



**Stevensville Town Council Meeting  
Agenda for  
THURSDAY, JULY 22, 2021  
7:00 PM**

**NVPL Community Room – 208 Main Street**

The Town of Stevensville live streams Town Council meetings on our website at <http://www.townofstevensville.com/meetings>

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Public Comments (Public comment from citizens on items that are not on the agenda)
4. Approval of Minutes
  - a. 04/22/2021 Regular Meeting
5. Approval of Bi-Weekly Claims
  - a. Claims #16892-#16918
  - b. Claims #16426-#16456
6. Administrative Reports
7. Guests
8. Correspondence
9. Public Hearings
10. Unfinished Business
  - a. Discussion/Decision: Town Council vacancy in Ward 2 created by the resignation of Dempsey Vick
11. New Business
  - a. Discussion/Decision: Bid opening for the Stevensville Airport gate project
  - b. Discussion/Decision: Special Event and Alcohol Use Permit for Stevensville Creamery Picnic
  - c. Discussion/Decision: Free community open swim on August 7, 2021
12. Executive Report
13. Town Council Comments
14. Board Reports
15. Adjournment

## **Welcome to Stevensville Town Council Chambers**

We consider it a privilege to present, and listen to, diverse views.

It is essential that we treat each other with respect.

We expect that participants will:

- ✓ Engage in active listening
- ✓ Make concise statements
- ✓ Observe any applicable time limit

We further expect that participants will refrain from disrespectful displays:

- ✗ Profanity
- ✗ Personal Attacks
- ✗ Signs
- ✗ Heckling and applause

## **Guidelines for Public Comment**

Public Comment ensures an opportunity for citizens to meaningfully participate in the decisions of its elected officials. It is one of several ways your voice is heard by your local government. During public comment we ask that all participants respect the right of others to make their comment uninterrupted. The council's goal is to receive as much comment as time reasonably allows. All public comment should be directed to the chair (Mayor or designee). Comment made to the audience or individual council members may be ruled out of order. Public comment must remain on topic, and free from abusive language or unsupported allegations.

During any council meeting you have two opportunities to comment:

1. During the public comment period near the beginning of a meeting.
2. Before any decision-making vote of the council on an agenda item.

Comment made outside of these times may not be allowed.

Citizens wishing to speak during any public comment period should come forward to the podium and state their name and address for the record. Comment may be time limited, as determined by the chair, to allow as many people as possible to comment. Comment prior to a decision-making vote must remain on the motion before the council.

**Thank you for observing these guidelines.**

**File Attachments for Item:**

a. 04/22/2021 Regular Meeting

# Stevensville Town Council Meeting Minutes for

## THURSDAY, APRIL 22, 2021

### 1. Call to Order and Roll Call

Mayor Dewey called the meeting to order. Councilmembers Devlin, Ludington, Shourd and Vick were all present.

### 2. Pledge of Allegiance

### 3. Public Comments (Public comment from citizens on items that are not on the agenda)

Bob Michalson: 222 Turner Street. I would like to say how shocked I was and appalled that there were two other contracts or service agreements that Mayor Dewey calls them weren't brought before the town. I have to say Brandon this is a new one it really is sir to have two contracts come before after what this town went through last summer is I don't know if you just wanted something so bad that you did it again or if you just don't care about the policies and the procedures of the town of Stevensville.

Councilmember Devlin: point of order we can't be attacking anyone.

Bob Michalson: I am not attacking anyone.

Councilmember Devlin, that is not true information that is being stated.

Mayor Dewey: Mr. Michalson if I may you will probably receive answers to the two claims in the claims section of tonight's agenda.

Bb Michalson: okay thank you I do have one more thing, I will say that the \$69,000 three-year contracts for mysidewalks is something that the whole town is upset about they don't think that it is something that we need, if you guys want to be heroes if you want to show really class to the town you would take that \$69,000 take some of the savings that we have and pay off our water and sewer bonds and lower our rate for the hard working citizens of the town that are suffering, you could all be heroes if you did this instead of doing a \$69,000 contract, thank you.

Leanna Rodabaugh: 208 Ravalli Street. It baffles me that we can't say anything to any of you because I have been down to town hall twice now and have been screamed at once by the mayor and once by Laura who told me I am a horrible angry old woman she wanted Robert to have me evicted and he looked at her like what, I am going to read something that you may not want to hear, and I don't think you can make a point of order about it. Leanna read a letter that she posted on Facebook.

Councilmember Devlin: this is point of order, this is unsupported allegations

Leanna Rodabaugh: this is not unsupported and please don't interrupt me, Jaime.

Councilmember Devlin: these are untrue, in our guidelines for public comment no attacks, you cannot have unsupported allegations.

Mayor Dewey: Ms. Rodabaugh.

Councilmember Devlin: Stevensville does not have a....

Mayor Dewey: Ms. Rodabaugh I am going to ask for you to step away from the podium if you can't...

Leanna Rodabaugh: you don't have that authority.

Mayor Dewey: yes, I do, Ms. Rodabaugh if you cannot maintain your decorum

Leanna Rodabaugh: if you would not interrupt me, I would have been done.

Mayor Dewey: is there any other public comment on items not on tonight's agenda.

From the audience Leanna Rodabaugh stated that "Jaime is an ass".

Councilmember Devlin: can we address that? I am not going to sit here and be spoken to or about like that.

Mayor Dewey: Ms. Rodabaugh I am at the end of my rope and I am being extremely patient I have been more than patient with you so if you cannot retain your composure in this meeting you will be asked to leave, we will adjourn and you will leave, that is how this will work you are not here to attack this council you are not here to attack me and you are not here to attack staff that is not what we do here. Thank you for listening to us and abiding to the ground rules that the council has set on the back of their agenda. We will move on.

#### 4. Approval of Minutes

a. March 11, 2021, Meeting Minutes

Mayor Dewey: introduced the minutes.

Councilmember Devlin: made the motion.

Councilmember Shourd: 2<sup>nd</sup>.

Mayor Dewey: it has been moved by Ms. Devlin and 2<sup>nd</sup> by Mr. Shourd to approve March 11<sup>th</sup> meeting minutes. Council discussion? Public Comment? Hearing none, Ms. Berthoud would you please call for the vote.

Councilmember Devlin: aye.

Councilmember Ludington: aye.

Councilmember Shourd: aye.

Councilmember Vick: aye.

#### 5. Approval of Bi-Weekly Claims

a. Claims #16534-#16716

Councilmember Vick: I want to make a motion to separate out claim #16697 to discuss separately.

Mayor Dewey: is there a 2<sup>nd</sup>

Councilmember Shourd: 2<sup>nd</sup>.

Mayor Dewey: it has been moved by Mr. Vick and 2<sup>nd</sup> by Mr. Shourd to separate claim #16697 and consider separately. Any council discussion on the motion? Any public comment on the motion? Hearing none we will call for the vote, Ms. Berthoud.

Councilmember Devlin: aye.

Councilmember Ludington: aye.

Councilmember Shourd: aye.

Councilmember Vick: aye.

Mayor Dewey: okay motion passes. So, what we need at the very least is a motion to approve claims #16534-#16716 omitting #16697.

Councilmember Vick: so, moved

Councilmember Devlin: 2<sup>nd</sup>.

Mayor Dewey: it has been moved by Mr. Vick and 2<sup>nd</sup> by Ms. Devlin to approve #16534-#16716 excluding #16697. Council discussion on the claims? Any public comments? Hearing none we will call for the vote, Ms. Berthoud.

Councilmember Devlin: aye.

Councilmember Ludington: aye.

Councilmember Shourd: aye.

Councilmember Vick: aye.

Mayor Dewey: you have before you claim #16697.

Councilmember Vick: I just have a whole lot of questions about mysidewalk thing I know that it was brought up at the last meeting I know I said that it sounded like a good idea and what not at the time, I am just trying to wrap my head around it, is this a contract is this a service agreement what is this? Because it is a lot of money even before it came on the claims it should have come before the council for approval rather than how do people feel about it.

Mayor Dewey: so, the services offered are essentially approved through a scope of services, so we solicited a scope of services from mysidewalk and that lists out exactly what we get and don't get that scope of services initiates an agreement with that organization that they provide us services on a subscription basis annually. Where the annual pricing comes in is we can give them an idea of how long we want to commit, and they will address the pricing accordingly, so the subscription comes due every year it is not, you pay for it this year and we are committed for three years. The invoice that you are approving tonight is essentially is what is called, even though we have had preliminary meetings with mysidewalk about the next steps forward we have not committed the funding so, in accordance with our purchasing policy, you would want to look at section 8 that talks about approval, what it says is payment for any goods or services by the town must be approved by the council with in the bi weekly claims process the following must appear on each claim to the treasurer I have those files with us tonight I have all of that together. So, you are doing that process currently where you are approving the invoice you are approving the purchase of those services on an annual basis.

Councilmember Devlin: please correct me if I am wrong, but under our purchasing agreement the mayor no matter who the mayor is has approval up to \$25,000 to spend without council approval for certain items and this would fall under this category correct?

Mayor Dewey: yes, Mr. Owens, you all received an email from his today explaining both this issue of the mysidewalk bill as well as the monthly billing outsourcing that we are doing. So yes, we proceeded with getting an invoice on the services provide before the council knowing that we were in the budgetary limits

of the purchasing policy and your approval tonight would give us the green light to further proceed in the project. (Chatter in the audience) folks if you don't mind. Thank you.

Councilmember Vick: I think that it is a lot of money for us to send halfway across the country. I understand that there are few and far between companies that do this I understand that if we used programs like tablet, we could do this on our own, I guess what I am getting at is I don't understand why we are not keeping the money in Montana, in the northern Rockies or at least with in the pacific northwest.

Mayor Dewey: we did a search for another organization that can provide this service and there is more to it than a performance dashboard so there is the ability to access and ascertain and evaluate or interpret other data sets besides our own. We really don't have a good way right now for us to access census data right now, outside of this website we don't have a way to pull that together and put it to any use for our community, this organization gives us that ability. So, there is a performance dashboard piece, right there is that metric piece of the website and then there is that back-end system, staff particularly our community development staff in my opinion I can see it extremely helpful when you come to a rewrite of the policy because a lot of those statistics and that data in our growth policy we are currently out sourcing to another firm to collect that data. We would be able to do that in house ourselves if we had the data, you are talking in that case a growth policy revision that we did in 2016 was \$50,000. So, that was a huge benefit to us, and we couldn't find another organization that could provide that benefit to us. We send money all over the country and that is the reality of it. It is just a coincidence that Black Mountain software is based out of Polson they were at one time they had offices in Missouri and then they closed them and moved their whole operation to Polson and that was just circumstances of that company, there are not very many technology software companies in Montana to work with because they don't exist and even in the region so, for example our police department software that is through Motorola directly our fire department software I believe is based out of Illinois it just happens to be where that firm might be. There are other organizations in Montana that do business with mysidewalk as well downtown Bozeman did a different project not a performance based, they did a master planning effort with this organization as well.

Councilmember Devlin: my frustration about spending a lot of time talking about this is that we were presented this over a month ago at that time after the meeting I contacted you and wanted to know more about the process , I don't know if anyone else did but I reached out and had a meeting with you about this looked what it entailed and actually got an invite for a meeting that the staff was invited to which I participated in I took the morning off and went into town hall and watched a presentation then we were presented with it at a meeting and we all agreed at that time that this was definitely something knowing the price knowing something that would help our community out and now I don't know, the whole town is upset about it, I have heard from one person and you are mimicking a lot of what that one person said in that email that we all received. Yes, it is our responsibility to speak on behalf of our constituents but those are all things that came in that email this morning that we all received. We have had a lot of time and opportunity to delve into this and figure out what it is and now that it is on the claim, we received a response from one person in the community I am wondering why we are spending so much time on this.

Councilmember Vick: I won't argue with you I will say it sounds like the one email that we all received but I have spoken to at least 4-5 people that are upset about it. I mean I am glad that we got a clarification that it is not a contract or anything like that my issue from the very beginning is I don't see that the town of Stevensville has a data set large enough to advise a large analytics company I just don't see it.

Mayor Dewey: that is kind of actually the problem is that we have so much data we can't do anything with it I mean we have we are working through a process where we are working on identifying the data we have and we know that we are data efficient in a lot of areas and there are areas that we have data that is

absolutely useless but we track it. We enter a number into a computer every month to track it and we don't even know why we track it, because there is whole there for it. This is scaled for our organization, so it is not that we are sending them all of our data and they are interpreting it and we are going to get crazy results from it we are actually doing the leg work we are only inputting data that is useful to us. If we don't think that the data is not useful anymore, we aren't going to track it, we are going to put our efforts into tracking data that is useful and put our efforts into a higher level of services for our community and a higher level of satisfaction in terms of what we provide.

Councilmember Vick: which brings me up to this, we could be doing the exact same thing with tab low for \$1000 per year.

Mayor Dewey: and I don't know what that is.

Councilmember Vick: tab low is a data analytic software that has the ability to publish online it comes with customer support just like mysidewalk does that is the thing the only real difference is with tab low you have to do a little more leg work yourself but if you know how to use Microsoft Excel you shouldn't have an issue.

Mayor Dewey: that was the advantage of mysidewalk, as there is leg work on our end to produce data there is leg work on mysidewalks end to help us tell the story, so they will work with us to tell the story they are doing workshops with them that are helping us identify strategic planning and they have a planning background and the municipal background to help your organization navigate that process so that you are not just purchasing an out of the box software and then showing someone some graphs. They are helping us put meaning to the data that we want identified. I mean it is our intent to involve the council, what are those things that you want to identify to show that we are successful in a certain area or not successful in a certain area. It is hard to identify those right now objectively we don't have an objective way to say we are underperforming in this area we by in large gage our effectiveness as an organization by in large based on opinion that we hear at the podium or through other public comment channels we don't have other data to say this is where we excel this is where we are deficient where do we put our resources.

Councilmember Shourd: I found one of the major benefits to the program was the increased transparency between the council, the administration and the public which is one of the major concerns that I have heard about this town regards to transparency and our water system and what we are doing as a council and as an administration I just want to clarify that the approval of this claim is for one year right?

Mayor Dewey: correct and in a year from now you will see the same claim.

Councilmember Shourd: and it doesn't come with any other obligations for any amount of time.

Mayor Dewey: what we told them is that we would like three-year pricing because we felt as an administration, there is a break in pricing and the reality is if you come to the second year and say I am not paying this bill, we got the first year for a cheaper price then what everyone else has to pay for three years. The proposal was because in this community it takes three years to demonstrate whether it is working for us or not. We hate to cut things off short if we didn't have an opportunity to demonstrate whether they work or not work. Any other council comments? Okay any public comment on the claim?

Public comment:

Leanna Rodabaugh: about a year ago the computer service was called a service contract, the judge decided that it was a contract not an agreement like what you said. An agreement is a contract you are going into a contract with a company and the town does not want it, it is not a service agreement you can call it whatever you want it is still a contract.



Stacie Barker: 104 Winslett. I thought as a homeowner in front of our homes we were responsible for sidewalks ourselves so why are we spending the money on a contract or a service when as a homeowner we are responsible for our own sidewalks.

Mayor Dewey: this has nothing to do with sidewalks Ms. Barker the company is called mysidewalk.

Stacie Barker: okay then what does the service, an internet service?

Mayor Dewey: correct it is a website.

Stacie Barker: it is a lot of money.

Debra Buckley: 3593 Sourdough Lane, I am really new at this, and I have been listening to this conversation and my past experience of living in boom towns, the University of Colorado and the University of Montana and seeing what has happened the past 50 years, Stevensville isn't really prepared for the growth that is happening. Missoula has experienced it Bozeman really experienced it and kind of what you are talking about is that \$69,000 might be paying the person to put in the data and they are going to put in the data and you are going to get some analytical data that you can use to make a big plan because we can't just go by the little bits of growth that are happening you really need to be prepared for the growth that is happening right now Missoula is spreading out down to Lolo down to Florence down to here I just don't think that we are ready I think having some good data even if it is for one year you are basically paying a person that is knowledgeable to enter the data and give you the information hopefully very good information that you can use, that is my opinion.

