



**Stevensville Town Council Meeting  
Agenda for  
THURSDAY, JANUARY 13, 2022  
7:00 PM  
208 Main Street, NVPL Community Room**

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Please mute or turn off all electronic devices and cellular phones, thank you
4. Public Comments (Public comment from citizens on items that are not on the agenda)
5. Approval of Minutes
  - a. December 23, 2021 Town Council Meeting Minutes
6. Approval of Bi-Weekly Claims
7. Administrative Reports
  - a. Airport
  - b. Community Development
  - c. Finance
  - d. Fire Department
  - e. Parks Department
  - f. Police Department
  - g. Public Works
8. Guests
9. Correspondence
10. Public Hearings
11. Unfinished Business
12. New Business
  - a. Discussion/Decision: Town Council vacancy in Ward 1 created by the resignation of Jaime Devlin
  - b. Discussion/Decision: Town Council vacancy in Ward 2 created by the resignation of Sydney Allen
  - c. Discussion/Decision: To Nominate and Elect a Councilmember to Serve Council President in accordance with Town Council Rules Part XII
  - d. Discussion/Decision: Appointment of Councilperson to serve on Planning & Zoning Board in accordance with Stevensville municipal Code §2-313
  - e. Discussion/Decision: Appointment of Councilperson to serve on TIFID/TEDD Board in accordance with Stevensville Municipal Code §2-330
  - f. Discussion/Decision: Appointment of Councilperson to serve on Park Board
  - g. Discussion/Decision: Appointment of Councilperson to serve on the Airport Board in accordance with Stevensville Municipal Code §3-33
  - h. Discussion/Decision: Appointment of Councilperson to serve on the Climate Action Ad. Board
13. Executive Report
14. Town Council Comments
15. Board Reports

16. Adjournment

**Welcome to Stevensville Town Council Chambers**

We consider it a privilege to present, and listen to, diverse views.

It is essential that we treat each other with respect.

We expect that participants will:

- ✓ Engage in active listening
- ✓ Make concise statements
- ✓ Observe any applicable time limit

We further expect that participants will refrain from disrespectful displays:

- ✗ Profanity
- ✗ Personal Attacks
- ✗ Signs
- ✗ Heckling and applause

**Guidelines for Public Comment**

Public Comment ensures an opportunity for citizens to meaningfully participate in the decisions of its elected officials. It is one of several ways your voice is heard by your local government. During public comment we ask that all participants respect the right of others to make their comment uninterrupted. The council's goal is to receive as much comment as time reasonably allows. All public comment should be directed to the chair (Mayor or designee). Comment made to the audience or individual council members may be ruled out of order. Public comment must remain on topic, and free from abusive language or unsupported allegations.

During any council meeting you have two opportunities to comment:

1. During the public comment period near the beginning of a meeting.
2. Before any decision-making vote of the council on an agenda item.

Comment made outside of these times may not be allowed.

Citizens wishing to speak during any public comment period should come forward to the podium and state their name and address for the record. Comment may be time limited, as determined by the chair, to allow as many people as possible to comment. Comment prior to a decision-making vote must remain on the motion before the council.

**Thank you for observing these guidelines.**

**File Attachments for Item:**

- a. December 23, 2021 Town Council Meeting Minutes

**Stevensville Town Council Meeting Minutes**  
**for THURSDAY, DECEMBER 23, 2021, 7:00 PM**

1. Call to Order and Roll Call

Mayor Dewey called the meeting to order. Councilmembers Allen, Ludington and Wandler were all present.

2. Pledge of Allegiance

3. Public Comments (Public comment from citizens on items that are not on the agenda)

None.

4. Approval of Minutes

a. December 9, 2021, Meeting Minutes

Mayor Dewey: introduced the approval of minutes for December 9<sup>th</sup>, 2021.

Councilmember Allen: make a motion to approve.

Councilmember Ludington: 2<sup>nd</sup>.

Mayor Dewey: it has been moved by Ms. Allen and 2<sup>nd</sup> by Mr. Ludington. Council discussion? Public comment? Hearing none we will call for the vote, Ms. Berthoud.

Councilmember Allen: aye.

Councilmember Ludington: aye.

Councilmember Wandler: aye.

Mayor Dewey: motion passes unanimously.

5. Approval of Bi-Weekly Claims

a. Claims #17181-#17221

Mayor Dewey: introduced the claims #17181-#17229. Additional claims are #17222-#17229. Additional claims on the sheet to ensure that bills are paid before the end of the year. Because it was previously mentioned, not sure what the question is but I will brief on the picnic table purchase, purchased with Jean Thomas Beautification money this was a request by the Park Board and was included in the Parks Department Work Plan for the fiscal year 22. I believe Mr. Sonsteng briefed the council on, during budget discussions to what part of that funding would go towards so that is the explanation behind that purchase.

Councilmember Ludington: make a motion to approve the claims as presented.

Councilmember Wandler: 2<sup>nd</sup>

Mayor Dewey: it has been moved by Mr. Ludington and 2<sup>nd</sup> by Ms. Wandler. Council discussion? Public comment?

**PUBLIC COMMENT**

Bob Michalson: 222 Turner Street, claim #17217, my favorite one, the HDR engineering report, this is the highest I have seen all year. \$10,410.00 can I get any elaboration on what that is specifically for?

Mayor Dewey: that charge is, I would have to pull the invoice to be more specific, but I think it is to wrap up the preliminary water system engineering report. The council requested changes to that preliminary report at a previous meeting and HDR is accommodating those changes it is not as simple as going in and editing a word doc there is engineering that goes behind it so there is a cost in doing so, engineering preliminary report costs are going to be high when we signed on to the preliminary engineering report, we had a contracted price for that report and this is a portion of that price. Any further public comment on the claims? Hearing none we will call for the vote, Ms. Berthoud.

Councilmember Allen: aye.

Councilmember Ludington: aye.

Councilmember Wandler: aye.

Mayor Dewey: that motion passes.

6. Administrative Reports

NONE

7. Guests

NONE

8. Correspondence

NONE

9. Public Hearings

a. Town of Stevensville Subdivision Regulations

Mayor Dewey: it has been brought to our attention that the notice that we provided in the newspaper was inadequate for holding a public hearing and taking action on those subdivision regulations, because of that inadequate notice we are going to for go a public hearing and decision this evening and leave it up to the next administration to move forward on getting that rescheduled and properly noticed and taking action. We don't necessarily need to hold a public hearing this evening unless council is inclined to do so. You are not the council making the decision on those subdivision regulations so I would hate to waste your time. Hearing no objections, we will move on with the agenda.

10. Unfinished Business

NONE

11. New Business

a. Discussion/Decision: Resolution No. 499, A Resolution Adopting Subdivision Regulations for the Town of Stevensville

Mayor Dewey: new business item a is irrelevant.

b. Discussion/Decision: Consent to the Mayor's Appointment of Keith Nyholm as Firefighter Cadet

Mayor Dewey: introduced new business item b.

Councilmember Ludington: I will make a motion.

Councilmember Wandler: 2<sup>nd</sup>.

Mayor Dewey: it has been moved by Mr. Ludington and 2<sup>nd</sup> by Ms. Wandler. Council discussion? Public Comment? Hearing none we will call for the vote, Ms. Berthoud.

Councilmember Allen: aye.

Councilmember Ludington: aye.

Councilmember Wandler: aye.

Mayor Dewey: the motion passes.

c. Discussion/Decision: Consent to the Mayor's Appointment of Eric Wilson as Firefighter Cadet

Mayor Dewey: introduced new business item c.

Councilmember Allen: I will make a motion to approve.

Councilmember Ludington: 2<sup>nd</sup>.

Mayor Dewey: it has been moved by Ms. Allen and 2<sup>nd</sup> by Mr. Ludington. Council discussion? Public Comment? Hearing none we will call for the vote, Ms. Berthoud.

Councilmember Allen: aye.

Councilmember Ludington: aye.

Councilmember Wandler: aye.

Mayor Dewey: that motion passes.

## 12. Executive Report

Mayor Dewey gave his report, I am pleased to report to the council that we have closed on the Willoughby Property for a closing price of \$260,000.00 that signing happened yesterday and has been recorded and we no longer own that property. The amount of \$243,000.00 went into the bank today and that has been recorded in the financial system as well as in the banking system and is all accounted for. The reason, obviously, for the purchase price difference and the actual amount that went into the bank has to do with the commissions that you pay realtors and filing fees. We did well on that property and now that is behind us. I think anything else that I have to address will be in my closing remarks.

## 13. Town Council Comments

Councilmember Ludington: I would just like to thank the administrative staff, the fire chief, and Chief Sosa and Mr. Overstreet for their commitment to the town. And for Ms. Berthoud as well for those people who are moving forward with the next administration, I appreciate your commitment to the town of Stevensville and wish you the best of luck as we move forward. I am looking forward to what will be happening after the new year.

