Town of STEVENSVILLE Montana

Stevensville Town Council Meeting
Agenda for
THURSDAY, SEPTEMBER 10, 2026
6:30 PM
206 Buck Street, Town Hall

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Public Comments (Public comment from citizens on items that are not on the agenda)
4. Approval of Minutes
   - a. Town Council Meeting Minutes 07/23/2026
   - b. Special Town Council Meeting Minutes 08/06/2026
   - c. Town Council Meeting Minutes 08/13/2026
   - d. Special Town Council Meeting Minutes CLOSED SESSION 08/19/2026
   - e. Special Town Council Meeting Minutes 08/19/2026
   - f. Special Town Council Meeting Minutes CLOSED SESSION 08/24/2026
5. Approval of Bi-Weekly Claims
   - a. Claims #20595-#20622
6. Administrative Reports
   - a. Airport
   - b. Building Department
   - c. Finance
   - d. Fire Department
   - e. Police Department
   - f. Public Works
7. Correspondence
   - a. Mary L. Henne
   - b. Jason Garwood, Helena ADO
8. New Business
   - a. Discussion/Decision: Approval of Stevensville Harvest Valley Farmers Market for 09/19/2026
   - b. Discussion/Decision: Special Event Permit for Stevensville Civic Club Trunk or Treat
   - c. Discussion/Decision: Special Event Permit for the Stevensville Scarecrow Festival
   - d. Discussion/Decision: Displaying Sandwich Sings for Falliday Artisan Market
   - e. Discussion/Decision: Resolution No. 599 a Resolution Accepting Donated Funds for the Town of Stevensville Fire Department
   - f. Discussion/Decision: Purchase Used Vehicle for the Police Department
9. Board Reports
10. Town Council Comments
11. Executive Report
12. Adjournment

Welcome to Stevensville Town Council Chambers

We consider it a privilege to present, and listen to, diverse views.

It is essential that we treat each other with respect.
We expect that participants will:

- ✓ Engage in active listening
- ✓ Make concise statements
- ✓ Observe any applicable time limit

We further expect that participants will refrain from disrespectful displays:

- ✗ Profanity
- ✗ Personal Attacks
- ✗ Signs
- ✗ Heckling and applause

Guidelines for Public Comment

Public Comment ensures an opportunity for citizens to meaningfully participate in the decisions of its elected officials. It is one of several ways your voice is heard by your local government. During public comment we ask that all participants respect the right of others to make their comment uninterrupted. The council's goal is to receive as much comment as time reasonably allows. All public comment should be directed to the chair (Mayor or designee). Comment made to the audience or individual council members may be ruled out of order. Public comment must remain on topic, and free from abusive language or unsupported allegations.

During any council meeting you have two opportunities to comment:

1. During the public comment period near the beginning of a meeting.
2. Before any decision-making vote of the council on an agenda item.

Comment made outside of these times may not be allowed.

Citizens wishing to speak during any public comment period should come forward to the podium and state their name and address for the record. Comment may be time limited, as determined by the chair, to allow as many people as possible to comment. Comment prior to a decision-making vote must remain on the motion before the council.

Thank you for observing these guidelines.

File Attachments for Item:

a. Town Council Meeting Minutes 07/23/2026

Stevensville Town Council Meeting Minutes

for THURSDAY, JULY 23, 2026, 6:30 PM, 206 Buck Street Town Hall

1. Call to Order and Roll Call

   Mayor Crews called the meeting to order, Councilmembers Bailey, Ross and Smith were all present, Councilmember Wandler has an excused absence.

2. Pledge of Allegiance

3. Public Comments (Public comment from citizens on items that are not on the agenda)

   NONE

   Councilmember Smith: I would like to suspend council rules to move item a before approval of minutes.

   Councilmember Ross: 2nd.

   Mayor Crews: motion and a 2nd. public comment, council discussion. Jenelle call for the vote.

   Councilmember Bailey: aye.

   Councilmember Ross: aye.

   Councilmember Smith: aye.

   Mayor Crews: thank you.

New Business

   a. Informational: Commendation Letter

   Mayor Crews: Chief Boe.

   Chief John Boe: read letter of commendation regarding Sergeant Franklin. (letter is included in the minutes of this meeting)Great work on his part, we rely heavily on him in the role as sergeant for the Stevensville Police Department.

4. Approval of Minutes

   a. Budget Workshop Meeting Minutes 07/07/2026

   Mayor Crews: introduced Budget Workshop Meeting Minutes 07/07/2026

Councilmember Smith: I move to approve the budget workshop meeting minutes 07/07/2026.

Councilmember Ross: 2nd.

Mayor Crews: motion and a 2nd. Public Comment? Council comment? Jenelle call for the vote.

Councilmember Bailey: aye.

Councilmember Ross: aye.

Councilmember Smith: aye.

Mayor Crews: thank you.

5. Approval of Bi-Weekly Claims

a. Claims #20506-#20528

Mayor Crews: introduced bi-weekly claims #20506-#20528. Council questions, public comments.

PUBLIC COMMENT

Bob Michalson: good evening councilmembers and Mayor Crews. I came before you tonight to discuss the bi-weekly claims on page 20, Claim #20527. Lindley Law I see that the total amount is for $9,210.68. I did come in the other day and talk to Gina about the claims a little bit, the Burnt Fork Estates one I believe that one the invoice had Mel Cook on it, am I right Gina. $440.00 Mel Cook. I have an issue with that one.

Jenelle Berthoud: Mel Cook is not Burnt Fork; it is Berta's Farm.

Bob Michalson: that is correct, Berta's Farm.

Gina Crowe: Berta's Farm is $2,400.00

Bob Michlason: correct.

Jenelle Berthoud: (to Gina) he is asking if Mel Cook was associated with Berta's Farm claim.

Gina Crowe: Mel Cook, yes. Berta's Farm $2,400.00

Bob Michalson: $2,400.00 I have an issue with that one because Mel Cook, Pat Groninger, Sue Evans and Loey Knapp have their own attorney. Don't get me wrong, I think Mel did a smart thing getting their attorney to get done what they needed to do. I know that it is in litigation and they came to you and then you had to get an opinion. I have an issue with for legal services matters $4,585.00. Do you care to elaborate on that Mr. Crews, and what that is about.

Mayor Crews: what is that claim for?

Jenelle Berthoud: (to Gina) he wants to know what that claim is for.

Gina Crowe: it just says, general matters town of Stevensville.

Mayor Crews: these are for Christine? They are for personnel issues.

Bob Michalson: personnel issues? So, for personnel issues don't you think you would have so suspended that session and let the council know what they are voting on regarding personnel issues. They have a right to know; they are approving it.

Mayor Crews: we can do that. we can close the council meeting to discuss personnel issues.

Bob Michalson: that would be the proper way to do it mayor.

Mayor Crews: is there a motion on the floor.

Bob Michalson: I am not done yet. I will go into from July of last year to December 31st, Overstreet Law charged the town $2,957.00 for legal services. From February to July, under Lindley Law, she has charged the town $16,000. That is a lot of money. Hell of a lot of money, I looked at her contract $150.00 per hour she is paying her legal assistant $50.00 per hour. So, when I see a claim for $2,400 or $4,500 that is a lot of research. As far as Berta's Farm Greg has only charged the town $214.00 for Berta's Farm where Lindley Law has charged the town $4,195.00. we entered into a contract on March 9th for Berta's Farm, so wouldn't make sense that he would take the lead, it would be much cheaper. Instead, we send opinions to her and every opinion that she makes is over $1,000.00. you guys are working out your budget right now, I think that $25,000.00 is what Robert said you are budgeting for, between your prosecuting and your town attorney. I believe that you have gotten yourself into a conundrum here Mayor and I don't mean to be critical man that is a lot of money. A town our size can't keep paying her $1,000.00 a shot every month. I would nip that in the bud, and I would seriously consider hiring Greg for Berta's Farm unless she needs to absolutely be in the loop, because $214.00 compared to $4,400.00 is a lot of money. We do have a short fall I do know in our budget this year, so every penny needs to be accounted for just trying to help you out, I am concerned about her expenses, $16,000.00 in six months opposed to $2,000.00 something last year. I know it is two different animals but her rates. Thank you for your time in this matter.

Mayor Crews: thank you for coming in I appreciate it. Would the council like to close the council meeting for a short executive session so that we can explain the legal fees.

Councilmember Smith: I move that we close the council session so that we can convene on the personnel matter and legal dispute.

Councilmember Ross: 2nd.

Mayor Crews: motion and a 2nd. to close this section of the meeting to explain this claim to the council.

Gina Crowe: there are no hours provided on this and there should be before we pay this claim, she has not provided any hours for the claim.

Mayor Crews: would you like to table it?

Councilmember Smith: I am agreeing.

Gina Crowe: whenever I process a claim I have to have proper documentation to back it up. I did ask Christine for this information, and she did not want to give it to me said that it was confidential. I talked to the mayor and said I need hours, I am not sure if you have reached out to her or not.

Mayor Crews: I have not yet, I will send out an email.

Gina Crowe: for me to not process a complete claim for almost $10,000.00 is not a good thing to do. It just says invoice, date and billed.

Mayor Crews: how would council like to proceed? Table it until we get the hours or break for an executive session to discuss the claim.

Councilmember Smith: I would like to rescind my motion and make a new motion to table this until we get the hours.

Mayor Crews: can we split that. motion on the floor is to withdraw the motion to go to executive session.

Councilmember Bailey: 2nd.

Mayor Crews: motion and a 2nd. council discussion?

Councilmember Ross: don't we still have to discuss it?

Mayor Crews: when we get the tabling of it we can discuss the issue. Public comment. Jenelle, please call for the vote.

Councilmember Bailey: aye.

Councilmember Ross: no.

Councilmember Smith: aye.

Mayor Crews: motion carries 2-1

Councilmember Smith: I move that we table this claim until we get all the hours to the finance officer.

Mayor Crews: is there a 2nd. motion dies on the floor.

Councilmember Bailey: I make a motion that we table claim #20527 and that we get the additional information required and that will be the hours and required paperwork and at that time we take an executive session to discuss and review the claim.

Councilmember Ross: 2nd.

Mayor Crews: motion and a 2nd. council discussion, public comment?

PUBLIC COMMENT

Brinda: at the same time that you are getting the hours and you going to ask her what service she performed.

Mayor Crews: that information will be confidential and shared with the council not the public. Jenelle take the vote.

Councilmember Bailey: aye.

Councilmember Ross: aye.

Councilmember Smith: aye.

Mayor Crews: very good can we address the rest of the claims.

Councilmember Smith: I move that we approve claims #20506-20528 leaving out #20527.

Councilmember Ross: 2nd.

Mayor Crews: motion and a 2nd. council discussion, public comment? Jenelle take the vote.

Councilmember Bailey: aye.

Councilmember Ross: aye.

Councilmember Smith: aye.

Mayor Crews: thank you

6. New Business

b. Discussion/Decision: Approval of Stevensville Harvest Valley Farmers Market for 08/08/2026

Mayor Crews: introduced new business item b, Approval of Stevensville Harvest Valley Farmers Market for 08/08/2026

Councilmember Ross: I move that we approve SHVFM for 08/08/2026.

Councilmember Smith: 2nd.

Mayor Crews: motion and a 2nd. public discussion, council comment.

Councilmember Ross: have we made any progress on changing the ordinance.

Mayor Crews: we can but we have not initiated the change. Jenelle take the vote.

Councilmember Ross: aye.

Councilmember Bailey: aye.

Councilmember Smith: aye.

Mayor Crews: (no comment) Stacie have you come up with how much power you have been using?

Stacie Barker: yes, we have a running total of that. Jess has it all mapped out on a spread sheet. Looking at our kilowatts, we are actually under what is used.

c. Discussion/Decision: Approval of Sign Permit for The Hat Edit

Mayor Crews: introduced new business item c. approval of sign permit for The Hat Edit. The town has an ordinance where if you put signs up in the public way you have to get a sign permit and it hasn't been done for a long time, so we have restarted the process to do that, it does not cost the vendor any money it just has to be approved by the council.

Hat Edit Owner: provided the council with pictures of their signs. (described the signs and where they are placed).

PUBLIC COMMENT

Stacie Barker: I have a question, obviously you have come before with the permits to council is this going to be something that Farmers Market has to do, we are within our parameters.

Mayor Crews: if it is in your parameters and not in the public way it should not be a problem. You can put a sign up at the building as long as you leave space between the building and the walkway.

Councilmember Bailey: I looked at our website today and I could not find an application for a sign permit; I was curious how are we enforcing it and raising awareness about it. is there a time limit.

Mayor Crews: no, and how you enforce them is I am the mayor I see that you have a sign can you come and get your sign permit.

Hat Edit Owner: can I make a suggestion that it get added to the business license.

Mayor Crews: it will be, with the review of the business license. Before it gets approved I will call you and get that on the agenda and get that approved.

Stacie Barker: can I ask why the code was not added to this particular agenda item.

Mayor Crews: it is. 22-201.

Stacie Barker: a lot of people don't know where to look for that, it would be nice to have those posted to the packet.

Mayor Crews: it is a good idea; we probably should have. That is probably my oversight.

Stacie Barker: it is on the building permit fees.

Jenelle Berthoud: that is for a sign that is going on a building, like on Main Street.

Councilmember Ross: clarification how long is this approved for?

Hat Edit Owner: every year I get a license.

Mayor Crews: yes but we would not have to ask you for it. Jenelle, please call for the vote.

Councilmember Smith: aye.

Councilmember Ross: aye.

Councilmember Bailey: aye.

Mayor Crews: thank you.

d. Discussion/Decision: Approval of Sign Permit for the North Valley Public Library

Mayor Crews: introduced new business item d, Approval of Sign Permit for the North Valley Public Library

Donna Bainbridge: I am on the board of the North Valley Public Library. We have big events to raise money. I thought lets put up some yard signs. We put up some on private party and some on the bike path that have disappeared and some of the ones in town. I want to clarify where we can put the signs and future signs.

Mayor Crews: council discussion, public comment?

PUBLIC COMMENT

Stacie Barker: putting it on private property how can you do that.

Mayor Crews: not mandating on private property only on the public domain.

Donna Bainbridge: if we were to put up our signs what would be considered private property and city property.

Mayor Crews: the boulevard downtown the bulb-outs on the sidewalks, you can put them on secondary streets in the easement.

Councilmember Ross: I know on my street that I do not have a sidewalk where would the easement be.

Mayor Crews: you would have to look at the cadastral and see where your property line versus the easement.

Donna Bainbridge: I have one in the bank lawn is that okay?

Mayor Crews: in there lawn it is fine. Have a question give us a call.

Brinda: would it be a good idea to put an approval code on the signs to let people know.

Mayor Crews: if they want to do that it is okay, but it would cost the town money.

Brinda: but they are getting them printed.

Mayor Crews: they would have to pay for that extra wording, if someone has a question if someone has approval they can call town hall.

Councilmember Ross: could you describe where you are thinking of putting them for this event.

Donna Bainbridge: they are already there, so this is in retrospect. Outside of Farmers State Bank, one on the corner of 3rd and Main and two on a building ACE and Stevi Hardware. And the rest are missing.

Councilmember Smith: I move that we approve the sign permit for the North Valley Public Library.

Councilmember Ross: 2nd.

Mayor Crews: motion and a 2nd. further discussion? Jenelle call for the vote.

Councilmember Bailey: aye.

Councilmember Ross: aye.

Councilmember Smith: aye.

Mayor Crews: thank you.

e. Discussion/Decision: Resolution No. 457F a Resolution of the Town of Stevensville, Town Council Amending Water & Sewer Billing Policies

Mayor Crews: introduced new business item e, Resolution No. 457F a Resolution of the Town of Stevensville, Town Council Amending Water & Sewer Billing Policies.

Jenelle Berthoud: there is an addition of #8 about meter reading and when a meter does not read and what the policy will be.

Mayor Crews: (read the change that is being made for #8). We have had on occasion the billing clerk going out to read meters and sometimes they do not read. This is all this is for.

Councilmember Bailey: so, how are we notifying people that we were not able to read their meter.

Jenelle Berthoud: that would show on their bill. Just have the base rate of $133.00. And then the next bill will show it.

Councilmember Bailey: if I used under 3,000 gallons and paid my bill, I thought that I paid for June, then comes the next bill and I have a huge bill. I wasn't told that I did not have a reading.

Jenelle Berthoud: your reading is on your bill; you could tell that you had a zero read on your bill.

Councilmember Bailey: are you highlighting that?

Gina Crowe: we can't highlight that because it is electronic. The bills are sent out by a third party.

Jenelle Berthoud: it is very rare; this just recently comes back up again as we short handed and utility billing clerk had to go out and do that meter read. Inside the town we do not understand some of the ins and outs of that, there were some that came up has zero read meters.

Gina Crowe: but the water is still going.

Councilmember Bailey: it would be nice if we had a little flyer on their down to say hey you are going to be charged your base rate and next month your bill will be higher.

Jenelle Berthoud: who is going to deliver that?

Councilmember Bailey: if it only happening to two or three a month I would expect that they could knock on their door and let them know.

Jenelle Berthoud: it does not show until they pull a report. If they could see that when they were reading the meters, they cant stop and get out, they cant stop that process of reading the meters. When the report is pulled by Andrena when they come back.

Councilmember Bailey: so that is when we know and we still make no effort to let them know. I wish there is a way to get them to pay attention.

Gina Crowe: I can tell you that Andrena does make a lot of phone calls and she normally, I don't know if she has called 130 people. Some of the meters you can't read because they are in their house it is very difficult to get them; we still have to do our business and send out our bills.

Councilmember Bailey: I am just concerned; you bill goes from 3,000 gallons to 9,000 that is going to be a huge bill.

Mayor Crews: I wish the system was better, sometimes the equipment just doesn't work. How many did we have last time?

Gina Crowe: 130.

Mayor Crews: 130 misreads.

Gina Crowe: there were 130 zero reads. Last month there were 20. It is hard to drive around and get them she did not have all of that stuff.

Mayor Crews: there are solar events that have been occurring and they could effect this also.

Councilmember Smith: do you happen to know if some of these meters are so old that they are starting to shut down.

Mayor Crews: I don't know.

Gina Crowe: it varies, these ones have read before, it is all about how you drive around and that is why we want to change over to cellular meters.

Councilmember Bailey: I do not have a problem with this resolution I just wish we had a way to let them know about their increase.

Mayor Crews: I believe that Andrena is already doing this, we are doing what we can.

Mayor Crews: motion and a 2nd. public comment.

PUBLIC COMMENT

Stacie Barker: I agree with Melissa, just a phone call or a door hanger, we have to come up a conclusion.

Councilmember Bailey: if you can make a flyer I would spend my time delivering them.

Brinda: another option would be to get with the paper and put something in there that this might happen, at least publish it somewhere.

Mayor Crews: how much does it cost to put an ad in the Bitterroot Star.

Jenelle Berthoud: you don't want to know.

Gina Crowe: this is a one off, it is so rare.

Mayo Crews: how about this, how about we put a notice on the website and let them know. When you start doing door hangers you have costs, and if we go to the newspaper there is cost and we just don't have the money to do that.

Councilmember Bailey: I think that the website is a start my preference would be that we have a way to hand personalized letters to say that we did not read your meter last month, next month could be a significant increase. I understand if we cant do that, but I am willing to donate my time to do it.

Mayor Crews: I appreciate that. one of the reasons that we do not put out code violations is because of the cost of the letter and the postage, sometimes that has to be sent certified mail. I think putting it on the town website in the news section. How much does 3,000 gallons cost?

Jenelle Berthoud: it is part of your base rate.

Mayor Crews: after that.

Jenelle Berthoud: $2.50 per 1,000 gallons.

Mayor Crews: so maybe $7.50, so how much do we spend for that notification.

Councilmember Bailey: I think that it is worth it. that is just my opinion.

Mayor Crews: any other council comment, motion?

Councilmember Bailey: make a motion to approve Resolution No. 457F a Resolution of the Town of Stevensville, Town Council Amending Water & Sewer Billing Policies

Councilmember Ross: 2nd.

Mayor Crews: motion and a 2nd. council discussion? Jenelle, please call for the vote.

Councilmember Ross: aye.

Councilmember Bailey: aye.

Councilmember Smith: aye.

Mayor Crews: thank you.

f. Discussion/Decision: Resolution NO. 533A a Resolution of the Stevensville Town Council Adopting Park Hours for Lewis & Clark Park

Mayor Crews: introduced new business item f, Resolution NO. 533A a Resolution of the Stevensville Town Council Adopting Park Hours for Lewis & Clark Park. You passed a resolution to close the park from sundown to sunup, well we are a bit short-handed, and we do not have anyone coming in at 6:00am. So, we need to amend those hours until 7:30am when we have staff coming in. Right now, those parks are getting closed at sunset either one of the policeman or I do it and on the weekends I do it. We had a complaint the other day that they wanted to get in before 7:30am so that is why this is here, we don't have anyone to do it.

Councilmember Ross: can we suspend council rules to vote on both item f and g.

Mayor Crews: you sure can.

Jenelle Berthoud: they are two different resolutions sir.

Mayor Crews: you are right.

Councilmember Bailey: will we set it back to sunrise when we are fully staffed again.

Mayor Crews: it depends on whether or not we have an individual coming in early or not, normal business hours for public works is 7:30-4:00 we had an individual on flex hours that was coming in at 6:00 I am not going to guarantee that will happen again.

Councilmember Smith: when this is adopted will we be changing the signs as well.

Mayor Crews: no, and here is why, these could be seasonal. Approaching winter sunset is going to be getting earlier and earlier.

Councilmember Bailey: make a motion to approve Resolution NO. 533A a Resolution of the Stevensville Town Council Adopting Park Hours for Lewis & Clark Park.

Councilmember Smith: 2nd.

Mayor Crews: motion and a 2nd. public comment, council comment. Jenelle call for the vote.

Councilmember Bailey: aye.

Councilmember Ross: aye.

Councilmember Smith: aye.

Mayor Crews: okay.

g. Discussion/Decision: Resolution NO. 582A a Resolution of the Stevensville Town Council Adopting Park Hours for Stevensville River Park

Mayor Crews: introduced new business item g, Resolution NO. 582A a Resolution of the Stevensville Town Council Adopting Park Hours for Stevensville River Park.

Councilmember Ross: I move that we approve Resolution NO. 582A a Resolution of the Stevensville Town Council Adopting Park Hours for Stevensville River Park.

Councilmember Smith: 2nd.

Mayor Crews: motion and a 2nd. public comment or council discussion? Jenelle call for the vote.

Councilmember Smith: aye.

Councilmember Bailey: aye.

Councilmember Ross: aye.

Mayor Crews: carries 3-0

h. Discussion/Decision: Resolution No. 593 a Resolution Accepting Donated Funds for the Town of Stevensville Pool

Mayor Crews: introduced new business item h, Resolution No. 593 a Resolution Accepting Donated Funds for the Town of Stevensville Pool.

Councilmember Bailey: motion to approve Resolution No. 593 a Resolution Accepting Donated Funds for the Town of Stevensville Pool.

Councilmember Ross: 2nd.

Mayor Crews: motion and a 2nd. public comment, council discussion. Jenelle call for the vote.

Councilmember Ross: aye.

Councilmember Smith: aye.

Councilmember Bailey: aye.

Mayor Crews: thank you.

i. Discussion/Decision: Resolution No. 594 a Resolution of the Stevensville Town Council for the Creation of a Water and Sewer Advisory Board, and for the Designation of the Powers and Duties of the Water and Sewer Advisory Board and the Terms of Members

Mayor Crews: introduced new business item i, Resolution No. 594 a Resolution of the Stevensville Town Council for the Creation of a Water and Sewer Advisory Board, and for the Designation of the Powers and Duties of the Water and Sewer Advisory Board and the Terms of Members. If you remember I created a mayor committee, at right at 6 months I asked the council if they wanted to make it a board. We do have some members that used to be on that committee.

Councilmember Bailey: I will make a motion to approve Resolution No. 594 a Resolution of the Stevensville Town Council for the Creation of a Water and Sewer Advisory Board, and for the Designation of the Powers and Duties of the Water and Sewer Advisory Board and the Terms of Members.

Councilmember Smith: 2nd.

Mayor Crews: motion and a 2nd. public comment, council discussion. Jenelle call for the vote.

Councilmember Bailey: aye.

Councilmember Ross: aye.

Councilmember Smith: aye.

Mayor Crews: very good.

j. Discussion/Decision: Appointment of a Councilmember to the Water and Sewer Advisory Board

Mayor Crews: introduced new business item j, Appointment of a Councilmember to the Water and Sewer Advisory Board

Councilmember Smith: I would like to move to appoint Councilmember Bailey to the water and sewer advisory board.

Councilmember Ross: 2nd.

Mayor Crews: motion and a 2^{nd}. public comment, council discussion. Jenelle call for the vote.

Councilmember Ross: aye.

Councilmember Smith: aye.

Councilmember Bailey: aye.

Mayor Crews: okay.

7. Board Reports

NONE

8. Town Council Comments

Councilmember Smith: I would like to go on record and thank former councilmember Stacie Barker for being here.

