

**AGENDA**  
**CITY OF STEVENSON COUNCIL MEETING**  
**July 17, 2025**  
**6:00 PM, City Hall and Remote**

Call-in numbers 253-215-8782, 669-900-6833, 346-248-7799, 312-626-6799, 929-205-6099 or 301-715-8592, Meeting ID 889 7550 7011, Zoom link <https://us02web.zoom.us/j/88251202134> or via YouTube at <https://www.youtube.com/channel/UC4k9bA0IEEvsF6PSoDwjJvA/>

---

Items with an asterisk (\*) have been added or modified after the initial draft publication of the Agenda.

---

**1. CALL TO ORDER/PRESENTATION TO THE FLAG:** Mayor to call the meeting to order, lead the group in reciting the pledge of allegiance and conduct roll call.

**2. PUBLIC COMMENTS:** *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion. Please submit written comments to City Hall in person at 7121 E. Loop Rd, via mail to PO Box 371, Stevenson, WA 98648 or via email to [leana@ci.stevenson.wa.us](mailto:leana@ci.stevenson.wa.us) by noon the day of the meeting for inclusion in the council packet.]*

**3. CHANGES TO THE AGENDA:** *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*

- a) **Fire Department Report** - Fire Chief, Ray Broughton will provide an update to Council on work of the Fire Department.
- b) **Cascade Avenue Utility Improvements Bid Approval** - Public Works Director, Cody Rosander presents a bid recommendation on the contract for SW Cascade Utility Improvements project. The Council is requested to approve the bid amount for \$778,456.00 (pre-tax amount) be awarded to Swofford Excavating LLC.
- c) **Utility Back Billing Discussion** - In the "Council Business" section, item D has been changed to only include discussion regarding utility back-billing.

**4. CONSENT AGENDA:** The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*

- a) **Water Adjustment** - The Council is asked to authorize an adjustment for the account at Account No. 10040. The leak was a result of a faulty crimp on a garden hose, which has since been replaced. Council is asked to authorize waiving \$562.12 from the customer's bill due to the leak.

- b) **Minutes** of June 18, 2025.

MOTION: To approve consent agenda items a-b.

## 5. SHERIFF'S OFFICE REPORT:

- a) **Sheriff's Report** - The Skamania County Sheriff's report for activity within Stevenson city limits for the prior month is presented for council review.

## 10. COUNCIL BUSINESS:

- a) **Sewer Ordinance and Fee Schedule Update**- Community Development Director Ben Shumaker presents updates to the draft sewer ordinance. Attachments address the Council's requests from the June workshop.

Potential Motions:

"I move to approve an ordinance of the City of Stevenson, Washington relating to sewer service, providing for severability and an effective date, as presented."

"I move to approve a resolution of the City Council of the City of Stevenson, Washington adopting a comprehensive fee schedule, as presented."

- b) **Ordinance 2025-1229 TBD Revenue Fund** - City Administrator Wootten presents 2025-1229, an ordinance to authorize a budget transfer of funds from the General Fund to the Water/Sewer Fund.
- c) **Resolution 2025-454 Capital and Transportation Improvement Program** - Community Development Director Ben Shumaker and Public Works Director Cody Rosander present the Capital and Transportation Improvement Program Update for council approval.
- d) **Discussion Regarding Utility Back-Billing** - Discussion regarding utility back-billing for unbilled usage due to historical policy clarification issues between utility installation and occupancy certification.

## 11. INFORMATION ITEMS:

- a) **Chamber of Commerce Report** - The report presented describes some of the activities conducted by Skamania County Chamber of Commerce in the prior month.

- b) **Financial Report** - The Treasurer's Report and year-to-date revenues and expenses through the prior month are presented for council review.
- c) **Planning Commission Minutes** - Minutes are attached from the Planning Commission meeting for the prior month.

**12. CITY ADMINISTRATOR AND STAFF REPORTS:**

- a) Ben Shumaker, Community Development Director
- b) Cody Rosander, Public Works Director
- c) Wesley Wootten, City Administrator

**14. MAYOR AND COUNCIL REPORTS:**

**14. MAYOR AND COUNCIL REPORTS:**

**16. ADDITIONAL PUBLIC COMMENT:** *[This is an opportunity for members of the audience to address the Council for items discussed at the meeting.]*

**18. ADJOURNMENT** - Mayor will adjourn the meeting.

=====