



**Stevensville Town Council Meeting
Agenda for
THURSDAY, SEPTEMBER 22, 2022
7:00 PM
206 Buck Street, Town Hall**

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Public Comments (Public comment from citizens on items that are not on the agenda)
4. Approval of Minutes
 - a. [Town Council Meeting Minutes 08/25/2022](#)
5. Approval of Bi-Weekly Claims
 - a. [Claims #17848-#17955](#)
6. Administrative Reports
7. Guests
8. Correspondence
9. Public Hearings
 - a. Discussion/Decision: Bid Opening for Audit Services
 - b. Discussion/Decision: Bid Opening for IT Services
 - c. Discussion/Decision: Bid Opening for Growth Policy Planning
 - d. Discussion/Decision: First Reading of Ordinance No. 170, an Ordinance Adopting Revised Building & Technical Codes Required by the State of Montana by Amending Chapter 6 of the Stevensville, MT Municipal Code
10. Unfinished Business
11. New Business
 - a. Discussion/Decision: Resolution No. 510 a Resolution Setting a Fee for the Stevensville City Court Judge
 - b. Discussion/Decision: Resolution No. 511 a Resolution Requesting Distribution of BARSAs Funds for FY 22/23
 - c. Discussion/Decision: Contract Between Town of Stevensville and Robert Underwood to Perform Financial Duties
 - d. Discussion/Decision: Consent to the Mayor's Appointment of Daniel Revell to the Planning & Zoning Board
 - e. Discussion/Decision: Consent to the Mayor's Appointment of Cindy Brown to the Airport Board
 - f. Discussion/Decision: Consent to the Mayor's Appointment of Marilyn Wolff to the TIFD/TEDD Board
12. Executive Report
13. Town Council Comments
14. Board Reports
15. Adjournment

Welcome to Stevensville Town Council Chambers

We consider it a privilege to present, and listen to, diverse views.

It is essential that we treat each other with respect.

We expect that participants will:

- ✓ Engage in active listening
- ✓ Make concise statements
- ✓ Observe any applicable time limit

We further expect that participants will refrain from disrespectful displays:

- ✗ Profanity
- ✗ Personal Attacks
- ✗ Signs
- ✗ Heckling and applause

Guidelines for Public Comment

Public Comment ensures an opportunity for citizens to meaningfully participate in the decisions of its elected officials. It is one of several ways your voice is heard by your local government. During public comment we ask that all participants respect the right of others to make their comment uninterrupted. The council's goal is to receive as much comment as time reasonably allows. All public comment should be directed to the chair (Mayor or designee). Comment made to the audience or individual council members may be ruled out of order. Public comment must remain on topic, and free from abusive language or unsupported allegations.

During any council meeting you have two opportunities to comment:

1. During the public comment period near the beginning of a meeting.
2. Before any decision-making vote of the council on an agenda item.

Comment made outside of these times may not be allowed.

Citizens wishing to speak during any public comment period should come forward to the podium and state their name and address for the record. Comment may be time limited, as determined by the chair, to allow as many people as possible to comment. Comment prior to a decision-making vote must remain on the motion before the council.

Thank you for observing these guidelines.

File Attachments for Item:

- a. Town Council Meeting Minutes 08/25/2022

Stevensville Town Council Meeting Minutes for

THURSDAY, AUGUST 25, 2022 7:00 PM 206 Buck Street, Town Hall

CONDENSED MINUTES

1. Call to Order and Roll Call

Mayor Gibson called the meeting to order, Councilmembers Barker, Brown, Michalson and Wolff were all present.

2. Pledge of Allegiance

3. Public Comments (Public comment from citizens on items that are not on the agenda)

4. Approval of Minutes

NONE

5. Approval of Bi-Weekly Claims

a. Claims: #17880-#17899

Councilmember Michalson: make a motion to approve the claims #17880-#17899.

Councilmember Wolff: 2nd.

Mayor Gibson: we have a motion and a 2nd. Council discussion?

Councilmember Barker: Visa charges, tractor rental? \$3335.00, what was this for?

Mayor Gibson: Well, it has happened three times, it happened once it wasn't supposed to happen twice, and it has happened three times, it was for mowing at the airport. He has been put on notice that this will not happen again.

Councilmember Michalson: Councilmember Barker you were not here at the last meeting when this came up, even before the meeting I went in and discussed with Pam and Robert, the airport manager was put on notice to not do it not only that, correct me if I am wrong Robert but we are already over budget as far as tis.

Robert Underwood: they have money in the budget this year, but it was mostly for construction.

Councilmember Michalson I would like to make a motion that we do not approve it, simple fact is that the airport manager was told by the mayor and finance officer to not do anything this is the third time, and I don't think we should continue to let it go on. So, I would like to make a separate motion to not approve the tractor rental for \$3335.00.

Councilmember Barker: 2nd.

Mayor Gibson: there is a motion and a 2nd, is there any public comment? Seeing none, any further discussion? I guess that I would just ask if you passed this motion, we owe them, and they need to be paid. So are we asking the airport manager to pay that bill.

Councilmember Michalson: yes.

Mayor Gibson: further discussion? Jenelle, please take the vote for denying the claim for the tractor rental.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Michalson: aye.

Councilmember Wolff: aye.

Mayor Gibson: passes 4-0. And we will let the airport manager know.

Councilmember Michalson: Homebase time clock, I talked to Robert about that earlier today, but could you clarify.

Robert Underwood: that is a program that we use for our employees to clock in and out. It monitors where you are clocking in and out. We have looked at other programs, but we have not found one yet.

Councilmember Michalson: 17888, AFR fee \$75.00. ow close are we to getting that rectified.

Robert Underwood: met with Jennifer last week she needed three things from us and I got one of those to her today, balance on our loans. She is just about to wrap it up.

Mayor Gibson: that was since last April of 2020.

Councilmember Wolff: AWAS report, \$259.82. I will take that to the airport board meeting next month. The reason that I bring it up is that this system is about fixed, it has not been working. As of the airport meeting for August, the airport was not being charged for anything while it was getting repaired.

Mayor Gibson: any further discussion on the claims, seeing none, Jenelle please take the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Michalson: aye.

Councilmember Wolff: aye.

Mayor Gibson: passes 4-0.

6. Administrative Reports

NONE

7. Guests

Mayor Gibson: introduced new employee for public works, everything that I have heard from Steve and public works he is a great asset to the town lucky to have him

Stephen Lassiter: New public works employee. Thanks for having me here. I will do that best that I can and thank you for having me on the team.

