

AGENDA
CITY OF STEVENSON COUNCIL MEETING
September 15, 2022
6:00 PM, City Hall and Remote

Call-in numbers 253-215-8782, 669-900-6833, 346-248-7799, 312-626-6799, 929-205-6099 or 301-715-8592, Meeting ID 889 7550 7011, Zoom link <https://us02web.zoom.us/j/88975507011> or via YouTube at <https://www.youtube.com/channel/UC4k9bA0IEEvsF6PSoDwjvA/>

Information in parentheses after the agenda item reference the 2021-2022 council goal the item relates to.
Items with an asterisk (*) have been added or modified after the initial draft publication of the Agenda.

1. CALL TO ORDER/PRESENTATION TO THE FLAG: Mayor to call the meeting to order, lead the group in reciting the pledge of allegiance and conduct roll call.

2. PUBLIC COMMENTS: *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion. Please submit written comments to City Hall in person at 7121 E. Loop Rd, via mail to PO Box 371, Stevenson, WA 98648 or via email to leana@ci.stevenson.wa.us by noon the day of the meeting for inclusion in the council packet.]*

a) **Public Comments Received

3. CHANGES TO THE AGENDA: *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*

a) * 9/13 changes include:

- Addition of letter of support to the consent agenda (item 4d)
- Revised BLA ordinance adding PC recommendation (item 6b)
- Addition of PC recommendation to Comp Plan PH (item 6d)
- Revised Development Agreement updating reference to a public hearing (item 9d)
- Addition of the Watershed Company contract document (item 9f)

b) ** 9/14 changes include:

- Addition of public comments received (item 2a)

- Addition of CIP Project list (item 6d)
- Removal of preliminary 2023 budget (item 9g)
- Addition of voucher documentation (item 12a)

c) *** 9/15 changes include:

- Switching Boundary Line Adjustment Items (BLA) to place the moratorium resolution ahead of the code changes/ordinance (item 6b & 6c)
- Revised BLA code change ordinance to include lifting the moratorium (item 6c)

4. CONSENT AGENDA: The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*

- a) **Liquor License Renewal** - El Rio Texicana
- b) **Liquor License Renewal** - 77 Cork & Tap Bistro (Hotel Stevenson)
- c) **Minutes** of August 11th, Regular Council Meeting, August 29th Special Council Meeting and September 8th Special Joint Planning Commission and Council Meeting.
- d) ***Approve Letter of Support for Wind River Conveyance Legislation** - Enclosed is a draft letter of support for legislation conveying the US Forest Service Wind River Administration Site to Skamania County with additional information regarding the topic.

MOTION: To approve consent agenda items a-d.

5. PRESENTATIONS FROM OUTSIDE AGENCIES:

- a) **Chamber of Commerce** - Skamania County Chamber of Commerce Executive Director Angie Waiss will present an update on chamber activities.

6. PUBLIC HEARINGS:

- a) **Commercial Wastewater Moratorium (1)** - City Administrator Leana Kinley presents resolution 2022-397 adopting the findings of fact related to the moratorium extension and ordinance 2022-1186 extending a wastewater moratorium on commercial sewer connections with discharge above residential strength for public comment and council consideration.

MOTION: To approve resolution 2022-397 adopting the findings of fact related to the moratorium extension on commercial connections.

MOTION: To approve ordinance 2022-1186 extending the wastewater moratorium on commercial connections with discharge above residential strength.

- b) *****Boundary Line Adjustment Moratorium** - City Administrator Leana Kinley presents resolution 2022-398 adopting the findings of fact related to the moratorium on boundary line adjustments for public comment and council consideration.

MOTION: To approve resolution 2022-398 adopting the findings of fact related to the moratorium on boundary line adjustments.

- c) *****Second Reading Ordinance 2022-1183 Amending SMC 16** - City Administrator Leana Kinley presents ordinance 2022-1183 amending SMC 16 subdivisions, clarifying and streamlining boundary line adjustments for council review and consideration. The ordinance has been revised from the August 11th meeting, incorporating comments from the Department of Fish and Wildlife. Additional changes may be made after the Planning Commission meeting on September 12th. The first page of the ordinance was revised on 9/13 to reflect the Planning Commission's recommendation. The first two pages of the ordinance were revised on 9/15 to lift the moratorium on BLA applications.

MOTION: To approve ordinance 2022-1183 Amending the Stevenson Municipal Code Title 16 - Subdivisions; Streamlining provisions common to all proposals; Amending the Approval Criteria, Submittal Requirements, and administration of Boundary Line Adjustment Proposals; Repealing Ordinance 750 and 2022-1185 in their entirety; and repealing Portions of Ordinances 670, 884, 916 and 1004.

