

AGENDA
CITY OF STEVENSON COUNCIL MEETING
October 17, 2019
6:00 PM, City Hall

Items with an asterisk (*) have been added or modified after the initial publication of the Agenda.

1. CALL TO ORDER/PRESENTATION TO THE FLAG: Mayor to call the meeting to order, lead the group in reciting the pledge of allegiance and conduct roll call.

2. CHANGES TO THE AGENDA: *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*

3. CONSENT AGENDA: The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*

- a) **Water adjustment** - Marilyn Bolles (meter No. 204200) requests a water adjustment of \$641.73 for a water leak in their irrigation which they will repair prior to turning it on again.
- b) **Water Adjustment** - David and Victoria Cassidy (meter no. 611700) requests a water adjustment of \$164.19 for a water leak which they have since repaired.
- c) **Water Adjustment** - Bernadette Sanders (meter No. 612900) requests a water adjustment of \$358.98 for a water leak which they have since repaired.
- d) **Water Adjustment** - Susan Impson (meter no. 503200) requests a water adjustment of \$211.60 for a water leak that has since been repaired.
- e) **Liquor License Renewals** - Andrew's Pizza and Red Bluff Brewing.
- f) ***Minutes** of September 19, 2019 City Council Meeting, requested changes to the September 19, 2019 minutes and the September 24, 2019 Special City Council Meeting. (p. 5)

MOTION: To approve consent agenda items a-f. [with changes to the minutes as requested or with the minutes as presented]

4. PUBLIC COMMENTS: *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion.]*

5. PUBLIC HEARINGS: *[Advertised public hearings have priority over other agenda items. The Mayor may reschedule other agenda items to meet the advertised times for public hearings.]*

- a) ***6:15 Proposed 2020 Budget Hearing** - City Administrator Leana Kinley will present the 2020 proposed budget for public comment and council discussion. A copy of the budget documents are attached. (p. 26)

6. PRESENTATIONS FROM OUTSIDE AGENCIES:

- a) **Skamania County Chamber of Commerce** - Executive Director Angie Weiss will provide an update on recent events and activities.

7. UNFINISHED BUSINESS:

- a) **Approve Ordinance 2019-1146 Regulating Camping** - City Administrator Leana Kinley presents Ordinance 2019-1146 regulating camping in the city for council consideration. This ordinance has been discussed at the August and September council meetings. (p. 68)

MOTION: To approve Ordinance 2019-1146 regulating camping in the city.

- b) **Sewer Plant Update** - Public Works Director Karl Russell will provide an update on the Stevenson Wastewater System and the Compliance Schedule. Wallis Engineering will also present an update on the Wastewater Treatment Plant project and design. (p. 74)

8. NEW BUSINESS:

- a) **Approve Resolution 2019-347 Regarding a Ballot Proposition for Creation of a Metropolitan Park District** - City Administrator Leana Kinley presents this resolution for council discussion and consideration. (p. 91)

MOTION: To approve resolution 2019-347 authorizing a ballot proposition for creation of a metropolitan park district for the Stevenson Community Pool.

- b) **Approve Waterfront Enhancement Contract Extension** - City Administrator Leana Kinley presents the attached contract amendment with the Port of Skamania for Waterfront Enhancements, extending the agreement through December 31, 2020, for council review and consideration. There will also be discussion of dates for a joint meeting with the Port and County regarding the project. (p. 96)

MOTION: To approve Amendment #1 to the Waterfront Enhancement agreement with the Port of Skamania.

- c) **Approve QCL 2020 Clearinghouse Change Order** - City Administrator Leana Kinley presents the attached change order to the QCL contract for additional drug and alcohol testing services to comply with DOT regulations for council consideration. A copy of the original contract and a description of the reason for the change are attached. The cost impact is expected to be minimal and will ensure the city complies with DOT regulations. (p. 99)

MOTION: To approve the 2020 Clearinghouse Change Order with QCL as presented.

- d) Approve Resolution 2019-348 Amending the HRA VEBA Policy** - City Administrator Leana Kinley presents this resolution for council review and consideration. The policy was changed in August to remove the employer contribution in lieu of medical insurance, with consensus from staff, and mentioned to council at the August meeting. Upon further review, the policy change needs to be adopted by resolution. (p. 106)

MOTION: To approve resolution 2019-348 amending the HRA VEBA policy and guidelines.

- e) Discuss Options for Financing Water and Wastewater Projects** - City Administrator Leana Kinley will present options for funding the Loop Road sewer line extension, the Commerce Energy Grant match portion (Smart meter project) and the School Street waterline replacement project. (p. 109)

- f) Approve Changes to Development Standards** - City Administrator Leana Kinley presents changes to development standards to better align the criteria for private driveways and private roads. (p. 120)

MOTION: To approve Ordinance 2019-1148 revising the city standards regarding driveways.

- g) Approve Retroactive Pay for Karl Russell** - City Administrator Leana Kinley requests approval of retroactive pay for Karl Russell for additional work responsibilities as outline in the attached memo. (p. 125)

MOTION: To approve retroactive pay for Karl Russell in the amount of \$1,470.05.

9. INFORMATION ITEMS:

- a) Chamber of Commerce Activities** - The attached report describes some of the activities conducted by Skamania County Chamber of Commerce in September, 2019. (p. 126)
- b) Municipal Court Cases Filed** - A summary of Stevenson Municipal Court cases recently filed is attached for council's review. (p. 128)
- c) Fire Department** - A copy of the Stevenson Fire Department report for September, 2019 is attached for council review. (p. 129)
- d) Planning Commission Minutes** - Minutes are attached from the 9/9/19 Planning Commission meeting and the 9/23/19 Downtown Planning special meeting. (p. 130)
- e) Sheriff's Report** - A copy of the Skamania County Sheriff's report for September, 2019 is attached for council review. (p. 148)

- f) **Building Permits Issued** - In Stevenson there are 17 Single Family Residences (SFRs), 4 cabins, 1 triplex, 2 duplexes and 79 building permits total for 2019. There are talks of development surrounding the bottom of Monda Rd, and two short plats in the works-one for Holstrom Road/Ryan Allen area and another for Carter Lane. In North Bonneville, there are 2 SFRs and one duplex was finalized since the last council meeting.
- g) **Financial Report** - City Administrator Leana Kinley will present the City's Financial Report for year-to-date revenues and expenditures through September 30, 2019. (p. 153)

10. CITY ADMINISTRATOR AND STAFF REPORTS:

- a) Karl Russell, Public Works Director
- b) Ben Shumaker, Community Development Director
- c) Leana Kinley, City Administrator (p. 187)

11. VOUCHER APPROVAL AND INVESTMENTS UPDATE:

- a) *September 2019 payroll and October 2019 AP checks have been audited and are presented for approval. September payroll checks 13869 thru 13875 total \$96,867.71 which includes twenty-five EFT payments. AP checks 13876 thru 13933 total \$258,461.04 which includes four ACH payments. The AP Check Register is attached for your review. Detailed claims vouchers will be available for review at the council meeting. There was no investment activity. (p. 188)

12. MAYOR AND COUNCIL REPORTS:

13. ISSUES FOR THE NEXT MEETING: *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

14. EXECUTIVE SESSION - City Council will convene in Executive Session under:

- a) RCW 42.30.110(1)(i) to discuss with legal counsel representing the agency litigation or potential litigation to which the agency is, or is likely to become, a party.

15. ADJOURNMENT - Mayor will adjourn the meeting.

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UPCOMING MEETINGS AND EVENTS:

- October 22-24, 2019 - Infrastructure Assistance Coordinating Council
- October 31, 2019 - Halloween
- November 1, 2019 - MCEDD Columbia Gorge Economic Symposium
- November 11, 2019 - Veteran's Day, Offices Closed
- November 14, 2019 - Special Council Meeting-2020 Budget
- November 20, 2019 - Special Council Meeting-Fire Hall Project

MINUTES
CITY OF STEVENSON COUNCIL MEETING
September 19, 2019
6:00 PM, City Hall

1. CALL TO ORDER/PRESENTATION TO THE FLAG: Mayor Scott Anderson called the meeting to order at 6:00 p.m. and led the council and audience in the Pledge of Allegiance.

Councilmembers Robert Muth and Jenny Taylor request excused absences.

Attending

- Mayor Scott Anderson, Councilmembers Paul Hendricks, Matthew Knudsen, Amy Weissfeld.
- City Staff: Public Works Director Eric Hansen, Community Development Director Ben Shumaker. City Administrator Leana Kinley arrived later.
- City Attorney Ken Woodrich.
- Audience members: Rick May, Emily Reed, Phillip Watness, Annie McHale, Hannah Joy

2. CHANGES TO THE AGENDA:

No changes to the agenda occurred.

3. CONSENT AGENDA: The following items are presented for Council approval.

- a) **Liquor License Renewal** - North Bonneville PDA
- b) **Approve Proclamation Declaring September 2019 as Childhood Cancer Awareness Month** - Mayor Scott Anderson presents this proclamation for council consideration and approval.
- c) **Special Occasion Liquor License Application** - Skamania Democratic Central Committee at the Hegewald Center on Oct. 12 from 5-9:30pm.
- d) **Minutes** of August 22, 2019 City Council Meeting.

In regards to the consent agenda, Councilmember Knudsen discussed whether any additional actions will occur based on the proclamation presented on childhood cancer awareness. He understood it may be too late to include additional actions for September of this year, but suggested the City consider what else can/should be done if a similar proclamation is made in 2020.

MOTION to approve the consent agenda made by Councilmember Hendricks, Seconded by Councilmember Weissfeld.

Voting Yea: Councilmember Weissfeld, Councilmember Hendricks, Councilmember Knudsen

4. PUBLIC COMMENTS:

Emily Reed presented the Council with an October 2019 calendar for “Gorge Happiness Month”. She thanked the Council for their participation in 2018 and described the importance of “the daily 3” (3 gratitudes, an act of kindness, and a moment of silence). She asked the Council to incorporate gratitudes into their October meeting agenda.

Rick May suggested the City should delineate the Del Ray Avenue right-of-way. Mayor Anderson agreed some additional delineation would be helpful. Public Works Director Hansen described the use of signs on both sides of the Iman Cemetery Road right-of-way at Rock Creek. After some discussion Councilmember Knudsen was satisfied that the method of delineation would not be out of the norm. Councilmember Hendricks suggested informing both property owners and residents of the City's action. The Council came to a consensus to act on May's suggestion.

5. UNFINISHED BUSINESS:

- a) **Sewer Plant Update** - Public Works Director Eric Hansen provided an update on the Stevenson Wastewater System and the Compliance Schedule. PWD Director Hansen reported continued low levels of influent loadings at the WWTP. He attributed this to the successful partnership the City facilitated between Dirt Huggers and the Significant Industrial Users side-streaming much of their waste.

Responding to a question from Council, PWD Hansen confirmed that the City is not subsidizing the waste haul-off in any way. Councilmember Weissfeld suggested maintaining a list of alternate/back-up vendors if the relationship with Dirt Huggers ends. The City of Camas is busy, but PWD Hansen still maintains contact with them as a possible back-up.

The next step in working with the significant industrial users will be to issue contracts with each user setting continued side-streaming and rate expectations. They will also be required to do their own sampling and calibrating of effluent flow meters. Hansen reported on the ordering of several pieces of equipment that will help provide immediate monitoring and enhance the WWTP's ability to treat influent. These parts are future-proofed in the sense they can be incorporated in the major plant expansion being considered.

He then discussed preparations for life after Jacobs (the current contracted plant operators), who have informed the City they are not interested in renewing their contract. These preparations include discussions with BSK lab testing services in Vancouver regarding the sampling schedule and coordinating courier visits. Potential improvements to the City's in-plant lab to perform the required tests in-house were also briefly discussed.

6. COUNCIL BUSINESS:

- a) **Approve Ratification of the Russell Avenue Project Local Agency Agreement Supplement No. 1 and Revised Project Prospectus** - Public Works Director Eric Hansen requested council approval of the Agreement Supplement No 1 and revised Project Prospectus with the Washington State Department of Transportation, which increases the overall project costs by \$254,013, from \$982,659 to \$1,236,672.

PWD Hansen presented a request regarding a local agency agreement supplement and a revised Project Prospectus that reflected additional costs on the Russell Avenue Rebuild

Project due to increased right-of-way work and consultant fees. Revised construction estimates, right of way acquisition and wider sidewalks aligned with the City's comprehensive plan resulted in additional costs of \$254,013.

Proposed construction dates are now January through May. PWD Hansen has some concerns due to winter weather, but the consultant assured him there are strategies in place in order to complete work within the project window. He believes it to be less expensive to follow that schedule. Councilmember Hendricks wanted to make sure the project was completed by the beginning of the 2020 tourist season.

Councilmember Weissfeld questioned the increase and asked if everything included was necessary. PWD Hansen reported he is working to make the project best fit the vision for Stevenson as planned by the Council and improve the whole 2 block site all at once. Mayor Anderson noted the City had been working to create an accessible thoroughfare and venue setting on Russell Street.

Councilmember Knudsen asked what was gained with these changes? PWD Hansen stated additional ROW's and some permanent easements were needed (some as little as 2") in order to make it all public ROW. The ROW acquisition was along the back of the sidewalks and against existing buildings so even 8' sidewalks would have meant additional ROW costs. Needed temporary construction easements to allow seamless transition for sidewalk construction.

As the project developed more issues were found, raising construction costs. PWD Hansen noted the amount under discussion was an engineer's estimate, not a final bid. Mayor Anderson asked where would the money be coming from to cover the project cost? PWD Hansen related he was advised of a possibility of an additional \$120,000 from WSDOT local programs, but learned from Skamania County that was not accurate. The local fund looks at the total project amount- not what was agreed on. Community Development Director Ben Shumaker advised the city could still request it. Administrator Kinley reported as the budget discussion progresses that is a question that needs to be addressed. Undergrounding utilities was also not included in the original estimate. PWD Hansen thought the costs would be shared by the other utilities but that did not happen as none have contributed. Kinley did note there was \$300K in timber funds available in the general fund that could be put towards the project.

Rick May asked if the additional cost came from permanent easements? PWD Hansen responded that additional consultant costs for ROW acquisition increased the cost greatly. May commented that sometimes the positive affect from the improvement leads to some people donating that easement. Hansen noted no one had come forward to donate that portion of land.

Community Development Director Shumaker suggested asking Skamania County for a portion of the \$120K. There would have to be an agreement between the county,

Stevenson and North Bonneville. He also proposed finding donors to fund the decorative lamps. The cost for the lamps is estimated to be \$24K.

MOTION to approve the ratification of the Local Agency Agreement Supplement No. 1 and revised Project Prospectus for the Russell Avenue Project for a total project cost of \$1,236,672 was made by Councilmember Weissfeld with a second by Councilmember Hendricks.

Voting Yea: Councilmember Weissfeld, Councilmember Hendricks. Voting Nay: Councilmember Knudsen

Following the voting results Attorney Ken Woodrich advised that due to the light quorum, passing a substantial financial decision likely needed a majority vote of the entire body not just those present. It was highlighted that time was critical and a decision needed to be made tonight. Attorney Woodrich stated he would research the issue during the meeting and determine if the vote was insufficient. (See ➤, pg. 5)

- b) Approve Resolution 2019-346 Rescinding Resolution 2019-328 Regarding the Creation of a Metropolitan Park District** - City Administrator Leana Kinley presented this resolution for council review and approval. A new resolution regarding the creation of a district for the purposes of supporting the pool will be presented at the October council meeting.

Administrator Kinley pointed to the memo in the council packet and summarized the issue regarding the resolution rescinding calling for a Metropolitan Park District intended to help fund the pool. When the Boundary Review Board met, outcry from some residents about the proposed district lines prompted the county to consider coming up with a revised resolution.

If existing district lines are used (e.g., Stevenson City limits), no Boundary Review Board is needed. If outside urban growth boundary, a new district would need to be created. One challenge is timing, as the deadline to get on the February 2020 ballot is approaching. An April 2020 vote is also a possibility, but beyond that the district's authority to assess and collect taxes (if the measure passes) would not take place until 2022. That would be too late to help the pool meet expenses.

The Stevenson Pool Association recommends using the established city limits for the Metropolitan Park District. The City Council members could serve as the official body for the Park District, or could appoint or have members elected.

Ideas regarding the amount of levy to assess were discussed, as changing the district to just within Stevenson City limits would likely change the proposed levy from .19 to .25 or even .50/1000. Administrator Kinley pointed out even at .50/1000 the amount generated (\$113,000) would not meet the needs of the facility. Additional funding would be needed to bridge the gap.

The Stevenson Pool Association wants the new resolution, if approved by the City Council, to go on the February ballot with a levy of just .25/1000, which would result in even lower revenue. Councilmember Knudsen expressed reservations about the lack of support from Skamania County as a whole. He asked why should Stevenson carry the entire burden when the pool is a county resource? Administrator Kinley noted most of the opposition came from the Stabler/Hemlock/Carson area. She stated there are a lot of supporters there as well.

The current proposal had the school district boundaries, absent North Bonneville, set as the Park District. The levy was set at .19/1000.

Audience member Rick May remarked a larger .50/1000 levy within City limits would be a hard sell and a good marketing strategy would be needed.

Community Development Director Shumaker advised that if the Park District was within the city limits the council could set whatever rules it decided would work best if the council chose to function as Park District members.

Councilmember Hendricks suggested supporting a new resolution with a .25/ levy and if it passes revisit the issue county-wide within a year. Rick May suggested going for the higher amount and if it does not pass go back and try again.

Councilmember Knudsen pointed out if the revenue is not enough to cover expenses the pool will close. He asked if there was any direction from the school and was told the Stevenson-Carson School District board of directors has determined that without levy support the pool will no longer operate. Councilmember Weissfeld advocated for a district that was more than just the city limits.

>At this point Attorney Woodrich advised the Council the initial vote on the Russell Street was insufficient and needed to be redone. Councilmember Muth was called on the telephone but was not available. Councilmember Taylor was called on the telephone and participated in further discussion and a second vote. Councilmember Weissfeld again **MOTIONED** to approve the ratification of the Local Agency Agreement Supplement No. 1 and revised Project Prospectus for the Russell Avenue Project for a total project cost of \$1,236,672. Councilmember Hendricks provided the second and the vote was 3-1 in favor, with Councilmember Knudsen casting the nay vote.

Following the vote, a motion to excuse Councilmember Robert Muth's absence was made by Councilmember Hendricks, with a second by Councilmember Knudsen. The motion passed unanimously. As Councilmember Taylor did attend briefly by phone, it was noted no motion to excuse her absence was necessary.

MOTION Returning to the MPD resolution Councilmember Knudsen moved to approve resolution 2019-346 rescinding resolution 2019-328 calling for the creation of a Metropolitan Park District. The motion was seconded by Councilmember Weissfeld.

Voting Yea: Councilmember Weissfeld, Councilmember Hendricks, Councilmember Knudsen.

Following the vote rescinding the resolution Administrator Kinley asked for direction on moving forward with a new resolution. Councilmember Weissfeld wished to see both city limits and urban growth areas included in order to lessen the dollar amount requested. Councilmember Knudsen asked for more coordination with the county. Councilmembers agreed to Kinley's suggestion to reduce voting costs by serving as Park District Commissioners.

Audience member Hannah Joy spoke out and said the pushback against the first resolution had nothing to do with the levy, it was that some people were upset that a new junior taxing district had to be created in order for the levy to pass. Mayor Anderson noted he had heard similar sentiments with people upset that the district could raise taxes or use eminent domain without public approval.

Audience member Walt Loehrke then spoke in favor of the resolution and the MPD. He related having facilities such as the pool adds to the quality of wellness and life in the area. He had no problem with forming a new taxing district and stated just a few people were misinformed and creating a ruse. He suggested without the pool property values may decline.

Attorney Woodrich noted that levy increases by local taxing districts are limited by law to 1% per year. Administrator Kinley questioned if MPD's may have additional authority and it was decided to investigate the issue further.

Audience member Phillip Watness encouraged Council members to read an article in the recent Skamania County Pioneer regarding the County's efforts at creating a limited park district via a law passed in 2017. He stated it addresses some of the concerns expressed by Hannah Joy.

Councilmembers were reminded they could not openly work to influence voter's decisions and needed to remain neutral and just provide information.

- c) **Approve the Wastewater Project Amendment No. 1 to the Wallis Contract** - City Administrator Leana Kinley presented this amendment for council consideration. The increased scope includes \$17,721 for a cultural review, which is required due to the location of the lift stations and treatment plant, and \$2,801 for an income and affordability study (sample documents attached).

Administrator Kinley explained the \$17,721 increase to the Wallis Contract was due to additional excavation for the lift stations and treatment plant, resulting in a larger project footprint which triggered a cultural review. De-watering is also an issue. The review is also required as part of the USDA application, as well as tribal interests.

Administrator Kinley explained the sample income and affordability report included in the packet as what would be produced following Council approval of the additional funds needed for the study. The \$2,800 would likely help secure a lower interest rate and possibly secure additional grant funding. It is a deep dive into the financial health of the community.

Councilmember Weissfeld questioned why the income data was from Gladstone, Oregon. Kinley explained it was there as an example of what the city would receive for the \$2,800 it was paying for an income and affordability study and wanted to ensure the Council knew what was being purchased.

MOTION to approve Wastewater Project Amendment Number 1 with Wallis Engineering in the amount of \$20,522 for a revised contract amount of \$410,000 made by Councilmember Knudsen, Seconded by Councilmember Hendricks.

Voting Yea: Councilmember Weissfeld, Councilmember Hendricks, Councilmember Knudsen

- d) **Approve Contract Amendment with Wallis Engineering for the Russell Project** - Public Works Director Eric Hansen requested approval of the attached contract amendment in the amount of \$5,760.82 for a total revised contract amount of \$235,745.81 for a change in the design from 8' wide sidewalks to 10' wide sidewalks.

The Council entered into a brief discussion regarding the additional cost for the design change in sidewalks from 8' to 10' in the Russell Street Project. PWD Hansen noted it had been explained in an earlier discussion that night. Widening the sidewalks aligned with the comprehensive plan and would make the downtown area more inviting. Administrator Kinley noted the funds were already included in the previous increase approved by the Council that evening.

MOTION to approve Supplement Agreement Number 3 with Wallis Engineering in the amount of \$5,760.82 for a total revised contract amount of \$229,984.99 made by Councilmember Hendricks, Seconded by Councilmember Knudsen.

Voting Yea: Councilmember Weissfeld, Councilmember Hendricks, Councilmember Knudsen

- e) **Planning Commission Appointment** - The Planning Commission is recommending City Council appoint Mike Beck to fill position #3, which was vacated by the resignation of Karen Ashley.

Community Development Director Shumaker reported that long time Planning Commission member Karen Ashley had resigned. The Council expressed appreciation for her work and suggested creating a 'Karen Ashley Day' and invite her to the next Council meeting to recognize her service. Their wish was to present her with a token of appreciation.

Shumaker reported only one person applied for the open position. Mike Beck, who works with Skamania County to do Scenic Area planning was the applicant. He lives in downtown Stevenson. He has planning experience but is not a developer. Shumaker reported the Planning Commission interviewed him at the last meeting and asked questions regarding any possible conflict of interest. None was reported or considered problematic by either the county or city. Attorney Woodrich agreed there appeared to be little chance of any conflict. The Commission recommended Mike Beck be appointed by a 3:1 vote.

MOTION to appoint Mike Beck to Planning Commission position #3 was made by Councilmember Hendricks, Seconded by Councilmember Knudsen.

Voting Yea: Councilmember Weissfeld, Councilmember Hendricks, Councilmember Knudsen

- f) **Approve Resolution 2019-345 Declaring the Intent to Adopt a Sales Tax Credit Authorized by House Bill 1406** - City Administrator Leana Kinley presented this resolution for council consideration. Funds from the sales tax credit can be used for affordable housing and related costs as outlined in the resolution.

Administrator Kinley explained the resolution is a notice of intention to adopt a sales tax credit the city could use for housing vouchers or rental assistance for low income households. This sales tax option is actually a credit against the state sales tax rate of 6.5%, so it will not increase the tax rate for residents. It also encourages investments in affordable housing projects.

The resolution's intent is to provide authorization for the city to adopt that credit. It needs to be passed by January 2020. An ordinance that authorizes the city to maximize the amount of the tax credit then needs to be adopted prior to June 2020. By adopting both the city can double the tax credit that will be available, from .00723% to .01446%.

MOTION to approve Resolution 2019-345 declaring the intent of the city council to adopt legislation to authorize a sales and use tax for affordable and supportive housing in accordance with substitute house bill 1406 (chapter 338, laws of 2019) and other matters related thereto made by Councilmember Weissfeld, Seconded by Councilmember Hendricks.

Voting Yea: Councilmember Weissfeld, Councilmember Hendricks, Councilmember Knudsen

- g) **Approve Ordinance 2109-1146 Regulating Camping** - City Administrator Leana Kinley presents Ordinance 2019-1146 regulating camping in the city for council consideration. A draft of this ordinance was presented and discussed at the August council meeting.

The Council discussed the proposed ordinance regulating camping within city limits. Councilmember Hendricks asked if there was a significant problem with someone sleeping in their RV or car on the street.

Councilmember Weissfeld expressed her concerns with the wording of the ordinance. She said she felt it was over-engineered, particularly regarding people sleeping in cars or using cars for storage, and was concerned about penalizing people for being in poverty. She did not want people to receive a misdemeanor.

Administrator Kinley responded by reporting the Public Works Department and the Sheriff's Office often had to chase certain RV's from street to street and the Sheriff's Office had requested the ordinance to help them counter the rising number of incidents involving homeless individuals. Attorney Woodrich advised the Council it would need a unanimous vote to pass.

Mayor Anderson asked what would make the ordinance acceptable. He noted it does address certain-if things do become a problem, what can we do to fix verbiage to make it acceptable. Councilmember Knudsen asked what language could be struck to ensure passage?

Attorney Woodrich noted it was intended to prevent permanent usage of a car as a residence. This does not mean people can't sleep overnight in a car. Councilmember Weissfeld reiterated she was not a fan of the ordinance. Mayor Anderson elected to table the discussion to another time, but asked the Council to keep the issue open for further review.

No action was taken on Ordinance 2019-1146.

- h) Ordinance 2019-1147 Revising Fund Structure** - City Administrator Leana Kinley presented this ordinance for council review and consideration. This ordinance restricts the use of these funds to what is stated in the ordinance. The amount of money in each fund will be allocated with adoption of a revised 2019 budget ordinance.

City Administrator Kinley shared with the Council she had been discussing the need to create reserve funds and restrict them to only be used in certain circumstances. The two funds she is proposing this for are the General Reserve and the Fire Reserve Funds. The Fire Reserve fund is general so it can be used for all fire needs, including equipment and building.

The General reserve is limited as to how funds can get out for emergency purposes. It can help with certain loans and grant applications by keeping funds separate from General funds.

MOTION to approve ordinance 2019-1147 to add the General Reserve and Fire Reserve Funds to the fund structure made by Councilmember Knudsen, Seconded by Councilmember Hendricks.

Voting Yea: Councilmember Weissfeld, Councilmember Hendricks, Councilmember Knudsen

- i) **Approve Amendment No. 1 to DOE Loan for WWTP Design** - City Administrator Leana Kinley requests approval of amendment no. 1 to agreement no. WQC-2019-StevPW-00044 between the Washington State Department of Ecology and the City of Stevenson. This amendment adds the immediate improvements as task 4 for \$63,000, moving the money from the design task. The total amount of the loan and terms remain the same.

Administrator Kinley shared with Council the amendment presented does not change the amount of funds but allows the city to use the loan to pay for immediate interim measures in order to help prevent further effluent violations at the WWTP. The work is part of the overall WWTP project. Mayor Anderson relayed the project continues to make great progress and is moving forward in positive ways.

Community Development Director Shumaker noted for the Council that for budget purposes the total project amount of \$1.985M is where the \$400,000 approved earlier is coming from for any additional design changes.

MOTION to approve amendment No.1 to agreement No. WQC-2019-StevPW-00044 between the State of Washington Department of Ecology and City of Stevenson made by Councilmember Weissfeld, Seconded by Councilmember Knudsen.

Voting Yea: Councilmember Weissfeld, Councilmember Hendricks, Councilmember Knudsen

- j) **Preliminary 2020 Budget** - City Administrator Leana Kinley presents the 2019 budget calendar and the proposed 2020 cost of living adjustment. The preliminary 2020 budget will be presented prior to the meeting for council review and discussion.

The Council began the process of developing a city budget for 2020. Administrator Kinley offered a 2019 budget calendar and a "very, very, very" rough draft of the proposed budget. She stated it needed to be presented before October 1, 2019 to comply with state law. The budget itself needs to be adopted by December 31, 2019.

At the next Council meeting there will likely be a public hearing on the budget. In November 2019 there will be another public meeting, along with a proposed property tax levy and rate changes for water and sewer.

Administrator Kinley asked the Council for direction regarding a proposed Cost of Living Adjustment (COLA) in the amount of 2.6%. The Council confirmed that was still the rate.

She explained the figures presented, stating she is still reconciling numbers. Beginning and ending cash balances still need to be entered as well. She pointed out areas where some numbers do not completely reconcile due to end of year delays. The expense for the new fire command vehicle is there but the grant revenue has not yet been entered.

Administrator Kinley reported the process is different than in the past. She pointed out that in 2020 there is an apparent \$330,000 decrease in appropriations, but noted again

it was still a rough draft. Budget amendments still need to be taken into account. The street and water/sewer funds are struggling. The draft is for the council to look at. She stated the next meeting will include a discussion on how to bridge the gap. Administrator Kinley was pleased to report the budget preparation was easier thanks to the new software.

Mayor Anderson shared that in 2018 it was helpful to have the pie chart with the revenue and expenses detailed. He asked for that to happen again. He asked for a quick review of revenue, particularly for housing sales and property tax.

Administrator Kinley explained she estimates general property tax low, as it is only 1%. She said that when a new house is finalized and added to tax rolls, the tax rate is applied to value of house and determines what can be collected by the city. When a house is sold the money from the real estate excise tax goes to the capital improvement fund.

She went on to explain other budget details, including the street fund. It has an added cost for environmental monitoring of the Bridge of the Gods trail. A tree maintenance plan is also a possible cost. She pointed out comments in the margins of the document were made to help explain budget items.

Unreserved negative reserve cash is \$168,000. It needs to be \$21,000 as per city policy. Not showing is a budget amendment in 2019 for Russell Street Project covering engineering costs. Other road projects for 2020 include First Street and Loop Road, etc.

The Kanaka Bridge rebuild will not happen in 2019, which will raise ending cash. Revenues for street funds from taxes is estimated to be \$270K. Funds for specific projects not included. She briefly described other work in progress, including those for tourism and promotion. The Port of Skamania will roll over its project for waterfront enhancements and will use \$30,000 in 2020.

She noted the last major fund is for water and sewer. Rate increases will help, but other expenses continue, including a new employee and solids hauling costs. Not paying Jacob's will save \$100K. The Public Works building will be displaced by the new WWTP so a new site will be needed. It may be possible to co-locate on the possible fire hall site.

A budget workshop was scheduled for November 14th at 6 p.m.

The new parks employee was commended for doing an excellent job. She is cross training for other purposes, including running tests in the WWTP.

7. INFORMATION ITEMS:

- a) **Chamber of Commerce Activities** - The attached report described some of the activities conducted by Skamania County Chamber of Commerce in August, 2019.
- b) **Sheriff's Report** - A copy of the Skamania County Sheriff's report for August, 2019 was attached for council review.

- c) **Elected Officials Essentials Flyer** - Information about upcoming training for new and seasoned elected officials.
Attorney Woodrich recommended Council members attend the workshop in Vancouver on December 7th if possible. It counts towards the hours needed for government training. Reimbursement is available for travel expenses. New board members need to attend training within 90 days of being seated.
- d) **Municipal Court Cases Filed** - A summary of Stevenson Municipal Court cases recently filed was attached for Council's review.
- e) **Fire Department Report** - The attached report described some of the activities conducted by the Stevenson Fire Department in August, 2019.
- f) **Building Permits Issued** - Stevenson has 19 SFRs total with 9 started in 2019, 4 cabins, 1 triplex, and 73 building permits for 2019. 4 houses have been finalized since last council meeting. Invision wants to start talks soon to start the building phase of tree houses for the Lodge. North Bonneville has 2 SFRs and one duplex, 1 finalized since last council meeting.
- g) **AWC 2020 Legislative Priorities** - The 2020 Legislative Priorities for the Association of Washington were attached for council review.
- h) **Housing Market Information** - A copy of the August 2019 RMLS Mid-Columbia residential real estate statistics was attached for review.

Mayor Anderson asked a realtor to send a current listing of real estate sales in the Mid-Columbia area. He reported the median home price in the area was \$375,000, and for Stevenson it was \$432,000. He described being shocked and dismayed at the prices and challenged the Council to find ways to help local residents and/or first-time home buyers manage their housing costs. He noted that young home buyers are being outbid by others with more equity who then make improvements to a house and make it even more expensive. Pressure from the Portland and Vancouver Metro area is contributing to the rising housing costs. Councilmember Knudsen pointed out there is a limited capacity.

Rick May commented that perhaps developers could be granted waivers from some zoning restrictions or road requirements but in turn would be expected to sell homes at lower costs. Attorney Woodrich explained that may not be feasible but Land Trusts are where restrictions can be put in place. He suggested contacting David Poucher, the Mayor of White Salmon to learn more about Land Trusts.

Councilmember Hendricks advocated for discounted permit fees and lower utility hook-up rates for builders creating smaller, more affordable homes. Community Land Trusts were also presented as an option. Talking with Mid-Columbia Housing Authority was suggested to learn what programs they offer for affordable rentals or first-time home buyers. Additional discussion will take place at future meetings.

9. VOUCHER APPROVAL AND INVESTMENTS UPDATE:

- a) August 2019 payroll & September 2019 A/P checks have been audited and were presented for approval. August payroll checks 13806 thru 13810 total \$101,018.97 which includes twenty-one EFT payments. A/P Checks 13811 thru 13868 total

\$162,592.47 which includes four ACH payments. The A/P Check Register is attached for your review. Detailed claims vouchers were available for review at the Council meeting. August 2019 Investment Activity: \$300,000 bond matured at 1.3% (Federal Home Loan Mortgage Corp.), \$300,737.10 Non-Callable Bond purchased at 1.45% (Federal Farm Credit Bank).

MOTION to approve vouchers made by Councilmember Hendricks, Seconded by Councilmember Weissfeld.

Voting Yea: Councilmember Weissfeld, Councilmember Hendricks, Councilmember Knudsen

8. CITY ADMINISTRATOR AND STAFF REPORTS:

- a) PWD Hansen reported road striping has been delayed due to weather. The Russell Street Rebuild has been taking a lot of staff time. He met with the Port of Skamania and tenants to discuss ways to slow traffic down on Chesser Road.

The McCloskey's found two neighboring sewer lines under their property when excavation began. Where they connected it was discovered the joints were misaligned and they were leaking. PWD Hansen has been seeking bids to repair the leak under the small projects provision. He informed the Council that Crestline will replace dying trees by Gropper Road.

Councilmember Hendricks asked for new striping by Skamania Lodge, observing the lines are nearly invisible on the speed bump.

- b) Community Development Director Shumaker reminded the Council about the upcoming meeting on Monday, September 23 where the next phase of the downtown plan will be presented. He has advertised it as an open meeting due to Planning Commission participation.

A Board of Adjustment member has resigned, leaving a vacancy. Shumaker will be publishing a public notice advertising the vacancy and hopes to have a possible appointee to bring before the council before too long.

The Fire District has received a \$500K grant for a new fire truck. Under the terms the FD needs to match 10%. The retired truck was from 1968, with wooden shims in the transmission. Shumaker was thanked by the Council for his efforts in attaining the grant, as it took four attempts.

He talked briefly about the amount of development taking place and how the inventory of lots is dwindling. Hidden Ridge is filling up fast. Reduced inventory will likely drive more subdivisions and increase costs. He noted the Sunstone 1 preliminary plat approved in 2014 has 11 lots available until 2021.

Mayor Anderson asked what power does the city have to compel developers to provide more affordable residences. Shumaker explained there was a new PUD process

approved by the Council that offers bonuses. The property can be divided into more lots if the owner donates lots or sells to a non-profit like Mid-Columbia Housing Authority. He was asked how this was being marketed so developers were aware of the opportunity. Shumaker has a calculator to use that can determine what bonuses are available based on lot size and other variables.

- c) Administrator Kinley reported the audit has been delayed and has not been rescheduled as of yet. The applications for tourism promotion projects are to be sent out on Friday. She pointed the Council to other items in her report contained in the Council packet.

10. MAYOR AND COUNCIL REPORTS:

Mayor Anderson and Councilmember Weissfeld attended the 3rd annual Rail Summit. Mayor Anderson said he felt initially it was a platform for the railroads to talk about what a good job they were doing. He noted a large number of different entities were in attendance from both Washington and Oregon. His biggest takeaway was realizing the need for Hazmat training for local first responders.

He was not reassured by the railroads simply saying "they had a plan" in the event of an incident. BNSF has a training center in Colorado for first responders. Scholarships are available. He asked if any of the local municipalities had a response plan. Councilmember Weissfeld suggested reaching out to Bingen to see what their plan was, and to work with John Carlson, Skamania County Emergency Operation's Director, the Fire Chief and the Sheriff's Office to put together a plan.

Mayor Anderson reported that Union Pacific would be holding a training October 6th in North Bonneville. He urged the City of Stevenson to get a response plan and practice it regularly. He relayed that just prior to the Mosier derailment a training had occurred in Mosier, resulting in a positive and coordinated response by emergency services. Emergency communication across agencies can also be problematic.

He then noted that officials from the Port of Cascade Locks came to Stevenson again asking for support for the Bridge of the Gods. Mayor Anderson reiterated that the City of Stevenson wants to see 100% of the toll revenue be dedicated to bridge maintenance. Administrator Kinley noted that same message had been communicated to the staff in Senator Murray's office.

Councilmember Weissfeld asked to have money included in the budget to paint the wall by the Skamania Lodge. She asked also to schedule a meeting with Mid-Columbia Housing Authority and other housing programs to discuss forming a Land Trust sub-committee. Attorney Woodrich advised it would not need to be open to the public as it was an ad-hoc advisory group but it would be up to the committee to decide. Rick May asked to be notified when the committee would meet.

She finished by saying the Economic Development Council is in the process of hiring a new director and she was on the hiring committee.

11. ISSUES FOR THE NEXT MEETING: *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

- Continue discussion on affordable housing.
- Continue looking at camping ordinance.

12. EXECUTIVE SESSION - Council convened in Executive Session under:

a) RCW 42.30.110(1)(g) to review the performance of a public employee.

The council entered executive session at 8:30 p.m. for the purpose of reviewing the performance of a public employee. Mayor Anderson announced it would initially be for 10 minutes. The Council came out of executive session at 8:40 pm. No decisions were made.

13. ADJOURNMENT – Mayor Anderson adjourned the meeting at 8:40 pm.

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Approved _____; Approved with revisions _____

Name _____ Date _____

Minutes by Johanna Roe

MINUTES
CITY OF STEVENSON COUNCIL FIRE DISTRICT 2 JOINT MEETING
September 24, 2019
6:00 PM, City Hall

1. CALL TO ORDER: Mayor Anderson called the meeting to order at 6 p.m. and conducted roll call. Councilmember Robert Muth was called on the telephone to participate via speakerphone. Mayor Anderson asked those present to introduce themselves.

PRESENT

Councilmembers Amy Weissfeld, Paul Hendricks, Jenny Taylor, Matthew Knudsen.
Councilmember Robert Muth participated via telephone.

City Staff in attendance:

City Administrator Leana Kinley, Community Development Director Ben Shumaker

FD 2 members: Rob Farris, Chief; Karl Russell, Commissioner; Leonard Damian, Commissioner; Scott Griswold, Commissioner; Frances Heller, Secretary

a) Identification of Roles:

Decision Makers: Skamania County Fire District 2 Commissioners, Stevenson City Councilmembers

Advisers: Fire Chief, Fire Department Volunteers, City Staff

Recommenders: Fire Chief, Mayor

Execution Partners: City Staff

Mayor Anderson and Administrator Kinley briefly went through identifying the roles and decisions people were responsible for as laid out in the agenda packet. Administrator Kinley pointed to the list as a guide.

Administrator Kinley hopes to come back from tonight's meeting with information to help draw up an inter-local agreement between the City and the Fire District to clarify and establish project responsibilities, budgeting and funding, timelines and other agreements. It was agreed having all the players in the same room is helpful, as back and forth discussions are slowing decision making.

2. FIRE HALL PROJECT: The reason for the meeting is to take action.

a) Brief History on Process to Date.

A brief history of the project with sample designs were provided to City Council and Skamania County Fire District 2 members in the agenda packet. Attendees were referred

to information in their meeting packets regarding the issues and past discussions concerning the proposed Fire Hall and what items need to be agreed to and decided on.

b) Confirm Goals/Needs of the New Fire Hall:

Mayor Anderson asked Councilmember Muth to provide information he had regarding potential opportunities for cost savings with the proposed new Fire Hall.

Councilmember Muth related he knew three contractors with public works experience. He had provided details of the project with them in an informal setting. He shared ideas and suggestions made by them that could possibly lower construction costs.

Using micropiles or caissons may reduce excavation costs, as neither requires a full dig-out of the site. He has no specifics and would like to talk further with the contractors (separately) but there are some interesting options to explore. He would like to have someone from the City and Fire District 2 attend a meeting with him and the contractors sometime in the future.

Privatizing the project/doing a "lease-out" would result in it not being a public works project, removing the need to pay prevailing wage. Rob Farris, Fire Chief was interested but asked for more details regarding how the public-private partnership would work. One scenario discussed was to sell the land to a contractor, with the contractor then constructing the building and selling the property back to the city. It would remove the need for paying prevailing wage. Councilmember Taylor noted it would also avoid the appearance of gifting public funds or property. Another method may be to have a public-private partnership whereby a portion of the building could contain spaces rented to private entities or individuals.

Mayor Anderson stated that avoiding having to pay prevailing wage and reducing the cost of the foundation work were two big take-aways for him.

Councilmember Weissfeld asked what the time frame would be to learn more. Muth replied he would not have time for further discussions and/or meetings to discuss the particulars until end of October, beginning of November 2019. Councilmember Muth stated he shared the current estimated budget with one of the developers and was told in the developer's experience the soft costs and construction costs seemed too high. Initially the City was faced with a \$6.3M cost. The contractor suggested, (without seeing plans of the project) that in his experience \$3.1M (+/-) seemed more in line.

Mayor Anderson reminded everyone a Fire Hall is a convoluted and complicated building. Councilmember Muth compared stick built to metal frame pre-fab kits in determining cost savings. He suggested taking the specs to a metal building manufacturer and having them draw up the components. From there the construction is similar to a Lego kit.

Councilmember Muth will try to set up further meetings with these contractors to use their expertise to learn more. He suggested performing a value engineering approach to the project. Councilmember Muth ended the phone call at 6:10 p.m.

Chief Farris noted the pre-fab metal option initially developed had the \$6.3M price tag. There was quite a bit of over compensating of costs and soft costs included with the first design. Fire hazards were briefly discussed between stick built and steel pre-fab buildings.

Mayor Anderson and Administrator Kinley went through identifying the roles and decisions people were responsible for. Administrator Kinley pointed to the list on the agenda as a guide. She hopes to come back from tonight's meeting with information to help draw up an inter-local agreement between the City and the Fire District to clarify and establish project responsibilities, budgeting and funding, timelines and other agreements.

There were frustrations expressed with the timeline and the decision-making process. City Development Director Shumaker offered that a re-set was being attempted by holding the meeting to help remove confusion over the project. It was agreed having all the players in the same room is helpful, as back and forth discussions with separate agencies and committees are slowing decision-making.

Administrator Kinley provided some calculations regarding payments of loans and what funding options were possible. City Development Director Shumaker reminded everyone the project when first initiated had four entities contributing to the cost but over time only two remain.

A number of items were discussed:

Chief Farris asked about revising the project with the recent changes made with input from the needs committee. It was noted drawings were relatively inexpensive, but accurate cost estimating is a challenge. Without valid numbers uncertainty will continue. The question before Council was about pursuing the options offered by Councilmember Muth. Checking with the developers he has talked with may result in firmer numbers. Administrator Kinley has other contacts that have had experience with public-private partnerships she will talk with.

Councilmember Knudsen pointed out what we wind up cutting depends on the district's ability to pay. If district is only bringing in \$70k/yr, how much can be put in savings, or is the FD willing to go to voters to raise revenue for lease payments? Chief Farris stated he believed the levy lid lift could be done without a tax increase. It is lower than provided for under current state tax provisions. A question was raised about county funds that could be used. The Fire District does have some reserves. There is approximately \$250K in FD funds to put towards the project.

Councilmember Weissfeld asked if the 70/30 split became a fixed arrangement to agree to reassess every three years. It would have to be adjusted but the 3-year window would save having to revisit annually.

Administrator Kinley asked about setting a project budget and if the Council was willing to have the city make up the difference on the lease/loan if FD is cannot come up with its portion. Councilmember Knudsen asked do we want to stay with the current payments as presented. For a \$3M project the annual payments were determined to be \$67,500. That is without the FD putting any money into the project, which would reduce the payments by some. It would also mean the district would have to essentially double its current levy rate to bring in enough revenue to cover payments.

Administrator Kinley asked if \$3M is decided to be the project amount, can we make it work? Do we set a firm amount and then work within that budget, or do we come up with whatever funding we can and make that work? Councilmember Hendricks asked if that implied a \$3M price tag. It was suggested the amount could be far less, meaning both the city and the FD would have to recalculate. Who would we go to come up with numbers? Mayor Anderson again stated that meeting with the contractors Councilmember Muth suggested would be helpful. Chief Farris said we need to know how much we can afford, what minimal operating costs are, and does a lower cost building meet the needs over time? He suggested thinking of this building as a 50-year building. Mayor Anderson asked about eventual revisions and additions.

Councilmember Taylor asked why the City was not going directly to developers by issuing an RFP regarding the building of a fire hall. Drawings are in place. Have them come back with costs. She said the Council should take a lesson learned from the WWTP project. She stated the cost is the cost, and delays are adding to the costs. This kind of commercial construction is expensive. Karl Russell suggested looking at a steel building, determining square footage and any modules needed and seeing what the cost is. If a steel building, who would finish the inside? Administrator Kinley reminded everyone if an RFP is issued it likely means paying prevailing wages as it would not be a lease option. She will check on prevailing wage requirements.

Administrator Kinley asked if the decision is made to not build a new building could the existing building could be retrofitted? Will it still function? What would that cost be? No decision has been made as to whether the building will be built on a new site or remain on the site purchased. Mayor Anderson stated some of the decisions were waiting on the final footprint to see how the site could be tailored. The current plan is showing a 7500' ft. building. Mayor Anderson again stated that meeting with the contractors Councilmember Muth suggested would be helpful, because the numbers he suggested are a big unknown.

Mayor Anderson shared he preferred option #1 of the two design options presented in the packet, but #2 was acceptable as well. Chief Farris noted he has changed his mind regarding the drive-through bays as not all equipment goes out on a call, so drive-through access is not always needed. Six slots with three doors is now part of the

design. He did note that he believes the parking area and driveway would have to be engineered because fire apparatus will be driven over it.

ACTIONS AGREED TO: It was agreed to wait for any additional information Councilmember Muth could provide on a lease-out. Mayor Anderson also asked for information regarding what the 70/30 split might mean in regards to lifting the levy lid for FD2. Administrator Kinley will check with other public agencies regarding their experience with public-private partnerships. Mayor Anderson and Community Development Director Shumaker will also research similar public-private projects. They will include Councilmember Muth.

Both the Site Committee and Funding Committee will convene to review site needs and funding options. USDA representatives will be contacted regarding some funding possibilities. Community Development Director Shumaker will reach out to BNSF for possible grant funds. Chief Farris spoke in support of a flagpole for the firehall, and a suggestion was made to ask the public for donations. Administrator Kinley noted the affordability study being done for the wastewater treatment plant project could possibly help with the USDA applications.

Next meeting will be used to address other points (timeline, surplussing, decision points, communication plan) not discussed on the agenda from tonight.

November 20th, 2019 @ 6 p.m. was set for the next meeting.

- c) **Determine Outline** for an Interlocal Agreement between Skamania County Fire District 2 and the City of Stevenson on the Fire Hall Project was not discussed.

3. ADJOURNMENT Mayor Anderson thanked everyone for attending and participating. He declared the meeting adjourned at 7:15 p.m.