Councilmember Wandler: to the incoming mayor, Mr. Gibson. It is my wish that we can return to the town that I grew up in that the war zone that has been going on the last twenty years. No one applies for a position with the city with the intention (unclear audio). To the new city council members Stacie, I believe that you have a plan for your position and representing a majority of the citizens in your ward, in my short time on the council. (Unclear audio) I have listened to their thoughts; it has been interesting to hear many half-truths and slandish comments that need to be research before comments are made. It is not your responsibility to answer phone calls on your home phone at two o'clock in the morning the town will set up a personal account in your name, where citizens can ask you questions and leave opinions for you to share, I wish you well Stacie. To Mayor Dewey, thank you for the opportunity to work with you and I feel that you have made some outstanding progress in moving ahead (Unclear audio) like any prior mayor barring none you have made mistakes, but you have addressed a lot of serious problems that were not addressed by prior administrators including water leaks, development standards, parks improvements just to name a few. I hope you and your family know that Stevensville is a better place to live because of your tenure. Outgoing council members, Jaime, Paul, Sydney it has been a pleasure to work with each of you, each of you has a unique impact on our town you should be proud of your contribution to the community the town is losing three out standing citizens it has been a pleasure. To the citizens of Stevensville, stay involved with your city council members be respectful to the citizens opinions listen and be positive. (Unclear audio) we have all felt more of that then our time needs. Our energy should focus on positivity's. We don't know what is said about assumptions I say assumptions become gospel when repeated we want Stevensville to be respected and progressing in the news lets all work together to make Stevensville a better place to live.

## 14. Board Reports

Councilmember Ludington: I will make a comment on behalf of the airport board. There is an organization in the state of Montana called Red Sleighs Over Montana which is a group of pilots,

airplane and helicopter pilots that fly into airports in December to give away gifts for needing children. They did that at Stevensville airport on Tuesday, we took the entire 2<sup>nd</sup> grade class up there they had two airplanes come in and gave them all gifts. Tim and Craig were ecstatic, they were very excited. It was a big deal they had just come from Hamilton where they were greeted by two firefighters, so they were pleased to see the children there they had a great time. The Stevensville airport showed themselves very well this week I am very proud of them they did a nice job.

Mayor Dewey: knowing that this was going to be a short meeting, I am going to stretch it out a minute so I do have some final remarks that I would like to make. The advantage of going out the door is that you can for the most part say whatever you want on your out with very little consequence. I think many could imagine what I would like to say because there are young ears in the room, I am more interested in modeling positive behavior than getting things off my chest I will refrain from saying what I really want to say. Admittedly I did not accomplish a single thing on my own over the last four years as the mayor. Everything that was accomplished was accomplished together and accomplished more together than any single person could accomplish on their own. Together we rapidly moved the town of Stevensville through an era of efficiency all of those fancy computer programs that a few complained we spent too much on is more than likely what will save the new administration as they face staffing challenges. We are a smarter town today with then we were just four years ago with an update of the website, live streaming access to meetings, improved water bill paying methods online, physically we have invested nearly \$3 million into better public works, fire department, police department with those investments include infrastructure projects that made physical improvements to Stevensville. With those investments we are still financially healthy the town is not bankrupt, today the general fund balance is over \$385,000.00 and total cash in the bank equals over \$4.0 million dollars, that is one million dollars higher than in 2018 when I took office. The bottom line throughout this administration we have been responsible with your dollars, and we have strengthened the town financial status we have done so, so much to improve the services we offer to our community as well. Of our size we do so much more than communities with our population with a budget. We have built programs that have helped people and improve the livability experience and experience of our town like the parks and recreation department and community engagement efforts. As an organization the town of Stevensville has been more engaged and connected with the community than ever before. So much of this could not be possible without the groundwork in progress that was made in the tenure of Gene Minmack he along with the former council members and staff of that error set the stage for our successes today. At the last meeting I recognized the council and thanked you, those sentiments remain unchanged my staff deserves some time in the spotlight too. Today we say goodbye to some of the most dedicated public servants to have worked for Stevensville, Wendi Planty, Laura Miller, Nancy Olsen, and Bobby Sonsteng. In addition, Audree Tribbensee is added to this. These people individually and collectively should be revered for their work and contribution in a short period of time for this town. Their accomplishments are what has made my time in office worthwhile. My family have also been so supportive of me, my wife especially who gave me little sympathy 3 months after moving into this job. When considering resignation, she said "didn't anybody tell you this was going to hard" many wondered why the literal shit show my family and I were drug through the past four years hadn't I resigned? The answer is Tasha held the hammer that broke the glass. Her resolve to my success was greater than I thought it could be. She is truly a hero in this community. There is one last person that I have to thank tonight. He has been with



me in this job since day one. Just this week he shared his aspirations and primary public service, Carter despite the toxicity has kept a smile on this face. Smile and be better tomorrow, because of you Carter I along with the organization were strong advocates for youth and families. Conversations that impacted families and the programs to support. That hallmark of my administration and other administrations can take credit for and Carter has a share in that success. He is the aspiration along with my daughter. He came here on his own and I couldn't be prouder as a dad. The late twenties something became the mayor of his hometown with a toddler in tow and a young family. That in itself is something that we should be proud of, the fact that we achieved progress in the environment that we did. I wish the best of luck to the new administration and the council you have been given an amazing gift to be handed the organization in the good state that it is in, I wasn't so fortunate. I hope you navigate the challenges that you do inherit with success. You won't see me at council meetings you will see me engaged when it is appropriate. You will hear from me when an issue affects me as a citizen and as a parent. Finally thank you to my supporters and attackers you have held me to a high standard. At times our organization is stronger, and I am better for it. I am looking forward to some down time and the opportunity to reconnect with civilian life. Carter it is your turn, you get to knock the gavel. Thank everyone.

15. Adjournment

**APPROVE:**

**ATTEST:**

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**Brandon E. Dewey, Mayor**

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**Jenelle S. Berthoud, Town Clerk**

**File Attachments for Item:**

b. Community Development

# **MONTHLY REPORT**

## **Building Department**

December 2021

| <b><u>Permits Issued</u></b>   | <b><u>Fees Collected</u></b>           |
|--|--|
| <b><u>Building</u></b> (1 permits)   |  |
| 1. NSFR .....  | \$0                                    |
| 2. New Commercial Building .....   | \$0                                    |
| 3. Renovation/Remodel .....  | \$1728.75                              |
| 4. Demo .....  | \$0                                    |
| <b><u>Electrical</u></b> (1 permits)   |  |
| 1. NSFR .....  | \$0                                    |
| 2. New Commercial Building .....   | \$0                                    |
| 3. Renovation/Remodel .....  | \$114.00                               |
| 4. Demo .....  | \$0                                    |
| <b><u>Mechanical</u></b> (2 permits)   |  |
| 1. NSFR .....  | \$235.00                               |
| 2. New Commercial Building .....   | \$0                                    |
| 3. Renovation/Remodel .....  | \$117.50                               |
| 4. Demo .....  | \$0                                    |
| <b><u>Plumbing</u></b> (3 permits)   |  |
| 1. NSFR .....  | \$124.00                               |
| 2. New Commercial Building .....   | \$0                                    |
| 3. Renovation/Remodel .....  | \$147.00                               |
| 4. Demo .....  | \$0                                    |
| <b>Total permits issued: 7</b>   | <b>Total fees collected: \$2466.00</b> |
| <b><u>Activities</u></b>   |  |
| 1. Inspections and consultations.  |  |
| 2. Active clearing or archiving old and expired permits, depending on age of activity.   |  |
| 3. Implement uniform strategies to increase records retention and accessibility thereof.   |  |
| <b><u>Items of Interest</u></b>  |  |
| 1. Continued exploration of best ways to universally digitize records and day to day functions to be accessible across pertinent staff for greater efficiency. |  |

Prepared by Jenelle Berthoud, Town Clerk

**File Attachments for Item:**

d.



# STEVENSVILLE FIRE DEPARTMENT

206 BUCK STREET

Activity Report – December 2021

## **Calls for the Month of December: 56**

Calls for Stevensville Town: 19

Calls for Stevensville Rural: 34

Mutual Aid: 3

Medical Response: 39

Fire Calls: 9

Motor Vehicle Crash: 8

Total Calls: 56

## **Calls for the Year to Date: 759**

Calls for Stevensville Town: 268

Calls for Stevensville Rural: 473

Mutual Aid: 18

Missed call: 3

Medical Response: 601

Fire Calls: 103

Motor Vehicle Crash: 55

Total Calls: 759

**File Attachments for Item:**

f. Police Department

**TOWN OF STEVENSVILLE  
POLICE DEPARTMENT ACTIVITY REPORT**

**December 2021**

**MONTHLY REPORT: October 2021 - Police Activity Report**

Officer engaged in 5 arrests for the month of December. We lost one officer at the end of December and are in the process of filling two vacant positions. In January an On-Call status is being initiated so that we can capture total calls for service and no longer rely on the County to respond. Additionally, this will allow us to capture total crime data. This will go on until positions are filled and officers filling those vacancies can be able to ride by themselves.

