

AGENDA
CITY OF STEVENSON COUNCIL MEETING
October 16, 2025
6:00 PM, City Hall and Remote

Call-in numbers 253-215-8782, 669-900-6833, 346-248-7799, 312-626-6799, 929-205-6099 or
301-715-8592, Meeting ID 889 7550 7011, Zoom link
<https://us02web.zoom.us/j/88251202134>
or via YouTube at <https://www.youtube.com/channel/UC4k9bA0IEvsF6PSoDwjJvA/>

Items with an asterisk (*) have been added or modified after the initial draft publication of the Agenda.

1. CALL TO ORDER/PRESENTATION TO THE FLAG: Mayor to call the meeting to order, lead the group in reciting the pledge of allegiance and conduct roll call.

2. PUBLIC COMMENTS: *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion. Please submit written comments to City Hall in person at 7121 E. Loop Rd, via mail to PO Box 371, Stevenson, WA 98648 or via email to wesley@ci.stevenson.wa.us by noon the day of the meeting for inclusion in the council packet.]*

a) Public Comments

3. CHANGES TO THE AGENDA: *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*

*Executive Session - City Council will convene in Executive Session under RCW 42.30.110(1)(i) - To discuss potential litigation.

4. CONSENT AGENDA: The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*

a) Water Leak Adjustment - The Council is asked to authorize an adjustment for Account No. 25264. The excess usage was a result of a leak in the line from the meter to the entry point of the house. A new mainline was laid to fix the issue. Council is asked to authorize waiving \$94.20 from the customer's bill due to the leak.

b) Water Leak Adjustment - The Council is asked to authorize an adjustment for Account No. 25190. The excess usage was a result of a leak in the water line. Repairs were

completed and service was restored. Council is asked to authorize waiving \$510.89 from the customer's bill due to the leak.

- c) **Resolution 2025-459 Waste Management Adoption Plan** - Skamania County Solid Waste and Recycling Division has asked Stevenson to adopt their waste management plan. Council is asked to approve Resolution 2025-459 adopting the waste management plan.
- d) **Minutes** of 09-18-2025.

MOTION: To approve consent agenda items a-d.

5. SHERIFF'S OFFICE REPORT:

- a) **Sheriff's Report** - The Skamania County Sheriff's report for activity within Stevenson city limits for the prior month is presented for council review.

6. PRESENTATIONS FROM OUTSIDE AGENCIES:

- a) **Presentation - Long Term Water Supply Study (Grayling Engineering)**

7. UNFINISHED BUSINESS:

8. COUNCIL BUSINESS:

- a) **Utility Billing Audit** - City Administrator, Wesley Wootten, presents the findings of the utility billing audit and requests for waivers.

Motion: To approve waiving the overbilled amounts in the total of \$8,550.27 from the accounts identified in the audit to make them whole.

- b) **Long Term Water Supply Study** - Council is asked to approve the 1B portion of the long term water supply study by Grayling Engineering.

Motion: To approve Grayling Engineering to conduct portion 1B of the long term water supply study.

- c) **Cascade Avenue Budget Adjustment** - Due to a miscalculation, the original estimated cost of the Cascade Ave project was off by \$24,600. Council is asked to review and approve the new total project amount of \$803,056 (pre-tax).

Motion: To approve staff to sign the adjusted contract for the Cascade Avenue Utility Improvement Project with the increased cost of \$803,056.

- d) **Personnel Policy Update - City Planner Position** - City Council is presented with a revision to the city personnel policy which changes the "Community Development Director" to "City Planner" and changes the "Planning and Public Works Assistant" to "Permit & Records Manager."

Motion: To approve Resolution 2025-460 updating the Personnel Policy and Salary Schedule.

9. INFORMATION ITEMS:

- a) **Fire Chief Update** - Fire Chief, Ray Broughton provides an update to Council.
- b) **Planning Commission Report** - The Stevenson Planning Commission has sent a report regarding their work on short term rentals.
- c) **Chamber of Commerce Report** - The report presented describes some of the activities conducted by Skamania County Chamber of Commerce in the prior month.
- d) **Financial Report** - The Treasurer's Report and year-to-date revenues and expenses through the prior month are presented for council review.
- e) **Planning Commission Minutes** - Minutes are attached from the Planning Commission meeting for the prior month.

10. CITY ADMINISTRATOR AND STAFF REPORTS:

- a) Cody Rosander, Public Works Director
- b) Wesley Wootten, City Administrator

11. VOUCHER APPROVAL: Vouchers will be presented prior to the meeting for council review.

12. MAYOR AND COUNCIL REPORTS:

13. ISSUES FOR THE NEXT MEETING: *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

14. ADDITIONAL PUBLIC COMMENT: *[This is an opportunity for members of the audience to address the Council for items discussed at the meeting.]*

15. EXECUTIVE SESSION - City Council will convene in Executive Session under RCW 42.30.110(1)(i) -To discuss potential litigation.

16. ADJOURNMENT - Mayor will adjourn the meeting.

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