



Stevensville Special Town Council Meeting
Agenda for
MONDAY, JUNE 28, 2021
7:00 PM

NVPL Community Room, 208 Main Street

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Public Comments (*Public comment from citizens on items that are not on the agenda*)
4. Approval of Minutes
5. Approval of Bi-Weekly Claims
 - a. Claims #16798-#16851
6. Administrative Reports
7. Guests
8. Correspondence
 - a. Resignation of Councilmember Dempsey Vick
9. Public Hearings
10. Unfinished Business
11. New Business
 - a. Discussion/Decision: Town Council vacancy in Ward 2 created by the resignation of Patrick Shourd
 - b. Discussion/Decision: Town Council vacancy in Ward 2 created by the resignation of Dempsey Vick
 - c. Discussion/Decision: Investigation into legal fee claim
 - d. **Executive/Closed Session:** Records Request from the Bitterroot Star Regarding Tribbensee v. Town of Stevensville
12. Executive Report
13. Town Council Comments
14. Board Reports
15. Adjournment

Welcome to Stevensville Town Council Chambers

We consider it a privilege to present, and listen to, diverse views.

It is essential that we treat each other with respect.

We expect that participants will:

- ✓ Engage in active listening
- ✓ Make concise statements
- ✓ Observe any applicable time limit

We further expect that participants will refrain from disrespectful displays:

- ✗ Profanity
- ✗ Personal Attacks
- ✗ Signs
- ✗ Heckling and applause

Guidelines for Public Comment

Public Comment ensures an opportunity for citizens to meaningfully participate in the decisions of its elected officials. It is one of several ways your voice is heard by your local government. During public comment we ask that all participants respect the right of others to make their comment uninterrupted. The council's goal is to receive as much comment as time reasonably allows. All public comment should be directed to the chair (Mayor or designee). Comment made to the audience or individual council members may be ruled out of order. Public comment must remain on topic, and free from abusive language or unsupported allegations.

During any council meeting you have two opportunities to comment:

1. During the public comment period near the beginning of a meeting.
2. Before any decision-making vote of the council on an agenda item.

Comment made outside of these times may not be allowed.

Citizens wishing to speak during any public comment period should come forward to the podium and state their name and address for the record. Comment may be time limited, as determined by the chair, to allow as many people as possible to comment. Comment prior to a decision-making vote must remain on the motion before the council.

Thank you for observing these guidelines.

File Attachments for Item:

a. Claims #16798-#16851

* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period (5/21) ****								
16798		74 STEVENSVILLE RURAL FIRE DISTRICT	372.07					
	103	05/19/21 Food for training 05.05.21	23.37			1000 420410	229	101000
	102	04/21/21 Meeting meal 04.01.21	19.46			1000 420410	229	101000
	102	04/21/21 Firefighter One Training	29.24			1000 420460	380	101000
	102	04/21/21 EMT Class J Pfarr	300.00			2230 420730	380	101000
*** Claim from another period (3/21) ****								
16800	E	1166 VISA	4,153.69					
	Mar 21	02/18/21 Admin-Constant Contact	70.00			1000 410550	312	101000
	Mar 21	02/20/21 PD-Muffin&cookies	16.98*			1000 420100	229	101000
	Mar 21	02/20/21 M-Verizon	46.70			1000 410200	340	101000
	Mar 21	02/20/21 PD-Verizon	140.10			1000 420100	340	101000
	Mar 21	02/20/21 BD-Verizon	86.97			2394 420531	340	101000
	Mar 21	02/20/21 W-Verizon	59.46*			5210 430510	340	101000
	Mar 21	02/20/21 WW-Verizon	59.46*			5310 430610	340	101000
	Mar 21	02/20/21 AP-Verizon	19.45			5610 430300	340	101000
	Mar 21	02/20/21 M-Computer Adapters	35.76*			1000 410200	210	101000
	Mar 21	02/20/21 W-Keyboard	9.99			5210 430510	210	101000
	Mar 21	02/02/01 WW-Keyboard	9.99			5310 430610	210	101000
	Mar 21	02/20/21 S-Keybox	4.99*			1000 430100	210	101000
	Mar 21	02/20/21 W-Keybox	5.00			5210 430510	210	101000
	Mar 21	02/20/21 WW-Keybox	5.00			5310 430610	210	101000
	Mar 21	02/22/21 Admin-Copy Paper	11.25			1000 410550	210	101000
	Mar 21	02/22/21 PD-Copy Paper	3.75*			1000 420100	210	101000
	Mar 21	02/22/21 FD-Copy Paper	3.75*			1000 420410	210	101000
	Mar 21	02/22/21 Parks-Copy Paper	1.86			1000 460410	210	101000
	Mar 21	02/22/21 BD-Copy Paper	3.75			2394 420531	210	101000
	Mar 21	02/22/21 W-Copy Paper	22.49			5210 430510	210	101000
	Mar 21	02/22/21 WW-Copy Paper	22.49			5310 430610	210	101000
	Mar 21	01/02/22 C-Copy Paper	3.75			1000 410360	210	101000
	Mar 21	02/22/21 AP-Copy Paper	1.87			5610 430300	210	101000
	Mar 21	02/23/21 WW-Gargbage Bags	421.02			5310 430610	220	101000
	Mar 21	02/24/21 FD-Office Supplies	6.88*			1000 420410	210	101000
	Mar 21	02/24/21 Admin -Office Supplies	43.64			1000 410550	210	101000
	Mar 21	02/24/21 PW-Office Suppliss	68.28*			1000 430100	210	101000
	Mar 21	03/01/21 Admin-Switchboard	35.00			1000 410550	312	101000
	Mar 21	03/03/21 M-Table leg	28.99*			1000 410200	210	101000
	Mar 21	03/03/21 Medical-Gloves	115.92*			2230 420730	220	101000
	Mar 21	03/03/21 AP-Cert amil	7.00*			5610 430300	311	101000
	Mar 21	03/04/21 W-Printer Ink	74.78			5210 430510	210	101000
	Mar 21	03/04/21 WW-Printer Ink	74.78			5310 430610	210	101000
	Mar 21	03/04/21 W-Band Saw	148.50			5210 430510	212	101000
	Mar 21	03/04/21 WW-Band Saw	148.50			5310 430610	212	101000
	Mar 21	03/05/21 PD-Vechicle Title	24.40*			1000 420100	314	101000
	Mar 21	03/05/21 Admin-Office supplies	12.60			1000 410550	210	101000

* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	Mar 21	03/06/21	M-Costco	49.99*			1000 410200	210	101000
	Mar 21	03/06/21	W-Office Supplies	12.49			5210 430510	210	101000
	Mar 21	03/06/21	WW-Office Supplies	12.49			5310 430610	210	101000
	Mar 21	03/06/21	Park-signs	21.77			1000 460430	220	101000
	Mar 21	03/07/21	C-GoDaddy	95.94*			1000 410360	312	101000
	Mar 21	03/07/21	FD-GoDaddy	95.94*			1000 420410	312	101000
	Mar 21	03/15/21	Admin-Zoom	15.55			1000 410550	312	101000
	Mar 21	03/15/21	Court-Zoom	15.55*			1000 410360	312	101000
	Mar 21	03/15/21	PW-Cell Phone Glass	5.99*			1000 430100	210	101000
	Mar 21	03/17/21	PW-Record Check	6.39			1000 430100	350	101000
	Mar 21	03/18/21	Council-US Flag	227.98			1000 410100	212	101000
	Mar 21	03/18/21	Admin-Constant Contact	70.00			1000 410550	312	101000
	Mar 21	03/19/21	PW-Totels & TP	31.28*			1000 430100	210	101000
	Mar 21	03/19/21	Admin-Office Supplies	15.99			1000 410550	210	101000
	Mar 21	03/12/21	Admin-Acrobat Pro	12.99*			1000 410550	330	101000
	Mar 21	03/12/21	M-Acrobat Pro	12.98			1000 410200	330	101000
	Mar 21	03/12/21	PD-Acrobat Pro	25.00*			1000 420100	330	101000
	Mar 21	03/07/21	Parks-Poop Bags	136.00			1000 460430	220	101000
	Mar 21	03/12/21	Admin-Tables for Library	514.27*			1000 410550	363	101000
	Mar 21	03/12/21	Parks Registartion Fee CPO Cla	345.00*			1000 460410	380	101000
	Mar 21	03/19/21	PD-Desk	358.00*			1000 420100	363	101000
	Mar 21	03/19/21	PD-Boots	129.95			1000 420100	226	101000
	Mar 21	03/19/21	PD-Whiteboards	49.94*			1000 420100	210	101000
	Mar 21	03/21/21	Interest Charge	37.11*			1000 410550	556	101000
16817			204 Montana Dept. of Administration	1,300.00					
			Annual Financial Report Filing Fee FY Ending June 30, 2020						
	19-20	AFR 06/17/21	AFR Filing Fee - H2O 30%	390.00*			5210 430510	350	101000
	19-20	AFR 06/17/21	AFR Filing Fee - Sewer 30%	390.00*			5310 430610	350	101000
	19-20	AFR 06/17/21	AFR Filing Fee - Bldg Dept	65.00*			2394 420531	350	101000
	19-20	AFR 06/17/21	AFR Filing Fee - Airport 5%	65.00			5610 430300	350	101000
	19-20	AFR 06/17/21	AFR Filing Fee - FD 5%	65.00			1000 420410	350	101000
	19-20	AFR 06/17/21	AFR Filing Fee - PD 5%	65.00*			1000 420100	350	101000
	19-20	AFR 06/17/21	AFR Filing Fee - Court 5%	65.00			1000 410360	350	101000
	19-20	AFR 06/17/21	AFR Filing Fee - TH Admin 1	195.00*			1000 410550	350	101000
16819			1722 Local Government Serices	95.00					
	4322	06/11/21	AFR Late Fees June	95.00*			1000 410550	350	101000
16820			1121 a2z Supply Corp	2,405.70					
	609155	06/09/21	Balistic Shield	2,405.70*			1000 420100	212	101000
			Shield was funded through private grants/donations to SPD						