**PROACTIVE POLICING, CALLS FOR SERVICE, and Investigations: Call for Service tallies do not include traffic citations, Traffic Warnings, Vacation Checks, Extra Patrols or Agency Assists**

| PERSONNEL WORKLOAD              | 1/21      | 2/21      | 3/21      | 4/21      | 5/21      | 6/21      | 7/21      | 8/21       | 9/21      | 10/21     | 11/21     | 12/21     | Total      |
|---------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|------------|-----------|-----------|-----------|-----------|------------|
| <b>PATROL</b>                   |           |           |           |           |           |           |           |            |           |           |           |           |            |
| Arrests                         | 2         | 3         | 2         | 2         | 4         | 2         | 3         | 2          | 0         | 0         | 0         | 5         | 25         |
| Traffic Citations               | 0         | 0         | 10        | 8         | 24        | 15        | 12        | 1          | 1         | 2         | 0         | 1         | 74         |
| Traffic Warnings                | 0         | 0         | 37        | 38        | 26        | 37        | 38        | 13         | 13        | 13        | 0         | 34        | 247        |
| <b>Calls for Service 2020</b>   | <b>61</b> | <b>59</b> | <b>63</b> | <b>76</b> | <b>58</b> | <b>95</b> | <b>72</b> | <b>103</b> | <b>83</b> | <b>50</b> | <b>34</b> | <b>36</b> | <b>790</b> |
| Calls for Service               | 50        | 48        | 64        | 47        | 68        | 49        | 55        | 41         | 43        | 44        | 35        | 35        | 579        |
| <b>INVESTIGATIONS</b>           |           |           |           |           |           |           |           |            |           |           |           |           |            |
| <b>Robbery/Homicide 2020</b>    | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>0</b>   | <b>1</b>  | <b>0</b>  | <b>0</b>  | <b>1</b>  | <b>2</b>   |
| Robbery/Homicide                | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0          | 0         | 0         | 0         | 0         | 0          |
| <b>Assault 2020</b>             | <b>1</b>  | <b>2</b>  | <b>0</b>  | <b>0</b>  | <b>1</b>  | <b>1</b>  | <b>0</b>  | <b>2</b>   | <b>5</b>  | <b>1</b>  | <b>1</b>  | <b>0</b>  | <b>14</b>  |
| Assault                         | 0         | 0         | 0         | 1         | 1         | 1         | 2         | 1          | 1         | 1         | 0         | 0         | 8          |
| <b>Sex Crime 2020</b>           | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>0</b>   | <b>1</b>  | <b>1</b>  | <b>0</b>  | <b>0</b>  | <b>2</b>   |
| Sex Crime                       | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0          | 0         | 0         | 0         | 0         | 0          |
| <b>Burglary/Theft 2020</b>      | <b>10</b> | <b>7</b>  | <b>6</b>  | <b>1</b>  | <b>5</b>  | <b>1</b>  | <b>4</b>  | <b>4</b>   | <b>3</b>  | <b>1</b>  | <b>2</b>  | <b>2</b>  | <b>46</b>  |
| Burglary/Theft                  | 2         | 2         | 1         | 1         | 1         | 2         | 1         | 2          | 4         | 0         | 2         | 1         | 19         |
| <b>Crim Mischief 2020</b>       | <b>0</b>  | <b>0</b>  | <b>1</b>  | <b>4</b>  | <b>0</b>  | <b>2</b>  | <b>0</b>  | <b>4</b>   | <b>1</b>  | <b>1</b>  | <b>0</b>  | <b>0</b>  | <b>13</b>  |
| Crim Mischief                   | 1         | 0         | 0         | 0         | 0         | 0         | 3         | 1          | 0         | 0         | 0         | 1         | 6          |
| <b>Fraud 2020</b>               | <b>0</b>  | <b>0</b>  | <b>3</b>  | <b>2</b>  | <b>0</b>  | <b>1</b>  | <b>1</b>  | <b>0</b>   | <b>2</b>  | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>9</b>   |
| Fraud                           | 2         | 0         | 2         | 0         | 0         | 0         | 1         | 0          | 1         | 1         | 1         | 1         | 9          |
| <b>Suspicious Incident 2020</b> | <b>3</b>  | <b>2</b>  | <b>6</b>  | <b>14</b> | <b>5</b>  | <b>13</b> | <b>9</b>  | <b>12</b>  | <b>9</b>  | <b>6</b>  | <b>6</b>  | <b>2</b>  | <b>87</b>  |
| Suspicious Incident             | 0         | 0         | 3         | 3         | 1         | 6         | 3         | 1          | 7         | 6         | 0         | 2         | 32         |
| <b>Disturbance 2020</b>         | <b>0</b>  | <b>2</b>  | <b>1</b>  | <b>3</b>  | <b>1</b>  | <b>2</b>  | <b>4</b>  | <b>3</b>   | <b>4</b>  | <b>4</b>  | <b>1</b>  | <b>2</b>  | <b>27</b>  |
| Disturbance                     | 2         | 2         | 6         | 5         | 2         | 2         | 10        | 5          | 3         | 1         | 1         | 3         | 42         |
| <b>Found Property 2020</b>      | <b>0</b>  | <b>0</b>  | <b>1</b>  | <b>0</b>  | <b>0</b>  | <b>2</b>  | <b>1</b>  | <b>2</b>   | <b>0</b>  | <b>0</b>  | <b>1</b>  | <b>0</b>  | <b>7</b>   |
| Found Property                  | 0         | 0         | 1         | 0         | 1         | 2         | 1         | 1          | 0         | 0         | 0         | 1         | 7          |
| <b>Traffic Hazard 2020</b>      | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>2</b>  | <b>1</b>  | <b>1</b>   | <b>4</b>  | <b>0</b>  | <b>1</b>  | <b>0</b>  | <b>9</b>   |
| Traffic Hazard                  | 2         | 0         | 1         | 0         | 0         | 2         | 3         | 0          | 1         | 0         | 1         | 0         | 10         |
| <b>Traffic Accidents 2020</b>   | <b>3</b>  | <b>1</b>  | <b>0</b>  | <b>1</b>  | <b>2</b>  | <b>0</b>  | <b>0</b>  | <b>0</b>   | <b>4</b>  | <b>2</b>  | <b>0</b>  | <b>2</b>  | <b>15</b>  |
| Traffic Accident                | 0         | 0         | 0         | 0         | 2         | 1         | 3         | 4          | 2         | 1         | 0         | 0         | 13         |
| <b>Vacation Checks 2020</b>     | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>0</b>   | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>0</b>   |
| Vacation Checks                 | 0         | 0         | 0         | 0         | 0         | 4         | 10        | 2          | 1         | 2         | 0         | 0         | 19         |
| <b>Extra Patrols 2020</b>       | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>0</b>  | <b>3</b>  | <b>1</b>   | <b>2</b>  | <b>1</b>  | <b>1</b>  | <b>1</b>  | <b>9</b>   |
| Extra Patrols Current           | 0         | 7         | 12        | 13        | 29        | 116       | 295       | 115        | 104       | 158       | 19        | 2         | 870        |
| <b>SPD AGENCY ASSISTS</b>       |           |           |           |           |           |           |           |            |           |           |           |           |            |
| Ravalli County S.O              | 5         | 0         | 2         | 7         | 0         | 11        | 4         | 4          | 4         | 3         | 0         | 14        | 54         |

**File Attachments for Item:**

g. Public Works



| WO Number | Type       | Status | Description   | Locations  | Assigned To   | Requester   |
|-----------|------------|--------|---|--|---|-------------|
| 000443    | CORRECTIVE | Closed | Plow and sand all grids   | Streets  | Cody Anderson, Dustin Tribby, Ian Murray              | Steve Kruse |
| 000441    | CORRECTIVE | Closed | Clean up all fittings and piping on hypo pumps at wellhouse           |  | Cody Anderson, Dustin Tribby, Glenn Bies, Steve Kruse | Steve Kruse |
| 000440    | CORRECTIVE | Closed | Fuel plow and 2 10 gallon plastic tanks at airport                    | Streets  | Dustin Tribby   | Steve Kruse |
| 000439    | CORRECTIVE | Closed | Replace street sign at Mission and Central                            | Streets  | Cody Anderson, Dustin Tribby, Ian Murray              | Steve Kruse |
| 000438    | SCHEDULED  | Closed | Wednesday Manhole Inspection and degreasing and bio treatment         | Town of Stevensville, Wastewater / Town of Stevensville  | Cody Anderson   | Steve Kruse |
| 000437    | SCHEDULED  | Closed | weekly/biweekly cleaning of channels, clarifiers and bar screen brush | 24-Influent Channel / Wastewater / Town of Stevensville, 23-Headworks Bldg / Wastewater / Town of Stevensville, 19-Final Clarifier 1 / Wastewater / Town of Stevensville, 20-Final Clarifier 2 / Wastewater / Town of Stevensville | Cody Anderson, Glenn Bies                             | Steve Kruse |
| 000436    | CORRECTIVE | Closed | Remove safety equipment at Father Ravalli Park, candles, tape etc     | Town of Stevensville   | Ian Murray  | Steve Kruse |
| 000435    | CORRECTIVE | Closed | Verify floats in scum pit by pulling and manually confirming on scada |  | Cody Anderson, Glenn Bies, Steve Kruse                | Steve Kruse |
| 000434    | SCHEDULED  | Closed | Influent and effluent DEQ sampling                                    | 23-Headworks Bldg / Wastewater / Town of Stevensville, 39-UV Bldg / Wastewater / Town of Stevensville  | Cody Anderson, Dustin Tribby, Glenn Bies              | Steve Kruse |
| 000433    | SCHEDULED  | Closed | Backup the SCADA Computer   | Town of Stevensville, Water / Town of Stevensville   | Steve Kruse   | Steve Kruse |
| 000432    | SCHEDULED  | Closed | Backup the SCADA Computer   | Town of Stevensville, Water / Town of Stevensville   | Steve Kruse   | Steve Kruse |

