.00	175,000.00	0.0%
100 Unreserved	1,284,130.43	0.00	1,284,130.43	0.0%
102 Unemployment Reserve	33,414.00	0.00	33,414.00	0.0%
104 Custodial Reserve	51,135.13	0.00	51,135.13	0.0%
999 Ending Balance	1,368,679.56	0.00	1,368,679.56	0.0%
Fund Expenditures:	2,906,408.55	630,267.34	2,276,141.21	21.7%
Fund Excess/(Deficit):	0.00	1,708,355.11		

2023 BUDGET POSITION

City Of Stevenson

Time: 15:39:46 Date: 08/04/2023

Page: 3

010 General Reserve Fund Months: 01 To: 07

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	335,258.75	335,258.75	0.00	100.0%
360 Interest & Other Earnings	0.00	4,397.82	(4,397.82)	0.0%
Fund Revenues:	335,258.75	339,656.57	(4,397.82)	101.3%
Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance	335,258.75	0.00	335,258.75	0.0%
Fund Expenditures:	335,258.75	0.00	335,258.75	0.0%
Fund Excess/(Deficit):	0.00	339,656.57		

2023 BUDGET POSITION

City Of Stevenson

Time: 15:39:46 Date: 08/04/2023

Page: 4

020 Fire Reserve Fund		Months: 01 To: 07			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances	1,650,586.13	1,650,586.13	0.00	100.0%	
360 Interest & Other Earnings	0.00	30,717.74	(30,717.74)	0.0%	
397 Interfund Transfers	25,000.00	0.00	25,000.00	0.0%	
Fund Revenues:	1,675,586.13	1,681,303.87	(5,717.74)	100.3%	
Expenditures	Amt Budgeted	Expenditures	Remaining		
999 Ending Balance	1,675,586.13	0.00	1,675,586.13	0.0%	
Fund Expenditures:	1,675,586.13	0.00	1,675,586.13	0.0%	
Fund Excess/(Deficit):	0.00	1,681,303.87			

2023 BUDGET POSITION

City Of Stevenson

Time: 15:39:46 Date: 08/04/2023

Page: 5

030 ARPA Months: 01 To: 07

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	298,313.00	298,313.00	0.00	100.0%
330 Intergovernmental Revenues	0.00	0.00	0.00	0.0%
Fund Revenues:	298,313.00	298,313.00	0.00	100.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance	298,313.00	0.00	298,313.00	0.0%
Fund Expenditures:	298,313.00	0.00	298,313.00	0.0%
Fund Excess/(Deficit):	0.00	298,313.00		

2023 BUDGET POSITION

City Of Stevenson

Time: 15:39:46 Date: 08/04/2023

Page: 6

100 Street Fund		Months: 01 To: 07			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances	75,740.56	75,740.56	0.00	100.0%	
313 Sales Tax	358,000.00	221,820.28	136,179.72	62.0%	
316 Utility Tax	60,000.00	37,922.94	22,077.06	63.2%	
310 Taxes	418,000.00	259,743.22	158,256.78	62.1%	
320 Licenses & Permits	600.00	1,010.00	(410.00)	168.3%	
330 Grants	679,475.00	0.00	679,475.00	0.0%	
336 State Entitlements, Impact Payments & Taxe	43,849.50	22,800.57	21,048.93	52.0%	
330 Intergovernmental Revenues	723,324.50	22,800.57	700,523.93	3.2%	
360 Interest & Other Earnings	0.00	1,159.36	(1,159.36)	0.0%	
390 Other Financing Sources	0.00	0.00	0.00	0.0%	
397 Interfund Transfers	150,000.00	0.00	150,000.00	0.0%	
Fund Revenues:	1,367,665.06	360,453.71	1,007,211.35	26.4%	
Expenditures	Amt Budgeted	Expenditures	Remaining		
542 Roadway	478,726.06	157,707.33	321,018.73	32.9%	
543 Stormwater	26,000.00	20,484.47	5,515.53	78.8%	
545 Lights, Signs, Paths, Landscaping	34,000.00	22,171.33	11,828.67	65.2%	
546 Snow Removal	33,340.00	3,233.03	30,106.97	9.7%	
542 Streets - Maintenance	572,066.06	203,596.16	368,469.90	35.6%	
543 Streets Admin & Overhead	121,582.50	77,542.74	44,039.76	63.8%	
544 Road & Street Operations	25,000.00	25,727.52	(727.52)	102.9%	
566 Substance Abuse	0.00	118.50	(118.50)	0.0%	
594 Capital Expenditures	566,047.00	32,808.94	533,238.06	5.8%	
597 Interfund Transfers	0.00	0.00	0.00	0.0%	
999 Ending Balance	82,969.50	0.00	82,969.50	0.0%	
Fund Expenditures:	1,367,665.06	339,793.86	1,027,871.20	24.8%	
Fund Excess/(Deficit):	0.00	20,659.85			

2023 BUDGET POSITION

City Of Stevenson

Time: 15:39:46 Date: 08/04/2023

Page: 7

103 Tourism Promo & Develop Fund Months: 01 To: 07

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	1,104,606.79	1,104,606.79	0.00	100.0%
310 Taxes	473,000.00	293,109.55	179,890.45	62.0%
360 Interest & Other Earnings	0.00	21,587.59	(21,587.59)	0.0%
Fund Revenues:	1,577,606.79	1,419,303.93	158,302.86	90.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
573 Cultural & Community Activities	432,628.27	109,457.74	323,170.53	25.3%
594 Capital Expenditures	282,000.00	118.58	281,881.42	0.0%
999 Ending Balance	862,978.52	0.00	862,978.52	0.0%
Fund Expenditures:	1,577,606.79	109,576.32	1,468,030.47	6.9%
Fund Excess/(Deficit):	0.00	1,309,727.61		

2023 BUDGET POSITION

City Of Stevenson

Time: 15:39:46 Date: 08/04/2023

Page: 8

105 Affordable Housing Fund Months: 01 To: 07

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	12,435.11	12,435.11	0.00	100.0%
310 Taxes	5,000.00	1,054.41	3,945.59	21.1%
Fund Revenues:	17,435.11	13,489.52	3,945.59	77.4%
Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance	17,435.11	0.00	17,435.11	0.0%
Fund Expenditures:	17,435.11	0.00	17,435.11	0.0%
Fund Excess/(Deficit):	0.00	13,489.52		

2023 BUDGET POSITION

City Of Stevenson

Time: 15:39:46 Date: 08/04/2023

Page: 9

107 HEALing SCARS Fund Months: 01 To: 07

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	10,190.57	10,190.57	0.00	100.0%
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%
Fund Revenues:	10,190.57	10,190.57	0.00	100.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance	10,190.57	0.00	10,190.57	0.0%
Fund Expenditures:	10,190.57	0.00	10,190.57	0.0%
Fund Excess/(Deficit):	0.00	10,190.57		

2023 BUDGET POSITION

City Of Stevenson

Time: 15:39:46 Date: 08/04/2023

Page: 10

300 Capital Improvement Fund		Months: 01 To: 07		
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	210,190.20	210,190.20	0.00	100.0%
310 Taxes	20,000.00	24,185.30	(4,185.30)	120.9%
360 Interest & Other Earnings	0.00	4,888.81	(4,888.81)	0.0%
Fund Revenues:	230,190.20	239,264.31	(9,074.11)	103.9%
Expenditures	Amt Budgeted	Expenditures	Remaining	
597 Interfund Transfers	0.00	0.00	0.00	0.0%
999 Ending Balance	230,190.20	0.00	230,190.20	0.0%
Fund Expenditures:	230,190.20	0.00	230,190.20	0.0%
Fund Excess/(Deficit):	0.00	239,264.31		

2023 BUDGET POSITION

City Of Stevenson

Time: 15:39:46 Date: 08/04/2023

Page: 11

311 First Street Months: 01 To: 07

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	0.00	0.00	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	0.00	0.00		

2023 BUDGET POSITION

City Of Stevenson

Time: 15:39:46 Date: 08/04/2023

Page: 12

312 Columbia Ave		Months: 01 To: 07			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances	(63,287.48)	(63,287.48)	0.00	100.0%	
330 Intergovernmental Revenues	145,617.25	115,371.85	30,245.40	79.2%	
Fund Revenues:	82,329.77	52,084.37	30,245.40	63.3%	
Expenditures	Amt Budgeted	Expenditures	Remaining		
594 Capital Expenditures	82,329.77	62,706.87	19,622.90	76.2%	
999 Ending Balance	0.00	0.00	0.00	0.0%	
Fund Expenditures:	82,329.77	62,706.87	19,622.90	76.2%	
Fund Excess/(Deficit):	0.00	(10,622.50)			

2023 BUDGET POSITION

City Of Stevenson

Time: 15:39:46 Date: 08/04/2023

Page: 13

400 Water/Sewer Fund		Months: 01 To: 07			
Revenues	Amt Budgeted	Revenues	Remaining		
400 Water/Sewer	1,151,234.64	1,151,234.64	0.00	100.0%	
401 Water	631,301.09	631,301.09	0.00	100.0%	
402 Sewer	175,778.18	175,778.18	0.00	100.0%	
308 Beginning Balances	1,958,313.91	1,958,313.91	0.00	100.0%	
343 Water	761,675.00	464,123.28	297,551.72	60.9%	
344 Sewer	1,322,308.13	798,836.90	523,471.23	60.4%	
340 Charges For Goods & Services	2,083,983.13	1,262,960.18	821,022.95	60.6%	
343 Water	46,674.00	100,648.25	(53,974.25)	215.6%	
344 Sewer	56,532.00	37,629.00	18,903.00	66.6%	
400 Water/Sewer	4,000.00	30,171.34	(26,171.34)	754.3%	
360 Interest & Other Earnings	107,206.00	168,448.59	(61,242.59)	157.1%	
380 Non Revenues	0.00	0.00	0.00	0.0%	
Fund Revenues:	4,149,503.04	3,389,722.68	759,780.36	81.7%	
Expenditures	Amt Budgeted	Expenditures	Remaining		
534 Water Utilities	876,312.89	460,396.80	415,916.09	52.5%	
535 Sewer	1,117,448.58	514,767.10	602,681.48	46.1%	
534 Water	60,854.54	18,079.54	42,775.00	29.7%	
535 Sewer	82,249.20	41,124.60	41,124.60	50.0%	
591 Debt Service	143,103.74	59,204.14	83,899.60	41.4%	
534 Water	272,160.00	167,850.97	104,309.03	61.7%	
535 Sewer	0.00	74,072.06	(74,072.06)	0.0%	
594 Capital Expenditures	272,160.00	241,923.03	30,236.97	88.9%	
597 Interfund Transfers	421,779.00	0.00	421,779.00	0.0%	
400 Water/Sewer	670,413.56	0.00	670,413.56	0.0%	
401 Water	415,975.09	0.00	415,975.09	0.0%	
402 Sewer	232,310.18	0.00	232,310.18	0.0%	
999 Ending Balance	1,318,698.83	0.00	1,318,698.83	0.0%	
Fund Expenditures:	4,149,503.04	1,276,291.07	2,873,211.97	30.8%	
Fund Excess/(Deficit):	0.00	2,113,431.61			

2023 BUDGET POSITION

City Of Stevenson

Time: 15:39:46 Date: 08/04/2023

Page: 14

406 Wastewater Short Lived Asset Res. Fund Months: 01 To: 07

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	65,337.00	65,337.00	0.00	100.0%
397 Interfund Transfers	21,779.00	0.00	21,779.00	0.0%
Fund Revenues:	87,116.00	65,337.00	21,779.00	75.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance	87,116.00	0.00	87,116.00	0.0%
Fund Expenditures:	87,116.00	0.00	87,116.00	0.0%
Fund Excess/(Deficit):	0.00	65,337.00		

2023 BUDGET POSITION

City Of Stevenson

Time: 15:39:46 Date: 08/04/2023

Page: 15

408 Wastewater Debt Reserve Fund Months: 01 To: 07

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	61,191.00	61,191.00	0.00	100.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	61,191.00	61,191.00	0.00	100.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance	61,191.00	0.00	61,191.00	0.0%
Fund Expenditures:	61,191.00	0.00	61,191.00	0.0%
Fund Excess/(Deficit):	0.00	61,191.00		

2023 BUDGET POSITION

City Of Stevenson

Time: 15:39:46 Date: 08/04/2023

Page: 16

410 Wastewater System Upgrades Months: 01 To: 07

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	(1,179,179.71)	(1,179,179.71)	0.00	100.0%
330 Intergovernmental Revenues	5,028,740.07	0.00	5,028,740.07	0.0%
390 Other Financing Sources	9,637,369.64	5,585,447.57	4,051,922.07	58.0%
397 Interfund Transfers	400,000.00	0.00	400,000.00	0.0%
Fund Revenues:	13,886,930.00	4,406,267.86	9,480,662.14	31.7%
Expenditures	Amt Budgeted	Expenditures	Remaining	
592 Debt Service - Interest Costs	0.00	1,382.69	(1,382.69)	0.0%
594 Capital Expenditures	13,886,930.00	4,763,264.22	9,123,665.78	34.3%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	13,886,930.00	4,764,646.91	9,122,283.09	34.3%
Fund Excess/(Deficit):	0.00	(358,379.05)		

2023 BUDGET POSITION

City Of Stevenson

Time: 15:39:46 Date: 08/04/2023

Page: 17

420 Cascade Avenue Mitigation Fund		Months: 01 To: 07		
Revenues	Amt Budgeted	Revenues	Remaining	
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	0.00	0.00	0.00	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	0.00	0.00		

2023 BUDGET POSITION

City Of Stevenson

Time: 15:39:46 Date: 08/04/2023

Page: 18

500 Equipment Service Fund			Months: 01 To: 07	
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	157,311.97	157,311.97	0.00	100.0%
340 Charges For Goods & Services	175,000.00	99,705.45	75,294.55	57.0%
360 Interest & Other Earnings	0.00	2,102.44	(2,102.44)	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.0%
Fund Revenues:	332,311.97	259,119.86	73,192.11	78.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
548 Public Works - Centralized Services	141,544.23	76,632.36	64,911.87	54.1%
594 Capital Expenditures	100,000.00	99,483.22	516.78	99.5%
999 Ending Balance	90,767.74	0.00	90,767.74	0.0%
Fund Expenditures:	332,311.97	176,115.58	156,196.39	53.0%
Fund Excess/(Deficit):	0.00	83,004.28		

2023 BUDGET POSITION

City Of Stevenson

Time: 15:39:46 Date: 08/04/2023

Page: 19

630 Stevenson Municipal Court		Months: 01 To: 07			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances	0.00	0.00	0.00	0.0%	
380 Non Revenues	0.00	2,515.58	(2,515.58)	0.0%	
Fund Revenues:	0.00	2,515.58	(2,515.58)	0.0%	
Expenditures	Amt Budgeted	Expenditures	Remaining		
580 Non Expenditures	0.00	2,515.58	(2,515.58)	0.0%	
999 Ending Balance	0.00	0.00	0.00	0.0%	
Fund Expenditures:	0.00	2,515.58	(2,515.58)	0.0%	
Fund Excess/(Deficit):	0.00	0.00			