06/23/21
12:49:16

TOWN OF STEVENSVILLE
Claim Approval List
For the Accounting Period: 6/21

Page: 3 of 9
Report ID: AP100

* ... Over spent expenditure

Claim	Vendor #/Name/ Check Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
16821	1798 Graham Hyde, Hyde Construction	240.00					
	Damage repair & welding on ladder truck #2050						
	06/08/21 repair & welding ladder truck	240.00*			1000 420460	232	101000
16822	1667 Owens Law Firm, PLLC	1,482.00					
	3204 06/08/21 Town Legal Services	506.00			1000 411100	350	101000
	3205 06/08/21 Prosecuting Atty Services	976.00			1000 410364	350	101000
16823	1754 Construct Montana, LLC	1,736.40					
	1012 06/07/21 quarterly inspections	1,736.40*			2394 420531	350	101000
16824	1171 Rex Olson Trucking Inc.	273.71					
	4678 06/07/21 Service & repairs on #2011	273.71*			1000 420460	232	101000
	*** Claim from another period (5/21) ****						
16825	1118 Montana Magistrates Association	200.00					
	Montana Magistrates Association Annual Dues - FY 7/1/2021-6/30/2022						
	21-22 05/21/21 MT Magistrates Association Due	200.00*			1000 410360	330	101000
16826	115 BURNT FORK COMMISSION	102.68					
	May 2021 06/09/21 450" H2O delivered	102.68			1000 430900	340	101000
16827	108 BITTERROOT STAR	19.71					
	Notice of Public Hearing May 26 June 2 & 9						
	1791 06/09/21 Notice of Public Hearing	19.71*			1000 410550	320	101000
16828	74 STEVENSVILLE RURAL FIRE DISTRICT	2,500.00					
	105 06/30/21 Lease North Bay from SRFD	2,500.00*			1000 420421	530	101000
16829	33 NORTHWESTERN ENERGY	906.74					
	June 06/02/21 Crksde Mdws Lighting Dist #4 1	251.75*			2440 430263	340	101000
	June 06/02/21 Crksde Mdws Lighting Dist #4 2	135.53*			2440 430263	340	101000
	June 06/03/21 Water-157 Sewer Works Rd Depot	3.11*			5210 430510	340	101000
	June 06/03/21 Sewer-157 Sewer Works Rd Depot	3.11*			5310 430610	340	101000
	June 06/03/21 Streets-157 Sewer Works Rd Dep	3.10*			1000 430200	340	101000
	June 06/02/21 Stevensville Cutoff Rd Path	6.00			1000 430263	340	101000
	June 06/03/21 Twin Creeks Dist #5	432.37			2450 430263	340	101000
	June 06/03/21 300 Main St seasonal lighting	6.00			1000 430263	340	101000
	June 06/07/21 Dickerson Park	6.53*			1000 460430	340	101000
	June 06/03/21 206 Buck Fire Dept lighting	59.24*			1000 411201	340	101000

06/23/21
12:49:16

TOWN OF STEVENSVILLE
Claim Approval List
For the Accounting Period: 6/21

Page: 4 of 9
Report ID: AP100

* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
16830		285 BITTERROOT TREE SERVICE		1,124.00				
	972834	06/09/21 Tree Spraying - Parks		374.66*		1000 460430	350	101000
Parks								
	972834	06/09/21 Tree Spraying - Streets		749.34*		1000 430200	350	101000
Main Street & Bike Path								
16831		1796 Tim McMurtry		20.00				
reimbursement of pavilion rental at L&C park, paid cash, had to cancel								
		Refund 06/15/21 Reimbursement of pavilion rent		20.00		1000 360000		101000
16832		1797 Mountain Equipment Technology,		400.00				
	3499	06/16/21 SCADA SYSTEM BACK UP		400.00		5310 430640	350	101000
16833		1799 Tim Stutzman		2,900.00				
Cedar fence Father Ravalli Park Renovation Paid from Jean Thomas Fund (our 1/2 to pay)								
	0658	06/14/21 Cedar Fence Father Rav Park		2,900.00*		2987 460430	930	101000
16834		158 Donaldson Bros.		449.00				
	35318	06/16/21 Concrete flag pole Town Hall		449.00*		1000 410550	350	101000
16835		1800 Industrial Scientific		738.00				
	2431692	06/02/21 Ventis MX4 Multi Gas Monitor		738.00		1000 420460	360	101000
16836		1282 Valley Irrigation		147.62				
	55023	06/10/21 gasket coupler pump cemetery		106.66*		1000 430900	230	101000
	55199	06/14/21 primer pump wade ball check va		40.96*		1000 430900	230	101000
16837		1701 Cote and Associates, CPAs, PPL		4,489.00				
	2633-2667	06/09/21 Accounting / AFR Services F		4,489.00*		1000 410100	356	101000
*** Claim from another period (4/21) ****								
16838		1146 Motorola Solutions, Inc.		375.00				
Nova Software - Service from 01-APR-2021 to 30-APR-2021								
	8230311594	03/02/21 Nova Subscription		75.00		1000 410364	350	101000
	8230311594	03/02/21 Nova Subscription		300.00*		1000 420100	330	101000
*** Claim from another period (3/21) ****								
16839		1146 Motorola Solutions, Inc.		375.00				
Nova Software - Service from 01-MAR-2021 to 31-MAR-2021								
	8230307797	01/30/21 Nova Subscription		75.00		1000 410364	350	101000
	8230307797	01/30/21 Nova Subscription		300.00*		1000 420100	330	101000

* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/ Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period (2/21) ****								
16840		1146 Motorola Solutions, Inc.		375.00				
Nova Software - Service from 01-FEB-2021 to 28-FEB-2021								
	8230303265	01/02/21 Nova Subscription		75.00		1000 410364	350	101000
	8230303265	01/02/21 Nova Subscription		300.00*		1000 420100	330	101000
*** Claim from another period (9/20) ****								
16841		1146 Motorola Solutions, Inc.		375.00				
Nova Software - Service from 01-SEP-2020 to 30-SEP-2020								
	8230313671	02/20/21 Nova Subscription		75.00		1000 410364	350	101000
	8230313671	02/20/21 Nova Subscription		300.00*		1000 420100	330	101000
*** Claim from another period (10/20) ****								
16842		1146 Motorola Solutions, Inc.		375.00				
Nova Software - Service from 01-OCT-2020 to 31-OCT-2020								
	8230313671	02/20/21 Nova Subscription		75.00		1000 410364	350	101000
	8230313671	02/20/21 Nova Subscription		300.00*		1000 420100	330	101000
*** Claim from another period (11/20) ****								
16843		1146 Motorola Solutions, Inc.		375.00				
Nova Software - Service from 01-NOV-2020 to 30-NOV-2020								
	8230296969	10/23/20 Nova Subscription		75.00	20	1000 410364	350	101000
	8230296920	10/23/20 Nova Subscription		300.00*		1000 420100	330	101000
16844		33 NORTHWESTERN ENERGY		12,410.56				
	June 21 06/15/21	Spec lighting #3		245.55*		2430 430263	340	101000
	June 21 06/15/21	206 Buck 90% TH Facility		309.89*		1000 411201	340	101000
	June 21 06/15/21	206 Buck 10% Bldg Dept		34.43		2394 420531	340	101000
	June 21 06/15/21	Peterson Add'n lighting		182.80*		2420 430263	340	101000
	June 21 06/15/21	Dayton Add'n lighting		251.35*		2410 430263	340	101000
	June 21 06/15/21	Maplewood Cemetery		10.40		1000 430900	340	101000
	June 21 06/15/21	Main St seasonal lighting		8.61		1000 430263	340	101000
	June 21 06/15/21	Orig Town street lights		238.96		1000 430263	340	101000
	June 21 06/15/21	ESH - 5th St. lights		430.11		1000 430263	340	101000
	June 21 06/15/21	5th St - Lange Park lights		34.23		1000 430263	340	101000
	June 21 06/15/21	Add'l Town lighting		156.73		1000 430263	340	101000
	June 21 06/15/21	NW LDS parking lot		0.00*		2430 430263	340	101000
	June 21 06/15/21	MBF H2O plant		107.02		5210 430540	340	101000
	June 21 06/15/21	102 Main St pump #1		43.60*		5210 430530	340	101000
	June 21 06/15/21	Riverview Cemetery IRR		119.10		1000 430900	340	101000
	June 21 06/15/21	Maplewood Cemetery		122.43		1000 430900	340	101000
	June 21 06/15/21	Sewer lift station W. Central		9.34		5310 430640	340	101000
	June 21 06/15/21	Sewer trtmnt plant		4,154.03		5310 430640	340	101000
	June 21 06/15/21	Truck garage South		45.32*		1000 430100	340	101000
	June 21 06/15/21	L&C Yard Light		10.40*		1000 460430	340	101000
	June 21 06/15/21	L&C Park Irrigation 5hp IRR		98.20*		1000 460430	340	101000
	June 21 06/15/21	L&C Park Parking Lot		6.00*		1000 460430	340	101000
	June 21 06/15/21	L&C Park Restrooms/Field ligh		38.66*		1000 460430	340	101000

* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	June 21	06/15/21	214 Buck St. - H2O 25%	10.55*			5210 430510	340	101000
	June 21	06/15/21	214 Buck St. - Sewer 25%	10.55*			5310 430610	340	101000
	June 21	06/15/21	214 Buck St. - PD 50%	21.09			1000 420100	340	101000
	June 21	06/15/21	3rd & Park	12.42			1000 430263	340	101000
	June 21	06/15/21	421 Airport Rd - SRE 2/3	48.78			5610 430300	340	101000
	June 21	06/15/21	421 Airport Rd - FD 1/3	24.39*			1000 420422	340	101000
	June 21	06/15/21	Pool	79.73			1000 460445	340	101000
	June 21	06/15/21	MBF Well Field	5,326.71*			5210 430530	340	101000
	June 21	06/15/21	MBF booster station	125.70			5210 430550	340	101000
	June 21	06/15/21	Creamery Park (223 Main)	46.89*			1000 460430	340	101000
	June 21	06/15/21	102 Main Street D-PD	46.59			1000 420100	340	101000
	June 21	06/15/21	Dickerson Park	0.00*			1000 460430	340	101000
16845			1801 Cardinal Properties	95.22					
O/P Account 200390 paid after house closed. 210 11th Street, BVS LLC Darren Newsom									
		Newsom 06/16/21	O/P Account 200390 21011 th st	95.22			5210 343022		101000
16846			1731 Quadiant Finance USA, Inc.	200.00					
	June 21	06/11/21	Admin-Postage	40.00			1000 410550	311	101000
	June 21	06/11/21	Court-Postage	10.00			1000 410360	311	101000
	June 21	06/11/21	PD-Postage	4.00			1000 420100	311	101000
	June 21	06/11/21	FD-Postage	10.00			1000 420410	311	101000
	June 21	06/11/21	BD-Postage	10.00*			2394 420531	311	101000
	June 21	06/11/21	W-Postage	58.00*			5210 430510	311	101000
	June 21	06/11/21	WW-Postage	58.00			5310 430610	311	101000
	June 21	06/11/21	AP-Postage	10.00*			5610 430300	311	101000
16847			1678 Colette Taylor	117.30					
Court Clerk Conferance									
		06/15/21	Milage Reimbursement .575x204	117.30			1000 410360	370	101000
*** Claim from another period (5/21) ****									
16848			1351 Garage Door Guys	400.00					
	6419	05/27/21	3 garage door repairs	240.00*			1000 430200	360	101000
	6419	05/27/21	3 garage door repairs	80.00			5310 430640	360	101000
	6419	05/27/21	3 garage door repairs	80.00*			5210 430540	360	101000
16849			1794 Jeff Newsom	1,035.00					
	062221	06/22/21	4 NEW TIRES 1 TON TRUCK	1,035.00*			1000 430200	232	101000

