



**Stevensville Special Town Council Meeting
Agenda for
THURSDAY, FEBRUARY 29, 2024
6:00 PM
206 Buck Street, Town Hall**

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Public Comments (Public comment from citizens on items that are not on the agenda)
4. Approval of Minutes
 - a. Town Council Meeting Minutes 01/25/2024
5. Unfinished Business
 - a. Discussion/Decision: Awarding of bid, Stevensville Water System, Stevensville Water Main Replacement & Improvement Project, Mission Street
6. New Business
 - a. Discussion/Decision: Consent to the Mayor's Appointment of John Anderson to the Planning & Zoning Board
7. Town Council Comments
8. Executive Report
9. Adjournment

Welcome to Stevensville Town Council Chambers

We consider it a privilege to present, and listen to, diverse views.

It is essential that we treat each other with respect.

We expect that participants will:

- ✓ Engage in active listening
- ✓ Make concise statements
- ✓ Observe any applicable time limit

We further expect that participants will refrain from disrespectful displays:

- ✗ Profanity
- ✗ Personal Attacks
- ✗ Signs
- ✗ Heckling and applause

Guidelines for Public Comment

Public Comment ensures an opportunity for citizens to meaningfully participate in the decisions of its elected officials. It is one of several ways your voice is heard by your local government. During public comment we ask that all participants respect the right of others to make their comment uninterrupted. The council's goal is to receive as much comment as time reasonably allows. All public comment should be directed to the chair (Mayor or designee). Comment made to the audience or individual council members may be ruled out of order. Public comment must remain on topic, and free from abusive language or unsupported allegations.

During any council meeting you have two opportunities to comment:

1. During the public comment period near the beginning of a meeting.
2. Before any decision-making vote of the council on an agenda item.

Comment made outside of these times may not be allowed.

Citizens wishing to speak during any public comment period should come forward to the podium and state their name and address for the record. Comment may be time limited, as determined by the chair, to allow as many people as possible to comment. Comment prior to a decision-making vote must remain on the motion before the council.

Thank you for observing these guidelines.

File Attachments for Item:

- a. Town Council Meeting Minutes 01/25/2024

Stevensville Town Council Meeting Minutes

for THURSDAY, JANUARY 25, 2024, 6:30 PM 206 Buck Street, Town Hall

CONDENSED MINUTES

1. Call to Order and Roll Call

Mayor Michalson called the meeting to order. Councilmembers Barker, Brown, Nelson and Smith were all present.

2. Pledge of Allegiance

3. Public Comments (Public comment from citizens on items that are not on the agenda)

Nena Williams: 105 College Street, I sent a letter to the council earlier in the month about extending my 1st Street rose garden. I have gotten nothing but positive feedback on the corner. I would like to expand this. I have been doing this for three years and I am hooked up to the city water. I mainly do roses but would like to expand that to the extra land if I get it.

Mayor Michalson: you would have to first say what you want to do like leasing it, and then there is a process.

Councilmember Smith: I would like to get this in my mind where this property is.

Nena Williams: it is between 1st Street and Eastside HWY.

Councilmember Smith: Mr. Mayor is there anything to do with an easement.

Councilmember Barker: when you say that you hooked up to the city water what do you mean?

Nena Williams: I paid the fees, 2 summers ago. And I have water there. It was really worth it.

Councilmember Barker: there is a process that you have to go through I know when the Capps wanted to buy that property it was a discussion.

Mayor Michalson: if you would like to come into Town Hall and discuss it further and then we can look at the options. One option would be to take it to Planning & Zoning, they have to then bring it to the council. If you are looking at purchasing it that is a whole different animal. The process would start here. Monday would work for me.

Nena Williams: Monday would work, thank you very much.

(Unclear audio), Florence MT. I met Wally last week and he told me about your meeting. I have started a wildfire group and have been talking to Ravalli County about it and I am trying to reach out to all neighborhood councils and let them know of the project. Working together on wildfire mitigation as neighbors. I am trying to do it for both Missoula and Ravalli counties.

4. Approval of Minutes

a. Town Council Meeting Minutes 01/11/2024

Mayor Michalson: introduced approval of meeting minutes for 01/11/2024.

Councilmember Barker: make a motion to approve town council meeting minutes for 01/11/2024.

Councilmember Smith: 2nd.

Mayor Michalson: motion and a 2nd. Discussion? Public comment? Jenelle take the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Nelson: abstain.

Councilmember Smith: aye.

Mayor Michalson: passes 3-0

b. Special Town Council Meeting Minutes 01/18/2024

Mayor Michalson: introduced special town council meeting minutes 01/18/2024.

Councilmember Barker: make a motion to approve special town council meeting minutes for 01/18/2024

Councilmember Smith: 2nd.

Mayor Michalson: motion and a 2nd. Discussion? Public comment? Jenelle take the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Nelson: abstain.

Councilmember Smith: aye.

Mayor Michalson: passes 3-0

5. Approval of Bi-Weekly Claims

a. Claims #18780-#18798

Mayor Michalson: introduced approval of bi-weekly claims #18780-#18798.

Councilmember Smith: make a motion to accept claims #18780-#18798.

Councilmember Barker: 2nd.

Mayor Michalson: motion and a 2nd. Discussion?

Councilmember Barker: #18787 Robert Michalson, travel meeting with Sheriff Holton, what is that for.

Mayor Michalson: yes, he asked for me to come up there and meet with him.

Councilmember Smith: #18797, cemetery map and supplies.

Jenelle Berthoud: new maps were printed for the cemetery so that public works could have them in their trucks.

Councilmember Barker: #18785, Montana Rail link crossing fees. I know that they have taken out a lot of those in the valley, why are we paying on them.

Mayor Michalson: it is law, it is still their property.

Robert Underwood: it is where our sewer line goes.

Mayor Michalson: any other questions on the claims, public comment? Jenelle take the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Nelson: abstain.

Councilmember Smith: aye.

Mayor Michalson: passes 3-0

6. New Business

a. Discussion: Finance Report, Budget vs. Actual & Cash Report

Mayor Michalson: introduced new business a.

Robert Underwood: I just added. (provided updated) Cash report is the first one. Robert went through the cash report and explained it to the council. You will see some negative amounts, that is from the AFR. We will have to do a budget amendment, or they will just do the same thing next year.