8. Correspondence

NONE

9. Public Hearings

NONE

10. Unfinished Business

a. Discussion/Decision: Reconsider the Tabled Action, Park Ave. Sewer Main Change Order #1

Mayor Gibson: introduced unfinished business item a.

Councilmember Michalson: make a motion to reconsider the Tabled Action, Park Ave. Sewer Main Change Order #1.

Councilmember Wolff: 2nd.

Mayor Gibson: there is a motion and a 2nd to reconsider the tabled action. Jenelle please take the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Michalson: aye.

Councilmember Wolff: aye.

Mayor Gibson: passes 4-0, how would the council like to proceed at this time? This is becoming more complicated all the time, I received an email yesterday afternoon and read it this morning and I think that I sent it to the council regarding a proposal from this group talking about paying for part of it. Another discussion about future hookups. Of course, we could not get that on the agenda, we are going to have to do some more research on that last part of that email that talked about shared income on future hookups I guess I don't know what they are, and I will ask that question and have our attorney review that. I don't know how you want to proceed this time I think that it needs to be clear, obviously we can not take action on this claim regarding the kicking in of \$150,000.00 at this time. I think that we need to be clear, but when this was approved over a year ago some \$240,000.00 it was not in the budget. The \$56,000.00 for the change order is not in the budget. So, I guess I am asking the council how you would like to proceed at this time and then we will go to public comment.

Councilmember Wolff: I feel that this not being in the budget, we should look to table this, and I would like to ask more questions about the community center this evening.

Mayor Gibson: that is fine, so you are making a motion to table it.

Councilmember Michalson: 2nd.

Mayor Gibson: there is a motion and a 2nd. Public comment?

PUBLIC COMMENT

Bob Thomas: I am the president for the Stevensville Community Foundation. The bottom line is to finish this it is \$300,000.00 to get this done. We are proposing after some discussion that we will subsidize \$150,000.00 of the cost we ask for the repayment of share because we pay for half of it. We would also understand that it would be beneficial to the city if you can put that funding, your share into next years budget. It is going to take us time to kick into gear, what we are looking for is a commitment and if we can't get that we may just close up shop and move on. We are just frustrated that we had this thing done, and clearly improperly done through things that we have learned from the previous administration. I don't understand the process, what do I do to sit down at the table and discuss this.

Lorraine Roach: committee member, since we have moved forward, we have to know one way or the other sewer or septic. The lot was annexed into the city in 2004. The situation that we are in now is if the sewer main is not extended our only other option is an above ground septic system. Which could cost us over \$100,000.00 either way we are into it \$100,000.00. We would like to move forward with the capital campaign this fall. We have had a number of major donors that would like to see this move forward. We would just not like to be in limbo with the sewer. Cost share is pretty common.

Mayor Gibson: any other comment, I will start with one question. You said that it would take \$3.8 million to do this how much have you raised?

Bob Thomas: Half a million.

Councilmember Wolff: It certainly comes down to the fact that we do not have the money in our budget this year. Why do you think that the community center has failed to be built through the years?

Bob Thomas: the property was bought in 2000. The idea was to bring many things together. At the same time the school needed a couple of music rooms built, and we entered into a land lease with them and in 2005 they decided to go a different direction. The recession played a part and then we decided to look at ways to raise money. We got the entrance approved and the ditch moved. We decided that we had to work on things and in 16/17 we did a name change in 2019 the property is still titled as the FCQ, the Stevensville Community Foundation manages it.

Councilmember Wolff: do you feel that there is good support from the community, Stevensville community?

Bob Thomas: We feel that we do. Just recently we did a survey and it showed interest.

Councilmember Wolff: have any of those organizations in the survey said that they would use the center for specific services of programs.

Bob Thomas: yes, they did.

Councilmember Wolff: I am just curious on what organizations were interested and where they in Stevensville or are we talking outside of this community?

Bob Thomas: pretty much inside this community. Pickle Ball is an interest.

Councilmember Wolff: in your donations is that cash on hand or is some of that pledges?

Bob Thomas: it is a pledge. Conditional pledge.

Councilmember Wolff: is that the whole half million

Bob Thomas: it is the whole half million.

Councilmember Wolff: are you a 501 C3, do you know about the USDA program for community facilities.

Bob Thomas: we are sure trying but it has limits and one of the limits is the income level of this community and the income level is not low enough in this community.

Lorraine Roach: and right now, it is only \$200,000.00 statewide for projects. We would have to spend on environmental and engineering.

Councilmember Wolff: my concern with that is Hamilton offering a lot of services and you have Missoula; I am just wondering how much Stevensville Community Center would attract.

Bob Thomas: I don't know until it is built.

Councilmember Wolff: kind of risky.

Bob Thomas: the risk is certainly out there. Connection with the school is there.

Councilmember Barker: talking about shared connections where this is actually located what other connections are you looking at that could hook up to this?

Bob Thomas: we are the entire corner of middle Burnt Fork and Park.

Councilmember Barker: you are talking shared connections that could hook up to you guys. We have the school at this end.

Bob Thomas: the other side of Park Street. Any time that they would need to hook up to sewer those people across the street would be potential. The school is potential. There are a couple of houses.

Councilmember Brown: my question is, is that sewer line running out to Middle Burnt Fork?

Bob Thomas: that is the plan.

Councilmember Brown: I have not seen any documents.

Bob Thomas: we have seen them, but they define the sewer trunks completely on the west side.

Councilmember Brown: and that line is going to be built at capacity so that those others on Park Street can hook in.

Bob Thomas: I don't think that they want to know I think that they are totally against annexation. They are not excited about the annexation at all. At some point they are going to be pointed to city sewer.

Councilmember Brown: I am not sure, but I think that there is administrative rule that if your septic fails you have to hook up if you are in so many feet of an existing sewer main.

Mayor Gibson: as long as you are in the place of use, that is a water rights issue.

Councilmember Brown: does anyone know how many homes would be hooking up.

Mayor Gibson: right now, it is none because they are not annexed in.

Councilmember Brown: but in the future, I live over in that area I know that there is a trailer park.

Steve Kruse: 4 pieces of property, Netzly property is in the town limits.

Councilmember Michalson: my belief is that obviously we do not have the money in the budget this year and if we try to get the set amount for next year, we will have to dissolve this and start over. We don't want to put JJ Excavation hold for another year.