06/23/21
12:49:16

TOWN OF STEVENSVILLE
Claim Approval List
For the Accounting Period: 6/21

Page: 7 of 9
Report ID: AP100

* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
16850		1802 Alex Childs		44.00					
	1822	06/14/21 Swimming Lesson Refund prorate		44.00			1000 346030		101000
16851		17 MONTANA SAWS LLC		626.50					
	291	06/02/21 Service of mower #2 1/2 Parks		228.75			1000 460430	360	101000
	291	06/02/21 Service of mower #2 1/2 Cemete		228.75*			1000 430900	360	101000
	291	06/02/21 Service weedeater 1/2 Cemete		59.50*			1000 430900	360	101000
	291	06/02/21 Service weedeater 1/2 Parks		59.50			1000 460430	360	101000
	291	06/02/21 3 6pk 1 gal mix 1/2 park		50.00*			1000 460430	231	101000
		# of Claims	36	Total:	43,233.90				
		Total Electronic Claims		4,153.69	Total Non-Electronic Claims		39080.21		

Fund/Account	Amount
1000 GENERAL	
101000 Cash - Operating	\$23,898.60
2230 AMBULANCE	
101000 Cash - Operating	\$415.92
2394 BUILDING CODE ENFORCEMENT	
101000 Cash - Operating	\$1,936.55
2410 DAYTON LIGHTING #1 DISTRICT 55	
101000 Cash - Operating	\$251.35
2420 PETERSON ADDN LIGHTING #2 DISTRICT 80	
101000 Cash - Operating	\$182.80
2430 GEO SMITH LIGHTING #3 DISTRICT 76	
101000 Cash - Operating	\$245.55
2440 CREEKSIDE LIGHTING #4 DISTRICT 77	
101000 Cash - Operating	\$387.28
2450 TWIN CREEKS LIGHTING #5 DISTRICT	
101000 Cash - Operating	\$432.37
2987 JEAN THOMAS PARK BEAUTIFICATIION FUND	
101000 Cash - Operating	\$2,900.00
5210 WATER	
101000 Cash - Operating	\$6,572.62
5310 SEWER	
101000 Cash - Operating	\$5,858.76
5610 AIRPORT	
101000 Cash - Operating	\$152.10
Total:	\$43,233.90

06/23/21
12:49:17

TOWN OF STEVENSVILLE
Claim Approval Signature Page
For the Accounting Period: 6 / 21

Page: 9 of 9
Report ID: AP100A

ORDERED that the Town Treasurer draw a check/warrant on the Town of Stevensville.

Council Council

Council Council

Mayor

Date Approved _____

File Attachments for Item:

- a. Resignation of Councilmember Dempsey Vick

Jenelle Berthoud

From: Dempsey Vick
Sent: Friday, June 11, 2021 7:37 PM
To: Brandon E. Dewey; Jaime Devlin; Paul Ludington; Scott B. Owens; Jenelle Berthoud
Subject: Resignation

Mayor Dewey, esteemed members of the council, Jenelle,

I am writing this letter resigning from the Stevensville Town Council effective immediately.

In June of 2019 I had the wonderful opportunity to apply for appointment to this position, and was appointed in August of that year. I cannot express the amount of pride that I have had in serving this community. I have learned so much, made new friends, and unfortunately lost some.

First thing I want to say is this: this resignation has nothing to do with any issues I may or may not have had in the past with Mayor Dewey or anyone else. This decision was purely made on my own, so that I can focus on myself, my career, and my future.

I love serving the people of Stevensville, be it as a firefighter, councilmember, or just helping someone cross the road.

To my neighbors, I am still here, I love each and every one of you, my door is always open to you.

God Bless You, God Bless Stevensville, and May God Bless America

Dempsey Vick
Former Town Councilmember, Ward 2

File Attachments for Item:

a. Discussion/Decision: Town Council vacancy in Ward 2 created by the resignation of Patrick Shourd



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	Jenelle Berthoud
Second Person Submitting the Agenda Item:	
Submitter Title:	Town Clerk
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	6/28/2021
Agenda Topic:	Discussion/Decision: Town Council vacancy in Ward 2 created by the resignation of Patrick Shourd
Backup Documents Attached?	Yes
If no, why not?	
Approved/Disapproved?	Approved
If Approved, Meeting Date for Consideration:	6/28/2021
Notes:	

received
6/14/21
3:14pm

TOWN OF STEVENSVILLE APPLICATION – COUNCIL MEMBER

APPLICANT INFORMATION						
Last Name	Allen	First	Sydney	M.I.	K	Date
						6-16-21
Street Address	419 Riverside Ave					
City	Stevensville	State	Montana	ZIP	69870	
Phone	(406) 209-7555	E-mail Address	Sydneyallen406@gmail.com			
Date Available	6-16-21					

Do you live in the Ward where the Council Seat Vacancy Exists? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			Reference: 7-4-4112(9) MCA
Are you a citizen of the United States?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	To hold public office in Montana you must be a citizen of the United States. Reference 7-4-4104 MCA. Residency requirement Reference 7-4-4401 MCA and Age requirement specified per the Montana Constitution Article IV Section 2 and 4.
Are you at least 18 years of age?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	
Have you been a resident of the Town of Stevensville for at least 60 days?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	

EDUCATION INFORMATION
M.S. Curriculum + Instruction M.ed Instructional Design (current) B.A. Elementary Education

REFERENCES

Please list three professional references. Two should be employer references

Full Name	CHRISTINA STEVENS	Relationship	PRINCIPAL
Company	JEANNETTE RANKIN ELEM SCHOOL	Phone	(406) 544-4935
Address	5150 BIG FORK RD MS LA MT 59803		
Full Name	BECKY SORENSON	Relationship	FORMER PRINCIPAL
Company	HAWTHORNE ELEM SCHOOL	Phone	(406) 542-4075
Address	550 HIBERTA STREET MS LA MT 59804		
Full Name	ELIZABETH FAULKNER	Relationship	FORMER SUPERVISOR
Company	DESERT INDUSTRIAL SUPPLY	Phone	(601) 948-8457
Address	44957 YUCCA LANCASTER CA 93534		

