



**Stevensville Town Council Meeting
Agenda for
THURSDAY, JANUARY 26, 2023
6:00 PM
206 Buck Street, Town Hall**

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Public Comments (Public comment from citizens on items that are not on the agenda)
4. Approval of Minutes
 - a. Special Town Council Meeting (Closed Session) 01/12/2023
5. Approval of Bi-Weekly Claims
 - a. [Claims # 18167-#18184](#)
6. Administrative Reports
7. Guests
8. Correspondence
9. Public Hearings
10. Unfinished Business
 - a. [Discussion/Decision: Second Reading of Ordinance No.150 Removal of Contradicting Language in Section 3. Sec. 24-17 4 \(a\)](#)
11. New Business
 - a. [Discussion/Decision: Traffic Study by Montana Department of Transportation, from South Ave to Middle Burnt Fork Rd](#)
 - b. ~~Discussion: Review of Town of Stevensville local government and discuss possible change to a charter form of government.~~ This agenda item has been removed from New Business by Council President Bob Michalson
12. Board Reports
13. Town Council Comments
14. Executive Report
15. Adjournment

Welcome to Stevensville Town Council Chambers

We consider it a privilege to present, and listen to, diverse views.

It is essential that we treat each other with respect.

We expect that participants will:

- ✓ Engage in active listening
- ✓ Make concise statements
- ✓ Observe any applicable time limit

We further expect that participants will refrain from disrespectful displays:

- ✗ Profanity
- ✗ Personal Attacks
- ✗ Signs
- ✗ Heckling and applause

Guidelines for Public Comment

Public Comment ensures an opportunity for citizens to meaningfully participate in the decisions of its elected officials. It is one of several ways your voice is heard by your local government. During public comment we ask that all participants respect the right of others to make their comment uninterrupted. The council's goal is to receive as much comment as time reasonably allows. All public comment should be directed to the chair (Mayor or designee). Comment made to the audience or individual council members may be ruled out of order. Public comment must remain on topic, and free from abusive language or unsupported allegations.

During any council meeting you have two opportunities to comment:

1. During the public comment period near the beginning of a meeting.
2. Before any decision-making vote of the council on an agenda item.

Comment made outside of these times may not be allowed.

Citizens wishing to speak during any public comment period should come forward to the podium and state their name and address for the record. Comment may be time limited, as determined by the chair, to allow as many people as possible to comment. Comment prior to a decision-making vote must remain on the motion before the council.

Thank you for observing these guidelines.

File Attachments for Item:

a. Claims # 18167-#18184

01/24/23
11:01:18

TOWN OF STEVENSVILLE
Claim Approval List
For the Accounting Period: 1/23

Page: 1 of 3
Report ID: AP100

For dates posted from 01/11/23 to 01/24/23
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
18167	8427	108 BITTERROOT STAR 01/11/23 A- Legal ad ordinance amendmen	60.00 60.00*			1000 410550	330	101000
		*** Claim from another period (12/22) ****						
18168	76301	748 Allegra Print & Imaging 12/06/22 FD- EMS data collection sheets	134.42 134.42			2230 420730	220	101000
18169		386 MONTANA RAIL LINK, INC. U/G Sewer Pipe Xing U/G 10" Water Pipeline Xing	125.00					
	814469	01/06/23 W- U/G Sewer pipe xing	25.00*			5210 430550	340	101000
	814469	01/06/23 W-U/G 10" water xing	100.00*			5210 430550	340	101000
18170		16 MONTANA ENVIRONMENTAL LAB LLC Wastewater/Water testing	1,476.55					
	M2212933	01/03/22 WW- testing	972.55*			5310 430640	335	101000
	M2213187	01/03/22 W- testing	504.00*			5310 430510	335	101000
		*** Claim from another period (12/22) ****						
18171		1902 Bill Perrin Reimbursement for postage and box for shipping	30.90					
		12/28/22 FD- Reimbursement for postage	30.90			1000 420410	311	101000
18172	20365	1650 D.I.A.R Do It All Repair 01/06/23 PD-HP tool fee for code repair	199.96 199.96			1000 420100	232	101000
18173	86117	1787 Valli Information Systems, Inc. 12/31/22 BDS Service fee	82.59 82.59			5210 430510	320	101000
		*** Claim from another period (12/22) ****						
18174	67665	228 Norco, Inc. 12/31/22 PW- Cylinder rental	12.09 12.09			1000 430100	231	101000
18175		1881 Civic Plus Municode premium subscription 01/01/23-12/31/23	1,575.00					
		A- Municode subscription	1,575.00*			1000 410550	330	101000
18176		23 VALLEY DRUG AND VARIETY 01/06/23 A- USPS shipping 01/11/23 A- Copies for P & Z mtg sub.	63.22 15.22* 48.00*			1000 430510 1000 410550	311 320	101000 101000