| WO Number | Type       | Status | Description  | Locations   | Assigned To   | Requester     |
|-----------|------------|--------|--|---|---|---------------|
| 000430    | SCHEDULED  | Closed | Garbage removal and bag replacement  | Town of Stevensville  | Ian Murray  | Steve Kruse   |
| 000429    | CORRECTIVE | Closed | Align and tension belts and motor on AB Blower 1                           |   | Cody Anderson, Dustin Tribby, Steve Kruse             | Steve Kruse   |
| 000427    | CORRECTIVE | Closed | Truck Shop heater repair   |   | Cody Anderson, Steve Kruse                            | Steve Kruse   |
| 000425    | CORRECTIVE | Closed | Replace yield sign at College and 7Th                                      | Streets   | Ian Murray  | Steve Kruse   |
| 000423    | CORRECTIVE | Closed | plow and sand all areas of town  | Streets, Town of Stevensville   |   | Dustin Tribby |
| 000421    | CORRECTIVE | Closed | Clean/Repair clarifier baffle  |   | Cody Anderson, Dustin Tribby, Glenn Bies, Steve Kruse | Steve Kruse   |
| 000418    | SCHEDULED  | Closed | Influent and effluent DEQ sampling   | 23-Headworks Bldg / Wastewater / Town of Stevensville, 39-UV Bldg / Wastewater / Town of Stevensville | Cody Anderson, Dustin Tribby, Glenn Bies              | Steve Kruse   |
| 000417    | SCHEDULED  | Closed | Backup the SCADA Computer  | Town of Stevensville, Water / Town of Stevensville  |   | Steve Kruse   |
| 000416    | SCHEDULED  | Closed | Backup the SCADA Computer  | Town of Stevensville, Water / Town of Stevensville  | Cody Anderson   | Steve Kruse   |
| 000413    | SCHEDULED  | Closed | Garbage removal and bag replacement  | Town of Stevensville  | Ian Murray  | Steve Kruse   |
| 000412    | CORRECTIVE | Closed | Troubleshoot RAS 2 A failure   |   | Cody Anderson, Dustin Tribby, Glenn Bies, Steve Kruse | Steve Kruse   |
| 000411    | CORRECTIVE | Closed | Repair valve on middle CL2 tank at Wellhouse                               |   | Cody Anderson, Dustin Tribby, Steve Kruse             | Steve Kruse   |
| 000408    | SCHEDULED  | Closed | Backhoe Status fluids/tires/air filter/filters/clean exterior and interior |   | Glenn Bies, Ian Murray                                | Steve Kruse   |
| 000407    | SCHEDULED  | Closed | Wednesday Manhole Inspection and degreasing and bio treatment              | Town of Stevensville, Wastewater / Town of Stevensville   |   | Steve Kruse   |

| WO Number | Type       | Status | Description   | Locations  | Assigned To                              | Requester   |
|-----------|------------|--------|---|--|--|-------------|
| 000404    | CORRECTIVE | Closed | Install scum pit weights                                      | 30-Secondary Scum Pump Station / Wastewater / Town of Stevensville                                       | Dustin Tribby, Glenn Bies                | Steve Kruse |
| 000402    | SCHEDULED  | Closed | Backup the SCADA Computer                                     | Town of Stevensville, Water / Town of Stevensville   |  | Steve Kruse |
| 000401    | CORRECTIVE | Closed | Trouble Call sewer on Spring St                               | Wastewater / Town of Stevensville  | Dustin Tribby                            | Steve Kruse |
| 000400    | CORRECTIVE | Closed | Top off diesel generator at wellhouse                         | 11-Well Field / Water / Town of Stevensville   | Cody Anderson, Dustin Tribby, Kurt Vause | Steve Kruse |
| 000399    | CORRECTIVE | Closed | Pump ortho at wellhouse                                       | 11-Well Field / Water / Town of Stevensville   | Cody Anderson, Dustin Tribby, Ian Murray | Steve Kruse |
| 000398    | SCHEDULED  | Closed | Backup the SCADA Computer                                     | Town of Stevensville, Water / Town of Stevensville   |  | Steve Kruse |
| 000397    | SCHEDULED  | Closed | Monday Check all trash can sites for weekend use              | Town of Stevensville   | Ian Murray                               | Steve Kruse |
| 000396    | SCHEDULED  | Closed | maintenance jetting of St Mary's/5th Street/Masonic alley     | 43-Manholes / Wastewater / Town of Stevensville, Town of Stevensville, Wastewater / Town of Stevensville | Cody Anderson                            | Steve Kruse |
| 000395    | SCHEDULED  | Closed | Inspect Mini Excavator  |  | Ian Murray                               | Steve Kruse |
| 000394    | SCHEDULED  | Closed | Inspect skidsteer   |  | Ian Murray                               | Steve Kruse |
| 000393    | CORRECTIVE | Closed | Repair Maplewood cemetery gate                                | Town of Stevensville   | Steve Kruse                              | Steve Kruse |
| 000391    | SCHEDULED  | Closed | Garbage removal and bag replacement                           | Town of Stevensville   | Ian Murray                               | Steve Kruse |
| 000390    | CORRECTIVE | Closed | Bring water valve riser up to grade corner Spring and 3rd     | Water / Town of Stevensville   | Dustin Tribby, Ian Murray                | Steve Kruse |
| 000388    | CORRECTIVE | Closed | Repair gutter downspout at fire hall                          | Town of Stevensville   | Steve Kruse                              | Steve Kruse |
| 000387    | SCHEDULED  | Closed | Wednesday Manhole Inspection and degreasing and bio treatment | Town of Stevensville, Wastewater / Town of Stevensville  | Ian Murray                               | Steve Kruse |

| WO Number | Type       | Status | Description   | Locations   | Assigned To                              | Requester     |
|-----------|------------|--------|---|---|--|---------------|
| 000385    | CORRECTIVE | Closed | Urn burial next Tuesday 1:00 pm Riverside, family will be present   | Town of Stevensville  | Cody Anderson, Dustin Tribby             | Steve Kruse   |
| 000384    | CORRECTIVE | Closed | Snow road condition assessment  | Streets   | Steve Kruse                              | Steve Kruse   |
| 000383    | SCHEDULED  | Closed | Influent and effluent DEQ sampling  | 23-Headworks Bldg / Wastewater / Town of Stevensville, 39-UV Bldg / Wastewater / Town of Stevensville | Cody Anderson, Dustin Tribby, Glenn Bies | Steve Kruse   |
| 000382    | SCHEDULED  | Closed | Backup the SCADA Computer   | Town of Stevensville, Water / Town of Stevensville  |  | Steve Kruse   |
| 000381    | CORRECTIVE | Closed | Set up and tear down Christmas parade 6 type III barricades go into Victoria pickup at town hall candles are ours | Town of Stevensville  | Dustin Tribby                            | Steve Kruse   |
| 000379    | SCHEDULED  | Closed | Monday Check all trash can sites for weekend use  | Town of Stevensville  |  | Steve Kruse   |
| 000378    | SCHEDULED  | Closed | Garbage removal and bag replacement   | Town of Stevensville  | Ian Murray                               | Steve Kruse   |
| 000377    | CORRECTIVE | Closed | Remove 2 downed trees at Riverside cemetery   | Town of Stevensville  | Cody Anderson, Dustin Tribby             | Steve Kruse   |
| 000376    | CORRECTIVE | Closed | Install salt bridge Ph meter in UV building   | 39-UV Bldg / Wastewater / Town of Stevensville  | Glenn Bies                               | Steve Kruse   |
| 000375    | CORRECTIVE | Closed | Inspect priming valve on influent pump 1 in headworks   |   | Dustin Tribby                            | Steve Kruse   |
| 000374    | CORRECTIVE | Closed | Annual Well 1 test  | 08-Well 1 / Water / Town of Stevensville  | Dustin Tribby                            | Steve Kruse   |
| 000372    | CORRECTIVE | Closed | loading gravel from county yard   | Streets, Town of Stevensville, Mobile / Town of Stevensville  |  | Dustin Tribby |
| 000371    | SCHEDULED  | Closed | Grrease perf screen and influent pumps  |   | Glenn Bies                               | Steve Kruse   |
| 000369    | CORRECTIVE | Closed | Lubricated/grease perforated screen and 3   |   | Glenn Bies                               | Steve Kruse   |