2023 BUDGET POSITION TOTALS

City Of Stevenson

Months: 01 To: 07

Time: 15:39:46 Date: 08/04/2023

Page: 20

Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Expense Fund	2,906,408.55	2,338,622.45	80.5%	2,906,408.55	630,267.34	22%
010 General Reserve Fund	335,258.75	339,656.57	101.3%	335,258.75	0.00	0%
020 Fire Reserve Fund	1,675,586.13	1,681,303.87	100.3%	1,675,586.13	0.00	0%
030 ARPA	298,313.00	298,313.00	100.0%	298,313.00	0.00	0%
100 Street Fund	1,367,665.06	360,453.71	26.4%	1,367,665.06	339,793.86	25%
103 Tourism Promo & Develop Fund	1,577,606.79	1,419,303.93	90.0%	1,577,606.79	109,576.32	7%
105 Affordable Housing Fund	17,435.11	13,489.52	77.4%	17,435.11	0.00	0%
107 HEALing SCARS Fund	10,190.57	10,190.57	100.0%	10,190.57	0.00	0%
300 Capital Improvement Fund	230,190.20	239,264.31	103.9%	230,190.20	0.00	0%
311 First Street	0.00	0.00	0.0%	0.00	0.00	0%
312 Columbia Ave	82,329.77	52,084.37	63.3%	82,329.77	62,706.87	76%
400 Water/Sewer Fund	4,149,503.04	3,389,722.68	81.7%	4,149,503.04	1,276,291.07	31%
406 Wastewater Short Lived Asset Res	87,116.00	65,337.00	75.0%	87,116.00	0.00	0%
408 Wastewater Debt Reserve Fund	61,191.00	61,191.00	100.0%	61,191.00	0.00	0%
410 Wastewater System Upgrades	13,886,930.00	4,406,267.86	31.7%	13,886,930.00	4,764,646.91	34%
420 Cascade Avenue Mitigation Fund	0.00	0.00	0.0%	0.00	0.00	0%
500 Equipment Service Fund	332,311.97	259,119.86	78.0%	332,311.97	176,115.58	53%
630 Stevenson Municipal Court	0.00	2,515.58	0.0%	0.00	2,515.58	0%
	<u>27,018,035.94</u>	<u>14,936,836.28</u>	<u>55.3%</u>	<u>27,018,035.94</u>	<u>7,361,913.53</u>	<u>27.2%</u>

TREASURER'S REPORT

Fund Totals

City Of Stevenson

Time: 15:40:47 Date: 08/04/2023

07/01/2023 To: 07/31/2023

Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Expense Fund	1,676,270.68	81,813.46	49,729.03	1,708,355.11	3,036.71	1,171.56	-3,928.09	1,708,635.29
010 General Reserve Fund	338,658.20	998.37		339,656.57	0.00	0.00	0.00	339,656.57
020 Fire Reserve Fund	1,675,373.14	5,930.73		1,681,303.87	0.00	0.00	0.00	1,681,303.87
030 ARPA	298,313.00	0.00		298,313.00	0.00	0.00	0.00	298,313.00
100 Street Fund	49,719.37	49,190.81	78,250.33	20,659.85	220.22	91.62	-48.05	20,923.64
103 Tourism Promo & Develop Fund	1,259,913.63	67,844.99	18,031.01	1,309,727.61	0.00	0.00	-3.21	1,309,724.40
105 Affordable Housing Fund	12,783.74	705.78		13,489.52	0.00	0.00	0.00	13,489.52
107 HEALing SCARS Fund	10,190.57	0.00		10,190.57	0.00	0.00	0.00	10,190.57
300 Capital Improvement Fund	230,905.30	8,359.01		239,264.31	0.00	0.00	0.00	239,264.31
312 Columbia Ave	-16,047.50	16,047.50	10,622.50	-10,622.50	0.00	0.00	0.00	-10,622.50
400 Water/Sewer Fund	2,091,555.60	198,287.02	176,411.01	2,113,431.61	3,302.20	2,749.00	-2,851.53	2,116,631.28
406 Wastewater Short Lived Asset Res. Fund	65,337.00	0.00		65,337.00	0.00	0.00	0.00	65,337.00
408 Wastewater Debt Reserve Fund	61,191.00	0.00		61,191.00	0.00	0.00	0.00	61,191.00
410 Wastewater System Upgrades	-870,279.09	874,979.94	363,079.90	-358,379.05	415.80	0.00	0.00	-357,963.25
500 Equipment Service Fund	96,956.78	210.36	14,162.86	83,004.28	0.00	0.00	-22.15	82,982.13
630 Stevenson Municipal Court	0.00	358.68	358.68	0.00	0.00	0.00	0.00	0.00
	6,980,841.42	1,304,726.65	710,645.32	7,574,922.75	6,974.93	4,012.18	-6,853.03	7,579,056.83

TREASURER'S REPORT

Account Totals

City Of Stevenson

Time: 15:40:47 Date: 08/04/2023

07/01/2023 To: 07/31/2023

Page: 2

Cash Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1	Checking	959,171.55	1,243,306.49	710,949.70	1,491,528.34	-5,096.04	10,987.11	1,497,419.41
10	Xpress Bill Pay	27,830.20	43,584.48	0.00	71,414.68	-1,756.99	0.00	69,657.69
11	Cash Drawer	100.00	0.00	0.00	100.00	0.00	0.00	100.00
12	Petty Cash	400.00	0.00	0.00	400.00	0.00	0.00	400.00
Total Cash:		987,501.75	1,286,890.97	710,949.70	1,563,443.02	-6,853.03	10,987.11	1,567,577.10
Investment Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
5	LGIP	4,077,875.12	18,140.06	0.00	4,096,015.18	0.00	0.00	4,096,015.18
6	US Bank Safekeeping	1,915,464.55	0.00	0.00	1,915,464.55	0.00	0.00	1,915,464.55
Total Investments:		5,993,339.67	18,140.06	0.00	6,011,479.73	0.00	0.00	6,011,479.73
		6,980,841.42	1,305,031.03	710,949.70	7,574,922.75	-6,853.03	10,987.11	7,579,056.83

TREASURER'S REPORT
Fund Investments By Account

City Of Stevenson

Time: 15:40:47 Date: 08/04/2023
Page: 3

07/01/2023 To: 07/31/2023

Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
001 000 General Expense Fund	1,023,561.86		4,553.22	4,553.22		1,028,115.08
010 000 General Reserve Fund	125,576.00		558.61	558.61		126,134.61
020 000 Fire Reserve Fund	1,036,654.30		4,611.46	4,611.46		1,041,265.76
100 000 Street Fund	22,532.03		100.23	100.23		22,632.26
103 000 Tourism Promo & Develop Fund	791,229.38		3,519.71	3,519.71		794,749.09
300 000 Capital Improvement Fund	178,408.85		793.63	793.63		179,202.48
400 000 Water/Sewer Fund	857,391.03		3,814.03	3,814.03		861,205.06
500 000 Equipment Service Fund	42,521.67		189.17	189.17		42,710.84
5 - LGIP	<u>4,077,875.12</u>	<u>0.00</u>	<u>18,140.06</u>	<u>18,140.06</u>		<u>4,096,015.18</u>
001 000 General Expense Fund	426,045.00					426,045.00
010 000 General Reserve Fund	211,908.38					211,908.38
020 000 Fire Reserve Fund	635,725.10					635,725.10
103 000 Tourism Promo & Develop Fund	320,417.69					320,417.69
300 000 Capital Improvement Fund	25,549.13					25,549.13
400 000 Water/Sewer Fund	285,600.57					285,600.57
500 000 Equipment Service Fund	10,218.68					10,218.68
6 - US Bank Safekeeping	<u>1,915,464.55</u>	<u>0.00</u>	<u>0.00</u>			<u>1,915,464.55</u>
	<u>5,993,339.67</u>	<u>0.00</u>	<u>18,140.06</u>	<u>18,140.06</u>		<u>6,011,479.73</u>

TREASURER'S REPORT

Fund Investment Totals

City Of Stevenson

07/01/2023 To: 07/31/2023

Time: 15:40:47 Date: 08/04/2023

Page: 4

Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
001 General Expense Fund	1,449,606.86		4,553.22	4,553.22		1,454,160.08	254,195.03
010 General Reserve Fund	337,484.38		558.61	558.61		338,042.99	1,613.58
020 Fire Reserve Fund	1,672,379.40		4,611.46	4,611.46		1,676,990.86	4,313.01
030 ARPA						0.00	298,313.00
100 Street Fund	22,532.03		100.23	100.23		22,632.26	-1,972.41
103 Tourism Promo & Develop Fund	1,111,647.07		3,519.71	3,519.71		1,115,166.78	194,560.83
105 Affordable Housing Fund						0.00	13,489.52
107 HEALing SCARS Fund						0.00	10,190.57
300 Capital Improvement Fund	203,957.98		793.63	793.63		204,751.61	34,512.70
312 Columbia Ave						0.00	-10,622.50
400 Water/Sewer Fund	1,142,991.60		3,814.03	3,814.03		1,146,805.63	966,625.98
406 Wastewater Short Lived Asset Res. Fund						0.00	65,337.00
408 Wastewater Debt Reserve Fund						0.00	61,191.00
410 Wastewater System Upgrades						0.00	-358,379.05
500 Equipment Service Fund	52,740.35		189.17	189.17		52,929.52	30,074.76
	5,993,339.67		18,140.06	18,140.06		6,011,479.73	1,563,443.02

Ending fund balance (Page 1) - Investment balance = Available cash.

7,574,922.75

TREASURER'S REPORT

Outstanding Vouchers

07/01/2023 To: 07/31/2023

As Of: 07/31/2023 Date: 08/04/2023

Time: 15:40:47 Page: 5

City Of Stevenson

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2023	1910	07/30/2023	Util Pay	1		Xpress Billpay	354.38	Xpress Import - CC - 07-30-2023__daily_batch.csv
2023	1911	07/31/2023	Tr Rec	1		Gordon Rosander	319.38	July 2023 Reimbursement
2023	1912	07/31/2023	Tr Rec	1		Telephone Tax Vendor	85.96	July 2023 New Cingular Wireless
2023	1913	07/31/2023	Tr Rec	1		Telephone Tax Vendor	2.30	July 2023 AT&T Corp
2023	1914	07/31/2023	Tr Rec	1		Telephone Tax Vendor	2.21	July 2023 Dish Wireless
2023	1915	07/31/2023	Tr Rec	1		Telephone Tax Vendor	87.82	July 2023 T-Mobile West LLC
2023	1916	07/31/2023	Tr Rec	1		Port of Cascade Locks	1,949.48	June 2023 Facilities Maintenance Services
2023	1917	07/31/2023	Tr Rec	1		Wave Division Holdings LLC	329.50	Q2-23 TelecomUtility Tax
2023	1918	07/31/2023	Tr Rec	1		Wave Division Holdings LLC	659.35	Q2-23 Cable Utility Tax
2023	1919	07/31/2023	Tr Rec	1		Stevenson Community Pool District	17.55	July 2023 Interest Payment
2023	1920	07/31/2023	Tr Rec	1		Stevenson Community Pool District	775.52	July 2023 Principal
2023	1921	07/31/2023	Util Pay	1		Xpress Billpay	512.59	Xpress Import - CC - 07-31-2023__daily_batch.csv
Receipts Outstanding:							5,096.04	
2022	3319	12/31/2022	Claims	1	16584	Skamania Lawyer PLLC	635.00	December 2022 Statement
2023	1785	07/20/2023	Claims	1	17046	Columbia River Disposal	206.11	June 2023 Garbage Service
2023	1788	07/20/2023	Claims	1	17049	DeVaul Publishing	1,008.70	Legal Ad-RFQ for Landscape/Architectural/Engineering Services; Legal Ad-RFQ for Landscape/Architectural/Engineering Services; Legal Ad-RFQ for Landscape/Architectural/Engineering Services; Legal Ad
2023	1793	07/20/2023	Claims	1	17054	Geotechnical Resources Inc	1,627.50	Geotechnical Engineering Services
2023	1800	07/20/2023	Claims	1	17061	IIMC International Institute of Municip	125.00	Membership Dues Kaitlyn Conrath
2023	1801	07/20/2023	Claims	1	17062	Jammie's Environmental Inc	3,231.00	Transport Sludge to Hood River
2023	1829	07/20/2023	Claims	1	17090	US Bank Safekeeping	30.00	June 2023 US Bank Safekeeping Fees
2023	1833	07/20/2023	Claims	1	17094	Verizon Wireless	111.62	June 2023 Cell Phone Costs
2023	1888	07/31/2023	Payroll	1	17098	Kaitlyn M Conrath	3,419.24	PP 07.01.23-07.31.23
2023	1894	07/31/2023	Payroll	1	17099	Michael D Johnson	136.78	PP 07.01.23-07.31.23
2023	1896	07/31/2023	Payroll	1	17100	Kristy A McCaskell	136.78	PP 07.01.23-07.31.23
2023	1904	07/31/2023	Payroll	1	17101	City of Stevenson	319.38	Pay Cycle(s) 07/31/2023 To 07/31/2023 - City Payback
							10,987.11	
2023	1909	07/28/2023	Util Pay	10		Xpress Billpay	153.50	Xpress Import - EFT - 07-28-2023__daily_batch.csv
2023	1922	07/31/2023	Util Pay	10		Xpress Billpay	1,258.56	Xpress Import - EFT - 07-31-2023__daily_batch.csv
2023	1923	07/31/2023	Util Pay	10		Xpress Billpay	344.93	Xpress Import - iPay - 07-31-2023__daily_batch.csv
Receipts Outstanding:							1,756.99	

TREASURER'S REPORT

Outstanding Vouchers

07/01/2023 To: 07/31/2023

As Of: 07/31/2023 Date: 08/04/2023

Time: 15:40:47 Page: 6

City Of Stevenson

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
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10,987.11

Fund	Claims	Payroll	Total
001 General Expense Fund	3,036.71	1,171.56	4,208.27
100 Street Fund	220.22	91.62	311.84
400 Water/Sewer Fund	3,302.20	2,749.00	6,051.20
410 Wastewater System Upgrades	415.80	0.00	415.80
	<u>6,974.93</u>	<u>4,012.18</u>	<u>10,987.11</u>

TREASURER'S REPORT

Signature Page

City Of Stevenson

07/01/2023 To: 07/31/2023

Time: 15:40:47 Date: 08/04/2023

Page: 7

We the undersigned officers for the City of Stevenson have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: _____ Signed: _____
City Administrator / Date Deputy Clerk-Treasurer / Date

Washington Gorge Action Programs
Skamania County Housing Programs
 Jul-2023
 Submitted by Curt Gray

Rental Assistance

Outputs

	June
Number of households served	29
Number of individuals within those households	51
Total Number of bed nights provided	1530

Housing and Essential Needs

Outputs

	June
Number of individuals served with Housing/Utilities	4
Number of individuals served with Essential Needs	13
Total Number of bed nights provided	120

Permanent Support Housing

	June
Number of individuals obtained employment	0
Number of individuals increasing their income	0
Number of individuals retained employment for 90 days or more	1
Number of HH removed Barriers that hindered individuals in obtaining job	0
Number of HH moved into affordable permanent housing	0
Number of HH Received referral to mainstream resources	3
Number of individuals completed Life Skills meeting	6
Number of individuals denied services	0

Outputs PSH

	June
Number of households served	4
Number of individuals within those households	4

Shelter

The shelter is open to individuals and families who are homeless. They are required to look for permanent housing during their stay.

Outputs

	June
Number of households served	4
Number of individuals within those households	7
Total Number of bed nights provided	210

Total Outcomes for all Programs

	June
Number of individuals obtained employment	3
Number of individuals increasing their income	0
Number of individuals retained employment for 90 days or more	2
Number of HH removed Barriers that hindered individuals in obtaining job	1
Number of HH moved into affordable permanent housing	0
Number of HH Received referral to mainstream resources	17
Number of individuals completed Life Skills meeting	22
Number of individuals denied services	3

Success Stories

June 2023:

1. No COVID outbreaks in our shelters
2. One (1) shelter resident maintained employment for more than 90 days



July 2023 Board Report

Skamania County Housing Programs

Submitted by Curt Gray, Director, Skamania County Housing Programs

As an introduction to the monthly report we routinely submit, I'm including this narrative to provide additional insight. Data reported is for the month of June.

- **Rental Assistance:**

The large, two-year rent assistance program funded by Washington State Dept of Commerce ended June 30.

First-time requests for rental assistance are given priority.

In addition to the rental assistance for all programs that is reported for June, assistance has been provided to pay rents that were in arrears for months other than the reporting month. In the month of June, twenty-nine (29) households comprising a total of fifty-one (51) individuals were served providing an additional 5850 bed-nights of assistance.

- **Denial of Services:**

Three (3) households requesting rent assistance in June were denied as ineligible.



