



**Stevensville Town Council Meeting
Agenda for
THURSDAY, JULY 09, 2026
6:30 PM
206 Buck Street, Town Hall**

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Public Comments (Public comment from citizens on items that are not on the agenda)
4. Approval of Minutes
 - a. Town Council Meeting Minutes 06/25/2026
5. Approval of Bi-Weekly Claims
 - a. Claims #20469-#20505
6. Administrative Reports
 - a. Airport
 - b. Building Department
 - c. Finance
 - d. Fire Department
 - e. Police Department
 - f. Public Works
7. Guests
 - a. Mayor's Sewer & Water Advisory Committee Report
8. New Business
 - a. Discussion/Decision: Approval of Stevensville Harvest Valley Farmers Market for 07/25/2026
 - b. Informational: Stevensville Civic Club Creamery Picnic
 - c. Discussion/Decision: Closure of W 2nd Street for Fireman's Games During Creamery Picnic
 - d. Discussion: Dissolve the Mayor's Sewer & Water Advisory Committee
 - e. Discussion/Decision: Approval of the Mayor's Sewer & Water Advisory Committee Bylaws
 - f. Discussion/Decision: Adopt the Mayor's Sewer & Water Advisory Committee as a Board
 - g. Discussion/Decision: Montana DNRC Local Government Fire Forces Incident Rental Agreement
 - h. Discussion/Decision: Preliminary Approval to Proceed with the Exploration of a Bike Path at Stevensville River Park
 - i. Discussion/Decision: MDT Aeronautics Tractor Grant – Agreement
9. Board Reports
10. Town Council Comments
11. Executive Report
12. Adjournment

Welcome to Stevensville Town Council Chambers

We consider it a privilege to present, and listen to, diverse views.

It is essential that we treat each other with respect.

We expect that participants will:

- ✓ Engage in active listening
- ✓ Make concise statements
- ✓ Observe any applicable time limit

We further expect that participants will refrain from disrespectful displays:

- ✗ Profanity
- ✗ Personal Attacks
- ✗ Signs
- ✗ Heckling and applause

Guidelines for Public Comment

Public Comment ensures an opportunity for citizens to meaningfully participate in the decisions of its elected officials. It is one of several ways your voice is heard by your local government. During public comment we ask that all participants respect the right of others to make their comment uninterrupted. The council's goal is to receive as much comment as time reasonably allows. All public comment should be directed to the chair (Mayor or designee). Comment made to the audience or individual council members may be ruled out of order. Public comment must remain on topic, and free from abusive language or unsupported allegations.

During any council meeting you have two opportunities to comment:

1. During the public comment period near the beginning of a meeting.
2. Before any decision-making vote of the council on an agenda item.

Comment made outside of these times may not be allowed.

Citizens wishing to speak during any public comment period should come forward to the podium and state their name and address for the record. Comment may be time limited, as determined by the chair, to allow as many people as possible to comment. Comment prior to a decision-making vote must remain on the motion before the council.

Thank you for observing these guidelines.

File Attachments for Item:

- a. Town Council Meeting Minutes 06/25/2026

Stevensville Town Council Meeting Minutes
for THURSDAY, JUNE 25, 2026, 6:30 PM 206 Buck Street, Town Hall

1. Call to Order and Roll Call

Council President Bailey called the meeting to order. Councilmembers Wandler, Smith and Bailey were all present. Councilmember Ross has an excused absence and Mayor Crews is on vacation.

2. Pledge of Allegiance

3. Public Comments (Public comment from citizens on items that are not on the agenda)

NONE

4. Approval of Minutes

a. Town Council Meeting Minutes for 05/14/2026

Council President Bailey: introduced town council meeting minutes for 05/14/2026.

Councilmember Smith: I move to accept town council meeting minutes for 05/14/2026.

Councilmember Wandler: 2nd.

Council President Bailey: motion and a 2nd. council discussion, public comment. Call for the vote.

Councilmember Wandler: aye.

Councilmember Smith: aye.

Councilmember Bailey: aye.

Council President Bailey: (no comment)

b. Special Town Council Meeting Minutes 06/04/2026

Council President Bailey: introduced special town council meeting minutes for 06/04/2026.

Councilmember Wandler: I move to approve special town council meeting minutes for 06/04/2026.

Councilmember Smith: 2nd.

Council President Bailey: motion and a 2nd. council discussion, public comment.
Call for the vote.

Councilmember Wandler: aye.

Councilmember Smith: aye.

Councilmember Bailey: aye.

Council President Bailey: (no comment)

c. Town Council Meeting Minutes 06/11/2026

Council President Bailey: introduced town council meeting minutes for
06/11/2026.

Councilmember Smith: I move to accept town council meeting minutes for
06/11/2026.

Councilmember Wandler: 2nd.

Council President Bailey: motion and a 2nd. council discussion, public comment.
Call for the vote.

Councilmember Wandler: aye.

Councilmember Smith: aye.

Councilmember Bailey: aye.

Council President Bailey: all three of those minutes passed.

5. Approval of Bi-Weekly Claims

a. Claim #20445

Council President Bailey: introduced approval of Bi-Weekly claim #20445.

Councilmember Smith: I move to accept claim #20445.

Councilmember Wandler: 2nd.

Council President Bailey: motion and a 2nd. council discussion, public comment.
Call for the vote.

Councilmember Wandler: aye.

Councilmember Smith: aye.

Councilmember Bailey: aye.

Council President Bailey: okay.

b. Claims #20446-#20463, #20465-#20468

Council President Bailey: introduced claims #20446-#20463, #20465-#20468.

Councilmember Wandler: I move to accept claims #20446-#20463, #20465-#20468.

Councilmember Smith: 2nd.

Council President Bailey: motion and a 2nd. discussion from the council, public comment. Call for the vote.

Councilmember Wandler: aye.

Councilmember Smith: aye.

Councilmember Bailey: aye.

Council President Bailey: approved.

6. New Business

a. Discussion/Decision: Approval of Stevensville Harvest Valley Farmers Market for 07/11/2026

Council President Bailey: introduced new business item a, Approval of Stevensville Harvest Valley Farmers Market for 07/11/2026.

Councilmember Smith: move to approve Stevensville Harvest Valley Farmers Market for 07/11/2026.

Councilmember Wandler: 2nd.

Council President Bailey: motion and a 2nd. discussion from the council, public comment. Call for the vote.

Councilmember Wandler: aye.

Councilmember Smith: aye.

Councilmember Bailey: aye.

Council President Bailey: (no comment)

b. Discussion/Decision: Waiver of Special Event Permit Fees for Revive Bitterroot Church

Council President Bailey: introduced new business item b, Waiver of Special Event Permit Fees for Revive Bitterroot Church.

Councilmember Bailey: from what I understand the waiver is, why are we reviewing a waiver.

Jenelle Berthoud: the Revive Bitterroot Church came to the mayor presented this special event to myself and the mayor and then asked for a waiver of that fee, not that it falls under that special event as much as they are going to use the two pavilions, we rent out the pavilions for \$40.00 and this is something that they are giving back to the community very similar as the American Legion the easter egg hunt. Mayor asked to bring it forward for you to decide.

Councilmember Bailey: so, it is waiving the \$125.00 and they are going to be paying for energy and the pavilions.

Jenelle Berthoud: that would be up to your decision.

Councilmember Bailey: to waive the \$125.00 and they pay for two pavilions.

Councilmember Smith: I see that this is one of our people.

Jenelle Berthoud: she is the board chairperson for the park board.

Councilmember Smtih: it looks in order.

Councilmember Bailey: how do we differentiate, why is this situation different from another special event. What makes this one different that we would waive that fee.

Jenelle Berthoud: goes back to the discussion that the mayor may have had with Tanya and Revive Church that I was not involved in.

Councilmember Wandler: where does it say waiving of the fees.

Councilmember Bailey: it says in the agenda item request to waive the \$125.00 special event fee and then if you scroll down it says that they marked \$20.00 for power and \$40.00 for a pavilion, if they are renting two pavilions it should be \$80.00 and the electrical and waive the \$125.00 and set a precedence that if something is for a good cause special event fees will be waived.

Councilmember Wandler: if this is a back-to-school party for members of that church only or the whole community.

Jenelle Berthoud: opened up to the whole community, teachers from the school. She did mark the one pavilion rental, but if she needs to do the other one, it is a paperwork thing on our side to collect payment.

Gina Crowe: up to 800 people, do we have the police department salaries in there to cover that because I am sure that you are going to have to be there chief, right?

Councilmember Bailey: the \$60.00 that they are proposing to pay wouldn't cover that.

Jenelle Berthoud: this single event is for August 21st, would you like to table, gather more information and easy to bring back. July 9 or 23 meeting.

Councilmember Smith: I move for the July 23 meeting.

Councilmember Bailey: I would like to understand how this is different from the farmers market or another event, I know that it is for a good cause. These are really great people, and it benefits the people and benefits the community but so does every other event that we have. If we start to approve and waive these fees how do we set a standard. So that we are not picking and choosing.

Councilmember Smith: is this an annual event.

Jenelle Berthoud: I believe that it is possibly the third summer.

Councilmember Smith: do you know what has been done before.

Jenelle Berthoud: I would have to pull some things; I can put that together before the next meeting.

Councilmember Wandler: I have a concern that I will not be at the July 23 meeting, I will be in Pennsylvania, why cant we have it July 9th. Talon may not be here also, and then you do not have a quorum.

Councilmember Bailey: Wally made a motion for the 23rd.

Councilmember Smith: I can retract that motion and make it to the 9th.

Council President Bailey: we have a motion to table this until the 9th.

Councilmember Wandler: 2nd.

Council President Bailey: council discussion, public comment. Call for the vote.

Councilmember Wandler: aye.

Councilmember Smith: aye.

Councilmember Bailey: aye.

Council President Bailey: alright going to table that and move it to July 9th.

c. Discussion/Decision: Resolution No. 591 a Resolution Accepting Donated Items for the Town of Stevensville Pool

Council President Bailey: introduced new business item c, Resolution No. 591 a Resolution Accepting Donated Items for the Town of Stevensville Pool.

Councilmember Wandler: I did not totally understand it; they are donating it why do we have to have a price tag on it.

Council President Bailey: I believe an amount that we are accepting by donation for tax purposes.

Gina Crowe: cancel has to approve all of donated items, over \$100.00.

Councilmember Wandler: I mover that we accept Resolution No. 591 a Resolution Accepting Donated Items for the Town of Stevensville Pool.

Councilmember Bailey: 2nd.

Council President Bailey: motion and a 2nd. any other council discussion.

Councilmember Smith: so, the actual cost, donation is \$11,531.00.

Gina Crowe: it is.

Council President Bailey: public comment. Call for the vote.

Councilmember Wandler: aye.

Councilmember Smith: aye.

Councilmember Bailey: aye.

Council President Bailey: (no comment)

d. Discussion/Decision: Resolution No. 592 a Resolution Accepting Donated Items for the Town of Stevensville Pickleball Courts

Council President Bailey: introduced new business item d, Resolution No. 592 a Resolution Accepting Donated Items for the Town of Stevensville Pickleball Courts.

Council President Bailey: I do not see documentation for the \$1,600.00 but I am sure that we have documentation that it equals that, paint, patching materials, nets.

Councilmember Wandler: I move that we accept Resolution No. 592 a Resolution Accepting Donated Items for the Town of Stevensville Pickleball Courts.

Councilmember Smith: 2nd.

Council President Bailey: motion and a 2nd. council discussion, public comment.
Call for the vote.

Councilmember Wandler: aye.

Councilmember Smith: aye.

Councilmember Bailey: aye.

Council President Bailey: (no comment)

e. Discussion/Decision: Approval to Pursue Funding Options to Purchase a Police Vehicle

Council President Bailey: introduced new business item e, Approval to Pursue Funding Options to Purchase a Police Vehicle.

Chief John Boe: we need to make preparations to replace one of our vehicles, as you know things begin to wear out. It is time to make decisions to replace the patrol truck. We have kind of put our heads together, there are different things that we can do, at some point, a lot is hinging on our budget for the year but there are a lot of things that we can do, example thinking of adding some fundraising opportunities like a golf tournament that could assist us. We are in dire need of a patrol vehicle and myself I have looked into things; we don't need a brand new one but one that is between a 22-25. Not asking for a \$75,000-\$80,000 vehicle a lot of the things that are in our current patrol unit can be offloaded and put into the new one. We will purchase the cover so that we do not have to repaint the vehicle, there will be some added costs like stripping the vehicle and putting the town logo on there, things of that nature. Potential lights, I have all of the on-board stuff that we can retro fit into a new vehicle so basically I am asking, we are going to go out and ask about various options that is where we stand with that.

Councilmember Smith: I would like to ask the finance director any comments on this.

Gina Crowe: I know that we have been talking about this with the mayor, we are talking about all of our vehicles. We need to look at some possible financing, police vehicles and then I was thinking, if it costs \$600.00 per month to lease the vehicle, I am sure that we can do some fundraising things to purchase these. This is basically to pursue that option to look at where we are. I have reached out to someone about police vehicles, and I have not even been able to talk to the chief about it yet. I think that it is something to look into, there is no way to

purchase them out right, we do not have that kind of money. we are going to have to look at some options. From the general fund aspect, we will have to do some fundraising, speak to donors, I know of a few people looking for places to donate, I would need to speak to them to see if they would be interested in providing those resources to the town. I think that there are a lot of different options, a lot of places we can go to talk about it and at least investigate what we can do.

Councilmember Bailey: does Ford have a government contract for police vehicles.

Chief Boe: they all do, Doge, Chevy and Ford. The trick is to navigate through all of that, there is potential that we can save a lot of money by reusing equipment, there is a lot of good equipment in my vehicle. We can repurpose that, but we just need a new vehicle. We are at that stage of everything that I am replacing on that vehicle is an additional cost, recently I just replaced the spotlight \$300.00 item. Things are starting to wear and tear.

Councilmember Bailey: can you get us quotes for used and new, I would curious.

Chief Boe: I have done a little research into that, on the average of a 22-25, \$40,000. Per vehicle some are higher and some are lower, we are looking at what fits our needs, has to be four-wheel drive, four doors, the bed is not that big of an issue for me, it could be a short or long bed. We are just looking for that specific one.

Councilmember Bailey: in your proposal can you include just kind of a list of our current vehicles, the year, make model and mileage that they each have. Can we also explore the one year you buy a vehicle and then two years later we buy a vehicle type of thing so we can offset those costs each fiscal year but still have a plan to get them all replaced within the next five years.

