



**Stevensville Town Council Meeting  
Agenda for  
THURSDAY, OCTOBER 24, 2019  
7:00 PM**

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Approval of Minutes
  - [a.](#) August 5, 2019
  - [b.](#) August 6, 2019
  - [c.](#) September 12, 2019
  - [d.](#) September 18, 2019
  - [e.](#) September 24, 2019 Public Hearing
  - [f.](#) September 24, 2019
4. Approval of Bi-Weekly Claims
  - [a.](#) Claims #15505 - 15554
5. Administrative Reports
6. Guests
7. Correspondence
8. Public Comments
9. Unfinished Business
  - [a.](#) Discussion/Decision: Resolution 449, Adopting the Final Budget for Fiscal Year 2020
  - [b.](#) Discussion/Decision: Attorney's Report regarding Fireworks Claim
10. New Business
  - [a.](#) Discussion/Decision: Climate Action Advisory Board
11. Executive Report
12. Town Council Comments
13. Board Report
14. Adjournment

**Guidelines for Public Comment**

Public Comment ensures an opportunity for citizens to meaningfully participate in the decisions of its elected officials. It is one of several ways your voice is heard by your local government. During public comment we ask that all participants respect the right of others to make their comment uninterrupted. The council's goal is to receive as much comment as time reasonably allows. All public comment should be directed to the chair (Mayor or designee). Comment made to the audience or individual council members may be ruled out of order. Public comment must remain on topic, and free from abusive language or unsupported allegations.

During any council meeting you have two opportunities to comment:

1. During the public comment period near the beginning of a meeting.
2. Before any decision-making vote of the council on an agenda item.

Comment made outside of these times may not be allowed.

Citizens wishing to speak during the official public comment period should come forward to the podium and state their name and address for the record. Comment during this time maybe time limited, as determined by the chair, to allow as many people as possible to comment. Citizens wishing to comment on a motion for decision before any vote can come forward or stand in place as they wish. Comment must remain on the motion before the council.



**Stevensville Town Council Vacancy Interviews  
Minutes for  
MONDAY, AUGUST 05, 2019  
7:00 PM**

- 1. Call to Order and Roll Call  
Mayor Dewey called the meeting to order at 7:00 pm.  
Roll Call: Mayor Dewey, Council member Holcomb, staff and members of the public were present.
- 10. New Business  
Council member Holcomb compiled and asked the interview questions to the council candidates. Applicant, Gigi DonDiego withdrew her application at 4:00 pm on 8/5/2019. After the interviews, Council member Holcomb explained the appointments would take place on August 8, 2019.
  - a. Ward I Applicant - Sarah Armijo
  - b. Ward I Applicant - Gigi DonDiego  
-Withdrew
  - c. Ward I Applicant - Steve Gibson
  - d. Ward II Applicant - Dempsey Vick
- 8. Public Comments  
Mayor Dewey asked for Public Comment; None at this time.
- 14. Adjournment

**Meeting adjourned at approximately 7:22 p.m.**

**APPROVE:**

**ATTEST:**

\_\_\_\_\_  
Brandon E. Dewey, Mayor

\_\_\_\_\_  
Monica Hoffman, Town Clerk



**Item Attachment Documents:**

- b. August 6, 2019

**Stevensville Town Council Vacancy Interviews  
Minutes for  
TUESDAY, AUGUST 06, 2019  
7:00 PM**

- 1. Call to Order and Roll Call  
Mayor Dewey called the meeting to order at 7:00 pm.  
Roll Call: Mayor Dewey, Council member Holcomb, staff and members of the public were present.
- 10. New Business  
Council member Holcomb asked the same interview questions to all council candidates. After the interviews, Council member Holcomb explained the appointments would take place on August 8, 2019.
  - a. Ward I Applicant - Jaime Williams
  - b. Ward I Applicant - Mason Buchanan
  - c. Ward II Applicant - Trenis Hindle
  - d. Ward II Applicant - Jerid Huggans
  - e. Ward II Applicant - Patrick Shourd
- 8. Public Comments  
Mayor Dewey asked for Public Comment; None at this time.
- 14. Adjournment

**Meeting adjourned at approximately 7:39 p.m.**

**APPROVE:**

**ATTEST:**

\_\_\_\_\_  
Brandon E. Dewey, Mayor

\_\_\_\_\_  
Monica Hoffman, Town Clerk

**Item Attachment Documents:**

- c. September 12, 2019

**Stevensville Town Council Meeting  
Minutes for  
THURSDAY, SEPTEMBER 12, 2019  
6:30 PM**

1. Call to Order and Roll Call

Roll Call: Mayor Dewey, Council members Holcomb, Gibson, Vick and Shourd. Staff and members of the community were also present.

2. Pledge of Allegiance

All rose and recited the Pledge of Allegiance.

3. Approval of Minutes

Mayor Dewey expressed that Council can approve the array of minutes either, individually or as a whole. Council member Gibson wanted to abstain from voting on the May 30- July 11 minutes as presented because he was not here or on the Council at the time. Mayor Dewey asked how Council would like to proceed; Council member Shourd believed the minutes were handled in good faith and is willing to proceed.

Council member Shourd made a Motion to approve the Minutes from May 30- August 22. Council member Gibson expressed he would like to separate the minutes because he is willing to vote on August 8 and August 22 minutes. Mayor Dewey asked if there was a Second on the original Motion. Motion dies from Lack of Second.

Council member Shourd made a Motion to approve Minutes from August 8 and August 22, 2019. The Motion was Seconded by Council member Vick. Mayor Dewey called for Public Comment.

Raymond Smith, 326 Valley View.

Raymond Smith said either in the June 3rd or June 13th Meeting, stating that he, made "inappropriate comments," and he stated there were no inappropriate comments made, as he recalls, Mr. Motley called Point of Order, and only a Council member or Mayor can do that; There was no inappropriate language used or comment.

Mayor Dewey called for the vote and all of Council voted "Aye;" Motion passes 4-0.

Council member Holcomb made a Motion to approve the minutes from May 30 - July 11, 2019. The Motion was Seconded by Council member Vick. Council member Gibson will abstain from voting. Council member Holcomb inquired about the claims from the fireworks; Those are not in these claims or minutes before Council tonight.

Mayor Dewey called for Public Comment, then reassured Raymond Smith that his comment was noted. Mayor Dewey called for the vote, all voted "Aye," with 1 "Abstained voted." 3-1.

a. August 8, 2019 Meeting

Council member Holcomb would like the August 8, 2019 minutes to be changed so the Approval of Claims, she voted "No" and would like them to be changed to express that, as the vote count does so correctly. That will be corrected.

b. August 22, 2019 Meeting

Council member Holcomb, correction under Jerry Phillips resignation letter, we need to change, "her resignation," to "his resignation." That will be corrected.

c. May 30, 2019

d. June 3, 2019 Meeting

e. June 13, 2019 Meeting

f. July 3, 2019 Meeting



g. July 11, 2019 Meeting

4. Approval of Bi-Weekly Claims

a. Claims #15387-15464 Totaling \$40,878.59

Council member Holcomb made a Motion to approve Claims #15387-15464 Totaling \$40,878.59. The Motion was Seconded by Council member Shourd. Council member Holcomb asked Mayor Dewey to explain the two fuel reimbursements, Claims #15430 & #15431. The Financial Officer clarified that it was duplicated; Claim #15439; that was an advertisement cost for the swimming pool; Claims #5452 & 15458; Ms. Holcomb stated that these are illegal and would like to know when the attorney's contract will be brought to Council. Mayor Dewey will have the contract on the September 24, 2019 meeting. Ms. Holcomb stated that she would like that one, as well as for auditing services. Major Dewey clarified; Council already approved the contract. Council member Vick asked about Claim #15428, just following up with the video cameras at the park. Mayor clarified, this bill is going back to the original camera provider, as the police department is working with the provider to help figure out a solution to them not working correctly.

Mayor Dewey called for Public Comment.

Raymond Smith, 326 Valley View.

Raymond asked about the claim that had to do with the advertisement fee for the pool; Questioning if it was advertised on Facebook, which is free. Mayor replied, this was part of a marketing campaign, more of a broader outreach, including the pool and parks.

Mayor Dewey called for the vote: Shourd "Aye," Gibson "Aye," Vick "Aye," Holcomb "No." Motion passes 3-1.

5. Administrative Reports

a. Airport Manager's Report

Mr. Craig Thomas reported on the airport project progress.

b. Building Department Report

Building Department Report presented in the packet.

c. Finance Report

Finance Officer presented the Finance Report. He specifically addressed the findings with 2018 audit. Mr. Underwood spoke with a state representative. He presented an Action Plan to prevent these findings again. A late fee is avoidable with having the budget done on time this year. There were four funds in which cash needs to be spent down. By law, we can have up to 200% in the Lighting District Funds. The visa card finding; There needs to be a visa card policy. All of the responses, or action plan for the four findings are due back to the state by tomorrow.

Council member Holcomb was reassured that when there is a new credit card policy, it will come before council.

d. Fire Department Report

Chief Motley presented the Fire Department Report.

Calls for the month of August: 65

Calls for the Year to Date: 424

e. Police Department Report

Chief Marble presented the Police Department Report. The Police Chief attended a Threat Management Training in Bozeman on Aug. 26 & 27. Officer Teniente is filling in as SRO until a replacement is hired.

August Calls for Service: 54

Bob Michalson, 222 Turner St.

Bob mentioned the junk vehicles around town. Cleaning up the town takes time but it needs to be done, as it has been mentioned in the past.

Chief Marble responded; Besides the other officer filling in for the SRO, he is the only officer on duty right now. He agrees there is a problem but that could be a full-time job itself, as of right now, they are just trying to get by.