Mayor Dewey: any further public comment?

Councilmember Devlin: this is not for \$69,000 you need to clarify that.

Mayor Dewey: correct the claim is for \$23,000.

Vicki Motley: 318 9<sup>th</sup> Street thank you Dempsey for bringing this up I think that this is a lot of money for a time that we are going through right now I think that the town has other areas that the \$23,000 can be used in I don't think this is valuable, I mean I think it is valuable but not at this time I think we need to look at our community and our people and the job loss and all of that I just don't think the \$23,000 is something that we need to spend right now.

Mayor Dewey: any further public comment? Any further council comments? To reiterate your approval of the invoice this evening constitutes your approval to move forward with mysidewalk. If there is no further comment from council, we will call for the vote. Mr. Owens.

Scott Owens: I would like to comment, moving forward there has been a lot of comment about First Call and this whole First Call contract matter, at least what I understand so far and maybe these are questions, and they will solicit a little bit more conversation. The bottom line is what I understand is that there is one claim sitting on the agenda that is not a contract it is a service agreement I heard the mention of a \$69,000 contract so I guess first my question is this agreement a three-year agreement of a onetime annual fee?

Mayor Dewey: it is a one-year annual fee.

Scott Owens: and there is no commitment to be on for the next three years and there is no contract that has to come to my office that has to be signed?

Mayor Dewey: no.

Scott Owens: I mean for signature.

Mayor Dewey: no. we pay the bill, and we get the service.

Scott Owens: the second, I am sorry go ahead.

Mayor Dewey: we pay the bill and get the service, or we don't pay the bill and we don't get the service that is how that plays out.

Scott Owens: okay, if the council approves this approving the service agreement it will come up the next year, is that correct.

Mayor Dewey: that is correct.

Scott Owens: so some of the, I know that I have sent out an email to the mayor and the council regarding this issue, my recommendation moving forward here doesn't sound that I have been privy to, that we have entered into a contract it sounds like right now that you are approving, to avoid the situation that we had before right now in the event that you decide to move forward with this contract at this point or this service agreement at this point you would be consenting to it now I just want that very clear on the record to avoid past issues what the council decides to do from here would be consenting or revoking this agreement. And all in consistence with what I have written on this matter there is a difference between the and the First Call matter.

Mayor Dewey: any further council comments?

Councilmember Shourd: I as well struggled with the price of the \$23,000 but I reflected back to some of Ms. Devlin's comments during the decision regarding Burnt Fork Estates and the town not having an adequate master plan a growth policy so I look at the valley of how our town is going to grow and how this program will provide us and help the council guide this community down the road ten twenty years I feel that this program has a lot of value.

Councilmember Vick: I do believe that this program is very valuable, I just think that the money could be allocated in other places we have fire fighters that are behind on their turn out gear. I have been using a pair of turn out gear that has been out of date before I started. We have a program that we are going to be looking at for the parks I think that there are better places for the money. We could find a cheaper vendor than this, that is all.

Mayor Dewey: any last remarks from council, hearing none we will call for the vote for Claim #16697, Ms. Berthoud will please call for the vote.

Councilmember Devlin: aye.

Councilmember Ludington: aye.

Councilmember Shourd: aye.

Councilmember Vick: no.

Mayor Dewey: motion passes.

## 6. Administrative Reports

None

## 7. Guests

None

## 8. Correspondence

None

## 9. Public Hearings

a. Zoning change application for Ilamar properties from R-1 to R-2

b. Zoning change application for a portion of the Twin Creeks subdivision from R-1 to R-2

Mayor Dewey: introduced the public hearing for both items a. and b. We will go ahead and run these two items concurrently. We did receive some public comment and we will reference into the minutes; the council has also received this in their emails. Mayor Dewey explained the location of Ilmar Properties. The areas around this property are both R-1 and R-2. The developer would like to maximize the number of units on that property, and they are proposing townhouses at this time. Any questions from the council on the Ilmar Properties rezone? There are representatives from the Twin Creeks subdivision here for the rezoning.

Ron Ewart: PCI. referenced the Twin Creeks re-zoning PCI is asking to rezone a small area of Twin Creeks from an R-1 to an R-2. Explained during his presentation gave comment to the 1300 lineal feet of reduction of roads, less ground disturbance. The owner of the 2.5 acres would not like to be part of the new subdivision, so we are going to provide them

Mayor Dewey: are there any questions from the council?

Councilmember Ludington: there is a huge pile of topsoil out there, is that going to go away.

Ron Ewart: yes, it is sitting right where a lot is going to go.

Councilmember Shourd: just for clarification, by eliminating 16 and moving 11 to R-2 we essentially increase the number of living units by 5 for duplexes?

Ron Ewart: you are increasing the number potentially of duplexes by 11 or it could be 11 single family or 11 duplexes. And the density turns out to be the same.

Mayor Dewey: he is taking away 16 single family lots and replacing those single family lots onto 11 single family to make 11 duplexes. Does it make sense when I explain it that way? 22 living unit's total.

Councilmember Vick: what are your plans for improvement in the common area.

Ron Ewart: at this time, we are going to leave it natural we aren't going to touch the water, I know that there is wildlife in the area.

Councilmember Devlin: so, you are adding 3 acres for a common area.

Ron Ewart: correct.

Councilmember Devlin: that homeowners association is going to have to be responsible to take care of and maintain, there is a lot of water and wildlife in it. So why would you want to pay for something that you can't use.

Ron Ewart: people can walk through it just like they do today, and it is a wonderful place to live.

Councilmember Ludington: it doesn't really require any maintenance now.

Ron Ewart: it requires very little maintenance now you are right I don't think that there will be any large maintenance needed.

Councilmember Devlin: so, you just leave the weeds and the water and the animals alone?

Ron Ewart: I supposed you could take care of the weeds and go through the Ravalli County Weed Department. But there is a road that goes down here if you need to use it.

Councilmember Shourd: it is my understanding that the homeowner's association can decide if they want to load it with nice green grass or leave it alone. The initial area or the common space intentions were to leave it natural.

Ron Ewart: plan is to leave it natural someday it will be under the control of a homeowner's association.

Mayor Dewey: any further questions from council?

Councilmember Shourd: I have a small comment of heights of buildings, it is my understanding that the council can't condition a zoning change is that correct?

Mayor Dewey: is it our concern that they are going to go up in units?

Councilmember Shourd: that is the email that I received, duplex it is my understanding that codes and push backs that there is not enough space to.

Mayor Dewey: you could condition a rephrasing so that, and that is something that we will consider later because there is rephrasing request, so you could condition the rephrasing to prohibit the aggregation of lots and that would prohibit someone from buying two lots next to each other and building a larger building than what they could bill on one lot. Admittedly these lots are relatively small where even if you wanted to go up based on the square footage you would have a very difficult time meeting the towns development code in terms of parking requirements and all of the landscaping requirements that go along with development of units, we have minimum of units and if you do a two- or three-bedroom unit you are going to have to have 1 and ½ spaces per bedroom given all of that parking on the lot you need the space to put the building is going to be very difficult especially considering the setbacks and so that is why the staff report does not recommend conditioning height of buildings or the number of units on a lot because practically speaking when you apply the code to those lots they can't be done they are too small so yes you could go up physically in space and add more units but where you park those cars are impossible so if a permit were to come to the town to say I want to build this four plex and it is a three bedroom two bath unit on each side you couldn't do that so that is why it is not conditioned. It might be a good idea for the town council to condition part of the rephrasing plan than the zoning that the aggregation of lots is prohibited doesn't mean that more than one person could not own multiple lots there will be no moving around of the boundary lines.

Councilmember Shourd: thank you.

Mayor Dewey: you are welcome. Any further questions from council before we open it up to public comment.

#### PUBLIC COMMENT

Debra Buckley: (condensed) 3593 Sourdough Lane, I am here tonight to ask you to deny the change from a R-1 to a R-2. You have in front of you tonight 27 homes that are against this. The big question is why they want to do this why they want to change the zoning. We understand that it has changed ownership. Ms. Buckley discussed lot sizes and the taking away of five lots and that 11 are going to be rezoned to R-2. Put people closer together can cause social problems. They say affordable housing they talk about it.

100% of the people that they contacted said no. We don't want it R-2. There is no benefit to us or to Stevensville. We are your constituents, and we hope that you listen to us.

Russ Fogel: (condensed) 3574 Holly Lane, there are two different problems here, wildlife, if you start constructing over there it is going to look like where I came from, the more that you put into a small space the more social problems you will have. You say affordable housing, but it won't be. Does anyone know that there are mountain lions in this area? Several of my geese have been killed by mountain lions. South Swamp Creek is still under the AmeriCorps. My well has dropped, my property is flooding. My sewer has to be pumped every 2-3 months. I strongly recommend that you hold off on this or stop it until we can resolve these problems. When you start changing nature you have problems.

John Monk: (condensed) 401 Central Ave. interesting you have suffered through a whole year with this development. Last time I was here was that you voted to avoid a lawsuit.

Mayor Dewey: Mr. Monk this is a separate subdivision this is not Burnt Fork Estates; it is Twin Creeks.

John Monk: both of them are in the same project.

Mayor Dewey: these are two different properties, Twin Creeks and Ilmar Properties behind the Bass House.

John Monk: behind the Bass House? So, you are not doing anything with Twin Creeks.

Mayor Dewey: no, we are doing Ilmar Property behind the Bass House and we are doing Twin Creeks, but we are not touching the Burnt Fork Estates and have no plans in touching the Burnt Fork Estates for some time, isn't that right Mr. Kellogg?

John Kellogg: that is correct.

Mayor Dewey: Burnt Fork Estates is not being addressed whatsoever tonight.

John Monk: okay, then good luck.

Stacie Barker: 104 Winslett the housing that you are planning on putting in behind here are supposed to be duplexes, is that correct?

Mayor Dewey: to be clear it is not our proposal it is a proposal by a landowner the town council is considering on whether or not to approve the rezoning of that property.

Stacie Barker: personally, in think that it should stay the same as the R-1, I don't think you should increase it anymore you just increased it by putting it in behind our home again those pieces of property and just looking at those low-income housing that they are proposing a 62-year-old and older \$870.00 that is low income? The bottom line for those homes is \$489.00 for assisted living people with disabilities you bring that into town those people are already struggling to make rent and you want to put more apartments in I don't think it is right I think that it needs to stay right where it is at the R-1 I don't know if you have been over there it is swamp off of North Ave and you are going to put in more housing where there is already high water. I don't think that you should push it through I think that you should listen to your community.

Bob Michalson: 222 Turner Street, I have to conquer with Stacie and some of the others, I just think that there is just t much growth,

Mayor Dewey: this side conversation, I apologize Mr. Michalson. Ms. Rodabaugh and Mr. Monk if you don't mind.

Bob Michalson: (condensed) thank you, I think that it is too much growth to fast. I had a conversation with Mel Cook and with Pat Groninger the surface water issues are going to come back around, we are doing some many things so fast we now have one of biggest subdivisions proposed in Ravalli County and now we are doing R-1 and R-2 we need to slow down. Revenue runs our town, but we have to slow down, we are not in competition with Missoula. Thank you.

Mayor Dewey: any further public comment for the public hearing. We will go ahead and close the public hearing.

Councilmember Vick: a 10-minute recess?

Mayor Dewey: okay, before we get into it, we will take a quick recess, just so you know that items under new business are the consideration of these zoning changes. With that we will take a quick 10-minute break and reconvene at 8:23.

Mayor Dewey: we will reconvene after a short break.

## 10. Unfinished Business

### a. Discussion/Decision: Project plans for the Jean Thomas Parks Beautification Fund

Mayor Dewey: introduced unfinished business item (a). the council last considered this item at a special meeting of the council on April 6<sup>th</sup>. Two specific proposals were for renovations of Father Ravalli Park and the other was for a contribution to the new Splash Pad project at Lewis & Clark Park. The parks department took the proposal to the park board for their blessing and received unanimous consent and feedback there and support of the project and support of both. We also held a community town hall meeting at Father Ravalli Park to gather citizen feedback on the project specifically the renovations of Father Ravalli Park. Conveniently, Mr. Sonsteng was setting up for the town hall meeting as a T-Ball group was exiting the park and they hung out a little bit longer to see what he was doing and to share a plethora of positive feedback back about how cool the improvements would be at Father Ravalli Park, so we have a youth by in on the project and we also had a handful of citizens participate in the neighborhood as well including the neighbors directly north of Park who supported the project and were very excited to see the town considering in investing into the amenities. The items before you for consideration tonight for both projects.

Councilmember Shourd: I will make a motion.

Councilmember Devlin: 2nd

Mayor Dewey: it has been moved by Mr. Shourd and 2<sup>nd</sup> by Ms. Devlin. Any council comments?

Councilmember Vick: I just had a question, I had a phone call from a gentleman that is that park is very dear to him, and he wants to make sure that the money that he put into it such as one of the signs and from what I understand he helped pay for that new flagpole that is there, he just wants to make sure to be in touch.

Mayor Dewey: Mr. Meadows contributions will remain intact with the exception of, we are considering some improved signage because the signage that is there is rotting out of the ground, so that is low on the priority list as far as funding goes. But if we have the opportunity to replace signage, we will consider doing that. The flagpole is there to stay and as well as the bench sitting next to the mailboxes, we may even eventually try to connect some sidewalks so that bench is more assessable. Any further remarks from council? Public comment on the project? Hearing none we will call for the vote, Ms. Berthoud.

Councilmember Devin: aye.

Councilmember Ludington: aye.

Councilmember Shourd: aye.

Councilmember Vick: aye.

Mayor Dewey: thank you for your indulgence.

## 11. New Business

### a. Discussion/Decision: First Reading of Ordinance No. 167, re-zoning certain parcels from R1 to R2 Residential

Mayor Dewey: introduced new business item (a) the ordinance 167 address the Ilmar properties proposal re-zoning from R-1 to R-2. If it is the councils request to re-zone that parcel you do so by ordinance and that is why it is in front of you this evening. You have heard proposals and the project plans as well as public feedback and this will be considered first reading of ordinance 167

Councilmember Vick: I guess I would like to have some sort of presentation from the developer before we move forward on this.

Councilmember Ludington: he is what I will tell you from my perspective on this, if we were to leave this R-1 they could put to homes in there they don't have to deal with no mitigation with the swampy I will agree with you Stacie it is very swampy that is why it has been empty all of these years, very swampy out there, rezone to R-2, they will have to mitigate the water if they can which means they have to get a permit from DEQ stating that the surface water is being treated onsite if they put an R-1 house on that they won't have to do that. Personally, they are going to have a very difficult time, and we talked about this at the planning and zoning meeting and the developer didn't really know at this point what they did know at this point is that they wanted to try and put more than two homes in that area. If they are going to do that, they will have to mitigate the surface water they won't just be able to build up a spot and have the water go into a dry well they will have to prove that it is treated and not going off sight and that is going to be tough.

Councilmember Vick: I am not saying that I am against it I am just saying that I would like to ask questions of the developer. I don't know why people don't like living in swamps I am originally from Florida.

Mayor Dewey: one point to also bring up and Paul explained this very well at the Planning and Zoning Board meeting was that the consideration before the body is whether or not the zoning change is approved and the planning board shared some feedback on the proposal in terms of what their concept looked like they gave us a concept plan and what it looked like it wasn't a formal proposal, they were given some feedback on the proposal but it is not necessarily part of the decision so what they do is the property isn't up for decision it is whether it is zoned R-1 or it is zoned R-2. In a future proposal if warranted it would come back depending on what those proposals would look like. There is no harm in reaching out to the developers and getting them here to make a proposal.