9. Executive Report

Mayor Crews: we have been busy this week and have been looking at a lot of things, parking in town. Parking has become the prize commodity, and we have to look at our side streets, town parking is generally diagonal parking like downtown, generally on the side streets, it is passenger side to the curb. Today I had a discussion with Skyfish, Church Street when park on Church Street by town ordinance we are required to leave 20 feet between one vehicle and the other side so that vehicles can pass. The problem with it is the street is only 20 feet wide. I have asked them to please park parallel. If everyone is parking head in it does not leave enough room for two cars to pass. We may have to bring that back to council and look at the parking regulations. Long term RV parking, we have people parking RV's and boats in the easement and leaving them there for a long period of time. The town is not an RV storage unit. They need to be moved at least occasionally along with the weeds and grass that need to be cut. That leads me to the next situation, lawn cutting, people are responsible for their house and if you live on a corner you are responsible out to the easement including the easement and in front of the house to the easement. Corner lot would have two areas, if you are in the middle of like College you have your lot and out into the boulevard. I have not tried to waste money sending letters out I prefer to call people and discuss with them about their lawns. It can get expensive sending out a lot of letters. Everyone needs to take care of their property; the town needs to also. Higgins Avenue, how many people know where that is, we had to go and cut that area. On 2nd Street we need to look at that area. We need to look at our parks; we have been locking the gates and the damage at River Park has reduced. The problem with closing the gates at sunset is there are still some people in the park, it took an hour the other night to get people out of the river. If you are in there and I have to lock the gate you will have to call the sheriffs department. Fish Wildlife and Parks is looking for public comment because they are looking at increasing the fees to everything including the fishing access site. Just be aware.

10. Adjournment

Councilmember Smith: motion to adjourn.

Councilmember Ross: 2nd.

APPROVE: **ATTEST:**

______________________________ ______________________________

James Crews, Mayor **Jenelle S. Berthoud, Town Clerk**

Town of Stevensville
Stevensville Police Department
Chief of Police John Boe

Town of
STEVENSVILLE
POLICE DEPARTMENT

July 19, 2026

Letter of Commendation

To Sgt. Kenneth Frankilin,

It is my pleasure to formally commend you, Sergeant Ken Franklin of the Stevensville Police Department for your exceptional professionalism, dedication, and investigative skill during a recent incident that deeply affected a resident of Stevensville and created significant fear and concern throughout the community.

From the outset, you demonstrated the qualities that define outstanding law enforcement. Rather than rushing to judgment or making a hasty arrest, you remained committed to conducting a comprehensive and impartial investigation. You diligently gathered physical evidence, interviewed witnesses and victims, and carefully followed the facts wherever they led.

Throughout the investigation, the Stevensville Police Department faced considerable public criticism regarding how the incident was being handled. Despite the external pressure and negative public comments, you maintained your professionalism, integrity, and focus on ensuring that the investigation was conducted thoroughly and correctly.

Your persistence and attention to detail ultimately led to successful suspect interviews that resulted in confessions from both primary suspects and the identification of additional associates involved in the incident. Your commitment to a methodical, evidence-based investigation not only brought those responsible to justice but also helped restore confidence and reassurance within the community.

Your dedication to upholding the principles of justice, calm leadership under pressure, and your unwavering commitment to doing the job the right way are deserving of the highest praise. Your actions reflect great credit upon yourself, the Stevensville Police Department, and the law enforcement profession as a whole.

It is with sincere appreciation and respect that I offer this letter of commendation in recognition of Sergeant Ken Franklin's outstanding service and exemplary conduct.

A copy of this letter will be placed in your personnel file.

Respectfully,

John M. Boe

John M. Boe
Chief of Police

cc: Sgt Ken Franklin
Mayor Jim Crews

File Attachments for Item:

b. Special Town Council Meeting Minutes 08/06/2026

Stevensville Special Town Council Meeting Minutes

for THURSDAY, AUGUST 06, 2026, 6:30 PM 206 Buck Street, Town Hall

1. Call to Order and Roll Call

   Mayor Crews called the meeting to order, Councilmembers Bailey, Ross, Wandler and Smith were all present.

2. Pledge of Allegiance

3. Public Comments (Public comment from citizens on items that are not on the agenda)

   NONE

4. New Business

   a. Discussion/Decision: Approval of FAA Grant Agreement for the Stevensville Airport Taxi Lane Rehabilitation Project

   Mayor Crews: introduced new business item a, Approval of FAA Grant Agreement for the Stevensville Airport Taxi Lane Rehabilitation Project.

   Brian Germane: thank you for meeting tonight's, this is the grant agreement that they issued to us a year and half ago. By the time that they got the funding wrapped up it was to late to contract out last year, we bid it out this year, this is the grant agreement now that we have to sign so they give us the funds, this is the last part of the paperwork for the grant.

   Councilmember Smith: I move to approve the FAA Grant Agreement for the Stevensville Airport Taxi Lane Rehabilitation Project.

   Councilmember Wandler: 2nd.

   Mayor Crews: motion and a 2nd. Council discussion? Jenelle, please call for the vote.

   Councilmember Bailey: aye.

   Councilmember Ross: aye.

   Councilmember Wandler: aye.

   Councilmember Smith: aye.

   Mayor Crews: motion carries 4-0

   b. Discussion/Decision: Approval of Stevensville Airport Change Order

Mayor Crews: introduced new business item b, Approval of Stevensville Airport Change Order.

Brian Germane: this is for the fuel project, when it was additionally bid out there were some additional design elements later on that we wanted to incorporate into the project. One of those things was the reclaimed tank. We sample fuel every day about two gallons a day, that fuel can be wasted without a reclaim tank, closed loop system back to the tank. It is a legal way to use that fuel and not waste it. Last year we lost almost 700 gallons to quality control. We also did a quality control shed behind the fuel tank. Those two things, the original amount for the project was $120,000 under. First we have to request a grant fund before we bid it out, the engineer does an estimate, and the FAA approves that to be bid out, and we hope that it comes in around that amount or under. This one came in under, and the change order did not cost the town anything. This paperwork is to finalize the project.

Councilmember Smith: I move to approve the Stevensville Airport Change Order.

Councilmember Ross: 2nd.

Mayor Crews: motion and a 2nd. Council discussion? Jenelle, please call for the vote.

Councilmember Bailey: aye.

Councilmember Ross: aye.

Councilmember Wandler: aye.

Councilmember Smith: aye.

Mayor Crews: motion carries 4-0

c. Discussion/Decision: Resolution No. 560A a Resolution Establishing a Temporary Contract for Public Work Services for the Town of Stevensville

Mayor Crews: introduces new business item c. Resolution No. 560A a Resolution Establishing a Temporary Contract for Public Work Services for the Town of Stevensville. We currently have a contract with Glenn Bies. He is our certified operator, because we are short-handed and bringing new people on board and existing employee that is showing an interest in being certified. Because our public works supervisor is on emergency leave we don’t know when he is coming back and we need the ability to use Mr. Bies for a length of time. He is limited to 16 hours a week and have asked for 16 hours and an increase in pay for his services. He does offer this service to other communities, so he is in high demand. We have offered him a range.

Councilmember Bailey: can you tell us how his salary will be determined between the $30 and $32. Will that fluctuate based on when we need him.

Mayor Crews: that will be between the town and Mr. Bies.

Councilmember Bailey: so, we can agree on a rate today.

Gina Crowe: I recommend that we pay him $32.00 an hour. And the reason that I put that range in there is because we did not have that amount when we sent this out. I was just talking to Glenn. There is a lack of certified operators in the state of Montana we are not the only place that he works, he works at other municipalities, and they are paying him $33 an hour, some are paying $35 an hour. He used to work for us and then he retired. The reason that the contract was set up at 6 months is because we had an operator getting ready to take the wastewater test and we thought that operator would pass the test and he didn't. you can go, let's say that I took the wastewater exam and passed I am not a certified operator until I have two and a half years of training on the job training, if he would have passed the wastewater exam test we would have not needed him at that point, that is why we did the six months. Because we have two guys that are interested, we have one of our employees interested and he passed he still would not be certified for another two and a half years. We still need Glenn for two and a half years. The gentleman that we just hired he has ten years of experience, but he is not water and wastewater certified. He did talk to DEQ and if he passes his wastewater certification test then he will be a certified operator. His experience is from Washington when he was working at a water plant in Washington. He has a water distribution license, but he needs the water and wastewater certification, so I recommend that we make this at least a two-year contract and coming back and looking at it in one year. It all depends on when he takes the test, it is not easy, I would say that 85% of the people do not pass it the first time. It might take him a little while; he is already studying for it. so that is the reason why the 6 months was in there and I think that we should give him $32.00 an hour because if he says he is not coming we will be in a world of hurt. The town cannot be without a certified water/wastewater operator.

Councilmember Bailey: so, the changes you have made to this resolution are highlighted in yellow, I am assuming.

Mayor Crews: yes.

Councilmember Bailey: So ,the salary range is one thing that we need to look at and the sixteen hours, this contract says up to 16 hours per week, what was it previous.

Mayor Crews: eight.

Councilmember Bailey: eight. Lest say that he is willing to give us a minimum of sixteen hours we should remove the hourly cap per week, why would we limit ourselves as far as coverage that we need. We only have one employee who can work right now.

Mayor Crews: he may not be able to work those hours.

Councilmember Bailey: it is okay but why limit the town on how much we can employ him. He does not have to work forty hours, but we don't want to limit ourselves to sixteen.

Mayor Crews: okay, what would you propose, removing last sentence on section five.

Councilmember Bailey: yes, for compensation of services remove the cap hours per week. He can work as many as you and Steve assign him to work or agrees to work. I would also recommend $32.00 per hour as Gina recommended, I think that is very reasonable.

Mayor Crews: would you like to make a motion to amend this?

Councilmember Bailey: I have a couple more. Those would be my first two changes and then talking about this six-month contract, currently it says month-to-month contract that we will review every six months. Correct me if I am wrong here if it is a month-to-month contract then it needs to come back to the council every single month for us to approve it so that you can sign off on it.

Mayor Crews: it has actually never been done that way it is actually the staff that does that review.

Councilmember Bailey: so, the council is not reviewing contracts that are renewed every month.

Mayor Crews: no.

Councilmember Bailey: do you think it should be.

Mayor Crews: that is up to council, if you want to do that we can do it. I do not recommend it. I recommend that you let the administrative staff take care of that.

Councilmember Bailey: so, than I recommend a change and we strike the month to month and that we just review it as a council at a six-month term.

Councilmember Smith: I don't know if I agree to striking month to month cause if we get a guy that is certified then we have that option to.

Councilmember Bailey: Glenn would not be obligated, and we would not to employee him for up to forty hours per week, this is if he would like to work we would pay him to work. This is not a full-time employee. If we need him on a permanent basis then we call him in and he comes in. We would not be obligated to pay him if we don't use him, this is an ad hoc contract. If we need him we can call him in for up to forty hours per week at $32.00 and we review the contract every six months.

Mayor Crews: so, right now we have three changes, set the fee at $32.00 per hour, strike the last sentence in section five and strike the first sentence in section six.

Councilmember Bailey: correct, and my fourth change would be that we should also include in here that Glenn is required to maintain his wastewater certification and hold that certification. It is not written in here anywhere that we need him to be certified at $32.00 an hour. I think that is an important stipulation. Those are my four changes that I would make.

Gina Crowe: I do not have an issue with him maintaining I think that is good addition. I apologize, I did not understand, did you say that you want this to come back every month.

Councilmember Bailey: no, I would like to strike the month to month and add the six month.

Gina Crowe: why the six month.

Councilmember Bailey: because it is already written in there and six months seems like a reasonable time for the town to have changes, we could do the two year, but I feel like six months is already in there and it would be easy to strike the six months.

Gina Crowe: I think that we should start out at a year because I know that we are going to be at least a year, that is my feeling. We are not obligated to pay him the contract, he does provide time sheets to me and sometimes there are more, not more we said that we would pay up to eight hours but there were times that he worked seven or six, so we only paid him six. Sometimes he worked nine and I could only pay him for eight, and he was fine with that, and we worked that out and it was not a problem. I guess for me I want to make that Glenn wants to stay here and help us because really we are at his mercy. I was telling the Mayor the other day, We better pray that nothing happens to him because we would be in a world of hurt.

Mayor Crews: I do not see an issue with making it a year. In section seven we can terminate the agreement by either party. I see four changes: set the wage at $32.00 per hour, remove the second sentence in clause five, clause six remove the first sentence and then change to each year.

Councilmember Bailey: to be reviewed by council, it should not be reviewed by council.

Mayor Crews: the town council will evaluate the continuation of the agreement each year.

Councilmember Bailey: yes, that is what I would say. Do I need to make a motion for each change.

Jenelle Berthoud: can I repeat them back first please. Number five, town shall pay contractor $32.00 per hour for work performed in the scope of this agreement. You want to strike next sentence; the contractor is authorized to work up to 16 hours per week.

Councilmember Bailey: I think that is up to Steve and Jim to determine. He is the only one that is certified and we have something go on, oh sorry we can’t pay for over forty hours, we step on our own feet. That is up to our administration and our leadership to do that appropriately.

Mayor Crews: so, if he is available to work eighteen hours we could offer that.

Councilmember Ross: Gina would you see an advantage to cost protection by setting a limit of some sort. So, it can’t be overused.

Gina Crowe: normally yes, but because Glenn works at other municipalities I don’t think he can do more than that anyway. I do like a limit, but I think it depends on where we are right now. We are in a funky place; I don’t think that Glenn is going to be doing more than sixteen hours a week and if he does we will have a conversation with him. I think that it is going to depend on the needs of the plant I would feel comfortable taking that out with Glenn because I know him.

Jenelle Berthoud: what did we budget for Glenns services in our 26/27 budget.

Gina Crowe: we budgeted sixteen hours.

Councilmember Bailey: who approves or allows Glenn to work for the town. Who calls him or who creates his schedule.

Mayor Crews: he has a schedule.

Councilmember Bailey: that is approved by Steve.

Mayor Crews: yes, but ultimately through me.

Gina Crowe: actually so, the plant sets Glenn schedule because he has to come in on Mondays because all of the reporting is done on Mondays and so the plant itself dictates his owns, the other eight hours are going to be here training those guys on the plant.

Mayor Crews: the mayor's office actively monitors what is going on down there.

Gina Crowe: and Stephen signs his hours.

Councilmember Ross: just for my own clarification which account does this get paid out of.

Gina Crowe: water and wastewater.

Councilmember Bailey: Jenelle was reading back the changes before the motion.

Jenelle Berthoud: still on number five $32.00 strike the last sentence. Number six strike the first sentence and then it will state town will evaluate the continuation of the agreement for one year (12 months) to be reviewed by council annually.

Mayor Crews: any other changes?

Councilmember Bailey: and the addition of his certification.

Jenelle Berthoud: lets make a new number 4, contractor responsibilities to maintain water/wastewater certification and then I will bump all of the other numbers down and your last number will be a ten instead of a nine.

Councilmember Bailey: I would like to make a motion that we add in the requirement for Glenn to maintain his wastewater certification.

Councilmember Ross: 2nd.

Mayor Crews: motion and a 2nd. Any discussion. Jenelle call the vote.

Councilmember Bailey: aye.

Councilmember Ross: aye.

Councilmember Wandler: aye.

Councilmember Smith: aye.

Mayor Crews: motion carries 4-0

Councilmember Bailey: my amended motion would be to number five $32.00 per hour.

Councilmember Smith: 2nd.

Mayor Crews: motion and a 2nd. public comment, council comment? Jenelle call for vote.

Councilmember Bailey: aye.

Councilmember Ross: aye.

Councilmember Wandler: aye.

Councilmember Smith: aye.

Councilmember Bailey: third motion will be, strike up to 16 hours, second sentence number five.

Councilmember Wandler: 2nd.

Mayor Crews: motion and a 2nd. council comment, public comment. Jenelle call for the vote.

Councilmember Ross: I am fine not having a limit I think that it is worth considering in the future if we do get a new contractor that we reevaluate if we get a new one, or if there is an issue we look at changing that.

Mayor Crews: we have to be more aggressive with our training.

Councilmember Ross: I am okay with it, but if we are charging an excessive amount of hours that we come back and look at that, or if we have another contractor hired we need to consider looking at it again.

Mayor Crews: noted.

Councilmember Smith: to be clear, once again the director and yourself are in charge of how many hours he actually works.

Mayor Crews: correct. It will be monitored closely.

Gina Crowe: those claims will always come to the council; you will see them for Glenn Beies. I will make sure the hours are on there.

Mayor Crews: you are already seeing those. Further council discussion on that. Jenelle take the vote.

Councilmember Bailey: aye.

Councilmember Ross: aye.

Councilmember Wandler: aye.

Councilmember Smith: aye.

Councilmember Bailey: strike number six, month-to-month contract.

Councilmember Ross: 2nd.

Mayor Crews: motion and a 2nd. public comment, council discussion. Jenelle call for the vote.

Councilmember Bailey: aye.

Councilmember Ross: aye.

Councilmember Wandler: aye.

Councilmember Smith: aye.

Councilmember Bailey: amend item number six and Jenelle could you read me what we drafted out.

Jenelle Berthoud: the town will evaluate the continuation of the agreement for one year (12 months) to be reviewed by council annually.

Councilmember Smith: 2nd.

Mayor Crews: motion and a 2nd. public comment, council discussion. Jenelle call for the vote.

Councilmember Bailey: aye.

Councilmember Ross: aye.

Councilmember Wandler: aye.

Councilmember Smith: aye.

Councilmember Bailey: I make a motion to approve Resolution 560A with the approved edits as discussed during this meeting, a resolution for a temporary public works services for the town of Stevensville.

Councilmember Ross: 2nd.

Mayor Crews: motion and a 2nd. public comment, council discussion. Jenelle call for the vote.

Councilmember Bailey: aye.

Councilmember Ross: aye.

Councilmember Wandler: aye.

Councilmember Smith: aye.

Mayor Crews: thank you.

5. Adjournment

Councilmember Smith: motion to adjourn.

Councilmember Ross: 2^{nd}.

APPROVE: **ATTEST:**

James Crews, Mayor **Jenelle S. Berthoud, Town Clerk**

File Attachments for Item:

c. Town Council Meeting Minutes 08/13/2026

Stevensville Town Council Meeting Minutes

for THURSDAY, AUGUST 13, 2026, 6:30 PM 206 Buck Street, Town Hall

1. Call to Order and Roll Call

    Mayor Crews called the meeting to order, Councilmembers Bailey, Ross, Wandler and Smith were all present.

2. Pledge of Allegiance

3. Public Comments (Public comment from citizens on items that are not on the agenda)

    NONE

4. Approval of Minutes

    a. Budget Workshop Meeting Minutes 07/08/2026

    Mayor Crews: introduced budget workshop meeting minutes 07/08/2026.

    Councilmember Smith: I move that we approve the budget workshop meeting minutes for 07/08/2026.

    Councilmember Wandler: 2nd.

    Mayor Crews: motion and a 2nd. Council comments, public comments? Jenelle call for the vote.

    Councilmember Bailey: aye.

    Councilmember Ross: aye.

    Councilmember Wandler: aye.

    Councilmember Smith: aye.

    Mayor Crews: motion carries 4-0

5. Approval of Bi-Weekly Claims

    a. Claims #20527, #20529-#20550, #20552-#20568

    Mayor Crews: introduced approval of bi-weekly claims #20527, #20529-#20550, #20552-#20568.

    Councilmember Smith: I move that we approve #20529-#20550, #20552-#20568.

    Councilmember Ross: 2nd.

Councilmember Wandler: we have bill for $9,200.00 for our regular lawyer, Kierra Smothers, $2160.00 and then Lindley Law $2,600.00. Why do we have three lawyers when we only approved one.#20527, #20540, #20563.

Gina Crowe: We do not have three lawyers; we have our town attorney and Kierra Smothers is our prosecuting attorney. She deals with the court.

Councilmember Wandler: then what is #20527.

Gina Crowe: that is the one that was tabled last time. So, there are two from Lindley Law. #20563 is the newest one.

Councilmember Bailey: if I recall, it was tabled because we were missing invoices, is that correct.

Gina Crowe: we weren't missing invoices we were missing details of the invoices.

Councilmember Bailey: and that has been received.

Gina Crowe: no, we just received hours.

Councilmember Bailey: and that was what was missing from the last one.

Gina Crowe: normally we get some sort of a detail we don't just get hours, in the three and a half years that I have been here we get some sort of detail, but we only got hours.

Christine Lindley: if the town council would like I can address that. I had submitted detail but there was confidential information between me and the mayor. I did submit hours, so I hope that was enough.

Gina Crowe: I did not get anything. You said that you submitted a detail of that. I think one of the things that is the question and the one thing that brings it up, this is taxpayer money that is paying you and the only thing that should be confidential should be is a personnel matter.

Christine Lindley: I had settlement information, any communication with me that is reflected in my billing is protected by attorney/client privilege. If I waive that and distribute that to the public could be detrimental in the future.

Gina Crowe: we are talking about taxpayer money here.

Mayor Crews: the attorney and the finance officer should not be having this debate. This is a debate for the council.

Councilmember Bailey: I find the hours sufficient enough to process the claim, you obviously charge for your work, and I am going to hope that you are using her appropriately. As long as we have the hours for what we are paying her for.

Councilmember Wandler: #20546, building inspection costing $9,000.00

Gina Crowe: he is the one that does our building inspections.

Councilmember Ross: #20529, DUI blood draw. Is that something that we get recompensated for.

Gina Crowe: unfortunately, we don't. the reason is, if they get a DUI in the town here they have to process it down there if you want further information the chief could go over that.

Chief Boe: yes, any time we take someone down to Ravalli County for a DUI, if they refuse then we have to take a blood draw. That is the cost and we can't get away from that.

Mayor Crews: motion and a 2nd. Council comments, public comments? Take the vote.

Councilmember Bailey: aye.

Councilmember Ross: aye.

Councilmember Wandler: aye.

Councilmember Smith: aye.

Mayor Crews: motion passes 4-0

6. Administrative Reports

a. Airport

Brian Germane, Airport Manager: Report provided in the packet. (touched on lighting, building of T-hangers and the fuel farm). Tactor, we should see the money for the tractor tomorrow.

Councilmember Smith: marker light, I am going to assume that you just can't take an LED and change it.

Brian Germane: people do it, but because these are FAA STP products you cant. If you are going to follow the guidelines of the FAA you are not.

Councilmember Smith: so, we are going to have to replace them all.

Brian Germane: This the rotating beacon.

Mayor Crews: Brian has issued a letter to Skydive MT for some issues and all of those issues seemed to be resolved.

Brian Germane: there are some growing pains and we needed to address; there had been conversations with them and the response to the letter has been good.

Councilmember Ross: how many T-hangers are you looking to build.

Brian Germane: 8-unit complex, comparable to an 8-unit complex that is privately owned, he is renting those right now for $275.00 per month and have individual metering for power. We are currently running a $23,000 deficit each year so this would wipe that out.

Mayor Crews: I told Brian the other day I think that he is the best airport manager we have ever had.

b. Building Department

Report provided in the packet.

c. Finance

Gina Crowe: I do not have any reports for this council meeting I can do it next council meeting; we have just been trying to close up the year and get everything ready for the budget.

d. Fire Department

Chief Motley: report provided in the packet. Everyone is aware of the fires that are around. The rain is not going to clear out the smoke; wind will move out the smoke but not good for the fires. Creamery Picnic went well raised a little over $4,000 with fill the boot. I would like to ask for a meeting to accept a grant from Town Pump, we have been notified that we have been awarded the $20,000 for a new command vehicle. However, that happens mayor.

Mayor Crews: we can do that, any word on the Hitching Post fire.

Chief Motley: Hitching Post fire was a grass fire from a mowing operation.

Mayor Crews: I have instructed that the public works department place a sprinkler out at the well house.

e. Police Department

Chief Boe: report provided in the packet. Creamery Picnic went well. We will need a set of tires for one of our units.

Councilmember Bailey: can you speak to the steady increase of traffic stops this month.

Chief Boe: us being a little more proactive. I get calls about areas around town, we tackle those areas more and being out more often.

Councilmember Wandler: what constitutes a fraud crime?

Chief Boe: let's say I take your debit card and use it claiming to be you.

Councilmember Wandler: how many arrests at Creamery Picnic, you had your little jail.

Chief Boe: we had two DUI's so you will see the bill for those.

Councilmember Wandler: I was questioning about you were going to set up and arrest people at Creamery Picnic.

Chief Boe: we would not do that; we call that fishing in a pond. I like to look at us as a determinate. We had the Safe Bus and people utilized the bus.

Councilmember Bailey: I think what Karen is talking about is at the previous meeting you said that you were going to fake arrest people and make their buddies pay to get them out of jail.

Chief Boe: that was an opportunity that we were going to look out for funding, we weren't able to do it at the Creamery Picnic, so we are going to look at doing it at the Scarecrow Festival.

Councilmember Smith: maybe you can educate me on the law, if a person is stopped for a DUI and they wont blow then they go. You take them right in and get a blood test.

Chief Boe: this is a lot to it; there are field sobriety tests and then a breath test. If they are not safe to drive they will go to the jail.

Mayor Crews: I want to thank Councilmember Bailey for picking up trash.

Chief Boe: I wanted to thank you for that also; there were also fire department personnel that helped with the road closures.

Mayor Crews: first year for Eli running the picnic I got to talk with him in the office and I am sure next year will be greatly improved.

f. Public Works

No report this month due to Stephen Lassiter, Public Works Supervisor being out.