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Approved _____; Approved with revisions _____

Name Date

Minutes by Johanna Roe



Re: Copy of email exchange

1 message

Rick May <rick@mayandassociates.net>

Wed, Oct 16, 2019 at 4:16 PM

To: Pat Rice <easylivingpat@gmail.com>, Leana Kinley <leana@ci.stevenson.wa.us>, Paul Hendricks <paul.hendricks@ci.stevenson.wa.us>, "scott.anderson@ci.stevenson.wa.us" <scott.anderson@ci.stevenson.wa.us>, karl@ci.stevenson.wa.us

The Sept. 19th, 2019 Council Meeting Minutes appear to contain some inaccuracies. The minutes state the following.

"2 Rick May suggested the City should delineate the Del Ray Avenue right-of-way. Mayor Anderson agreed some additional delineation would be helpful. Public Works Director Hansen described the use of signs on both sides of the Iman Cemetery Road right-of-way at Rock Creek. After some discussion Councilmember Knudsen was satisfied that the method of delineation would not be out of the norm. Councilmember Hendricks suggested informing both property owners and residents of the City's action. The Council came to a consensus to act on May's suggestion."

Please change the minutes as noted below to more fully accurately describe the events.

2. Rick May suggested the City should delineate the Del Ray Avenue right-of-way for safety and clarification purposes. Mayor Anderson noted discussions concerning delineation had already taken place and asked the Public Works Director when the delineation would occur. Public Works Director Hansen described the use of signs on both sides of the Iman Cemetery Road right-of-way at Rock Creek. After some discussion Councilmember Knudsen was satisfied that the method of delineation would not be out of the norm. Council asked Public Works about the time frame to install the delineation signage and requested the process be moved forward. Councilmember Hendricks suggested informing both property owners and residents of the City's action.

I support the delineation of the ROW for safety and so all parties know of the location of the actual boundaries. However, the comment that Council came to a consensus to act on May's suggestion is in my opinion and in the opinion of my neighbors misleading. From the Council meeting it was evident that a discussion of delineation had already occurred and had been agreed upon in principle before the Sept 19th council meeting. I request the minutes be changed to more accurately denote this fact. Thank you. Finally, I suggest when the City is to perform any work along Del Ray, the Property Owners along Del Ray be notified as Council Hendrick suggested. There is already a significant distrust of the City by the Owners along Del Ray. Whether founded or not, this distrust is further triggered when the City does not adequately communicate its upcoming actions or intent. Thank you for your time and attention, it is appreciated.

Rick May
Rick@mayandassociates.net
503-341-2932

On Wed, Oct 16, 2019 at 2:55 PM Pat Rice <easylivingpat@gmail.com> wrote:Hello Leana,



Leana Kinley

12:35 PM (2 hours ago)

to Paul, Scott, Karl, me

Pat,

For clarification, this was brought up at the last council meeting by Rick May and discussed and agreed upon by council. The meeting minutes can be found online at <https://mccmeetingspublic.blob.core.usgovcloudapi.net/stevwa-meet-01d2a67a70af44bfa073a1a5d77a6695/ITEM-Attachment-002-0fd23384e1c744e3b59aa72f3c30a3d9.pdf>

Thank you,

Leana Kinley, EMPA, CMC

City Administrator
7121 E. Loop Rd/PO Box 371
Stevenson, WA 98648-0371
(509) 427-5970

--
Rick May
Rick@mayandassociates.net
503-341-2932



City of Stevenson

(509) 427-5970

7121 E Loop Road, PO Box 371
Stevenson, Washington 98648

To: Stevenson City Council and Residents

Date: October 17, 2019

Re: **2020 PROPOSED BUDGET**

I am pleased to submit the City of Stevenson's 2020 proposed budget for your review and consideration.

OVERVIEW:

The budget development process is guided by Washington State Law and by the *Budgeting, Accounting & Reporting System* (BARS) manual published by the Washington State Auditor's Office. We prepare the annual budget for two main reasons:

1. It sets the legal limits on expenditures for the City.
2. It is our financial plan for next year. In its simplest form, it is an estimate of the revenues we expect to receive and how we plan to spend them.

When the budget is appropriated by ordinance, that ordinance provides the legal right to spend money as well as limit the amount we can spend.

Budget priorities are determined by reviewing the goals set at the strategic planning retreat in October of 2019 and were reviewed and confirmed at the August 22, 2019 council meeting. More specific budget priorities for 2020 are included in the proposed budget.

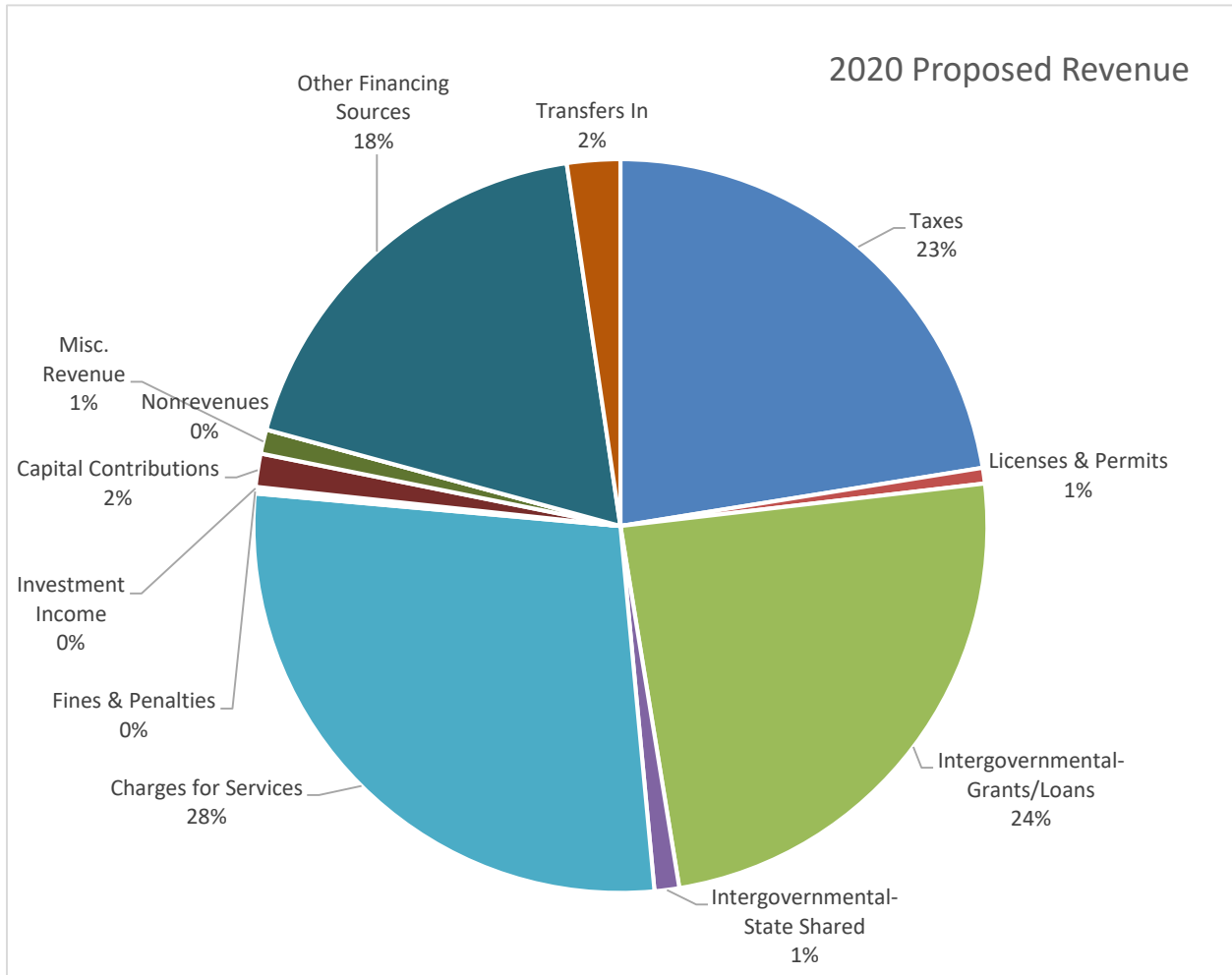
The 2020 proposed budget continues all existing programs and staff. Revenue projections of \$7,056,123 have been conservative with the following assumptions:

- Population estimate of 1,620, a 2.8% increase over last year.
- 1% increase in the property tax levy, plus new construction.
- A slight increase in sales tax projections based on 2016-2018 revenues.
- Increase in water utility base rate of 5% for 2020.
- Increase in wastewater utility rates of 70% for 2020.
- Estimated amount of secured grants, loans and other revenue sources to fund capital improvement projects.

Revenue sources include:

- **Taxes** – property tax, sales tax and taxes on utilities (natural gas, electricity, cable, garbage, telephone, etc).
- **Licenses and Permits** – business licenses, building permits, etc.
- **Intergovernmental-Grants** – STIP, Community Economic Revitalization Board (CERB), etc.
- **Intergovernmental-State Shared** – liquor revenues, fuel tax, criminal justice funds, etc.
- **Charges for Services** – planning fees, building inspector reimbursements, utility rates, etc.
- **Fines and Penalties** – mostly traffic infractions and criminal fines and penalties
- **Investment Income** – interest income from city investments
- **Capital Contributions** – connection charges for water and sewer hook-ups
- **Miscellaneous Revenue** – sale of scrap, cash drawer overage/shortage, other revenues
- **Nonrevenues** – agency pass-through funds, unclaimed property

- **Other Financing Sources** – loan proceeds
- **Transfers In** – internal transfer between funds



These resources will be used to maintain existing service levels and execute planned capital projects. A highlight of the 2020 expenses totaling \$7,319,874 include:

Capital Projects:

- Russell Avenue reconstruction with \$966k of street and sidewalk improvements.
- First Street alternative transportation project engineering phase \$185k.
- Loop Road street, sidewalk, and stormwater improvements \$452k .
- Design of wastewater system upgrades for \$1M.

Current Expense:

- Downtown Plan and Buildable Lands inventory, partnering with EDC, project roll-over \$50k.
- Parks Plan \$50k.
- Continued Pool Support \$40k.
- Community Development Block Grant Home Rehabilitation project rollover \$350k.

Streets:

- Kanaka Bridge Rebuild \$20k.
- Tree Maintenance Plan \$20k.

Water/Sewer:

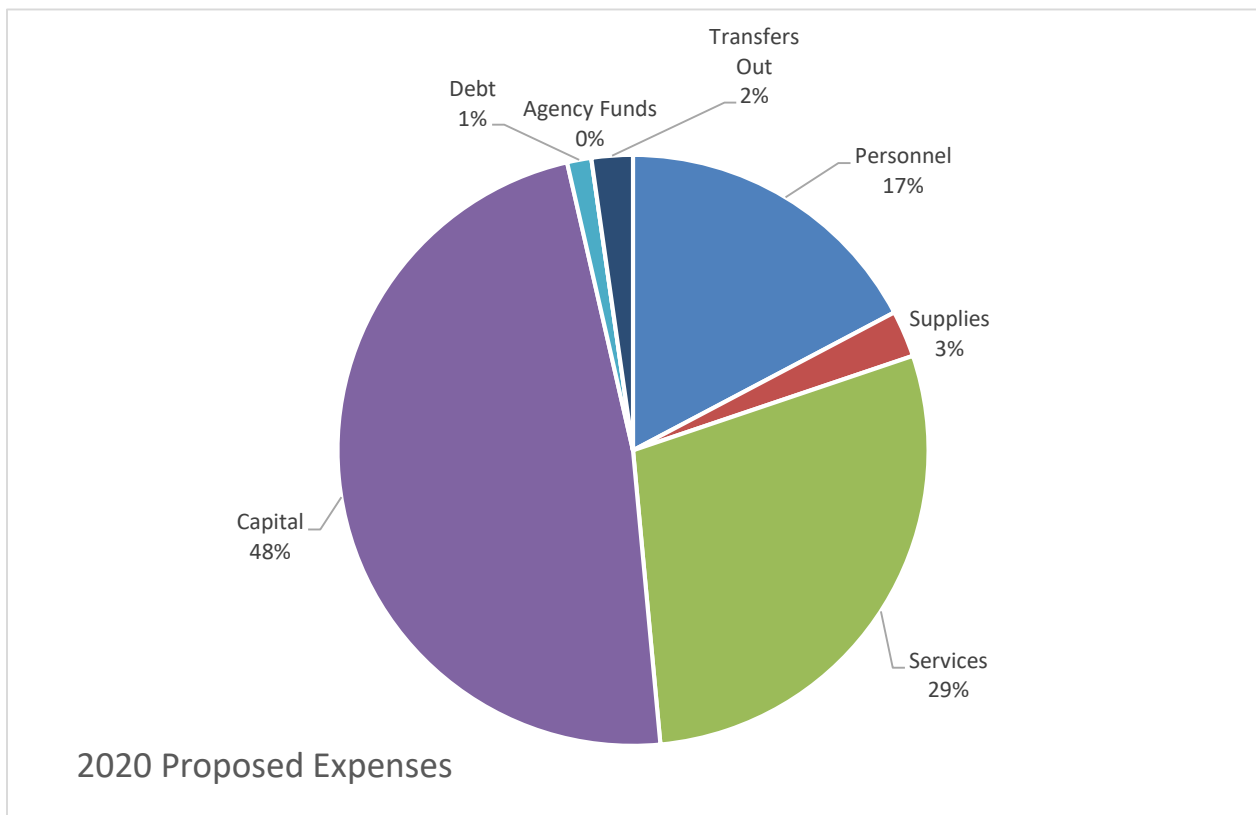
- Continued BOD monitoring \$18k.
- Partial Russell Ave waterline replacement \$50k.
- Replacement of the roof at the Water Treatment Plant \$55k.
- Loop road waterline replacement and Hydrant installation \$100k.
- Loop road sewer line extension \$300k.
- Wastewater Treatment Plant Asset Tracking Software \$25k.
- Miscellaneous Capital needs due to Jacobs departure \$100k.

Equipment Services:

- Replacing 2008 Ford 2500 extended cab \$45k.

Personnel:

- Personnel costs account for approximately 17% of all operating expenditures. There is an increase of 1 FTE for the wastewater treatment plant from 2019, which may change depending on contract operator options. There is also an increase of 1 FTE, up from 1 temporary employee, shared between the Parks and Street department. There is a reduction of 1 employee in the Water Systems Manager/Building Inspector position.
- Staff salaries in the proposed budget were increased by the Council-approved Cost of Living Adjustment (COLA) of 2.6% based on the June 2019 West B/C CPI-U, plus steps for all employees not already at top-step.
- The cost of the medical, dental and visions plans offered by the City of Stevenson will not be increasing in 2020.

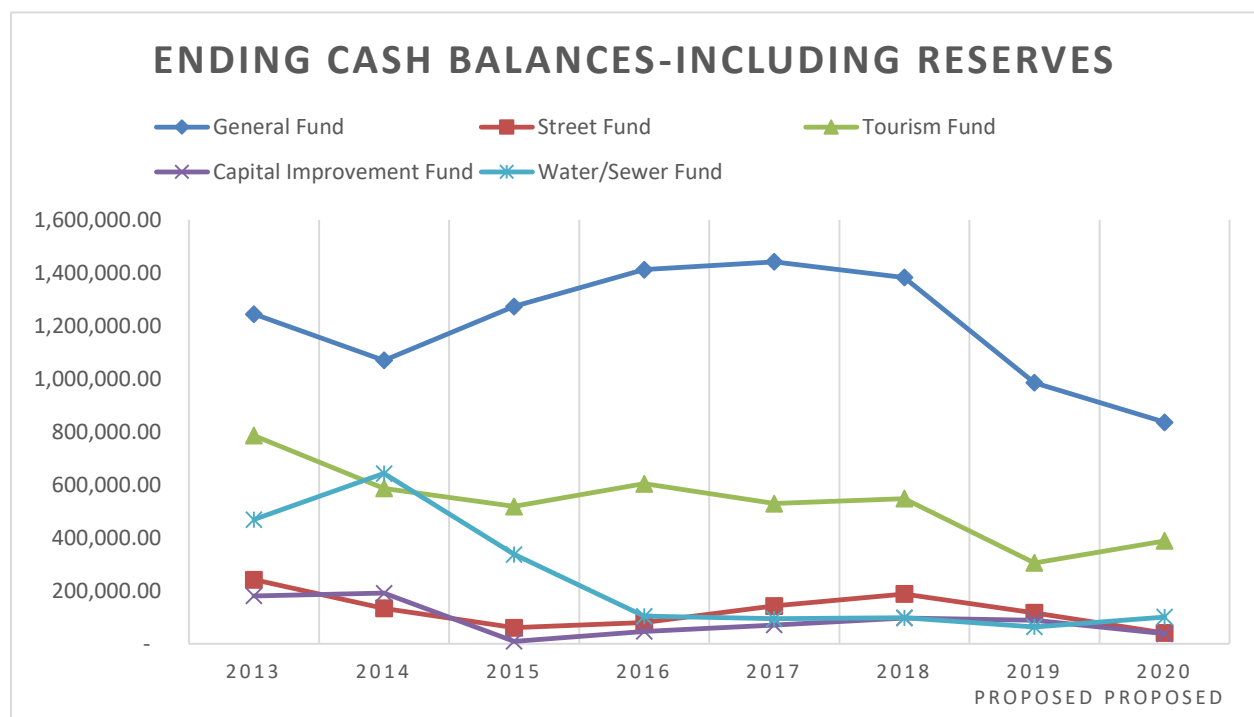


Overall, the city is using over \$264,000 in reserves to execute the capital projects and larger plans:

- Parks Plan will use \$20k of reserves from the Current Expense Fund.
- Matching funds of \$165k from the Street Fund and Capital Improvement Fund for the Russell Ave, Loop Rd and First St projects.
- Kanaka Bridge Rebuild will use \$20k of reserves from the Street Fund.
- Russell Ave waterline will use \$50k of reserves from the Water-Sewer Fund.
- Impacts from the Jacobs contract cancellation will use \$125k of sewer reserves.

ENDING CASH BALANCES:

While the ending cash balances are trending down in 2020, the reason is due to the multiple capital projects and not from operating and maintenance costs.



FUND OVERVIEWS:

General Fund – The General Fund is the primary operating fund for the City. The General Fund accounts for all revenues and expenditures not required to be accounted for in a separate fund. General Fund expenditures include all general government functions such as legislative, legal, municipal court, law enforcement, fire protection, building inspector services, planning services, parks maintenance, finance and accounting, and general administrative services.

The Unemployment Reserve in the General Fund (formerly Fund 622) has a current balance of \$33,414, which is enough to cover estimated unemployment claims. The City is self-insured for unemployment. The 2020 proposed budget does not include an increase to the unemployment reserve.

Primary revenues sources for the General Fund are property taxes and sales taxes with smaller amounts generated from utility taxes, permits, fines & other user charges, and state shared revenues. The primary revenue source, property taxes, is limited by Washington State law to a 1% annual increase.

Street Fund -The Street Fund is used to account for proceeds of specific taxes and other revenue sources dedicated to fund city streets, storm drains, sidewalks and associated activities.

The primary state-dedicated revenue source is State gas tax. City Council has dedicated the following additional revenue sources to the Street Fund:

- PUD Excise Tax – a local tax on electrical use intended to offset street light costs
- Liquor Profit Tax
- A second half-percent sales tax (enacted by City Council in 2012) contributing over \$200k per year to the Street Fund which allows for increased street maintenance and improvements.

Street Fund revenues have been supplemented in the past by the Federal Surface Transportation Program (STP) and the State Transportation Improvement Board (TIB) which can be used only for transportation purposes. Major street projects are accounted for in separate project funds in the 300 series with State and Federal revenues and transfers from the Street Fund and/or the General Fund when needed.

Tourism Promotion – The Tourism Fund (Hotel / Motel tax fund) was established by City Council to fund activities designed to increase tourism. Lodging taxes were authorized by the State Legislature for tourism marketing, special events and festivals designed to attract tourists, and the support of tourism-related facilities.

The primary revenue source is a Lodging Tax of 4% charged on lodging within the City of Stevenson. This tax generates over \$400,000 per year, which is awarded to applicants by City Council following recommendations from the Tourism Advisory Committee (TAC) in November.

Capital Improvement Fund – The Capital Improvement Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities. The primary dedicated revenue source is the real estate excise tax imposed on the sale of real estate. These funds are restricted by the State Legislature for capital purposes identified in a capital improvements plan and local capital improvements including those listed in RCW 35.43.040.

Capital Improvement projects are normally accounted for in separate project funds in the 300 series with funding from various State and Federal sources and transfers from the Capital Improvement Fund and/or other City funds as applicable. In recent years the Capital Improvement Fund has been used to help fund the Kanaka Creek and Gropper Sidewalk project, the Russell Avenue project and the Joint Emergency Facilities project.

Water & Sewer Fund – The Water & Sewer Fund is operated as an enterprise fund to account for the operations of the City’s water and sewer systems on a self-supporting basis. In addition to generating enough revenue to meet current expenses, the fund must generate enough revenue to build a reserve for equipment repair and eventual capital replacements. The rates were reviewed in 2017 and increased for 2018 and 2019. At the completion of the Water System Plan, an annual rate increase of 5% beginning in 2020 is projected to ensure adequate funds for capital projects and debt repayment. The sewer rates are proposed to increase 70% for 2020 due to many factors, the main of which being the cancellation of the operations contract with Jacobs. A rate study, funded by the Department of Ecology, will take place in 2020 to align with the operations, maintenance and debt needs of the wastewater system upgrade projects.

Equipment Service Fund – The Equipment Service Fund is used to account for labor charges and equipment usage by other funds, and to save funds for eventual equipment replacements. Revenues are derived from charges made against other funds for using the equipment. Charges are based on the number of hours worked and miles driven by field staff in each fund and are intended to cover operating costs, equipment maintenance, staff salaries, insurance, and replacement costs. Current rates are \$4.10 per mile for driven equipment and \$20 per hour for stationary equipment.

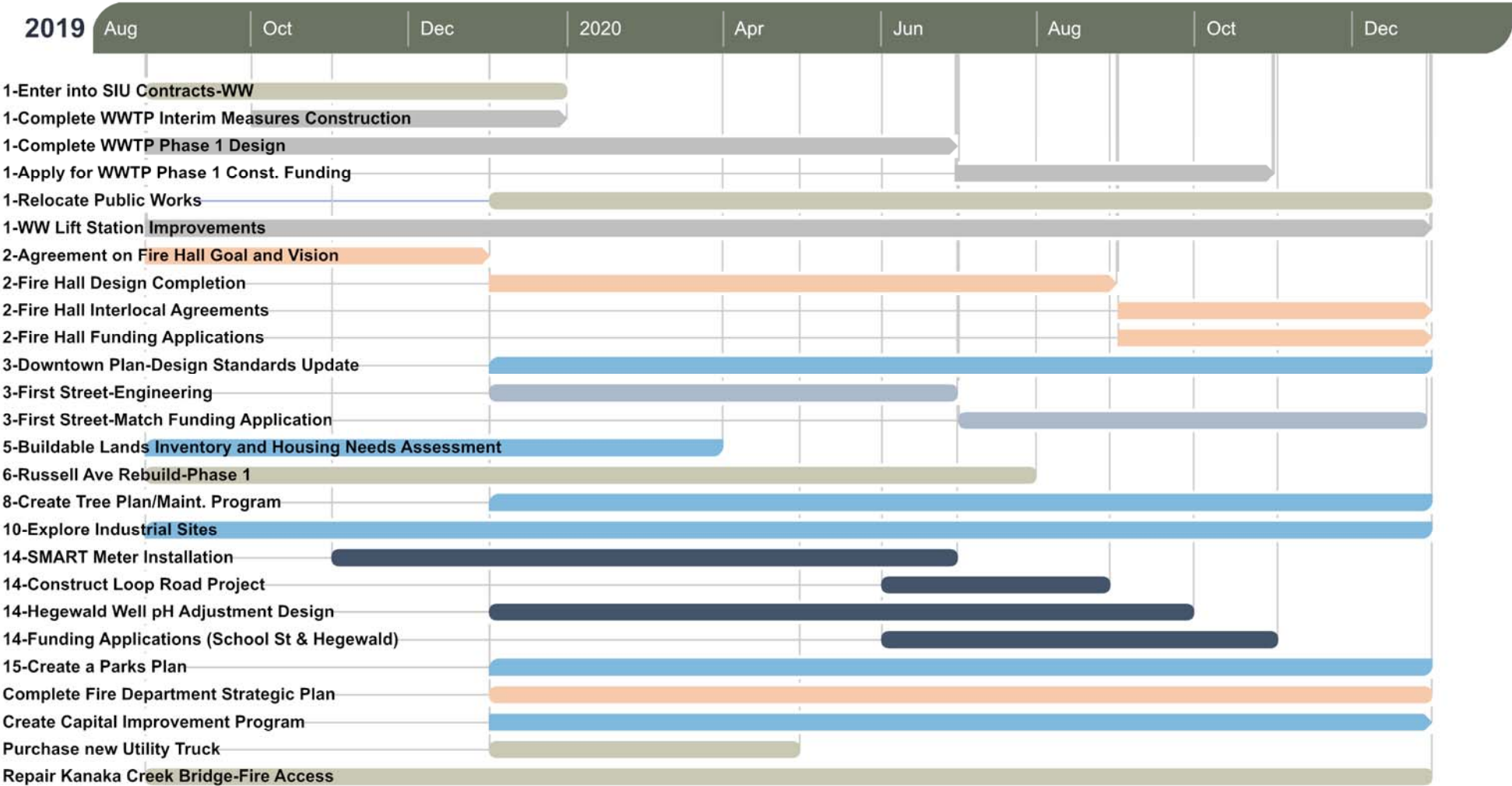
The Public Works Director maintains an equipment replacement schedule and attempts to replace at least one major piece of equipment every year, as funding allows. A copy of the equipment replacement schedule is included with the budget for this fund.

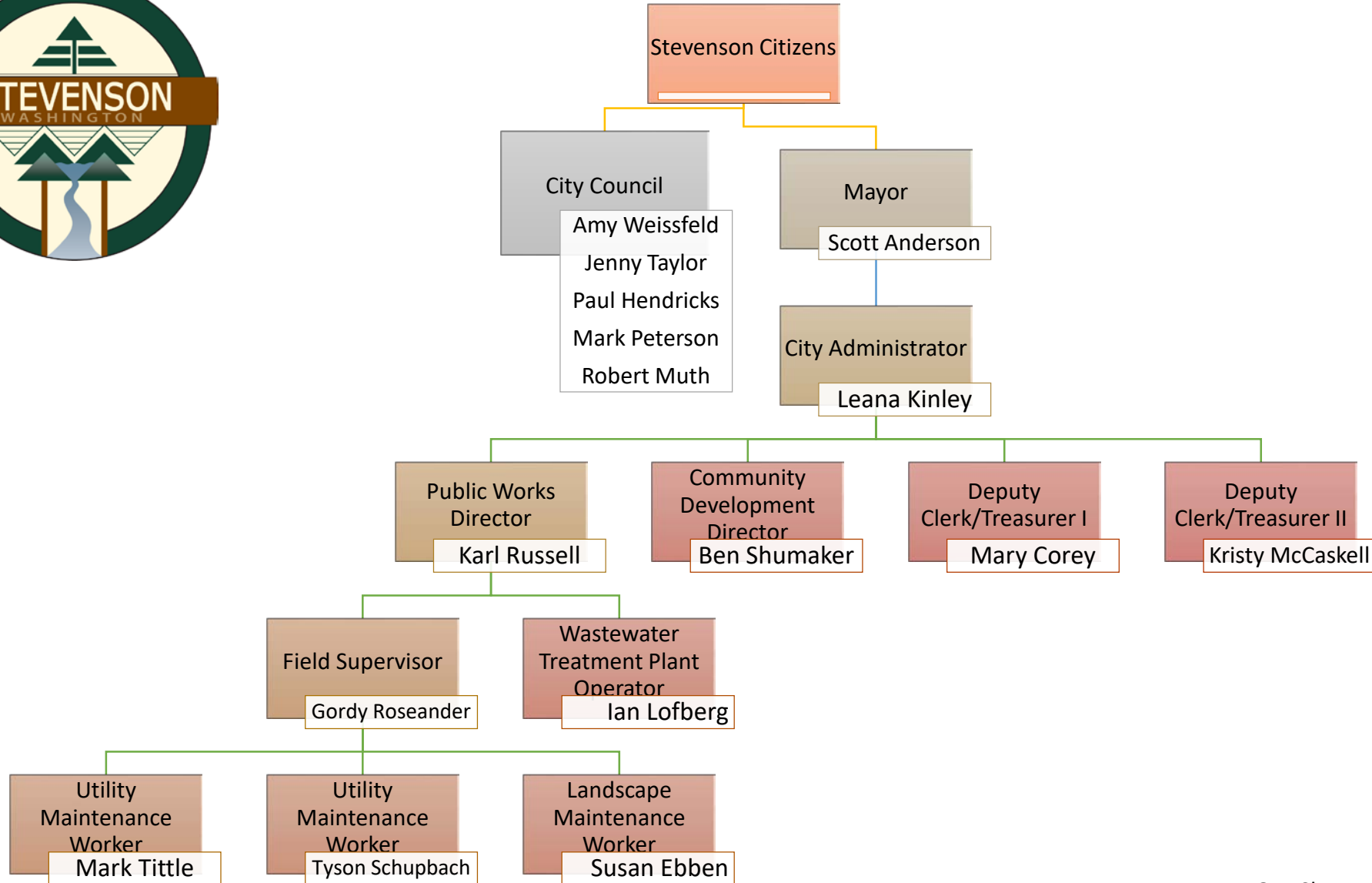
Respectfully submitted,

Leana Kinley

City Administrator

2020 Strategic Goals Budget Timeline







City of Stevenson
Public Works Department

(509)427-5970

7121 E Loop Road, PO Box 371
 Stevenson, Washington 98648

Equipment Replacement Schedule

Vehicle	Date of Purchase	Cost	Life	2019	2020	2021	2022	2023	2024-2029	Replacement cost (projected)
S1- 2017 Ford 250 X-Cab	2016	\$39,665	10						X	\$45,000 New
S2-2018 Ford F250 X-cab	2018	\$38,221	10+						X	\$48,000 New
S3-2011 Ford F250 X-Cab	2010	\$29,871	10			X			X	\$45,000 New
S4-2012 Ford 350 Dump	2012	\$20,656	10						X	\$45,000 New
S5-2007 Intl. 5 Yard Dump	2017	\$2,149	20						X	\$50,000 Used
S6-2000 Ford Manlift	2005	\$27,415	15				X		X	\$50,000 Used
S7-1997 Tymco Sweeper	2009	\$48,821	15						X	\$70,000 Used
S8-1980 Intl. 5 Yard Dump	1997	\$4,652	20						X	\$50,000 Used
S9-Case Backhoe ⁱ	1992	\$27,173	20						X	\$45,000 Used
S10-2008 Ford 2500 X-cab	2008	\$23,000	10	X						\$40,000 New
S11-1996 Brush Mower	2014	\$15,070	10						X	\$35,000 Used
S13-1972 Austin Grader ⁱⁱ	1998	\$13,928	15						X	\$45,000 Used
S14- 2007 Tahkuchi Excvtor	2007	\$37,123	15					X	X	\$55,000 New
S15- 2008 Ford Strd Cab	2008	\$21,000	10		X					\$45,000 New
S16- 2014 Chevy 1500	2014	\$29,857	10						X	\$35,000 New
TOTALS				40K	45K	45K	50K	55K		\$703,000

ⁱ Since purchase of excavator backhoe has seen little use, delay purchase of new

ⁱⁱ Limited use, will delay purchase

5 YEAR BUDGET COMPARISON

City Of Stevenson

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001 General Fund

Account	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2019 Appropriated	2020 Appropriated	Comment
308 80 00 0001 Unreserved Cash & Investments	0.00	989,384.00	1,021,846.80	929,079.68	568,753.50	470,893.81	
100 Unreserved	0.00	989,384.00	1,021,846.80	929,079.68	568,753.50	470,893.81	
308 10 01 0001 Reserved Cash - Unemployment	0.00	33,413.82	33,413.82	33,413.82	33,413.82	33,413.82	
102 Unemployment Reserve	0.00	33,413.82	33,413.82	33,413.82	33,413.82	33,413.82	
308 10 02 0001 Reserved Cash - Custodial	0.00	54,359.97	54,546.82	59,695.22	54,546.82	59,695.22	
104 Custodial Reserve	0.00	54,359.97	54,546.82	59,695.22	54,546.82	59,695.22	
308 10 00 0001 Reserved Cash - Fire Truck	0.00	300,000.00	325,000.00	350,000.00	350,000.00	375,000.00	
308 10 03 0001 Reserved Cash - Fire Equip	0.00	35,000.00	7,298.40	70,000.00	105,000.00	105,000.00	
202 Fire Department	0.00	335,000.00	332,298.40	420,000.00	455,000.00	480,000.00	
308 Beginning Balances	0.00	1,412,157.79	1,442,105.84	1,442,188.72	1,111,714.14	1,044,002.85	
311 10 00 0000 General Property Tax	0.00	442,450.09	454,081.49	284,480.62	461,897.01	481,883.50	
311 Property Tax	0.00	442,450.09	454,081.49	284,480.62	461,897.01	481,883.50	
313 11 00 0000 Sales Tax	0.00	278,046.64	271,394.67	221,963.23	230,000.00	250,000.00	Conservative estimate
313 71 00 0000 Local Criminal Justice Tax	0.00	19,600.02	20,509.66	16,825.11	15,000.00	15,000.00	
313 Sales Tax	0.00	297,646.66	291,904.33	238,788.34	245,000.00	265,000.00	
316 43 00 0000 Natural Gas Utility Tax	0.00	14,505.06	17,141.46	14,088.35	15,000.00	15,000.00	
316 45 00 0000 Garbage Utility Tax	0.00	7,688.59	8,597.12	7,129.37	7,500.00	7,500.00	
316 46 00 0000 Cable TV Utility Tax	0.00	2,891.17	2,876.17	3,017.23	3,000.00	3,000.00	
316 47 00 0000 Telephone Utility Tax	0.00	16,613.43	15,953.51	9,877.09	15,000.00	14,500.00	
316 Utility Tax	0.00	41,698.25	44,568.26	34,112.04	40,500.00	40,000.00	
317 20 00 0000 Leasehold Tax	0.00	22,536.82	18,548.54	17,937.12	16,000.00	16,000.00	
317 21 00 0000 Rock Cove ALF In-Lieu Tax	0.00	2,245.91	1,652.75	295.52	0.00	0.00	
317 Other Tax	0.00	24,782.73	20,201.29	18,232.64	16,000.00	16,000.00	
310 Taxes	0.00	806,577.73	810,755.37	575,613.64	763,397.01	802,883.50	
321 99 01 0000 Business Licenses	0.00	2,130.00	1,920.00	2,040.00	1,400.00	1,400.00	
321 99 02 0000 Peddlers & Solicitors Permit	0.00	0.00	15.00	0.00	0.00	0.00	
321 99 03 0000 Vacation Rental Licenses	0.00	700.00	1,800.00	2,000.00	1,500.00	1,500.00	

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001 General Expense Fund

Account	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2019 Appropriated	2020 Appropriated	Comment
321 Licenses	0.00	2,830.00	3,735.00	4,040.00	2,900.00	2,900.00	
322 10 00 0000 Building Permits	0.00	80,110.52	65,371.11	51,569.93	30,000.00	45,000.00	Conservative Estimate
322 Permits	0.00	80,110.52	65,371.11	51,569.93	30,000.00	45,000.00	
320 Licenses & Permits	0.00	82,940.52	69,106.11	55,609.93	32,900.00	47,900.00	
333 14 51 0001 CDBG Housing Rehab Grant	0.00	0.00	0.00	0.00	400,000.00	350,000.00	2019 Contract carry-over
334 01 20 0000 AOC LFO Judicial agency grant	0.00	0.00	0.00	4.33	0.00	0.00	
334 03 10 0001 DOE-Spills Grant	0.00	0.00	0.00	79,307.18	0.00	0.00	
330 Grants	0.00	0.00	0.00	79,311.51	400,000.00	350,000.00	
335 00 91 0000 PUD Privilege Tax (in Lieu)	0.00	11,460.94	12,434.06	0.00	11,000.00	11,000.00	
335 State Shared	0.00	11,460.94	12,434.06	0.00	11,000.00	11,000.00	
336 06 21 0000 Criminal Justice - Low Population	0.00	1,000.00	1,000.00	750.00	1,000.00	1,000.00	
336 06 25 0000 Criminal Justice - Contracted Services	0.00	2,688.06	2,790.68	2,164.47	2,500.00	2,500.00	
336 06 26 0000 Criminal Justice - Special Programs	0.00	1,580.31	1,634.99	1,263.39	1,716.75	1,814.40	
336 06 42 0000 Marijuana Excise Tax	0.00	370.21	2,398.56	1,742.51	1,842.75	1,846.80	
336 06 51 0000 DUI/Other Crim Justice Assist	0.00	233.39	230.62	167.00	0.00	0.00	
336 06 94 0000 Liquor Excise Tax	0.00	7,423.00	7,886.23	6,297.34	8,095.50	8,893.80	
337 40 00 0000 Private Harvest Tax	0.00	11.45	15.61	13.58	0.00	0.00	
336 State Entitlements, Impact Payments	0.00	13,306.42	15,956.69	12,398.29	15,155.00	16,055.00	
330 Intergovernmental Revenues	0.00	24,767.36	28,390.75	91,709.80	426,155.00	377,055.00	
341 81 00 0000 Printing/Photocopy Services	0.00	16.00	14.00	64.13	0.00	0.00	
341 Other	0.00	16.00	14.00	64.13			
342 21 00 0000 Fire District II Fire Control	0.00	78,079.22	29,650.57	15,189.62	15,000.00	19,500.00	
342 Fire District 2	0.00	78,079.22	29,650.57	15,189.62	15,000.00	19,500.00	
345 83 00 0000 Planning Fees	0.00	5,885.00	3,175.00	10,150.00	4,500.00	4,500.00	
345 Planning	0.00	5,885.00	3,175.00	10,150.00	4,500.00	4,500.00	
345 83 01 0000 N Bonn Bldg Inspect Reimburse	0.00	4,048.28	5,741.20	1,924.13	3,000.00	3,000.00	
345 83 02 0000 Skamania County Reimbursement	0.00	1,782.62	1,205.89	2,697.00	0.00	0.00	

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001 General Expense Fund

Account	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2019 Appropriated	2020 Appropriated	Comment
346 Building	0.00	5,830.90	6,947.09	4,621.13	3,000.00	3,000.00	
340 Charges For Goods & Services	0.00	89,811.12	39,786.66	30,024.88	22,500.00	27,000.00	
353 10 00 0000 Traffic Infractions/Parking	0.00	2,390.34	4,327.90	5,103.86	2,500.00	3,000.00	
353 70 00 0000 Non-Traffic Infractions	0.00	74.62	29.27	139.78	50.00	50.00	
355 20 00 0000 DUI Fines	0.00	1,069.18	1,220.06	234.32	1,000.00	1,000.00	
355 80 00 0000 Criminal Traffic Fines	0.00	766.97	1,238.81	445.94	1,000.00	1,500.00	
356 90 00 0000 Criminal Non-Traffic Fines	0.00	113.61	767.98	367.91	600.00	700.00	
357 37 00 0000 Court Cost Recoupments	0.00	1,704.86	5,833.20	8,684.41	5,000.00	5,000.00	
350 Fines & Penalties	0.00	6,119.58	13,417.22	14,976.22	10,150.00	11,250.00	
361 11 00 0000 Interest Income/General Fund	0.00	8,468.59	12,805.97	23,828.99	5,000.00	5,000.00	
361 40 00 0000 Sales Tax Interest	0.00	451.18	742.54	792.20	200.00	200.00	
367 10 00 0000 Fire Department Donations	0.00	0.00	1,000.00	0.00	0.00	0.00	
369 91 00 0000 Miscellaneous Income	0.00	163.33	393.99	442.64	300.00	300.00	
360 Interest & Other Earnings	0.00	9,083.10	14,942.50	25,063.83	5,500.00	5,500.00	
386 90 00 0000 Agency Deposit - Court Remittances	0.00	5,619.21	10,567.78	8,543.19	0.00	0.00	
386 91 00 0000 Agency Deposit - Court Trust	0.00	1,151.44	9,700.34	171.44	0.00	0.00	
388 10 00 0000 Prior Period Adjustments	0.00	0.00	2,220.37	0.00	0.00	0.00	
389 00 02 0000 Custodial Activities-UCP	0.00	13.85	0.00	0.00	0.00	0.00	
389 30 00 0000 Agency Collections - State Bldg Code	0.00	234.00	441.50	315.00	0.00	0.00	
380 Non Revenues	0.00	7,018.50	22,929.99	9,029.63	0.00	0.00	
TOTAL REVENUES:	0.00	2,438,475.70	2,441,434.44	2,244,216.65	2,372,316.15	2,315,591.35	
511 30 41 0000 Ordinance Codification	0.00	4,391.68	5,293.50	1,582.58	2,500.00	2,500.00	
511 30 44 0000 Legislative Publishing	0.00	3,229.29	7,922.64	4,189.96	3,500.00	3,500.00	
511 60 10 0000 Council Salary	0.00	9,172.96	10,777.04	8,549.99	12,000.00	12,000.00	
511 60 20 0000 Council Benefits	0.00	760.21	845.30	677.80	1,000.00	1,000.00	
511 60 43 0000 Travel/Lodging Council	0.00	115.00	1,130.84	0.00	2,000.00	2,000.00	
511 60 49 0000 Tuition Council	0.00	0.00	0.00	180.00	1,000.00	1,000.00	
511 Legislative	0.00	17,669.14	25,969.32	15,180.33	22,000.00	22,000.00	
512 50 10 0001 Court Clerk Salary	0.00	4,412.57	4,208.27	3,571.36	5,000.00	3,000.00	
512 50 20 0001 Court Clerk Benefits	0.00	933.02	944.15	1,323.78	3,000.00	1,500.00	
512 50 31 0000 Court Supplies	0.00	0.00	118.47	0.00	0.00	0.00	
512 50 49 0000 Juror/Witness/Investigative Fees	0.00	1,011.95	0.00	0.00	1,500.00	1,000.00	

5 YEAR BUDGET COMPARISON

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001 General Expense Fund

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512 50 51 0001 Jury Management/Courtroom Use	0.00	991.76	747.48	694.19	1,200.00	1,200.00	
512 50 51 0003 Municipal Court Contract	0.00	23,000.01	20,000.00	14,999.00	20,000.00	20,000.00	
512 52 41 0001 Transcription Services	0.00	0.00	1,644.30	0.00	0.00	0.00	
512 52 41 0002 Interpreter Fees	0.00	0.00	0.00	0.00	500.00	500.00	
512 52 51 0000 Sheriff Warrant Service Charge	0.00	270.00	240.00	0.00	500.00	500.00	
515 35 51 0000 Prosecuting Attorney County Contract	0.00	16,000.00	16,000.00	12,001.00	20,000.00	20,000.00	
515 93 41 0000 Indigent Defense	0.00	15,262.85	10,738.50	7,949.50	15,000.00	15,000.00	
515 93 41 0001 Indigent Defense Investigation	0.00	2,873.53	0.00	0.00	0.00	0.00	
512 Judicial	0.00	64,755.69	54,641.17	40,538.83	66,700.00	62,700.00	
513 10 10 0000 Mayor Salary	0.00	7,200.00	7,200.00	5,400.00	7,200.00	7,200.00	
513 10 10 0001 City Administrator Salary	0.00	21,596.02	64,583.59	51,975.17	25,800.00	75,000.00	
513 10 20 0000 Mayor Benefits	0.00	557.17	556.30	413.10	625.00	625.00	
513 10 20 0001 City Administrator Benefits	0.00	6,038.13	30,629.88	24,072.99	6,192.00	28,000.00	
513 10 43 0000 Travel/Lodging Mayor/Administrator	0.00	0.00	0.00	1,562.99	0.00	0.00	
513 10 49 0000 Tuition Mayor/Administrator	0.00	0.00	0.00	256.95	0.00	0.00	
513 Executive	0.00	35,391.32	102,969.77	83,681.20	39,817.00	110,825.00	
514 20 10 0001 Budgeting/Accounting Salary	0.00	74,637.52	67,431.97	48,278.79	80,106.96	52,000.00	
514 20 20 0001 Budgeting/Accounting Benefits	0.00	24,285.39	23,007.60	18,769.08	26,065.02	21,000.00	
514 20 41 0001 EBPP Fees General Fund	0.00	12.15	75.65	145.70	0.00	400.00	
514 20 41 0022 Audit Fee	0.00	3,997.06	4,883.96	0.00	7,000.00	7,000.00	
514 20 43 0000 Travel Financial/Records	0.00	286.91	1,422.24	1,246.63	3,000.00	3,000.00	
514 20 46 0000 Clerk Bond Premiums	0.00	3,203.82	3,822.21	0.00	1,500.00	1,500.00	
514 20 49 0000 Training/Tuition - Financial/Records	0.00	1,012.50	2,212.70	3,644.26	3,000.00	3,000.00	
514 20 49 0001 Dues & Membership - Financial	0.00	100.00	245.00	910.00	1,000.00	1,000.00	
514 20 49 0002 Fiduciary Fees/VISA	0.00	627.84	559.50	936.57	750.00	750.00	
514 20 49 0003 Miscellaneous Charges	0.00	0.00	0.00	14.29	500.00	500.00	
514 30 10 0000 Minutes - Recording Fee Sal	0.00	1,980.93	1,510.00	1,560.05	2,250.00	2,250.00	
514 30 20 0000 Minutes - Recording Fee Ben	0.00	171.54	130.50	146.40	200.00	200.00	
514 41 51 0000 Elections	0.00	903.80	0.00	0.00	6,000.00	1,000.00	
514 91 51 0000 Voter Registration Services	0.00	2,739.57	0.00	0.00	6,000.00	6,000.00	
514 Financial, Recording & Elections	0.00	113,959.03	105,301.33	75,651.77	137,371.98	99,600.00	
515 41 41 0000 Advisory Board Services	0.00	38,213.95	19,495.15	15,758.20	30,000.00	30,000.00	
515 41 43 0000 Travel - Legal	0.00	313.36	0.00	0.00	750.00	750.00	
515 41 49 0000 Training & Tuition - Legal	0.00	80.00	0.00	0.00	750.00	750.00	
515 41 49 0001 Legal Miscellaneous	0.00	30.00	0.00	0.00	0.00	0.00	
515	0.00	38,637.31	19,495.15	15,758.20	31,500.00	31,500.00	
517 70 22 0000 Unemployment Claims	0.00	158.55	891.60	89.16	0.00	0.00	

