

Stevensville Planning and Zoning Board Meeting Agenda for MONDAY, JANUARY 27, 2020 6:00 PM

- 1. Call to Order and Roll Call
- 2. Approval of Minutes
- 3. Unfinished Business
 - a. Discussion/Decision: Follow-up on Growth Policy's recommended actions
- 4. New Business
 - a. Discussion/Decision: Nomination & Election of Board Officers
 - b. Discussion/Decision: Coordination with Stevensville School's long range plans
 - <u>c.</u> Discussion/Decision: Annexation and zoning of a 26.06 acre parcel known as Tract 1-B, CS#691110-R, Parcel #28753
 - d. Discussion/Decision: Possible revisions to Chapter 10 of the Town's Code
- Board Comments
- 6. Public Comment
- 7. Adjournment

Guidelines for Public Comment

Public Comment ensures an opportunity for citizens to meaningfully participate in the decisions of its elected officials. It is one of several ways your voice is heard by your local government. During public comment we ask that all participants respect the right of others to make their comment uninterrupted. The council's goal is to receive as much comment as time reasonably allows. All public comment should be directed to the chair (Mayor or designee). Comment made to the audience or individual council members may be ruled out of order. Public comment must remain on topic, and free from abusive language or unsupported allegations.

During any council meeting you have two opportunities to comment:

- 1. During the public comment period near the beginning of a meeting.
- 2. Before any decision-making vote of the council on an agenda item.

Comment made outside of these times may not be allowed.

Citizens wishing to speak during the official public comment period should come forward to the podium and state their name and address for the record. Comment during this time maybe time limited, as determined by the chair, to allow as many people as possible to comment. Citizens wishing to comment on a motion for decision before any vote can come forward or stand in place as they wish. Comment must remain on the motion before the council.

3115 Russell Street/P.O. Box 1750 • Missoula, Montana 59801 • 406-728-1880 • fax 406-728-0276

January 20, 2019

Town of Stevensville 206 Buck Street Stevensville, MT 59870

RE: Annexation and zoning of Tract 1-B, CS #691110-R, Parcel #: 287530, 26.06 Acre Parcel, Legal Description of Lot: S35, T09N, R20W, Geocode: 13-1764-35-1-01-26-0000

To whom it may concern,

Jesse Reeves has purchased the above referenced parcel located at the corner of Logan Lane and Middle Burnt Fork Road, just east of the Twin Creeks Subdivision. Jesse's intent currently for the property would be to build a single-family home and run his business out of the home. We are requesting to annex into the city, and zone the parcel as C-2. Having the commercial designation will allow for Jesse to run his business as well as live on the property as well. We are requesting access to the lot through the 60' wide public access and utility easement on the west side of the lot.

Please let us know what else you need from us for your review.

Sincerely,

Professional Consultants, Inc.

Jeff Standaert, P.E.

Civil Engineer



Town of Stevensville ANNEXATION BY PETITION

APPLICATION FEE: \$750.00 (Payable to the Town of Stevensville) ALL FEES ARE NON-REFUNDABLE

The undersigned, being all the Property Owner(s) or as legally authorized by all the Property Owner(s), of the property herein described, petitions the Town of Stevensville to annex the same under the provisions of Title 7, chapter 2, part 46, MCA.

