



**Stevensville Town Council Meeting**  
**Agenda for**  
**THURSDAY, JULY 10, 2025**  
**6:30 PM**  
**206 Buck Street, Town Hall**

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Public Comments (Public comment from citizens on items that are not on the agenda)
4. Approval of Minutes
  - [a.](#) C.O.W. Meeting Minutes for 06/18/2025
5. Approval of Bi-Weekly Claims
  - [a.](#) Claims #19759-#19788
6. Administrative Reports
  - [a.](#) Airport
  - [b.](#) Building Department
  - [c.](#) Finance
  - [d.](#) Fire Department
  - [e.](#) Police Department
  - [f.](#) Public Works
7. Unfinished Business
  - [a.](#) Discussion/Decision: Resolution No. 547a, A Resolution Establishing Lighting District Taxes for the Town of Stevensville, Montana Fiscal Year 2025-2026
8. New Business
  - [a.](#) Discussion/Decision: Awarding Bid for IT Services
  - [b.](#) Discussion/Decision: Awarding of Bid for Water System Telemetry System Replacement
9. Board Reports
10. Town Council Comments
11. Executive Report
12. Adjournment

## **Welcome to Stevensville Town Council Chambers**

We consider it a privilege to present, and listen to, diverse views.

It is essential that we treat each other with respect.

We expect that participants will:

- ✓ Engage in active listening
- ✓ Make concise statements
- ✓ Observe any applicable time limit

We further expect that participants will refrain from disrespectful displays:

- ✗ Profanity
- ✗ Personal Attacks
- ✗ Signs
- ✗ Heckling and applause

## **Guidelines for Public Comment**

Public Comment ensures an opportunity for citizens to meaningfully participate in the decisions of its elected officials. It is one of several ways your voice is heard by your local government. During public comment we ask that all participants respect the right of others to make their comment uninterrupted. The council's goal is to receive as much comment as time reasonably allows. All public comment should be directed to the chair (Mayor or designee). Comment made to the audience or individual council members may be ruled out of order. Public comment must remain on topic, and free from abusive language or unsupported allegations.

During any council meeting you have two opportunities to comment:

1. During the public comment period near the beginning of a meeting.
2. Before any decision-making vote of the council on an agenda item.

Comment made outside of these times may not be allowed.

Citizens wishing to speak during any public comment period should come forward to the podium and state their name and address for the record. Comment may be time limited, as determined by the chair, to allow as many people as possible to comment. Comment prior to a decision-making vote must remain on the motion before the council.

**Thank you for observing these guidelines.**

**File Attachments for Item:**

a. C.O.W. Meeting Minutes for 06/18/2025

**Stevensville Committee of the Whole Meeting Minutes**  
**for WEDNESDAY, JUNE 18, 2025, 5:30 PM 206 Buck Street, Town Hall**

1. Call to Order and Roll Call

Mayor Michalson called the meeting to order. Councilmember Barker, Brown, Bragg and Smith were all present.

2. Discussion on the Following Items

a. Stevensville Fire Interlocal Agreement

Boe Anderson: when we talked the other day it was about the lease and sublease. I can give an overview of the interlocal, it allows for rural and the town to operate together. We have had this agreement so that rural can drive town equipment and town can drive rural equipment. We made the documents separate at request of the town. The interlocal agreement stands until one of us wants to change it or if there is a point where nobody wants an interlocal agreement then we would discuss on taking it away.

Mayor Michalson: I do have a question on the agreement number 3, municipal water and hydrant use. Should we take out, what I have been told is it is a gentleman's agreement.

Rex Olson: when we get water we make a pretty solid estimate on what we are going to use and how many water tenders filled up and I send that to Carlene, and she sends that to the town.

Boe Anderson: I think at one point we talked about topping off and not reporting that amount.

Councilmember Smith: the agreement that we see here signed in 2020 is there anything that you or the chief want to change.

Boe Anderson: we did not see anything that we want to change, we talked about this is our last board meeting. we wanted to keep it more operational as possible the last time we revised it.

Councilmember Barker: I think at one of the meetings we went over a little bit and we changed some of the wording. On page 4 and 5.

Chief Motley: one paragraph the district was in the same paragraph twice.

Councilmember Barker: just making sure that you were aware of those changes. There was another under page 5, I think that we were taking out excluding

supplies. Is there a way under the agreement municipal water and hydrant use no reporting under 500 gallons are not reported to the town.

Boe Anderson: do you have a copy of those changes?

Councilmember Barker: these are little things that I had on our sheet. I think that we should have that in there that under 500 gallons not reported.

Jenelle Berthoud: I know because we are leaking so much water right now, and Andrena is keeping track of every single gallon and where it is going under 500 gallons is a lot of water that we would not be accounting for or that Andrena is keeping track of. Even the water that we sell in bulk they may come in three times a day, but it is 200 gallons each time, that is a lot of water.

Councilmember Barker: so, do they need to report that, any time that it is filled up.

Jenelle Berthoud: I think that is what Andrena has thought she was getting when she gets that from Carlene it is a fairly true number.

Boe Anderson: whatever she is getting from Carlene is a true number as close as we can estimate. If you want it reported we can start that. When we talked earlier they weren't as concerned.

Rex Olson: type tows use about 500 or less given the time of year, what people are doing at other stations, they can get filled up and topped off, we can do our diligence to report all of it. At Etna and Sunset, they have reserves for their water. And they prefer to fill from there and we don't like to see the water sit for a year we like to circulate it.

Jenelle Berthoud: we are down from about 15 million gallons a month to 13 million a month because of the water meters and the hydrant water being tracked correctly I think until we get a handle on where it is leaking a figure that piece out.

Rex Olson: on average we are going to use 15-20 thousand gallons and that is a lot.

Jenelle Berthoud: I know that you are going to make that decision, but I wanted to let you know that Andrena is really tracking those numbers.

Councilmember Smith: my understanding if we do bulk that is metered?

Jenelle Berthoud: no, they go off of the size of truck or the tank that they use.

Boe Anderson: it is an educated guess and if we have about 500 gallons, there is a gage on the truck. Our tender is 2500-3500 gallons, and we have had 5 tenders fill.

Councilmember Barker: I really think that we need to report due to the situation where we are at with our water.

Boe Anderson: I am not sure how often she is reporting.

Rex Olson: we just send her a message, and she adds that, I am guessing that Andrena gets it once a month. If you think that we are slacking at that just let us know.

Boe Anderson: we will just have to get our guys to report the top offs.

Councilmember Barker: I just think that we need that reported where we are watching the bulk water.

Councilmember Brown: then we should change that to reporting within 24 hours or once a month.

Councilmember Barker: I think once a month.

Councilmember Brown: that would be a change then.

Chief Motley: if it is once a month and they have a fire at the beginning and then forget to report at the end of the month.

Boe Anderson: we have a meeting tonight, if we have some changes we will let you know.

Councilmember Brown: Jeff is there anything that you see to be altered or changed?

Chief Motley: just those clerical issues.

Councilmember Barker: those two changes.

#### b. Lease and Operating Agreement

Mayor Michalson: item c came up last time. Payment of \$5,000, and there was something about paying that back at \$2,500.

Boe Anderson: the two bays that are there, the history on that is we gave that lot and that building to the town. We right now are just using one bay; the town needed some space for his stuff and then there was a \$5,000 to lease it and sublease it back for \$2,500. Any questions on that. You can see the two bays when you go inside.

Robert Underwood: thought that it was the whole side.

Mayor Michalson: item h on the utilities.

Boe Anderson: we added that in there, our main lease the town said that they would pay the utilities because there was no way to separate. That was Mayor Dewey's thing, when we went to the sublease it says that the town would be responsible for 50% of the utilities but everything reverts to the master lease. If they were able to separate utilities to come and talk to us with a number. We have looked into it and it was quiet a bit of money to split that out.

Mayor Michalson: so rural is good with sharing the utility cost?

Boe Anderson: if you could hook up a meter we would.

Mayor Michalson: would that be possible to do Robert?

Robert Underwood: once again it will be expensive to put a meter in. most of the expense goes out those doors for heating, and we can't get around that.

Boe Anderson: you were looking at the backup generator, did that get installed? That was put in and Rebkee was looking at that.

Jenelle Berthoud: the building was not able to take on that generator.

Robert Underwood: we can ask what the cost of putting in a meter would be.

Gina Crowe: maybe we could come up with a flat rate, it is getting expensive.

Boe Anderson: come up with a number and I will take it back to the board.

Councilmember Barker: how did the sublease and the operating agreement come about.

Boe Anderson: we have the two bays, and the town needed space in the building, and they needed half of that building and the sublease is for half of that building and that is town equipment on that half.

Councilmember Barker: it just seems confusing when you have a lease and a sublease.

Boe Anderson: we did that for two reasons. We are pretty, remember Stacie, Brandon was telling us to a point, it was a unique conversation with him, we decided to pull it out of the interlocal agreement and then there was town equipment that needed space and then the sublease was developed if the town does not need the space anymore than we will pay the full \$5,000 and dissolve the sublease.

Councilmember Barker: is there some way to come up with a number for them so that they can take that back.

Gina Crowe: sure can, I will go back and see.

Councilmember Barker: I don't want to run you guys out but with rising costs of everything.

Boe Anderson: through a number at us and we are willing to listen.

Councilmember Smith: does rural use upstairs office at any time?

Boe Anderson: we have our own offices at the Westside Station, when we train together sometimes. The fire fighters can use the areas at both locations.

Councilmember Barker: I know with times changing we are going to see a lot more of the rural and cities combined together, how would this agreement look if we were to combine.

Boe Anderson: you are saying consolidate fire departments. That would certainly be a conversation that if this council would like to at least investigate rural has always been in the position of if you want to talk about it we will talk about it. we are not in a position and do not want to be in a position that we want to take you over, that has never been our goal but certainly worth the conversation. There is probably a half a dozen ways that it can happen. Stay with the agreement and with a monetary side of it the town will pay "x" number of dollars, and you take care of the fire protection or as far as you paying, and I was talking to Chilcott, and he said that there are possibilities that you annex the town into the rural fire district then the money would be collected on the tax rolls just like it is on the rural side. I think there is more than one way. That would just be, if the council would like to investigate something like that just send us a letter that you want to look at it and grab some people that are interested in looking at it.

Gina Crowe: have you consolidated with anyone else?

Boe Anderson: no, we operate, I have had the conversations with Stacie and Bob, we operate four rural stations, one here, Sunset, Westside and Etna. We technically operate four stations the town has a station and that would be five. Some of our fire fighters, everyone that operates as a fire fighter there is a roster for town and a roster for rural. I think that coming back to town 14 years ago and getting on the board I still see it operating pretty smoothly but I think with the economy and what we are going to see and the tax dollars definitely worth looking at.