5 YEAR BUDGET COMPARISON

City Of Stevenson

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001 General Expense Fund

Account	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2019 Appropriated	2020 Appropriated	Comment
517 70 51 0000 Old Age Survivor Insurance	0.00	25.00	25.00	25.00	25.00	25.00	
517 90 26 0000 Staff Wellness	0.00	0.00	0.00	0.00	500.00	500.00	
517 Employee Benefit Programs	0.00	183.55	916.60	114.16	525.00	525.00	
518 20 44 0000 DNR Fire Control Assessment	0.00	0.00	0.50	17.90	0.00	0.00	
518 30 10 0000 Building Repair Salary	0.00	257.23	1,630.94	1,007.79	3,096.00	3,000.00	
518 30 20 0000 Building Repair Benefits	0.00	146.99	891.95	675.17	1,548.00	1,500.00	
518 30 31 0000 Household Supplies/Repairs	0.00	1,208.24	1,173.65	234.70	2,000.00	2,000.00	
518 30 41 0000 Custodial Services	0.00	3,657.00	3,850.00	2,350.00	4,000.00	4,000.00	
518 30 41 0001 Contractual Services	0.00	0.00	3,262.50	5,284.80	0.00	0.00	
518 30 45 0099 Eq Rental-Bldg Repair	0.00	68.02	952.48	301.00	0.00	2,000.00	
518 30 46 0000 Insurance - Liability	0.00	11,134.22	13,311.88	251.56	14,000.00	14,000.00	
518 30 47 0000 Heat & Lights	0.00	2,573.57	2,477.97	1,568.24	3,000.00	3,000.00	
518 30 47 0001 City Hall Water/Sewer	0.00	593.40	762.41	780.43	890.10	1,330.29	
518 30 48 0000 Building Repair Supplies	0.00	-41.91	250.12	332.77	1,000.00	1,000.00	
518 40 31 0000 Office Supplies	0.00	3,674.25	5,146.58	1,900.65	6,000.00	6,000.00	
518 40 41 0000 Office Equip Repair& Maintenance	0.00	8,536.65	5,357.77	10,670.11	6,000.00	6,000.00	
518 40 42 0000 Central Services Telephone	0.00	3,512.19	3,600.94	3,182.65	3,750.00	3,750.00	
518 40 42 0001 Miscellaneous - Postage	0.00	171.60	798.81	504.86	500.00	500.00	
518 80 41 0023 Website - General Fund	0.00	240.00	260.00	1,210.00	500.00	500.00	
518 90 49 0001 Dues And Membership - General	0.00	1,272.84	3,561.80	3,033.84	3,000.00	3,000.00	
594 18 64 0000 Office Furniture/Equipment	0.00	1,674.73	0.00	0.00	3,000.00	0.00	
594 18 64 0001 Computer Equipment	0.00	0.00	1,216.26	11,690.16	15,000.00	0.00	
518 Centralized Services	0.00	38,679.02	48,506.56	44,996.63	67,284.10	51,580.29	
521 20 51 0000 Police Services	0.00	160,000.00	166,360.00	127,298.25	169,731.00	175,501.85	
521 20 51 0001 CR Jus #4 Basic Law Enforcemnt	0.00	2,688.06	2,495.80	1,454.61	2,700.00	2,700.00	
521 30 51 0000 CR Jus #1 Drug/Alcohol ED	0.00	1,580.31	1,929.87	849.00	1,600.00	1,600.00	
523 60 51 0000 Jail Services	0.00	0.00	0.00	4,413.60	13,000.00	13,000.00	
521 Law Enforcement	0.00	164,268.37	170,785.67	134,015.46	187,031.00	192,801.85	
522 10 10 0000 Fire Chief/Administration - Salaries	0.00	1,200.00	1,200.00	1,012.32	1,200.00	1,500.00	
522 10 20 0000 Fire Chief/Administration - Benefits	0.00	91.80	91.80	68.85	820.00	200.00	
522 20 10 0000 Fire Contract Volunteer Reimb	0.00	8,154.00	15,280.00	0.00	11,000.00	16,000.00	
522 20 20 0000 Firefighter Benefits	0.00	623.78	1,168.96	0.00	1,000.00	1,000.00	
522 20 24 0000 Firefighter Pension/Disability	0.00	2,460.00	2,130.00	1,830.00	3,500.00	3,500.00	
522 20 31 0000 Fire Supplies	0.00	8,537.55	7,981.94	8,297.74	16,000.00	16,000.00	
522 20 32 0000 Fire Truck Fuel	0.00	228.02	448.94	311.46	1,000.00	1,000.00	
522 20 42 0000 Fire Telephone	0.00	1,322.40	1,235.64	958.49	1,400.00	1,400.00	
522 20 46 0000 Fire Truck Insurance	0.00	2,672.33	3,146.35	642.53	2,800.00	3,000.00	
522 20 49 0001 Dues & Memb./Sub. City Fire	0.00	0.00	245.19	152.50	0.00	305.00	

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001 General Expense Fund

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522 30 10 0000 Fire Support Salary	0.00	6,380.13	6,434.03	3,733.55	15,000.00	8,500.00	
522 30 20 0000 Fire Support Benefits	0.00	4,107.05	3,743.95	2,230.94	7,000.00	5,000.00	
522 30 31 0001 Fire Prevention Supplies City	0.00	0.00	81.70	0.00	500.00	500.00	
522 30 41 0000 Fire Investigations	0.00	0.00	0.00	0.00	1,000.00	1,000.00	
522 30 45 0099 Eq Rental - Fire Support	0.00	2,864.37	3,528.70	1,842.24	4,000.00	5,500.00	
522 45 43 0000 Travel - Fire Department	0.00	0.00	65.30	0.00	1,000.00	1,000.00	
522 45 49 0000 Fire Department Training	0.00	747.58	676.48	276.46	2,000.00	4,500.00	Target Solutions-training software.
522 50 47 0000 Fire Hall Heat And Lights	0.00	2,804.32	2,598.75	1,583.59	3,000.00	3,000.00	
522 50 47 0099 Water on Demand For Hydrants	0.00	4,000.00	4,000.00	0.00	4,000.00	4,000.00	
522 50 48 0000 Fire Hall Repair	0.00	0.00	134.89	0.00	3,500.00	0.00	
522 60 48 0000 Fire Equipment Repair	0.00	282.17	2,264.04	2,173.16	6,000.00	6,000.00	
594 22 64 0000 Fire Equip Purchase-Fire Truck	0.00	0.00	0.00	0.00	25,000.00	25,000.00	
594 22 64 0001 Fire Equip Purchase - City	0.00	79,338.52	0.00	79,529.85	20,000.00	0.00	
597 12 00 0000 Transfer Out To 303 Joint Emerg.	0.00	0.00	0.00	34,316.57	42,000.00	0.00	
202 Fire Department	0.00	125,814.02	56,456.66	138,960.25	172,720.00	107,905.00	
522 20 31 0002 Fire Supplies FD II	0.00	10,284.54	4,788.10	8,720.42	10,000.00	10,000.00	
522 20 32 0002 Fire Truck Fuel FDII	0.00	736.55	1,102.81	678.97	1,000.00	1,000.00	
522 20 49 0002 Dues & Membership/Subscriptions FD II	0.00	0.00	245.19	152.50	0.00	0.00	
522 30 31 0020 Fire Prevention Supplies FDII	0.00	0.00	110.77	0.00	500.00	500.00	
522 45 43 0002 Travel-FD II	0.00	0.00	65.29	0.00	0.00	0.00	
522 45 49 0002 Fire Training FD II	0.00	747.57	676.51	276.45	2,000.00	2,000.00	
522 60 48 0002 Fire Equipment Repair FDII	0.00	358.65	179.03	196.55	6,000.00	6,000.00	
594 22 64 0002 Fire Equip Purchase - FD II	0.00	63,150.13	0.00	0.00	10,000.00	0.00	
203 Fire District 2	0.00	75,277.44	7,167.70	10,024.89	29,500.00	19,500.00	
522 Fire Control	0.00	201,091.46	63,624.36	148,985.14	202,220.00	127,405.00	
523 60 51 0000 Jail Services	0.00	9,241.78	13,325.00	0.00	0.00	0.00	
523 Detention/Correction	0.00	9,241.78	13,325.00	0.00	0.00	0.00	
525 30 48 0000 Disaster Recovery Contracted Services	0.00	15,738.34	0.00	0.00	0.00	0.00	
525	0.00	15,738.34	0.00	0.00	0.00	0.00	
528 60 42 0000 Radio Contract	0.00	2,870.85	2,870.85	2,870.84	4,000.00	6,000.00	
528 60 51 0000 Dispatch Fees - City	0.00	1,703.25	1,794.40	0.00	3,000.00	2,000.00	

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528 Dispatch Services	0.00	4,574.10	4,665.25	2,870.84	7,000.00	8,000.00	
551 00 41 0000 CDBG Housing Rehab Cont. Svc.	0.00	0.00	0.00	0.00	400,000.00	350,000.00	2019 contract carry-over (matching revenue funds)
551 Public Housing Services	0.00	0.00	0.00	0.00	400,000.00	350,000.00	
553 70 51 0000 Air Pollution Authority	0.00	0.00	215.40	276.80	276.80	300.00	
553 Conservation	0.00	0.00	215.40	276.80	276.80	300.00	
558 50 10 0000 Building Inspector Salary	0.00	35,781.09	46,411.36	36,858.30	42,312.00	0.00	
558 50 20 0000 Building Inspector Benefits	0.00	21,836.70	26,701.02	22,033.82	25,800.00	0.00	
558 50 31 0000 Building Department Supplies	0.00	230.91	41.33	159.92	1,000.00	1,000.00	
558 50 41 0000 Consulting Services	0.00	0.00	0.00	90.00	2,000.00	2,000.00	
558 50 41 0001 Building Inspection Services	0.00	0.00	0.00	0.00	0.00	33,750.00	
558 50 42 0000 Building Department Telephone	0.00	618.11	674.01	404.64	750.00	0.00	
558 50 43 0000 Travel - Building Inspector	0.00	328.94	0.00	366.36	1,500.00	0.00	
558 50 45 0099 Eq Rental - Building Dept	0.00	14,971.15	18,506.00	14,862.91	15,000.00	0.00	
558 50 49 0000 Training & Tuition - Building Dept	0.00	275.00	45.00	1,145.80	500.00	0.00	
558 50 49 0001 Dues & Membership - Bldg Dept	0.00	95.00	210.00	95.00	300.00	300.00	
550 Building	0.00	74,136.90	92,588.72	76,016.75	89,162.00	37,050.00	
558 60 10 0000 Planning Salary	0.00	72,965.47	78,116.46	62,409.75	84,000.00	89,000.00	
558 60 10 0001 Planning Recorder - Salaries	0.00	1,078.36	760.00	529.74	1,800.00	1,800.00	
558 60 10 0002 Planning Commission Salaries	0.00	3,375.00	3,900.00	2,027.68	4,500.00	4,500.00	
558 60 10 0003 Planning Intern Salary	0.00	0.00	6,506.25	0.00	0.00	0.00	
558 60 20 0000 Planning Benefits	0.00	33,958.38	35,714.78	28,012.69	37,000.00	40,000.00	
558 60 20 0001 Planning Recorder - Benefits	0.00	93.28	65.71	33.37	180.00	180.00	
558 60 20 0002 Planning Commission Benefits	0.00	271.39	314.08	161.96	500.00	500.00	
558 60 20 0003 Planning Intern Benefits	0.00	0.00	583.82	0.00	0.00	0.00	
558 60 31 0000 Planning Supplies	0.00	0.00	74.27	0.00	750.00	750.00	
558 60 41 0000 Planning & Professional Assist	0.00	0.00	1,410.00	61,092.00	130,000.00	50,000.00	Development review & assistance, 2019 contract carry-over
558 60 41 0001 Planning Publication	0.00	595.92	898.56	374.40	1,750.00	1,750.00	
558 60 43 0000 Travel - Planning/Prof Assistance	0.00	231.23	20.00	898.88	2,500.00	2,500.00	
558 60 49 0000 Training & Tuition - Planning	0.00	145.00	230.00	451.69	1,500.00	1,500.00	
558 60 49 0001 Dues & Membership - Planning	0.00	363.00	394.00	0.00	500.00	500.00	
558 60 49 0002 Planning Filing Fees/Misc	0.00	0.00	113.00	176.00	500.00	500.00	
560 Planning	0.00	113,077.03	129,100.93	156,168.16	265,480.00	193,480.00	
558 70 49 0001 EDC Assessment	0.00	10,042.50	9,945.00	5,118.75	11,000.00	11,000.00	

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558 70 49 0002 MCEEDD Services	0.00	732.50	806.00	894.00	900.00	900.00	
570 Economic Development	0.00	10,775.00	10,751.00	6,012.75	11,900.00	11,900.00	
558 Planning & Community Devel	0.00	197,988.93	232,440.65	238,197.66	366,542.00	242,430.00	
565 10 49 0000 Food Bank Support	0.00	6,000.00	6,000.00	6,667.00	10,000.00	10,000.00	
565 Welfare	0.00	6,000.00	6,000.00	6,667.00	10,000.00	10,000.00	
566 72 52 0000 Substance Abuse/Liquor Excise	0.00	148.46	157.73	1,371.12	150.00	150.00	
566 Substance Abuse	0.00	148.46	157.73	1,371.12	150.00	150.00	
573 90 49 0000 Hosting of Meetings/Events	0.00	44.74	1,194.49	726.98	500.00	500.00	
573 Cultural & Community Activities	0.00	44.74	1,194.49	726.98	500.00	500.00	
576 20 51 0000 Community Pool Support	0.00	39,999.96	20,000.04	25,000.00	30,000.00	40,000.00	
576 80 10 0000 Park Maintenance Salary	0.00	21,994.27	18,654.56	28,296.81	26,832.00	45,000.00	Move temp position to permanent
576 80 20 0000 Park Maintenance Benefits	0.00	7,607.53	7,260.87	9,835.34	9,288.00	37,000.00	Move temp position to permanent
576 80 31 0000 Parks Supplies	0.00	580.70	10,433.21	9,424.89	7,000.00	7,000.00	
576 80 45 0099 Eq Rental - Parks	0.00	15,719.58	14,092.05	6,014.35	13,000.00	20,000.00	
576 80 47 0000 Parks Electricity	0.00	261.00	320.79	307.95	250.00	350.00	
576 80 48 0000 Parks - Contracted	0.00	0.00	6,311.18	11,332.00	4,000.00	20,000.00	Parks Plan-if contracted
576 Park Facilities	0.00	86,163.04	77,072.70	90,211.34	90,370.00	169,350.00	
586 90 00 0000 Agency Disbursement - Court	0.00	5,480.19	10,796.22	7,507.09	0.00	0.00	
586 91 00 0000 Agency Disbursement - Court Trust	0.00	979.99	4,553.50	856.79	0.00	0.00	
589 30 00 0000 Agency Remittances - State Bldg Code	0.00	216.00	416.50	169.50	0.00	0.00	
589 99 00 0000 Payroll Clearing	0.00	0.00	0.00	2,358.74	0.00	0.00	
580 Non Expenditures	0.00	6,676.18	15,766.22	10,892.12	0.00	0.00	
597 12 00 0000 Transfer Out To Joint Emergency Facilities	0.00	0.00	63,198.11	0.00	0.00	0.00	
597 Interfund Transfers	0.00	0.00	63,198.11	0.00	0.00	0.00	
508 80 00 0000 CE-Unreserved Ending Cash	0.00	0.00	0.00	0.00	200,067.45	252,814.99	\$245k decrease from prior year. 2019 Budget adjustments pending.
100 Unreserved	0.00	0.00	0.00	0.00	200,067.45	252,814.99	

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508 10 00 0002 CE-Unemployment Reserve	0.00	0.00	0.00	0.00	33,414.00	33,414.00	
102 Unemployment Reserve	0.00	0.00	0.00	0.00	33,414.00	33,414.00	
508 10 00 0004 CE-Custodial	0.00	0.00	0.00	0.00	54,546.82	59,695.22	
104 Custodial Reserve	0.00	0.00	0.00	0.00	54,546.82	59,695.22	
508 10 00 0001 CE-Fire Truck Reserve	0.00	0.00	0.00	0.00	350,000.00	375,000.00	
508 10 00 0003 CE-Fire Equip. Replacement	0.00	0.00	0.00	0.00	105,000.00	115,000.00	
202 Fire Department	0.00	0.00	0.00	0.00	455,000.00	490,000.00	
999 Ending Balance	0.00	0.00	0.00	0.00	743,028.27	835,924.21	
TOTAL EXPENDITURES:	0.00	1,001,210.46	1,006,245.48	910,135.58	2,372,316.15	2,315,591.35	
FUND GAIN/LOSS:	0.00	1,437,265.24	1,435,188.96	1,334,081.07	0.00	0.00	

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100 Street Fund

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308 80 00 0000 ST Unreserved Begin CA & Invest	0.00	69,418.45	132,413.00	177,995.51	114,770.30	106,553.76	
308 80 00 0100 ST Unreserved Begin C&I Snow Reserve	0.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	
308 Beginning Balances	0.00	79,418.45	142,413.00	187,995.51	124,770.30	116,553.76	
313 11 00 0100 Additional .5% Sales Tax	0.00	276,607.39	271,330.89	221,963.56	235,000.00	270,000.00	
316 42 00 0000 PUD Excise Tax	0.00	52,883.63	52,930.75	32,413.19	45,000.00	52,000.00	
310 Taxes	0.00	329,491.02	324,261.64	254,376.75	280,000.00	322,000.00	
322 40 00 0000 Street Applications & Permits	0.00	850.00	1,175.00	475.00	600.00	600.00	
322 40 01 0000 Right of Way Permit Repairs	0.00	0.00	0.00	50.00	0.00	0.00	
320 Licenses & Permits	0.00	850.00	1,175.00	525.00	600.00	600.00	
334 03 80 0000 TIB Relight WA Grant	0.00	0.00	0.00	109,077.00	0.00	0.00	
336 00 71 0000 Multimodal Transportation - Cities	0.00	1,619.05	2,195.16	1,635.33	2,173.50	2,203.20	
336 00 87 0000 Street Fuel Tax-MVFT	0.00	33,351.98	34,153.07	24,344.16	34,555.50	34,425.00	
336 06 95 0000 Liquor Profit Tax	0.00	13,002.00	12,926.04	9,629.49	12,852.00	12,992.40	
330 Intergovernmental Revenues	0.00	47,973.03	49,274.27	144,685.98	49,581.00	49,620.60	
361 11 00 0100 Interest Income - Streets	0.00	225.20	456.86	604.78	0.00	0.00	
369 10 00 0000 Sale of Scrap Streets	0.00	0.00	585.55	0.00	0.00	0.00	
360 Interest & Other Earnings	0.00	225.20	1,042.41	604.78	0.00	0.00	
389 30 00 0100 Agency Collection Major St Latecomer Fee	0.00	3,771.00	0.00	0.00	0.00	0.00	
380 Non Revenues	0.00	3,771.00	0.00	0.00	0.00	0.00	
397 02 00 0306 Transfer In From Kanaka	0.00	0.00	29,864.14	9,024.37	0.00	0.00	
397 Interfund Transfers	0.00	0.00	29,864.14	9,024.37	0.00	0.00	
TOTAL REVENUES:	0.00	461,728.70	548,030.46	597,212.39	454,951.30	488,774.36	
542 39 10 0000 Road Maintenance - Salaries	0.00	53,932.23	62,531.20	54,805.40	72,240.00	73,000.00	
542 39 20 0000 Road Maintenance - Benefits	0.00	31,377.56	32,113.19	28,809.66	36,120.00	35,000.00	
542 39 31 0000 Supplies	0.00	9,419.53	14,555.26	12,271.90	20,000.00	20,000.00	
542 39 42 0000 Telephone	0.00	4.04	0.00	0.00	100.00	100.00	
542 39 45 0099 Eq Rental - Road Maintenance	0.00	20,873.21	27,700.42	23,420.44	25,000.00	25,000.00	
542 39 48 0000 Contracted Labor	0.00	21,818.76	20,932.45	7,802.33	20,000.00	20,000.00	

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542 39 51 0000 Environmental Permits	0.00	0.00	25.00	0.00	0.00	0.00	
542 40 10 0000 Storm Drain Maint - Salaries	0.00	3,244.43	5,233.41	6,678.87	8,000.00	8,000.00	
542 40 20 0000 Storm Drain Maint - Benefits	0.00	1,977.55	2,939.08	4,169.48	5,000.00	5,000.00	
542 40 31 0000 Storm Drain Maint - Supplies	0.00	0.00	0.00	0.00	2,000.00	2,000.00	
542 40 45 0099 Eq Rental - Storm Drain Maint	0.00	1,390.45	2,462.13	1,826.71	2,000.00	3,000.00	
542 40 47 0000 Dewatering Electricity Chesser	0.00	746.77	469.72	398.12	700.00	800.00	
542 40 48 0000 Storm Drain Maint - Contrlabor	0.00	0.00	546.58	0.00	700.00	700.00	
542 62 41 0000 Path Maintenance-Contract Svcs	0.00	0.00	0.00	4,741.83	0.00	5,000.00	Environmental Monitoring
542 63 47 0000 Electricy - Street Lights	0.00	18,170.64	17,151.97	7,525.06	14,000.00	14,000.00	
542 63 48 0000 Repair/maintenance - ST Lights	0.00	10,738.74	3,206.13	4,142.04	3,000.00	3,000.00	
542 64 31 0000 Traffic Devices	0.00	9,231.85	11,055.41	6,987.16	12,000.00	12,000.00	
542 64 48 0000 Road Striping	0.00	5,590.22	0.00	2,328.22	6,000.00	6,000.00	
542 66 10 0000 Snow Removal - Salary	0.00	27,694.30	616.96	13,386.81	15,480.00	18,000.00	
542 66 20 0000 Snow Removal - Benefits	0.00	14,252.93	183.21	6,871.73	5,160.00	8,000.00	
542 66 31 0000 Snow Removal - Supplies	0.00	0.00	0.00	0.00	1,000.00	1,000.00	
542 66 45 0099 Eq Rental - Snow Removal	0.00	12,102.61	206.92	11,281.25	4,000.00	4,000.00	
542 67 47 0000 Litter Clean-Up	0.00	4,367.96	2,657.92	2,183.87	2,000.00	2,000.00	
542 Streets - Maintenance	0.00	246,933.78	204,586.96	199,630.88	254,500.00	265,600.00	
543 10 10 0000 General Administration Salaries	0.00	10,868.85	921.66	492.19	14,448.00	2,000.00	
543 10 20 0000 General Administration Benefits	0.00	3,038.86	436.85	137.66	3,096.00	750.00	
543 31 10 0000 General Services Salaries	0.00	2,926.45	3,197.15	2,599.90	4,128.00	10,000.00	
543 31 20 0000 General Services Benefits	0.00	989.51	1,010.39	968.81	1,032.00	3,000.00	
543 31 41 0000 Computer Services	0.00	1,917.67	135.56	840.90	600.00	800.00	
543 31 41 0022 Audit Fee	0.00	1,687.40	1,220.98	0.00	2,000.00	2,000.00	
543 31 43 0000 Travel - Streets	0.00	267.80	0.00	0.00	500.00	1,000.00	
543 31 46 0000 Insurance	0.00	5,717.44	6,822.94	0.00	6,000.00	7,000.00	
543 31 49 0000 Training - Streets	0.00	65.00	115.00	128.33	500.00	500.00	
543 31 49 0001 Misc/Recording Fees/Dues	0.00	955.00	800.00	800.00	1,000.00	1,000.00	
543 Streets Admin & Overhead	0.00	28,433.98	14,660.53	5,967.79	33,304.00	28,050.00	
544 20 41 0100 #14 ST Planning Professional	0.00	712.43	2,522.05	0.00	1,000.00	21,000.00	Tree maintenance plan.
544 Road & Street Operations	0.00	712.43	2,522.05	0.00	1,000.00	21,000.00	
566 72 52 0100 Substance Abuse/Liquor Profits	0.00	325.88	258.52	0.00	270.00	0.00	
566 Substance Abuse	0.00	325.88	258.52	0.00	270.00	0.00	
589 30 00 0100 Agency Remittance Major St Latecomer Fee	0.00	3,771.00	0.00	0.00	0.00	0.00	

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580	0.00	3,771.00	0.00	0.00	0.00	0.00	
594 42 41 0000 Relight WA-Contract Services	0.00	0.00	109,077.00	0.00	0.00	0.00	
595 31 31 0000 #37 Cascade (Restor/Rehab) - Supplies	0.00	157.50	0.00	0.00	0.00	0.00	
595 32 10 0000 #71 Kanaka (Restor/Rehab) - Sal	0.00	14,523.01	881.41	0.00	0.00	0.00	
595 32 20 0000 #71 Kanaka (Restor/Rehab) - Ben	0.00	7,400.44	403.92	0.00	0.00	0.00	
595 32 45 0099 Eq Rental-Restor/Rehab (#71 Kanaka)	0.00	5,004.81	299.16	0.00	0.00	0.00	
595 33 10 0000 Russell Avenue (Restor/Rehab) - Sal	0.00	0.00	1,542.86	25,865.80	12,000.00	10,000.00	
595 33 20 0000 Russell Avenue (Restor/Rehab) - Ben	0.00	0.00	699.55	10,847.49	6,000.00	5,000.00	
595 33 31 0000 Russell Avenue (Restor/Rehab)-Supp	0.00	0.00	0.00	10,237.68	0.00	0.00	
595 33 41 0000 Russell Avenue (Restor/Rehab)-Svcs	0.00	0.00	0.00	1,017.77	0.00	0.00	
595 33 45 0099 Eq Rental - Restor/Rehab (Russell Ave)	0.00	0.00	651.06	12,727.34	4,000.00	4,000.00	
595 50 41 0000 Kanaka Bridge Rebuild	0.00	0.00	0.00	0.00	20,000.00	20,000.00	Rolled over from 2019.
595 61 10 0000 Gropper Sidewalk - Salaries	0.00	6,042.69	212.53	0.00	0.00	0.00	
595 61 20 0000 Gropper Sidewalk - Benefits	0.00	2,971.01	97.45	0.00	0.00	0.00	
595 61 41 0000 Gropper Sidewalk - Prof Services	0.00	1,657.50	0.00	0.00	0.00	0.00	
595 61 45 0099 Eq Rental-Gropper Sidewalk	0.00	2,056.10	70.40	0.00	0.00	0.00	
594 Capital Expenditures	0.00	39,813.06	113,935.34	60,696.08	42,000.00	39,000.00	
597 17 00 0000 Transfer Out To Gropper Sidewalk	0.00	0.00	24,174.42	0.00	0.00	0.00	
597 18 00 0000 Transfer Out to 309 Russell Ave	0.00	0.00	0.00	78,345.15	111,600.00	0.00	Remaining city portion of project.
597 19 00 0000 Transfer Out To 311 First St	0.00	0.00	0.00	0.00	0.00	53,000.00	City portion of Engineering costs based on estimates
597 20 00 0000 Transfer Out To 312 Loop Rd	0.00	0.00	0.00	0.00	0.00	41,565.00	Based on current project estimates
597 Interfund Transfers	0.00	0.00	24,174.42	78,345.15	111,600.00	94,565.00	
508 80 00 0100 Streets-Unreserved Ending Cash	0.00	0.00	0.00	0.00	2,277.30	30,559.36	Needs to be \$21k to maintain 10% O&M reserve goal per policy.
508 80 00 0101 Streets-Snow Reserve	0.00	0.00	0.00	0.00	10,000.00	10,000.00	
999 Ending Balance	0.00	0.00	0.00	0.00	12,277.30	40,559.36	
TOTAL EXPENDITURES:	0.00	319,990.13	360,137.82	344,639.90	454,951.30	488,774.36	
FUND GAIN/LOSS:	0.00	141,738.57	187,892.64	252,572.49	0.00	0.00	

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103 Tourism Promo & Develop Fund

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308 10 00 0103 Tourism Reserved C&I - Capital	0.00	300,000.00	300,000.00	300,000.00	200,000.00	200,000.00	
308 10 01 0103 Tourism Reserved C&I - Rev. Shortfall	0.00	304,104.45	228,999.54	247,672.30	251,767.54	104,511.30	
308 Beginning Balances	0.00	604,104.45	528,999.54	547,672.30	451,767.54	304,511.30	
313 31 00 0000 Stadium (Motel/Hotel) Tax	0.00	456,931.72	488,077.57	350,830.55	415,000.00	440,000.00	
310 Taxes	0.00	456,931.72	488,077.57	350,830.55	415,000.00	440,000.00	
361 11 00 0103 Interest Income/Tourism	0.00	4,224.19	4,740.36	6,265.48	0.00	0.00	
360 Interest & Other Earnings	0.00	4,224.19	4,740.36	6,265.48	0.00	0.00	
TOTAL REVENUES:	0.00	1,065,260.36	1,021,817.47	904,768.33	866,767.54	744,511.30	
573 30 41 0000 Consultant Services, Chamber	0.00	85,000.08	90,000.00	60,000.00	90,000.00	90,000.00	
573 30 41 0001 SBA Consultant Services	0.00	77,182.48	90,730.64	35,543.96	85,000.00	85,000.00	
573 30 41 0004 County - Fair & Timber Carnival	0.00	6,000.00	6,000.00	0.00	5,000.00	5,000.00	
573 30 41 0005 County - Bluegrass Festival	0.00	9,000.00	9,000.00	0.00	10,000.00	10,000.00	
573 90 10 0000 Promotion Salaries	0.00	19,280.51	1,843.21	1,484.99	5,000.00	5,000.00	
573 90 10 0003 Promotion Field Salaries	0.00	2,000.38	1,760.21	350.60	3,096.00	3,300.00	
573 90 20 0000 Promotion Benefits	0.00	5,390.72	873.62	687.71	1,000.00	1,000.00	
573 90 20 0003 Promotion Field Benefits	0.00	1,199.60	1,075.84	171.79	1,548.00	1,700.00	
573 90 31 0000 Promotion Supplies	0.00	410.22	516.59	41.96	0.00	0.00	
573 90 41 0001 Discover Your Northwest	0.00	14,792.70	20,656.09	13,367.93	17,250.00	0.00	
573 90 41 0002 CRGIC Consultant Services	0.00	45,473.36	53,625.96	21,593.70	55,000.00	0.00	
573 90 41 0003 X-Fest Event Consultant Serv	0.00	0.00	1,000.00	0.00	0.00	0.00	
573 90 41 0004 Skamania Senior Services - Hiker Bus	0.00	2,500.00	2,500.00	0.00	1,250.00	0.00	
573 90 41 0008 Gorge Outrigger Races	0.00	5,000.00	5,000.00	5,000.00	5,000.00	0.00	
573 90 41 0009 BOTG Kiteboarding Festival	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00	
573 90 41 0011 Stevenson Farmers Market	0.00	1,765.00	2,000.00	0.00	2,000.00	0.00	
573 90 41 0013 Main St Program Coordinator (SBA)	0.00	31,154.74	25,000.00	20,000.00	40,000.00	0.00	
573 90 41 0014 Stevenson Waterfront Music Festival	0.00	3,400.00	2,000.00	0.00	2,000.00	0.00	
573 90 41 0015 Fools Fest (Walking Man)	0.00	3,800.00	1,335.69	0.00	2,000.00	0.00	
573 90 41 0017 Stevenson Municipal Pool Marketing	0.00	4,763.02	2,728.94	0.00	2,500.00	0.00	
573 90 41 0018 SC Fair Board-GorgeGrass	0.00	0.00	8,000.00	0.00	8,000.00	0.00	
573 90 41 0019 CGTA-RARE Funding	0.00	0.00	2,500.00	0.00	2,500.00	0.00	
573 90 41 0021 Computer Services	0.00	1,358.34	112.95	670.49	0.00	0.00	
573 90 41 0022 Audit Fee	0.00	1,379.04	1,220.98	0.00	0.00	0.00	
573 90 45 0099 Eq Rental - Promotion Field	0.00	937.44	901.58	0.00	0.00	0.00	
573 Cultural & Community Activities	0.00	324,787.63	333,382.30	158,913.13	341,144.00	201,000.00	

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103 Tourism Promo & Develop Fund

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594 75 63 0001 Leavens Point Beach	0.00	0.00	111,400.00	0.00	0.00	0.00	
594 75 63 0003 Stevenson Landing Sign	0.00	17,835.35	0.00	0.00	0.00	0.00	
594 75 63 0004 Fairground Midway Reseeding (SBA)	0.00	0.00	0.00	0.00	27,750.00	0.00	
594 75 63 0005 East Point Signage (Port)	0.00	1,931.30	0.00	0.00	0.00	0.00	
594 75 63 0006 Waterfront Wayfinding Signage (Port)	0.00	0.00	29,582.00	0.00	0.00	0.00	
594 75 63 0007 Waterfront Park Amenities (Port)	0.00	0.00	0.00	0.00	30,867.00	0.00	
594 75 63 0008 Waterfront Park Enhancements	0.00	0.00	0.00	0.00	155,000.00	155,000.00	Roll-over from 2019.
594 76 52 0000 21 NE Cascade Waterfront Park	0.00	184,004.84	0.00	0.00	0.00	0.00	
594 76 63 0001 Courthouse Park Plaza (SDA)	0.00	0.00	0.00	0.00	103,400.00	0.00	
594 Capital Expenditures	0.00	203,771.49	140,982.00	0.00	317,017.00	155,000.00	
508 10 00 0103 Tourism-Cap. Facility Reserve	0.00	0.00	0.00	0.00	200,000.00	200,000.00	
508 10 00 0104 Tourism-Ending Cash	0.00	0.00	0.00	0.00	8,606.54	188,511.30	
999 Ending Balance	0.00	0.00	0.00	0.00	208,606.54	388,511.30	
TOTAL EXPENDITURES:	0.00	528,559.12	474,364.30	158,913.13	866,767.54	744,511.30	
FUND GAIN/LOSS:	0.00	536,701.24	547,453.17	745,855.20	0.00	0.00	

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300 Capital Improvement Fund

Account	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2019 Appropriated	2020 Appropriated	Comment
308 10 00 0000 Cap Imp Res Begin C&I Waterfront Imp	0.00	11,256.65	11,256.65	11,256.65	11,256.65	11,256.65	
308 10 00 0300 Cap Imp Reserved Begin C&I	0.00	35,297.33	59,345.13	97,368.97	43,491.00	87,979.97	
308 Beginning Balances	0.00	46,553.98	70,601.78	108,625.62	54,747.65	99,236.62	
318 34 00 0000 Real Estate Excise Tax	0.00	23,829.97	37,586.59	16,431.44	20,000.00	20,000.00	
310 Taxes	0.00	23,829.97	37,586.59	16,431.44	20,000.00	20,000.00	
361 11 00 0300 Interest on Investments-Cap Imp	0.00	217.83	437.25	577.03	0.00	0.00	
360 Interest & Other Earnings	0.00	217.83	437.25	577.03	0.00	0.00	
TOTAL REVENUES:	0.00	70,601.78	108,625.62	125,634.09	74,747.65	119,236.62	
597 18 00 0300 CI-Transfer Out To 309 Russell	0.00	0.00	0.00	0.00	0.00	70,611.00	
597 Interfund Transfers	0.00	0.00	0.00	0.00	0.00	70,611.00	
508 10 00 0300 Cap. Imp.-Ending Cash	0.00	0.00	0.00	0.00	63,491.00	37,368.97	
508 10 00 0301 Cap. Imp.-Waterfront Imp Res	0.00	0.00	0.00	0.00	11,256.65	11,256.65	
999 Ending Balance	0.00	0.00	0.00	0.00	74,747.65	48,625.62	
TOTAL EXPENDITURES:	0.00	0.00	0.00	0.00	74,747.65	119,236.62	
FUND GAIN/LOSS:	0.00	70,601.78	108,625.62	125,634.09	0.00	0.00	

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301 Timber Harvest Fund

Account	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2019 Appropriated	2020 Appropriated	Comment
308 80 00 0301 Timber Harvest Unres Beg Cash	0.00	560,002.87	1,052,034.82	1,311,537.00	1,913,246.34	1,313,231.00	
308 Beginning Balances	0.00	560,002.87	1,052,034.82	1,311,537.00	1,913,246.34	1,313,231.00	
361 11 00 0301 Interest on Investments - Timber Harvest	0.00	0.00	4,571.91	17,276.55	0.00	0.00	
360 Interest & Other Earnings	0.00	0.00	4,571.91	17,276.55	0.00	0.00	
395 10 00 0301 Timber Harvest Proceeds	0.00	1,406,805.13	396,657.27	0.00	0.00	0.00	
390 Other Financing Sources	0.00	1,406,805.13	396,657.27	0.00	0.00	0.00	
TOTAL REVENUES:	0.00	1,966,808.00	1,453,264.00	1,328,813.55	1,913,246.34	1,313,231.00	
554 90 41 0301 Timber Sale Management Consulting	0.00	55,028.67	34,791.58	0.00	0.00	0.00	
554 90 48 0301 Timber Sale Contracted Services	0.00	453,533.89	137,224.38	3,306.00	0.00	0.00	
554 90 51 0000 Timber Sale Permitting	0.00	100.00	100.00	0.00	0.00	0.00	
554 Environmental Services	0.00	508,662.56	172,115.96	3,306.00	0.00	0.00	
594 22 60 0000 Fire Hall Land Purchase	0.00	384,445.96	0.00	0.00	0.00	0.00	
594 Capital Expenditures	0.00	384,445.96	0.00	0.00	0.00	0.00	
508 80 00 0302 Timber-Ending Cash	0.00	0.00	0.00	0.00	1,913,246.34	1,313,231.00	
999 Ending Balance	0.00	0.00	0.00	0.00	1,913,246.34	1,313,231.00	
TOTAL EXPENDITURES:	0.00	893,108.52	172,115.96	3,306.00	1,913,246.34	1,313,231.00	
FUND GAIN/LOSS:	0.00	1,073,699.48	1,281,148.04	1,325,507.55	0.00	0.00	

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303 Joint Emergency Facilities Fund

Account	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2019 Appropriated	2020 Appropriated	Comment
397 01 00 0303 Transfer In from CE	0.00	0.00	63,198.11	34,316.57	42,000.00	0.00	
397 Interfund Transfers	0.00	0.00	63,198.11	34,316.57	42,000.00	0.00	
TOTAL REVENUES:	0.00	0.00	63,198.11	34,316.57	42,000.00	0.00	
594 22 41 0000 Consulting Engineering	0.00	0.00	63,198.11	34,316.57	42,000.00	0.00	
594 Capital Expenditures	0.00	0.00	63,198.11	34,316.57	42,000.00	0.00	
TOTAL EXPENDITURES:	0.00	0.00	63,198.11	34,316.57	42,000.00	0.00	
FUND GAIN/LOSS:	0.00	0.00	0.00	0.00	0.00	0.00	

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306 Kanaka Creek Road Improvements

Account	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2019 Appropriated	2020 Appropriated	Comment
308 10 00 0306 Beg Cash (Reserved)	0.00	-38,504.85	-71,434.76	0.00	0.00	0.00	
308 Beginning Balances	0.00	-38,504.85	-71,434.76	0.00	0.00	0.00	
333 20 20 0306 STP Grant	0.00	507,517.46	145,960.43	0.00	0.00	0.00	
334 03 80 0001 TIB Grant	0.00	91,012.70	18,120.93	9,024.37	0.00	0.00	
330 Intergovernmental Revenues	0.00	598,530.16	164,081.36	9,024.37	0.00	0.00	
TOTAL REVENUES:	0.00	560,025.31	92,646.60	9,024.37	0.00	0.00	
595 10 41 0306 Kanaka Creek Rd - Engineering	0.00	57,054.06	5,132.93	0.00	0.00	0.00	
595 30 63 0000 Kanaka Creek Rd - Contracted Labor	0.00	569,411.70	62,782.46	0.00	0.00	0.00	
594 Capital Expenditures	0.00	626,465.76	67,915.39	0.00	0.00	0.00	
597 15 00 0306 Transfer Out to Streets	0.00	0.00	29,864.14	9,024.37	0.00	0.00	
597 Interfund Transfers	0.00	0.00	29,864.14	9,024.37	0.00	0.00	
TOTAL EXPENDITURES:	0.00	626,465.76	97,779.53	9,024.37	0.00	0.00	
FUND GAIN/LOSS:	0.00	-66,440.45	-5,132.93	0.00	0.00	0.00	

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308 Gropper Sidewalk

Account	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2019 Appropriated	2020 Appropriated	Comment
308 10 00 0308 Gropper Beginning Cash	0.00	0.00	-20,497.70	0.00	0.00	0.00	
308 Beginning Balances	0.00	0.00	-20,497.70	0.00	0.00	0.00	
334 03 80 0308 TIB Grant	0.00	241,234.06	6,889.94	0.00	0.00	0.00	
330 Intergovernmental Revenues	0.00	241,234.06	6,889.94	0.00	0.00	0.00	
397 02 00 0308 Transfer in from Streets	0.00	0.00	24,174.42	0.00	0.00	0.00	
397 Interfund Transfers	0.00	0.00	24,174.42	0.00	0.00	0.00	
TOTAL REVENUES:	0.00	241,234.06	10,566.66	0.00	0.00	0.00	
595 10 41 0308 Gropper Sidewalk - Engineering	0.00	60,018.26	946.92	0.00	0.00	0.00	
595 61 63 0000 Gropper Sidewalk - Construction	0.00	200,766.58	10,566.66	0.00	0.00	0.00	
594 Capital Expenditures	0.00	260,784.84	11,513.58	0.00	0.00	0.00	
TOTAL EXPENDITURES:	0.00	260,784.84	11,513.58	0.00	0.00	0.00	
FUND GAIN/LOSS:	0.00	-19,550.78	-946.92	0.00	0.00	0.00	

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309 Russell Ave

Account	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2019 Appropriated	2020 Appropriated	Comment
308 10 00 0309 Russell Ave Res Beg CA & Invest	0.00	0.00	0.00	-66,157.50	0.00	0.00	
308 Beginning Balances	0.00	0.00	0.00	-66,157.50	0.00	0.00	
333 20 20 0001 Russell STP Grant	0.00	0.00	0.00	123,000.00	700,000.00	707,000.00	
334 03 80 0309 Russell Ave-TIB Grant	0.00	0.00	0.00	0.00	0.00	112,927.00	
330 Intergovernmental Revenues	0.00	0.00	0.00	123,000.00	700,000.00	819,927.00	
367 10 00 0309 Russell Amenities Donations	0.00	0.00	0.00	0.00	0.00	25,000.00	
367 10 01 0309 Russell-BNSF Grant	0.00	0.00	0.00	0.00	0.00	50,000.00	
360 Interest & Other Earnings	0.00	0.00	0.00	0.00	0.00	75,000.00	
397 02 00 0309 Transfer In from Streets	0.00	0.00	0.00	78,345.15	111,600.00	0.00	
397 03 00 0309 Transfer In From CI	0.00	0.00	0.00	0.00	0.00	70,611.00	
397 Interfund Transfers	0.00	0.00	0.00	78,345.15	111,600.00	70,611.00	
TOTAL REVENUES:	0.00	0.00	0.00	135,187.65	811,600.00	965,538.00	
595 10 41 0309 Russell Ave - Engineering	0.00	0.00	66,157.50	132,757.65	811,600.00	136,538.00	
595 10 41 1309 Russell Ave-Construction	0.00	0.00	0.00	0.00	0.00	829,000.00	
595 20 61 0309 Russell Ave-Right Of Way	0.00	0.00	0.00	2,430.00	0.00	0.00	
594 Capital Expenditures	0.00	0.00	66,157.50	135,187.65	811,600.00	965,538.00	
TOTAL EXPENDITURES:	0.00	0.00	66,157.50	135,187.65	811,600.00	965,538.00	
FUND GAIN/LOSS:	0.00	0.00	-66,157.50	0.00	0.00	0.00	

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310 Wastewater System Upgrades

Account	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2019 Appropriated	2020 Appropriated	Comment
TOTAL EXPENDITURES:	0.00	0.00	0.00	0.00	0.00	0.00	
FUND GAIN/LOSS:	0.00	0.00	0.00	0.00	0.00	0.00	

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400 Water/Sewer Fund

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308 80 00 0400 WS Unreserved Begin CA & Invest	0.00	103,225.80	94,259.50	97,513.09	33,605.50	45,946.91	
400 Water/Sewer	0.00	103,225.80	94,259.50	97,513.09	33,605.50	45,946.91	
308 10 01 0400 WS Res Begin C&I System Dev Water	0.00	273,209.17	132,479.17	110,376.85	119,479.17	172,376.85	
401 Water	0.00	273,209.17	132,479.17	110,376.85	119,479.17	172,376.85	
308 10 02 0400 WS Res Begin C&I System Dev Sewer	0.00	214,050.00	132,380.00	100,730.27	52,380.00	150,730.27	
308 10 03 0400 WS Res Begin C&I Sewer Outfall Debt	0.00	32,670.00	32,670.00	32,670.00	32,670.00	32,670.00	
402 Sewer	0.00	246,720.00	165,050.00	133,400.27	85,050.00	183,400.27	
308 Beginning Balances	0.00	623,154.97	391,788.67	341,290.21	238,134.67	401,724.03	
334 04 20 0400 Dept. Of Commerce-Energy Grant	0.00	0.00	0.00	0.00	0.00	1,000.00	
343 Water	0.00	0.00	0.00	0.00	0.00	1,000.00	
330 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00	1,000.00	
343 40 00 0000 Water Sales	0.00	494,963.35	549,332.99	496,133.55	641,000.00	673,050.00	Includes 5% rate increase
343 40 18 0000 Turn on Fees	0.00	1,677.63	1,413.81	1,087.12	1,500.00	1,500.00	
343 40 19 0000 Reconnect Fee	0.00	800.00	1,906.45	0.00	1,000.00	1,000.00	
343 40 20 0000 Water Construction Hookup	0.00	55.00	60.00	35.00	0.00	0.00	
343 40 21 0000 Hydrant Rental - External	0.00	800.00	1,000.00	1,250.00	600.00	600.00	
343 40 99 0000 Hydrant Rental-Internal (fire)	0.00	4,000.00	4,000.00	0.00	4,000.00	4,000.00	
343 41 00 0000 Installation Water	0.00	10,772.17	10,771.51	5,655.86	10,000.00	10,000.00	
343 Water	0.00	513,068.15	568,484.76	504,161.53	658,100.00	690,150.00	
343 50 00 0000 Sewer Service Income	0.00	369,254.43	495,935.71	515,183.58	647,660.00	1,101,022.00	Includes 70% rate increase.
343 50 01 0000 BOD Surcharge	0.00	0.00	34,395.72	21,860.19	0.00	0.00	
343 50 02 0000 Downspout-Sump Pump Discharge	0.00	0.00	12,246.49	7,469.27	0.00	0.00	
343 51 00 0000 Installation Sewer	0.00	400.00	600.00	350.00	300.00	300.00	
344 Sewer	0.00	369,654.43	543,177.92	544,863.04	647,960.00	1,101,322.00	
340 Charges For Goods & Services	0.00	882,722.58	1,111,662.68	1,049,024.57	1,306,060.00	1,791,472.00	
367 40 00 0000 Water Capital Contributions	0.00	33,000.00	59,895.00	70,220.09	35,000.00	46,674.00	

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400 Water/Sewer Fund

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369 10 01 0000 Water Miscellaneous Income	0.00	0.00	1,458.18	0.00	0.00	0.00	
343 Water	0.00	33,000.00	61,353.18	70,220.09	35,000.00	46,674.00	
367 50 00 0000 Sewer Capital Contributions	0.00	19,600.00	42,035.00	55,555.00	20,000.00	56,532.00	
344 Sewer	0.00	19,600.00	42,035.00	55,555.00	20,000.00	56,532.00	
361 11 00 0400 Interest on Investments - W/S	0.00	6,330.70	3,987.63	4,961.31	0.00	4,000.00	
369 81 00 0000 Cashier's Overages/Shortages	0.00	0.54	0.00	20.00	0.00	0.00	
369 91 00 0400 Other Miscellaneous/NSF Fee Recovery	0.00	263.00	207.00	200.00	0.00	0.00	
400 Water/Sewer	0.00	6,594.24	4,194.63	5,181.31		4,000.00	
360 Interest & Other Earnings	0.00	59,194.24	107,582.81	130,956.40	55,000.00	107,206.00	
391 50 00 0000 Capital Lease-Loop Rd. WW Extension	0.00	0.00	0.00	0.00	0.00	300,000.00	
402 Sewer	0.00	0.00	0.00	0.00		300,000.00	
390 Other Financing Sources	0.00	0.00	0.00	0.00	0.00	300,000.00	
TOTAL REVENUES:	0.00	1,565,071.79	1,611,034.16	1,521,271.18	1,599,194.67	2,601,402.03	
534 10 10 0000 WA-Administrative Salary	0.00	10,585.35	1,843.21	1,481.10	12,384.00	2,500.00	
534 10 20 0000 WA-Administrative Benefits	0.00	2,959.60	873.62	687.76	2,064.00	1,000.00	
534 10 41 0022 WA-Audit Fee	0.00	2,278.36	2,441.97	0.00	3,000.00	3,000.00	
534 10 49 0001 WA-Dues & Membership/Filing Fees	0.00	1,033.80	944.58	348.48	2,000.00	2,000.00	
534 10 51 0000 WA-Op. Permit(DOH)/Other Fees	0.00	4,735.50	6,746.00	4,991.00	5,000.00	5,000.00	
534 20 10 0000 WA-Administrative Planning WA - Sal	0.00	0.00	1,569.50	0.00	2,064.00	0.00	
534 20 20 0000 WA-Administrative Planning WA - Ben	0.00	0.00	945.10	0.00	1,032.00	0.00	
534 20 41 0000 WA-Admin Planning Water - Consulting	0.00	6,061.89	799.31	1,552.90	2,000.00	2,000.00	
534 20 45 0099 Eq Rental-Administrative Planning WA	0.00	0.00	562.34	0.00	0.00	0.00	
534 40 43 0000 WA-Travel	0.00	1,494.69	804.47	0.00	2,000.00	2,000.00	
534 40 49 0001 WA-Training	0.00	3,254.50	890.00	918.33	2,000.00	2,000.00	
534 50 35 0000 WA-Small Tools/Minor Equipment	0.00	5,974.43	13,262.67	1,830.06	2,500.00	2,500.00	
534 50 41 0000 Professional Service-Water	0.00	-1,693.98	0.00	0.00	0.00	0.00	

