

AGENDA
CITY OF STEVENSON COUNCIL MEETING
May 16, 2024
6:00 PM, City Hall and Remote

Call-in numbers 253-215-8782, 669-900-6833, 346-248-7799, 312-626-6799, 929-205-6099 or 301-715-8592, Meeting ID 889 7550 7011, Zoom link <https://us02web.zoom.us/j/88975507011> or via YouTube at <https://www.youtube.com/channel/UC4k9bA0IEEvsF6PSoDwjJvA/>

Items with an asterisk (*) have been added or modified after the initial draft publication of the Agenda.

1. CALL TO ORDER/PRESENTATION TO THE FLAG: Mayor to call the meeting to order, lead the group in reciting the pledge of allegiance and conduct roll call.

2. PUBLIC COMMENTS: *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion. Please submit written comments to City Hall in person at 7121 E. Loop Rd, via mail to PO Box 371, Stevenson, WA 98648 or via email to leana@ci.stevenson.wa.us by noon the day of the meeting for inclusion in the council packet.]*

3. CHANGES TO THE AGENDA: *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*

4. CONSENT AGENDA: The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*

- a) **Special Occasion Liquor License Application** - American Legion Auxiliary Post 137 at the Skamania Fairgrounds on August 14th from 12pm-10pm, 15th from 12pm-10pm, 16th from 12pm-11pm, and 17th from 11am-11pm for the Skamania County Fair.
- b) **Approve Proclamation Recognizing National Pride Month 2024** - Mayor Scott Anderson presents proclamation 2024-01 recognizing the month of June as National Pride Month for council consideration. There will be a panel discussion at the Stevenson Library on June 30th from 2-4pm and a Pride picnic and march on June 15th from 10am-1pm.

MOTION: To approve proclamation 2024-01 recognizing the month of June as National Pride Month.

- c) Approve Proclamation Recognizing Public Works Week 2024** - Mayor Scott Anderson presents proclamation 2024-02 recognizing May 19th - 25th 2024 as Public Works Week for council consideration. Staff will have celebratory events throughout the week and Facebook posts recognizing our hardworking crew.

MOTION: To approve proclamation 2024-02 recognizing May 19th-25th as Public Works Week.

- d) Minutes** of April 18 Regular Meeting and April 25 Special Meeting.

MOTION: To approve consent agenda items a-d.

5. SHERIFF'S OFFICE REPORT:

- a) Sheriff's Report** - The Skamania County Sheriff's report for activity within Stevenson city limits for the prior month is presented for council review.

6. PUBLIC HEARINGS:

- a) Renaming Fir Stree to Doug Fir Street** - Public Works Director Carolyn Sourek presents resolution 2024-432 renaming Fir Street to Doug Fir Street, for public comment and council consideration. All of the residents along the street have been contacted and provided their feedback prior to the resolution being drafted.

MOTION: To approve resolution 2024-432 renaming Fir Street to Doug Fir Street.

- b) Comprehensive Fee Schedule** - City Administrator Leana Kinley presents the attached staff report and comprehensive fee resolution for public comment and council consideration. If the resolution adopting the comprehensive fee schedule is approved, it is highly recommended council approve the corresponding ordinances at the same meeting. A copy of the documents being repealed are attached.

MOTION: To approve the resolution adopting a comprehensive fee schedule.

- c) Capital Improvement Program Update** - City Administrator Leana Kinley presents the Capital Improvement Program Update for public comment and council discussion. Staff is working on individual project sheets and will present them as they are available. This is the first of two scheduled Public Hearings.

- d) Transportation Improvement Program** - City staff presents the six-year Transportation Improvement Program (TIP) for public input and council review. Staff is working on individual project sheets and will present them as they are available. This is the first of two scheduled public hearings for the annual TIP update.

7. SITUATION UPDATES:

- a) **Sewer Ordinance Discussion** - Staff will present a memo and a revised updated ordinance to SMC 13.08 Sewer Pretreatment for council review and direction. Financial Policy Changes and direction on projects within the Capital Improvement Program will also be included.

8. UNFINISHED BUSINESS:

- a) **Ordinance Amending Chapter 15.01.030 Removing Temporary Construction Water - First Reading** - City Administrator Leana Kinley presents the attached staff memo and ordinance regarding temporary construction water, which as been presented and discussed at the February 15th and April 18th council meetings for council consideration. If the resolution adopting the comprehensive fee schedule is approved, it is highly recommended council approve this ordinance without a formal second reading.

MOTION: To approve ordinance amending Chapter 15.01 Construction Codes, Section 15.01.030 General Requirements effective for the June 2024 billing cycle. OR No motion and the ordinance will move to the June 20th meeting for a second reading.

- b) **Ordinance Revising Water and Sewer Charges and Low-Income Rate Eligibility - First Reading** - City Administrator Leana Kinley presents the attached ordinance which amends chapter 13.10 water and sewer service charges regarding the structure of system development charges, removes the senior or disability requirement for low-income rates, and adds another tier for moderate-income rate eligibility, for council review and consideration. This ordinance was presented and discussed at the February 15th and April 18th council meetings. If the resolution adopting the comprehensive fee schedule is approved, it is highly recommended council approve this ordinance without a second reading.

MOTION: To approve ordinance amending chapter 13.10 Water and Sewer Service Charges effective for the June 2024 billing cycle. OR No motion and the ordinance will move to the June 20th meeting for a second reading.

- c) **Ordinance Adopting Utility Rates by Resolution - First Reading** - City Administrator Leana Kinley presents the attached ordinance which allows the adoption of utility rates by resolution, for council review and consideration. If the resolution adopting the comprehensive fee schedule is approved, it is highly recommended council approve this ordinance without a second reading.

MOTION: To approve ordinance authorizing the adoption of water and sewer rates and charges by resolution and repealing ordinances 2019-1153 and 2024-1208. OR No motion and the ordinance will move to the June 20th meeting for a second reading.

- d) **Floodplain Management Program Second Reading** - Community Development Director Ben Shumaker presents the attached ordinance about amendments to the City's Floodplain Management Regulations based on FEMA guidance for public comment and

council discussion. The First Reading was on March 21, 2024 and this ordinance is time sensitive to remain in the National Flood Insurance Program.

MOTION: To approve ordinance amending the Floodplain Management Regulations, a component of the Critical Areas Regulations in order to maintain participation in the National Flood Insurance Program and repealing portions of ordinance 864 and 1123.

- e) **Approve 2023 Annual Financial Report** - City Administrator Leana Kinley presents the final draft of the 2023 Annual Financial report for council review and consideration. Schedule 15 will be updated and presented ahead of the meeting.

MOTION: To approve the 2023 Annual Financial Report as presented.

- f) **Discuss Community Survey Results** - City Administrator Leana Kinley presents the results from the recent Community Survey.

- g) **City Hall Hours Ordinance** - City Administrator Leana Kinley presents the attached staff memo and ordinance for council discussion and consideration.

MOTION: To approve the ordinance creating SMC Chapter 2.02 City Hall and SMC 2.02.010 City Hall Hours of Operation as amended. OR no motion and it moves to a second reading on June 20th.

9. COUNCIL BUSINESS:

- a) **Discuss Dates for Joint Meeting with Planning Commission** - Staff requests a joint meeting with the Planning Commission to discuss level of service standards. This includes whether the developer is required to pay for improvements, the rate/tax payers pay for improvements, or whether the standards are changed to not have improvements such as sidewalks or sewer.

- b) **Approve Agreement with Cloudpermit** - City Administrator Leana Kinley presents the attached contract with Cloudpermit for software services related to their Planning and Code Enforcement modules for council discussion and consideration. Initial discussions were we could piggy-back on Skamania County for these services, which is not the case. The annual cost is \$4,000 and the services allow improved communication and tracking over current tools.

MOTION: To approve the contract with Cloudpermit for the Land Use and Code Enforcement modules for a subscription cost of \$2,000 per module and an implementation fee of \$500 per module for a total initial cost of \$5,000.

- c) **Approve Agreement with Restorical Research** - City Administrator Leana Kinley presents the contract with Restorical Research for consulting services for the

environmental cost recovery/contribution and/or insurance coverage for potential contamination sites in the amount of \$10 for council discussion and consideration.

MOTION: To approve the contract with Restorical Research for consulting services for the environmental cost recovery/contribution and/or insurance coverage for potential contamination sites in the amount of \$10.

10. INFORMATION ITEMS:

- a) **Financial Report** - The Treasurer's Report and year-to-date revenues and expenses through the prior month are presented for council review.
- b) **Strategic Plan Status Updates** - City Administrator Leana Kinley and city staff present updates on the 2022-2025 Strategic Plan in process.

11. CITY ADMINISTRATOR AND STAFF REPORTS:

- a) Ben Shumaker, Community Development Director
- b) Carolyn Sourek, Public Works Director
- c) Leana Kinley, City Administrator

12. VOUCHER APPROVAL: Vouchers will be presented prior to the meeting for council review.

13. MAYOR AND COUNCIL REPORTS:

14. ISSUES FOR THE NEXT MEETING: *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

- a) Attached is a list of items staff is working on for future meetings.

15. FINAL PUBLIC COMMENTS: For items on the agenda.

16. ADJOURNMENT - Mayor will adjourn the meeting.

=====

UPCOMING MEETINGS AND EVENTS:

- Thursday, May 23rd, 6pm, Special City Council Meeting
- Monday, June 10th, 6pm, Planning Commission Meeting
- Thursday, June 20th, 6pm, City Council Meeting



City of Stevenson

National Pride Month Mayoral Proclamation – 2024-01

WHEREAS, June is recognized as National Pride Month—a time to honor the lives, history, and social contributions of LGBTQ+ people, and to support the liberation and rights of all people to live free from discrimination, to express themselves freely, and to have autonomy over their own bodies; and

WHEREAS, this nation’s laws aspire to the principle that all humans are born free and equal in dignity and rights, and it is our duty to work as a united community to end discrimination and prejudice in any form; and

WHEREAS, LGBTQ+ people in our nation and the rest of the world experience much higher rates of violence, harassment, and homelessness relative to the general population, and education and acceptance are vital to reduce these harmful experiences, and to improve the safety and mental health of LGBTQ+ youth; and

WHEREAS, celebrating Pride Month encourages support and advocacy for the members of our community who are LGBTQ+, and is an opportunity to engage in dialogue and action to create a safer and more inclusive future; and

WHEREAS, community Pride events are planned for the month of June including a panel discussion at the Stevenson Library on June 30th from 2-4pm, and the second annual Skamania Pride festival at Teo Park on June 15th from 10am to 1pm; and

WHEREAS, the City of Stevenson, Skamania Pride, Skamania County Council on Domestic Violence and Sexual Assault (SCCDVSA), Washington Gorge Action Programs (WAGAP), One Community Health, Skamania County Women’s Council, and Culture Seed are committed to defending the dignity and equality of LGBTQ+ people in our community and eliminating discrimination.

NOW THEREFORE, we, the City Council and Mayor of Stevenson join Skamania Pride, SCCDVSA, WAGAP, One Community Health, Skamania County Women’s Council and Culture Seed in proclaiming the month of June as

NATIONAL PRIDE MONTH

in Stevenson, Washington; and urge all individuals and groups to join us in this special observance.

Signed on this 16th day of May, 2024

Mayor Scott Anderson



City of Stevenson

National Public Works Week Mayoral Proclamation – 2024-02

WHEREAS, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life, and well-being of the people of Stevenson, Washington; and

WHEREAS, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and

WHEREAS, it is in the public interest for the citizens, civic leaders, and children in Stevenson, Washington to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and

WHEREAS, the year 2024 marks the 64th annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association.

NOW THEREFORE, we, the City Council and Mayor of Stevenson do hereby proclaim the week of

May 19-25, 2025

as

NATIONAL PUBLIC WORKS WEEK

in Stevenson, Washington; and urge all individuals to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and advancing quality of life for all.

Signed on this 16th day of May, 2024

Mayor Scott Anderson

MINUTES
CITY OF STEVENSON SPECIAL COUNCIL MEETING
April 25, 2024
6:00 PM, City Hall and Remote

1. CALL TO ORDER: Mayor to call the meeting to order at 6pm.

PRESENT

Councilmembers Kristy McCaskell, Michael D. Johnson, Pat Rice, and Lucy Lauser

Community Development Director Ben Shumaker, Public Works Director Carolyn Sourek, and City Administrator Leana Kinley

ABSENT

Councilmember Dave Cox

2. PUBLIC COMMENTS: None.

3. UNFINISHED BUSINESS:

- a) **Zoning Text Amendment Second Reading** - Community Development Director Ben Shumaker presented the staff memo and ordinance about street side setback amendments in the R2 and R3 districts for council consideration. There were no comments received on the SEPA notification.

MOTION: To approve ordinance amending the Stevenson Zoning Code (SMC Title 17); providing dimensional flexibility near streets in the R2 two-family residential and R3 multi-family residential districts; and codifying a use interpretation related to salons in the R3 multi-family district.

Motion made by Councilmember Rice, Seconded by Councilmember McCaskell.
Voting Yea: Councilmembers McCaskell, Johnson, Rice, and Lauser

- b) **Resolutions Authorizing Recreation Conservation Office Grant Applications** – Community Development Director Ben Shumaker presented resolutions authorizing the city to apply for grants through the Recreation and Conservation Office.

MOTION: To approve resolution authorizing the Recreation and Conservation Office application for the Skamania County Courthouse Splash Pad project as presented.

Motion made by Councilmember Johnson, Seconded by Councilmember McCaskell.
Voting Yea: Councilmember McCaskell, Councilmember Johnson, Councilmember Lauser
Voting Nay: Councilmember Rice

MOTION: To approve resolution authorizing the Recreation and Conservation Office application for the Waterfront to Rock Creek Pathway Easement project as presented.

Motion made by Councilmember Johnson, Seconded by Councilmember Lauser.
Voting Yea: Councilmembers McCaskell, Johnson, Lauser, and Rice

4. COUNCIL BUSINESS:

- a) **Review 2023 Annual Financial Report** - City Administrator Leana Kinley presented and reviewed the initial draft of the 2023 Annual Financial report with council. There will be some updates to the document at the next meeting. Council will send questions to Administrator Kinley and she will send responses to council as a whole as outlined in the Council Rules of Procedure. The document will be presented at the May meeting for council approval.
- b) **Review and Discuss Updates to the Strategic Plan** - Council reviewed and discussed the revised priorities on the Strategic Plan. Staff will come back at the next meeting with what was heard for more discussion and input.

5. ADJOURNMENT - Mayor Anderson adjourned the meeting at 7:54pm.

=====

Scott Anderson, Mayor

Date



Summer N. Scheyer
SHERIFF

OFFICE OF THE SKAMANIA COUNTY

SHERIFF

PO Box 790
200 Vancouver Ave.
Stevenson WA 98648
Phone (509)427-9490
Fax (509)427-4369
www.skamaniasheriff.com
scso@co.skamania.wa.us

Tracy Wyckoff
Undersheriff

Rob Itzen
Chief of Corrections

Steve Minnis
Chief Civil Deputy

April 2024

City of Stevenson

Service Hours

Calls/Patrol

Calls 56

399.25 Hrs.

11 Court Hrs.

Milage

1,412

05/02/24
07:25

Skamania County Sheriff's Office
Incident Audit Report

5059
Page: 1

Incident#	Nature of Incident	Offense Code	Loctn Code	Disposition
24-01956	Traffic Stop	TOFF	21	Cleared Adult Arrest
24-01958	Traffic Stop	TOFF	21	Cleared Adlt Exception
24-01963	Suspicious	SUSP	21	UNABLE TO LOCATE
24-01990	Welfare Check	WELF	21	Investigation Complete
24-01991	Medical	AMAS	21	Transferred to Other A
24-01997	Domestic Viol	DOMV	21	Cleared Adlt Exception
24-02007	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
24-02036	Suspicious	SUSP	21	Settled By Contact
24-02073	Domestic Viol	DOMV	21	Investigation Complete
24-02078	Threatening	THRE	21	Cleared Adlt Exception
24-02091	Traffic Stop	TOFF	21	Cleared Adult Arrest
24-02101	Domestic Viol	DOMV	21	Investigation Complete
24-02114	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
24-02149	Assault IV	ASIM	21	INFORMATION
24-02153	Trespassing	TRES	21	INFORMATION
24-02179	Abandon Private	ABVP	21	Settled By Contact
24-02205	Unsecure Premis	UNSP	21	INFORMATION
24-02223	Hospice Death	HOSP	21	INFORMATION
24-02277	Medical	AMAS	21	Active
24-02283	Viscious Animal	ANDC	21	Inactive
24-02294	Traffic Stop	TOFF	21	Investigation Complete
24-02296	Traffic Stop	TOFF	21	Investigation Complete
24-02302	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
24-02315	Wanted Person	WANT	21	Cleared Adult Arrest
24-02326	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
24-02342	Alarm, Other	INFO	21	Transferred to Other A
24-02367	Theft-Automobil	TVAU	21	Investigation Complete
24-02368	Traffic Hazard	THAZ	21	Transferred to Other A
24-02371	Citizen Dispute	CDIS	21	Settled By Contact
24-02380	Illegal Burning	FIRE	21	INFORMATION
24-02383	Medical	AMAS	21	Response/No Transport
24-02400	Threatening	THRE	21	Settled By Contact
24-02401	Medical	AMAS	21	Transferred to Other A
24-02402	Traffic Stop	TOFF	21	Investigation Complete
24-02409	Traffic Stop	TOFF	21	Investigation Complete
24-02429	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
24-02448	Vio Court Order	VNCO	21	Cleared Adult Arrest
24-02450	Medical	AMAS	21	Response/No Transport
24-02482	Traffic Stop	TOFF	21	Cleared Adult Arrest
24-02493	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
24-02501	Medical	ASST	21	Transferred to Other A
24-02512	Patrol Request	PATR	21	Inactive
24-02523	Trespassing	TRES	21	INFORMATION
24-02528	Threatening	THRE	21	Settled By Contact
24-02539	Domestic Viol	DOMV	21	Settled By Contact
24-02546	Disorderly	DCON	21	Settled By Contact
24-02558	Req Traff Enf	INFO	21	INFORMATION
24-02562	Traffic Stop	TOFF	21	CLEARED DRIVER WARNING
24-02567	Welfare Check	WELF	21	Settled By Contact
24-02575	Medical	INFO	21	Transferred to Other A
24-02582	Traffic Stop	TOFF	21	CLEARED DRIVER CITED
24-02593	Traffic Stop	TOFF	21	Cleared Adult Arrest
24-02598	Domestic Viol	DOMV	21	Cleared Adult Arrest
24-02624	Abandon Vehicle	ABVP	21	Settled By Contact
24-02626	Medical	AMAS	21	Ambulance Service Prov

05/02/24
07:25

Skamania County Sheriff's Office
Incident Audit Report

5059
Page: 2

Incident#	Nature of Incident	Offense Code	Loctn Code	Disposition
24-02639	Domestic Viol	DOMV	21	Investigation Complete

Total Incidents: 56

Report includes:

All dates reported between `00:00:00 04/01/24` and `00:00:00 05/01/24`
All agencies matching `SCSO`
All nature of incidents
All offenses observed
All offenses reported
All offense codes
All dispositions
All responsible officers
All locations matching `21`

*** End of Report /tmp/rptVc5JpN-rplwiar.rl_1 ***

**CITY OF STEVENSON
RESOLUTION NO. 2024-432**

**A RESOLUTION OF THE CITY OF STEVENSON
RENAMING FIR STREET TO DOUG FIR STREET**

WHEREAS, Fir Street was constructed and named as part of the Second Addition to Hill Crest Acre Tracts Subdivision in 1950; and

WHEREAS, 1st Street was constructed and named as part of the Plat of Stevenson; and

WHEREAS, due to the phonetic similarity of these street names, the Public Works Director of the City of Stevenson recommends Fir Street be renamed to Doug Fir Street; and

WHEREAS, a Public Hearing was held at the regularly scheduled May 16th council meeting; and

WHEREAS, when the proposed change was discussed with each property owner with a property containing Fir Street in the address, there was unanimous support of the change.

NOW, THEREFORE, be it resolved the City Council of the City of Stevenson, Washington, resolves as follows:

1. Fir Street shall be renamed Doug Fir Street, effective June 1, 2024.

ADOPTED this 16th day of May, 2024.

Mayor of the City of Stevenson

ATTEST:

Clerk of the City of Stevenson

APPROVED AS TO FORM:

Attorney for the City of Stevenson



City of Stevenson

Leana Kinley, City Administrator

Phone (509)427-5970
FAX (509) 427-8202

7121 E Loop Road, PO Box 371
Stevenson, Washington 98648

To: City Council
From: Leana Kinley, City Administrator
RE: Comprehensive Rate Schedule and Changes
Meeting Date: May 16, 2024

Executive Summary:

The city received an Administrative Order from the Department of Ecology in 2017 requiring upgrades to its Wastewater Treatment Plant. Over the past four years there have been continuous rate analysis to balance the impact of rate increases on residents and the needs of the utility. Staff has worked diligently to increase efficiencies at the wastewater treatment plant, partner with customers to decrease loadings at the plant, and work with funders to maximize grants and long-term low interest loans. These efforts translate into a \$20 per month savings on the base residential sewer bill by the end of 2026. The result is a recommended increase of 15% for 2023, or \$15.19 per month.

Overview of Changes:

Building Permits:

- A-Plan Review Fee: Skamania County Building Department requests the ability to charge a \$500 deposit for permits to ensure their costs are recouped if a person abandons their plans. This will mostly apply to larger permits such as single-family residences.
- A5-Demolition Permit: Increase from \$10 to \$150 to cover an hour to review, an hour for permit processing, an hour for water meter lock off and billing coordination, an hour for inspection of sewer lateral decommission/capping.

Planning Dept. Review of Building Permit Application:

- E1- Increase from \$35 to \$75 includes review and inspections.

Public Works Department Building Permit Fee:

- F1-Increase from \$150 to \$350 assumes up to 3 hours for SFRs or the use of a consultant for review and inspections included are private sewer and water line, driveway, and final.
- F2-Increase from \$50 to \$100 assumes 1 hour for minor permit and one final inspection.
- F3-Increase from \$0 to \$50 to cover cost of staff time for inspection.

Right of Way Permit Fees:

- H1-Type A-Increase from \$25 to \$50. Existing resolution also allows for staff time to be billed, which doesn't take place in practice.
- H2-Type B-Increase from \$50 to \$100
- H3-Type C-Increase from \$25 to \$150 to cover increased staff time for review.
- H4-Type D-Increase from \$25 plus recording fees to \$250 to cover increased staff time for review and process to negotiate and have council approve an agreement.
- H6-Use of Right of Way without a permit: From not being addressed to double the cost of the permit fee. -Corresponding ordinance change allowing this charge will need to be adopted.

Sewer Pretreatment Charges and Fees:

- I1 & I2 - This section and set of fees are new and assume about 2 hours per year to receive and process reports, 1 hour per year to communicate and review the program. The increased costs follow with increased hours needed for inspection based on type of program and 1 hour to perform annual inspections.
- I3- This section and set of fees are new and assume about 6 hours per year to receive and process reports, 3 hours per year to communicate and review the program.

Critical Areas Permit:

- P1-Expedited review - increase from \$35 to \$75 to include inspections.

Land Use/Planning Department Review:

- Q-Increase from \$35 to \$75 to include inspections.

Subdivisions:

- AB3-Final Plat - Decrease from \$1,500 plus \$1 per 60 sq ft to a flat fee of \$1,500 as most of the work is done at the Preliminary Plat stage.

Removed a \$600 planning fee for City Utility Extension Beyond Plan Area.

Overall comments now apply to Public Works fees in addition to Planning Fees.

Hydrant Meter Fees:

- Increase from \$100 per year to \$100 per connection to cover staff time to process the application, connect, disconnect, read the meter, and process the billing for the meter use.

Water and sewer fees have two scenarios listed as discussed during the multiple public hearings.

- Scenario 1: Voters do not approve a 0.3% Street Sales Tax which would not allow the allocation of 0.3% of sales tax to the water/sewer fund without other service impacts.
 - Water fee increase reflects a 7% increase from 2024-2028
 - Sewer fee increase reflects a 10% increase in '24-'25, 3.5% in '26-'27 and a 3% increase in '28
- Scenario 2: voters approve 0.3% Street Sales Tax which would allow the allocation of 0.3% of sales tax to the water/sewer fund.
 - Water fee increase reflects a 5.5% increase from 2024-2028
 - Sewer fee increase reflects a 10% increase in '24-'25 and a 3% in '26-'28
- Both options include the cost of service adjustment for High and Very High BOD customers.

Action Needed:

Motion to approve the resolution adopting the comprehensive fee schedule.

If this resolution is adopted it is highly recommended to adopt the accompanying ordinances.

**CITY OF STEVENSON, WASHINGTON
RESOLUTION 2024 – XXX**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STEVENSON,
WASHINGTON ADOPTING A COMPREHENSIVE FEE SCHEDULE**

WHEREAS, the City of Stevenson desires to adopt a comprehensive fee schedule consolidating all applicable fees into one referenceable location; and

WHEREAS, the Council has discussed at public hearings on January 18th, February 15th, March 21st, March 25th, and April 18th; and an analysis was completed to verify that any increases in monthly usage fees, monthly base fees, and connection and development fees are required to meet current and future water and sewer system demands; and

WHEREAS, the Council has discussed at a public hearing on May 16th all other city fees; and

WHEREAS by virtue of increased maintenance and operational costs and increased capital outlay, it is necessary to increase the City’s water and sewer connection charges, monthly usage fees, and monthly base fees; and

WHEREAS, connection fees are authorized under RCW 35.92.025 so that property owners connecting to the system will bear an equitable share of the cost of the entire system; and

WHEREAS, resolutions 2009-222, 2016-285, 2019-335, 2020-357, 2023-415 are hereby repealed in their entirety; and

WHEREAS, the adoption of ordinances 2019-1144 and 2024-12XX allows connection and monthly service fees to be adopted by resolution.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Stevenson hereby adopts the fee schedule in exhibit A and all resolutions and parts of resolutions in conflict herewith are hereby repealed.

PASSED by the Council of the City of Stevenson this ____ day of _____, 2024.

Scott Anderson, Mayor of the City of Stevenson

ATTEST:

APPROVED AS TO FORM:

Leana Kinley, City Clerk

Robert C. Muth City Attorney

Building, Plumbing, Mechanical permit fees and charges (SMC 15.01.060)		
A.	Building Permits:	
	The determination of value or valuation under any of the provisions of this code shall be made by the Building Official. The Building Official shall use the square footage building valuation data standards set forth in the International Code Council's Building Safety Journal as updated to guide the establishment of valuation for a permit. A copy of said valuation standards shall be on file and available for public use and inspection at Stevenson City Hall.	
	Total Valuation	Fee
	\$1.00 to \$500.00	\$23.50
	\$501.00 to \$2,000	\$23.50 for the first \$500.00 plus \$3.50 for each additional \$1,000.00, or fraction thereof, to and including \$2,000.00.
	\$2,001 to \$25,000	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00.
	\$25,001.00 to \$50,000.00	\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, or fraction thereof, to and including 50,000.00.
	\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000, or fraction thereof, to and including \$100,000.00.
	\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00.
	\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00.
	\$1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.65 for each additional \$1,000.00, or fraction thereof.
	Plan Review Fees	65% of the building permit fee. Larger permits may require a portion or all of the plan review fee to be paid up front.
A1.	Roofing Permits: Fees will be \$75.00 for the first \$3,200 value plus \$75.00 for each additional \$3,200 or fraction thereof.	
A2.	Public Fireworks Display Permit (RCW 70.77.131)	\$90.00
A3.	Manufactured Homes: Fees for placement permits follow the schedule above except for the 65% fee for the plan review.	
A4.	"SAME AS" plans: The Building Official may waive a portion of the plan review fee if the same plan is submitted for more than one permit.	
A5.	Demolition Permits (Fees will be a flat assessment. Applies only to structures over 200 square feet)	\$150.00
A6.	Fire Suppression Systems. Fees for Fire Suppression or Prevention Systems will follow the schedule above (A).	

B.	<u>Mechanical Permit Fees:</u>	<u>Fee</u>
	Permit Issuance	
B1.	For the issuance of each mechanical permit.	\$23.50
B2.	For issuing each supplemental permit for which the original permit has not expired, been canceled or finalized.	\$10.70
	<u>Unit Fee Schedule</u>	
	(Note: The following do not include permit-issuing fee)	
B3.	Furnaces	
	For the installation or relocation of forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance up to and including 100,000 btu/h (29.3 kW)	\$14.80
	For the installation or relocation of forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance over 100,000 btu/h (29.3 kW)	\$18.20
	For the installation or relocation of each floor furnace, including vent	\$14.80
	For the installation or relocation of each suspended heater, recessed wall heater or floor mounted unit heater.	\$14.80
B4.	Appliance Vents	
	For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit.	\$7.25
B5.	Repairs or Additions	
	For the repair of, the alternation of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code.	\$13.70
B6.	Boilers, Compressors and Absorption Systems	
	For the installation or relocation of each boiler or compressor to and including 3 horsepower (10.6 kW) or each absorption system to and including 100,000 Btu/h (29.3kW)	\$14.70
	For the installation or relocation of each boiler or compressor over 3 horsepower (10.6 kW) to and including 15 horsepower (52.7 kW), or each absorption system over 100,000 Btu/h (29.3kW) to and including 500,000 Btu/h (146.6kW)	\$27.15
	For the installation or relocation of each boiler or compressor over 15 horsepower (52.7 kW) to and including 30 horsepower (105.5 kW), or each absorption system over 500,000 Btu/h (146.6 kW) to and including 1,000,000 Btu/h (291.3 kW)	\$37.25
	For the installation or relocation of each boiler or compressor over 30 horsepower (105.7 kW) to and including 50 horsepower (176 kW), or each absorption system over 1,000,000 Btu/h (293.1 kW) to and including 1,750,000 Btu/h (512.9 kW)	\$55.47
	For the installation or relocation of each boiler or compressor over 50 horsepower (176 kW) or each absorption system over 1,750,000 Btu/h (512.9 kW).	\$92.65

B7.	Air Handlers	
	For each air handling unit to and including 10,000 cubic feet per minute (cfm) (4719 L/s), including ducts attached thereto. Note: <i>This fee does not apply to an air-handling unit which is a portion of a factory- assembled appliance, cooling system, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code.</i>	\$10.65
	For each air-handling unit over 10,000 cfm (4710 L/s)	\$18.10
B8.	Evaporative Coolers	
	For each evaporative cooler other than a portable type	\$10.65
B9.	Ventilation and Exhaust	
	For each ventilation fan connected to a single duct.	\$7.25
	For each ventilation system which is not a portion of any heating or air-condition system.	\$10.65
	For the install action of each hood which is served by a mechanical exhaust, including the ducts	\$10.65
B10.	Incinerators	
	For the installation or relocation of each domestic type incinerator	\$18.20
B11.	Solid Fuel Burning Appliance	
	For the installation or relocation of each domestic type Solid Fuel Burning Appliance	\$30.00
B12.	Miscellaneous	
	When applicable, permit fees for fuel gas piping shall be as follows:	
	For each gas piping system of one to four outlets	\$5.00
	For each gas piping system of five or more outlets, for each outlet	\$1.00
	When applicable, permit fees for process piping shall be as follows:	
	For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories or for which no other fee is listed in the table.	\$10.65

C.	<u>Plumbing Permit Fees:</u>	
	Permit Issuance	
C1.	For issuing each permit.	\$22.00
C2.	For issuing each supplemental permit	\$10.00
	<u>Unit Fee Schedule</u>	
	(Note: The following do not include permit-issuing fee)	
C3.	For each additional plumbing fixture on one trap or a set of fixtures on one trap (including water, drainage piping and backflow protection therefore)	\$7.00
C4.	For each building sewer and each trailer park sewer	\$15.00
C5.	Rainwater systems - per drain (inside building)	\$7.00
C6.	For each private sewage disposal system (where permitted)	\$40.00
C7.	For each water heater and or vent	\$7.00
C8.	For each gas piping system of one to five outlets	\$5.00
C9.	For each additional gas piping system outlet, per outlet	\$1.00
C10.	For each industrial waste pretreatment interceptor including its trap and vent, except kitchen-type grease interceptors functioning as fixture traps	\$7.00
C11.	For each installation, alteration or repair of water piping and/or water, each	\$7.00
C12.	For each repair or alteration of a drainage or vent piping, each fixture	\$7.00
C13.	For each lawn sprinkler system on any one meter including backflow protection devices therefore.	\$7.00
C14.	For atmospheric-type vacuum breakers no included in item 12: 1 to 5	\$5.00
	Over 5, each	\$1.00
C15.	For each back flow protective device other than atmospheric type vacuum breakers: 2 inch (51 mm) diameter and smaller	\$7.00
	Over 2 inch (51 mm) diameter	\$15.00
C16.	For each gray water system	\$40.00
C17.	For initial installation and testing of a reclaimed water system.	\$30.00
C18.	For each annual cross-connection testing of a reclaimed water system (excluding initial test)	\$32.05
C19.	For each medical gas piping system serving one to five inlet(s)/outlet(s) for a specific gas	\$53.40
C20.	For each additional medical gas inlet(s)/outlets(s)	\$5.35

D.	<u>Grading Permits:</u>	
	Permit Issuance	
	The grading permit applies to grading, excavation, and earthwork construction, including fills and embankments. The fee for a grading permit authorizing additional work to that under a valid permit shall be the difference between the fee paid for the original permit and the fee shown for the entire project.	

Table A-33-A - Grading Plan Review Fees

	50 cubic yards (38.2 m ³) or less	No Fee
	51 - 100 cubic yards (40 m ³ to 76.5m ³)	\$23.50
	101 to 1,000 cubic yards (76.6m ³ to 764.6m ³)	\$37.00
	1,001 to 10,000 cubic yards (764.7m ³ to 7645.5m ³)	\$49.25
	10,001 to 100,000 cubic yards (7,645.6m ³ to 76,455m ³)	49.25 for the first 10,000 cubic yards plus \$24.50 for each additional 10,000 yards (7,645.5m ³) or fraction thereof.
	100,001 to 200,000 cubic yards (76,456m ³ to 152,911m ³)	\$269.75 for the first 100,000 cubic yards plus \$13.25 for each additional 10,000 yards (7,645.5m ³) or fraction thereof.
	200,001 cubic yards (152912m ³) or more	\$402.25 for the first 200,000 cubic yards plus \$7.25 for each additional 10,000 cubic yards (7,645.5m ³) or fraction thereof.

Table A-33-A - Grading Permit Fees

	50 cubic yards (38.2 m ³) or less	\$23.50
	51 - 100 cubic yards (40 m ³ to 76.5m ³)	\$37.00
	101 to 1,000 cubic yards (77.2m ³ to 76,4.6m ³)	\$37.00 for the first 100 cubic yards (76.5m ³) plus \$17.50 for each additional 100 yards (76.5m ³) or fraction thereof.
	1,001 to 10,000 cubic yards (765.3m ³ to 7645.5m ³)	\$194.50 for the first 1,000 cubic yards plus \$14.50 for each additional 1,000 yards (764.6m ³) or fraction thereof.
	10,001 to 100,000 cubic yards (7646.3m ³ to 76455m ³)	\$325.00 for the first 10,000 cubic yards plus \$66.00 for each additional 10,000 yards (7645.5m ³) or fraction thereof.
	100,001 cubic yards (765.3m ³ to 7645.5m ³) or more	\$919.00for the first 100,000 cubic yards (76455m ³) plus \$36.30 for each additional 10,000 yards (7645.5m ³) or fraction thereof.

E	Planning Department Review of Building Permit Application (includes inspections) (SMC 17.08.080)	
E1.	For new construction, remodels with a footprint alteration, all sign and grading permits.	\$75.00
F	Public Works Department Building Permit Fee (includes inspections)	
F1.	For new construction such as single and multi-family residences, accessory dwelling units, commercial, etc.	\$350.00
F2.	For minor permits such as re-roofing, signs, fences, sheds, etc.	\$100.00
F3.	Additional Inspections (may include Backflow Assembly, sewer connection, etc. outside of Public Works fees listed above)	\$50.00
G.	Other Building Department Inspections and Fees:	
G1.	Inspections outside of normal business hours (minimum charge - two hours)	\$75.00/hr
G2.	Re-Inspections	\$75.00/hr
G3.	Inspections for which no fee is specifically indicated (minimum charge - one (1) hour)	\$75.00/hr
G4.	Additional plan review required by changes, additions, or revisions to plans (minimum charge - one (1) hour)	\$75.00/hr
G5.	Any construction started without the benefit of a building permit.	Double the normal permit fee together with all cost incurred for enforcement
G6.	For use of outside consultants for plan checking and inspections, or both	Actual costs

Public Works Fees

H	Right of Way Use Permit Fees (SMC 12.02.080):	
H1.	Type A* —for more than fifteen minutes, not greater than 24 hours and does not involve the disturbance of ROW.	\$50.00
H2.	Type B -for work that will alter the appearance or disturb the ROW on a temporary or permanent basis. ***	\$100.00
	• Damage to City facilities under a type B permit	Actual cost
	• Pavement surface less than 10-years old	Fee**
H3.	Type C -for use of ROW for activities for extended periods of time.	\$150.00
H4.	Type D -for long term or permanent use of ROW by signed agreement between permittee and the City.	\$250.00

*Fees may be waived for block parties, races, parades, and other similar activities sponsored by nonprofit agencies and which further the goals and objectives of the City.

** Fee= multiplier based on age (<2 years=2, 2-3 years=1.5, 3<5 years=0.5, ≥5=0.25) * square feet of disturbance * cost per square feet based on current industry and market standards

***Franchised utilities which must apply for permits due to city sponsored construction projects may be granted a waiver by the Public Works Director.

	Right of Way Use Fines (SMC 12.02.220)	
H5.	Debris, hazards, obstruction, nuisance, damage or spilled load removal	Actual Costs

	Right of Way Violation Penalty (SMC 12.02.260)	
H6.	Use of Right of Way without a permit	Double the cost of the permit fee

I	Sewer Pretreatment Charges and Fees (SMC 13.08.961):	
I1.	Pretreatment Program Administration (FOG annually per user – on Preferred Pumper)	\$200.00
I2.	Pretreatment Program Administration (FOG annually per user – not on Preferred Pumper)	\$350.00
I3.	Pretreatment Program Administration (SIU annually per user)	\$450.00
I4.	Reinspection for Violations	\$50.00

	Grease, Oil, and Sand Trips/Interceptors Fines (SMC 13.08.270)	
I5.	First Violation	\$150.00
I6.	Second Violation	\$350.00
I7.	Third Violation	\$700.00
I8.	Fourth and Every Additional Violation	\$1,400.00

	Sewer and Pretreatment Administrative Fines (SMC 13.08.925 & 961)	
I9.	Administrative Fines	Actual Costs

Planning Fees

K	Annexation Fees:	
K1.	Election Method	\$900.00
K2.	Notice of Intent	\$600.00
K3.	Petition	\$300.00
K4.	Zoning (SMC 17.50.030)	\$300.00
L	Appeals: (SMC 17.08.080) To Board of Adjustment, Planning Commission, City Council	\$0.00
M	Boundary Line Adjustment: (SMC 16.01.030)	
M1.	Typical	\$300.00
M2.	Combination of Lots	\$100.00
N	Comprehensive Plan Revision: (SMC 17.11.040)	\$1,500.00
O	Conditional Use: (SMC 17.39.030)	\$600.00
P	Critical Areas Permit: (SMC 18.13.070)	
P1.	Expedited Review	\$75.00
P2.	Geologic Hazard Area	\$300.00
P3.	Habitat/Westland	\$600.00
P4.	Reasonable Use Allowance	\$750.00
Q	Land Use /Planning Department Review: (SMC 17.08.080) For new construction, remodels with a footprint alteration, all sign and grading permits.	\$75.00
R	Nonconforming Use Review (BOA): (SMC 17.08.080)	\$600.00
S	Ordinance Revisions: (SMC 17.08.080)	\$1,500.00
T	Parking: (SMC 17.08.080)	
T1.	Joint Use of Parking	\$600.00
T2.	Parking Interpretation	\$0.00
U	Planned Unit Development: (SMC 17.17.120)	\$1,500+\$1 per sq ft
V	Plat Amendment: (SMC 16.01.030)	\$1,500+\$1 per sq ft
W	Plat Vacation: (SMC 16.01.030)	\$900+\$1 per 60 sq ft
X	Reduction in City Boundaries:	\$1,000.00

Y	Shorelines Management Program: (SMC 18.08.120)	
Y1.	Statement of Exemption	\$50.00
Y2.	Minor Project Approval	\$300.00
Y3.	Shoreline Substantial Development	\$1,250.00
Y4.	Shoreline Conditional Use, Shoreline	\$1,500.00

Z	Short Plats: (SMC 16.01.030)	
Z1.	Short Plat	\$1,500+\$1 per 60 sq ft
Z2.	Variance	\$600.00

AA	State Environmental Policy Act (SEPA): (SMC 18.04.185)	
AA1.	Checklist	\$300.00
AA2.	Environmental Impact Statement (EIS)	\$1,500.00

AB	Subdivisions: (SMC 16.01.030)	
AB1.	Preliminary plat	\$1,500+\$1 per 60 sq ft
AB2.	Variance	\$600.00
AB3.	Final Plat	\$1,500

AC	Variance (SMC 17.08.080/SMC 2.15.110)	\$600.00
-----------	--	----------

AD	Zoning: (SMC 17.50.030)	
AD1.	Resolution of Intent	\$600.00
AD2.	Rezoning Request	\$1,500.00
AD3.	Zoning Interpretation	\$0.00
AD4.	Zoning Verification Letter	\$200.00

A-1: Planning and Public Works Fees—General.

- A. Purpose. Fees are based on costs to reimburse the public for staff time and resources expended in reviewing and processing permit applications. These fees do not include costs associated with outside consultant review of an application.
- B. Fees, Authorized. Application fees for the various reviews, applications and permits set forth in the Stevenson Municipal Code. No application shall be considered unless and until the fee has been paid to the City. Fees shall not be refundable except as provided in Section A-4. Any exemption or refund must be approved by the City Administrator, and any costs incurred by the city shall be deducted from fees paid prior to any exemption or refund.
- C. Payment of Fees. All fees provided shall be paid when due. Nonpayment of any fees when due shall result in a determination by the City that an application has been withdrawn or is incomplete, suspending or terminating review of the application.
- D. Multiple Permits and Applications. In the case of multiple permit applications, the applicant shall pay all applicable fees.

A-2: Other Charges and Fees.

- A. Outside Consultant Review Fees. When it is necessary to utilize the services of professional consultants (e.g., engineers, surveyors, hydrologists, biologists, or other specialists) to assist the City with its review of the applications identified herein, the costs for the outside consultant's reviews shall be the responsibility of the applicant. The fees for these services may be billed monthly to the applicant based on all actual costs for labor, overhead, material testing and expenses. A deposit for such costs may be required by the City.
- B. Hearing Examiner. For any appeal or proposal reviewed by the City of Stevenson Hearing Examiner, 50% of the costs for the Hearing Examiner will be the responsibility of the applicant. The costs for these services may be billed monthly to the applicant based at 50% of the actual invoice received by the City. A deposit for such costs may be required by the City.
- C. Recording Fees. The amount of the recording fees charged by Skamania County shall be the responsibility of the applicant.
- D. Election Fees. When it is necessary to hold an election associated with a request, the actual cost of such election shall be the responsibility of the applicant.
- E. All fees charged by the City under this section shall be paid prior to the approval of an application.

A-3: Application Fee Exemptions.

When approved by the City Administrator, the following may be exempt from the fees established herein:

- A. Applications submitted by nonprofit agencies for proposals which further goals and objectives of the City.
- B. Subdivision Preliminary Plat and Short Plat applications which have obtained approval as a Planned Unit Development.

A-4: Application Fee Refunds.

When approved by the City Administrator, refunds for fees paid as set forth herein shall be limited to the following:

- A. When no permit processing has been completed or costs have been incurred: 80%.
- B. When an application has been processed prior to issuance of a determination of completeness: 50%.
- C. After issuance of a determination of completeness: 0%.
- D. No refunds shall be made for publication of notice costs, outside consultant review fees, or other fees, charges set forth A-2.

A-5: Conflicts with the Municipal Code.

In the event of a conflict in any fees, charges, or provisions set forth herein and fees and charges or provisions found in the Stevenson Municipal Code, the fees, charges, requirements, procedures, and all provisions contained herein now, or as hereafter amended, shall prevail.

Utility Fees and Charges

Water System Fees and Charges (SMC 13.10.070)	
System Development Charges	
Meter Size	Fee
Residential <25 Fixture Units	\$8,223
¾"/Residential <55 Fixture Units	\$12,334
1"/Residential <130 Fixture Units	\$20,556
1.5"	\$41,113
2"	\$65,781
3"	\$123,339
4"	\$205,565
6"	\$411,130
Installation Costs	Time and Materials

Wastewater System Fees and Charges (SMC 13.10.080)	
System Development Charges	
Charge Type	Fee
Residential ERU < 1,500 SqFt	\$6,683
Residential ERU 1,500-2,599 SqFt	\$8,910
Residential ERU > 2,600 SqFt	\$11,607
Commercial Flow(gallon)	\$14.88
Commercial BOD (pound)	\$5,666
Residential single-family service inspection	\$100
All other service inspections	\$300

Connection fees for properties with demolished buildings previously connected to service may be the lesser of the System Development Charge for the utility, or the sum of the monthly base fees for the previous 6-years had the service not been disconnected.

Monthly Water Rates and Fees (SMC 13.10.020)

The table below reflects rates in the event a .3% Street Sales Tax is not approved by voters in 2024.

	2023	2024	2025	2026	2027	2028
Meter Size	Inside City					
Up to ¾"	37.04	39.63	42.40	45.37	48.55	51.95
1"	60.78	65.03	69.58	74.45	79.66	85.24
1 1/2"	146.72	156.99	167.98	179.74	192.32	205.78
2"	282.98	302.79	323.99	346.67	370.94	396.91
3"	508.52	544.12	582.21	622.96	666.57	713.23
4"	610.12	652.83	698.53	747.43	799.75	855.73
6"	1,625.27	1,739.04	1,860.77	1,991.02	2,130.39	2,279.52
Transient Lodging (per unit)	18.52	19.82	21.20	22.69	24.28	25.98
Hydrant Use Connection Fees	100.00	100.00	100.00	100.00	100.00	100.00

	Outside City					
Up to 3/4"	54.62	58.44	62.53	66.91	71.59	76.60
1"	103.51	110.76	118.51	126.81	135.69	145.19
1 1/2"	211.29	226.08	241.91	258.84	276.96	296.35
2"	408.82	437.44	468.06	500.82	535.88	573.39
3"	737.86	789.51	844.78	903.91	967.18	1,034.88
4"	887.42	949.54	1,016.01	1,087.13	1,163.23	1,244.66
6"	2,353.13	2,517.85	2,694.10	2,882.69	3,084.48	3,300.39
	Usage (per ft ³) (over base usage)					
Inside Usage	0.047	0.050	0.054	0.058	0.062	0.066
Outside Usage	0.056	0.060	0.064	0.068	0.073	0.078
Hydrant Usage	0.056	0.060	0.064	0.068	0.073	0.078
	Other Fees and Charges					
Delivery Fee of Lock Off Notice	10.00	10.00	10.00	10.00	10.00	10.00
Termination Fee-Working Hours	50.00	50.00	50.00	50.00	50.00	50.00
Termination Fee-Non-Working Hours	150.00	150.00	150.00	150.00	150.00	150.00

The table below reflects rates in the event a .3% Street Sales Tax is approved by voters in 2024.

	2023	2024	2025	2026	2027	2028
	Inside City					
Up to 3/4"	37.04	39.08	41.23	43.50	45.89	48.41
1"	60.78	64.12	67.65	71.37	75.30	79.44
1 1/2"	146.72	154.79	163.30	172.28	181.76	191.76
2"	282.98	298.54	314.96	332.28	350.56	369.84
3"	508.52	536.49	566.00	597.13	629.97	664.62
4"	610.12	643.68	679.08	716.43	755.83	797.40
6"	1,625.27	1,714.66	1,808.97	1,908.46	2,013.43	2,124.17
Transient Lodging (per unit)	18.52	19.54	20.62	21.75	22.95	24.21
Hydrant Use Connection Fees	100.00	100.00	100.00	100.00	100.00	100.00
	Outside City					
Up to 3/4"	54.62	57.62	60.79	64.13	67.66	71.38
1"	103.51	109.20	115.21	121.55	128.24	135.29
1 1/2"	211.29	222.91	235.17	248.10	261.75	276.15
2"	408.82	431.31	455.03	480.06	506.46	534.32
3"	737.86	778.44	821.25	866.42	914.07	964.34
4"	887.42	936.23	987.72	1,042.04	1,099.35	1,159.81
6"	2,353.13	2,482.55	2,619.09	2,763.14	2,915.11	3,075.44
	Usage (per ft ³) (over base usage)					
Inside Usage	0.047	0.050	0.053	0.056	0.059	0.062

Outside Usage	0.056	0.059	0.062	0.065	0.069	0.073
Hydrant Usage	0.056	0.059	0.062	0.065	0.069	0.073
	Other Fees and Charges					
Delivery Fee of Lock Off Notice	10.00	10.00	10.00	10.00	10.00	10.00
Termination Fee-Working Hours	50.00	50.00	50.00	50.00	50.00	50.00
Termination Fee-Non-Working Hours	150.00	150.00	150.00	150.00	150.00	150.00

All rates shall be subject to an automatic annual rate increase of 5% beginning January 1, 2029 unless modified by council prior to the adjustment date.

The first 400 cubic feet of water consumed included in minimum monthly base water service charge. For Transient Lodging the first 200 cubic feet of water consumed per unit is included in the minimum monthly base water service charge.

Residential properties with more than one residential unit (i.e. duplexes, apartments, homes with accessory dwelling units) will be charged the applicable monthly residential base rate times the number of residential units.

Hydrant use: The use of water from the city’s fire hydrants may be used by authorization of the Public Works Director for non-fire protection and non-potable related purposes through an application process. The hydrant meter may remain connected for a period no longer than 5 business days. Longer connection periods may be approved at the discretion of the Public Works Director. The first 400 cubic feet of water usage is included in the connection fee of the hydrant meter. Thereafter the charges are as listed above.

Monthly Sewer Rates and Fees (SMC 13.10.020)

The table below reflects rates in the event a .3% Street Sales Tax is not approved by voters in 2024.

Class of Service	2023	2024	2025	2026	2027	2028
Residential						
Single ¾” Residential	\$116.46	128.11	140.92	145.85	150.95	155.48
Non-Residential						
Transient quarters-per unit	\$58.24	64.06	70.46	72.93	75.48	77.74
Other Commercial						
¾” water service	\$116.46	128.11	140.92	145.85	150.95	155.48
1” water service	\$242.05	266.26	292.89	303.14	313.75	323.16
1.5” water service	\$360.65	396.72	436.39	451.66	467.47	481.49

2" water service	\$545.54	600.09	660.10	683.20	707.11	728.32
3" water service	\$782.72	860.99	947.09	980.24	1,014.55	1,044.99
4" water service	\$1,019.90	1,121.89	1,234.08	1,277.27	1,321.97	1,361.63
6" water service	\$1,684.03	1,852.43	2,037.67	2,108.99	2,182.80	2,248.28

Usage¹ Rates for Non-Residential/Commercial						
Flow Surcharge	\$0.059	0.065	0.072	0.075	0.078	0.080
BOD Surcharge²						
Low	\$0.000	0.000	0.000	0.000	0.000	0.000
Medium	\$0.023	0.025	0.028	0.029	0.030	0.031
High	\$0.047	0.077	0.115	0.136	0.160	0.179
Very High	\$0.092	0.124	0.163	0.186	0.212	0.235

The table below reflects rates in the event a .3% Street Sales Tax is approved by voters in 2024.

Class of Service	2023	2024	2025	2026	2027	2028
Residential						
Single ¾" Residential	\$116.46	128.11	140.92	145.15	149.50	153.99
Non-Residential						
Transient quarters-per unit	\$58.24	64.06	70.46	72.58	74.75	77.00
Other Commercial						
¾" water service	\$116.46	128.11	140.92	145.15	149.50	153.99
1" water service	\$242.05	266.26	292.89	301.68	310.73	320.05
1.5" water service	\$360.65	396.72	436.39	449.48	462.96	476.85
2" water service	\$545.54	600.09	660.10	679.90	700.30	721.31
3" water service	\$782.72	860.99	947.09	975.50	1,004.77	1,034.91
4" water service	\$1,019.90	1,121.89	1,234.08	1,271.10	1,309.23	1,348.51
6" water service	\$1,684.03	1,852.43	2,037.67	2,098.80	2,161.76	2,226.61

Usage¹ Rates for Non-Residential/Commercial						
Flow Surcharge	\$0.059	0.065	0.072	0.074	0.076	0.078
BOD Surcharge²						
Low	\$0.000	0.000	0.000	0.000	0.000	0.000
Medium	\$0.023	0.025	0.028	0.029	0.030	0.031
High	\$0.047	0.077	0.115	0.133	0.153	0.171
Very High	\$0.092	0.124	0.163	0.181	0.201	0.219

BOD: (denoting Biochemical Oxygen Demand) shall mean the quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedure in five (5) days at 20°C, expressed in milligrams per liter (mg/l).

“Residential” shall mean any contributor to the City’s treatment works whose real estate or building is used for domestic dwelling purposes only.

Residential properties with more than one residential unit (i.e. duplexes, apartments, homes with accessory dwelling units) will be charged the applicable monthly residential base rate times the number of residential units.

- 1- Flow based on water consumption charged per cubic foot over 400 cu/ft. Industrial users will be charged based on a consumption factor as determined by the City.
- 2- BOD Surcharge applies to commercial customers based on the following classification:

Strength Category	BOD Strength	Types of Typical Users
Low	<300mg/L	Public Facilities, Hotel/Motel w/o Restaurant, General Retail, Office Space, Industrial w/o Process Discharge
Medium	301-600 mg/L	Hotel/Motel w/Restaurant, School w/Cafeteria, Laundromat, Nursing Home, Hospital
High	600-2,000 mg/L	Grocery Store, Bakery, Restaurant, Coffee Shop
Very High	>2,000 mg/L	Food Production, Brewery, Distillery, Cider Production, Dairy, Industrial w/Process Discharge

Additional fees for BOD₅ testing at the request of the customer will be billed at actual rates for staff time, materials and testing services used plus 17% overhead.

All rates shall be subject to an automatic annual rate increase of 5% beginning January 1, 2029 unless modified by council prior to the adjustment date.

General Fees

4.1	Vacation Rental Fees (SMC 5.20.020):	
1.	New License	\$200.00
2.	License Renewal	\$200.00
3.	Prorated Licenses-Received After June 30th	\$100
4.	Appeals (SMC 5.20.055)	\$0.00
5.	Labor, Overhead, and Outside Consultant Review	Actual Cost

4.2	Business Licenses (SMC 5.04.070):	
1.	General Business License Origination Fee	\$10.00
2.	General Business License Renewal Fee	\$10.00
3.	Non-Resident License	
	Income under \$2,000.00 Annually	\$0.00
	Income Above \$2,000.00 Annually	\$10.00
4.	Non-Residential Renewal	
	Income under \$2,000.00 Annually	\$0.00
	Income Above \$2,000.00 Annually	\$10.00
5.	Peddler's License	\$15.00

4.3	Dog Licensing (SMC 6.04.040):	
1.	Non-Spayed/Non-Neutered Dogs	\$15.00
2.	Spayed/Neutered Dogs	\$7.50
3.	Senior (Age 60) Non-Spayed/Neutered Dogs	\$11.25
4.	Senior (Age 60) Spayed/Neutered Dogs	\$3.75
5.	Duplicate/Replacement Tags	\$1.00

CITY OF STEVENSON, WASHINGTON

RESOLUTION NO. 222

A Resolution of the City Council of the City of Stevenson Adopting a Schedule of Fees to Provide for the Repair, Enforcement, Permit Procedures and Regulation of Activities with the City's Rights of Way

RECITALS

1. The City of Stevenson has adopted ordinances relating to the regulation of activities within the City's rights-of-way to better protect and preserve the public health, safety and welfare.
2. To meet the obligations of regulating the various types of uses of right-of-way the City has adopted a permit system that requires staff processing, inspection and enforcement and it is necessary and desirable that persons utilizing the rights-of-way and services of the City pay a fee in an amount sufficient to cover the costs of the City for providing such services.
3. Roadways and sidewalks are valuable assets of the City and it is necessary and desirable that people conducting activities that decrease the value of a roadway shall compensate the City for such degradation.

NOW THEREFORE, the City Council of the City of Stevenson RESOLVES that those fees in the following amounts shall be paid to the City by the persons utilizing such services:

Section 1 Type A Permit- Short Term Use

Upon approval of an application for a permit for a special event not protected under the First and Fourteenth Amendments of the U.S. Constitution, the Public Works Director shall assess whether significant staff time and costs will be incurred by the City as a result of the event. Fees may be waived for block parties, races, parades and other similar activities sponsored by nonprofit agencies and which further goals and objectives of the City.

- A. If the Public Works Director determines that based on the application for a Type A permit that the City will incur measurable costs the Public Works Director:
 1. Shall require payment of a \$25 fee for the Type A Permit administration, and
 2. Shall make a reasonable estimate of staff time and costs that will be incurred by the City for the event and charge a fee to recover those costs.
- B. If an applicant for a Type A permit requests the use of City barricades, temporary signs, and other traffic devices a fee of \$10 may be charged for the use of this equipment to be deposited in a sinking fund to maintain and refurbish this equipment.

Section 2 Type B Permit- Disturbance of City Right-of-Way

The Public Works Director shall review all applications for Type B Permits

1. A non-refundable application fee for a Permit for Disturbance (e.g. Utility cut, Driveway cut) of City Rights-of-Way will be charged for each Type B Permit issued. The fee is set at \$50.00. The fee covers the costs of initial processing, counter service, research, review, inspection, and record keeping.
2. If the Director determines that engineering, surveying, or other specialists services will be required, any charges for engineering review and/or special inspection services will be passed-through to the permittee based on the hourly rate of the actual costs incurred by the City.
3. A Multiple Use Fee will be available to applicants with a large number of uses that will occur within thirty (30) calendar days. This fee is available at the Director's discretion

depending on the number of uses, size of each use, coordination and purpose of each use. The Multiple Use Fee shall be \$100 plus \$20 per use.

4. If the permittee damages City facilities and the City incurs costs for the repair and/or replacement of its property as the result of the permit holder's actions, the costs for the repair and replacement will be charged at the actual costs incurred by the City.
5. When the City, at the request of the applicant, repaves cuts to the improved road surface the City will charge \$10/ sq. ft. for the work associated with the repaving activity including traffic control.
6. If an applicant is requesting a permit for a surface cut on an improved right of way when the paved surface is less than ten years old the permit holder shall also pay a degradation fee. Roadways are valuable assets to the City and no action will be allowed that decreases the value of any roadway without adequate compensation. To facilitate this, each utility will be contacted prior to a major road improvement, and asked to evaluate their facilities and determine any adjustments necessary to accommodate the roadway project. For a period of ten years within of the initial surfacing or resurfacing of the pavement of a hard surfaced roadway a roadway cut fee will be charged a degradation fee under the following formula:
$$F=p(s(l))$$

Where F is the Degradation Fee
Where p =multiplier based on the age of street (for emergencies (Ref. Section 2.H of Ord No.) 1-2 years = 2, for 2-3 years 1.5, for 3-5 years = 0.5, for 5 to 10 years = .25
Where s = the square feet of street surfaced disturbed
Where l = the cost per square feet based on current industry and market standards
7. Franchised utilities which must apply for permits due to city sponsored construction projects may be granted a waiver by the Director of normal permit fees.

Section 3 Type C Permits – Long-Term Uses of Rights of Way

The Public Works Director shall review applications for all Type C Permits and consult with the Planning Director and/or Building Inspector for all Type C Permits issued.

1. A non-refundable application fee of \$25 shall be charged for each permit issued. The fee covers the costs of initial processing, counter service, research, review, inspection, and record keeping.
2. If the Public Works Director determines that engineering, surveying, other specialist services, or other filing and/or recording activities will be required any charges for filing, engineering review and/or special inspection services will pass-through to the permittee based on the hourly rate of the actual costs incurred by the City.

Section 4 Type D Permits – Long Term and Permanent Uses of Right of Way by Agreement and Approval by Council

For Type D Permits requiring agreement and action by the City Council and envisioning a semi-permanent structure or use of the right of way the following fees shall apply:

1. A \$25 application fee
2. Responsibility for all recording and filing fees with the Skamania County Auditor's Office
3. If the City (Public Works Director, Planning Director or Building Department Director) determine that engineering, surveying, or other specialists services will be required any charges for engineering review and/or special inspection services will pass-through to the permittee based on the hourly rate of the actual costs incurred by the City.

BE IF FURTHER RESOLVED that all Resolutions and parts of Resolutions in conflict herewith are hereby repealed.


Passed by the City Council this 16th day of April 2009. Approved by the Mayor this 16th day of April 2009.

PASSED by the City Council of the City of Stevenson at a regular meeting this 16th of April, 2009.



David McKenzie
MAYOR

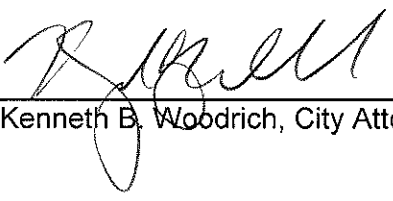
ATTEST:



Mary Ann Duncan-Cole, City Clerk

PUBLISHED Apr 29 2009
(By Summary)

APPROVED AS TO FORM:



Kenneth B. Woodrich, City Attorney

CITY OF STEVENSON

RESOLUTION NO. 2016-285

ESTABLISHING FEES RELATED TO THE LICENSING OF VACATION RENTAL HOMES.

WHEREAS, the adoption of Ordinance 2016-1091 creates a vacation rental program which involves the review of application materials and issuance of a Vacation Rental License; and

WHEREAS, Ordinance 2016-1091 authorizes the city establish and periodically adjust nonrefundable application fees for the review and issuance of Vacation Rental Licenses; and

WHEREAS, the policies of the Vacation Rental Program are intended to benefit the local economy, reduce administrative burdens and barriers to entry, ensure market fairness and taxation, protect guests, and avoid unchecked neighborhood disruptions; and

NOW THEREFORE BE IT RESOLVED by the Council of the City of Stevenson that fees in the following, nonrefundable amount shall be paid to the City by persons applying for vacation rental licenses:

Vacation Rental Application Fees	
New License	\$200
License Renewal	\$200
Prorated Licenses	For applications received after June 30 th , the application fees may be reduced to 50% of the fee listed above.
Appeals	\$0
Labor, Overhead, and Outside Consultant Review	At the discretion of the City Administrator, the actual costs for labor, overhead, and expenses for outside consultant reviews and/or special inspections may be added to the above application fee.

BE IT FURTHER RESOLVED, that this resolution shall be effective concurrent with the effective date of Ordinance 2016-1091.

PASSED in regular session this _____ day of _____, 2016.

Mayor of the City of Stevenson

ATTEST:

Clerk of the City of Stevenson

APPROVED AS TO FORM:

Attorney for the City of Stevenson

**CITY OF STEVENSON, WASHINGTON
RESOLUTION 2019 – 335**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STEVENSON,
WASHINGTON ADOPTING WATER AND WASTEWATER CONNECTION FEES**

WHEREAS the Council has discussed at a public hearing on June 20, 2019 and an analysis has been done as to the increase in connection and development fees needed to meet current system demands;

WHEREAS by virtue of increased maintenance and operational costs and increased capital outlay, it is necessary to increase the City's water and sewer connection charges, thereby amending former ordinances relating to connection fees; and

WHEREAS, connection fees are authorized under RCW 35.92.025 so that property owners connecting to the system will bear an equitable share of the cost of the entire system; and

WHEREAS, the adoption of ordinance 2019-1144 allows connection fees to be adopted by resolution.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Stevenson hereby adopts the following fee schedule:


1. Water Connection Fees:

Meter Size	Connection Fee/System Development Charge
3/4" or 5/8"	\$ 8,599
1"	17,197
1.5"	25,796
2"	34,394
3"	77,387
4"	120,380
6"	257,957

2. Wastewater Connection fees:


- | | |
|---|---------|
| a. Residential single-family service inspection | \$ 75 |
| b. All other service inspections | \$ 225 |
| c. Equivalent Dwelling Unit | \$6,168 |

PASSED by the Council of the City of Stevenson this 20th day of June, 2019.



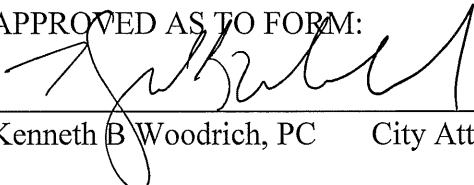
Scott Anderson, Mayor of the City of Stevenson

ATTEST:



Leana Kinley, City Clerk

APPROVED AS TO FORM:



Kenneth B Woodrich, PC City Attorney

CITY OF STEVENSON, WASHINGTON

RESOLUTION NO. 2020-0357

A Resolution of the City Council of the City of Stevenson Adopting a Planning Department Application Fees, and Miscellaneous Charges; and Repealing Resolution No. 2017-296.

Recitals

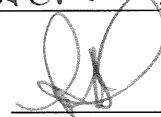
1. The City of Stevenson has established various boards and services to perform certain functions, including the Board of Adjustment, Hearing Examiner, Planning Administrative Staff and Outside Consultant Assistance, and the Planning Commission
2. The City has adopted ordinances and resolutions relating to the processing and review of development applications for boundary line adjustments, short plats and subdivisions, shoreline permits, environmental reviews, critical areas and zoning regulations.
3. The City ordinances and resolutions adopting the preceding development regulations authorize the City Council to adopt fees to facilitate development review.
4. The City is required by law to process and review annexation petitions, to make submittals to the Boundary Review Board, to consider amendments to the City's Comprehensive Plan and to conduct hearings with respect to these matters.
5. The City makes available to the public copies of maps, ordinances, and other documents related to planning and zoning.
6. It is necessary and desirable that persons utilizing the services of such boards, requiring permits, reviews and planning services or requesting copies of maps or other documents pay a fee in an amount sufficient to cover the costs to the City for providing such boards and services.

NOW THEREFORE, the City Council of the City of Stevenson RESOLVES to adopt the policies and establish the fees in the amounts shown in Exhibit "A" which shall apply to persons utilizing the programs and services of the Planning Department, and

BE IT FURTHER RESOLVED that Resolution 2017-0296 and all parts of resolutions in conflict herewith are hereby repealed, and

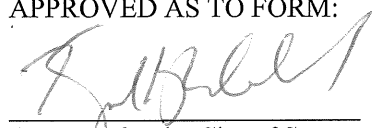
BE IT FURTHER RESOLVED that this resolution shall be effective on June 1st, 2020.

PASSED in regular session this 19th day of March, 2020.




Mayor of the City of Stevenson

APPROVED AS TO FORM:



Attorney for the City of Stevenson

ATTEST:



Clerk of the City of Stevenson



Planning Fees

Effective June 1st, 2020
Resolution 2020-0357

The City of Stevenson
PO Box 371
Stevenson, WA 98648

509-427-5970
509-427-8202 (fax)
www.ci.stevenson.wa.us

Annexation		Planned Unit Development	\$1,500 + \$1 per 60 sf
Election Method	\$900	Plat Amendment	\$900 + \$1 per 60 sf
Notice of Intent	\$600	Plat Vacation	\$900 + \$1 per 60 sf
Petition	\$300	Reduction in City Boundaries	\$1,000
Zoning New Areas	\$300	Shorelines Management Program	
Appeals		Statement of Exemption	\$35
To Board of Adjustment, Planning Commission, City Council	\$0	Minor Project Approval	\$300
Boundary Line Adjustment		Shoreline Substantial Development	\$1,250
Typical	\$200	Shoreline Conditional Use, Shoreline Variance	1,500
Combination of Lots	\$100	Short Plat	\$1,500 + \$1 per 60 sf
Comprehensive Plan Revision	\$1,500	Variance	\$600
Conditional Use	\$600	SEPA	
Critical Areas Permit		Checklist	\$300
Expedited Review Permit	\$35	EIS	\$1,500
Geologic Hazard Area Permit	\$300	Subdivision	
Habitat/Wetland Permit	\$600	Preliminary Plat	\$1,500 + \$1 per 60 sf
Reasonable Use Allowance	\$750	Variance	\$600
Land Use/Building Permit	\$35	Final Plat	\$1,500 + \$1 per 60 sf
Nonconforming Use Review (BOA)	\$600	Variance	\$600
Ordinance Revisions	\$1,500	City Utility Extension Beyond Plan Area	\$600
Parking		Zoning	
Joint Use of Parking	\$600	Resolution of Intent	\$600
Parking Interpretation	\$0	Rezoning Request	\$1,500
Miscellaneous Charges		Zoning Interpretation	\$0
8½ x 11 & 8½ x 14	\$0.15	Zoning Verification Letter	\$200
11 x 17 copies	\$0.25		
Color City Map (11 x 17)	\$1.50		
Zoning Map	\$1.50		
Note: Additional fees may apply. See reverse.			

A-1: Fees—General.

- A. Purpose. Fees are based on costs to reimburse the public for staff time and resources expended in reviewing and processing permit applications. These fees do not include costs associated with outside consultant review of an application. These costs are charged in accordance with Section A-2.
- B. Fees, Authorized. Application fees for the various reviews, applications and permits set forth in Stevenson Municipal Code titles 16, 17, and 18 shall be as provided in this chapter. No application shall be considered unless and until the fee has been paid to the City. Fees shall not be refundable except as provided in Section A-4. Any exemption or refund must be approved by the City Community Development Director and the City Treasurer and any costs incurred by the city shall be deducted from fees paid prior to any exemption or refund.
- C. Payment of Fees. All fees provided in this chapter shall be paid when due. Nonpayment of any fees when due shall result in a determination by the City that an application has been withdrawn or is incomplete, suspending or terminating review of the application.
- D. Multiple Permits and Applications. In the case of multiple permit applications, the applicant shall pay all applicable fees.

A-2: Other Charges and Fees.

- A. Outside Consultant Review Fees. When it is necessary to utilize the services of professional consultants (e.g., engineers, surveyors, hydrologists, biologists or other specialists) to assist the City with its review of the applications identified herein, the costs for the outside consultant's reviews shall be the responsibility of the applicant. The fees for these services may be billed monthly to the applicant based on all actual costs for labor, overhead, material testing and expenses. A deposit for such costs may be required by the City.
- B. Hearing Examiner. For any appeal or proposal reviewed by the City of Stevenson Hearing Examiner, 50% of the costs for the Hearing Examiner will be the responsibility of the applicant. The costs for these services may be billed monthly to the applicant based at 50% of the actual invoice received by the City. A deposit for such costs may be required by the City.
- C. Recording Fees. The amount of the recording fees charged by Skamania County shall be the responsibility of the applicant.
- D. Election Fees. When it is necessary to hold an election associated with a request, the actual cost of such election shall be the responsibility of the applicant.
- E. All fees charged by the City under this section shall be paid prior to the approval of an application.

A-3: Application Fee Exemptions.

When approved by the City Community Development Director and the City Treasurer, the following may be exempt from the fees established herein:

- A. Applications submitted by nonprofit agencies for proposals which further goals and objectives of the City.
- B. Subdivision Preliminary Plat and Short Plat applications which have obtained approval as a Planned Unit Development.

A-4: Application Fee Refunds.

When approved by the City Community Development Director and the City Treasurer, refunds for fees paid as set forth herein shall be limited to the following:

- A. When no permit processing has been completed or costs have been incurred: 80%.
- B. When an application has been processed prior to issuance of a determination of completeness: 50%.
- C. After issuance of a determination of completeness: 0%.
- D. No refunds shall be made for publication of notice costs, outside consultant review fees, or other fees or charges set forth A-2.

A-5: Conflicts with the Municipal Code.

In the event of a conflict in any fees, charges, or provisions set forth herein and fees and charges or provisions found in the Stevenson Municipal Code, the fees, charges, requirements, procedures, and all provisions contained herein now, or as hereafter amended, shall prevail.

CITY OF STEVENSON, WASHINGTON

RESOLUTION NO. 2023-415

A Resolution of the City Council of the City of Stevenson, Washington Revising the Schedule of Fees for Construction Code Permits, Inspections and Reviews.

Recitals

1. The City is required by law (RCW 19.27) to enforce building codes and construction within the City;
2. The City has adopted revised ordinances establishing construction standards and process' for the review of construction under a permit and fee system; and
3. The City of Stevenson has established a Building Department with a Building Official /Fire Marshal responsible for the issuance of construction permits and inspections; and
3. The City of Stevenson has contracted with Skamania County for Building Official /Fire Marshal services and wants to align fees to ensure adequate cost reimbursement.

NOW THEREFORE, the City Council of the City of Stevenson RESOLVES as follows:

SECTION I
TITLE AND REVISION

This Resolution shall constitute the revision of the Building Department fee schedule of the City of Stevenson and the key is as follows: ~~Strikethrough~~ means repealed. Underlined means new.

SECTION II
FEE SCHEDULE

Fees in the following tables shall be paid to the City by persons utilizing the City's construction services:

A. Building Permits:	
The determination of value or valuation under any of the provisions of this code shall be made by the Building Official. The Building Official shall use the square footage building valuation data standards set forth in the International Code Council's Building Safety Journal as updated to guide the establishment of valuation for a permit. A copy of said valuation standards shall be on file and available for public use and inspection at Stevenson City Hall.	
<u>Total Valuation</u>	<u>Fee</u>
\$1.00 to \$500.00	\$23.50
\$501.00 to \$2,000	\$23.50 for the first \$500.00 plus \$3.05 <u>\$3.50</u> for each additional \$1,000.00, or fraction thereof, to and including \$2,000.00.
\$2,001 to \$25,000	\$69.25 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00.
\$25,001.00 to \$50,000.00	\$391.25 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, or fraction thereof, to and including 50,000.00
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000, or fraction thereof, to and including 100,000.00
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00.
\$1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.65 for each additional \$1,000.00, or fraction thereof.
Plan Review Fees	65% of the building permit fee.
Roofing Permits: Fees will be \$50.00 <u>\$75.00</u> for the first \$3,200 value plus \$50.00 <u>\$75.00</u> for each additional \$3,200 or fraction thereof.	
A1. Public Fireworks Display Permit (RCW 70.77.131)	\$90.00
A3. Manufactured Homes: Fees for placement permits follow the schedule above with the exception of the 65% fee for the plan review.	
A4. "SAME AS" plans: The Building Official may waive a portion of the plan review fee if the same plan is submitted for more than one permit.	

A5. Demolition Permits (Fees will be a flat assessment. Applies only to structures over 200 square feet)	\$10.00
A6. Fire Suppression Systems. Fees for Fire Suppression or Prevention Systems will follow the schedule above (A).	

B. Mechanical Permit Fees:	Fee
Permit Issuance	
1. For the issuance of each mechanical permit	\$23.50
2. For issuing each supplemental permit for which the original permit has not expired, been canceled or finalized.	\$10.70
Unit Fee Schedule	
(Note: The following do not include permit-issuing fee)	
1. Furnaces	
For the installation or relocation of forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance up to and including 100,000 btu/h (29.3 kW)	\$14.80
For the installation or relocation of forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance over 100,000 btu/h (29.3 kW)	\$18.20
For the installation or relocation of each floor furnace, including vent	\$14.80
For the installation or relocation of each suspended heater, recessed wall heater or floor mounted unit heater.	\$14.80

2. Appliance Vents	
For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit.	\$7.25
3. Repairs or Additions	
For the repair of, the alternation of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code.	\$13.70
4. Boilers, Compressors and Absorption Systems	
For the installation or relocation of each boiler or compressor to and including 3 horsepower (10.6 kW) or each absorption system to and including 100,000 Btu/h (29.3kW)	\$14.70
For the installation or relocation of each boiler or compressor over 3 horsepower (10.6 kW) to and including 15 horsepower (52.7 kW), or each absorption system over 100,000 Btu/h (29.3kW) to and including 500,000 Btu/h (146.6kW)	\$27.15
For the installation or relocation of each boiler or compressor over 15 horsepower (52.7 kW) to and including 30 horsepower (105.5 kW), or each absorption system over 500,000 Btu/h (146.6 kW) to and including 1,000,000 Btu/h (291.3 kW)	\$37.25
For the installation or relocation of each boiler or compressor over 30 horsepower (105.7 kW) to and including 50 horsepower (176 kW), or each absorption system over 1,000,000 Btu/h (293.1 kW) to and including 1,750,000 Btu/h (512.9 kW)	\$55.47
For the installation or relocation of each boiler or compressor over 50 horsepower (176 kW) or each absorption system over 1,750,000 Btu/h (512.9 kW).	\$92.65
5. Air Handlers	
For each air handling unit to and including 10,000 cubic feet per minute (cfm) (4719 L/s), including ducts attached thereto Note: <i>This fee does not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling system, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code.</i>	\$10.65
For each air-handling unit over 10,000 cfm (4710 L/s)	\$18.10
6. Evaporative Coolers	
For each evaporative cooler other than a portable type	\$10.65
7. Ventilation and Exhaust	
For each ventilation fan connected to a single duct.	\$7.25
For each ventilation system which is not a portion of any heating or air-condition system.	\$10.65
For the install action of each hood which is served by a mechanical exhaust, including the ducts	\$10.65
8. Incinerators	
For the installation or relocation of each domestic type incinerator	\$18.20
9. Solid Fuel Burning Appliance	
For the installation or relocation of each domestic type Solid Fuel Burning Appliance	\$30.00

10. Miscellaneous	
When applicable, permit fees for fuel gas piping shall be as follows:	
For each gas piping system of one to four outlets	\$5.00
For each gas piping system of five or more outlets, for each outlet	\$1.00
When applicable, permit fees for process piping shall be as follows:	
For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories or for which no other fee is listed in the table.	\$10.65

C. Plumbing Permit Fees:	
Permit Issuance	
1. For issuing each permit.	\$22.00
2. For issuing each supplemental permit	\$10.00
Unit Fee Schedule	
(Note: The following do not include permit-issuing fee)	
1. For each additional plumbing fixture on one trap or a set of fixtures on one trap (including water, drainage piping and backflow protection therefore)	\$7.00
2. For each building sewer and each trailer park sewer	\$15.00
3. Rainwater systems - per drain (inside building)	\$7.00
4. For each private sewage disposal system (where permitted)	\$40.00
5. For each water heater and or vent	\$7.00
6. For each gas piping system of one to five outlets	\$5.00
7. For each additional gas piping system outlet, per outlet	\$1.00
8. For each industrial waste pretreatment interceptor including its trap and vent, except kitchen-type grease interceptors functioning as fixture traps	\$7.00
9. For each installation, alteration or repair of water piping and/or water, each	\$7.00
10. For each repair or alteration of a drainage or vent piping, each fixture	\$7.00
11. For each lawn sprinkler system on any one meter including backflow protection devices therefore.	\$7.00
12. For atmospheric-type vacuum breakers no included in item 12: 1 to 5	\$5.00
Over 5, each	\$1.00
13. For each back flow protective device other than atmospheric type vacuum breakers: 2 inch (51 mm) diameter and smaller	\$7.00
Over 2 inch (51 mm) diameter	\$15.00
14. For each gray water system	\$40.00
15. For initial installation and testing of a reclaimed water system.	\$30.00
16. For each annual cross-connection testing of a reclaimed water system (excluding initial test)	\$32.05
17. For each medical gas piping system serving one to five inlet(s)/outlet(s) for a specific gas	\$53.40
18. For each additional medical gas inlet(s)/outlets(s)	\$5.35

D. Grading Permits:	
Permit Issuance	
The grading permit applies to grading, excavation and earthwork construction, including fills and embankments. The fee for a grading permit authorizing additional work to that under a valid permit shall be the difference between the fee paid for the original permit and the fee shown for the entire project.	

Table A-33-A - Grading Plan Review Fees	
50 cubic yards (38.2 m ³) or less	No Fee
51 - 100 cubic yards (40 m ³ to 76.5m ³)	\$23.50
101 to 1,000 cubic yards (77.2m ³ to 764.6m ³)	\$37.00
1,001 to 10,000 cubic yards (765.3m ³ to 7645.5m ³)	\$49.25
10,001 to 100,000 cubic yards (7646.3m ³ to 76,455m ³)	49.25 for the first 10,000 cubic yards plus \$24.50 for each additional 10,000 yards (7645.5m ³) or fraction thereof.
100,001 to 200,000 cubic yards (76456.3m ³ to 152911m ³)	\$269.75 for the first 100,000 cubic yards plus \$13.25 for each additional 10,000 yards (7645.5m ³) or fraction thereof.
200,001 cubic yards (152911m ³) or more	\$402.25 for the first 200,000 cubic yards plus \$7.25 for each additional 10,000 cubic yards (7645.5m ³) or fraction thereof.

Table A-33-A - Grading Permit Fees	
50 cubic yards (38.2 m ³) or less	\$23.50
51 - 100 cubic yards (40 m ³ to 76.5m ³)	\$37.00
101 to 1,000 cubic yards (77.2m ³ to 764.6m ³)	\$37.00 for the first 100 cubic yards (76.5m ³) plus \$17.50 for each additional 100 yards (76.5m ³) or fraction thereof.
1,001 to 10,000 cubic yards (765.3m ³ to 7645.5m ³)	\$194.50 for the first 1,000 cubic yards plus \$14.50 for each additional 1,000 yards (764.6m ³) or fraction thereof.
10,001 to 100,000 cubic yards (7646.3m ³ to 76455m ³)	\$325.00 for the first 10,000 cubic yards plus \$66.00 for each additional 10,000 yards (7645.5m ³) or fraction thereof.
100,001 cubic yards (765.3m ³ to 7645.5m ³) or more	\$919.00 for the first 100,000 cubic yards (76455m ³) plus \$36.30 for each additional 10,000 yards (7645.5m ³) or fraction thereof.