Councilmember Shourd: I guess my major concern is I drove over there last night, and it is standing water with cat tails and looks like a creek running through the middle. Paul you had spoken to changing it to R-2 from R-1 I guess I need a clearer understanding on how that would provide protections for versus R-1 and the R-2 and mitigate that water supply.

Councilmember Ludington: that is mainly because whatever, in this particular area, whatever is not a home is going to be a very small side yard and parking lot so anytime you put in a hard surface like that you are going to have to show where that water that you are displacing goes so you will have to be able to

show where that goes, if you put in a house you could say that all of that water is going in my yard. Because you will have back yards and side yards, R-2 area yes you will have to have to some setbacks but you will have to have parking a lot of parking, one and a half parking spaces per bedroom which means whatever isn't part of the side yard or back yard will be parking lot hard surface were you will have to designate to the authority where that storm water is going where that surface water is going.

Mayor Dewey: it would be a requirement of their building permit wo when they submit the sight plans, they don't get a permit to build depending on what they want to build they don't get those permits until they have met all of those requirements.

Councilmember Shourd: that authority would be DEQ and DNRC?

Councilmember Ludington: DEQ not DNRC.

Mayor Dewey: any further

Councilmember Shourd: I would also like a presentation from the developer.

Councilmember Vick: I will make a motion to table until we can get a presentation from the developer so that we can ask questions.

Councilmember Shourd: 2<sup>nd</sup>

Mayor Dewey: it has been moved by Mr. Vick and 2<sup>nd</sup> by Mr. Shourd to table the first reading of ordinance 167 until such time that the developer is available to present to the council. Further council comments? Public comment on tabling the decision? Hearing none we will call for the vote, Ms. Berthoud

Councilmember Devlin: aye.

Councilmember Ludington: aye.

Councilmember Shourd: aye.

Councilmember Vick: aye.

Mayor Dewey: okay we will get that rescheduled.

b. Discussion/Decision: First Reading of Ordinance No. 168, re-zoning certain parcels from R1 to R2 Residential

Mayor Dewey: introduced new business item (b) this is for the Twin Creeks proposal specifically, as a note there is a difference from the other ordinance this is contingent on the final plat of the Twin Creeks subdivision because parcels that you are rezoning technically don't exist yet, so they will not exist until the final plat is recorded with the clerk and recorded so this ordinance wont go into effect until those lots are plated. In theory if I didn't put the contingent in on final plat you could have a imaginary line of a ball that is in the middle of this parcel that is R-2 we wanted to prevent that from happening so we made it contingent on the actual lots being created.

Councilmember Ludington: so, you are saying that the lots are not technically created.

Mayor Dewey: they are not plated lots yet because the final plat for phases two and three for the subdivision have not been filed. The, in fact the head development hasn't been built so they have to build it before they can file final plat.

Councilmember Ludington: but the preliminary plat is on record with these particular lots.



Mayor Dewey: correct.

Councilmember Ludington: they won't have to refile a preliminary plat or rezone before the reconfiguration. Ron, are you going to have a preliminary plat for the reconfiguration?

Ron Ewart: so, there is a preliminary plat on record, and it was approved in 2007 so what we are asking to do is to delete 16 lots from the approved preliminary plat of phase three to rezone these 11 lots doing that we can make it contingent on final plat approval.

Councilmember Ludington: but that doesn't require you to file another preliminary plat?

Ron Ewart: not another preliminary plat it would just be on record.

Councilmember Ludington: so just because you are removing lots?

Ron Ewart: right.

Councilmember Ludington: obviously, my concern is that these were created lots in a preliminary plat and if that must change with the final plat it is going to affect what, my concern is that the lots are going to get fewer and bigger and then we will end up with more than what I demand necessary in this size of a lot and what I am looking at.

Ron Ewart: right.

Mayor Dewey: I think that if they reconfigured the lot to make them bigger and made fewer of them and were doing actual lot line adjustments that would require preliminary plat refileing.

Ron Ewart: so, the final plat would be approved by the city council and the mayor so we will probably look at the preliminary plat and compare it with the final plat to make sure that it is the same thing before you go and sign off on it. With this change the only difference is the 16 lots in the subdivision except for those 11 lots that could have a duplex or a town home or a single-family house.

Mayor Dewey: when you approve the rephasing as well if you approve that it would be recorded with the preliminary plat documents to show that it has been rephased if that is the direction that you went. You would also have to hold the phase two and phase three public hearings.

Councilmember Ludington: as a point of clarification and why I bring this up is that these lots are created there is room on these lots for 16 dwelling units in the way that it is configured.

Ron Ewart: correct, it was mentioned about basements, we won't have any basements it is low on grade and has to be the finished floor elevation has to be a certain height above the road.

Mayor Dewey: it is a condition of the previous plat approval that there were no basements in that.

Ron Ewart: a long list of conditions that go with the filing of final plats of phase two and phase three that we have already met for phase one.

Councilmember Ludington: that is why I wanted to make sure that this cant, that these lot sizes can't grow so we can put bigger buildings on there.

Ron Ewart: right, we would be in agreement of the rephasing condition that says we can't aggregate lots to make 4 plex's or whatever.

Councilmember Ludington: I make a motion to approve ordinance 168.

Councilmember Shourd: 2nd

Mayor Dewey: it has been moved by Mr. Ludington and 2<sup>nd</sup> by Mr. Shourd. Council discussion.

Councilmember Vick: I guess the only real things that I have to say is all the public comment that we got was against this but the other issue that I have is that I am not happy with not doing any improvements in that green space area I would like to see some trees or some water mitigation practices to prevent water from moving into these people's homes and what not and to prevent even more water loss to the gentleman that spoke earlier in the public hearing.

Councilmember Devlin: I am getting tired of things being approved one way and down the road things getting changed and the neighborhoods around them get a that is the way it is attitude I am kind of back where I was with Burnt Fork Estates kind of brings up the same thoughts that I had in that process things change I understand that but not in the middle of process I think people are promised one thing proposed one thing I think you need to stick with that. I don't think we are in a; I am just going to leave it there.

Mayor Dewey: any further council comments? Public comment?

Debra Buckley: 3593 Sourdough Lane, could you please explain to me what you said. What is the process that you are talking about because right here you see (referenced the arial view from Ron) this right here is what has been approved, this right here as approved this is as proposed the lot shapes are the same so saying that the lot shapes have not been established is what I heard you say I don't understand? These are going to be R-2.

Mayor Dewey: what I was speaking to Ms. Buckley if you went to the official land records of the county those lots would not exist, they are not legally plated lots they are under a preliminary plat but if you went into the cadastral system or anywhere else to find information on lots you would not find that those lots ever exist at all they are not legally created lots they don't have pins in the ground they don't have property lines or anything like that they are preliminary lots.

Debra Buckley: so how could they have been approved in 2007?

Mayor Dewey: they were preliminarily approved so the lot doesn't take form until a final plat is approved, before the project commences there will be a public hearing for that phase. So the lot you live on did not technically exist as a lot until the credit union finished subdivision meaning they did all the roads they did all the infrastructure they did everything there, they came to the town council at the time we have finished this please sign off on the final plat the town council made sure that they had met all of the conditions that they had set in 2007 and then if that was the case they signed off on the final plat. Where the final plat is signed off on it is filed with clerk and recorder's office in Hamilton and that is when the lot is legally defined. These are all constants are subjected to change that is the idea of having plats

Debra Buckley: how can you vote on approving a zoning change or are you planning on voting on that tonight?

Mayor Dewey: the first reading is before council tonight and it is contingent on the legal reading of those lots so if the lots never got created the rezoning would have never gone into effect.

Debra Buckley: we know that is going to happen.

Debra Buckley: the land is there; the developers plan is there so I don't understand it feels like you are prolonging the process you are getting approval tonight on something that doesn't exist.

Mayor Dewey: that is exactly the case to your points you probably want us to prolong it.

Debra Buckley: no, I would want you to make a decision and say no.

Mayor Dewey: they will make a decision tonight; they have to do two readings. Decision one is tonight and if they approve the first reading, they will do a second reading at the next meeting.

Debra Buckley: so right now, you are on 11 (b).

Mayor Dewey: that is correct.

Debra Buckley: and then you are going to go to 11 (c).

Mayor Dewey: that is correct.

Debra Buckley: is 11(c) going to be a final vote?

Mayor Dewey: yes, both of them are going to be a final vote in terms of the first reading and a second reading the first reading 11 (c) phasing is actually the mechanism that we use to move the lots. The rezoning does not actually remove those lots those lots on the preliminary plat that still exist.

Debra Buckley: so right now, you are on the rezoning c is just to take away those five.

Mayor Dewey: correct, is it five lots of sixteen lots.

Debra Buckley: you are not taking away 16 lots.

Mayor Dewey: we are not taking away 16 units, but we are taking away 16 lots there is a difference between lots and dwellings.

Debra Buckley: but you are putting eleven back.

Mayor Dewey: units.

Debra Buckley: 16 minus 11.

Mayor Dewey: the 11 already exist.

Debra Buckley: I heard somebody say.

Mayor Dewey: I hear you Ms. Buckley but frankly public comment is not a time for dialog. Any further public comment? Any further council comments, hearing none Ms. Berthoud would you please call for the vote.

Councilmember Devin: no.

Councilmember Ludington: aye.

Councilmember Shourd: no.

Councilmember Vick: no.

Mayor Dewey: motion fails the first reading, and the ordinance fails as well.

c. Discussion/Decision: Re-phasing request for phases II & III of the Twin Creeks Subdivision

Mayor Dewey: introduced new business item (c) rephasing proposal is to remove 16 lots from the subdivision, that is it.

Councilmember Vick: based on the application for rephasing or the evidence that I was given here it is contingent on the passing of the last agenda item.

Mayor Dewey: is that what the proposal says directly?

Councilmember Vick: that is what it appears to be looking at maps all I have here is a picture of a map and it shows the original preliminary plat and then it shows the new one with less lots coming off Simiron Lane and then something that looks like Barney the purple dinosaur off of Hitching Post.

Mayor Dewey: so, I can.

Councilmember Ludington: technically you are still going to have to make a motion.

Mayor Dewey: I think that you still have to consider it because I expect regardless, they are going to come back with some changes given that last two-acre parcel at the end of the subdivision the developers and the owners of that property don't wish to be part of the subdivision because both properties have changed hands so, there is at least that row of lots that are going to go away because they are not interested in developing that property. So, you have a couple of options; you can approve the rephasing request you can deny the rephasing request or you can table the rephasing request until they bring a different proposal forward.

Councilmember Vick: I want to make a motion to table until we have a new proposal for rezoning.

Councilmember Shourd: 2nd

Mayor Dewey: hang on you are not, rephasing?

Councilmember Vick: I want to table this until we got a new proposal for the other.

Mayor Dewey: you want to table rephasing until they bring a proposal for rezoning?

Councilmember Vick: that is how I thought you just explained it.

Mayor Dewey: no, it doesn't sound like a zoning change is even on the table, you want them to bring a different rephasing proposal forward if I understand your discussion tonight.

Councilmember Vick: I would say yes from what I am currently seeing right now it looks like it is contingent on us passing the ordinance.

Mayor Dewey: if you wouldn't mind restating your motion to reflect exactly what your intent is.

Councilmember Vick: then I make a motion to table the rephasing request until we get a new proposal back that reflects the denial of the ordinance.

Councilmember Ludington: 2<sup>nd</sup>.

Mayor Dewey: it has been moved by Mr. Vick and 2<sup>nd</sup> by Mr. Ludington. Discussion? Public comment?

Ron Ewart: I would just like to know how we are supposed to move forward if we could get some feedback. This is part of the ecological thing to do it to provide more land area for the wildlife and so on so if we are going to go ahead and develop these lots and maybe they will get developed as well if we go ahead with what is approved then we don't have to come back with a rephasing plan or rezoning. The question was asked why do we want to do it? It is the ecologically correct thing to do you are putting in much less infrastructure of roads lot areas and so on and that is the reason for so if we could have some direction on how to move forward, we will be able to understand more.

Councilmember Devlin: did you say that those lots were going to go away regardless? Did you say that?

Councilmember Ludington: I understand where you are coming from Ron, but I can't give you direction there you will have to talk to the town staff on how you are supposed to move forward I don't think that

is the responsibility of the council at this point. The proposal that you want to make will have to come to the staff first before it comes before this committee to see if it is applicable or not.

Councilmember Vick: the reason behind my motion is because your proposal is reflecting the R-2 which did not pass in my opinion it means that we need to have a new proposal brought before us for rephrasing because the R-2 did not pass.

Mayor Dewey: let me ask a question of the council. Is it the council intent to approval any proposal except what has already been approved in preliminary plat?

Councilmember Devlin: if you are asking me, no.

Mayor Dewey: based on the votes and the comment I am hearing. (Audience member asking to speak) no mam. Is that enough direction for you Mr. Ewart? Basically, what we have said is that there is no proposal that you could bring in front of the council under preliminary plat that they would consider.

Ron Ewart: correct, we would probably go ahead and just build those 16 lots and the 1300 linear feet of road and two additional crossings.

Mayor Dewey: okay, to I think to clean this up I would recommend that the council withdraw their motion and deny the rezoning request. The rephrasing, excuse me.

Councilmember Vick: I will withdraw my motion.

Councilmember Ludington: 2<sup>nd</sup> the with draw.

Councilmember Vick: I will make a motion to deny the rephrasing request.

Councilmember Ludington: 2<sup>nd</sup>.

Mayor Dewey: it has been moved by Mr. Vick and 2<sup>nd</sup> by Mr. Ludington to deny the rephrasing requests for Phases 2 and 3. Council comment? Any public comment?

Debra Buckley: if PCI, if you could tell us who you consulted, environmental?

Mayor Dewey: let's not get into a dialog.

Debra Buckley: I was just wondering if saying that this is environmentally sound.

Mayor Dewey: mam, we are just addressing the denial before us, if you have questions directly for the developer, I suggest that you connect directly with Mr. Ewart.

Debbie Buckley: yes, I did I tried to.

Mayor Dewey: I understand that I am just anything that if you have questions tonight.

Debbie Buckley: I am just wondering what the town council is going to do you have time ever do you have anybody to consult on the ramifications of what we are talking about, the water and the wildlife and all.

Mayor Dewey: we require the developer to do that. Any further public comment, hearing none we will call for the vote, Ms. Berthoud. A yes vote denies.

Councilmember Devlin: aye.

Councilmember Ludington: aye.

Councilmember Shourd: aye.

Councilmember Vick: aye.

Mayor Dewey: the motion passes to deny the rephasing request.

d. Consent Item - Discussion/Decision: Stevensville Airport Leases

Mayor Dewey: introduced the new business item (d). Consent item for leases for the airport. There were some renewal clauses. Is there a motion on the floor?

Councilmember Vick: I will make a motion.

Councilmember Shourd: 2nd

Mayor Dewey: it has been moved by Mr. Vick and 2<sup>nd</sup> by Mr. Shourd. Council comment or questions?

Councilmember Ludington: is this consistent with the billing. They are consistent with what you had before. This says .14 cents.

COMMENT from a gentleman in the audience.

Mayor Dewey: how it is structured, and it has been recommended by finance and there is a clause in the lease that it can't increase a certain percentage more a year those leases come up for renewal and they hit the, 20-year lease, and they hit the new rate, so that is where these leases as I understand them actually they are far passed renewal some of these are from 2013. We did a quick reconciliation and found some discrepancies the leases the standard lease that we use for all new leases will be charged for new lease as well. Any further council comments, public comment? Hearing none Ms. Berthoud please call for the vote.

Councilmember Devin: aye.

Councilmember Ludington: aye.

Councilmember Shourd: aye.

Councilmember Vick: no.