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400 Water/Sewer Fund

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534 50 48 0000 WA-Repair-Contracted Labor	0.00	20,001.42	14,936.25	16,827.91	20,000.00	20,000.00	
534 54 10 0000 WA-Maintenance-Trtmnt Plant Salaries	0.00	1,733.73	2,604.52	0.00	8,256.00	0.00	
534 54 20 0000 WA-Maintenance-Trtmnt Plant Benefits	0.00	1,059.87	1,339.20	-14.40	4,128.00	0.00	
534 55 10 0000 WA-Maint.-Trans & Distr. Salary	0.00	26,792.13	21,208.34	0.00	34,056.00	0.00	
534 55 20 0000 WA-Maint.-Trans & Distr. Benefits	0.00	16,565.37	11,899.98	-475.10	16,512.00	0.00	
534 70 10 0000 WA-Customer Services Salary	0.00	43,053.84	47,111.53	33,171.83	46,208.83	34,000.00	
534 70 20 0000 WA-Customer Services Benefits	0.00	14,658.47	14,965.76	12,543.78	15,732.64	13,500.00	
534 70 31 0000 WA-Office Supplies And Postage	0.00	1,636.72	1,261.83	1,568.17	2,250.00	2,250.00	
534 70 41 0000 WA-Computer Services/Repair	0.00	5,250.15	2,396.82	4,932.12	8,000.00	4,000.00	
534 70 41 0001 WA-EBPP Fees	0.00	1,208.07	1,536.61	1,217.40	1,000.00	2,000.00	Cost based on bill amount.
534 80 31 0000 WA-Operating Supplies	0.00	17,715.51	23,643.75	15,749.90	25,000.00	25,000.00	
534 80 33 0000 WA-Well Water For Resale	0.00	0.00	0.00	0.00	1,000.00	1,000.00	
534 80 41 0000 WA-Testing	0.00	4,656.50	3,516.63	2,962.00	4,000.00	4,000.00	
534 80 42 0000 WA-Telephone	0.00	796.06	926.58	1,015.83	750.00	1,400.00	
534 80 45 0001 WA-Telemetry Services	0.00	0.00	0.00	2,731.21	0.00	3,000.00	Mission annual service fee
534 80 45 0099 WA-Eq Rental - Water	0.00	46,430.41	52,981.02	38,767.30	51,000.00	53,000.00	
534 80 46 0000 WA-Insurance	0.00	12,814.80	18,248.42	0.00	13,000.00	14,000.00	
534 80 47 0000 WA-Electricity	0.00	21,516.79	20,788.03	14,169.62	22,000.00	22,000.00	
534 84 10 0000 WA-Operations Plant Salary	0.00	53,181.09	49,054.57	47,253.72	61,920.00	70,000.00	
534 84 20 0000 WA-Operations Plant Benefits	0.00	32,956.12	28,164.16	26,694.71	36,120.00	40,000.00	
534 84 31 0000 WA-Chemicals Plant	0.00	9,144.16	8,605.60	6,769.61	10,000.00	10,000.00	
534 84 41 0000 WA-Consultant Services - Plant	0.00	0.00	1,667.00	0.00	2,000.00	2,000.00	
534 85 10 0000 WA-Operations T & D Salary	0.00	36,235.78	44,996.34	39,502.41	46,440.00	60,000.00	
534 85 20 0000 WA-Operations T & D Benefits	0.00	21,293.79	25,359.95	21,655.16	25,800.00	30,000.00	
534 90 53 0000 WA-Taxes	0.00	25,918.82	28,933.79	19,423.53	35,000.00	37,000.00	Cost based on revenue
534 Water Utilities	0.00	451,303.74	457,829.45	318,276.34	526,217.47	470,150.00	
535 10 10 0000 WW-Administrative Salary	0.00	10,585.35	13,824.10	11,133.59	22,704.00	24,000.00	
535 10 20 0000 WW-Administrative Benefits	0.00	2,959.60	6,552.30	5,158.47	7,224.00	11,000.00	
535 10 41 0022 WW-Audit Fee	0.00	2,278.36	2,441.97	0.00	4,120.00	3,000.00	
535 10 44 0000 WW-Advertising	0.00	0.00	203.24	139.20	0.00	0.00	
535 10 49 0001 WW-Dues & Membership/filing Fees	0.00	197.00	1,220.37	338.27	5,150.00	500.00	
535 10 51 0000 WW-Permit Fees/DOE	0.00	2,201.04	2,288.52	2,309.04	3,090.00	2,500.00	
535 20 41 0000 WW-Admin Planning Sewer - Consulting	0.00	3,501.54	8,385.04	0.00	0.00	0.00	
535 40 43 0000 WW-Travel	0.00	1,181.07	1,224.56	1,213.57	1,287.50	1,500.00	
535 40 49 0001 WW-Training	0.00	629.50	2,796.00	2,083.36	3,090.00	3,000.00	
535 51 10 0000 WW-Maintenance T&D Salary	0.00	5,214.84	22,669.29	0.00	30,960.00	0.00	
535 51 20 0000 WW-Maintenance T&D Benefits	0.00	2,816.75	21,758.61	-40.70	15,480.00	0.00	
535 51 31 0000 WW-Maintenance Supplies	0.00	9,836.13	10,051.58	8,522.89	28,325.00	30,000.00	
535 51 48 0000 WW-Repair (Contract Serv) T&D	0.00	21,184.11	73,573.30	90,803.60	112,490.00	120,000.00	

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400 Water/Sewer Fund

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535 51 48 0001 WW-Solids Hauling & Disposal	0.00	20,737.73	42,198.20	24,112.97	49,440.00	340,800.00	Based on Tribeca hauling solids, 100,000 gallons per month.
535 54 10 0000 WW-Plant Maintenance Salary	0.00	4,107.69	2,531.67	0.00	62,830.00	0.00	
535 54 20 0000 WW-Plant Maintenance Benefits	0.00	2,636.18	1,555.51	-45.50	45,320.00	0.00	
535 64 41 0000 WW-Operations Contract (OMI)	0.00	130,729.70	143,350.04	78,078.56	152,852.00	0.00	
535 70 10 0000 WW-Customer Service Salary	0.00	43,053.84	47,111.53	33,171.83	46,208.83	34,000.00	
535 70 20 0000 WW-Customer Service Benefits	0.00	14,658.47	14,965.76	12,543.78	15,732.64	13,500.00	
535 70 31 0000 WW-Office Supplies & Postage	0.00	1,333.19	1,224.32	1,567.42	2,500.00	2,500.00	
535 70 41 0000 WW-Computer Services/Repair	0.00	4,566.18	606.60	4,370.85	2,000.00	5,000.00	New computer at WWTP.
535 70 41 0001 WW-EBPP Fees Sewer	0.00	1,207.98	1,536.54	1,217.38	0.00	2,000.00	Cost based on bill amounts
535 80 31 0000 WW-Operating Supplies	0.00	2,447.24	8,053.47	2,937.90	5,000.00	10,000.00	
535 80 41 0000 Sewer Operations Testing	0.00	2,334.00	1,591.31	0.00	1,000.00	21,000.00	BOD, TSS, TKN at outside lab
535 80 42 0000 Sewer Telephone	0.00	1,457.17	1,474.03	1,097.79	2,000.00	3,000.00	Internet & phone at plant.
535 80 45 0099 Eq Rental - Sewer	0.00	17,040.10	32,112.04	33,018.80	28,000.00	35,000.00	
535 80 46 0000 Sewer Insurance	0.00	8,690.15	11,254.51	0.00	9,000.00	10,000.00	
535 81 10 0000 WW-Operations Coll. Salary	0.00	12,165.38	18,757.59	27,522.48	12,928.90	22,000.00	Increase due to adding WWTPO II/III
535 81 20 0000 WW-Operations Coll. Benefits	0.00	6,525.87	9,137.48	12,162.10	6,464.45	10,000.00	Increase due to adding WWTPO II/III
535 84 10 0000 WW-Operations Plant Salary	0.00	30,727.14	43,811.79	53,213.06	27,864.00	140,000.00	Increase due to adding WWTPO II/III
535 84 20 0000 WW-Operations Plant Benefits	0.00	15,684.32	23,104.52	30,270.33	13,932.00	62,000.00	Increase due to adding WWTPO II/III
535 84 47 0000 WW-Electricity	0.00	0.00	0.00	0.00	0.00	26,000.00	
535 85 10 0000 WW Sampling Salary	0.00	0.00	13,220.50	41.51	3,990.00	4,000.00	
535 85 20 0000 WW Sampling Benefits	0.00	0.00	7,106.13	18.80	2,133.00	2,500.00	
535 85 31 0000 WW Sampling Supplies	0.00	0.00	866.66	376.29	258.00	500.00	
535 85 41 0000 WW Sampling Professional Services	0.00	0.00	19,828.92	6,043.00	6,600.00	7,000.00	SIU sampling
535 85 41 0002 WW Industrial Pretreatment Services	0.00	0.00	0.00	4,218.50	0.00	4,000.00	FOG and Pretreatment
535 85 45 0000 WW Sampling Equipment Rental	0.00	0.00	9,048.35	0.00	2,040.00	0.00	
535 90 44 0000 Sewer Taxes	0.00	9,139.81	13,631.62	12,374.30	20,500.00	35,000.00	Cost based on revenue.
535 Sewer	0.00	391,827.43	635,067.97	459,973.44	752,514.32	985,300.00	
591 34 19 0000 WA-SMART Meter Lease-Principal	0.00	0.00	0.00	0.00	0.00	40,000.00	
591 34 78 0000 Base Res PWTF Loan Principal	0.00	23,273.39	23,273.39	23,273.39	23,273.39	23,273.39	
592 34 83 0000 Base Reservoir PWTF Loan Interest	0.00	1,163.67	1,047.30	930.94	1,100.00	1,100.00	
534 Water	0.00	24,437.06	24,320.69	24,204.33	24,373.39	64,373.39	
591 35 72 0000 Sewer Outfall - USDA RDA Principal	0.00	21,542.11	22,138.59	10,844.26	20,120.00	20,120.00	
592 35 83 0000 Sewer Outfall - USDA RDA Interest	0.00	11,127.89	10,531.41	5,490.74	12,551.00	12,551.00	
535 Sewer	0.00	32,670.00	32,670.00	16,335.00	32,671.00	32,671.00	
591 Debt Service	0.00	57,107.06	56,990.69	40,539.33	57,044.39	97,044.39	
594 34 10 0000 #46 WA System Plan-Sal	0.00	4,177.87	0.00	0.00	0.00	0.00	

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400 Water/Sewer Fund

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594 34 10 4006 Water Connections - Salary	0.00	1,865.98	3,909.17	887.16	5,160.00	5,000.00	
594 34 20 0000 #46 WA System Plan-Ben	0.00	2,454.58	0.00	0.00	0.00	0.00	
594 34 20 4006 Water Connections - Benefits	0.00	1,269.17	2,243.32	454.59	2,580.00	2,500.00	
594 34 31 4009 Water Plant Improvements-Suppl	0.00	0.00	5,854.69	0.00	0.00	0.00	
594 34 41 0400 #46 WA System Plan - Engineer	0.00	57,010.10	9,218.15	0.00	0.00	0.00	
594 34 45 0099 Eq Rental-Water Connections	0.00	2,777.00	1,859.00	0.00	0.00	0.00	
594 34 45 0199 #46 WA System Plan-EQ Rental	0.00	109.06	0.00	0.00	0.00	0.00	
594 34 45 0400 Eq Rental - Water Connections	0.00	0.00	0.00	93.00	2,000.00	2,000.00	
594 34 48 0400 Base Reservoir Improv.- Contracted Services	0.00	0.00	49,032.00	0.00	0.00	0.00	
594 34 48 4012 #42 Loop Rd Contract Labor	0.00	0.00	0.00	0.00	0.00	100,000.00	
594 34 51 0000 #46 WA System Plan - Plan Fees	0.00	0.00	2,280.00	0.00	0.00	0.00	
594 34 64 0000 WA-Fixed Assets To Capitalize	0.00	569.72	25,823.02	2,062.50	50,000.00	105,000.00	\$50k Russell Ave & \$55k WWTP roof
594 35 41 0405 Loop Rd. Sewer Line Extension	0.00	0.00	0.00	0.00	0.00	300,000.00	
534 Water	0.00	70,233.48	100,219.35	3,497.25	59,740.00	514,500.00	
594 35 41 0400 #38 Sewer Plan - Prof Serv	0.00	204,179.31	10,771.95	19,191.33	0.00	0.00	
594 35 48 0400 #38 Sewer Plan - Contr Labor	0.00	2,818.75	0.00	0.00	0.00	0.00	
594 35 51 0000 #65 Sewer Plant Upgrade-Permitting	0.00	200.00	150.00	0.00	0.00	0.00	
594 35 64 0400 WW-Capitalized Equipment Purchase	0.00	941.03	0.00	2,062.50	0.00	125,000.00	\$25 Tracking and maintenance scheduling software. Remaining \$100k for other items needed after Jacobs leaves.
535 Sewer	0.00	208,139.09	10,921.95	21,253.83	0.00	125,000.00	
594 Capital Expenditures	0.00	278,372.57	111,141.30	24,751.08	59,740.00	639,500.00	
597 10 00 0000 Transfer Out to 410 WW Sys. Upgrades	0.00	0.00	12,842.22	0.00	10,000.00	0.00	
535 Sewer	0.00	0.00	12,842.22	0.00	10,000.00	0.00	
597 Interfund Transfers	0.00	0.00	12,842.22	0.00	10,000.00	0.00	
508 80 00 0400 WS-Ending Cash	0.00	0.00	0.00	0.00	1,149.32	100,424.52	Total ending cash has to be \$162k. Also need adequate capital reserves for each utility.
400 Water/Sewer	0.00	0.00	0.00	0.00	1,149.32	100,424.52	
508 10 00 0401 WS-Water Reserve	0.00	0.00	0.00	0.00	104,479.17	69,050.85	

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400 Water/Sewer Fund

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401 Water	0.00	0.00	0.00	0.00	104,479.17	69,050.85	
508 10 00 0402 WS-WW Reserve	0.00	0.00	0.00	0.00	55,380.00	207,262.27	
508 10 00 0403 WS-Sewer Outfall Reserve	0.00	0.00	0.00	0.00	32,670.00	32,670.00	
402 Sewer	0.00	0.00	0.00	0.00	88,050.00	239,932.27	
999 Ending Balance	0.00	0.00	0.00	0.00	193,678.49	409,407.64	
TOTAL EXPENDITURES:	0.00	1,178,610.80	1,273,871.63	843,540.19	1,599,194.67	2,601,402.03	
FUND GAIN/LOSS:	0.00	386,460.99	337,162.53	677,730.99	0.00	0.00	

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410 Wastewater System Upgrades

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308 10 00 0410 WW Sys Upgrades Beg Cash & Invest.	0.00	0.00	0.00	-93,407.14	0.00	0.00	
308 Beginning Balances	0.00	0.00	0.00	-93,407.14	0.00	0.00	
334 04 20 0410 CERB Feasibility Study-Alt. Analysis	0.00	0.00	0.00	44,600.00	50,000.00	0.00	
330 Intergovernmental Revenues	0.00	0.00	0.00	44,600.00	50,000.00	0.00	
391 90 00 0410 DOE Design Loan	0.00	0.00	0.00	176,415.75	1,985,000.00	1,000,000.00	
390 Other Financing Sources	0.00	0.00	0.00	176,415.75	1,985,000.00	1,000,000.00	
397 05 00 0410 Transfer In from Water/Sewer Fund	0.00	0.00	12,842.22	0.00	10,000.00	0.00	
397 Interfund Transfers	0.00	0.00	12,842.22	0.00	10,000.00	0.00	
TOTAL REVENUES:	0.00	0.00	12,842.22	127,608.61	2,045,000.00	1,000,000.00	
594 35 41 0410 Value Planning Consulting Services	0.00	0.00	57,460.00	0.00	0.00	0.00	
594 35 41 4102 Feasibility Study-Consultant Svs	0.00	0.00	47,929.52	19,047.48	60,000.00	0.00	
594 35 41 4103 Design-Consultant Svs	0.00	0.00	0.00	207,564.66	1,985,000.00	1,000,000.00	
594 35 41 4104 EDA Project Consultant Services	0.00	0.00	0.00	5,832.65	0.00	0.00	
594 35 49 0410 Value Planning Hosting Costs	0.00	0.00	607.48	0.00	0.00	0.00	
594 35 49 0411 CERB Meeting Hosting Costs	0.00	0.00	252.36	0.00	0.00	0.00	
594 Capital Expenditures	0.00	0.00	106,249.36	232,444.79	2,045,000.00	1,000,000.00	
TOTAL EXPENDITURES:	0.00	0.00	106,249.36	232,444.79	2,045,000.00	1,000,000.00	
FUND GAIN/LOSS:	0.00	0.00	-93,407.14	-104,836.18	0.00	0.00	

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500 Equipment Service Fund

Account	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2019 Appropriated	2020 Appropriated	Comment
308 80 00 0500 ES Unreserved Begin CA & Invest	0.00	63,984.36	67,484.41	67,144.73	38,808.41	65,450.73	
308 Beginning Balances	0.00	63,984.36	67,484.41	67,144.73	38,808.41	65,450.73	
348 00 00 0000 Equipment Rental-Internal	0.00	142,344.31	162,827.57	144,155.34	120,000.00	150,000.00	
340 Charges For Goods & Services	0.00	142,344.31	162,827.57	144,155.34	120,000.00	150,000.00	
361 11 00 0500 Interest Income/ES	0.00	226.46	457.59	509.18	0.00	0.00	
362 10 00 0000 Equipment Rental - External NB	0.00	504.00	1,008.00	252.00	0.00	0.00	
362 10 02 0000 Equipment Rental - External Ska Co	0.00	250.80	127.80	0.00	0.00	0.00	
369 10 00 0500 Sale of Scrap Equip Service	0.00	0.00	795.10	5,398.38	0.00	0.00	
360 Interest & Other Earnings	0.00	981.26	2,388.49	6,159.56	0.00	0.00	
395 10 00 0500 Sale of Fixed Assets	0.00	326.00	11,330.00	0.00	0.00	0.00	
395 11 00 0000 Costs to Dispose of Cap Assets	0.00	0.00	-48.50	0.00	0.00	0.00	
390 Other Financing Sources	0.00	326.00	11,281.50	0.00	0.00	0.00	
TOTAL REVENUES:	0.00	207,635.93	243,981.97	217,459.63	158,808.41	215,450.73	
548 65 10 0000 Maintenance Salary	0.00	22,204.28	33,830.82	22,890.21	26,832.00	35,000.00	
548 65 20 0000 Maintenance Benefits	0.00	14,073.13	20,851.79	14,173.84	16,512.00	17,000.00	
548 65 25 0000 Medical Physicals-Required	0.00	2,185.67	1,199.55	1,856.66	2,000.00	2,000.00	
548 65 31 0000 Tires	0.00	1,742.59	2,536.87	121.70	2,000.00	2,000.00	
548 65 32 0000 Gas and Oil	0.00	16,815.54	19,286.16	14,822.86	20,000.00	20,000.00	
548 65 33 0000 Supplies	0.00	0.00	0.00	36.09	0.00	0.00	
548 65 46 0000 Insurance	0.00	27,248.63	27,870.61	0.00	28,000.00	28,000.00	
548 65 47 0000 Heat & Lights	0.00	1,808.28	1,534.08	1,619.47	1,500.00	1,500.00	
548 65 48 0000 Repairs/Supplies Contracted	0.00	20,587.21	28,292.99	20,103.09	20,000.00	20,000.00	
548 65 49 0000 Training	0.00	0.00	45.00	180.00	250.00	250.00	
548 Public Works - Centralized Services	0.00	106,665.33	135,447.87	75,803.92	117,094.00	125,750.00	
591 48 78 0000 RDA Facilities (Sweeper) Principal	0.00	2,979.59	3,041.13	0.00	0.00	0.00	
592 48 83 0000 RDA Facilities (Sweeper) Int	0.00	263.41	133.05	0.00	0.00	0.00	
591 Debt Service	0.00	3,243.00	3,174.18	0.00	0.00	0.00	
594 48 64 0000 Equipment Purchase	0.00	32,506.70	39,878.17	0.00	40,000.00	45,000.00	
594 Capital Expenditures	0.00	32,506.70	39,878.17	0.00	40,000.00	45,000.00	
508 80 00 0500 ES-Ending Cash	0.00	0.00	0.00	0.00	1,714.41	44,700.73	

5 YEAR BUDGET COMPARISON

City Of Stevenson
 MCAG #:

Time: 16:12:41 Date: 10/11/2019
 Page: 30

500 Equipment Service Fund

Account	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2019 Appropriated	2020 Appropriated	Comment
999 Ending Balance	0.00	0.00	0.00	0.00	1,714.41	44,700.73	
TOTAL EXPENDITURES:	0.00	142,415.03	178,500.22	75,803.92	158,808.41	215,450.73	
FUND GAIN/LOSS:	0.00	65,220.90	65,481.75	141,655.71	0.00	0.00	

5 YEAR BUDGET COMPARISON

City Of Stevenson
MCAG #:

Time: 16:12:41 Date: 10/11/2019
Page: 31

Account	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2019 Appropriated	2020 Appropriated
001 General Expense Fund	2,438,475.70	2,441,434.44	2,244,216.65	2,372,316.15	2,372,316.15	2,315,591.35
100 Street Fund	461,728.70	548,030.46	597,212.39	454,951.30	454,951.30	488,774.36
103 Tourism Promo & Develop Fund	1,065,260.36	1,021,817.47	904,768.33	866,767.54	866,767.54	744,511.30
300 Capital Improvement Fund	70,601.78	108,625.62	125,634.09	74,747.65	74,747.65	119,236.62
301 Timber Harvest Fund	1,966,808.00	1,453,264.00	1,328,813.55	1,913,246.34	1,913,246.34	1,313,231.00
303 Joint Emergency Facilities Fund		63,198.11	34,316.57	42,000.00	42,000.00	
306 Kanaka Creek Road Improvements	560,025.31	92,646.60	9,024.37			
308 Gropper Sidewalk	241,234.06	10,566.66				
309 Russell Ave			135,187.65	811,600.00	811,600.00	965,538.00
400 Water/Sewer Fund	1,565,071.79	1,611,034.16	1,521,271.18	1,599,194.67	1,599,194.67	2,601,402.03
410 Wastewater System Upgrades		12,842.22	127,608.61	2,045,000.00	2,045,000.00	1,000,000.00
500 Equipment Service Fund	207,635.93	243,981.97	217,459.63	158,808.41	158,808.41	215,450.73
	0.00	8,576,841.63	7,607,441.71	7,245,513.02	10,338,632.06	9,763,735.39
001 General Expense Fund	1,001,210.46	1,006,245.48	910,135.58	2,372,316.15	2,372,316.15	2,315,591.35
100 Street Fund	319,990.13	360,137.82	344,639.90	454,951.30	454,951.30	488,774.36
103 Tourism Promo & Develop Fund	528,559.12	474,364.30	158,913.13	866,767.54	866,767.54	744,511.30
300 Capital Improvement Fund				74,747.65	74,747.65	119,236.62
301 Timber Harvest Fund	893,108.52	172,115.96	3,306.00	1,913,246.34	1,913,246.34	1,313,231.00
303 Joint Emergency Facilities Fund		63,198.11	34,316.57	42,000.00	42,000.00	
306 Kanaka Creek Road Improvements	626,465.76	97,779.53	9,024.37			
308 Gropper Sidewalk	260,784.84	11,513.58				
309 Russell Ave		66,157.50	135,187.65	811,600.00	811,600.00	965,538.00
310 Wastewater System Upgrades						
400 Water/Sewer Fund	1,178,610.80	1,273,871.63	843,540.19	1,599,194.67	1,599,194.67	2,601,402.03
410 Wastewater System Upgrades		106,249.36	232,444.79	2,045,000.00	2,045,000.00	1,000,000.00
500 Equipment Service Fund	142,415.03	178,500.22	75,803.92	158,808.41	158,808.41	215,450.73
	0.00	4,951,144.66	3,810,133.49	2,747,312.10	10,338,632.06	9,763,735.39
FUNDS GAIN/LOSS:	0.00	3,625,696.97	3,797,308.22	4,498,200.92	0.00	0.00



City of Stevenson Planning Department

(509)427-5970

7121 E Loop Road, PO Box 371
Stevenson, Washington 98648

TO: Planning Commission
FROM: Ben Shumaker
DATE: June 18th, 2015
SUBJECT: Trail of the Gods Retaining Wall Options

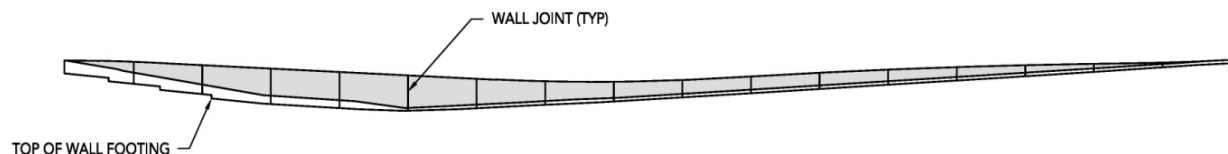
Introduction

This memo introduces several options to provide a more pleasant facing on the retaining wall recently constructed along Rock Creek Drive as part of the Trail of the Gods pathway extension. Staff is asking for City Council direction or action in order to pursue one of the options presented or generate ideas for staff to pursue a different option.

Background

Overcoming the elevation changes between Rock Creek Drive and Mallicott Road required either a great deal of earthwork outside of the right-of-way or installation of a retaining wall. The length and height of the wall were determined in order to meet standards associated with the Americans with Disabilities Act (ADA) and WSDOT specifications for multi-use trails.

Early designs for the face of the retaining wall included a basalt facing option to bring the design elements established downtown and along Rock Creek Drive farther out along the pathway system. The construction cost estimates for the basalt facing were \$125,000, and because the project was already over the grant-level cost estimate, staff chose to explore other options. Gabion walls were dismissed from consideration as was the type of fake basalt facing seen on the Second Street side of the County's jail. Reasons for dismissal ranged from concern for long-term durability to questionable levels of quality control for the lower-cost options. Ultimately staff and the contract engineers agreed to engineer the retaining wall to structurally hold the basalt facing if one could be established as part of a future project to provide additional finishing amenities in the area (basalt pillars, decorative fencing, interpretive signs, wayfinding signs, trash cans, etc.). In the meantime, native ivy has been planted at the face of the wall with the intent that it will grow to cover much of the western quarter to third of its length.



That decision has been questioned by many in the community, including the Planning Commission, who suggested holding a design competition to generate ideas about the future look of the area. This memo represents Staff's first return communications since the Council asked for the Planning Commission's suggestion to be explored.

Low Cost Option

Simply painting the face of the wall may prove to be the lowest cost option to cover over the bare concrete face currently greeting visitors of our west end. City staff recently explored this option and was given a rough estimate of \$2,500-3,000 for materials and labor for one coat of masonry primary and two coats of colored paint (Staff would recommend the Olive Green color that serves as the Rock Cove District's designator in the City's *Wayfinding Master Plan*).

Low Cost Option- Paint Wall Face

Total Cost Estimate	Benefits	Drawbacks
<ul style="list-style-type: none"> \$2,500-\$3,000 	<ul style="list-style-type: none"> Low Cost Completes project with little ado 	<ul style="list-style-type: none"> May still not reflect desired quality May still be a vandalism target

Mid-Range Option: Budget-Dependent Design Contest

An option previously discussed includes the City hosting a design competition for community members, university students, and/or private design consultants to submit concepts for the City to complete. In this completion, the City could offer a financial incentive of ~\$3,000 for the winning design (Staff has consulted legal counsel and understands this incentive would be considered reimbursement for a service, not a gift of public funds). The design contest would ask participants to provide a design for the 1,481 square foot wall face that would project less than 6 inches, would place less than 63 pounds per square foot of pressure, and would be estimated to cost less than \$27,000 (or some other amount authorized by the Council). Additional costs are included in case engineering (design, structural, or construction) is necessary.

Mid-Range Option- Budget-Dependent Design Contest

Total Cost Estimate	Benefits	Drawbacks
<ul style="list-style-type: none"> \$40,000 	<ul style="list-style-type: none"> Mid-Range Cost Builds community through inclusion in design/decision making Reflects desired quality in a direct, measureable way 	<ul style="list-style-type: none"> May not generate enough interest Disconnect between design and construction may mean best designs cannot be completed under budget Staff is inexperienced in work of this type

High-End Option: Basalt Facing

Returning to the previous idea to add a basalt face to the wall represents the higher end of solutions staff would recommend. This option would adhere a 4" thick basalt veneer to the face of the wall. The cost estimate for this item is likely on the lower end because it is based on the now-old construction cost estimate of \$125,000. Additional costs are assumed for the current construction climate and the added contractor mobilization and construction engineering costs that would've been shared as part of the bigger project.

High-End Option- Budget-Dependent Design Contest

Total Cost Estimate	Benefits	Drawbacks
<ul style="list-style-type: none"> \$150,000 	<ul style="list-style-type: none"> High quality of design expressed throughout community 	<ul style="list-style-type: none"> High Cost Makes a second amenity phase unlikely

Decision/Guidance

After considering the above list of potential options, staff asks for Council direction on the best path forward. The Council is encouraged to think of this as a preliminary list only and provide other recommendations or solutions that may need to be further explored.

Prepared by:



Ben Shumaker
Planning Director

ORDINANCE NO. 2019-1146

**AN ORDINANCE OF THE CITY OF STEVENSON, WASHINGTON REGULATING
CAMPING IN THE CITY, AND PROVIDING FOR ENFORCEMENT,
SEVERABILITY AND AN EFFECTIVE DATE**

WHEREAS, the City of Stevenson considers the life, health and safety of its residents to be paramount, and

WHEREAS, the Council finds people camping on public property and on public right of ways create a public health and safety hazard due to the lack of proper electrical and/or sanitary facilities for these people. People without proper sanitary facilities have openly urinated, defecated, and littered on public property on the public right of ways. Use of public property for camping purposes or storage of personal property interferes with the rights of others to use the areas for which they were intended, and

WHEREAS, the City further understands the need for sleep and shelter for its residents, so adequate facilities for that purpose are a priority for the Council.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF STEVENSON DO
HEREBY ORDAIN AS FOLLOWS:**

Section I- [Adoption]

The provisions set forth on Exhibit “A”, attached hereto and fully incorporated herein by this reference, shall be added to the Stevenson Municipal Code as Chapter 9.68 and the chapter shall be renamed “Camping in Public Places”.

Section II – Severability

That if any clause, section, or other part of this Ordinance shall be held invalid or unconstitutional by any court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby, but shall remain in full force and effect.

Section III - Effective Date and Expiration

This ordinance is designated as a public emergency ordinance necessary to protect public health and safety, public property, or the public peace and shall become effective immediately after adoption by not fewer than a majority plus one of the whole Council.

PASSED by the City Council of the City of Stevenson at a regular meeting this 17th day of October, 2019.

Scott Anderson, Mayor

ATTEST:

Leana Kinley, City Clerk

APPROVED AS TO FORM:

Kenneth B. Woodrich, City Attorney

Chapter 9.68

CAMPING IN PUBLIC PLACES

Sections:

9.68.010	Findings.
9.68.020	Purpose.
9.68.030	Definitions.
9.68.040	Unlawful camping.
9.68.050	Unlawful storage of personal property in public places.
9.68.060	Penalty for violations.
9.68.070	Permit.
9.68.080	Public duty created.

Section 9.68.010 Findings.

People camping on public property and on public right of ways create a public health and safety hazard due to the lack of proper electrical and/or sanitary facilities for these people. People without proper sanitary facilities have openly urinated, defecated, and littered on public property and on the public right of ways. Use of public property for camping purposes or storage of personal property interferes with the rights of others to use the areas for which they were intended.

Section 9.68.020 Purpose.

It is the purpose of this ordinance to prevent harm to the health or safety of the public and to promote the public health, safety and general welfare by making public streets and other areas readily accessible to the public and to prevent use of public property for camping purposes or storage of personal property which interferes with the rights of others to use the areas for which they were intended.

Section 9.68.030 Definitions.

The following definitions are applicable in this chapter unless the context otherwise requires:

"Camp" or "camping" means to pitch, create, use, or occupy camp facilities for the purposes of sleeping or habitation as evidenced by the use of camp paraphernalia.

"Camp facilities" include, but are not limited to, tents, huts, temporary shelters, or vehicles.

"Camp paraphernalia" includes, but is not limited to, tarpaulins, cots, beds, sleeping bags, blankets, mattresses, hammocks, or non-city designated cooking facilities and similar equipment.

"Park" means areas of land, with or without water, developed and used for public recreational purposes, including landscaped tracts, picnic grounds, playgrounds, athletic fields, camps, foot, bicycle and bridle paths, motor vehicle drives, wildlife sanctuaries, museums, zoological

and botanical gardens, facilities for bathing, boating, hunting and fishing, as well as other recreational facilities for the use and benefit of the public

"Store" means to put aside or accumulate for use when needed, to put for safekeeping, to place or leave in a location.

"Street" means any highway, lane, road, street, right of way, boulevard, alley, and every way or place in the City of Stevenson that is publicly owned or maintained for public vehicular travel.

"Vehicle" means every device in, upon or by which any person or property is or may be transported or drawn upon a highway including devices used exclusively upon stationary rails or tracks.

Section 9.68.040 Unlawful camping.

A. During all hours in any park and during the hours of 6:30 a.m. to 9:30 p.m. in the following areas, it shall be unlawful for any person to camp, occupy camp facilities for purposes of habitation, or use camp paraphernalia, except as otherwise provided by ordinance or as permitted pursuant to Section 9.68.070;

1. On city-owned or city-maintained property, including, without limitation, City Hall, City Public Works buildings, Fire Station, Utility Facilities and surrounding grounds;
2. any street; or
3. any publicly owned or maintained parking lot or other publicly owned or maintained area, improved or unimproved excluding the Skamania County Fairgrounds camping area.

B. During all hours in any park and during the hours of 6:30 a.m. to 9:30 p.m. in the following areas, it shall be unlawful for any person to occupy a vehicle for the purpose of camping while that vehicle is parked, except as otherwise provided by ordinance or as permitted pursuant to Section 9.68.070;

1. any street; or
2. any publicly owned or maintained parking lot or other publicly owned or maintained area, improved or unimproved excluding the Skamania County Fairgrounds camping area.

Section 9.68.050 Unlawful storage of personal property in public places.

During all hours in any park and during the hours of 6:30 a.m. to 9:30 p.m. in the following areas, it shall be unlawful for any person to store personal property, including camp facilities (other than vehicles) and camp paraphernalia, except as otherwise provided by ordinance or as permitted pursuant to Section 9.68.070:

1. On city-owned or city-maintained property, including, without limitation, City Hall, City Public Works buildings, Fire Station, Utility Facilities and surrounding grounds;
2. any street; or
3. any publicly owned or maintained parking lot or publicly owned or maintained area, improved or unimproved excluding the Skamania County Fairgrounds camping area.

Section 9.68.060 Penalty for violations.

Violation of any of the provisions of this chapter is a misdemeanor. Any person violating any of the provisions of this chapter shall, upon conviction of such violation, be punished by a fine of not more than one thousand dollars or by imprisonment not to exceed ninety days, or by both such fine and imprisonment.

Section 9.68.070 Permit.

A. The City Administrator, or his/her designee, is authorized to permit persons to camp, occupy camp facilities, use camp paraphernalia, or store personal property in parks, streets, or any publicly owned parking lot or publicly owned area, improved or unimproved, in the city of Stevenson.

B. Upon receipt of an application for any permit under this chapter, the City Administrator, or his/her designee, shall send a copy of the application to the city departments of public works, community development, and fire. Each of these departments shall inspect the application and each such department shall report to the City Administrator, or his/her designee, within ten working days after the filing of the application. Such reports shall mention any problems which the proposed activity is expected to pose for the public. It shall make any necessary recommendations for protecting the public peace, health, safety, life, property, and welfare in the event a permit is, or was, issued.

C. The City Administrator, or his/her designee, is authorized to promulgate other rules and regulations regarding the implementation and enforcement of this ordinance.

D. The City Administrator, or his/her designee, may approve a permit as provided under this section when, from a consideration of the application, reports from other city departments, and from such other information as may otherwise be obtained, he or she finds that:

1. Adequate sanitary facilities are provided and accessible at or near the proposed camp site;
2. Adequate trash receptacles and trash collection are provided; and

3. The camping activity will not unreasonably disturb or interfere with the safety, peace, comfort and repose of private property owners or of the public.

E. No permit shall be issued for a period of time in excess of fourteen (14) calendar days in any one calendar year.

F. The City Administrator, or his/her designee, is authorized to revoke a permit that has been issued if he or she finds lack of compliance with any requirement of subsection D, above, or of any rule or regulation promulgated under subsection C, above, or of any ordinance or statute.

G. Any person who is denied a permit, or had his/her permit revoked, may appeal the denial/revocation to a hearings examiner appointed by the City Administrator, or his/her designee. Notice of appeal must be in writing, and filed with the City Clerk within seven (7) working days from the date of the denial.

Section 9.68.080 Public duty created.

A. It is expressly the purpose of this ordinance to provide for and promote the health, safety and welfare of the general public and not to create or otherwise establish or designate any particular class or group of persons or individual who will or should be especially protected or benefited by the terms of this ordinance.

B. Nothing contained in this ordinance is intended nor shall be construed to create or form the basis of any liability on the part of the City, or its officers, employees or agents, for any injury or damage resulting from any action or inaction on the part of the City related in any manner to the enforcement of this ordinance by its officers, employees or agents.



City of Stevenson

Leana Kinley, City Administrator

Phone (509)427-5970
FAX (509) 427-8202

7121 E Loop Road, PO Box 371
Stevenson, Washington 98648

To: Stevenson City Council
From: Leana Kinley, City Administrator
RE: Sewer Plant Update
Meeting Date: October 17, 2019

Executive Summary:

This is an overview of items staff has been working on over the past month in line with the direction council gave to staff.

Overview of Items:

Plant Operations:

Plant contract operator Jacobs informed the city they will terminate their contract on Dec. 31, 2019. Staff has been discussing options with Jacobs if we do not have a certified operator to take over by the end of the year. Other local contract operators have been researched as well in an effort to save costs over hiring another full-time employee at the plant. Hood River has confirmed they will continue to take a portion of our solids as they have been doing and we'll work on a getting a contract in place by the end of the year.

The average monthly Influent BOD load has been:

2018

- January 675 lbs/day – No Effluent Violations
- February 1,793 lbs/day – No Effluent Violations
- March 1,099 lbs/day – BOD and TSS Effluent Violations
- April 991 lbs/day – BOD and TSS Effluent Violations
- May 1,265 lbs/day – BOD and TSS Effluent Violations
- June 1,124 lbs/day – No Effluent Violations
- July 920 lbs/day – Low pH Violation (one day)
- August 1,113 lbs/day – No Effluent Violations
- September 1,439 lbs/day – Low pH Violation (one day)
- October 1,072 lbs/day – No Effluent Violations
- November 1,032 lbs/day – No Effluent Violations
- December 807 lbs/day – No Effluent Violations

2019

- January 776 lbs/day – Solids washout from clarifiers on 29th and 30th, TSS and BOD Effluent Violations
- February 749 lbs/day – Solids washout from clarifiers on the 18th.
- March 803 lbs/day – Solids washout from clarifiers on March 13th, TSS Effluent Violation

- April 589 lbs/day – Solids washout from clarifiers on April 1st
- May 1,067 lbs/day – No Effluent Violations
- June 897 lbs/day – No Effluent Violations
- July 785 lbs/day – No Effluent Violations
- August 833 lbs/day – No Effluent Violations

The current permit limit for Influent is 612 lbs/day and the current upgrades in the adopted General Sewer Plan call for a design max monthly BOD loading of 1,611 lbs/day.

WWTP Design:

Wallis Engineering will present the draft design and updated costs to council. The PowerPoint presentation attached is part of the presentation.

Funding:

The city received a Notice of Further Consideration for the its EDA application for lift station improvements and flood protection at the wastewater treatment plant. The total project amount is \$5,068,000 and 80% would be covered by the grant and the remaining 20% will be covered by a USDA loan that the city is in the process of obtaining. The city requested the deadline be extended to November 29th in order to complete the environmental requirements requested in the notice.

Staff is responding to questions on the USDA application for the EDA match and obtaining the additional paperwork needed for the loan, which includes a Cultural Resources survey.

Compliance:

The draft amendment to the Administrative Order is still in process. When it is finalized it will require additional testing.

Staff met with the Department of Ecology (DOE) and the Rural Community Assistance Corporation (RCAC) to kick off a rate study on Oct. 15th. RCAC will also provide support for the development of an Industrial Pretreatment Program. These services will be paid for through DOE and other sources, at no cost to the city.

The City's moratorium on commercial connections above residential strength expires on November 15th, 2019. A Public Hearing will be held on November 14th at the special meeting to propose extending the moratorium for another year.

Action Needed:

None.



STEVENSON

Wastewater Treatment Plant
IMPROVEMENTS PROJECT

Staff Presentation to City Council
October 17, 2019

PRESENTATION OUTLINE



Background

Project Schedule

Immediate Improvements

Preliminary Design

Implementation Plan

Next Steps



BACKGROUND

City's wastewater treatment plant (WWTP) is in need of upgrades to provide current and future capacity

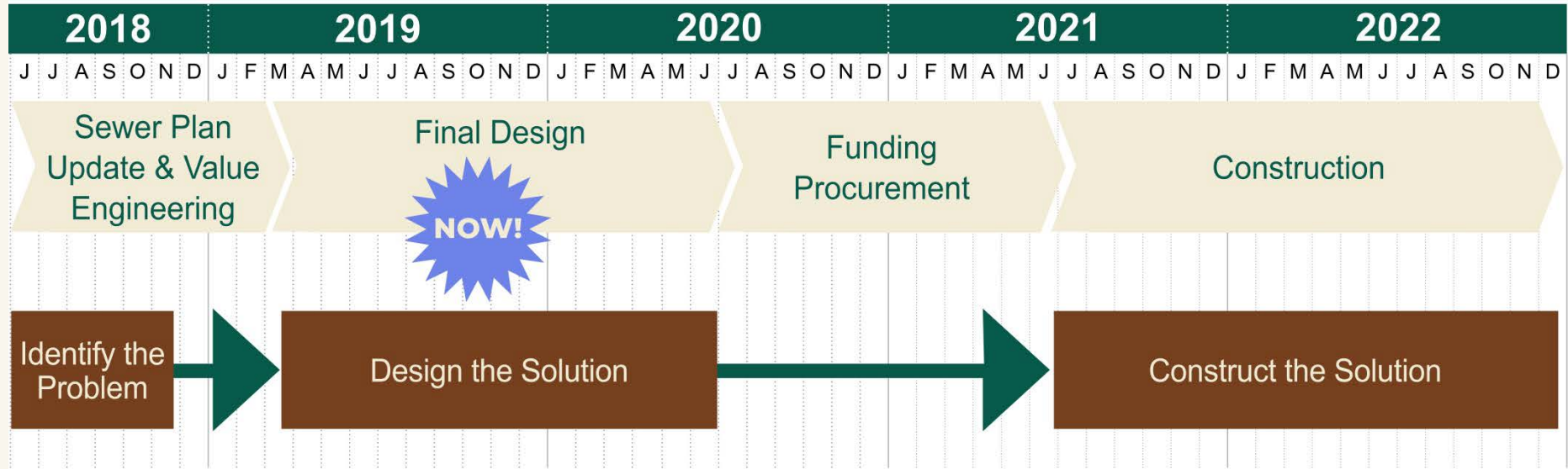
The General Sewer Plan/Facility Plan Update identified ~\$16 Million in improvements

City's consultant is currently designing the first phase of these upgrades



STEVENSON, WA

PROJECT SCHEDULE



IMMEDIATE IMPROVEMENTS



WWTP has had multiple permit violations

More were expected - full improvements won't be complete until December 2022

Immediate upgrades fast-tracked to reduce permit violations in the interim

Immediate upgrades will be constructed by the end of the year



PRELIMINARY DESIGN

Pre-design report complete, submitted to Department of Ecology by October 31st.



Pre-design report includes:

Technical memos and Prelim drawings

Basis for design of Phase 1

Cost estimate for Phase 1

Implementation plan for Phase 1 and future improvements



STEVENSON, WA

DESIGN OF PHASE 1

Per the Facility Plan:

\$10.9 Million to design and build Phase 1

Cost saving measures to reduce cost and delay :

Remodel the existing lab building instead of a new building

Delay construction of the sludge thickening building

Delay construction of the second UV channel

The current design:

\$8.2 Million to design and build Phase 1



STEVENS ON, WA

SITE LAYOUT – PHASE 1

SW Rock Creek Dr



Legend
Phase 1



STEVENSON, WA

SITE LAYOUT – PHASE 2

SW Rock Creek Dr



- Legend**
- Phase 1
 - Phase 2



STEVENSON, WA

SITE LAYOUT – PHASE 3



- Legend**
- Phase 1
 - Phase 2
 - Phase 3



STEVENSON, WA

SITE LAYOUT – FUTURE

SW Rock Creek Dr

Flood Wall Relocation

Effluent Pump Station
Standby Generator

UV Disinfection
Existing UV

Clarifier #4

Existing Clarifier

Existing RAS/WAS Pump Station

Existing Clarifier

Lab & Ops Building

Clarifier #3

Solids Processing

Aerobic Digester

Aerobic Digester

Existing Oxidation Ditch

Aeration Basin #2

Aeration Basin #3

Aeration Basin #4

Blower Building

Selector Basins

Aeration Basin Distribution Structure

Headworks

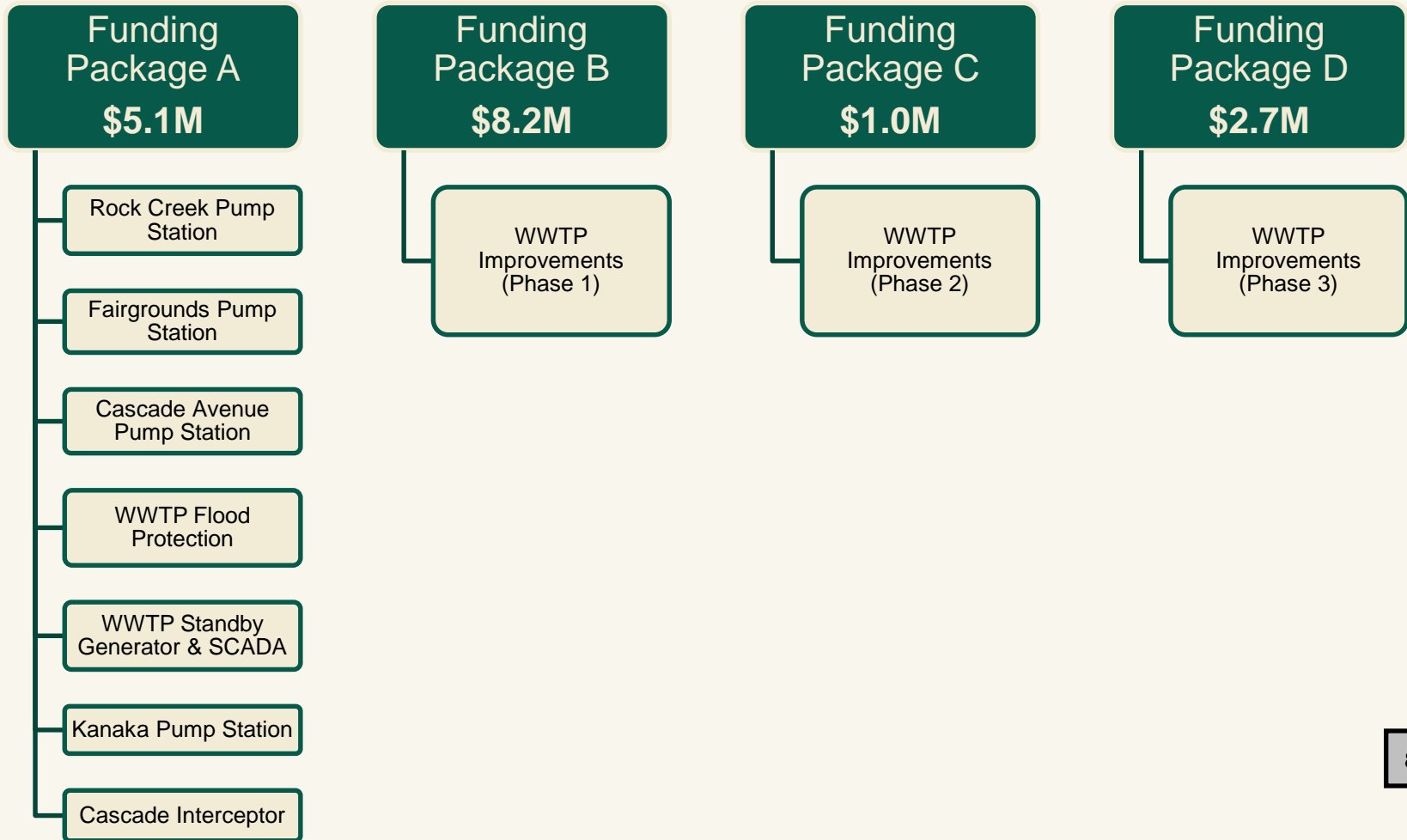
Legend

- Phase 1
- Phase 2
- Phase 3
- Phase 4



STEVENSON, WA

IMPLEMENTATION PLAN





NEXT STEPS

Final design of
Phase I
Improvements
**complete by
June 2020**

Construction
2021-2022

Funding
procurement
2020-2021



QUESTIONS





City of Stevenson Wastewater Treatment Plant Improvements
Preliminary Cost Estimate Summary
WE# 1477A

October, 2019

Updated WWTP Cost Estimate

WWTP Component	Phase 1	Phase 2	Phase 3	Unphased/ Future
Headworks	\$ 2,433,000			
Activated Sludge	\$ 4,562,000			
Support Facilities	\$ 758,000			
Lab-Ops Remodel	\$ 467,000			
Disinfection		\$ 1,022,000		
Clarifiers			\$ 1,960,000	
Effluent Pump Station			\$ 783,000	
Sludge Thickening				\$ 2,190,000
Total	\$ 8,220,000	\$ 1,022,000	\$ 2,743,000	\$ 2,190,000

Grand Total: \$ 14,175,000

**2019 Facility Plan Amendment
Cost Estimate**

Phase 1	Phase 2
\$ 1,998,000	
\$ 2,382,000	
\$ 3,293,000	
\$ 1,164,000	
	\$ 2,484,000
	\$ 576,000
\$ 1,886,000	
\$ 10,723,000	\$ 3,060,000

Grand Total: \$ 13,783,000

Capital Improvement Plan

Project	2020 - 2022	2023 - 2025	2026 - 2028	2029 - 2031
WWTP Improvements – Phase 1	\$ 8,220,000			
WWTP Improvements – Phase 2		\$ 1,022,000		
WWTP Improvements – Phase 3				\$ 2,743,000
Rock Creek Pump Station ^a	\$1,284,000			
Fairgrounds Pump Station – Phase 1 ^b	\$119,000			
Cascade Pump Station – Phase 1 ^b			\$39,000	
Cascade Avenue Sewer – Phase 1 ^b			\$457,000	
Kanaka Pump Station – Phase 1 ^b			\$770,000	
Cascade Interceptor – Phase 1 ^b			\$708,000	
Total	\$ 9,623,000	\$ 1,022,000	\$ 1,974,000	\$ 2,743,000

Notes:

- a. All costs are in 2019 dollars (ENR CCI 11326)
- b. Collection system cost estimates were taken from 2019 General Sewer Plan & Facility Plan Amendment, and were not updated. Phasing of collection system improvements will depend upon funding, and may change.