Chief Boe: that would work in the situation we're currently in because our Fords they are in pretty decent shape they are not as old. So, there is still some life left in those units, but our spare, I think the one that the town was gifted a few years back is in the same shape as my truck.

Councilmember Bailey: then the disposal of all of those vehicles.

Chief Boe: sell them, we would have to tear everything off of them and strip them down, it would be much like public works.

Councilmember Bailey: so, then the request tonight is to approve the researching and then coming back to the council.

Gina Crowe: this is just the funding.

Councilmember Smith: I move to approve the Pursuit and Funding Options to Purchase a Police Vehicle.

Councilmember Wandler: 2nd.

Council President Bailey: motion and a 2nd. council discussion, public comment. Call for the vote.

Councilmember Wandler: aye.

Councilmember Smith: aye.

Councilmember Bailey: aye.

Council President Bailey: okay

7. Board Reports

NONE

8. Town Council Comments

Councilmember Smith: I would like to personally thank Gina for your explanation on me tabling this and I want to thank Jenelle for help that she gave me. Good staff.

Councilmember Wandler: I would like a pursuit on what Gina was talking about turning the parks into a county park so we can collect taxes.

Councilmember Bailey: I think that would have to be an agenda item to kind of start to explore that, right. We can request that.

Councilmember Smith: that is a novel idea.

Jenelle Berthoud: a park district? The same thing that was put into our growth policy that you are referring to.

Councilmember Wandler: Gina know all of it.

Gina Crowe: the park district, that would have to be something that would have to go on a ballot and approved by all of the people in the county. It sure would help, we serve a lot of people outside the town.

Councilmember Wandler: I would also like a report on a prior meeting where they said they didn't believe that we had gotten the grant money for the police department, and they said that they were going to research it.

Councilmember Bailey: it was grant money for the fire department for the DNRC.

Gina Crowe: I have not received it as of today, I have received a couple of emails from Jessica, but I don't have anything else, she did give me some dollar amounts so I have asked her to reach out to rural fire and see if they can provide me with a canceled check, I need to see who they were written to. I have looked through everything that we have and I show nothing. I am just waiting on those canceled checks.

9. Executive Report

NONE

10. Adjournment

Councilmember Wandler: motion to adjourn.

Councilmember Smith: 2nd.

APPROVED:

ATTEST:

**James Crews, Mayor
Clerk**

Jenelle S. Berthoud, Town

File Attachments for Item:

a. Claims #20469-#20505

07/07/26
16:52:44

TOWN OF STEVENSVILLE
Claim Approval List
For the Accounting Period: 7/26

Page: 1 of 11
Report ID: AP100

* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period (3/26) ****								
20469	C	1582 Optical Scientific, Inc.	3,921.56					
AWOS Services performed by OSI Field Engineer services in Jan-March 2026								
		S426069 03/31/26 AWOS Services - Airport	3,921.56			5610 430300	360	101000
*** Claim from another period (6/26) ****								
20470	C	2079 Coleman Oil Company DBA	27,027.43					
5000 gallons of Aviation Fuel for sale								
		428009 06/24/26 Aviation Fuel for sale	27,027.43			5610 430300	253	101000
20471		1436 Maureen M. O'Connor	3,000.00					
City Judge services for July 2026								
		070126 07/01/26 City Judge Services	3,000.00			1000 410360	350	101000
*** Claim from another period (6/26) ****								
20472	E	85 CENTURYLINK	64.15					
5489 -Phone/Internet Well House June 2026								
		5489-0626 06/30/26 Phone/Internet Well House	64.15*			5210 430510	345	101000
*** Claim from another period (6/26) ****								
20473	E	85 CENTURYLINK	77.13					
9846 - Phone/Internet for WWTP for June								
		9846-0626 06/30/26 Phone/Internet MBF	77.13*			5210 430510	345	101000
*** Claim from another period (6/26) ****								
20474	E	85 CENTURYLINK	68.99					
3247 - Phone at Sewer Plant for June Invoices								
		3247-0626 06/30/26 Phone	68.99			5310 430610	345	101000
*** Claim from another period (6/26) ****								
20475	C	2098 Kierra Smethers	3,173.50					
Prosecution work for the Town for the month of June 2026								
		26-06 06/30/26 Prosecution Services	2,895.00			1000 410364	352	101000
		26-06 06/30/26 Prosecution Paralegal	130.00			1000 410364	352	101000
		26-06 06/30/26 Travel	148.50			1000 410364	370	101000
20476	C	2089 Assetworks Inc-Q-Ware Division	2,376.00					
Q-Ware - A software program that is used to manage maintenance tasks, work orders, asset tracking and preventive maintenance scheduling. This is annual fee for FY 26-27								
		QW5-726 07/01/26 Software - Water	950.40			5210 430510	331	101000
		QW5-726 07/01/26 Software - Sewer	950.40			5310 430610	331	101000
		QW5-726 07/01/26 Software - PW Admin	475.20			1000 430100	331	101000
*** Claim from another period (6/26) ****								
20477		16 Montana Environmental Lab LLC	1,245.20					
Lab testing for Water and Wastewater								
		2605481 06/09/26 Lab testing - WW	267.10			5310 430640	355	101000
		2605818 06/25/26 Lab testing - WW	443.90			5310 430640	355	101000
		2606084 06/23/26 Lab testing - WW	267.10			5310 430640	355	101000
		2606359 06/30/26 Lab testing - WW	267.10			5310 430640	355	101000

* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	2605819	06/10/26 Lab testing-Water	66.00			5210 430540	355	101000
	Credit	06/10/26 Lab testing-Water Credit	-66.00			5210 430540	355	101000
		*** Claim from another period (6/26) ****						
20478		593 KG EXPRESS LUBE	141.75					
		Oil change for Chevy Silverado 2001						
	8103851	06/16/26 Oil change	141.75			1000 420460	232	101000
		*** Claim from another period (6/26) ****						
20479	C	2058 Kenneth Franklin	131.60					
		Office Franklin FTO training in Helena for Police Department						
	0622-26	06/26/26 Training meals reimbursement	131.60			2810 420100	377	101000
20480	C	1696 First Call Computer Solutions,	2,408.50					
		IT services for the Town for the month of July 2026						
	113538	07/01/26 IT Services - Council	192.67*			1000 410100	356	101000
	113538	07/01/26 IT Services - Mayor	48.17*			1000 410200	356	101000
	113538	07/01/26 IT Services - Court	48.17*			1000 410360	356	101000
	113538	07/01/26 IT Services - Admin	192.68			1000 410550	356	101000
	113538	07/01/26 IT Services - PD	192.68			1000 420100	356	101000
	113538	07/01/26 IT Services - FD	96.34*			1000 420410	356	101000
	113538	07/01/26 IT Services - Water	794.81			5210 430510	356	101000
	113538	07/01/26 IT Services - Sewer	794.81			5310 430610	356	101000
	113538	07/01/26 IT Services - Airport	48.17			5610 430300	356	101000
		*** Claim from another period (5/26) ****						
20481	C	2079 Coleman Oil Company DBA	1,000.00					
		Fuel Tank Rental for May 2026						
	404008	05/28/26 Fuel tank rental	1,000.00			5610 430300	530	101000
		*** Claim from another period (6/26) ****						
20482	C	1696 First Call Computer Solutions,	540.00					
		Data transfer from the old Toughbooks to the new Toughbooks.						
	113622	06/30/26 Data transfer	540.00			1000 420100	350	101000
		*** Claim from another period (6/26) ****						
20483		74 STEVENSVILLE RURAL FIRE DISTRICT	474.77					
		Additional radio's from the FEMA grant						
	132	06/18/26 Additiona Radios	474.77			1000 420460	212	101000
		*** Claim from another period (6/26) ****						
20484	C	1696 First Call Computer Solutions,	666.33					
		.GOV monthly charges for month of June 2026						
	113781	06/30/26 .GOV - ADMIN	115.88			1000 410550	331	101000
	113781	06/30/26 .GOV - PD	115.88			1000 420100	331	101000
	113781	06/30/26 .GOV - COURT	43.46			1000 410360	331	101000
	113781	06/30/26 .GOV - FD	72.43			1000 420410	331	101000
	113781	06/30/26 .GOV - WATER	72.43			5210 430510	331	101000
	113781	06/30/26 .GOV - SEWER	72.43			5310 430610	331	101000
	113781	06/30/26 .GOV - COUNCIL	115.88			1000 410100	331	101000
	113781	06/30/26 .GOV - MAYOR	28.97			1000 410200	331	101000

* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	113781	06/30/26 .GOV - AIRPORT	28.97			5610 430300	331	101000
		*** Claim from another period (6/26) ****						
20485	E	2044 First Security Bank VISA	3,597.55					
	CC-726	06/01/26 Midland Implemen-338540003	196.54			1000 202200		101000
		Midland Implement				CC Accounting: 1000-	-460430-230	
	CC-726	06/01/26 Midland Implemen-338540003	196.54			1000 202200		101000
		Midland Implement				CC Accounting: 1000-	-430900-230	
	CC-730	07/01/26 Grizzly Broadband-Airport	69.95			5610 202200		101000
		Grizzly Broadband				CC Accounting: 5610-	-430300-345	
	CC-731	06/30/26 Spectrum -Admin-3901	59.43			1000 202200		101000
		Spectrum - 3901				CC Accounting: 1000-	-410550-345	
		Spectrum						
	CC-731	06/30/26 Specturm-FD - 3901	59.43			1000 202200		101000
		Spectrum - 3901				CC Accounting: 1000-	-420410-345	
		Spectrum						
	CC-731	06/30/26 Specturm-Court - 3901	59.43			1000 202200		101000
		Spectrum - 3901				CC Accounting: 1000-	-410360-345	
		Spectrum						
	CC-731	06/30/26 Specturm-Water -3901	59.44			5210 202200		101000
		Spectrum - 3901				CC Accounting: 5210-	-430510-345	
		Spectrum						
	CC-731	06/30/26 Specturm -Sewer-3901	59.44			5310 202200		101000
		Spectrum - 3901				CC Accounting: 5310-	-430610-345	
		Spectrum						
	CC-731	06/30/26 Specturm-PD -3901	136.78			1000 202200		101000
		Spectrum - 3901				CC Accounting: 1000-	-420100-345	
		Spectrum						
	CC-731	06/30/26 Spectrum -Pool - 3701	58.19			1000 202200		101000
		Spectrum - 3701				CC Accounting: 1000-	-460445-345	
		Spectrum						
	CC-731	06/30/26 Spectrum-Water -3801	46.80			5210 202200		101000
		Spectrum - 3801				CC Accounting: 5210-	-430510-345	
		Spectrum						
	CC-731	06/30/26 Spectrum-Sewer -3801	46.79			5310 202200		101000
		Spectrum - 3801				CC Accounting: 5310-	-430610-345	
		Spectrum						
	CC-732	06/10/26 Coast to Coast	438.00			1000 202200		101000
		Coast to Coast Solutions				CC Accounting: 1000-	-420100-210	
	CC-733	06/19/26 HP Instant Ink - Fire Dept	17.00			1000 202200		101000
		HP				CC Accounting: 1000-	-420410-320	
		HP						
	CC-733	06/19/26 HP Instant Ink - Court	16.99			1000 202200		101000
		HP				CC Accounting: 1000-	-410360-320	
		HP						
	CC-734	06/08/26 Midland Implement-Parks	24.40			1000 202200		101000
		345393002				CC Accounting: 1000-	-460430-230	
		Midland Implement						

* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	CC-734	06/08/26 Midland Implement-Cemetery	24.39			1000 202200		101000
	345393002							
		Midland Implement				CC Accounting: 1000-	-430900-220	
	CC-736	06/30/26 ADOBE - Admin	23.99			1000 202200		101000
	ADOBE							
	ADOBE					CC Accounting: 1000-	-410550-331	
	CC-736	06/30/26 ADOBE - Water	11.99			5210 202200		101000
	ADOBE							
	ADOBE					CC Accounting: 5210-	-430510-331	
	CC-736	06/30/26 ADOBE - Sewer	12.00			5310 202200		101000
	ADOBE							
	ADOBE					CC Accounting: 5310-	-430610-331	
	CC-737	06/01/26 Bitter Root Disposal - Roads	143.72			1000 202200		101000
	BITTERROOT DISPOSAL	5411-88770						
						CC Accounting: 1000-	-430200-340	
	CC-737	06/01/26 Bitter Root Disposal - Sewer	143.72			5310 202200		101000
	BITTERROOT DISPOSAL	5411-88770						
						CC Accounting: 5310-	-430610-340	
	CC-738	06/01/26 Bitter Root Disposal - Court	2.58			1000 202200		101000
	BITTERROOT DISPOSAL	- 5411-88931						
						CC Accounting: 1000-	-410360-340	
	CC-738	06/01/26 Bitter Root Disposal - Admin	10.34			1000 202200		101000
	BITTERROOT DISPOSAL	- 5411-88931						
						CC Accounting: 1000-	-410550-340	
	CC-738	06/01/26 Bitter Root Disposal - PD	2.58			1000 202200		101000
	BITTERROOT DISPOSAL	- 5411-88931						
						CC Accounting: 1000-	-420100-340	
	CC-738	06/01/26 Bitter Root Disposal - FD	2.58			1000 202200		101000
	BITTERROOT DISPOSAL	- 5411-88931						
						CC Accounting: 1000-	-420410-340	
	CC-738	06/01/26 Bitter Root Disposal - Bldg	2.58			2394 202200		101000
	BITTERROOT DISPOSAL	- 5411-88931						
						CC Accounting: 2394-	-420531-340	
	CC-738	06/01/26 Bitter Root Disposal - Water	15.52			5210 202200		101000
	BITTERROOT DISPOSAL	- 5411-88931						
						CC Accounting: 5210-	-430510-340	
	CC-738	06/01/26 Bitter Root Disposal - Sewer	15.50			5310 202200		101000
	BITTERROOT DISPOSAL	- 5411-88931						
						CC Accounting: 5310-	-430610-340	
	CC-739	05/30/26 T-Mobile - PD	201.18			1000 202200		101000
	PD							
						CC Accounting: 1000-	-420100-345	
	T-Mobile							
	CC-739	05/30/26 T-Mobile - Water	34.91			5210 202200		101000
	Water							
						CC Accounting: 5210-	-430510-345	
	T-Mobile							
	CC-739	05/30/26 T-Mobile - Sewer	34.91			5310 202200		101000
	Sewer							
						CC Accounting: 5310-	-430610-345	
	T-Mobile							
	CC-739	05/30/26 T-Mobile - Mayor	35.76			1000 202200		101000
	Mayor							
						CC Accounting: 1000-	-410200-345	
	T-Mobile							
	CC-739	05/30/26 T-Mobile - Airport	35.76			5610 202200		101000
	Airport							
						CC Accounting: 5610-	-430300-345	
	T-Mobile							

* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	CC-745	06/05/26 Walmart-Pool Phone	289.99			1000 202200		101000
		Cell phone			CC Accounting: 1000-	-460445-345		
		Walmart						
	CC-746	06/15/26 Rocky Mountain Internet-Well	719.40			5210 202200		101000
		INV 20048803			CC Accounting: 5210-	-430510-345		
		Rocky Mountain Internet, Inc.						
	CC-748	06/19/26 Gandhi Appliances	570.17			1000 202200		101000
		Gandhi Appliances			CC Accounting: 1000-	-411201-230		
	CC-748	06/19/26 Gandhi Appliances-Credit	-570.17			1000 202200		101000
		Gandhi Appliances			CC Accounting: 1000-	-411201-230		
	CC-750	06/03/26 Grizzly Broadband-Airport	70.00			5610 202200		101000
		Grizzly Broadband			CC Accounting: 5610-	-430300-345		
	CC-724	05/31/26 Ravalli Electric-Fuel Tank	54.59			5610 202200		101000
		RAVALLI ELECTRIC CO-OP			CC Accounting: 5610-	-430300-340		
	CC-724	05/31/26 Ravalli Electric - Airport Lig	68.02			5610 202200		101000
		RAVALLI ELECTRIC CO-OP			CC Accounting: 5610-	-430300-340		
	CC-724	05/31/26 Ravalli Electric - Well	49.65			5610 202200		101000
		RAVALLI ELECTRIC CO-OP			CC Accounting: 5610-	-430300-340		
	CC-724	05/31/26 Ravalli Electric - Airport Gat	47.71			5610 202200		101000
		RAVALLI ELECTRIC CO-OP			CC Accounting: 5610-	-430300-340		
	CC-724	05/31/26 Credit Autopay-Paperless Bill	-1.00			5610 202200		101000
		RAVALLI ELECTRIC CO-OP			CC Accounting: 5610-	-430300-340		
	CC-724	05/31/26 Power of Change	0.03			5610 202200		101000
		RAVALLI ELECTRIC CO-OP			CC Accounting: 5610-	-430300-340		
		*** Claim from another period (6/26) ****						
20486		1984 D. Scott Finley	120.00					
		CDL Physical for PW - Ian Murray						
		1857 06/30/26 CDL Physical	60.00			5210 430510	350	101000
		1857 06/30/26 CDL Physical	60.00			5310 430610	350	101000
		*** Claim from another period (6/26) ****						
20487	C	1754 Construct Montana, LLC	853.76					
		Buliding inspection and plan review June 2026						
		1205 06/30/26 Bldg Inspection	816.76			2394 420531	350	101000
		1205 06/30/26 Plan review	37.00			2394 420531	350	101000
		*** Claim from another period (6/26) ****						
20488	C	89 MORRISON-MAIERLE, INC.	10,655.07					
		AIP 3-30-0044-023-2025 - Pavement Rehab Project. This project is 100% paid for by the FAA and MT Aeronautics.						
		268528 06/30/26 Pavement Rehab Project - FAA	10,655.07			5620 430300	350 7	101000

* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period (6/26) ****								
20489	E	206 MONTANA DEPARTMENT OF REVENUE	1,619.98					
1% Gross Receipts Tax for CR Contracting LLC -AIP 3-30-044-02-2025 Pavement Rehab Project								
		062026 06/30/26 1% Gross Receipts Tax	1,619.98			5620 430300	950	7 101000
*** Claim from another period (6/26) ****								
20490	C	2131 C.R. Contracting	160,378.21					
AIP 3-30-0044-023-2025 - Pavement Rehab Project. This project is 100% paid for by the FAA and MT Aeronautics.								
		062026 06/30/26 Pavement Rehab Project - FAA	160,378.21			5620 430300	950	7 101000
20491		179 Montana Aeronautics Division	7,164.68					
2017 Runway Project loan. Last payment								
		A4152 07/01/26 Load Principal	7,100.00			5610 490500	610	101000
		A4152 07/01/26 Loan Interest	64.68			5610 490500	620	101000
*** Claim from another period (6/26) ****								
20492	C	2078 Glenn Bies	1,007.14					
Water & Wastewater testing for June 2026								
		063026 06/30/26 Wastewater Testing	1,007.14			5310 430610	350	101000
*** Claim from another period (6/26) ****								
20493		34 STEVENSVILLE HARDWARE AND RENTAL	281.41					
Supplies for the Town								
		CC-712 06/02/26 Stevi Hardware-16306486	3.58			1000 202200		101000
STEVENSVILLE HARDWARE AND RENTAL INC								
		CC-735 06/09/26 Stevi Hardware-16308026	28.25			1000 202200		101000
Parts for Pool								
STEVENSVILLE HARDWARE AND RENTAL INC								
		CC-735 06/08/26 Stevi Hardware-16307798	16.45			5210 202200		101000
Parts for Water Dept								
STEVENSVILLE HARDWARE AND RENTAL INC								
		CC-735 06/09/26 Stevi Hardware-16308113	10.33			1000 202200		101000
Parts for Splashpad								
STEVENSVILLE HARDWARE AND RENTAL INC								
		CC-735 06/09/26 Stevi Hardware-16308131	11.69			1000 202200		101000
Parts for Splashpad								
STEVENSVILLE HARDWARE AND RENTAL INC								
		CC-735 06/12/26 Stevi Hardware-16308889	31.83			1000 202200		101000
Parts for Pool								
STEVENSVILLE HARDWARE AND RENTAL INC								
		CC-735 06/15/26 Stevi Hardware-16309546	8.54			5210 202200		101000
Paint for Water Repair								
STEVENSVILLE HARDWARE AND RENTAL INC								
		CC-735 06/15/26 Stevi Hardware-16309707	19.22			1000 202200		101000
Parts for Pool								
STEVENSVILLE HARDWARE AND RENTAL INC								

* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	CC-735	06/16/26 Stevi Hardware-16309833	14.38			1000 202200		101000
		Oil for chain saw				CC Accounting: 1000-	-460437-220	
		STEVENSVILLE HARDWARE AND RENTAL INC						
	CC-735	06/16/26 Stevi Hardware-16309977	21.59			1000 202200		101000
		Test kit for pool				CC Accounting: 1000-	-460445-220	
		STEVENSVILLE HARDWARE AND RENTAL INC						
	CC-735	06/17/26 Stevi Hardware-16310094	26.09			1000 202200		101000
		Rachet straps for mower				CC Accounting: 1000-	-430100-220	
		STEVENSVILLE HARDWARE AND RENTAL INC						
	CC-735	06/24/26 Stevi Hardware-16312027	22.49			1000 202200		101000
		Charger for Pool Phone				CC Accounting: 1000-	-460445-210	
		STEVENSVILLE HARDWARE AND RENTAL INC						
	CC-752	06/30/26 Stevi Hardware-16313180	4.94			1000 202200		101000
		Mouse traps				CC Accounting: 1000-	-430100-210	
		STEVENSVILLE HARDWARE AND RENTAL INC						
	CC-752	06/04/26 Stevi Hardware-16306978	8.54			1000 202200		101000
		Epoxy for pool				CC Accounting: 1000-	-460445-230	
		STEVENSVILLE HARDWARE AND RENTAL INC						
	CC-752	06/04/26 Stevi Hardware-16306989	24.29			1000 202200		101000
		Faucet for bathroom				CC Accounting: 1000-	-460445-230	
		STEVENSVILLE HARDWARE AND RENTAL INC						
	CC-752	06/05/26 Stevi Hardware-16307128	23.83			1000 202200		101000
		Pain & Sealant for Pool				CC Accounting: 1000-	-460445-230	
		STEVENSVILLE HARDWARE AND RENTAL INC						
	CC-752	06/29/26 Stevi Hardware-16313104	5.37			1000 202200		101000
		Baking Soda for Pool				CC Accounting: 1000-	-460445-230	
		STEVENSVILLE HARDWARE AND RENTAL INC						
20494	E	2111 USDA Water and Sewer Loans	23,378.00					
		Automatic deduction from bank account						
		Water Bond Payment - (7,584.00)						
		Sewer Bond Payment - Series 2016A, 2016B (1,337.00+2,376.00=\$3,713.00)						
		Sewer Bond Payment - Series 2000A, 2000B. 2011,						
		(3,663.00+5,625.00+2,793.00=\$12,081.00)						
	07/26	07/31/26 W-Payment - Principle	2,658.42			5210 490200	610	101000
	07/26	07/31/26 W-Payment - Interest	4,925.58			5210 490200	620	101000
	07/26	07/31/26 S-Payment - Principle	633.87			5310 490200	610	101000
	07/26	07/31/26 S-Payment - Interest	703.13			5310 490200	620	101000
	07/26	07/31/26 S-Payment - Principle	1,126.00			5310 490200	610	101000
	07/26	07/31/26 S-Payment - Interest	1,250.00			5310 490200	620	101000
	07/26	07/31/26 S-Payment - Principle	715.01			5310 490200	610	101000
	07/26	07/31/26 S-Payment - Interest	2,077.99			5310 490200	620	101000
	07/26	07/31/26 S-Payment - Principle	935.40			5310 490200	610	101000
	07/26	07/31/26 S-Payment - Interest	2,727.60			5310 490200	620	101000
	07/26	07/31/26 S-Payment - Principle	1,436.43			5310 490200	610	101000

* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	07/26	07/31/26 S-Payment - Interest	4,188.57			5310 490200	620	101000
		*** Claim from another period (6/26) ****						
20495		285 BITTERROOT TREE SERVICE	1,237.00					
		Spray trees & bushes along main street, bike path and all parks						
	483903	06/24/26 Semi-annual tree spraying	1,237.00			1000 460437	350	101000
		*** Claim from another period (6/26) ****						
20496	C	690 Core & Main LP	872.98					
		Water meter						
	Z223368	06/18/26 Water meter	872.98			5210 430550	238	101000
20497	C	690 Core & Main LP	214.59					
		Water meter Antenae						
	Z290074	07/02/26 Water meter	214.59			5210 430550	238	101000
		*** Claim from another period (6/26) ****						
20498	E	852 CENEX FLEETCARD	1,878.65					
		Fuel for the Town						
	340140CL	06/30/26 Fuel Airport	49.14			5610 430300	231	101000
	340140CL	06/30/26 Fuel - FD	74.23			1000 420460	231	101000
	340140CL	06/30/26 Fuel - FD	70.86			1000 420460	231	101000
	340140CL	06/30/26 Fuel - FD	164.91			1000 420460	231	101000
	340140CL	06/30/26 Fuel - FD	95.73			1000 420460	231	101000
	340140CL	06/30/26 Fuel - PD	265.48			1000 420100	231	101000
	340140CL	06/30/26 Fuel - PD	91.26			2810 420100	231	101000
	340140CL	06/30/26 Fuel - PD	137.41			1000 420100	231	101000
	340140CL	06/30/26 Fuel - PD	19.91			1000 420100	231	101000
	340140CL	06/30/26 Fuel - PD	256.32			1000 420100	231	101000
	340140CL	06/30/26 Fuel - PW	217.80			1000 430100	231	101000
	340140CL	06/30/26 Fuel - PW	217.80			5210 430510	231	101000
	340140CL	06/30/26 Fuel - PW	217.80			5310 430610	231	101000
		*** Claim from another period (6/26) ****						
20499	C	1787 Valli Information Systems, Inc.	471.48					
		UB Billing Statement Services for Water & Sewer for the month of June 2026.						
	106543	06/30/26 UB Stmt Services - Water	235.74			5210 430510	320	101000
	106543	06/30/26 UB Stmt Services -Sewer	235.74			5310 430610	320	101000
20500		124 Montana League of Cities and	4,518.00					
		Montana Leagues of Cities & Towns Annual Membership Fees for FY 26-27						
	ML02612	07/01/26 MLCT - Admin	1,129.50*			1000 410550	335	101000
	ML02612	07/01/26 MLCT - Bldg	225.90*			2394 420531	335	101000
	ML02612	07/01/26 MLCT - Water	1,581.30*			5210 430510	335	101000
	ML02612	07/01/26 MLCT - Sewer	1,581.30*			5310 430610	335	101000

* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period (5/26) ****								
20501	C	728 HDR ENGINEERING, INC.	555.00					
Engineering services for MBF Estates Phase 2. This is reimbursed by JMH Cionstruction - ck 10210 \$555.00								
		1200826023 05/14/26 MBF Estates Services	555.00			2250 411010	350	101000
*** Claim from another period (6/26) ****								
20502	E	1659 CHS Mountain West CO-OP	166.23					
Fuel for Town								
		UV4-VO4296 06/30/26 Fuel - PW	31.54			1000 430100	231	101000
		UV4-VO4740 06/30/26 Fuel - PW	31.55			5210 430510	231	101000
		UV4-VO4740 06/30/26 Fuel - PW	31.54			5310 430610	231	101000
		UV4-181447 06/30/26 Fuel-PD	71.60			1000 420100	231	101000
*** Claim from another period (5/26) ****								
20503	E	1659 CHS Mountain West CO-OP	207.62					
Fuel for Town for May 2026								
		UV2-TE7313 05/31/26 Fuel - PW	69.21			1000 430100	231	101000
		UV4-VN3961 05/31/26 Fuel - PW	69.20			5210 430510	231	101000
		UV4-VN4669 05/31/26 Fuel - PW	69.21			5310 430610	231	101000
*** Claim from another period (6/26) ****								
20504	C	1448 Bitter Root Laundry & Cleaners	65.60					
Rugs for the pool								
		0183192 06/22/26 Rugs for the pool	65.60			1000 460445	360	101000
*** Claim from another period (6/26) ****								
20505	C	1905 Cody Anderson	66.00					
Reimbursement for July 2026 Medical Premiums								
		06/10/26 Reimbursement	33.00			5210 430510	140	101000
		06/24/26 Reimbursement	33.00			5310 430610	140	101000
		# of Claims	37	Total:	265,625.86			
			Total Electronic Claims	247,443.05	Total Non-Electronic Claims	1812.81		

Fund/Account	Amount
1000 GENERAL	
101000 Cash - Operating	15,231.79
2250 PLANNING	
101000 Cash - Operating	555.00
2394 BUILDING CODE ENFORCEMENT	
101000 Cash - Operating	1,082.24
2810 POLICE TRAINING & PENSION	
101000 Cash - Operating	222.86
5210 WATER	
101000 Cash - Operating	13,772.13
5310 SEWER	
101000 Cash - Operating	22,473.92
5610 AIRPORT	
101000 Cash - Operating	39,634.66
5620 AIRPORT PROJECT	
101000 Cash - Operating	172,653.26
Total:	265,625.86

07/07/26
16:52:44

TOWN OF STEVENSVILLE
Claim Approval Signature Page
For the Accounting Period: 7 / 26

Page: 11 of 11
Report ID: AP100A

ORDERED that the Director of Finance draw a check/warrant on the Town of Stevensville.

