

**AGENDA**  
**CITY OF STEVENSON COUNCIL MEETING**  
**February 21, 2019**  
**6:00 PM, City Hall**

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**1. CALL TO ORDER/PRESENTATION TO THE FLAG:** Mayor to call the meeting to order, lead the group in reciting the pledge of allegiance and conduct roll call.

**2. CHANGES TO THE AGENDA:** *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*

**3. CONSENT AGENDA:** The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*

- a) **Approve Resolution 2019-331 Local Government Investment Pool** - City Administrator Leana Kinley requests council approval of resolution 2019-331 authorizing investment of City of Stevenson monies in the Local Government Investment Pool (LGIP). Due to Carla's retirement the authorizations for access to the LGIP funds need to be updated and the attached resolution from the Office of State Treasurer is required to make that change. No other changes are being made. (p. 5)
- b) **Special Occasion Liquor License Application** - Rock Cove Assisted Living on March 29th from 5:30 - 9:00 pm for their 9th Annual Wine Tasting Fundraiser (flyer attached). (p. 7)
- c) **Water Adjustment** - Robert and Colleen Wahto request a water adjustment of \$326.66 for a water leak which they have since repaired.
- d) **Approve WGAP Contract** - City Administrator Leana Kinley requests approval of the contract with WGAP for 2019-2020 services in the amount of \$10,000. The only changes from the prior contract are to the dates and contract amount. The increase from \$6,000 to \$10,000 was discussed and approved during the budget process. (p. 10)
- e) **Liquor License Renewal** - A&J Stores, Inc. and Skunk Brothers Spirits, Inc.
- f) **Minutes** of January 17, 2019 City Council Meeting. (p. 16)

MOTION: To approve Consent Agenda items a-f with the WGAP annual contract amount of \$10,000.

**4. PUBLIC COMMENTS:** *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion.]*

## 5. OLD BUSINESS:

- a) **Moratorium on SFR In C1 Zone** - The City Leadership Team presents the attached information regarding an interim zoning control and a revised moratorium on Single-Family Residences in the C1 zone based on the discussion at the January 21st public hearing. Ordinance 2019-1135 revising the moratorium on new single-family residence construction in the C1 zone is attached for review. Ordinance 2019-1138 will be presented at the meeting. (p. 30)

MOTION: To approve Ordinance 2019-1138 regarding an interim zoning control in the C1 zone.

MOTION: To approve Ordinance 2019-1135 revising the moratorium on new single-family residence construction in the C1 zone.

- b) **General Sewer Plan and Wastewater Facilities Plan Update** - The revised City of Stevenson General Sewer Plan and Wastewater Facilities Plan is attached for council review and approval. (p. 105)

MOTION: To approve Resolution 2019-327 adopting the City of Stevenson General Sewer Plan and Wastewater Facilities Plan and authorizing submittal of the Plan Update for approval by the Washington State Department of Ecology.

- c) **Sewer Plant Update** – City Administrator Leana Kinley will provide an update on the Stevenson Wastewater System and the Compliance Schedule. (p. 118)

## 6. NEW BUSINESS:

- a) **Water Shortage Emergency Regulations Ordinance** - City Administrator Leana Kinley presents ordinance 2019-1136 regarding water shortage emergency regulations and penalties for council review, discussion and approval. (p. 123)

MOTION: To approve ordinance 2019-1136 relating to water shortage emergency regulations and providing penalties for violation.

- b) **Water Requirement Ordinance** - City Administrator presents ordinance 2019-1137 requiring connection to the city water system for council review, discussion and approval. (p. 128)

MOTION: To approve ordinance 2019-1137 requiring connection to the city water system.

- c) **City Insurance Approval** - City Administrator Leana Kinley presents the attached memo and associated coverage information regarding city liability insurance coverage for 2020. (p. 130)

MOTION: To approve moving forward with \_\_\_\_\_ for city liability insurance for 2020.

- d) **WebRock Design Contract** - City Administrator Leana Kinley requests council approval of the contract with WebRock Design for website redesign services in the amount of \$4,998. (p. 146)

MOTION: To approve the contract with WebRock design for website redesign services in the amount of \$4,998.

- e) **Discuss Homeless and Affordable Housing Funding** - City Administrator Leana Kinley presents the attached information regarding options for the city to address homeless and affordable housing. Staff is currently trying to work with Columbia Cascade Housing Corporation on establishing a Community Land Trust. Other options include a .1% sales tax and a temporary levy up to 10 years up to \$.50 per \$1,000 assessed value, both would have to be approved by voters. (p. 153)

## 7. INFORMATION ITEMS:

- a) **Bridge of the Gods** - A copy of the January 2019 status report from the Bridge of the Gods is attached with updates on various projects such as automated tolling. (p. 191)
- b) **Municipal Court Cases Filed** – A summary of Stevenson Municipal Court cases recently filed is attached for Council’s review. (p. 194)
- c) **Chamber of Commerce Activities** – The attached report describes some of the activities conducted by Skamania County Chamber of Commerce in January 2019. (p. 195)
- d) **Gorgeous Night in Olympia** - Information regarding the Gorgeous Nights in Olympia event on March 19th from 5:30-7:30. (p. 197)
- e) **Sheriff’s report** – A copy of the Skamania County Sheriff’s report for January 2019 is attached for Council review. (p. 198)
- f) **Fire Department Report** - A copy of the Fire Department report for January 2019 is attached for council review. (p. 204)
- g) **Washington State ABLE Program** - Attached is information regarding the Washington State ABLE savings plan for individuals with disabilities, allowing them to save money for qualified disability expenses without losing their federal benefits. (p. 205)
- h) **Building Permits Report** - In Stevenson, there are currently 20 active single family (SFR) permits with 2 close to obtaining their Certificate of Occupancy. The Lodge pavilion remains in progress. Upcoming permits include a 4-cabin project, a multifamily (2-unit) project in downtown, 2 SFRs in Hidden Ridge and ADA room upgrades at the Lodge. In North Bonneville there is 1 Duplex, 1 SFR and 1 commercial butcher shop in

progress. With the spring around the corner staff has been answering many people about building criteria in Hidden Ridge.

**8. CITY ADMINISTRATOR AND STAFF REPORTS:**

- a) Ben Shumaker, Community Development Director
- b) Leana Kinley, City Administrator
- c) Eric Hansen, Public Works Director - Staff report attached (p. 207)

**9. VOUCHER APPROVAL AND INVESTMENTS UPDATE:**

- a) January 2019 payroll & February 2019 A/P checks have been audited and are presented for approval. January payroll checks 13181 thru 13188 total \$103,072.11 which includes one EFTPS and five ACH payments. A/P Checks 13180 and 13196 thru 13262 total \$171,192.18 which includes two ACH payments. The A/P Check Register and Fund Transaction Summary are attached for your review. Detailed claims vouchers will be available for review at the Council meeting. February 2019 investment activity: \$300,000 Callable Bond matured at (US Bank @ 1.25%), \$495,246.50 FNMA Callable Bond purchased @ 2.5%. (p. 209)

**10. MAYOR AND COUNCIL REPORTS:**

**11. ISSUES FOR THE NEXT MEETING:** *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

**12. ADJOURNMENT** - Mayor will adjourn the meeting.

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*UPCOMING MEETINGS AND EVENTS:*

- March 19th - Gorgeous Nights in Olympia
- March 20th - EDC Annual Luncheon
- March 27th - Stevenson High School/Wind River Middle School Job/Career Fair