**CITY OF STEVENSON, WASHINGTON
RESOLUTION 2019 – 347**

**A RESOLUTION AUTHORIZING A BALLOT PROPOSITION
FOR CREATION OF A METROPOLITAN PARK DISTRICT**

WHEREAS the City acknowledges the need for recreational, health and educational benefits for residents of Skamania County; and

WHEREAS Skamania County and the Stevenson Carson School District have had a long-term partnership in building, operating and maintaining the Steven Carson School District’s Pool in Stevenson; and

WHEREAS the reduction in funding from the Federal Government from management of the national forest and/or secure rural schools has resulted in budget cuts to both School and County whereby funding the pool is no longer feasible for either the school or the County; and

WHEREAS the pool is a valuable resource primarily for the residents of Stevenson and surrounding community, and there is considerable interest in ensuring that this resource is financed and not dependent on the inconsistent and variable budgets of the School district or the county; and

WHEREAS RCW 35.61 provides a method by which a community may fund local recreational facilities including parks, pools, community centers, etc., by creating a district specifically dedicated to that purpose; and

WHEREAS RCW 35.61.020 allows the City or County proposing such a district to limit the purpose of that district and also to limit the taxing power of that district so that the district cannot expand beyond the limited purpose it was created for, nor raise taxes beyond the maximum rate proposed by the city and/or county without a vote of the people; and

WHEREAS the County and City are aware of many concerns from community members that creating such a metropolitan park district will create an entity that would have the power to expand its purpose beyond the maintenance, improvement, and operation of the current pool owned by the Stevenson Carson School District, and also expand its taxing authority beyond the limits proposed for the district without a vote of the people of the district; and

WHEREAS the City of Stevenson wants to address these concerns by explicitly limiting both the purpose of any proposed Metropolitan Park District and its taxing power and any effort to expand the purpose of the district through eminent domain; and

WHEREAS part of that limitation will be accomplished by carefully naming the district to align with those limitations; and

WHEREAS another important consideration in creating such a district is its boundaries; and

WHEREAS any proposal will need to be reviewed and approved by the Boundary Review Board; and

WHEREAS the City of Stevenson believes that articulating the reasons for the proposed boundaries of the district will help the Boundary Review Board, proponents and opponents of the district, alike, to articulate reasons for or against the proposal so the residents of the proposed district and the Boundary Review Board can make informed and thoughtful decisions about whether the district should be created; and

WHEREAS, the City of Stevenson proposes that any discussion of the boundaries of the district ought to start with the boundaries of the City of Stevenson and its Urban Growth Area; some consideration regarding the relative benefits of a local pool district should consider the communities relative distance from the pool and the likelihood that those communities will benefit from the continued existence of the pool, either through use of the pool itself or through general improved economic vitality and viability because of the continued operation of the pool; and

WHEREAS the act of drawing boundaries for any district, city, etc. can be controversial and will be subject to some debate; and

WHEREAS there are specific considerations that the Boundary Review Board is asked to take into account when reviewing such boundaries; and

WHEREAS the County has considered those considerations listed in RCW 36.93.170 and .180; and

WHEREAS such a smaller district will be reviewed by the Boundary Review Board and ultimately decided by a vote of the residents of this proposed district: those residing within the City of Stevenson and the Stevenson Urban Growth Area; and

WHEREAS such a district will best be described as the Stevenson Community Pool District; and

WHEREAS the commissioners of the district will be appointed by the County and City as described in RCW 35.61.050(4).

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Stevenson hereby authorizes a ballot proposition for creation of a Metropolitan Park District, to be known as the Stevenson Community Pool District, following the boundaries of the Stevenson Urban Growth Area including the City of Stevenson, with the limited purpose of operating, maintaining, and improving what is currently known as the Stevenson Community Pool with the limited power to tax up to, but not exceeding \$0.35/\$1000 of assessed value unless approved by voters, and with the further limitation that no exercise of eminent domain that would expand the current footprint of the pool shall be permitted by the district without the specific approval of any private citizen whose property would be taken by such an act or the specific approval of the Stevenson Carson School District, subject to any review and approval of these boundaries by the Boundary Review Board, be submitted to the voters of the area proposed to be included.

PASSED by the Council of the City of Stevenson this 17th day of October, 2019.

Scott Anderson, Mayor of the City of Stevenson

ATTEST:

APPROVED AS TO FORM:

Leana Kinley, City Clerk

Kenneth B Woodrich, PC
City Attorney

**CITY OF STEVENSON, WASHINGTON
RESOLUTION 2019 – XXX**

**A RESOLUTION AUTHORIZING A BALLOT PROPOSITION
FOR CREATION OF A METROPOLITAN PARK DISTRICT
WITHIN THE CITY LIMITS OF STEVENSON**

WHEREAS the City acknowledges the need for recreational, health and educational benefits for residents of Skamania County; and

WHEREAS Skamania County and the Stevenson Carson School District have had a long-term partnership in building, operating and maintaining the Steven Carson School District’s Pool in Stevenson; and

WHEREAS the reduction in funding from the Federal Government from management of the national forest and/or secure rural schools has resulted in budget cuts to both School and County whereby funding the pool is no longer feasible for either the school or the County; and

WHEREAS the pool is a valuable resource for the residents of Stevenson and there is considerable interest in ensuring that this resource is financed and not solely dependent on the inconsistent and variable annual budgets of the City, School district or the county; and

WHEREAS all other agencies currently operating in the county have other missions and priorities outside of operating a pool which they struggle to adequately fund; and

WHEREAS RCW 35.61 provides a method by which a community may fund local recreational facilities including parks, pools, community centers, etc., by creating a district specifically dedicated to that purpose; and

WHEREAS RCW 35.61.020 allows the City proposing such a district to limit the purpose of that district and also to limit the taxing power of that district so that the district cannot expand beyond the limited purpose it was created for, nor raise taxes beyond the maximum rate proposed by the city and/or county without a vote of the people; and

WHEREAS the City is aware of many concerns from community members about the creation of such a metropolitan park district to manage and fund the pool; and

WHEREAS the reduction of the boundaries of a district to the Urban Growth Boundary of the City of Stevenson, including the City limits, to mitigate the concerns of those opposed to the boundaries of the Stevenson Carson School District less the city of North Bonneville initially proposed places an undue burden on the residents of Stevenson to operate and maintain a pool for the community; and

WHEREAS the City has supported the pool annually since it reopened from \$20,000 to \$40,000 depending on their request; and

WHEREAS the City believes that as a community asset, the resources to support the pool should come from a variety of sources in the community, of which the city will contribute from the taxes raised by the district; and

WHEREAS the City specifically believes the pool is the priority recipient of funding collected by said district, it is not intending to limit the purpose of said district to the pool. Should the pool cease operation, the City intends to allocate the taxes collected to projects that will be identified in a Parks Plan for the development and maintenance of publicly-provided parks and recreation facilities and programs within City limits. As used in this clause, publicly-provided includes facilities and programs provided by the City of Stevenson, Port of Skamania County, Skamania County, and Stevenson Carson School District; and

WHEREAS the commissioners of the district will be City Council members as described in RCW 35.61.050(3).

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Stevenson hereby authorizes a ballot proposition for creation of a Metropolitan Park District, to be known as the Stevenson Park District, following the boundaries of the City of Stevenson, with the limited power to tax up to, but not exceeding \$0.19/\$1000 of assessed value unless approved by voters, be submitted to the voters of the area proposed to be included.

PASSED by the Council of the City of Stevenson this 17th day of October, 2019.

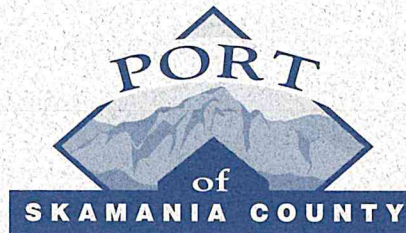
Scott Anderson, Mayor of the City of Stevenson

ATTEST:

APPROVED AS TO FORM:

Leana Kinley, City Clerk

Kenneth B Woodrich, PC
City Attorney



P.O. Box 1099 • Stevenson, WA 98648
509/427-5484 • Fax 509/427-7984 • port@PortofSkamania.org
www.PortofSkamania.org

September 19, 2019

Leana Kinley
City of Stevenson
7121 E. Loop Rd
Stevenson, WA 98648

Regarding: Interlocal Agreement – Stevenson Waterfront Park Enhancements

Dear Leana,

The Port of Skamania would like to officially request an extension to the Interlocal Agreement between the Port and the City of Stevenson for waterfront enhancements. The Port has been actively working on several projects along the Stevenson waterfront including shoreline restoration, trail construction, creation of a new park at Leavens Point, and other public infrastructure improvements. While these projects are moving forward they are taking longer than expected. WA State Recreation and Conservation Office has been working closely with us on the waterfront and they have agreed to extend their ALEA grant until November 2020 to allow enough time to complete the projects properly. The Port is requesting an extension of the Waterfront Enhancement Agreement from 12/31/2019 to 12/31/2020 for the same reason.

Respectfully,

Pat Albaugh
Executive Director
Port of Skamania
P.O. Box 1099
Stevenson WA 98648

**AMENDMENT TO AGREEMENT BETWEEN THE CITY OF STEVENSON
AND THE PORT OF SKAMANIA COUNTY RE WATERFRONT ENHANCEMENTS**

This Amendment is made and entered into this 17th day of October, 2019 between the City of Stevenson, a municipal corporation of the State of Washington, hereinafter referred to as “City”, and the Port of Skamania County, a municipal corporation of the State of Washington, hereinafter referred to as “Port”.

Recitals

- 1) WHEREAS, in June, 2018 the City Council approved the expenditure of the sum of \$155,000 in Lodging Tax Fund appropriations toward the design and installation of waterfront park enhancements; and
- 2) WHEREAS, the Port has experienced some delays in project construction and requests an extension of the contract.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree that Sections of the Interlocal Agreement be amended as follows:

Key: Added language underlined
Deleted language ~~strikethrough~~

2. Completion. Port will complete the work and provide the services to be performed under this agreement on or before December 31, ~~2019~~ 2020.
3. Payment.
 - a. The City will reimburse Port up to \$155,000 for services performed under this agreement. Payments will be made on a reimbursement basis only, following submittal of detailed invoices with back up documentation to the City.
 - b. Final invoice for this agreement must be received by the City on or before ~~January 13, 2020~~ January 15, 2020. **INVOICES RECEIVED AFTER THIS DATE WILL NOT BE PAID.**
 - c. The Tourism Funding Expenditure Report required by section 1 above shall be submitted before final payment under this contract is made.

The parties ratify the above described Amendment in its entirety and accept the Agreement as amended.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first above written.

CITY OF STEVENSON

PORT OF SKAMANIA COUNTY

Scott Anderson, Mayor

Pat Albaugh, Executive Director

ATTEST:

Leana Kinley, City Administrator

PROFESSIONAL AGREEMENT FOR SERVICES

THIS AGREEMENT is made and entered into this 2nd day of January, ~~1995~~ ¹⁹⁹⁶ by and between:
City of Stevenson located in Stevenson Washington, hereinafter referred to as "Employer".
and
QCL, Inc., of Ephrata, Grant County, Washington, hereinafter referred to as "Contractor".

RECITALS:

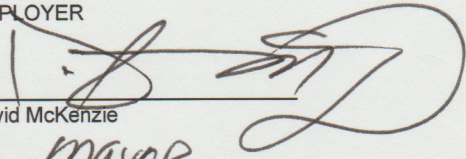
The Employer desires to obtain services for enhancing a drug-free workplace; and the undersigned Contractor is willing to perform professional services on the terms and conditions specified herein. NOW THEREFORE, in consideration of the mutual covenants herein, the parties hereto agree as follows:

1. Scope of Services
Contractor shall provide consortium services, program administration, employee training, and collection services for *DOT and Non-DOT Drug and Alcohol Testing* needs of the Employer as quoted in Appendix "A". *Other Services*, as detailed in Appendix "A", shall be made available to Employer on an additional fee basis. Contractor shall provide supervisor training in accordance with the terms as stated in Appendix B.
2. Employer Responsibilities
The Employer shall provide the Contractor with detailed employee information pertinent to the scheduling and collection of mobile unit drug and alcohol testing. Specifically, employee name, work location, shift, designated contact and/or supervisor.
3. Independent Contractor
 - A. The Contractor shall operate as, and have the status of, an independent contractor and will not be an agent or employee of the Employer nor will it be entitled to any employee benefits provided by the Employer. All the Contractor's activities will be conducted at its own risk and be in compliance with all federal, state and local laws.
 - B. The Contractor shall contract any and all testing with a SAMHSA certified professional laboratory and drug screen review with a Medical Review Officer (MRO). The laboratory and MRO shall be solely responsible for the accuracy of test results and shall report such directly to the Contractor or their designated agent.
4. Term - Schedule
Except as otherwise provided herein, this Agreement shall be in effect for a period of one (1) year from the date of execution and shall automatically renew for successive terms unless terminated. Either party may terminate this Agreement or renewal by giving the other party thirty (30) days prior written notice sent by certified or registered mail, return receipt requested.
5. Compensation and Payment
 - A. Compensation for services rendered and all reimbursable costs shall be per the rates set forth in Appendix "A".
 - B. Contractor shall submit an invoice upon execution of this Agreement to the attention of:
City of Stevenson
Attn: David McKenzie
P.O. Box 371
Stevenson, WA 98648
 - C. Payments will be made by Employer for program services within 30 days after receipt of said invoice.
6. Change Orders
Without invalidating this Agreement, the Employer may make changes by altering, adding or deducting from the services and/or make changes in the specifications requiring changes in the work and or materials and equipment to be furnished under this Agreement; provided such additions, deductions or changes are within the general scope of this Agreement. Except as provided herein, no employee, agent or representative of the Employer is authorized to approve any change in this Agreement and it shall be the responsibility of the Contractor before proceeding with any change, to satisfy himself that the execution of the written Change Order has been properly authorized. The Employer's designated official, the Mayor, has authority to approve Change Orders up to \$ 150.00. Charges or credits for services covered by the approved changes shall be determined by one or more, or a combination of the following methods, at the Contractors option:
 - A. Unit prices specified.
 - B. An agreed upon lump sum.
 - C. Labor & materials entering permanently into the work.A written Change Order must be executed before any Change Order services are authorized. All terms and conditions contained in this Agreement shall be applicable to Change Order services. Change Orders shall be issued on the form attached as Appendix C and shall specify any change in time required for completion of the services caused by the Change Order and, to the extent applicable, the amount of any increase or decrease in the Contract price.
7. Taxes
Contractor shall be exclusively liable for the payment to the appropriate governmental authority of all required contributions and taxes applicable to be paid by the Contractor, including taxes imposed under the provisions of any unemployment insurance, Social Security or pension plan insofar as such taxes pertain to the work performed under this Agreement.
8. Insurance
Contractor shall maintain in effect during the life of the contract: Comprehensive General Liability and Automobile Liability Insurance. Limits shall be not less than the following: Professional Liability/Personal Injury \$1,000,000 per occurrence; Automobile Liability Insurance Property Damage \$500,000 per occurrence.
9. Equal Employment Opportunity
To the extent required by contract or applicable law, Contractor shall comply with Executive Order No. 11246, Executive Order No. 11701, the Vietnam Era Veterans' Readjustment Assistance Act of 1972 and the Rehabilitation Act of 1973, and all orders, rules and regulations promulgated thereunder all as the same may have been or may be amended. The 'equal opportunity clause' of 41 CFR Section 60-1.4(b), the "Affirmative Action Obligations for Disabled Veterans and Veterans of the Vietnam Era" clause of 41 CFR Section 60-250.4 and the "Affirmative Action for Handicapped Workers" clause of 41 CFR Section 60-741.4 are incorporated herein by this reference as they may pertain.

10. DOT Regulations
Contractor shall be responsible for compliance with all Department of Transportation drug & alcohol testing requirements as they apply to services performed by Contractor.
11. Governing Law
This Agreement shall be construed, for all purposes, in accordance with and pursuant to the laws of the State of Washington. Venue of any action filed to enforce or interpret the provisions of this Agreement shall be exclusively in the Superior Court of Grant County, Washington. In the event of litigation to enforce the provisions of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees in addition to any other relief allowed.
12. Notices
Any notice or other communication under this Contract given by either party shall be mailed, properly addressed and stamped with the required postage, to the intended recipient at the address and to the attention of the person specified below and shall be deemed served when received and not mailed. Either party may from time to time change such address by giving the other party notice of such change.
- | | |
|--------------------|---------------------|
| <u>Contractor</u> | <u>Employer</u> |
| Patricia A. Whalen | Mr. David McKenzie |
| QCL, Inc. | City of Stevson |
| P.O. Box 1104 | P.O. Box 371 |
| Ephrata, WA 98823 | Stevenson, WA 98648 |
- For purposes of technical communications and work coordination only, the Employer designates Tonya I. Jones as its representative. Said individual(s), with the exception of those referenced in Section 6, shall have no authority to authorize any activity which will result in any change in the amount payable to Contractor. Such changes, if any, must be by written Change Order issued in accordance with Section 6 to be valid and binding.
13. General Provisions
- A. Determinations. The Employer shall make all determinations in its sole discretion concerning the testing of employees, any adverse employment actions and re-entry decisions.
 - B. No Third Party Beneficiaries. This Agreement shall not be construed to create rights in, or to grant remedies to, any third party (including employees) as a beneficiary of this Agreement or of any duty, obligation or undertaking.
 - C. Delays. Contractor shall promptly communicate test results to employer but shall not be responsible for any delays or deficiency in performance to the extent such delay is occasioned by an uncontrollable force. As used in this Agreement, the term "uncontrollable force" shall include; acts of God, fire, flood, severe weather conditions, strikes, court orders, changes in applicable laws, acts of regulatory agencies, collective bargaining agreement provisions, arbitration decisions, contractors, subcontractors, acts of war, insurrections, and delays attributable to the Employer or its employee.
 - D. Confidentiality. All communications regarding test results shall be confidential.
 - E. Arrangements for Testing. Employer shall provide Contractor with a list of employees subject to random, pre-employment and any other testing needs 10 days prior to testing if practicable. Upon mobile unit arrival, the designated contact at each location shall deliver all notices pertaining to testing. Such notices pertaining to random testing shall remain unannounced to the driver in accordance with DOT guidelines.
14. Termination
- A. Employer may, at any time, for any reason, terminate Contractor's services in connection with this Agreement, or any part thereof, after notice in writing, designating that portion of the services to be terminated. In case of termination pursuant to this Section (A), Employer will promptly make payment at the rates specified in this Agreement for services performed. However, in no event shall Contractor be entitled to any other payment to or any anticipated fee or profit on unperformed work.
 - B. In the event of Contractor's breach or abandonment of this Contract, the Employer notwithstanding Section 14 A. above, may thereupon and without further notice, terminate this Agreement. The Employer without waiving any other remedies available to it, may retain any moneys otherwise due Contractor under this Agreement to the extent such sums are required to compensate Employer, in whole or in part, for any loss or damage caused by Contractor's breach or abandonment.
15. Severability
Should any one or more of the provisions of this Agreement be invalid, illegal, or unenforceable in any respect under the law or court ruling, the validity, legality, and enforceability of the remaining provision contained herein shall not in any way be affected or impaired thereby.
16. Entire Agreement
This writing and Attachments appended hereto constitutes the entire Agreement between the parties hereto with respect to the subject matter hereof and merges any and all prior agreements, understandings and representations.

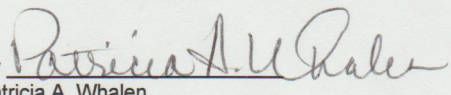
IN WITNESS WHEREOF, the Contractor and the Employer have executed this Agreement each by its proper respective officers and officials thereunto duly authorized the day and year first above written.

EMPLOYER

By 
David McKenzie

Title Mayor

CONTRACTOR

By 
Patricia A. Whalen

Vice-President

QCL, INC.
 P.O. BOX 1104
 EPHRATA, WA 98823
 (509)754-3944
 July 27, 1995

CITIES INSURANCE ASSOCIATION OF WASHINGTON

Drug and Alcohol Testing and Program Administration \$78.30 per driver*
A comprehensive "Turnkey" program which includes:

On-site Random Drug Screen: Collection, SAMHSA Certified Laboratory & Medical Review Officer

On-site Random Evidential Breath Test (alcohol screen)

Referral to Substance Abuse Professional

2 year Drug/Alcohol Testing and Treatment History (pre-employment check)

Random Generation, Selection & Notification

Program Administration (Compliant with FHWA & DOT Rules 49 CFR Parts 382 et. al.)

Driver ID Cards

Supervisor & Driver Handbooks

Off-Site Record Retention (Retained - up to 5 years in fire proof vault)

DOT Audit Support

Summary Reports, Statistical Information & DOT Required MIS Annual Report

QCL, Inc. Quarterly Newsletter & Electronic Access to Important Information & Updates

Membership Fee (one time only) \$25.00 per driver*

Includes:

- Driver Notification (1 hour session, on-site or within 30 min. travel time)
- Supervisor Training (2 hour session, on-site or within 30 min. travel time)
- Policy & Procedure Manual (one per school)

Other Services Billed as Incurred

Post-Accident, Pre-Employment, Reasonable Suspicion, Return-to-Duty & Follow-up Testing

- * 1,000 Member Discount
 - 5% discount on Drug and Alcohol Testing and Program Administration fee.
 - 20% discount on Membership Fee.

CURRICULUM FOR SUPERVISOR TRAINING
on
Reasonable Suspicion Determination

Supervisors, and other designated officials will be extended an opportunity to attend supervisor training on the signs and symptoms of controlled substance use and alcohol misuse.

QCL, Inc. training program covers the:

Speech
Physical
Behavioral &
Performance Indicators

associated with the probable misuse of alcohol and use of controlled substances and what to do about it.

This training aids supervisors and company officials in complying with 49 CFR, Part 382 drug and alcohol regulations.

Each workshop shall last a minimum of two hours and is limited to a maximum of _____ participants.

CHANGE ORDER FORM
NO. _____

Pursuant to Article 6, the following changes are hereby incorporated into this Contract:

- A. Description of Change:

- B. Time of Completion: The time of completion shall be increased/decreased by _____ calendar days. The revised completion date shall be _____.

- C. Contract Price Adjustment: As a result of this Change Order, the total contract shall be increased/decreased by the sum of \$ _____ which amount the Contractor acknowledges is full and complete compensation for the Contract Work including changes incorporated by this Change Order. This Change Order shall not provide any basis for any other payments to or claims by the Contractor as a result of or arising out of the performance of the worked described herein. The new total revised contract price is \$ _____.

- D. Except as specifically provided herein, all other Contract terms and conditions shall remain unchanged.

CONTRACTOR

EMPLOYER

Accepted by: _____

Accepted by: _____
(Authorized Signature)

Title: President

Title: _____

Date: _____

Date: _____



Urgent-DOT Clearinghouse

QCL Abigail Littleton <qclinc_abbys@yahoo.com>
Reply-To: QCL Abigail Littleton <qclinc_abbys@yahoo.com>
To: "Inc. - Tanya Scheelke QCL" <qclinc@yahoo.com>

Mon, Oct 7, 2019 at 3:48 PM

Effective January 6th, 2020, DOT will require the use of the Clearinghouse.

This is not optional for employers of CDL holders.

Registration is now open! When you register, you can designate QCL as your C/TPA! visit: [Drug & Alcohol Clearinghouse - Home](#)

QCL is offering to take some of the weight off your shoulders by assisting with part or all of the following:

1. Reporting of a drug or alcohol violation – at \$10.00/Entry*
 - This will include alcohol test results with a concentration of .04 or greater, refusals to take an alcohol or drug test, as well as actual knowledge of a violation.
 - Reporting negative RTD results and successful completion of follow-up testing programs*
- *The above must be reported by the end of the third business day after the employer or C/TPA is informed.
2. Conducting Annual Queries – at \$3.00/Entry
 - Check if prospective employees are prohibited from performing safety-sensitive functions due to an unresolved drug and alcohol program violation.
 - All current employees must be queried at least once in a 365-day period.
 - All queries require driver consent.
3. Conducting New Hire Queries – at \$5.00/Entry
 - Until January 6, 2023, employers are required to conduct both queries via Clearinghouse and manual, paper inquiries to previous employers (current process).

ENROLL TODAY IN QCL, INC.'S CLEARINGHOUSE PROGRAM. SIMPLY SIGN AND RETURN THE ATTACHED CHANGE ORDER.

Other Attachments:

1. Policy Sample for DOT FMCSA to include verbiage on the Clearinghouse.
2. Driver Registration Steps (This would be separate from your company registration - this is for each individual CDL holder to register)

!!!OWNER OPERATORS!!!

Under the Clearinghouse final rule, an employer who employs himself or herself as a CDL driver *must designate a consortium/third-party administrator (C/TPA) to comply with the employer's Clearinghouse reporting requirements (§ 382.705(b)(6)).*

Please feel free to let me know if you have any questions or concerns.

Thank you,

Abigail Littleton
QCL, Inc.
Office Assistant/Marketing & Sales
QCL Office: 509.754.3944
QCL Fax: 509.754.9411
Toll Free: 800.770.3944
Cell Number: 509.237.3935
Website: www.QCLDrug.com

3 attachments

- Change Order Form_Clearinghouse.pdf
202K
- Clearinghouse Driver Registration Steps.pdf
1148K
- Sample Policy 2020 - FMCSA.docx
167K

QCL, INC.
CHANGE ORDER FORM
NO. 2020-Clearnhouse

Pursuant to Article 6, the following changes are hereby incorporated into this Contract:

A. Description of Change:

Enrollment in QCL Clearinghouse Program.

Check the boxes for the services you would like QCL to provide.

- Reporting of a drug or alcohol violation – at \$10.00/Entry
- Conducting Annual Queries – at \$3.00/Entry
- Conducting New Hire Queries – at \$5.00/Entry

B. Time of Completion:

Effective January 6th, 2020.

C. Contract Price Adjustment:

Reporting of a drug or alcohol violation – at \$10.00/Entry

Conducting Annual Queries – at \$3.00/Entry

Conducting New Hire Queries – at \$5.00/Entry

D. Except as specifically provided herein, all other Contract terms and conditions shall remain unchanged.

CONTRACTOR: QCL, Inc.

EMPLOYER: _____

Accepted by: _____

Accepted by: _____

(Authorized Signature)

Printed Name: Tanya Scheelke

Printed Name: _____

Title: QCL, Inc. Office Manager

Title: _____

Date: _____

Date: _____

CITY OF STEVENSON

RESOLUTION NO. 2019-348

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF STEVENSON
AUTHORIZING THE AMENDMENT OF THE HEALTH
REIMBURSEMENT ARRANGEMENT/VOLUNTARY EMPLOYEES'
BENEFICIARY ASSOCIATION ("HRA VEBA") PLANS**

Recitals

WHEREAS, the Internal Revenue Code Section 501(c)(9) allows for the creation of a voluntary employees' beneficiary association which is a tax-exempt health and welfare trust; and

WHEREAS, IRS regulations and guidelines allow an employer to offer health reimbursement arrangement (HRA) plans; and

WHEREAS, the City of Stevenson ("Employer") adopted the Standard HRA Plan and the Post-separation HRA plan (collectively the "Plans") to be administered by the Voluntary Employees' Beneficiary Association (VEBA) Trust for Public Employees in the Northwest ("Trust") on January 18, 2018 through resolution 2018-305; and

WHEREAS, resolution 2018-305 did not include the HRA VEBA Policy and Guidelines as an attachment; and

WHEREAS, the Employer has determined that it is in the best interest of the Employer and its employees to amend the Plans, which provide tax-free, defined contribution accounts for employees to reimburse qualified medical, dental, vision and tax qualified long-term care premiums and non-covered healthcare expenses of the employees and their qualified dependents; and

WHEREAS, the Employer desires to amend the Plans for its employees; and

WHEREAS, the Employer desires to use the services of the Trust to administer such Plans; and

WHEREAS, the Plans will be administered in accordance with the Plan documents provided by the Trust on file in the Employer's main office.

NOW, THEREFORE, the City Council of the City of Stevenson hereby resolves as follows:

Section 1. Effective August 1, 2019 the Employer hereby amends the Plans and Trust as presently amended in exhibit A using the Trust as its plan administrator for the benefit of eligible employees as defined by Employer policies or collective bargaining agreements.

Section 2. The Plans will be funded with Employer contributions in amounts determined from time to time pursuant to Employer policies and collective bargaining agreements.

Section 3. The City Administrator is authorized to execute documents and establish procedures consistent with Plan and Trust provisions and applicable Employer policies and collective bargaining agreements necessary to affect the adoption and administration of the Plans.

PASSED by the Council of the City of Stevenson this 17th day of October, 2019.

Mayor of the City of Stevenson

ATTEST:

APPROVED AS TO FORM:

Clerk of the City of Stevenson

Kenneth B. Woodrich, PC
City Attorney

Exhibit A

CITY OF STEVENSON HRA VEBA POLICY & GUIDELINES

The City of Stevenson (“Employer”) has adopted the HRA VEBA plans offered and administered by the Voluntary Employees’ Beneficiary Association Trust for Public Employees in the Northwest (collectively the “Plans”): the **Standard HRA Plan**, which shall be integrated with the Employer’s or another qualified group health plan and to which the Employer shall remit contributions on behalf of eligible employees who are enrolled in or covered by such qualified group health plan and any other contributions that may be permitted by applicable law from time to time; and the **Post-separation HRA Plan** to which the Employer may remit contributions on behalf of eligible employees, including eligible employees who are not enrolled in or covered by the Employer’s or another qualified group health plan, and which shall provide benefits only after a participant separates from service or retires. Employer shall contribute to the Plans on behalf of all non-represented employees (“Group”) defined as eligible to participate in the Plans. Each eligible employee must submit a completed and signed Enrollment Form or enroll online to become an eligible participant and become eligible for benefits under the Plans.

Contributions on behalf of each eligible employee shall be based on the following selected funding sources/formulas.:

- Sick leave, vacation, personal, and other leave cash-outs upon separation from service or retirement.** Eligibility is limited to employees who retire or separate from service with leave cash-out rights during the term hereof. Employer contributions shall include the entire cash-out value of all unused leave days (sick, vacation, personal, PTO, etc.) accrued and available for cash-out upon retirement or separation from service per Employer policy.
- Vacation Leave Contributions – Annual:** Eligibility for contributions on an annual basis is limited to employees who become eligible to receive an annual vacation leave cash-out pursuant to applicable written agreement, Employer policy, or procedures during the term of this Employer Policy.
- Mandatory employee contributions** (no individual elections permitted). The Employer shall change the Group’s compensation package such that eligible employees shall receive additional benefits in the form of HRA VEBA Plan contributions equal to \$30, which shall be contributed on a monthly basis and each eligible employee’s salary shall be reduced by an equal amount. Such contributions shall be made on behalf of all Group employees defined as eligible and shall be considered and referred to as Employer contributions.
- Direct Employer contributions.** Eligibility is limited to all active employees who have enrolled in the Employer’s high-deductible health plan. Employer contributions shall be equal to \$20, which shall be contributed on a monthly basis on behalf of all eligible Group employees.



City of Stevenson

Leana Kinley, City Administrator

Phone (509)427-5970
FAX (509) 427-8202

7121 E Loop Road, PO Box 371
Stevenson, Washington 98648

To: Stevenson City Council
From: Leana Kinley, City Administrator
RE: Project Financing Options
Meeting Date: October 17, 2019

Executive Summary:

There are multiple public works projects the city has in process that need funding. Staff has applied for low-interest loans offered through the state and has not been successful. There are multiple funding options available and staff would like to discuss pros, cons and what projects to include.

Overview of Items:

There are multiple projects in the works that need funding. The options generally available include a traditional loan, financing contracts (lease), multi-year draw down loan or bonding. Staff is continuing to do the analysis on each option to determine the best strategy for the projects.

The Smart meter project is the most urgent financing need with the grant contract expected in the next month or two. The match funding can be financed through a contract, which acts similar to a lease since the meters are collateral. It can also be included in a multi-year draw down loan.

If the most economical option is to do a multi-year (3-years proposed in the attached document) draw-down loan, what projects does council want to include in the loan package? A list of current projects is included below.

- Energy Efficiency Grant Match-Smart meter project - \$330,000
- Loop Road Sewer Line Extension - \$300,000
- School Street Waterline Replacement - \$374,000

Action Needed:

Decision on what projects, or a total dollar amount limit, on a multi-year draw down loan option.

City of Stevenson

Washington Federal

Market Update

October 2019

Washington Federal

Market Update

Disclosure

Washington Federal (the “Bank”) is providing the information contained in this document for discussion purposes only in connection with a proposed arm’s-length commercial banking transaction between you and the Bank. In providing this information, the Bank: (i) is acting for its own financial and other interests that may differ from yours; (ii) is not acting as your municipal advisor or financial advisor and has no fiduciary duty to you in connection with these materials; and (iii) is not recommending any action with respect to the information contained in this document. Before acting on this information, it should be discussed with the financial and/or municipal, legal, accounting, tax and other advisors you deem appropriate.

ORAL AGREEMENTS OR ORAL COMMITMENTS TO LOAN MONEY, EXTEND CREDIT, OR TO FORBEAR FROM ENFORCING REPAYMENT OF A DEBT ARE NOT ENFORCEABLE UNDER WASHINGTON LAW.

Washington Federal

Market Update

The Bank's Key Financial Metrics

	Fiscal YE 2017	Fiscal YE 2018	Notes
Earnings	\$173,532,000	\$203,850,000	Record annual earnings for 2018
Total Assets	\$15.3 Billion	\$15.9 Billion	\$612 million YOY increase (or 4.0%)
Net Loans Receivable	\$10.8 Billion	\$11.4 Billion	\$654 million YOY increase (or 6.0%)
Non Performing Assets	0.46%	0.44%	\$11.1 million in net recoveries of loans (not charge offs)
Delinquency on Loans	0.40%	0.42%	Allowance for loan losses total \$136.5 million
Deposits	\$10.8 Billion	\$11.4 Billion	\$552 million YOY increase (or 5.1%)
Dividend	\$0.15 per share	\$0.18 per share	142 th consecutive quarterly dividend (35 years)
Net Interest Income	\$432 Million	\$472 Million	\$40.2 million YOY increase (or 9.3%)
Net interest Margin	3.13%	3.27%	Net interest margin is a metric used to measure the effectiveness a Bank's lending decisions (3% + is an industry average)
Tier 1 Common Capital Ratio	6/30/18 8th out of Top 100	14.81%	The Tier 1 common capital ratio is utilized by regulators and investors because it shows how well a bank can withstand financial stress and remain solvent

Washington Federal Bank

Market Update

Rate Environment

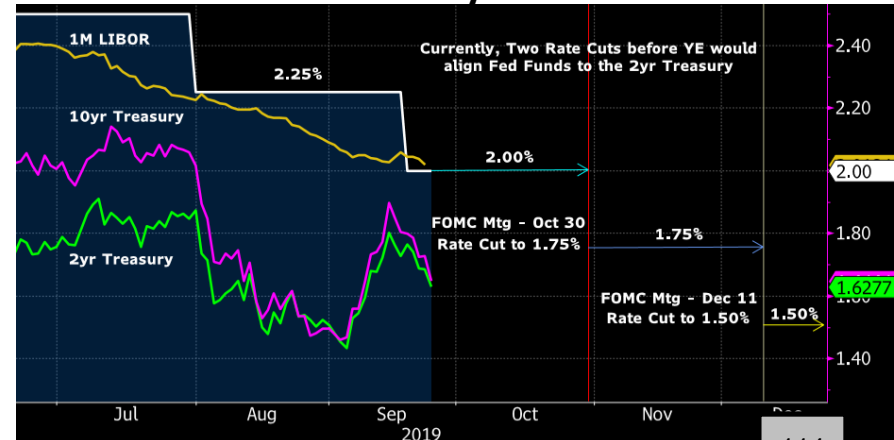
- Economy – Actual vs. Target
 - Unemployment – 3.7% (CBO target 4.6%).
 - Core PCE (Inflation) – 1.58% (FOMC target is 2.0%).
 - GDP – 2.0% (SF Fed Long Trend Estimate 1.75%).
 - We are 6 rate cuts away from ZLB (aka ELB).
- The Next FOMC Meeting will be October 29 & 30.
 - **Analysts** say we'll see 1-more rate cut (in Oct or Dec).
 - The **Market** says the chance of an Oct rate cut is 62%.
- FOMC Disagreement means Uncertainty for Short Term Rates.
 - 9/18/19 – FOMC announces 25bps cut in Fed Funds Rate.
 - 9/18/19's Dot Plot shows the median projection for Fed Funds in 2020 is 1.90%, which means a rate hike in 2020.
 - 9/20/19, St. Louis Fed's Bullard says, "In my view, lowering the target range by 50bps ... would have been a more appropriate action."
 - Boston Fed's Rosengren voted against the rate cut and said in a speech on 9/20/19 that such accommodation in a robust economy is unusual and one potential cost, "is that very low rates can encourage households and firms to take excessive risks."
 - Only two more FOMC meetings before the 2020 voters, who might be a little less apt to cut rates, have their say.

WA Fed Bank Disclaimer: The views Pete Sullivan expresses are his alone and do not necessarily reflect those of Washington Federal Bank.

Fed Funds, 1M LIBOR & 2/10 Treasury



The Future – One of Many Possibilities



Washington Federal

Market Update

Scenarios – Rates are INDICATIVE only & are neither FIRM nor BINDING

Options - Structure & Term				Borrowing Rates - Tax Exempt					5-Week Average	Today vs. Avg	5-Week Change	
Maturity	Product	Rate Type	Rate Reset	9/10/19	9/17/19	9/24/19	10/1/19	10/8/19				
1 Year	Line of Credit	Floating	Monthly	3.38	3.38	3.36	3.36	3.31	3.36	↓	(0.05)	(0.07)
	Line of Credit	Fixed	n/a	3.07	3.17	3.14	3.14	3.01	3.11	↓	(0.10)	(0.06)
	Term Loan	Fixed	n/a	3.07	3.17	3.14	3.14	3.01	3.11	↓	(0.10)	(0.06)
3 Years	Line of Credit	Floating	Monthly	3.38	3.38	3.36	3.36	3.31	3.36	↓	(0.05)	(0.07)
	Line of Credit	Fixed	n/a	2.64	2.75	2.71	2.73	2.57	2.68	↓	(0.11)	(0.07)
	Term Loan	Fixed	n/a	2.64	2.75	2.71	2.73	2.57	2.68	↓	(0.11)	(0.07)
5 Years	Line of Credit	Floating	Monthly	3.38	3.38	3.36	3.36	3.31	3.36	↓	(0.05)	(0.07)
	Line of Credit	Fixed	n/a	2.61	2.74	2.69	2.72	2.55	2.66	↓	(0.11)	(0.06)
	Term Loan	Fixed	n/a	2.61	2.74	2.69	2.72	2.55	2.66	↓	(0.11)	(0.06)
10 Years	Term Loan	Fixed	n/a	2.65	2.77	2.70	2.73	2.58	2.69	↓	(0.10)	(0.06)
	Draw to Term (2yr Draw Period)	Fixed	n/a	2.65	2.77	2.70	2.73	2.58	2.69	↓	(0.10)	(0.06)
20 Years (1)	Term Loan	Fixed	n/a	2.67	2.80	2.73	2.76	2.61	2.71	↓	(0.10)	(0.06)
	Draw to Term (2yr Draw Period)	Fixed	n/a	2.67	2.80	2.73	2.76	2.61	2.71	↓	(0.10)	(0.06)
30 Years (1)	Term Loan	Fixed	n/a	2.69	2.81	2.73	2.77	2.62	2.72	↓	(0.10)	(0.06)
	Draw to Term (2yr Draw Period)	Fixed	n/a	2.69	2.81	2.73	2.77	2.62	2.72	↓	(0.10)	(0.06)

(1) At 10 year intervals, the interest rate will be reset, according to a pre-determined formula. The facility is callable at each rate reset date.

Washington Federal

Market Update

Credit Facilities

- **Draw to Term Loan**

- Best of both worlds.
- A line of credit and a term loan wrapped into one.
- Short-term liquidity that turns into a term loan.
- At the end of the draw period, the principal repayment begins, although the commitment can be reduced to the actual amount borrowed, which helps when there is cost uncertainty at the beginning of the project.
- Reduce Costs with ...
 - Flexible commitment.
 - Gradual draws instead of the amount being fully funded at closing.
 - A fixed rate.

Washington Federal

Market Update

Credit Facilities

Draw Period

- Draw Period – ability to draw when funds needed.
- The draw period functions like a line of credit.
- Interest only during the draw period.
- No unused fee.
- Up to a 3-year draw period is possible.
- Fixed Interest Rate during draw period.
- At the end of the draw period, if the full commitment amount hasn't been drawn, the amortization schedule can be adjusted to what was actually drawn and used for the projects.
 - For example: If the City had \$5 million available on the Draw to Term Loan and only used \$4 million, the amortization schedule would be set up for \$4 million and the remaining \$1 million of the commitment would be released back to the bank.

Date	Draw to Term - Draw Period				
	Amount	Term	Rate (Estimated)		
	1,500,000	3	2.61%		
2020	Draw	Prin Outstan	Rate	Monthly Int	Int Total
Jan	0	0	2.61%	0	0
Feb	0	0	2.61%	0	0
Mar	0	0	2.61%	0	0
Apr	0	0	2.61%	0	0
May	0	0	2.61%	0	0
Jun	350,000	350,000	2.61%	761	761
Jul	0	350,000	2.61%	761	1,523
Aug	0	350,000	2.61%	761	2,284
Sep	0	350,000	2.61%	761	3,045
Oct	0	350,000	2.61%	761	3,806
Nov	0	350,000	2.61%	761	4,568
Dec	0	350,000	2.61%	761	5,329
	350,000			5,329	5,329
2021	Draw	Prin Outstan	Rate	Monthly Int	Int Total
Jan	0	350,000	2.61%	761	761
Feb	0	350,000	2.61%	761	1,523
Mar	0	350,000	2.61%	761	2,284
Apr	0	350,000	2.61%	761	3,045
May	350,000	700,000	2.61%	1,523	4,568
Jun	0	700,000	2.61%	1,523	6,090
Jul	0	700,000	2.61%	1,523	7,613
Aug	0	700,000	2.61%	1,523	9,135
Sep	0	700,000	2.61%	1,523	10,658
Oct	0	700,000	2.61%	1,523	12,180
Nov	0	700,000	2.61%	1,523	13,703
Dec	0	700,000	2.61%	1,523	15,225
	350,000			15,225	15,225
Total	700,000			20,554	20,554
2022	Draw	Prin Outstan	Rate	Monthly Int	Int Total
Jan	0	700,000	2.61%	1,523	1,523
Feb	0	700,000	2.61%	1,523	3,045
Mar	0	700,000	2.61%	1,523	4,568
Apr	0	700,000	2.61%	1,523	6,090
May	800,000	1,500,000	2.61%	3,263	9,353
Jun	0	1,500,000	2.61%	3,263	12,615
Jul	0	1,500,000	2.61%	3,263	15,878
Aug	0	1,500,000	2.61%	3,263	19,140
Sep	0	1,500,000	2.61%	3,263	22,403
Oct	0	1,500,000	2.61%	3,263	25,665
Nov	0	1,500,000	2.61%	3,263	28,928
Dec	0	1,500,000	2.61%	3,263	32,190
	800,000			32,190	32,190
Total	1,500,000			52,744	52,744

Washington Federal

Market Update

Credit Facilities

- **Term Loan Period – w/ a 20 Year Maturity**
 - Traditional Amortization – Annual Principal.
 - Semi-Annual Interest (dates are flexible).
 - Call provisions can be placed at any point.
 - Maturity can be 10, 20 or 30 years.
 - Usually there are prepayment penalties.
 - Interest Rates can only be fixed for 10 years.
 - Fixed interest rate for 1st 10 years, including the draw period – rate reset at year 11.
 - Most bonds are called at 10 years.
 - Only pay interest on advanced amounts.
 - Debt Service Coverage Requirement – 1.25x
 - Reserve Requirement – 10% of original principal amount.

Date	Draw to Term				
	Amount	Term	Rate (Estimated)	City Attorney Fee	Bank Attorney Fee
	1,500,000	20	2.61%	10,000	5,000
	<u>Principal</u>	<u>Rate</u>	<u>Interest</u>	<u>Debt Service</u>	<u>Balance</u>
2020	0	2.61%	5,329	5,329	1,500,000
2021	0	2.61%	15,225	15,225	1,500,000
2022	78,947	2.61%	39,150	118,097	1,421,053
2023	78,947	2.61%	37,089	116,037	1,342,105
2024	78,947	2.61%	35,029	113,976	1,263,158
2025	78,947	2.61%	32,968	111,916	1,184,211
2026	78,947	2.61%	30,908	109,855	1,105,263
2027	78,947	2.61%	28,847	107,795	1,026,316
2028	78,947	2.61%	26,787	105,734	947,368
2029	78,947	2.61%	24,726	103,674	868,421
2030	78,947			78,947	789,474
2031	78,947			78,947	710,526
2032	78,947			78,947	631,579
2033	78,947			78,947	552,632
2034	78,947			78,947	473,684
2035	78,947			78,947	394,737
2036	78,947			78,947	315,789
2037	78,947			78,947	236,842
2038	78,947			78,947	157,895
2039	78,947			78,947	78,947
2040	78,947			78,947	0
	1,500,000		276,059	1,776,059	

Washington Federal

Market Update



\$1,050,000

15 Year Term Loan

Land & Water Rights Purchase

2019

Washington Federal.
invested here.



