



**Stevensville Committee of the Whole Meeting  
Agenda for  
WEDNESDAY, JANUARY 28, 2026  
6:30 PM  
206 Buck Street, Town Hall**

1. Call to Order and Roll Call
2. Discussion on the Following Items
  - a. Resolution No. 540
3. Public Comment
4. Adjournment

**Guidelines for Public Comment**

Public Comment ensures an opportunity for citizens to meaningfully participate in the decisions of its elected officials. It is one of several ways your voice is heard by your local government. During public comment we ask that all participants respect the right of others to make their comment uninterrupted. The council's goal is to receive as much comment as time reasonably allows. All public comment should be directed to the chair (Mayor or designee). Comment made to the audience or individual council members may be ruled out of order. Public comment must remain on topic, and free from abusive language or unsupported allegations.

During any council meeting you have two opportunities to comment:

1. During the public comment period near the beginning of a meeting.
2. Before any decision-making vote of the council on an agenda item.

Comment made outside of these times may not be allowed.

Citizens wishing to speak during the official public comment period should come forward to the podium and state their name and address for the record. Comment during this time maybe time limited, as determined by the chair, to allow as many people as possible to comment. Citizens wishing to comment on a motion for decision before any vote can come forward or stand in place as they wish. Comment must remain on the motion before the council.

**File Attachments for Item:**

- a. Resolution No. 540

TOWN OF STEVENSVILLE  
PO BOX 30  
STEVENSVILLE MT 59870

STATE OF MONTANA RAVALLI COUNTY Page: 1 of 1  
DOCUMENT: 797915 MUNICIPAL RESOLUTIONS  
RECORDED: 7/30/2024 1:49:59 PM  
Regina Plettenberg, CLERK AND RECORDER  
Fee \$0.00 By *Carianna OM Newton* Deputy

## RESOLUTION NO. 540

### A RESOLUTION ADOPTING A FEE SCHEDULE & CHARGES FOR SPECIAL EVENTS AND PARK USE BY THE TOWN OF STEVENSVILLE

**WHEREAS**, MCA 7-1-4123(7) authorizes local governments to charge reasonable fees for the provision of services; and

**WHEREAS**, the Stevensville Municipal Code provides that usage rates, service charges, and license and permit fees be appropriately set by resolution of the Town Council; and

**WHEREAS**, the Town Council periodically sets fees and charges for various services provided by the Town.

**WHEREAS**, Special Event Permit Fee is set at \$125.00, Special Event Permit Fee for Road Closures is \$25.00 per block that is closed, Power Panel Fee is set at \$20.00 per panel, Special Event W/Alcohol Fee is set at \$200.00, Stage Setup and Moving Fee \$100.00 per event/per stage (this fee does not pertain to the Stevensville Civic Club Events, Bonfire Permit Fee \$50.00; and

**WHEREAS**, Annual Event Fee is set at \$100.00 per season, not to include Special Event Permit Fee, Special Event Road Closures, Power Panel Fee, Special Event w/Alcohol Fees; and

**WHEREAS**, Annual Events are defined as Farmers Market, Creamery Picnic, Scarecrow Festival and Country Christmas.

**WHEREAS**, Pavilion Rental Fee is set at \$40.00 per rental.

**NOW THEREFORE, BE IT RESOLVED**, by the Town Council of the Town of Stevensville, hereby adopts the fees for special events and park use with an effective date of the passing of the FY 24/25 Budget.

**BE IT FURTHER RESOLVED THAT** the adoption of this resolution voids previous resolutions pertaining to Special Event and Park Use Fees.

**PASSED AND ADOPTED**, dated this 11<sup>th</sup> day of July 2024, after motion and second at a regular meeting of the Stevensville Town Council.

**Approved:**

*Bob Michalson*  
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Bob Michalson, Mayor

**Attest:**

*Jenelle S. Berthoud*  
\_\_\_\_\_  
Jenelle S. Berthoud, Town Clerk