Leana Kinley <leana@ci.stevenson.wa.us>

Risk MAP Project Quarterly Report for Skamania County, WA

1 message

RSCX <RXProjectUpdates@starr-team.com>

Mon, Jul 24, 2023 at 12:57 PM

To: Leana Kinley - City Administrator - City of Stevenson <leana@ci.stevenson.wa.us>

Greetings,

My name is Jonathan Johnson, and I am part of the Skamania County Risk Mapping, Assessment, and Planning (Risk MAP) Project Team, working with the Strategic Alliance for Risk Reduction (STARR II), a contractor for the Federal Emergency Management Agency (FEMA). This email is being sent to you as a status update for work completed on this project as of July 24, 2023. Detailed status updates like this are sent quarterly and include the overall project status, changes to the scope or schedule of the project, and a detailed overview of the individual technical tasks associated with the project. *To ensure these status updates are sent directly to your inbox, please add the email domain "@starr-team.com" to your approved senders list.*

Project History

The State of Washington identified Skamania County as a priority for FEMA's Risk MAP program. The State determines its priorities based on population at risk to hazards, recent events, and community interest. FEMA, State, and Local stakeholders participated in a Risk MAP Discovery Meeting and a Scoping Meeting, where community concerns were identified. These concerns were captured in the Risk MAP Discovery Report and delivered to the communities in the watershed. After the Discovery and Scoping Meetings, community concerns were researched and analyzed, in order to develop a scope of work that includes multi-hazard risk assessment products and updates to the communities' regulatory flood maps based on community-identified resilience needs.

Project Milestones and Deliverables

Meeting/Deliverable	Point of Contact	Actual/Projected Date
Risk MAP Discovery Meeting	Ted Perkins	July 20, 2015
Scoping Meeting	Ted Perkins	August 30, 2017
Flood Study Kick-Off Meeting	Jonathan Johnson	March 5, 2019
Draft Map Release	Jonathan Johnson	May 20, 2020
Flood Risk Review (FRR) Meeting	Jonathan Johnson	July 1, 2020
Preliminary DFIRM/FIS Release	Jonathan Johnson	April 30, 2021
Community Coordination (CCO) Meeting	Ted Perkins	June 17, 2021
Online StoryMap	Marshall Rivers/ Jerry Franklin	October 18, 2021
Revised Preliminary DFIRM/FIS Release	Jonathan Johnson	October 26, 2021
Skamania County Board of Commissioners Meeting	Ted Perkins	January 25, 2022
Appeal Period Starts	Jonathan Johnson	April 20, 2022
Appeal Period Ends	Jonathan Johnson	July 18, 2022
Revised Preliminary DFIRM/FIS Release	Jonathan Johnson	May 31, 2023
Letter of Final Determination	Jonathan Johnson	November 2023*
Maps and FIS become Effective	Ted Perkins	May 2024*

*All projected dates are subject to revision as the project progresses.

Recent Activity

134

The revised preliminary map products to address the comment resolutions on Wind River and Lewis River were issued on May 31, 2023. Since the revised preliminary is based on comment resolution, an additional appeal period is not required.

Next Steps

FEMA will issue a Letter of Final Determination (LFD). An LFD is a letter FEMA sends to the Chief Executive Officer of a community initiating the six-month compliance period, stating that a new or updated Flood Insurance Rate Map (FIRM) and Flood Insurance Study (FIS) will become effective in six months. This compliance period allows time for a participating community to update its local floodplain management ordinance as necessary in order to remain participants in good standing in the National Flood Insurance Program (NFIP).

Ordinance Updates are Required

Each time FEMA provides a community with new or revised flood hazard data, the community must adopt the new or revised FIS and associated FIRMs (by title and effective date) and assure the community's regulations are compliant with the NFIP and applicable state regulations. In some cases, communities may have to adopt additional floodplain management requirements if a new type of flood hazard data is provided, such as a new flood zone (e.g., going from a Zone A without Base Flood Elevations (BFEs) to a Zone AE with BFEs or adding a Zone VE – the coastal high hazard area), or with the addition of a regulatory floodway designation.

A community must adopt the new FIS report and FIRM and assure their floodplain regulations are compliant and effective with the NFIP and applicable state regulations before the effective date of the FIS report and FIRM, which is identified in the LFD. A community which fails to do so will be suspended from the NFIP. Communities are encouraged to update and adopt the appropriate floodplain management regulations as soon as possible to avoid suspension; and may begin their ordinance update and adoption process before the LFD is issued. The adopted regulations with authorized signatures must be submitted to FEMA or the State and be approved by FEMA before the FIRM/FIS effective date. Communities are encouraged to submit draft regulations for review to the State NFIP Coordinator and/or FEMA for review prior to community adoption to assure compliance. To assist you with ordinance updates, model floodplain development regulatory language has been developed by the Washington Department of Ecology: [Planning & regulation - Washington State Department of Ecology](#).

Note that if a community currently has ordinances that are compliant with the NFIP and associated state regulations and has an auto-adopt clause for new and updated FISs and FIRMs, the revisions from this mapping update will be adopted automatically. In this case, completing ordinance updates may no longer be required to remain compliant. Please confirm with the state and FEMA points of contact listed below.

Contact your State Floodplain Management Specialist Matt Gerlach at matt.gerlach@ecy.wa.gov and a FEMA Regional NFIP Specialist at FEMA-R10-MIT-FMI@fema.dhs.gov for assistance on the specific requirements your community will need to adopt.

For additional information on this project, please refer to the following links:

- **FEMA GeoPlatform:**
 - **Flood Study Lifecycle:** The **Flood Study Lifecycle** displaying the project history through preliminary mapping is available here: [Skamania County, Washington - Flood Study Lifecycle - Overview \(arcgis.com\)](#)
 - **Preliminary Viewer:** A **Preliminary Viewer** displaying preliminary mapping is available here: [Skamania County, Washington - Preliminary Flood Hazard Areas Viewer \(as of 2023.05.31\) \(arcgis.com\)](#)
- **Project Deliverables (Risk MAP contacts and project area scope map)**:**
<https://www.starr-team.com/starr/RegionalWorkspaces/RegionX/skamaniacounty/SitePages/Home.aspx>

***NOTE: If you have trouble downloading or are prompted for credentials when clicking the file name on the website, cancel the prompt and instead right-click the file name and choose "Save As" or "Save Target As".*

General Information

If you have questions about this Risk MAP project, please contact the State Risk MAP Coordinator, Jerry Franklin, jerry.franklin@ecy.wa.gov, (360) 407-7470.

The STARR II Region 10 Help Desk is another resource available to answer project-related questions. STARR II staff will route and research your question and respond within three business days. Submit your questions via email, the address is RegionXHelpDesk@starr-team.com.

If you want to keep up with what's happening around Region 10, get project status updates, or learn about upcoming events and training opportunities, subscribe to the Region 10 monthly newsletter. For more information or to subscribe, email rxnewsletter@starr-team.com.

Current and past issues of the newsletter, project status updates, announcements, upcoming events, and training opportunities are also available online at the STARR II website, www.starr-team.com.

I hope you found this status update email helpful. If you would like to be removed from the distribution list, or if you feel there is someone that should be added to the list, please reply to this email. If you have any questions, or if there is information that you would like to see in future updates, please feel free to contact me by phone or email. My contact information is below.

Sincerely,

Jonathan Johnson, PMP, CFM

Project Manager

STARR II – Strategic Alliance for Risk Reduction

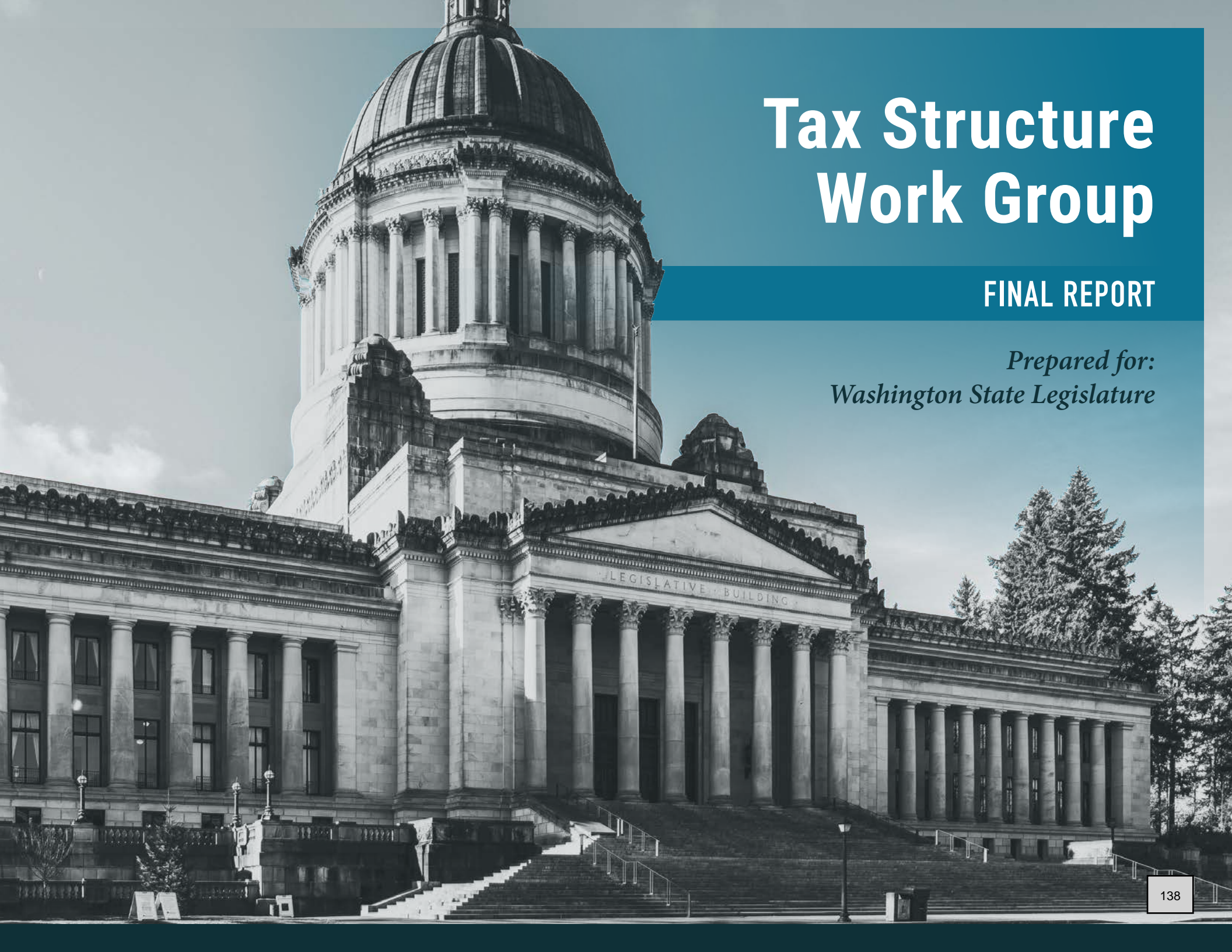
Direct +1 (720) 475 7132

Email: jonathan.johnson@atkinsglobal.com

This message was sent by RSCX to the following:

Adrienne Grimm - Hydrologist - Yakama Nation Fisheries
 Amanda Richardson - Washington State NFIP Coordinator - Washington Department of Ecology
 Amelia Petersen - Floodplain Planner - Washington Department of Ecology
 Anil Nampally - Project Engineer - STARR II
 Arnold Bell - Assistant Building Official - Skamania County
 Asa Leckie - Commissioner, District 3 - Skamania County
 Ashlie Chandler - Tribal Affairs - FEMA Region X
 Ben Shumaker - Planner - City of Stevenson
 Bobbak Talebi - SEA Coastal Program Planner - Washington Department of Ecology
 Brian Sabo - Mayor - City of North Bonneville
 Carmen Burducea - Region 10 Task Order Manager - STARR II
 Carolyn Sourek - Public Works Director - City of Stevenson
 CERC Region 10 - Resilience Action Partners
 Christina Hasting - Risk and Financial Advisory - Deloitte
 Corina Allen - Chief Hazards Geologist - Washington Department of Natural Resources
 Dale Meck - Regional Engineer - FEMA Region X RAB
 Danyal Shahroz - Region 10 RPML - Deloitte
 Dave Nail - Building Inspector - City of Stevenson
 David Waymire - Public Works Director - Skamania County
 Erin Cooper - Supervisory Community Planner - FEMA Region X RAB
 FEMA Region X FMI
 Ferrin Affleck - Deputy Region 10 Director - STARR II
 Greyson Rudd - GIS - Skamania County
 Jeanette Burkhardt - Watershed Planner - Yakama Nation Fisheries
 Jerry Franklin - Washington State Risk MAP Coordinator - Washington Department of Ecology
 John Carlson - Emergency Management Coordinator - Skamania County
 Jonathan Johnson - Project Manager - STARR II
 Joseph Green - Community Planner - FEMA Region X RAB
 Kara Jacobacci - Risk Analyst - FEMA Region X RAB
 Kate Mickelson - Landslide Hazards Program Manager - Washington Department of Natural Resources
 Leana Kinley - City Administrator - City of Stevenson
 Marlon Morat - Building Official - Skamania County
 Marshall Rivers - Risk Analyst - FEMA Region X RAB
 Matt Gerlach - Floodplain Management Planner, SW Washington - Washington Department of Ecology
 Michelle Blankas - Community Planner - FEMA Region X RAB
 Michelle McConnell - Shoreline Planner - Washington Department of Ecology
 Miranda Adams - Shoreline Permit Reviewer - Washington Department of Ecology
 Paul Sclafani - Floodplain Management Program Manager - USACE, Portland District
 Peter Chaput - Section Chief, River and Hydrologic Engineering Section - USACE, Portland District
 Ray Cakir - Geologist - Washington Department of Natural Resources

Region X Service Center - STARR II
Richard Mahar - Commissioner, District 1 - Skamania County
Rick Hollatz - GIS Coordinator - Skamania County
Rick Mraz - Wetland Policy Lead - Washington Department of Ecology
Rynn Lamb - Risk Analyst GIS - FEMA Region X RAB
Sadi' Pettenger - County Engineer - Skamania County
Sandra Floyd - Floodplain Management Planner, Central Washington - Washington Department of Ecology
Scott Anderson - Mayor - City of Stevenson
Scott Ladd - Hydrologist, Water Resources Program - Yakama Nation
Ted Perkins - Regional Engineer - FEMA Region X RAB
Tim Cook - State Hazard Mitigation Officer - Washington Emergency Management Division
Tom Jermann - Planning Advisor - City of North Bonneville
Tom Lannen - Commissioner, District 2 & Board Chair - Skamania County
Trevor Contreras - Landslide Hazards Geologist - Washington Department of Natural Resources
Tribal Affairs - FEMA Region X
Tricia Sears - Geologic Planning Liaison, Washington Geological Survey - Washington Department of Natural Resources
Wendy Shaw - Risk Analysis Branch Chief - FEMA Region X RAB

A black and white photograph of the Washington State Capitol Building, featuring a large central dome and a portico with columns. The building is set against a clear sky with some trees visible on the right side. A dark blue horizontal bar is overlaid on the right side of the image, containing the title and subtitle text.

Tax Structure Work Group

FINAL REPORT

*Prepared for:
Washington State Legislature*



Letter of Submittal

JUNE 30, 2023

Honorable Members, Washington State Senate
Honorable Members, Washington State House of Representatives

The Tax Structure Work Group (TSWG) is a collection of policymakers working together to develop recommendations for making Washington's state tax structure more equitable, fair, stable, adequate, and transparent. The group has spent the past four years conducting economic research; meeting with taxpayers, voters, and businesses; and engaging in honest debate on how to improve Washington's tax structure.

In the 2019 legislative session, the legislature authorized the TSWG to expand its membership and redirect its scope of work toward updating previous economic research materials exploring changes to the state's tax structure. Upon completing this analysis and submitting a report to the state legislature in 2020, the 2021 state legislature further directed the TSWG to develop ideas for changing the state's tax structure and engage the state's constituents by:

- Holding at least five public meetings organized by geographic region.
- Participating in the meetings of at least 10 community organizations and at least 10 business organizations.
- Holding at least three listening sessions in languages other than English.

After completing this outreach in 2021 and documenting the public feedback, the TSWG spent 2022 deliberating proposals for changes to the state's tax structure and delivered two proposals to the 2023 state legislative session:

1. The replacement of the business and occupation tax with a margin tax.
2. A change to the limit factor for the local portion of the property tax.

