

**AGENDA**  
**CITY OF STEVENSON SPECIAL COUNCIL MEETING**  
**STRATEGIC PLANNING RETREAT**

**March 27, 2021**

**1:00 PM, Hegewald Center-West Meeting Room/Sunshine Room**

**Call-in numbers 253-215-8782, 669-900-6833, 346-248-7799, 312-626-6799, 929-205-6099 or  
301-715-8592, Meeting ID 814 0334 6664**

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**1. CALL TO ORDER:** Mayor to call the meeting to order, conduct roll call and engage attendees in an icebreaker. The order of the meeting may not take place as listed below.

**2. REVIEW PREVIOUS COUNCIL GOALS** - Report on progress of each goal and celebrate successes.

a) **Review 2021-2022 Strategic Plan** - Council and staff will review and discuss the previous council goals, celebrating the successes. Results from the survey sent out prior to the meeting will be presented at the meeting. A copy of the goals and an update on their status is included in the packet. More detailed information can be found on the project slides located on the city website.

b) **Discuss Extension of Services Past City Limits** - City Administrator Leana Kinley presents the attached memo regarding the extension of city services (water and sewer) past city limits for discussion. This coincides with the deliberate growth strategy listed as goal 5 on the 2021-2022 strategic plan.

**3. REVIEW FUTURE GOALS AND PRIORITIES** - Discuss proposed new and adjusted goals and priorities.

a) **Discuss Anti-Bias Training** - Information regarding training offered by AWC, MRSC, WCIA, ICMA and a list of consultants is included in the packet. A link to the Bend Chamber of Commerce YouTube video on Diversity and Bias Thinking can be found at <https://www.youtube.com/watch?v=9PvmG2Ge7sM>.

b) **Discuss Security Camera Use Policy** - Council will discuss whether or not to have security cameras on property. An example policy is included in the packet if council decides to allow security cameras on site. Information on researched options and prices will be provided at the meeting as well if there is a decision to move forward.

c) **Discuss Council Laptops and Policy** - Council will discuss whether to purchase laptops for their use, and if so the specifics on what tools are needed on the device (MS Office, keyboard, touchscreen, etc.). Council will also discuss a policy around use during meetings (no emailing other councilmembers, no posting on social media, etc.).

- d) **Discuss Proclamation Policy** - Examples of proclamation processes and applications from other Washington cities are included in the packet for council to discuss.
- e) **View and Discuss Traffic Planning Video** - Council will review a video on traffic planning and discuss. The link to the video is [https://www.youtube.com/watch?v=AqcyRxZJCXc&t=14s&ab\\_channel=Cheddar](https://www.youtube.com/watch?v=AqcyRxZJCXc&t=14s&ab_channel=Cheddar)
- f) **Update Strategic Plan** - Council will discuss and re-prioritize the goals on the Strategic Plan. A final revision will be presented at the April 15th council meeting for approval.

**4. ADJOURNMENT** - Mayor will adjourn the meeting.

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*UPCOMING MEETINGS AND EVENTS:*

- April 12, 2021 (Monday) - 6pm Regular Planning Commission Meeting
- April 15, 2021 (Thursday) - 6pm Regular City Council Meeting
- April 24, 2021 (Saturday) – Drug Take Back Event
- May 1, 2021 (Saturday) - 9am-Noon Spruce-Up Stevenson