Mayor Dewey: motion passes 3-1.

e. Discussion/Decision: Lease Agreement for office space for the Stevensville Municipal Airport

Mayor Dewey: introduced new business item (e) in an endeavor to better serve the users at the airport and the aeronautics industry and having a part time staff member on staff to help manage, recommending that we lease the building adjacent to the parking lot this includes a bathroom and a lounge as well as an office space at the airport. so, if you fly in and want to use the restroom currently you are out of luck, you can borrow the courtesy car and come into town. In addition to having a manger on site there are a number of benefits but having a restroom for that individual would also be beneficial and of course a lounge could provide a location for people that fly in. we have discussed with the landlord Mr. Perry who owns the building. The intent here is to sustain a lease agreement of charge for service at the airport and some CARES funding.

Councilmember Vick: do you know when we will be showed the new administration building that we did the grant money for?

Mayor Dewey: no, last time the rumor that was floating around the town may go for, the problem is the town got part of the money for the administration building we got money for a structure but not enough money for the infrastructure. We were not including the foundation and other things, the grant is still there, maybe combining the grant with some of our nonprimary entitlements and possibility of building a hanger that the town owns that we would rent instead of receiving .14 cents a square foot per year we would receive a few to several hundred dollars per month in rent that would help with revenues in the airport and help offset for an office building. A preliminary concept instead of a stand-alone office building there is the possibility of building a hanger slash office that the town would own and operate. We would have some revenue to pay for some of the expenses of the building.

Councilmember Vick: I am confused, because I was at the meeting for the grant it sounded like the intent of it was strictly for a pilot lounge and flight plan recording station.

Mayor Dewey: that is correct, since then the airport board has had some meetings the airport manager has brought some ideas forth has discussed with aeronautics as long as the grant money is used to hold some sort of administrative space for the airport use and a lounge area for pilots and they don't necessarily care what it looks like they just want to see us use the funding in that way.

Councilmember Vick: I will make a motion to approve the lease agreement.

Councilmember Shourd: 2<sup>nd</sup>.

Mayor Dewey: moved by Mr. Vick and 2<sup>nd</sup> by Mr. Shourd. Council discussion? Public comments?

Stacie Barker: how much is the lease going to cost the town for this?

Councilmember Ludington: \$3600.00 bucks a year.

Stacie Barker: so, we are going to create a place for pilots, which I have a scanner at home I hear those pilots come in and out which are not often, a lot of touch and runs a lot of people training up there we are not big so why are we putting a lounge and have it staffed by an employee of the town it just doesn't make sense to me.

Mayor Dewey: for the council's edification a lounge and Mr. Vick can attest to this has long been requested by the users at the airport not only a space for the users but for an area to be utilized in a public eat, for an example the volunteer, most of our airport is run by volunteers and they don't really have a common space where they can congregate and discuss plans on who is going to mow Saturday and who is going to take care of the snow on Thursday, this provides that it also provided a space for visiting pilots which we have identified as a need for the airport and the cost benefit is there to do so.

Councilmember Vick: I do agree with you on this, this is something that is needed especially at the MAA conference last year when we were awarded the grant to build one it was very well discussed and it was unanimous that it was needed and especially now that the Hamilton airport is closed for a very extensive project that is going to take a couple of years we are going to see increased usage of our airport I don't know if you guys know their airport is closed so they can actually physically move their runways and that is going to take some time and to have FAA approve and what not for their new runways.

Mayor Dewey: any further public comment or council discussion?

Councilmember Ludington: I will say something that I have been saying for years and the airport being part of the town the citizens of the town should not be paying this and I don't think that they are at least I hope not this lease payment is being paid for by the users of the airport and has always been the intent of the airport that they make their own improvements and keep their place clean and it is a pretty nice

looking airport and it always has been so as long as we are not taxing the residents of the town then I think this is a good idea.

Mayor Dewey: the funding comes directly from the airport fund which is only funded through airport user fees. Hearing nothing further I will go ahead and call for the vote, Ms. Berthoud.

Councilmember Devin: aye.

Councilmember Ludington: aye.

Councilmember Shourd: aye.

Councilmember Vick: aye.

Mayor Dewey: motion passes.

#### f. Discussion/Decision: 2021-2023 Strategic Plan

Mayor Dewey: introduced new business item (f). Fifth Friday meetings are held, and the administration and staff I will come right up front this document is a combination of these meetings we have gone through our share of sticky notes and charts and all of the conversations associated with where the organization wants to head and we have developed this document out of it, it is not overly complicated it is pretty straight forward it's the goals of the administration and staff combined with councils input at those meetings that they would like to see over the next couple of years especially in terms of what those subcategories or sub goals would be under each of the five pieces. The other thing that this has established is a vision statement for the organization so, if we back up to previous councils there was a lot of conversation of guidance given to us by the local government center at MSU, Mr. Clark would come and workshop with us and discuss the inner operating of the town council and the mayors office and the tension and conflict that was between those two bodies and a common theme there was a lack of consistent vision or lack of common vision between the two branches and that maybe needed to be rectified for everyone at the table to understand where we were all going. The benefit of having something like that as the we change council people as we change mayors as we change staff members there is something for that person to who is coming on board that I have a sense of where this organization was heading when I came into the picture. As so for those reasons we put this document together for formalize the work that has taken place of the last couple of years with council members and staff and so it is before you tonight and whatever feedback you would like to share and if you are willing to approve and adopt the strategic plan that would be great, but we are willing to discuss and entertain that as well. This kind of ties into our mysidewalk, where each of these goals the pieces under these goals will have data sets and criteria associated with them in performance metrics, so you will be able to go to mysidewalk and you will be able to see if we are moving towards our goal of a safe and healthy community or are we not. It is a fluid document, we only stuck it in there for two years knowing that it was the first one for us and knowing that it would take some fine tuning and some changing, if you approved it tonight and brought it back in a month for some tweaking it is not going to hurt anyone's feelings it is a collaborate document and want to get everyone's feedback as much as we can.

Councilmember Devlin: I just have a comment, I have participated in these fifth Friday meetings there has been a lot of time and effort mostly, I think that Dempsey came to one, there was a lot of time put into this I wish you could have seen the process to be quiet honest it would be a slap in some peoples face if we did not approve it at this time given the effort that was put forth given the opportunities that we have been given to participate in this I 100% support it.

Councilmember Ludington: there is a typo.



Mayor Dewey: it has already been fixed, thank you we can actually thank the parks department, in terms of typos there is one other feedback that a staff member shared with me that was very insightful given his exposure to this process as he is new to this organization and that was under number three infrastructure we talk about affordable services and it says (resighted number three) the comment that I received is that it is very difficult to limit rates they are inevitably going to increase and perhaps a more appropriate word would be manage annual growth of utility rates.

Councilmember Vick: I think manage would be a better terminology to use there.

Councilmember Vick: make a motion.

Councilmember Shourd: 2nd

Mayor Dewey: it has been moved by Mr. Vick and 2<sup>nd</sup> by Mr. Shourd, council discussion? Public comment? Hearing none we will go ahead and call for the vote, Ms. Berthoud.

Councilmember Devin: aye.

Councilmember Ludington: aye.

Councilmember Shourd: aye.

Councilmember Vick: aye.

Mayor Dewey: motion passes.

The town council, mayor and town clerk went into closed session.

g. Executive/Closed Session: Litigation discussion regarding Tribbensee v. Town of Stevensville

Pursuant to Section 2-3-203 of the Montana Code for the purpose of discussing legal matters per subsection (4) for the purpose of consultation with legal counsel and briefings by staff members, consultants or attorneys pertaining to actual or probable litigation concerning the matter named Tribbensee v Town of Stevensville.

## 12. Executive Report

Mayor Dewey: reconvening after closed session discussing litigation regarding Tribbensee v. Town of Stevensville. We held a meeting with public works and HDR. There is some good news, when we preliminary rated our storage need for the town of Stevensville, we estimated that at a rate of 3500 gallons per minute for three hours, that is what we required for emergency storage. And that is an excessive amount of water to do 3500 gallons per minute for 3 hours straight is a huge amount of water I think that they were preliminarily estimating to be around one million dollars or one million gallons think that we need a million gallons, we did an assessment of the town and there is only one building in the community that need that 3500 per minute fire flow and the likely of that building burning down is probably as likely as any other building for routine office use and that is based on the ISO review of that facility so, the next highest needed fire or required fire flow for a building is 2750 or 3000 gallons per minute so if you reduced the 3500 gallons down to 3000 gallons per minute you would only have to do that for two hours instead of three and your storage requirements come down considerably. The reason that this is good news if the town council philosophically said that we need a 3000 gallon per minute fire flow instead of a 3500 gallon per minute fire flow because of whatever reasons and I would advocate for that in full disclosure then you bring down the cost in bringing in that storage considerably it is possible then, the preliminary engineering report will address this, but I wanted to brief you on it, the preliminary engineering report will discuss that our current tank needs to be rehabilitated and you need to look at a

tank of equal size else were in the community to give you redone icy and maybe you don't need to be building a million gallon water tank someplace. Those are all possibilities and what if scenarios and we let the engineers digest and process that report for you. The report is going to describe more of this for you it is possible that the project and the next phases of our project won't be as expensive as we anticipated and that may free up some funding for some other purposes in the water system namely leakage. We continue on a very aggressive daily, Steve is on this thing like dog on meat he wants that leakage resolved, as soon as we get it down to where we know exactly where the leakage is coming from in terms of leaking out of this pipe or leaking out of this valve we are going to bring an aggressive proposal in front of the town council go get it resolved and that will require the town council to spend some cash higher a contractor to do it our public works staff is not equipped in a very quick way to go out and spend ten hours per leaks and a dozen leaks through out the community it just doesn't happen that way we need to higher a contractor to do that so that will cost us some cash and the good news is you have cash to do exactly that and that leakage will actually help us better evaluate where we stand in terms of storage. Because that has been part of our issue if you are leaking 80% of the water that you are producing than it is really hard to meet a three-hour fire flow because you have to account for 80% of the water this gone before it leaves the hydrant. So, all of things are taken into consideration, bottom line I left that meeting optimistic about the status of our water system it is not with out its flaws it needs tremendous fixing in terms of leakage, but the outlook is not as grim as we sometimes hear it. You know to plug mysidewalk it will help to demonstrate exactly where it sits. Swimming pool waits its cost estimate for the baby pool, the baby pool leaks about I think one to two inches per hour so they did some core tests of the concrete some evaluation the large section of the pool seems to be fine, the baby pool appears to be sinking, the process that we are expecting is a full removal of the floor of that pool to reestablish a base under that because the only base under it is soil there is no base under that concrete they just poured a slab on the dirt and that is what you did in 1955. We are probably in the neighborhood of 15-20 thousand dollars to repair that pool and we kind of expected that number and we will continue to evaluate that we have some capital improvement funds to fix that if that repair when that repair takes place it is the parks department and my opinion still has substantial use of life in it and so this repair will be a repair that is good for at least another 10-15 years for that facility we are not going to patch it again and it is good for three years, we are going to fix it and start saving dough for a new swimming pool at some point. Department heads are working through their budgets, so you should see preliminary budget proposals very soon probably the latter part of next month if not sooner so we will start collaborating budget workshops with you folks. I think that is good enough for the evening.

### 13. Town Council Comments

Councilmember Vick: I had a conversation last week with Mr. Dewey on something that I said at the last council meeting, and it was not my intent to mis quote you and I apologize for that. I was merely trying to express my concern of it appeared to me and to some other people that you were attempting to influence the vote. You have expressed to me that was not your intent of your statement, your statement was merely trying to draw us councilmembers to get more information about Burt Fork Estates before we made a decision. I apologize for trying to state that was your intent and it was not my intent to misquote you and besides that I am going to let that lay to rest, I should ask this question that we were discussing on the agenda what funds are going to paying for mysidewalk, because I could not see them on the claims sheet.

Mayor Dewey: \$8250 of it is council okay with my response I know that it is your comments. \$8250 out of the general fund is out of the councils budget it was your training and travel budget the next is out of my budget the next \$2500 comes out of the tax refinement fund and the justification there is the economic development potential that system brings to the town the next set is \$1500 and that is the building fund and I spoke to the community development pieces earlier this evening the next fund 2940 for \$2500 is out

of the economic development fund and the last funds that are for \$2600 each are water and sewer respectively. It was evaluated on which funds or agencies benefit or utilize the system the most and under this philosophy the town council and the mayor's office will most utilize that system. So, they share the largest burden. Keeping to those two departments it kept us from nickel and dime us down it doesn't affect any general fund department, the fire department is not giving up any gear and the police department is not giving up training this was other funds in the general fund for other purchases aside from public safety we are really designating for those of us at this table.

Councilmember Vick: thank you for clarifying that I was wondering as we all know rumors like to fly around that it was coming out of public safety, and I just wanted to make sure that wasn't the case and wanted to also make sure that these numbers stayed relatively the same when it came to budget time this year.

Mayor Dewey: this carries us to June 30<sup>th</sup> and so you will readdress whether you want mysidewalk in a year in advance of when it is due again and we were cautious of the departments that this was a late year expense we know we had budget authority for the system we did not want to tax departments unnecessarily for an initiative that was not necessarily generated by the department.

Councilmember Devlin: there are so many rumors going around about the type of government that we have whether we have a strong mayor or a weak mayor and we truly have neither I guess I am just to the point that I am tired of all of the dramatics and the disrespect not just us as a council but also what our staff has seen and it is fueled by the same individuals who for far to long have been able to stand at the podium and be disrespectful and attack us and our staff attack our town and to spread a lot of untruths about things that happen in our community and that happen in these walls with the decisions that are made with how our town is run and frankly I am not willing to put up with that anymore it has gone on for far to long there are rules and regulations in place to prevent that from happening and meeting after meeting and time after time of letting that happen I am not going to participate in being treated like that anymore I am just making a blanket statement, no more. For those of you that are not aware we have a mission executive form of government not a weak mayor of form of government so, you can look that up and do your own research that is what I have tonight.

Councilmember Ludington: trying to get my thought in order, I appreciate your efforts in this continue planning and zoning issue with in the town and there were some interesting things said and a lot of misunderstanding out there and it is complicated to figure out the best way to do this and one of the things that I probably should have said and that I will say now is the people that are on the planning and zoning committee for the town are excellent committee members they are intelligent they understand the rules and regulations pretty well and are only looking at what is best for the town which is why I put forward the recommendations I understand where you are sitting on this. I think that there is a lot of mis information out there and the basis for that is that there is just too much working (unclear audio) again thank you for your efforts we are not done with this yet there is going to be more of this planning issues with in the town, what happens with this piece of property and that piece of property people are not going to like it and we are not done with that particular part, hang in there.

#### 14. Board Reports

Councilmember Shourd: yes, the park board unanimously approved the upgrades for Ravalli Park and the for the Lewis & Clark splash pad. We also discussed the May 1<sup>st</sup> cleanup area that need to be addressed we discussed Creamery Park and each member was asked to go down to the park and assess what needs to be done to beautify that park we are also having a meeting on the 26<sup>th</sup> at 6:30 at townhall to discuss the specifics on equipment that is going in at Ravalli Park.

Councilmember Vick: the climate action advisory board has not had a meeting. As the sole member I would say that I have come up with some great ideas of my own.

Mayor Dewey: thank you for the update the record is so noted. One last piece and I meant to bring it up in my executive report, the council needs to address the purchasing policy there are some inadequacies there are some conflicts in it there are some functional pieces in it there are some interpretations it is a problem for us and it will continue to be a problem for us until we fix it and I hold some blame for not bringing it forward to council after the badackal last summer I think that now that you have some land use stuff passed and some stuff off your plate I will reach out to you individually to see if we can schedule a COW meeting I will entertain if it works into your schedules I would do an hour before a regular council meeting so we aren't scheduling two dates and I am fine with that I will send you guys some emails for COW meetings for that specific piece as well some budget workshops unless somebody objects to addressing the purchasing policy. Anything else for the good of the order?

Councilmember Vick: I think we should address the COVID situation about masks and social distancing and who does and who doesn't I think that is something we should talk about.

