

AGENDA
CITY OF STEVENSON COUNCIL MEETING
June 17, 2021
6:00 PM, City Hall

Those attending in-person will be required to follow current state guidelines for facemasks and distancing.

Call-in numbers 253-215-8782, 669-900-6833, 346-248-7799, 312-626-6799, 929-205-6099 or 301-715-8592, Meeting ID 889 7550 7011, Zoom link <https://us02web.zoom.us/j/88975507011> or via YouTube at <https://www.youtube.com/channel/UC4k9bA0IEvsF6PSoDwjJvA/>

Information in parentheses after the agenda item reference the 2021-2022 council goal the item relates to.
Items with an asterisk (*) have been added or modified after the initial draft publication of the Agenda.

1. CALL TO ORDER/PRESENTATION TO THE FLAG: Mayor to call the meeting to order, lead the group in reciting the pledge of allegiance and conduct roll call.

2. CHANGES TO THE AGENDA: *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*

- a) * 6/15 changes include:
 - Addition of Main Street, and LDB Liquor License Renewals (item 3a)
 - Revision of Minutes to remove Councilmember Hendricks from the vote on the Consent Agenda (item 3b)
 - Addition of Fire Department Report (item 9i)
 - Addition of Voucher information (item 11)

- b) ** 6/17 changes include:
 - Addition of public comments for 6-Year TIP (item 6a)
 - Revision of Vouchers to correct vendor payment, no changes to the amounts (item 11)

3. CONSENT AGENDA: The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*

- a) ***Liquor License Renewals** - Main Street Convenience and LDB Beverage-Jester and Judge

- b) ***Minutes** of May 20, 2021 Council Meeting.

MOTION: To approve consent agenda items a and b.

4. PUBLIC COMMENTS: *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion.]*

- a) **Public Comments** - Enclosed in the packet are written public comments received ahead of the noon deadline on the council meeting date and requested to be included in the packet.

5. PRESENTATIONS FROM OUTSIDE AGENCIES:

- a) **Skamania County Public Works** - Public Works Director/County Engineer Tim Elsea will update council on building inspection services as per the interlocal agreement.

6. PUBLIC HEARINGS:

- a) ****Transportation Improvement Program (5a)** - City Administrator Leana Kinley presents the six-year Transportation Improvement Program (TIP) for public input and council consideration. This is the second of two scheduled public hearings for the annual TIP update.

MOTION: To approve the six-year Transportation Improvement Program [as presented/with changes as discussed].

7. SITUATION UPDATES:

- a) **Sewer Plant Update (1)** - City Administrator Leana Kinley will provide an update on the Stevenson Wastewater System and the Compliance Schedule.

8. COUNCIL BUSINESS:

- a) **Award Contract for 2021 Collection Systems Improvement Project (1)** - Public Works Director Karl Russell recommends the council award the 2021 Collection Systems Improvement Project contract to Crestline Construction in the amount of \$1,939,897.79. A copy of the bid tabulation sheet is attached.

MOTION: To award the 2021 Collection Systems Improvement Project to Crestline Construction in the amount of \$1,939,897.79.

- b) **Approve Interagency Data Sharing Agreement** - City Administrator Leana Kinley presents the attached agreement with the Office of the Washington State Auditor in preparation for the 2020 audit for council consideration.

MOTION: To approve the interagency data sharing agreement between the City of Stevenson and the Office of the Washington State Auditor as presented.

- c) **Approve American Rescue Plan Act Agreement** - City Administrator Leana Kinley presents the US Treasury Coronavirus Local Fiscal Recovery Fund Award Terms and Conditions agreement for council review and consideration. This will provide the city with a total of \$446,916 over 2 years (\$223,458 in 2021 and 2022) and can be used to address negative economic impacts caused by the public health emergency, replace lost public sector revenue, provide premium pay for essential workers, and invest in water, sewer and broadband infrastructure.

MOTION: To approve the US Treasury Coronavirus Local Fiscal Recovery Fund Award Terms and Conditions agreement as presented.

- d) **Discuss Iman Cemetery ROW** - Councilmember Dave Cox will initiate the discussion on solutions to reduce city liability at the city right of way at the end of Iman Cemetery Road. Some signage examples are included in the council packet.
- e) **Discuss Tools for Affordable Housing (6)** - City Administrator Leana Kinley presents the staff memo regarding tools available to Stevenson for increasing affordable housing for council discussion.

9. INFORMATION ITEMS:

- a) **Chamber of Commerce Activities** - The report presented describes some of the activities conducted by Skamania County Chamber of Commerce in May 2021.
- b) **Sheriff's Report** - The Skamania County Sheriff's report for activity within Stevenson city limits for May 2021 is presented for council review.
- c) **Planning Commission Minutes** - Minutes from the 5/10/21 Planning Commission meeting are presented.
- d) **Financial Report** - City Administrator Leana Kinley presents the Treasurer's Report and year-to-date revenues and expenses through May 2021.
- e) **Project Status Updates** - City Administrator Leana Kinley and city staff present updates on city projects in process.
- f) **Cascade Locks Update** - The maps for the Multi-Use Trail System project mentioned at the last council meeting are attached.
- g) **Petition from Iman Rock Creek Tract Community** - The enclosed petition was received from residents in the Iman Cemetery neighborhood requesting action be taken to alleviate the problems of trespass and abuse in the neighborhood.
- h) ***Fire Department Report** - The Stevenson Fire Department's report for May, 2021 is presented for council review.

10. CITY ADMINISTRATOR AND STAFF REPORTS:

- a) Karl Russell, Public Works Director
- b) Ben Shumaker, Community Development Director
- c) Leana Kinley, City Administrator

11. VOUCHER APPROVAL:

- a) **May 2021 payroll & June 2021 AP checks have been audited and are presented for approval. May payroll checks 15176 thru 15181 total \$97,253.50 which includes EFT payments. June 2021 AP checks 15182 thru 15227 total \$246,843.07 and includes EFT payments and checks. The AP check register with fund transaction summary is attached for review.

MOTION: To approve the vouchers as presented.

12. MAYOR AND COUNCIL REPORTS:

13. ISSUES FOR THE NEXT MEETING: *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

14. ADJOURNMENT - Mayor will adjourn the meeting.

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UPCOMING MEETINGS AND EVENTS:

- July 4, 2021-Independence Day Fireworks Show at Skamania County Fairgrounds
- July 5, 2021-Independence Day (observed)-City offices closed
- July 15, 2021-Regular City Council Meeting