7. Correspondence

a. Letter From Student to Mayor Crews

Mayor Crews: read the letter from Adin. About thirty kids signed the letter and I got him some books about Stevensville.

b. Ms. Luanne Greer

Mayor Crews: read the letter from Ms. Greer. (letter will be included in the minutes of this meeting). Next year I will ask if they leave the debris at their homes.

8. New Business

a. Discussion/Decision: Approval of Stevensville Harvest Valley Farmers Market for 08/15/2026 and 08/22/2026

Mayor Crews: introduced new business item a, Approval of Stevensville Harvest Valley Farmers Market for 08/15/2026 and 08/22/2026.

Councilmember Ross: I move that we approve Approval of Stevensville Harvest Valley Farmers Market for 08/15/2026 and 08/22/2026

Councilmember Smith: 2nd.

Mayor Crews: motion and a 2nd. Council discussion? Public Comment? Jenelle call for the vote.

Councilmember Ross: aye.

Councilmember Smith: aye.

Councilmember Wandler: aye.

Councilmember Bailey: aye.

Mayor Crews: carries 4-0

b. Discussion/Decision: Approval of Sign Permit for the Valley Drug

Mayor Crews: introduced new business item b, Approval of Sign Permit for the Valley Drug. We have started enforcing our sign permits and I called Chad up and asked him to get a permit.

Councilmember Bailey: I make a motion to approve Sign Permit for the Valley Drug.

Councilmember Ross: 2nd.

Mayor Crews: motion and a 2nd. public comment, council discussion? Jenelle call for the vote.

Councilmember Wandler: aye.

Councilmember Ross: aye.

Councilmember Smith: aye

Councilmember Bailey: aye.

Mayor Crews: carries 4-0

c. Discussion/Decision: Appointment of Brinda Barnett to the Water and Sewer Advisory Board

Mayor Crews: introduced new business item c, Appointment of Brinda Barnett to the Water and Sewer Advisory Board.

Councilmember Smith: I move to appoint Brinda Barnett to the Water and Sewer Advisory Board.

Councilmember Wandler: 2nd.

Mayor Crews: motion and a 2nd. Council discussion?

Councilmember Smith: I have known Brinda and met her on the committee she is very thorough and loves this town and loves the water and sewer.

Mayor Crews: public comment. Call for the vote.

Councilmember Bailey: aye.

Councilmember Smith: aye.

Councilmember Wandler: aye.

Councilmember Ross: aye.

Mayor Crews: motion passes. Thank you Brinda.

d. Discussion/Decision: Resolution No. 596 a Resolution Accepting Donated Funds for the Town of Stevensville Fire Department

Mayor Crews: introduced new business Resolution No. 596 a Resolution Accepting Donated Funds for the Town of Stevensville Fire Department.

Councilmember Wandler: I move to approve Resolution No. 596 a Resolution Accepting Donated Funds for the Town of Stevensville Fire Department.

Councilmember Ross: 2nd.

Mayor Crews: motion and a 2nd. Read the resolution into the record. Council comment? Public comment. Call for the vote.

Councilmember Bailey: aye.

Councilmember Ross: aye.

Councilmember Wandler: aye.

Councilmember Smith: aye.

Mayor Crews: motion carries 4-0

e. Discussion/Decision: Resolution No. 597 a Resolution Adopting a Mail Collection and Distribution Policy

Mayor Crews: introduced new business item e, Resolution No. 597 a Resolution Adopting a Mail Collection and Distribution Policy. We are trying to standardize all of our mail. Coming into one location and distributed and any funding that comes in can be distributed to the finance department. (Read the resolution into the record)

Councilmember Smith: I move that we approve Resolution No. 597 a Resolution Adopting a Mail Collection and Distribution Policy.

Councilmember Wandler: 2nd.

Mayor Crews: motion and a 2nd. Council discussion?

Councilmember Bailey: how often will the mail be collected.

Mayor Crews: daily.

Councilmember Bailey: and distributed daily.

Mayor Crews: yes.

Councilmember Bailey: so, there is not delay.

Mayor Crews: no delay, opened by the town clerk, deputy clerk or the finance officer.

Councilmember Wandler: has this been a problem before.

Mayor Crews: we just realized that it has not been standardized. This is a policy that we need to adopt.

Councilmember Wandler: how many boxes do we currently have?

Gina Crowe: we only have one and I think the fire department has a box. And they were sending mail across the street when the police department was over there.

Mayor Crews: the town clerk, deputy clerk or finance officer will collect and distribute.

Gina Crowe: we check the mail Monday-Friday and then we open immediate and distribute immediate.

Mayor Crews: public comment, council discussion? Jenelle call for the vote.

Councilmember Smith: aye.

Councilmember Ross: aye.

Councilmember Wandler: aye.

Councilmember Bailey: aye.

Mayor Crews: motion carries 4-0.

f. Discussion/Decision: Resolution NO. 598 a Resolution Accepting Donated Funds for the Town of Stevensville Pool

Mayor Crews:

Councilmember Wandler: I move that we accept Resolution No. 598 a Resolution Accepting Donated Funds for the Town of Stevensville Pool.

Councilmember Smith: 2nd.

Mayor Crews: motion and a 2^{nd}. Read the resolution into the record. Council discussion, public comment? Call for the vote.

Councilmember Bailey: aye.

Councilmember Ross: aye.

Councilmember Wandler: aye.

Councilmember Smith: aye.

Mayor Crews: motion passes.

9. Board Reports

NONE

10. Town Council Comments

Councilmember Ross: I will be out of town the next two weeks, feel free to email me, but there may be a delayed response.

11. Executive Report

Mayor Crews: we have a problem around town with parking, and we are going to have to address it as a council, the only street that you can park diagonal and that is Main Street. Every other place is parallel parking. People are parking their utility trailers tail in and that leaves the hitch out into the road. During Creamery Picnic we had people blocking the public easements, you can't do that. Starts blocking the views for fire trucks, garbage trucks. We also need to look at tree trimming on some of those streets. I have authorized the pool to stay open an extra two hours so that they can have a little extra training. We have a new hire at public works, thanks to all of the work that Gina put in his name is Eddy Oliver, a very bright man and comes with some credentials already close to ten years' worth of experience , CDL. OSHA certified, traffic control certified and forklift certified and he has been working for some time on his water and sewer certs. We got lucky not only is he a smart young man he is a very nice person and blending in with the crew down there nicely. Did not have a publics report tonight because our supervisor has been out on a family emergency. Things have been going pretty well down there, one call out for a SCADA alarm, we have Glenn, you approved his contract last week. Held a team building meeting with those guys yesterday took them to Kodiaks and learned about each other. Crews family will be brining in a luncheon for the town, bratts and sausage rolls it will be pretty good. Do have one opening in Public Works.

12. Adjournment

Councilmember Smith: motion to adjourn.

Councilmember Ross: 2nd.

APPROVE: **ATTEST:**

_______________________ _______________________

James Crews, Mayor **Jenelle S. Berthoud, Town Clerk**

RECEIVED 8/10/2026

08/06/2026

Stephen Lassiter
Public Works Division
City of Stevensville
206 Buck Street
Stevensville MT 59870

Hello Mr Lassiter

I am writing about tall grasses in my area, along the street.

The area of which I speak is the East Second Street and Winslett Avenue area. I believe it would be the south side of East Second Street.

In previous years the city has cleaned it up and mown down the tall weeds. This area is in the city right of way.

I did see young children playing in these weeds and I am deathly afraid that they will run out on to the road and be hit by a car.

In previous years your predecessor, George had told us to take our Spring "yard" waste to that site as our cul de sac is to tight for the city trucks to do Spring "yard pick up".

If there is something different that you want please let me know. Thank you . This is an elderly neighborhood.

Sincerely

Luanne Greer
112 Winslett Ave
Stevensville MT 59870

406-531-0460
bot4lu@hotmail.com

Attempted Contact on 8-11-26 JC

File Attachments for Item:

e. Special Town Council Meeting Minutes 08/19/2026

Stevensville Special Town Council Meeting Minutes

for WEDNESDAY, AUGUST 19, 2026, 6:30 PM 206 Buck Street, Town Hall

1. Call to Order and Roll Call

   Mayor Crews: called the meeting to order. Councilmember Bailey, Wandler and Smith were all present. Councilmember Ross has an excused absence.

2. Pledge of Allegiance

3. Public Comments (Public comment from citizens on items that are not on the agenda)

   Gerry Gaylord, Parks Manager: I got a couple of things that I want to ask I know that you can't respond to them. First off I would like to know if there is an internal investigation planned to look into the very public comments that Mayor Crews made prior to the election regarding getting rid of public works employees in light of the fact four of the five employees that worked for public works when the mayor took office are gone eight months into his term. These people are not only critical to the operation of this town but also volunteered their time off hours to contribute to our community events. I understand the public works director resigned yesterday due to a hostile work environment and pay inequities. The mayor was fully aware of the consequence if he was expected to supervise a new hire who is receiving a higher wage than he is. Secondly are OSHA and our insurance company aware that two public works employees were directed to remove trees from live wires, which is a direct violation of safety standards. Thankfully they refused. What training or polices have been implemented to assure that such negligent and dangerous orders are never given to town employees again. Lastly why do we offer higher salaries to entice new public works employees when we do nothing to retain current employees by offering equitable pay increases.

4. Public Hearings

   Mayor Crews: called the public hearing portion of the meeting to order.

   a. Budget Amendments for Fiscal Year 2025-2026

   Mayor Crews: read Resolution No. 595 into the record. Public comments? Jenelle what is our time limits on this public hearing section?

   Jenelle Berthoud, Town Clerk: until it is completed.

   PUBLIC COMMENT

   NONE

b. Preliminary Budget and Wages & Salaries for Fiscal Year 2026-2027

Mayor Crews: I will turn this over to the finance department.

Citizen in the audience: is this time for public comment?

Mayor Crews: if you would like to have public comment right now that would be fine.

PUBLIC COMMENT

Linda Powell: I am a tax paying property owner that lives at 235 Valley View Street. I am here today because I have concerns about some of the details in this proposed budget. Being shared with you is a single page and this is only one of forty-six total pages. (provided the council with her comments). A distinction needs to be made about this report, on the left side you will see a history portion with the subsections which I reviewed to create an understanding of the allocations and costs. Meanwhile the proposed budgets on the right columns, it is these four columns that I am going to discuss. I believe that is the area that is being proposed for council to approve tonight. Which I have many concerns, move to the headings it is those headings that lead me to believe that the percentage of change from the preliminary budget to the proposed budget per the council agenda packet. In the upper most right corner, the changes are noted. I went to the left side of the page. (referred to percentages that were at 100%) my conclusion is the concerns that I have raised tonight are legitimate and should be raising concerns for all of you prior to council vote to approve this 2026-2027 proposed budget. Numbers tell a story I am very concerned what these numbers tell a citizen of Stevensville. Thank you very much for your time and liberation. (comments will be included in the minutes of this meeting).

Mayor Crews: thank you mam. Any further public comment? Hearing no further comment, lets move to new business item a.

5. New Business

a. Discussion/Decision: Resolution No. 595 a Resolution of the Town Council of the Town of Stevensville, Montana, Providing for the Amendments of the Budget for the Fiscal Year 2025-2026

Mayor Crews: introduced new business item a, Resolution No. 595 a Resolution of the Town Council of the Town of Stevensville, Montana, Providing for the Amendments of the Budget for the Fiscal Year 2025-2026. Council discussion

Councilmember Bailey: I am not familiar with the expenditure increase for the $4,100.00 building code enforcement.

Robert Underwood: the increase is basically, it kind of goes with our revenue. The more Construct Montana does building permits the more revenue we get. We estimate at the beginning of the year, and he went over or he did more building permits than we thought so we had to pay him more.

Councilmember Bailey: an expense that is attached to our revenue and it is more.

Mayor Crews: council comments or public comments?

Councilmember Smith: I move that we Resolution No. 595 a Resolution of the Town Council of the Town of Stevensville, Montana, Providing for the Amendments of the Budget for the Fiscal Year 2025-2026.

Councilmember Wandler: 2nd.

Mayor Crews: motion and a 2nd. Council discussion, public comment? Jenelle call for the vote.

Councilmember Bailey: aye.

Councilmember Wandler: aye.

Councilmember Smith: aye.

Mayor Crews: carries 3-0

b. Discussion/Decision: Resolution No. 547B a Resolution Establishing Lighting District Taxes for the Town of Stevensville, Montana FY 26-27

Mayor Crews: introduced new business item b, Resolution No. 547B a Resolution Establishing Lighting District Taxes for the Town of Stevensville, Montana FY 26-27. (read the resolution into the record)

Councilmember Bailey: for the finance department, Creekside lighting district is going down it was $5,425.00 proposed is $4,980.00 can you speak to that please.

Robert Underwood: the two lighting districts that go up and down all of the time, Creekside and Twin Creeks, it is the amount that the taxpayer pays, if the taxpayer does not pay their taxes on time they shift it to the other year and gets picked up that year. So, that is the county this formula that we use is basically cash at the end of the year, out total expense for the electric bill for the lighting district and we do a 5% increase because it goes up every year and then we have a 30% reserve that gives us what we need and we give that number to the county and they put that on the taxes. Two of the lighting districts are by lot sizes versus some are done by lot. When it goes up and down like this, if the taxpayer does not pay their taxes on time it goes to the next year.

Councilmember Bailey: so, FY24/25 we had people that did not pay their taxes so 25/26 we had a higher tax. This year it could go back down.

Robert Underwood: and the cost of electricity goes up.

Mayor Crews: public comment?

Councilmember Smith: I move that we accept Resolution No. 547B a Resolution Establishing Lighting District Taxes for the Town of Stevensville, Montana FY 26-27.

Councilmember Bailey: 2nd.

Mayor Crews: motion and a 2nd. further council discussion? Jenelle call for the vote.

Councilmember Bailey: aye.

Councilmember Wandler: aye.

Councilmember Smith: aye.

Mayor Crews: thank you.

c. Discussion/Decision: Resolution No. 572A a Resolution Establishing Mill Levies for the Town of Stevensville, Montana Fiscal Year 2026-2027

Mayor Crews: introduced new business item c, Resolution No. 572A a Resolution Establishing Mill Levies for the Town of Stevensville, Montana Fiscal Year 2026-2027. (read the resolution into the record)

Councilmember Bailey: Robert can you walk us through this.

Robert Underwood: this is the form that they send us, they also send us our property tax appropriation form, we plugged in the numbers and that gives us the number of mills and value. Then we decide how many mills we want to take, if we took less mills we would have some left for later on. Our general fund is so depleted we cannot go less than the max mills. The form that we turn into the state, I just fill in two numbers, and it gives me the number. The state knows what we are getting they just make us do this. We just plug in all of the numbers; we got this after we posted the public hearing for this meeting. They told us to take what we got last year and put it in and now we can add in the correct amount, we actually got more than what we thought.

Councilmember Smith: so, the number $394,000.00 is the same as last year.

Robert Underwood: no.

Councilmember Smith: what was last year?

Robert Underwood: last year we got $360,000.00, this year they are saying that we are going to get $394,000.00. we are always off by one month based on when we get our check from the county. We talk with the auditors about this all of the time and what month should we put it in, so we are always one month off, over the years it smooths itself out.

Councilmember Smith: hypothetically on a $100,000.00 this would be an increase of.

Robert Underwood: I would have to do the calculation on it.

Mayor Crews: what was it last year?

Robert Underwood: it is not on this computer; I can get that number to you.

Mayor Crews: council comment, public comment?

Councilmember Smith: I move that we accept Resolution No. 572A a Resolution Establishing Mill Levies for the Town of Stevensville, Montana Fiscal Year 2026-2027.

Councilmember Wandler: 2nd.

Mayor Crews: motion and a 2nd. council discussion? Jenelle call for the vote.

Councilmember Bailey: aye.

Councilmember Wandler: aye.

Councilmember Smith: aye.

Mayor Crews: carries 3-0

d. Discussion/Decision: Resolution No. 574A a Resolution for Adopting a Budget and Adopting Wages and Salaries for the Town of Stevensville, MT FY26-27

Mayor Crews: introduced new business item d, Resolution No. 574A a Resolution for Adopting a Budget and Adopting Wages and Salaries for the Town of Stevensville, MT FY26-27. (read the resolution into the record)

Councilmember Wandler: in the budget there is a proposal to move money from water and sewer to the police department.

Robert Underwood: last year we had the $600,000 sewer and $400,000 water. We did not do this. So sorry the police truck. This is a part to give a loan to the general fund portion, a loan of $80,000.00 4% interest for five years.

Councilmember Wandler: I have some questions from local citizens within my district there is a concern about borrowing from a trust fund. That is not legal to borrow from a trust fund, if we have access we should be paying down what we owe for that.

Robert Underwood: that is a process, it is legal and you can borrow from the trust fund, and the reason it is 4% is because that is the same as we are getting at the bank, it is not a trust fund it is an asset account. We are borrowing from the asset account; the asset account is not going to lose any money because we are going to pay it back at 4%. It is a loan between funds.

Gina Crowe: the sewer fund will make that interest.

Councilmember Wandler: I understand that. three different people have contacted me and said that it is not a fund that you could borrow from. Do you know about that.

Robert Underwood: are they here, I don't know what they are talking about. We have done this in the past.

Councilmember Wandler: what percentage are we receiving or we are paying on our water and sewer bonds at this time.

Robert Underwood: we have a breakdown.

Gina Crowe: for the bond one that is 4.5% and one at 1.85%, so they are a little bit less then the, it is less than 4.5%.

Councilmember Wandler: so, we will be making more money.

Gina Crowe: we are acting as the bank instead of giving the bank money. the chief with the chili cookoff he raised $20,000 last year so this would be paid over a five year, but when he does the chili cookoff that money is going to pay for that truck. In essence it is not going to cost the general fund anything because he is all of over it, right chief. I think that it is a win-win situation, I would rather borrow from myself then from the bank.

Councilmember Wandler: are you are sure that it is legal.

Gina Crowe: it is not like all $80,000 will be spent.

Mayor Crews: in either 2016 or 2017 we borrowed $79,000.00 from one fund to help pay for the project at the airport; they had a big fire season and paid the loan back.

Councilmember Wandler: I understand the intention to pay it back and everything, but I was under the impression it was like federal, and you couldn't borrow from a trust fund.

Robert Underwood: it is not a trust fund it is an asset fund.

Councilmember Wandler: it is the same.

Robert Underwood: if it was a trust fund it would be a little bit different. We have talked about this before with the auditors, we borrowed from the planning fund. We will document this in the budget for the auditor.

Councilmember Wandler: I was also questioned about the cost of the vehicle for the police department, is there an estimate why is that so high.

Gina Crowe: the $80,000.00 because we cant find anything less than that and with the police vehicles you have to have a bucket seat in the front so the police can fit their console where the console goes. The chief can probably speak to this a little better than I can. We are looking at either a Ford or a Chevy, but they are not coming with the bucket seats that are less than, but we are looking for used one we just have not come up with one yet, they are still looking.

Councilmember Bailey: I think logistically borrowing the money makes sense I get were you are coming from is there a way that you can double check that we can legally do this.

Robert Underwood: we can call our auditors again. They are our check for everything, we have asked them before, and we will ask them again if they come back and say that we can't we wont do it. Then we can make those adjustments.

Councilmember Bailey: can you speak to the percentages that Linda brought up.

Robert Underwood: this is the software that 90% of the government agencies in MT use, this number here is the current budget now we are asking.

Gina Crowe: in order for me to post and pay claims we had to role the budget from 25/26 to 26/27, or I would not have been able to pay any claims. So, when I was talking to black mountain after talking to Linda the other day these headers we cannot change those, so those numbers or percentages are not based off of the change, Robert Underwood: the percentages are simple, the new budget the old budget (referred to the budget worksheet) hearing that I just did these, this is 40% of last year, when you have a zero here you cant divide into zero. A percentage of the old budget.

Gina Crowe: it is not a percentage of the change.

Robert Underwood: it is a percentage of the old budget; we can't change their numbers and believe me it is not user friendly.

Councilmember Wandler: there are a lot of typos in there.

Robert Underwood: the new document has no spelling errors in it.

Councilmember Bailey: I just need a reminder on the town hall/annex building 210. We have gone from zero to a thousand dollars. What do we plan to purchase with that.

Mayor Crews: annex building. Hopefully to buy new chairs.

Councilmember Bailey: that is on another sheet.

Robert Underwood: this is kind of the maintance between here and the annex. We have not spent a lot on this building. Last year we spent $6,000.00.

Councilmember Bailey: nothing specific, just normal wear and tear.

Mayor Crews: Jenelle and Andrena have been working over there every Wednesday so they might even need shelving.

Robert Underwood: the changes that we talked about, what we are talking about tonight is the budget as it stands. Here are some changes that we are going to talk about, the fireman relief association, we said that we were going to give them $24,000.00 they had to give us the paperwork and a reason for the need. After getting that paperwork and us publishing this we came up with what they have and where they are at. What that works out to, we talked about a special levy for fireman retirement we cant do that this year because they have to much money in the account. You cant do a special levy. If you look through last year they started with $100,000 got the insurance money, interest on the money, their payouts, their expenses and ended with $82,000.00. you have to be under that for the special levy. I projected this out for the next couple of years, of course things will change if somebody dies or retires, but there is no real projections on that. there are two people that are close to retirement I think Jeff Motley. This is what they have now, we give them $5,000.00 this year. That money here will go up a little bit this year because the mills are worth more. We pay $5,000.00 into the account for the next few years instead of all of that money. The town voted a while back to allow rural to be on our retirement roster and for us to be on theirs. That costs the town $6,000.00 a year right now. Bringing out the facts, as we pay for the $5,000.00 and then do the special levy we are paying for the rural firefighters. I talked to Mr. Motley about it and he understood it. We could look at $5,000.00 a year until it changes. I calculated since our mills came in, this is how much they are going to get this year, one and a half mills. They just recently changed that MCA code to list it in there as to how many mills we get. We had the $22,000 and special mill levy and then we looked at what the county sent us; they did not so they resent it. there is a $65,000.00 back into the budget. Bings this number up (referred to the screen). In turn it brings this number up to where our cash is at end of the year. That is the revenue change. Other proposed changes that I have talked to the mayor about. Forestry money is budgeted at $9,000.00 ideally we would put in another $4,000.00. making that $13,000.00 the other one was the mayor and public works came up with getting a dump trailer, right now our big dump truck, everyone needs a CDL to drive it. The dump trailer is about $12,000.00 and we will divide it into the 1000 fund, water and sewer funds. You don't need a CDL to drive the trailer. The other thing that we do not have is a trailer to move the mowers, right now they move the mowers from public works and drive them through the streets to the parks and to the cemeteries all that does is wear out our equipment for about $1,500.00 you can get a utility trailer to put all of your stuff in it and go to the park with it. This is just an option, if this council wanted to put another $20,000.00 in capital improvement savings. That would move it from $20,000 to $40,000.00 for the general fund, this last $2,411.00 into the engine account for the asset account for a new engine. The last one you just approved this is the amount for the airport and already approved it. You can do anything that you want to do with the budget at this time. Here are the adds and I will throw it back to you. The what if and if you did all of that this is the bottom line. (showed it on the screen)

Mayor Crews: questions from the council, public comment.

PUBLIC COMMENT
Linda Powell: regarding the repayment on the planned vehicle purchase, Chief Boe has been awesome he gives of his time and his own personal assets, but what if it doesn't happen how is that loan payment between funds going to be resolved. I don't know, do you.

Robert Underwood: we do have the asset account right here with $40,000.00 that would be our backup. That would make two years of payments, we still have general fund money to pay for it. If we pass this with the increase we will have $40,000.00 in the asset fund to pay for capital assets, we are planning on the chili cookoff, if that doesn’t work out we would still have to pay for it our of the general fund.

Councilmember Smith: the only thing I can see on this that you have talked about is the two trailers, the dump trailer good luck finding it for that amount I think that is a bit light.

Robert Underwood: the dump trailer is $12,000.00. it is $4,000.00 out of general and $4,000.00 out of sewer and $4,000.00 out of water. the utility trailer is $1,500.00.

PUBLIC COMMENT

Citizen in the audience: the rural fire department is separate from the city fire department. The city of Stevensville is paying for rural fire department is that correct.

Mayor Crews: back in 2015.

Citizen: I was just curious because I was on the fire department in Great Falls the town paid for us but rural was paid by the county. Is that affecting the budget, because we are paying for two fire departments.

Robert Underwood: yes.

Citizen: my concern is. Another community like Great Falls was paid by the city and then the county would take care of rural.

Robert Underwood: when you pay your city taxes you are paying for rural retirement and city retirement, when you pay your county taxes you are paying for rural and city. It is a touchy subject; these guys do a lot of work and only retire for $300.00 per month. I guess they were audited a few years ago I guess they have to do whatever hours you do lets say thirty hours you have to do at this fire station and then you have to do the same at the other fire station. You cant double dip and say that these hours count for those hours, I don’t know what it going on.

Gina Crowe: that is what is happening.

Citizen: just a question, thank you.

Councilmember Smith: I move that we accept Resolution No. 574A a Resolution for Adopting a Budget and Adopting Wages and Salaries for the Town of Stevensville, MT FY26-27.

Mayor Crews: is there a 2^{nd}.

Jenelle Berthoud: is that motion with additions?

Councilmember Smith: with the additions.