| WO Number | Type       | Status | Description   | Locations   | Assigned To   | Requester   |
|-----------|------------|--------|---|---|---|-------------|
|           |            |        | influent pumps  |   |   |             |
| 000368    | CORRECTIVE | Closed | Service skidsteer and backhoe, grease using electric grease gun   |   | Ian Murray  | Steve Kruse |
| 000367    | CORRECTIVE | Closed | Clean out sludge from drying beds   | 36-Sludge Drying Beds 3/4/5 / Wastewater / Town of Stevensville | Cody Anderson, Dustin Tribby, Glenn Bies              | Steve Kruse |
| 000366    | SCHEDULED  | Closed | Wednesday Manhole Inspection and degreasing and bio treatment   | Town of Stevensville, Wastewater / Town of Stevensville         | Ian Murray  | Steve Kruse |
| 000365    | SCHEDULED  | Closed | weekly/biweekly cleaning  | Wastewater / Town of Stevensville                               | Cody Anderson, Glenn Bies                             | Steve Kruse |
| 000359    | CORRECTIVE | Closed | Trailer excavator to Willoughby town property for perc test 10:00 a.m.  | Town of Stevensville  | Cody Anderson, Dustin Tribby                          | Steve Kruse |
| 000347    | CORRECTIVE | Closed | Pick up boulevard leaves on Pine ST   | Streets   | Cody Anderson, Steve Kruse                            | Steve Kruse |
| 000342    | CORRECTIVE | Closed | Bring water valve at 5th and Pine up to grade and ensure it is operational  | Water / Town of Stevensville                                    | Cody Anderson, Dustin Tribby, Steve Kruse             | Steve Kruse |
| 000339    | CORRECTIVE | Closed | Cut off curb stop risers at 409 E 3rd, thread and replace caps  | Water / Town of Stevensville                                    | Cody Anderson, Dustin Tribby, Steve Kruse             | Steve Kruse |
| 000338    | CORRECTIVE | Closed | clean interior of Chevy 1 ton pickup  | Mobile / Town of Stevensville                                   | Dustin Tribby   | Steve Kruse |
| 000336    | CORRECTIVE | Closed | Clean and organize shop, tools, supplies etc  | 26- Shop (Maintenance Bldg) / Wastewater / Town of Stevensville | Ian Murray  | Steve Kruse |
| 000333    | CORRECTIVE | Closed | Inspect brakes on Dump Truck  |   | Ian Murray  | Steve Kruse |
| 000295    | CORRECTIVE | Closed | Troubleshoot RAS1B wiring issue, will not run in auto   |   | Cody Anderson, Dustin Tribby, Glenn Bies, Steve Kruse | Steve Kruse |
| 000293    | CORRECTIVE | Closed | Seed grit washer 12 bags play sand, with wash water and stirrer in hand, organic valve closed. Change set points to 91% |   | Cody Anderson, Dustin Tribby, Ian Murray, Steve Kruse | Steve Kruse |

| WO Number | Type       | Status | Description                            | Locations            | Assigned To   | Requester   |
|-----------|------------|--------|--|----------------------|---|-------------|
|           |            |        | start 88% off, per Huber Tech Manager  |                      |   |             |
| 000109    | CORRECTIVE | Closed | Fix sidewalk in front of Rocky Mt Bank | Town of Stevensville | Cody Anderson, Dustin Tribby, Ian Murray, Steve Kruse | Steve Kruse |

# TOWN OF STEVENSVILLE PUBLIC WORKS ACTIVITY REPORT December 2021

## UTILITIES REPORT

### *Water Production*

|                         | <i>This Month</i> | <i>Last Month</i> |
|-------------------------|-------------------|-------------------|
| <i>Gallons Produced</i> | 14,646,000        | 15,216,000        |

- 💧 Monthly, weekly and Annual reports to the state
- 💧 Monthly Meter Readings
- 💧 Unread Meters: 143
- 💧 Satisfied Permit reporting and testing requirements

### *Waste Water Treatment*

|                        | <i>This Month</i> | <i>Last Month</i> |
|------------------------|-------------------|-------------------|
| <i>Gallons Treated</i> | 5,322,911         | 3,462,422         |

- 💧 State Reports and EPA, weekly monthly and Annual samples taken and reported
- 💧 Polymer ordered for winter, press prepped to start operation first week of January
- 💧 Satisfied Permit reporting and testing requirements

○

## OTHER

- 💧 Preemptive Sanitary Sewer Jetting in all Grids
- 💧 Snow removal and sanding in all grids following Town snow removal protocol
- 💧 Airport support
- 💧 Sidewalk repairs, Rocky Mtn Bank
- 💧 1 Burials
- 💧 Utility Locates
- 💧 Repaired non functioning HVAC system in blower building
- 💧 5 3<sup>rd</sup> party contractor locates
- 💧 Ongoing meter replacements
- 💧 Repaired leakage and groundwater problem at 409 E 3rd
- 💧 Researched most cost and risk effective method to repair generator at Well Field
- 💧 Pothole repair
- 💧 Vehicle Maintenance
- 💧 Special event support, Christmas Parade road closures
- 💧 Tree removal
- 💧 Perc test at Willoughby town property
- 💧 Water distribution system repairs and improvements

- 💧 Trouble Calls
- 💧 Street sign repairs and replacements, 2 different signs stolen, 1 hit by car
- 💧 WWTP maintenance and repair, clarifiers, aeration basin blowers, RaS and Scum pumps and floats



**File Attachments for Item:**

a. Discussion/Decision: Town Council vacancy in Ward 1 created by the resignation of Jaime Devlin

received

1-5-22

2:10pm

WARD 1

# TOWN OF STEVENSVILLE APPLICATION – COUNCIL MEMBER

| APPLICANT INFORMATION  |   |                             |   |  |                                  |
|--|---|-----------------------------|---|--|----------------------------------|
| Last Name  | Laramie                                       | First                       | Sharon  | M.I.                                   | J                                |
| Date   | 1-05-22                                       |                             |   |  |                                  |
| Street Address   | 207 mission St.                               |                             |   |  |                                  |
| City   | Stevensville                                  | State                       | Montana   | ZIP                                    | 59807                            |
| Phone  | 406-207-5942                                  | E-mail Address              | Sharonlaramie54@gmail.com   |  |                                  |
| Date Available   | January 5, 2022                               |                             |   |  |                                  |
| Do you live in the Ward where the Council Seat Vacancy Exists? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> [Reference 7-4-4112(3) MCA] |   |                             |   |  |                                  |
| Are you a citizen of the United States?  | YES <input checked="" type="checkbox"/>       | NO <input type="checkbox"/> | To hold public office in Montana you must be a citizen of the United States. Reference 7-4-4104 MCA.<br>Residency requirement Reference 7-4-4401 MCA and Age requirement specified per the Montana Constitution Article IV Section 2 and 4. |  |                                  |
| Are you at least 18 years of age?  | YES <input checked="" type="checkbox"/>       | NO <input type="checkbox"/> |   |  |                                  |
| Have you been a resident of the Town of Stevensville for at least 60 days?   | YES <input checked="" type="checkbox"/>       | NO <input type="checkbox"/> |   |  |                                  |
| EDUCATION INFORMATION:   |   |                             |   |  |                                  |
| High School Glendale AZ 1986 - Tempe Technical Institute 1987, Northland hospice Caregiver 2006, Nursing Assistant 2005  |   |                             |   |  |                                  |
| REFERENCES   |   |                             |   |  |                                  |
| Please list three professional references. Two should be employer references   |   |                             |   |  |                                  |
| Full Name  | Human Resources                               |                             | Relationship  |  |                                  |
| Company  | University of Montana                         |                             | Phone   | (406) 243-0211                         |                                  |
| Address  | 32 Campus Drive Missoula Montana 59812        |                             |   |  |                                  |
| Full Name  | Janie Haight                                  |                             | Relationship  | Co Worker/Coordinator                  |                                  |
| Company  | University of Montana                         |                             | Phone   | (406) 243-2222                         |                                  |
| Address  | 32 Campus Drive Missoula Montana 59812        |                             |   |  |                                  |
| Full Name  | Chris Broadhurst                              |                             | Relationship  | friend                                 |                                  |
| Company  | Disability                                    |                             | Phone   | (406) 369-0867                         |                                  |
| Address  | 218 W 3rd Street Stevensville Montana 59870   |                             |   |  |                                  |
| PREVIOUS EMPLOYMENT  |   |                             |   |  |                                  |
| Company  | University of Montana                         |                             | Phone   | (406) 243-5355                         |                                  |
| Address  | 32 Campus dr                                  |                             | Supervisor  | Brad Murphy                            |                                  |
| Job Title  | Supervisor of Adam Center                     |                             |   |  |                                  |
| Duties and Responsibilities  | Administrative duty's, Custodial, maintenance |                             |   |  |                                  |
| From   | 9/07  | To                          | 12/15   | Reason for Leaving                     |                                  |
| May we contact your previous supervisor for a reference?   |   |                             | YES <input checked="" type="checkbox"/>   | NO <input checked="" type="checkbox"/> | Brad transfer to another College |
| PREVIOUS EMPLOYMENT CONTINUED ON NEXT PAGE   |   |                             |   |  |                                  |

**PREVIOUS EMPLOYMENT CONTINUED**

|  |  |                             |      |                    |                           |
|--|--|-----------------------------|------|--------------------|---------------------------|
| Company  | Turah CampGround   |                             |      | Phone              | (406) 258-9773            |
| Address  | 13555 Turah road   |                             |      | Supervisor         | Cathy or Lyndi            |
| Job Title  | Store clerk, Custodial, maintenance                        |                             |      |                    |                           |
| Responsibilities   | Cashier, Stocking, Cleaning, Renting RV Spots, Maintenance |                             |      |                    |                           |
| From   | 6/07   | To                          | 4/08 | Reason for Leaving | accepted Position at UofM |
| May we contact your previous supervisor for a reference? | YES <input checked="" type="checkbox"/>                    | NO <input type="checkbox"/> |      |                    |                           |

|  |   |                             |      |                    |  |
|--|---|-----------------------------|------|--------------------|--|
| Company  | Village Health Care Center                    |                             |      | Phone              | (406) 728-9162                         |
| Address  | 2651 South ave West                           |                             |      | Supervisor         | Joan miller                            |
| Job Title  | Certified nursing assistant                   |                             |      |                    |  |
| Responsibilities   | nursing duties, hospice care 193 bed facility |                             |      |                    |  |
| From   | 9/05  | To                          | 7/06 | Reason for Leaving | accepted a Position for Wild land fire |
| May we contact your previous supervisor for a reference? | YES <input checked="" type="checkbox"/>       | NO <input type="checkbox"/> |      |                    |  |

**WHY DO YOU WANT TO SERVE AS A COUNCIL MEMBER FOR THE TOWN OF STEVENSVILLE?**

I would like to give back to my community. It would give me a network of opportunity to connect to my community and providing working with activities and projects.