E. Other Inspections and Fees:	
1. Inspections outside of normal business hours (minimum charge - two hours)	75.00/hr
2. Re-Inspections	75.00/hr
3. Inspections for which no fee is specifically indicated (minimum charge - one (1) hour)	75.00/hr
4. Additional plan review required by changes, additions or revisions to plans (minimum charge - one (1) hour)	75.00/hr
5. Any construction started without the benefit of a building permit.	Double the normal permit fee together with all cost incurred for enforcement
6. For use of outside consultants for plan checking and inspections, or both	Actual costs

F Planning Department Review of Building Permit Application	
1. For new construction, remodels with a foot print alteration, all sign and grading permits.	\$35.00 \$50.00

G Public Works Department Review of Building Permit Application	
1. For new construction such as single and multi-family residences, accessory dwelling units, commercial, etc.	\$150.00
2. For minor permits permits.	\$50.00

This resolution shall take effect August 1, 2023.

Passed by the City Council this 20th day of July, 2023.



 Scott Anderson, Mayor

ATTEST:



 Leana Kinley, City Administrator

APPROVED AS TO FORM:



 Robert C. Muth, Attorney for the City of Stevenson



City of Stevenson

Leana Kinley, City Administrator

Phone (509)427-5970
FAX (509) 427-8202

7121 E Loop Road, PO Box 371
Stevenson, Washington 98648

To: City Council
From: Leana Kinley, City Administrator
RE: Temporary Construction Rates
Meeting Date: May 16, 2024

Executive Summary:

The City Council held a public hearing on February 15th and April 18th where discussion and direction regarding temporary construction water took place. Council direct was to move forward with removing temporary construction water and further details around that matter are below.

Overview:

Construction Water

The current ordinance allows properties under construction to be billed for water usage only and not pay any base fees up until the property receives final occupancy. There are currently 9 properties where this is implemented. Two of the properties are submeters for alternate billing of sewer charges (Walking Man Brewhouse separate from the Restaurant, and Skamania County Jail separate from the Courthouse Lawn). The remaining 7 are for building permits that have not received final occupancy, and most are very close, waiting on final inspections for Building, Planning and Public Works.

Once a property connects to the utility system, they are able to use that system at full capacity. It is also counted towards the city's overall capacity for connections. By not having a separate utility payment type for these customers, it also reduces the risk of billing errors. The new permitting process is online and the Utility Clerk is not a CloudPermit user and would need to be notified of new certificates of occupancy outside of the system, creating a potential gap in the process.

The draft ordinance amending SMC 15.01.030 removes the need for a temporary water/sewer permit during construction and removes the ability to bill usage only.

This was discussed at the February 15th and April 18th council meetings regarding overall rate changes with council directing staff to move forward with removing temporary construction water as a billing option.

Action Needed:

- Approve changes to the ordinance presented to implement the change.

**CITY OF STEVENSON, WASHINGTON
ORDINANCE 2024-12XX**

**AN ORDINANCE OF THE CITY OF STEVENSON, WA AMENDING CHAPTER 15.01
CONSTRUCTION CODES, SECTION 15.01.030 GENERAL REQUIREMENTS;
PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE**

WHEREAS, City Council adopted general requirements for construction inside the city in 2013;
and

WHEREAS, the water and sewer utilities have incurred additional loans to pay for needed
improvements to the infrastructure; and

WHEREAS, once a customer connects to the water and/or sewer system they can use the system
to its full capacity; and

WHEREAS, the City Council desires to amend SMC 15.01.030 to protect and preserve public
health, safety and welfare.

NOW, THEREFORE, the City Council of the City of Stevenson do hereby ordain as follows:

Section 1. Section 15.01.030 of the Stevenson Municipal Code Amended. The chapter of the
Stevenson Municipal Code entitled "Construction Codes," the section entitled "General
Requirements-All codes," codified as Stevenson Municipal Code (SMC) Section 15.01.030, is
hereby amended to read as set forth on Exhibit "A" attached hereto and by this reference
incorporated herein:

Key: ~~Strikethrough~~ means repealed. **Bold** means new.

Section 2. Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this
ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the
validity of the remaining portions of this ordinance.

Section 3. Effective Date. This ordinance shall become effective for the _____ 2024 billing
cycle.

PASSED by the City Council of the City of Stevenson and approved by the Mayor this ____ day
of _____, 2024.

Mayor of the City of Stevenson

ATTEST:

APPROVED AS TO FORM:

Clerk of the City of Stevenson

Attorney for the City of Stevenson

Exhibit A

15.01.030 General requirements—All codes.

The city adopts general requirements for construction inside the city.

- A. To become vested in any current land use regulation by submitting a building permit application, the property owner must submit a complete building permit application as defined above, along with all required completed environmental applications (SEPA, shoreline, critical areas, etc.) and all relevant permit fees.
- B. To meet specific climatic and conditions the council adopts design criteria for the city of Stevenson as follows:

Roof/Grnd Snow Loads	Wind Speed	Seismic design category	weathering	Frost Line Depth	Termites	Decay	Winter Design Temp	Ice Shield Underlay	Air Freeze Index	Mean Annual Temp
50 PSF/@72 PSF	135mph @3 sec gust	D-1	Moderate	12"	Slight to moderate	Slight to moderate	25° F	None	172	55° F

- C. Any construction, alteration, movement, enlargement, replacement, repair, equipment, use and occupancy, location removal and demolition of a building or structure will require an application for and issuance of a permit prior to start of construction. Accessory commercial buildings less than one hundred twenty square feet not intended to be used as dwelling units are exempt from this permit requirement and accessory residential buildings less than two hundred square feet not intended to be used as dwelling units are exempt from this permit requirement.
- D. Prior to the issuance of a permit for a building intended for use, as a dwelling unit, the applicant must demonstrate that potable water is available.
- E. No permit for a building requiring a septic tank or connection to sewer shall be issued without proof of an approved septic permit or approved connection with a public sewer as provided by SMC Section 13.08.050. If a septic tank is required the applicant must submit plans and specifications approved by the sanitation engineer to the building official.
- ~~F. Persons needing water and/or sewer during construction must apply for a temporary water and/or sewer permit.~~
 - ~~1. A person shall not receive public water and sewer services during the period between commencement of new construction and issuance of an occupancy certificate unless a temporary water and sewer permit has been issued to such person.~~
 - ~~2. To obtain a temporary water and sewer permit, the applicant shall submit a permit application on a form furnished for that purpose by the city clerk treasurer.~~
 - ~~3. An applicant for a temporary water and/or sewer permit must have a valid building permit.~~
 - ~~4. A temporary water and sewer permit shall be effective for a period not to exceed one hundred eighty days. To obtain a renewal of the permit, the applicant shall submit another form furnished for that purposed by the city clerk treasurer.~~
 - ~~5. The charge for water and sewer services obtained pursuant to a temporary permit shall be based solely on actual usage.~~

**CITY OF STEVENSON, WASHINGTON
ORDINANCE 2024-12XX**

**AN ORDINANCE OF THE CITY OF STEVENSON, WA AMENDING CHAPTER 13.10
WATER AND SEWER SERVICE CHARGES; PROVIDING FOR SEVERABILITY;
AND ESTABLISHING AN EFFECTIVE DATE**

WHEREAS, Stevenson City Council conducted a rate study for the water and wastewater utilities; and

WHEREAS, the Council held multiple public hearings on January 18th, February 15th, March 21st, March 25th and April 18th on the changes recommended in the rate study; and

WHEREAS, the City annually reviews and updates an analysis of the capital demands of the water system and recognizes the needs for capital outlays for replacement/repair of existing facility; and

WHEREAS, the City Council desires to increase the ability for low-moderate income customers to receive a discount on their utility bills.

NOW, THEREFORE, the City Council of the City of Stevenson do hereby ordain as follows:

Section 1. Section 13.10 of the Stevenson Municipal Code Amended. The chapter of the Stevenson Municipal Code entitled "Water and Sewer Service Charges," codified as Stevenson Municipal Code (SMC) Chapter 13.10, is hereby amended to read as set forth on Exhibit "A" attached hereto and by this reference incorporated herein:

Key: ~~Strikethrough~~ means repealed. **Bold** means new.

Section 2. Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 3. Effective Date. This ordinance shall become effective for the _____ 2024 billing cycle.

PASSED by the City Council of the City of Stevenson and approved by the Mayor this ____ day of _____, 2024.

Mayor of the City of Stevenson

ATTEST:

APPROVED AS TO FORM:

Clerk of the City of Stevenson

Attorney for the City of Stevenson

Exhibit A

Chapter 13.10 WATER AND SEWER SERVICE CHARGES

13.10.010 Definitions.

As used in this chapter, the following terms are defined as follows:

- A. "Customer" means the person responsible for paying any water and/or sewer service charges established pursuant to the provisions of this chapter as shown on the records of the city water department.
- B. "Equivalent dwelling unit" or "EDU" means any residential or nonresidential use which has been reasonably found by the director of public works to place a demand on the city's sewage system approximately equal to the demands thereon by a single-family dwelling.
- C. "Metered service charges" means charges for delivery of an amount of water in excess of that included in minimum monthly service.
- D. "Minimum monthly service charge" means a minimum monthly charge for sewer and/or water services which shall be paid for any period of time during which the premises served are connected to sewer and/or water facilities of the city, irrespective of whether the premises are occupied. The minimum monthly service charge will include the charge for delivery of a set number of cubic feet of water as established by the city council from time to time as it deems necessary or appropriate.
- E. "Person" means and includes individuals, partnerships, corporations, governmental units and any other natural or legal entity competent, as matter of law, to enter into contractual relations.

13.10.020 Minimum monthly service charges.

- A. Minimum monthly service charges in such amounts as shall from time to time be determined necessary or appropriate by the city council shall be paid by all customers for water and sewer services furnished by the city. Such charges shall be paid for any period of time during which the premises served are connected to water or sewer facilities of the city.
- B. Minimum monthly service charges may vary among different classes of service. Classes of service shall be defined by the city council [by resolution](#) from time to time as the council deems necessary or appropriate.

13.10.030 Metered service charges.

- A. Metered service charges for such volumes and at such rates as shall from time to time be determined necessary or appropriate by the city council shall be paid by all customers for water service in excess of that included in minimum monthly service.
- B. Metered service charges may vary among different classes of service. Classes of service shall be defined by the city council from time to time as the council deems necessary or appropriate.

13.10.070 Water connection fees.

- A. Water connection and new service fees for all services except multifamily or mixed commercial/residential units shall be assessed according to the fee schedule as adopted by Resolution. The fees are fully due and payable prior to the installation.
- B. The city will not accept a connection fee unless it is accompanied by a valid building permit, unless it is a connection fee associated with an existing permanent structure.
- C. Connections to the system shall be made within six months of the time the permit to connect is issued. If connection to the system is not made within six months, the permit shall be void and the connection fee

shall be forfeited to the city except that one six-month extension may be granted by the city council due to circumstances judged to be beyond the applicant's control.

- D. Each dwelling unit within a multi-family, which includes single-family residences with accessory dwelling units (ADUs), or mixed commercial/residential structure shall be charged ~~fifty-seven percent (57%) of the connection fee (or system development charge) for a single-family dwelling (3/4" or 5/8") based on the meter capacity as determined by number of fixture units~~ or the cost of the size of meter, whichever is greater. ~~Using this calculation, an ADU added on to an existing residence will be charged fourteen percent (14%) of the connection fee for a single-family dwelling (3/4" or 5/8").~~

In the case of an existing water service where there is an intended change in use, or an increase in intensity of use, then an additional system development charge shall be paid by calculating the change from the existing use to the new use based on the meter capacity as determined by the number of fixture units, or the cost of the size of the meter, whichever is greater. This section does not apply if a service decreases meter size or intensity of use.
- E. Detached ADUs do not require a separate utility connection from the main. A separate connection can be installed at the request of the property owner. If it is determined that a larger meter will be required, the owner is responsible for the difference in the connection fee between the current meter and the larger size in addition to the installation costs billed at time and expense.
- F. The property owner shall be responsible for the cost to install the service lateral from the water main trunk line to the premises, which are billed on a time and expense basis.
- G. The city does not install services larger than two-inch (2"). For larger services, the customer is responsible for submitting drawings for city approval and for installation of the service.
- H. After the water service connection is approved and the water turned on, the property owner will be charged the minimum monthly rate as applicable to the lot, type of development and/or zoning.

13.10.080 Wastewater connection fees.

- A. The sewer connection fee (or system development charge) shall be calculated based upon the equivalent ~~dwelling-residential~~ unit (~~EDU~~ERU) of the use of premise that is being served. The ~~EDU~~ERU rate will be set according to the fee schedule adopted by resolution. The fees are fully due and payable prior to the installation.

In the case of an existing sanitary sewer service where there is an intended change in use, or an increase in the intensity of use, then additional system development charges shall be paid based on the increase by calculating the change from the existing use to the new use on the current fee schedule. This section does not apply if a service decreases intensity of use.
- B. All new sanitary sewer service installations will be completed by the customer subject to city inspection and/or testing. Inspection fees will be charged according to the fee schedule adopted by resolution.
- C. Connections to the system shall be made within six months of the time the permit to connect is issued. If connection to the system is not made within six months, the permit shall be void and the connection fee shall be forfeited to the city except that one six-month extension may be granted by the city council due to circumstances judged to be beyond the applicant's control.

~~D. — Distribution of EDUs shall be as follows:~~

Type of Use	Unit	Per Unit
I. Residential		
1. Single family residential	each	1.00
2. Multifamily dwelling	each	1.00
3. Mobile home park	each space	1.00
4. Living Groups with Shared	each bed	.33

II. Nonresidential		
5. Hotel, Motel, Resort		
—— a. Without kitchen	room	.40
—— b. With kitchen	room	.60
6. Schools		
—— a. Day (nonresidential)		
———— i. Grades 9—12	12.5 students	1.00
———— ii. Grades K—8	12.5 students	1.00
7. Churches, lodges, clubhouses, theaters		
—— a. W/O kitchen facilities	100 seats	.90
—— b. W/kitchen facilities (added to amount calculated for seating)	each	.60
8. Institutions		
—— a. Convalescent/rest home	each bed	.30
9. Restaurant, lounge, tavern		
—— a. Full-service restaurant & card room (indoor seating)	every 6 seats	1.00
—— b. Fast food or tavern	every 12 seats	1.00
—— c. Fast food w/o seats		*(2)
10. Commercial and industrial		
—— a. Commercial and "dry" industry		*(2)
—— b. Special commercials		
———— i. Laundries (commercial)		*(3)
———— ii. Car wash		*(3)
———— iii. Laundromat (self-service)		*(3)
—— c. Service stations & garages		*(3)
—— d. "Wet" industry		*(3)
11. Irrigation meter		*(4)
12. Noncontact cooling water systems		*(4)
13. Determination of SDC for Other Uses: Other establishments not defined specifically in this chapter shall be determined on a specific use basis, consistent with the criteria of this section.		

***Notes to System Development Charge Schedule (SDC):**

1. — Restaurants, lounges or taverns located within a main commercial or industrial building shall be charged a separate SDC for the main building.
2. — Fast food restaurant (9b) and commercial and industrial uses (10a through 10c) shall be charged based upon water meter equivalent size (MES).
3. — System development charges for a "wet" industrial use (10d) shall be based on a separate engineering study by the director of public works. Such study shall assess the utility's actual costs to serve the specified use, but shall not be less than if calculated as a commercial or "dry" industrial use (10a).
4. — Irrigation meters (11) and noncontact cooling water (12) shall be charged system development charges for water only.

13.10.100 Low-income ~~senior~~ citizen and ~~low-income~~ moderate-income ~~disabled~~ citizen utility rate—Granted.

There is granted relief to low-income ~~senior~~ citizens who meet the qualifications and requirements of Section 13.10.110 ~~and low-income disabled citizens who meet the qualifications and requirements of Section 13.10.120~~ from any municipal utility charges of the city of 50% of the minimum service charge for base rate for municipally operated water, sewer, and/or storm sewer service. Such a reduced rate does not apply to excess water consumption or other charges beyond the base rate for the services provided. The discount will be effective with the next regular billing following the approval of an application.

There is granted relief to moderate-income citizens who meet the qualifications and requirements of Section 13.10.120 from any municipal utility charges of the city of 25% of the minimum service charge for base rate for municipally operated water, sewer, and/or storm sewer service. Such a reduced rate does not apply to excess water consumption or other charges beyond the base rate for the services provided. The discount will be effective with the next regular billing following the approval of an application.

13.10.110 Low income ~~senior~~ citizen utility rate—Requests and qualifications.

To qualify for the relief set forth in Section 13.10.100, a ~~senior~~ citizen shall:

- ~~A. —Be sixty years of age or older at time of application.~~
- ~~BA.~~ Have an aggregate income, from all sources whatsoever, not to exceed 200 percent of the established federal poverty level as now or hereinafter amended.
- ~~CB.~~ Be a single occupant or the head of a household or the spouse of the head of household.
- ~~DC.~~ Reside in the dwelling unit as the applicant's primary residence and not rent the residence during the applicant's absence.
- ~~ED.~~ File an annual claim for relief with the clerk-treasurer of the city on forms provided by the clerk-treasurer. By filing a claim, the applicant authorizes the city to refer the applicant to the appropriate entity to process the application, such as Skamania County Senior Services or Washington Gorge Action Programs.

13.10.120 ~~Low-income disabled~~ Moderate-income citizen utility rate—Requests and qualifications.

To qualify for the relief set forth in Section 13.10.100, a ~~disabled~~ citizen shall:

- ~~A. Be legally disabled, handicapped or incapacitated as defined by any existing state or federal program, qualify for special parking as defined by RCW 46.19.010(1)(a) through 46.19.010(1)(g), be blind as defined by RCW 74.18.020(4), be developmental disabled as defined in RCW 71A.10.020(5), be gravely disabled as a result of a mental disorder as defined by RCW 71.05.020(37), or qualify and receive social security benefits due to disability.~~
- ~~BA.~~ Have an aggregate income, from all sources whatsoever, not to exceed 200-400 percent of the established federal poverty level as now or hereinafter amended.
- ~~CB.~~ Be a single occupant or the head of a household or the spouse of the head of household.
- ~~DC.~~ Reside in the dwelling unit as the applicant's primary residence and not rent the residence during the applicant's absence.

| ED. File an annual claim for relief with the clerk-treasurer of the city on forms provided by the clerk-treasurer. By filing a claim, the applicant authorizes the city to refer the applicant to the appropriate entity to process the application, such as Skamania County Senior Services or Washington Gorge Action Programs.

CITY OF STEVENSON, WASHINGTON
ORDINANCE NO. 2024-12XX

**AN ORDINANCE AUTHORIZING THE ADOPTION OF WATER AND SEWER RATES
AND CHARGES BY RESOLUTION FOR THE CITY OF STEVENSON AND
REPEALING ORDINANCES NO. 2019-1153 AND 2024-1208**

WHEREAS, the City Council of the City of Stevenson adopted monthly water rates with approval of ordinance 2019-1153 and monthly sewer rates with approval of ordinance 2024-1208; and

WHEREAS, the Council recognizes an ordinance is a local law that usually regulates persons or property and usually relates to a matter of a general and permanent nature; and

WHEREAS, utility rates are reviewed on a regular basis with the budget cycle and updated periodically to ensure adequate funding of operations and capital improvements, which is best authorized by a resolution rather than an ordinance.

NOW, THEREFORE, the City Council of the City of Stevenson do ordain as follows:

Section 1. Utility Rates. The Utility Rates for the water and sewer utilities will be adopted by Council resolution as it may be modified from time-to-time by action of the City Council.

Section 2. Effective State. This Ordinance shall take effect and be in force five days after publication according to law.

Passed by the City Council of the City of Stevenson this _____ day of _____, 2024.

Scott Anderson, Mayor of the City of Stevenson

ATTEST:

APPROVED AS TO FORM:

Leana Kinley, City Clerk

Robert C. Muth, City Attorney

CITY OF STEVENSON

ORDINANCE NO. 2024-1212

AN ORDINANCE OF THE CITY OF STEVENSON AMENDING THE FLOODPLAIN MANAGEMENT REGULATIONS, A COMPONENT OF THE CRITICAL AREAS REGULATIONS IN ORDER TO MAINTAIN PARTICIPATION IN THE NATIONAL FLOOD INSURANCE PROGRAM; AND REPEALING PORTIONS OF ORDINANCE 864 AND 1123.

RECITALS

WHEREAS, the State of Washington has, in RCW 36.70A (the Growth Management Act [GMA]), authorized and required the City of Stevenson (City) to adopt, and periodically update, development regulations ensuring the conservation of agricultural, forest, and mineral resource lands and precluding land uses or developments that are incompatible with critical areas.

WHEREAS, critical areas include frequently flooded areas and are valuable and fragile natural resources with significant development constraints that, in their natural state, provide many valuable social and ecological functions;

WHEREAS, if the City's floodplain regulatory program is inconsistent with federal expectations, property owners within the City are not eligible to participate in the National Flood Insurance Program;

WHEREAS, the City relied on technical assistance from the Federal Emergency Management Agency and the National Flood Insurance Program Flood Damage Prevention Ordinance Washington Model (Revised 12/09/2019) for the basis of the regulatory changes;

WHEREAS, the regulations promulgated below have been evaluated and determined to implement Objectives 2.2, 2.6, and 2.14 of the Stevenson Comprehensive Plan;

WHEREAS, the City Planning Commission, after soliciting, receiving, and evaluating public input and comment on the proposed regulations, has considered and recommended City Council approval of these regulatory changes; and

WHEREAS, the City has reached a Determination of Non-Significance under the State Environmental Policy Act;

AND, WHEREAS, the City Council has conducted a public hearing on the proposed update the critical areas ordinance;

NOW, THEREFORE, the City Council of the City of Stevenson do ordain as follows:

Section 1 –Chapter SMC 15.24—Floodplain Management Regulations (portions of Ordinance 864, Section 1) shall be amended as described in Exhibit A.

Section 2 – This ordinance affects SMC 15.24 of the Stevenson Municipal Code only insofar as set forth herein. All other provisions of SMC 15.24 shall remain in full force and effect, and that where the provisions of this ordinance are the same as the provisions they replace, the provisions of this ordinance shall be interpreted as a continuation of those previous provisions and not as a new enactment.

Section 3 – If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

This Ordinance shall take effect immediately upon passage.

PASSED by the City Council of the City of Stevenson and approved by the Mayor this 16th day of May, 2024.

Mayor of the City of Stevenson

APPROVED AS TO FORM:

ATTEST:

Robert C. Muth, Attorney for the City of Stevenson

Clerk of the City of Stevenson

Chapter 15.24 FLOODPLAIN MANAGEMENT REGULATIONS

15.24.010 Statement of purpose.

It is the purpose of this chapter to promote the public health, safety and general welfare, and to minimize public and private losses due to flood conditions in specific areas by methods and provisions designed for:

- A. Restricting or prohibiting uses which are dangerous to health, safety and property due to water or erosion hazards, or which result in damaging increases in erosion or in flood heights or velocities;
- B. Requiring that uses vulnerable to floods, including facilities which serve such uses, be protected against flood damage at the time of initial construction;
- C. Controlling the alteration of natural floodplains, stream channels, and natural protective barriers, which help accommodate or channel flood waters;
- D. Controlling filling, grading, dredging and other development which may increase flood damage; and
- E. Preventing or regulating the construction of flood barriers which will unnaturally divert flood waters or which may increase flood hazards in other areas.

15.24.020 Definitions.

Unless specifically defined in this section, words or phrases used in this chapter shall be interpreted so as to give them the meaning they have in common usage and to give this chapter its most reasonable application.

"Alteration of watercourse" means: Any action that will change the location of the channel occupied by water within the banks of any portion of a riverine waterbody.

"Appeal" means a request for a review of the ~~permit-floodplain~~ administrator's interpretation of any provision of this chapter or a request for a variance.

"Area of special flood hazard" means the land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year.

"Base flood" means the flood having a one percent chance of being equalled or exceeded in any given year.

"Base Flood Elevation (BFE)" means ~~the elevation to which floodwater is anticipated to rise during the base flood.~~

"Basement" means any area of the building having its floor sub-grade (below ground level) on all sides.

"Development" means any manmade change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials located within the area of special flood hazard.

"Elevation certificate" means the official form ~~(FEMA Form 81-31)~~ used to track development, provide elevation information necessary to ensure compliance with community floodplain management ordinances, and determine the proper insurance premium rate with Section B completed by community officials.

"Existing manufactured home park or subdivision" means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before the effective date of the floodplain management regulations adopted by a community.

"Expansion to an existing manufactured home park or subdivision" means the preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including

the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads).

"Flood or Flooding" means :

- 1) A general and temporary condition of partial or complete inundation of normally dry land areas from:
 - a) The overflow of inland or tidal waters.
 - b) The unusual and rapid accumulation or runoff of surface waters from any source.
 - c) Mudslides (i.e., mudflows) which are proximately caused by flooding as defined in paragraph (1)(b) of this definition and are akin to a river of liquid and flowing mud on the surfaces of normally dry land areas, as when earth is carried by a current of water and deposited along the path of the current.
- 2) The collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as flash flood or an abnormal tidal surge, or by some similarly unusual and unforeseeable event which results in flooding as defined in paragraph (1)(a) of this definition.

"Flood" or "flooding" means a general and temporary condition of partial or complete inundation of normally dry land areas from:

1. The over flow of inland or tidal waters; and/or
2. The unusual and rapid accumulation of runoff of surface waters from any source.

"Flood elevation study" means :-An examination, evaluation and determination of flood hazards and, if appropriate, corresponding water surface elevations, or an examination, evaluation and determination of mudslide (i.e., mudflow) and/or flood-related erosion hazards. Also known as a Flood Insurance Study (FIS).

"Flood Insurance Rate Map (FIRM)" means the official map on which the Federal Insurance Administration Administrator has delineated both the areas of special flood hazards and the risk premium zones applicable to the community.

"Flood Insurance Study" means the official report provided by the Federal Insurance Administration that includes flood profiles, the Flood Boundary-Floodway Map, and the water surface elevation of the base floodsee Flood Elevation Study.

"Floodplain or flood-prone area" means :-Any land area susceptible to being inundated by water from any source. See "Flood or flooding."

"Floodplain administrator" means :-The community official designated by title to administer and enforce the floodplain management regulations.

"Floodproofing" means :-Any combination of structural and nonstructural additions, changes, or adjustments to structures which reduce or eliminate risk of flood damage to real estate or improved real property, water and sanitary facilities, structures, and their contents. Flood proofed structures are those that have the structural integrity and design to be impervious to floodwater below the Base Flood Elevation.

"Floodway" means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than ~~one foot~~a designated height.

"Functionally dependent use" means :-Aa use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities, and does not include long-term storage or related manufacturing facilities.

"Highest adjacent grade" means :-The highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.

"Historic structure" means a:-Any structure that is:

-
- 1) Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
 - 2) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
 - 3) Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of Interior; or
 - 4) Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
 - a) By an approved state program as determined by the Secretary of the Interior, or
 - b) Directly by the Secretary of the Interior in states without approved programs.

"Lowest floor" means the lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access or storage, in an area other than a basement area, is not considered a building's lowest floor, provided that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of this chapter found at Section 15.24.090(A)(2) of this chapter.

"Manufactured home" means a structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when attached to the required utilities. The term "manufactured home" does not include a "recreational vehicle."

"Manufactured home park or subdivision" means a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

"New construction" means structures for which the start of construction commenced on or after the effective date of the ordinance codified in this chapter and includes any subsequent improvements to such structures.

"New manufactured home park or subdivision" means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed on or after the effective date of floodplain management regulations adopted by a community.

"Person" means a natural person, his heirs, executors, administrators and assigns; a firm, partnership, corporation or association, its or their successors or assigns, or the agent thereof; and state and local governments and agencies.

"Recreational vehicle" means a vehicle which is:

1. Built on a single chassis;
2. Four hundred square feet or less when measured at the largest horizontal projections;
3. Designed to be self-propelled or permanently towable by a light duty truck; and
4. Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

"Start of construction" includes substantial improvement, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, placement or other improvement was within one hundred eighty days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the state of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling;

nor does it include the installation of streets and/or walkways; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

~~"Structure" means an edifice or building of any kind artificially built up or composed of parts joined together in some definite manner, that is principally above ground, including a gas or liquid storage tank. For floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home.~~

~~"Substantial Damage" means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.~~

~~"Substantial improvement" means any repair, reconstruction or improvement of a structure, the cost of which equals or exceeds fifty percent of the market value of the structure before the "start of construction" of the improvement. This term includes structures which have incurred "substantial damage," regardless of the actual repair work performed. either:~~

- ~~1. Before the improvement or repair is started; or~~
- ~~2. If the structure has been damaged and is being restored, before the damage occurred. For the purposes of this definition "substantial improvement" is considered to occur when the first alteration of any wall, ceiling, floor or other structural part of the building commences, whether or not that alteration affects the external dimensions of the structure.~~

This term does not, however, include either:

1. A project for improvement of a structure to correct previously identified existing violations of ~~comply with existing~~ state or local health, sanitary or safety code specifications that have been identified by the local code enforcement official and that which are solely the minimum necessary to assure safe living conditions; or
2. Any alterations of a "historic structure," provided that the alteration will not preclude the structure's continued designation as a "historic structure."~~a structure listed on the National Register of Historic Places or a State Inventory of Historic Places.~~

"Variance" means a grant of relief by a community from the terms of the floodplain management regulations.

15.24.030 ~~Lands to which this c~~Chapter applicabilityes.

1. This chapter shall apply to all areas of special flood hazards within the jurisdiction of the city.
2. All development within special flood hazard areas is subject to the terms of this chapter and other applicable regulations.
3. In the interpretation and application of this chapter, all provisions shall be:
 - a. Considered as minimum requirements;
 - b. Liberally construed in favor of the governing body; and,
 - c. Deemed neither to limit nor repeal any other powers granted under state statutes.

15.24.040 Basis for establishing the areas of special flood hazard.

The areas of special flood hazard identified by the Federal Insurance ~~Administration Administrator~~ in a scientific and engineering report entitled "The Flood Insurance Study (FIS) for Skamania County and Incorporated Areas" dated May 22, 2024, and any revisions thereto, with accompanying Flood Insurance Rate Maps (FIRMs)

~~dated May 22, 2024, as Zone A as shown on the Flood Insurance Rate Map for City of Stevenson, WA, Community No. 530161 A, Panels 01-02, dated July 17, 1986 and Skamania County Washington, Community No. 530160, Panel 425, dated August 5, 1986, including any revisions thereto, and any revisions hereafter, are adopted by reference and declared to be a part of this chapter. The Flood Insurance Rate Map is FIS and FIRM are on file at City Hall, 7121 East Loop Road, Stevenson, WA.~~

15.24.044 Penalties for Noncompliance.

~~No structure or land shall hereafter be constructed, located, extended, converted, or altered without full compliance with the terms of this chapter and other applicable regulations. Violations of the provisions of this chapter by failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with conditions), shall constitute a misdemeanor. Any person who violates this chapter or fails to comply with any of its requirements shall upon conviction thereof be fined not more than \$1,000 or imprisoned for not more than 90 days, or both, for each violation, and in addition shall pay all costs and expenses involved in the case. Nothing herein contained shall prevent the City from taking such other lawful action as is necessary to prevent or remedy any violation.~~

15.24.046 Abrogation and Greater Restrictions

~~This chapter is not intended to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this chapter and another ordinance, easement, covenant, or deed restriction conflict or overlap, whichever imposes the more stringent restrictions shall prevail.~~

15.24.048 Warning and Disclaimer of Liability.

~~The degree of flood protection required by this chapter is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur on rare occasions. Flood heights may be increased by man-made or natural causes. This chapter does not imply that land outside the areas of special flood hazards or uses permitted within such areas will be free from flooding or flood damages. This chapter shall not create liability on the part of City of Stevenson, any officer or employee thereof, or the Federal Insurance Administration, for any flood damages that result from reliance on this chapter or any administrative decision lawfully made hereunder.~~

15.24.050 Establishment of development permit.

- A. A development permit shall be obtained before construction or development begins within any area of special flood hazard established in this chapter. The permit shall be for all structures including manufactured homes and for all other development, including fill and other activities.
- B. Application for a development permit shall be made on forms furnished by the ~~permit-floodplain~~ administrator and may include but not be limited to; plans in duplicate drawn to scale showing the nature, location, dimensions, and elevations of the area in question; existing or proposed structures, fill, storage of materials, drainage facilities, and the location of the foregoing. Specifically, the following information is required:
 - 1. Elevation in relation to mean sea level, of the lowest floor (including basement) of all structures;
 - 2. Elevation in relation to mean sea level to which any structure has been floodproofed;
 - 3. Certification by a registered professional engineer or architect that the floodproofing methods for any nonresidential structure meet the floodproofing criteria in Section 15.24.080(B); and
 - 4. Description of the extent to which a watercourse will be altered or relocated as a result of proposed development.

15.24.060 ~~Designated of the permit~~Designation of the floodplain administrator.

The building official for the city is appointed as permit-floodplain administrator to administer and implement this chapter by granting or denying development permit applications in accordance with its provisions.

15.24.070 Duties and responsibilities of the permit-floodplain administrator.

Duties of the permit-floodplain administrator shall include, but not be limited to:

- A. Permit Review.
 1. Review all applications for development permits to determine that the permit requirements of this chapter have been satisfied;
 2. Review all applications for development permits to determine that all necessary permits have been obtained from those federal, state or local governmental agencies from which prior approval is required, including Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 USC 1334.
- B. Use of Other Base Flood Data. When base flood elevation data has not been provided in accordance with Section 15.24.040, the permit-floodplain administrator shall obtain, review and reasonably utilize any base flood elevation and floodway data available from a federal, state or other source, in order to administer Sections 15.24.090 and 15.24.100.
- C. Information to be Obtained and Maintained.
 1. Where base flood elevation data is provided through the Flood Insurance Study, FIRM, or required as in subsection B of this section, obtain and record the actual (as-built) elevation (in relation to mean sea level) of the lowest floor (including basement) of all new or substantially improved structures, and whether or not the structure contains a basement. Recorded on a current elevation certificate (FF 81-31) with Section B completed by the local official;
 2. For all new or substantially improved floodproofed nonresidential structures where base flood elevation data is provided through the FIS, FIRM, or as required in Subsection B of this section:
 - a. Obtain and record the elevation (in relation to mean sea level) to which the structure was floodproofed; and
 - b. Maintain the floodproofing certifications required in Section 15.24.050(B)(3);
 3. Maintain for public inspection all records pertaining to the provisions of this chapter.
- D. Alteration of Watercourses.
 1. Notify adjacent communities and the Department of Ecology prior to any alteration or relocation of a watercourse, and submit evidence of such notification to the Federal Insurance Administration.
 2. ~~Assure that the flood carrying capacity of the altered or relocated portion of said watercourse is maintained. Require that maintenance is provided within the altered or relocated portion of such watercourse so that the flood-carrying capacity is not diminished.~~
- E. Interpretation of FIRM Boundaries. Make interpretations where needed, as to exact location of the boundaries of the areas of special flood hazards (for example, where there appears to be a conflict between a mapped boundary and actual field conditions). The person contesting the location of the boundary shall be given a reasonable opportunity to appeal the interpretation. Such appeals shall be

granted consistent with the standards of Section 1910.6 of the rules and regulations of the National Flood Insurance Program (24 CFR 1909, etc.).

- F. Base Flood Elevations may increase or decrease resulting from physical changes affecting flooding conditions. As soon as practicable, but not later than six months after the date such information becomes available, the Floodplain Administrator shall notify the Federal Insurance Administrator of the changes by submitting technical or scientific data in accordance with Volume 44 Code of Federal Regulations Section 65.3. Such a submission is necessary so that upon confirmation of those physical changes affecting flooding conditions, risk premium rates and floodplain management requirements will be based upon current data.
- G. Notify the Federal Insurance Administrator in writing of acquisition by means of annexation, incorporation or otherwise, of additional areas of jurisdiction.

15.24.075 Variance procedure.

- A. Appeal Board.
 - 1. The appeal board as established by the city council shall hear and decide appeals and requests for variances from the requirements of this chapter.
 - 2. The appeal board shall hear and decide appeals when it is alleged that there is an error in any requirement, decision, or determination made by the permit-floodplain administrator in the enforcement or administration of this chapter.
 - 3. Those aggrieved by the decision of the appeal board, or any taxpayer, may appeal such decision to a court of competent jurisdiction.
 - 4. In passing upon such applications, the appeal board shall consider all technical evaluations, all relevant factors, standards specified in other sections of this chapter, and;
 - a. The danger that materials may be swept onto other lands to the injury of others;
 - b. The danger to life and property due to flooding or erosion damage;
 - c. The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage on the individual owner;
 - d. The importance of the services provided by the proposed facility to the community;
 - e. The necessity to the facility of a waterfront location, where applicable;
 - f. The availability of alternative locations for the proposed use which are not subject to flooding or erosion damage;
 - g. The compatibility of the proposed use with existing and anticipated development;
 - h. The relationship of the proposed use to the comprehensive plan and floodplain management program for that area;
 - i. The safety access to the property in times of flood for ordinary and emergency vehicles;
 - j. The expected heights, velocity, duration, rate of rise, and sediment transport of the flood waters and the effects of wave action, if applicable, expected at the site; and
 - k. The costs of providing governmental services during and after flood conditions, including maintenance and repair of public utilities and facilities such as sewer, gas, electrical, and water systems, and streets and bridges.
 - 5. Upon consideration of the factors set out in subsection (A)(4) of this section and the purposes of this chapter, the appeal board may attach such conditions to the granting of variances as it deems necessary to further the purposes of this chapter.

-
6. The ~~permit-floodplain~~ administrator shall maintain the records of all appeal actions and report any variances to the Federal Insurance Administration upon request.

B. Conditions for Variances.

1. Variances may be issued for the reconstruction, rehabilitation, or restoration of historic structures upon a determination that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure and the variance is the minimum necessary to preserve the historic character and design of the structure;
~~structures listed on the National Register of Historic Places or the State Inventory of Historic Places, without regard to the procedures set forth in this section.~~
2. Variances shall not be issued within a designated floodway if any increase in flood levels during the base flood discharge would result.
3. Variances shall only be issued upon a determination that the variance is the minimum necessary, considering the flood hazard, to afford relief.
4. Variances shall only be issued upon:
 - a. A showing of good and sufficient cause;
 - b. A determination that failure to grant the variance would result in exceptional hardship to the applicant;
 - c. A determination that the granting of a variance will not result in increased flood heights, additional threats to public safety, extraordinary public expense, create nuisances, cause fraud on or victimization of the public, or conflict with existing local laws or ordinances.
 - d. A showing that the use cannot perform its intended purpose unless it is located or carried out in close proximity to water. This includes only facilities defined in Section 2.0 {or the numbering system used by the community} of this ordinance in the definition of "Functionally Dependent Use."
5. Variances as interpreted in the National Flood Insurance Program are based on the general zoning law principle that they pertain to a physical piece of property; they are not personal in nature and do not pertain to the structure, its inhabitants, economic or financial circumstances. They primarily address small lots in densely populated residential neighborhoods. As such, variances from the flood elevations should be quite rare.
6. Variances may be issued for nonresidential buildings in very limited circumstances to allow a lesser degree of floodproofing than watertight or dry-floodproof-ing, where it can be determined that such action will have low damage potential and otherwise complies with Section 15.24.080.
7. Any applicant to whom a variance is granted shall be given written notice that the structure will be permitted to be built with a lowest floor elevation below the base flood elevation and that the cost of flood insurance will be commensurate with the increased risk resulting from the reduced lowest floor elevation.
8. Records of all variance actions, including justification for their issuance, shall be maintained.

15.24.080 General standards for flood hazard reduction.

In all areas of special flood hazards, the following standards are required:

- A. Anchoring.

-
1. All new construction and substantial improvements shall be anchored to prevent flotation, collapse or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads including the effects of buoyancy.
 2. All manufactured homes must likewise be anchored to prevent flotation, collapse or lateral movement, and shall be installed using methods and practices that minimize flood damage. Anchoring methods may include but are not limited to, use of over-the-top or frame ties to ground anchors (Reference FEMA's "Manufactured Home Installation in Flood Hazard Areas" guidebook for additional techniques).
- B. Construction Materials and Methods.
1. All new construction and substantial improvements shall be constructed with materials and utility equipment resistant to flood damage.
 2. All new construction and substantial improvements shall be constructed using methods and practices that minimize flood damage.
 3. Electrical, heating, ventilation, plumbing, and air-conditioning equipment and other service facilities shall be designed and/or otherwise elevated or located so as to prevent water from entering or accumulating within the components during conditions of flooding.
- C. Utilities.
1. All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of floodwaters into the system;
 2. New and replacement sanitary sewage systems shall be designed to minimize or eliminate infiltration of floodwaters into the systems and discharge from the systems into floodwaters; and
 3. On-site waste disposal systems shall be located to avoid impairment to them or contamination from them during flooding.
- D. Subdivision Proposals.
1. All subdivision proposals shall be consistent with the need to minimize flood damage;
 2. All subdivision proposals shall have public utilities and facilities such as sewer, gas, electrical and water systems located and constructed to minimize flood damage;
 3. All subdivision proposals shall have adequate drainage provided to reduce exposure to flood damage; and
 4. Where base flood elevation data has not been provided or is not available from another authoritative source, it shall be generated for subdivision proposals and other proposed developments which contain at least fifty lots or five acres (whichever is less).
- E. Review of Building Permits. Where elevation data is not available either through the Flood Insurance Study or from another authoritative source, applications for building permits shall be reviewed to assure that proposed construction will be reasonably safe from flooding. The test of reasonableness is a local judgment and special consideration should be given to historical data, high water marks, and photographs of past flooding where available. The lowest floor elevation of 2 feet above highest adjacent grade will be the minimum requirement. Failure to elevate at least two feet above grade in these zones may result in higher insurance rates.

15.24.090 Specific standards for flood hazard reduction.

In all areas of special flood hazards where base flood elevation data has been provided as set forth in Section 15.24.080(B), the following provisions shall apply:

-
- A. Residential Construction.
1. New construction and substantial improvement of any residential structure shall have the lowest floor, including basement, elevated to or above base flood elevation.
 2. Fully enclosed areas below the lowest floor that are subject to flooding are prohibited, or if used solely for parking, access or storage shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs for meeting this requirement must either be certified by a registered professional engineer or architect or must meet or exceed the following minimum criteria:
 - a. A minimum of two openings having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding shall be provided.
 - b. The bottom of all openings shall be no higher than one foot above grade.
 - c. Openings may be equipped with screens, louvers, or other coverings or devices provided that they permit the automatic entry and exit of floodwaters.
- B. Nonresidential Construction. New construction and substantial improvement of any commercial, industrial or other nonresidential structure shall either have the lowest floor, including basement, elevated one foot or more above the base flood elevation; or, together with attendant utility and sanitary facilities, shall:
1. Be floodproofed so that below one foot or more above the base flood level the structure is watertight with walls substantially impermeable to the passage of water;
 2. Have structural components capable of resisting hydrostatic and hydrodynamic loads and effects of buoyancy; and
 3. Be certified by a registered professional engineer or architect that the design and methods of construction are in accordance with accepted standards of practice for meeting provisions of this subsection based on their development and/or review of the structural design, specifications and plans. Such certifications shall be provided to the official as set forth in Section 15.24.070(C)(2).
 4. Nonresidential structures that are elevated, not floodproofed, must meet the same standards for space below the lowest floor as described in subsection (A)(2) of this section.
 5. Applicants who are floodproofing nonresidential buildings shall be notified that flood insurance premiums will be based on rates that are one foot below the floodproofed level (e.g. a building constructed to the base flood level will be rated as one foot below that level). Floodproofing the building an additional foot will reduce insurance premiums significantly.
- C. Manufactured Homes.
1. All manufactured homes to be placed or substantially improved on sites shall be elevated one foot or more above the base flood elevation and be securely anchored to an adequately anchored foundation system to resist flotation, collapse and lateral movement.
 2. A plan for evacuating residents of all manufactured home parks or subdivisions located within flood prone areas shall be developed and filed with and approved by appropriate community emergency management authorities.
- D. Recreational Vehicles. Recreational vehicles placed on sites within Zones A1—30, AH, and AE on the community's FIRM shall either be:
1. On the site for fewer than one hundred eighty consecutive days;
 2. Be fully licensed and ready for highway use; or;
-

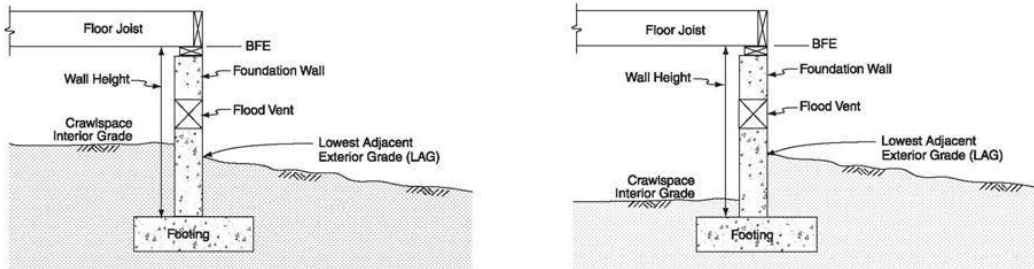
3. Meet the permit requirements of Section 15.24-.050 and the elevation and anchoring requirements for manufactured homes in Section 15.24.080(A).

A recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached additions.

E. Below-Grade Crawlspace.

1. The interior grade of a crawlspace below the BFE must not be more than 2 feet below the lowest adjacent exterior grade, as shown in FEMA Technical Bulletin 11-01 and SMC Figure 15.24.090-1.

Figure 15.24.090-1



Preferred Crawlspace Construction

Below-Grade Crawlspace Construction

2. The height of the below-grade crawlspace, measured from the interior grade of the crawlspace to the top of the crawlspace foundation wall must not exceed 4 feet at any point.
 - a. The height limitation is the maximum allowable unsupported wall height according to the engineering analyses and building code requirements for flood hazard areas. This limitation will also prevent these crawlspaces from being converted into habitable spaces.
3. There must be an adequate drainage system that removes floodwaters from the interior area of the crawlspace. The enclosed area should be adequately flood vented per SMC 15.24.090(A)(2) and should be drained within a reasonable time after a flood event. The type of drainage system will vary because of the site gradient and other drainage characteristics, such as soil types. Possible options include natural drainage through porous, well-drained soils and drainage systems such as perforated pipes, drainage tiles, or gravel or crushed stone drainage by gravity or mechanical means.
4. The velocity of floodwaters at the site should not exceed 5 feet per second for any crawlspace. For velocities in excess of 5 feet per second, other foundation types should be used.
5. Below-grade crawlspace construction in accordance with the requirements listed above will not be considered basements.
6. Buildings constructed with subgrade crawlspace in the Special Flood Hazard Area may have a 20% increase in flood insurance premiums.

15.24.092 AE and A1—30 Zones with base flood elevation by no floodways.

In areas with base flood elevations (but a regulated floodway has not been designated), no new construction, substantial improvements, or other development (including fill) shall be permitted within Zones A1—30 and AE on the FIRM, unless it is demonstrated that the cumulative effect of the proposed development, when combined with all other existing and anticipated development, will not increase the water surface elevation of the base flood more than one foot at any point within the community.

15.24.094 Floodways.

Located within areas of special flood hazard established in SMC 15.24.040 are areas designated as floodways. Since the floodway is an extremely hazardous area due to the velocity of floodwaters that can carry debris, and increase erosion potential, the following provisions apply:

- A. Prohibit encroachments, including fill, new construction, substantial improvements, and other development unless certification by a registered professional engineer is provided demonstrating through hydrologic and hydraulic analyses performed in accordance with standard engineering practice that the proposed encroachment would not result in any increase in flood levels during the occurrence of the base flood discharge.
- B. Construction or reconstruction of residential structures is prohibited within designated floodways, except for (i) repairs, reconstruction, or improvements to a structure which do not increase the ground floor area, and (ii) repairs, reconstruction or improvements to a structure, the cost of which does not exceed 50% of the market value of the structure either (A) before the repair, or reconstruction is started, or (B) if the structure has been damaged, and is being restored, before the damage occurred. Any project for improvement of a structure to correct existing violations of state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions, or to structures identified as historic places, may be excluded in the 50%.
- C. If section A of this section is satisfied, all new construction and substantial improvements shall comply with all applicable flood hazard reduction provisions of this chapter.

~~15.24.100 Encroachments.~~

~~The cumulative effect of any proposed development, when combined with all other existing and anticipated development, shall not increase the water surface elevation of the base flood more than one foot at any point.~~

15.24.110 Repeal of conflicting ordinances and provisions.

All ordinances or provisions of this code which are inconsistent with the provisions of this chapter shall be and the same are repealed.

City of Stevenson
Notes to the Financial Statements
For the year ended December 31, 2023

Note 1 - Summary of Significant Accounting Policies

The City of Stevenson was incorporated on December 2, 1907 and operates under the laws of the state of Washington applicable to a non-charter code City with a mayor-council form of government. The City is a general-purpose local government and provides public safety, fire prevention, street maintenance, planning, parks maintenance, water and sewer, municipal court, health and social services and general administrative services.

The City reports financial activity in accordance with the *Cash Basis Budgeting, Accounting and Reporting System* (BARS) Manual prescribed by the State Auditor's Office under the authority of Washington State law, Chapter 43.09 RCW. This manual prescribes a financial reporting framework that differs from generally accepted accounting principles (GAAP) in the following manner:

- Financial transactions are recognized on a cash basis of accounting as described below.
- Component units are required to be disclosed, but are not included in the financial statements (see *Notes to the Financial Statements*).
- Government-wide statements, as defined in GAAP, are not presented.
- All funds are presented, rather than a focus on major funds.
- The *Schedule of Liabilities* is required to be presented with the financial statements as supplementary information.
- Supplementary information required by GAAP is not presented.
- Ending balances are presented using classifications that are similar to the ending balance classification in GAAP.

A. Fund Accounting

Financial transactions of the government are reported in individual funds. Each fund uses a separate set of self-balancing accounts that comprises its cash and investments, revenues and expenditures. The government's resources are allocated to and accounted for in individual funds depending on their intended purpose. Each fund is reported as a separate column in the financial statements, except for fiduciary funds, which are presented by fund types. The total column is presented as "memo only" because any interfund activities are not eliminated. The following fund types are used:

GOVERNMENTAL FUND TYPES:

General Fund

This fund is the primary operating fund of the government. It accounts for all financial resources except those required or elected to be accounted for in another fund.

Special Revenue Funds

These funds account for specific revenue sources that are restricted or committed to expenditures for specified purposes of the government. The City uses three Special Revenue Funds: A Street Fund, a Tourism Promotion Fund (Lodging tax fund) and an Affordable Housing Fund.

Capital Projects Funds

These funds account for financial resources which are restricted, committed, or assigned for the acquisition or construction of capital facilities or other capital assets. The City uses one primary Capital Projects Fund with separate capital projects funds for each major project.

PROPRIETARY FUND TYPES:

Enterprise Funds

These funds account for operations that provide goods or services to the general public and are supported primarily through user charges. The City uses one Enterprise Fund, the combined Water/Sewer Fund.

Internal Service Funds

These funds account for operations that provide goods or services to other departments or funds of the government on a cost reimbursement basis. The City uses one Internal Service Fund, the Equipment Service Fund.

FIDUCIARY FUND TYPES:

Fiduciary funds account for assets held by the government in a trustee capacity or as a custodian on behalf of others.

Custodial Funds

These funds are used to account assets that the government holds on behalf of others in a custodial capacity. The City uses one Custodial Fund for Municipal Court Activities which are passed through to the state or other agencies.

B. Basis of Accounting and Measurement Focus

Financial statements are prepared using the cash basis of accounting and measurement focus. Revenues are recognized when cash is received, and expenditures are recognized when paid.

In accordance with state law the City also recognizes expenditures paid during twenty days after the close of the fiscal year for claims incurred during the previous period.

C. Cash and Investments

See Note 4 - *Deposits and Investments*.

D. Capital Assets

Capital assets are assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of one year. Capital assets and inventory are recorded as capital expenditures when purchased.

E. Compensated Absences

Vacation leave may be accumulated up to 30 days and is payable upon separation or retirement. Sick leave may be accumulated up to 1,440 hours. Upon separation after 25 years or retirement employees do receive payment for unused sick leave at the rate of 25% of the total remaining balance. Payments are recognized as expenditures when paid.

F. Long-Term Debt

See Note 6 – *Long Term Debt*.

G. Restricted and Committed Portion of Ending Cash and Investments

Beginning and Ending Cash and Investments are reported as restricted or committed when it is subject to restrictions on use imposed by external parties or due to internal commitments established by City Council. When expenditures that meet restrictions are incurred, the City intends to use the most restricted resources first.

Restrictions and commitments of Ending Cash and Investments consist of:

- General Fund – The primary source of revenue is America Rescue Plan Act (ARPA) funds, reserved in accordance with the Act, followed by unclaimed property, which is reserved in accordance with RCW 63.29 and a private pass-through grant for the Park Plaza Project.
- Tourism Promotion Fund – The primary source of revenue is lodging tax receipts, which are reserved for tourism promotion activities per state law (RCW 67.28.1816)
- Affordable Housing Fund – The primary source of revenue is the sales tax credit authorized in 2019 by SHB 1406, which is reserved for affordable housing activities per state law (RCW 82.14.540)
- Capital Improvement Fund – The primary source of revenue is the Real Estate Excise Tax (REET), which is reserved for certain types of capital improvements per state law (RCW 82.46.010)
- HEALing SCARS Fund – The primary sources of revenue for this fund are environmental mitigation donations, which were authorized in the 2022 budget in anticipation of the commitment established by Stevenson Resolution 2023-402 adopted on January 19th, 2023.
- Water/Sewer Fund – Balances required as part of USDA loans the City has incurred.

Note 2 - Budget Compliance

The City adopts annual appropriated budgets for 14 funds, for a total of 9 funds when rolled up. These budgets are appropriated at the fund level. The budget constitutes the legal authority for expenditures at that level. Annual appropriations for these funds lapse at the fiscal year end.

Annual appropriated budgets are adopted on the same basis of accounting as used for financial reporting.

The appropriated and actual expenditures for the legally adopted budgets were as follow:

Fund/Department	Final Appropriated Amount	Actual Expenditures	Variance
001 - General Expense Fund	1,852,728.99	1,428,703.44	424,025.55
100 - Street Fund	983,494.56	751,036.82	232,457.74
103-Tourism Promo& Develop Fund	714,628.27	459,075.37	255,552.90
300 - Capital Improvement	25,000.00	0.00	25,000.00
311 - First Street	25,000.00	0.00	25,000.00
312 - Columbia Ave	82,329.77	82,326.87	2.90
313 – Park Plaza Fund	100,000.00	86,230.28	13,769.72
400 - Water/Sewer Fund			
Water/Sewer Fund	2,666,293.21	2,443,838.90	222,454.31
Wastewater System	13,886,930.00	7,727,485.91	6,159,444.09
Total 400 - Water/Sewer	16,553,223.21	10,171,324.81	6,381,898.40
500 - Equipment Service	275,834.23	286,856.69	(11,022.46)

Budgeted amounts are authorized to be transferred between departments within any fund/object classes within departments; however, any revisions that alter the total expenditures of a fund, or that affect the number of authorized employee positions, salary ranges, hours, or other conditions of employment must be approved by the City’s legislative body.

For reporting purposes, the Water System Improvements Fund was rolled into the Water/Sewer Fund.

Interfund activity between managerial funds for transactions such as transfers and loans has been eliminated in the consolidation of the financials.

The Equipment Services exceeded budgeted expenses due to costs associated with December repairs to the Vac Truck caused by a blown tire.

Note 3 – Deposits and Investments

Investments are reported at original cost. Deposits and investments by type at December 31, 2023 are as follows:

Type of deposit or investment	City’s own deposits and investments	Total
Bank deposits	\$1,898,495	\$1,898,495
Local Government Investment Pool	2,671,323	2,671,323
U.S. Government securities	2,612,336	2,612,336
Total	\$7,182,154	\$7,182,154

It is the City’s policy to invest all temporary cash surpluses. The interest on these investments is prorated to the various funds.

Investments in the State Local Government Investment Pool (LGIP)

The City is a voluntary participant in the Local Government Investment Pool, an external investment pool operated by the Washington State Treasurer. The pool is not rated and not registered with the SEC. Rather, oversight is provided by the State Finance Committee in accordance with Chapter 43.250 RCW. Investments in the LGIP are reported at amortized cost, which is the same as the value of the pool per share. The LGIP does not impose any restrictions on participant withdrawals.

The Office of the State Treasurer prepares a stand-alone financial report for the pool. A copy of the report is available from the Office of the State Treasurer, PO Box 40200, Olympia, Washington 98504-0200, online at www.tre.wa.gov.

Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in event of a failure of a depository financial institution, the City would not be able to recover deposits or would not be able to recover collateral securities that are in possession of an outside party. The City’s deposits and certificates of deposit are mostly covered by federal depository insurance (FDIC) or by collateral held in a multiple financial institution collateral pool administered by the Washington Public Deposit Protection Commission (PDPC).

All investments are insured, registered or held by the City or its agent in the government’s name.

Intergovernmental Loans

In March of 2022, the City loaned the Stevenson Community Pool District \$40,000 to be paid back over two years at 2% interest. On December 15, 2022, the City forgave \$25,000 of this loan. On 12/26/23 the remaining balance of this loan was paid off in full.

Note 4 – Environmental and Certain Asset Retirement Liabilities

The City owns 1 well located on city owned property. The life of the well is perpetual due to its use as an emergency water source on an intermittent basis. There are currently no decommissioning requirements.

Note 5 – Leases

After a thorough review, the City has determined it does not have any lease activity to disclose for 2023.

Note 6 – Long-Term Debt (formerly Debt Service Requirements)

The accompanying Schedule of Liabilities provides more details of the outstanding debt and liabilities of the city and summarizes the city's debt transactions for year ended December 31, 2023.

The debt service requirements for revenue bonds, public works and private loans are as follows:

Year	Principal	Interest	Total
2024	116,245	19,340	135,585
2025	118,584	17,236	135,820
2026	120,984	15,078	136,061
2027	100,172	12,865	113,037
2028	102,697	10,713	113,409
2029 – 2033	322,951	30,162	353,113
2034 - 2038	221,078	13,409	234,487
2039 - 2043	143,647	2,545	146,192
Total	\$1,246,358	\$121,348	\$1,367,704

The city also has a loan for the construction of Wastewater System Upgrades through the Washington State Department of Ecology it will be drawing on through 2024. The total loan of \$10,301,371 contains \$931,946 of forgivable principal. Through 2023, the city has drawn \$8,451,761 against the loan. The term of the loan is 30 years at 1.5% interest.

The debt service requirements for this loan at this time are as follows:

Year	Principal	Interest	Total
2024	0	0	0
2025	224,953	100,749	325,702
2026	228,340	98,039	326,379
2027	231,778	95,289	327,067
2028	235,268	92,497	327,765
2029 – 2033	1,230,552	419,115	1,649,667

2034 - 2038	1,326,022	342,740	1,668,762
2038 - 2043	1,428,898	260,439	1,689,337
2044 - 2048	1,539,755	171,753	1,711,508
2049 - 2053	1,659,214	76,187	1,735,401
2054 - 2058	346,981	3,127	350,108
Total	\$8,451,761	\$1,659,935	\$10,111,696

The city has also secured a loan through USDA Rural Development it will be drawing on through 2024. The loan is in the amount of \$873,000 towards wastewater collection system improvements. As of 2023, the city has drawn \$253,680 against the loan. The term of the loan is 40 years at 1.375% interest. This project is expected to be completed in 2024.

The debt service requirements for this loan at this time are as follows:

Year	Principal	Interest	Total
2024	0	0	0
2025	4,811	3,484	8,295
2026	4,878	3,418	8,295
2027	4,945	3,350	8,295
2028	5,014	3,282	8,295
2029 – 2033	26,129	15,347	41,476
2034 - 2038	27,989	13,487	41,476
2039 - 2043	29,981	11,495	41,476
2044 - 2048	32,115	9,361	41,476
2049 - 2053	34,401	7,075	41,476
2054 - 2058	36,850	4,626	41,476
2059 - 2063	39,473	2,003	41,476
2064 - 2068	7,094	69	7,165
Total	\$253,680	\$76,998	\$330,677

Assets Pledged as Collateral for Debt

The following debt is secured by assets that are pledged as collateral:

Debt	Asset
2020 Opus Loan	City Water Meters

Note 7 – Pension Plans

A. State Sponsored Pension Plans

Substantially all City’s full-time and qualifying part-time employees participate in the following statewide retirement systems administered by the Washington State Department of Retirement Systems (DRS), under cost-sharing, multiple-employer public employee defined benefit and defined contribution retirement plans PERS.

The State Legislature establishes, and amends, laws pertaining to the creation and administration of all public retirement systems.

The Department of Retirement Systems, a department within the primary government of the State of Washington, issues a publicly available Annual Comprehensive Financial Report (ACFR) that includes financial statements and required supplementary information for each plan. The DRS ACFR may be obtained by writing to:

Department of Retirement Systems
 Communications Unit
 P.O. Box 48380
 Olympia, WA 98540-8380

Also, the DRS ACFR may be downloaded from the DRS website at www.drs.wa.gov.

The City also participates in the Volunteer Fire Fighters’ and Reserve Officers’ Relief and Pension Fund (VFFRPF) administered by the State Board for Volunteer Fire Fighters and Reserve Officers. Detailed information about the plan is included in the State of Washington ACFR available from the Office of Financial Management website at www.ofm.wa.gov.

At June 30, 2023 (the measurement date of the plans), the City’s proportionate share of the collective net pension liabilities, as reported on the Schedule of Liabilities, was as follows:

Plan	Employer Contributions	Allocation %	Liability (Asset)
PERS 1	\$37,068	0.005440%	\$124,181
PERS 2/3	\$61,603	0.007007%	(\$287,195)
VFFRPF	\$ 390	0.22%	(\$44,634)

Note 8 - Property Tax

The county treasurer acts as an agent to collect property tax levied in the county for all taxing authorities. Collections are distributed after the end of each month.

Property tax revenues are recognized when cash is received by City. Delinquent taxes are considered fully collectible because a lien affixes to the property after tax is levied.

The City’s regular levy for the year 2023 was \$1.55132540 per \$1,000 on an assessed valuation of \$353,292,275 for a total regular levy of \$548,071.

Note 9 – Risk Management

The City of Stevenson is a member of the Washington Cities Insurance Authority (WCIA). Utilizing Chapter 48.62 RCW (self-insurance regulation) and Chapter 39.34 RCW (Interlocal Cooperation Act), nine cities originally formed WCIA on January 1, 1981. WCIA was created for the purpose of providing a pooling mechanism for jointly purchasing insurance, jointly self-insuring, and / or jointly contracting for risk management services. WCIA has a total of 169 members.

New members initially contract for a three-year term, and thereafter automatically renew on an annual basis. A one-year withdrawal notice is required before membership can be terminated. Termination does not relieve a former member from its unresolved loss history incurred during membership.

Liability coverage is written on an occurrence basis, without deductibles. Coverage includes general, automobile, police, errors or omissions, stop gap, employment practices, prior wrongful acts, and employee benefits liability. Limits are \$4 million per occurrence in the self-insured layer, and \$16 million in limits above the self-insured layer is provided by reinsurance. Total limits are \$20 million per occurrence subject to aggregates and sublimits. The Board of Directors determines the limits and terms of coverage annually. All Members are provided a separate cyber risk policy and premises pollution liability coverage group purchased by WCIA. The cyber risk policy provides coverage and separate limits for security & privacy, event management, and cyber extortion, with limits up to \$1 million and subject to member deductibles, sublimits, and a \$5 million pool aggregate. Premises pollution liability provides Members with a \$2 million incident limit and \$10 million pool aggregate subject to a \$100,000 per incident Member deductible.

Insurance for property, automobile physical damage, fidelity, inland marine, and equipment breakdown coverage are purchased on a group basis. Various deductibles apply by type of coverage. Property coverage is self-funded from the members' deductible to \$1,000,000, for all perils other than flood and earthquake, and insured above that to \$400 million per occurrence subject to aggregates and sublimits. Automobile physical damage coverage is self-funded from the members' deductible to \$250,000 and insured above that to \$100 million per occurrence subject to aggregates and sublimits.

In-house services include risk management consultation, loss control field services, and claims and litigation administration. WCIA contracts for certain claims investigations, consultants for personnel and land use issues, insurance brokerage, actuarial, and lobbyist services.

WCIA is fully funded by its members, who make annual assessments on a prospectively rated basis, as determined by an outside, independent actuary. The assessment covers loss, loss adjustment, reinsurance and other administrative expenses. As outlined in the interlocal, WCIA retains the right to additionally assess the membership for any funding shortfall.

An investment committee, using investment brokers, produces additional revenue by investment of WCIA's assets in financial instruments which comply with all State guidelines.

A Board of Directors governs WCIA, which is comprised of one designated representative from each member. The Board elects an Executive Committee and appoints a Treasurer to provide general policy direction for the organization. The WCIA Executive Director reports to the Executive Committee and is responsible for conducting the day-to-day operations of WCIA.

Note 10 – Health & Welfare

The City of Stevenson is a member of the Association of Washington Cities Employee Benefit Trust Health Care Program (AWC Trust HCP). Chapter 48.62 RCW provides that two or more local government entities may, by Interlocal agreement under Chapter 39.34 RCW, form together or join a pool or organization for the joint purchasing of insurance, and/or joint self-insurance, to the same extent that they may individually purchase insurance, or self-insure.

An agreement to form a pooling arrangement was made pursuant to the provisions of Chapter 39.34 RCW, the Interlocal Cooperation Act. The AWC Trust HCP was formed on January 1, 2014 when participating cities, towns, and non-city entities of the AWC Employee Benefit Trust in the State of Washington joined together by signing an Interlocal Governmental Agreement to jointly self-insure certain health benefit plans and programs for participating employees, their covered dependents and other beneficiaries through a designated account within the Trust.

As of December 31, 2023, 264 cities/towns/non-city entities participate and have enrollment in the AWC Trust HCP.

The AWC Trust HCP allows members to establish a program of joint insurance and provides health and welfare services to all participating members.

In April 2020, the Board of Trustees adopted a large employer policy, requiring newly enrolling groups with 600 or more employees to submit medical claims experience data in order to receive a quote for medical coverage. Outside of this, the AWC Trust HCP pools claims without regard to individual member experience. The pool is actuarially rated each year with the assumption of projected claims run-out for all current members.

The AWC Trust HCP includes medical, dental and vision insurance through the following carriers: Kaiser Foundation Health Plan of Washington, Kaiser Foundation Health Plan of Washington Options, Inc., Regence BlueShield, Asuris Northwest Health, Delta Dental of Washington, Willamette Dental Group, and Vision Service Plan. Eligible members are cities and towns within the state of Washington. Non-city entities (public agency, public corporation, intergovernmental agency, or political subdivision within the state of Washington) are eligible to apply for coverage into the AWC Trust HCP, submitting application to the Board of Trustees for review as required in the Trust Agreement.

Participating employers pay monthly premiums to the AWC Trust HCP. The AWC Trust HCP is responsible for payment of all covered claims. In 2023, the AWC Trust HCP purchased medical stop loss insurance for Regence/Asuris and Kaiser plans at an Individual Stop Loss (ISL) of \$2 million through United States Fire Insurance Company. The aggregate policy is for 200% of expected medical claims.

Participating employers contract to remain in the AWC Trust HCP for a minimum of three years. Participating employers with over 250 employees must provide written notice of termination of all coverage a minimum of 12 months in advance of the termination date, and participating employers with under 250 employees must provide written notice of termination of all coverage a minimum of 6 months in advance of termination date. When all coverage is being terminated, termination will only occur on December 31. Participating employers terminating a group or line of coverage must notify the AWC Trust HCP a minimum of 60 days prior to termination. A participating employer's termination will not obligate that member to past debts, or further contributions to the AWC Trust HCP. Similarly, the terminating member forfeits all rights and interest to the AWC Trust HCP Account.

The operations of the Health Care Program are managed by the Board of Trustees or its delegates. The Board of Trustees is comprised of four regionally elected officials from Trust member cities or towns, the Employee Benefit Advisory Committee Chair and Vice Chair, and two appointed individuals from the AWC Board of Directors, who are from Trust member cities or towns. The Trustees or its appointed delegates review and analyze Health Care Program related matters and make operational decisions regarding premium contributions, reserves, plan options and benefits in compliance with Chapter 48.62 RCW. The Board of Trustees has decision authority consistent with the Trust Agreement, Health Care Program policies, Chapter 48.62 RCW and Chapter 200-110-WAC.

The accounting records of the AWC Trust HCP are maintained in accordance with methods prescribed by the State Auditor's office under the authority of Chapter 43.09 RCW. The AWC Trust HCP also follows applicable accounting standards established by the Governmental Accounting Standards Board ("GASB"). In 2018, the retiree medical plan subsidy was eliminated, and is noted as such in the report for the fiscal year ending December 31, 2018. Year-end financial reporting is done on an accrual basis and submitted to the Office of the State Auditor as required by Chapter 200-110 WAC. The audit report for the AWC Trust HCP is available from the Washington State Auditor's office.

Note 11 – Subscription Based Information Technology Arrangements (SBITA)

During the year ended 12/31/23, the City of Stevenson adopted guidance for the presentation and disclosure of Subscription Based Technology Arrangements (SBITA), as required by the BARS manual. This requirement resulted in a thorough review of all IT related contracts to determine if any were required to be reported as per the BARS manual. The result of this review determined there were no IT contracts during 2023 meeting the requirements of being reported in this report.

Note 12 – Significant Obligation

On July 6, 2017 the City of Stevenson was put under an Administrative Order related to the operation of its Wastewater Treatment Plant. The Order required construction of improvements to the Plant. The City received a notice of compliance for the Administrative Order on January 5, 2023 as Plant construction began on May 13, 2022 and will be substantially complete on December 3rd, 2024. The current contractual obligation for the construction totals \$13,305,221. The City has received a loan through the Department of Ecology in the amount of \$10,301,371, with \$931,946 in forgivable principal, and an EPA Community Grant in the amount of \$2,500,000. The sewer rates and system development charges have increased, and will continue to do so, in order to meet the increased debt obligations. The City has completed a rate study and is moving forward with implementing its recommendations.

City of Stevenson
Fund Resources and Uses Arising from Cash Transactions
For the Year Ended December 31, 2023

		<u>Total for All Funds (Memo Only)</u>	<u>001 General Expense Fund</u>	<u>100 Street Fund</u>	<u>103 Tourism Promo & Develop Fund</u>
Beginning Cash and Investments					
308	Beginning Cash and Investments	6,238,748	3,824,673	76,060	1,104,607
388 / 588	Net Adjustments	-	-	-	-
Revenues					
310	Taxes	2,371,107	1,108,954	516,001	695,621
320	Licenses and Permits	14,665	11,474	2,126	-
330	Intergovernmental Revenues	2,614,855	142,857	102,074	-
340	Charges for Goods and Services	2,803,510	335,614	-	-
350	Fines and Penalties	6,909	6,909	-	-
360	Miscellaneous Revenues	451,081	125,537	1,663	42,948
Total Revenues:		<u>8,262,127</u>	<u>1,731,345</u>	<u>621,864</u>	<u>738,569</u>
Expenditures					
510	General Government	505,459	505,459	-	-
520	Public Safety	358,344	358,344	-	-
530	Utilities	1,958,371	-	-	-
540	Transportation	898,622	-	712,055	-
550	Natural/Economic Environment	354,446	354,446	-	-
560	Social Services	20,454	20,217	237	-
570	Culture and Recreation	479,431	51,441	-	424,397
Total Expenditures:		<u>4,575,127</u>	<u>1,289,907</u>	<u>712,292</u>	<u>424,397</u>
Excess (Deficiency) Revenues over Expenditures:		3,687,000	441,438	(90,428)	314,172
Other Increases in Fund Resources					
391-393, 596	Debt Proceeds	5,802,852	-	-	-
397	Transfers-In	138,618	-	135,000	-
385	Special or Extraordinary Items	-	-	-	-
381, 382, 389, 395, 398	Other Resources	5,370	-	-	-
Total Other Increases in Fund Resources:		<u>5,946,840</u>	<u>-</u>	<u>135,000</u>	<u>-</u>
Other Decreases in Fund Resources					
594-595	Capital Expenditures	8,405,332	2,359	38,745	31,059
591-593, 599	Debt Service	145,045	-	-	-
597	Transfers-Out	138,618	135,000	-	3,618
585	Special or Extraordinary Items	-	-	-	-
581, 582, 589	Other Uses	1,440	1,440	-	-
Total Other Decreases in Fund Resources:		<u>8,690,435</u>	<u>138,799</u>	<u>38,745</u>	<u>34,677</u>
Increase (Decrease) in Cash and Investments:		<u>943,405</u>	<u>302,639</u>	<u>5,827</u>	<u>279,495</u>
Ending Cash and Investments					
50821	Nonspendable	-	-	-	-
50831	Restricted	2,164,342	349,448	-	1,384,100
50841	Committed	10,246	-	-	-
50851	Assigned	3,611,912	2,279,976	81,887	-
50891	Unassigned	1,395,655	1,497,887	-	-
Total Ending Cash and Investments		<u>7,182,155</u>	<u>4,127,311</u>	<u>81,887</u>	<u>1,384,100</u>

The accompanying notes are an integral part of this statement.

City of Stevenson
Fund Resources and Uses Arising from Cash Transactions
For the Year Ended December 31, 2023

		<u>105 Affordable Housing Fund</u>	<u>107 HEALing SCARS Fund</u>	<u>300 Capital Improvement Fund</u>	<u>312 Columbia Ave</u>
Beginning Cash and Investments					
308	Beginning Cash and Investments	12,435	10,191	210,191	(63,287)
388 / 588	Net Adjustments	-	-	-	-
Revenues					
310	Taxes	4,942	-	45,589	-
320	Licenses and Permits	-	-	-	-
330	Intergovernmental Revenues	-	-	-	125,994
340	Charges for Goods and Services	-	-	-	-
350	Fines and Penalties	-	-	-	-
360	Miscellaneous Revenues	79	56	9,251	-
Total Revenues:		<u>5,021</u>	<u>56</u>	<u>54,840</u>	<u>125,994</u>
Expenditures					
510	General Government	-	-	-	-
520	Public Safety	-	-	-	-
530	Utilities	-	-	-	-
540	Transportation	-	-	-	-
550	Natural/Economic Environment	-	-	-	-
560	Social Services	-	-	-	-
570	Culture and Recreation	-	-	-	-
Total Expenditures:		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess (Deficiency) Revenues over Expenditures:		<u>5,021</u>	<u>56</u>	<u>54,840</u>	<u>125,994</u>
Other Increases in Fund Resources					
391-393, 596	Debt Proceeds	-	-	-	-
397	Transfers-In	-	-	-	-
385	Special or Extraordinary Items	-	-	-	-
381, 382, 389, 395, 398	Other Resources	-	-	-	-
Total Other Increases in Fund Resources:		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Other Decreases in Fund Resources					
594-595	Capital Expenditures	-	-	-	82,327
591-593, 599	Debt Service	-	-	-	-
597	Transfers-Out	-	-	-	-
585	Special or Extraordinary Items	-	-	-	-
581, 582, 589	Other Uses	-	-	-	-
Total Other Decreases in Fund Resources:		<u>-</u>	<u>-</u>	<u>-</u>	<u>82,327</u>
Increase (Decrease) in Cash and Investments:		<u>5,021</u>	<u>56</u>	<u>54,840</u>	<u>43,667</u>
Ending Cash and Investments					
50821	Nonspendable	-	-	-	-
50831	Restricted	17,456	-	265,031	-
50841	Committed	-	10,246	-	-
50851	Assigned	-	-	-	-
50891	Unassigned	-	-	-	(19,620)
Total Ending Cash and Investments		<u>17,456</u>	<u>10,246</u>	<u>265,031</u>	<u>(19,620)</u>

The accompanying notes are an integral part of this statement.

City of Stevenson
Fund Resources and Uses Arising from Cash Transactions
For the Year Ended December 31, 2023

	313 Park Plaza Fund	400 Water/Sewer Fund	500 Equipment Service Fund
Beginning Cash and Investments			
308	Beginning Cash and Investments	-	906,311
388 / 588	Net Adjustments	-	-
Revenues			
310	Taxes	-	-
320	Licenses and Permits	-	1,065
330	Intergovernmental Revenues	-	2,243,930
340	Charges for Goods and Services	-	2,262,813
350	Fines and Penalties	-	-
360	Miscellaneous Revenues	-	268,284
	Total Revenues:	-	4,776,092
Expenditures			
510	General Government	-	-
520	Public Safety	-	-
530	Utilities	-	1,958,371
540	Transportation	-	-
550	Natural/Economic Environment	-	-
560	Social Services	-	-
570	Culture and Recreation	3,593	-
	Total Expenditures:	3,593	1,958,371
	Excess (Deficiency) Revenues over Expenditures:	(3,593)	2,817,721
Other Increases in Fund Resources			
391-393, 596	Debt Proceeds	-	5,802,852
397	Transfers-In	3,618	-
385	Special or Extraordinary Items	-	-
381, 382, 389, 395, 398	Other Resources	-	5,370
	Total Other Increases in Fund Resources:	3,618	5,802,852
Other Decreases in Fund Resources			
594-595	Capital Expenditures	82,637	8,067,914
591-593, 599	Debt Service	-	145,045
597	Transfers-Out	-	-
585	Special or Extraordinary Items	-	-
581, 582, 589	Other Uses	-	-
	Total Other Decreases in Fund Resources:	82,637	8,212,959
	Increase (Decrease) in Cash and Investments:	(82,612)	407,614
Ending Cash and Investments			
50821	Nonspendable	-	-
50831	Restricted	-	148,307
50841	Committed	-	-
50851	Assigned	-	1,165,623
50891	Unassigned	(82,612)	-
	Total Ending Cash and Investments	(82,612)	1,313,930
		407,614	(73,142)
		1,313,930	84,426

The accompanying notes are an integral part of this statement.

City of Stevenson
Fiduciary Fund Resources and Uses Arising from Cash Transactions
For the Year Ended December 31, 2023

		<u>Custodial</u>
308	Beginning Cash and Investments	-
388 & 588	Net Adjustments	-
310-390	Additions	4,669
510-590	Deductions	4,669
	Net Increase (Decrease) in Cash and Investments:	-
508	Ending Cash and Investments	-

The accompanying notes are an integral part of this statement.