Councilmember Brown: cash balance for the airport is that correct.

Robert Underwood: as of two minutes ago yes, it is. The next report is revenue vs. actuals, by fund again. Robert went through the report and explained it to the council. If you see more in the column than what was budgeted, it means that we have gotten more than what we estimated. 61% in the general fund, some more tax checks coming in. We are just about at 45% of what we should receive.

Mayor Michalson: over all how much have we spent on the budget so far.

Robert Underwood: that will be the next one, statement of expenditures vs. budget. Overall, we are 33% spent. For the most part we are 50% spent in the general fund, these numbers are where they need to be. 5250, water bond principal and interest it says 93% spent, that is because we took out our match for the ARPA grant.

Councilmember Brown: I had a question about the police training and pension, it says that we spent zero.

Robert Underwood: we will spend some of that down because Cassi is at school.

Councilmember Brown: how about on the pension.

Robert Underwood: For the fire department, the police use it for training and the fire uses it for pension. We get money for those accounts from the state, pass through for the fire department and the other half into the training fund.

Councilmember Barker: budgets vs actuals are we worried about any of the lighting districts.

Robert Underwood: actually, if you look on the revenue report that is going to match up. It all has to do with when they pay their taxes.

Councilmember Brown: the building code enforcement, it is up there at 60%.

Robert Underwood: a lot of the building code money is basically to pay Tim and we are not getting a lot. We are not getting a lot at this time.

Councilmember Brown: Main Street lighting project, we gave that money back, correct.

Robert Underwood: yes. The last part that I will mention is the money that we moved from Rocky Mountain Bank, since September we have made \$39,000.00. Gina and Steve moved it over to First Security Bank and now we are making pretty good money on it. It sounds like we are making good money but with inflation up 12% it is about equal. You will see it on some of the accounts, like the investments. Like the airport they already have over \$600.00.

PUBLIC COMMENTS

Jeff Motley: can you explain to me in the cash report why the ambulance is in the negative.

Robert Underwood: that has to do with a JV, that the AFR did. I have to talk to them about that. They should be positive so I will talk to them. JV's are journal vouchers.

Jeff Motley: like the \$3.00 in fireman's disability.

Robert Underwood: it has always been there.

Jeff Motley: on the fireman's disability I just need to ask for that check.

Robert Underwood: we just have to cut that check.

Jeff Motley: it is not showing here but we had the relief fund association, \$13,000.00.

Robert Underwood: I will have to look at that, if we put it in the general fund budget it is there.

Vickie Motley: 318 9th Street, my questions is the Jean Thomas Fund, there was \$10,000.00 budgeted what was that for, the park board did not approve anything to spend out of it, second is can we have a paper that you just gave the council that we do not have.

Robert Underwood: Jean Thomas has \$6,294.00. It says in the budget that we can spend up to \$10,000.00 obviously we can't. The process to spend that money is that it goes to the park board and then to the mayor and the council. It does not mean that the money has to be spent, it just has to go through that process.

Councilmember Barker: that was something that I have barked about many times and was told that it was for this and that. There was a first initial that we got a grant, and we got it. And then there was all of this coming out. I did bark about it and was told that concrete was coming out.

Robert Underwood: I can pull everything that has been spent in the past two years. Right now, if you are spending money, you still have to go through the process, this way we do not have to do a budget amendment.

Vickie Motley: it has been nicked and dimmed away. And never went through the park board, instead of being approved.

Councilmember Barker: the biggest thing that we approved was the new filtration system that was the only thing that we brought forth, then we were told that it was more. And then the \$9,000.00 was to be put back.

Mayor Michalson: last year one of the reasons that you voted no was that they wanted to use the remaining Jean Thomas money for the pool. In talking to Robert, I think that they might want to put that money back.

Robert Underwood: I know that they voted \$10,000 for the pool.

Vickie Motley: no, that is if we did not get the grant, and we got the grant.

Robert Underwood: there are two different finance officers during that I will have to pull it up.

Councilmember Smith: Councilmember Barker does the park board have a designation that you want to spend the money on?

Councilmember Barker: yes, we do. Street lighting and will be brought in front of the council. Arbor Foundation for trees, tree wells on Main Street.

Jeff Motley: thank you for bringing this to the board.

Mayor Michalson:

b. Discussion/Decision: Consent to the Mayor's Appointment of Dustin Wood to the Airport Board

Mayor Michalson: introduced new business item b. Consent to the Mayor's Appointment of Dustin Wood to the Airport Board.

Councilmember Barker: make a motion for the Mayor's Appointment of Dustin Wood to the Airport Board

Councilmember Nelson: 2nd.

Mayor Michalson: motion and a 2nd.

Councilmember Barker: I do not think that I know who Dustin is.

Councilmember Brown: Dustin is not here; he has been on the council for several years and has a business. He does miss a lot of meetings due to his business.

Councilmember Nelson: is that going to be a conflict. What are his obligations to the airport.

Will Rowe, Airport Manager: the airport board is an advisory board for the council, the board gives advice to the council and that is there purpose.

Mayor Michalson: further discussion? Public comment?

Craig Thomas: 4189 Ember Way, Dustin has been on the board for many years and owns 4 hangers at the airport. He does international work. He does miss from time to time because he does get called to Alaska, Oregon and Africa.

Councilmember Barker: I have asked Jeff to bring people in front of the council same thing with these other boards. To know who they are.

Mayor Michalson: you are right they should be showing up.

Councilmember Barker: it would be nice to put a face to it.

Craig Thomas: Dustin is up there at 5:30 in the morning and does not leave until 6:00 at night, what he does takes a lot of concentration.

Councilmember Barker: 5 minutes is all that I ask, just 5 minutes. I wont be here at the next meeting, just to put a face.

Mayor Michalson: Jenelle, would you take the vote.

Councilmember Barker: aye.

Councilmember Brown: abstain.

Councilmember Nelson: aye.

Councilmember Smith: aye.

Mayor Michalson: passes 3-0.

c. Discussion/Decision: Approval to Close Town Hall for Partial or Full Day for the Purpose of Utility Billing Training

Mayor Michalson: introduced new business item c. Approval to Close Town Hall for Partial or Full Day for the Purpose of Utility Billing Training. Before a motion and a 2nd I would like Robert, Gina and Jenelle to step up and say why we do not have a utility billing clerk and why we need training.

