



**Stevensville Airport Board Meeting
Agenda for
TUESDAY, FEBRUARY 14, 2023
5:30 PM
206 Buck Street, Town Hall**

1. Call to Order and Roll Call
2. Approval of Minutes
 - a. [January 2023 Meeting Minutes](#)
3. Airport Business: Discussion/Decision
 - a. Update on Skydive Montana Waiver and Development Plan for Council
4. Airport Manager's Report
5. Public Comments
6. Adjournment

Guidelines for Public Comment

Public Comment ensures an opportunity for citizens to meaningfully participate in the decisions of its elected officials. It is one of several ways your voice is heard by your local government. During public comment we ask that all participants respect the right of others to make their comment uninterrupted. The council's goal is to receive as much comment as time reasonably allows. All public comment should be directed to the chair (Mayor or designee). Comment made to the audience or individual council members may be ruled out of order. Public comment must remain on topic, and free from abusive language or unsupported allegations.

During any council meeting you have two opportunities to comment:

1. During the public comment period near the beginning of a meeting.
2. Before any decision-making vote of the council on an agenda item.

Comment made outside of these times may not be allowed.

Citizens wishing to speak during the official public comment period should come forward to the podium and state their name and address for the record. Comment during this time maybe time limited, as determined by the chair, to allow as many people as possible to comment. Citizens wishing to comment on a motion for decision before any vote can come forward or stand in place as they wish. Comment must remain on the motion before the council.

File Attachments for Item:

- a. January 2023 Meeting Minutes

**STEVENSVILLE AIRPORT BOARD
MEETING MINUTES**

**JANUARY 10, 2023 – 5:30 P.M.
STEVENSVILLE TOWN HALL**

STEVENSVILLE AIRPORT BOARD:

- Craig Thomas – Airport Board Chairman
- Rich Perry
- Dustin Wood
- Don Whitehair
- Kelli Weed
- Brian Germane
- Cindy Brown – Council Representative

STEVENSVILLE AIRPORT REPRESENTATIVES:

- Tyler Reed – Airport Engineer (MMI)
- Tim Smead – Airport Manager

OTHERS PRESENT:

ONE MEMBER FROM PUBLIC

1. CALL TO ORDER AND ROLL CALL

- a. Meeting began at 5:30 PM

2. APPROVAL OF MINUTES

- a. November Meeting Minutes - approved
- b. December Meeting Minutes - approved

3. CORRESPONDENCE

None

4. FINANCIAL REPORTS

None

5. ENGINEERS REPORT

Tyler briefed the Board on the upcoming Montana Aeronautics Board meeting which is scheduled for January 17th and 18th. The Stevensville Airport submitted two grant applications: one for an apron expansion design, and one for the Master Plan Update (MPU). The apron expansion design grant will be withdrawn, but we're still hoping for a grant for the MPU to help with the local match.

6. AIRPORT BUSINESS: DISCUSSION/DECISION

- a. **Applications for Airport Board.** There are two Board positions that are up for re-selection, so far they've received on application. Final selections will be done during an upcoming Council Meeting.
- b. **Montana Skydive Request to Council to Contact the Town Attorney (at their cost) to Establish Waivers for Skydiving.** This should be on the Council's agenda for Thursday night. They're requesting permission from the Town to contact the Town Attorney.

9. AIRPORT MANAGER'S REPORT

- 1. Tim briefed the Board on the following topics:

1. Deer on the Runway. Tim received a call about deer on the runway. It was the same deer that has been there for a while. He put it on the Mayor's radar and reached out to FWP (tried to contact new officer Shane). Tim said that Justin Singleterry (spelling?) was previously the FWP Representative for the Airport. Tim said the Airport recognizes that this is a problem. The Mayor doesn't want anyone shooting the deer except for FWP. Tim is working with Shane to formulate a plan, eventually the plan will go in front of the Mayor.

Rich: I don't understand how hard it is to make something happen. We know they're there, but we don't do anything. If someone gets killed, the Airport gets in trouble.

Tim: One of the deer was shot last year. We've been trying to haze them. I'm just the guy moving the deer along. There was a point of time in the past where I could shoot the deer.

Rich: How do we get the point across to the Town?

Cindy: There are state laws and regulations that cover how to handle them.

Tim played a saved voicemail from Shane. In the voicemail Shane says that a kill permit is something he can issue again, it would have to be an airport employee, they would have to gut it and take the meat somewhere like the food bank.

Rich: Doesn't the Mayor want to get rid of the deer?

Tim: The Mayor believes it's an FWP issue. I'm just waiting for someone to tell me what to do.

2. Gate Issue - Kelli was stuck inside the gate. It may have been due to tumble weeds accumulating near the sensor and short cycling the gate which may be causing it to shut down. Tim is working on getting signage to instruct people what to do if the gate is stuck. Tim explained that if you open the door of the operator and locate the breaker, there's a blue button with an "R" on it.

Rich: Is that the first time that's happened?

Tim: That's the first time that kind of issue happened.

Craig: Suggested they increase the service cycle/duty cycle.

3. Misc.

Cindy: Asked about a \$1,000 expense for the AWOS.

Tim: That was for their travel expense. That AWOS has been to Baltimore and back, there's no output, it's being sent to Val Avionics. It's just a transmitter that needs to be fixed. So they need to figure that one out.

Rich: I would like an answer from the City. I'm looking at my tax bill. About \$500 goes to the City. I've been told that all these dollars go to the Airport, is that true?

Cindy: All the tax dollars should be going to the Airport.

Tim: Pam would know. I don't have a view of the financials.

Rich: Someone should be able to show the breakdown.

Cindy: A good person to talk to would be Dan Whiteset.

Rich: I want to know where the money goes. It should show up on the general ledger from the County.

10. PUBLIC COMMENTS

None

11. ADJOURNMENT

- Meeting Adjourned at 5:57 p.m.

Next Meeting – Tuesday, February 14, 2023 @ 5:30 P.M. (Town Hall).