City of Stevenson

Schedule 01

For the year ended December 31, 2023

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0652	001	General Expense Fund	3083100	Restricted Cash and Investments - Beginning	\$298,313
0652	001	General Expense Fund	3083100	Restricted Cash and Investments - Beginning	\$51,135
0652	001	General Expense Fund	3085100	Assigned Cash and Investments - Beginning	\$335,259
0652	001	General Expense Fund	3085100	Assigned Cash and Investments - Beginning	\$1,650,586
0652	001	General Expense Fund	3085100	Assigned Cash and Investments - Beginning	\$33,414
0652	001	General Expense Fund	3089100	Unassigned Cash and Investments - Beginning	\$1,455,966
0652	001	General Expense Fund	3111000	Property Tax	\$548,659
0652	001	General Expense Fund	3131100	Local Retail Sales and Use Tax	\$451,338
0652	001	General Expense Fund	3137100	Criminal Justice Sales and Use Tax	\$33,062
0652	001	General Expense Fund	3164300	Business and Occupation Taxes on Utilities	\$20,785
0652	001	General Expense Fund	3164500	Business and Occupation Taxes on Utilities	\$12,138
0652	001	General Expense Fund	3164600	Business and Occupation Taxes on Utilities	\$3,343
0652	001	General Expense Fund	3164700	Business and Occupation Taxes on Utilities	\$10,903
0652	001	General Expense Fund	3172000	Leasehold Excise Tax	\$26,532
0652	001	General Expense Fund	3172100	Leasehold Excise Tax	\$2,194
0652	001	General Expense Fund	3219900	Other Business Licenses and Permits	\$2,622
0652	001	General Expense Fund	3219900	Other Business Licenses and Permits	\$4,717
0652	001	General Expense Fund	3221000	Buildings, Structures and Equipment	\$65
0652	001	General Expense Fund	3221000	Buildings, Structures and Equipment	\$4,070

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0652	001	General Expense Fund	3340310	State Grant from Department of Ecology	\$86,959
0652	001	General Expense Fund	3350091	PUD Privilege Tax	\$16,557
0652	001	General Expense Fund	3360621	Criminal Justice - Violent Crimes/Population	\$1,000
0652	001	General Expense Fund	3360625	Criminal Justice - Contracted Services	\$3,300
0652	001	General Expense Fund	3360626	Criminal Justice - Special Programs	\$1,979
0652	001	General Expense Fund	3360642	Marijuana Excise Tax Distribution	\$5,757
0652	001	General Expense Fund	3360651	DUI and Other Criminal Justice Assistance	\$107
0652	001	General Expense Fund	3360694	Liquor/Beer Excise Tax	\$10,868
0652	001	General Expense Fund	3374000	Local Grants, Entitlements, Tribal Government Distributions, and Other Payments	\$13
0652	001	General Expense Fund	3374000	Local Grants, Entitlements, Tribal Government Distributions, and Other Payments	\$16,317
0652	001	General Expense Fund	3414300	Budgeting and Accounting Services	\$250,105
0652	001	General Expense Fund	3418100	Data/Word Processing, Printing, Duplicating and IT Services	\$10
0652	001	General Expense Fund	3419300	Custodial/Janitorial/Maintenance/Building Security Services	\$18,558
0652	001	General Expense Fund	3422100	Fire Protection and Emergency Medical Services	\$35,838
0652	001	General Expense Fund	3423300	Detention and Correction Services	\$6,021
0652	001	General Expense Fund	3458300	Plan Checking Services	\$25,082
0652	001	General Expense Fund	3531000	Traffic Infraction Penalties	\$2,299
0652	001	General Expense Fund	3552000	Driving Under Influence (DUI) Fines	\$133
0652	001	General Expense Fund	3558000	Other Criminal Traffic Misdemeanor Fines	\$2,594

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0652	001	General Expense Fund	3569000	Other Criminal Non-Traffic Fines	\$622
0652	001	General Expense Fund	3573700	District/Municipal Court Cost Recoupments	\$1,261
0652	001	General Expense Fund	3611100	Investment Earnings	\$51,876
0652	001	General Expense Fund	3611100	Investment Earnings	\$8,784
0652	001	General Expense Fund	3611100	Investment Earnings	\$58,113
0652	001	General Expense Fund	3614000	Other Interest	\$2,646
0652	001	General Expense Fund	3620000	Rents and Leases	\$2,500
0652	001	General Expense Fund	3699100	Miscellaneous Other Operating	\$1,618
0652	100	Street Fund	3085100	Assigned Cash and Investments - Beginning	\$66,060
0652	100	Street Fund	3085100	Assigned Cash and Investments - Beginning	\$10,000
0652	100	Street Fund	3131100	Local Retail Sales and Use Tax	\$451,338
0652	100	Street Fund	3164200	Business and Occupation Taxes on Utilities	\$64,663
0652	100	Street Fund	3221000	Buildings, Structures and Equipment	\$66
0652	100	Street Fund	3224000	Street and Curb Permits	\$2,060
0652	100	Street Fund	3340380	State Grant from Transportation Improvement Board (TIB)	\$47,444
0652	100	Street Fund	3360071	Multimodal Transportation - Cities	\$2,013
0652	100	Street Fund	3360087	Motor Vehicle Fuel Tax - City Streets	\$28,700
0652	100	Street Fund	3360695	Liquor Control Board Profits	\$11,851
0652	100	Street Fund	3370000	Local Grants, Entitlements, Tribal Government Distributions, and Other Payments	\$12,066
0652	100	Street Fund	3611100	Investment Earnings	\$1,663
0652	103	Tourism Promo & Develop Fund	3083100	Restricted Cash and Investments - Beginning	\$100,000
0652	103	Tourism Promo & Develop Fund	3083100	Restricted Cash and Investments - Beginning	\$1,004,607

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0652	103	Tourism Promo & Develop Fund	3133100	Hotel/Motel Sales and Use Tax	\$695,621
0652	103	Tourism Promo & Develop Fund	3611100	Investment Earnings	\$42,948
0652	105	Affordable Housing Fund	3083100	Restricted Cash and Investments - Beginning	\$12,435
0652	105	Affordable Housing Fund	3132700	Affordable and Supportive Housing Sales and Use Tax	\$4,942
0652	105	Affordable Housing Fund	3611100	Investment Earnings	\$79
0652	107	HEALing SCARS Fund	3084100	Committed Cash and Investments - Beginning	\$10,191
0652	107	HEALing SCARS Fund	3611100	Investment Earnings	\$56
0652	300	Capital Improvement Fund	3083100	Restricted Cash and Investments - Beginning	\$198,934
0652	300	Capital Improvement Fund	3083100	Restricted Cash and Investments - Beginning	\$11,257
0652	300	Capital Improvement Fund	3183400	REET 1 - First Quarter Percent	\$45,589
0652	300	Capital Improvement Fund	3611100	Investment Earnings	\$9,251
0652	312	Columbia Ave	3089100	Unassigned Cash and Investments - Beginning	(\$63,287)
0652	312	Columbia Ave	3340310	State Grant from Department of Ecology	\$125,994
0652	400	Water/Sewer Fund	3083100	Restricted Cash and Investments - Beginning	\$65,337
0652	400	Water/Sewer Fund	3083100	Restricted Cash and Investments - Beginning	\$61,191
0652	400	Water/Sewer Fund	3085100	Assigned Cash and Investments - Beginning	\$0
0652	400	Water/Sewer Fund	3085100	Assigned Cash and Investments - Beginning	\$0
0652	400	Water/Sewer Fund	3085100	Assigned Cash and Investments - Beginning	\$604,005
0652	400	Water/Sewer Fund	3085100	Assigned Cash and Investments - Beginning	\$175,778
0652	400	Water/Sewer Fund	3221000	Buildings, Structures and Equipment	\$998
0652	400	Water/Sewer Fund	3221000	Buildings, Structures and Equipment	\$67

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0652	400	Water/Sewer Fund	3311100	Federal Direct Grant from Department of Commerce	\$294,200
0652	400	Water/Sewer Fund	3316600	Federal Direct Grant from Environmental Protection Agency	\$1,949,730
0652	400	Water/Sewer Fund	3434000	Water Sales and Services	\$858,848
0652	400	Water/Sewer Fund	3434000	Water Sales and Services	\$477
0652	400	Water/Sewer Fund	3434000	Water Sales and Services	\$149
0652	400	Water/Sewer Fund	3434000	Water Sales and Services	\$754
0652	400	Water/Sewer Fund	3434000	Water Sales and Services	\$4,000
0652	400	Water/Sewer Fund	3434100	Water Sales and Services	\$5,704
0652	400	Water/Sewer Fund	3435000	Sewer/Reclaimed Water Sales and Services	\$1,351,570
0652	400	Water/Sewer Fund	3435000	Sewer/Reclaimed Water Sales and Services	\$35,981
0652	400	Water/Sewer Fund	3435000	Sewer/Reclaimed Water Sales and Services	\$5,330
0652	400	Water/Sewer Fund	3611100	Investment Earnings	\$41,313
0652	400	Water/Sewer Fund	3674000	Contributions and Donations from Nongovernmental Sources	\$143,773
0652	400	Water/Sewer Fund	3675000	Contributions and Donations from Nongovernmental Sources	\$71,257
0652	400	Water/Sewer Fund	3691000	Sale of Surplus	\$6,058
0652	400	Water/Sewer Fund	3691000	Sale of Surplus	\$1,563
0652	400	Water/Sewer Fund	3699100	Miscellaneous Other Operating	\$4,320
0652	500	Equipment Service Fund	3085100	Assigned Cash and Investments - Beginning	\$157,567
0652	500	Equipment Service Fund	3480000	Internal Service Funds Sales and Services	\$205,083
0652	500	Equipment Service Fund	3611100	Investment Earnings	\$3,013
0652	500	Equipment Service Fund	3621000	Rents and Leases	\$250

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0652	001	General Expense Fund	5113040	Official Publication Services	\$832
0652	001	General Expense Fund	5113040	Official Publication Services	\$8,491
0652	001	General Expense Fund	5116010	Legislative Activities	\$14,550
0652	001	General Expense Fund	5116020	Legislative Activities	\$1,113
0652	001	General Expense Fund	5116040	Legislative Activities	\$47
0652	001	General Expense Fund	5125210	Contracted Court	\$5,129
0652	001	General Expense Fund	5125220	Contracted Court	\$928
0652	001	General Expense Fund	5125240	Contracted Court	\$1,005
0652	001	General Expense Fund	5125240	Contracted Court	\$20,000
0652	001	General Expense Fund	5131010	Executive Office	\$7,200
0652	001	General Expense Fund	5131010	Executive Office	\$100,810
0652	001	General Expense Fund	5131020	Executive Office	\$551
0652	001	General Expense Fund	5131020	Executive Office	\$18,183
0652	001	General Expense Fund	5131040	Executive Office	\$1,828
0652	001	General Expense Fund	5131040	Executive Office	\$2,173
0652	001	General Expense Fund	5142010	Financial Services	\$96,487
0652	001	General Expense Fund	5142020	Financial Services	\$19,517
0652	001	General Expense Fund	5142040	Financial Services	\$376
0652	001	General Expense Fund	5142040	Financial Services	\$12,242
0652	001	General Expense Fund	5142040	Financial Services	\$5,275
0652	001	General Expense Fund	5142040	Financial Services	\$860
0652	001	General Expense Fund	5142040	Financial Services	\$102
0652	001	General Expense Fund	5142040	Financial Services	\$992
0652	001	General Expense Fund	5142040	Financial Services	\$1,210
0652	001	General Expense Fund	5142040	Financial Services	\$4,698
0652	001	General Expense Fund	5143010	Recording Services	\$1,465
0652	001	General Expense Fund	5143020	Recording Services	\$125
0652	001	General Expense Fund	5144140	Election Services	\$1,387
0652	001	General Expense Fund	5153540	Internal Legal Services - Claims and Litigation	\$18,000
0652	001	General Expense Fund	5154140	External Legal Services - Advice	\$16,205
0652	001	General Expense Fund	5154140	External Legal Services - Advice	\$396

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0652	001	General Expense Fund	5159340	Adult Misdemeanor	\$30,156
0652	001	General Expense Fund	5177020	Unemployment Compensation	\$16,328
0652	001	General Expense Fund	5177020	Unemployment Compensation	\$25
0652	001	General Expense Fund	5182040	Property Management Services	\$18
0652	001	General Expense Fund	5183010	Maintenance/Security/Insurance/Janitorial Services	\$4,577
0652	001	General Expense Fund	5183020	Maintenance/Security/Insurance/Janitorial Services	\$1,804
0652	001	General Expense Fund	5183030	Maintenance/Security/Insurance/Janitorial Services	\$567
0652	001	General Expense Fund	5183030	Maintenance/Security/Insurance/Janitorial Services	\$885
0652	001	General Expense Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	\$1,133
0652	001	General Expense Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	\$6,844
0652	001	General Expense Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	\$506
0652	001	General Expense Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	\$1,498
0652	001	General Expense Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	\$19,316
0652	001	General Expense Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	\$4,000
0652	001	General Expense Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	\$2,338
0652	001	General Expense Fund	5183040	Maintenance/Security/Insurance/Janitorial Services	\$426
0652	001	General Expense Fund	5184030	Purchasing Services	\$11,399
0652	001	General Expense Fund	5184040	Purchasing Services	\$30,152

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0652	001	General Expense Fund	5184040	Purchasing Services	\$3,963
0652	001	General Expense Fund	5184040	Purchasing Services	\$1,108
0652	001	General Expense Fund	5186340	General Grants, Financial Assistance and Other Distributions to Others	\$4,070
0652	001	General Expense Fund	5189040	Other Centralized Services	\$2,169
0652	001	General Expense Fund	5212040	Police Operations	\$202,582
0652	001	General Expense Fund	5212040	Police Operations	\$2,450
0652	001	General Expense Fund	5213040	Crime Prevention	\$1,979
0652	001	General Expense Fund	5221010	Administration	\$1,200
0652	001	General Expense Fund	5221020	Administration	\$92
0652	001	General Expense Fund	5222010	Fire Suppression and Emergency Medical Services	\$9,198
0652	001	General Expense Fund	5222020	Fire Suppression and Emergency Medical Services	\$704
0652	001	General Expense Fund	5222020	Fire Suppression and Emergency Medical Services	\$3,300
0652	001	General Expense Fund	5222030	Fire Suppression and Emergency Medical Services	\$18,202
0652	001	General Expense Fund	5222030	Fire Suppression and Emergency Medical Services	\$14,547
0652	001	General Expense Fund	5222030	Fire Suppression and Emergency Medical Services	\$738
0652	001	General Expense Fund	5222030	Fire Suppression and Emergency Medical Services	\$3,139
0652	001	General Expense Fund	5222040	Fire Suppression and Emergency Medical Services	\$13,255
0652	001	General Expense Fund	5222040	Fire Suppression and Emergency Medical Services	\$1,457
0652	001	General Expense Fund	5222040	Fire Suppression and Emergency Medical Services	\$1,642

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0652	001	General Expense Fund	5222040	Fire Suppression and Emergency Medical Services	\$54
0652	001	General Expense Fund	5222040	Fire Suppression and Emergency Medical Services	\$54
0652	001	General Expense Fund	5223010	Fire Prevention and Investigation	\$4,272
0652	001	General Expense Fund	5223020	Fire Prevention and Investigation	\$1,560
0652	001	General Expense Fund	5223030	Fire Prevention and Investigation	\$657
0652	001	General Expense Fund	5223030	Fire Prevention and Investigation	\$524
0652	001	General Expense Fund	5223040	Fire Prevention and Investigation	\$1,618
0652	001	General Expense Fund	5224540	Training Obtained by Employees	\$82
0652	001	General Expense Fund	5224540	Training Obtained by Employees	\$82
0652	001	General Expense Fund	5224540	Training Obtained by Employees	\$949
0652	001	General Expense Fund	5224540	Training Obtained by Employees	\$949
0652	001	General Expense Fund	5225040	Facilities	\$5,351
0652	001	General Expense Fund	5225040	Facilities	\$4,793
0652	001	General Expense Fund	5225040	Facilities	\$4,000
0652	001	General Expense Fund	5225040	Facilities	\$9,999
0652	001	General Expense Fund	5225040	Facilities	\$9,702
0652	001	General Expense Fund	5226040	Vehicles and Equipment Maintenance	\$6,639
0652	001	General Expense Fund	5226040	Vehicles and Equipment Maintenance	\$1,698
0652	001	General Expense Fund	5233040	Probation and Parole Services	\$6,021
0652	001	General Expense Fund	5236040	Care and Custody of Prisoners	\$21,625
0652	001	General Expense Fund	5286040	Dispatch Services	\$3,230
0652	001	General Expense Fund	5537040	Pollution Control and Remediation	\$439
0652	001	General Expense Fund	5585010	Building Permits and Plan Reviews	\$36,057

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0652	001	General Expense Fund	5585020	Building Permits and Plan Reviews	\$14,252
0652	001	General Expense Fund	5585040	Building Permits and Plan Reviews	\$1,392
0652	001	General Expense Fund	5585040	Building Permits and Plan Reviews	\$6,518
0652	001	General Expense Fund	5585040	Building Permits and Plan Reviews	\$265
0652	001	General Expense Fund	5586010	Planning	\$60,637
0652	001	General Expense Fund	5586010	Planning	\$1,189
0652	001	General Expense Fund	5586010	Planning	\$2,250
0652	001	General Expense Fund	5586020	Planning	\$27,790
0652	001	General Expense Fund	5586020	Planning	\$101
0652	001	General Expense Fund	5586020	Planning	\$172
0652	001	General Expense Fund	5586030	Planning	\$88
0652	001	General Expense Fund	5586040	Planning	\$171,898
0652	001	General Expense Fund	5586040	Planning	\$1,365
0652	001	General Expense Fund	5586040	Planning	\$825
0652	001	General Expense Fund	5586040	Planning	\$1,118
0652	001	General Expense Fund	5586040	Planning	\$105
0652	001	General Expense Fund	5586040	Planning	\$100
0652	001	General Expense Fund	5587040	Economic Development	\$26,485
0652	001	General Expense Fund	5587040	Economic Development	\$1,400
0652	001	General Expense Fund	5621040	Public Health Services	\$10,000
0652	001	General Expense Fund	5651040	Welfare	\$10,000
0652	001	General Expense Fund	5667240	Chemical Dependency Services	\$217
0652	001	General Expense Fund	5739040	Other Cultural and Community Events	\$1,393
0652	001	General Expense Fund	5768010	General Parks	\$21,680
0652	001	General Expense Fund	5768020	General Parks	\$11,916
0652	001	General Expense Fund	5768030	General Parks	\$2,066
0652	001	General Expense Fund	5768040	General Parks	\$11,711
0652	001	General Expense Fund	5768040	General Parks	\$901
0652	001	General Expense Fund	5768040	General Parks	\$1,689
0652	001	General Expense Fund	5768040	General Parks	\$85

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0652	001	General Expense Fund	5083100	Restricted Cash and Investments - Ending	\$51,135
0652	001	General Expense Fund	5083100	Restricted Cash and Investments - Ending	\$298,313
0652	001	General Expense Fund	5085100	Assigned Cash and Investments - Ending	\$33,414
0652	001	General Expense Fund	5085100	Assigned Cash and Investments - Ending	\$344,043
0652	001	General Expense Fund	5085100	Assigned Cash and Investments - Ending	\$1,902,519
0652	001	General Expense Fund	5089100	Unassigned Cash and Investments - Ending	\$1,497,887
0652	100	Street Fund	5423910	Roadway	\$90,904
0652	100	Street Fund	5423920	Roadway	\$42,974
0652	100	Street Fund	5423930	Roadway	\$13,734
0652	100	Street Fund	5423930	Roadway	\$20,040
0652	100	Street Fund	5423940	Roadway	\$49,087
0652	100	Street Fund	5423940	Roadway	\$21,031
0652	100	Street Fund	5423940	Roadway	\$170
0652	100	Street Fund	5423940	Roadway	\$38,755
0652	100	Street Fund	5423940	Roadway	\$128,125
0652	100	Street Fund	5423940	Roadway	\$16,573
0652	100	Street Fund	5424010	Drainage	\$21,684
0652	100	Street Fund	5424020	Drainage	\$9,234
0652	100	Street Fund	5424030	Drainage	\$1,384
0652	100	Street Fund	5424040	Drainage	\$13,192
0652	100	Street Fund	5424040	Drainage	\$1,346
0652	100	Street Fund	5426340	Street Lighting	\$20,928
0652	100	Street Fund	5426340	Street Lighting	\$3,593
0652	100	Street Fund	5426340	Street Lighting	\$2,194
0652	100	Street Fund	5426430	Traffic Control Devices	\$19,001
0652	100	Street Fund	5426440	Traffic Control Devices	\$6,828
0652	100	Street Fund	5426610	Snow and Ice Control	\$3,886
0652	100	Street Fund	5426620	Snow and Ice Control	\$1,369
0652	100	Street Fund	5426630	Snow and Ice Control	\$640
0652	100	Street Fund	5426640	Snow and Ice Control	\$1,663
0652	100	Street Fund	5426740	Street Cleaning	\$3,439

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0652	100	Street Fund	5431010	Management	\$44,413
0652	100	Street Fund	5431020	Management	\$22,568
0652	100	Street Fund	5433110	General Services	\$4,390
0652	100	Street Fund	5433120	General Services	\$866
0652	100	Street Fund	5433140	General Services	\$2,902
0652	100	Street Fund	5433140	General Services	\$37,775
0652	100	Street Fund	5433140	General Services	\$3,956
0652	100	Street Fund	5433140	General Services	\$10,852
0652	100	Street Fund	5433140	General Services	\$139
0652	100	Street Fund	5433140	General Services	\$1,240
0652	100	Street Fund	5442040	Engineering	\$51,180
0652	100	Street Fund	5667240	Chemical Dependency Services	\$237
0652	100	Street Fund	5085100	Assigned Cash and Investments - Ending	\$71,887
0652	100	Street Fund	5085100	Assigned Cash and Investments - Ending	\$10,000
0652	103	Tourism Promo & Develop Fund	5733040	Commercial	\$109,992
0652	103	Tourism Promo & Develop Fund	5733040	Commercial	\$71,635
0652	103	Tourism Promo & Develop Fund	5733040	Commercial	\$18,000
0652	103	Tourism Promo & Develop Fund	5733040	Commercial	\$5,000
0652	103	Tourism Promo & Develop Fund	5733040	Commercial	\$10,000
0652	103	Tourism Promo & Develop Fund	5733040	Commercial	\$7,500
0652	103	Tourism Promo & Develop Fund	5733040	Commercial	\$5,650
0652	103	Tourism Promo & Develop Fund	5739010	Other Cultural and Community Events	\$1,466
0652	103	Tourism Promo & Develop Fund	5739010	Other Cultural and Community Events	\$4,151
0652	103	Tourism Promo & Develop Fund	5739020	Other Cultural and Community Events	\$263
0652	103	Tourism Promo & Develop Fund	5739020	Other Cultural and Community Events	\$1,906

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0652	103	Tourism Promo & Develop Fund	5739030	Other Cultural and Community Events	\$321
0652	103	Tourism Promo & Develop Fund	5739040	Other Cultural and Community Events	\$60,000
0652	103	Tourism Promo & Develop Fund	5739040	Other Cultural and Community Events	\$1,000
0652	103	Tourism Promo & Develop Fund	5739040	Other Cultural and Community Events	\$10,000
0652	103	Tourism Promo & Develop Fund	5739040	Other Cultural and Community Events	\$5,000
0652	103	Tourism Promo & Develop Fund	5739040	Other Cultural and Community Events	\$3,000
0652	103	Tourism Promo & Develop Fund	5739040	Other Cultural and Community Events	\$75,000
0652	103	Tourism Promo & Develop Fund	5739040	Other Cultural and Community Events	\$4,734
0652	103	Tourism Promo & Develop Fund	5739040	Other Cultural and Community Events	\$4,000
0652	103	Tourism Promo & Develop Fund	5739040	Other Cultural and Community Events	\$5,000
0652	103	Tourism Promo & Develop Fund	5739040	Other Cultural and Community Events	\$1,993
0652	103	Tourism Promo & Develop Fund	5739040	Other Cultural and Community Events	\$2,637
0652	103	Tourism Promo & Develop Fund	5739040	Other Cultural and Community Events	\$3,000
0652	103	Tourism Promo & Develop Fund	5739040	Other Cultural and Community Events	\$10,000
0652	103	Tourism Promo & Develop Fund	5739040	Other Cultural and Community Events	\$700
0652	103	Tourism Promo & Develop Fund	5739040	Other Cultural and Community Events	\$242
0652	103	Tourism Promo & Develop Fund	5739040	Other Cultural and Community Events	\$40
0652	103	Tourism Promo & Develop Fund	5739040	Other Cultural and Community Events	\$2,167
0652	103	Tourism Promo & Develop Fund	5083100	Restricted Cash and Investments - Ending	\$100,000
0652	103	Tourism Promo & Develop Fund	5083100	Restricted Cash and Investments - Ending	\$1,284,100
0652	105	Affordable Housing Fund	5083100	Restricted Cash and Investments - Ending	\$17,456

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0652	107	HEALing SCARS Fund	5084100	Committed Cash and Investments - Ending	\$10,246
0652	300	Capital Improvement Fund	5083100	Restricted Cash and Investments - Ending	\$253,774
0652	300	Capital Improvement Fund	5083100	Restricted Cash and Investments - Ending	\$11,257
0652	312	Columbia Ave	5089100	Unassigned Cash and Investments - Ending	(\$19,620)
0652	313	Park Plaza Fund	5768030	General Parks	\$3,593
0652	313	Park Plaza Fund	5089100	Unassigned Cash and Investments - Ending	(\$82,612)
0652	400	Water/Sewer Fund	5341010	Water Utilities	\$52,043
0652	400	Water/Sewer Fund	5341020	Water Utilities	\$28,052
0652	400	Water/Sewer Fund	5341040	Water Utilities	\$85,108
0652	400	Water/Sewer Fund	5341040	Water Utilities	\$5,275
0652	400	Water/Sewer Fund	5341040	Water Utilities	\$6,879
0652	400	Water/Sewer Fund	5341040	Water Utilities	\$958
0652	400	Water/Sewer Fund	5342040	Water Utilities	\$96,829
0652	400	Water/Sewer Fund	5344040	Water Utilities	\$2,280
0652	400	Water/Sewer Fund	5344040	Water Utilities	\$10,696
0652	400	Water/Sewer Fund	5345030	Water Utilities	\$8,369
0652	400	Water/Sewer Fund	5345040	Water Utilities	\$34,817
0652	400	Water/Sewer Fund	5347010	Water Utilities	\$61,528
0652	400	Water/Sewer Fund	5347020	Water Utilities	\$12,815
0652	400	Water/Sewer Fund	5347030	Water Utilities	\$1,871
0652	400	Water/Sewer Fund	5347040	Water Utilities	\$32,526
0652	400	Water/Sewer Fund	5347040	Water Utilities	\$4,088
0652	400	Water/Sewer Fund	5348030	Water Utilities	\$30,301
0652	400	Water/Sewer Fund	5348040	Water Utilities	\$4,588
0652	400	Water/Sewer Fund	5348040	Water Utilities	\$23,587
0652	400	Water/Sewer Fund	5348040	Water Utilities	\$3,032
0652	400	Water/Sewer Fund	5348040	Water Utilities	\$5,566
0652	400	Water/Sewer Fund	5348040	Water Utilities	\$63,464
0652	400	Water/Sewer Fund	5348040	Water Utilities	\$34,299
0652	400	Water/Sewer Fund	5348040	Water Utilities	\$26,762
0652	400	Water/Sewer Fund	5348140	Water Utilities	\$101

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0652	400	Water/Sewer Fund	5348410	Water Utilities	\$69,294
0652	400	Water/Sewer Fund	5348420	Water Utilities	\$27,865
0652	400	Water/Sewer Fund	5348430	Water Utilities	\$11,654
0652	400	Water/Sewer Fund	5348510	Water Utilities	\$75,896
0652	400	Water/Sewer Fund	5348520	Water Utilities	\$30,437
0652	400	Water/Sewer Fund	5349040	Water Utilities	\$45,701
0652	400	Water/Sewer Fund	5351010	Sewer/Reclaimed Water Utilities	\$86,682
0652	400	Water/Sewer Fund	5351020	Sewer/Reclaimed Water Utilities	\$37,763
0652	400	Water/Sewer Fund	5351040	Sewer/Reclaimed Water Utilities	\$97,605
0652	400	Water/Sewer Fund	5351040	Sewer/Reclaimed Water Utilities	\$16,163
0652	400	Water/Sewer Fund	5351040	Sewer/Reclaimed Water Utilities	\$4,934
0652	400	Water/Sewer Fund	5351040	Sewer/Reclaimed Water Utilities	\$1,729
0652	400	Water/Sewer Fund	5352040	Sewer/Reclaimed Water Utilities	\$92,179
0652	400	Water/Sewer Fund	5354040	Sewer/Reclaimed Water Utilities	\$6,504
0652	400	Water/Sewer Fund	5355130	Sewer/Reclaimed Water Utilities	\$6,332
0652	400	Water/Sewer Fund	5355140	Sewer/Reclaimed Water Utilities	\$43,132
0652	400	Water/Sewer Fund	5355140	Sewer/Reclaimed Water Utilities	\$87,406
0652	400	Water/Sewer Fund	5357010	Sewer/Reclaimed Water Utilities	\$61,528
0652	400	Water/Sewer Fund	5357020	Sewer/Reclaimed Water Utilities	\$12,815
0652	400	Water/Sewer Fund	5357030	Sewer/Reclaimed Water Utilities	\$2,220
0652	400	Water/Sewer Fund	5357040	Sewer/Reclaimed Water Utilities	\$23,789
0652	400	Water/Sewer Fund	5357040	Sewer/Reclaimed Water Utilities	\$4,086
0652	400	Water/Sewer Fund	5358030	Sewer/Reclaimed Water Utilities	\$9,662
0652	400	Water/Sewer Fund	5358040	Sewer/Reclaimed Water Utilities	\$18,152

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0652	400	Water/Sewer Fund	5358040	Sewer/Reclaimed Water Utilities	\$20,299
0652	400	Water/Sewer Fund	5358040	Sewer/Reclaimed Water Utilities	\$5,195
0652	400	Water/Sewer Fund	5358040	Sewer/Reclaimed Water Utilities	\$70,474
0652	400	Water/Sewer Fund	5358040	Sewer/Reclaimed Water Utilities	\$28,102
0652	400	Water/Sewer Fund	5358110	Sewer/Reclaimed Water Utilities	\$39,739
0652	400	Water/Sewer Fund	5358120	Sewer/Reclaimed Water Utilities	\$16,912
0652	400	Water/Sewer Fund	5358140	Sewer/Reclaimed Water Utilities	\$4,051
0652	400	Water/Sewer Fund	5358140	Sewer/Reclaimed Water Utilities	\$370
0652	400	Water/Sewer Fund	5358410	Sewer/Reclaimed Water Utilities	\$112,491
0652	400	Water/Sewer Fund	5358420	Sewer/Reclaimed Water Utilities	\$46,238
0652	400	Water/Sewer Fund	5358440	Sewer/Reclaimed Water Utilities	\$35,974
0652	400	Water/Sewer Fund	5358440	Sewer/Reclaimed Water Utilities	\$34,524
0652	400	Water/Sewer Fund	5358510	Sewer/Reclaimed Water Utilities	\$127
0652	400	Water/Sewer Fund	5358520	Sewer/Reclaimed Water Utilities	\$50
0652	400	Water/Sewer Fund	5358540	Sewer/Reclaimed Water Utilities	\$52
0652	400	Water/Sewer Fund	5359040	Sewer/Reclaimed Water Utilities	\$34,411
0652	400	Water/Sewer Fund	5083100	Restricted Cash and Investments - Ending	\$87,116
0652	400	Water/Sewer Fund	5083100	Restricted Cash and Investments - Ending	\$61,191
0652	400	Water/Sewer Fund	5085100	Assigned Cash and Investments - Ending	\$291,491
0652	400	Water/Sewer Fund	5085100	Assigned Cash and Investments - Ending	\$607,547
0652	400	Water/Sewer Fund	5085100	Assigned Cash and Investments - Ending	\$247,035

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0652	400	Water/Sewer Fund	5085100	Assigned Cash and Investments - Ending	\$0
0652	400	Water/Sewer Fund	5085100	Assigned Cash and Investments - Ending	\$19,550
0652	500	Equipment Service Fund	5486510	Equipment Rental Services	\$37,609
0652	500	Equipment Service Fund	5486520	Equipment Rental Services	\$16,661
0652	500	Equipment Service Fund	5486520	Equipment Rental Services	\$1,270
0652	500	Equipment Service Fund	5486530	Equipment Rental Services	\$10,300
0652	500	Equipment Service Fund	5486530	Equipment Rental Services	\$29,298
0652	500	Equipment Service Fund	5486530	Equipment Rental Services	\$15,189
0652	500	Equipment Service Fund	5486540	Equipment Rental Services	\$12,654
0652	500	Equipment Service Fund	5486540	Equipment Rental Services	\$7,256
0652	500	Equipment Service Fund	5486540	Equipment Rental Services	\$4,098
0652	500	Equipment Service Fund	5486540	Equipment Rental Services	\$31,173
0652	500	Equipment Service Fund	5486540	Equipment Rental Services	\$21,059
0652	500	Equipment Service Fund	5085100	Assigned Cash and Investments - Ending	\$84,426
0652	100	Street Fund	3970000	Transfers-In	\$135,000
0652	313	Park Plaza Fund	3977600	Transfers-In	\$3,618
0652	400	Water/Sewer Fund	3912000	Revenue Bonds Issued	\$92,938
0652	400	Water/Sewer Fund	3919000	Other Long-Term Debt Issued	\$5,709,914
0652	500	Equipment Service Fund	3951000	Proceeds from Sales of Capital Assets (Cash Basis Only)	\$5,370
0652	630	Stevenson Municipal Court	3869000	Court Remittances	\$4,570
0652	630	Stevenson Municipal Court	3869000	Court Remittances	\$99
0652	001	General Expense Fund	5899900	Holding and Clearing Account Transactions	\$1,440

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0652	001	General Expense Fund	5941860	Capital Expenditures/Expenses - Centralized/General Services	\$2,359
0652	001	General Expense Fund	5970000	Transfers-Out	\$135,000
0652	100	Street Fund	5953040	Capital Expenditures/Expenses - Roadway	\$30,252
0652	100	Street Fund	5954040	Capital Expenditures/Expenses - Drainage	\$5,936
0652	100	Street Fund	5954040	Capital Expenditures/Expenses - Drainage	\$2,557
0652	103	Tourism Promo & Develop Fund	5947660	Capital Expenditures/Expenses - Park Facilities	\$119
0652	103	Tourism Promo & Develop Fund	5956460	Capital Expenditures/Expenses - Traffic Control Devices	\$30,940
0652	103	Tourism Promo & Develop Fund	5977600	Transfers-Out	\$3,618
0652	312	Columbia Ave	5945440	Capital Expenditures/Expenses - Environmental Services	\$82,327
0652	313	Park Plaza Fund	5945440	Capital Expenditures/Expenses - Environmental Services	\$82,612
0652	313	Park Plaza Fund	5945440	Capital Expenditures/Expenses - Environmental Services	\$25
0652	400	Water/Sewer Fund	5913470	Debt Repayment - Water Utilities	\$30,275
0652	400	Water/Sewer Fund	5913470	Debt Repayment - Water Utilities	\$23,273
0652	400	Water/Sewer Fund	5913570	Debt Repayment - Sewer/Reclaimed Water Utilities	\$25,378
0652	400	Water/Sewer Fund	5913570	Debt Repayment - Sewer/Reclaimed Water Utilities	\$34,086
0652	400	Water/Sewer Fund	5923480	Interest and Other Debt Service Cost - Water Utilities	\$5,918

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0652	400	Water/Sewer Fund	5923480	Interest and Other Debt Service Cost - Water Utilities	\$465
0652	400	Water/Sewer Fund	5923580	Interest and Other Debt Service Cost - Sewer/Reclaimed Water Utilities	\$7,292
0652	400	Water/Sewer Fund	5923580	Interest and Other Debt Service Cost - Sewer/Reclaimed Water Utilities	\$15,493
0652	400	Water/Sewer Fund	5923580	Interest and Other Debt Service Cost - Sewer/Reclaimed Water Utilities	\$2,865
0652	400	Water/Sewer Fund	5943410	Capital Expenditures/Expenses - Water Utilities	\$988
0652	400	Water/Sewer Fund	5943420	Capital Expenditures/Expenses - Water Utilities	\$373
0652	400	Water/Sewer Fund	5943440	Capital Expenditures/Expenses - Water Utilities	\$490
0652	400	Water/Sewer Fund	5943440	Capital Expenditures/Expenses - Water Utilities	\$155,586
0652	400	Water/Sewer Fund	5943460	Capital Expenditures/Expenses - Water Utilities	\$11,942
0652	400	Water/Sewer Fund	5943530	Capital Expenditures/Expenses - Sewer/Reclaimed Water Utilities	\$615,560
0652	400	Water/Sewer Fund	5943530	Capital Expenditures/Expenses - Sewer/Reclaimed Water Utilities	\$3,494
0652	400	Water/Sewer Fund	5943540	Capital Expenditures/Expenses - Sewer/Reclaimed Water Utilities	\$173,913
0652	400	Water/Sewer Fund	5943540	Capital Expenditures/Expenses - Sewer/Reclaimed Water Utilities	\$123,389

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
0652	400	Water/Sewer Fund	5943540	Capital Expenditures/Expenses - Sewer/Reclaimed Water Utilities	\$104,486
0652	400	Water/Sewer Fund	5943540	Capital Expenditures/Expenses - Sewer/Reclaimed Water Utilities	\$37,749
0652	400	Water/Sewer Fund	5943540	Capital Expenditures/Expenses - Sewer/Reclaimed Water Utilities	\$593,251
0652	400	Water/Sewer Fund	5943540	Capital Expenditures/Expenses - Sewer/Reclaimed Water Utilities	\$6,173,295
0652	400	Water/Sewer Fund	5943540	Capital Expenditures/Expenses - Sewer/Reclaimed Water Utilities	\$44,145
0652	400	Water/Sewer Fund	5943540	Capital Expenditures/Expenses - Sewer/Reclaimed Water Utilities	\$18,533
0652	400	Water/Sewer Fund	5943540	Capital Expenditures/Expenses - Sewer/Reclaimed Water Utilities	\$10,720
0652	500	Equipment Service Fund	5944860	Capital Expenditures/Expenses - Public Works Centralized Services	\$100,291
0652	630	Stevenson Municipal Court	5869000	Court Remittances	\$4,570
0652	630	Stevenson Municipal Court	5869000	Court Remittances	\$99

CITY OF STEVENSON

NOT FOR FILING

For Year Ending: December 31, 2023

Bank & Investment Account (1a)	Beginning Balance (2b)	Receipts (3c)	Inter-bank transfers In (4d)	Disbursements (5e)	Inter-bank transfers Out (6f)	Ending Bank Balance (7g)
1-Checking	944,223.41	12,947,528.72	3,989,458.56	12,710,407.15	2,500,330.50	2,670,473.04
5-LGIP	4,133,201.38	188,121.66	1,500,000.00	0.00	3,150,000.00	2,671,323.04
6-US Bank Safekeeping	1,915,464.55	0.00	1,000,330.50	0.00	303,458.56	2,612,336.49
10-Xpress Bill Pay	64,959.18	505,328.83	0.00	1,404.03	536,000.00	32,883.98
11-Cash Drawer	100.00	0.00	0.00	0.00	0.00	100.00
12-Petty Cash	400.00	0.00	0.00	0.00	0.00	400.00
Bank Totals	7,058,348.52	13,640,979.21	6,489,789.06	12,711,811.18	6,489,789.06	7,987,516.55
Beginning DIT (8)	974.79	-974.79				
Ending DIT (9)		2,362.20				2,362.20
Beginning Open (10)	-820,577.09			-820,577.09		
Ending Open (11)				807,724.44		-807,724.44
NSF Checks (12)		0.00		0.00		
Cancelled (13)		0.00				
Interfund trans (14)		138,618.21		138,618.21		
Netted (15)		439,205.55		439,205.55		
Other Funds (16)	0.00					0.00
Other (17)	0.00	8,381.32		8,381.32		0.00
Reconciling Items Totals	-819,602.30	587,592.49		573,352.43		-805,362.24
GL Totals (18)	6,238,746.22	14,213,630.91		13,270,222.82		7,182,154.31
Unreconciled Variance	0.00	14,940.79		14,940.79		0.00

Month	Year	Bank Credits	SBX Credits	Credit Diff	Bank Debits	SBX Debits	Debit Diff	Stop Pymts
8	2023	1,369,456.46	1,356,239.70	13,216.76	2,135,087.61	2,121,870.85	13,216.76	0.00
11	2023	1,120,819.34	1,121,434.34	-615.00	1,052,395.51	1,053,010.51	-615.00	-635.00
12	2023	2,620,364.11	2,620,064.11	300.00	680,870.63	680,570.63	300.00	0.00
1 Checking					12,901.76		12,901.76	

Month	Year	Bank Credits	SBX Credits	Credit Diff	Bank Debits	SBX Debits	Debit Diff	Stop Pymts
2	2023	40,096.63	40,059.59	37.04	35,037.04	35,000.00	37.04	0.00
4	2023	34,707.06	34,531.38	175.68	35,175.68	35,000.00	175.68	0.00
5	2023	40,168.24	39,814.00	354.24	38,354.24	38,000.00	354.24	0.00
6	2023	40,897.65	40,682.75	214.90	43,214.90	43,000.00	214.90	0.00
7	2023	42,757.53	42,632.74	124.79	124.79	0.00	124.79	0.00
8	2023	49,663.22	49,213.22	450.00	85,450.00	85,000.00	450.00	0.00
9	2023	51,829.19	51,781.81	47.38	47.38	0.00	47.38	0.00

NOT FOR FILING

For Year Ending: December 31, 2023

Bank & Investment
Account (1a)

Beginning
Balance (2b)

Receipts (3c)

Inter-bank
transfers In (4d)

Disbursements
(5e)

Inter-bank
transfers Out (6f)

Ending Bank
Balance (7g)

Month	Year	Bank Credits	SBX Credits	Credit Diff	Bank Debits	SBX Debits	Debit Diff	Stop Pymts
10	Xpress Bill Pay			1,404.03			1,404.03	
				14,305.79			14,305.79	

**City of Stevenson
Schedule of Liabilities
For the Year Ended December 31, 2023**

ID. No.	Description	Due Date	Beginning Balance	Additions	Reductions	Ending Balance
Revenue and Other (non G.O.) Debt/Liabilities						
252.11	PWTF Loan, Water System Upgrade	6/1/2026	93,094	-	23,274	69,820
252.11	USDA RD Loan, Sewer Outfall	12/20/2033	271,485	-	25,378	246,107
252.11	DOE SRF Loan, Design	12/30/2041	779,902	-	34,087	745,815
252.11	SMART Water Lease	4/1/2030	215,841	-	30,276	185,565
252.11	DOE WWTP SRF Loan	12/31/2055	2,741,848	5,709,913	-	8,451,761
252.11	USDA RD Loan, Coll. Sys. Improv.	12/31/2065	160,742	92,938	-	253,680
264.30	State Retirement System		134,374	-	10,193	124,181
259.12	Sick Leave Buyout		1,493	-	1,475	18
259.12	Vacation Accrual		45,365	7,474	-	52,839
Total Revenue and Other (non G.O.) Debt/Liabilities:			4,444,144	5,810,325	124,683	10,129,786
Total Liabilities:			4,444,144	5,810,325	124,683	10,129,786

CITY OF STEVENSON
 SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
 FOR THE YEAR ENDING: DECEMBER 31, 2023

Schedule 16

Federal Agency Name / Pass-Through Agency Name	Federal Program Name	ALN	Other ID #	From Pass-Thru Awards	From Direct Awards	Total	Passed through to Subrecipients	Note
US Dept. of Agriculture, Rural Development	USDA WW Collection System Upgrades	10.760		0.00	253,679.93	253,679.93	0.00	1,2,3,4, 5
			Subtotal:	0.00	253,679.93	253,679.93	0.00	
US Dept. of Commerce, Economic Development Administration	EDA WW Collection System Upgrades	11.307		0.00	180,365.46	180,365.46	0.00	1,2,4
			Subtotal:	0.00	180,365.46	180,365.46	0.00	
US EPA	EPA Community Grant	66.202	CG-02J25601-0	0.00	2,500,000.00	2,500,000.00	0.00	1,3
			Subtotal:	0.00	2,500,000.00	2,500,000.00	0.00	
Total Federal Awards Expended:				0.00	2,934,045.39	2,934,045.39	0.00	

CITY OF STEVENSON
 SCHEDULE OF STATE FINANCIAL ASSISTANCE
 FOR THE YEAR ENDING: DECEMBER 31, 2023

Schedule 15

Grantor/Program Title	ID #	Amount	Footnote Ref
Department Of Ecology			
DOE WWTP and Main D Construction Loan	WQC-2022-StevPW-00028	7,679,654.48	
Stevenson Shoreline Public Access and Trail Plan	SEASMPC-2123-StevPW-0029	24,955.22	
Total Department Of Ecology:		7,704,609.70	
Transportation Improvement Board			
2022 Seal Coat Award-Multiple Locations (2023 Cale	2-W-974(002)-1	131,662.77	
Loop Road-Columbia Ave to E. City Limits-TIB Grant	6-W-974(006)-1	2,556.75	
McEvoy Overlay-TIB Grant	2-W-974(003)-1	30,252.19	
Total Transportation Improvement Board:		164,471.71	
Total State Assistance:		7,869,081.41	

City of Stevenson

Notes to the Schedule of Expenditures of Federal Awards
For the Year Ended December 31, 2023

Note 1 – Basis of Accounting

This Schedule is prepared on the same basis of accounting as the City's financial statements. The City uses the cash basis of accounting as described in the Cash Basis Budgeting, Accounting and Reporting System (BARS) manual published by the State Auditor's Office.

Note 2 – Federal De Minimis Indirect Cost Rate

The City has not elected to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

Note 3 – Federal Loans

The city was approved by the USDA Rural Utilities Service to receive a loan totaling \$873,000 to construct improvements to its sewer collection system. Interim loan financing was received for the construction period. The amount listed for this loan includes the beginning of the period loan balance plus proceeds used during the year. The balance owing at the end of the period is \$160,741.55.

Both current and prior year loans are reported on the city's Schedule of Liabilities.

Note 4 – Program Costs

The amounts shown as current year expenditures represent only the federal award portion of the program costs. Entire program costs, including the city's portion, are more than shown. Such expenditures are recognized following the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

Note 5 – Prior Year Costs

The amounts shown for the Clean Water State Revolving Fund includes \$35,827.15 of prior year expenses included on the report for the year ending December 31, 2021, where reimbursement was requested in year ending December 31, 2022. This minor change is reflected in this note and the 2021 report will not be updated.

City of Stevenson
(County/City/District)

**Local Government Risk Assumption
For the Year Ended December 31, 2023**

1. Self-Insurance Program Manager: Leana Kinley
2. Manager Phone: 509-427-5970
3. Manager Email: leana@ci.stevenson.wa.us
4. How do you insure property and liability risks, if at all?
 - a. Formal self-insurance program for some or all perils/risks
 - b. **Belong to a public entity risk pool**
 - c. Purchase private insurance
 - d. Retain risk internally without a self-insurance program (i.e., risk assumption)
5. How do you provide health and welfare insurance (e.g., medical, dental, prescription drug, and/or vision benefits) to employees, if at all?
 - a. Self-insure some or all benefits
 - b. **Belong to a public entity risk pool**
 - c. All benefits provided by health insurance company or HMO
 - d. Not applicable – no such benefits offered
6. How do you insure unemployment compensation benefits, if any?
 - a. **Self-insured (“Reimbursable”)**
 - b. Belong to a public entity risk pool
 - c. Pay taxes to the Department of Employment Security (“Taxable”)
 - d. Not applicable – no employees
7. How do you insure workers compensation benefits, if any?
 - a. Self-insured (“Reimbursable”)
 - b. Belong to a public entity risk pool
 - c. **Pay premiums to the Department of Labor and Industries**
 - d. Not applicable – no employees
8. How do you participate in the Washington Paid Family & Medical Leave Program?
 - a. Self-insured (“Voluntary Plan”) for one or both program benefits
 - b. **Pay premiums to the State’s program for both benefits**
 - c. Not Applicable – No Employees

If the local government DID NOT answer (a) to any of the above questions, then there is no need to complete the rest of this schedule.

If the local government answered (a) to any of the above questions, then answer the rest of the form in relation to the government's self-insured risks and copy the table below as needed.

	<u>Please list the title of the self-insurance program or type of risk covered by self-insurance:</u>				
	<i>Unemployment</i>	<i>Program/Risk 2</i>	<i>Program/Risk 3</i>	<i>Program/Risk 4</i>	<i>Program/Risk 5</i>
Self-Insurance as a <i>formal</i> program?	<u>Yes</u>				
If yes, do other governments participate?	<u>No</u>				
If yes, please list participating governments.					
Self-Insure as part of a joint program?	<u>No</u>				
Does a Third-Party Administer manage claims?	<u>Yes</u>				
If no, does an employee or official reconcile claims payments to the information in the claims management software or other records of approved claims? (Not applicable for self-insured unemployment compensation.)					
Has program had a claims audit in last three years?	<u>No</u>				
Are program resources sufficient to cover expenses?	<u>Yes</u>				
Does an actuary estimate program liability?	<u>No</u>				
Number of claims paid during the period?	<u>3</u>				
Total amount of paid claims during the period?	<u>\$16,327.68</u>				
Total amount of recoveries during the period?	<u>\$0</u>				

Provide any other information necessary to explain answers to the Schedule 21 questions above.

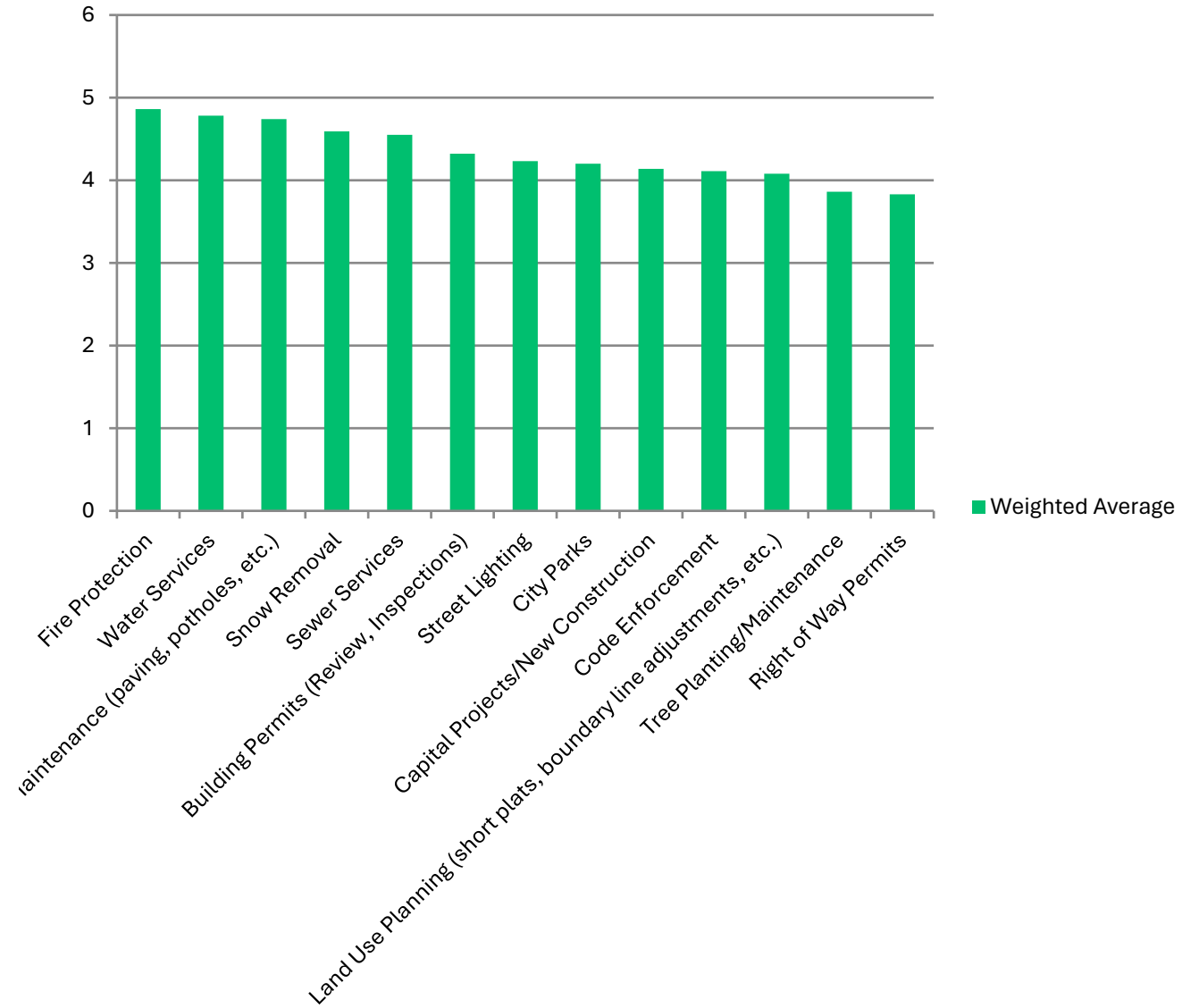


2024
Community
Feedback
Survey

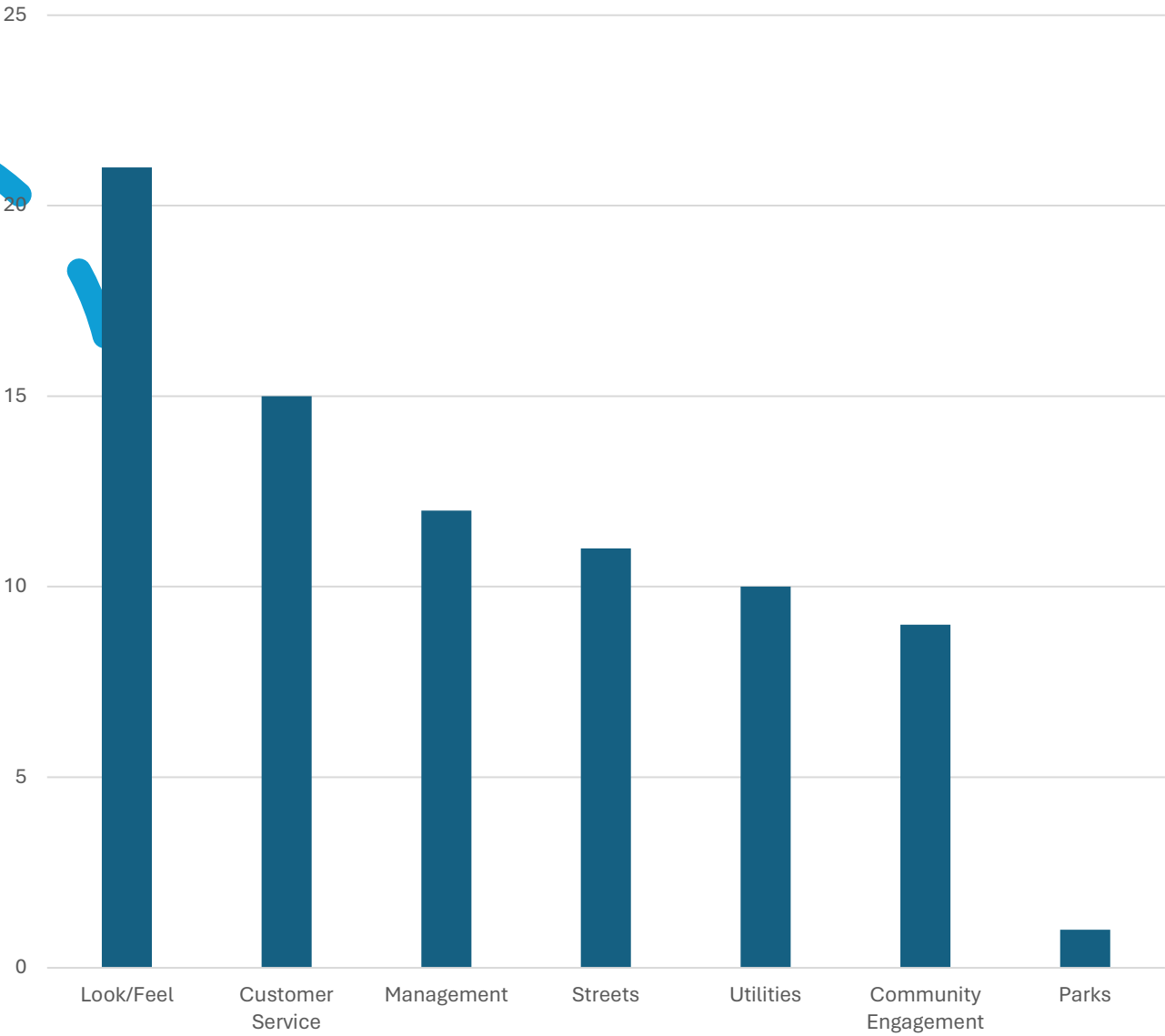
March 6-April 8

Summarized and Analyzed
Results

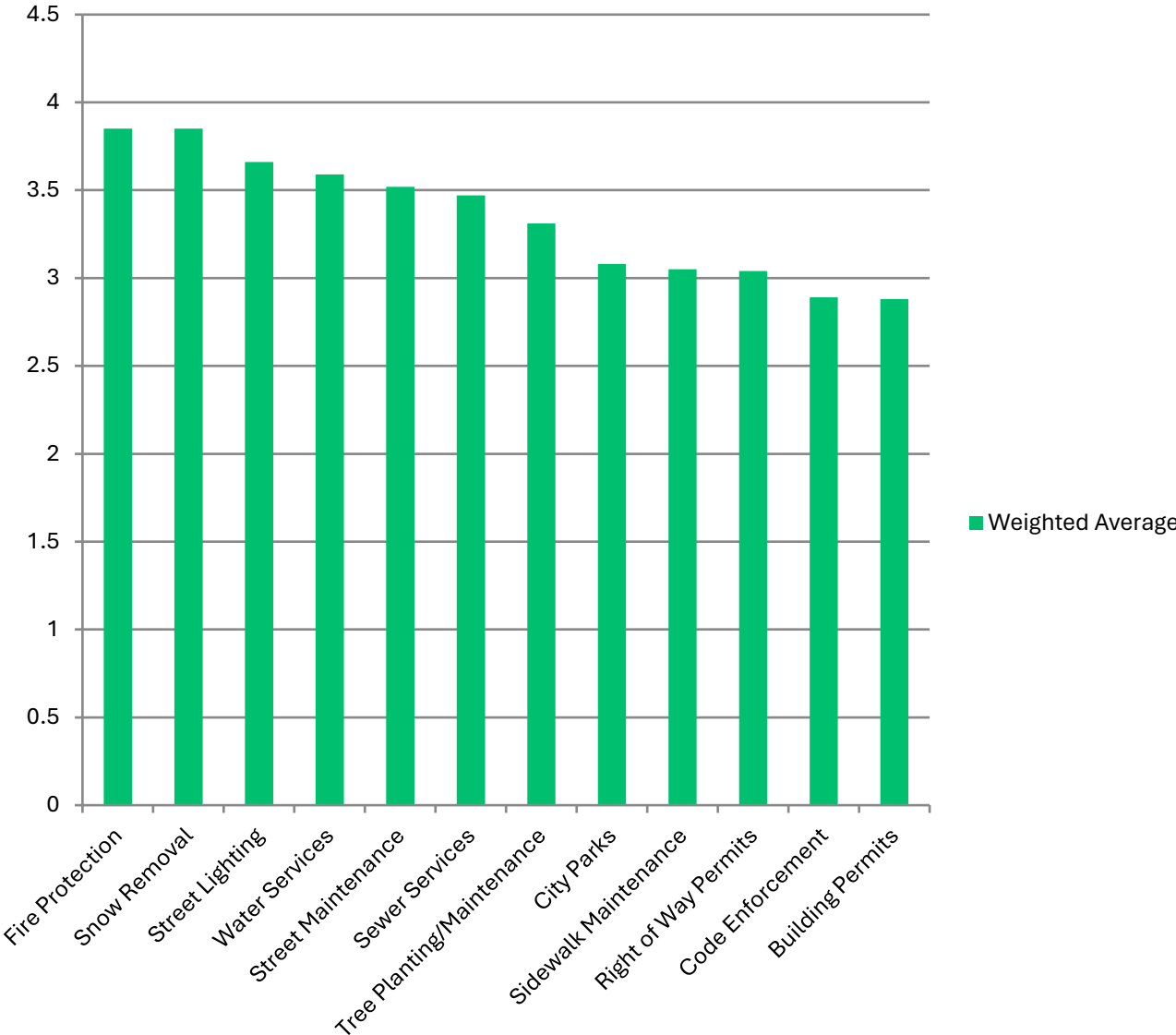
How would you rate the importance of the services the city provides below.



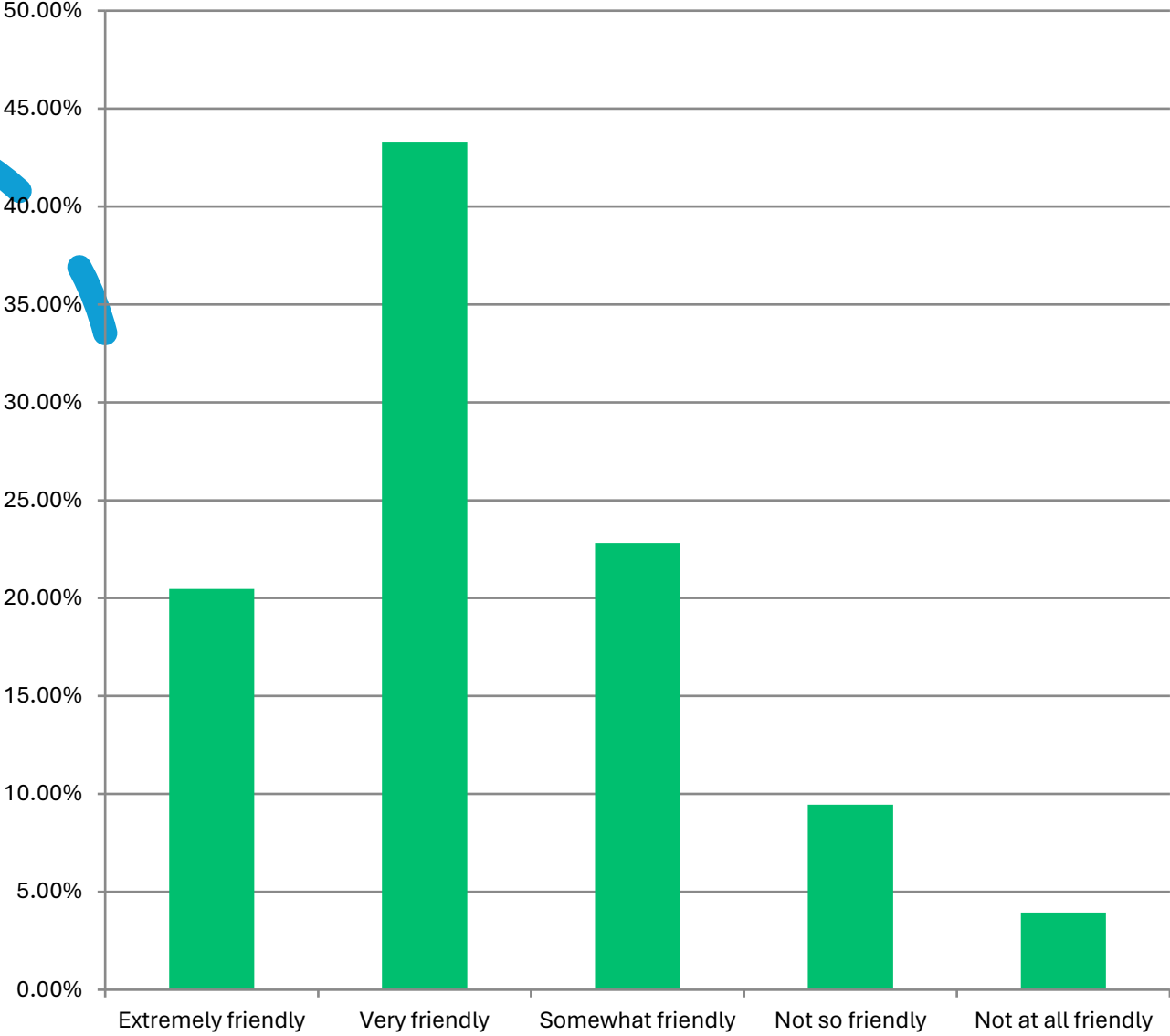
What does City of Stevenson do really well?



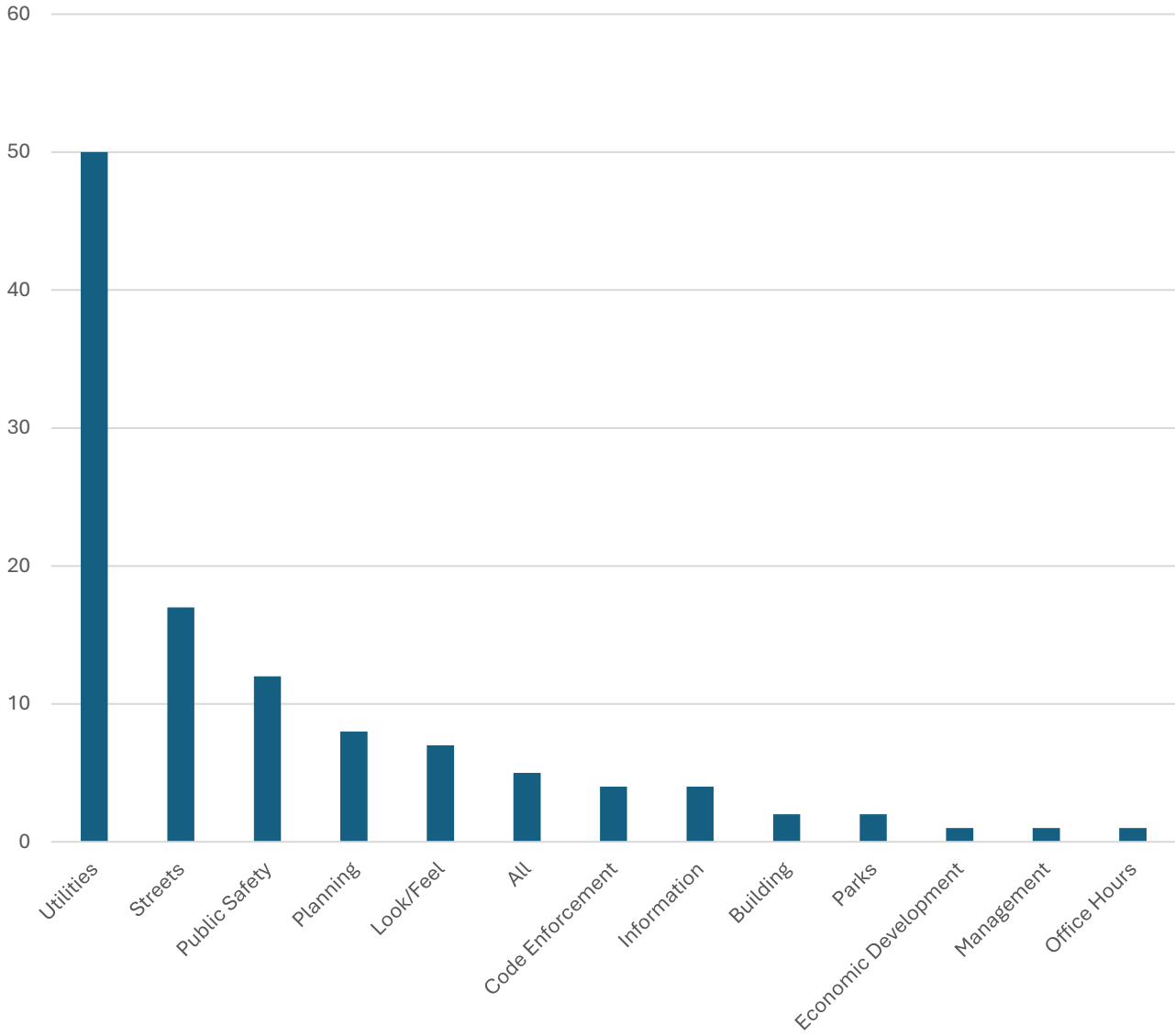
How would you rate your experience with the service in the past 12 months.



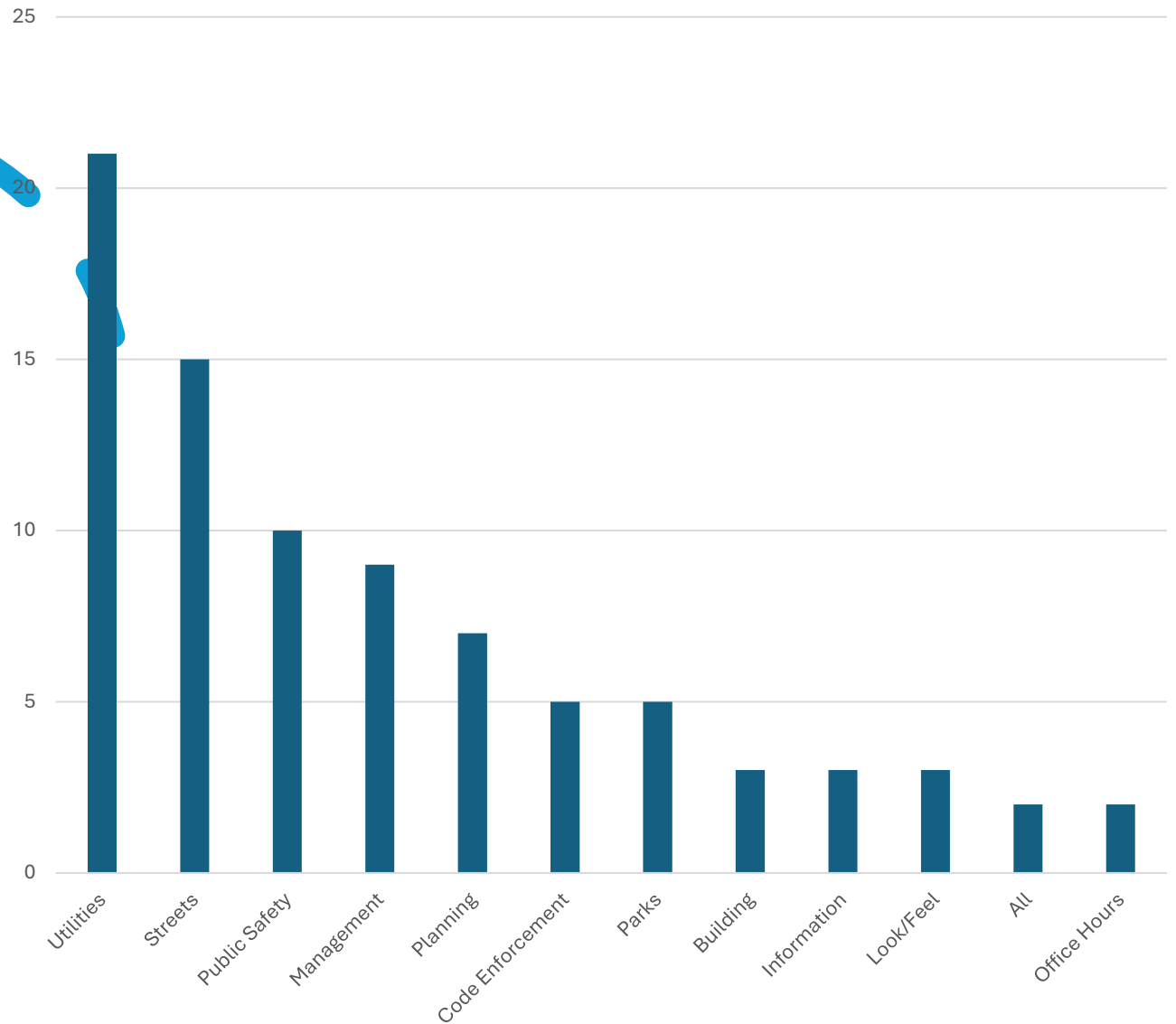
How friendly is the staff?



What do you consider to be the most important service the City provides?



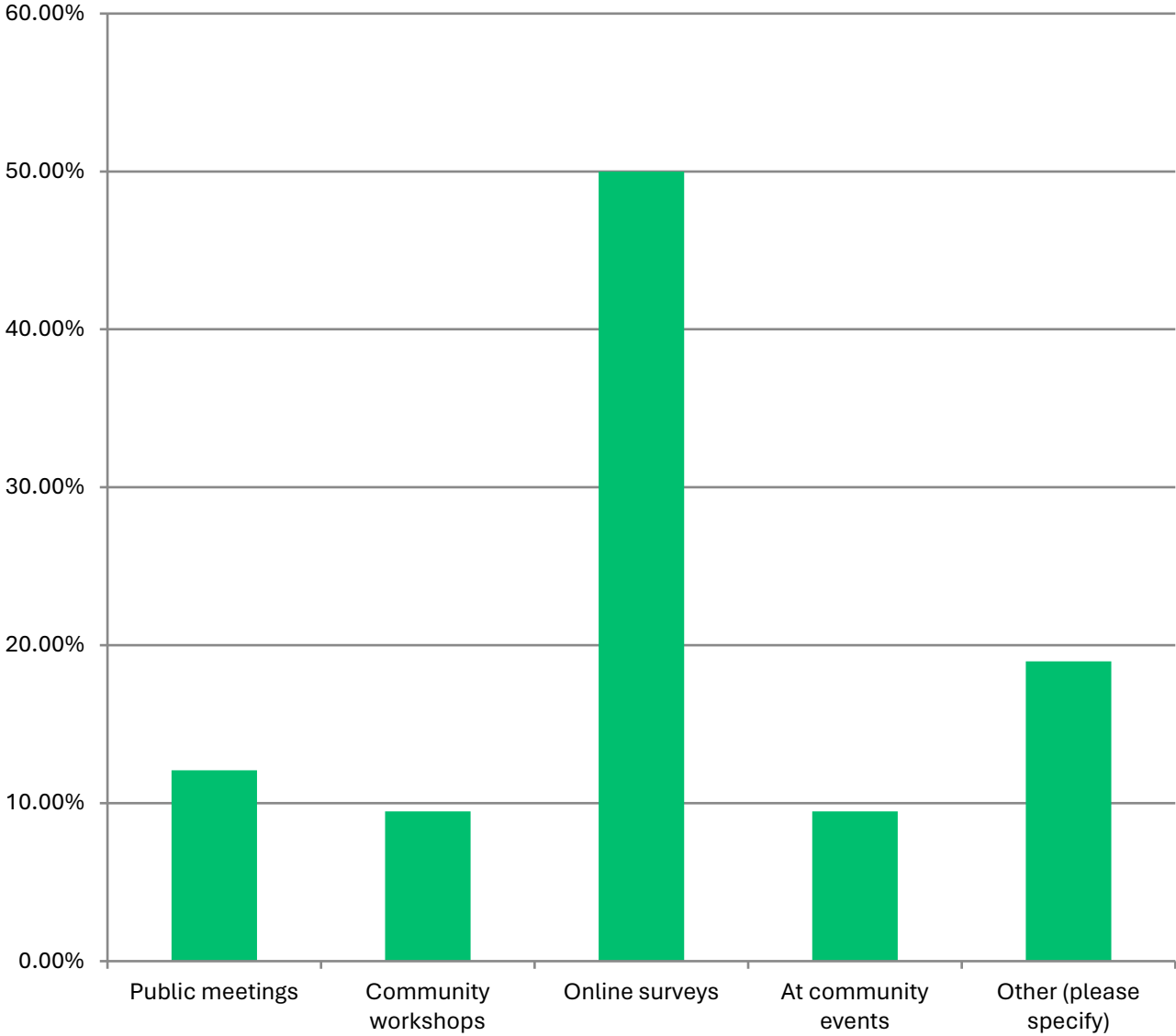
What do you consider to be the second most important services the City provides?



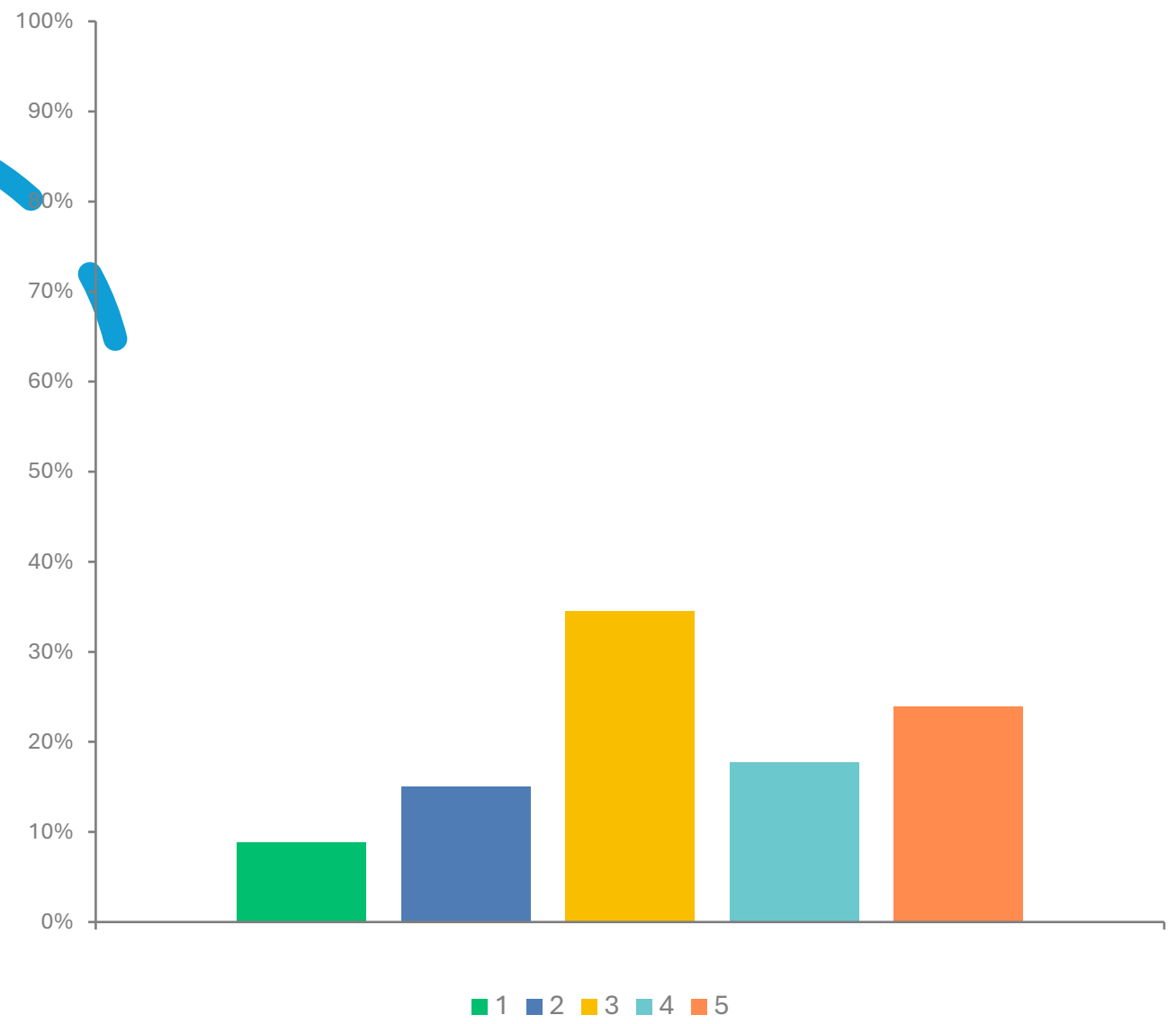
What changes would most improve our service?

Lower Costs	16
Customer Service	8
Management	8
Transparency	7
Community Engagement	6
Code Enforcement	6
Planning	5
Courthouse Lawn	5
Snow Removal	5
Office Hours	4
Doing Well-Customer Service	3
Parks	3
Look/Feel	3
Increased transparency	2
Bathrooms	2
Streets	2
Economic Development	1
More Staff	1
Positive Changes	1
Housing	1
Infrastructure	1
Increased Trust	1
Sidewalks	1
Deregulate	1

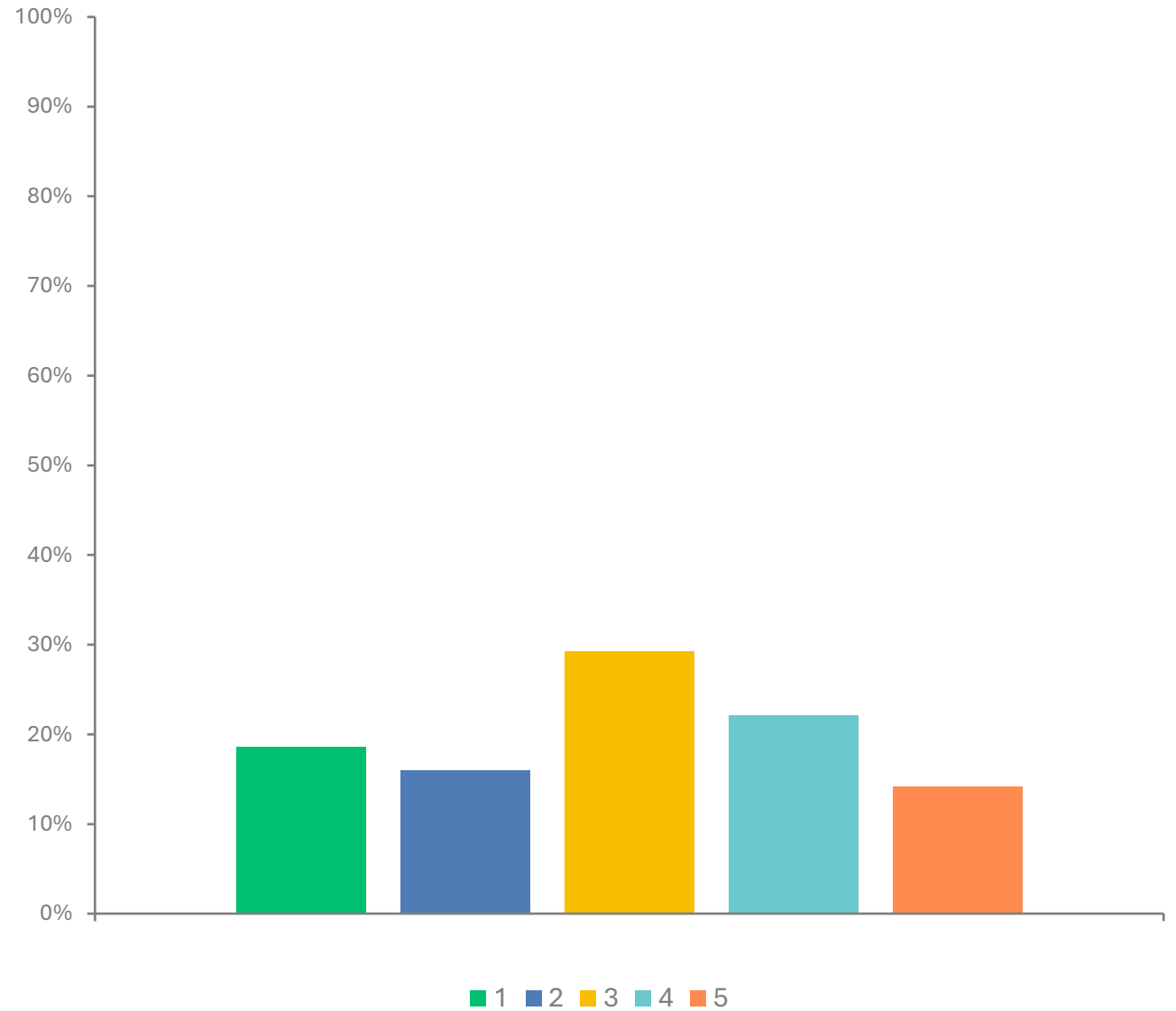
Which is the best way to engage with you?



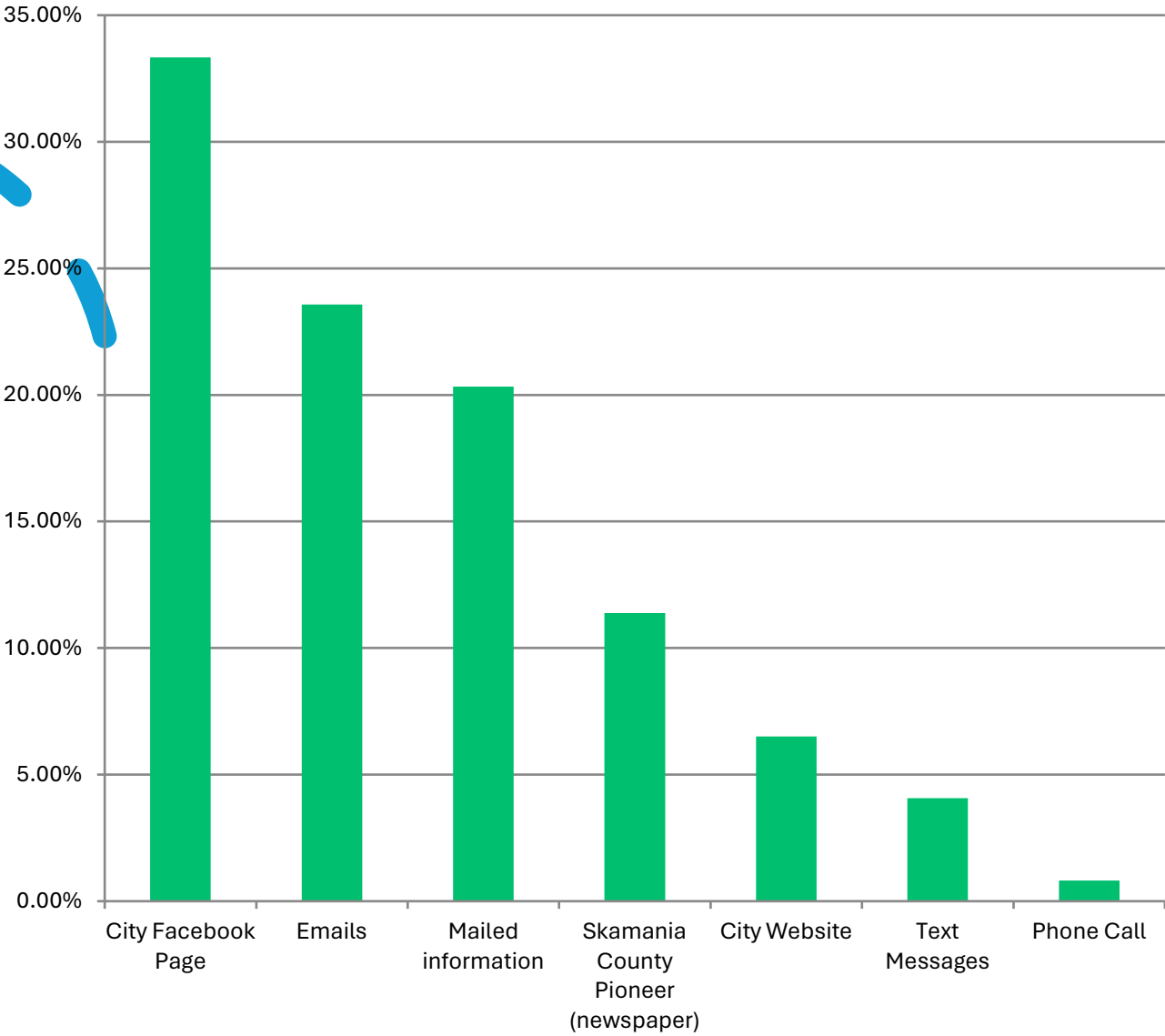
How would you rate the opportunities you have to participate in City matters?