Mayor Crews: no 2^{nd}. motion dies on the floor. What is councils pleasure?

Councilmember Bailey: I think I would feel more comfortable knowing for sure that the auditor approves us borrowing money from one fund to give to another. I also feel that we should have a full council.

Mayor Crews: we are already a month and a half into the new budget. I trust our finance department, I believe that our finance department would not do anything incorrect.

Robert Underwood: if that is a concerns lets put a cavoite with the loan approval, with the auditors, we are going to go back and ask them to provide it in writing.

Mayor Crews: so, you can approve the budget with the cavoite that the auditors agree with the decision. If they don't agree with the decision we won't do that part.

Councilmember Wandler: if you question them will you be specific to what the accounts are?

Robert Underwood: totally. The know exactly.

Mayor Crews: what is your pleasure.

Councilmember Wandler: I wish Talon was here.

Mayor Crews: I appreciate that, but the agreement to the council and the council understood that he may be called out on fires and that you would have to work without him. It is not unusual not to have a full council to approve anything including the budget. We could be doing this with only three members of the council if we did not have a full council.

Councilmember Bailey: I understand that we have a quorum, I would just feel better having all four of us here because this is such a huge part of our work once a year. I would also like to see the changes, I know small, but I would like to see the changes that were finalized for the spelling. I also have a couple of amendments that I would like to make as well.

Mayor Crews: make a motion, right now the motion is dead.

Councilmember Bailey: I make a motion that we table Resolution No. 574A a Resolution for Adopting a Budget and Adopting Wages and Salaries for the Town of Stevensville, MT FY26-27. Until the next meeting when we can have a full council present.

Mayor Crews: we cannot guarantee that. The next regular council meeting is next Thursday night.

Councilmember Bailey: and we are anticipating that he will be gone, is that right.

Mayor Crew: Gina, what is the deadline for getting the budget approved?

Gina Crowe: September 1st.

Councilmember Wandler: he should be back next Friday.

Mayor Crews: maybe, but no guarantees.

Jenelle Berthoud: please keep in mind that if this is continued for another meeting then we have to do two more times in the newspaper because you now have a new budget in front of you, things have changed. I cannot give that to the newspaper until Friday and that would have to run for two weeks, we would not be looking at a budget meeting such as this until the week of the 7th of September.

Councilmember Smith: past the due date.

Councilmember Bailey: right, six days past the due date.

Mayor Crews: repeat your motion.

Councilmember Bailey: I make a motion to table Resolution No. 574A a Resolution for Adopting a Budget and Adopting Wages and Salaries for the Town of Stevensville, MT FY26-27 until September 7th.

Mayor Crews: we have a motion do we have a 2nd.

Councilmember Wandler: can I ask a question first?

Mayor Crews: we have a motion on the floor. No 2nd. Motion dies.

Councilmember Wandler: my question is, is there a penalty if we are a week late.

Robert Underwood: we will get an audit finding; the state is on us.

Councilmember Bailey: we are talking with approving with a stipulation that the auditor clears us borrowing from one fund to give to another.

Robert Underwood: specific, the sewer fund.

Councilmember Bailey: okay, thank you.

Councilmember Smith: and these new additions.

Councilmember Bailey: I guess my comment on the new additions that five vehicles, a trailer and another trailer is a bit aggressive for one fiscal year.

Mayor Crews: my comment is, we have a $36,000.00 lawn mower that we are driving one to two miles down to cut an acre of grass and then driving it back and we are wearing it out. It is a lot cheaper to get a $1,500.00 trailer to carry the lawn mower down there then it is to drive it down the town streets.

Councilmember Bailey: thank you I am not against the trailers I am against the four trucks; I think maybe one truck, I mean one for the chief one for grounds and then the two trailers. How would you feel about that?

Mayor Crews: the mayor is responsible that the town has adequate equipment to perform the job. Right now, I have one truck in the shop, one truck dead on arrival out in the field and another truck with a fly wheel about to fall off. I have one working truck that I can depend on. We are approaching wintertime; we have to plow snow and put down sand we have the fall clean up to do. I don't have any idea how much it is going to cost to get the truck fixed that is in the shop right now. I am about ready to call them and tell them to not do anything, I think that it is a waste of money to keep on patching these old trucks. I think that we need to get the trucks and it will save us money in the long run.

Councilmember Bailey: do you think we can taper the purchase of the trucks, like I said five trucks is aggressive for one fiscal year. Could we do potentially, obviously the chiefs truck and two for public works and then one next year and one the year after that so that we are not putting all four on one year and then ten years from now all four are going to keel over.

Mayor Crews: the idea is to get some decent trucks and start actually doing the maintance, I am sorry the town has not been doing maintance on these vehicles for a long time. We need vehicles that we can rely on and right now I don't think we have one vehicle if we had to send somebody out of town for training I think the one vehicle that is the most decent is the public works supervisors truck, that is the only one that can leave town I won't let, and it is missing a lug nut on the left front wheel. The other trucks are just not safe; I have got to stand my ground. You are the ones with the purse strings; you are the ones that have to make that decision.

Councilmember Wandler: it looks like we have to pay the price of prior mayors, purchase of vehicles should have been done sequential, one every year and we would not be in this fix. I don’t think anyone in the town would want somebody stranded some place or a vehicle accident.

Mayor Crews: to top this off we have a police car that is going into the shop, I cant even read the codes because the ports are disabled. The police officers can’t expect to be down. Got to have them, it is in the shop right now, his truck is flat wore out. I would not trust that truck in a high-speed pursuit.

Councilmember Wandler: it might be part of the issue, we need inspections daily on every vehicle, they sign in and out for it.

Mayor Crews: agree. We are trying to put it in place. You heard earlier a comment about hostile work environment. I put an email out about the conditions of the vehicles, taking care of the vehicles, cleaning the vehicles, making sure that they are okay for a person to get into and also the condition of some of the workspaces. I put that out and you heard about it tonight. It is up to you folks.

Councilmember Smith: the trucks that we are talking about are the trucks that come with the plows and how much are they each.

Gina Crowe: $45,000.00 that is a special deal because we are getting four, you have to remember that the cost of those are going up every year and these trucks are already coming with a plow and a sander on the back and they are big, if we don’t need all of those we could sell two of them, make money off of those. This is such a good deal, oh my gosh.

Mayor Crews: the floor is yours.

Councilmember Bailey: I am failing here, I am still against the four trucks, but I am not going to make a motion for that. How about we talk about our city court, professional fees 350. We pulled it down to that is for our judge not our town attorney. That is the judge fee, $36,000.00.

Mayor Crews: that is her salary and you can reduce her salary or modify it while she is in office.

Councilmember Bailey: I am not looking to do that; I am looking to see why we downgraded it $3,500.00.

Robert Underwood: it is $36,000.00 when I pulled up last year her expenses, her travel expenses were in there and that was a mistake on my part, her contract is for $36,000.00. I pulled up the big picture what we paid her for last year and that was the number that I had, and I had not corrected it.

Councilmember Bailey: her contract is for $36,000.00 a year.

Robert Underwood: yes.

Mayor Crews: it is not a contract it is an appointment; the judge does not have a contract.

Councilmember Smith: I move that we adopt Resolution No. 574A a Resolution for Adopting a Budget and Adopting Wages and Salaries for the Town of Stevensville, MT FY26-27 with the additions and the caveat of moving money through the auditor.

Councilmember Wandler: 2nd.

Mayor Crews: motion and a 2nd. public comment any further council discussion or not. I will call for the vote.

Councilmember Bailey: aye.

Councilmember Wandler: aye.

Councilmember Smith: aye.

Mayor Crews: thank you very much I appreciate that, I think that everyone is going to appreciate the new vehicles.

6. Adjournment

Councilmember Smith: motion to adjourn.

Councilmember Wandler: 2nd.

APPROVE: **ATTEST:**

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____

James Crews, Mayor **Jenelle S. Berthoud, Town Clerk**

File Attachments for Item:

a. Claims #20595-#20622

For the Accounting Period: 10/26

* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org Acct	Object Proj	Cash Account
		*** Claim from another period (8/26) ****							
20595		1251 Bags N' Packs Embroidery	100.00						
Hats for Public Work Department									
		4011 08/28/26 Uniforms	33.34*			1000	430100	226	101000
		4011 08/28/26 Uniforms	33.33			5210	430510	226	101000
		4011 08/28/26 Uniforms	33.33			5310	430610	226	101000
		*** Claim from another period (9/26) ****							
20596	C	1696 First Call Computer Solutions,	2,458.00						
IT services for the Town for the month of September 2026									
		114494 09/01/26 IT Services - Council	196.64			1000	410100	356	101000
		114494 09/01/26 IT Services - Mayor	49.16			1000	410200	356	101000
		114494 09/01/26 IT Services - Court	49.16			1000	410360	356	101000
		114494 09/01/26 IT Services - Admin	196.64			1000	410550	356	101000
		114494 09/01/26 IT Services - PD	196.64			1000	420100	356	101000
		114494 09/01/26 IT Services - FD	98.32			1000	420410	356	101000
		114494 09/01/26 IT Services - Water	811.14			5210	430510	356	101000
		114494 09/01/26 IT Services - Sewer	811.14			5310	430610	356	101000
		114494 09/01/26 IT Services - Airport	49.16			5610	430300	356	101000
		*** Claim from another period (9/26) ****							
20597		1436 Maureen M. O'Connor	3,000.00						
City Judge services for September 2026									
		09126 09/01/26 City Judge Services	3,000.00			1000	410360	350	101000
		*** Claim from another period (8/26) ****							
20598	C	690 Core & Main LP	902.86						
Water Meters									
		Z632472 08/27/26 Water Meters	902.86			5210	430550	238	101000
		*** Claim from another period (8/26) ****							
20599	C	20 Skagit Farmers Supply	76.98						
Sandy Soil SeedGrass Seed and Mineral Oil for the Well House									
		44863 08/20/26 Grass Seed	49.99			1000	430900	220	101000
		44877 08/24/26 Mineral Oil	26.99			5310	430610	220	101000
		*** Claim from another period (8/26) ****							
20600		717 Cash and Go Cars	1,261.00						
Repair work on 2013 Chevy 2500									
		800273 08/26/26 Repairs & Maintenance	420.42*			1000	430100	360	101000
		800273 08/26/26 Repairs & Maintenance	420.29*			5210	430510	360	101000
		800273 08/26/26 Repairs & Maintenance	420.29			5310	430610	360	101000
		*** Claim from another period (8/26) ****							
20601		1901 Stephen Lassiter	194.00						
Refund for benefits									
		EB Refund 08/31/26 Refund	19.40			1000	430100	140	101000
		EB Refund 08/31/26 Refund	87.30			5210	430510	140	101000
		EB Refund 08/31/26 Refund	87.30			5310	430610	140	101000

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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund Org Acct	Object Proj	Cash Account
		*** Claim from another period (8/26) ****						
20602		34 STEVENSVILLE HARDWARE AND	367.06					
Supplies for the town								
		CC-777 08/17/26 Stevi Hardware -16324331	13.49			5310 202200		101000
Fan Nozzle				CC Accounting: 5310-		-430640-230		
STEVENSVILLE HARDWARE AND RENTAL INC								
		CC-777 08/17/26 Stevi Hardware - 16324386	33.17			5210 202200		101000
Well House				CC Accounting: 5210-		-430530-230		
STEVENSVILLE HARDWARE AND RENTAL INC								
		CC-777 08/18/26 Stevi Hardware - 16324524	4.38			5210 202200		101000
Well House				CC Accounting: 5210-		-430530-230		
STEVENSVILLE HARDWARE AND RENTAL INC								
		CC-777 08/24/26 Stevi Hardware - 16325896	57.59			5210 202200		101000
Safety Gear				CC Accounting: 5210-		-430510-220		
STEVENSVILLE HARDWARE AND RENTAL INC								
		CC-777 08/24/26 Stevi Hardware - 16325896	57.58			5210 202200		101000
Safety Gear				CC Accounting: 5210-		-430610-220		
STEVENSVILLE HARDWARE AND RENTAL INC								
		CC-777 08/25/26 Stevi Hardware - 16326152	42.44			1000 202200		101000
Muriatic Acid-Splash Pad				CC Accounting: 1000-		-460446-222		
STEVENSVILLE HARDWARE AND RENTAL INC								
		CC-777 08/14/26 Stevi Hardware - 16323666	5.17			1000 202200		101000
Lawn mower part				CC Accounting: 1000-		-460430-230		
STEVENSVILLE HARDWARE AND RENTAL INC								
		CC-777 08/14/26 Stevi Hardware - 16323666	5.17			1000 202200		101000
Lawn mower part				CC Accounting: 1000-		-430900-230		
STEVENSVILLE HARDWARE AND RENTAL INC								
		CC-779 08/31/26 Stevi Hardware - 18011137	40.65			5210 202200		101000
Irrigation				CC Accounting: 5210-		-430550-220		
STEVENSVILLE HARDWARE AND RENTAL INC								
		CC-779 08/31/26 Stevi Hardware - 18011143	103.11			5310 202200		101000
WWTP Radio Mounting				CC Accounting: 5310-		-430630-220		
STEVENSVILLE HARDWARE AND RENTAL INC								
		CC-779 08/27/26 Stevi Hardware - 16326702	4.31			5210 202200		101000
Irritgation				CC Accounting: 5210-		-430550-220		
STEVENSVILLE HARDWARE AND RENTAL INC								
		*** Claim from another period (8/26) ****						
20603	C	1787 Valli Information Systems,	485.16					
UB Billing Statement Services for Water & Sewer for the month of August 2026.								
		107459 08/31/26 UB Stmt Services - Water	242.58			5210 430510	320	101000
		107459 08/31/26 UB Stmt Services -Sewer	242.58			5310 430610	320	101000

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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund Org Acct	Object Proj	Cash Account
		*** Claim from another period (9/26) ****						
20604	C	2142 Eddy Oliver	140.00					
		Reimbursement for payment to DEQ to apply for the wastewater application and exam fees.						
		WW027043 09/04/26 Application fee	70.00			5310 430610	380	101000
		WW027043 09/04/26 Exam fee	70.00			5310 430610	380	101000
		*** Claim from another period (8/26) ****						
20605	C	1754 Construct Montana, LLC	1,219.95					
		Bulilding Fees for the month of August						
		1212 08/31/26 Bldg fee	1,204.95			2394 420531	350	101000
		1212 08/31/26 Plan Review	15.00			2394 420531	350	101000
		*** Claim from another period (8/26) ****						
20606	E	2044 First Security Bank VISA	4,596.27					
		CC-758 07/28/26 USPS-Box Rental	27.40			1000 202200		101000
		PO Box Rental		CC Accounting: 1000-		-410550-311		
		U.S Postal Service						
		CC-758 07/28/26 USPS-Box Rental	123.30			5310 202200		101000
		U.S Postal Service		CC Accounting: 5310-		-430610-311		
		CC-758 07/28/26 USPS-Box Rental	123.30			5210 202200		101000
		U.S Postal Service		CC Accounting: 5210-		-430510-311		
		CC-762 07/31/26 T-Mobile - PD	206.79			1000 202200		101000
		PD		CC Accounting: 1000-		-420100-345		
		T-Mobile						
		CC-762 07/31/26 T-Mobile -Water	34.91			5210 202200		101000
		Water		CC Accounting: 5210-		-430510-345		
		T-Mobile						
		CC-762 07/31/26 T-Mobile - Sewer	34.91			5310 202200		101000
		Sewer		CC Accounting: 5310-		-430610-345		
		T-Mobile						
		CC-762 07/31/26 T-Mobile - Mayor	35.77			1000 202200		101000
		Mayor		CC Accounting: 1000-		-410200-345		
		T-Mobile						
		CC-762 07/31/26 T-Mobile - Airport	35.77			5610 202200		101000
		Airport		CC Accounting: 5610-		-430300-345		
		T-Mobile						
		CC-762 07/31/26 T-Mobile - Parks Mgr	30.63			1000 202200		101000
		Parks Manager		CC Accounting: 1000-		-460430-345		
		T-Mobile						
		CC-762 07/31/26 T-Mobile - Pool	29.80			1000 202200		101000
		Pool		CC Accounting: 1000-		-460445-345		
		T-Mobile						
		CC-765 08/30/26 Grizzly Broadband-Airport	69.99			5610 202200		101000
		Grizzly Broadband		CC Accounting: 5610-		-430300-345		
		CC-766 07/31/26 Ravalli Electric-Fuel Tank	47.30			5610 202200		101000
		RAVALLI ELECTRIC CO-OP		CC Accounting: 5610-		-430300-340		

* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund Org Acct	Object Proj	Cash Account
		CC-766 07/31/26 Ravalli Electric - Airport RAVALLI ELECTRIC CO-OP	60.15		CC Accounting: 5610-	5610 202200 -430300-340		101000
		CC-766 07/31/26 Ravalli Electric - Well RAVALLI ELECTRIC CO-OP	52.70		CC Accounting: 5610-	5610 202200 -430300-340		101000
		CC-766 07/31/26 Ravalli Electric - Airport RAVALLI ELECTRIC CO-OP	44.75		CC Accounting: 5610-	5610 202200 -430300-340		101000
		CC-766 07/31/26 Credit Autopay-Paperless RAVALLI ELECTRIC CO-OP	-1.00		CC Accounting: 5610-	5610 202200 -430300-340		101000
		CC-766 07/31/26 Power of Change RAVALLI ELECTRIC CO-OP	0.10		CC Accounting: 5610-	5610 202200 -430300-340		101000
		CC-767 08/31/26 Bitter Root Disposal - Court Bitterroot Disposal - 5411-88931	2.57		CC Accounting: 1000-	1000 202200 -410360-340		101000
		CC-767 08/31/26 Bitter Root Disposal - Admin Bitterroot Disposal - 5411-88931	10.29		CC Accounting: 1000-	1000 202200 -410550-340		101000
		CC-767 08/31/26 Bitter Root Disposal - PD Bitterroot Disposal - 5411-88931	2.57		CC Accounting: 1000-	1000 202200 -420100-340		101000
		CC-767 08/31/26 Bitter Root Disposal - FD Bitterroot Disposal - 5411-88931	2.57		CC Accounting: 1000-	1000 202200 -420410-340		101000
		CC-767 08/31/26 Bitter Root Disposal - Bldg Bitterroot Disposal - 5411-88931	2.57		CC Accounting: 2394-	2394 202200 -420531-340		101000
		CC-767 08/31/26 Bitter Root Disposal - Water Bitterroot Disposal - 5411-88931	15.45		CC Accounting: 5210-	5210 202200 -430510-340		101000
		CC-767 08/31/26 Bitter Root Disposal - Sewer Bitterroot Disposal - 5411-88931	15.45		CC Accounting: 5310-	5310 202200 -430610-340		101000
		CC-768 07/01/26 Bitter Root Disposal - Roads BITTERROOT DISPOSAL 5411-88770	141.70		CC Accounting: 1000-	1000 202200 -430200-340		101000
		CC-768 07/01/26 Bitter Root Disposal - Sewer BITTERROOT DISPOSAL 5411-88770	145.99		CC Accounting: 5310-	5310 202200 -430610-340		101000
		CC-768 07/01/26 Bitter Root Disposal - Water BITTERROOT DISPOSAL 5411-88770	141.70		CC Accounting: 5210-	5210 202200 -430510-340		101000
		CC-769 08/04/26 Amazon-PD Notebooks PD AMAZON	24.87		CC Accounting: 1000-	1000 202200 -420100-210		101000
		CC-769 08/04/26 Amazon-Admin Office Supplies AMAZON	29.84		CC Accounting: 1000-	1000 202200 -410550-210		101000
		CC-770 08/10/26 Super 1-Water AMAZON	9.93		CC Accounting: 5210-	5210 202200 -430510-220		101000
		CC-770 08/10/26 Super 1-Sewer AMAZON	10.22		CC Accounting: 5310-	5310 202200 -430610-220		101000
		CC-770 08/10/26 Super 1-PW Admin AMAZON	9.93		CC Accounting: 1000-	1000 202200 -430100-220		101000
		CC-771 08/07/26 Northside Sales -PW Northside Sales Co	59.37		CC Accounting: 1000-	1000 202200 -430100-220		101000
		CC-771 08/07/26 Northside Sales - Water Northside Sales Co	118.72		CC Accounting: 5210-	5210 202200 -430510-220		101000

* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund Org Acct	Object Proj	Cash Account
		CC-771 08/07/26 Northside Sales - Sewer	118.72			5310 202200		101000
		Northside Sales Co			CC Accounting: 5310-	-430610-220		
		CC-773 08/31/26 ADOBE - Admin	23.99			1000 202200		101000
		ADOBE			CC Accounting: 1000-	-410550-331		
		ADOBE						
		CC-773 08/31/26 ADOBE - Water	11.99			5210 202200		101000
		ADOBE			CC Accounting: 5210-	-430510-331		
		ADOBE						
		CC-773 08/31/26 ADOBE - Sewer	12.00			5310 202200		101000
		ADOBE			CC Accounting: 5310-	-430610-331		
		ADOBE						
		CC-774 08/12/26 Kodiak Jax - PW Admin	24.67			1000 202200		101000
		Kodiak Jax			CC Accounting: 1000-	-430100-377		
		CC-774 08/12/26 Kodiak Jax - Water	24.67			5210 202200		101000
		Kodiak Jax			CC Accounting: 5210-	-430510-377		
		CC-774 08/12/26 Kodiak Jax - Sewer	24.67			5310 202200		101000
		Kodiak Jax			CC Accounting: 5310-	-430610-377		
		CC-775 08/07/26 Amazon - PW Admin	115.21			1000 202200		101000
		Safety equipment			CC Accounting: 1000-	-430100-220		
		AMAZON						
		CC-775 08/07/26 Amazon - Water	115.18			5210 202200		101000
		Safety equipment			CC Accounting: 5210-	-430510-220		
		AMAZON						
		CC-775 08/07/26 Amazon - Sewer	115.18			5310 202200		101000
		Safety equipment			CC Accounting: 5310-	-430610-220		
		AMAZON						
		CC-776 08/31/26 Spectrum -Admin-3901	59.54			1000 202200		101000
		Spectrum - 3901			CC Accounting: 1000-	-410550-345		
		Spectrum						
		CC-776 08/31/26 Specturm-FD - 3901	59.56			1000 202200		101000
		Spectrum - 3901			CC Accounting: 1000-	-420410-345		
		Spectrum						
		CC-776 08/31/26 Specturm-Court - 3901	59.56			1000 202200		101000
		Spectrum - 3901			CC Accounting: 1000-	-410360-345		
		Spectrum						
		CC-776 08/31/26 Specturm-Water -3901	59.56			5210 202200		101000
		Spectrum - 3901			CC Accounting: 5210-	-430510-345		
		Spectrum						
		CC-776 08/31/26 Specturm -Sewer-3901	59.56			5310 202200		101000
		Spectrum - 3901			CC Accounting: 5310-	-430610-345		
		Spectrum						
		CC-776 08/31/26 Specturm-PD -7701	136.93			1000 202200		101000
		Spectrum - 7701			CC Accounting: 1000-	-420100-345		
		Spectrum						
		CC-776 08/31/26 Spectrum-Water -3801	46.95			5210 202200		101000
		Spectrum - 3801			CC Accounting: 5210-	-430510-345		
		Spectrum						

* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund Org Acct	Object Proj	Cash Account
		CC-776 08/31/26 Spectrum-Sewer -3801	46.95			5310 202200		101000
		Spectrum - 3801			CC Accounting: 5310-	-430610-345		
		Spectrum						
		CC-776 08/31/26 Spectrum -Admin-3701	58.38			1000 202200		101000
		Spectrum - 3701			CC Accounting: 1000-	-460445-345		
		Spectrum						
		CC-778 08/07/26 Amazon-2857879	102.20			1000 202200		101000
		Gloves			CC Accounting: 1000-	-420730-220		
		AMAZON						
		CC-778 08/06/26 Amazon-0840262	39.60			1000 202200		101000
		Adult Non-Rebreathers			CC Accounting: 1000-	-420730-220		
		AMAZON						
		CC-778 08/06/26 Amazon-3058617	72.27			1000 202200		101000
		Gauze & Splints			CC Accounting: 1000-	-420730-220		
		AMAZON						
		CC-780 08/25/26 AED Superstore - 869284	249.00			1000 202200		101000
		AED Superstore			CC Accounting: 1000-	-420730-220		
		CC-781 08/20/26 AED Superstore - 155848	198.99			1000 202200		101000
		AED Superstore			CC Accounting: 1000-	-420730-220		
		CC-782 08/31/26 HP - FD	8.50			1000 202200		101000
		HP			CC Accounting: 1000-	-420410-320		
		CC-782 08/31/26 HP - Court	8.49			1000 202200		101000
		HP			CC Accounting: 1000-	-410360-320		
		CC-783 08/06/26 Amazon-297456	104.86			1000 202200		101000
		Gloves			CC Accounting: 1000-	-420730-220		
		AMAZON						
		CC-783 08/06/26 Amazon-297456	-52.43			1000 202200		101000
		Refund			CC Accounting: 1000-	-420730-220		
		AMAZON						
		CC-783 08/06/26 Amazon-297456	-20.00			1000 202200		101000
		Refund			CC Accounting: 1000-	-420730-220		
		AMAZON						
		CC-784 08/25/26 AMAZON - 2679441	101.90			5310 202200		101000
		2-way radios			CC Accounting: 5310-	-430610-212		
		AMAZON						
		CC-784 08/25/26 AMAZON - 5487468	286.49			5310 202200		101000
		SCADA suppplies			CC Accounting: 5310-	-430610-212		
		AMAZON						
		CC-784 08/25/26 AMAZON - 8558608	622.82			5310 202200		101000
		SCADA Touch Screen			CC Accounting: 5310-	-430610-212		
		AMAZON						