\$5,000,000

Draw to Term

Substation Project

2019

Washington Federal.
invested here.



\$10,000,000

2 Year Fixed Rate LOC

Liquidity for Capital Projects

2019

Washington Federal.
invested here.



\$30,000,000

4 year Fixed Rate Line

Street and Water Projects

2018

Washington Federal.
invested here.



\$2,182,951

10 year Term Loan

Refinance & Capital Projects

2018

Washington Federal.
invested here.

Orcas Island
Health Care
District

\$1,050,000

Line of Credit & Draw to Term

Formation, Building Purchase

2018

Washington Federal.
invested here.



\$20,000,000

3 year Fixed Rate Line

Enloe Dam Electrification

2018

Washington Federal.
invested here.



\$1,294,000

15 Year Term Loan

Water & Sewer Projects

2017

Washington Federal.
invested here.

Washington Federal

Market Update

Washington Federal

- Founded in 1917 – 100 Years of Banking Experience
- Operate over 230 branches in 8 western states.
- Largest bank headquartered in Washington State
- Over \$15 billion in assets
- Corporate headquarters:
 - 425 Pike St, Seattle, WA.
- Three Lines of Business:
 - Retail Banking;
 - Commercial Banking;
 - Commercial Real Estate.



Contact Information

Pete Sullivan
Washington Federal
Municipal Lender
206-626-8111
pete.sullivan@wafd.com

**CITY OF STEVENSON
ORDINANCE 2019-1148**

**AMENDING SECTION 2.22 - DRIVEWAYS OF THE CITY
OF STEVENSON ENGINEERING STANDARDS VOLUME 1
– DESIGN AND PLANNING, CHAPTER 2 – STREETS.**

WHEREAS, The *City of Stevenson Engineering Standards for Public Works Construction*, herein after referred to as the “Standards”, establish expectations for the improvement of travel corridors including public streets, private streets, shared driveways, and driveways; and

WHEREAS, to differentiate between the requirements for different travel corridors, the Standards rely primarily on the number of “lots” served by the corridor. However, the requirements for shared driveways are an exception and rely on the number of “homes” served by the driveway; and

WHEREAS, this notable exception creates unintentional confusion during the construction process, for multi-family housing and accessory dwelling units; and

WHEREAS, the Standards for driveways contain guidance and scrivener’s errors and is formatted in such a way to create additional confusion; and

WHEREAS, the city desires to reduce this confusion and facilitate multi-family development; and

WHEREAS, amendments to the Standards are permitted according to Volume 1 – Design and Planning, Chapter 1 – General Planning, Design, and Approval Requirements, Section 1.15; and

WHEREAS, the amendments approved herein implement Objectives 2.13, 2.14, 3.2, 3.2-2, 3.6, 3.8, 7.1-5, 7.2, 7.5, 7.11, and 8.7 of the 2013 *Stevenson Comprehensive Plan*; and

WHEREAS, the City has decided a Threshold Determination under the State Environmental Policy Act is not necessary for these amendments; and

AND WHEREAS, after considering all public comments and evidence, the City Council determined that the proposed amendments 1) comply with all applicable laws and rules, and 2) are necessary to promote the health, safety, and welfare of the city;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF STEVENSON DO ORDAIN AS FOLLOWS:

Section 1 – Amendment to Standards. The *City of Stevenson Engineering Standards for Public Works Construction*, Volume 1 – Design and Planning, Chapter 2 – Streets, Section 2.22 – Driveways shall be amended by adding the underlined and deleting the ~~struck through~~ text as shown in “Exhibit A”.

Section 2 – Severability. If any section, subsection, sentence, clause, phrase, or other portion of this Ordinance, or its application to any person, is, for any reason, declared invalid, in whole or in part by any court or agency of competent jurisdiction, said decision shall not affect the validity of the remaining portions hereof.

Section 3 – Effective Date. This ordinance shall become effective following passage and publication as provided by law.

PASSED by the City Council of the City of Stevenson and approved by the Mayor this ____day of _____, 20__.

SIGNED:

ATTEST:

Scott Anderson
Mayor of Stevenson

Leana Kinley
Clerk/Treasurer

APPROVED AS TO FORM:

Kenneth B. Woodrich
City Attorney

2.22 Driveways

A. General Requirements.

1. Standard residential or commercial driveways shall be required for all developments.
2. A private intersection opening shall be used in lieu of a conventional driveway in commercial areas where the following criteria as determined by the City are met:
 - a. Projected driveway usage is greater than two-thousand (2,000) vehicles per day.
 - b. In any case where traffic signalization is approved and provided.
 - c. A minimum one-hundred (100') foot storage area is provided between the street and any turning or parking maneuvers within the development.
 - d. The opening is at least one-hundred and fifty feet (150') from any other intersection opening.
 - e. The opening is at least one-hundred and fifty feet (150' away from any other driveway on the property frontage under control of the applicant.
 - f. Easement dedication is made for traffic control devices.
3. New driveway approach construction shall include a minimum 30' length of culvert installation, size as required.
4. ~~A shared driveway will be allowed for up to 2 homes being served provided that the driveway approach is surfaced with a minimum 2" Class A HMA over 6" crushed surfacing for a distance of 30'. Driveway approach shall be a minimum 20' wide, maximum 30' wide. The approval would be subject to shared roadway maintenance agreements. [Reserved].~~

B. Conditions of Approval.

1. Driveways directly giving access onto arterials or major collectors may be denied if alternate access is available.
2. All abandoned driveway areas on the street frontage to be improved shall be removed and new curb, gutter, and sidewalk shall be installed.
3. No commercial driveway shall be approved where backing onto the sidewalk or street will occur.
4. Left turns from and to a driveway may be restricted as a development condition or in the future if such maneuvers are found to be unduly hazardous.
5. Driveways shall be aligned wherever possible with existing driveways on the opposite side of the street ~~on two (2) or three (3) lane streets.~~
6. ~~Driveways shall be offset a minimum of one hundred feet (100') from existing driveways on the opposite side of streets with four (4) or more lanes whenever possible. [Reserved]~~

- 7. All driveways shall be angled ninety-degrees (90°) to the street, unless designated as right turn only with the approval of the Engineer.
- 8. A shared driveway serving 2 lots shall be approved subject to compliance with the width and surfacing criteria below and the recording of a roadway maintenance agreement.
- 7.9. Parking lot circulation needs shall be met on site. The public right-of-way shall not be utilized as part of a one way parking lot flow.

C. Design Criteria.

- 1. Width. Driveways within a public right-of-way or private road easement shall be subject to the width standards in Table 2.22A. Where a driveway extends onto private property, its width may be wider or narrower subject to compliance with the most recent version of the International Fire Code adopted by the City.

<u>Table 2.22A</u> <u>Driveway Widths</u>		
	<u>Minimum Width</u>	<u>Maximum Width</u>
<u>Residential Driveways</u>		
<u>One-Way Residential</u>	-	<u>10'</u>
<u>Two-Way Residential</u>	-	<u>20'[1]</u>
<u>Shared Residential</u>	<u>20'</u>	<u>30'</u>
<u>Commercial Driveways</u>		
<u>One-Way Commercial</u>	-	<u>22'</u>
<u>Two-Way Commercial</u>	-	<u>26'[2][3]</u>
<u>Shared Commercial</u>	<u>[4]</u>	<u>[4]</u>
<u>Private Intersection</u>	<u>[4]</u>	<u>[4]</u>
<u>Notes to Table 2.22A</u>		
<u>[1] Where serving a single family home from a local street, the City Engineer may approve a larger width up to 30'.</u>		
<u>[2] Where serving a commercial use from an arterial street, the maximum width shall be 30'.</u>		
<u>[3] Where a commercial driveway serves a substantial percentage of oversized vehicle traffic, the City Engineer may approve a larger width to accommodate the largest vehicles using the driveway.</u>		
<u>[4] As determined by the City Engineer.</u>		

The maximum two (2) way driveway width shall be twenty feet (20') for residential uses and thirty feet (30') for commercial uses. A wider commercial driveway width may be approved by the Engineer where a substantial percentage of oversized vehicle traffic exists. In this case the driveway should be sized to accommodate the largest vehicles. Commercial driveways shall be thirty feet (30') on any arterial, twenty-six feet (26' to thirty feet (30') on any local street. Where intersection openings are approved the width shall be as determined by the Engineer.

Maximum one way driveway width shall be ten feet (10') for residential and twenty-two feet (22') for commercial driveways. ~~Parking lot circulation needs shall be met on site. The public right-of-way shall not be utilized as part of a one way parking lot flow.~~

~~Driveways on local access streets serving single family homes may be up to 30 feet in width, subject to approval by the Engineer.~~

~~1-2.~~ Elevation.

Back edge of driveway shall be at the same elevation as the back of the sidewalk adjacent to the driveway approach.

~~3.~~ Clearance from structures.

~~a.~~ No object (including fire hydrants, light or power poles, street trees) shall be placed or allowed to remain within fifteen feet (15') of the driveway edge.

~~-b.~~ Where the building facade or other design element is less than ten feet (10') behind the sidewalk front setback both pedestrian and vehicular sight distance shall be maintained. ~~Vehicular sight distance shall be per section 2.15.~~

~~4.~~ Sight Distance.

~~a. Vehicular Sight Distance. Vehicular sight distance shall be per section 2.15.~~

~~a-b. Pedestrian Sight Distance.~~

Pedestrian sight distance shall be as follows: The driver of an exiting vehicle shall be able to view a one-foot (1') high object fifteen feet (15') away from either edge of the driveway throat when the driver's eye is fourteen feet (14') behind the back of the sidewalk.

~~3-5.~~ Maximum driveway grade shall be fifteen percent (15%).

~~4-6.~~ On sloping approaches, a landing as described in section 2.09, shall be provided.

~~7.~~ Approach grades and configuration shall accommodate future street widening to prevent major driveway reconstruction.

~~5-8.~~ Surfacing. All portions of a driveway within a public right-of-way and/or within 30' of a public right-of-way shall be surfaced with a minimum 2" Class A HMA, or suitable concrete alternative, over 6" compacted aggregate base. The Engineer may exempt driveways serving single-family residences from the asphalt surfacing requirement.



City of Stevenson

Leana Kinley, City Administrator

Phone (509)427-5970
FAX (509) 427-8202

7121 E Loop Road, PO Box 371
Stevenson, Washington 98648

To: Stevenson City Council
From: Leana Kinley, City Administrator
RE: Karl Russell Retro Salary
Meeting Date: October 17, 2019

Executive Summary:

Karl Russell was promoted to the new Building Inspector/Water System Manager position in August, 2015. Prior to the recent personnel changes staff was working on a revision of the job description with a subsequent salary adjustment, retroactive to June 1, 2019. The job description changes are no longer needed; however, the work was performed and the retroactive pay is now being submitted to council for review and consideration.

Overview of Items:

In the summer and fall of 2018, staff worked on clarifying roles between the Public Works Director, Building Inspector/Water System Manager, Community Development Director, Public Works Field Supervisor, and City Administrator. One outcome of this exercise was to have the Building Inspector/Water System Manager responsible for the water quality and the Public Works Director be responsible for water infrastructure. In June, 2019, a change was made to have the Building Inspector/Water System Manager be responsible for all things related to water, shifting the infrastructure responsibility from the Public Works Director.

During a review of salaries for Water System Manager positions in similarly sized cities, the average salary for the top end of the scale was \$78,588. Using that as a basis, the range of \$59,720-\$78,588 was determined to be the recommended range for the position. This equates to a 5% increase from the previous salary scale for the position. The revised scale was then applied to the payroll for Karl Russell from June 1, 2019 through September 24, 2019, the period of time where he was in the Building Inspector/Water System Manager position with the increased responsibility. The total retroactive pay is \$1,470.05.

Action Needed:

Motion to approve the retroactive pay for Karl Russell in the amount of \$1,470.05.

CITY OF STEVENSON PROFESSIONAL SERVICE CONTRACT, MONTHLY REPORT & INVOICE

Contractor:	Skamania County Chamber of Commerce
Reporting Period:	September 2019
Amount Due:	\$ 7,500.00 Monthly Contract Amount
	240.00 Program Management Time
	<u>7,047.29</u> Monthly Reimbursables
	\$ 14,787.29

VISITOR STATISTICS

	<u>Stevenson Office</u>
Walk-In Visitors:	321
Telephone Calls:	39
E-Mails:	14
Business Referrals:	2,391
Tracked Overnight Stays:	115
Mailings (student, relocation, visitor, letters):	4
Large Quantity Brochures	245
Chamber Website Pageviews	4,076
COS Website Pageviews	9,019

CHAMBER BUSINESS

Chamber Board Meeting: We held our September board meeting with discussions on the Port of Cascade Locks pedestrian crossing project on the Bridge of the Gods, creating a marketing plan for the Chamber and promoting Chamber membership benefits in regional newspapers.

Chamber Membership: We had 3 new members join the Chamber and 6 membership renewals in September.

“Columbia Currents” Monthly Electronic E-Newsletter: The August 2019 issue was deployed to over 1,000 recipients.

“Under Currents” Weekly E-Blast: The weekly e-blast, consisting of updates and announcements submitted by Chamber members, is emailed out on Thursday afternoons.

Facebook Pages: The Chamber manages Facebook pages for the Stevenson Business Association, Gorge Blues and Brews Festival, Christmas in the Gorge, Logtoberfest as well as for the Chamber itself.

Chamber Happy Hour: The September Chamber Happy Hour event was held at the Port of Cascade Locks with about 45 people in attendance.

Chamber Marketing, Projects, Action Items:

- Met with Port Commissioners from Cascade Locks regarding their pedestrian crossing project of the Bridge of the Gods.
- Met with Bryan Stebbins from Senator Murray’s office regarding the pedestrian crossing project on the Bridge of the Gods.
- Attended a marketing workshop in Hood River.
- Created new business welcome packets.
- Updated photos on the website.
- Gave quarterly updates to County Commissioners.

County/Regional/State Meeting and Projects:

Wind River Business Association (WRBA): Continue to serve as treasurer for WRBA – pay monthly bills, reconcile bank statements and attend monthly meetings. Held final Logtoberfest organizational meeting, ordered banners and other supplies, placed ads, created event signage and all other last minute details for the event.

Stevenson Downtown Association (SDA): Continue to work with SDA Promotion Committee members on historical walking tour of Stevenson. Went to County Commissioners meeting to support the Courthouse plaza design.

(The projects and tasks described below are an example of services provided to the City of Stevenson through an additional contract with the Chamber to administer their promotional programs and deliverables.)

Stevenson/SBA Meetings and Projects:

- Deployed monthly newsletter.
- Sent out Christmas in the Gorge craft bazaar vendor applications.
- Met with Marilyn Bolles about Christmas in the Gorge poster.
- Placed ads in Bridge of the Gods Magazine and 2020 Skamania County Visitors Guide.

2019 CITY OF STEVENSON PROMOTIONAL PROGRAMS REIMBURSABLES

Program 2	Promotional Products and Projects	
P2-D1	Website	2,224.23
P2-D2	Advertising – Print	1,800.00
P2-D4	Miscellaneous Marketing	1,563.76
P2-F	Skamania Lodge Co-op Marketing	490.00
Program 3	SBA Event Program	
P3-C	4 th of July Fireworks	969.30
		<u>\$7,047.29</u>

	<i>2019 Budget</i>	<i>Current Request</i>	<i>Requested YTD</i>	<i>Remaining</i>
Total Program Promo Expenses	85,000.00	7,047.29	38,079.16	\$46,920.84

2019 CITY OF STEVENSON PROMOTIONAL PROGRAMS MANAGEMENT TIME

P2-D2	Marketing (print, social media, press releases)	4 hrs	<u>\$ 120.00</u>
P3-B	Christmas in the Gorge	4 hrs	<u>120.00</u>
		8 hrs	<u>\$ 240.00</u>

Stevenson Municipal Court
Summary of Cases Filed 2019
Updated 8/15/2019

<u>Charge</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
Criminal Non-Traffic												
Assault 4th Degree	1	2	1	-	1	-	1	3	1	-	-	-
Bail Jumping	-	-	-	-	-	-	-	-	1	-	-	-
Disorderly Conduct	-	-	1	-	-	-	-	-	-	-	-	-
Malicious Mischief III	-	-	-	-	-	-	-	-	-	-	-	-
Minor in Possession (Marijuana)	-	-	-	-	-	-	-	-	-	-	-	-
No Contact/Protection/Antiharass Order Vio	1	-	1	-	-	-	-	-	-	-	-	-
Obstruct law enforcement	1	-	2	-	-	-	-	-	-	-	-	-
Resisting Arrest	-	-	-	-	-	-	-	-	-	-	-	-
Supply Liquor/Premises to Minor	-	-	-	-	-	-	-	-	-	-	-	-
Theft 3	-	1	1	4	1	-	1	1	3	-	-	-
Other Criminal Non-Traffic	-	-	1	-	-	-	-	-	-	-	-	-
Total Criminal Non-traffic	3	3	7	4	2	0	2	4	5	0	0	0
Criminal Traffic												
DUI/Physical Control	1	-	-	-	1	-	-	-	-	-	-	-
Operate Vehicle w/o Ignition Interlock	-	-	-	-	-	-	-	-	-	-	-	-
No Valid Op License or Driving While Suspended	1	3	1	1	-	-	1	1	3	-	-	-
Hit & Run	-	-	-	-	-	-	-	-	-	-	-	-
Reckless Driving	-	-	1	-	1	-	-	-	-	-	-	-
Total Criminal Traffic	2	3	2	1	2	0	1	1	3	0	0	0
Non-Traffic Infraction												
Dog Running at Large	-	-	-	-	-	-	-	-	1	-	-	-
Open/Consume Alcohol Public Place	-	-	-	-	-	-	-	-	-	-	-	-
Open/Consume Marijuana Public Place	-	-	-	-	-	-	-	-	-	-	-	-
Outdoor Burning Violation	-	-	-	-	-	-	-	-	-	-	-	-
Total Non-Traffic Infraction	0	0	0	0	0	0	0	0	1	0	0	0
Traffic Infraction												
Vehicle Registration (Fail to Register/Expired)	-	-	-	2	-	-	-	-	1	-	-	-
Fail to Signal	-	-	-	-	-	-	-	-	-	-	-	-
Fail to Wear Safety Belt	-	-	-	-	-	-	-	-	-	-	-	-
Fail to Yield Right of Way	-	1	-	-	-	-	-	1	-	-	-	-
Following too Close	-	-	-	-	-	-	-	-	-	-	-	-
Improper Passing on Left	-	-	-	-	-	-	-	-	-	-	-	-
Leaving Unattended Veh on Roadway	-	-	-	-	-	-	-	-	-	-	-	-
Negligent Driving 2nd Degree	-	-	-	-	-	-	-	-	-	-	-	-
No Motorcycle Endorsement	-	-	-	-	-	-	-	-	-	-	-	-
No Valid Operator's License/No License on Person	-	1	-	1	-	2	-	-	-	-	-	-
Open Alcoholic Container	-	-	-	-	-	-	-	-	-	-	-	-
Op Motor Vehicle w/o Headlights when Req'd	-	-	-	-	-	-	-	-	-	-	-	-
Op Motor Vehicle w/o Insurance	2	1	3	2	-	-	-	-	-	-	-	-
Speeding	-	1	-	3	2	1	-	1	-	-	-	-
Wrong Way on One-Way Street	-	-	-	-	-	-	-	-	1	-	-	-
Total Traffic Infractions	2	4	3	8	2	3	0	2	2	0	0	0
Parking Infractions												
Illegal Parking, Standing, Stopping	-	-	-	-	-	-	-	-	-	-	-	-
Total Traffic Violations & Citations:	4	7	5	9	4	3	1	3	5	0	0	0
2019 Monthly Total Violations & Citations	7	10	12	13	6	3	3	7	11	0	0	0
2019 Year-to-Date Total Violations & Citations	7	17	29	42	48	51	54	61	72	72	72	72
YTD Traffic related 2019 YTD:	4	11	16	25	29	32	33	36	41	41	41	41
YTD Traffic related 2018 YTD:	14	35	59	70	85	101	110	115	116	119	122	124
YTD Traffic related 2017 YTD:	4	5	12	12	14	19	23	23	29	30	31	35
YTD Traffic related 2016 YTD	6	10	16	21	26	42	63	68	75	97	100	103



City of Stevenson

Fire Department – Rob Farris, Chief

(509) 427-5970

7121 E Loop Road, PO Box 371
Stevenson, Washington 98648

To: Stevenson City Council
From: Rob Farris, Fire Chief
RE: Fire Department Update – September 2019
Meeting Date: October 17th, 2019

Executive Summary:

Fire Department is busy transitioning into Fall and Winter operations which include public education efforts through schools and community event engagements. We will have firefighters participating in upcoming events such as the Fire Poster Winner Ride to School Event at Stevenson Elementary School In Mid-October and Trunk or Treat event on Halloween in Downtown Stevenson.

Skamania County Fire District 2 was awarded a \$504,761.90 dollar Assistance to Firefighter Grant from FEMA to replace its oldest water tender. This award was due to great effort put in by Ben Shumaker and Leana Kinley from the City as well as input from Fire Commissioner Karl Russell and Fire Chief Rob Farris

Overview of Items:

New Fire Hall: Nothing to report on at this time.

District AFG Grant: Ongoing.

Drills/Training/Calls:

September Drills/Training – 59 Hours of volunteer training time

September Calls – 6 total

- 1 – Bark dust Fire
- 1 – Wildfire
- 2 – Motor Vehicle Collision
- 1 – Recreational Accident (Manpower for Rescue)
- 1 – Structure Fire

Action Needed: Would like the Mayor to give insight on security camera systems for the Fire Station.

STEVENSON PLANNING COMMISSION MEETING AGENDA

Monday, September 9, 2019

6:00 PM

Planning Commission Members Present: Auguste Zettler, Jeff Breckel, Shawn Van Pelt, Valerie Hoy-Rhodehamel

Excused Absence:

Staff Present: Ben Shumaker, Community Development Director

Community Members Present: Mary Repar, Mike Beck

Chairperson Hoy-Rhodehamel called the meeting to order promptly at 6:00 p.m.

Preliminary Matters

1. Chair **Hoy-Rhodehamel** Selected Public Comment Option 2

2. Minutes. **Zettler** moved to approve the July 8th, 2019 Planning Commission minutes. **Breckel** seconded.

All members voted in favor. Motion carried.

3. Public Comment Period (For items not located elsewhere on the agenda). Repar asked if COS was involved in the EPA clean up grant. She offered her opinion on several possible industrial sites to consider for clean-up within Stevenson. She also questioned why the City was still giving out septic system permits. She said she felt the City should be requiring homeowners to hook up to the sewer system (now or in future) to fund a new wastewater treatment facility.

New Business

4. Planning Commission Vacancy

Karen Ashley recently resigned from the Planning Commission after 12 years service. Shumaker advertised for applicants to the open Commission position. One person applied and was scheduled to be interviewed tonight. Shumaker informed the board their selection would fill the remainder of the Position #3 term ending on 12/31/2021. Shumaker noted sample interview questions from the packet and stated other questions could be asked as needed.

Mike Beck was the sole applicant. He currently serves as Land Use Planner with Skamania County. He hopes to assist with professional planning for city. His experience with statewide planning information may be a benefit to share with Stevenson.

Questions were asked by board members about potential conflicts between city and county as Beck is employed by one entity and would be volunteering with another. Beck replied he did not see much conflict, and recusing is an option if the need arises. Repar stated in the past there has been little cooperation between the City and County when it comes to planning. She suggested Beck disclose all interests and strive to be impartial or recuse. The Commission members felt there were enough safeguards in place to prevent issues from arising.

Breckel made the motion to recommend the City Council appoint Mike Beck to fill the vacancy on the Stevenson Planning Commission. **Van Pelt** seconded the motion.

Voting aye: Breckel, Van Pelt and Hoy-Rhodehamel Voting no: Zettler Motion passed 3:1

5. Training. Subdivision Training. Shumaker presented a short PowerPoint regarding the history of land use plats/subdivisions to inform Commission members how land divisions, developments and land use laws have evolved.

Old Business

6. 2020 Work Plan (developed by City of Stevenson) Review of Planning Commission Goals & Potential Projects.

Shumaker reviewed work done by the Commission as it relates to the City's 2020 Work Plan.

Repar encouraged the City to plant more trees for aesthetics, cooling, etc. The Commission members discussed the affect the downtown plan will have regarding design standards. It will help to set priorities. It was agreed to wait for the buildable lands and housing needs assessment to possibly connect the dots between needs and availability. Shumaker stated he expected it would help coordinate City and County needs and support the City's capital improvement plan. Further discussion was held on future growth and how to plan for infrastructure and utility usage. Partnering with builders to extend services was one option. Repar noted water continues to be an issue in areas of Stevenson. Mike Beck shared information on using charettes or form based codes to fast track design standards.

Shumaker also noted there have not been any applications to change the comprehensive plan submitted. The plan undergoes regular review and can be amended. He advised the Commission the next few meetings may be used for "housekeeping" items, such as code clean-up, boundary line and zone adjustments, and discussing septic permits/mandatory hook-ups for sewer. The Commission indicated it was work that needed doing.

Discussion

7. Staff & Commission Reports. Shumaker shared the public meeting to discuss the downtown plan was set for September 23rd at Hegewald Center beginning at 6:00 p.m. He is seeking more input as the City moves into the next phase of implementation. The plan will be presented as a core concept for review. If a majority of Commission members attend it may need to be advertised as a special meeting. **Hoy-Rhodehamel** asked about the format of the meeting and whether it would be set up as a roundtable discussion. Shumaker stated it would be similar to previous meetings with breakout maps, but more focused on specifics. He is continuing to get county input and holding interviews with residents.

C1 Zoning Interpretation. Shumaker reported on a recent finding regarding his interpretation of a zoning question concerning Cultural Attractions. He shared with the Commission his appreciation for the streamlined process where he is authorized to interpret the zoning code based on uses in Trade Districts. He reported it helped to shorten response time to a query. As noted in the agenda packet (C1 Commercial District—Cultural Attraction (ZON2019-03) an affirmative finding could not be made under SMC 17.12.020(E)(1), because the application and subsequent interpretation was not initiated on a site specific basis.

Skamania County Planning is hosting a Short Course on Local Planning the first week of October. It will be held in Stevenson. It is a 3-hour meeting, with different modules offered. Shumaker invited Commission members to attend and will provide additional details when known.

8. Thought of the Month

None

Adjournment

Chair **Hoy-Rhodehamel** declared the meeting adjourned @ 7:33 p.m.

Minutes recorded by Johanna Roe

STEVENSON DOWNTOWN PLAN

COMMUNITY WORKSHOP 2 | SEPTEMBER 23, 2019

COMMUNITY WORKSHOP 2 | DRAFT CONCEPTS

DATE & TIME: 6:00-8:00pm | September 23, 2019

ATTENDEES: Melvin Richardson, Paul Hendricks, Sharon Kaplan, Melanie Poe, Antoinette Lettiere, LuAnn Trotebas, Kitty Pallanch, John Pallanch, Jeff Carlson, David Wyatt, Bernard Versari, Brian McNamara, Tabatha Wiggins, Robyn Legun, Tom Sikora, Leana Kinley, Angus Ruck, Mallory Taylor, Philip Watness, Tracy Gratto, David Prosser, Valerie Hoy-Rhodehomel, Colleen Kelly, Phil Ginter, Xavier Gates, Pat Albaugh, Mike Beck, Chris Holzer, Jack Clifton, Judith Lanz, Mara Reynolds, Scott Yerrick, Andrew Grossman, Gloria Howell, Laura Mills, Matt Connor, Brian Adams, Scott Anderson, Ben Shumaker, Don Arambula, Kristen Barrow, and approximately 7 more attendees



DRAFT VISION FOR SUCCESS

QUESTION
Does the OVERALL Draft Vision for Success convey the Intent of your project goals and objectives?

RESPONSE
YES NO

COMMENTS
More green public space on the River for humans of all kinds to utilize, good work

VISION CONCEPTS	DO YOU AGREE WITH THE VISION CONCEPT ELEMENT?			COMMENTS
	YES	NO	OTHER	
SAVE THE HEART	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
RECONNECT TO THE RIVER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Port building needs to be a part of this & to multi-use (residential + commercial)</i>
FOSTER CATALYST PROJECTS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>this would be great!</i>
RESERVE PLACES FOR CREATIVITY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Scott Melody Anquet Laura</i>

*→ Moving development more toward Rock Cove
→ Coastal + funky for businesses
→ Parking is important*

STEVENSON DOWNTOWN PLAN

COMMUNITY WORKSHOP 2 | SEPTEMBER 23, 2019

MEETING INTENT

Community Workshop 2 presented Draft Concepts to the community to solicit issues, concerns, and desires for the downtown plan. The feedback, goals, and issues discussed during Community Workshop 2 will be used to develop the Implementation Action Plan and Plan for Success! Document.

MEETING SUMMARY

The following information outlines the discussion that took place at Community Workshop 2.

INTRODUCTIONS

- Mayor Scott Anderson began the workshop by speaking about the project purpose, the desired outcome, and the intentions of this workshop.

PRESENTATION

- Crandall Arambula presented the Draft Concepts under the following outline:
 - Part One
 - Introductions & Overview
 - Vision for Success
 - Table Discussions
 - Table Discussion Summaries
 - Part Two
 - Vision Concept Details
 - Table Discussions
 - Table Discussion Summaries
 - Next Steps

PART ONE

- Crandall Arambula presented an overview of the project and the Draft Vision for Success. Attendees were then given 20 minutes to discuss the Draft Vision for Success. Each table was given reference sheets, response sheets, and base maps of the project area. At the end of the discussion period, each table presented a summary of their thoughts regarding the Draft Vision for Success.
 - Table 1
 - "Heart" of downtown should be extended to Columbia Hardware
 - Table 2
 - Concern at benefitting 2nd Street over 1st Street
 - Table 3
 - "Save the Heart" good, but Stevenson should also grow the "heart." Doing this over a long period of time is ok.
 - Table 4
 - Development oriented towards Rock Cove is good.
 - Stevenson should better aid businesses with grant funding.

STEVENSON DOWNTOWN PLAN

COMMUNITY WORKSHOP 2 | SEPTEMBER 23, 2019

- The parking issue is a “perceived issue” and will continue to be an issue throughout this planning process.
- Table 5
 - “Reconnect the River” is a good idea.
 - “5-Minute Loops” are a good idea.
 - Ships that stop at Stevenson Landing could pay for some of the desired improvements in Stevenson.
- Table 6
 - Want more open public green space on riverfront
 - There are great views to the west from Rock Cove.
- Table 7
 - Should focus on revitalization of older buildings in Stevenson, rather than tearing them down and starting new
 - Riverfront should be a destination for activities with a specific focus on “outdoor adventure tourism.”
- Table 8
 - Should convert Port into hotel and housing not retail that would compete with the “heart”
 - Potential for roundabouts at west and east ends of Stevenson
- Table 9
 - Concern over the viability of these plans – how would these changes actually happen?

STEVENSON DOWNTOWN PLAN

COMMUNITY WORKSHOP 2 | SEPTEMBER 23, 2019

RESPONSE SHEETS

The following table summarizes feedback given from community members via the response sheets. 26 response sheets were returned at the end of the community workshop.

Does the OVERALL Draft Vision for Success convey the intent of your project goals and objectives?		
Yes 16	No 1	Other 0
Do you agree with the vision concept element?		
SAVE THE HEART		
Yes 19	No 0	Other 2
RECONNECT TO THE RIVER		
Yes 19	No 0	Other 2
FOSTER CATALYST PROJECTS		
Yes 20	No 0	Other 1
RESERVE PLACES FOR CREATIVITY		
Yes 16	No 0	Other 2
BUILD PLACES TO LIVE		
Yes 15	No 0	Other 3
CREATE A RIVERFRONT DESTINATION		
Yes 18	No 0	Other 0
ESTABLISH 5-MINUTE LOOPS		
Yes 16	No 1	Other 2
CONNECT THE NEIGHBORHOOD		
Yes 16	No 0	Other 0

STEVENSON DOWNTOWN PLAN

COMMUNITY WORKSHOP 2 | SEPTEMBER 23, 2019

Does the OVERALL Draft Vision for Success convey the intent of your project goals and objectives?
COMMENTS
<p>Keep buildings at 3 stories or smaller. Does "build to the sidewalk" include courtyards? Incentivize "curb appeal" for commercial property owners or tenants.</p> <p>More green public space on the river for humans of all kinds to utilize – good work. Moving development more toward Rock Cove Grant and funding for businesses Parking is important.</p> <p>Will this be online for those interested?</p> <p>Please include Frank Johns.</p> <p>I feel Walking Man is part of the heart of Stevenson!</p> <p>Legislative fix for trucks leaving I-84 coming onto Hwy 14 due to tax/fees</p> <p>Reconnect to the river – make it accessible for enjoyment & commerce Cruise ship tax to develop docks Can we think of any way to reduce truck traffic through town?</p> <p>Find a person to help local owners of the downtown area to find grant money for improvements (paid position?). Remove the 1-block one-way Russell – too confusing for tourists. Need more business on 1st.</p> <p>Traffic flow, trucks, parking issues Transplant downtown to Rock Cove More competitive grant funding Parking perception problems 1-way on Russell makes no sense.</p>
Do you agree with the vision concept element?
SAVE THE HEART - COMMENTS
<p>Discussion at our table about extending heart to Hardware store</p> <p>Extend heart to hardware store and include park plaza as key gathering heart of downtown in written description.</p> <p>Include Park Plaza plans at core.</p> <p>Save the heart is the right near-term priority – but goal should be to grow the heart to include 1st with one-way couplet.</p>

STEVENSON DOWNTOWN PLAN

COMMUNITY WORKSHOP 2 | SEPTEMBER 23, 2019

Yes, but I believe it should be kept in mind today that a couplet might be desirable in the future, roundabouts east & west.

"Heart" should extend to hardware store/weed shop.

Unsure

Focus on one small section at a time.

Courthouse plaza concept needs rethinking. Should public greenspace be converted to concrete? More CO2 & maybe less public use.

Walkable, strong retail/service

Western design – yes

Keep to 3 stories

Pass a design code

Small village look

Need a building design code

Gateway ends at Frank/Johns, not Columbia – that's two blocks into core!

How to help existing businesses – grant money

Facilitate business owners – fund raising

RECONNECT TO THE RIVER - COMMENTS

Need to improve the underpass leading to the waterfront.

More green spaces on the river – develop parks.

#1 for me

Port building needs to be a part of this – change to multi-use (residential and commercial).

Big Yes!

Top priority

Excellent

Firmly believe the cruise ships are a blight on the Stevenson waterfront.

Also take advantage of views to west from west side of town (Sacajawea Rock, etc) – also sunset view.

Unsure

Yes!

STEVENSON DOWNTOWN PLAN

COMMUNITY WORKSHOP 2 | SEPTEMBER 23, 2019

View is important.

Not manufacturing.

But not railroad overpass – use underpass – that’s their jewel of Stevenson.

Priority! Low cost but necessary – refresh existing 2nd streetscape – bricks need new color, crosswalks

FOSTER CATALYST PROJECTS - COMMENTS

This would be great!

Is this development “projects” or road development?

More info please.

Sports-related commercial, rentals, etc.

Unclear

Examples?

Need small and medium space for young businesses to rent

Underpass like Cascade Locks

Large public space

Encourage under tracks not bridge

Form for catalyst streetscapes should draw from Russell Ave vernacular forms – newspaper, thrift store, restaurants, plant store, gallery

RESERVE PLACES FOR CREATIVITY - COMMENTS

Create mixed-use

#2 priority

Mixed-use downtown living retail very important!

Define how providing funding?

Unsure

Not sure what this means?

Realign is the right idea.

Expand to all of 1st.

Live/work with market space – Pike Place Market

STEVENSON DOWNTOWN PLAN

COMMUNITY WORKSHOP 2 | SEPTEMBER 23, 2019

BUILD PLACES TO LIVE - COMMENTS
<p>No subsidize housing for these proposed areas.</p> <p>I hope new construction will remain true to the style and character of historic Stevenson.</p> <p>Need a better analysis of market housing needs now and in the future.</p> <p>Needs careful consideration to avoid ghetto-like housing</p> <p>Form based code maximum flexibility Ground floor business, upper residential</p>
CREATE A RIVERFRONT DESTINATION - COMMENTS
<p>Retail destination not lodging.</p> <p>Absolutely! No Industrial!</p> <p>Very important, like what has occurred to date</p> <p>Greenspace available to public</p> <p>More public space – the waterfront is Stevenson’s strength.</p>
ESTABLISH 5-MINUTE LOOPS - COMMENTS
<p>Not my priority.</p> <p>Define and include Frank Johns and use existing road.</p> <p>Love this idea!</p> <p>5 minutes to parking, 10 minute “loops” 5 minute trips are destination trips – one-way trips</p>
CONNECT THE NEIGHBORHOOD - COMMENTS
<p>Especially to river and Sailboard Park.</p> <p>Especially fix underpass by boat ramp for bikes/people</p> <p>Improve pedestrian and bicycle access and safety from “uptown” residential areas to business areas of 1st & 2nd & waterfront.</p> <p>Realign of Columbia good. Pedestrian bridge outsized for Stevenson. Both new roads good! But connect – add existing loops with railroad underpass.</p>

STEVENSON DOWNTOWN PLAN

COMMUNITY WORKSHOP 2 | SEPTEMBER 23, 2019

PART TWO

- Crandall Arambula presented the Vision Concept Details. Attendees were then given 10 minutes to discuss. Each table was given reference sheets, response sheets, and base maps of the project area. At the end of the discussion period, each table presented a summary of their thoughts regarding the Vision Concept Details.
 - Table 1
 - Like emphasizing the Park Plaza as the center of “Save the Heart”
 - Caution blocking viewing with the height of new buildings
 - Like housing along 1st St and Rock Cove – the more units the better
 - Waterfront should be more greenscape and less parking.
 - Like catalyst projects
 - 3-4 stories is too tall for Stevenson.
 - There are many artists that work in the Port buildings. They should be incorporated into this process and potential redevelopment rather than replaced.
 - Table 2
 - Stevenson’s first priority should be to realign Columbia Street.
 - Proposed housing is great and would add more foot traffic and activity to downtown.
 - Like the proposed riverfront park
 - Option to construct the hotel at the waterfront without removing any of the existing port buildings, then remove the Port buildings over time
 - 3-4 stories is too tall for Stevenson.
 - Table 3
 - Like “Save the Heart” concept and the framing of the “heart” with the proposed catalyst projects
 - Proposed walking & biking bridge will likely be far into the future.
 - Proposed Columbia Street redevelopment is a priority and a near-term project.
 - 3-4 stories is too tall for Stevenson.
 - At this time, we had attendees raise their hand on what they considered to be a suitable maximum building height for Stevenson. It was decided that generally, 3-stories should be the maximum building height throughout downtown, with a willingness to discuss 4-stories in the ongoing conversation.
 - Table 4
 - Proposed concept buildings are too tall.
 - Proposed Columbia Street redevelopment is a priority.
 - This table was split on whether they supported keeping the Port buildings and supporting a working waterfront, or whether the Port buildings should move. Pike Place Market is a good example of the kind of working waterfront that could be successful for Stevenson.
 - Table 5
 - Approve of the proposed concepts
 - Would like an additional access point to the riverfront

STEVENSON DOWNTOWN PLAN

COMMUNITY WORKSHOP 2 | SEPTEMBER 23, 2019

- Like the proposed Columbia Street realignment
- Like the walking & biking bridge and hotel concept but understand that this may be a long-term project
- Table 6
 - This plan is creating a better riverfront for Stevenson.
 - A hotel would be great, but perhaps there is room for one on the west end of town as well.
 - Stevenson is a rural town with a lot of open space – we should be careful to not lose that with new development. Proposed development is too dense, especially the multi-family areas.
 - Affordable housing is good, but it doesn't seem like there is enough parking in the proposed concept.
 - The proposed courtyard development along Rock Creek Drive is great.
- Table 7
 - Approve of 3-4 story building height
 - Like proposed courtyard-focused development
 - Want a greater sense of arrival from the west
 - Concerned about potential need for a traffic light and wonder whether there should be a roundabout at Rock Creek Drive

RESPONSE SHEETS

The following table summarizes feedback given from community members via the response sheets. 20 response sheets were returned at the end of the community workshop.

VISION CONCEPT DETAILS - NEAR & LONG-TERM CONCEPTS
SAVE THE HEART - COMMENTS
3-story not 4-story Traffic flow from Rock Creek Drive to waterfront Two-way street on Russell <u>Yes</u> – don't overextend our business core Love the car-oriented businesses on the east and west end Yes, this should be the area of focus. Four stores = too tall Inspiration ideas = good Right location and concepts No 4-stories Good Seems desired by group

STEVENS ON DOWNTOWN PLAN

COMMUNITY WORKSHOP 2 | SEPTEMBER 23, 2019

Caution for blocking views – max height requirements

Like the parking lot off of Rock Creek

3-story max – pedestrian setback

Agree it should extend east to include Columbia Hardware

Agree 1st St should be included in heart

Affordable housing

Important to have a “working heart”

Priority

CATALYST PROJECTS - COMMENTS

Good idea for parking

Good idea to straighten out Columbia for safety and view: short-term

Too tall – out of scale

Design evocative from Russell

2 floors not 4, still meet demand

Builds value – more public utility and eyes on the waterfront

Four stories = too tall

Like the Columbia and Rock Creek Drive areas as focus for these projects

Like landscaped courtyards, entrances offset from roadways

Like inspiration elements

Moving roadway may help congestion

Maybe, but need to be realistic

Seems desired by group

Love these concepts to frame downtown and waterfront access

Like concept – more greenscape and trees the better

Sure

Bigger, bolder – highlight entrance to town! Rooftop patios, views to west, sunsets, Sacajawea Rock, Table Mountain

Columbia realignment makes great good sense.

STEVENSON DOWNTOWN PLAN

COMMUNITY WORKSHOP 2 | SEPTEMBER 23, 2019

Seymour also makes sense – entrances onto 2nd St difficult
Rock Creek Dr extension great idea

Develop Rock Cove.

Keep on dreaming.

BUILD PLACES TO LIVE - COMMENTS

Long-term roundabouts
4-story in some spots if parking is under, maybe?
Keep hotel on west end! Pybus Market for Port building

Displacing current jobs with low income service jobs
Short-term – secure Columbia ROW to realign street

Keep the buildings to 3-stories
Yes to roundabouts

This is smart – would likely spur revitalization at Rock Cove for water recreation and dredging
The height is a good fit because it would mostly block only A&J's parking lot.

Four stories = too tall

No 4-stories
I like the bike/ped trail!

Multi-family – large scale not in character
Not clear on need for this housing

Seems desired by group

Love waterfront housing

3-story max

Great view to west

Concept looks very dense. How about 3-story buildings with rooftop patios?

There is no light industrial – we need it! Artist/makers

Where are the MF folks going to park?
Prioritize affordable housing.

Need to prioritize affordable places to live.

This is a rural community. I hope we can save some of the "Ole Character"!

STEVENS ON DOWNTOWN PLAN

COMMUNITY WORKSHOP 2 | SEPTEMBER 23, 2019

CREATE A RIVERFRONT DESTINATION - COMMENTS

Think winter east wind!

Waterfront less parking

No ideas on how to address traffic to Cascade Ave. We need two ways in/out besides the tunnel.

Keep working waterfront, build on working waterfront

Do not displace jobs

Add farmers market to working waterfront a la Pike Place Market

Better use of waterfront

This will be significantly in the future.

Excited about current park development across from boat launch

Yes, destination but also need industrial to maintain living wage, steady jobs

Possibly relocate ships/dock to other Rock Cove property just outside of City limits to the west

OK

Group wants details on this to better input

More green, less parking

Keep industrial spaces, capitalize on artists currently renting

Less parking on waterfront

Really would like hotel on waterfront

More green – a little less parking

Great idea, but how much will this cost!

Less parking – more green

Pike Place open market

Lots of parking provided for riverfront destination

Independent arts and small business owners currently at the Port building – where do they go?

Develop riverfront

Pedestrian bridge a good idea

Keep Port.

The river is here for the offering.