Thank you for the opportunity to serve in this capacity for the people of the state of Washington.

Respectfully,

Senator Noel Frame, Cochair (Senate Democratic Caucus)
Senator Keith Wagoner, Cochair (Senate Republican Caucus)

Representative Amy Walen (House Democratic Caucus)
Representative Ed Orcutt (House Republican Caucus)
Representative April Berg (House Democratic Caucus)
Senator Lisa Wellman (Senate Democratic Caucus)

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City of Vancouver Mayor Anne McEnery-Ogle (Association of Washington Cities)
Commissioner Amanda McKinney (Yakima County)



Acknowledgments

The Tax Structure Work Group (TSWG) appreciates the contributions to this report from the Work Group members, the Department of Revenue staff members, and technical advisory group members. We would like to make a special acknowledgment of the contributions of the groups and people named on this page. The following reports and efforts culminated the development of this report:

2020 Tax Structure Work Group Preliminary Report: The employees from the Department of Revenue Research & Fiscal Analysis Division and Legislation & Policy Division were the principal staff contributors to the research and analysis of this study. A technical advisory group supported the department's technical work in this study and should be acknowledged for contributing their valuable time and expertise. Additionally, the department contracted through an interagency agreement with Western Washington University to complete economic analysis regarding Washington's economic competitiveness.

2021 Tax Structure Work Group Interim Engagement: The employees from the Department of Revenue Research & Fiscal Analysis Division and Legislation & Policy Division were deeply involved with developing and implementing the community and business engagement strategy.

2022 Study and Refinement of Tax Proposals: The technical advisory group supported the department's analysis of different tax proposals to assist in deciding on two different policy recommendations.

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Table of Contents

- 01 | Introduction 07**
 - Tax Structure Work Group Overview7
 - 2019 TSWG Budget Proviso7
 - 2023 TSWG Updates.....7
- 02 | Research08**
 - Tax Principles 8
 - Tax Modeling.....9
- 03 | Scenarios and Public Outreach..... 11**
 - Scenario Development.....11
 - Public Engagement Strategies11
 - Engagement Outcomes13
- 04 | Proposal Development.....14**
 - General Process.....14
 - Tax Concept Development.....14
 - Tax Concept Refinement.....14
 - Focused Proposal Development.....15
 - Final Proposal16
- 05 | Legislative Process..... 17**
 - 2023 Legislative Session.....17
 - Summary of Final TSWG Meeting18



Introduction

Tax Structure Work Group Overview

In 2017, the Washington State Legislature established the Tax Structure Work Group (TSWG) to identify options to make the Washington's state tax code more equitable, fair, adequate, stable, and transparent. The TSWG was initially comprised of one member from each major caucus in the house of representatives and then expanded in 2019 to include representatives from the Governor's Office, the Washington State Department of Revenue (DOR), the Washington State Association of Counties, and the Association of Washington Cities.

2019 Budget Proviso

In the 2019 legislative session, the legislature reauthorized the TSWG to expand its membership through ESHB 1109, Section 137 (2) (c), which will be referred to as the Budget Proviso going forward. This Budget Proviso directed the TSWG to analyze and facilitate statewide public discussion about Washington's tax structure through a number of tasks, as outlined below.



Tax Structure Work Group Tasks

1. Update previous research exploring changes to the state's tax structure.
2. Facilitate a series of public meetings in geographically dispersed locations of the state and collect feedback from taxpayers about the tax structure and potential alternatives.
3. Make recommendations to the legislature for changes to the state tax structure.
4. Produce a final report by December 31, 2024, that compiles all other reports previously submitted since July 1, 2019.



TSWG 2023 Updates

The TSWG has since completed the first three Budget Proviso tasks. The TSWG conducted economic modeling and analysis of different tax policy options and facilitated public discussions throughout the state about the advantages and disadvantages of the state's current and potential tax structure. These discussions informed the TSWG 2023 recommendations to the Washington State Legislature to improve Washington's state tax structure to benefit individuals, families, and businesses in Washington state. Based on these recommendations, Washington state legislators introduced three bills during the 2023 legislative session related to converting the business and occupation tax to a margin tax and making adjustments to the property tax limit factor. None of the bills passed during the 2023 legislative session.

While the TSWG was prepared to advance the last remaining task of the Budget Proviso, the state legislature decided in 2023 not to fund the TSWG into the year 2024. **As such, this report shall serve as an expedited completion of a final report that reviews all other work of the TSWG completed to date.**

Research

Tax Principles

The 2019 Budget Proviso directed the TSWG to conduct economic modeling and analysis to identify tax options that could make the Washington tax code more fair, adequate, stable, and transparent and modernize the tax code to reflect a twenty-first-century economy. Other key tax principles were considered in the modeling and analysis as well, based on a 2002 Gates Study and are articulated below.¹



Tax Principles Explained



Adequacy

The tax system should raise sufficient tax revenue to pay for established public services without the need to change the tax rates or the tax base. The tax revenue should grow at a rate similar to that of the overall economy.



Economic Vitality and Harmony with Other States

The tax system should not create reasons for businesses to selectively move taxable activities outside the state. It should harmonize with other tax systems to avoid double taxation and to minimize opportunities for firms and individuals to avoid taxation by shifting their taxable activities between states.



Economic Neutrality and Efficiency

To not distort economic decisions, the tax system should minimize opportunities and incentives to take advantage of differential tax treatment of economic activities. Taxpayers should make their decisions based on economic factors rather than tax advantages.



Stability

The tax system should be able to withstand short-term fluctuations in the economy.



Transparency and Administrative Simplicity

Knowing how much tax to pay, when to pay, and when tax has already been paid should be clear and evident to the taxpayers. Simple rules, recordkeeping, and computation requirements make it easier for taxpayers to comply and for tax collection agencies to enforce.



Vertical Equity

Taxpayers with a greater ability to pay should pay more taxes than taxpayers with a limited ability to pay.



Horizontal Equity

Taxpayers, including businesses, with similar abilities to pay should pay a similar percentage of taxes. The tax system should avoid arbitrary distributions of tax burdens across taxpayers.

¹ None of these tax principles have been codified in state law or formally adopted by the TSWG.

Tax Modeling

To identify tax options that fulfill the tax principles outlined above, the TSWG examined the structure and possible impacts of three different business taxes (value-added tax [VAT], margin tax, and corporate income/net receipts [CINR] tax), a personal income tax (PIT), and an alternative property tax growth limitation. The TSWG compared the VAT, margin tax, and CINR tax to the current business and occupation (B&O) tax, assessing the impact of each business tax on tax incidence by business size and business sector.² The TSWG also assessed the potential impact of a PIT on household tax burden. Lastly, the TSWG compared an alternative property tax growth limitation to the current limitation to see the difference in revenue that would have been generated during the 2017-2019 biennium. The purpose and impact of these taxes are discussed in slightly more detail below and extensively in the *2020 Tax Structure Work Group Preliminary Report*.



Purpose and Impact of Potential Business and Household Taxes

BUSINESS TAX

VALUE-ADDED TAX



Purpose	The purpose of analyzing the VAT was to examine whether it could ease the administrative and financial burden for small and low-profit-margin businesses and increase transparency for consumers.
Comparison to B&O	The current B&O tax assesses taxes on the same goods and services multiple times as they move through the chain of production. This design has a disproportionate impact on low-profit-margin businesses and isn't transparent for consumers. Unlike the B&O, the VAT imposes a tax only on the incremental value a business adds to goods or services it sells, over and above the value of the goods and services it purchases as inputs.
Impact on Business Tax Burden	<p>Impact by Business Size: Compared to the B&O tax, the VAT shifts tax incidence slightly toward moderate-sized businesses and away from small businesses.</p> <p>Impact by Business Sector: While Real Estate, Rental, and Leasing sectors would experience the largest decreases in tax incidence, the Health Care & Social Services and Accommodation & Food Services sectors would experience the largest increase in tax incidence with the VAT.</p>

BUSINESS TAX

MARGIN TAX



Purpose	The purpose of analyzing the margin tax was to examine whether the Margin tax could ease the administrative and financial burden for small and low-profit-margin businesses and increase transparency for consumers.
Comparison to B&O	The margin tax is similar to the subtraction method VAT. Businesses are taxed on their gross margin, or their gross receipts minus returns and allowances and minus cost of goods sold. This helps businesses avoid double taxation, which occurs under the B&O tax.
Impact on Business Tax Burden	<p>Impact by Business Size: The margin tax shifts tax incidence away from small businesses.</p> <p>Impact by Business Sector: While Real Estate, Rental, and Leasing sectors would experience the largest decreases in tax incidence, the Health Care & Social Services and Accommodation & Food Services sectors would experience the largest increase in tax incidence with the margin tax.</p>

Continued on next page...

² Tax incidence measures the amount of direct tax or level of tax burden a business and/or household faces from a particular tax.

BUSINESS TAX

CORPORATE INCOME/NET RECEIPTS TAX



<p>Purpose</p>	<p>The purpose of analyzing the CINR tax was to examine whether the CINR tax could ease the administrative and financial burden for small and low-profit-margin businesses and increase transparency for consumers.</p>
<p>Comparison to B&O</p>	<p>Unlike the B&O tax, a CINR tax would allow businesses that pay the federal corporate income tax to deduct most of the expenses related to operating a business, such as cost of goods sold, salaries and wages, and rent. (Pass-through entities, such as sole proprietorships and S corporations taxable through the individual income tax, would not pay the CINR tax.)</p>
<p>Impact on Business Tax Burden</p>	<p>Impact by Business Size: If a CINR tax is implemented with a PIT, the tax incidence shifts from businesses to households. If a CINR tax is implemented without a PIT, the tax incidence shifts mostly to businesses earning more than \$250 million in annual gross receipts.</p> <p>Impact by Business Sector: Across most sectors, business tax incidences would fall with a CINR tax. If the CINR tax were implemented with a PIT, tax incidence would shift mostly to the Management of Companies sector and Manufacturing and Information sector.</p>

HOUSEHOLD TAX

PERSONAL INCOME TAX



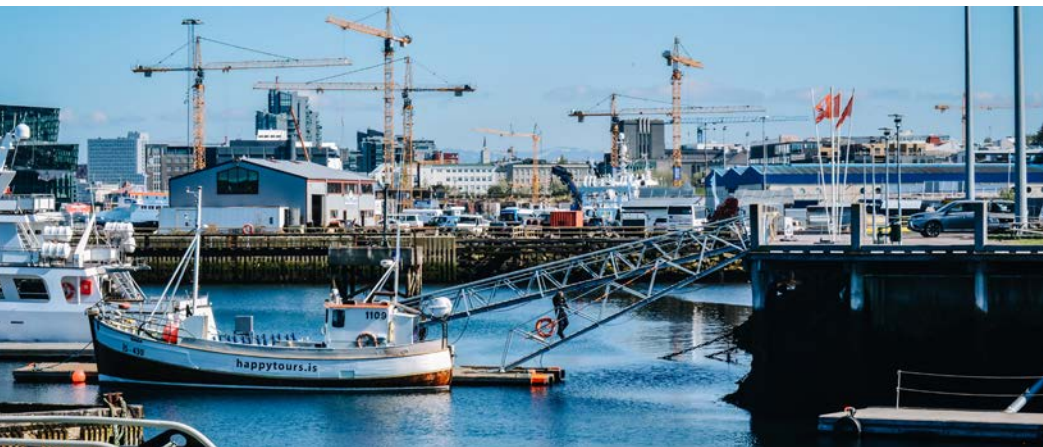
<p>Purpose</p>	<p>The purpose of analyzing the PIT was to examine whether this tax could promote fairly distributed tax burden across income levels, as lower-income households currently bear disproportionately higher tax burden.</p>
<p>Comparison to Sales Tax</p>	<p>The PIT in Washington would work similarly to the federal individual income tax. Each taxpayer's taxable income would be based on the adjusted gross income (AGI) minus deductions and personal exemptions.</p>
<p>Impact on Household Tax Burden</p>	<p>Graduated PIT: In comparison to the sales tax, a graduated PIT tax that increases with household income could produce a sizable decrease in household tax burden for lower-income households depending on the tax rate used.</p> <p>Flat PIT: In comparison to the sales tax, a flat PIT rate would have little or no effect on regressivity of household tax burden.</p>

HOUSEHOLD TAX

ALTERNATIVE PROPERTY TAX GROWTH LIMITATION



<p>Purpose</p>	<p>The purpose of analyzing a property tax tied to population and inflation growth was to examine whether this change had any impact on the adequacy and stability of the revenue generated.</p>
<p>Comparison to Current Property Tax Limit</p>	<p>The alternative property tax growth limitation would change the current rate-based property tax system so that it is tied to growth in population and inflation rather than subject to the current 1% annual growth limit.</p>
<p>Revenue Impact</p>	<p>The alternative property tax growth limitation would have generated 37% more revenue in comparison to the current 1% growth limit factor during the 2017-2019 biennium.</p>



Scenarios and Public Outreach

Scenario Development

Based on the 2020 economic research, the TSWG met and created six scenarios based on various tax types. The TSWG agreed that these scenarios were not policy recommendations, but rather ideas to stimulate discussion and public feedback. The scenarios were all revenue neutral, with the exception of a stand-alone scenario for the property tax limit factor. The tax types included:

- Primary Residence Property Tax Exemption
- Wealth Tax
- Value-Added Tax
- Employer Compensation Tax
- Margin Tax
- Sales Tax Reduction
- Personal Income Tax (flat and graduated)
- Corporate Income Tax (flat and graduated)
- Property Tax Limit Factor Adjustment

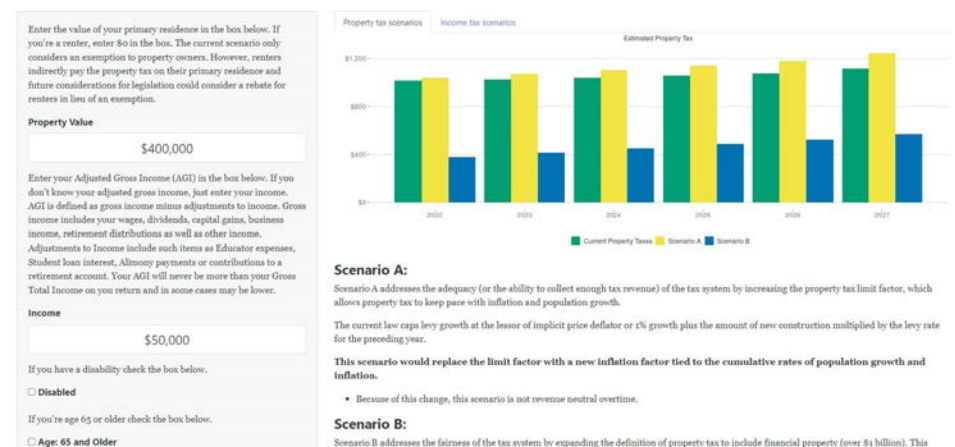
Public Engagement Strategies

The TSWG wanted to hear from individual and business taxpayers about their concerns and support regarding the six tax scenarios. In addition, the TSWG wanted public feedback on the principles for a well-designed tax system, as described in the Budget Proviso as (1) stability, (2) transparency, (3) adequacy, and (4) fairness. The TSWG developed a public engagement plan that expanded upon the requirements of the Budget Proviso. To reach a diverse range of community members and businesses, engagement encompassed various techniques—including town halls, presentations, focus groups, and a survey—detailed on the next page.

The TSWG engaged with the broader public using other tools as well.

- **Interactive Tax Calculator:** Enabled users to estimate their tax burden as a result to changes to business and individual taxes.
- **TSWG Website:** Served as a repository for engagement opportunities and tax information.
- **Social Media (Facebook/Twitter):** Provided a platform for more frequent and informal updates during the engagement period in 2021.