Council Member Holcomb asked about a past grant opportunity. Chief Marble addressed, that was going to be for programs and the focus right now is having more boots on the ground.

f. Public Works Report

Public Works Supervisor presented the Public Works Activity Report. 31,492,000 Gallons of water produced. 6,6420,000 Gallons of Waste Water Treated. Opened and Closed 2 graves this month.

6. Guests

7. Correspondence

a. Letter from Bent and Beverly Laursen

Mayor Dewey read a letter from Bent and Beverly Laursen, 102 Winslett Ave. The letter addressed the disapproval of the proposed housing project.

Mayor Dewey clarified that as long as the development follows planning and zoning, the town does not have any jurisdiction over the project as far as approve and disapproved. We have sent out a letter informing the owner of the property any letters of concern are being forwarded to the development public relations.

8. Public Comments

Raymond Smith, 326 Valley View

Raymond expressed a couple of issues he has regarding the budget, including officer responses by town officers and the county. He addressed the Council in regards to roles and responsibilities, asking new council members if they received their Montana Municipal Officials

Handbook. Raymond also spoke about sidewalks in town and the town being sued. We have departments that have been over-budget for the last six years.

Bob Michalson, 222 Turner St.

Bob was appalled that the Mayor is taking money out of the Jean Thomas Fund. It is in a resolution, needs to be approved by Council and had to have guidance thru the Park Board.

Stacie Barker 104 Winslett Ave.

In response to the Correspondence letter from Bent & Beverly Laursen. She did research on these houses, and she was concerned with the quality and water in that area. She spoke about the Mayor's wages, doing some research, the reason the past Mayor's wages were higher is because he was overseeing a lot of different projects. She spoke about the Judge's wages being cut.

Mayor Dewey clarified there was not any, and is no intent to cut the Judge's wages; The judge's wages will stay the same, at \$18,000/YR, as per resolution.

Unknown, expressed concern about water in her basement and the housing project will cause more citizens to have water problems.

Raymond Smith, 326 Valley View.

Raymond expressed that we want to be the small community but as he drives down Main St. there are new businesses that do not reflect our heritage. He spoke about the Mayor's compensation and Council voting it down.

Mark Adams, 319 College St.

He had a question last month, about Public Safety. After that Council Meeting, he had a meeting with the financial officer, and from that meeting he gained that he was right, those numbers were bogus. The financial officer claims those numbers were audited.

The Financial Officer clarified that the numbers in our system, yes were audited. An outside auditor came into our system and audited our system. If those numbers were not the same, we would have needed an amendment, if we didn't do an amendment, there would have been a finding; There was not any finding; The numbers are correct.

Mr. Adams read off three different sets of numbers for 1 fiscal year, and these number need to match.

Raymond Smith, 326 Valley View

Raymond commented on \$190,000 being moved to a Capital Improvement Fund.

Mayor Dewey asked Financial Officer, Mr. Underwood if he had any more comments on the audit. The financial officer again, explained that we hired an auditor to come in, they come without an agenda and look over everything. People can comment on the budget but these people do it professionally, and turn it into the State. These people get audited by their auditors.

Leslie Tadvick, 509 Mission St.

Ms. Tadvick attempted to email council member Gibson. Council member Gibson has been continually requesting his email on the Town's website be changed, as he is not using the town's email. The Mayor reassured that his contact information has been changed as per phone call this morning. The other Council has already voted to close an ally in town.

Raymond Smith, 326 Valley View.

Raymond suggests that we do a special audit.

Bob Michalson, 222 Turner St.

He would like to back up Ms. Tadvick's comment, one of the last meetings he was at, we passed that easement thru. Talked about the Mayor getting a raise.

Raymond Smith, 326 Valley View.

Raymond talked about a police officer covering for no one available but we have overtime pay.

Unknown,

Obviously, there are a lot of previous council members that have spoken tonight. He wished the new Council well and encouraged them to do the best they can.

9. New Business

- a. Discussion/Decision: Performing a special audit from the time April left employment until now (Holcomb/Vick)

Council member Holcomb explained the reason she put this on the agenda was because we received an email from a concerned citizen. This is from the time the previous Financial Officer was employed until the time the current Financial Officer became employed. This would be a short audit. An audit for the entire year is expensive, as the financial officer explained. Council member Holcomb would like an audit because the mayor was writing the checks at the time. It should be necessary to perform an audit. The Financial Officer clarified that it depends on how in depth you want the auditor to go, as far as costs, or finding an auditor could be another issue. Knowing that an audit is going to be done that year anyway, the Financial Officer recommended having the current auditor pay close attention to that specific area, rather than having a whole different auditor come in, as we only got one audit bid last year. Council member Gibson believes it would be to the Mayor's benefit to have an audit for that time period.

Council Member Holcomb made a Motion to perform a special audit from May 2019- July 2019. The Motion was Seconded by Council member Vick.

Council member Shourd, wanted to verify that this is requesting a total separate audit, in addition to the audit coming at the end of the year. Council member Holcomb expressed that she does not want to wait until next year's audit, she thinks this should happen now. An RFP draft was discussed, and additional costs to having two auditors look over the same books. Inquiries to the Financial Office about additional costs to taxpayers for a special audit. Council member Gibson mentioned that if the bid is too high, we don't accept it. Council member Holcomb inquired why Council has to wait until October to get bids; She would like to see an RFP tomorrow. Mayor Dewey would hope Council would give direction in what the RFP would look like, and that RFP would come before Council before it is published. It doesn't have to go like that, the Administration can turn it around quicker if Council would like. Mayor Dewey would feel more comfortable with Council approving the RFP. Council member Gibson mentioned, besides the Budget and this, we should minimize the Agenda for the next meeting. There will be a process, with an RFP coming forward before the audit is approved.

Mayor Dewey called for Public Comment.

Bob Michalson, 222 Turner St.

This has been in the works before, this is very important. Special audits are to protect us all. Raymond Smith, 326 Valley View.

He keeps hearing that Council is requesting items but not receiving them.

Mayor Dewey called for the vote, and the Motion passes with a 4-0 vote.

Mayor Dewey asked Council what criteria do they want in the RFP. Council member Gibson would like this on the next meeting's agenda. Financial Officer recommended:

\*Payroll for 2 months, \*Transactions, where we spent our cash, \*Claims

b. Discussion/Decision: Rescinding Mayor's compensation \$25 (Holcomb/Gibson)

With a full staff now, Council member Holcomb made a Motion to Rescind the Mayor's Compensation of \$25.00. The Motion was Seconded by Council member Gibson.

Mayor Dewey clarified the additional information was provided because the agenda item was pointing in the direction that the compensation was done illegally. Having those two compensation rates, documentation was provided to represent the legality of the pay. Council member Shourd verified the \$25 compensation was for "doing the jobs, hiring and training."

Mayor Dewey called for Public Comment.

Raymond Smith, 326 Valley View.

Raymond explained why the Ad Hoc Committee, with engineers was formed for special projects in the past. When that Ad Hoc Committee was formed, they reviewed the Mayor's salary at the time. We pay him to be the Mayor, not to be on excess clubs. He oversees the employees but we have heads over departments.

Jim Tadvick, 509 Mission St.

Jim asked for clarification on salary, \$25 hour on top of the \$800 a month. He did not believe that was the way it was supposed to be.

Mayor Dewey called for the Vote. 4-0 the Motion passes unanimously.

c. Discussion/Decision: Re-scheduling the 9/26/2019 Regular Meeting to 9/24/2019

Mayor Dewey explained both, the Clerk and himself will be out of the state during the regularly scheduled, September 26 meeting, so he is asking to change it to September 24, 2019. Council member Gibson requested the meeting start at 6:00 p.m. The Public Hearing

will start at 6:30 p.m. The Meeting will be scheduled directly after the Public Hearing at 7:00 p.m.

Council member Vick made a Motion to Re-scheduling the 9/26/2019 Regular Meeting to 9/24/2019. The Motion was then Seconded by Council member Holcomb.

Mayor Dewey called for Public Comment.

Chief Motley, asked why there is a Public Hearing before the Budget is adopted. Mayor Dewey explained the timeline, which the Budget is still under a draft. There will be Public Comment before the final adoption.

Mayor Dewey called for the Vote and the Motion passes unanimously, 4-0.

- d. Discussion/Decision - Federal Aeronautics Administration (FAA) Grant Agreement for Stevensville Airport Pavement Reconstruction Project

Tyler spoke about the grant and the project, including reconstructing old hangars, taxing ways, and this is the last step to qualify for this grant. FAA has provided a draft grant offer; it will need the Mayor and Town Attorney's signature.

Council member Holcomb made a Motion to approve the Federal Aeronautics Administration (FAA) Grant Agreement for Stevensville Airport Pavement Reconstruction Project and Authorize the Mayor and Legal Council to sign off on the final agreement. The Motion was Seconded by Council member Shourd.

Council member Vick mentioned the vulnerability to allow the FAA to make changes. Any major changes will come forth to Council.

Mayor Dewey called for Public Comment.

Stacie Barker, 104 Winslett.

Spoke about the Motion being stated by the Mayor and not a member of the Council.

Mayor Dewey clarified, the Mayor entertained a Motion, Council member Holcomb, So-Moved the Motion.

Mayor Dewey called for the Vote, the Motion unanimously passed with a 4-0 vote.

- e. Discussion/Decision: Morrison-Maierle Task Order #3, Construction Management & Closeout for Stevensville Airport Pavement Reconstruction Project

Tyler explained the grant agreement between Town of Stevensville and Morrison-Maierle. Since there was a shovel-ready project, the FAA had money, the only downfall was the short turn-around. This is the last step to qualify for that grant. There are 3 agenda items and they are all tied together. Total grant request is \$1.56 million. The Airport Board has recommended that the Council approve the grant from the FAA.