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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
18177		1744 MMIA-Liability Program	607.50					
	DR1005365	01/04/23 S- Insurance payment	607.50*			5310 430610	510	101000
18178		1780 Tear It Up LLC	63.40					
	61583	01/17/23 A- shredding services	63.40			1000 410550	210	101000
18179		1903 RockBo, LCC	117.91					
		Car washes for PD						
		01/09/23 PD- Car washes 2/22-12/22	117.91			1000 420100	232	101000
		*** Claim from another period (12/22) ****						
18180		1659 CHS Mountain West CO-OP	344.90					
		January 12/31/22 PW- Fuel	344.90			1000 430100	231	101000
		*** Claim from another period (12/22) ****						
18181		593 KG EXPRESS LUBE	582.30					
	78972	12/22/22 FD- Oil change, coolant & batt	582.30*			2230 420730	232	101000
		*** Claim from another period (9/22) ****						
18182		74 STEVENSVILLE RURAL FIRE DISTRICT	45.39					
		Meal split trainings for September 2022						
		Invoice was received on 01/19/2023						
		122 01/19/23 FD- Meal split training (0922)	45.39			1000 420410	229	101000
18183	E	1823 Visa c/o Rocky Mountain Bank	10,527.62					
		12/15/22 A- grizzly broadband	90.00			5610 430300	346	101000
		09/14/22 A- centurylink lumen	57.71			5610 430300	345	101000
		12/16/22 TH- Bitterroot Disposal	106.55*			1000 410550	340	101000
		12/01/22 Admin First Call	400.00			1000 410550	356	101000
		12/01/22 PD First Call	400.00			1000 420100	356	101000
		12/01/22 Court First Call	110.00			1000 410360	356	101000
		12/01/22 Bldg First Call	110.00*			2394 420531	356	101000
		12/01/22 FD First Call	110.00			1000 420410	356	101000
		12/01/22 Sewer First Call	535.00*			5310 430610	356	101000
		12/01/22 Water First Call	535.00*			5210 430510	356	101000
		12/08/22 Verizon-Mayor phone	46.61			1000 410200	340	101000
		12/08/22 Verizon- PD cell phone	201.52			1000 420100	340	101000
		12/08/22 Verizon- H20 cell phone	41.03			5210 430510	345	101000
		09/08/22 Verizon- Sewer cell phone	41.02			5310 430610	345	101000
		09/08/22 Verizon- Airport cell phone	84.12			5610 430300	340	101000
		09/08/22 Verizon-Mobile internet	20.04			5610 430300	340	101000
		09/08/22 Verizon Mobile internet ambula	9.94*			2230 420730	340	101000
		12/18/22 Spectrum- Admin	42.17*			1000 410550	340	101000
		12/18/22 Spectrum- Police	139.97			1000 420100	340	101000
		12/18/22 Spectrum-Fire Dept	40.53			1000 420410	340	101000
		12/18/22 Spectrum-Eco Development	37.42*			2940 410550	340	101000
		12/18/22 Spectrum-Water Dept	101.72			5210 430510	340	101000