Robert Underwood: yesterday I worked with Black Mountain on our utility billing system. We recognize that we have some problems with utility billing and the people at Black Mountain that

work on utility billing know utility billing, and the people at Black Mountain that work on accounting know accounting.

Gina Crowe: they are two separate systems and I think that is important to know.

Robert Underwood: if you look at the revenue statement it is negative this month and will stay negative until we close the end of the month, when looking at the reports yesterday the expert from the utility billing side of Black Mountain says we have to get this to come together, the numbers are not matching up. That is because we have had multiple billing clerks in the past few years, and everything has been done differently. They want us to close down and have us go through this system; the other part is to understand the Black Mountain way to do it. Before we involve anyone in this unique system, so we all need to know how. We have had a hard time with reconciliation, and nothing has ever matched up. They want to go through everything to make sure we are doing this correctly. It is a little more involved because we have BDS, and they collect payments.

Councilmember Barker: taking payments is the one in Boise. Is there a way that we can alleviate that system and just have the other two systems?

Gina Crowe: BDS is a private company that takes our payments, credit card/ACH payment center. Black Mountain is trying to do their own process for sending bills and collecting payments. BDS is fine, it is expensive. We are really trying to figure this out, we were left flat footed and none of knew how to do it, as errors came up, we realized that we needed to figure out how this system works. if we just through someone in there we would be setting them up for failure. We do not even know how to do it. When you talk about training, anyone can sit down and watch a video but how does it work in Stevensville, not the same as in Hamilton or Missoula. You have to have a good workflow, sitting down and making sure that everyone understands it. Would also like to see what this job entails. There are a lot of things to this job, we will get there. Black Mountain has been great, and we are going to all sit down and learn this.

Jenelle Berthoud: they said it well, all three of us tackling this. Meter reads that are off, or just not reading at all.

Councilmember Barker: is there a reason why the meter reads are bad.

Jenelle Berthoud: we have not even been able to focus on Harmony to understand what is truly happening.

Robert Underwood: we paid for training for Harmony, it was set up by an individual and nobody was told. So just Laura got trained not anyone that was using Harmony.

Councilmember Barker: how do they do the meter readings?

Robert Underwood: just drive down the street.

Jenelle Berthoud: they have a computer system, and as you drive it is picking up a route, up or down the street.

Robert Underwood: that is what we are finding that it may not be a bad meter, just how they are being read. It is going to take some time to develop that route. Some of them are not

transmitting because the battery is dead and some because of their location. That knowledge George was able to tell us. The meter still spins when the water passes through. So we are going to work on this.

Councilmember Barker: this is very helpful. Now we may have some meters that we may not need.

Gina Crowe: some of them are on back order.

Mayor Michalson: remember when Steve Kruse ordered a lot of them some of those were defective.

Councilmember Barker: those should have had replacements.

Mayor Michalson: yes, and I do not know all of that. We have 44 of them right now and some on back order. 170 not reading if we can get that down to 130. I will just have to work with public works, there are patterns. Jenelle did a good job going through and looking at them. That is part of our plan, here is a section that needs to be re-read, it is up to me to get them to change how the route is read. We need to get that done before the water season comes, that is our revenue.

Councilmember Nelson: is there any time frame on the backorder issue, or do we have that problem.

Jenelle Berthoud: " Mr. Lassiter at the second to last council meeting had mentioned that he had some contact with Core & Main, they had a good conversation.

Councilmember Brown: so is it for just the three of you not public works attending this meeting.

Gina Crowe: this training is just on the system and how to process the information when it comes in. When they get the meter readings then what do we do with it. How to read the meters is a different training/separate issue.

Mayor Michalson: Robert when you talked about the \$10,000 training that was with master meter.

Councilmember Brown: one thing I would be more than happy to schedule a day off to be in the office just to have someone in the office while we are doing the training.

Councilmember Wallace: that is great I had already volunteered for that, so we can work together.

Councilmember Brown: just so there is a body in there.

Gina Crowe: after talking to James, it is going to be about 4 hours. And we are hoping to do that in the morning. So how this is going to work is that each of us will be at our computers in the main office.

Councilmember Brown: you wouldn't have to get up and handle the counter.

Gina Crowe: true, but the problem with that might be that some many questions come in that I can't answer and then you would be needing Jenelle to answer.

Councilmember Brown: at least we could tell the public that you are in training and should be available at such a time.

Gina Crowe: that would be a bit of a distraction in the main office.

Councilmember Brown: any way that you can use upstairs?

Jenelle Berthoud: our computers will not work up there.

Councilmember Brown: I just feel that we should have someone at the front window, even if we sat in the hallway. Might be an idea.

Mayor Michalson: depending on the time, Colette may be available.

Councilmember Smith: make a motion that we approve town hall to have a partial or full day training.

Councilmember Nelson: 2nd.

Mayor Michalson: motion and a 2nd.

Jeff Motley: I think that you are absolutely right that it would be a huge distraction with people coming in and side conversations going on, if you close town hall, maybe someone on the police department side. If they see you in there.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Nelson: aye.

Councilmember Smith: aye.

Mayor Michalson: passes 4-0

d. Discussion/Decision: Approval to Move Forward with the Process for an Emergency Facilities & Land Use Agreement Between the USDA Forest Service and the Town of Stevensville Airport

Mayor Michalson: introduced new business item d. Approval to Move Forward with the Process for an Emergency Facilities & Land Use Agreement Between the USDA Forest Service and the Town of Stevensville Airport.

Will Rowe, Airport Manager: I was in contact with Tyler Brothers with the Forest Service. It is up for renewal. Last time signed was in 2020. Need it back by the end of January so that it can be drawn up and get it back to us. This is a land use agreement it is in our benefit to get this in place.

Councilmember Barker: does the fire department get involved with it like before.

Will Rowe: there are different levels with the land use agreement; rates of pay, fire suppression. There has been some agreements when the airport and the town were a pass through for the fire department. That is up to the fire department and Jeff could probably speak to that.

Councilmember Barker: would that be one agreement or two.