Council member Holcomb made a Motion to Morrison-Maierle Task Order #3, Construction Management & Closeout for Stevensville Airport Pavement Reconstruction Project and it was Seconded by Council member Shourd.

Mayor Dewey called for Public Comment.

Craig Thomas, commented how well it has been working with Tyler at Morrison-Maierle on the past and current projects.

Mayor Dewey called for the vote and the vote passed, 4-0.

- f. Discussion/Decision: Award of Bid to Knife River Construction for Stevensville Airport Pavement Reconstruction Project

Tyler explained the project and the last piece of the puzzle is the bid award.

Council member Holcomb made the Motion to Award of Bid to Knife River Construction for Stevensville Airport Pavement Reconstruction Project. The Motion was then Seconded by Council member Shourd. Mayor Dewey called for the vote and the vote passed, 4-0.

10. Unfinished Business

a. Discussion/Decision: FY2020 Preliminary Budget

Mayor Dewey explained the Administration and staff are present tonight to discuss the 2020 Preliminary Budget, they are all here tonight to provide feedback on the questions they have already been asked to provide answers to, as well to provide answers to any new questions. The Financial Officer gave an overview of the Expenditures verse the Revenue over the past years, and how the different funds can be moved, although it is very difficult to move funds. He spoke about the Resolution involving the Jean Thomas Funds, and the procedure for appropriating funds in the budget for when the Park Committee comes back with ideas on how they want o spend some of those funds, which can only be spent for park beautification. The Financial Officer went into the Budget versus the Actual. The HDR was discussed, including the water rates and money which was set for projects. Council member Gibson asked about the Revenue versus the Expenditures, which is a problem. Mayor Dewey explained there are funds in which we are spending down.

Mayor Dewey noted that there was a question at the last meeting about water rates. We have Craig from HDR to explained the long-term strategic plan on the water rates, the water funds and the timeline of the water projects. Craig is basically, the Chief Engineer, he is here to explain to everyone about the reserve funds and how those reserves plan on funding projects. Craig explained what happens to those reserve funds if we reduce the rates, freeze the rates, or increase the rates. For the last 8-10 years, the town has been in the process of upgrading the water system. Three projects have been completed and the fourth has been put on hold. One of the things we have been assisting the town with is water rights, and the leaks need to be addressed. Council member Gibson spoke about water rates, and unable to adjust the bonds. Craig explained the financial outlook. His suggestion would be to get thru that phase four project, and maybe hire someone to do a rate analysis in the future. Mayor Dewey asked Council if they had any questions for Craig, the Financial Officer or Public Works. Council member Gibson asked if we wanted to discuss the water rates now, or when we get into the budget. Craig is here to help Council make an informed decision.

Mayor Dewey started the discussion about Economic Development. The Stevensville Main Street Association's (SMSA) Director presented the council with a partnership opportunity. This would include the SMSA and the Town of Stevensville partnering in economic development grant opportunities.

Council member Holcomb strongly suggests that when the money is gone out of the Economic Development Fund, it's gone. So, if we start dipping into this, she can't vote on this.

Chief Marble spoke about the connection between crime and citizens lacking pride in their community. Developing this community is a big issue, and he suggests we look at it with a "what can we do" to bring jobs here, be proud to live and work here, and promote that sense of community together.

SMSA Director mentioned that if the town wants to hire their own economic development director, that's fine but the SMSA is willing to partner with the town, with utilizing \$5,000 from the town, there would be a larger return.

Council member Shourd expressed that economic development is an area we need to focus on.

Council member Gibson asked Council and the Mayor how they would like to proceed. Mayor Dewey said that the Financial Officer has information on the merit versus cola increases; The difference between the two were presented.

The Mayor presented the Executive's Salary portion of the budget. A scale "what if" has been provided ranging from \$10,00 -\$40,000/YR.

Council member Gibson made a Motion that the Mayor's pay be \$1,000 a month, with 80% come out of the General Fund, and it effective immediately. The Motion dies from Lack of Second.

Council member Holcomb expressed her thoughts on the Mayor's compensation; \$833.33 is an adequate amount for the Mayor's compensation, as most mayors are retired or have another job, and this is not a job.

Clarified, there was not Motion on the floor.

Council member Shourd made a Motion to fix the Mayor's compensation to \$166.67/Month, based on the report provided by the Ad Hoc Committee. This was based on conversations I had with members of the staff; This was for hiring and training of staff, the training will be complete but it is not complete as of now. There is a need for on-going consultation. The Motion was Seconded by Council member Vick. Council member made it clear that he Seconded the Motion, not because he agrees with the pay amount, he Seconded the Motion because he wanted to bring it up for discussion. Council member Gibson expressed that he has a hard time putting an hourly wage to a part-time position, he would like to see the wages as a monthly stipend. More discussion took place, as far as even the people who have sat in this seat do not even agree as to how many hours it takes to do the Mayor's job.

Council member Shourd Rescind his Motion and made a new Motion, to fix the compensation of the Mayor to \$1,400/Month. The Motion dies for Lack of Second.

Council member Gibson made a Motion to fix the Mayor's compensation to \$1,000/Month. The Motion was Seconded by Council member Vick.

Mayor Dewey called for Council discussion, then called for Public Comment. The Financial Officer spoke; He has been here for a short time but one thing is apparent is that Mayor Dewey has learned every position in Town Hall, and it would be really hard to find another Mayor willing to do that in a place. It was clarified from Council member Gibson that 80% of it comes out of the General Fund.

Mayor Dewey called for the vote. Council member Vick "Aye," Holcomb "No," Shourd "Aye," Gibson "Aye." Motion passes 3-1.

Council member Gibson asked for clarification on the amount requested for travel, professional services, and for the request of a computer.

Are there any other questions from Council on the Executive Budget?

Council member Gibson asked the Police Chief the cost of the vehicles his department is requesting. Chief Marble explained they are looking into an SUV type of vehicle. The exact price of the vehicle is unknown because you put a bid in but they are looking to about \$45,000 per unit on the high end, and that would be outfitted and \$38,000 on the lower end.

Council member Gibson would like to get an inventory of all the vehicles we have and can we surplus any?

Clarified with the Chief that his department is requesting 1 police officer and 2 vehicles. Council member Gibson asked if the Fire Chief was requesting anything, the Chief clarified, funds for the capital improvement, to enlarge the door but other than that, the total overall budget is reduced.

Council member Gibson expressed that the reason he wanted to go thru the budget section by section was because there are certain sections he wants to adopt and certain things in sections such as salaries, FTEs, new cars, water fees, and any other tax increases are important.

Mayor Dewey asked Council if they were interested in working on anything else tonight. With lack of interest in proceeding, Mayor asked when and how they would like to proceed. All department heads are present tonight if they have any questions. The Public Works Supervisor was present and will not be next week. Council member Gibson asked about an FTE. It was clarified that he would rather have 2 seasonal employees.

Mayor Dewey asked when Council would like to meet again. Council member Shourd requested meeting again next week. It was agreed upon that the next meeting will be scheduled for Wednesday, September 18th.

#### 11. Executive Report

Mayor Dewey said that all of the department heads have clarified everything tonight. He would like to allocate the rest of his Executive Report to the attorney, Scott Owens. He clarified to the public that there is a proper procedure to closing alley ways that need to be followed. He did sympathize with the resident working on this for a long time. He is not sure how she has been advised in the past but with those signatures, there has to be verification that all the residents near that residence need to be advised. We did offer to help her with that procedure but I have not heard from her except from emails thru council members. The second point he would like to address is the attorney contract was sent to the Mayor's office, it was during the time all the council members were gone. Mayor will have that contract before Council.



12. Town Council Comments

Council member Holcomb expressed, now that there is a full Council again, she would like to see the contract from Strom & Assoc. to be approved. She would also like to see the Inter-Local Agreement come back, so that can be approved, as well as the attorney contract. She also read the minutes from the July 11, 2019 meeting about the ally way being vacated, and now Council is not following thru with what they voted on.

The attorney responded with, the petition that he has seen is not a legal document. He would not suggest to the Council to take action on something that does not meet the minimum requirements by law. A valid petition needs to be brought forward to the town.

13. Board Report

The Park Board plans to meet on October 6th at 6:00 pm.

14. Adjournment

**Meeting adjourned at approximately 9:45 p.m.**

**APPROVE:**

**ATTEST:**

\_\_\_\_\_  
Brandon E. Dewey, Mayor

\_\_\_\_\_  
Monica Hoffman, Town Clerk

**Item Attachment Documents:**

- d. September 18, 2019

**Stevensville Special Town Council Meeting  
Minutes for  
WEDNESDAY, SEPTEMBER 18, 2019  
6:00 PM**

1. Call to Order and Roll Call  
Roll Call: Mayor Dewey, Council members Holcomb, Gibson, Vick and Shourd. Staff and members of the community were also present.

2. Pledge of Allegiance  
All rose and recited the Pledge of Allegiance.

3. Unfinished Business

Mayor Dewey started the meeting, discussion of FY2020 Budget. Council member Gibson requested to start with the Police Department's request for vehicles. Chief Marble explained the reasoning behind the department's two vehicle requests, including the current vehicle inventory and their status as far as maintenance. They have to put a bid with the state and the price can range from \$30,000 - \$40,000 depending on the type of vehicles and bid. \$45,000 per unit is a reasonable price, fully outfitted, which is about \$15,000. The purchase of the vehicles would be coming out of Capital Improvement. Discussion about the current vehicle inventory took place, as well as a picture sent to a council member about a fully-equip police vehicle parked at residential location.