Mayor Dewey: we will agendaize that, we are still under the library rules and I think that we should abide to that, we have lessened social distancing in the room just because of meeting attendance and case counts being so low that was acceptable and have not seen any objections from the library so, there is no reason why the council cant discuss what protocols are in place and if there is something you want me to take to the library I will.

Councilmembers: yes, yes, yes. Let's look at our policies.

Mayor Dewey: I will start some conversation with the library.

15. Adjournment

**APPROVE:**

**ATTEST:**

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**Brandon E. Dewey, Mayor**

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**Jenelle S. Berthoud, Town Clerk**

**File Attachments for Item:**

a. Claims #16892-#16918

07/20/21  
15:43:39

TOWN OF STEVENSVILLE  
Claim Approval List  
For the Accounting Period: 7/21

Page: 1 of 7  
Report ID: AP100

All Bank Accounts  
\* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date	Vendor #/Name/ Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
16892	1015	07/07/21	1754 Construct Montana, LLC quarterly inspections	5,880.70 5,880.70*			2394		420531	350		101000
16893			5 USPS Annual Subscription for PO Box #30	196.00								
			FY21-22 07/01/21 Annual PO Box #30 Rental - TH	29.40			1000		410550	311		101000
			15% FY21-22 07/01/21 Annual PO Box #30 Rental - H2	58.80			5210		430510	311		101000
			30% FY21-22 07/01/21 Annual PO Box #30 Rental - Se	58.80			5310		430610	311		101000
			30% FY21-22 07/01/21 Annual PO Box #30 Rental - Co	9.80			1000		410360	311		101000
			5% FY21-22 07/01/21 Annual PO Box #30 Rental - PD	9.80			1000		420100	311		101000
			5% FY21-22 07/01/21 Annual PO Box #30 Rental - Ai	9.80			5610		430300	311		101000
			5% FY21-22 07/01/21 Annual PO Box #30 Rental - FD	9.80			1000		420410	311		101000
			5% FY21-22 07/01/21 Annual PO Box #30 Rental - BD	9.80			1000		420100	311		101000
			*** Claim from another period ( 6/21) ****									
16894	4734	06/29/21	1171 Rex Olson Trucking Inc. Replace axle king pins 2010	3,206.65 1,712.08			1000		420460	232		101000
	4735	06/30/21	Replace axle king pins 2510	1,494.57			1000		420460	232		101000
16895	1804	07/07/21	1650 D.I.A.R Do It All Repair R&R read disc & pad 2016 dodge	235.98 235.98*			1000		420100	232		101000
16896	1208	07/08/21	858 MILLER LAW OFFICE, PLLC Water rights	500.00 500.00			5210		430530	352		101000
16897			1698 Spectrum	464.89								
			July 21 07/03/21 PD phone/internet	129.97			1000		420100	340		101000
			July 21 07/03/21 FD phone/internet	24.49			1000		420410	340		101000
			July 21 07/03/21 Court phone/internet	12.25			1000		410360	340		101000
			July 21 07/03/21 Admin phone/internetq	24.49			1000		410550	340		101000
			July 21 07/03/21 Econ Development phone	24.49*			2940		410550	340		101000
			July 21 07/03/21 H2O dept phone/internet	73.48			5210		430510	340		101000
			July 21 07/03/21 Sewer dept phone/internet	73.48			5310		430610	340		101000
			July 21 07/03/21 BD phone/internet	12.25			2394		420531	340		101000
			July 21 07/03/21 Pool phone	49.99			1000		460445	340		101000
			July 21 07/03/21 Water office phone/internet	20.00			5210		430510	340		101000
			July 21 07/03/21 Sewer office phone/internet	20.00			5310		430610	340		101000

07/20/21  
15:43:39

TOWN OF STEVENSVILLE  
Claim Approval List  
For the Accounting Period: 7/21

Page: 2 of 7  
Report ID: AP100

All Bank Accounts  
\* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date	Vendor #/Name/ Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period ( 6/21) ****									
16898		1711	Office Solutions & Service	32.06					
	INV96087	06/30/21	Copies, Color & BW	16.03			1000 410360	320	101000
	INV96087	06/30/21	Copies, Color & BW	16.03			1000 420410	320	101000
16899		29	STEVENSVILLE NAPA AUTO PARTS	294.57					
	627343	06/11/21	Brake Fluid GMC	8.99			1000 430200	232	101000
	630746	06/28/21	Fitting Truck Repair	0.58			1000 430200	232	101000
	630703	06/28/21	Fuel Pump	58.49			1000 430200	232	101000
	630703	06/28/21	1 gal orange cleaner	14.99			1000 430200	220	101000
	631171	06/30/21	3 Oil FD	16.17			1000 420460	231	101000
	625760	06/02/21	Battery & Core Dep #2001	213.35			1000 420460	232	101000
	625760	06/02/21	Cored Dep 2001 refund	-18.00			1000 420460	232	101000
16900		728	HDR ENGINEERING, INC.	6,171.97					
	1200358380	07/07/21	3rd Street Project Mgmt	6,171.97			2820 430200	350	101000
16901		1809	Deanna Keller	20.00					
Refund for 1 day of cancelled 1/2 hr private lessons for Dagny & Austin due to thunder & lightening									
		Refund 07/01/21	Refund Swimming lesson	20.00			1000 346030		101000
16903		84	MMIA	25,684.50					
	FY21-22	07/01/21	PD Vehicle Insurance Premium	511.00			1000 420100	510	101000
	FY21-22	07/01/21	FD Admin Vehicle Insurance Pr	92.31			1000 420410	510	101000
	FY21-22	07/01/21	FD-Suppression Vehicle Insura	2,241.79*			1000 420460	510	101000
	FY21-22	07/01/21	FD-Ambulance Vehicle Insuranc	758.25*			2230 420730	510	101000
	FY21-22	07/01/21	Streets Vehicle Insurance Pre	420.66*			1000 430200	510	101000
	FY21-22	07/01/21	Water Vehicle Insurance Premi	323.39			5210 430510	510	101000
	FY21-22	07/01/21	Sewer Vehicle Insurance Premi	323.39			5310 430610	510	101000
	FY21-22	07/01/21	Airport Vehicle Insurance Pre	1,390.22*			5610 430300	510	101000
	FY21-22	07/01/21	TH Facility Insurance Premium	169.88*			1000 411201	510	101000
	FY21-22	07/01/21	FD Equip Insurance Premium	343.66			1000 420410	510	101000
	FY21-22	07/01/21	Cemetery Equip Insurance Prem	54.67			1000 430900	510	101000
	FY21-22	07/01/21	Water Admin Insurance Premium	546.73			5210 430510	510	101000
	FY21-22	07/01/21	Sewer Admin Insurance Premium	628.74			5310 430610	510	101000
	FY21-22	07/01/21	Airport Property Insurance Pr	564.30*			5610 430300	510	101000
	FY21-22	07/01/21	Bldg Dept Property Ins Prem	167.92			2394 420531	510	101000
	FY21-22	07/01/21	Parks Property Insurance Prem	1,013.40*			1000 460430	510	101000
	FY21-22	07/01/21	PD Property Insurance Premium	93.72			1000 420100	510	101000
	FY21-22	07/01/21	Pool Property Insurance Premi	359.28			1000 460445	510	101000
	FY21-22	07/01/21	Sewer Plant Property Ins Prem	11,553.53*			5310 430640	510	101000
	FY21-22	07/01/21	Streets Property Ins Prem	474.48*			1000 430100	510	101000
	FY21-22	07/01/21	Water Wells Property Ins Prem	915.77*			5210 430530	510	101000
	FY21-22	07/01/21	Water Plant Property Ins Prem	2,639.92*			5210 430540	510	101000

07/20/21  
15:43:39

TOWN OF STEVENSVILLE  
Claim Approval List  
For the Accounting Period: 7/21

Page: 3 of 7  
Report ID: AP100

All Bank Accounts  
\* ... Over spent expenditure

Claim	Check	Invoice	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
	FY21-22	07/01/21	Clerk-Court Crime/Fidelity In	1.16			1000		410360	510		101000
	FY21-22	07/01/21	Clerk-TH Crime/Fidelity Ins P	0.93			1000		410550	510		101000
	FY21-22	07/01/21	Treasurer-TH Crime Fidelity I	0.97			1000		410550	510		101000
	FY21-22	07/01/21	Clerk-PD Crime/Fidelity Ins P	2.32			1000		420100	510		101000
	FY21-22	07/01/21	PD (2) Crime/Fidelity Ins Pre	4.64			1000		420100	510		101000
	FY21-22	07/01/21	GSC-FD Crime/Fidelity Ins Pr	1.16			1000		420410	510		101000
	FY21-22	07/01/21	GSC-TH Crime/Fidelity Ins Pr	1.16			1000		410550	510		101000
	FY21-22	07/01/21	Streets Crime/Fidelity Ins Pr	2.32*			1000		430100	510		101000
	FY21-22	07/01/21	Bldg Dept Crime/Fidelity Ins	4.64			2394		420531	510		101000
	FY21-22	07/01/21	Clerk-BD Crime/Fidelity Ins P	0.23			2394		420531	510		101000
	FY21-22	07/01/21	Treasurer-BD Crime/Fidelity I	0.23			2394		420531	510		101000
	FY21-22	07/01/21	Treasurer-H2O Crime/Fidelity	0.57			5210		430510	510		101000
	FY21-22	07/01/21	UB Clerk-H2O Crime/Fidelity I	1.04			5210		430510	510		101000
	FY21-22	07/01/21	Water Dept Crime/Fidelity Ins	4.18			5210		430510	510		101000
	FY21-22	07/01/21	Treasurer-Sewer Crime/Fidelit	0.58			5310		430610	510		101000
	FY21-22	07/01/21	UB Clerk-Sewer - Crime/Fideli	1.03			5310		430610	510		101000
	FY21-22	07/01/21	Sewer Dept - Crime/Fidelity I	4.18			5310		430610	510		101000
	FY21-22	07/01/21	UB Clerk-Airport - Crime/Fide	0.23*			5610		430300	510		101000
	FY21-22	07/01/21	Council - Crime/Fidelity Ins	9.29			1000		410200	510		101000
	FY21-22	07/01/21	Judge - Crime/Fidelity Ins	2.32			1000		410360	510		101000
	FY21-22	07/01/21	Mayor/Executive - Crime/Fidel	0.51			1000		410200	510		101000
	FY21-22	07/01/21	Mayor/Airport - Crime/Fidelit	0.12*			5610		430300	510		101000
	FY21-22	07/01/21	CO-managers Airport - Crime/F	4.64*			5610		430300	510		101000
	FY21-22	07/01/21	Mayor/Executive BD - Crime/Fi	0.17			2394		420531	510		101000
	FY21-22	07/01/21	Mayor -TIFID - Crime/Fidelity	0.12*			2310		410210	510		101000
	FY21-22	07/01/21	Cemetery - Crime/Fidelity Ins	2.32			1000		430900	510		101000
	FY21-22	07/01/21	Fire Chief - Crime/Fidelity I	2.32			1000		420410	510		101000
	FY21-22	07/01/21	FD Vol - Crime/Fidelity Ins	44.11			1000		420410	510		101000
16904			1804 Lee Enterprises	199.04								
Notice of Invitation to bid Airport												
	54269	07/06/21	Notice of Invitation to bid Ai	199.04*			5610		430300	320		101000
16905			1650 D.I.A.R Do It All Repair	123.13								
	1813	07/13/21	Oil change 2021 Ford Explorer	123.13*			1000		420100	232		101000
			*** Claim from another period ( 6/21) ****									
16906			34 STEVENSVILLE HARDWARE AND RENTAL	523.80								
	A509557	06/07/21	Pistol nozzle pool	9.39			1000		460445	220		101000
	A509629	06/07/21	Earplugs parks	4.49			1000		460430	220		101000
	C470660	06/08/21	Deck mop pool	8.49			1000		460445	220		101000
	C470735	06/09/21	Bleach pool	10.97			1000		460445	220		101000
	C471149	06/14/21	Bulk fastners triggersnap	12.69			1000		460430	230		101000
	A510552	06/14/21	Butt splice ravalli park spri	2.99			1000		460430	230		101000
	A510621	06/14/21	Padlock parks	19.99			1000		460430	220		101000
	C471226	06/14/21	Sprinkler 6th st park	14.99			1000		460430	220		101000



07/20/21  
15:43:39

TOWN OF STEVENSVILLE  
Claim Approval List  
For the Accounting Period: 7/21

Page: 4 of 7  
Report ID: AP100

All Bank Accounts  
\* ... Over spent expenditure

Claim	Check	Invoice	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	i207275	06/16/21	Rental TH flag pole	44.00			1000 411201	930	101000
	A511126	06/18/21	Bug repel parks	6.99			1000 460430	220	101000
	A511642	06/22/21	Liquid fire pool	8.99			1000 460445	220	101000
	A511643	06/22/21	Potting mix & gloves main str	73.95			2940 470310	220	101000
	A511675	06/22/21	Leader hose parks	9.79			1000 460430	230	101000
	C472076	06/23/21	Keys parks	7.56			1000 460430	220	101000
	C472216	06/24/21	Flagpole sand	24.45			1000 411201	930	101000
	B463169	06/24/21	Chlorine pump well house	14.75			5210 430640	220	101000
	i207407	06/24/21	Rental flag pole	195.00			1000 411201	930	101000
	i207419	06/25/21	Return sand flag pole TH	-14.67			1000 411201	930	101000
	A512011	06/25/21	Flowers Town hall	59.98			1000 411201	930	101000
	A512011	06/25/21	Refrig tube sweeper	1.95			1000 430200	230	101000
	C472861	06/30/21	PVC cpling bushing pool	3.68			1000 460445	230	101000
	B463448	06/30/21	Cleanout fitting pool	3.38			1000 460445	230	101000
			*** Claim from another period ( 6/21) ****						
16907		1659	CHS Mountain West CO-OP	296.38					
	June 21	06/01/21	PD-Fuel	138.36			1000 420100	231	101000
	June 21	06/01/21	PW fuel	158.02			1000 430100	231	101000
16908		115	BURNT FORK COMMISSION	83.66					
	June 21	07/07/21	450" H2O delivered	83.66			1000 430900	340	101000
16909		33	NORTHWESTERN ENERGY	915.49					
	July 07/02/21		Crksde Mdws Lighting Dist #4 1	251.76			2440 430263	340	101000
	July 07/02/21		Crksde Mdws Lighting Dist #4 2	135.54			2440 430263	340	101000
	July 07/02/21		Water-157 Sewer Works Rd Depot	2.98			5210 430510	340	101000
	July 07/06/21		Sewer-157 Sewer Works Rd Depot	2.98			5310 430610	340	101000
	July 07/06/21		Streets-157 Sewer Works Rd Dep	2.97			1000 430200	340	101000
	July 07/02/21		Stevensville Cutoff Rd Path	6.00			1000 430263	340	101000
	July 07/06/21		Twin Creeks Dist #5	432.43			2450 430263	340	101000
	July 07/06/21		300 Main St seasonal lighting	15.94			1000 430263	340	101000
	July 07/08/21		Dickerson Park	6.54			1000 460430	340	101000
	July 07/06/21		206 Buck Fire Dept lighting	58.35*			1000 411201	340	101000
			*** Claim from another period ( 6/21) ****						
16910		1810	Mountainview Sales &	18,686.00					
	1	06/14/21	Pool repair	18,686.00			4000 460445	930	101000
			*** Claim from another period ( 6/21) ****						
16911	E	852	CENEX FLEETCARD	1,702.34					
	215460CL	06/30/21	Admin - Fuel	0.00			1000 410550	231	101000
	215460CL	06/30/21	PD - Fuel	438.95			1000 420100	231	101000
	215460CL	06/30/21	FD - Fuel	424.58			1000 420460	231	101000
	215460CL	06/30/21	PW - Fuel	787.66			1000 430100	231	101000
	215460CL	06/30/21	Amulance - Fuel	28.88			2230 420730	231	101000
	215460CL	06/30/21	Airport - Fuel	22.27			5610 430300	231	101000