Interactive Tax Calculator

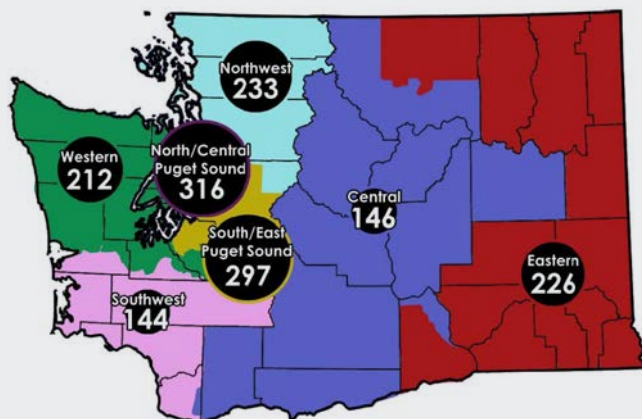


Engagement Techniques

Fourteen virtual **town hall meetings** conducted for seven geographic regions.



1,574 participants across the state



Six in-language **focus groups**

~45 participants

LANGUAGE	ORGANIZATION	DATE
Vietnamese	Friends of Little Saigon	Nov 2021
Russian	Pacific Ukrainian Society	Nov 2021
Spanish	Mujer Al Volante	Nov 2021
Korean	Korean Community Service Center	Nov 2021
Cantonese	Ethnic Chamber of Commerce Coalition	Dec 2021
Mandarin	InterImCDA	Jan 2021



Online survey (long and shorter version) translated into Spanish, Chinese (simplified and traditional), Korean, Russian, Vietnamese, and Ukrainian.

long survey: **1,693 respondents**
 short survey: **1,159 respondents**
15,000 free responses individually analyzed



We Go to You presentations given at 30 existing community organization and business association meetings.

~775 participants

ORGANIZATION NAME	REGION SERVED	COMMUNITY MEMBERS	BUSINESSES	PRIORITY COMMUNITY
Aging and Disability Services/Area Agency on Aging	North/Central Puget Sound	✓		✓
Aging and Long-Term Care of Eastern Washington	Eastern	✓		✓
Arc of Washington State	Statewide	✓		✓
Association of Washington Business	Statewide		✓	
Bellevue Chamber of Commerce	South/East Puget Sound		✓	
Benton-Franklin County League of Women Voters	Eastern	✓		
Columbia River Economic Development Council	Southwest		✓	
Department of Revenue Technical Advisory Group	Statewide			
Economic Alliance Snohomish County	Northwest		✓	
Greater Seattle Business Association (GSBA)	Statewide		✓	
Greater Spokane Incorporated	Eastern		✓	✓
Greater Spokane Valley Chamber of Commerce	Eastern		✓	✓
Greater Vancouver Chamber of Commerce	Southwest		✓	
King County League of Women Voters	South/East Puget Sound	✓		
National Federation of Independent Business	Statewide		✓	
North Pend Oreille County Chamber of Commerce	Eastern		✓	
OneAmerica	Statewide	✓		✓
Port of Columbia	Eastern		✓	
San Juan Island Family Resource Center	Northwest	✓		✓
Spokane Low-Income Housing Consortium	Eastern	✓		✓
Tri County Economic Development District	Eastern		✓	
Washington Community Alliance	Statewide	✓		✓
Washington Policy Center	Statewide	✓		
Washington Roundtable	Statewide		✓	
Washington Senior Lobby	Statewide	✓		✓
Washington State Microenterprise Association	Statewide		✓	
Washington State Pharmacy Association	Statewide		✓	
Whatcom County Democratic Women	Northwest	✓		
Youth Development Executives of King County	North/Central Puget Sound	✓		✓

Engagement Outcomes

The multipronged engagement strategy yielded valuable results for the TSWG to consider, including feedback on tax principles and the tax types that formed the basis of the six scenarios. The full results can be found in the 2021 Engagement Report and 2022 Survey Analysis Report.



Feedback on Tax Principles

Overall, participants ranked the tax principles in the following order:

- 1 **Fairness** (*most important*)
- 2 **Adequacy and transparency** (*both principles roughly tied for second-most important*)
- 3 **Stability**

When asked about the definition of “fairness,” slightly more people defined a “fair” tax system as one that is based on capacity (e.g., those who can afford to pay more in taxes should pay more), versus a system based on consistency (e.g., everyone should pay the same rate).

Feedback on Tax Types

TAX TYPE	HIGH-LEVEL FEEDBACK
Primary Residence Property Tax Exemption	More support than concern
Sales Tax Reduction	More support than concern
Margin Tax	More support than concern
Wealth Tax	Approximately equal levels of support and concern
Value-Added Tax	Approximately equal levels of support and concern
Progressive Corporate and Personal Income Taxes	Approximately equal levels of support and concern
Employer Compensation Tax	More concern than support
Flat Corporate and Personal Income Taxes	More concern than support
Changing the Property Tax Limit Factor	More concern than support

When participants **SUPPORTED** a tax type, it was often for one of the following reasons:

- Simplicity
- Stable source of revenue
- Wealthy people or profitable businesses pay more based on their capacity to pay
- Relief for people with low incomes or small/low-margin businesses
- Consistent application across taxpayers

When participants had **CONCERNS** about a tax type, one of the reasons below was usually cited:

- Disproportionately burdened people with low incomes and/or people of color (regressive)
- Wealthy individuals can leave the state or find loopholes
- Tax rate or base may increase in the future
- Too complicated
- Discourages economic growth
- Not appropriate for all industries

Proposal Development

General Process

The TSWG worked throughout 2022 to move from high-level tax concepts to fleshed out proposals, and finally legislative recommendations.



Tax Concept Development

In 2022, the DOR completed the analyses on the tax types introduced in the scenarios. The TSWG requested that the DOR also analyze the Working Families Tax Credit. Additionally, the TSWG paired the primary residence property tax exemption with a renters credit based on public feedback. The DOR completed the following types of analyses:

- Technical details on how the tax would be implemented and who it would impact
- Revenue forecasts
- Research on how other states have enacted similar taxes

Based on this work, the DOR fleshed out concepts for each tax type and identified questions for TSWG consideration. When applicable, the DOR provided recommendations for certain questions that the TSWG had up for discussion.

Tax Concept Refinement

The TSWG met throughout 2022 to refine the concepts using anonymous polling and whittle down the concepts into bipartisan legislative recommendations to introduce during the 2023 legislative session. Due to the Budget Proviso, the final recommendation from the TSWG needed to be revenue neutral. As such, the TSWG could not propose any tax credits without additional sources of revenue. The TSWG began with nine concepts, reduced the list to five, and ultimately recommended two taxes to the full legislature, as described in detail on page 16.



Focused Proposal Development

Margin Tax

During the TSWG's meetings in 2022, they devoted considerable time to fleshing out the margin tax proposal. Below are technical details and the TSWG preferences regarding the margin tax.



How will businesses report?

- As consolidated corporate entities

What should be the nexus standard?

- The current physical presence and economic standards under the B&O tax

How will income be apportioned to Washington?

- Single-factor sales/gross receipts

What should the rate structure be?

- The DOR should model both flat and graduated

What should be the rate basis?

- Receipts

Should current surcharges be maintained?

- Maintain current surcharges

Should retailers be compensated?

- Yes

Are all enterprise activities subject to the tax?

- The same tax base as the B&O tax

Should preferential rates be eliminated?

- Yes, for modeling purposes

Should all current deductions, credits, exclusions, and exemptions be eliminated, except those necessary for legal compliance or practical administration?

- Yes, for modeling purposes

Will the proposal use the standard deductions?

- Yes, a fixed percentage of gross receipts, a flat amount, cost of goods sold, or compensation paid

Will the proposal include a public utility tax?

- No

Should Washington allow contractor compensation to qualify for the compensation deduction?

- No

How should Washington calculate the compensation paid deduction?

- Limit the deductions to IRS W-2 wages

Should Washington cap the per employee compensation deduction?

- Cap the deduction to a set amount

Should Washington limit the compensation deduction to a certain percentage of possible compensation costs?

- No

How should Washington calculate the cost of goods sold?

- Use the IRS definition

Should Washington limit the cost of goods sold to a certain percentage?

- No

Primary Residence Property Tax Exemption and Renters Credit



The TSWG worked through details regarding the primary residence property tax exemption and renters credit prior to deciding that this tax concept would not move forward to legislature. Below are details the TSWG refined.

Should the exemption include primary residences only or all residences?

- Primary only

How should the primary residence property tax exemption be administered?

- Refund program administered at the state level

Should the DOR model a renters' credit?

- Yes

Working Families Tax Credit



The TSWG mainly focused on whether eligibility should be broadened under the working families tax credit (WFTC) program. The TSWG agreed that eligibility should be broadened, however, the WFTC was eliminated from discussion before the TSWG determined which eligibility components should expand.

Property Tax Limit Factor



The property tax limit factor ultimately turned into a legislative proposal based on the following guidance from the TSWG.

Should there be a minimum limit of 0% on growth?

- Yes, negative growth stays at zero

Should there be a maximum limit on the property tax limit factor?

- Yes

What level should the property tax limit factor be modeled at?

- Local only

Final Proposal

During the TSWG’s final meeting of 2022, TSWG members had the opportunity to publicly vote on the remaining tax concepts. **Ultimately, the TSWG voted to recommend the margin tax and the property tax limit factor as bills in the 2023 legislative session.**



Tax Concept Refinement Process: Final Recommendations

DATE	TAX CONCEPTS								
	Employer Compensation Tax	Value-Added Tax	Primary Residence Property Tax Exemption and Renters Credit	Wealth Tax	Margin Tax	Property Tax Limit Factor	Working Families Tax Credit	Corporate Income Tax	Personal Income Tax
Mar 2022	Eliminated	Eliminated	Maintain as an option	Maintain as an option	Maintain as an option	Maintain as an option	Maintain as an option	Eliminated	Eliminated
May 2022			No discussion	No discussion	12 technical details	No discussion	1 technical detail		
Sept 2022			3 technical details	No discussion	6 technical details	2 technical details	No discussion		
Nov 2022			Eliminated	Eliminated	Maintain as an option	1 technical detail	Eliminated		
Dec 2022					Legislative Recommendation	Legislative Recommendation			

Legislative Process

2023 Legislative Session

In January of 2023, the TSWG proposed to the Washington State Legislature a [set of tax recommendations](#). Based on these recommendations, Washington state legislators introduced three bills during the 2023 legislative session:

- 1 [SB 5482 - 2023-24](#) Concerning the margin tax and companion bill; [HB 1644 - 2023-24](#) Concerning the margin tax
- 2 [SB5618 - 2023-24](#) Increasing the local property tax revenue growth limit
- 3 [HB 1670 - 2023-24](#) Raising the limit factor for property taxes

Legislative Details

This section describes each bill in more detail, in addition to providing the sponsors and the current state of the bill.



Margin Tax Bill (SB 5482 - 2023-24)

This bill aimed to replace Washington's B&O tax with a margin tax that is modeled after Texas's franchise tax, starting in calendar year 2027. This margin tax would tax businesses on their margin, calculated by taking the business's worldwide gross income and subtracting the greatest of four deductions:

- Cost of inputs
- Compensation paid, capped at \$400,000 per employee
- 30% of gross receipts
- A flat amount of \$1 million

After subtracting the deduction amount, the business's worldwide margin that is attributable to Washington would be determined using a single-factor sales apportionment method,

with the amount attributable to Washington being multiplied by a 3.1966 percent tax rate to determine the total amount due. A taxpayer with a gross income of \$5,000,000 or less may elect to pay the margin tax based on an easy computation, which is the business's gross income attributable to Washington multiplied by a rate of 1.75 percent.

The margin tax would be imposed on the same entities that are currently subject to the B&O tax and would also maintain Washington's currently imposed surcharges, current registration and nexus thresholds, and local B&O taxes.

Additional specifics regarding the margin tax are outlined in the [Senate Bill Report for SB 5482](#).

Title: SB 5482 - 2023-24 Concerning the margin tax (and companion bill).

Sponsors: Noel Frame, Keith Wagoner, Lisa Wellman, Joe Nguyen, Manka Dhingra, Phil Fortunato, Sam Hunt, Karen Keiser, Patty Kuderer, Liz Lovelett, Drew MacEwen, Rebecca Saldaña, Derek Stanford

State of the Bill: This bill has not passed.



Property Tax Revenue Growth Limit (SB 5618 – 2023-24 and HB 1670 – 2023-24)

These bills would change the current revenue growth limit factor of 101 percent, replacing it with a limit factor of 100 percent plus population change and inflation, with a new cap of 103 percent.³

These bills would also repeal the ability for taxing districts that have a substantial need to use the growth factor of 101 percent instead of the implicit price deflator if the implicit price deflator is less than 1 percent.

These bills specify the dates by which the DOR must provide county assessors the limit factors (September 1st of each year) and the date by which county assessors must determine the limit factor for each taxing district and subsequently notify those districts (October 1st of each year). These changes would be applicable for any taxes levied for collection in 2024 onward.

Additional specifics regarding the Property Tax Revenue Growth Limit bill are outlined in the [Senate Bill Report 5618](#).

Title: SB 5618 – 2023-24 Increasing the local property tax revenue growth limit;
HB 1670 – 2023-24 Raising the limit factor for property taxes.

Senate Sponsors: Patty Kuderer, Lisa Wellman, Noel Frame, Sam Hunt, Marko Liias, Liz Lovelett, Joe Nguyen, June Robinson

House Sponsors: Timm Ormsby, Joe Fitzgibbon, Amy Walen, Nicole Macri, Tana Senn, Steve Bergquist, Mia Gregerson, Larry Springer, Roger Goodman, Frank Chopp, Jessica Bateman, Sharon Wylie, Jake Fey, Cindy Ryu, Monica Jurado Stonier, Marcus Riccelli, Kristine Reeves, Davina Duerr, Alex Ramel, Emily Alvarado, Gerry Pollet

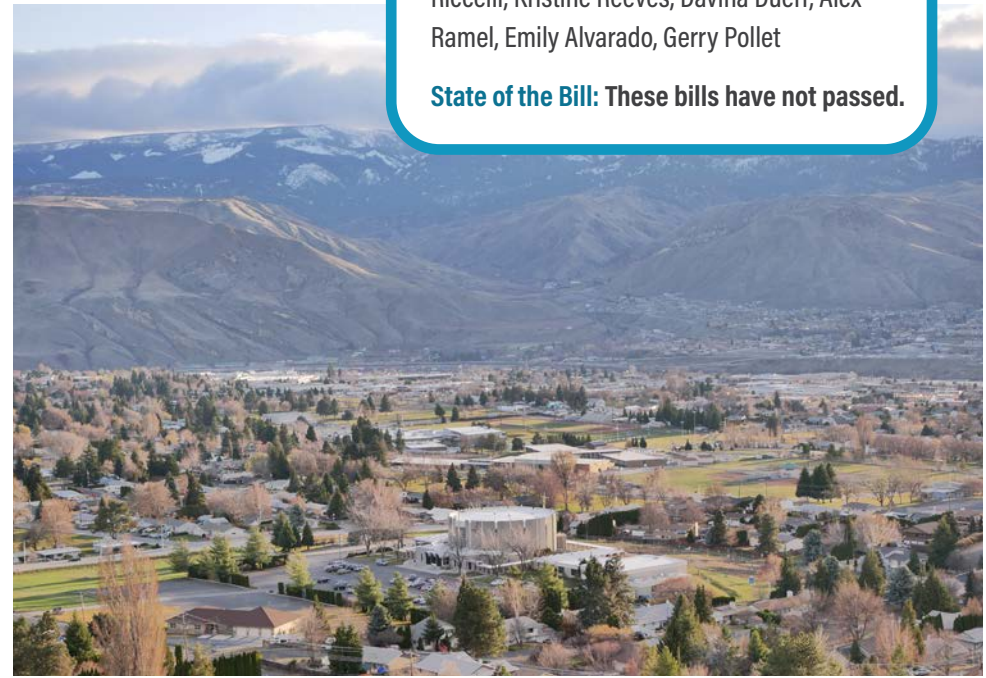
State of the Bill: These bills have not passed.

Summary of Final TSWG Meeting

On May 8, 2023, the TSWG met and discussed the 2023 legislative session and overall TSWG process. Specifically, Work Group members and public attendees expressed their thoughts about the margin tax and property tax revenue growth limit bills, expanding upon why they believed these bills did not pass and why work should continue to explore Washington’s tax policy in the future.