01/24/23
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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	12/18/22	Spectrum-Sewer Dept	101.72			5310 430610	340	101000
	12/18/22	Spectrum-Pool	46.36			1000 460445	340	101000
	12/01/22	P- Bitterroot Disposal	319.65			1000 460430	340	101000
	12/01/22	Bldg-Bitterroot Disposal	106.55			2394 420531	340	101000
	09/02/22	TH-Bitterroot Disposal	106.55*			1000 410550	340	101000
	09/13/22	TH- Adobe acropo	50.97*			1000 410550	330	101000
	09/19/22	TH- Adobe products	9.99*			1000 410550	330	101000
	12/20/22	PD- rear shocks	183.98			1000 420100	232	101000
	12/01/22	PD- mens police shirts	33.00			1000 420100	226	101000
	12/27/22	FD- MT State Fire Chief Assoc	75.00			1000 420410	330	101000
	12/13/22	W-Lead & copper training	61.80			5210 430510	380	101000
	12/14/22	PW- back up batteries	120.00			5210 430550	230	101000
	12/02/22	PD- registration & plates	24.40			1000 420100	314	101000
	12/27/22	A- postage stamps fin/adm	120.00*			1000 410550	311	101000
	12/05/22	PD- Galls police radar	2,090.03*			1000 420100	212	101000
	12/27/22	PD- waterproof boots	140.00			1000 420100	226	101000
	12/15/22	A- Ravalli electric	350.00			5610 430300	340	101000
	12/08/22	PW- Go Daddy email renewal	551.28			1000 430100	331	101000
	12/08/22	Admin-Go Daddy email renewal	839.40*			1000 410550	330	101000
	12/08/22	Court-Go Daddy email renewal	167.82			1000 410360	330	101000
	12/08/22	FD clerk-Go Daddy email renewa	95.94			1000 420410	330	101000
	12/08/22	PD- Go Daddy email renewal	587.52*			1000 420100	330	101000
	12/08/22	A-Go daddy email renewal	71.88*			1000 420100	330	101000
	12/08/22	Council-Go Daddy email renewal	647.52*			1000 410200	330	101000
	12/23/22	Admin- Adobe subscription	33.98*			1000 410550	330	101000
	12/23/22	PD- Adobe subscription	16.99*			1000 420100	330	101000
	12/01/22	S- blower motor replace	145.01			5310 430610	230	101000
	12/14/22	W- Plumbing supplies	31.99			5210 430550	230	101000
	12/06/22	A- calendars/office supplies	137.94			1000 410550	210	101000
18184		1901 Stephen Lassiter		208.12				
		Mileage reimbursement for attendance of the Mitigation Action Workshop in Kallispell						
	01/18/23	P- mileage reimbursement	208.12			1000 460430	380	101000
		# of Claims	18	Total:	16,256.87			
		Total Electronic Claims	10,527.62	Total Non-Electronic Claims	5729.25			

File Attachments for Item:

a. Discussion/Decision: Second Reading of Ordinance No.150 Removal of Contradicting Language in Section 3. Sec. 24-17 4 (a)



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	Unfinished Business
Person Submitting the Agenda Item:	Steve Gibson
Second Person Submitting the Agenda Item:	Jenelle Berthoud
Submitter Title:	Mayor
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	01/26/2023
Agenda Topic:	Discussion/Decision: Second Reading of Ordinance No.150 Removal of Contradicting Language in Section 3. Sec. 24-17 4 (a)
Backup Documents Attached?	Yes
If no, why not?	
Approved/Disapproved?	Approved
If Approved, Meeting Date for Consideration:	01/26/2023
Notes:	

ORDINANCE NO. 150

AN ORDINANCE AMENDING CHAPTER 24 - TRAFFIC AND VEHICLES OF THE STEVENSVILLE, MONTANA MUNICIPAL CODE

SECTION 1. Sec. 24-56 "Starting Parked Vehicles" shall be renumbered as Sec. 24.57.

SECTION 2. A new Sec. 24-56 "Driving on a Divided Highway" shall be added to read:

- (a) Where a highway has been divided into two or more roadways by leaving a space delineated by two double line or two yellow lines with a crosshatch pattern or by a physical barrier or a clearly indicated dividing section that is constructed in a way that impedes vehicular traffic, a vehicle may be driven only upon the right-hand roadway unless directed or permitted by official traffic control devices or police officers to use another roadway.
- (b) Excepting those left turns authorized in Sec. 24-55(4), a vehicle may not be driven over, across, or within a space, barrier, or section described in subsection (a) except through an opening in the physical barrier or dividing section or space or at an established crossover or intersection, unless specifically prohibited.

SECTION 3. Sec. 24-17 4. "Limitation on U-turns" shall be amended to read in full as follows:

- (a) U-turns are strictly prohibited at intersections on Main Street from the north town limits to the south town limits.
- (b) J-turns are strictly prohibited on Main Street from the north town limits to the south town limits.