07/20/21  
15:43:39

TOWN OF STEVENSVILLE  
Claim Approval List  
For the Accounting Period: 7/21

Page: 5 of 7  
Report ID: AP100

All Bank Accounts  
\* ... Over spent expenditure

Claim	Check	Invoice	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
*** Claim from another period ( 6/21) ****												
16912	E	59	BITTER ROOT DISPOSAL	1,073.65								
	3738827	07/01/21	Court solid waste	5.07			1000		410360	340		101000
	3738827	07/01/21	H20 Dept TH facility	30.43			5210		430510	340		101000
	3738827	07/01/21	Sewer Dept TH facility	30.44			5310		430610	340		101000
	3738827	07/01/21	PD solid waste	15.22			1000		420100	340		101000
	3738827	07/01/21	TH solid waste	15.22*			1000		411201	340		101000
	3738827	07/01/21	BD solid waste	5.07			2394		420531	340		101000
	3738827	07/01/21	Street solid waste	152.18			1000		430200	340		101000
	3738827	07/01/21	Sewer plant solid waste	152.17			5310		430640	340		101000
	3738992	07/01/21	Parks	101.45			1000		460430	340		101000
	3740277	07/01/21	Sewer plant clean up dumpster	188.80			5310		430610	340		101000
	3740277	07/01/21	Water plant clearn up dumpste	188.80			5210		430510	340		101000
	3740277	07/01/21	Plant clean up dumpster	188.80			1000		430100	340		101000
*** Claim from another period ( 6/21) ****												
16914		1787	Valli Information Systems, Inc.	469.06								
June 21 Water & Sewer Billing												
	66428	06/30/21	June 2021 Water Billing	234.53			5210		430510	355		101000
	66428	06/30/21	June 2021 Sewer Billing	234.53			5310		430610	355		101000
16915		728	HDR ENGINEERING, INC.	11,687.04								
	1200360973	07/13/21	Pool Evaluation	915.81*			4000		460445	350		101000
	1200360972	07/13/21	Water System Eng Report	6,575.36*			5210		430510	350		101000
	1200360971	07/13/21	Sewer extension	1,907.59			5310		430610	350		101000
	1200360973	07/13/21	BFE pre plat review	37.12*			5210		430510	350		101000
	120036097	07/13/21	BFE pre plat review	37.12			5310		430610	350		101000
	1200360973	07/13/21	BFE Misc Service	1,107.02*			5210		430510	350		101000
	1200360973	07/13/21	BFE Misc Service	1,107.02			5310		430610	350		101000
16916		1745	Best Fire Equipment & Supply	164.50								
	19258	07/16/20	FD-ABC Recharge Extinguishers	164.50			1000		420460	360		101000
16917		1758	Ramona Vance	1,000.00								
	August 21	08/01/21	Police Office Lease	1,000.00			1000		420100	530		101000
16918		1790	Taz Properties	300.00								
	August 21	08/01/21	Rent	300.00*			5610		430300	530		101000
		<b># of Claims</b>	<b>25</b>	<b>Total:</b>	<b>79,911.41</b>							
				<b>Total Electronic Claims</b>	<b>2,775.99</b>	<b>Total Non-Electronic Claims</b>		<b>77135.42</b>				

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<b>Fund/Account</b>	<b>Amount</b>
1000 GENERAL	
101000 Cash - Operating	\$14,271.13
2230 AMBULANCE	
101000 Cash - Operating	\$787.13
2310 TAX INCREMENT FINANCE DISTRICT	
101000 Cash - Operating	\$0.12
2394 BUILDING CODE ENFORCEMENT	
101000 Cash - Operating	\$6,071.21
2440 CREEKSIDE LIGHTING #4 DISTRICT 77	
101000 Cash - Operating	\$387.30
2450 TWIN CREEKS LIGHTING #5 DISTRICT	
101000 Cash - Operating	\$432.43
2820 GAS APPORTIONMENT TAX	
101000 Cash - Operating	\$6,171.97
2940 ECONOMIC DEVELOPMENT	
101000 Cash - Operating	\$98.44
4000 CAPITAL IMPROVEMENTS	
101000 Cash - Operating	\$19,601.81
5210 WATER	
101000 Cash - Operating	\$13,274.87
5310 SEWER	
101000 Cash - Operating	\$16,324.38
5610 AIRPORT	
101000 Cash - Operating	\$2,490.62
<b>Total:</b>	<b>\$79,911.41</b>

07/20/21  
15:43:39

TOWN OF STEVENSVILLE  
Claim Approval Signature Page  
For the Accounting Period: 7 / 21

Page: 7 of 7  
Report ID: AP100A

ORDERED that the Town Treasurer draw a check/warrant on the Town of Stevensville.

\_\_\_\_\_  
Council

\_\_\_\_\_  
Council

\_\_\_\_\_  
Council

\_\_\_\_\_  
Council

\_\_\_\_\_  
Mayor

Date Approved \_\_\_\_\_

**File Attachments for Item:**

b. Claims #16426-#16456

\* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date	Vendor #/Name/ Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
			*** Claim from another period (11/20) ****						
16426	20535M	29	STEVENSVILLE NAPA AUTO PARTS	251.58					
	596872	11/25/20	Car Battery 09 dodge	136.79*			1000 420100	232	101000
	594366	11/09/20	Deicer police car	4.67*			1000 420100	232	101000
	595948	11/19/20	Gauge police car	5.82*			1000 420100	232	101000
	597101	11/28/20	Oil Change ram	37.20			1000 430200	232	101000
	595157	11/14/20	2.5 def	23.92			1000 430200	232	101000
	595940	11/19/20	FHP Powerrated belt	43.18			1000 430200	232	101000
			*** Claim from another period (10/20) ****						
16427	20537M	1761	SURPLUS PROPERTY	5,500.00					
	13611	11/18/20	Dodge Charger 2016	5,500.00			1000 420100	940	101000
			*** Claim from another period (12/20) ****						
16428	20543M	33	NORTHWESTERN ENERGY	969.09					
	December	12/02/20	Crksde Mdws Lighting Dist #4	238.78			2440 430263	340	101000
	December	12/02/20	Crksde Mdws Lighting Dist #4	128.85			2440 430263	340	101000
	December	12/02/20	Water-157 Sewer Works Rd Dep	3.10			5210 430510	340	101000
	December	12/02/20	Sewer-157 Sewer Works Rd Dep	3.10			5310 430610	340	101000
	December	12/02/20	Streets-157 Sewer Works Rd D	3.09			1000 430200	340	101000
	December	12/02/20	Stevensville Cutoff Rd Path	6.29			1000 430263	340	101000
	December	12/02/20	Twin Creeks Dist #5	409.84			2450 430263	340	101000
	December	11/03/20	300 Main St seasonal lightin	5.80			1000 430263	340	101000
	December	12/02/20	Dickerson Park	6.27			1000 460430	340	101000
	December	12/02/20	206 Buck Fire Dept lighting	163.97*			1000 411201	340	101000
			*** Claim from another period (12/20) ****						
16429	20544M	84	MMIA	844.00					
	1005037	12/04/20	Duane Bell Deductible	844.00			1000 410550	511	101000
			*** Claim from another period (12/20) ****						
16430	20545M	1163	Ravalli County Finance	1,000.00					
	Should be		1000-420460-310						
	9 of 10	12/08/20	9 of 10 paging equip payment	1,000.00			1000 420460	310	101000
			*** Claim from another period (12/20) ****						
16431	20546M	728	HDR ENGINEERING, INC.	5,400.08					
	1200314272	12/09/20	3rd Street Improvements	5,400.08			2820 430200	350	101000
			*** Claim from another period (12/20) ****						
16432	20547M	1569	Psychological Resources	135.00					
	2011025	12/07/20	PD Employment Eval	135.00*			1000 420100	350	101000
			*** Claim from another period (11/20) ****						
16433	20548M	1746	Ridgeway Mail Order	211.98					
	15015	11/30/20	FD-N95 Masks pack of 20	211.98			2230 420730	220	101000

\* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date	Vendor #/Name/ Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
			*** Claim from another period (12/20) ****						
16434	20549M	1117	Municode	350.00					
			Munidocs 12.1.20-11.30.21 Online Public Document System						
	352332	12/08/20	Online Public Document System	350.00			1000 410550	339	101000
			*** Claim from another period (12/20) ****						
16435	20550M	53	SUPER 1 FOODS	17.35					
	05-2135945	12/03/20	S-Water for testing	17.35			5310 430640	220	101000
			*** Claim from another period (12/20) ****						
16436	20551M	66	MONTANA ELECTRONICS Co., Inc.	169.88					
	03530	12/01/20	Install radio PD Charger	169.88			1000 420100	230	101000
			*** Claim from another period (12/20) ****						
16437	20552M	1764	Boone Karlberg PC	12,020.20					
	97958	09/11/20	Legal Fees/FCCS Contract/Mayor	12,020.20			1000 411100	350	101000
			*** Claim from another period (12/20) ****						
16438	20553M	33	NORTHWESTERN ENERGY	12,497.40					
	Dec 20	12/03/20	Spec lighting #3	233.81			2430 430263	340	101000
	Dec 20	12/03/20	206 Buck 90% TH Facility	621.71*			1000 411201	340	101000
	Dec 20	12/03/20	206 Buck 10% Bldg Dept	69.08			2394 420531	340	101000
	Dec 20	12/03/20	Peterson Add'n lighting	173.66			2420 430263	340	101000
	Dec 20	12/03/20	Dayton Add'n lighting	238.78			2410 430263	340	101000
	Dec 20	12/03/20	Maplewood Cemetery	12.86			1000 430900	340	101000
	Dec 20	12/03/20	Main St seasonal lighting	6.17			1000 430263	340	101000
	Dec 20	12/03/20	Orig Town street lights	229.28			1000 430263	340	101000
	Dec 20	12/03/20	ESH - 5th St. lights	415.39			1000 430263	340	101000
	Dec 20	12/03/20	5th St - Lange Park lights	33.17			1000 430263	340	101000
	Dec 20	12/03/20	Add'l Town lighting	150.41			1000 430263	340	101000
	Dec 20	12/03/20	NW LDS parking lot	0.00			2430 430263	340	101000
	Dec 20	12/03/20	MBF H20 plant	153.39			5210 430540	340	101000
	Dec 20	12/03/20	102 Main St pump #1	108.73			5210 430530	340	101000
	Dec 20	12/03/20	Riverview Cemetery IRR	0.00			1000 430900	340	101000
	Dec 20	12/03/20	Maplewood Cemetery	0.00			1000 430900	340	101000
	Dec 20	12/03/20	Sewer lift station W. Central	20.54			5310 430640	340	101000
	Dec 20	12/03/20	Sewer trtmnt plant	4,815.39			5310 430640	340	101000
	Dec 20	12/03/20	Truck garage South	296.84			1000 430100	340	101000
	Dec 20	12/03/20	L&C Yard Light	9.93			1000 460430	340	101000
	Dec 20	12/03/20	L&C Park Irrigation 5hp IRR	0.35			1000 460430	340	101000
	Dec 20	12/03/20	L&C Park Parking Lot	5.80			1000 460430	340	101000
	Dec 20	12/03/20	L&C Park Restrooms/Field light	46.89			1000 460430	340	101000
	Dec 20	12/03/20	214 Buck St. - H2O 25%	23.23			5210 430510	340	101000
	Dec 20	12/03/20	214 Buck St. - Sewer 25%	23.23			5310 430610	340	101000
	Dec 20	12/03/20	214 Buck St. - PD 50%	46.45			1000 420100	340	101000
	Dec 20	12/03/20	3rd & Park	11.94			1000 430263	340	101000
	Dec 20	12/03/20	421 Airport Rd - SRE 2/3	59.18			5610 430300	340	101000
	Dec 20	12/03/20	421 Airport Rd - FD 1/3	29.59			1000 420422	340	101000
	Dec 20	12/03/20	Pool	39.90			1000 460445	340	101000

\* ... Over spent expenditure

Claim	Check	Invoice	Vendor #/Name/ #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund	Org	Acct	Object	Proj	Cash Account
	Dec 20	12/03/20	MBF Well Field	4,433.95			5210		430530	340		101000
	Dec 20	12/03/20	MBF booster station	105.72			5210		430550	340		101000
	Dec 20	12/03/20	Creamery Park (223 Main)	44.65			1000		460430	340		101000
	Dec 20	12/03/20	102 Main Street D-PD	37.38			1000		420100	340		101000
			*** Claim from another period (12/20) ****									
16439	20554M	1475	Spectrum Chemical Mfg.	379.16								
	11775140	12/01/20	Phosphate APHA-1LX Checmical	379.16			5310		430640	220		101000
			*** Claim from another period (12/20) ****									
16440	20555M	690	Core & Main LP	6,209.25								
	N465195	12/10/20	MM 1.5" MJ Gal flag bolt kit	610.44			5210		430550	230		101000
	M853095	12/04/20	36 replacement meters 5/8x3/4	5,505.48			5210		430550	230		101000
	N437518	12/04/20	Encoder module w/5'cord	93.33			5210		430550	230		101000
			*** Claim from another period (12/20) ****									
16441	20556M	1765	Target Solutions Learning LLC	6,944.00								
	17281	12/02/20	Admin user fee	236.00			1000		410550	339		101000
	17281	12/02/20	Admin maint fee	22.25			1000		410550	339		101000
	17281	12/02/20	PD user fee	495.00			1000		420100	339		101000
	17281	12/02/20	PD maint fee	27.82			1000		420100	339		101000
	17281	12/02/20	FD user fee	5,346.00			1000		420410	339		101000
	17281	12/02/20	FD maint fee	300.42			1000		420410	339		101000
	17281	12/02/20	PW user fee	80.24			1000		430100	339		101000
	17281	12/02/20	PW maint fee	7.57			1000		430100	339		101000
	17281	12/02/20	Parks user fee	59.00			1000		460430	339		101000
	17281	12/02/20	Parks maint fee	5.56			1000		460430	339		101000
	17281	12/02/20	PW water user fee	136.88			5210		430510	339		101000
	17281	12/02/20	PW water maint fee	12.91			5210		430510	339		101000
	17281	12/02/20	PW sewer user fee	136.88			5310		430610	339		101000
	17281	12/02/20	PW sewer maint fee	12.91			5310		430610	339		101000
	17281	12/02/20	Airport user fee	59.00			5610		430300	339		101000
	17281	12/02/20	Airport Maint fee	5.56			5610		430300	339		101000
			*** Claim from another period (12/20) ****									
16442	20557M	107	HACH CO.	196.22								
	12241042	12/10/20	DPD Free Refill Vial	135.69			5210		430540	230		101000
	316244081	12/21/20	Wiper Disposable 11x22cm	60.53			5210		430540	230		101000
			*** Claim from another period (11/20) ****									
16443	20558M	633	Marcus Daly Memorial Hospital	318.00								
	1086282	11/12/20	Firefighter Physical Mertins,	318.00			1000		420410	351		101000
			*** Claim from another period (12/20) ****									
16444	20559M	1766	Eagle Watch Automotive	579.00								
	1183	12/18/20	Repairs Command Vehicle 2001	579.00			1000		420460	232		101000



\* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date	Vendor #/Name/ Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
			*** Claim from another period (11/20) ****						
16445	20560M	1767	Liquid Engineering Corporation	2,700.00					
	17399	11/12/20	Cleaning & report water tank	2,700.00			5210 430530	350	101000
			*** Claim from another period (12/20) ****						
16446	20561M	1768	Gunarama Wholesale Inc.	434.00					
	121720	12/17/20	Glock Gen 5G22	434.00			1000 420100	227	101000
			*** Claim from another period (11/20) ****						
16447	20562M	1696	First Call Computer Solutions,	2,100.00					
	69682	11/01/20	Admin-Monthly Fee	315.00			1000 410550	356	101000
	69682	11/01/20	PD-Monthly Fee	315.00			1000 420100	356	101000
	69682	11/01/20	C-Monthly Fee	105.00			1000 410360	356	101000
	69682	11/01/20	BD-Monthly Fee	105.00			2394 420531	356	101000
	69682	11/01/20	FD-Monthly Fee	105.00			1000 420410	356	101000
	69682	11/01/20	Sewer-Monthly Fee	525.00			5310 430610	356	101000
	69682	11/01/20	Water-Monthly Fee	525.00			5210 430510	356	101000
	69682	11/01/20	Airport-Monthly Fee	105.00*			5610 430300	356	101000
			*** Claim from another period (12/20) ****						
16448	20563M	1696	First Call Computer Solutions,	2,100.00					
	70197	12/01/20	Admin-Monthly Fee	315.00			1000 410550	356	101000
	70197	12/01/20	PD-Monthly Fee	315.00			1000 420100	356	101000
	70197	12/01/20	C-Monthly Fee	105.00			1000 410360	356	101000
	70197	12/01/20	BD-Monthly Fee	105.00			2394 420531	356	101000
	70197	12/01/20	FD-Monthly Fee	105.00			1000 420410	356	101000
	70197	12/01/20	Sewer-Monthly Fee	525.00			5310 430610	356	101000
	70197	12/01/20	Water-Monthly Fee	525.00			5210 430510	356	101000
	70197	12/01/20	Airport-Monthly Fee	105.00*			5610 430300	356	101000
			*** Claim from another period (12/20) ****						
16449	20564M	1696	First Call Computer Solutions,	74.29					
	70672	12/18/20	Front Counter Computer repair	24.76			2394 420531	356	101000
	70672	12/18/20	Front Counter Computer repair	24.76			5210 430510	356	101000
	70672	12/18/20	Front Counter Computer repair	24.77			5310 430610	356	101000
			*** Claim from another period (11/20) ****						
16450	20565M	1696	First Call Computer Solutions,	440.00					
	70430	11/30/20	Tier 1 tech support PD	440.00			1000 420100	356	101000
			*** Claim from another period (11/20) ****						
16451	20566M	1696	First Call Computer Solutions,	361.88					
	70148	11/17/20	PD Server Issue	361.88			1000 420100	356	101000
			*** Claim from another period (11/20) ****						
16452	20567M	1696	First Call Computer Solutions,	28,982.90					
	70469-DR	12/02/20	New Admin Computers	28,982.90			1000 410550	239	101000

\* ... Over spent expenditure

Claim	Check	Invoice #/Inv Date	Vendor #/Name/ Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period ( 2/20) ****									
16453	20569M	689	Stevensville Firemen's Relief	4,544.00					
Disbursement of insurance apportionment share FY19-20 Check was reissued,old check 19325									
	FY19-20	02/01/20	FY19-20 ins apportionment	4,544.00			7120 510300	780	101000
*** Claim from another period (12/20) ****									
16454	20570M	1769	Kelly Connect	64,450.45					
	55313	11/24/20	Public saftey computers	64,450.45			1000 410550	239	101000
*** Claim from another period (12/20) ****									
16455	20572M	1759	Schrock Contruaction Inc.	17,245.12					
Contruaction Agreement to enlarging the fire garage door. COVID-19 amount \$22,993.50									
25% = \$5,748.38 Down Payment									
25% = \$5,748.38 Upon Job Start									
50% = \$11,496.74 Upom Job Completion									
	2091	12/28/20	Final Payment	17,245.12			1000 420421	920	101000
*** Claim from another period (11/20) ****									
16456	20609M	108	BITTERROOT STAR	67.32					
	317	11/11/20	Resignation Michalson 11.11.20	16.83			1000 410550	330	101000
	318	11/18/20	Resignation Michalson 11.18.20	16.83			1000 410550	330	101000
	311	11/11/20	Resignation Holcomb 11.11.20	16.83			1000 410550	330	101000
	312	11/18/20	Resignation Holcomb 11.18.20	16.83			1000 410550	330	101000
		<b># of Claims</b>	<b>31</b>	<b>Total:</b>	<b>177,492.15</b>				

**File Attachments for Item:**

a. Discussion/Decision: Town Council vacancy in Ward 2 created by the resignation of Dempsey Vick



## Stevensville Town Council Meeting

### Agenda Item Request

**To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).**

<b>Agenda Item Type:</b>	Unfinished Business
<b>Person Submitting the Agenda Item:</b>	Brandon Dewey
<b>Second Person Submitting the Agenda Item:</b>	
<b>Submitter Title:</b>	Mayor
<b>Submitter Phone:</b>	
<b>Submitter Email:</b>	
<b>Requested Council Meeting Date for Item:</b>	07/22/2021
<b>Agenda Topic:</b>	Discussion/Decision: Town Council vacancy in Ward 2 created by the resignation of Dempsey Vick
<b>Backup Documents Attached?</b>	Yes
<b>If no, why not?</b>	
<b>Approved/Disapproved?</b>	Approved
<b>If Approved, Meeting Date for Consideration:</b>	07/22/2021
<b>Notes:</b>	



**TOWN COUNCIL  
Agenda Communication**

**Regular Meeting  
July 22, 2021**

**Agenda Item:** Discussion/Decision: Town Council vacancy in Ward 2 created by the resignation of Dempsey Vick

**Other Council Meetings**

June 28, 2021 Special Meeting

**Exhibits**

a. Application from Karen Wandler

*This agenda item provides Council with the ability to review applications, conduct interviews, and make an appointment for a vacancy on the Town Council*

**Background:**

At their June 28, 2021 Special Town Council Meeting, the Town Council requested that the administration re-advertise the Ward 2 council vacancy created by the resignation of Dempsey Vick.

The Town re-advertised the position and a single application was received.

**Board/Commission Recommendation:**  Applicable -  Not Applicable

**Alternative(s):**

**MOTION**

**I move to:**

received

7/12/2021

4:41 PM

### TOWN OF STEVENSVILLE APPLICATION – COUNCIL MEMBER

<b>APPLICANT INFORMATION</b>							
Last Name	Wandler	First	Karen	M.I.	M	Date	7/10/21
Street Address	311 6 <sup>th</sup> Street						
City	Stevensville	State	Montana	ZIP	59870		
Phone	(406) 360 0045	E-mail Address	Stev.wandler@g.com				
Date Available	7/22/2021						

Do you live in the Ward where the Council Seat Vacancy Exists? Yes  No  [Reference 7-4-4112(3) MCA]

Are you a citizen of the United States?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	To hold public office in Montana you must be a citizen of the United States. Reference 7-4-4104 MCA. Residency requirement Reference 7-4-4401 MCA and Age requirement specified per the Montana Constitution Article IV Section 2 and 4.
Are you at least 18 years of age?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	
Have you been a resident of the Town of Stevensville for at least 60 days?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	

**EDUCATION INFORMATION:**

Stevensville HS 1965  
Training in Supervising and Team Building

**REFERENCES**  
Please list three professional references. Two should be employer references

Full Name	Chuck Stanich	Relationship	Co-Worker (Incident Mgmt Team)
Company	Retired- USDA-Forest Service	Phone	(406) 777 3843
Address	309 10 <sup>th</sup> Street, Stevensville, MT 59870		
Full Name	Jeff Amoss	Relationship	Co-Worker
Company	Retired- USDA Forest Service	Phone	(406) 363 6343 (H) 381 4313 (C)
Address	324 Noland Drive, Hamilton MT 59840		
Full Name	Stephanie Mapelli	Relationship	Volunteer @ Pantry Partners
Company	or Michael Sharkey	Phone	(406) 360 0272 Stephanie 396 9320 Michael
Address	203 St. Marys Drive, Stevensville, MT		

**PREVIOUS EMPLOYMENT**

Company	USDA Forest Service	Phone	( )
Address	1801 N. 1 <sup>st</sup> Hamilton MT	Supervisor	Ken Lewis (Deceased)
Job Title	Resource Specialist - Claims Specialist		
Duties and Responsibilities	Prepared & administered Timber Sale Contracts and special use permits After the fires in 2000, I processed Claims for against the Government		
From	1980	To	2003
Reason for Leaving	Retired		
May we contact your previous supervisor for a reference?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Best to talk to Jeff Amoss

**PREVIOUS EMPLOYMENT CONTINUED ON NEXT PAGE**



on call as needed

**PREVIOUS EMPLOYMENT CONTINUED**

He doesn't answer his phone. Leave your name and # - He'll call you back

Company USDA Forest Service Phone (406) 581 0059

Address 1801 N 1st, Hamilton, MT Supervisor Roger Gowen

Job Title Comp/Claims Unit Leader Fires, Floods, Hurricanes, etc.

Responsibilities Process Claims for and against The Government resulting from Care for paperwork for employees for injury - illnesses & provide Payments to Hospitals, clinics resulting from Incident

From 1985 To 2020 Reason for Leaving Retirement

May we contact your previous supervisor for a reference? YES  NO  Roger Gowen - see above

Company USDA Forest Service Phone ( )

Address Main Street, Stevensville Supervisor Dale Thacker - Deceased

Job Title Administrative Assistant

Responsibilities Planning Budget, Contracting Officer, Supervising

From 2/1966 To 1980 Reason for Leaving Promotion

May we contact your previous supervisor for a reference? YES  NO  Deceased

**WHY DO YOU WANT TO SERVE AS A COUNCIL MEMBER FOR THE TOWN OF STEVENSVILLE?**

I am concerned about happenings in the Town I grew up in I hope to provide support to all citizens in our Community and have always been involved in the community and would like to do more as an advocate for the locals as a Team Player

**WHAT QUALIFICATIONS DO YOU HAVE THAT MAKE YOU THE BEST CANDIDATE TO SERVE AS COUNCIL MEMBER FOR THE TOWN OF STEVENSVILLE?**

Experience in Budget Planning and administration, Knowledge of management and regulations concerning spending of Federal Funds. Volunteer at Pantry Partners and was Team header for 8 volunteers. Support local theater and serve as their Costumer - designing costumes and sewing them

**PLEASE REFER TO CHAPTER 2, ARTICLE 3 OF THE STEVENSVILLE MUNICIPAL CODE FOR DUTIES AND RESPONSIBILITIES OF A TOWN COUNCIL MEMBER. COUNCIL MEMBER'S DUTIES INCLUDE ATTENDING REGULAR AND SPECIAL COUNCIL MEETINGS, PUBLIC HEARINGS, SITTING ON BOARDS, ASSISTING IN THE DEVELOPMENT OF THE TOWN BUDGET, IMPLEMENTING THE BUDGET, ADOPT RESOLUTIONS, ORDINANCES, ADDRESSING POLICIES FOR THE TOWN AND ASSISTING IN RESOLVING ISSUES RELEVANT TO THE TOWN. DO YOU HAVE THE TIME TO DEDICATE TO THESE DUTIES AS REQUIRED?**

yes - Retired

I certify that my answers are true and complete to the best of my knowledge.

SIGNATURE Karen M. Wender DATE 7/12/21

**File Attachments for Item:**

- a. Discussion/Decision: Bid opening for the Stevensville Airport gate project





## Stevensville Town Council Meeting

### Agenda Item Request

**To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).**

<b>Agenda Item Type:</b>	New Business
<b>Person Submitting the Agenda Item:</b>	Brandon E. Dewey
<b>Second Person Submitting the Agenda Item:</b>	
<b>Submitter Title:</b>	Mayor
<b>Submitter Phone:</b>	
<b>Submitter Email:</b>	
<b>Requested Council Meeting Date for Item:</b>	07/22/2021
<b>Agenda Topic:</b>	Discussion/Decision: Bid opening for the Stevensville Airport gate project
<b>Backup Documents Attached?</b>	No
<b>If no, why not?</b>	Bids will be opened at the Council Meeting
<b>Approved/Disapproved?</b>	Approved
<b>If Approved, Meeting Date for Consideration:</b>	07/22/2021
<b>Notes:</b>	



**TOWN COUNCIL  
Agenda Communication**

**Regular Meeting  
July 22, 2021**

**Agenda Item:** Discussion/Decision: Bid opening for the Stevensville Airport gate project

**Other Council Meetings**

**Exhibits**

*This agenda item provides Council with the ability to facilitate the opening of bids for the gate project at the airport.*

**Background:**

The Town has advertised for qualified contractors to submit bids for constructing a new entrance gate at the Stevensville Municipal Airport. This project is 100% funded by the FAA through grants.

The Town Clerk will open the bids at the Town Council meeting and the Town's airport engineers will process the bids, reviewing for completeness and certifying the qualifications of the bidder. The Town Council will then approve a contract award at a subsequent meeting.

**Board/Commission Recommendation:**  Applicable -  Not Applicable

**Alternative(s):**

**MOTION**

**I move to:**

**File Attachments for Item:**

b. Discussion/Decision: Special Event and Alcohol Use Permit for Stevensville Creamery Picnic



## Stevensville Town Council Meeting

### Agenda Item Request

**To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).**

<b>Agenda Item Type:</b>	New Business
<b>Person Submitting the Agenda Item:</b>	Brandon E. Dewey
<b>Second Person Submitting the Agenda Item:</b>	
<b>Submitter Title:</b>	Mayor
<b>Submitter Phone:</b>	
<b>Submitter Email:</b>	
<b>Requested Council Meeting Date for Item:</b>	07/22/2021
<b>Agenda Topic:</b>	Discussion/Decision: Special Event and Alcohol Use Permit for Stevensville Creamery Picnic
<b>Backup Documents Attached?</b>	Yes
<b>If no, why not?</b>	
<b>Approved/Disapproved?</b>	Approved
<b>If Approved, Meeting Date for Consideration:</b>	07/22/2021
<b>Notes:</b>	



**TOWN COUNCIL  
Agenda Communication**

**Regular Meeting  
July 22, 2021**

**Agenda Item:** Discussion/Decision: Special event and alcohol use permit for the 108<sup>th</sup> annual Creamery Picnic

**Other Council Meetings**

**Exhibits**

A. Event Permit Application

*This agenda item provides Council with the ability to approve the special event permit and alcohol use for Creamery Picnic.*

**Background:**

The Stevensville Civic Club is requesting approval of a Special Event Permit for the annual Creamery Picnic scheduled for August 6 & 7, 2021. Rich in history, Creamery Picnic is an event which includes a variety of activities over the course of two days.

In 1907, over 50 local dairymen formed a cooperative creamery in Stevensville, with manager John Howe establishing the creamery's "Gold Bar" butter and ice cream as one of the state's outstanding dairy products. When a fire gutted the creamery in June 1911, Howe told the community that if they could rebuild the business in 30 days, he would host the biggest celebration they had ever seen. They came close to the deadline (39 days), and Howe stuck to his word. There were public speakers and a free lunch, which included "Gold Bar" ice cream and butter, and all the buttermilk the participants could hold. Since then, the annual Stevensville Creamery Picnic remains a part of Stevensville's heritage, and is always held the first weekend in August.

Specific details about the event, road closures, alcohol use, and security are included in Attachment A.

**Board/Commission Recommendation:**  Applicable -  Not Applicable

**Alternative(s):** Deny approval of the Special Event and Alcohol Use Permit for Creamery Picnic.

**MOTION**

**I move to:** approve the Special Event and Alcohol Use Permit for Creamery Picnic scheduled for August 6 & 7, 2021.

**TOWN OF STEVENSVILLE  
APPLICATION FOR SPECIAL EVENT PERMIT**

**APPLICATION DATE:** 7-1-21 (Must be at least 14 days prior to event)

**NAME OF GROUP OR ORGANIZATION:** Stevensville Civic Club

**CONTACT PERSON:** Victoria Howell    **TELEPHONE:** 207-8793

**ACTIVITY:** 108<sup>th</sup> Annual Creamery Picnic, August 6<sup>th</sup> & 7<sup>th</sup>, 2021

**LOCATION REQUESTING:** Lewis & Clark Park for event. Temporary closure of Main Street from Eastside Hwy to Ravalli Street and West 2<sup>nd</sup> Street to LCP on Friday, August 6<sup>th</sup> from 6:15 pm to 7:00 pm for Kiddie Parade. Temporary closure of Main street between Eastside Hwy and Middle Burnt Fork on Saturday, August 7<sup>th</sup> from 10:00 am to 12:00 pm for Main Parade, closure of 2<sup>nd</sup> Street from Main Street to Lewis and Clark Park (with intersections of Buck & Mission being left open for through traffic from Friday at 4:00 pm through Saturday at 10:00 pm. Temporary closure of Main Street between 2<sup>nd</sup> Street and 3<sup>rd</sup> Street from 12 noon to 11:59 pm for events on Main Street and Street Dance and clean up after.

