

AGENDA
CITY OF STEVENSON COUNCIL MEETING
April 16, 2020
6:00 PM, Remote

Call-In Number 346-248-7799 or 669-900-6833, Meeting ID 966 8640 5200, Password 967893
and On YouTube at <https://www.youtube.com/channel/UC4k9bA0IEEvsF6PSoDwjJvA/>

Items with an asterisk (*) have been added or modified after the initial publication of the Agenda.

1. CALL TO ORDER: Mayor to call the meeting to order and conduct roll call.

- a) **Update on Use of Technology for City Meetings** - The Mayor will go over the process for conducting the all-remote council meeting. There will also be an update on city hall technology provided at the meeting.

2. CHANGES TO THE AGENDA: *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*

3. CONSENT AGENDA: The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*

- a) **Special Occasion Liquor License** - Skamania County Fair Board at the Skamania Fairgrounds (Indoors and Outdoors) on July 23rd from 6-9pm, July 24th (2-locations) from 12pm to 12am and July 25th (2-locations) from 12pm to 12 am for GorgeGrass.
- b) **Approve Stipulation and Settlement Agreement Regarding BLA2019-05** - Community Development Director Ben Shumaker requests the approval of the attached stipulation and settlement agreement between the City, Rick and Julie May, Pat Rice and Karen Rutledge regarding Boundary Line Adjustment BLA2019-05.
- c) **Minutes** of March 19, 2020 City Council Meeting.

MOTION: To approve consent agenda items a-c.

4. PUBLIC COMMENTS: *[This is an opportunity to address the Council. Comments are limited to three minutes per speaker. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion.]*

- a) ***COVID-19 Virtual Meeting Protocol for Public Comment:** When submitting public comments, include your name regardless of the manner you are using. Public comments may be provided in one of three ways:

-In writing may be submitted no later than 4:30PM on the meeting date to be included in the council packet.

-By telephone during the meeting by calling a number that will be provided to you upon notification to the City Clerk no later than 4:30 PM the day of the meeting.*

-By virtual meeting attendance with a link that will be provided to your email upon notification to the City Clerk no later than 4:30 the day of the meeting.*

*If you would like to make a public comment by either phone or virtual meeting, you can contact the Clerk at leana@ci.stevenson.wa.us or by phone at 509-427-5970 no later than 4:30 on the meeting date.

5. UNFINISHED BUSINESS:

- a) **COVID-19 Update** - Mayor Scott Anderson will provide an update on the city's response to the COVID-19 pandemic.
- b) **Sewer Plant Update** - Public Works Director Karl Russell will provide an update on the Stevenson Wastewater System and the Compliance Schedule.
- c) ***Third Reading Ordinance 2020-1157 Regarding Changes to Zoning** - Community Development Director Ben Shumaker presents last month's staff report, an updated staff report based on information from the April 13th Planning Commission meeting and ordinance 2020-1157 amending the Stevenson zoning code (SMC Title 17); modifying where single-family detached dwellings and townhomes are allowed; clarifying use categories within SMC 17.13.010; and incorporating zoning interpretations conducted under SMC 17.12.020 for council review and discussion.

MOTION: To approve Ordinance 2020-1157 amending the Stevenson zoning code, title 17 [as presented/with changes as discussed].

6. NEW BUSINESS:

- a) **Approve Community Forestry Assistance Grant Agreement** - Community Development Director Ben Shumaker presents the grant agreement with the State of Washington Department of Natural Resources for council review and approval. Additional information is included in the attached memo.

MOTION: To approve the grant agreement with the State of Washington Department of Natural Resources for the Community Forestry Assistance Grant in the amount of \$20,000.

- b) ***Approve Contract with WSP for First Street** - Community Development Director Ben Shumaker presents the contract with WSP for engineering services for the First Street project.

MOTION: To approve the contract with WSP for First Street project engineering services in the amount of \$185,306.

- c) ***Set a Date for Toliver Subdivision Review** - Community Development Director Ben Shumaker requests council set a date of May 21, 2020 to review the attached Toliver Subdivision application and Planning Commission recommendation.

MOTION: To set the date of May 21, 2020 to review the Toliver Subdivision application.

7. INFORMATION ITEMS:

- a) **Building Permits Issued** - A report of recent Building Permits issued for new residential or commercial/industrial buildings is attached. 5 active Single-Family residences remain for the City to inspect (prior to contract with County). Sikora's 4 cabins are still in construction phase. North Bonneville has 2 SFRs under construction. All new building permits are on hold until the Governor's Stay Home order is lifted.
- b) **Chamber of Commerce Activities** - The attached report describes some of the activities conducted by Skamania County Chamber of Commerce in March, 2020.
- c) **Financial Report** - City Administrator Leana Kinley presents the Q1 2020 Financial Report, Treasurer's Report and year-to-date revenues and expenses through March 2020.
- d) **Planning Commission Minutes** - Minutes are attached from the 3/9/20 Planning Commission meeting.
- e) **Sheriff's Report** - A copy of the Skamania County Sheriff's report for March, 2020 is attached for council review.
- f) ***Fire Department Report** - A copy of the Stevenson Fire Department's report for March, 2020 is attached for council review.

8. CITY ADMINISTRATOR AND STAFF REPORTS:

- a) Karl Russell, Public Works Director
- b) *Ben Shumaker, Community Development Director
- c) *Leana Kinley, City Administrator

9. VOUCHER APPROVAL AND INVESTMENTS UPDATE:

- a) *March 2020 payroll & April 2020 AP checks have been audited and are presented for approval. March payroll checks 14297 thru 14303 total \$94,384.51 which includes EFT payments. April AP checks 14310 thru 14362 total \$215,098.02, which includes EFT

payments. The AP check register with fund transaction summary is attached for your review.

MOTION: To approve the vouchers as presented.

10. MAYOR AND COUNCIL REPORTS:

11. ISSUES FOR THE NEXT MEETING: *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

12. ADJOURNMENT - Mayor will adjourn the meeting.

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UPCOMING MEETINGS AND EVENTS:

- May 9, 2020 (Saturday) - Stevenson Community Clean-up 8am-12pm.
- May 7, 2020 (Thursday) - Health Fair at the Fairgrounds/Hegewald Center from 4-7pm
- May 16, 2020 (Saturday) - Columbia Gorge Interpretive Center 25th Anniversary
- May 21, 2020 (Thursday) - Council Meeting at 6pm
- August 1, 2020 (Saturday) - Dash and Splash at the Stevenson Community Pool