Mayor Gibson: right, if this does not move forward, we do owe them some money.

Steve Kruse: just under \$6,000.00

Bob Thomas: cancellation fees?

Steve Kruse: not that I know of.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Michalson: aye.

Councilmember Wolff: aye.

Mayor Gibson: passes 4-0 to table, I personally not against the concept. There is no way that myself or the council can commit to next years budget. I don't think that any of us can make a commitment.

11. New Business

a. Discussion/Decision: Per Council Rules, Requesting a Change to Town Council Meeting Times for 9/1/22 and 9/8/2022

Mayor Gibson: introduced new business item a. Change to 6:00 pm. it is only for the budget meetings.

Councilmember Michalson: I make a motion to change per council rules change the times for 9/1/22 and 9/8/2022 to 6:00 pm.

Councilmember Wolff: 2nd.

Mayor Gibson: motion and a 2nd. Any further discussion. Public comment? Seeing none, Jenelle please call for the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Michalson: aye.

Councilmember Wolff: aye.

Mayor Gibson: passes 4-0.

b. Discussion/Decision: Resolution No. 507, Resolution Establishing Mill Levies for the Town of Stevensville FY 22/23

Mayor Gibson: introduced new business item b. We have to have these to the county clerk by tomorrow. Robert Underwood, correct me if I am wrong you have in the packet. Correct me if I am wrong, but for the town of Stevensville not the county I would guess looking at this for the town 1% increase.

Councilmember Wolff: I make would like to approve Resolution No. 507 establishing mill levies for the Town of Stevensville.

Councilmember Barker: 2nd.

Mayor Gibson: motion and a 2nd. Public comment? Further discussion? Seeing none, Jenelle please take the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Michalson: aye.

Councilmember Wolff: aye.

Mayor Gibson: passes 4-0.

c. Discussion/Decision: Resolution No. 508, Resolution Establishing Lighting District Taxes for the Town of Stevensville FY 22/23

Mayor Gibson: introduced new business item c.

Councilmember Michalson: I make a motion to approve resolution no 508, a resolution establishing lighting district taxes for the town of Stevensville.

Councilmember Barker: 2nd

Mayor Gibson: I have a motion and a 2nd, before we move forward, this is a tax, this is not a fee and people that live in the lighting districts are listed. It is a tax bill that you pay for the lights on your streets. As most of Stevensville know in the last three years, they have been increased every year. What we are proposing here is that most of everybody's is going down.

Robert Underwood: we assess each lighting district we take the fund balance at the end of the year and tells us how much is left in each fund we take that balance, and we take the amount that we are spending on electricity in each district, and we subtract that out and this year we have added a 25% increase for electricity and then we have to have a 25% reserve. If the fund has enough money in it then you don't go up. A lot of the funds will be a lot less than last year.

Mayor Gibson: in these time, it is not a lot, but every amount counts I am just happy that we could do this. We don't know what it is going to be next year, but. This comes on your tax bill.

Councilmember Michalson: could you tell me what Peterson Lighting District was last year.

Mayor Gibson: I thought that it was around \$200.00 per house.

Robert Underwood: lighting districts are based on size of their lots and others are based on the number of houses. Accounting does the calculations. Last year the assessment on them was \$4,000-\$5,000.

Councilmember Michalson: I would just like to state that Peterson going from \$200.00 to zero is a good savings.

Mayor Gibson: there are some places that are by the size of lot, and some are by the lot. Not sure how that happened.

Councilmember Barker: so, what is this going to do by not paying on it.

Mayor Gibson: we just have to do it over next year.

Robert Underwood: Peterson is based on the lot; the average last year was \$200.00. That was last year, and they have enough. Creekside was also based on their numbers.

Mayor Gibson: any further discussion? Seeing none, Jenelle please call for the vote.

Councilmember Barker: aye.

Councilmember Brown: aye.

Councilmember Michalson: aye.

Councilmember Wolff: aye.

Mayor Gibson: passes 4-0

12. Town Council Comments

NONE

13. Board Reports

NONE

14. Executive Report

Mayor Gibson: we start the budget process on the 1st we will have all of the revenue and then on the 8th we will go through the expenditures. We will start, only two major increases is salaries, and we are going to ask across the board .75 per hour. Increase for utilities and gas. Other than that, no major changes then the standard things. BARSA money for Spring Street. ARPA grant will not be in the budget but will come back. Pretty much is going to be for water storage and fix the leaks.

15. Adjournment

APPROVE:

ATTEST:

Steve Gibson, Mayor

Jenelle S. Berthoud, Town Clerk

File Attachments for Item:

a. Claims #17848-#17955

09/20/22
16:50:14

TOWN OF STEVENSVILLE
Claim Details by Posted Date
For Claims from 09/12/22 to 09/20/22

Page: 1 of 6
Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
17848 1	21815S 09/14/22	1884 Montana Department of Labor & Building Code Education Fund	132.22 132.22			2394 323010		101000
17927 1	120 08/17/22	74 STEVENSVILLE RURAL FIRE DISTRICT FD- Meal split	56.52 56.52			1000 420410	229	101000
17928 1	August 22 09/08/22	115 BURNT FORK COMMISSION 1100" H2O delivered	136.52 136.52			1000 430900	342	101000
17929 1	61665 09/01/22	228 Norco, Inc. PW- Cylinder rental	12.09 12.09			1000 430100	231	101000
17930 1 2	13232507 09/08/22 13232507 09/08/22	107 HACH CO. WW- Treatment chemical suppl WW- Freight charges	200.76 150.54 50.22			5310 430640 5310 430640	222 222	101000 101000
17931 For #2010 & 2510 1	14890 02/11/22	1703 North Ridge Fire Equipment FD- Flat stream nozzle	185.90 185.90			1000 420460	230	101000
17932 1	2742 09/08/22	1701 Cote and Associates, CPAs, PPL AFR- August work	517.50 517.50			1000 410100	356	101000
17933 After hours emergency vinyl decal 1	2022-1086 07/08/22	1714 Big Bear Sign Company Inc PD- After hours emergency v	16.00 16.00			1000 420100	210	101000
17934 1 2 3 4 5	3730 08/31/22 3730 08/31/22 3730 08/31/22 3730 08/31/22 6891 09/07/22	108 BITTERROOT STAR Legal Ad-Water Quality notice Legal Ad-RFP's Legal Ad-Budget hearing Legal Ad-Hearing time change Legal ad- Budget hearing	160.80 9.00 25.80 58.50 9.60 57.90			1000 410550 1000 410550 1000 410550 1000 410550 1000 410550	320 320 320 320 320	101000 101000 101000 101000 101000
17935 August Invoice for Permit fees for Inspection/Consultation (80%) Permit Fees for Plan Review (20%) 1 2	1063 08/15/22 1063 08/15/22	1754 Construct Montana, LLC Building Inspections Plan Review	312.00 292.00 20.00			2394 420531 2394 420531	350 350	101000 101000

* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
17936	345 POOL & POND SUPPLY		254.00					
1	934308 07/20/22 P-Filter sand		195.00			1000 460445	220	101000
2	934346 08/03/22 P- Testing reagents		59.00			1000 460445	220	101000
17937	77 THATCHER COMPANY OF MONTANA Disinfection of drinking water This claim includes invoices dated from October 2021. Invoices were previously sent to former employees email and were not received.		17,413.46					
1	101072 08/29/22 W-(8) 55 gal drum of chlorine		3,800.08			5210 430540	222	101000
2	100132 10/25/21 W- Chlorine drum (8)		2,454.93			5210 430540	222	101000
3	100333 01/06/22 W- Chlorine drum (8)		2,903.03			5210 430540	222	101000
4	100480 03/02/22 W-Chlorine drum (8)		3,374.27			5210 430540	222	101000
5	100886 07/06/22 W- Chlorine drum (12)		6,881.15			5210 430540	222	101000
17938	1787 Valli Information Systems, Inc. Sewer On Line Monthly Maintenance, Web posting, manual postage, e-statements, etc		754.68					
1	82346 06/18/22 1st image ToStevensville		145.20			5210 430510	350	101000
2	82346 06/18/22 Manual 1st image		0.60			5210 430510	350	101000
3	82346 06/18/22 Foreign 1st image		0.60			5210 430510	350	101000
4	82346 06/18/22 E-statement		6.75			5210 430510	350	101000
5	82346 06/18/22 Web posting		9.10			5210 430510	350	101000
6	82346 06/18/22 Postage		316.54			5210 430510	350	101000
7	82346 06/18/22 Manual postage		6.64			5210 430510	350	101000
8	82346 06/18/22 ZRO client customer field		3.20			5210 430510	350	101000
9	82346 06/18/22 E-text		0.50			5210 430510	350	101000
10	82346 06/18/22 Add image		3.56			5210 430510	350	101000
11	82346 06/18/22 Manual add image		1.72			5210 430510	350	101000
12	82346 06/18/22 Foreign add image		0.12			5210 430510	350	101000
13	84123 08/31/22 On-line monthly maintenance		75.00			5210 430510	320	101000
14	84123 08/31/22 OTC monthly maintenance		25.00			5210 430510	320	101000
15	84123 08/31/22 Service fee for autopay		152.89			5210 430510	350	101000
16	84123 08/31/22 Finance charge		7.26			5210 430510	350	101000
17939	1061 WESTERN BUILDING CENTER Concrete crack sealer for pool deck repair		129.90					
1	15126826 09/02/22 P- concrete crack sealer		129.90			1000 460445	230	101000
17940	690 Core & Main LP		972.28					
1	169309 08/26/22 W- new water service materials		722.28			5210 430550	230	101000
2	169309 08/26/22 W- hydrant lock		250.00			5210 430550	230	101000

* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
17941	1448 Bitter Root Laundry & Cleaners		167.20					
1	0115960 08/31/22 P- Pool carpets		167.20			1000 460445	350	101000
17942	1212 NewFields		2,140.00					
	Pre-Application Meeting							
1	350.00709 09/14/22 W- pre Application Meeting		2,140.00			5210 430530	354	101000
17943	1823 Visa c/o Rocky Mountain Bank		11,614.72					
1	08/31/22 Admin-Desk chairs		209.94			1000 410550	330	101000
2	08/31/22 P- Sod replacement Lange Pk		64.80			1000 430900	220	101000
3	08/31/22 C- COLJ Judge conference		391.56			1000 410360	370	101000
4	08/31/22 P- pool brush/pole		85.23			1000 460445	230	101000
5	08/31/22 A-bolts, nuts and washers		10.28			5610 430300	230	101000
6	08/31/22 W-switch for chlorine pump		33.54			5210 430540	230	101000
7	08/31/22 A- grizzly broadband		180.00			5610 430300	230	101000
9	08/31/22 A- centurylink lumen		74.21			5610 430540	230	101000
10	08/31/22 TH- Bitterroot Disposal		106.55			1000 410550	340	101000
11	08/01/22 Admin First Call		400.00			1000 410550	356	101000
12	08/01/22 PD First Call		400.00			1000 420100	356	101000
13	08/01/22 Court First Call		110.00			1000 410360	356	101000
14	08/01/22 Bldg First Call		110.00			2394 420531	356	101000
15	08/01/22 FD First Call		110.00			1000 420410	356	101000
16	08/01/22 Sewer First Call		535.00			5310 430610	356	101000
17	08/01/22 Water First Call		535.00			5210 430510	356	101000
24	07/07/22 Verizon-Mayor phone		46.61			1000 410200	340	101000
25	07/07/22 Verizon- PD cell phone		201.52			1000 420100	340	101000
26	07/07/22 Verizon- H20 cell phone		41.03			5210 430510	345	101000
27	07/07/22 Verizon- Sewer cell phone		41.02			5310 430610	345	101000
28	07/07/22 Verizon- Airport cell phone		84.12			5610 430300	340	101000
29	07/07/22 Verizon-Mobile internet		20.04			5610 430300	340	101000
30	07/07/22 Verizon Mobile internet ambula		9.94			2230 420730	340	101000
31	08/31/22 Spectrum- Admin		37.17			1000 410550	340	101000
32	08/31/22 Spectrum- Police		139.97			1000 420100	340	101000
33	08/31/22 Spectrum-Fire Dept		40.53			1000 420410	340	101000
34	08/31/22 Spectrum-Eco Development		37.42			2940 410550	340	101000
35	08/31/22 Spectrum-Water Dept		101.72			5210 430510	340	101000
36	08/31/22 Spectrum-Sewer Dept		101.72			5310 430610	340	101000
37	08/31/22 Spectrum-Pool		46.36			1000 460445	340	101000
40	08/01/22 P- Bitterroot Disposal		355.91			1000 460430	340	101000
41	08/01/22 Bldg-Bitterroot Disposal		84.13			2394 420531	340	101000
42	08/01/22 TH-Bitterroot Disposal		242.16			1000 410550	340	101000
43	08/01/22 TH- Adobe acropro		50.97			1000 410550	330	101000
44	08/01/22 TH- Adobe products		9.98			1000 410550	330	101000
54	08/02/22 Council- surface tablets, etc		4,938.85			1000 410200	212	101000

* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
55	08/24/22 TH-	Office supplies	92.22			1000 410550	330	101000
56	08/24/22 PD-	Office supplies	37.55			1000 420100	210	101000
57	08/24/22 PW-	Office supplies	7.00			1000 430100	210	101000
58	08/18/22 A-	Ravalli electric	234.00			5610 430300	340	101000
59	08/03/22 Pool-	Pool/Splash Pad test kit	217.41			1000 460440	220	101000
60	08/12/22 P-	paper supplies/bathrooms	154.76			1000 460430	212	101000
61	08/30/22 FD-	Positive promotions	261.95			1000 420440	223	101000
62	08/19/22 FD-	defibrillation electrode	70.00			2230 420730	220	101000
63	08/31/22	Interest charge	253.85			1000 410550	620	101000
64	08/01/22 A-	Verizon	144.96			1000 410550	345	101000
65	08/01/22 S-	Bitterroot disposal	153.74			5310 430610	340	101000
17944		1885 Alycia Dunn	83.44					
Overpayment was made on account #121340-00 by the previous owner and title company. Reimbursement to previous owner is requested								
1	09/15/22	Reimbursement of overpayment	83.44			5210 430100	340	101000
17945		16 MONTANA ENVIRONMENTAL LAB LLC	1,144.00					
1	08/31/22	S-Lab testing services	1,144.00			5310 430610	355	101000
17946		1659 CHS Mountain West CO-OP	405.26					
1	August 22 08/31/22	PW- Fuel	179.23			1000 430100	231	101000
2	August 22 08/31/22	FD -Fuel	226.03			1000 420460	231	101000
17947		858 MILLER LAW OFFICE, PLLC	1,001.44					
Stevensville Water Right Matters								
1	1282 07/06/22	Project Follow-up case mgmt	100.00			5210 430530	352	101000
2	1282 07/26/22	Emails w/Overstreet	50.00			5210 430530	352	101000
3	1282 08/01/22	Review Newfields scope of work	50.00			5210 430530	352	101000
4	1282 08/09/22	Phone Mtg Burnt Fork Est	300.00			5210 430530	352	101000
5	1282 08/22/22	Prep Call-Coleen Dowdall	400.00			5210 430530	350	101000
6	1282 08/29/22	Follow up Newfields	100.00			5210 430530	350	101000
7	1282 08/22/22	Printing & Copying	1.44			5210 430530	350	101000
17948		1436 Maureen M. O'Connor	4,500.00					
Retroactive pay from July 1 as approved by Town Council								
1	09/14/22	Retroactive pay	4,500.00			1000 410360	350	101000
17949		1628 Rocky Road Enterprise, LLC	400.00					
Topsoil for L&C park repair								
1	7182 07/06/22	P- topsoil for park repair	400.00			1000 460437	230	101000

* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
17950	1617 Micro-Comm, Inc.		925.00					
1	23144 08/26/22 W- change out tank transducer		750.00			5210 430530	230	101000
2	23144 08/26/22 W- Cable transducer		175.00			5210 430530	230	101000
17951	1886 Lilya McAlister		91.45					
Overpayment was made on account #121340-00 by the previous owner and title company. Reimbursement to previous owner is requested								
1	09/19/22 Reimbursement of overpayment		91.45			5210 430100	340	101000
17952	84 MMIA		31,122.50					
1	FY22-23 07/01/22 PD Vehicle Insurance Premium		750.50			1000 420100	510	101000
2	FY22-23 07/01/22 FD Admin Vehicle Insurance Pr		375.25			1000 420410	510	101000
3	FY22-23 07/01/22 FD-Suppression Vehicle Insura		2,776.85			1000 420460	510	101000
4	FY22-23 07/01/22 FD-Ambulance Vehicle Insuranc		975.65			2230 420730	510	101000
5	FY22-23 07/01/22 Streets Vehicle Insurance Pre		750.50			1000 430200	510	101000
6	FY22-23 07/01/22 Water Vehicle Insurance Premi		750.50			5210 430510	510	101000
7	FY22-23 07/01/22 Sewer Vehicle Insurance Premi		750.50			5310 430610	510	101000
8	FY22-23 07/01/22 Airport Vehicle Insurance Pre		375.25			5610 430300	510	101000
9	FY22-23 07/01/22 TH Facility Insurance Premium		202.13			1000 411201	510	101000
10	FY22-23 07/01/22 FD Equip Insurance Premium		412.91			1000 420410	510	101000
11	FY22-23 07/01/22 Cemetery Equip Insurance Prem		66.37			1000 430900	510	101000
12	FY22-23 07/01/22 Water Admin Insurance Premium		658.40			5210 430510	510	101000
13	FY22-23 07/01/22 Sewer Admin Insurance Premium		757.35			5310 430610	510	101000
14	FY22-23 07/01/22 Airport Property Insurance Pr		680.02			5610 430300	510	101000
15	FY22-23 07/01/22 Bldg Dept Property Ins Prem		202.13			2394 420531	510	101000
16	FY22-23 07/01/22 Parks Property Insurance Prem		1,221.03			1000 460430	510	101000
17	FY22-23 07/01/22 PD Property Insurance Premium		113.98			1000 420100	510	101000
18	FY22-23 07/01/22 Pool Property Insurance Premi		432.81			1000 460445	510	101000
20	FY22-23 07/01/22 Sewer Plant Property Ins Prem		13,917.50			5310 430640	510	101000
21	FY22-23 07/01/22 Streets Property Ins Prem		571.22			1000 430100	510	101000
24	FY22-23 07/01/22 Water Wells Property Ins Prem		1,103.73			5210 430530	510	101000
25	FY22-23 07/01/22 Water Plant Property Ins Prem		3,180.39			5210 430540	510	101000
26	FY22-23 07/01/22 Clerk-Court Crime/Fidelity In		1.16			1000 410360	510	101000
27	FY22-23 07/01/22 Clerk-TH Crime/Fidelity Ins P		0.93			1000 410550	510	101000
28	FY22-23 07/01/22 Treasurer-TH Crime Fidelity I		0.97			1000 410550	510	101000
29	FY22-23 07/01/22 Clerk-PD Crime/Fidelity Ins P		2.32			1000 420100	510	101000
30	FY22-23 07/01/22 PD (2) Crime/Fidelity Ins Pre		4.64			1000 420100	510	101000
31	FY22-23 07/01/22 GSC-FD Crime/Fidelity Ins Pr		1.16			1000 420410	510	101000
32	FY22-23 07/01/22 GSC-TH Crime/Fidelity Ins Pr		1.16			1000 410550	510	101000
33	FY22-23 07/01/22 Streets Crime/Fidelity Ins Pr		2.32			1000 430100	510	101000
34	FY22-23 07/01/22 Bldg Dept Crime/Fidelity Ins		4.64			2394 420531	510	101000
35	FY22-23 07/01/22 Clerk-BD Crime/Fidelity Ins P		0.23			2394 420531	510	101000
36	FY22-23 07/01/22 Treasurer-BD Crime/Fidelity I		0.23			2394 420531	510	101000
37	FY22-23 07/01/22 Treasurer-H2O Crime/Fidelity		0.57			5210 430510	510	101000