Melissa Bailey, Councilmember

Talon Ross, Councilmember

Karen Wandler, Councilmember

Wallace Smith, Councilmember

Jim Crews, Mayor

Date Approved _____

File Attachments for Item:

a. Airport

Stevensville Airport Manager's Report

July 2026

1. Maintenance

- a) Mowing continues with several volunteers performing the majority of the work. The airport mower has another flat tire that will need repairs ASAP. We are optimistic that we will have our new tractor soon.
- b) Runway edge and end lights have been repaired
- c) The wind tore a piece of metal siding loose from the west side of the SRE building. The flue for the unit heater runs through this piece of siding and was also disturbed. Some of the flashing and flue vent need to be removed in order to repair the siding. The siding has been secured but the repair is not complete yet.

2. CIP Projects

- a) The fuel that remained in the old tank was transferred to the new tank on June 25th. Prior to transferring the existing fuel was tested to ensure quality. Approximately 900 gallons were transferred.
- b) We are still working through a calibration issue with the fuel level gauge.
- c) Our asphalt rehabilitation project is still waiting for it's funding from the FAA. Rumor is that we are one of the last airports waiting for funding and that is largely due to the abrupt resignation of our FAA representative last month. We are still optimistic that we will receive the funding in time and be able to complete the project this season.

3. Fuel Sales

- a) June saw sales increase again over the previous month and totaled 2,487.13 gallons or \$16,710.14. Bulk fuel costs have come down over the last few weeks, and our timing has worked in our favor. As a frame of reference, bulk fuel costs in May were \$6.19/gallon. Our June delivery was priced at \$5.40/gallon. Our retail Avgas price is now \$6.30/gallon which maintains our desired margins and puts us at one of the lowest priced airports locally.

File Attachments for Item:

b. Building Department

MONTHLY REPORT

Building Department

June 2026

Permits Issued

Building (4 permits)

1. NSFR 1
2. New/Remodel Commercial Building1
3. Renovation/Remodel 3
4. Demo re-roof, commercial..... 3

Electrical (2 permits)

1. NSFR 1
2. New/Remodel Commercial Building 1
3. Renovation/Remodel 1
4. Demo 1

Mechanical (2 permits)

1. NSFR 1
2. New/Remodel Commercial Building1
3. Renovation/Remodel 1
4. Demo 1

Plumbing (0 permit)

1. NSFR 1
2. New/Remodel Commercial Building 1
3. Renovation/Remodel 1
4. Demo 1

Total permits issued: 8 Total fees collected: \$1,117.20

Activities

1. Inspections and consultations.
2. Active clearing or archiving old and expired permits, depending on age of activity.
3. Implement uniform strategies to increase records retention and accessibility thereof.

Items of Interest

1. Continued exploration of best ways to universally digitize records and day-to-day functions to be accessible across pertinent staff for greater efficiency.

Prepared by Jenelle Berthoud, Town Clerk

File Attachments for Item:

d. Fire Department



STEVENSVILLE FIRE DEPARTMENT

206 BUCK STREET

Activity Report – June 2026

Calls for the Month of June: 67

Calls for Stevensville Town: 36

Calls for Stevensville Rural: 29

Mutual Aid: 2

Medical Response: 56

Fire Calls: 10

Motor Vehicle Crash: 1

Total Calls: 67

Missed calls: 7

Calls for the Year to Date: 344

Calls for Stevensville Town: 152

Calls for Stevensville Rural: 185

Mutual Aid: 7

Medical Response: 265

Fire Calls: 50

Motor Vehicle Crash: 29

Total Calls: 344

Missed calls: 32

File Attachments for Item:

e. Police Department

Stevensville Police Department Monthly Activity Report 2026

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
CALLS FOR SERVICE	77	49	77	76	109	97						
ARRESTS ADULT/JUV	0	4	3	1	2	2						
TRAFFIC CITATIONS	14	7	7	2	10	12						
TRAFFIC STOPS	18	9	5	7	20	25						
TRAFFIC ACCIDENTS	5	4	3	2	4	5						
VEH TOWS	1	1	0	1	1	0						
HOMICIDES	0	0	0	0	0	0						
ROBBERIES	0	0	0	0	0	0						
BURGLARIES	0	0	0	0	0	0						
THEFTS	2	1	5	8	0	0						
ASSAULTS OR PFMA	0	1	2	0	1	0						
SEX CRIMES	0	0	1	3	2	0						
FRAUD CRIMES	1	0	1	2	0	2						
CRIMINAL MISCHIEF	1	0	0	1	0	0						
PRIVACY COMMUNICAT	1	0	0	1	0	0						
THREATS OR INTIMIDATION	1	2	9	1	1	3						
SUSPICIOUS ACTIVITY	3	1	1	6	3	5						
DISTURBANCE	1	0	3	1	1	0						
UNATTENDED DEATHS	0	0	0	2	0	0						
WELFARE CHECKS	3	4	2	3	2	7						
LOST/FOUND PROPERTY	0	1	1	0	3	1						
BURG ALARMS 911 HANGUPS	0	1	2	2	4	5						
VICTIM NOTIFICATION	0	0	1	0	0	0						

File Attachments for Item:

f. Public Works

WO Number	Type	Status	Description	Locations	Assigned To	Requester
005074	CORRECTIVE	Closed	DEQ inspection	Town of Stevensville		Stephen Lassiter
005073	CORRECTIVE	Closed	Full burial Riverside	Town of Stevensville		Stephen Lassiter
005072	CORRECTIVE	Closed	Urn burial Riverside	Town of Stevensville		Stephen Lassiter
005071	CORRECTIVE	Closed	Install exhaust vent in splash pad pump house	Town of Stevensville		Stephen Lassiter
005070	CORRECTIVE	Closed	Clear tree from 2nd Street	Streets		Stephen Lassiter
005069	CORRECTIVE	Closed	Water dig at fabrication place	Town of Stevensville		Stephen Lassiter
005068	CORRECTIVE	Closed	Open splash pad	Town of Stevensville		Stephen Lassiter
005067	CORRECTIVE	Closed	Reseed new sump area on Smith	Streets		Stephen Lassiter
005066	CORRECTIVE	Closed	Replace stop sign Chillcot and Valley View	Streets		Stephen Lassiter
005065	CORRECTIVE	Closed	Replace strut arm on Toro mower	Town of Stevensville		Stephen Lassiter
005064	CORRECTIVE	Closed	Clean and refill pool, get pump going, etc	Town of Stevensville		Stephen Lassiter
004924	CORRECTIVE	Deleted	Replace irrigation water shutoff that controls irrigation to pool area	Town of Stevensville		Stephen Lassiter
004917	CORRECTIVE	Deleted	Replace broken irrigation water shutoff near skatepark	Town of Stevensville		Stephen Lassiter

File Attachments for Item:

- a. Mayor's Sewer & Water Advisory Committee Report



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	Guest
Person Submitting the Agenda Item:	Cindy Brown, S&W Committee Chairperson
Second Person Submitting the Agenda Item:	
Submitter Title:	Chairperson
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	07/09/2026
Agenda Topic:	Mayor's Sewer & Water Advisory Committee Report
Backup Documents Attached?	Choose an item.
If no, why not?	
Approved/Disapproved?	Approved
If Approved, Meeting Date for Consideration:	07/09/2026
Notes:	

Town of Stevensville Water and Sewer Committee Bylaws

General Provisions

The Water and Sewer committee is convened by commission of the Stevensville Town Council, and will report to the town council any recommendations for findings that they deem relevant to Town Council proceedings.

The committee will adhere to Roberts Rules of Order, with the presiding officer being a member of the town council at the behest of the mayor. Members of the committee must be approved through the mayor, and live within the Town limits of Stevensville.

Meeting minutes shall be recorded for all formal proceedings of the committee, and ready for review by members at the next regularly scheduled meeting. Meeting minutes will be published five days after each meeting.

The majority of the members of the committee shall constitute a quorum. The affirmative vote of a majority of the members present at a lawful meeting of the Council shall be necessary to adopt or reject any motion to pass any measure for recommendation to the Town Council.

Agenda Items will include:

- Call to Order and Roll Call
- Discussion on New or Returning Topics
- Public Comment
- Adjournment

Items may only be added to the agenda after approval of the presiding officer of the committee.

The committee shall remain in effect until the members deem it to have served its purpose, and will require a majority vote of the committee and town council approval before it may disband.

Drafted 03.31.2026, v1.

Approved this 21st day of April 2026.

Approve:

Committee Chair

Attest:

Town Clerk

Sewer and Water Advisory Committee Meeting

June 2, 2026, 4:30 pm

Final Mission Statement:

The Mayor of the Town of Stevensville in response to the concerns of our Citizens, has formed this committee to study the Water and Sewer Rates in order to advise the Town's Staff and Elected Officials:

- a. **Growth:** regarding potential adjustments in the current and future infrastructure needs to include future housing and town growth
- b. **Cost:** to ensure our systems will continue to function and supply the needs of the town in a cost-effective and affordable manner including billing and comparable cost (possibly reducing monthly bills)
- c. **Quality:** to address water and waste maintenance (water Chemicals, water pressure, and water quality)

File Attachments for Item:

- a. Discussion/Decision: Approval of Stevensville Harvest Valley Farmers Market for 07/25/2026



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	Jess Bundren
Second Person Submitting the Agenda Item:	
Submitter Title:	Stevensville Harvest Valley Farmers Market
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	07/09/2026
Agenda Topic:	Discussion/Decision: Approval of Stevensville Harvest Valley Farmers Market for 07/25/2026
Backup Documents Attached?	Yes
If no, why not?	
Approved/Disapproved?	Approved
If Approved, Meeting Date for Consideration:	07/09/2026
Notes:	

Town of Stevensville Application for a Special Event Permit

Received Date ___-___-___ Time _____ Received by _____

Permit request must be submitted at least 14 days prior to the event

Name of Organization Stevensville Harvest Valley Farmers Market

Address 905 Middle Burnt Fork Rd

Town/City Stevensville State MT Zip Code 59870

Responsible Person (Print Name) Jess Bundren

Address 905 Middle Burnt Fork Rd

Town/City Stevensville State MT Zip Code 59870

Phone Number (406) 207-9425 Alternate Phone Number _____

Email Address SteviHVFM@gmail.com

Website if applicable https://SteviHVFM.square.site

Single Event Date 07 - 25 - 2026 * Is this a multiple day event Yes No

*If multiple days are requested, attach additional sheets with a schedule. If the event is an ongoing/recurring event, the permit must be renewed every two weeks and subject to approval of the Town Council. § 22.315 (b) SMC. -

Start time 7 A.M. End Time 3 P.M. (if necessary, attach an additional schedule)

Location Requested (please select one)

Lewis & Clark Park Veterans Park Father Ravalli Park Creamery Park

River Park Tad Lange Park Dickerson Park Other West Third Street between Main & Buck

Estimated number of people per day 200-400. Estimated Total Number Per Event 200-400

Alcohol Use? Yes No If yes please attach Alcohol Use Request Form

Highway or Street Closure? Yes No

If you need to close a town street, who will perform the closure?

Event Staff Town of Stevensville Public Works Department If the Town's personnel are used to close a town street there is a \$25 per day charge per block or street closure.

Number of days assistance is required? 0 x \$25= _____

Request for bonfire Yes No If yes, please attach a Town of Stevensville Burn Permit

Bonfire Permit Request Attached? Yes No

Town of Stevensville Application for a Special Event Permit

Is a highway to be closed? Yes ___ No X If yes, please apply for your MDOT Permit as soon as this event permit is approved, supply a copy of the approved Highway Closure Permit to the Clerk when received. Acknowledgement-Initials _____ Date ___-___-___

Is overnight camping requested? Yes ___ No X

If yes, please state the location camping is desired N/A

If camping, who will supply temporary toilet and hygiene facilities?

N/A

Do you have insurance? Yes X No ___ Insurance On File Yes X No ___

If Yes, please attach proof of insurance for \$750,000 per claimant and \$1.5 Million pursuant to Montana Statute § 2-9-108 MCA for the duration of your event.

Is the Town of Stevensville name co-insured? Yes X No ___

Copy of Certificate of insurance attached? Yes X No ___

Will Security be required? Yes ___ No X

If yes, please describe your security plan and provide your security organization information. Attach security plan and contact numbers.

If the requesting entity requires the town police department to provide security, the cost will be determined by the Finance Officer w/consultation with the Chief of Police and the Town Clerk.

Finance Officer Cost Estimate _____

Plans for Clean Up Each vendor is required to pack in and pack out. Market members will do a final walkthrough at the end of the day for any necessary cleanup (3PM).

Do you need electricity for this event Yes X No ___ If yes, there is a nominal fee of \$20 per panel per day. (Fee Waived and Good Faith Metering and Reimbursement)

All fees listed within this Special Event Permit Request have been reviewed, approved and adopted by the Stevensville Town Council via Resolution 540A passed and adopted at a regularly scheduled meeting on the 12th day of February 2026.

Town of Stevensville Application for a Special Event Permit

To be completed by Town of Stevensville Staff

If the total attendance will be greater than 1000 people, the Town Council must approve this permit. § 22.315 (a) SMC.

Council Approval Required by number of attendees? Yes ___ No ___

Number of days for electrical hookup - # of Days ___ x \$20 = _____ (Note 1)

(Fee Waived and Good Faith Metering and Reimbursement)

Multiple electrical hookups ___ x \$20/day x # of Days ___ =- _____

Special Event Fee \$125 _____

Special Event Fee (reoccurring event) \$15 every two weeks _____ (Note 2)

Road Closure (Note 3) \$25/day Number of days x \$25= _____

Bonfire \$50 Number of days x \$50= _____

Alcohol fee \$200 Alcohol Fee _____

Pavillion Rental \$40 _____

Stage Set up/Moving Fee \$100 (Civic Club is Exempt) _____

Deposit (Applicable to alcohol events only) _____

Total event fee _____

Reviewed and approved by the Stevensville Police Department

_____ Title _____ Date ___ - ___ - ___

Reviewed and approved by the Stevensville Fire Department

_____ Title _____ Date ___ - ___ - ___

Reviewed and approved by the Stevensville Public Works Supervisor (or designee)

_____ Title _____ Date ___ - ___ - ___

Alcohol Use Request Form approved by Town Council?