**WHAT QUALIFICATIONS DO YOU HAVE THAT MAKE YOU THE BEST CANDIDATE TO SERVE AS COUNCIL MEMBER FOR THE TOWN OF STEVENSVILLE?**

I have volunteered for different organization; mostly medical. I am a great organization and strategies person. I feel I can help with community strength.

**PLEASE REFER TO CHAPTER 2, ARTICLE 3 OF THE STEVENSVILLE MUNICIPAL CODE FOR DUTIES AND RESPONSIBILITIES OF A TOWN COUNCIL MEMBER. COUNCIL MEMBER'S DUTIES INCLUDE ATTENDING REGULAR AND SPECIAL COUNCIL MEETINGS, PUBLIC HEARINGS, SITTING ON BOARDS, ASSISTING IN THE DEVELOPMENT OF THE TOWN BUDGET, IMPLEMENTING THE BUDGET, ADOPT RESOLUTIONS, ORDINANCES, ADDRESSING POLICIES FOR THE TOWN AND ASSISTING IN RESOLVING ISSUES RELEVANT TO THE TOWN. DO YOU HAVE THE TIME TO DEDICATE TO THESE DUTIES AS REQUIRED?**

yes

I certify that my answers are true and complete to the best of my knowledge.

SIGNATURE Marion J. Saramie DATE 1-05-22

received  
12-28-21

**TOWN OF STEVENSVILLE APPLICATION – COUNCIL MEMBER**

| APPLICANT INFORMATION   |  |                                     |    |                          |  |    |                          |       |      |            |
|---|--|-------------------------------------|----|--------------------------|--|----|--------------------------|-------|------|------------|
| Last Name   | SMITH  |                                     |    | First                    | WALLACE  |    | M.I.                     | E     | Date | 12-28-2021 |
| Street Address  | 420 COLLEGE ST                               |                                     |    |                          |  |    |                          |       |      |            |
| City  | STEVENSVILLE                                 |                                     |    | State                    | MONTANA  |    | ZIP                      | 59870 |      |            |
| Phone   | 702-203-0859                                 |                                     |    | E-mail Address           | fspastor@yahoo.com   |    |                          |       |      |            |
| Date Available  | 12-28-2021                                   |                                     |    |                          |  |    |                          |       |      |            |
| Do you live in the Ward where the Council Seat Vacancy Exists? Yes ___ No ___ [Reference 7-4-4112(3) MCA]     |  |                                     |    |                          |  |    |                          |       |      |            |
| Are you a citizen of the United States?   | YES  | <input checked="" type="checkbox"/> | NO | <input type="checkbox"/> | To hold public office in Montana you must be a citizen of the United States. Reference 7-4-4104 MCA. Residency requirement Reference 7-4-4401 MCA and Age requirement specified per the Montana Constitution Article IV Section 2 and 4. |    |                          |       |      |            |
| Are you at least 18 years of age?   | YES  | <input checked="" type="checkbox"/> | NO | <input type="checkbox"/> |  |    |                          |       |      |            |
| Have you been a resident of the Town of Stevensville for at least 60 days?                                    | YES  | <input checked="" type="checkbox"/> | NO | <input type="checkbox"/> |  |    |                          |       |      |            |
| EDUCATION INFORMATION:  |  |                                     |    |                          |  |    |                          |       |      |            |
| SEE ATTACHED  |  |                                     |    |                          |  |    |                          |       |      |            |
| REFERENCES  |  |                                     |    |                          |  |    |                          |       |      |            |
| Please list three professional references. Two should be employer references - HAVE BEEN RETIRED OVER 5 YEARS |  |                                     |    |                          |  |    |                          |       |      |            |
| Full Name   | ROBERT PETERS                                |                                     |    | Relationship             | PASTOR / FRIEND  |    |                          |       |      |            |
| Company   | BITTERROOT HOUSE OF ISRAEL                   |                                     |    | Phone                    | (702) 340-7507   |    |                          |       |      |            |
| Address   | 1186 EASTSIDE HWY, CORVALLIS, MT 59828       |                                     |    |                          |  |    |                          |       |      |            |
| Full Name   | DAVIS MAZADE                                 |                                     |    | Relationship             | FRIEND   |    |                          |       |      |            |
| Company   | Self   |                                     |    | Phone                    | (406) 360-0919   |    |                          |       |      |            |
| Address   | P.O. BOX 413 VICTOR, MT 59875-0413           |                                     |    |                          |  |    |                          |       |      |            |
| Full Name   | GREG FORBES                                  |                                     |    | Relationship             | FRIEND   |    |                          |       |      |            |
| Company   | FORBES RANCH                                 |                                     |    | Phone                    | (406) 381-5606   |    |                          |       |      |            |
| Address   | 2527 HOME ACERS ROAD STEVENSVILLE, MT. 59870 |                                     |    |                          |  |    |                          |       |      |            |
| PREVIOUS EMPLOYMENT   |  |                                     |    |                          |  |    |                          |       |      |            |
| Company   | SEE ATTACHED                                 |                                     |    | Phone                    | ( )  |    |                          |       |      |            |
| Address   |  |                                     |    | Supervisor               |  |    |                          |       |      |            |
| Job Title   | NOTE: I HAVE BEEN RETIRED SINCE 2015         |                                     |    |                          |  |    |                          |       |      |            |
| Duties and Responsibilities   |  |                                     |    |                          |  |    |                          |       |      |            |
| From  |  | To                                  |    | Reason for Leaving       |  |    |                          |       |      |            |
| May we contact your previous supervisor for a reference?  |  |                                     |    | YES                      | <input checked="" type="checkbox"/>  | NO | <input type="checkbox"/> |       |      |            |
| PREVIOUS EMPLOYMENT CONTINUED ON NEXT PAGE  |  |                                     |    |                          |  |    |                          |       |      |            |

**PREVIOUS EMPLOYMENT CONTINUED**

|  |                          |    |  |   |                             |
|--|--------------------------|----|--|---|-----------------------------|
| Company  | SEE ATTACHED             |    |  | Phone                                   | ( )                         |
| Address  |                          |    |  | Supervisor                              |                             |
| Job Title  |                          |    |  |   |                             |
| Responsibilities   |                          |    |  |   |                             |
| From   |                          | To |  | Reason for Leaving                      |                             |
| May we contact your previous supervisor for a reference? |                          |    |  | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| Company  | STEVENSVILLE POLICE DEPT |    |  | Phone                                   | (406) 381-9627              |
| Address  | MAIN STREET              |    |  | Supervisor                              | MAC SOSA                    |
| Job Title  | VOLUNTEER CHAPLAIN       |    |  |   |                             |
| Responsibilities   | AS NEEDED AND DIRECTED   |    |  |   |                             |
| From   | 8/21                     | To |  | Reason for Leaving                      | NOW SERVING                 |
| May we contact your previous supervisor for a reference? |                          |    |  | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |

**WHY DO YOU WANT TO SERVE AS A COUNCIL MEMBER FOR THE TOWN OF STEVENSVILLE?**

SEE ATTACHED

**WHAT QUALIFICATIONS DO YOU HAVE THAT MAKE YOU THE BEST CANDIDATE TO SERVE AS COUNCIL MEMBER FOR THE TOWN OF STEVENSVILLE?**

SEE ATTACHED

**PLEASE REFER TO CHAPTER 2, ARTICLE 3 OF THE STEVENSVILLE MUNICIPAL CODE FOR DUTIES AND RESPONSIBILITIES OF A TOWN COUNCIL MEMBER. COUNCIL MEMBER'S DUTIES INCLUDE ATTENDING REGULAR AND SPECIAL COUNCIL MEETINGS, PUBLIC HEARINGS, SITTING ON BOARDS, ASSISTING IN THE DEVELOPMENT OF THE TOWN BUDGET, IMPLEMENTING THE BUDGET, ADOPT RESOLUTIONS, ORDINANCES, ADDRESSING POLICIES FOR THE TOWN AND ASSISTING IN RESOLVING ISSUES RELEVANT TO THE TOWN. DO YOU HAVE THE TIME TO DEDICATE TO THESE DUTIES AS REQUIRED?**

YES

I certify that my answers are true and complete to the best of my knowledge.

SIGNATURE Wallen Smith DATE 12-28-2021

## Wallace E. Smith

---

420 College St  
Stevensville, MT 59870  
Resident since Feb. 2019

Cell: (702) 203-0859

### Education:

1972 - 1974      **UNIVERSITY of NEVADA, LAS VEGAS**      Las Vegas, Nv.  
Assoc. Science in Criminal Justice.

1969 - 1972      **BISHOP GORMAN HIGH SCHOOL,**      Las Vegas, Nv.

