

AGENDA
CITY OF STEVENSON COUNCIL MEETING
March 20, 2025
6:00 PM, City Hall and Remote

Call-in numbers 253-215-8782, 669-900-6833, 346-248-7799, 312-626-6799, 929-205-6099 or 301-715-8592, Meeting ID 889 7550 7011, Zoom link <https://us02web.zoom.us/j/88975507011> or via YouTube at <https://www.youtube.com/channel/UC4k9bA0IEEvsF6PSoDwjJvA/>

Items with an asterisk (*) have been added or modified after the initial draft publication of the Agenda.

1. CALL TO ORDER/PRESENTATION TO THE FLAG: Mayor to call the meeting to order, lead the group in reciting the pledge of allegiance and conduct roll call.

2. PUBLIC COMMENTS: *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion. Please submit written comments to City Hall in person at 7121 E. Loop Rd, via mail to PO Box 371, Stevenson, WA 98648 or via email to leana@ci.stevenson.wa.us by noon the day of the meeting for inclusion in the council packet.]*

3. CHANGES TO THE AGENDA: *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*

4. CONSENT AGENDA: The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*

- a) **Utility Billing Adjustment:** The Council is asked to authorize an adjustment for the account at Account No. 15181. Service to the account was disrupted for approximately 8 months as a result of a City construction project in in Summer 2024. There is no policy to guide action during such situations. Council is asked to authorize removing 8 months of base rates from the customer's account (\$2,411.00) to cover the construction period.
- b) **Liquor License Renewal** - Columbia Gorge Interpretive Center
- c) **Liquor License Renewal** - Fraternal Order of Eagles
- d) **Liquor License Renewal** - Stevenson Farmer's Market

- e) **Liquor License Renewal** - Rock Creek Tavern
- f) **Minutes** of February 20th and February 25th, 2025.

MOTION: To approve consent agenda items a-f.

5. SHERIFF'S OFFICE REPORT:

- a) **Sheriff's Report** - The Skamania County Sheriff's report for activity within Stevenson city limits for the prior month is presented for council review.

6. PRESENTATIONS FROM OUTSIDE AGENCIES:

- a) **Columbia Gorge Museum** - Lou Palermo, Executive Director of the Columbia Gorge Museum will share information about an important community asset.
- b) **American Red Cross (ARC)** - Vicky Wessling will describe the organization and request the City of Stevenson join a nationwide effort to proclaim March as ARC month.

7. COUNCIL BUSINESS:

- a) **Ordinance 2025-_____ Imposing a 0.3% Sales and Use Tax related to the Stevenson Transportation Benefit District - First Reading** - Interim City Administrator Ben Shumaker presents a draft ordinance to impose a tax on behalf of the Stevenson Transportation Benefit District.

MOTION: To approve an ordinance enacting a new section 3.08.032 to the Stevenson Municipal Code imposing an additional sales and use tax of three-tenths of one percent within the boundaries of the Stevenson Transportation Benefit District as authorized by RCW 36.73.065, RCW 82.14.0455, and the voters of Stevenson.

- b) ***TBD Tax Workshop** - Interim City Administrator Ben Shumaker presents a staff report on the Transportation Benefit Tax and initiates discussion on scenarios related to actual vs projected tax collections. No action is expected.
- c) ***Street Closure** - Public Works Director Carolyn Sourek presents a request to authorize closure of 1st Street to complete work associated with a City construction project. Full details will be available at the meeting.

8. INFORMATION ITEMS:

- a) **Contracts Awarded Administratively** - The report on contracts, purchases, and change orders over \$10,000 approved administratively over the past month is attached.
- b) **Financial Report** - The Treasurer's Report and year-to-date revenues and expenses through the prior month are presented for council review.

- c) **Planning Commission Minutes** - Minutes are attached from the Planning Commission meeting for the prior month.

9. CITY ADMINISTRATOR AND STAFF REPORTS:

- a) *Ray Broughton, Fire Chief
- b) Ben Shumaker, Community Development Director
- c) Carolyn Sourek, Public Works Director
- d) Ben Shumaker, Interim City Administrator

10. VOUCHER APPROVAL: Vouchers will be presented prior to the meeting for council review.

- a) *February 2025 payroll and March 2025 AP checks have been audited and are presented for approval. February payroll totals \$_____ which includes EFT payments. March 2025 AP checks 18468 thru 18526 total \$444,971.34, which includes EFT payments. The AP check register with fund transaction summary is attached for review.

MOTION: To approve the vouchers as presented.

11. MAYOR AND COUNCIL REPORTS:

12. ISSUES FOR THE NEXT MEETING: *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

13. ADDITIONAL PUBLIC COMMENT: *[This is an opportunity for members of the audience to address the Council for items discussed at the meeting.]*

14. EXECUTIVE SESSION - City Council will convene in Executive Session under RCW 42.30.110(1)(i) -To discuss potential litigation.

15. ADJOURNMENT - Mayor will adjourn the meeting.

=====

UPCOMING MEETINGS AND EVENTS:

-Mar 25: Special Meeting and Executive Session re: City Administrator

-Apr 3rd: Special Meeting and Public Hearing on ZON2024-02