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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object Proj	Cash Account
		*** Claim from another period (8/26) ****								
20607		1929 MISSOULA MOTOR PARTS CO.	160.40							
Supplies for Fire Dept and PW										
		960833 08/04/26 Mass Airflow Sensor	119.51			1000	420460	232		101000
		960833 08/04/26 Berryman Mass Airflow Sensor	10.83			1000	420460	232		101000
		960928 08/04/26 Mass Airflow Return	-119.51			1000	420460	232		101000
		960928 08/04/26 Mass Airflow Sensor	98.51			1000	420460	232		101000
		960928 08/04/26 Oil Pressure Switch	45.59			1000	420460	232		101000
		961064 08/05/26 Oil Pressure Switch Return	-45.59			1000	420460	232		101000
		961064 08/05/26 Engine Oil Switch	53.71			1000	420460	232		101000
		961451 08/06/26 Mass Airflow Return	-98.51			1000	420460	232		101000
		964797 08/23/26 Mass Airflow Sensor	85.53			1000	420460	232		101000
		962960 08/14/26 Nuts & Bolts	1.03			1000	430100	220		101000
		962960 08/14/26 Nuts & Bolts	4.65			5210	430510	220		101000
		962960 08/14/26 Nuts & Bolts	4.65			5310	430610	220		101000
		*** Claim from another period (8/26) ****								
20608	C	1696 First Call Computer Solutions,	666.33							
.GOV monthly charges for month of August 2026										
		114944 08/31/26 .GOV - ADMIN	115.88			1000	410550	331		101000
		114944 08/31/26 .GOV - PD	115.88			1000	420100	331		101000
		114944 08/31/26 .GOV - COURT	43.46			1000	410360	331		101000
		114944 08/31/26 .GOV - FD	72.43			1000	420410	331		101000
		114944 08/31/26 .GOV - WATER	72.43			5210	430510	331		101000
		114944 08/31/26 .GOV - SEWER	72.43			5310	430610	331		101000
		114944 08/31/26 .GOV - COUNCIL	115.88			1000	410100	331		101000
		114944 08/31/26 .GOV - MAYOR	28.97			1000	410200	331		101000
		114944 08/31/26 .GOV - AIRPORT	28.97			5610	430300	331		101000
		*** Claim from another period (8/26) ****								
20609	C	228 Norco, Inc.	53.32							
Cylinder Rental and O2 for the PW for August 2026										
		47778644 08/31/26 Cylinder Rental	10.66			1000	430200	220		101000
		47778644 08/31/26 Cylinder Rental	21.33			5210	430510	220		101000
		47778644 08/31/26 Cylinder Rental	21.33			5310	430610	220		101000
		*** Claim from another period (8/26) ****								
20610	C	2098 Kierra Smethers	2,237.00							
Prosecution work for the Town for the month of August 2026										
		26-08 08/31/26 Prosecution Services 13.2 hrs	1,980.00			1000	410364	352		101000
		26-08 08/31/26 Prosecution Paralegal 3.7 hrs	185.00			1000	410364	352		101000
		26-08 08/31/26 Travel	45.00			1000	410364	370		101000
		26-08 08/31/29 Supplies & Postage	27.00			1000	410364	352		101000

* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
		*** Claim from another period (8/26) ****									
20611	C	2017 Geosyntec Consulting dba	2,468.25								
		Form 606 change application support through approval from DNRC and On call water rights & supply support related to Well 1 DEQ compliance questions									
		IC16637 08/26/26 Water Rights	1,315.00			5210		430530	352		101000
		IC16406 08/31/26 Water Rights	1,153.25			5210		430530	352		101000
		*** Claim from another period (8/26) ****									
20612		23 VALLEY DRUG AND VARIETY	2.60								
		Mailing of Resolutions to Ravalli County									
		842446 08/26/26 Postage	2.60			1000		410550	311		101000
		*** Claim from another period (9/26) ****									
20613		285 BITTERROOT TREE SERVICE	1,237.00								
		Spray trees & bushes along main street, bike path and all parks									
		284036 09/01/26 Semi-annual tree spraying	1,237.00			1000		460437	350		101000
		*** Claim from another period (9/26) ****									
20614	C	1881 Civic Plus	606.38								
		Online Code Hosting from 10/1/2026 thru 9/30/2027									
		384295 09/30/26 Online Code Hosting-Admin	15.16			1000		410550	334		101000
		384295 09/30/26 Online Code Hosting-Court	15.16			1000		410360	334		101000
		384295 09/30/26 Online Code Hosting-PD	15.16			1000		420100	334		101000
		384295 09/30/26 Online Code Hosting-FD	15.16			1000		420410	334		101000
		384295 09/30/26 Online Code Hosting-PW Admin	30.32			1000		430100	334		101000
		384295 09/30/26 Online Code Hosting-Bldg	15.16			2394		420531	334		101000
		384295 09/30/26 Online Code Hosting-Water	242.55			5210		430510	334		101000
		384295 09/30/26 Online Code Hosting-Sewer	242.55			5310		430610	334		101000
		384295 09/30/26 Online Code Hosting-Airport	15.16			5610		430300	334		101000
		*** Claim from another period (8/26) ****									
20615		33 NORTHWESTERN ENERGY	20,823.06								
		Northwestern Energy for the town for the month of August 2026									
		08/31/26 721275-6 Geo Smith Lt Dist 3	279.46			2430		430263	340		101000
		GEO Smith Lighting District 3,Turner, Heritage & Valley View -16 lights									
		08/31/26 722451-2 206 Buck Adm 5%	14.25			1000		410550	340		101000
		Admin 5%									
		08/31/26 722451-2 - PD 15%	42.74			1000		420100	340		101000
		Police Dept 15%									
		08/31/26 7224512 - Court 2.5%	7.13			1000		410360	340		101000
		Court 2.5%									
		08/31/26 722451 - - Bldg - 5%	14.25			2394		420531	340		101000
		Bldg Dept 5%									
		08/31/26 722451-2 - Fire Dept 50%	142.51			1000		420421	340		101000
		Fire Dept 5%									
		08/31/26 722451-2 - Sewer 10%	28.50			5310		430610	340		101000
		Sewer 10%									
		08/31/26 722451-2 - Water 10%	28.50			5210		430510	340		101000
		Water 10%									

* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
		08/31/26 722451-2 - Airport 2.5%	7.13			5610		430300	340		101000
		Airport 2.5%									
		08/31/26 723606-0 Peterson Lt Dist 2	218.68			2420		430263	340		101000
		Peterson Lighting District 2, Peterson and Spring -8 lights									
		08/31/26 723607-8 Dayton Lt Dist 1	300.71			2410		430263	340		101000
		Dayton Lighint District 1, 7th, 8th & St Mary's Dr -11 lights									
		08/31/26 724186-2 Maplewood Cemetery	12.90			1000		430900	340		101000
		1 Yard Light									
		08/31/26 724187-0 Main St seasonal Lig	30.75			1000		430263	340		101000
		Plug on 3rd st, Xmas Lights & Farmers Market									
		08/31/26 724206-8 Orig Town Street Ligh	308.53			1000		430263	340		101000
		37 Street Lights									
		08/31/26 724207-6 ESH - 5th St. Lights	597.73			1000		430263	340		101000
		19 Lights on Main, Eastside Hwy to 5th St									
		08/31/26 724208-4 5th to Valley Vw Lt	56.84			1000		430263	340		101000
		5 Lights on Main St, 6th to Valley View									
		08/31/26 724209-2 Add'l Town lighting	231.71			1000		430263	340		101000
		26 Street Lights									
		08/31/26 724515-2 MBF H20 plant	75.65			5210		430520	340		101000
		1 yard light, Well House									
		08/31/26 724518-6 102 Main St pump #1	51.69			5210		430520	340		101000
		Pump House									
		08/31/26 724755-4 Riverside Cemetery IR	75.78			1000		430900	340		101000
		Riverside Cemetery Irrigation									
		08/31/26 724756-2 Maplewood Cemetery	107.31			1000		430900	340		101000
		Mapelwood Cemetery Irrigation									
		08/31/26 724942-8 Sewer lift station W.	29.68			5310		430620	340		101000
		Sewer Lift Station W Central									
		08/31/26 724944-4 WWTP	3,656.40			5310		430620	340		101000
		WWTP									
		08/31/26 724971-7 Truck garage	106.23			5210		430520	340		101000
		Truck Shop									
		08/31/26 725036-8 L&C Yard Light	12.90			1000		460430	340		101000
		L&C Park Entrance Light									
		08/31/26 725041-8 L&C Park 5hp IRR	116.94			1000		460430	340		101000
		L&C Irrigation									
		08/31/26 725042-6 L&C Park Event	22.05			1000		460430	340		101000
		Special Events plugs peremeter of field, S & W Fence									
		08/31/26 725084-8 L&C Park Rest/Field	762.94			1000		460430	340		101000
		3 Yard Lights along Rd to Plant -N.W.E does not maintain									
		08/31/26 782189-5 214 Buck Water 10%	5.35			5210		430520	340		101000
		Annex - Water									
		08/31/26 782189-5 Sewer 10%	5.35			5310		430620	340		101000
		Annex - Sewer									
		08/31/26 782189-5 Town Hall 40%	21.41			1000		411201	340		101000
		Annex - TH									

* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
		08/31/26 782189-5 - PD 40%	21.41			1000		420100	340		101000
		Annex - PD									
		08/31/26 1447753-3 3rd & Park Lt	16.30			1000		430263	340		101000
		1 Light on Corner of 3rd & Park									
		08/31/26 1538216-1-Airport-SRE 50%	55.94			5610		430300	340		101000
		421 Airport Rd SRE Bldg									
		08/31/26 1538216-1-Airport-SRE 50% FD	55.94			1000		420422	340		101000
		421 Airport Rd SRE Bldg									
		08/31/26 1685436-6 Crksde Mdws P1 LD4	297.85			2440		430263	340		101000
		Creekside Phase1 Lighting District 4, Birch Lane & Wilow Way 7 Lights									
		08/31/26 1685994-4 Crksde Mdws p2 LD4	163.21			2440		430263	340		101000
		Creekside Phase 2 Lighting District 4, Creekside Dr, Aspen Trail & Syrings St, 7 Lights									
		08/31/26 2057364-8 Pool	599.92			1000		460445	340		101000
		Pool									
		08/31/26 2079637-1 305 MBF Well Field	11,310.52			5210		430520	340		101000
		Silver Stone lane									
		08/31/26 2079645-4 346 MBF booster	153.54			5210		430520	340		101000
		Pump Station									
		08/31/26 3148944-6 Twin Creeks LD5	508.90			2450		430263	340		101000
		Twin Creek Phase 1 Lighting District 5, 9 Lights									
		08/31/26 3218493-9 223 Main Creamery	71.39			1000		460430	340		101000
		Creamery Park, 3 Lights									
		08/31/26 3672984-6 300 Main Outlet	22.64			1000		460430	340		101000
		Plug in behind Exit Realty									
		08/31/26 3672985-3 Stevensville Cutoff	22.05			1000		430263	340		101000
		Plug in for Cutoff road- not used									
		08/31/26 3691677-3 157 Sewer Rd - Water	19.52			5210		430520	340		101000
		Sewer Work Rd Old Depo / 3									
		08/31/26 3691677-3 Sewer 157 Sewer Work	19.52			5310		430620	340		101000
		Sewer Work Rd Old Depo / 3									
		08/31/26 3691677-3 Streets 157 Sewer Wo	19.52			1000		430200	340		101000
		Sewer Work Rd Old Depo / 3									
		08/31/26 3763580-2 Dickerson Park	8.43			1000		460430	340		101000
		1 light at 6th Street Park									
		08/31/26 3795194-4 208 Buck Fire Dept	84.46			1000		420421	340		101000
		Fire Department Addition									
		*** Claim from another period (8/26) ****									
20616		2006 RICOH	14.40								
		Printing charges for the month of August 2026									
		5073801302 08/31/26 Printing - Admin	1.80			1000		410550	320		101000
		5073801302 08/31/26 Printing - BLDG Dept	0.72			2394		420531	320		101000
		5073801302 08/31/26 Printing - Water	5.04			5210		430510	320		101000
		5073801302 08/31/26 Printing - Sewer	5.04			5310		430610	320		101000
		5073801302 08/31/26 Printing - Airport	0.36			5610		430300	320		101000

* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
		5073801302 08/31/26 Printing - PW Admin	1.44			1000		430100	320		101000
		*** Claim from another period (8/26) ****									
20617	E	1659 CHS Mountain West CO-OP	28.58								
Fuel for Town											
		183242 08/31/26 Fuel - PW	9.52			1000		430100	231		101000
		183242 08/31/26 Fuel - PW	9.53			5210		430510	231		101000
		183242 08/31/26 Fuel - PW	9.53			5310		430610	231		101000
		*** Claim from another period (8/26) ****									
20618	E	85 CENTURYLINK	77.28								
9846 - Phone/Internet for WWTP for Aug 22 to Sept 21 2026											
		9846-0826 08/31/26 Phone/Internet MBF	77.28			5210		430510	345		101000
540 Middle Burnt Fork Rd											
		*** Claim from another period (8/26) ****									
20619	E	85 CENTURYLINK	63.83								
5489 -Phone/Internet Well House August 22 - September 21 2026											
		5489-0826 08/31/26 Phone/Internet Well House	63.83			5210		430510	345		101000
		*** Claim from another period (8/26) ****									
20620		1598 Big Sky Kubota, LLC	59,428.34								
New Kubota 57 HP Diesel 4wd tractor mower with cab. $57,600 was the original grant from the FAA, the rest was the towns share.											
		081926 08/19/26 Mower for Airport	57,600.00*			5620		430300	940		101000
		081926 08/19/26 Mower for Airport	1,828.34*			5610		430300	940		101000
		*** Claim from another period (8/26) ****									
20621	C	1448 Bitter Root Laundry & Cleaners	65.60								
Rugs for the Pool											
		185789-00 08/17/26 Rugs for Pool	65.60			1000		460445	360		101000
		*** Claim from another period (8/26) ****									
20622	E	852 CENEX FLEETCARD	2,366.91								
Fuel for the Town											
		343994CL 08/31/26 Fuel FD	64.43			1000		420460	231		101000
		343994CL 08/31/26 Fuel FD	97.17			1000		420460	231		101000
		343994CL 08/31/26 Fuel FD	37.48			1000		420460	231		101000
		343994CL 08/31/26 Fuel FD	73.80			1000		420460	231		101000
		343994CL 08/31/26 Fuel FD	158.85			1000		420460	231		101000
		343994CL 08/31/26 Fuel FD	59.01			1000		420460	231		101000
		343994CL 08/31/26 Fuel - PD	240.92			1000		420100	231		101000
		343994CL 08/31/26 Fuel - PD	352.35			1000		420100	231		101000
		343994CL 08/31/26 Fuel - PD	309.09			1000		420100	231		101000
		343994CL 08/31/26 Fuel - PD	46.93			1000		420100	231		101000
		343994CL 08/31/26 Fuel - PW	308.96			1000		430100	231		101000
		343994CL 08/31/26 Fuel - PW	308.96			5210		430510	231		101000
		343994CL 08/31/26 Fuel - PW	308.96			5310		430610	231		101000

# of Claims 28 Total: 105,100.56

Total Electronic Claims 18,512.70 **Total Non-Electronic Claims 86,587.86**

For the Accounting Period: 10/26

Fund/Account	Amount
1000 GENERAL	
101000 Cash - Operating	15,761.56
2394 BUILDING CODE ENFORCEMENT	
101000 Cash - Operating	1,252.65
2410 DAYTON LIGHTING #1 DISTRICT 55	
101000 Cash - Operating	300.71
2420 PETERSON ADDN LIGHTING #2 DISTRICT 80	
101000 Cash - Operating	218.68
2430 GEO SMITH LIGHTING #3 DISTRICT 76	
101000 Cash - Operating	279.46
2440 CREEKSIDE LIGHTING #4 DISTRICT 77	
101000 Cash - Operating	461.06
2450 TWIN CREEKS LIGHTING #5 DISTRICT	
101000 Cash - Operating	508.90
5210 WATER	
101000 Cash - Operating	18,422.39
5310 SEWER	
101000 Cash - Operating	8,000.33
5610 AIRPORT	
101000 Cash - Operating	2,294.82
5620 AIRPORT PROJECT	
101000 Cash - Operating	57,600.00
Total:	**105,100.56**

For the Accounting Period: 10 / 26

ORDERED that the Director of Finance draw a check/warrant on the Town of Stevensville.

Melissa Bailey, Councilmember Talon Ross, Councilmember

Karen Wandler, Councilmember Wallace Smith, Councilmember

Jim Crews, Mayor

Date Approved____________________________

File Attachments for Item:

a. Airport

Stevensville Airport Manager's Report

September 2026

1. **Maintenance**
    - a) Mowing is winding down for the season. When the new tractor arrives, we will mow the entire facility and prep it for winter.
    - **b)** The storms over the long weekend tore apart one of our windsocks. A replacement has been ordered.
    - **c)** Over the next few weeks, the plow will be serviced and prepared for the winter.
    - **d)** A piece of replacement siding has been ordered to repair the damage at the SRE building
2. **CIP Projects**
    - **a)** The calibration issue with the new tank seems to be resolved. Using gauging paste has provided consistent, accurate measurements that are staying within an acceptable tolerance of our accounting.
    - **b)** Our Asphalt Rehabilitation project contractor will likely miss their opportunity to complete the project this season. Progress on submittals and completion of their contract has moved slowly.
3. **Fuel Sales**
    - **a)** August fuel sales fell significantly from July. This was largely a result of the wildfire smoke. August fuel sales totaled 2,669.32 gallons or $16,262.83.

File Attachments for Item:

b. Building Department

MONTHLY REPORT

Building Department

July 2026

Permits Issued

Building (6 permits)

1. NSFR ………………………………………………………………………………………………
2. New/Remodel Commercial Building ……………………………………………………………
3. Renovation/Remodel ………………………………………………………………………………
4. Demo re-roof, commercial/residential…………………………………………………………6

Electrical (4 permits)

1. NSFR ………………………………………………………………………………………………
2. New/Remodel Commercial Building …………………………………………………………… 2
3. Renovation/Remodel ……………………………………………………………………………… 2
4. Demo ………………………………………………………………………………………………

Mechanical (2 permits)

1. NSFR ………………………………………………………………………………………………
2. New/Remodel Commercial Building ……………………………………………………………2
3. Renovation/Remodel ………………………………………………………………………………
4. Demo ………………………………………………………………………………………………

Plumbing (3 permit)

1. NSFR ………………………………………………………………………………………………
2. New/Remodel Commercial Building ……………………………………………………………
3. Renovation/Remodel ……………………………………………………………………………… 3
4. Demo ………………………………………………………………………………………………

Total permits issued: 15 **Total fees collected:** **$1521.19**

Activities

1. Inspections and consultations.
2. Active clearing or archiving old and expired permits, depending on age of activity.
3. Implement uniform strategies to increase records retention and accessibility thereof.

Items of Interest

1. Continued exploration of best ways to universally digitize records and day-to-day functions to be accessible across pertinent staff for greater efficiency.

Prepared by Jenelle Berthoud, Town Clerk

File Attachments for Item:

c. Finance

TOWN OF STEVENSVILLE
Cash Report
For the Accounting Period: 8/26

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
1000 GENERAL						
101000 Cash - Operating	349,299.27	55,164.54	50.00	50,285.79	80,714.16	273,513.86
2250 PLANNING						
101000 Cash - Operating	9,413.10	15.00	0.00	0.00	0.00	9,428.10
2310 TAX INCREMENT FINANCE DISTRICT						
101000 Cash - Operating	379,991.48	1,286.03	0.00	0.00	0.00	381,277.51
2311 TARGETED ECONOMIC DEVELOPMENT DISTRICT						
101000 Cash - Operating	32,962.61	381.52	0.00	0.00	0.00	33,344.13
2394 BUILDING CODE ENFORCEMENT						
101000 Cash - Operating	23,365.40	1,501.19	0.00	272.94	10,029.96	14,563.69
2410 DAYTON LIGHTING #1 DISTRICT 55						
101000 Cash - Operating	1,067.07	0.00	0.00	0.00	300.71	766.36
2420 PETERSON ADDN LIGHTING #2 DISTRICT 80						
101000 Cash - Operating	765.59	0.00	0.00	0.00	218.68	546.91
2430 GEO SMITH LIGHTING #3 DISTRICT 76						
101000 Cash - Operating	1,226.74	37.92	0.00	0.00	279.46	985.20
2440 CREEKSIDE LIGHTING #4 DISTRICT 77						
101000 Cash - Operating	2,191.50	91.26	0.00	0.00	461.06	1,821.70
2450 TWIN CREEKS LIGHTING #5 DISTRICT						
101000 Cash - Operating	1,962.71	0.00	0.00	0.00	508.90	1,453.81
2810 POLICE TRAINING & PENSION						
101000 Cash - Operating	31,257.61	0.00	0.00	0.00	781.28	30,476.33
2820 GAS APPORTIONMENT TAX / BaRSAA						
101000 Cash - Operating	166,509.61	7,406.77	0.00	0.00	35,480.84	138,435.54
4001 SIDEWALK IMPROVEMENT						
101000 Cash - Operating	14,148.40	0.00	0.00	0.00	0.00	14,148.40
4002 FIRE ENGINE CAPITAL IMPROVEMENT						
101000 Cash - Operating	2,588.85	0.00	0.00	0.00	0.00	2,588.85
4006 Street Equipment Capital Asset						
101000 Cash - Operating	34,095.68	0.00	0.00	0.00	0.00	34,095.68
5210 WATER						
101000 Cash - Operating	694,679.09	95,059.66	66.00	15,401.33	128,074.50	646,328.92
102000 Cash - Restricted	7,584.00	0.00	0.00	0.00	0.00	7,584.00
102210 Bond & Interest	53,344.27	7,448.66	119.17	21.90	0.00	60,890.20
102220 Cash - Rest. Future Payment	91,008.00	0.00	0.00	0.00	0.00	91,008.00
102240 Cash - Rest. Replacement	169,000.00	0.00	0.00	0.00	0.00	169,000.00
Total Fund	**1,015,615.36**	**102,508.32**	**185.17**	**15,423.23**	**128,074.50**	**974,811.12**
5211 WATER CAPTIAL ASSET						
101000 Cash - Operating	989,446.58	18,351.10	277.29	45.00	0.00	1,008,029.97
5230 ARPA WATER LEAK REPAIR						
101000 Cash - Operating	193,199.59	0.00	0.00	0.00	174,615.24	18,584.35
5310 SEWER						
101000 Cash - Operating	185,551.67	39,126.16	349.64	15,090.89	119,361.77	90,574.81
102000 Cash - Restricted	316,062.00	0.00	0.00	0.00	0.00	316,062.00
102210 Bond & Interest	101,480.96	15,542.36	229.25	47.25	0.00	117,205.32
Total Fund	**603,094.63**	**54,668.52**	**578.89**	**15,138.14**	**119,361.77**	**523,842.13**

TOWN OF STEVENSVILLE
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 8 / 26

1000 GENERAL

Account	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Comm.
410000 General Government						
410100 Legislative Services	2,430.93	3,254.28	14,686.00	14,686.00	11,431.72	22%
410200 Executive Services	889.31	1,547.78	7,553.00	7,553.00	6,005.22	20%
410360 City Court	7,442.76	13,585.69	79,545.00	79,545.00	65,959.31	17%
410364 Prosecution Services	2,237.00	4,397.00	33,220.00	33,220.00	28,823.00	13%
410530 Audit Services	0.00	0.00	18,000.00	18,000.00	18,000.00	0%
410550 Adminstration	15,432.51	24,831.77	119,840.00	119,840.00	95,008.23	21%
410600 Elections	0.00	0.00	1,800.00	1,800.00	1,800.00	0%
411100 Legal Services	0.00	2,347.20	25,220.00	25,220.00	22,872.80	9%
411201 Town Hall/Annex Building	21.41	1,068.05	8,551.00	8,551.00	7,482.95	12%
Account Group Total:	**28,453.92**	**51,031.77**	**308,415.00**	**308,415.00**	**257,383.23**	**17%**
420000 Public Safety Pension Expense						
420100 Law Enforcement Services	44,251.49	67,659.82	425,584.00	425,584.00	357,924.18	16%
420410 Fire Department - Administration	5,974.68	9,959.89	73,689.00	73,689.00	63,729.11	14%
420421 Fire Department - Facilities Station	2,726.97	2,962.44	7,200.00	7,200.00	4,237.56	41%
420422 Fire Department - Facilities Station	55.94	99.57	1,200.00	1,200.00	1,100.43	8%
420460 Fire Department - Suppression	1,830.31	3,985.22	28,100.00	28,100.00	24,114.78	14%
420730 Emergency Medical Services	753.40	905.84	6,000.00	6,000.00	5,094.16	15%
Account Group Total:	**55,592.79**	**85,572.78**	**541,773.00**	**541,773.00**	**456,200.22**	**16%**
430000 Public Works/Airport Admin						
430100 Public Works Administration	4,382.24	7,916.95	85,363.00	85,363.00	77,446.05	9%
430200 Road & Street Services	214.46	1,042.62	9,600.00	9,600.00	8,557.38	11%
430263 Street Lighting	1,263.91	2,527.94	14,000.00	14,000.00	11,472.06	18%
430900 Cemetery Services	251.15	1,114.36	6,420.00	6,420.00	5,305.64	17%
Account Group Total:	**6,111.76**	**12,601.87**	**115,383.00**	**115,383.00**	**102,781.13**	**11%**
460000 Culture and Recreation						
460430 Parks	6,910.61	12,340.79	21,944.00	21,944.00	9,603.21	56%
460437 Forestry and Nursery	0.00	0.00	17,650.00	17,650.00	17,650.00	0%
460445 Swimming Pool / Aquatics	17,942.33	33,379.26	70,115.00	70,115.00	36,735.74	48%
460446 Splash Pad	42.44	124.94	3,800.00	3,800.00	3,675.06	3%
Account Group Total:	**24,895.38**	**45,844.99**	**113,509.00**	**113,509.00**	**67,664.01**	**40%**
520000 Other Financing Uses						
521000 Interfund Operating Transfers Out	0.00	0.00	42,411.00	42,411.00	42,411.00	0%
Account Group Total:	**0.00**	**0.00**	**42,411.00**	**42,411.00**	**42,411.00**	**0%**
Fund Total:	**115,053.85**	**195,051.41**	**1,121,491.00**	**1,121,491.00**	**926,439.59**	**17%**
Grand Total:	**115,053.85**	**195,051.41**	**1,121,491.00**	**1,121,491.00**	**926,439.59**	**17%**