### Work Experience:

Sept. 96–Sept. 2015      **HOUSE OF ISRAEL CHRISTIAN FELLOWSHIP**  
4603 S. Sandhill Rd. Las Vegas, Nv. 89121  
• **Senior Pastor**

Oct. 99 - Feb. 05      **HERITAGE WEDDNG CHAPEL**  
Plaza Hotel, 1 Main St. Las Vegas, Nv. 89101  
• **Minister/Wedding Officiate**

Feb. 93 - March 98      **CLARK COUNTY SCHOOL DISTRICT**  
2832 E. Flamingo Ave. Las Vegas, Nv.  
• **School Bus Driver**

Sept. 91 - Sept. 92      **K-T CONTRACT SERVICES INC.**  
4020 Lone Mt. Rd. N. Las Vegas, Nv 89030  
• **Operator** of MCI motor coaches for charter, tour and contract service.  
• Main operating contract was for the Nevada Test Site.

Aug. 86 - Sept. 91      **GRAY LINE TOURS of SOUTHERN NEVADA**  
1550 S. Industrial Rd. Las Vegas, Nv. 89104  
• **Operator** of GMC & MCI coaches for charter and sightseeing tours  
• Operate Ford mini-bus on airport limo service.  
• Student driver trainer.

Jan. 86 - July 86      **WESTERN COUNSELING ASSOC.**  
900 E. Karen Ave. Las Vegas, Nv. 89104  
• **House Parent** residing on premises of Vegas House, an adolescent boys group home

Sept. 84 -Nov. 85      **NEIL FULKERSON INC.**  
3568 Lossee Rd. N. Las Vegas, Nv. 89030  
• **Operator** of semi tractor/trailers to any destination in the 48 states.  
• Local loading and delivery of products and machinery.

Mar. 82 - July 84      **THE NEW LIFE CHRISTIAN NEWS**  
830 E. Sahara Ave. Suite 3 Las Vegas, Nv. 89104  
• **CEO/Publisher** of a monthly religious tabloid newspaper  
• Supervised all phases of marketing and production

**WHY DO YOU WANT TO SERVE AS A COUNCIL MEMBER FOR THE TOWN OF STEVENSVILLE?**

January 2019 my wife and I purchased our home in Stevensville after spending each summer for the previous six years in the Bitterroot as we helped to plant a church fellowship in Corvallis. We have grown to love Stevensville and I desire to serve our chosen community not only by serving as the police departments chaplain, but by helping the town to further develop and grow in a responsible manner.

**WHAT QUALIFICATIONS DO YOU HAVE THAT MAKE YOU THE BEST CANDIDATE TO SERVE AS COUNCIL MEMBER FOR THE TOWN OF STEVENSVILLE?**

I bring to the table various life experiences and the ability to bring programs and visions to fruition. I also have the ability to work with people of various walks of life and persuasions, skills developed by shepherding men and women for the past 30 years.

As a result of founding and planting two successful nonprofit ministries and two churches, I am familiar with fiscal budgets and administration.

I have held chairs on various corporate boards and political organizations.

I would bring fiscally conservative values to the town council, values that have experientially proven successful over the years.

received  
1-3-22  
6.

**TOWN OF STEVENSVILLE APPLICATION – COUNCIL MEMBER**

WARD  
1

| APPLICANT INFORMATION |                 |                |                     |      |       |      |          |
|-----------------------|-----------------|----------------|---------------------|------|-------|------|----------|
| Last Name             | RODABAUGH       | First          | LEANNA              | M.I. | J     | Date | 1-2-2022 |
| Street Address        | 204 BAVALLI ST. |                |                     |      |       |      |          |
| City                  | STEVENSVILLE    | State          | MT                  | ZIP  | 59870 |      |          |
| Phone                 | 4063692105      | E-mail Address | annael417@gmail.com |      |       |      |          |
| Date Available        | IMMEDIATELY     |                |                     |      |       |      |          |

Do you live in the Ward where the Council Seat Vacancy Exists? Yes \_\_\_ No \_\_\_ [Reference 7-4-4112(3) MCA]

|  |   |                             |   |
|--|---|-----------------------------|---|
| Are you a citizen of the United States?                                    | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> | To hold public office in Montana you must be a citizen of the United States. Reference 7-4-4104 MCA.<br>Residency requirement Reference 7-4-4401 MCA and Age requirement specified per the Montana Constitution Article IV Section 2 and 4. |
| Are you at least 18 years of age?  | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |   |
| Have you been a resident of the Town of Stevensville for at least 60 days? | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |   |

**EDUCATION INFORMATION:**

SELF EMPLOYED, RETIRED NOW

**REFERENCES**

Please list three professional references. Two should be employer references

|           |                               |              |                 |
|-----------|-------------------------------|--------------|-----------------|
| Full Name | LYN WHITE                     | Relationship | FRIEND          |
| Company   | —                             | Phone        | (406) 625 3250  |
| Address   | MISSION ST - STEVENSVILLE, MT |              |                 |
| Full Name | JAMES CREWS                   | Relationship | FRIEND          |
| Company   |                               | Phone        | (406) 546 -1102 |
| Address   | STEVENSVILLE, MT.             |              |                 |
| Full Name |                               | Relationship |                 |
| Company   |                               | Phone        | ( )             |
| Address   |                               |              |                 |

**PREVIOUS EMPLOYMENT**

|  |                              |                             |     |
|--|------------------------------|-----------------------------|-----|
| Company  | RETIRED                      | Phone                       | ( ) |
| Address  |                              | Supervisor                  |     |
| Job Title  |                              |                             |     |
| Duties and Responsibilities                              |                              |                             |     |
| From   | To                           | Reason for Leaving          |     |
| May we contact your previous supervisor for a reference? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |     |

**PREVIOUS EMPLOYMENT CONTINUED ON NEXT PAGE**



**PREVIOUS EMPLOYMENT CONTINUED**

Company NA Phone ( )

Address Supervisor

Job Title

Responsibilities

From To Reason for Leaving

May we contact your previous supervisor for a reference? YES  NO

Company Phone ( )

Address Supervisor

Job Title

Responsibilities

From To Reason for Leaving

May we contact your previous supervisor for a reference? YES  NO

**WHY DO YOU WANT TO SERVE AS A COUNCIL MEMBER FOR THE TOWN OF STEVENSVILLE?**

I'VE BEEN CRITICAL OF THE FORMER ADMINISTRATION. I FEEL IT IS TIME FOR ME TO STEP UP TO THE PLATE AND HELP

**WHAT QUALIFICATIONS DO YOU HAVE THAT MAKE YOU THE BEST CANDIDATE TO SERVE AS COUNCIL MEMBER FOR THE TOWN OF STEVENSVILLE?**

I HAVE HISTORY WITH THE TOWN AND HAVE BEEN HERE OFF AND ON SINCE I WAS 12 YEARS OLD. HAVE ATTENDED MOST COUNCIL MEETINGS FOR PAST 3 YEARS

**PLEASE REFER TO CHAPTER 2, ARTICLE 3 OF THE STEVENSVILLE MUNICIPAL CODE FOR DUTIES AND RESPONSIBILITIES OF A TOWN COUNCIL MEMBER. COUNCIL MEMBER'S DUTIES INCLUDE ATTENDING REGULAR AND SPECIAL COUNCIL MEETINGS, PUBLIC HEARINGS, SITTING ON BOARDS, ASSISTING IN THE DEVELOPMENT OF THE TOWN BUDGET, IMPLEMENTING THE BUDGET, ADOPT RESOLUTIONS, ORDINANCES, ADDRESSING POLICIES FOR THE TOWN AND ASSISTING IN RESOLVING ISSUES RELEVANT TO THE TOWN. DO YOU HAVE THE TIME TO DEDICATE TO THESE DUTIES AS REQUIRED?**

YES

I certify that my answers are true and complete to the best of my knowledge.

SIGNATURE Leonna Jay Rodabaugh DATE 1-2-2022

**File Attachments for Item:**

b. Discussion/Decision: Town Council vacancy in Ward 2 created by the resignation of Sydney Allen

received  
12/30/21 10:14

## TOWN OF STEVENSVILLE APPLICATION – COUNCIL MEMBER

WARD 2

| APPLICANT INFORMATION  |   |                             |   |                    |                      |
|--|---|-----------------------------|---|--------------------|----------------------|
| Last Name  | Michalson                               | First                       | BOB   | M.I.               | Date                 |
|  |   |                             |   | J.                 | 12-30-21             |
| Street Address   | 222 Turner St.                          |                             |   |                    |                      |
| City   | Stevensville                            | State                       | MT.   | ZIP                | 59870                |
| Phone  | 274-1946                                | E-mail Address              | matt5784@msn.com  |                    |                      |
| Date Available   |   |                             |   |                    |                      |
| Do you live in the Ward where the Council Seat Vacancy Exists? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> [Reference 7-4-4112(3) MCA] |   |                             |   |                    |                      |
| Are you a citizen of the United States?  | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> | To hold public office in Montana you must be a citizen of the United States. Reference 7-4-4104 MCA.<br>Residency requirement Reference 7-4-4401 MCA and Age requirement specified per the Montana Constitution Article IV Section 2 and 4. |                    |                      |
| Are you at least 18 years of age?  | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |   |                    |                      |
| Have you been a resident of the Town of Stevensville for at least 60 days?   | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |   |                    |                      |
| EDUCATION INFORMATION:   |   |                             |   |                    |                      |
| High school, one yr. college.  |   |                             |   |                    |                      |
| REFERENCES   |   |                             |   |                    |                      |
| <i>Please list three professional references. Two should be employer references</i>  |   |                             |   |                    |                      |
| Full Name  | B.N.S.F. Railway                        | Relationship                | welder / 27 yrs.  |                    |                      |
| Company  |   | Phone                       | ( )   |                    |                      |
| Address  |   |                             |   |                    |                      |
| Full Name  |   | Relationship                |   |                    |                      |
| Company  |   | Phone                       | ( )   |                    |                      |
| Address  |   |                             |   |                    |                      |
| Full Name  |   | Relationship                |   |                    |                      |
| Company  |   | Phone                       | ( )   |                    |                      |
| Address  |   |                             |   |                    |                      |
| PREVIOUS EMPLOYMENT  |   |                             |   |                    |                      |
| Company  | B.N.S.F. Railroad                       | Phone                       | ( )   |                    |                      |
| Address  | Harve MT.                               | Supervisor                  |   |                    |                      |
| Job Title  | welder                                  |                             |   |                    |                      |
| Duties and Responsibilities  |   |                             |   |                    |                      |
| From   | 1977                                    | To                          | 2009  | Reason for Leaving | Disability / Retired |
| May we contact your previous supervisor for a reference?   | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |   |                    |                      |
| PREVIOUS EMPLOYMENT CONTINUED ON NEXT PAGE   |   |                             |   |                    |                      |

