

AGENDA
CITY OF STEVENSON COUNCIL MEETING
July 21, 2022
6:00 PM, City Hall and Remote

Call-in numbers 253-215-8782, 669-900-6833, 346-248-7799, 312-626-6799, 929-205-6099 or 301-715-8592, Meeting ID 889 7550 7011, Zoom link <https://us02web.zoom.us/j/88975507011> or via YouTube at <https://www.youtube.com/channel/UC4k9bA0IEEvsF6PSoDwjJvA/>

Information in parentheses after the agenda item reference the 2021-2022 council goal the item relates to.
Items with an asterisk (*) have been added or modified after the initial draft publication of the Agenda.

1. CALL TO ORDER/PRESENTATION TO THE FLAG: Mayor to call the meeting to order, lead the group in reciting the pledge of allegiance and conduct roll call.

2. PUBLIC COMMENTS: *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion. Please submit written comments to City Hall in person at 7121 E. Loop Rd, via mail to PO Box 371, Stevenson, WA 98648 or via email to leana@ci.stevenson.wa.us by noon the day of the meeting for inclusion in the council packet.]*

3. CHANGES TO THE AGENDA: *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*

4. CONSENT AGENDA: The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*

- a) **Special Occasion Liquor License Application** - Skamania County Fairgrounds on September 30th from 4 pm to 2 am, October 1 from 10 am to 2 am and October 1 from 10 am to 2 am for a Tattoo Convention.
- b) **Special Occasion Liquor License Application** - Rock Creek Hegewald Center on September 17th from 5 pm to 11 pm for the Skamania Democratic Central Committee.
- c) **Minutes** of June 16, 2022 regular meeting and the July 9, 2022 special meeting.

MOTION: To approve consent agenda items a-c.

5. PRESENTATIONS FROM OUTSIDE AGENCIES:

- a) **Bradford Island Community Involvement Plan** - Linda Balcom with Balcom Environmental, LLC will present information on behalf of their client, the US Army Corps of Engineers Portland District, on the community involvement plan for Bradford Island, part of the Bonneville Dam complex along the Columbia River. The press release can be found online at <https://www.nwp.usace.army.mil/bonneville/bradford-island/> and a hard copy is included in the packet.
- b) **Stevenson Downtown Association** - Kelly O'Malley-McKee, Executive Director for the Stevenson Downtown Association (SDA), will present the new Strategic Plan for the SDA.

6. SITUATION UPDATES:

- a) **Sewer Plant Update (1)** - Staff will present an update on the Stevenson Wastewater System and Compliance Schedule.

7. COUNCIL BUSINESS:

- a) **Appointment of Planning Commissioner** - Community Development Director Ben Shumaker presents Charles Hales as the Planning Commission's recommendation for appointment to fill the vacant seat.

MOTION: To appoint Charles Hales to Planning Commission position 3.

- b) **Iman Cemetery District Type D Permit Requests** - Public Works Director Carolyn Sourek presents the memo and associated right of way permit applications 22-23 and 22-24 from the Skamania County Cemetery District for council discussion and consideration.

MOTION: To approve a type D right of way permit 22-23 for Skamania County Cemetery District parking along Holly Street, 20-foot width from centerline to the west, and removable at District's expense if required.

8. INFORMATION ITEMS:

- a) **Chamber of Commerce Report** - The report presented describes some of the activities conducted by Skamania County Chamber of Commerce in the prior month.
- b) **Sheriff's Report** - The Skamania County Sheriff's report for activity within Stevenson city limits for the prior month is presented for council review.
- c) **Planning Commission Minutes** - Minutes are attached from the Planning Commission meeting for the prior month.
- d) **Financial Report** - The Treasurer's Report, year-to-date revenues and expenses through the prior month, and quarterly report are presented for council review.

- e) **Contracts Awarded Administratively** - The report on contracts, purchases and change orders over \$10,000 approved administratively over the past month is attached.
- f) **Kanaka Creek Underpass Maintenance Costs** - A staff memo regarding the costs to maintain Kanaka Creek Underpass is included for council information as requested at the June 16th council meeting.
- g) **Staff Certification** - Mary Corey, Deputy Clerk/Treasurer I, has completed the requirements to become a Certified Municipal Clerk. This involves hours of training and years of experience in the profession to obtain this certification and shows her dedication to the profession.

9. CITY ADMINISTRATOR AND STAFF REPORTS:

- a) Ben Shumaker, Community Development Director
- b) Carolyn Sourek, Public Works Director

10. VOUCHER APPROVAL:

- a) June 2022 payroll and July 2022 AP checks have been audited and are presented for approval. June payroll checks 16098 thru 16102 total \$108,156.82 which includes EFT payments. July 2022 AP checks 16103 thru 16168 total \$1,129,640.71, which includes EFT payments. The AP check register with fund transaction summary is attached for review.

MOTION: To approve the vouchers as presented.

11. MAYOR AND COUNCIL REPORTS:

12. ISSUES FOR THE NEXT MEETING: *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

13. ADJOURNMENT - Mayor will adjourn the meeting.

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UPCOMING MEETINGS AND EVENTS:

- August 8 (Monday) 6pm - Planning Commission Meeting
- Rescheduled-August 11 (Thursday) 6pm - City Council Meeting