TOWN OF STEVENSVILLE
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 8 / 26

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Comm.
2310 TAX INCREMENT FINANCE DISTRICT	0.00	0.00	363,948.00	363,948.00	363,948.00	0%
2311 TARGETED ECONOMIC DEVELOPMENT	0.00	0.00	40,374.00	40,374.00	40,374.00	0%
2394 BUILDING CODE ENFORCEMENT	1,903.76	12,675.43	48,784.00	48,784.00	36,108.57	26%
2410 DAYTON LIGHTING #1 DISTRICT 55	300.71	601.42	3,775.00	3,775.00	3,173.58	16%
2420 PETERSON ADDN LIGHTING #2 DISTRICT	218.68	437.36	2,746.00	2,746.00	2,308.64	16%
2430 GEO SMITH LIGHTING #3 DISTRICT 76	279.46	558.92	3,496.00	3,496.00	2,937.08	16%
2440 CREEKSIDE LIGHTING #4 DISTRICT 77	461.06	922.12	5,625.00	5,625.00	4,702.88	16%
2450 TWIN CREEKS LIGHTING #5 DISTRICT	508.90	1,017.80	6,440.00	6,440.00	5,422.20	16%
2810 POLICE TRAINING & PENSION	0.00	0.00	7,950.00	7,950.00	7,950.00	0%
2820 GAS APPORTIONMENT TAX / BaRSAA	35,480.84	37,615.84	55,635.00	55,635.00	18,019.16	68%
4006 Street Equipment Capital Asset	0.00	0.00	40,000.00	40,000.00	40,000.00	0%
5210 WATER	136,840.88	201,760.26	732,156.00	732,156.00	530,395.74	28%
5211 WATER CAPTIAL ASSET	0.00	0.00	200,000.00	200,000.00	200,000.00	0%
5230 ARPA WATER LEAK REPAIR	173,080.74	174,615.24	161,189.00	161,189.00	-13,426.24	108%
5310 SEWER	131,991.67	206,183.69	768,266.00	768,266.00	562,082.31	27%
5311 SEWER CAPITAL ASSET	0.00	1,650.28	280,000.00	280,000.00	278,349.72	1%
5610 AIRPORT	33,857.03	45,159.43	141,149.00	141,149.00	95,989.57	32%
5620 AIRPORT PROJECT	57,600.00	57,600.00	432,787.00	432,787.00	375,187.00	13%
7120 FIREMEN'S DISABILITY	0.00	0.00	7,078.00	7,078.00	7,078.00	0%
Grand Total:	**572,523.73**	**740,797.79**	**3,301,398.00**	**3,301,398.00**	**2,560,600.21**	**22%**

Reconciliation for Bank Account All Bank Accounts -

Reconciliation Period 7/26

Account #
Cash Account 101000 - Cash - Operating
Cash Account 101010 - Cash - Investment / Savings Account
Cash Account 101020 - Cash - Airport Savings #660024684
Cash Account 101104 - CD's - Airport - Farmers
Cash Account 102000 - Cash - Restricted
Cash Account 102110 - Cash - Rest. Construction
Cash Account 102210 - Bond & Interest
Cash Account 102220 - Cash - Rest. Future Payment
Cash Account 102240 - Cash - Rest. Replacement /depreciation

Balance from Bank Statement	4,628,768.00
Deposits in Transit	9,995.13
Outstanding Checks	-2,587.00
Other Cash Items	8,024.15
OS Payroll Liabilities	-8,007.31
Adjusted Bank Balance	4,636,192.97
General Ledger Balance	4,636,192.97
Manual Adjustments to bank balance	0.00
Difference	0.00
Total checks and other credit items cleared:	451,071.06
Total deposits and other debit items cleared:	546,119.92

Notes:

Reconciliation for Bank Account All Bank Accounts -

Reconciliation Period 8/26

Account #
Cash Account 101000 - Cash - Operating
Cash Account 101010 - Cash - Investment / Savings Account
Cash Account 101020 - Cash - Airport Savings #660024684
Cash Account 101104 - CD's - Airport - Farmers
Cash Account 102000 - Cash - Restricted
Cash Account 102110 - Cash - Rest. Construction
Cash Account 102210 - Bond & Interest
Cash Account 102220 - Cash - Rest. Future Payment
Cash Account 102240 - Cash - Rest. Replacement /depreciation

Balance from Bank Statement	4,470,297.98
Deposits in Transit	29,092.85
Outstanding Checks	-179,125.55
Other Cash Items	6,571.05
OS Payroll Liabilities	-9,401.80
Adjusted Bank Balance	4,317,434.53
General Ledger Balance	4,317,434.53
Manual Adjustments to bank balance	0.00
Difference	0.00
Total checks and other credit items cleared:	488,046.17
Total deposits and other debit items cleared:	329,576.15

File Attachments for Item:

d. Fire Department

Stevensville Fire Department

206 Buck Street

Activity Report – August 2026

Calls for the Month of August: 74

Calls for Stevensville Town: 35
Calls for Stevensville Rural: 35
Mutual Aid: 4

Medical Response: 54
Fire Calls: 16
Motor Vehicle Crash: 4
Total Calls: 74
Missed calls: 8

Calls for the Year to Date: 505

Calls for Stevensville Town: 225
Calls for Stevensville Rural: 266
Mutual Aid: 14

Medical Response: 383
Fire Calls: 84
Motor Vehicle Crash: 38
Total Calls: 505
Missed calls: 49

File Attachments for Item:

e. Police Department

Stevensville Police Department Monthly Activity Report 2026

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
CALLS FOR SERVICE	77	49	77	76	109	97	105	92				
ARRESTS ADULT/JUV	0	4	3	1	2	2	1	3				
TRAFFIC CITATIONS	14	7	7	2	10	12	8	10				
TRAFFIC STOPS	18	9	5	7	20	25	28	30				
TRAFFIC ACCIDENTS	5	4	3	2	4	5	3	3				
VEH TOWS	1	1	0	1	1	0	0	1				
HOMICIDES	0	0	0	0	0	0	0	0				
ROBBERIES	0	0	0	0	0	0	0	0				
BURGLARIES	0	0	0	0	0	0	0	0				
THEFTS	2	1	5	8	0	0	0	3				
ASSAULTS OR PFMA	0	1	2	0	1	0	0	0				
SEX CRIMES	0	0	1	3	2	0	0	0				
FRAUD CRIMES	1	0	1	2	0	2	1	2				
CRIMINAL MISCHIEF	1	0	0	1	0	0	0	1				
PRIVACY COMMUNICAT	1	0	0	1	0	0	0	0				
THREATS OR INTIMIDATION	1	2	9	1	1	3	0	2				
SUSPICIOUS ACTIVITY	3	1	1	6	3	5	7	2				
DISTURBANCE	1	0	3	1	1	0	2	1				
UNATTENDED DEATHS	0	0	0	2	0	0	1	1				
WELFARE CHECKS	3	4	2	3	2	7	0	5				
LOST/FOUND PROPERTY	0	1	1	0	3	1	5	8				
BURG ALARMS 911 HANGUPS	0	1	2	2	4	5	3	5				
VICTIM NOTIFICATION	0	0	1	0	0	0	0	1				
Public Assist	0	8	3	10	8	15	10	7				

File Attachments for Item:

f. Public Works

TOWN OF STEVENSVILLE
PUBLIC WORKS ACTIVITY REPORT
AUGUST 2026

Department Staffing and Recruiting

- Public Works Assistant Opening
    - Reviewing resumes

Repairs & Maintenance

- Initiated weekly line cleaning program for high-priority sewer mains
- Repaired the plumbing on two sodium hypochlorite (chlorine) containers
- Repaired and plumbed a secondary chlorine injection pump which is used as a back-up for disinfection
- Repaired leaking water backflow devices in the Headworks Wastewater Treatment Plant
- Repaired gauge on an influent pump in the Headworks Wastewater Treatment Plant which brought a pump back online
- Worked with HDR Engineering to improve SCADA communication
- Ordered 30 cellular meters for new housing development (Twin Creeks)

After-hours On-Call Responses

- Responded to sewer lift station call on 8/22 – pump failures and high wet well alarm. Brought system back online. Secondary pump currently not working; working on resolution.

File Attachments for Item:

a. Mary L. Henne

Rec 7/6/26

6/30/26

Honorable Jim Crews, Mayor
and City Council Members
206 Buck Street
PO Box 30
Stevensville, MT 59870

Dear Mayor and City Council Members,

Enclosed is a 2-page Voter Registration form that can be photocopied and given to adults 18 years and older so they can register to vote in Montana elections, including the November 3, 2026, midterm election.

Online registration is also available at VOTEMT.gov.

Remember, our votes are our voices!

Thank you.

Sincerely,
Mary L. Henne
3100 S. Washburn #32
Missoula, MT 59801

Montana Voter Registration Application

Please type or print clearly using black or blue ink. Fields marked with an asterisk (*) are required.
If you do not provide all the required information, your application to register to vote will not be complete.

Check all that apply: ☐ New Registration ☐ Name Change ☐ Address Change ☐ Signature Update ☐ Other

SECTION 1: ELIGIBILITY REQUIREMENTS

Are you a citizen of the United States? (Citizenship may be verified.)*	☐ Yes	☐ No
Will you be at least 18 years of age on or before the next election?*	☐ Yes	☐ No
Will you be a Montana resident for at least 30 days before the next election?*	☐ Yes	☐ No

If you checked "No" in response to any of these questions, you do not meet the eligibility requirements to vote.

SECTION 2: APPLICANT AND IDENTIFICATION INFORMATION

Name*: ____

Last Name* First Name* Middle Name/Initial Suffix

Date of Birth*: ____/____/____ Phone (Recommended): ______________ Email (Recommended): ______________

Month Day Year

Select one of the following identification (ID) options and provide the required information*:

☐ I have a Montana driver's license # and it is: ______________________________

☐ I do not have a Montana driver's license. The last 4 digits of my Social Security Number (SSN) are: ______________

☐ I do not have a Montana driver's license or a Social Security Number. I have presented an original or enclosed a copy of a current and valid photo ID (including but not limited to, Tribal ID, Military ID, or school district or post secondary education photo ID) that shows my name OR an alternative form of identification that shows my name and current address (e.g. paycheck stub; utility bill; bank statement; or government document).

____

*Montana Residential Address** *City* *County* *Zip Code*

____

Mailing Address (if different than residential) *City* *State* *Zip Code*

If Applicable:

☐ Military Domestic (or military spouse or dependent) only if on active duty and will be absent from place of registration
☐ Military Overseas (or overseas military spouse or dependent)
☐ U.S. Citizen Overseas

SECTION 3: PREVIOUS REGISTRATION INFORMATION (Will be used to provide cancellation information to former jurisdiction)
REQUIRED IF NAME CHANGED OR IF PREVIOUSLY REGISTERED TO VOTE IN ANOTHER MONTANA COUNTY OR IN ANOTHER STATE

Previous Registration Name: ______________________________

____

Address of previous registration *City* *State* *Zip Code*

SECTION 4: ABSENTEE BALLOT INFORMATION

☐ I request an absentee ballot to be mailed to me for ALL elections in which I am eligible to vote as long as I reside at the address listed on this application.

If your mailing address changes during certain times of the year, please update the seasonal mailing address information or contact your county election office. Seasonal mailing address for the period of: ____/____/____ through ____/____/____

Month Day Year Month Day Year

____

Seasonal Mailing Address (if applicable) *City* *State* *Zip Code*

Does your seasonal mailing address occur annually? ☐ Y ☐ N

SECTION 5: AFFIRMATION

☐ ***I affirm*** **under penalty of perjury that the information on this application is true and correct, and that I am not serving a felony conviction in a penal institution nor have been found to be of unsound mind by a court. I understand that if I have provided false information on this application, I may be subject to a fine, imprisonment, or both, under federal and/or state law.**

Signature*: ______________________________ Date*: ______________

THE AFFIRMATION ON THIS APPLICATION FOR VOTER REGISTRATION MUST BE SIGNED BY THE APPLICANT – FAILURE TO DO SO WILL PREVENT APPLICATION FROM BEING PRO

ubmit the completed form to your Local County Elections Office. Contact information is attached and can also be found at VoteMT.gov 2025-

County Election Office Address Information

	COUNTY	MAILING ADDRESS	CITY/STATE/ZIP
1	Beaverhead	2 S Pacific St No 3	Dillon MT 59725
2	Bighorn	PO Box 908	Hardin MT 59034
3	Blaine	420 Ohio St. N #278	Chinook MT 59523
4	Broadwater	515 Broadway St	Townsend MT 59644
5	Carbon	PO Box 887	Red Lodge MT 59068
6	Carter	Box 315	Ekalaka MT 59324
7	Cascade	Box 2305	Great Falls MT 59403
8	Chouteau	Box 459	Fort Benton MT 59442
9	Custer	1010 Main St Ste 17	Miles City MT 59301
10	Daniels	Box 247	Scobey MT 59263
11	Dawson	207 West Bell	Glendive MT 59330
12	Deer Lodge	800 Main	Anaconda MT 59711
13	Fallon	Box 846	Baker MT 59313
14	Fergus	712 W Main Ste 204	Lewistown MT 59457
15	Flathead	290 B North Main	Kalispell MT 59901
16	Gallatin	311 W Main Rm 210	Bozeman MT 59715
17	Garfield	PO Box 7	Jordan MT 59337
18	Glacier	512 E Main	Cut Bank MT 59427
19	Golden Valley	PO Box 10	Ryegate MT 59074
20	Granite	Box 925	Phillipsburg MT 59858
21	Hill	315 4th St	Havre MT 59501
22	Jefferson	Box H	Boulder MT 59632
23	Judith Basin	Box 427	Stanford MT 59479
24	Lake	500 1st St. E	Polson MT 59860
25	Lewis & Clark	316 N Park Ave Rm 168	Helena MT 59623
26	Liberty	Box 459	Chester MT 59522
27	Lincoln	418 Mineral Ave	Libby MT 59923
28	Madison	Box 366	Virginia City MT 59755
29	McCone	Box 199	Circle MT 59215
30	Meagher	Box 309	White Sulphur Springs MT 59645
31	Mineral	Box 550	Superior MT 59872
32	Missoula	140 N Russell St	Missoula MT 59801
33	Musselshell	506 Main	Roundup Mt 59072
34	Park	414 E Callender St	Livingston MT 59047
35	Petroleum	Box 226	Winnett MT 59087
36	Phillips	Box 360	Malta MT 59538
37	Pondera	20 4th Ave SW	Conrad MT 59425
38	Powder River	Box 200	Broadus MT 59317
39	Powell	409 Missouri	Deer Lodge MT 59722
40	Prairie	Box 125	Terry MT 59349
41	Ravalli	215 S 4th St Ste C	Hamilton MT 59840
42	Richland	201 W Main	Sidney MT 59270
43	Roosevelt	400 2nd Ave S	Wolf Point MT 59201
44	Rosebud	Box 47	Forsyth MT 59327
45	Sanders	Box 519	Thompson Falls MT 59873
46	Sheridan	100 W Laurel Ave	Plentywood MT 59254
47	Silver Bow	155 W Granite Rm 208	Butte MT 59701
48	Stillwater	Box 149	Columbus MT 59019
49	Sweet Grass	Box 888	Big Timber MT 59011
50	Teton	Box 610	Choteau MT 59422
51	Toole	226 1st St S	Shelby MT 59474
52	Treasure	Box 392	Hysham MT 59038
53	Valley	501 Court Sq Box 2	Glasgow MT 59230
54	Wheatland	Box 1903	Harlowton MT 59036
55	Wibaux	PO Box 199	Wibaux MT 59353
56	Yellowstone	Box 35002	Billings MT 59107

File Attachments for Item:

b. Jason Garwood, Helena ADO

U.S. Department
of Transportation
**Federal Aviation
Administration**

Northwest Mountain Region
Colorado · Idaho · Montana · Oregon · Utah
Washington · Wyoming

Helena Airports District Office
2800 Skyway Dr. Ste E.
Helena, MT 59602

August 25, 2026

The Honorable Jim Crews, Mayor
Town of Stevensville
PO Box 30
Stevensville, MT 59870

Grant Closeout Letter
AIP: 3-30-0044-021-2022
Stevensville Airport
Stevensville, Montana
Grant Closeout Date: 08/25/2026
Grant Review Case Number: ANM-26-2112
Final grant amount: $292,500

Dear Mayor Crews:

This notice of grant closeout is based on the following conditions having been met: (1) all work included in the project description has been satisfactorily completed, (2) there are no outstanding grant special conditions, (3) all project costs reimbursed by FAA under this grant have been determined to be reasonable, eligible and allowable, and (4) the sponsor has complied with all terms and conditions of the grant agreement.

Final payment has been made and all administrative requirements are satisfied. A final cost review of the grant has been completed and the final costs were determined to be reasonable and justified. There are no differences in the amount of funds requested by the sponsor and the amounts paid out. If an audit reveals any issues, this grant will be re-opened until the outstanding issues have been resolved.

Please be advised that in accordance with 2 CFR 200.333, you are required to retain all supporting project documentation for a minimum period of three years from the date of the final request for reimbursement. Because most grant obligations extend beyond three years, we strongly encourage you to retain grant documentation for the life of the grant obligations.

Sincerely,

Jason Garwood

Jason Garwood, Manager
Helena ADO

Cc: via email
Brian Germane, Airport Manager
Tyler Reed, Morrison Maierle, Inc.
Montana Aeronautics Division

File Attachments for Item:

a. Discussion/Decision: Approval of Stevensville Harvest Valley Farmers Market for 09/19/2026

Town of STEVENSVILLE Montana

Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	Jess Bundren
Second Person Submitting the Agenda Item:	
Submitter Title:	Stevensville Harvest Valley Farmers Market
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	09/10/2026
Agenda Topic:	Discussion/Decision: Approval of Stevensville Harvest Valley Farmers Market for 09/19/2026
Backup Documents Attached?	Yes
If no, why not?	
Approved/Disapproved?	Approved
If Approved, Meeting Date for Consideration:	09/10/2026
Notes:	

Town of Stevensville Application for a Special Event Permit

Received Date ___-___-___ Time _______ Received by __________________________________

Permit request must be submitted at least 14 days prior to the event

Name of Organization Stevensville Harvest Valley Farmers Market

Address 905 Middle Burnt Fork Rd
Town/City Stevensville State MT Zip Code 59870
Responsible Person (Print Name) Jess Bundren
Address 905 Middle Burnt Fork Rd

Town/City Stevensville State MT Zip Code 59870

Phone Number (406) 207-9425 Alternate Phone Number __________________
Email Address SteviHVFM@gmail.com
Website if applicable https://SteviHVFM.square.site
Single Event Date 09 – 19 - 2026 * Is this a multiple day event Yes X No ___
*If multiple days are requested, attach additional sheets with a schedule. If the event is an ongoing/**recurring event**, the permit must be renewed every two weeks and subject to approval of the Town Council. § 22.315 (b) SMC. -

Start time 7 A.M. End Time 3 P.M. (if necessary, attach an additional schedule)

Location Requested (please select one)

Lewis & Clark Park **Veterans Park** **Father Ravalli Park** **Creamery Park**

River Park **Tad Lange Park** **Dickerson Park** **Other** West Third Street between Main & Buck

Estimated number of people per day 200-400. Estimated Total Number Per Event 200-400

Alcohol Use? Yes ___ No X If yes please attach Alcohol Use Request Form

Highway or Street Closure? Yes X No ___

If you need to close a town street, who will perform the closure?

Event Staff X Town of Stevensville Public Works Department ___ If the Town's personnel are used to close a town street there is a $25 per day charge per block or street closure.

Number of days assistance is required? 0 x $25=______

Request for bonfire Yes ___ No X If yes, please attach a Town of Stevensville Burn Permit

Bonfire Permit Request Attached? Yes___ No___

Is a highway to be closed? Yes___ No _X_ If yes, please apply for your MDOT Permit as soon as this event permit is approved, supply a copy of the approved Highway Closure Permit to the Clerk when received. Acknowledgement-Initials _______ Date ___-___-___

Is overnight camping requested? Yes ___ No _X_

If yes, please state the location camping is desired _N/A________________________________

If camping, who will supply temporary toilet and hygiene facilities?

____N/A____

Do you have insurance? Yes_X_ No ___ Insurance On File Yes_X_ No ___

If Yes, please attach proof of insurance for $750,000 per claimant and $1.5 Million pursuant to Montana Statute § 2-9-108 MCA for the duration of your event.

Is the Town of Stevensville name co-insured? Yes _X_ No ___

Copy of Certificate of insurance attached? Yes _X_ No ___

Wiil Security be required? Yes ___ No _X_

If yes, please describe your security plan and provide your security organization information. Attach security plan and contact numbers.

____

If the requesting entity requires the town police department to provide security, the cost will be determined by the Finance Officer w/consultation with the Chief of Police and the Town Clerk.

Finance Officer Cost Estimate ______________________

Plans for Clean Up _Each vendor is required to pack in and pack out. Market members will do a final walkthrough at the end of the day for any necessary cleanup (3PM).

Do you need electricity for this event Yes _X_ No ___ If yes, there is a nominal fee of $20 per panel per day. (Fee Waived and Good Faith Metering and Reimbursement)

All fees listed within this Special Event Permit Request have been reviewed, approved and adopted by the Stevensville Town Council via Resolution 540A passed and adopted at a regularly scheduled meeting on the 12th day of February 2026.

Town of Stevensville Application for a Special Event Permit

To be completed by Town of Stevensville Staff

If the total attendance will be greater than 1000 people, the Town Council must approve this permit. § 22.315 (a) SMC.

Council Approval Required by number of attendees? **Yes ___ No ___**

Number of days for electrical hookup - # of Days ____ x $20 = _____ (Note 1)
(Fee Waived and Good Faith Metering and Reimbursement)

Multiple electrical hookups ____ x $20/day x # of Days ___ =- _____

Special Event Fee $125 _____

Special Event Fee (reoccurring event) $15 every two weeks _____ (Note 2)

Road Closure (Note 3) $25/day Number of days x $25= _____

Bonfire $50 Number of days x $50= _____

Alcohol fee $200 Alcohol Fee _____

Pavillion Rental $40 _____

Stage Set up/Moving Fee $100 (Civic Club is Exempt) _____

Deposit (Applicable to alcohol events only) _____

Total event fee _____

Reviewed and approved by the Stevensville Police Department

_______________________Title __________Date___-___-___

Reviewed and approved by the Stevensville Fire Department

_______________________Title __________Date___-___-___

Reviewed and approved b the Stevensville Public Works Supervisor (or designee)

_______________________Title __________Date___-___-___

Alcohol Use Request Form approved by Town Council?

Council Meeting Date ___-___-___ Approved Yes___ No___

Road Closure and Traffic Control approved?

Council Meeting Date ___-___-___ Approved Yes___ No___

Note 1-If portable power meters are available, actual usage fees may be determined vs a daily fee. Fee may be waived by the Town Council.

Note 2-Renewal requests must be submitted in a timely manner to schedule the renewal request within the required public notice timeframe and per Town Council Rules. Consult with the Clerk for Agenda Item Request Submittals. Fee may be waived by the Town Council.

Note 3-Fee is only applicable if town staff are used when closing a road or street.

All fees listed within this Special Event Permit Request have been reviewed, approved and adopted by the Stevensville Town Council via Resolution 540A passed and adopted at a regularly scheduled meeting on the 12th day of February 2026.