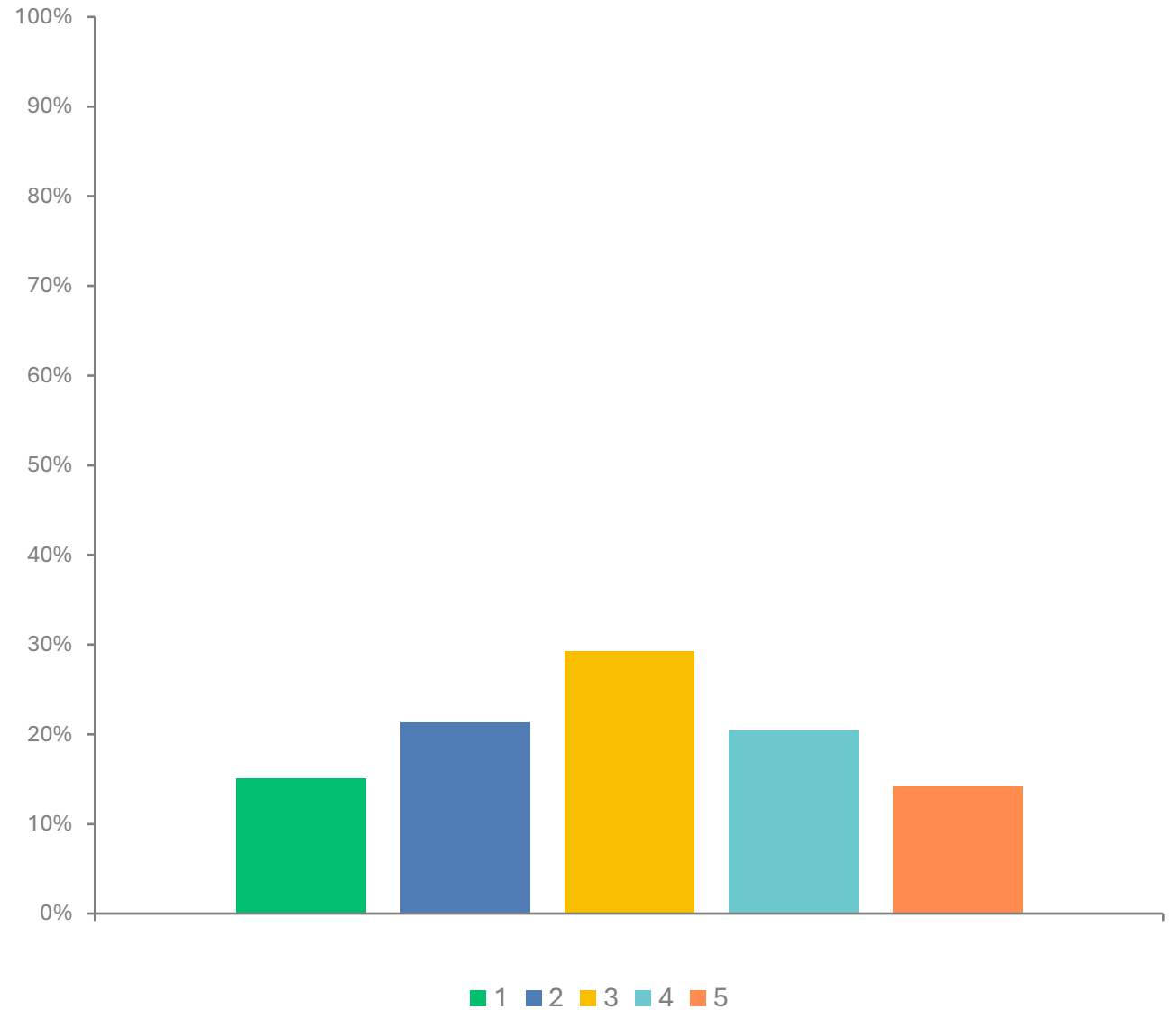
How would you rate the City's communication and engagement with the public?



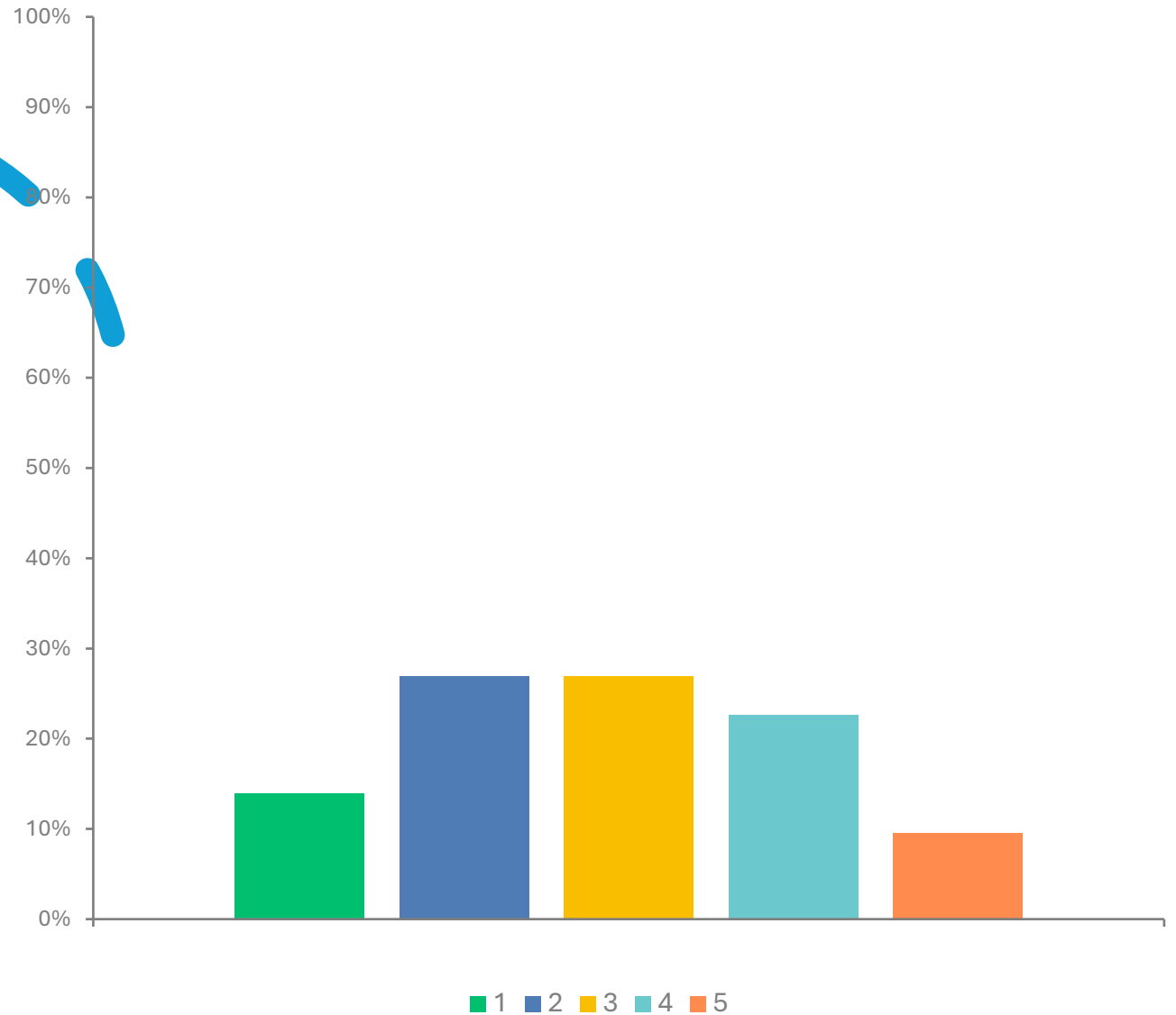
What is the best way to get information to you?



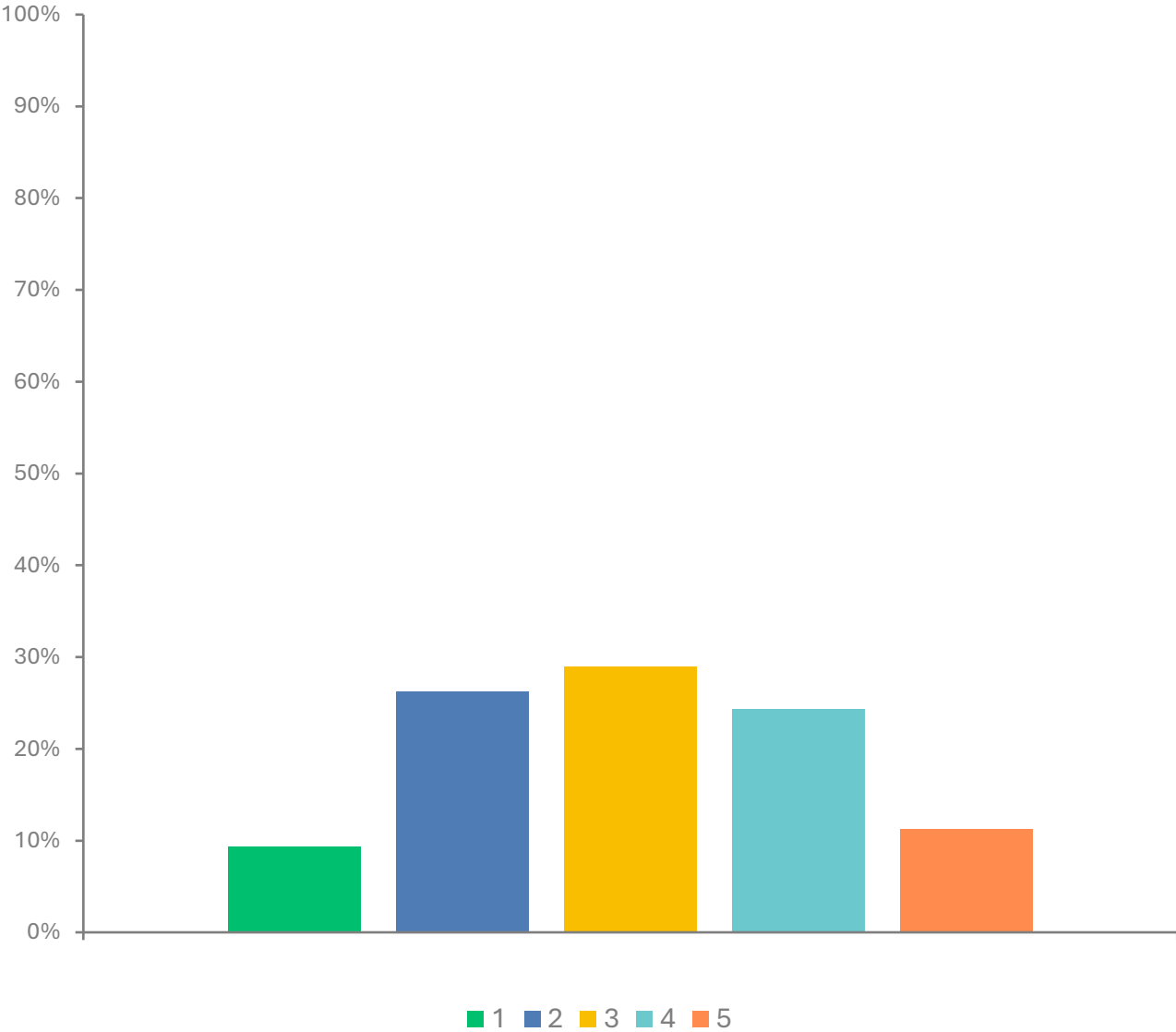
How would you rate the information available to you about the City's Council, Planning Commission and other official city meetings?



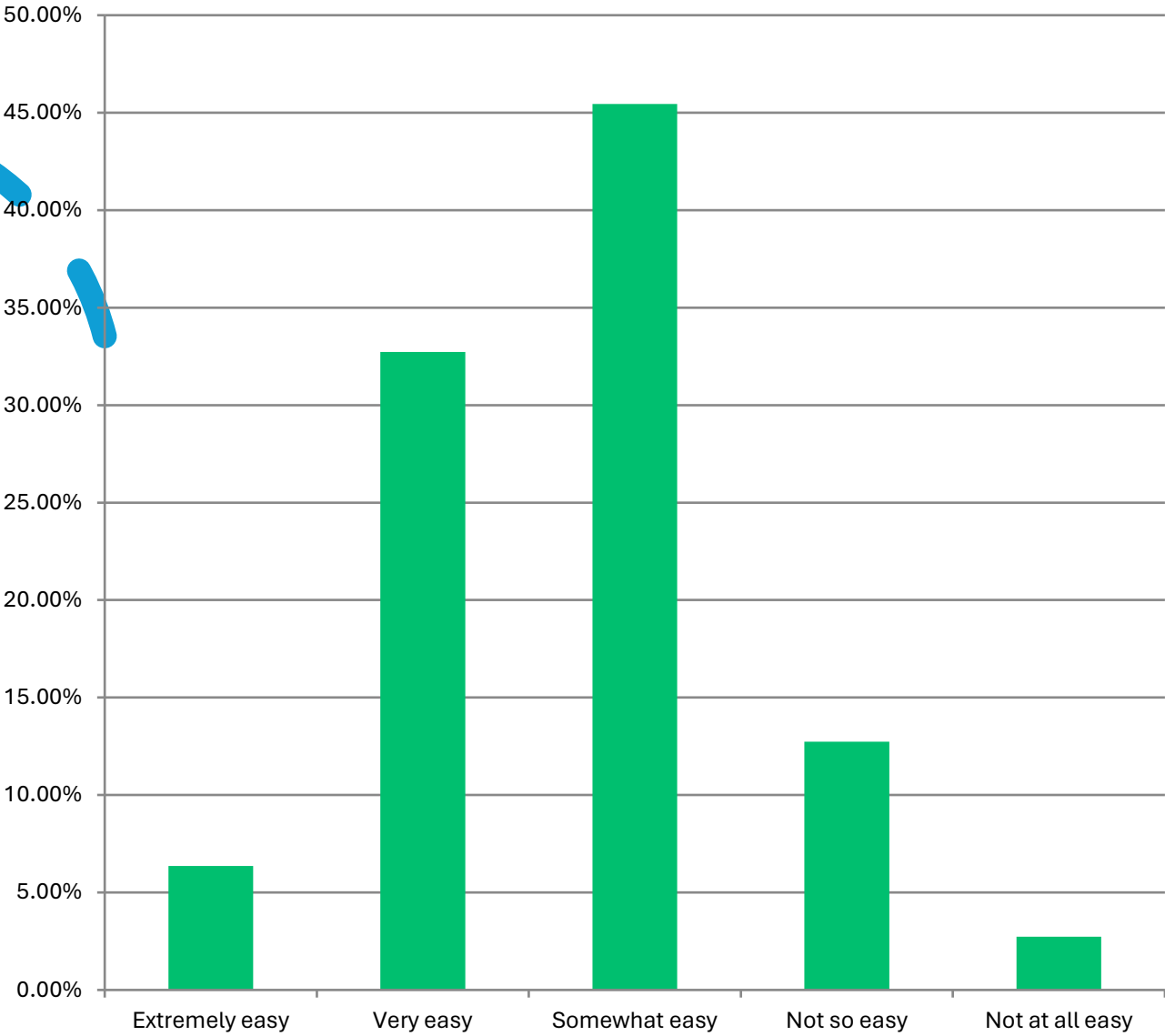
How would you rate the information available to you about city plans and programs?



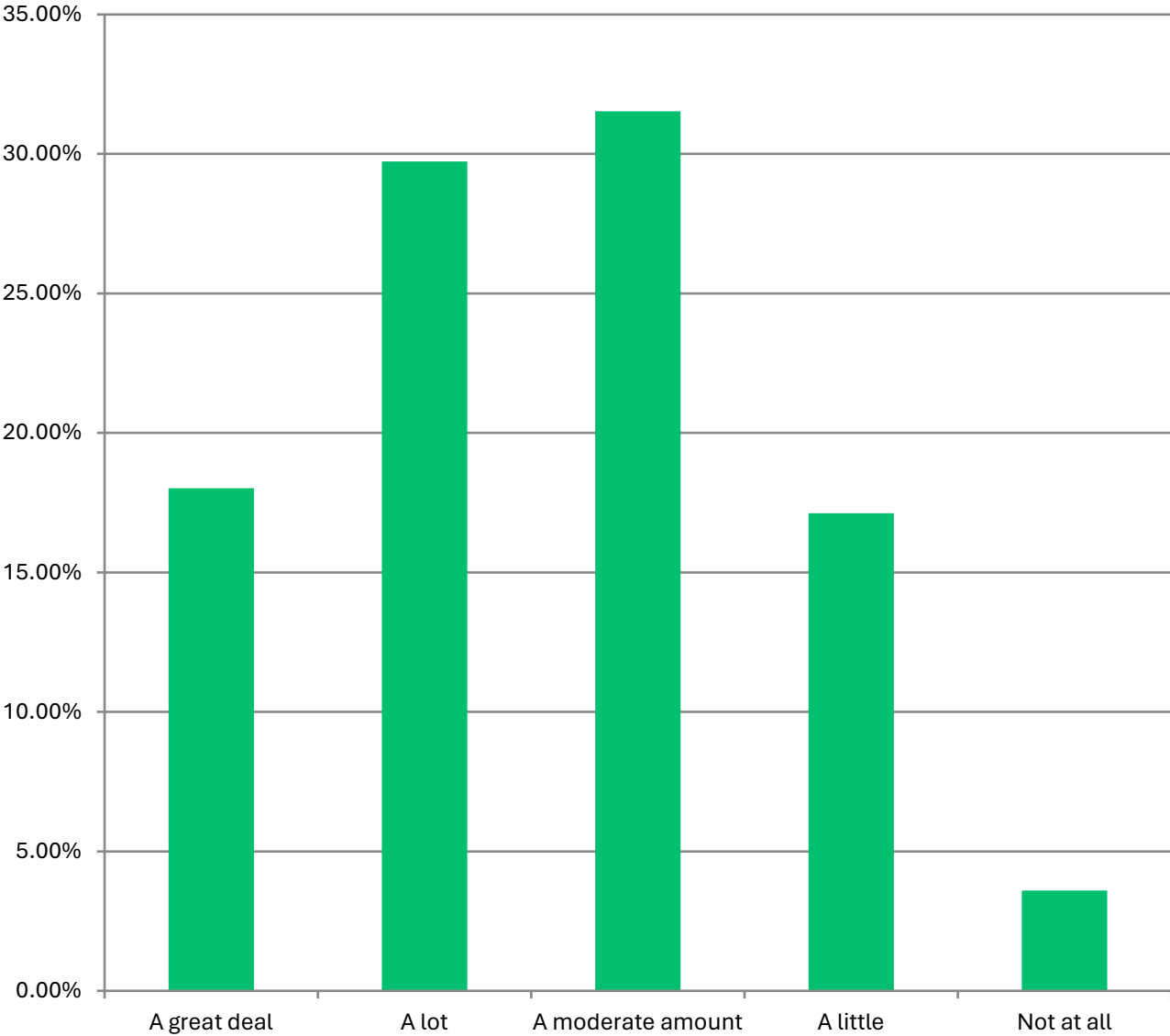
How would you rate the city's website?



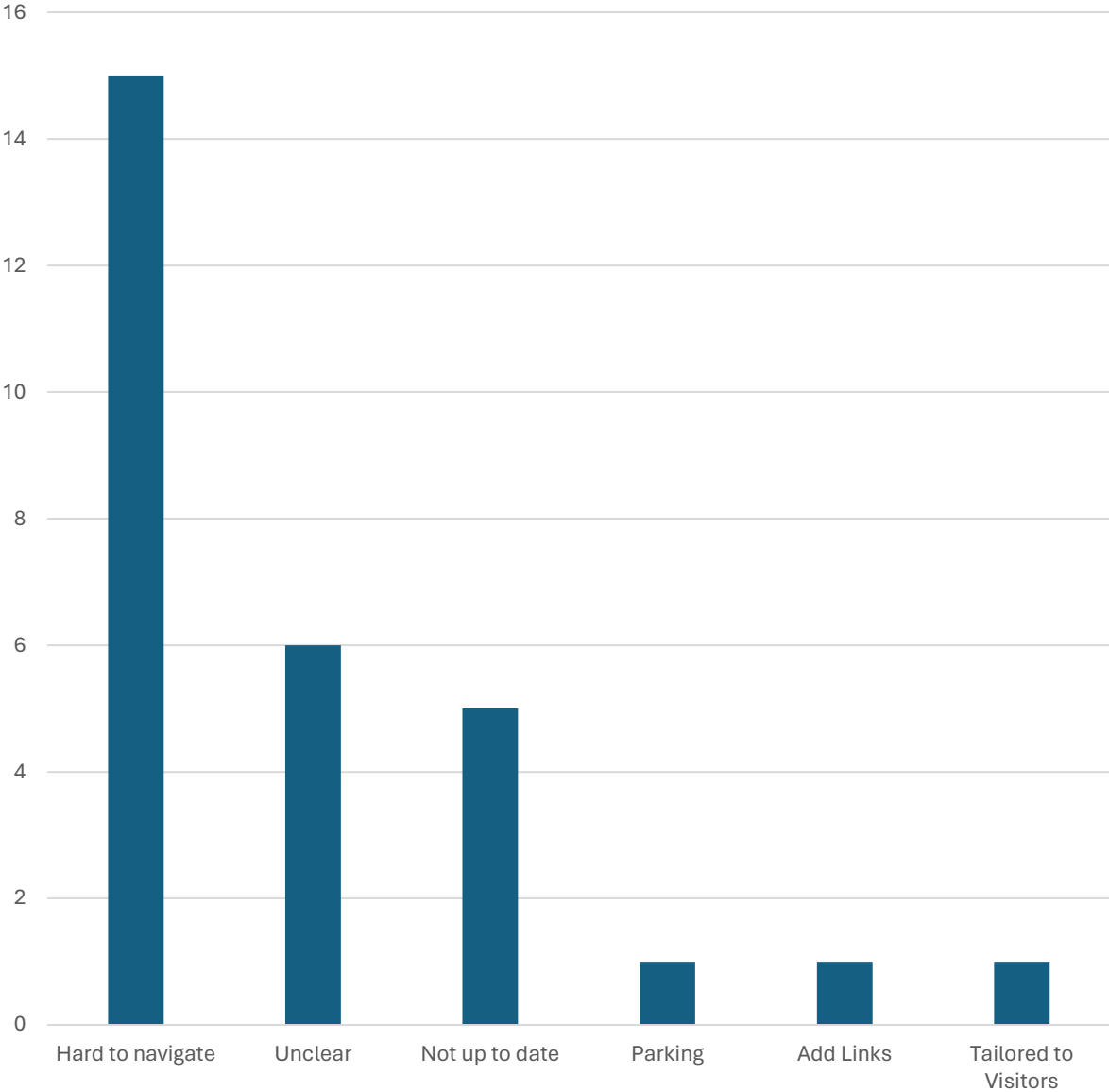
Does the website appear easy to navigate?



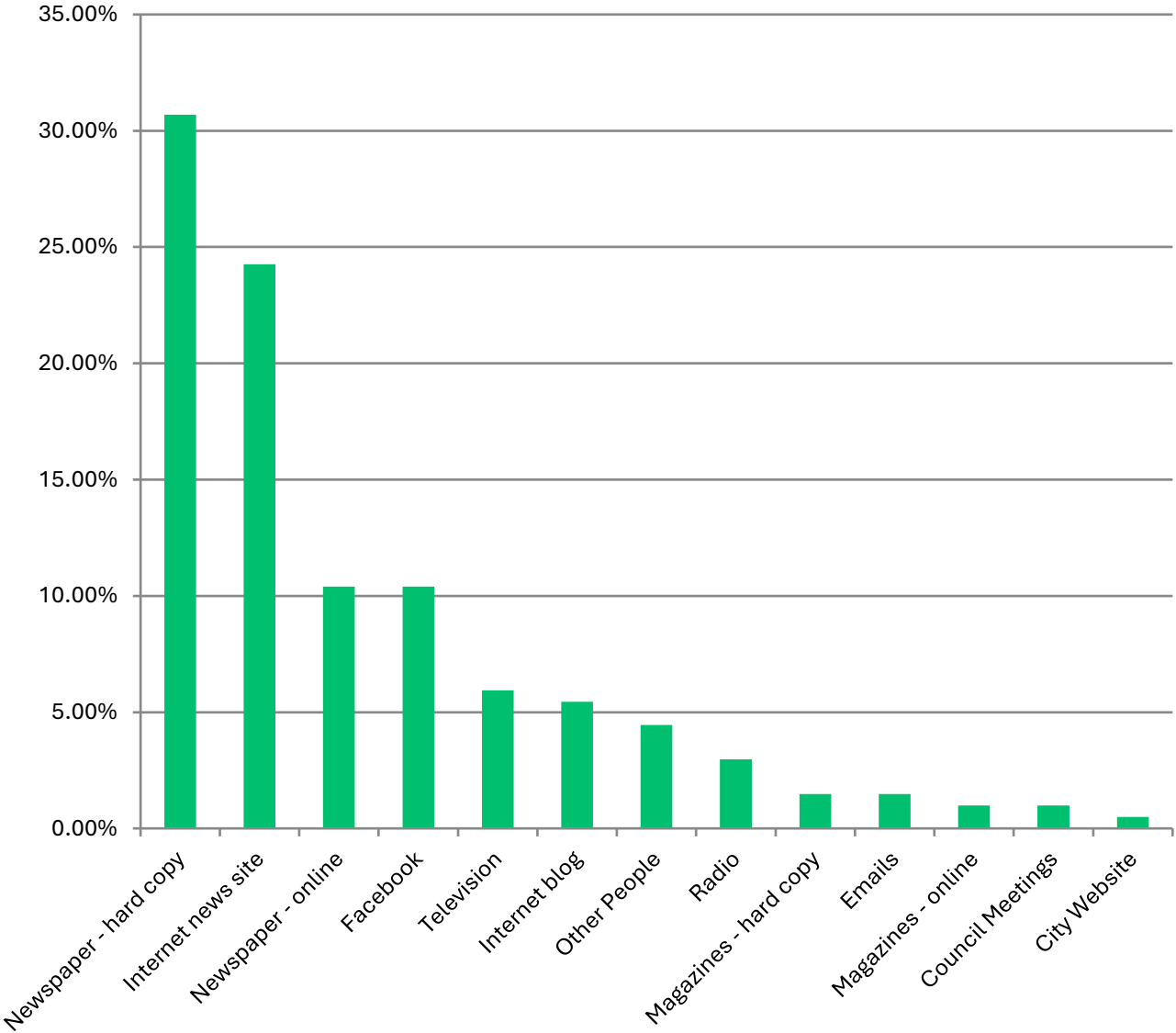
How much do you trust the information on our website?



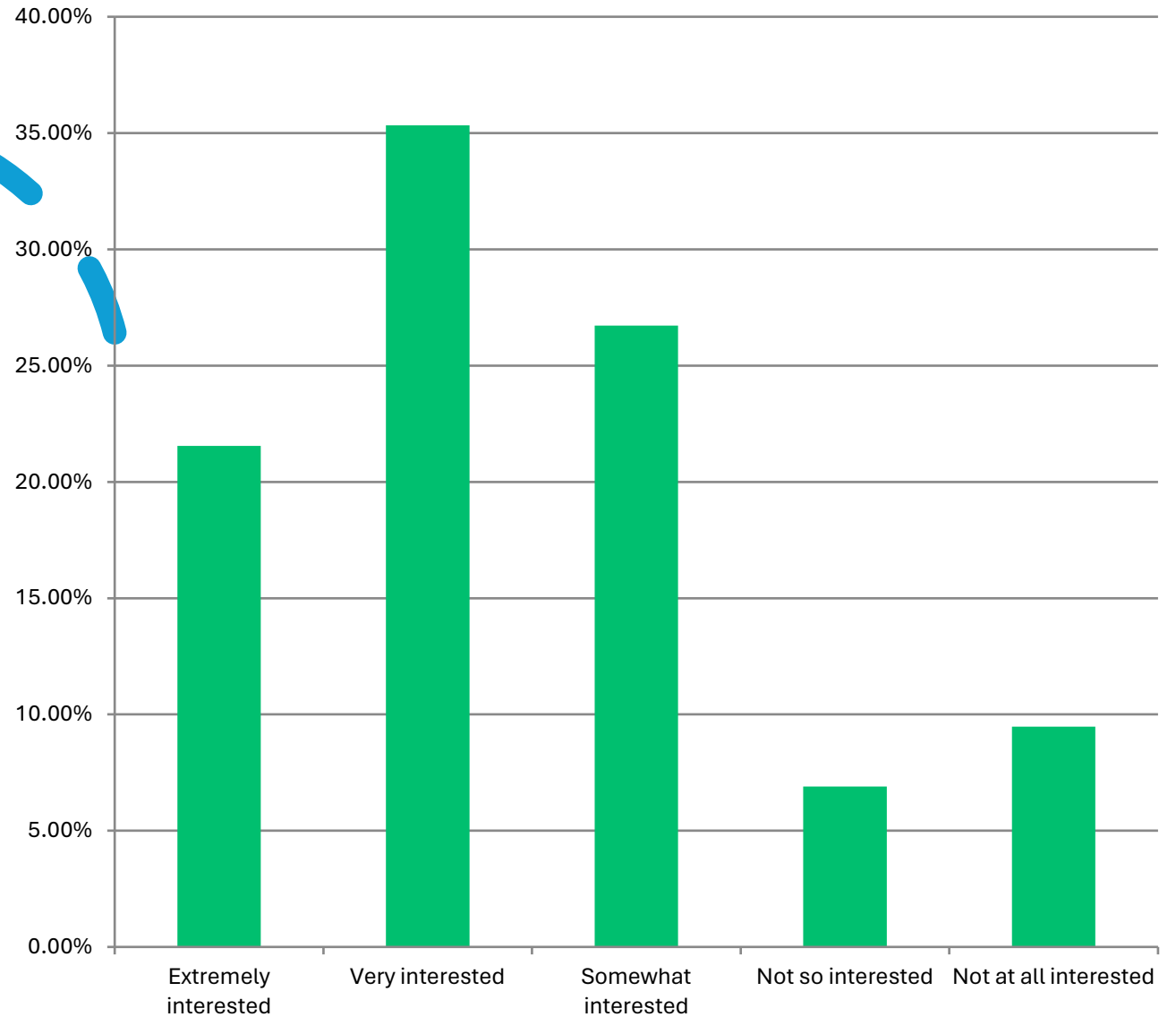
Please describe the issues you encountered in more detail.



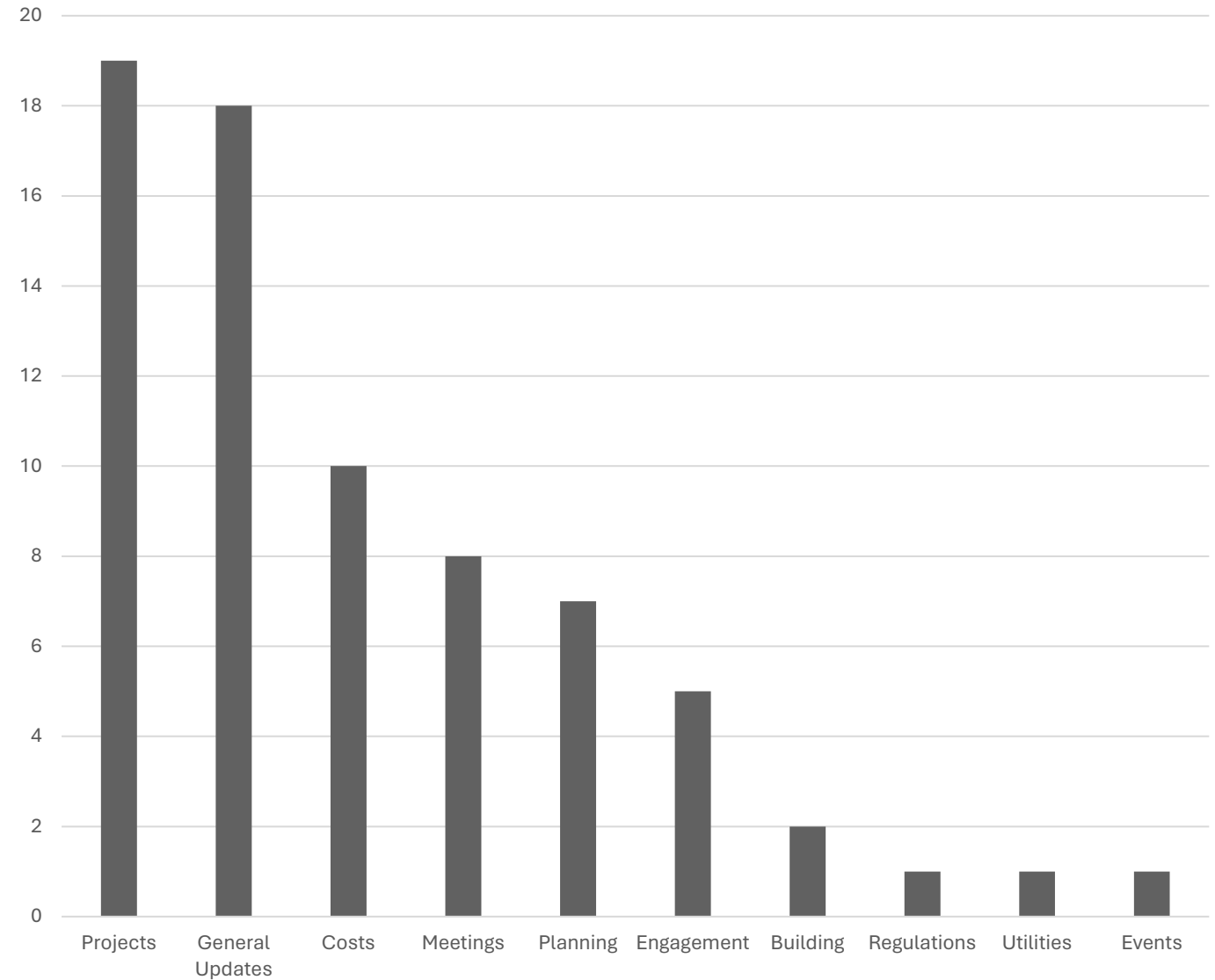
Where do you currently get your news about local topics?
(Check all that apply)



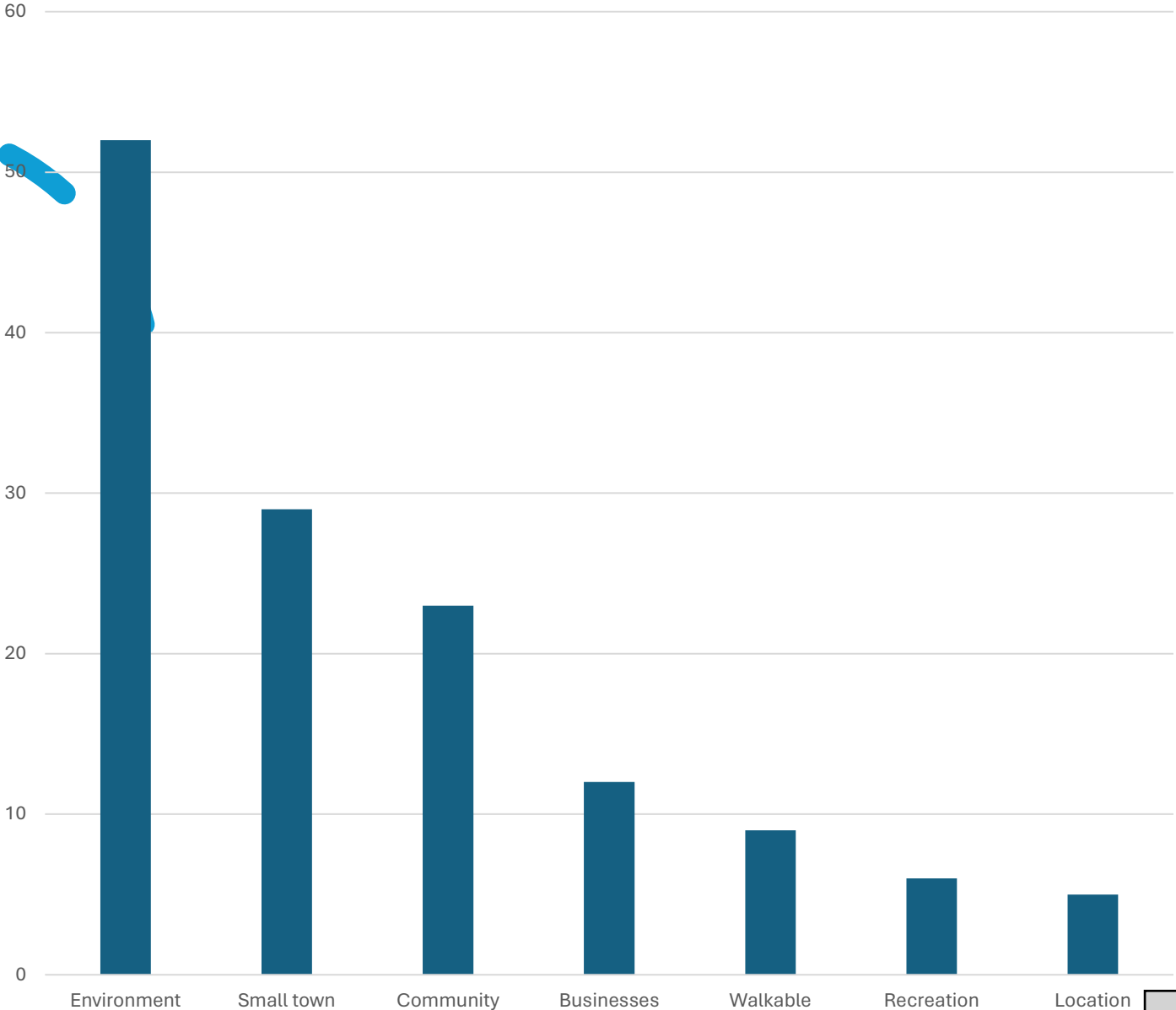
How interested are you in receiving electronic updates on City of Stevenson?



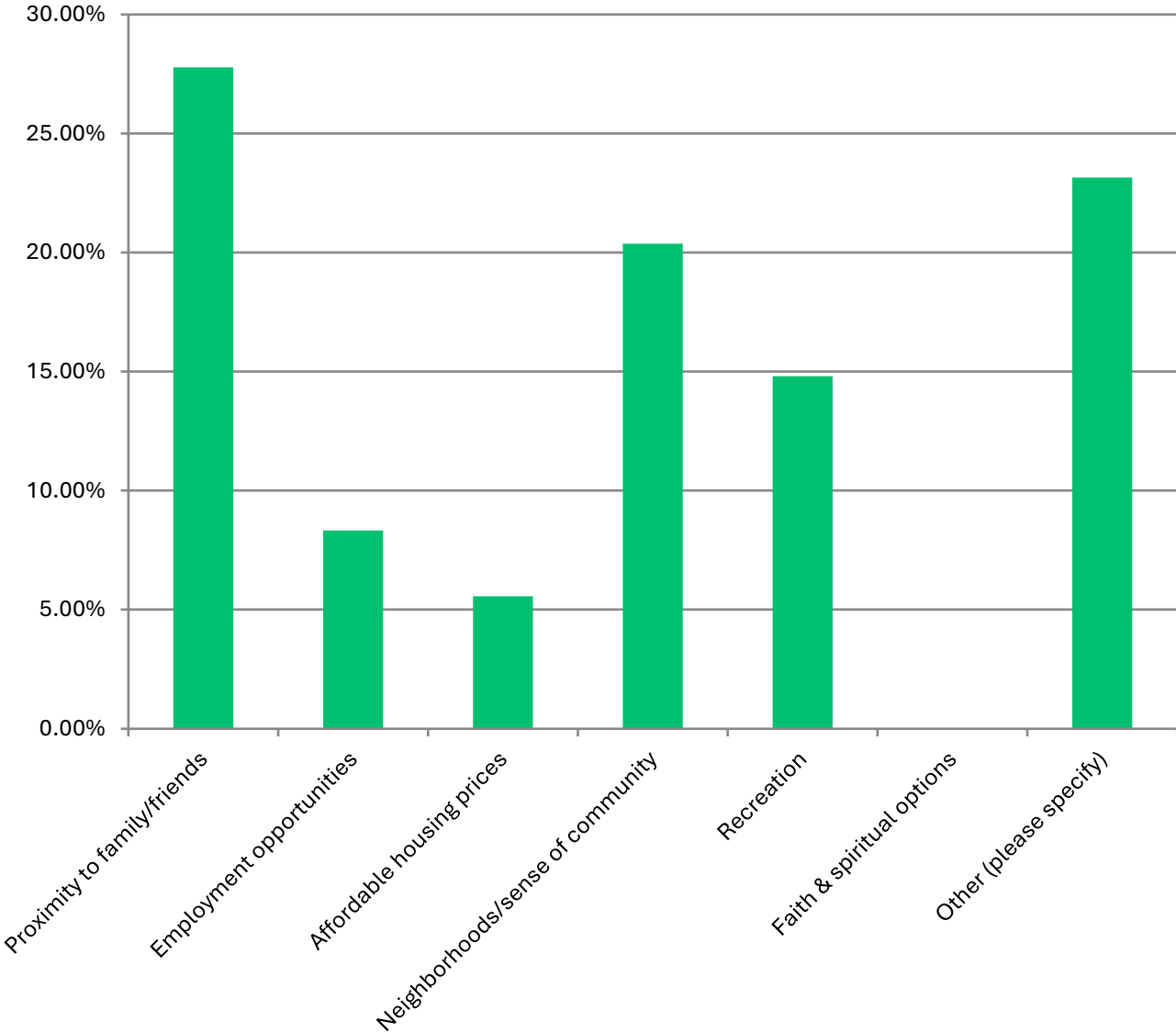
What information would you like to see City of Stevenson provide?



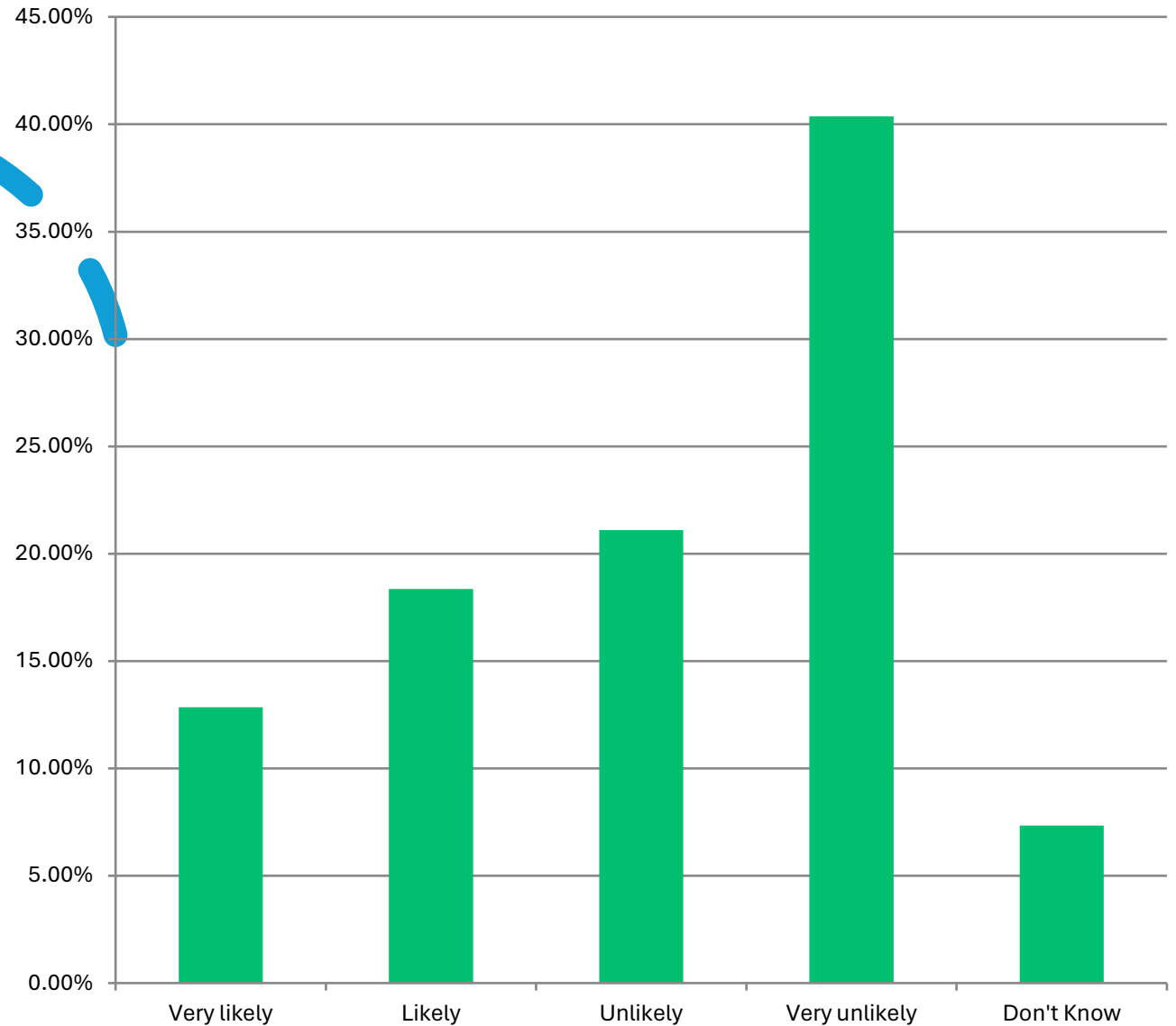
What is your favorite part about living in Stevenson?



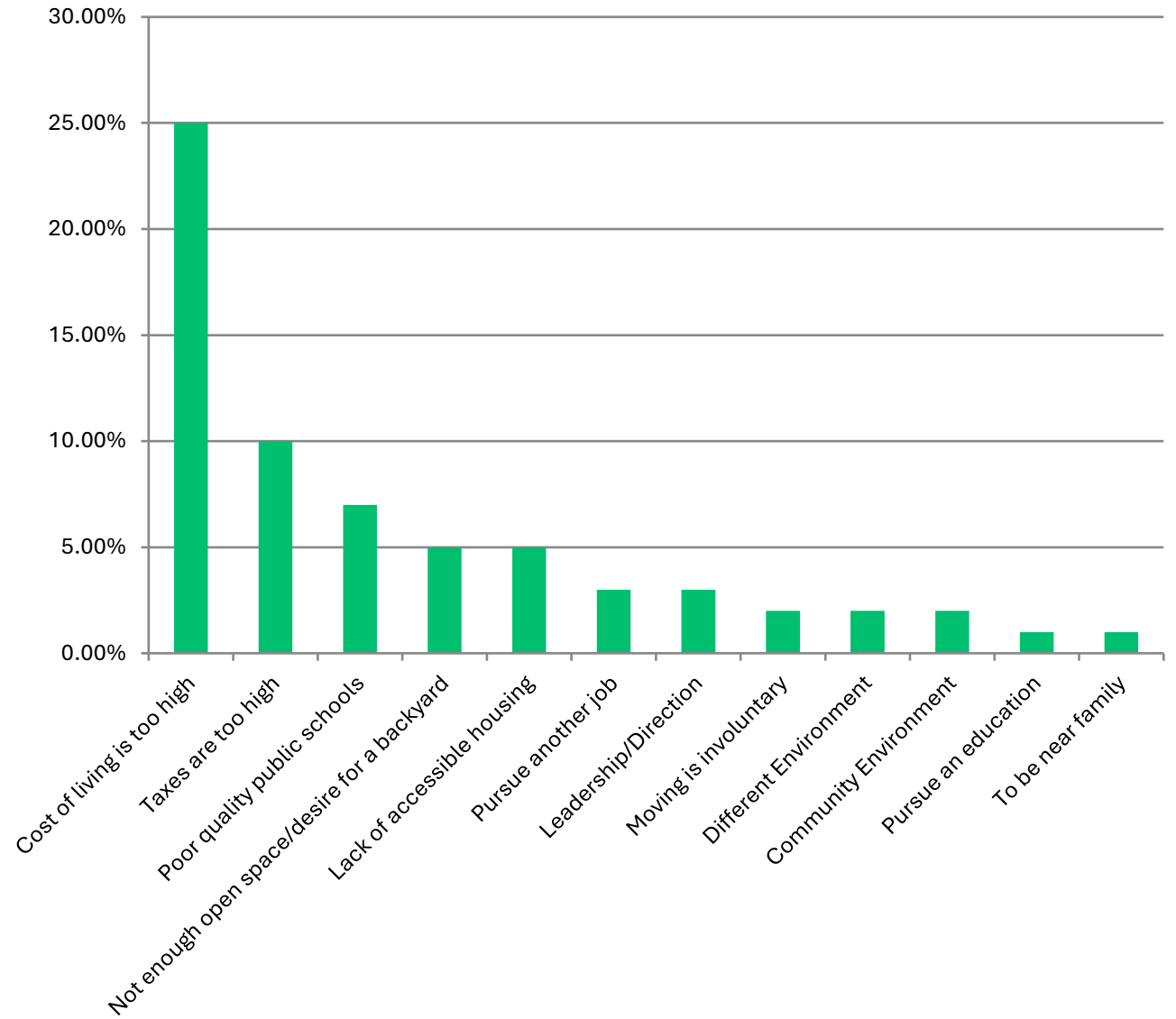
Why do you stay in or did you move to the City?



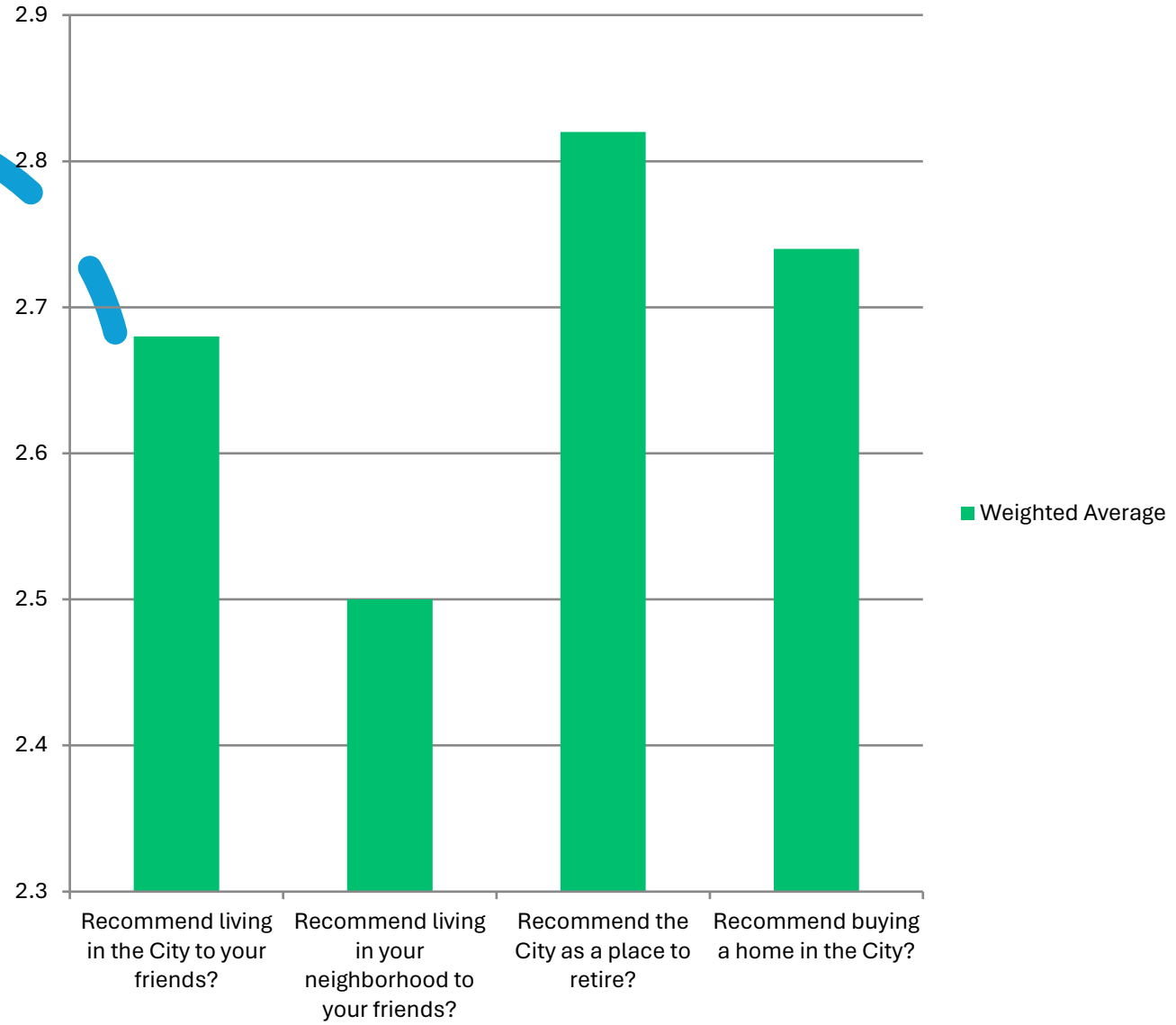
How likely are you to move out of the City in the next 1-3 years?
(*34 Very Likely and Likely)



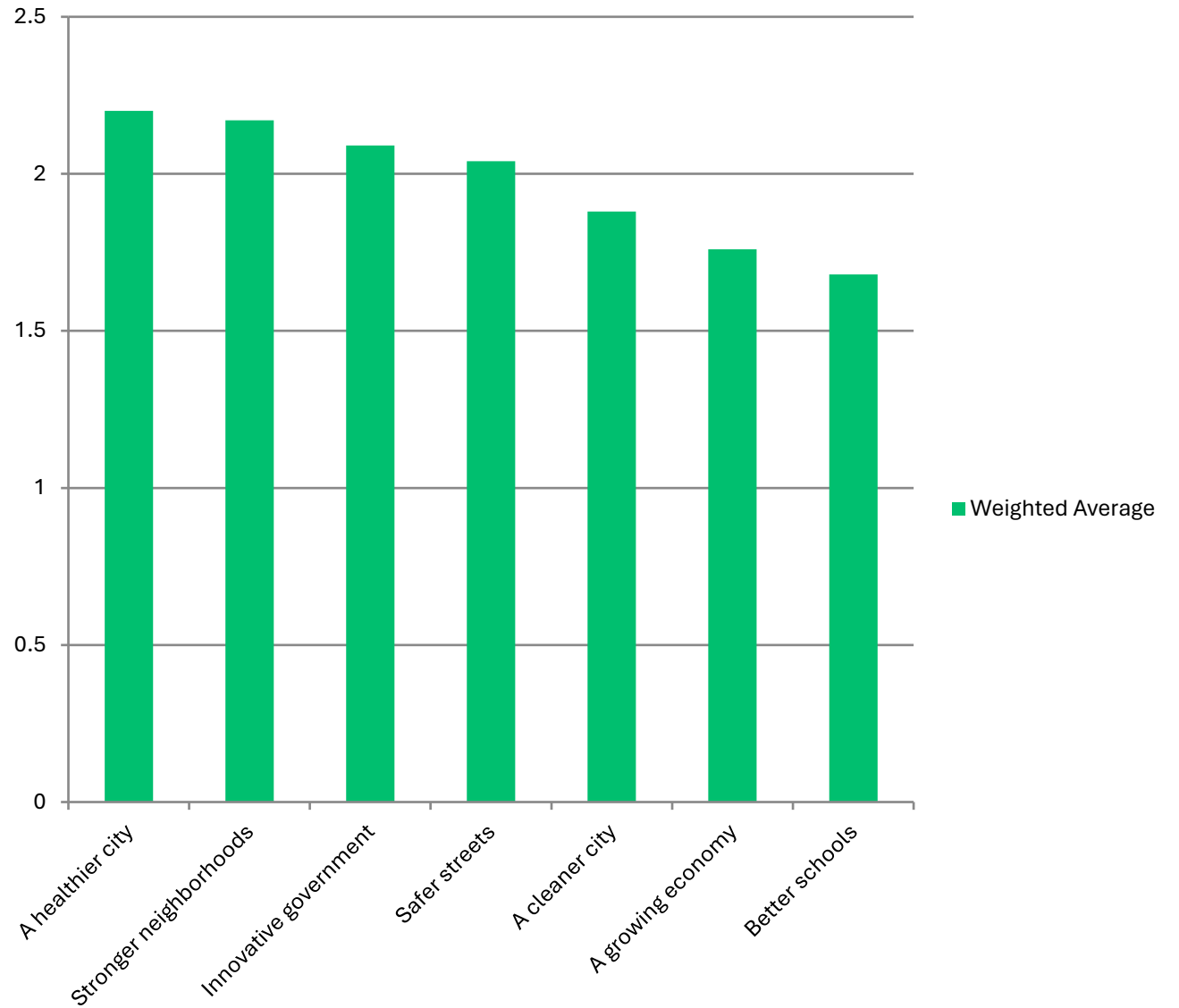
If you are planning to move out of the City, what is the primary reason?



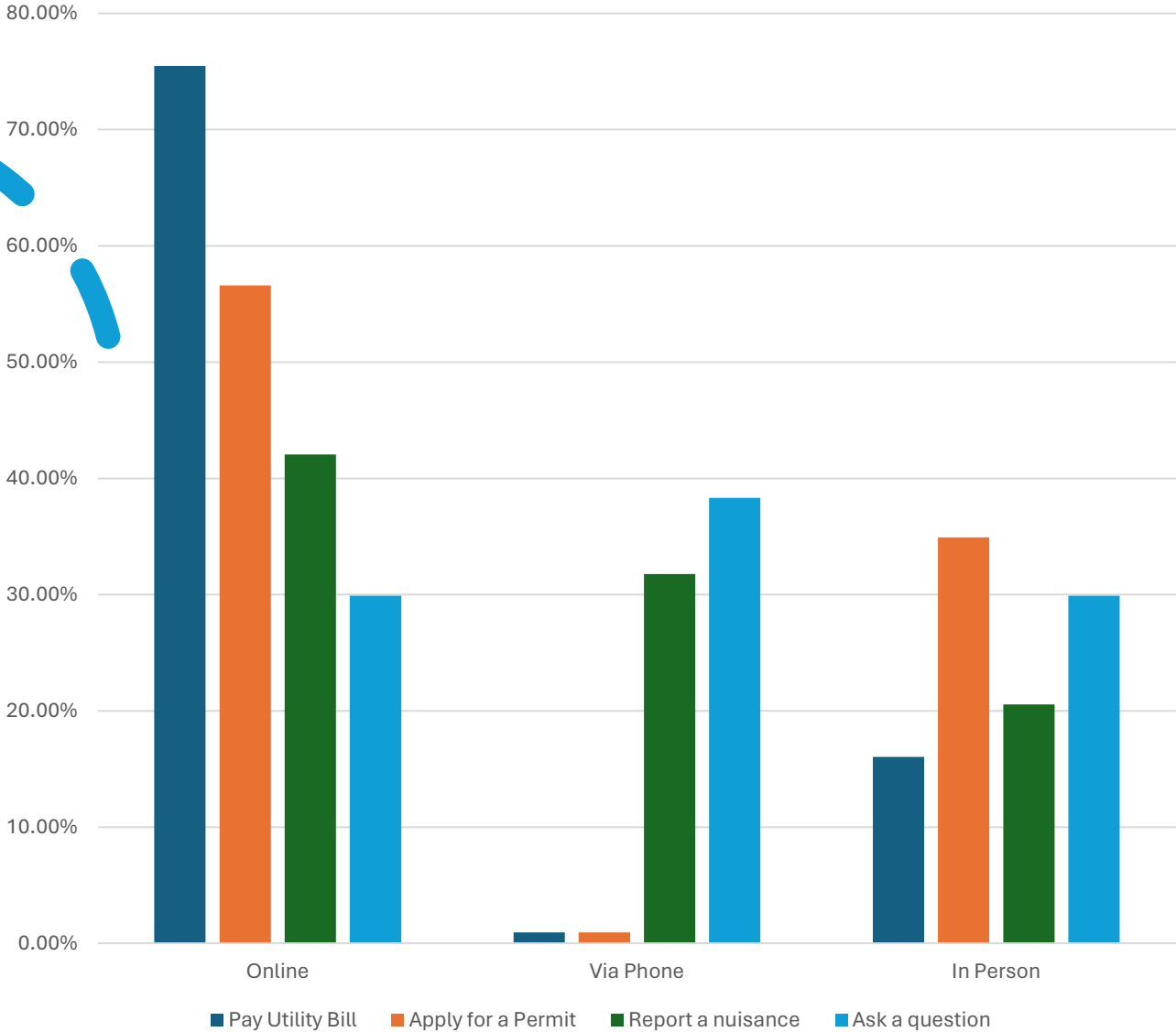
How likely are you to do the following?



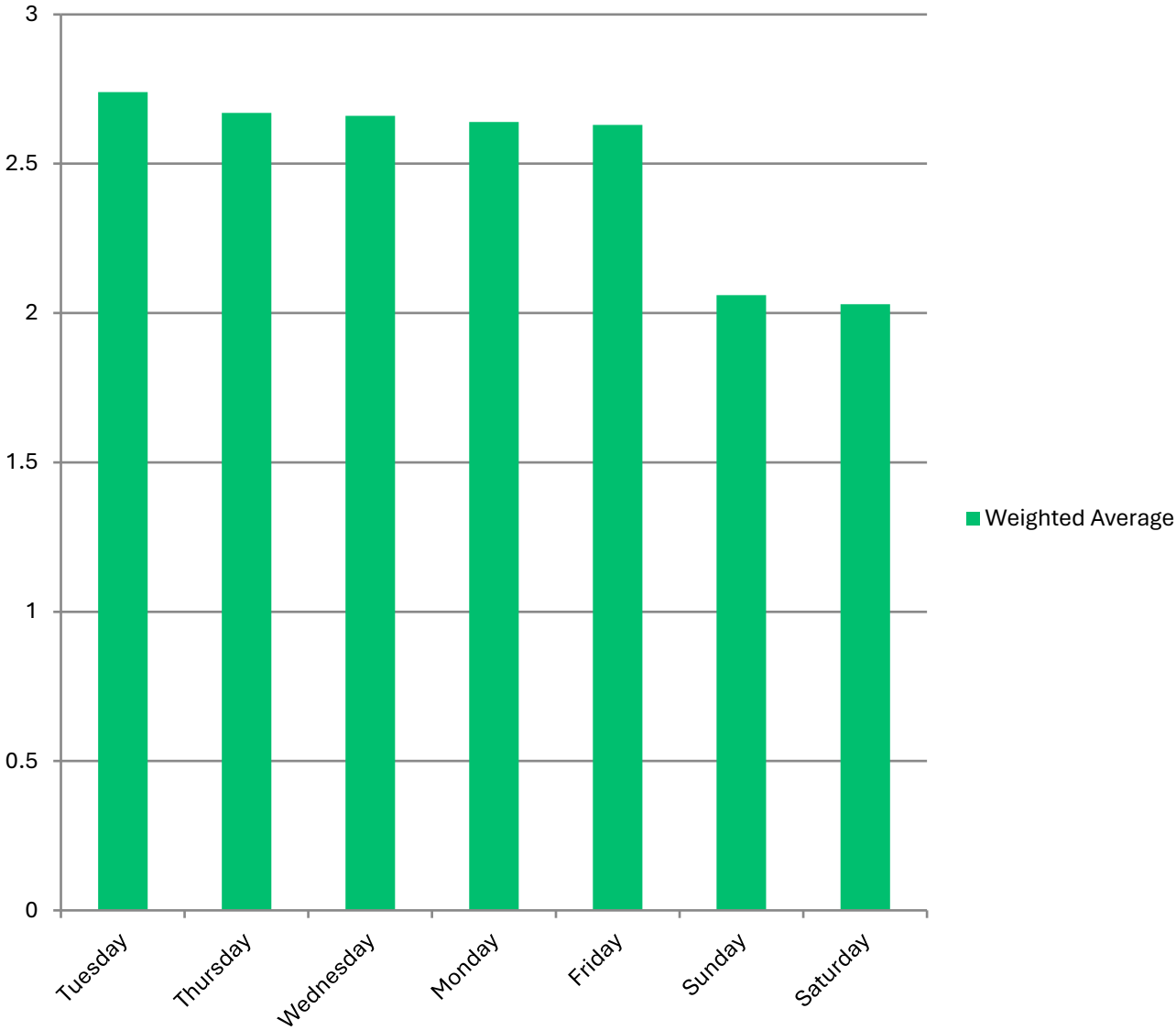
Out of the priority outcomes below, what are your top 3 priorities?



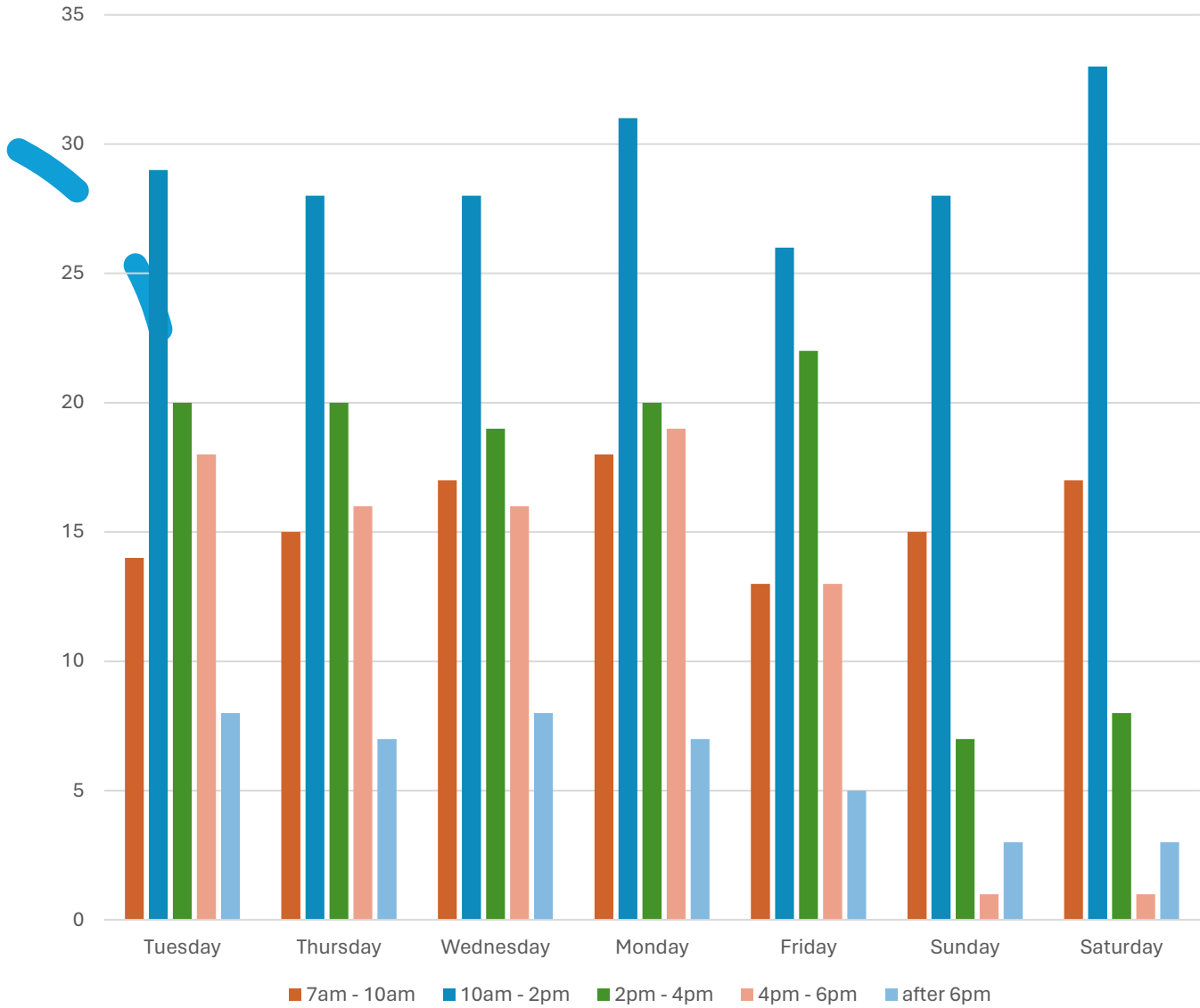
Which is the best way for you to get your business completed with the City?



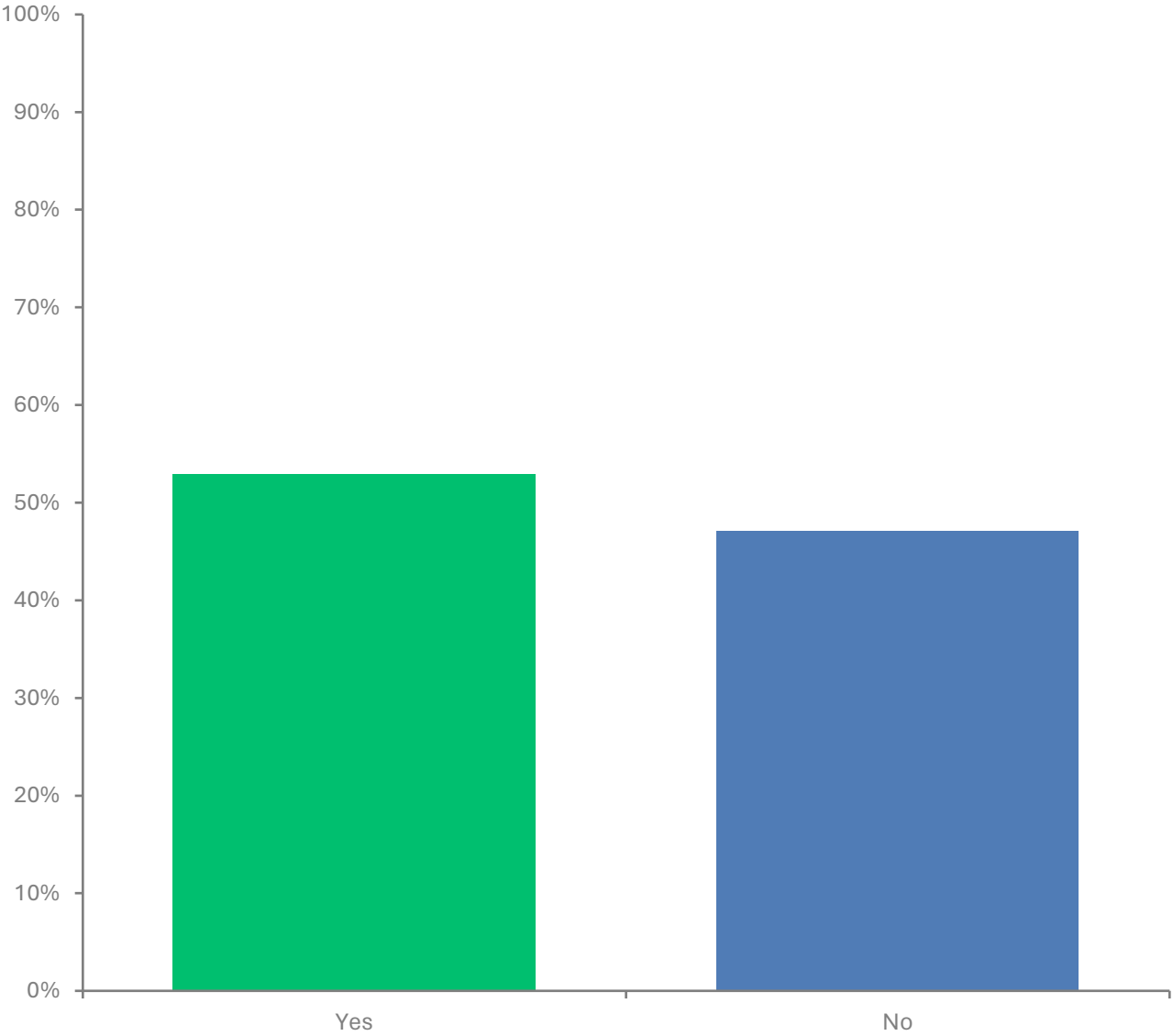
What days of the week and times of day are best for you to conduct business with the city?



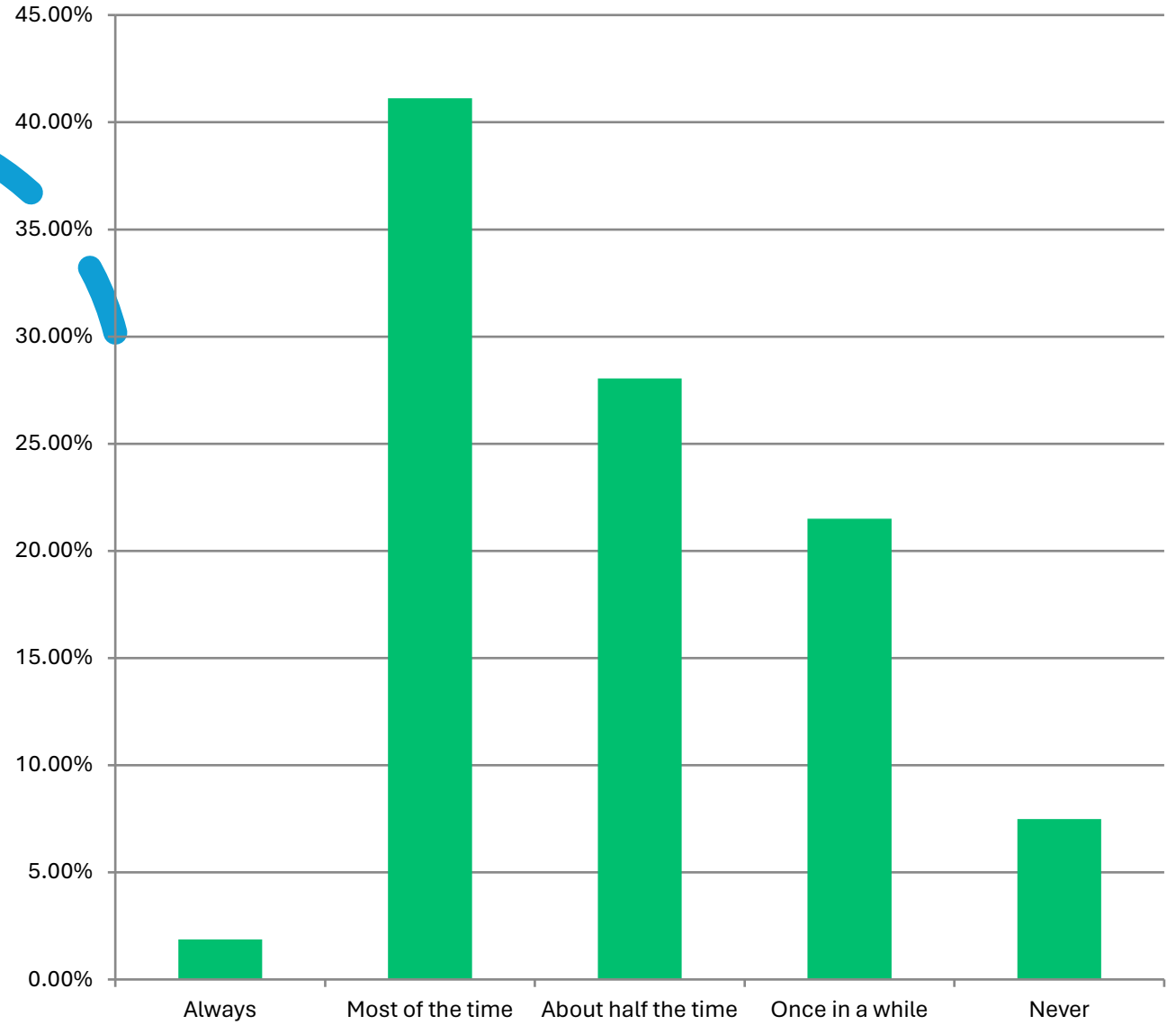
Business Times Cont.



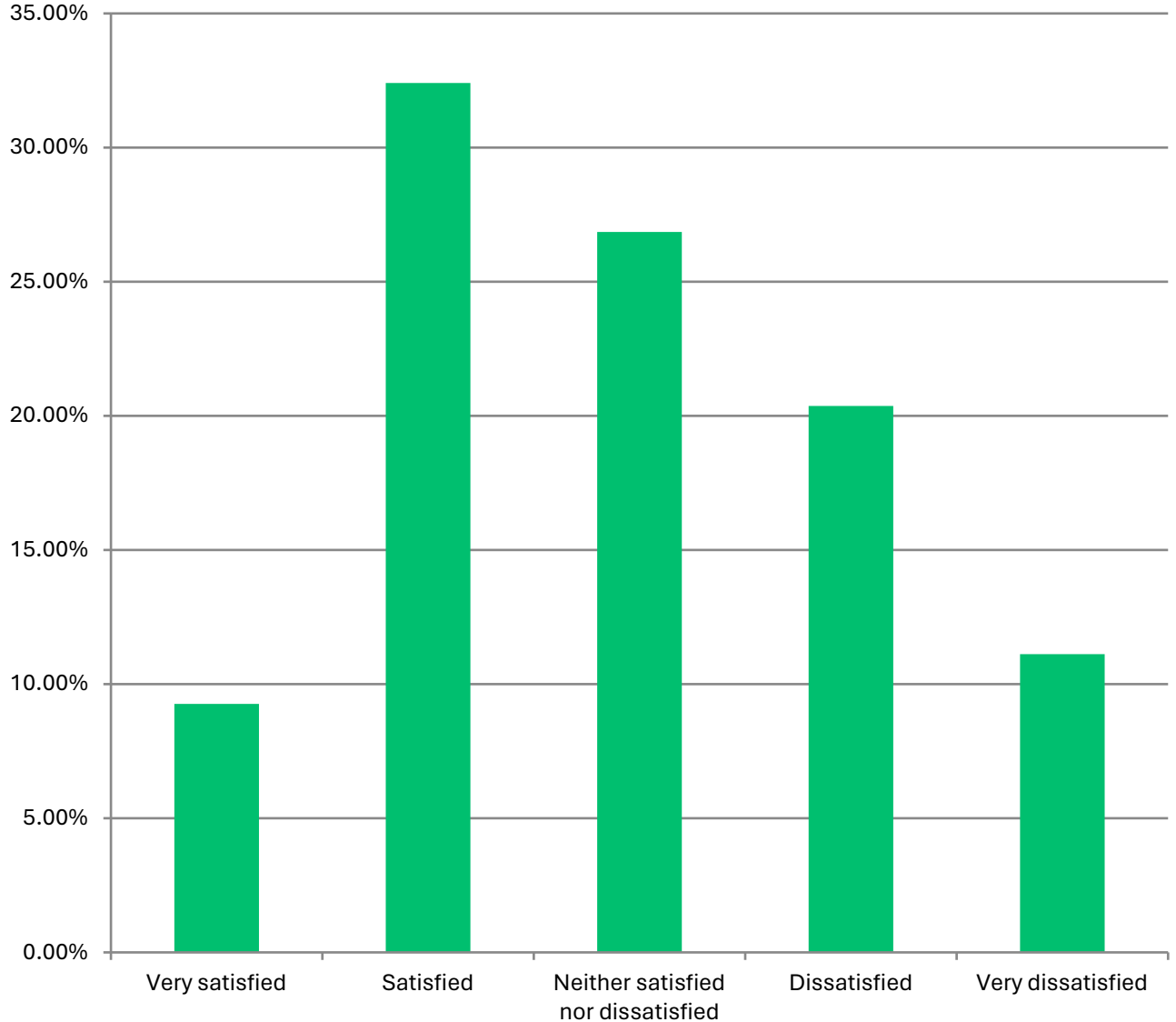
Is the city moving in the right direction?