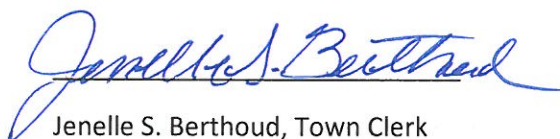
Passed on First Reading by the Stevensville Town Council this 12th day of January, 2023.

APPROVED:

ATTEST:



Steve Gibson, Mayor



Jenelle S. Berthoud, Town Clerk

Passed and Adopted on the Second Reading by the Stevensville Town Council this ____ day of _____, 2023.

APPROVED:

ATTEST:

Steve Gibson, Mayor

Jenelle S. Berthoud, Town Clerk

File Attachments for Item:

a. Discussion/Decision: Traffic Study by Montana Department of Transportation, from South Ave to Middle Burnt Fork Rd



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	Bob Michalson
Second Person Submitting the Agenda Item:	Cindy Brown
Submitter Title:	Council Member
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	01/26/2023
Agenda Topic:	Discussion/Decision: Traffic Study by Montana Department of Transportation, from South Ave to Middle Burnt Fork Rd
Backup Documents Attached?	Yes
If no, why not?	
Approved/Disapproved?	Choose an item.
If Approved, Meeting Date for Consideration:	
Notes:	Upon conversation with Police Chief Mac Sosa, the Town of Stevensville request the Montana Department of Transportation to do a traffic study on Main Street from South Ave to Middle Burnt Fork Rd to see if it is acceptable to lower the speed limit from 35 mph to 25 mph. Additional back up documents are attached to this agenda item.

Speed Study

Mac Sosa <mac@townofstevensville.com>

Fri 11/18/2022 3:19 PM

To: Cindy Brown <cindy@townofstevensville.com>; Bob Michalson <bob@townofstevensville.com>

Cc: Jenelle Berthoud <jenelle@townofstevensville.com>

Good Afternoon,

I am contacting you both because of an issue that directly impacts your ward.

We have been working on making the area around 6th St. and Main safer for the public in general but especially the school kids when making their trek to and from the Burnt Fork Market during lunch. As you know, the sign at the business on the corner of South and Main was moved to improve visibility and the trees along with bushes at that location were trimmed back. There is a crosswalk at 6th and we are moving forward with the flag and signage order for all crosswalks in town.

My concern is the speed limit in that area. The S-Curve is just north of that last crosswalk. The speed limit changes to 35 miles per hour just south of that crosswalk. Normal drivers tend to increase their speed as they approach a change in speed limit, and I believe that this is just too close to the last crosswalk. I have looked at the northbound lane of Eastside Hwy. It changes to 35 just south of town. There is then another 35 MPH sign posted in front of the Mormon Church and then it drops to 25 in front of NAPA, where visibility is obstructed by trees.

I believe that the safest thing to do is to change the MPH to 25 on the sign in front of the Mormon Church. I see no purpose in two 35MPH signs so close together. Additionally, this would be in line with the last businesses of the town. There are already people crossing the roadway in this area. They are mostly kids that prefer to walk to school than ride the bus. I believe that an additional crosswalk would serve a purpose in this area and could work hand in hand with a reduced speed limit there.

MDT indicates that Speed Limit Change requests should be submitted to local officials. I believe that this being placed on an agenda could serve the purpose of having community input during public comment. I believe this will also serve in showing that the Town would support the necessary speed study to have the speed limit changed.

Please feel free to contact me for questions or concerns...

Enjoy your weekend,

Mac

Mac Sosa, Chief of Police
Stevensville Police Department
102 Main St - Ste D
Stevensville, Mt 59870
406-777-3011

Montana Code Annotated 2021

TITLE 61. MOTOR VEHICLES

CHAPTER 8. TRAFFIC REGULATION

Part 3. Vehicle Operating Requirements

Establishment Of Special Speed Zones And Temporary Special Reduced Speed Limits -- Engineering And Traffic Investigation

61-8-309. Establishment of special speed zones and temporary special reduced speed limits -- engineering and traffic investigation. (1) (a) (i) If the commission determines upon the basis of an engineering and traffic investigation that a speed limit set by **61-8-303** or **61-8-312** is greater or less than is reasonable or safe under the conditions found to exist at an intersection, curve, or dangerous location or on a segment of a highway less than 50 miles in length under its jurisdiction, or on a highway corridor under its jurisdiction greater than 50 miles in length on which increased crash frequency or fatal crash data is observed, the commission may set a reasonable and safe special speed limit at that location or corridor. In the case of a school zone adjacent to a state highway, the commission is not required to base its speed limit determination solely upon the results of the engineering and traffic investigation.