Special Event Permit reviewed and approved by the Stevensville Town Council

Town of Stevensville Application for a Special Event Permit

Meeting Date ___-___-___ Approved Yes___ No___

Approved by the Mayor Yes___ No___

____Date___-___-___

Permit Issued by the Stevensville Town Clerk

Signed ____________________________________Date ___-___-___

If Disapproved, attach details regarding the reason(s) for disapproval

Deposit Refunded when approved by Public Works Inspection

Public works inspection Satisfactory ___ Unsatisfactory ___

Inspection by ______________________ Date ___-___-___

Deposit refund authorized by the Town Council less actual power usage per portable KWh meter assessment on Date___-___-___

Deposit refunded on ___-___-___ Check Number ____________

Highway Closure please attach the Montana Department of Transportation Road Closure Permit when received by MDOT. Permit Number ____

Clerks Initial when received _______________

All fees listed within this Special Event Permit Request have been reviewed, approved and adopted by the Stevensville Town Council via Resolution 540A passed and adopted at a regularly scheduled meeting on the 12th day of February 2026.

Received Date ___-___-___ Time _______ Received by ___________________________________

File Attachments for Item:

b. Discussion/Decision: Special Event Permit for Stevensville Civic Club Trunk or Treat

Town of STEVENSVILLE Montana

Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	Eli Madero
Second Person Submitting the Agenda Item:	
Submitter Title:	Stevensville Civic Club President
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	09/10/2026
Agenda Topic:	Discussion/Decision: Special Event Permit for Stevensville Civic Club Trunk or Treat
Backup Documents Attached?	Yes
If no, why not?	
Approved/Disapproved?	Approved
If Approved, Meeting Date for Consideration:	09/10/2026
Notes:	

Town of Stevensville Application for a Special Event Permit

Received Date 9-22-26 Time email Received by [signature]

Permit request must be submitted at least 14 days prior to the event

Name of Organization STEVENSVILLE CIVIC CLUB

Address PO Box 676

Town/City STEVENSVILLE State MT Zip Code 59870

Responsible Person (Print Name) ELI MADERO

Address 664 Shadow Dancer WAy

Town/City STEVENSVILLE State MT Zip Code 59870

Phone Number 626-252-3493 Alternate Phone Number

Email Address president@stevensvillecivicclub.com

Website if applicable WWW.STEVENSVILLECIVICCLUB.COM

Single Event Date 10-31-2026* Is this a multiple day event Yes ___ No ✓

Trunk or Treat

*If multiple days are requested, attach additional sheets with a schedule. If the event is an ongoing/recurring event, the permit must be renewed every two weeks and subject to approval of the Town Council. § 22.315 (b) SMC

Start time 4:00 PM End Time 8:00 PM (if necessary, attach an additional schedule)

Location Requested (please select one)

Lewis & Clark Park   Veterans Park   Father Ravalli Park   Creamery Park

River Park   Tad Lange Park   Dickerson Park   Other MAIN ST. AND 3 RD ST.

W 3rd – Buck
E 3rd – Church

Estimated number of people per day UNKNOWN Estimated Total Number Per Event ______

Alcohol Use? Yes ___ No ✓ If yes please attach Alcohol Use Request Form

Highway or Street Closure? Yes ✓ No ___

If you need to close a town street, who will perform the closure?

Event Staff ✓ Town of Stevensville Public Works Department ___ If the Town's personnel are used to close a town street there is a $25 per day charge per block or street closure.

Number of days assistance is required? ______ x $25= ______

Request for bonfire Yes ___ No X If yes, please attach a Town of Stevensville Burn Permit

Bonfire Permit Request Attached? Yes___ No___

Is a highway to be closed? Yes___ No ✓ If yes, please apply for your MDOT Permit as soon as this event permit is approved, supply a copy of the approved Highway Closure Permit to the Clerk when received. Acknowledgement-Initials _______ Date ___-___-___

Is overnight camping requested? Yes ___ No ✓

If yes, please state the location camping is desired ______________________________

If camping, who will supply temporary toilet and hygiene facilities?

____

Do you have Insurance? Yes ✓ No ___ Insurance On File Yes ✓ No ___

If Yes, please attach proof of insurance for $750,000 per claimant and $1.5 Million pursuant to Montana Statute § 2-9-108 MCA for the duration of your event.

Is the Town of Stevensville name co-insured? Yes ✓ No ___

Copy of Certificate of Insurance attached? Yes ___ No ✓

Will Security be required? Yes ___ No ✓

If yes, please describe your security plan and provide your security organization information. Attach security plan and contact numbers.

____

If the requesting entity requires the town police department to provide security, the cost will be determined by the Finance Officer w/consultation with the Chief of Police and the Town Clerk.

Finance Officer Cost Estimate ____ ______________

Plans for Clean Up We will be providing additional garbage cans and will pick up any left over garbage

Do you need electricity for this event Yes ✓ No ___ If yes, there is a nominal fee of $20 per panel per day.

All fees listed within this Special Event Permit Request have been reviewed, approved and adopted by the Stevensville Town Council via Resolution 540A passed and adopted at a regularly scheduled meeting on the 12th day of February 2026.

To be completed by Town of Stevensville Staff

If the total attendance will be greater than 1000 people, the Town Council must approve this permit. § 22.315 (a) SMC.

Council Approval Required by number of attendees? Yes ___ No ___

Number of days for electrical hookup - # of Days _1_ x $20 = $20 (Note 1)

Multiple electrical hookups ____ x $20/day x # of Days ___ =- ____

Special Event Fee $125 12500

Special Event Fee (reoccurring event) $15 every two weeks ____ (Note 2)

Road Closure (Note 3) $25/day Number of days x $25= 2500

Bonfire $50 Number of days x $50= ____

Alcohol fee $200 Alcohol Fee ____

Pavillion Rental $40 ____

Stage Set up/Moving Fee $100 (Civic Club is Exempt) ____

Deposit (Applicable to alcohol events only) ___

Total event fee ____

Reviewed and approved by the Stevensville Police Department Volunteers to work Cross Walk

Chief John Be[illegible] Title Chief Date 9-3-26

Reviewed and approved by the Stevensville Fire Department

[illegible] Title [illegible] Date 9-3-26

Reviewed and approved b the Stevensville Public Works Supervisor (or designee)

[illegible] Title Public Works Date 9-8-26

Alcohol Use Request Form approved by Town Council?

Council Meeting Date ___-___-___ Approved Yes___ No___

Road Closure and Traffic Control approved?

Council Meeting Date ___-___-___ Approved Yes___ No___

Note 1-If portable power meters are available, actual usage fees may be determined vs a daily fee. Fee may be waived by the Town Council.

Note 2-Renewal requests must be submitted in a timely manner to schedule the renewal request within the required public notice timeframe and per Town Council Rules. Consult with the Clerk for Agenda Item Request Submittals. Fee may be waived by the Town Council.

Note 3-Fee is only applicable if town staff are used when closing a road or street.

All fees listed within this Special Event Permit Request have been reviewed, approved and adopted by the Stevensville Town Council via Resolution 540A passed and adopted at a regularly scheduled meeting on the 12th day of February 2026.

Special Event Permit reviewed and approved by the Stevensville Town Council

Meeting Date ___-___-___ Approved Yes__ No___

Approved by the Mayor Yes___ No___

_______________________________________Date___-___-___

Permit Issued by the Stevensville Town Clerk

Signed ________________________________Date ___-___-___

If Disapproved, attach details regarding the reason(s) for disapproval

Deposit Refunded when approved by Public Works Inspection

Public works Inspection Satisfactory ___ Unsatisfactory ___

Inspection by ____________________ Date ___-___-___

Deposit refund authorized by the Town Council less actual power usage per portable KWh meter assessment on Date___-___-___

Deposit refunded on ___-___-___ Check Number __________

Highway Closure please attach the Montana Department of Transportation Road Closure Permit when received by MDOT. Permit Number __________________ _________________________ __

Clerks Initial when received _______________

All fees listed within this Special Event Permit Request have been reviewed, approved and adopted by the Stevensville Town Council via Resolution 540A passed and adopted at a regularly scheduled meeting on the 12th day of February 2026.

File Attachments for Item:

c. Discussion/Decision: Special Event Permit for the Stevensville Scarecrow Festival

Town of STEVENSVILLE Montana

Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	Amanda Lassiter
Second Person Submitting the Agenda Item:	
Submitter Title:	Stevensville Scarecrow Festival
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	09/10/2026
Agenda Topic:	Discussion/Decision: Special Event Permit for the Stevensville Scarecrow Festival
Backup Documents Attached?	Yes
If no, why not?	
Approved/Disapproved?	Approved
If Approved, Meeting Date for Consideration:	09/10/2026
Notes:	

Town of Stevensville Application for a Special Event Permit

Received Date 9-2-24 **Time** 4:04pm **Received by** Jenelle Burtrand

Permit request must be submitted at least 14 days prior to the event

Name of Organization Stevensville Scarecrow Festival

Address ______

Town/City Stevensville State Mt Zip Code 59870

Responsible Person (Print Name) Amanda Lassiter

Address 375 MGS Ln

Town/City Stevensville State Mt Zip Code 59870

Phone Number 406-493-4186 Alternate Phone Number ______

Email Address adamslassiter@gmail.com

Website if applicable stevensvillescarecrowfestival.org

Single Event Date 10/2&3/2026 * Is this a multiple day event Yes X No ___

*If multiple days are requested, attach additional sheets with a schedule. If the event is an ongoing/recurring event, the permit must be renewed every two weeks and subject to approval of the Town Council. § 22.315 (b) SMC.

Start time 10/2 -1200 10/3 - 1000 End Time 10:00 pm (if necessary, attach an additional schedule)

Location Requested (please select one)

Lewis & Clark Park **Veterans Park** **Father Ravalli Park** **Creamery Park**

River Park **Tad Lange Park** **Dickerson Park** **Other** Main St, 3rd St E

10/2/26 - 12 pm - 10 pm E 3rd. 10/3/26 - 7am 10 pm E 3rd St 3rd + Church

Estimated number of people per day 5000 Estimated Total Number Per Event 10,000

Alcohol Use? Yes ___ No X If yes please attach Alcohol Use Request Form

Highway or Street Closure? Yes X No ___

If you need to close a town street, who will perform the closure? Event Staff

Event Staff X Town of Stevensville Public Works Department ___ If the Town's personnel are used to close a town street there is a $25 per day charge per block or street closure.

Number of days assistance is required? ______ x $25=______

Request for bonfire Yes ✓ No ___ If yes, please attach a Town of Stevensville Burn Permit

Bonfire Permit Request Attached? Yes X No ___

At the Corner of 3rd & Main St / Eastside/North

Rev 0 Effective 3-3-26

Is a highway to be closed? Yes___ No _X_ If yes, please apply for your MDOT Permit as soon as this event permit is approved, supply a copy of the approved Highway Closure Permit to the Clerk when received. Acknowledgement-Initials _______ Date ___-___-___

Is overnight camping requested? Yes ___ No _X_

If yes, please state the location camping is desired ______________________________

If camping, who will supply temporary toilet and hygiene facilities?

____

Do you have insurance? Yes _X_ No ___ Insurance On File Yes _X_ No ___

If Yes, please attach proof of insurance for $750,000 per claimant and $1.5 Million pursuant to Montana Statute § 2-9-108 MCA for the duration of your event.

Is the Town of Stevensville name co-insured? Yes ___ No ___

Copy of Certificate of insurance attached? Yes ___ No ___

Will Security be required? Yes ___ No _X_

If yes, please describe your security plan and provide your security organization information. Attach security plan and contact numbers.

____

If the requesting entity requires the town police department to provide security, the cost will be determined by the Finance Officer w/consultation with the Chief of Police and the Town Clerk.

Finance Officer Cost Estimate ____________________

Plans for Clean Up Team Cleanup - Scarecrow Board

Do you need electricity for this event Yes _X_ No ___ If yes, there is a nominal fee of $20 per panel per day.

All fees listed within this Special Event Permit Request have been reviewed, approved and adopted by the Stevensville Town Council via Resolution 540A passed and adopted at a regularly scheduled meeting on the 12th day of February 2026.

Town of Stevensville Application for a Special Event Permit

To be completed by Town of Stevensville Staff

If the total attendance will be greater than 1000 people, the Town Council must approve this permit. § 22.315 (a) SMC.

Council Approval Required by number of attendees? **Yes** X **No** ___

Number of days for electrical hookup - # of Days 2 x $20 = $40 (Note 1)

Multiple electrical hookups ____ x $20/day x # of Days ___ =- _____

Special Event Fee $125 $125

Special Event Fee (reoccurring event) $15 every two weeks _____ (Note 2)

Road Closure (Note 3) $25/day 2 Number of days x $25= $50

Bonfire $50 Number of days x $50= _____

Alcohol fee $200 Alcohol Fee _____

Pavillion Rental $40 _____

Stage Set up/Moving Fee $100 (Civic Club is Exempt) _____

Deposit (Applicable to alcohol events only) _____

Total event fee ______________________________

Reviewed and approved by the Stevensville Police Department

Chief John Boe Title Chief Date 9-3-26

Reviewed and approved by the Stevensville Fire Department

[signature] Title Chief Date 9-3-26

Reviewed and approved b the Stevensville Public Works Supervisor (or designee)

[signature] Title PW Date 9-8-26

Alcohol Use Request Form approved by Town Council?

Council Meeting Date ___-___-___ Approved Yes___ No___

Road Closure and Traffic Control approved?

Council Meeting Date ___-___-___ Approved Yes___ No___

Note 1-If portable power meters are available, actual usage fees may be determined vs a daily fee. Fee may be waived by the Town Council.

Note 2-Renewal requests must be submitted in a timely manner to schedule the renewal request within the required public notice timeframe and per Town Council Rules. Consult with the Clerk for Agenda Item Request Submittals. Fee may be waived by the Town Council.

Note 3-Fee is only applicable if town staff are used when closing a road or street.

All fees listed within this Special Event Permit Request have been reviewed, approved and adopted by the Stevensville Town Council via Resolution 540A passed and adopted at a regularly scheduled meeting on the 12th day of February 2026.

Town of Stevensville Application for a Special Event Permit

Special Event Permit reviewed and approved by the Stevensville Town Council

Meeting Date ___-___-___ Approved Yes___ No___

Approved by the Mayor Yes___ No___

____Date___-___-___

Permit Issued by the Stevensville Town Clerk

Signed ____________________________________Date ___-___-___

If Disapproved, attach details regarding the reason(s) for disapproval

Deposit Refunded when approved by Public Works Inspection

Public works inspection Satisfactory ___ Unsatisfactory ___

Inspection by ____________________ Date ___-___-___

Deposit refund authorized by the Town Council less actual power usage per portable KWh meter assessment on Date___-___-___

Deposit refunded on ___-___-___ Check Number ___________

Highway Closure please attach the Montana Department of Transportation Road Closure Permit when received by MDOT. Permit Number ____

Clerks Initial when received _______________

All fees listed within this Special Event Permit Request have been reviewed, approved and adopted by the Stevensville Town Council via Resolution 540A passed and adopted at a regularly scheduled meeting on the 12th day of February 2026.

STEVENSVILLE FIRE DEPARTMENT
Headquarters: 206 Buck Street, Stevensville MT 59870
EMERGENCY: 911
Non- Emergency: 777-5271 x106

Bonfire Permit Application

All permits are issued as required by the Stevensville Municipal Code. This permit is not transferable. This permit may be revoked for any violation of Town or State codes, false statements, or misrepresentation as to a material fact in the application or plans on which the permit or approval was based. Fee for failure to obtain a permit as required under the Municipal Code is not more than $500 or imprisonment up to 6 months, or both fine and imprisonment, as described in Municipal Code Section 1-08.

Address of Site: Corner of 3rd St East & Main St. North
Number Street Name Zip Code

Permit Date: 10/2 + 10/3/2026
Permit only good for dates listed.

Property Owner Name: Town Bulb-out
First M.I. Last

Property Owner Address:
(If different than site address) Number Street Name City State Zip Code

Property Owner Telephone Number:
Area Code and Number

Renter/Occupant Name & Phone:
(if applicable) First M.I. Last Phone Number

Reason for Bonfire & Materials to be Burned: Scarecrow festival / clean wood

Fire Control Measures: Scarecrow Staff / extinguisher

By signing this permit application, I agree to comply with all applicable provisions of the Town of Stevensville Municipal Code and any additional special restrictions deemed necessary to insure public health and safety. I also acknowledge that I have been given the opportunity to receive a copy of *Chapter 16, Article III, Division 2: Explosives and Flammable Material*, and that although certain portions the code are included on the back of this form, they are included for my quick reference only and do not constitute the entire Municipal Code.

Amanda Lassiter
(Applicant Signature) (Date) 9/2/26

[signature] Chief
(Fire Department Official) (Date) 9/3/26

By signing this permit application, I am allowing a bonfire to be started and maintained on my property in accordance to Section 16-81 of the Town of Stevensville Municipal Code.

(Property Owner Signature) (Date)

FOR OFFICE USE ONLY

Permit #______ **Permit Fee: $**______ **Paid By:** ☐ **Cash** ☐**Check #**______

Received By:

Comments:

File Attachments for Item:

d. Discussion/Decision: Displaying Sandwich Sings for Falliday Artisan Market

Town of STEVENSVILLE Montana

Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	Margaret Persavich
Second Person Submitting the Agenda Item:	Joey Diers
Submitter Title:	Citizen
Submitter Phone:	847 508 8462
Submitter Email:	margaretpersavich@yahoo.com
Requested Council Meeting Date for Item:	9/24/26
Agenda Topic:	Discussion/Decision: Displaying Sandwich Sings for Falliday Artisan Market
Backup Documents Attached?	Yes
If no, why not?	
Approved/Disapproved?	Approved
If Approved, Meeting Date for Consideration:	09/10/2026
Notes:	Displaying sandwich signs, (2), One at corner of Buck and Eastside Highway, south side. Second at corner E second and Main St, on the SE corner. Both up from October 1-5, October 15-19 and Saturday October 24.

Falliday Artisan Market

Saturday
Oct 24,2026

9 am to 2 pm

Stevensville Methodist Church

216 College St

Free Admission

Local Artisans along with

United Women in Faith Treasures & Baked Goods

Falliday Artisan Market

Saturday
Oct 24,2026
9 am to 2 pm
Stevensville Methodist Church
216 College St

File Attachments for Item:

e. Discussion/Decision: Resolution No. 599 a Resolution Accepting Donated Funds for the Town of Stevensville Fire Department

Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	James Crews
Second Person Submitting the Agenda Item:	Jeff Motley, Fire Chief
Submitter Title:	Mayor
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	09/10/2026
Agenda Topic:	Discussion/Decision: Resolution No. 599 a Resolution Accepting Donated Funds for the Town of Stevensville Fire Department
Backup Documents Attached?	Yes
If no, why not?	
Approved/Disapproved?	Approved
If Approved, Meeting Date for Consideration:	09/10/2026
Notes:	

RESOLUTION NO. 599

A Resolution Accepting Donated Funds for the Town of Stevensville Fire Department

WHEREAS, the Town of Stevensville operates a Stevensville Fire Department; and

WHEREAS, the acceptance of donated items and or funds allows the Stevensville Fire Department to replace, or purchase needed equipment without impacting or reducing the Town's General Fund budget;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Stevensville, Montana, that the Town hereby accepts the donated funds from the Town Pump Charitable Foundation in the amount of $20,000.00; and

BE IT FURTHER RESOLVED that said funds shall be used by the Stevensville Fire Department for the purpose of purchasing a Command Vehicle for the Town of Stevensville Fire Department.

PASSED AND ADOPTED Dated this 10th day of September 2026, after motion and second at a regular meeting of the Stevensville Town Council.

Approved:	Attest:
James Crews, Mayor	Jenelle S. Berthoud, Town Clerk

CHARITABLE FOUNDATION
P. O. Box 6000 • Butte, MT 59602 • 406.497.6700

August 6, 2026

Town of Stevensville Fire Department
Attn: Jeff Motley
P. O. Box 30
Stevensville, MT 59870

Dear Jeff:

We are pleased to inform you that the Board of Directors of the Town Pump Charitable Foundation has approved the following grant.

Amount: $20000.00
Purpose: Command Vehicle
Town of Stevensville Fire Department

This grant is conditioned on it being used "exclusively" for charitable purposes as described in Section 170(c)(2)(B) of the Internal Revenue Code. Please indicate your acceptance of this grant by signing and returning the enclosed Grant Acknowledgment form.

We wish you success in your charitable project.

Sincerely,
Town Pump Charitable Foundation

Michael E. Kenneally
President

Enclosures

---------- Forwarded message ---------
From: **Town Pump Charitable Foundation** <administrator@grantinterface.com>
Date: Wed, Aug 5, 2026 at 8:49 AM
Subject: Application Status
To: <heidi.molley2@gmail.com>

Dear Heidi,

We are pleased to inform you that the Board of Directors of the Town Pump Charitable Foundation has approved your grant request for, Commanding the Scene: Modernizing Incident Response for Stevensville's Volunteer Firefighters. The grant amount approved is $20,000.00.

Funding for your grant will be mailed in 7 to 10 days.

Our Board joins me in commending you and your organization for your generosity of spirit and dedication of time and effort to your Montana community.

If you have any questions, or if you would like to set up a meeting to discuss your grant application, feel free to contact us.

Sincerely,
Town Pump Charitable Foundation

Commanding the Scene: Modernizing Incident Response for Stevensville's Volunteer Firefighters

2026 Volunteer Fire Department Grants

Town of Stevensville Fire Department

Mr Jeff Motley
206 Buck St
PO Box 30
Stevensville, MT 59870

firechief@townofstevensville.gov
O: 406-777-5271 x201

Mrs Heidi Motley

802 College St
Stevensville, MT 59870

heidi.motley2@gmail.com
O: 406-690-4850

Application Form

Project Name*

The name of the project is attached to each and every form within your process. This is the "identifier" for the request.

Commanding the Scene: Modernizing Incident Response for Stevensville's Volunteer Firefighters

Amount Requested*

$50,000.00

Total Project Budget*

$50,000.00

Have You Received a Grant from the Town Pump Charitable Foundation in the Past*

No

If Yes, When

What is your organizations tax status*

Other

How would grant funds be used? Please If more than one project, please identify with estimated cost*

The Stevensville Fire Department is requesting $50,000 to purchase and outfit a new Fire Command Vehicle. As the busiest apparatus in our fleet, the command vehicle responds to more emergencies than any other unit. Currently, our Fire Chief responds in an aging 2013 Chevrolet Silverado, while our Assistant Chief relies on a vehicle borrowed from a neighboring rural district with whom we share the position.

Upgrading to a reliable, modern command vehicle ensures our Incident Commander can rapidly arrive on-scene, assess emergencies, establish command, and coordinate resources. This immediate, organized leadership is critical to stabilizing scenes faster and protecting both residents and volunteers. Furthermore, this grant allows us to retain the 2013 Silverado for essential administrative duties and future-proofs our fleet as Stevensville grows and eventually requires an independent Assistant Chief or Battalion Chief. If completed under budget, remaining funds will address other high-priority needs our constrained budget cannot support, like replacing outdated radios, upgrading frontline apparatus with LED safety lighting, or purchasing essential PPE and tools.

Operating on a highly constrained annual budget of roughly $124,000, our department stretches every dollar to cover all operational expenses, a part-time administrative salary, small chief honorariums, and critical maintenance for aging frontline apparatus. Local budget limits and skyrocketing equipment costs put new vehicles entirely out of reach for our town.

We aggressively maximize resources by securing donated apparatus and buying reliable used equipment from other Montana departments. However, our financial challenges are compounding: we face imminent, costly needs to replace structural turnout gear and Self-Contained Breathing Apparatus. While we pursue alternative funding, strict grant parameters often leave gaps. Because our limited budget is entirely consumed by maintaining our frontline fleet and keeping our doors open, securing this vital Fire Command Vehicle relies entirely on grant partners.

Primary County Served*

Ravalli

Population Served

How many people are in your service area?

How many square miles does your service area cover?

The Stevensville Fire Department protects a core municipal population of 2,130 residents. Additionally, our department serves as a frontline emergency response asset for the greater Stevensville ZIP code (approximately 103.7 square miles), effectively protecting approximately 10,000 of the area's 12,506 residents (excluding the Three Mile response area) as regional growth drives increased emergency service demands.

Goal Measurement

Please explain how project goals will be measured.

Timeline Milestones: Adherence to our 3-phase, 6-month deployment plan (plan is attached as a file to this application), verified by a documented final safety inspection by the Fire Chief in Month 6.
Fleet Optimization: Successful reassignment of our aging 2013 Silverado to administrative support, reducing wear-and-tear on our primary response fleet.
Fiscal Stewardship: Comprehensive financial auditing of the $50,000 budget. Any cost savings achieved during the outfitting process will be directly measured by the volume of deferred safety maintenance addressed, such as replacing outdated radios or upgrading apparatus to LED lighting.

File Upload - Please upload any other information you may want to submit

Commanding the Scene_ Modernizing Incident Response for Stevensville's Volunteer Firefighters - Proposed Timeline (2).pdf

File Attachment Summary

Applicant File Uploads

- Commanding the Scene_ Modernizing Incident Response for Stevensville's Volunteer Firefighters - Proposed Timeline (2).pdf

Commanding the Scene: Modernizing Incident Response for Stevensville's Volunteer Firefighters - Proposed Timeline

Background

The Stevensville Fire Department is a historic, 100% volunteer fire department that has proudly served Stevensville, Montana since 1900. Originally formed by 10 men operating a hook and ladder cart and two hose carts, we have evolved into a vital, modern community asset. Today, our roster features 24 highly dedicated volunteers who donate thousands of hours of their time each year to training, fire protection, emergency medical services (EMS), and community safety. With the population in our service area expanding, we are seeing an increase in call volume, and last year we responded to 720 requests for service.