Council Meeting Date ___ - ___ - ___ Approved Yes ___ No ___

Road Closure and Traffic Control approved?

Council Meeting Date ___ - ___ - ___ Approved Yes ___ No ___

Note 1-If portable power meters are available, actual usage fees may be determined vs a dally fee. Fee may be waived by the Town Council.

Note 2-Renewal requests must be submitted in a timely manner to schedule the renewal request within the required public notice timeframe and per Town Council Rules. Consult with the Clerk for Agenda Item Request Submittals. Fee may be waived by the Town Council.

Note 3-Fee is only applicable if town staff are used when closing a road or street.

All fees listed within this Special Event Permit Request have been reviewed, approved and adopted by the Stevensville Town Council via Resolution 540A passed and adopted at a regularly scheduled meeting on the 12th day of February 2026.

Town of Stevensville Application for a Special Event Permit
Special Event Permit reviewed and approved by the Stevensville Town Council

Meeting Date ___ - ___ - ___ Approved Yes ___ No ___

Approved by the Mayor Yes ___ No ___

_____ Date ___ - ___ - ___

Permit Issued by the Stevensville Town Clerk

Signed _____ Date ___ - ___ - ___

If Disapproved, attach details regarding the reason(s) for disapproval

Deposit Refunded when approved by Public Works Inspection

Public works inspection Satisfactory ___ Unsatisfactory ___

Inspection by _____ Date ___ - ___ - ___

Deposit refund authorized by the Town Council less actual power usage per portable KWh meter assessment on Date ___ - ___ - ___

Deposit refunded on ___ - ___ - ___ Check Number _____

Highway Closure please attach the Montana Department of Transportation Road Closure Permit when received by MDOT. Permit Number _____

Clerks Initial when received _____

All fees listed within this Special Event Permit Request have been reviewed, approved and adopted by the Stevensville Town Council via Resolution 540A passed and adopted at a regularly scheduled meeting on the 12th day of February 2026.

File Attachments for Item:

b. Informational: Stevensville Civic Club Creamery Picnic



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	Eli Madero, Stevensville Civic Club President
Second Person Submitting the Agenda Item:	
Submitter Title:	SCC President
Submitter Phone:	
Submitter Email:	President@stevensvillecivicclub.com
Requested Council Meeting Date for Item:	07/09/2026
Agenda Topic:	Informational: Stevensville Civic Club Creamery Picnic
Backup Documents Attached?	Yes
If no, why not?	
Approved/Disapproved?	Approved
If Approved, Meeting Date for Consideration:	07/09/2026
Notes:	The Stevensville Civic Club has received their approval Liquor Special Permit License for the Creamery Picnic. SCC has also received their Montana Department of Transportation Special Use Permit for the Creamery Picnic.

Printed Date: 04/23/2026

Permit Number: 10954
Name: ELI MADERO
Company Name: STEVENSVILLE CIVIC CLUB
Address: PO BOX 676
STEVENSVILLE, MT 59870
Phone Number: (406) 219-5461
Nature of Permit:

IDENTICAL REQUEST AS SUBMITTED IN 2025, PERMIT #9842.
FOR THE 113TH ANNUAL CREAMERY PICNIC WE WOULD LIKE PERMISSION TO HOLD A FEW SHORT-TERM EVENTS ON MAIN STREET/S-269, AND DETOUR TRAFFIC DURING THESE TIMES.
FRIDAY, AUGUST 7 FROM 6:00 PM TO 7 PM -- ANNUAL CHILDREN'S PARADE (1 HOUR)
PARADE PARTICIPANTS WILL HEAD NORTH ON MAIN/269 BEGINNING AT RAVALLI STREET, AND THEN HEADING WEST ON W 2ND STREET.
NORTH BOUND TRAFFIC WOULD BE DETOURED ON TO EAST BOUND 5TH STREET, THEN NORTH ON CHURCH ST TO EASTSIDE HWY/203.
SOUTHBOUND TRAFFIC WOULD BE DETOURED TO EAST BOUND EASTSIDE HWY/203, THEN SOUTH ON CHURCH ST. ACCESS TO MAIN ST/269 WOULD BE BLOCKED ON 2ND, 3RD AND 4TH STREETS.
FRIDAY, AUGUST 7 FROM 7 PM TO 10 PM -- ANNUAL STREET/BLOCK CELEBRATION (3 HOURS)
MAIN STREET/269 TRAFFIC WOULD BE BLOCKED BETWEEN 110 MAIN STREET AND 308 MAIN STREET
NORTH BOUND TRAFFIC WOULD BE DETOURED ON TO EAST BOUND 4TH STREET, THEN NORTH ON CHURCH ST TO EASTSIDE HWY/203.
SOUTHBOUND TRAFFIC WOULD BE DETOURED TO EAST BOUND EASTSIDE HWY/203, THEN SOUTH ON CHURCH ST. ACCESS TO MAIN ST/269 WOULD BE BLOCKED ON 2ND AND 3RD STREETS.
SATURDAY, AUGUST 8 FROM 10:30 AM TO 12:00 PM -- ANNUAL GRAND PARADE (1.5 HOURS)
PARADE PARTICIPANTS WILL HEAD NORTH ON MAIN/269 BEGINNING AT 6TH STREET, AND THEN HEADING EAST ON E 2ND STREET.
NORTH BOUND TRAFFIC WOULD BE DETOURED ON TO EAST BOUND MIDDLE BURNT FORK RD, THEN NORTH ON LOGAN ST TO EASTSIDE HWY/203. (LOCAL TRAFFIC CAN TURN NORTH ON COLLEGE ST AND/OR PARK AVE)
SOUTHBOUND TRAFFIC WOULD BE DETOURED TO EAST BOUND EASTSIDE HWY/203, THEN SOUTH ON LOGAN ST. (LOCAL TRAFFIC CAN TURN SOUTH ON COLLEGE ST AND OR PINE) .
ACCESS TO MAIN ST/269 WOULD BE BLOCKED ON 2ND, 3RD, 4TH, 5TH AND RAVALLI STREETS AS WELL AS CENTRAL AVE.
ALL TRAFFIC SIGNAGE WILL BE PLACED APPROPRIATELY 15 MINUTES BEFORE EACH EVENT.
ALL TRAFFIC SIGNAGE WILL BE MOVED OR REMOVED AS NEEDED AT THE END OF EACH EVENT.
AFTER THE FINAL PARADE, ALL SIGNAGE WILL BE REMOVED FROM THE STREETS.

Sign Route	Corridor	Mile Post Start	Mile Post End	County
S-269	C000269	20.5	20.7	Ravalli

Conditions of Permit:

- 1) All other necessary permits for this project must be obtained by and are the responsibility of the applicant/permittee.
- 2) Permittee shall repair any damage done to MDT right of way as soon as possible
- 3) Applicant/Permittee Shall Not Store or Park Equipment or Materials in Right-A-Way After Hours of Project.
- 4) LIABILITY CLAUSE - That the encroachment owners shall protect the state and save it harmless from all claims, actions or damages of every kind which may accrue to, or be suffered by any person, or persons by reason of the performance of this work, or by the improper occupancy of the highway right of way. In the event any legal suit or action is brought against the state arising out of any of the above causes. The encroachment owners shall defend the suit or claim.

Printed Date: 04/23/2026

Other Remarks and/or Conditions:

Permit is good for August 7th date of event only.

<u>Applicant Date</u>	<u>Issue Date</u>	<u>End Date</u>	<u>Permit Type</u>	<u>Maintenance Division</u>
Apr 17, 2026	Apr 23, 2026	Aug 08, 2026	Temporary	Missoula

Signatures

Type	Signature	Title
Applicant	eli madero	
MDT District Rep	Cody Crawford	Maintenance Superintendent

Applicant will review the terms and conditions of this permit. In signing and submitting this permit, the applicant has agreed to accept and abide by those terms and conditions in their entirety. This permit has been officially approved by the Montana Department of Transportation by:

SIGNATORIES NAME: Cody Crawford

DATE: 04/23/2026

SIGNATORIES TITLE: Maintenance Superintendent

Special Use Permits are subject to the following terms and conditions:

REVOCAION: This permit may be revoked by the City/State upon giving seven (7) days advanced written notice. However the City/State may revoke this permit without notice if Permittee violates any of its terms or conditions.

CITY/STATE HARMLESS FROM CLAIMS: As a consideration of being issued this permit the Permittee, their successor or assign, agrees to protect the City/State and save it harmless from all claims, actions or damage of every kind and description which may accrue to, or be suffered by, any person or persons, corporations or party by reason of the performance of this activity, character of materials used, or manner of installation, maintenance and operation or by the improper occupancy of said highway right-of-way. In the event any suit or action is brought against the City/State arising out of or by reason of any of the above causes, the Permittee, its successor or assign, will, upon notice to them of the commencement of such action, defend the same at its sole cost and expense and satisfy any judgment which may be rendered against the City/State in any such suit or action.

PROTECTION OF TRAFFIC AND PEDESTRIANS: The Permittee shall protect the event area with traffic control devices that comply with the Manual on Uniform Traffic Control Devices and will be required to submit and have approved a traffic control plan prior to commencing the event. The permitte further agrees to insure and provide for the safe passage of pedestrians within the event area and, unless approved by the City, will not allow any obstructions within any sidewalk or designated pedestrian walkway. The Permittee also agrees to insure a minimum twelve (12) foot continuous traffic lane for emergency vehicle access within the event area. Further, the Permittee will notify all area emergency services at least forty-eight (48) hours prior to the closure and will, at that time, provide said agencies with a sketch of the event layout.

RUBBISH AND DEBRIS: Immediately upon completion of the event, all rubbish and debris shall be removed and the roadway and roadside left in a neat and presentable condition satisfactory to the City/State.

INSPECTION: The installation(s) or activities authorized by this permit shall be in compliance with the submitted plan and conditions of this permit. The Permittee may be required to remove or revise the installation(s) or activities at the sole expense of the Permittee, if the installation(s) or activities do not conform to the requirements of this permit or the submitted plan.

REMOVAL OF INSTALLATIONS: Upon termination of this event and/or permit, the Permittee will remove the installations installed under this permit at no cost to the City/State and restore the premises to the prior existing condition. Exceptions will include reasonable and ordinary wear and tear and damage by the elements, or by circumstances over which the Permittee has no control.

CITY/STATE TO BE REIMBURSED FOR REPAIRING ROADWAY: Upon being billed, the Permittee agree to promptly reimburse the City/State for any expense incurred in repairing damage to City/State roadway or appurtenances incurred as the direct result of the event for which this permit is issued.

Any condition of this permit will not be waived without written approval of the appropriate official.

Printed Date: 04/23/2026

Applicant Information

First Name *	Last Name *	Email *
ELI	MADERO	president@stevensvillecivicclub.com

Company

STEVENSVILLE CIVIC CLUB

Mailing Address *	Contact Phone *
PO BOX 676	(406) 219-5461
City *	State * Zip *
STEVENSVILLE	MT 59870

Alternate Contact/Co-Applicant Information (Optional)

First Name	Last Name	Email	Phone	Contact Type
				<input type="radio"/> Co-Applicant <input type="radio"/> Alternate Contact
				<input type="radio"/> Co-Applicant <input type="radio"/> Alternate Contact
				<input type="radio"/> Co-Applicant <input type="radio"/> Alternate Contact
				<input type="radio"/> Co-Applicant <input type="radio"/> Alternate Contact
				<input type="radio"/> Co-Applicant <input type="radio"/> Alternate Contact

Location Information

Sign Route *	Route Name	Mile Post Start *	Mile Post End
S-269	STEVENSVILLE RD	20.5	20.7
City *	County *		
STEVENSVILLE	RAVALLI		

Printed Date: 04/23/2026

Permit Information

Application for permission to: *

IDENTICAL REQUEST AS SUBMITTED IN 2025, PERMIT #9842.
 FOR THE 113TH ANNUAL CREAMERY PICNIC WE WOULD LIKE PERMISSION TO HOLD A FEW SHORT-TERM EVENTS ON MAIN STREET/S-269, AND DETOUR TRAFFIC DURING THESE TIMES.
 FRIDAY, AUGUST 7 FROM 6:00 PM TO 7 PM -- ANNUAL CHILDREN'S PARADE (1 HOUR)
 PARADE PARTICIPANTS WILL HEAD NORTH ON MAIN/269 BEGINNING AT RAVALLI STREET, AND THEN HEADING WEST ON W 2ND STREET.
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 ACCESS TO MAIN ST/269 WOULD BE BLOCKED ON 2ND, 3RD AND 4TH STREETS.
 FRIDAY, AUGUST 7 FROM 7 PM TO 10 PM -- ANNUAL STREET/BLOCK CELEBRATION (3 HOURS)
 MAIN STREET/269 TRAFFIC WOULD BE BLOCKED BETWEEN 110 MAIN STREET AND 308 MAIN STREET
 NORTH BOUND TRAFFIC WOULD BE DETOURED ON TO EAST BOUND 4TH STREET, THEN NORTH ON CHURCH ST TO EASTSIDE HWY/203.
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 ACCESS TO MAIN ST/269 WOULD BE BLOCKED ON 2ND AND 3RD STREETS.
 SATURDAY, AUGUST 8 FROM 10:30 AM TO 12:00 PM -- ANNUAL GRAND PARADE (1.5 HOURS)
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 ALL TRAFFIC SIGNAGE WILL BE PLACED APPROPRIATELY 15 MINUTES BEFORE EACH EVENT.
 ALL TRAFFIC SIGNAGE WILL BE MOVED OR REMOVED AS NEEDED AT THE END OF EACH EVENT.
 AFTER THE FINAL PARADE, ALL SIGNAGE WILL BE REMOVED FROM THE STREETS.

Apply Date *

4/17/26

Date of Event *

8/7/26

Event Start Time (example: 9:00am) *

6:00 pm

Event Duration (example: 8 hours) *

5 hours

Will this permit require the use of an overhead banner (Permit is for the event only. No advertising on any banner or signage per ARM 18.6.205)? *

Yes No

Will this permit require a street closure? *

Yes No

Is this permit for a bike event? *

Printed Date: 04/23/2026

Yes No

Has all required insurance coverage been obtained? *

Yes No

Special Use permits require all other permits, eg City, be obtained before the permit is issued.