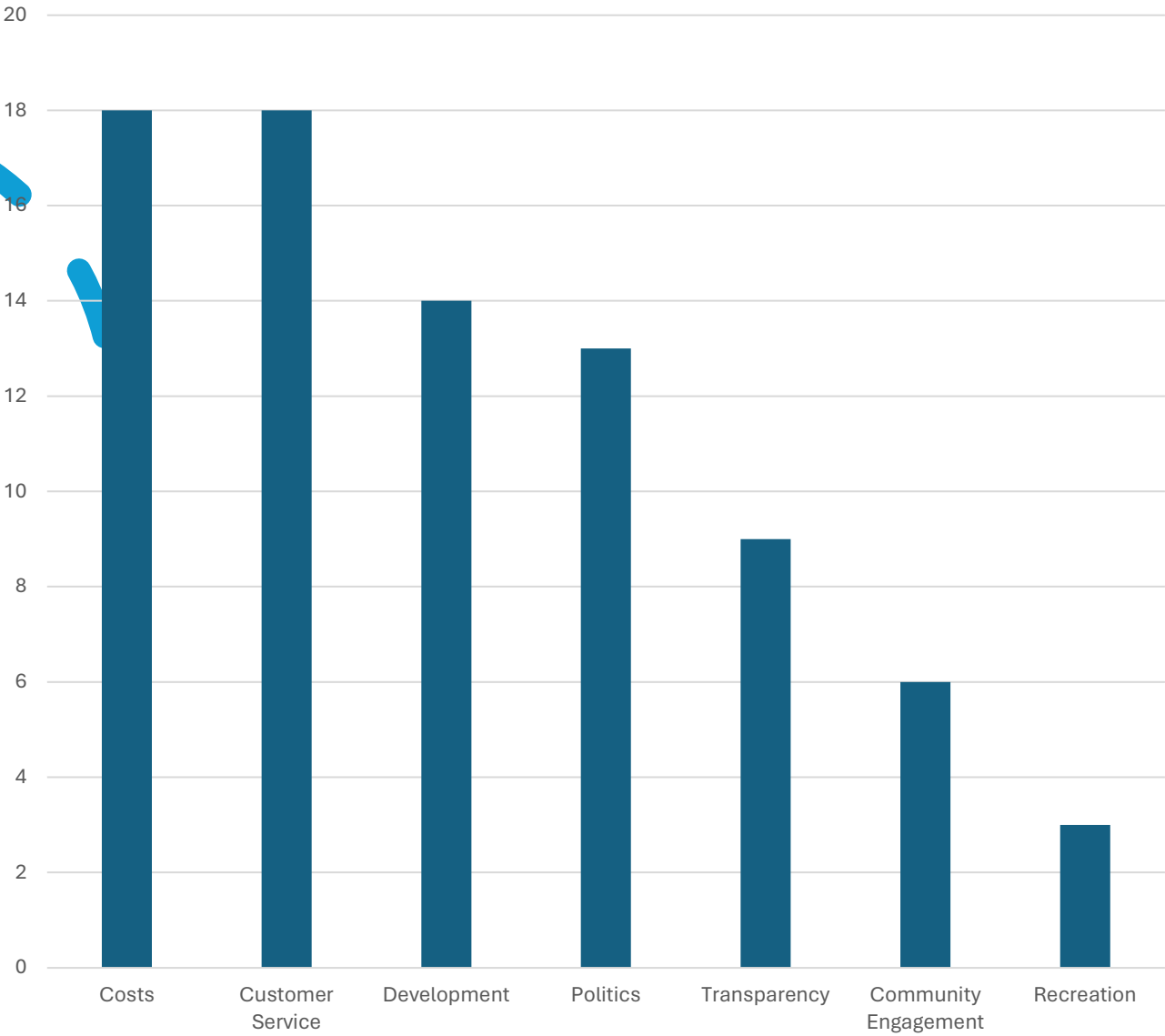
How often does the City do what you want it to do?



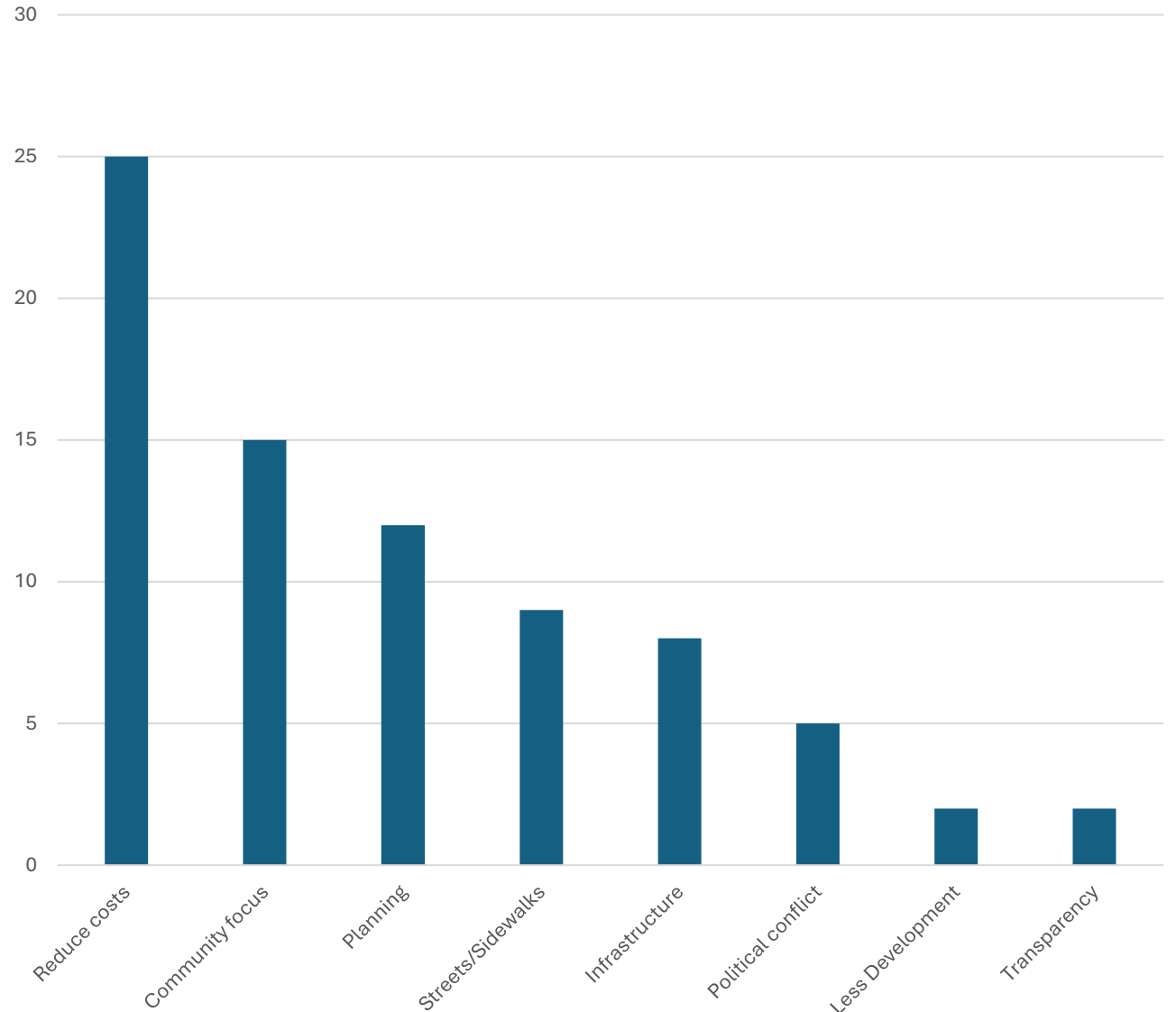
How satisfied are you with the city's government?



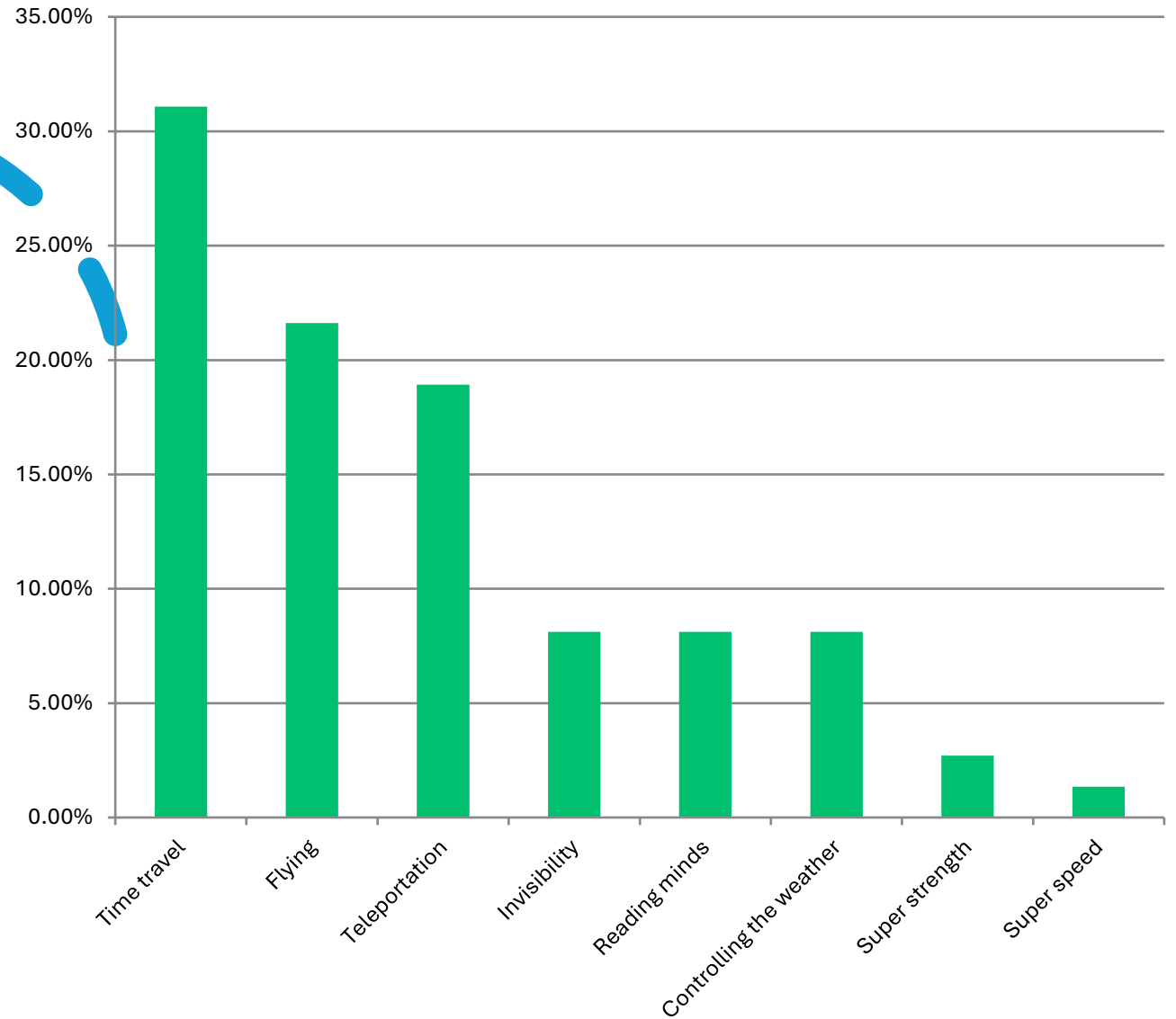
What changes would City of Stevenson have to make for you to give it a higher rating?



In your opinion, what is the single most important thing the City government can do to improve life in the City?

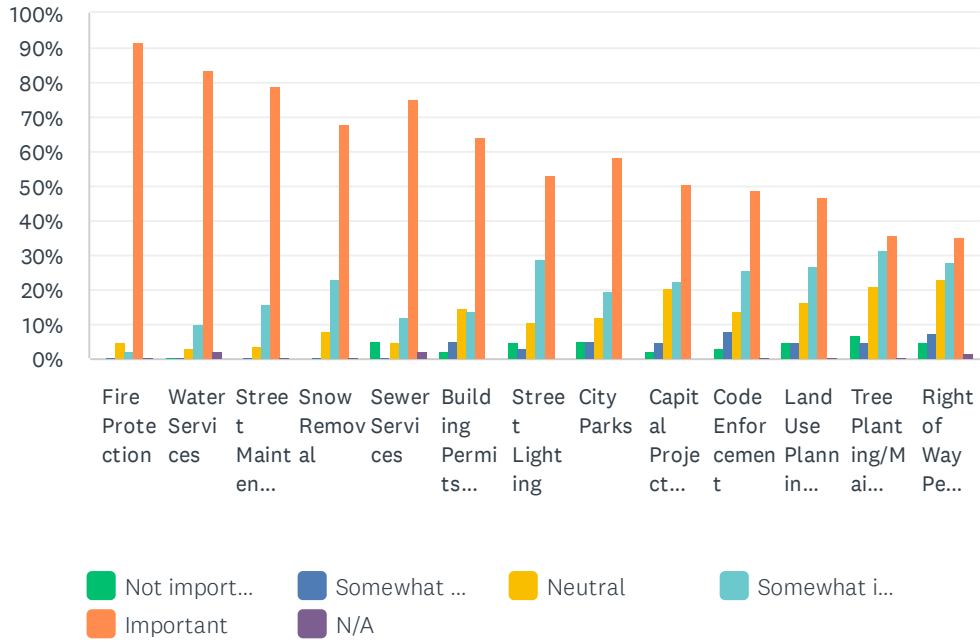


If you could have any superpower, which would it be?



Q1 How would you rate the importance of the services the city provides below.

Answered: 134 Skipped: 0



2024 Community Feedback Survey

	NOT IMPORTANT	SOMEWHAT NOT IMPORTANT	NEUTRAL	SOMEWHAT IMPORTANT	IMPORTANT	N/A	TOTAL	WEIGHTED AVERAGE
Fire Protection	0.00% 0	0.75% 1	4.48% 6	2.24% 3	91.79% 123	0.75% 1	134	4.86
Water Services	0.75% 1	0.75% 1	3.01% 4	9.77% 13	83.46% 111	2.26% 3	133	4.78
Street Maintenance (paving, potholes, etc.)	0.00% 0	0.75% 1	3.73% 5	15.67% 21	79.10% 106	0.75% 1	134	4.74
Snow Removal	0.00% 0	0.76% 1	7.63% 10	22.90% 30	67.94% 89	0.76% 1	131	4.59
Sewer Services	5.22% 7	0.75% 1	4.48% 6	11.94% 16	75.37% 101	2.24% 3	134	4.55
Building Permits (Review, Inspections)	2.24% 3	5.22% 7	14.93% 20	13.43% 18	64.18% 86	0.00% 0	134	4.32
Street Lighting	4.48% 6	2.99% 4	10.45% 14	29.10% 39	52.99% 71	0.00% 0	134	4.23
City Parks	5.22% 7	5.22% 7	11.94% 16	19.40% 26	58.21% 78	0.00% 0	134	4.20
Capital Projects/New Construction	2.26% 3	4.51% 6	20.30% 27	22.56% 30	50.38% 67	0.00% 0	133	4.14
Code Enforcement	3.05% 4	7.63% 10	13.74% 18	25.95% 34	48.85% 64	0.76% 1	131	4.11
Land Use Planning (short plats, boundary line adjustments, etc.)	4.48% 6	4.48% 6	16.42% 22	26.87% 36	47.01% 63	0.75% 1	134	4.08
Tree Planting/Maintenance	6.72% 9	4.48% 6	20.90% 28	31.34% 42	35.82% 48	0.75% 1	134	3.86
Right of Way Permits	4.51% 6	7.52% 10	23.31% 31	27.82% 37	35.34% 47	1.50% 2	133	3.83

Q2 What does City of Stevenson do really well?

Answered: 88 Skipped: 46

#	RESPONSES	DATE
1	The ones I've talked to whenever I've called have always been so helpful, and the guys who have helped me with issues at my place (trees, sidewalk, sewer, snow, etc) are great!	4/9/2024 9:33 AM
2	Fast food that our residents can afford! Not tourist!	4/9/2024 9:27 AM
3	The downtown area is very welcoming, with signage, festive lighting and nicely cared for gardens. Also the waterfront is maintained well and the walkway along it is wonderful.	4/9/2024 8:18 AM
4	Raise water/sewer rates.	4/8/2024 3:03 PM
5	buy pick-up trucks	4/8/2024 2:13 PM
6	Responsiveness	4/8/2024 10:08 AM
7	Communicate. I feel like I have a voice.	4/8/2024 9:57 AM
8	snow removal, road maintenance	4/7/2024 9:06 PM
9	Cleanliness	4/6/2024 8:35 AM
10	Very responsive to individual calls to report issues. For instance, clearing storm drains that are plugged and mowing down blackberries overhanging the streets.	4/5/2024 7:38 AM
11	Charging outrageous sums for water and sewer service.	4/4/2024 6:00 PM
12	Unsure.	4/3/2024 7:44 AM
13	Way overcharge for any city services. Greed is what you do well	3/31/2024 5:39 PM
14	snow removal, street cleaning, response to water leaks	3/30/2024 3:17 PM
15	street maintenance, lighting, snow removal.	3/28/2024 8:54 PM
16	Looks clean and tidy, provides city activities	3/28/2024 3:11 PM
17	I have no complaints:	3/27/2024 8:19 PM
18	Our downtown/waterfront areas are always super tidy.	3/27/2024 6:57 AM
19	Keeping small town feeling	3/27/2024 3:10 AM
20	I am thankful that we are keeping the old time charm of the city and how clean it is.	3/26/2024 8:50 PM
21	I'm not sure what they do well because I'm outside of the city limits, but I have to pay taxes for projects the city limits my taxes go up the fees for my utilities I am having to pay \$110 a month now just to run my well and my house to provide water to my home because the meter is on a separate short plat that feeds for short plats but yet I get no assistance from the city because we're on the outside of city limits That means taxes without Representation. Which should be illegal if it is not, and something needs to be done if it is illegal.	3/26/2024 8:39 PM
22	Engage with the community, informative.	3/26/2024 8:10 PM
23	Public public participation is well done. Public hearings are run well because the public gets to thoroughly participate. Not that the City hears what the public is saying all the time but at least the public gets the chance to voice their opinion! I thoroughly appreciate that recently the Council put in a Public comment period at the end of the council meetings thus giving the public to give comments about what happened at the meeting! Supports transparency and accountability.	3/26/2024 5:24 PM
24	Main road landscaping looks nice	3/26/2024 1:31 PM
25	Not much	3/26/2024 12:35 PM

2024 Community Feedback Survey

26	Raise sewer rates! But on a serious note, the town typically looks well maintained and the grounds keeping effort in public spaces and parks is nice.	3/26/2024 12:17 PM
27	You can easily get attention and service	3/26/2024 11:58 AM
28	Keeping the city look clean and beautiful.	3/26/2024 11:56 AM
29	Communication, professionalism, forward thinking, problem solving, collaboration, and transparency.	3/26/2024 11:49 AM
30	I'm so grateful for the new Pool District and that the pool is now open.	3/26/2024 11:38 AM
31	make citizens mad	3/21/2024 5:33 PM
32	Self issue burn permits Front desk and public works line staff are really good and underrated	3/21/2024 9:56 AM
33	Not really apparent, but it seems the council doesn't do a very good job of listening to all council members and acting like a true leadership body. Too wrapped up in individual viewpoints, little compromise and no open mind. It'd no wonder that there is little consistency in how people are treated that need services from the city. So, I'm not so sure Stevenson does anything really well, at least as a leaders of the community.	3/20/2024 9:09 PM
34	Approachable, personable, medium-term thinking	3/20/2024 5:04 PM
35	I like my auto pay for utilities & text reminders. Honestly, I do not have much need to contact. The few times I have, communication was frequent and timely for permits or general questions.	3/20/2024 4:58 PM
36	The city has a pattern of excessively expanding its staff and allocating exorbitant funds towards studies that do not always include the full scope or vet all aspects of proposed projects.	3/20/2024 4:27 PM
37	I'm impressed by the quick repairs to the roads when there is pot holes or if there is a snow storm the city is aware of any problems that may happen.	3/20/2024 3:56 PM
38	Inform public of upcoming works, projects, and initiatives.	3/20/2024 12:54 PM
39	Communicate & consider the needs of the community. Our city team is amazing! Thank you!	3/20/2024 10:55 AM
40	This is a fantastic place to live. The services are kept up well, and everyone is very helpful.	3/20/2024 10:46 AM
41	Retains the small town feeling	3/20/2024 10:10 AM
42	Fostering community events and the need for volunteering	3/19/2024 5:48 PM
43	?	3/19/2024 4:37 PM
44	Provide water and sewer service	3/17/2024 8:06 PM
45	they hired someone to maintain the grounds around the city and it's been the best thing ever. The woman who does it is very good at her work and works hard. I think the City Council is really good. A nice mix of different people, all with their own strengths. I've recently started watching meetings and I'm very impressed!	3/14/2024 6:32 PM
46	Keep the lights on.	3/14/2024 7:34 AM
47	Keeps the streets open in the winter	3/13/2024 8:58 PM
48	Deliver clean, safe and inexpensive drinking water to the community. Maintains the streets very well.	3/13/2024 6:45 PM
49	The City of Stevenson tries to include residence in their decision-making.	3/13/2024 5:57 PM
50	N/a	3/13/2024 2:34 PM
51	Get grants. Write contracts.	3/13/2024 1:17 PM
52	Keeps its "small town" personality during this transition into a tourism economy. It still feels like home here. Seasonal and town-wide events are going really well.	3/13/2024 12:39 PM
53	Adding trails!	3/13/2024 12:06 PM
54	Spends the taxpayers money and raises property taxes.	3/13/2024 11:18 AM

2024 Community Feedback Survey

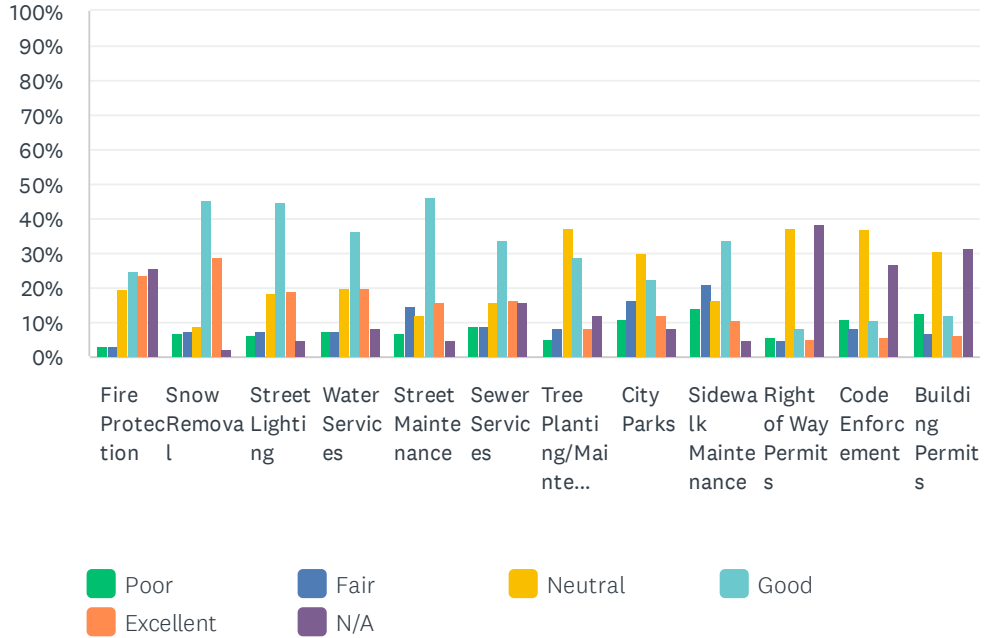
55	Surveys	3/13/2024 10:16 AM
56	raise water & sewer rates :)	3/13/2024 10:16 AM
57	The newer crew drive around wreck less and don't show good work morale when on duty.	3/13/2024 10:13 AM
58	Almost everything. The staff are friendly and responsive and I have confidence in their ability to make good decisions.	3/13/2024 8:16 AM
59	The city provides good safety and also makes the town enjoyable to live, like having activities to do as a family.	3/13/2024 6:52 AM
60	Outsource their work to County and via consulting grants.	3/12/2024 10:16 PM
61	Raise utility rates	3/12/2024 7:43 PM
62	Not sure.	3/12/2024 7:29 PM
63	Water taste great, streets are clean.	3/12/2024 7:27 PM
64	Does a great job leveraging their limited time/money to fund as many projects as possible.	3/12/2024 7:13 PM
65	Public spaces, downtown, waterfront rock cove . Green spaces are all amazing. Farmers market, native plant garden and library are great. The city manages and maintains these all really well.	3/12/2024 6:05 PM
66	This is a tough one. I can't think of anything in particular.	3/12/2024 6:01 PM
67	Be positive	3/12/2024 5:45 PM
68	A lot with very little revenue and staff !!! CIPs, water treatment solutions with major deferred maintenance challenges, has an open door to its citizens!	3/12/2024 4:57 PM
69	They juggle a LOT for a small staff. They are approachable. They are responsive with inquires and requests. The administrator and directors are highly experienced and we are lucky to have such high caliber of civic professionals in our small city.	3/12/2024 4:25 PM
70	Creates a welcoming atmosphere	3/12/2024 3:11 PM
71	Support of local businesses	3/12/2024 2:10 PM
72	Keep the downtown looking good.	3/12/2024 12:23 PM
73	Public works.	3/12/2024 11:47 AM
74	Balancing so many priorities with limited resources! So much appreciation for how the city and community businesses and leaders have tried to find the best solutions for our sewer upgrade challenges.	3/12/2024 11:07 AM
75	Supports local business and our downtown	3/12/2024 11:04 AM
76	The snow removal this year was exceptional.	3/12/2024 11:00 AM
77	Capital projects	3/12/2024 10:34 AM
78	Still waiting for something to show the citizens you work for us	3/12/2024 10:24 AM
79	Keep residents aware of what is happening in the community.	3/12/2024 10:11 AM
80	Field crew is great!	3/12/2024 9:30 AM
81	Waste tax dollars on capital projects that are not needed such as the Columbia realignment and First Street overlook. The city also does an excellent job at making it hard for small business to expand in the city limits.	3/12/2024 9:26 AM
82	The admin staff is amazing!	3/12/2024 9:20 AM
83	Promoting local businesses, downtown is clean and well lit.	3/12/2024 9:15 AM
84	With all of the wind and trees we have, I've always been impressed with how fast the city restores power. We've had very few outages, and when it does go down it's only for a very short time. The quality of our drinking water is excellent as well.	3/12/2024 9:11 AM

2024 Community Feedback Survey

85	Customer service	3/12/2024 8:51 AM
86	Great response times when help is needed with both public works and questions to office staff.	3/12/2024 8:47 AM
87	Working hard to find solutions to municipal issues.	3/12/2024 8:46 AM
88	Quick response times	3/6/2024 1:13 PM

Q3 How would you rate your experience with the service in the past 12 months.

Answered: 134 Skipped: 0

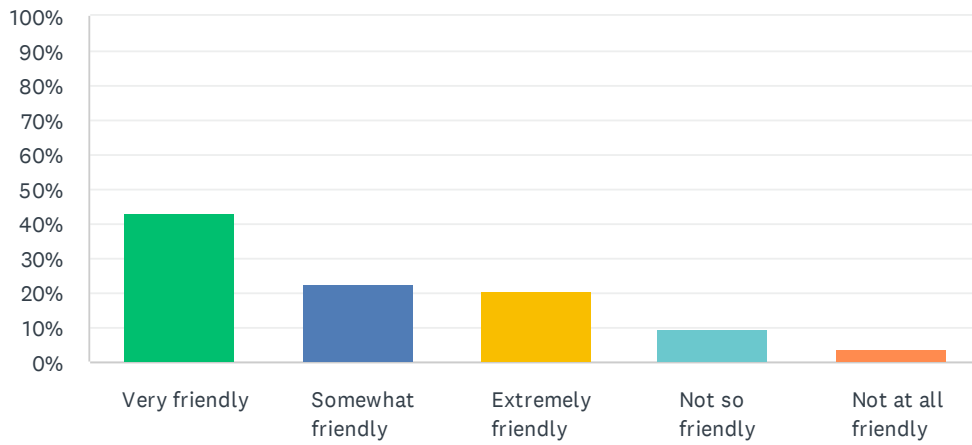


2024 Community Feedback Survey

	POOR	FAIR	NEUTRAL	GOOD	EXCELLENT	N/A	TOTAL	WEIGHTED AVERAGE
Fire Protection	3.03% 4	3.03% 4	19.70% 26	25.00% 33	23.48% 31	25.76% 34	132	3.85
Snow Removal	6.72% 9	7.46% 10	8.96% 12	45.52% 61	29.10% 39	2.24% 3	134	3.85
Street Lighting	6.06% 8	7.58% 10	18.18% 24	44.70% 59	18.94% 25	4.55% 6	132	3.66
Water Services	7.46% 10	7.46% 10	20.15% 27	36.57% 49	20.15% 27	8.21% 11	134	3.59
Street Maintenance	6.72% 9	14.93% 20	11.94% 16	46.27% 62	15.67% 21	4.48% 6	134	3.52
Sewer Services	9.02% 12	9.02% 12	15.79% 21	33.83% 45	16.54% 22	15.79% 21	133	3.47
Tree Planting/Maintenance	5.22% 7	8.21% 11	37.31% 50	29.10% 39	8.21% 11	11.94% 16	134	3.31
City Parks	11.19% 15	16.42% 22	29.85% 40	22.39% 30	11.94% 16	8.21% 11	134	3.08
Sidewalk Maintenance	14.18% 19	20.90% 28	16.42% 22	33.58% 45	10.45% 14	4.48% 6	134	3.05
Right of Way Permits	6.02% 8	4.51% 6	37.59% 50	8.27% 11	5.26% 7	38.35% 51	133	3.04
Code Enforcement	11.28% 15	8.27% 11	36.84% 49	10.53% 14	6.02% 8	27.07% 36	133	2.89
Building Permits	12.88% 17	6.82% 9	30.30% 40	12.12% 16	6.06% 8	31.82% 42	132	2.88

Q4 How friendly is the staff?

Answered: 127 Skipped: 7



ANSWER CHOICES	RESPONSES
Very friendly	43.31% 55
Somewhat friendly	22.83% 29
Extremely friendly	20.47% 26
Not so friendly	9.45% 12
Not at all friendly	3.94% 5
TOTAL	127

Q5 What do you consider to be the most important service the City provides?

Answered: 93 Skipped: 41

#	RESPONSES	DATE
1	Sewer & Water	4/9/2024 9:33 AM
2	Street Maint.	4/9/2024 9:29 AM
3	Subway	4/9/2024 9:27 AM
4	Fire protection and law enforcement	4/9/2024 8:18 AM
5	Water	4/8/2024 3:03 PM
6	water	4/8/2024 2:13 PM
7	Wastewater	4/8/2024 10:08 AM
8	Information in one stop. If the city does not handle it, they can refer you.	4/8/2024 9:57 AM
9	public safety	4/7/2024 9:06 PM
10	Sewer and water	4/6/2024 8:35 AM
11	Sewer/water	4/5/2024 7:39 AM
12	Planning, sewer and water.	4/5/2024 7:38 AM
13	Safety	4/4/2024 9:06 PM
14	Maintaining the natural beauty of the gorge	4/4/2024 6:00 PM
15	Cost-effective and polite support for the city's residents	4/4/2024 5:46 PM
16	Safe environment	4/4/2024 10:38 AM
17	Greed	3/31/2024 5:39 PM
18	response to weather conditions	3/30/2024 3:17 PM
19	Long-term planning and maintenance of public areas	3/29/2024 4:27 PM
20	There isn't 1 important service they are all very important and needed.	3/28/2024 8:54 PM
21	Infrastructure, I guess	3/27/2024 8:19 PM
22	Keeping residents and the city safe through enforcement of standards.	3/27/2024 7:26 PM
23	I'm not sure that it's a concrete "service" but preparing the city for the future and anticipating any changes that will need to be made for us to continue to prosper is the most important service to me. Properly managed, changes should be in place before the citizens realize a change needed to take place.	3/27/2024 9:57 AM
24	Sewer	3/27/2024 3:10 AM
25	The most important thing that I believe is that they need to take care of us that are outside the city limits since we are required to pay taxes for the city of Stevenson	3/26/2024 8:39 PM
26	Utilities- water/sewer	3/26/2024 8:10 PM
27	Taking care of the facilities that we already have, and maintaining the landscaping that we already have.	3/26/2024 5:24 PM
28	Water/Sewer services	3/26/2024 12:42 PM
29	Taking our money through taxes and not seeing any positive results.	3/26/2024 12:35 PM

2024 Community Feedback Survey

30	Public utilities	3/26/2024 12:19 PM
31	Utilities	3/26/2024 12:17 PM
32	Planning and permitting to control how we develop and policing power	3/26/2024 11:58 AM
33	The hometown feeling !!	3/26/2024 11:56 AM
34	Sewer/water = of equal importance	3/26/2024 11:49 AM
35	Street and park maintenance	3/26/2024 11:38 AM
36	Providing information (of any kind)in a respectful, timely manner	3/21/2024 5:33 PM
37	Fire, water, and sewer are essential services (all tied for top three)	3/21/2024 9:56 AM
38	Water,	3/20/2024 5:04 PM
39	I do not believe there is one, most items are very important and probably undervalued. Water & Sewer	3/20/2024 4:58 PM
40	City of Stevenson should be proactive in promoting economic development and supporting local businesses. Through strategic planning and partnerships with the private sector, the city should be seen as a helping partner to attract new businesses, create job opportunities, and enhance the overall economic vitality of the area.	3/20/2024 4:27 PM
41	Our fire service is at the top of my list.	3/20/2024 3:56 PM
42	Water ,	3/20/2024 2:51 PM
43	Water and Sewer.	3/20/2024 12:54 PM
44	All services are equal.	3/20/2024 10:55 AM
45	Snow removal	3/20/2024 10:46 AM
46	Water	3/20/2024 10:39 AM
47	A centerpoint for the community	3/20/2024 10:10 AM
48	Street and park maintenance	3/19/2024 5:48 PM
49	Being available 5 days a week	3/19/2024 4:37 PM
50	Water	3/17/2024 8:06 PM
51	Maintenance of roads, trees and property, infrastructure	3/14/2024 6:32 PM
52	Water. Electric.	3/14/2024 7:34 AM
53	Fire/EMS	3/13/2024 8:58 PM
54	Water is the only answer.	3/13/2024 6:45 PM
55	Water and sewer	3/13/2024 5:57 PM
56	Utilities	3/13/2024 5:36 PM
57	Building permits—limit!	3/13/2024 2:34 PM
58	Growth management and planning	3/13/2024 1:17 PM
59	Lighting, water, sewer, streets ... basic infrastructure	3/13/2024 12:39 PM
60	Capital projects.	3/13/2024 12:06 PM
61	Water and sewer services.	3/13/2024 11:18 AM
62	Water/sewer	3/13/2024 10:16 AM
63	fire protection, sewer, water	3/13/2024 10:16 AM
64	Road maintenance	3/13/2024 10:13 AM
65	General administration. Building and planning.	3/13/2024 8:16 AM

2024 Community Feedback Survey

66	Utilities; water and electricity.	3/13/2024 6:52 AM
67	Great question, hard to answer. Basic services such as water and sewer, although the rates are astronomical and too expensive for the average resident. Lots of expensive projects for a limited number of residents supporting the cost.	3/12/2024 10:16 PM
68	Utilities- Water/Sewer	3/12/2024 7:43 PM
69	Water	3/12/2024 7:29 PM
70	Not sure.	3/12/2024 7:27 PM
71	Building and maintaining infrastructure to support the growth and affordability of living in the city.	3/12/2024 7:13 PM
72	Water and Sewer	3/12/2024 6:01 PM
73	Its hard to narrow beyond what is listed above... a city has basic needs and prioritizing one over another is hard. I think the city's most important "service" is to listen to enforce regulations, create policies and manage infrastructure that aims to improve our livability and safety.	3/12/2024 4:57 PM
74	Water, sewer, protection (fire & police)	3/12/2024 4:25 PM
75	Water/Sewer (at price people can afford)	3/12/2024 2:31 PM
76	Code enforcement	3/12/2024 2:10 PM
77	maintenance of all improvements	3/12/2024 12:50 PM
78	Water services	3/12/2024 12:23 PM
79	Public works projects	3/12/2024 11:47 AM
80	All essential for our community to thrive.	3/12/2024 11:07 AM
81	Planning dept could be more customer friendly. 6 mo for a short plat is redic. More communication.	3/12/2024 11:00 AM
82	Water/sewer	3/12/2024 10:34 AM
83	Helping the citizens work thru all the paperwork without putting roadblocks in the way	3/12/2024 10:24 AM
84	Roads crew.	3/12/2024 9:30 AM
85	Water/sewer	3/12/2024 9:26 AM
86	Street maintenance	3/12/2024 9:15 AM
87	Public utilities. Keeping them updated but affordable. New developments (Chenedere Heights) need to be charged more for water/power for new infrastructure & use. Not existing residents & businesses.	3/12/2024 9:11 AM
88	keeping the lights on	3/12/2024 9:07 AM
89	Safety	3/12/2024 8:51 AM
90	Water and sewer	3/12/2024 8:47 AM
91	Continuity of service.	3/12/2024 8:46 AM
92	All of the above to keep our city safe, livable and beautiful	3/12/2024 8:44 AM
93	Water	3/6/2024 1:13 PM

Q6 What do you consider to be the second most important services the City provides?

Answered: 83 Skipped: 51

#	RESPONSES	DATE
1	Streets (& access to City Hall on Friday)	4/9/2024 9:33 AM
2	City Parks	4/9/2024 9:29 AM
3	A&J Market	4/9/2024 9:27 AM
4	code enforcement	4/9/2024 8:18 AM
5	Sewer	4/8/2024 3:03 PM
6	streets	4/8/2024 2:13 PM
7	Streets	4/8/2024 10:08 AM
8	Coordinating efforts.	4/8/2024 9:57 AM
9	snow removal, road maintenance	4/7/2024 9:06 PM
10	Permitting	4/6/2024 8:35 AM
11	Planning	4/5/2024 7:39 AM
12	Future planning	4/5/2024 7:38 AM
13	Public health	4/4/2024 9:06 PM
14	Maintaining well lit and paved streets for safety.	4/4/2024 6:00 PM
15	Affordable	4/4/2024 10:38 AM
16	Greed	3/31/2024 5:39 PM
17	keeps streets and storm drains clear	3/30/2024 3:17 PM
18	Water/sewer	3/29/2024 4:27 PM
19	Run services smoothly	3/27/2024 8:19 PM
20	Managing changes in a way that will make them as frictionless as possible, recognizing that some people never like change at all.	3/27/2024 9:57 AM
21	Water	3/27/2024 3:10 AM
22	That they get a hold of PD and hold them accountable for their pricing people out of the community	3/26/2024 8:39 PM
23	City planning & compliance enforcement	3/26/2024 8:10 PM
24	Taking care of the existing citizens needs and worries!	3/26/2024 5:24 PM
25	Road maintenance	3/26/2024 12:42 PM
26	Fire services & first responders	3/26/2024 12:19 PM
27	Parks	3/26/2024 12:17 PM
28	Sewer and water, cost control	3/26/2024 11:58 AM
29	Permits	3/26/2024 11:49 AM
30	Public safety	3/26/2024 11:38 AM

2024 Community Feedback Survey

31	Approachable staff	3/21/2024 5:33 PM
32	Fire, water, and sewer are essential services (all tied for top three)	3/21/2024 9:56 AM
33	Maintenance of items	3/20/2024 5:04 PM
34	city planning/development	3/20/2024 4:58 PM
35	Consistent and clear communication as an advocate for all residents.	3/20/2024 4:27 PM
36	Roadways and imp	3/20/2024 3:56 PM
37	Sewer	3/20/2024 2:51 PM
38	Parks	3/20/2024 12:54 PM
39	All services are equal.	3/20/2024 10:55 AM
40	Tree maintenance	3/20/2024 10:46 AM
41	Sewer	3/20/2024 10:39 AM
42	Providing infrastructure for living and making a living	3/20/2024 10:10 AM
43	Code enforcement	3/19/2024 5:48 PM
44	City maintenance	3/19/2024 4:37 PM
45	Sewer	3/17/2024 8:06 PM
46	Sewer	3/14/2024 7:34 AM
47	Street maintenance	3/13/2024 8:58 PM
48	Public safety.	3/13/2024 6:45 PM
49	Police and fire services	3/13/2024 5:57 PM
50	Planning	3/13/2024 5:36 PM
51	Utilities	3/13/2024 1:17 PM
52	Lighting, water, sewer, streets ... basic infrastructure	3/13/2024 12:39 PM
53	Street and utility maintenance	3/13/2024 12:06 PM
54	Code enforcement	3/13/2024 11:18 AM
55	Street maintenance	3/13/2024 10:16 AM
56	the swimming pool	3/13/2024 10:16 AM
57	Water	3/13/2024 10:13 AM
58	Police and fire protection.	3/13/2024 8:16 AM
59	Safety and accessibility.	3/13/2024 6:52 AM
60	Being available on a full-time basis to provide and respond to residents' needs. Yet, City office is closed/locked on Fridays unless an appointment is arranged in advance.	3/12/2024 10:16 PM
61	Fire Protection	3/12/2024 7:43 PM
62	Fire Protection	3/12/2024 7:29 PM
63	Not sure	3/12/2024 7:27 PM
64	Setting building standards and planning for intentional growth.	3/12/2024 7:13 PM
65	Street maintenance	3/12/2024 6:01 PM
66	I hate to say it but, but if something had to go I think parks would be something I'd look to another entity or new district to manage.	3/12/2024 4:57 PM
67	Infrastructure projects and maintenance	3/12/2024 4:25 PM

2024 Community Feedback Survey

68	Hard to say, but there is a lot of super important stuff obviously.	3/12/2024 2:31 PM
69	Water and sewer	3/12/2024 2:10 PM
70	quick responce to inquires and FOLLOW up no matter the request	3/12/2024 12:50 PM
71	Street Maintenance	3/12/2024 12:23 PM
72	Water and Sewer	3/12/2024 11:47 AM
73	Managing everything within the city	3/12/2024 11:00 AM
74	Road maintenance	3/12/2024 10:34 AM
75	Water/sewer crew.	3/12/2024 9:30 AM
76	Fire protection	3/12/2024 9:26 AM
77	City parks	3/12/2024 9:15 AM
78	Enforcing cleaning up of derelict properties. Whether going after the slum lord who owns the trailer court & Manor apartments or the residents, they're both a real eye sore. And now the building where Andrews pizza/Beer Lodge was is in ruin as well.	3/12/2024 9:11 AM
79	keeping the water runnig	3/12/2024 9:07 AM
80	Balancing people & property disputes	3/12/2024 8:51 AM
81	Planning	3/12/2024 8:47 AM
82	Communication hub for the area.	3/12/2024 8:46 AM
83	Sewer	3/6/2024 1:13 PM

Q7 What changes would most improve our service?

Answered: 86 Skipped: 48

#	RESPONSES	DATE
1	Definitely would like City Hall open 5 days a week-also whatever steps could lower sewer/water bills.	4/9/2024 9:33 AM
2	Snow Removal	4/9/2024 9:29 AM
3	Fast drive up food for handicap & seniors	4/9/2024 9:27 AM
4	Put a rate freeze on these high water/sewer rates, you're going to out price people from even wanting to live here.	4/8/2024 3:03 PM
5	Putting more things to a vote rather than public debates or campaigns where the loudest - rather than the most - voices are heard.	4/8/2024 9:57 AM
6	less regulation	4/7/2024 9:06 PM
7	Increasing sales tax on goods and services in our City to help offset the costs of sewer and water services. This increases the pool of people contributing to the funds needed to provide services.	4/6/2024 8:35 AM
8	Better communication, including the ability to foresee what questions are likely and a strategy on how to address questions that are meant to derail processes	4/5/2024 7:39 AM
9	Better more well established processes so that individuals cannot derail the staff or the council meetings. For instance, asking for a series of emails minutes before a meeting is not appropriate. If the city had a policy for the time before information would be answered, they would be able to use their time more wisely.	4/5/2024 7:38 AM
10	Higher level of health and public safety	4/4/2024 9:06 PM
11	Actually get things done and keep costs down. Work on building trust by organizing kind gestures and acts of goodwill like litter cleanups or charity drives or some kind of competitions that could benefit the community by bringing them together. Avoid policies that harm people and work with the people you serve and who pay your salaries instead of against them. City Hall has a terrible reputation around town that should be addressed. You can start by saying you intend to do better and then proving it.	4/4/2024 6:00 PM
12	Greater transparency on i) decision-making, and ii) fair and equitable application of policies	4/4/2024 5:46 PM
13	Decrease the sewerage coat. This service should cost no more than water.	4/4/2024 10:38 AM
14	Listen to the public on issues such as courthouse lawn project that is not wanted by the people here that pay taxes!	4/3/2024 7:44 AM
15	Far less greed and underhandedness in getting \$\$ out of folks	3/31/2024 5:39 PM
16	A quick synopsis of the meeting minutes for larger decisions that affect the community - can be hard to figure out what the take away is from the larger agenda-based notes.	3/29/2024 4:27 PM
17	Better communication, marketing, and educating people kn the community. This is especially important to people that don't want change.	3/28/2024 8:54 PM
18	During snow removal times, do not block driveways with snow berm/piles. It is very frustrating to clear your driveway in attempt to get out safely, only to have a huge wall of snow get plowed back in its place. Over and over again....	3/28/2024 3:15 PM
19	Not sure. I have no issues	3/27/2024 8:19 PM
20	Winter snow removal and street safety.	3/27/2024 7:26 PM
21	I find the basic services provided by the city to be well executed. I support and encourage changes that will make our city function better in the future and more attractive to citizens that	3/27/2024 9:57 AM

2024 Community Feedback Survey

	live here already, others that may move here and to visitors.	
22	Stop limiting national brand food franchises from operating in town. Beer, beer, beer everywhere. I want more variety in take out food.	3/27/2024 7:20 AM
23	Cost saving research	3/27/2024 3:10 AM
24	I think the most important thing is that they represent all taxpayers In the city as well as the outskirts and they quit Charging us Enormous fees just to live here. They are going to drive so many people out so many people that have lived there all their lives are at least 20 years or more.	3/26/2024 8:39 PM
25	Opening on Fridays or working longer at least one day per week, maybe to 6 or 7 pm so people who work outside the community would have a chance to use city hall.	3/26/2024 5:24 PM
26	Public parking lot instead of all the courthouse lawn.	3/26/2024 1:31 PM
27	Stop focusing on a new "plaza" and focus on what you already have.	3/26/2024 12:42 PM
28	Replacement of all city officials	3/26/2024 12:35 PM
29	Add lighting, bathrooms, and direction signage for the growing tourism. Make permitting & development a little easier. Finish the park project	3/26/2024 12:19 PM
30	Additional funding to offset sewer rates.	3/26/2024 12:17 PM
31	Staff to necessary levels to provide excellent service	3/26/2024 11:58 AM
32	Utilize more volunteers for park/tree services.	3/26/2024 11:49 AM
33	More training for Law Enforcement especially re DV and SA.	3/26/2024 11:38 AM
34	smiling faces! and not being ignored at the front counter	3/21/2024 5:33 PM
35	Bring in the former County Planner, Alan, so the City has a well functioning Planning Department (clear, efficient, fair, and truly helpful). Also, quit focusing on non-essential projects and find ways to reduce water & sewer rates.	3/21/2024 9:56 AM
36	Improve the functioning of the city council.	3/20/2024 9:09 PM
37	Brag about what you do, your work is taken for granted by me	3/20/2024 5:04 PM
38	I've always been satisfied with City staff. Perhaps if people would move to a larger city they would appreciate what C.O.S. provides. I've never needed to come into the office... especially on a Friday. Ben has always responded to emails or sent me to the correct person. Gordy has been on our road and talked me off the ledge when my house was flooding from rain water and when the neighbor broke a natural gasline. The city has always been responsive to my questions. Thank you for all you do!	3/20/2024 4:58 PM
39	-Clear, defined regulations without moving targets to allow additional businesses to call Stevenson home. - Better snow removal in the winter - If enforcing codes - enforce them equally among ALL residents. - Proposed projects that include wide range of studies to ensure full coverage of the potential impacts with better communication	3/20/2024 4:27 PM
40	As a community member I'd have to say that I would like to see an improvement with the water/ sewer bills for our local businesses.	3/20/2024 3:56 PM
41	It's my experience the city team has been there for anything my family has needed. They are a stellar group of human beings that keeps this community thriving. Smart. Professional. Kind. Thoughtful. Skilled. Our community is lucky to have such a team.	3/20/2024 10:55 AM
42	Curbside recycling	3/20/2024 10:46 AM
43	Somehow lowering sewer prices	3/20/2024 10:39 AM
44	Staff more enthusiastic to support local businesses and projects— helping customers, see what they can do, more than what they can't do	3/20/2024 10:10 AM
45	Clean up all public areas. Parks strips are never maintained. Public utility grounds are unkempt. Put slats in chainlink fences to hide messes and equipment from public view along Rock Creek	3/19/2024 5:48 PM

2024 Community Feedback Survey

46	Available 5 days a week	3/19/2024 4:37 PM
47	Not sure. Water and sewer have always been available. I do not like moratoriums though. To me, that means poor planning.	3/17/2024 8:06 PM
48	Not service per se but I would love to us continue to improve our parks and waterfront. We iive in such a beautiful area. We need better maintenance and additions.	3/14/2024 6:32 PM
49	Communication.	3/14/2024 7:34 AM
50	Do something positive with the lawn in front of the courthouse	3/13/2024 8:58 PM
51	You guys do a great job everyday! 🍷🍷🍷	3/13/2024 6:45 PM
52	Find more ways to lower customer costs and fees. Everything is just too expensive and it's not sustainable without completely changing the face of our community by the rich people moving in who don't feel it as sharply.	3/13/2024 5:36 PM
53	Improve staff knowledge and skills	3/13/2024 1:17 PM
54	I'm the bookstore owner. EVERY WEEK someone goes the wrong way on our section of Russell Ave. I think things would improve if ARROWS WERE PAINTED ON THE STREET facing down the hill so that drivers would see them as they attempt to turn the wrong way onto this street.	3/13/2024 12:39 PM
55	Proactive code enforcement	3/13/2024 12:06 PM
56	Lower property taxes. They are out of control as well as the water and sewer rates!	3/13/2024 11:18 AM
57	Engaging with the public and solving problems together with a less US vs them mentality.	3/13/2024 10:16 AM
58	set money aside for future needs so that our rates don't have to go through the roof when something is replaced.	3/13/2024 10:16 AM
59	Staff	3/13/2024 10:13 AM
60	I think the city could spend less time on explicit customer service and more time on long range and strategic planning.	3/13/2024 8:16 AM
61	Lowering the utilities bills. The people of Stevenson have realized how high our bills are compared to other areas close by and it makes zero sense and is wrong. Especially when this area provides energy for so many surrounding areas from the damn. We should not be paying as much as we do for those services.	3/13/2024 6:52 AM
62	As others have suggested, a change in leadership positions would most improve your lackluster service.	3/12/2024 10:16 PM
63	Reduce office staff	3/12/2024 7:43 PM
64	The snow plowing is indispensable and much appreciated. However, I wish they wouldn't create such high berms at the driveways, that we can't get out anyway. Also, the clearing and upgrading of sidewalks needs improvement. The upgrading and maintenance of city parks needs great improvement. Additionally, I'd like to see a way to attract more businesses to Stevenson as well as provide more housing for those that would like to come and help Stevenson prosper.	3/12/2024 7:29 PM
65	Promote what you do.	3/12/2024 7:27 PM
66	More online accessibility to public records and permitting	3/12/2024 7:13 PM
67	Re-open city hall on Fridays. Better train the office staff to be problem solvers; not pencil pushing problem creators, as is common with the planning department	3/12/2024 6:01 PM
68	reduce the admin burden of public records requests and make the website more user friendly	3/12/2024 4:57 PM
69	Simplifying and clarifying codes & regulations.	3/12/2024 4:25 PM
70	Kids need better park	3/12/2024 2:32 PM
71	It sometimes feels like the city is looking to tell residents "no" rather than helping positive changes happen via residents. From building permits to yard improvements, a lot of people seem to have stories of having to jump through hoops or play a bureaucratic games to get	3/12/2024 2:31 PM

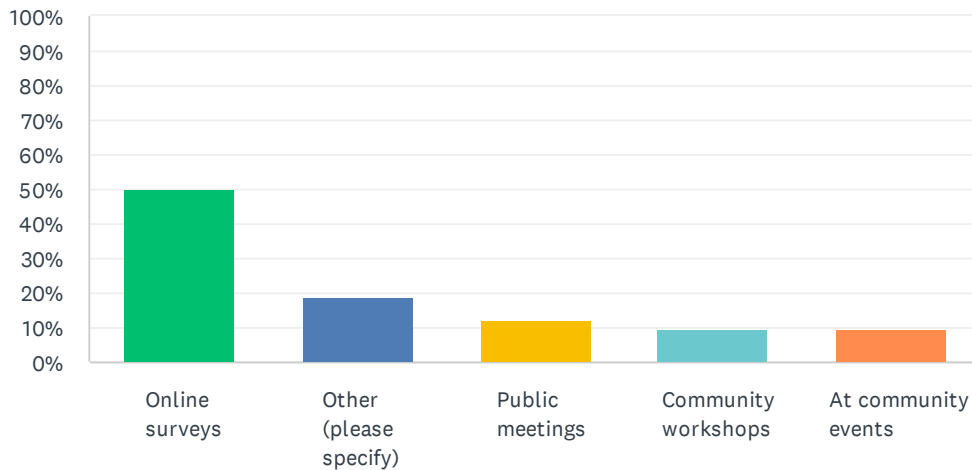
2024 Community Feedback Survey

things done. If someone has a junk yard at their house, it's no big deal. But if someone wants to do some landscaping to improve their house it's like they suddenly live in Seattle or San Francisco for the amount of resistance they encounter from the city. Shouldn't it be the opposite? County staff is much more encouraging and helpful in this regard (as a contrast).

72	Following through with code enforcement	3/12/2024 2:10 PM
73	Not sure	3/12/2024 12:23 PM
74	Consistency in building code application and planning.	3/12/2024 11:47 AM
75	Enforcement of code in regard to trash/junk on private property.	3/12/2024 11:04 AM
76	Beautification. Our landscaping was nice at one time but has suffered since Susan left.	3/12/2024 11:00 AM
77	Extending sewer	3/12/2024 10:34 AM
78	Caring and serving the people	3/12/2024 10:24 AM
79	Communication with the office staff.	3/12/2024 9:30 AM
80	Reduction of connection and permit fees for everything especially for business. City Council wastes a lot of time on items that should only take one meeting but often is stretched out over multiple meetings.	3/12/2024 9:26 AM
81	I don't have any suggestions at this time.	3/12/2024 9:15 AM
82	Stricter laws that force property owners who rent/lease out their buildings/land to maintain them. Especially in the downtown area. We live in such a beautiful area, why are some allowed to live/work in shoddy, ramshackle places that are not maintained?	3/12/2024 9:11 AM
83	turn down the street lights, they are very intrusive in our homes and yards. Most turns are trying to improve light pollution, but Stevenson has gone the opposite way.	3/12/2024 9:07 AM
84	Provide central restrooms and better signage to them.	3/12/2024 8:51 AM
85	More ways to share information with the public	3/12/2024 8:47 AM
86	NA	3/6/2024 1:13 PM

Q8 Which is the best way to engage with you?

Answered: 116 Skipped: 18



ANSWER CHOICES	RESPONSES	
Online surveys	50.00%	58
Other (please specify)	18.97%	22
Public meetings	12.07%	14
Community workshops	9.48%	11
At community events	9.48%	11
TOTAL		116

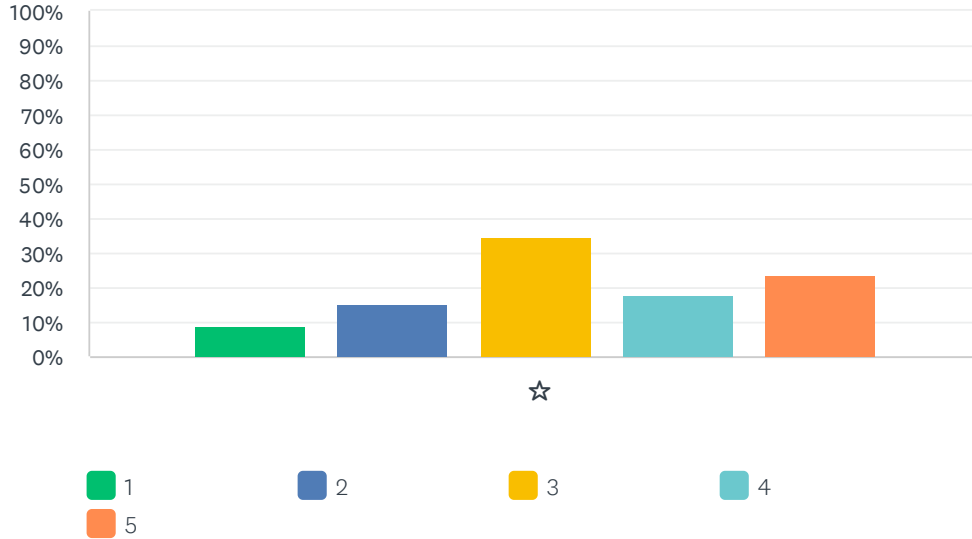
#	OTHER (PLEASE SPECIFY)	DATE
1	newspaper ads, mailers with information	4/7/2024 9:11 PM
2	Like the workshops but not many people attend. Surveys are good, but questions like this one (choose the best..) are not valid when options are synergistic	4/5/2024 7:55 AM
3	newspaper ads	3/30/2024 3:20 PM
4	Paper mailings	3/28/2024 3:13 PM
5	Social Media	3/26/2024 8:13 PM
6	public meetings and workshops both work	3/26/2024 5:28 PM
7	Social media	3/26/2024 1:34 PM
8	Call 360 986 1903	3/26/2024 12:02 PM
9	Direct mail	3/21/2024 2:07 PM
10	Mailers with links to more information (between commuting and personal lives there isn't time for meetings or reading long memos)	3/21/2024 10:14 AM
11	News article	3/20/2024 5:05 PM
12	Mailers	3/20/2024 12:57 PM
13	E mails	3/19/2024 4:41 PM

2024 Community Feedback Survey

14	on-line information, newspaper, newsletter	3/13/2024 1:25 PM
15	I don't need more engagement. I want you all to do what we elect and pay you to do.	3/13/2024 12:10 PM
16	Emails to update us, surveys and meetings to get feedback	3/12/2024 6:11 PM
17	Mail me clear and easy to read notices to my house.	3/12/2024 6:06 PM
18	Public meetings are important but most will read letter or Info publication w Email link comment	3/12/2024 5:37 PM
19	Publish plans and ideas in easy to digest ways with lots of time to think and react.	3/12/2024 2:38 PM
20	paper, via notes attached to billing to attract attention to a item	3/12/2024 12:56 PM
21	Newsletter emails	3/12/2024 11:10 AM
22	face to face	3/12/2024 10:28 AM

Q9 How would you rate the opportunities you have to participate in City matters?

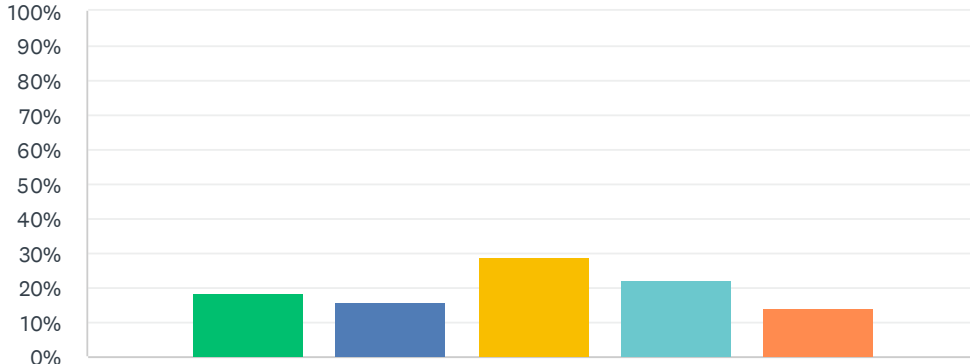
Answered: 113 Skipped: 21



	1	2	3	4	5	TOTAL	WEIGHTED AVERAGE
☆	8.85% 10	15.04% 17	34.51% 39	17.70% 20	23.89% 27	113	3.33

Q10 How would you rate the City's communication and engagement with the public?

Answered: 113 Skipped: 21



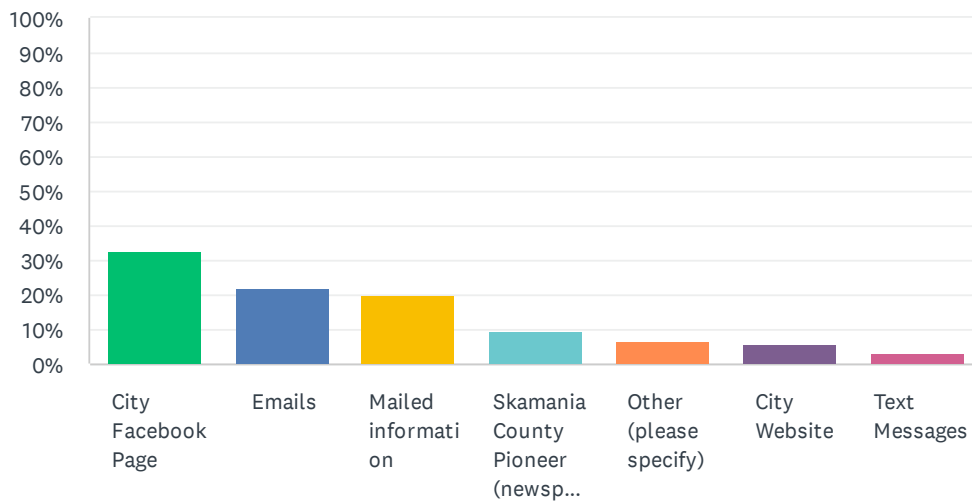
☆



	1	2	3	4	5	TOTAL	WEIGHTED AVERAGE
☆	18.58% 21	15.93% 18	29.20% 33	22.12% 25	14.16% 16	113	2.97

Q11 What is the best way to get information to you?

Answered: 119 Skipped: 15

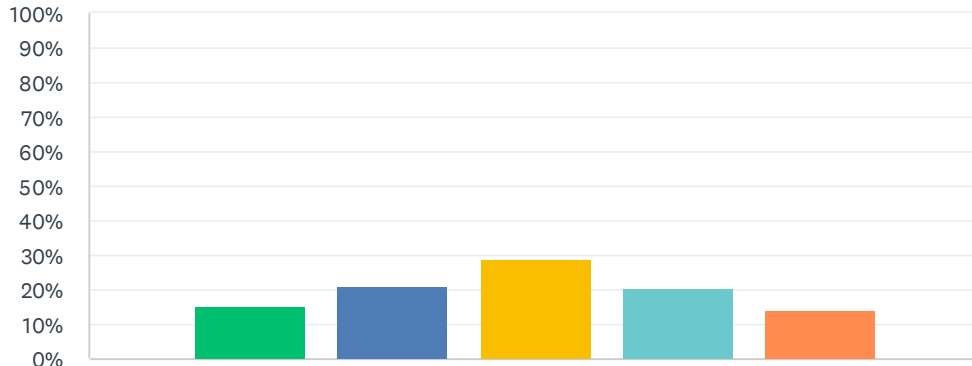


ANSWER CHOICES	RESPONSES	
City Facebook Page	32.77%	39
Emails	21.85%	26
Mailed information	20.17%	24
Skamania County Pioneer (newspaper)	9.24%	11
Other (please specify)	6.72%	8
City Website	5.88%	7
Text Messages	3.36%	4
TOTAL		119

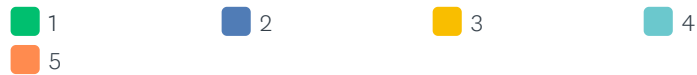
#	OTHER (PLEASE SPECIFY)	DATE
1	Again, best way question....	4/5/2024 7:55 AM
2	the Pioneer works but I also attend a lot of meetings	3/26/2024 5:28 PM
3	Text or Email	3/20/2024 4:58 PM
4	Social media channels get passed the fastest and widest	3/13/2024 12:43 PM
5	Phone call	3/13/2024 12:10 PM
6	These are all great! I think emails are the easiest, but it's really important that we use the newspaper	3/12/2024 6:11 PM
7	1 email 2 newsletter 3 newspaper 4 sites . It is important to be posted there but i have to go search. Vs line n link to learn more	3/12/2024 5:37 PM
8	Social media	3/12/2024 8:42 AM

Q12 How would you rate the information available to you about the City's Council, Planning Commission and other official city meetings?

Answered: 113 Skipped: 21



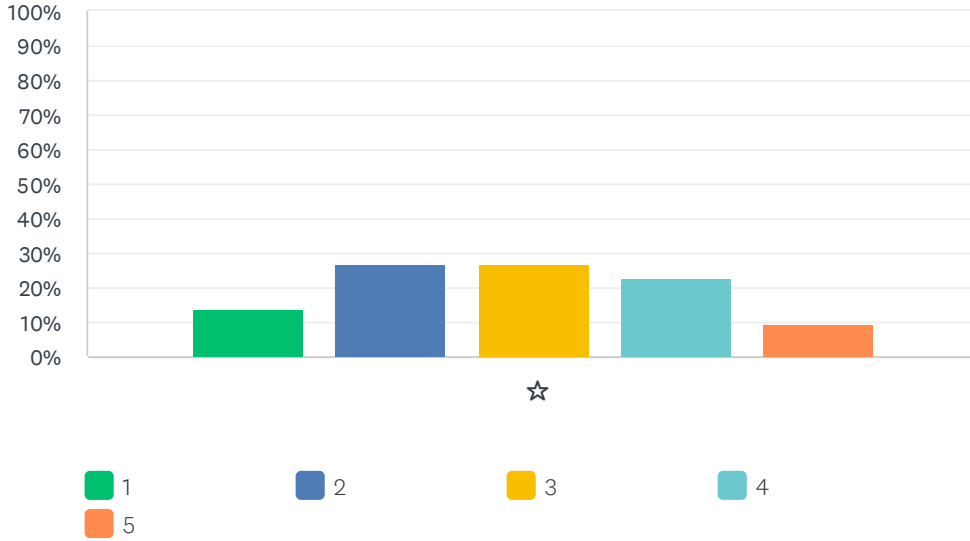
☆



	1	2	3	4	5	TOTAL	WEIGHTED AVERAGE
☆	15.04% 17	21.24% 24	29.20% 33	20.35% 23	14.16% 16	113	2.97

Q13 How would you rate the information available to you about city plans and programs?

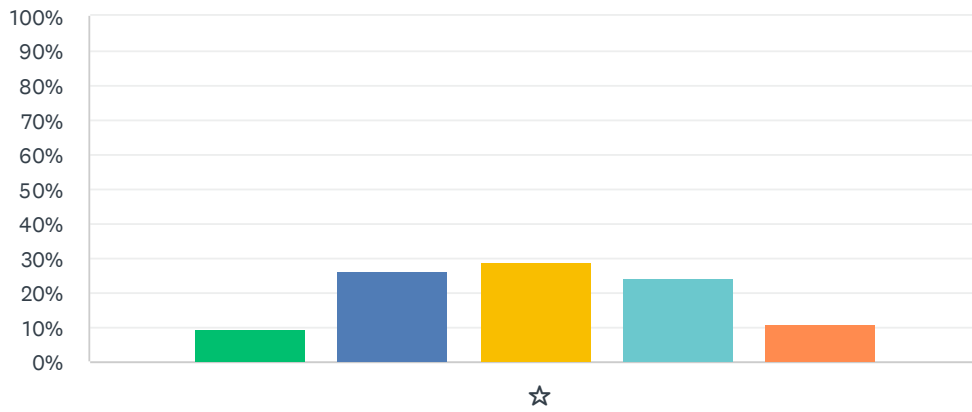
Answered: 115 Skipped: 19



	1	2	3	4	5	TOTAL	WEIGHTED AVERAGE
☆	13.91% 16	26.96% 31	26.96% 31	22.61% 26	9.57% 11	115	2.87

Q14 How would you rate the city's website?

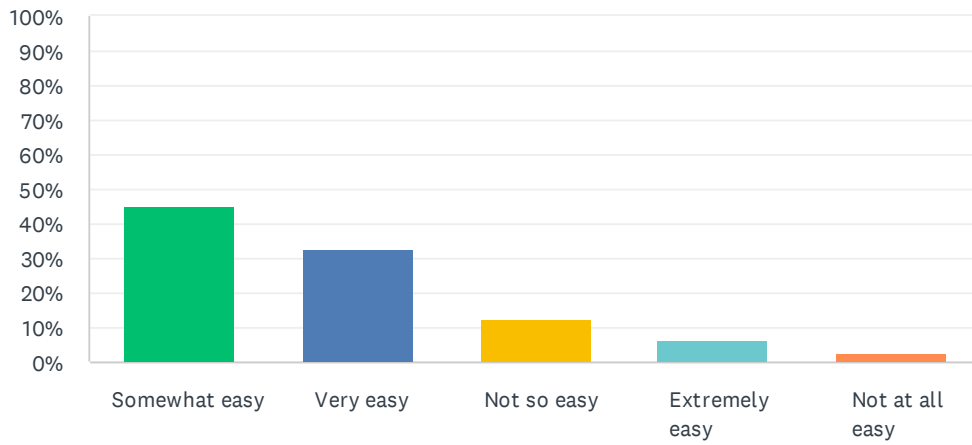
Answered: 107 Skipped: 27



	1	2	3	4	5	TOTAL	WEIGHTED AVERAGE
☆	9.35% 10	26.17% 28	28.97% 31	24.30% 26	11.21% 12	107	3.02

Q15 Does the website appear easy to navigate?

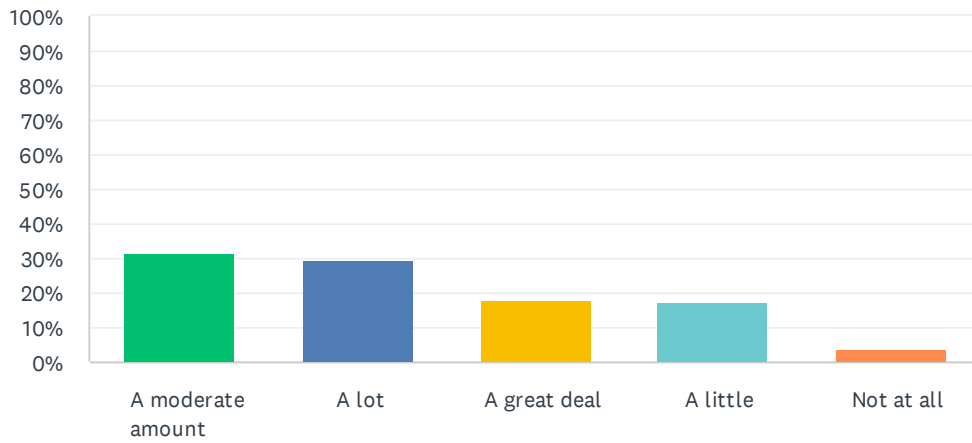
Answered: 110 Skipped: 24



ANSWER CHOICES	RESPONSES	
Somewhat easy	45.45%	50
Very easy	32.73%	36
Not so easy	12.73%	14
Extremely easy	6.36%	7
Not at all easy	2.73%	3
TOTAL		110

Q16 How much do you trust the information on our website?

Answered: 111 Skipped: 23



ANSWER CHOICES	RESPONSES	
A moderate amount	31.53%	35
A lot	29.73%	33
A great deal	18.02%	20
A little	17.12%	19
Not at all	3.60%	4
TOTAL		111

Q17 Please describe the issues you encountered in more detail.

Answered: 43 Skipped: 91

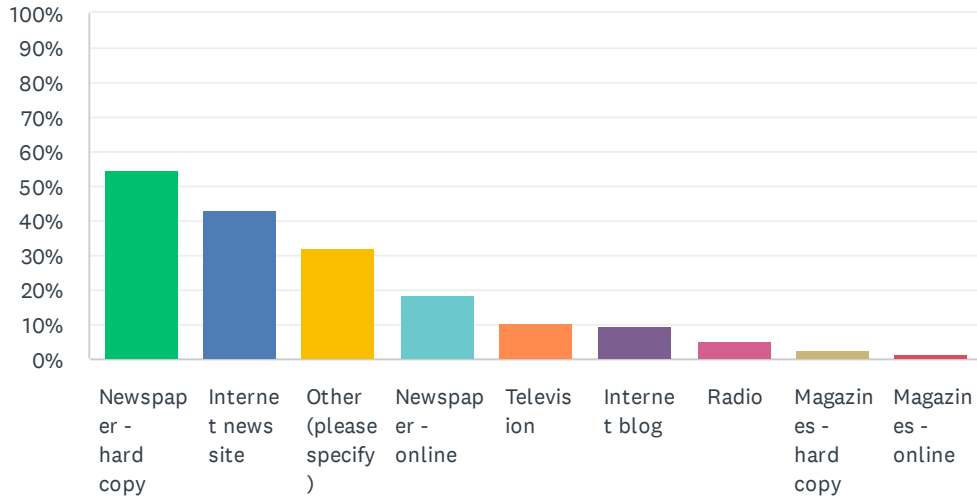
#	RESPONSES	DATE
1	Need to have multi-pronged outreach. Mailers and the paper are good. I used to receive emails, and don't anymore. It takes a while for someone to figure that out, and then it's just another thing to do to get back on the list	4/5/2024 7:55 AM
2	Finding this survey on a phone app was not easy. I saw the announcement in the paper and tried to follow the bread crumbs of the URL to get to the survey without typing the whole entire thing in. I could not find the city council page.	4/5/2024 7:44 AM
3	It isn't intuitive. It's falls flat and is bland	4/4/2024 9:13 PM
4	The information is not presented in a way that is easy to follow or understand. It needs to be distilled in a clear way that isn't the usual bogging us down with so much paper that we are turned off and away.	4/4/2024 6:06 PM
5	Sewer costs are to high.	4/4/2024 10:39 AM
6	Information that is public, but you don't want out you bury deep within your website Dozen or more clicks is a dozen to many	3/31/2024 5:43 PM
7	some of above questions only allow one response: Q 9, 11	3/30/2024 3:20 PM
8	I had to search for this survey it did not come up initially	3/28/2024 8:59 PM
9	The permit process seems very vague. It should be more detailed on the website to clearly state what does in fact need and what does not need a permit. At times it feels like a nosy HOA.	3/28/2024 3:21 PM
10	The website seems to be geared to visitors before residents.	3/27/2024 7:30 PM
11	Issue is that they don't represent us on the outskirts. We're in Stevenson county instead of Stevenson city and we are considered the OutKast.	3/26/2024 8:41 PM
12	I give the city credit that the information that is provided is truthful and trustworthy. Trust and verify!	3/26/2024 5:28 PM
13	I'm unsure if the information is timely or updated in a timely fashion.	3/26/2024 12:18 PM
14	Coordination with county, make controlled development easy for homeowners	3/26/2024 12:02 PM
15	NO ISSUES	3/26/2024 11:52 AM
16	broken links being shared	3/26/2024 11:42 AM
17	I was interested in a couple topics the last few years but materials produced were too vast and unclear. It felt like drowning in bs and I gave up interest. Couldn't find this survey by using the Search function on the City's website. Thank you for putting it in the paper.	3/21/2024 10:14 AM
18	Surveys do not always encompass both positive and negative views of what is being asked. They seem to be geared to a positive or pro-city decision response which gives a false support narrative.	3/20/2024 4:31 PM
19	There is a lot of information available on the website. I do not believe there is an issue. Navigating takes time and patience.	3/20/2024 11:00 AM
20	Getting any technical information is very difficult. Search engine and general inquiries as to city codes, etc. is very circular. You keep winding up coming back to pages with no real answers to your questions	3/19/2024 5:56 PM
21	It's sometimes hard to find information on the website.	3/17/2024 8:10 PM
22	n/a	3/13/2024 9:01 PM

2024 Community Feedback Survey

23	Need better summaries of information and issues prepared for ordinary citizens as well as council members and other officials. It's obvious council members do not read or understand very much of the huge volumes of information provided by staff in meeting packets, etc.	3/13/2024 1:25 PM
24	Could we add a Chamber link to the right-hand "Community" options?	3/13/2024 12:43 PM
25	Some info seems too old to be relevant	3/13/2024 12:10 PM
26	Parking issues with people blocking driveways	3/13/2024 10:19 AM
27	n /a	3/13/2024 10:18 AM
28	Staff don't want to listen and are rude.	3/13/2024 10:16 AM
29	N/A.	3/13/2024 6:56 AM
30	Searching for information is tedious, at best. Documents are NOT available although a link may be there, leading to nothing that you don't want readers to find.	3/12/2024 10:20 PM
31	Lack of communication	3/12/2024 7:45 PM
32	Hard to use the search function. Sometimes you find documents embedded in pages. It can be difficult to find what you need.	3/12/2024 6:11 PM
33	I have lived here 22 years and we used to have really good problem solvers at the city. Not anymore. I am glad I am not a builder in this town.	3/12/2024 6:06 PM
34	It Took me a bit to navigate but anyone under 30 is probably fine. It . Took me a bit to figure which documents to read. Interesting to read goals, look at maps, learn about history , identify invasion plants.	3/12/2024 5:37 PM
35	its hard to find things	3/12/2024 4:59 PM
36	There is either too much information or too little (often times). People obviously care a lot about the water and sewer stuff, but it's hard to easily wrap your mind around why it's so expensive. Is it just the loan(s)? What are/were the loan(s) for? Are we planning more big spending? On what and why? And when you want to look something up, it can be pretty hard to find. It's a hard balance to strike... start with simple high level information and allow people to easily go deeper. Easy for me to say, I guess.	3/12/2024 2:38 PM
37	No issues	3/12/2024 12:25 PM
38	Webpage is still not always up to date.	3/12/2024 11:51 AM
39	The Facebook page is underutilized. The website is hard to find the right forms. Sometimes the forms are not even there. It seems like public comment at city council meetings are from the same people and that the topics of the comments are not exactly pertinent to the City. A lot of the emails in the meeting packets are from the same non-residents that have personal vendettas with the County and it has spilled over to the City. It's a waste of Stevenson Tax dollars to continually deal with the Pattons public records requests	3/12/2024 9:38 AM
40	Communication with office staff.	3/12/2024 9:33 AM
41	Some broken links	3/12/2024 9:18 AM
42	It just seems like there is a LOT of red tape that has to be dealt with before any real progress or actual construction begins on any improvement. I am baffled it's taken 20+ years to break ground on the courthouse lawn project or update our water/sewer treatment plant.	3/12/2024 9:18 AM
43	Website can be confusing but search option works well	3/12/2024 8:49 AM

Q18 Where do you currently get your news about local topics? (Check all that apply)

Answered: 113 Skipped: 21



ANSWER CHOICES	RESPONSES
Newspaper - hard copy	54.87% 62
Internet news site	43.36% 49
Other (please specify)	31.86% 36
Newspaper - online	18.58% 21
Television	10.62% 12
Internet blog	9.73% 11
Radio	5.31% 6
Magazines - hard copy	2.65% 3
Magazines - online	1.77% 2
Total Respondents: 113	

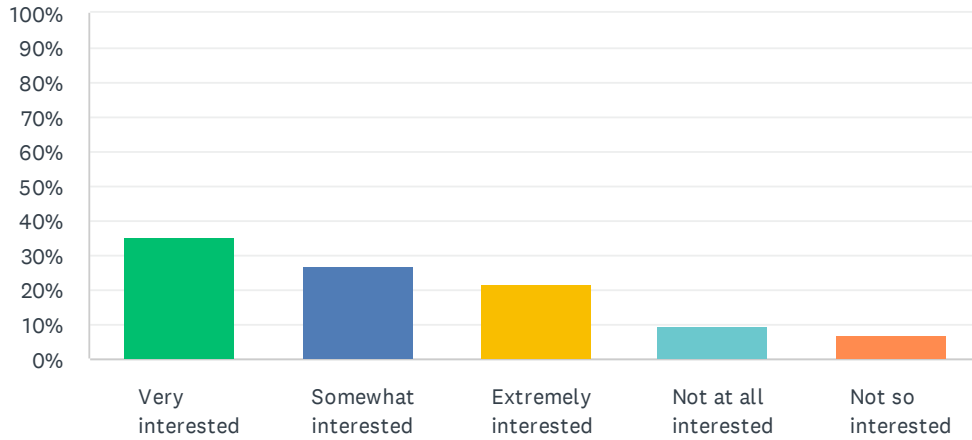
#	OTHER (PLEASE SPECIFY)	DATE
1	Facebook	4/9/2024 8:22 AM
2	I need to look for it if I want information.	4/6/2024 8:39 AM
3	Word of mouth	4/5/2024 7:55 AM
4	Local Facebook forums	4/4/2024 9:13 PM
5	Internet sources	3/28/2024 3:21 PM
6	Watch city hall meetings	3/28/2024 3:13 PM
7	Word of mouth	3/27/2024 7:23 AM
8	Social media	3/26/2024 8:13 PM

2024 Community Feedback Survey

9	meetings	3/26/2024 5:28 PM
10	Social media	3/26/2024 1:34 PM
11	Social Media	3/26/2024 11:52 AM
12	Social Media	3/26/2024 11:42 AM
13	friends and neighbors	3/21/2024 10:14 AM
14	What do you mean by local? There are few local news sources at least not many that are advertised as such. If you include Portland, Vancouver in Local, then, TV, Radio, Oregonian, Columbian all enter into the equation. Don't understand what you want here.	3/20/2024 9:16 PM
15	hear rumors on FB then go to website or newspaper to confirm (gotta love a small town)	3/20/2024 4:58 PM
16	From people in the community	3/20/2024 4:01 PM
17	Facebook	3/13/2024 9:01 PM
18	public officials, citizens	3/13/2024 1:25 PM
19	Word-of-mouth, in person --- and it sure would be great if some other option than the Pioneer were a way to get news to everyone.	3/13/2024 12:43 PM
20	Facebook	3/13/2024 10:19 AM
21	Word of mouth.	3/13/2024 8:19 AM
22	Facebook	3/13/2024 6:56 AM
23	Stevenson doesn't have these options so why are you asking? Facebook groups seem to be the only option other than limited info in the Pioneer.	3/12/2024 10:20 PM
24	Face book	3/12/2024 6:11 PM
25	Word of mouth. We don't have a good newspaper here anymore.	3/12/2024 6:06 PM
26	Local watch groups, local organizations newsletters	3/12/2024 5:37 PM
27	Social media, community organizations, email	3/12/2024 4:34 PM
28	Emails, city websites and emails	3/12/2024 2:38 PM
29	Facebook page	3/12/2024 2:12 PM
30	Online community pages - not good!	3/12/2024 11:10 AM
31	Facebook	3/12/2024 11:03 AM
32	person to person	3/12/2024 10:28 AM
33	Facebook news and government pages	3/12/2024 9:38 AM
34	Facebook	3/12/2024 9:18 AM
35	Online/FB	3/12/2024 8:47 AM
36	Social media	3/12/2024 8:42 AM

Q19 How interested are you in receiving electronic updates on City of Stevenson?