A Motion was made by Council member Gibson to fund 1 vehicle for the Police Department, at \$40,000. The Motion was Seconded by Council member Holcomb. Mayor Dewey called for Public Comment. Council member Shourd asked that if we do not purchase the second vehicle, this will not be leaving an officer without a vehicle; No but the Chief explained that with the purchase of 2 vehicles, the cost of maintenance would decrease.

Mayor Dewey called for Public Comment.

Leanna Rodabaugh, 204 Ravalli.

She was wondering what type of vehicle the Chief was driving, how old it is, how many miles, and what type of gas mileage it gets.

Chief Marble answered, with 2013 Dodge Ram, about 41,000 miles; He would have to look up the manufacture information but estimating 17/23. He continued to explain that the trucks are the least expensive.

Nancy Lowell, 21 Church St

Clarification on the \$40,000 coming from the Police Department's budget and the Publicity/Subscriptions was so high; Software. Professional Services is DUI Blood draws, which is expensive.

Jeannie McKinley, 401 Charlo St.

Interested in the maintenance costs and where the maintenance is done; There is one individual who performs the maintenance for the purpose of them knowing the vehicle and the history.

Mayor Dewey called for the Vote of Council. The Motion passes 4-0.

Council member Gibson made the Motion to Not fund the FTE. The Motion died from Lack of Second.

Council member Vick asked for clarification from Chief Marble, the FTE would staff the Police Department, with Chief, 2 FTE, SRO and Police Clerk. The Police Dept would then have an officer on duty at nights, Yes. There was discussion about the Sheriff's Department, as far as their role in patrolling, while being covered by taxes.

Council member Gibson re-made the Motion to Not fund the FTE. The Motion died from Lack of Second.

Water and Sewer were discussed, including rates and the bonds which were adopted on a scheduled increase over time. Mayor Dewey clarified that the decision to increase the water rates was a decision made by Council 4 years ago. Council member Gibson clarified why he was making this Motion based on funds.

Council member Gibson made a Motion to decrease the water and sewer rates by 3% November 1<sup>st</sup>2019, the water O&M (not "freezing the rates but lowering them by 3%). The Motion was Seconded by Council member Holcomb.

There was discussion that the maximum decrease any household will see is \$1.52 and the \$60,000 would be set aside each year to pay for as much of the project in cash rather than debt. There discussion on what the engineers presented last week. Council member Shourd has a concern because the rates were not adjusted for a long period of time in the past, which made them have such a large percentage increase.

Mayor Dewey called for Public Comment.

Unknown; Wanted to clarification on the continual increase but the funds are not being used currently, they are for later.

Mayor Dewey clarified that the money is for the Phase Four Water Project., decided by council at that time, the intent was to pay cash, not run another bond.

Tim Tadvick, 509 Mission St.

Clarification on the Phase Four Project taking place four years from now and he supports the 3% decrease.

Lisa Tadvick, 509 Missoin St.

Her opinion is that lowering the water costs would be the best boost for the community.

Mayor Dewey called for the Vote and the Motion passes 4-0.

Council member Gibson made a Motion to hire 2 Seasonal/Part-time Employees as the head of Public Works requested & not 1 FTE. The Motion was then Seconded by Council member Vick. Discussion about the difference between how temporary employees versus FTE impact the General Fund was discussed, and the percentage would be appreciated by Council.

Mayor Dewey called for Public Comment.

Unknown, commented on the Seasonal employees and pot holes.

Mayor Dewey called for the called for the Vote. Motion passes 4-0.

The next Motion made was to Not purchase a vehicle for the Building Department, which was made by Council member Gibson. The Motion was Seconded by Council member Holcomb. The Building Department was discussed, including who works in the Building Department and their working hours and time of travel. Mayor Dewey clarified the amount budgeted to purchase a vehicle for the Building Department was \$35,000. They do have funds in the Building Department.

And they can only use those funds for building code enforcement. Council member Gibson would like to see the Building Inspectors turn in their mileage reimbursement sheets. Mayor Dewey called for the Vote and the Motion passes, 4-0.

Council member Holcomb made a Motion to Not give the Main Street Association \$10,000. The Motion was Seconded by Council member Vick.

Conversation about the Stevensville Main Street Association and its history took place.

Mayor Dewey called for Public Comment, then called for the Vote. Council member Vick "Abstain," Holcomb "Aye," Shourd "Aye," Gibson "Aye." The Motion Passes, 3- Abstain

Intermission was called and the meeting reconvened.

At the last meeting, on September 12, 2019 a pay scale was given out, displaying all current employees' salaries, and how those salary schedules would change for each employee in the proposed budget. Each employee's position, their current rate of pay, what that would include for FY 19-20 with a Merit Increase, Merit plus COLA 2.4% Increase and what that increase would amount to yearly, ending with their FY20 Total Annual Pay. The FY19-20 Rate of Pay increases totaled \$358.01. The FY19-20 COLA 2% "across the board" totaled \$350.15. The Difference between the two proposed, FY19-20 Merit plus 2.4% COLA increase and a 2% for all employees was \$27,382. Council member Gibson made a Motion for all employees to receive a 2% COLA increase to their wage after they have reached the 6-month period of employment for FY2020. The Motion was then Seconded by Council member Holcomb. The intent of the Administration is to continually present the Budget, according to the changes which have been made. Council member Gibson would like to see how much Revenue and Expenditures with the changes being made. Mayor Dewey called for Public Comment. Chief Marble clarified, if the 2% was COLA, or if there is a raise. The clarification was 2% across the board. Mayor Called then called for the Vote. The Motion passed 4-0.

Discussion about Council's monthly stipend was discussed. Council member Gibson made a Motion, as of January 1, 2020, each Council member will get a small increase to that stipend, which will increase to \$225 month. The Motion was then Seconded by Council member Holcomb. Council member Shourd made it known that, he will be Abstaining from this vote because he is running in November. Mayor Dewey called for Public Comment.

Jim Tadvick, 509 Mission St.

Would like to see it raise to \$250/MO.

Mayor Dewey called for the Vote. Council member Holcomb "Aye," Gibson "Aye," Vick "Aye," & Shourd "No." Motion Passes 3-1.

There were a few questions from Council for the Mayor Dewey about the Packet on 9/6/2019, including clarification on line items, Revenues and funds allocated in particular areas, such as the Big Sky Fund Grant, funds from the General Fund to the Capital Fund, and the Planning Fund.

Council member Shourd made a Motion to compensate department heads and employees a \$50 "longevity bonus" on employees' 1YR anniversary of employment, as an incentive for their commitment to the organization. Seconded by Council member Vick. Council member Shourd Rescinded his Motion and Council member Vick made a Motion to Table the discussion on incentive pay until September 24th meeting. Mayor Dewey called for Public Comment and called for the Vote of Council. Motion Passes 4-0.

#### 4. Public Comments

Mayor Dewey called for Public Comment.

Jim Tadvick, 509 Mission St.

Discussed prior conversations at council meetings about the fireworks and how they were being paid for.

Jeannie McKinley, 401 Charlo St.

Jeannie would like to see the people of the town raise the money from whom want the fireworks, instead of coming from tax payers.

Mayor clarified that the intent is not to pay for fireworks, that is why there is a Revenue line and an Expenditure line.

5. Adjournment

**Meeting adjourned at approximately 8:11 p.m.**

**APPROVE:**

**ATTEST:**

\_\_\_\_\_  
Brandon E. Dewey, Mayor

\_\_\_\_\_  
Monica Hoffman, Town Clerk

**Item Attachment Documents:**

- e. September 24, 2019 Public Hearing



**Stevensville Public Hearing  
Minutes for  
TUESDAY, SEPTEMBER 24, 2019  
6:30 PM**

1. Call to Order and Roll Call

Roll Call: Mayor Dewey, Council members Holcomb, Gibson, Vick and Shourd. Staff and members of the community were also present.

2. Public Comments

a. Fiscal Year 2019-20 Preliminary Budget

Mayor Dewey presented the original, proposed Budget by the Mayor's office, compared to the outcomes from Council's workshop. It is broken down to reflect the closest estimated balance, including starting cash, what Revenue is anticipated, appropriations that are budgeted based on Council's feedback, how we plan to end the year, and whatever surplus or deficit for that year. We are maintaining a 39-40% Reserve in the General Fund. The rest of the funds are broken down, side by side, to display what the Proposed Budget was to be, and the Budget now appears to be. The Final Budget does show a final deficit of almost \$300,000. The Mayor explained, a good portion of that is the capital expenditures, which would not be off-set by revenue. Mayor explained that if there are additional changes, those can be brought forth in our Meeting Agenda at 7:00 pm. Our goal is to hear Public Comment at this meeting on the Budget; Mayor Dewey then called for Public Comment.

Leslie Tadvick, 509 Mission St.

Concern about the salaries and why they have not come up in the Budget. Wondering when there will be discussion about wages and health insurance. She asking Council not to vote for the Budget as of right now because there are brackets around everything and salaries for employees have not been talked about.

Mayor Dewey read one written comment, from Jenelle Berthoud, Police Clerk.

The letter concerns the position as Police Clerk/Evidence Technician. The current rate of pay for this position is \$15.00. The Police Department proposed the rate of pay for this position at \$17.50/per HR. This position has many responsibilities and is a vital role in this department. The letter expressed all the different job duties in which the position holds. Compared to the other clerical positions in this organization, the Police Clerk needs to be recognized as high risk and specialized, also.

Mayor Dewey said that we can review Salaries & Wages, since that is of public interest. Mayor displayed the previous Salaries & Wages chart, and the "new" Salaries & Wages Chart, as of last Wednesday's Budget Meeting, which includes the 2% COLA increase.