Councilmember Barker: that was something that was brought up at the MMIA conference in Anaconda and they were talking about the fire departments coming together as one same with the police, the police is another one that is becoming one, because these towns do not have the funds to support what they need to, and it is all based on the tax dollars. We are not there yet, but.



Mayor Michalson: we were told not this year, but it is coming. And you might down the road when money gets tight and safety is number one.

Rex Olson: it would not be the first consolidation in the state of Montana.

Councilmember Bragg: if we consolidate do the taxes come from the county or both. How does it work?

Boe Anderson: that is one of the things that has to be decided, Bill Fulbright would be the one to talk to about what towns can do. That is one thing that you would have to decide, if rural took over and you paid rural "x" number of dollars I think it can be also annexing in that town land area and then it would fall on the tax bill as fire protection. You guys will be saving money in a sense.

Chief Motley: your taxes are not going to go down; we would still be assessing the towns tax just spending it somewhere else. It is not a cost savings to the town to shift the fire protection off to these guys they are going to charge you for it. they will not do it for free.

Boe Anderson: yes there is a fee, and it will cost money to do it, but if you are not having to front a budget for fire protection and it is coming out of county tax rolls then there would be cost savings.

Rex Olson: it is worth the conversation and we are certain that we will have the conversation with you and at the end of the day if it doesn't pencil out or work for you we tried. We went down this road once with Mayor Mimack and it just, he did not become mayor again.

Boe Anderson: Rex come in and offered some sort of proposal years ago. the PD side is where I see you guys get beat up all the time, your train officers and then they are off in two years, that is a tough thing when you are a small town.

Mark Adams: I am a taxpayer inside the city limits; I speak from experience. When my wife and I got married we were paying \$82 for water and sewer for three months now we re paying \$115 per month for 3,000 gallons and if it goes over that we are charged more, I am using that as an example. You look down the road you don't see costs coming down. Another example, the rural fire district just lost a grant application for a new tender if they had more resources maybe they would not have to apply for a grant. A tender you might say what good does that do? Well, if it is outfitted with a pump and hoses like the rural tenders are it all of a sudden becomes a piece of firefighting apparatus that is useful to the city of Stevensville, but we have a ridiculous, redundant situation here we have two sets of fire engines, two sets of turnouts, two sets of equipment, two part-time administrative assistants. Do you see what I am saying, you can't. You are going

to have to consolidate, because the taxes are going to go through the roof. You have to go to the people to get the taxes to increase, and I don't know about you but my wife's and I taxes have gone through the roof. We need to start down the road to consolidation one way or the other, knowing full well that it is not a destination it is a journey. When you start out with the rural district contracting for services and then at some point annexing the town of Stevensville into the rural fire district, maybe a few more years down the road annexing Three Mile in. The simple fact is in the state of Montana with all of the growth that we have seen there are still too few people into large of an area for everybody to have their own little kingdom. Do you see what I am saying?

Boe Anderson: there are some things through the Ravalli fire council that they look at as all rural organizations. There is an effort, and they keep their eyes on it. Hamilton and us have been talking about having a maintenance agreement. Right now, we all do whatever we can do to get our mechanic in to work on our equipment. Rex used to have a shop, and we still use that shop to do some of our repairs and Hamilton use guys that come from different parts of the state. We are looking at certain ways that can save money. We need to have a conversation when you guys are comfortable.

Councilmember Brown: I was just going to explain that when you pull up your tax bills they have a breakdown on what each thing is getting on your tax bill, if the town had to go over there then there would be another line saying this amount is for that, I don't see your actual tax bill going down it will probably go up because of the amount of money that they would be asking for, it would be another line item on each resident.

Boe Anderson: I was not referencing that it would go down it could get cheaper if we decided that we did not need an administrative assistant and on equipment and it will get paid by somebody, but it is not going to get doubled. The citizen sees on their tax bill that they are paying for fire service it can be explained. It would be the town is not collecting it the county is.

Councilmember Brown: the town will not decrease their taxes it will probably be the same, and what Jeff was trying to say that money that we are budgeting for the fire district or for his fire department would no go to another department.

Boe Anderson: that is up to you guys, your citizens could be mad about that.

Mayor Michalson: yeah, because they would not see a return on their investment.

Boe Anderson: if you decided that the sheriff's department was going to handle it and now your money is somewhere else, be ready to explain that.

Mayor Michalson: what is the council's wishes, are you going to accept these changes.

Jenelle Berthoud: are you going to take these to your meeting tonight?

Boe Anderson: yes, I noted them and will take to them.

Councilmember Barker: if we could get it back in time.

Jenelle Berthoud: I have until next Tuesday.

Councilmember Smith: you were making a reference, are you talking clerical.

Chief Motley: where it says District it should say Town. It is not a big deal, paragraph e reads the same in both areas and should reference each other.

Boe Anders: we have a few days.

Mayor Michalson: I would recommend with changes on the meeting of the 26<sup>th</sup> and I would like to see a lease agreement signed and then start conversation about consolidation and get ahead of the curve before it gets us down the road, it is going to come. Stacie and I have heard it so many times, Jenelle heard it at the Summit. They are trying to tell us that our property taxes are going to be short.

Jenelle Berthoud: Mr. Anderson is correct it is not just fire it is law enforcement.

Mayor Michalson: yeah all of it.

Jenelle Berthoud: we have to have all of those discussions as a small town.

Chief Motley: so, if there are no more changes to the local agreements then why are we bringing them forward.

Councilmember Brown: they are coming due.

Chief Motley: the lease, not the other.

### c. Sublease and Operating Agreement

## 3. Public Comment

Gina Crowe: I have one statement when you talk about consolidation. I don't want there to be a misconception that this is going to save the town a \$100,000.00 because it is not. I mean like having a conversation on what is it really going to cost and the services. There is a lot that goes into it.

Rex Olson: I have been on for 29 years it has been a “we should talk about this” Jeff and I have been through this. It is worth looking into and at the end of the day you can say it is not worth it because it is not going to save our towns people any money and that is fine. But I think that it is worth having that conversation so that you can say that you have done your due diligence for the taxpayer.

Mark Adams: there is three ways to save money you can spend nothing and hope for the best or you can spend less and get the same level of service, or you can spend the same and get a higher level of service and that is what consolidation would do for the city of Stevensville.

#### 4. Adjournment

Councilmember Brown: move to adjourn.

Councilmember Bragg: 2<sup>nd</sup>.

APPROVE:

ATTEST:

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Bob Michalson, Mayor  
Clerk

Jenelle S. Berthoud, Town

**File Attachments for Item:**

a. Claims #19759-#19788

07/08/25  
16:58:57

TOWN OF STEVENSVILLE  
Claim Approval List  
For the Accounting Period: 7/25

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Report ID: AP100

\* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period ( 6/25) ****								
19759		2008 STANDARD & ASSOCIATES INC.	55.16					
Police Officer test, shipping & handling								
		SA00006191 06/30/25 Operating Supplies	55.16			1000 420100	220	101000
*** Claim from another period ( 6/25) ****								
19760	C	2080 SYN-TECH SYSTEMS	82.50					
Fuelmaster Smart Card. The smart card is for the airport manager to use in order to make basic changes at the terminal such as changing the pricing. You cannot make changes without the smart card.								
		316901 06/20/25 Operating supply	82.50			5610 430300	230	101000
*** Claim from another period ( 6/25) ****								
19761	C	1711 Office Solutions & Service	200.00					
Relocate leased printer from the FD/Court to the PD.								
		137105 06/17/25 Printer Lease relocation	100.00*			1000 410360	320	101000
		137105 06/17/25 Printer Lease relocation	100.00			1000 420410	320	101000
19762		5 U.S Postal Service	246.00					
Post Office Box Rental Fee for 2 months								
		070125 07/01/25 USPS Rental Fee	24.60*			1000 410550	311	101000
		070125 07/01/25 USPS Rental Fee	12.30*			2394 420531	311	101000
		070125 07/01/25 USPS Rental Fee	12.30*			5610 430300	311	101000
		070125 07/01/25 USPS Rental Fee	98.40*			5210 430510	311	101000
		070125 07/01/25 USPS Rental Fee	98.40*			5310 430610	311	101000
19763	C	1711 Office Solutions & Service	30.00					
Printer charges for leased printer from 6/26/2025 - 7/25/2025								
		137350 06/26/25 Printer charges	30.00			1000 420100	320	101000
19764	C	1696 First Call Computer Solutions,	2,148.00					
IT Services for the month of July 2025								
		105894 07/01/25 IT Services -Council	236.30*		3	1000 410100	356	101000
		105894 07/01/25 IT Services - Mayor	60.14*		3	1000 410200	356	101000
		105894 07/01/25 IT Services - Court	60.14*		3	1000 410360	356	101000
		105894 07/01/25 IT Services - Admin	298.57*		3	1000 410550	356	101000
		105894 07/01/25 IT Services - PD	476.86		3	1000 420100	356	101000
		105894 07/01/25 IT Services - FD	298.57*		3	1000 420410	356	101000
		105894 07/01/25 IT Services - Bldg	60.14*		3	2394 420531	356	101000
		105894 07/01/25 IT Services - Water	298.57*		3	5210 430510	356	101000
		105894 07/01/25 IT Services - Sewer	298.57*		3	5310 430610	356	101000
		105894 07/01/25 IT Services - Airport	60.14*		3	5610 430300	356	101000