PREVIOUS EMPLOYMENT

Company	MISSOULA COUNTY PUBLIC SCHOOL	Phone	(406) 728-2400
Address	9150 BIG FORK RD	Supervisor	CHRISTINA STEVENS
Job Title	3 RD GRADE TEACHER		
Duties and Responsibilities	PROVIDE INSTRUCTION, ASSESS STUDENTS & FOSTER A MEANINGFUL ENVIRONMENT.		
From	2019	To	CURRENT
Reason for Leaving	CURRENT		
May we contact your previous supervisor for a reference?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	

PREVIOUS EMPLOYMENT CONTINUED ON NEXT PAGE

PREVIOUS EMPLOYMENT CONTINUED

Company	REDS TOWING	Phone	()
Address	321 N. RUSSELL	Supervisor	BRITTANY COWAN

Job Title ADMIN ASSISTANT

Responsibilities FULFILL BASIC OFFICE DUTIES

From	2017	To	2019	Reason for Leaving	GRADUATED UNIVERSITY
------	------	----	------	--------------------	----------------------

May we contact your previous supervisor for a reference? YES NO

Company	DESERT INDUSTRIAL SUPPLY	Phone	(661) 948 8457
---------	--------------------------	-------	----------------

Address	44957 YUCCA AVE LANCASTER CA 92534	Supervisor	ELIZABETH FAULKNER
---------	------------------------------------	------------	--------------------

Job Title ADMIN ASSISTANT

Responsibilities PAYROLL SUPPORT OFFICE MANAGER

From	FEB 2015	To	AUG 2016	Reason for Leaving	MOVED TO MONTANA
------	----------	----	----------	--------------------	------------------

May we contact your previous supervisor for a reference? YES NO

WHY DO YOU WANT TO SERVE AS A COUNCIL MEMBER FOR THE TOWN OF STEVENSVILLE?

I WANT TO SERVE AS A COUNCIL MEMBER FOR THE TOWN OF STEVENSVILLE BECAUSE I BELIEVE IN THE BETTERMENT OF OUR COMMUNITY. I WANT TO FOCUS ON UNITY AND IMPROVEMENT TO ENSURE THAT THE COMMUNITY REMAINS ONE OF THE MOST ENJOYABLE & WELCOMING TOWNS IN MONTANA.

WHAT QUALIFICATIONS DO YOU HAVE THAT MAKE YOU THE BEST CANDIDATE TO SERVE AS COUNCIL MEMBER FOR THE TOWN OF STEVENSVILLE?

PRESIDENT - PARK BOARD
 PROJECT 59870 - SPLASH PAD
 CIVIC CLUB MEMBER

AS A MEMBER OF ALL THESE GROUPS, I HAVE HAD THE OPPORTUNITY TO WORK WITH KIND & CARING CITIZENS WITH THE DESIRE TO MOVE OUR TOWN FORWARD AND MAKE IT BETTER. I HAVE LEARNED ABOUT BUDGETS, GRANTS & OTHER METHODS TO RAISE FUNDS FOR OUR TOWN.

PLEASE REFER TO CHAPTER 2, ARTICLE 3 OF THE STEVENSVILLE MUNICIPAL CODE FOR DUTIES AND RESPONSIBILITIES OF A TOWN COUNCIL MEMBER. COUNCIL MEMBER'S DUTIES INCLUDE ATTENDING REGULAR AND SPECIAL COUNCIL MEETINGS, PUBLIC HEARINGS, SITTING ON BOARDS, ASSISTING IN THE DEVELOPMENT OF THE TOWN BUDGET, IMPLEMENTING THE BUDGET, ADOPT RESOLUTIONS, ORDINANCES, ADDRESSING POLICIES FOR THE TOWN AND ASSISTING IN RESOLVING ISSUES RELEVANT TO THE TOWN. DO YOU HAVE THE TIME TO DEDICATE TO THESE DUTIES AS REQUIRED?

AFTER 4 P.M. - WEEKLY AND DAILY DURING SUMMER MONTHS, WITH NOTICE.
 Yes.

I certify that my answers are true and complete to the best of my knowledge.

SIGNATURE Sydney Alb DATE 6-16-2021

File Attachments for Item:

b. Discussion/Decision: Town Council vacancy in Ward 2 created by the resignation of Dempsey Vick



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	Jenelle Berthoud
Second Person Submitting the Agenda Item:	
Submitter Title:	Town Clerk
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	6/28/2021
Agenda Topic:	Discussion/Decision: Town Council vacancy in Ward 2 created by the resignation of Dempsey Vick
Backup Documents Attached?	Yes
If no, why not?	
Approved/Disapproved?	Approved
If Approved, Meeting Date for Consideration:	6/28/2021
Notes:	