I affirm that all other permits have been obtained.

Special Use Permits are subject to the following terms and conditions:

REVOCAION: This permit may be revoked by the City/State upon giving seven (7) days advanced written notice. However the City/State may revoke this permit without notice if Permittee violates any of its terms or conditions.

CITY/STATE HARMLESS FROM CLAIMS: As a consideration of being issued this permit the Permittee, their successor or assign, agrees to protect the City/State and save it harmless from all claims, actions or damage of every kind and description which may accrue to, or be suffered by, any person or persons, corporations or party by reason of the performance of this activity, character of materials used, or manner of installation, maintenance and operation or by the improper occupancy of said highway right-of-way. In the event any suit or action is brought against the City/State arising out of or by reason of any of the above causes, the Permittee, its successor or assign, will, upon notice to them of the commencement of such action, defend the same at its sole cost and expense and satisfy any judgment which may be rendered against the City/State in any such suit or action.

PROTECTION OF TRAFFIC AND PEDESTRIANS: The Permittee shall protect the event area with traffic control devices that comply with the Manual on Uniform Traffic Control Devices and will be required to submit and have approved a traffic control plan prior to commencing the event. The permittee further agrees to insure and provide for the safe passage of pedestrians within the event area and, unless approved by the City, will not allow any obstructions within any sidewalk or designated pedestrian walkway. The Permittee also agrees to insure a minimum twelve (12) foot continuous traffic lane for emergency vehicle access within the event area. Further, the Permittee will notify all area emergency services at least forty-eight (48) hours prior to the closure and will, at that time, provide said agencies with a sketch of the event layout.

RUBBISH AND DEBRIS: Immediately upon completion of the event, all rubbish and debris shall be removed and the roadway and roadside left in a neat and presentable condition satisfactory to the City/State.

INSPECTION: The installation(s) or activities authorized by this permit shall be in compliance with the submitted plan and conditions of this permit. The Permittee may be required to remove or revise the installation(s) or activities at the sole expense of the Permittee, if the installation(s) or activities do not conform to the requirements of this permit or the submitted plan.

REMOVAL OF INSTALLATIONS: Upon termination of this event and/or permit, the Permittee will remove the installations installed under this permit at no cost to the City/State and restore the premises to the prior existing condition. Exceptions will include reasonable and ordinary wear and tear and damage by the elements, or by circumstances over which the Permittee has no control.

CITY/STATE TO BE REIMBURSED FOR REPAIRING ROADWAY: Upon being billed, the Permittee agree to promptly reimburse the City/State for any expense incurred in repairing damage to City/State roadway or appurtenances incurred as the direct result of the event for which this permit is issued.

Any condition of this permit will not be waived without written approval of the appropriate official.



GOVERNOR GREG GIANFORTE
DIRECTOR BRENDAN BEATTY

STEVENSVILLE CIVIC CLUB
PO BOX 676
STEVENSVILLE MT 59870-0676

Letter Date: May 18, 2026

Letter ID: L0499560640

Account ID: 5589384-006-SPP

Account Type: Liquor Special Permit License

License Type: Special Permit

License Number: 7176

Subject: Special Permit for Stevensville Civic Club

Dear Stevensville Civic Club:

We have approved your request for a special permit to sell Beer and Table Wine for the 113th annual community event and fundraiser, at LEWIS AND CLARK PARK, 206 Buck St. Stevensville, MT 59870. Your permit will begin on August 7, 2026 and end on August 8, 2026. Please display the enclosed permit and an age placard at the event.

If you have any questions or need information, please feel free to contact Cannabis and Alcohol Regulation Division (CARD) at 406-444-6900, or via email at DORCARD@mt.gov.

Sincerely,

Cannabis and Alcohol Regulation Division (CARD)
Montana Department of Revenue
PO Box 1712
Helena, MT 59624-1712
<https://revenue.mt.gov/card/alcoholic-beverages/>

Encl: Special Permit

STATE OF MONTANA
CANNABIS AND ALCOHOL REGULATION DIVISION
SPECIAL PERMIT
FOR THE PERIOD BELOW

THIS IS TO CERTIFY that Stevensville Civic Club of Stevensville, Montana is hereby granted a special permit to sell Beer and Table Wine to the patrons of the 113th annual community event and fundraiser at LEWIS AND CLARK PARK, 206 Buck St. Stevensville, MT 59870, the location described on the application.

This permit starts on August 7, 2026 and ends August 8, 2026. All permit holders are required to follow the laws and rules of the Montana Alcoholic Beverage Code (MABC) regarding the sale of Beer and Table Wine.

DATED at Helena, Montana this 18th day of May, 2026.

DEPARTMENT OF REVENUE
Cannabis and Alcohol Regulation Division (CARD)

Please Note: *Legal hours for sale of Beer and Table Wine are between 8:00 a.m. and 2:00 a.m. except when further restricted by city ordinance.*

File Attachments for Item:

c. Discussion/Decision: Closure of W 2nd Street for Fireman's Games During Creamery Picnic



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	Eli Madero, Stevensville Civic Club President
Second Person Submitting the Agenda Item:	
Submitter Title:	SCC President
Submitter Phone:	
Submitter Email:	President@stevensvillecivicclub.com
Requested Council Meeting Date for Item:	07/09/2026
Agenda Topic:	Discussion/Decision: Closure of W 2 nd Street for Fireman's Games During Creamery Picnic
Backup Documents Attached?	Choose an item.
If no, why not?	
Approved/Disapproved?	Approved
If Approved, Meeting Date for Consideration:	07/09/2026
Notes:	The Stevensville Civic Club is requesting a street closure at West 2 nd Street from Main Street to Buck Street on for the Stevensville Fire Department Fireman Games. This will take place during Creamery Picnic on 8/8/2026 from 12:00-5:00pm

File Attachments for Item:

d. Discussion: Dissolve the Mayor's Sewer & Water Advisory Committee



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	Jim Crews
Second Person Submitting the Agenda Item:	
Submitter Title:	Mayor
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	07/09/2026
Agenda Topic:	Discussion: Dissolve the Mayor's Sewer & Water Advisory Committee
Backup Documents Attached?	Choose an item.
If no, why not?	
Approved/Disapproved?	Approved
If Approved, Meeting Date for Consideration:	07/09/2026
Notes:	

File Attachments for Item:

e. Discussion/Decision: Approval of the Mayor's Sewer & Water Advisory Committee Bylaws



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	Choose an item.
Person Submitting the Agenda Item:	Cindy Brown, S&W Committee Chairperson
Second Person Submitting the Agenda Item:	
Submitter Title:	Chairperson
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	07/09/2026
Agenda Topic:	Discussion/Decision: Approval of the Mayor's Sewer & Water Advisory Committee Bylaws
Backup Documents Attached?	Yes
If no, why not?	
Approved/Disapproved?	Approved
If Approved, Meeting Date for Consideration:	07/09/2026
Notes:	The Mayor's Sewer & Water Advisory Committee met on 06/16/26 to revise and adopt their bylaws and mission statement.

Town of Stevensville Water and Sewer Committee Bylaws

General Provisions

The Water and Sewer committee is convened by commission of the Stevensville Town Council, and will report to the town council any recommendations for findings that they deem relevant to Town Council proceedings.

The committee will adhere to Roberts Rules of Order, with the presiding officer being a member of the town council at the behest of the mayor. Members of the committee must be approved through the mayor, and live within the Town limits of Stevensville.

Meeting minutes shall be recorded for all formal proceedings of the committee, and ready for review by members at the next regularly scheduled meeting. Meeting minutes will be published five days after each meeting.

The majority of the members of the committee shall constitute a quorum. The affirmative vote of a majority of the members present at a lawful meeting of the Council shall be necessary to adopt or reject any motion to pass any measure for recommendation to the Town Council.

Agenda Items will include:

- Call to Order and Roll Call
- Discussion on New or Returning Topics
- Public Comment
- Adjournment

Items may only be added to the agenda after approval of the presiding officer of the committee.

The committee shall remain in effect until the members deem it to have served its purpose, and will require a majority vote of the committee and town council approval before it may disband.

Drafted 03.31.2026, v1.

Approved this 21st day of April 2026.

Approve:

Committee Chair

Attest:

Town Clerk

Sewer and Water Advisory Committee Meeting

June 2, 2026, 4:30 pm

Final Mission Statement:

The Mayor of the Town of Stevensville in response to the concerns of our Citizens, has formed this committee to study the Water and Sewer Rates in order to advise the Town's Staff and Elected Officials:

- a. **Growth:** regarding potential adjustments in the current and future infrastructure needs to include future housing and town growth
- b. **Cost:** to ensure our systems will continue to function and supply the needs of the town in a cost-effective and affordable manner including billing and comparable cost (possibly reducing monthly bills)
- c. **Quality:** to address water and waste maintenance (water Chemicals, water pressure, and water quality)

File Attachments for Item:

f. Discussion/Decision: Adopt the Mayor's Sewer & Water Advisory Committee as a Board



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	James Crews
Second Person Submitting the Agenda Item:	
Submitter Title:	Mayor
Submitter Phone:	
Submitter Email:	
Requested Council Meeting Date for Item:	07/09/2026
Agenda Topic:	Discussion/Decision: Adopt the Mayor's Sewer & Water Advisory Committee as a Board
Backup Documents Attached?	Choose an item.
If no, why not?	
Approved/Disapproved?	Approved
If Approved, Meeting Date for Consideration:	07/09/2026
Notes:	

File Attachments for Item:

g. Discussion/Decision: Montana DNRC Local Government Fire Forces Incident Rental Agreement



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	Jeff Motley
Second Person Submitting the Agenda Item:	Jessica Cochrell
Submitter Title:	Department Head
Submitter Phone:	406-777-5271 ext 201
Submitter Email:	Jessica@townofstevensville.gov
Requested Council Meeting Date for Item:	07/09/2026
Agenda Topic:	Montana DNRC Local Government Fire Forces Incident Rental Agreement
Backup Documents Attached?	Yes
If no, why not?	
Approved/Disapproved?	Choose an item.
If Approved, Meeting Date for Consideration:	EnterDate
Notes:	



**Montana DNRC Local Government Fire Forces
Incident Rental Agreement**

**Agreement #:
MT-13003-2025-13**

UNOPERATED

LOCAL GOVERNMENT FIRE FORCE

Contact

Town of Stevensville Fire Department
P.O. Box 30
Stevensville, MT, 59870

Email Address: jessica@townofstevensville.gov
Phone (Day): 406-777-5271 Ext. 201
Phone (Night): 406-531-6355
Fax Number:
FDID Number: 13003

Ordering Dispatch Center

MTBRC - Bitterroot Dispatch Center
MTMDC - Missoula Dispatch Center

EFFECTIVE DATES OF AGREEMENT

Beginning Ending

1/1/2025 6/30/2027

MONTANA DNRC LAND or UNIT OFFICE (Payment Office)

Contact

Montana Department of Natural
Resources and Conservation
Hamilton Unit
1801 N First St
PO Box 713
Hamilton, Montana 59840
Business Phone: 406-363-1585

GENERAL PROVISIONS

- a. Mobilization of resources is authorized through the Montana Master Cooperative Wildland Fire Management Agreement 23-FI-11015600-048 located at: <https://dnrc.mt.gov/Forestry/Wildfire/agreements-plans-guides>.
- b. All equipment listed on the following pages of this agreement is subject to the terms of this agreement and must be owned and titled by the LGFF or County listed in Block 4 above. No leased vehicles are allowed unless the lease was initiated to fulfill the department's normal duties as established under the Montana Codes Annotated.
- c. The current year version of the Montana Incident Business Operating Guidelines for Firefighting Resources (MIBOG) is the guiding document for this agreement: <https://dnrc.mt.gov/Forestry/Wildfire/forms-information>. The specifications, rules and guidelines of MIBOG are incorporated herein by reference in addition to the LGFF General Clauses to the IRA that are attached hereto and incorporated herein by reference. In the event of a disagreement between the LGFF General Clauses attached and the MIBOG, MIBOG for the year of the agreement will preside & supersede the attached general clauses (i.e. 2026 MIBOG & 2026 Agreement).
- d. The Unoperated version of this agreement is NOT valid outside the Northern Rockies Geographic Area. The only exception to this is Unoperated Option 3 which IS valid outside the Northern Rockies Geographic Area.
- e. The Fully Operated version of this agreement IS valid outside the Northern Rockies Geographic Area.
- f. Personnel and equipment are to remain in paid status during meal breaks.
- g. All ORIGINAL timekeeping documents (Emergency Firefighter Time Reports (OF-288), Crew Time Reports (SF-261), Emergency Equipment Use Invoices (OF-286), Emergency Equipment Shift Tickets (OF-297) or DNRC Combined Shift Ticket (DNRC297) shall be given to the resource at time of release from the incident. Only COPIES of the documentation shall remain with the incident Finance Section.

Fire Chief or Authorized Agent Signature:	Date:
Jessica Cochrell /	06/30/2026 12:58:44 MDT
Type Name and Title:	
Jessica Cochrell - Fire Clerk /	

DNRC Representative Signature:	Date:
Carla Fox	06/30/2026 12:58:57 MDT
Type Name and Title:	
Carla Fox - Office Manager	
Phone Number:	Email:

RESOURCES

The equipment listed herein is owned and titled by the Local Government Fire Force: 13003

Equipment work rates listed below are based on all operating supplies be supplied by the Government (Dry).

Kind	Type	Description	VIN	License Plate	Make	Model	Rate	No. of Operators Per Shift (min)
Engine	ENG1 UNOP Type 1	2010	4P1CT02U6XA001380	13-3240J	Pierce	n/a	\$214.00 /Hour	4/5
Engine	ENG1 UNOP Type 1	2510	4P1CT02U9XA001373	13-1205J	Pierce	n/a	\$214.00 /Hour	4/5
Engine	ENG5 UNOP Type 5	2011	1FD0W5HY3CEA12815	13-8452B	Ford	F550	\$80.00 /Hour	2/3
Off-Road Vehicle for Line Personnel	OFF ROAD 4x4 SUV/Pickup UNOP	C2001	3GCPKSE70DG196923	13-5355L	Chevrolet	Silverado 1500	\$140.00 /Day	0/0

File Attachments for Item:

h. Discussion/Decision: Preliminary Approval to Proceed with the Exploration of a Bike Path at Stevensville River Park



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	New Business
Person Submitting the Agenda Item:	Jim Crews
Second Person Submitting the Agenda Item:	
Submitter Title:	Mayor
Submitter Phone:	406-777-5271
Submitter Email:	mayor@townofstevensville.gov
Requested Council Meeting Date for Item:	July 23, 2026
Agenda Topic:	Stevensville River Park
Backup Documents Attached?	Yes
If no, why not?	Discussion for preliminary approval to proceed with the exploration of this project.
Approved/Disapproved?	Approved
If Approved, Meeting Date for Consideration:	July 9, 2026
Notes:	Discussion/Decision with/by the Council regarding potential plans for Stevensville River Park. The mayor desires and is recommending to the council that the town should improve access to the Stevensville River Park for bicyclists and others by creating a series of interconnected bike paths. This will be performed by cutting additional rough paths in the park simply by clearing brush and blazing trails. We will also expand and move some of the foot paths away from the riverbank making foot travel safer. Most of the work will be performed by volunteers when we are prepared and have the appropriate approvals in place. The Mayor and the Parks Manager will be submitting a 310 Permit Application to the Bitterroot Conservation District to begin the permitting process for the project upon approval by council

§ 18-21 SMC. - Prohibited activities.