In sup	pport of this Petition, undersigned provides the following information:		•		
1.	IS THE PROPERTY CONTIGUOUS TO EXISTING CITY LIMITS?	Yes	No		
2.	HAS THE PROPERTY BEEN PREZONED?	Yes	No		
	If so, what is the zoning?				
3.	IF NOT CURRENTLY PREZONED, WHAT ZONING IS PROPOSED? _	C-2			
4.	PRESENT AND PROPOSED USE: (attach additional information if necess	sary)			
	Present: Vacant land				
	Proposed use: Bun Reeves Contraction Bu	sihess +	single lami		
5.	IF WATER AND SEWER SERVICE DO NOT EXIST, HOW DO YOU PE TO THE PROPERTY? Run water and Sewer lines	ROPOSE TO C	GET SERVICE		
6.	IN WHICH FIRE DISTRICT OR FIRE SERVICE AREA IS THE PROPE	RTYLOCATI	ED?		
7.	IS THE PROPERTY SERVED BY A PRIVATE GARBAGE SERVICE?	Yes	No		
Application Instructions					
INTENT: Application to the Town Council for annexation into the Town of Stevensville as described in §7-2-46, MCA.					
GENE	RAL: Please submit the following:				
1. 🗾	Completed Application to the Town Clerk. The application fee must be paid at the	he time of appli	cation submittal.		
2. 🚺	Application must be COMPLETED and SIGNED by the applicant and property owner. An incomplete application may delay review of your request. Attach additional information if needed.				
3. 🚺	Vicinity map of the area with the application form. This map must show the location of the property in relation to surrounding land and zoning in the immediate area; and City streets.				

Revised 1/2020

4. × 5. × 6. ×	A description of the boundaries of the area to be annexed. See Existing Plat Storm water drainage plan, unless waived by the Public Works Director. Site plan.			
REQU	UREMENTS FOR SUBMITTING SITE PLAN:			
1.	Five (5) 11" x 17" copies of the site plan are required, plus one (1) copy reduced to either 8½" x 11" or 8½" x 14".			
2.	All lines must be drawn legibly. (Black or blue line prints from an original are acceptable.)			
3.	Drawn to one of the following scales: 1"=10'; 1"=20'; 1"=50'			
4.	Your site plan must have the following information (check each item prior to submitting application):			
	complete legal description of property - name of addition/subdivision with block and lot number(s); see plot lot dimensions and square footage; see existing plat location, names, and widths of boundary streets, alleys and existing sidewalks; NA location and size of existing and proposed utilities such as sewer, water lines, fire hydrants phone, gas, power, etc.; locations, dimensions, and square footage of all structures and uses on the property; distance of all structures from property lines (front/side/rear yard setbacks); use scale on drawing dimensions of any signs and their locations in relation to all property lines; and NA			

NEW CONSTRUCTION MUST COMPLY WITH THE FOLLOWING:

north arrow and scale.

1. Building and fire codes, including required building and occupancy permits, and

describe the legal and physical access to the property.

2. The property owner must submit plans for review by the Town of Stevensville for compliance with City infrastructure, zoning, and other Code requirements, provide proof of compliance with all building and fire codes for all new construction or remodels subsequent to the adoption of this resolution and prior to annexation of the property, and pay all fees for such reviews in the same manner and on the same basis as do owners of properties already in the City.

NOTE: ANNEXATION IS EFFECTIVE ONLY AFTER THE CONDITIONS OF ANNEXATION HAVE BEEN MET AND THE TOWN COUNCIL HAS PASSED THE RESOLUTION OF ANNEXATION. INSTALLATION OF CITY WATER AND SEWER MAINS, FIRE HYDRANTS, STREETS, SIDEWALKS, CURBS AND GUTTERS MAY BE REQUIRED PRIOR TO ANNEXATION.

IT IS THE POLICY OF THE TOWN COUNCIL <u>NOT</u> TO ACT ON A PROPOSAL IF THE APPLICANT/APPLICANT'S REPRESENTATIVE IS NOT PRESENT AT THE COUNCIL MEETING. Town Planning Staff represents the Town; staff cannot answer questions for the applicant.

3. Taxes and assessments must be paid and current at the time of filing the Resolution of Annexation.

Dated this	20 M	day of _	January	 2020	
			/		

COME NOW the undersigned and respectfully petitions the Town Council of the Town of Stevensville requesting city annexation of the following real property into the Town of Stevensville.

The petitioner(s) requesting Town of Stevensville annexation of the property described herein hereby mutually agree with the Town of Stevensville that immediately upon annexation of the land all Town of Stevensville municipal services will be provided to the property described herein on substantially the same basis and in the same manner as such services are provided or made available within the rest of the municipality prior to annexation.