07/08/25  
16:58:57

TOWN OF STEVENSVILLE  
Claim Approval List  
For the Accounting Period: 7/25

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Report ID: AP100

\* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period ( 6/25) ****								
19765		23 VALLEY DRUG AND VARIETY	16.23					
Postage for mailing of bid information to City of Three Forks for the Street Sweeper and Rubbing alcohol for UV lamp at the Splash Pad								
		760862 06/26/25 Postage	12.14*			1000 410550	311	101000
		760491 06/24/25 Rubbing Alcohol for UV light	4.09			1000 460446	230	101000
*** Claim from another period ( 6/25) ****								
19766	C	1696 First Call Computer Solutions,	575.00					
.GOV monthly charges for month of June 2025								
		106328 06/30/25 .GOV - ADMIN	69.00			1000 410550	331	101000
		106328 06/30/25 .GOV - PD	92.00			1000 420100	331	101000
		106328 06/30/25 .GOV - COURT	34.50			1000 410360	331	101000
		106328 06/30/25 .GOV - FD	57.50			1000 420410	331	101000
		106328 06/30/25 .GOV - WATER	92.00			5210 430510	331	101000
		106328 06/30/25 .GOV - SEWER	92.00			5310 430610	331	101000
		106328 06/30/25 .GOV - COUNCIL	92.00			1000 410100	331	101000
		106328 06/30/25 .GOV - MAYOR	23.00			1000 410200	331	101000
		106328 06/30/25 .GOV - AIRPORT	23.00			5610 430300	331	101000
19767		1436 Maureen M. O'Connor	3,000.00					
Judge services for July 2025								
		07012025 07/01/25 Judge Services	3,000.00*			1000 410360	350	101000
*** Claim from another period ( 4/25) ****								
19768	C	2061 Trojan Technologies Corp.	4,920.72					
UV Sensor Light for the WWTP, Onsite Tech to address lamp/ballast faults as well as determine why the UVI is low and general maintenance.								
		50003073 04/02/25 Repairs & Maintenance	1,625.00			5310 430640	360	101000
		50002500 04/25/25 Repairs & Maintenance	3,295.72			5310 430640	360	101000
*** Claim from another period ( 6/25) ****								
19769	C	1448 Bitter Root Laundry & Cleaners	48.31					
Rugs for the Pool								
		S0166333 06/23/25 Rugs for the Pool	48.31			1000 460446	360	101000
*** Claim from another period ( 6/25) ****								
19770	E	2044 First Security Bank VISA	4,593.77					
Visa Bill for June 2025								
		CC-476 05/30/25 T-Mobile - PD	195.57			1000 202200		101000
T-Mobile CC Accounting: 1000-420100-345								
T-Mobile								
		CC-476 05/30/25 T-Mobile - Water	33.87			5210 202200		101000
T-Mobile CC Accounting: 5210-430510-345								
T-Mobile								
		CC-476 05/30/25 T-Mobile - Sewer	33.87			5310 202200		101000
T-Mobile CC Accounting: 5310-430610-345								
T-Mobile								
		CC-476 05/30/25 T-Mobile - Airport	34.72			5610 202200		101000
T-Mobile CC Accounting: 5610-430300-345								
T-Mobile								

07/08/25  
16:58:57

TOWN OF STEVENSVILLE  
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Report ID: AP100

\* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
		CC-480 06/01/25 Bitter Root Disposal PW BITTERROOT DISPOSAL 5411-88770	258.30			1000 202200		101000
		CC-480 06/01/25 Bitter Root Disposal PW BITTERROOT DISPOSAL 5411-88770	258.30	CC Accounting: 1000-		-430200-340		101000
		CC-481 06/01/25 Bitter Root Disposal Bitterroot Disposal - 5411-88931	2.34	CC Accounting: 5310-		5310 202200 -430610-340		101000
		CC-481 06/01/25 Bitter Root Disposal Bitterroot Disposal - 5411-88931	9.36	CC Accounting: 1000-		1000 202200 -410360-340		101000
		CC-481 06/01/25 Bitter Root Disposal Bitterroot Disposal - 5411-88931	2.34	CC Accounting: 1000-		1000 202200 -410550-340		101000
		CC-481 06/01/25 Bitter Root Disposal Bitterroot Disposal - 5411-88931	2.34	CC Accounting: 1000-		1000 202200 -420100-340		101000
		CC-481 06/01/25 Bitter Root Disposal Bitterroot Disposal - 5411-88931	2.34	CC Accounting: 1000-		1000 202200 -420410-340		101000
		CC-481 06/01/25 Bitter Root Disposal Bitterroot Disposal - 5411-88931	2.34	CC Accounting: 2394-		2394 202200 -420531-340		101000
		CC-481 06/01/25 Bitter Root Disposal Bitterroot Disposal - 5411-88931	14.04	CC Accounting: 5210-		5210 202200 -430510-340		101000
		CC-481 06/01/25 Bitter Root Disposal Bitterroot Disposal - 5411-88931	14.04	CC Accounting: 5310-		5310 202200 -430610-340		101000
		CC-485 06/06/25 28777-USPS certified ltrs to lease holders STEVENSVILLE HARDWARE AND RENTAL INC	27.90	CC Accounting: 5610-		5610 202200 -430300-311		101000
		CC-486 06/12/25 Ravalli Republic-0F6UDWWY-0001 RFP-SCADA Ravalli Republic	64.40	CC Accounting: 5210-		5210 202200 -430510-330		101000
		CC-487 06/11/25 Blue Line Cerakote - 1716 Blue Line Cerakote	850.00	CC Accounting: 1000-		1000 202200 -420100-212		101000
		CC-488 06/30/25 040125-Spectrum Admin Spectrum Spectrum	53.32	CC Accounting: 1000-		1000 202200 -410550-345		101000
		CC-488 06/30/25 040125-Specturm-FD Spectrum Spectrum	27.50	CC Accounting: 1000-		1000 202200 -420410-345		101000
		CC-488 06/30/25 040125-Specturm-Court Spectrum Spectrum	27.50	CC Accounting: 1000-		1000 202200 -410360-345		101000
		CC-488 06/30/25 040125-Specturm-Water Spectrum Spectrum	80.85	CC Accounting: 5210-		5210 202200 -430510-345		101000
		CC-488 06/30/25 040125-Specturm-WWTP Spectrum Spectrum	80.85	CC Accounting: 5310-		5310 202200 -430610-345		101000
		CC-488 06/30/25 040125-Specturm-PD Spectrum Spectrum	119.98	CC Accounting: 1000-		1000 202200 -420100-345		101000
		CC-488 06/30/25 040125-Pool Spectrum Spectrum	49.99	CC Accounting: 1000-		1000 202200 -460445-345		101000



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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
		CC-488 06/30/25 040125-WWTP Office	39.99			5310 202200		101000
	Spectrum			CC Accounting: 5310-		-430610-345		
	Spectrum							
		CC-489 06/15/25 Ravalli Electric-Fuel Tank	17.80			5610 202200		101000
	RAVALLI ELECTRIC CO-OP			CC Accounting: 5610-		-430300-340		
		CC-489 06/15/25 Ravalli Electric-Airport Light	62.75			5610 202200		101000
	RAVALLI ELECTRIC CO-OP			CC Accounting: 5610-		-430300-340		
		CC-489 06/15/25 Ravalli Electric-Water Well	50.77			5610 202200		101000
	RAVALLI ELECTRIC CO-OP			CC Accounting: 5610-		-430300-340		
		CC-489 06/15/25 Ravalli Electric -Airport Gate	46.61			5610 202200		101000
	RAVALLI ELECTRIC CO-OP			CC Accounting: 5610-		-430300-340		
		CC-489 06/15/25 CR- Autopay & Paperless Bill	-0.93			5610 202200		101000
	RAVALLI ELECTRIC CO-OP			CC Accounting: 5610-		-430300-340		
		CC-490 06/11/25 ADOBE - Admin	23.99			1000 202200		101000
	ADOBE			CC Accounting: 1000-		-410550-330		
		CC-490 06/11/25 ADOBE - Water	11.99			5210 202200		101000
	ADOBE			CC Accounting: 5210-		-430510-330		
		CC-490 06/11/25 ADOBE - Sewer	12.00			5310 202200		101000
	ADOBE			CC Accounting: 5310-		-430610-330		
		CC-490 06/11/25 ADOBE - Police Dept	23.99			1000 202200		101000
	ADOBE			CC Accounting: 1000-		-420100-330		
		CC-491 06/12/25 Amazon-Binders	4.23			1000 202200		101000
	AMAZON			CC Accounting: 1000-		-410550-210		
		CC-491 06/12/25 Amazon-Binders	6.34			5210 202200		101000
	AMAZON			CC Accounting: 5210-		-430510-210		
		CC-491 06/12/25 Amazon-Binders	6.34			5310 202200		101000
	AMAZON			CC Accounting: 5310-		-430610-210		
		CC-491 06/12/25 Amazon-Binders	0.53			1000 202200		101000
	AMAZON			CC Accounting: 1000-		-410360-210		
		CC-491 06/12/25 Amazon-Binders	1.06			1000 202200		101000
	AMAZON			CC Accounting: 1000-		-420100-210		
		CC-491 06/12/25 Amazon-Binders	1.06			1000 202200		101000
	AMAZON			CC Accounting: 1000-		-420410-210		
		CC-491 06/12/25 Amazon-Binders	1.06			2394 202200		101000
	AMAZON			CC Accounting: 2394-		-420531-210		
		CC-491 06/12/25 Amazon-Binders	0.52			5610 202200		101000
	AMAZON			CC Accounting: 5610-		-430300-210		
		CC-492 06/11/25 HP Printer for PD	369.99			1000 202200		101000
	HP			CC Accounting: 1000-		-420100-212		
		CC-493 06/17/25 Amazon-Office Supplies	4.88			1000 202200		101000
	Admin			CC Accounting: 1000-		-410550-210		
	AMAZON							
		CC-493 06/17/25 Amazon-Office Supplies	1.53			1000 202200		101000
	PD			CC Accounting: 1000-		-420100-210		
	AMAZON							

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	CC-493	06/17/25 Amazon-Office Supplies	15.26			5210 202200		101000
	Water			CC Accounting:	5210-	-430510-210		
	AMAZON							
	CC-493	06/17/25 Amazon-Office Supplies	15.26			5310 202200		101000
	Sewer			CC Accounting:	5310-	-430610-210		
	AMAZON							
	CC-493	06/17/25 Amazon-Office Supplies	1.22			5610 202200		101000
	Airport			CC Accounting:	5610-	-430300-210		
	AMAZON							
	CC-493	06/17/25 Amazon-Office Supplies	21.34			1000 202200		101000
	Pool			CC Accounting:	1000-	-460445-210		
	AMAZON							
	CC-494	06/18/25 Amazon-Heavy duty bags	230.48			5310 202200		101000
	WWTP			CC Accounting:	5310-	-430610-220		
	AMAZON							
	CC-495	06/18/25 Costco	84.57			5210 202200		101000
	Water			CC Accounting:	5210-	-430510-210		
	Costco Wholesale							
	CC-495	06/18/25 Costco	84.57			5310 202200		101000
	WWTP			CC Accounting:	5310-	-430610-210		
	Costco Wholesale							
	CC-495	06/18/25 Costco	190.72			1000 202200		101000
	Parks			CC Accounting:	1000-	-460430-220		
	Costco Wholesale							
	CC-495	06/18/25 Costco - discount	-16.50			1000 202200		101000
	Discount			CC Accounting:	1000-	-460430-220		
	Costco Wholesale							
	CC-498	06/11/25 Moms Rentals	207.00			1000 202200		101000
	163968			CC Accounting:	1000-	-460430-359		
	Moms Rentals							
	CC-501	06/24/25 Postage for Aiirport & PD	6.80			5610 202200		101000
	U.S Postal Service			CC Accounting:	5610-	-430300-311		
	CC-501	06/24/25 Postage for Aiirport & PD	9.10			1000 202200		101000
	U.S Postal Service			CC Accounting:	1000-	-420100-311		
	CC-507	06/24/25 Safelight Auto - Replace winds	436.57			1000 202200		101000
	Safelight AutoGlass			CC Accounting:	1000-	-420100-360		
	CC-508	06/26/25 American Mobile	57.00			1000 202200		101000
	American Mobile Drug Testing			CC Accounting:	1000-	-420100-350		
	CC-509	06/25/25 Amazon-Light for Splash Pad	58.67			1000 202200		101000
	AMAZON			CC Accounting:	1000-	-460446-230		
	CC-510	06/23/25 Amazon-Hand Dryers	259.96			1000 202200		101000
	AMAZON			CC Accounting:	1000-	-460430-230		
	CC-493	06/17/25 Amazon-Office Supplies	1.53			2394 202200		101000
	Bldg			CC Accounting:	2394-	-420531-210		
	AMAZON							