Answered: 116 Skipped: 18



ANSWER CHOICES	RESPONSES	
Very interested	35.34%	41
Somewhat interested	26.72%	31
Extremely interested	21.55%	25
Not at all interested	9.48%	11
Not so interested	6.90%	8
TOTAL		116

Q20 What information would you like to see City of Stevenson provide?

Answered: 64 Skipped: 70

#	RESPONSES	DATE
1	Important topics dealt with at the City council and planning meetings publicized beforehand and clear agendas posted beforehand	4/9/2024 8:22 AM
2	What is going on before it is decided or someone with an agenda latches onto it and starts spreading misinformation.	4/8/2024 9:59 AM
3	new projects,new regulations	4/7/2024 9:11 PM
4	Items that affect any change in cost of basic necessary services	4/6/2024 8:39 AM
5	Plans and background information on hot button issues before nefarious characters can skew the narrative to their own advantage. For instance, in this last round of Park Plaza discussions, the City did not give a good enough reminder of the context and processes involved - this allowed community members to easily spread misinformation. The city now seems to be on the defensive.	4/5/2024 7:55 AM
6	Just a small weekly update of the activities. With hyperlinks that take people to the information elsewhere on the city website if they want to know more. Just something small. You guys already are so busy. I don't want to see more work on your plates!	4/5/2024 7:44 AM
7	More ways to get involved	4/4/2024 9:13 PM
8	Clear information about positive initiatives for the people. I believe initiatives should come after speaking with the people first about what matters most to them.	4/4/2024 6:06 PM
9	Monthly newsletter with a collated synopsis of decisions made and upcoming opportunities to engage/decisions to be made	3/29/2024 4:29 PM
10	Planning information Changes to permitting	3/28/2024 8:59 PM
11	Future planning that affect the community.	3/28/2024 3:21 PM
12	Clearer communication regarding the roles of the city and county in the building permits process.	3/27/2024 7:30 PM
13	Expenditures, current and future improvements	3/27/2024 3:13 AM
14	Representation for the taxes we pay	3/26/2024 8:41 PM
15	I'm pretty sure you all are providing enough information on all the topics that people are interested in! At least that is what I hear!	3/26/2024 5:28 PM
16	Project updates	3/26/2024 12:21 PM
17	Accomplishments, new staffing announcement, phone connections, emails etc	3/26/2024 12:02 PM
18	I'd enjoy electronic updates--if current staff have capacity. I'd hate to see one more thing be added to their plate. I'd encourage some sort of tracking of newsletters (Smore tracks number of opened newsletter/links clicked/number of minutes individual spent reading) to further determine if it is worth their time.	3/26/2024 11:52 AM
19	How essential services are functioning and plans to improve them.	3/21/2024 10:14 AM
20	City council meeting minutes, decisions, planning information, future plans for improving the city, if the city is going to do anything at all about the "speedy" traffic that goes through the town.	3/20/2024 9:16 PM
21	Projects, vision for future opportunities to participate	3/20/2024 5:05 PM
22	Monthly Electronic Newsletter would be very nice. With links to city council meeting mins, contacts, seasonal info, etc.	3/20/2024 4:58 PM

2024 Community Feedback Survey

23	If the city is proposing a project or evaluating an economic opportunity, all decisions should include the exact reason(s) why something was denied or approved. A reference back to the regulations cited.	3/20/2024 4:31 PM
24	Information on community events.	3/20/2024 4:01 PM
25	I'm good looking at the website on my own time for updated city news.	3/20/2024 11:00 AM
26	More enthusiastic support to entrepreneurs, new business adventure ideas and help determining what is allowed.	3/20/2024 10:15 AM
27	City Council progress on stated agenda items, ie. Sewer project, water and storm water management. Progress on Downtown plan. City beautification efforts	3/19/2024 5:56 PM
28	City council minutes, topics	3/19/2024 4:41 PM
29	Short and long term plans	3/17/2024 8:10 PM
30	Finances, I want to get more involved as a volunteer but am nervous so I'm always on the lookout for opportunities that appeal to me for volunteering	3/14/2024 6:34 PM
31	The information had become better. If we don't understand..whenever we call, people are nice and informative. If they don't have the answer..they find it and call back. Thank you.	3/14/2024 7:39 AM
32	Plans for development/redevelopment	3/13/2024 9:01 PM
33	??	3/13/2024 1:25 PM
34	I'd like emails about large projects that impact the downtown corridor and also routes into and out of town.	3/13/2024 12:43 PM
35	Good news about new projects	3/13/2024 12:10 PM
36	A detailed report about how the city justifies raising taxes. What actions can the city do to lower or keep the budget neutral.	3/13/2024 11:28 AM
37	Allocation of funds	3/13/2024 10:19 AM
38	n/a	3/13/2024 10:18 AM
39	When meetings are Changes being made.	3/13/2024 10:16 AM
40	Summary of business.	3/13/2024 8:19 AM
41	Information about public meetings, volunteer opportunities.	3/13/2024 6:56 AM
42	Transparency and honesty, for starters. What is really "driving" many of your priorities other than the Mayor's agenda and grants?	3/12/2024 10:20 PM
43	Ongoing Development and Infrastructure Improvements	3/12/2024 7:45 PM
44	Would be nice to get a "Whats going on" email one a week.	3/12/2024 7:30 PM
45	Dates and topics for city Council meetings, burn ban beginning and ending, information about special meetings for permits/ planning, Calendar of events for what's going to be happening in town, information about budgets where money goes where there are shortfalls. How the town interacts with the county, national Forest, school district and the state. There are so many overlapping agencies.	3/12/2024 6:11 PM
46	Important information should always be mailed in an easy to identify postcard like Mary Ann used to do on things.	3/12/2024 6:06 PM
47	Before the park survey i had not known about some of the sites, before i looked at documents i didn't know difficulties access some. Some were annoyed that disagreement w court house wasn't available as they came after previous meetings . I like parks and attracting tourists money but want paid by grants not new debt and taxes. It would be nice to find goals n maps easier. It would be nice to know the friday saves money but maybe it could be 3 Fridays 1 Mondays for people in Service field. Clearly stated so not debated in paper. Reminder of zoom link for meetings. Probably already somewhere but budget ss list n pie. Projections of expenses for projects n funding. Label on parking site on east end someone says public. Probably there but deadline of publication. Calendar of local events in list and square form w	3/12/2024 5:37 PM

2024 Community Feedback Survey

two colors last year and expected date of this year to help plan events to not conflict and to attend. I was able to find many future in list.

48	synthesis of council decisions and outcomes >>> navigating a 400-700 page agenda packet is silly	3/12/2024 4:59 PM
49	Maybe a newsletter that updates residents on a variety of topics & projects an abbreviated way. Or maybe a dashboard-style (green, yellow, red indicators) update via email and website on status of main projects. Maybe profiles of council member and staff to get to know everyone as our neighbors who are serving our community.	3/12/2024 4:34 PM
50	What initiatives are currently be thought about? How imminent are any of them? What is helpful for people to weigh in on or think about? When are we going to get the plaza? Any timelines or guesses? Just more updates on what's happening on the city level I guess...	3/12/2024 2:38 PM
51	Any thing related to the city	3/12/2024 2:12 PM
52	Upcoming projects, price increases	3/12/2024 12:25 PM
53	Budget information.....where is our tax dollars being spent	3/12/2024 11:51 AM
54	Projects, plans and progress.	3/12/2024 11:10 AM
55	Projects upcoming.	3/12/2024 11:03 AM
56	Road closures, service outages	3/12/2024 10:36 AM
57	the truth about what they are doing	3/12/2024 10:28 AM
58	The current city council packets are huge and worthless to try to use as info. The attempts on Facebook are somewhat well meaning but there is. I interaction back from the page, which is logical since social media can be abused. The City Fire Facebook does engage but the posts sometimes are sporadic. No one knows what the planning commission does. I don't think most people are interested or concerned enough with the city to warrant any regular information distribution. It's the same small, but sometimes loud group of complainers that bring up concerns. Most of that group do not live or own property in the city.	3/12/2024 9:38 AM
59	Just current updates that are being made in the area from day to day.	3/12/2024 9:33 AM
60	Community workshops, volunteer opportunities, educational programs	3/12/2024 9:18 AM
61	Less information & more action. Just get projects that have been in the pipeline wrapped up and completed. Quit collecting data and just break ground & start making improvements.	3/12/2024 9:18 AM
62	info on everything going on that might affect us.	3/12/2024 9:08 AM
63	Progress on city projects	3/12/2024 8:49 AM
64	Projects, developments, grants, studies, fire and safety	3/12/2024 8:47 AM

Q21 What is your favorite part about living in Stevenson?

Answered: 90 Skipped: 44

#	RESPONSES	DATE
1	The amazing nature and wildlife/birds	4/9/2024 8:26 AM
2	Not populated too much.	4/8/2024 3:08 PM
3	geography	4/8/2024 2:16 PM
4	Beautiful small town with amenities of much large town	4/8/2024 10:14 AM
5	The people are friendly and understand community.	4/8/2024 10:00 AM
6	small town atmosphere, friendliness, managable pace	4/7/2024 9:18 PM
7	Small town	4/6/2024 8:46 AM
8	Friends, ability to get out of town into the outdoors easily. Public access to surrounding areas.	4/5/2024 8:08 AM
9	Small town feel but with great services	4/5/2024 7:47 AM
10	The gorge and some great neighbors.	4/4/2024 6:11 PM
11	quiet, familiar	3/30/2024 3:23 PM
12	The beauty	3/29/2024 4:30 PM
13	The community, the people, the ability to walk your dog	3/28/2024 9:03 PM
14	Small town community	3/28/2024 3:24 PM
15	The natural beauty and views of the gorge	3/28/2024 3:15 PM
16	Beautiful, walkable, friendly	3/27/2024 8:23 PM
17	Rural atmosphere and lack of heavy traffic.	3/27/2024 7:34 PM
18	It's very walkable and has most everything that I need locally. Also, PDX is a convenient drive away if needed.	3/27/2024 10:01 AM
19	The view and beauty, small town , proximity to Vancouver, Hood River, Troutdale & other small towns nearby.	3/27/2024 3:20 AM
20	None at this time	3/26/2024 8:43 PM
21	Serene environment	3/26/2024 8:16 PM
22	the fact that we don't have sidewalks all over the city and retain our rural character! We could do better with Dark Sky lighting, though!	3/26/2024 5:31 PM
23	The river	3/26/2024 12:41 PM
24	The access to the outdoors	3/26/2024 12:28 PM
25	I work in Stevenson but live in Carson. I love the natural beauty & the camaraderie of the people	3/26/2024 12:25 PM
26	Small town, walkability, local restaurants, vendors people	3/26/2024 12:05 PM
27	Friendliest	3/26/2024 12:02 PM
28	The people who live here -- the community.	3/26/2024 11:54 AM
29	It is walkable	3/26/2024 11:44 AM
30	The natural beauty of the gorge	3/21/2024 2:09 PM

2024 Community Feedback Survey

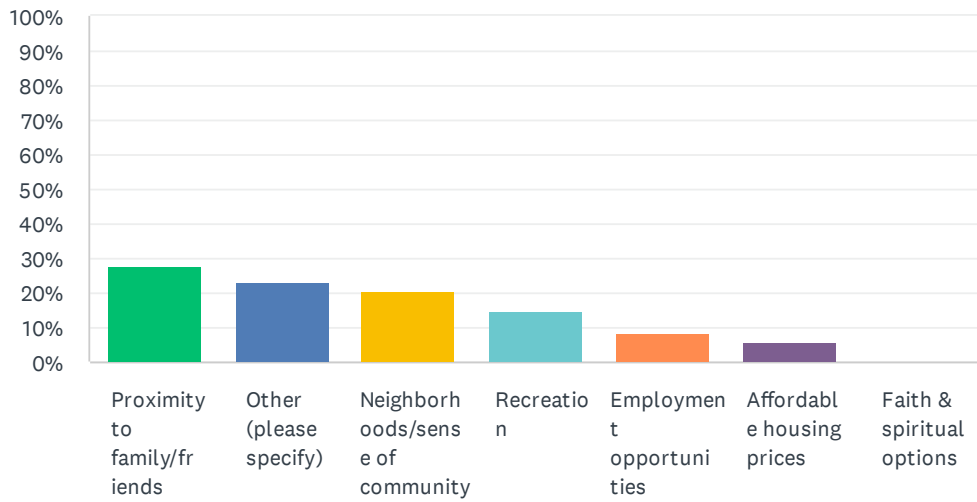
31	Columbia River views and access to regional recreation (paddling, skiing, hiking, mountain biking...).	3/21/2024 10:22 AM
32	I don't live in Stevenson proper, but Stevenson is an integral part of the overall Skamania County activity. What goes on in Stevenson affects everyone that lives here. I like the area, I like the relatively small town atmosphere of the area, but I hate having to experience the small town politics and how negatively it affects people who want to move here.	3/20/2024 9:24 PM
33	Accessibility of staff, low pretension	3/20/2024 5:07 PM
34	Beautiful, raising my children in a small town environment	3/20/2024 4:58 PM
35	Small town community that does not reflect Portland ideals (as an example).	3/20/2024 4:33 PM
36	I enjoy the community and the scenery.	3/20/2024 4:05 PM
37	It is my home town and has been the home town of my parents and grandparents. I love the land and my family is here.	3/20/2024 2:57 PM
38	Walkability.	3/20/2024 12:59 PM
39	I love the setting, small town, close enough to the big cities, but far enough away, and small town without all time small town mentality.	3/20/2024 10:20 AM
40	The natural beauty...small town atmosphere.	3/19/2024 6:01 PM
41	Small town	3/19/2024 4:44 PM
42	Convenience to services, river view and great live-ability.	3/17/2024 8:17 PM
43	the location and beauty	3/14/2024 6:35 PM
44	The surrounding areas, the beauty around us.	3/14/2024 6:29 PM
45	Nature.	3/14/2024 7:42 AM
46	Small town atmosphere, access to recreational opportunities, quality of life	3/13/2024 9:02 PM
47	Proximity to school	3/13/2024 8:45 PM
48	I don't live in city limits, our family has been in Stevenson since the 40's	3/13/2024 8:24 PM
49	I love the small town, beautiful views, access to the mountains. Great dining and a grocery store that has everything.	3/13/2024 6:53 PM
50	I love our community! It's not too bad to look at either!	3/13/2024 6:03 PM
51	Small town life of knowing my neighbors and community members.	3/13/2024 5:42 PM
52	Environment.	3/13/2024 1:30 PM
53	The ecosystem holds our town in a kind of land-locked section of the river and the forest, and the sense of the natural world is very strong. The small town feels protected.	3/13/2024 12:46 PM
54	Small town with all services. No traffic. No lines. Great views. Good food.	3/13/2024 12:11 PM
55	It was a lower cost of living....	3/13/2024 11:32 AM
56	People	3/13/2024 10:35 AM
57	It's clean	3/13/2024 10:22 AM
58	beautiful area	3/13/2024 10:21 AM
59	Nothing anymore.	3/13/2024 10:18 AM
60	Helpful public officials and local business community provides many opportunities for recreational events.	3/13/2024 8:23 AM
61	The area is beautiful and is well maintained by the city. The people here are very kind.	3/13/2024 7:00 AM
62	Avoiding City Government interference	3/12/2024 10:26 PM
63	Distance from Portland	3/12/2024 7:47 PM

2024 Community Feedback Survey

64	Being rural and wrapped up in nature.	3/12/2024 7:33 PM
65	The scenery and the sense of community	3/12/2024 7:33 PM
66	The combination of a small town in the middle of the woods with amenities of a town	3/12/2024 7:21 PM
67	Small town feel. Large lots. Not like Portland.	3/12/2024 7:04 PM
68	Beautiful and peaceful	3/12/2024 6:14 PM
69	Family and nature. Walk trails. Watch wildlife out windows. No traffic jams. Lots of summer events and music.	3/12/2024 5:51 PM
70	Nature. Small	3/12/2024 5:47 PM
71	access to outdoors, beauty, services in town, friendly and helpful city hall!	3/12/2024 5:00 PM
72	Beauty, people, walkability, downtown, river	3/12/2024 4:39 PM
73	It's a walkable town full of great people in a beautiful location	3/12/2024 2:41 PM
74	Small community atmosphere	3/12/2024 2:14 PM
75	small business	3/12/2024 1:03 PM
76	Small town, beautiful	3/12/2024 12:26 PM
77	Views	3/12/2024 11:52 AM
78	Beauty of scenery and autonomy of community.	3/12/2024 11:13 AM
79	Living in the gorge	3/12/2024 11:11 AM
80	I dont live here but I work here	3/12/2024 11:06 AM
81	Proximity to nature	3/12/2024 10:38 AM
82	I've lived here my entire life. The area is beautiful and the way of life has kept me here but the toxicity of the last 5 to 8 years has made me consider moving away from the city and State	3/12/2024 9:43 AM
83	The people.	3/12/2024 9:37 AM
84	The people and the beauty of our area.	3/12/2024 9:25 AM
85	The scenery	3/12/2024 9:22 AM
86	Small town but not too small. Gorgeous area. Access to nature.	3/12/2024 9:20 AM
87	The views	3/12/2024 9:09 AM
88	Walkability	3/12/2024 8:51 AM
89	Outdoor spaces, parks, trails, natural beauty coupled with small town charm and friendliness.	3/12/2024 8:49 AM
90	The small town community	3/12/2024 8:44 AM

Q22 Why do you stay in or did you move to the City?

Answered: 108 Skipped: 26



ANSWER CHOICES	RESPONSES
Proximity to family/friends	27.78% 30
Other (please specify)	23.15% 25
Neighborhoods/sense of community	20.37% 22
Recreation	14.81% 16
Employment opportunities	8.33% 9
Affordable housing prices	5.56% 6
Faith & spiritual options	0.00% 0
TOTAL	108

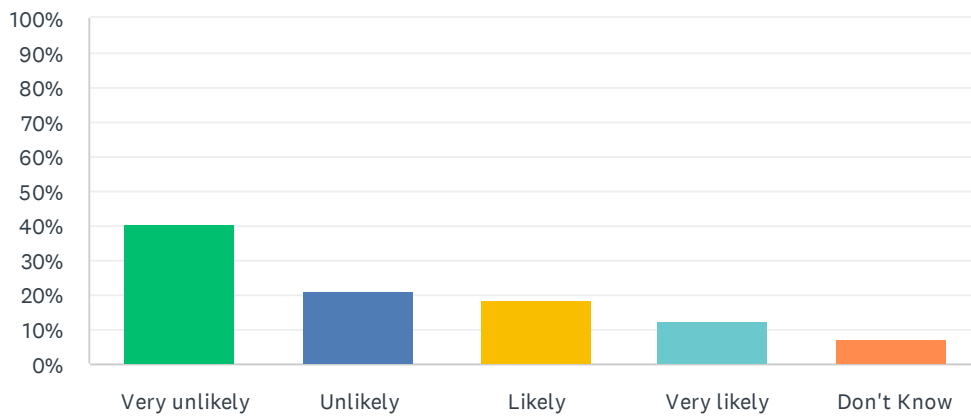
#	OTHER (PLEASE SPECIFY)	DATE
1	Nature and the Gorge	4/9/2024 8:26 AM
2	I moved here to get away from big city. At the time it was quaint and affordable. I stay here because my goal was to retire here and have a home paid off and live comfortably with low property tax and affordable services. Now there is growth that has caused increases in all costs and put strain on city services	4/6/2024 8:46 AM
3	No	3/31/2024 5:46 PM
4	am from here; it's my home, though I've lived other places	3/30/2024 3:23 PM
5	Beautiful place to live	3/27/2024 8:23 PM
6	Small town atmosphere.	3/27/2024 7:34 PM
7	I got married	3/26/2024 8:43 PM
8	I got stuck here when I got the last rental from Bev Stacy! 34 years later, I'm still here.	3/26/2024 5:31 PM
9	Few rentals to choose from. This was what was available.	3/26/2024 12:44 PM

2024 Community Feedback Survey

10	Relocation for a job	3/26/2024 12:41 PM
11	Affordable housing and access to Gorge recreational opportunities	3/21/2024 10:22 AM
12	Affordable housing, except I would not move here now. Can't afford any housing in Stevenson. It is becoming a wealthy community with few places that the average family can afford.	3/20/2024 9:24 PM
13	Ex-husband lives here, co-parenting and raising children here	3/20/2024 4:58 PM
14	space and lack of extensive regulations	3/20/2024 4:33 PM
15	Physical, setting, rivers, lakes forests— yeah, the big city is not too far away.	3/20/2024 10:20 AM
16	We have lived here for over 40 years and feel very close to this community.	3/17/2024 8:17 PM
17	I'm raising my family here and hope they may be able to to keep our roots here but it's not looking good for future generations who have been born and raised here until now.	3/13/2024 5:42 PM
18	quality of life, environment	3/13/2024 1:30 PM
19	My husband's family has been here since 1904. We moved home when we moved here full time in 1995.	3/13/2024 12:46 PM
20	It was the house we could afford	3/13/2024 10:22 AM
21	Peace and quiet	3/12/2024 6:14 PM
22	1 move family. They moved here for nstue n work. Lots of culture for size	3/12/2024 5:51 PM
23	Being able to live in the Gorge	3/12/2024 2:14 PM
24	Work	3/12/2024 11:06 AM
25	friends and close to larger city and supplies	3/12/2024 10:33 AM

Q23 How likely are you to move out of the City in the next 1-3 years?

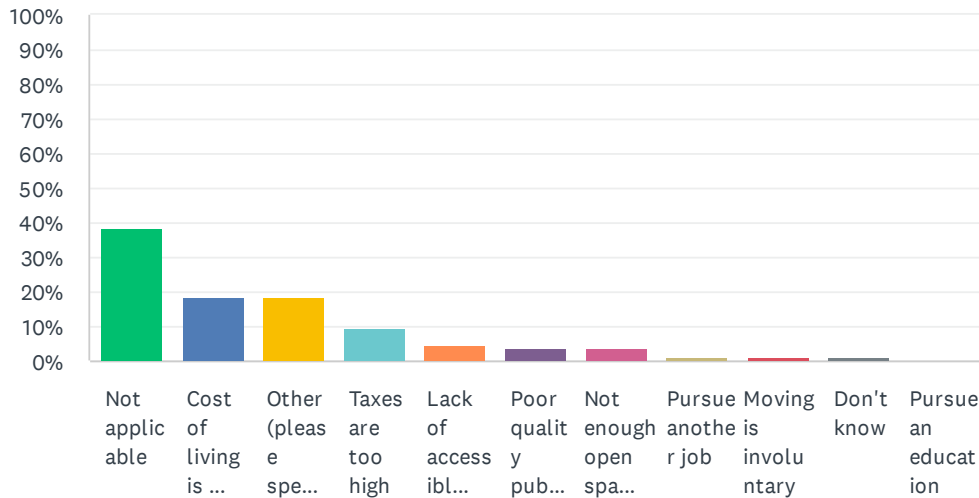
Answered: 109 Skipped: 25



ANSWER CHOICES	RESPONSES	
Very unlikely	40.37%	44
Unlikely	21.10%	23
Likely	18.35%	20
Very likely	12.84%	14
Don't Know	7.34%	8
TOTAL		109

Q24 If you are planning to move out of the City, what is the primary reason?

Answered: 86 Skipped: 48



ANSWER CHOICES	RESPONSES	
Not applicable	38.37%	33
Cost of living is too high	18.60%	16
Other (please specify)	18.60%	16
Taxes are too high	9.30%	8
Lack of accessible housing	4.65%	4
Poor quality public schools	3.49%	3
Not enough open space/desire for a backyard	3.49%	3
Pursue another job	1.16%	1
Moving is involuntary	1.16%	1
Don't know	1.16%	1
Pursue an education	0.00%	0
TOTAL		86

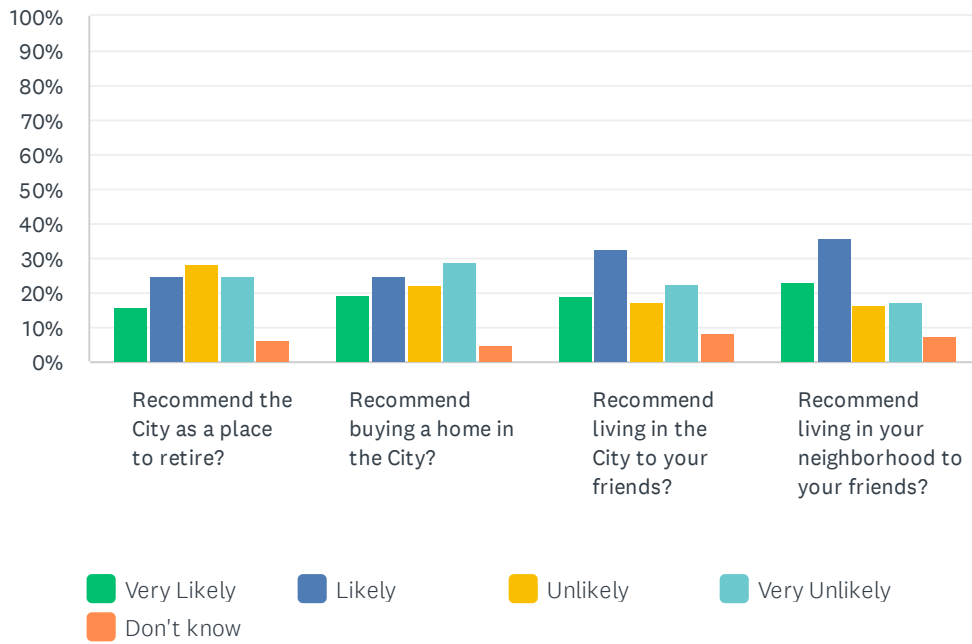
#	OTHER (PLEASE SPECIFY)	DATE
1	Potential increases in cost of living	4/6/2024 8:46 AM
2	Gotta comment on open space. Means different things to different people. Some people think of it as large lots "rural feel". Others, me, think it's areas outside of town, and in town, that anybody can go to. With growth, that means small lots and higher density in town"	4/5/2024 8:08 AM
3	Community is all friends and family. Transplants are not welcome at all. This far overshadows the rising costs a d waste of money and schools.	3/27/2024 5:46 AM

2024 Community Feedback Survey

4	Rising water and property taxes	3/27/2024 3:20 AM
5	All of the above	3/26/2024 12:41 PM
6	If we moved, it would be to retire elsewhere.	3/26/2024 11:54 AM
7	Entering retirement and can live elsewhere in the Gorge with lower monthly expenses (commuting distance won't be an issue in retirement - smiles!)	3/21/2024 10:22 AM
8	Moving to be near my family, children will graduate in 3 years	3/20/2024 4:58 PM
9	disagreement with the perceived agenda of the city.	3/20/2024 4:33 PM
10	Too noisy: highway vehicles (motorcycles, unmuffled cars and trucks), trains	3/13/2024 1:30 PM
11	Cost of water/sewer and poor leadership	3/13/2024 10:26 AM
12	Neighbor is the spawn of satan and makes living here a nightmare	3/13/2024 10:22 AM
13	If move will be for family job. Cost of housing. They have issues w schools but w levy number is lower than other states. But the safety and ratio sre important.	3/12/2024 5:51 PM
14	high taxes, poor quality schools, lack of city officials to listen and help	3/12/2024 10:33 AM
15	Cost of living (water/sewer rates) and the lack of available property (desire to have a yard)	3/12/2024 9:37 AM
16	warmer climates	3/12/2024 9:09 AM

Q25 How likely are you to do the following?

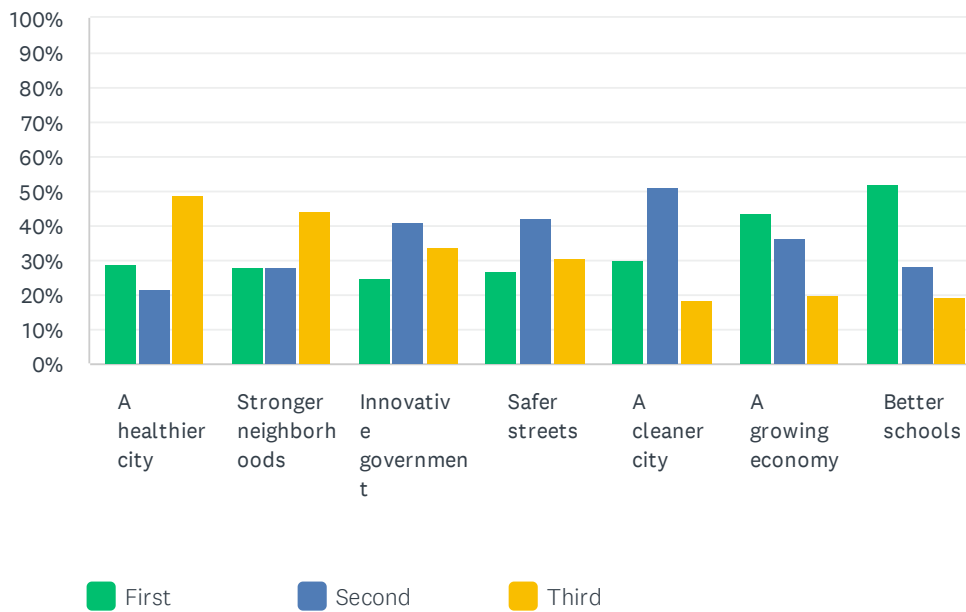
Answered: 110 Skipped: 24



	VERY LIKELY	LIKELY	UNLIKELY	VERY UNLIKELY	DON'T KNOW	TOTAL	WEIGHTED AVERAGE
Recommend the City as a place to retire?	15.60% 17	24.77% 27	28.44% 31	24.77% 27	6.42% 7	109	2.82
Recommend buying a home in the City?	19.44% 21	25.00% 27	22.22% 24	28.70% 31	4.63% 5	108	2.74
Recommend living in the City to your friends?	19.09% 21	32.73% 36	17.27% 19	22.73% 25	8.18% 9	110	2.68
Recommend living in your neighborhood to your friends?	22.94% 25	35.78% 39	16.51% 18	17.43% 19	7.34% 8	109	2.50

Q26 Out of the priority outcomes below, what are your top 3 priorities?

Answered: 107 Skipped: 27



	FIRST	SECOND	THIRD	TOTAL	WEIGHTED AVERAGE
A healthier city	29.09% 16	21.82% 12	49.09% 27	55	2.20
Stronger neighborhoods	27.78% 15	27.78% 15	44.44% 24	54	2.17
Innovative government	25.00% 14	41.07% 23	33.93% 19	56	2.09
Safer streets	26.92% 14	42.31% 22	30.77% 16	52	2.04
A cleaner city	30.23% 13	51.16% 22	18.60% 8	43	1.88
A growing economy	43.75% 35	36.25% 29	20.00% 16	80	1.76
Better schools	51.95% 40	28.57% 22	19.48% 15	77	1.68

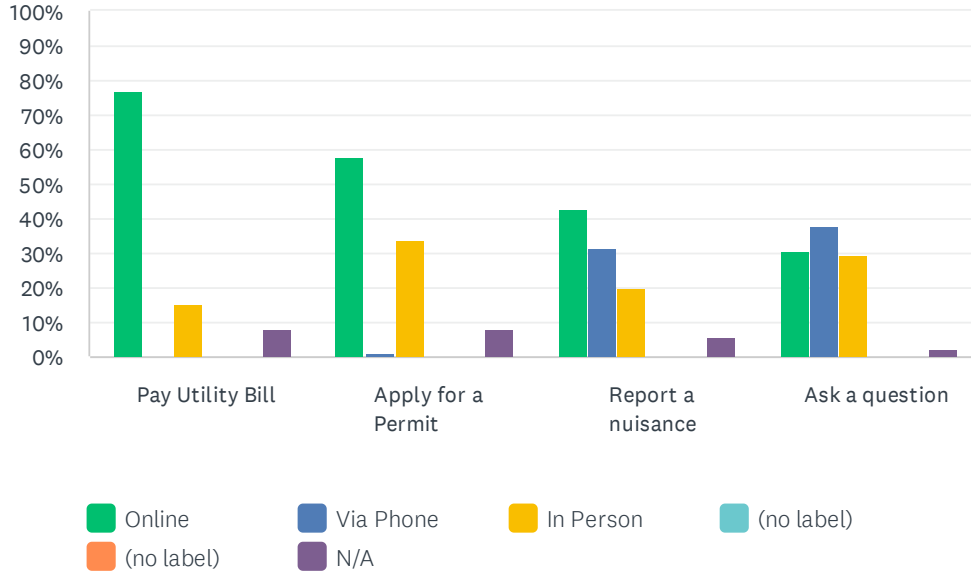
#	OTHER (PLEASE SPECIFY)	DATE
1	less regulation	4/7/2024 9:18 PM
2	Easy access to outdoors is a plus of living here - access to non-touristy areas such as logging roads and rock creek. Keeping the city footprint small and dense while working with the county to restrict development there would be great.	4/5/2024 8:08 AM
3	Far less expense to be a homeowner	3/31/2024 5:46 PM
4	The maintenance that I see here in Stevenson is the lack of affordable housing.	3/27/2024 10:01 AM
5	Too bad you discourage transparent families from participating. So many retirees and new families have much to offer, but you don't want to be inclusive.	3/27/2024 5:46 AM
6	That we take care of the infrastructure that we already have and stop trying to satisfy every	3/26/2024 5:31 PM

2024 Community Feedback Survey

	developer that comes into the City by giving away our livability and public access easements!	
7	I don't see schools as a city concern -- it is county wide and the city doesn't have much influence.	3/26/2024 11:54 AM
8	Affordable living	3/20/2024 4:05 PM
9	Affordable housing; management of rising property values; cost of living	3/13/2024 12:46 PM
10	keep the City government from interfering with the happiness of its residents with non-stop proposals that impact their property rights, taxes, utility rates, and cost of living. We don't need innovative government, leave well enough alone.	3/12/2024 10:26 PM
11	If we stay my family has to be happy y schools, stay employedand keep portland issues of drugs theft homeless away. Keep prices possible tobuy home food. Keep parks and activities so want to be here.	3/12/2024 5:51 PM
12	More opportunities for people to walk around (paths, plaza, trails, etc)	3/12/2024 2:41 PM

Q27 Which is the best way for you to get your business completed with the City?

Answered: 107 Skipped: 27

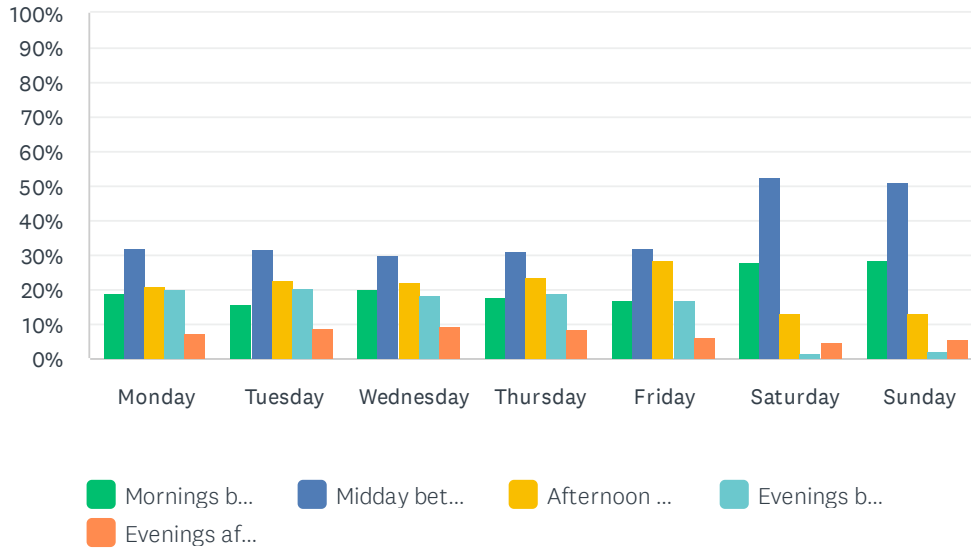


	ONLINE	VIA PHONE	IN PERSON	(NO LABEL)	(NO LABEL)	N/A	TOTAL	WEIGHTED AVERAGE
Pay Utility Bill	76.92% 80	0.00% 0	15.38% 16	0.00% 0	0.00% 0	7.69% 8	104	1.33
Apply for a Permit	57.69% 60	0.96% 1	33.65% 35	0.00% 0	0.00% 0	7.69% 8	104	1.74
Report a nuisance	42.86% 45	31.43% 33	20.00% 21	0.00% 0	0.00% 0	5.71% 6	105	1.76
Ask a question	30.48% 32	38.10% 40	29.52% 31	0.00% 0	0.00% 0	1.90% 2	105	1.99

#	OTHER (PLEASE SPECIFY)	DATE
1	In person	3/31/2024 5:50 PM
2	I do not need to come into the city on a Friday or any other day unless I absolutely am forced to. I've lived here 10 years and no need...	3/20/2024 5:01 PM
3	Text	3/20/2024 10:28 AM
4	Have staff available Mon- Fri, and walk-in not by appointment.	3/12/2024 10:32 PM

Q28 What days of the week and times of day are best for you to conduct business with the city?

Answered: 98 Skipped: 36



	MORNINGS BETWEEN 7AM - 10AM	MIDDAY BETWEEN 10AM - 2PM	AFTERNOON BETWEEN 2PM - 4PM	EVENINGS BETWEEN 4PM - 6PM	EVENINGS AFTER 6PM	TOTAL	WEIGHTED AVERAGE
Monday	19.15% 18	31.91% 30	21.28% 20	20.21% 19	7.45% 7	94	2.65
Tuesday	15.91% 14	31.82% 28	22.73% 20	20.45% 18	9.09% 8	88	2.75
Wednesday	19.77% 17	30.23% 26	22.09% 19	18.60% 16	9.30% 8	86	2.67
Thursday	17.86% 15	30.95% 26	23.81% 20	19.05% 16	8.33% 7	84	2.69
Friday	16.67% 13	32.05% 25	28.21% 22	16.67% 13	6.41% 5	78	2.64
Saturday	27.87% 17	52.46% 32	13.11% 8	1.64% 1	4.92% 3	61	2.03
Sunday	28.30% 15	50.94% 27	13.21% 7	1.89% 1	5.66% 3	53	2.06

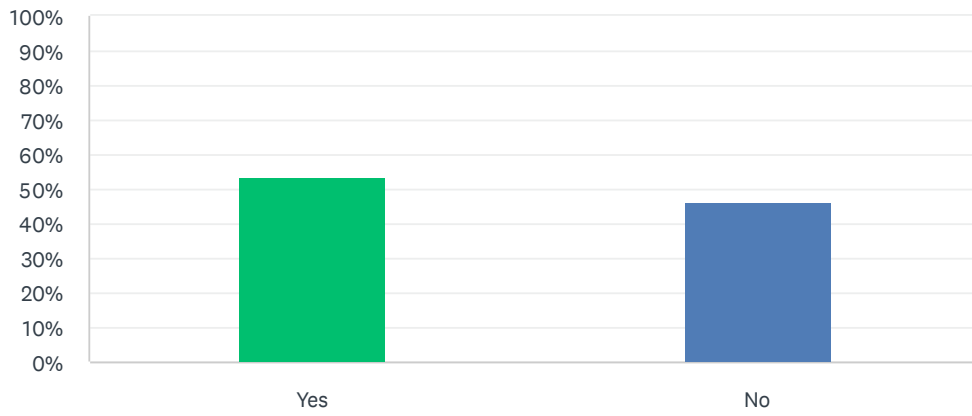
#	OTHER (PLEASE SPECIFY)	DATE
1	4 days a week is plenty, especially if some days start later in the morning and go until 6ish	4/5/2024 8:13 AM
2	Retired and very flexible	3/27/2024 8:26 PM
3	I think ideally the city should be open regular office hours m-f 10-6	3/27/2024 3:31 AM
4	I come in whenever I need to when the door is open	3/26/2024 5:38 PM
5	All week during normal business hours	3/20/2024 10:28 AM
6	I don't have that much business with city. One day a month is plenty.	3/13/2024 7:00 PM
7	Not Sunday	3/12/2024 7:35 PM

2024 Community Feedback Survey

8	I can do most time but prefer week day morning. Family needs a some Fridays or Monday or offer 5 or if could be done online or weekend	3/12/2024 6:00 PM
9	M-Th is suitable	3/12/2024 4:48 PM
10	Anytime, really. Just depends on schedule and weather. I go to the Post Office of A&J at all times.	3/12/2024 2:50 PM

Q29 Is the city moving in the right direction?

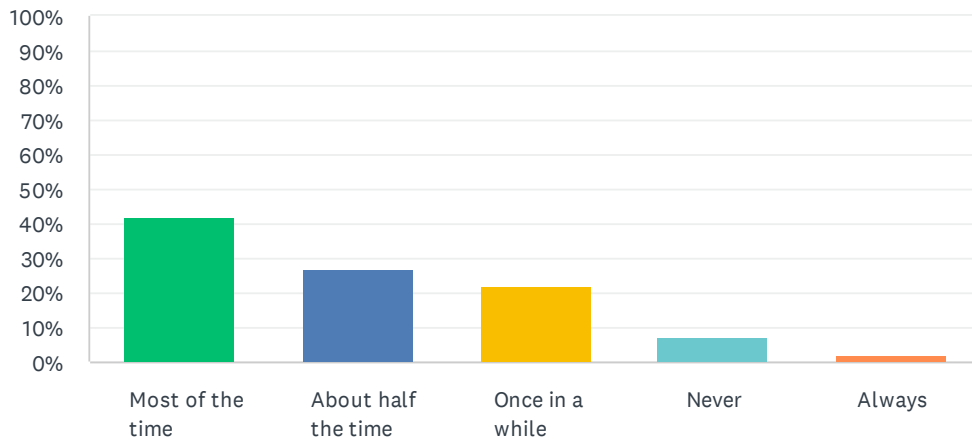
Answered: 102 Skipped: 32



ANSWER CHOICES	RESPONSES	
Yes	53.92%	55
No	46.08%	47
TOTAL		102

Q30 How often does the City do what you want it to do?

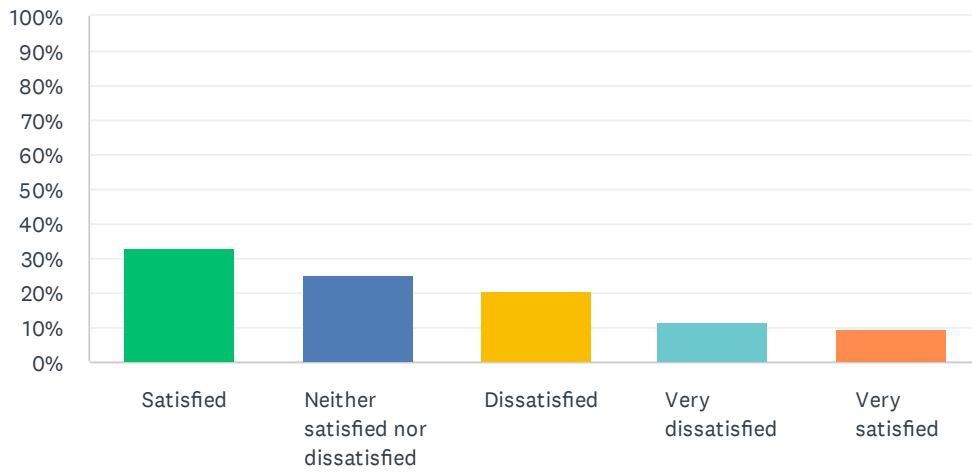
Answered: 105 Skipped: 29



ANSWER CHOICES	RESPONSES	
Most of the time	41.90%	44
About half the time	26.67%	28
Once in a while	21.90%	23
Never	7.62%	8
Always	1.90%	2
TOTAL		105

Q31 How satisfied are you with the city's government?

Answered: 106 Skipped: 28



ANSWER CHOICES	RESPONSES	
Satisfied	33.02%	35
Neither satisfied nor dissatisfied	25.47%	27
Dissatisfied	20.75%	22
Very dissatisfied	11.32%	12
Very satisfied	9.43%	10
TOTAL		106

Q32 What changes would City of Stevenson have to make for you to give it a higher rating?

Answered: 78 Skipped: 56

#	RESPONSES	DATE
1	Just work for council and staff and committees to be as responsive as possible	4/9/2024 8:31 AM
2	Stop raising the water/sewer rates.	4/8/2024 3:10 PM
3	I have been sad to see some good people be driven away from city council allowing a critical minority to step in to push their own agenda.	4/8/2024 10:30 AM
4	Create more opportunities find consensus when developing projects. Currently it seems like a small group of vocal people distract and take up resources. They also encourage and cheer on inappropriate community behavior - trucks with billboards, aggressive opinion pieces in the paper, and disruptions at meetings. Let's find a way to cooperate and work toward a common goal.	4/8/2024 10:07 AM
5	making public input more important	4/7/2024 9:26 PM
6	Continue to pursue grant money to improve small town america	4/6/2024 8:50 AM
7	Better communication	4/5/2024 8:13 AM
8	More defined jobs, positions and processes. And then communicate those to the community. I feel that the staff is trying to be all things to all people and that's impossible.	4/5/2024 7:53 AM
9	Switch things up and get a friendly and competent staff who try to do good instead of put a lot of expensive road blocks in their way.. move away from endless policies and regulations and focus on more services that benefit people.	4/4/2024 6:20 PM
10	Lower the high cost. Stop the underhandedness	3/31/2024 5:50 PM
11	Easier to understand the decision making process and decisions made	3/29/2024 4:32 PM
12	I think that the onus is on me if I want to complain I need to get involved and find out more about what is happening at city hall.	3/28/2024 9:07 PM
13	Not sure currently	3/28/2024 3:29 PM
14	More connected walking paths	3/28/2024 3:20 PM
15	Ensure the downtown corridor is vibrant and inviting through revitalization and standards for owners to develop vacant properties.	3/27/2024 7:44 PM
16	Work together, don't make it personal, lose gracefully, win gracefully. Present a unified face as often as possible.	3/27/2024 10:04 AM
17	Force local business to better control their prices. This includethe PUD.	3/27/2024 7:28 AM
18	Learn to be open-minded and learn from other small towns that are successful	3/27/2024 5:49 AM
19	Elect officials who are budget conscience.	3/27/2024 3:31 AM
20	At the city quits, trying to be a big government and allow the people to have a choice. And that means all of the people not just the ones you like or represent your scent of rightness	3/26/2024 8:47 PM
21	Identify and encourage industrial economic development.	3/26/2024 8:20 PM
22	The City's government is doing well at being transparent in public meetings and hearings.	3/26/2024 5:38 PM
23	Better parking	3/26/2024 1:38 PM
24	Seeing actual results.	3/26/2024 12:45 PM

2024 Community Feedback Survey

25	Focus on development that includes space for tourism & locals. More commerce, more walkability, affordable housing	3/26/2024 12:28 PM
26	Full transparency and increased citizen participation, removal of career complainers and get more forward thinking involved	3/26/2024 12:13 PM
27	Lower Taxes	3/26/2024 12:04 PM
28	Change an individual on the council -- the council should be ethical with a desire to be solutions finders not problem creators.	3/26/2024 11:57 AM
29	Nepotism and the "good ol' boy" network is STRONG in this town.	3/26/2024 11:47 AM
30	Start working for the citizens not against them	3/21/2024 2:13 PM
31	Better management and more focused on essential services.	3/21/2024 1:00 PM
32	A city council and administration that puts their own personal viewpoints aside, listens to all the council members, works together and doesn't prey on one or two members just because they don't like them or their viewpoint.	3/20/2024 9:31 PM
33	Medium-low population growth	3/20/2024 5:10 PM
34	City Council needs to be a united front, while I understand they do need to have differences of opinions, what is currently happening is complete lack of team work/unprofessionalism by one member. The mailings that I have been receiving from this one council member have been confusing (at first) as I thought it was from the city. It seems like a betrayal and makes me feel extremely unsettled. I can't complain too much, as I have not written letters of support for anyone or attended meetings.	3/20/2024 5:01 PM
35	Accountability of all people and stop burying initiatives in 500+ pages of city meetings	3/20/2024 4:36 PM
36	I think that the city is over taxing the business in town. I know that there would be more people and companies that would want to have a location in town but the taxes and the bills they have to pay for water and sewer are outrageous.	3/20/2024 4:15 PM
37	City Council needs to be more open and transparent about what they are doing and not appear to make change without seriously consulting with the public preferably by mail since many people do not have computers.	3/20/2024 3:30 PM
38	Always consider environmental impact when making infrastructure decisions, such as new systems for dealing with sewer—potentially making households able to manage their own sewer, even more effectively than common septic systems— looking at regulations to allow more innovation like composting toilets, etc., and instead of just paving spaces, consider pervious paving or many other alternatives, such as grass pavers, etc. in general, anything to be innovative about making households more independent instead of main distribution systems, like huge sewer plants, and water systems— instead of centralizing infrastructure in as much as possible, decentralizing it for diversity and back up.	3/20/2024 10:28 AM
39	City Council needs to provide information gathering opportunities to council members outside of public meeting times and needs to provide opportunities for public input during public meetings and not just at the beginning of meeting sessions. City itself...clean up public areas and properly use existing city code provisions to compel private entities and businesses to do their share in making all areas of our city presentable.	3/19/2024 6:13 PM
40	New mayor	3/19/2024 4:48 PM
41	Planning Dept makes processes harder than they need to be.	3/17/2024 8:25 PM
42	Better food and dinning options, if i see another blue cheese burger (so help me), or salmon meal. \$14 and \$15 burgers are simply ridiculous	3/14/2024 6:33 PM
43	Develop more recreational sites	3/13/2024 9:06 PM
44	Work more efficiently permitting is terrible	3/13/2024 8:27 PM
45	Elimination of divisive, petty and narcissistic council members with obvious personal agendas.	3/13/2024 5:45 PM
46	Change structure and behavior of city government to be more directly responsible to its constituents. Strengthen leadership ability (esp. human interactive skills) of staff and mayor. Top staff are very difficult to deal with: want to argue about everything, hide behind protocols,	3/13/2024 1:51 PM

2024 Community Feedback Survey

not forthcoming (sometimes not even truthful), not service oriented, not cooperative, way too beholden to business interests while neglecting rest of the citizens

47	We need more sensible and affordable housing. We are transitioning to a tourism economy, and we need workers for that -- and the workers need to be able to afford to live here.	3/13/2024 12:51 PM
48	Stop your in-fighting or at least stop involving me in your in-fighting.	3/13/2024 12:16 PM
49	Lower taxes and manage budget	3/13/2024 11:36 AM
50	Lower utility costs. Our water bills have tripled since we moved here.	3/13/2024 10:27 AM
51	better money management skills	3/13/2024 10:23 AM
52	N/A	3/13/2024 8:30 AM
53	Give us a fair pricing for utilities to make it more affordable to live here and spend our money on other activities within the city, such as growing the economy and creating more businesses for you.	3/13/2024 7:04 AM
54	Replace Mayor, City Administrator, and Planning/Community Development Director. Public Works Director also appears to be asleep at the wheel, especially when attending public meetings.	3/12/2024 10:32 PM
55	Cut office expenses	3/12/2024 7:48 PM
56	More transparency, not trying to incorporate parts of Stevenson that don't want to be incorporated, better sidewalks, improve the look of downtown Stevenson, a few more businesses	3/12/2024 7:38 PM
57	Better communication on projects	3/12/2024 7:24 PM
58	Treat us better when we apply for a permit. Treat us as if you work for us, not that we work for you.	3/12/2024 7:10 PM
59	I'd like everything to be run more professionally	3/12/2024 6:16 PM
60	Not sure every individual I interact with is nice but sometimes paperwork is frustrating	3/12/2024 6:00 PM
61	Address parking. And not force multi family homes	3/12/2024 5:49 PM
62	get rid of pat rice	3/12/2024 5:05 PM
63	More business friendly and small development friendly.	3/12/2024 4:48 PM
64	Less bureaucracy and red tape More and better communication	3/12/2024 2:50 PM
65	Make decisions for the entire community and not just a selected few	3/12/2024 2:19 PM
66	More funding available to city projects.	3/12/2024 12:29 PM
67	Enhance public safety	3/12/2024 11:55 AM
68	Resolve zoning and permit issues with existing land owners so we aren't surrounded by angry neighbors who can't do what they want to build the single family homes they had planned. It seems like the city has made predetermined and unvetted decisions about where future apartments should be located without respecting the investments and plans private landowners have for their properties. Apartment construction can be incentivized instead of inflicted. This is the only issue that has discouraged me in our community.	3/12/2024 11:25 AM
69	Developing the water front for residents and visitors	3/12/2024 11:14 AM
70	More parking. Open fridays.	3/12/2024 11:08 AM
71	Lower sewer rates	3/12/2024 10:40 AM
72	all of the above.....caring, listening, helping, providing the services our taxes pay for without pushback from the city employees	3/12/2024 10:36 AM
73	Stop wasting money on projects tgat have little to no impact on city tax payers or business such as the Columbia realignment and first street overlook project	3/12/2024 9:56 AM
74	Less regulations (for connections to water/sewer) and lower rates.	3/12/2024 9:40 AM

2024 Community Feedback Survey

75	More business growth and local jobs.	3/12/2024 9:25 AM
76	I need more time to assess my feelings on this matter	3/12/2024 9:22 AM
77	Mail delivery in town. More rural streets snow plowed. More trees/flowers general clean up and beautification of streets	3/12/2024 8:55 AM
78	I think the city is doing great. Excited for the park plaza!	3/12/2024 8:54 AM

Q33 In your opinion, what is the single most important thing the City government can do to improve life in the City?

Answered: 79 Skipped: 55

#	RESPONSES	DATE
1	improve council and staff relationships	4/9/2024 8:31 AM
2	Cut back on programs that cost us money.	4/8/2024 3:10 PM
3	Ensure that city functions for the benefit of the whole, rather than just a few.	4/8/2024 10:30 AM
4	Continue to listen and develop plans that work for everyone.	4/8/2024 10:07 AM
5	promote innovative home construction techniques	4/7/2024 9:26 PM
6	Keep necessary services affordable.	4/6/2024 8:50 AM
7	Purchase a sidewalk sweeper.	4/5/2024 7:53 AM
8	Create a sense of community spirit.	4/4/2024 6:20 PM
9	Lower cost	3/31/2024 5:50 PM
10	Better public park infrastructure for multi-use	3/29/2024 4:32 PM
11	Keep trying to do the best you can for the most people.	3/28/2024 9:07 PM
12	More connected walking paths from around the city to the waterfront.	3/28/2024 3:29 PM
13	More designated trails and walking paths that connect for miles	3/28/2024 3:20 PM
14	Affordable housing	3/27/2024 8:26 PM
15	Traffic speed through downtown and east of the city.	3/27/2024 7:44 PM
16	Be steady and transparent.	3/27/2024 10:04 AM
17	Listen and act on WHAT the community wants, nit what you want. You serve the community.	3/27/2024 5:49 AM
18	We need more choices downtown. Attract or allow more small businesses. Get rid of AJ's that dang place is too expensive.	3/27/2024 3:31 AM
19	Lower the taxes and lower the cost-of-living in order for people to be able to stay in the community and be productive and get back to the community right now the cost of living is so great that there is no room to give to the community unless you are rich.	3/26/2024 8:47 PM
20	Proper planning	3/26/2024 8:20 PM
21	Stop giving developers the green light to change the rural character of our community and make us more like the big cities! If we wanted to live in big cities, we'd move there!	3/26/2024 5:38 PM
22	Better parking	3/26/2024 1:38 PM
23	Put the taxes collected to good use.	3/26/2024 12:45 PM
24	Affordable housing	3/26/2024 12:28 PM
25	Safety and security of all citizens	3/26/2024 12:13 PM
26	same	3/26/2024 12:04 PM
27	Support the plaza on the courthouse lawn.	3/26/2024 11:57 AM
28	Listen to citizens and plan for the future	3/26/2024 11:47 AM
29	Help lower costs with sewer and water rates	3/21/2024 2:13 PM

2024 Community Feedback Survey

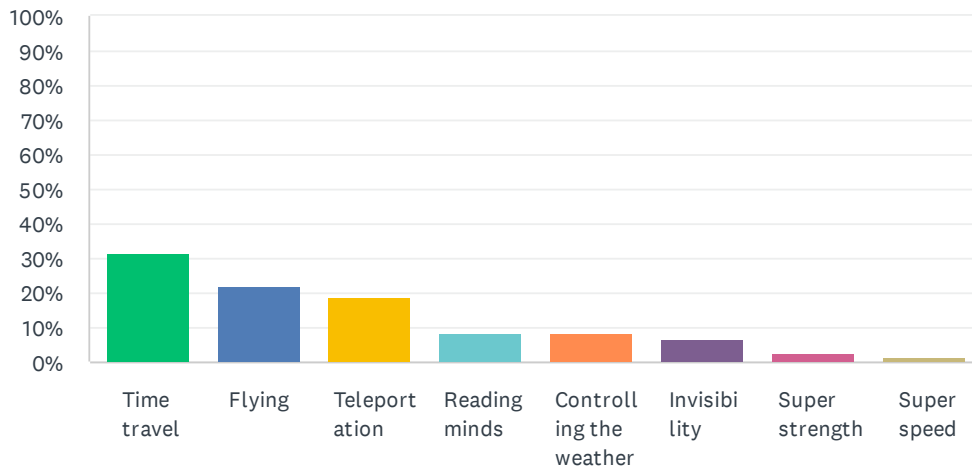
30	Reduce costs	3/21/2024 1:00 PM
31	Stop playing politics and make decisions that help citizens and promote growth.	3/20/2024 9:31 PM
32	Practical long term planning	3/20/2024 5:10 PM
33	Please improve my life and bury all electrical lines so my street looks pretty. lol...I have no idea all of the far reaching things the COS does, so this is not so easy to answer.	3/20/2024 5:01 PM
34	Start actually listening to the rest of the population here and not just the select view that agrees with you.	3/20/2024 4:36 PM
35	Setup a budget for itself and not go after the people or the businesses for past mistakes.	3/20/2024 4:15 PM
36	Listen	3/20/2024 3:30 PM
37	A more user-friendly attitude from staff.	3/20/2024 10:28 AM
38	Listen to citizens (not just lip service). Communicate (like this survey). Continue to support the services listed at the beginning of your survey.	3/19/2024 6:13 PM
39	Work WITH residents.	3/19/2024 4:48 PM
40	Reasonable development so the City can grow at a steady rate.	3/17/2024 8:25 PM
41	remain fiscally responsible, don't allow it to be overrun with vacation rentals, make it a city that families want to buy homes and raise their children	3/14/2024 6:38 PM
42	Lower prices for shopping, lower fuel prices	3/14/2024 6:33 PM
43	Keep welcoming tourism	3/13/2024 9:06 PM
44	Provide clean and safe drinking water to the community. Without it nothing else matters.	3/13/2024 7:00 PM
45	Elimination of divisive, petty and narcissistic council members with obvious personal agendas.	3/13/2024 5:45 PM
46	Not already mentioned elsewhere: make city more walkable by not piling snow on sidewalks, cleaning sidewalks, extending sidewalks. Establish tree and vegetation ordinance to protect environmental quality, improve cooling (shade), preserve existing, valuable trees. Create and implement catastrophic wildfire fire plan, including vegetation management	3/13/2024 1:51 PM
47	People would hate this, but I think we're just about ready for a flashing red light and four-way stop at the intersection of Russell and Hwy 14. But before that, pleeeeeeease paint arrows in Russell Ave that show that it's a one-way street where it's a one-way street.	3/13/2024 12:51 PM
48	Add more homes and people to reduce my cost of living.	3/13/2024 12:16 PM
49	Help maintain a lower cost of living.	3/13/2024 11:36 AM
50	Focus on sustainability for our current population and less on growth. Living here is unaffordable now.	3/13/2024 10:27 AM
51	get people to clean up their sidewalks	3/13/2024 10:23 AM
52	Create spaces for community engagement and opportunities for community recreation.	3/13/2024 8:30 AM
53	Give the community a fair and livable city, providing fair cost for services and cost of living.	3/13/2024 7:04 AM
54	Resign.	3/12/2024 10:32 PM
55	Attract more economic growth	3/12/2024 7:48 PM
56	Support affordable housing projects.	3/12/2024 7:24 PM
57	Quick trying to be so bureaucratic.	3/12/2024 7:10 PM
58	Affordable housing	3/12/2024 6:16 PM
59	Create opportunities for community	3/12/2024 5:49 PM
60	help the community define and determine how we can best support healthy and environmentally responsible growth so that the City can establish the mechanisms to enable that vision.	3/12/2024 5:05 PM

2024 Community Feedback Survey

61	Invest in more staffing for beautification, landscaping, general improvements	3/12/2024 4:48 PM
62	We literally need water to live (and the city provides it), so it's hard to say anything other than "making sure we have affordable, clean drinking water". Do we test for PFAS, by the way?	3/12/2024 2:50 PM
63	Remember that there is a limited number of people who have the ability to fund city projects. They cannot shoulder the expense for everyone	3/12/2024 2:19 PM
64	be responsible to the job of running a city, not to protecting their position of employment	3/12/2024 1:12 PM
65	Build infrastructure	3/12/2024 12:29 PM
66	Enhance public safety	3/12/2024 11:55 AM
67	Continue resolving sewer upgrades.	3/12/2024 11:25 AM
68	Maintain a healthy downtown	3/12/2024 11:14 AM
69	Parking and traffic issues	3/12/2024 11:08 AM
70	More affordable housing options	3/12/2024 10:40 AM
71	same as above	3/12/2024 10:36 AM
72	Stop kicking known issues down the road until they develop into huge rate and fee increases to keep up with infrastructure needs.	3/12/2024 9:56 AM
73	Lower rates.	3/12/2024 9:40 AM
74	Be more flexible with growth and new ideas	3/12/2024 9:27 AM
75	Affordable and properly maintained utilities.	3/12/2024 9:25 AM
76	Continue to reinvest in the community and local businesses	3/12/2024 9:22 AM
77	reduce light pollution at night	3/12/2024 9:11 AM
78	Wisely manage growth and development to maintain small town charm. Development should benefit our community.	3/12/2024 8:55 AM
79	More places for people to gather in town.	3/12/2024 8:54 AM

Q34 If you could have any superpower, which would it be?

Answered: 73 Skipped: 61



ANSWER CHOICES	RESPONSES
Time travel	31.51% 23
Flying	21.92% 16
Teleportation	19.18% 14
Reading minds	8.22% 6
Controlling the weather	8.22% 6
Invisibility	6.85% 5
Super strength	2.74% 2
Super speed	1.37% 1
TOTAL	73

#	OTHER	DATE
1	n/a	4/7/2024 9:26 PM
2	Effective communication	4/5/2024 8:13 AM
3	Don't need a super power to tell you all that you're greedy	3/31/2024 5:50 PM
4	What the heck? lol	3/27/2024 3:31 AM
5	None	3/26/2024 8:47 PM
6	with a flick of the hand make people more empathetic, sympathetic, and compassionate. And give Carolyn a lot of money to plant trees everywhere in the City and keep our open spaces!	3/26/2024 5:38 PM
7	That's a silly question	3/26/2024 1:38 PM
8	Being able to make others tell thr truth	3/26/2024 12:45 PM
9	What kind of survey question is this????	3/20/2024 9:31 PM
10	To heal people.	3/20/2024 4:15 PM

2024 Community Feedback Survey

11	I wouldn't know what to do with a super power.	3/17/2024 8:25 PM
12	Be able to understand why this question is included here	3/13/2024 1:51 PM
13	Super healing/health like wolverine from X men.	3/13/2024 8:30 AM
14	What a dumb ass question. Who did the City pay to come up with this question/survey? You have lost all credibility with this question. Glad you saved it for last or most would not bother to complete the survey. Repeat - get rid of City leadership in order to save this sinking ship.	3/12/2024 10:32 PM
15	This is not professional. You are treating us like we are children.	3/12/2024 7:10 PM
16	Flying love view? Weather bit less extreme so doesn't rip off roof or flood or teleport to top of hills to walk down trails. Reading minds might help or be very scary. Lol.	3/12/2024 6:00 PM
17	Speak every language natively and fluently	3/12/2024 2:50 PM
18	What is the purpose of this question ????	3/12/2024 2:19 PM
19	a ridiculous question	3/12/2024 1:12 PM
20	dumb question	3/12/2024 10:36 AM
21	The ability to go back in time and tell city staff not to add silly questions like this to a serious survey.	3/12/2024 9:56 AM
22	Shapeshifter :)	3/12/2024 9:22 AM
23	breather under water	3/12/2024 9:11 AM

Q35 What did we miss?

Answered: 38 Skipped: 96

#	RESPONSES	DATE
1	Thank you for doing a great job with smiles on your faces. We appreciate you!!!	4/8/2024 10:07 AM
2	how to get more public input	4/7/2024 9:26 PM
3	Nothing	4/6/2024 8:50 AM
4	Probably something...	3/28/2024 3:29 PM
5	Collaboration with the state on the congestion at the 1st, 2nd, Lutheran Church, and Frank Johns intersections. A large roundabout similar to Carson's would alleviate turns and speed.	3/27/2024 7:44 PM
6	Business	3/27/2024 3:31 AM
7	You only represented the city in these questions not the county	3/26/2024 8:47 PM
8	NO on the courthouse plaza project!! I didn't see that on the survey. Enough people have told the City and the County that this project should be done and dusted and the lawn remain a lawn. I can see a few enhancements but I object to the cutting down of the cherry trees, a gift from our sister city in Japan, I believe, and the other trees on the lawn! It should remain a open space and become part of the historical courthouse and the historic stairs!	3/26/2024 5:38 PM
9	Thanks for asking, great first step. John DiPalma 360 986 1903	3/26/2024 12:13 PM
10	Who is the best superhero? Wonder Woman! (Lucy Lauser) :P	3/26/2024 11:47 AM
11	It would be nice to barely know City government exists with confidence in essential services. It's amazing to me how many times the City is brought up in social situations (in a negative way).	3/21/2024 1:00 PM
12	Since I believe Stevenson cannot live in a vacuum in Skamania County, because everyone is connected in a small town area like this is, there should have been a few questions targeting people who live outside of the city	3/20/2024 9:31 PM
13	We should have a dog friendly off leash park.	3/20/2024 4:15 PM
14	Thank you for the survey. Perhaps you might send one in the mail for those folks who don't have computers.	3/20/2024 3:30 PM
15	Thank you	3/19/2024 6:13 PM
16	Don't try to be big fish in a small pond.	3/19/2024 4:48 PM
17	Just be reasonable. Don't follow the very few just because they have loud voices. That included new Council members too.	3/17/2024 8:25 PM
18	I love our city! I worry a lot about vacation rentals and it becoming too touristy. I would love to see more families buy homes here and raise their young children. That builds neighborhoods and community. Improve parks and waterfront	3/14/2024 6:38 PM
19	Don't save the lawn, repurpose it into a useable community asset	3/13/2024 9:06 PM
20	Elimination of divisive, petty and narcissistic council members with obvious personal agendas.	3/13/2024 5:45 PM
21	Reduce reliance on consultants, contracts, and grants by having in-house staff do more of the work. The way things are going, the mayor and council could just hire one contractor to run the city and get rid of all the staff. Bad idea.	3/13/2024 1:51 PM
22	So ... did I mention that I'd like to see painted arrows on the section of Russell Ave where it's a one-way street?	3/13/2024 12:51 PM
23	n/a	3/13/2024 10:23 AM

2024 Community Feedback Survey

24	Nothing. This seemed very thorough.	3/13/2024 8:30 AM
25	Nothing.	3/13/2024 7:04 AM
26	HaHa. How much will you pay to hire a professional to write your surveys?	3/12/2024 10:32 PM
27	A lot.	3/12/2024 7:10 PM
28	Thanks for asking.	3/12/2024 6:16 PM
29	Interesting survey. I used comments .	3/12/2024 6:00 PM
30	An opportunity to thank you all for the hard work you do... each and every one of you.	3/12/2024 5:05 PM
31	A lot of these are more complicated than simply "yes or no". The plaza is an awesome initiative that hopefully actually happens. And there are many other cool things happening on that front. But also water and sewer prices are going up a LOT. And folks are afraid to get caught planting trees in their yard.	3/12/2024 2:50 PM
32	?	3/12/2024 1:12 PM
33	Nothing	3/12/2024 11:55 AM
34	Implementing the will of the people over the will of the politicians	3/12/2024 10:36 AM
35	Some questions I would have included. How important is it to you as a tax payer to have a look out that has its view of the river blocked by trees but directly open to the railroad and private residents back yards? Would you support the city leasing vacant lots at the east and west of First Steelers to be used as off street parking during peak tourist season? How important is it to replace the aging fire station? Would you rather see the courthouse lawn be dead and brown in the summer or turned into a personal concrete seating area for El Rio?	3/12/2024 9:56 AM
36	Thank you.	3/12/2024 9:40 AM
37	Thank you for reaching out to the community	3/12/2024 9:22 AM
38	Nothing.	3/12/2024 8:54 AM



City of Stevenson

Leana Kinley, City Administrator

Phone (509)427-5970
FAX (509) 427-8202

7121 E Loop Road, PO Box 371
Stevenson, Washington 98648

To: City Council
From: Leana Kinley, City Administrator
RE: City Hall Hours
Meeting Date: April 18, 2024

Executive Summary:

City Hall began being open by appointment only on Fridays in October 2022 as a tool to improve productivity. These tools were prioritized during the strategic planning process. Staff are in the office, meetings are held, and the phones ring to direct extensions. Prior to the appointment only on Friday, City Hall was open Monday-Friday from 7:30am-5pm (47.5 hours). It is now open Monday -Thursday 7:30am-5pm (38 hours) and by appointment on Friday.

Overview:

Council discussed this matter at the January 18th and February 15th council meetings where a staff was directed to solicit feedback through a community survey.

From the survey, during office hours the needs are as follows:

- 68% of respondents ask a question.
- 34% apply for a permit.
- 52% report a nuisance.
- 17% pay a bill.

The times and days people are most available to conduct business with the city is mostly midday (10am-2pm) every day of the week. The next most requested time is afternoon (2-4pm) followed by a close tie between mornings (1-10am) and evenings (4-6pm). The lowest scoring days were Saturday and Sunday. During the week the highest scoring day was Monday and the lowest was Friday.

What is the expectation for the total number of hours City Hall is open? From here, a recommendation can be made for city hall office hours balancing the feedback of the community and workforce needs.

Action Needed:

Direction on the enclosed ordinance and level of service expectations.

**CITY OF STEVENSON, WASHINGTON
ORDINANCE NO. 2024-12XX**

**AN ORDINANCE OF THE CITY OF STEVENSON, WASHINGTON, CREATING SMC
CHAPTER 2.02 CITY HALL AND SMC 2.02.010 CITY HALL HOURS OF OPERATION**

WHEREAS, the City of Stevenson is required by RCW 35A.21.070 to establish City Hall office hours by ordinance; and

WHEREAS, the City wishes to balance the needs of the community and the needs of staff; and

WHEREAS, the response to a recent community survey offered insights to how and when the community accesses city services.

NOW, THEREFORE, the City Council of the City of Stevenson do hereby ordain as follows:

Section 1. Adoption. The Stevenson Municipal Code entitled "City Hall," codified as Stevenson Municipal Code (SMC) Title 2.02, is hereby added to read as follows:

Chapter 2.02 CITY HALL

2.02.010 CITY HALL HOURS OF OPERATION.

- A. City Hall shall generally be open for the transaction of business with the public from the hours of _____ a.m. to _____ p.m., Monday through _____ except on holidays occurring during the normal business week of the city as may be established by state law or actions of city council.
- B. For the purposes of this section, transaction of city business shall mean staff availability for direct contact by members of the public. Such hours may be modified by the mayor or designee on a temporary basis as a result of staffing shortage, emergency, inclement weather, or as needed.

Section 2. Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 3. Effective Date. This ordinance shall become effective following passage and publication as provided by law.

PASSED BY THE CITY COUNCIL this _____ day of _____, 2024.

Scott Anderson, Mayor

APPROVED AS TO FORM:

ATTEST:

Robert C. Muth
City Attorney

Leana Kinley, City Clerk

Cloudpermit

11911 Freedom Drive, Ste. 720
Reston, Virginia 20190
United States

Order #: Q-02321-4
Customer #: CUST-0036680
Date: 5/7/2024
Sales Person: Mitch Coughlin
Sales Person Email: mitch.coughlin@cloudpermit.com
Delivery Method: E-Mail

Ship To

Tiffany Andersen
Stevenson
7121 East Loop Road
Stevenson, Washington 98648
United States
(509) 427-5970
tiffany@ci.stevenson.wa.us

Bill To

Stevenson
7121 East Loop Road
Stevenson, Washington 98648
United States

Subscription

Product		Year 1	Year 2	Year 3
Land Use	Annual Total	USD 2,000	USD 2,000	USD 2,000
Code Enforcement	Annual Total	USD 2,000	USD 2,000	USD 2,000
Subscription Total:		USD 4,000	USD 4,000	USD 4,000

Subscription start date will be the contract signature date unless otherwise stated in the Terms & Condition section.

Service

Description	Annual Total
Implementation Fee - Land Use Software Solution	USD 500
Implementation Fee - Code Enforcement Software Solution	USD 500
Service Total:	USD 1,000

Customer Total First Invoice: USD 5,000

Terms and Conditions

Term: 3 years, billable annually
 Invoicing: Subscription invoice to be sent after contract is signed and then annually.
 First invoice (50%) for implementation fee is due upon implementation start (M1) and the second invoice (50%) for implementation fee to be sent after Go Live Milestone (M2) is approved.
 Payment Term: Net 30 days from Invoice Date
 Subscription Start Date: Date of contract signature

All stated prices are exclusive of any taxes.

Customer Name: _____
 Signature: _____
 Printed Name of Person Signing: _____
 Title: _____
 Date: _____
 Accounts Payable Email: _____

By signing here, the Customer agrees to this Order Form, the Software Service Agreement and any other appendices and documentation expressly referenced in this Order Form, the Software Service Agreement and/or any amendments (together the "Agreement").
 The individual signing this Agreement represents and warrants that he or she has the right and authority to bind the Customer.

Cloudpermit

Signature: _____
 Printed Name of Person Signing: Jarkko Turtiainen
 Title: SVP North America
 Date: _____

Cloudpermit Software

Service Agreement

THIS AGREEMENT is made by and between the "**Customer**" as identified in the Order Form and Cloudpermit, Inc. a Delaware corporation with its office at 11911 Freedom Drive, Suite 720, Reston, VA, 20190 ("**Cloudpermit**").

1. DEFINITIONS

1.1 Unless the context otherwise requires, the following words and expressions have the following meanings:

"**Affiliate**" means any entity that directly or indirectly controls, is controlled by, or is under common control with the subject entity. Such control, for purposes of this definition, means direct or indirect ownership or control by agreement or otherwise of more than 50% of the voting interests of the subject entity.

"**Agreement**" means the Order Form, this Software Service Agreement and all appendices and other documents expressly referenced in the Order Form, this Software Service Agreement and/or any amendments.

"**Business Day**" means any day other than a Saturday, Sunday or federal holiday in the USA.

"**Cloudpermit Software**" means the Cloudpermit platform, software applications and any third-party software applications that Cloudpermit will provide access to for the Customer and End Users.

"**Confidential Information**" means any information made available by one Party to the other, in any form or medium, that is proprietary or confidential to a Party or its affiliates, or their respective customers, suppliers, or other business partners, including, without limitation, all documentation, products, tools, materials, inventions, discoveries, works of authorship, programs, derivative works, information, designs, know-how, trade secrets, configurations, technical information, data, ideas, methods, processes, schematics and business plans, whether or not specifically identified as confidential.

"**Customer Data**" means information, data and other content that is provided by the Customer to Cloudpermit, but does not include any content that is publicly available, currently or in the future.

"**Customer Systems**" means the Customer's information technology infrastructure including computers, software, databases, database management systems, other electronic systems and networks, whether operated directly by the Customer or through the use of third-party services that enable the Customer and/or End Users to access the Cloudpermit Software.

“End User” means any individual that Customer has designated or authorized to use the Cloudpermit Software. End Users may include, for example, residents, employees, consultants, contractors of Customer, and representatives of any other third parties with which Customer transacts business.

“End User Data” means the information, data and other content that is provided by an End User to Cloudpermit but does not include any content that is publicly available, currently or in the future.

“Fees” means the annual subscription fees, implementation fees and any other fees stated in the Order Form, any Appendix or otherwise agreed to in writing by the Parties.

“Force Majeure Event” means any event or occurrence which is outside the reasonable control of a Party and which is not attributable to any act or failure to take commercially reasonable preventative action by that Party, including war, act of foreign enemies, hostilities (regardless of whether war is declared), terrorist activities, strikes, lockouts, pandemics, interruption or failure of electricity, and Acts of God (including fire, flood, earthquake, hurricane, or other natural disaster), but not including insolvency or lack of funds.

“General Communications Network” means communication networks owned, and/or leased, and operated by internet service providers which allow individuals to access the internet and access the Cloudpermit Software via the internet.

“Identifier” means a user name and password that associates an End User with the End User’s account or user ID in the Cloudpermit Software.

“Implementation” means the initial configuration and implementation of the Cloudpermit Software for the Customer.

“Party” and **“Parties”** mean Cloudpermit and its affiliates and/or the Customer.

2. CLOUDPERMIT’S RESPONSIBILITIES

- 2.1 Cloudpermit will make the Cloudpermit Software available to the Customer pursuant to this Agreement and the additional terms and conditions for use of the Cloudpermit Software by End Users available at www.cloudpermit.com as may be amended from time to time.
- 2.2 Cloudpermit will use all commercially reasonable efforts to keep the Cloudpermit Software available for use except for downtime or degradation for maintenance, installation, change, data security risk, requirements of law, regulation by government authorities, a Force Majeure Event, or any other circumstances beyond Cloudpermit’s reasonable control.

3. CUSTOMER’S RESPONSIBILITIES

- 3.1 The Customer and each End User is required to maintain an internet connection at its own cost to access the Cloudpermit Software.
- 3.2 The Cloudpermit Software may be used by the Customer and End Users only in accordance with this Agreement and the additional terms and conditions for use by End Users available at www.cloudpermit.com as may be amended from time to time.

- 3.3 The Customer will at all times maintain and operate in good repair the Customer Systems and take all actions necessary to secure Customer Data, End User Data and access credentials, including Identifiers. Cloudpermit is not liable or responsible for any delay or performance failure caused by the Customer or Customer Systems.
- 3.4 If the Customer becomes aware of any actual or threatened harmful activity with respect to Customer Data, End User Data, Identifiers, unauthorized access to the Cloudpermit Software, unauthorized access to or acquisition of Customer Data or End User Data, or any other breach related to the Cloudpermit Software in any way, the Customer will immediately notify Cloudpermit and the Parties will each mitigate any negative effects of such harmful activity or breach.
- 3.5 The Customer will promptly, upon request by Cloudpermit, provide all necessary information and guidelines to Cloudpermit for providing the Cloudpermit Software to the Customer and its End Users. The Customer ensures that the information and guidelines it provides are correct.
- 3.6 The Customer shall not, and shall not authorize any other person to, access or use the Cloudpermit Software except as expressly permitted by this Agreement and the Customer shall not: (a) copy, modify or create derivative works or improvements to the Cloudpermit Software; (b) rent, lease, lend, sell, sublicense, assign, distribute, publish, transfer or otherwise make available the Cloudpermit Software to any person, including on or in connection with any time-sharing, service bureau, software as a service, cloud or other technology or service; (c) reverse engineer, disassemble, decompile, decode, adapt or otherwise attempt to derive or gain access to the source code of the Cloudpermit Software; (d) access or use the Cloudpermit Software other than by an authorized End User through the use of his or her own then-valid access credentials; (e) input, upload, transmit or otherwise provide to or through the Cloudpermit Software any content, information or materials that are unlawful or injurious, or contain, transmit or activate any harmful code or content; or (f) access or use the Cloudpermit Software for purposes of competitive analysis of the Cloudpermit Software, or for the development, provision or use of a competing software service or product.

4. SERVICE FEES AND PAYMENT TERMS

- 4.1 In consideration of Cloudpermit's performance of its obligations under this Agreement, the Customer will pay all Fees in the manner provided for in the Order Form.
- 4.2 All Fees and other amounts payable by Customer stated in the Order Form and in this Agreement are exclusive of applicable taxes.
- 4.3 All amounts payable to Cloudpermit will be paid by the Customer in full without any set-off, recoupment, counterclaim, deduction, debit or withholding for any reason.
- 4.4 Any sum not paid by the Customer when due will bear interest from the due date until paid at a rate of 1.5% per month, compounded monthly, or the maximum rate permitted by law.
- 4.5 Invoices will be sent to the Customer as provided in the Order Form.

5. CHANGES

- 5.1 Cloudpermit reserves the right to make any changes to the Cloudpermit Software that it deems necessary or useful to: (a) maintain or enhance the quality or delivery of the Cloudpermit Software to its customers, the competitive strength of or market for the Cloudpermit Software, or the cost efficiency or performance of the Cloudpermit Software; or (b) to comply with applicable law.
- 5.2 Cloudpermit will make reasonable efforts to notify the Customer of any changes in advance. If such advance notice is not reasonably possible, then Cloudpermit will notify Customer after the change without delay.

6. DATA, PRIVACY AND PROTECTION

- 6.1 The Parties will each comply with all applicable privacy and data protection laws in force during this Agreement.
- 6.2 Cloudpermit warrants that it will employ security measures in accordance with Cloudpermit's privacy policy available at www.cloudpermit.com as may be amended from time to time. Neither Party is responsible for the data security of the General Communications Network or any disturbance in the General Communications Network.
- 6.3 Customer has and will retain sole responsibility for: (a) all Customer Data and End User Data, including its content and use; (b) all information, instruction and materials provided by or on behalf of the Customer or any End User in connection with the Cloudpermit Software; (c) the Customer Systems; (d) the security and use of Customer's and End Users' access credentials, including Identifiers; and (e) all access to and use of the Cloudpermit Software directly or indirectly by or through the Customer Systems or any End Users' systems.
- 6.4 Customer will employ all physical, administrative, and technical controls, screening, and security procedures and other safeguards necessary to: (a) securely administer the distribution and use of Identifiers or other credentials to access the Cloudpermit Software; and (b) control the content and use of Customer Data and End User Data, including uploading or other use or processing of Customer Data and End User Data, whether or not related to the Cloudpermit Software.
- 6.5 Cloudpermit warrants that it will not cause or permit any Customer Data to be collected, reproduced, stored or otherwise processed in any manner or for any purpose other than performance of Cloudpermit's obligations stated in this Agreement.
- 6.6 As between Customer and Cloudpermit, Customer is and shall remain the sole and exclusive owner of all right, title, and interest in and to Customer Data. Customer hereby grants to Cloudpermit a license to use and process Customer Data as necessary for performance of the Cloudpermit's obligations stated in this Agreement and the Customer's and End User's use of the Cloudpermit Software.
- 6.7 The Cloudpermit Software may provide external links to other sites on the internet, as a convenience for the Customer and End Users. Cloudpermit is not responsible for such linked destinations and such links do not imply Cloudpermit's association, affiliation, sponsorship or endorsement of the content, operation or security of any such linked destination.