STEVENSON DOWNTOWN PLAN

COMMUNITY WORKSHOP 2 | SEPTEMBER 23, 2019

SIGN-IN SHEET

NAME	EMAIL
Melvin Richardson	melvinrichardson@ymail.com
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STEVENSON DOWNTOWN PLAN

COMMUNITY WORKSHOP 2 | SEPTEMBER 23, 2019

Scott Yerrick	drsyerrick@outlook.com
Andrew Grossman	andrew_grossman@hotmail.com
Gloria Howell	



Skamania County Sheriff's Office

Law Total Incident Report, by Nature of Incident

<u>Nature of Incident</u>	<u>Total Incidents</u>
Agency Assistance	2
Other Types of Animal Calls	1
Assault Officer	1
Simple Assault	5
Burglary Residence Unlawful En	1
Business Establishment Alarm	2
Citizen Assist	3
Citizen Dispute	6
Civil Standby	1
Problems with Dogs	4
Domestic Violence	3
Fireworks Problems	1
Fish & Game Violation	1
Found Property	5
Harrass	6
Information Report	5
Jail Problems/Inmate Problems	1
Juvenile Problem	4
Medical Emergency	35
Mental Health Problems	2
Missing Person	4
Parking Problem	1
Patrol Request	3
Traffic Collision Prop Damage	1
Traffic Accident, w/ Injuries	1
Possession of Marijuana	1
Poss Other Cont. Substance	1
Property Watch, House Check	2
Public Nuisance/County Ordinan	3
Rape	1
Request Traffic Enforcement	3
Residential Alarm	1
RSO address verification	2
Sex Offense/Abuse	1
Shooting Noise	1
Attempted Suicide	1
Suspicious Person/Circumstance	13
Theft Other Property	1
Theft Automobile	1
Threats	3
Traffic Stop	2
Tresspassing	2
Power/Gas/Water Problems	1
Vagrancy	1

<u>Nature of Incident</u>	<u>Total Incidents</u>
Violation Court Orders	2
Vicious Animals	4
Wanted Person - Warrant	3
Welfare Check	5
Wild/Brush Fire	1

Total reported: 155

Report Includes:

All dates between `00:00:00 09/01/19` and `00:00:00 10/01/19`, All agencies matching `SCSO`, All natures, All locations matching `21`, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



Skamania County Sheriff's Office

Law Total Incident Report, by Nature of Incident

<u>Nature of Incident</u>	<u>Total Incidents</u>
Abuse of animals excpt Dogs	1
Domestic Violence	1
Medical Emergency	1
Theft Other Property	1

Total reported: 4

Report Includes:

All dates between `00:00:00 09/01/19` and `00:00:00 10/01/19`, All agencies matching `SCSO`, All natures, All locations matching `22`, All responsible officers, All dispositions, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes

	2019 Overall												Totals		
	January	February	March	April	May	June	July	August	September	October	November	December			
Mileage															
County	16555	14904	15244	16284	16922	16127	17186	18598	17562	0	0	0	0	149482	
Stevenson	2166	1755	1616	2088	2036	1920	1838	2180	1853	0	0	0	0	17652	
N. Bonneville	1143	973	966	1084	1021	1014	1252	1201	925	0	0	0	0	9373	
USFS	1255	2369	1973	2423	1078	524	1300	1071	1071	0	0	0	0	13194	
Title 3	783	1638	541	123	400	683	596	998	222	0	0	0	0	5984	
Other	20	0	0	508	1595	1834	1640	2033	1729	0	0	0	0	9359	
TOTAL	22022	21639	20540	22510	23052	22083	23574	26162	23062	0	0	0	0	204944	
Hourly Report															
Vacation	110.75	0.00	107.50	151.75	166.75	130.75	126.50	184.25	238.75	0.00	0.00	0.00	0.00	1217.00	
Sick Leave	21.25	40.75	145.00	70.25	50.50	22.00	52.50	72.50	72.50	0.00	0.00	0.00	0.00	525.25	
Training	438.50	514.25	491.75	455.50	371.50	64.00	50.00	40.75	2.00	0.00	0.00	0.00	0.00	2428.25	
Administration	64.00	49.50	71.25	21.75	72.00	74.00	63.00	51.75	43.25	0.00	0.00	0.00	0.00	510.50	
Parrot/Investigations															
Schools/Com Svc	2.00	0.00	1.50	10.00	59.25	4.00	0.00	1.00	36.50	0.00	0.00	0.00	0.00	114.25	
K 9	15.00	15.00	15.00	16.00	12.00	32.50	15.00	18.00	25.00	0.00	0.00	0.00	0.00	163.50	
County	822.75	774.50	790.75	873.25	1028.50	1304.25	1137.50	1087.25	1112.75	0.00	0.00	0.00	0.00	8931.50	
Stevenson	644.25	387.00	392.50	431.50	434.75	498.25	501.00	492.25	459.25	0.00	0.00	0.00	0.00	4240.75	
Slev Court	25.00	0.00	0.00	11.25	0.00	1.25	0.00	3.50	12.25	0.00	0.00	0.00	0.00	53.25	
N. Bonneville	212.50	166.25	169.00	171.50	182.75	195.25	190.50	200.25	184.25	0.00	0.00	0.00	0.00	1672.25	
N. Born Court	0.00	0.00	0.00	0.00	1.00	0.00	5.50	0.00	0.00	0.00	0.00	0.00	0.00	6.50	
District Court	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.25	0.00	0.00	0.00	0.00	0.00	0.25	
Superior Court	4.50	0.00	0.00	3.75	3.25	0.00	0.00	20.00	0.00	0.00	0.00	0.00	0.00	61.50	
USFS	171.00	219.50	164.50	221.50	101.50	94.00	136.75	110.50	68.75	0.00	0.00	0.00	0.00	1287.00	
George Seenic	82.75	72.75	74.25	73.25	62.50	87.25	75.75	81.75	77.00	0.00	0.00	0.00	0.00	687.25	
Weyer/Col Timber	190.00	130.00	140.00	129.00	150.00	80.00	38.25	180.00	159.00	0.00	0.00	0.00	0.00	1196.25	
SDS Patrol	14.00	9.25	9.75	6.75	12.75	34.50	87.50	18.25	33.25	0.00	0.00	0.00	0.00	226.00	
Edacation County	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
County Traffic Enforce:	231.50	193.75	203.25	204.00	205.75	180.75	247.00	333.75	233.50	0.00	0.00	0.00	0.00	2053.25	
SAR County	0.00	0.00	0.00	0.00	3.00	0.00	18.50	0.00	6.00	0.00	0.00	0.00	0.00	27.50	
Title 3															
Emergency Response	46.50	85.00	91.00	72.00	76.25	44.00	38.75	18.75	9.00	0.00	0.00	0.00	0.00	481.25	
SAR Missions	5.50	26.50	19.50	5.00	21.50	7.00	9.75	18.00	0.00	0.00	0.00	0.00	0.00	112.75	
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Title 3 Subtotal	52.00	111.50	110.50	77.00	97.75	51.00	48.50	36.75	9.00	0.00	0.00	0.00	0.00	594.00	
SubTotal Reg	2917.75	2931.75	2923.50	2859.00	2700.50	2650.00	2565.25	2639.00	2473.00	0.00	0.00	0.00	0.00	23659.75	
Overtime															
Schools/Com Svc	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00	3.00	
County	27.50	67.75	36.00	24.50	63.50	27.75	45.25	38.25	22.50	0.00	0.00	0.00	0.00	354.00	
Stevenson	3.00	4.75	4.00	0.00	2.25	12.50	0.75	5.00	6.50	0.00	0.00	0.00	0.00	38.75	
N. Bonneville	0.00	0.00	0.00	0.00	3.00	0.00	0.00	0.00	10.25	0.00	0.00	0.00	0.00	13.25	
N. Bonneville Court	0.00	0.00	43.50	1.00	4.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	48.50	
District Court	0.00	3.00	3.00	0.00	0.00	0.00	0.00	0.00	8.00	0.00	0.00	0.00	0.00	3.00	
Superior Court	10.00	6.50	0.50	19.75	24.75	6.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	67.00	
USFS	0.00	2.00	1.75	0.00	0.50	1.75	6.00	0.00	0.00	0.00	0.00	0.00	0.00	12.00	
Training	0.00	1.00	0.00	0.00	0.00	10.25	0.00	2.00	0.00	0.00	0.00	0.00	0.00	13.25	
Weyer/Col Timber	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.00	0.00	0.00	0.00	0.00	5.00	
Drug	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
DNR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Edacation County	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
County Traffic Enforce:	0.00	3.00	0.00	2.00	0.00	29.75	53.75	0.00	0.00	0.00	0.00	0.00	0.00	88.50	
Special Contracs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.00	
SAR County	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
SAR Title 3	43.25	23.00	5.00	2.00	10.50	6.00	11.00	42.00	0.00	0.00	0.00	0.00	0.00	142.75	
Total Overtime	40.50	91.00	88.25	47.25	98.00	88.00	107.75	52.25	52.25	0.00	0.00	0.00	0.00	665.25	
Total Title 3	95.25	134.50	115.50	79.00	108.25	57.00	59.50	78.75	9.00	0.00	0.00	0.00	0.00	736.75	
TOT HRS	3185.50	2844.00	2978.75	3007.25	3124.00	2976.25	2881.00	3006.75	2835.25	0.00	0.00	0.00	0.00	26839.75	



Skamania County Sheriff's Office

Total Traffic Citation Report, by Violation

<u>Violation</u>	<u>Description</u>	<u>Total</u>
46.16.010.1	EXP VEH TAB OV 2 MON	1
46.20.015	NVOL With I.D.	2
46.20.342	DR W/LIC PRIV SUSP	1
46.61.400	SPEEDING	1
46.61.500	RECKLESS DRIVING	1
6.04.090	Allow Dogs To Run At Large	1
69.50.401	DRUGS-LEGEND VIOLATN	1
9A.36.041	4TH DEGREE ASSAULT	1
9A.46.020	HARASSMENT	1
9A.48.090	MAL MISCH 3RD DGREE	1

Report Totals

11

Report Includes:

All dates of issue between `00:00:00 09/01/19` and `00:00:00 10/01/19`, All agencies matching `SCSO`, All issuing officers, All areas matching `21`, All courts, All offense codes, All dispositions, All citation/warning types

TREASURERS REPORT

Fund Totals

City Of Stevenson
MCAG #:

09/01/2019 To: 09/30/2019

Time: 17:02:17 Date: 10/15/2019
Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Expense Fund	1,455,117.61	46,419.64	135,515.25	1,366,022.00	3,113.26	9,802.37	-32,382.84	1,346,554.79
100 Street Fund	321,380.06	46,827.95	113,584.61	254,623.40	3,043.68	3,569.14	0.00	261,236.22
103 Tourism Promo & Develop Fund	692,696.50	67,086.12	13,928.57	745,854.05	8,631.90	21.13	0.00	754,507.08
300 Capital Improvement Fund	123,964.29	1,669.80		125,634.09	0.00	0.00	0.00	125,634.09
301 Timber Harvest Fund	1,325,053.35	454.20		1,325,507.55	0.00	0.00	0.00	1,325,507.55
303 Joint Emergency Facilities Fund	-34,316.57	34,316.57		0.00	0.00	0.00	0.00	0.00
306 Kanaka Creek Road Improvements	9,024.37	0.00	9,024.37	0.00	0.00	0.00	0.00	0.00
309 Russell Ave	-64,240.94	78,345.15	14,104.21	0.00	200.00	0.00	0.00	200.00
400 Water/Sewer Fund	534,115.61	175,468.12	78,612.41	630,971.32	811.16	5,675.19	-13,061.60	624,396.07
410 Wastewater System Upgrades	-60,420.81	0.00	44,415.37	-104,836.18	0.00	0.00	0.00	-104,836.18
500 Equipment Service Fund	114,093.28	34,390.14	6,614.05	141,869.37	0.00	1,151.04	0.00	143,020.41
	4,416,466.75	484,977.69	415,798.84	4,485,645.60	15,800.00	20,218.87	-45,444.44	4,476,220.03

TREASURERS REPORT

Account Totals

City Of Stevenson
 MCAG #:

09/01/2019 To: 09/30/2019

Time: 17:02:17 Date: 10/15/2019
 Page: 2

Cash Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1	Checking	1,615,191.65	325,785.82	259,609.02	1,681,368.45	-12,299.02	35,968.87	1,705,038.30
3	Court Trust Umpqua	40,952.59	686.44	0.00	41,639.03	-32,382.84	50.00	9,306.19
10	Xpress Bill Pay	0.00	762.58	0.00	762.58	-762.58	0.00	0.00
11	Cash Drawer	100.00	0.00	0.00	100.00	0.00	0.00	100.00
12	Petty Cash	400.00	0.00	0.00	400.00	0.00	0.00	400.00
Total Cash:		1,656,644.24	327,234.84	259,609.02	1,724,270.06	-45,444.44	36,018.87	1,714,844.49
Investment Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
5	LGIP	860,795.55	1,553.03	0.00	862,348.58	0.00	0.00	862,348.58
6	US Bank Safekeeping	1,895,922.80	0.00	0.00	1,895,922.80	0.00	0.00	1,895,922.80
8	CATV Trust	3,104.16	0.00	0.00	3,104.16	0.00	0.00	3,104.16
Total Investments:		2,759,822.51	1,553.03	0.00	2,761,375.54	0.00	0.00	2,761,375.54
		4,416,466.75	328,787.87	259,609.02	4,485,645.60	-45,444.44	36,018.87	4,476,220.03

TREASURERS REPORT

Fund Investments By Account

City Of Stevenson
MCAG #:

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Fund Totals:	Previous Balance	Purchases	Interest	Total Investments	Liquidated	Ending Balance
001 000 General Expense Fund	449,904.71		486.38	486.38		450,391.09
100 000 Street Fund	25,545.42		110.16	110.16		25,655.58
103 000 Tourism Promo & Develop Fund	227,961.23		237.44	237.44		228,198.67
300 000 Capital Improvement Fund	6,146.88		42.49	42.49		6,189.37
301 000 Timber Harvest Fund	25,954.62		454.20	454.20		26,408.82
400 000 Water/Sewer Fund	106,933.06		183.24	183.24		107,116.30
500 000 Equipment Service Fund	18,349.63		39.12	39.12		18,388.75
5 - LGIP	860,795.55	0.00	1,553.03	1,553.03		862,348.58
001 000 General Expense Fund	517,433.65					517,433.65
103 000 Tourism Promo & Develop Fund	315,214.10					315,214.10
300 000 Capital Improvement Fund	25,134.21					25,134.21
301 000 Timber Harvest Fund	845,443.30					845,443.30
400 000 Water/Sewer Fund	182,644.80					182,644.80
500 000 Equipment Service Fund	10,052.74					10,052.74
6 - US Bank Safekeeping	1,895,922.80	0.00	0.00			1,895,922.80
001 000 General Expense Fund	3,104.16					3,104.16
8 - CATV Trust	3,104.16	0.00	0.00			3,104.16
	2,759,822.51	0.00	1,553.03	1,553.03		2,761,375.54

TREASURERS REPORT

Fund Investment Totals

City Of Stevenson
MCAG #:

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Fund Totals:	Previous Balance	Purchases	Interest	Ttl Investments	Liquidated	Investment Bal	Available Cash
001 General Expense Fund	970,442.52		486.38	486.38		970,928.90	395,093.10
100 Street Fund	25,545.42		110.16	110.16		25,655.58	228,967.82
103 Tourism Promo & Develop Fund	543,175.33		237.44	237.44		543,412.77	202,441.28
300 Capital Improvement Fund	31,281.09		42.49	42.49		31,323.58	94,310.51
301 Timber Harvest Fund	871,397.92		454.20	454.20		871,852.12	453,655.43
400 Water/Sewer Fund	289,577.86		183.24	183.24		289,761.10	341,210.22
410 Wastewater System Upgrades						0.00	-104,836.18
500 Equipment Service Fund	28,402.37		39.12	39.12		28,441.49	113,427.88
	2,759,822.51		1,553.03	1,553.03		2,761,375.54	1,724,270.06

Ending fund balance (Page 1) - Investment balance = Available cash.

4,485,645.60

TREASURERS REPORT

Outstanding Vouchers

City Of Stevenson
MCAG #:

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2019	1378	09/26/2019	Util Pay	1			200.74	
2019	1417	09/27/2019	Util Pay	1		Xpress Billpay	286.10	Xpress Import - CC - 09-27-2019__daily_batch.csv
2019	1420	09/30/2019	Util Pay	1			11,700.36	
2019	1444	09/30/2019	Util Pay	1		Xpress Billpay	111.82	Xpress Import - CC - 09-30-2019__daily_batch.csv
Receipts Outstanding:							<u>12,299.02</u>	
2019	1406	09/30/2019	Payroll	1	EFT	Colonial Life	247.42	Pay Cycle(s) 09/30/2019 To 09/30/2019 - Disability; Pay Cycle(s) 09/30/2019 To 09/30/2019 - Life Insurance; Pay Cycle(s) 09/30/2019 To 09/30/2019 - Accident
2019	1419	09/30/2019	Payroll	1	EFT	Department of Retirement Systems	13,754.02	Pay Cycle(s) 09/30/2019 To 09/30/2019 - PERS2; Pay Cycle(s) 09/30/2019 To 09/30/2019 - PERS3; Pay Cycle(s) 09/30/2019 To 09/30/2019 - DCP
2019	635	04/29/2019	Payroll	1	13417	Skamania Branch Food Bank	138.14	
2019	629	04/29/2019	Payroll	1	13419	Stevenson Fire Association	69.07	
2019	1546	06/20/2019	Claims	1	13597	Verizon Wireless	350.00	Voided Check, EFT Taken Out Instead. Stop Paid Check
2019	792	07/31/2019	Payroll	1	13735	Robert C Muth	138.14	
2019	889	08/22/2019	Claims	1	13800	C/O Kim O'Hara WSAPT	170.00	WSAPT Membership Dues
2019	915	08/31/2019	Payroll	1	13806	Robert C Muth	138.14	
2019	1243	09/12/2019	Claims	1	13812	Caporn Skies LLC	200.00	Russell Ave Project-Temp Easement
2019	1275	09/19/2019	Claims	1	13816	BIAS Software	722.28	BIAS Training
2019	1277	09/19/2019	Claims	1	13818	Benjamin Shumaker	307.14	Broadband Workshop
2019	1285	09/19/2019	Claims	1	13826	Columbia Tree Service	1,615.50	Tree Removal On Tari Lane
2019	1296	09/19/2019	Claims	1	13837	Munsen Paving LLC	1,428.18	Street Patching
2019	1303	09/19/2019	Claims	1	13844	Rick May	75.00	Boundary Line Adjustment Partial Refund Of Fees
2019	1308	09/19/2019	Claims	1	13849	Skamania County Chamber of Commerce	8,631.90	August 2019 Monthly Statement
2019	1314	09/19/2019	Claims	1	13855	Sound Employment Solution	2,250.00	August 2019 Services Only
2019	1392	09/30/2019	Payroll	1	13869	Robert C Muth	138.14	
2019	1399	09/30/2019	Payroll	1	13870	Mark W Tittle	4,412.64	
2019	1400	09/30/2019	Payroll	1	13871	Shawn B VanPelt	69.07	
2019	1403	09/30/2019	Payroll	1	13872	City of Stevenson	319.38	Pay Cycle(s) 09/30/2019 To 09/30/2019 - City Payback
2019	1404	09/30/2019	Payroll	1	13873	State of WA Dept of Social & Health Serv	380.26	Pay Cycle(s) 09/30/2019 To 09/30/2019 - WA Child Support
2019	1405	09/30/2019	Payroll	1	13874	Stevenson Fire Association	69.07	Pay Cycle(s) 09/30/2019 To 09/30/2019 - Fire Association
2019	1411	09/30/2019	Payroll	1	13875	WGAP Washington Gorge Action Program	345.38	Pay Cycle(s) 09/30/2019 To 09/30/2019 - Food Bank
							<u>35,968.87</u>	

TREASURERS REPORT

Outstanding Vouchers

City Of Stevenson
MCAG #:

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2019	1576	05/01/2019	Tr Rec	3		Stevenson Municipal Court	18,231.08	
2019	1577	06/01/2019	Tr Rec	3		Stevenson Municipal Court	7,201.44	
2019	1578	07/01/2019	Tr Rec	3		Stevenson Municipal Court	5,262.44	
2019	1579	08/01/2019	Tr Rec	3		Stevenson Municipal Court	1,001.44	
2019	1580	09/01/2019	Tr Rec	3		Stevenson Municipal Court	686.44	
Receipts Outstanding:							32,382.84	
2018	687	04/20/2018	Claims	3	954	Court Trust	50.00	CR21289
							50.00	
2019	1336	09/17/2019	Util Pay	10		Xpress Billpay	45.90	Xpress Import - EFT - 09-17-2019__daily_batch.csv
2019	1342	09/18/2019	Util Pay	10		Xpress Billpay	177.78	Xpress Import - EFT - 09-18-2019__daily_batch.csv
2019	1416	09/24/2019	Util Pay	10		Xpress Billpay	197.77	Xpress Import - EFT - 09-24-2019__daily_batch.csv
2019	1418	09/29/2019	Util Pay	10		Xpress Billpay	252.24	Xpress Import - EFT - 09-29-2019__daily_batch.csv
2019	1445	09/30/2019	Util Pay	10		Xpress Billpay	88.89	Xpress Import - EFT - 09-30-2019__daily_batch.csv
Receipts Outstanding:							762.58	
							36,018.87	

Fund	Claims	Payroll	Total
001 General Expense Fund	3,113.26	9,802.37	12,915.63
100 Street Fund	3,043.68	3,569.14	6,612.82
103 Tourism Promo & Develop Fund	8,631.90	21.13	8,653.03
309 Russell Ave	200.00	0.00	200.00
400 Water/Sewer Fund	811.16	5,675.19	6,486.35
500 Equipment Service Fund	0.00	1,151.04	1,151.04
	15,800.00	20,218.87	36,018.87

TREASURERS REPORT

Signature Page

City Of Stevenson

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09/01/2019 To: 09/30/2019

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We the undersigned officers for the City of Stevenson have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: _____ Signed: _____
City Administrator / Date Deputy Clerk-Treasurer / Date

2019 BUDGET POSITION

City Of Stevenson
MCAG #:

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001 General Expense Fund Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 80 00 0001 Unreserved Cash & Investments	568,753.50	929,079.68	(360,326.18)	163.4%
100 Unreserved	568,753.50	929,079.68	(360,326.18)	163.4%
308 10 01 0001 Reserved Cash - Unemployment	33,413.82	33,413.82	0.00	100.0%
102 Unemployment Reserve	33,413.82	33,413.82	0.00	100.0%
308 10 02 0001 Reserved Cash - Custodial	54,546.82	59,695.22	(5,148.40)	109.4%
104 Custodial Reserve	54,546.82	59,695.22	(5,148.40)	109.4%
308 10 00 0001 Reserved Cash - Fire Truck	350,000.00	350,000.00	0.00	100.0%
308 10 03 0001 Reserved Cash - Fire Equip	105,000.00	70,000.00	35,000.00	66.7%
202 Fire Department	455,000.00	420,000.00	35,000.00	92.3%
308 Beginning Balances	1,111,714.14	1,442,188.72	(330,474.58)	129.7%

310 Taxes

311 10 00 0000 General Property Tax	461,897.01	284,480.62	177,416.39	61.6%
311 Property Tax	461,897.01	284,480.62	177,416.39	61.6%
313 11 00 0000 Sales Tax	230,000.00	221,963.23	8,036.77	96.5%
313 71 00 0000 Local Criminal Justice Tax	15,000.00	16,825.11	(1,825.11)	112.2%
313 Sales Tax	245,000.00	238,788.34	6,211.66	97.5%
316 43 00 0000 Natural Gas Utility Tax	15,000.00	14,088.35	911.65	93.9%
316 45 00 0000 Garbage Utility Tax	7,500.00	7,129.37	370.63	95.1%
316 46 00 0000 Cable TV Utility Tax	3,000.00	3,017.23	(17.23)	100.6%
316 47 00 0000 Telephone Utility Tax	15,000.00	9,877.09	5,122.91	65.8%
316 Utility Tax	40,500.00	34,112.04	6,387.96	84.2%
317 20 00 0000 Leasehold Tax	16,000.00	17,937.12	(1,937.12)	112.1%
317 21 00 0000 Rock Cove ALF In-Lieu Tax	0.00	295.52	(295.52)	0.0%
317 Other Tax	16,000.00	18,232.64	(2,232.64)	114.0%
310 Taxes	763,397.01	575,613.64	187,783.37	75.4%

320 Licenses & Permits

321 99 01 0000 Business Licenses	1,400.00	2,020.00	(620.00)	144.3%
321 99 02 0000 Peddlers & Solicitors Permit	0.00	0.00	0.00	0.0%
321 99 03 0000 Vacation Rental Licenses	1,500.00	2,000.00	(500.00)	133.3%
321 Licenses	2,900.00	4,020.00	(1,120.00)	138.6%
322 10 00 0000 Building Permits	30,000.00	48,389.55	(18,389.55)	161.3%
322 Permits	30,000.00	48,389.55	(18,389.55)	161.3%
320 Licenses & Permits	32,900.00	52,409.55	(19,509.55)	159.3%

330 Intergovernmental Revenues

333 14 51 0001 CDBG Housing Rehab Grant	400,000.00	0.00	400,000.00	0.0%
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2019 BUDGET POSITION

City Of Stevenson
MCAG #:

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001 General Expense Fund Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining	
330 Intergovernmental Revenues				
334 01 20 0000 AOC LFO Judicial agency grant	0.00	4.33	(4.33)	0.0%
334 03 10 0001 DOE-Spills Grant	0.00	79,307.18	(79,307.18)	0.0%
330 Grants	400,000.00	79,311.51	320,688.49	19.8%
335 00 91 0000 PUD Privilege Tax (in Lieu)	11,000.00	0.00	11,000.00	0.0%
335 State Shared	11,000.00	0.00	11,000.00	0.0%
336 06 21 0000 Criminal Justice - Low Population	1,000.00	750.00	250.00	75.0%
336 06 25 0000 Criminal Justice - Contracted Services	2,500.00	2,164.47	335.53	86.6%
336 06 26 0000 Criminal Justice - Special Programs	1,716.75	1,263.39	453.36	73.6%
336 06 42 0000 Marijuana Excise Tax	1,842.75	1,742.51	100.24	94.6%
336 06 51 0000 DUI/Other Crim Justice Assist	0.00	167.00	(167.00)	0.0%
336 06 94 0000 Liquor Excise Tax	8,095.50	6,297.34	1,798.16	77.8%
337 40 00 0000 Private Harvest Tax	0.00	13.58	(13.58)	0.0%
336 State Entitlements, Impact Payments & Tax	15,155.00	12,398.29	2,756.71	81.8%
330 Intergovernmental Revenues	426,155.00	91,709.80	334,445.20	21.5%
340 Charges For Goods & Services				
341 81 00 0000 Printing/Photocopy Services	0.00	63.43	(63.43)	0.0%
341 Other	0.00	63.43	(63.43)	0.0%
342 21 00 0000 Fire District II Fire Control	15,000.00	15,189.62	(189.62)	101.3%
342 Fire District 2	15,000.00	15,189.62	(189.62)	101.3%
345 83 00 0000 Planning Fees	4,500.00	10,100.00	(5,600.00)	224.4%
345 Planning	4,500.00	10,100.00	(5,600.00)	224.4%
345 83 01 0000 N Bonn Bldg Inspect Reimburse	3,000.00	1,924.13	1,075.87	64.1%
345 83 02 0000 Skamania County Reimbursement	0.00	2,697.00	(2,697.00)	0.0%
346 Building	3,000.00	4,621.13	(1,621.13)	154.0%
340 Charges For Goods & Services	22,500.00	29,974.18	(7,474.18)	133.2%
350 Fines & Penalties				
353 10 00 0000 Traffic Infractions/Parking	2,500.00	4,997.57	(2,497.57)	199.9%
353 70 00 0000 Non-Traffic Infractions	50.00	139.78	(89.78)	279.6%
355 20 00 0000 DUI Fines	1,000.00	224.29	775.71	22.4%
355 80 00 0000 Criminal Traffic Fines	1,000.00	405.35	594.65	40.5%
356 90 00 0000 Criminal Non-Traffic Fines	600.00	337.43	262.57	56.2%
357 37 00 0000 Court Cost Recoupments	5,000.00	8,378.90	(3,378.90)	167.6%
350 Fines & Penalties	10,150.00	14,483.32	(4,333.32)	142.7%
360 Interest & Other Earnings				
361 11 00 0000 Interest Income/General Fund	5,000.00	23,828.99	(18,828.99)	476.6%
361 40 00 0000 Sales Tax Interest	200.00	792.20	(592.20)	396.1%
367 10 00 0000 Fire Department Donations	0.00	0.00	0.00	162
369 91 00 0000 Miscellaneous Income	300.00	442.64	(142.64)	

2019 BUDGET POSITION

City Of Stevenson
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001 General Expense Fund Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining	
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360 Interest & Other Earnings

360 Interest & Other Earnings	5,500.00	25,063.83	(19,563.83)	455.7%
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380 Non Revenues

386 90 00 0000 Agency Deposit - Court Remittances	0.00	7,690.09	(7,690.09)	0.0%
386 91 00 0000 Agency Deposit - Court Trust	0.00	35,091.75	(35,091.75)	0.0%
389 30 00 0000 Agency Collections - State Bldg Code	0.00	308.50	(308.50)	0.0%
380 Non Revenues	0.00	43,090.34	(43,090.34)	0.0%

Fund Revenues:	2,372,316.15	2,274,533.38	97,782.77	95.9%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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511 Legislative

511 30 41 0000 Ordinance Codification	2,500.00	1,582.58	917.42	63.3%
511 30 44 0000 Legislative Publishing	3,500.00	4,189.96	(689.96)	119.7%
511 60 10 0000 Council Salary	12,000.00	8,549.99	3,450.01	71.2%
511 60 20 0000 Council Benefits	1,000.00	677.80	322.20	67.8%
511 60 43 0000 Travel/Lodging Council	2,000.00	0.00	2,000.00	0.0%
511 60 49 0000 Tuition Council	1,000.00	180.00	820.00	18.0%
511 Legislative	22,000.00	15,180.33	6,819.67	69.0%

512 Judicial

512 50 10 0001 Court Clerk Salary	5,000.00	3,571.36	1,428.64	71.4%
512 50 20 0001 Court Clerk Benefits	3,000.00	1,319.48	1,680.52	44.0%
512 50 31 0000 Court Supplies	0.00	0.00	0.00	0.0%
512 50 49 0000 Juror/Witness/Investigative Fees	1,500.00	0.00	1,500.00	0.0%
512 50 51 0001 Jury Management/Courtroom Use	1,200.00	694.19	505.81	57.8%
512 50 51 0003 Municipal Court Contract	20,000.00	14,999.00	5,001.00	75.0%
512 52 41 0001 Transcription Services	0.00	0.00	0.00	0.0%
512 52 41 0002 Interpreter Fees	500.00	0.00	500.00	0.0%
512 52 51 0000 Sheriff Warrant Service Charge	500.00	0.00	500.00	0.0%
515 35 51 0000 Prosecuting Attorney County Contract	20,000.00	12,001.00	7,999.00	60.0%
515 93 41 0000 Indigent Defense	15,000.00	7,949.50	7,050.50	53.0%
512 Judicial	66,700.00	40,534.53	26,165.47	60.8%

513 Executive

513 10 10 0000 Mayor Salary	7,200.00	5,400.00	1,800.00	75.0%
513 10 10 0001 City Administrator Salary	25,800.00	51,975.17	(26,175.17)	201.5%
513 10 20 0000 Mayor Benefits	625.00	413.10	211.90	66.1%
513 10 20 0001 City Administrator Benefits	6,192.00	24,001.55	(17,809.55)	387.6%
513 10 43 0000 Travel/Lodging Mayor/Administrator	0.00	1,562.99	(1,562.99)	0.0%
513 10 49 0000 Tuition Mayor/Administrator	0.00	256.95	(256.95)	0.0%
513 Executive	39,817.00	83,609.76	(43,792.76)	210.0%

514 Financial, Recording & Elections

514 20 10 0001 Budgeting/Accounting Salary	80,106.96	48,278.79	31,828.17	71.7%
514 20 20 0001 Budgeting/Accounting Benefits	26,065.02	18,693.53	7,371.49	

2019 BUDGET POSITION

City Of Stevenson
MCAG #:

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001 General Expense Fund Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining	
514 Financial, Recording & Elections				
514 20 41 0001 EBPP Fees General Fund	0.00	115.48	(115.48)	0.0%
514 20 41 0022 Audit Fee	7,000.00	0.00	7,000.00	0.0%
514 20 43 0000 Travel Financial/Records	3,000.00	1,246.63	1,753.37	41.6%
514 20 46 0000 Clerk Bond Premiums	1,500.00	0.00	1,500.00	0.0%
514 20 49 0000 Training/Tuition - Financial/Records	3,000.00	3,644.26	(644.26)	121.5%
514 20 49 0001 Dues & Membership - Financial	1,000.00	910.00	90.00	91.0%
514 20 49 0002 Fiduciary Fees/VISA	750.00	936.57	(186.57)	124.9%
514 20 49 0003 Miscellaneous Charges	500.00	14.29	485.71	2.9%
514 30 10 0000 Minutes - Recording Fee Sal	2,250.00	1,560.05	689.95	69.3%
514 30 20 0000 Minutes - Recording Fee Ben	200.00	139.70	60.30	69.9%
514 41 51 0000 Elections	6,000.00	0.00	6,000.00	0.0%
514 91 51 0000 Voter Registration Services	6,000.00	0.00	6,000.00	0.0%
514 Financial, Recording & Elections	137,371.98	75,539.30	61,832.68	55.0%
515 Legal Services				
515 41 41 0000 Advisory Board Services	30,000.00	15,758.20	14,241.80	52.5%
515 41 43 0000 Travel - Legal	750.00	0.00	750.00	0.0%
515 41 49 0000 Training & Tuition - Legal	750.00	0.00	750.00	0.0%
515 Legal Services	31,500.00	15,758.20	15,741.80	50.0%
517 Employee Benefit Programs				
517 70 22 0000 Unemployment Claims	0.00	89.16	(89.16)	0.0%
517 70 51 0000 Old Age Survivor Insurance	25.00	25.00	0.00	100.0%
517 90 26 0000 Staff Wellness	500.00	0.00	500.00	0.0%
517 Employee Benefit Programs	525.00	114.16	410.84	21.7%
518 Centralized Services				
518 20 44 0000 DNR Fire Control Assessment	0.00	17.90	(17.90)	0.0%
518 30 10 0000 Building Repair Salary	3,096.00	1,007.79	2,088.21	32.6%
518 30 20 0000 Building Repair Benefits	1,548.00	675.38	872.62	43.6%
518 30 31 0000 Household Supplies/Repairs	2,000.00	234.70	1,765.30	11.7%
518 30 41 0000 Custodial Services	4,000.00	2,350.00	1,650.00	58.8%
518 30 41 0001 Contractual Services	0.00	5,284.80	(5,284.80)	0.0%
518 30 44 0000 HR-Advertisement	0.00	0.00	0.00	0.0%
518 30 45 0099 Eq Rental-Bldg Repair	0.00	301.00	(301.00)	0.0%
518 30 46 0000 Insurance - Liability	14,000.00	251.56	13,748.44	1.8%
518 30 47 0000 Heat & Lights	3,000.00	1,568.24	1,431.76	52.3%
518 30 47 0001 City Hall Water/Sewer	890.10	780.43	109.67	87.7%
518 30 48 0000 Building Repair Supplies	1,000.00	332.77	667.23	33.3%
518 40 31 0000 Office Supplies	6,000.00	1,900.65	4,099.35	31.7%
518 40 41 0000 Office Equip Repair& Maintenance	6,000.00	10,670.11	(4,670.11)	177.8%
518 40 42 0000 Central Services Telephone	3,750.00	3,182.65	567.35	84.9%
518 40 42 0001 Miscellaneous - Postage	500.00	504.86	(4.86)	101.0%
518 80 41 0023 Website - General Fund	500.00	1,210.00	(710.00)	242.0%
518 90 49 0001 Dues And Membership - General Govt	3,000.00	3,033.84	(33.84)	101.1%
594 18 64 0000 Office Furniture/Equipment	3,000.00	0.00	3,000.00	0.0%
594 18 64 0001 Computer Equipment	15,000.00	11,690.16	3,309.84	77.9%
518 Centralized Services	67,284.10	44,996.84	22,287.26	164

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Expenditures	Amt Budgeted	Expenditures	Remaining	
521 Law Enforcement				
521 20 51 0000 Police Services	169,731.00	127,298.25	42,432.75	75.0%
521 20 51 0001 CR Jus #4 Basic Law Enforcemnt	2,700.00	1,454.61	1,245.39	53.9%
521 30 51 0000 CR Jus #1 Drug/Alcohol ED	1,600.00	849.00	751.00	53.1%
523 60 51 0000 Jail Services	13,000.00	4,413.60	8,586.40	34.0%
521 Law Enforcement	187,031.00	134,015.46	53,015.54	71.7%

522 Fire Control

522 10 10 0000 Fire Chief/Administration - Salaries	1,200.00	1,012.32	187.68	84.4%
522 10 20 0000 Fire Chief/Administration - Benefits	820.00	68.85	751.15	8.4%
522 20 10 0000 Fire Contract Volunteer Reimb	11,000.00	0.00	11,000.00	0.0%
522 20 20 0000 Firefighter Benefits	1,000.00	0.00	1,000.00	0.0%
522 20 24 0000 Firefighter Pension/Disability	3,500.00	1,830.00	1,670.00	52.3%
522 20 31 0000 Fire Supplies	16,000.00	8,297.74	7,702.26	51.9%
522 20 32 0000 Fire Truck Fuel	1,000.00	311.46	688.54	31.1%
522 20 42 0000 Fire Telephone	1,400.00	958.49	441.51	68.5%
522 20 46 0000 Fire Truck Insurance	2,800.00	642.53	2,157.47	22.9%
522 20 48 0000 Fire Hydrant Repair/Supplies	0.00	0.00	0.00	0.0%
522 20 49 0001 Dues & Memb./Sub. City Fire	0.00	152.50	(152.50)	0.0%
522 30 10 0000 Fire Support Salary	15,000.00	3,733.55	11,266.45	24.9%
522 30 20 0000 Fire Support Benefits	7,000.00	2,189.23	4,810.77	31.3%
522 30 31 0001 Fire Prevention Supplies City	500.00	0.00	500.00	0.0%
522 30 41 0000 Fire Investigations	1,000.00	0.00	1,000.00	0.0%
522 30 45 0099 Eq Rental - Fire Support	4,000.00	1,842.24	2,157.76	46.1%
522 45 43 0000 Travel - Fire Department	1,000.00	0.00	1,000.00	0.0%
522 45 49 0000 Fire Department Training	2,000.00	276.46	1,723.54	13.8%
522 50 47 0000 Fire Hall Heat And Lights	3,000.00	1,583.59	1,416.41	52.8%
522 50 47 0099 Water on Demand For Hydrants	4,000.00	0.00	4,000.00	0.0%
522 50 48 0000 Fire Hall Repair	3,500.00	0.00	3,500.00	0.0%
522 60 48 0000 Fire Equipment Repair	6,000.00	2,173.16	3,826.84	36.2%
594 22 64 0000 Fire Equip Purchase-Fire Truck	25,000.00	0.00	25,000.00	0.0%
594 22 64 0001 Fire Equip Purchase - City	20,000.00	79,529.85	(59,529.85)	397.6%
597 12 00 0000 Transfer Out To 303 Joint Emerg. Fac.	42,000.00	34,316.57	7,683.43	81.7%
202 Fire Department	172,720.00	138,918.54	33,801.46	80.4%
522 20 31 0002 Fire Supplies FD II	10,000.00	8,720.42	1,279.58	87.2%
522 20 32 0002 Fire Truck Fuel FDII	1,000.00	678.97	321.03	67.9%
522 20 49 0002 Dues & Membership/Subscriptions FD II	0.00	152.50	(152.50)	0.0%
522 30 31 0020 Fire Prevention Supplies FDII	500.00	0.00	500.00	0.0%
522 45 43 0002 Travel-FD II	0.00	0.00	0.00	0.0%
522 45 49 0002 Fire Training FD II	2,000.00	276.45	1,723.55	13.8%
522 60 48 0002 Fire Equipment Repair FDII	6,000.00	196.55	5,803.45	3.3%
594 22 64 0002 Fire Equip Purchase - FD II	10,000.00	0.00	10,000.00	0.0%
203 Fire District 2	29,500.00	10,024.89	19,475.11	34.0%
522 Fire Control	202,220.00	148,943.43	53,276.57	73.7%

528 Dispatch Services

528 60 42 0000 Radio Contract	4,000.00	2,870.84	1,129.16	71.8%
528 60 51 0000 Dispatch Fees - City	3,000.00	0.00	3,000.00	0.0%
528 Dispatch Services	7,000.00	2,870.84	4,129.16	165

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Expenditures	Amt Budgeted	Expenditures	Remaining	
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551 Public Housing Services

551 00 41 0000 CDBG Housing Rehab Cont. Svc.	400,000.00	0.00	400,000.00	0.0%
551 Public Housing Services	400,000.00	0.00	400,000.00	0.0%

553 Conservation

553 70 51 0000 Air Pollution Authority	276.80	276.80	0.00	100.0%
553 Conservation	276.80	276.80	0.00	100.0%

558 Planning & Community Devel

558 50 10 0000 Building Inspector Salary	42,312.00	36,858.30	5,453.70	87.1%
558 50 20 0000 Building Inspector Benefits	25,800.00	21,734.59	4,065.41	84.2%
558 50 31 0000 Building Department Supplies	1,000.00	159.92	840.08	16.0%
558 50 41 0000 Consulting Services	2,000.00	90.00	1,910.00	4.5%
558 50 42 0000 Building Department Telephone	750.00	404.64	345.36	54.0%
558 50 43 0000 Travel - Building Inspector	1,500.00	366.36	1,133.64	24.4%
558 50 45 0099 Eq Rental - Building Dept	15,000.00	14,862.91	137.09	99.1%
558 50 49 0000 Training & Tuition - Building Dept	500.00	1,145.80	(645.80)	229.2%
558 50 49 0001 Dues & Membership - Bldg Dept	300.00	95.00	205.00	31.7%

550 Building	89,162.00	75,717.52	13,444.48	84.9%
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558 60 10 0000 Planning Salary	84,000.00	62,409.75	21,590.25	74.3%
558 60 10 0001 Planning Recorder - Salaries	1,800.00	529.74	1,270.26	29.4%
558 60 10 0002 Planning Commission Salaries	4,500.00	2,027.68	2,472.32	45.1%
558 60 10 0003 Planning Intern Salary	0.00	0.00	0.00	0.0%
558 60 20 0000 Planning Benefits	37,000.00	27,918.53	9,081.47	75.5%
558 60 20 0001 Planning Recorder - Benefits	180.00	33.37	146.63	18.5%
558 60 20 0002 Planning Commission Benefits	500.00	161.96	338.04	32.4%
558 60 20 0003 Planning Intern Benefits	0.00	0.00	0.00	0.0%
558 60 31 0000 Planning Supplies	750.00	0.00	750.00	0.0%
558 60 41 0000 Planning & Professional Assist	130,000.00	61,092.00	68,908.00	47.0%
558 60 41 0001 Planning Publication	1,750.00	374.40	1,375.60	21.4%
558 60 43 0000 Travel - Planning/Prof Assistance	2,500.00	898.88	1,601.12	36.0%
558 60 49 0000 Training & Tuition - Planning	1,500.00	451.69	1,048.31	30.1%
558 60 49 0001 Dues & Membership - Planning	500.00	0.00	500.00	0.0%
558 60 49 0002 Planning Filing Fees/Misc	500.00	176.00	324.00	35.2%

560 Planning	265,480.00	156,074.00	109,406.00	58.8%
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558 70 49 0001 EDC Assessment	11,000.00	5,118.75	5,881.25	46.5%
558 70 49 0002 MCEDD Services	900.00	894.00	6.00	99.3%

570 Economic Development	11,900.00	6,012.75	5,887.25	50.5%
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558 Planning & Community Devel	366,542.00	237,804.27	128,737.73	64.9%
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565 Welfare

565 10 49 0000 Food Bank Support	10,000.00	6,667.00	3,333.00	66.7%
565 Welfare	10,000.00	6,667.00	3,333.00	66.7%

566 Substance Abuse

566 72 52 0000 Substance Abuse/Liquor Excise	150.00	1,371.12	(1,221.12)	914.1%
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001 General Expense Fund Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining	
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566 Substance Abuse

566 Substance Abuse	150.00	1,371.12	(1,221.12)	914.1%
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573 Cultural & Community Activities

573 90 49 0000 Hosting of Meetings/Events	500.00	726.98	(226.98)	145.4%
573 Cultural & Community Activities	500.00	726.98	(226.98)	145.4%

576 Park Facilities

576 20 51 0000 Community Pool Support	30,000.00	25,000.00	5,000.00	83.3%
576 80 10 0000 Park Maintenance Salary	26,832.00	28,296.81	(1,464.81)	105.5%
576 80 20 0000 Park Maintenance Benefits	9,288.00	9,303.30	(15.30)	100.2%
576 80 31 0000 Parks Supplies	7,000.00	9,424.89	(2,424.89)	134.6%
576 80 45 0099 Eq Rental - Parks	13,000.00	6,014.35	6,985.65	46.3%
576 80 47 0000 Parks Electricity	250.00	307.95	(57.95)	123.2%
576 80 48 0000 Parks - Contracted	4,000.00	11,332.00	(7,332.00)	283.3%
576 Park Facilities	90,370.00	89,679.30	690.70	99.2%

580 Non Expenditures

586 90 00 0000 Agency Disbursement - Court	0.00	7,507.09	(7,507.09)	0.0%
586 91 00 0000 Agency Disbursement - Court Trust	0.00	856.79	(856.79)	0.0%
589 30 00 0000 Agency Remittances - State Bldg Code	0.00	169.50	(169.50)	0.0%
589 99 00 0000 Payroll Clearing	0.00	1,889.68	(1,889.68)	0.0%
580 Non Expenditures	0.00	10,423.06	(10,423.06)	0.0%

999 Ending Balance

508 80 00 0000 CE-Unreserved Ending Cash	200,067.45	0.00	200,067.45	0.0%
100 Unreserved	200,067.45	0.00	200,067.45	0.0%
508 10 00 0002 CE-Unemployment Reserve	33,414.00	0.00	33,414.00	0.0%
102 Unemployment Reserve	33,414.00	0.00	33,414.00	0.0%
508 10 00 0004 CE-Custodial	54,546.82	0.00	54,546.82	0.0%
104 Custodial Reserve	54,546.82	0.00	54,546.82	0.0%
508 10 00 0001 CE-Fire Truck Reserve	350,000.00	0.00	350,000.00	0.0%
508 10 00 0003 CE-Fire Equip. Replacement	105,000.00	0.00	105,000.00	0.0%
202 Fire Department	455,000.00	0.00	455,000.00	0.0%
999 Ending Balance	743,028.27	0.00	743,028.27	0.0%

Fund Expenditures:	2,372,316.15	908,511.38	1,463,804.77	38.3%
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Fund Excess/(Deficit):	0.00	1,366,022.00		
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100 Street Fund Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 80 00 0000 ST Unreserved Begin CA & Invest	114,770.30	177,995.51	(63,225.21)	155.1%
308 80 00 0100 ST Unreserved Begin C&I Snow Reserve	10,000.00	10,000.00	0.00	100.0%
308 Beginning Balances	124,770.30	187,995.51	(63,225.21)	150.7%

310 Taxes

313 11 00 0100 Additional .5% Sales Tax	235,000.00	221,963.56	13,036.44	94.5%
316 42 00 0000 PUD Excise Tax	45,000.00	32,413.19	12,586.81	72.0%
310 Taxes	280,000.00	254,376.75	25,623.25	90.8%

320 Licenses & Permits

322 40 00 0000 Street Applications & Permits	600.00	475.00	125.00	79.2%
322 40 01 0000 Right of Way Permit Repairs	0.00	50.00	(50.00)	0.0%
320 Licenses & Permits	600.00	525.00	75.00	87.5%

330 Intergovernmental Revenues

334 03 80 0000 TIB Relight WA Grant	0.00	109,077.00	(109,077.00)	0.0%
334 03 80 0002 TIB Chipseal Grant	0.00	0.00	0.00	0.0%
336 00 71 0000 Multimodal Transportation - Cities	2,173.50	1,635.33	538.17	75.2%
336 00 87 0000 Street Fuel Tax-MVFT	34,555.50	24,344.16	10,211.34	70.4%
336 06 95 0000 Liquor Profit Tax	12,852.00	9,629.49	3,222.51	74.9%
330 Intergovernmental Revenues	49,581.00	144,685.98	(95,104.98)	291.8%

360 Interest & Other Earnings

361 11 00 0100 Interest Income - Streets	0.00	604.78	(604.78)	0.0%
369 10 00 0000 Sale of Scrap Streets	0.00	0.00	0.00	0.0%
360 Interest & Other Earnings	0.00	604.78	(604.78)	0.0%

397 Interfund Transfers

397 02 00 0306 Transfer In From Kanaka	0.00	9,024.37	(9,024.37)	0.0%
397 Interfund Transfers	0.00	9,024.37	(9,024.37)	0.0%

Fund Revenues:	454,951.30	597,212.39	(142,261.09)	131.3%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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542 Streets - Maintenance

542 39 10 0000 Road Maintenance - Salaries	72,240.00	54,453.37	17,786.63	75.4%
542 39 20 0000 Road Maintenance - Benefits	36,120.00	28,351.76	7,768.24	78.5%
542 39 31 0000 Supplies	20,000.00	12,271.90	7,728.10	61.4%
542 39 42 0000 Telephone	100.00	0.00	100.00	0.0%
542 39 45 0099 Eq Rental - Road Maintenance	25,000.00	23,420.44	1,579.56	93.7%
542 39 48 0000 Contracted Labor	20,000.00	7,802.33	12,197.67	39.0%
542 39 51 0000 Environmental Permits	0.00	0.00	0.00	0.0%
542 40 10 0000 Storm Drain Maint - Salaries	8,000.00	6,678.87	1,321.13	83.2%
542 40 20 0000 Storm Drain Maint - Benefits	5,000.00	3,955.34	1,044.66	79.1%

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Expenditures	Amt Budgeted	Expenditures	Remaining	
542 Streets - Maintenance				
542 40 31 0000 Storm Drain Maint - Supplies	2,000.00	0.00	2,000.00	0.0%
542 40 45 0099 Eq Rental - Storm Drain Maint	2,000.00	1,826.71	173.29	91.3%
542 40 47 0000 Dewatering Electricity Chesser	700.00	398.12	301.88	56.9%
542 40 48 0000 Storm Drain Maint - Contrlabor	700.00	0.00	700.00	0.0%
542 62 41 0000 Path Maintenance-Contract Svcs	0.00	4,741.83	(4,741.83)	0.0%
542 63 47 0000 Electricy - Street Lights	14,000.00	7,525.06	6,474.94	53.8%
542 63 48 0000 Repair/maintenance - ST Lights	3,000.00	4,142.04	(1,142.04)	138.1%
542 64 31 0000 Traffic Devices	12,000.00	6,987.16	5,012.84	58.2%
542 64 48 0000 Road Striping	6,000.00	2,328.22	3,671.78	38.8%
542 66 10 0000 Snow Removal - Salary	15,480.00	13,386.81	2,093.19	86.5%
542 66 20 0000 Snow Removal - Benefits	5,160.00	6,909.29	(1,749.29)	133.9%
542 66 31 0000 Snow Removal - Supplies	1,000.00	0.00	1,000.00	0.0%
542 66 45 0099 Eq Rental - Snow Removal	4,000.00	11,281.25	(7,281.25)	282.0%
542 67 47 0000 Litter Clean-Up	2,000.00	2,183.87	(183.87)	109.2%
542 Streets - Maintenance	254,500.00	198,644.37	55,855.63	78.1%
543 Streets Admin & Overhead				
543 10 10 0000 General Administration Salaries	14,448.00	492.19	13,955.81	3.4%
543 10 20 0000 General Administration Benefits	3,096.00	137.66	2,958.34	4.4%
543 31 10 0000 General Services Salaries	4,128.00	2,599.90	1,528.10	63.0%
543 31 20 0000 General Services Benefits	1,032.00	964.23	67.77	93.4%
543 31 41 0000 Computer Services	600.00	840.90	(240.90)	140.2%
543 31 41 0022 Audit Fee	2,000.00	0.00	2,000.00	0.0%
543 31 43 0000 Travel - Streets	500.00	0.00	500.00	0.0%
543 31 46 0000 Insurance	6,000.00	0.00	6,000.00	0.0%
543 31 49 0000 Training - Streets	500.00	128.33	371.67	25.7%
543 31 49 0001 Misc/Recording Fees/Dues	1,000.00	800.00	200.00	80.0%
543 Streets Admin & Overhead	33,304.00	5,963.21	27,340.79	17.9%
544 Road & Street Operations				
544 20 41 0100 #14 ST Planning Professional Services	1,000.00	0.00	1,000.00	0.0%
544 Road & Street Operations	1,000.00	0.00	1,000.00	0.0%
566 Substance Abuse				
566 72 52 0100 Substance Abuse/Liquor Profits	270.00	0.00	270.00	0.0%
566 Substance Abuse	270.00	0.00	270.00	0.0%
594 Capital Expenditures				
594 42 41 0000 Relight WA-Contract Services	0.00	0.00	0.00	0.0%
595 21 61 0000 Right of Way	0.00	0.00	0.00	0.0%
595 33 10 0000 Russell Avenue (Restor/Rehab) - Sal	12,000.00	25,117.74	(13,117.74)	209.3%
595 33 20 0000 Russell Avenue (Restor/Rehab) - Ben	6,000.00	10,535.73	(4,535.73)	175.6%
595 33 31 0000 Russell Avenue (Restor/Rehab)-Supp	0.00	10,237.68	(10,237.68)	0.0%
595 33 41 0000 Russell Avenue (Restor/Rehab)-Svcs	0.00	1,017.77	(1,017.77)	0.0%
595 33 45 0099 Eq Rental - Restor/Rehab (Russell Ave)	4,000.00	12,727.34	(8,727.34)	318.2%
595 50 41 0000 Kanaka Bridge Rebuild	20,000.00	0.00	20,000.00	0.0%
594 Capital Expenditures	42,000.00	59,636.26	(17,636.26)	169