It shall be unlawful for any person to:

(2) Drive, operate or park any vehicle or trailer on park lands, except on designated roadways and parking lots;

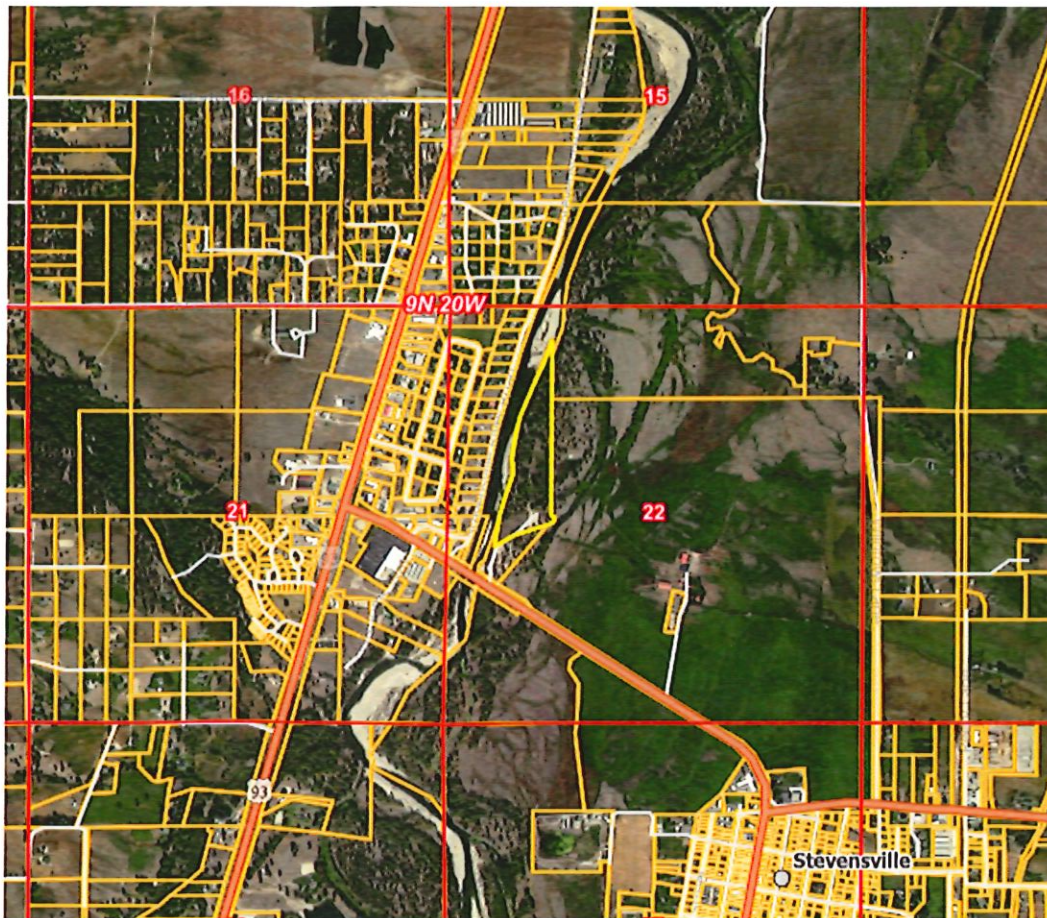
§ 61-8-102 MCA Uniformity of interpretation -- definitions.

(2) As used in this chapter, unless the context requires otherwise, the following definitions apply:

(b) "Bicycle" means a vehicle propelled solely by human power on which any person may ride, irrespective of the number of wheels, except scooters, wheelchairs, and similar devices. The term includes an electrically assisted bicycle.

(c) "Bicycle trailer" means a device with one or more wheels that is designed to be towed by a bicycle.

Scale: 1:36111.91 Basemap: Imagery Hybrid



Geocode: [13-1764-22-1-01-02-0000](#)

1

Property Address: N/A

Property Type: N/A

Disclaimer

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Rough Sketch For Discussion Purposes



File Attachments for Item:

i. Discussion/Decision: MDT Aeronautics Tractor Grant – Agreement



Stevensville Town Council Meeting

Agenda Item Request

To be submitted BEFORE Noon on the Wednesday immediately preceding the Thursday agenda publishing deadline (8-days ahead of the meeting).

Agenda Item Type:	Unfinished Business
Person Submitting the Agenda Item:	Brian Germane
Second Person Submitting the Agenda Item:	Craig Thomas
Submitter Title:	Department Head
Submitter Phone:	406-880-3361
Submitter Email:	airportmanager@townofstevensville.gov
Requested Council Meeting Date for Item:	7/09/2026
Agenda Topic:	MDT Aeronautics Tractor Grant – Agreement
Backup Documents Attached?	Yes
If no, why not?	
Approved/Disapproved?	Approved
If Approved, Meeting Date for Consideration:	03/26/2026
Notes:	

GRANT AGREEMENT
Montana Department of
Transportation Aeronautics
Program

This Grant Agreement (this Agreement) is made and entered into by and between _____
The Town of Stevensville

(the Airport Sponsor NAME & ADDRESS, referred to hereafter as "RECIPIENT"), and the Montana Department of Transportation, of PO Box 205007, Helena, MT 59620- 0507 (MDT).

NOW THEREFORE, the above-identified PARTIES hereto represent, warrant and agree as follows:

I. GRANT AWARD

- A. This Agreement sets forth the terms and conditions upon which grants approved by the Montana Board of Aeronautics (the Board) and issued by MDT, as provided in MCA § 67-1-304, shall be accepted and spent by RECIPIENT, as provided in MCA § 67-11-305(1).
- B. RECIPIENT shall comply with the terms and conditions of this Agreement in the performance of all projects that receive MDT funding for projects including but not limited to master planning, land acquisition, equipment acquisition or capital improvement projects (Project).
- C. RECIPIENT applied to the Board for an aeronautical grant. A copy of RECIPIENT'S grant application is attached hereto as Exhibit 1 (Grant Application) and is incorporated herein by this reference.
- D. On Jan 29, 2026, (the Board approved the Grant Application in the maximum amount of GRANT), along with any other terms or conditions as may appear in the motion or discussion of said motion as recorded in the official minutes of the Board for that meeting. Those official minutes are incorporated herein by this reference. If the Grant Application conflicts in any way with the Board's approval thereof as expressed in the minutes, the minutes shall modify and control over the Grant Application for purposes of this Agreement.
- E. The Grant Application provides a description of the project to be funded and sets forth RECIPIENT's share of the total project cost.
- F. The total project cost and RECIPIENT's share thereof are contingent on variables not controlled by MDT or the Board, therefore distribution and use of the GRANT are limited to RECIPIENT's actual share of the total project cost regardless of the amount approved by the Board.
- G. The GRANT awarded to RECIPIENT by the Board shall be distributed, administered, utilized, and, where required, repaid upon the terms and conditions of this Agreement and pursuant to Title 18, chapter 13, subchapter 4, Administrative Rules of Montana (the ARM). Wherever this Agreement conflicts with the ARM, the ARM control.
- H. By consenting to this Agreement, RECIPIENT accepts the GRANT for the purposes

described in the Grant Application upon the terms and conditions of this Agreement.

II. EXPENDITURE AND ADMINISTRATION OF GRANT

- A. RECIPIENT shall expend all funds distributed to RECIPIENT for the purposes stated in the Grant Application as modified and approved by the Board.
- B. If the Federal government requires a reimbursement or return of any Federal funds because the project or any part thereof does not advance due to RECIPIENT's failure to successfully complete the project, RECIPIENT will reimburse MDT for any corresponding GRANT funds within thirty (30) days of billing.
- C. Except as otherwise provided in this Agreement, RECIPIENT and MDT will adhere to the *Loan and Grant Closeout Process* attached hereto as Exhibit 2.
 - 1. Within 30 days after completion of the project or board-approved category of work; or
 - 2. within one year after fund disbursement;whichever occurs earliest, the RECIPIENT will submit a close-out report to MDT. The close-out report will provide details of any and all project expenditures.
- D. Upon the following, MDT will transfer matching funds up to the amount of GRANT to the RECIPIENT:
 - 1. Signatures from all PARTIES to this Agreement;
 - 2. Signed approval of sponsor's attorney (provided below); and
 - 3. A copy of federal aid agreement (for federal aid projects) or a completed notice to proceed (for non-federal aid projects).
- E. If the GRANT is based upon RECIPIENT's match to be paid on a Federal grant, RECIPIENT must reimburse the difference between the disbursed amount and the actual match within 30 days of when RECIPIENT becomes aware of the difference.
- F. Within one year following GRANT disbursement, if the project is not completed then RECIPIENT must provide a status report detailing the reason the project has not been completed and providing a projected date by which the close-out report will be filed.
- G. If money is disbursed to RECIPIENT but the project is not completed within the timeframe provided in the ARM and Exhibit 2, including any extensions granted by the Board, RECIPIENT must reimburse the GRANT to MDT.
- H. RECIPIENT shall strictly comply with all applicable local, state, and Federal laws, rules, or ordinances, and with any and all applicable Federal grant requirements that pertain to RECIPIENT or the project.
- I. If all required documents have been received by MDT other than a Federal Close-Out Letter, and if that Federal Close-Out Letter appears to be in process, the closing of the GRANT may proceed on the condition RECIPIENT will, immediately upon receipt, provide MDT the Federal Close-Out Letter and any other response from the Federal government in relation to it.
- J. If RECIPIENT fails to timely pay a reimbursement due under this Agreement, interest shall accrue at the lesser of 10% per annum or the

- legal rate allowed under Montana law.
- K. Compatible land use and planning in and around airports benefits the state aviation system by providing opportunities for safe airport development, preservation of airport and aircraft operations, protection of airport approaches, reduced potential for litigation and compliance with appropriate airport design standards. The airport will take appropriate action, to the extent reasonable, to restrict the use of land adjacent to, in the immediate vicinity of, or on the airport to activities and purposes compatible with normal airport operations, including landing and takeoff of aircraft.
 - L. RECIPIENT will take appropriate action to protect aircraft operations to/from the airport and ensure paths are adequately cleared and protected by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards.
 - M. The airport shall comply with 14 CFR Part 77 for all future airport development and anytime an existing airport development is altered.
 - N. In regard to Projects that receive Montana Aeronautics Grant Funds, RECIPIENT certifies that it has the financial or other resources that may be necessary for the preventive maintenance, maintenance, repair and operation of such projects during their Useful Life. The airport and all facilities which are necessary to serve the aeronautical users of the airport shall be operated at all times in a safe and serviceable condition. The RECIPIENT will also have in effect arrangements for:
 - 1. Operating the airport's aeronautical facilities whenever required;
 - 2. Promptly marking and lighting hazards resulting from airport conditions, including temporary conditions; and
 - 3. Promptly notifying airmen of any condition affecting aeronautical use of the airport.
 - O. All revenues generated by the airport will be expended by it for the capital or operating costs of the airport, the local airport system, or other local facilities owned or operated by the owner or operator of the airport for aviation purposes.
 - P. RECIPIENT shall not use, nor allow others to use, runways, taxiways, aprons, seeded areas or any other appurtenance or facility constructed, repaired, renovated or maintained under the terms of this Agreement for activities other than aviation purposes unless otherwise exempted by MDT.
 - Q. If a close-out form, status report, or any requested reimbursement is not submitted to MDT, RECIPIENT is not eligible for future grant or loan awards until the deficiency is remedied.
 - R. Should Recipient be notified of its non-compliance with any terms of this Agreement, and if the basis of non-compliance is not timely cured, RECIPIENT may be deemed to be ineligible for future funding until such non-compliance is cured.
 - S. RECIPIENT is liable to MDT for all grant monies received from MDT for Projects not used for the Board-approved purpose throughout the period of time that this Agreement remains in effect. The terms, conditions and assurances of this Agreement shall remain in full force and effect throughout the useful life of the Project as defined in Table 1 (Useful Life), or if the airport for which the Project is

funded ceases to function as a public airport, for twenty (20) years from the date of Project completion, whichever period is greater. However, there shall be no limit on the duration of the assurances with respect to real property acquired with Montana Aeronautics Grant Funds.

III. GENERAL TERMS AND CONDITIONS

A. Notices.

Notices to RECIPIENT (including those for the purpose of updating MDT contact information) allowed or required under this Agreement shall be sent via U.S. Mail to or email to:

Town of Stevensville
Attn: Mayor Crews
206 Buck Street
Stevensville, MT 59870

Notices to MDT (including those for the purpose of updating RECIPIENT contact information) allowed or required under this Agreement shall be sent via email or U.S. Mail to:

Aeronautics Program
P.O. Box 200507
Helena, MT 59620-1001
mdtaeroloangrant@mt.gov

B. Hold Harmless and Indemnification.

RECIPIENT shall protect, defend, indemnify, and hold the State of Montana and MDT and their elected and appointed officials, agents, and employees, while acting within their duties as such, harmless from and against all claims, liabilities, demands, causes of action, and judgments (including but not limited to the cost of defense and reasonable attorney fees) arising in favor of or asserted by RECIPIENT's employees or third parties on account of personal or bodily injury, death or damage to property, arising out of the acts or omissions of RECIPIENT or its agents, representatives, employees, contractors and subcontractors.

