

**AGENDA**  
**CITY OF STEVENSON COUNCIL MEETING**  
**February 20, 2025**  
**6:00 PM, City Hall and Remote**

Call-in numbers 253-215-8782, 669-900-6833, 346-248-7799, 312-626-6799, 929-205-6099 or 301-715-8592, Meeting ID 889 7550 7011, Zoom link <https://us02web.zoom.us/j/88975507011> or via YouTube at <https://www.youtube.com/channel/UC4k9bA0IEEvsF6PSoDwjJvA/>

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Items with an asterisk (\*) have been added or modified after the initial draft publication of the Agenda.

**1. CALL TO ORDER/PRESENTATION TO THE FLAG:** Mayor to call the meeting to order, lead the group in reciting the pledge of allegiance and conduct roll call.

**2. PUBLIC COMMENTS:** *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion. Please submit written comments to City Hall in person at 7121 E. Loop Rd, via mail to PO Box 371, Stevenson, WA 98648 or via email to [leana@ci.stevenson.wa.us](mailto:leana@ci.stevenson.wa.us) by noon the day of the meeting for inclusion in the council packet.]*

**3. CHANGES TO THE AGENDA:** *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*

**4. CONSENT AGENDA:** The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*

- a) **Water Adjustment** - The customer at meter No. 79339743 requests a water adjustment of \$1,000 for a water leak which they have since repaired.
- b) **Minutes** of 1/16/2025 and 2/5/2025.

MOTION: To approve consent agenda items a-b.

**6. PRESENTATIONS FROM OUTSIDE AGENCIES:**

- a) **Youth Champions** - Kika Kielpinska with Skamania Kids & Youth and Karen Douglass with One Prevention Alliance will share details about the support systems in place for area kids and teens.

## 5. SHERIFF'S OFFICE REPORT:

- a) **Sheriff's Report** - The Skamania County Sheriff's report for activity within Stevenson city limits for the prior month is presented for council review.

## 7. PUBLIC HEARINGS:

- a) **\*Proposed 2025 Budget Amendments-First Reading** - Interim City Administrator Ben Shumaker presents proposed changes to the 2025 budget as outlined in the attached documents for council consideration.

MOTION: To attach Scenario [1/2/3/4/5/6] and approve *an ordinance amending the budget for the City of Stevenson Washington for Fiscal Year 2025* as presented and appended.

## 10. COUNCIL BUSINESS:

- a) **Utility Billing Adjustment:** The Council is asked to authorize an adjustment for the account at Meter No. 14601, relieving a \$194.45 amount owing. The customer requests the City relieve them of the charges incurred on the account between November 2023 and May 2024 because the City did not send bills to the customer during that period. Staff has worked with the customer within existing policies to reduce the amount owed by \$850.66. The customer seeks additional relief to remove the remainder. An appeal process may be available, but has not been engaged. There is no policy or direct authority established to guide action in this instance. In January the Council relieved \$167.74 from this same account to cover time when service was wrongfully deprived. There was no policy or direct authority to guide action in that instance either. A second adjustment is presented tonight for the same Meter No.
- b) **Utility Billing Adjustment:** The Council is asked to authorize an adjustment for the account at Meter No. 14601, relieving a \$167.75 amount owing. The customer requests the City relieve them of the charges incurred on the account in June 2024 because the customer claims not to have received notice of a change in billing practices. The customer seeks relief to remove this amount. An appeal process may be available, but has not been engaged. There is no policy or direct authority established to guide action in this instance. In January the Council relieved \$167.74 from the customer's account to cover time when service was wrongfully deprived. There was no policy or direct authority to guide action in that instance either. A second adjustment is presented tonight for the same Meter No.
- c) **Utility Billing Adjustment:** The Council is asked to authorize an adjustment for the account at Meter No. 16470 relieving a \$335.48 amount owing. The customer requests the Council relieve them of the charges incurred on the account in June and July 2024 because the customer claims not to have received notice of a change in billing practices. The customer seeks relief directly from the Council. An appeal process may be available,

but has not been engaged. There is no policy or direct authority established to guide action in this instance. The customer at this meter is the same as the customer at Meter No. 14601.

- d) **Approve Committee Appointments** - Mayor Scott Anderson presents the attached 2025 draft committee and board appointments for council discussion and approval.

MOTION: To approve the committee appointments with changes as discussed.

**11. INFORMATION ITEMS:**

- a) **Financial Report** - The Treasurer's Report and year-to-date revenues and expenses through the prior month are presented for council review.
- b) **Planning Commission Minutes** - Minutes are attached from the Planning Commission meeting for the prior month.

**12. CITY ADMINISTRATOR AND STAFF REPORTS:**

- a) Ben Shumaker, Community Development Director
- b) Carolyn Sourek, Public Works Director
- c) Ben Shumaker, Interim City Administrator

**13. VOUCHER APPROVAL:** Vouchers will be presented prior to the meeting for council review.

**14. MAYOR AND COUNCIL REPORTS:**

**15. ISSUES FOR THE NEXT MEETING:** *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

**16. ADDITIONAL PUBLIC COMMENT:** *[This is an opportunity for members of the audience to address the Council for items discussed at the meeting.]*

**17. EXECUTIVE SESSION** - City Council will convene in Executive Session under:

- a) **Executive Session** - City Council will convene in Executive Session under RCW 42.30.110(1)(i) -To discuss potential litigation.

**18. ADJOURNMENT** - Mayor will adjourn the meeting.

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