- 6.8 Cloudpermit will provide a mechanism for the Customer to download and export Customer Data and End User Data during the Term of the Agreement to the fullest extent commercially reasonable in light of the circumstances that required such data recovery and restoration.
- 6.9 Upon termination of the Order Form for any reason, whether or not Customer has retrieved Customer Data, Cloudpermit reserves the right to permanently and definitively delete the Customer Data held in the Services thirty (30) days following termination of the Order Form.

7. IDENTIFIERS AND THEIR USE

- 7.1 Cloudpermit will deliver to the Customer identifiers necessary for access to and use of the Cloudpermit Software in accordance with this Agreement and any additional terms and conditions for use by End Users.
- 7.2 The Customer will be responsible for the use of the Cloudpermit Software by its employees, agents and End Users, including use of Identifiers. The Customer will notify Cloudpermit without delay if an Identifier has been disclosed to a third party or if the Customer suspects that an Identifier has been disclosed or otherwise misused.
- 7.3 Upon request by Cloudpermit, the Customer will change any Identifier for access to the Cloudpermit Software.
- 7.4 Cloudpermit may change any Customer Identifier and will provide prompt notice to Customer of such change.

8. DATA LOCATION

- 8.1 The servers used by Cloudpermit to provide the Cloudpermit Software and all data regarding the Cloudpermit Software will be hosted in the USA.

9. WARRANTIES

- 9.1 Each Party represents and warrants to the other Party that it has all required powers and capacity to enter into this Agreement, to grant the rights and license granted under this Agreement, and to perform its obligations under this Agreement.
- 9.2 The Customer represents, warrants and covenants to Cloudpermit that the Customer owns or otherwise has, and will have, the necessary rights and consents in and relating to the Customer Data and End User Data so that, as received by Cloudpermit and processed in accordance with this Agreement, neither Party and will infringe, misappropriate or otherwise violate any intellectual property rights, or any privacy or other rights of any third party or violate any applicable law.
- 9.3 EXCEPT FOR THE EXPRESS WARRANTIES STATED IN THIS AGREEMENT, ALL SOFTWARE, SERVICES AND MATERIALS PROVIDED BY ONE PARTY TO THE OTHER HEREUNDER ARE PROVIDED "AS IS". CLOUDPERMIT HEREBY DISCLAIMS ALL CONDITIONS AND WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE UNDER THIS AGREEMENT, AND CLOUDPERMIT SPECIFICALLY DISCLAIMS ALL IMPLIED CONDITIONS AND WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, AND ALL WARRANTIES ARISING FROM COURSE OF DEALING, USAGE OR TRADE PRACTICE.

10. OWNERSHIP AND INTELLECTUAL PROPERTY RIGHTS

- 10.1 The Customer acknowledges that, as between the Customer and Cloudpermit, Cloudpermit owns all right, title, and interest, including all intellectual property rights, in and to the Cloudpermit Software. The Customer and End Users are granted only a limited right to use the Cloudpermit Software during the term of this Agreement in accordance with this Agreement and the additional terms and conditions for use by End Users.
- 10.2 If the Customer or any of its employees or contractors sends or transmits any communications or materials to Cloudpermit by mail, email, telephone, or otherwise, suggesting or recommending changes to the Cloudpermit Software, including without limitation, new features or functionality relating thereto, or any comments, questions, suggestions, or the like, Cloudpermit is free to use and incorporate such feedback irrespective of any other obligation or limitation between the Parties governing such feedback for any purpose whatsoever and without any requirement to pay any compensation to the Customer or to any other person or entity.
- 10.3 If any part of the Cloudpermit Software is, or in Cloudpermit's reasonable opinion is likely to be, claimed to infringe, misappropriate or otherwise violate any third party intellectual property right, or if the Customer's or any End User's use of the Services is enjoined or threatened to be enjoined, Cloudpermit may, at its option and sole cost and expense: (a) obtain the right for the Customer to continue to use the Cloudpermit Software materially as contemplated by this Agreement; (b) modify or replace the Cloudpermit Software, in whole or in part, to seek to make the Cloudpermit Software (as so modified or replaced) non-infringing, while providing materially equivalent features and functionality, in which case such modifications or replacements will constitute the Cloudpermit Software as provided under this Agreement; or (c) by written notice provided sixty (60) calendar days in advance to the Customer to terminate this Agreement with respect to all or part of the Cloudpermit Software (providing a pro-rated refund for any prepaid access to the Cloudpermit Software) and require the Customer to immediately cease any use of the Cloudpermit Software or any specified part or feature thereof.

11. INDEMNITY

- 11.1 Each party will indemnify, defend and hold harmless the other Party and its officers, directors, employees, agents, successors, subcontractors, attorneys, affiliates and assigns from and against any and all losses, damages, liabilities, claims, penalties, fines, costs or expenses of whatever kind, including legal fees, disbursements and charges, and the cost of enforcing any right to indemnification and the cost of pursuing any insurance providers incurred by a Party to the extent arising out of or relating to: (a) any claim by a third party that a Party's acts or omissions with respect to the Cloudpermit Software infringes a third party's intellectual property right, provided that the foregoing obligation does not apply to any claim arising out of or relating to any access to or use of the Cloudpermit Software in a manner contrary to this Agreement or the additional terms and conditions for use by End Users available at www.cloudpermit.com as may be amended from time to time, or contrary to any instructions provided by Cloudpermit regarding use of the Cloudpermit Software or use of the Cloudpermit Software in combination with any hardware, system, software, network or other materials or service not provided or authorized by Cloudpermit; (b) the indemnifying Party's breach of this Agreement; or (c) the indemnifying Party's negligence or willful misconduct in connection with this Agreement.

12. LIMITATION OF LIABILITY

- 12.1 IN NO EVENT WILL EITHER PARTY BE LIABLE TO THE OTHER PARTY IN CONTRACT, TORT OR OTHERWISE, WHATEVER THE CAUSE THEREOF, FOR ANY LOSS OF PROFIT, BUSINESS, REVENUE OR GOODWILL, DAMAGES CAUSED BY DELAYS, OR A FAILURE TO REALIZE EXPECTED SAVINGS, OR ANY INDIRECT, SPECIAL, CONSEQUENTIAL, INCIDENTAL, EXEMPLARY, AGGRAVATED OR PUNITIVE COST, DAMAGES OR EXPENSE OF ANY KIND, HOWSOEVER ARISING UNDER OR IN CONNECTION WITH THIS AGREEMENT OR THE CLOUDPERMIT SOFTWARE, WHETHER OR NOT SUCH DAMAGES, COSTS, LOSSES OR EXPENSES COULD REASONABLY BE FORESEEN OR WHETHER OR NOT THEIR LIKELIHOOD HAS BEEN DISCLOSED.
- 12.2 NEITHER PARTY SHALL BE LIABLE FOR THE DESTRUCTION, LOSS OR ALTERATION OF THE OTHER PARTY'S DATA OR DATA FILES, NOR FOR ANY DAMAGES AND EXPENSES INCURRED AS A RESULT, INCLUDING EXPENSES INVOLVED IN THE RECONSTRUCTION OF DATA FILES.
- 12.3 IN NO EVENT SHALL EITHER PARTY'S AGGREGATE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHETHER ARISING OUT OF OR RELATED TO BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE) OR OTHERWISE, EXCEED THE AGGREGATE AMOUNT PAID OR PAYABLE TO CLOUDPERMIT PURSUANT TO THIS AGREEMENT DURING THE SIX (6) MONTH PERIOD IMMEDIATELY PRECEDING THE EVENT GIVING RISE TO THE CLAIM. MAXIMUM LIABILITY SHALL BE SIX (6) MONTHS OF THE ANNUAL SUBSCRIPTION FEE.
- 12.4 NOTWITHSTANDING THIS SECTION 12, NOTHING IN THIS AGREEMENT SHALL LIMIT EITHER PARTY'S LIABILITY FOR DELIBERATE BREACH, DELIBERATE DEFAULT, WILLFUL MISCONDUCT OR GROSS NEGLIGENCE.

13. CONFIDENTIALITY

- 13.1 In connection with this Agreement each Party (as the "Disclosing Party") may disclose or make available Confidential Information to the other Party (as the "Receiving Party"). "Confidential Information" means information in any form or medium (whether oral, written, electronic or other) that the Disclosing Party considers confidential or proprietary, including, information consisting of, or relating to, the Disclosing Party's technology, trade secrets, know-how, business operations, plans, strategies, customers and pricing and information with respect to which the Disclosing Party has contractual or other confidentiality obligations, in each case whether or not marked, designated or otherwise identified as "confidential".
- 13.2 Confidential Information shall not include any data or information: (i) that, at the time of disclosure, is in or, after disclosure, becomes part of the public domain, through no act or failure on the part of the Receiving Party; (ii) that, prior to disclosure by the Disclosing Party, was already in the possession of the Receiving Party, as evidenced by written records kept by the Receiving Party in the ordinary course of its business, or as evidenced by proof of actual prior use by the Receiving Party; (iii) that was independently developed by the Receiving Party, by persons having no direct or indirect access to the Disclosing Party's Confidential Information provided that the Receiving Party provides clear and convincing evidence of such independent development; or (iv) which, subsequent to disclosure, is obtained from a third person: (A) who is lawfully in possession of the such information; (B) who is not in violation of any contractual, legal, or fiduciary obligation to either Party, as applicable, with respect

to such information; and (C) who does not prohibit either Party from disclosing such information to others; (v) is further disclosed with the prior written consent of the Disclosing Party, but only to the extent of such consent; or (vi) is a disclosure required by state or federal open records laws or a disclosure ordered by a court or similar adjudicator or authority.

- 13.3 Each Party will, and will cause its employees, agents and contractors to hold Confidential Information of the other Party in confidence, and will use the same degree of care by instruction, agreement or otherwise, to maintain the confidentiality of the other Party's Confidential Information that it uses to maintain the confidentiality of its own Confidential Information, and with at least a reasonable degree of care commensurate with the nature and importance of such Confidential Information. Each Party agrees not to make use of Confidential Information other than for the exercise of rights or the performance of obligations under this Agreement, and not to release, disclose, communicate or make it available to any third person other than employees, agents and contractors of any Party or third party who reasonably need to know it in connection with the exercise of rights or the performance of obligations under this Agreement.
- 13.4 In the event that a Party receives a request to disclose all or any part of the Confidential Information under the terms of a valid and effective subpoena or order issued by a court of competent jurisdiction or by a governmental authority, such Party will: (i) immediately notify the other Party of the existence, terms and circumstances surrounding such a request; (ii) consult with the other Party on the advisability of taking legally available steps to resist or narrow such request; and (iii) if disclosure of such Confidential Information is required, exercise reasonable efforts to obtain an order or other reliable assurance that confidential treatment will be accorded to such portion of the disclosed Confidential Information which the other Party so designates.
- 13.5 Each Party acknowledges and agrees that any unauthorized use or disclosure by it of any of the other Party's Confidential Information, in whole or part, will cause irreparable damage to the Disclosing Party, that monetary damages would be an inadequate remedy and that the amount of such damages would be extremely difficult to measure. The Receiving Party agrees that the Disclosing Party shall be entitled to seek temporary and permanent injunctive relief to restrain the Receiving Party from any unauthorized disclosure or use. Nothing in this Agreement shall be construed as preventing the Disclosing Party from pursuing any and all remedies available to it for a breach or threatened breach of this Agreement, including the recovery of monetary damages from the Receiving Party.
- 13.6 Cloudpermit is entitled to identify the Customer as a user or former user of the Cloudpermit Software without violating any confidentiality obligation.

14. TERM AND TERMINATION

- 14.1 This Agreement commences on the date of its execution by the Customer and will continue in effect for the term stated in the Order Form unless terminated earlier under any of this Agreement's express provisions.
- 14.2 Either Party may terminate this Agreement by giving written notice to the other Party upon the occurrence of any of the following: (a) the other Party defaults with respect to a material obligation under this Agreement and does not remedy that default within

ten (10) Business Days after receiving written notice of the default; or (b) the other Party: (i) makes a general assignment for the benefit of its creditors; (ii) has issued against it a bankruptcy order or otherwise becomes subject to any involuntary proceeding under any domestic or foreign bankruptcy law; or (iii) commences or institutes any application, proceeding or other action under any law relating to bankruptcy, insolvency, winding-up, reorganization, administration, plan of arrangement, relief or protection of debtors, compromise of debts or similar laws. Termination related to such assignment or bankruptcy will not result in any penalties or liability to either Party.

- 14.3 Upon the expiration or termination of this Agreement, except as expressly otherwise provided in this Agreement: (a) all rights, grants of rights, licenses, consents and authorizations by either Party to the other will immediately terminate; (b) notwithstanding anything to the contrary in this Agreement, with respect to Confidential Information then in its possession or control: (i) the Receiving Party may retain the Disclosing Party's Confidential Information in its then current state and solely to the extent and for so long as required by applicable law, (ii) Cloudpermit may retain Customer Data in its backups, archives and disaster recovery systems until such Customer Data is deleted in the ordinary course of its business, (iii) all information described in this Agreement will remain subject to all confidentiality, security and other applicable requirements of this Agreement; and (c) Cloudpermit may disable all Customer and End User access to the Cloudpermit Software.
- 14.4 Termination or expiration of this Agreement will be without prejudice to any rights, remedies or obligations of the Parties accrued under this Agreement prior to termination or expiration.

15. FORCE MAJEURE

- 15.1 Neither Party will be liable for failure to fulfill, or for delay in fulfilling, its obligations required hereunder due to a Force Majeure Event.
- 15.2 The Party whose performance under this Agreement is prevented or delayed by a Force Majeure Event will advise the other Party by notice in writing of the occurrence of the Force Majeure Event as soon as possible and shall do all things reasonably possible to mitigate any loss being caused to the other Party by reason of the Force Majeure Event, and will notify the other Party of the termination of the Force Majeure Event.

16. NOTICES

- 16.1 Every notice or other communication between the Parties will be deemed to have been given and made if in writing and if served by personal delivery upon the Party for whom it is intended, when sent by registered or certified mail, return receipt requested, or by a national courier service, or if sent by email (receipt of which is confirmed) to the Customer's and Cloudpermit's contact persons as stated in the Order form.
- 16.2 Any such notification will be deemed to have been delivered: (a) upon receipt, if delivered personally; (b) on the next Business Day, if sent by national courier service for next business day delivery or if sent by email and (c) in five Business Days if sent by mail when the actual time of receipt is not otherwise shown by the postal system. Any correctly addressed notice or last known address of the other Party that is reasonably relied upon that is refused, unclaimed, or undeliverable because of an act

or omission of the Party to be notified shall be deemed effective as of the first date that said notice was refused, unclaimed, or deemed undeliverable by the postal authorities by mail, through messenger or commercial express delivery services.

17. ASSIGNMENT

- 17.1 Neither Party may assign or transfer this Agreement or any right under this Agreement without the prior written consent of the other Party, except to an Affiliate or successor in interest by merger, acquisition or reorganization.

18. AMENDMENTS AND WAIVERS

- 18.1 No amendment to this Agreement will be valid or binding unless it is made in writing and executed by all Parties. No waiver of any breach of any provision of this Agreement will be effective or binding unless made in writing and signed by the Party purporting to give any waiver and, unless otherwise provided, any waiver will be limited to the specific breach waived.

19. SEVERABILITY

- 19.1 If a provision of this Agreement is or becomes invalid, ineffective or unenforceable, the validity, effectiveness or enforceability of the remaining provisions will remain unaffected. The Parties will negotiate in good faith to replace the invalid, ineffective or unenforceable provision immediately with a valid, effective or enforceable provision which comes as close as possible to the spirit and purpose of the provision to be replaced.

20. APPLICABLE LAW AND DISPUTES

- 20.1 This Agreement is governed by the laws of the state in which the Customer is located excluding any conflict of law rule or principle of such laws that might refer such interpretation or enforcement to the laws of another jurisdiction. Each Party submits to the jurisdiction of the applicable court(s) in such location with respect to any matter arising under this Agreement.

21. CONTINUING TO PERFORM

- 21.1 Except in the event of termination of this Agreement pursuant to its terms, during a dispute or notice or cure period, Cloudpermit will continue to fulfill all its obligations under this Agreement, and Customer will continue to make all payments required by the Agreement.

22. ENTIRE AGREEMENT

- 22.1 This Agreement is the complete agreement between the Parties concerning the subject matter of this Agreement and replaces any prior oral or written communications between the Parties. There are no conditions, understandings, agreements, representations, or warranties expressed or implied, that are not specified in this Agreement including, without limitation, the Order Form. In the event and to the extent of an inconsistency or conflict between any of the terms of this Agreement, including its appendices, and any other documents incorporated herein by reference,

the conflict or inconsistency shall be resolved by giving those provisions and documents the following order of descending precedence: (1) the Order Form; (2) this Software Service Agreement; (3) any Appendices; (4) any other document referenced by this Agreement or agreed to by the Parties, unless it expressly and specifically replaces or modifies any of the prior documents, in whole or in part.

23. RELATIONSHIP

- 23.1 The Parties are independent contractors and no other relationship is intended. Nothing herein shall be deemed to constitute either Party as an agent, representative or employee of the other Party, or both Parties as joint venturers or partners for any purpose. Neither Party shall act in a manner that expresses or implies a relationship other than that of independent contractor. Each Party shall act solely as an independent contractor and shall not be responsible for the acts or omissions of the other Party. Neither Party will have the authority or right to represent nor obligate the other Party in any way except as expressly authorized by this Agreement.

24. NO THIRD PARTY BENEFICIARIES

- 24.1 This Agreement is for the sole benefit of the Parties and their successors and assigns and nothing herein, express or implied, is intended to or shall confer upon any other person any legal or equitable right, benefit or remedy. End Users may benefit from their use of the Cloudpermit Software, but End Users' relationships to the Parties are not defined by this Agreement because they are defined solely: (a) to Cloudpermit by the terms and conditions for use by End Users available at www.cloudpermit.com as may be amended from time to time; and (b) to the Customer by separate agreement(s), if any, between the Customer and End Users.

25. EXECUTION

25.1 ***This Agreement must be executed simultaneously in two separate places:*** (1) on the Order Form; and (2) in the signature block below (both documents must be signed by the Customer before execution of this Agreement is complete). They may be executed in two or more identical counterparts, or by way of facsimile and electronic transmission without any further exchange of documents containing original signatures, each of which when executed by a Party will be deemed an original and such counterparts together will constitute one and the same Agreement.

CUSTOMER NAME: _____

Signature: _____

Printed Name of Person Signing: _____

Title: _____

Date: _____

I confirm that I have received and read all applicable product descriptions.

By signing here, the Customer agrees to the Order Form, this Software Service Agreement and any other appendices and documentation expressly referenced in the Order Form, this Software Service Agreement and/or any amendments (together the "**Agreement**").

The individual signing this Agreement represents and warrants that he or she has the right and authority to bind the Customer.

Cloudpermit

Signature: _____

Printed Name of Person Signing: **Jarkko Turtiainen**

Title: **SVP North America**

Date: _____



**CLOUDPERMIT
IMPLEMENTATION MODEL**



TABLE OF CONTENTS

CLOUDPERMIT IMPLEMENTATION DESCRIPTION..... 2

IMPLEMENTATION TIMELINE..... 2

IMPLEMENTATION MODEL 3

Kickoff..... 3

Workshop 3

Configuration 3

Training & Testing..... 3

Go Live..... 3

MILESTONES & ACCEPTANCE CRITERIA 4

CHANGE MANAGEMENT 4

ADDITIONAL SERVICES COST..... 4

CLOUDPERMIT IMPLEMENTATION DESCRIPTION

The implementation model, described herein, details the proven model used to implement the various products offered by Cloudpermit for a new public-facing solution for the Customer. This is accomplished through a five-stage implementation process: Stage 1 – Kickoff, Stage 2 – Workshop, Stage 3 – Configuration, Stage 4 - Training & Testing and Stage 5 - Go Live.

The product(s) to be implemented is identified on the approved order form and is inclusive of the functionality that is identified in the product specific documentation.

Any services not listed on the Order Form are considered out of scope and can only be added through an agreed upon change order.

IMPLEMENTATION TIMELINE

The implementation schedule for Cloudpermit is mutually agreed upon prior to the Kickoff meeting and documented with a project plan. Any modifications or extensions to the project plan will be requested through the customer’s authorized representative and evaluated by Cloudpermit Head of Professional Services for review and discussion. If this modification or extension is granted, Cloudpermit will provide a change order to be signed by the Customer. Cloudpermit standard implementation timeline is detailed below.

Cloudpermit Estimated Project Timeline	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10	Week 11	Week 12	Week 13	Week 14	Week 15	Week 16	Week 17	Week 18	Week 19	
Building Department	5-6 weeks																			
By-Law or Code Enforcement						4-5 Weeks														
Planning Department										8-10 weeks										

To manage this timeline, Cloudpermit Implementation Specialist will establish a weekly meeting checkpoint to ensure the implementation is on track and weekly action items are achieved.

IMPLEMENTATION MODEL

As part of the Implementation Model, Cloudpermit and the Customer will be responsible for performing tasks throughout the various stages of the implementation process. The following is a description of tasks needed to successfully complete the implementation of the Cloudpermit Product. For a more detailed description please refer to the Cloudpermit Implementation Methodology documentation.

Kickoff

A meeting between Cloudpermit and the Customers staff and key stakeholders to provide an overview of the product, discuss the goals and objectives and the agreed upon project schedule to establish a plan for a successful implementation.

Workshop

Cloudpermit solution is built on standard, out of the box, functionality. The workshop will ensure that the Implementation Specialist has a full understanding of the business processes, the details the municipality needs to collect from the applicant, fee schedules and any templates which needs to be generated. Cloudpermit standard out of the box solution integrates with ESRI ArcGIS through a REST(API) to establish the property location and also integrates with certain Payment Providers to allow for online payments. Cloudpermit encourages the use of 3rd party payment providers which are already integrated with Cloudpermit. The Implementation Specialist can provide a full list of the 3rd party payment providers, however, if the municipality uses another 3rd party vendor, then a custom integration is needed and could impact the schedule. This should be identified as soon as possible to minimize the impact to the schedule.

Note: Any Non-Standard Integrations are subject to additional Scope and costs.

Configuration

Configuration of Cloudpermit with the features and functionalities needed to allow the customer the ability to process applications using the online Cloudpermit solution.

Training & Testing

Cloudpermit Implementation Specialist will provide two (2) standard training sessions to key users of the system to ensure the customer can successfully test the product.

Additional Training: Cloudpermit's training is built to ensure the customer is ready to utilize the software to its full extent. In some cases, additional training is necessary during implementation or Post Go Live. The customer can order additional training according to Cloudpermit's price list.

Go Live

Go Live includes a Go/No Go decision prior to a scheduled Go Live meeting where the training environment configuration will be promoted to the production. At the Go Live meeting the customer will



submit their first Customer permit/application and/or create their first case in Cloudpermit to satisfy the Customers go live.

MILESTONES & ACCEPTANCE CRITERIA

Milestones are used for acceptance of various steps within the Implementation process. At the completion of each milestone the client will receive a Milestone Acceptance Document to be signed accepting that the tasks provided within each milestone have been completed. It is agreed that the Customer will accept each Milestone, unless such Milestone contains a “go live blocker” defect and Customer so notifies Cloudpermit, in writing, within 5 business days of the Milestone Acceptance Request. Milestones that do not receive notification of non-acceptance within 5 business days will be deemed accepted.

Milestone Number	Milestone Description	Billable Amount
M1	Project Plan Acceptance	50%
M2	The kickoff, configuration, and 1 st training sessions has been completed	50%
	Go Live tasks have been completed and the first permit/application is entered in Cloudpermit production Environment.	

Once Cloudpermit has provided corrections, Customer will have Seven (7) business days to verify that the corrections are sufficient and to provide written notice of any failure to correct a Go Live Blocker. If no written notification is provided, the corrections and the Milestone will be deemed accepted.

Cloudpermit will correct all Go Live Blockers as described above and handle Post Go Live issues within a reasonable Post Go Live window. All other Defects will be tracked for potential future releases. Notice of any Go Live Blocker defect must be provided to Cloudpermit in writing.

CHANGE MANAGEMENT

Cloudpermit Implementation Model provides a comprehensive, fully inclusive approach to implement the Cloudpermit solution. During the implementation process, additional needs may be identified for the Customer, that are outside of the project scope. These items once identified will be managed through a Change Request. The Change Order will identify the request, detail the requirements and justification and any scheduling or cost implications resulting from the change Request.

ADDITIONAL SERVICES COST

Additional Services are available from the Professional Services team that may not be included in the previously agreed upon scope. Cloudpermit can provide additional services as per the price list and through a change order


For on-site meetings, travel and per diem expenses will be invoiced to the Customer in accordance with Cloudpermit Travel Policy which will include airfare, mileage, hotel accommodations and daily per diem.

Additional Services Price List

Prices in USD valid as of March 2024

Category	Description of Services	Rate	Billable
Professional Services	Hourly Rate	\$180	<i>Per Hour</i>
Additional Training (remote)	2 hours with recording	\$1,500	<i>Per Session</i>
Additional Training (Onsite)	First day of Onsite training (recording and travel is included)	\$3,000	<i>Per Project</i>
Additional Training (Onsite)	Second and Third day of Onsite training, up to 3 days max of Onsite training	\$1,000	<i>Per Day</i>
Data Import	Data import of 1 Product	\$3,000	<i>Upon Delivery</i>
Data Import	Data import of 2 Products	\$5,000	<i>Upon Delivery</i>
Data Import	Data import of 3 Products	\$6,000	<i>Upon Delivery</i>
Data Import	Data import of 4 or more Products	\$7,000	<i>Upon Delivery</i>
GIS Hosting	Integration ESRI - Implementation	Based on Scope	<i>Upon Delivery</i>
	Integration ESRI - Subscription	Based on Scope	<i>Annually</i>
Integration - AD (Azure)	AD (Azure) - Implementation	\$700	<i>Upon Delivery</i>
	AD (Azure) - Subscription	\$500	<i>Annually</i>
Integration - Bluebeam	Bluebeam - Implementation	TBD	<i>Upon Delivery</i>
	Bluebeam - Subscription	TBD	<i>Annually</i>
Integration - DigEplan	DigEplan - Implementation	\$1,500	<i>Upon Delivery</i>
	DigEplan - Subscription	\$1,000	<i>Annually</i>
Integration - Laserfiche	Laserfiche - Implementation	\$3,000	<i>Upon Delivery</i>
	Laserfiche - Subscription	\$2,500	<i>Annually</i>
Integration - Online Payments	Online Payments - Implementation	Based on Complexity	<i>Upon Delivery</i>
	Online Payments - Subscription	\$700	<i>Per Project</i>

Integration - SSO	SSO Open ID - Implementation	\$700	<i>Upon Delivery</i>
	SSO Open ID - Subscription	\$700	<i>Per Project</i>
Integration - Vizzly	Vizzly - Implementation	TBD	<i>Upon Delivery</i>
	Vizzly - Subscription	TBD	<i>Per Project</i>
Integration - Out of Scope	Out of Scope - Implementation	Based on Scope	<i>Upon Delivery</i>
	Out of Scope - Subscription	\$500	<i>Annually</i>



**Cloudpermit
Code Enforcement
Product Description
2023**

Cloudpermit 
Products |

Contents

Description	2
Cloudpermit Core Benefits.....	2
Cloudpermit Code Enforcement	2
Cloudpermit Code Enforcement Features	2
Complaint and Case Management	3
Public View	4
Configuration Tools	5
Configuration Description.....	5
Cloudpermit Third-Party Integrated Systems.....	6
Standard Configurable Third-Party Integrations	6
Geographic Information System (GIS)	6
Online Payment	7
Authentication through Open ID Connect (OIDC)	7
Multi-Factor Authentication (MFA)	8
Additions and Minor Changes to Third-Party Integrations.....	8
Custom Integrations.....	8
Integrations with Backend Systems	8
Integrations with Electronic Archives.....	9

Description

Cloudpermit is an online community development software that provides local governments with Software-as-a-Service (SaaS) products available 24/7.

The Cloudpermit product portfolio includes the Building Permitting, Planning, Land Use Permitting, and Code Enforcement products.

This product description applies to the Code Enforcement product.

The information in this document is subject to change without notice aligning with future releases. Releases supply information about new features and non-security updates.

Cloudpermit Core Benefits

Cloudpermit supplies one complete end-to-end product for local governments to manage the entire building, licensing, and planning e-permitting and code enforcement case process. It allows all parties integral to the process, from applicants to authorities to key stakeholders. This ensures that all parties receive real-time information about applications, licenses, and cases.

Below are described the primary benefits Cloudpermit provides to its customer base:

- ⇒ Cloudpermit standardizes local government's building, licensing, planning, and code enforcement processes by supplying the best digital practices.
- ⇒ The 24/7 online service on any browser or operating system allows remote and mobile work on-site.
- ⇒ Monthly releases enable automatic updates to the product providing the latest updates and enhancements while not requiring users to download or install any software files.
- ⇒ A cloud-based SaaS product provides a quick and easy implementation with a municipality-based configuration, lessening the burden on municipal resources.
- ⇒ Through interactive maps, local governments can use high-quality location data and up-to-date property information. This up-to-date property information is derived directly from the local government's Geographic Information System (GIS).
- ⇒ Workspaces enable instant collaboration and communication within applications and code enforcement cases, simultaneously speeding up processes and improving the workflow for all involved parties.

Cloudpermit Code Enforcement

The Cloudpermit Code Enforcement product supplies functionality to enforce violations of statutes or ordinances regulating public health, safety, public works, and building standards within the municipality.

Accessible through any browser or mobile device, municipal code enforcement authorities manage citizens' complaints, inspections, and code enforcement cases to ensure the violations are duly resolved.

Cloudpermit Code Enforcement Features

The Cloudpermit Code Enforcement software provides **Complaint and Case Management** and **Public View** functions to provide an excellent user experience in the municipality's code enforcement workflow.

Cloudpermit Code Enforcement Features:

Complaint and Case Management

Public View

Complaint and Case Management

The **Complaint and Case Management** functionality, i.e., the "complaints and new cases" workspace, provides comprehensive functionalities for processing code enforcement complaints and creating new cases.

By clicking the "Open Complaints" or "Create New Case" links on the user dashboard, the user will access the "complaints and new cases" workspace.

Access to the "complaints and new cases" workspace.



Using the workspace for complaints and new cases, code enforcement officers can manage all complaints. These complaints may have come from the public via "Public View" or from code enforcement authorities who received them via phone, email, social media, or municipal website and recorded them in Cloudpermit via complaints and new case workspace.

The Complaint and Case Management in Cloudpermit enables the following:

- ⇒ Cloudpermit's interactive maps enable one to search for code violation properties by address, PIN, PID, or spot properties on the map.
- ⇒ Users can filter complaints by selecting the category and status criteria from the drop-down menus. Cloudpermit displays the top-matching cases as case cards in the "Results" section and as pins on the map.
- ⇒ Users can select to display all past complaints (reviewed, closed, abandoned) in the map or list view.
- ⇒ Code enforcement officers triage the complaints. The invalid complaints will be abandoned. However, they remain in the system and can be reopened anytime.
- ⇒ Creating new cases will take all valid complaints to the code enforcement process.
- ⇒ Cloudpermit automatically creates pre-scheduled inspections the code enforcement officers can manage by modifying the suggested date and time and assigning them directly to an available inspector.

Creating a case for the valid complaint in the "complaints and new cases" workspace.

Create a case

Priority: HIGH, **NORMAL**, LOW

Category: Building without permit

Case description: Normal, B I U T²
The building has no valid permit.

In proximity of property
 Non-owner violation

Description of the location: Normal, B I U T²
The second residence on the boulevard.

CANCEL CREATE

Each municipality's category types for complaints and cases are configurable to match their local ordinances and codes.

Additionally, code enforcement officers can open a new case in the workspace for complaints and new cases without first filing a complaint if they discover a violation without receiving a formal complaint.

Creating a complaint for the specific property location in Cloudpermit.

Filter CLEAR SAVE FILTER Saved filters

Category Status

Quick filters EDIT

TRASH ABADONED 2 GARBAGE REVIEW 13 TRASH ALL 10

NEW COMPLAINT

Select property for the complaint

Select category

BUILDING WITHOUT PERMIT
CONDEMNED PROPERTY
GARBAGE LONG GRASS
TEST TRASH VEHICLES

Description *

Lots of garbage on the property.

Description of the location

CANCEL SUBMIT

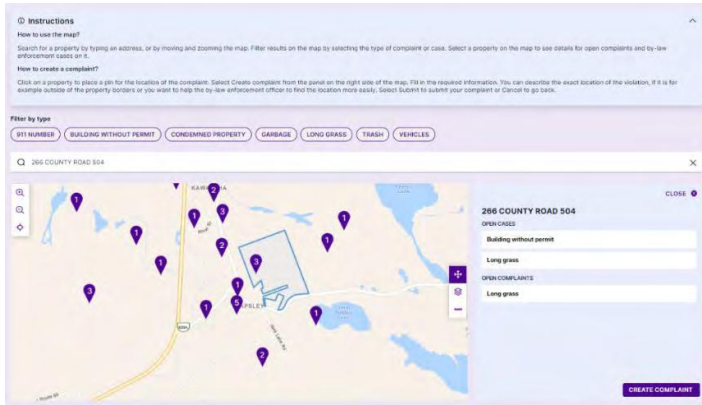
Public View

A municipal code enforcement department can publish a "Public View" in Cloudpermit to display the existing complaints and code enforcement cases on a map. The "Public View" also enables citizens to submit new complaints.

The "Public View" functionality is configurable. Municipal administrative users can select which contact information, for example, name, phone, address, and email, is required by the complainant and provide options for different categories for the complaints.

Municipal administrators can also restrict the ability to show any existing complaints or code enforcement cases on the map.

The "Public View" is displayed at the top of the "complaints and new cases" workspace.



Configuration Tools

Administrative users can adjust the service to the municipality's requirements using Cloudpermit's configuration tools.

Cloudpermit Code Enforcement configuration enables the following:

- ⇒ Adding and managing by-law enforcement categories and visibility of complaints
- ⇒ Managing the content for field inspections
- ⇒ Managing attachment types, party roles, and archiving configuration
- ⇒ Managing case numbering
- ⇒ Managing fees configuration
- ⇒ Working forms and templates configuration
- ⇒ Managing reporting configuration
- ⇒ Managing user groups and role-based permissions.

Additionally, municipalities can manage their system language selection.

Configuration Description

The tables below describe the Cloudpermit Code Enforcement configuration.

Configuration:

Section	Component	Description
Code Enforcement categories	Category description, Archive setting, Complaints	It allows changing the category description, archiving a case workspace, and managing the visibility of complaints in the Public View and other departments.

Fees Management:

Section	Component	Description
Fee schedule	Configuration	It includes a list of available fees specific to each client.
Other settings	Online payment integration	It allows configuring Cloudpermit to accept payment from online providers.

Inspections:

Section	Component	Description
Inspections	Time slots	It includes available time slots for inspection scheduling.
Inspection types	Inspection subtypes	It allows managing inspection types and their descriptions.

Templates:

Section	Component	Description
Templates	PDF templates for inspections	It includes configurable inspection report templates.
Templates	PDF templates for letters	It includes configurable templates for several kinds of letters.
Location for the application	Extra map layers	Additional map layers can be enabled for the client.

Cloudpermit Third-Party Integrated Systems

Cloudpermit has standard configurable integrations to over twenty (20) systems categorized under six different integration types described below.

Suppose the need for integration with a standard configurable integration cannot be fulfilled. In that case, Cloudpermit may provide integration to a new system, make a minor change to an existing one, or develop a custom one. These integrations are priced separately and, if applicable, addressed within your contract.

Standard Configurable Third-Party Integrations

Cloudpermit has integrations to third-party systems that can be configured for the client as part of the standard implementation. These integrations may include monthly or annual fees, which will be stated in a contract.

Geographic Information System (GIS)

Cloudpermit supports a one-way integration with the municipal authority's GIS to search properties by civic address or property identifier, retrieve property information, read map layers to be shown on maps, and retrieve owner information.

Supported GIS integrations include the following:

- **ESRI ArcGIS**
- **CGIS**
- **CartoVista**
- **MuniSight**

Online Payment

Cloudpermit integrates with most online payment providers through various online checkout systems or payment gateways to process fees and dues. Users can choose an online payment option for their bills when an online payment integration is configured for a municipality.

Payer information and bill contents are sent to the PCI-compliant payment provider and forwarded to the provider's checkout page.

The payment provider returns information about the success of the payment. Where necessary (and possible), the convenience fees are configured in the payment system.

Supported Online Payment integrations include the following:

- **Allpaid**
- **Bambora**
- **CCP/NIC Online Payment**
- **ePay**
- **E-xact**
- **Government Window**
- **Merchante**
- **Moneris**
- **OpenEdge**
- **Paymentus**
- **PayNowlink**
- **Square**
- **Stripe**
- **Payeezy**

Authentication through Open ID Connect (OIDC)

When a user account is linked to an external system for authentication, Cloudpermit sends the authentication through an Open ID Connectivity (OIDC) API (Application Program Interface) to a third-party login page for the organization.

With this integration, the whole authentication happens in the third-party system, which returns a success of authentication to Cloudpermit. The integration does not include authorization; all groups and permissions are managed in Cloudpermit.

Supported OIDC authentication integrations include the following:

- **Azure AD**

Additional AD integrations are priced separately and, if applicable, addressed within your contract.

Multi-Factor Authentication (MFA)

When a Multi-Factor Authentication (MFA) is needed for a department, Cloudpermit login will require at least Two-Factor authentication.

After successful Cloudpermit authentication, the users will be sent to a third-party system for second-factor authentication, such as a mobile app or Security Management System (SMS).

The third-party system must supply an OIDC (Open ID Connect) interface, and it returns the success of the second-factor authentication to Cloudpermit.

Supported MFA integration includes the following:

- **Duo**

Additions and Minor Changes to Third-Party Integrations

Cloudpermit adds integrations with new systems if the integration is for an existing integration type, e.g., Online Payment or GIS. Cloudpermit has confirmed that the third-party system has Application Program Interfaces (APIs) that support the current integration model.

All integrations to new systems and minor changes to existing system integrations must be agreed upon separately, and they are not included in the standard implementation.

Delivery may contain a development fee and an annual or monthly fee. Cloudpermit will give an estimated future release for integration upon agreement.

Custom Integrations

All other integrations that are not Configurable Standard integrations, minor changes to existing integrations, or new systems with an existing integration type are considered Custom Integrations.

All custom integrations require a feasibility study and specifications before the agreement. Cloudpermit will give an estimated future release for integration upon agreement. Delivery of a Custom Integration contains a development fee and an annual or monthly fee.

Integrations with Backend Systems

In backend system integrations, Cloudpermit leverages an integration process that enables sending the information to a backend system.

- ⇒ Cloudpermit creates a folder in the backend system for each workspace.
- ⇒ Cloudpermit will link the properties and contacts into the folder and make new contacts if necessary.
- ⇒ Cloudpermit updates the folder status and specified data fields in the folder.

Integration can be configured to include the transfer of fees to the backend system. Completed reviews and inspections can be configured to be transferred too. The integration setup will require changes in the backend system and mapping statuses and codes between the systems.

Integrated backend solutions are priced separately and, if applicable, addressed within your contract.

Integrations with Electronic Archives

This type of integration sends the content of a workspace to an external system for archival. The third-party systems are Enterprise Content Management (ECM) or Electronic Archives. Cloudpermit will create an archival folder in the third party, write the values of the configured data fields in the folder, and transfer configured attachments into the folder for archival.

Integrated electronic archive solutions are priced separately and, if applicable, addressed within your contract.



**Cloudpermit
Land Use Permits
Product Description
2023**

Cloudpermit 
Products |

Contents

General Description.....	2
Cloudpermit Core Benefits.....	2
Cloudpermit Land Use Permits	2
Cloudpermit Land Use Permits Key Core Features	3
Circulation	3
Review Management.....	3
Committee and Council Meetings	4
Public Notice	5
Conditions	7
Permit Issuance	7
Land Use Permit Types in Cloudpermit	8
Zoning Permits.....	8
Special Use Permits	8
Conditional Use Permits	8
Configuration Tools	9
Cloudpermit Configuration	9
Cloudpermit Third-Party Integrated Systems.....	10
Standard Configurable Third-Party Integrations	10
Geographic Information System (GIS)	10
Online Payment.....	11
Authentication through Open ID Connect (OIDC)	11
Multi-Factor Authentication (MFA)	11
Additions and Minor Changes to Third-Party Integrations.....	12
Custom Integrations.....	12
Integrations with Backend Systems	12
Integrations with Electronic Archives.....	12

General Description

Cloudpermit is an online community development software that provides local governments with Software-as-a-Service (SaaS) products available 24/7.

The Cloudpermit product portfolio includes Building Permitting, Business Licensing, Code Enforcement, Land Use Permits, and Planning products.

This product description applies to Cloudpermit Land Use Permits product.

The information in this document is subject to change without notice aligning with future releases. Releases supply information about new features and non-security updates.

Cloudpermit Core Benefits

Cloudpermit supplies one complete end-to-end product for local governments to manage the entire building, licensing, and planning e-permitting and code enforcement case process. It allows all parties integral to the process, from applicants to authorities to key stakeholders. This ensures that all parties receive real-time information about applications, licenses, and cases.

Below are described the primary benefits Cloudpermit provides to its customer base:

- ⇒ Cloudpermit standardizes local government's building, licensing, planning, and code enforcement processes by supplying the best digital practices.
- ⇒ The 24/7 online service on any browser or operating system allows remote and mobile work on-site.
- ⇒ Monthly releases enable automatic updates to the product providing the latest updates and enhancements while not requiring users to download or install any software files.
- ⇒ A cloud-based SaaS product provides a quick and easy implementation with a municipality-based configuration, lessening the burden on municipal resources.
- ⇒ Through interactive maps, local governments can use high-quality location data and up-to-date property information. This up-to-date property information is derived directly from the local government's Geographic Information System (GIS).
- ⇒ Workspaces enable instant collaboration and communication within applications and code enforcement cases, simultaneously speeding up processes and improving the workflow for all involved parties.

Cloudpermit Land Use Permits

The Cloudpermit Land Use Permits product complements Planning, supplying online land use planning permits for builders and local government planning authorities.

As many building permits require a land use permit to be issued first, the Land Use Permits product helps bridge the gap between the land use permit and building permit processes.

Cloudpermit categorizes land use permitting into zoning, conditional use, and special use permits. Municipal planning departments can accept and issue each application type through Cloudpermit for a seamless end-to-end process.

Cloudpermit Land Use Permits Key Core Features

The Land Use Permits product provides the **Circulation, Review Management, Committee and Council Meetings, Public Notice, Conditions, and Permit Issuance** features to enhance an excellent user experience in the land use permitting workflow.

Cloudpermit Land Use Permits Key Core Features:

Circulation

Review Management

Committee and Council Meetings

Public Notice

Conditions

Permit Issuance

Circulation

Circulation is an essential component of processing workspaces in Cloudpermit. This feature allows building and planning authorities to decide which internal and external organizations, agencies, and corporations may participate as stakeholders in circulation. Here key stakeholders can have access as a municipality's approver in identified workspaces.

Conditional use permits, for example, may require municipal authorities to circulate those applications in the land use permitting process. In practice, the responsible municipal authority circulates the conditional use workspace to the stakeholders, such as fire, water, or sewage departments, requesting comments or approvals in Cloudpermit. This way, comments, and approvals can be requested from all stakeholders concurrently, speeding up the approval processes.

The circulation feature supplies user management and task assignment functionalities for stakeholder organizations to manage their requests and circulations. This allows the municipal department's authorities to control who can see the original comments online. This feature also contains built-in notification functionality to provide all identified stakeholders with circulation requests, due dates, and updates.

The circulation feature allows municipal department authorities to complete the circulation request on the stakeholders(s) behalf and record their results. Providing municipal authorities confidence that all circulations are accurately recorded within the workspace.

After circulation, the requesting authority prepares and publishes a report to applicants, including received comments and approvals from the workspace.

Review Management

The Review Management feature enables municipal authorities to manage application submission reviews by providing a variety of review types that municipal administrators can configure for relevant application reviewers.

After application submission, municipal authorities review each application and plan. If additional reviews are required for the application, municipal authorities request them from the relevant reviewers in

Cloudpermit. Once complete, assigned reviewers either mark the forms and attachments as reviewed or request changes from applicants.

The "Reviews" section appears in the Land Use Permit application workspace.

4 REVIEWS ADD NEW REVIEW + Close ^			
Review	Status	Reviewer	
▼ Zoning review	Unreviewed	Alice Administrator	BEGIN REVIEW > ⋮
▼ Zoning review	In review	Unassigned	⋮
▼ Architectural plans review	Changes requested	Alice Administrator	⋮
▼ Architectural plans review	Reviewed	Alice Administrator	⋮

When a change in plans is requested, a task is generated for applicants by sending an automated email notification to the applicant and generates a "task" in the "Tasks and requests" section of the applicant's dashboard. Municipal authorities verify the changes after applicants have made them to progress through the process.

Once all reviews are complete (all review results, notes, and time spent are recorded) within the workspace, a request for a permit is made with the workspace.

Committee and Council Meetings

The Committee and Council Meetings feature is included in special and conditional use permits.

This feature is critical to the planning approval process as these meetings are held to decide on planning applications following local government policies. They also usually adhere to a strict municipality-based protocol.

The "Committee and Council Meetings" section can be accessed from the Cloudpermit dashboard, where users can generate agendas and meeting packages and better manage meeting dates. Within this feature, each approval application can be assigned to an upcoming meeting, allowing Cloudpermit to create and share agendas and other relevant meeting documents automatically.

The Cloudpermit dashboard includes a section for managing council and committee meetings.

Next Board of Variances meeting 2022-11-30 1	Next Bond County Council (LU) meeting 2022-11-30 0
Next Planning Commission meeting 2022-12-20 0	

The Land Use Permits application workspace includes a "Council/Committee Decision" section where users can upload decisions.

The "Council/Committee Decision" section displayed in the application workspace.

COUNCIL / COMMITTEE DECISION Close ▾

Filename	Description	Added	Council's decision date		
Council decision.pdf	Town Council	2023-02-01, 9:50 a.m. by Olivia Administrator	2023-02-01	CHANGE	DELETE
Council decision.pdf	Council	2023-02-01, 9:51 a.m. by Olivia Administrator	2023-02-01	CHANGE	DELETE

UPLOAD COUNCIL'S DECISION +

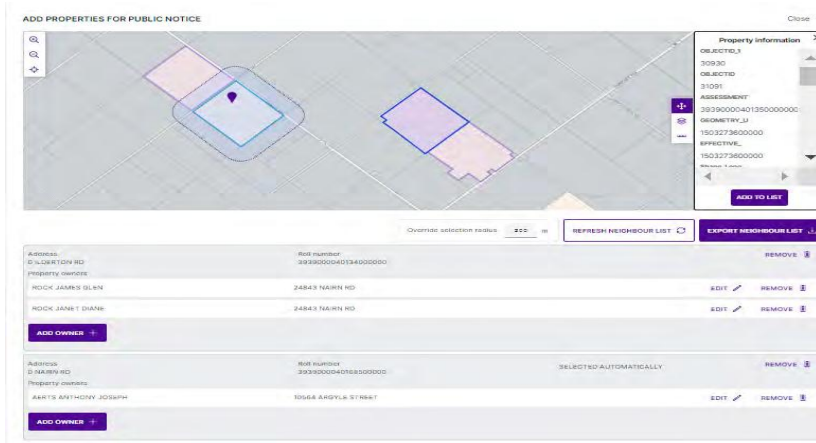
Public Notice

The Public Notice feature is included in the special use, and conditional use permits in the Cloudpermit Land Use Permits product.

The Public Notice feature can be described as follows:

- ⇒ It allows municipal authorities to manage information and tasks regarding public hearings and public notices of specific planning applications in Cloudpermit.
- ⇒ It also helps neighbors and citizens to provide their opinions on the planning proposal as part of the approval process.
- ⇒ It allows municipal authorities to give public notice of certain planning applications and other planning matters online instead of an antiquated paper or mail process.
- ⇒ A configurable "public notice letter" can be shared in traditional media and circulated to nearby property owners.
- ⇒ Enabled through GIS functionality, the public notice feature can determine a configurable radius ("buffer") to identify nearby properties and their owners to notify.

The workspace for adding properties and property owners in the Public Notice feature.



The public notice feature enables the collection of an "interested party" list comprising citizens who have expressed interest in receiving the decision for each application. Planning department authorities can add new contacts to the contact list anytime.

The "Contacts" section in the Public Notice feature.

CONTACTS

Add contacts on their behalf to a subscription list to be notified when a decision on the application is made.

ADD CONTACT + REMOVE CONTACTS CHOOSE # DASHBOARD

SELECT ALL ✓ INFORM SELECTED

Email address	Added	Informed date	On decision
<input type="checkbox"/> fred.builder@gmail.com	2022-10-27 by Alice Administrator		EDIT REMOVE
<input type="checkbox"/> john.builder@yahoo.com	2022-10-27 by Alice Administrator		EDIT REMOVE
<input type="checkbox"/> lisa.truss@yahoo.com	2022-10-27 by Alice Administrator		EDIT REMOVE
<input type="checkbox"/> sofa.architect@gmail.com	2022-10-27 by Alice Administrator		EDIT REMOVE

Additionally, citizens can self-register to receive the decision on the application through a self-serve QR code or web-link registration process.

The self-registering options via a link or QR code in the Public Notice feature.

PUBLIC NOTICE Close

PUBLISH LINK

Published

COPY LINK TO CLIPBOARD DOWNLOAD QR CODE

<https://staging.ca.cloudpermit.com/public-notice/CA-3539033-P-2022-66>

Users who sign up via the QR code will automatically be notified, while users added manually must be notified manually.

The "Subscription" workspace in the Public Notice feature.

BACK TO DASHBOARD 10133 FERNHILL DR

10133 FERNHILL DR, Middlesex Centre, Ontario

Subscribe

Subscribe with your email address to receive information such as Council or Committee decision for this application. You will need to confirm the email address within 24 hours to complete the subscription. Follow the instructions sent to your email. If you don't receive a confirmation email from us within few hours, please contact our technical support.

Your email address

fred.builder@gmail.com

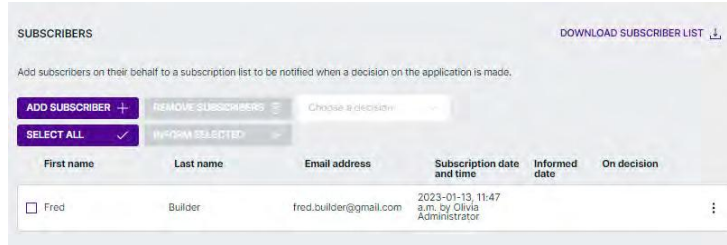
Yes, I agree to the Terms of service

SUBSCRIBE

Permit number: SPA-2022-23 Cloudpermit application number: CA-3539033-P-2022-66

The public notice feature also allows municipal authorities to add subscribers manually.

The "Subscribers" section in the Public Notice feature.



Conditions

Municipal building and planning authorities may impose conditions on special use and conditional use permits in Cloudpermit. These conditions can improve development quality by mitigating the adverse effects and allowing development to proceed where it would otherwise have been necessary to refuse planning permission.

The workspace for Land Use Permits applications includes a section for municipal authorities to impose conditions. Before workspaces can be closed and archived, the planning department must sign all open conditions.

All conditions are saved in the "Conditions" section of the application workspace.

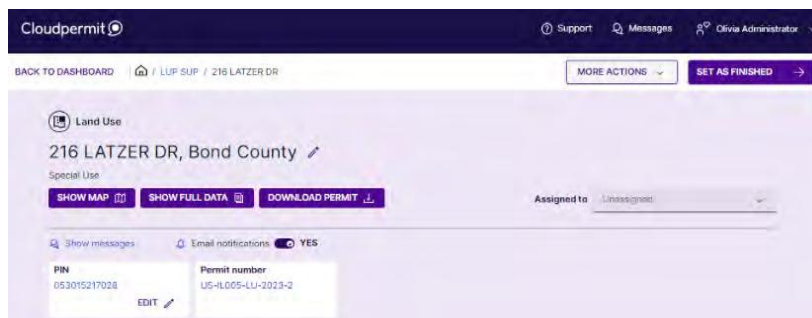


Permit Issuance

The permit issuance feature defines, creates, bills, and issues permits based on pre-configurable templates.

Municipal authorities prepare the permit for issuance after completing reviews and acknowledging application payments. All issued permit PDFs are available for download in each workspace header.

The functionality for downloading a permit PDF in the workspace header.



Land Use Permit Types in Cloudpermit

Cloudpermit's Land Use Permitting product includes zoning, special use, and conditional use permits.

This section describes what each type of land use permit refers to.

Zoning Permits

Zoning laws or ordinances help to regulate how land is used and control what structures are and are not permitted to be built on the land.

Citizens who want to change how they use a specific piece of land, such as creating new off-street parking, installing signs, or modifying or demolishing it, must apply for a zoning permit.

The property owner fills out a zoning permit application in Cloudpermit and provides the necessary plans included in the application. The zoning permit application will be submitted through Cloudpermit to the municipal zoning and planning department.

The zoning and planning authorities will review the application with plans and, if necessary, issue a zoning permit that authorizes using a parcel of land for a specific purpose. It grants permission for a particular use of the building or land, such as changing the use of the property or planning new construction or additions.

Special Use Permits

Special use developments in specific zoning districts may benefit existing land use. Special use permits may be issued when a proposed development is not permitted "as of right" but is complementary to existing land use and helps mitigate potential adverse effects. As a result, special use permits may be subject to conditions.

The Cloudpermit Land Use Permits product allows property owners to submit special use permit applications to the municipal planning and zoning departments. Once submitted, the planning and zoning department can deem the application "complete" or "incomplete."

Once the development proposal has been deemed complete, it will be discussed at a public hearing. Cloudpermit allows planners to assign applications to upcoming meetings, track the meeting's outcome, and generate public notices to neighboring property owners. In addition, interested citizens can subscribe to receive the application decision in Cloudpermit.

Conditional Use Permits

A conditional use permit is a type of permit that allows for a limited exception to a zoning ordinance under certain conditions. These permit applications are granted subject to several conditions imposed by the jurisdiction over which the land falls.

When a property owner wants to run, for example, a home-based business operation in a residential district, it may violate zoning laws, which can negatively impact the neighborhood. The property owner applies for a conditional use permit in Cloudpermit and provides the necessary plans included in the application.

In Cloudpermit, the municipal zoning department processes the application and issues a permit if the development complies with the municipality's ordinance.

Configuration Tools

Administrative users can configure specific functionality to the municipality's requirements using Cloudpermit's configuration tools.

Cloudpermit configuration enables the following:

- ⇒ Managing planning approver and user group configuration
- ⇒ Managing role-based permissions
- ⇒ Organizing committees and council's configuration
- ⇒ Managing application configuration, including application, forms, attachments, party roles, and review configuration.
- ⇒ Managing application approval fees
- ⇒ Managing forms and templates
- ⇒ Customizing permit numbering
- ⇒ Allowing reporting for permits, payments, and reviews
- ⇒ Allowing municipalities to automate notifications.
- ⇒ Managing system language selections.

Cloudpermit also offers municipal planning departments a variety of templates and forms, such as a default permit and public notice template.

Cloudpermit Configuration

The tables below display the Cloudpermit Land Use Permits feature configuration.

Configuration:

Section	Component	Description
Application type - categories	Category description	Allows editing the names and descriptions of permit categories.
Application type - categories	Project types	Allows associating permit categories with various project types.
Attachment types	Editing attachment types	Allows adding new attachment types and editing existing ones.
Permit number	Permit number	Allows assigning a numbering system to a permit number.

Committees and Councils:

Section	Component	Description
Adding new committees and councils	Committees and council's configuration	Allows adding new committees and councils to the municipality.
Adding new appeal tribunals	Committees and council's configuration	Allows adding, editing, and deleting appeal tribunals.

Forms:

Section	Component	Description
Forms	Forms	Allows adding new forms and managing published forms.

Sign-off declarations and signatures	Forms	Allows for defining sign-off declarations and signature requirements for sign-off forms for each permit type combination.
--------------------------------------	-------	---

Fees Management:

Section	Component	Description
Fee schedule	Configuration	Providing a list of available fees specific to each client.
Other settings	Online payment integration	Allows configuring Cloudpermit to accept payment from online providers. In addition, it will enable adding payment instructions.

Templates:

Section	Component	Description
Permit templates	PDF templates	Allows creating and managing permit templates with customizable layouts.
Meeting agenda templates	PDF templates	Allows managing templates for meeting agendas.
Fees & Payments templates	PDF templates	It includes receipt, refund, and invoice templates.

Cloudpermit Third-Party Integrated Systems

Cloudpermit has standard configurable integrations to over twenty (20) systems categorized under six different integration types described below.

Suppose the need for integration with a standard configurable integration cannot be fulfilled. In that case, Cloudpermit may integrate a new system, make a minor change to an existing one, or develop a custom one. These integrations are priced separately and, if applicable, addressed within your contract.

Standard Configurable Third-Party Integrations

Cloudpermit has integrations to third-party systems that can be configured for the client as part of the standard implementation. These integrations may include monthly or annual fees, which will be stated in a contract.

Geographic Information System (GIS)

Cloudpermit supports a one-way integration with the municipal authority's GIS to search properties by civic address or property identifier, retrieve property information, read map layers to be shown on maps, and retrieve owner information.

Supported GIS integrations include the following:

- ESRI ArcGIS
- CGIS
- CartoVista

- MuniSight

Online Payment

Cloudpermit integrates with most online payment providers through various online checkout systems or payment gateways to process fees and dues. Users can choose an online payment option for their bills when an online payment integration is configured for a municipality.

Payer information and bill contents are sent to the PCI-compliant payment provider and forwarded to the provider's checkout page. The payment provider returns information about the success of the payment. Where necessary (and possible), the convenience fees are configured in the payment system.

Supported Online Payment integrations include the following:

- Allpaid
- Bambora
- CCP/NIC Online Payment
- ePay
- E-xact
- Government Window
- Merchante
- Moneris
- OpenEdge
- Paymentus
- PayNowlink
- Square
- Stripe
- Payeezy

Authentication through Open ID Connect (OIDC)

When a user account is linked to an external system for authentication, Cloudpermit sends the authentication through an Open ID Connectivity (OIDC) API (Application Program Interface) to a third-party login page for the organization.

With this integration, the whole authentication happens in the third-party system, which returns a success of authentication to Cloudpermit. The integration does not include authorization; all groups and permissions are managed in Cloudpermit.

Supported OIDC authentication integrations include the following:

- Azure AD

Additional AD integrations are priced separately and, if applicable, addressed within your contract.

Multi-Factor Authentication (MFA)

When a Multi-Factor Authentication (MFA) is needed for a department, Cloudpermit login will require at least Two-Factor authentication.

After successful Cloudpermit authentication, the users will be sent to a third-party system for second-factor authentication, such as a mobile app or Security Management System (SMS).

The third-party system must supply an OIDC (Open ID Connect) interface, and it returns the success of the second-factor authentication to Cloudpermit.

Supported MFA integration includes the following:

- Duo

Additions and Minor Changes to Third-Party Integrations

Cloudpermit adds integrations with new systems if the integration is for an existing integration type, e.g., Online Payment or GIS. Cloudpermit has confirmed that the third-party system has Application Program Interfaces (APIs) that support the current integration model.

All integrations to new systems and minor changes to existing system integrations must be agreed upon separately, and they are not included in the standard implementation.

Delivery may contain a development fee and an annual or monthly fee.

Cloudpermit will give an estimated future release for integration upon agreement.

Custom Integrations

All other integrations that are not Configurable Standard integrations, minor changes to existing integrations, or new systems with an existing integration type are considered Custom Integrations.

All custom integrations require a feasibility study and specifications before the agreement. Cloudpermit will give an estimated future release for integration upon agreement.

Delivery of a Custom Integration contains a development fee and an annual or monthly fee.

Integrations with Backend Systems

In backend system integrations, Cloudpermit leverages an integration process that enables sending the information to a backend system.

- ⇒ Cloudpermit creates a folder in the backend system for each workspace.
- ⇒ Cloudpermit will link the properties and contacts into the folder and make new contacts if necessary.
- ⇒ Cloudpermit updates the folder's status and specified data fields in the folder.

Integration can be configured to include the transfer of fees to the backend system. Completed reviews and inspections can be configured to be transferred too. The integration setup will require changes in the backend system and mapping statuses and codes between the systems.

Integrated backend solutions are priced separately and, if applicable, addressed within your contract.

Integrations with Electronic Archives

This type of integration sends the content of a workspace to an external system for archival. The third-party systems are Enterprise Content Management (ECM) or Electronic Archives. Cloudpermit will create

an archival folder in the third party, write the values of the configured data fields in the folder, and transfer configured attachments into the folder for archival.

Integrated electronic archive solutions are priced separately and, if applicable, addressed within your contract.



AGREEMENT
BETWEEN
Restorical Research, LLC
AND
City of Stevenson
FOR COST RECOVERY ASSISTANCE

PRIVILEGED & CONFIDENTIAL

This Contingency Fee Agreement (“Agreement”) defines the nature and scope of the relationship between Restorical Research, LLC (“Restorical”) and City of Stevenson (“Client”) in connection with Restorical providing consulting services for the environmental cost recovery/contribution and/or insurance coverage matters described below.

1. **SCOPE OF SERVICES:** The scope of services to be provided by Restorical under this agreement will be referred to as the “Cost Recovery Assistance,” and will encompass either: (a) consulting services to assist Client in preparing and undertaking an insurance recovery action against insurers who owe Client duties of defense and indemnification for the costs of environmental investigation and remediation of contamination on, beneath or potentially migrating to or from the property pursuant to insurance policies; or (2), a cost recovery/contribution action against third parties who (i) have caused, contributed to, or exacerbated contamination on, beneath or potentially migrating to or from the property, (ii), who may have insurance policies which address such contamination, and (iii) who are liable to Client for some or all of the costs of environmental investigation and remediation. These actions collectively, or alone, are deemed the “Cost Recovery Assistance”. Cost Recovery Assistance shall consist of:
 - a. Performing such historical investigation of property records, transactional records, aerial photographs, sanborn maps, and other similar historical documents to identify potentially responsible persons;
 - b. Assist in managing the flow of information between the Client, attorneys, and consultants. Client authorizes Restorical to be copied (including blind copy) on all correspondence between Client, attorneys and consultants. Client authorizes Restorical to receive copies of all invoices;
 - c. Performing such historical investigation of insurance records and related documents to identify insurance carriers and policies that may provide insurance coverage for contamination on, beneath or potentially migrating to or from the property that is the subject of claims or demands by the Client, by any governmental agency, or a third party.

Cost Recovery Assistance does not include:

- a. Environmental investigation needed to fully delineate the nature and extent of contamination;
 - b. Environmental remediation needed to address such contamination;
 - c. Expert witness services in any cost recovery, contribution, or insurance coverage litigation that Client may hire counsel to initiate; and
 - d. Legal Services as Client understands that Restorical does not perform legal services or provide legal advice.
2. **COMPENSATION:**
 - a. **TASK 1:** As compensation for services to conduct a preliminary investigation and determine if a viable insurance policy and/or insurance coverage exists, Restorical shall receive \$10.00. Restorical shall present to Client an invoice once this investigation is complete.

- b. TASK 2: After review of the deliverables from TASK 1, Client, in its sole discretion, may elect to proceed to TASK 2. If Client so elects to proceed to TASK 2, as compensation for services to perform Cost Recovery Assistance for Client, Restorical shall receive a contingency fee of Ten percent (10%) of "Recovery". Upon receipt of the Recovery, Restorical shall present to Client an invoice. Client shall pay the full amount of invoice promptly after receipt of the invoice.
 - i. The parties understand and agree that a material inducement for Restorical to enter into this Agreement and perform the Task 1 services is the opportunity to pursue the Task 2 services. If the Client elects not to pursue the Task 2 services the Client agrees (i) it will not on its own, directly or indirectly, at any time pursue any cost recovery contribution against any of the insurance identified by Restorical in providing the Task 1 services and (ii) that if the Client pursues and recovers any funds from the insurance identified by Restorical in providing the Task 1 services the Client will be obligated to pay Restorical the Task 2 fee.
- 3. DEFINITION OF RECOVERY: The term "Recovery" as used herein are all payments, flowing to the Client directly or indirectly, monetary or otherwise, from any potentially responsible party, or from any one or more of the insurers of the Client or of any potentially responsible party, whether by collection, settlement, judgment or litigation, before consideration of any income tax matters. Recovery includes but is not limited to payments for investigation and remediation work, sums attributable to interest, punitive damages or attorney's fees.
- 4. CONFIDENTIALITY: All communications and work product amongst any attorney for the Client ("Attorney"), Client and Restorical Research are considered completely confidential and within the full confidentiality protections of the attorney client privilege and the attorney work product privilege. Restorical Research is Attorney's non-lawyer representative and non-testifying consultant assisting Attorney in this representation and is fully within the confidentialities of the attorney client privilege and attorney work product privilege allowable under state law and our agreement. Restorical Research understands that it will not reveal the information it has compiled to any third-party without first discussing the release with Client and/or Attorney and obtaining Client's concurrence.
- 5. EXPENSES: Client agrees to pay for all expenses related to title document production not to exceed \$400 per site.
- 6. ASSIGNMENT: In the event that the real property is sold, Client agrees to either: 1) assign this contract to the new owner or 2) continue paying Restorical as per the terms of this agreement past closing.

The Client has read this Agreement carefully and understands the terms hereof.

I HAVE READ THE ABOVE AGREEMENT BEFORE SIGNING IT. THE UNDERSIGNED CLIENT ACKNOWLEDGES THE RECEIPT OF A FULLY SIGNED COPY OF THIS AGREEMENT.

City of Stevenson

Restorical Research, LLC

By: _____
Leana Kinley, City Administrator

By: _____
Benjamin S. Pariser, Principal

Date: _____

Date: _____



What Makes Restorical Research a Sole Source Provider

Restorical Research (Restorical) stands alone in the world of Insurance Archaeology and is unique in the services provided to our public and private policyholder ONLY clientele.

Over the past 20+ years Restorical has been conducting a meticulous audit of the insurance industry including each individual insurance carrier. Restorical leverages this real-world experience and our proprietary database to the advantage of our policyholder clients. Restorical has successfully assisted over 2,000 clients throughout the United States.

Utilizing our proprietary database and vast experience of the insurance industry throughout the United States, Restorical is unique, from every other Insurance Archaeology firm, in each of the following areas:

1. Successfully locate and recover historic CGL policies.
2. Restorical ONLY works for policyholders, we do not have Insurance Carrier Clients.
3. Successfully identifying the historic owners, operators, and tenants on each property.
4. Analyze and advise Clients on the value of these policies and develop strategies (with qualified coverage counsel) to maximize recovery for losses incurred due to the release of environmental contaminants upon or under any property covered by these historic policies.
5. Develop, prepare, and organize historical documentation to prove up policies and assist in tendering (in consultation with qualified coverage counsel) good faith claims to the appropriate insurance carriers.
6. Assisting our Clients in managing the claims process both pre and post-tender.
7. Restorical has an internal team of forensic accountants to track all expenses in the claim's management process.
8. Restorical will oversee the claims management process including providing accounting oversight to the project team.
9. Develop a comprehensive protocol to make sure the insurers keep their commitments to pay the policyholder and their consultants as the site investigation and/or remediation of properties proceeds.
10. Restorical regularly assists our Clients in the acquisition and/or disposition of contaminated properties utilizing historic insurance policies as a financial asset to limit environmental liability & maximize property value.



Board of County Commissioners

Lewis County Courthouse • 351 NW North Street • Chehalis, WA 98532-1900

☎ 360.740.1120
TDD 360.740.1480

bocc@lewiscountywa.gov

August 31, 2020

Benjamin Pariser
Restorical Research, LLC
7525 SE 24th Street, Suite 315
Mercer Island, WA 98040-2300

Re: Restorical Research Reference Letter

Dear Benjamin,

It is my pleasure to recommend Restorical Research, LLC. Your professional abilities to retrieve insurance monies on behalf of Lewis County have proven to be very valuable.

The county was pleasantly surprised with the amount of money your company recovered from sources that we did not even know existed prior to working with your company. We appreciate the thoroughness and patience that you showed in working with us as this was outside of our normal course of business. The services Restorical Research provides has enabled our staff to completely rethink historic use sites throughout the county and provide unexpected revenue.

We are happy to provide this recommendation to your company. Feel free to have any future clients contact me personally if you wish.

Sincerely,

Erik Martin, PE, MBA
County Manager
Lewis County, Washington

Erik Martin
County Manager

Edna J. Fund
First District

Bobby Jackson
Second District

Gary Stamper
Third District

Rieva Lester
Clerk of the Board

2024 BUDGET POSITION

City Of Stevenson

Time: 17:31:08 Date: 05/10/2024

Page: 1

001 General Expense Fund Months: 01 To: 04

Revenues	Amt Budgeted	Revenues	Remaining	
100 Unreserved	930,756.45	1,499,109.80	(568,353.35)	161.1%
102 Unemployment Reserve	33,413.82	33,414.00	(0.18)	100.0%
104 Custodial Reserve	51,135.13	51,135.13	0.00	100.0%
308 Beginning Balances	1,015,305.40	1,583,658.93	(568,353.53)	156.0%
311 Property Tax	551,865.92	62,397.37	489,468.55	11.3%
313 Sales Tax	480,000.00	120,889.50	359,110.50	25.2%
316 Utility Tax	32,000.00	36,079.05	(4,079.05)	112.7%
317 Other Tax	16,000.00	9,638.81	6,361.19	60.2%
310 Taxes	1,079,865.92	229,004.73	850,861.19	21.2%
321 Licenses	2,900.00	2,300.82	599.18	79.3%
322 Permits	0.00	5.00	(5.00)	0.0%
320 Licenses & Permits	2,900.00	2,305.82	594.18	79.5%
330 Grants	25,000.00	42,212.49	(17,212.49)	168.8%
335 State Shared	11,000.00	0.00	11,000.00	0.0%
336 State Entitlements, Impact Payments & Taxe	19,657.15	10,462.65	9,194.50	53.2%
337 Interlocal Loan Repayments	20,200.00	0.00	20,200.00	0.0%
330 Intergovernmental Revenues	75,857.15	52,675.14	23,182.01	69.4%
341 Admin, Printing & Probation Fees	290,445.71	2,748.92	287,696.79	0.9%
342 Fire District 2	19,620.00	40,106.26	(20,486.26)	204.4%
345 Planning	4,500.00	1,705.00	2,795.00	37.9%
376 Parks	0.00	0.00	0.00	0.0%
340 Charges For Goods & Services	314,565.71	44,560.18	270,005.53	14.2%
350 Fines & Penalties	12,700.00	2,745.73	9,954.27	21.6%
000	0.00	50.00	(50.00)	0.0%
100 General Interest Income	5,500.00	18,495.73	(12,995.73)	336.3%
376 Parks	2,500.00	0.00	2,500.00	0.0%
360 Interest & Other Earnings	8,000.00	18,545.73	(10,545.73)	231.8%
380 Non Revenues	0.00	6,252.05	(6,252.05)	0.0%
390 Other Financing Sources	0.00	3,574.25	(3,574.25)	0.0%
Fund Revenues:	2,509,194.18	1,943,322.56	565,871.62	77.4%

Expenditures	Amt Budgeted	Expenditures	Remaining	
511 Legislative	37,000.00	7,127.19	29,872.81	19.3%
512 Judicial	60,510.00	16,411.15	44,098.85	27.1%
513 Executive	153,889.18	43,494.91	110,394.27	28.3%
514 Financial, Recording & Elections	142,465.57	44,920.38	97,545.19	31.5%
515 Legal Services	16,500.00	2,620.00	13,880.00	15.9%
517 Employee Benefit Programs	10,525.00	73.11	10,451.89	0.7%
518 Centralized Services	122,173.32	64,397.84	57,775.48	52.7%
521 Law Enforcement	278,860.00	91,082.19	187,777.81	32.7%
202 Fire Department	167,207.50	39,631.52	127,575.98	23.7%
203 Fire District 2	90,750.00	19,804.91	70,945.09	21.0%

2024 BUDGET POSITION

City Of Stevenson

Time: 17:31:08 Date: 05/10/2024

Page: 2

001 General Expense Fund Months: 01 To: 04

Expenditures	Amt Budgeted	Expenditures	Remaining	
522 Fire Control				
522 Fire Control	257,957.50	59,436.43	198,521.07	23.0%
528 Dispatch Services	6,000.00	3,243.96	2,756.04	54.1%
553 Conservation	500.00	449.00	51.00	89.8%
560 Planning	297,398.75	58,119.85	239,278.90	19.5%
570 Economic Development	27,685.00	0.00	27,685.00	0.0%
558 Planning & Community Devel	325,083.75	58,119.85	266,963.90	17.9%
562 Public Health	10,000.00	0.00	10,000.00	0.0%
565 Welfare	10,000.00	0.00	10,000.00	0.0%
566 Substance Abuse	150.00	52.71	97.29	35.1%
573 Cultural & Community Activities	500.00	403.18	96.82	80.6%
576 Park Facilities	70,392.00	8,038.54	62,353.46	11.4%
580 Non Expenditures	0.00	425.10	(425.10)	0.0%
597 Interfund Transfers	25,000.00	0.00	25,000.00	0.0%
100 Unreserved	897,138.73	0.00	897,138.73	0.0%
102 Unemployment Reserve	33,414.00	0.00	33,414.00	0.0%
104 Custodial Reserve	51,135.13	0.00	51,135.13	0.0%
999 Ending Balance	981,687.86	0.00	981,687.86	0.0%
Fund Expenditures:	2,509,194.18	400,295.54	2,108,898.64	16.0%
Fund Excess/(Deficit):	0.00	1,543,027.02		

2024 BUDGET POSITION

City Of Stevenson

Time: 17:31:08 Date: 05/10/2024

Page: 3

010 General Reserve Fund Months: 01 To: 04

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	335,258.75	344,042.65	(8,783.90)	102.6%
360 Interest & Other Earnings	0.00	3,756.49	(3,756.49)	0.0%
Fund Revenues:	335,258.75	347,799.14	(12,540.39)	103.7%
Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance	335,258.75	0.00	335,258.75	0.0%
Fund Expenditures:	335,258.75	0.00	335,258.75	0.0%
Fund Excess/(Deficit):	0.00	347,799.14		

2024 BUDGET POSITION

City Of Stevenson

Time: 17:31:08 Date: 05/10/2024

Page: 4

020 Fire Reserve Fund		Months: 01 To: 04			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances	1,778,960.29	1,902,519.12	(123,558.83)	106.9%	
360 Interest & Other Earnings	0.00	21,319.96	(21,319.96)	0.0%	
397 Interfund Transfers	25,000.00	0.00	25,000.00	0.0%	
Fund Revenues:	1,803,960.29	1,923,839.08	(119,878.79)	106.6%	
Expenditures	Amt Budgeted	Expenditures	Remaining		
999 Ending Balance	1,803,960.29	0.00	1,803,960.29	0.0%	
Fund Expenditures:	1,803,960.29	0.00	1,803,960.29	0.0%	
Fund Excess/(Deficit):	0.00	1,923,839.08			

2024 BUDGET POSITION

City Of Stevenson

Time: 17:31:08 Date: 05/10/2024

Page: 5

030 ARPA Months: 01 To: 04

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	298,313.00	298,313.00	0.00	100.0%
330 Intergovernmental Revenues	0.00	0.00	0.00	0.0%
Fund Revenues:	298,313.00	298,313.00	0.00	100.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance	298,313.00	0.00	298,313.00	0.0%
Fund Expenditures:	298,313.00	0.00	298,313.00	0.0%
Fund Excess/(Deficit):	0.00	298,313.00		

2024 BUDGET POSITION

City Of Stevenson

Time: 17:31:08 Date: 05/10/2024

Page: 6

100 Street Fund Months: 01 To: 04

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	268,025.50	81,567.58	186,457.92	30.4%
313 Sales Tax	458,000.00	111,906.08	346,093.92	24.4%
316 Utility Tax	70,000.00	23,810.55	46,189.45	34.0%
310 Taxes	528,000.00	135,716.63	392,283.37	25.7%
320 Licenses & Permits	600.00	507.00	93.00	84.5%
330 Grants	77,085.85	0.00	77,085.85	0.0%
336 State Entitlements, Impact Payments & Taxe	41,958.50	11,844.47	30,114.03	28.2%
330 Intergovernmental Revenues	119,044.35	11,844.47	107,199.88	9.9%
360 Interest & Other Earnings	0.00	884.98	(884.98)	0.0%
390 Other Financing Sources	0.00	7,528.44	(7,528.44)	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	915,669.85	238,049.10	677,620.75	26.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
542 Roadway	395,190.43	63,749.74	331,440.69	16.1%
543 Stormwater	34,330.00	15,423.36	18,906.64	44.9%
545 Lights, Signs, Paths, Landscaping	39,150.00	10,601.38	28,548.62	27.1%
546 Snow Removal	34,957.00	21,229.52	13,727.48	60.7%
542 Streets - Maintenance	503,627.43	111,004.00	392,623.43	22.0%
543 Streets Admin & Overhead	156,296.63	55,138.58	101,158.05	35.3%
544 Road & Street Operations	25,000.00	6,025.28	18,974.72	24.1%
566 Substance Abuse	0.00	59.07	(59.07)	0.0%
594 Capital Expenditures	145,000.00	0.00	145,000.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%
999 Ending Balance	85,745.79	0.00	85,745.79	0.0%
Fund Expenditures:	915,669.85	172,226.93	743,442.92	18.8%
Fund Excess/(Deficit):	0.00	65,822.17		

2024 BUDGET POSITION

City Of Stevenson

Time: 17:31:08 Date: 05/10/2024

Page: 7

103 Tourism Promo & Develop Fund Months: 01 To: 04

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	862,978.52	1,384,100.01	(521,121.49)	160.4%
310 Taxes	487,190.00	125,342.49	361,847.51	25.7%
360 Interest & Other Earnings	0.00	18,490.43	(18,490.43)	0.0%
Fund Revenues:	1,350,168.52	1,527,932.93	(177,764.41)	113.2%
Expenditures	Amt Budgeted	Expenditures	Remaining	
573 Cultural & Community Activities	477,139.30	78,228.97	398,910.33	16.4%
594 Capital Expenditures	10,000.00	23,295.00	(13,295.00)	233.0%
597 Interfund Transfers	332,252.00	0.00	332,252.00	0.0%
999 Ending Balance	530,777.22	0.00	530,777.22	0.0%
Fund Expenditures:	1,350,168.52	101,523.97	1,248,644.55	7.5%
Fund Excess/(Deficit):	0.00	1,426,408.96		

2024 BUDGET POSITION

City Of Stevenson

Time: 17:31:08 Date: 05/10/2024

Page: 8

105 Affordable Housing Fund Months: 01 To: 04

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	17,435.11	17,455.62	(20.51)	100.1%
310 Taxes	5,000.00	214.80	4,785.20	4.3%
Fund Revenues:	22,435.11	17,670.42	4,764.69	78.8%
Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance	22,435.11	0.00	22,435.11	0.0%
Fund Expenditures:	22,435.11	0.00	22,435.11	0.0%
Fund Excess/(Deficit):	0.00	17,670.42		

2024 BUDGET POSITION

City Of Stevenson

Time: 17:31:08 Date: 05/10/2024

Page: 9

107 HEALing SCARS Fund Months: 01 To: 04

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	10,190.57	10,246.39	(55.82)	100.5%
360 Interest & Other Earnings	0.00	0.00	0.00	0.0%
Fund Revenues:	10,190.57	10,246.39	(55.82)	100.5%
Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance	10,190.57	0.00	10,190.57	0.0%
Fund Expenditures:	10,190.57	0.00	10,190.57	0.0%
Fund Excess/(Deficit):	0.00	10,246.39		

2024 BUDGET POSITION

City Of Stevenson

Time: 17:31:08 Date: 05/10/2024

Page: 10

300 Capital Improvement Fund		Months: 01 To: 04			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances	205,190.20	265,030.70	(59,840.50)	129.2%	
310 Taxes	20,000.00	9,251.54	10,748.46	46.3%	
360 Interest & Other Earnings	0.00	3,702.43	(3,702.43)	0.0%	
Fund Revenues:	225,190.20	277,984.67	(52,794.47)	123.4%	
Expenditures	Amt Budgeted	Expenditures	Remaining		
597 Interfund Transfers	19,699.00	0.00	19,699.00	0.0%	
999 Ending Balance	205,491.20	0.00	205,491.20	0.0%	
Fund Expenditures:	225,190.20	0.00	225,190.20	0.0%	
Fund Excess/(Deficit):	0.00	277,984.67			

2024 BUDGET POSITION

City Of Stevenson

Time: 17:31:08 Date: 05/10/2024

Page: 11

311 First Street		Months: 01 To: 04			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances	0.00	0.00	0.00	0.0%	
330 Intergovernmental Revenues	884,186.00	0.00	884,186.00	0.0%	
397 Interfund Transfers	19,699.00	0.00	19,699.00	0.0%	
Fund Revenues:	903,885.00	0.00	903,885.00	0.0%	
Expenditures	Amt Budgeted	Expenditures	Remaining		
594 Capital Expenditures	903,885.00	20,867.21	883,017.79	2.3%	
999 Ending Balance	0.00	0.00	0.00	0.0%	
Fund Expenditures:	903,885.00	20,867.21	883,017.79	2.3%	
Fund Excess/(Deficit):	0.00	(20,867.21)			

