

AGENDA
CITY OF STEVENSON COUNCIL MEETING
May 18, 2023
6:00 PM, City Hall and Remote

Call-in numbers 253-215-8782, 669-900-6833, 346-248-7799, 312-626-6799, 929-205-6099 or 301-715-8592, Meeting ID 889 7550 7011, Zoom link <https://us02web.zoom.us/j/88975507011> or via YouTube at <https://www.youtube.com/channel/UC4k9bA0IEEvsF6PSoDwjJvA/>

Items with an asterisk (*) have been added or modified after the initial draft publication of the Agenda.

1. CALL TO ORDER/PRESENTATION TO THE FLAG: Mayor to call the meeting to order, lead the group in reciting the pledge of allegiance and conduct roll call.

2. PUBLIC COMMENTS: *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion. Please submit written comments to City Hall in person at 7121 E. Loop Rd, via mail to PO Box 371, Stevenson, WA 98648 or via email to leana@ci.stevenson.wa.us by noon the day of the meeting for inclusion in the council packet.]*

3. CHANGES TO THE AGENDA: *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*

- a) *5/16 changes include:
 - Updated Sheriff's Report with Adopted State Legislation (item 5a)
 - Added CIP Staff Memo and Report (item 7b)
 - Added Staff Memo to Sewer Plant Update (item 8a)
 - Added Housing Programs Report (item 10f)
 - Addition of Vouchers (item 12a)
 - Revised Annual Financial Report-Schedule 9 (item 9b)

- b) **5/17 changes include:
 - Removed Pool Update Presentation (item 6a)
 - Added Mayoral Proclamation for Main Street Week (item 9d)

- c) ***5/18 changes include:
 - Added Mayoral Proclamation for Main Street Week (item 9e)

4. CONSENT AGENDA: The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the*

consent agenda and considered separately after approval of the remaining consent agenda items.]

- a) **Liquor License Renewal** - Walking Man Brewing, LLC
- b) **Liquor License Renewal** - The Kellogg Group, LLC (Clark and Lewie's)
- c) **Approve Lodging for Labor Relations Institute** - Leana Kinley attended the Association of Washington Cities Labor Relations Institute in Yakima on May 3rd and stayed two nights. The negotiated rate for the conference is \$120 per night, higher than the \$98 per diem rate. Council approval would be for the higher rate of \$120 per night for the conference.
- d) **Minutes** of April 20th regular council meeting and the April 27th special council meeting.

MOTION: To approve consent agenda items a-d.

5. SHERIFF'S OFFICE REPORT:

- a) ***Sheriff's Report** - The Skamania County Sheriff's report for activity within Stevenson city limits for the prior month is presented for council review. The State Legislature adopted 2E2SSB 5536 Controlled Substances on May 16th. There is no longer a need for the City to adopt an ordinance. Undersheriff Tracy Wyckoff will be present for any questions. The original documents are still included in the packet and the discussion on a possible local fix to correct a gap in the law regarding drug possession and use as an outcome of the WA State Supreme Court ruling in State vs. Blake, 197 W.2d 170 (2021) is no longer necessary. Information from the Association of Washington Cities, the WA Association of Sheriffs & Police Chiefs, MRSC, and draft ordinances are included for council review and discussion.

6. PRESENTATIONS FROM OUTSIDE AGENCIES:

- a) ****Stevenson Community Pool** - Representatives from the Skamania County Metropolitan Parks District No. 1 will update City Council on recent Pool activities at the June 15th Council Meeting.

7. PUBLIC HEARINGS:

- a) **Transportation Improvement Program** - City staff presents the six-year Transportation Improvement Program (TIP) for public input and council review. This is the first of two scheduled public hearings for the annual TIP update.
- b) ***Capital Improvement Program Update** - City Administrator Leana Kinley presents the Capital Improvement Program Update for public comment and council discussion. This is the first of two scheduled Public Hearings.

8. SITUATION UPDATES:

- a) ***Sewer Plant Update** - Staff will present an update on the Stevenson Wastewater System and Compliance Schedule.

9. COUNCIL BUSINESS:

- a) **Set Date for August Council Meeting** - The policy has been to change the council meeting in August to the second Thursday to avoid conflict with Fair events. There is a workshop scheduled for August 24th which can be used to catch up on any additional Accounts Payable or items needing discussion ahead of the September 21st regular council meeting.

MOTION: To set the date of August 10th for the August regular city council meeting.

- b) ***Review 2022 Annual Financial Report** - City Administrator Leana Kinley presents the 2022 Annual Financial report for council review and discussion. Schedule 9, the Schedule of Liabilities, has been updated to reflect payments received versus reimbursements requested for ongoing loans based on confirmation from the State Auditor's office.

- c) **Shoreline Public Access Plan** - Community Development Director Ben Shumaker presents the attached presentation from The Watershed Company on the status of the Shoreline Access project. A final plan will be presented for council approval at the June meeting.

- d) ****Approve Proclamation Recognizing Main Street Week 2023** - Mayor Scott Anderson presents proclamation 2023-01 recognizing June 11th-17th as Main Street Week for council consideration.

MOTION: To approve proclamation 2023-01 recognizing June 11th-17th as Main Street Week.

- e) *****Approve Proclamation Recognizing National Pride Month 2023** - Mayor Scott Anderson presents proclamation 2023-02 recognizing the month of June as National Pride Month for council consideration. There will be a Pride picnic and march on June 17th from 10am-1pm hosted by the Skamania County Women's Council.

MOTION: To approve proclamation 2023-02 recognizing the month of June as National Pride Month.

10. INFORMATION ITEMS:

- a) **Financial Report** - The Treasurer's Report and year-to-date revenues and expenses through the prior month are presented for council review.
- b) **Planning Commission Minutes** - Minutes are attached from the Planning Commission meeting for the prior month.

- c) **Contracts Awarded Administratively** - The report on contracts, purchases and change orders over \$10,000 approved administratively over the past month is attached.
- d) **Stormwater Utility** - A Staff Memo is included to address the topic brought up at the January 19th meeting and where follow-up was set to be at the May 18th council meeting.
- e) **Candidate Filing Week May 15-19** - There are three city council positions on the November ballot. Information about the election and running for elected office is enclosed in the packet.
- f) ***Housing Programs Report** - The report for the prior month on housing services provided by Washington Gorge Action Programs in Skamania County is enclosed for council information.

11. CITY ADMINISTRATOR AND STAFF REPORTS:

- a) Ben Shumaker, Community Development Director
- b) Carolyn Sourek, Public Works Director
- c) Leana Kinley, City Administrator

12. VOUCHER APPROVAL:

- a) *April 2023 payroll, and May 2023 AP checks have been audited and are presented for approval. April payroll checks 16880 thru 16883 total \$125,119.04 which includes EFT payments. May 2023 AP checks 16884 thru 16941 total \$988,790.17, which includes EFT payments. The AP check register with fund transaction summary is attached for review.

MOTION: To approve the vouchers as presented.

13. MAYOR AND COUNCIL REPORTS:

14. ISSUES FOR THE NEXT MEETING: *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

15. ADJOURNMENT - Mayor will adjourn the meeting.

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UPCOMING MEETINGS AND EVENTS:

- Monday, May 29, Memorial Day, City Offices Closed
- Monday, June 12, 6pm Planning Commission Meeting
- Thursday, June 15, 6pm Regular Council Meeting
 - Second 6-Year TIP Update Public Hearing
 - Second CIP Update Public Hearing