**PREVIOUS EMPLOYMENT CONTINUED**

|  |                              |                             |     |
|--|------------------------------|-----------------------------|-----|
| Company  |                              | Phone                       | ( ) |
| Address  |                              | Supervisor                  |     |
| Job Title  |                              |                             |     |
| Responsibilities   |                              |                             |     |
| From   |                              | To                          |     |
|  |                              | Reason for Leaving          |     |
| May we contact your previous supervisor for a reference? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |     |
| Company  |                              | Phone                       | ( ) |
| Address  |                              | Supervisor                  |     |
| Job Title  |                              |                             |     |
| Responsibilities   |                              |                             |     |
| From   |                              | To                          |     |
|  |                              | Reason for Leaving          |     |
| May we contact your previous supervisor for a reference? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |     |

**WHY DO YOU WANT TO SERVE AS A COUNCIL MEMBER FOR THE TOWN OF STEVENSVILLE?**

*I was off and on Council from 2016 - 2020.  
I ran this last Election for Ward II*

**WHAT QUALIFICATIONS DO YOU HAVE THAT MAKE YOU THE BEST CANDIDATE TO SERVE AS COUNCIL MEMBER FOR THE TOWN OF STEVENSVILLE?**

*My Experience, Knowledge of Laws, Budget, etc.*

**PLEASE REFER TO CHAPTER 2, ARTICLE 3 OF THE STEVENSVILLE MUNICIPAL CODE FOR DUTIES AND RESPONSIBILITIES OF A TOWN COUNCIL MEMBER. COUNCIL MEMBER'S DUTIES INCLUDE ATTENDING REGULAR AND SPECIAL COUNCIL MEETINGS, PUBLIC HEARINGS, SITTING ON BOARDS, ASSISTING IN THE DEVELOPMENT OF THE TOWN BUDGET, IMPLEMENTING THE BUDGET, ADOPT RESOLUTIONS, ORDINANCES, ADDRESSING POLICIES FOR THE TOWN AND ASSISTING IN RESOLVING ISSUES RELEVANT TO THE TOWN. DO YOU HAVE THE TIME TO DEDICATE TO THESE DUTIES AS REQUIRED?**

*yes i all the time!*

I certify that my answers are true and complete to the best of my knowledge.

SIGNATURE *Bob Michig* DATE *12-29-21*

received  
1-3-2018

Ward 2

**TOWN OF STEVENSVILLE APPLICATION – COUNCIL MEMBER**

**APPLICANT INFORMATION**

|                |                 |                |                          |      |       |      |          |
|----------------|-----------------|----------------|--------------------------|------|-------|------|----------|
| Last Name      | Smith           | First          | Raymond                  | M.I. |       | Date | 1-3-2018 |
| Street Address | 326 Valley View |                |                          |      |       |      |          |
| City           | Stevensville    | State          | MT                       | ZIP  | 59870 |      |          |
| Phone          | 425-457-1590    | E-mail Address | hotglassmaster@yahoo.com |      |       |      |          |
| Date Available | ASAP            |                |                          |      |       |      |          |

Do you live in the Ward where the Council Seat Vacancy Exists? Yes  No  [Reference 7-4-4112(3) MCA]

|  |   |                             |   |
|--|---|-----------------------------|---|
| Are you a citizen of the United States?                                    | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> | To hold public office in Montana you must be a citizen of the United States. Reference 7-4-4104 MCA.<br>Residency requirement Reference 7-4-4401 MCA and Age requirement specified per the Montana Constitution Article IV Section 2 and 4. |
| Are you at least 18 years of age?  | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |   |
| Have you been a resident of the Town of Stevensville for at least 60 days? | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |   |

**EDUCATION INFORMATION:**

N/A Various Management Courses  
N/A Computer System + Data processing

**REFERENCES**

Please list three professional references. Two should be employer references

|           |   |              |                |
|-----------|---|--------------|----------------|
| Full Name | Catherine Cowan                             | Relationship | Friend         |
| Company   | Emergreen Skatepark                         | Phone        | (503) 807-0103 |
| Address   | 3604 Bridle Bit Lane Stevensville MT. 59870 |              |                |
| Full Name | Jimmy Edwards                               | Relationship | Friend         |
| Company   | Burnt Fork Market                           | Phone        | (406) 277-4663 |
| Address   |   |              |                |
| Full Name |   | Relationship |                |
| Company   |   | Phone        | ( )            |
| Address   |   |              |                |

**PREVIOUS EMPLOYMENT**

|  |   |                             |                |
|--|---|-----------------------------|----------------|
| Company  | R+D Glass                               | Phone                       | (425) 457-1590 |
| Address  | 326 Valley View                         | Supervisor                  | Self           |
| Job Title  | owner artist                            |                             |                |
| Duties and Responsibilities                              | owner                                   |                             |                |
| From   | 2016                                    | To                          | Pres           |
| Reason for Leaving                                       | N/A                                     |                             |                |
| May we contact your previous supervisor for a reference? | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |                |

**PREVIOUS EMPLOYMENT CONTINUED ON NEXT PAGE**

| PREVIOUS EMPLOYMENT CONTINUED  |  |    |  |                              |  |                             |  |  |  |
|--|--|----|--|------------------------------|--|-----------------------------|--|--|--|
| Company  |  |    |  | Phone ( )                    |  |                             |  |  |  |
| Address  |  |    |  | Supervisor                   |  |                             |  |  |  |
| Job Title  |  |    |  |                              |  |                             |  |  |  |
| Responsibilities   |  |    |  |                              |  |                             |  |  |  |
| From   |  | To |  | Reason for Leaving           |  |                             |  |  |  |
| May we contact your previous supervisor for a reference?   |  |    |  | YES <input type="checkbox"/> |  | NO <input type="checkbox"/> |  |  |  |
| Company  |  |    |  | Phone ( )                    |  |                             |  |  |  |
| Address  |  |    |  | Supervisor                   |  |                             |  |  |  |
| Job Title  |  |    |  |                              |  |                             |  |  |  |
| Responsibilities   |  |    |  |                              |  |                             |  |  |  |
| From   |  | To |  | Reason for Leaving           |  |                             |  |  |  |
| May we contact your previous supervisor for a reference?   |  |    |  | YES <input type="checkbox"/> |  | NO <input type="checkbox"/> |  |  |  |
| <b>WHY DO YOU WANT TO SERVE AS A COUNCIL MEMBER FOR THE TOWN OF STEVENSVILLE?</b>  |  |    |  |                              |  |                             |  |  |  |
| To Restore our Community<br>Address issues with infrastructure and various<br>Building Code & Development issues   |  |    |  |                              |  |                             |  |  |  |
| <b>WHAT QUALIFICATIONS DO YOU HAVE THAT MAKE YOU THE BEST CANDIDATE TO SERVE AS COUNCIL MEMBER FOR THE TOWN OF STEVENSVILLE?</b>   |  |    |  |                              |  |                             |  |  |  |
| To many - have served on P+R Board<br>Previous Council Member<br>Put on 4th July events for community  |  |    |  |                              |  |                             |  |  |  |
| <b>PLEASE REFER TO CHAPTER 2, ARTICLE 3 OF THE STEVENSVILLE MUNICIPAL CODE FOR DUTIES AND RESPONSIBILITIES OF A TOWN COUNCIL MEMBER. COUNCIL MEMBER'S DUTIES INCLUDE ATTENDING REGULAR AND SPECIAL COUNCIL MEETINGS, PUBLIC HEARINGS, SITTING ON BOARDS, ASSISTING IN THE DEVELOPMENT OF THE TOWN BUDGET, IMPLEMENTING THE BUDGET, ADOPT RESOLUTIONS, ORDINANCES, ADDRESSING POLICIES FOR THE TOWN AND ASSISTING IN RESOLVING ISSUES RELEVANT TO THE TOWN. DO YOU HAVE THE TIME TO DEDICATE TO THESE DUTIES AS REQUIRED?</b> |  |    |  |                              |  |                             |  |  |  |
| Yes I am available to help in office<br>During transition  |  |    |  |                              |  |                             |  |  |  |
| I certify that my answers are true and complete to the best of my knowledge.   |  |    |  |                              |  |                             |  |  |  |
| SIGNATURE <u>Raymond J. Hall</u>   |  |    |  |                              |  | DATE <u>1-3-22</u>          |  |  |  |