09/20/22
16:50:14

TOWN OF STEVENSVILLE
Claim Details by Posted Date
For Claims from 09/12/22 to 09/20/22

Page: 6 of 6
Report ID: AP100

* ... Over spent expenditure

Claim Line #	Check Invoice #/Inv Date/Description	Vendor #/Name/	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
38	FY22-23 07/01/22	UB Clerk-H2O Crime/Fidelity I	1.04			5210 430510	510	101000
39	FY22-23 07/01/22	Water Dept Crime/Fidelity Ins	4.18			5210 430510	510	101000
40	FY22-23 07/01/22	Treasurer-Sewer Crime/Fidelit	0.62			5310 430610	510	101000
41	FY22-23 07/01/22	UB Clerk-Sewer - Crime/Fideli	1.03			5310 430610	510	101000
42	FY22-23 07/01/22	Sewer Dept - Crime/Fidelity I	4.18			5310 430610	510	101000
43	FY22-23 07/01/22	UB Clerk-Airport - Crime/Fide	0.23			5610 430300	510	101000
44	FY22-23 07/01/22	Council - Crime/Fidelity Ins	9.29			1000 410200	510	101000
45	FY22-23 07/01/22	Judge - Crime/Fidelity Ins	2.32			1000 410360	510	101000
46	FY22-23 07/01/22	Mayor/Executive - Crime/Fidel	0.51			1000 410200	510	101000
47	FY22-23 07/01/22	Mayor/Airport - Crime/Fidelit	0.12			5610 430300	510	101000
48	FY22-23 07/01/22	CO-managers Airport - Crime/F	4.64			5610 430300	510	101000
49	FY22-23 07/01/22	Mayor/Executive BD - Crime/Fi	0.17			2394 420531	510	101000
50	FY22-23 07/01/22	Mayor -TIFID - Crime/Fidelity	0.12			2310 410210	510	101000
51	FY22-23 07/01/22	Cemetery - Crime/Fidelity Ins	2.32			1000 430900	510	101000
52	FY22-23 07/01/22	Fire Chief - Crime/Fidelity I	2.32			1000 420410	510	101000
53	FY22-23 07/01/22	FD Vol - Crime/Fidelity Ins	44.11			1000 420410	510	101000
17954		1282 Valley Irrigation	69.81					
1	070353 08/01/22	P-brass valves L & C irrigatio	69.81			1000 460430	230	101000
17955		1887 Isabelle Richardson	90.00					
		Reimbursement for lifeguard certification						
1	661801 05/22/22	Reimbursement lifeguard cert	90.00			1000 460445	380	101000
		# of Claims	29					
		Total:	77,009.45					

** This report runs by Claim Posted Date, which is a system generated field that always shows the date on which the Claim was actually posted in the system. If a Claim was cancelled and re-posted, the posted date will show as of the date it was re-posted. **

File Attachments for Item:

a. Discussion/Decision: Bid Opening for Audit Services



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	Public Hearing
Person Submitting the Agenda Item:	Steve Gibson
Second Person Submitting the Agenda Item:	Jenelle Berthoud
Submitter Title:	Mayor
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	09/22/2022
Agenda Topic:	Discussion/Decision: Bid Opening for Audit Services
Backup Documents Attached?	Choose an item.
If no, why not?	
Approved/Disapproved?	Choose an item.
If Approved, Meeting Date for Consideration:	09/22/2022
Notes:	

File Attachments for Item:

b. Discussion/Decision: Bid Opening for IT Services



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	Public Hearing
Person Submitting the Agenda Item:	Steve Gibson
Second Person Submitting the Agenda Item:	Jenelle Berthoud
Submitter Title:	Mayor
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	09/22/2022
Agenda Topic:	Discussion/Decision: Bid Opening for IT Services
Backup Documents Attached?	Choose an item.
If no, why not?	
Approved/Disapproved?	Choose an item.
If Approved, Meeting Date for Consideration:	09/22/2022
Notes:	

File Attachments for Item:

c. Discussion/Decision: Bid Opening for Growth Policy Planning



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	Public Hearing
Person Submitting the Agenda Item:	Steve Gibson
Second Person Submitting the Agenda Item:	Jenelle Berthoud
Submitter Title:	Mayor
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	09/22/2022
Agenda Topic:	Discussion/Decision: Bid Opening for Growth Policy Planning
Backup Documents Attached?	Choose an item.
If no, why not?	
Approved/Disapproved?	Choose an item.
If Approved, Meeting Date for Consideration:	09/22/2022
Notes:	

File Attachments for Item:

d. Discussion/Decision: First Reading of Ordinance No. 170, an Ordinance Adopting Revised Building & Technical Codes Required by the State of Montana by Amending Chapter 6 of the Stevensville, MT Municipal Code



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	Steve Gibson
Second Person Submitting the Agenda Item:	Jenelle Berthoud
Submitter Title:	Mayor
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	09/22/2022
Agenda Topic:	Discussion/Decision: First Reading of Ordinance No. 170, an Ordinance Adopting Revised Building & Technical Codes Required by the State of Montana by Amending Chapter 6 of the Stevensville, MT Municipal Code
Backup Documents Attached?	Yes
If no, why not?	
Approved/Disapproved?	Approved
If Approved, Meeting Date for Consideration:	09/22/2022
Notes:	

ORDINANCE NO. 170

AN ORDINANCE ADOPTING REVISED BUILDING AND TECHNICAL CODES AS ADOPTED AND REQUIRED BY THE STATE OF MONTANA BY AMENDING CHAPTER 6 OF THE STEVENSVILLE, MONTANA MUNICIPAL CODE

SECTION 1. Article VI, Sec. 6-102 of the Stevensville, Montana Municipal Code shall be amended by changing the “International Building Code, 2018 edition,” to the “International Building Code, 2021 edition.”