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*** Claim from another period ( 6/25) ****								
19771	C	1841 Overstreet Law Group	1,551.00					
Legal Services for the Town for the Month of June								
	063025	06/30/25 Legal Services - BFE	16.50			1000 411100	352	101000
	063025	06/30/25 Legal Services - Berta Farms	511.50			1000 411100	352	101000
	063025	06/30/25 Legal Services - Town Business	346.50			1000 411100	352	101000
	063025	06/30/25 Legal Services - Airport	445.50			5610 430300	352	101000
	063025	06/30/25 Legal Services - Water Rights	231.00			5210 430530	352	101000
19772		2087 City of Three Forks	12,000.00					
1998		Tennant Diesel Rider Street Sweeper						
	surplus25	07/02/25 Street Sweeper	12,000.00*			1000 430200	940	101000
*** Claim from another period ( 6/25) ****								
19773	E	852 CENEX FLEETCARD	1,567.80					
Fuel for the Town								
	316010CL	06/30/25 Fuel FD	78.57			1000 420460	231	101000
	316010CL	06/30/25 Fuel FD	89.43			1000 420460	231	101000
	316010CL	06/30/25 Fuel PD	233.75			1000 420100	231	101000
	316010CL	06/30/25 Fuel PD	40.37			1000 420100	231	101000
	316010CL	06/30/25 Fuel PD	375.11			1000 420100	231	101000
	316010CL	06/30/25 Fuel PW	250.19			1000 430100	231	101000
	316010CL	06/30/25 Fuel PW	250.19			5210 430510	231	101000
	316010CL	06/30/25 Fuel PW	250.19			5310 430610	231	101000
*** Claim from another period ( 6/25) ****								
19774		16 MONTANA ENVIRONMENTAL LAB LLC	1,282.55					
Lab testing for Water and Sewer								
	2505404	06/03/25 Lab Testing- Sewer	262.10			5310 430640	355	101000
	2505650	06/10/25 Lab Testing	432.25			5310 430640	355	101000
	2505977	06/17/25 Lab Testing	262.10			5310 430640	355	101000
	2506346	06/25/25 Lab Testing	262.10			5310 430640	355	101000
	2505651	06/04/25 Lab Testing - Water	64.00			5210 430540	355	101000
19775		501 MMCT & FOA	100.00					
MT Municipal clerks-Treasurers-Finance Officers Association Annual Dues for FY 25-26								
	FY25-26	07/01/25 Annual Dues - Jenelle	50.00*			1000 410550	330	101000
	FY25-26	07/01/25 Annual Dues - Gina	16.66*			1000 410550	330	101000
	FY25-26	07/01/25 Annual Dues - Gina	16.67*			5210 430510	330	101000
	FY25-26	07/01/25 Annual Dues - Gina	16.67*			5310 430610	330	101000

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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period ( 6/25) ****								
19776		1282 Valley Irrigation	201.00					
Plug in sprinklers for Lewis & Clark Park								
		109318 06/20/25 Sprinklers for L&C Park	201.00			1000 460430	220	101000
*** Claim from another period ( 6/25) ****								
19777		1961 Osburn Irrigation Inc	22.85					
Irrigation control valve for Father Ravalli Park								
		132583 06/20/25 Control Valve	22.85			1000 460430	230	101000
*** Claim from another period ( 6/25) ****								
19778		345 POOL & POND SUPPLY	1,173.98					
Chemicals, testers, reagents, nets for pool & splash pad								
		934969739 06/13/25 Supplies Pool & Splash Pad	352.48			1000 460445	222	101000
		934969739 06/13/25 Supplies Pool & Splash Pad	821.50			1000 460446	222	101000
*** Claim from another period ( 6/25) ****								
19779	E	2016 RAIN DECK	2,615.20					
UV Chamber for Splash Pad								
		33315 06/09/25 UV Chamber	2,615.20			1000 460446	212	101000
*** Claim from another period ( 6/25) ****								
19780		6 Eastside Ace Hardware	18.99					
Mesh screen for Riverside pump								
		32908/2 06/26/25 Mesh screen	18.99			1000 430900	342	101000
*** Claim from another period ( 6/25) ****								
19781	C	20 Skagit Farmers Supply	65.98					
Grass seed for graves & parks								
		64-44036 06/26/25 Grass seed	32.99			1000 460430	220	101000
		64-44036 06/26/25 Grass seed	32.99			1000 430900	220	101000
*** Claim from another period ( 6/25) ****								
19782		1929 MISSOULA MOTOR PARTS CO.	140.62					
Work Truck Battery								
		882304 06/30/25 Work Truck Battery	47.81			1000 430100	232	101000
		882304 06/30/25 Work Truck Battery	46.41			5210 430510	232	101000
		882304 06/30/25 Work Truck Battery	46.40			5310 430610	232	101000
*** Claim from another period ( 3/25) ****								
19783	C	2010 Smyrna Police Distributors	660.00					
Uniforms for PD								
		9844 03/18/25 Uniforms for PD	401.00			1000 420100	226	101000
		10426 03/18/25 Uniforms for PD	20.00			1000 420100	226	101000
		11594 03/20/25 Uniforms for PD	75.00			1000 420100	226	101000
		12195 04/10/25 Uniforms for PD	164.00			1000 420100	226	101000

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Claim	Check	Vendor #/Name/	Document \$/	Disc \$						Cash
		Invoice #/Inv Date/Description	Line \$		PO #	Fund Org Acct	Object Proj	Account		
*** Claim from another period ( 6/25) ****										
19784	E	1659 CHS Mountain West CO-OP	127.04							
Fuel for Public Works										
		UV4-VC2340 06/13/25 Fuel- PW	42.34			1000 430100	231	101000		
		UV4-VC4646 06/19/25 Fuel- PW	42.35			5210 430510	231	101000		
		UV4-VC6682 06/25/25 Fuel- PW	42.35			5310 430610	231	101000		
*** Claim from another period ( 6/25) ****										
19785	E	2006 RICOH	7.80							
Printing										
		5071618587 07/01/25 Printing - Admin	1.17*			1000 410550	320	101000		
		5071618587 07/01/25 Printing - BLDG Dept	1.17*			2394 420531	320	101000		
		5071618587 07/01/25 Printing - Water	2.73*			5210 430510	320	101000		
		5071618587 07/01/25 Printing - Sewer	2.73*			5310 430610	320	101000		
*** Claim from another period ( 6/25) ****										
19786	C	1787 Valli Information Systems, Inc.	443.01							
Utility Billing- Bill Service										
		101363 06/30/25 UB-Water/Sewer Bills	221.50			5210 430510	331	101000		
		101363 06/30/25 UB-Water/Sewer Bills	221.51			5310 430610	331	101000		
*** Claim from another period ( 6/25) ****										
19787		34 STEVENSVILLE HARDWARE AND RENTAL	892.31							
Supplies for PW and Fire Department										
		CC-496 06/05/25 Stevi Hardware-Paint for Pool	17.71			1000 202200		101000		
POOL -16232019					CC Accounting: 1000-	-460445-220				
STEVENSVILLE HARDWARE AND RENTAL INC										
		CC-496 06/11/25 Stevi Hardware-Grass Seed	47.69			1000 202200		101000		
Father Rav Park -16233798					CC Accounting: 1000-	-460430-220				
STEVENSVILLE HARDWARE AND RENTAL INC										
		CC-496 06/10/25 Stevi Hardware-Keys	15.41			1000 202200		101000		
Keys - 16233442					CC Accounting: 1000-	-430100-220				
STEVENSVILLE HARDWARE AND RENTAL INC										
		CC-496 06/11/25 Stevi Hardware-Irrigation part	1.97			1000 202200		101000		
Irrigation Part-16233725					CC Accounting: 1000-	-460430-220				
STEVENSVILLE HARDWARE AND RENTAL INC										
		CC-496 06/11/25 Stevi Hardware-Skate Park	149.63			1000 202200		101000		
Irrigation Skate Park 16233691					CC Accounting: 1000-	-460430-230				
STEVENSVILLE HARDWARE AND RENTAL INC										
		CC-496 06/11/25 Stevi Hardware-Ft Ravalli	17.99			1000 202200		101000		
Grass Seed Park-16233882					CC Accounting: 1000-	-460430-220				
STEVENSVILLE HARDWARE AND RENTAL INC										
		CC-496 06/11/25 Stevi Hardware -Sprinkler Head	16.19			1000 202200		101000		
Sprinkler-16233863					CC Accounting: 1000-	-460430-230				
STEVENSVILLE HARDWARE AND RENTAL INC										
		CC-496 06/13/25 Stevi Hardware-Pool	11.69			1000 202200		101000		
Light bulbs-16234291					CC Accounting: 1000-	-460445-220				
STEVENSVILLE HARDWARE AND RENTAL INC										