C. Insurance.

1. RECIPIENT shall maintain for the duration of this AGREEMENT, at its own cost and expense, insurance against claims for injuries to persons or damages to property that may arise from or in connection with the project described in the Grant Application. This insurance shall cover such claims as may be caused by any negligent act or omission by RECIPIENT or its agents, representatives, employees, contractors and subcontractors.
2. Coverage shall include combined single limits for bodily injury, personal injury, and property damage of \$1 million per occurrence and \$2 million aggregate per year to cover such claims as may be caused by or arising out of any negligent acts or omissions in work or services performed under this AGREEMENT, or as established by statutory tort limits as provided by a public entity self-insurance program either

- individually or on a pool basis as provided by Mont. Code Ann. Title 2, Chapter 9.
3. All insurance coverage must be with a carrier licensed to do business in the State of Montana or by a public entity self-insured program either individually or on a pool basis. Each PARTY must notify the other immediately of any material change in insurance coverage, such as changes in limits, coverage, change in status of policy, etc. Each PARTY reserves the right to request complete copies of the other PARTY's insurance policy or self-insured memorandum of coverage at any time.
 4. Workers' Compensation Insurance: The RECIPIENT must maintain workers' compensation insurance and require its contractors and its contractor's sub-contractors to carry their own workers' compensation coverage while performing work described in the Grant Agreement.
- D. Choice of Law and Venue. This AGREEMENT shall be governed by the laws of Montana. Any litigation concerning this AGREEMENT must be brought in the First Judicial District Court, in and for the County of Lewis and Clark, State of Montana, and each PARTY shall pay its own costs and attorney fees except as otherwise noted in this AGREEMENT. In case of conflict between the terms and conditions of this AGREEMENT and the laws of the State of Montana, the laws of the State of Montana shall control.
 - E. Binding Effect. The benefits and obligations set forth in this AGREEMENT shall be binding upon, and inure to the benefit of, their respective successors, administrators and assigns of the PARTIES.
 - F. Relationship of Parties. Nothing contained in this AGREEMENT shall be deemed or construed (either by the PARTIES hereto or by any third party) to create the relationship of principal and agent or to create any partnership, joint venture, or other association between the PARTIES.
 - G. Non-Discrimination – RECIPIENT will require that during the performance of any work arising out of this AGREEMENT the RECIPIENT, for itself, assignees, and successors shall comply with all applicable non-discrimination regulation set forth in Attachment A attached hereto and made part of this AGREEMENT.
 - H. Americans with Disabilities Act (ADA) – Any construction resulting from this AGREEMENT must include appropriate pedestrian facilities that meet or exceed current MDT policies and guidelines for accessibility as set forth by the United States Department of Justice 2010 ADA Standards for Accessibility Design, United States Access Board Accessibility Guidelines for Pedestrian Facilities in the Public Right-of-Way, and MDT's detailed drawings, 608 series.
 - I. Audit – RECIPIENT shall preserve and maintain and shall cause its contractors and subcontractors to preserve and maintain all records, reports, and other such documents created by or delivered to them in relation to the obligation and expenditure of the GRANT and to the carrying out of the project described in the Grant Application. The State of Montana's legislative auditor and fiscal analysts, at their own cost and expense, may audit all records, reports, and other such documents for the period of three years following the closeout procedure described herein.
 - J. Amendment and Modification – This AGREEMENT may be modified or amended only by written Addendum signed by each of the PARTIES.

Execution by (RECIPIENT):

Signature of RECIPIENT'S Designated Representative Date: _____

Jim Crews _____ Mayor _____
Name of RECIPIENT'S Designated Representative *Title*

Declaration by Airport Sponsor's/RECIPIENT's Attorney:

I have examined the Grant Application (as that term is defined above) and the proceedings taken by RECIPIENT relating thereto and find that the acceptance of this offer by RECIPIENT has been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the State of Montana, and, in my opinion, the foregoing Grant Agreement constitutes a legal and binding obligation of RECIPIENT in accordance with the terms and conditions set forth above.

I declare under penalty of perjury and under the laws of the state of Montana that the foregoing is true and correct

Signature of RECIPIENT'S Legal Services Representative Date: _____

Christine Lindley _____ Attorney _____
Name of RECIPIENT'S Legal Services Representative *Title*

Execution by (RECIPIENT - If more than one Sponsor):

Signature of RECIPIENT'S Designated Representative Date: _____

Name of RECIPIENT'S Designated Representative *Title*

Declaration by Airport Sponsor's/RECIPIENT's Attorney (If more than one sponsor):

I have examined the Grant Application (as that term is defined above) and the proceedings taken by RECIPIENT relating thereto and find that the acceptance of this offer by RECIPIENT has been duly authorized and that the execution thereof is in all respects due and proper and in

TABLE 1

Project Type	Useful Life
a. All construction projects (unless listed separately below)	20 years
b. All equipment and vehicles	10 years
c. Pavement rehabilitation (not reconstruction, which is 20 years)	10 years
d. Asphalt seal coat, slurry seal, and joint sealing	3 years
e. Concrete joint replacement	7 years
f. Airfield lighting and signage	10 years
g. Navigational Aids	15 years
h. Buildings	40 years
i. Land	Unlimited

**MDT NONDISCRIMINATION AND
DISABILITY ACCOMMODATION NOTICE**

Montana Department of Transportation (“MDT”) is committed to conducting all of its business in an environment free from discrimination, harassment, and retaliation. In accordance with State and Federal law MDT prohibits any and all discrimination and protections are all inclusive (hereafter “protected classes”) by its employees or anyone with whom MDT does business:

Federal protected classes

Race, color, religion, national origin, sex, age, disability, and genetic information.

State protected classes

Race; color; national origin; familial or marital status; pregnancy, childbirth, or medical conditions related to pregnancy or childbirth; creed; social origin or condition; genetic information; sex, sexual orientation, gender identification or expression; ancestry; age; mental or physical disability; political or religious affiliations or ideas; military service or veteran status; vaccination status or possession of immunity passport.

For the duration of this contract/agreement, the PARTY agrees as follows:

(1) Compliance with Regulations: The PARTY (hereinafter includes consultant) will comply with all Acts and Regulations of the United States and the State of Montana relative to Non-Discrimination in Federally and State-assisted programs of the U.S. Department of Transportation and the State of Montana, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.

(2) Non-discrimination:

- a. The PARTY, with regard to the work performed by it during the contract, will not discriminate, directly or indirectly, on the grounds of any of the protected classes in the selection and retention of subcontractors, including procurements of materials and leases of equipment, employment, and all other activities being performed under this contract/agreement.
- b. PARTY will provide notice to its employees and the members of the public that it serves that will include the following:
 - i. Statement that PARTY does not discriminate on the grounds of any protected classes.
 - ii. Statement that PARTY will provide employees and members of the public that it serves with reasonable accommodations for any known disability, upon request, pursuant to the Americans with Disabilities Act as Amended (ADA).
 - iii. Contact information for PARTY’s representative tasked with handling non-discrimination complaints and providing reasonable accommodations under the ADA.
 - iv. Information on how to request information in alternative accessible formats.
- c. In accordance with Mont. Code Ann. § 49-3-207, PARTY will include a provision, in all of its hiring/subcontracting notices, that all hiring/subcontracting will be on the basis of merit and qualifications and that PARTY does not discriminate on the grounds of any protected class.

(3) Participation by Disadvantaged Business Enterprises (DBEs):

- a. If the PARTY receives federal financial assistance as part of this contract/agreement, the PARTY must comply with applicable federal and state laws regarding the DBEs, including but not limited to 49 CFR Part 26.
- b. By signing this agreement the PARTY assures that:
The contractor, sub recipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR part 26 in the award and administration of DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.
- c. PARTY must include the above assurance in each contract/agreement the PARTY enters.

(4) Solicitation for Subcontracts, Including Procurement of Materials and Equipment: In all solicitations, either by competitive bidding, or negotiation, made by the PARTY for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the PARTY of the PARTY's obligation under this contract/agreement and all Acts and Regulations of the United States and the State of Montana related to Non-Discrimination.

(5) Information and Reports: The PARTY will provide all information and reports required by the Acts, Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information and its facilities as may be determined by MDT or relevant US DOT Administration to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the PARTY will so certify to MDT or relevant US DOT Administration, as appropriate, and will set forth what efforts it has made to obtain the information.

(6) Sanctions for Noncompliance: In the event of a PARTY's noncompliance with the Non-discrimination provisions of this contract/agreement, MDT will impose such sanctions as it or the relevant US DOT Administration may determine to be appropriate, including, but not limited to:

- a. Withholding payments to the PARTY under the contract/agreement until the PARTY complies; and/or
- b. Cancelling, terminating, or suspending the contract/agreement, in whole or in part.

(7) Pertinent Non-Discrimination Authorities:

During the performance of this contract/agreement, the PARTY, for itself, its assignees, and successor in interest, agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Federal

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21;
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601 *et seq.*), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);

- Sections 162 and 301(g) of the Federal-Aid Highway Act of 1973, (Public Law No. 93-87, 87 Stat. 250, codified at 23 U.S.C. § 324), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
- Section 520 of the Airport and Airways Improvement Act of 1982, (49 U.S.C. § 47123), (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (Public Law No. 100-259), (broadened the scope, coverage, and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients, and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, (42 U.S.C. §§ 12131 through 12189), which prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities as implemented by Department of Transportation regulations at 49 CFR parts 37 and 38;
- Title IX of the Education Amendments of 1972, as amended, which prohibits discrimination on the basis of sex in education programs or activities (20 U.S.C. § 1681 *et seq.*).

State

- Mont. Code Ann. § 49-3-205 Governmental services;
- Mont. Code Ann. § 49-3-206 Distribution of governmental funds;
- Mont. Code Ann. § 49-3-207 Nondiscrimination provision in all public contracts.

(8) Incorporation of Provisions: The PARTY will include the provisions of paragraphs one through seven in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and/or directives cited therein. The PARTY will take action with respect to any subcontract or procurement as MDT or the relevant US DOT Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the PARTY becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the PARTY may request MDT to enter into any litigation to protect the interests of MDT. In addition, the PARTY may request the United States to enter into the litigation to protect the interests of the United States.

Exhibit 1



Montana Aeronautics Division
LOAN AND GRANT PROGRAM
STATE FISCAL YEAR 2027
APPLICATION FOR ASSISTANCE

2630 Airport Rd
P O Box 200507
Helena MT 59620-0507

Print Date : 11/17/2025

Applicant Information

Stevensville (Stevensville)

Sponsor

Town Of Stevensville

Address

206 BUCK STREET
STEVENSVILLE, MT 59870

Phone

406-777-5271 Home

Email

airportmanager@townofstevensville.gov

Loan and Grant Contact

Brian Germane

Address

206 BUCK STREEET
STEVENSVILLE, MT 59870

Phone

406-880-3361 Cell

Email

finance@townofstevensville.gov

Engineering Firm

Morrison Maierle

Engineer

Tyler Reed

Address

1055 MOUNT AVE
MISSOULA, MT 59801

Phone

406-542-4888 Work
406-542-4888 Work

Email

treed@m-m.net

Project Information

Have you previously requested funding for any portion of this project? No

Please identify the range of loan value you are willing to accept:

Not Less Than Not More Than
\$0 \$0

When is the project scheduled to commence?

Jul 1, 2026

Project Description:

Acquire a new airfield tractor mower

Total Estimated Project Cost Information:

Type of Work

Acquire Equipment (e.g., Sweepers, etc.)

FAA Priority Index: 62

FAA Funded? No

If your request for the grant and/or loan amount on the previous page was rejected, would the airport still have the financial means to complete the project?

No

Administration	Engineering	Construction	Total Cost
\$0	\$0	\$64,000	\$64,000

Calc. FAA Share	Calc. Airport Share
\$0	\$64,000

Calc. Max Grant	Calc. Max Loan
\$64,000	\$64,000

Desired Grant	Desired Loan
\$64,000	\$0

Project Information

Annual Airport Income	Annual Airport Expenses
\$77,948	\$72,510

Is there a tax levy in place specifically for airport funding? No

Please describe what area the airport serves and any special roles or functions it may also

The Stevensville Airport serves Ravalli County, including the Town of Stevensville and surrounding communities. The Airport is used by local pilots for business, recreation, medical, forest service, and fish and game operations. Several businesses are located on the airfield, including flight schools, scenic tours, and skydiving operations.

Please describe the need, urgency and support for this project:

The Stevensville Airport needs a new airfield tractor mower to maintain FAA compliance. The airport currently relies on an older riding mower owned by the Board Chairman, which is designed for small, flat areas and requires frequent repairs. Due to limited financial resources, volunteers share mowing duties; however, the current equipment makes the work slow and inefficient. The Airport has identified several commercial models that are properly sized for its airfield needs and would significantly improve its ability to keep up on mowing operations.

Additional comments for airport finances:

The Stevensville Airport receives no tax revenue from the Town or County; it is completely funded by user and business fees, as well as a Targeted Development District (TEDD). However, the TEDD revenue is minimal, as it only receives taxes from new hangars built after its creation, and is scheduled to sunset several years from now.

Attachments:

Signature (Date Application Signed)

Town of Stevensville 11/15/2025

Exhibit 2

Required Closeout Supporting Documentation

Each grant or loan recipient must submit a close-out report and supporting documentation, within 30 days after closure of the project or board-approved category of work, or within one year after fund disbursement, whichever occurs earliest. If the project is not completed within one year following fund disbursement, the grant or loan recipient must provide a status report detailing the reason the project has not been closed, and projected closure date upon which the close-out report will be filed.

The close-out report must include information on amount actually spent on board-approved project work. The grant or loan recipient must adequately track expenditures specific to the approved project work in a manner acceptable to the Aeronautics Program.

For Federal grants and loans, the airport sponsor shall attach the following with the costs of the entire project:

- Warrant Reconciliation Sheet or Financial System Report
 - If it is a 1:1 relationship to an invoice a copy of the invoice will be sufficient.
- SF 425 Form
- FAA Grant Closeout Letter (May be submitted separately if not available at the time the close-out report is filed)

For non-Federal grants and loans, the airport sponsor shall attach the following with the costs of the entire project:

- Financial System Report
 - If it is a 1:1 relationship to an invoice, a copy of the invoice will be sufficient

Send all additional documentation to: mdtaeroloangrant@mt.gov and complete closeout online at: <https://app.mt.gov/loangrant/Home/AccessCode>. Call 406-444-2506 for any questions.

NOTICE TO PROCEED

The (County) (City) (Airport Authority) of Town of Stevensville,
hereby authorizes Town of Stevensville and all of it's
approved sub-contractors, if any, to proceed with the work as
approved by the (County) (City) (Airport Authority) of
Town of Stevensville and as outlined in the applicable Montana
Aeronautics Division approved Loan and Grant Application.

Specifically, a brief description of the project is:

The purchase of a new tractor and mower.

Authorized Signature

Title

Witness