Will Rowe: this is a land use agreement between the USFS and the town, if there is something with the fire departments it would have nothing to do with us.

Councilmember Barker: I have seen it in the past, so just not sure if it was not brought to us properly.

Councilmember Brown: move that the council authorize the airport manager Will Rowe to open a line of communication between the USFS for a land use agreement.

Councilmember Barker: 2nd.

Mayor Michalson: motion and a 2nd. Discussion? Public comment?

Craig Thomas: I negotiated this contract in 2016 and has been in effect multiple times. It has been very beneficial. (Gave background to the time when the fire department was involved with the USFS and the airport). This agreement does not come back to the council when the airport is needed to house the USFS. That is why we do this now, so that it is ready to go.

Jeff Motley: following up to what Craig said, it is a win for the town and the whole community. We have to make this happen, when we first put this together. we did say that we wanted the fire department from Stevensville to be involved. To fill that request we, the fire department, went out and involved other agencies to make this work.

Mayor Michalson: any other comments from the public? Seeing none, Jenelle take the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Nelson: aye.

Councilmember Smith: aye.

Mayor Michalson: passes 4-0

e. Discussion/Decision: Rescind Resolution No.458a, A Resolution Amending the Membership of the ADHOC Climate Action Advisory Board

Mayor Michalson: introduced new business item e. Rescind Resolution No.458a, A Resolution Amending the Membership of the ADHOC Climate Action Advisory Board. (Mayor Michalson gave brief history on the board).

Councilmember Barker: motion Rescind Resolution No.458a, A Resolution Amending the Membership of the ADHOC Climate Action Advisory Board.

Councilmember Smith: 2nd.

Mayor Michalson: motion and a 2nd. Discussion? Public Comment? Jenelle take the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Nelson: aye.

Councilmember Smith: aye.

Mayor Michalson: passes 4-0

f. Discussion/Decision: To Nominate and Elect a Councilmember to Serve as Council President in Accordance with Town Council Rules Part XII

Mayor Michalson: introduced new business item f. To Nominate and Elect a Councilmember to Serve as Council President in Accordance with Town Council Rules Part XII.

Jenelle Berthoud: read email from Cindy Brown, wanting to be thought

Councilmember Smith: I move Cindy Brown as president of this council.

Councilmember Nelson: 2nd.

Mayor Michalson: motion and a 2nd. Discussion? Public comment? Jenelle take the vote.

Councilmember Barker: aye.

Councilmember Brown: abstain.

Councilmember Nelson: aye.

Councilmember Smith: aye.

Mayor Michalson: passes 3-0.

g. Discussion/Decision: Appointment of Councilperson to Serve on Planning & Zoning Board in Accordance with Stevensville Municipal Code §2-313

Mayor Michalson: introduced new business item g. Appointment of Councilperson to Serve on Planning & Zoning Board in Accordance with Stevensville Municipal Code §2-313.

Councilmember Brown: make a motion to put Councilmember Stacie Barker on to the Planning & Zoning Board.

Councilmember Smith: 2nd.

Mayor Michalson: I think that you would be a good person to do that. We have a motion and a 2nd. Discussion?

Councilmember Barker: I love being on the Park Board. I feel that it is time to look for something else, I have been on the Park Board since I have been on the council.

Mayor Michalson: any further discussion? Jenelle take the vote.

Councilmember Barker: abstain.

Councilmember Brown: aye.

Councilmember Nelson: aye.

Councilmember Smith: aye.

Mayor Michalson: passes 3-0

h. Discussion/Decision: Appointment of Councilperson to serve on TIFID/TEDD Board in Accordance with Stevensville Municipal Code §2-330

Mayor Michalson: introduced new business item h. Appointment of Councilperson to serve on TIFID/TEDD Board in Accordance with Stevensville Municipal Code §2-330.

Councilmember Barker: make a motion to appoint Councilmember Cindy Brown to serve on the TIFID/TEDD Board in Accordance with Stevensville Municipal Code §2-330.

Councilmember Smith: 2nd.

Mayor Michalson: motion and a 2nd. Discussion? Public comment? Jenelle take the vote.

Councilmember Barker: aye.

Councilmember Brown: abstain.

Councilmember Nelson: aye.

Councilmember Smith: aye.

Mayor Michalson: passes 3-0

i. Discussion/Decision: Appointment of Councilperson to Serve on Park Board

Mayor Michalson: introduced new business item i. Appointment of Councilperson to Serve on Park Board.

Councilmember Barker: make a motion to appoint Isaiah Nelson as a councilperson to serve on the Park Board.

Councilmember Smith: 2nd.

Mayor Michalson: motion and a 2nd. Discussion? Public comment? Seeing none, Jenelle take the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Nelson: abstain.

Councilmember Smith: aye.

Mayor Michalson: passes 3-0

j. Discussion/Decision: Appointment of Councilperson to Serve on the Airport Board in Accordance with Stevensville Municipal Code §3-33

Mayor Michalson: introduced new business item j. Appointment of Councilperson to Serve on the Airport Board in Accordance with Stevensville Municipal Code §3-33.

Councilmember Brown: I move that we appoint Wally Smith to serve on the Airport Board.

Councilmember Nelson: 2nd.

Mayor Michalson: motion and a 2nd. Discussion?

Councilmember Brown: I did talk to Wally about this, and I think that it would be a good fit.

Mayor Michalson: public comment? Seeing none, Jenelle take the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Nelson: aye.

Councilmember Smith: abstain.

Mayor Michalson: passes 3-0

7. Board Reports

NONE

8. Town Council Comments

Councilmember Barker: thank you fire department for taking down the Christmas lights. Great job seeing them go up and come down.

Councilmember Smith: regarding an article in the Bitterroot Star regarding an application for mayor raises a lot of questions and I would like the mayor to look into this.

Mayor Michalson: I will do that.