Jeff Motley, Fire Chief

Concerned that we are having Public Comment on something that isn't in front of us, as a Final Budget. There is not a Fire Department Capital Improvement project, which was in the Fire Department's proposed budget.

Mayor Dewey continued on the Salaries & Wages Chart. As per 9/18/19 meeting, Council approved a 2%, after 6 months of employment. As far as benefits, that has been pre-approved by Council, which consists of health insurance at \$595 per employee a month. That is pro-rated for a part-time employee, if they choose to utilize it. The organization also pays 1/2 of the vision and dental. Overall, what was



proposed in the preliminary budget, was \$636,642. With only the 2% increase, the overall total is \$614,081.

Gretchen Spiess, 317 Main St.

It is her understanding that in the Budget, Council has considered lowering the water bill. She is asking Council not to do that, she would rather see the rates stay steady, instead of lowering it and having a large rate-hike later. She also encourages not to cut the funding request from SMSA, as the funding gives the potential for tax money, when businesses are full.

Jim Tadvick, 509 Mission St.

Last meeting, there was a decrease in the water rates by 3%. There is an automatic increase of the water rates by 3%; Does that make it 0? As for the fireworks, is this to pay for this year's fireworks or last year's

Mayor Dewey clarified that Council decided to cancel the 3% increase on November 1 and to decrease the rates by 3%. The Finance Officer is still working with the Dept of Administration, at this point we are assuming it needs to be kept aside to pay for last year's because that is when the goods were expended.

George Thomas, Public Works.

He was on vacation last week, so is unaware of what was and what was not approved.

Mayor Dewey clarified, the water rates were decreased, which will affect Revenue. Water Operations, the Revenue exceeds the operations, by just over \$1,000. The Council gave direction to hire 2 Seasonal/Part-time employees, verses 1 year-round FTE, which increases expenses in the General Fund.

3. Adjournment

**Meeting adjourned at approximately 6:53 p.m.**

**APPROVE:**

**ATTEST:**

\_\_\_\_\_  
Brandon E. Dewey, Mayor

\_\_\_\_\_  
Monica Hoffman, Town Clerk

**Item Attachment Documents:**

- f. September 24, 2019



**Stevensville Town Council Meeting**  
**Minutes for**  
**TUESDAY, SEPTEMBER 24, 2019**  
**7:00 PM**

1. Call to Order and Roll Call

Roll Call: Mayor Dewey, Council members Holcomb, Gibson, Vick and Shourd. Staff and members of the community were also present.

2. Pledge of Allegiance

All rose and recited the Pledge of Allegiance.

3. Approval of Minutes

a. August 5, 2019

Council member Holcomb moved to approve the minutes for August 5, 2019. The Motion was Seconded by Council member Vick. Mayor Dewey called for Council discussion, Public Comment, then for the Vote. Council member Holcomb "Aye," Gibson "Abstain," Vick "Abstain," Shourd "Abstain." 1- 3 Abstain.

b. August 6, 2019

The attorney gave advice as how Council can proceed with the approval of the minutes. The August 5 & 6 Minutes will be Tabled until the next meeting to be allow the Council to review the audio recording of the minutes before approving.

c. August 28, 2019

Council member Holcomb moved to approve the minutes for August 28, 2019, the Motion was then Seconded by Council member Shourd.

Correction to the September 28, 2019 Minutes: "3%" needs to be in place of "5%." -Corrected

Council member Gibson would like it to be added to the September 5, 2019 Minutes:

A special meeting was called to do the bids on the airport, it was stated at the Aug. 28, 2019 meeting that it would be to do the bids for the airport, which did not happen; Council member Gibson asked the question to the Mayor if that was the only think on the Agenda, he said Yes; He asked if it was about the Budget; He said No. For whatever reason that was changed, it included the Budget and the Lighting Districts approval. Council member Gibson would like to be reflected in the Minutes as an Addition.

Mayor Dewey called for Council discussion, Public Comment, then for the Vote. 4-0.

d. September 5, 2019

Council member Holcomb moved to approve the minutes for August 28, 2019, the Motion was then Seconded by Council member Shourd.

Council member Gibson would like it added to the September 12, 2019 Minutes that is was stated on the September 5, 2019 Agenda to approve the Mill Levies and stated by the Mayor that we needed Public Comment on the September 12, 2019 Agenda, and it was not placed on the September 12, 2019 Agenda.

Mayor Dewey called for Council discussion, Public Comment, then for the Vote. 4-0.

4. Approval of Bi-Weekly Claims

a. Claim #'s 15446 – 15504

Council member Holcomb moved to approve Claim #'s 15446 – 15504, the Motion was then Seconded by Council member Shourd. Mayor Dewey then called for Council discussion. Council member Holcomb asked about claims and Mayor Dewey clarified. #15473, 15474 & 15475, they are not duplicate claims. #15487, that is time split between departments, everyone's registration amounts to \$150.00. #15488, \$2 water fee collected, that is where it is paid to Dept. Environmental Quality. #15492, Mayor Dewey clarified that was to MMIA, provide defense for current claim. #15499, Airport packing materials. #15502, Market Analysis Grant, License for GIS Software.

Mayor Dewey called for Public Comment, then called for the Vote, Motion passes, 4-0.

5. Administrative Reports

6. Guests

7. Correspondence

8. Public Comments

Mayor Dewey called for Public Comment.

Loey Knapp, 526 E 3<sup>rd</sup> St.

Spoke about the SMSA grant match opportunity in the Budget. By approving the grant match, the Town is allowing SMSA to take control of the growth and development.

It was clarified that Council did pass the Motion to Not grant the money to SMSA, unanimously.

Gretchen Speiss,

Suggested Council to walk the streets, as there are businesses closing and there are empty store fronts.

9. Unfinished Business

a. Discussion/Decision: Contract for legal services with Scott B. Owens, City Attorney

Mayor Dewey stated, as per Council consented to the Mayor's appointment of Attorney, Scott Owens, as the Stevensville City Attorney on July 11, 2019, a contract is before Council tonight for Council's approval. The term of the contract is for 2 years, from July 13, 2019 through July 12, 2021.

Council member Holcomb moved to approve Contract for legal services with Scott B. Owens, City Attorney, the Motion was then Seconded by Council member Gibson. Mayor Dewey called for the Vote. Motion Passes unanimously, 4-0.

b. Discussion/Decision: Performing a special audit from May 2019 through July 2019

Mayor Dewey stated Council approved proceeding with the special audit. The intent was to bring forward an RFP; After speaking to multiple auditing firms, and all discouraged him, as the value was not there for what we would have to pay. The suggestion was given to contact our current auditing firm and ask them to look over a "high risk area," which will come at an additional cost. Council member Gibson stated, as before, we really will never know unless we do the RFP, therefore no harm. Council member Holcomb strongly advises what we continue with the process. Mayor Dewey made it clear that the Administration is not objecting to an audit, by any means, what we are doing, what we are coming forward with, is a solution, a sensitive solution to the town, and still set out to accomplish to the Council as a goal.

Council member Gibson recommended that this be a next Agenda item.

Council member Holcomb moved to Table Discussion Performing a special audit from May 2019 through July 2019 until the Oct. 10<sup>th</sup> Meeting, the Motion was then Seconded by Council member Vick. Mayor Dewey called for the Vote. Motion Passes unanimously, 4-0.

## 10. New Business

### a. Discussion/Decision: Resolution 449, Adopting the Final Budget for Fiscal Year 2020

Council member Gibson started the conversation over the Mill Levies. It was stated on the Sep.5 Agenda to approve the Mill Levies; It was stated it was going to be on the Oct. 12 meeting, that the mills had to be approved and submitted by Sep. 13; We never had that discussion and they have already been submitted; Now it is in the Resolution that we approve the Mill Levies. This should have been in connection with the Budget. Mayor clarified, that going and reviewing resolutions, there was no stand-alone Resolution that approved mill values, besides 2012; Previous to 2012 we did not see it and therefore after 2012; Therefore the Finance Officer took the same approach the last few Financial Officers did, following suit, the process which has always been accepted. Council member Gibson stated that it is irresponsible to pass a Budget tonight without even knowing what it is.

Council member Holcomb stated this is not ready to pass.

Council member Shourd does not think the Budget should be passed unless all members do so but would like to continue. The wages included in the Resolution are desired.

Discussion about the building inspectors, their certifications took place and their hours of work took place.

Chief Marble spoke about the Police Department with Council, issues about retention in his department and how those issues are related to wages.

Council member Gibson made a Motion to increase the Investigator's wage from \$18/per hr to \$19/per hr. The Motion was then Seconded by Council member Vick. The Mayor called for Council discussion. Council member Vick would like to see an Investigator's Job Description. This is on top of the 2%, which makes the wage \$19.36. This change is for employee retention. Mayor Dewey called Public Comment.

Jim Chandler, 405 Charlos

He spoke for the Ad Hoc Budget Committee, and spending over 50+ hours, and the amount of detail in the Budget, including individual salaries.

Jim Tadvick, 509 Mission.

The Ad Hoc Committee was formed without Council's approval.

Mayor Dewey called for the Vote. The Motion Passed, 4-0.

Council member Gibson recommended more transparency, including a Council person, any chance the administration can.

Discussion took place about the Police Clerk's wages, and a salary adjustment, to allow that position to be more equal to similar clerk positions in the organization.

Public Comment.

Laura Miller, 331 Turner St.

As one of the clerks in the organization, Laura spoke on the Police Clerk's behalf, as far as supporting the decision to pay the position for the job duties she performs.