Petitioner(s) hereby agrees and submits the real property described herein to municipal taxation and assessments upon annexation, including but not limited to water and sanitary sewer utility assessments, in the same manner as other private property within the city is taxed and assessed for municipal tax, assessment and utility service purposes.

Petitioner(s) hereby states that there is no need to prepare a Municipal Annexation Service Plan for this annexation pursuant to Section 7-2-4610, MCA since the parties are in agreement as to the provision of municipal services to the property requested to be annexed.

services to the property requested to be annexed.	are in agreement as to the provision of municipal
LEGAL DESCRIPTION OF PROPERTY TO BE ANNEXED:_ NE 4 of the NE 4 of S35, T09, R20 W.	CS#691110-R, Tract 1-R
PROPERTY ADDRESS:	MALLE PLT End
OWNER(S) NAME, TITLE	NAMÉ, TITLE
STATE OF MONTANA)) ss.	• 1
County of Ravalli)	
On this 20th day of January, 2020, before me the Montana, personally appeared Jesse Receives me on the basis of satisfactory evidence) to be the person(s) whose nacknowledged to me that he/she/they executed the same.	e undersigned, a Notary Public for the State of, known to me personally (or proved to name/s is/are subscribed to the within instrument and
IN WITNESS WHEREOF, I have hereunto set my hand and affixed a certificate first above written.	my Official Seal on the day, month, and year in this
JOHN E KELLOGG NOTARIA OF State of Montana Residing at Stevensville, MT My Commission Expires September 08, 2020.	John E. Kellogg (Printed name required)

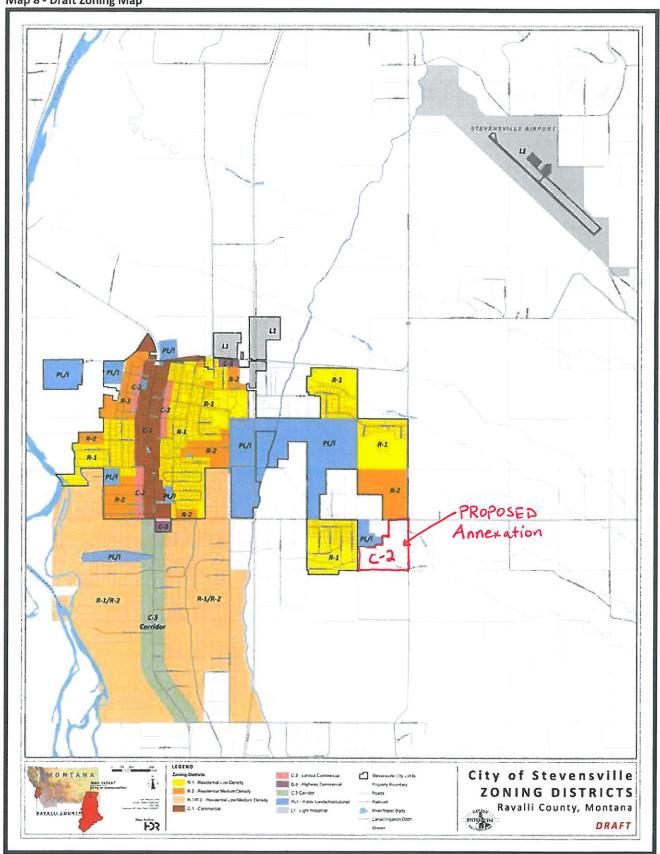
Revised 1/2020

(SEAL)

Notary Public for the State of Montana.