Margin Tax

Work Group members and public attendees reflected on the fact that the margin tax bill did not pass despite concerns among the general business community over the years about the fairness of the B&O tax and expressed desires for a new tax. Work Group members suggested a few potential reasons as to why the margin tax bill did not pass, including concerns about the potential for a higher administrative burden and tax rate for particular types of businesses and concerns about the margin tax undermining reliable revenue to the state.



³ The definitions of inflation and population change as used for the calculations of the growth limit factor can be found [here](#).



Property Tax Revenue Growth Limit

Work Group members voiced mixed opinions about the property tax revenue growth limit bill. In general, some TSWG members noted that they were not in support of increasing property tax at all. Moreover, one member noted a concern about using both population and inflation to calculate the property tax growth limit factor. However, TSWG members in support of the property tax revenue growth limit bill stressed the importance of increasing taxes to pay for necessary public services, such as fire departments, police services, roads, clean water, and school teachers.

Moving Forward

Though the margin tax and property tax revenue growth limit bills did not pass, Work Group members agreed that future legislative sessions will build off the TSWG's efforts, including the economic modeling and results of public engagement. Work Group members and the public were thankful for the TSWG efforts, recognizing that the process was a valuable and lasting step toward changing Washington's tax policy.

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Prepared for Washington State Legislature, June 2023



Fire Department 2023 Strategic Plan

Stevenson, Washington



TABLE OF CONTENTS

Plan Status and Progress	4
Goals	5
1-Our People	6
1A-Provide a healthy and safe work environment for Stevenson Fire Department Members.	8
1A1-Implement a comprehensive safety program that meets local, State and federal best practices and	10
1A2-Review Washington Administrative Code-Firefighters Safety Standards 296.305, NFPA 1500 Occupati	11
1A3-Establish a Safety Committee to assist with sustaining the safety program and to review safety	12
1A4-Mitigate immediate safety issues.	13
1A5-Schedule a "Safety and Health Consultation" from the Washington State Labor and Industries "No-	14
1A6-Adopt safety policies that reinforce best practices.	15
1A7-Consider the installation of a negative-pressure diesel exhaust system in the apparatus bay.	16
1A8-Develop and implement Standard Policies and Procedures for Emergency Operators.	17
1A9-Provide a mental health and wellness program.	18
1A10-Consider implementing physical exams for all members.	19
1B-Strengthen the leadership of the Stevenson Fire Department through a succession plan and profess	20
1B1-Develop a succession plan that provides pathways for personnel to advance at all organizational	21
1B2-Develop Position Descriptions for each rank within the Stevenson Fire Department.	22
1B3-Develop and implement a leadership program for the Captain, Assistant Chief, and Fire Chief pos	23
1C-Provide and support a comprehensive training program for all ranks.	24
1C1-Develop and implement an annual training program to ensure skills maintenance and compliance wi	26
1C2-Identify and support specific training and certification for all positions in the Stevenson Fir	27
1C3-Develop and implement a formal system for personnel to be "signed-off" at each rank and/or each	28
1C4-Develop and implement a "New Member" orientation and training program to ensure deliberate and	29
1C5-Develop and implement a formal "Driver-Operator" program to ensure the safe operation of the ap	30
1C6-Implement a records management system to easily track required mandatory training and maintain	31
2-Internal Communications	32
2A-Improve the distribution of information to all members of the department.	34
2A1-Identify the standard mechanisms used to communicate with members.	35
2A2-Establish a system where regular communications can be stored and easily accessed by all member	36
2A3-Establish a system where all Administrative and Operations Policies and Procedures can be store	37
2A4-Consider innovative processes to improve collaboration, idea sharing, and employee-driven movem	38
3-Our Community	39
3A-Stevenson Fire Department members will develop cooperative and positive relationships with organ	41
3A1-Establish regular department head meetings between the Fire Chief and City Administrator.	42
3A2-Establish a regular verbal and written report submitted by the Fire Chief, through the City Adm	43
3A3-Identify opportunities to increase direct interaction between fire department leadership and co	44
3A4-Identify and clarify roles between the fire department and firefighters association.	45
3A5-Establish regular scheduled meetings between members of the Stevenson City Council and Fire Dis	46
3B-Identify and measure direct community interaction and engagement outside of emergency operations	47
3B1-Define roles and expectations for all personnel in community engagement.	48
3B2-Identify and implement strategies and opportunities to increase engagement with the community.	49
3B3-Implement additional social media tools such as a Fire District #2 Website and social media sit	50
3B4-Develop a tool to collect and report information regarding public engagement performance.	51

4-Organizational Stability	52
4A-Clarify Roles and Responsibilities of the Stevenson Fire Department and Fire District 2	54
4A1-Review and update City Municipal Code 2.24 Volunteer Fire Department.....	55
4A2-Review and update the 1989 Operational Agreement between the City and Fire District 2.....	56
4A3-Revise current policy to further engage the City in selecting the City Fire Chief.....	57
4A4-Update policies to clarify the selection and role of the Fire District 2 Fire Marshal/Fire Chief.....	58
4A5-Develop and implement a Fire District Commission Policy Manual, Commissioner Handbook, and Comm.....	59
4B-Ensure adequate leadership is available for managing emergency incidents.....	60
4B1-Develop a new organizational structure to improve leadership and management of the fire department.....	61
4B2-Develop and implement a strategy to fill and maintain all positions at the rank of Captain, Ass.....	62
4B3-Develop and implement a mechanism to ensure adequate officer coverage for safe management of em.....	63
4C-Ensure a stable fire department membership available to meet the emergency needs of the communit.....	64
4C1-Develop, implement, and maintain a comprehensive Volunteer Recruitment and Retention Program.....	65
4C2-Establish a mechanism to regularly report volunteer membership and participation to the City Co.....	66
4D-Ensure adequate support for core administrative functions.....	67
4D1-Develop and implement a set of Standard Policies and Procedures for all Administrative function.....	68
4D2-Evaluate and implement alternatives for providing necessary long-term administrative support fo.....	69
4D3-Review and update Fire District 2 policies and procedures for compliance with local and State p.....	70
4E-Strengthen and develop the organizational culture to support the members of the Stevenson Fire D.....	71
4E1-Formally adopt a Mission, Vision and set of organizational Values.....	72
4E2-Communicate the Mission, Vision, and Values of the department and integrate them into all aspec.....	73
4E3-Communicate with all members on the Strategic Plan for the department and communicate regular u.....	74
4E4-Implement a formal Volunteer Firefighter Recognition Program to celebrate service year mileston.....	75
4E5-Ensure fire department policies, procedures, and recruitment strategies address diversity.....	76
5-Organizational Sustainability	77
5A-Develop and implement a Facility Maintenance and Replacement Plan.....	79
5A1-Development and implement a rehabilitation, cleaning and maintenance plan for the current fire.....	80
5A2-Develop and implement a records management system to ensure compliance with local and State req.....	81
5A3-Immediately develop and implement a Fire Station Replacement Plan.....	82
5B-Develop and implement an Apparatus and Equipment Maintenance and Replacement Plan.....	83
5B1-Development and implement a maintenance plan for all apparatus and equipment to ensure safe ope.....	84
5B2-Develop and implement a records management system to ensure compliance with local, State, and F.....	85
5B3-Develop and implement an Apparatus and Equipment Capital Replacement Plan.....	86
5C-Provide for the long-term operational stability and functionality of the Stevenson Fire Departme.....	87
5C1-Develop a comprehensive fire services evaluation to enable policymakers to fully capture needed.....	89
5C2-Establish a mechanism to annually review the readiness, capabilities, and performance of the f.....	90
5C3-Maximize utilization of available funding mechanisms for the fire department.....	91
5C4-Implement an electronic records management system for emergency responses whereby records are t.....	92
5C5-Evaluate staffing alternatives and develop a long-range plan for ensuring emergency response ca.....	93
5C6-Evaluate opportunities for increased collaboration with neighboring fire and emergency service.....	94

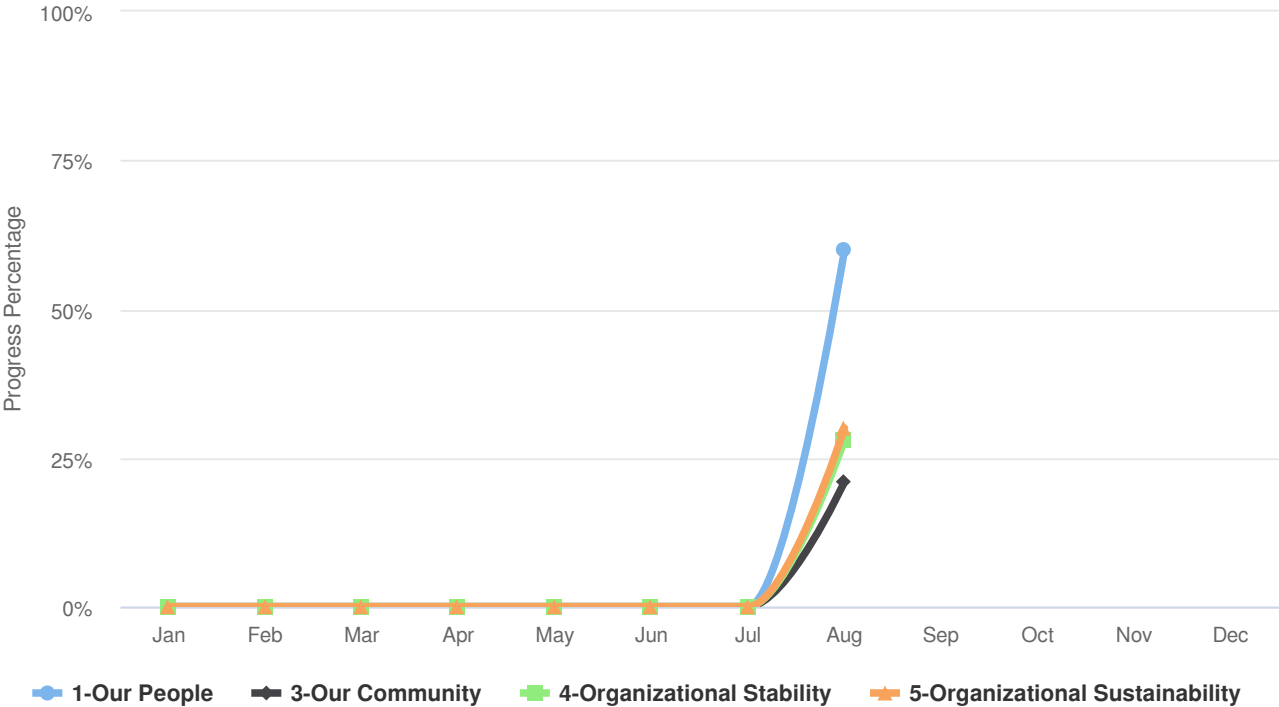
Plan Status and Progress

Overall Plan Status



- Complete **0 Action Items (0%)**
- On Track **9 Action Items (15%)**
- Minor Disruption **0 Action Items (0%)**
- Major Disruption **0 Action Items (0%)**
- Not Started **53 Action Items (85%)**
- Future **0 Action Items (0%)**

Goals Progress Over Time



Goals



1-Our People

The City and District will maintain a professional, well-trained, qualified membership to meet the emergency service needs of our communities.

Overall Progress

60%



Objectives

3



2-Internal Communications

The City and District will maintain effective, open communications and inclusive decision-making with its members.

Overall Progress

0%



Objectives

1



3-Our Community

The City and District leadership will effectively communicate with customers, citizens, visitors, and partners.

Overall Progress

21%



Objectives

2



4-Organizational Stability

The City and District will maintain an organizational structure and support system to ensure sufficient and stable critical business functions of the Fire Department.

Overall Progress

28%



Objectives

5



5-Organizational Sustainability

The City and District will develop plans to ensure the fire department maintains the ability to meet future community needs.

Overall Progress

30%



Objectives

3

Goals

1-Our People

The City and District will maintain a professional, well-trained, qualified membership to meet the emergency service needs of our communities.



Overall Progress



- Complete
- On Track
- Minor Disruption
- Major Disruption
- Not Started
- Future

- 0 Action Items** (0%)
- 1 Action Items** (5%)
- 0 Action Items** (0%)
- 0 Action Items** (0%)
- 18 Action Items** (95%)
- 0 Action Items** (0%)

Objectives

● Complete
 ● On Track
 ● Minor Disruption
 ● Major Disruption
 ● Not Started
 ● Future

1A-Provide a healthy and safe work environment for Stevenson Fire Department Members.

Tasks **10**

Progress



Status



1B-Strengthen the leadership of the Stevenson Fire Department through a succession plan and professional development.

Tasks **3**

Progress



Status



1C-Provide and support a comprehensive training program for all ranks.

Tasks **6**

Progress



Status



Objectives







1A-Provide a healthy and safe work environment for Stevenson Fire Department Members.

Overall Progress  6%





Overall Status 

● Complete
 ● On Track
 ● Minor Disruption
 ● Major Disruption
 ● Not Started
 ● Future

Action Items

1A1-Implement a comprehensive safety program that meets local, State and federal best practices and standards.	Last Update	Progress  0%	Status ● Not Started
1A2-Review Washington Administrative Code-Firefighters Safety Standards 296.305, NFPA 1500 Occupational Safety, Health & Wellness Program.	Last Update	Progress  0%	Status ● Not Started
1A3-Establish a Safety Committee to assist with sustaining the safety program and to review safety practices, injury, accident, and near-miss incidents.	Last Update	Progress  0%	Status ● Not Started
1A4-Mitigate immediate safety issues.	Last Update 08/7/2023	Progress  60%	Status ● On Track
1A5-Schedule a "Safety and Health Consultation" from the Washington State Labor and Industries "No-Cost Consultation" services.	Last Update	Progress  0%	Status ● Not Started
1A6-Adopt safety policies that reinforce best practices.	Last Update	Progress  0%	Status ● Not Started



1A7-Consider the installation of a negative-pressure diesel exhaust system in the apparatus bay.	Last Update	Progress  0%	Status <input type="radio"/> Not Started
1A8-Develop and implement Standard Policies and Procedures for Emergency Operators.	Last Update	Progress  0%	Status <input type="radio"/> Not Started
1A9-Provide a mental health and wellness program.	Last Update	Progress  0%	Status <input type="radio"/> Not Started
1A10-Consider implementing physical exams for all members.	Last Update	Progress  0%	Status <input type="radio"/> Not Started

Tasks

1A1-Implement a comprehensive safety program that meets local, State and federal best practices and standards.

Short timeline.



Tasks

1A2-Review Washington Administrative Code-Firefighters Safety Standards 296.305, NFPA 1500 Occupational Safety, Health & Wellness Program.

Short timeline.



Tasks

1A3-Establish a Safety Committee to assist with sustaining the safety program and to review safety practices, injury, accident, and near-miss incidents.

Short timeline.



Tasks


1A4-Mitigate immediate safety issues.

Immediate timeline. Clear the floor of debris and obstacles, install vehicle charging cords from the ceiling, install Gear Hangar grids, reposition apparatus to ensure safe clearances, purchase passport accountability and name tags consistent across all apparatus and department, inventory and secure safety equipment and supplies.

Status and Progress

Last Update
08/7/2023

Progress
 **60%**

Status
 On Track

Note
An assessment has been done and tasks have been assigned. Quotes for lockers and electrical work are being obtained with a goal to have information by Aug. 15th on vendor selection and moving forward.

Tasks

- Passport Name Tags-This is ongoing-this is not an issue. We wait to see if new volunteers stick around before ordering name tags. Names are hand written on Accountability Board if no tag exists.
- Inventory and secure Safety Equipment and supplies-This is in place and accessible by Command Staff.
- Reposition Apparatus to ensure safe clearances-Not possible with current building configuration.



Tasks

1A5-Schedule a "Safety and Health Consultation" from the Washington State Labor and Industries "No-Cost Consultation" services.

Immediate timeline.



Tasks

1A6-Adopt safety policies that reinforce best practices.

Short timeline.



Tasks

1A7-Consider the installation of a negative-pressure diesel exhaust system in the apparatus bay.