**DATE:** August 6<sup>th</sup> & 7<sup>th</sup>, 2021    **STARTING TIME:** 3:00 pm on 8/6    **ENDING TIME:** 11:59 pm on 8/7

**ESTIMATED NUMBER OF PEOPLE ATTENDING:** 7,000-10,000

**ALCOHOL USE? YES  NO** If yes please attach alcohol use request form

**HIGHWAY OR STREET CLOSURE? YES  NO** If yes, please attach MDT Street Closure permit

**REQUEST FOR BONFIRE: YES NO**  If yes, please attach Town Burn Permit

**IS OVERNIGHT CAMPING REQUESTED? YES NO**

**DO YOU HAVE INSURANCE? YES  NO**

If yes please attach declaration page as proof of insurance for \$1.5 million as pursuant to Montana Statute MCA 2-9-018

**WILL SECURITY BE REQUIRED? YES  NO**

**IF YES, PLANS FOR SECURITY:** Uniformed officers will do walk-throughs through the park throughout the event. There will be private trained security checking ID's and monitoring crowds, coordinating with SPD. The Park will be locked and patrolled at night. Security personnel will also monitor Main Street activity consistently throughout Saturday.

**PLANS FOR CLEAN-UP:** Volunteers will clean up Main on Saturday night prior to street re-opening. Tear-down will take place at LCP Sunday morning.

**FEE:** ~~\$25~~    \$50 Event application  
                  \$30 power  
                  \$20 garbage (2 days)  
                              
                  \$100.00    fd. 7/8/21

TOWN OF STEVENSVILLE  
ALCOHOL USE REQUEST FORM

Applicant Name Victoria Howell Phone Number 207-8793

Group/Organization Name Stevensville Civic Club

Describe Intended Alcohol Use (type, amount, commercial or private, etc.) \_\_\_\_\_

Beer garden @ Creamery Picnic Aug. 6th & 7th run by  
Civic Club volunteers

Has an Application to Use/Sell Alcohol been approved by the Montana Department of Revenue?  Yes \_\_\_\_\_ No. If yes, please provide a copy.

Describe the Plan to: 1. Contain the alcohol use to a restricted area. Traffic handles,  
caution tape and signage to clearly delineate  
alcohol use area. Paid security will patrol.

Describe the Plan to: 2. Prevent the sale or use of alcohol by minors. \_\_\_\_\_

ID's will be checked before selling alcohol.  
No one without a wristband will be allowed to possess  
or consume alcohol.

Describe the Plan to: 3. Provide for the safety and security of event attendants and other citizens. \_\_\_\_\_

Paid security plus support from SPD.

Approved \_\_\_\_\_ Date \_\_\_\_\_ Denied \_\_\_\_\_ Date \_\_\_\_\_

Fee: \$200 Date Paid: \_\_\_\_\_





Montana Department of Transportation  
Special Use Permit for State Maintained Highways

**NAME OF APPLICANT**

**Address**

**City**  **State**  **Zip Code**

**Email**  **Phone Number**

**Duration**  **Date of Event**  **Time of Event**

**APPLICATION FOR PERMISSION TO:**

Temporary Street Closure of S269/Main Street on Friday, August 6, 2021 from 6:15pm to 7:00pm for Kiddie Parade, detouring onto Church Street.

Temporary Street Closure of S269/Main Street on Saugrday, August 7, 2021 from approx 10:00am-12pm for Grand Parade, detouring onto MBF, Logan Ln & S203

Temporary Street Closure of S269/Main Street on Saturday, August 7, 2021 from 12:00pm-12:00am for Creamery Picnic event, detouring onto Church Street.

All TCP's are attached.

(Provide sufficient information to insure a thorough understanding of your proposal. This will include a traffic control plan and sketch detailing the event layout.)

Applicant will complete this form and submit it, along with detailed sketches, to the Area Maintenance Chief.

Applicant will review the terms and conditions on the reverse side of this permit. In signing and submitting this permit, the applicant agrees to accept and abide by those terms and conditions in their entirety.

The undersigned "Permittee" agrees to the terms and conditions of this permit.

Town of Stevensville  
City, Town, or County

Paul E. D. 7/1/2021  
Signature Date

Department of Transportation

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date





Montana Department of Transportation  
Special Use Permit for State Maintained Highways

This permit is hereby granted subject to the following terms and conditions:

1. **REVOCAION:** This permit may be revoked by the City/State upon giving seven (7) days advanced written notice. However the City/State may revoke this permit without notice if Permittee violates any of its terms or conditions.
2. **CITY/STATE HARMLESS FROM CLAIMS:** As a consideration of being issued this permit the Permittee, their successor or assign, agrees to protect the City/State and save it harmless from all claims, actions or damage of every kind and description which may accrue to, or be suffered by, any person or persons, corporations or party by reason of the performance of this activity, character of materials used, or manner of installation, maintenance and operation or by the improper occupancy of said highway right-of-way. In the event any suit or action is brought against the City/State arising out of or by reason of any of the above causes, the Permittee, its successor or assign, will, upon notice to them of the commencement of such action, defend the same at its sole cost and expense and satisfy any judgment which may be rendered against the City/State in any such suit or action.
3. **PROTECTION OF TRAFFIC AND PEDESTRIANS:** The Permittee shall protect the event area with traffic control devices that comply with the Manual on Uniform Traffic Control Devices and will be required to submit and have approved a traffic control plan prior to commencing the event. The permittee further agrees to insure and provide for the safe passage of pedestrians within the event area and, unless approved by the City, will not allow any obstructions within any sidewalk or designated pedestrian walkway. The Permittee also agrees to insure a minimum twelve (12) foot continuous traffic lane for emergency vehicle access within the event area. Further, the Permittee will notify all area emergency services at least forty-eight (48) hours prior to the closure and will, at that time, provide said agencies with a sketch of the event layout.
4. **RUBBISH AND DEBRIS:** Immediately upon completion of the event, all rubbish and debris shall be removed and the roadway and roadside left in a neat and presentable condition satisfactory to the City/State.
5. **INSPECTION:** The installation(s) or activities authorized by this permit shall be in compliance with the submitted plan and conditions of this permit. The Permittee may be required to remove or revise the installation(s) or activities at the sole expense of the Permittee, if the installation(s) or activities do not conform to the requirements of this permit or the submitted plan.
6. **REMOVAL OF INSTALLATIONS:** Upon termination of this event and/or permit, the Permittee will remove the installations installed under this permit at no cost to the City/State and restore the premises to the prior existing condition. Exceptions will include reasonable and ordinary wear and tear and damage by the elements, or by circumstances over which the Permittee has no control.
7. **CITY/STATE TO BE REIMBURSED FOR REPAIRING ROADWAY:** Upon being billed, the Permittee agree to promptly reimburse the City/State for any expense incurred in repairing damage to City/State roadway or appurtenances incurred as the direct result of the event for which this permit is issued.
8. **Any condition of this permit will not be waived without written approval of the appropriate official.**
9. **Other conditions and/or remarks:**

STATE OF MONTANA  
ALCOHOLIC BEVERAGE CONTROL DIVISION

SPECIAL PERMIT  
FOR THE PERIOD BELOW

\*\*\*\*\*

THIS IS TO CERTIFY that Stevensville Civic Club of Stevensville, Montana is hereby granted a special permit to sell Beer and Table Wine to the patrons of the Stevensville Creamery Picnic at Lewis & Clark Park - west end of w. 2nd Street, the location described on the application.

This permit starts on August 6, 2021 and ends August 7, 2021. All permit holders are required to follow the laws and rules of the Montana Alcoholic Beverage Code (MABC) regarding the sale of Beer and Table Wine.

DATED at Helena, Montana this 4th day of June, 2021.

DEPARTMENT OF REVENUE  
Alcoholic Beverage Control Division

**Please Note:** *Legal hours for sale of Beer and Table Wine are between 8:00 a.m. and 2:00 a.m. except when further restricted by city ordinance.*

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**E4277**  
1st Edition

Policy Number: 60542-83-62

**POLICY CHANGES**

Effective Date of Change: 04/27/21

Expiration Date: 01/15/22

Change Endorsement No.: 002

Agent: 70-14-374

Named Insured: STEVENSVILLE CIVIC CLUB INC  
PO BOX 676  
STEVENSVILLE MT 59870-0676

The following item(s):

	Insured's Name	Insured's Mailing Address
	Policy Number	Company
	Effective / Expiration Date	Insured's Legal Status / Business of Insured
	Payment Plan	Premium Determination
	Additional Interested Parties	Coverage Forms and Endorsements
X	Limits / Exposures	Deductibles
	Covered Property / Location Description	Classification / Class Codes
	Rates	Underlying Insurance

is (are) changed to read {See Additional Page(s)}:

The above amendments result in a change in the premium as follows:

X	No Changes	To Be Adjusted At Audit	Additional Premium	Return Premium
			\$	\$
Authorized Representative Signature:				



# 02/02 000335 0605428362 (0) BM5S21042R 001798

## Policy Changes Endorsement Description

EDIT LOCATION

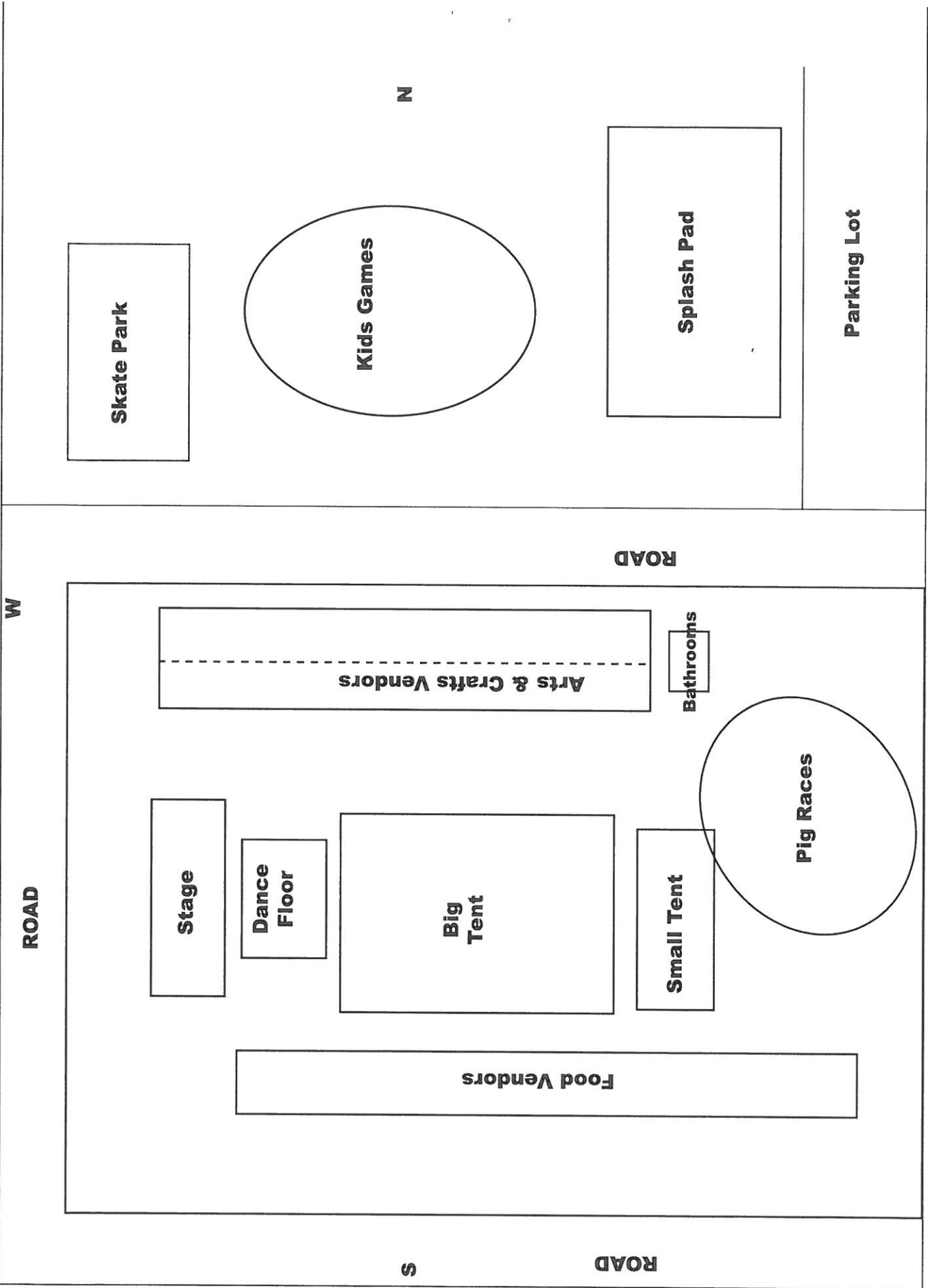
LOCATION:

220 MAIN ST STEVENSVILLE, MT 59870

CHANGE: LIABILITY LIMIT FROM \$1000/2000 TO \$2000/4000

**Removal  
Permit**

If Covered Property is removed to a new location that is described on this Policy Change, you may extend this insurance to include that Covered Property at each location during the removal. Coverage at each location will apply in the proportion that the value at each location bears to the value of all Covered Property being removed. This permit applies up to 10 days after the effective date of this Policy Change: after that, this insurance does not apply at the previous location.



**File Attachments for Item:**

c. Discussion/Decision: Free community open swim on August 7, 2021



## Stevensville Town Council Meeting

### Agenda Item Request

**To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).**

<b>Agenda Item Type:</b>	New Business
<b>Person Submitting the Agenda Item:</b>	Brandon E. Dewey
<b>Second Person Submitting the Agenda Item:</b>	
<b>Submitter Title:</b>	Mayor
<b>Submitter Phone:</b>	
<b>Submitter Email:</b>	
<b>Requested Council Meeting Date for Item:</b>	07/22/2021
<b>Agenda Topic:</b>	Discussion/Decision: Free community open swim on August 7, 2021
<b>Backup Documents Attached?</b>	Yes
<b>If no, why not?</b>	
<b>Approved/Disapproved?</b>	Approved
<b>If Approved, Meeting Date for Consideration:</b>	07/22/2021
<b>Notes:</b>	



**TOWN COUNCIL  
Agenda Communication**

**Regular Meeting  
July 22, 2021**

**Agenda Item:** Discussion/Decision: Free community open swim on August 7, 2021

**Other Council Meetings**

**Exhibits**

*This agenda item provides Council with the ability to approve a free community open swim on August 7, 2021.*

**Background:**

The Stevensville City Pool has traditionally been open during the annual Creamery Picnic, however some programs see lower attendance than others because of the community event.

This year, the Parks & Recreation Department would like to host a free community open swim on the Saturday of Creamery Picnic. Open swim would run from 12:00pm-4:00pm on this day and is open to all ages. Standard lifeguard staffing is scheduled. No other programming will be held on this day at the pool.

**Board/Commission Recommendation:**  Applicable -  Not Applicable

**Alternative(s):** Do not approve the free community open swim on August 7, 2021.

**MOTION**

**I move to:** Approve the free community open swim on August 7, 2021 coinciding with Creamery Picnic.