Residing at Stevens My Commission Expires: Sent. 8

Map 8 - Draft Zoning Map



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NE1/4NE1/4 SECTION 35, T.9N., R.20W., P.M.M., RAVALLI COUNTY, MONTANA TO DEPICT THE RELOCATION OF COMMON BOUNDARIES IN THE

PERINETER LEGAL DESCRIPTION

PRICT 10 F.CERIDCATE OF SURVEY NO. 3660—50 AND A FORTRON OF TREAT 1 OF CERTICATE OF SURVEY NO. 353986—4, RECORDS OF NAMED COUNT, AND THAT PORTRON OF THE NARMENIST CRE—QUARTER OF THE HORTHESET ONE CAUSTIFF (IFE/AMELY) OF SECTION 35 LYMON NORTH AND SECTIO C REPRINCATE OF SURVEY NO. 500—500 RECORDS OF MALL COUNT, BEING LOCATED IN THE MORTHESET ONE—CAUSTIFF OF THE MATHESET ONE—CAUSTIFF (INC.) OF SECTION AS TOWNSHIP 9—30TH, RANGE 20 REST, PRE-CIPILATE
MERIDAN MORTHAL TOWN, MANIEW, BEST, OFFE DEPRINCATE OF SECTION OF PRILITAGE.

BECOMMING AT THE MORPHEAST SECTION CORNER OF SUD SECTION US. SIGN POINT BEIDE TO TITLE FOUR DOTO TO ERROHMENCE ALLONG THE TRUET OF THE

CONTAINING 30.86 ACRES, MORE OR LESS, BEING SUBJECT TO ALL EASEMENTS AND RIGHTS—OF—IMAY AS SHOWN, EXISTING OR OF RECORD

LEGAL DESCRIPTIONS

TRACT 1-A, CERTIFICATE OF SURVEY NO. OF SECTION 35, TOWISHIP 9 HORTH, RUNGE ZO WEST, PRINCHAI, MERIDAN MONTINA, RANKLAI COUNTY, MINITANA.

CONTAINING 4.80 ACRES, MORE OR LESS, BEING SUBJECT TO ALL EASEWENTS AND RIGHTS-OF-WAY AS SHOWN, EXISTING OR OF RECORD.

OF SECTION 35, TOWNSHIP 9 NORTH, PAINGE 20 WEST, PAINGIPAL MERIDIAN MONTANA, RAWALLI COUNTY, MONTANA,

CONTAINING 26.06 ACRES, MORE OR LESS, BEING SUBJECT TO ALL EASEMENTS AND RIGHTS-OF-WAY AS SHOWN; EXISTING OR OF RECORD.

; A PARCEL OF LAND THE INTHEAST ONE—GUAPTER ; A PARCEL OF LAND LOCATED IN THE NORTHEAST ONE—GUAPTER (NET/4) OF SECTION 35, TOWNSH—9 NORTH, RANCE 20 WEST, PRINCIPAL MERICHAN MONTANA, RAMALLI COURTY, MONTANA.

THE AREA THAT IS BEING RELOVED FRILL ONE TRACT OF RECORD AND JOINED WITH ANOTHER TRICT OF RECORD IS NOT ITSELF A TRACT OF RECORD IS NOT ITSELF A TRACT FOUNDER. SAID AREA SHALL NOT BE AMALIARIE. SA A REFERENCE LEGAL DESCRIPTION IN ANY SUBSEQUENT RELL PROPERTY TRANSFER AFTER HIGH THAT THAN THE DESCRIPTION THAT ASSOCIATED WITH THE CESTIFICATE OF SURVEY ON WHICH SUD AREA IS DESCRIPTED. UNLESS SAID AREA IS MICLORD FROM ANALYMING THATS OF RECORD.

CONTAINING 1.70 ACRES, MORE OR LESS, BEING SUBJECT TO ALL EASEMENTS AND RIGHTS—OF—WAY AS SHOWN, EXISTING OR OF RECOMD.

: A PARCEL OF LAND THE NORTHENST NO. : A PARCEL OF LAND LOCATED IN THE NORTHENST ONE—CUANTER (IN*1/4) OF SECTION 35 TOWNSHIP 9 NORTH, RANGE 20 WEST, PRINCIPAL MERIDUM MONTAM, RANALL COUNTY, MONTAMA.