Section 2. Article IV, Sec. 6-78 of the Stevensville, Montana Municipal Code shall be amended by changing the “International Residential Code, 2018 edition,” to the “International Residential Code, 2021 edition.”

Section 3. Article VII, Sec. 6-156 of the Stevensville, Montana Municipal Code shall be amended by changing the “International Energy Conservation Code, 2018 edition,” to the “International Energy Conservation Code, 2021 edition.”

Section 4. Article VI, Sec. 6-135 of the Stevensville, Montana Municipal Code shall be amended by changing the “International Existing Building Code, 2018 edition,” to the “International Existing Building Code, 2021 edition.”

Section 5. Article XII, Sec. 6-280 of the Stevensville, Montana Municipal Code shall be amended by changing the “International Mechanical Code, 2018 edition,” to the “International Mechanical Code, 2021 edition.”

Section 6. Article XII, Sec. 6-238 of the Stevensville, Montana Municipal Code shall be amended by changing the “International Fuel Gas Code, 2018 edition,” to the “International Fuel Gas Code, 2021 edition.”

Section 7. Article XII, Sec. 6-315 of the Stevensville, Montana Municipal Code shall be amended by changing the “International Swimming Pool & Spa Code, 2018 edition,” to the “International Swimming Pool & Spa Code, 2021 edition.”

Section 8. Article XIII, Sec. 6-311 of the Stevensville, Montana Municipal Code shall be amended by changing the “Uniform Plumbing Code, 2018 edition,” to the “Uniform Plumbing Code, 2021 edition.”

Section 9. Article VIII, Sec. 6-183 of the Stevensville, Montana Municipal Code shall be amended by changing the “National Electrical Code,” to the “National Electrical Code, 2020 edition.”

Passed on First Reading by the Stevensville Town Council this ____ day of _____, 2022.

APPROVED:

ATTEST:

Steve Gibson, Mayor

Jenelle S. Berthoud, Town Clerk

Passed and Adopted on Second Reading by the Stevensville Town Council this ____ day of _____, 2022.

APPROVED:

ATTEST:

Steve Gibson, Mayor

Jenelle S. Berthoud, Town Clerk

File Attachments for Item:

a. Discussion/Decision: Resolution No. 510 a Resolution Setting a Fee for the Stevensville City Court Judge



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	Steve Gibson
Second Person Submitting the Agenda Item:	
Submitter Title:	Mayor
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	09/22/2022
Agenda Topic:	Discussion/Decision: Resolution No. 510 a Resolution Setting a Fee for the Stevensville City Court Judge
Backup Documents Attached?	Yes
If no, why not?	
Approved/Disapproved?	Approved
If Approved, Meeting Date for Consideration:	09/22/2022
Notes:	

RESOLUTION NO. 510
A RESOLUTION SETTING A FEE FOR THE
STEVENSVILLE CITY COURT JUDGE

WHEREAS, the Mayor for the Town of Stevensville has re-appointed Maureen M. O'Connor to the position of the City Court Judge,

WHEREAS, MCA 3-11-202 (2) requires the annual fee for the City Court Judge be fixed by ordinance or resolution,

WHEREAS, the annual fee for City Court Judge according to the Montana State Constitution under Article III, Section 7 states that "all justices and judges shall be paid as provided by law, but salaries shall not be diminished during terms of office"

WHEREAS, the term of City Judge O'Connor shall be for a four year term ending June 13, 2026.

NOW, THEREFORE, BE IT RESOLVED that the annual fee for four years for City Court Judge O'Connor shall be \$36,000 per year.

Passed and adopted by the Town Council of the Town of Stevensville, Montana this 22nd day of September 2022.

APPROVE:

ATTEST:

Steve Gibson, Mayor

Jenelle S. Berthoud, Town Clerk

File Attachments for Item:

b. Discussion/Decision: Resolution No. 511 a Resolution Requesting Distribution of BARSA Funds for FY 22/23

RESOLUTION NO. 511

**A RESOLUTION OF THE STEVENSVILLE TOWN COUNCIL REQUESTING
DISTRIBUTION OF
BRIDGE AND ROAD SAFETY AND ACCOUNTABILITY PROGRAM FUNDS FOR
THE TOWN OF STEVENSVILLE, MONTANA
FISCAL YEAR 2022-2023**

WHEREAS, the Bridge and Road Safety and Accountability Account requires the Montana Department of Transportation to allocate accrued funds to cities, towns, counties, and consolidated city-county governments for construction, reconstruction, maintenance, and repair of rural roads, city or town streets and alleys, bridges, or roads and streets that the city, town, county, or consolidated city-county government has the responsibility to maintain; and,

WHEREAS, a city, town, county, or consolidated city-county government that requests funds under the Bridge and Road Safety and Accountability Account must match each \$20 requested with \$1 of local government matching funds; and,

WHEREAS, a city, town, county, or consolidated city-county government requesting distribution of allocated funds may make such a request to the Department of Transportation between March 1 and November 1 of the year the funds were allocated; and,

WHEREAS, the project(s) to be funded is for Road Maintenance in the Town of Stevensville; and,

WHEREAS, the local match for the allocated funds has been budgeted from the General Fund.

NOW THEREFORE BE IT RESOLVED, by the Town Council of the Town of Stevensville that the Fiscal Year 2022-2023 distribution of its share of the allocated Bridge and Road Safety and Accountability funds to be used for the projects identified herein; and

That the Council hereby empowers and authorizes the Mayor or other necessary staff to execute such further documents as may be necessary to facilitate the distribution of those funds.