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	CC-496	06/13/25 Stevi Hardware- Cemetery Paint Cemetery-16234249 STEVENSVILLE HARDWARE AND RENTAL INC	3.86			1000 202200		101000
				CC Accounting: 1000-		-430900-220		
	CC-497	06/02/25 Stevi Hardware-Parks, nuts/bol 16231141 STEVENSVILLE HARDWARE AND RENTAL INC	23.50			1000 202200		101000
				CC Accounting: 1000-		-460445-230		
	CC-497	06/02/25 Stevi Hardware-Parks plumbing 16231131 STEVENSVILLE HARDWARE AND RENTAL INC	9.05			1000 202200		101000
				CC Accounting: 1000-		-460430-230		
	CC-497	06/02/25 Stevi Hardware-Ft Ravalli Park 16231173 STEVENSVILLE HARDWARE AND RENTAL INC	118.72			1000 202200		101000
				CC Accounting: 1000-		-460430-230		
	CC-497	06/03/25 Stevi Hardware-Ft Ravalli 16231416 STEVENSVILLE HARDWARE AND RENTAL INC	44.52			1000 202200		101000
				CC Accounting: 1000-		-460430-230		
	CC-497	06/03/25 Stevi Hardware-Curb Paint 16231522 STEVENSVILLE HARDWARE AND RENTAL INC	104.32			1000 202200		101000
				CC Accounting: 1000-		-430200-230		
	CC-497	06/04/25 Stevi Hardware-WWTP Bags 16231824 STEVENSVILLE HARDWARE AND RENTAL INC	49.03			5310 202200		101000
				CC Accounting: 5310-		-430610-220		
	CC-497	06/05/25 Stevi Hardware-Parks 16231963 STEVENSVILLE HARDWARE AND RENTAL INC	30.13			1000 202200		101000
				CC Accounting: 1000-		-460430-220		
	CC-512	06/19/25 Stevi Hardware-Park Sprinkler for Park STEVENSVILLE HARDWARE AND RENTAL INC	14.84			1000 202200		101000
				CC Accounting: 1000-		-460430-230		
	CC-512	06/20/25 Stevi Hardware-Splashpad Cleaning cloth for UV Lamp STEVENSVILLE HARDWARE AND RENTAL INC	6.47			1000 202200		101000
				CC Accounting: 1000-		-460446-230		
	CC-512	06/25/25 Stevi Hardware-Pool Drain clearer for pool STEVENSVILLE HARDWARE AND RENTAL INC	11.69			1000 202200		101000
				CC Accounting: 1000-		-460445-222		
	CC-512	06/25/25 Stevi Hardware-PW Trailer hitch pin STEVENSVILLE HARDWARE AND RENTAL INC	5.84			1000 202200		101000
				CC Accounting: 1000-		-430100-232		
	CC-512	06/27/25 Stevi Hardware-Ft. Ravalli Coupling for irritation box Ft. Ravalli STEVENSVILLE HARDWARE AND RENTAL INC	1.07			1000 202200		101000
				CC Accounting: 1000-		-460430-230		
	CC-512	06/30/25 Stevi Hardware-Water Concrete saw rental for sidewalk STEVENSVILLE HARDWARE AND RENTAL INC	54.00			5210 202200		101000
				CC Accounting: 5210-		-430550-230		
	CC-512	06/30/25 Stevi Hardware-Water Jack hammer rental STEVENSVILLE HARDWARE AND RENTAL INC	58.50			5210 202200		101000
				CC Accounting: 5210-		-430550-230		

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	CC-512	06/20/25 Stevi Hardware-Pool	25.16			1000 202200		101000
	Chlorine Bleach -Pool			CC Accounting: 1000-		-460445-222		
	STEVENSVILLE HARDWARE AND RENTAL INC							
	CC-513	06/29/25 Stevi Hardware-16238253	14.64			1000 202200		101000
	STEVENSVILLE HARDWARE AND RENTAL INC			CC Accounting: 1000-		-420460-232		
	CC-513	06/29/25 Stevi Hardware-16238283	38.69			1000 202200		101000
	STEVENSVILLE HARDWARE AND RENTAL INC			CC Accounting: 1000-		-420460-232		
	*** Claim from another period ( 6/25) ****							
19788		593 KG EXPRESS LUBE	258.74					
	Oil Change For #2040 and #2011							
	92108	06/30/25 Oil Change #2040	169.00			1000 420730	360	101000
	92109	06/30/25 Oil Change #2011	89.74			1000 420460	360	101000
# of Claims			30	Total:	39,044.56			
Total Electronic Claims			19,636.13	Total Non-Electronic Claims	19408.43			

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Fund/Account	Amount
1000 GENERAL	
101000 Cash - Operating	28,273.96
2394 BUILDING CODE ENFORCEMENT	
101000 Cash - Operating	78.54
5210 WATER	
101000 Cash - Operating	1,787.64
5310 SEWER	
101000 Cash - Operating	8,032.82
5610 AIRPORT	
101000 Cash - Operating	871.60
<b>Total:</b>	<b>39,044.56</b>



07/08/25  
16:58:57

TOWN OF STEVENSVILLE  
Claim Approval Signature Page  
For the Accounting Period: 7 / 25

Page: 12 of 12  
Report ID: AP100A

ORDERED that the Director of Finance draw a check/warrant on the Town of Stevensville.

\_\_\_\_\_  
Stacie Barker, Councilmember

\_\_\_\_\_  
Samantha Bragg, Councilmember

\_\_\_\_\_  
Cindy Brown, Councilmember

\_\_\_\_\_  
Wallace Smith, Councilmember

\_\_\_\_\_  
Bob Michalson, Mayor

Date Approved\_\_\_\_\_

**File Attachments for Item:**

b. Building Department

## **MONTHLY REPORT**

### **Building Department**

June 2025

#### **Permits Issued**

#### **Fees Collected**

##### **Building** ( 0 permits)

1. NSFR .....	\$0
2. New/Remodel Commercial Building .....	\$0
3. Renovation/Remodel .....	\$0
4. Demo re-roof, commercial.....	\$0

##### **Electrical** ( 3 permits)

1. NSFR .....	\$0
2. New/Remodel Commercial Building .....	\$60.00
3. Renovation/Remodel .....	\$165.00
4. Demo .....	\$0

##### **Mechanical** (1 permits)

1. NSFR .....	\$0
2. New/Remodel Commercial Building .....	\$497.50
3. Renovation/Remodel .....	\$0
4. Demo .....	\$0

##### **Plumbing** (1 permit)

1. NSFR .....	\$0
2. New/Remodel Commercial Building .....	\$0
3. Renovation/Remodel .....	\$34.00
4. Demo .....	\$0

**Total permits issued: 5      Total fees collected: \$741.50**

#### **Activities**

1. Inspections and consultations.
2. Active clearing or archiving old and expired permits, depending on age of activity.
3. Implement uniform strategies to increase records retention and accessibility thereof.

#### **Items of Interest**

1. Continued exploration of best ways to universally digitize records and day to day functions to be accessible across pertinent staff for greater efficiency.

Prepared by Jenelle Berthoud, Town Clerk

**File Attachments for Item:**

d. Fire Department



## STEVENSVILLE FIRE DEPARTMENT

206 BUCK STREET

### Activity Report – June 2025

## Calls for the Month of June: 65

Calls for Stevensville Town: 19

Calls for Stevensville Rural: 41

Mutual Aid: 5

---

Medical Response: 45

Fire Calls: 17

Motor Vehicle Crash: 3

Total Calls: 65

Missed calls: 4

## Calls for the Year to Date: 331

Calls for Stevensville Town: 115

Calls for Stevensville Rural: 194

Mutual Aid: 22

---

Medical Response: 251

Fire Calls: 67

Motor Vehicle Crash: 13

Total Calls: 331

Missed calls: 19

**File Attachments for Item:**

e. Police Department

# Stevensville Police Department Monthly Activity Report 2025

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
<b>CALLS FOR SERVICE</b>	57	76	71	43	56	61						
<b>ARRESTS ADULT/JUV</b>	3	4	4	3	2	2						
<b>TRAFFIC CITATIONS</b>	8	12	5	8	14	7						
<b>TRAFFIC STOPS</b>	15	19	25	9	12	9						
<b>TRAFFIC ACCIDENTS</b>	1	5	2	2	1	1						
<b>VEH TOWS</b>	1	1	1	0	0	0						
<b>HOMICIDES</b>	0	0	0	0	0	0						
<b>ROBBERIES</b>	0	0	0	0	0	0						
<b>BURGLARIES</b>	0	0	0	0	0	0						
<b>THEFTS</b>	2	2	4	0	2	1						
<b>ASSAULTS OR PFMA</b>	2	0	0	2	1	3						
<b>SEX CRIMES</b>	0	0	0	1	0	0						
<b>FRAUD CRIMES</b>	1	1	0	0	1	0						
<b>CRIMINAL MISCHIEF</b>	0	0	0	1	0	0						
<b>PRIVACY COMMUNICAT</b>	2	0	0	0	0	0						
<b>THREATS OR INTIMIDATION</b>	2	5	2	1	2	1						
<b>SUSPICIOUS ACTIVITY</b>	3	1	2	2	2	1						
<b>DISTURBANCE</b>	1	1	1	1	1	3						
<b>UNATTENDED DEATHS</b>	0	1	0	0	0	0						
<b>WELFARE CHECKS</b>	3	6	2	0	3	4						
<b>LOST/FOUND PROPERTY</b>	3	2	1	1	3	3						
<b>BURG ALARMS 911 HANGUPS</b>	2	7	2	3	6	3						
<b>VICTIM NOTIFICATION</b>	1	1	0	0	2	0						

**File Attachments for Item:**

f. Public Works



**TOWN OF STEVENSVILLE  
PUBLIC WORKS ACTIVITY REPORT  
June 2025**

**UTILITIES REPORT**

**Domestic Water Treatment**

	<i><b>This Month</b></i>	<i><b>Last Month</b></i>
<i><b>Gallons Produced</b></i>	37,977,000	28,457,000

- 💧 Monthly, weekly and Annual reports to the state
- 💧 Monthly Meter Readings

**Waste Water Treatment**

	<i><b>This Month</b></i>	<i><b>Last Month</b></i>
<i><b>Gallons Treated</b></i>	2,877,000**	4,125,194

- 💧 State Reports and EPA, weekly monthly and Annual samples taken and reports submitted.
- 💧 Satisfied Permit reporting, testing and regulatory requirements
- 💧 Continued sludge press
- 

**OTHER**

- 💧 Preemptive Sanitary Sewer Jetting in all Grids
- 💧 Meter reads and billing cycle
- 💧 Daily road grid inspections
- 💧 Street maintenance, potholes, sign installation and replacement
- 💧 Water and Waste water plants rounds
- 💧 Preventive maintenance at WWTP buildings
- 💧 Vehicle Maintenance
- 💧 Alley maintenance
- 💧 Downtown risk management inspections
- 💧 1 emergency call out
- 💧 1 urn burial in Riverside
- 💧 1 water class in Town Hall
- 💧 Mowing, trimming, spraying all parks and cemeteries
- 💧 Irrigation in parks and cemeteries
- 💧 Training new Parks Manager
- 💧 Opened swimming pool and splash pad
- 💧 \*\*Data for wastewater effluent is inaccurate due to a SCADA glitch