9. Executive Report

Mayor Michalson: had a meeting with Sheriff Steve Holten to discuss police department staffing. They will handle the major crimes but if it is a barking dogs, he wants you to know that those type of calls would cost us. On the 19th Stephen Lassiter, Jenelle and myself had a meeting with Riley Lubbers with HDR regarding developments on Park Street. This is getting a little closer to completion. Pine Street is a different issue, they are on the 5th submittal. Jenelle asked if the development was to be scaled down would it have a better chance for approval the flat answer was no, water is water. HDR is strongly recommending that the town have a proper developmental code Pine Street would not have happened. HDR will put together a task order and I will bring that to the council. This would give us more strength to work with. Water street project, Mission Street. It has been advertised and bids are due 2/22/24 at 2:00 pm. Bid opening on 2/22/24 at the council meeting. Special town council meeting on 2/29/24 for award. One last thing that I would like to say is that I am tired of all of the gravity on the poles in town. I will have Jenelle put that on the website.

10. Adjournment

Councilmember Smith: motion to adjourn.

Councilmember Barker: 2nd.

APPROVE:

ATTEST:

Bob Michalson, Mayor

Jenelle S. Berthoud, Town Clerk

File Attachments for Item:

a. Discussion/Decision: Awarding of bid, Stevensville Water System, Stevensville Water Main Replacement & Improvement Project, Mission Street



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	Unfinished Business
Person Submitting the Agenda Item:	Bob Michalson
Second Person Submitting the Agenda Item:	HDR Engineering
Submitter Title:	Mayor
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	02/29/2024
Agenda Topic:	Discussion/Decision: Awarding of bid, Stevensville Water System, Stevensville Water Main Replacement & Improvement Project, Mission Street
Backup Documents Attached?	Yes
If no, why not?	
Approved/Disapproved?	Approved
If Approved, Meeting Date for Consideration:	02/29/2024
Notes:	At the last town council meeting, 02/22/2024, 3 bids were opened for the Stevensville Water System, Stevensville Water Main Replacement & Improvement Project, Mission Street. The town council voted to accept Emerine Contracting as the lowest bid and for that bid and all of its contents to be reviewed by HDR Engineering. It is coming back to the town council with an award letter for final approval.



February 27, 2024

Mayor Bob Michalson
Town of Stevensville
206 Buck Street
Stevensville, Montana 59870

Stevensville Water Main Replacement Project Award Recommendation

Dear Mayor Michalson,

Bids for construction of the Stevensville Water Main Replacement Project were opened on February 22nd. Three bids were received. The certified bid tabulation for the three bids is attached. The low bidder for the project was Emerine Contracting LLC from Philipsburg. The lowest bid was approximately 17% above the engineers estimate. All three of the bids received were above the engineers estimate. There were errors found in both Emerine Contracting and Western Municipal's sum of bid item costs. The corrected totals are shown on the bid tab. Per the contract documents, the correct sum should be used. The corrections did not change the order of bidders.

We have reviewed Emerine Contracting's qualifications and find them to be a responsive and qualified contractor. We recommend that the Town proceed with the steps necessary to award the project to Emerine Contracting LLC for a total of \$1,373,691.00.

If you have any questions or comments, please don't hesitate to contact me.

Sincerely,

Eli Molloy, PE
Project Manager
HDR ENGINEERING, INC.



Project: WATER MAIN REPLACEMENT
 Subject: BID TABULATION
 Task: 300
 Job #: 10235808

Computed by: Chance Maes Date: 2/23/2024
 Checked by: Eli Molloy Date: 2/23/2024
 Workbook: Bid Tab 2-23-24.xlsx, Bid Tab
 Page: 1 of 1

Bid Tabulation - Town of Stevensville - Water Main Replacement											
Item No.	Description	Unit	Estimated Quantity	Engineer's Estimate		Emerine Contracting		Jackson Contractor Group		Western Municipal	
				Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount	Bid Unit Price	Bid Amount
101	Mobilization	LS	1	\$70,000.00	\$70,000.00	\$90,000.00	\$90,000.00	\$78,978.83	\$78,978.83	\$181,100.00	\$181,100.00
102	Traffic Control	LS	1	\$12,000.00	\$12,000.00	\$27,000.00	\$27,000.00	\$25,530.86	\$25,530.86	\$17,700.00	\$17,700.00
103	Permits, Bonds, Insurance	LS	1	\$52,000.00	\$52,000.00	\$70,000.00	\$70,000.00	\$1,593.56	\$1,593.56	\$38,900.00	\$38,900.00
104	Meter Replacement and Relocation	EA	55	\$2,800.00	\$154,000.00	\$4,038.00	\$222,090.00	\$2,826.58	\$155,461.90	\$2,800.00	\$154,000.00
105	Water Main Replacement	LF	3151	\$151.00	\$475,801.00	\$174.00	\$548,274.00	\$211.71	\$667,098.21	\$242.32	\$763,550.32
106	Pavement Resurfacing	SF	81300	\$4.50	\$365,850.00	\$4.43	\$360,159.00	\$6.42	\$521,946.00	\$6.50	\$528,450.00
107	Landscape Restoration										
	Grass Landscape Restoration	SF	360	\$6.00	\$2,160.00	\$42.00	\$15,120.00	\$5.11	\$1,839.60	\$52.00	\$18,720.00
	Gravel Landscape Restoration	SF	148	\$6.00	\$888.00	\$51.00	\$7,548.00	\$21.51	\$3,183.48	\$7.90	\$1,169.20
108	Dewatering	LS	1	\$12,000.00	\$12,000.00	\$3,500.00	\$3,500.00	\$6,938.56	\$6,938.56	\$62,400.00	\$62,400.00
109	Contingency Allowance	LS	1	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00
Total					\$1,174,699.00		* \$1,373,691.00		\$1,492,571.00		* \$1,795,989.52

Checked By: Elijah J. Molloy, PE

HDR Engineering, Project Manager

Bid Signed	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Bid Bond Included	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Addendum Acknowledged	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Manufacturers Listed	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Non-Collusion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Experience, etc.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

* Contractor's bid contains mathematical errors. Totals have been revised to show the correct sum per Specifications Section 00 21 13 13.02 C.



SECTION 00 46 00
NON-COLLUSION AFFIDAVIT

Town of Stevensville, Montana – Water Main Replacement Project

State of Montana

Ravalli County

I state that I am Kipp Shumway president (Title) of Emercon Contracting (Name of Firm) and that I am authorized to make this affidavit on behalf of this firm and its owners, directors, and officers. I am the person responsible in this firm for the price(s) and the amount of this Bid.