PASSED AND ADOPTED this 22nd day of September, 2022, after motion and second at a regular meeting of the Town Council.

Approved

Attest:

Steve Gibson, Mayor

Jenelle S. Berthoud, Town Clerk



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	Steve Gibson
Second Person Submitting the Agenda Item:	
Submitter Title:	Mayor
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	09/22/2022
Agenda Topic:	Discussion/Decision: Resolution No. 511 a Resolution Requesting Distribution of BARSA Funds for FY 22/23
Backup Documents Attached?	Yes
If no, why not?	
Approved/Disapproved?	Approved
If Approved, Meeting Date for Consideration:	09/22/2022
Notes:	

File Attachments for Item:

c. Discussion/Decision: Contract Between Town of Stevensville and Robert Underwood to Perform Financial Duties



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	Steve Gibson
Second Person Submitting the Agenda Item:	
Submitter Title:	Mayor
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	09/22/2022
Agenda Topic:	Discussion/Decision: Contract Between Town of Stevensville and Robert Underwood to Perform Financial Duties
Backup Documents Attached?	Yes
If no, why not?	
Approved/Disapproved?	Approved
If Approved, Meeting Date for Consideration:	09/22/2022
Notes:	

TOWN OF STEVENSVILLE

TEMPORARY INDEPENDENT CONTRACTOR AGREEMENT

This agreement (“Agreement”) is entered into between the Town of Stevensville (“Town”) and Robert Underwood (“Contractor”).

- 1. Purpose. The Town wishes to contract with Contractor on a temporary basis as a finance assistant.
- 2. Relationship of the Parties. Contractor is an independent contractor, not a Town employee.

Contractor acknowledges that all payments to him under this Agreement are gross payments and Contractor is responsible for payment of all taxes arising out of the performance of this Agreement, including but not limited to federal and state income tax, social security tax, and unemployment insurance tax.

- 3. Scope of Work. Contractor shall perform the following tasks: Financial duties as needed.
- 4. Reporting of Concerns. Contractor shall report any concerns or challenges with financial transactions or records to the Town Council and Mayor.
- 5. Compensation for Services. Town shall pay Contractor \$30 per hour for work performed within the scope of this Agreement. For the following months; September 2022, October 2022, November 2022 and December 2022. In no event shall the amount paid to Contractor exceed \$1,499 per month during the above stated dates.

6. Duration of Agreement. This Agreement is a month-to-month contract. The Town will evaluate the continuation of the Agreement each month.

7. Termination of Agreement. This Agreement is terminable at any time by either party.

8. Entire Agreement. This Agreement constitutes the complete, entire, and final agreement of the parties with respect to the subject matter hereof, and shall supersede any and all previous representations, whether oral or written, with respect to the subject matter hereof.

9. Modification of Agreement. This Agreement can only be modified in a writing signed by both parties.

AGREED TO:

Steve Gibson, Mayor Date

Robert Underwood Date

-END-

File Attachments for Item:

d. Discussion/Decision: Consent to the Mayor's Appointment of Daniel Revell to the Planning & Zoning Board

BOARD APPLICATION FORM
STEVENSVILLE, MONTANA

*Disclosure: any information on this application is available for public view

Name: DANIEL REVELL Home Phone: 406
Address: 313/11TH/APT. 206B Work/Cell Phone: 240,0648
City: STEVENSVILLE State: MT. Zip: 59870
Email Address: o

Business or Occupation: RETIRED ARCHITECT

Board or Committee applying for: PLANNING AND ZONING

- ✓ Please describe your experience or background which you believe qualifies you for service on this Board or Committee (attached additional sheets if needed):

PREVIOUSLY REGISTERED ARCHITECT:
o OREGON o IDAHO o UTAH W/ NATIONAL
NCARB CERTIFICATE. VITAE FOR THE
CIVIC ACTIVITIES AT EUGENE, OR. WITH
THIS APPLICATION FORM.

- ✓ Why do you wish to serve on this Board or Committee?

BACKGROUND PROJECT AND CIVIC
EXPERIENCES WOULD GIVE INSIGHTS
TO CURRENT/ FUTURE CONCERNS.
IT'S IMPORTANT TO WHERE I NOW
CALL HOME. MAYBE THE LAST PLACE
I WILL KNOW, ABOVE THE GRASS.

- ✓ Additional information which you feel is pertinent:

STEVENSVILLE RESIDENT NOW
FOR THREE YEARS FROM KAUSPELL.*
KEPT MY "HEAD DOWN" POLITICALLY,
FREE OF OLDER "STRUGGLES."

Signature: Daniel Revell

Date: SEPT. 4, 2022

* TWO YEARS VOLUNTEER DAV DRIVER
300 HOURS / 10,000 MILES CONTRIBUTING.
Return Application to: Town of Stevensville, P.O. Box 30, Stevensville, MT 59870



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	Steve Gibson
Second Person Submitting the Agenda Item:	
Submitter Title:	Mayor
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	09/22/2022
Agenda Topic:	Discussion/Decision: Consent to the Mayor's Appointment of Daniel Revell to the Planning & Zoning Board
Backup Documents Attached?	Yes
If no, why not?	
Approved/Disapproved?	Approved
If Approved, Meeting Date for Consideration:	09/22/2022
Notes:	

File Attachments for Item:

e. Discussion/Decision: Consent to the Mayor's Appointment of Cindy Brown to the Airport Board



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	Steve Gibson
Second Person Submitting the Agenda Item:	
Submitter Title:	Mayor
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	09/22/2022
Agenda Topic:	Discussion/Decision: Consent to the Mayor's Appointment of Cindy Brown to the Airport Board
Backup Documents Attached?	Choose an item.
If no, why not?	
Approved/Disapproved?	Approved
If Approved, Meeting Date for Consideration:	09/22/2022
Notes:	

File Attachments for Item:

f. Discussion/Decision: Consent to the Mayor's Appointment of Marilyn Wolff to the TIFD/TEDD Board



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	Steve Gibson
Second Person Submitting the Agenda Item:	
Submitter Title:	Mayor
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	09/22/2022
Agenda Topic:	Discussion/Decision: Consent to the Mayor's Appointment of Marilyn Wolff to the TIFD/TEDD Board
Backup Documents Attached?	Choose an item.
If no, why not?	
Approved/Disapproved?	Approved
If Approved, Meeting Date for Consideration:	09/22/2022
Notes:	