**File Attachments for Item:**

a. Discussion/Decision: Resolution No. 547a, A Resolution Establishing Lighting District Taxes for the Town of Stevensville, Montana Fiscal Year 2025-2026



## Stevensville Town Council Meeting

### Agenda Item Request

**To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).**

<b>Agenda Item Type:</b>	Unfinished Business
<b>Person Submitting the Agenda Item:</b>	Bob Michalson
<b>Second Person Submitting the Agenda Item:</b>	Robert Underwood
<b>Submitter Title:</b>	Mayor
<b>Submitter Phone:</b>	
<b>Submitter Email:</b>	
<b>Requested Council Meeting Date for Item:</b>	07/10/2025
<b>Agenda Topic:</b>	Discussion/Decision: Resolution No. 547a, A Resolution Establishing Lighting District Taxes for the Town of Stevensville, Montana Fiscal Year 2025-2026
<b>Backup Documents Attached?</b>	Yes
<b>If no, why not?</b>	
<b>Approved/Disapproved?</b>	Approved
<b>If Approved, Meeting Date for Consideration:</b>	06/26/2025
<b>Notes:</b>	At the June 26, 2025, town council meeting, Resolution no. 547a was tabled. The finance department received updated lighting district amounts the afternoon of the June 26 <sup>th</sup> meeting. The Resolution attached to this agenda item is updated to reflect the new amounts.

**RESOLUTION NO. 547a**

**A Resolution Establishing Lighting District Taxes for  
the Town of Stevensville, Montana  
Fiscal Year 2025-2026**

**WHEREAS**, MCA 7-12-4301 provides the governing body is authorized to establish special improvements districts for lighting streets.

**WHEREAS**, the current Lighting Districts are as follows:

Dayton Lighting District  
Peterson Lighting District  
Geo Smith Lighting District  
Creekside Lighting District  
Twin Creeks Lighting District

**NOW THEREFORE BE IT RESOLVED**, that the Town Council of the Town of Stevensville, Montana, do hereby establish the following taxes for each lighting district;

Dayton Lighting District \$3,350.00  
Peterson Lighting District \$2,300.00  
Geo Smith Lighting District \$2,800.00  
Creekside Lighting District \$5,425.00  
Twin Creeks Lighting District \$4,800.00

DATED this day 10<sup>th</sup> of July 2025, after motion and second at a regular meeting of the Stevensville Town Council.

Approved:

Attest:

\_\_\_\_\_  
Bob Michalson, Mayor

\_\_\_\_\_  
Jenelle S. Berthoud, Town Clerk

**File Attachments for Item:**

a. Discussion/Decision: Awarding Bid for IT Services



## Stevensville Town Council Meeting

### Agenda Item Request

**To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).**

<b>Agenda Item Type:</b>	New Business
<b>Person Submitting the Agenda Item:</b>	Bob Michalson
<b>Second Person Submitting the Agenda Item:</b>	
<b>Submitter Title:</b>	Mayor
<b>Submitter Phone:</b>	
<b>Submitter Email:</b>	
<b>Requested Council Meeting Date for Item:</b>	07/10/2025
<b>Agenda Topic:</b>	Discussion/Decision: Awarding Bid for IT Services
<b>Backup Documents Attached?</b>	Choose an item.
<b>If no, why not?</b>	
<b>Approved/Disapproved?</b>	Approved
<b>If Approved, Meeting Date for Consideration:</b>	07/10/2025
<b>Notes:</b>	The town council at their regularly scheduled town council meeting on 06/26/2025 received two bids for IT services. The administration has reviewed those bids and is making their recommendation to the council through this agenda item. The administration recommends awarding the bid to First Call.



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Phone:

(406) 721-4592

Email:

bscwsell@firstsolution.com

Web:

www.firstsolution.com

## **We have prepared a quote for you**

### **IT MSP ES 1 Agreement Quote with Enhanced Defenses**

Quote # 1007061

Version 2

**Prepared for:**

**Town of Stevensville**

Bob Michalson

bob@townofstevensville.com



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Phone: (406) 721-4592

Email: bscwsell@firstsolution.com

Web: www.firstsolution.com

## IT MSP ES 1 Agreement Quote with Enhanced Defenses

### Prepared by:

**First Call Computer Solutions**

First Call Business Services

(406) 721-6462

Fax (406) 721-4551

bscwsell@firstsolution.com

### Prepared for:

**Town of Stevensville**

206 Buck Street

Stevensville, MT 59870

Bob Michalson

(406) 274-1946

bob@townofstevensville.com

### Quote Information:

**Quote #: 1007061**

Version: 2

Delivery Date: 06/23/2025

Expiration Date: 07/31/2025

### Executive Overview

Please find First Call Computer Solution's response to the bid request for IT managed services.

Microsoft licensing fees are invoiced separately including Windows Defender. (required for Enhanced Defenses) Pricing provided in the RFP response document.



### Agreement (Monthly Recurring)

Product Details

Quantity





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### Agreement (Monthly Recurring)

Product Details	Quantity
<b>Managed IT Agreement - Essential + Remote and Field Support</b> Better Way Managed IT Agreement - Professional Ingredients and Full Support <ul style="list-style-type: none"><li>- Proactive Microsoft 365 Security Policy Management</li><li>- Microsoft 365 Security Monitoring</li><li>- Microsoft 365 Managed Detection and Response (MDR)</li><li>- Managed Security Basics - Hardware, Software and Services</li><li>- Backup Services - Hardware, Software and Services.</li><li>- Enhanced Defenses</li><li>- Microsoft Tenant Security Management</li><li>- Monitoring of users logins for anomalies</li><li>- Standard Security configuration for the Tenant</li><li>- Updates to security configuration as needed</li><li>- Policy creation and enforcement as needed by security configuration</li><li>- Response by our SOC team to any detected breach or anomalous activity</li><li>- MDR *requires separate licensing from Microsoft</li><li>- Configuration of MDR</li><li>- Deployment of MDR</li><li>- Management of MDR</li><li>- SOC response to incidents detected by the MDR</li><li>- Optional Cloud Backup Services - Software and Storage</li><li>- Professional IT Alignment Services</li><li>- IT Support (Remote and on-site)</li><li>- Professional Services (Separate Charges Apply - No Project Labor or Additional Hardware/Software Included)</li></ul> First Call has quoted the Agreement based on your organization having:  5 Locations requiring firewalls 4 locations requiring secure wireless 8TB of Cloud Backup Storage 22 Windows Endpoints (Windows Servers and Windows PCs)  23 End Users	<b>1</b>



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## Agreement (Monthly Recurring)

Product Details	Quantity
<b>SonicWall TZ350W FWaaS Monthly Service-AGSS</b>	5
SonicWall TZ350 Wireless-AC - Advanced Edition - security appliance - GigE - Wi-Fi - Dual Band - Monthly Rental Service	
<b>Single Domain - DarkWeb Monitoring Service</b>	1
DarkWeb Monitoring of your Domain helps improve your security profile by identifying potential security gaps caused by user accounts and/or passwords that have been exploited in the DarkWeb.	
<b>Single User - Phish Testing &amp; Security Awareness Training</b>	23
Phish testing helps improve your understanding of security vulnerabilities within your workforce to allow you to focus your security awareness training investments.	
<b>Synology 2-Bay DiskStation DS224+ (Diskless)</b>	1
Synology 2-Bay DiskStation DS224+ (Diskless)	
<b>Seagate 8TB IronWolf 7200 rpm SATA III 3.5" Intern Rental</b>	2
8TB Storage Capacity - 3.5" Form Factor SATA III 6 Gb/s Interface - 256MB Cache - 7200 rpm - Up to 210 MB/s Data Transfer Rate - 1 Million Hours MTBF - Workload Rate: 180TB per Year - 8760 Power-On Hours per Year - 600,000 Load/Unload Cycles Rental	
<b>Cloud Storage 250GB Block WL</b>	17
250 GB blocks of cloud storage Cloud backups provide additional business continuity protections against ransomware, malware and worst case scenarios: flood, fire, electrical damage, employee sabotage and system theft.	
<b>Microsoft 365 Backup per Seat</b>	23
Microsoft 365 Seat Backup Actual	
OR	
Microsoft 365 Seat Backup Quota	



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Email: bscwsell@firstsolution.com

Web: www.firstsolution.com

### Agreement (Monthly Recurring)

Product Details	Quantity
Acronis Cyber Protect Cloud - Workstation	14
Workstation Backup Actual	
OR	
Workstation Backup Quota	
Subtotal: \$2,500.00	

#### PROPOSAL:

- This proposal is valid for thirty days from the Date Submitted and shall expire without execution.

#### AGREEMENT TERMS AND CONDITIONS:

- Credit cards, ACH or recurring e-check payments are REQUIRED for all recurring agreements unless annually pre-paid.
- First Call offers a 1.5% discount on all agreements paid 12 months in advance.
- All Pre-payments must be made in cash, by check or e-check.
- Agreement Invoices are prepared and payments are made in advance of the month the service is performed.
- Prior to commencement of Services, First Call will present and review the Master Customer Agreement and Coverage Detail Document.
- The Master Customer Agreement and a Coverage Detail document must be executed and on file before First Call is able to provide services.

#### AGREEMENT TERM & TERMINATION

- Agreement Term is 36 months.
- Early Termination Fee of 2 times the monthly Agreement Fee.
- Customer may, at its option, terminate this agreement at any time by providing written notice to First Call outlining any failures to comply with the agreement. If First Call addresses any failures within 30 days, the notice of termination is null and void.
- Customer and First Call may mutually agree to terminate this agreement at any time.

#### Price Adjustments

Both parties reserve the right to request price adjustments to the agreement at any time based on the following conditions:

- A significant change in endpoint count (increase or decrease of more than 10%)
- Changes to site locations requiring firewall or backup infrastructure additions or reductions

These price adjustments will be discussed in good faith and documented through a written agreement or addendum before implementation.

Additionally, backup storage is billed in 250GB increments, and clients are charged monthly based on actual usage.



