

AGENDA
CITY OF STEVENSON COUNCIL MEETING
August 22, 2019
6:00 PM, City Hall

Items with an asterisk (*) have been added or modified after the initial publication of the Agenda.

1. CALL TO ORDER/PRESENTATION TO THE FLAG: Mayor to call the meeting to order, lead the group in reciting the pledge of allegiance and conduct roll call.

2. CHANGES TO THE AGENDA: *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*

3. CONSENT AGENDA: The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*

- a) **Special Occasion Liquor License Application** - Friends of Stevenson Library at the Library on October 5 from 6-9 pm.
- b) **Approve Lodging for Permit Training** - Mary Corey will be attending the Washington Association of Permit Technician's Conference in Chelan on Sept. 30th and staying two nights. The negotiated rate for the conference is \$140 per night, higher than the \$94 per diem rate. Council approval would be for the higher rate of \$140 per night for her to attend the conference.
- c) **Liquor License Renewal** - El Rio Texicana
- d) **Water Adjustment** - Top Gear Driving School (Meter No. 201200) requests a water adjustment of \$19.60 for a leaky toilet which they have since repaired.
- e) **Approve Resolution 2019-344 Authorizing New Post Office Box Custodians** - Former Deputy Clerk/Treasurer Carla Cosentino retired in February and was the last remaining custodian for the city's Post Office Box. This Resolution updates the custodians to Mary Corey and Leana Kinley. (p. 5)
- f) **Approve Ratification of Resolution 2019-336 for a Scrivener's Change** - City Administrator Leana Kinley presents a scrivener's change to the resolution 2019-336 regarding an affordable housing sales tax ballot measure for council approval. The change is on page 4 of the document regarding how the question to the voters is asked. (p. 6)
- g) **Minutes** of July 18, 2019 City Council Meeting. (p. 11)

MOTION: To approve consent agenda items a-g as presented.

4. PUBLIC COMMENTS: *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion.]*

8. OLD BUSINESS:

- a) **Discuss Letter Supporting Title 23 Waiver** - OneGorge, on behalf of the Port of Cascade Locks, requests signatures on a letter to Congressman Walden asking for a waiver from Title 23 requirements regarding the use of toll revenues on projects that receive federal funding. A draft of the letter is attached for council consideration and representatives from the Port of Cascade Locks will be present. (p. 24)

MOTION: To authorize the Mayor to sign on the OneGorge letter of support for the Title 23 waiver [as presented/with amendments as discussed].

- b) **Discuss I-1639** - Council will discuss whether or not to take further action regarding the enforcement of I-1639 within the City of Stevenson. Attached is a letter from the Sheriff regarding the matter. (p. 25)
- c) **Fire Hall Update** - Staff proposes holding a joint meeting with Fire District 2 and the Fire Chief to agree on a vision and goal for the new fire hall project. One proposal is the next Fire District 2 Commissioners meeting on Monday, September 9th at 6 pm. Other availability can be discussed if a quorum of council will not be available. The latest renderings from the Needs Committee are attached. (p. 27)
- d) ***Sewer Plant Update** - City Administrator Leana Kinley will provide an update on the Stevenson Wastewater System and the Compliance Schedule. A report is attached for review. (p. 31)

9. NEW BUSINESS:

- a) **Wastewater Connection Appeal** - Ron Richards and Terry Steeves are appealing the requirement to connect to city sewer. The appeal procedure in SMC 13.08.070 (attached) brings the matter before Council. An email from Public Works Director Eric Hansen is attached with their initial appeal request and his recommendation. (p. 35)

MOTION: To approve/deny the appeal by Ron Richards and Terry Steeves regarding connection to city sewer at 330 NW Kanaka Creek Rd.

- b) **Park Plaza Design Approval** - The Stevenson Downtown Association presents the design for the Park Plaza project for council review and approval according to the stipulations outlined in their Tourism Fund contract. Once the Park Plaza is created there will need to be agreements in place regarding the care and maintenance of the facility. A workshop with the County Commissioners on October 8th or 9th at 5:30 pm is proposed to start discussions on the framework for such agreements. (p. 37)

MOTION: To approve the Park Plaza Project Design [as presented/with modifications as discussed].

- c) **Discuss 2020 Goals** - City Administrator Leana Kinley presents the attached memo and current strategic plan status for aiding the discussion of goals for the 2020 budget cycle. (p. 61)
- d) **Discuss Ordinances to Address Homeless** - Council will discuss the two draft ordinances attached to assist officials with managing the increased number of homeless persons and camps throughout the city. (p. 72)
- e) **Approve lamResponding Contract** - Fire Chief Rob Farris requests approval of the contract with lamResponding for supplemental dispatch services. The department has tried it out over the past year and are so pleased they are expanding its use to other agencies in the county. This will be for 3 years, at \$300 each year. (p. 81)

MOTION: To approve the contract with lamResponding for three years at \$300 each year.

10. INFORMATION ITEMS:

- a) **Sheriff's Report** - A copy of the Skamania County Sheriff's report for July 2019 is attached for council review. (p. 84)
- b) **Chamber of Commerce Activities** - A copy of the Chamber of Commerce Activities report for July 2019 is attached for council review. (p. 90)
- c) **Planning Commission Minutes** - Minutes are attached from the 7/8/19 Planning Commission meeting. (p. 92)
- d) **Lakeview Street History** - Attached is an email and associated documents describing the history of Lakeview Street. (p. 94)
- e) **Fire Department Report** - A copy of the Fire Department's report for July, 2019 is attached for council review. (p. 99)
- f) **Municipal Court Cases Filed** - A summary of Stevenson Municipal Court cases recently filed is attached for council's review. (p. 100)
- g) ***Affordable Housing Sales Tax Measure** - The information sheet regarding the November 2019 ballot measure for a .1% sales tax for affordable housing is attached for review. (p. 101)

11. CITY ADMINISTRATOR AND STAFF REPORTS:

- a) Ben Shumaker, Community Development Director

b) *Leana Kinley, City Administrator (p. 103)

12. VOUCHER APPROVAL AND INVESTMENTS UPDATE:

- a) *July 2019 payroll & August 2019 A/P checks have been audited and are presented for approval. July payroll checks 13735 thru 13739 total \$99,772.96 which includes twenty-five EFT payments. A/P Checks 13740 thru 13805 total \$199,696.10 which includes three ACH payments. The A/P Check Register is attached for your review. Detailed claims vouchers will be available for review at the Council meeting. No investment activity in July 2019. (p. 105)

13. MAYOR AND COUNCIL REPORTS:

14. ISSUES FOR THE NEXT MEETING: *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

18. ADJOURNMENT - Mayor will adjourn the meeting.

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UPCOMING MEETINGS AND EVENTS:

-Labor Day, September 2, Offices Closed