received

6/23/21 4:50 PM

TOWN OF STEVENSVILLE APPLICATION – COUNCIL MEMBER

APPLICANT INFORMATION							
Last Name	Crews	First	James	M.I. V	Date	6-15-21	
Street Address	316 9th St						
City	Stevensville	State	Montana	ZIP	59870		
Phone	406-546-1102	E-mail Address	shadowsdolittle@gmail.com				
Date Available	6-15-21						
Do you live in the Ward where the Council Seat Vacancy Exists? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> [Reference 7-4-4112(3) MCA]							
Are you a citizen of the United States?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	To hold public office in Montana you must be a citizen of the United States. Reference 7-4-4104 MCA. Residency requirement Reference 7-4-4401 MCA and Age requirement specified per the Montana Constitution Article IV Section 2 and 4.				
Are you at least 18 years of age?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>					
Have you been a resident of the Town of Stevensville for at least 60 days?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>					
EDUCATION INFORMATION:							
Professional Nuclear Maintenance and Navy Nuclear Operator trained, Professional Weapons Handling Instructor, Professional Technical Writer.							
REFERENCES							
<i>Please list three professional references. Two should be employer references</i>							
Full Name	Gary Penne			Relationship	Former Navy Supervisor		
Company	USN			Phone	() Not authorized to release		
Address	Glendale, Arizona						
Full Name	Thomas Traylor			Relationship	Former Supervisor		
Company	Arizona Public Service Company			Phone	() Not authorized to release		
Address	Glendale, Arizona						
Full Name	Craig E. Thomas			Relationship	Friend		
Company	Retired			Phone	() Not authorized to release		
Address	Stevensville Montana						
PREVIOUS EMPLOYMENT							
Company	I have been retired for over 6 years.			Phone	()		
Address				Supervisor			
Job Title							
Duties and Responsibilities							
From		To		Reason for Leaving			
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>	NO <input type="checkbox"/>		
PREVIOUS EMPLOYMENT CONTINUED ON NEXT PAGE							

PREVIOUS EMPLOYMENT CONTINUED

Company		Phone	()
Address		Supervisor	
Job Title			
Responsibilities			
From		To	
		Reason for Leaving	
May we contact your previous supervisor for a reference?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Company		Phone	()
Address		Supervisor	
Job Title			
Responsibilities			
From		To	
		Reason for Leaving	
May we contact your previous supervisor for a reference?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	

WHY DO YOU WANT TO SERVE AS A COUNCIL MEMBER FOR THE TOWN OF STEVENSVILLE?

I want to see the Town's business conducted in a professional manner and the town finances managed responsibly. I want to see the trust in our local government restored.

WHAT QUALIFICATIONS DO YOU HAVE THAT MAKE YOU THE BEST CANDIDATE TO SERVE AS COUNCIL MEMBER FOR THE TOWN OF STEVENSVILLE?

Former Town Council Member, Former Town Council President, Former Stevensville Mayor.

PLEASE REFER TO CHAPTER 2, ARTICLE 3 OF THE STEVENSVILLE MUNICIPAL CODE FOR DUTIES AND RESPONSIBILITIES OF A TOWN COUNCIL MEMBER. COUNCIL MEMBER'S DUTIES INCLUDE ATTENDING REGULAR AND SPECIAL COUNCIL MEETINGS, PUBLIC HEARINGS, SITTING ON BOARDS, ASSISTING IN THE DEVELOPMENT OF THE TOWN BUDGET, IMPLEMENTING THE BUDGET, ADOPT RESOLUTIONS, ORDINANCES, ADDRESSING POLICIES FOR THE TOWN AND ASSISTING IN RESOLVING ISSUES RELEVANT TO THE TOWN. DO YOU HAVE THE TIME TO DEDICATE TO THESE DUTIES AS REQUIRED?

Yes
I am applying for the seat vacated by Dempsey Vick.

I certify that my answers are true and complete to the best of my knowledge.

SIGNATURE  DATE 6-15-21

received
6/23/21 4:18 PM

TOWN OF STEVENSVILLE APPLICATION – COUNCIL MEMBER

APPLICANT INFORMATION							
Last Name	Deulin	First	BUSAN	M.I.	A	Date	6/23/2021
Street Address	305 6th Street						
City	Stevensville	State	MT	Montana	ZIP	59870	
Phone	406-240-7862	E-mail Address	LadyPam22@yahoo.com				
Date Available	6/23/2021						
Do you live in the Ward where the Council Seat Vacancy Exists? Yes ___ No ___ [Reference 7-4-4112(3) MCA]							
Are you a citizen of the United States?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	To hold public office in Montana you must be a citizen of the United States. Reference 7-4-4104 MCA. Residency requirement Reference 7-4-4401 MCA and Age requirement specified per the Montana Constitution Article IV Section 2 and 4.				
Are you at least 18 years of age?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>					
Have you been a resident of the Town of Stevensville for at least 60 days?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>					
EDUCATION INFORMATION:							
REFERENCES							
Please list three professional references. Two should be employer references							
Full Name	Don Wandler		Relationship	Friend			
Company	—		Phone	(406) 360-6683			
Address	311 5th St Stevensville MT 59870						
Full Name	Judy Bangert		Relationship	Friend			
Company	—		Phone	(406) 239-2535			
Address	2070 Cooper #124 Missoula MT 59808						
Full Name	Roberta Nicholas		Relationship	Friend			
Company	—		Phone	(406) 546-9789			
Address	307 6th Street Stevensville MT 59870						
PREVIOUS EMPLOYMENT							
Company	A1Z Personnel-Hamilton		Phone	(406) 363-0723			
Address	333 E. 1st Street Hamilton		Supervisor	Self			
Job Title	Owner						
Duties and Responsibilities	ran 3 offices						
From	1993	To	2005	Reason for Leaving	Retired		
May we contact your previous supervisor for a reference?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>					
PREVIOUS EMPLOYMENT CONTINUED ON NEXT PAGE							

PREVIOUS EMPLOYMENT CONTINUED

Company	/			Phone	()	
Address				Supervisor		
Job Title						

Responsibilities					
------------------	--	--	--	--	--

From		To		Reason for Leaving	
------	--	----	--	--------------------	--

May we contact your previous supervisor for a reference?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
--	------------------------------	-----------------------------	--

Company	/			Phone	()	
Address				Supervisor		
Job Title						

Responsibilities					
------------------	--	--	--	--	--

From		To		Reason for Leaving	
------	--	----	--	--------------------	--

May we contact your previous supervisor for a reference?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
--	------------------------------	-----------------------------	--

WHY DO YOU WANT TO SERVE AS A COUNCIL MEMBER FOR THE TOWN OF STEVENSVILLE?