Medium timeline.



Tasks

1A8-Develop and implement Standard Policies and Procedures for Emergency Operators.

Medium timeline.



Tasks

1A9-Provide a mental health and wellness program.

Medium timeline.



Tasks

1A10-Consider implementing physical exams for all members.

Medium timeline.



Objectives

1B-Strengthen the leadership of the Stevenson Fire Department through a succession plan and professional development.

Overall Progress  0%

Overall Status 

● Complete ● On Track ● Minor Disruption
● Major Disruption ● Not Started ● Future

Action Items

1B1-Develop a succession plan that provides pathways for personnel to advance at all organizational levels.

Last Update

Progress

 0%

Status

● Not Started

1B2-Develop Position Descriptions for each rank within the Stevenson Fire Department.

Last Update

Progress

 0%

Status

● Not Started

1B3-Develop and implement a leadership program for the Captain, Assistant Chief, and Fire Chief positions, incorporating qualification benchmarks.

Last Update

Progress

 0%

Status

● Not Started



Tasks

1B1-Develop a succession plan that provides pathways for personnel to advance at all organizational levels.

Short timeframe.



Tasks

1B2-Develop Position Descriptions for each rank within the Stevenson Fire Department.

Medium timeframe.



Tasks

1B3-Develop and implement a leadership program for the Captain, Assistant Chief, and Fire Chief positions, incorporating qualification benchmarks.

Long timeframe.



Objectives

1C-Provide and support a comprehensive training program for all ranks.

Overall Progress  0%

Overall Status 

● Complete
 ● On Track
 ● Minor Disruption
 ● Major Disruption
 ● Not Started
 ● Future

Action Items

1C1-Develop and implement an annual training program to ensure skills maintenance and compliance with local, State and Federal requirements.

Last Update

Progress  0%

Status ● Not Started

1C2-Identify and support specific training and certification for all positions in the Stevenson Fire Department.

Last Update

Progress  0%

Status ● Not Started

1C3-Develop and implement a formal system for personnel to be "signed-off" at each rank and/or each function they are to perform.

Last Update

Progress  0%

Status ● Not Started

1C4-Develop and implement a "New Member" orientation and training program to ensure deliberate and consistent training of new members.

Last Update

Progress  0%

Status ● Not Started

1C5-Develop and implement a formal "Driver-Operator" program to ensure the safe operation of the apparatus.

Last Update

Progress  0%

Status ● Not Started



1C6-Implement a records management system to easily track required mandatory training and maintain certifications (i.e. Drivers License, NIIMS, Rt-130, CPR, etc.).

Last Update

Progress



Status

● Not Started



Tasks

1C1-Develop and implement an annual training program to ensure skills maintenance and compliance with local, State and Federal requirements.

Short timeframe.



Tasks

1C2-Identify and support specific training and certification for all positions in the Stevenson Fire Department.

Short timeframe.



Tasks

1C3-Develop and implement a formal system for personnel to be "signed-off" at each rank and/or each function they are to perform.

Short timeframe.



Tasks

1C4-Develop and implement a "New Member" orientation and training program to ensure deliberate and consistent training of new members.

Short timeframe.



Tasks

1C5-Develop and implement a formal "Driver-Operator" program to ensure the safe operation of the apparatus.

Short timeframe.



Tasks

1C6-Implement a records management system to easily track required mandatory training and maintain certifications (i.e. Drivers License, NIIMS, Rt-130, CPR, etc.).

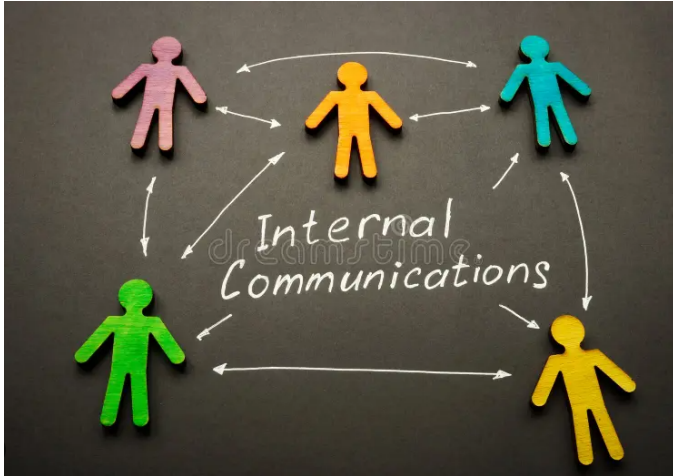
Medium timeframe.



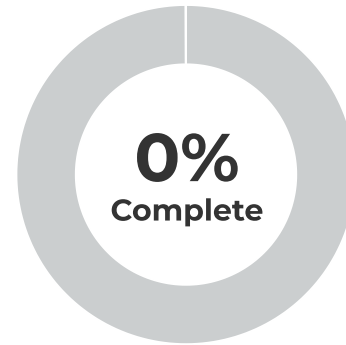
Goals

2-Internal Communications

The City and District will maintain effective, open communications and inclusive decision-making with its members.



Overall Progress



● Complete	0 Action Items (0%)
● On Track	0 Action Items (0%)
● Minor Disruption	0 Action Items (0%)
● Major Disruption	0 Action Items (0%)
● Not Started	4 Action Items (100%)
● Future	0 Action Items (0%)

Objectives

● Complete ● On Track ● Minor Disruption ● Major Disruption ● Not Started ● Future

2A-Improve the distribution of information to all members of the department.

Tasks **4**

Progress



Status



Objectives

2A-Improve the distribution of information to all members of the department.

Overall Progress  0%

Overall Status 

● Complete
 ● On Track
 ● Minor Disruption
 ● Major Disruption
 ● Not Started
 ● Future

Action Items

2A1-Identify the standard mechanisms used to communicate with members.

Last Update

Progress  0%

Status ● Not Started

2A2-Establish a system where regular communications can be stored and easily accessed by all members for review.

Last Update

Progress  0%

Status ● Not Started

2A3-Establish a system where all Administrative and Operations Policies and Procedures can be stored and easily accessed by all members for review.

Last Update

Progress  0%

Status ● Not Started

2A4-Consider innovative processes to improve collaboration, idea sharing, and employee-driven movements that drive efficiency.

Last Update

Progress  0%

Status ● Not Started



Tasks

2A1-Identify the standard mechanisms used to communicate with members.

Short timeline.



Tasks

2A2-Establish a system where regular communications can be stored and easily accessed by all members for review.

Short timeline.



Tasks

2A3-Establish a system where all Administrative and Operations Policies and Procedures can be stored and easily accessed by all members for review.

Short timeline.



Tasks

2A4-Consider innovative processes to improve collaboration, idea sharing, and employee-driven movements that drive efficiency.

Medium, Long timeline.



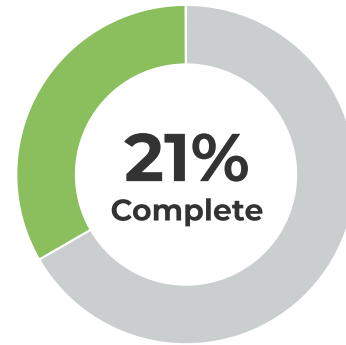
Goals

3-Our Community

The City and District leadership will effectively communicate with customers, citizens, visitors, and partners.



Overall Progress



- Complete
- On Track
- Minor Disruption
- Major Disruption
- Not Started
- Future

- 0 Action Items** (0%)
- 3 Action Items** (33%)
- 0 Action Items** (0%)
- 0 Action Items** (0%)
- 6 Action Items** (67%)
- 0 Action Items** (0%)

Objectives

● Complete ● On Track ● Minor Disruption ● Major Disruption ● Not Started ● Future

3A-Stevenson Fire

Department members will develop cooperative and positive relationships with organizations, groups, and agencies to serve the citizens of our communities best.

Tasks **5**

Progress



Status



3B-Identify and measure direct community interaction and engagement outside of emergency operations.

Tasks **4**

Progress



Status



Objectives

3A-Stevenson Fire






Department members will develop cooperative and positive relationships with organizations, groups, and agencies to serve the citizens of our communities best.

Overall Progress  5%

Overall Status 

- Complete
- On Track
- Minor Disruption
- Major Disruption
- Not Started
- Future

Action Items

3A1-Establish regular department head meetings between the Fire Chief and City Administrator.	Last Update 08/7/2023	Progress  20%	Status ● On Track
3A2-Establish a regular verbal and written report submitted by the Fire Chief, through the City Administrator to the City Council, on a minimum quarterly basis.	Last Update	Progress  0%	Status ● Not Started
3A3-Identify opportunities to increase direct interaction between fire department leadership and community/civic organizations.	Last Update	Progress  0%	Status ● Not Started
3A4-Identify and clarify roles between the fire department and firefighters association.	Last Update	Progress  0%	Status ● Not Started
3A5-Establish regular scheduled meetings between members of the Stevenson City Council and Fire District 2 Commissioners.	Last Update 08/7/2023	Progress  5%	Status ● On Track



Tasks


3A1-Establish regular department head meetings between the Fire Chief and City Administrator.

Immediate timeline.

Status and Progress

Last Update
08/7/2023

Progress
 20%

Status
 On Track

Note
Regular meetings are established with department heads weekly and the Fire Chief will attend based on availability.



Tasks

3A2-Establish a regular verbal and written report submitted by the Fire Chief, through the City Administrator to the City Council, on a minimum quarterly basis.

Short timeline.



Tasks

3A3-Identify opportunities to increase direct interaction between fire department leadership and community/civic organizations.

Short timeline.



Tasks

3A4-Identify and clarify roles between the fire department and firefighters association.

Short timeline.



Tasks


3A5-Establish regular scheduled meetings between members of the Stevenson City Council and Fire District 2 Commissioners.

Short timeline.

Status and Progress

Last Update
08/7/2023

Progress
 5%

Status
 On Track

Note
A meeting will be scheduled for September to address this task, focusing on implementation of the strategic plan and other department needs.



Objectives





3B-Identify and measure direct community interaction and engagement outside of emergency operations.

Overall Progress  8%

Overall Status 

- Complete
- On Track
- Minor Disruption
- Major Disruption
- Not Started
- Future

Action Items

3B1-Define roles and expectations for all personnel in community engagement.	Last Update	Progress  0%	Status ● Not Started
3B2-Identify and implement strategies and opportunities to increase engagement with the community.	Last Update	Progress  0%	Status ● Not Started
3B3-Implement additional social media tools such as a Fire District #2 Website and social media sites.	Last Update 08/7/2023	Progress  30%	Status ● On Track
3B4-Develop a tool to collect and report information regarding public engagement performance.	Last Update	Progress  0%	Status ● Not Started

Tasks

3B1-Define roles and expectations for all personnel in community engagement.

Short timeline.



Tasks

3B2-Identify and implement strategies and opportunities to increase engagement with the community.

Medium timeline.



Tasks


3B3-Implement additional social media tools such as a Fire District #2 Website and social media sites.

Medium timeline.

Status and Progress

Last Update
08/7/2023

Progress
 **30%**

Status
 On Track

Note
In process. There is a Stevenson Fire Department Facebook page.



Tasks

3B4-Develop a tool to collect and report information regarding public engagement performance.

Medium timeline.



Goals

4-Organizational Stability

The City and District will maintain an organizational structure and support system to ensure sufficient and stable critical business functions of the Fire Department.



Overall Progress



- Complete
- On Track
- Minor Disruption
- Major Disruption
- Not Started
- Future

- 0 Action Items** (0%)
- 4 Action Items** (22%)
- 0 Action Items** (0%)
- 0 Action Items** (0%)
- 14 Action Items** (78%)
- 0 Action Items** (0%)

Objectives

● Complete
 ● On Track
 ● Minor Disruption
 ● Major Disruption
 ● Not Started
 ● Future

4A-Clarify Roles and Responsibilities of the Stevenson Fire Department and Fire District 2.

Tasks **5**

Progress



Status



4B-Ensure adequate leadership is available for managing emergency incidents.

Tasks **3**

Progress



Status



4C-Ensure a stable fire department membership available to meet the emergency needs of the community.

Tasks **2**

Progress



Status



4D-Ensure adequate support for core administrative functions.

Tasks **3**

Progress



Status



4E-Strengthen and develop the organizational culture to support the members of the Stevenson Fire Department.

Tasks **5**

Progress



Status



Objectives






4A-Clarify Roles and Responsibilities of the Stevenson Fire Department and Fire District 2.

Overall Progress  1%

Overall Status 

● Complete
 ● On Track
 ● Minor Disruption
 ● Major Disruption
 ● Not Started
 ● Future

Action Items

4A1-Review and update City Municipal Code 2.24 Volunteer Fire Department.	Last Update	Progress  0%	Status ● Not Started
4A2-Review and update the 1989 Operational Agreement between the City and Fire District 2.	Last Update 08/7/2023	Progress  5%	Status ● On Track
4A3-Revise current policy to further engage the City in selecting the City Fire Chief.	Last Update	Progress  0%	Status ● Not Started
4A4-Update policies to clarify the selection and role of the Fire District 2 Fire Marshal/Fire Chief.	Last Update	Progress  0%	Status ● Not Started
4A5-Develop and implement a Fire District Commission Policy Manual, Commissioner Handbook, and Commissioner Training Program.	Last Update	Progress  0%	Status ● Not Started



Tasks

4A1-Review and update City Municipal Code 2.24 Volunteer Fire Department.

Short timeline.



Tasks


4A2-Review and update the 1989 Operational Agreement between the City and Fire District 2.

Short timeline.

Status and Progress

Last Update
08/7/2023

Progress
 5%

Status
 On Track

Note
Fire Chief Farris and City Administrator Kinley will prepare a draft for the City and District to review at the September joint meeting.



Tasks

4A3-Revise current policy to further engage the City in selecting the City Fire Chief.

Short timeline.



Tasks

4A4-Update policies to clarify the selection and role of the Fire District 2 Fire Marshal/Fire Chief.

Short timeline.



Tasks

4A5-Develop and implement a Fire District Commission Policy Manual, Commissioner Handbook, and Commissioner Training Program.

Medium timeline.



Objectives

4B-Ensure adequate leadership is available for managing emergency incidents.

Overall Progress  0%

Overall Status 

● Complete ● On Track ● Minor Disruption
● Major Disruption ● Not Started ● Future

Action Items

4B1-Develop a new organizational structure to improve leadership and management of the fire department.

Last Update

Progress

 0%

Status

● Not Started

4B2-Develop and implement a strategy to fill and maintain all positions at the rank of Captain, Assistant Chief, and Fire Chief.

Last Update

Progress

 0%

Status

● Not Started

4B3-Develop and implement a mechanism to ensure adequate officer coverage for safe management of emergency incidents.

Last Update

Progress

 0%

Status

● Not Started

Tasks

4B1-Develop a new organizational structure to improve leadership and management of the fire department.

Short timeline.



Tasks

4B2-Develop and implement a strategy to fill and maintain all positions at the rank of Captain, Assistant Chief, and Fire Chief.

Medium timeline.



Tasks

4B3-Develop and implement a mechanism to ensure adequate officer coverage for safe management of emergency incidents.

Medium timeline.



Objectives



4C-Ensure a stable fire department membership available to meet the emergency needs of the community.

Overall Progress  25%

Overall Status 

● Complete
 ● On Track
 ● Minor Disruption
 ● Major Disruption
 ● Not Started
 ● Future

Action Items

4C1-Develop, implement, and maintain a comprehensive Volunteer Recruitment and Retention Program.	Last Update	Progress  0%	Status ● Not Started
4C2-Establish a mechanism to regularly report volunteer membership and participation to the City Council and Fire District 2 Board.	Last Update 08/7/2023	Progress  50%	Status ● On Track



Tasks

4C1-Develop, implement, and maintain a comprehensive Volunteer Recruitment and Retention Program.

Medium timeline.



Tasks


4C2-Establish a mechanism to regularly report volunteer membership and participation to the City Council and Fire District 2 Board.

Short timeline.

Status and Progress

Last Update
08/7/2023

Progress
 50%

Status
 On Track

Note
Fire Chief provides monthly updates to Council and District.



Objectives

4D-Ensure adequate support for core administrative functions.