THE JARS THAT IS BEING REMOVED FROW ONE TRACT OF RECORD AND JOINED WITH ANOTHER TRACT OF RECORD IS NOT ITSELF A TRACT OF RECORD IS NOT ITSELF A TRACT OF RECORD IS NOT ITSELF A TRACT OF RECORD IS NOT ITSELFOR TRANSFER AFTER THE INTIME, TRANSFER ASSOCIATED WITH THE CENTRAL OF SURVEY ON WHICH SUD AREA IS DESCRIBED, UNLESS SAID AREA IS INCLUDED FRAM ADJOINNED TRACTS OF RECORD.

CONTAINING 1.62 ACRES, MORE OR LESS, BEING SUBJECT TO ALL EASEMENTS AND RICHTS—OF—WAY AS SHOWN, EXISTING OR OF RECORD.

CRETION 'C', CERTIFICATE OF SURVEY NO.

1. A PARCEL OF LAND LOCATED IN THE NORTHEIST ONE-CUMPITER (NEL/4) OF SECTION 35, TOWNSHIP 9 NORTH, RANGE NO WEST, PRINCIPAL MERLIMM WINNIAM, RANGELL COUNTY, MONTANA.

THE AREA THAT IS BEING RELIDINED FROW OWE TRACT OF RECORD AND JOINED WITH ANOTHER TRACT OF RECURD IS NOT ITSELF A TRACT OF RECURD AS A REFERENCE LEGAL DESCRIPTION AS ANY SUBSECUENT TREAL PROPERTY TRANSFER ATTENTION FOR WAYS SUBSECUENT TREAL PROPERTY TRANSFER ATTENT FOR ASSOCIATION WITH THE CENTRICAL SOURCE OF SUMPLY OF SUPPLY OF WHICH SAID AREA IS DESCRIBED, UNLESS SAID AREA IS MICHIGED FROM ADJOINING TRACTS OF RECORD.

CONTAINING 0.16 ACRES, MORE OR LESS, BEING SUBJECT TO ALL EASEMENTS AND RICHTH-OF-WAY AS SHOWN, EXISTING ON OF RECORD S PARCEL OF SCHOOL OF SURVEY NO. SANCE 20 WEST, PRINCIPL MERDIAN MONTANA, PANALLI COUNTY, MONTANA, PANALLI COUNTY, MONTANA.

THE ARSI THAT IS BEING REMOVED FROM ONE TRACT OF RECORD AND JOINED WITH ANOTHER TRACT OF RECORD IS NOT ITSELF A TRACT OF RECORD. SUD ARES SEALL NOT BE AMULAGE. AS A REFERENCE LEGAL DESCRIPTION IN ANY SUBSECUENT FROL PROPERTY TRANSFER AFTER THE WITH THE WITH THAT SUBSECUENT SEAL PROPERTY TRANSFER MEDICED WITH OR ESCULDED FROM ADDIMINE THATS OF RECORD.

CONTAINING 0.44 ACRES, MORE OR LESS, BEING SUBJECT TO ALL EASEMENTS AND RIGHTS—OF—WAY AS SHOWN, EXISTING OR OF RECORD.

OWNER'S CERTIFICATION

WE HEREY CERTIFY THAT THE PURPOSE OF THIS DINSON OF LAND IS TO DEPOT THE REDOCATION OF COMMON BOUNDARIES. THEREFORE THIS DINSON OF LAND OF LAN

BY: JACK LAWSON, CEO

STATE OF MONTANA COUNTY OF

, 2015, BY JACK LAWSON FOR THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE HE ON JUNE 24 HAISSOULA FEDERAL CREDIT UNION.

Thereso Findegam RESIDING AT. W. LESOUSE MONTANO . 20 18 NOTION PUBLIC FOR THE STATE OF MONTHAN MY COMMISSION EXPIRES JULY & 35 PRINTED NAME OF NOTARY:

(SEAL)*

Cardell Normonich DIXON PROPERTIES, LLC

STATE OF MONTANA

COUNTY OF

ME ON JUNE 2 154. 2015, BY CORDELL MID DINGRA NORGAARD, THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE IN GENERAL MEMBERS OF DIXON PROPERIES. LLC.