(ii) In the event of a vehicle emergency, adverse weather condition, or identification of another highway safety factor that warrants decreasing the speed limit for reasonable and safe travel, the commission may, in advance of the safety event, adopt localized geographic area temporary special reduced speed limits that are lower than a speed limit set by **61-8-303** or **61-8-312**. The temporary special reduced speed limit becomes effective upon posting appropriate fixed or variable signs and shall remain in effect while the fixed or variable signs remain posted.

(b) If a local authority requests the department of transportation or an engineer, as provided in subsection (1) (c)(i), to conduct an engineering and traffic investigation based on the belief that a speed limit on a highway under the jurisdiction of the department of transportation is greater than is reasonable or safe, the commission may not increase the speed limit under consideration as a result of the investigation.

(c) (i) A local authority may request at its own expense that an engineering and traffic investigation be completed by a licensed professional engineer selected from a list compiled and approved by a committee as provided in subsection (1)(c)(ii).

(ii) A committee containing two department of transportation staff appointed by the director and two representatives of associations whose membership comprises cities, towns, and counties, as authorized by **7-5-2141** and **7-5-4141**, shall review credentials submitted by licensed professional engineers and shall determine who appears on the list of individuals authorized to conduct engineering and traffic investigations for local governments. The list must be updated every 2 years.

(iii) Upon completion of an engineering and traffic investigation conducted for a local government, the department of transportation shall submit a report to the commission with findings and recommendations. The commission shall decide on an appropriate speed limit based on the traffic investigation within 120 days from the date the investigation is submitted to the department of transportation.

(d) A local authority may request a temporary special reduced or increased speed zone for a route or route segment that is under consideration for a reduced or increased speed limit under subsection (1)(a), (1)(b), or (1)(c). If a local authority makes multiple requests for temporary special reduced or increased speed zones, the local authority shall prioritize the requests. The department of transportation shall conduct a preliminary visual and engineering review of a route or a route segment for which a temporary special speed zone is requested. The reviewing party must include a representative of the local authority. Upon completion of the preliminary review, if the department of transportation concurs with the local authority that a temporary special reduced or increased speed limit is warranted, a temporary special reduced or increased speed zone may be established upon formal approval by the commission. The temporary special reduced or increased speed limit remains in effect until a complete traffic and engineering study has been done on the route or route segment and the commission has made a determination on changing the speed limit.

(2) Pending completion of an engineering and traffic investigation as provided for in subsection (1), the commission may temporarily set a speed limit of not less than 75 miles an hour on a segment of an interstate highway that it reasonably believes is not suitable for the limit established in **61-8-303(1)(a)**.

(3) The department of transportation shall erect and maintain appropriate signs giving notice of special limits. If the special limits apply to a school zone, the department shall consider the use of electronic signs in lieu of or in addition to other appropriate signs. When the signs are erected, the limits are effective for those zones at all times or at other times that the commission sets.

(4) The authority of the commission under this section includes the authority to set reduced nighttime speed limits on curves and other dangerous locations.

(5) This section does not authorize the commission to set a statewide speed limit.

(6) (a) The violation of a speed limit established under this section, except subsection (2), is a misdemeanor offense and is punishable as provided in **61-8-711**.

(b) The violation of a speed limit established under subsection (2) is punishable as provided in **61-8-725**.

History: En. Sec. 42, Ch. 263, L. 1955; amd. Sec. 1, Ch. 204, L. 1959; amd. Sec. 1, Ch. 178, L. 1961; amd. Sec. 56, Ch. 316, L. 1974; R.C.M. 1947, 32-2145; amd. Sec. 3, Ch. 512, L. 1991; amd. Sec. 1, Ch. 73, L. 1995; amd. Sec. 1, Ch. 206, L. 1997; amd. Sec. 4, Ch. 43, L. 1999; amd. Sec. 1, Ch. 93, L. 2001; amd. Sec. 1, Ch. 261, L. 2013; amd. Sec. 6, Ch. 393, L. 2013; amd. Sec. 2, Ch. 395, L. 2015; amd. Sec. 28, Ch. 299, L. 2019; amd. Sec. 1, Ch. 440, L. 2019.