Council member Shourd made a Motion to increase the Police Clerk's position \$1.50. The Motion was Seconded by Council member Vick. Discussion took place about the Merit vs 2% decision and these conversations as a result of those decisions. This would change to \$16.81. This is being addresses as a retention issue.

Mayor Dewey called for any further Public Comment.

Leanna Rodabaugh, 204 Ravalli St.

Leanna would like to know what that wage amount totals, including social security and retirement; which makes it closer to \$19/per hr, rather than \$16/ per hr.

Mayor Dewey called for the Vote. Council member Holcomb "No," Shourd "Aye," Vick "Aye," Gibson "No," & Mayor Dewey broke the Tie Vote with "Aye." Motion Passes 3-2.

Council member Gibson made a Motion to cut the Aerobics Instructor position, the Motion was then Seconded by Council member Holcomb. Discussion on the position among Council. Mayor Dewey called for Public Comment.

Leslie Tadvick, 509 Mission St.

Suggested the Aerobics instructor position can be on an honor system.

Mayor Dewey called for the Vote. Council member Vick "No," Holcomb "Aye," Shourd "No," Gibson "Aye," & Mayor Dewey broke the Tie Vote with "No." Motion Fails 3-2.

Council member Gibson made a Motion for the Town to Develop a Strategic Plan before the end of the Fiscal Year, which includes getting rid of the surplus cars and the car insurance, the Motion was then Seconded by Council member Vick. Mayor Dewey called for the Vote, and the Motion passes unanimously, 4-0.

It was agreed upon that the changes in the Council's pay need to be in a Resolution, under the salaries and wages.

Council member Holcomb would like to see it before Council, anything paid for from Capital Improvement.

Council member Vick made a Motion to Table Adopting the Final Budget for Fiscal Year 2020 until October 10, 2019 Meeting. The Motion was then Seconded by Council member Holcomb. Mayor Dewey recommended to Council to push that even further at a Special Meeting or the regular meeting October 24, 2019 because of time off and the time needed to make the changes. Council accepted Amending the Motion. Council member Holcomb Seconded the Amendment.

Jim Tadvick, 509 Mission St.

Asked for clarification on the request of the Building Department's vehicle request, and making sure tat the town is not paying for any employee to be driving from their home to work. It was clarified; No.

Mayor called for the Vote, and it Passes unanimously, 4-0.

c. Discussion/Decision: Stevensville Scarecrow Festival Event & Alcohol Use Permit

Council member Holcomb made a Motion to approve Stevensville Scarecrow Festival Event & Alcohol Use Permit. The Motion was then Seconded by Council member Shourd. It was clarified that it was approved by the Chief and insurance is on file. Mayor Dewey called for the vote, unanimously Passes 4-0.

11. Executive Report

Mayor Dewey gave his Executive Report.

12. Town Council Comments

13. Board Report

14. Adjournment

**Meeting adjourned at approximately 9:02 p.m.**

**APPROVE:**

**ATTEST:**

\_\_\_\_\_  
Brandon E. Dewey, Mayor

\_\_\_\_\_  
Monica Hoffman, Town Clerk

**Item Attachment Documents:**

- a. Claims #15505 - 15554



\* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period ( 9/19) ****									
15505	E	230 Verizon Wireless		458.18					
	Sep 19	09/18/19 Cell Phone - Mayor		37.41			1000 410200	340	101000
	Sep19	09/18/19 Cell Phone - PD		60.62			1000 420100	340	101000
	Sep 19	09/18/19 Cell Phone - BD		276.04			2394 420531	340	101000
	Sep 19	09/18/19 Cell Phone - H2O		32.61			5210 430510	340	101000
	Sep 19	09/18/19 Cell Phone - Sewer		32.60			5310 430610	340	101000
	Sep 19	09/18/19 Cell Phone - Airport		18.90			5610 430300	340	101000
15508	E	59 BITTER ROOT DISPOSAL		405.84					
	late Fees of 6.00 Added								
	3247132/69	10/01/19 Court solid waste		5.00			1000 410360	340	101000
	3247132/69	10/01/09 H2O Dept TH facility		30.99			5210 430510	340	101000
	3247132/69	10/01/09 Sewer Dept TH facility		30.99			5310 430610	340	101000
	3247132/69	10/01/19 PD solid waste		15.49			1000 420100	340	101000
	3247132/69	10/01/19 TH solid waste		15.49			1000 411201	340	101000
	3247132/69	10/01/19 BD solid waste		5.00			2394 420531	340	101000
	3247132/69	10/01/19 Street solid waste		151.93			1000 430200	340	101000
	3247132/69	10/01/19 Sewer plant solid waste		49.98			5310 430640	340	101000
	3247132/69	10/01/19 Park solid waste		100.97			1000 460430	340	101000
*** Claim from another period ( 8/19) ****									
15526		33 NORTHWESTERN ENERGY		15,179.90					
	Aug 19	09/16/19 Spec lighting #3		306.56			2430 430263	340	101000
	Aug 19	09/16/19 206 Buck 90% TH Facility		252.51			1000 411201	340	101000
	Aug 19	09/16/19 206 Buck 10% Bldg Dept		28.06			2394 420531	340	101000
	Aug 19	09/16/19 Peterson Add'n lighting		210.72			2420 430263	340	101000
	Aug 19	09/16/19 Dayton Add'n lighting		289.75			2410 430263	340	101000
	Aug 19	09/16/19 Maplewood Cemetery		13.52			1000 430900	340	101000
	Aug 19	09/16/19 Main St seasonal lighting		8.13			1000 430263	340	101000
	Aug 19	09/16/19 Orig Town street lights		333.52			1000 430263	340	101000
	Aug 19	09/16/19 ESH - 5th St. lights		437.99			1000 430263	340	101000
	Aug 19	09/16/19 5th St - Lange Park lights		55.70			1000 430263	340	101000
	Aug 19	09/16/19 Add'l Town lighting		266.82			1000 430263	340	101000
	Aug 19	09/16/19 NW LDS parking lot		13.52			2430 430263	340	101000
	Aug 19	09/16/19 MBF H2O plant		68.99			5210 430540	340	101000
	Aug 19	09/16/19 102 Main St pump #1		23.48			5210 430530	340	101000
	Aug 19	09/16/19 Sewer lift station W. Central		10.67			5310 430640	340	101000
	Aug 19	09/16/19 Sewer trtmnt plant		3,628.24			5310 430640	340	101000
	Aug 19	09/16/19 Truck garage South		45.41			1000 430100	340	101000
	Aug 19	09/16/19 L&C yard light		13.52			1000 460430	340	101000
	Aug 19	09/16/19 L&C parking lot events		6.10			1000 460430	340	101000
	Aug 19	09/16/19 L&C park r-room/field lights		287.36			1000 460430	340	101000
	Aug 19	09/16/19 Rvrview Cemetery irrig		190.21			1000 430900	340	101000
	Aug 19	09/16/19 Maplewood Cemetery irrig		111.86			1000 430900	340	101000
	Aug 19	09/16/19 L&C Park irrigation		148.20			1000 460430	340	101000

\* ... Over spent expenditure

Claim	Check	Invoice	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
	Aug 19	09/16/19	214 Buck St. - H2O	10.22			5210		430510	340		101000
	Aug 19	09/16/19	214 Buck St. - Sewer	10.22			5310		430610	340		101000
	Aug 19	09/16/19	214 Buck St. - PD	20.45			1000		420100	340		101000
	Aug 19	09/16/19	3rd & Park	17.90			1000		430263	340		101000
	Aug 19	09/16/19	421 Airport Rd - SRE	31.87			5610		430300	340		101000
	Aug 19	09/16/19	421 Airport Rd - FD	10.62			1000		420422	340		101000
	Aug 19	09/16/19	Pool	816.78			1000		460450	340		101000
	Aug 19	09/16/19	MBF Well Field	7,342.73			5210		430530	340		101000
	Aug 19	09/16/19	MBF booster station	116.35			5210		430550	340		101000
	Aug 19	09/16/19	Creamery Park (223 Main)	51.92			1000		460430	340		101000
15530	E	1596	Charter Communications	189.96								
09/01/19-9/30/19												
Account: x349												
	Oct 2019	10/01/19	H20/Sewer office phone & int	94.98			5210		430510	340		101000
	Oct 2019	10/01/19	H20/Sewer office phone & int	94.98			5310		430610	340		101000
15533		155	Supply Ditch Association	325.00								
250 - 2019 Fall Water Assessment @ \$1.30												
	2985	10/15/19	Water Assessment	325.00			1000		430900	330		101000
*** Claim from another period ( 9/19) ****												
15534		1676	Huber Technology	2,586.09								
	CD10018781	09/24/19	Rebuild Sewer Pump	2,531.09			5310		430640	360		101000
	CD10018781	09/24/19	Freight	55.00			5310		430640	360		101000
*** Claim from another period ( 6/19) ****												
15535		1455	Trevor Motley	825.00								
EMT Class												
	06/21/19		EMT Class Reimbursement	825.00			2230		420730	380		101000
15536		690	Core & Main LP	133.93								
	L311647	10/08/19	B20013N 3/4 MIP Ball Corp	65.48			5210		430550	220		101000
	L311647	10/08/19	3/4 Brass No Lead	3.84			5210		430550	220		101000
	L311647	10/18/19	3/4x2 Brass Nipple No Lead	2.17			5210		430550	220		101000
	L113647	10/08/19	H15426N 3/4 ADPT MIPXITIPS	62.44			5210		430550	220		101000
*** Claim from another period ( 9/19) ****												
15537		1176	Western States Equipment	3,452.82								
	1090684	09/16/18	PSD PM2 Maintenance on -Cat	505.67			5210		430510	360		101000
	1090684	09/16/19		505.66			5310		430610	360		101000
	1090684	09/16/19		505.66*			1000		430100	360		101000
	1090687	09/16/19	Perfrom Maints on - Generac	512.15			5210		430510	360		101000
	1090687	09/16/19		512.16			5310		430610	360		101000
	1090687	09/16/19		512.15*			1000		430100	360		101000
	1099487	09/24/19	Battery	133.12			5210		430510	360		101000
	1099487	09/24/19		133.12			5310		430610	360		101000
	1099487	09/24/19		133.13*			1000		430100	360		101000

\* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date	Vendor #/Name/ Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
15538	86722	1035 10/07/19	BURGETTS LANDSCAPE LLC. 2019 Sprinkler Blowouts - Park	260.00 260.00			1000 460430	360	101000
15539		131	Missoula Fire Equipment annual fire extinguisher service on 18 ABC Fire EXIT, 6-year maintenance	254.50					
	18360	10/08/19	Shop	42.41			1000 430100	350	101000
	18360	10/08/19	Water	84.83			5210 430510	350	101000
	18360	10/08/19	Sewer	84.84			5310 430610	350	101000
	18360	10/08/19	TH	42.42*			1000 411201	350	101000
15540		1650	D.I.A.R Do It All Repair	686.61					
	1383	10/10/19	Oil & Filter Change Fluid CK	70.00*			1000 420100	232	101000
	1383	10/10/19	Test, DIAG Repair Parasitic ba	385.00*			1000 420100	232	101000
	1383	10/10/19	R&R Washer Nozzles	35.00*			1000 420100	232	101000
	1383	10/10/19	Engine Oil	41.94*			1000 420100	232	101000
	1383	10/10/19	Oil Filter	12.99*			1000 420100	232	101000
	1383	10/10/19	Washer Fluid Nozzles	79.20*			1000 420100	232	101000
	1383	10/10/19	SHop Supplies	12.48*			1000 420100	232	101000
	1383	10/10/19	Scan Tool Diag Check Codes & D	50.00*			1000 420100	232	101000
15541		497	Department of Labor and Industry Jan-Jun 19 09/01/19 Semi-annual education asse	135.56 135.56			2394 420531	330	101000
15542		1146	Motorola Solutions, Inc. Nova Software - Monthly Subscriptions	375.00					
	41294	10/16/19	Nov Nova Subscription	75.00			1000 411100	352	101000
	41294	10/16/19	Nov Nova Subscription	300.00			1000 420100	330	101000
15544		1650	D.I.A.R Do It All Repair	188.34					
	1385	10/16/19	Vehicle Repair and Maintenance	188.34*			1000 420100	232	101000
			*** Claim from another period ( 8/19) ****						
15545		1653	MCKESSON MEDICAL - SURGICAL	107.07					
			50% charged to District						
	61557606	08/15/19	Handle, V-VAC REplacement	107.07*			2230 420730	212	101000
			*** Claim from another period ( 9/19) ****						
15546		1653	MCKESSON MEDICAL - SURGICAL	162.65					
			50% charged to District						
	64737745	09/24/19	Glove, Nitrile PF PUR LG	35.58			2230 420730	220	101000
	64737745	09/24/19	Glove, Nitrile PF PUR MD	35.58			2230 420730	220	101000
	64737745	09/24/19	Glove, Nitrile PF PUR XLG	39.21			2230 420730	220	101000
	64737745	09/24/19	Strip, BLD GLUC TRUOMETRIX P	44.09			2230 420730	220	101000
	S6496631	09/30/19	FIN Charge	7.32			2230 420730	220	101000
	64737745	09/24/19	Shipping	0.87			2230 420730	220	101000

\* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period ( 9/19) ****									
15548		33 NORTHWESTERN ENERGY		13.75					
	Sep 19	10/03/19 Crksde Mdws Lighting Dist #4 3		6.10			1000 430263	340	101000
	Sep 19	10/04/19 H2O -157 Sewer Works Rd Depot		2.55			5210 430510	340	101000
	Sep 19	10/04/19 Sewer - 157 Sewer Works Rd Dep		2.55			5310 430610	340	101000
	Sep 19	10/04/19 Streets - 157 Sewer Works Rd D		2.55			1000 430200	340	101000
*** Claim from another period ( 9/19) ****									
15549	E	557 MOUNTAIN WEST CO-OP		242.20					
		UV2-TD6494 09/03/19 Buccaneer Plus		20.00			1000 430900	231	101000
		UV2-TD6494 09/03/19 Buccaneer Plus		20.00			1000 460430	231	101000
		127184 09/16/09 FD Fuel		75.04			1000 420460	231	101000
		127198 09/16/19 FD-Propane		14.40			1000 420460	231	101000
		127297 09/20/19 FD Fuel		70.00			1000 420460	231	101000
		127334 09/21/19 Sewer-Fuel		42.76			5310 430610	231	101000
15550	E	852 CENEX FLEETCARD		1,017.19					
		9983073 09/16/19 PD - Fuel		181.67			1000 420100	231	101000
		9983073 09/16/19 FD - Fuel		315.22			1000 420460	231	101000
		9983073 09/16/19 H2O - Fuel		173.43			5210 430540	231	101000
		9983073 09/16/19 Sewer -Fuel		173.43			5310 430640	231	101000
		9983073 09/16/19 Street - Fuel		173.44			1000 430200	231	101000
*** Claim from another period ( 9/19) ****									
15551		53 SUPER 1 FOODS		30.96					
	Sep 2019	09/30/19 PD Supplies		10.14			1000 420100	336	101000
	Sep 2019	09/30/16 Water Treatment Water		20.82			5210 430540	220	101000
*** Claim from another period ( 9/19) ****									
15552		29 STEVENSVILLE NAPA AUTO PARTS		19.26					
	Sep 19	09/30/19 Lens		19.26			1000 420460	232	101000
*** Claim from another period ( 9/19) ****									
15553		34 STEVENSVILLE HARDWARE AND RENTAL		167.42					
	Sep 19	09/30/19 Shop		65.97			5310 430640	220	101000
	Sep 19	09/30/19 Water O&S		6.49			5210 430530	230	101000
	Sep 19	09/30/19 Pool R&M		9.58			1000 460450	230	101000
	Sep 19	09/30/19 Shop		23.96			5310 430640	220	101000
	Sep 19	09/30/19 Water		24.07*			1000 430550	230	101000
	Sep 19	09/30/19 Parks		37.35			1000 460430	220	101000
		<b># of Claims</b>	<b>23</b>	<b>Total:</b>	<b>27,217.23</b>				
				<b>Total Electronic Claims</b>	<b>2,313.37</b>	<b>Total Non-Electronic Claims</b>		<b>24903.86</b>	

10/17/19  
16:30

37

TOWN OF STEVENSVILLE  
Fund Summary for Claims  
For the Accounting Period: 10/19

Page: 5 of 6  
Report ID: AP110

Fund/Account	Amount
1000 GENERAL	
101000 Cash - Operating	\$7,524.97
2230 Ambulance	
101000 Cash - Operating	\$1,094.72
2394 BUILDING CODE ENFORCEMENT	
101000 Cash - Operating	\$444.66
2410 Dayton Lighting #1 District 55	
101000 Cash - Operating	\$289.75
2420 Peterson Addn Lighting #2 District 80	
101000 Cash - Operating	\$210.72
2430 Geo Smith Lighting #3 District 76	
101000 Cash - Operating	\$320.08
5210 WATER	
101000 Cash - Operating	\$9,293.34
5310 SEWER	
101000 Cash - Operating	\$7,988.22
5610 AIRPORT	
101000 Cash - Operating	\$50.77
<b>Total:</b>	<b>\$27,217.23</b>

10/17/19  
16:30  
38

TOWN OF STEVENSVILLE  
Claim Approval Signature Page  
For the Accounting Period: 10/19

ORDERED that the Town Treasurer draw a check/warrant on the Town of Stevensville.

\_\_\_\_\_  
Council                      Council

\_\_\_\_\_  
Council                      Council

\_\_\_\_\_  
Mayor

Date Approved \_\_\_\_\_

**Item Attachment Documents:**

- a. Discussion/Decision: Resolution 449, Adopting the Final Budget for Fiscal Year 2020



## Stevensville Town Council Meeting

### Agenda Item Request

**To Be Submitted BEFORE Noon on the Wednesday before the Council Meeting**

<b>Agenda Item Type:</b>	Unfinished Business
<b>Person Submitting the Agenda Item:</b>	Brandon E. Dewey
<b>Second Person Submitting the Agenda Item:</b>	
<b>Submitter Title:</b>	Mayor
<b>Submitter Phone:</b>	
<b>Submitter Email:</b>	
<b>Requested Council Meeting Date for Item:</b>	10/24/2019
<b>Agenda Topic:</b>	Discussion/Decision: Resolution 449, Adopting the Final Budget for Fiscal Year 2020
<b>Backup Documents Attached?</b>	Yes
<b>If no, why not?</b>	
<b>Approved/Disapproved?</b>	Approved
<b>If Approved, Meeting Date for Consideration:</b>	10/24/2019
<b>Notes:</b>	





TOWN COUNCIL  
Council Communication

Regular Meeting  
October 24, 2019

**Agenda Item:** 9a, Unfinished Business  
Discussion/Decision: Resolution 449, Adopting the Final Budget for Fiscal Year 2020

**Other Council Meetings**

**Exhibits**

- a. Resolution 449
- b. Mill Levy Work Sheet
- c. Salaries & Wages Schedule

*This agenda item provides Council with the ability to adopt the Final Budget for Fiscal Year 2020.*

**Background:**

In early spring of 2019, Department Heads and staff began work on the FY2020 budget, submitting their budget requests to the Finance Department. The budget was then compiled and reviewed throughout the administration. An AdHoc Budget Committee was appointed by the Mayor’s Office to provide public input and insight into the Town’s budget.