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Phone: (406) 721-4592

Email: [bscwsell@firstsolution.com](mailto:bscwsell@firstsolution.com)

Web: [www.firstsolution.com](http://www.firstsolution.com)

First Call Computer Solutions

Town of Stevensville

Signature: \_\_\_\_\_

Name: First Call Business Services

Title: vCIO

Date: 06/23/2025

Signature: \_\_\_\_\_

Name: Bob Michalson

Date: \_\_\_\_\_



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## **Proposal for IT Managed Services**

**Submitted to:** Town of Stevensville

**Date:** 6/24/25

**Point of Contact:** Jenelle Berthoud, Town Clerk

### **First Call Computer Solutions**

500 N. Higgins Avenue

Missoula, MT 59802

406-721-4592

[Csmith@firstsolution.com](mailto:Csmith@firstsolution.com)



6/20/2025

Town of Stevensville,

Thank you for the opportunity to respond to your Request for Quote for outsourced IT services and for the opportunity to serve you and the community through secure, and reliable IT and communications.

Our proposed solution builds on our current partnership and elevates the Town's cybersecurity (both locally and in the cloud) through enhanced defenses.

First Call Computer Solutions has proudly supported the Bitterroot Valley for over two decades, with a strong and growing client base that includes municipal, financial, healthcare, and private-sector organizations throughout the region

Our team actively participates in the Bitterroot Chamber of Commerce and local community initiatives, reinforcing our investment in the area's long-term success.

We understand the operational challenges of rural municipalities and are dedicated to delivering IT and cybersecurity outcomes that are aligned with local priorities, budget realities, and public service commitments.

Our approach— **"Aligned for Success: Securely Managed IT for Your Team and Operations"**—is built on delivering predictable outcomes and alignment with your needs.

Sincerely,



**Conor Smith**

First Call Computer Solutions  
500 N. Higgins Avenue  
Missoula, MT 59802  
406-721-4592 | csmith@firstsolution.com



## **1. Company Overview**

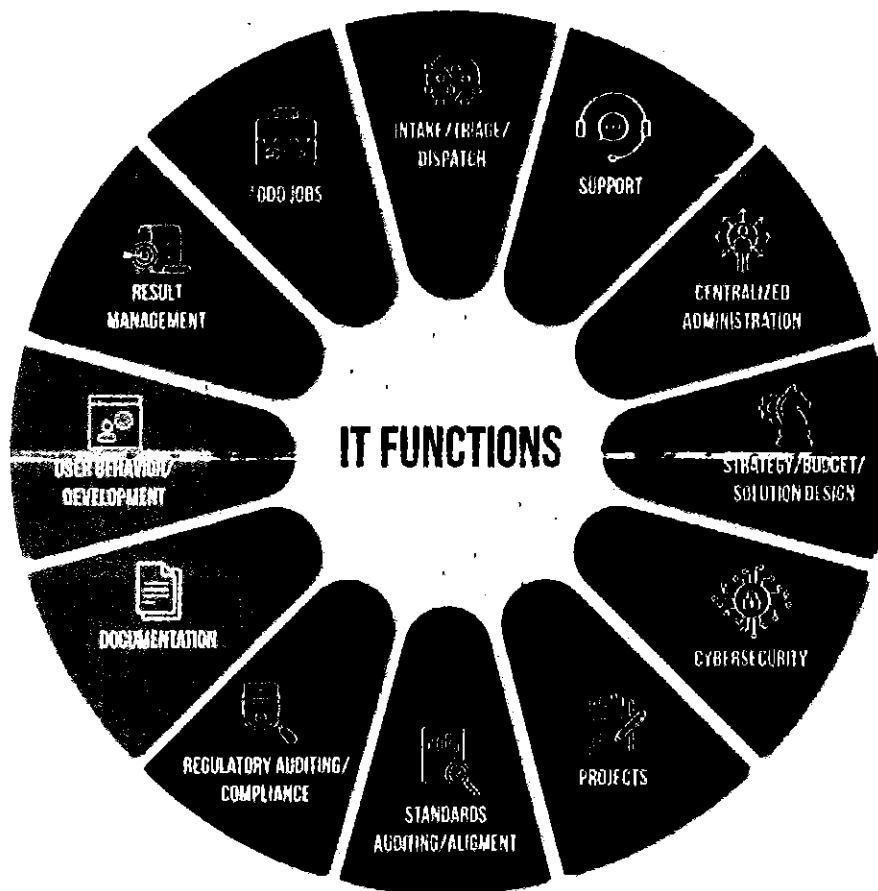
First Call Computer Solutions is Montana's leading IT Managed Services Provider (MSP), serving over 150 clients across government, nonprofit, and commercial sectors. Our team of 50+ professionals provides strategic IT management, cybersecurity solutions, cloud services, unified communications and support to organizations and their users. We are long time members of the League of Cities and Towns. We support, manage and secure other municipalities as large as City of Hamilton and as small as Town of Circle.

### **Certifications & Partnerships:**

- Microsoft Gold Partner
- Dell Gold Partner
- SonicWall Gold Partner
- CompTIA A+, Network + and Security+ Certified Engineers
- Allworx Phone System Partner

## 2. Approach & Methodology

First Call provides a proactive, security-first approach to IT services, ensuring reliability, compliance, and efficiency through key functions:



We utilize best-in-class tools to maintain operational excellence and work closely with our clients strategically and operationally.





### 3. Key Personnel

#### Executive Team:

- **President and CEO:** Conor Smith
  - [\(11\) Conor Smith | LinkedIn](#)
- **Professional Services Manager:** Mike Dotson
  - [\(2\) Mike Dotson | LinkedIn](#)
- **CISO and VP of Security Services:** Chris Sellers
  - [\(11\) Chris Sellers | LinkedIn](#)
- **CFO:** Alex Mustard
  - [\(11\) Alex Mustard | LinkedIn](#)

#### Dedicated Steering and Client Management Team:

- **Virtual Chief Information Officer (vCIO)**
- **Technology Alignment Manager (TAM)**

#### Technical Team:

- **Support Engineers with 24/7/365 availability**
- **Professional Service Engineers**
- **Central Services Engineers**

### 4. Service & Coverage Details – Essential IT and Cybersecurity Agreement

#### Managed Security - Hardware, Software and Services

- **Endpoint Detection and Response (EDR)**
- **Remote Monitoring & Alerting**
- **Firewall Hardware**



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- Firewall Security Services
- Dark Web Monitoring
- Security Awareness Training
- Phish Testing
- Patch Management
- 3rd Party General Application Updates
- IT Admin Account Password Management
- Backups Encryption
- Central Services
- Enhanced Defenses
  - Windows Defender
  - Microsoft Tenant Security Controls
  - Managed Detection and Response (MDR)

### **Backups/Business Continuity – Hardware, Software and Services**

- Onsite Server Backup Software
- Onsite Server Backup Hardware
- Offsite Server Cloud Backup
- Microsoft 365 Backups
- 6-month offsite retention
- File Recovery
- File System, Operating System or System Failure Recovery

### **IT Support**

- Help Desk
- Field Support
- Active Directory / Google Apps / Office365 Accounts Management
- Mobile Device Email Set up

### **IT Strategy & Consulting:**

- IT roadmap planning & budgeting



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- Asset lifecycle management
- Dedicated customer success team
- Proactive engineering & technology alignment reviews

For more detail visit: [The Essentials Agreement | First Call Computer Solutions](#) ★

## 5. Pricing

Our proposal is based on **Essentials 1 Managed Services** agreement and is based on the organization having:

- 22 PC's and Servers
- 5 Locations requiring firewalls
- 4 locations requiring secure wireless
- 8 TB of Cloud Backup Storage
- 23 users of Microsoft 365 .GOV users

Service	Monthly Cost
Essentials Managed Services with Enhanced Defenses and Remote and Onsite Support	\$ 2500.00
	Monthly
<b>Microsoft 365 Licenses (Annual Subscription)</b>	<b>Cost</b>
M365 Subscriptions	\$ 575.00
M365 Enhanced Defenses Security Licensing	\$ 66.00

*Additional costs for project labor and non-covered hardware and software will be quoted and invoiced separately upon approval.*

### **Project Rates:**

*Level 1 Project Tech 150.00 / hour*

*Level 2 Project Tech 180.00 / hour*



Level 3 Project Tech 210.00 / hour

## 6. Term and Termination

This agreement is structured as a 36-month term with an early termination penalty equivalent to two months of service fees if exited at any point during the term. The fixed monthly pricing is subject to adjustment by either party in response to material changes in scope, including a  $\pm 10\%$  change in the number of managed devices, additions or reductions in firewall-managed locations, modifications to Microsoft 365 licensing, and increases or decreases in data cloud backup storage requirements. (see quote for additional details)

## 6. Advisement of Future Feature and Benefits of the Managed IT and Cybersecurity Agreement

A key upcoming feature includes access to a centralized online training platform. This platform will offer on-demand training modules on Microsoft 365 applications, emerging technologies such as Generative AI, and also empower clients to create, assign, and track custom internal training programs—enhancing organizational knowledge and compliance.

Additionally, First Call is expanding support around Cybersecurity Insurance preparedness. We are incorporating tools and advisory services to evaluate current cybersecurity controls against leading insurance policy requirements. This includes gap assessments, documentation alignment, and guidance to strengthen your risk posture, improving both policy eligibility and claim defensibility.

## 7. Breakdown of Staffing

Role	Team Size	Function
Executive Leadership	3	Strategic and executive leadership



Role	Team Size	Function
Support Engineers (Tier 1–3)	11	Remote and onsite IT support, troubleshooting, and escalation
Support & Triage Management	2	Oversight of support and triage workflows
Triage and Dispatch Specialists	3	Initial issue intake, prioritization, and dispatch
Technology Alignment Managers	4	Onsite standards reviews, documentation, proactive issue identification
Virtual CIOs	5	Strategic IT planning, budgeting, and client alignment
Central Services Engineers	2	Monitoring, alerting, patching, backups
Professional Services Team	7	Projects, implementations, and infrastructure engineering
Security Services (SOC/SAM/vCISO)	4	Cybersecurity monitoring, alignment, and strategy
Accounting & Finance	5	Billing, accounting, procurement, and CFO oversight
Business Development	2	Client acquisition, proposals, and sales coordination
Website and Digital Marketing Services	3	Marketing strategy, content development, digital campaigns
Quality & Administration	3	Operational support, internal process



## 8. Optional Advanced Cybersecurity and Compliance Services

First Call offers an Advanced Security Agreement (AS1.0) as an optional add-on for organizations seeking to elevate their cybersecurity posture and align with state, federal, or insurance-driven compliance frameworks such as CJIS, NIST, or FFIEC.