- d) ****Capital Improvement Program and Comprehensive Plan Update** - Community Development Director Ben Shumaker presents the Capital Improvement Program and Comprehensive Plan Update for public comment and council discussion.

7. SITUATION UPDATES:

- a) **Sewer Plant Update (1)** - Staff will present an update on the Stevenson Wastewater System and Compliance Schedule.

8. UNFINISHED BUSINESS:

- a) **Proposed 2022 Budget Amendments** - City Administrator Leana Kinley presents proposed changes to the 2022 budget based on revised estimates due to changes in beginning cash balances, approved contracts, and projected projects as discussed at the August 11th council meeting for council consideration.

MOTION: To approve ordinance 2022-1184 amending the 2022 budget.

9. COUNCIL BUSINESS:

- a) **Approve Adoption of the Skamania County Hazard Mitigation Plan** - City Administrator Leana Kinley presents resolution 2022-396 adopting the Skamania County Hazard Mitigation Plan for council consideration. An email from the Skamania County Department of Emergency Management explaining what is being adopted is enclosed.

MOTION: To approve resolution 2022-396 adopting the Skamania County Hazard Mitigation Plan as presented.

- b) **Approve 2022 Waterline Replacements Contract Amendment #2** - Public Works Director Carolyn Sourek presents amendment #2 to the 2022 waterline replacements contract with Grayling Engineers for council consideration.

MOTION: To approve the 2022 waterline replacements contract amendment #2 in the amount of \$19,500 for a revised total contract amount of \$114,500 as presented.

- c) **Discuss Meeting Schedule Changes** - There are multiple meeting schedule changes and additions to discuss. The October 20th council meeting takes place on the last day of the IACC conference where staff and the Mayor will be in attendance. The November 10th meeting is the day before a holiday. An additional workshop each month is an option to help advance council training identified in the strategic plan.

- d) ***Approve Chinidere Phase 2-3 Extension** - City Administrator Leana Kinley presents the third amendment to the Development Agreement for the Chinidere Mountain Estates Subdivision. The property owners for phases 2-3 request a one-year extension of the Development Agreement due to the impact of COVID on construction and the supply chain. Page 4 of the agreement has been updated to clarify a public hearing was held on the original agreement, and not this amendment.

MOTION: To approve the third amendment to the development agreement with Aspen Development, LLC for the Chinidere Mountain Estates Subdivision as presented.

- e) **Adopt the Stevenson Downtown Plan for SUCCESS!** - Community Development Director Ben Shumaker presents the Stevenson Downtown Plan for SUCCESS! for council consideration.

MOTION: To approve the Stevenson Downtown Plan for SUCCESS! as presented.

- f) ***Approve Contract with Watershed Company** - Community Development Director Ben Shumaker presents the contract with the Watershed Company for consulting related to the Integrated Shoreline Public Access and Trails Plan in the amount not to exceed \$72,000 for council consideration.

MOTION: To approve the contract with the Watershed Company for consulting related to the Integrated Shoreline Public Access and Trails Plan in the amount not to exceed \$72,000 as presented.

10. INFORMATION ITEMS:

- a) **Housing Programs Report** - The report for the prior month on housing services provided by Washington Gorge Action Programs in Skamania County is enclosed for council information.
- b) **Chamber of Commerce Report** - The report presented describes some of the activities conducted by Skamania County Chamber of Commerce in the prior month.
- c) **Sheriff's Report** - The Skamania County Sheriff's report for activity within Stevenson city limits for the prior month is presented for council review.
- d) **Planning Commission Minutes** - Minutes are attached from the Planning Commission meeting for the prior month.
- e) **Financial Report** - The Treasurer's Report and year-to-date revenues and expenses through the prior month are presented for council review.

11. CITY ADMINISTRATOR AND STAFF REPORTS:

- a) Ben Shumaker, Community Development Director
- b) Carolyn Sourek, Public Works Director
- c) Leana Kinley, City Administrator

12. VOUCHER APPROVAL:

- a) **August 2022 payroll and September 2022 AP checks have been audited and are presented for approval. August payroll checks 16260 thru 16264 total \$116,695.59 which includes EFT payments. September 2022 AP checks 16229 thru 16259 and 16265 thru 16315 total \$1,806,706.34, which includes EFT payments. The AP check register with fund transaction summary is attached for review.

MOTION: To approve the vouchers as presented.

13. MAYOR AND COUNCIL REPORTS:

14. ISSUES FOR THE NEXT MEETING: *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

15. ADJOURNMENT - Mayor will adjourn the meeting.

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UPCOMING MEETINGS AND EVENTS:

- Monday, October 10th, 6pm, Planning Commission Meeting
- Thursday, October 20th, 6pm, City Council Meeting (date may change)
- Initial 2023 Budget Public Hearing