

AGENDA
CITY OF STEVENSON COUNCIL MEETING
August 08, 2023
6:00 PM, City Hall and Remote

Call-in numbers 253-215-8782, 669-900-6833, 346-248-7799, 312-626-6799, 929-205-6099 or 301-715-8592, Meeting ID 889 7550 7011, Zoom link <https://us02web.zoom.us/j/88975507011> or via YouTube at <https://www.youtube.com/channel/UC4k9bA0IEEvsF6PSoDwjJvA/>

Items with an asterisk (*) have been added or modified after the initial draft publication of the Agenda.

1. CALL TO ORDER/PRESENTATION TO THE FLAG: Mayor to call the meeting to order, lead the group in reciting the pledge of allegiance and conduct roll call.

2. PUBLIC COMMENTS: *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion. Please submit written comments to City Hall in person at 7121 E. Loop Rd, via mail to PO Box 371, Stevenson, WA 98648 or via email to leana@ci.stevenson.wa.us by noon the day of the meeting for inclusion in the council packet.]*

3. CHANGES TO THE AGENDA: *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*

a) *8/7 changes include:

- Added Stevenson Downtown Lease Agreement Revision (item 6b)
- Added Fire Department Strategic Plan Update (item 8e)
- Addition of vouchers (item 10a)

4. CONSENT AGENDA: The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*

a) **Approve Excusing Councilmember David Wyatt from the August 8, 2023 Council Meeting for a pre-arranged absence.**

- b) **Minutes** of the July 20, 2023 regular council meeting and July 27, 2023 special council workshop.

MOTION: To approve consent agenda items a-b.

5. SHERIFF'S OFFICE REPORT:

- a) **Sheriff's Report** - The Skamania County Sheriff's report for activity within Stevenson city limits for the prior month is presented for council review.

6. UNFINISHED BUSINESS:

- a) **Approve Proposed 2023 Budget Amendments-Second Reading** - City Administrator Leana Kinley presents proposed changes to the 2023 budget based on revised estimates due to changes in project scopes, funding received, revised estimates, and staffing changes for council consideration. Two minor changes from the public hearing include \$25,000 in the First Street fund to get bid-ready documents, and moving project costs for the Park Plaza to its own fund.

MOTION: To approve ordinance 2023-1195 amending the 2023 budget as presented.

- b) ***Approve Revised Lease Agreement for Stevenson Downtown Association** - City Administrator Leana Kinley presents the agreement between the City and the Stevenson Downtown Association to lease 600 square feet of the back of the Stevenson Fire Hall for storage for a nominal fee of \$10 per year. This is revised to reflect the use of the back-lot instead of the interior of the building.

MOTION: To approve the revised lease agreement with the Stevenson Downtown Association as presented.

7. COUNCIL BUSINESS:

- a) **Approve Interlocal Agreement for Dispatch Services** - City Administrator Leana Kinley presents the attached interlocal agreement for dispatch services on behalf of Fire Chief Rob Farris. This is a continuation of the previous agreement which expired in 2022.

MOTION: To approve the interlocal agreement for dispatch services as presented.

- b) **Approve Ordinance 2023-1196 Amending Construction Code - First Reading** - City Administrator Leana Kinley presents ordinance 2023 1196 amending chapter 15.01 Construction Codes, section 15.01.030 General Requirements-All codes for council consideration. The wind speed requirement of 110 mph at 3 second gusts is not in line with the current building codes. The update to 135 mph will match Skamania County, North Bonneville and current building codes.

MOTION: To approve ordinance 2023-1196 amending chapter 15.01 Construction Codes, section 15.01.030 General Requirements-All codes as presented. OR no motion and the item moves to September 21st for a second reading.

- c) **Approve Amending Noise Ordinance - First Reading** - City Administrator Leana Kinley presents an ordinance amending chapter 8.08 noise control, limiting the times construction vehicles can be used to the hours of 7am - 7pm Monday-Saturday and not on holidays, for council discussion.

MOTION: To approve ordinance amending chapter 8.08 noise control as presented. OR no motion and the item moves to the September 21st agenda for a second reading.

8. INFORMATION ITEMS:

- a) **Financial Report** - The Preliminary Treasurer's Report and year-to-date revenues and expenses through the prior month are presented for council review.
- b) **Housing Programs Report** - The report for the prior month on housing services provided by Washington Gorge Action Programs in Skamania County is enclosed for council information.
- c) **Risk MAP Project Update** - An update on the Skamania County Risk Mapping, Assessment and Planning (Risk MAP) project is included for information. This project includes updating the current paper only flood maps last approved in 1986 to an interactive GIS map to better determine exact risk locations. Outreach has taken place with property owners whose parcel impact has changed (either now included or removed from the flood risk area).
- d) **Washington State Tax Structure Work Group Update** - The Final Report for the Washington State Tax Structure Work Group is enclosed for information.
- e) ***Fire Department Strategic Plan Update** - An update on the activities for the Fire Department Strategic Plan is attached. This is a printed copy of a report out of Clear Plans. A dynamic version will be live on the website soon.

9. CITY ADMINISTRATOR AND STAFF REPORTS:

- a) Ben Shumaker, Community Development Director
- b) Carolyn Sourek, Public Works Director
- c) Leana Kinley, City Administrator

10. VOUCHER APPROVAL:

- a) *July 2023 payroll, and August 2023 AP checks have been audited and are presented for approval. July payroll checks 17098 thru 17101 total \$123,320.92 which includes EFT payments. August 2023 AP checks 17097 and 17102 thru 17148 total \$327,194.65, which includes EFT payments. The AP check register with fund transaction summary is attached for review.

MOTION: To approve the vouchers as presented.

11. MAYOR AND COUNCIL REPORTS:

12. ISSUES FOR THE NEXT MEETING: *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

13. ADJOURNMENT - Mayor will adjourn the meeting.

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UPCOMING MEETINGS AND EVENTS:

- Monday, August 14th, 6pm, Planning Commission Meeting
- August 16-19th Skamania County Fair, Theme: "Blast from the Past"
- Saturday, August 19th, 11:00am Fair Parade
- Thursday, August 24th, 6pm, Special City Council Meeting
- Monday, September 4th, Labor Day, City Offices Closed
- Monday, September 11th, 6pm, Planning Commission Meeting
- Thursday, September 21, 6pm, City Council Meeting