

AGENDA
CITY OF STEVENSON COUNCIL MEETING
July 19, 2018
6:00 PM, City Hall

1. CALL TO ORDER/PRESENTATION TO THE FLAG: Mayor to call the meeting to order, lead the group in reciting the pledge of allegiance and conduct roll call.

2. CHANGES TO THE AGENDA: *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*

3. CONSENT AGENDA: The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*

- a) **Minutes** of June 21, 2018 City Council Meeting.
- b) **Water Adjustment** - Sheryn Olson (meter No. 606650) requests a water adjustment of \$521.72 for a water leak which they have since repaired.

4. PUBLIC COMMENTS: *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion.]*

5. PUBLIC HEARINGS: *[Advertised public hearings have priority over other agenda items. The Mayor may reschedule other agenda items to meet the advertised times for public hearings.]*

- a) **6:15 Critical Areas Ordinance** - Community Development Director Ben Shumaker will present Ordinance 2018-1123 for public comment.
- b) **6:30 Shipping Container Moratorium** - City Administrator Leana Johnson will present Resolution 2018-316 for public comment and council consideration.
- c) **6:45 Water Use Efficiency Goals** - City Administrator Leana Johnson will present Resolution 2018-317 for public comment and council consideration.

6. PRESENTATIONS FROM OUTSIDE AGENCIES:

- a) **Port of Cascade Locks** - Ryan Vollans and Brittany Berge will update council on Port of Cascade Locks business.

7. OLD BUSINESS:

- a) **Approve Mackenzie Proposal for Design Services** - City Administrator Leana Johnson requests approval of the Mackenzie proposal for design services for the new Fire Hall in the amount of \$81,490.
- b) **Sewer Plant Update** - Public Works Director Eric Hansen will provide an update on the Stevenson Wastewater System and the Compliance Schedule.

8. NEW BUSINESS:

- a) **Approve Water System Plan Update** - Water System Manager Karl Russell requests approval of the Water System Plan Update-November 2017. Kyle Thompson from Murraysmith will give a presentation summarizing the update. A link to the plan can be found on the city's website at <http://ci.stevenson.wa.us/government/public-works-department/water/>
- b) **Approve Additional SCADA System Costs** - City Administrator Leana Johnson requests approval for additional installation costs of \$1,233.17 and annual subscription cost of \$60 through Mission Communications for turbidity reporting within the SCADA system. The revised contract amount would be \$30,363.17 and the annual service fee would be \$2,720.
- c) **Approve Contract with Gorge.net** - City Administrator Leana Johnson requests council approval of the attached one-year contract with Gorge.net for internet services at the Water Treatment Plant. The one-year agreement saves the \$95 installation cost and the monthly cost is \$44.95.
- d) **Approve Resolution 2018-318 Approving the Interlocal Agreement to Allow the North Bonneville Public Development Relocation to the City of Stevenson** - City Administrator Leana Johnson requests council approval of the resolution authorizing the Mayor to sign the agreement approved at the June 21, 2018 council meeting.
- e) **Discuss Strategic Planning Retreat** - Mayor Anderson requests council hold a strategic planning retreat to set and reassess the direction the city is taking. Some current proposed dates are September 7-8, October 12-13 and October 19-20. The cost is estimated to be less than \$4,000 and would come out of the General Fund.
- f) **Approve DNR Forestland Response Agreement** - City Administrator Leana Johnson requests approval of the attached agreement with the Washington State Department of Natural Resources for mutual aid in the control and suppression of forestland fires. The agreement is through 6/6/2023.
- g) **Discuss August Meeting Date** - City Administrator Leana Johnson requests direction regarding the date for the August council meeting. It is the same week as the Skamania County Fair and Timber Carnival and has been changed in the past.

- h) **Approve MCEDD Board of Directors Appointment** - The county requests the city designate a representative for the Mid-Columbia Economic Development District Board of Directors. More information is in the attached memo.
- i) **Discuss Having a City Booth at the Fair** - City Administrator Leana Johnson would like to discuss having a booth at the fair, staffed with council members, city staff and volunteers, to inform the public on the status of city projects and to get feedback.

9. INFORMATION ITEMS:

- a) **Financial Report** - The reports on the revenue and expenses through June 30, 2018 are attached.
- b) **Building Permits Issued** - 3 Single Family Certificates of Occupancy given since June 21st; 15 Active permits for single family residences in various stages of construction; 2 single family residences, 1 commercial improvement and 1 hotel/tiny home/duplex project almost ready for permit application.
- c) **Sheriff's Report** - A copy of the Skamania County Sheriff's report for June, 2018 is attached for council's review.
- d) **Municipal Court Cases Filed** - A summary of Stevenson Municipal Court Cases recently filed is attached for Council's review.
- e) **Chamber of Commerce Activities** - The attached report describes some of the activities conducted by Skamania County Chamber of Commerce in June, 2018.

10. CITY ADMINISTRATOR AND STAFF REPORTS:

- a) Eric Hansen, Public Works Director
- b) Ben Shumaker, Planning Director
- c) Leana Johnson, City Administrator

11. VOUCHER APPROVAL AND INVESTMENTS UPDATE:

- a) June 2018 payroll & July 2018 A/P checks have been audited and are presented for approval. June payroll checks 12602 thru 12619 total \$92,848.09 which includes ten direct deposits, one EFTPS and two ACH payments. A/P Checks 12620 thru 12672 total \$123,575.50 which includes two ACH payments. The A/P Check Register and Fund Transaction Summary are attached for your review. Detailed claims vouchers will be available for review at the Council meeting.

No investment purchases in June 2018.

12. MAYOR AND COUNCIL REPORTS:

13. ISSUES FOR THE NEXT MEETING: *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

14. EXECUTIVE SESSION - City Council will convene in Executive Session under:

- a) **RCW 42.30.010.1(i)** - to discuss with legal counsel representing the agency litigation or potential litigation to which the agency is, or is likely to become, a party.

14. ADJOURNMENT - Mayor will adjourn the meeting.

=====

UPCOMING MEETINGS AND EVENTS:

- July 26-29 GorgeGrass
- July 27-29 Bridge of the Gods Kitefest
- August 11 Stevenson Waterfront Music Festival
- August 15-19 Skamania County Fair and Timber Carnival