I state that:

(1) The price(s) and amount of this Bid have been arrived at independently and without consultation, communication or agreement with any other Contractor, Bidder, or potential Bidder, except as disclosed on the attached appendix.

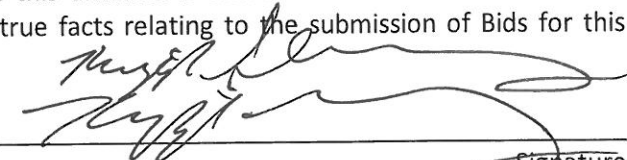
(2) That neither the price(s) nor the amount of this Bid, and neither the approximate price(s) nor approximate amount of this Bid, have been disclosed to any other firm or person who is a Bidder or potential Bidder, and they will not be disclosed before Bid opening.

(3) No attempt has been made or will be made to induce any firm or person to refrain from bidding on this contract, or to submit a Bid higher than this Bid, or to submit any intentionally high or noncompetitive Bid or other form of complementary Bid.

(4) The Bid of this firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive Bid.

(5) Emercon (name of this firm), its affiliates, subsidiaries, officers, directors and employees are not currently under investigation by any governmental agency and have not in the last four years been convicted of or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as described in the attached appendix.

I state that Emercon (name of this firm) understands and acknowledges that the above representations are material and important, and will be relied on by Missoula County in awarding the contract(s) for which this Bid is submitted. I understand and this firm understands that any misstatement in this affidavit is and shall be treated as fraudulent concealment from Missoula County of the true facts relating to the submission of Bids for this contract.



Signature

Emergent Contracting, President

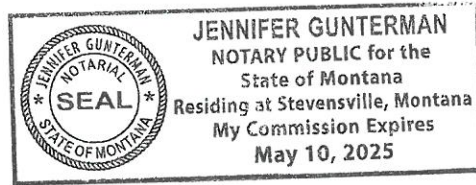
Name of Company/Position

Sworn to and subscribed before me this 22 day of Feb, 2024.

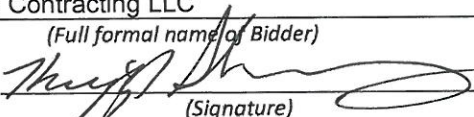
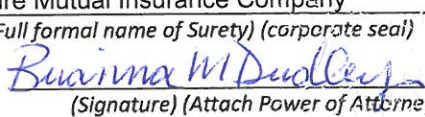
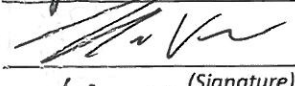

[Signature]

Notary Public

This commission expires: May 10, 2025



BID BOND (PENAL SUM FORM)

Bidder Name: Emerine Contracting LLC Address (principal place of business): PO Box 1266 Philipsburg, MT 59858	Surety Name: Amerisure Mutual Insurance Company Address (principal place of business): P.O. Box 9098 Farmington Hills, MI 48333-9098
Owner Name: Stevensville Public Works Address (principal place of business): 206 Buck Street Stevensville, MT 59870	Bid Project (name and location): Stevensville Water Main Replacement, Stevensville, MT Bid Due Date: February 22, 2024
Bond Penal Sum: 10% Ten Percent of Amount Bid Date of Bond: February 15, 2024	
Surety and Bidder, intending to be legally bound hereby, subject to the terms set forth in this Bid Bond, do each cause this Bid Bond to be duly executed by an authorized officer, agent, or representative.	
Bidder Emerine Contracting LLC <i>(Full formal name of Bidder)</i>	Surety Amerisure Mutual Insurance Company <i>(Full formal name of Surety) (corporate seal)</i>
By:  <i>(Signature)</i>	By:  <i>(Signature) (Attach Power of Attorney)</i>
Name: <u>Kipp Showway</u> <i>(Printed or typed)</i>	Name: <u>Brianna M. Dudley</u> <i>(Printed or typed)</i>
Title: <u>president</u>	Title: <u>Attorney-in-Fact</u>
Attest:  <i>(Signature)</i>	Attest:  <i>(Signature)</i>
Name: <u>Nick Vose</u> <i>(Printed or typed)</i>	Name: <u>Clara Herman</u> <i>(Printed or typed)</i>
Title: <u>supervisor</u>	Title: <u>witness</u>
Notes: (1) Note: Addresses are to be used for giving any required notice. (2) Provide execution by any additional parties, such as joint venturers, if necessary.	

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to Owner upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Bidder's and Surety's liability. Recovery of such penal sum under the terms of this Bond will be Owner's sole and exclusive remedy upon default of Bidder.
2. Default of Bidder occurs upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents.
3. This obligation will be null and void if:
 - 3.1. Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents, or
 - 3.2. All Bids are rejected by Owner, or
 - 3.3. Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default of Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions does not in the aggregate exceed 120 days from the Bid due date without Surety's written consent.
6. No suit or action will be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety, and in no case later than one year after the Bid due date.
7. Any suit or action under this Bond will be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder must be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Postal Service registered or certified mail, return receipt requested, postage pre-paid, and will be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond will be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute governs and the remainder of this Bond that is not in conflict therewith continues in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.

**AMERISURE MUTUAL INSURANCE COMPANY
 AMERISURE INSURANCE COMPANY
 AMERISURE PARTNERS INSURANCE COMPANY**

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Amerisure Mutual Insurance Company, Amerisure Insurance Company and Amerisure Partners Insurance Company are corporations duly organized under the laws of the State of Michigan (herein collectively the "Companies"), and that the Companies do hereby make, constitute and appoint:

ALLAN HULTGREN, BRANDI DAVIS, BRIANNA M. DUDLEY, BRENDA J. SMITH, CYNTHIA SCHIELD, CARLY SCHNEIDENBACH, LISA DUNCAN,
ED HEINE, JOHN MCGREE, JONATHAN M. EMMONS, KARLA JOYCE MCHUGH, KAYLEE RABSON, KYLE HAGER, JOSHUA C. SEATON,
LEVI T. DOWNEY, NAOMI GERBER, RYAN ELLIOT, DARCIE RAE CLAYTON, GEORGE S. SEATON, TYLER MCINTYRE and ZACHARY FRIEZ

of PayneWest, a Marsh & McLennan Agency LLC Company, its true and lawful Attorney(s)-in Fact, each in their separate capacity if more than one is named above, to sign, execute, seal and acknowledge, for and on its behalf and as its act and deed, bonds or others writings obligatory in the nature of a bond on behalf of each of said Companies, as surety, on contracts or suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract or suretyship executed under this authority shall exceed the amount of:

ONE HUNDRED MILLION (\$100,000,000.00) DOLLARS

This Power of Attorney is granted and signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of Amerisure Mutual Insurance Company, Amerisure Insurance Company and Amerisure Partners Insurance Company at meetings duly called and held on February 17, 2022.