Timeline

We are prepared to kick off this project immediately upon notification of the grant award. Because outfitting a fire command vehicle requires specialized equipment and installation, we have developed a realistic, multi-phase timeline to ensure the vehicle is put into service as efficiently as possible:

Phase 1 - Procurement (Months 1-2)

Immediately upon funding, we will finalize vehicle specifications. To maximize the impact of these grant dollars, we will first explore the market for a suitable, gently used fire command vehicle. If a viable used option is not available, we will solicit bids and/or find locally a suitable vehicle and place the order. Simultaneously, we will order any necessary emergency equipment (radios, lighting packages, sirens, and command cabinetry).

Phase 2 - Vehicle Delivery & Upfitting (Months 3-5)

Once the vehicle is secured, it will be upfitted, likely in-house by our personnel or by a reputable local technician to maximize cost savings. This phase includes installing the emergency lighting, wiring the communication radios, installing the command cabinet in the rear, and applying the Stevensville Fire Department graphic decals.

Phase 3: Final Inspection & In-Service (Month 6)

The vehicle will undergo a final operational inspection by our Fire Chief. The newly outfitted Fire Command Vehicle will be officially placed into service to respond to emergencies, and our 2013 Silverado will be transitioned to its new administrative and support role.

CHARITABLE FOUNDATION

P. O. Box 6000 • Butte, MT 59602 • 406.497.6700

GRANT ACKNOWLEDGMENT FORM

We agree to the terms of the grant from the Town Pump Charitable Foundation, as stated in the grant award letter of August 6, 2026

We certify that the Town of Stevensville Fire Department is a political subdivision of Ravelli County and that the documentation furnished to the Foundation concerning the organizations tax status is still in effect and has not been revoked or modified.

We agree to notify the Foundation immediately should there be any change in, or challenge to, the organization's tax status.

We certify that no goods or services were provided by the Town Pump Charitable Foundation in return for the contribution as stated in the grant award letter dated August 6, 2026

Dated: ______________________

Town of Stevensville Fire Department

By: ______________________

Title: ______________________

Federal ID# ______________________

You may mail this back to Town Pump Charitable Foundation or scan and email this back to: billm@townpump.com

#372

File Attachments for Item:

f. Discussion/Decision: Purchase Used Vehicle for the Police Department

Town of
STEVENSVILLE
Montana

Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	Chief John Boe
Second Person Submitting the Agenda Item:	Mayor Jim Crews
Submitter Title:	Department Head
Submitter Phone:	406.777.5271
Submitter Email:	policechief@townofstevensville.gov
Requested Council Meeting Date for Item:	09/10/2026
Agenda Topic:	Purchase of used police vehicle
Backup Documents Attached?	Yes
If no, why not?	
Approved/Disapproved?	Approved
If Approved, Meeting Date for Consideration:	09/10/2026
Notes:	Vehicle pre-approved in the budget

VEHICLE PURCHASE ORDER

Date: 9/8/26

Stock #: 20260004

ALPINE FIRE LLC. 290 W. JENNINGS RD. SPANGLE, WA. 99031	Purchaser's Name: TOWN OF STEVENSVILLE POLICE DEPT. Phone: 406-777-3011 Address: 206 BUCK STREET City: STEVENSVILLE State: MT. Zip: 59870

Purchaser hereby agrees to purchase from the Seller under the terms, conditions, and agreements specified herein and with all attachments signed by Purchaser, the following:

Year	Make	Model	Body	Color	VIN
2020	CHEVY	SILVERADO	TRUCK	WHITE	1GC4YLE71LF311794

Odometer: 65,647 miles

Title brand or known repaired damage (if applicable): ☐ Rebuilt ☐ Salvage History ☐ Other: N/A

Purchaser elects to have the catalytic converter marked: ☐ Yes ■ No or Catalytic converter is: ☐ already marked ☐ inaccessible

If the Purchaser elects not to have the Seller mark the catalytic converter, the Purchaser agrees that they are knowingly purchasing the vehicle without clearly and permanently marking the catalytic converter prior to the sale and transfer of the vehicle and the Purchaser acknowledges and understands that catalytic converters must be marked pursuant to RCW 9A.82 and unmarked detached catalytic converters are subject to immediate seizure and forfeiture by law enforcement.

Purchaser's Initials ______

Motor Vehicle Emissions Control

The owner of a vehicle may be required to spend up to $150 for repairs if the vehicle does not meet the vehicle emissions standards. Unless expressly warranted by the motor vehicle dealer, the dealer is not warranting that this vehicle will pass any emissions tests required by federal or state law.

______ Purchaser's Signature

Used Motor Vehicle Trade Regulation Rule

The information you see on the window form (Buyers Guide) for this vehicle is part of this contract. Information on the window form overrides any contrary provisions in the contract of sale.

______ Purchaser's Initials

Vehicle Trade-In

Purchaser acknowledges that the payoff balance on the trade-in vehicle is only an estimate, and the estimate is subject to verification by the lienholder. In the event the actual payoff amount exceeds the below stated payoff amount, such additional amount will be added to the unpaid balance due for the vehicle being purchased and shall be paid to the Seller on demand or added to the amount being financed.

Year: - Make: - Model: - Body: -

Miles: - License Plate #: -

Color: - VIN: -

Lienholder: -

Lienholder Address: -

Payoff Amount: - Good Until: -

Description of charges:	
Cash Price	$38,000.00
Trade-In Allowance	-
Total Cash Price Minus Trade-In Allowance	-
Sales Tax	-
Other: -	-
Other: -	-
Negotiable Documentary Service Fee	$150.00
Catalytic Converter Marking Fee	-
Sales Tax (for additional charges if applicable)	-
Emergency Medical Services Trauma Care Fee	-
License, Title, & Registration Fees	-
Total Cash Price	$38,150.00
Down Payments:	
Cash Down Payment	-
Deferred Cash Down — Due on Delivery	-
Trade-In Equity	-
Total Down Payments	-
Unpaid Balance Due or Amount Financed	$38,150.00

Purchaser agrees that this Purchase Order ("Order") includes all terms and conditions on both sides hereof, including all attachments, and cancels and supersedes any prior Order, written or oral. This Order constitutes the complete and exclusive statement of its terms but may be executed in conjunction with other sale documents, including any retail installment sales contract or arbitration agreement, which shall each be valid and enforceable according to their terms. This Order is not binding until accepted by Seller and, if at time sale, (1) appropriate financing disclosures are made and (2) a retail installment sales contract or purchase money security agreement ("Contract") is executed. The Contract and this Order shall be subject to cancellation by Seller unless and until approval of the Contract is given by a bank or finance company willing to purchase the Contract from Seller. This Order will disclose all rebuilt title brands or known repaired damage. By execution of this Order, Purchaser certifies that he or she is of legal age or older and acknowledges that he or she has read its terms and conditions and any attachments and has received a true copy of this Order.

Accepted By: [signature] 9/8/26
Dealer or Authorized Representative's Signature Date

Accepted By: ______
Purchaser's Signature Date

ADDITIONAL TERMS AND CONDITIONS

It is further understood and agreed that the front of this Order and these additional terms together form one integrated Order between the Purchaser and Seller, and that the following terms and conditions apply to and govern this Order:

1. As used in this Order the terms (a) "Seller" shall mean the authorized dealer to whom this Order is addressed and who shall become a party hereto by its acceptance hereof and (b) "Purchaser" shall mean the party executing this Order as such on the face hereof.

2. Purchaser shall execute an odometer disclosure statement pertaining to the Purchaser's trade-in vehicle as required by law. Purchaser represents and warrants that the mileage stated on the odometer disclosure statement for the trade-in vehicle is the actual mileage and that the trade-in vehicle's odometer has not been rolled back or tampered with in any way. Any misrepresentation on the executed odometer disclosure statement by the Purchaser for the trade-in vehicle will result in a breach of this Order by Purchaser and entitles Seller to pursue all remedies allowed by law or at Seller's option, to void this Order.

3. Purchaser acknowledges and agrees that the dollar amount specified as the trade-in allowance may be renegotiated and adjusted by Seller if: (1) Purchaser fails to disclose that the trade-in vehicle's certificate of title has been branded for any reason; (2) the trade-in vehicle has substantial physical damage or latent mechanical defect which occurred before the Seller took possession of the vehicle and which could not have been reasonably discovered at the time the trade-in allowance offer or contract was made; or (3) there are excessive additional miles on the trade-in vehicle or there is a discrepancy in mileage as defined in RCW 46.70.180 (4)(b) as amended.

4. Purchaser agrees to deliver to Seller the original certificate of title to any vehicle traded in as part of the consideration for the motor vehicle purchased hereunder, or other evidence of vehicle ownership satisfactory to Seller at the time of delivery of the trade-in vehicle to Seller. Purchaser warrants the trade-in vehicle: 1) does not have any defects in its mechanical systems, body or chassis; 2) has airbags that are intact and have not been deployed, deactivated, repaired, or altered; 3) has not been determined to have an uncorrected non-conformity or serious safety defect as the result of any final determination, adjudication or settlement in Washington State or any other state; 4) has emission control equipment that is intact, standard to the vehicle and that no part of the system has been removed or altered; 5) has never sustained flood or any kind of water damage; and 6) has a certificate of title that is clear of all liens and encumbrances except as otherwise noted herein.

5. Purchaser represents to Seller that the certificate of title to the trade-in vehicle does not contain any brand or comment, including but not limited to "REBUILT", "SALVAGE", "JUNK", "DESTROYED", "NON-CONFORMING", "LEMON", OR "FLOOD" issued by any authority and that the trade-in vehicle has not been reconstructed or repaired by reason of collision or other damage. If the certificate of title reflects any of these conditions, the vehicle shall then be reappraised, and Purchaser agrees to pay the difference in value, if any, to Seller on demand, or Seller may cancel this Order without liability of any nature to Purchaser.

6. Purchaser assumes and agrees to pay any Federal, State, or local sales or use taxes imposed on or applicable to the transaction covered by this Order regardless of which party may have the primary tax liability.

7. Purchaser, before or at the time of delivery of the motor vehicle covered by this Order, shall execute such other forms of agreement or documents as may be required by the terms and conditions of payment indicated on the front of this Order.

8. Seller may assign or sell this contract and Purchaser must, upon written notice, pay the assignee. If this Order is cancelled for any reason, Purchaser shall immediately return the vehicle to Seller in the same condition as when delivered to Purchaser. Purchaser agrees to pay all reasonable charges and expenses for any damage to the vehicle.

9. Purchaser agrees that this contract will be null and void in the event the Purchaser does not qualify for financing for any reason or Purchaser's own financial institution does not accept assignment of this transaction unless Seller agrees to retain the contract. If the contract becomes void and if Purchaser has taken possession of the vehicle, Purchaser shall immediately return the vehicle. Purchaser acknowledges and agrees to be liable for any and all damage, excessive wear, and/or excessive mileage on the vehicle that occurred while the vehicle was in the possession of Purchaser.

10. Purchaser hereby grants to Seller a security interest in the subject vehicle and in all additions, accessories, and all proceeds of insurance covering its loss, damage, or destruction and all service contracts and mechanical breakdown policies pertaining thereto and agrees that the Seller or Seller's assignee shall be placed on the certificate of title as a lienholder or legal owner.

11. In the event Purchaser defaults with any provisions of this Order, Purchaser acknowledges that the full amount due under this Order will immediately become due and payable without any notice or demand given to Purchaser. In the event of default, Purchaser shall return the vehicle to Seller or Seller may enter any premises and take possession of the vehicle. Default by Purchaser includes but is not limited to: 1) failing to make a payment when due; 2) failing to maintain insurance on the vehicle; 3) misrepresenting information on any credit application or financial statement; 4) misrepresenting any information pertaining to a trade-in vehicle; or 5) having the vehicle lost, stolen, damaged, sold, rented, or disposed of in any manner. In addition to any other remedies allowed by law, Seller may repossess the vehicle, sue for damages and costs, and assert all rights under Washington State's Uniform Commercial Code.

12. If financing is executed with this Order, Purchaser agrees to keep the vehicle fully insured against loss by reason of fire, theft, collision, or casualty and Purchaser further agrees to provide such insurance coverage to Seller naming Seller as an additional insured. In the event of an insurance loss, Seller may collect all of the insurance proceeds and use the proceeds to reduce what Purchaser owes or to restore or repair the vehicle. Purchaser must continue to fulfill any and all obligations hereunder in the event of fire, theft, collision, or casualty until such time as Seller tells Purchaser they no longer need to pay.

13. All elements of this Order are negotiable including price, trade-in allowance, interest rate, terms, and documentary service fee. Where the Seller arranges financing, the Seller may receive a portion of the finance charge from the lender.

14. PURCHASER SHALL NOT BE ENTITLED TO RECOVER FROM SELLER ANY CONSEQUENTIAL DAMAGES ARISING FROM DAMAGES TO PROPERTY, PERSONAL INJURY, LOSS OF PROFITS OR INCOME, LOSS OF USE, LOSS OF TIME OR ANY INCIDENTAL DAMAGES.

15. Any mathematical or typographical errors on this Order, or any attachments, are subject to correction by the Seller.

16. By signing this Order, Purchaser acknowledges it is a binding and enforceable contract. If Purchaser defaults and fails to honor any payment made or fails to comply with any terms and conditions of this Order, Seller may bring an action to compel compliance or seek monetary damages from Purchaser or retain the entire amount of Purchaser's deposit or down payment as liquidated damages if the vehicle is repossessed. Seller is entitled to recover reasonable attorney fees and costs. Both the Purchaser and the Seller agree that any suit, action, or proceeding arising out of or relating to this Order shall take place in Washington State and in the county of Seller's principal place of business.

Outlook

FW: Interfund Loan

From Robert Underwood <Accounting@townofstevensville.gov>
Date Tue 8/25/2026 4:30 PM
To Karen Wandler <councilmemberward2b@townofstevensville.gov>; Talon Ross <councilmemberward2a@townofstevensville.gov>; Melissa Bailey <councilmemberward1a@townofstevensville.gov>; Wallace Smith <councilmemberward1b@townofstevensville.gov>
Cc Jim Crews <mayor@townofstevensville.gov>; Gina Crowe <finance@townofstevensville.gov>

All,

FYI, I reached out our Auditor about the loan between fund for the Police truck. As I stated, it is legal to loan money between funds. We will bring a resolution to council with the details below.

Robert

Robert Underwood
Finance Assistant
206 Buck Street
Stevensville, MT 59870
406.777.5271, Ext. 131
Accounting@townofstevenville.com

Town of
STEVENSVILLE
Montana

From: Jonathan Mahrt <jmahrt@nexuscpa.net>
Sent: Thursday, August 20, 2026 12:18 PM
To: Robert Underwood <Accounting@townofstevensville.gov>
Cc: Gina Crowe <finance@townofstevensville.gov>
Subject: RE: Interfund Loan

Hi Robert,

The Town can elect to loan money between funds. The key documentation would be a resolution formally approving the interfund loan, including the loan amount, repayment terms, and an amortization schedule.

For accounting purposes, this would be recorded as an interfund advance, rather than a transfer:

- General Fund: Advance payable to Sewer Capital Fund
- Sewer Capital Fund: Advance receivable from General Fund

Payments would then reduce the respective receivable and payable balances in accordance with the amortization schedule.

Please let me know if you have any questions.

Jonathan Mahrt, CPA
Partner | Nexus CPA Group, PLLC
PO Box 1957. 1740 US Hwy 93 S,
Kalispell, MT 59903
(406) 756-6879 ext. 119
NEXUS

From: Robert Underwood <Accounting@townofstevensville.gov>
Sent: Thursday, August 20, 2026 11:44 AM
To: Jonathan Mahrt <jmahrt@nexuscpa.net>
Cc: Gina Crowe <finance@townofstevensville.gov>
Subject: Interfund Loan

Good morning, Jonathan

I hope you are feeling better.

I have a question about doing an interfund loan to buy a police truck.

We would like to do an interfund loan between the sewer capital fund to the general fund for $80,000.

Terms
$80,000 principal
4% interest (same as the sewer capital asset fund is making now)
Five-year term
Yearly payments

Amount	80,000.00
Annual Interest Rate	0.04
Years	5.00
Payments Pre Year	1.00
Payment	17,970.17

Year	Beginning Bal	Payment	Interest	Principal	Ending Bal
1	80,000.00	17,970.17	3,200.00	14,770.17	65,229.83
2	65,229.83	17,970.17	2,609.19	15,360.98	49,868.86
3	49,868.86	17,970.17	1,994.75	15,975.41	33,893.44
4	33,893.44	17,970.17	1,355.74	16,614.43	1[illegible]

5	17,279.01	17,970.17	691.16	17,279.01
		89,850.85		

Can we do this?
Council Approved the interfund loan in the budget with a caveat that our auditor (you) says we can do this.
We would do another resolution to approve the loan transfer with the above details just to make it very clear.

I picked the sewer asset account because we don't have any foreseeable projects planned for the next few years. We are saving money for a sewer plant expansion upgrade in the future.
After a council member was told by town citizen it was illegal to loan "trust fund money" to other funds, the council had questions about doing this.

None of this money is restricted or pledged for the bond requirement.

It doesn't impair the sewer planet from operating or meeting its obligations.

The General Fund has the ability to payback the interfund loan.

The transfer will be recorded as a interfund receivable to the sewer asset fund.

The Town has no other loans except the Water and Sewer Loans.

If for some reason we can't do an interfund from the Sewer Asset Fund, is it possible to do it from the Sewer Operating Fund?

Thanks,

Robert

Robert Underwood
Finance Assistant
206 Buck Street
Stevensville, MT 59870
406.777.5271, Ext. 131
Accounting@townofstevenville.com

Town of
STEVENSVILLE
Montana

CARFAX Report

2020 Chevrolet Silverado 2500HD Work Truck

58,567 mi | **VIN:** 1GC4YLE71LF311794

Crew Pickup | 6.6L V8 F OHV 16V | Gasoline | Rear wheel drive w/ 4X4

NO ACCIDENTS REPORTED

No Accidents or Damage Reported to CARFAX

9 Service History Records

CARFAX 1-Owner Vehicle

Last Owned in New York

15 Detailed Records Available

This CARFAX Vehicle History Report is based only on information supplied to CARFAX and available as of 8/28/26 at 6:48:47 PM (CDT). Other information about this vehicle, including problems, may not have been reported to CARFAX. Use this report as one important tool, along with a vehicle inspection and test drive, to make a better decision about your next used car.

CARFAX Recent Service Highlights

Key services performed in the last 12 months

Service	Comments	Date
Oil	✓ Oil and filter changed	01/01/2026
Tires	✓ Tires rotated	01/01/2026

This car has been recently serviced. That's a good thing!

CARFAX Additional History

Not all accidents / issues are reported to CARFAX

	Owner 1
Total Loss No total loss reported to CARFAX.	No Issues Reported
Structural Damage No structural damage reported to CARFAX.	No Issues Reported

Airbag Deployment No airbag deployment reported to CARFAX	No Issues Reported
Odometer Check No indication of an odometer rollback.	No Issues Indicated
Accident / Damage No accidents or damage reported to CARFAX.	No Issues Reported
Manufacturer Recall No open recalls reported to CARFAX. Check for open recalls on GM vehicles at recalls.gm.com.	No Recalls Reported
Basic Warranty Original warranty estimated to have expired.	**Warranty Expired**

CARFAX Title History

CARFAX guarantees the information in this section

	Owner 1
Damage Brands Salvage | Junk | Rebuilt | Fire | Flood | Hail | Lemon	**Guaranteed** No Problem
Odometer Brands Not Actual Mileage | Exceeds Mechanical Limits	**Guaranteed** No Problem

GUARANTEED - None of these title problems were reported by a U.S. state Department of Motor Vehicles (DMV). If you find that any of these title problems were reported by a DMV and not included in this report, you may qualify.
View Terms | View Certificate

CARFAX Ownership History

The number of owners is estimated

CARFAX 1 OWNER

	Owner 1
Year purchased	2021
Type of owner	--
Estimated length of ownership	5 yrs. 5 mo.
Owned in the following states/provinces	New York
Estimated miles driven per year	12,250/yr
Last reported odometer reading	58,567

CARFAX Detailed History

Owner 1
Purchased: 2021

Low mileage! This owner drove less than the industry average of 15,000 miles per year.

12,250 mi/yr

Date	Mileage	Source	Comments
02/16/2021	137	New York Inspection Station	**Dealer had vehicle inspected to prepare it for sale** - Passed safety inspection - Emissions inspection performed
02/19/2021		DeNooyer Chevrolet Albany, NY 518-458-7700 **4.6 / 5.0** 633 Verified Reviews **1,973** Customer Favorites	**Vehicle serviced** - Pre-delivery inspection completed - Exterior trim checked - Emissions or safety inspection performed

03/23/2021		New York Motor Vehicle Dept. Camillus, NY	**Title issued or updated** - Registration issued or renewed - First owner reported - Loan or lien reported
			Avoid financial headaches. Make sure the loan has been paid off if you're buying from a private seller. Learn More
12/03/2021	8,116	Valvoline Instant Oil Change Syracuse, NY 315-487-0101 **4.6 / 5.0** 305 Verified Reviews **282** Customer Favorites	**Vehicle serviced** - Oil and filter changed
02/02/2022		New York Inspection Station	**Passed safety inspection** - Passed emissions inspection
02/02/2022	10,075	Monro Auto Service & Tire Centers Syracuse, NY 315-468-1877 **4.9 / 5.0** 79 Verified Reviews **4** Customer Favorites	**Vehicle serviced** - Maintenance inspection completed - Recommended maintenance performed - Emissions inspection performed
05/20/2023		New York Inspection Station	**Passed safety inspection** - Passed emissions inspection
05/20/2023	21,393	Monro Auto Service & Tire Centers Syracuse, NY 315-468-1877 **4.9 / 5.0** 79 Verified Reviews **4** Customer Favorites	**Vehicle serviced** - Maintenance inspection completed - Recommended maintenance performed - Battery/charging system checked - Brakes checked - Brakes serviced - Emissions inspection performed - Oil and filter changed - Tires rotated
12/27/2023	29,091	Monro Auto Service & Tire Centers Syracuse, NY 315-468-1877 **4.9 / 5.0** 79 Verified Reviews **4** Customer Favorites	**Vehicle serviced** - Maintenance inspection completed - Recommended maintenance performed - Battery/charging system checked - Brakes checked - Brakes serviced - Oil and filter changed - Tires rotated
05/10/2024	31,788	New York Inspection Station	**Passed safety inspection** - Passed emissions inspection
02/01/2025	43,613	Monro Auto Service & Tire Centers Syracuse, NY 315-468-1877 **4.9 / 5.0** 79 Verified Reviews **4** Customer Favorites	**Vehicle serviced** - Maintenance inspection completed - Recommended maintenance performed - Battery/charging system checked - Oil and filter changed - Tire(s) balanced - Tires rotated
05/28/2025		New York Inspection Station	**Passed safety inspection**
05/28/2025	48,959	Monro Auto Service & Tire Centers Syracuse, NY 315-468-1877 **4.9 / 5.0** 79 Verified Reviews **4** Customer Favorites	**Vehicle serviced** - Maintenance inspection completed - Recommended maintenance performed - Battery/charging system checked - Emissions inspection performed - Oil and filter changed - Tires rotated
07/18/2025	51,215	Monro Auto Service & Tire Centers	**Vehicle serviced**

07/18/2025	51,215	Monro Auto Service & Tire Centers Syracuse, NY 315-468-1877 4.9 / 5.0 79 Verified Reviews 4 Customer Favorites	**Vehicle serviced** - Maintenance inspection completed - Recommended maintenance performed - Battery/charging system checked
01/01/2026	58,567	Monro Auto Service & Tire Centers Syracuse, NY 315-468-1877 4.9 / 5.0 79 Verified Reviews 4 Customer Favorites	**Vehicle serviced** - Maintenance inspection completed - Recommended maintenance performed - Battery/charging system checked - Oil and filter changed - Tires rotated

Have Questions? Please visit our Help Center at www.carfax.com.

CARFAX Glossary

First Owner
When the first owner(s) obtains a title from a Department of Motor Vehicles as proof of ownership.

Ownership History
CARFAX defines an owner as an individual or business that possesses and uses a vehicle. Not all title transactions represent changes in ownership. To provide estimated number of owners, CARFAX proprietary technology analyzes all the events in a vehicle history. Estimated ownership is available for vehicles manufactured after 1991 and titled solely in the US including Puerto Rico. Dealers sometimes opt to take ownership of a vehicle and are required to in the following states: Maine, Massachusetts, New Jersey, Ohio, Oklahoma, Pennsylvania and South Dakota. Please consider this as you review a vehicle's estimated ownership history.

Title Issued
A state issues a title to provide a vehicle owner with proof of ownership. Each title has a unique number. Each title or registration record on a CARFAX report does not necessarily indicate a change in ownership. In Canada, a registration and bill of sale are used as proof of ownership.

8/28/26 6:48:47 PM (CDT)