Services Include:

- Security Information and Event Management (SIEM)
- 24/7 Managed Detection and Response (MDR) via U.S.-based SOC
- Virtual Chief Information Security Officer (vCISO)
- Security Alignment Manager (SAM)
- Compliance Gap Assessments & Strategy Development
- Support for Regulatory Exams and Cyber Insurance Reviews

Pricing:

Monthly Fee: \$1,500-\$2,500 a month depending on final coverage and compliance requirements.

These services are ideal for municipalities and critical infrastructure operators seeking a defensible, standard-aligned cybersecurity program with ongoing expert oversight.

## 8. Supporting Documentation

- Quote #1007061

- Insurance Certificates – please see separate email correspondence from 3<sup>rd</sup> party vendor.

# TOWN OF STEVENSVILLE Quote

Service	Unit	Unit Price	Current	COMMENTS
<b>Onsite Support</b>				
Prescheduled on site engineering time - 12 Visits per year	0	\$ 1,300.00	\$ -	Just including this in case you're interested in subscribing to (1,2) 8-hour onsite days (1 day a month) for an onsite Tier 1 workstation support resource
<b>Cloud/Server Monitoring/Mgmt</b>				
VIRTUAL HOST MANAGEMENT	0	\$ 150.00	\$ -	You only need this if the Town of Stevensville has an ESXi* host(s).
SERVER MANAGEMENT	2	\$ 150.00	\$ 300.00	This assumes we monitoring & patching (2) servers including the (1) Bullwall server.
1TB NIGHTLY OFFSITE BACKUP AND RECOVERY FOR SERVER	9	\$ 100.00	\$ 900.00	This assumes we are managing the backups for the 8TB and the (1) Bullwall server.
BULLWALL RANSOMWARE CONTAINMENT (RC) - MONTHLY LICENSING	1	\$ 813.00	\$ 813.00	
BULLWALL SERVER INTRUSION PROTECTION (SIP) - MONTHLY LICENSING	1	\$ 284.00	\$ 284.00	
BULLWALL VIRTUAL SERVER PROTECTION (VSP) - MONTHLY LICENSING	1	\$ 406.00	\$ 406.00	You only need this if the Town of Stevensville has an ESXi* host(s).
BULLWALL RANSOMWARE CONTAINMENT (RC) - MONTHLY MANAGEMENT	1	\$ 550.00	\$ 550.00	Ricoh's NOC would be responsible for managing the Bullwall dashboard alerts. (recommended)
KASEYA CUSTOMER ADMIN ACCESS	0	\$ 50.00	\$ -	
<b>Network Monitoring/Mgmt</b>				
ISP CIRCUIT MONITORING MANAGEMENT	5	\$ 150.00	\$ 750.00	Assumes (5) internet circuits.
FIREWALL MANAGEMENT	5	\$ 150.00	\$ 750.00	Assumes (5) firewalls.
SWITCH MANAGEMENT	5	\$ 30.00	\$ 150.00	Assumes (5) switches.
WAP MANAGEMENT	5	\$ 20.00	\$ 100.00	Assumes (5) wireless access points.
LOGICMONITOR APPLIANCE	1	\$ 75.00	\$ 75.00	1. You'll need (1) - if your locations can be connected by site-to-site VPN's. Otherwise, you'll need (1) per LOCATION. 2. You'll need (0) of these - 1. if you provide a Windows server to run this on 2. if your network appliances are exclusively Meraki or Cisco Catalyst*.
<b>Microsoft Plans</b>				
MICROSOFT 365 BUSINESS PREMIUM	23	\$ 22.00	\$ 506.00	Ricoh can invoice your M365 licensing - since we are a Tier 1 Microsoft Cloud Solution Provider. However, please be caution NOT to disadvantage my quote vs a competitor who omitted these Microsoft charges from their quote.
EXCHANGE ONLINE (PLAN 2)	0	\$ 8.00	\$ -	Add (1) for anyone whose mailbox is > 50GB.
<b>Endpoint Security</b>				
ENDPOINT PROTECTION (SentinelOne XDR® Agents)	3	\$ 12.50	\$ 37.50	This assumes we monitoring & patching (2) servers (which includes the (1) Bullwall server) plus the LogicMonitor* on-premise appliance.
<b>Comprehensive Security-Focused Bundle (US Helpdesk)</b>				
Ricoh Work Anywhere Safe- Bundle	1	\$ 8,650.00	\$ 8,650.00	This bundle costs \$8,650/month flat up to 49 users!
OPTIONAL: KASEYA® THIRD PARTY APPLICATION PATCHING	25	\$ 5.00	\$ 125.00	Requires (1) M365 Business Premium License allocated per employee
Amortized Onboarding Cost Per User Per Month for first 12 Months	25	\$ 44.00	\$ 1,100.00	<a href="https://helpdesk.kaseya.com/hc/en-gb/articles/4408738814609-Software-Management-2-0-3rd-Party-Software-Applications-List">https://helpdesk.kaseya.com/hc/en-gb/articles/4408738814609-Software-Management-2-0-3rd-Party-Software-Applications-List</a>
Month 1 thru 12			\$15,496.50	If you prefer the amortized monthly RWA onboarding fee for the first 12 months. Keep in mind this includes M365 licensing.
Month 13			\$14,271.50	If you prefer the \$13,200 upfront RWA onboarding. Keep in mind this includes M365 licensing.

## Upfront Onboarding Fees

Ricoh Work Anywhere Safe- Upfront One-time Deployment	12	\$ 1,100.00	\$ 13,200.00
Bullwall Ransomware Containment - Dashboard - One-time Deployment	1	\$ 3,600.00	\$ 3,600.00
OPTIONAL: Bullwall Server Intrusion Protection (SIP) - One-time Deployment	1	\$ 1,500.00	\$ 1,500.00
OPTIONAL: Bullwall Server Intrusion Protection (VSP) - One-time Deployment	1	\$ 1,500.00	\$ 1,500.00
(2) Servers & 9TB of Offsite Backups - One-time Deployment	2	\$ 1,200.00	\$ 2,400.00
Network Monitoring/Management - One-time Deployment	2	\$ 1,825.00	\$ 3,650.00
<b>Total</b>			<b>\$ 25,850.00</b>

This would eliminate the amortized \$1,100/month RWA onboarding fee for Month 1 - 12.

You only need this if the Town of Stevensville has an ESXi\* host(s).

**File Attachments for Item:**

b. Discussion/Decision: Awarding of Bid for Water System Telemetry System Replacement





## Stevensville Town Council Meeting

### Agenda Item Request

**To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).**

<b>Agenda Item Type:</b>	New Business
<b>Person Submitting the Agenda Item:</b>	Bob Michalson
<b>Second Person Submitting the Agenda Item:</b>	Eli Molloy, HDR Engineering
<b>Submitter Title:</b>	Mayor
<b>Submitter Phone:</b>	
<b>Submitter Email:</b>	
<b>Requested Council Meeting Date for Item:</b>	07/10/2025
<b>Agenda Topic:</b>	Discussion/Decision: Awarding of Bid for Water System Telemetry System Replacement
<b>Backup Documents Attached?</b>	Yes
<b>If no, why not?</b>	
<b>Approved/Disapproved?</b>	Approved
<b>If Approved, Meeting Date for Consideration:</b>	07/10/2025
<b>Notes:</b>	At the June 26, 2025, town council meeting the bid for Water System Telemetry System Replacement was opened and read to the town council. HDR engineering reviewed the bid and are recommending awarding the bid to Neely Electric for the base bid only.



Project: WATER TELEMETRY SYSTEM UPGRADES

Subject: BID TABULATION

Job #: 10235808

Bid Opening: 6:30 pm, 6/26/2025,

Stevensville Town Hall

Computed by: Dain Simunovich Date: 7/2/2025

Checked by: Eli Molloy Date: 7/2/2025

Bid Tabulation - Base Bid							
Item No.	Description	Unit	Quantity	Engineer's Estimate		Neely Electric	
				Unit Price	Bid Amount	Unit Price	Bid Amount
1	All work not specifically included in separated bid items	LS	1	\$20,000.00	\$20,000.00	\$29,165.00	\$29,165.00
2	Master SCADA Workstation and Software at Well Field	LS	1	\$22,500.00	\$22,500.00	\$29,455.00	\$29,455.00
3	Master Telemetry Control Panel at Well Field	LS	1	\$25,000.00	\$25,000.00	\$47,922.00	\$47,922.00
4	Master Telemetry Control Panel Installation	LS	1	\$10,000.00	\$10,000.00	\$9,350.00	\$9,350.00
5	Middle Burnt Fork Reservoir Telemetry Control Panel	LS	1	\$15,000.00	\$15,000.00	\$38,504.00	\$38,504.00
6	Middle Burnt Fork Reservoir Telemetry Control Panel Installation	LS	1	\$10,000.00	\$10,000.00	\$9,717.00	\$9,717.00
7	Network Communication	LS	1	\$9,000.00	\$9,000.00	\$12,500.00	\$12,500.00
8	Contingency Allowance	LS	1	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
Total				\$121,500.00		\$186,613.00	

Bid Tabulation - Alternate Bid Items							
Item No.	Description	Unit	Quantity	Engineer's Estimate		Neely Electric	
				Unit Price	Bid Amount	Unit Price	Bid Amount
Alt. 1	Master SCADA Alt.	LS	1	\$22,500.00	\$22,500.00	\$29,455.00	\$29,455.00
Alt. 2	Well 1 Control Panel Alt.	LS	1	\$25,000.00	\$25,000.00	\$46,757.00	\$46,757.00
Alt. 3	Well 1 Control Panel Install Alt.	LS	1	\$25,000.00	\$25,000.00	\$11,450.00	\$11,450.00

Checked By:

  
HDR Engineering, Project Manager



July 8, 2025

Mayor Bob Michalson  
Town of Stevensville  
206 Buck Street  
Stevensville, Montana 59870

### **Stevensville Water Telemetry System Upgrades Award Recommendation**

Dear Mayor Michalson,

Bids for the water distribution system leak detection services were opened on June 26<sup>th</sup>. Only one bid was received. The certified bid tabulation for this bid is attached.

The sole bidder was Neely Electric, Inc. from Missoula, Montana. Although Neely Electric's base bid of \$186,613 was over the engineer's estimate, we feel that this price is reflective of the current bidding climate. Costs for three alternate bid items were submitted, however these cumulative costs exceed the project budget.

HDR has worked with Neely Electric on past and current projects. We find them to be a responsive and qualified contractor. We recommend that the Town proceed with the steps necessary to award the project to Neely Electric, Inc. for the base bid lump sum of \$186,613.00.

If you have any questions or comments, please don't hesitate to contact me.

Sincerely,

Eli Molloy, PE  
Project Manager  
**HDR ENGINEERING, INC.**