"RESOLVED, that any two of the President & Chief Executive Officer, the Chief Financial Officer & Treasurer, the Senior Vice President Surety, the Vice President Surety, or the General Counsel & Corporate Secretary be, and each or any of them hereby is authorized to execute, a Power of Attorney qualifying the attorney-in-fact named in the given Power of Attorney to execute on behalf of the Company bonds, undertakings and all contracts of surety, and that President & Chief Executive Officer, Chief Financial Officer & Treasurer or General Counsel & Corporate Secretary each or any of them hereby is authorized to attest to the execution of any such Power of Attorney and to attach therein the seal of the Company;

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto electronically/digitally or by facsimile, and any such Power of Attorney or certificate bearing such electronic/digital or facsimile signatures or electronic/digital or facsimile seal shall be binding upon the Company when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached;

FURTHER RESOLVED, that any work carried out by the attorney-in-fact pursuant to this resolution shall be valid and binding upon the Company."



By:
 Michael A. Ito, Senior Vice President Surety

By:
 Aaron Green, Vice President Surety



IN WITNESS WHEREOF, Amerisure Mutual Insurance Company, Amerisure Insurance Company and Amerisure Partners Insurance Company have caused their official seals to be hereunto affixed, and these presents to be signed by their authorized officers this 26th day of April, 2023.

**Amerisure Mutual Insurance Company
 Amerisure Insurance Company
 Amerisure Partners Insurance Company**

State of Illinois
 County of Kane

On this 26th day of April, 2023, before me, a Notary Public personally appeared Michael A. Ito, of Amerisure Mutual Insurance Company, Amerisure Insurance Company and Amerisure Partners Insurance Company and Aaron Green of Amerisure Mutual Insurance Company, Amerisure Insurance Company and Amerisure Partners Insurance Company, personally known to me, who being by me duly sworn, acknowledged that they signed the above Power of Attorney as officers of and acknowledged said instrument to be the voluntary act and deed of their respective companies.



M. Kenny, Notary Public

I, Christopher M. Spaude, the duly elected Chief Financial Officer & Treasurer of Amerisure Mutual Insurance Company, Amerisure Insurance Company and Amerisure Partners Insurance Company, do hereby certify and attest that the above and foregoing is a true and correct copy of a Power of Attorney executed by said Companies, which remains in full force and effect.

IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies this 15th day of February, 2024.

Christopher M. Spaude, Chief Financial Officer & Treasurer

BID FORM

FOR CONSTRUCTION CONTRACT

The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

ARTICLE 1—OWNER AND BIDDER

- 1.01 This Bid is submitted to: Stevensville Department of Public Works, 206 Buck Street, Stevensville, MT 59870.
- 1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2—ATTACHMENTS TO THIS BID

- 2.01 The following documents are submitted with and made a condition of this Bid:
 - A. Required Bid security;
- 2.02 The following documents will be submitted by the apparent low bidder within 10 days of the bid opening.
 - A. List of Proposed Manufacturers & Suppliers;
 - B. List of Proposed Subcontractors;
 - C. Evidence of authority to do business in the state of the Project; or a written covenant to obtain such authority within the time for acceptance of Bids;
 - D. Contractor's license number as evidence of Bidder's State Contractor's License or a covenant by Bidder to obtain said license within the time for acceptance of Bids; and
 - E. Required Bidder Qualification Statement with supporting data. See Section 00 45 13. To be submitted within three (3) days of Bid Opening.

ARTICLE 3—BASIS OF BID—LUMP SUM BID AND UNIT PRICES

- 3.01 Lump Sum and Unit Price Bids
 - A. Bidder will perform the following Work at the indicated lump sum and unit prices:
 - 1. Base Bid – Water Main Replacement & Improvement

Issued By:
HDR Engineering, Inc.



Eli Molloy, P.E.

February 16, 2024
Date

Addendum No. 1 Attachments:
Section 00 41 13 Bid Form in its entirety.

ACKNOWLEDGEMENT OF ADDENDUM NO. Two (2)

The Bidder shall acknowledge receipt of Addendum No. 2 and include with bid and associated documents.

Received by:

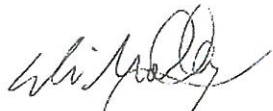
Thuy Shurman
(Name)

president
(Title)

02/16/24
(Date)

END OF ADDENDUM NO. 2

Issued By:
HDR Engineering, Inc.



Eli Molloy, P.E.

February 20, 2024

Date

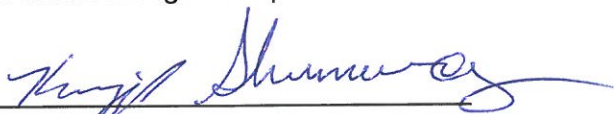
Addendum No. 1 Attachments:

Sheet 04C-502

ACKNOWLEDGEMENT OF ADDENDUM NO. Three (3)

The Bidder shall acknowledge receipt of Addendum No. 3 and include with bid and associated documents.

Received by:



(Name)

president

(Title)

02/20/24

(Date)

END OF ADDENDUM NO. 2

ARTICLE 5—BIDDER’S ACKNOWLEDGEMENTS: ACCEPTANCE PERIOD, INSTRUCTIONS, AND RECEIPT OF ADDENDA

5.01 *Bid Acceptance Period*

- A. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

5.02 *Instructions to Bidders*

- A. Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security.