Many of the initiatives proposed by the staff and Mayor’s Office were endorsed by the Budget Committee. The Committee also provided feedback on areas of the budget that could be improved in this and subsequent years. The Committee’s recommendations are included in the Preliminary Budget document.

The Council has since held multiple meetings and discussions around the budget, providing their feedback and making modifications to the proposals made by the administration. The State of Montana requires that local government budgets be submitted by October 1<sup>st</sup>. Resolution 449 approves the Final Budget and sets the mill levy for the Town, along with establishing wages and salaries, as required by law.

**Board/Commission Recommendation:**  **Applicable** -  **Not Applicable**

The AdHoc Budget Committee endorsed the Preliminary Budget as of 8/13/2019

**Alternative(s):** Do not adopt a FY2020 Budget

**MOTION**

**I move to:** Approve Resolution 449, adopting a budget, fixing mills and adopting wages and salaries for Fiscal Year 2019-2020.

**RESOLUTION NO. 449**

**RESOLUTION FOR ADOPTING A BUDGET, FIXING MILLS,  
AND ADOPTING WAGES AND SALARIES FOR  
THE TOWN OF STEVENSVILLE, MONTANA  
FISCAL YEAR 2019-2020**

**WHEREAS**, pursuant to Section 7-6-4024, MCA, the Town Council of the Town of Stevensville, Montana has held a public hearing on the proposed budget of Stevensville for the fiscal year 2019-2020 as required by law, and

**WHEREAS**, pursuant to Local Government Budget Act contained in Title 7, Chapter 6, Part 40 of the Montana Code Annotated, the Town Council of Stevensville has held hearings and passed resolutions as applicable under the above sections.

**NOW THEREFORE BE IT RESOLVED**, by this Town Council that the budget be approved and adopted, and that checks/warrants be issued in accordance with laws appertaining thereto.

**IT IS HEREBY MOVED, SECONDED AND CARRIED** by the Stevensville Town Council that “this resolution be adopted” for fiscal year 2019-2020 and;

**WHEREAS**, the above resolution adopting the budget was passed by the Town of Stevensville Council;

**WHEREAS**, the Local Government Budget Act contained in Title 7, Chapter 6, Part 40 of the Montana Code Annotated, provide for the fixing of various tax levies to raise funds sufficient to meet said expenditures authorized in the budget; and

**WHEREAS**, the Montana Department of Revenue is required to certify to the Town Council the value of a mill for the Town of Stevensville under Section 15-10-202, MCA; and

**WHEREAS**, the best estimate of a mill Town-wide is **\$2,918.58** and;

**WHEREAS**, the final Town budget is set out in the attachments to be hereby adopted as the final budget subject to the conditions set forth below.

**NOW THEREFORE BE IT RESOLVED THAT**, the Town of Stevensville, Montana made a mill levy of 97.64 mills upon the real property situated within the corporate limits for the 2019-2020 fiscal year and adopts the final budget on file, which is based on the modified accrual accounting basis, sets the total limit per fund and authorizes adjustment to appropriations funded by fees as per MCA 7-

6-4012 and authorized the Finance Officer to transfer appropriations between items within the same fund as per MCA 7-6-4031.

**IT IS HEREBY MOVED, SECONDED AND CARRIED** by the Stevensville Town Council that “this resolution be adopted” for fiscal year 2019-2020 and;

**WHEREAS**, the above resolution adopting the budget was passed by the Town of Stevensville Council; and

**WHEREAS**, the above resolution fixing the mill levy upon the real property situated with the corporate limits was passed by the Town of Stevensville Council; and

**WHEREAS**, Section 7-4-4201, Montana Code Annotated, mandates the establishment of wages and compensation of elected and appointed Town officers and all Town employees by ordinance or resolution.

**NOW THEREFORE BE IT RESOLVED THAT**, the wages and compensation for the elected and appointed Town officers and all Town employees, for Fiscal Year 2019-2020, are hereby established as set forth in the Final Budget attached hereto and by this reference made a part hereof.

**BE IT FURTHER RESOLVED THAT**, the wages and compensation shall be effective as of July 1, 2019 unless otherwise noted in the attachments hereto.

**PASSED AND ADOPTED** by the Town Council and approved by the Mayor this \_\_\_\_<sup>th</sup> day of October, 2019.

**Approve:**

**Attest:**

\_\_\_\_\_  
Brandon E. Dewey, Mayor

\_\_\_\_\_  
Monica Hoffman, Town Clerk

TOWN OF STEVENSVILLE  
Tax Levy Requirements Schedule Non-Voted  
For the Year: 2019 - 2020

1 Mill Yield: (10) 3013.78  
Road 1 Mill Yield: (10) 0.00

Fund	(1) Budget	(2) (8)-(1) Reserve	(3) (1) + (2) Total Required	(4) Cash Available	(5) Non-Tax Revenues	(6) (4) + (5) Total Non-Tax Revenues	(7) (9)*(10) Property Tax Revenues	(8) (6) + (7) Total Resources	(9) Mill Levy
1000 GENERAL	720,465	268,187	988,652	330,583	373,803	704,386	284,266	988,652	94.3220
4000 CAPITAL IMPROVEMENTS	96,200	61,067	157,267	87,267	60,000	147,267	10,000	157,267	3.3180
Totals	816,665	329,254	1,145,919	417,850	433,803	851,653	294,266	1,145,919	97.6400

# FY2020 Salaries & Wages Schedule

Position	FY19 Hourly	FY19 Annual	FY20 Hourly	FY20 Annual
<b>Hourly Employees</b>				
Aerobics Instructor	\$12.00	\$468	\$12.24	\$668
Administrative Assistant	\$14.03	\$29,182	\$14.31	\$14,591
Court Clerk	\$13.00	\$13,520	\$13.26	\$13,520
Building Inspector	\$17.00 - \$22.00	\$3,536 - \$17,160	\$17.34 - \$22.44	\$3,536 - \$17,160
Deputy Clerk	\$16.50 - \$18.55	\$34,320 - \$38,584	\$16.83 - \$18.92	\$34,320 - \$38,584
Finance Officer	\$21.00	\$43,680	\$21.42	\$43,680
Lifeguard	\$8.50 - \$8.80	\$2,763 - \$5,720	\$8.67 - \$8.98	\$2,763 - \$5,720
Parks Maintenance	\$12.00	\$8,488	\$12.24	\$2,880 - \$8,400
Police Chief	\$28.82	\$59,946	Attached	
Police Clerk	\$15.00	\$31,200	Attached	
Police Officer	\$18.00	\$25,020	Attached	
Pool Manager	\$10.00	\$5,200	\$10.20	\$5,200
Public Works Assistant	\$15.00 - \$18.80	\$23,400 - \$39,104	\$15.30 - \$19.18	\$23,400 - \$39,894
Public Works Supervisor	\$26.28	\$54,662	\$26.81	\$54,662
Town Clerk	\$18.00	\$37,440	\$18.36	\$37,440
<b>Honorariums &amp; Salaries</b>				
Airport Manager		\$1,200		\$1,200
Assistant Fire Chief		\$2,400		\$2,400
Council Member		\$2,400		\$2,400 - \$2,700
Fire Chief		\$2,400		\$2,400
Mayor	\$19.23*	\$10,000		\$12,000
<b>Contracted Positions</b>				
City Attorney	\$85.00		\$80.00*	
City Judge		\$18,000		\$18,000





**Item Attachment Documents:**

- b. Discussion/Decision: Attorney's Report regarding Fireworks Claim





## Stevensville Town Council Meeting

### Agenda Item Request

**To Be Submitted BEFORE Noon on the Wednesday before the Council Meeting**

<b>Agenda Item Type:</b>	Unfinished Business
<b>Person Submitting the Agenda Item:</b>	Brandon E. Dewey
<b>Second Person Submitting the Agenda Item:</b>	
<b>Submitter Title:</b>	Mayor
<b>Submitter Phone:</b>	
<b>Submitter Email:</b>	
<b>Requested Council Meeting Date for Item:</b>	10/24/2019
<b>Agenda Topic:</b>	Discussion/Decision: Attorney's Report regarding Fireworks Claim
<b>Backup Documents Attached?</b>	No
<b>If no, why not?</b>	Report to be provided by Attorney
<b>Approved/Disapproved?</b>	Approved
<b>If Approved, Meeting Date for Consideration:</b>	10/24/2019
<b>Notes:</b>	

**Item Attachment Documents:**

- a. Discussion/Decision: Climate Action Advisory Board



## Stevensville Town Council Meeting

### Agenda Item Request

**To Be Submitted BEFORE Noon on the Wednesday before the Council Meeting**

<b>Agenda Item Type:</b>	Unfinished Business
<b>Person Submitting the Agenda Item:</b>	Brandon E. Dewey
<b>Second Person Submitting the Agenda Item:</b>	
<b>Submitter Title:</b>	Mayor
<b>Submitter Phone:</b>	
<b>Submitter Email:</b>	
<b>Requested Council Meeting Date for Item:</b>	10/24/2019
<b>Agenda Topic:</b>	Discussion/Decision: Climate Action Advisory Board
<b>Backup Documents Attached?</b>	No
<b>If no, why not?</b>	Discussion to establish board per Council Comment by CM Vick
<b>Approved/Disapproved?</b>	Approved
<b>If Approved, Meeting Date for Consideration:</b>	10/24/2019
<b>Notes:</b>	