COMMISSION EXPIRES: DECEMBER 194 , 20 18 RESIDING AT: MYSSAIL NOTARY FUBIC FOR THE STATE PRINTED NAME OF NOTARY:

KERRY J CASSIDY
NOTARY PUBLIC for the
Stole of Montana
Residing all
Missale, Montana
My Commission Exples
December 08, 2018

SURVEYOR'S CERTIFICATION

111

I HEREBY CERTINY THAT THE ATTACHED CERTIFICATE OF SUMMER REPRESENTS
A SUMPEY WOLD UNGER BIN SUPERVISOR, AND SUBSTANTIALLY COMPLETED ON THE DATE SHOWN HEREWA

123/15 é

DIXON PROFERIES, LLC — TRACT 1, COS 5060—SO MISSOULA FEDERAL CREDIT UNION — TRACT 1, COS 552986—R

SURVEY COMMISSIONED BY: JACK LAWSON

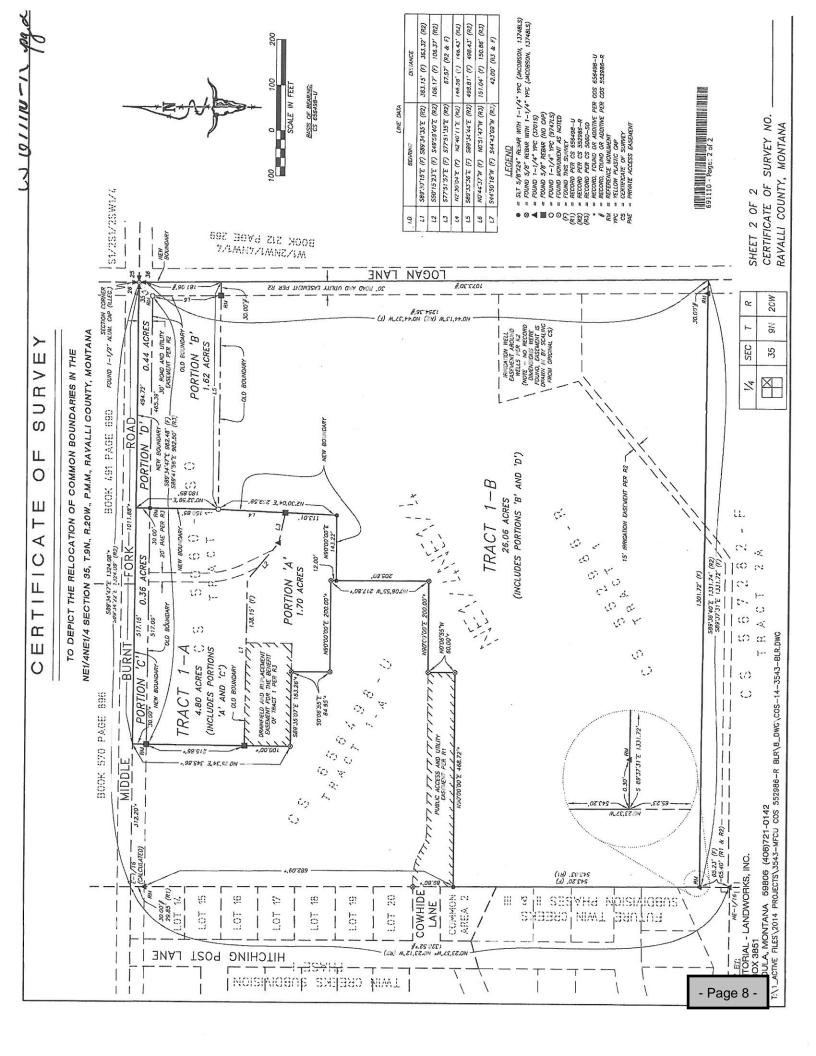
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Deputy

CERTIFICATE OF SURVEY NO. RAVALLI COUNTY, MONTANA SHEET 1 OF 2





TRACT 1-B CS#691110 R

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SEC 35 T9N R

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DEC. 2019

SITE LAYOUT

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