5.03 *Receipt of Addenda*

- A. Bidder hereby acknowledges receipt of the following Addenda:

Addendum Number	Addendum Date
#1	01/25/24
#2	02/16/24
#3	02/22/24

ARTICLE 6—BIDDER’S REPRESENTATIONS AND CERTIFICATIONS

6.01 *Bidder’s Representations*

- A. In submitting this Bid, Bidder represents the following:
 1. Bidder has examined and carefully studied the Bidding Documents, including Addenda.
 2. Bidder has visited the Site, conducted a thorough visual examination of the Site and adjacent areas, and become familiar with the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
 3. Bidder is familiar with all Laws and Regulations that may affect cost, progress, and performance of the Work.
 4. Bidder has carefully studied the reports of explorations and tests of subsurface conditions at or adjacent to the Site and the drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, with respect to the Technical Data in such reports and drawings.
 5. Bidder has carefully studied the reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, with respect to Technical Data in such reports and drawings.
 6. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Technical Data identified in the Supplementary Conditions or by definition, with respect to the effect of such information, observations, and Technical Data on (a) the cost, progress, and

Item No.	Description	Unit	Estimated Quantity	Bid Unit Price	Bid Amount
101	Mobilization and Demobilization	LS	1	\$ 90,000	\$ 90,000
102	Traffic Control	LS	1	\$ 27,000	\$ 27,000
103	Permits, Bonds, and Insurance	LS	1	\$ 70,000	\$ 70,000
104	Meter Replacement & Relocation	EA	55	\$ 4,038	\$ 222,090
105	Water Main Replacement	LF	3,151	\$ 174	\$ 548,274
106	Pavement Resurfacing	SF	81,300	\$ 4.43	\$ 360,159
107	Landscape Restoration				
	Grass Landscape Restoration	SF	360	\$ 42.00	\$ 15,120
	Gravel Landscape Restoration	SF	148	\$ 51.00	\$ 7,548
108	Dewatering	LS	1	\$ 3,500	\$ 3,500
109	Contingency Allowance	LS	1	\$30,000.00	\$30,000.00
Total of All Unit Price Bid Items					\$ 1,373,523.00

B. Bidder acknowledges that:

1. each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and
2. the estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all Unit Price Work will be based on actual quantities, determined as provided in the Contract Documents.

3.02 *Total Bid Price (Lump Sum and Unit Prices) Summary*

Total Bid Price (Total of all Lump Sum and Unit Price Bids)	\$ 1,373,523.00
-------------------------------------------------------------	-----------------

ARTICLE 4—TIME OF COMPLETION

4.01 Bidder agrees that the Work associated with the installation of water main pipeline from Station 0+00 of Pine Street to Station 24+40.11 at Mission Street intersection with W. 2nd Street will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of days indicated in the Agreement.

4.02 Bidder accepts the provisions of the Agreement as to liquidated damages.

BIDDER hereby submits this Bid as set forth above:

Bidder:

Emerine Contracting

(typed or printed name of organization)

By:

Kipp Shumway

(individual's signature)

Name:

Kipp Shumway

(typed or printed)

Title:

president

(typed or printed)

Date:

02/21/24

(typed or printed)

If Bidder is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.

Attest:

Nick Vose

(individual's signature)

Name:

Nick Vose

(typed or printed)

Title:

Supervisor

(typed or printed)

Date:

02/21/24

(typed or printed)

Bidder's Address for giving notices:

PO Box 975
Anaconda, MT 59711

Bidder's Contact Person:

Name:

Kipp Shumway

(typed or printed)

Title:

president

(typed or printed)

Phone:

406-860-8155

Email:

kipp@emerinecontracting.com

Address:

PO Box 975
Anaconda, MT 59711

Bidder's Contractor License No.: (if applicable)

267640

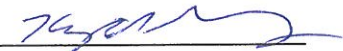
PROPOSED EQUIPMENT MANUFACTURERS AND SUPPLIERS
 FOR
 STEVENSVILLE WATER MAIN REPLACEMENT
 FOR
 TOWN OF STEVENSVILLE

The equipment or materials below will be manufactured by the named manufacturers and furnished by Bidder if the Bidder is awarded the Contract.

SPECIFICATION AND DESCRIPTION	MANUFACTURER	SUPPLIER
Section 40 05 31 PLASTIC PIPE	Northern pipe	case & main

Dated: 02/21/24

Name of Business: Emerine

Authorized Signature: 

Name: Kipp Shumway

Title: president

PROPOSED SUBCONTRACTORS

File Attachments for Item:

- a. Discussion/Decision: Consent to the Mayor's Appointment of John Anderson to the Planning & Zoning Board



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	Bob Michalson
Second Person Submitting the Agenda Item:	
Submitter Title:	Mayor
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	02/29/2024
Agenda Topic:	Discussion/Decision: Consent to the Mayor's Appointment of John Anderson to the Planning & Zoning Board
Backup Documents Attached?	Yes
If no, why not?	
Approved/Disapproved?	Approved
If Approved, Meeting Date for Consideration:	02/29/2024
Notes:	There are currently vacant positions on the Planning & Zoning Board

RECEIVED
2/24/24
9:42am

BOARD APPLICATION FORM
STEVENSVILLE, MONTANA

*Disclosure: any information on this application is available for public view

Name: John H. Anderson

Home Phone: 406-777-1721

Address: 336 Valley View St.

Work/Cell Phone: 406-241-3976

City: Stevensville

State: MT. Zip: 59870

Email Address: _____

Business or Occupation: Retired

Board or Committee applying for: Stevensville Planning & Zoning Board.

✓ Please describe your experience or background which you believe qualifies you for service on this Board or Committee (attached additional sheets if needed):
Please see attached sheet

✓ Why do you wish to serve on this Board or Committee?
Please see attached sheet.

✓ Additional information which you feel is pertinent:

Signature: John H. Anderson

Date: 2-24-24

Return Application to: Town of Stevensville, P.O. Box 30, Stevensville, MT 59870

Question # 1

As a resident of Stevensville for nearly 25 years I have attended many council meetings to stay informed about how Stevensvilles government was working. This I believe gives me a background to understand the way the towns government works.

As for experience, my working history ranges from service to management. I believe experience comes from doing what is required to the best of your ability, working with all people involved for the best outcome.

Question # 2

I would like to join the Planning and Zoning Board to help in the process of local Government growth and policies in this time of growth that is straining all budgets of all departments in Stevensville.