I love this town. It is so disturbing to see all the backbiting I want to ^{help} keep it moving forward


WHAT QUALIFICATIONS DO YOU HAVE THAT MAKE YOU THE BEST CANDIDATE TO SERVE AS COUNCIL MEMBER FOR THE TOWN OF STEVENSVILLE?

I ran my own company for many years I know how to interact with people - I was president of the Sitterbo? Humane Assoc. for 4 years

PLEASE REFER TO CHAPTER 2, ARTICLE 3 OF THE STEVENSVILLE MUNICIPAL CODE FOR DUTIES AND RESPONSIBILITIES OF A TOWN COUNCIL MEMBER. COUNCIL MEMBER'S DUTIES INCLUDE ATTENDING REGULAR AND SPECIAL COUNCIL MEETINGS, PUBLIC HEARINGS, SITTING ON BOARDS, ASSISTING IN THE DEVELOPMENT OF THE TOWN BUDGET, IMPLEMENTING THE BUDGET, ADOPT RESOLUTIONS, ORDINANCES, ADDRESSING POLICIES FOR THE TOWN AND ASSISTING IN RESOLVING ISSUES RELEVANT TO THE TOWN. DO YOU HAVE THE TIME TO DEDICATE TO THESE DUTIES AS REQUIRED?

Yes

I certify that my answers are true and complete to the best of my knowledge.

SIGNATURE  DATE 6/23/21

File Attachments for Item:

c. Discussion/Decision: Investigation into legal fee claim



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	Brandon E. Dewey
Second Person Submitting the Agenda Item:	
Submitter Title:	Mayor
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	6/28/2021
Agenda Topic:	Discussion/Decision: Investigation into legal fee claim
Backup Documents Attached?	Yes
If no, why not?	
Approved/Disapproved?	Approved
If Approved, Meeting Date for Consideration:	6/28/2021
Notes:	

Brandon E. Dewey

From: Scott B. Owens
Sent: Tuesday, June 15, 2021 1:47 PM
To: Brandon E. Dewey; Jaime Devlin; Paul Ludington
Subject: Investigation Facilitation

Mayor / Council Members:

Based on the recent situation, I would recommend an independent investigation regarding the allegations of improper expenditures for attorney fees. I have spoken with the Mayor, council member Devlin, and Robert Underwood. At this point, it would not be prudent for my office to conduct this investigation nor would it be accepted by the public (in my opinion). Regardless, this determination is up to you.

At this time, I have spoken with a few prospective investigators: Jill Gerdrum, Jordan Crosby, and Isaac Canter. Jill is unable to provide assistance based on her recent representation of the Town. Therefore, if you choose to move forward, Jordan and Isaac have availability.

Jordan is out of Great Falls and is concerned that the necessary travel for interviews may significantly increase her legal bill. Her rate is \$215/hour.

Isaac is based out of Missoula. He will not be available until June 28. His rate is \$200/hour and he estimates that this investigation would cost somewhere between \$3,000 and \$6,000. He will forward an engagement letter for you to consider at your next council meeting.

If you decide to have an independent investigation, I would advise that council direct this investigation and sign the engagement letter.

I understand that the next council meeting will be held on June 28. Please let me know how you decide to proceed.

Finally, I understand that Mr. Vick and Mr. Shourd have resigned. If there is anyone else that needs this information, please forward.

Respectfully,

Scott B. Owens
City Attorney
406-422-5744
scott@townofstevensville.com

Messages and attachments sent to or from this e-mail account pertaining to City business may be considered public or private records depending on the message content. The City is often required by law to provide public records to individuals requesting them. The City is also required by law to protect private and confidential information. This message is intended for the use of the individual or entity named above. If you are not the intended recipient of this transmission, please notify the sender immediately, do not forward the message to anyone, and delete all copies.

File Attachments for Item:

d. Executive/Closed Session: Records Request from the Bitterroot Star Regarding Tribbensee v. Town of Stevensville



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	Brandon E. Dewey
Second Person Submitting the Agenda Item:	
Submitter Title:	Mayor
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	6/28/2021
Agenda Topic:	Executive/Closed Session: Records Request from the Bitterroot Star Regarding Tribbensee v. Town of Stevensville
Backup Documents Attached?	Yes
If no, why not?	
Approved/Disapproved?	Approved
If Approved, Meeting Date for Consideration:	6/28/2021
Notes:	



Bitterroot Star

Community Newspaper

P.O. Box 133 • Stevensville MT 59870

editor@bitterrootstar.com

(406) 777-3928

FREEDOM OF INFORMATION REQUEST

June 9, 2021

Town of Stevensville
206 Buck
Stevensville MT 59870

Greetings,

Under the Montana Public Records Act § 2-6-1001 et seq., I am requesting a copy of the recent settlement agreement in the case brought by Audree Tribbensee against the Town of Stevensville.

If there are any fees for searching or copying these records, I would like to request a waiver of all fees in that the disclosure of the requested information is in the public interest and will contribute significantly to the public's understanding of local government.

If access to the information I am requesting will take longer than a 'reasonable' amount of time, please contact me with information about when I might expect copies or the ability to inspect the requested records.

If you deny any or all of this request, please cite each specific exemption you feel justifies the refusal to release the information and notify me of the appeal procedures available to me under the law.

Thank you for considering my request.

Sincerely,

A handwritten signature in cursive script that reads "Victoria Howell". The signature is written in black ink and is positioned above the printed name.

Victoria Howell, Editor
Bitterroot Star
777-3928