2024 BUDGET POSITION

City Of Stevenson

Time: 17:31:08 Date: 05/10/2024

Page: 12

312 Columbia Ave Months: 01 To: 04

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	0.00	(19,620.00)	19,620.00	0.0%
330 Intergovernmental Revenues	0.00	19,620.00	(19,620.00)	0.0%
Fund Revenues:	0.00	0.00	0.00	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	0.00	0.00		

2024 BUDGET POSITION

City Of Stevenson

Time: 17:31:08 Date: 05/10/2024

Page: 13

313 Park Plaza Fund Months: 01 To: 04

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	0.00	(82,612.07)	82,612.07	0.0%
330 Intergovernmental Revenues	50,000.00	0.00	50,000.00	0.0%
397 Interfund Transfers	332,252.00	0.00	332,252.00	0.0%
Fund Revenues:	382,252.00	(82,612.07)	464,864.07	21.6%
Expenditures	Amt Budgeted	Expenditures	Remaining	
576 Park Facilities	0.00	1,443.34	(1,443.34)	0.0%
594 Capital Expenditures	382,252.00	63,925.71	318,326.29	16.7%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	382,252.00	65,369.05	316,882.95	17.1%
Fund Excess/(Deficit):	0.00	(147,981.12)		

2024 BUDGET POSITION

City Of Stevenson

Time: 17:31:08 Date: 05/10/2024

Page: 14

400 Water/Sewer Fund		Months: 01 To: 04		
Revenues	Amt Budgeted	Revenues	Remaining	
400 Water/Sewer	1,446,600.22	1,050,601.86	395,998.36	72.6%
401 Water	575,571.75	607,546.75	(31,975.00)	105.6%
402 Sewer	225,830.18	247,035.18	(21,205.00)	109.4%
308 Beginning Balances	2,248,002.15	1,905,183.79	342,818.36	84.8%
343 Water	0.00	134.00	(134.00)	0.0%
344 Sewer	0.00	84.00	(84.00)	0.0%
320 Licenses & Permits	0.00	218.00	(218.00)	0.0%
343 Water	873,361.25	264,380.51	608,980.74	30.3%
344 Sewer	1,520,609.34	481,346.14	1,039,263.20	31.7%
340 Charges For Goods & Services	2,393,970.59	745,726.65	1,648,243.94	31.2%
343 Water	46,674.00	6,105.29	40,568.71	13.1%
344 Sewer	56,532.00	24,990.00	31,542.00	44.2%
400 Water/Sewer	4,000.00	328.91	3,671.09	8.2%
360 Interest & Other Earnings	107,206.00	31,424.20	75,781.80	29.3%
380 Non Revenues	0.00	0.00	0.00	0.0%
Fund Revenues:	4,749,178.74	2,682,552.64	2,066,626.10	56.5%
Expenditures	Amt Budgeted	Expenditures	Remaining	
534 Water Utilities	931,036.15	275,496.54	655,539.61	29.6%
535 Sewer	1,192,732.10	337,631.50	855,100.60	28.3%
534 Water	60,738.17	18,079.38	42,658.79	29.8%
535 Sewer	82,249.18	0.00	82,249.18	0.0%
591 Debt Service	142,987.35	18,079.38	124,907.97	12.6%
534 Water	170,464.80	6,881.85	163,582.95	4.0%
535 Sewer	150,000.00	0.00	150,000.00	0.0%
594 Capital Expenditures	320,464.80	6,881.85	313,582.95	2.1%
597 Interfund Transfers	1,020,922.90	0.00	1,020,922.90	0.0%
400 Water/Sewer	446,427.51	0.00	446,427.51	0.0%
401 Water	562,245.75	0.00	562,245.75	0.0%
402 Sewer	132,362.18	0.00	132,362.18	0.0%
999 Ending Balance	1,141,035.44	0.00	1,141,035.44	0.0%
Fund Expenditures:	4,749,178.74	638,089.27	4,111,089.47	13.4%
Fund Excess/(Deficit):	0.00	2,044,463.37		

2024 BUDGET POSITION

City Of Stevenson

Time: 17:31:08 Date: 05/10/2024

Page: 15

406 Wastewater Short Lived Asset Res. Fund Months: 01 To: 04

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	87,116.00	87,116.00	0.00	100.0%
397 Interfund Transfers	21,779.00	0.00	21,779.00	0.0%
Fund Revenues:	108,895.00	87,116.00	21,779.00	80.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance	108,895.00	0.00	108,895.00	0.0%
Fund Expenditures:	108,895.00	0.00	108,895.00	0.0%
Fund Excess/(Deficit):	0.00	87,116.00		

2024 BUDGET POSITION

City Of Stevenson

Time: 17:31:08 Date: 05/10/2024

Page: 16

408 Wastewater Debt Reserve Fund Months: 01 To: 04

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	61,191.00	61,191.00	0.00	100.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	61,191.00	61,191.00	0.00	100.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance	61,191.00	0.00	61,191.00	0.0%
Fund Expenditures:	61,191.00	0.00	61,191.00	0.0%
Fund Excess/(Deficit):	0.00	61,191.00		

2024 BUDGET POSITION

City Of Stevenson

Time: 17:31:08 Date: 05/10/2024

Page: 17

410 Wastewater System Upgrades			Months: 01 To: 04		
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances	(1,080,600.53)	(759,760.33)	(320,840.20)	70.3%	
330 Intergovernmental Revenues	4,771,374.53	550,270.09	4,221,104.44	11.5%	
390 Other Financing Sources	2,672,048.05	821,533.75	1,850,514.30	30.7%	
397 Interfund Transfers	999,143.90	0.00	999,143.90	0.0%	
Fund Revenues:	7,361,965.95	612,043.51	6,749,922.44	8.3%	
Expenditures	Amt Budgeted	Expenditures	Remaining		
591 Debt Service	0.00	8,207.54	(8,207.54)	0.0%	
594 Capital Expenditures	7,361,965.95	1,567,093.94	5,794,872.01	21.3%	
999 Ending Balance	0.00	0.00	0.00	0.0%	
Fund Expenditures:	7,361,965.95	1,575,301.48	5,786,664.47	21.4%	
Fund Excess/(Deficit):	0.00	(963,257.97)			

2024 BUDGET POSITION

City Of Stevenson

Time: 17:31:08 Date: 05/10/2024

Page: 18

420 Cascade Avenue Mitigation Fund Months: 01 To: 04

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	19,550.00	19,550.00	0.00	100.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%
Fund Revenues:	19,550.00	19,550.00	0.00	100.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
999 Ending Balance	19,550.00	0.00	19,550.00	0.0%
Fund Expenditures:	19,550.00	0.00	19,550.00	0.0%
Fund Excess/(Deficit):	0.00	19,550.00		

2024 BUDGET POSITION

City Of Stevenson

Time: 17:31:08 Date: 05/10/2024

Page: 19

500 Equipment Service Fund		Months: 01 To: 04		
Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	85,317.74	84,171.92	1,145.82	98.7%
340 Charges For Goods & Services	220,000.00	89,133.90	130,866.10	40.5%
360 Interest & Other Earnings	0.00	1,023.15	(1,023.15)	0.0%
390 Other Financing Sources	450,000.00	0.00	450,000.00	0.0%
Fund Revenues:	755,317.74	174,328.97	580,988.77	23.1%
Expenditures	Amt Budgeted	Expenditures	Remaining	
548 Public Works - Centralized Services	176,272.10	60,840.76	115,431.34	34.5%
591 Debt Service	29,000.00	0.00	29,000.00	0.0%
594 Capital Expenditures	530,000.00	0.00	530,000.00	0.0%
999 Ending Balance	20,045.64	0.00	20,045.64	0.0%
Fund Expenditures:	755,317.74	60,840.76	694,476.98	8.1%
Fund Excess/(Deficit):	0.00	113,488.21		

2024 BUDGET POSITION

City Of Stevenson

Time: 17:31:08 Date: 05/10/2024

Page: 20

630 Stevenson Municipal Court Months: 01 To: 04

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances	0.00	0.00	0.00	0.0%
380 Non Revenues	0.00	632.47	(632.47)	0.0%
Fund Revenues:	0.00	632.47	(632.47)	0.0%
Expenditures	Amt Budgeted	Expenditures	Remaining	
580 Non Expenditures	0.00	632.47	(632.47)	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	632.47	(632.47)	0.0%
Fund Excess/(Deficit):	0.00	0.00		

2024 BUDGET POSITION TOTALS

City Of Stevenson

Months: 01 To: 04

Time: 17:31:08

Date: 05/10/2024

Page: 21

Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Expense Fund	2,509,194.18	1,943,322.56	77.4%	2,509,194.18	400,295.54	16%
010 General Reserve Fund	335,258.75	347,799.14	103.7%	335,258.75	0.00	0%
020 Fire Reserve Fund	1,803,960.29	1,923,839.08	106.6%	1,803,960.29	0.00	0%
030 ARPA	298,313.00	298,313.00	100.0%	298,313.00	0.00	0%
100 Street Fund	915,669.85	238,049.10	26.0%	915,669.85	172,226.93	19%
103 Tourism Promo & Develop Fund	1,350,168.52	1,527,932.93	113.2%	1,350,168.52	101,523.97	8%
105 Affordable Housing Fund	22,435.11	17,670.42	78.8%	22,435.11	0.00	0%
107 HEALing SCARS Fund	10,190.57	10,246.39	100.5%	10,190.57	0.00	0%
300 Capital Improvement Fund	225,190.20	277,984.67	123.4%	225,190.20	0.00	0%
311 First Street	903,885.00	0.00	0.0%	903,885.00	20,867.21	2%
312 Columbia Ave	0.00	0.00	0.0%	0.00	0.00	0%
313 Park Plaza Fund	382,252.00	-82,612.07	-21.6%	382,252.00	65,369.05	17%
400 Water/Sewer Fund	4,749,178.74	2,682,552.64	56.5%	4,749,178.74	638,089.27	13%
406 Wastewater Short Lived Asset Res.	108,895.00	87,116.00	80.0%	108,895.00	0.00	0%
408 Wastewater Debt Reserve Fund	61,191.00	61,191.00	100.0%	61,191.00	0.00	0%
410 Wastewater System Upgrades	7,361,965.95	612,043.51	8.3%	7,361,965.95	1,575,301.48	21%
420 Cascade Avenue Mitigation Fund	19,550.00	19,550.00	100.0%	19,550.00	0.00	0%
500 Equipment Service Fund	755,317.74	174,328.97	23.1%	755,317.74	60,840.76	8%
630 Stevenson Municipal Court	0.00	632.47	0.0%	0.00	632.47	0%
	21,812,615.90	10,139,959.81	46.5%	21,812,615.90	3,035,146.68	13.9%

TREASURER'S REPORT

Fund Totals

City Of Stevenson

Time: 17:28:21 Date: 05/10/2024

04/01/2024 To: 04/30/2024

Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Expense Fund	1,515,781.25	105,104.19	77,858.42	1,543,027.02	1,558.17	30,776.36	0.00	1,575,361.55
010 General Reserve Fund	347,185.95	613.19		347,799.14	0.00	0.00	0.00	347,799.14
020 Fire Reserve Fund	1,919,815.30	4,023.78		1,923,839.08	0.00	0.00	0.00	1,923,839.08
030 ARPA	298,313.00	0.00		298,313.00	0.00	0.00	0.00	298,313.00
100 Street Fund	54,607.57	42,341.46	31,126.86	65,822.17	2,283.00	6,961.72	0.00	75,066.89
103 Tourism Promo & Develop Fund	1,440,194.83	36,967.40	50,753.27	1,426,408.96	18,750.00	-2.81	0.00	1,445,156.15
105 Affordable Housing Fund	17,670.42	0.00		17,670.42	0.00	0.00	0.00	17,670.42
107 HEALing SCARS Fund	10,246.39	0.00		10,246.39	0.00	0.00	0.00	10,246.39
300 Capital Improvement Fund	275,242.96	2,741.71		277,984.67	0.00	0.00	0.00	277,984.67
311 First Street	-11,550.18	0.00	9,317.03	-20,867.21	0.00	0.00	0.00	-20,867.21
313 Park Plaza Fund	-129,057.18	0.00	18,923.94	-147,981.12	17,480.60	0.00	0.00	-130,500.52
400 Water/Sewer Fund	2,003,990.42	185,501.36	145,028.41	2,044,463.37	5,835.31	18,018.61	-544.50	2,067,772.79
406 Wastewater Short Lived Asset Res. Fund	87,116.00	0.00		87,116.00	0.00	0.00	0.00	87,116.00
408 Wastewater Debt Reserve Fund	61,191.00	0.00		61,191.00	0.00	0.00	0.00	61,191.00
410 Wastewater System Upgrades	-1,014,606.06	569,680.64	518,332.55	-963,257.97	0.00	0.00	0.00	-963,257.97
420 Cascade Avenue Mitigation Fund	19,550.00	0.00		19,550.00	0.00	0.00	0.00	19,550.00
500 Equipment Service Fund	108,549.54	18,160.13	13,221.46	113,488.21	145.11	1,709.93	0.00	115,343.25
630 Stevenson Municipal Court	0.00	51.00	51.00	0.00	0.00	0.00	0.00	0.00
	7,004,241.21	965,184.86	864,612.94	7,104,813.13	46,052.19	57,463.81	-544.50	7,207,784.63

TREASURER'S REPORT

Account Totals

City Of Stevenson

04/01/2024 To: 04/30/2024

Time: 17:28:21 Date: 05/10/2024

Page: 2

Cash Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1	Checking	1,602,559.28	942,875.82	847,103.58	1,698,331.52	-38.89	103,516.00	1,801,808.63
10	Xpress Bill Pay	35,578.19	45,788.24	53,000.00	28,366.43	-505.61	0.00	27,860.82
11	Cash Drawer	100.00	0.00	0.00	100.00	0.00	0.00	100.00
12	Petty Cash	400.00	0.00	0.00	400.00	0.00	0.00	400.00
Total Cash:		1,638,637.47	988,664.06	900,103.58	1,727,197.95	-544.50	103,516.00	1,830,169.45
Investment Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
5	LGIP	2,707,542.25	12,011.44	0.00	2,719,553.69	0.00	0.00	2,719,553.69
6	US Bank Safekeeping	2,658,061.49	0.00	0.00	2,658,061.49	0.00	0.00	2,658,061.49
Total Investments:		5,365,603.74	12,011.44	0.00	5,377,615.18	0.00	0.00	5,377,615.18
		7,004,241.21	1,000,675.50	900,103.58	7,104,813.13	-544.50	103,516.00	7,207,784.63

TREASURER'S REPORT
Fund Investments By Account

City Of Stevenson

Time: 17:28:21 Date: 05/10/2024
Page: 3

04/01/2024 To: 04/30/2024

Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
001 000 General Expense Fund	657,265.05		2,915.82	2,915.82		660,180.87
010 000 General Reserve Fund	125,644.32		557.39	557.39		126,201.71
020 000 Fire Reserve Fund	854,571.41		3,791.13	3,791.13		858,362.54
100 000 Street Fund	23,449.42		104.03	104.03		23,553.45
103 000 Tourism Promo & Develop Fund	798,221.78		3,541.14	3,541.14		801,762.92
300 000 Capital Improvement Fund	185,672.83		823.70	823.70	135,000.00	51,496.53
400 000 Water/Sewer Fund	18,464.47	135,000.00	81.91	135,081.91		153,546.38
500 000 Equipment Service Fund	44,252.97		196.32	196.32		44,449.29
5 - LGIP	<u>2,707,542.25</u>	<u>135,000.00</u>	<u>12,011.44</u>	<u>147,011.44</u>	<u>135,000.00</u>	<u>2,719,553.69</u>
001 000 General Expense Fund	785,791.93					785,791.93
010 000 General Reserve Fund	217,710.22					217,710.22
020 000 Fire Reserve Fund	907,665.45					907,665.45
100 000 Street Fund	25,441.74					25,441.74
103 000 Tourism Promo & Develop Fund	605,162.79					605,162.79
300 000 Capital Improvement Fund	57,499.88					57,499.88
500 000 Equipment Service Fund	34,193.51					34,193.51
6 - US Bank Safekeeping	<u>2,633,465.52</u>	<u>0.00</u>	<u>0.00</u>			<u>2,633,465.52</u>
	<u>5,341,007.77</u>	<u>135,000.00</u>	<u>12,011.44</u>	<u>147,011.44</u>	<u>135,000.00</u>	<u>5,353,019.21</u>

TREASURER'S REPORT

Fund Investment Totals

City Of Stevenson

04/01/2024 To: 04/30/2024

Time: 17:28:21 Date: 05/10/2024

Page: 4

Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
001 General Expense Fund	1,443,056.98		2,915.82	2,915.82		1,445,972.80	97,054.22
010 General Reserve Fund	343,354.54		557.39	557.39		343,911.93	3,887.21
020 Fire Reserve Fund	1,762,236.86		3,791.13	3,791.13		1,766,027.99	157,811.09
030 ARPA						0.00	298,313.00
100 Street Fund	48,891.16		104.03	104.03		48,995.19	16,826.98
103 Tourism Promo & Develop Fund	1,403,384.57		3,541.14	3,541.14		1,406,925.71	19,483.25
105 Affordable Housing Fund						0.00	17,670.42
107 HEALing SCARS Fund						0.00	10,246.39
300 Capital Improvement Fund	243,172.71		823.70	823.70	135,000.00	108,996.41	168,988.26
311 First Street						0.00	-20,867.21
313 Park Plaza Fund						0.00	-147,981.12
400 Water/Sewer Fund	18,464.47	135,000.00	81.91	135,081.91		153,546.38	1,890,916.99
406 Wastewater Short Lived Asset Res. Fund						0.00	87,116.00
408 Wastewater Debt Reserve Fund						0.00	61,191.00
410 Wastewater System Upgrades						0.00	-963,257.97
420 Cascade Avenue Mitigation Fund						0.00	19,550.00
500 Equipment Service Fund	78,446.48		196.32	196.32		78,642.80	34,845.41
	<u>5,341,007.77</u>	<u>135,000.00</u>	<u>12,011.44</u>	<u>147,011.44</u>	<u>135,000.00</u>	<u>5,353,019.21</u>	<u>1,751,793.92</u>

Ending fund balance (Page 1) - Investment balance = Available cash.

7,104,813.13

TREASURER'S REPORT

Outstanding Vouchers

04/01/2024 To: 04/30/2024

As Of: 04/30/2024 Date: 05/10/2024

Time: 17:28:21 Page: 5

City Of Stevenson

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2024	1081	04/29/2024	Util Pay	1		Xpress Billpay	38.89	Xpress Import - CC - 04-29-2024__daily_batch.csv
Receipts Outstanding:							38.89	
2024	1088	04/30/2024	Payroll	1	EFT	HRA VEBA Trust Contributions	600.00	Pay Cycle(s) 04/30/2024 To 04/30/2024 - HRA VEBA
2024	1086	04/30/2024	Payroll	1	EFT	Department of Retirement Systems	8,262.20	Pay Cycle(s) 04/30/2024 To 04/30/2024 - PERS2; Pay Cycle(s) 04/30/2024 To 04/30/2024 - DCP
2024	1089	04/30/2024	Payroll	1	EFT	State of WA Dept of Social & Health Serv	738.43	Pay Cycle(s) 04/30/2024 To 04/30/2024 - WA Child Support
2024	1087	04/30/2024	Payroll	1	EFT	EFTPS Tax Payment	27,521.85	941 Deposit for Pay Cycle(s) 04/30/2024 - 04/30/2024
2024	1085	04/30/2024	Payroll	1	EFT	Colonial Life	110.97	Pay Cycle(s) 04/30/2024 To 04/30/2024 - Disability; Pay Cycle(s) 04/30/2024 To 04/30/2024 - Life Insurance
2024	1084	04/30/2024	Payroll	1	EFT	AWC Employee Benefit Trust	19,406.60	Pay Cycle(s) 04/30/2024 To 04/30/2024 - Medical; Pay Cycle(s) 04/30/2024 To 04/30/2024 - Dental; Pay Cycle(s) 04/30/2024 To 04/30/2024 - Vision
2024	1149	04/30/2024	Claims	1	EFT	US Postmaster	257.83	4.30.24 Utility Billing Postage
2023	3215	12/11/2023	Payroll	1	17420	Sean M Hietpas	814.53	2023 Volunteer FF Pay
2023	3219	12/11/2023	Payroll	1	17424	Jacob Ledesma	9.23	2023 Volunteer FF Pay
2024	685	03/21/2024	Claims	1	17671	Evergreen Rural Water of Washington	800.00	Class Registration Centrifugal Pumps for Five Attendees
2024	705	03/21/2024	Claims	1	17691	John P Schulze	237.00	Reimbursement for Water Treatment Test Prep Course Travel
2024	950	04/18/2024	Claims	1	17740	Gregory Scott Cheney	880.00	March 2024 Statement
2024	960	04/18/2024	Claims	1	17750	PUD No 1 of Skamania County	7,614.76	Statement 03/18/2024; Statement 03/18/2024; Statement 03/26/2024; Statement 03/26/2024; Statement 03/26/2024; Frank Johns Blinker 2.14.24-3.14.24; March 2024 Electricity
2024	973	04/18/2024	Claims	1	17763	Stevenson Downtown Association	18,750.00	Q1 2024 LTAC Operations
2024	975	04/18/2024	Claims	1	17765	US Bank Safekeeping	32.00	March 2024 Safekeeping Fees
2024	978	04/18/2024	Claims	1	17768	Understory Landscape Architecture, LLC	17,480.60	Courthouse Plaza Design
							103,516.00	
2024	1082	04/29/2024	Util Pay	10		Xpress Billpay	161.56	Xpress Import - EFT - 04-29-2024__daily_batch.csv
2024	1083	04/29/2024	Util Pay	10		Xpress Billpay	156.51	Xpress Import - CheckFree - 04-29-2024__daily_batch
2024	1090	04/30/2024	Util Pay	10		Xpress Billpay	187.54	Xpress Import - EFT - 04-30-2024__daily_batch.csv
Receipts Outstanding:							505.61	

TREASURER'S REPORT

Outstanding Vouchers

04/01/2024 To: 04/30/2024

As Of: 04/30/2024 Date: 05/10/2024

Time: 17:28:21 Page: 6

City Of Stevenson

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
------	--------	------	------	-------	------	--------	--------	------

103,516.00

Fund	Claims	Payroll	Total
001 General Expense Fund	1,558.17	30,776.36	32,334.53
100 Street Fund	2,283.00	6,961.72	9,244.72
103 Tourism Promo & Develop Fund	18,750.00	-2.81	18,747.19
313 Park Plaza Fund	17,480.60	0.00	17,480.60
400 Water/Sewer Fund	5,835.31	18,018.61	23,853.92
500 Equipment Service Fund	145.11	1,709.93	1,855.04
	46,052.19	57,463.81	103,516.00

TREASURER'S REPORT

Signature Page

City Of Stevenson

04/01/2024 To: 04/30/2024

Time: 17:28:21 Date: 05/10/2024

Page: 7

We the undersigned officers for the City of Stevenson have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: _____ Signed: _____
City Administrator / Date Deputy Clerk-Treasurer / Date



2022-2025 Strategic Plan

Stevenson, Washington



TABLE OF CONTENTS

Plan Status and Progress	4
Focus Areas	5
Organizational Health and Sustainability	6
Internal Processes/Staffing Structure	7
Utility Clerk hire to backfill when Mary retires	8
Evaluate Org Chart-Add second WWTPO	9
Evaluate Org Chart-Add Planning and Public Works Assistant	10
Internal Processes/Emergency Planning	11
Water/Sewer emergency plans reviewed and updated	12
Skamania County Hazard Mitigation Plan incorporated in the next CIP	13
Fire Department Strategic Plan	14
Internal Processes/Resources, Training and Tools for Staff	15
CloudPermit System Implementation	16
Informed Consent Training	17
Asset Management and Work Order System	18
Evaluate need for additional tools and office equipment and/or office reconfiguratio	19
GIS Technology	20
ClearGov budgeting display tool	21
Financial Health	22
Review development and plan review fees for permits, establish fees for development	23
System Development Charge and Utility Rate Restructuring	24
Governance/Council Training	25
Hold monthly workshops with Council	26
Build and Maintain the Municipal Infrastructure	27
Equipment and Assets	28
Equipment and Fleet Management	29
New Public Works Building	30
New Fire Hall	31
Multimodal Transportation	32
Establish Parking Fee In-Lieu Program	33
Modify parking regulations (loading zones, restricted parking, time limits, etc.)	34
Safe Routes to School walking routes	35
Establish Parking Improvement Plan	36
Utilities (Maintenance and Growth)	37
2023 TIB Maintenance Grants-McEvoy Overlay & East side Chipseal	39
Loop Rd. Waterline	40
Wastewater Treatment Plant Improvements	41
Water Treatment Plant Improvements	42
Leavens Improvements	43
Lasher Corridor	44
Frank Johns South	45
Kanaka Underpass	46
Lakeview Paving	47

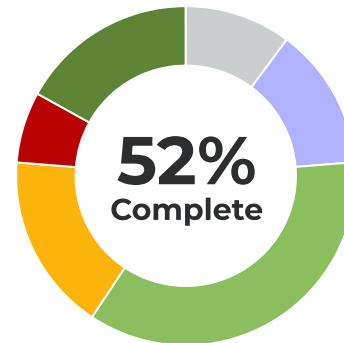
Rock Creek Bridge Replacement	48
Long Term Water Supply Evaluation	49
Columbia Avenue Realignment	50
Cascade Avenue Utility Improvements	51
Collection System Improvements-Phase I	52
Main D Extension	53
First Street Overlook	54
Collection System Improvements-Phase II	55
Identify, Plan and Prioritize Deferred Maintenance	56
Parks and Outdoor Space	57
Develop Shoreline Public Access Plan	58
Develop Parks Plan	59
Park Plaza	60
Improve Overall Parks and Recreation Activities in the City	61
Developments with Utility Partners (gas, electric, broadband, phone, etc.)	62
Develop a Broadband Plan	63
Develop Undergrounding Plan	64
Improve Land Use and Development Planning	65
Planning and Zoning Updates	66
Update Engineering Standards	67
Modify Parking Regulations (loading zones, restricted parking, time limits, etc.)	68
Establish Parking Fee In-Lieu Program	69
Establish Annexation Policy	70
Housing	71
Reduce System Development Charges	72
Workforce Housing	73
Zoning/Minimum Density Requirements	74
Explore Community Land Trust Program and Other Tools	75
Purchase Property for Land Trust or Other Tools Chosen	76
Strengthen Partnerships	77
Improve Partnership with Skamania County on Overall Public Safety	78
Align Zoning and Street Standards with Skamania County for Urban Growth Boundary	79
Coordinate Legislative Visits and Requests with Neighboring Agencies	80
Develop Carson Ridge Road (?)	81

Plan Status and Progress

Staff have been working on the action items within the strategic plan since 2022. The Strategic Plan tool through ClearGov was implemented mid-2023.

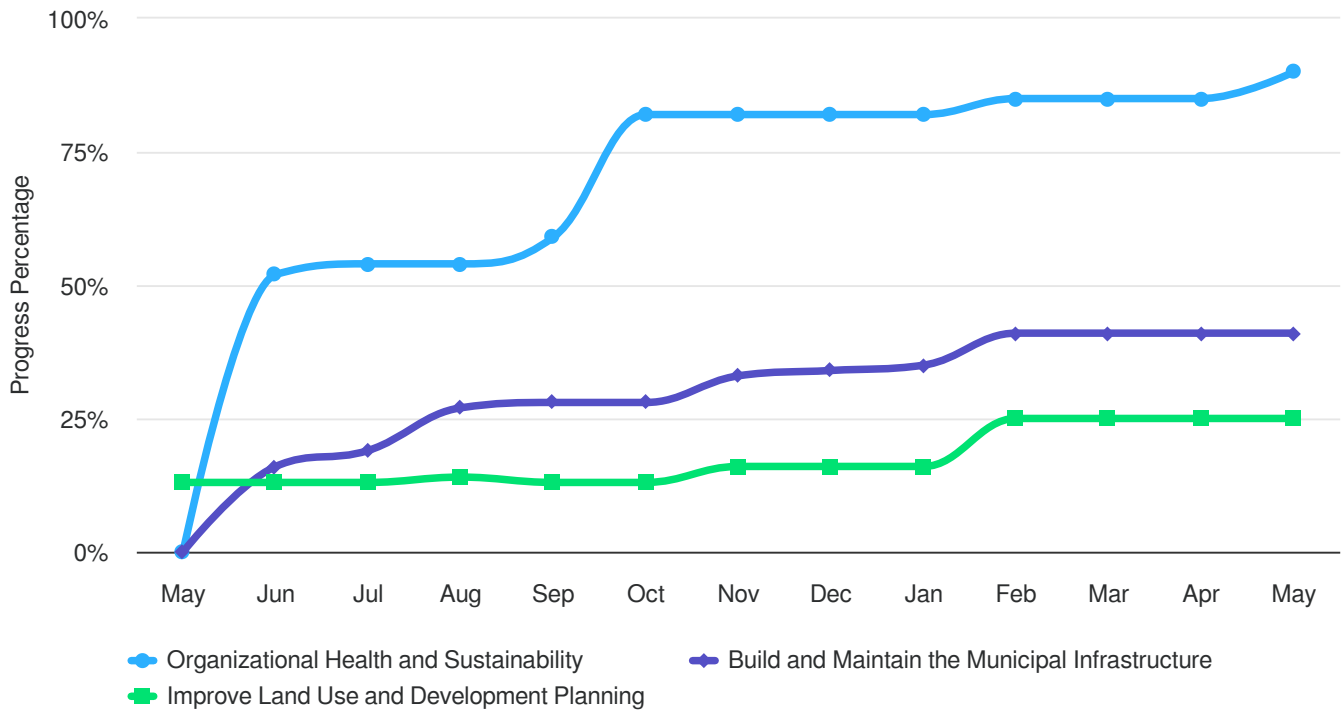
The biggest struggle with plan implementation is staff resources. While we have added a Planning and Public Works Assistant position to shift the workload from those positions, there remains more action items than available staff. The impact on the plan is delays in implementation or project delivery. As projects wrap up, staff and council will reassess action items for future implementation.

Overall Plan Status



● Complete	10 Action Items (17%)
● On Track	21 Action Items (36%)
● Minor Disruption	10 Action Items (17%)
● Major Disruption	4 Action Items (7%)
● Not Started	6 Action Items (10%)
● Future	8 Action Items (14%)

Focus Areas Progress Over Time



Focus Areas



Organizational Health and Sustainability

Overall Progress

90%



Strategies

5



Build and Maintain the Municipal Infrastructure

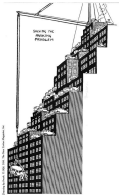
Overall Progress

41%



Strategies

5



Improve Land Use and Development Planning

Overall Progress

25%



Strategies

3

Focus Areas

Organizational Health and Sustainability



Overall Progress



- Complete **7 Action Items (47%)**
- On Track **4 Action Items (27%)**
- Minor Disruption **4 Action Items (27%)**
- Major Disruption **0 Action Items (0%)**
- Not Started **0 Action Items (0%)**
- Future **0 Action Items (0%)**

Strategies

- Complete
- On Track
- Minor Disruption
- Major Disruption
- Not Started
- Future

Internal Processes/Staffing Structure	Action Items 3	Progress <div style="width: 100%;"><div style="width: 100%;"></div></div> 100%	Status <div style="width: 100%;"><div style="width: 100%;"></div></div>
Internal Processes/Emergency Planning	Action Items 3	Progress <div style="width: 83%;"><div style="width: 83%;"></div></div> 83%	Status <div style="width: 100%;"><div style="width: 83%;"></div></div>
Internal Processes/Resources, Training and Tools for Staff	Action Items 6	Progress <div style="width: 82%;"><div style="width: 82%;"></div></div> 82%	Status <div style="width: 100%;"><div style="width: 20%;"></div></div>
Financial Health	Action Items 2	Progress <div style="width: 85%;"><div style="width: 85%;"></div></div> 85%	Status <div style="width: 100%;"><div style="width: 50%;"></div></div>
Governance/Council Training	Action Items 1	Progress <div style="width: 100%;"><div style="width: 100%;"></div></div> 100%	Status <div style="width: 100%;"><div style="width: 100%;"></div></div>



Strategies

Internal Processes/Staffing Structure

Overall Progress  100%

Overall Status 


● Complete ● On Track ● Minor Disruption
● Major Disruption ● Not Started ● Future

Action Items

Utility Clerk hire to backfill when Mary retires

Last Update **09/1/2023**


Progress  100%

Status  Complete

Evaluate Org Chart-Add second WWTPO

Last Update **09/28/2023**


Progress  100%

Status  Complete

Evaluate Org Chart-Add Planning and Public Works Assistant

Last Update **06/27/2023**

Progress  100%







Status  Complete



Action Items

Utility Clerk hire to backfill when Mary retires

Status and Progress

Last Update 09/1/2023	Progress  100%	Status  Complete	Note Complete. Hired Kaitlyn Conrath.
Last Update 07/13/2023	Progress  100%	Status  Complete	Note Kaitlyn Conrath hired and starts July 17, 2023.
Last Update 06/27/2023	Progress  81%	Status  On Track	Note First review of applicants in process.




Action Items

Evaluate Org Chart-Add second WWTPO

Status and Progress

Last Update
09/28/2023


Progress
 **100%**

Status
 Complete

Note
Cody Rosander Hired as WWTPO I

Last Update
06/27/2023

Progress
 **22%**

Status
 On Track

Note
Position description updated and job being posted on July 5th, 2023..



Action Items

Evaluate Org Chart-Add Planning and Public Works Assistant

Status and Progress

Last Update

06/27/2023

Progress



Status

● Complete

Note

Hired Tiffany Anderson mid-February.



Strategies

Internal Processes/Emergency Planning

Overall Progress  83%

Overall Status 


● Complete ● On Track ● Minor Disruption
● Major Disruption ● Not Started ● Future

Action Items

Water/Sewer emergency plans reviewed and updated

Last Update **10/24/2023**


Progress  50%

Status  On Track

Skamania County Hazard Mitigation Plan incorporated in the next CIP

Last Update **06/27/2023**


Progress  100%

Status  Complete

Fire Department Strategic Plan

Last Update **10/5/2023**

Progress  100%

Status  Complete

Action Items

Water/Sewer emergency plans reviewed and updated

Status and Progress

Last Update

10/24/2023

Progress



Status

● On Track

Note

Water Emergency Response Plan and Security Vulnerability Assessment reviewed and updated in August, 2022.

Last Update

09/28/2023

Progress



Status

● Not Started

Note

Need to locate current plans for review. Staff capacity is a challenge for advancing this task.


Action Items

Skamania County Hazard Mitigation Plan incorporated in the next CIP

Status and Progress

Last Update
06/27/2023

Progress
 **100%**

Status
 Complete

Note
Completed. Hazard Mitigation Plan projects included in the June 20th adoption of the CIP update.




Action Items

Fire Department Strategic Plan

Status and Progress

Last Update
10/5/2023

Progress
 **100%**

Status
 Complete

Note
Fire Department Strategic Plan completed. Implementation efforts underway.

Last Update
06/27/2023

Progress
 **86%**

Status
 Minor Disruption

Note
Consultant site-visit for department and community input completed mid-June. Joint City Council and Fire District 2 meeting held on June 22nd to review initial outcomes of the visit. Initial draft plan in staff review.



Strategies







Internal Processes/Resources, Training and Tools for Staff

Overall Progress  **82%**

Overall Status 

- Complete
- On Track
- Minor Disruption
- Major Disruption
- Not Started
- Future

Action Items

CloudPermit System Implementation	Last Update 02/26/2024	Progress  85%	Status ● On Track
Informed Consent Training	Last Update 10/24/2023	Progress  50%	Status ● Minor Disruption
Asset Management and Work Order System	Last Update 11/7/2023	Progress  86%	Status ● Minor Disruption
Evaluate need for additional tools and office equipment and/or office reconfiguration.	Last Update 02/26/2024	Progress  85%	Status ● On Track
GIS Technology	Last Update 11/7/2023	Progress  85%	Status ● Minor Disruption
ClearGov budgeting display tool	Last Update 10/24/2023	Progress  100%	Status ● Complete

Action Items

CloudPermit System Implementation

Status and Progress

Last Update
02/26/2024

Progress
 85%

Status
 On Track

Note
CloudPermit is fully online for Building Permits. Code Enforcement module is next with the goal of a summer completion date, followed by the Planning module completed by the end of the year.

Last Update
10/24/2023

Progress
 75%

Status
 Not Started

Note
Cloudpermit system is live for building permits. Staff is entering them to start and will transition to public use in the next few months as kinks are worked out. Next phase is the Planning and Code Enforcement modules for 2024.

Last Update
06/27/2023

Progress
 26%

Status
 Minor Disruption

Note
Staff testing the City database, which was set-up on June 12th. County version ready to go live.

Action Items

Informed Consent Training

Status and Progress

Last Update
10/24/2023



Status
● Minor Disruption

Note
Staff has been sidetracked with other projects. Some training has been completed and access will be extended to complete over the winter months.

Last Update
06/27/2023



Status
● Minor Disruption

Note
Staff attended initial training. Ongoing training is more comprehensive than initially planned. Need to make time to continue and move forward with this training tool.



Action Items

Asset Management and Work Order System

Status and Progress

Last Update
11/7/2023


Progress
 **86%**

Status
 Minor
Disruption

Note
Need to get through implementation by first getting all assets into GIS and identifying a path forward.

Last Update
09/28/2023


Progress
 **85%**

Status
 On Track

Note
Continue to configure and implement. Expected more support from Centricity. Staff capacity is a challenge for completion of configuration and implementation. Will be an ongoing project.

Last Update
06/27/2023

Progress
 **82%**

Status
 On Track

Note
Contracted with CityWorks, set-up is being completed and on-site training is scheduled for July 31-Aug 2.



Action Items

Evaluate need for additional tools and office equipment and/or office reconfiguration.

Status and Progress

Last Update
02/26/2024

Progress
 85%

Status
 On Track

Note
Desks for staff obtained to improve ergonomics. Cubicals are on their way in the spring, surplus from Insitu. Construction will wait until after digitization of records and space needs are determined.

Last Update
10/24/2023

Progress
 60%

Status
 Minor Disruption

Note
Contractor selected through small works roster process. Working on designs for remodeling entryway.

Last Update
06/27/2023

Progress
 49%

Status
 Minor Disruption

Note
Have revised office layout from consultant. Need to move forward with procurement of furniture and continue rearranging to accommodate additional staff.

Action Items

GIS Technology

Status and Progress

Last Update
11/7/2023


Progress
 **85%**

Status
 Minor
Disruption

Note
Need to identify all assets and get them input into GIS system. QC still to be completed as well.

Last Update
09/28/2023


Progress
 **80%**

Status
 On Track

Note
GIS consultant staff support changed from Ruth to Grant. Configuration and support ongoing. Need to add buildings, stormwater, WWTP, WTP, and QC sewer and water.

Last Update
06/27/2023

Progress
 **71%**

Status
 On Track

Note
Contracted with FLO Analytics to migrate data, established ESRI account and tablets obtained for field work. Data validation ongoing and may coincide with CityWorks implementation.


Action Items

ClearGov budgeting display tool

Status and Progress

Last Update
10/24/2023

Progress
 **100%**

Status
 Complete

Note
Tool is being used and improvements will continue to be made. Use of the tool will be regularly evaluated to determine if it continues to meet the needs of the city.

Last Update
06/27/2023

Progress
 **85%**

Status
 Minor
Disruption

Note
Data validation complete and in to ClearGov for updates. Once complete will coordinate the publishing and advertising of the Transparency tool.

Strategies

Financial Health

Overall Progress 85%

Overall Status

- Complete
- On Track
- Minor Disruption
- Major Disruption
- Not Started
- Future

Action Items

Review development and plan review fees for permits, establish fees for development modification process from Engineering Standards.

Last Update
05/10/2024

Progress 75%

Status
● On Track

System Development Charge and Utility Rate Restructuring

Last Update
02/26/2024

Progress 95%

Status
● Minor Disruption

Action Items

Review development and plan review fees for permits, establish fees for development modification process from Engineering Standards.

Status and Progress

Last Update

05/10/2024

Progress



Status

● On Track

Note

Fees being reviewed and included in Comprehensive Fee Resolution presented to council at the May 16th council meeting for consideration.

Last Update

10/24/2023

Progress



Status

● On Track

Note

Fees being reviewed. Potential revision by the end of 2024 for council consideration.

Action Items

System Development Charge and Utility Rate Restructuring

Status and Progress

Last Update
02/26/2024


Progress
 **95%**

Status
 Minor
Disruption

Note
Rates are being reviewed by Council and approval of new rates is anticipated in the next couple of months.

Last Update
10/24/2023


Progress
 **75%**

Status
 On Track

Note
Consultant is working on presentation to council regarding the rate changes. This is in line with a November Public Hearing and possible adoption by the end of the year.

Last Update
06/27/2023

Progress
 **52%**

Status
 On Track







Note
Secured consultant FCS and they have all the data to do the analysis on updating SDCs and Rates. Starting with System Development Charges.

Strategies

Governance/Council Training

Overall Progress  100%

Overall Status 

-  Complete
-  On Track
-  Minor Disruption
-  Major Disruption
-  Not Started
-  Future

Action Items

Hold monthly workshops with Council

Last Update **10/24/2023**

Progress  100%

Status  Complete







Action Items

Hold monthly workshops with Council

This can be used to cover topics for more in-depth discussion and for required trainings, such as the Public Records Act and Open Public Meetings Act.

Status and Progress

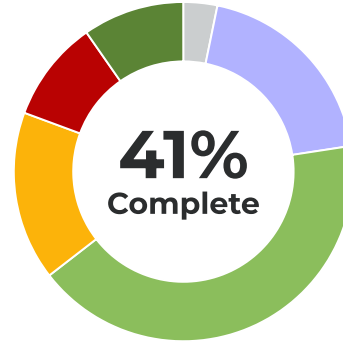
Last Update 10/24/2023	Progress  100%	Status  Complete	Note Council is holding regular monthly workshops in addition to council meetings. They have been to cover deep dives on specific topics and have been beneficial.
Last Update 06/27/2023	Progress  49%	Status  On Track	Note Informed Consent Training completed and regular monthly workshops occurring.

Focus Areas

Build and Maintain the Municipal Infrastructure



Overall Progress



- Complete
 - On Track
 - Minor Disruption
 - Major Disruption
 - Not Started
 - Future
- 3 Action Items** (10%)
 - 13 Action Items** (42%)
 - 5 Action Items** (16%)
 - 3 Action Items** (10%)
 - 1 Action Items** (3%)
 - 6 Action Items** (19%)

Strategies

- Complete
- On Track
- Minor Disruption
- Major Disruption
- Not Started
- Future







Strategy	Action Items	Progress	Status
Equipment and Assets	3	10%	On Track, Major Disruption
Multimodal Transportation	4	59%	On Track, Minor Disruption, Major Disruption, Not Started
Utilities (Maintenance and Growth)	18	39%	Complete, On Track, Minor Disruption, Major Disruption, Future
Parks and Outdoor Space	4	52%	On Track, Minor Disruption
Developments with Utility Partners (gas, electric, broadband, phone, etc.)	2	45%	Minor Disruption, Future

Strategies

Equipment and Assets

Overall Progress  10%

Overall Status 


-  Complete
-  On Track
-  Minor Disruption
-  Major Disruption
-  Not Started
-  Future

Action Items

Equipment and Fleet Management

Last Update
02/26/2024


Progress  15%

Status
 On Track

New Public Works Building

Last Update
02/26/2024

Progress  5%

Status
 On Track

New Fire Hall

Last Update
02/27/2024









Progress  10%

Status
 Major Disruption

Action Items

Equipment and Fleet Management









Status and Progress

Last Update 02/26/2024	Progress  15%	Status  On Track	Note Funding agency and timeline identified for securing funding.
Last Update 01/26/2024	Progress  15%	Status  On Track	Note \$450k in 2024 budget for initial purchase with low interest loan. PW working to identify loader, sweeper, and fleet vehicle. Dump truck option with County.
Last Update 12/26/2023	Progress  15%	Status  On Track	Note Plan to come up to date on our equipment purchases in place. Identified obsolete equipment to be surplus and replaced (backhoe).
Last Update 11/7/2023	Progress  5%	Status  On Track	Note Plan identified to acquire functional equipment of which the maintenance required will not limit work to be completed. Acquisition and surplus schedule identified. Needed equipment will be purchased via low interest loan to get back on track.

Action Items

New Public Works Building

Status and Progress

Last Update 02/26/2024	Progress  5%	Status  On Track	Note RFQ for inventory and needs assessment required. Will draft and advertise after First Street project advertisements and awards.
Last Update 01/26/2024	Progress  5%	Status  On Track	Note No change - RFQ for City Property Inventory and Needs Assessment being drafted.
Last Update 12/26/2023	Progress  3%	Status  On Track	Note No change.
Last Update 11/7/2023	Progress  3%	Status  On Track	Note Funding to complete feasibility study and conceptual design is in the 2024 budget.

Action Items

New Fire Hall

Status and Progress

Last Update
02/27/2024

Progress
 **10%**

Status
● Major
Disruption

Note
No additional updates, project
remains stalled.

Last Update
06/27/2023

Progress
 **11%**

Status
● Major
Disruption

Note
Multiple studies have been
conducted and property has been
purchased. Initial estimates came in
at \$6M and progress stalled. It is still a
need.



Strategies

Multimodal Transportation

Overall Progress  59%

Overall Status 

● Complete ● On Track ● Minor Disruption
● Major Disruption ● Not Started ● Future

Action Items

Establish Parking Fee In-Lieu Program

Last Update
02/27/2024

Progress  85%

Status
● On Track

Modify parking regulations (loading zones, restricted parking, time limits, etc.)

Last Update
02/27/2024

Progress  75%

Status
● Minor Disruption

Safe Routes to School walking routes

Last Update

Progress  0%

Status
● Not Started

Establish Parking Improvement Plan

Last Update
02/26/2024

Progress  75%

Status
● Major Disruption

Action Items

Establish Parking Fee In-Lieu Program

Status and Progress

Last Update
02/27/2024



Status
● On Track

Note
As of Feb PC meeting, Parking Committee needs to schedule a meeting to define priorities then will present to PC. Working on Payment In-Lieu for on site, new construction & new businesses. Checking grants for upfront funds.

Last Update
06/27/2023



Status
● On Track

Note
A range of fees has been created and is awaiting a presentation and further discussion with council on how to proceed.



Action Items

Modify parking regulations (loading zones, restricted parking, time limits, etc.)

Status and Progress

Last Update
02/27/2024


Progress
 **75%**

Status
 Minor
Disruption

Note
Summer season and off-season parking dynamics measured. Parking improvement options identified, awaiting advisory committee recommendations. Discussion draft ordinances have been prepared but not circulated for Planning Commission review.

Last Update
06/27/2023

Progress
 **50%**

Status
 On Track

Note
Initial draft of proposed changes presented to council. Next steps include outreach to effected parties and the general public regarding changes before a second presentation to council with any changes.

Action Items

Safe Routes to School walking routes



Action Items

Establish Parking Improvement Plan

Status and Progress

Last Update
02/26/2024



Status
● Major Disruption

Note
Summer season and off-season parking dynamics measured. Parking Improvement options identified, awaiting advisory committee recommendations. Discussion draft ordinances have been prepared but not circulated for Planning Commission review.

Last Update
11/13/2023



Status
● Minor Disruption

Note
Accessible Parking Improvement Plan identified, awaiting committee review/recommendation. Curbside Parking Plan in process, awaiting committee review/recommendation.

Strategies




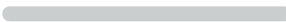
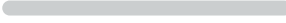






Utilities (Maintenance and Growth)

Overall Progress  **39%**





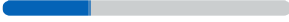


Overall Status 

- Complete
- On Track
- Minor Disruption
- Major Disruption
- Not Started
- Future

Action Items

2023 TIB Maintenance Grants-McEvoy Overlay & East side Chipseal	Last Update 02/26/2024	Progress  95%	Status ● Minor Disruption
Loop Rd. Waterline	Last Update 06/27/2023	Progress  100%	Status ● Complete
Wastewater Treatment Plant Improvements	Last Update 02/26/2024	Progress  85%	Status ● Major Disruption
Water Treatment Plant Improvements	Last Update 02/26/2024	Progress  0%	Status ● Future
Leavens Improvements	Last Update 02/26/2024	Progress  0%	Status ● Future
Lasher Corridor	Last Update 02/26/2024	Progress  0%	Status ● Future
Frank Johns South	Last Update 02/26/2024	Progress  5%	Status ● On Track
Kanaka Underpass	Last Update 02/26/2024	Progress  0%	Status ● Future
Lakeview Paving	Last Update 02/26/2024	Progress  52%	Status ● On Track
Rock Creek Bridge Replacement	Last Update 02/26/2024	Progress  0%	Status ● Future
Long Term Water Supply Evaluation	Last Update 02/26/2024	Progress  5%	Status ● On Track







Columbia Avenue Realignment	Last Update 02/26/2024	Progress  25%	Status ● On Track
Cascade Avenue Utility Improvements	Last Update 02/26/2024	Progress  17%	Status ● On Track
Collection System Improvements-Phase I	Last Update 07/13/2023	Progress  100%	Status ● Complete
Main D Extension	Last Update 07/13/2023	Progress  100%	Status ● Complete
First Street Overlook	Last Update 02/26/2024	Progress  30%	Status ● On Track
Collection System Improvements-Phase II	Last Update 02/26/2024	Progress  45%	Status ● On Track
Identify, Plan and Prioritize Deferred Maintenance	Last Update 02/26/2024	Progress  35%	Status ● Minor Disruption

Action Items

2023 TIB Maintenance Grants-McEvoy Overlay & East side Chipseal

Status and Progress

Last Update	Progress	Status	Note
02/26/2024	 95%	● Minor Disruption	Questions regarding reimbursement. Reached out to Vaughn @ TIB.
11/7/2023	 95%	● On Track	Final reimbursement request made to TIB.
09/28/2023	 95%	● On Track	All work complete and invoices received. Reimbursements requested.
06/27/2023	 74%	● On Track	McEvoy Overlay has been completed. Prep work is in process for the chipsealing of east side streets.

Action Items

Loop Rd. Waterline

Status and Progress

Last Update
06/27/2023

Progress
 **100%**

Status
 Complete


Note
Project was designed in 2021-2022 and constructed in 2023. Replaced a section of AC pipe and cleaned up some valve clusters.



Action Items

Wastewater Treatment Plant Improvements













Status and Progress

<p>Last Update 02/26/2024</p>	<p>Progress  85%</p>	<p>Status  Major Disruption</p>	<p>Note Contractor is out of the ground, working on installing equipment and bringing it online.</p>
<p>Last Update 02/26/2024</p>	<p>Progress  85%</p>	<p>Status  Minor Disruption</p>	<p>Note Continuing...still waiting on delayed electrical equipment.</p>
<p>Last Update 01/26/2024</p>	<p>Progress  85%</p>	<p>Status  Major Disruption</p>	<p>Note Project continues. Contractor plans to largely demobilize in March while they wait on delayed electrical equipment.</p>
<p>Last Update 12/26/2023</p>	<p>Progress  70%</p>	<p>Status  Major Disruption</p>	<p>Note Construction continues. Schedule has been pushed to early 2025.</p>
<p>Last Update 11/7/2023</p>	<p>Progress  65%</p>	<p>Status  Major Disruption</p>	<p>Note Construction continues. Lead times on critical electrical and control equipment delays the project by 5 months. New proposed finish date in August 2024.</p>
<p>Last Update 09/28/2023</p>	<p>Progress  50%</p>	<p>Status  On Track</p>	<p>Note Project advances. Basins are poured and cured. Blower building and electrical in the works.</p>
<p>Last Update 06/27/2023</p>	<p>Progress  51%</p>	<p>Status  Major Disruption</p>	<p>Note Construction of the aeration basins is wrapping up and work is beginning on the Headworks. A major delay of a key relay switch pushed the project out to August of 2024.</p>

Action Items

Water Treatment Plant Improvements













Status and Progress

Last Update	Progress	Status	Note
02/26/2024	 0%	 Future	--
02/26/2024	 0%	 Future	--
11/7/2023	 0%	 Future	--
11/7/2023	 10%	 On Track	Note Backwash mechanism replacement complete. Hold for repainting in the Spring.
09/28/2023	 5%	 On Track	Note Backwash replacement quote received and accepted. Painting request for bids in the Spring for Summer work.
07/13/2023	 0%	 Not Started	--

Action Items

Leavens Improvements





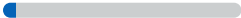

Status and Progress

Last Update	Progress	Status	Note
02/26/2024	 0%	 Future	--
01/26/2024	 0%	 Future	Note No change.
12/26/2023	 0%	 Future	Note No change
11/7/2023	 5%	 Future	Note No change
09/28/2023	 3%	 On Track	Note No change
07/13/2023	 5%	 On Track	Note Met with PUD to discuss undergrounding utilities and removing pole in the parking lane along Leavens ahead of, or at the same time as the street project takes place. Planned for 2025 construction pending TIB funding.

Action Items

Lasher Corridor





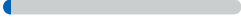







Status and Progress

Last Update 02/26/2024	Progress  0%	Status ● Future	Note Updates regarding funding for the Lasher Street project: House passed budget and this project is on a list they propose to fund.
Last Update 01/26/2024	Progress  0%	Status ● Future	Note No change.
Last Update 12/26/2023	Progress  0%	Status ● Future	Note No change
Last Update 11/7/2023	Progress  3%	Status ● Future	Note Lasher funding put off. Construct in 2027 per CIP.
Last Update 09/28/2023	Progress  5%	Status ● Minor Disruption	Note No change
Last Update 07/13/2023	Progress  5%	Status ● Minor Disruption	Note Initial grant application for part of the project was not successful. Staff will reapply in the next funding cycle and look at other options for project completion.

Action Items

Frank Johns South













Status and Progress

Last Update 02/26/2024	Progress  5%	Status  On Track	Note Still in Scoping/Preliminary Engineering phase. Still in Scoping/Preliminary Engineering phase.
Last Update 01/26/2024	Progress  5%	Status  On Track	Note Project with Grayling for next steps. Schedule in smartsheets.
Last Update 12/26/2023	Progress  3%	Status  Not Started	Note Discussed with Grayling next steps - survey, ROW, and public engagement are next steps.
Last Update 11/7/2023	Progress  3%	Status  Future	Note Funding in Fall 2024, Design in 2025/2026, Construction in 2027.
Last Update 09/28/2023	Progress  0%	Status  Not Started	Note No change
Last Update 07/13/2023	Progress  0%	Status  Not Started	Note --

Action Items

Kanaka Underpass

Status and Progress

Last Update	Progress	Status	Note
02/26/2024	Progress  0%	Status  Future	--
01/26/2024	Progress  0%	Status  Future	Note No change
12/26/2023	Progress  0%	Status  Future	Note No change
11/7/2023	Progress  0%	Status  Future	Note Funding 2025, Design 2026/2027, Construction 2027/2028
09/28/2023	Progress  5%	Status  On Track	Note BNSF has an easement request process which we will work towards once staff capacity improves.
07/13/2023	Progress  5%	Status  Major Disruption	Note Initial engineering stalled when no easement under the railroad tracks could be found, and the right of way is not on the original plat of the city. The property is owned by BNSF and the next step is to reach out and see if they have documentation.


Action Items

Lakeview Paving

Status and Progress

Last Update
02/26/2024


Progress
 52%

Status
 On Track

Note
Public outreach completed December 22, 2023. Moving forward with paving plan.

Last Update
11/7/2023

Progress
 50%

Status
 On Track

Note
Funding in 2024 budget. Next steps to reach out to neighborhood.

Last Update
09/28/2023


Progress
 50%

Status
 Minor Disruption

Note
Design complete and bid package available. Will be discussed for 2024 budget as the cost estimate is higher than could justify for 2023 budget amendment. Next step is to provide to neighborhood for comment.

Last Update
07/13/2023

Progress
 10%







Status
 On Track

Note
Project engineered and estimated costs determined. Working to include in 2023 budget amendment to move forward.

Action Items

Rock Creek Bridge Replacement

Status and Progress









Last Update	Progress	Status	Note
02/26/2024	Progress  0%	Status ● Future	Note --
01/26/2024	Progress  5%	Status ● Future	Note No change.
12/26/2023	Progress  0%	Status ● Future	Note No change
11/7/2023	Progress  0%	Status ● Major Disruption	Note No change
09/28/2023	Progress  5%	Status ● Major Disruption	Note Funding application submitted based upon incorrect information regarding bridge condition and no funding received. This project will not advance.
07/13/2023	Progress  5%	Status ● Minor Disruption	Note Funding applied for and initially denied due to the condition of the bridge not meeting requirements. An on-site meeting with the funding agency is planned for August to review the condition of the bridge to determine need.



Action Items

Long Term Water Supply Evaluation

Status and Progress





Last Update	Progress	Status	Note
02/26/2024	Progress  5%	Status  On Track	Note Working towards Engineering RFQ.
11/7/2023	Progress  5%	Status  On Track	Note Funding for Well Assessment application complete and submitted. Static water level transducer to be installed in the well in early Nov as we await the results of the grant application.
09/28/2023	Progress  5%	Status  On Track	Note Funding identified for well stress test and wellhead modeling. Hydrogeo analyses may inform opportunities for modifications to current well. Cost estimates for repair of Rock Creek Intake and Treatment Upgrades for Hegewald Well as Greyling Deliverab
07/13/2023	Progress  10%	Status  On Track	Note Contracted with Grayling Engineering to evaluate repairs needed or if it needs to be replaced.



Action Items

Columbia Avenue Realignment













Status and Progress

Last Update 02/26/2024	Progress  25%	Status ● On Track	Note Feasibility study submitted. Land acquisition in process.
Last Update 02/26/2024	Progress  20%	Status ● On Track	Note Advancing project forward with Funding Applications.
Last Update 10/24/2023	Progress  20%	Status ● On Track	Note Initial feasibility plan almost complete. Expected submission by the end of the year.
Last Update 07/13/2023	Progress  15%	Status ● On Track	Note Initial development feasibility is being reviewed to determine whether or not to move forward with the project.

Action Items

Cascade Avenue Utility Improvements

Status and Progress

Last Update	Progress	Status	Note
02/26/2024	Progress  17%	Status  On Track	Note On call engineer developing SOW for design phase. Funding acquired and contract draft provided to City for review.
02/26/2024	Progress  15%	Status  On Track	Note DAHP Determination - Letter Received 2/7/2024
01/26/2024	Progress  15%	Status  On Track	Note Funding secured and in 2024 Budget - PWB. RFQ being drafted for consultant services - design with option to extend.
11/7/2023	Progress  10%	Status  Minor Disruption	Note Funding with better terms be researched.
09/28/2023	Progress  5%	Status  On Track	Note Funding received from Public Works Board - loan but not distressed. May decide not to accept and push project.
07/13/2023	Progress  5%	Status  On Track	Note Funding applied for and awaiting decisions. Will know more at the end of August.



Action Items

Collection System Improvements-Phase I

Status and Progress

Last Update

07/13/2023

Progress



Status

● Complete

Note

Project mostly complete. Final USDA on-site inspection for project close-out scheduled for August 17, 2023.



Action Items

Main D Extension

Status and Progress

Last Update
07/13/2023

Progress
 **100%**

Status
 Complete


Note
Project completed and retainage paid.



Action Items

First Street Overlook













Status and Progress

<p>Last Update 02/26/2024</p>	<p>Progress  30%</p>	<p>Status  On Track</p>	<p>Note Construction Engineer RFQ on website 2/16, first publication 2/21-Second 2/28. Notification of Successful bidder 3/25.</p>
<p>Last Update 01/26/2024</p>	<p>Progress  20%</p>	<p>Status  Minor Disruption</p>	<p>Note WSDOT paperwork efforts continue. WSP deliverables delayed to end of January.</p>
<p>Last Update 12/26/2023</p>	<p>Progress  15%</p>	<p>Status  On Track</p>	<p>Note Updated cost estimate received. Updated plans/specs due mid Jan. Communication with WSDOT ongoing. TIB funding contract in place.</p>
<p>Last Update 11/7/2023</p>	<p>Progress  12%</p>	<p>Status  On Track</p>	<p>Note Contract signed to complete design with WSP.</p>
<p>Last Update 09/28/2023</p>	<p>Progress  12%</p>	<p>Status  On Track</p>	<p>Note Proposal from WSP received for Final Design and Bid Support. Negotiations and Scope clarification in progress.</p>
<p>Last Update 07/13/2023</p>	<p>Progress  10%</p>	<p>Status  On Track</p>	<p>Note Major funding for project secured through WSDOT Transportation Alternatives Grant. Working on TIB funding and other sources to complete project. Engineering RFQ will be going out soon.</p>

Action Items

Collection System Improvements-Phase II







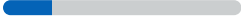

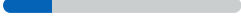

Status and Progress

<p>Last Update 02/26/2024</p>	<p>Progress  45%</p>	<p>Status  On Track</p>	<p>Note Contractor working on Fairgrounds PS. Planned completion is Oct 2024.</p>
<p>Last Update 01/26/2024</p>	<p>Progress  40%</p>	<p>Status  On Track</p>	<p>Note Construction kick off meetings. Will break ground at Fairgrounds PS last week in Jan. Schedule transition from Cascade PS first due to unforeseen stormwater culvert.</p>
<p>Last Update 12/26/2023</p>	<p>Progress  10%</p>	<p>Status  On Track</p>	<p>Note Due to start in Feb.</p>
<p>Last Update 11/7/2023</p>	<p>Progress  10%</p>	<p>Status  On Track</p>	<p>Note No change</p>
<p>Last Update 09/28/2023</p>	<p>Progress  10%</p>	<p>Status  On Track</p>	<p>Note Project awarded to Ajax NW. Preconstruction Meeting (#1) on 9/28/23. Target start date is end of January with completion October 2024.</p>
<p>Last Update 07/13/2023</p>	<p>Progress  10%</p>	<p>Status  On Track</p>	<p>Note Project out to bid. Construction anticipated to complete by October of 2024.</p>

Action Items

Identify, Plan and Prioritize Deferred Maintenance

Status and Progress

<p>Last Update 02/26/2024</p>	<p>Progress  35%</p>	<p>Status  Minor Disruption</p>	<p>Note PWDept continues to work on configuration with CW staff and consultants.</p>
<p>Last Update 01/26/2024</p>	<p>Progress  25%</p>	<p>Status  Minor Disruption</p>	<p>Note City staff met with CityWorks management to discuss how to move project forward. PW staff dedicating time to advance GIS and Work Order setup.</p>
<p>Last Update 12/26/2023</p>	<p>Progress  25%</p>	<p>Status  Minor Disruption</p>	<p>Note Staff availability continues to be an issue. Plan identify to use some PW field staff to get through configuration and implementation.</p>
<p>Last Update 11/7/2023</p>	<p>Progress  20%</p>	<p>Status  Minor Disruption</p>	<p>Note GIS and Asset Management Software completion and implementation have stalled due to staff availability</p>
<p>Last Update 09/28/2023</p>	<p>Progress  20%</p>	<p>Status  On Track</p>	<p>Note PW Strategic Plan 80% complete. This effort used as a way to advance this task. Feedback provided to staff on the importance of this task. PW crew interested in support in this area. Asset Management software, when fully implemented, will be a tool.</p>

Strategies

Parks and Outdoor Space

Overall Progress  52%

Overall Status 

- Complete
- On Track
- Minor Disruption
- Major Disruption
- Not Started
- Future

Action Items

Develop Shoreline Public Access Plan

Last Update
02/27/2024

Progress  96%

Status
● On Track

Develop Parks Plan

Last Update
02/26/2024

Progress  95%

Status
● Minor Disruption

Park Plaza

Last Update
02/26/2024

Progress  10%

Status
● On Track

Improve Overall Parks and Recreation Activities in the City

Last Update
02/27/2024

Progress  5%

Status
● On Track




Action Items

Develop Shoreline Public Access Plan

Status and Progress

Last Update
02/27/2024

Progress
 **96%**

Status
 On Track

Note
Dec 2023 PC meeting commission approved the permit subject to conditions and findings of fact. Permit holder is negotiating the amt of pymt in lieu of public access and their proportionate share of project cost.

Last Update
08/2/2023

Progress
 **95%**

Status
 Minor Disruption

Note
Updated draft plan is available for public review and comment. SEPA threshold determination has been made. The Planning Commission will hold a public hearing in August whereafter a recommendation of approval could be made.

Last Update
06/27/2023

Progress
 **85%**

Status
 Minor Disruption

Note
The initial draft has been presented and is now undergoing revisions. The revised draft will be presented to council at the July 20th meeting.

Action Items

Develop Parks Plan

Status and Progress

Last Update
02/26/2024


Progress
 **95%**

Status
 Minor
Disruption

Note
Full Draft Plan is currently undergoing public review. SEPA threshold determination has been made. Direct outreach to agency partners and adjacent property owners is underway. Broad public outreach is occurring.

Last Update
11/13/2023


Progress
 **50%**

Status
 On Track

Note
Consultant retained. Public involvement and existing inventory work underway.

Last Update
06/27/2023

Progress
 **10%**

Status
 On Track

Note
The RFP for a consultant has been posted and responses are due June 28th. The goal is to have a consultant chosen and a contract presented to council for approval at the July 20th council meeting.

Attachments

- [Draft Parks, Recreation and Open Space \(PROS\) Plan](#)
- [Draft PROS Plan Appendices](#)




Action Items

Park Plaza

Status and Progress

Last Update
02/26/2024


Progress
 10%

Status
 On Track

Note
Scope of project narrowed to east of the existing stairs. Revised designs and second round of engagement on the project will take place late March/early April. Project continues to be coordinated with Skamania County to address public concerns.

Last Update
10/24/2023

Progress
 5%

Status
 On Track

Note
Kickoff meeting for phase 1 of the design held and plans are coming together for the public engagement portion for the revised design. The initial event will take place on December 1st at the Christmas in the Gorge tree lighting and parade.

Last Update
06/27/2023

Progress
 5%

Status
 Minor Disruption

Note
The RFQ for consultant services is published and responses are due July 12th. The goal is to have a shovel-ready project by the end of 2024 to meet Commerce grant deliverables.



Action Items

Improve Overall Parks and Recreation Activities in the City

This includes possibly adding a dog park, increase green space, support the pool and improving overall the parks in the city. Most of this will be addressed in the Parks Plan and no timeline is set for this Action item.

Status and Progress

Last Update

02/27/2024

Progress



5%

Status

● On Track

Note

Parks Plan is on track. DCGW provided their comprehensive report. There will be more meetings to work on how to move the Parks Plan forward. Will update accordingly.

Strategies

Developments with Utility Partners (gas, electric, broadband, phone, etc.)

Overall Progress  45%

Overall Status 

● Complete ● On Track ● Minor Disruption
● Major Disruption ● Not Started ● Future

Action Items

Develop a Broadband Plan

Last Update
02/26/2024

Progress  90%

Status
● Minor Disruption

Develop Undergrounding Plan

Last Update
02/26/2024

Progress  0%

Status
● Future

Action Items

Develop a Broadband Plan

Status and Progress

Last Update
02/26/2024

Progress
 90%

Status
● Minor
Disruption

Note
Initial contacts with both incumbent and new fiber providers have been made. Awaiting possible legislative action related to the statewide deployment plan/match requirements.

Last Update
08/2/2023

Progress
 90%

Status
● On Track

Note
A countywide Broadband Rapid Design Study completed. The study recommends working with incumbent fiber providers to expand the system with fiber to the premises (FTTP) of Stevenson locations. Next steps are still being developed.

Last Update
06/27/2023

Progress
 13%

Status
● Major
Disruption





Note
The City is partnering with the County for a state-level consultant on Plan development. Unfortunately Stevenson does not qualify to be included in the study this time around and the County needs to lead the projects for funding.

Action Items

Develop Undergrounding Plan

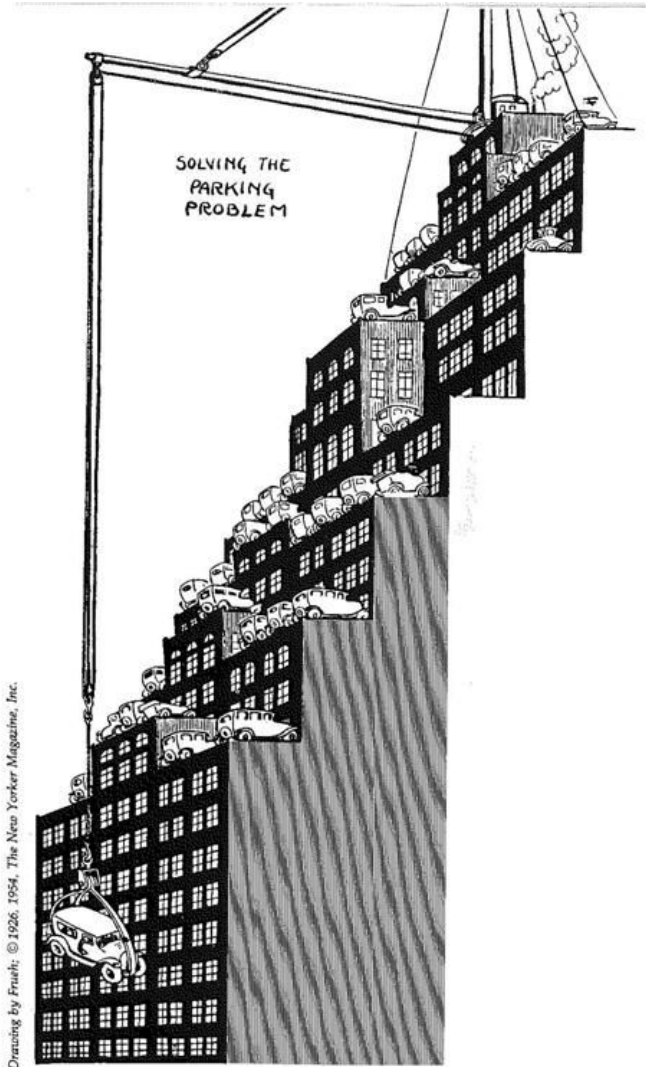
In discussions with Skamania PUD, the city needs to hire a consultant to establish a plan with associated costs for implementation in coordination with the PUD. The PUD cannot develop the plan.

Status and Progress

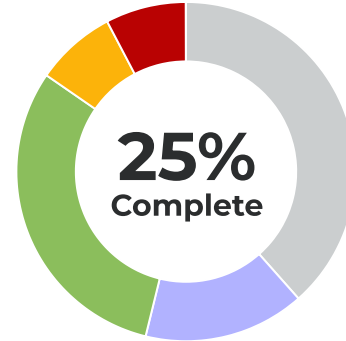
Last Update 02/26/2024	Progress  0%	Status  Future	Note Waiting for DNR grant notification.
Last Update 01/26/2024	Progress  0%	Status  Future	Note Grant application to DNR submitted for Utility Canopy Conflict to identify corridors with tree conflicts and identify concept level costs.

Focus Areas

Improve Land Use and Development Planning



Overall Progress



- Complete
 - On Track
 - Minor Disruption
 - Major Disruption
 - Not Started
 - Future
- 0 Action Items (0%)**
 - 4 Action Items (31%)**
 - 1 Action Items (8%)**
 - 1 Action Items (8%)**
 - 5 Action Items (38%)**
 - 2 Action Items (15%)**

Strategies

- Complete
- On Track
- Minor Disruption
- Major Disruption
- Not Started
- Future

Planning and Zoning Updates

Action Items **4**

Progress



Status



Housing

Action Items **5**

Progress



Status



Strengthen Partnerships

Action Items **4**

Progress



Status



Strategies





Planning and Zoning Updates

Overall Progress  60%

Overall Status 

- Complete
- On Track
- Minor Disruption
- Major Disruption
- Not Started
- Future

Action Items

















Update Engineering Standards	Last Update 02/27/2024	Progress  50%	Status ● On Track
Modify Parking Regulations (loading zones, restricted parking, time limits, etc.)	Last Update 02/27/2024	Progress  85%	Status ● On Track
Establish Parking Fee In-Lieu Program	Last Update 02/27/2024	Progress  65%	Status ● On Track
Establish Annexation Policy	Last Update 02/27/2024	Progress  41%	Status ● Minor Disruption



Action Items

Update Engineering Standards

Status and Progress

<p>Last Update 02/27/2024</p>	<p>Progress  50%</p>	<p>Status  On Track</p>	<p>Note Eng Stds are being updated. Updates for Chpts 1-7 have been added to calendar for completion and review.</p>
<p>Last Update 11/7/2023</p>	<p>Progress  10%</p>	<p>Status  Minor Disruption</p>	<p>Note Staff availability continues to stall this project.</p>
<p>Last Update 09/28/2023</p>	<p>Progress  10%</p>	<p>Status  Minor Disruption</p>	<p>Note Staff capacity has stalled progress on this project.</p>
<p>Last Update 06/6/2023</p>	<p>Progress  20%</p>	<p>Status  On Track</p>	<p>Note --</p>
<p>Last Update 06/6/2023</p>	<p>Progress  0%</p>	<p>Status  Not Started</p>	<p>Note --</p>
<p>Last Update 05/31/2023</p>	<p>Progress  20%</p>	<p>Status  On Track</p>	<p>Note Updating Status and Progress to reflect current situation.</p>
<p>Last Update 05/30/2023</p>	<p>Progress  20%</p>	<p>Status  Not Started</p>	<p>Note --</p>
<p>Last Update 05/30/2023</p>	<p>Progress  0%</p>	<p>Status  On Track</p>	<p>Note Selected City of Washougal Standards to modify to fit the City of Stevenson. First review of document for overall changes and direction has been completed. The next deliverable of a chapter reviewed for detail will be sent next week .</p>


Action Items

Modify Parking Regulations (loading zones, restricted parking, time limits, etc.)

Status and Progress

Last Update
02/27/2024


Progress
 85%

Status
 On Track

Note
As of PC meeting Feb 12, Parking Committee needs to schedule a meeting. Ready to present to the Commission once they decide priorities. Will know more by March meeting.

Last Update
10/24/2023


Progress
 80%

Status
 On Track

Note
A second parking study took place. The second review of a draft ordinance will be presented to council by the end of the year.

Last Update
05/30/2023

Progress
 75%

Status
 On Track

Note
Initial draft ordinance reviewed by Council in April 2023. A second council review is planned for July 20th.



Action Items

Establish Parking Fee In-Lieu Program

Status and Progress

Last Update
02/27/2024



Status
● On Track

Note
Parking Committee working on Payment in Lieu for onsite, new construction and new businesses. Looking into grants, or other ways to get funds upfront, and will look to include "No Action" items.

Last Update
05/30/2023





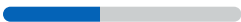





Status
● On Track

Note
The Parking Committee has met and is planning an additional survey in July to further identify the issue. Infrastructure for future improvements are being refined. Estimates are being prepared to present to council.

Action Items

Establish Annexation Policy

Status and Progress

<p>Last Update 02/27/2024</p>	<p>Progress  41%</p>	<p>Status  Minor Disruption</p>	<p>Note As per subcommittee lead, Jeff Breckel, Annexation Committee has not met. There are no updates. Was hoping sewer issues would be resolved, but they have not. Waiting on those decisions to move forward.</p>
<p>Last Update 11/13/2023</p>	<p>Progress  40%</p>	<p>Status  Minor Disruption</p>	<p>Note Committee Created. Guidance on annexation method, area, financial indebtedness gathered. Guidance on utility services on hold.</p>
<p>Last Update 08/2/2023</p>	<p>Progress  10%</p>	<p>Status  Major Disruption</p>	<p>Note Planning Commission subcommittee lead had scheduling conflicts in early 2023. Subcommittee activities resumed in July. A subcommittee draft policy is anticipated in August. The draft will be used to identify the appropriate public outreach strategy.</p>
<p>Last Update 05/30/2023</p>	<p>Progress  5%</p>	<p>Status  Major Disruption</p>	<p>Note Planning Commission has added this to their yearly plan with an initial goal of completion mid-2023. Progress is delayed due to staff turnover at the County Planning Department.</p>

Strategies




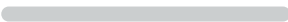
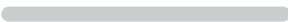
Housing

Overall Progress  16%

Overall Status 

- Complete
- On Track
- Minor Disruption
- Major Disruption
- Not Started
- Future

Action Items

Reduce System Development Charges	Last Update 02/26/2024	Progress  75%	Status ● On Track
Workforce Housing	Last Update 02/27/2024	Progress  0%	Status ● Not Started
Zoning/Minimum Density Requirements	Last Update 02/27/2024	Progress  5%	Status ● Future
Explore Community Land Trust Program and Other Tools	Last Update	Progress  0%	Status ● Not Started
Purchase Property for Land Trust or Other Tools Chosen	Last Update	Progress  0%	Status ● Not Started



Action Items

Reduce System Development Charges

Status and Progress

Last Update

02/26/2024

Progress



Status

● On Track

Note

System Development Charge updates include option for reduced costs for smaller homes. Currently awaiting further comment and adoption.

Action Items

Workforce Housing

Status and Progress

Last Update
02/27/2024

Progress
 0%

Status
● Not Started

Note
Met with Lodge regarding workforce housing possibilities. They will reach out when ready to provide plans.




Action Items

Zoning/Minimum Density Requirements

Status and Progress

Last Update
02/27/2024

Progress
 5%

Status
 Future

Note
Zoning/Density discussion opened during Feb 2024 PC meeting. Community Director provided report on res street side setback req and a periodic zoning use review. More to come.



Action Items

Explore Community Land Trust Program and Other Tools



Action Items

Purchase Property for Land Trust or Other Tools Chosen

Strategies

Strengthen Partnerships

Overall Progress  0%

Overall Status 

- Complete
- On Track
- Minor Disruption
- Major Disruption
- Not Started
- Future

Action Items

Improve Partnership with Skamania County on Overall Public Safety

Last Update

Progress  0%

Status ● Not Started

Align Zoning and Street Standards with Skamania County for Urban Growth Boundary

Last Update **02/26/2024**

Progress  0%

Status ● Major Disruption

Coordinate Legislative Visits and Requests with Neighboring Agencies

Last Update

Progress  0%

Status ● Not Started

Develop Carson Ridge Road (?)

Last Update **02/26/2024**

Progress  0%

Status ● Future



Action Items

Improve Partnership with Skamania County on Overall Public Safety



Action Items

Align Zoning and Street Standards with Skamania County for Urban Growth Boundary

Status and Progress

Last Update
02/26/2024

Progress
 0%

Status
● Major Disruption

Note
No update. Timeline still controlled by the County.

Last Update
05/30/2023

Progress
 0%

Status
● Major Disruption

Note
Progress has been stalled due to staff changes with Skamania County Public Works Director and within the Skamania County Planning Department. Timeline controlled by the County.

Action Items









Coordinate Legislative Visits and Requests with Neighboring Agencies



Action Items

Develop Carson Ridge Road (?)

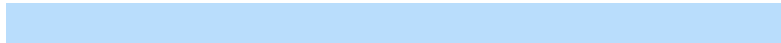
Status and Progress

Last Update 02/26/2024	Progress  0%	Status  Future	Note No change.
Last Update 11/7/2023	Progress  0%	Status  Future	Note No change
Last Update 09/28/2023	Progress  0%	Status  Future	Note No change
Last Update 08/24/2023	Progress  0%	Status  Future	Note --

Task Name	Due Date
May 16, 2024 Regular Council Meeting	
Minutes	05/09/24
Contracts over \$10k	05/09/24
Council Retreat follow-up	
Big River Grill-Walnut Park Lease	
Approve First Street Construction Contract	
Brownfield insurance contract	
ClearGov project updates in information section	
May 23, 2024 Special Council Meeting	
TIP Workshop	
CIP Workshop	
June 20, 2024 Regular Council Meeting	
Minutes	06/13/24
Contracts over \$10k	06/13/24
Second 6-Year TIP Update PH	
Second CIP PH	
SBA Funds Transfer to Chamber-Agreement	
Park Plaza Continued Design Contract Amendment	
Correction to Well Property Legal Description-Approval?	
Columbia Realignment Follow-up Discussion	
ARPA Funds Use Discussion	
PUD Franchise Agreement-First Touch	
June 27, 2024 Special Council Meeting	
Affordable Housing	
July 18, 2024 Regular Council Meeting	
Minutes	07/11/24
Contracts over \$10k	07/11/24
2024 Budget Amendment-First St. Project, etc.	
Discuss changes to August Council Meeting date	
July 25, 2024 Special Council Meeting	
Critical Areas Ordinance Update Discussion	
August 8/22, 2024 Regular Council Meeting	
Minutes	08/01/24
Contracts over \$10k	08/01/24
Complete Streets Ordinance	
August 22, 2024 Special Council Meeting	
No agenda items to date	
September 19, 2024 Regular Council Meeting	
Minutes	09/12/24
Contracts over \$10k	09/12/24
Preliminary Budget to Council	
September 26, 2024 Special Council Meeting	
No agenda items to date	

October 17, 2024 Regular Council Meeting	
Minutes	10/10/24
Contracts over \$10k	10/10/24
1st 2025 Budget PH	
October 24, 2024 Special Council Meeting	
No agenda items to date	
November 14, 2024 Special Council Meeting	
2025 Budget	
November 21, 2024 Regular Council Meeting	
Minutes	11/14/24
Contracts over \$10k	11/14/24
2nd 2025 Budget PH	
Property Tax PH	
December 19, 2024 Regular Council Meeting	
Minutes	12/12/24
Contracts over \$10k	12/12/24
2024 Final Budget Amendment-If needed	
2025 Final Budget Adoption	

Done Assigned To Status



Anders Sorestad
Leana Kinley



Anders Sorestad
Leana Kinley

Ben Shumaker



Anders Sorestad
Leana Kinley




Anders Sorestad
Leana Kinley






Anders Sorestad
Leana Kinley

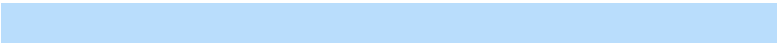




Anders Sorestad
Leana Kinley



Anders Sorestad
Leana Kinley



Anders Sorestad
Leana Kinley

Comments

Consent Agenda

Consent Agenda

Robert to work on language to correct issue.

Ben to follow-up with Kevin to see about timeline for DNR process/purchase. Item may move to later meeting.