Overall Progress  0%

Overall Status 


- Complete
- On Track
- Minor Disruption
- Major Disruption
- Not Started
- Future

Action Items

4D1-Develop and implement a set of Standard Policies and Procedures for all Administrative functions and activities.

Last Update


Progress  0%

Status  Not Started

4D2-Evaluate and implement alternatives for providing necessary long-term administrative support for the fire department.

Last Update


Progress  0%

Status  Not Started

4D3-Review and update Fire District 2 policies and procedures for compliance with local and State public meeting requirements.

Last Update

Progress  0%

Status  Not Started



Tasks

4D1-Develop and implement a set of Standard Policies and Procedures for all Administrative functions and activities.

Medium timeline.



Tasks

4D2-Evaluate and implement alternatives for providing necessary long-term administrative support for the fire department.

Short timeline.



Tasks

4D3-Review and update Fire District 2 policies and procedures for compliance with local and State public meeting requirements.

Medium timeline.



Objectives






4E-Strengthen and develop the organizational culture to support the members of the Stevenson Fire Department.

Overall Progress  12%

Overall Status 

● Complete
 ● On Track
 ● Minor Disruption
 ● Major Disruption
 ● Not Started
 ● Future

Action Items

4E1-Formally adopt a Mission, Vision and set of organizational Values.	Last Update	Progress  0%	Status ● Not Started
4E2-Communicate the Mission, Vision, and Values of the department and integrate them into all aspects of the department communications strategy.	Last Update 08/7/2023	Progress  10%	Status ● On Track
4E3-Communicate with all members on the Strategic Plan for the department and communicate regular updates to all members.	Last Update 08/7/2023	Progress  50%	Status ● On Track
4E4-Implement a formal Volunteer Firefighter Recognition Program to celebrate service year milestones, participation, and promotions.	Last Update	Progress  0%	Status ● Not Started
4E5-Ensure fire department policies, procedures, and recruitment strategies address diversity.	Last Update	Progress  0%	Status ● Not Started



Tasks

4E1-Formally adopt a Mission, Vision and set of organizational Values.

Immediate timeline.



Tasks

4E2-Communicate the Mission, Vision, and Values of the department and integrate them into all aspects of the department communications strategy.

Immediate timeline.

Status and Progress

Last Update

08/7/2023

Progress



Status

● On Track

Note

Tasks have been outlined and assigned with posters and online updates completed by August 15th and a handbook developed and completed by January 1, 2024.

Tasks

4E3-Communicate with all members on the Strategic Plan for the department and communicate regular updates to all members.

Immediate timeline.

Status and Progress

Last Update

08/7/2023

Progress



50%

Status

● On Track

Note

Rob to email out the Plan and review high level bullet points on a Monday Night. 9/1/23 deadline.



Tasks

4E4-Implement a formal Volunteer Firefighter Recognition Program to celebrate service year milestones, participation, and promotions.

Medium timeline.



Tasks

4E5-Ensure fire department policies, procedures, and recruitment strategies address diversity.

Medium timeline.



Goals

5-Organizational Sustainability

The City and District will develop plans to ensure the fire department maintains the ability to meet future community needs.



Overall Progress



- Complete
- On Track
- Minor Disruption
- Major Disruption
- Not Started
- Future

- 0 Action Items (0%)**
- 1 Action Items (8%)**
- 0 Action Items (0%)**
- 0 Action Items (0%)**
- 11 Action Items (92%)**
- 0 Action Items (0%)**

Objectives

● Complete
 ● On Track
 ● Minor Disruption
 ● Major Disruption
 ● Not Started
 ● Future

5A-Develop and implement a Facility Maintenance and Replacement Plan.

Tasks **3**

Progress



Status



5B-Develop and implement an Apparatus and Equipment Maintenance and Replacement Plan.

Tasks **3**

Progress



Status



5C-Provide for the long-term operational stability and functionality of the Stevenson Fire Department and Fire District 2.

Tasks **6**

Progress



Status



Objectives

5A-Develop and implement a Facility Maintenance and Replacement Plan.

Overall Progress  10%

Overall Status 

- Complete
- On Track
- Minor Disruption
- Major Disruption
- Not Started
- Future

Action Items

5A1-Development and implement a rehabilitation, cleaning and maintenance plan for the current fire station to ensure clean, safe, and professional facility.

Last Update **08/7/2023**

Progress  30%

Status ● On Track

5A2-Develop and implement a records management system to ensure compliance with local and State requirements for the work place.

Last Update

Progress  0%

Status ● Not Started

5A3-Immediately develop and implement a Fire Station Replacement Plan.

Last Update

Progress  0%

Status ● Not Started



Tasks

5A1-Development and implement a rehabilitation, cleaning and maintenance plan for the current fire station to ensure clean, safe, and professional facility.

Immediate timeline.

Status and Progress

Last Update

08/7/2023

Progress



Status

● On Track

Note

Tasks have been assigned and projects will be moving forward in the next couple of months to clean and address the condition of the fire station.



Tasks

5A2-Develop and implement a records management system to ensure compliance with local and State requirements for the work place.

Short timeline.



Tasks

5A3-Immediately develop and implement a Fire Station Replacement Plan.

Medium timeline.



Objectives

5B-Develop and implement an Apparatus and Equipment Maintenance and Replacement Plan.

Overall Progress  0%

Overall Status 

● Complete ● On Track ● Minor Disruption
● Major Disruption ● Not Started ● Future

Action Items

5B1-Development and implement a maintenance plan for all apparatus and equipment to ensure safe operation and compliance with local, State, and Federal standards.

Last Update

Progress

 0%

Status

● Not Started

5B2-Develop and implement a records management system to ensure compliance with local, State, and Federal requirements for equipment and apparatus.

Last Update

Progress

 0%

Status

● Not Started

5B3-Develop and implement an Apparatus and Equipment Capital Replacement Plan.

Last Update

Progress

 0%

Status

● Not Started



Tasks

5B1-Development and implement a maintenance plan for all apparatus and equipment to ensure safe operation and compliance with local, State, and Federal standards.

Short timeline.



Tasks

5B2-Develop and implement a records management system to ensure compliance with local, State, and Federal requirements for equipment and apparatus.

Medium timeline.



Tasks

5B3-Develop and implement an Apparatus and Equipment Capital Replacement Plan.

Long timeline.



Objectives





5C-Provide for the long-term operational stability and functionality of the Stevenson Fire Department and Fire District 2.

Overall Progress  0%

Overall Status 

- Complete
- On Track
- Minor Disruption
- Major Disruption
- Not Started
- Future

Action Items

5C1-Develop a comprehensive fire services evaluation to enable policymakers to fully capture needed improvements for planning purposes.	Last Update	Progress  0%	Status <input type="radio"/> Not Started
5C2-Establish a mechanism to annually review the readiness, capabilities, and performance of the fire department.	Last Update	Progress  0%	Status <input type="radio"/> Not Started
5C3-Maximize utilization of available funding mechanisms for the fire department.	Last Update	Progress  0%	Status <input type="radio"/> Not Started
5C4-Implement an electronic records management system for emergency responses whereby records are transmitted to the State of Washington within the NFIRS framework.	Last Update	Progress  0%	Status <input type="radio"/> Not Started



5C5-Evaluate staffing alternatives and develop a long-range plan for ensuring emergency response capabilities, including a review of volunteer compensation, sleeper programs, and potential triggers for providing full-time staffing.

Last Update

Progress



Status

● Not Started

5C6-Evaluate opportunities for increased collaboration with neighboring fire and emergency service districts to meet long-range service delivery needs.

Last Update

Progress



Status

● Not Started



Tasks

5C1-Develop a comprehensive fire services evaluation to enable policymakers to fully capture needed improvements for planning purposes.

Medium, Long timeline.



Tasks

5C2-Establish a mechanism to annually review the readiness, capabilities, and performance of the fire department.

Medium, Long timeline.



Tasks

5C3-Maximize utilization of available funding mechanisms for the fire department.

Medium timeline.



Tasks

5C4-Implement an electronic records management system for emergency responses whereby records are transmitted to the State of Washington within the NFIRS framework.

Short timeline.



Tasks

5C5-Evaluate staffing alternatives and develop a long-range plan for ensuring emergency response capabilities, including a review of volunteer compensation, sleeper programs, and potential triggers for providing full-time staffing.

Medium, Long timeline.



Tasks

5C6-Evaluate opportunities for increased collaboration with neighboring fire and emergency service districts to meet long-range service delivery needs.

Medium, Long timeline.



CHECK REGISTER

City Of Stevenson

Time: 17:22:50 Date: 08/07/2023

07/21/2023 To: 08/08/2023

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1980	08/08/2023	Claims	1	EFT	Department of Revenue	6,287.24	July 2023 Taxes
1839	07/21/2023	Claims	1	17097	Adam Miller	71,964.06	Reimbursement for City portion of Iman Cemetery Sewer Extension
1981	08/08/2023	Claims	1	17102	A&J Select	186.64	July 2023 Statement
1982	08/08/2023	Claims	1	17103	Aramark Uniform Services	101.76	July 2023 Statement
1983	08/08/2023	Claims	1	17104	ArchiveSocial Inc	4,188.00	2023 Social Media Archiving Subscription
1984	08/08/2023	Claims	1	17105	Association of WA Cities	16,500.00	AWC Geographic Information Systems
1985	08/08/2023	Claims	1	17106	BSK Associates	1,689.00	July 2023 Statement; July 2023 Statement
1986	08/08/2023	Claims	1	17107	Bell Design Company Inc	12,092.00	Engineering Standards Update; Engineering Standards Update 22B303
1987	08/08/2023	Claims	1	17108	CenturyLink	153.08	August 2023 Kanaka Creek Transfer Station; August 2023 WWTP Phone Service
1988	08/08/2023	Claims	1	17109	Centurylink Comm Inc	45.94	July 2023 WWTP Long Distance
1989	08/08/2023	Claims	1	17110	City of Stevenson	4,413.30	July 2023 Statement; July 2023 Statement; July 2023 Statement; July 2023 Statement; July 2023 Statement; July 2023 Statement; July 2023 Statement; July 2023 Statement; July 2023 S
1990	08/08/2023	Claims	1	17111	ClearGov Inc	4,272.10	Cleargov Digital Budget Book Suite
1991	08/08/2023	Claims	1	17112	Columbia Basin Water Works, Inc.	880.78	Meters Tested for Accuracy
1992	08/08/2023	Claims	1	17113	Columbia River Disposal	207.84	July 2023 Garbage Service
1993	08/08/2023	Claims	1	17114	Consolidated Supply Company	1,467.03	Meter Resetters
1994	08/08/2023	Claims	1	17115	DeVaul Publishing	220.70	Help Wanted Ad-Utilities Maintenance Worker; Help Wanted Ad-WWTP Operator; Help Wanted Ad-WWTP Operator; Help Wanted Ad-Utilities Maintenance Worker; Legal Ad-Shoreline Access Projects
1995	08/08/2023	Claims	1	17116	Department of Commerce	23,738.87	2023 Base Res Loan Repayment
1996	08/08/2023	Claims	1	17117	Ecological Land Services Inc	983.00	Riprap Mitigation Plan
1997	08/08/2023	Claims	1	17118	Gorge Auto Parts Inc	158.75	July 2023 Statement
1998	08/08/2023	Claims	1	17119	Gregory Scott Cheney	180.00	July 2023 Statement
1999	08/08/2023	Claims	1	17120	H2Oregon	12.92	Drinking Water Dispenser for WWTP
2000	08/08/2023	Claims	1	17121	Harper Houf Peterson Righellis	3,722.52	Gravel Road Imp. & Rock Creek Bridge
2001	08/08/2023	Claims	1	17122	JCSAW Hardware LLC	712.93	July 2023 Statement
2002	08/08/2023	Claims	1	17123	Jammie's Environmental Inc	2,692.50	July 2023 Statement
2003	08/08/2023	Claims	1	17124	Kilmer, Voorhees & Laurick P.C.	1,730.00	July 2023 Statement
2004	08/08/2023	Claims	1	17125	Lakeside Industries, Inc.	1,124.06	EZ Street Pallet
2005	08/08/2023	Claims	1	17126	Main Street - Singh	2,893.99	July 2023 Statement
2006	08/08/2023	Claims	1	17127	Maul Foster Alongi	9,707.50	Columbia Avenue Realignment
2007	08/08/2023	Claims	1	17128	Munsen Paving LLC	1,096.10	Asphalt to Chipseal E End Ridgecrest; Asphalt for Monda Rd Stormwater Culvert
2008	08/08/2023	Claims	1	17129	Office of State Treasurer-Cash Mgmt Di	160.90	August 2023 Remittance
2009	08/08/2023	Claims	1	17130	One Call Concepts Inc	16.05	July 2023 Statement 15 Locates

CHECK REGISTER

City Of Stevenson

Time: 17:22:50 Date: 08/07/2023

07/21/2023 To: 08/08/2023

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
2010	08/08/2023	Claims	1	17131	PUD No 1 of Skamania County	6,988.22	July 2023 Statement; July 2023 Statement; July 2023 Statement; July 2023 Statement; July 2023 Statement
2011	08/08/2023	Claims	1	17132	Peter Carter Johnson	10,000.00	2023 Gorge Downwind Champs Event
2012	08/08/2023	Claims	1	17133	Petty Cash	223.60	July 2023 Statement
2013	08/08/2023	Claims	1	17134	Print It! Inc	48.47	Business Cards-Kaitlyn
2014	08/08/2023	Claims	1	17135	RADCOMP Technologies	3,095.55	Monthly Contract for August
2015	08/08/2023	Claims	1	17136	Ricoh USA Inc	75.78	July 2023 Statement
2016	08/08/2023	Claims	1	17137	Skamania County Auditor	209.50	Chinidere Sewer Easement
2017	08/08/2023	Claims	1	17138	Skamania County Chamber of Commerce	12,104.28	July 2023 Promotional Services
2018	08/08/2023	Claims	1	17139	Skamania County Fair Board	4,000.00	2023 Bluegrass Festival - Lodging Tax Reimbursement
2019	08/08/2023	Claims	1	17140	Skamania County Probation	497.31	July 2023 Probation Costs
2020	08/08/2023	Claims	1	17141	Skamania County Prosecutor	1,500.00	August 2023 Remittance
2021	08/08/2023	Claims	1	17142	Skamania County Treasurer	19,897.82	August 2023 Remittance - Court Contract; August 2023 Remittance
2022	08/08/2023	Claims	1	17143	Tapani Underground Inc	87,183.29	Chinidere Mountain Estates
2023	08/08/2023	Claims	1	17144	Timothy Charles Shell	3,744.02	July 2023 Contract Administration; July 2023 On-Call Engineering and Development Review; July 2023 Engineering Standards Update
2024	08/08/2023	Claims	1	17145	US Bank Safekeeping	30.00	July 2023 US Bank Safekeeping Costs
2025	08/08/2023	Claims	1	17146	Verizon Wireless	111.64	July 2023 Cell Phone Costs
2026	08/08/2023	Claims	1	17147	WGAP Washington Gorge Action Program	3,333.00	Food Bank Support
2027	08/08/2023	Claims	1	17148	Wave Division Holdings LLC	552.61	July 2023 Statement; August 2023 City Hall Internet; August 2023 Firehall Internet; August 2023 WWTP Phone Service
						39,108.78	001 General Expense Fund
						19,310.57	100 Street Fund
						26,259.06	103 Tourism Promo & Develop Fund
						9,707.50	312 Columbia Ave
						228,646.15	400 Water/Sewer Fund
						983.00	410 Wastewater System Upgrades
						3,015.36	500 Equipment Service Fund
						164.23	630 Stevenson Municipal Court
						327,194.65	Claims:
						327,194.65	327,194.65

CHECK REGISTER

City Of Stevenson

Time: 17:22:50 Date: 08/07/2023

07/21/2023 To: 08/08/2023

Page: 3

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Stevenson, and that I am authorized to authenticate and certify to said claim.

Clerk Treasurer: _____ Date: _____

Claims Vouchers Reviewed By:

Signed: _____

Signed: _____

Signed: _____

Auditing Committee (Councilmembers or Mayor)