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Expenditures	Amt Budgeted	Expenditures	Remaining	
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597 Interfund Transfers

597 18 00 0000 Transfer Out to 309 Russell Ave	111,600.00	78,345.15	33,254.85	70.2%
597 Interfund Transfers	111,600.00	78,345.15	33,254.85	70.2%

999 Ending Balance

508 80 00 0100 Streets-Unreserved Ending Cash	2,277.30	0.00	2,277.30	0.0%
508 80 00 0101 Streets-Snow Reserve	10,000.00	0.00	10,000.00	0.0%
999 Ending Balance	12,277.30	0.00	12,277.30	0.0%

Fund Expenditures:	454,951.30	342,588.99	112,362.31	75.3%
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Fund Excess/(Deficit):	0.00	254,623.40		
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103 Tourism Promo & Develop Fund Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 10 00 0103 Tourism Reserved C&I - Capital	200,000.00	300,000.00	(100,000.00)	150.0%
308 10 01 0103 Tourism Reserved C&I - Rev. Shortfall	251,767.54	247,672.30	4,095.24	98.4%
308 Beginning Balances	451,767.54	547,672.30	(95,904.76)	121.2%

310 Taxes

313 31 00 0000 Stadium (Motel/Hotel) Tax	415,000.00	350,830.55	64,169.45	84.5%
310 Taxes	415,000.00	350,830.55	64,169.45	84.5%

360 Interest & Other Earnings

361 11 00 0103 Interest Income/Tourism	0.00	6,265.48	(6,265.48)	0.0%
360 Interest & Other Earnings	0.00	6,265.48	(6,265.48)	0.0%

Fund Revenues:	866,767.54	904,768.33	(38,000.79)	104.4%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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573 Cultural & Community Activities

573 30 41 0000 Consultant Services, Chamber	90,000.00	60,000.00	30,000.00	66.7%
573 30 41 0001 SBA Consultant Services	85,000.00	35,543.96	49,456.04	41.8%
573 30 41 0004 County - Fair & Timber Carnival	5,000.00	0.00	5,000.00	0.0%
573 30 41 0005 County - Bluegrass Festival	10,000.00	0.00	10,000.00	0.0%
573 90 10 0000 Promotion Salaries	5,000.00	1,484.99	3,515.01	29.7%
573 90 10 0003 Promotion Field Salaries	3,096.00	350.60	2,745.40	11.3%
573 90 20 0000 Promotion Benefits	1,000.00	685.65	314.35	68.6%
573 90 20 0003 Promotion Field Benefits	1,548.00	175.00	1,373.00	11.3%
573 90 31 0000 Promotion Supplies	0.00	41.96	(41.96)	0.0%
573 90 41 0001 Discover Your Northwest	17,250.00	13,367.93	3,882.07	77.5%
573 90 41 0002 CRGIC Consultant Services	55,000.00	21,593.70	33,406.30	39.3%
573 90 41 0004 Skamania Senior Services - Hiker Bus	1,250.00	0.00	1,250.00	0.0%
573 90 41 0008 Gorge Outrigger Races	5,000.00	5,000.00	0.00	100.0%
573 90 41 0009 BOTG Kiteboarding Festival	3,000.00	0.00	3,000.00	0.0%
573 90 41 0011 Stevenson Farmers Market	2,000.00	0.00	2,000.00	0.0%
573 90 41 0013 Main St Program Coordinator (SBA)	40,000.00	20,000.00	20,000.00	50.0%
573 90 41 0014 Stevenson Waterfront Music Festival	2,000.00	0.00	2,000.00	0.0%
573 90 41 0015 Fools Fest (Walking Man)	2,000.00	0.00	2,000.00	0.0%
573 90 41 0017 Stevenson Municipal Pool Marketing	2,500.00	0.00	2,500.00	0.0%
573 90 41 0018 SC Fair Board-GorgeGrass	8,000.00	0.00	8,000.00	0.0%
573 90 41 0019 CGTA-RARE Funding	2,500.00	0.00	2,500.00	0.0%
573 90 41 0021 Computer Services	0.00	670.49	(670.49)	0.0%
573 90 41 0022 Audit Fee	0.00	0.00	0.00	0.0%
573 90 45 0099 Eq Rental - Promotion Field	0.00	0.00	0.00	0.0%
573 Cultural & Community Activities	341,144.00	158,914.28	182,229.72	46.6%

594 Capital Expenditures

594 75 63 0004 Fairground Midway Reseeding (SBA)	27,750.00	0.00	27,750.00	0.0%
594 75 63 0007 Waterfront Park Amenities (Port)	30,867.00	0.00	30,867.00	0.0%
594 75 63 0008 Waterfront Park Enhancements	155,000.00	0.00	155,000.00	0.0%
594 76 63 0001 Courthouse Park Plaza (SDA)	103,400.00	0.00	103,400.00	0.0%

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103 Tourism Promo & Develop Fund Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining	
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594 Capital Expenditures

594 Capital Expenditures	317,017.00	0.00	317,017.00	0.0%
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999 Ending Balance

508 10 00 0103 Tourism-Cap. Facility Reserve	200,000.00	0.00	200,000.00	0.0%
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508 10 00 0104 Tourism-Ending Cash	8,606.54	0.00	8,606.54	0.0%
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999 Ending Balance	208,606.54	0.00	208,606.54	0.0%
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Fund Expenditures:	866,767.54	158,914.28	707,853.26	18.3%
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Fund Excess/(Deficit):	0.00	745,854.05		
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300 Capital Improvement Fund Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining	
308 Beginning Balances				
308 10 00 0000 Cap Imp Res Begin C&I Waterfront Imp	11,256.65	11,256.65	0.00	100.0%
308 10 00 0300 Cap Imp Reserved Begin C&I	43,491.00	97,368.97	(53,877.97)	223.9%
308 Beginning Balances	54,747.65	108,625.62	(53,877.97)	198.4%

310 Taxes

318 34 00 0000 Real Estate Excise Tax	20,000.00	16,431.44	3,568.56	82.2%
310 Taxes	20,000.00	16,431.44	3,568.56	82.2%

360 Interest & Other Earnings

361 11 00 0300 Interest on Investments-Cap Imp	0.00	577.03	(577.03)	0.0%
360 Interest & Other Earnings	0.00	577.03	(577.03)	0.0%

Fund Revenues:	74,747.65	125,634.09	(50,886.44)	168.1%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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597 Interfund Transfers

597 18 00 0309 Transfer Out To Russell	0.00	0.00	0.00	0.0%
597 Interfund Transfers	0.00	0.00	0.00	0.0%

999 Ending Balance

508 10 00 0300 Cap. Imp.-Ending Cash	63,491.00	0.00	63,491.00	0.0%
508 10 00 0301 Cap. Imp.-Waterfront Imp Res	11,256.65	0.00	11,256.65	0.0%
999 Ending Balance	74,747.65	0.00	74,747.65	0.0%

Fund Expenditures:	74,747.65	0.00	74,747.65	0.0%
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Fund Excess/(Deficit):	0.00	125,634.09		
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301 Timber Harvest Fund Months: 01 To: 09

	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 80 00 0301 Timber Harvest Unres Beg Cash	1,913,246.34	1,311,537.00	601,709.34	68.6%
308 Beginning Balances	1,913,246.34	1,311,537.00	601,709.34	68.6%

360 Interest & Other Earnings

361 11 00 0301 Interest on Investments - Timber Harvest	0.00	17,276.55	(17,276.55)	0.0%
360 Interest & Other Earnings	0.00	17,276.55	(17,276.55)	0.0%

390 Other Financing Sources

395 10 00 0301 Timber Harvest Proceeds	0.00	0.00	0.00	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.0%

Fund Revenues:	1,913,246.34	1,328,813.55	584,432.79	69.5%
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	Amt Budgeted	Expenditures	Remaining	
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554 Environmental Services

554 90 41 0301 Timber Sale Management Consulting	0.00	0.00	0.00	0.0%
554 90 48 0301 Timber Sale Contracted Seviles	0.00	3,306.00	(3,306.00)	0.0%
554 90 51 0000 Timber Sale Permitting	0.00	0.00	0.00	0.0%
554 Environmental Services	0.00	3,306.00	(3,306.00)	0.0%

999 Ending Balance

508 80 00 0302 Timber-Ending Cash	1,913,246.34	0.00	1,913,246.34	0.0%
999 Ending Balance	1,913,246.34	0.00	1,913,246.34	0.0%

Fund Expenditures:	1,913,246.34	3,306.00	1,909,940.34	0.2%
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Fund Excess/(Deficit):	0.00	1,325,507.55		
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303 Joint Emergency Facilities Fund		Months: 01 To: 09			
Revenues	Amt Budgeted	Revenues	Remaining		
308 Beginning Balances					
308 10 00 0303 Joint Emergency Facilities Beginning Cash Restrict	0.00	0.00	0.00	0.00	0.0%
308 Beginning Balances	0.00	0.00	0.00	0.00	0.0%
397 Interfund Transfers					
397 01 00 0303 Transfer In from CE	42,000.00	34,316.57	7,683.43	81.7%	
397 Interfund Transfers	42,000.00	34,316.57	7,683.43	81.7%	
Fund Revenues:	42,000.00	34,316.57	7,683.43	81.7%	
Expenditures	Amt Budgeted	Expenditures	Remaining		
594 Capital Expenditures					
594 22 41 0000 Consulting Engineering	42,000.00	34,316.57	7,683.43	81.7%	
594 Capital Expenditures	42,000.00	34,316.57	7,683.43	81.7%	
999 Ending Balance					
508 10 00 0303 Joint Emergency Facilities-Ending Cash	0.00	0.00	0.00	0.0%	
999 Ending Balance	0.00	0.00	0.00	0.0%	
Fund Expenditures:	42,000.00	34,316.57	7,683.43	81.7%	
Fund Excess/(Deficit):	0.00	0.00			

2019 BUDGET POSITION

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306 Kanaka Creek Road Improvements Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 10 00 0306 Beg Cash (Reserved)	0.00	0.00	0.00	0.0%
308 Beginning Balances	0.00	0.00	0.00	0.0%

330 Intergovernmental Revenues

333 20 20 0306 STP Grant	0.00	0.00	0.00	0.0%
334 03 80 0001 TIB Grant	0.00	9,024.37	(9,024.37)	0.0%
330 Intergovernmental Revenues	0.00	9,024.37	(9,024.37)	0.0%

Fund Revenues:	0.00	9,024.37	(9,024.37)	0.0%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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597 Interfund Transfers

597 15 00 0306 Transfer Out to Streets	0.00	9,024.37	(9,024.37)	0.0%
597 Interfund Transfers	0.00	9,024.37	(9,024.37)	0.0%

Fund Expenditures:	0.00	9,024.37	(9,024.37)	0.0%
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Fund Excess/(Deficit):	0.00	0.00		
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308 Gropper Sidewalk Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 10 00 0308 Gropper Beginning Cash	0.00	0.00	0.00	0.0%
308 Beginning Balances	0.00	0.00	0.00	0.0%

330 Intergovernmental Revenues

334 03 80 0308 TIB Grant	0.00	0.00	0.00	0.0%
330 Intergovernmental Revenues	0.00	0.00	0.00	0.0%

397 Interfund Transfers

397 01 00 0308 Transfer In from General Fund	0.00	0.00	0.00	0.0%
397 02 00 0308 Transfer in from Streets	0.00	0.00	0.00	0.0%
397 Interfund Transfers	0.00	0.00	0.00	0.0%

Fund Revenues:	0.00	0.00	0.00	0.0%
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Fund Excess/(Deficit):	0.00	0.00		
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309 Russell Ave Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 10 00 0309 Russell Ave Res Beg CA & Invest	0.00	(66,157.50)	66,157.50	0.0%
308 Beginning Balances	0.00	(66,157.50)	66,157.50	0.0%

330 Intergovernmental Revenues

333 20 20 0001 Russell STP Grant	700,000.00	123,000.00	577,000.00	17.6%
330 Intergovernmental Revenues	700,000.00	123,000.00	577,000.00	17.6%

397 Interfund Transfers

397 02 00 0309 Transfer In from Streets	111,600.00	78,345.15	33,254.85	70.2%
397 03 00 0309 Transfer In From CI	0.00	0.00	0.00	0.0%
397 Interfund Transfers	111,600.00	78,345.15	33,254.85	70.2%

Fund Revenues:	811,600.00	135,187.65	676,412.35	16.7%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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594 Capital Expenditures

595 10 41 0309 Russell Ave - Engineering	811,600.00	132,757.65	678,842.35	16.4%
595 20 61 0309 Russell Ave-Right Of Way	0.00	2,430.00	(2,430.00)	0.0%
594 Capital Expenditures	811,600.00	135,187.65	676,412.35	16.7%

999 Ending Balance

508 10 00 0309 Russell Ave-Ending Balance	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%

Fund Expenditures:	811,600.00	135,187.65	676,412.35	16.7%
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Fund Excess/(Deficit):	0.00	0.00		
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310 Wastewater System Upgrades Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures				
594 35 41 0000 Value Planning Consultant Services	0.00	0.00	0.00	0.0%
594 35 49 0000 Value Planning Hosting Costs	0.00	0.00	0.00	0.0%
594 Capital Expenditures	0.00	0.00	0.00	0.0%
Fund Expenditures:	0.00	0.00	0.00	0.0%
Fund Excess/(Deficit):	0.00	0.00		

2019 BUDGET POSITION

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400 Water/Sewer Fund Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 80 00 0400 WS Unreserved Begin CA & Invest	33,605.50	97,513.09	(63,907.59)	290.2%
400 Water/Sewer	33,605.50	97,513.09	(63,907.59)	290.2%
308 10 01 0400 WS Res Begin C&I System Dev Water	119,479.17	110,376.85	9,102.32	92.4%
401 Water	119,479.17	110,376.85	9,102.32	92.4%
308 10 02 0400 WS Res Begin C&I System Dev Sewer	52,380.00	100,730.27	(48,350.27)	192.3%
308 10 03 0400 WS Res Begin C&I Sewer Outfall Debt	32,670.00	32,670.00	0.00	100.0%
402 Sewer	85,050.00	133,400.27	(48,350.27)	156.8%
308 Beginning Balances	238,134.67	341,290.21	(103,155.54)	143.3%

340 Charges For Goods & Services

343 40 00 0000 Water Sales	641,000.00	481,061.93	159,938.07	75.0%
343 40 18 0000 Turn on Fees	1,500.00	1,087.12	412.88	72.5%
343 40 19 0000 Reconnect Fee	1,000.00	0.00	1,000.00	0.0%
343 40 20 0000 Water Construction Hookup	0.00	30.00	(30.00)	0.0%
343 40 21 0000 Hydrant Rental - External	600.00	1,250.00	(650.00)	208.3%
343 40 99 0000 Hydrant Rental-Internal (fire)	4,000.00	0.00	4,000.00	0.0%
343 41 00 0000 Installation Water	10,000.00	5,655.86	4,344.14	56.6%
343 Water	658,100.00	489,084.91	169,015.09	74.3%
343 50 00 0000 Sewer Service Income	647,660.00	495,719.71	151,940.29	76.5%
343 50 01 0000 BOD Surcharge	0.00	21,887.78	(21,887.78)	0.0%
343 50 02 0000 Downspout-Sump Pump Discharge	0.00	7,139.27	(7,139.27)	0.0%
343 51 00 0000 Installation Sewer	300.00	300.00	0.00	100.0%
344 Sewer	647,960.00	525,046.76	122,913.24	81.0%
340 Charges For Goods & Services	1,306,060.00	1,014,131.67	291,928.33	77.6%

360 Interest & Other Earnings

367 40 00 0000 Water Capital Contributions	35,000.00	61,621.09	(26,621.09)	176.1%
369 10 01 0000 Water Miscellaneous Income	0.00	0.00	0.00	0.0%
343 Water	35,000.00	61,621.09	(26,621.09)	176.1%
367 50 00 0000 Sewer Capital Contributions	20,000.00	49,387.00	(29,387.00)	246.9%
369 10 02 0000 Sewer Miscellaneous Income	0.00	0.00	0.00	0.0%
344 Sewer	20,000.00	49,387.00	(29,387.00)	246.9%
361 11 00 0400 Interest on Investments - W/S	0.00	4,961.31	(4,961.31)	0.0%
369 81 00 0000 Cashier's Overages/Shortages	0.00	20.00	(20.00)	0.0%
369 91 00 0400 Other Miscellaneous/NSF Fee Recovery	0.00	200.00	(200.00)	0.0%
400 Water/Sewer	0.00	5,181.31	(5,181.31)	0.0%
360 Interest & Other Earnings	55,000.00	116,189.40	(61,189.40)	211.3%

380 Non Revenues

386 00 00 0000 Customer Deposits	0.00	0.00	0.00	0.0%
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400 Water/Sewer Fund Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining	
380 Non Revenues				
380 Non Revenues	0.00	0.00	0.00	0.0%
Fund Revenues:	1,599,194.67	1,471,611.28	127,583.39	92.0%

Expenditures	Amt Budgeted	Expenditures	Remaining	
534 Water Utilities				
534 10 10 0000	WA-Administrative Salary	12,384.00	1,481.10	10,902.90 12.0%
534 10 20 0000	WA-Administrative Benefits	2,064.00	685.71	1,378.29 33.2%
534 10 41 0022	WA-Audit Fee	3,000.00	0.00	3,000.00 0.0%
534 10 49 0001	WA-Dues & Membership/Filing Fees	2,000.00	348.48	1,651.52 17.4%
534 10 51 0000	WA-Op. Permit(DOH)/Other Fees	5,000.00	4,991.00	9.00 99.8%
534 20 10 0000	WA-Administrative Planning WA - Sal	2,064.00	0.00	2,064.00 0.0%
534 20 20 0000	WA-Administrative Planning WA - Ben	1,032.00	0.00	1,032.00 0.0%
534 20 41 0000	WA-Admin Planning Water - Consulting	2,000.00	1,552.90	447.10 77.6%
534 40 43 0000	WA-Travel	2,000.00	0.00	2,000.00 0.0%
534 40 49 0001	WA-Training	2,000.00	918.33	1,081.67 45.9%
534 50 35 0000	WA-Small Tools/Minor Equipment	2,500.00	1,830.06	669.94 73.2%
534 50 48 0000	WA-Repair-Contracted Labor	20,000.00	16,827.91	3,172.09 84.1%
534 54 10 0000	WA-Maintenance-Trtmnt Plant Salaries	8,256.00	0.00	8,256.00 0.0%
534 54 20 0000	WA-Maintenance-Trtmnt Plant Benefits	4,128.00	(12.80)	4,140.80 0.3%
534 55 10 0000	WA-Maint.-Trans & Distr. Salary	34,056.00	0.00	34,056.00 0.0%
534 55 20 0000	WA-Maint.-Trans & Distr. Benefits	16,512.00	(427.59)	16,939.59 2.6%
534 70 10 0000	WA-Customer Services Salary	46,208.83	33,171.83	13,037.00 71.8%
534 70 20 0000	WA-Customer Services Benefits	15,732.64	12,491.01	3,241.63 79.4%
534 70 31 0000	WA-Office Supplies And Postage	2,250.00	1,568.17	681.83 69.7%
534 70 41 0000	WA-Computer Services/Repair	8,000.00	4,932.12	3,067.88 61.7%
534 70 41 0001	WA-EBPP Fees	1,000.00	1,201.72	(201.72) 120.2%
534 80 31 0000	WA-Operating Supplies	25,000.00	15,749.90	9,250.10 63.0%
534 80 33 0000	WA-Well Water For Resale	1,000.00	0.00	1,000.00 0.0%
534 80 41 0000	WA-Testing	4,000.00	2,962.00	1,038.00 74.1%
534 80 42 0000	WA-Telephone	750.00	1,015.83	(265.83) 135.4%
534 80 45 0001	WA-Telemetry Services	0.00	2,731.21	(2,731.21) 0.0%
534 80 45 0099	WA-Eq Rental - Water	51,000.00	38,767.30	12,232.70 76.0%
534 80 46 0000	WA-Insurance	13,000.00	0.00	13,000.00 0.0%
534 80 47 0000	WA-Electricity	22,000.00	14,169.62	7,830.38 64.4%
534 81 41 0000	WA-Prof Services - General	0.00	0.00	0.00 0.0%
534 84 10 0000	WA-Operations Plant Salary	61,920.00	47,187.72	14,732.28 76.2%
534 84 20 0000	WA-Operations Plant Benefits	36,120.00	26,175.27	9,944.73 72.5%
534 84 31 0000	WA-Chemicals Plant	10,000.00	6,769.61	3,230.39 67.7%
534 84 41 0000	WA-Consultant Services - Plant	2,000.00	0.00	2,000.00 0.0%
534 85 10 0000	WA-Operations T & D Salary	46,440.00	39,414.40	7,025.60 84.9%
534 85 20 0000	WA-Operations T & D Benefits	25,800.00	21,459.85	4,340.15 83.2%
534 90 53 0000	WA-Taxes	35,000.00	19,423.53	15,576.47 55.5%
534 Water Utilities		526,217.47	317,386.19	208,831.28 60.3%

535 Sewer

535 10 10 0000	WW-Administrative Salary	22,704.00	11,133.59	11,570.41 49.0%
535 10 20 0000	WW-Administrative Benefits	7,224.00	5,143.17	2,080.83 71.2%
535 10 41 0022	WW-Audit Fee	4,120.00	0.00	4,120.00
535 10 44 0000	WW-Advertising	0.00	139.20	(139.20)
535 10 49 0001	WW-Dues & Membership/filing Fees	5,150.00	338.27	4,811.73 6.6%

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400 Water/Sewer Fund

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Expenditures	Amt Budgeted	Expenditures	Remaining	
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535 Sewer

535 10 51 0000	WW-Permit Fees/DOE	3,090.00	2,309.04	780.96	74.7%
535 20 41 0000	WW-Admin Planning Sewer - Consulting	0.00	0.00	0.00	0.0%
535 40 43 0000	WW-Travel	1,287.50	1,213.57	73.93	94.3%
535 40 49 0001	WW-Training	3,090.00	2,083.36	1,006.64	67.4%
535 51 10 0000	WW-Maintenance T&D Salary	30,960.00	0.00	30,960.00	0.0%
535 51 20 0000	WW-Maintenance T&D Benefits	15,480.00	(36.63)	15,516.63	0.2%
535 51 31 0000	WW-Maintenance Supplies	28,325.00	8,522.89	19,802.11	30.1%
535 51 48 0000	WW-Repair (Contract Serv) T&D	112,490.00	90,803.60	21,686.40	80.7%
535 51 48 0001	WW-Solids Hauling & Disposal	49,440.00	24,112.97	25,327.03	48.8%
535 54 10 0000	WW-Plant Maintenance Salary	62,830.00	0.00	62,830.00	0.0%
535 54 20 0000	WW-Plant Maintenance Benefits	45,320.00	(41.11)	45,361.11	0.1%
535 64 41 0000	WW-Operations Contract (OMI)	152,852.00	78,078.56	74,773.44	51.1%
535 70 10 0000	WW-Customer Service Salary	46,208.83	33,171.83	13,037.00	71.8%
535 70 20 0000	WW-Customer Service Benefits	15,732.64	12,491.01	3,241.63	79.4%
535 70 31 0000	WW-Office Supplies & Postage	2,500.00	1,567.42	932.58	62.7%
535 70 41 0000	WW-Computer Services/Repair	2,000.00	4,370.85	(2,370.85)	218.5%
535 70 41 0001	WW-EBPP Fees Sewer	0.00	1,201.70	(1,201.70)	0.0%
535 80 31 0000	WW-Operating Supplies	5,000.00	2,937.90	2,062.10	58.8%
535 80 41 0000	Sewer Operations Testing	1,000.00	0.00	1,000.00	0.0%
535 80 42 0000	Sewer Telephone	2,000.00	1,097.79	902.21	54.9%
535 80 45 0099	Eq Rental - Sewer	28,000.00	33,018.80	(5,018.80)	117.9%
535 80 46 0000	Sewer Insurance	9,000.00	0.00	9,000.00	0.0%
535 81 10 0000	WW-Operations Coll. Salary	12,928.90	26,972.42	(14,043.52)	208.6%
535 81 20 0000	WW-Operations Coll. Benefits	6,464.45	11,903.95	(5,439.50)	184.1%
535 84 10 0000	WW-Operations Plant Salary	27,864.00	52,619.00	(24,755.00)	188.8%
535 84 20 0000	WW-Operations Plant Benefits	13,932.00	29,740.48	(15,808.48)	213.5%
535 85 10 0000	WW Sampling Salary	3,990.00	41.51	3,948.49	1.0%
535 85 20 0000	WW Sampling Benefits	2,133.00	18.80	2,114.20	0.9%
535 85 31 0000	WW Sampling Supplies	258.00	376.29	(118.29)	145.8%
535 85 41 0000	WW Sampling Professional Services	6,600.00	6,043.00	557.00	91.6%
535 85 41 0002	WW Industrial Pretreatment Services	0.00	4,218.50	(4,218.50)	0.0%
535 85 45 0000	WW Sampling Equipment Rental	2,040.00	0.00	2,040.00	0.0%
535 90 44 0000	Sewer Taxes	20,500.00	12,374.30	8,125.70	60.4%
535 Sewer		752,514.32	457,966.03	294,548.29	60.9%

591 Debt Service

591 34 78 0000	Base Res PWTF Loan Principal	23,273.39	23,273.39	0.00	100.0%
592 34 83 0000	Base Reservoir PWTF Loan Interest	1,100.00	930.94	169.06	84.6%
534 Water		24,373.39	24,204.33	169.06	99.3%
591 35 72 0000	Sewer Outfall - USDA RDA Principal	20,120.00	10,844.26	9,275.74	53.9%
592 35 83 0000	Sewer Outfall - USDA RDA Interest	12,551.00	5,490.74	7,060.26	43.7%
535 Sewer		32,671.00	16,335.00	16,336.00	50.0%
591 Debt Service		57,044.39	40,539.33	16,505.06	71.1%

594 Capital Expenditures

594 34 10 4006	Water Connections - Salary	5,160.00	887.16	4,272.84	17.2%
594 34 10 4012	#42 Loop Rd Waterline Salaries	0.00	0.00	0.00	0.0%
594 34 20 4006	Water Connections - Benefits	2,580.00	451.92	2,128.08	82.5%
594 34 20 4012	#42 Loop Rd Waterline Benefits	0.00	0.00	0.00	0.0%
594 34 31 4006	Water Connections - Supplies	0.00	0.00	0.00	0.0%

2019 BUDGET POSITION

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400 Water/Sewer Fund Months: 01 To: 09

Expenditures	Amt Budgeted	Expenditures	Remaining	
594 Capital Expenditures				
594 34 31 4009 Water Plant Improvements-Suppl	0.00	0.00	0.00	0.0%
594 34 45 0400 Eq Rental - Water Connections	2,000.00	93.00	1,907.00	4.7%
594 34 48 0400 Base Reservoir Improv.- Contracted Services	0.00	0.00	0.00	0.0%
594 34 64 0000 WA-Fixed Assets To Capitalize	50,000.00	2,062.50	47,937.50	4.1%
534 Water	59,740.00	3,494.58	56,245.42	5.8%
594 35 41 0400 #38 Sewer Plan - Prof Serv	0.00	19,191.33	(19,191.33)	0.0%
594 35 48 0400 #38 Sewer Plan - Contr Labor	0.00	0.00	0.00	0.0%
594 35 64 0400 WW-Capitalized Equipment Purchase	0.00	2,062.50	(2,062.50)	0.0%
535 Sewer	0.00	21,253.83	(21,253.83)	0.0%
594 Capital Expenditures	59,740.00	24,748.41	34,991.59	41.4%
597 Interfund Transfers				
597 10 00 0000 Transfer Out to 410 WW Sys. Upgrades	10,000.00	0.00	10,000.00	0.0%
597 Interfund Transfers	10,000.00	0.00	10,000.00	0.0%
999 Ending Balance				
508 80 00 0400 WS-Ending Cash	1,149.32	0.00	1,149.32	0.0%
400 Water/Sewer	1,149.32	0.00	1,149.32	0.0%
508 10 00 0401 WS-Water Reserve	104,479.17	0.00	104,479.17	0.0%
401 Water	104,479.17	0.00	104,479.17	0.0%
508 10 00 0402 WS-WW Reserve	55,380.00	0.00	55,380.00	0.0%
508 10 00 0403 WS-Sewer Outfall Reserve	32,670.00	0.00	32,670.00	0.0%
402 Sewer	88,050.00	0.00	88,050.00	0.0%
999 Ending Balance	193,678.49	0.00	193,678.49	0.0%
Fund Expenditures:	1,599,194.67	840,639.96	758,554.71	52.6%
Fund Excess/(Deficit):	0.00	630,971.32		

2019 BUDGET POSITION

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410 Wastewater System Upgrades Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 10 00 0410 WW Sys Upgrades Beg Cash & Invest.	0.00	(93,407.14)	93,407.14	0.0%
308 Beginning Balances	0.00	(93,407.14)	93,407.14	0.0%

330 Intergovernmental Revenues

334 04 20 0410 CERB Feasibility Study-Alt. Analysis	50,000.00	44,600.00	5,400.00	89.2%
330 Intergovernmental Revenues	50,000.00	44,600.00	5,400.00	89.2%

390 Other Financing Sources

391 90 00 0410 DOE Design Loan	1,985,000.00	176,415.75	1,808,584.25	8.9%
390 Other Financing Sources	1,985,000.00	176,415.75	1,808,584.25	8.9%

397 Interfund Transfers

397 05 00 0410 Transfer In from Water/Sewer Fund	10,000.00	0.00	10,000.00	0.0%
397 Interfund Transfers	10,000.00	0.00	10,000.00	0.0%

Fund Revenues:	2,045,000.00	127,608.61	1,917,391.39	6.2%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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594 Capital Expenditures

594 35 31 0010 DOE-Imm. Improv. Supplies	0.00	0.00	0.00	0.0%
594 35 41 0010 DOE-Imm. Imprpv. Svcs	0.00	0.00	0.00	0.0%
594 35 41 4102 Feasibility Study-Consultant Svs	60,000.00	19,047.48	40,952.52	31.7%
594 35 41 4103 Design-Consultant Svs	1,985,000.00	207,564.66	1,777,435.34	10.5%
594 35 41 4104 EDA Project Consultant Services	0.00	5,832.65	(5,832.65)	0.0%
594 35 49 0410 Value Planning Hosting Costs	0.00	0.00	0.00	0.0%
594 35 49 0411 CERB Meeting Hosting Costs	0.00	0.00	0.00	0.0%
594 Capital Expenditures	2,045,000.00	232,444.79	1,812,555.21	11.4%

999 Ending Balance

508 10 00 0410 WW Cap-Ending Cash	0.00	0.00	0.00	0.0%
999 Ending Balance	0.00	0.00	0.00	0.0%

Fund Expenditures:	2,045,000.00	232,444.79	1,812,555.21	11.4%
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Fund Excess/(Deficit):	0.00	(104,836.18)		
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2019 BUDGET POSITION

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500 Equipment Service Fund Months: 01 To: 09

Revenues	Amt Budgeted	Revenues	Remaining	
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308 Beginning Balances

308 80 00 0500 ES Unreserved Begin CA & Invest	38,808.41	67,144.73	(28,336.32)	173.0%
308 Beginning Balances	38,808.41	67,144.73	(28,336.32)	173.0%

340 Charges For Goods & Services

348 00 00 0000 Equipment Rental-Internal	120,000.00	144,155.34	(24,155.34)	120.1%
340 Charges For Goods & Services	120,000.00	144,155.34	(24,155.34)	120.1%

360 Interest & Other Earnings

361 11 00 0500 Interest Income/ES	0.00	509.18	(509.18)	0.0%
362 10 00 0000 Equipment Rental - External NB	0.00	252.00	(252.00)	0.0%
362 10 02 0000 Equipment Rental - External Ska Co	0.00	0.00	0.00	0.0%
369 10 00 0500 Sale of Scrap Equip Service	0.00	5,398.38	(5,398.38)	0.0%
360 Interest & Other Earnings	0.00	6,159.56	(6,159.56)	0.0%

390 Other Financing Sources

395 10 00 0500 Sale of Fixed Assets	0.00	0.00	0.00	0.0%
390 Other Financing Sources	0.00	0.00	0.00	0.0%

Fund Revenues:	158,808.41	217,459.63	(58,651.22)	136.9%
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Expenditures	Amt Budgeted	Expenditures	Remaining	
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548 Public Works - Centralized Services

548 65 10 0000 Maintenance Salary	26,832.00	22,890.21	3,941.79	85.3%
548 65 20 0000 Maintenance Benefits	16,512.00	13,960.18	2,551.82	84.5%
548 65 25 0000 Medical Physicals-Required	2,000.00	1,856.66	143.34	92.8%
548 65 31 0000 Tires	2,000.00	121.70	1,878.30	6.1%
548 65 32 0000 Gas and Oil	20,000.00	14,822.86	5,177.14	74.1%
548 65 33 0000 Supplies	0.00	36.09	(36.09)	0.0%
548 65 46 0000 Insurance	28,000.00	0.00	28,000.00	0.0%
548 65 47 0000 Heat & Lights	1,500.00	1,619.47	(119.47)	108.0%
548 65 48 0000 Repairs/Supplies Contracted	20,000.00	20,103.09	(103.09)	100.5%
548 65 49 0000 Training	250.00	180.00	70.00	72.0%
548 Public Works - Centralized Services	117,094.00	75,590.26	41,503.74	64.6%

594 Capital Expenditures

594 48 64 0000 Equipment Purchase	40,000.00	0.00	40,000.00	0.0%
594 Capital Expenditures	40,000.00	0.00	40,000.00	0.0%

999 Ending Balance

508 80 00 0500 ES-Ending Cash	1,714.41	0.00	1,714.41	0.0%
999 Ending Balance	1,714.41	0.00	1,714.41	0.0%

Fund Expenditures:	158,808.41	75,590.26	83,218.15	47.6%
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2019 BUDGET POSITION

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500 Equipment Service Fund

Months: 01 To: 09

Fund Excess/(Deficit):

0.00

141,869.37

2019 BUDGET POSITION TOTALS

City Of Stevenson
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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Expense Fund	2,372,316.15	2,274,533.38	95.9%	2,372,316.15	908,511.38	38%
100 Street Fund	454,951.30	597,212.39	131.3%	454,951.30	342,588.99	75%
103 Tourism Promo & Develop Fund	866,767.54	904,768.33	104.4%	866,767.54	158,914.28	18%
300 Capital Improvement Fund	74,747.65	125,634.09	168.1%	74,747.65	0.00	0%
301 Timber Harvest Fund	1,913,246.34	1,328,813.55	69.5%	1,913,246.34	3,306.00	0%
303 Joint Emergency Facilities Fund	42,000.00	34,316.57	81.7%	42,000.00	34,316.57	82%
306 Kanaka Creek Road Improvemen	0.00	9,024.37	0.0%	0.00	9,024.37	0%
308 Gropper Sidewalk	0.00	0.00	0.0%	0.00	0.00	0%
309 Russell Ave	811,600.00	135,187.65	16.7%	811,600.00	135,187.65	17%
310 Wastewater System Upgrades	0.00	0.00	0.0%	0.00	0.00	0%
400 Water/Sewer Fund	1,599,194.67	1,471,611.28	92.0%	1,599,194.67	840,639.96	53%
410 Wastewater System Upgrades	2,045,000.00	127,608.61	6.2%	2,045,000.00	232,444.79	11%
500 Equipment Service Fund	158,808.41	217,459.63	136.9%	158,808.41	75,590.26	48%
	<u>10,338,632.06</u>	<u>7,226,169.85</u>	<u>69.9%</u>	<u>10,338,632.06</u>	<u>2,740,524.25</u>	<u>26.5%</u>



City of Stevenson

Leana Kinley, City Administrator

Phone (509)427-5970
FAX (509) 427-8202

7121 E Loop Road, PO Box 371
Stevenson, Washington 98648

To: Stevenson City Council
From: Leana Kinley, City Administrator
RE: City Administrator Staff Update
Meeting Date: October 17, 2019

Overview of items staff has been working on over the past month:

Smart Water Meter Project – Recent news from the Department of Commerce is they hope to begin issuing contracts by October 25th. They will work in the order documents were received and I hope to have a contract before council at the November 21st meeting. Finance options for the match portion of the grant will be discussed at the meeting.

Building Inspector Services – Karl Russell and I met with Tim Elsea, Skamania County Public Works Director and Marlon Morat, Skamania County Building Inspector to discuss contracting with the county for building inspector services. They are open to the it and will work to present a contract to the city for implementation by the end of the year.

Lean Training – The Washington State Auditor’s Office Center for Government Innovation will be holding a Lean training with city and county staff around the permitting process on October 18th. It will be a one-day training to help improve the process and establish the future relationship with the county for building inspection services.

BIAS Software Implementation – The Permitting module is the last module to implement with BIAS, which will take place in November-December depending on staff availability.

Xpress Bill Pay Conversion –Xpress Bill Pay is up and running and we are working with customers to convert their accounts from Invoice Cloud to Xpress.

CDBG Project – There are now four projects moving forward through the Housing Rehabilitation Program paid for by a Community Development Block Grant (CDBG), passed through the city and managed by the Columbia Cascade Housing Corporation. The first reimbursement request has been submitted and should be received by the end of the month. There are about \$400k in funds available for the next 2 years.

Annual Audit – The State Auditor is having staffing challenges and requests the audit be pushed back to next year, where it will be a two-year audit instead of one. The City requests annual audits, the requirement for Stevenson is that they are performed once every three years based on our history. I am comfortable with the audit being delayed until next year.

Action Needed:

None.

CHECK REGISTER

City Of Stevenson

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1534	09/30/2019	Claims	1	EFT	Umpqua Bank	140.27	Bank Analysis Fee Sept 2019
1590	10/17/2019	Claims	1	EFT	InvoiceCloud	209.60	Invoice Cloud 9-2019
1591	10/17/2019	Claims	1	EFT	Xpress Billpay	507.16	Payment Training Expenses/Maint Fee
1643	10/17/2019	Claims	1	EFT	Department of Revenue	6,891.02	Sept 2019 Excise Return EFT
1592	10/17/2019	Claims	1	13876	Aramark Uniform Services	114.16	September 2019 Statement
1593	10/17/2019	Claims	1	13877	Avista Utilities	111.06	Avista Sept Monthly Stmt
1594	10/17/2019	Claims	1	13878	BSK AddyLab,LLC	464.00	Water Samples; WWTP Samples
1595	10/17/2019	Claims	1	13879	Boot Barn	569.97	Work Boots; Boot Discount Not Taken For Gordy
1596	10/17/2019	Claims	1	13880	CH2MHILL OMI	11,154.08	September 2019 Contract
1597	10/17/2019	Claims	1	13881	CenturyLink	49.06	Centurylink City Hall Oct 2019
1598	10/17/2019	Claims	1	13882	City of Stevenson	88.89	7121 E Loop Rd-19.08.21-19.09.20
1599	10/17/2019	Claims	1	13883	Coburn Electric, Inc.	343.24	Water Plant Door Reconfigure
1600	10/17/2019	Claims	1	13884	Columbia Cascade Housing Corporation	27,081.57	CDBG Grant Reimb. Request #1
1601	10/17/2019	Claims	1	13885	Columbia Gorge Interpretive Center	25,217.31	2019 Hotel/Motel Contract
1602	10/17/2019	Claims	1	13886	Columbia Hardware, Inc.	724.83	Sept 2019 Monthly Statement
1603	10/17/2019	Claims	1	13887	Columbia River Disposal	197.57	Sept 2019 Service
1604	10/17/2019	Claims	1	13888	Crandall Arambula	18,771.00	Sept 2019 Services
1605	10/17/2019	Claims	1	13889	Discover Your Northwest	3,166.26	Aug 2019 Monthly Stmt; Sept 2019 Desk Personnel
1606	10/17/2019	Claims	1	13890	Gorge Networks	95.31	October 2019 Statement
1607	10/17/2019	Claims	1	13891	Grainger	20.81	Safety Signs
1608	10/17/2019	Claims	1	13892	Granich Engineered Products, Inc	7,251.86	Toshiba LF654 4"; LF654JL1FCCAA
1609	10/17/2019	Claims	1	13893	Hach Company, Inc	7,437.70	Sun Shield Cover Assembly; Controller Probe Assembly
1610	10/17/2019	Claims	1	13894	Industrial Software Solutions	2,880.98	InTouch 2017 Runtime 500 Tag
1611	10/17/2019	Claims	1	13895	Jacobs' Services Inc.	250.00	Sept 2019 Monthly Statement
1612	10/17/2019	Claims	1	13896	Kristy Arnett McCaskell	205.76	WFOA Conference Reimbursement
1613	10/17/2019	Claims	1	13897	Mary Corey	722.62	Plan Review For The Permit Tech Seminar
1614	10/17/2019	Claims	1	13898	NAPA Auto Parts	1,033.18	September 2019 Monthly Statement
1615	10/17/2019	Claims	1	13899	Office of State Treasurer - Cash Mgmt Di	171.71	A8 JIS/BCC Oct 2019 Remittance
1616	10/17/2019	Claims	1	13900	One Call Concepts, Inc.	25.68	Sept 2019-24 Locates
1617	10/17/2019	Claims	1	13901	PUD No 1 of Skamania County	2,389.32	LED Lights Monthly-Sept 2019 Statement; Ryan Allen Intake Stn-Sept 2019 Statement; City Shop-Sept 2019 Statement; 389 Gropper Rd-Sept 2019 Statement; First Street Shop-Sept 2019 Statement; Ryan Allen;
1618	10/17/2019	Claims	1	13902	QCL, Inc.	267.80	Program Renewal
1619	10/17/2019	Claims	1	13903	Ricoh USA, Inc	51.87	Monthly Stmt 8.22.19-9.20.19
1620	10/17/2019	Claims	1	13904	Skamania County Auditor	542.50	Russell Ave Project Easements
1621	10/17/2019	Claims	1	13905	Skamania County Chamber of Commerce	14,787.29	Contract For Services-September 2019
1622	10/17/2019	Claims	1	13906	Skamania County Department of Public Wor	25,172.31	Run Roller By Railroad Overpass; Chip Sealing

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1623	10/17/2019	Claims	1	13907	Skamania County Pioneer	313.56	Ordinance 2019-1147 Adoption; Board Of Adj Vacancy Ad; Board Of Adj Vacancy Ad; Public Hearing-Variance; Public Hearing-Variance; Public Hearing For 2020 Budget; Tourism Promotion Proposals; Tourism P
1624	10/17/2019	Claims	1	13908	Skamania County Prosecutor	1,333.00	October 2019 Prosecutor Bill
1625	10/17/2019	Claims	1	13909	Skamania County Sheriff	2,301.39	2018 Dispatch Fees
1626	10/17/2019	Claims	1	13910	Skamania County Treasurer	15,882.32	SMC Oct 2019 Remittance; Sept 2019 LE/CJ/CVC/LiqExcise
1627	10/17/2019	Claims	1	13911	Solutions Yes, LLC	76.47	Copy Paper
1628	10/17/2019	Claims	1	13912	Sound Employment Solution	2,250.00	Sept 2019 Consultant Fees
1629	10/17/2019	Claims	1	13913	Staples -Dept 11-05417944	7.10	Certificate Of Occupancy Paper
1630	10/17/2019	Claims	1	13914	Stevenson Downtown Association	10,000.00	3rd Quarter 2019 Support
1631	10/17/2019	Claims	1	13915	Stevenson-Carson School District	2,500.00	September 2019 Maint & Ops
1632	10/17/2019	Claims	1	13916	Traffic Safety Supply, CO	356.44	Right Of Way Sign For Del Ray
1633	10/17/2019	Claims	1	13917	Tribeca Transport LLC	5,673.64	Transport Sludge To Three Rivers
1634	10/17/2019	Claims	1	13918	US Bank Safekeeping	30.00	US Bank Safekeeping Fee Sept 2019
1635	10/17/2019	Claims	1	13919	US Bank	6,196.84	September 2019 FD Credit Card Statement; September 2019 Credit Card #1 Statement; September 2019 Credit Card #2 Statement
1636	10/17/2019	Claims	1	13920	USA Bluebook	235.48	Chlorine Test Strips
1637	10/17/2019	Claims	1	13921	Verizon Wireless	87.94	Verizon 8-27 Thru Sept 26
1638	10/17/2019	Claims	1	13922	WEX Bank	1,701.33	Sept 2019 Fuel Statement
1639	10/17/2019	Claims	1	13923	Wallis Engineering, PLLC	39,508.55	Contract For Service-Sept 2019; Russell Avenue Improvements
1640	10/17/2019	Claims	1	13924	Waste Connections Vancouver District 2	9.72	Sept 2019 Shredding Service
1641	10/17/2019	Claims	1	13925	Wave Broadband	75.00	Wave Sept 2019
1642	10/17/2019	Claims	1	13926	Woodrich, Kenneth B PC	2,400.00	Sept 2019 Statement
1644	10/17/2019	Claims	1	13927	ANS of Washington., Inc.	139.77	Kristy Arnett McCaskell Notary Commission
1645	10/17/2019	Claims	1	13928	CenturyLink	169.50	Centurylink Sewer Plant Oct 2019; Centurylink FD Oct 2019
1646	10/17/2019	Claims	1	13929	Centurylink Comm Inc	49.90	Centurylink LD Sept Oct 2019
1647	10/17/2019	Claims	1	13930	Lance D. Fitzjarrald	517.50	Fitzjarrald Oct 2019
1648	10/17/2019	Claims	1	13931	Radcomp Technologies	1,945.46	Radcomp Monthly- MSP-75578; Radcomp- 75570; Radcomp Firewall Hardware
1649	10/17/2019	Claims	1	13932	Skamania County Probation	1,067.38	Q3 Probation Costs 2019
1650	10/17/2019	Claims	1	13933	Skamania County Sheriff	4,525.00	Sept 2019 Incarceration
						85,151.17	001 General Expense Fund
						26,275.43	100 Street Fund
						53,188.74	103 Tourism Promo & Develop Fund
						7,655.67	309 Russell Ave
						31,553.64	400 Water/Sewer Fund
						49,965.92	410 Wastewater System Upgrades
						4,670.47	500 Equipment Service Fund
						258,461.04	Claims: 258,461.04

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Stevenson, and that I am authorized to authenticate and certify to said claim.

Clerk Treasurer: _____ Date: _____

Claims Vouchers Reviewed By:

Signed: _____

Signed: _____

Signed: _____

Auditing Committee (Councilmembers or Mayor)